MINUTES

BUSH FIRE ADVISORY COMMITTEE MEETING

SHIRE OF NARROGIN

11 September 2026

These minutes were confirmed at the Bush Fire Advisory Committee Meeting held on

Signed: ……

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

Shire of Narrogin

Love the life

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social Interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

FCEO027

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BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING

11 SEPTEMBER 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 4.06pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members (Voting)

L Ballard – Shire of Narrogin President (Presiding Member)
P Porter – Chief Bush Fire Control Officer
V Gibson – Deputy Chief Bush Fire Control Officer
S Moyses – Deputy Chief Bush Fire Control Officer
A Russell – Fire Control Officer
C Hardie – Fire Control Officer
D Kilpatrick – Fire Control Officer
J Rick – Fire Control Officer
L Flavel – Fire Control Officer
N Walker – Fire Control Officer

Other (Non-voting)

P Thomas – Superintendent Department of Fire and Emergency Services

Employees (Non-voting)

A Majid – Executive Manager Planning & Sustainability
P Gibson – Community Emergency Services Manager
L Boddy – Executive Support Coordinator

Leave of Absence

Apologies

DO Gavin Stevens – DFES
K Quartermaine – Fire Control Officer
L van Heerden – Executive Support Officer
T Smith – Fire Control Officer
Snr Sgt M Glynn – Narrogin Police
B Lange – Fire Control Officer
G Maley – Senior Ranger/FCO
L Hardie – Fire Control Officer

Absent

Nil.

Visitors

Andrew Ferres – Narrogin Wind Farm
Grant Sullivan – Narrogin Wind Farm

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 Bush Fire Advisory Committee (BFAC) Meeting

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Seconded: Nathan

That the minutes of the Bush Fire Advisory Committee (BFAC) Meeting held on 16 March 2026 be confirmed as an accurate record of proceedings.

CARRIED 10/0

For: All Members

Against: Nil

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil.

7. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Andrew Ferres – Narrogin Wind Farm

8. MATTERS REQUIRING DECISIONS

Nil.

9. GENERAL BUSINESS

- From last BFAC meeting – Seek advice from DFES Legal Legislation Team regarding enforcement of the *Bushfires Act 1954*. – Action Complete (Paul Gibson).

- BFAC pre-season report and checklist package – attachments from Gavin Stevens.

- Callout to fire without Comms being aware – could there be an app developed – register landholder applies to FCO, conditions added and approved and a permit produced instantly. Press button at start and end - drops a pin where you are burning and that will inform comms where the fire is. Agreed to progress. CESM To look into feasibility and procurement processes and will liaise with FCO.

- Brigades meeting prior to harvest in October.

- FCO Raised concerns regarding unsafe practices of campers and campfires within private property. Queried relevant approvals for duration of stay. Exec Manager P&S Answered query and advised Rangers were aware of the Issue. *CESM Reiterated powers of the Bushfires Act 1954* to address fire related concerns in open season.

10. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

11. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.47pm.



Shire of
Narrogin
Love the life

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