



Shire of
Narrogin
Love the life

MINUTES

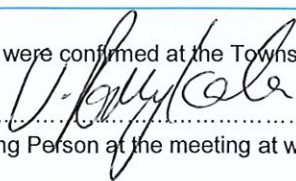
TOWNSCAPE ADVISORY COMMITTEE MEETING 9 JUNE 2026

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting of the Townscape Advisory Committee.

Signed: 

Date 11 June 2026

These minutes were confirmed at the Townscape Advisory Committee Meeting held 11-08-26

Signed: 

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available
for download from the Shire of Narrogin website www.narrogin.wa.gov.au
Alternative formats are also available upon request, including large print,
electronic format (disk or emailed), audio or Braille



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Narrogin

Love the life

STRATEGIC COMMUNITY PLAN

SNAPSHOT

2017-27

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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Council and Committee agendas, recommendations, minutes, and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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Please note that meetings may be recorded for minute taking purposes.

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TOWNSCAPE ADVISORY COMMITTEE

9 JUNE 2026

1. OFFICIAL OPENING

The Presiding Member, Cr McNab, declared the meeting open at 5:16 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Cr R McNab (Presiding Member)

Cr C Bartron

Mr B Seale – Narrogin Chamber of Commerce

Ms K Weaver – Arts Narrogin

Mr M Wray – Highbury District Community Council

Mrs D Broad – Community Member

Ms J Early – Community Member

Mrs V Chadwick – Community Member (Special Focus)

Staff

Mr J Warburton – Executive Manager Infrastructure services (EMIS)

Mrs L van Heerden – Executive Support Officer (ESO)

Apologies

Nil.

Absent

Nil.

Visitors

Nil.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

Moved: V Chadwick

Seconded: J Early

That the minutes of the Townscape Advisory Committee Meeting held on 14 April 2026 be confirmed, as an accurate record of the proceedings.

CARRIED 8/0

For: Cr McNab, Cr Bartron, B Seale, K Weaver, M Wray, D Broad, J Early and V Chadwick

Against: Nil

4. MATTERS FOR DISCUSSION / INFORMATION

4.1 MAJOR ENTRY STATEMENT PROJECT

Council considered the Major Entry Statements Report at its Ordinary Meeting held on 27 May 2026. Following consideration of the report, Council resolved to:

1. Endorse the proposed design for the replacement of the Shire's major entry statements.
2. Advertise the proposal for public comment via the Shire's website and Facebook page for a period of 30 days.
3. Refer any negative submissions received during the public consultation period back to Council for further consideration.
4. Include funding for the replacement of one entry statement in the 2026/2027 Budget.

The public consultation process is now underway, with community feedback to be considered and will close on 29 June 2026. Any adverse submissions received will be presented to Council for determination in accordance with the Council resolution.

Voting Requirements Simple Majority

Adam Majid left the room at 7.20pm.

OFFICERS' & TOWNSCAPE ADVISORY COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION & COUNCIL RESOLUTION 270526.03

Moved: Cr McNab

Seconded: Cr Bartron

That with respect to Major Entry Statements, that Council:

- 1) Endorse the design as presented in Attachment 1;
- 2) Advertise the proposal for public comment on the Shire's webpage and Facebook page for a period of 30 days with any negative submissions being referred to the Council; and
- 3) Subject to Part 2), include in the Draft 2026/27 Budget funding for one (1) replacement entry statement for Narrogin townsite with the highest priority one (1) located on the Williams Kondinin Rd (western entrance) at an indicative sum of \$42,750 plus GST per location.

Carried by Simple Majority 5/0

For: Cr Broad, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

The Executive Manager Infrastructure Services (EMIS) advised the Committee that Council had endorsed the proposed entry statement design and that the project had been advertised for public comment on the Shire's website and Facebook page for a 30-day period. He noted that a placeholder had also been included in the budget for the project.

Cr McNab enquired whether any feedback had been received other than through Facebook. The EMIS advised that he had received a mixture of positive and negative feedback, with several email enquiries relating to the project and confirmed that no negative submissions had been received regarding the design itself. The EMIS further advised that, should no adverse submissions relating to the design be received, all feedback collected during the consultation period would be presented at the Monthly Briefing Session (MBS).

