

MINUTES

ORDINARY COUNCIL MEETING

24 JUNE 2014

COMMENCING AT 7:30 PM

COUNCIL CHAMBERS
THE TOWN OF NARROGIN
89 EARL STREET
NARROGIN, WA 6312

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council Meeting held on July 8th 2014
Signed Date..... 8/7/14
(Presiding Member at the meeting at which minutes were confirmed)

ORDINARY COUNCIL MEETING MINUTES

24 June 2014

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Mayor Ballard opened the meeting at 7:28 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Mayor Ballard
Deputy Mayor Cr Paternoster
Cr Russell
Cr McKenzie
Cr Kain
Cr Ward
Cr Schutz
Mr Cook Chief Executive Officer
Ms French Executive Assistant

Absent: Cr Clive Bartron leave of absence previously approved.

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

- Mr Grant Froome asked where Council is at on the offer previously made by the Kulker family in 2009 to construct a new niche wall. Mayor Ballard responded to say he has been in discussion with Peter Kulker and will follow this up again.
- Mr Froome also asked on behalf of the Narrogin Community Support Association, requesting removal of park bench in Mackie Park. CEO responded and advised that the decision will be made to remove and will find another use for it elsewhere.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Council Resolution: 0614.80

Moved: Cr Ward

Seconded: Cr McKenzie

That Council:

Accept the minutes of the Ordinary Council Meeting held on 10 June 2014 and be confirmed as an accurate record of Proceedings.

CARRIED 7/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

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10.1 DEVELOPMENT AND TECHNICAL SERVICES

10.2.305 PARKING OF COMMERCIAL VEHICLES IN OTHER RESIDENTIAL ZONE

File Reference: 19.7.3
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: Nil
Date: 19th June 2014
Author: Brian Robinson, Director Technical & Environmental Services

Attachments:

Letter form McLeods regarding the legal matter.

Summary:

Council is requested to consider legal advice provided by McLeods Barristers & Solicitors in respect of the parking of commercial vehicles on land within the Town that is included in the "Other Residential Zone".

Background:

As Councillors are aware several complaints were previously received regarding patrons of the Narrogin Motel parking at the rear of the motel, adjacent to Sydney Hall Way.

At its 22nd April 2014 meeting, Council was requested to consider the broader issues associated with the parking of commercial vehicles and the enforcement of Scheme provisions relating to the parking of commercial vehicles on land zoned "Other Residential" under Town Planning Scheme No 2.

Having regard to the officers recommendation, Council resolved to await a further report following the receipt of legal advice regarding:

- i) the ability of Council to approve the parking of multiple commercial vehicles on a single property within the "Other Residential Zone";*
- ii) Whether the parking of multiple commercial vehicles for more than four hours on land zoned "Other Residential" constitutes a breach of Town Planning Scheme No 4; and*
- iii) Whether the Town is obliged to take action for a breach of the Scheme in respect of the parking of commercial vehicles.*

Council is now requested to further consider the matter having regard to advice which is now been received.

Comment:

The advice received addresses each of the matters detailed in Council's 22nd April 2014 resolution. Whilst a summary of the advice is provided below, a full copy is attached for reference.

Ability to Approval Commercial Vehicle Parking in Other Residential Zone

McLeods have confirmed that the provisions of clause 3.1.6 which restrict the parking of commercial vehicles do apply to the "Other Residential" Zone. However Council may consider approving a "Commercial Vehicle Parking" area given that:

- a) The parking of such vehicles by patrons of a short stay accommodation facility would not constitute an independent use of the site, but rather a *"use that is incidental or ancillary"* to the primary use;
- b) The provisions of clause 3.1.6 do not *"entirely prohibit parking of a commercial vehicle in a Residential Zone, but rather subjects it to certain restrictions or requirements.."*
- c) Council may exercise discretion under clause 6.2 of the Scheme and relax the standards or requirements contained within clause 3.1.6.

The opinion however draws attention to the fact that in order to relax the scheme requirements relating to the parking of commercial vehicles Council must address the requirements of clause 6.2.1(i)-(iii), which require that:

- i) approval of the proposal would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme.
- ii) the non-compliance will not have any adverse impact effect on the occupiers or users of the development, or the inhabitants of the locality, or the likely future development of the locality; and
- iii) the spirit and purpose of the requirements or standards will not be unreasonably departed from.

In Mcleods opinion, the provisions of sub-clause (iii) would not preclude Council from approving the parking of multiple commercial vehicles provided that Council is satisfied that the matters set out in clause (i) and (ii).

Does Parking of Multiple Commercial Vehicles Breach TPS No 2.

McLeods advise that on the face of it, the parking of multiple commercial vehicles on land in the "Other Residential" Zone does contravene the requirements of clause 3.1.6.

However, they also acknowledge from the landowners perspective that it would be argued for example that the approval of a Motel on the land within the Other Residential Zone extends to the "accommodation of patrons with motor vehicles", irrespective of the type of vehicle being driven.

Although McLeods support the view that the operation of the motel is subject to compliance with clause 3.1.6, they are unable to *"preclude the possibility that an argument to the contrary (on the grounds discussed above) might be accepted by a court or tribunal, given the definition of "Motel" expressly contemplates accommodation being made for the parking of patron's motor vehicles..."*

Is Council obliged to take action for a Breach of the Scheme.

The legal advice received indicates that it would be open for Council to either issue an order for compliance or to prosecute the property owner for a breach of the Scheme, where such a breach can be proven. However, the Town is not obliged to take action in respect of commercial vehicle parking.

In conclusion, given the potential arguments available to the owner of land in the case of a motel, McLeods would not recommend prosecution. Alternatively McLeods advise it would be preferable if the owner were to submit an application for approval to the parking of commercial vehicle(s), which could then be considered by Council under clause 6.2.

Although the solicitors view on the potential for a contrary argument that the definition of a motel allows patrons to park any type of vehicle is understood, the author of this report disagrees with this view. In the authors opinion a court or tribunal would only accept this view where physical provision for the parking of commercial vehicles had been provided on site in accordance with an approved site plan.

Further advice is being sought from McLeods to clarify how such a contrary argument could be made where only 'standard' motor vehicle parking bays (5.5mx2.5m) were provided on site, as such bays would not accommodate commercial vehicles.

Consultation:

- McLeods Barristers & Solicitors & Chief Executive Officer

Statutory Environment:

Pursuant to Part 6.2 of the Scheme, when determining an application for planning consent, the Town has the ability to relax a standard or provision provided that:

- a) Approval of the proposal would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme.
- b) The non-compliance will not have any adverse impact effect on the occupiers or users of the development, or the inhabitants of the locality, or the likely future development of the locality; and
- c) The spirit and purpose of the requirements or standards will not be unreasonable departed from.

As confirmed in advice from McLeods, Council may consider an application for approval to a commercial vehicle parking area provided that the three matters outlined in clause 6.2.1 were addressed.

Policy Implications:

Development Services Policy No 9 was introduced by Council to facilitate the parking of commercial vehicles in circumstances where it can be demonstrated that the parking will not detrimentally impact on the amenity of the adjacent property or the locality in general.

As detailed in the assessment criteria section of the policy, "Council will only approve the parking of a commercial vehicle where that vehicle forms an essential part of the occupants

occupation, or is necessary for the use and management of the subject land. Furthermore in Table No 1 attached to that policy it is clearly stated that Council will generally not support the parking of more than one commercial vehicle in the Other Residential Zone and that vehicle must be housed in a domestic outbuilding.

Financial Implications:

The cost of obtaining legal advice in respect of this matter has been wholly contained within the approved budget.

Strategic Implications:

Town Planning Scheme No 2 includes numerous properties within the "Other Residential Zone". Should Council approve an application for planning consent to establish a commercial vehicle parking area in an "other Residential Zone", Council will be obliged to favourably consider similar application.

Voting Requirements: Simple Majority

Council Resolution: 0614.81

Moved: Cr McKenzie

Seconded: Cr Schutz

That Council:

- a) Receive and note the advice received from McLeods Barristers and Solicitors in respect of the parking of commercial vehicles within the "Other Residential Zone" and Councils ability to consider an application for planning consent seeking to permit the parking of commercial vehicle(s).
- b) Request the Chief Executive Officer liaise with relevant properties owners in the Narrogin Townsite to encourage applications for planning consent seeking to permit the parking of commercial vehicles where such parking is already occurring.

CARRIED 7/0



Our Ref

Your Ref

DFN:NARR-35641



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David Nicholson

Dear Mr Robinson,

Parking of commercial vehicles in Other Residential Zone

I refer to your letter dated 5 May 2014.

1. Background

You have requested advice in relation to the parking of commercial vehicles on land included within the "Other Residential" Zone under the Town of Narrogin's Town Planning Scheme No. 2 (TPS 2).

I understand that the issue has recently arisen due to complaints regarding the parking of commercial vehicles on roads and verges adjacent to, and on property contained within, the Narrogin Motel. The Narrogin Motel is situated in the "Other Residential" zone and is also stipulated as an "Additional Use" under clause 2.3 of TPS 2.

Your instructions indicate that the Town has advised the owner of the Narrogin Motel that the parking of commercial vehicles within the "Other Residential" Zone is restricted by the provisions of TPS 2. The owner of the Narrogin Motel has contended in response that cl. 3.1.6 of TPS 2, which relates to the parking of commercial vehicles, does not apply to the "Other Residential" Zone.

Consequently, Council resolved at its meeting on 22 April 2014 to seek advice in relation to the following questions:

- i) The ability of Council to approve the parking of multiple commercial vehicles on a single property within the "Other Residential" Zone;
- ii) Whether the parking of multiple commercial vehicles for more than four hours on land zoned "Other Residential" constitutes a breach of Town Planning Scheme No. 2; and

Parking of commercial vehicles in Other Residential Zone

- iii) Whether the Town is obliged to take action for a breach of the Scheme in respect of the parking of commercial vehicles.

I have responded to each question in turn below.

2. The ability of Council to approve the parking of multiple commercial vehicles on a single property within the "Other Residential" Zone

In considering the ability of Council to approve the parking of multiple commercial vehicles on a single property within the Other Residential zone, it is necessary to first consider the manner in which such a use would be classified under TPS 2.

In the case presently under consideration, I understand that the commercial vehicles parked on the Motel site are parked there by patrons attending or residing at the Motel. Accordingly, the parking of commercial vehicles would not constitute an independent use of the site, but rather would be a use that is incidental or ancillary to the existing Motel use. It follows that the parking of commercial vehicles on the site would not constitute a separate use of "Transport Depot"¹, which is a prohibited use on the site. I also note that the Additional Use conditions applicable to the site do not specifically address or prohibit the parking of commercial vehicles.

A further question is whether clause 3.1.6 of TPS 2 applies to the parking of commercial vehicles in the Other Residential Zone. Clause 3.1.6 relevantly provides as follows:

"No person shall within a Residential Zone

- (a) Park or allow to remain stationary for more than four hours consecutively:
- (i) more than one commercial vehicle;
 - (ii) a commercial vehicle unless such vehicle so parked is housed in a domestic garage or domestic outbuilding;
 - (iii) any vehicle which due to size or load is not capable of being completely housed within a domestic garage or domestic outbuilding having a maximum floor area of forty five square meters and in which no horizontal dimension is more than fifteen metres;
 - (iv) a vehicle which together with the load thereon exceeds three metres in height;
- unless the vehicle is being used in connection with building or construction works.

¹ "Transport Depot" is defined to mean "land and buildings used for the garaging of motor vehicles used or intended to be used for carrying goods or persons for hire or reward or for any consideration, or for the transfer of goods or persons from one such motor vehicle to another such motor vehicle, and includes maintenance, management and repair of the vehicles used, but not of other vehicles" and thus generally would apply to the parking of commercial vehicles as a separate use.

Parking of commercial vehicles in Other Residential Zone

- (b) Repair, service or clean a commercial vehicle unless such work is carried out whilst the vehicle is housed in a domestic garage or domestic outbuilding.”

As noted above, the owner of the Narrogin Motel has contended that clause 3.1.6 does not apply to the “Other Residential” Zone. In my view that contention is incorrect. The provision contained in clause 3.1.6 applies to “a Residential Zone”. Clause 2.1.1 provides that there are two Residential Zones – the Single Residential and Other Residential Zones. Part 3.1 is also entitled “Residential Zones” and thus was apparently intended to apply to all Residential Zones. If it had been the intent of TPS 2 to only apply the restriction in clause 3.1.6 to the Single Residential Zone, then presumably the clause would have read “No person shall within the Single Residential Zone...”. However, this is not the manner in which the clause has been drafted. The wording of the clause indicates it was intended to apply to all Residential Zones, namely the Single Residential and Other Residential Zones.

As clause 3.1.6 applies to land situated in the “Other Residential” zone, a further question that arises is whether the restriction in that clause on the parking of more than one commercial vehicle is capable of variation under clause 6.2.1, which provides:

“If a development is the subject of an application for planning consent and does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:

- (i) approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme;
- (ii) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and
- (iii) the spirit and purpose of the requirements or standards will not be unreasonably departed from thereby.

Clause 6.2.1 would only apply to clause 3.1.6 if that clause constituted a “standard or requirement prescribed by the Scheme”. The term “standard or requirement” is not defined in TPS 2 itself. However, provisions of this nature are relatively common within local planning schemes and have previously been the subject of interpretation and commentary by the State Administrative Tribunal.

The scope of the power to vary a “standard or requirement” under a town planning scheme was considered by the Tribunal in *O'Donovan and Town of Vincent* [2005] WASAT 120 where Senior Member Parry (as he then was) stated [at 39] as follows:

“Thus, a “standard” is a level which is regarded as normal, adequate or acceptable, and a “requirement” is something which is demanded, obligatory or needed. It is, therefore, apparent that these terms refer to something which regulates an aspect of a permitted use

Parking of commercial vehicles in Other Residential Zone

or development, not something which absolutely prohibits, or does not permit under any circumstances, a particular type of use or development."

The distinction between a "standard or requirement" that regulates an otherwise permitted development and a provision prohibiting a development was also made in *Strathfield Municipal Council v Poynting* (2001) 116 LGERA 319, by Giles JA, with whom Heydon JA and Young CJ in Eq agreed, who observed at pp 342 343 [96] as follows:

"The matters in the construction of the definition discussed by Mahoney JA in *North Sydney Municipal Council v PD Mayoh Pty Ltd (No 2)* [(1990) 71 LGRA 222 at 232 233] mean that, in order that a provision fall within the definition as a development standard, there must be a development in respect of an aspect of which the provision specifies a requirement or fixes a standard. A provision prohibiting the development in question (the use of land, subdivision of land, erection of a building etc, see the definition of "development" in the Act) under any circumstances will be a provision controlling development, but it will not be a development standard....If the provision does not prohibit the development in question under any circumstances, and the development is permissible in circumstances expressed in the provision (whether positively or negatively, ...) in most instances the provision will specify a requirement or fix a standard in respect of an aspect of the development."

In the present case clause 3.1.6 does not entirely prohibit parking of a commercial vehicle in a Residential Zone, but rather subjects it to certain restrictions or requirements, including the maximum number of commercial vehicles that may be parked, the period of time for which a commercial vehicle may be parked, the height of the vehicle and its enclosure in a garage or outbuilding. Accordingly, clause 3.1.6 regulates rather than prohibits the parking of vehicles in a Residential Zone and as such would constitute a "standard or requirement prescribed by the Scheme" to which clause 6.2 would apply.

Whilst clause 6.2 would enable Council to exercise its discretion in relation to a relaxation of the standards or requirements contained in clause 3.1.6, in order to do so Council would need to be satisfied of the matters set out in clause 6.2.1(i)-(iii), namely that:

- (i) approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme;
- (ii) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and
- (iii) the spirit and purpose of the requirements or standards will not be unreasonably departed from thereby."

In my view sub-clause (iii) would not preclude Council from approving the parking of multiple commercial vehicles for more than 4 hours consecutively, provided it was satisfied as to the matters set out in sub-clauses (i) and (ii). The "spirit and purpose of the requirements or

Parking of commercial vehicles in Other Residential Zone

standards” is likely to be interpreted in a broad rather than a narrow manner and would refer to the general intent of the clause to minimise the impact of commercial vehicle parking on residential amenity rather than any particular requirement imposed by the clause.

In summary, it would be open to Council to approve the parking of multiple commercial vehicles on a single property in the Other Residential Zone, provided it was satisfied of the matters set out in clause 6.2.1 (i)-(iii).

3. Whether the parking of multiple commercial vehicles for more than four hours on land zoned “Other Residential” constitutes a breach of Town Planning Scheme No. 2

The parking of multiple commercial vehicles for more than four hours on land in the “Other Residential” zone would on its face contravene cl. 3.1.6 given that clause applies to all Residential Zones, including the Other Residential Zone, as discussed above. Whilst the parking of multiple commercial vehicles for more than four hours on land zoned “Other Residential” would be inconsistent with the terms of cl. 3.1.6, the issue that arises in the present case is whether the parking of commercial vehicles by patrons of the Motel is nonetheless specifically authorised by the Motel’s approval as an additional use under cl. 2.3.

It is somewhat difficult to construe the scope of the owner’s approval, given there is no formal approval document. Nonetheless, the approved status of the Motel use is not in doubt, given that it is recognised as an “Additional Use” under clause 2.3. The Additional Use Table does not specify any particular conditions, which restrict or regulate commercial parking on the Site. The conditions only state “No extension or change of land use without the special approval of Council”.

The use of “Motel” is defined to mean:

“land or buildings used or intended to be used to accommodate patrons in a manner similar to an Hotel or Boarding House but in which special provision is made for the accommodation of patrons with motor vehicles”

From the owner’s perspective it could be argued that the approval of a “Motel” use for the site necessarily extends to the “accommodation of patrons with motor vehicles”, irrespective of the type of vehicles driven by such patrons. If it had been the intent of TPS 2 to limit the number or type of patron motor vehicles that could be parked on the site, then arguably conditions to that effect would have been stipulated in the Additional Use Table. As there are no such conditions, it could be argued that the current use is consistent with the scope of the Motel approval as it only involves the “accommodation of patrons with motor vehicles”, as contemplated by the use definition. It could also be said that the provision made by TPS 2 in respect of the additional use of “Motel” is more specific than the general provision made in cl. 3.1.6 in relation to the parking of commercial vehicles. It is an accepted principle of statutory interpretation that where there is a conflict between general and specific provisions in a written law, the specific provisions prevail.

On the other hand, from the Town’s perspective, it could reasonably be argued that the scope of the approved “Motel” use should be construed as subject to clause 3.1.6, which applies to

Parking of commercial vehicles in Other Residential Zone

the "Other Residential" Zone in which the land is situated. On that interpretation, whilst the approved "Motel" additional use would authorise the accommodation of patrons with motor vehicles, parking would still be required to comply with cl. 3.1.6, which has separate application. Furthermore, it is a general rule of statutory interpretation that all words in a written enactment should be given effect wherever possible and that specific provisions should only be interpreted as prevailing over general provisions where there are two inconsistent provisions which cannot be reconciled as a matter of ordinary interpretation: *Purcell v Electricity Commn of New South Wales* (1985) 60 ALR 652 at 657.

On balance, I prefer the latter interpretation, which gives effect to the parking restrictions imposed by cl. 3.1.6 on commercial vehicles in the Other Residential zone. As noted above, an interpretation that gives application to all provisions in a written enactment is to be preferred to an interpretation that displaces the operation of a particular provision. On this interpretation of TPS 2, the parking of multiple commercial vehicles on the Motel site for more than four hours would contravene cl. 3.1.6. However, I cannot preclude the possibility that an argument to the contrary (on the grounds discussed above) might be accepted by a court or tribunal, given the definition of "Motel" expressly contemplates accommodation being made for the parking of patron's motor vehicles, which may in some cases include commercial vehicles.

4. Whether the Town is obliged to take action for a breach of the Scheme in respect of the parking of commercial vehicles

If the development on the site was undertaken in contravention of a provision of a planning scheme (in this case cl. 3.1.6 of TPS 2), it would then in principle be open to the Town to:

- (a) issue a direction under s. 214(3) of the *Planning and Development Act 2005 (PD Act)* requiring the owner to alter the development by not permitting commercial parking on the land that contravenes cl. 3.1.6; or
- (b) prosecute the owner under s. 218 of the PD Act.

Whilst enforcement action of this nature would be open to the Town (assuming it could prove a contravention of TPS 2), it is a well established principle of law that a public authority does have a discretion as to whether to issue an infringement or bring a prosecution in respect of any particular contravention of a law: *R v Cmr of Police of the Metropolis; Ex parte Blackburn* [1968] 2 QB 118 at 136. The discretion, however, is not absolute in nature.

