



MINUTES
NARROGIN DISTRICT TOWNSCAPE COMMITTEE MEETING

5 September 2019

Commencing at 5:30 pm

Committee Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Narrogin District Townscape Committee.

Signed:
(CEO)

Date **5 September 2019**

These minutes were confirmed at the Narrogin District Townscape Committee Meeting held on 1 August 2019.

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

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Please note that meetings may be recorded for minute taking purposes.

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**NARROGIN DISTRICT TOWNSCAPE COMMITTEE MEETING
MINUTES
5 SEPTEMBER 2019**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member Cr Bartron opened the meeting open at 5.34 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)

Cr C Bartron – Presiding Member

Cr B Seale (Proxy) left at 6.08 pm returned at 6.09 pm

Mrs K Bryant – Narrogin Chamber of Commerce arrived at 5.37 pm

Mr P White – Community member

Ms G Kami – Community member

Vacant – Community member (Indigenous)

Staff (Non voting)

Mr Torre Evans – Executive Manager Technical and Rural Services (EMTRS)

Ms L Bell – Administration Support Officer (ASO)

Apologies

Mr A Awang – Executive Manager Development and Regulatory Services (EMDRS)

Ms S Guy – Manager Community Leisure and Culture (MCLC)

Cr M Fisher

Mr M Wray – Highbury District Community Council

Mr N Crossley – Arts Narrogin

Absent

Mrs V Chadwick – Community member (Disability)

Visitors

Nil

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE NARROGIN DISTRICT TOWNSCAPE COMMITTEE

OFFICER'S RECOMMENDATION

Moved: Mr White

Seconded: Cr Seale

That the minutes of the Narrogin District Townscape Committee Meeting held on 1 August 2019 be confirmed, as an accurate record of the proceedings.

CARRIED: 5/0

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

7. MATTERS WHICH REQUIRE DECISION

There are no matters which require decision.

8. STATUS REPORT UPDATE

The Status Report is attached for your reference. The Committee noted the Status Report.

9. GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

9.1. 2019 Townscape Draft Vision Recommended Priorities

Pursuant to the Committee Recommendation at Item 7.1 in the Minutes of the Narrogin District Townscape Committee meeting held on 1 August, the Committee are requested to report their findings in relation to proposed site visits to assess the areas proposed to be developed for planting;

- a. Western side of Pioneer Drive north of the Railway Station - Proposed street tree and vegetation screening planting;
- b. Between the railway line and the Egerton and Federal Street intersection - enhancing the existing pedestrian link;
- c. South eastern corner of Federal Street and Clayton Road intersection - proposed landscaping and enhancing the existing pedestrian link; and
- d. Narrogin CBD carparks - develop a priority list of locations for planting established street tree species in accordance with the *Street Tree Planning - Selections and Recommendations Guide 2018*.

The Committee reported findings will provide the Administration with some direction to proceed with developing plans for priority street tree planting and street scape projects to be undertaken in the 2019/2020 financial year for the Committee to consider.

Mr White reported he conducted a site visit to the proposed locations and shared his concerns with planting in these locations citing limited physical space and questioned limitations on plants versus the need for weed control. The question of ownership and property boundaries of the proposed locations was raised in relation to appropriate approvals to develop and beautify these areas. The Committee discussed a range of possible actions and moved the following Motion.

Motion:

Moved: Cr Seale

Seconded: Ms Kami

That in relation to Item 9.1 *2019 Townscape Draft Vision Recommended Priorities*, the Committee endorse the following actions:

- a. The Administration to contact Public Transport Authority and seek advice and or support for planting screening plants at the fenceline along the western side of Pioneer Drive;



a View of fenceline on western side of Pioneer Drive

- b. The Administration is to plant native shrubs that will grow to no more than one metre in height and lay mulch to enhance the pedestrian link between the railway line and the Egerton and Federal Street intersection;



b View of pedestrian link between the railway line and the Egerton and Federal Street intersection

- c. The Administration to establish ownership and boundaries at the south eastern corner of Federal Street and Clayton Road intersection and obtain reports detailing underground services; and provide diagrams at the next meeting; and



c View of the south eastern corner of Federal Street and Clayton Road intersection

- d. The Committee led by Mr White to develop a long term tree planting strategy incorporating a priority planting list for carparks and recreation parks.

