MINUTES

ORDINARY COUNCIL MEETING

28 October 2026

These minutes were confirmed at the Ordinary Council Meeting held on 25 November 2026.

Signed: ……
President Leigh Ballard
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

Shire of Narrogin

Love the life

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social Interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes, and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

In accordance with Regulation 14I of the *Local Government (Administration) Regulations 1996*, the Shire of Narrogin records all Council Meetings. Recordings are publicly available within 14 days and retained for at least five years. Copies may be provided to the Departmental CEO upon request.

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ORDINARY COUNCIL MEETING

28 October 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7pm.

Before we begin, I remind Elected Members, Employees, and the public, that this meeting is being recorded in accordance with Regulation 14I of the *Local Government (Administration) Regulations 1996*. The recordings will be made publicly available and serve as a public record of proceedings.

While Section 9.57A of the *Local Government Act 1995* provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of Council proceedings, this does not extend to Elected Members or Employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members (Voting)
Mr L Ballard – Shire President (Presiding Member)
Cr G Broad – Deputy Shire President
Cr C Bartron
Cr J Pomykala
Cr T Wiese
Cr M Fisher
Cr R McNab

Employees
A Campbell – Chief Executive Officer
A Majid – Executive Manager Planning & Sustainability
J Warburton – Executive Manager Infrastructure Services
L Boddy – Executive Support Coordinator
L Munnik – Manager Corporate Services

Leave of Absence
Nil.

Apologies
Nil.

Absent
Nil.

Visitors
David Baker (arrived 7.08pm)

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next meeting is scheduled for 25 November 2026.

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.01
Moved: Cr Wiese Seconded: Cr Broad

That the Minutes of the Ordinary Council Meeting held on 23 September 2026 be confirmed as a true and correct record of proceedings.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

8.1 Early Bird Rates Prizes Draw

The Early Bird Rates prizes draw will be carried out by the Shire President. All rates that were paid in full by 29 September 2026 and were eligible* are qualified and the winners will be drawn using the Shire's SynergySoft 'random prize generator competition' module. The 17 winners drawn, totaling $3,000 will be documented in the table below and will be notified in writing.

RATES EARLY BIRD PRIZE 2026/27				
Prize	**Assessment**	**Initial**	**Name**	**Prize**
1st	A647	A & D	Surman	$1,000
2nd	A264700	GR	Johnson	$500
Bonus – 1st	A340122	K & C	Ballard	$100
Bonus – 2nd	A130000	J & N	Thornton	$100
Bonus – 3rd	A278600	R & B	Griffiths	$100
Bonus – 4th	A337044	J	Walsh	$100
Bonus – 5th	A292400	D	Prideaux	$100
Bonus – 6th	A447		Chipper Springs P/L	$100
Bonus – 7th	A235400	T	Nankivell	$100
Bonus – 8th	A112200	M	Halstead	$100
Bonus – 9th	A617	T & K	Kerr	$100
Bonus – 10th	A105183		Grunter Holdings	$100
Bonus – 11th	A197100	R & B	Culbertson	$100
Bonus – 12th	A300900	P	Armstrong	$100
Bonus – 13th	A481	M & M	Wiech	$100
Bonus – 14th	A297400	M	Potts	$100
Bonus – 15th	A370	S Hirsch & M Kulker		$100

*The Council has determined criteria applicable to be eligible for the Early Bird Rates Prizes Draw, pursuant to Council Policy 3.5 – Rates Prize Eligibility.

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil.

10. MATTERS REQUIRING DECISIONS

10.1 PLANNING & SUSTAINABILITY

10.1.1 PROPOSED METEOROLOGICAL MAST AT LOT 6419 ON DEPOSITED PLAN 122527, BOUNDAIN ROAD, BOUNDAIN

File Reference	DA1826-27
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure.
Applicant	Lightsource Development Services Australia Pty Ltd
Previous Item Numbers	Nil for this site. Related applications: Item 10.1.1, 26 June 2024 (different sites).
Date	14 October 2026
Author	Kiralee Harris – Planning Officer
Authorising Officer	Adam Majid – Executive Manager Planning & Sustainability
Attachments	Application for Development Approval

Summary
The Shire of Narrogin has received an application from Lightsource Development Services Australia Pty Ltd for the installation and operation of a temporary 150-metre meteorological monitoring mast at Lot 6419 on Deposited Plan 122527, Boundain Road, Boundain. The mast would collect wind and other meteorological data for up to four years to inform the feasibility of the Narrogin East Renewable Energy project.

The land is zoned Rural under Local Planning Scheme No. 3 (LPS3). As a meteorological mast is a use not listed in the Zoning Table, Council is requested to make a preliminary determination under clause 3.3.4(b) of LPS3 and, if satisfied that the use may be consistent with the Rural zone objectives, authorise advertising before a final development decision. This report does not recommend immediate development approval.

Background
The applicant is seeking development approval for the installation and operation of a 150-metre-high meteorological mast at Lot 6419 Boundain Road, Boundain, to collect wind resource data for potential future renewable energy development.

The proposed mast is a temporary monitoring structure comprising a steel lattice tower supported by a guy wire fixing system. The application identifies a proposed development cost of $400,000 and an estimated construction period of less than two months following the issue of a building permit.

The proposed development includes the following principal components:

- A 150-metre-high steel lattice meteorological tower;
- A guy wire fixing system and associated anchor points;
- Meteorological monitoring equipment, including sensors and anemometers;
- Associated structural foundations and equipment required for installation and operation; and
- Aviation safety measures, subject to the findings and recommendations of the supporting Aviation Impact Assessment.

The proposed development is intended to facilitate the collection of meteorological data rather than electricity generation. Any future renewable energy facility would be subject to a separate planning approval process. The application is accompanied by a Planning Justification Report, Certificate of Title, signed Development Application form, development plans and Aviation Impact Assessment.

Consultation
Clause 3.3.4(b) of the Shire of Narrogin LPS3 allows the local government to determine that a use not listed in the Zoning Table may be consistent with the objectives of the zone and may be advertised in accordance with Clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 prior to determining the application.

As the proposed meteorological monitoring mast does not fall within any listed use class, it is considered a complex application under Clause 64(1)(a) of the deemed provisions.

In accordance with Clause 64(3), complex applications must be advertised by:

- Publishing a notice of the proposed development, including relevant application materials;
- Giving written notice to owners and occupiers within 200 metres of the development site and any other persons considered likely to be affected; and
- Erecting a sign on the land, subject to any applicable variation approved by the Western Australian Planning Commission under Clause 88.

Consistent with the approach adopted for the previous meteorological mast application at Lot 14184 (No. 674) Hyde Road, Highbury, it is recommended that written notice be issued to landowners and occupiers within a 2-kilometre radius of the subject site, reflecting the rural location, larger lot sizes and potential visibility of the 150-metre-high structure.

Advertising will occur in accordance with Clause 64(6), including publication on the Shire's website and direct written notification to surrounding landowners and occupiers.

The requirement for a sign on the land will be addressed in accordance with Clause 64 and any applicable approval under Clause 88.

Referral is also proposed to relevant aviation authorities and stakeholders, including:

- Civil Aviation Safety Authority (CASA) – regarding the proposed mast height and aviation safety requirements;
- Airservices Australia – regarding obstacle notification and aeronautical information requirements;
- Royal Flying Doctor Service (RFDS) – regarding potential implications for low-level emergency aviation operations; and
- Department of Fire and Emergency Services (DFES), if warranted by the site's bushfire-prone designation.

The application includes an Aviation Impact Assessment, which will inform the Shire's consideration of aviation safety matters and any subsequent conditions of approval.

Statutory Environment
The following Acts, Regulations and Schemes that apply to this item include:

- *Shire of Narrogin Local Planning Scheme No. 3;*
- *Planning and Development (Local Planning Schemes) Regulations 2015;* and
- *Planning and Development Act 2005.*

Policy Implications
State Planning Policy 2.5 – Rural Planning is relevant to compatibility with agricultural land uses and rural landscape values. State Planning Policy 3.7 – Bushfire should be considered against the site mapping and the nature of the unstaffed, non-habitable mast. The applicant states that the mast site is not within a designated bushfire-prone area; this should be checked against current mapping.

Local Planning Policy D11 – Wind Farm/Turbines concerns wind energy development. The applicant notes that the current proposal is a monitoring mast rather than a wind farm; the policy may provide context but should not be treated as approval for the wider renewable energey project.

Sustainability Implications

- Environmental – The applicant states that no native vegetation clearing or watercourse crossing is proposed. Potential ground disturbance is associated with ten concrete footings and construction access. The impacts are to be considered following consultation and review of the submitted plans.
- Economic – The proposed monitoring may inform the feasibility of future renewable energy investment; the current application does not authorise construction of a renewable energy facility.
- Social – The mast may be visible from surrounding rural land and roads. Consultation will provide an opportunity to identify any amenity or aviation concerns.

Financial Implications

The application identifies an estimated development cost of $400,000 (excluding GST). The applicable development application fee has been advised to the applicant and has been invoiced accordingly.

The preliminary recommendation does not commit the Shire to capital expenditure. Advertising and administrative costs may arise.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council determine that the 'use not listed' is inconsistent with the objectives of the Zone, which would probably be appealed due to Council's previous decision to support a similar mast some two (2) years preceding.	Unlikely (2)	Moderate (3)	Medium (5-9)	Engagement Practices	That Council acknowledge its previous decision and is consistent with that approach.

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion
The subject property is located at Lot 6419 on Deposited Plan 122527, Boundain Road, Boundain, approximately 17.8 kilometres east of the Narrogin townsite.

The property comprises an area of approximately 64.79 hectares and is zoned Rural under the Shire of Narrogin LPS3. The site is predominantly cleared agricultural land, with areas of surrounding vegetation consistent with the rural character of the locality.

The application seeks approval for the installation and operation of a temporary 150-metre-high meteorological mast for the purpose of wind resource monitoring. The mast is intended to remain on-site for approximately four years and is a non-habitable structure intended solely for meteorological data collection.

Under the Shire of Narrogin LPS3, the proposed land use is not listed in the Zoning Table and must therefore be considered in accordance with Clause 3.3.4. This clause enables the local government to determine whether a use not listed may be consistent with the objectives of the zone and, if so, to proceed with advertising under Clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015.

The objectives of the Rural zone under LPS3 include:
- Supporting and protecting primary rural activities such as cropping and grazing;
- Preserving the rural character and environmental qualities of the area;
- Providing for the operation and development of rural land uses; and
- Allowing for non-rural uses where they demonstrate a benefit and compatibility with rural activities.

The proposal is considered capable of being consistent with these objectives as it:
- Is a temporary structure intended to be removed following completion of the monitoring period;
- Does not propose the clearing of native vegetation or construction of new access roads;
- Occupies a relatively small portion of the agricultural property;
- Is not expected to substantially interfere with the continuation of agricultural activities; and
- Supports the investigation of potential future renewable energy development, which may be compatible with rural land uses where appropriately managed.

In terms of siting, the applicant identifies a proposed setback of approximately 10 metres from the western lot boundary, compared with the 20-metre setback requirement applicable to the Rural zone.

The applicant has advised that the adjoining land forms part of a larger landholding. However, the proposed setback must still be assessed against the cadastral boundary of Lot 6419, with any variation considered under the relevant provisions of LPS3.

The proposed mast height of 150 metres also exceeds the general building height limit identified under Clause 4.28.1 of LPS3. Consideration of the proposed height and the applicable discretion under Clause 4.28.2 will therefore form part of the detailed development assessment.

The applicant has provided an Aviation Impact Assessment in support of the application. Given the proposed height of the mast, referral to CASA and Airservices Australia is recommended to confirm applicable aviation safety, obstacle reporting, marking and lighting requirements.

The applicant has indicated that the proposed mast will operate remotely, with periodic maintenance visits, and will be decommissioned and removed following completion of the monitoring period.

Council has previously considered meteorological mast applications within the Rural zone, including the proposal at Lot 14184 (No. 674) Hyde Road, Highbury, at its Ordinary Council Meeting held on 27 August 2025. In that instance, Council determined that the proposed use was consistent with the objectives of the Rural zone and resolved to advertise the application under Clause 64.

It is considered that the current proposal may similarly be consistent with the objectives of the Rural zone, subject to consultation and further consideration of the proposed setbacks, mast height and aviation safety requirements.

Accordingly, it is recommended that Council determine the proposed use may be consistent with the objectives of the Rural zone under Clause 3.3.4(b) of LPS3 and proceed with advertising for a period of not less than 28 days.

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.02
Moved: Cr Pomykala Seconded: Cr Bartron

That Council:

1. Pursuant to Clause 3.3.4(b) of the Shire of Narrogin Local Planning Scheme No. 3, determines that the proposed development is consistent with the objectives of the Rural zone; and
2. Resolves to advertise the application in accordance with Clause 64 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of not less than 14 days.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.03
Moved: Cr Pomykala Seconded: Cr Bartron

That in the event no objections or adverse submissions are received during the advertising period, or where any matters raised can be satisfactorily addressed through conditions of approval, Council authorises the Chief Executive Officer, and his delegate, to grant Development Approval for a Meteorological Mast Tower at Lot 6419 on Deposited Plan 122527, Boundain Road, Boundain, subject to the following conditions:

Conditions of Approval

1. This approval shall expire if the development is not substantially commenced within two (2) years of the date of this approval, or within any extended period as may be granted by the Shire in writing upon written application.
2. The development shall be carried out in accordance with the approved plans and documentation unless otherwise approved in writing by the Shire of Narrogin
3. Any modifications, extensions, or intensification of the development not in accordance with this approval shall require the submission of a further application for development approval.
4. All stormwater runoff associated with the development shall be retained and managed on-site to the satisfaction of the Shire of Narrogin.
5. Any damage to the Shire's road or crossover infrastructure during construction shall be rectified at the applicant's cost to the satisfaction of the Shire of Narrogin.
6. The meteorological mast shall be constructed and maintained with appropriate aviation safety measures, including:
    - The top one-third of the mast shall be painted in alternating bands of contrasting colour;
    - High-visibility marker balls or sleeves shall be affixed to the guy wires;
    - Guy wire anchor points shall be clearly marked with contrasting colours; and
    - A flashing strobe light shall be installed and operated during both daylight and non-daylight hours, or as otherwise directed by the Civil Aviation Safety Authority (CASA).

Advice Notes

1. The applicant is advised to notify CASA of the intention to construct the mast and obtain relevant aviation clearances prior to commencement.
2. The applicant is advised that this approval relates solely to the meteorological mast for the purpose of wind data monitoring. It does not constitute approval for any form of energy generation infrastructure.
3. If the applicant is aggrieved by this decision, there may be a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. Any application for review must be lodged within 28 days of the date of this decision.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

Meteorological Mast

Development Application

Lightsource Development Services Australia Pty Ltd

9 October 2026

→ **The Power of Commitment**



Project name		Lightsource bp Narrogin East Renewable Energy Project					
Document title		Meteorological Mast | Development Application					
Project number		12620789					
File name		12620789-REP-0-Meteorological mast development application					
Status Code	**Revision**	**Author**	**Reviewer**		**Approved for issue**		
			Name	**Signature**	**Name**	**Signature**	**Date**
S3	A	C Downie	H Shigeyoshi	On file	S Rose	On file	6.11.2025
S4	B	C Downie	H Shigeyoshi		S Rose		12.8.2026
	0	C Downie	H Shigeyoshi		S Rose		9.10.2026

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Appendix D	Aviation Impact Assessment

1. Introduction

Lightsource Development Services Australia (Lightsource bp) have engaged GHD Pty Ltd (GHD) to prepare this application for development approval for the installation of a meteorological mast structure (met mast) and associated infrastructure (the proposal) to support progression of the Narrogin East Renewable Energy project.

The proposal comprises the installation of a 150 metre lattice mast supported by guy wires at a location approximately 18 kilometres east of the town of Narrogin. The proposal is 'development' for the purpose of the *Planning and Development Act 2005* (PD Act) and requires development approval under the Shire of Narrogin Local Planning Scheme No. 3 (LPS3).

This report provides description and commentary on the following matters:

– Site details and locational information/context.
– Description of the applicable regulatory, planning and environmental attributes.
– Consideration against the relevant planning and broader regulatory framework.
– Justification for the project against various strategies, policies and regulatory requirements of the State government and Shire of Narrogin.

1.1 Scope and limitations

This report has been prepared by GHD for Lightsource Development Services Australia Pty Ltd and may only be used and relied on by Lightsource Development Services Australia Pty Ltd for the purpose agreed between GHD and Lightsource Development Services Australia Pty Ltd.

GHD otherwise disclaims responsibility to any person other than Lightsource Development Services Australia Pty Ltd arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report. GHD disclaims liability arising from any of the assumptions being incorrect.

Accessibility of documents

If this report is required to be accessible in any other format, this can be provided by GHD upon request and at an additional cost if necessary.

2. Background

The proposal involves the construction of a met mast in association with the Narrogin East Renewable Energy project. The purpose of installing the met mast is to monitor wind conditions at the site to inform the potential development of a hybrid renewable energy facility, including wind generation, solar and battery energy storage (collectively, the Narrogin East Renewable Energy project). The project will support the West Australian State Government's legislated Net Zero target by 2050 under the Climate Change Bill (2023) by adding to the stock of sustainable, affordable and reliable energy sources.

The Shire of Narrogin has previously granted approvals for met masts at two other locations also associated with the Narrogin East Renewable Energy project. Details of the existing approvals are set out in Table 1.

Table 1 Existing development approvals

DA Reference	Proposed Development	Location	Determination	Determination date
A235-DA30/23-24	Meteorological Mast Tower (Central)	Lot 14816 on DP 205933 Marramucking Road, BOUNDAIN	Approved subject to conditions	Ordinary Council Meeting 26 June 2024
A212-DA30/23-24	Meteorological Mast Tower (East)	Lot 15842 on DP 171405 Williams-Kondinin Road, BOUNDAIN	Approved subject to conditions	Ordinary Council Meeting 26 June 2024

3. Subject site and location

The met mast is proposed to be located within the land parcel formally described in Table 2, located as shown in Figure 1 and Figure 2. The site of the proposed met mast is approximately 17.8 kilometres east of the Town of Narrogin.

The landscape is characterised by relatively flat, cleared farmland interspersed with areas of densely vegetated woodlands. Roads in the area are typically lined with mature vegetation.

The met mast is located approximately 3.32 kilometres north of Narrogin-Harrismith Road and is well set back from local roads, being approximately 1.19 kilometres from Boundain Road and 1.77 kilometres from Cannell Road. The subject site is largely cleared farmland featuring dense patches of woodland to the north, east and south of the proposed installation site. The vegetated areas serve as natural screening for the proposed met mast when viewed from the north, south, east and west. No rural residence has been identified within a 2.0 kilometre radius of this proposed location.

Table 2 Location details

Proposal	Coordinates	Lot	Plan	Lot area
Met mast	-32.916971 117.364529	6419	122527	64.7853 ha

A Certificate of Title for the lot is included as **Appendix A**. Completed development application forms are included as **Appendix B**.

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Figure 1 *Proposed location – Regional context*



Figure 2 *Proposed location – Local context*

4. Proposal description

The principal role of the met mast is to record site-based weather data to assist with wind and solar yield estimates for renewable energy projects. Data is collected predominantly via a series of anemometers and wind vanes located at intervals along the met mast. Additional sensors that may be installed along the met mast include temperature and pressure sensors. Compiling the data will be data logger and wireless communications kits to transfer the data to cloud storage as well as a hard backup.

4.1 Infrastructure

The proposed met mast will be of a slimline steel lattice design up to 150 metre high supported by guy wires. Guy wires supporting the structure will terminate at nine anchor footings, with the furthest footing being 120 metres from the base of the met mast. The mast and guy wires will be fixed to the ground by ten concrete footings (nine for the guy wires and one for the met mast).

The mast is intended to be temporary for up to four years and consist of:

– A steel lattice framework
– Anti-climb barrier
– Mounting boom for meteorological monitoring equipment
– Guy-fixing system (including anchor footings and guy wires)
– Data and electrical cabling
– Stock proof fencing

The installation will not require clearing of any existing vegetation on-site.

The met mast will be similar in appearance as met masts already established in Narrogin, and elsewhere in the wider Wheatbelt region, as shown in Figure 3.

Plans and elevations for the 150 metre met mast relating to its general arrangement, configuration for the guy wires, footing schedule and foundation design are in **Appendix C**.



Figure 3 *Example of existing met mast in the Shire of Narrogin from public viewpoints at 1.0km (left) and 250m (right). May 2024*

4.2 Construction and operation

The met mast construction takes place with 4WD utes and trailers, a 20-30 tonne excavator, and deliveries of concrete and the lattice structure by truck to install the foundations for the mast. A crew of up to four people will use a derrick pole and winch to section the mast up to the target height, individual anemometers and other measurement devices will be installed by hand using a capstan winch. In total, site works is expected to take between two and four weeks depending on weather and site conditions.

Construction activities at the location will be limited to installation and maintenance, should it be required. Minimal excavation is involved with works limited to a 1.6 metre x 1.6 metre foundation of up to 1.2 metre depth to install the mast base, and nine anchor pits to install the guy wire footings. No new access or permanent access roads will be created as part of the installation. No clearing of native vegetation or crossing of watercourses will be required for the met mast construction. Once installed, the met mast will be remotely operated.

All works are conducted to ASNZ standards of earthing system design and will comply with (AS/NZS 1768-2021 Cl 3.5.3), and anchor foundations (AS/NZS 1768-2021).

The met mast will be unstaffed during operation with only periodic maintenance requiring site access. Upon completion of the weather monitoring program, the met mast will be deconstructed, and foundations removed and backfilled using similar equipment for installation.

5. Legislative considerations

5.1 Planning and Development Act 2005

The PD Act sets the basis of the planning system including the role and functions of decision-makers. Section 4 (Terms Used) of the PD Act provides that;

> *'development means the development or use of any land, including —*
>
> *(a) any demolition, erection, construction, alteration of or addition to any building or structure on the land;*
>
> *(b) the carrying out on the land of any excavation or other works'*

The carrying out of works for the project will involve the excavation of land and the installation of structures. Works that are consistent with the term development are subject to development approval, unless specifically exempt.

5.2 Civil Aviation Safety Regulations 1998

The *Civil Aviation Safety Regulations 1998* (CASR) provide regulatory controls for aviation safety in Australia. Regulation 129.165 provides the scenarios in which the Civil Aviation Safety Authority (CASA) must be notified of proposed objects and structures.

> *(1) This regulation applies if a person proposes to construct or erect an object or structure that:*
>
> *(a) will have a height of 100 metres or more above ground level;*
>
> *(2) The person must, as soon as practicable after forming the intention to construct or erect the proposed object or structure, give written notice to CASA of the following:*
>
> *(a) the proposal;*
>
> *(b) the proposed height and location of the object or structure;*

As noted, the proposed met mast is 150m in height. Lightsource bp will liaise with CASA on any further requirements relating to air safety. Aviation safety measures taken by the project are described in section 7.3.

6. Planning considerations

6.1 Strategic considerations

6.1.1 State Planning Strategy 2050

The State Planning Strategy 2050 (Western Australian Planning Commission, Government of Western Australia, 2014) outlines the context, goals, and strategic direction for planning across Western Australia. It outlines a vision of sustained growth and prosperity, with a strong emphasis on the development of renewable energy infrastructure to support the State's ongoing sustainable development. A key strategic goal identified in the Strategy is the creation of strong and resilient regions through economic diversification and the effective use of regional strengths.

By facilitating the development of a renewable energy facility, the proposal is consistent with the strategic goals and directions of the Strategy.

6.2 State Planning Policies

6.2.1 State Planning Policy 2.5 – Rural planning

State Planning Policy 2.5 – Rural Planning (SPP2.5) seeks to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values. This policy applies to the proposal, which is located on land zoned Rural under LPS3.

The proposal would have an insignificant impact on rural land supply and value within the Shire, due to its small footprint. The proposal does not involve any activities or land uses that would impact or constrain the use of surrounding rural land.

6.2.2 State Planning Policy 3.7 – Bushfire

State Planning Policy 3.7 – Bushfire (SPP3.7) seeks to guide the implementation of effective risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure. It applies to all land designated as bushfire prone by the Department of Fire and Emergency Services (DFES) Commissioner as highlighted on the Map of Bush Fire Prone Areas.

The proposal is not located within a designated Bush Fire Prone area. Further, installation and operation of a met mast does not include habitable buildings or represent a high-risk land use, therefore is not considered to introduce bushfire hazards to adjacent areas. Notwithstanding, the project is investigating co-location opportunities for bushfire detection cameras to be installed on the met mast for identifying first signs of bushfire in the region.

Based on the above, there are no reporting requirements or implications arising under SPP3.7.

6.2.3 Position Statement: Renewable Energy Facilities

The position statement applies to the development or redevelopment of all renewable energy development facilities in Western Australia. The key intent of the position statement is to facilitate growth of the evolving renewable energy industry in Western Australia through implementation of policy measures via planning instruments administered by local government

Lightsource bp has completed the following preliminary assessments to inform the placement of the met mast location and the future design of the potential wind farm project:

– A planning and environmental assessment, including cultural and heritage constraints.
– An Aviation Impact Assessment specific to the met mast

A summary of the key planning and environmental considerations set out in the position statement as applicable to the proposed met mast are outlined in Table 3. This application does not on its own constitute a renewable energy facility, but the purpose of the met mast is to inform the feasibility of renewable energy generation.

Table 3 Position Statement: Renewable energy facilities

Consideration	Comment
Community consultation	Lightsource bp has held discussions with involved landowners, the electricity service provider and the Shire of Narrogin about the potential development of a hybrid renewable energy project. Consultation with the community and key stakeholders has been ongoing as the Project develops and readies itself for the submission of primary environmental and development approvals for the Narrogin East Renewable Energy Project.
Environmental impact	The proposed met mast is located on cleared farmland and constitutes a very small development footprint of the subject lot. The construction and operation of the met mast will not require clearing of any native vegetation or impact on any significant environmental values or water resources. There is no significant risk of soil erosion or land degradation. The met mast construction will utilise existing site entrances and access roads and is not expected to have significant impact on neighbouring landowners or nearby woodland or nature reserves.
Visual and landscape impact	The proposed met mast location is well set back from the nearest main road (>3.0 kilometres) and local roads (>1.0 kilometre). There are no rural residences identified within a 2.0 kilometre radius of the proposed location. The closest rural residence is located 2.16 kilometres north east of the proposed met mast. At this distance, the visual impact of the met mast will be negligible. The met mast is only temporary and once installed will have a low level of visibility and limited visual impact on the rural landscape due to the slimline and semitransparent lattice design. Given the distance from rural residences and separation from roads in the region, no significant visual or landscape impact is anticipated from the proposed development. The proposed met mast is also located greater than the minimum recommended distance of 1.5 kilometres from sensitive receptors, which is the principle applied in relation to separation distance for noise and visual impact under the *Position Statement: Renewable energy facilities*, noting that this separation distances relates more so to wind turbines, not met masts which are notably less prominent.
Noise impact	The proposed met mast itself will not have any noise impact on neighbouring land. Noise impacts associated with the Narrogin East Renewable Energy project will be studied in accordance with applicable legislation and standards as the Project develops.
Public and aviation safety	An Aviation Impact Assessment (**Appendix D**) was completed to address two other met mast locations associated with the Narrogin East Renewable Energy project (June 2024 approvals). The met mast subject of this application is not specifically identified in the 2024 assessment but is; in a comparable location, of a lesser height and ground level, and subject to the same assessment framework. As such, the findings of the previously completed Aviation Impact Assessment can be applied to this location. Relevant findings of the assessment are summarised below: - No certified airport is located within 30 nm and no aircraft landing area is identified within 3 nm of the met mast site. - The met mast is not anticipated to affect the operations of the Narrogin Airport. - Markings and lighting are not mandatory, however markings are recommended for aviation safety and voluntary provision of obstacle lighting should be considered. - Due to the height of the met mast, the Civil Aviation and Safety Authority (CASA) must be notified of its proposed construction in accordance with Part 139.165(1)(2) of the Civil Aviation and Safety Regulations (1998) (CASR). - Upon construction, details of the met mast coordinates and elevation should be provided to Airservices Australia. Proposed installation is not within a designated bushfire prone area and will not create a bushfire risk to land in the local area that is bushfire prone.
Heritage	An Aboriginal cultural heritage and European heritage preliminary desktop assessment has been undertaken for the general area for the proposed mat mast location. No registered heritage sites have been listed in the area. Further assessment of heritage values of the wider region are being completed as part of the broader investigation for the Narrogin East Renewable Energy project.
Construction impact	The met mast construction will have minimal and limited impact on the subject land and surrounding areas. Installation and testing of the guyed mast will take 2 – 4 weeks and no significant increase to traffic is expected during the construction and operation of the met mast. Existing site accesses and internal access tracks will be used to deliver and

Consideration	Comment
	construct the structure. No new access roads or site entrance will be created as part of the installation. The met mast once installed will be remotely operated. No significant risk of soil erosion or land degradation is anticipated from the limited excavation required. The works and installation footprint constitute a very small portion of the overall land parcel.

6.3 Local planning context

6.3.1 Shire of Narrogin Local Planning Strategy

The Shire's Local Planning Strategy was endorsed in 2020, providing a strategic planning direction for the Shire over the next 10 - 15 years. In establishing the local context for the Local Planning Strategy, the document references the vision formed in the development of the Shire of Narrogin Strategic Plan 2017- 2027, '*To be a leading regional economic driver and a socially interactive and inclusive community.'*

One of the areas addressed in the Economic Development section of the Strategy is Agriculture. The vision established for agriculture is:

> *To protect and achieve ecologically sustainable use of all productive agricultural land in the Shire whilst providing diverse and compatible development opportunities in agricultural areas which promote the local economy.*

The met mast proposal aligns with the Strategy, having a low impact on the surrounding rural landscape and agricultural land uses, while enhancing efficiency of the wider energy project. The Narrogin East Renewable Energy project itself diversifies the existing economy through a sustainable industry.

6.3.2 Shire of Narrogin Local Planning Scheme No. 3

The LPS3 was originally gazetted in May of 2023, controlling how land can be used and developed across the Shire, and setting out specific requirements for development applications depending on existing land use and zoning.

6.3.2.1 Land use permissibility

The proposal does not align with any use class listed under LPS3 and is expected to be considered a 'use not listed' by the Shire. As according to LPS3:

> *The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table —*
>
> *(a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
>
> *(b) determine that the use may be consistent with the objectives of a particular zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
>
> *(c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

An assessment of the proposal against the objectives of the zone is provided in section 6.3.2.2 below.

6.3.2.2 Zones and objectives

The site is zoned 'Rural' under LPS3 (refer Figure 4).

Clause 3.1 of LPS3 sets out the objectives of the Rural zone:

– *To provide for the maintenance or enhancement of specific local rural character.*

- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.*
- *To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.*
- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.*

Given the structure and small footprint of the met mast, it does not interfere with the surrounding rural character and landscape amenity. The proposal is a non-rural land use but does not interfere with the objectives of the Rural zone, being compatible with surrounding rural land uses.

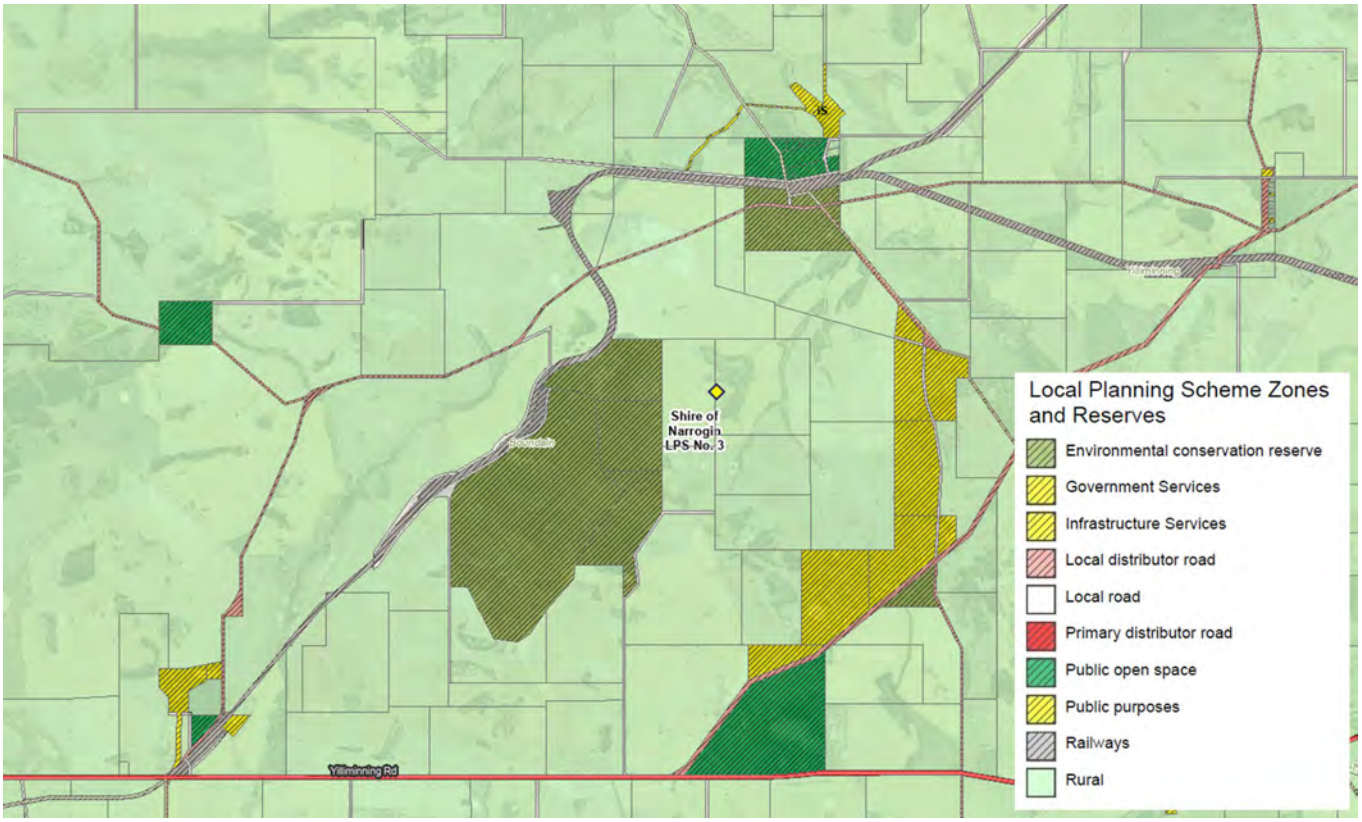


Figure 4 Local Planning Scheme No. 3 zones and reserves

6.3.2.3 General development requirements

Part 4 of LPS3 sets out general development standards and requirements for land within the scheme area.

Table 3 summarises the requirements for development within the Rural zone applicable to this proposal.

Table 4 Rural zone and general development requirements

Development requirement	Comment
Setbacks	The met mast will be set back in excess of the 20 metre minimum set out in Table 5 of LPS3 from the northern, eastern and southern lot boundaries. The met mast will have a setback of approximately 10 metres from the western lot boundary however the subject lot is part of a larger land holding that extends further west. This results in the met mast being set back beyond 20 metres of the western boundary of the land holding.

Development requirement	Comment
Height	The met mast is proposed to have a height of 150 metres, requiring a variation to the maximum height requirement of 10 metres set out in cl. 4.28.1. Further discussion is provided below.
Car parking	The development will not require dedicated parking onsite or offsite during construction or operations, there is sufficient space on the property to accommodate vehicles during the installation.
Site access	Site access will be via existing road entry points utilising internal access tracks to deliver and construct the met mast. No new access roads or site entrance will be created as a result of the installation. Existing site accesses will be used for maintenance.

Clause 4.28 of LPS3 addresses maximum building height. According to cl.4.28.1:

> *Unless provided for elsewhere in the Scheme or the Residential Design Codes, no site shall be developed or building constructed to contain more than two storeys or exceed 10 metres in height measured to the highest proportion of the building from mean natural ground level, or such other ground level, as may reasonably be determined by the local government.*

Under cl. 4.28.2 of LPS3, the local government may vary the maximum height requirement set out in cl. 4.28.1 if it is satisfied that the development can comply with the development standards and:

(a) will not restrict light, sunshine and natural ventilation enjoyed by surrounding properties;

(b) will not intrude upon the privacy enjoyed by surrounding properties by virtue of overview;

(c) will not diminish views or outlook available from surrounding properties; and

(d) is sympathetic with the scale, townscape and character of the surrounding built environment.

As demonstrated by this report, the proposal is in alignment with relevant legislation, and State and local planning frameworks. The proposal is not expected to have significant environmental or visual impact and given its remote location and lightweight design. The proposed masts is a temporary structure and will not affect future development of the land or locality and will be removed following the weather monitoring program.

It is requested that the Shire exercise its discretion to approve this application for development.

6.3.3 Local Planning Policy D11 – Wind Farm/Turbines

The Shire of Narrogin adopted Local Planning Policy D11 - Wind Farm/Turbines (LPP D11) in March 2024. The policy provides a framework for the assessment and regulation of wind farms and turbines in the Shire. It seeks to ensure that any wind energy projects will be developed to maximise community and environmental benefit and to minimise negative impacts associated with such developments. Whilst this application is for a met mast only (and does not on its own constitute a wind farm), given the intent of the met mast is to inform the feasibility of future wind energy generation, a summary of how the proposal aligns with the objectives of LPP D11 follows.

The proposal aligns with the promotion of renewable energy development in the Shire by proposing to install a met mast to monitor wind resource in the region as part of the first step of a potential hybrid wind energy project, which is subject to a future and separate development application.

Planning, environmental, cultural and heritage constraints assessment alongside a suite of technical assessments are being undertaken as part of the wider Narrogin East Renewable Energy Project. The proposed met mast is a temporary structure, and any potential impact will be negligible and only for a short term. No clearing of native vegetation is required, and the installation is not expected to have any significant visual impact to the surrounding landscape. Further consultation with the community will be undertaken as the broader Narrogin East Renewable Energy project progresses through approvals.

While LPP D11 is not applicable to this proposal, the development of a met mast enables and generally supports the objectives of the policy.

7. Environmental considerations

7.1 Environmental impact

The proposed met mast is located on cleared farmland and constitutes a very small development footprint of the subject lot. The construction and operation of the met mast will not require clearing of any native vegetation or impact on any significant environmental values or water resources. There is no significant risk of soil erosion or land degradation. The met mast construction will utilise existing site entrances and access roads and is not expected to have significant impact on neighbouring landowners and woodland or nature reserves.

7.2 Heritage

A review of the Heritage Council of Western Australia's InHerit database shows that there are no sites of State or local European cultural heritage significance in proximity to the proposal.

A review of the DPLH Aboriginal Heritage and Inquiry System confirms that there are no registered sites of Aboriginal cultural heritage significance in proximity to the proposal.

Further assessment of heritage values of the wider region will be completed as part of the broader investigation for the Narrogin East Renewable Energy project.

7.3 Aviation

In order to ensure adequate visibility to aircrafts operating in the area, the met mast will be equipped with the following aviation markers;

– obstacle marking for at least the top one third of the mast and be painted in alternating contrasting bands of colour
– marker balls or high visibility flags or high visibility sleeves placed on the outside guy wires; and
– guy wire ground attachment points in contrasting colours to the surrounding ground/vegetation.

In accordance with part 139.165 of the CASR, details of the met mast will be reported to CASA as soon as practicable. CASA will review the proposal and provide a recommendation for obstacle lighting if they determine the masts to be hazardous to aircraft operations.

7.4 Visual amenity

The met mast is not expected to have a significant impact to the visual amenity of the surrounding rural landscape. Despite the significant height, the structure has a small ground footprint, is slim and designed with a lightweight lattice structure. The met mast may be visible from local access roads but is not located in proximity to residential dwellings.

It is noted that the measures outlined in section 7.3 above, such as aviation safety markers, painting or lighting, will increase the visibility of the structures to some extent. These features can be installed should they be required by the relevant agencies from an aviation safety standpoint.

The met mast is proposed to be installed at the land for a period of up to **four** years.

8. Conclusion

This development application proposes the installation of a met mast and associated infrastructure to support the development of the Narrogin East Renewable Energy project.

The proposal is consistent with the applicable planning framework and will have negligible impacts on the amenity of the surrounding area. The siting of the met mast has considered and minimised potential impacts on the environment, visual amenity and aviation safety.

The met mast is proposed to be installed at the land for a period of up to **four** years. This recognises the temporary nature of the structure.

Appendix A

Certificate of Title

WESTERN AUSTRALIA

TITLE NUMBER	
Volume	Folio
1199	**624**

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts

REGISTRAR OF TITLES

REGISTRAR OF TITLES WESTERN AUSTRALIA

THIS IS A MULTI-LOT TITLE

LAND DESCRIPTION:

LOTS 6419 & 11637 ON DEPOSITED PLAN 122527

REGISTERED PROPRIETOR:

(FIRST SCHEDULE)

TIMOTHY MARK SHEPHERD
CLAIRE MAREE SHEPHERD
AS JOINT TENANTS IN 1/2 SHARE
TIMOTHY MARK SHEPHERD
IN 1/2 SHARE
ALL OF 101 CANNELL ROAD YILLIMINNING WA 6312
AS TENANTS IN COMMON

(T O110023) REGISTERED 15/3/2019

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:

(SECOND SCHEDULE)

1. O110025 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 15/3/2019.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

----------END OF CERTIFICATE OF TITLE----------

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	1199-624 (6419/DP122527), 1199-624 (11637/DP122527)
PREVIOUS TITLE:	1199-624
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF NARROGIN

Landgate

LANDGATE COPY OF ORIGINAL NOT TO SCALE 22/01/2024 01:31 PM Request number: 66110284

INDEXED LANDS

27657/61

S. 287M.

ORIGINAL

INDEXED

REGISTER BOOK

Land Vol. 1199 Fol. 624

Permit

Lease 1443/1939

Name

3/2586

1686787

WESTERN AUSTRALIA

Elizabeth the Second, by the Grace of God, of the United Kingdom, Australia and Her other Realms and Territories, Queen, Head of the Commonwealth, Defender of the Faith. To all to whom these Presents shall come, GREETING: Know ye that We, of Our especial Grace, certain knowledge, and mere motion, have given and granted, and We do by these Presents, for Us, Our heirs and successors, in consideration of the payment of the sum of £202 : 13 : 4 and the fulfilment of the prescribed conditions to the satisfaction of Our Governor of Our State of Western Australia, Give and Grant unto

Public Trustee in and for the State of Western Australia of Perth the Administrator of the Estate of Samuel Hanmer deceased

(hereinafter called the Grantee), the natural surface and so much of the land as is below the natural surface to a depth of ---------two hundred--------- feet of ALL THAT Tract or Parcel of Land situate and being in the District of Williams ---------- , in Our said State, containing three hundred and twenty acres ---------- more or less, and marked and distinguished in the Maps and Books of the Department of Lands and Surveys of Our said State as Williams Locations 6419 and 11637 ----------

and as the same is delineated and coloured green in the plan drawn hereon; TOGETHER with all Profits, Commodities, Hereditaments, and Appurtenances whatsoever thereunto belonging, or in anywise appertaining: TO HAVE AND TO HOLD the said Tract or Parcel of Land to the depth aforesaid, and all and singular the Premises hereby granted, with their appurtenances, unto the said Grantee, in fee simple; YIELDING AND PAYING for the same to Us, Our heirs and successors, one peppercorn of yearly rent on the twenty-fifth day of March in each year, or so soon thereafter as the same shall be lawfully demanded: PROVIDED, NEVERTHELESS, that subject to section 141 of the Land Act, 1933-1956..., it shall at all times be lawful for Us, Our heirs and successors, or for any person or persons acting in that behalf by Our or their authority, to resume and enter upon possession of any part of the said land which it may at any time by Us, Our heirs and successors, be deemed necessary to resume for roads, tramways, railways, railway stations, bridges, canals, towing paths, harbour or river improvement works, drainage, or irrigation works, or quarries, and generally for any other works or purposes of public use, utility, or convenience, and for the purpose of exercising the power to search for minerals hereinafter reserved, and such lands so resumed to hold to Us, Our heirs and successors, as of Our or their former estate without making to the said Grantee, or any person lawfully claiming under it , any compensation in respect thereof, so nevertheless, that the land so to be resumed shall not exceed one-twentieth part in the whole of the lands aforesaid, and that no such resumption be made of the part of any lands upon which any buildings may have been erected, or which may be in use as gardens, or otherwise, for the more convenient occupation of any such buildings, or on which any other improvements as defined by the Land Act, 1933-1956..., have been made, without compensation: AND PROVIDED, ALSO, that it shall be lawful at all times for Us, Our heirs and successors, or for any person or persons acting in that behalf, by Our or their authority, to cut and take away any such indigenous timber, and to search and dig for and carry away any stones or other materials which may be required for making or keeping in repair any roads, tramways, railways, railway stations, bridges, canals, towing paths, harbour works, breakwaters, river improvements, drainage or irrigation works, and generally for any other works or purposes of public use, utility, or convenience, without making to the said Grantee, or any person claiming under it , any compensation in respect thereof; and we do hereby save and reserve to Us, Our heirs and successors, all Mines of Gold, Silver, Copper, Tin, or other Metals, Ores, and Minerals, or other substances containing Metals, and all Gems or Precious Stones and Coal or Mineral Oil and all Phosphatic Substances in and under the said land, with full liberty at all times to search and dig for and carry away the same, and for that purpose to enter upon the said land or any part thereof; and all marketable indigenous timber including all Sandalwood and Mallet trees on the said lands is reserved to the Crown save that the grantee may ringbark, fell or otherwise destroy any marketable indigenous timber other than Sandalwood and Mallet trees in the ordinary course of bona fide clearing and use any of the timber so felled for his own reasonable requirements in connection with farming operations on the said lands with full liberty to Us, Our heirs and successors and persons authorised by Us or by any person or corporation in whom the control of forests is for the time being vested, to enter, obtain and remove any of the marketable indigenous timber and for that purpose or for the purpose of extracting any marketable indigenous timber from any other land in the locality, full liberty for Us and any of the persons aforesaid to pass and re-pass over the said lands with or without workmen, machinery, horses and cattle and to take water from any spring, stream, well or water hole and to lay down and construct pipe lines for conveying the water and to make roads and ways and construct and maintain timber tramways on the said lands subject however (where the road, way, tramway or pipeline is for the purpose of extracting any marketable indigenous timber or conveying water from any other land in the locality) to no other direct and satisfactory route being available through Crown lands, reserves or State forests without making to the grantee or transferees or assigns of the grantee any compensation in respect of any of the matters aforesaid: Provided that We, Our heirs and successors will make good the actual amount of any structural damage done to any buildings, erections or fences in the exercise of those rights and where a fence forming part of a cattle or sheep-proof enclosure is opened, provide and maintain cattle-pits and other efficient means to prevent the escape therefrom of cattle and sheep. The timber restrictions hereinbefore mentioned shall apply to the land for a period of twenty years and no longer from the date of issue of this Grant.

ted

SUPERSEDED BY DIGITAL REGISTER

IN WITNESS whereof We have caused Our trusty and well-beloved LIEUTENANT-GENERAL SIR CHARLES HENRY GAIRDNER, Knight Commander of the Most Distinguished Order of Saint Michael and Saint George, Knight Commander of the Royal Victorian Order, Companion of the Most Honourable Order of the Bath, Commander of the Most Excellent Order of the British Empire, Governor in and over the State of Western Australia and its Dépendencies, in the Commonwealth of Australia, to affix to these presents the Public Seal of the said State.

Sealed this sixteenth day of May, One thousand nine hundred and fifty-seven

Governor

Grant under the Land Act, 1933-1956...

ENTERED ON RECORD this 20th day of May 1957

Minister for Lands.

for Minister for Lands.

CT 1199 0624 F

CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT, 1893-1950

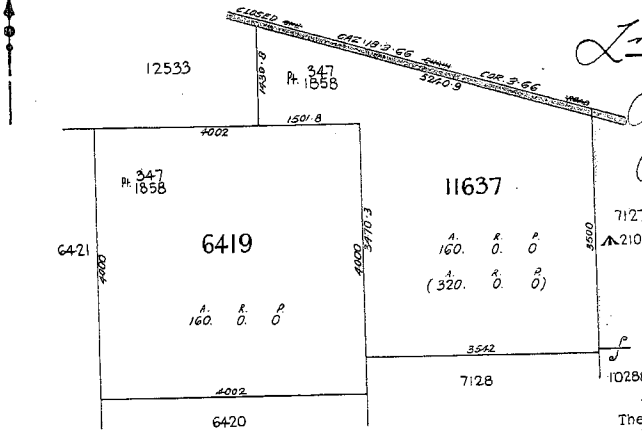
The abovenamed Grantee is now the registered proprietor of an estate in fee simple subject to the easements and encumbrances notified hereunder in all the land described in this grant.

Dated the 21st day of May, One thousand nine hundred and fifty-seven

ASSISTANT REGISTRAR OF TITLES.

The area and measurements on the Plan below are more or less, and a post has been placed at each corner of the Locations.

PLAN HEREIN REFERRED TO:



Scale: 16 chains to an inch
Surveyed by J.F. Waltham & W.E.C. Moss
Corr. 2374/37 Dias. 22527, Narr. 2609
385B/40 E.2 Exd.

W.V. Wyfe
Surveyor General

Transfer 11937/1961 to Martin Kelly of Yillimunning, Grazier and Contractor. Registered 15th August 1961 at 12.030c.

ASSISTANT REGISTRAR OF TITLES

7127 Transfer A309161 to Arthur Frederick Brown of A21066 Wickepin, Farmer. Registered 21st July 1970 at 12.040c.

Transfer B736058 to Michael Brown of Wickepin Farmer. Registered 25th June 1979 at 929 o'c.

The correct address of the registered proprietor is now Post Office Box 175, Narrogin. By E477647. Dated 31st October 1990 at 9.23 hrs.

Tranfer I408914 to Lewis Steven Shepherd, Maureen Joan Shepherd, Steven Craig Shepherd and Timothy Mark Shepherd all of RMB 572, Kendenup, as joint tenants. Registered 11th March 2003 at 10.12 hrs.

For encumbrances and other matters affecting the land see back.

88276/10/55—3m.—11/0

Superseded - Copy for Sketch Only

LANDGATE COPY OF ORIGINAL NOT TO SCALE 22/01/2024 01:31 PM Request number: 66110284

EASEMENTS AND ENCUMBRANCES REFERRED TO

Caveat 521/1962 Lodged 26/2/1962 at 10-35 o'c WITHDRAWN

Caveat 1782/67 Lodged 9-6-67 at 12.03 o'c. WITHDRAWN

Withdrawal A309160 of Caveat 521/1962. Lodged 21-7-70 at 12.04 o'c.

Withdrawal B736057 of Caveat 1782/1967 Lodged 25-6-1979 at 9.29 o'c

Mortgage B736059 to The Commercial Bank of Australia Limited. Registered 25th June 1979 at 9.29 o'c.

DISCHARGED

Mortgage C354636 to Commonwealth Development Bank of Australia. Registered 10th May, 1982 at 3.28 o'c.

DISCHARGED

Mortgage D516475 to Westpac Banking Corporation. Registered 14th July 1987 at 9.02 o'c.

DISCHARGED

Discharge E221456 of Mortgage C354636. Registered 27th October, 1989 at 14.04 hrs.

Dup C/T not prod. (Since Produced):

Discharge E477644 of Mortgage B736059. Registered 31st October 1990 at 9.23 hrs.

Discharge E477646 of Mortgage D516475. Registered 31st October 1990 at 9.23 hrs.

Mortgage E477647 to Westpac Banking Corporation. Registered 31st October 1990 at 9.23 hrs.

DISCHARGED

Mortgage G426764 to Westpac Banking Corporation. Registered 20th March, 1997 at 8.54 hrs.

DISCHARGED

Discharge I408911 of Mortgage E477647. Registered 11th March 2003 at 10.12 hrs.

Discharge I408912 of Mortgage G426764. Registered 11th March 2003 at 10.12 hrs.

Mortgage I408915 to Adelaide Bank Ltd. Registered 11th March 2003 at 10.12 hrs.

Transfer K69451 of Mortgage I408915 to Permanent Custodians Ltd. Registered 25th January 2007 at 14.25 hrs.

CT 1199 0624 B

CROWN GRANT

Vol. 1199 **Fol.** 624

Superseded - Copy for Sketch Only

Appendix B

Development Application Form

APPLICATION FOR DEVELOPMENT APPROVAL

(FDRS005)

Shire of Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

SHIRE OF NARROGIN – LOCAL PLANNING SCHEME NO.3 (LPS 3)

All applicants should complete this form and the checklist provided. Applicants seeking approval for Advertising Signage should also complete page 3, unless exempt under Schedule 5 of the LPS 3.

PROPERTY DETAILS

Lot No	6419	House No	-	Street Name	-				
Suburb	Boundain		Nearest Street Intersection		Boundain Rd / Taylor Rd				
Location No		Plan or Diagram	122527	Certificate of Title		Volume:	1199	Folio:	624
Title Encumbrances (e.g. Easements, Restrictive Covenants)									

LOT DIMENSIONS

Site area	647,853	Square metres
Frontage	805	Metres
Depth	805	Metres

OWNER DETAILS

Full Name:	Timothy Shepherd & Claire Shepherd		
ABN (If Applicable)			
Postal Address			
Telephone Number:	0427524050	Email:	jindaleefarms@westnet.com.au

Owner's Signature ..... Date 29/6/26.

NOTE: All owners of the property must sign this application form.
Where property is owned by a company, at least two directors of the company must sign the application.

APPLICANT DETAILS (If different)

Full Name:	Hide Shigeyoshi, Team Lead - Planning Heritage & LVIA, GHD Pty Ltd		
ABN (If Applicable)	39 008 488 373		
Postal Address	999 Hay Street, Level 10 PERTH WA 6000		
Telephone Number:	+61 8 6222 8289	Email:	hide.shigeyoshi@ghd.com

Applicant's Signature ..... Date 9/10/2026

ADVERTISING

The information and [illegible] with this application may need to be made available by the local government for public viewing in connection with the application. Do you consent to this?*

Yes ■ No ☐

* Public notification is required for certain development applications to ensure that the public is made aware of the development and have opportunity for relevant submissions. Council has right of refusal for applications that do not allow for public viewing should it be deemed necessary.

PROPOSED DEVELOPMENT

Nature of Development	☐	Works (New construction works with no change of land use)
	☐	Use (Change of use of land with no construction works)
	☐	Works and Use

NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.

Is an exemption from development claimed for part of the development? Yes ☐ No ■

If yes, is the exemption for: ☐ Works ☐ Use

Description of proposed works and/or land use: Installation and operation of meteorological mast.

Description of exemption claimed (if relevant)

Nature of any existing buildings and/or land use: 150m lattice tower with guy fixing system

Approximate cost of proposed development: $400,000

Estimated time of completion: <2months of issuance of building permit

NOTE: This form is to be submitted together with copies of plans, comprising the information specified in the particulars required with the application outlined below. Additional information may be required at a later stage.

NOTE: The Development Application **must** be accompanied with the correct planning fees **(see current Schedule of Fees and Charges)**

This is not an application for a building permit. A separate application is required for a building permit.

OFFICE USE ONLY

File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

CHECKLIST FOR DEVELOPMENT APPROVAL

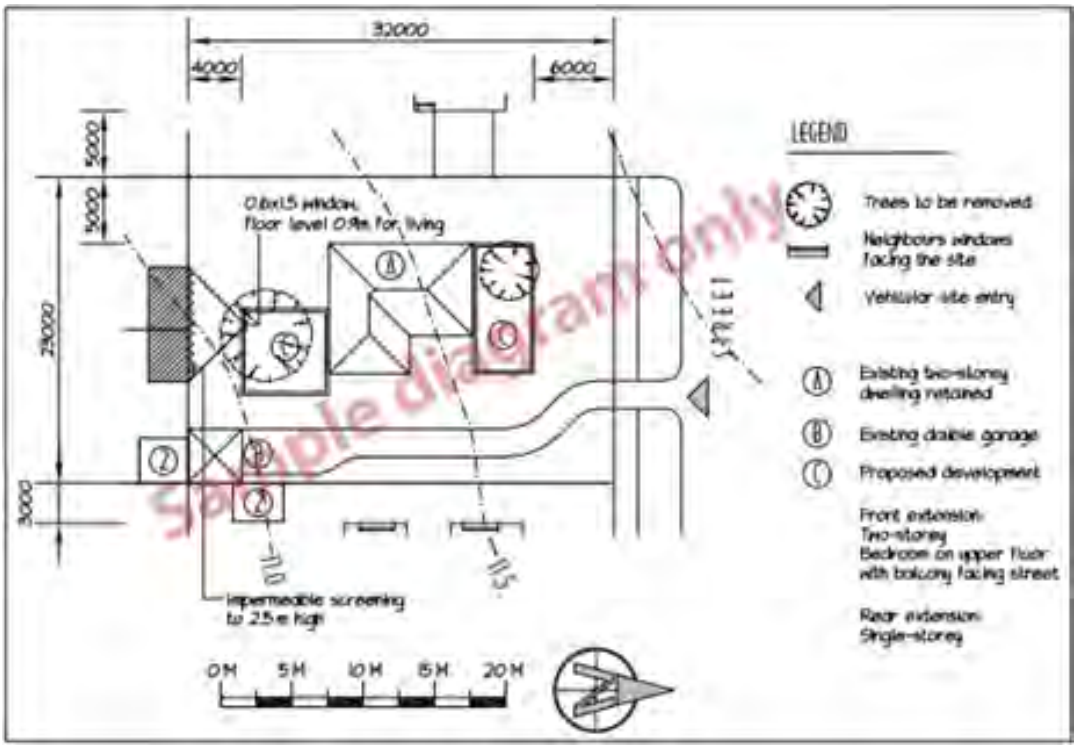
PROPERTY DETAILS

Lot No	6419	House No	-	Street Name	Boundain Rd/Taylor Rd

ITEM	INFORMATION REQUIREMENTS	APPLICANT USE ONLY (tick each accordingly)	SHIRE USE ONLY (tick each accordingly)
1	Completed Application for Development Approval Form signed by the applicant as well as all landowners. (NOTE: the signature/s of all landowners listed on the Certificate of Title for the subject land is compulsory).	✓	
2	Plans to a scale of not less than 1:500	✓	
3	Plans have a north point and show street names, lot number(s), dimensions of the lot and location of easements if applicable.	✓	
4	Plans showing all existing natural ground levels and proposed new ground levels over the whole site including existing and proposed finished floor levels for all buildings, structures, parking areas, driveway/s and crossover/s.	✓	
5	Plans showing the location, height, type, materials and finish of all existing structures on the land including boundary fences and retaining walls.	✓	
6	Plans showing all buildings, structures and other improvements including vegetation proposed to be removed.	✓	
7	Plans showing all buildings, structures and other improvements proposed to be constructed, modified or upgraded including their areas, dimensions, external surface materials/finishes and colours (including suitably scaled elevation drawings).	✓	
8	Plans showing all existing and proposed means of access for pedestrians and vehicles to and from the site including pathways, crossovers and driveways and their surface treatments.	✓	
9	Plans showing the location, number, dimensions and layout of all existing and/or proposed on-site car parking bays.		
10	Plans showing the location and dimensions of any area/s proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas.		
11	Plans showing the location, dimensions and surface treatments for any existing or proposed open storage or trade display area/s.		
12	Plans showing the location of all existing infrastructure and street trees in the road verge area immediately abutting the site.		
13	Plans showing all new landscaping proposed to be installed (including details of plant species) and any existing landscaping proposed to be retained (i.e. grouped dwellings, commercial & industrial developments only).		

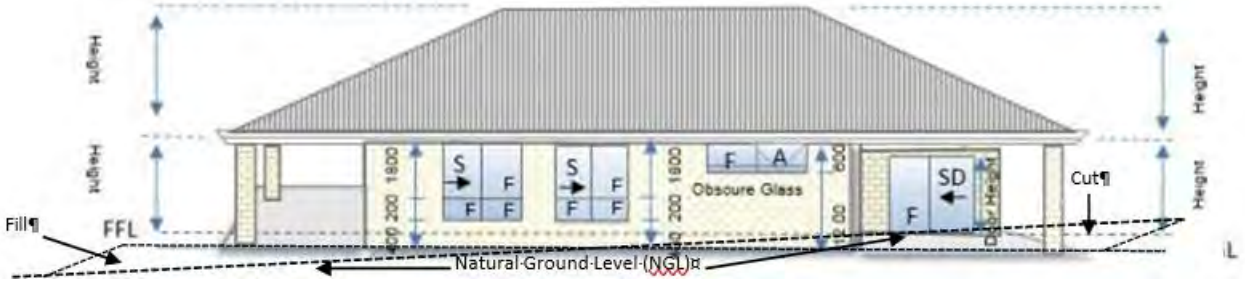
14	A pre-calculation plan is provided for all grouped dwelling development proposals (i.e. a suitably scaled plan shows areas & dimensions for all proposed new strata lots).		
15	Plan/s showing the location and extent of any proposed overshadowing on adjoining properties (residential development proposals only).		
16	For all proposed new advertising signs, a completed and signed Additional Information for Development Approval for Advertisements form as well as plans showing the location, dimensions, external surface materials/finishes and colours for all existing and proposed new advertising signage.		
17	A completed Bushfire Attack Level (BAL) assessment prepared by an accredited Level 1 BAL Assessor or Bushfire Planning Practitioner is required for all residential properties greater than 1100m2 in areas designated bushfire prone on the Map of Bush Fire Prone Areas, unless otherwise exempted in the Guidelines for Planning in Bushfire Prone Areas (WAPC 2015, as amended).		