In the above mentioned *Blackburn* case, a private citizen sought an order directing the Commissioner of Police to reverse a policy decision not to enforce section 32(1)(a) of the *Betting, Gaming and Lotteries Act 1963*, in relation to gaming clubs in London. The Court of Appeal subsequently held that the Commissioner of Police owed a duty to the public to enforce the law, which he could be compelled to perform. The Court nonetheless acknowledged that the Commissioner had a discretion not to prosecute, although the discretion was not absolute. The Court characterised that discretion in the following terms:

"Although the chief officers of police are answerable to the law, there are many fields in which they have a discretion with which the law will not interfere. For instance, it is for

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the Commission of Police of the Metropolis, or the Chief Constable, as the case may be, to decide in any particular case whether inquiries should be pursued, or whether an arrest should be made, or a prosecution brought. It must be for him to decide on the disposition of his force and the concentration of his resources on any particular crime or area. No court can or should give him direction on such matter. He can also make policy decisions and give effect to them, as, for instance, was often done when prosecutions were not brought for attempted suicide. But there are some policy decisions with which, I think, the courts in a case can, if necessary, interfere. Suppose a chief constable were to issue a directive to his men that no person should be prosecuted for stealing any goods less than 100 pounds in value. I should have thought that the court could countermand it. He would be failing in his duty to enforce the law.”

A prosecuting authority may thus adopt a policy not to prosecute certain offences, however if that policy is unreasonable in the *Wednesbury*² sense, that is, so unreasonable that no other reasonable prosecuting authority would have adopted it, then it would be open to an applicant to challenge the policy by seeking an order of mandamus to compel the authority to enforce the law.

Similarly, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme, may make representations to the Minister for Planning under s. 211 of the PD Act. The Minister may then determine whether to refer the representations to the SAT for its report and recommendations or not to take any action.

In summary, the Town is not obliged to take action for a breach of TPS 2 in respect of commercial parking. There are a number of factors the Town may wish to consider prior to undertaking enforcement action in relation to commercial vehicle parking by patrons. I would not recommend prosecution proceedings, given the potential arguments available to the owner as to the scope of the Motel approval and its possible effect in displacing cl. 3.1.6, as discussed above. It would be preferable if the owner were to submit an application for approval of the commercial parking, which could then be considered by the Council under clause 6.2. If the owner refused to submit an application, then the Town could consider issuing a direction to the owner under s. 214(3), but it would not be obliged to do so.

Please contact me should you have any further queries in respect of this matter.

Yours sincerely

David Nicholson
Partner

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Direct line: 9424 6221
Email: dnicholson@mcleods.com.au

² *Associated Provincial Picture Houses v. Wednesbury Corporation* [1948] 1 K.B. 223

10.2 CORPORATE AND COMMUNITY SERVICE

10.2.306 POLICY MANUAL - DEVELOPMENT, ENVIRONMENTAL, TECHNICAL AND BUILDING SERVICES SECTIONS

File Reference: Nil
Disclosure of Interest: Nil
Applicant: Chief Executive Officer
Previous Item Nos: Various
Date: 18th June 2014
Author: Mr Aaron Cook - Chief Executive Officer

Attachments:

Due to the Policy Manual having been provided previously these sections are not provided within the agenda. The Policies affected have been provided within the resolution for Councils reference.

Summary:

It is presented to Council to endorse the Development Services and Technical and Environmental Services Sections of the Policy Manual with the following updates.

Background:

Each year the author presents to Council the Policy Manual for review with any required amendments being presented for consideration.

Comment:

That Council endorse the Development, Environmental, Technical and Building Services Sections of the Policy Manual with the following amendments, please note that all other policies remain unchanged.

D5 Extended Trading Hours - This policy was introduced so that Businesses could take advantage of the Extended Trading Package made available for regional localities. With the Department ceasing this service it is proposed that this policy be removed.

T5 Footpath Deposit Fee - Buildings - It is proposed that the \$1,000 fee held in trust to cover any potential damage to the footpath be increased to \$1,500. As this is held in trust and returned if no damage occurs will not affect individuals undertaking building works.

T17 Lawns Road Verge - This policy was implemented to encourage persons to maintain their grass their verge. The values placed on the work conducted by Council staff is only on the materials. This does not consider the staff time and plant to conduct the service for the ratepayer. As such it is proposed that the \$ rates per m2 are removed and Council, if wanting to encourage this activity to ratepayers amend the policy to read: "That an internal costing for the works is to be prepared and the ratepayer be provided a quote of 50% of this charge". Council may have differing thoughts on this amount.

T32 Use of the White Road Landfill Site - This policy states that only waste from Town and Shire Businesses and Residents will be accepted. This policy is not being followed by staff as it is impossible to determine where a person resides without inspecting drivers licenses and even then the waste may not be from their location. It is proposed to remove this policy.

The full revised policies are presented below within the resolution.

Consultation:

Mr Brian Robinson Director of Technical and Environmental Services

Statutory Environment: - Nil

Policy Implications:

The Development, Environmental, Technical and Building Services sections of the Policy Manual are presented for endorsement with the below amendments.

Financial Implications: - Nil

Strategic Implications: - Nil

Voting Requirements:

Simple Majority

Council Resolution: 0614.82

Moved: Cr Kain

Seconded: Cr Russell

That Council:

Endorse The Development, Environmental, Technical and Building Services sections of the Policy Manual as being unchanged other than the following policy amendments:

~~D.5 EXTENDED TRADING HOURS~~

Objective

~~To provide clear direction to commercial premises located within the Town in terms of extended trading hours in the Town of Narrogin.~~

Purpose

~~The purpose of this policy is to confirm that the Town of Narrogin accepts without amendment the Christmas, New Year and Easter extended trading packages made available to regional localities by the Department of Consumer and Employment Protection.~~

~~*Note: The Town of Narrogin reserves the right to review this policy in the event that current legislation or the extended trading packages are reviewed.~~

To be removed.

T.5 FOOTPATH DEPOSIT FEE - BUILDINGS

ORIGIN/AUTHORITY: Council Meeting 13 August 1985 Item No. 31 (4.6)

POLICY STATEMENT

That:

A fee of up to ~~\$1,000~~ \$1,500.00 per crossover is to be levied, if deemed necessary by the Director of Technical Services, on the issue of a building permit.

The monies are to be held in trust to cover damage to Council's footpaths.

Actual costs to be charged to the Builder upon notification of completion of the work.

Amendments/Review

Council Meeting: 22 October 2002 (Item 9.1.104)

Increase of fee held to \$1,500.

T.17 LAWNS - ROAD VERGE

ORIGIN/AUTHORITY: Council Meeting 21 November 1978 Item No. 157 (W9/W3)

POLICY STATEMENT

That:

The following charges shall be payable by an owner/occupier:

Removal of gravel or unsuitable material from the road verge and replacement with 200mm of top soil: ~~\$2.50/m²~~

Removal of existing grassed road verge; and Replacement with 100 mm of compacted gravel:
~~\$2.00/m²~~

Council are to prepare a quote for the Resident at 50% of the internal costing rates of the works crew, plant and all materials required.

Note: These charges are based on no removal of tree stumps, rocks or other obtrusive materials. Any additional removal of such items will be charged out as private works.

Amendments/Review

Council Meeting: 19 August 1997 (Item 7 (7.39) Council Meeting: 22 October 2002 (Item 9.1.104)

Amended the section where the rate per meter was quoted.

T.32 USE OF THE WHITE ROAD LANDFILL SITE

~~ORIGIN/AUTHORITY: Council Meeting 31 October 2005 Item No. 10.0.5~~

POLICY STATEMENT

That:

~~Council only accept waste from residents, businesses and organisations from within the Town of Narrogin and Shire of Narrogin municipal boundaries.~~

Amendments/Review

To be removed.

CARRIED 7/0

10.2.307 LONG TERM FINANCIAL PLAN

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 17 June 2014
Author: Colin Bastow – Director Corporate and Community Services

Attachments:

Long Term Financial Plan.

Summary:

Council to consider endorsing the Town's Long Term Financial Plan (LTFP).

Background:

Western Australian Local Governments are required to develop and maintain a 10 year rolling LTFP which is a link between the Corporate Business Plan (activities) and the Strategic Community Plan (priorities). The Plan is based on known activities, financial commitments, community priorities and assumptions to assist Council in its priority-setting process.

RSM Bird Cameron was engaged by the Cuballing Narrogin Regional Transition Group (CNRTG) to develop and complete a LTFP for its member local governments. It was agreed recently by Officers from each local government that they would prepare an agenda item for their individual Councils to consider adopting their LTFP at the June 2014 round of meetings so the LTFP funding can be acquitted.

The diagram below shows how the Long Term Financial Plan is an informing strategy to the Strategic Community Plan. The other informing strategy documents that are nearing completion are the Integrated Workforce Plan and Asset Management Plan.



The diagram also identifies the Corporate Business Plan. It translates the local government's priorities into actions with the resources that are available. Furthermore, it details the services, operations and projects a local government will deliver within a defined period and includes the processes for delivering these and the costs associated. In turn this feeds into the Annual Budget adopted each year.

Comment:

The LTFP is based on reasonable assumptions; however there is some further minor works need to the document to correct issues with loan repayment calculations, the Town not financially contributing to asset acquisition as well as no minor plant and vehicle purchases.

As Corporate Services is currently focusing on the preparation of the Town's Budget due to this year's tight time frame. There are not the resources available to complete this work at this time. Also by review this LTFP at a later date this will allow the Town to include the updated Forward Capital Works Program (FCWP).

The work undertaken by RSM Bird Cameron on the LTFP has resulted in the Town now having a template. This template can be used by the Town to maintain/upgrade the LTFP which will result in significant saving of both time and money. As the Town will now be able to product future LTFP in-house.

Consultation:

- Aaron Cook – CEO (Town of Narrogin)
- Geoff McKeown – CEO (Shire of Narrogin)

Statutory Environment:

Local Government Act 1995

Policy Implications: Nil

Financial Implications:

CNRTG had budgeted \$102,902 for the development of a LTFP and has spent \$100,739.

The Town will be required to contribute around \$4,000 toward the preparation of the Regional Business Plan, Strategic Plan, Asset Management Plan and the LTFP.

Strategic Implications: Nil

Voting Requirements: Simple Majority

Council Resolution: 0614.83

Moved: Cr Russell

Seconded: Cr Kain

That Council:

Endorse the 2012-2022 Long Term Financial Plan as presented.

CARRIED 7/0



2012-2022 Long Term Financial Plan

Prepared by RSM Bird Cameron for the Town of Narrogin in accordance with guidance provided by the Government of Western Australia's Department of Local Government

1. Executive Summary

Purpose of the Plan

- 1.1. The Town of Narrogin's ("the Town") Long Term Financial Plan ("LTFP") details what the Town proposes to do over the next ten (10) years, including the period 1 July 2013 to 30 June 2022, as a means of ensuring the Town's financial sustainability.
- 1.2. The LTFP has been prepared in the format prescribed by the Department of Local Government and is aligned to other core planning documents by which the Town is accountable to the community including the Strategic Community Plan and the Town's Corporate Business Plan. Information contained in other strategic plans including the Forward Capital Works Plan and Workforce Plan have been utilised in the preparation of the LTFP. We have also utilised the Town's Annual Report for FY12 and FY13 and the Annual Budget for FY14.
- 1.3. The LTFP is a dynamic tool which analyses financial trends over a ten (10) year period on a range of assumptions and provides the Town with information to assess resourcing requirements to achieve its strategic objectives and to assist the Town to ensure its future financial sustainability.
- 1.4. The LTFP covers the period 2012-13 to 2021-22. We believe there is a high level of accuracy and detail in the first three (3) years of the LTFP but this is underpinned by a number of assumptions. The remaining seven (7) years of the LTFP are shown as an overview and based on key growth and event assumptions.
- 1.5. The Town undertakes a broad review of its Strategic Community Plan every two (2) years and a full review is planned every four (4) years. This LTFP will be reviewed in conjunction with Strategic Community Plan reviews.

Key Statistics

- 1.6. The following table provides a snapshot of the Town based on the Australian Bureau of Statistics Census (ABS Census) 2011 data and the Shire's internally collected data.

	FY13	FY12	FY11
Distance from Perth (km's)	192		
Area (km ²)	13.1		
Population (ABS Consensus 2011)	-	-	4,219
Number of electors	3001	-	-
Number of rateable dwellings	1,949	n/a	n/a
Total rates levied (\$000's) <i>Source: Financial Statements</i>	\$2,851	\$2,586	\$2,462
Total revenue (\$000's) <i>Source: Financial Statements</i>	\$9,024	\$7,214	\$6,815
Number of employees	88 ¹	58 ²	57 ²

Table 1: Town of Narrogin Key Statistics (Source: 1 – Integrated Workforce Plan, 2 – 2012 financial statements)

2. Town Profile

Our Place

- 2.1. The Town of Narrogin is situated approximately 192 kilometres south-east of Perth, and covers an area of approximately 13.1 square kilometres. The Town incorporates the town site of Narrogin. The Town is surrounded by the Shire of Narrogin and is in close proximity to the Shires of Wickepin, Cuballing, Dumbleyung, Wagin, West Arthur and Williams.
- 2.2. The Town was formed in 1906 as a major rail centre. The Town remained a major rail centre until the late 1970's when competition from road transport led to a reduction in the railways workforce. Today, the Town is a progressive thriving rural community found in the wheat belt South Region of Western Australia.
- 2.3. The main industries in the Town are agricultural services, education, health and aged services, brick making, concrete, light engineering, active industries, cabinet making and many more. The Town also provides aged care services to the local areas.
- 2.4. The Town has several tourist attractions including:
 - Dryandra Woodland/Lion's Dryandra Village – a heritage listed village built in the 1920's situated amongst 28,000 hectares of woodland located in the region. This is a key tourism destination advertised through regional tourism bodies in WA with over 100 species of birdlife and 24 mammal species located within the woodland.
 - Yilliminning Rock – located 17.5km east of Narrogin, the rock rises to a height of 48 metres providing view of the countryside.
 - Bama Mia – an endangered animal sanctuary in the Dryandra Woodland, which offer guided nocturnal tours.
 - Highbury Community Federation Sundial and Pioneer Walk – a local walking path with information on the history of the area.

Our Community

- 2.5. The Town had a population of 4,238 based on the ABS Census 2006 data. A comparison against the ABS Census 2011 data shows that the Town's population has decreased by approximately 0.5% over five (5) years to an estimate of 4,219.
- 2.6. The population of the Town, based on the ABS Census 2011 data, comprises approximately 48% males and 52% females and the median age is 37 years (2006: 35 years) although this is likely to increase in line with forecast national population ageing estimates.
- 2.7. The Integrated Workforce Plan 2013-2017 has identified changes in the age structure and cultural diversity of residents which will pose significant challenges in the management of current and future demand for quality lifestyles.

Our Lifestyle

- 2.8. The Town has a high standard of infrastructure including rail, highway access, water supply, power and connection to the optical cable network as well as community services such as highly recognised regional hospital and pro-active aged care services, a fully equipped Recreation Complex with heated indoor pool.
- 2.9. The Town has well maintained sporting grounds and sports clubs, an active Regional Library and Heritage Museum, three primary schools, a senior high school, agricultural college, a residential college, TAFE college, venues for hire, supermarkets, specialty shops, cafe's, pubs and restaurants.
- 2.10. The Town's major local industries supported in the region include agricultural services, education, health and aged care services, timber milling, brick making, concrete, light engineering and cabinet making. The Rev Heads Motor Show is a significant local event attracting many tourists.

Our Services

- 2.11. The Town provides an extensive range of services to the community which fall into the following programs prescribed under the Local Government (Financial Management) Regulations 1996. Estimates of expenditure and income have been calculated for each of these programs in this LTFP:
 - **Governance** – Reflects the statutory element of the Town operations including elected member support, community consultation and involvement, statutory reporting, compliance and accountability;
 - **General Purpose Funding** - income and expenses associated with levying and collecting rates, general purpose grants and interest from investments;
 - **Law, Order and Public Safety** - covers income and expenses principally associated with fire prevention (including the Town's payment to FESA for emergency services in relation to properties owned by the Town), animal control and other law, order and public safety items. This includes administration and implementation of various local laws, including licensing and enforcement;
 - **Health** - operation of health clinics (including maternal and infant health), ambulance services, monitoring of food quality and licensing of food premises and pest control measures;
 - **Education and welfare** - operation of schools and senior citizen amenities;
 - **Housing** - includes staff housing;
 - **Community Amenities** - principally covers operations of waste services (rubbish collection, disposal, recycling and landfill), town planning and development, urban stormwater drainage functions, public toilets and the operation of the Narrogin cemetery;

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- **Recreation and Culture** - operation of the Town Hall and Community Centre, Narrogin Regional Recreation Complex, sports grounds and facilities, parks and reserves. Library services and other recreational and cultural activities are included in this program;
- **Transport** - construction and maintenance including roads, drainage works, footpaths, parking facilities and traffic control. Operation of the Narrogin aerodrome and maintenance of works depots and road plant purchases;
- **Economic Services** - building control services (licences), support for local tourism, area promotion and economic development initiatives undertaken by the Town; and
- **Other Property and Services** - private works undertaken by the Town and operating and maintenance costs of the Town's plant and equipment used in maintenance and construction works.

Service Delivery

- 2.12. The Town aims to maintain existing service levels for all operational areas in the immediate future, however, a key objective of the Town is to improve the existing services available to the community in the longer term whilst continuing to achieve annual operating surpluses each year to fund the provision of infrastructure.
- 2.13. Due to the ongoing structural reform activities within the Town and surrounding Shires that may present resource sharing opportunities for the Town, a watching brief will be kept and there will continue to be appropriate participation in regional activities and initiatives.
- 2.14. The Town will review service levels from time to time when future reviews of the LTFP are undertaken and the impact of rapid growth across the municipality can be monitored and assessed. It is expected the LTFP will be reviewed in conjunction with the Strategic Community Plan every two (2) years.

Asset Management

- 2.15. The Town has developed a Forward Capital Works Plan (“FCWP”) dated December 2012. The FCWP provides for the Town’s expenditure on asset renewals, expansion and upgrades and any new assets over the next five (5) years.
- 2.16. The following table represents expected capital expenditure based on the FCWP and includes a breakdown of the expected funding.

	2012-13 (\$000’s)	2013-14 (\$000’s)	2014-15 (\$000’s)	2015-16 (\$000’s)	2016-17 (\$000’s)
Council	804	252	799	492	632
Country Local Government Fund	1,539	612	1,242	552	552
Royalties for regions	400	300	-	-	-
Regional road group	209	60	108	282	282
Government (State/Federal)	291	25	1,600	300	1,250
Road to Recovery	0	5	100	-	-
Total Expenditure	3,243	1,254	3,849	1,626	2,716

Table 2: Town of Narrogin capital expenditure projections for the LTFP

- 2.17. The Town has developed a detailed Buildings and Structures Asset Management Plan (“AMP”) dated June 2013 based on the life cycle of assets which was prepared by DL Consulting.
- 2.18. The objective of the AMP is to outline all the tasks and resources required to manage and maintain Councils building and structure portfolio to an agreed standard. The AMP provides a detailed overview of the ongoing management of the building and facilities assets.
- 2.19. The projected cost to provide the services covered by the AMP includes maintenance, renewal and upgrade of existing assets over the ten (10) year planning period is \$11.669 million or \$1.17 million per annum (refer to table 3).
- 2.20. Council’s present funding levels are insufficient to continue to provide existing services at current levels.
- 2.21. Asset acquisitions and capital works projects are funded from rate revenue, specific cash reserves, sales of existing land assets, government grants or external borrowings. The determination of likely government grants is difficult to project as Government’s and/or Government policy change. A best estimate of Government funding has been based on historic trends.

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2.22. For the purpose of the LTFP, it has been assumed the level of spending on infrastructure will be greater than or equal to the depreciation for the relevant period. The following table represents expected capital expenditure, excluding infrastructure, for the LTFP.

Year	Operations (\$'000s)	Maintenance (\$'000's)	Projected Capital Renewal (\$'000's)	Capital Upgrade/New (\$,000)
2013	186	561	0	125
2014	192	579	0	250
2015	198	598	0	250
2016	205	618	229	550
2017	212	640	90	650
2018	220	664	33	300
2019	227	686	0	325
2020	235	709	161	325
2021	243	732	1,138	350
2022	251	756	0	350

Table 3: Building & infrastructure capital expenditure projections for the LTFP

2.23. Projected expenditure identified above is assumed to be fully funded from the Town's capital budgets.

2.24. Achieving the financial strategy may require the Council to pursue other funding options, which include:

- Use of loans to fund shortfalls and renewal spikes;
- Cost reductions from review of service levels;
- Increasing revenue from rates and user charges;
- Applying for grants, from Commonwealth and State Governments, where applicable; and
- Cash backed reserves.

Financial Strategies & Principles

Rate Increases

- 2.25. As a result of the slight decrease in population (0.5% between 2006 and 2011) the Town's rate base is not considered to be growing and existing residents are ageing.
- 2.26. The lack of growth in the Town and demand for increased services, and infrastructure by the community results in levying rate increases at or below CPI as unsustainable in the long term. The LTFFP has planned annual rates to increase by 8% per annum between 1 July 2013 to 30 June 2017, and 7% per annum between 1 July 2017 to 30 June 2022.

Budget Surpluses

- 2.27. The Town believes that adopting a balanced budget each year will not improve its financial sustainability or liquidity and has set its forecast to ensure that the current ratio discussed in section 3.3 remains equal to or greater than one.

