



Town of Narrogin

**MINUTES  
ORDINARY COUNCIL MEETING**

**12 APRIL 2016**

**COMMENCING AT 7:30 PM**

**COUNCIL CHAMBERS  
THE TOWN OF NARROGIN  
89 EARL STREET  
NARROGIN WA 6312**

Meaning of and CAUTION concerning Council's "In Principle" support:

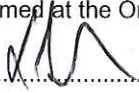
When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council Meeting held on 26 April 2016

Signed: .....  ..... Date 26/4/16 .....  
(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

**ORDINARY COUNCIL MEETING MINUTES  
12 APRIL 2016**

**1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

7.34 pm – Mayor Ballard declared the meeting open.

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

**Elected Members**

Mayor L Ballard  
Cr C Bartron  
Cr C Ward  
Cr J McKenzie  
Cr M Kain  
Cr D Russell

**Staff**

Mr A Cook – Chief Executive Officer  
Mr C Bastow – Director Corporate and Community Services  
Mr A Awang – Executive Manager Development & Regulator Services  
Mr T Evans – Executive Manager Technical Services  
Ms C Thompson – Executive Assistant

**Apologies**

Deputy Mayor Cr A Paternoster  
Cr P Schutz

**On Leave of Absence**

Cr M Fisher

**Visitors**

Ms Fran Page - Narrogin  
Mr David Charlesworth – Narrogin Observer

**3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Mayor Ballard declared an interest in item 10.2.041. The nature of his interest was an Indirect Financial Interest.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

7.36 pm – Public question time commenced. There were no questions from the Public in attendance, however a request was received in writing from Mr B Seale, Narrogin Motel which was read to the Elected Members, by the Mayor, as follows:

**Extract from email received from Mr Seale**

I refer to the above and regret not being able to attend this evening's meeting and ask if the question of my seeking council's permission to participate in the review of policy and Delegations will be presented to council at public question time at that time when these reviews will be addressed later in the year as a result of the amalgamation process?"

**Summary of Response**

The CEO responded it is not normal practice to include members of the public in this process however consideration will be made in due course.

7.37 pm – The Presiding Person declared Public Question Time closed and noted that no questions have been taken on notice.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

<b>COUNCIL RESOLUTION 0416.047 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Kain**

**Seconded: Cr Ward**

That Council:

Accept the minutes of the Ordinary Council Meeting held on 22 March 2016 and be confirmed as an accurate record of proceedings.

**CARRIED 6/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

## 10. MATTERS WHICH REQUIRE DECISIONS

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## 10.1 DEVELOPMENT AND TECHNICAL SERVICES

### 10.1.038 PROPOSED SHED EXTENSION TO A NON-CONFORMING USE RIGHT - LOT 784 (No. 151) WIESE ROAD, NARROGIN

**File Reference:** A302400 & IPA167598  
**Disclosure of Interest:** Nil  
**Applicant:** Raymond John Smith  
**Previous Item Nos:** Item 10.1.169 15 December 2015  
**Date:** 6 April 2016  
**Author:** Azhar Awang, Executive Manager Development & Regulatory Services

#### Attachments

- Locality Plan
- Aerial Photo
- Site Plan
- Elevations

#### Summary

Council is requested to consider an extension to an existing workshop that has been recognised as a non-conforming use right. As the officer does not have delegated authority to approve the proposal at an officer's level the matter is presented to Council for its consideration.

#### Background

The matter was previously considered by Council at its meeting held on 15 December 2015. Council at that meeting resolved as follow:

#### *COUNCIL RESOLUTION 1215.210 and Officer's Recommendation*

*Moved: Cr McKenzie*

*Seconded: Cr Schutz*

*That Council:*

1. *Acknowledge the information provided by the owner of No 151 (Lot 784) Wiese Road, corner George Street, Narrogin that use of the property for the purposes of General Industry – Engineering works commenced in the 1950's.*
2. *On the basis of point No 1 above, advise the applicant that the business RJ Smith Engineering operates from No 151 (784) Wiese Road and may continue to under a nonconforming use right conveyed by Part IV of Town Planning Scheme No 2.*
3. *Advise the applicant that buildings used in association with the business may not be altered or extended without the prior planning consent of Council in accordance with clause 4.1 (c) of Town Planning Scheme No 2.*

The subject land has a total area of 2 hectares with frontages onto Wiese Road and George Street with the main access via Wiese Road. The property hosts a single residence and a number of outbuildings and workshop which operates as RJ Smith Engineering comprising of mainly welding and steel fabrication. There is also a separate office building located on site.

The proposal is to extend the existing workshop with a total area of (14m x 15m) 210m<sup>2</sup> at a height of 6.55m to the apex of the roof. The proposed extension is to be setback 31m from the northern boundary and 41m from Wiese Road. The construction is comprised of a steel frame and metal cladding to the roof and walls and concrete floor and footings.

**Comment**

Under the *Town of Narrogin Town Planning Scheme No. 2*, Lot 784 (No.151) Wiese Road is zoned as "Rural". The Policy statement of this zone states as follow:

*This zone is intended to protect the rural character and appearances of areas which are not designated for close residential development. Rural activities are permitted uses. This area is intended to protect farming areas and non-urban land from subdivisions and development.*

Council at its meeting held on 15 December 2015 resolved to acknowledge that the use of the property for the purposes of General Industry – Engineering Works and that the business operating as RJ Smith Engineering can continue to operate under a non-conforming use right as conveyed by Part IV of the *Town Planning Scheme No.2*.

Condition 3 of the planning approval states:

*Advise the applicant that building used in association with the business may not be altered or extended without the prior planning consent of Council in accordance with clause 4.1(c) of Town Planning Scheme No 2.*

Clause 4.1(c) of Town Planning Scheme No 2 states as follows:

*If at the gazettal any land, building or structure is being lawfully used for a purpose or in a manner not permitted by the Scheme (hereinafter called "a non-conforming use"), the non-conforming use may continue subject to the following restrictions:*

- (c) *A building shall not be altered or extended otherwise than in conformity with the relevant provisions of this Scheme and the Council may require that all or part of the provisions of the Development Table applicable to that zone in which non-conforming use would be a permitted use shall apply.*

Setback

The development standards required under the 'Rural' zone are provided in the table below:

Minimum Boundary Setbacks	Provided	Compliant
Front – 10m	41m	YES
Rear – 7.5m	31m	YES
Sides – 5m	47m	YES



It can be seen from the above development standards that the proposed setback complies with the minimum setbacks.

### Area

The subject property has a total area of 2.0 hectares and has some vegetation surrounding the property. The development comprising of the non-conforming use is well screened by existing vegetation and should not cause amenity issue to the surrounding area.

Given the size of the property (2.0 hectares) and that Council had approved and acknowledged the non-conforming use of the existing business on the subject property, it is recommended to approve the proposed extension to the existing workshop as this is consistent with the current use of the land.

### **Consultation**

- The adjoining land owners had previously been notified of the non-conforming use of the business operating as RJ Smith Welding Engineers and none objected to the business.

### **Statutory Environment**

*Town of Narrogin Town Planning Scheme No.2*

Clause 4.1 of Town Planning Scheme No 2 Part IV Non-Conforming Uses of Land states:

*If at the gazettal date any land, building or structure is being lawfully used for a purpose or in a manner not permitted by the Scheme (hereinafter called a 'non-conforming use'), the non-conforming use may continue subject to the following restrictions:*

- (a) The non-conforming use shall not extend beyond the boundaries of the lot or lots upon which it was carried on at the gazettal date.*
- (b) If the buildings in which the non-conforming use is carried on are wholly within one lot only, then such buildings shall not be extended beyond the limits of that lot.*
- (c) A building shall not be altered or extended otherwise than in conformity with the relevant provisions of this Scheme and the Council may require all or part of the Town of Narrogin provisions of the Development Table applicable to that zone in which the nonconforming use would be a permitted use shall apply.*
- (d) A building which is situated on land shown as a Significant and Historic Place on the Scheme Map shall not be altered or extended unless it conforms to the relevant provisions of Clause 2.6.1 or unless with the approval of the Council.*

### **Policy Implications**

Nil.

### **Financial Implications**

Nil.

## Strategic Implications

Nil.

## Voting Requirements

Simple Majority.

