



MINUTES
COMMUNITY CHEST REFERENCE GROUP MEETING

10 September 2019

Commencing at 12:00 pm

Committee Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Community Chest Reference Group.

Signed:
(CEO)  Date **10 September 2019**

These minutes were confirmed at the Community Chest Reference Group Meeting held on 10 March 2020

Signed:
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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COMMUNITY CHEST REFERENCE GROUP MEETING MINUTES

10 SEPTEMBER 2019

1. OFFICIAL OPENING

The Presiding Member, President Ballard, opened the meeting at 12.05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Mr L Ballard - Shire President (Presiding Member)

Cr B Seale (Proxy)

Cr M Fisher (Proxy)

Staff

Mr D Stewart - CEO

Ms L Bell - Administrative Support Officer

Leave of Absence

Nil

Apologies

Mr F Ludovico - Executive Manager Corporate and Community Services

Cr T Weise - Deputy Shire President

Cr C Ward

Absent

Nil

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Community Chest Reference Group Meeting held on 12 April 2019

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That the minutes of the Community Chest Reference Group Meeting held on 12 April 2019, be confirmed, as an accurate record of the proceedings.

CARRIED: 3/0

5. MATTERS WHICH REQUIRE DECISIONS

5.1 2019/2020 (Round 1) Community Chest Applications from eligible organisations

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	1. Community Chest Guidelines

Summary

The Community Chest Reference Group are requested to consider the Community Chest applications received for 2019/2020 Round 1 Community Chest, and make recommendations based on the criteria in the Guidelines.

Background

The 2019/2020 Budget was adopted by Council at the Ordinary Meeting held on 24 July 2019 with an allocation of \$25,000 to the Community Chest for new applications and \$16,000 for unacquitted grants from 2018/2019 (total \$41,000).

Eligible incorporated not for profit organisations were invited to apply for up to \$2,500 cash or in-kind for supported projects, programs or events which benefit the general Narrogin community and which must be completed and acquitted by 30 June 2020.

Comment

Nine applications requesting cash totalling \$22,500 have been received for a range of projects including equipment and facility upgrades, reticulation, specialised sporting equipment, a community event and scooter workshops at Narrogin Skatepark.

Consultation

Chief Executive Officer (CEO)
Executive Manager Development and Regulatory Services (EMDRS)
Executive Manager Technical and Rural Services (EMTRS)

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The 2019/2020 Budget contains the sum of \$25,000 for new applications for Rounds 1 and 2.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged

Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment



SHIRE OF NARROGIN – 2019/2020 COMMUNITY CHEST FUNDING GUIDELINES

Applications close 4:30 pm Friday 30 August 2019

Information for Applicants

The Shire of Narrogin provides funding assistance to community organisations for events or projects which benefit the general Narrogin community. Eligible incorporated not for profit organisations are invited to apply for up to \$2,500 cash or in-kind for supported projects, programs or events which must be completed and acquitted by 30 June 2020.

WHAT MAY BE FUNDED

- Professional fees and charges associated with the event or project (e.g. entertainment, adjudicators, printing, fixed equipment, skilled labour).
- Expenses associated with the production of the event or project (e.g. equipment hire, materials, advertising, venue hire).

WHAT WILL NOT BE FUNDED

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Organisations or groups who have failed to acquit previously received Community Chest funds within the required timeframe may be ineligible to apply for future rounds.

ELIGIBILITY

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest funding program.
- Only one application in any twenty-four month period may be funded for any one organisation.
- No individual application shall receive in excess of \$2,500 (cash or in kind).
- The applicant group must be able to demonstrate substantial community support for the project.
- Applications must be signed by the organisations President or Vice President.
- Evidence of the association's incorporation shall be provided with the application.
- Projects shall be completed within the financial year of receiving the grant.

ASSESSMENT CRITERIA

- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed project budget showing expenditure and income including grant amount requested.
- The extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

HOW TO APPLY

- Applicants are required to read and understand the Guidelines.
- Applicants are encouraged to contact the Administration Support Officer Development and Regulatory Services to discuss their project.
- All applications must be submitted using the Application Form.
- Applications must be received at the Shire Administration Office, 89 Earl Street (PO Box 1145), or emailed to enquiries@narrogin.wa.gov.au by **4:30 pm Friday 30 August 2019**

5.2 Accessability WA

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Accessability WA
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments 1. Accessability WA 2019/2020 Community Chest Application	

Summary

Accessability WA have requested \$2,500 to purchase a reverse cycle air conditioner for installation in the Activity Hub, located at 99 Federal Street Narrogin.

Background

Accessability WA is a Wheatbelt based service provider operated by Upper Great Southern Family Support Association Inc providing homebased support, respite and community care for people living with a disability

Accessability WA runs the Community Connection Program which is attended by up to 17 clients, every Wednesday and Thursday from 10 am – 3 pm at the Activity Hub. The Program offers a range of activities which are tailored to meet the individual client goals.

The applicant has indicated the premises has no heating or cooling and with client safety being of paramount concern, it is not appropriate to have doors open in the warmer weather.

Comment

Application overview

Total project cost estimate	\$2,500
Requested funds	\$2,500
Applicants cash contribution	Nil
Applicants in-kind contribution	Nil
Donations	Nil
Quotes attached	Yes
Application signed by organisations President or Vice President	Yes

The application is recommended not to be supported due to not adequately meeting the following criteria:

- Demonstrated substantial community support for the project;
- Demonstrated capacity to manage and be accountable for the funds and the project;
- Provide a detailed project budget showing expenditure and income including requested grant amount;
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation;
- Demonstrated cash, donated and in-kind contributions to the proposed project; and
- Where alternate sources of funding are available.

The Shire does not make financial provisions for maintenance, repairs or upgrades to buildings or property which are privately owned or are the property of the State Government. Occupiers and Lessees are encouraged to liaise with the owner of the property to facilitate a suitable arrangement which addresses the health, safety and comfort of its occupants.

Consultation

Accessibility WA
Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.2.2	Advocate for mental health and social support services
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from Accessibility WA for \$2,500 to install a reverse cycle air conditioner in the Activity Hub located on Federal Street, the Community Chest Reference Group recommend that Council do not support the application due to the property being privately owned.

CARRIED: 3/0

APPLICATION FORM

1. APPLICANT DETAILS

Name of Organisation

Contact Person

Address

Position

Phone

Mobile

Email

Organisation's ABN

Is your organisation registered for GST?

Yes	<input checked="" type="checkbox"/>
-----	-------------------------------------

Is your organisation incorporated?

Yes	<input checked="" type="checkbox"/>
-----	-------------------------------------

If yes, please attach a copy of Certificate of Incorporation

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="checkbox"/>
-----	-------------------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Reverse Cycle air conditioner

Please provide a brief description of project / event (maximum of 100 words)

We would like to put in a Reverse Cycle Air con as, Working with People with Disability in our, Little Hub its freezing in winter + Hot in summer, as we cant open door for air flow as we do have some clients that do runners on us. the Baptist church own our Building.

How will your project / event benefit the Narrogin community?

By keeping our client calm + collective during our time here, Twice a week, we are here our Biggest day is a wednesday with 15-17 clients.

Estimated project start date

a.s.a.p

Estimated project completion date

a.s.a.p

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash Please.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

We would like to put in Reverse Cycle Air Conditioner in our Hub.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME		TOTAL *EXPENDITURE	

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>)
	Verbal announcements at event
	Other (<i>please describe</i>)

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Tracey Gordon + Jade Atkinson.

Position

Support workers

Signature

Gordon	Jatkinson	Graeme Mason
--------	-----------	--------------

Date

5.3 Narrogin Croquet Club Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Croquet Club Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments 1. Narrogin Croquet Club Inc 2019/2020 Community Chest Application	

Summary

The Narrogin Croquet Club Inc (NCC) have requested \$2,500 to upgrade the clubroom kitchen and interior of the original clubhouse located at Lot 1561 Clayton Road, Narrogin.

Background

The NCC provide a necessary service to the Narrogin community not just through the social, accessible and inclusive game of croquet, but by making the clubrooms available for meetings and special occasion events coordinated by external groups.

In the 12 months preceding this application, the members of the NCC have constructed an extension to the clubhouse to enable greater numbers of people to attend the club for games and social events. This work was made possible through a generous member donation, and various fundraising activities and volunteer labour by the members.

Comment

Application overview

Total project cost estimate	\$3,450
Requested funds	\$2,500
Applicants cash contribution	Nil
Applicants in-kind contribution	\$950
Donations	Nil
Quote/s attached	Yes
Application signed by organisations President or Vice President	Yes

In 2017/2018 NCC received \$2,500 from the Community Chest prior to Round 2 in an “out of rounds” request for financial support to construct a retaining wall between the two courts. This was supported by Council at the Ordinary Council Meeting held on 22 November 2017.

In 2018/2019 the NCC submitted an unsuccessful application for \$3,578.88 to undertake a program of asbestos removal from the building. This was not supported on the basis the Club received Community Chest funds in the previous financial year round, and the request exceeded the maximum amount of \$2,500. Furthermore, the building forms part of the Shire's Asbestos Register and its condition is monitored through a scheduled management program.