Cost recovery of services

- 2.28. Fees and charges are planned to be increased by approximately 5% to match estimated additional costs in service delivery. The Town does not recover the full cost of providing services but is working towards full cost recovery for services such as waste collection.
- 2.29. Application fees for building licences and planning and development approvals are limited by regulations preventing full cost recovery of these services.

Prudent use of debt finance

- 2.30. The Town's debt relates to 5 key loans and is valued at \$1.21 million as at 30 June 2013. Two of the five loans (Westpac Bank and Corporate Software & Server) will be repaid within 5-6 years (\$331,000). The most significant loans is for the Narrogin Regional Recreation Complex (\$474,000). The remaining loan balance relates to Town Hall Renovations and Industrial Land Development equating to \$281,000 and \$177,000 respectively. Even with these amounts outstanding, the Town will have relatively low levels of debt to revenue and a strong capacity to repay debt.
- 2.31. It is difficult to determine the future debt requirements for the Town given the unknown nature of Government grants. For the purposes of the LTFFP we have assumed no future debt requirements will be needed.

Cash reserves

- 2.32. Restricted Cash Reserves are maintained by the Town to ease the impact of future capital expenditures in any one year. The cash reserves will be used for a variety of purposes including refuse, emergency services, aged care development, J Hogg memorial, community assisted transport, building, employee entitlements, property/plant and equipment and economic development.
- 2.33. The Town will continue to pursue Government grant funding for strategic capital works from the State and Federal Government.

Integrated Workforce Planning Strategies

- 2.34. The Integrated Workforce Plan 2013-17 (“IWP”) included a Local Government People Organisational Capacity and Capability Matrix Evaluation Scorecard. The Town achieved a score of 98.5 out 144 (68.4%) compared with a minimal optimal standard of 60%.
- 2.35. The IWP identified the following organisational risk factors the Town may be subject to:
- Climate change, including the regional impact of a drying climate and the westward movement of cereal-based agriculture and new industries such as tree farming (for harvest or the environment).
 - Water availability for domestic, commercial and industrial uses. Analysis by the Bureau of Meteorology of the rainfall over the past 100 years shows a consistent downward trend of approximately 12mm per decade.
 - Providing infrastructure to a relatively small and geographically diverse population with limited capacity for economies of scale.
 - Population trends including a shift from inland to western areas of the region. Over the next 20 years, the annual population growth forecast in the region is 1% versus a predicted growth rate of 1.3% in WA. The median age of the population is currently higher than in other regions of the state and it is anticipated this will increase further in line with general ageing population trends.
 - Providing diverse economic and employment options to retain current residents and attract more people. Farming, of both wheat and livestock, is the dominant industry in the region and produces a significant proportion of the state’s total production of agricultural commodities.

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- 2.36. The IWP confirms there were approximately 88 employees (in April 2013) located across the Town in the Administration Building, the Depot and various other recreation and community services facilities.
- 2.37. Staff turnover rates are difficult to establish at present as the Town is currently implementing new management software. Anecdotally, it is estimated that there was approximately 50% staff turnover in the transition period from the previous CEO who stood down from the position, and the current incumbent. However this rate was considerably higher within the administrative and finance section, which occurred in a challenging period for the Town.
- 2.38. The IWP also confirms the relative decline in local resident incomes are the outcome of a number of factors including:
- Farm incomes have decreased in relative terms across Australia over the past two decades, which has major direct impacts on median incomes in regions with a heavy dependence on farming.
 - Many businesses in the Wheatbelt, because of their close links to agriculture, have not been able to increase their wages in line with the Stage average.
 - There has been a shifting geography of trade in agricultural regions with increasing amounts of business being conducted in larger regional centres, often bypassing local economies. This has led to a contraction of many private enterprises and restricted wages growth.
 - Rapid increases in wages elsewhere, particularly in those regions with strong resources sectors, has contributed to a strong increase in the WA average wage when compared to the median incomes received in the Wheatbelt.
- 2.39. For the purposes of the LTFP, we have assumed employee costs will increase by 6% per annum over the LTFP.

3. Key Assumptions Underpinning the Long Term Financial Plan

3.1. The estimates in the LTFP are based on a number of assumptions and Council strategies. The base point for the modelling is the draft 2012-13 annual report and 2013-14 approved budget. The following assumptions have been applied to the model:

- Existing service levels will be maintained with a view to improvement in the longer term.
- Annual operating cash flow surpluses will be achieved each year.
- Forecast capital works are fully funded by non-operating grants.
- Net staff levels will remain unchanged given the minimal increase expected in population.
- The Town has five loans with a combined principal balance as at 30 June 2013 of \$1.21 million.

Operating Revenue

- Rates: Annual rates are planned to increase by 8% per annum between 1 July 2013 to 30 June 2017, and 7% per annum between 1 July 2017 to 30 June 2022. It is assumed the rate base will increase by an average 4% per annum through new development and growth (in addition to Council applied increases).
- Operating Grants, Subsidies and Contributions: The balance of funding required for the Shire to generate operating cash flow surpluses over the life of the LTFP is assumed to be obtained through Operating Grants.
- Fees and charges: Fees and charges are planned to increase by 5% per annum over the life of the LTFP.
- Service Charges: Service charges are not planned to increase over the LTFP.
- Other and standard revenue: Other and standard revenue are planned to increase by 3% per annum over the LTFP.

Operating Expenses

- Employee costs: Employee costs are planned to increase by 6% per annum over the LTFP.
- Materials and contracts: Materials and contracts are planned to increase by 5% per annum over the LTFP.
- Utility charges: Utility charges are planned to increase by 10% per annum over the LTFP to reflect a continuation of recent increases in energy and water costs.

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- Interest expenses: Interest expenses for borrowings are consistent and based on existing pricing issued by WATC.
- Insurance expenses: Insurance expenses are planned to increase 5% per annum over the LTFP.

Measuring Sustainability

Note: The KPIs assessed below are prescribed and are the minimum that would be required to be reported. Individual local governments may want to report on additional measures such as: rates per capita, revenue growth, employee costs per capita, fees and charges per capita, fees and charges as a percentage of operating revenue, etc.

- 3.2. Several statutory key performance indicators (KPIs) have been prescribed in the Local Government (Financial Management) Regulations 1995 to measure the financial sustainability of local governments. The LTFP has been assessed against these KPIs and will be compared with KPIs measured from the Annual Budgets and Annual Financial Statements to provide clear targets for the Town to report its progress to the community each year.
- 3.3. The KPIs, target rates and results measured from the LTFP are tabled below:

Current Ratio

This is a measure of a local government's liquidity and its ability to meet its short term financial obligations out of unrestricted current assets.

$$\frac{\text{Current Assets less Restricted Assets}}{\text{Current Liability less Current Liabilities associated with Restricted Assets}}$$

Target range - greater than or equal to 1

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	1.53	0.89	0.94	1.00	1.08	1.11	1.20	1.23	1.26	1.27

The target of greater than or equal to 1:1 is slightly below benchmark during FY14 and FY15, but the LTFP estimates that the ratio will be achieved from FY16 onwards. We note that this ratio calculation is based on the assumption that payables will remain at approximately \$350,000 and the receivables balance at approximately \$700,000. To achieve the benchmark ratio, the Town of Narrogin will rely on operating grants, subsidies and contributions.

Operating Surplus Ratio

This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.

$$\frac{\text{Operating Revenue less Operating Expense}}{\text{Own Source Revenue (Rates)}}$$

Target range – between 0% and 15%

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	48.31%	-36.93%	-15.43%	-16.48%	-18.51%	-21.16%	-23.71%	-24.91%	-25.90%	-27.01%

The operating surplus ratio indicates that the Town of Narrogin is heavily reliant on operating grants, subsidies and contributions to fund its operating expenses.

Rates Coverage Ratio

This is an indicator of a local government's ability to cover its costs through its own tax revenue efforts.

$$\frac{\text{Total Rates Revenue}}{\text{Total Expenses}}$$

Target – greater than or equal to 40%

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast (%)	37.3%	36.5%	38.6%	39.1%	39.5%	39.6%	39.6%	39.6%	39.6%	39.7%

The rates coverage ratio is slightly less than the target ratio between FY13 – FY16. From FY17 onwards, the rates coverage ratio is forecast to be within 0.5% of the benchmark.

Debt Service Cover Ratio

This is an indicator of a local government's ability to produce enough cash to cover its debt payments.

$$\frac{\text{Operating Revenue less Operating Expense except Interest Expense and Depreciation}}{\text{Principal and Interest Expense}}$$

Target – greater than or equal to 2

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	26	-1	1	1	1	1	1	1	1	1

During FY13 the Town of Narrogin produced an operating surplus and the debt service cover ratio was comfortably above the benchmark. From FY15 through to FY22, the Town of Narrogin is forecasting a small operating surplus after interest and depreciation are excluded which results in a ratio of 1 being achieved throughout this period, indicating that the Town is only just able to cover its debt servicing obligations through operating cash flow.

Asset Sustainability Ratio

This is an indicator of the extent to which assets managed by a local government are being replaced as these reach the end of their useful lives.

$$\frac{\text{Capital Renewal Expenditure}}{\text{Depreciation Expense}}$$

Target – between 90% to 100%

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	64.9%	100.8%	668.4%	362.9%	466.5%	382.7%	359.6%	347.6%	434.5%	293.5%

From FY15 onwards, capital expenditure is forecast to be significantly higher than the depreciation expense, implying that the Town of Narrogin will be incurring more than sufficient capital expenditure to sustain its assets.

Asset Consumption Ratio

This ratio highlights the aged condition of a local government's physical assets.

$$\frac{\text{Depreciated Replacement Cost of Assets (Written-Down Value)}}{\text{Current Replacement Cost}}$$

Target – between 50% to 75%

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	24.9%	26.7%	30.5%	33.0%	35.6%	37.6%	42.8%	44.4%	46.4%	50.6%

The asset consumption ratio is lower than the benchmark from FY13 through FY21. A ratio of less than 100% suggests that the written down value of assets is lower than their replacement cost. The ratio improves to 50.5% during FY22 mainly as a result of the capital expenditure that is forecast to be incurred.

Asset Renewal Funding Ratio

Indicates whether the local government has the financial capacity to fund asset renewal at continued existing service levels.

$$\frac{\text{Net present Value of Planned Renewal Expenditure}}{\text{Net Present Value of Asset Management Plan Projections}}$$

Target – between 95% and 105%

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Forecast	103.4%	102.8%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

This ratio is in line with the benchmark during FY13 and FY14. In the Long Term Financial Plan, infrastructure expenditure of between \$1.88 million per annum and \$4.24 million per annum has been forecast. Expenditure on buildings and structures of between \$935,000 and \$3.28 million per annum has also been forecast. We have assumed that all capital works forecast in the Town of Narrogin asset management plan and the future capital works plan are completed, hence the ratio of 100% from FY15 onwards. To meet these capital expenditure targets, the Town of Narrogin will need to rely on non-operating grants, subsidies and contributions.

4. Risk Assessment

- 4.1. The AMP identifies assets that are critical to the Town's operations and outlines risk management strategies for these. The Building and Structures asset network comprises:
- 7 Amenities Buildings
 - 8 Civic & Corporate Buildings.
 - 1 Residential Building.
 - 14 Community Buildings.
 - 24 Recreation Buildings.
 - 3 Waste Buildings.
 - 3 Heritage Buildings.
 - 102 Other Structures.
- 4.2. The major risks associated with the LTFP relate to delays in approvals for major projects, the viability of a project if it relies on land acquisition which may be affected by land price movements and funding of projects.
- 4.3. A number of new building projects are included each year in the LTFP. All of these are proposed to be constructed on land owned by the Town or Crown Land managed by the Town of Narrogin. The developments will not require external approvals and are being funded through rate revenues or debt funding or both. The risk associated with these is therefore low.

TOWN OF NARROGIN LONG TERM FINANCIAL PLAN 2012-2022

- 4.4. The Town has an extensive capital expenditure program which includes external funding to compliment the Town's existing cash reserves. The major projects planned in the next five (5) years include:

Capital Asset	Value (\$,000's)
Road and renewals	2,155
Town Hall	1,365
Hockey Surface	400
Crematorium and 50 seat chapel	1,000
Townscape	1,000
Regional waste facility	500
CY O'Connor	600
Narrogin Leisure Centre and 50 metre outdoor pool	1,561
Executive Housing	750
Community Facilities	1,150
Other	2,209
Total	12,690

Table 4: Major Capital Expenditure Projects

- 4.5. If the funding for the projects shown above is reduced or is not made available to the Town, from the various funding sources, then the timing of the capital works may be delayed to a future period. There may also be delays in obtaining appropriate government approvals to commence development of the capital items listed above.
- 4.6. Interest rates on borrowings and on investments are predicted to be relatively constant over the life of the LTFP. If adverse changes in rates occur this may impact on the Town's revenues and future project costs. The risk is considered low, although the changes in the WA Government's credit rating may impact the future interest rates.

Financial Projections

- 4.7. The financial projections in this LTFP have been developed in a format that conforms to the Local Government (Financial management) Regulations 1996 and Australian Accounting Standards. This format has been chosen as it allows projections to feed into the statutory format of the Annual Budget and key performance measures in the LTFP to be compared with Annual Budgets and Annual Financial Reports. The Statutory Schedules include:

TOWN OF NARROGIN LONG TERM FINANCIAL PLAN 2012-2022

- Statement of Financial Position (Balance Sheet) and Equity Statement.
 - Statement of Comprehensive Income (by both Nature and Type and Program formats although the latter would not usually be prepared in a LTFP).
 - Statement of Cash Flows.
 - Rate Setting Statement.
- 4.8. The Statement of Comprehensive Income shows what is expected to happen during the year in terms of revenue, expenses and other adjustments from all activities. A surplus is estimated for each year of the LTFP.
- 4.9. The Statement of Financial Position is a snap-shot of the expected financial position of the Town at the end of the financial year. It reports what is expected to be owned (assets) and what is expected to be owed (liabilities). The bottom line “Net Assets” represents the net worth of the Council. The assets and liabilities are separated into current and non-current. Current means those assets or liabilities which will fall due in the next 12 months. Non-current refers to assets and liabilities that are recoverable or which fall due over a longer period than 12 months.
- 4.10. The Statement of Cash Flows shows what is expected to happen during the year in terms of cash. The net cash provided by operating activities shows how much cash is expected to remain after paying for the services provided to the community. This can be used to fund other activities such as capital works and infrastructure. The information in this statement assists in the assessment of the ability to generate cash flows and meet financial commitments as they fall due, including debt repayments.
- 4.11. The format of the Rate Setting Statement varies from the format of the statement prepared in Annual Budgets. In Annual Budgets, the bottom line of the statement is the amount to be made up from rates. In the LTFP, rates assessed in accordance with relevant assumptions has been shown as a revenue stream with all other sources of revenue, so that if a surplus results, this can be used to fund other services. However, where a shortfall results, this indicates that the Council is unable to fund the services proposed at the planned rating levels and may need to defer works or services, increase debt or increase rates even further to cover the cost of planned service provision. In the LTFP the Rate Setting Statement shows the accumulated surplus carried forward at the end of each year.
- 4.12. The statements are supported by schedules of:
- Capital works;
 - Cash reserves.
 - Loan borrowings and repayments.
 - Depreciation calculations.
 - Assumptions used in the LTFP.
 - Calculations and measurement of KPIs.

5. Conclusion – Implementation & Review of the LTFP


- 5.1. The Council will consider the content of the LTFP when preparing the Annual Budget for 2014-15 and subsequent years and it is expected that adopted budgets will be closely aligned with the proposals in the LTFP and assumptions underpinning this.
- 5.2. Some minor review of the LTFP will occur each year as budgets are prepared to account for performance information and changing circumstances.

Town of Narrogin Long Term Financial Plan

Statement and Supporting Schedules

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 Town of Narrogin Long Term Financial Plan 2012 - 2022 Statement of Comprehensive Income by Nature and Type										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
INCOME: REVENUES FROM ORDINARY ACTIVITIES										
EXCLUDING PROFIT ON ASSET DISPOSAL, NON-OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS										
Rates	2,851	3,054	3,299	3,546	3,812	4,060	4,324	4,605	4,904	5,223
Rates Growth	-	-	-	-	-	-	-	-	-	-
Operating Grants, Subsidies & Contributions	3,506	2,054	2,500	2,600	2,700	2,800	2,900	3,100	3,300	3,500
Fees & Charges	1,967	1,942	2,029	2,121	2,216	2,316	2,420	2,529	2,643	2,761
Service Charges	-	-	-	-	-	-	-	-	-	-
Interest Earnings	57	79	82	86	90	94	98	103	107	112
Other Revenue	643	120	123	127	131	135	139	143	147	151
Total Revenue	9,024	7,249	8,033	8,479	8,949	9,404	9,880	10,479	11,101	11,748
EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES [ENTER AS NEGATIVE NUMBERS]										
EXCLUDING LOSS ON ASSET DISPOSAL										
Employee Costs	(3,495)	(4,543)	(4,793)	(5,056)	(5,334)	(5,654)	(5,994)	(6,353)	(6,734)	(7,139)
Materials & Contracts	(2,078)	(1,784)	(1,864)	(1,948)	(2,036)	(2,127)	(2,223)	(2,323)	(2,428)	(2,537)
Utilities	(596)	(622)	(684)	(752)	(827)	(910)	(1,001)	(1,101)	(1,211)	(1,333)
Depreciation	(991)	(923)	(676)	(767)	(901)	(1,000)	(1,095)	(1,234)	(1,361)	(1,489)
Interest Expenses	(35)	(58)	(59)	(53)	(47)	(40)	(37)	(34)	(31)	(29)
Insurance	(252)	(194)	(204)	(214)	(225)	(236)	(248)	(261)	(274)	(287)
Other Expenditure	(200)	(252)	(262)	(273)	(284)	(295)	(307)	(319)	(332)	(345)
Total Expenditure	(7,647)	(8,376)	(8,542)	(9,064)	(9,654)	(10,263)	(10,905)	(11,626)	(12,371)	(13,159)
Sub-total	1,377	(1,128)	(509)	(585)	(706)	(859)	(1,025)	(1,147)	(1,270)	(1,411)
Non-Operating Grants, Subsidies & Contributions	1,048	317	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
Profit on Asset Disposals	-	-	-	-	-	-	-	-	-	-
Loss on Asset Disposals	(41)	(20)	-	-	-	-	-	-	-	-
Sub-total	1,007	297	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
NET RESULT	2,385	(831)	4,670	2,915	4,274	3,814	3,833	4,142	5,725	4,133
Other Comprehensive Income										
Changes in Valuation of non-current assets	-	-	-	4,784	-	-	6,391	-	-	7,851
Total Other Comprehensive Income	-	-	-	4,784	-	-	6,391	-	-	7,851
TOTAL COMPREHENSIVE INCOME	2,385	(831)	4,670	7,699	4,274	3,814	10,224	4,142	5,725	11,983