Debbie Broad enquired whether samples of the stonework proposed for the entry statement would be available for review. The EMIS responded that stone samples would be provided once the project had been formally adopted by Council following the completion of the 30-day advertising period.

5. MATTERS WHICH REQUIRE DECISIONS

5.1 LIBRARY ENTRANCE MURAL INSTALLATION

File Reference	26.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	20 May 2026
Author	Tegan Winn – Children’s Library Officer
Authorising Officer	Regina Razumovskaya – Manager Community & Economic Services
Attachments 1. Mural Concept 2. Mural Measurement Diagram 3. Artist’s quote	

Summary

The Committee is requested to consider a proposal to install a mural on the brick wall leading to the Narrogin Library entrance. The mural is intended to enhance the visual appeal of the Library precinct, improve wayfinding and entrance recognition, contribute to local placemaking initiatives, and support the continued development of arts and culture within the Shire of Narrogin.

Background

The Narrogin Library is a well-utilised community facility that welcomes visitors of all ages throughout the year. The brick wall located along the pedestrian pathway connecting Fortune Street to the Library entrance has become a familiar feature of the Library precinct and has been enjoyed by generations of local children as part of their visit to the facility.

The proposal involves the installation of a mural along the existing brick wall. The mural concept is inspired by a colourful, community-focused design style and is intended to enhance the visual appeal of the pathway while retaining the wall's existing character and function. No structural modifications to the wall are proposed.

The concept of installing a mural in this location has been discussed for a number of years. Earlier consideration of the project was deferred due to the anticipated Library redevelopment program. As the redevelopment is not currently proceeding, officers have revisited the proposal as an opportunity to enhance the Library precinct through a modest placemaking initiative.

The wall is located along the primary pedestrian route to the Library entrance and is partially screened from view from Fortune Street. The proposed mural will create a more visually engaging arrival experience, improve the prominence of the Library entrance, and contribute to the overall presentation of the facility.

The project is limited in scale and can be delivered using existing infrastructure. Concept drawings and site measurements are included in the attachments to this report.

Consultation

Council Policy 1.14 – Community Engagement Policy is relevant and has been considered where applicable. Consultation has also occurred with the following:

- Library Technician;
- Manager Community & Economic Services; and
- Executive Manager Infrastructure Services.

Statutory Environment

Nil.

Policy Implications

Council's Policy 1.14 – Community Engagement Policy is relevant and has been considered where applicable.

Sustainability & Climate Change Implications

Environmental - The proposal involves enhancement of an existing structure and does not require additional land disturbance, vegetation removal, or significant construction works. The project represents a sustainable use of existing infrastructure.

Economic - The mural will enhance the presentation of a key community asset and contribute to the overall attractiveness of the town centre. Public art installations can support visitation and encourage greater utilisation of community facilities.

Social - The project is expected to deliver positive social outcomes by creating a more welcoming and visually engaging environment, supporting community pride, encouraging participation in Library programs, and promoting arts and culture within the community.

Financial Implications

The estimated project cost is \$2,000 ex GST, including artist fees and materials. The proposed artist has indicated a willingness to complete the mural within the available budget allocation.

At this stage, the Committee is being asked to provide in-principle support for the mural concept.

Should the concept be endorsed, officers will investigate external funding opportunities, including Regional Arts grants and other suitable arts, community development, or placemaking funding programs. Securing external funding will be the preferred delivery option and will minimise the financial contribution required from the Shire.

Should grant funding applications be unsuccessful, a future report may be presented to Council seeking consideration of municipal funding through GL 2110810 – Community Arts to enable the project to proceed.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction).
Outcome	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged.
Strategy	2.3.4	Provide improved community facilities (eg library/recreation).
Strategy	2.3.5	Encourage and support continued development of arts and culture.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Minor vandalism or graffiti to mural	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Risk Management Plan

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The proposed mural represents a practical, low-cost placemaking initiative that will enhance the presentation and visibility of one of the Shire's most utilised community facilities.

The project preserves a well-loved feature of the Library environment while improving wayfinding, strengthening the identity of the Library precinct, and creating a more engaging arrival experience for visitors. The mural will also contribute to the Shire's broader objectives of supporting arts and culture, activating public spaces, and fostering community pride.