The Reference Group are requested to consider the possible financial implications of supporting a request for funding for further upgrades to a property which comprises a collection of small outbuildings and which have undergone previous upgrades. It is noted that the established and well outfitted clubrooms of the Narrogin Bowling Club are located on the adjacent property.

Consultation

Narrogin Croquet Club Inc
 Chief Executive Officer
 Senior Environmental Health Officer
 Planning Assistant

Statutory Environment

Proposed kitchen improvements are required to meet all food handling/hygiene requirements.

Policy Implications

Nil

Financial Implications

In the 2019/2020 Capital Expenditure Budget, an amount of \$5,817 has been allocated for the installation of roller doors at the NCC premises.

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Fisher

Seconded: Cr Seale

That in relation to the application from the Narrogin Croquet Club Inc for \$2,500 to update the kitchen in the clubrooms located at 1561 Clayton Road Narrogin, the Community Chest Reference Group recommend that Council support the application subject to the following conditions:

1. Appropriate building approvals should be obtained from the Shire of Narrogin prior to any work commencing; and
2. Proposed improvements to the kitchen should be assessed by the Shire's Senior Environmental Health Officer prior to purchasing materials or commencing work and following completion.

CARRIED: 3/0

1. APPLICANT DETAILS

Name of Organisation

NARROGIN CROQUET CLUB (INC)

Contact Person

ELLEN SPRIGG

Address

P.O. Box 248 NARROGIN 6312

Position

PRESIDENT

Phone

04 17173519

Mobile

04 17173519

Email

ellen.sprigg@westnet.com.au

What financial year are you applying in?

2019/2020

Are you applying for Round 1 or Round 2?

 Round 1

 Round 2

Organisation's ABN

190 159 55074

Is your organisation registered for GST?

 Yes

 No

Is your organisation incorporated?

 Yes

 No

If yes, please attach a copy of Certificate of Incorporation

 Yes

 No

A1004618E

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes	No
-----	----

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2017 - FENCING BETWEEN 1ST AND 2ND
COURTS FOR SAFETY AND VISITORS

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

IMPROVEMENTS TO KITCHEN AREA AND INTERIOR OF ORIGINAL CLUB HOUSE

Please provide a brief description of project / event (maximum of 100 words)

* SCRAPE DOWN SEAL AND PAINT CEILING. * CLEAN DOWN WALLS AND PAINT. * EXHAUST FAN OVER STOVE/URN AREA TO DISPENSE AREA OF STEAM AND COOKING ODOURS. * HOT WATER SYSTEM

How will your project / event benefit the Narrogin community?

BY UPDATING KITCHEN AND CLUB HOUSE IT WILL MAKE VISITING NARROGIN CROQUET CLUB A MORE APPEALING AND AESTHETICALLY ATTRACTIVE CLUB TO VISIT. EASIER TO KEEP CLEAN, NEAT AND TIDY FOR MEMBERS AND VISITORS.
E.G. OUR MAIN TOURNAMENT "GUNS 'N' ROSES" ATTRACTS VISITORS FROM METROPOLITAN AREA, ALBANY, BUNBURY, BUSSELTON GNOWANGERUP, KATANNING AND YORK.
WE ALSO HAVE "WA GOLF CROQUET SQUAD" VISITING TO USE OUR GREENS AND FACILITIES FOR PRACTISE.

Estimated project start date

OCTOBER 2019

Estimated project completion date

NOVEMBER/DECEMBER 2019

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

CASH

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No HAVE LIMITED FUNDS AVAILABLE.

Please tell us how the Community Chest funds will be used

* PAINT CEILING AND WALLS OF ORIGINAL CLUB HOUSE/KITCHEN AREA
* INSTALL EXHAUST FAN OVER URN/STOVE AREA
* INSTALL HOT WATER SYSTEM

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
38 Hours @ \$25 per hour	950-00
REMOVE SHELVING, PIN UP BOARDS, FRIDGE, FURNITURE - PRIOR TO PAINTING THEN REPLACE.	
Total In-kind	\$ 950-00

Project Budget – Total Project Income and Expenditure

QUOTE FROM R.S. BROWN
SCRAPE DOWN CEILING, SEAL & PAINT
CLEAN & PAINT WALLS
(QUOTE ATTACHED)

1900-00

EXHAUST FAN & INSTALLATION
BKS - BLAKE STOTT
ELECTRICAL

200-00

HOT WATER SYSTEM
QUOTE ATTACHED.

1375-00

3475-00

BASED ON LAST YEARS FIGURES
"GUN 'N' ROSES"
CROQUET CHALLENGE

3008-00

1951-00

4959-00

PUT BACK INTO CLUB
FOR EXTENSION AND
RUNNING OF CLUB.

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
<i>38 hrs @ \$25 per hr</i> In-kind (volunteer, donated labour)	950	Labour/contractor costs	
Sponsorship		Advertising	
Donations (cash/materials from others- please list)		Catering costs	
		PAINTING	1900-00
		EXHAUST FAN & INSTALLATION	200-00
		HOT WATER SYSTEM	1350-00
Other grants		Entertainment	
Sales (stall fees, event tickets/food/merchandise)		Office/administration	
Other income (please list)		Other expenditure (please list)	
TOTAL *INCOME	\$3450	TOTAL *EXPENDITURE	3450-00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

WORD OF MOUTH BY PEOPLE VISITING CLUB FOR FUNCTIONS OTHER THAN CROQUET CLUB DAYS. E.G. "PROBUS" HAD MEETING AND EVENING MEAL AT OUR FACILITY. STAFF FROM NARROGIN HIGH SCHOOL HAD CHRISTMAS WIND UP. CROQUET CHALLENGE EVENT HELD OVER 6 WEEKS ATTRACTED VARIOUS PEOPLE OUTSIDE OF REGULAR CROQUET MEMBERS WE ARE A PRO ACTIVE CLUB WELCOMING VISITORS.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
<input type="checkbox"/>	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Display the Shire of Narrogin flag or banner at your event if possible. (Available upon request from Administration Support Officer)
<input checked="" type="checkbox"/>	Afix Community Chest sign on project (available on request)
<input checked="" type="checkbox"/>	Verbal announcements at event
<input type="checkbox"/>	WILL ATTACH SHIRE OF NARROGIN LOGO IN CLUB HOUSE ACKNOWLEDGING ASSISTANCE BY SHIRE Other (please describe)

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

NARROGIN CROQUET CLUB (INC)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

ELLEN SPRIGG

Position (*President or Vice President*)

PRESIDENT

Signature



Date

14-08-2019

Stewart sizzles for Souths

FOOTBALL Michael Trail

Kade Stewart returned to the WAFL in tenacious style last Saturday, racking up 13 final-quarter possessions and a crucial goal in South Fremantle's win over Swan Districts.

The former Wanderer finished with 28 possessions at Steel Blue Oval in Bassendean, named among the best on ground for the Bulldogs alongside fellow Katanning product Haiden Schloithe, who collected 26 touches.

Stewart earned praise from South Fremantle league coach Todd Curley for his vital role in the 8.5 (53) to 7.7 (49) win.

"He was good, especially with ball in hand," Curley said.

Wagin's Kyle Hamersley picked up 30 touches in his first match for the Bulldogs' reserves side.

South Fremantle were too strong for Swan Districts in the reserves, easily collecting the four points with a 10.12 (72) to 5.8 (38) win.

Hamersley tallied four inside-50s and 10 marks to accompany his 30 disposals.



Kade Stewart, of South Fremantle, gets a hand ball away against Swan Districts at Steel Blue Oval. Picture: Gary Day

Sixteen possessions, four tackles and two inside-50s earned Boddington's Jarrod Salmeri best-afield honours in his debut for the Bulldogs' colts side.

Fellow former Boddington Eagle George Wessels laid seven tackles and amassed 13 touches for the Bulldogs in their four-point loss to the Swans.

Also in the colts, Katanning's Dontay Bolton and Wagin's Nathan Spooner snagged a goal each in their first match for the red and whites.



Duke I. Picture: Rodney Johnson

Duke I pip Riff Raff to claim crown

8 BALL Rodney Johnson

On Saturday, March 30, the Narrogin and District 8 Ball Association held grand finals at the New Cornwall Hotel.

With a great turnout the C-grade started with Outcasts playing Corny Reprobates. After some very good close games Corny Reprobates were able to win the premiership 8-7.

In the B-grade Inyaypop played Eagles. In a close competition it was 3-all after the singles, then 5-4 after the doubles; it came down to the second of singles with Inyaypop showing better control and winning 8-5.

In the A-grade Duke I and Riff Raff did battle.

Riff Raff were able to win the first two frames, then Duke won four of the next four frames.

Riff Raff then won two games of doubles.

Duke I won the next followed by Riff Raff to keep the game in the balance. Duke I then won the next two singles frames and securing the win 8-5.

Many of the frames in all grades saw many close frames with them going down to a black-ball game.

At the conclusion of the games the association presented its awards.