Town of Narrogin Long Term Financial Plan 2012 - 2022 Statement of Comprehensive Income by Program										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
INCOME: REVENUES FROM ORDINARY ACTIVITIES										
EXCLUDING PROFIT ON ASSET DISPOSAL AND NON-OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS										
Governance	45	5	5	6	6	6	7	7	7	8
General Purpose Funding	4,822	3,759	4,354	4,606	4,869	5,125	5,391	5,769	6,160	6,563
Law, Order, Public Safety	81	28	30	31	33	35	36	38	40	42
Health	5	6	6	7	7	7	8	8	8	9
Education and Welfare	1,364	1,339	1,412	1,487	1,566	1,642	1,723	1,808	1,896	1,990
Housing	4.53	0	0	0	0	0	0	0	0	0
Community Amenities	868	784	826	870	916	961	1,008	1,058	1,110	1,164
Recreation and Culture	892	787	830	874	921	966	1,013	1,063	1,115	1,170
Transport	24	34	35	37	39	41	43	45	48	50
Economic Services	488	455	480	505	532	558	586	614	645	676
Other Property and Services	160	51	54	57	60	63	66	69	72	76
Total Revenue	8,754	7,248	8,033	8,479	8,949	9,404	9,880	10,479	11,101	11,748
EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES [ENTER AS NEGATIVE NUMBERS]										
EXCLUDING LOSS ON ASSET DISPOSAL AND FINANCE COSTS										
Governance	(722)	(906)	(847)	(895)	(945)	(1,002)	(1,063)	(1,128)	(1,197)	(1,271)
General Purpose Funding	(135)	(204)	(210)	(223)	(238)	(253)	(269)	(287)	(306)	(326)
Law, Order, Public Safety	(208)	(258)	(266)	(283)	(302)	(321)	(342)	(365)	(388)	(413)
Health	(120)	(94)	(97)	(103)	(110)	(117)	(124)	(133)	(141)	(151)
Education and Welfare	(1,245)	(1,448)	(1,492)	(1,586)	(1,693)	(1,802)	(1,916)	(2,045)	(2,178)	(2,317)
Housing	(21.78)	-	-	-	-	-	-	-	-	-
Community Amenities	(801)	(933)	(961)	(1,021)	(1,090)	(1,160)	(1,234)	(1,316)	(1,402)	(1,492)
Recreation and Culture	(2,786)	(2,783)	(2,867)	(3,047)	(3,253)	(3,462)	(3,682)	(3,929)	(4,184)	(4,453)
Transport	(991)	(1,072)	(1,105)	(1,174)	(1,253)	(1,334)	(1,418)	(1,513)	(1,612)	(1,715)
Economic Services	(503)	(564)	(581)	(618)	(659)	(702)	(746)	(796)	(848)	(902)
Other Property and Services	(84)	(56)	(58)	(61)	(66)	(70)	(74)	(79)	(84)	(90)
Total Expenditure	(7,615)	(8,318)	(8,483)	(9,011)	(9,607)	(10,223)	(10,868)	(11,592)	(12,340)	(13,130)
Net Result from Operating Activities	1,139	(1,070)	(450)	(532)	(659)	(819)	(988)	(1,113)	(1,239)	(1,382)
FINANCE COSTS										
General Purpose	(32)	(58)	(59)	(53)	(47)	(40)	(37)	(34)	(31)	(29)
Sub-total	(32)	(58)	(59)	(53)	(47)	(40)	(37)	(34)	(31)	(29)
NON-OPERATING GRANTS, SUBSIDIES, CONTRIBUTIONS										
General Purpose	-	19	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
Law, Order, Public Safety	124	-	-	-	-	-	-	-	-	-
Community Amenities	-	60	-	-	-	-	-	-	-	-
Recreation and Culture	1,195	100	-	-	-	-	-	-	-	-
Transport	-	138	-	-	-	-	-	-	-	-
Sub-total	1,318	317	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
PROFIT / (LOSS) ON DISPOSAL OF ASSETS										
Total Profit on disposal of assets	-	-	-	-	-	-	-	-	-	-
Total Loss on disposal of assets	(41)	(20)	-	-	-	-	-	-	-	-
Sub-total	(41)	(20)	-	-	-	-	-	-	-	-
NET RESULT	2,385	(831)	4,670	2,915	4,274	3,814	3,833	4,142	5,725	4,133
OTHER COMPREHENSIVE INCOME										
Changes in Valuation of non-current assets	-	-	-	4,784	-	-	6,391	-	-	7,851
Total Other Comprehensive Income	-	-	-	4,784	-	-	6,391	-	-	7,851
TOTAL COMPREHENSIVE INCOME	2,385	(831)	4,670	7,699	4,274	3,814	10,224	4,142	5,725	11,983

Town of Narrogin Long Term Financial Plan 2012 - 2022										
Statement of Cash Flows										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
CASH FLOWS FROM OPERATING ACTIVITIES										
RECEIPTS										
Rates	2,901	3,054	3,299	3,546	3,812	4,060	4,324	4,605	4,904	5,223
Operating Grants, Subsidies & Contributions	3,860	2,487	2,500	2,600	2,700	2,800	2,900	3,100	3,300	3,500
Fees & Charges	2,172	2,268	2,029	2,121	2,216	2,316	2,420	2,529	2,643	2,761
Service Charges	-	-	-	-	-	-	-	-	-	-
Interest Earnings	35	79	82	86	90	94	98	103	107	112
Goods and Services Tax	-	-	-	-	-	-	-	-	-	-
Other Revenue	643	120	123	127	131	135	139	143	147	151
Sub-total	9,611	8,008	8,033	8,479	8,949	9,404	9,880	10,479	11,101	11,748
PAYMENTS [ENTER AS NEGATIVE NUMBERS]										
Employee Costs (Operating Only)	(3,620)	(4,793)	(4,793)	(5,056)	(5,334)	(5,654)	(5,994)	(6,353)	(6,734)	(7,139)
Materials & Contracts	(1,793)	(3,179)	(1,864)	(1,948)	(2,036)	(2,127)	(2,223)	(2,323)	(2,428)	(2,537)
Utilities (gas, electricity, water, etc.)	(596)	(672)	(684)	(752)	(827)	(910)	(1,001)	(1,101)	(1,211)	(1,333)
Insurance	(252)	(194)	(204)	(214)	(225)	(236)	(248)	(261)	(274)	(287)
Interest	(35)	(58)	(59)	(53)	(47)	(40)	(37)	(34)	(31)	(29)
Goods and Services Tax	-	-	-	-	-	-	-	-	-	-
Other Expenditure	(200)	(302)	(262)	(273)	(284)	(295)	(307)	(319)	(332)	(345)
Sub-total	(6,496)	(9,199)	(7,866)	(8,297)	(8,753)	(9,263)	(9,810)	(10,392)	(11,010)	(11,670)
Net Cash Provided by (Used in) Operating Activities	3,115	(1,191)	167	183	195	141	70	87	91	78
CASH FLOWS FROM INVESTING ACTIVITIES										
Payments for Development of Land Held for Resale	(177)	-	-	-	-	-	-	-	-	-
Payments for Purchase of Property, Plant & Equipment	(1,399)	(1,907)	(935)	(1,617)	(1,677)	(1,272)	(1,355)	(1,681)	(3,279)	(1,716)
Payments for Construction of Infrastructure	(391)	(569)	(4,244)	(1,883)	(3,302)	(3,401)	(3,503)	(3,608)	(3,716)	(3,828)
Advances to Community Groups	-	-	-	-	-	-	-	-	-	-
Proceeds from Advances	-	-	-	-	-	-	-	-	-	-
Grants / Contributions for the Development of Assets	1,048	317	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
Proceeds from Sales (excluding Land)	166	140	-	-	-	-	-	-	-	-
Proceeds from Sale of Land	-	-	-	-	-	-	-	-	-	-
Net Cash Provided by (Used in) Investing Activities	(753)	(2,019)	-	-	-	-	-	-	-	-
CASH FLOWS FROM FINANCING ACTIVITIES										
Repayment of Debentures	(56)	(132)	(132)	(132)	(132)	(126)	(69)	(69)	(69)	(69)
Proceeds from New Debentures	679	-	-	-	-	-	-	-	-	-
Net Cash Provided by (Used in) Financing Activities	623	(132)	(132)	(132)	(132)	(126)	(69)	(69)	(69)	(69)
NET INCREASE (DECREASE) IN CASH HELD	2,986	(3,342)	35	50	63	15	1	18	22	9
Cash at Beginning of Year	1,327	4,313	971	1,006	1,056	1,119	1,134	1,136	1,154	1,176
Cash at the End of Year	4,313	971	1,006	1,056	1,119	1,134	1,136	1,154	1,176	1,185

Town of Narrogin Long Term Financial Plan 2012 - 2022 Statement of Financial Position										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
ASSETS										
CURRENT ASSETS										
Cash and Cash Equivalents	4,313	971	1,006	1,056	1,119	1,134	1,136	1,154	1,176	1,185
Receivables	1,077	700	700	700	700	700	700	700	700	700
Total Current Assets	5,390	1,671	1,706	1,756	1,819	1,834	1,836	1,854	1,876	1,885
NON-CURRENT ASSETS										
Receivables	200	-	-	-	-	-	-	-	-	-
Property, Plant and Equipment	12,161	13,531	13,983	15,082	16,199	16,872	20,417	21,458	24,032	28,228
Infrastructure	6,897	7,502	11,553	15,351	18,312	21,313	27,922	30,935	33,996	41,704
Total Non-Current Assets	19,257	21,033	25,536	30,432	34,511	38,185	48,338	52,393	58,027	69,932
TOTAL ASSETS	24,647	22,704	27,242	32,189	36,330	40,019	50,174	54,247	59,903	71,817
LIABILITIES										
CURRENT LIABILITIES										
Payables	1,396	350	350	350	350	350	350	350	350	350
Current Portion of Long Term Borrowings	56	132	132	132	132	126	69	69	69	69
Provisions	350	350	350	350	350	350	350	350	350	350
Total Current Liabilities	1,801	832	832	832	832	826	769	769	769	769
NON-CURRENT LIABILITIES										
Long Term Borrowings	1,153	944	812	679	547	428	416	347	278	210
Provisions	110	175	175	175	175	175	175	175	175	175
Total Non-Current Liabilities	1,263	1,119	987	855	723	604	592	523	454	385
TOTAL LIABILITIES	3,064	1,951	1,819	1,687	1,555	1,429	1,360	1,292	1,223	1,154
NET ASSETS	21,584	20,753	25,423	30,502	34,776	38,590	48,814	52,955	58,680	70,663
NET CURRENT ASSETS										
CURRENT ASSETS										
Cash and Cash Equivalents	4,313	971	1,006	1,056	1,119	1,134	1,136	1,154	1,176	1,185
Receivables	1,077	700	700	700	700	700	700	700	700	700
Total Current Assets	5,390	1,671	1,706	1,756	1,819	1,834	1,836	1,854	1,876	1,885
CURRENT LIABILITIES										
Payables	1,396	350	350	350	350	350	350	350	350	350
Current Portion of Long Term Borrowings	56	132	132	132	132	126	69	69	69	69
Provisions	350	350	350	350	350	350	350	350	350	350
Total Current Liabilities	1,801	832	832	832	832	826	769	769	769	769
NET CURRENT ASSETS	3,589	839	874	924	987	1,009	1,067	1,085	1,107	1,116
LESS: Restricted Reserves	(2,703)	(971)	(971)	(971)	(971)	(971)	(971)	(971)	(971)	(971)
ADD: Current Long Term Borrowings	56	132	132	132	132	126	69	69	69	69
OPENING/CLOSING FUNDS	168	942	(0)	35	85	148	163	165	183	205

 Town of Narrogin Long Term Financial Plan 2012 - 2022 Statement of Changes in Equity										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
EQUITY										
RETAINED SURPLUS										
Balance 1 July	14,701	15,445	16,346	21,016	23,931	28,204	32,018	35,851	39,993	45,718
Transfer from / (to) Reserve	(1,641)	1,732	-	-	-	-	-	-	-	-
Net Result	2,385	(831)	4,670	2,915	4,274	3,814	3,833	4,142	5,725	4,133
Balance 30 June	15,445	16,346	21,016	23,931	28,204	32,018	35,851	39,993	45,718	49,850
CASH BACKED RESERVES										
Balance 1 July	912	2,553	821	821	821	821	821	821	821	821
Transfer (from) / to Reserve	1,641	(1,732)	-	-	-	-	-	-	-	-
Balance 30 June	2,553	821	821	821	821	821	821	821	821	821
ASSET REVALUATION RESERVE										
Balance 1 July	3,586	3,586	3,586	3,586	5,750	5,750	5,750	12,142	12,142	12,142
Total Other Comprehensive Income	-	-	-	2,164	-	-	6,391	-	-	7,851
Balance 30 June	3,586	3,586	3,586	5,750	5,750	5,750	12,142	12,142	12,142	19,992
TOTAL EQUITY										
Balance 30 June	21,584	20,753	25,423	30,502	34,776	38,590	48,814	52,955	58,680	70,663
Net Assets as Balance Sheet	21,584	20,753	25,423	30,502	34,776	38,590	48,814	52,955	58,680	70,663

Town of Narrogin Long Term Financial Plan 2012 - 2022 Rate Setting Statement										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
REVENUES										
Rate Levies (Under adopted assumptions)	2,851	3,054	3,299	3,546	3,812	4,060	4,324	4,605	4,904	5,223
Other Revenue	7,222	4,512	9,914	8,433	10,116	10,017	10,414	11,163	13,192	12,068
Revenues Sub-total	10,073	7,566	13,212	11,979	13,928	14,077	14,738	15,768	18,096	17,291
EXPENSES										
All Operating Expenses	(7,688)	(8,397)	(8,542)	(9,064)	(9,654)	(10,263)	(10,905)	(11,626)	(12,371)	(13,159)
Net Operating Profit/(Loss)	2,385	(831)	4,670	2,915	4,274	3,814	3,833	4,142	5,725	4,133
NON CASH ITEMS										
(Profit)/Loss on Asset Disposals	41	20	-	-	-	-	-	-	-	-
Movements in Provisions and Accruals	-	(317)	-	-	-	-	-	-	-	-
Depreciation on Assets	991	923	676	767	901	1,000	1,095	1,234	1,361	1,489
Sub-total	1,032	626	676	767	901	1,000	1,095	1,234	1,361	1,489
CAPITAL EXPENDITURE AND REVENUE										
Development of Land Held for Resale	(177)	-	-	-	-	-	-	-	-	-
Purchase Land and Buildings	(330)	(1,237)	(935)	(1,617)	(1,677)	(1,272)	(1,355)	(1,681)	(3,279)	(1,716)
Infrastructure Assets - Roads	(391)	(569)	(4,244)	(1,883)	(3,302)	(3,401)	(3,503)	(3,608)	(3,716)	(3,828)
Purchase Plant and Equipment	(639)	(558)	-	-	-	-	-	-	-	-
Purchase Furniture and Equipment	(252)	(112)	-	-	-	-	-	-	-	-
Proceeds Disposal of Assets	166	140	-	-	-	-	-	-	-	-
Repayment of Debentures	(56)	(132)	(132)	(132)	(132)	(126)	(69)	(69)	(69)	(69)
Proceeds from New Debentures	679	-	-	-	-	-	-	-	-	-
Self-supporting Loan Principal	-	-	-	-	-	-	-	-	-	-
Advances to Community Groups	-	-	-	-	-	-	-	-	-	-
Transfers to Reserves	(1,960)	(111)	-	-	-	-	-	-	-	-
Transfers from Reserves	319	1,843	-	-	-	-	-	-	-	-
Net Cash From Investing Activities	(2,642)	(737)	(5,311)	(3,632)	(5,111)	(4,799)	(4,927)	(5,358)	(7,064)	(5,612)
ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD	168	942	(0)	35	85	148	163	165	183	205
ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD	942	(0)	35	85	148	163	165	183	205	214
CONTROL = 0	0	0	0	0	0	0	0	0	0	0


Town of Narrogin Long Term Financial Plan 2012 - 2022 Ten Year Capital Works Program										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
LAND AND BUILDINGS										
		2	3	4	5	6	7	8	9	
Development of Land Held for Resale	177	-	-	-	-	-	-	-	-	-
Land & Buildings Purchased	507	987	659	715	778	847	919	998	1,081	1,173
Renewal of Buildings	-	-	-	265	109	42	-	226	1,681	-
Upgrades/Expansion/New Buildings	-	250	276	637	790	383	436	457	517	543
Total Land and Buildings	507	1,237	935	1,617	1,677	1,272	1,355	1,681	3,279	1,716
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE
Profit / (Loss) on Sale	-	-	-	-	-	-	-	-	-	-
MOTOR VEHICLES										
Total Motor Vehicle Purchases	-	-	-	-	-	-	-	-	-	-
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE
Profit / (Loss) on Sale	-	-	-	-	-	-	-	-	-	-
PLANT AND EQUIPMENT										
Additional Heavy Plant	639	558	-	-	-	-	-	-	-	-
Additional Small Plant	-	-	-	-	-	-	-	-	-	-
Total Plant and Equipment	639	558	-	-	-	-	-	-	-	-
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE
Proceeds of Sale	166	140	-	-	-	-	-	-	-	-
Book Value Assets Sold	207	160	-	-	-	-	-	-	-	-
Profit / (Loss) on Sale	(41)	(20)	-	-	-	-	-	-	-	-
FURNITURE AND EQUIPMENT										
Furniture & Equipment	252	112	-	-	-	-	-	-	-	-
	TRUE	FALSE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE
Profit / (Loss) on Sale	-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURE - ROADS										
Council Projects	391	569	4,244	1,883	3,302	3,401	3,503	3,608	3,716	3,828
Total Infrastructure Roads	391	569	4,244	1,883	3,302	3,401	3,503	3,608	3,716	3,828
INFRASTRUCTURE - FOOTPATH NETWORK										
Total Infrastructure Footpaths	-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURE - PARKS AND RESERVES										
Total Infrastructure Footpaths	-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURE - OTHER (Would be supported by detailed schedules of projects)										
Total Infrastructure Other	-	-	-	-	-	-	-	-	-	-
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE
CAPITAL WORKS TOTAL (Infra & I	899	1,805	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
TOTAL PROCEEDS OF SALE	166	140	-	-	-	-	-	-	-	-
TOTAL BOOK VALUE ASSETS SOLD	207	160	-	-	-	-	-	-	-	-
TOTAL PROFIT ON SALE	-	-	-	-	-	-	-	-	-	-
TOTAL (LOSS) ON SALE	(41)	(20)	-	-	-	-	-	-	-	-
NPV RATE 5% (BELOW)										
0.05										
NPV OF CAPITAL WORKS	33,788	22,493	11,178	24,476	19,450	19,353	15,692	12,067	8,308	3,573

Town of Narrogin Long Term Financial Plan 2012 - 2022 Loan Repayment Schedule (compiled from amortisation schedules)										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
LOAN INTEREST REPAYMENTS										
Council Loans										
General Purpose										
Loan 121B	26	26	26	25	24	23	22	21	20	19
Loan 124	6	6	4	2	1	-	-	-	-	-
Loan 125	-	7	6	5	3	-	-	-	-	-
Loan 126	-	11	9	8	7	6	5	4	3	2
Loan 127	-	8	14	13	12	11	10	9	8	8
Total Interest on Council Loans	32	58	59	53	47	40	37	34	31	29
Total Interest	32	58	59	53	47	40	37	34	31	29
<i>Check to reassure all figures are in the total</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>
LOAN PRINCIPAL REPAYMENTS										
Council Loans										
General Purpose										
Loan 121B	474									
Principal Paid	35	37	37	37	37	37	37	37	37	37
Principal Outstanding	440	403	366	329	292	256	219	182	145	108
Loan 124	111									
Principal Paid	21	22	22	22	22	1	-	-	-	-
Principal Outstanding	90	68	46	24	1	-	-	-	-	-
Loan 125	220									
Principal Paid	-	41	41	41	41	55	-	-	-	-
Principal Outstanding	220	179	138	97	55	-	-	-	-	-
Loan 126	281									
Principal Paid	-	24	24	24	24	24	24	24	24	24
Principal Outstanding	281	258	234	211	187	164	140	117	93	69
Loan 127	177									
Principal Paid	-	9	9	9	9	9	9	9	9	9
Principal Outstanding	177	169	160	152	143	135	126	118	109	101
Total New Council Loans	1,264	-	-	-	-	-	-	-	-	-
Principal Paid	56	132	132	132	132	126	69	69	69	69
Principal Outstanding	1,208	1,076	944	812	679	554	485	416	347	278
Total All New Loans	1,264	-	-	-	-	-	-	-	-	-
Principal Paid	56	132	132	132	132	126	69	69	69	69
Principal Outstanding	1,208	1,076	944	812	679	554	485	416	347	278

Town of Narrogin Long Term Financial Plan 2012 - 2022 Depreciation Schedule										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
LAND AND BUILDINGS										
Dep'n Rate:	0.026									
Land Purchased for Resale	177									
Total Land	177	177	177	177	177	177	177	177	177	177
Book Value of Buildings	10,893									
Buildings Acquired	507	1,237	935	1,617	1,677	1,272	1,355	1,681	3,279	1,716
Buildings Disposed	-									
Total Buildings	11,401	12,302	13,237	14,854	16,531	17,804	19,158	20,839	24,118	25,834
Depreciation	(335)	(312)	(336)	(370)	(413)	(452)	(486)	(526)	(592)	(657)
Book Value of Buildings	11,065	11,990	12,589	13,836	15,100	15,921	16,789	17,944	20,632	21,690
MOTOR VEHICLES										
Dep'n Rate:	0.100									
PLANT AND EQUIPMENT										
Existing Plant & Equipment	-									
Plant & Equipment Acquisition	639	558								
Plant & Equipment Disposal	-									
Total Plant & Equipment	639	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136
Depreciation	(62)	(57)	(114)	(114)	(114)	(114)	(114)	(114)	(114)	(114)
Book Value of Motor Vehicles, Plant & Equipment	578	1,079	965	851	738	624	511	397	283	170
FURNITURE AND EQUIPMENT										
Dep'n Rate:	0.100									
Existing Furniture & Equipment	147									
Furniture and Equipment Acquired	252									
Total Furniture & Equipment	399	340	340	340	340	340	340	340	340	340
Depreciation	(59)	(55)	(34)	(34)	(34)	(34)	(34)	(34)	(34)	(34)
Book Value of Furniture & Equipment	340	285	251	217	183	149	115	115	115	115
TOTAL PROPERTY PLANT AND EQUIPMENT										
New Property Plant and Equipment	1,399	1,795	935	1,617	1,677	1,272	1,355	1,681	3,279	1,716
Total	12,616	13,956	14,466	15,599	16,759	17,471	18,227	22,097	24,737	25,747
Depreciation	(456)	(424)	(484)	(517)	(561)	(599)	(634)	(640)	(705)	(771)
Fair Value Adjustment							2,824			3,251
Book Value of Total Property Plant and Equipment	12,161	13,531	13,983	15,082	16,199	16,872	20,417	21,458	24,032	28,228
INFRASTRUCTURE (ALL)										
Dep'n Rate:	0.020									
Existing Infrastructure	7,041									
New Infrastructure Developed	391	569	4,244	1,883	3,302	3,401	3,503	3,608	3,716	3,828
Total Infrastructure	7,432	8,000	11,746	13,436	18,652	21,713	24,816	31,530	34,651	37,823
Depreciation	(535)	(499)	(192)	(250)	(340)	(400)	(461)	(595)	(656)	(718)
Fair Value Adjustment				2,164			3,567			4,599
Book Value Infrastructure	6,897	7,502	11,553	15,351	18,312	21,313	27,922	30,935	33,996	41,704
Total Assets	19,057	21,033	25,536	30,432	34,511	38,185	48,338	52,393	58,027	69,932
Total Depreciation	(991)	(923)	(676)	(767)	(901)	(1,000)	(1,095)	(1,234)	(1,361)	(1,489)
Depreciation on New Assets		(50)	(59)	(49)	(59)	(51)	(53)	(58)	(80)	(61)

