

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER, 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 15th AUGUST 2012; COMMENCING AT 9.37 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President, Richard Chadwick, welcomed all Councillors to the meeting.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr D.L. Wiese Cr A.G. Borthwick Cr J.M. Sieber
Chief Executive Officer	Mr G.R. McKeown
Visitors	Mr G. Rasmussen – Works Manager (from 10.24am)
Apologies	Cr T.R. Wiese, Cr B.G. Hardie and Cr G.D. Ballard

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. CONFIRMATION OF MINUTES

Moved Cr Borthwick

Seconded Cr Sieber

The Minutes of the Ordinary Meeting of Council held on the 19th July 2012, be confirmed as a true and correct record.

CARRIED 4/0

7. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber reported on the progress of the centenary celebration for the Nomans Lake Hall.
2. Cr Borthwick reported on his attendance at the Cuballing Narrogin RTG Board Meeting.
3. Cr D Wiese reported on his attendance at the Narrogin Cottage Homes Committee Meeting.

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.10AM

8. REPORTS OF OFFICERS

Gary Rasmussen presented a report on the activities of the Narrogin Works Unit.

MR GARY RASMUSSEN LEFT THE MEETING AT 10.48 AM.

**7. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS
(continued)**

The President reported on his attendance at the following meetings and functions:

1. Attendance at the WALGA Annual Conference.
2. Attendance at the Cuballing Narrogin RTG Board Meeting.

8. REPORTS OF OFFICERS (continued)

Information Report

The Chief Executive Officer presented his Information Report.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.208 FINANCIAL STATEMENT

Moved Cr Borthwick
That Council,

Seconded Cr Sieber

1. Endorse cheques numbered; 824 to 828 and 19284, 19327 to 19328, 19330 to 19337 (inclusive) as paid under delegated authority, totalling \$98,269.19;
2. Approve cheques numbered; 19338 to 19387 (inclusive) as creditors to be paid, totalling \$160,320.36;
3. Endorse electronic transaction payments for other expenses totalling \$733.35;
4. Endorse electronic transaction payments for salaries and wages expenses totalling \$62,696.19; and
5. Adopt the Financial Statement to the 31st July, 2012 as presented.

CARRIED 4/0

9.F.209 TRANSFER OF FUNDS TO RESERVE ACCOUNT

Moved Cr Borthwick

Seconded Cr Sieber

The funds received from an insurance claim for the Shire's Multi Tyred Roller, destroyed in a fire on the 26th June 2012, be transferred to the Plant Replacement Reserve Account.

CARRIED BY ABSOLUTE MAJORITY 4/0

9.A ADMINISTRATION

9.A.233 TENDER – SUPPLY OF BITUMEN SEALS

Moved Cr D Wiese

Seconded Borthwick

Council endorses a tender being invited for the supply of bitumen seals for road projects included in the 2012/13 road programme. Further, the tender for the supply of bitumen seals for road projects included in the 2012/13 road programme be awarded to RnR Contracting Pty Ltd.

CARRIED 4/0

The motion differed from the recommendation with the inclusion of the successful tenderer in the final resolution. Details of the tenders received were considered by the Council in making its decision on the successful tenderer.

9.A.234 APPOINTMENT OF AUTHORISED/DESIGNATED OFFICERS – FOOD ACT

Moved Cr Sieber

Seconded Cr D Wiese

That Council update the Shire of Narrogin's list of delegations and approve the Chief Executive Officer to appoint Authorised Officers and Designated Officers to enforce and administer the provisions of the Food Act 2008 and Food Regulations 2009.

Authorised Officers (Enforcement)
Environmental Health Officer
Meat Inspectors

Designated Officers (Administration)
Environmental Health Officer
Meat Inspectors
Chief Executive Officer
Customer Service Officers
Building Surveyor
Regulatory Services Officer

CARRIED BY ABSOLUTE MAJORITY 4/0

9.A.235 PROVISION OF AUDIT SERVICES

Moved Cr Borthwick

Seconded Cr D Wiese

The quote submitted by Gregory Froomes Wyllie for the provision of audit services to the Shire of Narrogin for a one year term commencing on the 1st July 2012 and concluding on the 30th June 2013 be accepted.

CARRIED BY ABSOLUTE MAJORITY 4/0

9.A.236 SEED COLLECTION - SHIRE ROADS AND RESERVES

Moved Cr Sieber

Seconded Cr D Wiese

Greening Australia is granted approval to collect seeds from Shire of Narrogin managed roads and reserves for a period of one year the 1st July, 2012, subject to them complying with requirements of the *Wildlife Conservation Act 1950* and conditions determined under a licence issued by the Department of Environment and Conservation.

CARRIED 4/0

9.B&TP BUILDING AND TOWN PLANNING

9.B&TP.155 FINAL ADOPTION OF JOINT LOCAL PLANNING SCHEME NO3 AND LOCAL PLANNING STRATEGY

Cr Chadwick declared a Financial Interest in this item as one of the submissions to the Local Planning Scheme related to property he owns.

If Cr Chadwick was to leave the Chamber, a quorum would not be present. It was therefore resolved to defer the item until the next Ordinary Meeting.

LATE ITEMS

9.A.229 BUILDING EXTENSION – NARROGIN SPEEDWAY

Moved Cr Borthwick

Seconded Cr D Wiese

The Shire of Narrogin endorses the funding application from the Narrogin Speedway Club to the Department of Sport and Recreation – Community Sporting and Recreation Facilities Small Grants Program, to extend the clubroom building at its facility located on Reserve 25963, Williams Kondinin Road, Narrogin.

CARRIED 4/0

9.B&TP.156 ANCILLARY ACCOMMODATION – LOT 7 MOKINE RD

Moved Cr D Wiese

Seconded Cr Sieber

Mr Allan Collins is granted permission to utilise a shed and attached kitchen/ablution facility for ancillary accommodation on his property at Lot 7 Mokine Road, Narrogin subject to the following conditions:

1. The shed and kitchen/ablution facility is to be situated within 20 metres of the existing dwelling;
2. The ancillary accommodation is for members of the family that occupy the main dwelling, and
3. The applicant is to meet all Health and Building requirements to the satisfaction of Council.

CARRIED 4/0

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 11.50 AM.