Sharp shooters descend for Guns 'n' Roses challenge

CROQUET Tony Hughes-Owen

Thirty croquet players from various metropolitan and country clubs visited Narrogin last weekend for the local croquet club's annual Guns 'n' Roses tournament.

The competitors, including members of the WA State squad, arrived on Friday, April 5, to play 15 rounds over that evening, Saturday and Sunday.

Each game saw a Gun (low handicap player) matched with a Rose (on higher handicaps) playing



Tony Hughes-Owen with the Guns, Peter Pekaar, Janine McHardy, Kim Reynolds, and winning Gun, Dale Jury, Ellen Sprigg, Brian Butler (at rear), Sheila Twine, Maggie Cussell and Terry Brown. Picture: Peter McKenna

against a similar pair, with the players changing partners each round.

The weekend was a great success, played in perfect weather on excellently prepared greens with

both the visitors and locals treated to a feast of entertaining croquet.

The outright top Gun this year was Dale Jury, of the Bunbury-based Moorabinda Club, with three other Guns in Kim Reynolds (Bunbury Central Club), Janine McHardy (Forrest Park Club, Perth) and Peter Pekaar (Como Club, Perth) all on the same number of wins needing a countback of net hoops.

Roses section winner was Brian Butler (Como Club), with runners-up Maggie Cussell (Gosnells Club), Sheila Twine (Halle Head Club) and Terry Brown (Gosnells Club).



Ribbon winners at the LiveLighter Dryandra Pony Club tetraathlon. Picture: Dryandra Pony Club

Riders impressive at pony club event

TETRATHLON Eliza Dowling

The LiveLighter Dryandra Pony Club tetraathlon drew more than 150 people from across the State to Cuballing on March 16 and 17.

Sixty riders with friends and families enjoyed an active weekend, many of them competing in a tetraathlon for the first time.

The four phases of tetraathlon involve running, shooting laser pistols, swimming and cross-country riding. All but the swimming phase were held at the Dryandra Regional Equestrian

Park with the swimming being held for the first time at the Pingelly swimming pool.

The Dryandra Pony Club members competed strongly. In the 95cm, Dan Wiese came second to Georgia Goss and was quickly followed by brother, Bill, in third and sister, Emma, in fourth. Josie Skerritt took out fifth place in her first competition at 95cm.

In the 80cm, Holly Dowling came second in the individual event as well as second in the pairs with Marley Atwell. Daneae Bairstow came in third. In the 65cm, Lottie Dowling came first

in the individual event and in the pairs, with partner, Max Skerritt, and Christina Smith took out second. For these two riders, along with new member, Kate Spencer, it was the first time they had competed at that height.

Ben Fell-Smith completed the 1km run in 3min, 28sec. Dan Wiese completed the 2km run in 7 min, 20sec. Fell-Smith also won the 100m swim in 1min, 28sec.

Georgia Goss won the 200m swim in 2min, 59sec. Lauren Basola won the 12-and-under shooting. Sister, Hannah, won the 13-and-over-shoot.

Not an expert?
No worries!
FOOTY TIPPING IS BACK!

REGISTER NOW
thegame.com.au

\$50,000 MAJOR PRIZE

Original

QUOTATION

56

FROM R.V. BROWN, PAINTING SERVICES, 30 FALCON
ST, NARROGIN DATE 27/7/2019.
 TO ELLEN SPRIGG, NARROGIN CROQUET CLUB,
Narrogin TELEPHONE NO:

WE HAVE PLEASURE IN SUBMITTING THE FOLLOWING
 QUOTATION FOR YOUR CONSIDERATION

Paint ceiling and walls to the interior
 of Narrogin Club house, ceiling to be
 peeled back then apply "peel back" then
 another two coats of ceiling white.
 Walls - two coats of acrylic lo-sheen

\$ 1,900.00

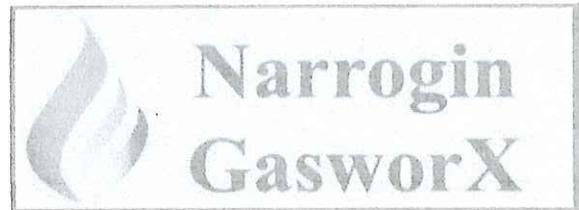
This quote includes labour, paint and
 materials & g.s.t.

NOTE IS VALID UNTIL Dec 2019

SIGNED R. Brown

PLEASE DO NOT HESITATE TO CONTACT
 US FOR ADDITIONAL INFORMATION OR
 TO PLACE AN ORDER

Monday, 8 July 2019



Quote Number : 190708III

To: Narrogin Croquet Club
malanbar@westnet.com.au

QUOTATION

Code	Description	Quantity	Unit Price	Amount (AUD)	
6942501710016	Bosch HydroPower 10H TF250-8GLP	1.00	795.45	\$	795.45 GST
506	Installation - Approximate	1.00	454.55	\$	454.55 GST

Subtotal \$ 1,250.00

GST (10%) \$ 125.00

TOTAL (\$AUD) \$ 1,375.00

Narrogin GasworX
24 Fairway Street, Narrogin WA 6312
Ph: (08) 9881 2005
www.narrogingasworx.com.au
ABN: 53 392 206 545



135554/A/049412

NARROGIN CROQUET CLUB INC
BOX 248
NARROGIN WA 6312

Our reference: BRR/CIR
Phone: 13 92 26
Client ID: 19 015 955 074

28 October 2016

Still current Aug 2018



Hello,

It seems that some of your Australian business number (ABN) details are out of date. You are legally required to let us know within 28 days if any of your registration details change. To make sure the Australian Business Register is correct, please contact us to update the following details:

- No authorised contact listed

If you need to update your details or you're no longer in business and need to cancel your ABN, you can:

- › access our online services using your AUSKey
- › call us.

Don't write on the extract and return it to us as this will cause delays.

If you still need your ABN and your details are correct and complete, you don't need to do anything. However, as part of a regular review we may contact you in the future to talk about your circumstances and confirm you are still entitled to an ABN.

If you call us we need to know we're talking to the right person before we can discuss your ABN information. We'll ask you for details only you, or an authorised person, would know. An authorised person is someone you've told us can share information or make decisions for you. It will help if you quote your ABN, which you can find at the top of this letter.

Your information is used by government agencies to plan and invest in infrastructure that helps support the Australian community. It's also a valuable resource in disaster planning and recovery.

Other businesses and the community also use details on the Australian Business Register to confirm business information. It's a community asset that you play an important role in helping to keep accurate.

Yours faithfully,

John Dardo

Deputy Registrar of the Australian Business Register

UPDATE YOUR DETAILS

To cancel your ABN or update your details you can access our online service at abr.gov.au using your AUSKey. If you don't have an AUSKey, but would like to register for one, go to abr.gov.au/AUSkey

FOR MORE INFORMATION

Call us on **13 92 26** between 8.00am and 6.00pm, Monday to Friday.



Notice of special resolution to change rules

Associations Incorporation Act 2015 s 30

Purpose

Use this application form to lodge the changes made to an incorporated association's rules (also commonly known as the constitution) by special resolution of its members in accordance with the *Associations Incorporation Act 2015* (the Act).

Instructions

- Type directly into this form electronically before printing and signing it or hand print neatly using an ink pen in block letters.
- Tick where appropriate and attach additional pages if space in this form is insufficient.
- Attach a full copy of the rules if the association is using its own rules
- An incomplete application cannot be processed

Please do not staple the documents

OFFICE USE ONLY

Date received
24 May 2019

Job Number
1744083

SECTION A: INCORPORATED ASSOCIATION PARTICULARS

1. What is the name of the incorporated association?

NARROGIN CROQUET CLUB INCORPORATED

2. What is the incorporated association's registration number (IARN)

A1004618E

SECTION B: SUBJECT OF THE SPECIAL RESOLUTION

3. Date of the meeting where changes were passed by special resolution?

07 May 2019

If it has been more than ONE MONTH since the resolution was passed, it will be necessary to include details of why further time to lodge this application should be granted. For example, any mitigating circumstances. (An additional fee applies)

4. The association will be using

No the PRESCRIBED MODEL RULES: Complete **Section C**.

Yes its OWN RULES: Complete **Section D** and attach a complete copy of the rules to this form.

NARRGIN GOLF CROQUET DOUBLES 2018/19
WINNERS: NOEL SIMS & MALCOLM POULTNEY
RUNNERS-UP : KATHY & ALLAN BRADLEY





NARROGIN CROQUET CLUB

P.O. Box 248

Narrogin 6312

14th August, 2019

Chief Executive Officer

Shire of Narrogin

89 Earl St

Narrogin 6312

To Dale Stewart

Re: - Grant Application for Community Chest

Please find enclosed an application from the Croquet Club for Community Chest Grant. As a club we would like to improve the kitchen area/ original club house. By painting both ceiling and walls, install an exhaust fan and install a hot water system.

In the past year we have added an extension to accommodate an increase in membership which enables social events to be held. The extension was possible through a lot of volunteer work, various fund raising events plus an extremely generous donation from the family of one of our members which enabled us the finish off the extension and make it secure with roller doors.

