



**MINUTES  
ORDINARY COUNCIL MEETING**

**9 FEBRUARY 2016**

**COUNCIL CHAMBERS  
THE TOWN OF NARROGIN  
89 EARL STREET  
NARROGIN WA 6312**

Meaning of and CAUTION concerning Council's "In Principle" support:


When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council Meeting held on 23 February 2016

Signed: .....  ..... Date ..... 23/2/16 .....  
(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

# ORDINARY COUNCIL MEETING AGENDA

## 9 FEBRUARY 2016

### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.30 pm – Deputy Mayor Cr A Paternoster declared the meeting open.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members**

Deputy Mayor Cr A Paternoster  
Cr C Bartron (arrived at 7.31 pm)  
Cr C Ward  
Cr J McKenzie  
Cr M Kain  
Cr D Russell  
Cr P Schutz  
Cr M Fisher

#### **Staff**

Mr A Cook – Chief Executive Officer  
Mr A Awang – Executive Manager Development & Regulatory Services  
Mr C Bastow – Director Corporate and Community Services  
Ms C Thompson – Executive Assistant

#### **Visitors**

Mr S Ratcliffe  
Ms F Page  
Mr G Hanson  
Mr K Blake  
Mr M Francis

#### **Apologies**

Mayor L Ballard

### 3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Cr Fisher declared an interest in item 10.1.001. The nature of the interest is through persons closely associated (children).

Cr Kain declared an interest in item 10.2.009. The nature of the interest is through persons closely associated (employer).

Cr McKenzie declared an interest in item 10.2.005. The nature of the interest is through persons closely associated (relative).

#### 4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

#### 5. PUBLIC QUESTION TIME

7.31 pm – Public Question time commenced

**Mr Steve Ratcliffe – 93 Fox Street Narrogin**

##### 1. Summary of Question

Could Council advise if the new playground equipment at the top of Kipling Street was placed there for decorative reasons and not for practical purposes?

Can Council explain the thinking behind the changes to the play equipment as the Play equipment in the park at Rowe and Fox Street was removed six months ago and will not be replaced until next financial year?

##### Summary of Response

The Presiding Member advised that this Council feels they did not spend rate payers money on producing play equipment for decorative purposes.

The playground equipment at Rowe and Fox Street was removed to Garfield Street due its proximity to more children. It was not put there for decorative reasons. The CEO advised that the Kipling Street playground was removed and replaced, like-for-like with favourable response from the community through Facebook post. Council has discussed putting a caravan pullover and information board in this area.

7.36 pm – The Presiding Person declared Public Question Time closed and noted that no questions have been taken on notice.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Russell requested leave of absence for the ordinary council meeting on 23 February 2016.

**COUNCIL RESOLUTION 0216.001**

**Moved: Cr Schutz**

**Seconded: Cr Fisher**

That Council:

Grant Cr Russell leave of absence for the ordinary council meeting to be held 23 February 2016

**CARRIED 8/0**

Cr Kain requested leave of absence for the ordinary council meeting on 23 February 2016.

**COUNCIL RESOLUTION 0216.002**

**Moved: Cr Schutz**

**Seconded: Cr Ward**

That Council:

Grant Cr Kain leave of absence for the ordinary council meeting to be held 23 February 2016.

**CARRIED 8/0**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**COUNCIL RESOLUTION 0216.003 and Officer's Recommendation**

**Moved: Cr Ward**

**Seconded: Cr Russell**

That Council:

Accept the minutes of the Ordinary Council Meeting held on 15 December 2015 and be confirmed as an accurate record of proceedings.

Please note: The draft minutes, as made public by the Town of Narrogin, withheld the names of Australia Day Award Recipients in order to retain the element of surprise. These names are now included in the minutes to be confirmed.

**CARRIED 8/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**10. MATTERS WHICH REQUIRE DECISIONS**

<b>10.1</b>	<b>DEVELOPMENT AND TECHNICAL SERVICES .....</b>	<b>6</b>
10.1.001	PROPOSED DWELLING – NO 23 (LOT 926) FORREST STREET, NARROGIN .....	6
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10.2.009	SALE BY TENDER COUNCIL PROPERTY LOCATED AT THE CORNER OF FORREST AND FAIRWAY ST - LOTS 106,107,108 .....	58

7.38pm Cr Fisher declared an interest in the following item and departed Chambers

## 10.1 DEVELOPMENT AND TECHNICAL SERVICES

### 10.1.001 PROPOSED DWELLING – NO 23 (LOT 926) FORREST STREET, NARROGIN

**File Reference:** IPA157164 & A105192  
**Disclosure of Interest:** Nil  
**Applicant:** Samuel Carrick Fisher  
**Previous Item Nos:** Nil  
**Date:** 12 January 2016  
**Author:** Brian Robinson, Director Technical & Environmental Services

#### Attachments

- Aerial Photograph of Property;
- Copy of Submitted Plans.

#### Summary

Council is requested to determine a proposal to develop the subject land with a single storey dwelling. The application is required to be determined by Council as the proposal involves a relaxation of setbacks with potential overlooking concerns.

#### Background

The subject land is a 668m<sup>2</sup> vacant residential lot located on the corner of Forrest Street and Pitt Street, Narrogin. As shown on aerial photography in Attachment No 1, properties adjacent to the subject land are developed for single residential purposes.

The land is subject to a four metre (4m) easement along the western side boundary and a three metre (3m) wide easement along the frontage to Forrest Street.

Approval is being sought to construct a single storey dwelling on the land. Plans submitted in support of the proposal detail that, if approved, the home will consist of four bedrooms, two bathrooms, a laundry, an open living area containing the kitchen, dining and living area and a large single garage all under the main roof.

A large decking/alfresco area being 7m by 4m is proposed at the rear of the home, which will also be under the main roof.

Given the relatively low lying nature of the property, the applicant is seeking to establish the dwelling using a brick build up that would ensure the finished floor level is not less than 300mm above natural ground level in the north western corner of the home. This will result in the rear of the home (including the alfresco dining) having a finished floor level of between 500mm above natural ground level (in the south western corner) and 1100mm in the south east corner of the home).

Council is requested to determine the application as the proposed setback to the Alfresco Dining deck does not comply with the "deemed to comply" setbacks prescribed by the Residential Design Codes of WA that are elevated more than 0.5m above natural ground level.

### **Comment**

The provisions of Town Planning Scheme No 2 (TPS No 2) include the subject land within the Single Residential Zone, where a "Single Storey House" is a "P" use. That is a use that is permitted subject to compliance with the standards prescribed by the Scheme. A development density of R12.5 is identified on the applicable scheme map.

To assist Council in determining the application, the following comments are offered:

#### Need for Planning Consent

On 19 October 2015, the new Planning & Development (Local Planning Scheme) Regulations 2015 came into effect. As part of these regulations, "Deemed Provisions" were introduced that automatically form part of every local planning scheme in WA.

Schedule 2 – Part 7 of the new regulations outlines those forms of development which do not require a local government's planning consent. As stated in Clause 61(c), Council's prior planning consent is not required for the *"erection or extension of a single house on a lot if the R-Codes apply to the development and the development satisfies the deemed to comply provisions...."*

In this case, Council's prior planning consent is required as the application does not comply with the "Deemed to Comply" provisions of the R-Codes relating to visual privacy. Further details regarding this non-compliance is provided in the Visual Privacy section below.

#### Setbacks

Plans submitted with the application indicate that if approved, the proposed dwelling will be setback as follows:

- a) Front (Forrest Street) – 6 metres;
- b) Secondary Street (Pitt Street) – 2 metres;
- c) Side (Western) Boundary – 4 metres
- d) Rear (Southern) Boundary – 3 metres

The setbacks proposed for both Forrest Street and Pitt Street meet the "Deemed to Comply" requirements for front and secondary streets which the R-Codes stipulate are 6 metres and 2 metres respectively. The proposed setback to the side/western boundary also comply with the Deemed to Comply provisions.

In terms of the rear setback, the proposed development design complies with the R-Code requirements to achieve an average of 6 metres. That said, setbacks to the proposed alfresco dining area do not comply with the Visual Privacy Deemed to Comply requirements.

## Visual Privacy

Part 5.4 of the Residential Design Codes any unenclosed outdoor active habitable space such as a deck, must be setback a minimum of 7.5 metres from the boundary in order to maintain privacy for the adjacent landowners. Alternatively the Deemed to Comply requirements may be met by providing such spaces with permanent screening.

As the submitted plans do not indicate the installation of screening along the Alfresco Area, the application must be considered against the design principals of clause 5.4.1, which require development to demonstrate compliance with the following design principals:

*P1.1 Minimal direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings achieved through:*

- *Building layout and location;*
- *Design of major openings;*
- *Landscape screening of outdoor habitable spaces; and/or*
- *Location of screening devices*

*P1.2 Maximum visual privacy to side and rear boundaries through measures such as:*

- *Offsetting the location of ground and first floor windows so that viewing is oblique rather than direct;*
- *Building to the boundary where appropriate;*
- *Setting back the first floor from the side boundary;*
- *Providing higher or opaque and fixed windows; and/or*
- *Screen devices including landscaping, fencing, obscure glazing, timber screens, external blinds, window hoods and shutters.*

The use of landscaping as a permanent form of screening to ensure visual privacy is problematic for various reasons, including the time the landscaping takes to have effect, maintenance of that landscaping (i.e. the screening effect being reduced through pruning) the potential for the vegetation to die or be removed at a later date. Similarly, it is possible for external blinds to be rolled up, detrimentally impacting on the privacy of adjacent properties.

For the above reasons, it is recommended that the use of permanent, fixed screening is the most acceptable approach to ensure the maintenance of privacy.

In this case it is strongly recommended that Council require the installation of permanent fixed screening to a height of 1.65m along the southern edge of the proposed alfresco decking.

As an alternative to the installation of fixed screening, Council may wish to require the alfresco area be constructed at a height less than 500mm above the natural ground level.



### Nature of the Site

As detailed in the background section of this report, the subject land has an area of 668m<sup>2</sup> that is further restricted by the presence of drainage easements along the western side and front boundaries.

Given the relatively low lying nature of the site, no objection is raised to the home being constructed with a brick build up. Council should however ensure that appropriate measures are employed to address any potential loss of privacy for the adjacent properties.

Provided that concerns relating to visual privacy are addressed, it is recommended that the proposal be conditionally approved.

### **Consultation**

- Nil

### **Statutory Environment**

Council's prior planning consent is required in accordance with section 6.1 of TPS No 2 and clause 61 of the Planning and Development (Local Planning Scheme) Regulations 2015.

As prescribed by clause 6.4 of TPS requires that Council has regard to various matters when determining applications for planning consent. These matters include, but are not limited to:

- (b) *the size, shape and character of the land to which the application relates and the view from the building and interruption of the view likely to be caused by the proposed building.*
- (k) *the position of proposed buildings and their effect on adjoining buildings or land.*

### **Policy Implications**

In accordance with Development Control Policy No 1 of the Town of Narrogin's adopted Policy Manual, the Chief Executive Officer is granted delegated authority to determine applications for "P" (Permitted) uses that comply with scheme and adopted policy requirements. As detailed in the Comment section, Council is required to determine the subject application as the proposal does not comply with requirements of the Residential Design Codes of Western Australia in respect of Visual Privacy.

### **Financial Implications**

The required application fee has been paid in accordance with the Schedules of Fees and charges adopted by Council as part of the Town of Narrogin's 2015/16 annual budget.

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION 0216.004 and Officer's Recommendation**

**Moved: Cr Ward**

**Seconded: Cr Schutz**

That Council:

Grant planning consent to the proposed single storey dwelling on No 23 (Lot 926) Forrest Street, corner of Pitt Street, Narrogin subject to compliance with the following conditions:

1. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Town, is granted by it in writing.
2. Prior to commencement of the development hereby approved, the plan submitted with the application shall be modified to:
  - a. Reflect the installation of permanent fixed timber or opaque screening having a minimum height of 1.65 above the finished floor level along the southern extent of the proposed Alfresco Dining Area; or
  - b. The proposed floor level of the Alfresco Dining Area being modified so as to be less than 500mm above natural ground level.
3. Subject to those modifications detailed in condition No 2 above, the development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
4. All drainage run-off associated with the development hereby approved shall be contained on site or connected to the Town's stormwater drainage system to the satisfaction of the Chief Executive Officer.

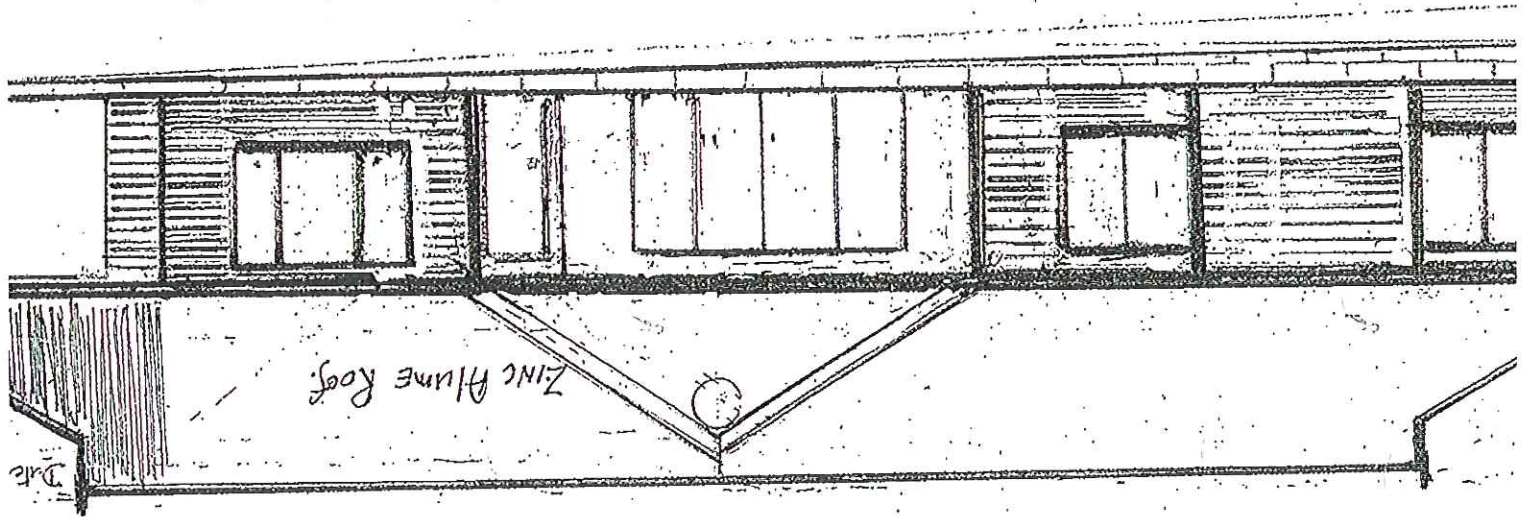
Advice to Applicant:

1. In respect of condition No 2(a), the applicant is advised that permanent fixed screening to a height of 1.65m above finished floor level is required to be installed along the southern side of the proposed Alfresco Dining Area so as to prevent overlooking of the adjacent property to the south. As an alternative, the applicant may wish to revise the proposed plans so as to ensure that the Alfresco Dining Area has a floor level less than 500mm above natural ground level.
2. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.

