

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER, 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 19th JULY 2012; COMMENCING AT 9.30 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors to the meeting and indicated that Ms Rachel Howe and Mr Colin Bastow from the Town of Narrogin will join the meeting at 11.00am to discuss the Shire's contribution to the Narrogin Regional Library.

In addition, Mr Brian Robinson from the Town of Narrogin will be attending the meeting at 1.30pm to discuss progress on considering submissions received following publication of the new Local Planning Scheme and Local Planning Strategy.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr G.D. Ballard Cr B.G. Hardie Cr D.L. Wiese Cr A.G. Borthwick Cr T.R. Wiese Cr J.M. Sieber (from 9:32am)
Chief Executive Officer	Mr G.R. McKeown
Visitors	Mr G. Rasmussen – Works Manager (from 10.24am)
Apologies	Nil.

CR JANICE SIEBER ATTENDED THE MEETING AT 9.32 AM

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Tim Wiese indicated that he will be absent for the Ordinary Council Meeting to be held on Wednesday, 15th August 2012.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. CONFIRMATION OF MINUTES

Moved Cr Borthwick

Seconded Cr T Wiese

The Minutes of the Ordinary Meeting of Council held on the 21st June 2012, be confirmed as a true and correct record.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Borthwick reported on his attendance at the RTG Board Meeting held on the 26th June 2012. He mentioned that agreement was reached on voting via a ward system for the first election of the new Council in an amalgamation. He also reported that each Local Government was asked to come up with two possible names for the new local government. The consensus was that the Council agrees to put forward one suggestion, being the "Shire of Narrogin".

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.24AM

8. REPORTS OF OFFICERS

Gary Rasmussen presented a report on the activities of the Narrogin Works Unit.

MR GARY RASMUSSEN LEFT THE MEETING AT 10.54 AM.

MR COLIN BASTOW AND MS RACHEL HOWE ATTENDED THE MEETING AT 10.55 AM

Ms Rachel Howe commenced by giving a presentation on the services currently available at the Narrogin Regional Library and some of the new programmes being delivered. An agreement reached in 1992 between the Town of Narrogin, the Shires of Cuballing and Narrogin and the WA Library Service established that the Town of Narrogin would take the lead role in delivering library services to the three local governments. She also indicated that the Library had increased its membership numbers in the last twelve months.

Mr Colin Bastow outlined the operating cost of providing library services and the level of financial support offered by the Shires of Cuballing and Narrogin. Currently there is a significant operating deficit and based on the membership numbers, the Shire of Narrogin's contribution should be in the order of \$33,000.

Mr Bastow went on to talk about the proposed capital upgrade work for the Library to address the need for public toilets and additional storage space.

The President thanked Mr Bastow and Ms Howe for their presentation and advised that the Council will consider their request for additional funds as part of the Shire's budget process.

MR COLIN BASTOW AND MISS RACHEL HOWE LEFT THE MEETING AT 11.59 AM

9.F.206 ADOPTION OF BUDGET FOR 2012-13

Moved Cr Borthwick

Seconded Cr T Wiese

Council adopts the Budget as presented by the Chief Executive Officer for the 2012/2013 Financial Year and in conformity with the budget and to show the deficiency therein, Council impose rates and charges as listed hereunder:

- **0.4700 cents in the dollar on Unimproved Values and 5.2000 cents in the dollar on Gross Rental Values throughout the Shire district.**
- **Minimum Rate - \$500.00 on assessments rated on Unimproved Values and Gross Rental Values.**
- **Discount – a discount of ten per cent will be allowed on current rates paid within 35 days of the date noted on the rate notice as the date the rate notice was issued.**
- **Payment by instalments – the payment of current rates by four instalments is available with the first instalment due and payable 35 days after the date noted on the rate notice as the date the rate notice was issued, and subsequent instalments will be at intervals of two months of the due date of the first instalment. An additional charge of \$5.00 per instalment will be imposed with regard to the additional costs of administration and a five per cent interest component will be applied to the second and subsequent instalments.**
- **Penalty – eleven per cent per annum, calculated on a daily basis, on all rates (except Deferred Pensioner' Rates) remaining unpaid at the close of business three calendar months after the date of issue of the rate notice.**
- **Rubbish Collection Charge - \$185.00 per annum per 240 litre bin service. Penalty Interest – eleven per cent per annum, calculated on a daily basis, on all rubbish charges remaining unpaid at the close of business three calendar months after the date of issue of the rate notice, in accordance with Section 6.13 of the Local Government Act.**
- **Recycling Collection Charge - \$80.00 per annum per 240 litre bin service. Penalty Interest – eleven per cent per annum, calculated on a daily basis, on all rubbish charges remaining unpaid at the close of business three calendar months after the date of issue of the rate notice, in accordance with Section 6.13 of the Local Government Act.**

CARRIED BY ABSOLUTE MAJORITY 7/0

CR T WIESE LEFT THE MEETING AT 12.36 PM

LUNCHEON ADJOURNMENT FROM 12.36 PM TO 1.27 PM.