We are a pro active inclusive club. Our membership is 35 financial members.

Our extension has enabled us to hold several social occasions, Christmas wind up for staff from the High School – they arranged games of Croquet which enable them to have an idea of what Croquet is about and enjoy the facilities.

The Probus Club held their January meeting in our extension (40 people),

we demonstrated the game of Croquet and several Probus people joined in.

The Accessibility Group came and had a morning playing croquet, because of

Shire of Narrogin RECEIVED	
Directed to	<u>Loiann</u>
15 AUG 2019	
Ref No	<u>IFM1918136</u>
Property File	_____
Subject File	<u>B.I.I</u>
Ref	_____

wet weather finished off with Bingo made possible under cover with our extension.

As a club we have been able to have social events New Year and Australia Day BBQ.

Although our membership are aging we are an important integral group providing a necessary service to the Community of Narrogin in particular the opportunity for more senior people to be active in a sport that keeps them mobile and provides social interaction with like minded people.

The planned improvements will make the club house more up to date and provide a better facility for both members and visitors.

The funds we raised last year through our "Guns 'n' Roses" Tournament, Croquet Challenge and good old fashion cake stall have all been ploughed back into our extension and to ensure we have enough funds to meet regular expenses of running a club. We have a very efficient Treasurer who keeps our finances in order.

Hoping you will consider our application favourably.

Any queries, please contact any of the people listed below.

Yours sincerely

Ellen Sprigg.



Narrogin Croquet Club

Ellen Sprigg (President) Barbara Poultney (Secretary) Lyn McPharlin (Treasurer)

0417 173 519

0428 962 662

0408 815 363

Phil de Gruchy (Vice President)

0427 457 480

5.4 Highbury District Community Council Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Highbury District Community Council Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	
1. Highbury District Community Council 2019/2020 Community Chest Application	

Summary

The Highbury District Community Council Inc (HDCC) have requested \$2,500 to install a reticulation system in Wilbur Park.

Background

Wilbur Park is situated at the Highbury Hall on Burley Street, Highbury and is the location of the Highbury Anzac Memorial. Annually the HDCC coordinate the Anzac Commemoration Service which is held in Wilbur Park and is attended by approximately 100 people who travel to Highbury from across Western Australia, interstate and overseas.

Comment

Application overview

Total project cost estimate	\$2,950
Requested funds	\$2,500
Applicants cash contribution	\$450
Applicants in-kind contribution	\$900
Donations	Nil
Quote/s attached	Yes
Application signed by organisations President or Vice President	Yes

The HDCC has undertaken to supply and plant approximately 400 square metres of lawn at Wilbur Park, this will be serviced by the reticulation. They have indicated they will service/repair and maintain the reticulation system, and have requested the Shire to include Wilbur Park in Highbury's scheduled Parks and Gardens mowing program.

In the 2017 Highbury Townscape Plan which was endorsed by Council at the Ordinary Council Meeting held 28 March 2018, it was recommended that a program of incremental street tree planting be undertaken. At the request of the HDCC, the Shire provided a quantity of advanced trees in 2018/2019 which were planted and cared for by way of a reticulation system which was supplied and installed by volunteers from the Highbury Tennis Club and the HDCC.

Consultation

Highbury District Community Council Inc
 Chief Executive Officer
 Executive Manager Technical and Rural Services (EMTRS)

Statutory Environment

Nil

Policy Implications

Street Tree Planning - Selections and Recommendations Guide 2018.

Financial Implications

Mowing maintenance of the grassed will need to be included in the annual Highbury Townsite / Parks Maintenance /Operations Budget.

The HDCC have undertaken to provide garden maintenance support with weeding the grassed area, and service and maintain the reticulation system through their regular busy bees.

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Voting Requirements

Simple majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from the Highbury District Community Council Inc for \$2,500 to install reticulation in Wilbur Park located at the Highbury Hall, Burley Street Highbury, the Community Chest Reference Group recommend that Council support the application with the following conditions:

1. HDCC are to seek the advice of the EMTRS with regards to the most suitable type of grass and edging materials and reticulation type prior to purchase, supply and planting.

1. APPLICANT DETAILS**Name of Organisation**

Contact Person

Address

Position

Phone

Mobile

Email

What financial year are you applying in?

Are you applying for Round 1 or Round 2?

Organisation's ABN

Is your organisation registered for GST?

Is your organisation incorporated?

If yes, please attach a copy of Certificate of Incorporation

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	No
-----	----

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

Year: 2016
We purchased new oven, 2 x microwaves and heater cost \$2500.00

3. PROJECT DETAILS

What is the name of your proposed project or event?

Retic the Community (Wilbur Park) Park

Please provide a brief description of project / event (*maximum of 100 words*)

<p>The proposed project is to reticulate Highbury's Wilbur Park (ANZAC Park), in order to appropriately landscape the site for community use and events.</p> <p>HDCC will hold various busy bees/ community events to prepare the site ready to receive the reticulation. After the reticulation is installed at the community park will be maintained by the HDCC in conjunction with the Shire of Narrogin.</p> <p>As the attached quoted is larger than the grant amount, the HDCC will contribute the remaining funds to make the project possible.</p>

How will your project / event benefit the Narrogin community?

The reticulation project at Wilbur Park will allow the community to hold events such as cinema nights, picnics, markets, ANZAC services and fundraising events, just to name a few.

Events such as those listed above provide people in small communities with a sense of belonging and engagement within their local community. The reticulation of Wilbur Park will bring community people together through such events.

Estimated project start date

September 2019

Estimated project completion date

October 2019

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

The Community Chest funds will be spent on reticulation materjals and installation in the Highbury Communities Wilbur Park (ANZAC Park). The reticulation will allow the communities park to be landscaped properly with grass and other small shrubs in order to hold community events.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Volunteer work (preparation of the site)</i>	<i>\$625.00</i>
<i>Volunteer work (installation of reticulation)</i>	<i>\$300.00</i>
<i>Total In-kind</i>	<i>\$900.00</i>

Project Budget – Total Project Income and Expenditure

**PLEASE SEE ATTACHED QUOTE.*

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2,500.00	Materials	\$1,600.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	\$150.00
Applicant's cash contribution	\$450.00	Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	\$900.00
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
		Other Trades	\$300.00
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	\$2,950.00	TOTAL *EXPENDITURE	\$2,950.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

This project will be promoted through the community's flyers/ maildrop.
It will also be promoted through the community's various social media sites.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
X	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
	Afix Community Chest sign on project <i>(available on request)</i>
X	Verbal announcements at event
	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Highbury District Community Council

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

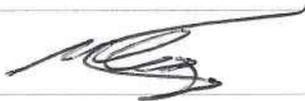
Print Name

Mitchell Wray

Position (*President or Vice President*)

President

Signature



Date

29/08/2019.

Berty Bee's Gardening & Outdoor Maintenance

13 Piesse Street

Williams WA 6391

Australia

Phone: 0439 000 059

bertybeesgardening@gmail.com

ABN: 44 102 163 286

Quote: 1

Quote

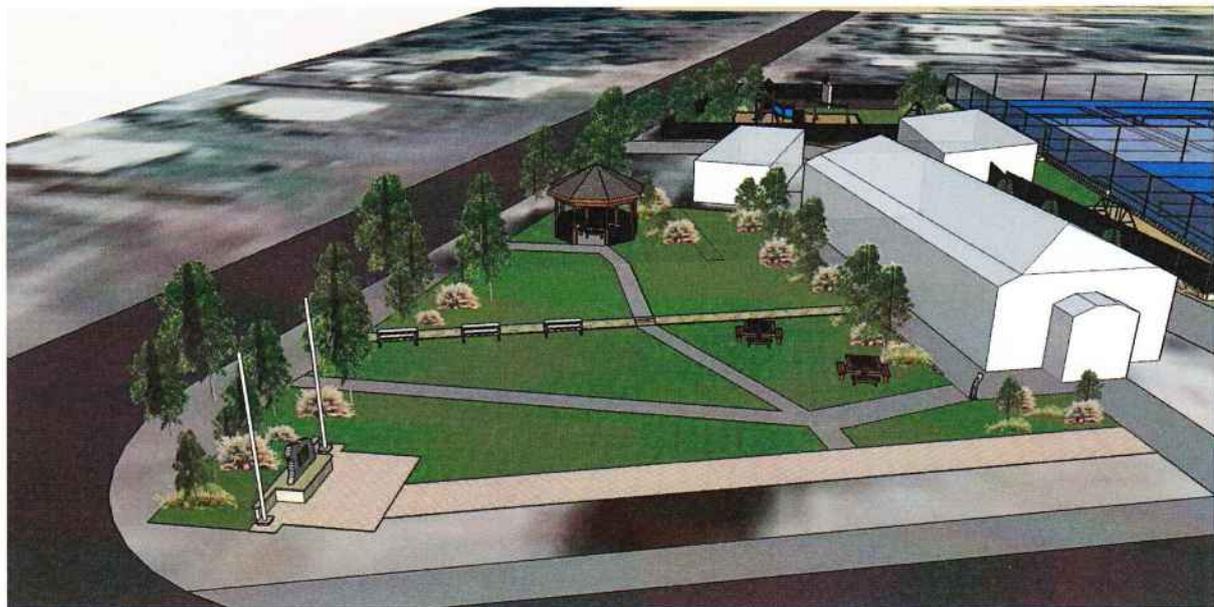
Quote date: 28/08/2019

Bill to:
Highbury District Community Council

Expiry:
26/11/2019

ITEM	DESCRIPTION		UNITS	UNIT PRICE (inc GST)	TAX TYPE	AMOUNT (inc GST)
	Reticulation design, supply and installation for Wilbur Park Highbury.	Qty	1	2,500.00	GST	2,500.00
	Valve cut in performed by qualified plumber	Qty	1	300.00	GST	300.00
	Trench digger hire	Qty	1	150.00	GST	150.00