<b>COUNCIL RESOLUTION 0416.048 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Bartron**

**Seconded: Cr McKenzie**

That Council:

Approve the proposed extension to the existing non-conforming use workshop operating as an Engineering Welding Business at Lot 784 (No. 151) Wiese Road, Narrogin subject to the following conditions:

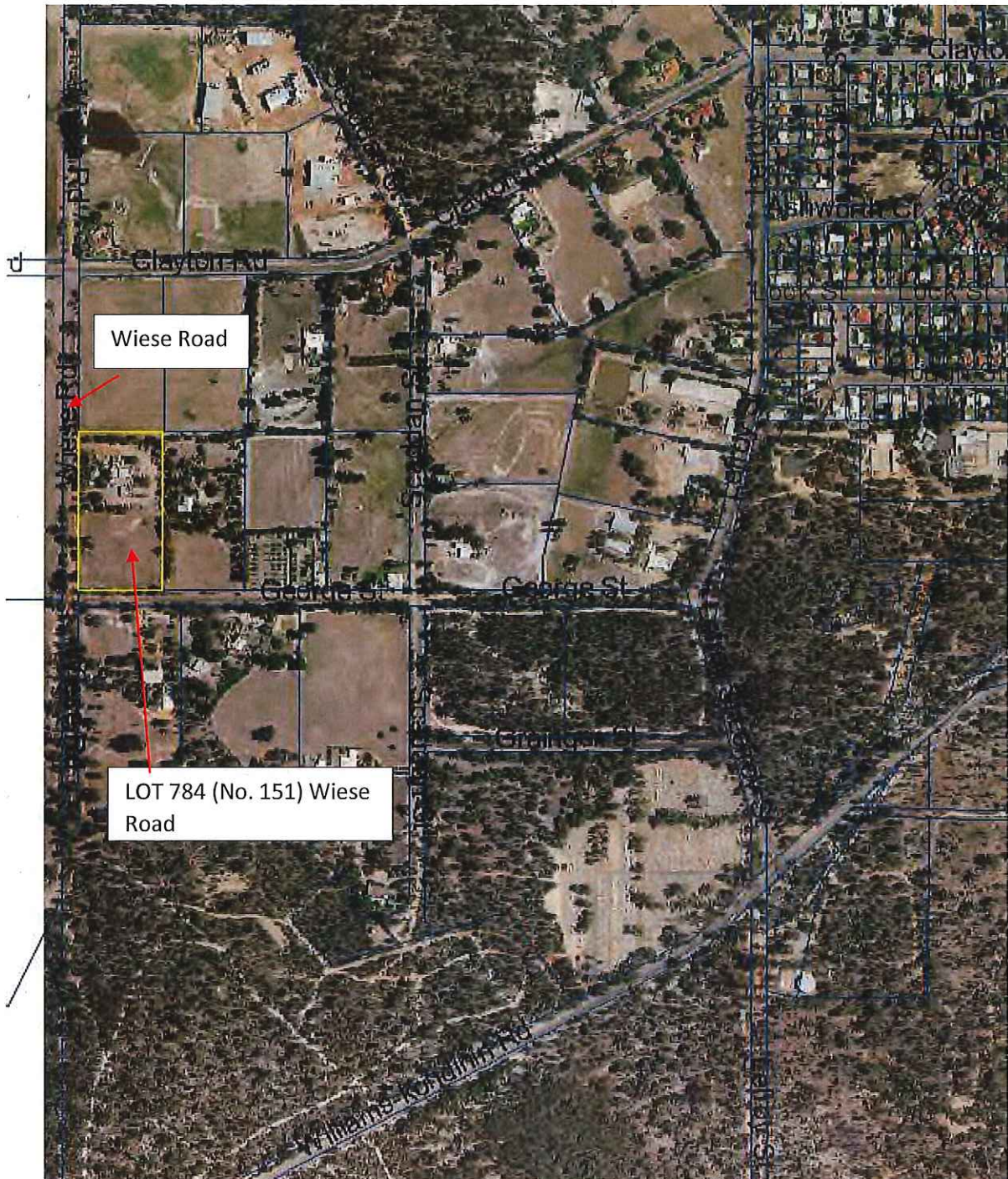
1. The proposed extension is to match the existing building materials and colour.
2. Vehicle crossovers shall be constructed and are to be maintained to the satisfaction of the Chief Executive Officer.
3. Any additional development, which is not in accordance with the application (the subject of this approval) or any condition of approval, will require further approval of the Town.
4. Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed onto or in any other property or road reserve.
5. Any outside lighting to comply with Australian Standards AS 4282-1997 for the control of obtrusive effects of outdoor lighting and not spill into any adjacent properties.
6. All signage is to be in accordance with the Town's Advertising Signs Policy, unless the further approval from the Town is obtained.
7. The Planning Approval is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the two (2) year period, the approval shall lapse and be of no further effect.
8. The development is to comply in all respects with the attached approved plans, as dated, marked and stamped, together with any requirements and annotations detailed thereon by the Town. The plans approved as part of this application form part of the planning approval issued.

## Advice Notes

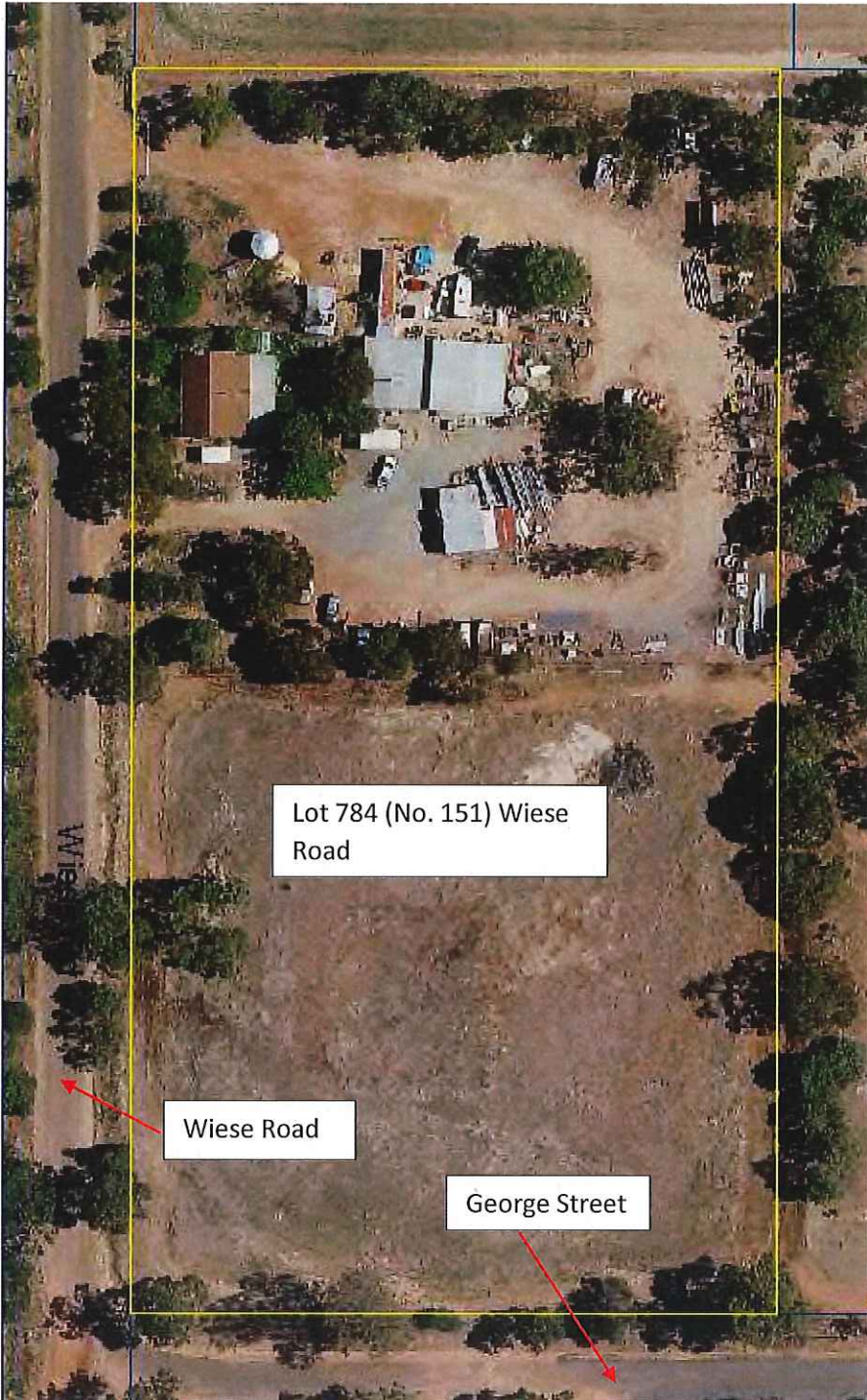
1. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.
2. The development must comply with the *Environmental Protection (Noise) Regulations 1997*.