Carried: 5/0

It was noted that the Administration would provide the Committee with an electronic copy of the *1986 Town of Narrogin Street Tree Survey*.

9.2. Committee site visit to town parks and cemetery

The Presiding Member reported that a site visit was coordinated for members of the Narrogin District Townscape Committee on Monday 26 August 2019 to address concerns raised at the meeting held on 1 August 2019, regarding recently planted trees in some recreation parks, and to develop a plan to remedy these concerns.

At the conclusion of the site visit, it was resolved by agreement between the members of Narrogin District Townscape Committee present, and the Shire of Narrogin's Chief Executive Officer that:

- the Administration to relocate the aforementioned trees to a more suitable site; and
- Mr White would undertake a review of existing trees in Narrogin's recreation parks and develop a plan for future tree planting.

The EMTRS reported that the cemetery fence had been removed and confirmed that no planting would take place on the fenceline, however, it was discussed that installation of a chunky, ranch style fence could be considered at a future meeting of the Townscape Committee.

10. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 7.07 pm.

Some members of the Committee advised they have prior commitments on Thursday 17 October 2019, the Presiding Member approved rescheduling the next meeting.

The next meeting of the Narrogin District Townscape Committee will be held at 5.30 pm on Thursday 24 October 2019 at this same venue.

Post Script

Following the meeting, the CEO advised that the Council Meeting to be held on 23 October 2019 will determine which Committees of Council will continue past 19 October (the Biennial Local Government Election) with the newly elected Council, together with the Terms of Reference and delegates appointed from Council and the community, to those committees.

Pursuant to the Terms of Reference and the Standard Conditions for Establishment, the term of the current serving Narrogin District Townscape Committee will expire and the Committee will be disbanded pending the outcome of the Election. Therefore the meeting proposed for 24 October cannot take place as it presupposes a decision of the Council, and Committee meeting Agendas are required to be provided at least 72 hours prior to a meeting.

Status Report 5 September 2019 Narrogin District Townscape Committee

Core Values	Outcomes	Comments	2019/2020 Budget
Committee Meeting Calendar & Membership			
2019			
Committee Membership	Achieve and maintain Committee membership in accordance with the Terms of Reference through a program of advertising and nominations	27-2-2019 - Council endorsed appointment of two Community members at Large. There remains only one vacancy for an indigenous representative.	
Highbury Townscape Plan	1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2017 Highbury Townscape Plan.		
Enhancement recommendations			
Town Hall and surrounds enhancement			
The ANZAC memorial needs more space and to be brought into the precinct more – rather than left isolated on the road verge.		20.11.2018 - The Shire will provide 6 established Ulmus Glabra for planting by the Highbury District Community Council committee. 30.11.2018 - HDCC purchased (at their cost) and planted a quantity of native shrubs around the Memorial.	
	Additional landscaping near tennis Club	24.4.2019 - Highbury Tennis Club received \$2,500 from the 2018/2019 Community Chest to install reticulation	
	Highbury Tennis Club	6.8.2019 - Council approved \$75,000 to resurface the courts	\$75,000
A better park to the west of the hall (Wilbur Park) would allow a variety of community events (such as outdoor movies) to be run and provide a space for locals to enjoy as a community hub.	Install a gazebo incorporating table and seating	8.3.2019 - A request for money to cover supply and installation of a gazebo with table and chairs will be made in the 2019/2020 Draft Budget. 6.8.2019 - Budget approved \$15,000 for gazebo for Wilbur Park	\$15,000
	Modify the hall toilets	8.3.2019 - the toilet block needs to be modified by way of an additional wall at the front and flyscreens on the rear windows to reduce the volume of windblown rubbish inside. Budget requested 2019/2020. 6.8.2019 - Council approved \$1,500 for modifications to front of the hall toilets.	\$1,500
A small collection of adult outdoor gym equipment near the park would add fitness activities to the existing walk circuit being used in the town.			
	Fire shed	6.8.2019 - Council supported a request for \$30,000 to construct a fire shed	\$30,000
Stopover bay development formalising vehicle access and parking areas to reduce the expanse of open gravel			
Additional tree planting for shade and to screen and soften less attractive areas			
	Install a bus shelter incorporating information board.	8.3.2019 - Request money in the 2019/202 Draft Budget for a suitable bus shelter incorporating a notice board. 6.6.2019 - Request for quote for the design of the information board emailed today. 6.8.2019 - Request was not supported in the 2019/2020 budget	
New direction signage highlighting facilities at the Town Hall, and directions to the Tavern and General Store and any other town facilities or attractions.	New blue directional signage	8.3.2019 - Blue signs to be requested via Shire Works Request	
Clearer and more accessible pedestrian crossing points			
An RV waste dump point adjacent to the toilet (but not blocking access to the planned fire station).		8.3.2019 - money to be requested in the 2019/2020 Draft Budget	
The adequacy of night and security lighting may also need to be considered in improvements of the bay	Installation of CCTV and additional lighting	8.3.2019 - Money to be requested in the 2019/2020 Draft Budget	
Street verge improvements			