**CARRIED 7/0**

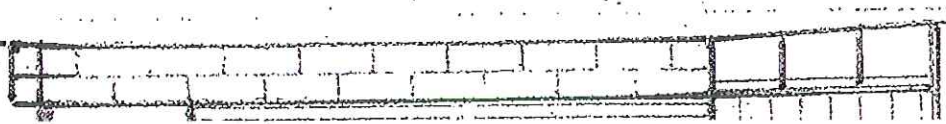


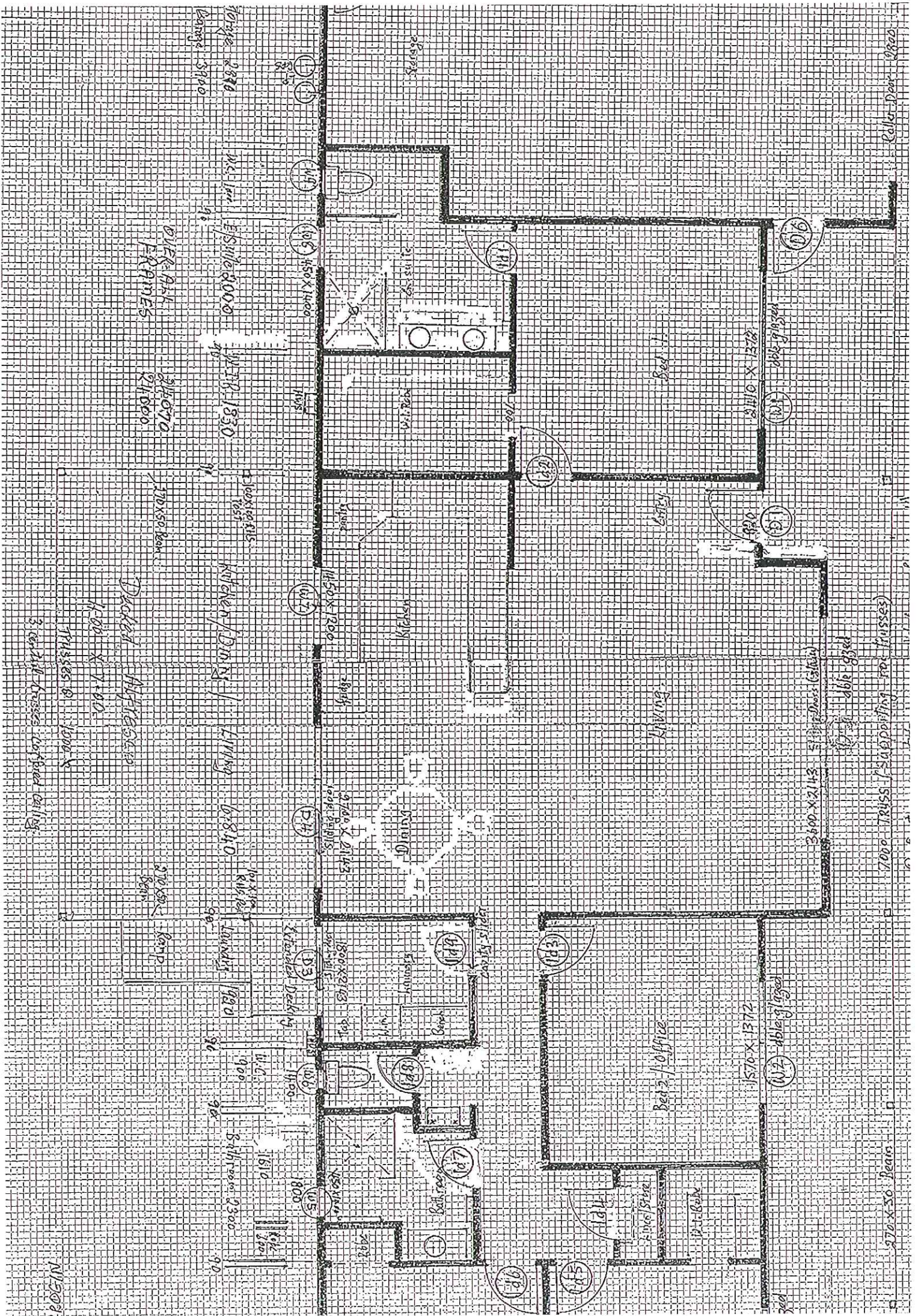
NORTH



Date

EAST





ROGIN

Garage 39'00"  
 23'00"  
 10'00"

OVER ALL FRAMES 21,000

21'00"0  
 18'30"

10'00"0  
 10'00"0

Dashed MFR. 1400 X 700

3.000 Trusses w/ 6'00" Ceiling

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9'70" X 50' Beams

7'00" TRUSS (SUBORDINATING TO TRUSSES)

3'000 X 2'21"3 ST. 312 Beams (5'00"0)

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3'000 X 2'21"3 ST. 312 Beams (5'00"0)

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3'000 X 2'21"3 ST. 312 Beams (5'00"0)

Cellar Door 10'00"

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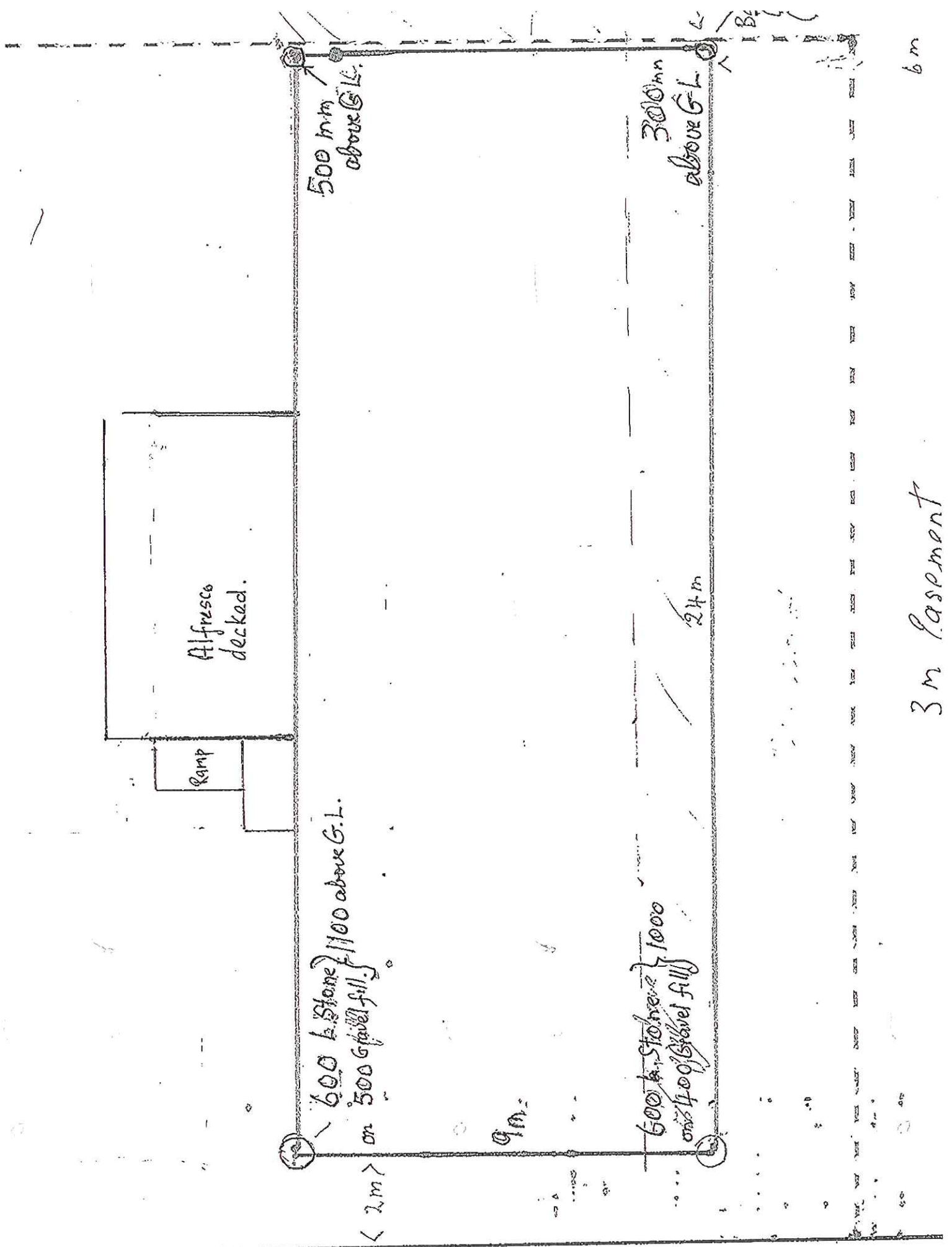
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PITT ST

3m Casement

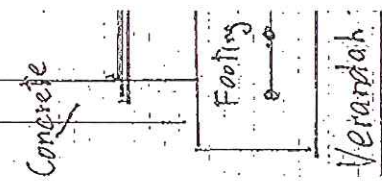
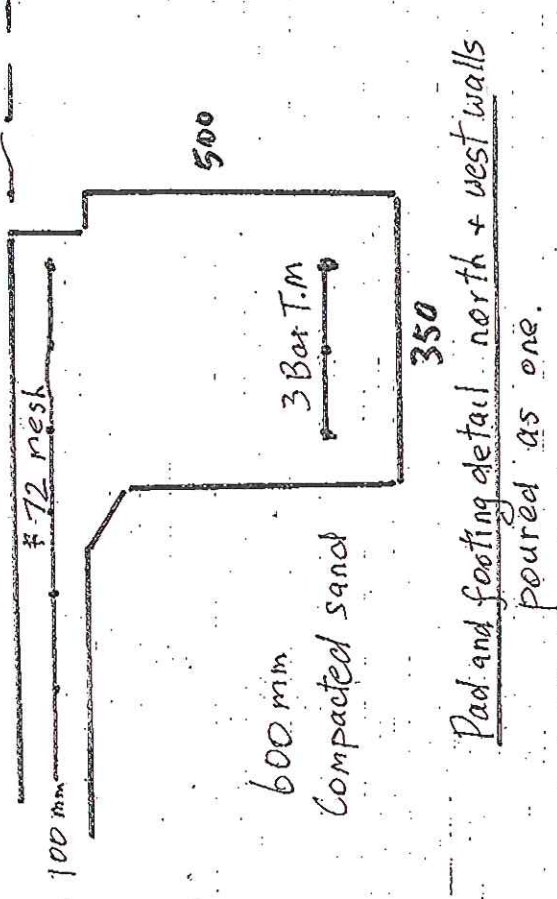
6m

100 mm Concrete floor #92 mesh  
 Waterproof Membrane Approved termite treatment.

20 mm Compacted Sand Fill.

