

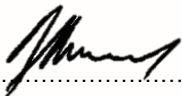


MINUTES

ROAD REFERENCE GROUP MEETING

9 April 2026

The Chief Executive Officer recommends the endorsement of these minutes at the next Road Reference Group Meeting.

Signed:  Date 15 April 2026

These minutes were confirmed at the Road Reference Group Meeting held on ___/___/___

Signed:
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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ROAD REFERENCE GROUP MEETING

9 APRIL 2026

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Being the inaugural meeting of the Road Reference Group post the October 2025 Local Government elections, John Warburton – Executive Manager Infrastructure Services (EMIS) presided and opened the meeting at 5:37 pm.

The EMIS called for nominations for the position of Presiding Person to preside over the Road Reference Group until October 2027.

The EMIS conducted the election for the position of Presiding person.

Candidates were as follows:

- Cr Wiese (nominated by Cr Fisher)

Cr Tim Wiese accepted the nomination and was elected and declared by the EMIS as presiding person of the Road Reference Group until October 2027.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Reference Group Members (Voting)

Cr Tim Wiese – Presiding Person

Cr Graham Broad – Deputy Shire President

Cr Murray Fisher

Other Attendees (Non-Voting as Proxy)

Mr L Ballard – Shire President (Proxy)

Staff

Mr John Warburton – Manager Operations

Mrs Leandri van Heerden – Executive Support Officer

Leave of Absence

Nil

Apologies

Ms Siobhán Gallagher – Executive Support Officer

Absent

Nil

Visitors

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION & RESOLUTION

Moved: Cr Broad

Seconded: Cr Fisher

That the minutes of the Road Reference Group Meeting held on 7 May 2025 be confirmed as an accurate record of the proceedings.

CARRIED 3/0

For: Cr Wiese, Cr Broad and Cr Fisher

Against: Nil

4. MATTERS WHICH REQUIRE DECISIONS

Nil

5. MATTERS WHICH REQUIRE DISCUSSION

5.1 2026/27 PROPOSED CAPEX

The Executive Manager Infrastructure Services presented the Road Reference Group with the proposed 2026/27 draft CAPEX program, as detailed in Attachment 1. The items included in this attachment have been compiled from the Shire's adopted ten-year road, footpath and plant replacement programs.

5.2 2026/27 PROPOSED PLANT PURCHASES

The Executive Manager Infrastructure Services has included two new plant acquisitions in the proposed 2026/27 budget. These include a replacement slasher, required due to the existing unit being damaged beyond economic repair and a new ride-on mower.

The proposed mower will be dedicated to maintaining the Shire's dry parks and reserves. Currently, a single mower is used for both oval maintenance and dry-area mowing however, the existing Toro unit is sustaining frequent damage due to the harsher conditions associated with dry-park operations.

The new mower will feature a mulching-style deck designed specifically for "rough-cut" applications, making it better suited to the maintenance needs of dry parks and reserves. Under this approach, the Toro mower would thereafter be used solely for oval maintenance.

Attachment 1

Roads To Recovery					
Road	SLK Start	SLK Finish	Aggregate Size	Total Area M ²	Cost
Boxsell Road	0	2	7	14,400	86,400
Congelin Road	2	4	10	14,400	86,400
Chipper Street	0	0.3	7	1,560	9,360
Dongolocking Road	0	2	7	14,400	86,400
Elliot Street	0	0	7	640	3,840
Exeter Street	0	0	7	720	4,320
Pethybridge Road	2	4	7	2,140	12,840
Resheet Manaring Rd	0.70	11.46			160,000 7.9km
Resheet Seargents Rd	0.00	2.40			34,000 1.7km
Resheet Jones Rd	0.00	0.50			15,000 .5km
Resheet Flavel Rd	1.80	2.30			15,000 .5km
Resheet Woods Rd	0.00	3.70			74,000 3.7km
Resheet Saunders Rd	0.5	4.0			42,000 2.1km
					629,560

Regional Road Group Projects			
Road	Start	Finish	Total
Mokiene Road Reconstruction and Drains	0	1	380,001
Tarwonga Road Reconstruction	26	23	667,500
Wanerie Road Land Acquisition			99,999
			1,147,500

RRG Funding	765,000
Muni Funding	382,500

Footpaths						
Street	Start	Finish	Length	M2	Rate	Total
Falcon St (South Side)	Johnston	Floreat	178	320	85	27,234
Falcon St (South Side)	Glyde	Johnston	172	310	85	26,316
						53,550

Plant Purchases and Disposals				
Item	Number	Purchase	Trade	Net (Muni)
Steel Drum Roller	P8518	250,000	(65,000)	185,000
Float	P970	200,000	(25,000)	175,000
Mechanic Ute	P8144	35,000	(20,000)	15,000
Grader Ute	P63	35,000	(20,000)	15,000
Parks Leading Hand Ute	P21	35,000	(20,000)	15,000
Gardner Ute	P17	35,000	(20,000)	15,000
Gardner Ute (ovals)	P62	35,000	(20,000)	15,000
MCLC Vehicle	P4	30,000	(15,000)	15,000
Ranger Ute	P7	35,000	(20,000)	15,000
MCCS	P47	30,000	(15,000)	15,000
EHO Vehicle	P65	30,000	(15,000)	15,000
New Slasher	**	11,000		11,000 Existing Slasher Not Worth Repairing
New Mower For Dry Parks	**	40,000		40,000 New Item
				546,000

Total Grant Funded	1,394,560
Total Muni	982,050
Grand Total	2,376,610

6. GENERAL BUSINESS

Cr Wiese raised two items. The first was with regards to the slip lane on Pioneer drive and why it is being carried forward. The EMIS advised him that there was a delay with Main Roads in gaining approval to work in the road reserve which has now been resolved. Works are scheduled for September.

The second item of discussion related to tree trimming. Cr Wiese queried whether tree trimming is undertaken only on roads scheduled for re-sheeting. The EMIS clarified that tree trimming is carried out concurrently with re-sheeting works; however, upon completion, a six-week vegetation management program will commence. This program will include tree trimming across the broader road network within the Shire.

President Ballard expressed interest in the roadside spraying program. The EMIS advised that the recently acquired trailer will be utilised for spraying both sealed and gravel roads. He noted that increased rainfall over the past year has resulted in delays, with the spraying program now typically commencing in August. The EMIS further explained that sealed roads are prioritised due to shoulder grades, after which spraying will proceed on gravel roads. He added that approximately 70% of gravel roads were sprayed in the previous year and noted that the Shire of Narrogin is among the few local governments that continue to undertake this practice.

Cr Wiese proposed that the group move a motion to recommend the draft 2026/27 CAPEX Program to Council for adoption.

ROAD REFERENCE GROUP RESOLUTION

Moved: Cr Broad

Seconded: Cr Fisher

The Road Reference Group recommends to the Administration that the Council adopt the 2026/27 draft CAPEX program for Infrastructure Services when considering the 2026/27 Annual Budget.

CARRIED 3/0

For: Cr Wiese, Cr Broad and Cr Fisher

Against: Nil

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6:44 pm.



Shire of
Narrogin

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