



MINUTES
BUSH FIRE ADVISORY COMMITTEE MEETING
28 MARCH 2024

COMMENCING AT 3:00 PM

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Bush Fire Advisory Committee.

Signed:

Date 8 April 2024

These minutes were confirmed at the Bush Fire Advisory Committee Meeting held

Signed:

(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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BUSH FIRE ADVISORY COMMITTEE MEETING AGENDA

28 MARCH 2024

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 3:19pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members Present

Leigh Ballard – Shire President (Presiding Member)

DCBFCO

Vern Gibson

Stuart Moyses

FCO's

Braden Lange

Daryl Kilpatrick – left the meeting @ 4.29pm

Jon Rick

Murray Saunders

Nathan Walker

Blake Halford

Troy Smith

Staff

Azhar Awang – Executive Manager Development and Regulatory Services

Guy Maley – Senior Ranger

Noel White – Ranger – left the meeting @ 3.45pm, returning at 4.02pm to attend BBQ

Siobhán Gallagher – Executive Support Officer (minutes)

Other

Paul Blechynden - DFES

Senior Sergeant Greg Yendle – Narrogin Police

Sergeant Rob Jonas-Green – Narrogin Police

Sergeant Mick Williams – Narrogin Police

Sergeant Ryan Devine – Narrogin Police

Apologies

Pip Porter – CBFCO

Dale Stewart – Chief Executive Officer

Absent

Clayton Hardie

Kieran Quartermaine

Lewis Hardie

Russell Ashley

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Guy Maley

Seconded: Nathan Walker

That the minutes of the Bush Fire Advisory Committee Meeting held on 5 October 2023 be confirmed as an accurate record of proceedings.

CARRIED

4. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

5. MATTERS WHICH REQUIRE DECISIONS

5.1 ANNUAL APPOINTMENT OF FIRE OFFICERS

Attachment 1– List of current appointees

A list of the current CBFCO, DCBFCO, Weather Committee, FCO's, Brigade Captains and Dual FCO's is required to be endorsed by Council annually prior to the fire season.

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Moyses

Seconded: Jon Rick

There be a recommendation to Council to appoint the following with all previous appointments being rescinded.

Chief Bush Fire Control Officer
First Deputy CBFCO
Second Deputy CBFCO
Base Radio Operator
Senior Ranger/Shire FCO
Ranger/Shire FCO

Pip Porter
Vern Gibson
Stuart Moyses
Stuart Moyses
Guy Maley
Noel White

Bush Fire Brigade Fire Control Officer's:
Highbury

Captain
1st Lieutenant
2nd Lieutenant

Pip Porter
Stuart Moyses
Murray Saunders

Minigin

Captain
1st Lieutenant
2nd Lieutenant

Clayton Hardie
Lewis Hardie
Russell Ashley

Central

Captain
1st Lieutenant
2nd Lieutenant

Vern Gibson
Jon Rick
Leigh Ballard

Nomans Lake

Captain
1st Lieutenant
2nd Lieutenant

Nathan Walker
Daryl Kilpatrick
Vacant

Ockley

Captain
1st Lieutenant
2nd Lieutenant

Troy Smith
Keiran Quartermaine
Braden Lange

continued

Fire Weather Officers

Pip Porter
Vern Gibson
Stuart Moyses

Weather Committee

Boundain	Keiran Quartermaine
Highbury East	Pip Porter
Highbury South	Murray Saunders
Minigin	Clayton Hardie
Narrogin Central	Vern Gibson
Nomans Lake	Nathan Walker
Ockley	Troy Smith

Alternative Member

Stuart Moyses

Lewis Hardie
Leigh Ballard
Daryl Kilpatrick
Braden Lange

Dual Fire Control Officers

Cuballing	Guy Maley, Clayton Hardie, Keiran Quartermaine
Wagin	Stuart Moyses, Nathan Walker
West Arthur	Murray Saunders
Wickepin	Troy Smith
Williams	Clayton Hardie, Murray Saunders, Russell Ashley

CARRIED

6. MATTERS WHICH REQUIRE DISCUSSION

6.1 ANNUAL REVIEW OF THE SHIRE FIRE ORDER

Attachment 2 – Current 23/24 Fire Order

The attachment was presented to the meeting.

Attachment 3 – Revised 24/25 Fire Order

The Shire of Narrogin Fire Order is to be reviewed annually.

The attachment was presented to the meeting. Discussions revolved around incorporating the Unrestricted Burning Season into the document, refining property areas (hectares) to clearly differentiate between different zoning categories and expanding the definition of Flammable Material to include stubble.

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Moyses

Seconded: Guy Maley

That the Revised 24/25 Fire Order be amended to include the following edits:

- In the section 'Dates You Must Remember', additional dates to be added under the heading 'Unrestricted Burning Season 2 May to 30 September'.
- In the section 2.1(b) land area to be added as follows: Rural Smallholding (4-40 hectares) and Rural Residential (1-4 hectares)
- In the section 4. Definition of Terms, the word *stubble* to be added to Flammable Material. The clause to read: includes bush (as defined in the Bush Fires Act), accumulated fuels such as leaf litter, twigs, bark grass over 100mm in height, timber boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs, stubble, or growing bushes and plants in gardens, or lawns.

CARRIED

6.2 BUSH FIRE MANAGEMENT PLAN (BMP) UPDATE

The Executive Manager Development & Regulatory Services provided an update on the Bush Fire Management Plan mitigation works to be completed by 30 June 2024. Preferred contractor appointed and purchase order issued.

7. GENERAL BUSINESS

Paul Blechynden (DFES) provided an update on the following items:

- Current status of the fire season in the region.
- Reminder that Local Government submissions for operating and capital funding requests are due on 28 March 2024. Shire of Narrogin have lodged its application.
- Australian Fire Danger rating system is now nationally recognized with a 4-category system.
- Reminder when issuing fire permits, point out to landholders that validity of permit is based on fire danger rating on the day.
- Road closure procedure. Reference to Section 39 of the Bush Fire Act.

Snr Sergeant Devine (WAPOL) introduced the Narrogin Police team, confirming their role as a combat agency.

8. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 4:31pm.