FOOTING / PAD DETAIL

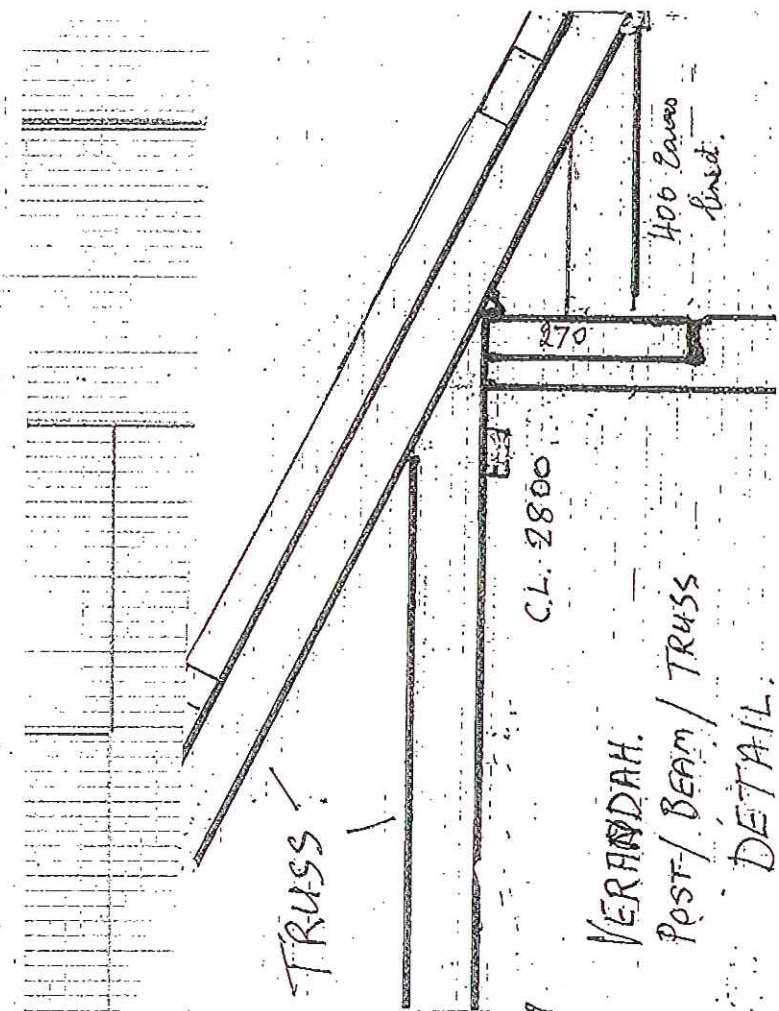
East - South walls

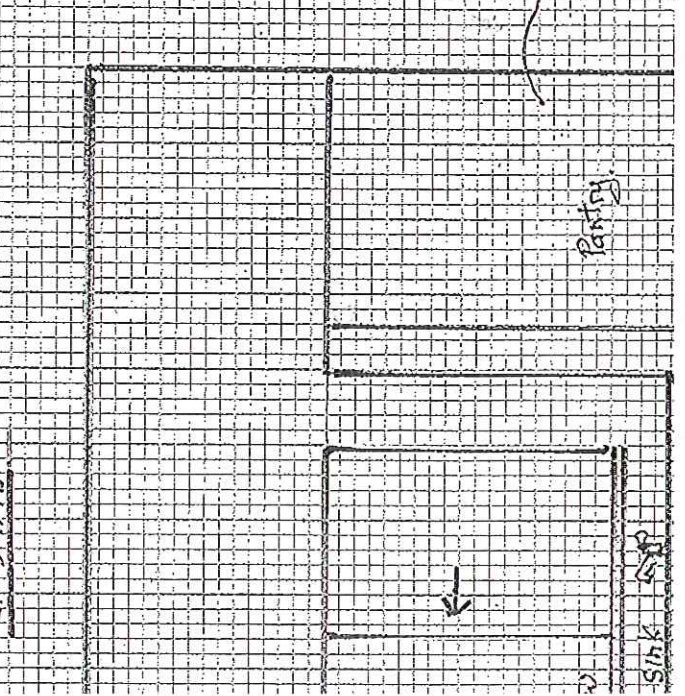
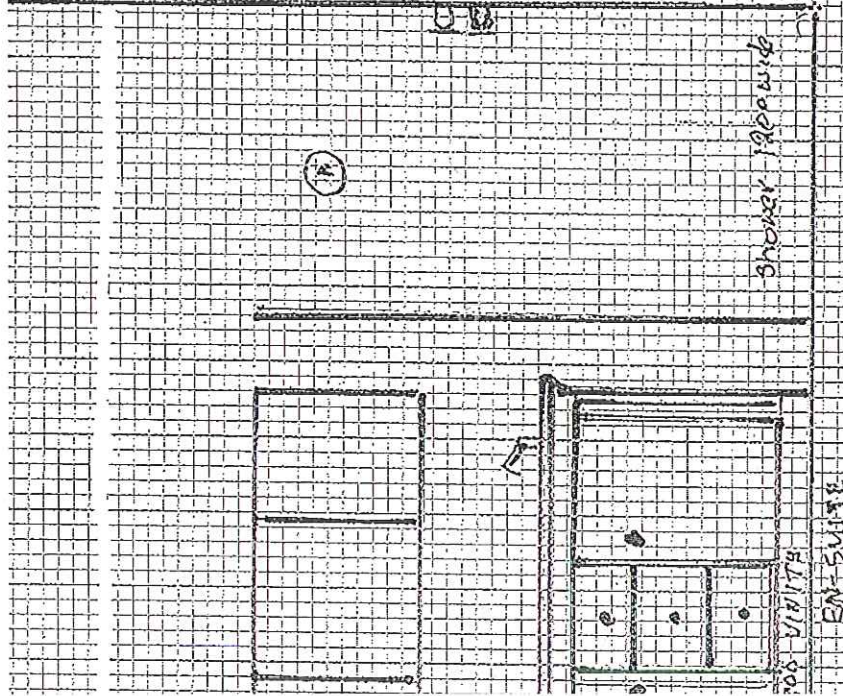
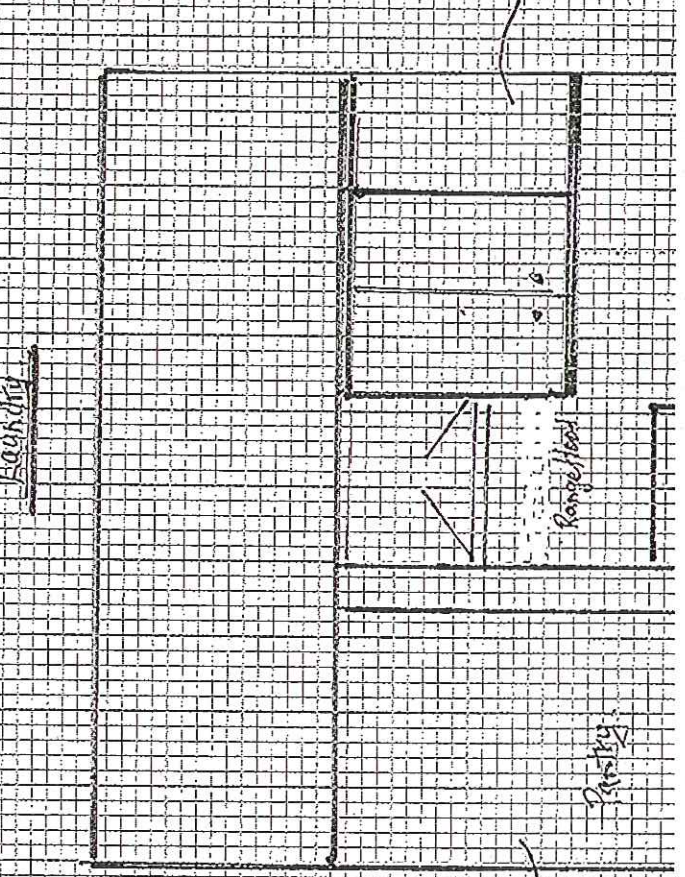
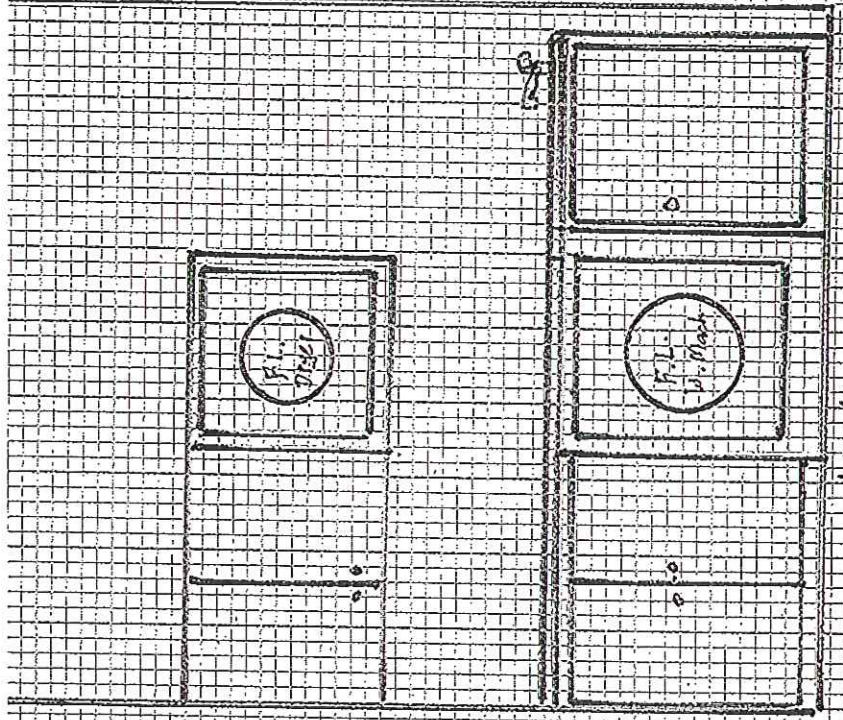
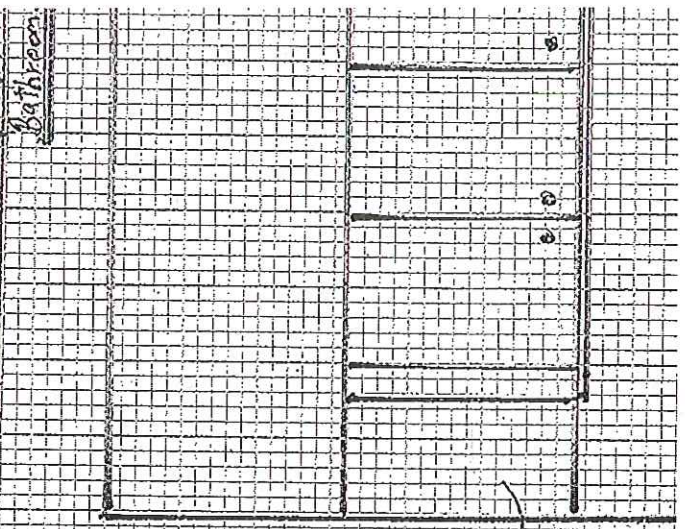
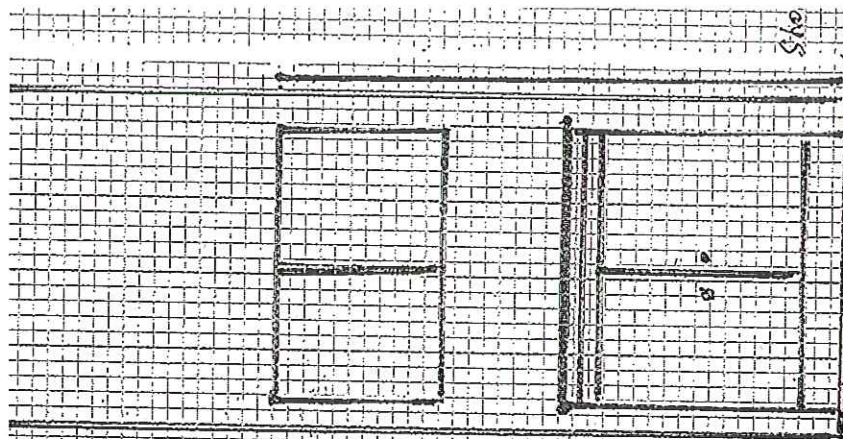


50 x 300 Footing  
 mesh 3 bar

FRAME/CLADDING DETAIL

35x70 Timber on flat fixed vertically on studs.  
 Screwed to frame @ 600 with 65mm square drive screws.  
 90mm timber framing. All timber framing to be treated for rot + termites.  
 Air cell insulation







7.39pm Cr Fisher returned to chambers

## 10.1.002 PROPOSED ROAD PROGRAM – 2015-2020

**File Reference:** 28.1.1  
**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** 10.1.800 – 25 June 2013  
**Date:** 10 December 2015  
**Author:** Brian Robinson, Director Technical & Environmental Services

### Attachments

1. Copy of adopted Local Road program for 2013-2019
2. Draft Road Local Road program for 2015 to 2020
3. Copy of adopted Significant Road Program for 2013-2017
4. Draft Significant Road program for 2015 to 2020

### Summary

Council is requested to consider endorsing the new Local and Significant Road programs for implementation within the Town of Narrogin over the next five years. These programs will form the basis for road works and maintenance to be considered as part of future budget processes.

### Background

At its meeting held on 25 June 2013, Council adopted a Seven Year Local Road Program and a Five Year Significant Road program.

A review of the current program is now appropriate given:

- a) An increase in Roads to Recovery Program funding available to the Town of Narrogin allowing additional road works from the Local Roads Program to be completed ; and
- b) The majority of the previous program has now been completed

### Comment

The previous Road Programs were designed to maximise the Town's access to road funding through both Regional Road Group and Roads to Recovery funding programs. It is proposed to maintain this approach within future road programs for the Town.

Both the previous and proposed programs have also been designed to ensure that works occur in a balanced manner, with improvement and maintenance works proposed for the Central Business District as well as roads in both western and eastern portions of the townsite each year.

In terms of the revised road program, elected members are advised that:

- a) Improvements to major roads within the Town Centre are proposed to be completed within the next two years, with works proposed for both Egerton and Ensign Streets in the next two years.

- b) All remaining roads within the Central Business District will be completed within the next four years.
- c) Works on Forrest Street and Federal Street (from Egerton to Clayton), being locally significant roads have already received funding approval from the Regional Road Group for the 2015/16 and 2016/17 financial year;
- d) Works on Herald Street, Narrakine Road and Clayton Road (west of Lefroy Street) are proposed over the balance of the Significant Road program, ensuring that virtually all significant roads have had major repairs/resurfacing completed between 2012 and 2020.

In terms of the life of the program, elected members are advised that the Local Road program has been reduced from seven to five years to reflect the current Roads to Recovery program, the pending merger with the Shire and the fact that a total road condition audit will be undertaken by consultants shortly as part of the merger process.

It is anticipated that both the Local and Significant road programs will require further review for the 2017/2018 financial year to take into account the findings of the road audit and to ensure balanced works over all areas located with the current Town and Shire areas.

#### **Consultation**

- Chief Executive Officer – Mr Aaron Cook
- Town Foreman – Mr John Warburton

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

It must be noted that implementation of the program is dependent on the budget process and the availability of other funding.

#### **Strategic Implications**

Completion of road renewal works within the Central Business District is consistent with the revitalisation of the Central Business and Residential areas as advocated by objective 6.5 of the Town of Narrogin's Strategic Community Plan 2012-2020.

#### **Voting Requirements**

Simple Majority.

**COUNCIL RESOLUTION 0216.005 and Officer's Recommendation**

**Moved: Cr Russell**

**Seconded: Cr McKenzie**

That Council:

1. Endorse the 2015-2020 Local Road and Significant Road programs for the Town of Narrogin as shown at attachment No 2 and No 4.
2. The 2015-2020 road programs as endorsed, form the basis for budget considerations in respect of financial allocations to road works within the Town of Narrogin.

**CARRIED 8/0**

## TOWN OF NARROGIN - SEVEN YEAR ROAD PROGRAMME - 2013 - 2019

Road No.	Road Name	Condition	From Street and SLK		To Street and SLK	Work area (m <sup>2</sup> )	Cost	Material	Funding Source	Works Summary - Type of Works to be performed	2013/14	2015/16	2017/18	2018/19	2019 on
			From Street and SLK	SLK							2013/14	2015/16	2017/18	2018/19	2019 on
1	FORTUNE ST	2	Fairway 0.00	Federal 0.06	60	10.5	\$3,150	x		Patching and reseal					\$3,150
1	FORTUNE ST	2-3	Federal 0.16	Earl 0.29	220	10.5	\$48,900	x		Patching and asphalt	\$48,900.00				
1	FORTUNE ST	3-4	Earl 0.29	Williams 0.56	220	12.5	\$27,500	x	RPR	Patching and reseal	\$27,500.00				
2	EARL ST SOUTH	1-3	Miss 0.00	Mid block 0.80	800	7.4	\$520	x		Patching and reseal	\$29,600				
2	EARL ST SOUTH	1-3	Mid block 0.80	Harris 1.00	200	11.6	\$2320	x		Patching and reseal	\$11,600.00				
3	FORREST ST	2	Federal 0.00	Narrakine 1.28	1260	11.6	\$14,616	x	RRG	Patching and reseal	\$14,616.00				
4	DONEY ST	2-3	Gordon 0.00	Gray 0.96	960	11.7	\$56,160	x		Patching and reseal	\$56,160.00				
5	GORDON ST	2-3	Federal 0.00	Fox 0.49	490	10.7	\$26,215	x		Patching and reseal	\$26,215				\$23,100
6	ENSIGN ST	2-3	Federal 0.00	Glyde 0.42	420	11	\$620	x		Patching and reseal	\$23,100				
6	ENSIGN ST	2-3	Glyde 0.42	Narrakine 1.23	810	9.7	\$7857	x		Patching and reseal	\$39,285				
6	ENSIGN ST	5	Narrakine 1.23	Floyed 1.56	330	8	\$2640	x		Patching and reseal	\$13,200				
7	DAGLISH ST	3-4	Williams 0.00	Clydon 0.53	530	11.6	\$30,740	x	RPR	Patching and reseal	\$30,740				
8	LUKIN ST	gravel			0	0	\$0								
9	MACBEATH RD	n/a			0	0	\$0								
10	FURNIVAL ST	5	Fairway 0.07	Federal 0.16	90	10	\$9,000	x		Patching and reseal	\$9,000.00				
10	FURNIVAL ST	5	Federal 0.16	Scott 1.19	1090	12	\$2360	x		Patching and reseal	\$51,800				
10	FURNIVAL ST	3	Scott 1.19	Narrakine 1.43	240	9.2	\$2208	x		Patching and reseal	\$11,040				\$11,040
11	FALCON ST	5	Fairway 0.00	Federal 0.08	80	8	\$640	x		Patching and reseal	\$3,200				
11	FALCON ST	2	Federal 0.08	Earl 0.30	220	8	\$1760	x		Patching and reseal	\$5,800				
11	FALCON ST	4	Earl 0.30	Glyde 0.52	220	8	\$1760	x		Patching and reseal	\$5,800				
11	FALCON ST	2-3	Glyde 0.52	Floreat 0.91	360	8	\$3120	x		Patching and reseal	\$15,600				
12	FELSPAR ST	2	Floreat 0.91	Floreat 1.07	1070	8.7	\$9009	x		Patching and reseal	\$46,545				
12	FELSPAR ST	2-3	Floreat 1.07	Narrakine 1.51	440	11.6	\$13,464	x		Patching	\$25,520				
13	GLYDE ST	2	Miss 0.00	Folpar 0.15	150	6.8	\$1020	x		Patching and reseal	\$5,100.00				
13	GLYDE ST	4	Folpar 0.15	Floreat 0.90	450	11	\$4500	x		Patching and reseal	\$2,960				
13	GLYDE ST	3-4	Floreat 0.90	Furnival 0.46	160	8.6	\$1376	x		Patching and reseal	\$6,880				
13	GLYDE ST	2	Furnival 0.46	Fairton 0.73	270	8.2	\$2214	x		Patching and reseal	\$11,070				
13	GLYDE ST	5	Fairton 0.73	Fortune 0.95	120	8.2	\$984	x		Patching and reseal	\$4,920				
13	GLYDE ST	2	Fortune 0.95	Clydon 1.25	400	8.2	\$3280	x		Patching and reseal	\$16,400				\$11,070
14	NORTHWOOD ST	1-2	Gordon 0.00	GS Hwy 0.35	350	12.2	\$4270	x		Patching and reseal	\$21,350				\$4,920.00
14	NORTHWOOD ST	1	GS Hwy 0.35	Hillman 0.82	270	9.7	\$2619	x		Patching and reseal	\$13,095				\$21,350
14	NORTHWOOD ST	1	Hillman 0.82	Rice 1.00	480	8.9	\$4272	x		Patching and reseal	\$21,360				
14	NORTHWOOD ST	3	Rice 1.00	Fox 1.25	250	8.9	\$2225	x		Patching and reseal	\$11,125				
15	FOX ST	1	Gordon 0.00	Cul De Sac 0.40	400	10.4	\$4160	x		Patching and reseal	\$20,800				\$20,800
15	FOX ST	5	Garfield 0.52	Northwood 1.22	890	10.4	\$45760	x		Patching and reseal	\$45,760				
16	BANNISTER ST	1	GS Hwy 0.03	Blunbury 0.35	870	8.2	\$7134	x		Patching and reseal	\$35,670				
17	FLOYD ST	3	Lock 0.00	Clydon 0.30	300	7.5	\$2250	x		Patching and reseal	\$11,250				
18	HARRIS ST	2-3	Kipling 0.00	Homer 0.58	580	12.2	\$7076	x		Patching and reseal	\$11,250.00				
18	HARRIS ST	2	Homer 0.58	Earl 0.16	160	8.4	\$1344	x		Repair failure	\$35,890.00				
20	SMITH ST	3-4	Federal 0.00	ANZ bank 0.10	110	6.5	\$715	x		Patching and reseal	\$6,720				
20	SMITH ST	3-4	ANZ bank 0.10	Earl 0.22	110	6.5	\$715	x		Repair Failure	\$10,725.00				
21	ROWLEY ST	4-5	Fortune 0.00	Egerton 0.14	140	8.6	\$1204	x		Patching and reseal	\$10,725.00				
22	GARFIELD ST	1-2	Donoy 0.00	Kipling 0.27	270	12.3	\$3321	x		Patching and reseal	\$6,020				
22	GARFIELD ST	5	Donoy 0.00	150m south	150	7.6	\$1140	x		Patching and reseal	\$16,605				
23	BUNBURY ST	2	Kipling 0.00	Bannister 0.23	230	7.6	\$1748	x		Patching and reseal	\$8,740				
23	BUNBURY ST	4-5	Heath 0.00	Havelock 0.22	220	11.4	\$2508	x		Patching and reseal	\$25,080				
24	HOMER ST	2-3	Havelock 0.22	Argus 0.44	220	11.4	\$2508	x		Patching and reseal	\$25,080				
24	HOMER ST	3-4	Argus 0.44	Gray 0.77	390	11.4	\$3762	x	RPR	Patching and reseal	\$25,080				\$9,405
25	HAVELOCK ST	4	Failure bridge # 3142		100	7.5	\$750	x		Patching and reseal	\$21,000				\$9,405
25	HAVELOCK ST	2-3	Lavator 0.00	Walker 0.56	560	7.5	\$4200	x		Patching and reseal	\$21,000				\$3,750