GST: \$268.18
TOTAL (inc GST): \$2,950.00



ASSOCIATIONS INCORPORATION ACT 1987
SECTION 9 (1)

Registered No. **1004206**

Certificate of Incorporation

This is to certify that

**HIGHBURY DISTRICT COMMUNITY COUNCIL
INCORPORATED**

has this day been incorporated under the
Associations Incorporation Act 1987

Dated this **5th** day of **October 1994**



.....
FOR THE COMMISSIONER FOR CORPORATE AFFAIRS

28 August 2019

Mitch Wray
Highbury District Council
PO Box 350
NARROGIN WA 6312

Dear Mitch

Thank you for the opportunity to provide our support for the installation of new reticulation to Wilbur Park in Highbury.

The Highbury Tennis Club supports the Highbury District Council's application to the Shire of Narrogin for \$2,500 for the Project.

The reticulation of Wilbur Park forms part of the overall beautification of the Highbury area and aligns with the recent Strategic Planning undertaken by the Highbury District Council, that has been endorsed by the Shire.

Kind regards

Lauren Blight

President Highbury Tennis Club

5.5 Moorditj Youth Foundation Corporation

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Moorditj Youth Foundation Aboriginal Corporation
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments 1. Moorditj Youth Foundation Aboriginal Corporation 2019/2020 Community Chest Application	

Summary

Moorditj Youth Foundation Aboriginal Corporation (MYFAC) are seeking \$2,500 to run a series of scooter workshops at the Narrogin Skatepark over six weeks during November and December 2019.

Background

MYFAC is a Narrogin based not for profit established in 2013 to provide advocacy and liaison services in the areas of health and community services for Aboriginal youth aged 0-25 years. The total project cost is \$7,000, Moorditj will partner with Avon Community Services (ACS) who will contribute \$4,500.

Comment

Application overview

Total project cost estimate	\$7,000
Requested funds	\$2,500
Applicants cash contribution	Nil
Applicants in-kind contribution	Nil
Donations – Avon Community Services	\$4,500
Quotes attached	No
Application signed by organisations President or Vice President	Yes

When considering the application from MYFAC, the Reference Group are requested to note the Eligibility Criteria which stipulates eligibility to incorporated associations. Unlike other Community Chest applicants, MYFAC is not registered as an incorporated association with ASIC, but rather, incorporated with the Office of the Registrar of Indigenous Corporations (ORIC) which was formed under the Corporations (Aboriginal and Torres Strait Islander) Act 2006.

Consultation

Moorditj Youth Foundation Aboriginal Corporation
 Avon Community Services
 Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	2. Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2 Engage and support community groups and volunteers
Strategy:	2.3.4 Provide improved community facilities (eg library/recreation)
Outcome:	2.4 Cultural and heritage diversity is recognised
Strategy:	2.4.2 Support our Narrogin cultural and indigenous community

Voting Requirements

Simple majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION	
Moved: Cr Seale	Seconded: Cr Fisher
<p>That in relation to the application from the Moorditj Youth Foundation Corporation for \$2,500 to run scooter clinics at the Narrogin Skatepark, the Community Chest Reference Group recommend that Council support the application.</p>	
CARRIED: 3/0	

APPLICATION FORM

1. APPLICANT DETAILS

Name of Organisation

Moorditj Youth Foundation Aboriginal Corporation

Contact Person

Malcolm Jetta (manager)

Address

43 Federal St Narrogin

Position

(manager)

Phone

0431176882

Mobile

Email

malcolm@moorditjyouth.com.au

Organisation's ABN

56919723217

Is your organisation registered for GST?

Yes No

Is your organisation incorporated?

Yes No

If yes, please attach a copy of Certificate of Incorporation

Yes No

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes

~~No~~

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Narrogin Youth scooter Camp

Please provide a brief description of project / event (maximum of 100 words)

The scooter lessons and competition will be ran over 6 weeks. 5 weeks of lessons and camp at the end. Free style now will attend Narrogin for 2 hr sessions on Friday evenings in Nov/Dec at Narrogin skate Park. These workshops are fun, informative and motivational. They cover all aspects of the sport, as well as equipment maintenance and personal safety.

How will your project / event benefit the Narrogin community?

These workshops are more than just helping teach skills, youth engagement is the main focus. I believe this project will help our Narrogin youth engage in a program in a creative way and help achieve positive outcomes for the community. Also promotes a healthy life style.

Estimated project start date

15th - 11 - 19

Estimated project completion date

20th - 12 - 19

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

No

Please tell us how the Community Chest funds will be used

The total cost of the workshops and competition will be \$3500. The Community Chest Funds will be used to pay Freestyle Now for the sessions.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
---------------	--------------------

Labour ✓	\$3000
----------	--------

Total In-kind	\$ 3000
---------------	---------

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2500	Materials	\$3500
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	\$500
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
Funded By Avon Community Services	\$4500	Labour	\$3000
TOTAL *INCOME	\$7000	TOTAL *EXPENDITURE	\$7000

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. **ADVERTISING AND PROMOTION**

How will the project/event be advertised and promoted?

The program will be advertised via Instagram and Facebook.
It will be advertised within our majority Youth and Avon Community Services Youth Centres and supporting agencies.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
<input checked="" type="checkbox"/>	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
<input checked="" type="checkbox"/>	Verbal announcements at event
	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

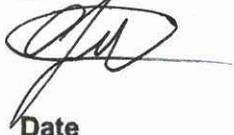
Print Name

Cameron Jetta

Position

Chairperson

Signature



Date

7/8/2019.



Australian Government
Office of the Registrar of Indigenous Corporations

CERTIFICATE OF REGISTRATION OF AN ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION



This is to record that

Moorditj Youth Foundation Aboriginal Corporation

Indigenous Corporation Number: 7948

is a corporation registered under the
Corporations (Aboriginal and Torres Strait Islander) Act 2006.

The date of registration is 27 September 2013

Lorraine Rogge

Delegate of the Registrar of Aboriginal and Torres Strait Islander
Corporations

Certificate issued under section 32-1(c)



CORPORATIONS (ABORIGINAL AND TORRES STRAIT ISLANDER) ACT 2006

5.6 Narrogin Gliding Club Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Gliding Club Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	1. Narrogin Gliding Club Inc 2019/2020 Community Chest Application

Summary

Narrogin Gliding Club Inc (NGC) have requested \$2,500 to host the inaugural Narrogin Gliding Club October Fly-In.

Background

NGC is the one of the premier gliding clubs of Western Australia and is situated at the Narrogin Airfield about 10Km west of Narrogin, 20 minutes from Williams and just over an hour from Perth. They operate on Saturdays, Sundays and public holidays from the leased Shire of Narrogin premises located at the Narrogin Airfield.

Comment

Application overview

Total project cost estimate	\$2,500
Requested funds	\$2,500
Applicants cash contribution	Nil
Applicants in-kind contribution	Nil
Donations	Nil
Quotes attached	Nil
Application signed by organisations President or Vice President	Yes

The application is recommended not to be supported due to not adequately meeting the following criteria:

- Demonstrate substantial community support for the project;
- Demonstrated capacity to manage and be accountable for the funds and the project;
- Provide copies of quotes for materials and services to deliver the project;
- Provide a detailed project Budget showing expenditure and income including requested grant amount;
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation;
- Demonstrated cash, donated and in-kind contributions to the proposed project;
- Copies of quotes for materials and services to deliver the project; or
- Where alternative sources of funding are available.

Community events are vital to small communities, and the costs associated with coordinating and delivering an inaugural event cannot be easily accurately estimated, but should be supported, via the Shire’s Festivals & Events Budget, which has an allocation of \$40,700.

Consultation

Narrogin Gliding Club Inc
Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Fisher

Seconded: Cr Seale

That in relation to the application from the Narrogin Gliding Club Inc for \$2,500 to coordinate the inaugural Narrogin Gliding Club October Fly-In Day, the Community Chest Reference Group recommend that Council not support the application for \$2,500 from the Community Chest, however provide financial assistance for the requested amount from the annual Festivals & Events Budget as one off seed funding support.

