



GUIDELINES FOR APPLYING FOR A BUILDING LICENCE

OTHER STRUCTURES

The Town of Narrogin requires that a Building Licence be issued prior to the erection of the following other structures –

- Retaining walls with an effective height greater than 600mm.
- Solid sheet fences within the front setback greater in height than 750mm.
- Fences that do not comply with Council local laws.
- Elevated water storage tanks.
- Large telecommunication masts.
- Large weather monitoring masts.
- Fixed power generation equipment (power stations, wind turbines).
- Industrial plant rooms.

NOTE - IN MOST CASES PLANNING APPROVAL WILL ALSO BE REQUIRED, PRIOR TO OBTAINING A BUILDING LICENCE.

APPLICATION REQUIREMENTS -

The Town of Narrogin requires all applications for Building Licence for these other structures to include the following information -

- Town of Narrogin Building Licence Application form. ALL relevant sections of the form must be completed. Incomplete application forms will not be accepted. **All plans to be in ink.**
- Two copies of Site Plan at a minimum scale of 1:200.

- Two Copies of Working Drawings of the structure drawn to a scale of not less than 1:100, which should include –
 - a) Elevations;
 - b) At least one sectional drawing (discretion applied).

- Engineering details –
 - a) Footing details to be certified by a practising structural Engineer in relation to site soil classification (discretion applied with regard to fencing);
 - b) Design and construction details to be certified by a practising structural Engineer in relation to wind loading (discretion applied with regard to fencing).

BUILDING APPLICATION FEE STRUCTURE -

- Building Fee – **0.3182% of construction cost or contract value (GST inclusive)**
(Minimum fee = \$40)

- Builders Registration Board (BRB) Levy –
\$37 must be paid on all applications

- Building and Construction Industry Training Levy Fund (BCITF) –
0.2% of construction cost or contract value (GST inclusive)
(If value of works exceeds \$20000)