Year	Road Name	Condition	From Street and SLK	To Street and SLK	Length	Width	Work area (m <sup>2</sup> )	Cost	Material	Finish	2nd Coat	Funding Source	Works Summary - Type of Works to be performed	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019 on
25	HAVELOCK ST	1-2	Walker 0.56	Doney 1.72	1180	10.5	12180	\$60,900	X				Patching and reseal		\$10,000.00	\$50,900.00				
26	GREGORY ST	2	Federal 0.00	Earl 0.18	180	7	1260	\$6,300	X				Patching and reseal	\$6,300.00						
27	GRANT ST	2-3	Gordon 0.00	Garfield 0.26	260	9.7	2522	\$12,610	X				Patching and reseal		\$12,610.00					
27	GRANT ST	3	Garfield 0.26	Moore 0.48	220	9.7	2134	\$10,670	X				Patching and reseal		\$10,670.00					
27	GRANT ST	1-2	Moore 0.48	Burns 0.71	230	9.7	2231	\$11,155	X				Patching and reseal	\$11,155.00						
27	GRANT ST	4-5	Burns 0.71	Gray 0.93	220	9.7	2134	\$10,670	X				Patching and reseal						\$35,640	\$10,670
28	HANSARD ST	1-2	Hartog 0.00	Gray 0.88	880	8.1	7128	\$35,640	X				Patching and reseal							
28	HANSARD ST	3	Doney 0.00	Kipling 0.27	270	11.2	3024	\$15,120	X				Patching and reseal	\$15,120.00						
30	FAIRWAY ST	2	Federal 0.00	Left curve 0.14	140	10.1	1414	\$7,070	X				Patching and reseal							\$7,070
30	FAIRWAY ST	5	Left curve 0.14	Felpear 0.24	100	10.1	1010	\$5,050	X				Patching and reseal			\$11,110				\$5,050.00
30	FAIRWAY ST	5	Leako 0.48	Fortune 0.95	490	12	5880	\$29,400	X				Patching and reseal							\$29,400.00
31	HARTOG ST	3	Kipling 0.00	Hansard 0.16	160	7.5	1200	\$18,000	X				Patching and reseal							
31	HARTOG ST	5	Hansard 0.16	Cul De Sac 0.23	70	7.5	525	\$7,875	X				Patching and reseal	\$18,000.00						
32	JERSEY ST	1	Gyde 0.18	Johnston 0.38	200	10.9	2160	\$10,800	X				Patching and reseal	\$7,875.00	\$10,900.00					
32	JERSEY ST	1-2	Johnston 0.38	Daglish 0.58	200	8.7	1740	\$8,700	X				Patching and reseal		\$8,700					
32	LOCK ST	5	Floved 0.75	SLK 0.95	750	12	9000	\$45,000	X				Patching and reseal						\$45,000	
33	LOCK ST	5	Floved 0.75	SLK 0.95	200	12	2400	\$12,000	X				Patching and reseal							\$12,000
33	LOCK ST	1-2	SLK 0.95	Lefroy 0.00	95	12	1140	\$5,700	X				Patching and reseal			\$15,660				\$5,700
34	JOHNSTON ST	2-3	Clayton 0.00	Jersey 0.27	270	11.6	3132	\$15,660	X				Patching and reseal				\$11,020			
34	JOHNSTON ST	2	Jersey 0.27	Williams 0.46	190	11.6	2204	\$11,020	X				Patching and reseal					\$10,440		
34	JOHNSTON ST	3-4	Williams 0.46	Falcon 0.64	180	11.6	2088	\$10,440	X				Patching and reseal							
35	FATHOM ST	4-5	Earl 0.00	Johnston 0.34	340	11	3740	\$18,700	X				Patching and reseal							\$18,700
37	HALE ST	2	Homer 0.00	Herald 0.38	380	10.4	3952	\$19,760	X				Patching and reseal							\$19,760
38	ARGUS ST	5	Doney 0.00	Homer 0.31	310	8.7	2697	\$13,485	X				Patching and reseal					\$13,485		
38	ARGUS ST	3-4	Homer 0.31	Herald 0.44	190	11.3	1489	\$7,345	X				Patching and reseal				\$7,345			
38	ARGUS ST	2-3	Herald 0.44	Palmer 0.91	430	11.3	4859	\$24,295	X				Patching and reseal				\$24,295			
39	ROE ST	2	Kipling 0.00	Bannister 0.36	360	7.5	2700	\$13,500	X				Patching and reseal			\$13,500				
40	HEATH ST	2-3	Doney 0.00	Homer 0.31	310	12.1	3751	\$18,755	X				Patching and reseal			\$13,500		\$18,755		
41	DALE ST	2-3	Kipling 0.00	Fox 0.25	250	9	2250	\$11,250	X				Crack patching							
42	HILLMAN ST	1	Kipling 0.00	Fox 0.25	250	7.4	1850	\$9,250	X				Patching and reseal							\$9,250
43	MOORE ST	2-3	Kipling 0.00	Doney 0.27	270	10.5	2855	\$14,175	X				Patching and reseal				\$14,175			
44	ANDREWS ST	4-5	Floved 0.00	Clark 0.27	270	9.3	2511	\$12,555	X				Patching and reseal					\$12,555		
45	CLARK ST	4	Clayton 0.00	Ashworth 0.20	200	9.7	1940	\$9,700	X				Patching and reseal						\$9,700	
46	ASHWORTH CR	5	Andrews 0.00	Lefroy 0.31	310	9.7	3007	\$15,035	X				Patching and reseal							\$15,035
47	CLAYTON RD	1-2	Earl 0.00	Mid block 0.16	160	12.5	2000	\$10,000	X			RRG	Patching and reseal							\$10,000
47	CLAYTON RD	1-2	Mid block 0.16	Mid block 0.03	870	17.6	15312	\$76,560	X			RRG	Patching and reseal	90,000*						\$76,560
47	CLAYTON RD	1-2	Mid block 1.03	Mid block 1.77	740	12	8880	\$44,400	X			RRG	Patching and reseal							\$44,400
47	CLAYTON RD	1-2	Mid block 1.77	Wrees 2.67	900	7.3	6570	\$32,850	X			RRG	Patching and reseal							\$32,850
48	FLOREAT ST	1-2	Falcon 0.00	Furnival 0.15	150	12.3	1845	\$9,225	X				Patching and reseal							\$9,225
48	FLOREAT ST	3	Furnival 0.15	Felpear 0.46	310	11.6	3596	\$17,980	X				Patching and reseal					\$17,980		
48	FLOREAT ST	4-5	Felpear 0.46	Moss 0.56	100	12.3	1230	\$6,150	X				Patching and reseal					\$6,150		
49	SCOTT ST	2	Williams 0.00	Furnival 0.20	200	7.7	1540	\$7,700	X				Patching and reseal							\$7,700
50	WATT ST	3	Johnston 0.00	Daglish 0.20	200	11.2	2240	\$11,200	X				Patching and reseal			\$11,200				
51	MOKINE RD	3-4	GS Hwy 0.00	Gibson 0.34	340	6.3	2142	\$10,710	X				Patching and reseal	\$10,710.00						
51	MOKINE RD	4-5	Gibson 0.34	Lydeker 0.77	430	6.3	2709	\$13,545	X				Patching and reseal			\$13,545.00				
52	PARK ST	5	Furnival 0.00	Federal 0.07	70	10.3	721	\$3,605	X				Patching and reseal					\$3,605		
52	PARK ST	2	Federal 0.07	Earl 0.37	300	9.5	2850	\$14,250	X				Patching and reseal			\$3,605				\$14,250
53	GOLDSMITH ST	1	Fox 0.00	Bannister 0.12	120	7.7	924	\$4,620	X				Patching and reseal			\$4,620				
54	FRANCIS ST	2-3	Furnival 0.00	Felpear 0.32	320	9	2560	\$12,800	X				Patching and reseal							\$12,800.00
55	MARSH ST	2-3	Havelock 0.30	Cullen 0.30	300	6.3	1890	\$9,450	X				Patching and reseal							\$9,450.00
56	MAY ST	2	Clayton 0.00	Mid block 0.40	400	8	3200	\$16,000	X				Patching and reseal	\$16,000.00						
56	MAY ST	2	Mid block 0.40	Mid block 0.78	380	6.3	2384	\$11,970	X				Patching and reseal		\$19,950.00					

Row #	Road Name	Condition	From Street and SLK	To Street and SLK	Length (m)	Width (m)	Work area (m <sup>2</sup> )	Cost	Recess	Maint	Funding Source	Works Summary - Type of Works to be performed	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019 on	
56	MAY ST	2	Mid block 0.78	Fleay 1.16	380	10.5	3990	\$19,950	x			Patching and reseal			\$19,950					
57	HARPER ST	1	Harper 0.00	Herald 0.38	380	9	3420	\$17,100	x			Patching and reseal			\$17,100					
58	WHITE RD	2	Lefroy 0.00	Mid section 0.30	300	7	2100	\$10,500	x			Patching and reseal						\$10,500		
59	WHITE RD	2	Mid sect 0.30	Fleay 1.47	1170	4	4660	\$23,400	x			Patching and reseal						\$23,400		
59	SYDNEY HALL WAY	5	50% 0.00	south sect 0.34	340	8.3	2822	\$14,110	x			Patching and reseal					\$14,110			
59	SYDNEY HALL WAY	3	50% 0.00	east sect 0.34	340	8.3	2822	\$14,110	x			Patching and reseal							\$17,400	
60	BUTLER ST	3	Doney 0.00	Harmer 0.29	290	12	3480	\$17,400	x			Patching and reseal							\$18,450	
60	BUTLER ST	1-2	Harmer 0.29	Herald 0.70	410	9	3690	\$18,450	x			Patching and reseal								
61	PALMER ST	3	Havelock 0.00	Savage 0.69	690	9	6210	\$31,050	x			Patching and reseal	\$31,050.00							
62	HORACE ST	2	Hale 0.00	Havelock 0.16	160	7.6	1216	\$6,080	x			Patching and reseal							\$6,080	
62	HORACE ST	2	Havelock 0.16	Harper 0.27	110	11.4	1254	\$6,270	x			Patching and reseal							\$6,270	
63	SALE ST	2	Federal 0.00	Earl 0.15	150	11.2	1680	\$8,400	x			Patching and reseal					\$2,000.00			
64	ESTON ST	5	Failures in Claydon & near Exeter		50	8	400	\$2,000	x			Repair failures							\$7,200	
64	ESTON ST	3	Claydon 0.00	Exeter 0.18	180	8	1440	\$7,200	x			Patching and reseal								
65	BOOTH ST	5	Failure at rail crossing		100	8	800	\$12,000	x			Repair failures								\$12,000
65	BOOTH ST	1	Havelock 0.00	Graham 0.39	390	7.5	2925	\$14,625	x			Patching and reseal								\$14,625
66	DELLAR ST	2-3	May 0.00	Narrakine 0.36	360	8	2880	\$14,400				Patching and reseal					\$14,400			
66	DELLAR ST	gravel	Narrakine 0.36	to end																
67	GLOUGH PL	4-5	Ashworth 0.00	Cul De Sac 0.08	80	9.8	784	\$3,920	x			Patching and reseal							\$3,920.00	
68	JAMES ST	4	May 0.00	End of road 0.17	170	9	1530	\$7,650	x			Patching and reseal							\$7,650.00	
69	PITT ST	5	Forrest 0.15	Felpear 0.15	150	8	1200	\$6,000	x			Patching and reseal								\$6,000
70	SCADDAN ST	4-5	Claydon 0.67	Cul De Sac 1.27	500	7.6	4560	\$22,800	x			Patching and reseal								\$22,800
71	GRANGER ST	1	Scaddan 0.00	Lefroy 0.40	400	7	2800	\$14,000	x			Apply second coat								\$14,000.00
72	GEORGE ST	4-5	Lefroy 0.00	Wiese 0.75	750	6.3	4725	\$23,625	x			Patching and reseal					\$23,625			
73	WIESE RD	2-3	George 0.00	End road 0.41	410	6.3	2583	\$12,915	x			Patching and reseal								\$12,915
74	RANGE RD	1	Odgers 0.23	Boundary 1.33	1100	7.2	7920	\$39,600				Apply second coat								\$12,915.00
75	GRANITE RD	gravel			0	0	0	\$0												
75	GIBSON ST	2	Mokine 0.00	GSHigh 0.66	660	6	3960	\$19,800	x			Patching and reseal							\$19,800.00	
77	GRAHAM RD	1	Gordon 0.00	Mokine 1.37	1370	9.4	12878	\$64,390	x			Patching and reseal								\$64,390
78	OLDEN ST	5	Forrest 0.30	Furnival 0.15	150	6.3	945	\$4,725	x			Patching and reseal			\$4,725					
79	LEWIS ST	2	Scott 0.00	Furnival 0.21	210	6	1260	\$6,300	x			Patching and reseal					\$6,300			
80	MCCORMICK WY	2	Forrest 0.00	Cul De Sac 0.18	180	8.5	1530	\$7,650	x			Patching and reseal								\$7,650
81	JOHN ST	gravel			0	0	0	\$0												
82	CULLEN ST	gravel			0	0	0	\$0												
83	HALO ST	n/a			0	0	0	\$0												
84	HIVE ST	2-3	Harper 0.00	Argus 0.10	100	7.3	730	\$3,650	x			Patching and reseal								\$3,650
85	CAMM ST	gravel			0	0	0	\$0												
86	SAGAR ST	3	Doney 0.00	Kealley 0.16	160	6.9	1104	\$5,520	x			Patching and reseal								\$5,520
87	KEALLEY	5	Sagar 0.14	200m east 0.34	200	3.7	740	\$3,700	x			Patching and reseal								\$3,700
88	QUIGLEY ST	gravel	Narrakine 0.00	220m to bus co	220	7.6	1672	\$41,800				Construct and seal								\$41,800
88	QUIGLEY ST	2-3	May 0.00	SLK 0.12	120	8	960	\$24,000	x			Patching and reseal								\$24,000
89	SHORT ST	2	Lock 0.00	Hough 0.10	100	9.5	950	\$4,750	x			Patching and reseal								\$4,750
90	HOUGH ST	2-3	Narrakine 0.00	Short 0.59	590	9.4	5546	\$27,730	x			Patching and reseal								\$27,730
91	YALE PL	2-3	Lock 0.00	Hough 0.10	100	9.4	940	\$4,700	x			Patching and reseal								\$4,700
92	HUGHES ST	2	Lock 0.00	Ensign 0.15	150	9.4	1410	\$7,050	x			Patching and reseal								\$7,050
93	WALKER RD	gravel			0	0	0	\$0												
94	NA	n/a			0	0	0	\$0												
95	CRESSWELL ST	1-2	Grey 0.00	Cul De Sac 0.11	110	5	550	\$2,750	x			Patching and reseal								\$2,750
96	NA	n/a			0	0	0	\$0												
97	FLEAY RD	2-3	SLK 0.26	Narrakine 0.95	90	7.2	648	\$3,240	x			Patching and reseal								\$3,240
98	DOWSETT RD	4-5	May 0.00	End road 0.10	100	6.3	630	\$3,150	x			Patching and reseal								\$3,150
99	ELLIOTT SR	3	Narrakine 0.00	End road 0.10	100	5.1	510	\$2,550	x			Patching and reseal								\$2,550
100	WILLIAM KENNEDY WY	2	Fortune 0.00	Park 0.12	120	6.1	732	\$3,660	x			Patching and reseal								\$3,660