Example of Site Plan



(Source: Residential Design Codes of Western Australia)

Rear Elevation Example



Appendix C

Development Plans

GENERAL NOTES

1. ALL DIMENSIONS ARE TO BE CHECKED ON SITE BEFORE WORK COMMENCES.
2. DIMENSIONS SHALL NOT BE OBTAINED BY SCALING THE STRUCTURAL DRAWINGS.
3. DURING CONSTRUCTION THE STRUCTURE SHALL BE MAINTAINED IN A STABLE CONDITION AND NO PART SHALL BE OVERSTRESSED.
4. ALL WORKMANSHIP AND MATERIALS TO BE IN ACCORDANCE WITH THE CURRENT AUSTRALIAN STANDARDS AND THE BY-LAWS AND ORDINANCES OF THE RELEVANT BUILDING AUTHORITY.
5. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING ALL CONSTRUCTION AND TEMPORARY WORKS ARE STABLE AT ALL TIMES.
6. GUYED LATTICE MASTS BY NATURE HAVE NO REDUNDANCY AND ARE A HIGH RISK ACTIVITY TO ERECT. ONLY EXPERIENCED AND QUALIFIED RIGGERS (ADVANCED RIGGING HIGH RISK WORK LICENCE) WITH A PROVEN CONSTRUCTION METHODOLOGY AND A DEMONSTRATED HISTORY OF GUYED LATTICE MAST ERECTION SHALL BE ENGAGED FOR WORKS. APPROPRIATE SAFE WORK METHOD STATEMENTS (SWMS) SHALL BE DEVELOPED BY THE CONTRACTOR AND STRICTLY ADHERED TO ALONG WITH WHS REGULATIONS.
7. ONLY ONE MAST SECTION TO BE LIFTED AND INSTALLED AT A TIME DURING ERECTION.

DESIGN LOADS

1. WIND LOAD:

WIND REGION	B1
TERRAIN CATEGORY	2.0
IMPORTANCE LEVEL (AS. 1170.2)	2.0
(AS.3995 STRUCTURE TYPE)	II
TOPOGRAPHIC MULTIPLIER Mt	1.02
DIRECTION MULTIPLIER Md	0.95
SERVICE WIND SPEED Vs	27m/s
REGIONAL WIND SPEED Vr	52m/s
DESIGN LIFE	25 YRS.

FOUNDATIONS

1. REQUIRED MINIMUM SAFE BEARING CAPACITY OF FOUNDATION MATERIAL SHALL BE 100 KPa (NO GEOTECHNICAL REPORT AVAILABLE).
2. THE FOLLOWING DESIGN ASSUMPTIONS HAVE BEEN MADE UNO. IN THE GEOTECHNICAL REPORT:
   a. SOLID ROCK, LOOSE FILL AND SOFT CLAYS ARE NOT ENCOUNTERED.
   b. WATER TABLE IS NOT ENCOUNTERED.
   c. FINAL SOIL DENSITY IS 16kN/m^3 OR HIGHER.
   d. CLAYS HAVE A MINIMUM 5kPa SHORT TERM COHESION WITH FRICTION 25° OR HIGHER.
   e. SANDS ARE COHESIONLESS WITH FRICTION ANGLE 32° OR HIGHER.
   f. NON-AGGRESSIVE SOILS ASSUMED. CONTRACTOR TO VERIFY ONSITE WITH INSITU TESTING. IF AGGRESSIVE SOILS ARE FOUND NOTIFY DESIGN ENGINEER FOR FURTHER ADVICE ON PROTECTIVE TREATMENTS.
3. WHERE NO GEOTECHNICAL REPORT IS AVAILABLE IT IS RECOMMENDED THAT GROUND CONDITIONS, DEPTH OF ROCK AND SUITABILITY OF FOUNDATION SYSTEM AND ASSUMPTIONS ABOVE ARE CONFIRMED PRIOR TO WORKS BY A QUALIFIED GEOTECHNICAL ENGINEER.
4. ALL TOP SOIL AND UPPER STRATA CONTAINING ORGANIC MATTER TO BE REMOVED.
5. WHERE LOOSE GROUND OR WATER INGRESS REQUIRES A WORKING SLAB THE CONTRACTOR MAY PROVIDE A BLINDING LAYER OF 15MPa CONCRETE, 50mm THICK MINIMUM BENEATH ALL PAD FOOTINGS PRIOR TO INSTALLING MOISTURE BARRIER AND REINFORCEMENT.
6. WHERE FILL OR BACKFILL IS REQUIRED, BECAUSE MATERIAL ON SITE IS UNSUITABLE FOR STANDARD COMPACTION SPECIFICATION, THEN IMPORTED FILL SHALL CONSIST OF APPROVED MATERIAL SUCH AS CRUSHED ROCK AND BE INSTALLED IN ACCORDANCE WITH COMPACTION SPECIFICATIONS.
7. SWMS FOR EXCAVATIONS SHALL BE DEVELOPED WITH GUIDANCE FROM A GEOTECHNICAL ENGINEER, ADOPT SHORING, BENCHING OR BATTERING WHERE REQUIRED.

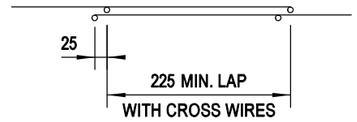
CONCRETE

1. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AS. 3600.
2. CONCRETE QUALITY:
   PLACE CONCRETE OF THE FOLLOWING CHARACTERISTIC COMPRESSIVE STRENGTH fc AS DEFINED IN AS. 1379.

LOCATION	AS. 1379 fc MPA AT 28 DAYS	SPECIFIED SLUMP	NOMINAL AGG. SIZE
MAST BASE FTG.	N32	80mm	20mm
GUY ANCHOR FTGS.	N32	80mm	20mm

3. PROVIDE BAR SUPPORTS OR SPACERS TO GIVE THE FOLLOWING CONCRETE COVER TO ALL REINFORCEMENT UNLESS NOTED OTHERWISE ON DRAWINGS.

   FOOTINGS:
   50mm TOP & BTM. & SIDES.
4. ALL CONCRETE IS TO BE VIBRATED.
5. NO HOLES OR CHASES OTHER THAN THOSE SHOWN ON THE STRUCTURAL DRAWINGS SHALL BE MADE IN CONCRETE MEMBERS WITHOUT THE PRIOR APPROVAL OF THE ENGINEER.
6. ALL CHAIRS SHALL BE LOCATED AT 800 MAX. CTRS. (BOTH TO SUPPORT REINFORCEMENT AND GIVE THE CORRECT CONCRETE COVER).
7. REINFORCEMENT SYMBOLS:
   N - DENOTES GRADE 500 NORMAL DUCTILITY DEFORMED BAR.
   R - DENOTES GRADE 250 R HOT ROLLED PLAIN BAR.
   W - DENOTES HARD DRAWN PLAIN WIRE.
   RF - DENOTES GRADE 500 RIBBED WIRE REINFORCED FABRIC.
   SL/RL - DENOTES GRADE 500 LOW DUCTILITY RIBBED FABRIC,
   THE NUMBER IMMEDIATELY FOLLOWING THESE SYMBOLS IS THE NUMBER OF MILLIMETRES IN BAR DIAMETER.
   REINFORCEMENT SHALL COMPLY WITH AS. 4671.
8. WHERE HAND MIXED CONCRETE IS REQUIRED USE 'BORAL' BLUE CIRCLE CONCRETE MIX WITH THE ADDITION OF 1kg OF NEAT CEMENT ADDED TO EACH BAG OF PREMIX. CONCRETE TO BE MIXED AND INSTALLED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS.
9. LAPS AND SPLICES TO REINFORCEMENT SHALL BE MADE ONLY IN THE POSITIONS AND TO THE DIMENSIONS SHOWN. TYPICAL FABRIC LAP, UNLESS NOTED OTHERWISE:



10. UNLESS NOTED OTHERWISE ALL CAST-IN STEELWORK SHALL BE HOT DIPPED GALVANISED

GUY ANCHOR COMPACTION SPECIFICATION:

REPLACEMENT SOIL FOR MASTS:

1. EXCAVATE ANCHOR PIT AND INSTALL STEEL/CONCRETE ANCHOR AND ATTACHMENTS.
2. STEEL ANCHOR BEAM ENCASED IN CONCRETE TO AS.3600. PROVIDE MINIMUM BEAM COVERAGE OF 50mm (UNO.).
3. FILL REMAINDER OF BEAM EXCAVATION WITH SELECT MATERIAL WON FROM EXCAVATION OR FROM SURROUNDING SOURCES AND COMPACT THE FILLING TO A MINIMUM DENSITY OF y=16kN/m^3. SELECT FILL IS TO BE FREE FROM ANY ORGANIC MATERIAL SUCH AS ROOTS AND TOPSOIL AND BE EITHER:
   *CLAYS AND SILTS (BASED ON Ø=25° ANDcU=20KPa), OR
   *SANDS (BASED ON Ø=32°)
   NOTE: MINIMUM SOIL PROPERTIES ARE AS STATED ABOVE, UNLESS NOTED DIFFERENTLY IN GEOTECHNICAL REPORT.
   SELECT FILL PARTICLES SIZE AND SHAPE IS TO SUIT COMPACTED LAYER THICKNESS.
4. ADEQUATE COMPACTION IS ACHIEVED BY PROVIDING A COMPACTED DENSITY EQUAL TO A CONTROLLED FILL CLASSIFICATION. CONTROLLED FILL IS DEFINED IN AS.2870.

   SANDY FILL IS TO BE PLACED IN LAYERS NOT GREATER THAN 300mm LOOSE. NON-SANDY SOILS AND CLAY SOILS REQUIRE LAYER DEPTHS NOT GREATER THAN 150mm WHEN COMPACTED. COMPACTION IS TO BE ACHIEVED BY MECHANICAL TAMPING. THIS WILL REQUIRE COMPACTION BY RODDING, BY A VIBRATING PLATE OR SMOOTH DRUM ROLLER ATTACHED TO A BACKHOE/EXCAVATOR OR WALK BEHIND WACKER PACKER.
5. COMPLIANCE WITH CONTROLLED FILL IS DEEMED TO BE ACHIEVED IN SANDY SOILS OF A DYNAMIC CONE PENETROMETER TEST (AS DEFINED BY AS.1289.6.3.3) PRODUCES A BLOW COUNT OF 7 OR MORE FOR 300mm. FOR NON SANDY AND CLAY SOILS CONTROLLED FILL IS DEEMED TO BE ACHIEVED IF SOIL IS MOIST AND COMPACTED IN LAYER DEPTHS NOT MORE THAN 150mm WHEN COMPACTED.
6. WHERE SOILS DEPART FROM THE MINIMUM REQUIREMENTS IN THE COMPACTION SPECIFICATION, OR WHERE A HIGH WATER TABLE IS ENCOUNTERED, OR WHERE THE SOILS DEPART FROM THE GEOTECHNICAL REPORT, THEN THE DESIGN ENGINEER IS TO BE NOTIFIED FOR DESIGN REVIEW.

REV	DESCRIPTION	DATE
A		–

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
MAST GENERAL NOTES

SITE

UNITS	PAPER	SCALE
mm, kg	A3	1:400

DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
FOR INFORMATION ONLY

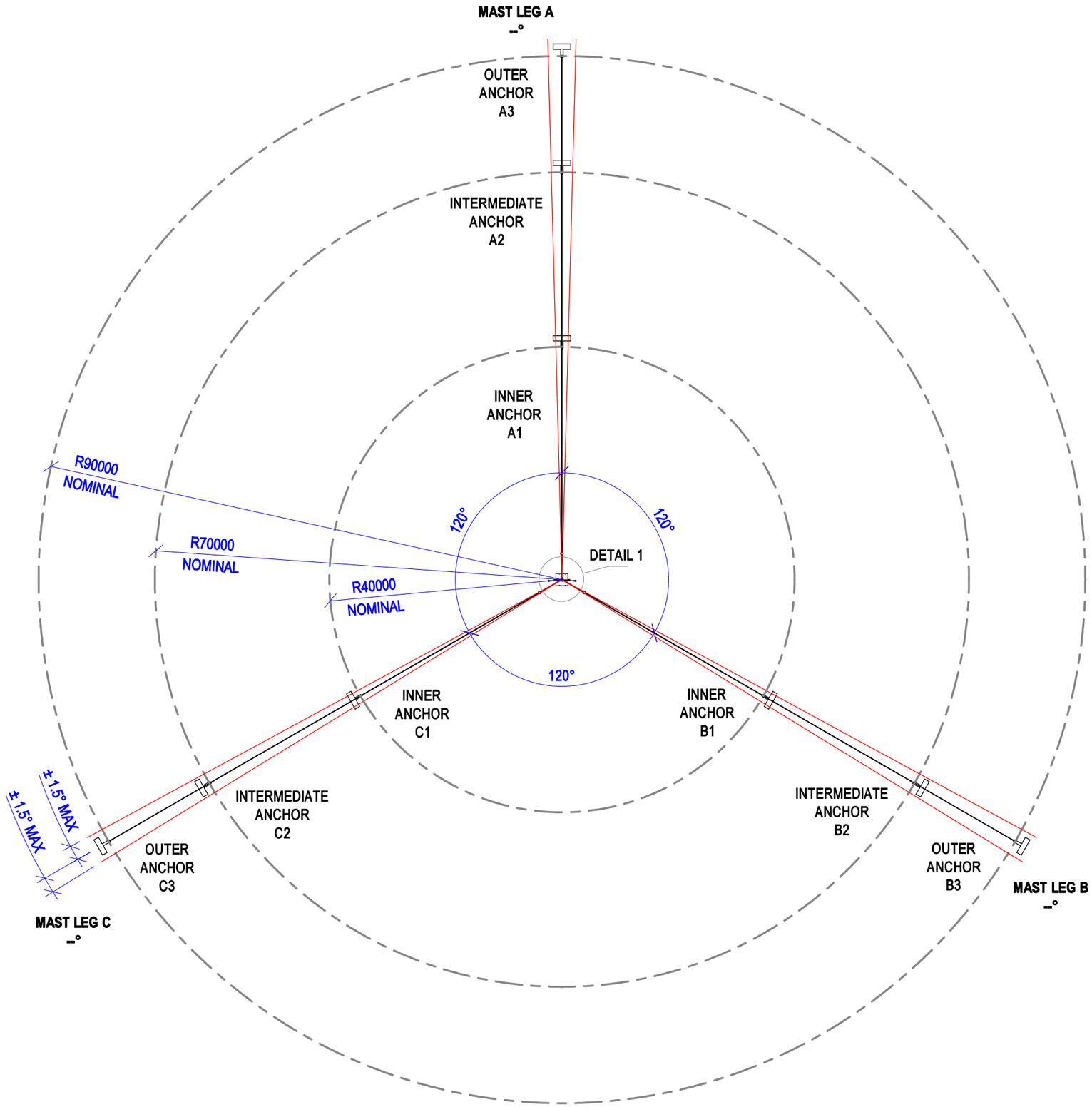
THIRD ANGLE PROJECTION

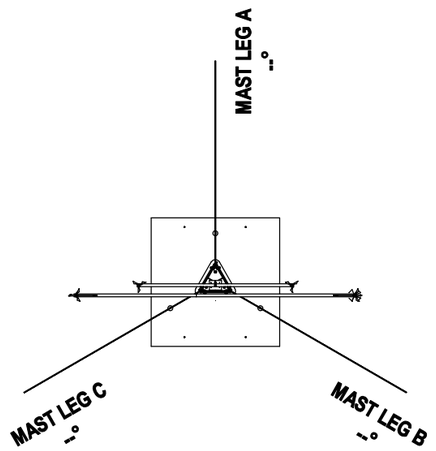
DRAWN	CHECKED	APPROVED	REVISION
D S			A

DRAWING
ST-GLXXX-GN1

SHEET
2/8

Shire of Narrogin Attachment 10.1.1.4 Page 42 of 74





DETAIL 1
SCALE 1:100

REV	DESCRIPTION	DATE
A		--/--/--

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
MAST SITE LAYOUT

SITE
--

UNITS	PAPER	SCALE
mm, kg	A3	1:750

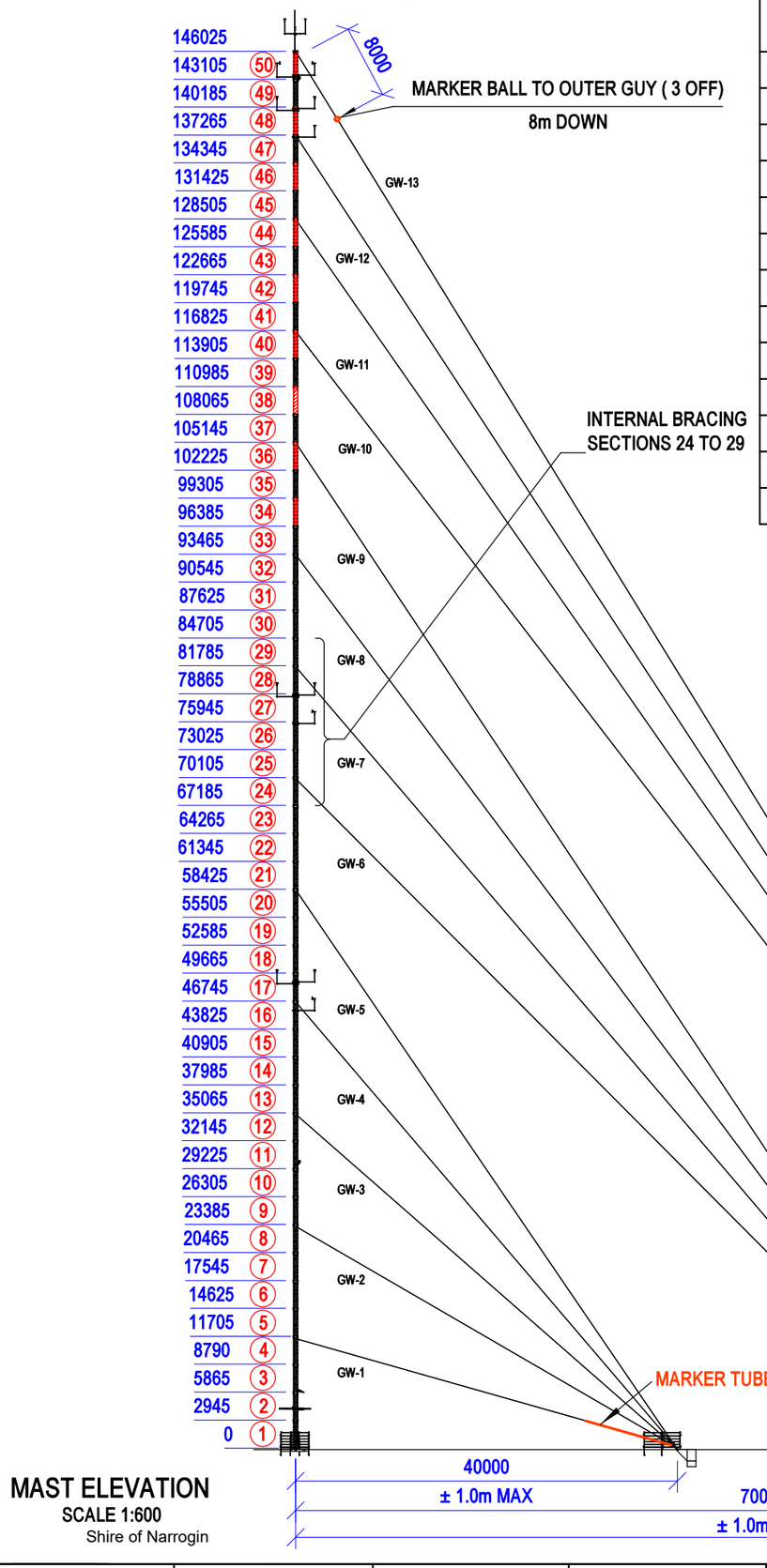
DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
FOR INFORMATION ONLY

THIRD ANGLE PROJECTION

DRAWN	CHECKED	APPROVED	REVISION
D S			A

DRAWING	SHEET
ST-GLXXX-001	3/8



MAST ELEVATION
SCALE 1:600

Shire of Narrogin

GUY WIRE SCHEDULE

MARK	DESCRIPTION	SECTION	HEIGHT	LENGTH	RADIUS	SIZE	PRE-TENSION	BOW SHACKLE GLAV.	TURNBUCKLE GALV.	FAN-WRAP GALV.	THIMBLE GALV.
GW-1	GUY WIRE 1 - Ø8.52 (7/2.75) G1320	4	11440	40700	40000	Ø8.52	3.5KN	4.7t	5/8"	8.25mm	11mm
GW-2	GUY WIRE 2 - Ø8.52 (7/2.75) G1320	8	23120	45300							
GW-3	GUY WIRE 3 - Ø8.52 (7/2.75) G1320	12	34800	52200							
GW-4	GUY WIRE 4 - Ø8.52 (7/2.75) G1320	16	46480	60500							
GW-5	GUY WIRE 5 - Ø8.52 (7/2.75) G1320	20	58160	69800							
GW-6	GUY WIRE 6 - Ø8.52 (7/2.75) G1320	24	69840	98100	70000						
GW-7	GUY WIRE 7 - Ø8.52 (7/2.75) G1320	28	81520	106600							
GW-8	GUY WIRE 8 - Ø8.52 (7/2.75) G1320	32	93200	115800							
GW-9	GUY WIRE 9 - Ø8.52 (7/2.75) G1320	36	104880	125300							
GW-10	GUY WIRE 10 - Ø8.52 (7/2.75) G1320	40	116560	146500	90000						
GW-11	GUY WIRE 11 - Ø8.52 (7/2.75) G1320	44	128240	155900							
GW-12	GUY WIRE 12 - Ø8.52 (7/2.75) G1320	47	137000	163200							
GW-13	GUY WIRE 13 - Ø8.52 (7/2.75) G1320	50	145760	170500							

RIGGING NOTES:

1. THE SAFE WORKING LOAD (SWL) OR WORKING LOAD LIMIT (WLL) OF TURNBUCKLES, SHACKLES AND TERMINATIONS SHALL MATCH OR EXCEED THE DESIGN CAPACITIES OF ADJOINING GUY WIRES. THE DESIGN CAPACITY OF THE GUY WIRES SHALL BE TAKEN AS HALF THE MINIMUM BREAKING FORCE (MBF) OF THE WIRE ROPE UNLESS NOTED OTHERWISE. IF REQUIRED, CONTACT THE DESIGN ENGINEER FOR VERIFICATION OF SELECTED RIGGING COMPONENTS.
2. 8.25mm GUY WIRE SPECIFICATION:
   - 7/2.25mm STRANDS G1320.
   - TENSILE STRENGTH = 1320 MPa.
   - MINIMUM BREAKING FORCE (MBF) = 50 KN.
   - PRE-TENSION TO 3.5 KN.

   10mm GUY WIRE SPECIFICATION:
   - 19/2mm STRANDS G1320.
   - TENSILE STRENGTH = 1320 MPa.
   - MINIMUM BREAKING FORCE (MBF) = 71 KN.
   - PRE-TENSION TO 5.0 KN.
3. PRE-TENSION GUY WIRES AND PROVIDE SUITABLE TERMINATIONS WITH ULTIMATE CAPACITY NO LESS THAN GUY BREAKING FORCE.
4. RIGGING COMPONENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURERS SPECIFICATION AND UNDERGO PERIODIC MAINTENANCE AND INSPECTION AS PER SUPPLIER RECOMMENDATIONS AND RELEVANT AUSTRALIAN STANDARDS.
5. ALL BOLTS TO BE SUPPLIED WITH NUT & SNUG TIGHTENED.
6. ALL BOLTS TO BE SUPPLIED G8.8 WITH STRUCTURAL WASHERS - UNO.
7. REFER DWG. N1 FOR STEELWORK NOTES.

*** NOTE**

LEVEL OF GUY ANCHORS FOOTINGS MAY VARY UP TO RL. ±3.0m AT THE INNER & INTERMEDIATE PERIMETER, UP TO RL. ±5.0M AT THE OUTER PERIMETER RELATIVE TO BASE OF MAST (RL. 0.0m)

NOTE

MARKER BALLS 8m DOWN ON UPPER GUY WIRES & MARKER TUBES TO 3m ABOVE GROUND ON LOWER GUY WIRES AT ANCHORS - TYPICAL

NOTE

STOCK PROOF FENCING TO BE INSTALLED AROUND MAST BASE AND EACH ANCHOR WHERE REQUIRED

REV	DESCRIPTION	DATE
A		

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
MAST GENERAL ELEVATION

SITE
--

UNITS	PAPER	SCALE
mm, kg	A3	1:600

DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
FOR INFORMATION ONLY

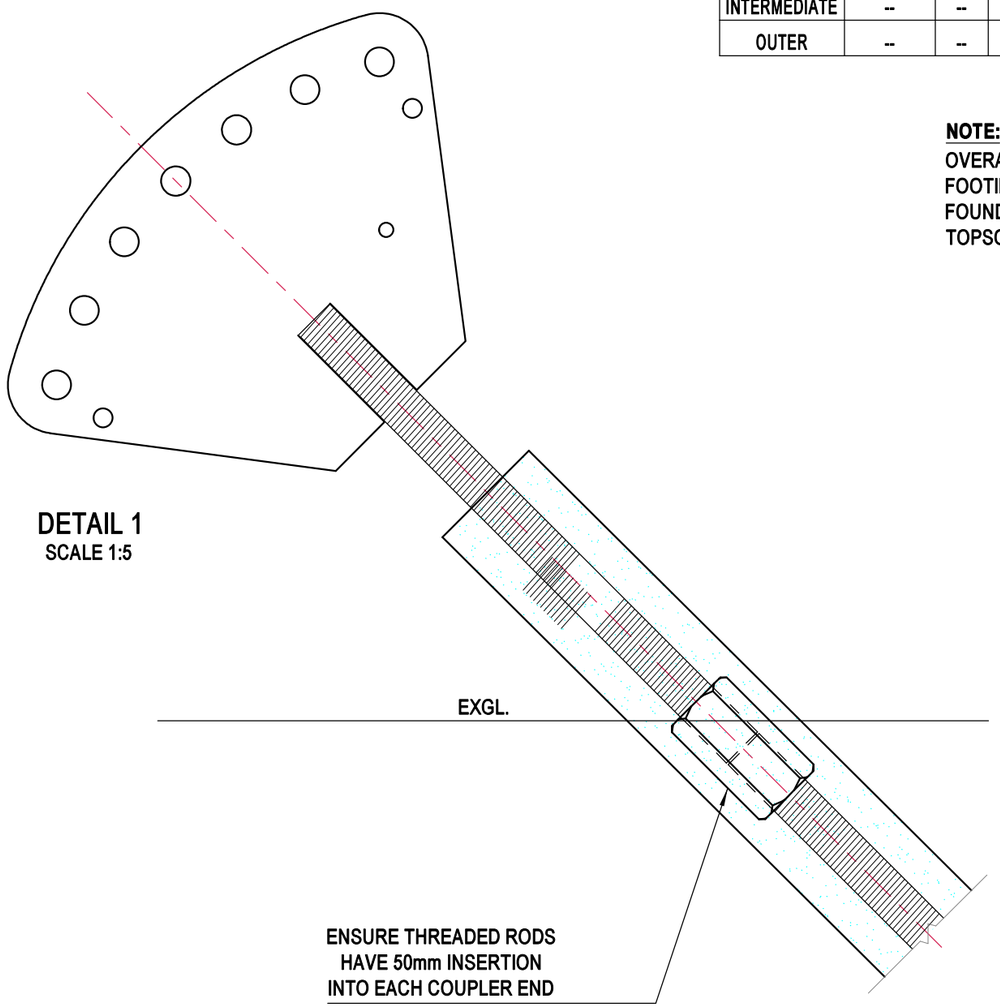
THIRD ANGLE PROJECTION

DRAWN	CHECKED	APPROVED	REVISION
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DRAWING	SHEET
ST-GLXXX-002	4/8

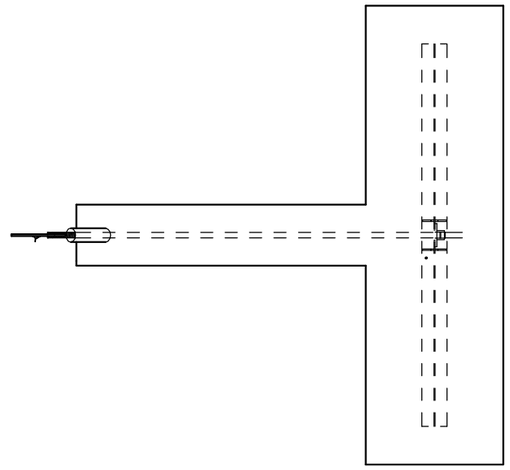
FOOTING	RADIUS	No. GUYS	EXCAVATION WIDTH	EXCAVATION LENGTH	EXCAVATION DEPTH	BEAM LENGTH	CONCRETE DEPTH	ANGLE	DIM A	DIM B	DIM C	PVC PIPE D#	36Ø ROD E#
INNER	--	--	--	--	--	--	--	--°	--	--	--	--	--
INTERMEDIATE	--	--	--	--	--	--	--	--°	--	--	--	--	--
OUTER	--	--	--	--	--	--	--	--°	--	--	--	--	--

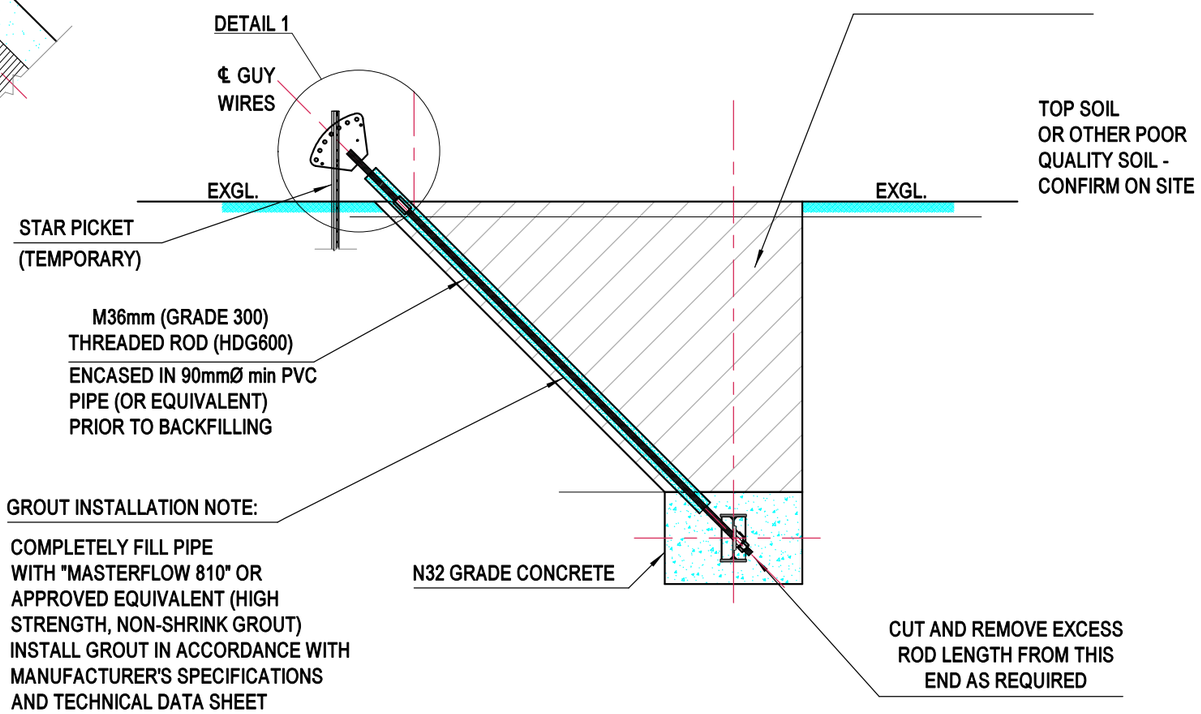
NOTE:
OVERALL FOOTING DEPTH IS DETERMINED BY THE FOOTING HEIGHT PLUS THE DEPTH OF ANY UNSUITABLE FOUNDING MATERIALS AT THE SURFACE, INCLUDING TOPSOIL AND ANY OTHER POOR QUALITY SOILS - TYPICAL.



DETAIL 1
SCALE 1:5

ENSURE THREADED RODS HAVE 50mm INSERTION INTO EACH COUPLER END





GUY FOOTING
SCALE 1:40

REV	DESCRIPTION	DATE
B		
A		

MESI

CLIENT

PROJECT
XXXm PERMANENT GUYED LATTICE MAST

DRAWING TITLE
GUY FOOTING DETAIL

SITE
--

UNITS	PAPER	SCALE
mm, kg	A3	Various

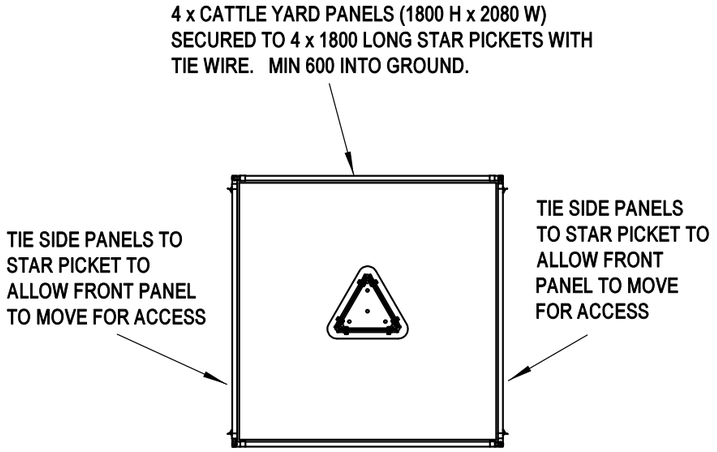
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STATUS
FOR INFORMATION ONLY

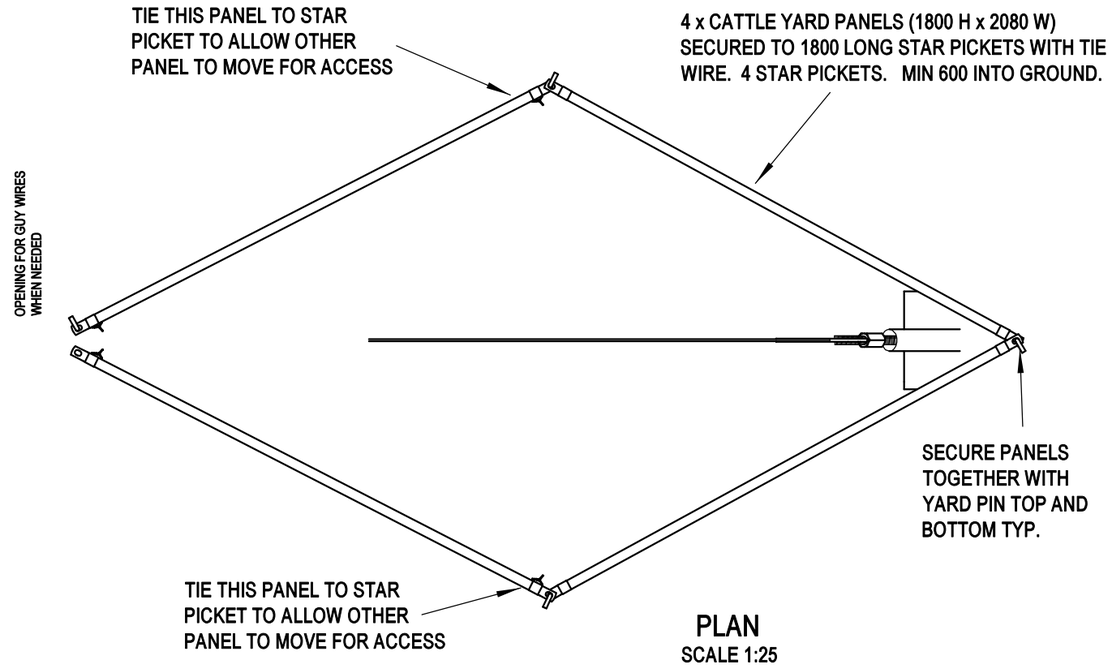
THIRD ANGLE PROJECTION

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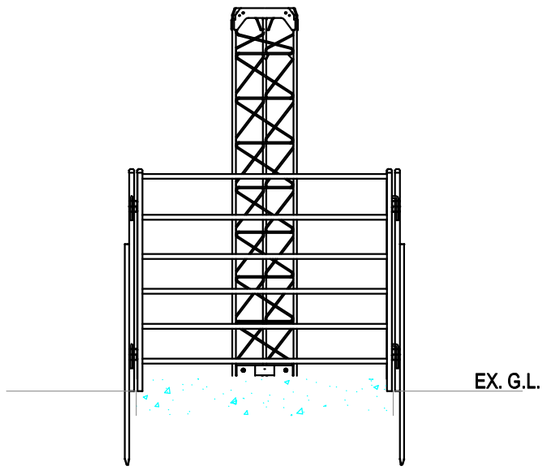
DRAWING	SHEET
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PLAN
SCALE 1:50

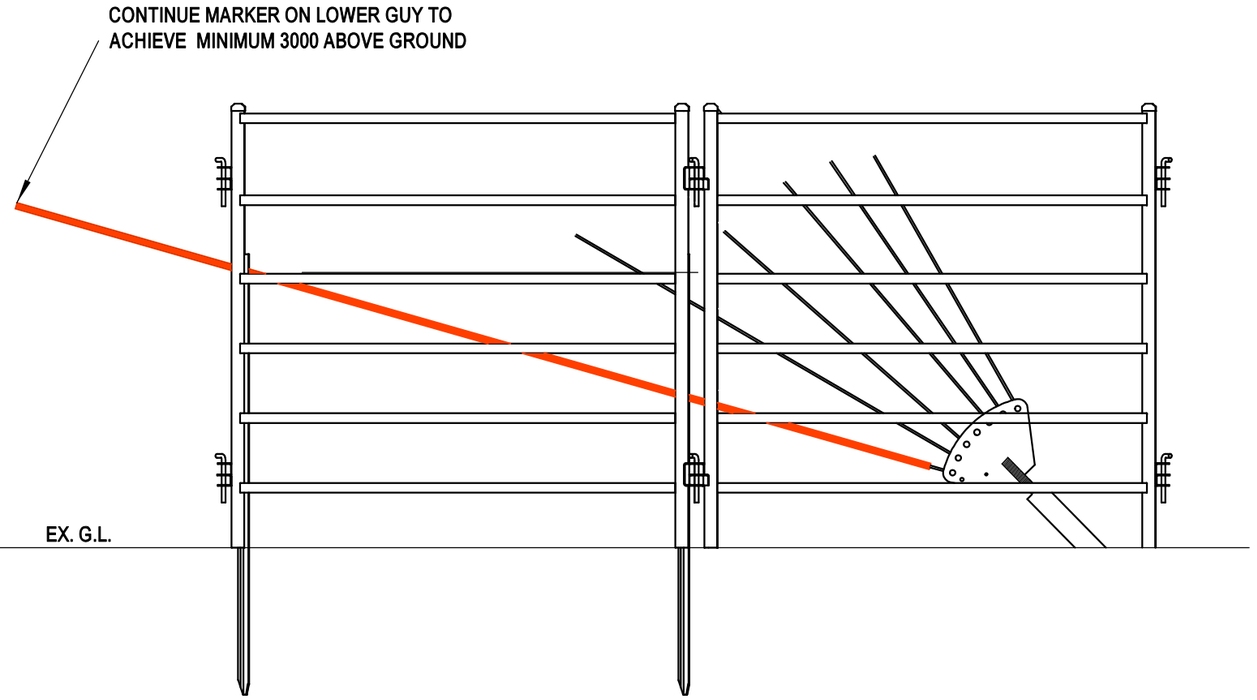


PLAN
SCALE 1:25



ELEVATION
SCALE 1:50

MAST BASE FENCING TYPICAL



ELEVATION
SCALE 1:25

GUY ANCHOR FENCING TYPICAL

REV	DESCRIPTION	DATE

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
GUY AND MAST FENCING

SITE
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UNITS	PAPER	SCALE
mm, kg	A3	Various

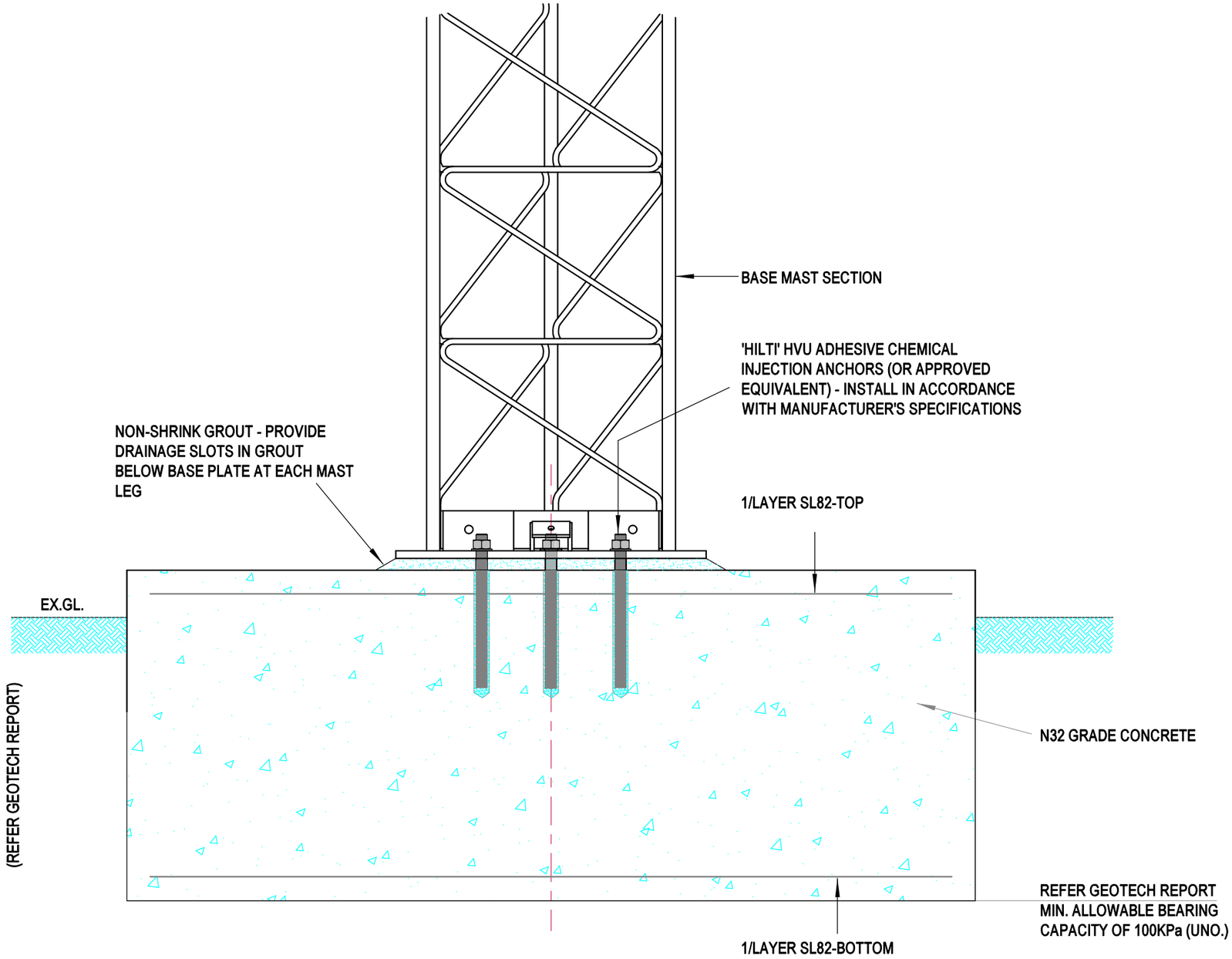
DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
FOR INFORMATION ONLY

THIRD ANGLE PROJECTION

DRAWN	CHECKED	APPROVED	REVISION
D S			A

DRAWING	SHEET
ST-GLXXX-006	6/8



MAST BASE CAST-INSITU
SCALE 1:10

REV	DESCRIPTION	DATE

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
MAST BASE CAST-INSITU

SITE
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UNITS	PAPER	SCALE
mm, kg	A3	1:10

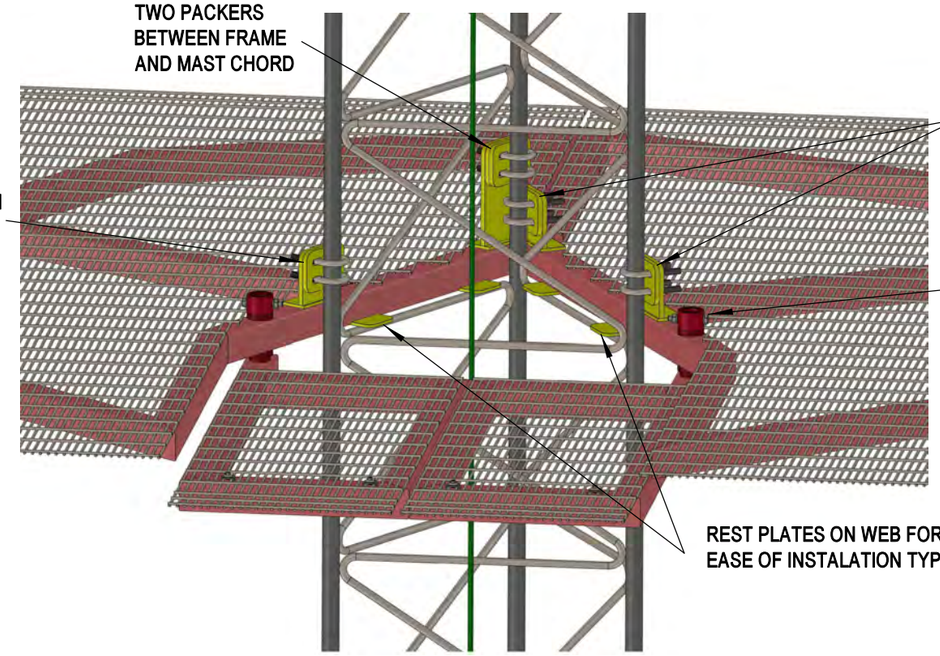
DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
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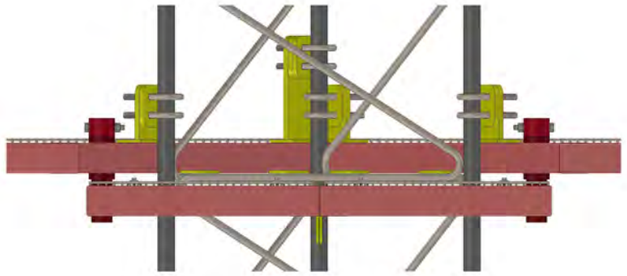
THIRD ANGLE PROJECTION

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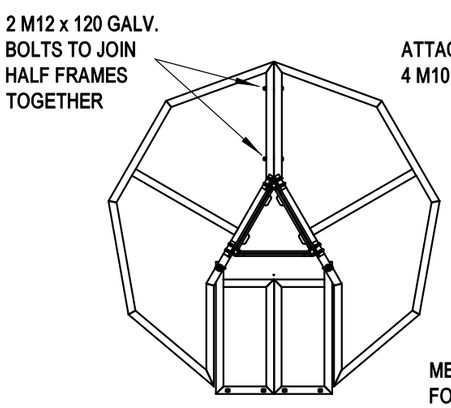
DRAWING	SHEET
ST-GLXXX-007	7/8



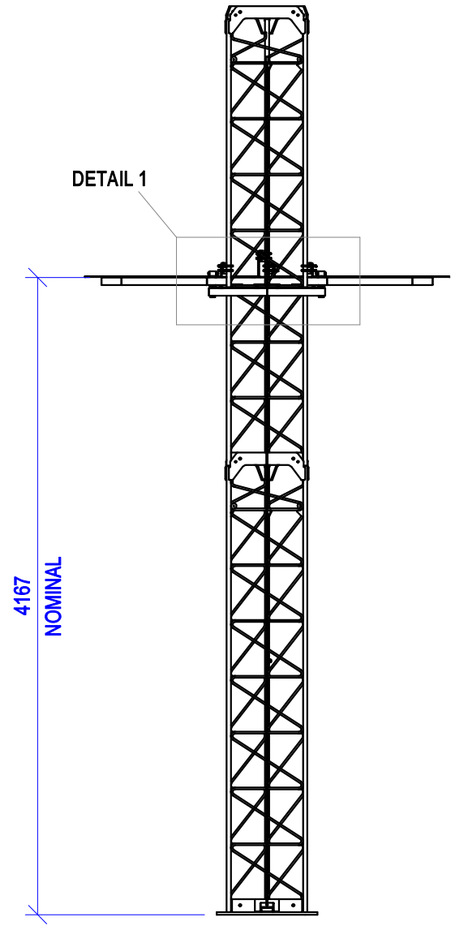
ISOMETRIC
NTS



DETAIL 1
NTS



TOP
SCALE 1:40



ELEVATION
SCALE 1:40

REV	DESCRIPTION	DATE

MESI

CLIENT

PROJECT
XXXm GUYED LATTICE MET MAST

DRAWING TITLE
ANTICLIMB

SITE
-- --

UNITS	PAPER	SCALE
mm, kg	A3	Various

DO NOT SCALE FROM DRAWING - IF IN DOUBT ASK

STATUS
FOR INFORMATION ONLY

THIRD ANGLE PROJECTION

DRAWN	CHECKED	APPROVED	REVISION
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DRAWING	SHEET
ST-GLXXX-008	8/8

Appendix D

Aviation Impact Assessment

AVIATION PROJECTS

March 2024

Stephen Archer
Senior Development Manager
Lightsource BP

By email: stephen.archer@lightsourcebp.com

Our reference: 108901-01

Dear Stephen

Re: Met Masts near Narrogin - Aviation Impact Assessment

Lightsource BP is seeking to submit an application to Narrogin Shire Council for the construction of two 150 m Wind Monitoring Towers (WMT)s to support a wind farm development located approximately 15 km northeast of the township of Narrogin in Western Australia (WA).

Aviation Projects has prepared an Aviation Impact Assessment for the WMTs against relevant aspects of the applicable planning scheme, Civil Aviation Safety Regulations Part 139, and National Airports Safeguarding Framework, specifically in relation to assessing whether marking and/or lighting is required.

1.1. References

The following information sources were referenced during the preparation of this report:

1. Airservices Australia, *Aeronautical Information Package, including AIP Book, Departure and Approach Procedures and En Route Supplement Australia,* dated 21 March 2024
2. Airservices Australia, *Designated Airspace Handbook,* dated 30 November 2023
3. CASA, *Civil Aviation Safety Regulations 1998* (CASR)
4. Civil Aviation Safety Authority, *Part 139 (Aerodromes) Manual of Standards 2019*, Version F2024C00161, dated 10 February 2024
5. CASR Part 173 *Manual of Standards– Standards Applicable to Instrument Flight Procedure Design,* version 1.8, dated August 2022
6. Civil Aviation Safety Authority, Advisory Circular 139.E-01 v1.0—Reporting of Tall Structures, dated December 2021
7. CASA AC 139.E-05v1.1: Obstacles, including wind farms outside the vicinity of a CASA-certified aerodrome dated October 2022
8. Australian Government, Department of Infrastructure and Regional Development, *National Airport Safeguarding Framework, Guideline D Managing the Risk To Aviation Safety of Wind Turbine Installation (Wind Farms)/Wind Monitoring Towers*, dated July 2012
9. International Civil Aviation Organization (ICAO), *Doc 8168 Procedures for Air Navigation Services—Aircraft Operations (PANS-OPS)*
10. ICAO Standards and Recommended Practices, Annex 14—Aerodromes
11. OzRunways, aeronautical navigation charts (WAC and ERC) extracts, dated March 2024;

12. Narrogin Local Planning Scheme No 3 (May 2023)
13. Narrogin Local Planning Strategy (December 2019)
14. Draft D11 – Local Planning Policy – Wind Farm Turbines.
15. Planning and Development Act
16. other references as noted.

1.2. Project description

The proposed WMTs will be located approximately 15 km northeast of Narrogin, WA.

The WMTs are 150 m (492 ft) above ground level (AGL). Their highest ground level is Met Mast East, which is 380 m Australian Height Datum (AHD). This results in a maximum height of 530 m AHD (1738.8 ft above mean sea level (AMSL)).

Figure 1 shows the location of the proposed WMTs (Source: Lightsource BP).

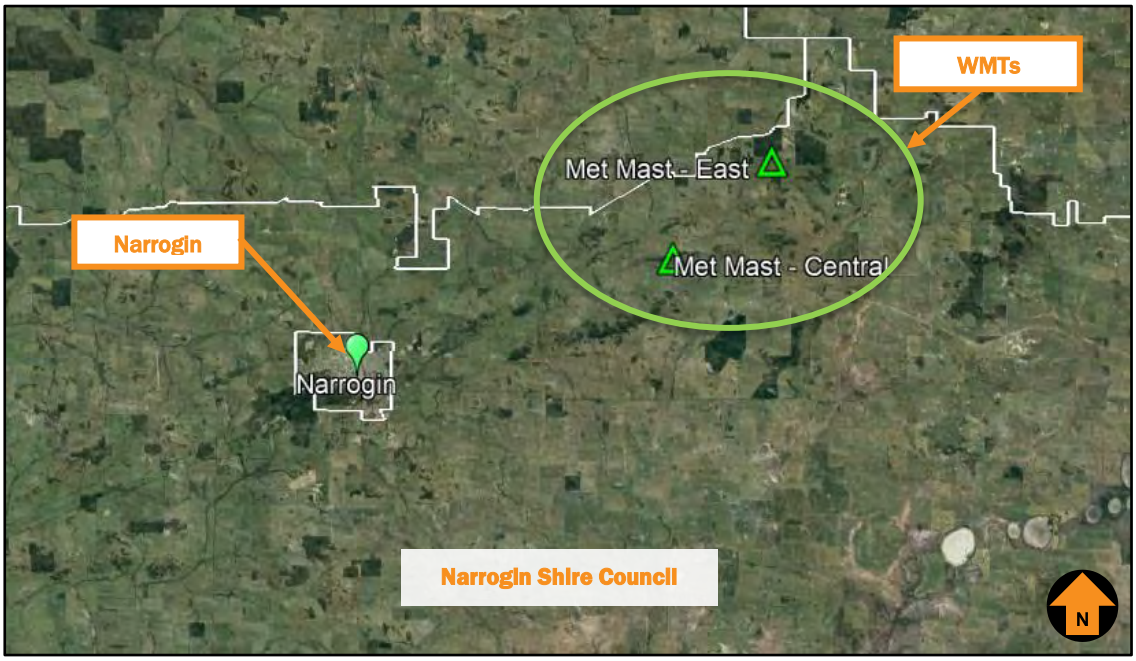


Figure 1 WMT locations

Table 1 provides details of the proposed WMTs (source: email from Stephen Archer, dated 8 March 2024).

Table 1 Details of proposed WMTs

Item	*Met Mast Central*	*Met Mast East*
Location (Easting, Northing)	Easting: 530,600 m E Northing: 6,360,700 m S	Easting: 534,982 m E Northing: 6,364,958 m S
Ground elevation at the site	368 m AHD	380 m AHD

Item	Met Mast Central	Met Mast East
Height of WMT AGL	150 m AGL	150 m AGL
Height of tower	518 m AHD (1699.5 ft AMSL)	530 m AHD (1738.8 ft AMSL)
Reported to Airservices Australia?	TBA when the final location is determined	TBA when the final location is determined

Figure 2 shows a typical steel lattice and guy wire construction.

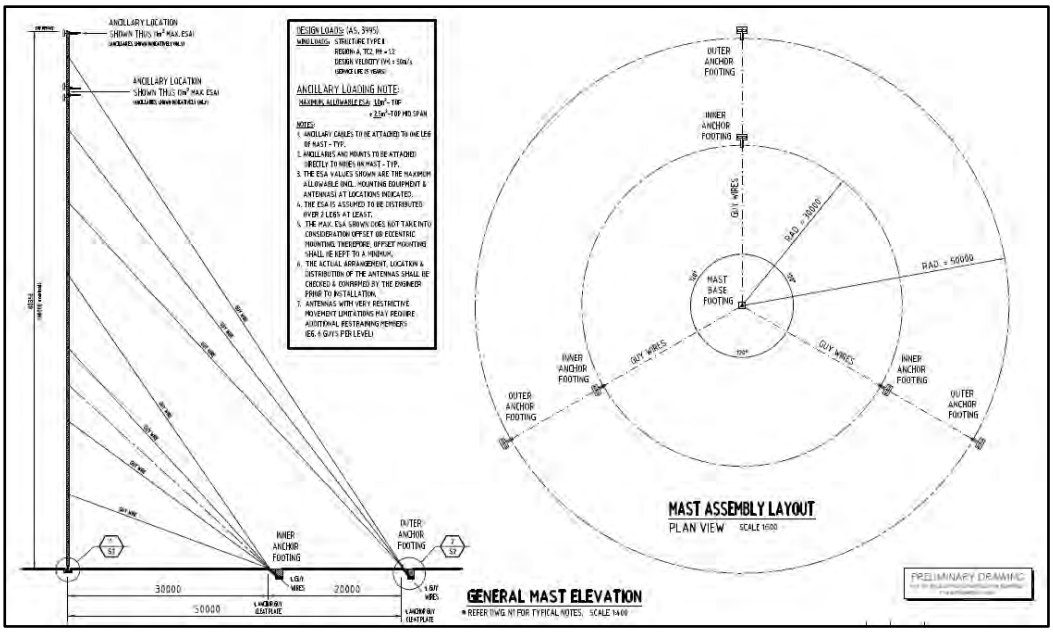


Figure 2 Typical Guyed Lattice Mast - general elevation

1.3. Narrogin Shire Council

There are two town planning documents on the Narrogin Shire Council's website: Local Planning Scheme No3 and Local Planning Strategy

1.3.1. Local Planning Scheme No 3 (May 2023)

The Narrogin Shire Council published the D11 – Local Planning Policy – Wind Farm Turbines. This local planning policy is formulated within the Shire of Narrogin Local Planning Scheme No. 3 (3 May 2023) framework, guided by the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. It aims to provide clear guidelines for establishing and operating wind farms and turbines within the Shire of Narrogin while adhering to legislative requirements.

This policy aims to provide a framework for the assessment, approval, and regulation of wind farms and turbines within the Shire of Narrogin. The policy seeks to ensure that any proposed wind energy projects are developed in a manner that minimises negative impacts and maximises the benefits to the community and the environment. The aviation-related details are listed below:

Community Consultation

Developers should also liaise with relevant key stakeholders early in the process, including the Shire, Main Roads WA, Western Power, Civil Aviation Safety Authority (CASA), Air Services Australia, Royal Flying Doctor Service (RFDS), Department of Fire and Emergency Services (DFES), Department of Planning, Lands and Heritage (DPLH), Department of Water and Environmental Regulation (DWER), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Primary Industries and Regional Development (DPIRD), Environmental Protection Authority (EPA), Local aerial spraying contractors, unlicenced airstrip owners (within a 5km radius of a turbine) and any relevant incorporated local aeronautical associations.

Other Potential Impacts

All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA status to that of a Registered CASA Airport.

Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicenced airstrips.

1.3.2. Local Planning Strategy (December 2019)

The planning strategy sets out the LGA's long-term planning directions and provides the rationale for any zoning or classification of land under the local planning scheme.

Narrogin airport is identified in the strategy as:

an important part of the Shire's transport network, particularly in terms of emergency services, and has been identified as having significant potential to be developed to accommodate a flying school for international pilots, a number of tourist related activities including but not limited to sky diving, gliding, hot air ballooning and scenic flights and an aviation theme residential estate.

Section 4.5 of the planning strategy (Transport) establishes the key issues, visions/objectives and strategies for transport infrastructure in the LGA, and includes a long-term strategy for Narrogin airport, to:

support and encourage an increase in air traffic volumes at the Narrogin Airport by increasing the services offered, improving utilisation of the existing facilities and creating opportunities for the establishment of complementary land uses subject to due consideration of potential impacts associated with the airport's continued operation to reduce any potential land use conflicts.

The Narrogin airport is recognised as an important component of the LGA transport strategy, particularly for providing aeromedical air transport services. The planning strategy references the 2013 Airport Master plan, which does not appear publicly available at this assessment.

1.4. Nearby certified aerodromes

No airport certified by the Civil Aviation Safety Authority (CASA) under Civil Aviation Safety Regulations (1998) (CASR) Part 139 is located within 30 nm of the proposed WMT sites.

The nearest certified airport is Katanning Airport (YKNG), approximately 51 nm (94 km) away from the proposed WMT sites.