Given the modest financial investment required, the minimal associated risks, and the anticipated social and cultural benefits, the proposal represents an appropriate enhancement to the Library precinct and is recommended for implementation.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION & COMMITTEE RESOLUTION

Moved: J Early

Seconded: V Chadwick

That with respect to the Library Entrance Mural Installation, the Townscape Committee:

1. Supports in principle the proposed Library Entrance Mural concept as outlined in the attachments;
2. Request the Administration to prepare a report to Council seeking support for the project; and
3. Request that Council consider funding the project from municipal funds GL2110810 should external funding not be secured.

AMENDMENT

Moved: M Wray

That the following words be added after the word 'attachments' in Point 1, noting that local authors need to be included on the mural.

CARRIED 8/0

For: Cr McNab, Cr Bartron, B Seale, K Weaver, M Wray, D Broad, J Early and V Chadwick

Against: Nil

THE AMENDEND MOTION BECAME THE SUBSTANTIVE MOTION

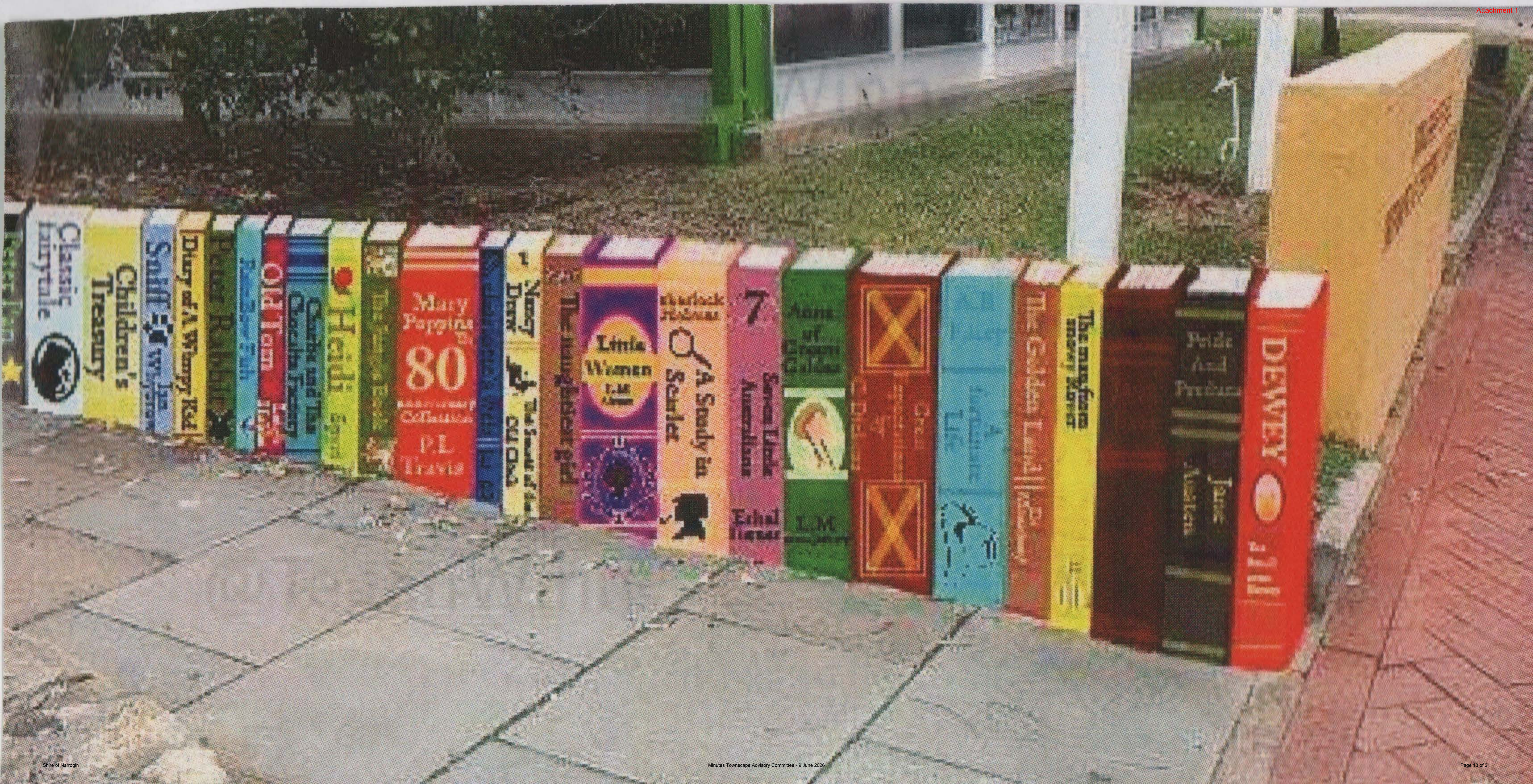
That with respect to the Library Entrance Mural Installation, the Townscape Committee:

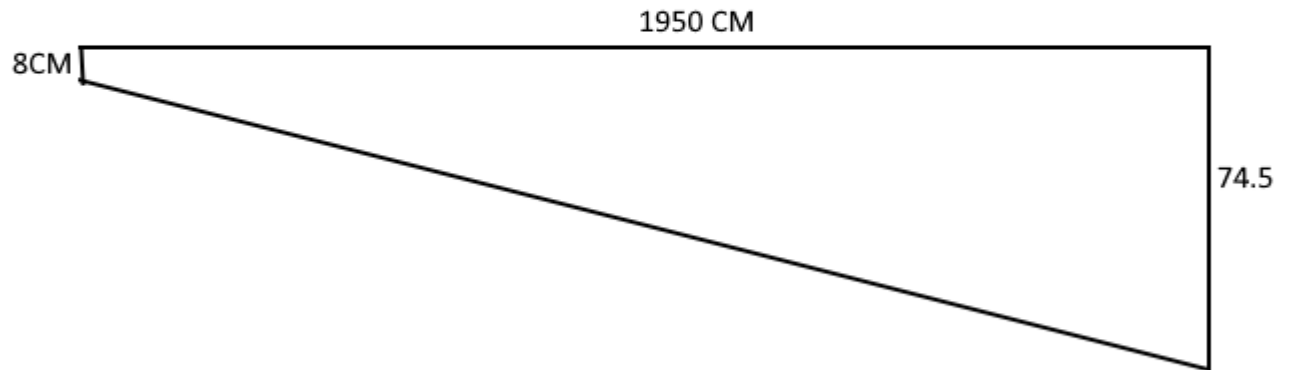
1. Supports in principle the proposed Library Entrance Mural concept as outlined in the attachments with inclusion of local authors;
2. Request the Administration to prepare a report to Council seeking support for the project; and
3. Request that Council consider funding the project from municipal funds GL2110810 should external funding not be secured.

CARRIED 8/0

For: Cr McNab, Cr Bartron, B Seale, K Weaver, M Wray, D Broad, J Early and V Chadwick

Against: Nil





Original

TAX INVOICE / STATEMENT

(* DELETE AS APPROPRIATE)

DATE _____

TO

TO

ABN (of Recipient)

ORDER NO.

FROM

2 Sam. 13

ABN (of Supplier)

175305 44 33 ♀.

[illegible]

~~TOTAL INCLUSIVE OF G.S.T.~~

2178

6. ACTION TRACKER UPDATE

The Action Tracker was updated and presented as Attachment 4.

The EMIS provided an update on the commemorative plaques for the footpath following an enquiry from Cr McNab and advised that the plaques had been ordered and were expected to be delivered within approximately 10 weeks.

Cr Bartron enquired about the progress of the Public Art Map. The EMIS advised that there had been no further progress since the presentation and update provided by Regina Razumovskaya at the Townscape Advisory Committee (TAC) meeting held on 14 April 2026. He noted that he would provide an update to the Committee within the coming days.

Cr Bartron also sought an update regarding the smaller entry statements. EMIS advised that they are currently awaiting a response from RJSE. Mitchell added that, should no response be received from RJSE, that he has the necessary equipment available and could be of assistance.