2019	Road Name	Condition	Works Section		Length (m)	Width (m)	Work area (m <sup>2</sup> )	Cost	Mgmt	Funding Source	Works Summary - Type of Works to be performed	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019 on
			From Street and SLK	To Street and SLK														
	102 LAVATER ST	1 gravel	Havelock 0.00	Boundary 0.45	450	7.5	3375	\$16,875	x		Apply second coat			\$16,875				
	103 MARTIN RD	gravel			0	0	0	\$0										
	104 BARRON ST	gravel			0	0	0	\$0										
	105 BROWN ST	gravel			0	0	0	\$0										
	106 CHIPPER ST	2	Gordon 0.00	Garfield 0.26	260	5	1300	\$6,500	x		Patching and reseal							\$6,500
	107 TANNER ST	2-3	Earl 0.00	Newman 0.15	150	6	900	\$4,500	x		Patching and reseal					\$4,500.00		
	108 LEAKE ST	2	Earl 0.00	End new 0.14	140	5.7	798	\$3,990	x		Apply second coat			\$3,990				
	108 LEAKE ST	3	End new 0.14	Fairway 0.33	330	5.7	1881	\$9,405	x		Patching and reseal	\$9,405.00						
	109 NEWMAN ST	2-3	Furnival 0.00	Falcon 0.15	150	7.2	1080	\$5,400	x		Patching and reseal			\$5,400				
	110 FLORENCE AVE	3	Clayton 0.00	Cul De Sac 0.18	180	6.2	1116	\$5,580	x		Patching and reseal		\$3,700					\$112,545
	111 ODGERS RD	2	Parry 0.00	End road 0.10	100	7.4	740	\$3,700	x		Patching and reseal							
	112 NARRAKINE RD	2	Flossy 0.00	Clayton 1.83	1830	12.3	22509	\$112,545	x		Patching and reseal							
	112 NARRAKINE RD	1-2	Clayton 1.83	Forrest 2.12	290	11.5	3335	\$16,875	x		Patching and reseal	\$6,375.00						
	112 NARRAKINE RD	1-2	Forrest 2.12	Felapar 2.29	170	7.5	1275	\$6,375	x		Patching and reseal				\$4,275			\$13,680
	113 WALD ST	5	Houch 0.00	DEC 0.09	90	9.5	855	\$4,275	x		Patching and reseal							
	114 STEWART RD	1-2	Graham 0.00	Stewart 0.96	960	7.6	2736	\$13,680	x		Patching and reseal				\$5,180			
	115 PARRY CT	2	Felapar 0.00	Cul De Sac 0.14	140	7.4	1036	\$5,180	x		Patching and reseal							
	116 DAVIES ST	n/a			0	0	0	\$0										
	117 NA	n/a			0	0	0	\$0										
	118 WILLIAM ST	n/a			0	0	0	\$0										
	119 SAVAGE ST	n/a			0	0	0	\$0										
	120 STEWART PL	gravel			0	0	0	\$0										
	121 GOLF COURSE PDE	2	Stewart Rd 0.00	Cul De Sac 0.15	150	7.6	1140	\$5,700	x		Patching and reseal					\$5,700		\$135,000
	122 HAREOUR ST	gravel	Earl 0.00	May 0.75	750	7.2	5400	\$135,000	x		Patching and reseal							
	123 EXETER ST	2	Earl 0.00	Eston 0.09	90	7	630	\$3,150	x		Patching and reseal			\$3,150				
	124 EARL ST NORTH	1-2	Saleyrd 0.00	Exeter 0.23	230	13.7	3151	\$15,755	x		Patching and reseal			\$15,755				
	124 EARL ST NORTH	2-3	Exeter 0.23	Golf Course 0.85	820	10	8200	\$31,000	x		Patching and reseal			\$31,000				
	125 EGERTON ST	3	SLK 0.00	SLK 0.23	230	12.2	2806	\$14,030	x		Patching and reseal			\$14,030				
	127 NA	n/a			0	0	0	\$0										
	128 LYDEKER WY	1	Graham 0.00	Mokne 0.41	410	7.5	3075	\$15,375	x		Patching and reseal				\$15,375			
	129 HOPE RD	gravel			0	0	0	\$0										
	130 MOSS RD	gravel			0	0	0	\$0										
	131 GRAHAM RD WEST	n/a			0	0	0	\$0										
	RANGE RD/MCSBATH ROAD	gravel	Boundary 1.83	SLK 1.67	340	7.2	2448	\$24,480	x		Construct and seal							\$24,480
												\$242,806.00	\$241,480.00	\$226,465.00	\$324,435.00	\$930,415.00	\$354,890.00	\$981,380.00

Item	Year	Length	Width	Res	Mat	Req	Est	Res	Est	Notes	Est	Res	Est	Notes
Way 0.00	Federal 0.06	60	10.5	630			\$3,150			Patching and reseal			\$3,150	
Earl 0.29	Earl 0.29	230	10.5	2415		R2R	\$48,300			Patching and asphalt				
Williams 0.56	Williams 0.56	220	12.5	2750		R2R	\$27,500			Patching and reseal				
Mid block 0.80	Mid block 0.80	800	7.4	5920			\$29,600			Patching and reseal			\$29,600	
Harris 1.00	Harris 1.00	200	11.6	2320			\$11,600			Patching and reseal			\$11,600	
Narrakine 1.26	Narrakine 1.26	1260	11.6	14616		RRG	\$14,616			Patching				See Significant Road program
Gray 0.96	Gray 0.96	960	11.7	11232			\$56,160			Patching and reseal			\$56,160	
Fox 0.49	Fox 0.49	490	10.7	5243			\$26,215			Patching and reseal				
Glyde 0.42	Glyde 0.42	420	11	4620			\$23,100			Patching and reseal				23100
Narrakine 1.23	Narrakine 1.23	810	9.7	7857			\$39,285			Patching and reseal			\$39,285	
Floyed 1.56	Floyed 1.56	330	8	2640			\$13,200			Patching and reseal			\$13,200	
Clayton 0.53	Clayton 0.53	530	11.6	6148		R2R	\$30,740			Patching and reseal			\$30,740	
		0	0	0			\$0							
		0	0	0			\$0							
Federal 0.16	Federal 0.16	90	10	900			\$9,000			Patching and reseal				
Scott 1.19	Scott 1.19	1030	12	12360			\$61,800			Patching and reseal			\$51,800	
Narrakine 1.43	Narrakine 1.43	240	9.2	2208			\$11,040			Patching and reseal			\$11,040	
Federal 0.08	Federal 0.08	80	8	640			\$3,200			Patching and reseal			\$3,200	
Earl 0.30	Earl 0.30	220	8	1760			\$8,800			Patching and reseal			\$8,800	
Glyde 0.52	Glyde 0.52	220	8	1760			\$8,800			Patching and reseal			\$8,800	
Floreat 0.91	Floreat 0.91	390	8	3120			\$15,600			Patching and reseal			\$15,600	
Floreat 1.07	Floreat 1.07	1070	8.7	9309			\$46,545			Patching and reseal			\$46,545	
Narrakine 1.51	Narrakine 1.51	440	11.6	5104			\$25,520			Patching			\$25,520	
Felspar 0.15	Felspar 0.15	150	6.8	1020			\$5,100			Patching and reseal				
Forest 0.30	Forest 0.30	460	4.1	4660			\$6,260			Patching and reseal				
Furnival 0.46	Furnival 0.46	160	8.6	1376			\$6,880			Patching and reseal				
Fathom 0.73	Fathom 0.73	270	8.2	2214			\$11,070			Patching and reseal			\$11,070	
Fortune 0.85	Fortune 0.85	120	8.2	984			\$4,920			Patching and reseal			\$4,920	
Clayton 1.25	Clayton 1.25	400	8.2	3280			\$16,400			Patching and reseal				
GS Hwy 0.35	GS Hwy 0.35	350	12.2	4270			\$21,350			Patching and reseal			\$21,350	
Hillman 0.52	Hillman 0.52	270	9.7	2619			\$13,095			Patching and reseal			\$13,095	
Roe 1.00	Roe 1.00	480	8.9	4272			\$21,360			Patching and reseal			\$21,360	
Fox 1.25	Fox 1.25	250	8.9	2225			\$11,125			Patching and reseal			\$11,125	
De Sac 0.40	De Sac 0.40	400	10.4	4160			\$20,800			Patching and reseal			\$20,800	
Northwood 1.22	Northwood 1.22	880	10.4	9152			\$45,760			Patching and reseal			\$45,760	
Bunbury 0.95	Bunbury 0.95	870	8.2	7134			\$35,670			Patching and reseal			\$35,670.00	
Clayton 0.30	Clayton 0.30	300	7.5	2250			\$11,250			Patching and reseal			\$11,250	
Homer 0.58	Homer 0.58	580	12.2	7076			\$35,380			Repair failure			\$35,380	
Earl 0.16	Earl 0.16	160	8.4	1344			\$6,720			Patching and reseal			\$6,720	
ANZ bank 0.10	ANZ bank 0.10	110	6.5	715			\$10,725			Repair Failure				
Earl 0.22	Earl 0.22	110	6.5	715			\$10,725			Patching and reseal				
Egerton 0.14	Egerton 0.14	140	8.6	1204			\$6,020			Patching and reseal			\$6,020	
Kippling 0.27	Kippling 0.27	270	12.3	3321			\$16,605			Patching and reseal			\$16,605	
450m south	450m south	450	7.6	4440			\$5,700			Patching and reseal			\$5,700	
Bannister 0.23	Bannister 0.23	230	7.6	1748			\$8,740			Patching and reseal			\$8,740	
Havelock 0.22	Havelock 0.22	220	11.4	2508			\$25,080			Patching and reseal			\$25,080	
Argus 0.44	Argus 0.44	220	11.4	2508			\$25,080			Patching and reseal			\$25,080	
Gray 0.77	Gray 0.77	330	11.4	3762			\$9,405			Patching			\$9,405	
Walker 0.56	Walker 0.56	560	7.5	4200			\$3,750			Patching and reseal			\$3,750	
Doney 1.72	Doney 1.72	1160	10.5	12180			\$60,900			Patching and reseal			\$60,900.00	
Earl 0.18	Earl 0.18	180	7	1260			\$6,300			Patching and reseal			\$6,300	
Garfield 0.26	Garfield 0.26	260	9.7	2522			\$12,610			Patching and reseal			\$12,610	
Moore 0.48	Moore 0.48	220	9.7	2134			\$10,670			Patching and reseal			\$10,670	
Burnes 0.71	Burnes 0.71	230	9.7	2231			\$11,155			Patching and reseal			\$11,155	
Gray 0.93	Gray 0.93	220	9.7	2134			\$10,670			Patching and reseal			\$10,670	
Gray 0.88	Gray 0.88	880	8.1	7128			\$35,640			Patching and reseal			\$35,640	
Kipling 0.27	Kipling 0.27	270	11.2	3024			\$15,120			Patching and reseal			\$15,120	
Left curve 0.14	Left curve 0.14	140	10.1	1414			\$7,070			Patching and reseal			\$7,070	
Falsnar 0.24	Falsnar 0.24	100	10.1	1010			\$5,050			Patching and reseal			\$5,050.00	

Doney to

Moss St  
0.75-0.8;

Hartoge

See Significant Road program







**TOWN OF NARROGIN - FIVE YEAR SIGNIFICANT ROAD PROGRAMME - 2013 - 2017**

Road No.	Road Name	Condition	Works Section										2017 onward								
			From Street and SLK	To Street and SLK	5 m	10 m	Work area (m <sup>2</sup> )	Cost	Re	Maint	Reason	Funding Source		Works Summary - Type of Works to be performed	2013/13	2014/14	2015/15	2016/16	2017 onward		
3	FORREST ST	2	Federal 0.00	Narrakine 1.26	1260	11.6	14616	\$73,080	x				RRG	Patching and reseal					\$73,080.00		
35	LEFROY ST	1	Clayton 0.00	Williams 1.27	1270	10.5	13335	\$66,875	x				RRG	Patching and reseal						\$66,875.00	
47	CLAYTON RD	1-2	Eart 0.00	Mid block 0.16	180	12.5	2000	\$5,000	x				RRG	Patching and reseal						\$5,000.00	
47	CLAYTON RD	1-2	Mid block 0.16	Mid block 1.03	870	17.6	15312	\$38,280	x				RRG	Patching and reseal						\$38,280.00	
47	CLAYTON RD	1-2	Mid block 1.03	Mid block 1.77	740	12	8680	\$22,644	x				RRG	Patching and reseal						\$22,644.00	
47	CLAYTON RD	1-2	Mid block 1.77	Wiese 2.67	900	7.3	6570	\$16,754	x				RRG	Patching and reseal						\$16,754.00	
51	MOKINE RD	3-4	GS Hwy 0.00	Gibson 0.34	340	6.3	2142	\$10,710	x				RRG	Patching and reseal	\$10,710.00					\$10,710.00	
101	FEDERAL ST	2	Salb 0.00	Clayton 0.36	360	11	3960	\$19,800	x				RRG	Patching and reseal		\$19,800.00				\$19,800.00	
101	FEDERAL ST	2	clayton 0.36	Herald 1.32	960	11	10560	\$211,200	x				RRG	Patching and reseal	\$100,000.00	\$11,200.00				\$112,200.00	
101	FEDERAL ST	2	Herald 1.32	GS Hwy 1.69	370	11	4070	\$20,350	x				RRG	Patching and reseal	\$20,350.00					\$20,350.00	
112	NARRAKINE RD	2	Fleay 0.00	Clayton 1.83	1830	12.9	20508	\$112,545	x				RRG	Patching and reseal						\$112,545.00	
112	NARRAKINE RD	1-2	Clayton 1.83	Forrest 2.12	290	11.5	3335	\$16,675	x				RRG	Patching and reseal					\$16,675.00	\$0.00	
112	NARRAKINE RD	1-2	Forrest 2.12	Feltpaar 2.29	170	7.5	1275	\$6,375	x				RRG	Patching and reseal	\$11,025.00					\$6,375.00	\$0.00
126	HERALD ST	2	Federal 0.00	0.21	0.21	210	10.5	2205	\$11,025	x			RRG	Patching and reseal		\$4,550.00				\$4,550.00	\$0.00
126	HERALD ST	2	0.34	Yilliminning 1.47	130	7	910	\$4,550	x				RRG	Patching and reseal						\$4,550.00	\$0.00
126	HERALD ST	1	0.34	Yilliminning 1.47	1130	9	10170	\$50,850	x				RRG	Patching and reseal						\$50,850.00	\$0.00
															\$142,085.00	\$146,290.00	\$126,090.00	\$146,980.00	\$149,252.50		







## 10.1.003      MODIFICATION AND EXTENSION OF ST JOHN AMBULANCE SUB-CENTRE – NO 36 (LOT 1621) JOHNSTON STREET, NARROGIN

**File Reference:** IPA167222 & A253320  
**Disclosure of Interest:** Nil  
**Applicant:** St John Ambulance – Narrogin Sub Centre  
**Previous Item Nos:** Nil  
**Date:** 14 January 2016  
**Author:** Brian Robinson, Director Technical & Environmental Services

### Attachments

- Aerial Photograph of the property.
- Copy of submitted application for planning consent.

### Summary

Council is requested to determine a proposal by St John Ambulance for the construction of an Ambulance Room at the Narrogin Sub-Centre.

### Background

The subject property is crown land having an area of 1,719m<sup>2</sup>, located on the corner of Johnston and Falcon Street in the south western portion of the Town Centre.

Residential development is located to the east and south of the property, whilst land to the west is developed with the Narrogin Hospital and associated medical facilities. To the north a 13 metre wide portion of Crown Reserve No 10846, being part of the Regional Hospital Site developed for driveway access to the rear of separates the property from Lot 1707, which has been developed for residential purposes by the Upper Great Southern Health Service.

As shown in attachment No 1, the site is currently developed with the Narrogin Sub-Centre of St John Ambulance, being a single storey brick building with colourbond roof containing three ambulance bays and other facilities associated with the sub-centre.

Existing ambulance access to the building is restrictive. As a result the applicants are proposing to:

- a) construct a 10m by 15m extension on the northern side of the building permitting Ambulances to drive through; and
- b) removal of the existing three roller doors, with the most southern roller door to be widened and a personal access door to be introduced to the front of the building.

If approved, the extension will be constructed with a nil setback to the northern boundary using tilt up concrete panel construction. A wall height of approximately 4.5m is proposed to facilitate 3.6m high roller doors. Colourbond roofing is proposed to match the existing building.