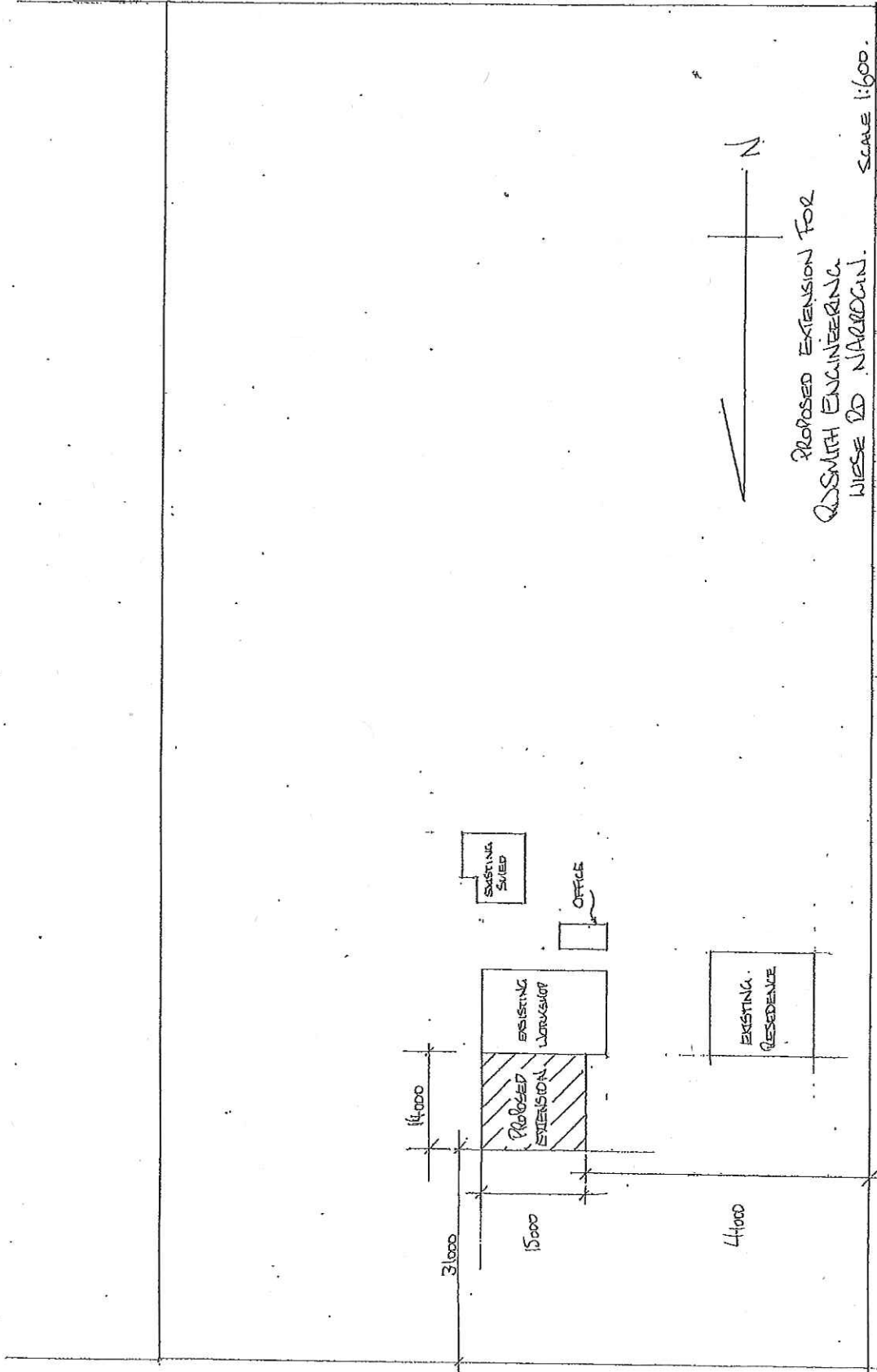
**CARRIED 6/0**



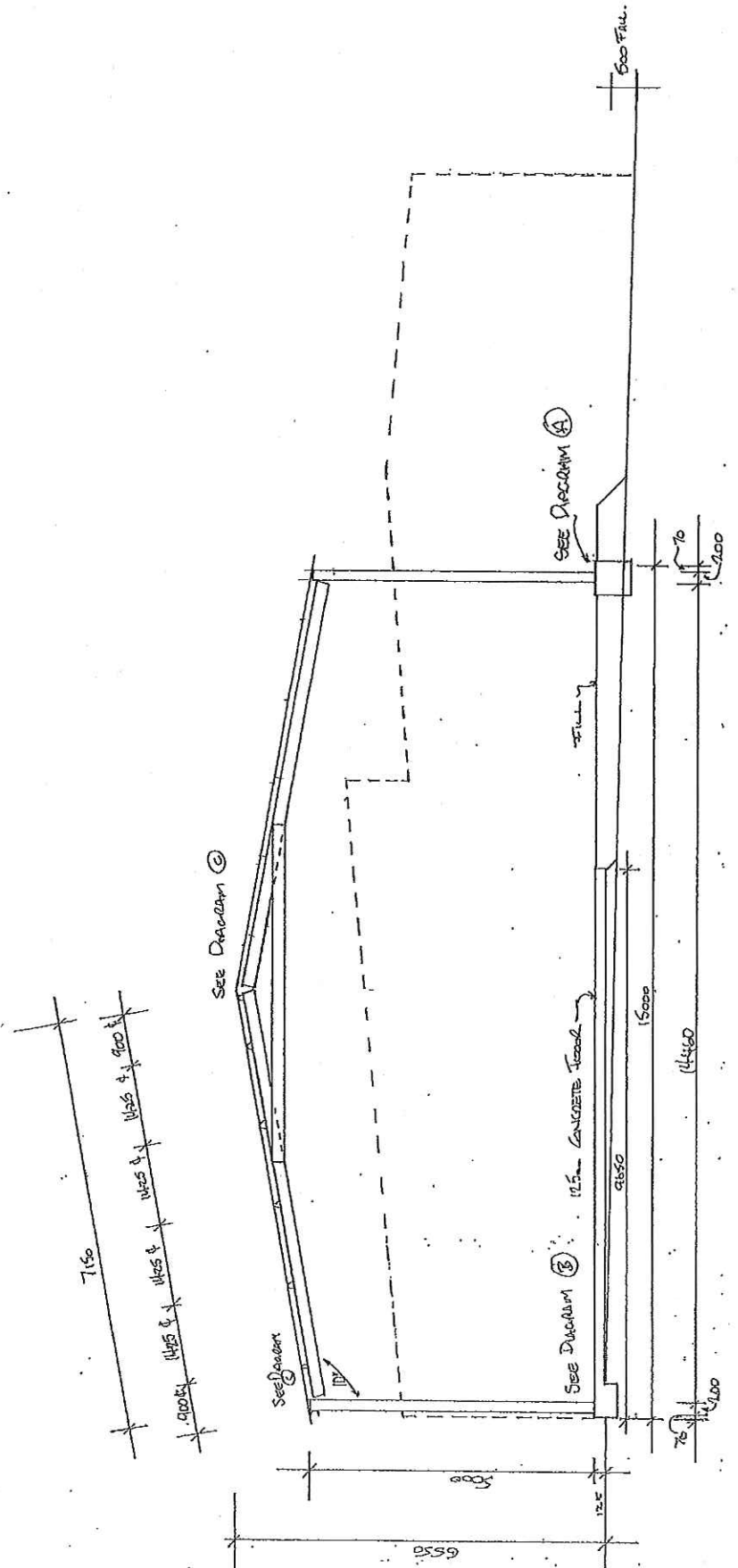






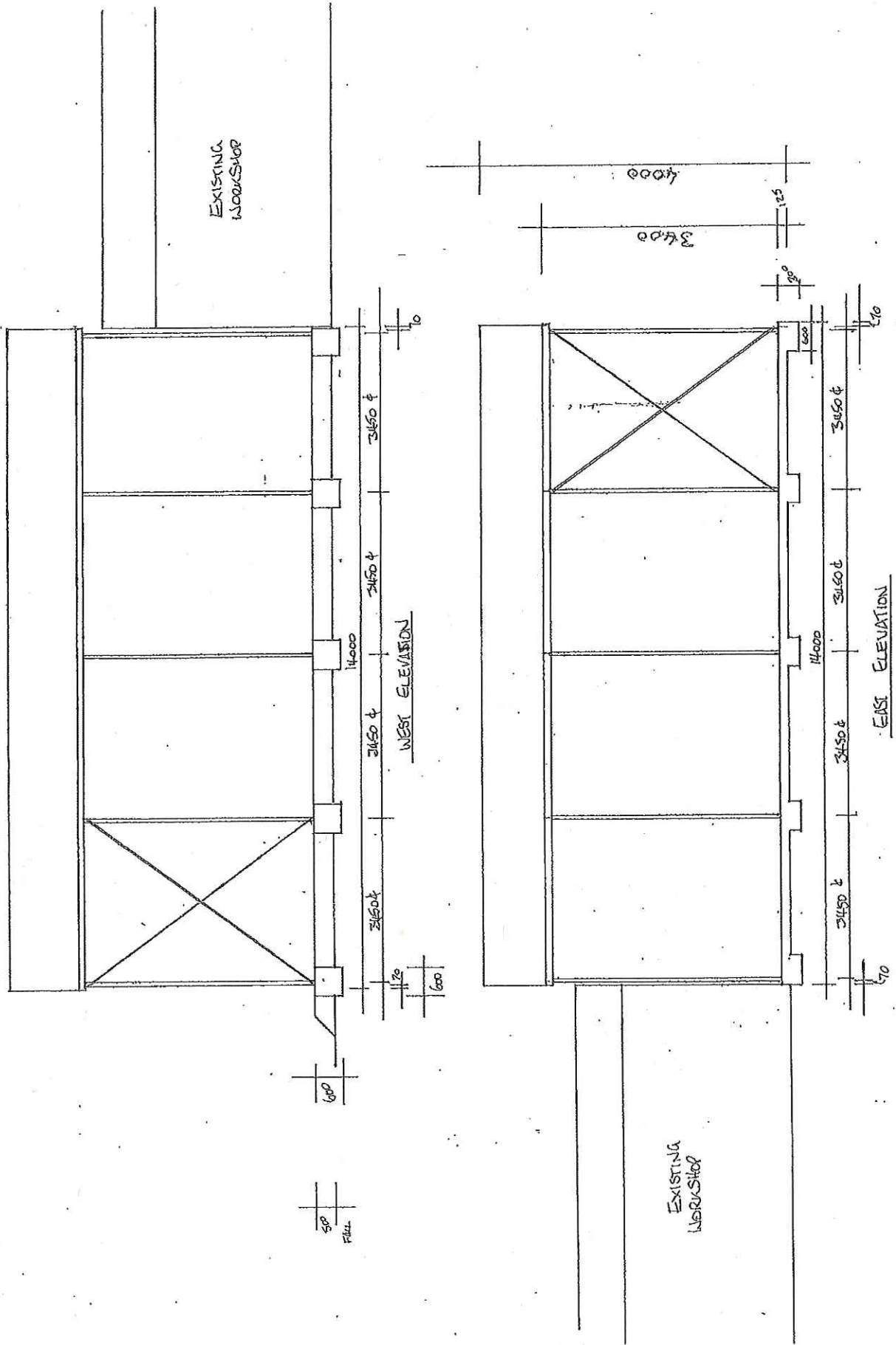


WIESE RD





ATTACHMENT 4 - ELEVATIONS



**10.1.039 PROPOSED COMMERCIAL VEHICLE PARKING – LOT 1559  
(No.78) WILLIAMS ROAD, NARROGIN**

**File Reference:** IPA167302 & A305000  
**Disclosure of Interest:** Nil  
**Applicant:** DJ & TM Newman  
**Previous Item Nos:** Nil  
**Date:** 5 April 2016.  
**Author:** Azhar Awang, Executive Manager Development & Regulatory Services

**Attachments**

- Locality Plan
- Aerial Photo of Site
- Site Plan

**Summary**

Council is requested to consider a development application for the parking of commercial vehicles at Albert Facey Motel, Lot 1559 (No.78) Williams Road, Narrogin after the proposal has been advertised for public comment.

**Background**

Council has received an application for the parking of commercial vehicles at the Albert Facey Motel on Lot 1559 (No.78) Williams Road, Narrogin.

The applicant has submitted a plan showing a total of eleven parking bays that can be used for the parking of commercial vehicles (see attachment 3). The designated commercial vehicle parking is located parallel to Narrakine Road (8 parking bays) and between Units 1-5 and Units 6-10 (3 bays).

The proposal is to provide the opportunity for contractors to stay at the motel and park their commercial vehicles on the Motel site after work hours.

The subject land is bounded by Williams Road to the south, Narrakine Road to the east, park land to the north which backs onto single residential lot approximately some 100m from the subject property. To the west the subject lot abuts the Narrogin Caravan Park. To the east of the subject lot, opposite the property on Narrakine Road, the surrounding area is primarily comprised of residential development (single and grouped developments).

The proposal has been advertised to the affected and adjoining land owners which closed on 18 March 2016. At the close of public comment, only one submission was received.

## Comment

### Zoning

Under the Town Of Narrogin Town Planning Scheme No.2 (TPS 2), Lot 1559 (No.78) Williams Road, Narrogin is zoned "Other Residential" with reference to 'A13', which is an Additional use class for the purpose of "Motel/Restaurant".

The proposed use, "Commercial Parking" is not defined in the Town Planning Scheme nor does it identify commercial vehicle parking as a use within the Zoning and Development Table; however, clause 3.1.6 makes reference to the provisions for "Parking and Repair of Commercial Vehicles" which states as follows:

*No person shall within a Residential Zone:*

*(a) Park or allow to remain stationary for more than four hours consecutively:*

- (i) more than one commercial vehicle;*
- (ii) a commercial vehicle unless that vehicle is housed in a domestic garage or domestic outbuilding;*
- (iii) any vehicle which due to size or load is not capable of being completely housed within a domestic garage or domestic outbuilding having a maximum floor area of forty five square metres and in which no horizontal dimension is more than fifteen metres;*
- (iv) a vehicle together with the load thereon exceeds three metres in height;*  
*unless the vehicle is being used in connection with building or construction works.*

The Town has also adopted a Local Planning Policy D9 – Commercial Vehicle Parking. Under the policy, Commercial Vehicle is defined as:

- means a vehicle whether licensed or not, and shall include motor propelled caravans, trailers, semi-trailers, earth moving machines whether self-propelled or not, motor wagons, buses and tractors and their attachments, but shall not include any motor car, or any vehicle what so ever in the weight of which is less than 3.5tonnes.*

It is noted that the subject land has an additional use attached to the base zoning of the land for the purpose of 'Motel/Restaurant'. Although it is recognised that the restrictions in clause 3.1.6 apply to Residential Zone (Single and Other Residential) in protecting the Residential amenity, the Additional Use class needs to be considered as to how the proposal complements the current use of the land.

Part VI, clause 6.2 provides Council the ability to relax a standard requirement of the scheme, which states as follow:

*If a development is the subject of an application for planning consent and does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:*

- i) approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the scheme;*



- ii) *the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and*
- iii) *the spirit and purpose of the requirements will not be reasonably departed from thereby.*

The location of the subject property, is such that there is minimal adverse impact to the surrounding residential amenity.