CARRIED: 3/0

APPLICATION FORM

1. APPLICANT DETAILS

Narrogin Gliding Club
Incorporated

Contact Person: Adrian Grose

Address:

Position: Treasurer

Phone

Mobile: 0403900544

Email: treasurer@narroginglidingclub.org.au

Organisation's ABN: 62 361 330 746

Is your organisation registered for GST? Yes

Is your organisation incorporated? Yes

If yes, please attach a copy of Certificate of Incorporation

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Narrogin Gliding Club October Fly-In

Please provide a brief description of project / event (*maximum of 100 words*)

NGC has invited light and recreational aircraft operators from all over Western Australia to visit the airfield on October 20th for a social gathering to foster relations between the gliding movement and powered aviation. We also will be offering short air experience glider flights for any visitors who are interested.

How will your project / event benefit the Narrogin community?

NGC will be catering morning tea, lunch and afternoon tea for visitors. NGC sources all such provisions from local businesses. We may also need crowd management items which we will also source locally. NGC is considering providing a shuttle service into the town of Narrogin for visitors who would prefer a more substantial meal than the basic barbecue meal planned for the airfield. This year's event will be a trial exercise; however it is hoped that this could become an annual event with potential to become a regional air show in future years. Air shows can be open to the general public and could potentially attract visitors from outside the district and with the potential for utilisation of local overnight accommodation shopping and other local businesses.

Estimated project start date

Planning has commenced.

Estimated project completion date

20th October 2019

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

No

Please tell us how the Community Chest funds will be used

Our primary uses will be for catering supplies, transport to and from town and hardware such as ropes, bunting, signs, etc..

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2500	Materials	\$1000
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	\$500
Applicant's cash contribution	0	Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship	0	Advertising	
Donations (<i>cash/materials from others- please list</i>)	0	Catering costs	\$500
Other grants	0	Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)	0	Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
		Signage	\$500
TOTAL *INCOME	\$2500	TOTAL *EXPENDITURE	\$2,500.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

We have already advertised the event through social medial and direct contact.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
<input checked="" type="checkbox"/>	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input checked="" type="checkbox"/>	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>)
<input checked="" type="checkbox"/>	Verbal announcements at event
	Other (<i>please describe</i>)

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *Narrogin Gliding Club Incorporated*

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Adrian Grose

Name

Greg Cream

Position

Treasurer

Position

Vice President Narrogin Gliding Club

Signature



Signature



Date

30/08/2019

Date

4/9/2019



Certificate of Incorporation

Associations Incorporation Act, 1895-1962
Section 3 (3)

These are to Certify that

..

..

..

THE NARRGIN GLIDING CLUB

..

has this day been incorporated as an Association under the provisions of
the Associations Incorporation Act, 1895-1962.

Dated this **fifteenth** day of **February**, 19 **65**.

J. Marfalone
REGISTRAR OF COMPANIES.

83967/5/64-500

5.7 Narrogin and Districts Little Athletics Centre Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin and Districts Little Athletics Centre Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	1. Narrogin and Districts Little Athletics Centre Inc 2019/2020 Community Chest Application

Summary

Narrogin and Districts Little Athletics Centre Inc (NDLAC) have requested \$2,500 to deliver coaching clinics to youth aged 8-17 years.

Background

NDLAC submitted a successful application for this event in the 2018/2019 Community Chest, however, they did not receive the letter from the Shire advising them of the outcome of the application due to the Shire's record of addresses not being current.

Comment

Application overview

Total project cost estimate	\$2,500
Requested funds	\$2,500
Applicants cash contribution	Nil
Applicants in-kind contribution	Nil
Donations	Nil
Quote/s attached	No
Application signed by organisations President or Vice President	Yes

The cost of coaches to train athletics club members could be considered to be a recurrent or operational expense, therefore the application for \$2,500 for a coaching clinic for youth aged 8 -17 is recommended not to be supported due to not adequately meeting the following criteria:

- Provide copies of quotes for materials and services to deliver the project;
- Demonstrated cash, donated and in-kind contributions to the proposed project; and

What will not be funded:

- Recurrent expenditure (salaries and operational costs).

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The applicant has requested the funds to be paid in advance.

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION

That in relation to the application from the Narrogin and Districts Little Athletics Centre Inc for \$2,500 to deliver a coaching clinic for youths aged 8-17 years, the Reference Group recommend that Council:

1. Not support the request for \$2,500; and
2. Support the cost of a professional coaching clinic up to the maximum amount of \$1,000, subject to the following conditions;
 - a. NDLAC to provide the Administration with a written quote for the cost of 2 x coaches and or coach/athlete to conduct a four hour clinic; and
 - b. Upon satisfying point (a) the funds will be paid in advance.

REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from the Narrogin and Districts Little Athletics Centre Inc for \$2,500 to deliver a coaching clinic for youths aged 8-17 years, the Reference Group recommend that Council:

1. Not support the request for \$2,500; and
2. Support the cost of a professional coaching clinic up to the maximum amount of \$1,000, subject to the following conditions;
 - a. NDLAC to provide the Administration with a written quote; and
 - b. Upon satisfying point (a) the funds will be paid in advance.

CARRIED: 3/0

1. APPLICANT DETAILS**Name of Organisation**

Contact Person

Address

Position

Phone

Mobile

Email

What financial year are you applying in?

Are you applying for Round 1 or Round 2?

Organisation's ABN

Is your organisation registered for GST?

Is your organisation incorporated?

If yes, please attach a copy of Certificate of Incorporation

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	No
-----	-----------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Community come and try /sprints day

Please provide a brief description of project / event (*maximum of 100 words*)

To hold a 4 year clinic for children age from 8years -17 years. Teaching and coaching kids is different athletics sports along with injury prevention and heathy eating. This will held during the school holidays to allow for greater participation.

How will your project / event benefit the Narrogin community?

The event will allow the wider community to come together to learn new skills, make new friends and gain some fitness and learn about healthy eating and injury prevention.

Estimated project start date

September 2019

Estimated project completion date

November 2019

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

Grant Application

The costs for 2 people (2 coaches, 1 athlete & 1 coach, etc) to come down and run a clinic.

A high profile athlete the coach fee could vary slightly.

Item	Cost	Notes
Accommodation	\$400.00	1 night @ \$200 x 2 people
Travel	\$301.08	193km each way @ \$0.78/km
Coach Fees	\$1,080.00	4hr clinic + 5hrs travel @ \$60/hr x 2 coaches

Meal Allowance	\$120.00	Lunch/Dinner/Breakfast @ \$20/meal x 2 people
Come-and-Try Day	\$600.00	Community Engagement, sausage sizzle, promotion
TOTAL	\$2,501.08	

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Total In-kind</i>	

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500.00	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	1080.00
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	600.00
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	350.00
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	820.00
TOTAL *INCOME	2500.00	TOTAL *EXPENDITURE	2500.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

FB book,
Newspaper
Flyers
Signage
WA little Athletic website

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
X	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
X	Afix Community Chest sign on project <i>(available on request)</i>
X	Verbal announcements at event
	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

NDLAC – Claire Levesque

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Claire Levesque

Position (*President or Vice President*)

President

Signature

Levesque

Date

30/08/2019



ASIC

Australian Securities & Investments Commission

Association

NARROGIN & DISTRICTS LITTLE ATHLETICS CENTRE INC.

Extracted from ASIC's database at AEST 13:35:34 on 30/08/2019

Association Summary

Name: NARROGIN & DISTRICTS LITTLE ATHLETICS CENTRE
INC.

ABN:

Registration Number: A1015725B

Registered State: Western Australia

Registration Date: 21/12/2011

Status: Registered

Type: Associations

Regulator: Department of Commerce, Western Australia

5.8 Narrogin Primary School P&C Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Primary School P&C Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	1. Narrogin Primary School P&C Inc 2019/2020 Community Chest Application

Summary

The Narrogin Primary School P&C (NPS P&C) are seeking \$2,500 to support the proposed project 'Flash the Flush' which will see the senior girls toilet block refurbished.

Background

The Narrogin Primary School has five toilet blocks flagged for future refurbishment with the school's Student Councillors nominating the senior girls block to be the first to be refurbished.

Comment

Application overview

Total project cost estimate	\$8,750
Requested funds	\$2,500
Applicants cash contribution	\$1,950
Applicants in-kind contribution	\$4,300
Donations	Nil
Quotes attached	No
Application signed by organisations President or Vice President	Yes

The application for \$2,500 to refurbish the senior girls toilet is recommended not to be supported due to not adequately meeting the eligibility and assessment criteria;

The Shire does not make financial provisions for assistance for maintenance, repairs or upgrades to buildings or property which are privately owned or are the property of the State Government. Occupiers and Lessees are encouraged to liaise with the owner of the property to facilitate a suitable arrangement which addresses the health, safety and comfort of its occupants.

Consultation

Narrogin Primary School P&C Inc
Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from the Narrogin Primary School P&C Inc for \$2,500 to purchase chemicals, materials, fittings and fixtures for the senior girls' toilets refurbishment project, the Community Chest Reference Group recommend that Council not support the application due to the property being an asset of the State Government.

CARRIED: 3/0

1. APPLICANT DETAILS**Name of Organisation**

Narrogin Primary School P & C Association Inc

Contact Person

Filipa Walmsley

Address

PO Box 1154, Narrogin, 6312

Position

Secretary

Phone

-

Mobile

0407 471 097

Email

Filipa@westnet.com.au

What financial year are you applying in?

