



Shire of
Narrogin

MINUTES

ROAD REFERENCE GROUP MEETING

7 May 2025

The Chief Executive Officer recommends the endorsement of these minutes at the next Road Reference Group Meeting.

Signed:

Date 9 May 2025

These minutes were confirmed at the Road Reference Group Meeting held on 9 / 4 / 2026

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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ROAD REFERENCE GROUP MEETING

7 MAY 2025

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Tim Wiese, declared the meeting open at 5:12 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Reference Group Members (Voting)

Cr Tim Wiese – Presiding Person

Cr Graham Broad – Deputy Shire President

Cr Murray Fisher

Other Attendees (Non-Voting as Proxy)

Nil

Staff

Mr Torre Evans – Executive Manager Technical & Rural Services

Mr John Warburton – Manager Operations

Ms Siobhán Gallagher – Executive Support Officer

Leave of Absence

Nil

Apologies

Nil

Absent

Nil

Visitors

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION & REFERENCE GROUP DECISION

Moved: Cr Fisher

Seconded: Cr Broad

That the minutes of the Road Reference Group Meeting held on 27 February 2025 be confirmed as an accurate record of the proceedings.

CARRIED 3/0

For: Cr Wiese, Cr Fisher, Cr Broad

Against: Nil

4. MATTERS WHICH REQUIRE DECISIONS

4.1 REVISED TEN YEAR PLANT & FLEET REPLACEMENT PROGRAM 2025 – 2035

At its last meeting held on 27 February 2025, the Road Reference Group (RRG) was presented with the 2025/26 proposed capital works projects for roads, footpaths, and plant/fleet replacement. These projects were drawn from the respective ten-year programs previously adopted by Council.

During the meeting, the Administration advised the RRG of the operation need for an additional utility vehicle to improve maintenance efficiencies and volume of works within the rural road network – specifically for tree pruning, drainage and gravel road grading. The RRG supported this initiative and recommended that the Administration revise the current Ten-Year Plant & Fleet Replacement Program 2024 – 2034 to include the additional utility. The revised program would then be brought back to the group for comment.

The Administration further advised that this would be a prudent exercise to revise the program, due to the increased purchase costs across the board when procuring plant and fleet.

The Executive Manager Corporate and Community Services and the Manager of Operations collaborated to prepare a revised program, capturing estimated purchase and trade in values of plant and fleet, based on recent procurement and disposals. There was also emphasis to provide a modest and conservative annual reserve contribution. The program was presented to the Chief Executive Officer and the Executive Manager of Technical & Rural Services (EMTRS) who endorsed the program to be presented to the RRG for comment prior to being recommended to Council for resolution.

The draft revised Ten-Year Plant and Fleet Replacement Program 2025-2035 is presented as Attachment 1 for consideration, comment, and recommendation to Council. The EMTRS has also prepared a draft report to Council, presented as Attachment 2, that will give the RRG commentary around the revised program. This report will be finalised following the outcome of this item at the current meeting.

OFFICER'S RECOMMENDATION & REFERENCE GROUP DECISION

Moved: Cr Fisher

Seconded: Cr Broad

That the Road Reference Group endorse the revised Ten-Year Plant & Fleet Program 2025 – 2035 as presented, which will facilitate the preparation of a report by the Officer for the Council's consideration.

CARRIED 3/0

For: Cr Wiese, Cr Fisher, Cr Broad

Against: Nil

5. MATTERS WHICH REQUIRE DISCUSSION

Nil

6. GENERAL BUSINESS

Cr Weise questioned the partial closure of Tarwonga Road due to MRWA conducting necessary bridge works. The Manager of Operations advised that he had received a traffic management plan where a detour and advertising of such was included.

The EMTRS advised the group that he and the Manager of Operations would check Hyde Road for grading and vegetation management as this was to be used as the detour road while Tarwonga Road bridge works were occurring.

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.45 pm.



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