CR T WIESE WAS NOT PRESENT AT THE RESUMPTION OF THE MEETING

MR BRIAN ROBERTSON ATTENDED THE MEETING AT 1.27 PM

Meeting was adjourned at 1.28pm to conduct a briefing session on the progress to consider the submissions received following publication of the new Local Planning Scheme and Local Planning Strategy.

MR BRIAN ROBERTSON LEFT THE MEETING AT 3.15 PM

MEETING RESUMED AT 3.16 PM.

**7. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS
(continued)**

Councillors advised of their attendance at the following meetings and functions:

2. Cr D Wiese attended the Highbury District Community Council Meeting. He also attended various Menshed Meetings.
3. Cr Ballard attended the Narrogin Rotary Club Changeover Dinner.

The President advised of his attendance at the following meetings and functions:

1. Attended the Narrogin Lions Club Changeover Dinner.
2. Attended the Narrogin Fire and Rescue Brigade Annual Dinner.

Information Report

The Chief Executive Officer presented his Information Report.

WANERIE ROAD EXTENSION

Included in the Information Report is an item relating to an application for funding for the design component of the Wanerie Road extension. The application and business case was required by the Department of Regional Development and Lands (RDL) for consideration in the 2011/12 Regional Group Allocation of the Royalties for Regions – Council Local Government Fund.

Assessment of the business case has raised the following issues:

- There is no guarantee of funding to complete the construction once the initial design is completed, and
- Whilst Main Roads has agreed to carry out the design component, it has not provided any additional support for the project concept.

The Chief Executive Officer has obtained written support from Main Roads and discussed the possibility of it partially funding the works. If funding for the construction work cannot be found, it is unlikely the project will get RDL support.

Moved Cr Hardie

Seconded Cr Sieber

In support of the funding application for the design phase of the Wanerie Road Extension, the Shire of Narrogin agrees to underwrite the cost of construction of the road to the amount required above any other funding obtained.

CARRIED 6/0

MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.205 FINANCIAL STATEMENT

Moved Cr Hardie
That Council,

Seconded Cr Borthwick

1. Endorse cheques numbered 823; 19271 to 19286 (inclusive) as paid under delegated authority, totalling \$46,435.41;
2. Approve cheques numbered 19287 to 19326 (inclusive) as creditors to be paid, totalling \$220,536.86;
3. Endorse electronic transaction payments for other expenses totalling \$1,455.69;
4. Endorse electronic transaction payments for salaries and wages expenses totalling \$59,698.72; and
5. Adopt the Financial Statement to the 30th June, 2012 as presented.

CARRIED 6/0

9.F.207 FINANCIAL ACTIVITY – MATERIAL VARIANCES

Moved Cr Sieber

Seconded Cr Ballard

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, Council adopts 10% and \$5,000 as the percentage and value to be used in reporting on material variances in the 2012/2013 financial year.

CARRIED 6/0

9.A ADMINISTRATION

9.A.232 DELEGATIONS REGISTER

Moved Cr Ballard

Seconded Cr D Wiese

The use of delegations by the Chief Executive Officer and other Staff for the period from the 1st July 2011 to the 30th June 2012 be endorsed. Further, Council acknowledges it has reviewed the Delegations Register in accordance with the requirements of the *Local Government Act 1995*.

CARRIED BY ABSOLUTE MAJORITY 6/0

CR HARDIE LEFT THE MEETING AT 4.44 PM.

9.B&TP BUILDING AND TOWN PLANNING

9.B&TP.153 PARKING OF A COMMERCIAL VEHICLE POLICY

Moved Cr Borthwick
That Council

Seconded Cr D Wiese

1. pursuant to Clause 3.2.5 of Town Planning Scheme No.2 identify “Commercial Vehicle Parking” as a use not listed with Town Planning Scheme No 2.
2. determine by absolute majority that “Commercial Vehicle Parking” may be considered within the Rural Townsite, Special Rural and Farming Zones.
3. pursuant to Clause 8.7.2 of Town Planning Scheme No.2 advertise for public comment the following Draft Planning Policy relating to the “Parking of Commercial Vehicles” in order to prescribe the circumstances under which the Parking of Commercial Vehicles may be permitted.

CARRIED BY ABSOLUTE MAJORITY 5/0

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 4.48 PM.