Narrogin Airport (YNRG) is an uncertified airport within 30 nm of the project site. Based on D11—Local Planning Policy—Wind Farm Turbines, Narrogin Airport could potentially be upgraded to a certificated airport in the future.

Figure 3 shows the project site location relative to Narrogin Airport (YNRG) (Source: Lightsource BP, Google Earth). The orange circle represents a distance of 30 nm from the airport's aerodrome reference point (ARP).

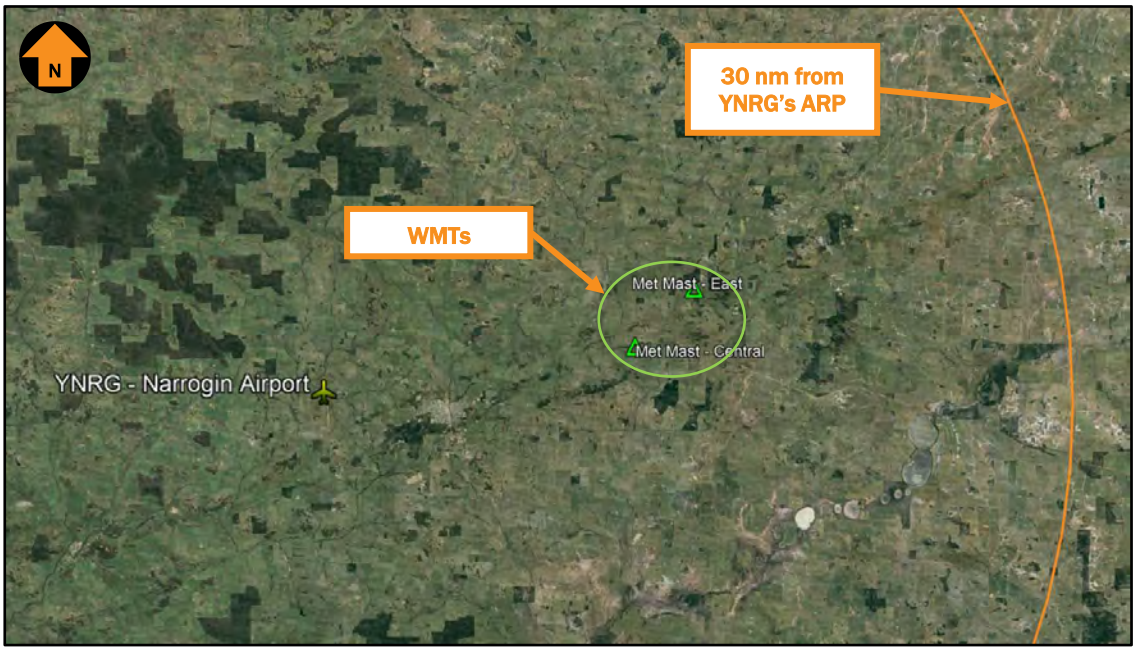


Figure 3 Location of Narrogin Airport in relation to the proposed WMTs

1.5. Narrogin Airport (YNRG)

Narrogin Airport is an uncertified aerodrome. Narrogin Shire Council operates the airport, which has a published aerodrome elevation of 329 m AHD (1080 ft AMSL) (source: Airservices Australia (AsA), FAC, dated 21 March 2024).

Narrogin Airport's ARP coordinates published in Airservices Australia's FAC are Latitude 32°55'48" S and Longitude 117°04'48"E.

As Narrogin Airport is currently uncertified, no information on instrument procedures is available from Airservices Australia's public web page. Aviation Projects can therefore not assess instrument procedure-related data such as minimum sector altitude (MSA) and instrument procedures.

However, when Narrogin Airport is upgraded to a certified airport, if the WMT data has already been advised to Airservices Australia, the flight procedure designer will consider the WMTs as obstacles during the procedure design and will, therefore, not cause any infringement.

1.5.1. Narrogin Airport aircraft operations

It is understood that Narrogin Airport is used primarily for private and recreational flying operations, including gliding activity, conducted in visual conditions. It is understood the aerodrome is also used frequently by the Royal Flying Doctor Service (estimated as 200 arrivals annually according to Shire of Narrogin council meeting minutes), which may include night-time operations in visual meteorological conditions.

The aerodrome does provide runway lighting on runway 10/28, although the lighting system is not inspected by the Shire of Narrogin.

1.5.2. Aircraft operations at non-controlled aerodromes

Advisory Circular AC 91-10 v1.1 Operations in the vicinity of non-controlled aerodromes provides guidance for pilots flying at or in the vicinity of non-controlled aerodromes, with respect to CASR 91.

A conventional circuit pattern and heights are provided in AC 91-10 v1.1. The standard circuit consists of a series of flight paths known as legs when departing, arrival or when conducting circuit practice. Illustrations of the standard aerodrome traffic circuit procedures provided in AC 91-10 v1.1. are shown in Figure 4 and Figure 5.

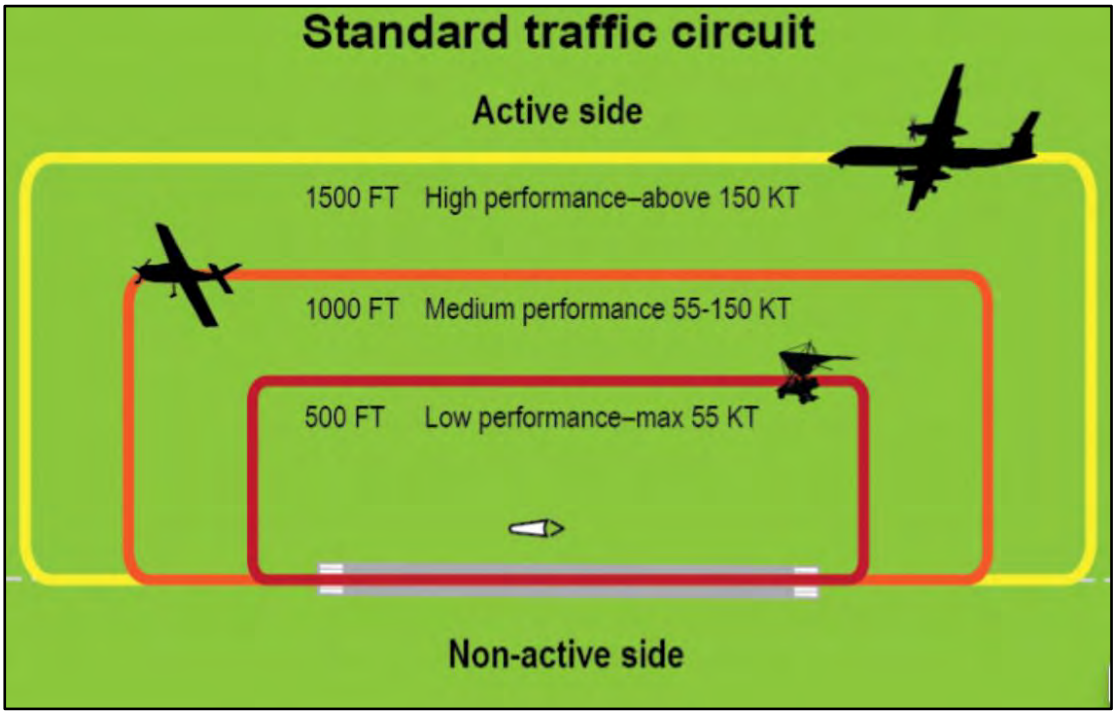


Figure 4 Lateral and vertical separation in the standard aerodrome traffic circuit

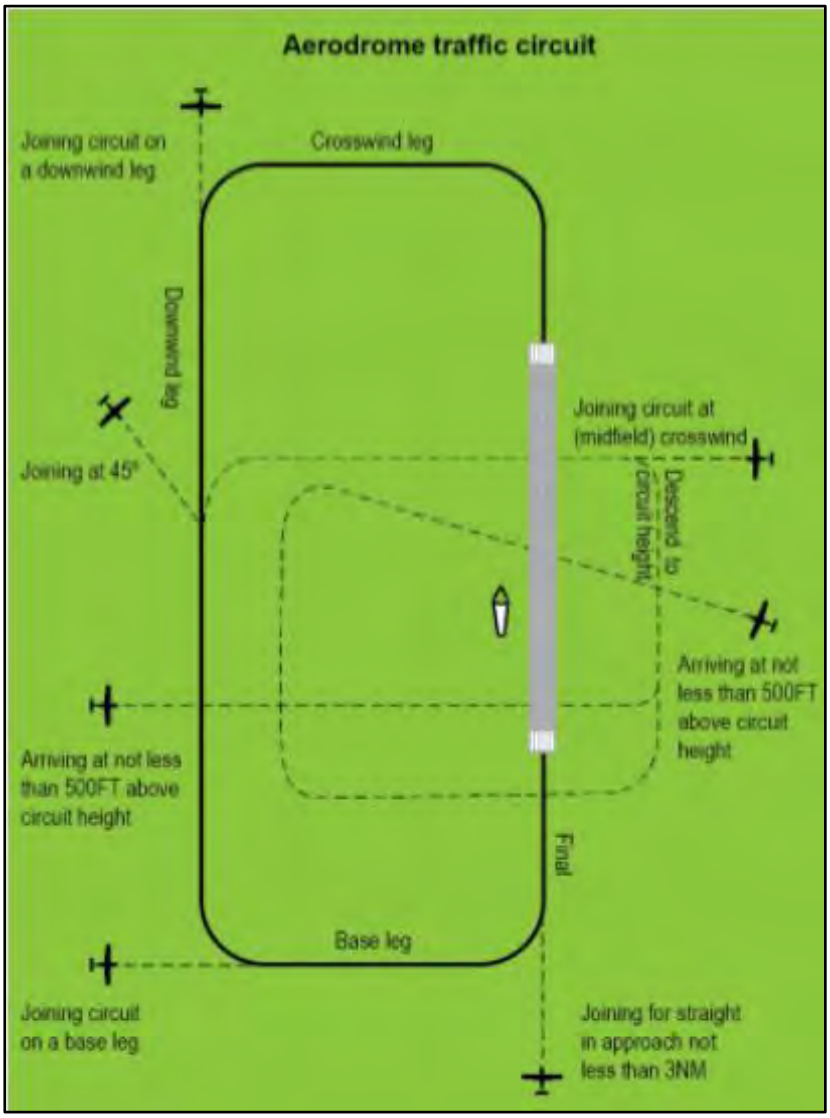


Figure 5 Aerodrome standard traffic circuit, showing arrival and joining procedures

AC 91-10 v1.1. paragraph 7.10 makes reference to a distance that is "normally" well outside the circuit area and where no traffic conflict exists, which is at least 3 nm (5556 m). The paragraph is copied below:

> *7.10 Departing the circuit area*
>
> *7.10.1 Aircraft should depart the aerodrome circuit area by extending one of the standard circuit legs or climbing to depart overhead. However, the aircraft should not execute a turn to fly against the circuit direction unless the aircraft is well outside the circuit area and no traffic conflict exists. This will normally be at least 3 NM from the departure end of the runway, but may be less for aircraft with high climb performance. In all cases, the distance should be based on the pilot's awareness of traffic and the ability of the aircraft to climb above and clear of the circuit area.*

All WMT locations are further than 3 nm of YNRG. Generally, aircraft operations at YNRG will not require aircraft to overfly the WMT locations while arriving or departing the aerodrome in normal operations, and aircraft operations at YNRG are not anticipated to be adversely affected by the WMT in any of the proposed locations.

1.5.3. IFR Circling areas

Narrogin Airport will have a circling approach once upgraded to a certificated airport. A circling approach extends an instrument approach to the specified circling minima (lowest altitude permitted without visual reference to the ground). At this point, the pilot will visually manoeuvre the aircraft to align with the runway for landing. Typically, a circling approach is only conducted where there is no runway-aligned instrument procedure or if the runway used for the approach procedure is not suitable for landing.

Circling areas are established by the instrument flight procedure designer based on ICAO specifications related to the performance category of the designed aircraft. The circling area is determined by drawing an arc centred on the threshold of each usable runway and joining these arcs by tangents.

The radii for each relevant category of aircraft related to Narrogin Airport are provided below:

- Category A – 1.70 nm / 3.15 km
- Category B – 2.72 nm / 5.04 km
- Category C – 4.30 nm / 7.96 km
- Category D – 5.40 nm / 10.00 km

The closest WMT (Met Mast Central) is approximately 23 km from the runway end at Narrogin Airport and will not impact circling areas established for instrument flight procedures.

1.5.4. Obstacle limitation surfaces

Obstacle Limitation Surface (OLS) is established for each certified aerodrome runway. The maximum lateral extent of the OLS is up to 6 km for the conical surface and 15 km for the take-off and approach surfaces.

If Narrogin Airport is upgraded to a certificated airport, the proposed WMTs will be located beyond the extent of the airport OLS.

1.6. Nearby aircraft landing areas (uncertified aerodromes)

A search of various aviation datasets identified Aircraft Landing Areas (ALAs) near the project area. These are non-certified aerodromes and are not subject to CASR Part 139 regulations.

The aviation datasets used for the search are:

- AIP aeronautical charts effective 21 March 2024.
- OzRunways – which sources its data from Airservices Australia (AIP). The aeronautical data provided by OzRunways is approved under CASA CASR Part 175.
- Australian Government National Map online.

As a guide, an area of interest within a 3 nm radius of an ALA is used to assess the potential impacts of proposed developments on aircraft operations at or near the ALA.

Figure 6 shows the location of nearby ALA relative to the project site and a nominal 3 nm buffer from the closest ALA (source: Lightsource BP, Google Earth).

The proposed WMTs are not located within 3 nm of any nearby ALA.



Figure 6 ALA in the vicinity of the project site.

1.7. Air routes and Grid LSALT

MOS 173 requires that the published lowest safe altitude (LSALT) for a particular airspace grid or air route provides a minimum of 1000 ft clearance above the controlling (highest) obstacle within the relevant airspace grid or air route tolerances.

1.7.1. Grid LSALT

The proposed WMTs are within an airspace grid with the LSALT of 3000 ft AMSL, which provides clearance above obstacles with heights up to 2000 ft AMSL.

Figure 7 shows the grid LSALT in proximity to the WMTs (source: ERC Low National, OzRunways, March 2024, Google Earth).

The highest WMT height is 530 m AHD (1738.8 ft AMSL), below the 2000 ft obstacle height limit.

Therefore, the WMTs will not impact the 3000 ft Grid LSALT.

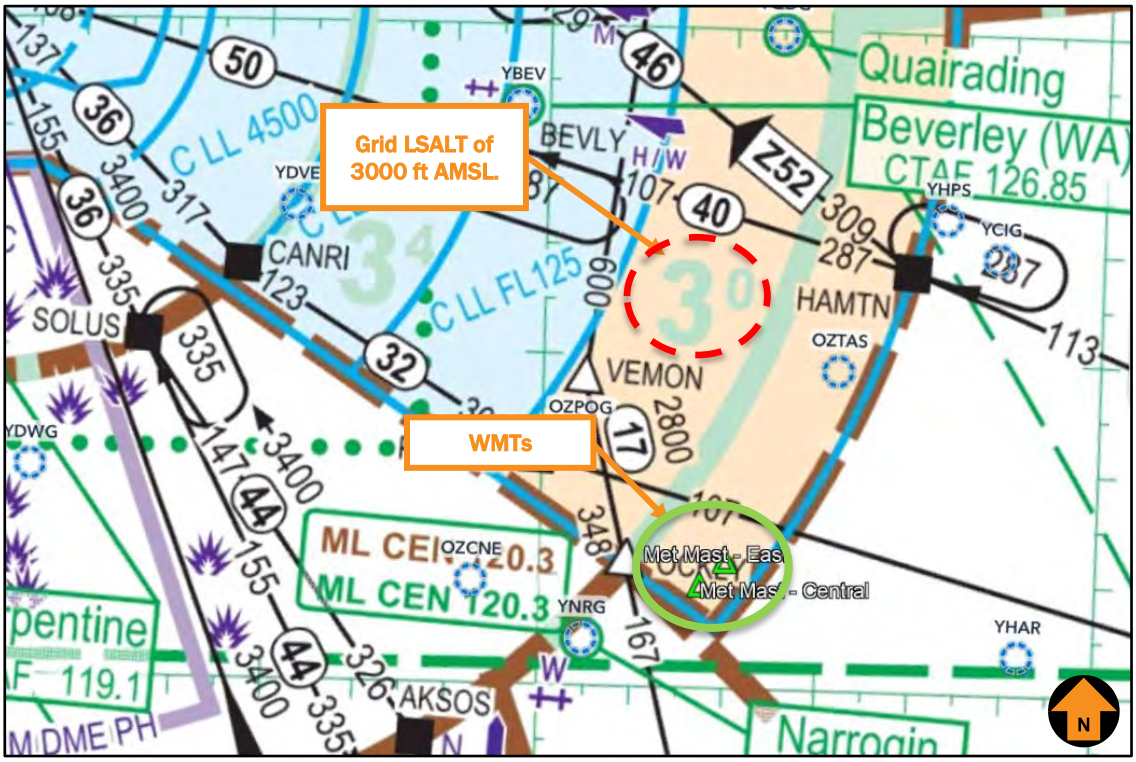


Figure 7 Grid LSALTs in proximity to the WMTs.

1.7.2. Air Route LSALTs

A protection area 7 nm laterally either side of an air route is used to assess the LSALT for the air route.

Few air routes are within 7 nm of the WMT sites. The highest WMT height is 530 m AHD (1738.8 ft AMSL). Table 2 provides an impact analysis of the surrounding air routes, showing that the WMTs are below the air route LSALT.

Therefore, there is no impact on the air route LSALT.

Table 2 Air route impact analysis

Air route	*Waypoint pair*	*Route LSALT*	*Protection Surface*	*Covered WMTs*	*Impact on airspace design*	*Potential solution*	*Impact on aircraft ops*
W185	OCKLY to/from PAVSO	3800 ft AMSL	2800 ft AMSL	Met Mast Central	Nil	N/A	N/A
H44	PUMRY to ESP VOR	3000 ft AMSL	2000 ft AMSL	Met Mast East	Nil	N/A	N/A

1.8. Airspace

The highest WMT is 530 m AHD (1738.8 ft AMSL), which will be lower than the vertical limits of Perth controlled airspace Class A and E (above 8500 ft). Therefore, the WMTs are located within the Class G airspace (non-controlled airspace). The WMTs are also not located in any Prohibited, Restricted or Danger areas.

Therefore, the proposed WMTs will not impact controlled or designated airspace.

1.9. Aviation navigation facilities

Part 139 MOS 2019 specifies the protection of Communication, Navigation and Surveillance Systems (CNS) from development, which may affect the function of these systems.

The proposed WMTs are not located within the prescribed clearance zones or areas of interest specified in Part 139 MOS 2019 Chapter 19 and will not affect CNS facilities.

1.10. ATC Surveillance Radar Systems

Airservices Australia currently requires an assessment of the potential for wind farms to affect radar lines of sight.

The open lattice construction of slim wind monitoring towers does not impact ATC Surveillance Radar Systems.

1.11. Civil Aviation Safety Authority - regulatory context

The Civil Aviation Safety Authority (CASA) regulates aviation activities in Australia. Applicable requirements include the Civil Aviation Regulations 1988 (CAR), Civil Aviation Safety Regulations 1998 (CASR), Advisory Circular (AC) 139 E 0.1-v1.0 and AC.139 E 0.5-v1.1. Relevant provisions are outlined in further detail in the following section.

1.11.1. Civil Aviation Safety Regulations 1998, Part 139—Aerodromes

CASR 139.165 requires the owner of a structure (or proponents of a structure) that will be 100 m or more above ground level to inform CASA. This must be given in written notice and contain information on the proposal, the height and location(s) of the object(s) and the proposed timeframe for construction. This is to allow CASA to assess the effect of the structure on aircraft operations and determine whether or not the structure will be hazardous to aircraft operations.

The proponent of the WMTs is required to report the WMTs to CASA in accordance with CASR 139.165, *as soon as practicable after forming the intention to construct or erect the proposed object or structure.*

The notification should be provided to CASA via email to Aerodromes@casa.gov.au and Airspace.Protection@casa.gov.au.

1.11.2. Advisory Circular 139.E-01 v1.0—Reporting of Tall Structures

Advisory Circular (AC) 139.E-01 v1.0—*Reporting of Tall Structures*, CASA guides those authorities and persons involved in the planning, approval, erection, extension or dismantling of tall structures so that they may understand the vital nature of the information they provide.

> *2.2.1 The hazards that such buildings or structures may pose to aircraft requires assessment. CASA routinely performs such assessments however needs to be first notified of the obstacle, structure of source of a hazardous plume. The need to report such hazards is outlined in this AC.*

2.2.2 If you are the person who owns, controls or operates the object, structure or a source of a hazardous plume which is either present, imminent or has been approved for erection/construction, details need to be provided about:

– the construction, extension or dismantling of tall structures if the top is:

o 100 m or more above ground level

or

o affects the obstacle limitation surface of an aerodrome as defined in

2.2.3 In addition, tall structures may pose a specific hazard for the operation of low-flying Defence aircraft or to the flight paths of arriving/departing aircraft (refer Paragraph 2.1.3). Therefore, the RAAF and Airservices Australia require information on structures that are 30 m or more above ground level—within 30 km of an aerodrome or 45 m or more above ground level elsewhere for the RAAF, or 30 m or more above ground level elsewhere for Airservices Australia.

2.2.4 Information provided for the database should be accurate and readily interpreted. The tall structure report form has been designed to help owners and/or developers in this respect. The form is available on the Airservices Australia website (including a spreadsheet for reporting multiple structures) at: https://www.airservicesaustralia.com/industry-info/airport-development-assessments/

1.11.3. Advisory Circular AC 139.E-05-v1.1 Obstacles including wind farms outside the vicinity of a CASA certified aerodrome – October 2022

AC 139.E-05-v1.1 provides advice about the lighting and marking of wind farms and other tall structures in submissions to planning authorities who are considering a wind farm or tall structure proposal.

2.1.2 Regardless of CASA advice, planning authorities make the final determination whether a wind farm or a tall structure not in the vicinity of a CASA regulated aerodrome will require lighting or marking.

2.2.1 All wind turbine developments and tall structures should be assessed to determine whether they could be a risk to aviation safety. This AC augments the information in the National Aerodromes Safeguarding Framework (NASF) Guideline D and provides additional guidance on the assessment of wind farm developments and guidance for establishing what reasonable measures may be put in place to mitigate any adverse effect the wind farm development could be to aviation safety.

2.2.2 For the purposes of this AC, navigable airspace is considered to be the airspace above the minimum altitudes of VFR and IFR flight, including airspace required to ensure the safe take-off and landing of an aircraft. Generally, minimum altitude limits equate to 500 ft (152 m) or 1 000 ft (305 m) above ground level depending on the situation, i.e., whether or not the flying is over a populous area. The presence of wind turbines, wind monitoring masts and other tall obstacles may create a risk to the safety of flight, due to the risk of collision. An entity that is proposing to introduce a hazard into navigable airspace, such as a wind farm, must mitigate the risk of the hazard on airspace users to ensure an acceptable level of safety is maintained.

2.2.4.1 Part 139 of the Civil Aviation Safety Regulations 1998 (CASR), regulates obstacles within the vicinity of certified aerodromes. This is supported by Part 139 (Aerodromes) Manual of Standards (MOS) which provides the definition of an obstacle as well as the standards for marking and lighting of an obstacle. Any wind turbine (where the height is defined to be the maximum height reached by the tip of the turbine blades), wind monitoring mast or other tall structure that penetrates an Obstacle Limitation Surface (OLS) of an aerodrome will be assessed in accordance with the provisions of Part 139 of CASR and the MOS.

2.2.6.1 Outside the vicinity of an aerodrome, which is defined as being outside the OLS of an aerodrome, wind farms and other tall structures may constitute a risk to low-flying aviation operations which may be conducted down to 500 ft above ground level (AGL) over non-populous areas. Additionally, wind monitoring masts can also be hazardous to aviation, given they are very thin and difficult to see.. Wind farms can also affect the performance of communications, navigation and surveillance (CNS) equipment operated by Airservices or the Department of Defence.

2.5 Aviation hazard lighting - International best practice

2.5.2 Australian regulations state that aircraft in uncontrolled airspace may operate under visual flight rules (VFR), which requires the pilot to remain clear of clouds and to adhere to visibility minima.

> *- in Class G airspace below 3000 ft Above Mean Sea Level (AMSL) or 1000 ft AGL (whichever is the higher) – remain clear of cloud with minimum visibility of 5000 m.*
>
> *– in Class G airspace below 10 000 ft AMSL (subject to the above) – remain 1000 ft vertically and 1500 m horizontally from cloud and with 5000 m visibility.*

Note: Helicopters may be permitted to operate in lower visibility and that further exemptions may apply to special cases such as military, search and rescue, medical emergency, agricultural and fire-fighting operations.

2.5.4 2000 candela medium intensity obstacle lighting recommendation satisfies the 5000 m VFR visibility requirements, according to practical exercises undertaken by the FAA and documented in AC 70/7460-1L (FAA, 2015).

2.5.5 In Australia, CASA has accepted the use of 200 candela lighting in some circumstances due to a lack of back lighting in rural and remote areas, meaning that a lower intensity light is still visible to pilots at an acceptable distance to permit a pilot to see and avoid the obstacle.

2.6 Hazard Lighting

2.6.1 This describes the reasoning behind CASA's preference to recommend aviation hazard lighting for tall structures and aircraft detection systems for wind farms.

2.6.2 Hazard lighting for wind farms and other tall structures is intended to alert pilots, flying at low altitude, to the presence of an obstacle allowing them sufficient awareness to safely navigate around or avoid it. The pilot is responsible for avoiding other traffic and obstacles based on the "alerted" see-and-avoid principle.

2.6.3 Unless the wind farm or tall structure is located near an airport, it is not expected to pose a risk to regular public transport operations. The kind of air traffic that is usually encountered at low altitude in the vicinity of a wind farm or tall structure includes light aircraft (private operators, flight schools, sport aviation, agricultural, survey, fire spotting and control) and helicopters (military, police, medical emergency services, survey, fire spotting and control). Hazard lights are therefore designed to provide pilots with sufficient awareness about the presence of the structure(s), so they can avoid it. This means that the intensity of the hazard lights should be such that the acquisition distance is sufficient for the pilot to recognise the danger, take evasive action and avoid the obstacle by a safe margin in all visibility conditions. This outcome considers the potential speed of an aircraft to determine the distance by which the pilot must become aware of the obstacle to have enough time and manoeuvrability to avoid it.

2.7 CASA's commitment to aviation safety

2.7.1 CASA will consider the lighting intensity management and systems that achieve an acceptable level of aviation safety on a case-by-case basis during its assessment.

2.7.2 A CASA determination will consider the environmental setting when determining the need and level of lighting required on a wind farm or tall structure. This may include consideration of lower lighting intensities for obstacles away from an aerodrome. The backlighting of some locations is almost non-existent, meaning the risk of an aviation hazard light being compromised by background lighting from a rural and remote town is lower than would otherwise apply in a residential area closer to a city.

There is no regulatory requirement to provide obstacle lighting on the WMTs. Generally, for WMTs that will be installed prior to WTG installation and WMTs that are not in close proximity to a WTG, the voluntary provision of obstacle lighting should be considered to ensure visibility in low light and deteriorating atmospheric conditions. CASA will review the WMTs for potential hazards to aircraft operations and may recommend lighting the WMTs.

1.12. National Airport Safeguarding Framework Guideline D

National Airport Safeguarding Framework (NASF) Guideline D: Managing the Risk To Aviation Safety of Wind Turbine Installation (Wind Farms)/Wind Monitoring Towers provides guidance to State/Territory and local government decision-makers, airport operators and developers of wind farms to jointly address the risk to civil aviation arising from the development, presence and use of wind farms and wind monitoring towers.

When wind turbines over 150 metres above ground level are to be built within 30 kms of a certified or registered aerodrome, the proponent should notify the Civil Aviation Safety Authority (CASA) and Airservices. If the wind farm is within 30km of a military aerodrome, Defence should be notified.

The Aeronautical Information Service of the Royal Australian Air Force (RAAF AIS) maintains a database of tall structures in the country. The RAAF AIS should be notified of all tall structures meeting the following criteria:

- *30 metres or more above ground level for structures within 30km of an aerodrome; or*
- *45 metres or more above ground level for structures located elsewhere.*

Marking and lighting of wind monitoring towers

Before developing a wind farm, it is common for wind monitoring towers to be erected for anemometers and other meteorological sensing instruments to evaluate the suitability or otherwise of a site. These towers are often retained after the wind farm commences operations to provide the relevant meteorological readings. These structures are very difficult to see from the air due to their slender construction and guy wires. This is a particular problem for low flying aircraft including aerial agricultural operations. Wind farm proponents should take appropriate steps to minimise such hazards, particularly in areas where aerial agricultural operations occur. Measures to be considered should include:

- *the top 1/3 of wind monitoring towers to painted in alternating contrasting bands of colour. Examples of effective measures can be found in the Manual of Standards for Part 139 of the Civil Aviation Safety Regulations 1998. In areas where aerial agriculture operations take place, marker balls or high visibility flags can be used to increase the visibility of the towers;*
- *marker balls or high visibility flags or high visibility sleeves placed on the outside guy wires;*
- *ensuring the guy wire ground attachment points have contrasting colours to the surrounding ground/vegetation; or*
- *a flashing strobe light during daylight hours.*

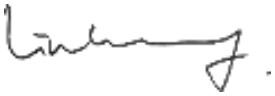
1.13. Summary

The following list of findings summarises the outcome of this assessment, based on the maximum height of 150 m AGL / 530 m AHD (1738.8 ft AMSL):

- There are no certified airports located within 30 nm (56 km) of the Project.
- The WMTs are not anticipated to affect the operation of aircraft at Narrogin Airport adversely.
- Narrogin Airport will potentially upgrade to a certificated airport. The proposed WMTs are located beyond the circling areas and OLS surfaces. If the WMT data has already been advised to Airservices Australia before the Narrogin Airport upgrades to a certificated airport, the flight procedure designer will consider the WMTs as obstacles during design, and they will not cause any infringement.
- No aircraft landing area (ALA) is identified within 3 nm of the WMT sites.
- The WMTs will not affect any grid or airway route segment LSALT.
- The WMTs will not have an impact on controlled or designated airspace.
- Marking the WMTs is not mandatory. However, the following markings are recommended to be implemented in consideration of potential day VFR aerial work and military aircraft training operations in accordance with NASF Guideline D:
    - obstacle marking for at least the top 1/3 of the mast and be painted in alternating contrasting bands of colour
    - marker balls or high visibility flags or high visibility sleeves placed on the outside guy wires; and
    - guy wire ground attachment points in contrasting colours to the surrounding ground/vegetation.
- There is no regulatory requirement to provide obstacle lighting on the WMTs. Generally, for the WMTs that will be installed prior to WTG installation and the WMTs that are not in close proximity to a WTG, the voluntary provision of obstacle lighting should be considered to ensure visibility in low light and deteriorating atmospheric conditions. CASA will review the WMTs for potential hazards to aircraft operations and may recommend lighting the WMTs.
- Due to exceeding 100 m AGL, details of the WMTs must be reported to CASA as soon as practicable after forming the intention to construct or erect the proposed object or structure in accordance with CASR Part 139.165(1)(2). The notification should be provided to CASA via email to Aerodromes@casa.gov.au and Airspace.Protection@casa.gov.au.
- 'As constructed' details of the WMT coordinates and elevation should be provided to Airservices Australia, by submitting the form at this webpage: https://www.airservicesaustralia.com/wp-content/uploads/ATS-FORM-0085_Vertical_Obstruction_Data_Form.pdf to the following email address: airport.developments@airservicesaustralia.com

If you wish to clarify or discuss of the contents of this correspondence, please contact me on 0433 747 835.

Kind regards



Lyn Wang

Specialist Aviation Consultant

21 March 2024

10.1.2 UNCONFIRMED MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING HELD 15 SEPTEMBER 2026

File Reference	9.8.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	20 October 2026
Author	Lisa Boddy – Executive Support Coordinator
Authorising Officer	Adam Majid – Executive Manager Planning & Sustainability
Attachments	Unconfirmed Minutes of the Local Emergency Management Committee (LEMC) meeting held on 15 September 2026

Summary
The purpose of this report is for Council to receive the unconfirmed minutes from the Local Emergency Management Committee (LEMC) meeting held on 15 September 2026.

Background
The established Terms of Reference for the LEMC are:

1. In accordance with *Emergency Management Act* s.38(2) the specified area of responsibility is the whole of the Shire of Narrogin.
2. To identify emergency risks or hazards in the community and arrange to establish, maintain and test the Local Emergency Management Arrangements established to mitigate the risks or hazards.
3. To encourage and maintain communication and joint exercises between all stakeholders.
4. To prepare and instil prevention, preparedness, response and recovery plans for a variety of identified risks or hazards preventing or minimising the effects of emergency events.
5. To increase the number and relative awareness of programmes through community awareness campaigns designed to make the community more resilient.
6. To undertake the Community Emergency Risk Management process.
7. To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed in the Emergency Management Regulations 2006.
8. To prepare and submit each financial year an annual report of its activities in accordance with the requirements of the State Emergency Management Committee.
9. To prepare an annual business plan in accordance with the requirements of the State Emergency Management Committee.
10. The Local Emergency Management Committee does not have the authority or power to commit the Shire of Narrogin or the Shire of Cuballing to expenditure without the relevant Shires endorsement.

A copy of the LEMC unconfirmed minutes from 15 September 2026 are attached.

Consultation
Nil.

Statutory Environment
Local Government Act 1995
S5.41 Role of the CEO

Policy Implications
Nil

Sustainability Implications

- Environmental - Nil
- Economic - Nil
- Social – Nil

Financial Implications

There are no financial implications arising from this agenda report.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council do not accept recommendation from Road Reference Group	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Comment/Conclusion

Nothing further.

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.04
Moved: Cr Fisher Seconded: Cr Wiese

That Council receive the unconfirmed minutes of the Local Emergency Management Committee meeting held on 15 September 2026 as per the attachment.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

MINUTES

JOINT LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

SHIRES OF NARROGIN & CUBALLING

15 September 2026

These minutes were confirmed at the Joint Local Emergency Management Committee Meeting held on date of next meeting

Signed: ……
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

Shire of Narrogin

Love the life

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social Interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes, and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

In accordance with Regulation 14I of the Local Government (Administration) Regulations 1996, the Shire of Narrogin records all Council Meetings. Recordings are publicly available within 14 days and retained for at least 5 years. Copies may be provided to the Departmental CEO upon request.

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JOINT LOCAL EMERGENCY COMMITTEE (LEMC) MEETING

15 SEPTEMBER 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Leigh Ballard, declared the meeting open at 4.35pm.

While Section 9.57A of the *Local Government Act 1995* provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of council proceedings (council or a committee of the council), this does not extend to Elected Members or Employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of council and committee meetings. Please remember that all comments will form part of the public record.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members (Voting)
Cr L Ballard – Shire of Narrogin President (Presiding Member)
Cr G Broad – Shire of Narrogin Deputy President
Cr A Kowald – Shire of Cuballing President (Presiding Member)
Cr R Harris – Shire of Cuballing Deputy President
S/Sgt M Glynn – WA Police, OIC Narrogin
A Mort – Cuballing Volunteer Bush Fire Brigades
B Dew – Western Power, Narrogin (online)
J Spadaccini – Department of Communities (online)
Narrogin St John Ambulance Sub-centre
P Thomas DFES

Employees (Non-voting)
C Paget – Shire of Cuballing Chief Executive Officer
A Majid – Executive Manager Planning & Sustainability
P Gibson – Community Emergency Services Manager
L Boddy – Executive Support Coordinator

Leave of Absence
Nil.
Apologies
G Stevens – District Officer DFES
S Panizza – Department of Education
K Nottle – Narrogin Regional Hospital
P Porter – Narrogin Volunteer Bush Fire Brigades
M Phillips – Dept of Communities
L van Heerden – Executive Support Officer
M Davies – Department of Biodiversity, Conservation & Attractions (Parks & Wildlife Services)
T Peplow – Water Corporation
A Erickson – Department of Primary Industry & Regional Development
C Powis – Department of Fire and Emergency Services, Narrogin Regional Officer

Absent
Nil.

Visitors
Andrew Ferres – Narrogin Wind Farm

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

The next meeting is scheduled for 8 December 2026.
Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 Joint Local Emergency Management Committee (LEMC) Meeting

OFFICER'S RECOMMENDATION AND COMMITTEE DECISION
Moved: Adrian Kowald Seconded: Martin Glynn

That the minutes of the Joint Local Emergency Management Committee (LEMC) Meeting held on 19 May 2026 be confirmed as an accurate record of the proceedings.

Carried 10/0

For: All members
Against: Nil

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil.

7. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Andrew and Simon from Neoen – Narrogin Wind Farm attended and spoke to the group.

8. MATTERS REQUIRING DECISIONS

8.1 ADOPTION OF THE JOINT LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

File Reference	
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	LEMA, 30th June 2026
Author	Paul Gibson – Community Emergency Services Manager
Authorising Officer	Adam Majid – Executive Manager Planning & Sustainability
Attachments	1. LEMA Narrogin-Cuballing Public Document DRAFT 2. LEMA Incident Support Handbook 2026 - Draft 3. LEMC Work Plan - Draft

Summary
The draft Joint Local Emergency Management Arrangements have been prepared to provide an updated and coordinated framework for emergency management within the participating local government. The Committee is requested to adopt the arrangements in principle and delegate final endorsement to the Chair once outstanding administrative edits and agreed feedback have been incorporated.

Background
Local governments are required to ensure that local emergency management arrangements are prepared and maintained for their districts. The Joint Local Emergency Management Committee has reviewed the draft arrangements as part of the ongoing process of ensuring local emergency management information, responsibilities and supporting arrangements remain current and fit for purpose.

The draft is substantially complete. Minor administrative amendments and the incorporation of feedback agreed by the Committee may remain following consideration of this item. Adoption in principle will allow those matters to be finalised without requiring the complete document to return to a further meeting solely for administrative changes.

Consultation
The draft arrangements have been provided to Joint Local Emergency Management Committee members and relevant emergency management stakeholders for review and comment. Feedback agreed by the Committee will be incorporated before final endorsement by the Chair.
Community members were engaged in ascertaining information required to fulfill the needs of resourcing.

Statutory Environment
Emergency Management Act 2005, Section 41 - Local emergency management arrangements.

The participating local governments are responsible for ensuring that local emergency management arrangements are prepared and maintained. The Committee's role includes advising and assisting the local governments in ensuring that effective local emergency management arrangements are established for the district.

Policy Implications
The arrangements are to be maintained consistently with the State Emergency Management Framework and any applicable local government policies and procedures.

Sustainability Implications

- Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- Social - Current and coordinated emergency management arrangements support community preparedness, response and recovery capability across the participating districts.

Financial Implications

There are no known meaningful financial implications relative to this matter beyond officer time and minor administrative costs associated with finalising and maintaining the arrangements.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Outcome:	2.2 Build a healthier and safer community
Strategy:	2.2.1 Support the provision of community security services and facilities
Outcome:	4.1 An efficient and effective organisation
Strategy:	4.1.1 Continually improve operational efficiencies and provide effective services

Risk Implications

The principal risk is that delayed endorsement may result in emergency management arrangements remaining incomplete or out of date. This risk is reduced by adopting the document in principle, limiting the remaining changes to administrative edits and agreed feedback, and requiring substantive changes to be returned to the Committee for consideration.

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Local Emergency Management Arrangements not adopted	Unlikely (2)	Minor (2)	Low (1-4)	Work Health & Safety (WHS)	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion
The draft arrangements provide an appropriate basis for coordinated local emergency management. Adoption in principle recognises that the substantive content has been considered while allowing minor administrative matters and agreed feedback to be completed efficiently.

Delegation to the Chair should apply only where the final changes do not materially alter the intent, responsibilities or operational content considered by the Committee. Any substantive amendment should be referred back to the Committee.

Voting Requirements
Simple Majority

OFFICERS' RECOMMENDATION

Moved: Martin Glynn Seconded: Graham Broad

That the Joint Local Emergency Management Committee:

1. Adopt the Joint Local Emergency Management Arrangements in principle; and

2. Delegate final endorsement of the arrangements to the Chair following completion of any outstanding administrative edits and incorporation of feedback agreed by the Committee, provided that any substantive changes are referred back to the Committee for consideration.

COMMITTEE DECISION

Moved: Martin Glynn Seconded: Graham Broad

That the Joint Local Emergency Management Committee:

1. Adopt the Joint Local Emergency Management Arrangements in principle; and

2. Delegate final endorsement of the arrangements to the Chair following completion of any outstanding administrative edits and incorporation of feedback agreed by the Committee, provided that any substantive changes are referred back to the Committee for consideration.

3. Include the outcomes of the risk workshop to be held on 30th October.

Carried 10/0

For: All members
Against: Nil

*Note wording updated to include point 3 above.

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Shires of Narrogin & Cuballing
2026





Acknowledgement of Country

The Shires of Narrogin and Cuballing acknowledge the Traditional Custodians of the land on which we live and work, the Wiilman people of the Noongar Nation.

We recognise their continuing connection to land, waters, and community, and pay our respects to Elders past, present, and emerging.

Authorisations

This Local Emergency Management Plan has been produced in consultation with community stakeholders and issued under the authority of *Section 41(1) of the Emergency Management Act 2005* and has been endorsed by the Narrogin–Cuballing Local Emergency Management Committee (LEMC) and the respective Councils of the Shires of Narrogin and Cuballing.

The Narrogin–Cuballing Local Emergency Management Committee is established under *Section 38* of the *Emergency Management Act 2005.*

Aim

The aim of these Local Emergency Management Arrangements is to provide a coordinated framework to support effective prevention, preparedness, response, and recovery activities for emergencies affecting the Narrogin–Cuballing region, consistent with an all-hazards approach to emergency management. The arrangements seek to strengthen community resilience, support inter-agency coordination, and enhance the capability of local stakeholders to manage the impacts of emergencies on people, property, infrastructure, the environment, and community function.

Purpose

The purpose of these arrangements is to:

- Outline the local emergency management framework for the Narrogin–Cuballing region
- Identify the roles and responsibilities of agencies, organisations, and stakeholders involved in emergency management
- Support coordinated decision-making, communication, and resource sharing during emergencies
- Provide a foundation for emergency preparedness, response, and recovery activities across all hazards
- Support compliance with the requirements of the Emergency Management Act 2005 and associated State Emergency Management policies and plans
- Promote community awareness, resilience, and preparedness across the region
- Support collaboration between local governments, Hazard Management Agencies, support organisations, industry, and the community.

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Endorsements

Local Emergency Management Committee

Endorsed on: ___ / ___ / 20__

Shire of Narrogin Council

Adopted on: ___ / ___ / 20__

Shire of Cuballing Council

Adopted on: ___ / ___ / 20__

Distribution

This Plan has been tabled for noting with the Great Southern District Emergency Management Committee and the State Emergency Management Committee (SEMC), in accordance with legislative requirements.

The Plan is publicly available via the Local Government websites:

www.narrogin,wa.gov.au

www.cuballing.wa.gov.au

A hard copy of this document is available for inspection during office hours, free of charge, at the front counters of the Shire of Narrogin and Shire of Cuballing Administration Offices.

Controlled distribution of this Plan includes, but is not limited to:

- Cuballing Volunteer Bush Fire Brigades
- Department of Biodiversity, Conservation and Attractions
- Department of Communities
- Department of Education
- Department of Fire and Emergency Services
- Department of Primary Industries and Regional Development
- Main Roads Western Australia
- Narrogin Cottage Homes
- Narrogin State Emergency Service
- Narrogin Volunteer Bush Fire Brigades
- Narrogin Volunteer Fire and Rescue Service
- Shire of Cuballing
- Shire of Narrogin
- St John Ambulance Australia
- WA Country Health Service
- Western Australia Police Force
- Western Power
- Water Corporation

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Review and Amendments

This Plan will be reviewed to ensure it remains current, effective, and reflective of the local risk environment.

Version	Date	Section/ Page Amended	Description of Amendment	Amended By	Approved By
0.1	20/05/26	Entire Document	Transfer of content from original draft to new template and internal review	P.Gibson	__

Review Schedule

- **Minor review:** Every two (2) years
- **Major review:** Every five (5) years
- **Out-of-cycle review:** As required, including following:
    - Significant emergency events
    - Changes to legislation or policy
    - Outcomes of exercises or post-incident reviews

Responsibility for Review

Responsibility for maintaining and reviewing this Plan rests with:

- The Local Government (designated Emergency Management Officer / CESM)
- The Local Emergency Management Committee, which provides oversight, input, and endorsement of updates

Amendments to the Plan will be documented and recorded, with updated versions distributed to relevant stakeholders.

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Contact Details

For further information regarding this Local Emergency Management Plan, please contact:

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Part 1 – Local Government Emergency Management

Emergency management is the process of minimising emergency risks and managing the impacts and consequences of hazards on the community.

Emergency management in Western Australia is guided by the *Emergency Management Act 2005* and the Western Australian State Emergency Management Policy, Plans and Procedures, collectively known as the State Emergency Management Framework.

The *Emergency Management Act 2005* defines emergency management as the management of the adverse effects of an emergency, including:

- Prevention: measures to prevent or reduce the likelihood of an emergency.
- Preparedness: arrangements to ensure that, should an emergency occur, communities, resources and services are prepared to respond appropriately.
- Response: actions taken in anticipation of, during and immediately after an emergency to minimise its effects.
- Recovery: the coordinated process of supporting communities impacted by emergencies in the reconstruction of physical infrastructure and the restoration of emotional, social, economic and physical wellbeing.

All levels of government, together with community organisations, households and businesses, contribute to emergency management—particularly in reducing risks and being prepared.

However the Hazard Management Agency has overall responsibility for a hazard, and the Controlling agency has responsibility for emergency response.

Under section 36 of the *Emergency Management Act 2005*, Local Government is responsible for maintaining Local Emergency Management Arrangements for its district and for managing recovery following an emergency affecting the community.

Local Emergency Management Priorities

The Narrogin–Cuballing Local Emergency Management Arrangements support an all-hazards approach and focus on the following priorities across the Prevention, Preparedness, Response and Recovery spectrum:

Prevention:

Supporting risk reduction activities through land use planning, mitigation works, community education, infrastructure resilience, and risk-informed decision making.

Preparedness:

Strengthening local capability through planning, training, exercising, inter-agency coordination, public awareness, and maintaining effective emergency management arrangements.

Response:

Supporting a coordinated and scalable multi-agency response that prioritises life safety, protection of critical infrastructure, community information, and effective resource coordination.

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Recovery:
Supporting communities to recover from emergencies through coordinated recovery arrangements that address social, economic, environmental, and built impacts while strengthening long-term resilience.

In Western Australia, the Local Government role in emergency management is centered on:

Community leadership:
Providing visible leadership, reassurance and direction to the community, including clear, coordinated public information in support of the Controlling Agency and partner agencies.

Community recovery:
Leading and coordinating local recovery in line with State arrangements, enabling a safe and timely transition from response to recovery for people, services and local economies.

Incident support:
Supporting the Controlling Agency and partner agencies during emergencies (e.g., local knowledge, public information support, logistics, operations, continuity of essential Local Government services), consistent with the State Emergency Management Framework.

Local Governments also continue key business as usual functions during emergencies wherever it is safe to do so, including:

- Managing local roads**,** including maintenance and traffic management on local roads and supporting emergency operations by enabling safe access for response agencies and reducing exposure to hazard areas.
- Providing essential waste services and managing emergency related waste impacts to protect public health, including debris, spoiled goods or contaminated materials generated by the incident.
- Protecting community health by monitoring, regulating and managing public and environmental health risks that may arise or escalate during an emergency, such as contamination, food safety issues, vector control or sanitation impacts**.**

The Shire of Narrogin and Shire of Cuballing Local Emergency Management Plan 2026 sets out how the Local Government meets its emergency management responsibilities and communicates to Council, staff and the community the strategic priorities for emergency management.

The Local Emergency Management Plan is supported by operational plans, procedures and guidance, including the Incident Support Handbook, which provides quick access to critical operational information when an emergency is imminent or occurring. Together, these documents form the Local Emergency Management Arrangements.

The Local Emergency Management Plan was developed in consultation with the Local Emergency Management Committee (LEMC), Council, emergency services and community stakeholders.

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Commitment Statement

The Shire of Narrogin and Shire of Cuballing are committed to meeting their responsibilities under the Emergency Management Act 2005 and Bush Fires Act 1954, and to working in partnership with the Department of Fire and Emergency Services (DFES), Hazard Management Agencies, and the local community to reduce emergency risk and support effective response and recovery outcomes.

The Shires recognise that effective emergency management is underpinned by strong local capability, informed decision-making, and collaboration across agencies and the community. To achieve this, the Shires are committed to:

- Strengthening local emergency management capability through planning, training, exercising, and continuous improvement aligned with the State Emergency Management Framework and AIIMS principles.
- Supporting the Controlling Agency during emergencies by providing coordinated incident support functions, including local knowledge, logistics support, distributing public information, and continuity of essential Local Government services.
- Leading and coordinating community recovery to support the restoration of essential services, infrastructure, and the social, economic and environmental wellbeing of affected communities.
- Promoting community resilience and preparedness through engagement, education, and clear, consistent communication to ensure residents are informed, prepared, and able to respond to emergency risks.
- Maintaining critical Local Government services during emergencies, where safe to do so, including local road access, waste management, and environmental health functions to protect public safety and support emergency operations.

The Shires are committed to a proactive, risk-based approach to emergency management, ensuring that planning, mitigation and preparedness activities are aligned to local risk profiles, emerging threats, and the protection of human life, property, and critical infrastructure.

Strategic Alignment

This Local Emergency Management Plan aligns with the Shire of Narrogin and Shire of Cuballing Strategic Community Plans and Corporate Business Plans, ensuring that emergency management contributes to the broader community vision of safe, resilient, and sustainable communities.

Emergency management is a core enabler of the Shires' strategic objectives, particularly those relating to community safety, infrastructure resilience, environmental stewardship, and sustainable development. This Plan supports these objectives by embedding a proactive, risk-based approach to prevention, preparedness, response and recovery across all areas of Local Government operations.

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The Local Emergency Management Plan forms part of the Shires' integrated planning and reporting framework and operates as a key informing strategy to the Strategic Community Plan. It ensures that emergency risk is considered in long-term planning, resource allocation, land use decision-making, and service delivery.

There are local Emergency Management Policies incorporated in this plan. This Plan is supported by, and aligns with, a range of Local Government plans and frameworks, including:

- Bushfire Risk Management Plan (BRMP) – guiding targeted mitigation activities, fuel load reduction, and protection of human settlements, infrastructure, and environmental assets.
- Business Continuity Plan (BCP) – ensuring the continuation of critical Local Government services during and after an emergency.
- Public Health Plan – supporting the management of public and environmental health risks arising from emergencies.
- Asset Management Plans – ensuring critical infrastructure is maintained and resilient to hazard impacts.
- Local Planning Strategy and Schemes – integrating emergency risk considerations into land use planning and development.

Through this alignment, the Shires ensure that emergency management is not a standalone function, but is integrated across governance, operations, and community engagement activities. This approach strengthens local capability, supports effective decision-making, and enhances the resilience of communities to withstand and recover from emergencies.

Scope of the Local Emergency Management Plan

This Local Emergency Management Plan provides a strategic overview of the emergency management arrangements for the Shire of Narrogin and Shire of Cuballing. It outlines how the Local Governments meet their responsibilities under the Emergency Management Act 2005 and support the broader State Emergency Management Framework.

The LEMP is not an operational document. It does not replace hazard-specific operational plans, incident action plans, or the responsibilities of Hazard Management Agencies (HMAs) and Controlling Agencies. Instead, it defines governance, coordination, and support arrangements to enable an effective, integrated approach to emergency management.

This Plan is primarily focused on Local Government roles and responsibilities, including:

- Community leadership and public information support
- Incident support to the Controlling Agency
- Coordination of local recovery
- Continuity of essential Local Government services

Operational detail to support emergency response is contained within supporting documents, including the Incident Support Handbook, procedures, and agency-specific plans.

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The Shires recognise that emergencies may exceed local capability. Where this occurs, escalation arrangements are applied in accordance with the State Emergency Management Framework, enabling support at:

- District level (e.g. Incident Management Team expansion, District Emergency Coordinator support)
- State level (e.g. State Emergency Coordination Group, additional resources and capability)
- Commonwealth level, where required for significant or prolonged events

This ensures that emergencies are managed at the appropriate level, with access to the necessary resources, coordination, and support.

Funding the Plan

The Shire of Narrogin and Shire of Cuballing fund emergency management activities through their annual budgeting processes, ensuring allocation of resources across prevention, preparedness, response, and recovery.

This includes funding for:

- Bushfire mitigation and fuel load reduction activities
- Training, exercising and capability development
- Support to Volunteer Bush Fire Brigades, including equipment and operational needs
- Emergency management planning and community engagement initiatives
- Recovery coordination and post-incident support activities

The Shires actively seek and utilise external funding sources to support emergency management outcomes, including:

- Mitigation Activity Fund (MAF) and other State mitigation programs to reduce bushfire risk and protect human settlements, infrastructure and environmental assets
- Disaster Recovery Funding Arrangements – Western Australia (DRFA WA) for eligible response, recovery and reconstruction costs following declared events
- Lord Mayor's Distress Relief Fund (LMDRF) to support community recovery for eligible disasters
- All West Australians Reducing Emergencies (AWARE) grant funding
- Other State, Commonwealth and corporate grant programs that enhance local capability, resilience and preparedness

During emergencies, the Chief Executive Officer (CEO) may exercise delegated authority to enable timely decision-making, including:

- Rapid procurement of goods and services
- Allocation and reallocation of resources
- Activation of emergency financial provisions

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Where required, the Shires may utilise emergency reserve funds or reallocation of budget resources to ensure immediate access to funding prior to reimbursement through external funding arrangements.

Communication

The Shire of Narrogin and Shire of Cuballing are committed to ensuring the community is informed about emergency management arrangements and progress against this Local Emergency Management Plan.

Updates on the implementation and effectiveness of this Plan will be communicated through standard Local Government reporting and communication channels, including:

- Annual Report – summarising key achievements, improvements in capability, and progress against emergency management priorities.
- Government website – providing access to the LEMP, supporting documents, and relevant emergency management information.
- Newsletters, media releases and public notices – used to communicate updates, initiatives, and community safety messaging as required.

In addition to formal reporting, the Shires utilise local communication channels and community networks to support awareness and preparedness, particularly in relation to bushfire risk, seasonal readiness, and mitigation activities.

The development of this Plan has been informed through consultation with the Local Emergency Management Committee, emergency services, partner agencies, and key stakeholders. Community engagement activities, including workshops, forums and targeted communication, are undertaken where appropriate to ensure local knowledge, risks and expectations are considered.

The Shires are committed to clear, consistent and timely communication, supporting the Controlling Agency during emergencies and ensuring alignment with official warnings and advice.

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Part 2 – Community Context

Community Profile

The Shires of Narrogin and Cuballing are located within the Upper Great Southern region of Western Australia, approximately 190 kilometres south-east of Perth. The two local government areas are closely linked geographically, economically, and operationally, forming a connected rural district that functions as both an agricultural production area and a regional service centre.

The region is characterised by a predominantly broadacre agricultural landscape, with the Narrogin townsite acting as a key regional hub, supported by smaller communities including Cuballing and Popanyinning, along with dispersed rural properties. This interconnected settlement pattern creates a shared risk environment, particularly where townsites, infrastructure, and farmland interface with remnant vegetation and unmanaged areas.

Land use across the district is primarily agricultural, including cropping and livestock production, with additional land uses comprising:

- Rural-residential developments surrounding townsites
- Remnant vegetation and conservation reserves, including areas associated with the Dryandra Woodland complex
- Transport and infrastructure corridors, including major road and rail networks
- Utility corridors, including above-ground pipeline infrastructure

The landscape across the Narrogin–Cuballing region is varied, consisting of gently undulating farmland, broad valley systems, transport corridors, and areas of more complex terrain, particularly in the western portions of Cuballing and Narrogin where granite outcrops, ridgelines, and remnant bushland are more prevalent. These geographical features influence emergency management activities across a range of hazards by affecting access, mobility, communications, infrastructure resilience, and emergency response capability, particularly in areas where access may be constrained or isolated during an incident.

The region experiences a semi-arid Mediterranean climate, characterised by hot, dry summers and mild, wetter winters. Seasonal weather patterns contribute to a range of emergency management risks, including bushfire, severe weather, heatwave, storm impacts, and infrastructure disruption. Extended dry periods, extreme temperatures, strong winds, and episodic heavy rainfall events can increase pressure on communities, agriculture, transport networks, and essential services. These conditions are generally consistent across both local government areas and contribute to a shared all hazards risk environment requiring coordinated preparedness, response, and recovery arrangements.

Environmental and cultural values across the region include:

- Remnant vegetation communities within the Wheatbelt ecological systems
- Threatened Ecological Communities, including Eucalypt Woodlands of the Western Australian Wheatbelt
- Areas of cultural significance to the Wiilman people of the Noongar Nation
- Heritage buildings and sites within both Narrogin and smaller townships, reflecting early agricultural settlement

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Population & Demographics

The combined population of the Shires of Narrogin and Cuballing represents a small but regionally significant rural community, with Narrogin providing a larger population base and service centre, and Cuballing contributing smaller, dispersed rural communities.

The population is primarily concentrated within the Narrogin townsite, with smaller populations located in Cuballing, Popanyinning, and surrounding rural farming areas. This dispersed population distribution influences emergency management planning across a range of hazards, including access to essential services, emergency response capability, communications, evacuation considerations, and recovery support requirements. Rural and isolated communities may experience increased vulnerability during emergencies due to longer response times, limited infrastructure redundancy, and reduced access to support services during prolonged or widespread incidents.

Key demographic characteristics across the region include:

- A stable population, with limited growth and influenced by regional economic conditions
- A median age higher than metropolitan areas, reflecting an ageing rural population
- A notable proportion of residents within vulnerable age groups (under 14 and over 65)
- A predominantly Australian-born population, with smaller culturally diverse groups
- A strong reliance on volunteer-based emergency services and community support networks

Socio-economic factors influencing vulnerability include:

- Dependence on agriculture and seasonal economic activity.
- Limited access to services in rural and outlying areas, particularly within the Cuballing district.
- Workforce pressures impacting volunteer availability, particularly during peak farming periods.

Population fluctuations may occur due to:

- Seasonal agricultural activities such as seeding and harvesting
- Tourism and visitation to natural attractions, including the Dryandra Woodland

Critical Infrastructure

Critical infrastructure across the region includes:

- Transport networks, including the Great Southern Highway, regional road network, and Tier 2 rail corridor
- Water infrastructure, including the Water Corporation pipeline network and associated facilities
- Electricity distribution networks servicing both urban and rural areas
- Telecommunications infrastructure, critical for emergency communication and coordination

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These infrastructure systems are interconnected across both local government areas, meaning disruption in one area has the potential to impact the broader region. Bushfire impacts to transport corridors, power supply, or communications networks can result in cascading effects, including restricted emergency access, economic disruption, and reduced community connectivity.

Community Facilities and Networks

The Narrogin and Cuballing communities are supported by a range of facilities and networks that contribute to community wellbeing, emergency response, and resilience.

Key facilities include:

- Recreation centres, sporting facilities, and community halls
- Libraries and civic buildings
- Visitor centres and public information points

Narrogin provides the majority of regional facilities and services, while Cuballing and surrounding localities rely on a combination of local infrastructure and access to services within Narrogin.

Community networks across the region include:

- Volunteer emergency services, forming the primary emergency response capability
- Sporting clubs and local associations
- Community service organisations and support providers

Volunteerism is a defining strength of the region, with strong participation in emergency service volunteering, mitigation activities, and community support roles. Local knowledge also play a significant role in supporting operational response and recovery efforts.

Additional support is provided through:

- Aged care and disability services
- Informal rural support networks
- Partnerships with State agencies and neighbouring local governments

These networks are critical in supporting preparedness, response, and recovery, particularly in rural areas where formal services are be limited.

Community Resilience and Vulnerability

The Narrogin–Cuballing region demonstrates a high level of resilience within a diverse emergency management environment, supported by strong community networks, capable volunteer emergency services, and a well-established understanding of local risks and community needs. The region is exposed to a broad range of natural, technological, and human-caused hazards, including severe weather, infrastructure disruption, transport incidents, public health emergencies, and environmental events. This broad risk landscape supports the need for a coordinated, flexible, and adaptable all hazards approach to emergency management across prevention, preparedness, response, and recovery activities.