It is also noted that Council had also previously approved similar development for the Narrogin Motel to allow the parking of Commercial Vehicle on site.

### Parking

The parking bays designated for commercial vehicles according to the submitted plan is 10m in length and 3m wide. A total of eleven parking areas have been designated for the parking of commercial vehicles on site. It is noted that there are no line marking for the parking bays and it is recommended that all parking areas be line marked.

### Access

The main access into the property is via Williams Road and internal access through the property is through a one way system. According to the submitted plan there is sufficient room for the commercial vehicles to safely manoeuvre within the property and in the designated parking bays. It is also recommended that commercial vehicles reverse into the designated parking bays and leave the parking area in a forward direction for safe exit.

### Submissions

The proposed development was advertised to the surrounding adjoining and affected land owners for a period of twenty one (21) days. At the conclusion of the advertising period one submission was received stating that no refrigeration trucks be permitted on site. It is perceived that this type of truck would create a noise issue due to the requirement for the truck to have the refrigerator turned on through the day which creates a noise issue. As a condition of approval, it is recommended that any trucks with on board refrigeration to be turned off between the periods of 7pm to 7am.

### Conclusion

It is recognised that parking of commercial vehicles in a predominantly residential area is a contentious planning issue due to the adverse impact to the surrounding amenity such as noise and safety concerns, however in this proposal, the location of the property makes it possible to accommodate commercial vehicle parking on this site.

It is therefore recommended to support the proposed commercial vehicle parking on the subject property subject to the conditions as stipulated in the officer's recommendation.

### **Consultation**

- The proposal has been advertised in accordance with clause 6.3.2 (a) of TPS 2, where notice of the proposed use and development have been sent to the owners and occupiers of land within an area likely to be affected by the granting of the application for a period of



twenty (21) days which closed on 18 March 2016. At the closing date, one submission was received stating that no Refrigeration Trucks to be allowed.

## **Statutory Environment**

*Town of Narrogin Town Planning Scheme No.2*

### **Clause 2.3 - Additional Use Zone**

*Notwithstanding that a parcel of land described in the Additional Use Zone Table is within another zone or area, the land or any building thereon may be used for the purpose set against the parcel in that Table in addition to the uses permitted in the zone or area in which the land is situated, unless any of the those uses is excluded or modified by a condition specified in the Table. The use of the parcel of land is also subject to any conditions considered appropriate by the Council and stated opposite the parcel in the Table.*

### **Clause 3.1.6 - Parking and Repair of Commercial Vehicles**

*No person shall within a Residential Zone:*

*(b) Park or allow to remain stationary for more than four hours consecutively:*

- (v) more than one commercial vehicle;*
- (vi) a commercial vehicle unless that vehicle is housed in a domestic garage or domestic outbuilding;*
- (vii) any vehicle which due to size or load is not capable of being completely housed within a domestic garage or domestic outbuilding having a maximum floor area of forty five square metres and in which no horizontal dimension is more than fifteen metres;*
- (viii) a vehicle together with the load thereon exceeds three metres in height;*

*unless the vehicle is being used in connection with building or construction works.*

### **Clause 6.2 – Relaxation of Standards**

*If a development is the subject of an application for planning consent does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:*

- i) approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the scheme;*
- ii) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and*
- iii) the spirit and purpose of the requirements will not be reasonably departed from thereby.*

## **Policy Implications**

**Local Planning Policy D9 – Commercial Vehicle Parking**

Objectives – *To facilitate the controlled parking of commercial vehicles in Residential and Rural Environments, in circumstances where it can be demonstrated that the parking will not detrimentally impact on the amenity of the adjacent property or the locality in general.*

**Financial Implications**

Nil.

**Strategic Implications**

Nil.

**Voting Requirements**

Simple Majority.

