



NEW SUPPLIER (FCCS025)




89 Earl Street
PO Box 1145
Narrogin WA 6312


(08) 9890 0900


www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Please complete all details below and attach requested documents and return to “Finance Officer – Creditors” at;
accounts.payable@narrogin.wa.gov.au

NEW SUPPLIER DETAILS

Trading Name:			
ABN:		Registered for GST:	Yes No
Street Address:			
Postal Address:			
Telephone No.:		Mobile No:	
Email Address:			
Contact Person – Surname:		First Name:	
Signature Date			

NEW SUPPLIER BANK DETAILS

Name of Account:			
Name of Bank:			
BSB:		Account Number:	
EFT Reference (if applicable):		Payment Terms (i.e. 14 days):	
Remittance Email Address:			
* Please ensure you have attached verification of bank details – bank deposit slip, cheque, bank letter or letter on company's letterhead with bank details listed.			

OFFICE USE

Creditor No.:			
Date Records Updated:		Officer's Signature:	
ABN & Bank Details Verified:			
Approved by (Name):		Approved by (Signature):	