## Comment

To assist Council in determining the application, the following comments are offered:

### Zoning

The provisions of the Town of Narrogin's Town Planning Scheme No 2 (TPS No 2) include the subject land within the "Community Zone". This zone also applies to the property to the north and the Narrogin Regional Hospital to the west.

As stated in the Zoning and Development Table for the Community Zone, *"The uses permitted in this zone embrace a wide variety of community activities from public facilities such as hospitals to private recreation facilities..."*

### Land Use Classification

The proposed land use is not consistent with any of the land use definitions contained within TPS No 2, Western Australian Planning Regulations or the model scheme text.

The use is best classified as an "Emergency Services Facility" which Victorian Planning Provisions define as follows:

*"Land used to provide facilities for emergency services, such as fire prevention and ambulance services. It may include administrative, operational or storage facilities associated with the provision of emergency services."*

### Permissibility

An Emergency Services Facility is not mentioned in the list of use classes, nor is it defined by the Scheme or Town Planning Regulations. As a result the use may be considered as a "Use Not Listed".

That said, examination of Council records confirms that the Ambulance Sub Centre was established and operational prior to the gazettal of TPS No 2 in June 1994 and therefore qualifies as a non-conforming use.

In accordance with clause 4.1 of the Scheme, where any land, building or structure was being lawfully used for a purpose not permitted by TPS No 2, that use may continue as a non-conforming use subject to the following restrictions:

- The use shall not extend beyond the boundaries of the property being used at the time of gazettal;
- A building may not be altered or extended other than in conformity with the relevant provisions of the Scheme;

### Setbacks

The Zoning and Development Table for the "Community Zone" identifies that development within that zone is required to comply with the following setbacks:



Front: 11 metres;

Rear: 7.5 metres;

Sides: 2 metres per storey

The existing development complies with these setbacks.

As demonstrated on the submitted plans, the applicants are proposing to construct the building extension slightly forward of the existing building. This will result in a front setback of 9 metres. In addition in order to accommodate the extension within a limited space, the applicants are proposing to construct the extension with a nil setback to the northern side boundary.

Given that the proposal does not comply with the front and side setback requirements the application may only be determined through a relaxation of the standards prescribed by the Scheme.

#### Relaxation of Standards

As prescribed by clause 6.1 of TPS No 2, where an application for planning consent for development does not comply with a standard or requirement prescribed by the Scheme, the Council may still approve the proposal, provided that Council is satisfied that:

- (i) *Approval to the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the scheme objectives.*
- (ii) *The non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and*
- (iii) *The spirit and purpose of the requirements or standards will not be unreasonably departed from thereby.*

Approval to the subject application involves the relaxation of the front setback to Johnston Street from 11 metres to 9 metres and relaxation of the side setback from 2 metres to a nil setback.

In respect of the front setback, it is noted that Lot 1707 to the north has been developed with two single storey dwellings that have been constructed with a setback of approximately 6 metres to Johnston Street. It is also noted that a residential garage (directly opposite Fathom Street) has been constructed with a setback of 1m to Johnston Street. Approval of a 9 metre setback as proposed will therefore not detrimentally impact on the Johnston streetscape or amenity of the area.

Given that Lot 1707 is also included in the "Community" Zone, a precedent has been set in respect of relaxing setbacks to Johnston Street in this zone.

As detailed in the background section of this report, land immediately abutting the northern side boundary is developed as a driveway for the Regional Hospital site. Given this, relaxation of the side setback requirements to permit a nil setback will not detrimentally impact on the amenity of the adjacent property.

## Consultation

- Nil

## Statutory Environment

The Town of Narrogin's prior planning consent is required for all development, except those forms of development detailed in clause 6.1.3 of the Scheme.

In determining an application for planning consent, clause 6.4 requires that Council takes into consideration various matters, including, but not limited to:-

- (b) *the size, shape and character of the land to which the application relates and the view from the building and interruption of the view likely to be caused by the proposed building;*
- (d) *the existing and likely future character and amenity of the neighbourhood....; and*
- (k) *the position of the proposed buildings and their effect on adjoining buildings or land.*

## Policy Implications

Council's adopted Policy No D1 grants the Chief Executive Officer delegated authority to determine various types of applications for planning consent that comply with all requirements of TPS No 2 and adopted Policies. In this case delegated authority is not applicable as the application relates to extension of a development with non-conforming use rights and approval to the application requires a relaxation of the development standards applicable to the Zone.

## Financial Implications

The required planning application fee has been paid in accordance with the Town of Narrogin's schedule of fees and charges adopted as part of the 2015/16 annual budget.

## Strategic Implications

The modification and extension of the St John Ambulance Narrogin Sub Centre is consistent with objective 2.10 of the Town of Narrogin Strategic Community Plan 2012-2022, being to *"Provide support and encouragement for volunteers and local service groups."*

## Voting Requirements

Simple Majority

**COUNCIL RESOLUTION 0216.006 and Officer's Recommendation**

**Moved: Cr Bartron**

**Seconded: Cr Fisher**

That Council:

Grant planning consent to the proposed modification and extension of the St John Ambulance - Narrogin Sub Centre located at No 36 (lot 1621) Johnston Street, Narrogin subject to compliance with the following conditions:

1. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Town, is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. All drainage run-off associated with the development hereby approved shall be contained on site or connected to the Town's stormwater drainage system to the satisfaction of the Chief Executive Officer.
4. The northern face of the proposed boundary wall on the northern side boundary shall be finished with a fair face finish to the satisfaction of the Chief Executive Officer.

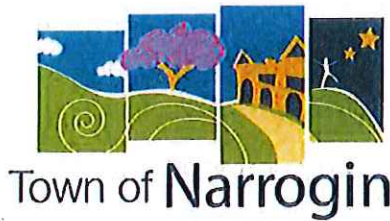
Advice to Applicant:

1. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.

**CARRIED 8/0**



\$640.00  
Application Fee



Town of Narrogin  
RECEIVED

Directed to: Brian

13 JAN 2016

Ref No: NA167222

Property File: A253320

Subject File: \_\_\_\_\_

C. Plan No: \_\_\_\_\_

TOWN PLANNING SCHEME NO. 2  
DISTRICT SCHEME

APPLICATION FOR PLANNING CONSENT

I/We St John Ambulance Narrogin Sub Centre  
(Full Name of Applicant)

of PO Box 1125 Narrogin Postcode 6312  
(Address for Correspondence)

hereby apply for planning consent to:

- (1) use the land described hereunder for the purpose of  
Volunteer Ambulance Service
- (2) erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached).

The existing use of the land is: Provision of an ambulance service to the community of Narrogin and surrounding districts.

The approximate cost of the proposed development is: \$ 300,000

The estimated time of completion is: December 2016

The approximate number of persons to be housed/ employed when the development is completed is: 40 volunteers

TITLES OFFICE DESCRIPTION OF LAND

LOCALITY PLAN

(Indicate distance to nearest intersecting street)

HOUSE NO: 36 STREET: Johnstone

LOT NO: 1621 PLAN OR DIAG: \_\_\_\_\_

LOCATION NO: P185165

CERTIFICATE OF TITLE: VOLUME: \_\_\_\_\_ FOLIO: \_\_\_\_\_

LOT DIMENSIONS

SITE AREA: 1720 square metres

FRONTAGE: 43 metres

DEPTH: 40 metres

**AUTHORITY**

SIGNATURE OF APPLICANT: *Grant Hamer* DATE: 6/12/15

NOTE: WHERE THE APPLICANT IS NOT THE OWNER THE OWNER'S SIGNATURE IS REQUIRED.  
NOTE: NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

SIGNATURE OF OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION OUTLINED BELOW.

**THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE**

**PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT**

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless specifically exempted by the Council:

- (a) indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- (b) indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- (c) indicate the position, type and height of all existing trees on the site and indicate those to be retained and those to be removed;
- (d) indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- (e) indicate site contours and details of any proposed alteration to the natural contour of the area;
- (f) indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- (g) indicate site dimensions and be to metric scale.

**FOR OFFICE USE ONLY**

File Reference: \_\_\_\_\_

Application Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date of Approval / Refusal: \_\_\_\_\_

Date of Notice of Decision: \_\_\_\_\_



**Town of Narrogin**

PO Box 188  
NARROGIN WA 6312  
Ph: 08 9881 1944 Fax: 08 9881 3092  
Email: [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)  
Web: [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)

**RECEIPT / TAX INVOICE**  
ABN 46 684 581 944

St John Ambulance

Receipt Number: 33706  
Receipt Date : 13.01.16

Receipt Type Detail	Amount
Miscellaneous	\$640.00
Planning Application Fees 36 Johnstone street Narrogin Sub Centre Account: 131006000	
* GST Exclusive Charge	\$640.00
* GST	\$0.00
<u>Cash</u> \$0.00	
<u>Cheque</u> \$0.00	
<u>Other</u> \$640.00	
<b>Total</b>	<b>\$640.00</b>
Tendered	\$640.00
Change Given	\$0.00
Round Amount	\$0.00

*Thank you for your payment*

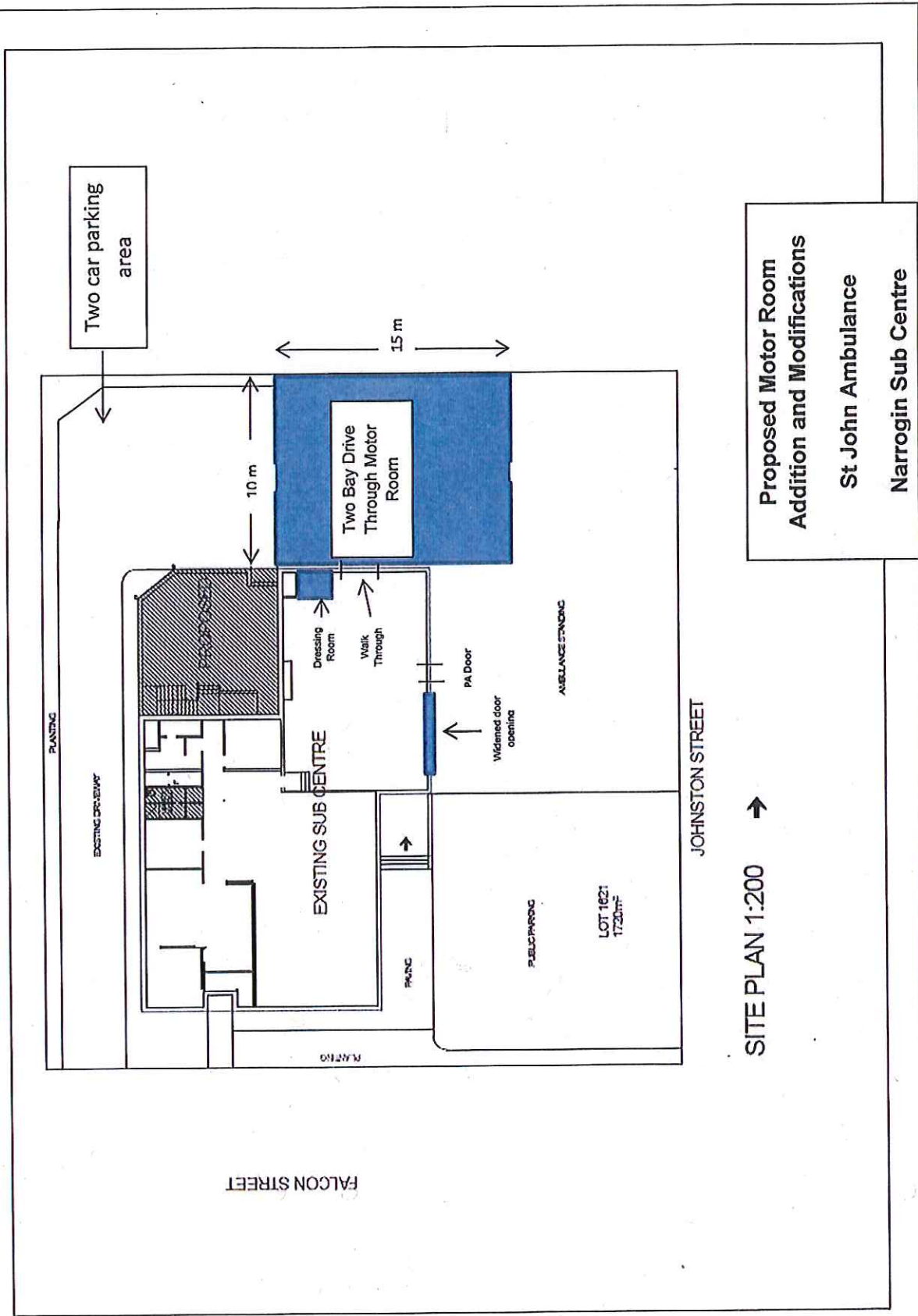


Government of Western Australia  
Department of Fire & Emergency Services  
Great Southern Region

Grant Hansen  
Area Officer



10 Williams Road Narrogin 6312  
PO Box 1138 Narrogin 6312  
Tel (08) 9881 3893 Fax (08) 99881 3894  
Mobile 0427 012 948  
[Grant.Hansen@dfes.wa.gov.au](mailto:Grant.Hansen@dfes.wa.gov.au) [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)



**Proposed Motor Room  
Addition and Modifications**  
St John Ambulance  
Narrogin Sub Centre

SITE PLAN 1:200 →



## 10.2 CORPORATE AND COMMUNITY SERVICES

### 10.2.004 EXPENSES INCURRED BETWEEN THE TOWN AND SHIRE OF NARROGIN

**File Reference:** 14.8.1  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 2 February 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

#### Attachments

Nil

#### Summary

It is presented to Council to enhance the spirit of cooperation between the town and Shire to approve costs to be incurred for staff and plant time to be allocated to "minor" projects that may benefit the other organisation noting that it is for the greater benefit of the new organisation.

#### Background

Both the Town and the Shire of Narrogin are incurring expenses towards the merger and joint works currently. Although there is four-and-a-half months until the formal merger in many instances the organisations have already merged and joint works are difficult to avoid.

#### Comment

The request to acknowledge works being performed but to not complicate matters by invoicing each council for what is perceived as being minor is important to not slow down other important processes across the organisation.

However, any works being performed that can be recouped from the merger account will still be invoiced from the Shire to the Town; however, it is noted that the ability to do this is limited to certain activities. For example currently the Town of Narrogin is allocating a large amount of staff time to the Merger process through the administration and finance departments that is not claimable as it does not meet the requirements.

If the Town was to take a formal stance on these activities, which is felt by the officer to be unreasonable at this stage, there would be substantial invoicing to the Shire for contributions to these costs. On the reverse side there is also some works being performed by Shire staff for the merger as well, that cannot be claimed, although this is limited. However, the Shire are invoicing the Town for minor activities which, as stated, is not being reciprocated by the Town to the Shire.

In addition to this both works crews are working together in a very limited capacity whilst the Human Resources requirements are being finalised. Neither Works Crews are to be

requested to perform additional work that will delay or remove staff or plant from a works site that will negatively impact on the operations. However, if there is a down period and either crew can be utilised to expedite projects to completion prior to 30 June 2016, staff and plant can be allocated but not cash expenses will be incurred by the other Council.

The CEO has spoken with the Shire Works Manager regarding the proposal and he is comfortable with this arrangement as long as the priority is on the budgeted works which, as has been stated, is the organisation's key focus and only "Down Time" is reallocated.

In discussions with the newly appointed Executive Manager of Development and Regulatory Services, Mr Azhar Awang, all Town Planning and building applications from the Shire is requested to be processed through the Town to ensure consistency in advice and a familiarisation of the issues being presented prior to merger. Again, in this instance, if the resolution is approved the Town would not seek reimbursement for these tasks.

### **Consultation**

- Mr Torre Evans – Shire Executive Manager
- Mr Gary Rasmussen - Shire of Narrogin Works Manager

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

As the new entity is only 18 weeks away from being formed the implications of writing continual tax invoices for minor matters is tapping staff time and energy and adding a level of complexity to the merger and a level of angst between the two organisations' staff that is not needed.

### **Strategic Implications**

The merger process has greatly increased in speed and involvement from many staff members and needs to remain the core focus of the both organisations until the merger date and then of the new organisation until the majority of issues are resolved.