Core Values	Outcomes	Comments	2019/2020 Budget
<p>A programme of incremental street tree planting is recommended to provide shade over footpaths and help strengthen pedestrian links. Care needs to be taken when planting under overhead power lines to select lowgrowing species.</p> <p>The following tree species recommendations are taken from the 2016 Narrogin Townscape Study as being suitable for local conditions and in keeping with the Study's streetscape recommendations for the Shire.</p> <p>Burley St South Verge (under power lines) Eucalyptus newbeyi Eucalyptus tenera Eucalyptus torquata Callistemon viminalis Eucky Dwarf (cultivar of leucoxydon) North Verge (adjacent to footpath) Eucalyptus leucoxydon subsp. Leucoxydon Eucalyptus nicholii Eucalyptus sideroxydon rosea or E. tricarpa Eucalyptus scoparia</p>		8.3.2019 - request money in the 2019/2020 Draft Budget to undertake street tree planting around Highbury townsite.	
Entry Statement upgrades.			
Local residents would also like to see the entry statements to the town upgraded, particularly on the north and south approaches.	Develop artwork design for new entry statements		
	Clear the verges of fallen trees and overgrown weed from the north and south entry statements all the way into town	8.3.2019 - Work will be requested by way of a Shire Works request, possibly requires an allocation in the 2019/2020 Draft Budget. 6.8.2019 - Land is not owned by the Shire.	
2016 Narrogin Townscape Study Review Status Update Report	1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2016 Narrogin Townscape Study Review.		
Central Precinct			
Protect the important buildings and streetscapes of this precinct			
Improve pedestrian links through the precinct	10 year Footpath program 2019-2029 (to be presented to Council at the OCM 24.4.2019)	28.3.2019 - Committee Motion - All future footpaths constructed should be finished with colours that match the existing coloured asphalt. 24.4.2019 - Council endorsed the Ten Year Footpath Construction Program subject to the following conditions: 1. Add additional cost; 2. Not guarantee a continuously same coloured footpath network; and 3. Run the risk of the network being seen as further disjointed.	
	Plant advanced street trees in the YMCA Carpark	28.3.2019 - Allocation requested in the 2019/202 Draft Budget. 1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	\$20,000
Developing a civic and cultural heart			
Build and enhance existing civic amenities			
	Skatepark improvements landscaping, shades and furniture.	24.4.2019 - MCLC to update at the meeting to be held 2 May 2019. 3.5.2019 - The MCLC circulated copies of the proposed draft concept design and it was noted that while the proposed design was not one of the Key Projects recommended in the Gnarrogin Park Masterplan (page 34), the proposed design, plants and park furniture are in line with recommendations made in the Gnarrogin Park Masterplan Overall Plan (Page 34). 29.5.2019 - This project will be carried over to the 2019/20 financial year to allow the Shire time to identify potential contractors and request and respond to quotes. 7.8.2019 - Anticipated completion date is June 2020.	
Create a central civic space in the CBD	Mackie Park redevelopment proposal	28.3.2019 - The Committee recommended the sum of \$15,000 be requested in the 2019/20 Draft Budget. 7.6.2019 - OCM report to Council on 26 June requesting \$30k in 209/20 Draft Budget for detailed plan for proposed Mackie Park redevelopment. 6.8.2019	
Increase links between eastern parkland and town centre	Pioneer Drive proposed planting, enhance existing pedestrian links, develop northern roundabout and landscaping at Federal St and Clayton Road intersection.	1.8.2019 - Explore partnership opportunities with ARC Infrastructure, Main Roads WA and the Shire of Narrogin for proposed planting on the western side of Pioneer Drive and proposed development of the northern roundabout, including options for landscaping and art installations. Develop plans for proposed street tree and vegetation screening planting along the western side of Pioneer Drive north of the Railway Station including enhancing the existing pedestrian link between at the railway line and the Egerton and Federal Street intersection; and proposed landscaping on the south eastern corner of the Federal Street and Clayton Road intersection and enhance the existing pedestrian link.	
Develop opportunities for cultural and community buildings			
Improve visitor experience			