<b>COUNCIL RESOLUTION 0416.049 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Ward**

**Seconded: Cr McKenzie**

That Council:

Grant planning approval for the proposed Commercial Vehicle Parking at Lot 1559 (No. 78) Williams Road, Narrogin subject to the following conditions:

1. The approval is for the parking of a maximum total of eleven (11) commercial vehicles within the designated parking bays in accordance with the approved plan.
2. Only Medium Rigid (MR) class vehicles are permitted on the property and shall be wholly contained within the designated Commercial Vehicle Parking Areas.
3. All commercial vehicles shall be required to reverse into the identified bays in order to facilitate the vehicles leaving the site in forward gear so as to minimise the noise impact with vehicle leaving the site.
4. No parking of commercial vehicles carrying dangerous, placard or noxious loads shall be permitted.
5. Any trucks with on board refrigeration to be turned off between the periods of 7pm to 7am.
6. That all parking bays on site shall be line marked and areas for Commercial vehicle parking to be clearly signed marked.
7. Provision of additional landscaping along the property boundary abutting Narrakine Road to the satisfaction of the Chief Executive Officer.
8. The development is to comply in all respects with the attached approved plans, as dated, marked and stamped, together with any requirements and annotations detailed thereon by the Town. The plans approved as part of this application form part of the planning approval issued

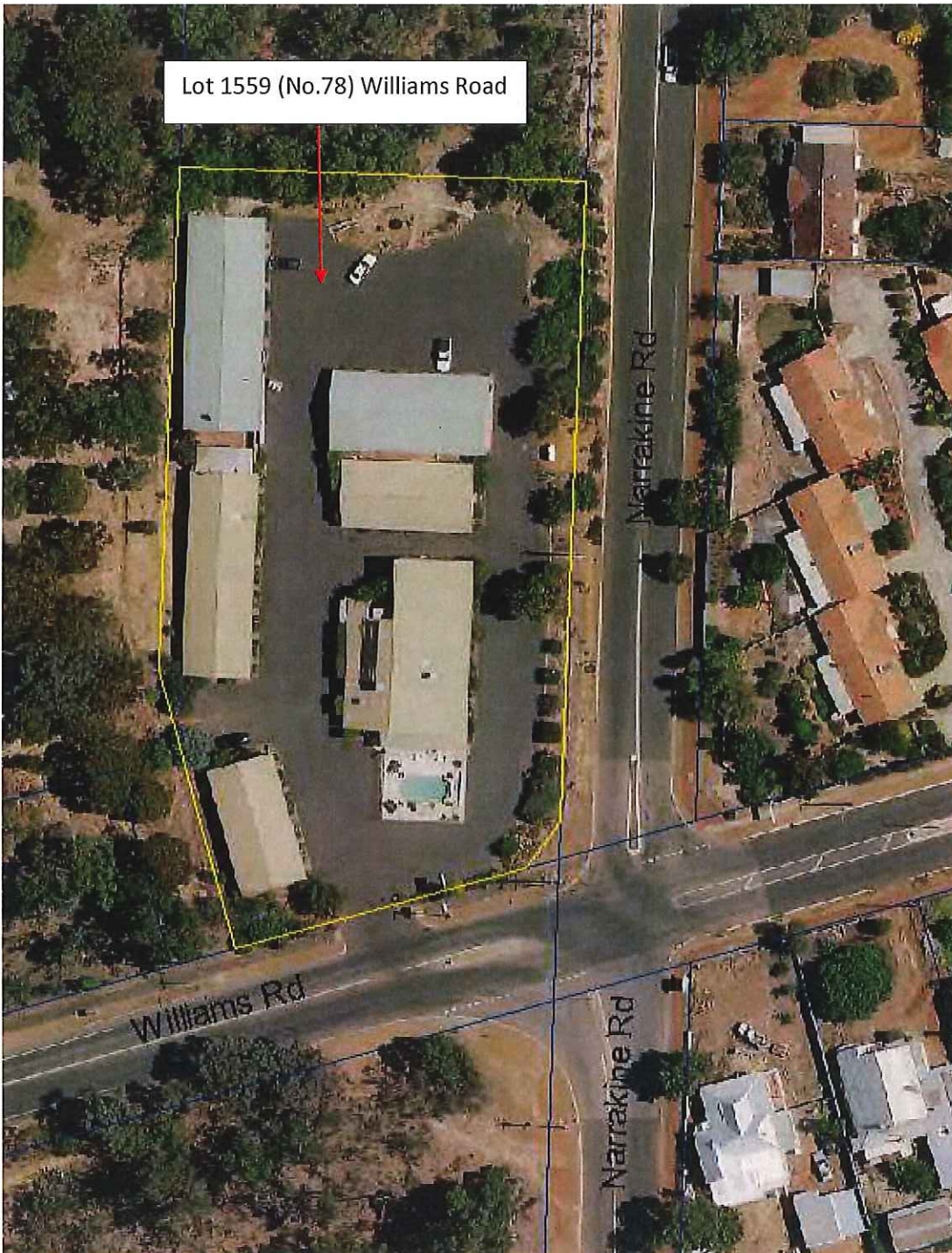
#### Advice Notes

1. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.
2. The development must comply with the *Environmental Protection (Noise) Regulations 1997*.

**CARRIED 6/0**







Lot 1559 (No.78) Williams Road



74.734m

Existing Units 18 - 23

Existing Laundry

Existing Garage

Existing Units 6 - 10  
and Caretakers Unit

Truck  
Parking  
Bays

43.000m

Existing Units 1 - 5

8m

45.001m

WILLIAMS ROAD

Existing Bitumen

12m

Existing Units 11 - 15

5m

Unit 16

Unit 17

Existing  
Restaurant  
and Reception

Pool

Existing Bitumen

Existing Units 24 - 29

Existing Bitumen

11m

Existing Bitumen

20m

9m

Truck

Parking

Bays

LPG

8.530m

95.293m

NARRAKINE ROAD

Future Units 30 - 36

4m

11



## 10.2 CORPORATE AND COMMUNITY SERVICES

### 10.2.040 2015/16 BUDGET REVIEW

<b>File Reference:</b>	12.4.1
<b>Disclosure of Interest:</b>	Nil
<b>Applicant:</b>	Not Applicable
<b>Previous Item Nos:</b>	Nil
<b>Date:</b>	30 March 2016
<b>Author:</b>	Colin Bastow, Director Corporate & Community Services

#### Attachments

- Rate Setting Statement Including 30 June 2016 Forecasted Actuals.

#### Summary

Council is requested to consider the adoption of the Town's 2015/16 Budget Review.

#### Background

The Budget Review had been based on the Town's 31 January 2016 actuals financial balances and was completed on 25 March 2016.

The Manager of Finance had conducted interviews with line managers to determine if there is likely to be significant budget variances. The information gathered had been entered into a specifically designed spreadsheet which calculated the impact on the Town's financial position at year-end.

The legal requirement of an annual budget review is shown under the *Statutory Environment* section of this report.

#### Comment

When projecting figures, a conservative approach was taken to determine the likely year-end actuals e.g. overestimate expenditure and underestimate income.

During the 2015/16 Budget Review the following items had been assessed and are considered noteworthy.

#### Brought Forward Estimated Surplus/Deficit

A very simplified definition of the Brought Forward Estimated Surplus/Deficit is the difference between the opening current assets and current liabilities. However the actual calculation of this balance does require the exclusion of certain items. When there is a positive difference between current assets and current liabilities then there is a surplus of funds, however a negative balance results in a deficit of funds.

The brought forward Estimated Surplus figure of \$1,647,823 had been included in the 2015/16 Budgeted Rate Setting Statement, however the closing Estimated Surplus in the 2014/15 Financial Report stated a balance of \$1,650,599. Although the difference between the two



figures is considered minor, the Town does have an additional \$2,776 in surplus funds when was budgeted.

### Nature & Type

The Town is required to report the nature or type level in the Statement of Comprehensive Income (Operating Statement). This means the nature and type classifications is only required for operating income and expenditure.

In accordance with past practices, the Town had budgeted all works crew direct wages in various operating expenditure accounts. Although the works crew did work on a number of capital projects which has resulted in less expenditure being recorded as Employee Costs in the Statement of Comprehensive Income. This variance does not mean the Town has saved money in wages but simply these costs have been allocated to capital expenditure which gives the appearance of savings. Capital expenditure is not recorded at the nature or type level.

### Overheads

The Town has four subprograms that are designed to capture indirect income and expenditure, so they can be re-allocated to other accounts or subprograms at a later date. The overheads subprograms are located in Other Property and Services of the Town's Chart of Accounts (COA) in the following areas:

- Public Works Overheads (PWO),
- Plant Operation Costs (POC),
- Administration Overhead (AO), and
- Community Service Overheads (CSO).

The purpose of the PWO subprogram is to allow for the initial capture of indirect income or expenditure that relates to the Town's work crew. This allows for a more accurate allocation of costs as simply adding the direct wage cost to a particular job does not show the total cost to the Town of undertaking a particular activity. This is because, in addition to the direct wages costs the Town will also incur annual and long service leave liabilities for every hour of work as well as many other costs including workers compensation insurance, supervision, superannuation etc. The PWO overheads are applied to various works and services by timing a fixed percentage to the direct wage costs.

The budget included an overhead allocation of \$625,375 for PWO. The Town is currently over allocating PWO to the various works and services by \$70,000 as the overhead rate appears to be too high. This issue is to be investigated by the Finance Team and will require adjusting journals to ensure there is not a material over-allocation at year-end.