Town of Narrogin Long Term Financial Plan 2012 - 2022										
Key Performance Indicators										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
OPERATING SURPLUS RATIO										
Operating Revenue	9,024	7,249	8,033	8,479	8,949	9,404	9,880	10,479	11,101	11,748
Less Operating Exp incl interest & depreciation	(7,647)	(8,376)	(8,542)	(9,064)	(9,654)	(10,263)	(10,905)	(11,626)	(12,371)	(13,159)
= Net Operating Surplus	1,377	1,128	509	585	706	859	1,025	1,147	1,270	1,411
Divided by Own Source Revenue (Rates)	2,851	3,054	3,299	3,546	3,812	4,060	4,324	4,605	4,904	5,223
Ratio Target - (+ve) Between 0% and 15%	48.31%	-36.93%	-15.43%	-16.48%	-18.51%	-21.16%	-23.71%	-24.91%	-25.90%	-27.01%
CURRENT RATIO										
Current Assets	5,390	1,671	1,706	1,756	1,819	1,834	1,836	1,854	1,876	1,885
Less Restricted Assets	(2,703)	(971)	(971)	(971)	(971)	(971)	(971)	(971)	(971)	(971)
= Net Current Assets	2,687	700	735	785	848	863	865	883	905	914
Divided by Current Liabilities less	1,801	832	832	832	832	826	769	769	769	769
Current Liabilities ass'd w/ Restricted Assets	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)
= Net Current Liabilities	1,751	782	782	782	782	776	719	719	719	719
Ratio Target > or = to 1:1	1.53	0.89	0.94	1.00	1.08	1.11	1.20	1.23	1.26	1.27
Assume Provision same as Leave Cash Reserve	50	50	50	50	50	50	50	50	50	50
RATES COVERAGE RATIO										
Total Rates Revenue	2,851	3,054	3,299	3,546	3,812	4,060	4,324	4,605	4,904	5,223
Divided by Total Expenses	7,647	8,376	8,542	9,064	9,654	10,263	10,905	11,626	12,371	13,159
Ratio Target > or = to 40%	37.3%	36.5%	38.6%	39.1%	39.5%	39.6%	39.6%	39.6%	39.6%	39.7%
DEBT SERVICE COVERAGE RATIO										
Operating Surplus before Interest & Depreciation										
= Operating Revenue	9,024	7,249	8,033	8,479	8,949	9,404	9,880	10,479	11,101	11,748
Less Operating Expenses	(7,647)	(8,376)	(8,542)	(9,064)	(9,654)	(10,263)	(10,905)	(11,626)	(12,371)	(13,159)
Except Interest Expense and Depreciation	1,026	981	735	820	948	1,040	1,132	1,268	1,392	1,518
= OSBID	2,403	(147)	226	236	242	181	107	121	122	107
Divided by Principal and Interest	91	191	191	185	179	166	106	103	100	98
Ratio Target > or = 2	26	-1	1	1	1	1	1	1	1	1
ASSET SUSTAINABILITY RATIO										
Capital Renewal Expenditure	643	931	4,520	2,784	4,201	3,826	3,938	4,291	5,914	4,371
Divided by Depreciation Expense	991	923	676	767	901	1,000	1,095	1,234	1,361	1,489
Ratio Target 90% to 100%	64.9%	100.8%	668.4%	362.9%	466.5%	382.7%	359.6%	347.6%	434.5%	293.5%
ASSET CONSUMPTION RATIO										
Deprec'd Replace't Cost Assets (Written Down Value)	19,057	21,033	25,536	30,432	34,511	38,185	48,338	52,393	58,027	69,932
Divided by Current Replacement Cost	76,464	78,730	83,854	92,097	97,021	101,644	112,840	118,071	124,986	138,319
Ratio Target 50% to 75%	24.9%	26.7%	30.5%	33.0%	35.6%	37.6%	42.8%	44.4%	46.4%	50.6%
Assumed Current Replacement Cost	76,464									
New Assets Acquired at Cost	-	2,316	5,179	3,499	4,979	4,673	4,858	5,289	6,995	5,543
Depreciation on New Assets		(50)	(55)	(40)	(55)	(51)	(53)	(58)	(80)	(61)
Fair Value Revaluation (6% - 3-yearly)				4,784			6,391			7,851
New Current Replacement Cost	76,464	78,730	83,854	92,097	97,021	101,644	112,840	118,071	124,986	138,319
			31,171	26,474	23,451	19,354	15,693	12,068	8,309	3,573
ASSET RENEWAL FUNDING RATIO										
Net Present Value of Planned Renewal Expenditure	33,788	32,889	31,170	26,473	23,450	19,353	15,692	12,067	8,308	3,573
Divided by NPV of Asset Mgmt Plan Projections	32,686	32,000	31,171	26,474	23,451	19,354	15,693	12,068	8,309	3,573
Ratio Target 95% to 105%	103.4%	102.8%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Town of Narrogin Long Term Financial Plan 2012 - 2022 Cash Reserves										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
NARROGIN PROMOTION RESERVE										
Opening Balance	17	-	-	-	-	-	-	-	-	-
Transfer From Reserve	(17)	-	-	-	-	-	-	-	-	-
Balance 30 June	-	-	-	-	-	-	-	-	-	-
REFUSE RESERVE										
Opening Balance	199	241	241	241	241	241	241	241	241	241
Transfer to Reserve	41	-	-	-	-	-	-	-	-	-
Balance 30 June	241	241	241	241	241	241	241	241	241	241
EMERGENCY SERVICE RESERVE										
Opening Balance	13	13	13	13	13	13	13	13	13	13
Balance 30 June	13	13	13	13	13	13	13	13	13	13
FLEET VEHICLE REPLACEMENT RESERVE										
Opening Balance	3	-	-	-	-	-	-	-	-	-
Transfer From Reserve	(3)	-	-	-	-	-	-	-	-	-
Balance 30 June	-	-	-	-	-	-	-	-	-	-
AGED CARE DEVELOPMENT RESERVE										
Opening Balance	369	572	422	422	422	422	422	422	422	422
Transfer to Reserve	202.3	-	-	-	-	-	-	-	-	-
Transfer From Reserve	-	(150)	-	-	-	-	-	-	-	-
Balance 30 June	572	422	422	422	422	422	422	422	422	422
PROPERTY DEVELOPMENT RESERVE										
Opening Balance	108	108	-	-	-	-	-	-	-	-
Transfer From Reserve	-	(108)	-	-	-	-	-	-	-	-
Balance 30 June	108	-	-	-	-	-	-	-	-	-
J HOGG MEMORIAL RESERVE										
Opening Balance	81	81	46	46	46	46	46	46	46	46
Transfer From Reserve	-	(35)	-	-	-	-	-	-	-	-
Balance 30 June	81	46	46	46	46	46	46	46	46	46
PLANT & DEPOT RESERVE										
Opening Balance	60	-	-	-	-	-	-	-	-	-
Transfer From Reserve	(60)	-	-	-	-	-	-	-	-	-
Balance 30 June	-	-	-	-	-	-	-	-	-	-
COMMUNITY ASSISTED TRANSPORT (CAT) VEHICLE REPLACEMENT RESERVE										
Opening Balance	2	9	3	3	3	3	3	3	3	3
Transfer to Reserve	21	3	-	-	-	-	-	-	-	-
Transfer From Reserve	(14)	(9)	-	-	-	-	-	-	-	-
Balance 30 June	9	3	3	3	3	3	3	3	3	3
BUILDING RESERVE										
Opening Balance	-	11	69	69	69	69	69	69	69	69
Transfer to Reserve	11	58	-	-	-	-	-	-	-	-
Transfer From Reserve	-	-	-	-	-	-	-	-	-	-
Balance 30 June	11	69	69	69	69	69	69	69	69	69
EMPLOYEE ENTITLEMENT RESERVE										
Opening Balance	-	50	50	50	50	50	50	50	50	50
Transfer to Reserve	50	-	-	-	-	-	-	-	-	-
Balance 30 June	50	50	50	50	50	50	50	50	50	50
PLANT, VEHICLE & EQUIPMENT RESERVE										
Opening Balance	-	79	79	79	79	79	79	79	79	79
Transfer to Reserve	124	-	-	-	-	-	-	-	-	-
Transfer From Reserve	(45)	-	-	-	-	-	-	-	-	-
Balance 30 June	79	79	79	79	79	79	79	79	79	79
UNSPENT GRANTS & CONTRIBUTION RESERVE										
Opening Balance	210	1,541	-	-	-	-	-	-	-	-
Transfer to Reserve	1,511	-	-	-	-	-	-	-	-	-
Transfer From Reserve	(1,779)	(1,541)	-	-	-	-	-	-	-	-
Balance 30 June	1,541	-	-	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT										
Opening Balance	-	-	50	50	50	50	50	50	50	50
Transfer to Reserve	-	50	-	-	-	-	-	-	-	-
Balance 30 June	-	50	50	50	50	50	50	50	50	50
TOTAL RESERVES										
Opening Balance	1,062	2,703	971	971	971	971	971	971	971	971
Transfer to Reserve	1,960	111	-	-	-	-	-	-	-	-
Transfer From Reserve	(219)	(1,943)	-	-	-	-	-	-	-	-
Total Reserves 30 June	1,803	871	971	971	971	971	971	971	971	971

 Town of Narrogin Long Term Financial Plan 2012 - 2022 Variable Assumptions Underpinning the Plan										
	30-Jun-13	30-Jun-14	30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22
OPERATING REVENUES										
Rates - Annual Increases	6%	8%	8%	8%	8%	7%	7%	7%	7%	7%
Rates - Growth in Rate Base	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Operating Grants, Subsidies and Contributions	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Non-operating Grants, Subsidies, Contbns	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Fees and Charges	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Service Charges										
Interest Earnings	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Other revenue	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Weighted average revenue inflator	4.3%	5.5%	5.4%	5.3%	5.3%	4.9%	4.9%	4.9%	4.9%	4.9%
OPERATING EXPENSES										
Employee Costs	6%	6%	6%	6%	6%	6%	6%	6%	6%	6%
Materials and Contracts	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Utility Charges	8%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Depreciation on Non-current Assets (see below)										
Interest Expense (based on estimated borrowings)	5%	5%	5%	6%	6%	6%	6%	6%	6%	6%
Insurance Expense	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Other Expenditure	4%	4%	4%	4%	4%	4%	4%	4%	4%	4%
Weighted average expense inflator	4.7%	4.2%	3.0%	6.3%	6.7%	6.4%	6.3%	6.7%	6.5%	6.4%
CAPITAL ASSETS										
Average Depreciation - Buildings	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Average Depreciation - Other	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Average Depreciation - Infrastructure Roads	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Average Depreciation - Infrastructure Other	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%

10.2.308 CARAVAN PARK ELECTRICAL UPGRADE

File Reference: 15.4.19
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: 10.2.271
Date: 178 June 2014
Author: Colin Bastow – Director Corporate and Community Services

Attachments:

Nil

Summary:

Council to consider delaying the Electrical Upgrade for the Caravan Park due to the anticipated time frame involved in completing the project.

Background:

Council had recently resolved to reallocate funding from other 2010/11 Country Local Government Fund (CLGF) Projects to the upgrade of power to the Narrogin Caravan Park. Unfortunately this project will take up to six week for the power board to be manufactured and twelve month for Western Power to complete their side of the upgrade works will be completed.

The 2010/11 CLGF projects need to be completed before the Town can access further funding.

Comment:

Due to the anticipated delay in completing this project it is recommended to Council that the project be delayed to the 2010/11 CLGF funding round.

To ensure that the \$50,000 is spent quickly and all projects can be acquitted a project from the 2012/13 CLGF round that is 'shovel ready' should be advance forward.

Council will need to amend its Forward Capital Works Plan (FCWP) before the Department of Regional Development will approve a variation to the 2010/11 CLGF funding agreement.

The Narrogin Caravan Park will need to upgrade it electrical capacity before it can be expanded to allow additional caravans or donga onsite. A quote for \$56,000 has been received to complete the works.

Consultation:

- Aaron Cook - CEO

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Financial Implications:

This project is 100% grant funded by the CLGF (Local) program.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Council Resolution: 0614.84

Moved: Cr Russell

Seconded: Cr Ward

That Council:

Approve the amendment of the Town's FCWP as follows:

1. 2010/11 CLGF (Local) projects:
 - a. Remove the Narrogin Caravan Park Electrical Upgrade \$50,000 and
 - b. Increase the Footpath Program by \$50,000.
2. 2012/13 CLGF (Local) projects:
 - a. Include the Narrogin Caravan Park Electrical Upgrade \$50,000 and
 - b. Reduce the Footpath program by \$50,000.

CARRIED 7/0

10.2.309 WRITE OFF OUTSTANDING DEBTS

File Reference:

Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 24 June 2014
Author: Wendy Russell

Attachments:

Nil

Summary:

That Council authorise the write-off of the following outstanding invoices totalling \$260.83

Invoice Date	Invoice No	Debtor Name	Amount	Reason for Write-off
14/02/2013	5318	Town of Narrogin – S Forrest	90.22	Payroll overpayment – unable to contact employee
17/06/2013	5795	Town of Narrogin – S Forrest	170.61	Payroll overpayment – unable to contact employee
		TOTAL	260.83	

Background:

In January 2013 a payroll error resulted in overpayment to some staff members. An invoice was raised to the Town of Narrogin and repayments were receipted to this invoice.

During our reconciliation in June 2013 a further error was found so an additional invoice was raised to correct this.

All other staff have repaid their debt.

Comment:

The overpayment to S Forrest was a result of the upload of a previous payroll bank file. Mrs Forrest had resigned prior to this payment therefore should not have received a pay, however she did receive \$460.83.

She has repaid \$200 and was to pay the balance but has failed to do so.

The debt is requested to be written off as the initial error was ours and numerous attempts have been made to contact the debtor with her failing to respond.

Consultation:

- Manager of Finance - Rhona Hawkins
- Director Corporate and Community Services - Colin Bastow

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements- Absolute Majority

Council Resolution: 0614.85

Moved: Cr Ward

Seconded: Cr Kain

That Council:

1. Write-off the amount of \$260.83 as follows:

Invoice Date	Invoice No	Debtor Name	Amount	Reason for Write-off
14/02/2013	5318	Town of Narrogin – S Forrest	90.22	Payroll overpayment – unable to contact employee
17/06/2013	5795	Town of Narrogin – S Forrest	170.61	Payroll overpayment – unable to contact employee
		TOTAL	260.83	

CARRIED 7/0

10.2.310 ACCOUNTS FOR AUTHORISATION – May 2014

File Reference: 12.1.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 18/06/2014
Author: Aimie Allinson – Finance Officer

Attachments:

Accounts for Authorisation – May 2014

Background:

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council.

Comment:

The attached “Accounts for Authorisation – May 2014” is presented to Council for approval. Below is a summary of activity.

Total Creditor Payments May 2014	\$453,229.50
Total Payroll Payments May 2014	\$198,979.30
Total Payments May 2014	\$652,208.80
Percentage paid by EFT May 2014	77 %
Percentage paid by Cheque May 2014	23%

Percentage of Local Suppliers May 2014	62%
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Dollar Value spent with Local Suppliers May 2014	\$404,033.12
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Please note ‘F’ is fully funded, ‘P’ is partially funded, ‘R’ is reimbursements and ‘I’ is insurance claims

Council Resolution: 0614.86

Moved: Cr Schutz

Seconded: Cr Kain

That Council:

Approve the Accounts for Authorisation for the month of May 2014

For the Municipal Fund totalling \$652,208.80

CARRIED 7/0

ACCOUNTS FOR AUTHORISATION May 2014						
#	Chq/EFT	Date	Name	Description	Amount	Type
1	EFT2014	02/05/2014	Bob Waddell Consultant	ADMIN ACCOUNTING Assistance With New Chart Of Accounts	6,369.00	
2	EFT2015	02/05/2014	Jeni Anning	ADMIN FINANCIAL Services 5/4/14 30/4/14	2,250.00	
3	EFT2016	09/05/2014	Narrogin Hire & Reticulation	ANZAC DAY HIRE Chairs X 400	603.85	
4	EFT2017	09/05/2014	Best Office Systems	ADMIN PHOTOCOPIER Colour Copies	931.57	
5	EFT2018	09/05/2014	Narrogin Packaging	NCP CLEANING Materials Various Products	1,062.95	
6	EFT2019	09/05/2014	Australia Post	TOWN OF NARROGIN POSTAGE March 2014	518.88	
7	EFT2020	09/05/2014	Courier Australia	ENVIRONMENTAL HEALTH Freight Pathwest 23/4/14	11.43	
8	EFT2021	09/05/2014	Kleenheat Gas	NRLC BULK LPG 14/4/14	7,709.90	
9	EFT2022	09/05/2014	Landgate	RATES VALUATION Schedule G2014/4	526.03	
10	EFT2023	09/05/2014	WALGA	REFUSE ADVERTISING WA 26/3/14 Recycling Collection Service (Tender 22013/14)	959.90	
11	EFT2024	09/05/2014	Narrogin Agricultural Repairs	SMALL PLANT Repairs To Honda Mower & Parts	260.00	
12	EFT2025	09/05/2014	Brian Ronald Robinson	DTES REIMBURSEMENT Electricity 18/1/14 20/3/14	193.70	
13	EFT2026	09/05/2014	Narrogin Electrical Services	LIBRARY MAINTENANCE Check Faulty Wire for ADSL Line	660.00	
14	EFT2027	09/05/2014	Liquor Barons	COUNCIL REFRESHMENTS Meeting 11/4/14	85.98	
15	EFT2028	09/05/2014	Kulker Plumbing	NCP MAINTENANCE		

			Service	Various Plumbing Works	941.67	
16	EFT2029	09/05/2014	Mechanical & Diesel Services	NO4141 JD BACKHOE Repairs Hydraulic Hoses & Labour	3,930.80	
17	EFT2030	09/05/2014	Narrogin Glass & Quick Fit Windscreens	RAILWAY INSTITUTE HALL Maintenance Security Screen	196.60	
18	EFT2031	09/05/2014	Great Southern Waste Disposal	REFUSE SITE Management Fees for period 24/2/14 to 31/3/2014	38,242.00	
19	EFT2032	09/05/2014	Shire of Wagin	REGIONAL REFUSE PROJECT Contribution towards costs for site investigations	5,500.00	
20	EFT2033	09/05/2014	Country Paint Supplies	FEDERAL STREET Maintenance Spray paint for line marking	115.36	
21	EFT2034	09/05/2014	Shire of Narrogin	DCCS RENT 5/4/14 3/5/14	1,400.00	
22	EFT2035	09/05/2014	Narrogin Gasworx	AUSTRALIA DAY MATERIALS 1X 9kg	35.00	
23	EFT2036	09/05/2014	Derbahl Pty Ltd	JHCC Water Course Cafe Pump out Grease Trap	175.00	
24	EFT2037	09/05/2014	Sigma Chemicals	NRLC CHEMICALS Chlorine & Freight	1,722.80	
25	EFT2038	09/05/2014	Susan Guy	NHLP REIMBURSEMENT Gift Vouchers S Guy	67.40	
26	EFT2039	09/05/2014	Fairway Carriers	NRLC FREIGHT 31/3/14	151.78	
27	EFT2040	09/05/2014	Bob Waddell Consultant	ADMIN ACCOUNTING Assistance New Chart of Accounts	792.00	
28	EFT2041	09/05/2014	Narrogin Junior Basketball Association	NRLC KIDSPORT VOUCHERS 2014	62.50	F
29	EFT2042	09/05/2014	Wickepin Netball Club	NRLC KIDSPORT VOUCHERS 2014	164.00	F
30	EFT2043	09/05/2014	West Australian Newspapers Limited	COUNCIL ADVERTISING NO 20/3/14	752.00	
31	EFT2044	09/05/2014	Anita Peerson	COMMUNITY GARDEN Volunteer	400.00	F