Core Values	Outcomes	Comments	2019/2020 Budget
<input type="checkbox"/> Develop Rail heritage theme through the town centre with historic interpretation and street furniture	Proposed restoration of the old diesel located at the old railway yards	<p>28.3.2019 - Obtain a professional assessment of the condition of the diesel with a view to sourcing funds to restore it if assessed as being suitable for restoration. Additional funds may be required to construct a shelter to protect the diesel if restoration takes place.</p> <p>Request made for \$5,000 in the 2019/2020 Draft Budget to cover cost of assessment.</p> <p>3.5.2019 - Quote received for \$4,416 for detailed assessment of the diesel locomotive. Additional research indicates that five of these locomotives remain in WA. Awaiting more detailed account of the locomotive's history.</p> <p>13.6.2019 - Ownership of the diesel locomotive has been confirmed as Hotham Valley Tourist Railway.</p>	\$5,000
Williams Road Information Bay	Visitor Information boards Seek quotes and supporting information for the existing structure to be replaced or refurbished and the area around it tidied up	<p>16.5.2018 - The Manager Operations advised the work will be scheduled to take place towards the end of June 2018.</p> <p>18.10.2018 - MO advised works will be scheduled to take place after Christmas.</p> <p>18.12.2018 - MO advised that the carpark was resealed</p> <p>18.3.2019 - The map containing local information has been removed for updating.</p> <p>29.5.2019 - All refurbishment and ground works have been completed. Appointing a contractor to design and manufacture the map and manufacture remains outstanding. CEO to advise.</p> <p>6.6.2019 - Request for quote for the design of the information content for three boards emailed to suppliers today. Design to be completed by 28 June 2019.</p> <p>13.6.2019 - Jason Signmakers contracted to design the content for three boards. Boards will be installed on the Fairway St wall of the DCVC, Williams Rd Information Bay and Highbury townsite at a location to be confirmed.</p>	\$5,000
Heritage Trail	CBD Interpretive signage Develop a series of heritage plaques detailing the history of Narrogin's heritage buildings	<p>17.5.2018 - The MCLC has consulted with a heritage consultant to develop the interpretive signage for ten cast bronze heritage plaques for installation in CBD paving. In March 2018 Notre Dame and Curtin University Medical Students participated in a project identifying CBD heritage buildings they judged (as would be tourists) which required interpretive plaques.</p> <p>29.6.2018 - The information for the plaques is being proofed ready to send to the plaque makers. Ten plaques will be made this financial year and ten more next financial year.