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Key strengths include:

- Strong and experienced volunteer emergency services capability, providing multi-hazard response capacity across fire, storm, rescue, and support functions
- High levels of community awareness and preparedness, particularly in relation to seasonal hazards, with a culture of self-reliance and local knowledge
- Established cross-boundary coordination between local governments, agencies, and industry, supporting effective resource sharing and regional response arrangements
- Local knowledge of hazard-prone environments, including transport corridors, agricultural landscapes, and critical infrastructure locations

Key vulnerabilities include:

- Dependence on critical infrastructure networks, including transport routes, power supply, telecommunications, and water systems, which are susceptible to disruption across multiple hazard types
- Limited population base impacting long-term volunteer sustainability, affecting capacity to maintain emergency response and recovery functions over time
- Vulnerable population groups, including elderly residents, isolated individuals, and those with access or mobility limitations, requiring targeted planning and support during emergencies
- Access constraints in areas of complex terrain and along key infrastructure corridors, which may delay response times and complicate emergency operations across a range of hazard scenarios
- Exposure to climate variability and extreme weather events, increasing the frequency and intensity of hazards such as heatwaves, storms, and bushfires

Understanding these strengths and vulnerabilities enables a targeted, risk-based approach to emergency management, ensuring that planning, mitigation, preparedness, response, and recovery activities are aligned to the region's all hazards risk profile. This supports both local governments in enhancing community safety, protecting critical infrastructure, and building long-term resilience across the Narrogin–Cuballing area.

Likely Hazards and Emergency Risks

Bushfire

Bushfire is the primary and most significant emergency risk across the Narrogin–Cuballing region.

The combination of the following factors influence bushfire risk:

- Extensive agricultural land with cured grasses and crop fuels
- Remnant vegetation and conservation reserves
- Rural–urban interface areas surrounding townsites
- Hot, dry summers and strong easterly winds creates conditions conducive to fast-moving, high-intensity fires.

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Bushfires may result in:

- Threats to life and property, particularly in rural and peri-urban areas
- Disruption to critical infrastructure, including transport, power, and communications
- Significant economic losses to agricultural operations
- Impacts to environmental and cultural assets

The likelihood of bushfire is **high**, particularly during the fire danger season (October–April), with consequences ranging from **moderate to extreme** depending on conditions and location.

Severe Weather (Storm, Heatwave and Flood)

Severe weather, including thunderstorms, strong winds, intense rainfall, heatwaves, and localised flooding, presents a recurring risk to the region.

Severe Weather events may result in:

- Damage to buildings, infrastructure, and crops
- Fallen trees and debris impacting roads and access
- Localised flooding, erosion, and drainage issues
- Heat-related illness and increased demand on health services
- Power outages and disruption to communications

While often short in duration, severe weather events can result in **moderate to high consequences**, particularly where critical infrastructure or vulnerable populations are affected.

The likelihood is **moderate**, with seasonal peaks associated with summer storm activity and extreme heat events, with consequences ranging from moderate to extreme depending on conditions and location.

Hazardous Materials (HAZMAT)

Hazardous materials incidents may occur within the region as a result of transport, agricultural, or industrial activities.

Potential sources include:

- Transport incidents along major road and rail corridors
- Agricultural chemical use, storage, and handling
- Industrial or commercial operations

These incidents may result in:

- Risks to public health and safety
- Environmental contamination of land and water
- Establishment of evacuation or exclusion zones
- Disruption to surrounding areas and infrastructure

The likelihood is **low**, however consequences may be **moderate to high** depending on the scale, substance, and location of the incident.

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Transport Emergency

The region is serviced by key transport routes, including the Great Southern Highway, regional road networks, and a Tier 2 rail corridor, which support movement of people, goods, and agricultural freight.

Transport-related incidents may include:

- Road crashes, including those involving heavy vehicles
- Rail incidents or derailments

These incidents may result in:

- Injury or loss of life and risks to public safety
- Restricted or delayed emergency response due to access constraints
- Disruption to essential goods movement and regional supply chains
- Secondary impacts, including hazardous material release or fire

The likelihood is **moderate**, with consequences ranging from **low to high** depending on the severity and location of the incident.

Animal and Plant Biosecurity

The Narrogin–Cuballing region has a strong reliance on agriculture, increasing its vulnerability to biosecurity threats affecting livestock, crops, and the natural environment.

These may include:

- Livestock disease outbreaks
- Crop pests and plant diseases
- Invasive species impacting agricultural or natural systems

Biosecurity incidents may result in:

- Economic losses to primary producers
- Disruption to local and regional supply chains
- Restrictions on movement of goods and livestock
- Long-term impacts on land productivity and environmental health

The likelihood is **low to moderate**, with consequences considered **moderate to high**, particularly where impacts occur at a regional or industry-wide scale.

Critical Infrastructure Failure

Failure of critical infrastructure may occur as a standalone event or as a consequence of other hazards such as bushfire, storm, or heatwave.

Key infrastructure at risk includes:

- Power supply networks (e.g. Western Power)
- Water supply systems, including pipelines and pumping infrastructure
- Telecommunications networks
- Wastewater and sewage systems

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Infrastructure failures may result in:

- Impacts to community safety, including reduced access to information and emergency warnings
- Disruption to essential services, including health, water, and sanitation
- Business continuity impacts across agriculture, industry, and local services
- Increased vulnerability of at-risk populations during prolonged outages

The likelihood is **moderate**, with consequences ranging from **moderate to high**, particularly where disruptions are widespread or prolonged.

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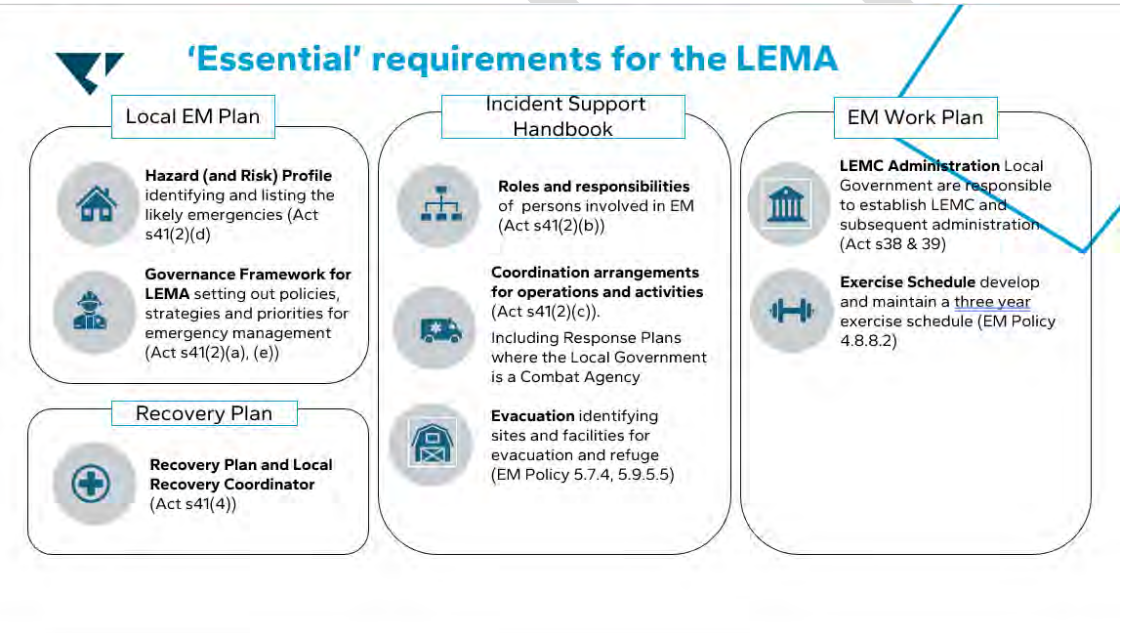
Part 3 Preparing for Emergencies

Local Emergency Management Arrangements

The Local Emergency Management Arrangements (LEMA) comprises of a suite of documents that collectively outline the strategies, responsibilities, and processes for emergency management within the district, in accordance with Section 41(2) of the *Emergency Management Act 2005*.

This Local Emergency Management Plan is the overarching strategic document adopted by Council, establishing the framework for how emergency management is coordinated across the Shires of Narrogin and Cuballing. It provides high-level guidance and is supported by a range of operational, functional, and hazard-specific documents.

Together, these documents ensure a coordinated and consistent approach to prevention, preparedness, response, and recovery activities across the region.



Emergency Management Roles and Responsibilities

Effective emergency management relies on the collaboration, coordination, and integration of activities across all relevant agencies, organisations, and levels of government.

This approach supports:

- Shared responsibility for resilience and response
- Efficient use of resources and expertise
- Clear roles and responsibilities for all partners
- Coordinated actions to protect life, property, and the environment

Hazard Management Agencies (HMA)

A Hazard Management Agency (HMA) is the prescribed agency responsible for emergency management—including prevention, preparedness, response, and recovery—for a specific hazard under the *Emergency Management Act 2005*.

There are 28 prescribed hazards in Western Australia, each with a designated HMA and, where applicable, a Controlling Agency with responsibilities for managing the response to an incident.

Local Governments - Incident Support Role

During an emergency, Local Government supports the Controlling Agency and Incident Management Team (IMT) within its capacity. This may include:

- Provision of plant, equipment, and personnel
- Support for logistics, access, and infrastructure
- Assistance with community information and local knowledge
- Support to evacuation centres and welfare arrangements
- Operational roles and responsibilities are detailed within the Local Government's internal Incident Support Plan.

Overview of Local Government Incident Support Functions

The following section provides guidance on how a Local Government's role in an incident may be described. It is intended as a model to demonstrate Local Government incident support functions, with a particular focus on response support activities.

This content should be adapted to reflect local arrangements, capabilities, and community context.

	Functional area	Local Government Incident Support in an Emergency
LG Act aligned Functions	Good Governance Provides for good governance wellbeing and community safety in their district	**Community Leadership:** Provides visible leadership, reassurance, and direction to the community during emergencies. Supports transition to community -led recovery
	Local roads Maintain, regulate and manage local infrastructure including roads in keeping with the Main Roads Act 1930 and the Traffic Management for Works on Roads Code of Practice.	**Traffic Management on Local Roads:** Implements traffic management required on local roads during an emergency, working under the direction of the Controlling Agency where required.
	Waste Provide, manage and regulate waste services and local waste facilities in keeping with the Waste Avoidance and Resource Recovery Act 2007 and associated environmental and public health requirements.	**Waste Management:** Continue to provide essential waste services and manages emergency waste impacts to protect public health, working under the direction of the Controlling Agency where required.
	Public Health / Environmental health Protect community health by monitoring, regulating and managing public health risks in keeping with the Public Health Act 2016 and associated environmental health requirements.	**Public Health/ Environmental Health:** Provides public health advice, inspections and controls to manage health risks arising from an emergency, working under the direction of the Controlling Agency where required.

AIIMS Aligned Functions	Control Overall leadership of the incident — sets objectives, makes decisions, and coordinates all functions.	**Executive Leadership** Ensures strategic oversight, decision making, and coordination of LG resources and responsibilities in incident support and business continuity.
	Public Information Provides timely, accurate and consistent information to the community about the incident, what it means for them, and the actions they need to take to stay safe	**Public Information** Supports the controlling agency to provide timely, accurate, and coordinated information to the impacted community.
	Planning Works out what is happening and what might happen next — gathers information and produces the plan.	**Local Knowledge** Provides local knowledge, maintains situational awareness, identifies and collated impacts to the impacts to the community / LG assets and services.
	Operations Carries out the work — directs resources on the ground to achieve the incident objectives.	**Operations** Delivers operational support to the incident, including deploying staff, contractors, equipment and facilities; undertaking emergency works; and maintaining essential Local Government services as safely as possible.
	Logistics Provides what everyone involved in the response needs— people, equipment, supplies, facilities, transport and communications.	**Logistics** Sources, manages, and supports personnel, equipment, facilities, and services that the Local Government is providing to the incident.
State Support functions	Emergency Relief & Support Provides immediate, practical assistance to people affected by an emergency, ensuring their basic needs are met and connecting them with further support services.	**Evacuation Centres** Opens Local Government Evacuation Centres and provides logistical support, and coordination with the Department of Communities to deliver emergency relief and support.
	Animal Welfare Coordinates the protection, care and management of animals affected by an emergency	**Animal Welfare** Where there is capacity to do so provides facilities, logistical support, and coordination with the Department of Primary Industries and Regional Development to support animal welfare during emergencies.

Local Emergency Management Committee

The Shires of Narrogin and Cuballing have established the Narrogin–Cuballing Local Emergency Management Committee (LEMC) in accordance with Section 38(1) of the *Emergency Management Act 2005*.

The LEMC provides a formal mechanism for multi-agency coordination and collaboration in emergency management across the district. The Committee brings together Local Government, Hazard Management Agencies, support organisations, and key stakeholders to ensure a coordinated and integrated approach to emergency management.

A core function of the LEMC is the development, review, and testing of the Local Emergency Management Arrangements, ensuring they remain current, relevant, and reflective of the local risk environment. This includes:

- Identifying and reviewing local hazards and risks
- Supporting the development and maintenance of emergency management plans
- Facilitating interagency coordination and information sharing

- Supporting training, exercises, and continuous improvement
- Providing advice to Local Government on emergency management matters

The LEMC meets regularly throughout the year, with representation from relevant agencies including Local Government, the Department of Fire and Emergency Services (DFES), WA Police, health services, and key infrastructure providers.

Agreements and Partnerships

Local Government Collaboration

The Shires of Narrogin and Cuballing maintain a close working relationship, supporting:

- Shared emergency management planning and coordination
- Cross-boundary operational support during incidents
- Alignment of mitigation activities and priorities
- Shared use of resources where required
- This collaboration strengthens regional capability and ensures a coordinated approach to emergency management across both local government areas.

Department of Fire and Emergency Services (DFES)

Both local governments operate in partnership with DFES through established arrangements, including:

- Provision of a Community Emergency Services Manager (CESM) supporting emergency management coordination across the region
- Support for volunteer bushfire brigade capability, training, and operational readiness
- Delivery of mitigation programs, including the Mitigation Activity Fund Grants Program (MAFGP)
- Ongoing engagement with District Officers and operational personnel

These arrangements ensure strong alignment between Local Government and the State's Hazard Management Agency for Fire.

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Part 4 – Emergency Response and Recovery Arrangements

Communicating in Emergencies

During an emergency, the Controlling Agency is the principal provider of public information, and Emergency WA is the official source for emergency warnings and updates.

The Shires of Narrogin and Cuballing will support the Controlling Agency by working collaboratively to help ensure the community receives clear, timely, and consistent information.

Where required, Local Government will assist by:

- Sharing and reinforcing official warnings and advice issued by the Controlling Agency
- Utilising established communication channels to reach the community, particularly in rural and remote areas

Evacuation Centres

The Department of Communities is responsible for managing evacuation centres and coordinating emergency relief and support during emergencies, when required.

Emergency relief arrangements are outlined in the Local Emergency Relief and Support Plan (LERSP), developed in partnership with Local Government.

This plan addresses six core functional domains:

- Emergency accommodation – providing temporary shelter for displaced persons
- Emergency food – coordinating access to essential food supplies
- Emergency clothing and personal requisites – providing basic clothing and personal items
- Personal support services – delivering psychosocial support, counselling, and referrals
- Registration and reunification – assisting with locating and reconnecting family and friends
- Financial assistance – coordinating access to available financial support for eligible individuals

Evacuation Centre Locations and Access

Local Government facilities, including community halls and recreation centres, may be utilised as evacuation centres where appropriate. The activation of evacuation centres is determined by the Incident Controller, in consultation with relevant agencies.

Depending on the nature, scale, and location of an emergency, community members may be directed to evacuation centres within:

- The Shire of Narrogin
- The Shire of Cuballing
- Neighbouring Local Government areas

This ensures flexibility and access to suitable facilities based on the circumstances of the incident.

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Local Government Role

The Shires of Narrogin and Cuballing support evacuation arrangements by:

- Identifying and maintaining a list of suitable Local Government facilities that may be used as evacuation centres
- Facilitating access to these facilities when requested by the Incident Controller
- Supporting the establishment and operation of evacuation centres in coordination with the Department of Communities
- Providing local knowledge to assist with evacuation planning and community needs

Local Government maintains awareness of facilities and locations within the district that may include vulnerable or higher-risk populations. This information may be provided to the Incident Controller to support evacuation decision-making.

Animals in Evacuation Centres

For health and safety reasons, animals are not permitted in evacuation centres, with the exception of registered assistance animals.

Animals in Emergencies

Animal owners and carers are responsible for the welfare of their animals in an emergency, including deciding whether animals will be evacuated or remain on site, and how this will be managed safely.

Given the strong agricultural nature of the Narrogin–Cuballing region, this responsibility is particularly important for livestock, horses, and working animals, as well as companion animals within townsites and rural properties.

Agency Roles and Responsibilities

If the Incident Controller identifies that additional support for animal welfare is required, the Department of Primary Industries and Regional Development (DPIRD) may be activated as the nominated support agency for animal welfare in emergencies, including:

- Livestock
- Horses
- Companion animals

The Department of Biodiversity, Conservation and Attractions (DBCA) supports animal welfare for native wildlife impacted by emergencies.

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Recovering from Disasters

Recovery is the process of supporting an affected community following an emergency to restore, adapt, and strengthen social, economic, environmental, and built systems. Recovery activities may include restoring essential services and infrastructure, supporting community wellbeing and resilience, assisting local businesses and livelihoods, protecting environmental and cultural values, and helping communities adapt to the impacts of the emergency.

Recovery in Western Australia follows the principles of sustainable development and aims to *build back better*, reducing future risk and strengthening community resilience.

Local Government Responsibility

Under the *Emergency Management Act 2005*, Local Government is responsible for managing recovery following an emergency within its district.

The Shires of Narrogin and Cuballing will lead and coordinate recovery activities within their respective local government areas, working closely with State agencies, support organisations, and the community.

Recovery Coordination

Each Local Government has appointed a **Local Recovery Coordinator** to lead recovery activities.

In the event of an emergency:

- The relevant Shire will activate its Local Recovery Plan
- A Local Recovery Coordinator will be appointed (if not already in place)
- A Local Recovery Coordination Group will be established to oversee and coordinate recovery efforts

Recovery activities will be managed across the four key domains:

- Social – supporting individuals, families, and community wellbeing
- Built Environment – restoration of infrastructure, buildings, and essential services
- Economic – supporting local businesses, agriculture, and employment
- Natural Environment – rehabilitation of land, vegetation, and environmental assets

Multi-Agency Support

Recovery is a shared responsibility, supported by all levels of government and partner agencies.

State agencies will contribute through:

- Restoration of essential services
- Provision of specialist recovery programs and support
- Financial assistance and grants (where applicable)
- Technical and environmental expertise

If the scale or complexity of an emergency exceeds Local Government capacity, the State Government may assume a greater coordination role to support recovery efforts.

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Part 5 – Accountability and Improvement

Exercising and Lessons Management

Exercising emergency management arrangements, undertaking post-incident reviews, and incorporating lessons identified into planning are essential to maintaining readiness, identifying capability gaps, improving coordination, and building confidence in response capability.

Local Exercising

The Narrogin–Cuballing Local Emergency Management Committee (LEMC) supports a program of exercising to test and validate local arrangements.

This includes:

- Regular discussion-based exercises (e.g. scenario workshops) conducted through LEMC meetings
- Participation in district and multi-agency exercises, coordinated through DFES and the District Emergency Management Committee
- Periodic functional or practical exercises, where feasible, to test coordination, communication, and response arrangements

These activities ensure Local Emergency Management Arrangements are reviewed and remain relevant and effective in the local context.

Post Incident Reviews

Following significant incidents or operations, post-incident reviews (After Action Reviews) are undertaken

The reasons for Post Incident reviews include:

- Assess the effectiveness of response and coordination
- Identify strengths and areas for improvement
- Capture lessons identified across agencies

Where Local Government acts as the Controlling Agency for bushfire, post-incident reviews are conducted in accordance with relevant State Emergency Management requirements.

The LEMC may be engaged to:

- Review outcomes of significant incidents
- Share lessons across agencies and stakeholders
- Support continuous improvement in local arrangements

Lessons Management and Continuous Improvement

Lessons identified through exercises, incidents, and operational debriefs are incorporated into a continuous improvement cycle, including:

- Updates to Local Emergency Management Arrangements (LEMA)
- Refinement of supporting plans and procedures
- Improvements to coordination, communication, and capability

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- Identification of training and exercising priorities

This approach ensures that emergency management arrangements evolve in response to emerging risks and operational experience.

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Appendices

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Appendix 1 – Glossary & Acronyms

Term	Definition
Bushfire Risk	The likelihood and consequence of bushfire impacting people, property, infrastructure, the environment, or community function.
Community Resilience	The ability of a community to resist, absorb, adapt to, and recover from the effects of hazards in a timely and efficient manner.
Controlling Agency	An agency nominated to control the response activities to a specified type of emergency.
Critical Infrastructure	Essential assets, networks, and systems that provide services necessary for community safety, health, economic activity, and continuity of essential services.
Emergency	The occurrence or imminent occurrence of a hazard which is of such a nature or magnitude that it requires a significant and coordinated response.
Emergency Management	The management of the adverse effects of an emergency through prevention, preparedness, response, and recovery activities.
Emergency Public Information	Information provided to the community during emergency situations with instructions on how to protect personal health, safety, and property or access assistance.
Evacuation	The planned relocation of persons from dangerous or potentially dangerous areas to safer areas and eventual return.
Evacuation Centre	A centre that provides individuals impacted by an emergency with basic human needs which may include accommodation, food, personal support, clothing and personal requisites, registration and reunification, and financial assistance.
Hazard	An event, situation, or condition capable of causing or resulting in loss of life, injury, harm to health, damage to property, infrastructure, the environment, or disruption to community function.
Hazard Management Agency (HMA)	A public authority or other person prescribed by the Emergency Management Regulations 2006 to be responsible for emergency management of a specific hazard.

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Incident	The occurrence or imminent occurrence of a hazard.
Incident Controller	The person designated by the relevant Controlling Agency to be responsible for the overall management and control of an incident within an incident area.
Incident Support	Assistance provided by Local Government or supporting agencies to support the Controlling Agency during an emergency.
Local Emergency Management Committee (LEMC)	A committee established under section 38 of the Emergency Management Act 2005 to support local emergency management planning and coordination.
Local Recovery Coordinator	The person appointed by Local Government to coordinate recovery activities following an emergency.
Preparedness	Preparation for response to an emergency.
Prevention	The mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.
Recovery	The restoring or improving of livelihoods and health, as well as economic, physical, social, cultural, and environmental assets, systems, and activities of an emergency-affected community.
Resilience	The ability of individuals, communities, organisations, and systems to resist, absorb, adapt to, and recover from the effects of hazards.
Response	The combatting of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and support to speed recovery.
Risk	The likelihood and consequence of a hazard impacting people, property, infrastructure, the environment, or community function.
Support Organisation	A public authority or other person responsible for providing support functions during an emergency due to specialised knowledge, expertise, or resources.
Vulnerable Persons	Individuals or groups who may have difficulty preparing for, responding to, or recovering from an emergency due to age, disability, isolation, health, or other factors.

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Acronym	Meaning
AIIMS	Australasian Inter-service Incident Management System
AWARE	All West Australians Reducing Emergencies
BRMP	Bushfire Risk Management Plan
CA	Controlling Agency
CESM	Community Emergency Services Manager
DBCA	Department of Biodiversity, Conservation and Attractions
DEMC	District Emergency Management Committee
DFES	Department of Fire and Emergency Services
DPIRD	Department of Primary Industries and Regional Development
DRFA WA	Disaster Recovery Funding Arrangements Western Australia
HAZMAT	Hazardous Materials
HMA	Hazard Management Agency
IMT	Incident Management Team
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LEMP	Local Emergency Management Plan
LERSP	Local Emergency Response Support Plan
LMDRF	Lord Mayor’s Distress Relief Fund
MAF	Mitigation Activity Fund
SEMC	State Emergency Management Committee

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Appendix 2 – Hazard Management Agency

Hazard management agency	Hazard	Controlling agency (ca)	Contact
Police Commissioner	Air Crash Hostile Act Land Search and Rescue Marine Search and Rescue Space Debris Re-entry	Western Australia Police Force	000 131 444
Fire and Emergency Services Commissioner	Fire	Department of Fire and Emergency Services (Gazetted Fire District) Department of Biodiversity, Conservation and Attractions (DBCA managed land outside Gazetted Fire Districts) Local Governments (Local Government district outside gazetted fire district and DBCA managed land)	000
Fire and Emergency Services Commissioner	Collapse (structure or landform Cyclone Earthquake Flood HAZMAT (Chemical / Radiological) Storm Radiation Escape – Nuclear Powered Warship	Department of Fire and Emergency Services	000

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Director General Agriculture	Biosecurity – Animal and Plant diseases	Department of Primary Industry and Regional Development	National Emergency Animal Disease Hotline 1800 675 888 National Emergency Plant Disease Hotline 1800 084 881
Coordinator of Energy	Energy Supply Disruption (Gas, Power, Liquid fuel)	Energy Policy WA	000 Western Power Emergencies and Outages 13 13 51 Horizon Power Faults and Emergencies 13 23 51
Chief Executive Officer Department of Health	Biosecurity - Human Epidemic HAZMAT – Biological Heatwave	Department of Health	000
Chief Executive Officer Department of Transport	Marine Oil Pollution Marine Transport Emergency	Department of Transport (State waters, shipping and pilotage waters, port waters (Level 2/ 3) Port Authority (Port waters (Level 1) Petroleum Titleholders (State waters (Level 1), Marine Transport only)	000 WA Marine Oil Pollution and Maritime Environmental Emergency Reporting Line 08 9480 9924
Public Transport Authority	Rail Crash - Public Transport Authority Network Public Transport Authority	Public Transport Authority, escalating to Western Australian Police Force of Department of Fire and Emergency Service	000

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Shire of Narrogin
Love the life

SHIRE OF CUBALLING

LOCAL EMERGENCY MANAGEMENT COMMITTEE WORK PLAN

2026

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Purpose

The Narrogin and Cuballing Local Emergency Management Work Plan is an operational document that supports the implementation, maintenance and continuous improvement of the Narrogin and Cuballing Local Emergency Management Arrangements (LEMA). The Work Plan is reviewed and updated on a rolling annual basis through the Narrogin and Cuballing Local Emergency Management Committee (LEMC).

The purpose of the Work Plan is to:

- Support implementation of the Narrogin and Cuballing Local Emergency Management Arrangements.
- Translate identified risks, agreed priorities, lessons identified, legislative obligations and strategic objectives into clear actions, responsibilities and timeframes.
- Provide a mechanism for monitoring progress, tracking outcomes and reporting on emergency management activities.
- Support assurance, governance, capability development and continuous improvement across prevention, preparedness, response and recovery activities.
- Ensure local emergency management arrangements remain contemporary, relevant and responsive to changing community risks and organisational priorities.

The Work Plan complements the Narrogin and Cuballing Local Emergency Management Arrangements by focusing on the actions required to maintain and strengthen local emergency management capability over time.

The Work Plan does not:

- Introduce new emergency management arrangements or policy positions.
- Assign incident management, control, coordination or combat agency responsibilities.
- Replace the statutory responsibilities of Hazard Management Agencies, Controlling Agencies, Combat Agencies or Local Governments under the Emergency Management Act 2005.

The Work Plan is intended to be a living document and may be amended as priorities change, actions are completed, lessons are identified through incidents and exercises, or new risks and opportunities emerge.

Distribution

This Plan has been tabled for noting with the Great Southern District Emergency Management Committee and the State Emergency Management Committee (SEMC), in accordance with legislative requirements.

Controlled distribution of this Plan includes, but is not limited to:

- Cuballing Volunteer Bush Fire Brigades
- Department of Biodiversity, Conservation and Attractions
- Department of Communities
- Department of Education

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- Department of Fire and Emergency Services
- Department of Primary Industries and Regional Development
- Main Roads Western Australia
- Narrogin Cottage Homes
- Narrogin State Emergency Service
- Narrogin Volunteer Bush Fire Brigades
- Narrogin Volunteer Fire and Rescue Service
- Shire of Cuballing
- Shire of Narrogin
- St John Ambulance Australia
- WA Country Health Service
- Western Australia Police Force
- Western Power
- Water Corporation

Review and Amendments

This section outlines the update and review schedule for the Local Emergency Management Work Plan.

The Local Emergency Management Work Plan should be:

- reviewed regularly through LEMC meetings.
- updated to reflect changes in risk, membership or capability; and
- used as a live tool to support coordination and accountability.

Version	Date	Section/ Page Amended	Description of Amendment	Amended By	Approved By
0.1	25/05/26	Entire Document	Document Creation	P.Gibson	__

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Minimum Requirements

The following minimum requirements reflect core governance, reporting and exercising obligations and recommended practices drawn from the Emergency Management Act 2005 and the State Emergency Management Framework documents

The Work Plan captures governance, preparedness, exercising, reporting and improvement activities within Local Government and LEMC functions. It does not restate State or agency operational plans, or allocate responsibilities that sit with hazard management agencies

Requirement Checklist

Governance and Administration

- LEMC meetings are scheduled, conducted and documented.
- LEMC membership is current and reviewed regularly.
- Membership reflects local risks and community demographics, including people at higher risk in emergencies.
- Emergency management contact details and resource directories are kept up to date.
- Each Work Plan action has a clearly identified lead responsible role.

Liaison and Reporting

- Ongoing liaison with agencies and stakeholders is maintained.
- Emerging and current emergency management issues are communicated to the DEMC as required.
- An annual report of LEMC activities is prepared and provided to the DEMC.
- Progress against actions is monitored and reported through LEMC meetings.

Exercising and Evaluation

- At least one emergency management exercise is conducted each year.
- Exercises are informed by locally identified risks.
- Relevant agencies are invited to participate.
- Post-exercise reports are prepared and submitted to the DEMC.
- Lessons identified are captured and acted upon.

Preparedness and Capability

- Training and capability-building activities are included where appropriate.
- Actions include realistic timeframes and resource considerations.

Response and Recovery Readiness

- Actions support Local Government and LEMC functions only.
- Recovery preparedness actions align with State recovery guidance.

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LEMC Activity and Meeting Cycle

Quarter	Strategic focus	Key activities	Meeting focus	Key outputs
Q1 (Jul–Sep)	Preparedness & community awareness	Adopt Work Plan; confirm registers; seasonal messaging	Standing items; endorse Work Plan	Endorsed plan; minutes; comms records
Q2 (Oct–Dec)	Organisational preparedness	Circulate plans; validate contacts; briefings	Standing items	Evidence of circulation; minutes
Q3 (Jan–Mar)	Response readiness & capability	Plan annual exercise; address gaps	Standing items; exercise endorsement	Exercise plan; actions
Q4 (Apr–Jun)	Recovery & response lessons learned	Annual report; review lessons; draft next Work Plan	Annual reflection	Annual report; improvement actions

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Local Emergency Management Work Plan

Governance, Liaison and Reporting

Ref	Action (minimum requirement)	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
1.1	Prepare and submit an Annual Report to the DEMC summarising LEMC activities, exercising, training and capability improvements.	LEMC EO	LG EM staff, DEMC	Annual	Staff time		DEMC acknowledgement
1.2	Validate and maintain LEMC membership to ensure currency, effectiveness and representation of local risk and community demographics.	LEMC Chair/ EO	LEMC members	Annual/ Ongoing	Staff time		Membership review noted in minutes.
1.3	Maintain emergency management contact and resource directories	LEMC EO	LG administration, agencies	Ongoing	Staff time		Updated registers.
1.4	Maintain liaison with agencies and communicate emerging EM issues to the DEMC.	LEMC EO	DEMC, agencies	Ongoing	Staff time		Correspondence, agenda items
1.5	Ensure LEMC meetings are scheduled, conducted and documented.	LEMC EO	LEMC members	Ongoing	Staff time		Meeting agendas and minutes

Exercising, Evaluation and Continuous Improvement

Ref*	Action (minimum requirement)	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
2.1	Plan and conduct at least one emergency management exercise annually, informed by locally identified hazards.	LEMC Chair/ EO	LEMC members, agencies	Annual	Staff time/ venue		Exercise plan
2.2	Prepare and submit a post-exercise report to the DEMC as soon as practicable.	LEMC EO	Participants	Post-exercise	Staff time		Submitted report
2.3	Capture and track lessons identified from exercises and incidents.	LEMC EO	LEMC members	Ongoing	Staff time		Actions register

Preparedness and Capability Development

Ref	Action (minimum requirement)	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
3.1	Support participation in emergency management training and capability development (as available).	LEMC EO/ Members	DFES, training providers	Annual/ As available	Staff time/ training budget		Training records
3.2	Monitor preparedness and capability activities through LEMC governance.	LEMC EO	LEMC members	Ongoing	Staff time		Progress reports

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Response Readiness

Ref	Action (minimum requirement)	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
4.1	Include actions that support Local Government and LEMC response readiness within their statutory functions.	LG EM / LEMC EO	Agencies	Ongoing	Staff time		Readiness actions
4.2	Confirm the Work Plan does not assign incident control or combat responsibilities to the LEMC.	LEMC Chair	LEMC	Annual	Nil		Scope statement

Recovery Readiness

Ref	Action (minimum requirement)	Lead	Partners	Timeframe	Resources	Status	Evidence / Notes
5.1	Identify recovery preparedness actions consistent with State recovery policy and guidance.	LG Recovery Coordinator	LEMC, partners	Ongoing	Staff time		Recovery actions
5.2	Review or test recovery arrangements where appropriate.	LG Recovery Coordinator	LEMC, agencies	Periodic	Staff time		Review records

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8.2 CONFIRMATION OF EVACUATION CENTRES ON STATE EVACUATION REGISTER 2026-27 – SHIRES OF CUBALLING AND NARROGIN

File Reference	9.8.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Department of Communities
Previous Item Numbers	Nil.
Date	24 August 2026
Author	Leandri van Heerden – Executive Support Officer
Authorising Officer	Adam Majid – Executive Management Planning and Sustainability
Attachments	1. Shire of Cuballing LEMC Agenda Item - Confirmation of Facilities on State Evacuation Register 2. Shire of Narrogin LEMC Agenda Item - Confirmation of Facilities on State Evacuation Register 3. LERSP – Wheatbelt – Narrogin (Including Kent) – November 2025

Summary
The purpose of this report is for the Joint Local Emergency Management Committee (LEMC) to review the facilities currently nominated for the Shires of Cuballing and Narrogin on the Department of Communities State Evacuation Register for 2026-27. The Joint LEMC members are requested to confirm the ongoing suitability of the nominated facilities and recommend any additions, removals or amendments to the Register before the information is submitted to the Department of Communities.

Background
The State Support Plan – Emergency Relief and Support documents the arrangements for the strategic management and coordination of emergency relief and support services under Western Australia's State Emergency Management arrangements.

Under the State's emergency management arrangements, local governments are required to identify evacuation centres suitable for relevant hazards and communities. Potential evacuation centre locations are considered by the local government, in collaboration with the Joint Local Emergency Management Committee and relevant emergency management agencies, to determine whether facilities are appropriate for hazards that present a high risk to the area.

The Department of Communities maintains the State Evacuation Register and provides information from the Register to Hazard Management Agencies or Controlling Agencies, as required, to support emergency evacuation planning and response activities. The State Evacuation Register is not a public register.

The Wheatbelt Local Emergency Relief and Support Plan – Narrogin District (including Cuballing) has previously been accepted by the Joint Local Emergency Management Committee. The current review does not seek to reconsider that Plan; rather, it provides the annual opportunity to confirm that the facilities recorded on the State Evacuation Register remain appropriate having regard to local hazard risks, community requirements and operational considerations.

The Department of Communities agenda item identifies the following facilities currently recorded for the Shire of Narrogin:

- Narrogin Regional Leisure & John Higgins Community Complex (Primary), Clayton Road, Narrogin – capacity 1500/750;
- Narrogin Senior High School (Secondary), corner Homer and Grey Streets, Narrogin – capacity 600/300; and
- Narrogin Town Hall (Secondary), Federal Street, Narrogin – capacity 600/300.

The Department of Communities agenda item identifies the following facilities currently recorded for the Shire of Cuballing:

- Cuballing Recreation Centre (Oval) (Primary), Campbell St, Cuballing – capacity 100/50;
- Dryandra Equestrian Centre (Secondary), Darcy Street, Cuballing – capacity recorded as 150/75;
- Cuballing Agricultural Hall (Secondary), 191 Campbell St, Cuballing – capacity NA. Identified for removal as an evacuation centre and listing as a Hub, pending the Local Emergency Management Arrangements update;
- Cuballing CWA Hall, Campbell Street, Cuballing – capacity NA. Identified for removal as an evacuation centre and listing as a Hub, pending the Local Emergency Management Arrangements update; and
- Popanyinning Hall (Primary), Francis St, Popanyinning – capacity NA. Identified for removal as an evacuation centre and listing as a Hub, pending the Local Emergency Management Arrangements update.

Consultation

The Department of Communities has requested that the Joint LEMC members review the nominated facilities and provide advice regarding their ongoing suitability. Hazard Management Agency representatives are specifically requested to identify any hazard-specific concerns that may affect the suitability of a facility for evacuation, refuge or shelter purposes.

The review is to consider matters including flood inundation, bushfire exposure, cyclone vulnerability, hazardous materials risks, access and egress constraints, isolation risks, operational limitations and any known infrastructure projects during the 2026-27 season. Where concerns are identified, members should recommend alternative facilities or appropriate mitigation measures.

Statutory Environment

Emergency Management Act 2005 and the State Emergency Management arrangements provide the framework for emergency management in Western Australia.

The State Support Plan – Emergency Relief and Support sets out arrangements for the strategic management and coordination of emergency relief and support services, including the identification and maintenance of information relating to evacuation centres.

Policy Implications

The Council's Policy Manual contains no policies that directly relate to the annual confirmation of facilities on the State Evacuation Register

Sustainability Implications

- Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation
- Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- Social - Maintaining current and suitable evacuation centre information supports emergency preparedness and assists agencies to respond to the needs of the community during an emergency.

Financial Implications

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities

Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Inaccurate or outdated evacuation centre information may reduce the effectiveness of emergency evacuation planning and response.	Unlikely (2)	Moderate (3)	Medium (5-9)	Compliance Requirements	Manage by annual Joint Local Emergency Management Committee and Hazard Management Agency review; update Register as required.

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The annual review of facilities on the State Evacuation Register provides the Joint LEMC with an opportunity to confirm that nominated evacuation centres remain suitable and that the Register reflects current local conditions.

The Joint LEMC members are requested to review the facilities currently listed for the Shires of Cuballing and Narrogin and consider their suitability against locally identified hazards and community requirements. For Cuballing, this includes consideration of the proposed removal of the Cuballing Agricultural Hall, Cuballing CWA Hall and Popanyinning Hall as evacuation centres and their proposed listing as Hubs, pending the Local Emergency Management Arrangements update. Members should also identify any operational limitations or planned infrastructure works that may affect a facility during the 2026-27 season.

Hazard Management Agency representatives are requested to advise of any hazard-specific concerns, including risks associated with flood, bushfire, hazardous materials, access and egress, isolation or other operational matters. Where a facility is considered unsuitable or requires qualification, members should recommend an alternative facility, mitigation measure or amendment to the facility record.

Following the Joint LEMC's review, the endorsed evacuation centre information for both the Shire of Cuballing and the Shire of Narrogin, together with any recommended additions, removals or amendments, will be provided to the Department of Communities for update of the State Evacuation Register.

Voting Requirements
Simple Majority

OFFICERS' RECOMMENDATION
Moved: Martin Glynn Seconded: Adrian Kowald

That with respect to the Confirmation of Evacuation Centres on State Evacuation Register 2026-27 – Shire of Cuballing and Narrogin, the Joint Local Emergency Management Committee:

1. Review and endorse the facilities identified on the Department of Communities State Evacuation Register for the Shires of Cuballing and Narrogin for 2026-27.
2. Confirms that the nominated facilities have been considered against locally identified hazard risks, community requirements and operational considerations.
3. Notes the Shire of Cuballing facility records identifying the Cuballing Agricultural Hall, Cuballing CWA Hall and Popanyinning Hall for removal as evacuation centres and listing as Hubs, pending the Local Emergency Management Arrangements (LEMA) update.
4. Requests Hazard Management Agency representatives to advise of any hazard-specific concerns that may affect the suitability of the identified facilities for evacuation, refuge or shelter purposes.
5. Recommends any additions, removals or amendments to the facility records for the Shires of Cuballing and Narrogin prior to submission to the Department of Communities.
6. Remove the Narrogin Senior High School from the evacuation list.

COMMITTEE DECISION
Moved: Martin Glynn Seconded: Adrian Kowald

That with respect to the Confirmation of Evacuation Centres on State Evacuation Register 2026-27 – Shire of Cuballing and Narrogin, the Joint Local Emergency Management Committee:

1. Review and endorse the facilities identified on the Department of Communities State Evacuation Register for the Shires of Cuballing and Narrogin for 2026-27.
2. Confirms that the nominated facilities have been considered against locally identified hazard risks, community requirements and operational considerations.
3. Notes the Shire of Cuballing facility records identifying the Cuballing Agricultural Hall, Cuballing CWA Hall and Popanyinning Hall for removal as evacuation centres and listing as Hubs, pending the Local Emergency Management Arrangements (LEMA) update.
4. Requests Hazard Management Agency representatives to advise of any hazard-specific concerns that may affect the suitability of the identified facilities for evacuation, refuge or shelter purposes.
5. Recommends any additions, removals or amendments to the facility records for the Shires of Cuballing and Narrogin prior to submission to the Department of Communities.
6. Remove the Narrogin Senior High School from the evacuation list.

Carried 10/0

For: All members
Against: Nil

- Note wording updated to include point 6 above.

Government of **Western Australia**
Department of **Communities**

Agenda Item – Cuballing LEMC

MEETING DATE: 15th September 2026

TITLE: Confirmation of facilities on the State Evacuation Register 2026-27

PREPARED BY: Jo Spadaccini – A/Regional Coordinator - Wheatbelt, Emergency Relief and Support, Department of Communities

RESOLUTION:
The Shire of Cuballing Local Emergency Management Committee:

1. Review and endorse the identified facilities for inclusion on the Department of Communities State Evacuation Register for 2026-27.
2. Confirm that the facilities have been considered against locally identified hazard risks and community requirements.
3. Request Hazard Management Agency representatives to advise of any hazard-specific concerns that may affect the suitability of the identified facilities for evacuation, refuge, or shelter purposes.
4. Recommend any additions, removals or amendments to facility records prior to submission to the Department of Communities.

BACKGROUND:
The State Support Plan – Emergency Relief and Support documents the arrangements for the strategic management and coordination of emergency relief and support services under the Western Australian's State Emergency Management arrangements.

Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities. When identifying potential evacuation centre locations, the Local Government Authority, in collaboration with the Local Emergency Management Committee and relevant emergency management agencies, determine that facilities are appropriate for hazards that are high risk to the area.

The Arrangements identifies the Department of Communities to maintain a record of evacuation centres across the State and to provide this to Hazard Management or Controlling Agencies as required, for consideration during emergency evacuation planning and response activities. The State Evacuation Register is not a public register.

Annual review of facilities provides an opportunity for Local Governments and emergency management partners to confirm that facilities remain appropriate having regard to local hazard risks, community requirements and operational considerations.

CURRENT SITUATION:
The following facilities are currently recorded on the Department of Communities State Evacuation Register for the Shire of Cuballing:

Facility	Address	Capacity	Hazard considerations
Cuballing Recreation Centre (Oval) (Primary)	Campbell St, Cuballing	100/50	
Dryandra Equestrian Centre (Secondary)	Darcy Street, Cuballing	15075	
Cuballing Agricultural Hall (Secondary)	191 Campbell St, Cuballing	NA	To be removed as EC and listed as Hub. Waiting on LEMA update
Cuballing CWA Hall	Campbell Street, Cuballing	NA	To be removed as EC and listed as Hub. Waiting on LEMA update
Popanyinning Hall (Primary)	Francis St, Popanyinning	NA	To be removed as EC and listed as Hub. Waiting on LEMA update

The Department of Communities requests that:
1. LEMC members:
   - Review the nominated facilities.
   - Confirm their ongoing suitability for the hazards relevant to the district.
   - Identify any known operational limitations or upcoming infrastructure projects (within the 2026-27 season).
   - Recommend any additions, removals or amendments to the Register.

2. HMA representatives confirm whether any known hazard-specific considerations would affect the suitability of the identified facilities, including:
   - flood inundation;
   - bushfire exposure;
   - cyclone vulnerability;
   - hazardous materials risks;
   - access and egress constraints;
   - isolation risks; and
   - any other operational considerations.

Where concerns are identified, members are requested to provide recommendations for alternative facilities or mitigation measures.

ATTACHMENTS REFERENCED:

Local Emergency Relief and Support plan – Wheatbelt Region – Narrogin District

Government of **Western Australia**
Department of **Communities**

Agenda Item – Shire of Narrogin LEMC

MEETING DATE: 15th September 2026

TITLE: Confirmation of facilities on the State Evacuation Register 2026-27

PREPARED BY: Jo Spadaccini – A/Regional Coordinator - Wheatbelt, Emergency Relief and Support, Department of Communities

RESOLUTION:
The Shire of Narrogin Local Emergency Management Committee:

1. Review and endorse the identified facilities for inclusion on the Department of Communities State Evacuation Register for 2026-27.
2. Confirm that the facilities have been considered against locally identified hazard risks and community requirements.
3. Request Hazard Management Agency representatives to advise of any hazard-specific concerns that may affect the suitability of the identified facilities for evacuation, refuge, or shelter purposes.
4. Recommend any additions, removals or amendments to facility records prior to submission to the Department of Communities.

BACKGROUND:
The State Support Plan – Emergency Relief and Support documents the arrangements for the strategic management and coordination of emergency relief and support services under the Western Australian's State Emergency Management arrangements.

Under the State's Emergency Management Arrangements, Local Governments are required to identify evacuation centres suitable for relevant hazards and/or communities. When identifying potential evacuation centre locations, the Local Government Authority, in collaboration with the Local Emergency Management Committee and relevant emergency management agencies, determine that facilities are appropriate for hazards that are high risk to the area.

The Arrangements identifies the Department of Communities to maintain a record of evacuation centres across the State and to provide this to Hazard Management or Controlling Agencies as required, for consideration during emergency evacuation planning and response activities. The State Evacuation Register is not a public register.

Annual review of facilities provides an opportunity for Local Governments and emergency management partners to confirm that facilities remain appropriate having regard to local hazard risks, community requirements and operational considerations.

CURRENT SITUATION:
The following facilities are currently recorded on the Department of Communities State Evacuation Register for the Shire of Narrogin:

Facility	Address	Capacity	Hazard considerations
Narrogin Regional Leisure & John Higgins Community Complex (Primary)	Clayton Road, Narrogin	1500/750	
Narrogin Senior High School (Secondary)	Cnr Homer and Grey Street, Narrogin	600/300	
Narrogin Town Hall (Secondary)	Federal Street, Narrogin	600/300	

The Department of Communities requests that:
1. LEMC members:
   - Review the nominated facilities.
   - Confirm their ongoing suitability for the hazards relevant to the district.
   - Identify any known operational limitations or upcoming infrastructure projects (within the 2026-27 season).
   - Recommend any additions, removals or amendments to the Register.

2. HMA representatives confirm whether any known hazard-specific considerations would affect the suitability of the identified facilities, including:
   - flood inundation;
   - bushfire exposure;
   - cyclone vulnerability;
   - hazardous materials risks;
   - access and egress constraints;
   - isolation risks; and
   - any other operational considerations.

Where concerns are identified, members are requested to provide recommendations for alternative facilities or mitigation measures.

ATTACHMENTS REFERENCED:

Wheatbelt Local Emergency Relief and Support Plan – Narrogin District

Government of Western Australia
Department of Communities

Local Emergency Relief and Support plan

Wheatbelt Region – Narrogin District – (Including Shire of Kent from the Great Southern Region due to the Lakes combined LEMC.)

Supporting the Shires of Brookton, Corrigin, Cuballing, Dumbleyung, Kent, Kondinin, Kulin, Lake Grace, Narrogin, Pingelly, Wagin, Wandering, West Arthur, Wickepin, Williams Local Emergency Management Committee.

Prepared by Department of Communities, Emergency Relief and Support

Tabled and accepted at the Local Emergency Management Committee on;

Shire of Brookton on 7 May 2025
Shire of Corrigin on 10 February 2025
Shire of Cuballing
Shire of Dumbleyung 27 March 2025
Shire of Kent
Shire of Kondinin
Shire of Kulin
Shire of Lake Grace 27 March 2025
Shire of Narrogin
Shire of Pingelly 26 March 2025
Shire of Wagin
Shire of Wandering 26 March 2025
Shire of West Arthur 30 October 2025
Shire of Wickepin
Shire of Williams

12/2024

For activation of Emergency Relief and Support services for hazards defined under the WA Emergency Management arrangements call

0418 943 835

Activation summary

Alert – stage one

- The Hazard Management Agency (HMA) or Controlling Agency is responsible for placing the Department of Communities (Communities) and the relevant Local Government/s on alert.
- Communities may engage with the Local Government/s, HMA or Controlling Agency to advise of pre-emptive preparedness activities that would support an emergency response.

Activation for response – stage two

- Via the on-call number 0418 943 835, the HMA or Controlling Agency is responsible for activating the Local Emergency Relief and Support Plan (LERSP) arrangements, to enable emergency relief and support service delivery for the response to the identified hazard.
- This LERSP can be activated at any incident level. Activation of this LERSP will concurrently activate the State Support Plan - Emergency Relief and Support.
- The respective HMA or Controlling Agency Incident Controller is responsible for the decision to evacuate during an emergency. This includes selecting the evacuation centre(s), in consultation with Communities and the Local Government.
- Should the Local Government receive an evacuation centre activation request directly from the HMA or Controlling Agency, Communities must be informed via the on-call number 0418 943 835.
- The Local Government may be required to support the initial emergency relief and support service response and open an evacuation centre. Communities will discuss preparedness and planning arrangements with the Local Government.
- All emergency relief and support related media enquiries are to be directed to Communities' Media team by phone on 6277 5325, or by email on Media@communities.wa.gov.au.

Stand down – stage three

- The respective HMA or Controlling Agency Incident Controller is responsible for advising Communities to stand down.
- Emergency relief and support services may continue beyond this time, at the discretion of Communities.
- The Local Government is responsible for managing the overall recovery efforts affecting their community.
- When activated by the Local Government, Communities is responsible for supporting the recovery activities through the delivery of emergency relief and support services.

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Document control

Department of Communities is responsible for the development, maintenance and annual review of this Local Emergency Relief and Support Plan. This is completed in consultation with the Local Government and Local Emergency Management Committee.

Publication date	02 2025
Review date	January 2026
Owner	Executive Director, Emergency Relief and Support
Custodian	Assistant Director, Regional Preparedness and Coordination

Amendments

Version	Date	Author	Description
1	November 2025	Regional Coordinator Wheatbelt	Adding Shire of Kent to the Narrogin District LERSP, as it incorporates The Lakes LEMC
2	January 2026	Regional Coordinator Great Southern	Updated Appendices A & B for Great Southern
3	Month/year	[position title – not name]	

Document contact

Contact	ERSRegions@communities.wa.gov.au

Acknowledgement of Country

The Department of Communities acknowledges the Aboriginal and Torres Strait Islander people as the traditional custodians of all the lands in Western Australia.

We recognise their continuing connection to their lands, waters and sky. We pay our respects to the Aboriginal and Torres Strait Islander people with whom we work, who we serve and protect. We also pay our respects to the Aboriginal and Torres Strait Islander cultures, and to their Elders past and present.

Introduction

The Department of Communities (Communities) is the support organisation responsible for providing and coordinating emergency relief and support services (previously welfare) for the 28 prescribed hazards, as specified in the emergency management legislation.

The Local Emergency Relief and Support Plan (LERSP) details the operational activities for the management and coordination of emergency relief and support services under the Local Emergency Management Arrangements (LEMA).

This LERSP is to be read in conjunction with the LEMA and the State Support Plan - Emergency Relief and Support. This LERSP refers to a range of existing plans and documents relating to emergency relief and support services, including directions to websites and other sources where further information can be obtained.

Purpose

The purpose of this LERSP is to detail the activities for the activation and coordination of emergency relief and support services before, during and after emergencies within the Local Emergency Management Committee or Local Government boundary.

The objective of this LERSP is to outline:

- the activation, and stand-down protocols of Communities and partner agencies
- Communities' responsibilities for the preparedness, response and recovery coordination of emergency relief and support services and resources, and
- the responsibilities of partner agencies to support emergency relief and support service delivery.

Scope of activated services

Emergency relief and support services provide immediate and ongoing social supports to alleviate, as far as practicable, the effects on people impacted by an emergency. These are provided across six functional domains:

- Emergency accommodation - the provision of temporary shelter for impacted people evacuating from or displaced by an emergency.
- Emergency food – coordination of basic and essential food support for impacted people without the capacity to self-manage resulting from an emergency.
- Emergency clothing and personal requisites – coordination of basic and essential clothing, and personal items for emergency impacted people.
- Emergency personal support services – the provision of a variety of assistance for emergency impacted people. This can include early psychosocial support, practical assistance, and referral to advisory services, counselling or psychological services.
- Registration and reunification – the process of enabling emergency impacted people in a community to be traced and reunited with family and friends.
- Financial assistance – the coordination of financial assistance which, depending on the nature of an emergency, may be available to eligible impacted people affected by the event.

Levels of response

When activated, Communities utilises the Australasian Inter-service Incident Management System (AIIMS) model to support decision making and delivery of emergency relief and support services. This includes establishing a management structure designed to deliver the key functions of control, planning, operations and logistics.

Communities is responsible for determining and implementing the appropriate response operating model based on the scale of the emergency event. This approach involves conducting an assessment on the severity and specific requirements to decide the level of emergency relief and support services required.

Communities may undertake pre-emptive preparedness activities before an Australian Warning System (AWS) Alert is provided.

The potential or actual severity of the emergency events are broadly classified as:

- Level 1 – minor community and infrastructure impact, locally managed, supported by resources from the Local Government.
- Level 2 – medium complexity, locally managed, supported by resources from the region and if required State-wide resources.
- Level 3 – high complexity, centrally manage, supported by State-wide resources.

Via the Communities on-call number 0418 943 835, this LERSP can be activated at any level. Activation of the response arrangements in this LERSP, at any level will concurrently activate the State Support Plan - Emergency Relief and Support.

Depending on the nature of the emergency, and the scale of service demand, emergency relief and support services may be provided through the following approaches:

- remotely, by establishing the Disaster Response Hotline (1800 032 965)
- providing outreach via mobile teams for identified on-ground face-to-face support, or
- static service delivery from a designated physical location such as an evacuation centre or recovery hub.

The appropriate mode of delivery will be agreed in consultation with the HMA or Controlling Agency.

Partner agencies

Communities is responsible for identifying partner agencies at local and regional levels, capable of supporting a sustainable and scalable delivery of emergency relief and support services during the response and recovery stages of an emergency. Partner agencies may include other government, industry, and social sector organisations.

Communities is responsible for the costs associated with the delivery of emergency relief and support services, where a partner agency is engaged. Communities is not responsible for self-activated agency's costs during an emergency event.

Communities and partner agencies negotiate prior to activation for the required operating resources to deliver emergency relief and support.

State-level partner agency responsibilities supporting the delivery of emergency relief and support services can be viewed in the State Support Plan – Emergency Relief and Support, appendix B.

Exchange of information

Communities may establish exchange of information agreements with HMAs, Local Governments and partner agencies. This is completed in preparation for an emergency response and recovery to ensure:

- disclosure and exchange of personal information of impacted people affected by an emergency.
- allows relevant information to be shared between HMA's, authorised officers and agencies for the purposes of emergency management.

Media enquiries and public information

All emergency relief and support related media enquiries are to be directed to Communities' Media team by phone on 6277 5325, or by email on Media@communities.wa.gov.au

The HMA or Controlling Agency is responsible for the public information management function. This includes preparing and distributing timely information and instructions in the relevant language(s) to identified cultural groups living within the Local Government.

Prevention and preparedness

Prevention

Prevention is defined as the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.

Communities does not have any assigned responsibilities for prevention.

HMAs are assigned responsibility for prevention within emergency management legislation. Other emergency management agencies may also undertake prevention activities.

Preparedness

Preparedness is defined as the 'preparation for response to an emergency'.

- Communities is responsible for undertaking emergency relief and support planning and preparedness activities to ensure efficient service delivery should this LERSP be activated. This includes an understanding of partner agency capabilities to support Communities when requested.
- Partner agencies, with support from Communities, are responsible for developing plans in readiness for response and recovery mobilisation.
- Support organisations providing support to people at higher risk during emergencies are responsible for the planning provisions to cater for their specific needs throughout the emergency, such as an evacuation.
- Hazard Management Agencies are responsible for emergency management preparedness activities for their prescribed hazards. Local planning arrangements are provided in the LEMA.

Pre-determined evacuation centres

Communities establishes evacuation centres as an emergency shelter option, from which to coordinate emergency relief and support services. These centres remain operational until alternative arrangements can be made for persons impacted by the emergency.

Communities is responsible for working cooperatively with the HMA, Local Government and LEMC members to identify suitable facilities that can be used as evacuation centres appropriate for hazards that are high risk to the region.

Communities, with support from the Local Government is responsible for conducting an annual risk assessment and audit of each pre-determined evacuation centre. The purpose of the audit is to identify evacuation centres that are appropriate for the hazard-specific risks relevant to the region and to identify opportunities for Local Governments to upgrade facilities to mitigate risks.

> Pre-determined evacuation centres can be found in appendix A

Pre-positioning of emergency equipment

Communities is responsible for the placement of equipment and supplies to support an emergency event. Generally, this placement is aligned with an evacuation centre or Communities regional office location.

Communities is responsible for conducting an annual audit on pre-positioned emergency relief and support emergency equipment and supplies. This audit ensures that there is adequate fit for purpose stock, ready to be deployed quickly and efficiently in the event of an emergency.

> Pre-positioned emergency equipment can be found in appendix B

Response

The *Emergency Management Act 2005* defines response, as combating the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery.

When activated, Communities is responsible for supporting the HMA or Controlling Agency through the coordination and delivery of emergency relief and support services to the community.

The HMA or Controlling Agency is responsible for the overall response in an emergency.

If requested by the Local Government, Communities can support with recovery activities.

Stages of response

Communities operates a graduated response model to determine and implement the appropriate scale of emergency relief and support services. This approach involves conducting a needs assessment to determine the specific requirements and level of services required.

As mentioned, this LERSP can be activated at any level. Activation of the response arrangements in this LERSP will concurrently activate the State Support Plan - Emergency Relief and Support.

Alert – stage one

- The HMA or Controlling Agency is responsible for placing Communities and the Local Government on alert.
- Communities may engage with the Local Government, HMA or Controlling Agency to advise of pre-emptive preparedness activities that would support an emergency response.

Activation for response – stage two

- Via the on-call number 0418 943 835, the HMA or Controlling Agency is responsible for activating the LERSP arrangements, to enable emergency relief and support service delivery for the response for the identified hazard.
- This LERSP can be activated at any incident level. Activation of this LERSP will concurrently activate the State Support Plan - Emergency Relief and Support.
- Formal written acknowledgement from the HMA or Controlling Agency is required to confirm Communities is being activated.
- Should the Local Government receive an evacuation centre activation request directly from the HMA or Controlling Agency, Communities must be informed via the on-call number 0418 943 835.
- The Local Government may be required to support the initial emergency relief and support service response and open an evacuation centre. Communities will discuss preparedness and planning arrangements with the Local Government.

Stand down – stage three

- The respective HMA or Controlling Agency Incident Controller is responsible for advising Communities to stand down.
- Formal written acknowledgement from the HMA or Controlling Agency is required to confirm this direction.
- Emergency relief and support services may continue beyond this time, at the discretion of Communities.

At-risk community groups

The HMA or Controlling Agency is responsible for directing organisations that support at-risk community groups to shelter in-place or evacuate.

Aligned with their organisation's own emergency activation plans, as a first option, support organisations are requested to evacuate to a similar facility in a safer location. Where required, Communities may be directed to support evacuated at-risk community groups.

Emergency accommodation

The respective HMA or Controlling Agency Incident Controller is responsible for the decision to evacuate during an emergency. This includes selecting the evacuation centre(s), in consultation with Communities and the Local Government.

Communities is responsible for coordinating and assessing the provision of temporary accommodation for people displaced by an emergency or evacuating from an emergency. Communities may utilise a range of emergency accommodation options to support people impacted by an emergency.

Expenses related to the activation of evacuation centres that are not approved by the HMA and/or Controlling Agency, will not be covered by Communities.

To ensure the safety of evacuees, staff and volunteers, Communities will not support the HMA/Controlling Agency to establish evacuation centres:

- in bushfire emergency warning areas, and will only establish evacuation centres in Bushfire Watch and Act areas, with Incident Controller confirmation it is safe
- if there are no safe access routes to the evacuation centres, and
- if there are structural and/or health concerns with the evacuation centre.

In circumstances where an evacuation centre is already established in a bushfire emergency warning area, in consultation with the Incident Controller, Communities will:

- conduct a risk assessment, and
- implement mitigation strategies.

In the event of an unusual damage claim resulting from the use of the facility as an evacuation centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim.

Alternate accommodation sites

In large scale state-level impact emergencies, local facilities may be inadequate to ensure the safety of all evacuees, staff, and volunteers. Communities is responsible for requesting the use of facilities from Local Governments or private owners to support impacted people from other Local Governments.

Animal welfare in emergencies

No pets or animals are allowed in an evacuation centre due to health and safety considerations, except for assistance animals, like guide and hearing dogs.