				Reimbursement A Peerson		
32	EFT2045	09/05/2014	Olympics Netball Club	NRLC KIDSPORT VOUCHERS 2014	1,100.00	F
33	EFT2046	09/05/2014	Ymca Of Perth Inc	NRLC MANAGER Provision Of Services 24/3/14 13/5/14	6,002.70	
34	EFT2047	09/05/2014	Leonie Walters	NCP CARETAKER Reimbursement L Walters	50.00	
35	EFT2048	12/05/2014	Wright express(COLES)	TOWN OF NARROGIN COLES APRIL 2014	1,694.56	
36	EFT2049	12/05/2014	Narrogin Fruit Market	ADMIN STAFF AMENITIES APRIL 2014	7.95	
37	EFT2050	12/05/2014	Staples Australia Pty Ltd	NRLC STATIONARY march 2014	129.99	F
38	EFT2051	12/05/2014	Narrogin Newsagency	LIBRARY NEWSAGENCY APRIL 2014	74.59	
39	EFT2052	12/05/2014	Austral Mercantile Collections Pty Ltd	RATES LEGAL FEES MAY 2014	2,550.90	
40	EFT2053	16/05/2014	Narrogin Hire & Reticulation	SEWERAGE MAINTENANCE Race Track Valve Box Risers, Elbows & Couplings	116.04	
41	EFT2054	16/05/2014	Narrogin Packaging	NRLC KIOSK & CLEANING Supplies Toilet Rolls ,Paper Towel , Gloves, Tissues & Lollie Bags	514.86	
42	EFT2055	16/05/2014	Narrogin Fruit Market	MEMBERS CATERING Council Meeting Dinner 22/4/14	139.00	
43	EFT2056	16/05/2014	Staples Australia Pty Ltd	ADMIN STATIONERY April 2014	637.05	
44	EFT2057	16/05/2014	Narrogin Auto Electrics	1AEK763 ROADSWEeper Replace Headlight Lens	372.55	
45	EFT2058	16/05/2014	Kleenheat Gas	NRLC BULK LPG Supply 10/3/14	3,284.18	
46	EFT2059	16/05/2014	MAKIT Narrogin Hardware	TOWN HALL MAINTENANCE Lock Set	632.40	
47	EFT2060	16/05/2014	CocaCola Amatil (Aust) PTY LTD	NRLC KIOSK Refreshments For	1,019.13	

				Resale 7/5/14		
48	EFT2061	16/05/2014	Narrogin Earthmoving & Concrete	CEMETERY MAINTENANCE Hire of Excavator & Yellow Sand	2,167.00	
49	EFT2062	16/05/2014	Susan Farrell	COUNCIL LAUNDRY Linen Table Cloth & Tea Towels 6/5/14	50.00	
50	EFT2063	16/05/2014	Anderson, Munro & Wyllie	AUDIT ANNUAL 30 June 2013	3,001.68	
51	EFT2064	16/05/2014	Borgas Engineering	NGN12070 MOWER CATCHER TRAILER Repair Mower Deck	572.00	
52	EFT2065	16/05/2014	P & F Kulker Building Contractors	NRLC UPGRADE Electrical Replace Emergency Lights	676.41	
53	EFT2066	16/05/2014	Air Response	NRLC GYM MAINTENANCE Check Air Con 7/5/14	50.00	
54	EFT2067	16/05/2014	Aged & Community Services WA	NHC TRAINING CDC Workshop L Yorke & L Odea	590.00	F
55	EFT2068	16/05/2014	Dawsons Funeral Home	NHC VOLUNTEERS Name Badges	30.00	F
56	EFT2069	16/05/2014	Ikes Home Improvement & Glass Centre	TOWN HALL MAINTENANCE Repair Pie Warmer Rear Glass back	203.50	
57	EFT2070	16/05/2014	Shire of Wickepin	NHLP HIRE COMMUNITY HALL Tuesdays x 8 18/2/14 8/4/14	330.00	F
58	EFT2071	16/05/2014	Newdegate Hockey Club	NRLC KIDSPORT VOUCHERS 2014	95.00	
59	EFT2072	16/05/2014	Jhodi Nicole Campbell	REIMBURSEMENT NHC TRAINING F Class Medical J Campbell	80.00	
60	EFT2073	16/05/2014	Direct Trades Supply PTY LTD	OUTDOOR GYM 26 Bollards Dome Topped X 26	650.00	
61	EFT2074	16/05/2014	Bradley James Melchiorre	JHCC BOND REIMBURSEMENT B Melchiorre	550.00	
62	EFT2075	23/05/2014	Best Office Systems	DEPOT PRINTER Brother Laser Printer HL2270 DW	472.71	
63	EFT2076	23/05/2014	Narrogin Dependant Persons bus	NHC HIRE Shoppers Bus April 2014	180.13	F

			Association			
64	EFT2077	23/05/2014	Great Southern Fuels	TOWN OF NARROGIN FUEL April 2014	7,674.37	
65	EFT2078	23/05/2014	Staples Australia Pty Ltd	ADMIN STATIONERY March 2014	804.29	
66	EFT2079	23/05/2014	Narrogin Retravision	LIBRARY MATERIALS Fridge 113Lt	218.00	
67	EFT2080	23/05/2014	Kleenheat Gas	NRLC BULK LPG Supply 11/3/14	8,258.15	
68	EFT2081	23/05/2014	MAKIT Narrogin Hardware	TOWN HALL MAINTENANCE Door Lock	982.20	
69	EFT2082	23/05/2014	WALGA	COUNCIL ADVERTISING WA 19/3/14 NRLC Tender	959.90	
70	EFT2083	23/05/2014	Ballards of Narrogin	ANIMAL CONTROL Feed (Hay)Impounded Stock	11.50	
71	EFT2084	23/05/2014	Commander Australia Ltd	NHC TELEPHONE Service Charges 15/3/14 14/4/14	215.88	F
72	EFT2085	23/05/2014	Aaron Joseph Cook	REIMBURSEMENT CEO RENT 18/3/14 19/4/14	4,000.00	
73	EFT2086	23/05/2014	Narrogin Electrical Services	LIBRARY MAINTENANCE Remove & Replace Condenser	497.75	
74	EFT2087	23/05/2014	Narrogin Betta Electrical	ADMIN MATERIALS Replacement Fridge	2,252.00	
75	EFT2088	23/05/2014	Great Southern Waste Disposal	REFUSE SITE Management Fees 31/3 to 28/4/14	30,504.30	
76	EFT2089	23/05/2014	RJ Smith Engineering	ADMIN 6 X Water Bottles	96.00	
77	EFT2090	23/05/2014	P & F Kulker Building Contractors	NCP TRANSPORTABLE Remove and Upgrade the Front Verandah of the Transportable Residence	13,673.00	
78	EFT2091	23/05/2014	Public Transport Authority	TRANS WA BUS Ticket Sales April 2014	1,224.70	
79	EFT2092	23/05/2014	Argus Pest Control	NCP MAINTENANCE Termite Treatment	1,000.00	

				of New Transportable		
80	EFT2093	23/05/2014	New Security Installations Pty Ltd	NHC SECURITY Labour & Materials Replace Batteries	539.00	F
81	EFT2094	23/05/2014	Boral Asphalt	FEDERAL STREET MATERIALS 820 ltrs Emulsion & 5 tonne Premix	2,752.20	F
82	EFT2095	23/05/2014	Bob Waddell Consultant	ADMIN ACCOUNTING Assistance With Chart Of Accounts	3,102.00	
83	EFT2096	23/05/2014	Department of Environment Regulation	REFUSE SITE Annual Licence Fee 2014 2015	758.32	
84	EFT2097	23/05/2014	Market Creations	NHLP ADVERTISING Promotional Artwork	286.00	F
85	EFT2098	23/05/2014	Upper Great Southern Hockey	NRLC HOCKEY TURF Maintenance Chemicals	2,202.55	
86	EFT2099	23/05/2014	Wavesound Pty Ltd	LIBRARY MAINTENANCE Service of Audio Books	321.75	
87	EFT2100	23/05/2014	Melchiorre Plumbing & Gas	ADMIN BUILDING MAINTENANCE Unblock Sewer	198.00	
88	EFT2101	23/05/2014	Porter Consulting Engineers	REGIONAL TAFE Engineering Completion	5,500.00	
89	EFT2102	23/05/2014	WA TRAFFIC PLANS	TRAFFIC MANAGEMENT PLAN Kipling Street Private Works	385.00	
90	EFT2103	23/05/2014	Ballard Seeds	REIMBURSEMENT NRLC EQUIPMENT PH Tester Waterproof	436.00	
91	EFT2104	23/05/2014	Teach Me Law Enforcement Pty Ltd	ANIMAL CONTROL Dangerous Dog Handling Course for John Warburton, Kevin Issacs & Noel White	4,950.00	
92	EFT2105	23/05/2014	S & D STRAHAN PAINTING SERVICE	TOWN HALL PAINTING Door Frames, Windows ,Reception Centre	9,735.00	F

				,Kitchen & Bar		
93	EFT2106	26/05/2014	Rona Ugle	JHCC BOND REIMBURSEMENT RUgle	275.00	
94	EFT2107	28/05/2014	Concept One the Industry Superannuation Fund	Superannuation contributions	628.46	
95	EFT2108	28/05/2014	Hesta Superannuation	Superannuation contributions	610.90	
96	EFT2109	28/05/2014	WA Local Government Super Plan	Superannuation contributions	18,848.13	
97	EFT2110	28/05/2014	Australian Super	Superannuation contributions	608.88	
98	EFT2111	28/05/2014	Host Plus	Superannuation contributions	426.47	
99	EFT2112	28/05/2014	Prime Super	Superannuation contributions	660.95	
100	EFT2113	28/05/2014	Department of Human Services	Payroll deductions	701.64	
102	EFT2115	28/05/2014	Watchman Superannuation Fund	Superannuation contributions	2,986.65	
103	EFT2116	29/05/2014	Best Office Systems	NRLC PRINTER Toner 9/5/14	70.00	
104	EFT2117	29/05/2014	Ray White Narrogin	DTES WATER 18/03/2014 13/05/2014	44.19	
105	EFT2118	29/05/2014	Australia Post	ADMIN POSTAGE April 2014	623.31	
106	EFT2119	29/05/2014	Staples Australia Pty Ltd	WORKS DEPOT STATIONERY 30/4/14	71.62	
107	EFT2120	29/05/2014	Courier Australia	DEPOT FREIGHT 14/4/14	12.79	
108	EFT2121	29/05/2014	Kleenheat Gas	NRLC BULK LPG 12/05/14	10,648.86	
109	EFT2122	29/05/2014	Knightline Computers	TOWN OF NARROGIN Various IT Support	958.00	
110	EFT2123	29/05/2014	Narrogin Carpets & Curtains	NRLC CRECHE Equipment Mat	199.00	
111	EFT2124	29/05/2014	MAKIT Narrogin Hardware	RAILWAY TRAIN MAINTENANCE Various Screws & Tin Snips	198.98	
112	EFT2125	29/05/2014	Road Signs Australia Bibby Financial	TOURISM SIGNAGE Directional Signs for	217.80	

			Services Australia Pty Ltd	Bella's Guesthouse		
113	EFT2126	29/05/2014	Narrogin Electrical Services	ADMIN MAINTENANCE Replacement of P/E cell.	168.58	
114	EFT2127	29/05/2014	Narrogin Betta Electrical	ADMIN CLEANING Vacuum Cleaner with 2 Bag Packs	394.00	
115	EFT2128	29/05/2014	Narrogin Glass & Quick Fit Windscreens	NGN93 MITSUBISHI TRITON Supply and Fit Windscreen	330.00	
116	EFT2129	29/05/2014	Clever Cleaning Solutions Pty Ltd	NHC CLEANING Vacuum cleaner	500.00	F
117	EFT2130	29/05/2014	Shire of Narrogin	DELLAR STREET Prepare & Seal Contractor fee for Shire of Narrogin	18,091.70	
118	EFT2131	29/05/2014	MPL Laboratories	ENVIRONMENTAL HEALTH Asbestos Sample Ananalysis Cnr Clayton Road and DGLISH Street	126.50	
119	EFT2132	29/05/2014	Derbahl Pty Ltd	NRLC JHCC Water Course Cafe Pump Out Grease Trap 13/5/14	175.00	
120	EFT2133	29/05/2014	Sigma Chemicals	NRLC CHEMICALS 06/05/2014	1,161.00	
121	EFT2134	29/05/2014	Radiowest Broadcasters Pty Ltd	NHLP ADVERTISING Radio April 2014	1,392.60	F
122	EFT2135	29/05/2014	Ashley Blyth Tree Lopping	GEORGE STREET MAINTENANCE Tree Lop Removal of Overhanging the Road	1,375.00	
123	EFT2136	29/05/2014	Farmers Centre (Narrogin) Pty Ltd	1CYQ644 MULTI LOADER Replacement Fittings & Labour	232.60	
124	EFT2137	29/05/2014	Clear Horizon	NHLP MILESTONE 3 COMPLETION Of Final Report	8,514.00	F
125	EFT2138	29/05/2014	Bob Waddell Consultant	ADMIN ACCOUNTING Assistance With New Chart Of Accounts	3,828.00	
126	EFT2139	29/05/2014	Kirsten Sivyer	PUBLIC RELATIONS Artwork and	309.65	

				Calligraphy		
127	EFT2140	29/05/2014	Upper Great Southern Junior Hockey Association	NRLC KIDSPORT VOUCHERS 2014	1,390.00	F
128	EFT2141	29/05/2014	Market Creations	COUNCIL ADVERTISING Narrogin Directory 2014/2015	3,135.00	
129	EFT2142	29/05/2014	PH & KE Gow Licensed Surveyors	TAFE SURVEYING Survey setout to Reestablish Cadastral boundaries 88 Doney Street & 2 Keally Street	1,540.00	
130	EFT2143	29/05/2014	Brookton Pingelly Panthers Football Club	NRLC KIDSPORT VOUCHERS 2014	575.00	F
131	EFT2144	29/05/2014	Katanning Security Services Pty Ltd	TOWN HALL SECURITY Alarm Response 12/4/14	132.00	
132	EFT2145	29/05/2014	West Australian Newspapers Limited	COUNCIL ADVERTISING NO 20/3/14	928.06	
133	EFT2146	29/05/2014	Richard Reid	REIMBURSEMENT NCP Fuel	44.33	
134	EFT2147	29/05/2014	WA TRAFFIC PLANS	FEDERAL STREET Traffic Management Plan	440.00	
135	EFT2148	29/05/2014	Wandoo Rural Services	COMMUNITY GARDEN Installation Of Reticulation	926.00	F
136	EFT2149	29/05/2014	Ymca Of Perth Inc	NRLC MANAGER Provision Of Service 14/4/14 11/5/14	8,003.60	
137	EFT2150	29/05/2014	Dumbleyung Hockey Club	NRLC KIDSPORT VOUCHERS 2014	2,200.00	F
138	EFT2151	29/05/2014	Lifestyle Improvers	TALENT DEVELOPMENT Squad Nutrition Presentation	1,100.00	
139	44944	09/05/2014	Synergy	WWTS ELECTRICITY 30/1/14 31/3/14	7,141.05	
140	44945	09/05/2014	Telstra	MCLS TELEPHONE Replacement Mobile Phone	1,659.48	
141	44946	09/05/2014	Australian Institute of Building Surveyors	BUILDING SURVEYOR Training Fees Darryle Baxter Wind loading &	520.00	

				Termite control and windows Seminar 25/7/2013		
142	44947	09/05/2014	Colin John Bastow	DCCS REIMBURSEMENT Electricity 22/1/14 24/3/14	425.30	
143	44948	09/05/2014	IT Vision	ADMIN IT Assets Depreciation Report	330.00	
144	44949	09/05/2014	Allans Bobcat and Truck Hire	CEMETERY Grave Digging March 2014	242.00	
145	44950	09/05/2014	The Distributors Perth	NRLC KIOSK Stock For Resale Lollies & Chocolates	1,870.75	
146	44951	09/05/2014	Town Of Narrogin	NHLP JHCC Hall Hire 20/2/14, 13/2/14 & 27/3/14	665.00	
147	44952	09/05/2014	John Parry Medical Centre	EMPLOYEE COSTS Flu Shots for 2014	368.00	
148	44953	09/05/2014	Ajay Puri	NHC REIMBURSEMENT F Class Extension A Puri	39.50	
149	44954	09/05/2014	Metaland Narrogin	VISITOR CENTRE REPAIRS Sheet Metal Following Break In	115.50	
150	44955	09/05/2014	Fortune French Hot Bread	NHLP CATERING Staff Farewell 17/3/14	264.00	
151	44956	09/05/2014	WILLIAMS Netball Club	NRLC KIDSPORT VOUCHERS 2014	140.00	
152	44957	09/05/2014	A Noble & Son Ltd	FEDERAL STREET MATERIALS Chains & Slings	332.27	
153	44958	09/05/2014	G & J Suckling Radio and TV Service	NRLC GYM MAINTENANCE Repair To PA System	127.00	
154	44959	09/05/2014	Pingelly Pony Club	NRLC KIDSPORT VOUCHERS 2014	150.00	F
155	44960	09/05/2014	Jean Margaret Cairns	Rates refund for assessment A257100 21 Kipling Street NARROGIN WA 6312	564.25	
156	44961	09/05/2014	Town Of Narrogin	CATS VEHICLE Reserve Transfer Adjustments Prior & Current Year	1,637.00	
157	44962	12/05/2014	Town Of Narrogin	CORRECTION OF J HOLMES REFUND	80.00	

				Councillor Nomination		
158	44963	16/05/2014	Narrogin Taxis	NHC TAXI Services April 2014.	214.70	F
159	44964	16/05/2014	Narrogin Bearing Service	NO4141 JD BACK HOE Repair Weld On Lifting Ring	45.32	
160	44965	16/05/2014	Narrogin Toyota	FEDERAL STREET MATERIALS Polesaw	1,320.00	
161	44966	16/05/2014	Mereana Jane Lewis	NHC REIMBURSEMENT Fuel M Lewis	56.68	F
162	44967	16/05/2014	Pacific Brands Workwear Group Pty Ltd	RATES OFFICER UNIFORM N Rowe	107.80	
163	44968	16/05/2014	Steele's Guns And Outdoors	COMMUNITY GARDEN VOLUNTEER Materials Gazebo	343.65	F
164	44970	23/05/2014	Synergy	CLAYTON ROAD ELECTRICITY 9/4/14 13/5/14	30,638.30	
165	44971	23/05/2014	Telstra	ADMIN LANDLINE APRIL 2014	2,406.63	
166	44972	23/05/2014	Water Corporation	TOWN OF NARROGIN WATER 19/3/14 13/5/14	3,938.38	
167	44973	23/05/2014	Tutoring Australasia Pty Ltd	LIBRARY ANNUAL SUBSCRIPTION Your Tutor Online Program 2014	711.92	
168	44974	23/05/2014	Hancocks Home Hardware	NHC PPE Safety glasses	39.00	F
169	44975	23/05/2014	Sportspower Narrogin	NRLC UNIFORMS Embroidery	667.96	
170	44976	23/05/2014	Town Of Narrogin	BSL COMMISSION 2013 /2014	294.25	
171	44977	23/05/2014	Laura Windsor	AUSTRALIA DAY Face Painting	200.00	
172	44978	23/05/2014	Narrogin R.S.L	ANZAC DAY Donation to the RSL	110.00	
173	44979	23/05/2014	A & A Corasaniti Building Contractors Pty Ltd	LIBRARY RENOVATION Re Roof Veranda	1,706.10	
174	44980	23/05/2014	Metaland Narrogin	COMMUNITY GARDEN Reticulation Frame x 3 (support reticulation in hot house)	294.42	F

175	44981	23/05/2014	Building and Construction Industry Training Fund	BCITF 2012/ 2013	3,576.96	
176	44982	23/05/2014	Department Of Commerce Building Commission	BUILDING SERVICE LEVY 2013/ 2014	3,155.00	
177	44983	23/05/2014	Caravanswest	NCP ADVERTISING W.A. Caravan & Camping Magazine	395.00	
178	44984	28/05/2014	Australian Ethical Superannuation	Superannuation contributions	640.38	
179	44985	28/05/2014	Commonwealth Bank	Superannuation contributions	526.54	
180	44986	28/05/2014	Macquarie Investment Manager	Superannuation contributions	338.85	
181	44987	28/05/2014	MLC Nominees	Superannuation contributions	337.68	
182	44988	28/05/2014	QANTAS Staff Credit Union Limited	Superannuation contributions	253.26	
183	44989	28/05/2014	St Andrews Retirement Plan	Superannuation contributions	80.12	
184	44990	28/05/2014	Colonial First State Investments	Superannuation contributions	52.71	
185	44991	28/05/2014	AMP Life Limited	Superannuation contributions	58.33	
186	44992	28/05/2014	Telstra Super Pty Ltd	Superannuation contributions	323.38	
187	44993	29/05/2014	Water Corporation	NCP WATER Charges 19/4/14 14/5/14	3,053.39	
188	44994	29/05/2014	Hancocks Home Hardware	NHC EQUIPMENT Blankets for vehicles	47.85	F
189	44995	29/05/2014	Australian Taxation Office	BAS APRIL 2014	44,321.00	
190	44996	29/05/2014	Farmworks Rural Pty Ltd	FOOTPATH MAINTENANCE Poison, Roundup x 20ltr, Nail x 240ltr, Antievap x 20ltr, Chlorsulfuron x 1kg and Metsulfuron x 500gm	1,381.50	
191	44997	29/05/2014	A & A Corasaniti Building Contractors Pty Ltd	TOWN HALL UPGRADE Mayors Parlour	27,952.80	
192	44998	29/05/2014	J & K Hopkins	NHC FURNITURE Navy Blue Sailor Chair x4	1,890.00	
193	44999	29/05/2014	Steelo's Guns And	NRLC GYM		

			Outdoors	EQUIPMENT Cable x2 and Labour	370.00	
194	45000	30/05/2014	Sandra Tenni	Rates refund for assessment A174600 39 Felspar Street NARROGIN WA 6312	500.00	
195	45001	30/05/2014	Suckling, Michelle Ann	Rates refund for assessment A131500 119 Doney Street NARROGIN WA 6312	50.00	

PAYROLL SUMMARY

April 2014 pay details

Pay date Nett amount

7/05/2014 \$99,857.14
8/05/2014 \$370.26 ad hoc payment
21/05/2014 \$98,751.90

Cheque Total 149,070.96
EFT Total 304,158.54
Payroll Total 198,979.30
TOTAL 652,208.80

Total \$198,979.30

- R** Reimbursement
- I** Insurance
- PRB** Partially reimbursement

10.2.311 MONTHLY FINANCIAL REPORTS – MAY 2014

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 19 June 2014
Author: Rhona Hawkins – Manager Finance

Attachments:

Monthly Financial Report for the period ended 31 May 2014.