The POC is intended to capture the costs incurred for the operation of the Town's plant and equipment. Every major piece of plant and equipment is allocated a separate hourly charge out rate. A charge out rate is calculated by dividing the total budgeted costs by the number of working hours the piece of machinery is expected to be operational.

The Town budgeted \$345,257 for Plant Operation Cost (POC). The Town is currently over allocating POC to the various works and services by \$101,000 as some of the charge out rates

require adjusting. This issue is to be investigated by the Finance Team and will require adjusting journals to ensure there is not a material over allocation at year-end.

Both Administrative Overheads (AO) and Community Service Overheads (CSO) are allocated on a monthly basis by automatic journals. This methods of applying overhead costs is accurate and does not result in material under or over allocations.

Depreciation

Deprecation is a reduction in the value of an asset over time, due to wear and tear and is a non-cash transaction.

The Town does not anticipate any significant variances in actual depreciation expenses.

**OPERATING ACCOUNTS**

Operating Income

<b>Program</b>	<b>Adopted Budget \$</b>	<b>Forecast Actuals \$</b>
Governance	5,100	5,100
General Purpose Funding	783,915	844,615
Law, Order & Public Safety	31,500	27,000
Health	7,500	7,500
Education & Welfare	1,402,564	6,609,709
Housing	7,800	7,900
Community Amenities	974,121	962,857
Recreation & Culture	922,139	974,697
Transport	459,156	531,068
Economic Services	231,401	235,961
Other Property & Services	53,076	113,504
<b>Total</b>	<b>4,878,272</b>	<b>10,319,911</b>

Differences between the total adopted budget and forecast actual totals is mainly due to variances in Grant & Contributions. It has been the Town’s practice to only include grant income once it has been approved by the funding body.

Below is a summary of the expected major budget variations of \$10,000 or greater to operating income:

General Purpose Funding

It is anticipated that the Town will receive an increase of \$30,000 above the original budget estimates for reimbursement of Debt Collection costs. Although there is expected to be an increase in debt collection costs of \$25,000.

The Town is expecting an increase of \$20,000 to the Interest Earned – Municipal Fund account.



### Education & Welfare

The Town received \$5,137,000 for the Karinya Aged Hostel upgrade, this grant income was not included in the budget.

### Transport

The Town has recently been advised that the 2014/15 Roads to Recovery Funding allocation was \$70,000 more than previously expected.

### Other Property & Services

Private works income is expected to be \$40,000 above the adopted budget estimate.

It is expected that the Town will receive \$20,000 for reimbursement of workers compensation, but there is a similar increase in workers compensation expenses.

### Operating Expenditure

<b>Program</b>	<b>Adopted Budget \$</b>	<b>Forecast Actuals \$</b>
Governance	(1,658,132)	(1,658,312)
General Purpose Funding	(168,081)	(184,290)
Law, Order & Public Safety	(261,860)	(270,498)
Health	(125,838)	(126,392)
Education & Welfare	(1,503,469)	(6,600,301)
Housing	0	(18)
Community Amenities	(1,261,878)	(1,246,220)
Recreation & Culture	(2,567,973)	(2,611,147)
Transport	(1,517,366)	(1,506,235)
Economic Services	(1,017,699)	(1,000,664)
Other Property & Services	(80,093)	(99,757)
<b>Total</b>	<b>(10,160,389)</b>	<b>(15,303,834)</b>

The major variation to the adopted budget's operating expenditure relates to the unbudgeted Karinya Aged Hostel upgrade funding. The Town was required to send the grant funds back to the State Government.

Below is a summary of the expected major budget variations of \$10,000 or greater to operating expenditure:

### General Purpose Funding

Increase in debt collection costs of \$25,000.

### Education & Welfare

The Town had paid \$5,137,000 of the Karinya Aged Hostel upgrade funding back to the State Government.

### Community Amenities

The Cemetery Maintenance is expected to achieve saving of \$20,000.



Other Property & Services

Workers Compensation expenses is expected to be \$20,000.

**CAPITAL ACCOUNTS**

Capital Income

Proceeds from the sale of assets had been budgeted at \$247,000, however forecasted actuals at year-end is expected to be \$205,000. This reduction in income is expected to be offset by a reduction in the associated capital expenditure.

Capital Expenditure

Below is a list of the capital expenditure items that is expected to have a permanent variance of \$10,000 or greater at year-end:

<b>Description</b>	<b>Adopted Budget</b> \$	<b>Forecast Actual</b> \$
Clayton Road Oval Grandstand Renovation	20,000	10,000
Thomas Hogg Oval Electrical Upgrade	35,000	86,454
Town Clock	35,000	0
Narrogin Bowling Club Replacement Fence & Footpath	25,000	36,546
Fortune Street	0	70,000
Sweeper Truck	120,000	110,000
<b>Total</b>	<b>235,000</b>	<b>313,000</b>

Reserve

Council had resolved to fund the additional expenditure that had been required to complete the Thomas Hogg Oval Electrical Upgrade from the J Hogg Memorial Reserve. The result of the additional reserve transfer of \$48,754 will leave the J Hogg Memorial Reserve with a nil balance.

Conclusion

During the Budget Review the Town had assumed that each line item of income and expenditure will generally meet budget expectations at year-end unless they had been identified to have a permanent variance. However, there will be a number of projects that will not be completed at year-end and are expected to be carried over to the 2016/17 budget. Projects that are likely to be carried forward includes the administration building renovations \$300,000, disabled toilet \$140,000 and skate park construction \$334,000.

The budget review had indicated that a net surplus of \$218,575 is likely, although the Town should also have additional funds at year-end relating to uncompleted works that will be carried forward to next financial year. The Federal Government has not made any

announcement about the likelihood of prepaying the Town's annual Financial Assistance Grants (FAG) again this year.

No additional projects are being recommended to Council at this time due to the pending merger with the Shire of Narrogin as the Town is not in a position to effectively take on additional works.

### **Consultation**

- Aaron Cook – CEO
- Rhona Hawkins - MF
- Azhar Awang – EMDRS
- Torre Evens – A/EMTRS
- Susan Guy - MLC
- Kay Weaver - MLS
- Lynne Yorke - MCC

### **Statutory Environment**

*The Local Government Act 33A - Review of budget*

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
  - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
  - (b) *consider the local government's financial position as at the date of the review; and*
  - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

*\*Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

### **Financial Implications**

The Town's budget review has indicated a small surplus of \$218,575 is likely to be achieved at year-end. This surplus will be available for allocation to various goods and services in the 2016-17 financial year because there will not be any restriction on its usage.

### **Strategic Implications**

Nil.

**Voting Requirements**

Absolute Majority.

**COUNCIL RESOLUTION 0416.050 AND OFFICER'S RECOMMENDATION**

**Moved: Cr Ward**

**Seconded: Cr Bartron**

That Council:

Adopt the Town's 2015/16 Budget Review.

**CARRIED 6/0  
BY ABSOLUTE MAJORITY**

Commonly-used abbreviations:	
CEO	Chief Executive Officer
EO	Executive Officer
POC	Plant Operation Costs
PWO	Public Works Overheads
AO	Administration Overhead
CSO	Community Service Overheads
MF	Manager Finance
EMDRS	Executive Manager Development & Regulatory Services
MLS	Manager Library Services
MLC	Manager Leisure Culture
MCCS	Manager Community Care Services
A/EMTRS	Acting Executive Manager Technical & Rural Services