Townscape Advisory Committee Action Tracker

Project/Task	Start Date	Action	Responsible Officer	Estimated Completion Date	Comments/Update
Public Art Map	02.08.2022	A Public Art interactive map, similar to the Heritage Walk Trail, for inclusion on the Shire's website; and A whole of Shire Heritage Trail, highlighting type A & type B sites from the Local Heritage Survey 2019, as an interactive map for inclusion on the Shire's website.	MCLC/CDO	Nearing Completion	The CEO instructed the CD team to investigate and create a Public Art trail and a Shire Heritage trail, on the izi.TRAVEL app. This has been put on the backburner as the CD team have worked on the completion of the relocation of the Visitor Centre and the Walk Trails. It will be progressed in the new year. Jan 23 - No progress on this project at present April 23 - MCLC will progress when time permits. 27/09/23 - This item has been referred to the MCCS. 9/02/24 - No change in status at this time, Item to be hastened. 24/6/25 - MCS advised SoN has received and invitation to participate in <i>WA Public Art Inventory</i>, a state-wide project to document and promote public artworks coordinated by Museum of Perth. Annual fee of \$499 with website showcasing art and artist bios to be launched in October 2025. CEDC seeking high quality photographs of Narrogin public art. 17/9/25 - MCS advised limited progress on this project to date, however will be focused over next couple of months. 17/2/26 - Significant progress has been made by the MCES with the development of the Public Art Trail map and that the webpage is nearing completion. The MCES will be doing a short presentation for the TAC at the next meeting. 25/3/2026 Nearing Completion
CBD Plaque Project	25.02.2025	Installation of bronze plaques in CBD footpath to acknowledge individuals and groups who have made significant, positive contributions to the community.	EMIS	Jun-26	25/3/26 - New quotes have been sought and information regarding the candidates is being double checked for accuracy prior to the plaques being ordered.
Entry Statements	24.06.2025	Replace existing Silo Entry Statements with new design	EMIS	Jun-26	25/3/26 - Formal quotations have been sought for the supply of the new entry statements.

7. 10 YEAR PUBLIC ART PROGRAM UPDATE

The 10 Year Public Art Program 2025-2035 was updated and presented as Attachment 5.

Shire of Narrogin 10 Year Public Art Program 2025-2035					
Projects	*Provisional non-scoped cost ex GST	Duration Of Project Years	Financial Year	Status	Comments
Entry Statement Replacement	*\$200k	1	2025-2027	Underway	Replacement existing Silo Entry Statement with new design (masonry/ steel) inclusive of Highbury (8 @ up to \$25k each).
Roundabout Art Structure	*\$240k	1	2027-2029	Not Started	Install art structure on Roundabouts X 3 Pioneer Drive, Kipling 1 st , Herald 2 nd and Federal 3 rd @ \$80k each.
Murals	*\$120k	1	2029-2030	Not Started	Install a Mural on the Goods Shed and the Telstra Building @ \$60k each.
Federal Street/ Fortune Street – Art Structure	*\$80k	1	2030-2031	Not Started	Art structure where the clock tower is located.
Foxes Lair – Art Structure	*\$60k	1	2031-2032	Not Started	Art structure on Williams Rd near entry, Install and art structure.
Cemetery Art Structure/s	*\$80k	1	2032-2033	Not Started	Artwork/ structure along the boundary adjoining Williams Road.
Gnarrojin Park – Iconic Art Structure	*\$100k	1	2033-2034	Not Started	Pioneer Drv concrete slab near Kipling Street.
Federal St/ Clayton Rd – Art Structure	*\$100k	1	2034-2035	Not Started	Large Art Structure SE Cnr where garden bed is.
Total	\$980k	10 Years	2025-2035		Average annual expenditure over 10 years: \$98k

8. GENERAL BUSINESS

Cr McNab provided an update on the Blue Tree Project, which had previously been brought before the Townscape Advisory Committee. She advised that the matter had since been considered by Council, which resolved that the artwork be installed on an alternative building. As a result, the project is currently on hold pending further action.

Brian Seale advised the Committee that he had been presented with an opportunity to further his studies and would therefore be resigning from his role as the Narrogin Chamber of Commerce representative on the Townscape Advisory Committee. He enquired about the process for appointing a replacement member. The EMIS advised that public members are required to be formally ratified by Council, whereas special focus group representatives are not. He added that the Narrogin Chamber of Commerce would simply need to appoint a new representative to the Committee.

The Committee also welcomed Ms Kay Weaver, as the new representative for Arts Narrogin, to the Townscape Advisory Committee.

9. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil.

10. DATE & TIME OF NEXT MEETING

The next meeting will be held on 11 August 2026 at 5:15pm.

11. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6:06 pm.



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