Summary:

In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Town is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Nil

Comment:

The Monthly Financial Statements for the Month of May have been prepared and are in accordance with the Revised Budget.

Consultation:

Colin Bastow, Director of Corporate and Community Services

Statutory Environment:

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

Policy Implications:

Nil

Financial Implications:

All expenditure has been approved via adoption of the 2013/14 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Council Resolution: 0614.87

Moved: Cr Paternoster

Seconded: Cr Schutz

That Council: Receive the May 2014 Monthly Financial Reports as presented.

CARRIED 7/0



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 MAY 2014

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Statement of Financial Activity

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**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TOWN OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 31 MAY 2014

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
Operating Revenues								
		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	8	2,054,045	2,374,595	2,077,021	2,530,868	453,847	18%	▲
Profit on Asset Disposal	10	845	845	770	6,570	5,800	88%	
Fees and Charges		1,941,825	1,989,910	1,823,756	1,736,278	(87,478)	(5%)	
Service Charges		0	0	0	0	0		
Interest Earnings		78,750	84,846	77,759	56,552	(21,207)	(38%)	
Other Revenue		119,540	114,186	104,621	412,179	307,558	75%	▲
Total (Excluding Rates)		4,195,005	4,564,382	4,083,927	4,742,447	658,520		
Operating Expense								
Employee Costs		(3,020,397)	(2,837,939)	(2,608,716)	(3,714,908)	(1,106,192)	(30%)	▲
Materials and Contracts		(3,271,838)	(3,540,501)	(3,243,900)	(1,611,722)	1,632,178	101%	▼
Utilities Charges		(667,650)	(667,150)	(611,457)	(595,070)	16,387	3%	
Depreciation (Non-Current Assets)		(922,995)	(922,995)	(845,977)	(1,067,020)	(221,043)	(21%)	▲
Interest Expenses	12	(58,328)	(58,328)	(53,449)	(41,055)	12,394	30%	
Insurance Expenses		(194,495)	(194,495)	(194,484)	(195,653)	(1,169)	(1%)	
Loss on Asset Disposal	10	(20,991)	(20,991)	(19,217)	(27,961)	(8,744)	(31%)	
Other Expenditure		(252,295)	(249,101)	(228,272)	(172,143)	56,129	33%	▼
Total		(8,408,989)	(8,491,500)	(7,805,472)	(7,425,532)	379,940		
Funding Balance Adjustment								
Add Back Depreciation		922,995	922,995	845,977	1,067,020	221,043	21%	▲
Adjust (Profit)/Loss on Asset Disposal	10	20,146	20,146	18,447	21,391	2,944	14%	
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	(16,067)	(16,067)	100%	
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
Net Operating (Ex. Rates)		(3,270,843)	(2,983,977)	(2,857,121)	(1,610,742)	1,246,379		
Capital Revenues								
Grants, Subsidies and Contributions	8	317,353	317,353	290,884	469,901	179,017	38%	▲
Proceeds from Disposal of Assets	10	139,500	139,500	0	164,637	164,637	100%	▲
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	9	1,842,870	0	0	5,818	5,818	100%	
Total		2,299,723	456,853	290,884	640,356	349,472		
Capital Expenses								
Land Held for Resale	10	0	0	0	0	0		
Land and Buildings	10	(1,162,960)	(1,111,031)	(262,471)	(752,692)	(490,221)	(65%)	▲
Plant and Equipment	10	(614,193)	(638,555)	(71,324)	(339,771)	(268,447)	(79%)	▲
Furniture and Equipment	10	(130,000)	(112,500)	(6,875)	(136,858)	(129,983)	(95%)	▲
Infrastructure Assets - Roads	10	(387,161)	(417,161)	(110,000)	(367,481)	(257,481)	(70%)	▲
Infrastructure Assets - Footpaths	10	(52,917)	(89,958)	(82,467)	(54,045)	28,422	53%	▼
Infrastructure Assets - Drainage	10	(28,000)	(12,000)	(11,000)	(38,860)	(27,860)	(72%)	▲
Infrastructure Assets - Parks & Ovals	10	0	0	0	0	0		
Infrastructure Assets - Townscape	10	0	0	0	0	0		
Infrastructure Assets - Other	10	(128,500)	(128,500)	0	(75,412)	(75,412)	(100%)	▲
Purchase of Investments		0	0	0	0	0		
Repayment of Debentures	12	(132,209)	(132,209)	(121,198)	(88,473)	32,725	37%	▼
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	9	(111,026)	0	0	(7,455)	(7,455)	(100%)	
Total		(2,746,966)	(2,641,914)	(665,335)	(1,861,047)	(1,195,712)		
Net Capital		(447,243)	(2,185,061)	(374,451)	(1,220,691)	(846,240)		
Total Net Operating + Capital		(3,718,086)	(5,169,037)	(3,231,572)	(2,831,433)	400,139		
Rate Revenue		3,054,440	3,049,440	3,047,777	3,023,455	(24,322)	(1%)	
Opening Funding Surplus(Deficit)		941,500	838,685	838,685	838,685	0	0%	
Closing Funding Surplus(Deficit)	3	277,854	(1,280,912)	654,890	1,030,707	375,817		

TOWN OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 MAY 2014

Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var
Operating Revenues							
	\$	\$	\$	\$	\$	%	
Governance	5,100	15,715	14,377	270,575	256,198	95%	▲
General Purpose Funding	704,157	722,253	562,409	695,194	132,785	19%	▲
Law, Order and Public Safety	28,340	24,126	22,088	13,174	(8,914)	(68%)	
Health	6,000	6,000	5,489	4,399	(1,090)	(25%)	
Education and Welfare	1,359,149	1,359,749	1,246,344	1,329,756	83,412	6%	
Housing	10	10	0	6,818	6,818	100%	
Community Amenities	843,640	839,640	769,637	673,324	(96,313)	(14%)	▼
Recreation and Culture	887,478	887,723	813,571	902,238	88,667	10%	
Transport	171,944	171,944	157,597	431,514	273,917	63%	▲
Economic Services	455,190	803,225	736,241	853,501	117,260	14%	▲
Other Property and Services	51,350	51,350	47,058	31,854	(15,204)	(48%)	
Total (Excluding Rates)	4,512,358	4,881,735	4,374,811	5,212,348	837,537		
Operating Expense							
Governance	(923,753)	(922,453)	(846,482)	(797,493)	48,989	6%	
General Purpose Funding	(203,530)	(188,736)	(173,063)	(134,533)	38,530	29%	▼
Law, Order and Public Safety	(258,349)	(264,155)	(242,706)	(226,694)	16,012	7%	
Health	(94,072)	(124,072)	(113,959)	(86,684)	27,275	31%	▼
Education and Welfare	(1,448,481)	(1,450,331)	(1,332,049)	(1,244,275)	87,774	7%	
Housing	0	0	(152)	(23,579)	(23,427)	(99%)	
Community Amenities	(932,532)	(932,532)	(855,825)	(718,907)	136,918	19%	▼
Recreation and Culture	(2,831,971)	(2,563,920)	(2,359,449)	(2,565,097)	(205,648)	(8%)	
Transport	(1,079,744)	(1,073,744)	(984,399)	(928,915)	55,484	6%	
Economic Services	(580,477)	(907,477)	(833,388)	(541,479)	291,909	54%	▼
Other Property and Services	(56,079)	(64,079)	(64,000)	(157,877)	(93,877)	(59%)	▲
Total	(8,408,989)	(8,491,500)	(7,805,472)	(7,425,533)	379,939		
Funding Balance Adjustment							
Add back Depreciation	922,995	922,995	845,977	1,067,020	221,043	21%	▲
Adjust (Profit)/Loss on Asset Disposal	20,146	20,146	18,447	21,391	2,944	14%	
Adjust Employee Benefits Provision (Non-Current)	0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)	0	0	0	(16,067)	(16,067)	100%	
Movement in Leave Reserve (Added Back)	0	0	0	0	0		
Adjust Rounding	0	0	0	1	1	100%	
Net Operating (Ex. Rates)	(2,953,490)	(2,666,624)	(2,566,237)	(1,140,841)	1,441,463		
Capital Revenues							
Proceeds from Disposal of Assets	139,500	139,500	0	164,637	164,637	100%	▲
Proceeds from New Debentures	0	0	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	1,842,870	0	0	5,818	5,818	100%	
Total	1,982,370	139,500	0	170,455	170,455		
Capital Expenses							
Land Held for Resale	0	0	0	0	0		
Land and Buildings	(1,162,960)	(1,111,031)	(262,471)	(752,692)	(490,221)	(65%)	▲
Plant and Equipment	(614,193)	(638,555)	(71,324)	(339,771)	(268,447)	(79%)	▲
Tools	0	0	0	0	0		
Furniture and Equipment	(130,000)	(112,500)	(6,875)	(136,858)	(129,983)	(95%)	▲
Infrastructure Assets - Roads	(387,161)	(417,161)	(110,000)	(367,481)	(257,481)	(70%)	▲
Infrastructure Assets - Footpaths	(52,917)	(89,958)	(82,467)	(54,045)	28,422	53%	▼
Infrastructure Assets - Drainage	(28,000)	(12,000)	(11,000)	(38,860)	(27,860)	(72%)	▲
Infrastructure Assets - Parks & Ovals	0	0	0	0	0		
Infrastructure Assets - Townscape	0	0	0	0	0		
Infrastructure Assets - Other	(128,500)	(128,500)	0	(75,412)	(75,412)	(100%)	▲
Purchase of Investments	0	0	0	0	0		
Repayment of Debentures	(132,209)	(132,209)	(121,198)	(88,473)	32,725	37%	▼
Advances to Community Groups	0	0	0	0	0		
Transfer to Reserves	(111,026)	0	0	(7,455)	(7,455)	(100%)	
Total	(2,746,966)	(2,641,914)	(665,335)	(1,861,047)	(1,195,712)		
Net Capital	(764,596)	(2,502,414)	(665,335)	(1,690,592)	(1,025,257)		
Total Net Operating + Capital	(3,718,086)	(5,169,037)	(3,231,572)	(2,831,433)	416,206		
Rate Revenue	3,054,440	3,049,440	3,047,777	3,023,455	(24,322)	(1%)	
Opening Funding Surplus(Deficit)	941,500	838,685	838,685	838,685	0	0%	
Closing Funding Surplus(Deficit)	277,854	(1,280,912)	654,890	1,030,707	391,884		

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

1. SIGNIFICANT ACCOUNTING POLICIES

financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets clearing and earthworks construction/road base original surfacing and major re-surfacing	not depreciated 50 years
- bituminous seals	20 years
Gravel roads clearing and earthworks construction/road base gravel sheet	not depreciated 50 years 12 years
Formed roads (unsealed) clearing and earthworks construction/road base	not depreciated 50 years
Footpaths - slab	40 years

Capitalisation Threshold

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

(n) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.
Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(q) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

GENERAL PURPOSE FUNDING

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

LAW, ORDER, PUBLIC SAFETY

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

HEALTH

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

HOUSING

The Town does not have any staff or other residential housing.

COMMUNITY AMENITIES

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

RECREATION AND CULTURE

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

TRANSPORT

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

ECONOMIC SERVICES

Rural Services, Tourism, Building Control, Economic Development.

OTHER PROPERTY & SERVICES

Private Works, Stocks and Miscellaneous Items.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 3: SURPLUS/(DEFICIT) POSITION

				Positive=Surplus (Negative=Deficit)		
				31/05/2014	30/04/2014	31/05/2013
Note	This Period	Last Period	Same Period Last Year			
				\$	\$	\$
Current Assets						
Cash Unrestricted	1,014,424	1,024,171	3,431,616			
Cash Restricted	2,704,653	2,704,653	491,718			
Receivables - Rates and Rubbish	174,098	220,774	193,094			
Receivables -Other	246,279	730,447	645,426			
Inventories	0	0	0			
	4,139,454	4,680,045	4,761,853			
Less: Current Liabilities						
Payables	(103,946)	(217,335)	(710,149)			
Loan Liability	(43,092)	(46,223)	(16,560)			
Provisions	(350,149)	(350,149)	(245,886)			
	(497,186)	(613,707)	(972,595)			
Net Current Asset Position	3,642,268	4,066,338	3,789,259			
Less: Cash Restricted	(2,704,653)	(2,704,653)	(491,718)			
Add Back: Component of Leave Liability not Required to be funded	50,000	50,000	0			
Add Back: Current Loan Liability	43,092	46,223	16,560			
Adjustment for Trust Transactions Within Muni	0	0	(500)			
Net Current Funding Position	1,030,707	1,457,908	3,313,601			

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 4: CASH AND INVESTMENTS

	Interest	Unrestricted	Restricted	Trust	Total	Institution	Maturity
	Rate	\$	\$	\$	Amount \$		Date
(a) Cash Deposits							
Municipal Account	0.40%	1,012,074			1,012,074	NAB	On-Call
Cash Floats - Admin		550			550		
Library		150			150		
Homecare		100			100		
NRLC - Till 1		600			600		
Refuse Site		100			100		
Petty Cash - Admin		300			300		
Library		200			200		
Homecare		350			350		
Reserve Account			4,653		4,653	NAB	
Trust Account	0.05%			66,025		NAB	On-Call
(b) Term Deposits							
Municipal		0			0		
Reserve Term Deposit	2.50%		2,700,000		2,700,000	NAB	30/06/2014
					0		
					0		
					0		
(c) Investments							
					0		
Total		1,014,424	2,704,653	66,025	3,719,077		

Comments/Notes - Investments

Approximately \$524,653 of the above Municipal Funds is held in a Cash Maximiser account attracting interest of 2.35% and is On-Call.

**TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014**

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES) - PROGRAM

5.1.1 GOVERNANCE

Permanent - Debt Collection costs recovered slightly higher than anticipated

Permanent - Corrections to Take-up in Synergy accounting system and bank reconciliations

5.1.2 GENERAL PURPOSE FUNDING

Nil

5.1.3 LAW, ORDER AND PUBLIC SAFETY

Nil

5.1.4 HEALTH

Nil

5.1.5 EDUCATION AND WELFARE

Permanent - Contributions from Baptist Care not included in original budget.

5.1.6 HOUSING

Nil

5.1.7 COMMUNITY AMENITIES

Timing Issue - It is anticipated budgetted funds will be received.

5.1.8 RECREATION AND CULTURE

Permanent - Receipt of the Regional Library Grant

5.1.9 TRANSPORT

Permanent - Increased Private Works and contributions to roadworks.

5.1.10 ECONOMIC SERVICES

Permanent - Increase in fees received from Caravan Park and Department of Transport.

5.1.11 OTHER PROPERTY AND SERVICES

Nil

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.2 OPERATING EXPENSES - PROGRAM

5.2.1 GOVERNANCE

Nil

5.2.2 GENERAL PURPOSE FUNDING

Timing Issue - due to Budget allocation divided by 12 months, it is anticipated budgetted funds will be fully expended.

5.2.3 LAW, ORDER AND PUBLIC SAFETY

Timing Issue - due to Budget allocation divided by 12 months, it is anticipated budgetted funds will be fully expended.

Permanent - due to calculation of depreciation based on new fair value which was not calculated at budget time when the older rate was used.

5.2.4 HEALTH

Timing Issue - due to Budget allocation divided by 12 months, it is anticipated budgetted funds will be fully expended.

Permanent - due to calculation of depreciation based on new fair value which was not calculated at

5.2.5 EDUCATION AND WELFARE

Nil

5.2.6 HOUSING

Timing Issue - allocations will be carried out in accordance with the Budget and will be resolved at Year End.

5.2.7 COMMUNITY AMENITIES

Permanent - Due to the reduction of days in the access time of the Refuse Site there has been a saving.

5.2.8 RECREATION AND CULTURE

Nil

5.2.9 TRANSPORT

Nil

5.2.10 ECONOMIC SERVICES

Timing Issue - It is anticipated budgetted funds will be fully expended

5.2.11 OTHER PROPERTY AND SERVICES

**TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014**

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.3 CAPITAL REVENUE

5.3.1 PROCEEDS FROM DISPOSAL OF ASSETS

Permanent - most assets have been disposed in accordance with the Budget.

5.3.2 PROCEEDS FROM NEW DEBENTURES

Nil

5.3.3 PROCEEDS FROM SALE OF INVESTMENT

Nil

5.3.4 PROCEEDS FROM ADVANCES

Nil

5.3.5 SELF-SUPPORTING LOAN PRINCIPAL

Nil

5.3.6 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Permanent - this transfer relates to the CATS vehicle which had not be allocated.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.4 CAPITAL EXPENSES

5.4.1 LAND HELD FOR RESALE

Nil

5.4.2 LAND AND BUILDINGS

Timing Issue - it is anticipated expenditure will be in accordance with the Amended Budget.

5.4.3 PLANT AND EQUIPMENT

Timing Issue - the majority of purchases have now been made.

5.4.4 TOOLS

Nil

5.4.5 FURNITURE AND EQUIPMENT

Permanent - classifications have been modified in accordance with the Accounting Standards.

5.4.6 INFRASTRUCTURE ASSETS - ROADS

Timing Issue - a large portion of road expenditure has taken place and it is anticipated expenditure will be contained within the Amended Budget.

5.4.7 INFRASTRUCTURE ASSETS - FOOTPATHS

Timing Issue - Works have not been fully completed to date.

5.4.9 INFRASTRUCTURE ASSETS - DRAINAGE

Permanent - there has been an over-expenditure in this area.

5.4.10 INFRASTRUCTURE ASSETS - PARKS AND OVALS

Nil

5.4.11 INFRASTRUCTURE ASSETS - OTHER

Timing Issue - it is anticipated expenditure will be in accordance with the Amended Budget.

5.4.12 PURCHASES OF INVESTMENT

Nil

5.4.13 REPAYMENT OF DEBENTURES

Timing Issue - it is anticipated expenditure will be in accordance with the Amended Budget.

5.4.14 ADVANCES TO COMMUNITY GROUPS

Nil

5.4.15 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Permanent - this transfer relates to the CATS vehicle which hand not be allocated.