2019/2020

Are you applying for Round 1 or Round 2?

Round 1

Round 2

Organisation's ABN

57676500984

Is your organisation registered for GST?

Yes

No

Is your organisation incorporated?

Yes

No

If yes, please attach a copy of Certificate of Incorporation

Yes

No

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	No
-----	----

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

\$2000 in 2017 for our annual Triathlon event.

3. PROJECT DETAILS

What is the name of your proposed project or event?

'Flash the Flush' Senior Girls Toilet Block Blitz

Please provide a brief description of project / event (*maximum of 100 words*)

<p>Our school toilets are unpleasant facilities to use. They are dated, unwelcoming and in need of rejuvenation. There are many reasons for students to visit the toilets, some not obvious such as much needed quiet time etc...</p> <p>Anecdotal evidence from our students indicates that many are waiting until they get home to use a toilet because they find our school toilets so unappealing.</p> <p>We have 5 toilet blocks that we will progressively refurbish including the senior girls and boys, junior girls and boys and disabled.</p> <p>Our student councillors decided to commence with the Senior Girls toilets.</p> <p>We will paint the inside of the toilet block, install new handwash trough and tapware with soap dispenser for each tap, replace broken floor and wall tiles, install new light fittings, install inspirational quotes on stall doors, provide indoor plants (2-3), provide space for student artwork.</p>

How will your project / event benefit the Narrogin community?

Return some pride in our school to our NPS students.
Out of school hours and vacation care currently uses our school as their base and they also use these toilet facilities with some children coming from other schools.
We will endeavour to employ local tradespeople.
We will endeavour to purchase consumables locally.
Improved physical and mental health of our students.

Estimated project start date

September 2019

Estimated project completion date

October 2019

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes **No**

Please tell us how the Community Chest funds will be used

To offset some of the cost from Mr Josh Wilkie's works.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Repair stall doors x 6</i>	<i>\$400</i>
<i>Cleaning/Prep for painting</i>	<i>\$1600</i>
<i>Painting</i>	<i>\$1600</i>
<i>Inspirational Quotes for stall doors</i>	<i>\$500</i>
<i>New light fittings installation</i>	<i>\$200</i>
<i>Total In-kind</i>	<i>\$4,300</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	4,500 including 3 x soap dispensers, paint, cleaning chemicals, new locks as/if required, filler for walls and doors, new light fittings as/if required, 2-3 indoor plants
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	-	Hire of equipment:	-
Applicant's cash contribution	1,950	Venue hire	-
In-kind (<i>volunteer, donated labour</i>)	4,300	Labour/contractor costs	3,850
Sponsorship	-	Advertising	-
Donations (<i>cash/materials from others- please list</i>)	-	Catering costs	400
Other grants	-	Entertainment	-
Sales (<i>stall fees, event tickets/food/merchandise</i>)	-	Office/administration	-
Other income (<i>please list</i>)	-	Other expenditure (<i>please list</i>)	-

TOTAL *INCOME	8,750	TOTAL *EXPENDITURE	8,750

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

We have a very active and well followed Facebook page with over 320 followers and we will be doing regular posts with photos of our progress.

Our school newsletter is distributed fortnightly to the families of over 300 students and we normally have a column for P & C News and photos can be attached to this.

We have recently spoken about this project at our Father's Day Breakfast that attracted over 200 Dads and students.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

√	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
√	Afix Community Chest sign on project <i>(available on request)</i>
√	Verbal announcements at event
	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin Primary School P & C Association Inc

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Brenton Hayes

Position (*President or Vice President*)

President

Signature



Date

30/08/2019

Australian Business Register

Australian Business Number(ABN) : 57 676 500 984

Legal Name : NARROGIN PRIMARY SCHOOL PARENTS
AND CITIZENS ASSOCIATION INC

Trading Name : NARROGIN PRIMARY SCHOOL PARENTS
AND CITIZENS ASSOCIATION INC

ABN Status : Registered

ABN Registration Date : 1 July 2000

Postal Address : 61 EARL ST
NARROGIN WA 6312

Business Address : WILLIAMS ROAD
NARROGIN WA 6312

Type of Entity : State Government

Industry Code (ANZSIC) : 81120

Please turn over ...



Certificate of Incorporation

*Associations Incorporation Act 1895-1982
Section 3 (3)*

These are to Certify that ..

NARROGIN PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION
INCORPORATED

has this day been incorporated as an Association under the provisions of
the Associations Incorporation Act, 1895-1982.

Dated this Twenty First day of August 19 84 .



DEPUTY COMMISSIONER FOR CORPORATE
AFFAIRS.

5.9 Narrogin Restoration Group Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Restoration Group Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	1. Narrogin Restoration Group Inc 2019/2020 Community Chest Application

Summary

Narrogin Restoration Group Inc (NRG) are seeking \$2,500 to assist with setting up the Pioneers Farm Kitchen at the Narrogin Restoration Group, located at 61 Fairway Street, Narrogin.

Background

NRG operate a museum complex staffed by volunteers, on a premises leased from the Shire of Narrogin. The museum exhibits machinery and other sundry items which relate to the regions' agricultural history.

The NRG have been gifted a building whose design and construction is typical of the pioneer settlers era, and they are proposing to transport it from its current location in Dudinin to their premises at 61 Fairway Street where it will be erected and set up as a replica kitchen to complement existing museum exhibits and displays.

Comment

Application overview

Total project cost estimate	\$7,700
Requested funds	\$2,500
Applicants cash contribution	\$600
Applicants in-kind contribution	\$4,000
Donations	\$600I
Quotes attached	Yes
Application signed by organisations President or Vice President	Yes

Consultation

Narrogin Restoration Group Inc
Chief Executive Officer
Senior Environmental Health Officer
Planning Assistant

Statutory Environment

Nil

Policy Implications

Former Town of Narrogin – Town Planning Scheme (FT-TPS) No. 2.

Financial Implications

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from the Narrogin Restoration Group Inc for \$2,500 to undertake the transportation, erection and set up of the Pioneers Farm Kitchen project at the museum located on 61 Fairway Street Narrogin, the Community Chest Reference Group recommend that Council support the application pursuant to the following conditions:

1. NRG to obtain any and all transport permits and approvals in writing prior to transporting the building to the site at 61 Fairway Street;
2. NRG to obtain all Shire of Narrogin relevant building and planning approvals in writing prior to commencement of any works; and
3. NRG to comply with all environmental health requirements relating to the kitchen, food handling and preparation where required.

CARRIED: 3/0

1. APPLICANT DETAILS**Name of Organisation**

NARROGIN RESTORATION GROUP (INC)

Contact Person

DENNIS K. FERRALL

Address

LOT 1 BRADBELL ST / PO. BOX 146 CURALLING. 6311

Position

PRESIDENT

Phone

08 988 36361

Mobile

0487 308 474

Email

denk@ng42@gmail.com

What financial year are you applying in?

2019 / 2020

Are you applying for Round 1 or Round 2?Round 1 Round 2 **Organisation's ABN**

N/A

Is your organisation registered for GST?Yes No **Is your organisation incorporated?**Yes No **If yes, please attach a copy of Certificate of Incorporation**Yes No

**NARROGIN
RESTORATION
GROUP (INC)
Association
Summary**

Name:	NARROGIN RESTORATION GROUP (INC)
Registration number:	A0823267F
State of registration:	Western Australia
Registration date:	16/02/2005
Status:	Registered
Type:	Associations

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="checkbox"/> No
-----	----------------------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

LADIES PIONEER KITCHEN

Please provide a brief description of project / event (maximum of 100 words)

TRANSPORT DUDININ - NARROGIN DONATED BUILDING TYPICAL OF ERA OF PIONEER SETTLERS ON FARMING LAND. RESITE & RENOVATE LADIES TO SET UP DEPICTING EARLY SETTLERS KITCHEN WORKING DEMONSTRATION

How will your project / event benefit the Narrogin community?

BE ON PUBLIC DISPLAY AT OUR MUSEUM COMPLEX TO DEPICT EARLY CONDITIONS FOR FUTURE DAY GENERATIONS

How will your project / event benefit the Narrogin community?

A DISPLAY ADDED TO OUR
CURRENT MUSEUM FOR
PUBLIC VIEWING.

Estimated project start date

SEPTEMBER 2019

Estimated project completion date

JUNE - 2020

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

CASH

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

TO PAY FOR REMOVAL OF
DONATED BUILDING AND
RESITING AND RENOVATION
AND ADDITIONAL FEATURES.

In-kind contributions:

N/A.

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500	Materials	3500
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	NIL	Hire of equipment:	1500
Applicant's cash contribution		Venue hire	-
In-kind (volunteer, donated labour)	4000	Labour/contractor costs	2000
Sponsorship		Advertising	-
Donations (cash/materials from others- please list)		Catering costs	-
N.E.C.	600		
Other grants	NIL	Entertainment	-
Sales (stall fees, event tickets/food/merchandise)	N/A	Office/administration	700
Other income (please list)		Other expenditure (please list)	
NRG. CASH SHORTFALL	600	PERMITS	
		APPROVAL.	
TOTAL *INCOME	\$7700	TOTAL *EXPENDITURE	\$7700

*Income and *Expenditure amounts must be equal

**The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.

5. **ADVERTISING AND PROMOTION**

How will the project/event be advertised and promoted?