</p> <p>18.8.2018 - The MCLC has requested quotes from three companies to develop CBD interpretive signage. The quotes are due on 5 November 2018. There is in total, an allocated budget for work to install up to 20 CBD heritage signs in the 2018/19 budget. This has become a large and significant heritage project and the MCLC identified it now required a considerable degree of expertise, knowledge and skill to execute the following work:</p> <ol style="list-style-type: none"> 1. Plan signage locations and resolve sign styles / materials / installation options etc; 2. Research (including that for QR codes); 3. Theme/narrative development; 4. Writing of content which is descriptive and entertaining; 5. Sourcing relevant images with which to illustrate each panel; 6. Graphic design; 7. Supply of signage with all requisite installation hardware (including posts/pedestals); and 8. Installation of signage. <p>The consultant will be required to make a recommendation to the Shire as to the type of signage and its support structure(s) (i.e. pedestals / posts etc.) to be installed and the rationale for this. It is expected a contractor will be appointed by the end of November and this project should be completed by April/May 2019.</p> <p>13.12.2018 - Contractor has been appointed and they will undertake a site visit in January 2019.</p> <p>18.3.2019 - Two panel design options presented to the Committee prior to the 21 March Townscape Meeting.</p> <p>28.3.2019 - The Townscape Committee expressed their preference 4/2 for design Option 2.</p> <p>18.4.2019 - Ten plaques installed in June/July 2019. The remainder of the project will take place in the 2019/2020 financial year.</p> <p>1.8.2019 - 10 interpretative signage panels now installed with another 15 to be installed along with a trail head by December 2019.</p>	\$38,500
	Public amenities Memorial Park - accessible ablution block Develop a plan for a suitable structure and submit a design to Heritage Council WA for approval.	<p>7.3.2019 - Proposed design approved by the Heritage Council.</p> <p>13.3.2019 - Presented to the MBS, comments from that meeting were incorporated into the design.</p> <p>5.4.2019 - RFD advertised, closes 24 April.</p> <p>3.5.2019 - Project awarded to Michael Ranieri, due to be completed by 30 June weather permitting.</p> <p>6.6.2019 - Location of the new building is to be moved closer to Fortune Street after it was identified there was insufficient gradient to fulfill plumbing and drainage requirements.</p>	\$119,718
	Smith Street toilet upgrade	24.7.2019 - Budget allocation to redevelop public toilets located on Smith Street (Coles carpark)	\$50,000
	Foxes Lair - design and installation of trail direction markers.	2.5.2019 - A series of directional signage markers will be installed in Foxes Lair providing visitors with clear information and directions along the various walking trails throughout Foxes Lair. It is proposed that the markers and posts will be installed by Foxes Lair volunteer Mr D Sawkins.	
	Walk Trails Master Plan - explore ways in which Narrogin's natural reserves on the outskirts of town could be better showcased	24.4.2019 - Council adopted the Shire of Narrogin Walk Trails Master Plan	
Relocate the visitors centre to within the newly created civic and cultural heart			
Provide access and parking suitable for large vehicles within close proximity to visitor centre			
<input type="checkbox"/> Greening the CBD			
	Narrakine Road	1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	