Owners or caregivers are responsible for their animals and are encouraged to make arrangements to ensure their welfare throughout all stages of an emergency.

The Department of Primary Industries and Regional Development has been assigned the role and responsibility for coordinating animal welfare services in emergencies. This is supported by the Local Government, where possible.

Further details can be found in the State Support Plan – Animal Welfare in Emergencies or the Local Animal Welfare Plan in the LEMA (if applicable).

Emergency food

The HMA or Controlling Agency may coordinate food security during an emergency event, such as where there is limited food access due to geographical isolation.

Communities is responsible for coordinating emergency food provision to people impacted by an emergency where emergency relief and support service delivery is activated. This does not include food provision to staff from other emergency management organisations or partner agencies.

Communities cannot accept food prepared by any person or organisation without a Food Handling Certificate issued by the Local Government.

Emergency personal support services

Communities is responsible for coordinating and connecting people impacted by an emergency to personal support services.

Emergency personal support services aim to assist impacted people to cope with the psychosocial, well-being, personal and practical needs following an emergency. These services can encompass a variety of supports to community and impacted people to build capacity and to complement natural supports.

Communities may engage partner agencies to support the coordination of services personal support to impacted people and communities.

Emergency financial assistance

Communities is responsible for coordinating and connecting eligible people impacted by an emergency to financial assistance and related services.

The below categories of financial assistance may be provided on a case-by case basis to people deemed eligible.

- Immediate financial assistance (Category 1) – non-means tested short term assistance provided to impacted people to buy food, clothing, and personal requisites. Category 1 financial assistance is capped at a nominal amount per person, per household and is provided to impacted people based on an assessment of need.
- Temporary accommodation assistance (Category 2) – non-means tested assistance provided to impacted people based on an assessment of need.
- Essential household contents (Category 3) – means tested assistance provided to impacted people, whose contents within their primary place of residence has been directly impacted by an emergency. This assistance is to maintain a basic standard of living by contributing towards the replacement of essential household items (e.g., cooking utensils, bedding, furniture, and

whitegoods). This assistance is capped at a nominal amount, per household and may be provided to impacted people who are without insurance or underinsured.
- Essential structural repairs (Category 4) – means tested assistance provided to impacted home owner-occupiers to undertake essential repairs to their principal residences. This assistance enables the impacted person to make their home condition safe to inhabit. This assistance is capped at a nominal amount, per household and may be provided to impacted people who are without insurance or underinsured.

Emergency clothing and personal requisites

Communities is responsible for coordinating and connecting people impacted by an emergency to clothing and personal requisites. These services can encompass a variety of supports to community and impacted people to compliment natural supports.

Communities will coordinate and provide personal requisites when:

- impacted people do not have access to their own provisions, or
- impacted people cannot fund their own provisions due to financial restraints.

Communities is not responsible for the provision of medication or coordination of donated funds, goods and services.

Registration and reunification

The registration of impacted people in an emergency enables reunification with family and friends. Enquiries about impacted people can be coordinated, intrastate, interstate or internationally. To facilitate the reunification of impacted people, Communities may activate an appropriate system to facilitate registration and reunification services.

Communities will support the HMA or Controlling Agency to ensure appropriate public messaging is provided when activated.

Recovery

Recovery is defined in the *Emergency Management Act 2005* as 'the support of emergency-affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psycho-social and economic wellbeing'. The recovery process begins as soon as the emergency impact occurs. Recovery operates in parallel to the response phase and may continue after the response phase is complete.

Under the *Emergency Management Act 2005,* Local Government is responsible for managing recovery following an emergency affecting their community. Local Governments are guided by their Local Recovery Plans within their LEMA and may appoint a Local Recovery Coordinator. The Local Government may seek support from Communities during recovery.

When activated by the Local Government, Communities is responsible for supporting the recovery activities through the delivery of emergency relief and support services.

Approach to recovery

Communities' recovery activities are underpinned by the National Principles for Disaster Recovery. This is delivered across the social, built, economic and natural environments.

Communities operates within a scalable recovery model to determine and implement the appropriate level of emergency relief and support services required to respond to the needs of impacted people and community.

To support the needs of the community during large scale recovery programs, Communities emergency relief and support services may be funded under the Disaster Recovery Funding Arrangements.

Communities will undertake an evaluation of the effectiveness of recovery activities, including an assessment of preparedness activities for future impacts.

Cessation of recovery

Cessation of emergency relief and support services as part of a recovery program will be determined in consultation with the Local Government and may be dependent on community needs, access to other support services, impacted people and the community's resilience.

Appendices

A) Local evacuation centres

Name of centre	Capacity	Address	Contact	Comments
Shire of Brookton – Updated 10/03/2026				
Primary WB Eva Pavilion	150	Brookton Highway, near Bodey Street Brookton	[redacted]	
Secondary Brookton Country Club	120	11207 Brookton Highway Brookton		
Shire of Corrigin – Updated 23/12/2				
Corrigin Recreation and Events Centre	600	Larke Crescent, near Kirkwood St Corrigin		
~~Corrigin Town Hall~~	~~400~~	~~21 Goyder St, near Campbell St~~		hire request to use as recovery hub, not vac Centre. Dec 2025
Shire of Cuballing – Updated 10/02/2				
Primary Cuballing Recreation Centre (Oval)	100	Campbell St Cuballing		
~~Secondary~~ ~~Cuballing Agricultural Hall~~	~~150~~	~~191 Campbell St Cuballing~~		o be removed as EC nd listed as Hub. Vaiting on LEMA odate

~~Cuballing CWA Hall~~	~~60~~	~~Campbell Street Cuballing~~		To be removed as EC and listed as Hub. Waiting on LEMA update
Secondary Dryandra Equestrian Centre	150	Darcy Street Cuballing		
~~Primary~~ ~~Popanyinning Hall~~	~~100~~	~~Francis St Popanyinning~~		To be removed as EC and listed as Hub. Waiting on LEMA update
Shire of Dumbleyung – Updated 11				
Primary Dumbleyung Town Hall	260	32 Harvey Street Dumbleyung		
Secondary Dumbleyung Stubbs Park Pavilion	150	70 Bahrs Road Dumbleyung		

Primary Kukerin Town Hall	240	37 – 39 Scadden St, Kukerin	
Secondary Kukerin Nenke Park Pavilion	150	89 Bennett St, Kukerin	

			[redacted]	
Shire of Kent – Updated 10/12/202				
Primary Pingrup Sporting Complex	120	50 Gaby Street, Pingrup		
Shire of Kondinin - Updated 10/02/2				
Primary Kondinin Memorial Hall	200/100	19 Jones Street Kondinin		
Secondary Kondinin Pavilion & Country Club	200/100	Gordon Street near Graham Street Kondinin		
Secondary Kondinin Primary School	120/60	75 Graham Street Kondinin		

Primary Karlgarin Hall	200/100	12 – 13 Melba Street Kalgarin	[redacted]	
Secondary Karlgarin Country Club	150/38	24 Federal Street Karlgarin		
Primary Hyden Recreation centre	150/38	Hyden Sports ground Brookton Highway Hyden		
Secondary Hyden Memorial Hall	250/75	80 Lynch Street near Marshall Street		
Secondary Hyden Primary School	150/38	36 Naughton Street Hyden		
Shire of Kulin – Updated 18/02/2				
Primary Freebairn Recreation Centre	1500/600	24 Johnston Street near Kulin-Lake Grace Road Kulin		
Secondary Kulin District High School	1000/350	Gordon Street near Day Street Kulin		

Shire of Lake Grace – Updated January 2026				
Primary Lake Grace Sports Pavilion	300	Bishop Street Lake Grace	[redacted]	
Secondary Lake Grace Town & Lesser Hall	350	Cnr McMahon and Bennett Streets Lake Grace		
Newdegate Indoor Recreation Centre	300	Waddell Drive Newdegate		
Lake King Hall	160	Newdegate - Lake King Road Lake King		
Lake King Pavilion	120	Newdegate - Lake King Road Lake King		

Varley Hall	160	Thomas Street Varley	[redacted]	
Varley Sports Pavilion	80	Carstairs Road Varley		
Shire of Narrogin – Updated Feb				
Primary Narrogin Regional Leisure & John Higgins community Complex	1500/750	Clayton Road Narrogin		
Secondary Narrogin Senior High School	600/300	Cnr Homer and Grey Street Narrogin		
Secondary Narrogin Town Hall	600/300	Federal Street Narrogin		
Shire of Pingelly – Updated 09/12				
Primary Pingelly Recreation & Cultural Centre	1900	Lot 201 (4) Somerset St Pingelly		
Shire of Wagin – Updated 16/02/				
Primary	1000/500	Ballagin Street Wagin		

Wagin Recreation Centre/ Sports Pavilion			[redacted]	
Secondary Wagin Town Hall	300/100	Tavistock Street Wagin		
Shire of Wandering – Updated 10/0				
Primary Wandering Community Centre	300/100	11 Down Street Wandering		
Shire of West Arthur – Updated Octob				
Primary Darkan Town Hall	300	Cnr Hillman Street and Butler Street		
Darkan Sport and Community Centre	150	Memorial Drive Darkan		
~~Duranillin Hall~~	~~150~~	~~Horley Road~~		
~~Moodiarrup Sports Complex~~	~~175~~	~~Arthur River - Boyup Brook Road Moodiarrup~~		

~~Arthur River Hall~~	~~250~~	~~Albany Highway~~	
~~Arthur River Country Club Inc~~	~~100~~	~~East Arthur Road Arthur River~~	
Shire of Wickepin – Updated 24/10			
Primary Harrismith Golf Club	100	Wickepin Harrismith Road Harrismith	
Primary Wickepin Community Centre	500	Corner Johnson Street and Campbell Street Wickepin	
Yealering Hall	190	Wickepin Corrigin Road Yealering	
Shire of Williams – Updated 09/12			
Primary Williams Main Hall & RSL Hall	270	9 Brooking Street Williams	
Secondary		Albany Highway Williams	

Williams Recreation Grounds Pavilion			[redacted]	
~~Secondary Convention Centre (Earnshaw)~~	~~600~~	~~853 Williams Darkan Road Williams~~		To be removed as EC. Waiting on LEMA update

B) Communities' pre-positioned equipment

Storage option	Address	Capacity	Access / comments
Evacuation Centre - Narrogin Regional Leisure & John Higgins community Complex	Clayton Road Narrogin	20 air mattresses, 25 blankets, 10 sleeping bags, 20 dental kits, 20 shampoo and conditioner and 20 shower gels.	
Evacuation Centre – Pingelly Recreation and Cultural Centre (PRACC)	Sommerset St, Pingelly	20 sets of bedding	
ERS Great Southern Trailer - Albany	25 Duke Street, Albany	100	Pin code padlock on trailer
ERS Great Southern Trailer - Katanning	Reidy House, 25 Amherst Street, Katanning WA	80	Secured inside yard (08) 6277 4100
ERS Great Southern Regional Coordinator Vehicle - FORD Ranger 4WD	25 Duke Street, Albany	20	Keys in safe at 11 & 25 Duke Street offices

ERS Great Southern - Sea Container	Barker Rd, Albany (off Stead Road) Located behind ALAC in a compound	100+	Pin code padlock on sea container
ERS Trailer	7 Wald Street Narrogin	70 sets of go bags	Behind a locked fence. Contact DFES RDC 1800 865 103

9. GENERAL BUSINESS

9.1 UPDATE OF CONTACT INFORMATION LIST

Attachment 9.1.1 – Joint LEMC contact list

Committee members are requested to review the attached contact list and advise the Executive Support Coordinator of any changes that they are aware of.

9.2 AROUND THE TABLE

SES
Looking at how they can assist with fire support.
Query on bigger hard stand – is in the 26/27 budget.

DFES
Aircrafts – 3 platforms for harvest period.

Shire of Cuballing
Groovefest happening this weekend.

Main Roads
About to start work on Darkan passing lane will run for 8 or 9 weeks starting after long weekend.
Will have movement plan in place.
Recruiting for employees.
Roadside spraying twice a year, call if any queries.

WAPOL
Extra staff training for land search Albany.
Have a drone available for emergencies if required.
Road traffic short on staff at the moment.

St Johns
Will be around for Groovefest if needed.
Discussions re risks with getting people to hospital with increase in population.
Presentation on lithium and fires is recommended.
Access to Bibbulmun Track in Boddington and Wandering will talk to DCBA.

Dept of Communities
Looking at offering training to lg staff for opening evacuation centre – 3 hours delivery – can put a simulated exercise at the end or at next LEMC. 4-5 hours in total. Advise if interested. Jo to email Adam so can be sent to Manager Rec Services re dates.

Western Power
Presentation by Brad Dew.
Transformer outage – early October to early November.
Alternative supplies from Kondinin, Northam, Boddington and Wagin.
Additional transformers from Kojonup.

Shire of Narrogin
Advising Telstra upgrading towers in the next month.

10. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

11. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.47pm and reminded Committee Members of the next Joint Local Emergency Management Committee Meeting, scheduled for 4.30 pm on Tuesday 8 December 2026, at this same venue.



Shire of
Narrogin
Love the life

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10.1.3 UNCONFIRMED MINUTES OF THE BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING HELD 11 SEPTEMBER 2026

File Reference	9.3.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	20 October 2026
Author	Lisa Boddy – Executive Support Coordinator
Authorising Officer	Adam Majid – Executive Manager Planning & Sustainability
Attachments	Unconfirmed Minutes of the Bush Fire Advisory Committee (BFAC) meeting held on 11 September 2026

Summary
The purpose of this report is for Council to receive the unconfirmed minutes from the Bush Fire Advisory Committee (BFAC) meeting held on 11 September 2026.

Background
The established Terms of Reference for the BFAC are to advise the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection.

A copy of the unconfirmed BFAC minutes from 11 September 2026 are attached.

Consultation
Nil.

Statutory Environment
Local Government Act 1995
S5.41 Role of the CEO

Policy Implications
Nil

Sustainability Implications
- Environmental - Nil
- Economic - Nil
- Social – Nil

Financial Implications
There are no financial implications arising from this agenda report.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council do not accept recommendation from Road Reference Group	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Comment/Conclusion
Nothing further.

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.05
Moved: Cr Pomykala Seconded: Cr Broad

That Council receive the unconfirmed minutes of the Bush Fire Advisory Committee meeting held on 11 September 2026 as per the attachment.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

MINUTES

BUSH FIRE ADVISORY COMMITTEE MEETING

SHIRE OF NARROGIN

11 September 2026

These minutes were confirmed at the Bush Fire Advisory Committee Meeting held on

Signed: ……
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

Shire of Narrogin

Love the life

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social Interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes, and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

In accordance with Regulation 14I of the Local Government (Administration) Regulations 1996, the Shire of Narrogin records all Council Meetings. Recordings are publicly available within 14 days and retained for at least 5 years. Copies may be provided to the Departmental CEO upon request.

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BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING

11 SEPTEMBER 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 4.06pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Members (Voting)

L Ballard – Shire of Narrogin President (Presiding Member)
P Porter – Chief Bush Fire Control Officer
V Gibson – Deputy Chief Bush Fire Control Officer
S Moyses – Deputy Chief Bush Fire Control Officer
A Russell – Fire Control Officer
C Hardie – Fire Control Officer
D Kilpatrick – Fire Control Officer
J Rick – Fire Control Officer
L Flavel – Fire Control Officer
N Walker – Fire Control Officer

Other (Non-voting)

P Thomas – Superintendent Department of Fire and Emergency Services

Employees (Non-voting)

A Majid – Executive Manager Planning & Sustainability
P Gibson – Community Emergency Services Manager
L Boddy – Executive Support Coordinator

Leave of Absence

Apologies

DO Gavin Stevens – DFES
K Quartermaine – Fire Control Officer
L van Heerden – Executive Support Officer
T Smith – Fire Control Officer
Snr Sgt M Glynn – Narrogin Police
B Lange – Fire Control Officer
G Maley – Senior Ranger/FCO
L Hardie – Fire Control Officer

Absent

Nil.

Visitors

Andrew Ferres – Narrogin Wind Farm
Grant Sullivan – Narrogin Wind Farm

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 Bush Fire Advisory Committee (BFAC) Meeting

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Seconded: Nathan

That the minutes of the Bush Fire Advisory Committee (BFAC) Meeting held on 16 March 2026 be confirmed as an accurate record of proceedings.

CARRIED 10/0

For: All Members

Against: Nil

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil.

7. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Andrew Ferres – Narrogin Wind Farm

8. MATTERS REQUIRING DECISIONS

Nil.

9. GENERAL BUSINESS

- From last BFAC meeting – Seek advice from DFES Legal Legislation Team regarding enforcement of the *Bushfires Act 1954*. – Action Complete (Paul Gibson).

- BFAC pre-season report and checklist package – attachments from Gavin Stevens.

- Callout to fire without Comms being aware – could there be an app developed – register landholder applies to FCO, conditions added and approved and a permit produced instantly. Press button at start and end - drops a pin where you are burning and that will inform comms where the fire is. Agreed to progress. CESM To look into feasibility and procurement processes and will liaise with FCO.

- Brigades meeting prior to harvest in October.

- FCO Raised concerns regarding unsafe practices of campers and campfires within private property. Queried relevant approvals for duration of stay. Exec Manager P&S Answered query and advised Rangers were aware of the Issue. *CESM Reiterated powers of the Bushfires Act 1954* to address fire related concerns in open season.

10. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

11. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.47pm.

Shire of
Narrogin
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10.2 INFRASTRUCTURE SERVICES

10.2.1 UNCONFIRMED MINUTES OF THE ROAD REFERENCE GROUP MEETING HELD 29 SEPTEMBER 2026

File Reference	28.4.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	2 October 2026
Author	John Warburton – Executive Manager Infrastructure Services
Authorising Officer	Andrew Campbell – Chief Executive Officer
Attachments	Unconfirmed Minutes of the Road Reference Group meeting held on 29 September 2026

Summary
The purpose of this report is for Council to receive the unconfirmed minutes from the Road Reference Group (RRG) meeting held on 29 September 2026 and to consider any recommendations arising.

Background
The established Terms of Reference for the Road Reference Group are to:

1. Review progression of the road works program;
2. Ensure issues of concern to resident and users of the Shire's road network are discussed;
3. Provide feedback regarding roadworks priorities for annual budget consideration;
4. Consider priorities for roadworks consistent with Roads Asset Management Plan; and
5. Make recommendations to Council through the Senior Officer responsible.
6. Consider requirements of Work Crew to implement road programs (plant).

A copy of the unconfirmed RRG minutes held on 29 September 2026 are attached.

Consultation
Nil.

Statutory Environment
Local Government Act 1995
S5.41 Role of the CEO

Policy Implications
Nil

Sustainability Implications

- Environmental - Nil
- Economic - Nil
- Social – Nil

Financial Implications
There are no financial implications arising from this agenda report.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council do not accept recommendation from Road Reference Group	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Comment/Conclusion

There was one recommendation arising from the Road Reference Group meeting held on 29 September 2026 that requires Council's consideration.

Committee Recommendation	Officer Comment
That the Road Reference Group approve the Footpath Asset Management Plan inclusive of the attachment – Ten Year Footpath Program 2026-2036 and recommend it be presented to Council for their adoption.	This recommendation is supported.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.06

Moved: Cr Wiese Seconded: Cr Fisher

That Council:

1. Receive the unconfirmed minutes of the Road Reference Group meeting held on 29 September 2026 and;
2. Endorse the Footpath Asset Management Plan 2026-2036 inclusive of the Ten Year Footpath Program 2026-2036.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

NOTICE OF MEETING

Minutes from the Meeting of the Road Reference Group held in the Meeting Room, Shire of Narrogin on Tuesday 29 September commencing at 12:00 pm.



Andrew Campbell
Chief Executive Officer

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

FUNCTIONS OF THE COMMITTEE

The objective of the reference group is to enhance communication between elected members and Infrastructure Services staff – For

- Information exchange
- Discussion of technical issues.

Role and Scope

1. Review progression of the road works program;
2. Ensure issues of concern to resident and users of the Shire's road network are discussed;
3. Provide feedback regarding roadworks priorities for annual budget consideration;
4. Consider priorities for roadworks consistent with Roads Asset Management Plan; and
5. make recommendations to Council through the Senior Officer responsible.
6. Consider requirements of Work Crew to implement road programs (plant).

MINUTES

1. DECLARATION OF OPENING OF MEETING BY PRESIDING MEMBER

The meeting was declared open at 12.03pm.

2. ATTENDANCE / APOLOGIES

a. Members (Voting)

Cr Broad Deputy President (via telephone)
Cr Wiese (Chair)
Cr Fisher

b. Observers

John Warburton - Executive Manager Infrastructure Services
Lisa Boddy – Executive Support Coordinator

c. **Leave of Absence**
Nil

d. Apologies
Nil
e. Absent
Nil

3. DECLARATIONS OF FINANCIAL INTERESTS
Nil

4. CONFIRMATION OF MINUTES FROM THE ROAD REFERENCE GROUP MEETING HELD ON THURSDAY 9 APRIL 2026.

Moved: Cr Fisher Seconded: Cr Wiese
That the minutes from the Road Reference Group Meeting held on Thursday 9 April 2026 be confirmed as a true and correct record of proceedings.
Carried 3/0

For: Cr Broad, Cr Fisher, Cr Wiese
Against: Nil

5. OTHER ROAD REFERENCE GROUP MATTERS OR GENERAL BUSINESS

a. Attachment A: 2026 – 2036 Footpath Asset Management Plan

Moved: Cr Wiese Seconded: Cr Broad
That the Road Reference Group approve the Footpath Asset Management Plan inclusive of attachment A – 10 Year Footpath Program and recommend it be presented to Council for their adoption.
Carried 3/0

For: Cr Broad, Cr Fisher, Cr Wiese
Against: Nil

General Business

- This plan is to be shared with the Townscape Committee for their information.
- Deferral on acquisition of land - Wanerie Road
  Advised to go ahead with desktop valuation

6. DATE FOR NEXT MEETING

To be determined.

7. CLOSURE

The meeting closed at 12.40pm.

Attachment A

Shire of Narrogin
Love the life



Footpath Asset Management Plan

2026 – 2036

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1.0 Preamble

Shire of Narrogin Footpath Asset Management Plan 2026-2036

The Shire of Narrogin manages a footpath network comprising of 35.677 kilometres of pathways throughout the Narrogin and Highbury townsites. This network plays an important role in providing safe, accessible and convenient pedestrian connections between residential areas, schools, commercial precincts, community facilities, recreation areas and public open spaces. The network supports a wide range of users, including residents, students, visitors and recreational pedestrians.

The Shire's footpath network consists of a variety of construction types, including concrete, asphalt and paving brick footpaths. As with all infrastructure assets under the care and control of the Shire, these assets require ongoing maintenance, renewal and replacement to ensure they continue to meet community expectations while remaining safe, functional and financially sustainable.

2.0 Introduction

This Footpath Asset Management Plan forms part of the Shire's broader suite of asset management plans, which also includes plans for roads, bridges, plant and other infrastructure assets. Together, these plans provide a framework for managing assets throughout their lifecycle and guide the Shire's long-term financial planning to ensure that assets are maintained at an appropriate standard and continue to deliver value to the community.

The purpose of this Plan is to provide a strategic and practical framework for the management, preservation and enhancement of the Shire's footpath network over the next ten years. It identifies the infrastructure under the Shire's control, the service levels expected by the community, and the financial resources required to maintain the network in a safe and serviceable condition.

This Plan applies to footpaths located within Shire road reserves. Minor pathways and pedestrian infrastructure located within parks, reserves and recreational areas are excluded and are considered separately within the Parks and Gardens Asset Management Plan.

The development and implementation of this Plan supports a number of Council objectives and assists the Shire in demonstrating a structured and sustainable approach to asset management. Furthermore, the adoption of long-term asset management planning improves the Shire's ability to secure State and Federal grant funding by demonstrating a commitment to ongoing infrastructure maintenance and renewal.

Implementation of this Plan aligns with the objectives of the Shire of Narrogin Strategic Community Plan 2017-2027, particularly those relating to maintaining an effective and well-maintained transport network, improving infrastructure in line with available resources, and preserving a safe and attractive built environment for the community.

3.0 Asset Knowledge

The Shire of Narrogin is responsible for the management of 35.677 kilometres of footpaths located within Shire road reserves. The network has a current replacement value of approximately $4,680,149, with an annual depreciation expense of $116,794.

In the 2026/27 financial year, the Shire allocated $84,008 towards routine footpath maintenance and a further $134,000 towards capital upgrades and improvements to the network. Based on current costing trends and anticipated increases in construction and maintenance expenses, it is expected that annual footpath maintenance costs will increase by approximately four per cent per annum over the life of this Plan.

Asset information relating to the footpath network is managed through the Shire's Road Assessment and Maintenance Management (RAMM) system. The Shire maintains an annual subscription with Thinkproject to facilitate the storage, management and analysis of footpath data, as well as information relating to the broader transport infrastructure network.

Formal inspections of the Shire's footpath network are undertaken annually by the Manager Infrastructure Urban. The inspections identify defects, maintenance requirements and renewal priorities to ensure the network remains safe and accessible. Maintenance activities identified through these inspections, including crack repairs, tree root removal, paver relaying and other minor repairs, are completed by the Shire's works crews or suitably qualified contractors.

This Asset Management Plan has been developed to recognise the importance of the footpath network and to guide future decision-making regarding maintenance, renewal and capital investment. The Plan provides a framework for prioritising expenditure and ensuring that available resources are directed towards works that maximise community benefit, improve safety and preserve the long-term value of the Shire's footpath assets.

4.0 Asset Performance

The Shire's footpath network is generally performing at an acceptable level and continues to provide safe and effective pedestrian access throughout the Narrogin and Highbury townsites. Asset condition assessments indicate that the concrete and paving brick sections of the network are performing particularly well, with both asset types demonstrating strong durability and relatively low maintenance requirements. Based on current condition data, these assets have an average remaining useful life of approximately 38 years, reflecting the long-term performance characteristics of these construction materials.

In contrast, the asphalt footpath network is exhibiting a higher level of deterioration and has significantly lower remaining service life. Many asphalt paths are showing signs of ageing, surface cracking, deformation, edge breakdown and tree root intrusion, resulting in increased maintenance requirements and reduced user comfort. Current condition assessments indicate that the average remaining useful life of the Shire's asphalt footpaths is approximately 11 years, making this asset type the highest priority for future renewal and replacement programs.

The differing performance of the various footpath construction materials highlights the importance of targeted asset management strategies. While ongoing routine maintenance is expected to preserve the condition of concrete and paving brick footpaths for many years, a gradual program of asphalt renewal will be required over the next decade to maintain service levels, reduce safety risks and minimise long-term lifecycle costs. Future renewal projects should continue to consider replacing ageing asphalt pathways with more durable concrete infrastructure where practical and financially sustainable.

The Shire will continue to monitor asset condition through annual inspections and periodic condition assessments to ensure renewal priorities remain aligned with asset performance, risk and community expectations. This approach will assist in maintaining a safe, accessible and sustainable footpath network while achieving the best value from the Shire's infrastructure investment.

5.0 Asset Lifecycle Management

The Shire adopts a whole-of-life approach to managing its footpath assets to ensure that the network continues to provide safe, accessible and reliable pedestrian infrastructure while maximising value from available financial resources. Asset lifecycle management recognises that footpaths require ongoing investment throughout their lives, including routine maintenance, periodic renewal and eventual replacement. By proactively managing these activities, the Shire can minimise lifecycle costs, reduce safety risks and extend the useful life of its assets.

6.0 Maintenance Program

The Shire maintains an ongoing footpath maintenance program aimed at preserving asset condition and addressing defects before they develop into more significant issues. Annual inspections are undertaken to identify maintenance requirements and assess network performance. Routine maintenance activities include crack sealing, removal of trip hazards, tree root management, asphalt patching, replacement of damaged concrete panels, relaying of paving bricks and reinstatement of footpath sections affected by utility works. These activities assist in maintaining acceptable levels of service and slowing the deterioration of the network.

The maintenance program is largely risk based, with priority given to defects that pose a safety hazard to pedestrians, affect accessibility, or are located in high-use areas such as school routes, commercial precincts and community facilities. Timely maintenance interventions reduce the likelihood of more costly renewal works being required prematurely.

7.0 Capital Renewal Programs

While routine maintenance can preserve asset condition, all footpath assets eventually reach a point where renewal is more economical than continued repair. The Shire's Ten-Year Footpath Program (Attachment 1) provides for the replacement or reconstruction of footpaths that have reached the end of their useful life or where ongoing maintenance is no longer cost effective.

Priority renewal works are currently focused on aged asphalt footpaths, which have a significantly lower remaining useful life than concrete and paving brick assets. Renewal projects may involve replacing existing asphalt paths with concrete pavement to improve durability, reduce future maintenance requirements and deliver improved long-term value. Renewal works also provide opportunities to improve accessibility outcomes through the installation of compliant kerb ramps, improved crossfalls and upgraded pedestrian connections.

8.0 Prioritisations of Renewal Works

Given the size of the network and the financial resources available, renewal projects are prioritised using a risk and condition-based approach. Factors considered when assessing renewal priorities include asset condition, remaining useful life, maintenance history, pedestrian usage, accessibility requirements and community feedback. Particular emphasis is placed on footpaths serving schools, aged care facilities, commercial centres and key community infrastructure.

This prioritisation process ensures that available funding is directed to assets presenting the greatest risk of failure or the greatest impact on the community. By targeting renewal expenditure where it will achieve the highest benefit, the Shire aims to maintain the overall condition of the network, manage long-term financial sustainability and reduce the accumulation of future renewal backlogs.

Through a balanced combination of maintenance and capital renewal activities, the Shire seeks to preserve the serviceability and value of its footpath network while continuing to meet the needs and expectations of the community.

9.0 Financial Sustainability

Financial sustainability requires an appropriate balance between the ongoing maintenance of existing footpath assets and the renewal or replacement of assets that have reached the end of their useful life. While maintenance activities are essential for preserving asset condition and ensuring public safety, renewal investment is equally important to prevent the gradual deterioration of the network and the accumulation of an unsustainable renewal backlog. An overreliance on maintenance alone can result in increasing lifecycle costs, whereas premature renewal may not represent the best use of limited financial resources. Accordingly, the Shire seeks to achieve a balanced and considered investment approach that maximises the value and service life of its footpath assets.

The Shire's footpath network has a current replacement value of approximately $4,680,149 and generates annual depreciation of $116,794. These figures provide an indication of the long-term level of investment required to sustain the network and maintain current levels of service. The annual depreciation expense represents the ongoing consumption of the asset and highlights the need for regular renewal funding to preserve the value and functionality of the network over time. Table 1 shows the current replacement cost, annual depreciation and condition based remaining useful life across the three footpath types within the Shire.

Table 1

Current Footpath Remaining Life and Annual Depreciation				
Type	***Length***	***Replacement Cost***	***Annual Depreciation***	***Remaining Useful Life***
Asphalt	23596	$2,924,007.00	$84,174.00	11
Concrete	9171	$1,092,142.00	$20,856.00	38
Paving	2910	$664,000.00	$11,764.00	41

Footpath maintenance and renewal funding is determined each year through the Shire's annual budget process. During budget development, consideration is given to asset condition data, identified maintenance requirements, renewal priorities, available funding sources and community expectations. This process allows Council to balance competing infrastructure demands while ensuring sufficient resources are allocated to preserve the footpath network in an acceptable condition. Table two shows the forecasted operational expenditure required for ongoing maintenance of the network. An annual increase of 4% has been used for the Consumer Price Index (CPI).

9.0 Financial Sustainability

Table 2

Required Annual Maintenance Expense										
Type	**26/27**	**27/28**	**28/29**	**29/30**	**30/31**	**31/32**	**32/33**	**33/34**	**34/35**	**35/36**
Asphalt	$84,174	$87,541	$91,043	$94,684	$98,472	$102,411	$106,507	$110,767	$115,198	$119,806
Concrete	$20,856	$21,690	$22,558	$23,460	$24,399	$25,375	$26,389	$27,445	$28,543	$29,685
Paving	$11,764	$12,235	$12,724	$13,233	$13,762	$14,313	$14,885	$15,481	$16,100	$16,744
Totals	***$116,794***	***$121,466***	***$126,324***	***$131,377***	***$136,632***	***$142,098***	***$147,782***	***$153,693***	***$159,841***	***$166,234***

This Asset Management Plan also forms an important component of the Shire's Long Term Financial Plan (LTFP). The LTFP provides a framework for forecasting future maintenance and renewal expenditure requirements, enabling Council to plan for the gradual replacement of ageing infrastructure and avoid significant fluctuations in future funding requirements. By aligning the Footpath Asset Management Plan with the Long-Term Financial Plan, the Shire can make informed decisions regarding future expenditure, improve financial sustainability and provide confidence that footpath assets will continue to be managed in a responsible and sustainable manner. Table 3 shows the combined Capital and Operational expense forecasted 2036/37.

Table 3

Combined Annual OPEX & CAPEX										
Type	**26/27**	**27/28**	**28/29**	**29/30**	**30/31**	**31/32**	**32/33**	**33/34**	**34/35**	**35/36**
OPEX	$116,794	$121,466	$126,324	$131,377	$136,632	$142,098	$147,782	$153,693	$159,841	$166,234
CAPEX	$104,580	$130,725	$116,100	$121,245	$107,640	$97,200	$112,500	$95,940	$104,490	$126,000
	$221,374	**$252,191**	**$242,424**	**$252,622**	**$244,272**	**$239,298**	**$260,282**	**$249,633**	**$264,331**	**$292,234**

The ongoing review of asset condition, maintenance costs and renewal requirements will assist the Shire in refining future budget allocations and ensuring that available funding is directed towards the highest priority works. This approach supports the long-term preservation of the footpath network while delivering a safe, accessible and well-maintained pedestrian environment for the community.

Financial data supporting this plan has been obtained from the Shire of Narrogin's 2022/23 Roads and Associated Infrastructure Valuation that was prepared by R Munns Engineering Consulting Services (Attachment 2).

10.0 Conclusion

The Shire of Narrogin's footpath network continues to provide an important community service and is generally performing at an acceptable standard. Maintaining this level of service will require ongoing commitment to routine inspection, preventative maintenance and timely defect rectification to ensure footpaths remain safe, accessible and fit for purpose. Annual condition assessments, risk-based maintenance activities and targeted repairs will remain critical in extending asset life, managing costs and reducing safety risks across the network.

A key finding of this Plan is the comparatively poor condition and limited remaining service life of the Shire's asphalt footpaths. With many asphalt pathways exhibiting signs of ageing, cracking, deformation and tree root intrusion, a structured renewal program will be essential over the next decade. Renewal investment should focus on the systematic replacement of ageing asphalt footpaths, with consideration given to upgrading these assets to more durable concrete infrastructure where practical and financially sustainable. Through a balanced approach that combines ongoing maintenance with prioritised renewal works, the Shire can preserve the long-term value of its footpath assets, improve accessibility and safety outcomes, and continue to meet community expectations in a financially responsible manner.

SHIRE OF NARROGIN TEN-YEAR FOOTPATH PROGRAM

Location	*Street From*	*Street To*	*Side*	*Length*	*Width*	*Total M2*	*Rate*	*Total*	*Year*	*Condition Based RUL*
Sydney Hall Way	Lock	Park	East	120	1.5	180	$84	$15,120		
May St	Clayton Rd	Dellar St	East	350	1.5	525	$84	$44,100	26/27	**New Footpaths**
Glyde St	Williams Rd	Clayton Rd	West	360	1.5	540	$84	$45,360		
Butler St	Herald St	Doney St	West	670	1.5	1005	$83	$83,415	27/28	
Garfield St	Kipling St	Bannister St	East	380	1.5	570	$83	$47,310		
Bannister St	Garfield St	Bunbury St	South	900	1.5	1350	$86	$116,100	28/29	**1Year**
Doney St	Gorden St	Havelock St	South	350	1.5	525	$86	$45,150		
Jersey St	Glyde St	Daglish St	North	370	1.5	555	$89	$49,395	29/30	
Forrest St	Federal St	Earl St	North	200	1.5	300	$89	$26,700		**6 Years**
Johnston St	Clayton Rd	Falcon St	East	570	1.5	855	$92	$78,660	30/31	
Forrest St	Earl St	Glyde St	North	210	1.5	315	$92	$28,980		
Clayton Road	Narrakine Rd	Lefroy St	South	675	1.5	1012.5	$96	$97,200	31/32	**8 Years**
Herald St	Hale St	Butler St	North	500	1.5	750	$100	$75,000	32/33	
Garfield St	Doney St	Kipling St	East	250	1.5	375	$100	$37,500		
Narrakine Rd	Clayton Rd	Williams Rd	East	615	1.5	922.5	$104	$95,940	33/34	
Havelock St	Herald St	Doney St	East	645	1.5	967.5	$108	$104,490	34/35	**9 Years**
Furnival St	Earl St	Scott St	North	750	1.5	1125	$112	$126,000	35/36	
								$1,116,420		

Condition Based Remaining Useful Life Is Of The Existing Asphalt Footpath

2022/23 Roads and Associated Infrastructure Valuation (Footpaths)

Footpath ID	Road	Start	End	Length (m)	Material	Construction Date	Asset Subtype	Age (yrs)	TUL	Condition (Expected)	Condition Based RUL	Replacement Cost	Fair Value	Annual Depreciation	Accumulative Depreciation
40	ANDREWS STREET	10	120	110	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$12,364.00	$3,297.07	$412.13	$9,066.93
35	ARGUS STREET	10	70	60	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	45	$8,088.00	$4,985.75	$110.79	$3,102.25
36	ARGUS STREET	70	140	70	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	45	$9,436.00	$5,816.71	$129.26	$3,619.29
37	ARGUS STREET	160	300	140	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	45	$18,872.00	$11,633.42	$258.52	$7,238.58
272	ARGUS STREET	315	425	110	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$14,828.00	$13,345.20	$296.56	$1,482.80
273	ARGUS STREET	440	560	120	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$16,176.00	$14,558.40	$323.52	$1,617.60
274	ARGUS STREET	575	620	45	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$6,066.00	$5,459.40	$121.32	$606.60
275	ARGUS STREET	620	680	60	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$8,088.00	$7,279.20	$161.76	$808.80
67	ASHWORTH CRESCENT	180	300	120	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	6	$13,488.00	$2,890.29	$481.71	$10,597.71
271	ASHWORTH CRESCENT	3	206	155	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$17,422.00	$4,126.26	$458.47	$13,295.74
261	BANNISTER STREET	90	360	270	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$30,348.00	$1,011.60	$1,011.60	$29,336.40
262	BANNISTER STREET	380	660	280	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$31,472.00	$7,453.89	$828.21	$24,018.11
108	BANNISTER STREET	680	950	270	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$30,348.00	$7,187.68	$798.63	$23,160.32
9	BLIGHT ROAD	15	181	166	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$14,544.92	$10,763.24	$290.90	$3,781.68
195	BUNBURY STREET	10	90	80	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$10,790.40	$4,259.37	$283.96	$6,531.03
196	BUNBURY STREET	110	230	120	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$16,185.60	$6,389.05	$425.94	$9,796.55
276	BURNS STREET	10	140	130	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$17,524.00	$17,173.52	$350.48	$350.48
277	BURNS STREET	155	260	105	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$14,154.00	$13,870.92	$283.08	$283.08
52	BUTLER STREET	315	469	154	Concrete Slabs	01/01/1994	Footpath - Concrete Slabs	29	50	3	20	$14,784.00	$6,034.29	$301.71	$8,749.71
278	BUTLER STREET	0	690	690	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	1	$77,556.00	$2,585.20	$2,585.20	$74,970.80
50	BUTLER STREET	10	150	140	Bituminous Seal	01/01/1994	Footpath - Bituminous Seal	29	20	5	1	$7,560.00	$378.00	$378.00	$7,182.00
51	BUTLER STREET	160	300	140	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$15,736.00	$4,196.27	$524.53	$11,539.73
173	BUTLER STREET	315	700	385	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	15	$43,274.00	$17,543.51	$1,169.57	$25,730.49
42	CLAYTON ROAD	10	210	200	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	21	$24,728.00	$10,385.76	$494.56	$14,342.24
43	CLAYTON ROAD	230	410	180	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$20,232.00	$6,897.27	$459.82	$13,334.73
44	CLAYTON ROAD	425	600	175	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$19,670.00	$6,705.68	$447.05	$12,964.32

72	CLAYTON ROAD	620	1000	380	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$42,712.00	$14,560.91	$970.73	$28,151.09
73	CLAYTON ROAD	1020	1361	341	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$38,328.40	$1,277.61	$1,277.61	$37,050.79
68	CLAYTON ROAD	1375	1630	255	Asphalt (obsolete)	01/01/2009	Footpath - Asphalt	14	30	3	6	$28,662.00	$8,598.60	$1,433.10	$20,063.40
69	CLAYTON ROAD	1650	1730	80	Asphalt (obsolete)	01/01/2009	Footpath - Asphalt	14	30	3	6	$8,992.00	$2,697.60	$449.60	$6,294.40
41	CLAYTON ROAD	10	413	403	Asphalt (obsolete)	01/01/2005	Footpath - Asphalt	18	30	3	21	$70,210.66	$37,805.74	$1,800.27	$32,404.92
45	CLAYTON ROAD	413	600	187	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$17,645.32	$15,880.79	$352.91	$1,764.53
241	DAGLISH STREET	10	220	210	Insitu Concrete	01/01/1994	Footpath - Insitu Concrete	29	50	3	45	$21,231.00	$12,910.74	$286.91	$8,320.26
242	DAGLISH STREET	240	380	140	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$15,736.00	$524.53	$524.53	$15,211.47
243	DAGLISH STREET	400	520	120	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$13,488.00	$449.60	$449.60	$13,038.40
203	DALE STREET	10	110	100	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$12,364.00	$2,928.32	$325.37	$9,435.68
211	DALE STREET	130	210	80	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$9,891.20	$2,342.65	$260.29	$7,548.55
279	DALE STREET	210	230	20	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$2,156.80	$1,596.03	$43.14	$560.77
231	DONEY STREET	10	67	57	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$6,406.80	$1,517.40	$168.60	$4,889.40
232	DONEY STREET	67	170	103	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$10,419.48	$2,467.77	$274.20	$7,951.71
233	DONEY STREET	170	240	70	Concrete Slabs	01/01/1993	Footpath - Concrete Slabs	30	50	3	10	$10,080.00	$2,520.00	$252.00	$7,560.00
194	DONEY STREET	10	120	110	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	1	$13,600.40	$453.35	$453.35	$13,147.05
230	DONEY STREET	120	150	30	Brick Paving	01/01/2009	Footpath - Brick Paving	14	50	2	45	$10,185.00	$7,768.22	$172.63	$2,416.78
234	DONEY STREET	240	375	135	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	1	$15,174.00	$505.80	$505.80	$14,668.20
280	DONEY STREET	390	600	210	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$22,646.40	$22,193.47	$452.93	$452.93
281	DONEY STREET	615	770	155	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$16,715.20	$16,380.90	$334.30	$334.30
282	DONEY STREET	785	950	165	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$22,242.00	$21,797.16	$444.84	$444.84
283	EARL STREET NORTH	10	120	110	Insitu Concrete	01/01/2022	Footpath - Insitu Concrete	1	50	1	49	$13,345.20	$13,078.30	$266.90	$266.90
287	EARL STREET SOUTH	0	240	240	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$21,580.80	$14,387.20	$719.36	$7,193.60
218	EARL STREET SOUTH	10	60	50	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$8,430.00	$5,620.00	$281.00	$2,810.00
161	EARL STREET SOUTH	145	180	35	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$23,765.00	$21,388.50	$475.30	$2,376.50
179	EARL STREET SOUTH	180	205	25	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$4,365.00	$3,928.50	$87.30	$436.50
180	EARL STREET SOUTH	205	763	558	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$156,798.00	$61,893.95	$4,126.26	$94,904.05
284	EARL STREET SOUTH	240	255	15	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$4,720.80	$3,147.20	$157.36	$1,573.60
285	EARL STREET SOUTH	265	310	45	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$13,403.70	$5,290.93	$352.73	$8,112.77
286	EARL STREET SOUTH	460	540	80	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$7,643.20	$1,810.23	$201.14	$5,832.97
288	EARL STREET SOUTH	10	135	125	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$25,290.00	$9,982.89	$665.53	$15,307.11

221	EARL STREET SOUTH	245	300	55	Asphalt (obsolete)	01/01/1992	Footpath - Asphalt	31	30	5	9	$14,836.80	$3,513.98	$390.44	$11,322.82
222	EARL STREET SOUTH	320	384	64	Insitu Concrete	01/01/1992	Footpath - Insitu Concrete	31	50	4	35	$8,627.20	$4,575.03	$130.72	$4,052.17
223	EARL STREET SOUTH	384	445	61	Insitu Concrete	01/01/1992	Footpath - Insitu Concrete	31	50	4	35	$8,222.80	$4,360.58	$124.59	$3,862.22
224	EARL STREET SOUTH	460	490	30	Asphalt (obsolete)	01/01/1992	Footpath - Asphalt	31	30	5	15	$7,755.60	$2,643.95	$176.26	$5,111.65
225	EARL STREET SOUTH	490	615	125	Insitu Concrete	01/01/1993	Footpath - Insitu Concrete	30	50	3	35	$16,850.00	$9,073.08	$259.23	$7,776.92
226	EARL STREET SOUTH	630	765	135	Insitu Concrete	01/01/1993	Footpath - Insitu Concrete	30	50	3	35	$18,198.00	$9,798.92	$279.97	$8,399.08
289	EARL STREET SOUTH	780	805	25	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$3,370.00	$2,493.80	$67.40	$876.20
290	EARL STREET SOUTH	820	840	20	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$2,696.00	$1,995.04	$53.92	$700.96
291	EARL STREET SOUTH	870	910	40	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$5,392.00	$3,990.08	$107.84	$1,401.92
104	EGERTON STREET	10	220	210	Brick Paving	01/01/2010	Footpath - Brick Paving	13	50	2	37	$16,296.00	$12,059.04	$325.92	$4,236.96
86	EGERTON STREET	10	135	125	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$9,700.00	$8,730.00	$194.00	$970.00
105	EGERTON STREET	145	220	75	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$5,820.00	$5,238.00	$116.40	$582.00
236	ENSIGN STREET	10	180	170	Asphalt (obsolete)	01/01/2007	Footpath - Asphalt	16	30	3	21	$31,528.20	$17,894.38	$852.11	$13,633.82
239	ENSIGN STREET	198	410	212	Insitu Concrete	01/01/1994	Footpath - Insitu Concrete	29	50	3	35	$21,433.20	$11,721.28	$334.89	$9,711.92
292	ENSIGN STREET	420	590	170	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$18,332.80	$13,566.27	$366.66	$4,766.53
293	ENSIGN STREET	610	795	185	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$19,950.40	$14,763.30	$399.01	$5,187.10
294	ENSIGN STREET	810	1215	405	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$43,675.20	$32,319.65	$873.50	$11,355.55
237	ENSIGN STREET	10	50	40	Bituminous Seal	01/01/1994	Footpath - Bituminous Seal	29	20	5	14	$6,480.00	$2,749.09	$196.36	$3,730.91
238	ENSIGN STREET	50	180	130	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	21	$27,032.20	$11,353.52	$540.64	$15,678.68
139	FAIRWAY STREET	840	930	90	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$14,668.20	$3,474.05	$386.01	$11,194.15
295	FAIRWAY STREET	935	950	15	Brick Paving	01/01/2010	Footpath - Brick Paving	13	50	2	37	$6,111.00	$4,522.14	$122.22	$1,588.86
250	FALCON STREET	80	140	60	Concrete Slabs	01/01/1993	Footpath - Concrete Slabs	30	50	3	20	$5,760.00	$2,304.00	$115.20	$3,456.00
251	FALCON STREET	100	270	170	Concrete Slabs	01/01/1990	Footpath - Concrete Slabs	33	50	4	10	$16,320.00	$3,795.35	$379.53	$12,524.65
252	FALCON STREET	320	360	40	Bituminous Seal	01/01/1990	Footpath - Bituminous Seal	33	20	5	1	$3,600.00	$180.00	$180.00	$3,420.00
253	FALCON STREET	360	400	40	Bituminous Seal	01/01/1990	Footpath - Bituminous Seal	33	20	5	1	$2,700.00	$135.00	$135.00	$2,565.00
296	FALCON STREET	400	450	50	Bituminous Seal	01/01/1990	Footpath - Bituminous Seal	33	20	5	1	$3,375.00	$168.75	$168.75	$3,206.25
32	FATHOM STREET	10	60	50	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$5,620.00	$1,915.91	$127.73	$3,704.09
33	FATHOM STREET	60	130	70	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$7,868.00	$2,682.27	$178.82	$5,185.73
34	FATHOM STREET	150	330	180	Insitu Concrete	01/01/1994	Footpath - Insitu Concrete	29	50	3	35	$14,558.40	$7,961.63	$227.48	$6,596.78
31	FATHOM STREET	10	130	120	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	10	$13,488.00	$4,496.00	$449.60	$8,992.00
265	FEDERAL STREET	371	378	33	Asphalt (obsolete)	01/01/2005	Footpath - Asphalt	18	30	3	21	$4,451.04	$2,396.71	$114.13	$2,054.33

88	FEDERAL STREET	380	400	20	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$5,392.00	$3,990.08	$107.84	$1,401.92
90	FEDERAL STREET	410	630	220	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$42,680.00	$38,412.00	$853.60	$4,268.00
146	FEDERAL STREET	640	760	120	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$46,560.00	$41,904.00	$931.20	$4,656.00
164	FEDERAL STREET	775	885	110	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$42,680.00	$38,412.00	$853.60	$4,268.00
166	FEDERAL STREET	900	1065	165	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$37,092.00	$24,728.00	$1,236.40	$12,364.00
182	FEDERAL STREET	1065	1150	85	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$9,554.00	$3,771.32	$251.42	$5,782.68
297	FEDERAL STREET	1170	1310	140	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$31,472.00	$12,423.16	$828.21	$19,048.84
87	FEDERAL STREET	370	390	20	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$4,718.00	$3,491.32	$94.36	$1,226.68
89	FEDERAL STREET	390	430	40	Asphalt (obsolete)	01/01/2018	Footpath - Asphalt	5	30	1	25	$7,868.00	$6,556.67	$262.27	$1,311.33
91	FEDERAL STREET	440	490	50	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$9,835.00	$3,882.24	$258.82	$5,952.76
92	FEDERAL STREET	510	560	50	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$9,835.00	$3,882.24	$258.82	$5,952.76
94	FEDERAL STREET	575	600	25	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$4,917.50	$1,941.12	$129.41	$2,976.38
97	FEDERAL STREET	600	620	20	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$6,790.00	$6,111.00	$135.80	$679.00
147	FEDERAL STREET	640	760	120	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$46,560.00	$41,904.00	$931.20	$4,656.00
165	FEDERAL STREET	775	885	110	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$42,680.00	$38,412.00	$853.60	$4,268.00
57	FEDERAL STREET	900	1021	121	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$14,679.72	$10,862.99	$293.59	$3,816.73
58	FEDERAL STREET	1021	1150	129	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$17,389.20	$12,868.01	$347.78	$4,521.19
59	FEDERAL STREET	1170	1310	140	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$18,872.00	$13,965.28	$377.44	$4,906.72
298	FEDERAL STREET	1330	1460	130	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$17,524.00	$12,967.76	$350.48	$4,556.24
299	FEDERAL STREET	1475	1530	55	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$7,414.00	$5,486.36	$148.28	$1,927.64
300	FELSPAR STREET TOWN	230	350	120	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$16,176.00	$14,558.40	$323.52	$1,617.60
301	FELSPAR STREET TOWN	370	455	85	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$11,458.00	$10,312.20	$229.16	$1,145.80
302	FELSPAR STREET TOWN	470	900	430	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$46,371.20	$34,314.69	$927.42	$12,056.51
303	FELSPAR STREET TOWN	900	1060	160	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$17,984.00	$7,098.95	$473.26	$10,885.05
304	FELSPAR STREET TOWN	1080	1500	420	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$56,616.00	$41,895.84	$1,132.32	$14,720.16
109	FLOYD STREET	10	155	145	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	15	$16,298.00	$6,607.30	$440.49	$9,690.70
110	FLOYD STREET	165	290	125	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	15	$14,050.00	$5,695.95	$379.73	$8,354.05
305	FORREST ROAD	600	665	65	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$8,762.00	$6,483.88	$175.24	$2,278.12
229	FORREST ROAD	665	835	170	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	21	$19,108.00	$8,025.36	$382.16	$11,082.64
306	FORREST ROAD	10	85	75	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$12,645.00	$2,994.87	$332.76	$9,650.13
307	FORREST ROAD	100	190	90	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$10,116.00	$2,395.89	$266.21	$7,720.11

227	FORREST ROAD	220	420	200	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	6	$22,480.00	$4,817.14	$802.86	$17,662.86
228	FORREST ROAD	430	640	210	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$23,604.00	$6,294.40	$786.80	$17,309.60
308	FORREST ROAD	660	850	190	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$25,612.00	$18,952.88	$512.24	$6,659.12
309	FORREST ROAD	860	1020	160	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$21,568.00	$15,960.32	$431.36	$5,607.68
310	FORREST ROAD	1040	1100	60	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$8,088.00	$5,985.12	$161.76	$2,102.88
11	FORTUNE STREET	10	60	50	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	45	$20,370.00	$12,222.00	$271.60	$8,148.00
14	FORTUNE STREET	70	210	140	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	35	$57,036.00	$30,711.69	$877.48	$26,324.31
16	FORTUNE STREET	220	285	65	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	35	$26,481.00	$14,259.00	$407.40	$12,222.00
17	FORTUNE STREET	295	360	65	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	1	$13,516.10	$450.54	$450.54	$13,065.56
163	FORTUNE STREET	370	505	135	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$28,071.90	$6,648.61	$738.73	$21,423.29
19	FORTUNE STREET	520	555	35	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$3,934.00	$931.74	$103.53	$3,002.26
12	FORTUNE STREET	0	60	60	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	45	$20,370.00	$12,222.00	$271.60	$8,148.00
13	FORTUNE STREET	70	130	60	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	45	$20,370.00	$12,222.00	$271.60	$8,148.00
15	FORTUNE STREET	145	285	140	Brick Paving	01/01/1993	Footpath - Brick Paving	30	50	3	45	$51,604.00	$30,962.40	$688.05	$20,641.60
18	FORTUNE STREET	295	360	65	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	15	$7,306.00	$2,490.68	$166.05	$4,815.32
259	FOX STREET	530	755	225	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$24,264.00	$17,955.36	$485.28	$6,308.64
260	FOX STREET	770	990	220	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$23,724.80	$17,556.35	$474.50	$6,168.45
311	FOX STREET	1220	1270	50	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$5,620.00	$1,331.05	$147.89	$4,288.95
244	FURNIVAL STREET	110	160	50	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$10,116.00	$3,993.16	$266.21	$6,122.84
245	FURNIVAL STREET	250	270	20	Concrete Slabs	01/01/2000	Footpath - Concrete Slabs	23	50	3	27	$2,880.00	$1,555.20	$57.60	$1,324.80
246	FURNIVAL STREET	390	590	200	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$22,480.00	$5,324.21	$591.58	$17,155.79
247	FURNIVAL STREET	610	990	380	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$42,712.00	$10,116.00	$1,124.00	$32,596.00
248	FURNIVAL STREET	1010	1180	170	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$19,108.00	$4,525.58	$502.84	$14,582.42
249	FURNIVAL STREET	1190	1430	240	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$26,976.00	$6,389.05	$709.89	$20,586.95
119	GARFIELD STREET	10	140	130	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$14,612.00	$3,896.53	$487.07	$10,715.47
312	GARFIELD STREET	150	260	110	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$12,364.00	$2,928.32	$325.37	$9,435.68
313	GARFIELD STREET	280	415	135	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$10,918.80	$8,079.91	$218.38	$2,838.89
314	GARFIELD STREET	440	570	130	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	1	$15,342.60	$511.42	$511.42	$14,831.18
315	GARFIELD STREET	580	680	100	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$11,802.00	$4,658.68	$310.58	$7,143.32
255	GLYDE STREET	310	450	140	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$15,736.00	$3,726.95	$414.11	$12,009.05
256	GLYDE STREET	470	600	130	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$14,612.00	$3,460.74	$384.53	$11,151.26

257	GLYDE STREET	620	720	100	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$8,430.00	$1,996.58	$221.84	$6,433.42
258	GLYDE STREET	740	840	100	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	15	$15,174.00	$5,172.95	$344.86	$10,001.05
141	GNAROJIN PARK	0	1	56	Timber	01/01/1980	Footpath - Composite	43	20	5	1	$39,200.00	$1,960.00	$1,960.00	$37,240.00
142	GNAROJIN PARK	0	1	58	Timber	01/01/1980	Footpath - Composite	43	20	5	1	$40,600.00	$2,030.00	$2,030.00	$38,570.00
267	GNAROJIN PARK			770	Gravel	01/01/2000	Footpath - Gravel	23	40	3	28	$61,600.00	$33,819.61	$1,207.84	$27,780.39
268	GNAROJIN PARK			35	Insitu Concrete	01/01/1990	Footpath - Insitu Concrete	33	50	4	35	$4,718.00	$2,428.38	$69.38	$2,289.62
269	GNAROJIN PARK			100	Insitu Concrete	01/01/2005	Footpath - Insitu Concrete	18	50	2	32	$13,480.00	$8,627.20	$269.60	$4,852.80
270	GNAROJIN PARK			30	Asphalt (obsolete)	01/01/2005	Footpath - Asphalt	18	30	3	21	$6,069.60	$3,268.25	$155.63	$2,801.35
140	GNAROJIN PARK			314	Insitu Concrete	01/01/2005	Footpath - Insitu Concrete	18	50	2	32	$42,327.20	$27,089.41	$846.54	$15,237.79
98	GNAROJIN PARK			30	Insitu Concrete	01/01/1990	Footpath - Insitu Concrete	33	50	4	25	$4,044.00	$1,743.10	$69.72	$2,300.90
103	GNAROJIN PARK			32	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	21	$6,114.56	$2,918.31	$138.97	$3,196.25
106	GNAROJIN PARK			428	Cement Stabilised Gravel	01/01/1995	Footpath - Cement Stabilised Gravel	28	25	5	1	$73,616.00	$2,944.64	$2,944.64	$70,671.36
63	GRAY STREET	170	275	105	Bituminous Seal	01/01/1993	Footpath - Bituminous Seal	30	20	5	6	$7,560.00	$1,814.40	$302.40	$5,745.60
64	GRAY STREET	283	415	132	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	1	$11,869.44	$395.65	$395.65	$11,473.79
65	GRAY STREET	425	470	45	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$11,127.60	$2,635.48	$292.83	$8,492.12
175	GRAY STREET RIGHT (470)	470	577	107	Concrete Slabs	01/01/1990	Footpath - Concrete Slabs	33	50	4	17	$12,840.00	$4,365.60	$256.80	$8,474.40
212	HANSARD STREET	710	847	137	Concrete Slabs	01/01/1995	Footpath - Concrete Slabs	28	50	3	22	$24,112.00	$10,609.28	$482.24	$13,502.72
134	HANSARD STREET	10	80	70	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$8,654.80	$3,019.12	$201.27	$5,635.68
135	HANSARD STREET	100	300	200	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$24,728.00	$8,626.05	$575.07	$16,101.95
136	HANSARD STREET	320	540	220	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$27,200.80	$9,488.65	$632.58	$17,712.15
137	HANSARD STREET	555	695	140	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$17,309.60	$6,038.23	$402.55	$11,271.37
138	HANSARD STREET	710	847	137	Concrete Slabs	01/01/1995	Footpath - Concrete Slabs	28	50	3	22	$24,112.00	$10,609.28	$482.24	$13,502.72
124	HAVELOCK STREET	789	920	131	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$14,724.40	$3,926.51	$490.81	$10,797.89
125	HAVELOCK STREET	935	1000	65	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$7,306.00	$1,948.27	$243.53	$5,357.73
126	HAVELOCK STREET	1020	1200	180	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$20,232.00	$4,791.79	$532.42	$15,440.21
127	HAVELOCK STREET	1220	1400	180	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$20,232.00	$4,791.79	$532.42	$15,440.21
129	HAVELOCK STREET	1410	1550	140	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$15,736.00	$3,726.95	$414.11	$12,009.05
128	HAVELOCK STREET	1420	1490	70	Bituminous Seal	01/01/1993	Footpath - Bituminous Seal	30	20	5	6	$6,300.00	$1,512.00	$252.00	$4,788.00
132	HAVELOCK STREET	1565	1710	145	Asphalt (obsolete)	01/01/1993	Footpath - Asphalt	30	30	5	9	$16,298.00	$3,860.05	$428.89	$12,437.95
38	HEATH STREET	60	145	85	Asphalt (obsolete)	01/01/2002	Footpath - Asphalt	21	30	4	9	$10,509.40	$3,152.82	$350.31	$7,356.58
316	HEATH STREET	155	230	75	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$9,273.00	$2,196.24	$244.03	$7,076.76