TOWN OF NARROGIN

RATE SETTING STATEMENT

FOR THE PERIOD ENDED 31 JANUARY 2016

	NOTE	2015/16 Adopted Budget \$	2015/16 Revised Budget \$	January 2016 Y-T-D Budget \$	January 2016 Actual \$	Forecast 2015/16 Actuals \$	Variences Projected Actuals to Budget \$	Variences Projected Actuals as a % of Budget
<b>Operating</b>								
<b>Revenues/Sources</b>								
Governance		5,100	5,100	56	41,602	5,100	0	0.00%
General Purpose Funding		783,915	784,265	410,528	458,826	844,615	60,350	7.70%
Law, Order, Public Safety		31,500	31,500	23,347	24,116	27,000	(4,500)	(14.29%)
Health		7,500	7,500	5,831	1,872	7,500	0	0.00%
Education and Welfare		1,402,564	1,402,564	820,809	6,148,702	6,009,709	5,207,145	371.26%
Housing		7,800	7,800	4,560	4,800	7,900	100	1.28%
Community Amenities		974,121	974,121	861,607	887,395	982,657	(11,264)	(1.16%)
Recreation and Culture		922,139	922,139	534,558	215,917	974,697	52,558	5.70%
Transport		459,156	459,156	267,827	113,746	531,068	71,912	15.66%
Economic Services		231,401	231,401	134,981	146,388	235,961	4,560	1.97%
Other Property and Services		53,076	53,076	30,954	72,823	113,504	60,428	113.85%
		<u>4,878,272</u>	<u>4,878,622</u>	<u>3,095,048</u>	<u>8,116,187</u>	<u>10,319,911</u>	<u>5,441,289</u>	<u>111.53%</u>
<b>(Expenses)/(Applications)</b>								
Governance		(1,658,132)	(1,658,132)	(1,006,723)	(749,660)	(1,658,312)	(180)	(0.01%)
General Purpose Funding		(166,081)	(166,081)	(99,055)	(135,862)	(184,290)	(18,209)	(9.88%)
Law, Order, Public Safety		(261,860)	(261,860)	(158,017)	(143,796)	(270,498)	(8,638)	(3.19%)
Health		(125,838)	(125,838)	(75,194)	(60,147)	(126,392)	(554)	(0.44%)
Education and Welfare		(1,503,469)	(1,503,469)	(891,087)	(1,936,758)	(6,600,301)	(5,098,832)	(77.22%)
Housing		0	0	(1,570)	0	(18)	(18)	(100.00%)
Community Amenities		(1,261,878)	(1,261,878)	(742,131)	(633,527)	(1,246,220)	15,658	1.26%
Recreation & Culture		(2,567,973)	(2,567,973)	(1,580,427)	(1,449,983)	(2,611,147)	(43,174)	(1.65%)
Transport		(1,517,366)	(1,517,366)	(896,401)	(794,017)	(1,506,235)	11,131	0.74%
Economic Services		(1,017,699)	(1,017,699)	(599,823)	(395,925)	(1,000,664)	17,035	1.70%
Other Property and Services		(80,093)	(80,093)	(72,315)	102,380	(99,757)	(19,664)	(19.71%)
		<u>(10,160,389)</u>	<u>(10,160,390)</u>	<u>(6,122,743)</u>	<u>(6,197,295)</u>	<u>(15,303,834)</u>	<u>(5,143,444)</u>	<u>(33.61%)</u>
<b>Net Operating Result Excluding Rates</b>		<b>(5,282,117)</b>	<b>(5,281,768)</b>	<b>(3,027,695)</b>	<b>1,918,892</b>	<b>(4,983,923)</b>	<b>297,845</b>	<b>(5.64%)</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>								
(Profit)/Loss on Asset Disposals	11	59,605	59,605	34,755	52,776	62,284	2,679	4.49%
Movement in Current Employee Benefits cash backed		0	0	0	0	3,912	3,912	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0	0.00%
Movement in Employee Benefit Provisions (Non-Current)		0	0	0	0	0	0	0.00%
Rounding		0	0	0	0	0	0	0.00%
Depreciation on Assets		1,324,892	1,324,892	772,807	736,273	1,324,892	0	0.00%
<b>Capital Revenue and (Expenditure)</b>								
Purchase Land Held for Resale	11	0	0	0	0	0	0	0.00%
Purchase of Land and Buildings	11	(1,247,879)	(1,247,879)	(65,000)	(81,631)	(1,162,026)	85,854	7.39%
Purchase of Furniture & Equipment	11	(63,000)	(63,000)	(20,000)	0	(63,000)	0	0.00%
Purchase of Plant & Equipment	11	(589,848)	(589,848)	(297,252)	(510,810)	(539,813)	50,035	9.27%
Purchase of Infrastructure Assets - Roads	11	(459,252)	(459,252)	(344,439)	0	(529,252)	(70,000)	(13.23%)
Purchase of Infrastructure Assets - Footpaths	11	(50,000)	(50,000)	(37,500)	0	(50,000)	0	0.00%
Purchase of Infrastructure Assets - Drainage	11	(50,000)	(50,000)	0	(11,158)	(50,000)	0	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	11	0	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	11	(1,308,472)	(1,308,472)	(352,472)	(270,730)	(1,337,690)	(29,218)	(2.18%)
Purchase of Infrastructure Assets - Townscape	11	0	0	0	0	0	0	0.00%
Proceeds from Disposal of Assets	11	247,000	247,000	189,000	186,296	200,297	(46,703)	(18.91%)
Repayment of Debentures	13	(144,809)	(144,809)	(75,828)	(76,547)	(144,809)	0	0.00%
Proceeds from New Debentures	13	450,000	450,000	0	0	450,000	0	0.00%
Advances to Community Groups		0	0	0	0	0	0	0.00%
Self-Supporting Loan Principal Income		0	0	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	10	(733,990)	(733,990)	(713,152)	0	(812,736)	(78,746)	(9.69%)
Transfers from Restricted Asset (Reserves)	10	2,906,885	2,906,885	0	0	2,905,555	(1,330)	(0.05%)
<b>ADD</b> Net Current Assets July 1 B/Fwd		<b>1,647,827</b>	<b>1,650,597</b>	<b>1,850,597</b>	<b>1,650,597</b>	<b>1,650,597</b>	<b>0</b>	<b>0.00%</b>
<b>LESS</b> Net Current Assets Year to Date		<b>0</b>	<b>2,771</b>	<b>1,006,306</b>	<b>6,832,718</b>	<b>218,575</b>	<b>215,804</b>	<b>(98.73%)</b>
<b>Amount Raised from Rates</b>		<b>(3,293,158)</b>	<b>(3,292,810)</b>	<b>(3,292,485)</b>	<b>(3,238,760)</b>	<b>(3,294,286)</b>	<b>(1,476)</b>	<b>(0.04%)</b>

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations Greater than 10% and \$25,000 ▲  
 Below Budget Expectations Less than 10% and \$25,000 ▼

7.47 Mayor Ballard declared an interest in the following item and was required to leave Chambers.

**COUNCIL RESOLUTION 0416.051**

**Moved: Cr Ward**

**Seconded: Cr McKenzie**

That Council:

Agree that Cr Bartron to assume the Chair.

**CARRIED 6/0**

7.47 pm Mayor Ballard departed Chambers.

**10.2.041 TENDER 1516-02 SALE OF TOWN CLOCK & ROADSWEeper**

**File Reference:** 23.12.1  
**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** Nil  
**Date:** 6 April 2016  
**Author:** Colin Bastow, Director Corporate & Community Services.

**Attachments**

- Nil.

**Summary**

Council to consider the sale of the Town Clock and the surplus Road Sweeper Truck.

**Background**

Council has resolved to remove the Town Clock which is currently located next to Federal Street in Narrogin and the Town has replaced the Road Sweeper Truck. Both items are now considered surplus to the Town's operational requirements.

Tenders were invited for the sale of the Town Clock and surplus Road Sweeper Truck. The tender required the successful Tenderer to fund the removal the Town Clock from its current location and sale of the Hino Road Sweeper Truck was on an as is basis.

A tender submission has been received for the sale of the Road Sweeper Truck as well as a noncomplying (alternative) tender for the sale of the Town Clock. A third tender submission was rejected because it did not clearly state as to which item it related too. An attempt to contact this tenderer to resolve this issue was unsuccessful.

## **Comment**

The Town no longer requires the Town Clock or surplus Road Sweeper Truck, therefore these items should be sold. The recommendation below supports the sale of these items and is simply based on the amount offered by the individual tenderers.

Although the Town Clock submission was not compliant to the initial tender requirements, it is clear this item has little value due to the low response to this Tender by other parties. Therefore it is recommended that the alternative submission be accepted on the condition that the Town remove the Town Clock at a time and date that is suitable to it. This will allow the Town to use the crane for other tasks such as the relocation of the Town Hall air conditioner. It is also not possible for the Town to guarantee that the Town Clock is not damaged in some way by its removal from the current location.

## **Consultation**

- Aaron Cook - CEO

## **Statutory Environment**

*Local Government Act 1995.*

*Local Government (Functions and General) Regulations 1996 Division 2 – Tenders for providing goods or services (s. 3.57)*

## **Policy Implications**

Nil.

## **Financial Implications**

Tenders

1. Ballard Cleaning Co offered \$5,750 for the Hino Truck
2. Ellenbelle Pty Ltd offered \$4,200 but the Tender was not accepted because the submission did not clearly state which item this offer related to.
3. Uffer Geysner offered \$400 for the Town Clock subject to certain conditions which was not compliant with the Tender conditions.

The Town budgeted \$20,000 from the sale of the Sweeper Truck.

## **Strategic Implications**

Nil.

## **Voting Requirements**

Simple Majority.



**COUNCIL RESOLUTION 0416.052 and Officer's Recommendation**

**Moved: Cr McKenzie**

**Seconded: Cr Ward**

That Council:

1. Accept the \$5,750 for the sale of the surplus Hino Sweeper Truck from Ballard Cleaning Co, and
2. Accept the \$400 for the sale of the Town Clock from Uffe Geysner subject to the following conditions:
  - a. The removal of the Town Clock will be at a time and date which is suitable to the Town, and
  - b. That the Town cannot guarantee the Town Clock is not damaged during the removal process.

**CARRIED 5/0**

7.51pm Mayor Ballard returned to Chambers and resumed the Chair

## **10.2.042 SUNDAY TRADING NARROGIN REGIONAL LEISURE CENTRE (NRLC)**

**File Reference:** 5.6.3  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** 10.2.164 November 2015,  
and resolution 0316.046 March 2016  
**Date:** 4 April 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

### **Attachments**

- YMCA takings for Sundays and attendance figures from 10 January 2-16 to 3 April 2016.

### **Summary**

It is presented to Council to consider extending the NRLC Sunday trading for the full winter period as a trial and continue the service until the end of Summer being the end of March 2017.

### **Background**

Council at the last meeting extended the Sunday trading for the month of April 2016 to allow this item to be prepared and considered.