Core Values	Outcomes	Comments	2019/2020 Budget
	Williams Road - Proposed removal of Cemetery fence	18.10.2018 - Townscape Committee recommends to remove existing fence around the Cemetery and replace with material such as bollards. Did not support planting on fenceline due to poor soil suitability. Report to OCM 27 February 2019. 27.3.2019 - OCM Resolution - That, with respect to the Narrogin Cemetery boundary fence, Council endorse the intent of removal of the fence along Williams Road and the post and rail fence along Lefroy Street, and consider including in the 2019/20 Draft Budget the sum of \$7,000 for the fence removal and installation of appropriate hedging vegetation. Notation: It was noted that Officers would seek consideration of the Townscape Committee of the merits of the proposed vegetation with drip irrigation and the proposed species. 1.8.2019 - A motion to support planting on the fenceline was not supported by the Townscape Committee.	
	Clayton Road	28.3.2019 - The Committee recommended the amount of \$20,000 to plant trees (established) in the YMCA carpark. 1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	
	Great Southern Highway North	1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	
	Great Southern Highway South	1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	
<input type="checkbox"/> Improve pedestrian amenities including shade and shelter			
McKenzie Park	Seek quotes for suitable shade shelter	25.5.2017 - The Committee recommended seeking quotes from local contractors to construct the approved designs to the requested specs. 3.5.2019 - Project specs emailed to contractors / suppliers for quoting. 28.5.2019 - Supply of the Skillion shelter has been awarded to Exteria. Installation of concrete slab and Skillion shelter and accessible table setting has been awarded to local builder True Aspect Homes. Completion is anticipated in early July 2019. 30.7.2019 - Completion has been delayed following a road accident involving the contractors vehicle and tool trailer. Completion expected mid August.	\$7,000
	Research the history of the park for inclusion on a plaque or other approved installation	29.3.2018 - The research part of this project has not progressed. A request for funds to cover the cost of the shade shelter will be made in the 2018/2019 draft budget.	
	Reduce the "heat island" effect in the summer months		
	Improve amenities for motorists including parking under shade	1.8.2019 - Townscape Committee will develop a priority list for planting trees in carparks	
<input type="checkbox"/> Walkability			
	Develop a consistent palette of materials and quality within the town centre	17.1.2019 - A consistent palette of materials will be covered in the proposed colour palette being prepared by H+H Architects. 18.3.2019 - The proposed Guideline's prepared by H+H Architects to be presented to the Committee for discussion at the 21 March 2019 Townscape meeting. 2.5.2019 - Awaiting receipt of the Visual Signage Guide, the Visual Colour Guide and the draft Local Planning Policy.	
	Increased shaded pathways		
	Ensuring pathways are accessible for the whole community	24.4.2019 - Council adopted the Proposed Ten Year Footpath Construction Program 2019-2029 as presented and did not accept the request of the Townscape Committee's to ensure that all future concrete footpaths be finished to match the existing red coloured asphalt footpaths, as it will: 1. Add additional cost; 2. Not guarantee a continuously same coloured footpath network; and 3. Run the risk of the network being seen as further disjointed. 3.5.2019 - This item will remain outstanding until the Committee appeal Council's decision.	
	Develop a signage scheme throughout the town	17.1.2019 - A signage scheme will be covered in the proposed colour palette being prepared by H+H Architects	
<input type="checkbox"/> Parking			
	Undertake an audit to assess availability and location of current parking		
	Develop a signage scheme to identify parking areas including amenities for long vehicles	Identify parking areas for long vehicle parking	
	Examine opportunities for more and better located parking	18.3.2019 - the proposed Guideline's for a colour palette have been prepared by H+ H Architects and are to be presented to the Committee for discussion.	
	Increase accessibility with a 'family friendly' outcome		
<input type="checkbox"/> Consolidation of the CBD			
	Support the existing businesses and residents	Investigate the feasibility of a Mountain Bike and Pump Trail	
		7.5.2019 - Consultants Common Ground Trails have been appointed to conduct a feasibility study of providing mountain bike trails in close proximity to town and a pump track within the town site. Survey closes Monday 20 May 2019. 1.8.2019 - The Shire of Narrogin Draft Pump Track and Mountain Bike Trail Feasibility Study was adopted by Council on 24 August 2019 and will be out for public comment for 60 days.	
<input type="checkbox"/> Enhance built form and streetscape fabric			
	Create a shared vision with the business community		
	Reduce the number of vacant buildings		

Core Values	Outcomes	Comments	2019/2020 Budget
Develop a consistent colour palette for buildings	Develop a Colour Palette and Design Guidelines Seek quotes from suitably qualified groups to develop a colour palette. H+H Architects appointed to develop design and guidelines.	An allocation has been made in the 2018/2019 budget. 18.8.2018 - The Shire has contracted H&H Architects to develop the CBD colour palette and style guide for the Shire and are due to commence work in November 2018. 13.12.2018 - H+H Architects will visit Narrogin in January 2019. 17.1.2019 - H+H met with the Committee and answered questions relating to the colour palette. 15.3.2019 - The proposal will go to the Monthly Briefing Session in April for Elected Members to comment and then back to Townscape for recommendation in April/May. 2.5.2019 - Awaiting receipt of the Visual Signage Guide, the Visual Colour Guide and the draft Local Planning Policy.	
-END REPORT			