183	HEATH STREET	240	310	70	Asphalt (obsolete)	01/01/2002	Footpath - Asphalt	21	30	4	9	$8,654.80	$2,596.44	$288.49	$6,058.36
39	HEATH STREET	10	40	30	Brick Paving	01/01/1994	Footpath - Brick Paving	29	50	3	35	$10,476.00	$5,729.06	$163.69	$4,746.94
170	HERALD STREET	0	200	200	Insitu Concrete	01/01/2018	Footpath - Insitu Concrete	5	50	1	45	$26,960.00	$24,264.00	$539.20	$2,696.00
62	HERALD STREET	215	350	135	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$15,174.00	$4,046.40	$505.80	$11,127.60
171	HERALD STREET	370	470	100	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$11,240.00	$2,997.33	$374.67	$8,242.67
172	HERALD STREET	485	575	90	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$10,116.00	$2,697.60	$337.20	$7,418.40
317	HERALD STREET	590	730	140	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$15,736.00	$6,211.58	$414.11	$9,524.42
4	HIGHBURY WEST ROAD	10	191	181	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$15,859.22	$11,735.82	$317.18	$4,123.40
205	HILLMAN STREET	10	105	95	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$11,745.80	$4,636.50	$309.10	$7,109.30
208	HILLMAN STREET	120	230	110	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$13,600.40	$5,368.58	$357.91	$8,231.82
120	HOMER STREET	10	210	200	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	15	$24,728.00	$10,024.86	$668.32	$14,703.14
121	HOMER STREET	230	430	200	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$24,728.00	$6,594.13	$824.27	$18,133.87
122	HOMER STREET	450	600	150	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	9	$18,546.00	$4,511.19	$501.24	$14,034.81
318	HOMER STREET	450	600	150	Bituminous Seal	01/01/1990	Footpath - Bituminous Seal	33	20	5	1	$10,800.00	$540.00	$540.00	$10,260.00
319	HOMER STREET	620	750	130	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$19,726.20	$7,786.66	$519.11	$11,939.54
123	HOMER STREET	750	770	20	Brick Paving	01/01/2003	Footpath - Brick Paving	20	50	2	30	$6,984.00	$4,190.40	$139.68	$2,793.60
22	JERSEY STREET	10	170	160	Asphalt (obsolete)	01/01/2007	Footpath - Asphalt	16	30	3	14	$17,984.00	$8,392.53	$599.47	$9,591.47
24	JERSEY STREET	187	372	185	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$20,794.00	$693.13	$693.13	$20,100.87
25	JERSEY STREET	385	570	185	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	1	$20,794.00	$693.13	$693.13	$20,100.87
29	JOHNSTON STREET	10	110	100	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	10	$11,240.00	$3,746.67	$374.67	$7,493.33
145	JOHNSTON STREET	125	260	135	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	6	$15,174.00	$3,501.69	$583.62	$11,672.31
152	JOHNSTON STREET	275	440	165	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	6	$18,546.00	$4,279.85	$713.31	$14,266.15
153	JOHNSTON STREET	465	505	40	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	6	$4,496.00	$1,037.54	$172.92	$3,458.46
159	JOHNSTON STREET	525	630	105	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	6	$11,802.00	$2,723.54	$453.92	$9,078.46
30	LEFROY STREET	226	530	304	Asphalt (obsolete)	01/01/2002	Footpath - Asphalt	21	30	4	15	$30,752.64	$12,813.60	$854.24	$17,939.04
26	LOCK STREET	10	420	410	Asphalt (obsolete)	01/01/1994	Footpath - Asphalt	29	30	5	9	$46,084.00	$10,914.63	$1,212.74	$35,169.37
27	LOCK STREET	440	524	84	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$9,441.60	$2,517.76	$314.72	$6,923.84
28	LOCK STREET	536	750	214	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$24,053.60	$6,414.29	$801.79	$17,639.31
70	NARRAKINE ROAD	1165	1290	125	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$14,050.00	$3,746.67	$468.33	$10,303.33
71	NARRAKINE ROAD	1310	1450	140	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$15,736.00	$4,196.27	$524.53	$11,539.73
160	NARRAKINE ROAD	1470	1820	350	Asphalt (obsolete)	01/01/2001	Footpath - Asphalt	22	30	4	8	$39,340.00	$10,490.67	$1,311.33	$28,849.33

60	NARRAKINE ROAD	1835	1960	125	Asphalt (obsolete)	01/01/2003	Footpath - Asphalt	20	30	4	10	$14,050.00	$4,683.33	$468.33	$9,366.67
320	NARROGIN KONDININ TOWN	0	1	150	Bituminous Seal	01/01/2000	Footpath - Bituminous Seal	23	20	5	10	$10,125.00	$3,491.38	$349.14	$6,633.62
321	NARROGIN KONDININ TOWN	0	1	430	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$57,964.00	$42,893.36	$1,159.28	$15,070.64
322	NARROGIN KONDININ TOWN	0	1	150	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$20,220.00	$14,962.80	$404.40	$5,257.20
323	NARROGIN KONDININ TOWN	0	1	30	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$8,430.00	$3,327.63	$221.84	$5,102.37
324	NARROGIN KONDININ TOWN	0	1	20	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$5,620.00	$1,331.05	$147.89	$4,288.95
325	NARROGIN KONDININ TOWN	0	1	185	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$20,794.00	$8,208.16	$547.21	$12,585.84
326	NARROGIN KONDININ TOWN	0	1	80	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$8,992.00	$3,549.47	$236.63	$5,442.53
327	NARROGIN KONDININ TOWN	0	1	80	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$45,008.00	$40,507.20	$900.16	$4,500.80
328	NARROGIN KONDININ TOWN	0	1	90	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$18,714.60	$12,476.40	$623.82	$6,238.20
329	NARROGIN KONDININ TOWN	0	1	125	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$25,992.50	$17,328.33	$866.42	$8,664.17
330	NARROGIN KONDININ TOWN	0	1	250	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$33,720.00	$22,480.00	$1,124.00	$11,240.00
331	NARROGIN KONDININ TOWN	0	1	235	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$31,696.80	$21,131.20	$1,056.56	$10,565.60
332	NARROGIN KONDININ TOWN	0	1	220	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$29,673.60	$19,782.40	$989.12	$9,891.20
333	NARROGIN KONDININ TOWN	0	1	230	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$25,852.00	$10,204.74	$680.32	$15,647.26
334	NARROGIN KONDININ TOWN	0	1	305	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$34,282.00	$13,532.37	$902.16	$20,749.63
335	NARROGIN KONDININ TOWN	0	1	230	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	1	$25,852.00	$861.73	$861.73	$24,990.27
336	NARROGIN KONDININ TOWN	0	1	25	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	1	$2,810.00	$93.67	$93.67	$2,716.33
337	NARROGIN KONDININ TOWN	0	1	170	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$22,916.00	$16,957.84	$458.32	$5,958.16
338	NARROGIN KONDININ TOWN	0	1	150	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$16,860.00	$6,655.26	$443.68	$10,204.74
339	NARROGIN KONDININ TOWN	0	1	20	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$4,496.00	$1,774.74	$118.32	$2,721.26
340	NARROGIN KONDININ TOWN	0	1	20	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$4,496.00	$1,774.74	$118.32	$2,721.26
341	NARROGIN KONDININ TOWN	0	1	160	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$17,984.00	$7,098.95	$473.26	$10,885.05
342	NARROGIN KONDININ TOWN	0	1	60	Brick Paving	01/01/2018	Footpath - Brick Paving	5	50	1	45	$34,920.00	$31,428.00	$698.40	$3,492.00
343	NARROGIN KONDININ TOWN	0	1	30	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$4,383.60	$1,730.37	$115.36	$2,653.23
344	NARROGIN KONDININ TOWN	0	1	40	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$5,844.80	$2,307.16	$153.81	$3,537.64
345	NARROGIN KONDININ TOWN	0	1	125	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$18,265.00	$12,176.67	$608.83	$6,088.33
346	NARROGIN KONDININ TOWN	0	1	130	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$14,612.00	$5,767.89	$384.53	$8,844.11
347	NARROGIN KONDININ TOWN	0	1	30	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$7,683.60	$5,685.86	$153.67	$1,997.74
348	NARROGIN KONDININ TOWN	0	1	60	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$7,418.40	$2,928.32	$195.22	$4,490.08
349	NARROGIN KONDININ TOWN	0	1	25	Brick Paving	01/01/2010	Footpath - Brick Paving	13	50	2	37	$8,730.00	$6,460.20	$174.60	$2,269.80

350	NARROGIN KONDININ TOWN	0	1	145	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$17,927.80	$4,246.06	$471.78	$13,681.74
351	NARROGIN KONDININ TOWN	0	1	210	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$25,964.40	$10,249.11	$683.27	$15,715.29
352	NARROGIN KONDININ TOWN	0	1	205	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$25,346.20	$10,005.08	$667.01	$15,341.12
1	NORTHAM CRANBROOK	0	1	80	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$7,009.60	$5,187.10	$140.19	$1,822.50
3	NORTHAM CRANBROOK	0	1	60	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$5,257.20	$3,890.33	$105.14	$1,366.87
266	NORTHAM CRANBROOK	167460	167460	19	Asphalt (obsolete)	01/01/2005	Footpath - Asphalt	18	30	3	21	$2,135.60	$1,149.94	$54.76	$985.66
264	NORTHWOOD STREET	368	509	170	Insitu Concrete	01/01/2005	Footpath - Insitu Concrete	18	50	2	32	$18,332.80	$11,732.99	$366.66	$6,599.81
199	NORTHWOOD STREET	360	515	155	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$19,164.20	$7,564.82	$504.32	$11,599.38
202	NORTHWOOD STREET	525	755	230	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$28,437.20	$11,225.21	$748.35	$17,211.99
204	NORTHWOOD STREET	770	990	220	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$27,200.80	$6,442.29	$715.81	$20,758.51
206	NORTHWOOD STREET	1000	1270	270	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$33,382.80	$7,906.45	$878.49	$25,476.35
48	PARK STREET	10	60	50	Brick Paving	01/01/1995	Footpath - Brick Paving	28	50	3	45	$31,525.00	$19,433.22	$431.85	$12,091.78
178	PARK STREET	75	360	285	Asphalt (obsolete)	01/01/2005	Footpath - Asphalt	18	30	3	12	$32,034.00	$12,813.60	$1,067.80	$19,220.40
46	PARK STREET	10	45	45	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	21	$5,058.00	$2,167.71	$103.22	$2,890.29
47	PARK STREET	45	60	60	Brick Paving	01/01/1995	Footpath - Brick Paving	28	50	3	35	$26,190.00	$14,550.00	$415.71	$11,640.00
49	PARK STREET	75	200	125	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	45	$13,480.00	$8,309.59	$184.66	$5,170.41
201	ROE STREET	250	350	100	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$12,364.00	$4,880.53	$325.37	$7,483.47
197	ROE STREET	10	110	100	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$12,364.00	$4,880.53	$325.37	$7,483.47
198	ROE STREET	130	230	100	Asphalt (obsolete)	01/01/2000	Footpath - Asphalt	23	30	4	15	$12,364.00	$4,880.53	$325.37	$7,483.47
117	ROWLEY STREET	10	65	55	Asphalt (obsolete)	01/01/2007	Footpath - Asphalt	16	30	3	21	$4,636.50	$2,631.53	$125.31	$2,004.97
118	ROWLEY STREET	75	130	55	Asphalt (obsolete)	01/01/2007	Footpath - Asphalt	16	30	3	21	$4,636.50	$2,631.53	$125.31	$2,004.97
116	ROWLEY STREET	10	140	130	Asphalt (obsolete)	01/01/2007	Footpath - Asphalt	16	30	3	14	$8,767.20	$4,091.36	$292.24	$4,675.84
353	SCOTT STREET	10	60	50	Asphalt (obsolete)	01/01/2013	Footpath - Asphalt	10	30	2	20	$5,620.00	$3,746.67	$187.33	$1,873.33
112	SMITH STREET	10	140	130	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	35	$13,143.00	$7,301.67	$208.62	$5,841.33
113	SMITH STREET	140	210	70	Insitu Concrete	01/01/1995	Footpath - Insitu Concrete	28	50	3	35	$10,379.60	$5,766.44	$164.76	$4,613.16
53	WILLIAM KENNEDY WAY	10	60	50	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$5,058.00	$1,764.42	$117.63	$3,293.58
56	WILLIAM KENNEDY WAY	60	120	60	Asphalt (obsolete)	01/01/1990	Footpath - Asphalt	33	30	5	9	$5,058.00	$1,197.95	$133.11	$3,860.05
54	WILLIAM KENNEDY WAY	10	60	50	Asphalt (obsolete)	01/01/1995	Footpath - Asphalt	28	30	5	15	$4,496.00	$1,568.37	$104.56	$2,927.63
5	WILSON STREET	19	106	87	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$8,795.70	$6,508.82	$175.91	$2,286.88
6	WILSON STREET	106	146	40	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$3,504.80	$2,593.55	$70.10	$911.25
7	WILSON STREET	146	298	152	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$13,318.24	$9,855.50	$266.36	$3,462.74
8	WILSON STREET	307	514	207	Insitu Concrete	01/01/2010	Footpath - Insitu Concrete	13	50	2	37	$18,137.34	$13,421.62	$362.75	$4,715.71

10.3 CORPORATE & COMMUNITY SERVICES

10.3.1 MONTHLY FINANCIAL REPORTS – SEPTEMBER 2026

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 October 2026
Author	Lucille Munnik –Manager Corporate Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	1. Monthly Financial Report for the period ended September 2026 2. Capital Projects Tracker – September 2026

Summary
In accordance with the *Local Government Financial Management Regulations (1996),* Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background
Council is requested to review the September 2026 Monthly Financial Reports.

Consultation
N/A

Statutory Environment
Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications
The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Sustainability Implications
- Environmental – There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- Social - There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

Financial Implications
All expenditure has been approved via adoption of the 2026/2027 Annual Budget or resulting from a Council resolution.

Council is requested to review the September 2026 Monthly Financial Report, noting that Council is advised of the following matters:
- Rates – The total received to date is 48.8% of the total to be collected.
- Trade Debtors – the 90+ days debtors sit at $74,724 and is being monitored by the Manager Corporate Services.
- Monthly Summary Information Graphs - as part of our ongoing commitment to financial transparency and effective budget management, some clarification regarding the phasing of expenditure in relation to the budget adopted in July each year is provided.

  While the budget provides an annual allocation of funding, actual expenditure throughout the year may not always align perfectly with the anticipated monthly distribution.

This is particularly relevant when considering the default phasing of expenditure, which is often spread evenly (at 1/12 per month or an initial 8.33% cumulative) depending on the nature of the expenses.

For administrative efficiency, the predicted phasing or timing of expenditure is not adjusted on a month-by-month basis to reflect actual variations. This means that while the financial report (and in particular the graphs) may show timing differences, these are not necessarily an indication of overspending or underspending, but rather a reflection of how expenses naturally fluctuate due to operational requirements, project timelines, and external factors.

It is important to view the financial report with this in mind and understand that variances are a normal part of financial management. The finance team continuously monitors and manages these variations to ensure overall budget integrity and adherence to Council's financial objectives.

Should any material changes arise that require formal budget adjustments, these will be brought to Council for consideration in the usual manner.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item.

Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion
The September 2026 Monthly Financial Report is presented for review.

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.07
Moved: Cr Broad Seconded: Cr Pomykala

That Council notes the Monthly Financial Reports for September 2026 as presented in the attachment.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

SHIRE OF NARROGIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Note	Adopted Budget Estimates (a) $	YTD Budget Estimates (b) $	YTD Actual (c) $	Variance* $ (c) - (b) $	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		6,647,415	6,639,205	**6,639,205**	0	0.00%	
Rates excluding general rates		15,000	15,000	**0**	(15,000)	(100.00%)	
Grants, subsidies and contributions		1,026,923	256,721	**529,003**	272,282	106.06%	▲
Fees and charges		3,792,390	948,015	**1,899,210**	951,195	100.34%	▲
Interest revenue		532,800	133,194	**153,301**	20,107	15.10%	▲
Other revenue		306,862	76,698	**58,408**	(18,290)	(23.85%)	▼
Profit on asset disposals		36,783	36,783	**19,718**	(17,065)	(46.39%)	▼
		12,358,173	**8,105,616**	**9,298,845**	**1,193,229**	14.72%	
Expenditure from operating activities							
Employee costs		(7,749,624)	(1,937,046)	**(1,575,368)**	361,678	18.67%	▲
Materials and contracts		(3,916,240)	(977,640)	**(1,102,706)**	(125,066)	(12.79%)	▼
Utility charges		(806,260)	(201,450)	**(172,686)**	28,764	14.28%	▲
Depreciation		(4,829,440)	(1,207,323)	**(1,283,694)**	(76,371)	(6.33%)	
Finance costs		(341,775)	(85,428)	**3,845**	89,273	104.50%	▲
Insurance		(389,974)	(91,398)	**(194,908)**	(103,510)	(113.25%)	▼
Other expenditure		(319,066)	(79,674)	**(117,995)**	(38,321)	(48.10%)	▼
Loss on asset disposals		(117,766)	(29,439)	**(46,701)**	(17,262)	(58.64%)	▼
		(18,470,145)	**(4,609,398)**	**(4,490,213)**	**119,185**	2.59%	
Amounts excluded from operating activities	2(c)	4,929,373	1,199,979	**1,310,677**	110,698	9.22%	
Amount attributable to operating activities		**(1,182,599)**	**4,696,197**	**6,119,309**	**1,423,112**	30.30%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		11,530,263	884,999	**306,000**	(578,999)	(65.42%)	▼
Proceeds from disposal of property, plant and equipment		350,000	0	**204,996**	204,996		▲
		11,880,263	**884,999**	**510,996**	**(374,003)**	(42.26%)	
Outflows from investing activities							
Acquisition of property, plant and equipment		(22,399,641)	(1,276,719)	**(741,296)**	535,423	41.94%	▲
Acquisition of infrastructure		(3,369,542)	(311,745)	**(230,623)**	81,122	26.02%	▲
		(25,769,183)	**(1,588,464)**	**(971,919)**	**616,545**	38.81%	
Amounts excluded from investing activities	2(d)	0	0	**(6,466)**	(6,466)		
Amount attributable to investing activities		**(13,888,920)**	**(703,465)**	**(467,389)**	**236,076**	33.56%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		10,833,335	0	**0**	0		
Transfer from reserves		1,960,445	0	**0**	0		
		12,793,780	**0**	**0**	**0**		
Outflows from financing activities							
Repayment of borrowings		(427,983)	0	**0**	0		
Payments for principal portion of lease liabilities		(2,535)	(16,340)	**(16,340)**	0	0.00%	
Transfer to reserves		(1,926,269)	0	**(31,837)**	(31,837)		▼
		(2,356,787)	**(16,340)**	**(48,177)**	**(31,837)**	(194.84%)	
Amount attributable to financing activities		**10,436,993**	**(16,340)**	**(48,177)**	**(31,837)**	(194.84%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	4,634,527	4,634,527	**4,442,130**	(192,397)	(4.15%)	
Amount attributable to operating activities		(1,182,599)	4,696,197	**6,119,309**	1,423,112	30.30%	▲
Amount attributable to investing activities		(13,888,920)	(703,465)	**(467,389)**	236,076	33.56%	▲
Amount attributable to financing activities		10,436,993	(16,340)	**(48,177)**	(31,837)	(194.84%)	▼
Surplus or deficit after imposition of general rates		**0**	**8,610,919**	**10,045,873**	**1,434,954**	16.66%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
▲ Indicates a variance that is a timing matter and no long term impact on the financial position
▲ Indicates a variance with a positive impact on the financial position.
Refer to Note for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NARROGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Actual 30 June 2026	Actual as at 30 September 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	12,989,754	15,259,241
Trade and other receivables	879,465	4,116,480
Inventories	62,795	28,585
TOTAL CURRENT ASSETS	13,932,014	19,404,306
NON-CURRENT ASSETS		
Trade and other receivables	260,710	260,710
Other financial assets	232,767	232,767
Property, plant and equipment	72,948,407	72,794,104
Infrastructure	91,494,550	91,098,785
Right-of-use assets	77,162	77,162
TOTAL NON-CURRENT ASSETS	165,013,596	164,463,528
TOTAL ASSETS	178,945,610	183,867,834
CURRENT LIABILITIES		
Trade and other payables	1,526,077	1,044,598
Other liabilities	3,122,085	3,443,299
Lease liabilities	41,569	25,229
Borrowings	321,665	321,665
Employee related provisions	828,221	828,221
TOTAL CURRENT LIABILITIES	5,839,617	5,663,012
NON-CURRENT LIABILITIES		
Lease liabilities	37,734	37,734
Borrowings	2,851,828	2,851,828
Employee related provisions	151,061	151,061
TOTAL NON-CURRENT LIABILITIES	3,040,623	3,040,623
TOTAL LIABILITIES	8,880,240	8,703,635
NET ASSETS	**170,065,370**	**175,164,199**
EQUITY		
Retained surplus	58,647,850	63,714,842
Reserve accounts	4,434,609	4,466,446
Revaluation surplus	106,982,909	106,982,909
TOTAL EQUITY	**170,065,368**	**175,164,197**

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19 October 2026

The local government reporting entity
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies
Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease accounting

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 30 September 2026
Current assets		$	$	$
Cash and cash equivalents		13,007,776	12,989,754	15,259,241
Trade and other receivables		645,679	879,465	4,116,480
Inventories		62,795	62,795	28,585
		13,716,250	13,932,014	19,404,306
Less: current liabilities				
Trade and other payables		(1,275,654)	(1,526,077)	(1,044,598)
Other liabilities		(3,015,496)	(3,122,085)	(3,443,299)
Lease liabilities		(2,535)	(41,569)	(25,229)
Borrowings		(427,983)	(321,665)	(321,665)
Employee related provisions		(777,072)	(828,221)	(828,221)
		(5,498,740)	(5,839,617)	(5,663,012)
Net current assets		8,217,510	8,092,397	13,741,294
Less: Total adjustments to net current assets	2(b)	(3,582,983)	(3,650,267)	(3,695,421)
Closing funding surplus / (deficit)		**4,634,527**	**4,442,130**	**10,045,873**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(4,434,609)	(4,434,609)	(4,466,446)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		2,535	41,569	25,229
- Current portion of borrowings		427,983	321,665	321,665
Add: Current liabilities covered by funds held in reserve account				
- Current portion of employee benefit provisions		421,108	421,108	424,131
Total adjustments to net current assets	2(a)	**(3,582,983)**	**(3,650,267)**	**(3,695,421)**

(c) Amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 30 September 2026	YTD Actual 30 September 2026
	$	$	$
Less: Profit on asset disposals	(36,783)	(36,783)	(19,718)
Add: Loss on disposal of assets	117,766	29,439	46,701
Add: Depreciation	4,829,440	1,207,323	1,283,694
Movement in current liabilities associated funds held in reserve account:			
- Employee benefit provisions	18,950		
Total amounts excluded from operating activities	**4,929,373**	**1,199,979**	**1,310,677**

(d) Amounts excluded from investing activities

Reconciling item - movement between current assets			
- Financial assets at amortised cost - term deposits	0	0	(6,466)
Total amounts excluded from investing activities	**0**	**0**	**(6,466)**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $15,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions Grants received - Timing	**272,282**	**106.06%**	▲
Fees and charges Timing	**951,195**	**100.34%**	▲
Interest revenue Maximising of term deposits early in year - Timing	**20,107**	**15.10%**	▲
Other revenue Commisions from DOT dependant on transactions	**(18,290)**	**(23.85%)**	▼
Profit on asset disposals Timing	**(17,065)**	**(46.39%)**	▼
Expenditure from operating activities			
Employee costs Timing	**361,678**	**18.67%**	▲
Materials and contracts Costs higher than anticipated (timing)	**(125,066)**	**(12.79%)**	▼
Utility charges Costs lower than anticipated (timing)	**28,764**	**14.28%**	▲
Finance costs Timing of the repayment of loans	**89,273**	**104.50%**	▲
Insurance Timing of payments	**(103,510)**	**(113.25%)**	▼
Other expenditure Timing of payments	**(38,321)**	**(48.10%)**	▼
Loss on asset disposals Timing	**(17,262)**	**(58.64%)**	▼
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions See Note 13 for details	**(578,999)**	**(65.42%)**	▼
Proceeds from disposal of property, plant and equipment Timing	**204,996**		▲
Outflows from investing activities			
Acquisition of property, plant and equipment See Note 4 for details	**535,423**	**41.94%**	▲
Acquisition of infrastructure See Note 4 for details	**81,122**	**26.02%**	▲
Outflows from financing activities			
Transfer to reserves Interest earned	**(31,837)**		▼
Surplus or deficit after imposition of general rates YTD - will fluctuate during the year	**1,434,954**	**16.66%**	▲

KEY INFORMATION

▲ Indicates a variance that is a timing matter and no long term impact on the financial position

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

SHIRE OF NARROGIN

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

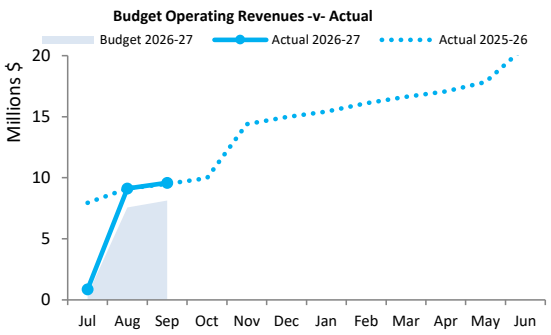
Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF NARROGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

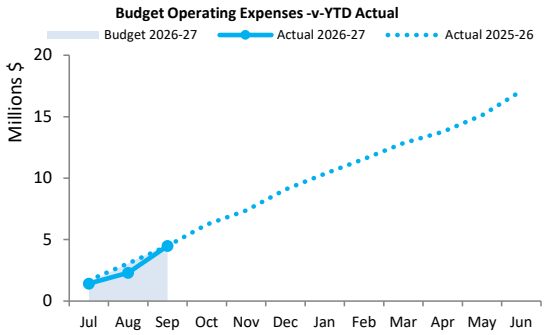
1 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

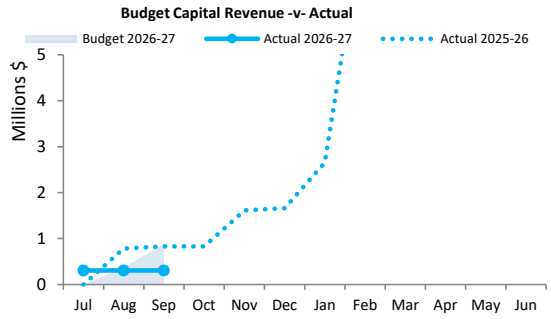


OPERATING EXPENSES

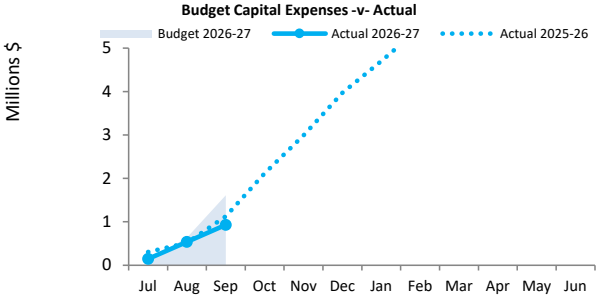


INVESTING ACTIVITIES

CAPITAL REVENUE

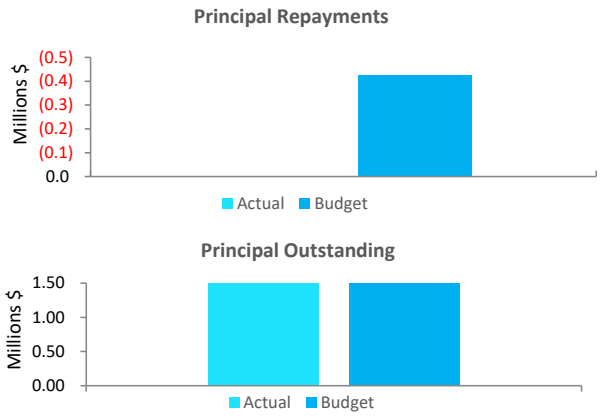


CAPITAL EXPENSES

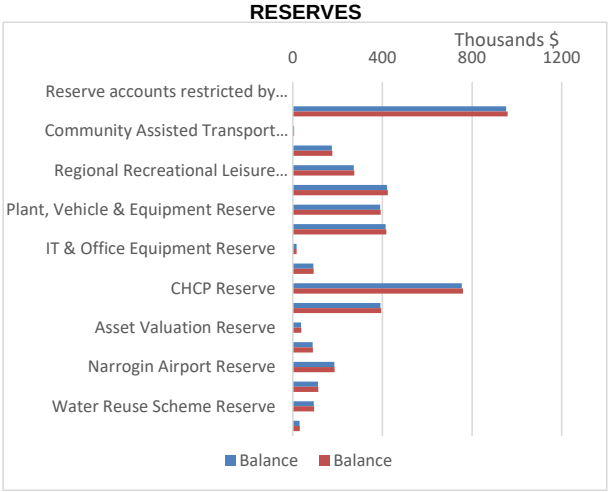


FINANCING ACTIVITIES

BORROWINGS



RESERVES



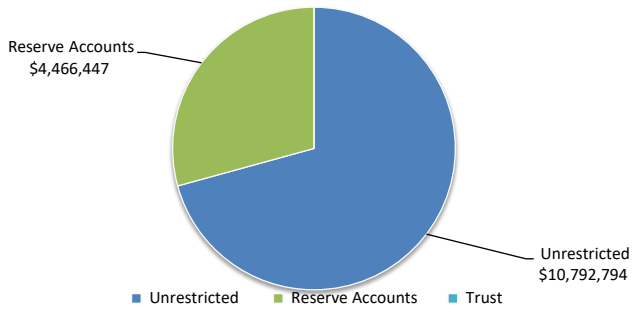
2 CASH AND CASH EQUIVALENTS

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash at Bank	Cash and cash equivalents	5,288,894		5,288,894		NAB	0.20%	At call
Cash incl floats - Muni	Cash and cash equivalents	3,900		3,900		NAB	0.00%	Cash
Term Deposit - Muni	Cash and cash equivalents	750,000		750,000		NAB	4.00%	20/08/2026
Term Deposit - Muni	Cash and cash equivalents	2,000,000		2,000,000		NAB	4.65%	21/09/2026
Term Deposit - Muni	Cash and cash equivalents	750,000		750,000		CBA	4.59%	20/08/2026
Term Deposit - Muni	Cash and cash equivalents	2,000,000		2,000,000		CBA	4.86%	21/09/2026
Term Deposit - Reserves	Cash and cash equivalents	0	1,880,105	1,880,105		NAB	4.40%	0/01/1900
Term Deposit - Reserves	Cash and cash equivalents	0	2,586,342	2,586,342		CBA	4.97%	3/09/2026
Total		**10,792,794**	**4,466,447**	**15,259,242**	**0**			
Comprising								
Cash and cash equivalents		10,792,794	4,466,447	15,259,242	0			
		10,792,794	**4,466,447**	**15,259,242**	**0**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 7 - Other assets.



3 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Refuse Reserve	952,392	42,858	(165,000)	830,250	952,392	6,838		959,230
Community Assisted Transport (CAT) Vehicle Re	5,914	266	0	6,180	5,914	43		5,957
Building Reserve	174,849	7,868	0	182,717	174,849	1,255		176,104
Regional Recreational Leisure Centre Reserve	272,265	162,484	(250,000)	184,749	272,265	1,955		274,220
Employee Entitlement Reserve	421,108	18,950	0	440,058	421,108	3,023		424,131
Plant, Vehicle & Equipment Reserve	389,672	662,535	(546,000)	506,207	389,672	2,797		392,469
Economic Development Reserve	414,464	937,119	(210,723)	1,140,860	414,464	2,975		417,439
IT & Office Equipment Reserve	16,829	757	0	17,586	16,829	121		16,950
Tourism & Area Promotion Reserve	91,850	4,167	0	96,017	91,850	659		92,509
CHCP Reserve	754,758	33,964	(788,722)	0	754,758	5,419		760,177
Road Works Reserve	391,237	17,606	0	408,843	391,237	2,808		394,045
Asset Valuation Reserve	37,185	1,687	0	38,872	37,185	267		37,452
Landcare Reserve	88,963	4,154	0	93,117	88,963	639		89,602
Narrogin Airport Reserve	185,210	8,334	0	193,544	185,210	1,330		186,540
Bridges Reserve	113,109	4,916	0	118,025	113,109	812		113,921
Water Reuse Scheme Reserve	94,159	2,225	0	96,384	94,159	676		94,835
Disaster Recovery Reserve	30,645	16,379	0	47,024	30,645	220		30,865
	4,434,609	**1,926,269**	**(1,960,445)**	**4,400,433**	**4,434,609**	**31,837**	**0**	**4,466,446**

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - specialised	21,264,141	449,469	491,240	41,771
Furniture and fittings	203,500	45,250	4,445	(40,805)
Plant and equipment	847,000	782,000	204,346	(577,654)
Artwork & sculptures	85,000	0	41,265	41,265
Acquisition of property, plant and equipment	**22,399,641**	**1,276,719**	**741,296**	**(535,423)**
Infrastructure - roads	2,050,745	165,745	111,945	(53,800)
Infrastructure - footpaths	187,697	0	5,240	5,240
Infrastructure - Parks, oval & other	1,131,100	146,000	113,438	(32,562)
Acquisition of infrastructure	**3,369,542**	**311,745**	**230,623**	**(81,122)**
Total capital acquisitions	**25,769,183**	**1,588,464**	**971,919**	**(616,545)**
Capital Acquisitions Funded By:				
Capital grants and contributions	11,530,263	884,999	306,000	(578,999)
Borrowings	10,833,335	0	0	0
Other (disposals & C/Fwd)	350,000	0	204,996	204,996
Reserve accounts				
Refuse Reserve	165,000		0	0
Regional Recreational Leisure Centre Reserve	250,000		0	0
Plant, Vehicle & Equipment Reserve	546,000		0	0
Economic Development Reserve	210,723		0	0
CHCP Reserve	788,722		0	0
Contribution - operations	1,095,140	703,465	460,923	(242,542)
Capital funding total	**25,769,183**	**1,588,464**	**971,919**	**(616,545)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

4 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

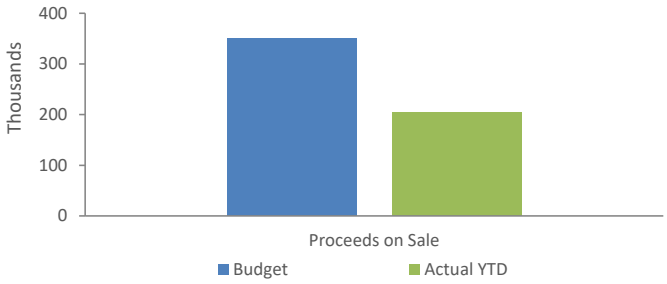
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description		Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
			$	$	$	$
	BC160	Nrlc Building (Capital)	4,000,000	0	0	0
	BC191	Library - Re-Roofing	150,000	0	0	0
	BC192	Library - Exterior Painting	12,000	0	0	0
	BC209	Museum Building Structural Repairs	90,000	0	0	0
	BC274	Recycling Shed (Tip Shop) - Capital	25,000	24,999	0	24,999
	BC296	Nrlc Energy Efficiency & Upgrade Project - Capital	359,971	359,970	416,762	(56,792)
	BC299	Hawks Football Pavilion - (Buildings) - Capital	4,000,000	0	0	0
	BC301	Town Hall Improvements - Main Swithchboard Upgrade - (Buildings) - Ca	468,000	0	3,000	(3,000)
	BC304	45 Federal Street Renovations - (Buildings) - Capital	20,000	0	0	0
	BC309	29 Egerton Street - Rsl Building - Capital	210,723	0	0	0
	BC310	Nrlc - Ceiling Fan To Court - Capital	55,000	0	0	0
	BC311	Housing Project - 49 Clayton Road - Capital	560,000	0	2,852	(2,852)
	BC311A	49 Clayton Road Houses	975,000	0	0	0
	BC314	Housing Project - Felspar St - Capital	2,253,947	0	42,398	(42,398)
	BC314A	Felspar Street Houses	5,213,000	0	0	0
	BC315	Housing Project - 31 Ensign Street - Capital	325,000	0	4,408	(4,408)
	BC315A	31 Ensign Street Houses	635,000	0	0	0
	BC316	Housing Project - 95 Lock Street - Capital	325,000	0	4,408	(4,408)
	BC316A	95 Lock Strreet Houses	677,000	0	0	0
	BC317	38/38A Furnival Street	300,000	0	6,557	(6,557)
	BC318	73 Northwood Street	150,000	0	8,256	(8,256)
	BC319	20 Havelock Street	300,000	0	0	0
	BC320	Fire/Smoke Doors Replacement	20,000	0	0	0
	BC321	Nrlc Reception Area Roof Repairs	60,000	60,000	0	60,000
	BC340	Highbury Hall Rennovations	6,500	0	0	0
	BC341	Railway Institute Building Roof And Ceiling Repairs	55,000	0	0	0
	FE113	Replacement A/C 48A Grant Street	18,000	4,500	0	4,500
	IO080B	Library Sewer Improvements	0	0	2,599	(2,599)
	R2R270	Boxsell Road - Renewal (R2R)	86,400	0	0	0
	R2R106	Chipper Street - Renewal (R2R)	9,360	0	0	0
	R2R202	Congelin Road - Slk 0.0 To 1.5 (R2R) - Capital	86,400	0	0	0
	R2R209	Dongolocking Road - Renewal (Rural) (R2R)	86,400	0	0	0
	R2R099	Elliot Street - Renewal (R2R)	3,840	0	0	0
	R2R123	Exeter Street - Renewal (R2R)	4,320	0	0	0
	R2R247	Flavel Raod - Resheet (R2R)	21,357	0	0	0
	R2R096	Jones Road - Resheet (R2R)	21,357	0	0	0
	R2R211	Manaring Road - Resheet (R2R)	194,669	0	1,080	(1,080)
	RRG051	Mokine Road Renewal	380,000	0	34,842	(34,842)
	R2R323	Pethybridge Road - Renewal (R2R)	12,840	0	0	0
	R2R162	Pioneer Drive Sliplane (R2R) - Capital	165,745	165,745	75,501	90,244
	R2R293	Saunders Road - Resheet (R2R)	55,305	0	0	0
	R2R294	Seargents Road - Resheet (R2R)	55,654	0	0	0
	RRG204	Tarwonga Road - Rehab. (Rural) (Rrg)	667,500	0	522	(522)
	RRG271	Wanerie Road Land Acquisition	100,000	0	0	0
	R2R246	Woods Road - Resheet (R2R)	99,598	0	0	0
	IF169	Glyde St - Williams To Clayton	61,000	0	0	0
	IF168	May St - Clayton To Dellar	45,000	0	0	0
	IF167	Sydney Hall Way - Lock St To The Park	28,000	0	0	0
	IO350	Additional Public Cctv Camera	21,000	21,000	0	21,000
	IO038	Cemetery Carpark	60,000	0	0	0
	IO026	Cemetery Upgrade	18,000	0	0	0
	IO210	Clayton Road Oval/Hockey Club Fence Repairs	15,000	0	0	0
	IO298	Db4 Power Cable Upgrade	125,000	125,000	63,288	61,712
	OI071	Dog Park - Gnarojin Park - (Inf Oth) - Capital	0	0	501	(501)
	OI035	Dog Pound Improvements (Fencing, Hard Stand Area & Cameras) - (Inf	0	0	420	(420)
	IO280	Fixed Wing Water Bomber Parking Area	66,700	0	6,475	(6,475)
	IO122A	Library - Additional Cctv Cameras (2026)	6,500	0	0	0
	IO188	Liquid Waste Ponds - Capital	140,000	0	0	0
	IO039	Major Entry Statement Williams Road	43,000	0	0	0
	IO138	Narrogin Speedway Lighting Upgrade Project - Capital	285,900	0	0	0
	IO375A	Railway Precinct Pathway/Artwork	45,000	0	5,440	(5,440)
	IO297	Rewplace 40Kw Solar System	65,000	0	0	0
	IO080C	Sewerage Improvements - Admin To Library 2026	35,000	0	0	0
	IO301	Soft Fall Lions Park	50,000	0	15,918	(15,918)
	IO290	Streetlight/Banner Poles	155,000	0	21,395	(21,395)
	IO113	Public Art Strategy - Implementation	25,000	0	12,490	(12,490)
	IO152	Christmas Lights	60,000	0	28,775	(28,775)
						0

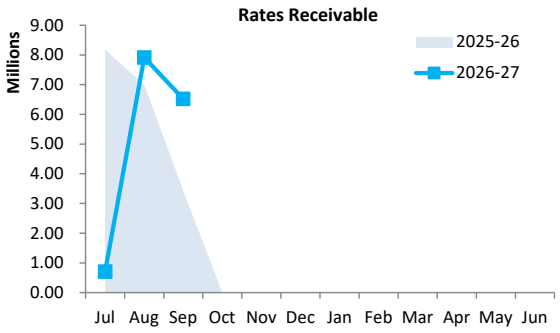
5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Plant & Equipment	430,983	350,000	36,783	(117,766)			0	0
	Isuzu D-Max			0	0	29,708	23,269	0	(6,439)
	Mitsubishi Eclipse Hybrid			0	0	35,322	22,727	0	(12,595)
	Isuzu D-Max 4x4			0	0	28,729	33,636	4,907	0
	Isuzu SX			0	0	26,032	17,409	0	(8,623)
	Toyota Hilux 4x2			0	0	14,013	18,182	4,168	0
	Toyota Corolla Cross			0	0	24,456	22,500	0	(1,956)
	Toyota Corolla CVT			0	0	11,892	16,818	4,926	0
	Toyota Corolla			0	0	21,406	22,045	639	0
	Toyota Corolla CVT Ascent			0	0	11,513	16,591	5,078	0
	MG HS			0	0	28,907	11,818	0	(17,089)
		430,983	**350,000**	**36,783**	**(117,766)**	**231,979**	**204,996**	**19,718**	**(46,702)**



6 RECEIVABLES

Rates receivable	30 Jun 2026	30 Sep 2026
	$	$
Opening arrears previous year	646,736	694,428
Levied this year	7,780,098	6,639,205
Less - collections to date	(7,732,406)	(3,581,327)
Gross rates collectable	**694,428**	**3,752,306**
Allowance for impairment of rates receivable	(208,594)	(126,909)
Net rates collectable	**485,834**	**3,625,397**
% Collected	91.8%	48.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	33,747	219,529	103,798	5,357	74,724	437,155
Percentage	7.7%	50.2%	23.7%	1.2%	17.1%	
Balance per trial balance						
Trade receivables	33,747	219,529	103,798	5,357	74,724	437,155
Other receivables	0	0	0	0	0	4,200
GST receivable	35,497	0	0	0	0	35,497
Receivables for employee related provisions	0	0	0	0	14,231	14,231
Total receivables general outstanding						**491,083**

Amounts shown above include GST (where applicable)

KEY INFORMATION

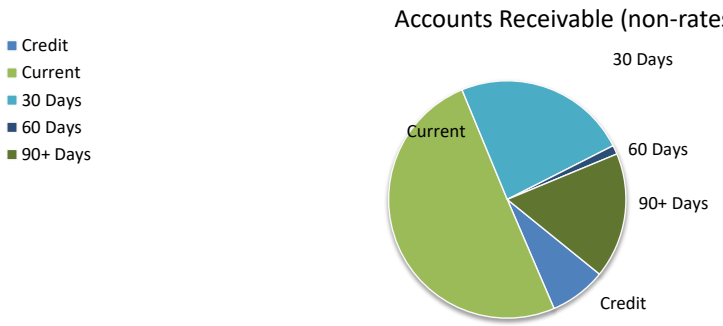
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	$	$	$	$
Inventory				
Fuel	62,795	(34,210)		28,585
Total other current assets	**62,795**	**(34,210)**	**0**	**28,585**

Amounts shown above include GST (where applicable)

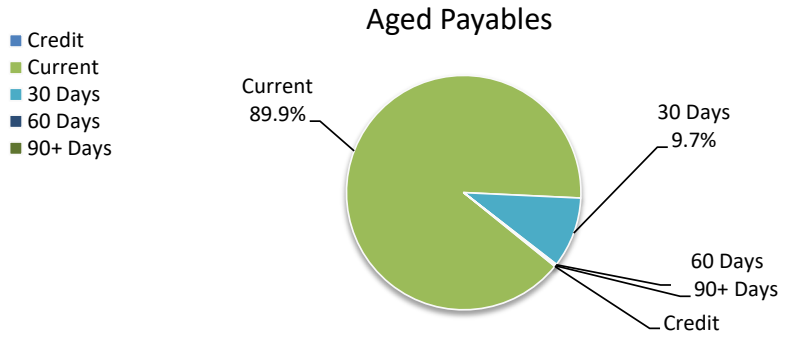
KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	438,149	47,473	633	1,069	487,324
Percentage	0.0%	89.9%	9.7%	0.1%	0.2%	
Balance per trial balance						
Sundry creditors	0	438,149	47,473	633	1,069	487,324
ATO liabilities	0	48,341	0	0	0	48,341
Other payables	0	288,759	0	0	0	288,759
Rates paid in advance	0	0	0	0	65,775	65,775
Bonds & deposits	0	0	0	0	154,399	154,399
Total payables general outstanding						**1,044,598**
Amounts shown above include GST (where applicable)						

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



9 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Industrial Land	127	30,956	0	0	0	(15,136)	30,956	15,820	19	(1,219)
Accommodation Units	129	112,518	0	0	0	(36,751)	112,518	75,767	211	(2,099)
TWIS Distribution Pipeline	130	93,294	0	0	0	(18,116)	93,294	75,178	22	(1,305)
Staff Housing	132	434,151	0	0	0	(18,521)	434,151	415,630	57	(20,741)
Accommodation Units	133	335,414	0	0	0	(41,738)	335,414	293,676	83	(14,691)
NRLC Energy Efficiency	136	535,000	0	0	0	(41,644)	535,000	493,356	457	(28,233)
Caravan Park Units	134	1,377,532	0	0	0	(127,893)	1,377,532	1,249,639	2,474	(58,974)
Housing Project	137	0	0	7,500,000	0	(106,653)	0	7,393,347	0	(201,773)
Hawks Football Pavilion	NEW	0	0	1,333,335	0	0	0	1,333,335	0	0
27 Egerton Street purchase	135	254,627	0	0	0	(21,531)	254,627	233,096	522	(12,470)
NRLC Roof Purlin Replacement	NEW	0	0	2,000,000	0	0	0	2,000,000	0	0
Total		**3,173,492**	**0**	**10,833,335**	**0**	**(427,983)**	**3,173,492**	**13,578,844**	**3,845**	**(341,505)**
Current borrowings		321,665					321,665			
Non-current borrowings		2,851,827					2,851,827			
		3,173,492					**3,173,492**			

All debenture repayments were financed by general purpose revenue.

New borrowings 2026-27

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Housing Project	0	7,500,000	WATC	Debenture	20	28,233	5.40	0	7,500,000	0
Hawks Football Pavillion	0	1,333,334	WATC	Debenture	10	0	5.40	0	1,333,334	0
NRLC Roof Purlin Replacement	0	2,000,000	WATC	Debenture	10	0	tbc	0	2,000,000	0
	0	**10,833,334**				**28,233**		**0**	**10,833,334**	**0**

KEY INFORMATION
The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
8 Parry Court, Narrogin	2	0	0	0	(4,940)	0	-4,940	0	0	0
68 Williams Road	3	2,535	0	0	0	(2,535)	2,535	0	0	(270)
14 McCormic Way, Narrogin	4	0	0	0	(5,700)	0	-5,700	0	0	0
65 Williams Road, Narrogin	5	0	0	0	(5,700)	0	-5,700	0	0	0
Total		**2,535**	**0**	**0**	**(16,340)**	**(2,535)**	**-13,805**	**0**	**0**	**(270)**
Current lease liabilities		41,569					25,229			
Non-current lease liabilities		37,734					37,734			
		79,303					**62,963**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2026
		$	$	$	$	$
Other liabilities						
Capital grant/contributions liabilities		3,122,085	0	321,214	0	3,443,299
Total other liabilities		3,122,085	0	321,214	0	3,443,299
Employee Related Provisions						
Provision for annual leave		447,399	0			447,399
Provision for long service leave		380,822	0			380,822
Total Provisions		828,221	0	0	0	828,221
Total other current liabilities		**3,950,306**	**0**	**321,214**	**0**	**4,271,520**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
GENGRANT - Financial Assistance Grant - General	0	0	0	0	0	357,582	89,396	124,628
GENGRANT - Financial Assistance Grant - Roads	0	0	0	0	0	140,931	35,233	0
ESL - SES Subsidy (Operating) Grant	0	0	0	0	0	15,000	3,750	0
ESL - Bush Fires Subsidy (Operating) Grant	0	0	0	0	0	65,000	16,248	0
REC - Grants - Kids Sports	0	0	0	0	0	3,000	750	2,186
LIB - Grant - Regional Library Services .	0	0	0	0	0	6,000	1,500	4,472
OTHCUL - Grants - Other Culture	0	0	0	0	0	15,000	3,750	0
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	258,208	64,551	258,208
ROADM - Street Lighting Subsidy	0	0	0	0	0	20,000	4,998	0
CHCP - Recurrent Grant Funding	0	0	0	0	0	0	0	2,085
CHSP - Recurrent Grant Funding	0	0	0	0	0	0	0	18,428
COMMUNITY - Grants	0	0	0	0	0	0	0	395
	0	**0**	**0**	**0**	**0**	**880,721**	**220,175**	**410,401**
Contributions								
CESM - Contributions & Reimbursements	0	0	0	0	0	35,000	8,751	73,451
REC - Contributions & Donations	0	0	0	0	0	3,000	750	0
LIB - Contributions & Donations	0	0	0	0	0	1,000	249	0
AGEDOTHER - CATS Contributions & Donations	0	0	0	0	0	2,000	498	0
LIB - Contributions & Donations	0	0	0	0	0	100	24	100
TOUR - Visitors Centre Contributions and Donations	0	0	0	0	0	18,000	4,500	0
FIRE - Bush Fire Mitigation Activity Grant fund	0	0	0	0	0	87,102	21,774	43,551
AGEDOTHER - CATS Contributions & Donations	0	0	0	0	0	0	0	1,500
	0	**0**	**0**	**0**	**0**	**146,202**	**36,546**	**118,602**
TOTALS	**0**	**0**	**0**	**0**	**0**	**1,026,923**	**256,721**	**529,003**

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
NRLC - Grants			0	0	0	2,359,971	0	0
ROADC - Regional Road Group Grants (MRWA)			0	0	0	757,350	360,000	306,000
ROADC - Roads to Recovery Grant			0	0	0	903,245	0	0
OLOPS - Crime Prevention Grant			0	0	0	21,000	21,000	0
Housing Project Grant - CAPITAL INCOME			0	0	0	4,314,731	500,000	0
HALLS - Grants and Contributions			0	0	0	234,000	0	0
REC - Capital Grants (DLGSCI/CSRFF)			0	0	0	1,428,633	0	0
Roads to Recovery - 2025/2026 allocation	165,745			165,745	165,745			
LotteryWest - Town Hall Upgrade	231,000			231,000	231,000			
Housing Project Grant - CAPITAL INCOME	2,725,340			2,725,340	2,725,340			
Community Energy Upgrades Fund		321,214		321,214	321,214			
	3,122,085	**321,214**	**0**	**3,443,299**	**3,443,299**	**10,018,930**	**881,000**	**306,000**
Capital contributions								
REC - Contribution and Donations				0	0	1,428,633	0	0
AERO - Contributions & Donations - Aerodromes				0	0	66,700	0	0
FIRE - Contribution and Donations				0	0	16,000	3,999	0
	0	**0**	**0**	**0**	**0**	**1,511,333**	**3,999**	**0**
TOTALS	**3,122,085**	**321,214**	**0**	**3,443,299**	**3,443,299**	**11,530,263**	**884,999**	**306,000**

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
Budget adoption						0
Consultant - Asbestos Contamination Review 88 Do	230926.12	Operating expenses		20,000		20,000
John Higgins Centre - Audio/Visual Upgrades	230926.12	Capital expenses		10,000		30,000
Agenda and Minute Production System	230926.12	Capital expenses		16,000		46,000
A/C Replacement 48A Grant Street	230926.12	Capital expenses		18,000		64,000
Consultant - Lot 123 Earl Street - Opinion of Probab	230926.12	Operating expenses		20,000		84,000
Australia Day Event	230926.12	Operating expenses		5,000		89,000
Narrogin Show	230926.12	Operating expenses		3,000		92,000
Central BFB - Licensing & Insurance - Truck and W	230926.12	Operating expenses		2,000		94,000
Townsite Footpath Replacement Program	230926.12	Capital expenses		53,697		147,697
Financial Assistance Grant - General	230926.12	Operating revenue		(93,172)		54,525
Financial Assistance Grant - Roads	230926.12	Operating revenue		(54,525)		0
				0	**0**	**0**

Shire of Narrogin
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Schedule of Investments
as at 30/09/2026

Investment of funds - Municipal Account								
Bank	**Deposit number**	**Lodgement Date**	**Date of Maturity**		**Amount Deposited**	**Interest Rate**	**Estimated interest earned**	**TOTAL INVESTED**
	Total Invested				$0.00		$0.00	**$0.00**

Investment of funds - Reserve Account								
Bank	**Deposit number**	**Lodgement Date**	**Date of Maturity**		**Amount Deposited**	**Interest Rate**	**Estimated interest earned**	**TOTAL INVESTED**
NAB	11036195	3/09/2026	2/12/2026		$1,880,105.38	5.15%	$23,874.76	**$4,466,447.49**
CBA	38186806	3/09/2026	2/12/2026		$2,586,342.11	5.09%	$32,460.36	
	Total Invested				$4,466,447.49		$56,335.12	

Reserve Account	%	TOTAL INVESTED
NAB	42%	$1,880,105.38
CBA	58%	$2,586,342.11
	100.00%	**$4,466,447.49**