5.5 OTHER ITEMS

5.5.1 RATE REVENUE

Nil

5.5.2 OPENING FUNDING SURPLUS(DEFICIT)

Nil

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 7: RECEIVABLES

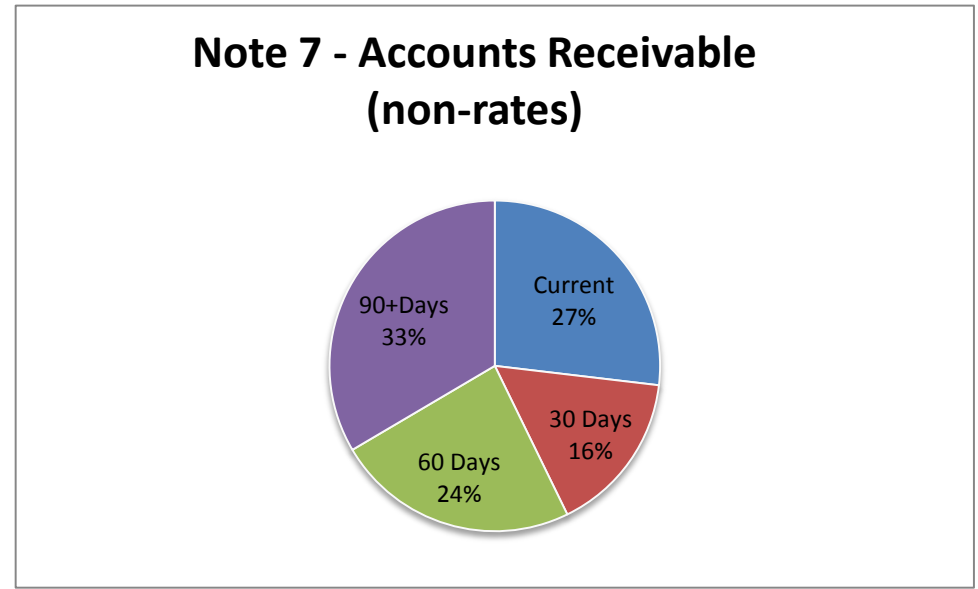
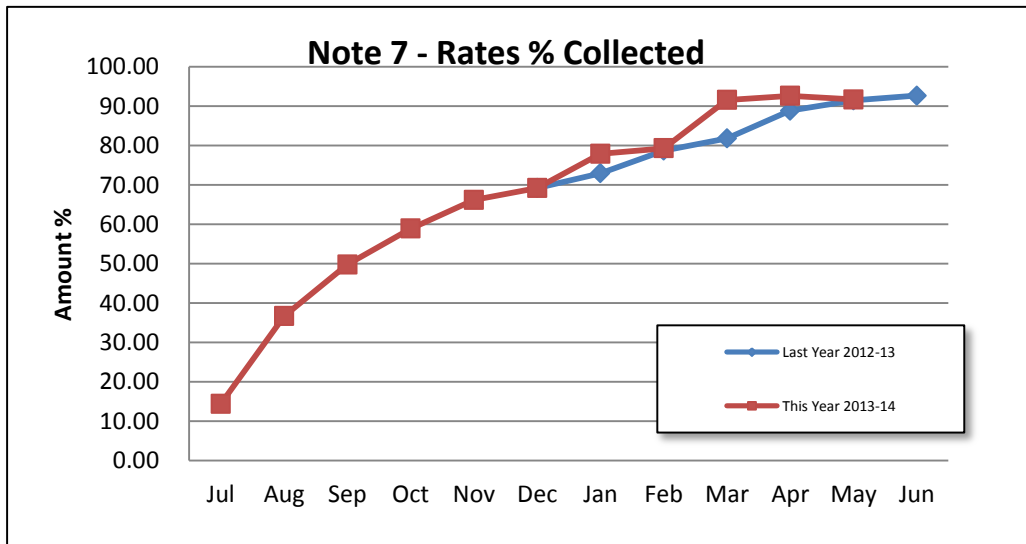
Receivables - Rates and Rubbish

	Current 2013-14	Previous 2012-13
	\$	\$
Previous Year	255,442	185,147
Rates Levied this year (YTD)	3,029,090	2,832,428
Less Collections to date	(3,012,177)	(2,832,429)
Equals Current Outstanding	272,355	185,146
Net Rates Collectable		
% Collected	91.71%	93.86%

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	59,473	35,170	52,563	74,084
Total Outstanding				<u>221,291</u>

Amounts shown above include GST (where applicable)



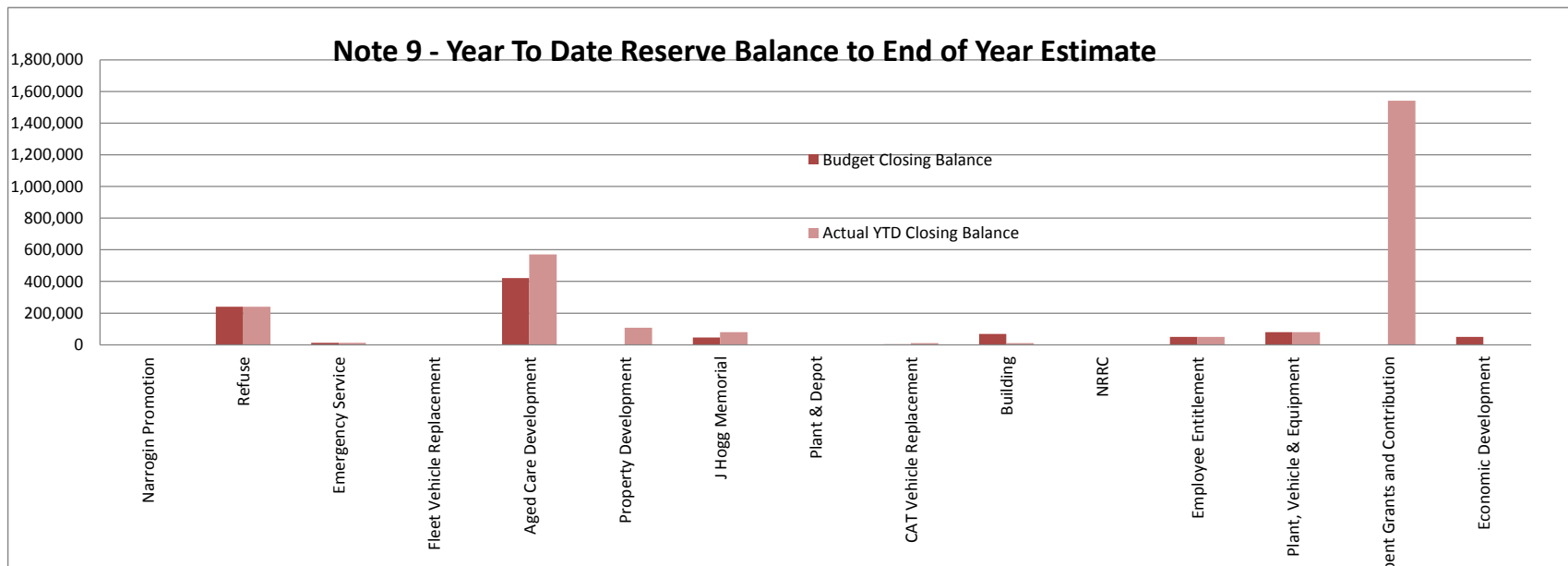
Comments/Notes - Receivables Rates and Rubbish
 Comparable figures prior to December 2012 are not available due to new accounting system.

Comments/Notes - Receivables General

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 10: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$		\$	\$
Narrogin Promotion	0	0	0	0	0	0	0		0	0
Refuse	240,663	0	0	0	0	0	0		240,663	240,663
Emergency Service	12,590	0	0	0	0	0	0		12,590	12,590
Fleet Vehicle Replacement	0	0	0	0	0	0	0		0	0
Aged Care Development	571,670	0	0	0	0	150,000	0		421,670	571,670
Property Development	108,026	0	0	0	0	108,026	0		0	108,026
J Hogg Memorial	80,530	0	0	0	0	35,000	0		45,530	80,530
Plant & Depot	0	0	0	0	0	0	0		0	0
CAT Vehicle Replacement	8,615	0	0	3,000	7,455	8,500	5,818		3,115	10,252
Building	10,724	0	0	58,026	0	0	0		68,750	10,724
NRRC	0	0	0	0	0	0	0		0	0
Employee Entitlement	50,000	0	0	0	0	0	0		50,000	50,000
Plant, Vehicle & Equipment	78,854	0	0	0	0	0	0		78,854	78,854
Unspent Grants and Contribution	1,541,344	0	0	0	0	1,541,344	0		0	1,541,344
Economic Development	0	0	0	50,000	0	0	0		50,000	0
	2,703,016	0	0	111,026	7,455	1,842,870	5,818		971,172	2,704,653



TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual				Disposals	Current Budget This Year				
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
		0	0	Governance - Proceeds on Disposal of Assets					
45,275	1,654	36,364	(7,257)	Proceeds on Disposal - CEO Vehicle 2013/14	35,000	35,000	0	36,364	36,364 ▲
31,600	1,225	26,637	(3,738)	Proceeds on Disposal - DCCS Vehicle 2013/14	27,000	27,000	0	26,637	26,637 ▲
		0	0	Other Welfare - Proceeds on Disposal of Assets					
7,575	763	7,273	461	Proceeds on Disposal - Ford Ranger 2007 2013/14	0	0	0	7,273	7,273 ▲
16,725	1,333	13,636	(1,756)	Proceeds on Disposal CACP Vehicle 2013/14	0	0	0	13,636	13,636 ▲
18,750	803	18,909	962	Proceeds on Disposal CAT (1) Vehicle 2013/14	17,000	17,000	0	18,909	18,909 ▲
		0	0	Library - Transfer From Reserve					
10,950	862	9,091	(997)	Proceeds on Disposal - Library Vehicle 2013/14	11,000	11,000	0	9,091	9,091 ▲
		0	0	Transport Road Plant - Proceeds on Disposal of Assets					
25,550	1,104	20,455	(3,992)	Proceeds on Disposal - DTES Vehicle 2013/14	20,000	20,000	0	20,455	20,455 ▲
3,600	741	7,273	4,414	Proceeds on Disposal - Tipper Ute 2013/14	4,500	4,500	0	7,273	7,273 ▲
6,350	719	6,364	733	Proceeds on Disposal - Gardener's Ute 2013/14	7,000	7,000	0	6,364	6,364 ▲
		0	0	Building Control - Proceeds on Disposal of Assets					
29,775	917	18,636	(10,222)	Proceeds on Disposal - Building Surveyor Vehicle 2013/14	18,000	18,000	0	18,636	18,636 ▲
196,150	10,121	164,637	(21,392)	Totals	139,500	139,500	0	164,637	164,637

Comments - Capital Disposal

CACP Vehicle disposal included in the Operating Budget therefore does not display as a budgetted item in this report.

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
				Inventories						
0	0	0	0	Land for Resale	0	0	0	0	0	↑↑↑
0	0	0	0	Land and Buildings	1,162,960	1,111,031	262,471	752,692	490,221	▲
				Property, Plant & Equipment						
0	0	0	0	Plant & Equipment	614,193	638,555	71,324	339,771	268,447	▲
0	0	0	0	Furniture & Equipment	130,000	112,500	6,875	136,858	129,983	▲
				Infrastructure						
0	0	0	0	Roads	387,161	417,161	110,000	367,481	257,481	▲
0	0	0	0	Footpaths	52,917	89,958	82,467	54,045	(28,422)	▼
0	0	0	0	Drainage	28,000	12,000	11,000	38,860	27,860	▲
0	0	0	0	Parks & Ovals	0	0	0	0	0	↑↑↑
0	0	0	0	Townscape	0	0	0	0	0	↑↑↑
0	0	0	0	Other Infrastructure	128,500	128,500	0	75,412	75,412	▲
0	0	0	0	Totals	2,503,731	2,509,705	544,137	1,765,119	1,220,982	

Comments - Capital Acquisitions

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Land & Buildings	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Governance - Land & Building						
				Building Renovation Administration	30,000	23,000	21,087	2,060	(19,027)	▼
			0	Sanitation - Land & Building						
				Regional Tip Site	60,000	60,000	0	0	0	↑↑↑
			0	Public Halls & Centre - Land & Building						
				Town Hall Renovations (Stage 2)	130,000	130,000	0	119,141	119,141	▲
			0	Town Hall Renovations (Stage3)	339,304	339,304	0	204,090	204,090	▲
			0	Roofing Railway Institute Hall	233,931	166,431	152,559	143,086	(9,473)	▼
			0	NRRC - Land & Building						
				NRRC Access and Security Upgrade	46,703	46,703	0	20,467	20,467	▲
			0	NRRC Court 2 Surface Replacement	65,735	65,735	0	85,873	85,873	▲
			0	NRRC Painting & Renovating (FGF)	97,820	97,820	0	77,070	77,070	▲
			0	Libraries - Land & Buildings						
				Building Renovations Library	20,000	19,327	17,721	21,006	3,285	▲
			0	Library Building Upgrade	19,327	19,850	18,194	150	(18,044)	▼
			0	Transport - Land & Buildings						
				Land for Aerodrome	25,000	25,000	0	0	0	↑↑↑
			0	Economic Services - Land and Buildings						
				Electrical Upgrade Caravan Park	45,000	45,000	0	45,020	45,020	▲
			0	Caretakers Cottage Refurbishment Caravan Park	0	45,395	41,613	0	(41,613)	▼
			0	Transportable Caravan Park	25,000	5,000	4,587	19,957	15,370	▲
			0	Copper Wire Replacement Caravan Park	10,000	7,325	6,710	9,539	2,829	▲
			0	Sullage Dump Point Caravan Park	10,000	10,000	0	5,233	5,233	▲
			0	Lighting & Drainage Caravan Park	5,140	5,140	0	0	0	↑↑↑
0	0	0	0	Totals	1,162,960	1,111,031	262,471	752,692	490,221	

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Governance - Plant & Equipment						
			0	DCCS Vehicle Purchase 2013/14	36,000	36,000	0	45,837	45,837	▲
			0	CEO Vehicle Purchase 2013	44,100	44,100	0	48,168	48,168	▲
			0	Solar Power and Heating Administration	7,121	21,483	19,690	0	(19,690)	▼
			0	Animal Control - Plant & Equipment						
			0	Light Bar Fixing Ranger Vehicle	2,000	2,000	2,000	1,660	(340)	▼
			0	Law Order & Public Safety - Plant & Equipment						
			0	CCTV Installation	40,471	40,471	40,471	38,060	(2,411)	▼
			0	HACC - Plant & Equipment						
			0	Hino 30 Seater Bus	268,802	268,802	0	0	0	↑↑↑
			0	Homecare Mazda Ute Purchase 2014	0	0	0	25,455	25,455	
			0	CACP - Plant & Equipment						
			0	CACP 2014 Camry Altise 2.5L Sedan (0	0	0	23,091	23,091	
			0	Other Welfare - Plant & Equipment						
			0	CAT (1) Vehicle Purchase 2013/14	25,500	25,500	0	24,727	24,727	▲
			0	NRRC - Plant & Equipment						
			0	NRRC Solar Water and Pump Systems	48,899	48,899	0	0	0	↑↑↑
			0	NRRC Painting and Renovating	0	0	0	0	0	↑↑↑
			0	NRRC Solar Water Heating System	0	0	0	0	0	↑↑↑
			0	Library - Plant & Equipmnet						
			0	Library Vehicle Replacement 2013/14	25,500	25,500	0	24,879	24,879	▲
			0	Transport Road Plant - Plant & Equipment						
			0	DTES Vehicle Replacement 2013/14	36,000	36,000	0	31,628	31,628	▲
			0	Tipper Ute Vehicle Purchase 2013	23,000	23,000	0	19,913	19,913	▲
			0	Gardeners Ute Vehicle Purchase 2013	20,000	20,000	0	19,913	19,913	▲
			0	Tipper Trailer (P&G) Vehicle Purchase 2013	7,800	7,800	0	7,277	7,277	▲
			0	Sundry Tool Box	3,500	3,500	0	3,709	3,709	▲
			0	Economic Services - Plant and Equipment						
			0	Sullage Dump Point Caravan Park	0	10,000	9,163	0	(9,163)	▼
			0	Building Control - Plant & Equipment						
			0	Building Surveyor Vehicle Purchase 2013	25,500	25,500	0	25,455	25,455	▲
0	0	0	0	Totals	614,193	638,555	71,324	339,771	268,447	

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Furniture & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Animal Control - Furniture & Equipment						
				Animal Control Cages Modification	3,000	3,000	0	3,600	3,600	▲
			0	Public Halls & Centre - Furniture and Equipment						
				Digital Projector (Lessor Hall)	3,000	3,000	0	3,500	3,500	▲
				Town Hall Security System	15,000	15,000	0	0	0	↑↑↑
			0	NRRC - Furniture & Equipment						
				Pool Liner	82,500	82,500	0	107,244	107,244	▲
			0	Economic Services - Furniture and Equipment						
				Fire Hose Reel Replacement Caravan Park	1,500	1,500	0	1,890	1,890	▲
				Hot Water System Replacement Caravan Park	25,000	7,500	6,875	20,624	13,749	▲
0	0	0	0	Totals	130,000	112,500	6,875	136,858	129,983	

**TOWN OF NARROGIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 MAY 2014**

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
				Transport Construction - Infrastructure - Roads					
			0	Clayton Road - Renewal (RRG)	90,000	120,000	110,000	121,339	11,339 ▲
			0	Federal Street - Renewal (RRG)	142,085	142,085	0	86,595	86,595 ▲
			0	Fortune Street - Renewal (R2R)	26,513	26,513	0	18,699	18,699 ▲
			0	Fortune Street - Renewal (R2R)	0	0	0	127	127 ▲
			0	Gordon Street - Renewal (R2R)	26,513	26,513	0	10,791	10,791 ▲
			0	Gordon Street - Renewal (R2R)	0	0	0	647	647 ▲
			0	Smith Street - Renewal (R2R)	0	0	0	54,585	54,585 ▲
			0	Grant Street - Renewal (R2R)	0	0	0	11,233	11,233 ▲
			0	Hartoge Street - Renewal (R2R)	26,513	26,513	0	6,026	6,026 ▲
			0	Moore Street - Renewal (R2R)	0	0	0	12,048	12,048 ▲
			0	Palmer Street - Renewal (R2R)	0	0	0	6,742	6,742 ▲
			0	Narrakine Road - Renewal (R2R)	26,513	26,513	0	15,447	15,447 ▲
			0	Narrakine Road - Renewal (R2R)	0	0	0	822	822 ▲
			0	Earl Street - Renewal (Local)	0	0	0	344	344 ▲
			0	Furnival Street - Renewal (Local)	0	0	0	271	271 ▲
			0	Floyd Street - Renewal (Local)	0	0	0	307	307 ▲
			0	Smith Street - Renewal (Local)	0	0	0	4,461	4,461 ▲
			0	Dale Street - Renewal (Local)	0	0	0	344	344 ▲
			0	Mokine Road - Renewal (Local)	49,024	49,024	0	204	204 ▲
			0	Dellar Street	0	0	0	16,447	16,447 ▲
			0		0	0	0	0	0
			0						
			0						
0	0	0	0	Totals	387,161	417,161	110,000	367,481	257,481

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Footpaths	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
			0	Transport Construction - Infrastructure - Footpaths					
			0	Earl St Footpath Construction	0	31,750	29,106	(639)	(29,745) ▼
			0	Ensign St Footpath Construction	26,459	31,750	29,106	23,369	(5,737) ▼
			0	Smith St Footpath Construction	26,458	26,458	24,255	31,316	7,061 ▲
0	0	0	0	Totals	52,917	89,958	82,467	54,045	(28,422)

Contributions				Drainage	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
			0	Transport Construction - Infrastructure - Drainage					
			0	Drainage - Federal Street (13/14)	28,000	12,000	11,000	38,860	27,860 ▲
			0		0				0
0	0	0	0	Totals	28,000	12,000	11,000	38,860	27,860

**TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014**

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Other Infrastructure	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Sewerage - Infrastructure - Other						
			0	TWIS Distribution Pipes Replacement	25,000	25,000	0	12,891	12,891	▲
				Pump - Centre Sports	21,500	21,500	0	18,792	18,792	▲
			0	Rec & Sport - Infrastructure - Other						
				Power Supply Upgrade - Thomas Hogg Oval	35,000	35,000	0	0	0	↑↑↑
			0	Health Lifestyles - Infrastructure Other						
			0	NHLP - Gnarojin Creek infrastructure	0	0	0	43,730	43,730	▲
			0	Gnarojin Creek Walking Trail	47,000	47,000	0	0	0	↑↑↑
0	0	0	0	Totals	128,500	128,500	0	75,412	75,412	

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 12: TRUST FUND

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-May-14
	\$	\$	\$	\$
DoT Licensing	0	0	0	0
TransWA	0	0	0	0
Councillor Nomination Fees	0	0	0	0
Cultural Development	4,820	0	0	4,820
Public Open Space Bonds	49,560	0	0	49,560
Trust Other	250	0	0	250
Crossover/Footpath	(1,000)	7,100	0	6,100
Town Hall Facility Bonds	1,000	2,616	(1,091)	2,525
Musical Society	300	0	0	300
Narrogin Abbatoir Committee	480	0	0	480
Meat Inspection	1,990	0	0	1,990
Retention Bonds	0	0	0	0
BRB Levy	0	0	0	0
BCITF Levy	0	0	0	0
	57,400	9,716	(1,091)	66,025

TOWN OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2014

Note 13: INFORMATION ON BORROWINGS

Debtenture Repayments	Principal 1-Jul-13	New		Principal		Principal		Interest	
		Loans		Repayments		Outstanding		Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
Governance									
Loan 125 - Corporate Software & Server Upgrade	220,000	0	0	41,143	20,402	178,857	199,598	7,110	3,663
Recreation & Culture									
Loan 121B - Narrogin Regional Recreation Complex	474,312	0	0	36,798	30,636	437,514	443,676	25,672	21,159
Loan 126 - Town Hall Renovations	281,386	0	0	23,549	11,662	257,837	269,724	10,793	5,431
Economic Services									
Loan 124 - Commercial Property	121,714	0	0	22,210	21,566	99,504	100,148	6,305	6,833
Loan 127 - Industrial Land Purchase	177,243	0	0	8,509	4,207	168,734	173,036	7,948	3,970
	1,274,655	0	0	132,209	88,473	1,142,446	1,186,182	57,828	41,056

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

Mayor Ballard closed the meeting at 8:25pm.