Prior to this in November 2015 it was resolved to commence the provision of a limited service on Sundays so that the NRLC was a 7 day a week service.

### **Comment**

It is proposed that Council consider extending the limited Sunday service from the Narrogin Regional Leisure Centre (NRLC) to continue encouraging sport and healthy lifestyles and activities for the community.

This extension is proposed for the full winter period as a trial to see how the attendance numbers will continue and progress through the summer months to the end of March 2017. At this time it is hoped that enough information will be obtained to enable Council and the YMCA to make a decision as to the longevity of this service.

The YMCA is planning a winter sports program and some of these activities are hoped to be held on Sundays to further encourage attendance and activity on this under-utilised day.

It must be expected that the NRLC will return some losses to provide this service, however, the total cost of the loss is limited to the staffing cost and minimal increased utilities expenses. This is due to the requirement to run all of the pool facilities 7 days per week and 24 hours a day. With this in mind the loss each day is limited to approximately \$340 per day but the casual takings and kiosk sales would likely reduce this cost.

The information provided by the YMCA Manager shows attendance figures for the period of 13 weeks totalling 817 which equates to 62 attendances per Sunday. This does include figures from the opening Sunday that was free entry. The loss made by the YMCA for the 13 weeks of \$1,030.44 equates to a loss of \$79.26 per Sunday. Therefore it is felt that the hours opened should not be increased at this stage as it is expected that the attendance will decrease over winter. It is expected that the net loss from providing this service over a year would be under \$5,000. With additional activities on Sundays, it is hoped that the loss can be further reduced.

Council has received positive feedback regarding the NRLC being opened on Sundays; however, from the initial push by the public for the NRLC to be open on Sundays, the attendance numbers do not reflect this need and or desire.

The cost implication to the YMCA to facilitate the NRLC on Sundays will be contained within the budget of the YMCA and the subsidy payment.

### **Consultation**

- Mary-Alice Dunn – Manager Narrogin Regional Leisure Centre.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

The cost implication is contained within the YMCA yearly subsidy that is to be presented within the budget deliberations.

### **Strategic Implications**

The provision of the limited Sunday trading at the Narrogin Regional Leisure Centre facilitates the NRLC as per most other Regional Centres. The ability for community members and youth to actively engage on Sundays has been poor in the past and with the NRLC being open allows the option to be active during this period.

### **Voting Requirements**

Simple Majority



**COUNCIL RESOLUTION 0416.053 AND OFFICER'S RECOMMENDATION**

**Moved: Cr Kain**

**Seconded: Cr Bartron**

That Council:

Endorse the limited Sunday trading of the Narrogin Regional Leisure Centre to be continued through winter and the following summer concluding at the end of March 2017. After that period, the matter is to be presented to Council for final consideration.

**CARRIED 6/0**

Sunday Attendances and Net Position Data Report

10.1.2016 - 3.4.2016

DATE	TOTAL ATTENDANCES	NET POSITION	Workings ---->	DM	LG	EXTRA STAFF	total staff expenses	café expenses	total expenses	total income	net position	sales cat attendances	membership attendances	total attendances
10-01-16	200	-\$249.16	OPEN DAY	\$241.38	\$124.25	\$254.43	\$620.06	\$42.00	\$662.06	\$412.90	-\$249.16	200	0	200
17-01-16	55	-\$6.90		\$199.26	\$124.25		\$323.51	\$37.49	\$361.00	\$354.10	-\$6.90	45	10	55
24-01-16	6	-\$230.46		\$241.38	\$124.20		\$365.58	\$64.88	\$430.46	\$200.00	-\$230.46	6	0	6
31-01-16	35	\$101.28		\$241.38	\$68.04		\$309.42	\$7.00	\$316.42	\$417.70	\$101.28	24	11	35
07-02-16	60	-\$53.23		\$241.38	\$136.67		\$378.05	\$31.88	\$409.93	\$356.70	-\$53.23	42	18	60
14-02-16	55	\$26.52		\$241.38	\$136.67		\$378.05	\$24.18	\$402.23	\$428.75	\$26.52	41	14	55
21-02-16	57	-\$25.28		\$241.38	\$68.04		\$309.42	\$38.36	\$347.78	\$322.50	-\$25.28	32	25	57
28-02-16	88	\$57.42		\$241.38	\$127.22		\$368.60	\$24.08	\$392.68	\$450.10	\$57.42	74	14	88
06-03-16	53	-\$108.82		\$241.38	\$68.04		\$309.42	\$8.60	\$318.02	\$209.20	-\$108.82	30	23	53
13-03-16	116	\$118.70		\$241.38	\$136.68		\$378.06	\$18.64	\$396.70	\$515.40	\$118.70	70	46	116
20-03-16	58	-\$130.97		\$241.38	\$136.68		\$378.06	\$13.00	\$391.06	\$260.09	-\$130.97	31	27	58
27-03-16	10	-\$301.18	EASTER	\$241.38	\$68.04		\$309.42	\$1.76	\$311.18	\$10.00	-\$301.18	1	9	10
03-04-16	24	-\$228.36		\$241.38	\$68.04		\$309.42	\$6.44	\$315.86	\$87.50	-\$228.36	13	11	24
<b>TOTALS</b>	<b>817</b>	<b>-\$1,030.44</b>		<b>\$3,095.82</b>	<b>\$1,386.82</b>	<b>\$254.43</b>	<b>\$4,737.07</b>	<b>\$318.31</b>	<b>\$5,055.38</b>	<b>\$4,024.94</b>	<b>-\$1,030.44</b>	<b>609.00</b>	<b>208.00</b>	<b>817.00</b>

\*\*NOTES\*\*

- + Cheaper DM will result in slightly higher profit.
- + 1 group fit class currently running.
- + Sports comps expressions of interest out now - 1 comp alone will cover the cost of opening on Sundays.
- + Introducing sale of hot food and healthy food options will increase kiosk sales.
- + Beach Volleyball courts will hopefully increase casual facility use on Sundays.

## 10.2.043 INTERNATIONAL HOCKEY MATCH SUPPORT

**File Reference:** 26.8.21  
**Disclosure of Interest:** Nil  
**Applicant:** Mr Aaron Cook – Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 8 April 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

Nil

### Summary

It is presented to Council to endorse supporting two international grade hockey matches to be held in Narrogin.

### Background

As Elected Members would be aware there has been discussions and negotiations for several months regarding the possibility of holding a large scale event in Narrogin.

Over the last week the negotiations have concluded and the match details have been finalised. As such the last step of confirmation is for Council to endorse the commitment that is required of both cash and in-kind support.

### Comment

It is requested that Council consider formally supporting two international Hockey matches to be facilitated in Narrogin in late May.

Council will be recognised as being a formal and key sponsor of the matches and will receive a large amount of exposure. As has been discussed verbally with Elected Members previously, it is requested that Council support the event through a cash contribution of up to \$20,000. Please note a similar item will be presented to the Shire of Narrogin for a financial commitment of \$5,000.

Other sponsorship has been sought from private businesses and all cash raised will assist Hockey Australia to fund: accommodation for the players and officials; meals, facility hire and various other matters. It should be noted that this match will be live internet streamed to the world.

It is expected that this event will greatly increase the exposure of Narrogin to the Region, the State and even internationally. If both the Town and Shire contribute to the event it is proposed that the "New Shire of Narrogin" branding be utilised and displayed where possible to promote the merging entities. A budget allocation for this type of event was not included in the adopted budget and as such this will need to be treated as an out of budget expense as per section 6.8 of the *Local Government Act 1995*.



## Consultation

- Mayor Ballard
- Hockey Australia
- Upper Great Southern Hockey Association

## Statutory Environment

*Local Government Act 1995 – Section 6.8 – Expenditure from municipal fund not included in annual budget.*

## Policy Implications

Nil

## Financial Implications

The financial implication to the Town of Narrogin is a cash commitment of up to \$20,000. It must be noted that should a large amount of sponsorship be obtained the full amount of the \$20,000 may not be required.

## Strategic Implications

1.2	Investigate developing major events for the Town.	CEO	2014
1.5	Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community.	DCCS/MLC	Ongoing
2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.	DCCS	2015
2.7	Assist the local sporting groups to strategically develop their clubs and facilities within Narrogin.	DCCS	Ongoing

## Voting Requirements

Absolute Majority.

## OFFICER'S RECOMMENDATION

That Council:

1. Support the proposed international hockey matches to be held at the Narrogin Regional Leisure Centre; and
2. Allocate \$20,000 in the budget for the hosting of the international hockey matches in Narrogin.

**COUNCIL RESOLUTION 0416.054**

**Moved: Cr Ward**

**Seconded: Cr Kain**

That Council:

1. Support the proposed international hockey matches to be held at the Narrogin Regional Leisure Centre in late May 2016; and
2. Allocate up to \$20,000 within the budget for the hosting of the international hockey matches in Narrogin and recognise this as out of budget expenses as per the *Local Government Act 1995*.

Please note: Reason for change is that the Officer wished to include changed wording to make it clear that the allocation was within the current budget and it is an out of budget expense. The mover and the seconder agreed to the amendment.

**CARRIED 6/0  
BY ABSOLUTE MAJORITY**

**11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

8.06pm Mayor Ballard declared the meeting closed.