Strategic Budget Projects Register 2026/27

STRATEGIC BUDGET PROJECTS REGISTER as at 30 September 2026

	Project Title/Task	COA	Job	Category	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income	Outstanding PO Exp	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Responsible Exec	Responsible Officer	Status	% Complete	Start Date	Due Date
4	Interactive Screen - Mayors Parlour	4050155	PE030	ITC Acquisition	$6,000.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	Low		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/09/26	31/12/26
6	Additional Public CCTV Cameras	4050455	IO350	Other	$21,000.00	$21,000.00	$18,354.46	$0.00	$18,354.46	$2,645.54	Completed		Corporate & Community Services	Ian Graham	Ian Graham	Complete	100%	30/07/26	30/10/26
7	Incident Management Pod (CESM vehicle)	4050255	PA954	Plant & Equip Acquisition	$40,000.00	$40,000.00	$0.00	$37,873.44	$37,873.44	$2,126.56	Completed		Planning & Sustainability	Adam Majid	Adam Majid	Complete	100%	01/09/26	30/10/26
8	Utility - Ranger	4050155	PA007AA	Plant & Equip Acquisition	$35,000.00	$35,000.00	$0.00	$48,327.54	$48,327.54	-$13,327.54	Completed	Please note trade-in is $15,455 over budget	Planning & Sustainability	Adam Majid	Adam Majid	Complete	100%	01/09/26	30/10/26
10	EHO Vehicle	407035	PA004G	Vehicle Acquisition	$30,000.00	$30,000.00	$36,665.00	$0.00	$36,665.00	-$6,665.00	Completed	Please note trade-in is $10,000 over budget	Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/09/26	30/10/26
13	Soft Fall Lions Park	4110365	IO301	Other	$50,000.00	$50,000.00	$0.00	$15,918.40	$15,918.40	$34,081.60	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/11/26	31/12/26
14	Cemetery Stormwater Drain Beautification	4100860	IO026	Other	$18,000.00	$18,000.00	$0.00	$0.00	$0.00	$18,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/04/27	31/05/27
15	Cemetery Carpark	4100860	IO038	Other	$60,000.00	$60,000.00	$0.00	$0.00	$0.00	$60,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/04/27	31/05/27
16	Entry Statement	4100860	IO039	Other	$43,000.00	$43,000.00	$0.00	$0.00	$0.00	$43,000.00	High		Infrastructure Services	John Warburton	John Warburton	In Trouble	0%	01/03/27	30/04/27
18	Construction of Recycling Shed (Tip Shop)	4100160	BC274	Building Construction/Mtce	$25,000.00	$25,000.00	$0.00	$25,467.75	$25,467.75	-$467.75	Low	.	Planning & Sustainability	Adam Majid	Adam Majid	On Track	10%	30/07/26	20/01/27
19	Design & Construction new liquid waste ponds	4100165	IO188	Other	$140,000.00	$140,000.00	$0.00	$0.00	$0.00	$140,000.00	Low	In discussions with multiple engineers for design quotes.	Planning & Sustainability	Adam Majid	Adam Majid	On Track	5%	01/01/27	31/03/27
22	Museum ceiling repairs, resolve structural movement (N and E sides), gutters and downpipes, repainting shop area and external wall repointing	4110660	BC209	Building Construction/Mtce	$90,000.00	$90,000.00	$0.00	$0.00	$0.00	$90,000.00	Low		Planning & Sustainability	Adam Majid	Adam Majid	On Track	0%	01/01/27	31/03/27
27	Highbury Hall brick wall repointing, rear window architrave restoration, compliant kitchen ventilation	4110160	BC340	Building Construction/Mtce	$6,500.00	$6,500.00	$0.00	$0.00	$0.00	$6,500.00	Low		Planning & Sustainability	Adam Majid	Adam Majid	On Track	0%	01/12/26	31/01/27
28	Narrogin Town Hall Improvements	4110160	BC301	Building Construction/Mtce	$468,000.00	$468,000.00	$3,000.00	$0.00	$3,000.00	$465,000.00	Low	Currently out for review and quote. Works expected to complete after school and dance events.	Planning & Sustainability	Adam Majid	Adam Majid	On Track	0%	01/01/27	31/03/27
29	Railway Institute Hall repairs to roof, ceiling repair, reinstate brickwork from previous penetration and minor brick repointing	4110160	BC341	Building Construction/Mtce	$55,000.00	$55,000.00	$0.00	$0.00	$0.00	$55,000.00	Low	Subject to review by new maintenance officer before considering external contractor.	Planning & Sustainability	Adam Majid	Adam Majid	On Track	0%	01/01/27	31/03/27
31	NRLC - Fire/Smoke Door Repairs & Replacement	4110260	BC320	Building Construction/Mtce	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	Low		Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	01/02/27	31/03/27
32	NRLC - Energy Efficiency (Solar) Project	4110260	BC296	Building Construction/Mtce	$359,971.00	$359,971.00	$428,528.00	$0.00	$428,528.00	-$68,557.00	Low	Please note saving on IO298 Power Cable Upgrade to be off-set	Corporate & Community Services	Ian Graham	Brendan Firman	On Track	95%	01/07/26	31/10/26
33	NRLC - Multi-Purpose Hygiene Chair	4110250	FE111	Other	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	Low		Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	01/11/26	31/12/26
34	NRLC - Upgrade Project (Swimming pool roof purlins)	4110260	BC160	Building Construction/Mtce	$4,000,000.00	$4,000,000.00	$0.00	$0.00	$0.00	$4,000,000.00	Low		Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	31/05/27	30/06/27
35	NRLC - replace 40kW solar system	4110265	IO297	Other	$65,000.00	$65,000.00	$0.00	$0.00	$0.00	$65,000.00	Low		Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	01/03/27	31/05/27
36	NRLC - power cable upgrade	4110265	IO298	Other	$125,000.00	$125,000.00	$63,287.98	$0.00	$63,287.98	$61,712.02	Completed		Corporate & Community Services	Ian Graham	Brendan Firman	Complete	100%	01/07/26	30/10/26
37	NRLC - reception roof area repairs	4110260	BC321	Other	$60,000.00	$60,000.00	$0.00	$0.00	$0.00	$60,000.00	Low		Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	01/12/26	01/02/27
38	NRLC - Fans (2) for Court 3	4110260	BC310	Other	$55,000.00	$55,000.00	$0.00	$0.00	$0.00	$55,000.00	Low	RFQ issued October 2026	Corporate & Community Services	Ian Graham	Brendan Firman	On Track	10%	01/09/26	31/12/26
39	John Higgins Centre Audio and Visual Upgrades	4110250	FE112	Other	$46,000.00	$56,000.00	$0.00	$54,196.08	$54,196.08	$1,803.92	Low	RFQ issued September 2026	Corporate & Community Services	Ian Graham	Brendan Firman	On Track	0%	01/09/26	30/10/26
40	Clayton Road Oval/Hockey Club Fence Improvements	4110265	IO210	Other	$15,000.00	$15,000.00	$0.00	$0.00	$0.00	$15,000.00	Low		Corporate & Community Services	Ian Graham	John Warburton	On Track	0%	01/11/26	31/12/26
42	Narrogin SpeedwayLighting Upgrade Project		IO138	Other	$200,000.00	$200,000.00	$0.00	$0.00	$0.00	$200,000.00	Medium		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/02/27	30/04/27
43	Utility - Gardener	4120350	PA17A	Plant & Equip Acquisition	$35,000.00	$35,000.00	$33,509.36	$0.00	$33,509.36	$1,490.64	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
44	Utility - Gardener (ovals)	4120350	PA62A	Plant & Equip Acquisition	$35,000.00	$35,000.00	$30,809.36	$0.00	$30,809.36	$4,190.64	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
45	Utility - Parks Leading Hand	4110350	PA21	Plant & Equip Acquisition	$35,000.00	$35,000.00	$41,100.27	$0.00	$41,100.27	-$6,100.27	Completed	Please note trade-in is $13,636 over budget	Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
46	Slasher - New	4110350	PA8824	Plant & Equip Acquisition	$11,000.00	$11,000.00	$8,880.00	$0.00	$8,880.00	$2,120.00	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
47	Mower For Dry Parks - New	4110350	PA8825	Plant & Equip Acquisition	$40,000.00	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	30/10/26
48	Hawks Football Pavilion	4110375	BC299	Building Construction/Mtce	$4,000,000.00	$4,000,000.00	$0.00	$0.00	$0.00	$4,000,000.00	Medium		Infrastructure Services	John Warburton	John Warburton	On Track	0%	31/05/27	30/06/27
50	Construction of Library Sewer Extension	4110560	IO080C	Other	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	Low		Corporate & Community Services	Ian Graham	Adam Majid	On Track	0%	01/11/26	31/01/27
51	Library - Mobile Shelving	4110550	FE120	Plant & Equip Acquisition	$13,500.00	$13,500.00	$0.00	$12,250.00	$12,250.00	$1,250.00	Low		Corporate & Community Services	Ian Graham	Regina Razumovskaya	On Track	5%	01/10/26	31/12/26
52	Library - Front of House Upgrade	4110550	FE121	Building Construction/Mtce	$25,000.00	$25,000.00	$0.00	$0.00	$0.00	$25,000.00	Low		Corporate & Community Services	Ian Graham	Regina Razumovskaya	On Track	0%	01/10/26	31/12/26
53	Library - Re-Roofing	4110560	BC191	Building Construction/Mtce	$150,000.00	$150,000.00	$0.00	$0.00	$0.00	$150,000.00	Low	Contractor engaged with works to commence January 2027	Corporate & Community Services	Ian Graham	Adam Majid	On Track	10%	01/03/27	28/05/27
54	Library - Exterior Painting	4110560	BC192	Building Construction/Mtce	$12,000.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	Low	To be undertaken by new maintenance officer	Corporate & Community Services	Ian Graham	Adam Majid	On Track	0%	01/02/27	31/03/27
55	Library - additional CCTV cameras	4110550	FE122	Other	$6,500.00	$6,500.00	$0.00	$0.00	$0.00	$6,500.00	Low		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/03/27	30/04/27
57	Public Art Strategy Implementation	4110860	IO113	Other	$25,000.00	$25,000.00	$12,490.00	$0.00	$12,490.00	$12,510.00	Low		Corporate & Community Services	Ian Graham	Regina Razumovskaya	On Track	50%	01/04/27	28/05/27
58	Christmas Lights	4110860	IO152	Other	$60,000.00	$60,000.00	$28,775.00	$0.00	$28,775.00	$31,225.00	Low		Corporate & Community Services	Ian Graham	Regina Razumovskaya	On Track	50%	01/12/26	31/12/26
61	Fixed Wing Water Bomber Parking Area	4120466	IO280	Other	$66,700.00	$66,700.00	$6,475.11	$0.00	$6,475.11	$60,224.89	Low		Infrastructure Services	John Warburton	John Warburton	On Track	75%	01/09/26	01/12/26
63	Mokine Road SLK 0.05 - 0.76	4120167	RRG204	Road Construction	$380,000.00	$380,000.00	$521.85	$417,374.00	$417,895.85	-$37,895.85	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/12/26	26/02/27
64	Wanerie Road Land Acquisition	4120167	RRG051	Road Construction	$100,000.00	$100,000.00	$34,842.00	$87,876.64	$122,718.64	-$22,718.64	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/12/26	26/02/27
65	Tarwonga Road Rehab SLK 22.5 to 25.5	4120167	RRG271	Road Construction	$667,500.00	$667,500.00			$0.00	$667,500.00			Infrastructure Services	John Warburton		On Track	0%	01/11/26	31/12/26
67	Pioneer Drive Sliplane	4120166	R2R162	Road Reseal	$165,745.00	$165,745.00	$82,759.48	$35,507.25	$118,266.73	$47,478.27	Low		Infrastructure Services	John Warburton	John Warburton	On Track	95%	01/12/26	26/02/27
68	Boxsell Road SLK 0.0 to 2.0	4120166	R2R270	Road Reseal	$86,400.00	$86,400.00	$0.00	$77,875.20	$77,875.20	$8,524.80	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
69	Congelin Road SLK 2.0 to 4.0	4120166	R2R202	Road Reseal	$86,400.00	$86,400.00	$0.00	$24,336.00	$24,336.00	$62,064.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
70	Chipper Street SLK 0.0 to 0.3	4120166	R2R106	Road Reseal	$9,360.00	$9,360.00	$0.00	$18,720.00	$18,720.00	-$9,360.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
71	Dongolocking Road SLK 0.0 to 2.0	4120166	R2R209	Road Reseal	$86,400.00	$86,400.00	$0.00	$97,344.00	$97,344.00	-$10,944.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
72	Elliot Street SLK 0.0 to 0.1	4120166	R2R099	Road Reseal	$3,840.00	$3,840.00	$0.00	$6,240.00	$6,240.00	-$2,400.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
73	Exeter Street SLK 0.0 to 0.1	4120166	R2R123	Road Reseal	$4,320.00	$4,320.00	$0.00	$6,240.00	$6,240.00	-$1,920.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
74	Pethybridge Road SLK 2.0 to 4.0	4120166	R2R323	Road Reseal	$12,840.00	$12,840.00	$0.00	$94,500.00	$94,500.00	-$81,660.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
75	Resheet Manaring Rd SLK 0.7 to 11.46	4120166	R2R211	Road Reseal	$194,669.00	$194,669.00	$0.00	$51,626.62	$51,626.62	$143,042.38	Low		Infrastructure Services	John Warburton	John Warburton	On Track	50%	01/10/26	31/03/27
76	Resheet Seargents Rd	4120166	R2R294	Road Reseal	$55,654.00	$55,654.00	$0.00	$0.00	$0.00	$55,654.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
77	Resheet Jones Rd	4120166	R2R096	Road Reseal	$21,357.00	$21,357.00	$0.00	$0.00	$0.00	$21,357.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
78	Resheet Flavel Rd	4120166	R2R247	Road Reseal	$21,357.00	$21,357.00	$0.00	$0.00	$0.00	$21,357.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
79	Resheet Woods Rd	4120166	R2R246	Road Reseal	$99,598.00	$99,598.00	$0.00	$0.00	$0.00	$99,598.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
80	Resheet Saunders Rd	4120166	R2R293	Road Reseal	$55,304.00	$55,304.00	$0.00	$0.00	$0.00	$55,304.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	30/01/27	31/03/27
82	Footpath Construction Sydney Hall Way (Lock Street to the park)	4120175	IF167	Footpath Construction	$28,000.00	$28,000.00	$0.00	$0.00	$0.00	$28,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	31/03/27	30/04/27
83	Footpath Construction May St (Clayton to Dellar)	4120175	IF168	Footpath Construction	$45,000.00	$45,000.00	$0.00	$0.00	$0.00	$45,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	31/03/27	30/04/27
84	Footpath Construction Glyde St (Williams to Clayton)	4120175	IF169	Footpath Construction	$61,000.00	$61,000.00	$0.00	$0.00	$0.00	$61,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	31/03/27	30/04/27
88	Railway Precinct Pathway/Artwork	4120175	IO375A	Other	$45,000.00	$45,000.00	$5,440.16	$0.00	$5,440.16	$39,559.84	Low		Corporate & Community Services	Ian Graham	Regina Razumovskaya	On Track	10%	01/07/26	30/11/26
89	29 Egerton Street acquisition	4130650	BC309	Land	$210,723.00	$210,723.00	$0.00	$0.00	$0.00	$210,723.00	Low		Corporate & Community Services	Ian Graham	Danielle van Rooyen	On Track	0%	01/01/27	31/03/27
90	45 Federal Street Rennovations	4130650	BC304	Building Construction/Mtce	$20,000.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	Low		Corporate & Community Services	Ian Graham	Danielle van Rooyen	On Track	0%	01/01/27	31/03/27
91	10 x Street Light/Banner Poles	4130265	IO290	Other	$155,000.00	$155,000.00	$21,395.00	$21,395.00	$42,790.00	$112,210.00	Medium		Corporate & Community Services	Ian Graham	John Warburton	On Track	0%	01/11/26	31/12/26
92	NDVC Retail Shelving	4130250	FE125	Plant & Equip Acquisition	$10,000.00	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	Low		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/11/26	31/12/26
95	IT Upgrades as per LTFP	4140580	FE116	Plant & Equip Acquisition	$15,000.00	$15,000.00	$0.00	$0.00	$0.00	$15,000.00	Low		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	03/08/26	31/05/27
96	Meeting Room Interactive Screen	4140580	FE117	Plant & Equip Acquisition	$10,000.00	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	Low	JHCS system on trial	Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/09/26	31/12/26
97	Digital Key Safe	4140580	FE118	Plant & Equip Acquisition	$38,000.00	$38,000.00	$0.00	$0.00	$0.00	$38,000.00	Low		Corporate & Community Services	Ian Graham	Ian Graham	On Track	0%	01/11/26	31/12/26
98	MCS Vehicle	4140585	P65AA	Plant & Equip Acquisition	$30,000.00	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/09/26	31/12/26
99	MCES Vehicle	4140585	P700A	Plant & Equip Acquisition	$30,000.00	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/09/26	31/12/26
101	Steel Drum Roller	4120350	PA8158A	Plant & Equip Acquisition	$250,000.00	$250,000.00	$221,000.00	$0.00	$221,000.00	$29,000.00	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	30/09/26	30/10/26
102	Float	4120350	PA970A	Plant & Equip Acquisition	$200,000.00	$200,000.00	$0.00	$0.00	$0.00	$200,000.00	High		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	01/02/27
103	Utility - Mechanic	4120350	PA8144B	Plant & Equip Acquisition	$35,000.00	$35,000.00	$38,400.27	$0.00	$38,400.27	-$3,400.27	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
104	Utility - Grader	4120350	PA63A	Plant & Equip Acquisition	$35,000.00	$35,000.00	$0.00	$33,509.36	$33,509.36	$1,490.64	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
109	Utility - Ranger	5050350		Vehicle Disposal	-$20,000.00	-$20,000.00	$0.00	-$35,454.55	-$35,454.55	$15,454.55	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	01/02/27

	Project Title/Task	COA	Job	Category	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income	Outstanding PO Exp	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Responsible Exec	Responsible Officer	Status	% Complete	Start Date	Due Date
110	EHO Vehicle	5070350		Vehicle Disposal	-$15,000.00	-$15,000.00	-$22,727.27	$0.00	-$22,727.27	$7,727.27	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	01/02/27
111	Utility - Gardener	5110350		Vehicle Disposal	-$20,000.00	-$20,000.00	-$20,000.00	$0.00	-$20,000.00	$0.00	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
112	Utility - Gardener (ovals)	5110350		Vehicle Disposal	-$20,000.00	-$20,000.00	-$19,150.00	$0.00	-$19,150.00	-$850.00	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
113	Utility - Parks Leading Hand	5110350		Vehicle Disposal	-$20,000.00	-$20,000.00	-$33,636.36	$0.00	-$33,636.36	$13,636.36	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
114	Steel Drum Roller	5120350		Vehicle Disposal	-$65,000.00	-$65,000.00	$0.00	$0.00	$0.00	-$65,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	31/03/27
115	Float	5120350		Vehicle Disposal	-$25,000.00	-$25,000.00	$0.00	$0.00	$0.00	-$25,000.00	High		Infrastructure Services	John Warburton	John Warburton	On Track	25%	01/10/26	01/02/27
116	Utility - Mechanic	5120350		Vehicle Disposal	-$20,000.00	-$20,000.00	-$23,269.09	$0.00	-$23,269.09	$3,269.09	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
117	Utility - Grader	5120350		Vehicle Disposal	-$20,000.00	-$20,000.00	-$22,727.27	$0.00	-$22,727.27	$2,727.27	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
118	MCS Vehicle	5140550		Vehicle Disposal	-$15,000.00	-$15,000.00	$0.00	$0.00	$0.00	-$15,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	01/02/27
119	MCES Vehicle	5140550		Vehicle Disposal	-$15,000.00	-$15,000.00	$0.00	$0.00	$0.00	-$15,000.00	Low		Infrastructure Services	John Warburton	John Warburton	On Track	0%	01/10/26	01/02/27
120	Homecare vehicles (5)	5080450		Vehicle Disposal	-$95,000.00	-$95,000.00	-$96,143.75	$0.00	-$96,143.75	$1,143.75	Completed		Infrastructure Services	John Warburton	John Warburton	Complete	100%	01/10/26	30/10/26
121	Agenda and Minute Production System	4140580	FE119	ITC Acquisition	$0.00	$16,000.00	$0.00	$0.00	$0.00	$16,000.00	Low	September 2026 budget amendments	Office of CEO	Andrew Campbell	Lisa Boddy	On Track	0%	01/11/26	31/03/27
122	A/C Replacement 48A Grant Street	4090150	FE113	Plant & Equip Acquisition	$0.00	$18,000.00	$0.00	$0.00	$0.00	$18,000.00	Low	September 2026 budget amendments	Planning & Sustainability	Adam Majid	Keith Ng	On Track	0%	30/11/26	28/02/27
123	Townsite Footpath Replacement program	4120175	TBC	Footpath Construction	$0.00	$53,697.00	$0.00	$0.00	$0.00	$53,697.00	Low	September 2026 budget amendments	Infrastructure Services	John Warburton	John Warburton	On Track	0%	31/03/27	31/03/27

10.3.2 SCHEDULE OF ACCOUNTS PAID – SEPTEMBER 2026

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 October 2026
Author	Lucille Munnik –Manager Corporate Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	Schedule of Accounts Paid – September 2026

Summary
Council is requested to note the payments as presented in the Schedule of Accounts Paid for September 2026.

Background
Pursuant to *Local Government Act 1995*, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation
Elected Members are encouraged to direct any queries regarding specific items within the Schedule of Accounts Paid to the Executive Manager Corporate & Community Services via email prior to the meeting. This approach allows sufficient time for thorough research and ensures that comprehensive responses can be provided to all Elected Members ahead of the meeting, facilitating informed discussion and decision-making.

Statutory Environment
Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications
The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Sustainability Implications
- Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- Social - There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

Financial Implications
All expenditure has been approved via adoption of the 2026/2027 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid – September 2026 is presented to Council for notation. Below is a summary of activity.

September 2026 Payments		
Payment Type	$	%
Cheque	$306.00	0%
EFT	$570,433.72	39%
Direct Debit	$518,371.49	36%
Credit Card	$11,763.16	1%
Payroll	$343,847.53	24%
Total Payments	**$1,444,721.90**	**100%**

Regional Payments	$	%
Non-Local/Statutory	$906,938.61	63%
Local Suppliers	$193,935.76	13%
Payroll	$343,847.53	24%
Total	**$1,444,721.90**	**100%**

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.08
Moved: Cr Bartron Seconded: Cr McNab

That Council note the Schedule of Accounts Paid for September 2026 as presented in the attachment.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

Chq/EFT	Date	Name	Description	Payment Amount	Invoice Amount
791	**07/09/26**	**Shire Of Narrogin - Petty Cash-admin**		**$306.00**	
CATS AUG26	31/08/26	Shire Of Narrogin - Petty Cash-admin	CATS Driver Meals - Aug 2026		$306.00
EFT28581	**03/09/26**	**AFGRI Equipment Australia**		**$2,299.77**	
		AFGRI Equipment Australia	NO4871 2024 John Deere 620G Motor Grader - Inspect and repair broken wire harness - Labour		
			NO4871 2024 John Deere 620G Motor Grader - Travel per km		
3119574	30/07/26		NO4871 2024 John Deere 620G Motor Grader - Workshop supplies		$1,768.35
3121797	10/08/26	AFGRI Equipment Australia	NO4719 2019 John Deere 620G Grader - Supply service filters, air, oil & fuel		$531.42
EFT28582	**03/09/26**	**Arigato Pty Ltd Trading as DA & CL Annear**		**$1,000.00**	
20260903	03/09/26	Arigato Pty Ltd Trading as DA & CL Annear	Footpath crossover construction - Bond return		$1,000.00
EFT28583	**03/09/26**	**Best Office Systems**		**$1,152.01**	
663644	27/08/26	Best Office Systems	Copier contract - Aug 2026		$1,152.01
EFT28584	**03/09/26**	**Chan's Bright and Hygienic Professional Laundry Service**		**$1,220.00**	
15	31/08/26	Chan's Bright and Hygienic Professional Laundry Service	Laundry service - 24/08/2026 - 28/08/2026		$1,220.00
EFT28585	**03/09/26**	**Coca Cola Euro Pacific**		**$1,211.53**	
0239990180	12/08/26	Coca Cola Euro Pacific	NRLC - Kiosk Stock		$668.88
0240041607	19/08/26	Coca Cola Euro Pacific	NRLC - Kiosk Stock		$302.97
0240092127	26/08/26	Coca Cola Euro Pacific	NRLC - Kiosk Stock		$239.68
EFT28586	**03/09/26**	**Department of Local Government, Industry Regulation and Safety**		**$582.80**	
T13	02/09/26	Department of Local Government, Industry Regulation and Safety	BSL - AUG 2026		$582.80
EFT28587	**03/09/26**	**Direct Energy Australia**		**$42,449.89**	
INV 20151101	03/09/26	Direct Energy Australia	Progress Claim 010 - NRLC Energy Efficiency Project		$42,449.89
EFT28589	**03/09/26**	**Narrogin Hyundai, Mitsubishi, Ford & Isuzu**		**$437.15**	
R 65367	14/07/26	Narrogin Hyundai, Mitsubishi, Ford & Isuzu	NGN12398 - 2025 Isuzu D-Max - 15,000 km Service		$437.15
EFT28590	**03/09/26**	**Elgas**		**$9,273.30**	
0361115602	19/08/26	Elgas	NRLC - Gas supplied 8,001.0L		$9,273.30
EFT28591	**03/09/26**	**Farmers Centre Narrogin Pty Ltd**		**$345.44**	
101051	10/08/26	Farmers Centre Narrogin Pty Ltd	NO5199 2019 JCB 5CX Backhoe loader - Supply 2 x 20L drums of hydraulic oil		$345.44
EFT28592	**03/09/26**	**Farmworks Narrogin Pty Ltd**		**$110.00**	
122900	27/08/26	Farmworks Narrogin Pty Ltd	Tarwonga Road - Rehab - x2 Galvanised fence dropper		$110.00
EFT28593	**03/09/26**	**Forms Express Pty Ltd**		**$3,355.20**	
INV 260101	19/08/26	Forms Express Pty Ltd	RATES - Rates production, processing, printing and access FY 2026/2027		$1,821.60
INV 260126	21/08/26	Forms Express Pty Ltd	RATES - Rates production, processing, printing and access FY 2026/2027		$1,533.60
EFT28594	**03/09/26**	**Gnarojin Community Garden**		**$6,000.00**	
0053	10/06/26	Gnarojin Community Garden	Annual Contribution 2025/2026		$6,000.00
EFT28595	**03/09/26**	**Great Southern Fuel Supplies**		**$729.67**	
19024498	25/08/26	Great Southern Fuel Supplies	ROADM - Workshop/Depot Expensed Equipment - Premium heavy duty grease 2x20kg		$729.67
EFT28596	**03/09/26**	**Great Southern Waste Disposal**		**$70,837.64**	
IV00000003925	06/08/26	Great Southern Waste Disposal	Waste Collection - July 2026		$70,837.64
EFT28597	**03/09/26**	**JH Computer Services**		**$21,017.70**	
		JH Computer Services	MS Office 365 Basic Subscription x22 - Aug 2026		
			MS Office 365 Standard Subscription x41 - Aug 2026		
008340 D01	30/08/26		MS Office 365 Premium Subscription x36 - Aug 2026		$2,636.70
008341 D01	31/08/26	JH Computer Services	IT Contract - Sep 2026		$18,381.00
EFT28598	**03/09/26**	**Joanna Hicks**		**$367.00**	
		Joanna Hicks	NRLC - Pool lifeguard licence renewal		
20260731	31/07/26		NRLC - First aid training		$367.00
EFT28599	**03/09/26**	**LGISWA**		**$2,173.01**	
100 166134	24/08/26	LGISWA	Actual Wages - Adjustment Contribution 2025-2026		$2,173.01
EFT28600	**03/09/26**	**MCG Fire Services**		**$544.50**	
		MCG Fire Services	NRLC Site service fee - Aug 2026		
INV 5888	26/08/26		NRLC Monthly EVAC panel		$203.50
		MCG Fire Services	Site service fee - Town Hall - Service period - Aug 2026		
INV 5889	26/08/26		Monthly FDAS; Monthly EVAC test		$341.00
EFT28601	**03/09/26**	**Melchiorre Plumbing & Gas**		**$2,711.64**	
7471MPG	07/08/26	Melchiorre Plumbing & Gas	Caravan Park Accommodation Units - Replace faulty hot water unit		$2,711.64
EFT28602	**03/09/26**	**Narelle Alice Thornton**		**$187.00**	
20260728	28/07/26	Narelle Alice Thornton	NRLC - Pool lifeguard licence renewal		$187.00
EFT28603	**03/09/26**	**Narrogin Newspower Newsagency**		**$471.53**	
SN00 1363 3108 2026	30/08/26	Narrogin Newspower Newsagency	Newspapers - Aug 2026		$15.50
SN00 1596 3108 2026	31/08/26	Narrogin Newspower Newsagency	Stationery Order - Aug 2026		$332.14
SN00 1606 3108 2026	31/08/26	Narrogin Newspower Newsagency	Newspapers Library - Aug 2026		$123.89
EFT28604	**03/09/26**	**Narrogin Packaging**		**$175.06**	
00103155	13/08/26	Narrogin Packaging	48A Grant St - Maintenance - Parts fix - Water tank		$56.66
00103139	24/08/26	Narrogin Packaging	NRLC - Cleaning goods		$118.40
EFT28605	**03/09/26**	**Narrogin Pumps Solar And Spraying**		**$595.68**	
00076521	13/07/26	Narrogin Pumps Solar And Spraying	Parks & Gardens Maintenance - 8L Sprayer		$238.15
00076711	22/07/26	Narrogin Pumps Solar And Spraying	SMALL PLANT - Parts to Fix Spray Unit on P18		$306.69
00076796	27/07/26	Narrogin Pumps Solar And Spraying	ROADM - Workshop/Depot Expensed Equipment - 2x Heavy duty hose clamps		$50.84
EFT28606	**03/09/26**	**Narrogin Tyrepower**		**$60.00**	
INV117810	11/08/26	Narrogin Tyrepower	NGN324 Mazda BT-50 - Puncture repair		$60.00
EFT28607	**03/09/26**	**Officeworks Ltd**		**$340.42**	
631363357	10/08/26	Officeworks Ltd	LIB - Event catering trolley supplies		$270.95
631393563	12/08/26	Officeworks Ltd	NRLC - Cleaning Supplies		$69.47
EFT28608	**03/09/26**	**Omnicom Media Group Australia Pty Ltd**		**$1,534.35**	
1974199	31/08/26	Omnicom Media Group Australia Pty Ltd	Public Notice - Housing project major land transaction and major trading undertaking business plan		$716.69
1974200	31/08/26	Omnicom Media Group Australia Pty Ltd	Public Notice - Housing project major land transaction and major trading undertaking business plan		$817.66
EFT28609	**03/09/26**	**Parry's Pty Ltd**		**$114.75**	
106970	27/08/26	Parry's Pty Ltd	WORKS - Protective Clothing - 1x Jacket		$114.75
EFT28610	**03/09/26**	**Perfect Gym Solutions**		**$907.50**	
INV270008534	01/09/26	Perfect Gym Solutions	NRLC Perfect Gym package - Sep 2026		$907.50
EFT28611	**03/09/26**	**Phlozone**		**$577.50**	
INV 5482	01/05/26	Phlozone	NRLC - Phlozone subscription fees - May 2026		$275.00
INV 6127	01/07/26	Phlozone	NRLC - Phlozone subscription fees - Jul 2026		$302.50
EFT28612	**03/09/26**	**Team Global Express Pty Ltd**		**$96.01**	
0726 T740710	09/08/26	Team Global Express Pty Ltd	Freight - T Quip		$96.01
EFT28613	**03/09/26**	**Thing-a-me-bobs**		**$463.94**	
INV 0109	01/09/26	Thing-a-me-bobs	Caravan Park General Maintenance/Operations - 6x Shower curtains plus freight		$463.94
EFT28614	**03/09/26**	**Water Corporation**		**$292.16**	
90 07801 88 0 AUG26	19/08/26	Water Corporation	Standpipe Yiliminning Rd Narrogin - Water usage - 22/06/2026 - 17/08/2026		$42.16
90 07803 12 2 AUG26	24/08/26	Water Corporation	Standpipe Wagin-Wickepin Rd - Water usage - 22/06/2026 - 21/08/2026		$250.00
EFT28615	**03/09/26**	**Easifleet**		**$8,414.76**	
29072026	29/07/26	Easifleet	Novated leases - 29/07/2026		$2,804.92
12082026	12/08/26	Easifleet	Novated leases - 12/08/2026		$2,804.92
26082026	26/08/26	Easifleet	Novated leases - 26/08/2026		$2,804.92
EFT28616	**10/09/26**	**Aliwah Cultural Enterprises**		**$3,000.00**	
18	07/08/26	Aliwah Cultural Enterprises	Aliwah Cultural Dance Workshop - NAIDOC 2026 - Three Workshops		$3,000.00
EFT28617	**10/09/26**	**Cemeteries & Crematoria Association Of Western Australia**		**$130.00**	
2012	13/08/26	Cemeteries & Crematoria Association Of Western Australia	Cemetery Maintenance/Operations - Subscription for 2026/2027		$130.00
EFT28618	**10/09/26**	**Flowers in the Valley**		**$100.00**	
INV 3193	04/09/26	Flowers in the Valley	Members - Get Well Soon Flowers		$100.00
EFT28619	**10/09/26**	**Infinite Engineering Services PTY Ltd**		**$1,716.00**	
IES INV 02627	31/08/26	Infinite Engineering Services PTY Ltd	NRLC - Review BD4 Power Upgrade recommendations		$1,716.00
EFT28620	**10/09/26**	**Integrated ICT**		**$311.91**	
44528	31/08/26	Integrated ICT	Admin IT - Exclaimer Signature Cloud - Service period - Aug 2026		$311.91
EFT28621	**10/09/26**	**InterFire Agencies**		**$1,022.58**	
INV 27719	08/09/26	InterFire Agencies	Fire, Rescue and Emergency Equipment - Haberkorn stabilo-star super signal orange hose reel		$1,022.58
EFT28622	**10/09/26**	**Keeling Electrical Group**		**$5,353.06**	
2577	27/08/26	Keeling Electrical Group	NRLC maintenance - Resolve the light issue at Kiosk		$180.40
2582	28/08/26	Keeling Electrical Group	39-41 Federal Street Maintenance - Electrical improvement on main switchboard upgrade and switchboard replacement		$5,172.66
EFT28623	**10/09/26**	**Landgate**		**$49.80**	
78524292	18/08/26	Landgate	Valuations - Interim - 06/06/2026 - 14/08/2026		$49.80
EFT28624	**10/09/26**	**Lucille Munnik**		**$142.12**	

20260903	03/09/26	Lucille Munnik	Farewell Morning Tea - EMCCS		$142.12
EFT28625	**10/09/26**	**MCG Fire Services**		**$2,089.73**	
		MCG Fire Services	Admin office building fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 NRLC fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Caravan Park fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Town hall fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027, John Higgin fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Tip Office fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Library fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Work Depot fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Work Depot - Vehicle fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Work Depot - Machinery fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Noman Lake Hall fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027 Railway Station fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027		
INV 5930	01/09/26		History Hall fire equipment Maintenance - Fire extinguisher service - 01/09/2026 - 01/02/2027		$2,089.73
EFT28626	**10/09/26**	**Makit Narrogin Hardware**		**$617.00**	
117290	07/07/26	Makit Narrogin Hardware	Signs & Traffic Control - Goods		$44.00
		Makit Narrogin Hardware	Small Plant - Goods, Parks & Gardens Maintenance - Goods Caravan Park General Maintenance - Goods Lydeker Depot Building Maintenance - Goods, Workshop/Depot Expensed Equipment - Goods Caravan Park General Maintenance - Goods, Caravan Park General Maintenance - Goods Parks & Gardens Maintenance - Goods		
117347	08/08/26		Mackie Park Maintenance - Goods, Cemetery Maintenance - Goods		$460.40
117367	24/08/26	Makit Narrogin Hardware	Mackie Park Maintenance - Goods		$112.60
EFT28627	**10/09/26**	**Maytronics Australia**		**$778.84**	
SI260035777	25/08/26	Maytronics Australia	NRLC - Caddy for dolphin pool vac & 2x foam rollers		$778.84
EFT28628	**10/09/26**	**Melchiorre Plumbing & Gas**		**$1,244.62**	
7496MPG	13/08/26	Melchiorre Plumbing & Gas	Admin office building maintenance- Initial drain unblocking works & CCTV inspection of the drainage system		$715.99
7513MPG	14/08/26	Melchiorre Plumbing & Gas	Caravan Park Accommodation Units - Locate & repair faulty taps		$528.63
EFT28629	**10/09/26**	**NER Finance**		**$540.82**	
NA00226285	14/07/26	NER Finance	Monthly printer lease - Aug 2026		$270.41
NA00227322	10/08/26	NER Finance	Monthly printer lease - Sept 2026		$270.41
EFT28630	**10/09/26**	**Narrogin Auto Electrics**		**$457.02**	
272645	13/08/26	Narrogin Auto Electrics	1ISR268 JD 644 G-Tier Wheel Loader - Supply clearance lights and LCD controller microphone		$457.02
EFT28631	**10/09/26**	**Narrogin Bearing Service**		**$75.83**	
IN241983	01/09/26	Narrogin Bearing Service	NO4871 2024 John Deere 620G Motor Grader - Supply air hose, couplers, BSP reducing bush and hose clip		$75.83
EFT28632	**10/09/26**	**Narrogin Fruit Market**		**$464.72**	
220701	28/08/26	Narrogin Fruit Market	ADMIN - Groceries		$6.25
221628	31/08/26	Narrogin Fruit Market	ADMIN - Groceries		$58.97
222439	09/09/26	Narrogin Fruit Market	Members - Catering for August OCM		$399.50
EFT28633	**10/09/26**	**Narrogin Packaging**		**$791.95**	
00103192	26/08/26	Narrogin Packaging	Toilets - Cleaning Goods		$560.80
00103193	26/08/26	Narrogin Packaging	Library Building Operations - Cleaning Goods		$85.50
00103194	26/08/26	Narrogin Packaging	Admin Office Building Operations - Cleaning Goods		$145.65
EFT28634	**10/09/26**	**Narrogin State Emergency Service**		**$3,316.29**	
INV 0047	04/08/26	Narrogin State Emergency Service	Petty Cash Reimbursement 2026/2027		$3,316.29
EFT28635	**10/09/26**	**Officeworks Ltd**		**$88.59**	
631537588	19/08/26	Officeworks Ltd	NRLC - Stationery		$88.59
EFT28636	**10/09/26**	**Phlozone**		**$302.50**	
INV 6674	01/09/26	Phlozone	NRLC - Phlozone subscription fees - Sept 2026		$302.50
EFT28637	**10/09/26**	**Print Media Group**		**$352.16**	
2413349	07/09/26	Print Media Group	ESL - IC clip boards, diaries and vehicle stickers		$352.16
EFT28638	**10/09/26**	**Regional Communication Solutions**		**$80.00**	
INV 3003	01/09/26	Regional Communication Solutions	CESM Starlink monthly subscription - Sept 2026		$80.00
EFT28639	**10/09/26**	**Retech Rubber**		**$17,510.24**	
00006099	27/08/26	Retech Rubber	Supply & Lay New Soft fall - 40% Deposit		$17,510.24
EFT28640	**10/09/26**	**Sage Consulting Engineers Pty Ltd**		**$4,078.25**	
INV 0983	26/08/26	Sage Consulting Engineers Pty Ltd	Narrogin Town Hall Project - MSB Upgrade		$4,078.25
EFT28641	**10/09/26**	**Sandra O'Neill**		**$659.79**	
20260908	08/09/26	Sandra O'Neill	Reimbursement of Incorrect BPAY Allocation		$659.79
EFT28642	**10/09/26**	**Team Global Express Pty Ltd**		**$34.32**	
0727 T740710	16/08/26	Team Global Express Pty Ltd	Freight - T Quip		$34.32
EFT28643	**10/09/26**	**Water Corporation**		**$371.91**	
90 25485 54 3 JUL26	09/07/26	Water Corporation	NRLC - Trade Waste Permit - 01/07/2026 - 30/06/2027		$371.91
EFT28644	**10/09/26**	**Wren Oil**		**$441.24**	
226374	31/07/26	Wren Oil	Waste Oil Collection - Waste Facility - Jul 2026		$441.24
EFT28645	**17/09/26**	**AFGRI Equipment Australia**		**$134.18**	
3125268	21/08/26	AFGRI Equipment Australia	JD Ride on mower - Mower blades x6		$134.18
EFT28646	**17/09/26**	**Allworks Civil**		**$1,510.00**	
0355	14/09/26	Allworks Civil	Various Streets - Line Markings		$1,510.00
EFT28647	**17/09/26**	**BKS Electrical Pty Ltd**		**$1,495.07**	
5091	03/09/26	BKS Electrical Pty Ltd	Lydeker Depot Building Maintenance - Replace light switches & light - Replace timer		$1,248.50
5540	03/09/26	BKS Electrical Pty Ltd	Lydeker Depot Building Maintenance - Replace light switches		$246.57
EFT28648	**17/09/26**	**Basil Joseph Kickett**		**$500.00**	
6	10/09/26	Basil Joseph Kickett	NAIDOC Gala Day 2026 - Welcome to Country		$500.00
EFT28649	**17/09/26**	**Bull Motor Bodies Pty Ltd**		**$41,986.79**	
		Bull Motor Bodies Pty Ltd	CESM VEHICLE - Trade Tuff Dual Cab 3 Door Canopy CESM VEHICLE - Central Locking upgrade kit, CESM VEHICLE - Pressed rear bumper to suit OEM Dat Bar CESM VEHICLE - Rear door skin to cover recessed window, CESM VEHICLE - Sealed rear slide out drawer CESM VEHICLE - Single aerobar, CESM VEHICLE - Ribbed rubber flooring CESM VEHICLE - 8190 02 A 01 DFES District Office Metro Layout CESM VEHICLE - Engel Fridge slide, CESM VEHICLE - Heavy duty slide out drawer CESM VEHICLE - Underslung Toolbox Passenger Rear, CESM VEHICLE - Underslung Water Tank 15L - Fitted CESM VEHICLE - LED interior light, mounted on Bracket on door handle - fitted CESM VEHICLE - LED strip interior light, CESM VEHICLE - 12 Volt Accessory Socket Double - Fitted CESM VEHICLE - Pedders Intelli-wave Pure Sine Wave 2000W inverter - fitted CESM VEHICLE - Secondary battery system to suit a variable voltage alternator (lithium)		
IN W0033897	04/09/26		CESM VEHICLE - Pedders GVM Upgrade, CESM VEHICLE - Post Rego GVM Charge		$41,986.79
EFT28650	**17/09/26**	**Centigrade Services**		**$764.50**	
430558	11/09/26	Centigrade Services	NRLC - Repairs to Foyer AC Units		$764.50
EFT28651	**17/09/26**	**Chan's Bright and Hygienic Professional Laundry Service**		**$2,098.00**	
17	07/08/26	Chan's Bright and Hygienic Professional Laundry Service	Laundry service - 07/09/2026 - 11/09/2026		$1,112.00
16	07/09/26	Chan's Bright and Hygienic Professional Laundry Service	Laundry service - 31/08/2026 - 04/09/2026		$986.00
EFT28652	**17/09/26**	**CleverPatch Pty Ltd**		**$287.67**	
633490	20/08/26	CleverPatch Pty Ltd	NRLC - School Holiday Program Supplies		$287.67
EFT28653	**17/09/26**	**Danielle Van Rooyen**		**$9.75**	
20260914	14/09/26	Danielle Van Rooyen	Admin - RU Ok Day supplies		$9.75
EFT28654	**17/09/26**	**Farmers Centre Narrogin Pty Ltd**		**$123.77**	
101134	25/08/26	Farmers Centre Narrogin Pty Ltd	1ISR268 JD 644 G-Tier Wheel Loader - Supply 3x O-rings, 3/4 male coupler and 3/4 female coupler		$123.77
EFT28655	**17/09/26**	**Farmworks Narrogin Pty Ltd**		**$33,171.60**	
122228	31/08/26	Farmworks Narrogin Pty Ltd	Housing Project - Felspar St - 34 lengths of 600mm EnviroStorm Pipe and freight to Shire Depot		$33,171.60
EFT28656	**17/09/26**	**Goodyear Autocare Narrogin**		**$160.00**	
109103	28/08/26	Goodyear Autocare Narrogin	NO4719 2019 John Deere - Repair leaking grader tyre		$160.00
EFT28657	**17/09/26**	**Halsall & Associates Pty Ltd**		**$5,483.50**	
15006	08/09/26	Halsall & Associates Pty Ltd	Residential Upcoding - Rezoning Townsite		$5,483.50
EFT28658	**17/09/26**	**Hancocks Home Hardware**		**$113.65**	
10062916	02/09/26	Hancocks Home Hardware	NRLC - Large Torch		$44.65
10063550	09/09/26	Hancocks Home Hardware	Signs & Traffic Control Expenses - Supply 6x bags rapid set cement		$69.00
EFT28659	**17/09/26**	**NER Finance**		**$270.41**	
NA00228144	10/09/26	NER Finance	Monthly printer lease - Oct 2026		$270.41
EFT28660	**17/09/26**	**Narrogin Auto Electrics**		**$363.81**	
272646	27/08/26	Narrogin Auto Electrics	NO4871 2024 John Deere 620G Motor Grader - Rewire two-way radio and refit		$363.81
EFT28661	**17/09/26**	**Narrogin Betta Home Living**		**$99.00**	
25710119108	14/09/26	Narrogin Betta Home Living	Admin - Sandwich Press		$99.00
EFT28662	**17/09/26**	**Narrogin Earthmoving & Concrete Pty Ltd**		**$721.88**	
IV00000004358	31/08/26	Narrogin Earthmoving & Concrete Pty Ltd	NO5199 2019 JCB 5CX Backhoe loader - Truck hire to float Shire excavator to Wangalling Gully Rd		$721.88
EFT28663	**17/09/26**	**Narrogin Fruit Market**		**$602.65**	
225838	10/09/26	Narrogin Fruit Market	Members - Dinner 09/09/2026		$399.50
225843	10/09/26	Narrogin Fruit Market	Lunch catering - 10/09/2026		$203.15
EFT28664	**17/09/26**	**Narrogin Packaging**		**$85.50**	
00103279	01/09/26	Narrogin Packaging	NRLC - Interleave towel 1ctn		$85.50
EFT28665	**17/09/26**	**Narrogin Pumps Solar And Spraying**		**$584.80**	
00064651	27/02/25	Narrogin Pumps Solar And Spraying	NRLC - New pole for pool scoop		$68.60
00065862	10/04/25	Narrogin Pumps Solar And Spraying	NRLC - Duty Supervisor respirator for plantroom		$329.23
00075554	26/05/26	Narrogin Pumps Solar And Spraying	NRLC - Pool cleaning equipment		$186.97
EFT28666	**17/09/26**	**Narrogin Senior High School**		**$70.00**	
20260915	15/09/26	Narrogin Senior High School	Donation to Y12 Presentation Evening - School Prize		$70.00
EFT28667	**17/09/26**	**Narrogin State Emergency Service**		**$576.30**	

INV 0045	29/06/26	Narrogin State Emergency Service	Petty Cash Reimbursement 2026/2027		$576.30
EFT28668	**17/09/26**	**Narrogin Toyota**		**$330.00**	
PI23075866	29/08/26	Narrogin Toyota	SMALL PLANT - 3x Brushcutter heads		$165.00
PI23075875	31/08/26	Narrogin Toyota	SMALL PLANT - 3x Brushcutter heads		$165.00
EFT28669	**17/09/26**	**Narrogin Valley Stockfeed**		**$183.00**	
NVS203512	07/09/26	Narrogin Valley Stockfeed	Animal Pound Operations - Pound supplies for Sept		$183.00
EFT28670	**17/09/26**	**Officeworks Ltd**		**$486.50**	
631538073	20/08/26	Officeworks Ltd	NRLC - Sit Stand Desk		$486.50
EFT28671	**17/09/26**	**Readytech**		**$550.00**	
INGOV012508	26/08/26	Readytech	Reverse a disposal of an asset		$550.00
EFT28672	**17/09/26**	**Skoolsport Equipment**		**$505.20**	
D77855	26/08/26	Skoolsport Equipment	NRLC - Sports Equipment for Indoor Cricket		$505.20
EFT28673	**17/09/26**	**South West Fire Unit Fabrications**		**$10,888.31**	
I40080	07/09/26	South West Fire Unit Fabrications	NO209 - Narrogin Central service and repair		$10,888.31
EFT28674	**17/09/26**	**Steps Co Pty Ltd**		**$8,499.30**	
722	15/09/26	Steps Co Pty Ltd	OTHGOV - Review of Strategic Community Plan		$8,499.30
EFT28675	**17/09/26**	**Team Global Express Pty Ltd**		**$81.00**	
0728 T740710	23/08/26	Team Global Express Pty Ltd	Freight - Interfire, Freight - Westrac		$81.00
EFT28676	**17/09/26**	**The Narrogin Pharmacy**		**$74.75**	
1329610	18/06/26	The Narrogin Pharmacy	HEALTH - Replacement sharps containers 1.4L		$74.75
EFT28677	**17/09/26**	**Water Corporation**		**$354.86**	
90 07714 11 1 AUG26	17/08/26	Water Corporation	27 Egerton Street - Service charges - 01/07/2026 - 31/08/2026		$354.86
EFT28678	**22/09/26**	**Western Power**		**$1,353.00**	
CORPB0878851	21/09/26	Western Power	Housing Project - 49 Clayton Road - Western Power Design Fee		$1,353.00
EFT28679	**24/09/26**	**AFGRI Equipment Australia**		**$646.16**	
3129012	31/08/26	AFGRI Equipment Australia	NO4871 2024 John Deere - Service filters, air, oil & fuel		$646.16
EFT28680	**24/09/26**	**BCE Surveying**		**$11,840.40**	
00016807	31/08/26	BCE Surveying	Housing Project - 95 Lock Street - Subdivision application Lock St		$4,407.70
00016848	31/08/26	BCE Surveying	73 Northwood Street - Prepare and lodge Subdivision documents		$7,432.70
EFT28681	**24/09/26**	**Belvedere Homestead Nursery**		**$9,068.40**	
000099	24/08/26	Belvedere Homestead Nursery	Clayton Oval Maintenance/Operations - Two 1 tonne bags of Calciprill, three 500kg bags of custom blend and 1000kg of bounce back Thomas Hogg Oval Maintenance/Operations- Three 500kg bags of custom blend Parks & Gardens Maintenance - Forty 20kg bags of custom blend		$9,068.40
EFT28682	**24/09/26**	**Best Office Systems**		**$793.00**	
663949	17/09/26	Best Office Systems	Library - Black toner		$793.00
EFT28683	**24/09/26**	**BioBag World Australia Pty Ltd**		**$533.50**	
INV 002407	22/09/26	BioBag World Australia Pty Ltd	Dog Park - Dog waste roll of 300 bags - carton Dog Park - Dog roll metal dispenser Dog Park - Shipping fee,		$533.50
EFT28684	**24/09/26**	**Broad Electrical & Air Conditioning**		**$2,998.60**	
INV 1977	21/09/26	Broad Electrical & Air Conditioning	Housing Project - 49 Clayton Road - Application to Western Power for supply to Clayton road subdivision		$1,499.30
INV 1985	22/09/26	Broad Electrical & Air Conditioning	73 Northwood Street - Submit applications for green domes to Western Power for Northwood and Lock street blocks		$1,499.30
EFT28685	**24/09/26**	**Coca Cola Euro Pacific**		**$1,087.16**	
0240245256	16/09/26	Coca Cola Euro Pacific	NRLC - Kiosk Stock, NRLC - Kiosk Stock GST Free		$1,087.16
EFT28686	**24/09/26**	**Corsign (WA) Pty Ltd**		**$4,045.80**	
00107177	31/08/26	Corsign (WA) Pty Ltd	Signs & Traffic Control Expenses - Various street signs and street name plate		$2,230.80
00107205	31/08/26	Corsign (WA) Pty Ltd	Signs & Traffic Control Expenses - Supply 100x PVC flexible guide post		$1,815.00
EFT28687	**24/09/26**	**Country Paint Supplies**		**$368.18**	
4801036395	07/08/26	Country Paint Supplies	NRLC - Supplies to repair squash court walls		$368.18
EFT28688	**24/09/26**	**Department of Finance Shared Services State Library of WA**		**$259.56**	
RI043594	27/08/26	Department of Finance Shared Services State Library of WA	LIB - Better Beginnings Program 2026/2027		$259.56
EFT28689	**24/09/26**	**Direct Energy Australia**		**$47,264.81**	
INV 20151103	23/09/26	Direct Energy Australia	Progress Claim 011 - NRLC Energy Efficiency Project, DB4 Power Cable Upgrade - NRLC Energy Efficiency Project		$47,264.81
EFT28690	**24/09/26**	**Easifleet**		**$3,234.36**	
AUG2026	08/09/26	Easifleet	ITC Salary Sacrifice - Aug 2026		$313.18
JUL2026	08/09/26	Easifleet	ITC Salary Sacrifice - Jul 2026		$116.26
23092026	23/09/26	Easifleet	Novated leases - 23/09/2026		$2,804.92
EFT28691	**24/09/26**	**Elgas**		**$562.13**	
1611319824	10/09/26	Elgas	Caravan Park - Gas supplied 45kg		$562.13
EFT28692	**24/09/26**	**Environmental Health Australia (WA)**		**$900.00**	
126392	01/07/26	Environmental Health Australia (WA)	HEALTH - Corporate Membership Level 2 Renewal 2026/2027		$900.00
EFT28693	**24/09/26**	**Farmworks Narrogin Pty Ltd**		**$1,017.50**	
123371	18/09/26	Farmworks Narrogin Pty Ltd	Road Maintenance General Expenses - Herbicide for ryegrass control		$1,017.50
EFT28694	**24/09/26**	**Fulton Hogan**		**$4,238.08**	
21395059	17/08/26	Fulton Hogan	Road Maintenance General Expenses - 12T cold mix		$4,238.08
EFT28695	**24/09/26**	**Great Southern Fuel Supplies**		**$34,253.36**	
AUG2026	31/08/26	Great Southern Fuel Supplies	Fuel Card Purchases - Aug 2026		$6,158.89
D2265264	01/09/26	Great Southern Fuel Supplies	Purchase of Stock Materials - 11,800L Diesel		$27,228.66
D2266108	14/09/26	Great Southern Fuel Supplies	Purchase of Stock Materials - 400L Unleaded delivered		$865.81
EFT28696	**24/09/26**	**Great Southern Window Cleaning Services**		**$2,550.00**	
3	20/08/26	Great Southern Window Cleaning Services	John Higgins Window Cleaning - Aug 2026		$550.00
5	28/08/26	Great Southern Window Cleaning Services	NRLC Window Cleaning - Aug 2026		$2,000.00
EFT28697	**24/09/26**	**Halsall & Associates Pty Ltd**		**$6,947.60**	
15029	14/09/26	Halsall & Associates Pty Ltd	Narrogin Townsite - Residential upcoding - Local planning scheme amendment		$6,947.60
EFT28698	**24/09/26**	**Hancocks Home Hardware**		**$179.00**	
10064219	15/09/26	Hancocks Home Hardware	HEALTH - Makita laser distance measurer 50m		$179.00
EFT28699	**24/09/26**	**Harcher Distributors (WA Distributors P/L)**		**$1,641.55**	
1230842	21/07/26	Harcher Distributors (WA Distributors P/L)	NRLC - Kiosk		$233.35
1230843	21/07/26	Harcher Distributors (WA Distributors P/L)	NRLC - Cleaning Supplies		$82.95
1235761	04/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Cleaning Supplies		$137.15
1235762	04/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Kiosk Stock		$342.20
1238438	11/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Kiosk Stock		$153.90
1238439	11/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Cleaning Supplies		$119.50
1241060	18/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Kiosk Stock		$251.90
1241061	18/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Cleaning goods		$7.60
1243644	25/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Kiosk Stock		$256.85
1243645	25/08/26	Harcher Distributors (WA Distributors P/L)	NRLC - Cleaning Supplies		$56.15
EFT28700	**24/09/26**	**Hilton Perth**		**$270.00**	
1513015	21/09/26	Hilton Perth	LG Convention - Meals - 16/9/2026 to 19/09/2026		$270.00
EFT28701	**24/09/26**	**Keeling Electrical Group**		**$502.02**	
2588	02/09/26	Keeling Electrical Group	NRLC - Repairs to light in Squash Court		$243.10
2589	02/09/26	Keeling Electrical Group	NRLC - Investigate waterlogged light fitting		$258.92
EFT28702	**24/09/26**	**Landgate**		**$135.60**	
1618136	01/09/26	Landgate	PLAN - Copy of Certificate of Title x3		$135.60
EFT28703	**24/09/26**	**Lisa Boddy**		**$36.00**	
20260917	17/09/26	Lisa Boddy	Members - 9x Certificate frames for citizenship ceremony		$36.00
EFT28704	**24/09/26**	**MJB Industries Pty Ltd**		**$9,619.87**	
00028267	14/09/26	MJB Industries Pty Ltd	Housing Project - Felspar St - Liners, bases, lids and headwall for Felspar development		$9,619.87
EFT28705	**24/09/26**	**Narrogin Agricultural Society Inc.**		**$5,000.00**	
INV 000343	04/09/26	Narrogin Agricultural Society Inc.	Narrogin Ag Show 2026 - Annual contribution		$5,000.00
EFT28706	**24/09/26**	**Narrogin Bearing Service**		**$7,292.60**	
IN242360	14/09/26	Narrogin Bearing Service	NGN12070 2023 - Supply dayco auto belt, grub lock and housing cast pillow		$281.60
IN242397	15/09/26	Narrogin Bearing Service	SMALL PLANT - Supply 2 Batteries for Milwaukee power tools		$568.00
IN242466	17/09/26	Narrogin Bearing Service	Expensed Minor Asset Purchases - Cordless tool kit, tool box and kingchrome set for Building Maintenance technician		$6,443.00
EFT28707	**24/09/26**	**Narrogin Eagles Sporting Club**		**$1,645.60**	
908	10/09/26	Narrogin Eagles Sporting Club	Painting of the replaced seven doors and frames at the Thomas Hogg Oval		$1,645.60

EFT28708	**24/09/26**	**Narrogin Electrical Appliance Testing**		**$132.00**	
881	18/09/26	Narrogin Electrical Appliance Testing	Waste Facilities Building Maintenance - Conduct Testing and Tagging		$132.00
EFT28709	**24/09/26**	**Narrogin Fruit Market**		**$62.13**	
225527	10/09/26	Narrogin Fruit Market	ADMIN - Groceries		$6.25
226903	14/09/26	Narrogin Fruit Market	ADMIN - Groceries		$55.88
EFT28710	**24/09/26**	**Narrogin Hyundai, Mitsubishi, Ford & Isuzu**		**$16,644.30**	
T 8458	22/08/26	Narrogin Hyundai, Mitsubishi, Ford & Isuzu	Utility - Mechanic (2026) - Purchase of new Isuzu d-max		
					$39,913.39
	22/08/26		Proceeds on Disposal of Assets - NO591 2021 Isuzu d-max		-$23,269.09
EFT28711	**24/09/26**	**Narrogin Packaging**		**$324.50**	
00103436	08/09/26	Narrogin Packaging	Admin Office Building - Cleaning Goods		$141.50
00103487	11/09/26	Narrogin Packaging	NRLC - Toilet rolls 1ctn		$56.00
00103662	17/09/26	Narrogin Packaging	Highbury Public Toilets - Cleaning Goods		$127.00
EFT28712	**24/09/26**	**Narrogin Tyrepower**		**$60.00**	
INV118138	01/09/26	Narrogin Tyrepower	NGN0 2022 Mitsubishi Excite Cross Wagon - Tyre Puncture Repair		$60.00
EFT28713	**24/09/26**	**New Security Installations Pty Ltd**		**$1,886.50**	
		New Security Installations Pty Ltd	Admin Office Building - Door sensor repairs		
			Town Hall maintenance - Door sensor repairs		
			Railway Station building maintenance - Upgrade the alarm system		
5074	21/09/26		30 Gray Street building maintenance - Panel film ware update		$1,886.50
EFT28714	**24/09/26**	**Officeworks Ltd**		**$68.11**	
631807747	31/08/26	Officeworks Ltd	NRLC - Kiosk Stock		$68.11
EFT28715	**24/09/26**	**Open Systems Technology Pty Ltd**		**$550.00**	
SI009921	28/08/26	Open Systems Technology Pty Ltd	Professional Services - Support July 2026		$550.00
EFT28716	**24/09/26**	**Parry's Pty Ltd**		**$543.91**	
1017263	03/09/26	Parry's Pty Ltd	WORKS - Protective clothing - Safety boots		$237.95
1017541	11/09/26	Parry's Pty Ltd	WORKS - Protective clothing - 3x Shirt		$102.00
1017884	22/09/26	Parry's Pty Ltd	WORKS - Protective Clothing - Safety Boots		$203.96
EFT28717	**24/09/26**	**Power Networx**		**$151.80**	
INVOICE PNX27928	03/09/26	Power Networx	Greeting message - Sep 2026		$151.80
EFT28718	**24/09/26**	**RJ Smith Engineering**		**$639.20**	
DI38426	06/08/26	RJ Smith Engineering	1ISR268 JD 644 G-Tier Wheel Loader - Repair 4x mudguard brackets		$145.00
DI38542	10/08/26	RJ Smith Engineering	LIB - 15L Water bottles		$108.00
		RJ Smith Engineering	2017 Volvo EC220DL Excavator - Supply new hydraulic line, fittings and 1.5m protection wrap		
DI38770	19/08/26		NO5199 2019 JCB 5CX Backhoe loader - Supply 20mm 2x end block bolts		$290.20
DI39012	26/08/26	RJ Smith Engineering	ROADM - Workshop/Depot Expensed Equipment - Heavy duty lube x6		$96.00
EFT28719	**24/09/26**	**Readytech**		**$4,743.75**	
INGOV012524	31/08/26	Readytech	Rates BPMS - Aug 2026		$4,743.75
EFT28720	**24/09/26**	**Seven Network (Operations) Limited**		**$1,100.00**	
TV159250	31/08/26	Seven Network (Operations) Limited	Promotional Adverts - 7 Network		$1,100.00
EFT28721	**24/09/26**	**Smartsheet Inc.**		**$3,389.76**	
INV2949194	29/08/26	Smartsheet Inc.	Renewal of Smartsheet Subscriptions - 2026/2027		$3,389.76
EFT28722	**24/09/26**	**Sparks Butchers**		**$260.00**	
INV 0200	16/09/26	Sparks Butchers	NAIDOC Gala Day - 200 Sausages		$260.00
EFT28723	**24/09/26**	**Successful Projects**		**$5,035.76**	
INV 15476	31/08/26	Successful Projects	Project Management Services - Aug 2026		$5,035.76
EFT28724	**24/09/26**	**T Quip**		**$1,722.70**	
		T Quip	NGN12070 2023 - Flail - Hollow back		
			NGN12070 2023 - Verticut blade 135mm hardox		
153130 6	15/09/26		NGN12070 2023 - Teeth Belt		$1,722.70
EFT28725	**24/09/26**	**T Yuen Construction**		**$420.75**	
8457	10/09/26	T Yuen Construction	Town Hall Maintenance - Urgent repair to damaged stage floorboard		$420.75
EFT28726	**24/09/26**	**Team Global Express Pty Ltd**		**$41.40**	
0729 T740710	30/08/26	Team Global Express Pty Ltd	Freight - Pathwest		$41.40
EFT28727	**24/09/26**	**Telair Pty Ltd**		**$1,626.95**	
TA10781 086	31/08/26	Telair Pty Ltd	Phone charges - Aug 2026		$1,626.95
EFT28728	**24/09/26**	**Truck Centre (WA) Pty Ltd**		**$3,517.84**	
6721836 000006	31/08/26	Truck Centre (WA) Pty Ltd	NO3 2020 Nissan UD tip truck - Check and repair gearbox, clutch, sensor and shift timing		$3,517.84
EFT28729	**24/09/26**	**Vizona**		**$23,534.50**	
INV 0766	03/09/26	Vizona	Street poles for Federal Street - 50% deposit		$23,534.50
EFT28730	**24/09/26**	**West Australian Newspapers Limited**		**$1,231.85**	
1028037520260831	31/08/26	West Australian Newspapers Limited	Narrogin Observer - NAIDOC Gala Day 2026		$531.85
1028037520260831	31/08/26	West Australian Newspapers Limited	Narrogin Observer Advertising - Narrogin Narrative Aug 2026		$700.00
EFT28731	**24/09/26**	**Westrac Pty Ltd**		**$1,126.22**	
PI 2635927	20/08/26	Westrac Pty Ltd	NO4141 2023 CAT - Flange		$122.10
PI 2635925	20/08/26	Westrac Pty Ltd	NO4141 2023 CAT - O ring, bolts and washer		$13.93
PI 2635926	20/08/26	Westrac Pty Ltd	NO4141 2023 CAT - Trans filler tube assembly		$432.34
PI 2657457	26/08/26	Westrac Pty Ltd	NO4516 2021 Caterpillar - Door glass		$557.85
			TOTAL CHEQUE & EFT PAYMENTS		**$570,739.72**