### **Voting Requirements**

Absolute Majority

**COUNCIL RESOLUTION 0216.007 and Officer's Recommendation**

**Moved: Cr Ward**

**Seconded: Cr Kain**

That Council:

To enhance the spirit of cooperation between the Town and Shire, agree in principle that all tasks that cross between the Town and Shire of Narrogin, that only require labour or plant and do not affect the providing local governments set/planned works or projects, be absorbed by the providing Local Government for the betterment of the merged entity.

Tax Invoices will only be raised for significant matters or to ensure that all merger costs to be recouped are facilitated.

**CARRIED 8/0  
BY ABSOLUTE MAJORITY**

7.47pm Cr McKenzie declared an interest in the following item and departed chambers.

## 10.2.005 WRITE OFF OUTSTANDING DEBTS

**File Reference:** 12.7.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 1 February 2016  
**Author:** Rhona Hawkins, Manager Finance

### Attachments

Nil

### Summary

That Council authorise the write-off of the following outstanding invoices totalling \$12,123.18.

Debtor No	Invoice No	Amount	Description	Date of Invoice	Age of Debt
447	6723	280.00	JHCC Hire 30/10/13 - Disputed No supportive documentation	20/06/2014	559
484	6976	210.00	Monumental Masons Licence/Permit for Headstone - no supportive documentation to prove headstone was erected	30/10/2014	427
513	7166	456.00	Refuse - Oil Waste - No supportive documentation	27/03/2015	279
41	TAKE UP	377.66	No supportive documentation	30/11/2012	1126
21	TAKE UP	987.00	No supportive documentation/Unable to locate Debtor	30/11/2012	1126
22	TAKE UP	4,255.52	No supportive documentation	30/11/2012	1126
211	5229	4,224.00	Private works block cleared/Unable to locate Debtor	22/01/2013	1073
154	TAKE UP	453.00	No supportive documentation	30/11/2012	1126
	5226	880.00	Private works block cleared/Unable to locate Debtor/Skip trace unsuccessful	22/01/2013	1074
8		12,123.18			

### Background

The Finance Department has recently carried out a review of all outstanding debts. Statements and copies of invoices were posted to all customers with overdue accounts, together with a letter requesting the customer make contact with myself prior to 23 January 2016 should they be experiencing any difficulty in making payment or if payment was made to advise the date and method of payment so our records could be amended.

## Comment

A number of the "very old" outstanding debts have now been paid or we have been requested to provide further information so the debt can be paid. However there still remains nine debts which the author considers to be "irrecoverable", due to the fact they are "Take Up" system balances from the old Authority accounting system or there is no supportive documentation on file, therefore, it would be unlikely to substantiate the debt in a court of law.

It is disappointing when Council is requested to make such write offs, however a thorough review of outstanding debts has now been completed.

## Consultation

- Colin Bastow, Director of Corporate Services

## Statutory Environment

*Section 6.12 (1) (c) of the Local Government Act 1995* **Power to defer, grant discounts, waive or write off debts** states that "a local government may write off any amount of money, which is owed to the local government."

## Policy Implications

Nil

## Financial Implications

Estimated income in accordance with the 2015/16 Budget will be lower than anticipated.

## Strategic Implications

Nil

## Voting Requirements

Absolute Majority

**COUNCIL RESOLUTION 0216.008 and Officer's Recommendation**

**Moved: Cr Bartron**

**Seconded: Cr Fisher**

That Council:

Authorise the write-off of the following outstanding invoices totalling \$12,123.18.

Debtor No	Invoice No	Amount	Description	Date of Invoice	Age of Debt
447	6723	280.00	JHCC Hire 30/10/13 - Disputed No supportive documentation	20/06/2014	559
484	6976	210.00	Monumental Masons Licence/Permit for Headstone - no supportive documentation to prove headstone was erected	30/10/2014	427
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41	TAKE UP	377.66	No supportive documentation	30/11/2012	1126
21	TAKE UP	987.00	No supportive documentation/Unable to locate Debtor	30/11/2012	1126
22	TAKE UP	4,255.52	No supportive documentation	30/11/2012	1126
211	5229	4,224.00	Private works block cleared/Unable to locate Debtor	22/01/2013	1073
154	TAKE UP	453.00	No supportive documentation	30/11/2012	1126
	5226	880.00	Private works block cleared/Unable to locate Debtor/Skip trace unsuccessful	22/01/2013	1074
<u>8</u>		<u>12,123.18</u>			

**CARRIED 7/0  
BY ABSOLUTE MAJORITY**

7.56pm

Cr McKenzie returned to chambers.

## 10.2.006 WRITE OFF SMALL DEBTS

**File Reference:** 12.7.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 1 February 2016  
**Author:** Rhona Hawkins, Manager Finance

### Attachments

Nil

### Summary

That Council authorise the write-off of the following outstanding invoices totalling \$866.71.

Debtor No	Invoice No	Amount	Description	Date of Invoice	Age of Debt
440	6683	50.00	Refuse	18/06/2014	561
124	TAKE UP	35.00		30/11/2012	1126
5	7012	5.00	Refuse	20/11/2014	406
	7067	12.50	Refuse	17/12/2014	380
475	6968	14.50	Refuse	16/10/2014	441
492	7019	57.60	Did not use Kitchen	27/11/2014	399
373	6596	75.00	Refuse	6/05/2014	604
515	7267	80.00	Refuse - error in charge rate	1/05/2015	244
77	TAKE UP	62.50		30/11/2012	1126
212	6934	14.50	Refuse	3/09/2014	484
473	6959	14.50	Refuse	16/10/2014	441
296	5753	28.00	Refuse	12/06/2013	932
494	7028	30.00	Refuse	27/11/2014	399
460	6849	50.00	Animal Control Euthanize Dog	28/07/2014	521
292	5698	25.00	Refuse	10/06/2013	934
91	7146	28.00	Refuse	12/03/2015	294
480	7266	9.09	Uniforms	30/04/2015	245
493	7025	121.00	Lost Books/DVDs	27/11/2014	399
510	7148	45.92	Lost Book	12/03/2015	294
401	6440	25.00	Refuse	27/02/2014	672
491	7037	83.60	Audio Reading	20/11/2014	406
<u>19</u>		<u>866.71</u>			

## Background

The Finance Department has recently carried out a review of all outstanding debts. Statements and copies of invoices were posted to all customers with overdue accounts, together with a letter requesting the customer make contact with myself should they be experiencing any difficulty in making payment or, if payment was made, to advise the date and method of payment so our records could be amended.

## Comment

The debts requested to be written off in this report are deemed "irrecoverable". Most of the outstanding invoices relate to refuse charges raised prior to June 2015, which was a time where recordkeeping was not strong at the Refuse Site. It is suspected payment of these invoices could have been receipted incorrectly as a "Miscellaneous Receipt" instead of a "Payment" off the invoice and have not been able to be tracked.

It is disappointing when Council is requested to make such write offs, however a thorough reconciliation of outstanding debts has now been completed.

The debts are relatively small in nature and any further effort to recover them would cost Council more than the income received.

## Consultation

- Colin Bastow, Director of Corporate Services

## Statutory Environment

*Section 6.12 (1) (c) of the Local Government Act 1995* **Power to defer, grant discounts, waive or write off debts** states that "a local government may write off any amount of money, which is owed to the local government."

## Policy Implications

Nil

## Financial Implications

Estimated income in accordance with the 2015/16 Budget will be lower than anticipated.

## Strategic Implications

Nil

## Voting Requirements

Absolute Majority



**COUNCIL RESOLUTION 0216.009 and Officer's Recommendation**

**Moved: Cr Bartron**

**Seconded: Cr Fisher**

That Council:

Authorise the write-off of the following outstanding invoices totalling \$866.71.

Debtor No	Invoice No	Amount	Description	Date of Invoice	Age of Debt
440	6683	50.00	Refuse	18/06/2014	561
124	TAKE UP	35.00		30/11/2012	1126
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91	7146	28.00	Refuse	12/03/2015	294
480	7266	9.09	Uniforms	30/04/2015	245
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401	6440	25.00	Refuse	27/02/2014	672
491	7037	83.60	Audio Reading	20/11/2014	406
<u>19</u>		<u>866.71</u>			

**CARRIED 8/0  
BY ABSOLUTE MAJORITY**

## 10.2.007 DONATION TO THE LORD MAYOR'S DISTRESS RELIEF FUND

**File Reference:** 15.3.1  
**Disclosure of Interest:** Nil  
**Applicant:** City of Perth Lord Mayor  
**Previous Item Nos:** Nil  
**Date:** 3 February 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

Nil

### Summary

It is presented to Council to make a contribution to the Lord Mayor's Distress Relief Funds from current budget provisions.

### Background

The Lord Mayor, on a yearly basis, requests that local Governments consider making a donation/allocation to the Relief Fund. This fund assists Local Governments and communities in the time of disaster providing some relief.

### Comment

Narrogin has been fortunate to not have had a natural disaster that would call on the Lord Mayor's Relief Fund; however, other Local Governments in the last few years have not been so fortunate and have required assistance.

As such, it is felt pertinent that Council consider making an allocation that can be absorbed within the budget to the fund to show Council's commitment to the fund and other Local Governments.

It is proposed to advise the Lord Mayors Distress Relief Fund to invoice Council for \$1,000 as this allocation would be contained within the Donations to Community Groups account.

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

This donation is wholly contained within the budget allocation.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION 0216.010 and Officer's Recommendation**

**Moved: Cr Fisher**

**Seconded: Cr Kain**

That Council:

Approve the donation of \$1,000 towards the Lord Mayor's Distress Relief fund from the Town Council Donations Account.

**CARRIED 8/0**

## 10.2.008 RAILWAY DAM IMMIGRANT CAMP PROJECT

**File Reference:** 2.10.1  
**Disclosure of Interest:** Nil  
**Applicant:** Mr Gary Norwell  
**Previous Item Nos:** Nil  
**Date:** 4 February 2016  
**Author:** Mr Aaron Cook - Chief Executive Officer

### Attachments

- Aerial Map of proposed location
- Sketched drawings of the proposed monument
- Wording for the plaques

### Summary

This item is presented to Council to approve the project and endorse the construction of the monument and the wording for the plaques. There will be some additional signage but this has not been formalised yet and forms a small part of the overall project.

### Background

Contact was first made in the middle of last year from the applicant and since that time the CEO has worked with the group to obtain, on their behalf, the funding from Lotterywest. What was seen as a small project requiring little input has taken some considerable time from the CEO to facilitate it to this point. The applicant and small team have spent considerable time sourcing materials, assistance and doing historical work.

### Comment

It is presented to approve the attached monument drawings, its location and wording for the plaques.

The location of the monument and signage board shown within the attachment by a star is well above the high point of the dam and has a brick base so that even if the water reaches this during a flash swell there is another 260mm of height. The overflow of the dam would have already released by this stage. The designs for these items are shown within the attachments. This project has involved many direct descendants from the people who lived at the immigrant camp and has resulted in substantial volunteer commitment and donations of materials.

Council's commitment to the project was for \$1,300 which formed part of the overall budget presented to Lotterywest and has been approved; however, the Council commitment will not be required until the 2016/17 budget period. Please note that the applicant has a request in with Lotterywest to increase their approved grant by approximately \$500 to cover the cost of additional materials. Councillors have been briefed of this project previously at the Monthly Briefing Session and discussions have taken place with the Mayor and Cr Ward.

Activity	Volunteers	Town	Lotterywest
Provide & install granite boulder	\$500	\$0	\$0
Concrete base	\$200	\$0	\$0
Chisel rock to suit plaque	\$200	\$0	\$0
Fabrication of suitably worded plaque*			\$1300
Hire of equipment for unveiling ceremony		\$300	
Morning tea for 200? guests		\$1000	
Monument at Railway Dam for Rail workers	\$1000		\$0
Information Panel at Railway Dam			\$500
A3 sign in Gibson street for MRD camp			\$300
A3 sign at Railway Tent camp site			\$300
<b>Totals</b>	<b>\$1900</b>	<b>\$1300</b>	<b>\$2400</b>

### Consultation

- Mr Gary Norwell and Team
- Mayor Ballard
- Cr Ward
- Lotterywest

**Statutory Environment - Nil**

**Policy Implications - Nil**

### Financial Implications

The commitment of approximately \$1,300 within next year's budget for the opening ceremony.

**Strategic Implications - Nil**

### Voting Requirements

Simple Majority

<b>COUNCIL RESOLUTION 0216.011 and Officer's Recommendation</b>
---

**Moved: Cr Russell**

**Seconded: Cr Ward**

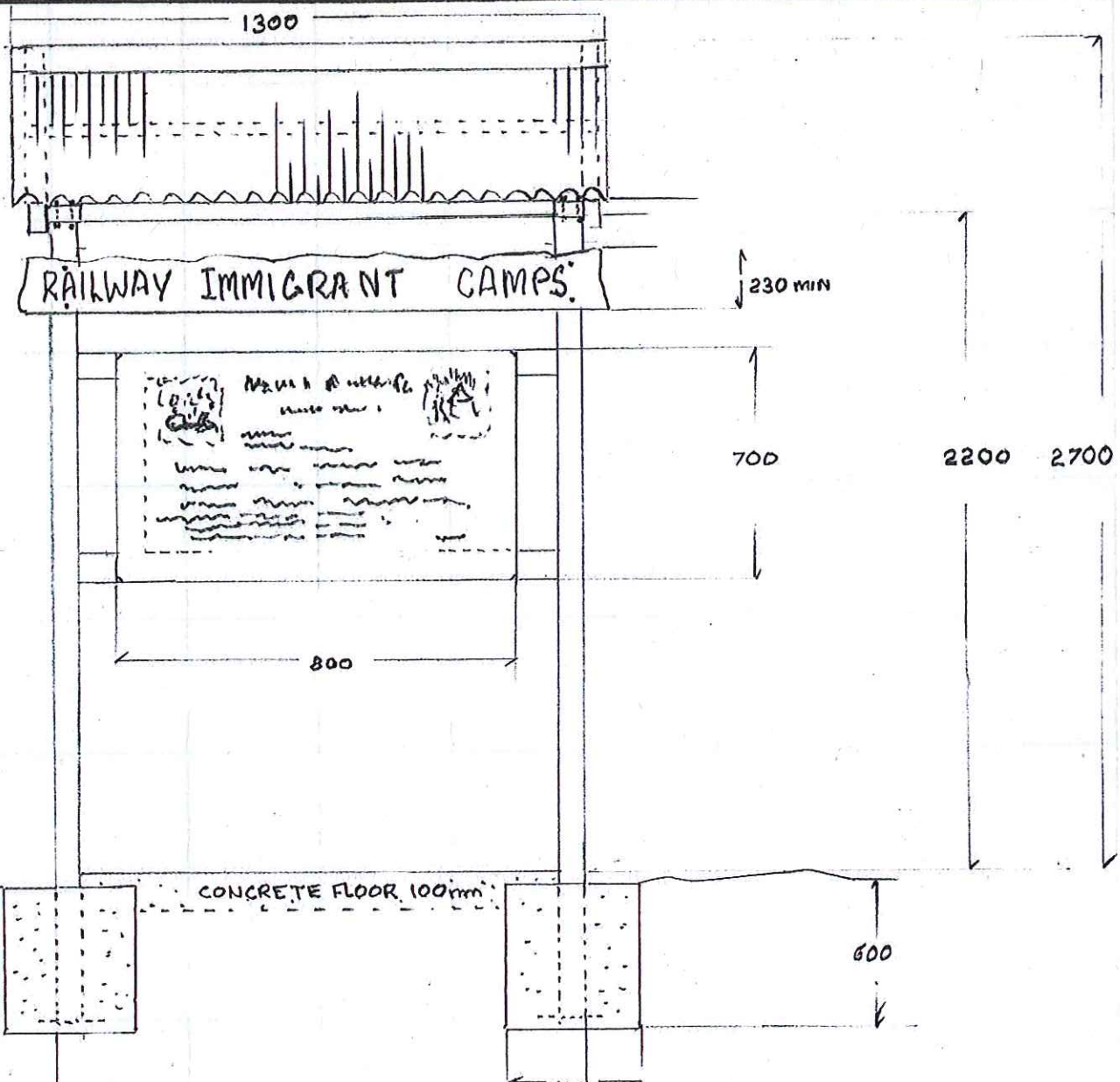
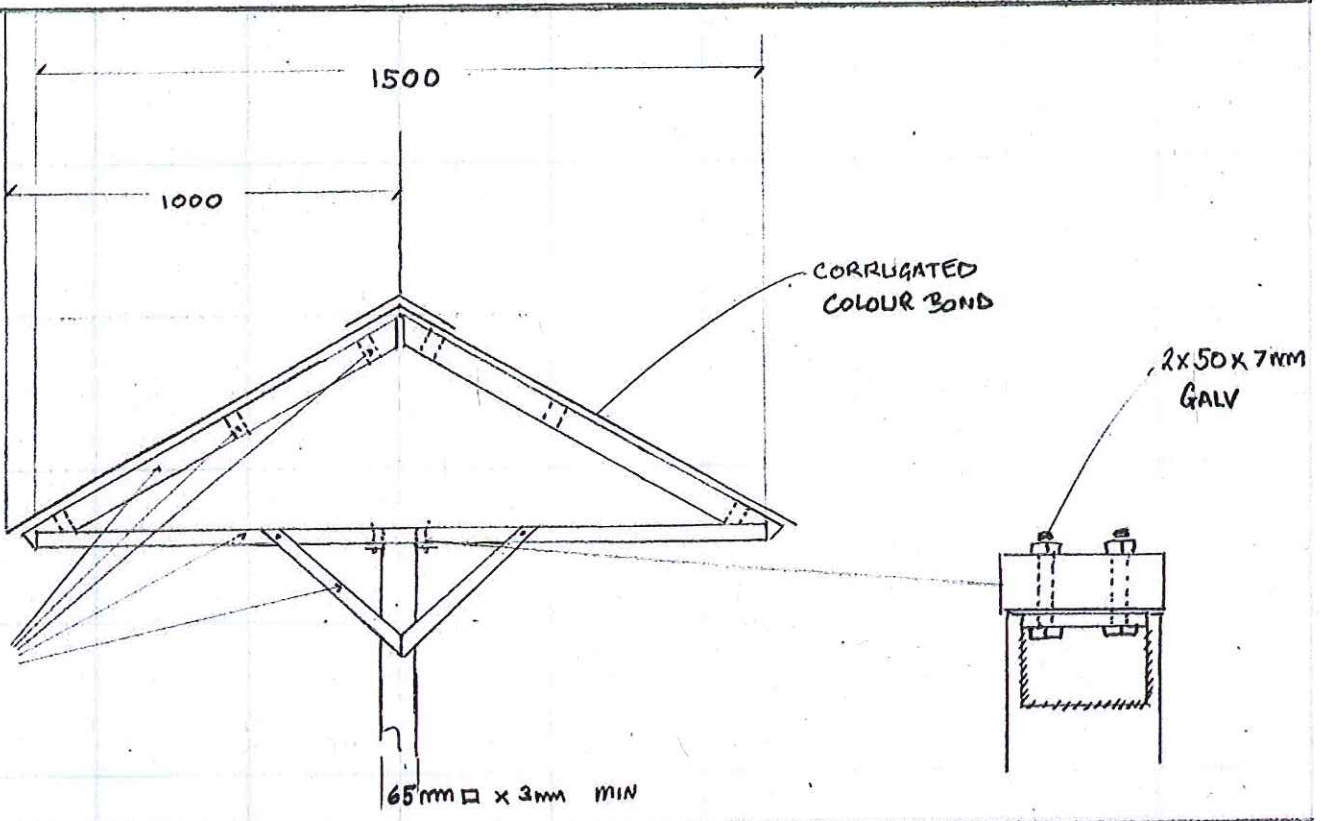
That Council:

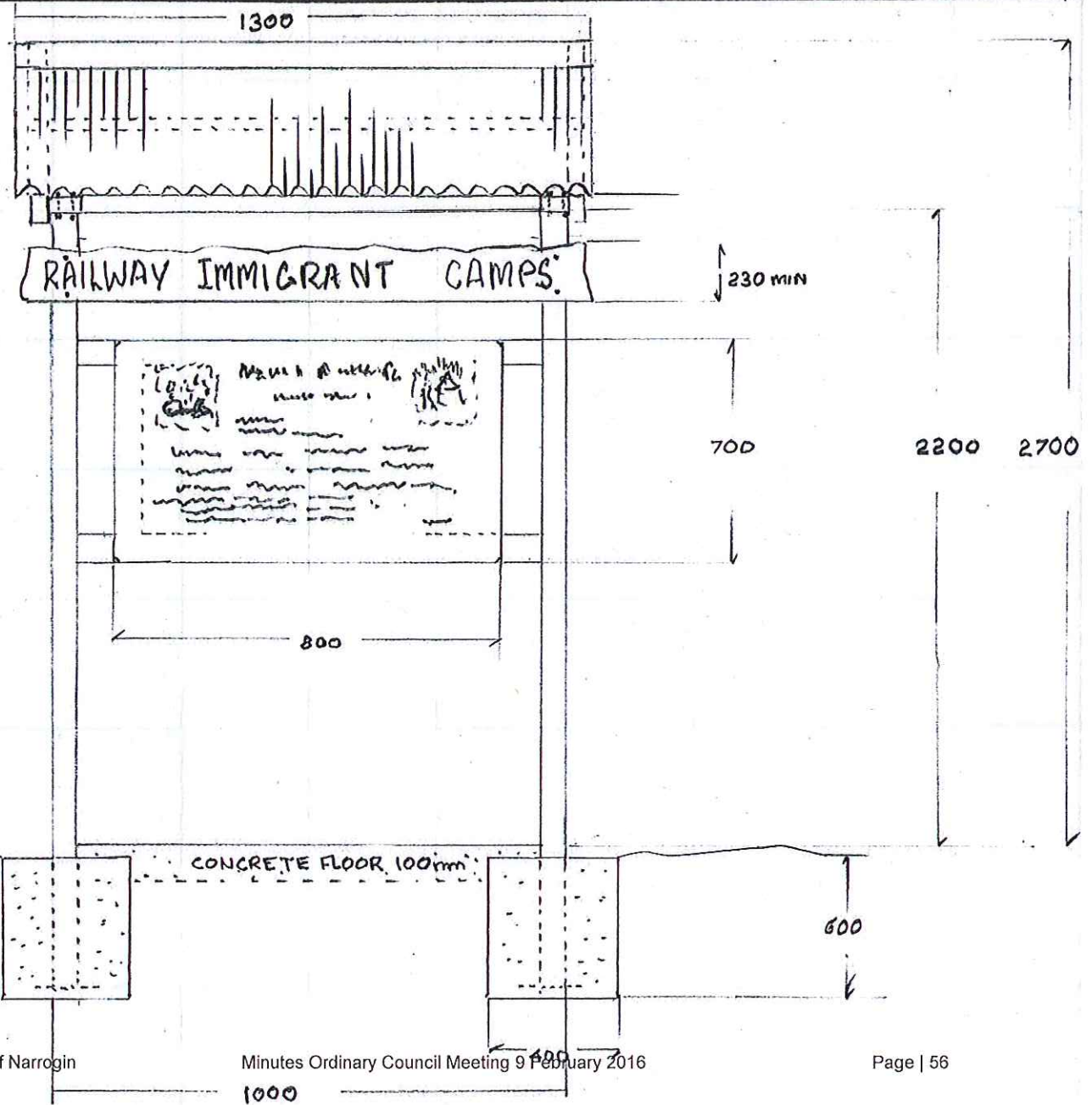
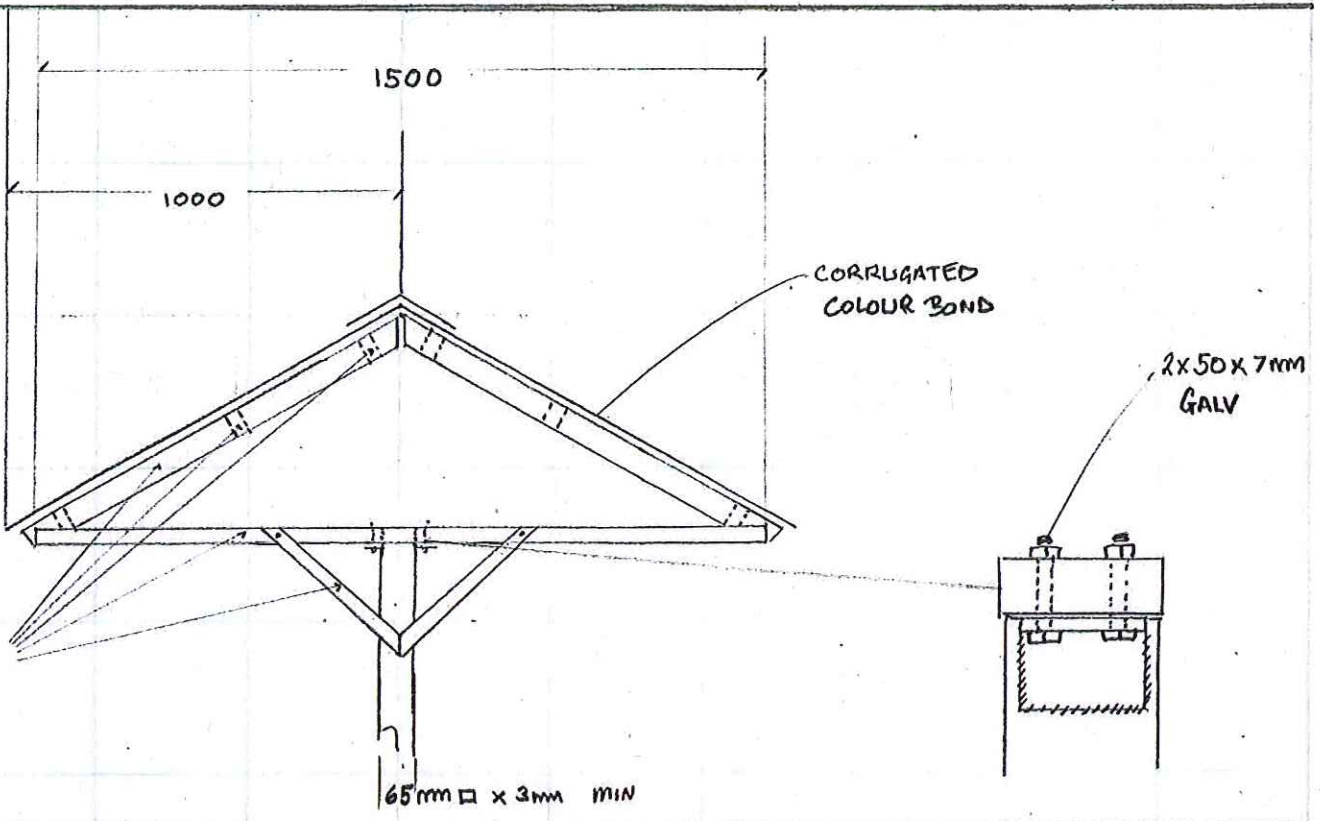
Approve the design presented by Mr Gary Norwell and his team for the monument and sign board to be located within the Railway Dam precinct near the corner of Gibson St and approve the wording for the plaques as presented and that an allocation of \$1,300 be considered in the 2016/17 budget.

**CARRIED 8/0**

Attachment 1









ATTACHMENT 3

Draft Text for Plaque and Information Panels (For Endorsement by Council)

Bronze Plaque in Memorial Park.

**Narrogin's European Immigrants**

Following the end of World War II, around 270 Families and Single men migrated to Narrogin mainly from Displaced Persons Camps in Europe.

People came from Poland, Ukraine, Latvia, Lithuania, Estonia, Belarus, Italy, Hungary, Yugoslavia, Czechoslovakia, Hungary, Netherlands, Germany and Russia.

For many of the Families, their first home in Narrogin was in one of the camps that were established to accommodate them.

Families of men who worked for WAGR lived in tents on railway land; Main Roads Families lived in Nissen huts, tents and weatherboard & tin shacks within the Main Roads depot.

Single men lived in boarding houses around town.

Further information is available through the Narrogin Town Library

Information Board in Main Roads Depot

**Main Roads' European Immigrant Employees**

This site was the first home for more than 30 European Immigrant Families who came to Narrogin between 1949 and 1955 as Displaced Persons after the Second World War.

They lived in 6 Nissen huts, tents and weatherboard & tin shacks

Families came from Poland, Ukraine, Latvia, Czechoslovakia, Russia and Germany.

The men worked for Main Roads and contributed significantly to the development of the road network in the Region.

In January 2015 this was declared a Heritage site by the State Government

The following Immigrants worked for Main Roads for more than 25 years.

J. Bialetta M. Bloch A. Buemi G.Bulich F.Druck J. Fic F. Galea K. Kosmider S. Lanciano  
W. Mrowczynski P.Olywa O.Saare B. Schukowsky J. Staporek W. Sylwestruk K. Tonts

Photo of Nissen hut	Photo of Zana Parafianowicz on a bicycle
---------------------	--

8.00pm Cr Kain declared an interest in the following item and departed chambers.

## LATE PAPER

### 10.2.009 SALE BY TENDER COUNCIL PROPERTY LOCATED AT THE CORNER OF FORREST AND FAIRWAY ST - LOTS 106,107,108

**File Reference:** 5.6.16  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Various  
**Date:** 8 February 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

#### Attachments

- Site Location Map

#### Summary

It is presented to Council to consider the sale, by way of Public Tender, the property located at the corner of Forrest and Fairway Street that contains lots 106,107 and 108.

#### Background

The property in question is currently being leased by Narrogin Toyota while the Toyota site is being redeveloped. The site has been utilised for many purposes over its life including power generation, Town Depot and other various uses.

There is currently an investigation into the potential petrochemical contamination and the detailed report is expected to be completed with 4-6 weeks. This will outline any remediation works required.

Council has advertised for expressions of interest for this land previously, however, with the site's remediation not having been resolved this has limited interest.

#### Comment

Council has received interest in this location from several potential developers and, as such, has recommenced the completion of the contamination report. This report is expected to be returned to Council with a remediation plan in 4-6 weeks.

Due to the interest it is requested of Council to approve the placement of an advertisement meeting the requirements of the Local Government Act 1995 for the proposed Tender of the Property located on the corner of Forrest and Fairway Streets being lots 106, 107 and 108 once the remediation report is returned so that Council and any prospective purchaser will be aware of what works are required. The advertising may be brought forward for the tender once a set date of the remediation report being provided to the Town is advised.

The Town of Narrogin currently holds these lots in freehold land and, as such, the Crown is not involved in this transaction. With the impending merger between the Town and the Shire it is also presented to request input from the Shire of Narrogin at their next meeting on 18 February 2016.

The land has been valued by an independent valuer and will form the basis of any decisions made by Council once the tenders are received for consideration.

### **Consultation**

- Internal executive staff
- Potential developers

### **Statutory Environment**

*Local Government Act 1995 Section 3.58 Disposing of property* – This section of the Act dictates the actions and methods of sale for the local government.

Please note that performing a Tender process is seen as being the most direct and economical method to progress this item. Council can consider the sale based on the most acceptable tender, not just price but also other factors such as timelines for development, economic impact and job creation.

### **Policy Implications**

Nil

### **Financial Implications**

The sale of the land proposed will provide Council with uncommitted funds that can be utilised for any activity of the Local Government. However, the property was purchased for the economic development of the Town in the long term and, as such, it is proposed that these monies be utilised in the same manner by placing the funds into a reserve to be held to purchase and develop more land to stimulate economic activity within the Town and the new Shire of Narrogin.

### **Strategic Implications**

The sale of this land to a potential developer could have the effect of a large scale development being initiated that could create investment within the Town and potentially more employment.

### **Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION 0216.012 and Officer's Recommendation**

**Moved: Cr Russell**

**Seconded: Cr Ward**

That Council:

Call for tenders, for the sale of the property, as per the Local Government Act 1995, located on the corner of Forrest and Fairway Streets Narrogin being lots 106, 107 and 108 once the remediation plan for the potential contamination is received by Council.

**CARRIED 8/0**

8.04pm Cr Kain returned to Chambers.

**11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

8.04pm Deputy Mayor Paternoster declared the meeting closed.

Commonly-used abbreviations:	
CEO	Chief Executive Officer
DCCS	Director Corporate & Community Services
DTES	Director Technical & Environmental Services
EFT	Electronic Funds Transfer
EPA	Environmental Protection Authority
LEMC	Local Emergency Management Committee