PLAQUE DEPICTING SHIRE.
ASSISTANCE.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “Sponsored by the Shire of Narrogin” and the Shire’s logo be displayed at /on your project/event.
Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

<input type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
<input type="checkbox"/>	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
<input type="checkbox"/>	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
<input type="checkbox"/>	Afix Community Chest sign on project <i>(available on request)</i>
<input type="checkbox"/>	Verbal announcements at event
<input type="checkbox"/>	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

NARROGIN RESTORATION GROUP (INC)

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

DENNIS K. FERRELL

Position (*President or Vice President*)

PRESIDENT

Signature



Date

28/8/2019.

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
MATERIALS.	700.
COMMUNITY CHEST	2500
DONATED BUILDING	500
VOLUNTEER LABOUR	4000.
Total In-kind	\$7000

Project Budget – Total Project Income and Expenditure

INCOME	EXPEND.	
\$ 2700	\$7700	← VARIOUS. EG. MATERIALS MACHINE HIRE APPROVALS LABOUR

NARROGIN RESTORATION GROUP(inc)

61 Fairway St
Narrogin. WA 6312

Reg No. A0823267F

1st August 2019

Preamble to Application for Community Chest Funding To Shire of Narrogin

The application made herein is to the Shire of Narrogin's 2019 Community Chest Grant. The Narrogin Restoration Group is a "not For profit" incorporated group of volunteer members dedicated to the preservation, restoration, and display of memorabilia associated with the Narrogin district and the agricultural industry, that has been the main activity of the progression of the town since inception.

We currently have a Museum complex on Land we have on lease from the Shire, which houses agricultural machinery, tractors, military vehicles and machines, stationery engines and many other sundry items akin to the agricultural industry. We also have in progress a workable Blacksmith Shop donated to our group from the Main Roads Department who wish it to be restored in Narrogin as heritage to main roads who played a big part in the early development of the Narrogin district. We are part way through establishing this building on concrete footings we have poured having transported it from the Main Roads location. When completed it will be in a workable condition suitable to be shown on open days held usually annually at our museum complex

The subject of our Application for the "Community Chest" grant is a project being undertaken by our members and principally by our lady members who wish to establish the replica of a "Pioneers Farm Kitchen". We have been given an old building from a farm in the Dudinin district that typifies the early pioneer buildings that were used as settlers took up land in the eastern wheatbelt. We plan to move this building to our complex, resurrect and renovate it so the ladies can do their installing items typical of the era, to be a working demonstration for public viewing and education as the conditions the early Lady settlers had to deal with.

Hence our application to assist with this project which our group deems to be important to future generations. Having viewed other country town museums we see a big interest to the general public in these early memorabilia displays.

NOT DRAWN TO SCALE

FEDERAL ST
CYCLONE PERIMETER FENCE

STREAM
ENGINE

FAIRWAY ST

P.A GATE

DOUBLE
GATE

TRACTOR MUSEUM

EARTH BANK

PROPOSED STORE
SITED

PROPOSED
BLACKSMITH

L P P M

WC.

MEETING ROOM

SEPTIC
LEACH DRN.

CONCRETE
VERANDAH

PROPOSED
PIONEER
KITCHEN

OPEN AREA

DOUBLE
GATE

CYCLONE PERIMETER FENCE

J CANDY SHED

RAMP

LOADING
RAMP.

CYCLONE FENCE

5.10 Narrogin Sporting Shooters Club Inc

File Reference	15.1.1 Community Chest Applications
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Sporting Shooters Inc
Previous Item Numbers	No
Date	4 September 2019
Author	Loriann Bell Administration Support Officer
Authorising Officer	Azhar Awang Executive Manager Development and Regulatory Services
Attachments	
1. Narrogin Sporting Shooters Inc 2019/2020 Community Chest Application	

Summary

The Narrogin Sporting Shooters Club Inc (NSSC) have requested \$2,500 to purchase an Electronic Target System for use by its members at the firing range located on Contine Road, Narrogin.

Background

The NSSC offers the inclusive sport of target shooting to all ages and abilities in a friendly and supportive atmosphere. The current target system recording requires sportspeople to be on the firing range to retrieve target information. The installation of the electronic system will eliminate the need for this activity and enable a safer environment for participants.

Comment

Application overview

Total project cost estimate	\$3,800
Requested funds	\$2,500
Applicants cash contribution	\$500
Applicants in-kind contribution	\$800
Donations	Nil
Quotes attached	No
Application signed by organisations President or Vice President	No

The application for \$2,500 to purchase an Electronic Target System is recommended not to be supported due to not adequately meeting the following criteria:

- Demonstrated community support for the project;
- Demonstrated capacity to manage and be accountable for the funds and the project;
- Provide copies of quotes for materials and services to deliver the project;
- Provide a detailed project Budget showing expenditure and income including requested grant amount;
- Demonstrated cash, donated and in-kind contributions to the proposed project.

Online research conducted by the Administration suggest that Electronic Target Systems may be able to be purchased in Australia from as little as \$1,200.

Consultation

Narrogin Sporting Shooters Club Inc
Chief Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The applicant has requested payment in advance.

The requested amount is wholly contained in the 2019/2020 Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION

That in relation to the application from the Narrogin Sporting Shooters Club Inc for \$2,500 to purchase an Electronic Target System, the Community Chest Reference Group recommend that Council:

1. Not support the amount of \$2,500; and
2. Support the amount of 50% of the value up to a maximum of \$1,000, subject to the following conditions;
 - a. NSSC to provide the Administration with a written quote for the cost of one Electronic target System; and
 - b. Upon satisfying point (a) the funds will be paid in advance.

REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That in relation to the application from the Narrogin Sporting Shooters Club Inc for \$2,500 to purchase an Electronic Target System, the Community Chest Reference Group recommend that Council:

1. Support the amount up to \$2,500, subject to the following conditions;
 - a. NSSC to provide the Administration with a written quote for the cost of one Electronic target System; and
 - b. Upon satisfying point (a) the funds to the maximum amount of the quote will be paid in advance.

CARRIED: 3/0

APPLICATION FORM

1. APPLICANT DETAILS

Name of Organisation

Narrogin Sporting Shooters Club INC

Contact Person

Dwayne Franks

Address

64 Doney St Narrogin

Position

Secretary

Phone

0418 907 831

Mobile

0418 907 831

Email

Narrogin narroginshooters@gmail.com

Organisation's ABN

45957577524

Is your organisation registered for GST?

Yes No

Is your organisation incorporated?

 Yes No

If yes, please attach a copy of Certificate of Incorporation

 Yes No



Government of **Western Australia**
Department of Mines, Industry Regulation and Safety
Consumer Protection

DUPLICATE

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A1000234A

Certificate of Incorporation

This is to certify that

NARROGIN SPORTING SHOOTERS CLUB INC.

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
first day of March 1990

David Hillyard
Commissioner for Consumer Protection

CERTIFICATE

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="radio"/> No
-----	-------------------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Electronic target system

Please provide a brief description of project / event (maximum of 100 words)

Install electronic target that reports shot position and value to a shooter who can be 1000 yards away.

How will your project / event benefit the Narrogin community?

Remove the need for manually pulled targets & increased safety by removing the need to have sports people on the firing range. The software connects all targets together and provides a single access point for viewing targets.

Estimated project start date

1-10-19

Estimated project completion date

31-12-19

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

funds will be used to purchase the hardware and the install will be completed by the clubs volunteers.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Volunteer Labour	\$ 800
Total In-kind	\$ 800

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2500	Materials	\$3000
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	\$500	Venue hire	
In-kind (<i>volunteer, donated labour</i>)	\$800	Labour/contractor costs	\$800
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	\$3800	TOTAL *EXPENDITURE	\$3800

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Narrogin Shooters Facebook page.
 Steelos Guns and Outdoors.
 Signage at the range.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “Sponsored by the Shire of Narrogin” and the Shire’s logo be displayed at /on your project/event. Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
✓	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
	Verbal announcements at event
✓	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin Sporting Shooters Club INC

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

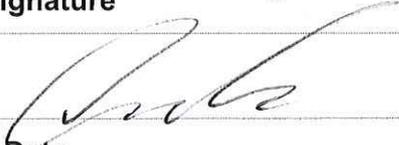
Print Name

Dwayne Franks

Position

Secretary

Signature



Date

30-8-19

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

The Presiding Member summarised that applications totalling \$13,500 from the 2019/2020 Community Chest Budget of \$25,000 (for new applications) were approved, leaving a balance of \$11,500 (for new applications) for Round 2 in February 2020.

Additionally, the amount of \$2,500 was recommended for the Narrogin Gliding Club's October Fly In Day from the Festivals and Events Budget.

7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

8. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 12.52 pm.