Direct Debit	Date	Name	Description	Payment Total	Invoice Amount
DD13312.1	**01/09/26**	**Department of Transport**		**$5,710.65**	
T1	01/09/26	Department of Transport	DIRECT DEPOSIT 01/09/2026		$5,710.65
DD13314.1	**01/09/26**	**Australian Taxation Office**		**$46,984.00**	
01092026	01/09/26	Australian Taxation Office	PAYG Pay period ending - 01/09/2026		$46,984.00
DD13317.1	**02/09/26**	**Department of Transport**		**$12,578.65**	
T1	02/09/26	Department of Transport	DIRECT DEPOSIT - 02/09/2026		$12,578.65
DD13329.1	**08/09/26**	**Department of Transport**		**$14,003.70**	
T1	08/09/26	Department of Transport	DIRECT DEPOSIT 08/09/2026		$14,003.70
DD13330.1	**07/09/26**	**Department of Transport**		**$4,398.45**	
T1	07/09/26	Department of Transport	DIRECT DEPOSIT 07/09/2026		$4,398.45
DD13331.1	**04/09/26**	**Department of Transport**		**$4,548.75**	
T1	04/09/26	Department of Transport	DIRECT DEPOSIT 04/09/2026		$4,548.75
DD13332.1	**03/09/26**	**Department of Transport**		**$17,578.35**	
T1	03/09/26	Department of Transport	DIRECT DEPOSIT 03/09/2026		$17,578.35
DD13347.2	**01/09/26**	**PFD Food Services Pty Ltd**		**$264.35**	
LV744003	18/08/26	PFD Food Services Pty Ltd	NRLC - Kiosk Stock		$264.35
DD13351.1	**10/09/26**	**Department of Transport**		**$4,042.45**	
T1	10/09/26	Department of Transport	DIRECT DEPOSIT 10/09/2026		$4,042.45
DD13355.1	**11/09/26**	**Department of Transport**		**$2,631.65**	
T1	11/09/26	Department of Transport	DIRECT DEPOSIT 11/09/2026		$2,631.65
DD13359.1	**14/09/26**	**Department of Transport**		**$7,099.60**	
T1	14/09/26	Department of Transport	DIRECT DEPOSIT 14/09/2026		$7,099.60
DD13364.1	**15/09/26**	**PFD Food Services Pty Ltd**		**$428.80**	
LV879184	01/09/26	PFD Food Services Pty Ltd	NRLC - Kiosk Stock		$428.80
DD13387.1	**23/09/26**	**PFD Food Services Pty Ltd**		**$228.65**	
LV963283	09/09/26	PFD Food Services Pty Ltd	NRLC - Kiosk Stock		$228.65
DD13387.2	**29/09/26**	**PFD Food Services Pty Ltd**		**$271.95**	
LW220641	15/09/26	PFD Food Services Pty Ltd	NRLC - Kiosk Stock		$271.95
DD13388.1	**04/09/26**	**Synergy**		**$978.70**	
468 978 580 SEP26	17/08/26	Synergy	27 Egerton Street - Electricity usage - 17/06/2026 - 13/08/2026		
			27 Egerton Street - Electricity supply charge - 17/06/2026 - 13/08/2026		$129.84
614 718 030 SEP26	17/08/26	Synergy	Library - Electricity usage - 17/06/2026 - 13/08/2026		
			Library - Electricity supply charge - 17/06/2026 - 13/08/2026		$667.00
636 073 950 SEP26	17/08/26	Synergy	History Hall - Electricity usage - 17/06/2026 - 13/08/2026		
			History Hall - Electricity supply charge - 17/06/2026 - 13/08/2026		$122.67
900 049 886 SEP26	17/08/26	Synergy	65 Williams Road - Electricity usage - 18/07/2026 - 13/08/2026		
			65 Williams Road - Electricity supply charge - 18/07/2026 - 13/08/2026		$59.19
DD13388.2	**04/09/26**	**Water Corporation**		**$2,223.82**	
90 07669 30 6 SEP26	17/08/26	Water Corporation	Highbury Hall - Water usage - 18/06/2026 - 13/08/2026		$114.46
90 07713 44 2 SEP26	17/08/26	Water Corporation	Senior Citizen Centre - Water usage - 15/06/2026 - 10/08/2026		
			Senior Citizen Centre - Service charge - 01/07/2026 - 31/08/2026		$253.51
90 07713 74 1 SEP26	17/08/26	Water Corporation	Memorial Park - Water usage - 20/06/2026 - 10/08/2026,		
			Memorial Park - Service charge - 01/07/2026 - 31/08/2026		$98.04
90 07713 84 8 SEP26	17/08/26	Water Corporation	38 Fortune Street - Water service charge - 01/07/2026 - 31/08/2026		$353.61
90 07713 95 2 SEP26	17/08/26	Water Corporation	Mackie Park - Water usage - 20/06/2026 - 10/08/2026		
			Mackie Park - Service charge - 01/07/2026 - 31/08/2026		$369.46
90 07714 16 2 SEP26	17/08/26	Water Corporation	Museum - Water usage - 20/06/2026 - 10/08/2026		
			Museum - Service charge - 01/074/2026 - 31/08/2026		$128.16
90 07714 25 0 SEP26	17/08/26	Water Corporation	Caravan Park - Water usage - 20/06/2026 - 10/08/2026		
			Caravan Park - Service charge - 01/07/2026 - 31/08/2026		$729.89
90 07715 11 4 SEP26	17/08/26	Water Corporation	Smith St Public Toilets - Water usage - 20/06/2026 - 10/08/2026		
			Smith St Public Toilets - Service charge - 01/07/2026 - 31/08/2026		$176.69
DD13388.3	**02/09/26**	**Water Corporation**		**$104.40**	
90 07723 33 3 SEP26	13/08/26	Water Corporation	Michael Brown Park - Supply charge - 01/07/2026 - 31/08/2026		$104.40
DD13388.4	**10/09/26**	**Water Corporation**		**$655.03**	
90 07725 55 8 SEP26	21/08/26	Water Corporation	Gnarojin Park - Water usage - 20/06/2026 - 20/08/2026		
			Gnarojin Park - Service charge - 01/07/2026 - 31/0/2026		$201.45
90 22879 35 2 SEP26	21/08/26	Water Corporation	48A Grant St - Water usage - 20/06/2026 - 20/08/2026		
			48A Grant St - Service charge - 01/07/2026 - 31/08/2026		$453.58
DD13388.5	**10/09/26**	**Synergy**		**$1,754.78**	
		Synergy	Thomas Hogg Oval - Electricity usage - 23/06/2026 - 19/08/2026		
759 507 150 SEP26	21/08/26		Thomas Hogg Oval - Electricity supply charge - 23/06/2026 - 19/08/2026		$1,631.77
900 304 630 SEP26	21/08/26	Synergy	Michael Brown Park - Electricity supply charge - 23/06/2026 - 19/08/2026		$123.01
DD13388.6	**08/09/26**	**Synergy**		**$1,661.77**	
		Synergy	Fairway St Depot - Electricity usage - 17/06/2026 - 14/08/2026		
899 964 040 SEP26	19/08/26		Fairway St Depot - Electricity supply charge - 17/06/2026 - 14/08/2026		$184.39
763 848 990 SEP26	19/08/26	Synergy	Town Hall - Electricity usage - 17/06/2026 - 14/08/2026		
			Town Hall - Electricity supply charge - 17/06/2026 - 14/08/2026		$1,477.38
DD13388.7	**14/09/26**	**Synergy**		**$255.46**	
		Synergy	43 Federal St (CSBP) - Electricity usage - 25/06/2026 - 21/08/2026		
997 042 830 SEP26	25/08/26		43 Federal St (CSBP) - Electricity supply charge - 25/06/2026 - 21/08/2026		$255.46
DD13389.1	**15/09/26**	**CRISP Wireless**		**$1,292.90**	
202601007452	01/09/26	CRISP Wireless	Internet Service Charges - Sept 2026		$1,292.90
DD13389.2	**08/09/26**	**Synergy**		**$3,426.25**	
		Synergy			
			13 Hough St - Electricity usage - 16/06/2026 - 17/08/2026, 13 Hough St - Electricity supply charge - 16/06/2026 - 17/08/2026		
273 233 080 SEP26	19/08/26		13 Hough St - Electricity energy buyback - 19/06/2026 - 17/08/2026		$872.66
317 746 500 SEP26	19/08/26	Synergy	Waste Facility - Electricity usage - 19/06/206 - 17/08/2026		
			Waste Facility - Electricity supply charge - 19/06/206 - 17/08/2026		$369.50

379 132 780 SEP26	19/08/26	Synergy	BMX park - Electricity usage - 19/06/2026 - 17/08/2026		
			BMX park - Electricity supply charge - 19/06/2026 - 17/08/2026		$136.95
056 460 840 SEP26	19/08/26	Synergy	John Higgins Building - Electricity usage - 21/07/2026 - 17/08/2026		
			John Higgins Building - Electricity supply charge - 21/07/2026 - 17/08/2026		$1,459.51
228 770 970 SEP26	19/08/26	Synergy	Fairway Street - Electricity usage - 17/06/2026 - 30/06/2026		
			Fairway Street - Electricity supply charge - 17/06/2026 - 30/06/2026		$587.63
DD13389.3	**11/09/26**	**Synergy**		**$865.23**	
294 951 900 SEP26	24/08/26	Synergy	30 Gray St - Electricity usage - 24/06/2026 - 20/08/2026		
			30 Gray St - Electricity supply charge - 24/06/2026 - 20/08/2026		$162.54
392 229 670 SEP26	24/08/26	Synergy	48A Grant St - Electricity usage - 24/06/2026 - 20/08/2026		
			48A Grant St - Electricity supply charge - 24/06/2026 - 20/08/2026		
			48A Grant St - Electricity buyback - 24/06/2026 - 20/08/2026		$702.69
DD13389.4	**04/09/26**	**Synergy**		**$1,307.87**	
		Synergy	Cemetery - Electricity usage - 17/06/2026 - 13/08/2026		
388 675 720 SEP26	17/08/26		Cemetery - Electricity supply charge - 17/06/2026 - 13/08/2026		$125.54
404 395 070 SEP26	17/08/26	Synergy	Memorial Park - Electricity usage - 17/06/2026 - 30/06/2026		
			Memorial Park - Electricity supply charge - 17/06/2026 - 30/06/2026		$342.14
407 021 070 SEP26	17/08/26	Synergy	Shop 1/84 Federal St - Electricity usage - 17/06/2026 - 13/08/2026		
			Shop 1/84 Federal St - Electricity supply charge - 17/06/2026 - 13/08/2026		$331.93
456 000 910 SEP26	17/08/26	Synergy	Museum - Electricity usage - 17/06/2026 - 13/08/2026		
			Museum - Electricity supply charge - 17/06/2026 - 13/08/2026		$436.91
459 650 610 SEP26	17/08/26	Synergy	29 Egerton Street - Electricity usage - 17/06/2026 - 13/08/2026		
			29 Egerton Street - Electricity supply charge - 17/06/2026 - 13/08/2026		$71.35
DD13389.5	**14/09/26**	**Synergy**		**$1,822.58**	
392 231 460 SEP26	25/08/26	Synergy	105 Federal St - Electricity usage - 25/06/2026 - 21/08/2026		
			105 Federal St - Electricity supply charge - 25/06/2026 - 21/08/2026		$744.81
435 151 360 SEP26	25/08/26	Synergy	Cafe 45 - Electricity usage - 25/06/2026 - 21/08/02026		
			Cafe 45 - Electricity supply charge - 25/06/2026 - 21/08/02026		$126.73
104 421 230 SEP26	25/08/26	Synergy	Gnarojin Park - Electricity usage - 25/06/2026 - 21/08/2026		
			Gnarojin Park - Electricity supply charge - 25/06/2026 - 21/08/2026		$249.66
201 022 030 SEP26	25/08/26	Synergy	Mackie Park - Electricity usage - 25/06/2026 - 21/08/2026		
			Mackie Park - Electricity supply charge - 25/06/2026 - 21/08/2026		$509.88
208 441 840 SEP26	25/08/26	Synergy	Community Garden - Electricity usage - 25/06/2026 - 21/08/2026		
			Community Garden - Electricity supply charge - 25/06/2026 - 21/08/2026		$191.50
DD13389.6	**02/09/26**	**Synergy**		**$41,313.77**	
403 301 690 SEP26	13/08/26	Synergy	NRLC - Electricity usage - 08/07/2026 - 11/08/2026		
			NRLC - Electricity supply charge - 08/07/2026 - 11/08/2026		$33,049.93
403 301 880 SEP26	13/08/26	Synergy	Electricity usage - Caravan Park - Supply period - 08/07/2026 - 11/08/2026		$8,263.84
DD13389.7	**03/09/26**	**Synergy**		**$1,894.42**	
		Synergy	Admin Office - Electricity usage - 16/06/2026 - 12/08/2026		
403 301 740 SEP26	14/08/26		Admin Office - Electricity supply charge - 16/06/2026 - 12/08/2026		$1,761.85
2372016844	14/08/26	Synergy	Lions Park - Electricity usage - 16/06/2026 - 30/06/2026		
			Lions Park - Electricity supply charge - 16/06/2026 - 30/06/2026		$132.57
DD13389.8	**01/09/26**	**Les Mills Asia Pacific**		**$924.01**	
LMB1313410	01/09/26	Les Mills Asia Pacific	NRLC - Les Mills signature package - 01/09/2026 - 30/09/2026		$924.01
DD13389.9	**07/09/26**	**Synergy**		**$2,142.48**	
		Synergy	Lydeker Depot - Electricity usage - 17/06/2026 - 13/08/2026		
436 089 900 SEP26	18/08/26		Lydeker Depot - Electricity supply charge - 17/06/2026 - 13/08/2026		$1,801.05
466 353 500 SEP26	18/08/26	Synergy	Ashworth Cres Park - Electricity usage - 18/06/2026 - 14/08/2026		
			Ashworth Cres Park - Electricity supply charge - 18/06/2026 - 14/08/2026		$341.43
DD13390.1	**23/09/26**	**Department of Transport**		**$7,657.25**	
T1	23/09/26	Department of Transport	DIRECT DEPOSIT 23/09/2026		$7,657.25
DD13391.1	**22/09/26**	**Department of Transport**		**$7,538.90**	
T1	22/09/26	Department of Transport	DIRECT DEPOSIT 22/09/2026		$7,538.90
DD13392.1	**21/09/26**	**Department of Transport**		**$15,789.65**	
T1	21/09/26	Department of Transport	DIRECT DEPOSIT 21/09/2026		$15,789.65
DD13393.1	**18/09/26**	**Department of Transport**		**$12,234.95**	
T1	18/09/26	Department of Transport	Dept of Transport, Dept of Transport		$12,234.95
DD13394.1	**17/09/26**	**Department of Transport**		**$16,280.60**	
T1	17/09/26	Department of Transport	DIRECT DEPOSIT 17/09/2026		$16,280.60
DD13395.1	**16/09/26**	**Department of Transport**		**$14,235.80**	
T1	16/09/26	Department of Transport	DIRECT DEPOSIT 16/09/2026		$14,235.80
DD13396.1	**15/09/26**	**Department of Transport**		**$14,743.80**	
T1	15/09/26	Department of Transport	DIRECT DEPOSIT 15/09/2026		$14,743.80
DD13397.1	**21/09/26**	**Australian Taxation Office**		**$46,176.00**	
21092026	21/09/26	Australian Taxation Office	PAYG Pay period ending - 21/09/2026		$46,176.00
DD13398.1	**09/09/26**	**Beam**		**$28,074.02**	
09092026	09/09/26	Beam	Superannuation contribution - Pay period ending - 09/09/2026		$28,074.02
DD13403.1	**24/09/26**	**Department of Transport**		**$5,005.95**	
T1	24/09/26	Department of Transport	DIRECT DEPOSIT 24/09/2026		$5,005.95
DD13405.1	**25/09/26**	**Department of Transport**		**$21,002.70**	
T1	25/09/26	Department of Transport	DIRECT DEPOSIT 25/09/2026		$21,002.70
DD13414.1	**21/09/26**	**Beam**		**$28,582.02**	
21092026	21/09/26	Beam	Superannuation contribution - Pay period ending - 21/09/2026		$28,582.02
DD13415.1	**24/09/26**	**Australian Taxation Office**		**$48,038.00**	
24092026	24/09/26	Australian Taxation Office	PAYG Pay period ending - 21/09/2026		$48,038.00
DD13421.1	**30/09/26**	**Department of Transport**		**$4,047.15**	
T1	30/09/26	Department of Transport	DIRECT DEPOSIT 30/09/2026		$4,047.15
DD13422.1	**29/09/26**	**Department of Transport**		**$11,257.10**	
T1	29/09/26	Department of Transport	DIRECT DEPOSIT 29/09/2026		$11,257.10
DD13423.1	**09/09/26**	**Department of Transport**		**$28,979.20**	
T1	09/09/26	Department of Transport	DIRECT DEPOSIT 09/09/2026		$28,979.20
DD13436.1	**21/09/26**	**Ampol Australia Petroleum Pty Ltd**		**$777.37**	
0001854067	31/08/26	Ampol Australia Petroleum Pty Ltd	2025 Toyota Prado DSL Wagon - Fuel purchase - Aug 2026		$777.37
DD13436.2	**18/09/26**	**Water Corporation**		**$8,515.74**	
90 07721 60 2 SEP26	31/08/26	Water Corporation	Hockey field - Water usage - 23/06/2026 - 14/08/2026		$421.68
90 07721 61 0 SEP26	31/08/26	Water Corporation	NRLC - Water charge - 23/06/2026 - 14/08/2026		
			NRLC - Service charge - 01/07/2026 - 31/08/2026		$5,853.30
90 07221 62 9 SEP26	31/08/26	Water Corporation	John Higgins Complex - Water meter FK1350029 - 23/06/2026 - 14/08/2026		$66.26
	31/08/26	Water Corporation	Narrogin Racecourse Track - Water meter FK1750033 - 23/06/2026 - 14/08/2026		$698.79
	31/08/26	Water Corporation	John Higgins Complex - Water supply charge - 01/047/2026 - 31/08/2026		$1,087.86
90 07721 65 3 SEP26	31/08/26	Water Corporation	Croquet Clubrooms - Water usage - 23/06/2026 - 14/08/2026		
			Croquet Clubrooms - Service charge - 01/07/2026 - 31/08/2026		$183.05
90 07721 06 3 SEP26	31/08/26	Water Corporation	Highbury Public Toilets - Water usage - 23/06/2026 - 14/08/2026		$15.06
90 07721 57 3 SEP26	31/08/26	Water Corporation	May St Public Toilets - Water usage - 23/06/2026 - 14/08/2026		
			May St Public Toilets - Service charge - 01/07/2026 - 31/08/2026		$189.74
DD13436.3	**17/09/26**	**Water Corporation**		**$424.98**	
90 07729 22 5 SEP26	28/08/26	Water Corporation	30 Gray St - Supply charge - 01/07/2026 - 31/08/2026		$128.83
90 07731 26 1 SEP26	28/08/26	Water Corporation	Community Garden - Water usage - 24/06/2026 - 27/08/2026		
			Community Garden - Service charge - 01/07/2026 - 31/08/2026		$216.18
90 07731 28 8 SEP26	28/08/26	Water Corporation	Old Railway Tennis Building - Service charge - 01/07/2026 - 31/08/2026		$79.97
DD13436.4	**21/09/26**	**Water Corporation**		**$216.86**	
90 10739 54 7 SEP26	01/09/26	Water Corporation	Lydeker Depot - Water usage - 24/06/2026 - 27/08/2026		$216.86
DD13436.5	**07/09/26**	**Water Corporation**		**$118.78**	
90 13776 55 4 SEP26	17/08/26	Water Corporation	Highbury Public Toilets - Water usage - 18/06/2026 - 13/08/2026		$27.11
90 07713 98 7 SEP26	17/08/26	Water Corporation	39 Federal St - Water usage - 20/06/2026 - 10/08/2026		
			39 Federal St - Water usage - 01/07/2026 - 31/08/2026		$73.60
90 07714 24 2 SEP26	17/08/26	Water Corporation	Cemetery - Water usage - 20/06/2026 - 10/08/2026		$18.07
DD13436.6	**17/09/26**	**Synergy**		**$420.79**	
		Synergy	Highbury Toilets - Electricity usage - 30/06/2026 - 26/08/2026		
079 492 050 SEP26	28/08/26		Highbury Toilets - Electricity supply charge - 30/06/2026 - 26/08/2026		$156.59
393 020 920 SEP26	28/08/26	Synergy	Highbury Hall - Electricity usage - 30/06/2026 - 26/08/2026, Highbury Hall - Electricity supply charge - 30/06/2026 - 26/08/2026		$264.20
DD13436.7	**23/09/26**	**Synergy**		**$13,922.74**	
649 918 430 SEP26	03/09/26	Synergy	Street Lighting - Electricity usage - 25/07/2026 - 24/08/2026		$13,922.74
DD13436.8	**26/09/26**	**Xero**		**$78.00**	
		Xero	CHSP - Xero Monthly Subscription - 26/09/2026 - 25/10/2026		
INV 56364195	26/09/26		CHCP - Xero Monthly Subscription - 26/09/2026 - 25/10/2026		$78.00
DD13436.9	**22/09/26**	**Water Corporation**		**$602.13**	
90 07713 22 3 SEP26	02/09/26	Water Corporation	Town Hall - Service charge - 01/09/2026 - 31/10/2026		$257.54
90 07713 99 5 SEP26	02/09/26	Water Corporation	Cafe 45 - Water usage - 01/09/2026 - 31/10/2026		$344.59
DD13436.10	**28/09/26**	**Water Corporation**		**$257.54**	
90 07713 97 9 SEP26	08/09/26	Water Corporation	39 Federal St - Service charge - 01/09/2026 - 31/10/2026		$257.54
			TOTAL DIRECT DEBITS		**$518,371.49**

Payroll		Name	Description	Invoice Amount	Payment Total
PAYROLL		**Payroll**		**$343,847.53**	
			7/09/2026		**$169,826.38**
			21/09/2026		**$174,021.15**
			TOTAL PAYROLL		**$343,847.53**

Credit Card		Name	Description	Invoice Amount	Payment Total
Credit Card				**$11,763.16**	
			29/09/2026		**$11,763.16**
			TOTAL Credit Card		**$11,763.16**

Payment Type	$	%
Cheque	$306.00	0%
EFT (incl Payroll)	$570,433.72	39%

Direct Debit	$518,371.49	36%
Credit Card	$11,763.16	1%
Payroll	$343,847.53	24%
Total Payments	**$1,444,721.90**	**100%**

Regional Payments	$	%
Non Local/Statutory	$906,938.61	63%
Local Suppliers	$193,935.76	13%
Payroll	$343,847.53	24%
Total	**$1,444,721.90**	**100%**

10.3.3 UNCONFIRMED MINUTES OF THE AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE MEETING HELD 9 SEPTEMBER 2026

File Reference	SONA-1165628832-835
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	15 October 2026
Author	Regina Razumovskaya – Manager Community & Economic Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	Unconfirmed Australia Day and Honours Advisory Committee Meeting Minutes held 9 September 2026

Summary
The Australia Day and Honours Advisory Committee held a meeting on 9 September 2026 to consider the 2027 awards campaign and Australia Day event arrangements. The purpose of this report is for Council to receive the unconfirmed minutes of that meeting.

Background
The Australia Day and Honours Advisory Committee was established on 25 October 2016 and re-established on 22 October 2025. Its Terms of Reference provide an avenue for communication and consultation between Council and the community regarding Citizen of the Year Awards, local Australia Day awards, Australia Day functions and events, and other Commonwealth, State or local awards and honours.

The Committee's role includes promoting awards and making recommendations to Council on community nominations, recommending community members for other honours, considering requests for Council support of nominations, and promoting the Shire's Australia Day event with respect for the needs and views of all community members.

The Terms of Reference also provide for the Committee to consider and make decisions regarding the event venue, program and format, menu, table and seating layout, and decorations.

Consultation
Nil.

Statutory Environment
The Australia Day and Honours Advisory Committee is a Committee of Council, established in accordance with statutory obligations contained with the *Local Government Act 1995.*

Policy Implications
Nil.

Sustainability Implications
- Environmental: Nil
- Economic: Nil.
- Social: Nil.

Financial Implications
Nil.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Not presenting the unconfirmed minutes to Council may potentially result in non-compliance and misinformation.	Possible (3)	Minor (2)	Medium (6)	Compliance requirements	Accept Officer Recommendation.

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Risk Rating: Medium (6).

Comment/Conclusion

The meeting held on 9 September 2026 considered the 2027 Citizen of the Year Awards campaign, the Australia Day activities program and budget, a proposed change of venue, and portable shade options.

A copy of the unconfirmed meeting minutes is provided as an Attachment.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.09

Moved: Cr Fisher Seconded: Cr Pomykala

That Council receive the unconfirmed minutes of the Australia Day and Honours Advisory Committee meeting held 9 September 2026, as attached.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

Minutes

AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING

9 SEPTEMBER 2026

These minutes were confirmed at the Australia Day Honours and Advisory Committee Meeting held on 04 November 2027.

Signed: ……
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING
9 SEPTEMBER 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)
Mr L Ballard – Shire President (Presiding Member)
Cr J Pomykala
V Chadwick – Community Member
B Fletcher – Community Member
Tracey Angwin – Lions Club
Stuart Graham – Rotary Club Narrogin
B McNab – Chamber of Commerce

Staff
R Razumovskaya – Manager Community and Economic Services
R Miller – Community Development Officer
D Bolton-Black – Community Development Officer

Leave of Absence

Apologies
Cr R McNab
C Mahony – Community Member
Mr Andrew Campbell – Chief Executive Officer

Absent

Visitors

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Nil			

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the minutes of the Australia Day and Honours Advisory Committee Meeting held on 11 February 2026 be confirmed, as an accurate record of the proceedings.

Moved: V. Chadwick
Seconded: J. Pomykala

5. GENERAL MATTERS FOR DISCUSSION

5.1 CITIZEN OF THE YEAR AWARD 2027 CAMPAIGN

Golden Ticket Structure Campaign working well with a number of nominations for each category already received.

Official promotion campaign started 08 September 2026

Suggested Poetry competition for schools – winners to present at awards morning

Cultural performance and inclusion would be a fantastic addition to the official ceremony.

5.2 AUSTRALIA DAY ACTIVITIES PROGRAM

Progress with $20,000 budget, confirmed by Leigh – to be amended in the budget.

Morning breakfast and ceremony venue – Committee happy to change location to the John Higgins Centre to save expenditure on the shade sales.

Australia Day breakfast to proceed as per previous years.

Ceremony to proceed like the previous year's program.

5.3 PORTABLE SHADE SAIL

Swan Event Hire – More affordable shade sale hire for future events

Committee agrees not to proceed with the purchase of a portable shade sale currently due to litigation concerns.

6. NEXT MEETING

The next meeting is scheduled for Wednesday November 4th 2026 at 12pm.

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 1:17pm.

10.3.4 UNCONFIRMED MINUTES OF THE COMMUNITY ASSISTED TRANSPORT SERVICE (CATS) STAKEHOLDER REFERENCE GROUP MEETING HELD 11 AUGUST 2026

File Reference	SONA-1165628832-912
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	15 October 2026
Author	Regina Razumovskaya – Manager Community & Economic Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	Unconfirmed CATS Stakeholder Reference Group Meeting Minutes held 11 August 2026

Summary
The Community Assisted Transport Service (CATS) Stakeholder Reference Group held a meeting on 11 August 2026. The purpose of this report is for Council to receive the unconfirmed minutes of that meeting.

Background
The Community Assisted Transport Service (CATS) Stakeholder Reference Group was established on 25 October 2016 and re-established by Council on 22 October 2025. Its Terms of Reference identify it as a working group providing advice on the management and coordination of CATS, with meetings generally held once per annum.

The CATS Stakeholder Reference Group membership was originally formed from the ongoing financial contributors and service providers to the CATS program. Membership was dependent on:
- continuing financial contributions of over $1,000 per annum, and/or
- the provision of participation to facilitate the service.

At Council meeting 25 October 2016, it was clarified that as foundation members, Narrogin Revheads and Narrogin Lions should remain permanent members of the Reference Group, without obligation to meet the contribution criteria.

The Group's role is to provide feedback and advice to Council on the strategic direction of the service, including its sustainability, promotion, fee structure, additional funding opportunities, volunteer support, attraction and retention, client service issues, vehicle requirements, service expansion and alternative management or ownership arrangements where required.

The Group also provides a further avenue of communication between Council and the community groups that operate or contribute to the service. As a reference group, it has no decision-making authority. Action may only be initiated within an officer's scope of responsibility or by a staff member following a Council decision.

Consultation
Nil.

Statutory Environment
The CATS is an important Committee of Council, established in accordance with statutory obligations contained with the *Local Government Act 1995.*

Policy Implications
Nil.

Sustainability Implications

- Environmental: Nil
- Economic: Nil.
- Social: Nil.

Financial Implications

Nil.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Not presenting the unconfirmed minutes to Council may potentially result in non-compliance and misinformation.	Possible (3)	Minor (2)	Medium (6)	Compliance requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Comment/Conclusion

A copy of the unconfirmed meeting minutes is provided as an Attachment.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.10

Moved: Cr Broad Seconded: Cr Wiese

That Council receive the unconfirmed minutes of the Community Assisted Transport Service (CATS) Stakeholder Reference Group Meeting held 11 August 2026, as attached.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

MINUTES

COMMUNITY ASSISTED TRANSPORT SERVICE (CATS)

STAKEHOLDER REFERENCE GROUP MEETING

11 AUGUST 2026

These minutes were confirmed at the Community Assisted Transport Service (CATS) Stakeholder Reference Group Meeting held on ...../...../.....

Signed: …… Date ...../...../….....

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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CATS STAKEHOLDER REFERENCE GROUP MEETING

11 AUGUST 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Chair Cr Murray Fisher opened the meeting at 11.04am.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)
Cr M Fisher –Presiding Member
Allan Corners – Narrogin Lions Club
Jim Curnow – C.A.T. S Driver
Colin Sampson– C.A.T. S Driver Coordinator
John Fathers – Shire of Wagin
Sam Kempton – Shire of Boddington
Peter Stubbs – Shire of Williams

Staff
I Graham – Executive Manager Community & Corporate Services
R Razumovskaya – Manager Community & Economic Services

Leave of Absence

Apologies
K Zolopa – Revheads
David Annear - Revheads
Lorraine Larment – Community Member
Patricia Moulton – Narrogin & Surrounds Senior Citizens Centre

Absent

Visitors

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
nil			

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the minutes of the CATS Stakeholder Reference Group Meeting held on 18 September 2025 be confirmed, as an accurate record of the proceedings.

Moved: A Corners Seconded: J Curnow

CARRIED 7/0

5. ACKNOWLEDGEMENT OF SERVICE – COLIN SAMPSON

Prior to consideration of the matters requiring decisions, the Shire of Narrogin and the Stakeholder Reference Group formally acknowledged Colin Sampson's contribution and volunteer service as C.A.T.S. Driver Coordinator.

The Group expressed its appreciation for Colin's commitment to the service, including his coordination and communication with volunteer drivers, assistance with organising trips and his flexibility in responding to changes and unexpected circumstances.

Colin was thanked for the important role he has played in supporting the successful operation of C.A.T.S. and the community members who rely on the service.

6. MATTERS WHICH REQUIRE DECISIONS

6.1 Financial & Service Statistics Report Summary 2025/26

Purpose

To present the C.A.T.S. financial and service performance for the 2025/26 financial year and provide the Stakeholder Reference Group with an overview of the Scheme's current financial position, service utilisation and key operational indicators.

Background

The C.A.T.S. Financial Report to 30 June 2026 indicates total operating income of $21,239, compared with a budget of $16,560. Total operating expenditure was $15,567, compared with the budgeted $20,930, resulting in an actual operating surplus of $5,672. After excluding the non-cash depreciation expense of $4,290, the service achieved an operating cash surplus of $9,963 for the 2025/26 financial year.

This represents a significant improvement on both the budgeted cash deficit of $1,295 for 2025/26 and the $854 cash surplus achieved in 2024/25. The stronger result was supported by higher-than-budgeted fees and charges of $21,239, together with lower-than-budgeted operating expenditure, particularly vehicle servicing and maintenance costs.

During 2025/26, the C.A.T.S. vehicle was replaced at a cost of $30,260, with $20,909 received from disposal of the previous vehicle. The resulting net vehicle changeover cost was therefore $9,351, substantially below the budgeted deficit of $15,000.

The C.A.T.S. Reserve opened the year with a balance of $15,258. The 2025/26 financial report records $657 in interest and a $5,000 transfer of the cash operating surplus to the Reserve, together with a $15,000 transfer out for the vehicle replacement, producing a reported closing balance of $5,915.

Importantly, the financial report identifies two adjustments to be recognised in 2026/27: $5,649 relating to the lower-than-budgeted vehicle changeover cost and $4,963 relating to the additional 2025/26 cash operating surplus above the $5,000 already transferred. Together with the forecast 2026/27 cash operating surplus of $4,940 and $500 interest, the C.A.T.S. Reserve is budgeted to increase to approximately $21,967 by 30 June 2027.

Overall, the 2025/26 financial result demonstrates a stronger-than-anticipated financial position for C.A.T.S. The service generated a substantial cash operating surplus, while the vehicle replacement was completed at a lower net cost than budgeted. On the basis of the current 2026/27 budget, participating Shires are budgeted to contribute $500 each ($1,500 in total), with a further $500 in contributions/donations budgeted. No additional capital contribution is currently identified as being required from community partners.

The attached service statistics report shows that C.A.T.S. processed 190 booking requests during 2025-26, comprising 126 completed specialist medical transport trips and 64 cancelled bookings.

The service supported 80 unique clients during the financial year. Narrogin residents represented 87.5% of clients, with C.A.T.S. also supporting residents from Wagin, Williams, Boddington, Kulin and Wickepin.

Of the 126 completed trips, 26 (20.6%) required a support person. This demonstrates that a notable proportion of C.A.T.S. users require additional assistance to access specialist medical care.

Twenty-seven completed trips (21.4%) involved appointments outside the preferred 10:00 am to 2:00 pm appointment window, highlighting the operational flexibility required to accommodate specialist appointment availability.

OFFICERS RECOMMENDATION

That the financial and service statistics reports to 30 June 2026 are noted.

Moved: S Kempton Seconded: A Corners

CARRIED 7/0

6.2 Proposed Permanent C.A.T.S. Vehicle Storage Facility

Purpose

To seek the Stakeholder Reference Group’s support in principle for the construction of a permanent, secure and weather-protected storage facility for the C.A.T.S. vehicle on Shire of Narrogin premises.

Background

Following the transition of Home Care services to Silver Chain and the leasing of Jessie House, the C.A.T.S. vehicle no longer has access to its previous permanent storage arrangement. As an interim measure, the vehicle is currently being stored at a private address in Narrogin.

The option of allocating a designated parking bay within the Shire of Narrogin car park was considered; however, the C.A.T.S. group did not support this option as the proposed location would not provide undercover protection for the vehicle.

David Annear and Jim Curnow subsequently initiated investigations into establishing a permanent vehicle storage facility on Shire-owned premises. The proposed solution is a 9 m × 6 m steel-framed, gable-roof shed incorporating two roller doors and one personal access door, constructed on a reinforced concrete slab.

Three quotations have been obtained covering the principal components of the project:

Component	Quoted Cost (inc. GST)
Steel shed kit – Wide Span Sheds	$15,030.00
Construction labour and rubbish removal – JAX Building	$5,566.00
Concrete slab and footings – Madej Concreting	$7,202.80
Total quoted works	$27,798.80

The Wide Span Sheds quotation is for supply of the steel building kit, manufactured in Bunbury, while the building quotation covers construction of the 9 m × 6 m shed. The concreting quotation provides for a 9 m × 7 m × 100 mm concrete floor plus footings, including concrete, F72 reinforcing mesh, associated materials, labour and bobcat works.

The combined quoted cost is therefore approximately $27,800 (inc. GST). In addition, site preparation and associated preliminary works will be required, which are proposed to be undertaken or funded by the Shire of Narrogin. Accordingly, an overall project allowance of approximately $30,000 is considered appropriate at this stage.

The quotations do not include items such as power, plumbing or insulation, and the building quotation specifically assumes that the shed will be constructed on a completed slab.

Establishing a permanent C.A.T.S. vehicle storage facility would:

- provide a secure, dedicated and weather-protected location for the C.A.T.S. vehicle;
- remove the need to store a community service asset at a private residence;
- protect the vehicle from prolonged exposure to weather conditions;
- provide a long-term asset solution independent of changes to leased premises or service-provider arrangements; and
- provide greater certainty for volunteers and coordinators regarding vehicle access and storage.

The proposed funding arrangements for the approximately $27,800 construction cost are yet to be determined and will require further consideration by the C.A.T.S. Stakeholder Reference Group and the Shire.

OFFICERS RECOMMENDATION

That the construction of a CATS vehicle storage facility proceeds, subject to 100% external funding, on a site to be agreed with the Shire.

Moved: J Curnow Seconded: A Corners

CARRIED 7/0

7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

7.1 C.A.T.S. Fees and PATS Reimbursement

Jim Curnow raised concerns regarding the current C.A.T.S. fees, noting that the fees charged to clients are higher than the amount reimbursed through the Patient Assisted Travel Scheme (PATS).

A further concern was raised regarding the requirement for C.A.T.S. clients to pay the full fee upfront, with eligible clients receiving their PATS reimbursement at a later date.

The Group discussed the current fee structure and noted that, while C.A.T.S. fees are higher than the applicable PATS reimbursement, the difference is relatively small, being approximately $11–$12.

The upfront payment requirement was also discussed. It was acknowledged that maintaining upfront payment provides a simpler and more manageable administrative process. Previous Shire Homecare experience demonstrated that collecting outstanding payments after a service had been provided required additional staff time and follow-up.

Following discussion, the Group agreed to retain the existing C.A.T.S. fees and upfront payment arrangements at this stage, with the fee structure to be reconsidered as part of the next annual Shire Fees and Charges review.

AGREED ACTION

That the current C.A.T.S. fees and upfront payment arrangements remain unchanged and be reviewed as part of the next annual Shire of Narrogin Fees and Charges review.

7.2 Peter McMahon – Participation in C.A.T.S. Volunteer Service

The Group discussed correspondence received from Peter McMahon regarding his potential involvement in providing transport services through C.A.T.S.

It was agreed that the Shire would first seek advice from LGIS regarding available insurance and/or other options that may enable the proposed arrangement.

Should there be no suitable option available through LGIS, the Shire will contact Mr McMahon to discuss an alternative arrangement whereby one C.A.T.S. client per week could potentially be referred to him. Under such an arrangement, Mr McMahon would charge the client an amount equivalent to the applicable C.A.T.S. fee, enabling him to contribute to the broader community transport service.

AGREED ACTION

1. That Peter's offer is acknowledged and appreciated, however it does not fit with the C.A.T.S operating model, and additionally there are insurance and onboarding issues. The Reference Group suggests that Peter:

   A). Joins as a volunteer driver to operate the existing C.A.T.S vehicle as per other volunteer drivers, or;

   B). Runs a separate service under his own business structure, fully independent of the Shire and C.A.T.S

7.3 Driver Coordinator

Jim Curnow stated that a replacement C.A.T.S Driver Coordinator was required. Regina Razumovskaya confirmed that David Russell has been confirmed as a replacement.

AGREED ACTION

Nil required.

8. NEXT MEETING

The next meeting is scheduled on 10 August 2027.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 12.11 pm.

10.3.5 UNCONFIRMED MINUTES OF THE INCLUSIVE COMMUNITY ADVISORY NETWORK (iCAN) MEETING HELD 8 SEPTEMBER 2026

File Reference	SONA-1165628832-887
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	N/A
Date	15 October 2026
Author	Regina Razumovskaya – Manager Community & Economic Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	Unconfirmed Inclusive Community Advisory Network Meeting Minutes held 8 September 2026

Summary
The Inclusive Community Advisory Network (iCAN) held a meeting on 8 September 2026. The purpose of this report is for Council to receive and note the unconfirmed minutes of that meeting.

Background
The Inclusive Community Advisory Network (iCAN) was established on 22 October 2025 to provide informed advice to the Shire of Narrogin on access, inclusion and community participation for all residents, particularly people living with disability, their carers and families. Meetings are held quarterly, or more frequently as required.

The Network supports implementation and continuous improvement of the Shire's Disability Access and Inclusion Plan (DAIP), promotes equitable participation in community life and Shire services, and provides a formal consultation forum. Its role includes advising on DAIP outcomes, reviewing draft plans and policies, promoting universal access, strengthening partnerships and supporting inclusion-focused community awareness initiatives.

The Network is an advisory body with no decision-making authority. All recommendations are referred to the Senior Officer Responsible for consideration by the Executive and/or Council. Its Terms of Reference require minutes to be recorded, distributed to members and submitted to Council for noting.

Consultation
Nil.

Statutory Environment
The unconfirmed minutes are submitted for noting in accordance with the Network's Terms of Reference. No separate statutory approval is sought through this report.

Policy Implications
No policy changes are proposed through this report. Matters discussed support the Shire's DAIP commitments. Any subsequent policy changes arising from an accessibility review would be considered separately.

Statutory Environment
The iCAN is an important Committee of Council, established in accordance with statutory obligations contained with the *Local Government Act 1995.*

Policy Implications
Nil.

Sustainability Implications

- Environmental: Nil
- Economic: Nil.
- Social: Nil.

Financial Implications

Nil.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Not presenting the unconfirmed minutes to Council may potentially result in non-compliance and misinformation.	Possible (3)	Minor (2)	Medium (6)	Compliance requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

The risk associated with incomplete reporting or misunderstanding of the Network's recommendations is assessed as Possible (3), with a Minor (2) consequence, resulting in a Medium risk rating of six (6). Receiving and noting the unconfirmed minutes and maintaining separate approval processes for proposed expenditure and service changes, are the proposed controls.

Comment/Conclusion

A copy of the unconfirmed meeting minutes is provided as an attachment.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.11

Moved: Cr Bartron Seconded: Cr Fisher

That Council receive and note the unconfirmed minutes of the Inclusive Community Advisory Network (iCAN) meeting held 8 September 2026, as attached.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese

Against: Nil

MINUTES
INCLUSIVE COMMUNITY ADVISORY NETWORK

8 SEPTEMBER 2026

Commencing at 5:30 pm

Committee Meeting Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

These minutes were confirmed at the Inclusive Community Advisory Network Committee Meeting held on 08 December 2026.

Signed: ……
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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INCLUSIVE COMMUNITY ADVISORY NETWORK (ICAN)
8 SEPTEMBER 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Presiding Member, declare the meeting open at _xxpm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)
Cr C Bartron - Councillor
M Tinker – Earl Street Physio
E Peddey – Community Member
T Angwin – Community Member

Staff (non-voting)
Rebecca Miller – Community Development Officer (CDO)
Regina Razumovskaya – Manager Community & Economic Services (MCES)

Apologies
K O'Hara Donelly – Community Member
H Waters – Accessibility WA

Absent

Visitors

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Nil			

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE INCLUSIVE COMMUNITY ADVISORY NETWORK (ICAN)

OFFICER'S RECOMMENDATION

That the minutes of the Inclusive Community Advisory Network held on 16 June 2026 be confirmed, as an accurate record of the proceedings.

Moved: Cr C. Bartron
Second: E. Peddey

Carried 4/0

For: Cr C. Bartron, E, Peddey, M. Tinker, T. Angwin
Against: Nil

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6. MATTERS FOR DISCUSSION

6.1 SENSORY PACKS

Email community groups/businesses
Email reply to event applications/venue hire enquiries.
Ellie Olsen – Remedy and collective
Arts Narrogin - notify

6.2 PROPOSED INTEGRATED REGIONAL FESTIVAL

Not to proceed currently due to the lack of support from neighbouring shires, although a favourable response from the council was received. Continue to investigate for future.

Modified sports
International Day of Persons with disabilities – workshop
Croquet club – International Day of People with disabilities
Information services

6.3 SPORTS WHEELCHAIRS FOR THE NRLC

Squash club did in fact buy a sports wheelchair – cost estimated $1,500
Can the shire have 2 sports wheelchairs to support one on one competitions for tennis, basketball, squash, badminton etc located at the NRLC.
Mel to investigate for next meeting – Hotham Trust
To be noted that there is a budget review in February

6.4 CARENDO CHAIR – MULTI PURPOSE HYGIENE CHAIR

Discuss further with Brendan the Carendo Chair and the overall facilities currently available at the NRLC
Investigate a possible hire option for a 3-month period – before purchasing
Investigate the hoist system currently at the NRLC as reports it is not working properly as this is an important element that needs to work in conjunction with the chair.
Emma to ask her brother for contacts in relation to feedback of equipment and possible contacts for the repair of the hoist.

7. MATTERS WHICH REQUIRE CONSULTATION

7.1 FRONT COUNTER ACCESSIBILITY, REQUEST FOR QUOTES HAVE BEEN SENT OUT TO LS ACCESS & O'BRIEN HARROP ACCESS.

7.1 Front Counter Accessibility, request for quotes have been sent out to LS Access & O'Brien Harrop Access.

File Reference	11656288832
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	27 August 2026
Author	R Miller – Community Development Officer
Authorising Officer	A Campbell – Chief Executive Officer
Attachments 1. Quote from O'Brien Harrop Access	

Summary

The Shire of Narrogin is investigating opportunities to improve the accessibility and inclusivity of the Administration Office front counter and customer service area.

As part of this process, quotations have been sought from suitably qualified access consultants, including LS Access and O'Brien Harrop Access, to undertake an independent review of the existing customer service environment and identify practical improvements that may better support people with diverse accessibility requirements.

O'Brien Harrop Access (OHA) has provided a proposal to undertake a comprehensive Customer Service Accessibility and Inclusion Review of the Administration Office front counter and customer service areas. The proposed review extends beyond the physical accessibility of the counter and considers the broader customer experience, including communication, information provision, privacy, hearing augmentation, signage, wayfinding and staff/customer interactions.

The purpose of presenting the proposal to the Inclusive Community Advisory Network (iCAN) is to seek members' feedback on the proposed scope of the review, its relevance to community needs and whether the proposed approach represents a worthwhile investment in improving accessibility and inclusion across the Shire's customer-facing services.

Background

The Shire of Narrogin is committed to improving accessibility and inclusion across its facilities, services and community interactions in accordance with its Disability Access and Inclusion Plan (DAIP).

As a key point of contact between the Shire and the community, the Administration Office front counter and customer service area has been identified as an opportunity to review how effectively the Shire supports people with diverse accessibility and communication needs.

To support the Shire's ongoing DAIP commitments, quotations have been sought from qualified access consultants to undertake an independent accessibility and inclusion review. The proposed review will identify existing barriers and provide practical, prioritised recommendations to improve the accessibility and inclusivity of the Shire's customer-facing services.

Consultation

- Inclusive Community Advisory Network (iCAN)
- O'Brien Harrop Access

Policy Implications

The proposed review is consistent with the Shire's broader commitment to accessibility, inclusion and equitable access to Shire facilities, information and services.

The review may identify opportunities for future amendments to internal customer service practices, procedures or accessibility-related policies. Any recommendations requiring policy changes would be considered separately following completion of the review.

Financial Implications

O'Brien Harrop Access has submitted a lump sum quotation of $18,000 excluding GST ($19,800 including GST). The quoted amount includes travel time and associated costs.

The proposal includes community and staff consultation, an accessibility audit of customer-facing services, analysis of identified issues and feedback, and preparation of a detailed recommendations report.

A further quotation has been sought from LS Access to enable the Shire to consider the comparative scope, methodology and cost of undertaking the review.

Should the Shire proceed with an accessibility review, any subsequent physical works, equipment purchases or service improvements recommended through the review would be subject to separate costing, budget consideration and approval. The review itself is intended to assist the Shire in prioritising improvements, including identifying cost-effective short-term initiatives while planning and budgeting for higher-cost upgrades.

Strategic Implications

The proposed review supports the Shire's strategic objectives relating to an inclusive and accessible community and the delivery of responsive and equitable customer services.

Undertaking a specialist accessibility review would provide the Shire with an evidence-based framework to guide future improvements to the Administration Office front counter and broader customer service environment.

Importantly, the proposed scope considers accessibility beyond physical infrastructure and includes communication, information formats, hearing augmentation, privacy, wayfinding and staff interactions. This provides an opportunity to identify both infrastructure improvements and lower-cost operational changes that may improve the customer experience for people with diverse needs.

The outcomes may also assist with future budgeting and capital works planning by establishing priorities based on customer need, accessibility impact and achievable outcomes.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Existing accessibility barriers within the Administration Office customer service environment may limit equitable access to Shire services or result in improvements being undertaken without appropriate specialist or community input.	Possible (3)	Minor (2)	Medium (5-9)	Management of Facilities, Venues, Events and Services	Manage by undertaking an independent accessibility and inclusion review; engaging with community members and Shire staff; identifying practical and prioritised improvements; and considering recommendations through future operational and budget planning.

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3). Any items with a risk rating over 10 or greater (considered to be high or

extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The proposed accessibility review will assist the Shire in identifying practical improvements to the Administration Office front counter and customer service environment, supporting the Shire's ongoing DAIP commitments.

Feedback from iCAN, together with consideration of the quotations received, will assist the Shire in determining the most appropriate and financially viable approach to progressing the review.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Inclusive Community Advisory Network:

1. Considers the scope and cost of the proposed Customer Service Accessibility and Inclusion Review and whether the potential accessibility and inclusion benefits represent sufficient value to justify the proposed expenditure;
2. Provides a recommendation to the Shire as to whether the proposed review should be progressed, having regard to the anticipated community benefit, the Shire's DAIP commitments and the quotations received;
3. Community Development Officer to further investigate by requesting a further 2 quotes for comparison, whilst also investigating grant funding options to broaden the impact across all shire facilities.
4. Investigate the purchase of 2 sports wheelchairs for use at the leisure centre.

Moved: Cr C. Bartron
Seconded: T. Angwin

For: Cr Bartron, T. Angwin, M. Tinker, E. Peddey
Against: NIL

Carried 4/0

8. GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6:37 pm.

The next meeting of the Inclusive Community Advisory Network will be held at 5.30 pm on 8 December 2026 at this same venue.

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 PROPOSAL FOR DEVELOPMENTWA TO CONSIDER THE DEVELOPMENT OF LOT 205 GREAT SOUTHERN HWY, DUMBERNING AS A LIGHT INDUSTRIAL AREA UNDER THE REGIONAL DEVELOPMENT ASSISTANCE PROGRAM

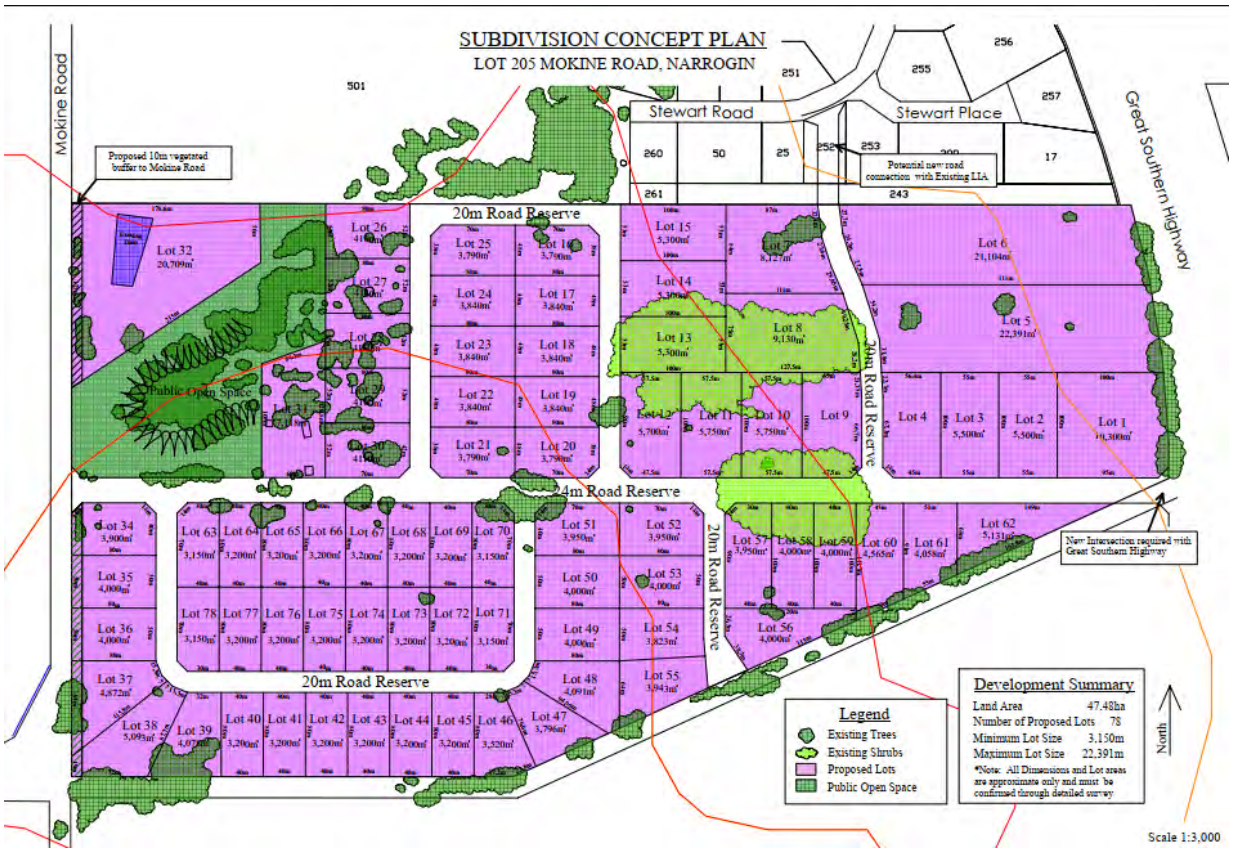
File Reference	Assessment Number A47
Disclosure of Interest	Nil
Applicant	Shire of Narrogin
Previous Item Numbers	N/A
Date	16 October 2026
Author	Andrew Campbell – Chief Executive Officer
Authorising Officer	Andrew Campbell – Chief Executive Officer
Attachments	Nil

Summary

The purpose of this item is for Council to consider requesting DevelopmentWA develop Lot 205 Great Southern Hwy, Dumberning (the land) as a Light Industrial Area (LIA) under the Regional Development Assistance Program (RDAP).

Background

It is understood the Shire of Narrogin (Shire) acquired the land in the past with the purpose of expanding the existing LIA in Narrogin. A concept plan was previously produced for the land and is shown below:



The land is zoned Industrial Development under the Shire of Narrogin Local Planning Scheme No:3 and would require an approved Structure Plan for an LIA to be developed. It is likely the Shire would be responsible for the production of a Structure Plan, and this cost is expected to be in the order of approximately $30,000.

DevelopmentWA has actively developed many LIA's throughout Western Australia through their RDAP. The Shire President and Chief Executive Officer met with DevelopmentWA on 17 September 2026 as the first step in establishing interest in developing an LIA in Narrogin and this was met with a positive response, subject to an appropriate application through the RDAP and their determination of project viability. As part of the RDAP process a resolution of Council inviting DevelopmentWA to progress the project is required.

Consultation
Nil.

Statutory Environment
Other than future financial implications considerations under the *Local Government Act 1995,* nil as this matter is currently solely at Council's discretion.

Policy Implications
Nil.

Sustainability Implications
- Environmental: Any new LIA subdivision would have environmental consideration factored into conditions.
- Economic: A significant new LIA in Narrogin would facilitate new business, create jobs and increase population.
- Social: Prosperous communities are developed through economic development such as is proposed. Increases in population and jobs lead to significant additional community benefit.

Financial Implications
There is no cost to the Shire at this preliminary stage. Council should be aware that if the project was to proceed there could be an associated cost burden for Council to consider in the future.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Outcome:	1.4	Agriculture opportunities maintained and developed
Strategy:	1.4.1	Support development of agricultural services

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Compliant engagement with DevelopmentWA	Unlikely (2)	Insignificant (1)	Low (1-4)	Engagement Practices	Accept Risk

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

The risk associated with this proposal at this point is considered acceptable. Council is only being asked to consider whether it wishes to proceed with an application to DevelopmentWA as the first stage of a medium-term process.

Comment/Conclusion

The RDAP application is the first stage of an assessment by DevelopmentWA as to whether the project is viable for the State Government to take carriage of the development. Amongst other significant information required to be provided, there are seven criteria that Council should consider.

1. **Any freehold land supplied to the project from the Local Authority shall be ceded to DevelopmentWA at no cost, prior to the commencement of construction.**

   The Shire owns the land in freehold title and with a possible lot yield of up to 75 lots, it is not unrealistic for the Shire to request 5 lots in return. It is proposed these lots could be utilised for business incubator type purposes to attract new business to Narrogin.

   In addition to this a land exchange for a secondary access road dedication (Lot 252 Stewart Road) may be required in the form of 1 lot from the proposed LIA subdivision as part of the Native Title Settlement process.

2. **If requested, the Local Authority will assist DevelopmentWA by sponsoring a funding application for the extension of services to the project, if requested by DevelopmentWA.**

   It is considered that sponsoring and advocating for a funding application to extend services has no risk to the Shire and is therefore supported.

3. **The Local Authority agrees to maintain firebreaks on the future lots for the duration of the period until the lots are sold to a third party.**

   This is normal practice for Local Government under these types of partnership arrangements and is supported.

4. **The Local Authority agrees to regularly inspect, maintain and replace any sales signage placed on the proposed lots by DevelopmentWA (with materials supplied by DevelopmentWA) for the period until the lots are sold to a third party by DevelopmentWA.**

   A low-cost activity to commit to that is supported.

5. **The Local Authority agrees to waive all bonds, fees and charges relating to the development / holding of the proposed lots by DevelopmentWA for the period until the lots are sold to a third party by DevelopmentWA.**

   This is normal practice for Local Government under these types of partnership arrangements and is supported.

6. **The Local Authority acknowledges that, should the subdivision conditions require a 10% POS contribution and the Local Authority does not wish that contribution to be provided as land from within the project, the Local Authority will actively support a reconsideration / review of that condition as an alternative to DevelopmentWA having to provide a cash in lieu payment.**

   The concept plan shows public open space in a high area of the site that is unlikely to be suitable for development anyway. It would be expected that POS would apply to the development through the approval process.

7. **The Local Authority agrees to promote the sale of the proposed lots within the project through the Shire's website, Shire newsletters, by displaying brochures, etc, where practical.**

   This is normal practice for Local Government under these types of partnership arrangements and is supported as it leads to fulfilling the original Shire objectives

For the purpose of the RDAP application, it is strongly recommended that anything Council resolves should be on an in-principle basis to ensure negotiations and final commitments are not locked into any decision arising from this item.

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.12
Moved: Cr Pomykala Seconded: Cr McNab

That Council invites DevelopmentWA to consider the development of a Light Industrial Area at Lot 250 Great Southern Hwy, Dumberning on an in-principle basis for the purpose of a Regional Development Assistance Program application subject to:

1. Any freehold land supplied to the project from the Shire of Narrogin shall be ceded to DevelopmentWA at no cost, prior to the commencement of construction. In exchange, five agreed Light Industrial Area lots being ceded back to the Shire of Narrogin for business attraction purposes, and one lot being ceded back to the State of Western Australia in exchange for a road dedication on Lot 252 Stewart Road as part of Native Title Settlement considerations.

2. If requested, the Shire of Narrogin will assist DevelopmentWA by sponsoring a funding application for the extension of services to the project, if requested by DevelopmentWA.

3. The Shire of Narrogin agrees to maintain firebreaks on the future lots for the duration of the period until the lots are sold to a third party.

4. The Shire of Narrogin agrees to regularly inspect, maintain and replace any sales signage placed on the proposed lots by DevelopmentWA (with materials supplied by DevelopmentWA) for the period until the lots are sold to a third party by DevelopmentWA.

5. The Shire of Narrogin agrees to waive all bonds, fees and charges relating to the development / holding of the proposed lots by DevelopmentWA for the period until the lots are sold to a third party by DevelopmentWA.

6. The Shire of Narrogin acknowledges that, should the subdivision conditions require a 10% POS contribution and the Shire of Narrogin does not wish that contribution to be provided as land from within the project, the Shire of Narrogin will actively support a reconsideration / review of that condition as an alternative to DevelopmentWA having to provide a cash in lieu payment.

7. The Shire of Narrogin agrees to promote the sale of the proposed lots within the project through the Shire's website, Shire newsletters, by displaying brochures, etc, where practical.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

10.4.2 ORDINARY COUNCIL MEETING SCHEDULE

File Reference	13.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	20 October 2026
Author	Lisa Boddy – Executive Support Coordinator
Authorising Officer	Andrew Campbell – Chief Executive Officer
Attachments	Nil

Summary
Council is presented with the proposed Ordinary Council meeting dates for the 2027 calendar year as per the requirements of the *Local Government (Administration) Regulations 1996*.

Background
Each year, as per the requirements of the Regulations, Council is presented with the proposed meeting dates for the following calendar year so that advertising can occur to inform the residents and allow Elected Members and staff to plan for the meetings.

Council currently meets on the fourth Wednesday of the month with the Ordinary Council meeting commencing at 7:00 pm, with a meal for Elected Members, the Executive Leadership Team and support staff required, commencing at 6:00 pm.

Consultation
The scheduling of dates and times of a regular meeting on a Wednesday, commencing at 7:00pm, and typically concluding at 9:00pm, might not suit everyone, however, is designed to:

- accommodate the majority where practical;
- allow for the greatest participation of both Elected Members and the public, including business owners and those that are employed in 'day jobs';
- have a regular time and date to in order to facilitate scheduling other activities and to maximise Elected Members and community participation; and
- not conflict and coordinate with local nearby governments, such that regional meetings can be more easily scheduled where required.

The Council is free to set the frequency of meetings, whichever day of the week it prefers and, indeed, the start time it prefers. It should, however, be cognisant of staff costs associated with non-traditional work hours for support staff required, and set-up and preparation requirements.

Statutory Environment
Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- *Local Government Act 1995*, Sections 5.3 and 5.25 (1)(g); and
- *Local Government (Administration) Regulations 1996*, Regulation 12.

Regional local governments in WA generally meet on a monthly basis, with the exception of January, and meetings cannot be more than three months apart.

A local government is required to give local public notice of the scheduled time and place of the scheduled Council Meetings at least once per calendar year, and of any change to the date, time or place, pursuant to regulation.

Policy Implications
There are no policy implications that relate.

Sustainability Implications

- Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- Social - There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

Financial Implications

There are no financial implications, other than advertising expenses contained in the Council's Budget.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	1 Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome	4.1 An efficient and effective organisation
Strategy	4.1.1 Continually improve operational efficiencies and provide effective services
Strategy	4.1.2 Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to adopt a meeting schedule may result in a breach of legislation.	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

It is proposed that Council, for the 2027 calendar year, continue to hold its Ordinary Council meetings on the fourth Wednesday of the month commencing at 7:00 pm; except for the month of January where no meeting is generally required or facilitated, and December, where the meeting be held on the third Wednesday, and not the fourth due to its conflict with Christmas Day.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 281026.13
Moved: Cr McNab Seconded: Cr Pomykala

That Council:

1) Endorse the following Ordinary Council meeting dates for the 2027 calendar year, being the fourth Wednesday of each month, commencing at 7:00 pm, other than January, where no meeting is held and December, where one meeting is held on the third Wednesday, due to the impact of Christmas.

    - January (Nil)
    - 24 February
    - 24 March
    - 28 April
    - 26 May
    - 23 June
    - 28 July
    - 25 August
    - 22 September
    - 27 October
    - 24 November
    - 15 December

2) Advertise the schedule of Council Meeting dates prior to the new calendar year, in the Narrogin Observer, on the Shire of Narrogin website, and on social media.

Carried by Simple Majority 7/0

For: President Ballard, Cr Broad, Cr Bartron, Cr Fisher, Cr McNab, Cr Pomykala, Cr Wiese
Against: Nil

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 7.52pm.



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