

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 14th NOVEMBER 2013; COMMENCING AT 9.34 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President, Richard Chadwick, welcomed all Councillors and congratulated Keiran Quartermaine on his election to Council. He also congratulated Councillor Geoff Ballard and Councillor Andrew Borthwick on their re-election.

SWEARING IN OF COUNCILLORS

Cr Andrew Borthwick, Cr Geoff Ballard and Cr Keiran Quartermaine each made a Declaration by Elected Member in accordance with the *Local Government Act 1995* before the President, Cr Richard Chadwick, and were individually sworn as Councillors of the Shire of Narrogin. Councillors Borthwick, Ballard and Quartermaine were sworn in for four-year terms concluding in 2017.

ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer occupied the Chair and invited nominations for the position of President of the Shire of Narrogin for the ensuing two years.

Cr Hardie provided a written nomination to the Chief Executive Officer, nominating Cr Chadwick for the position. Cr Chadwick accepted the nomination. There were no further nominations.

The Chief Executive Officer declared nominations closed and Cr Chadwick was elected President of the Shire of Narrogin for the ensuing two years.

Cr Chadwick then made a Declaration in accordance with the *Local Government Act* before Mr Geoff McKeown, Chief Executive Officer, and was sworn in as President of the Shire of Narrogin for the ensuing two years.

The President assumed the Chair.

Cr Chadwick thanked the Councillors for electing him as President and he outlined what he would like to achieve during this term.

ELECTION OF DEPUTY PRESIDENT

The President invited nominations for the position of Deputy President of the Shire of Narrogin for the ensuing two years.

Cr Ballard provided a written nomination to the Chief Executive Officer nominating Cr Borthwick for the position. Cr Borthwick accepted the nomination. There were no further nominations.

The President declared nominations closed and Cr Andrew Borthwick elected Deputy President of the Shire of Narrogin for the ensuing two years.

2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick Cr G.D. Ballard Cr T.R. Wiese Cr K.M. Quartermaine Cr B.G. Hardie Cr J.M. Sieber (from 9.49 am)
Chief Executive Officer	Mr G.R. McKeown
Visitors	Mr G. Rasmussen – Works Manager (from 10.05 am)
Apologies	Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr G Ballard indicated that he will not be attending the December 2013 Meeting.

5. CONFIRMATION OF MINUTES

Moved Cr Wiese **Seconded Cr Hardie**
The Minutes of the Ordinary Meeting of Council held on the 17th October 2013, be confirmed as a true and correct record.

CARRIED 6/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Borthwick attended the Narrogin Senior High School Presentation Evening.
2. Cr Wiese attended the Narrogin Cottage Homes Committee Meeting.

CR SIEBER ATTENDING THE MEETING AT 9.49 AM

3. Cr Ballard could not attend the Narrogin Leisure Strategic Review Committee Meeting but gave a report on the meeting. He was also unable to attend the Narrogin Agricultural College Advisory Committee but gave a report.

8. REPORTS OF OFFICERS

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.05 AM

Works Unit Report

Gary Rasmussen presented his Works Unit Report.

MR GARY RASMUSSEN LEFT THE MEETING AT 11.06 AM

**6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS
(Continued)**

The President reported on his attendance at the following meetings and functions:

1. Attended the Narrogin Sub Branch RSL Annual Dinner.
2. Attended the Narrogin Sub Regional Road Group Meeting.
3. Attended the opening of the new Narrogin Agricultural College Residential Accommodation facility.
4. Attended the Annual Fire Control Officers Meeting.
5. Attended a meeting with Town of Narrogin to discuss merger options.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. REPORTS OF OFFICERS (Continued)

Information Report

The Chief Executive Officer presented his Information Report.

COUNCILLOR WIESE AND COUNCILLOR QUARTERMAINE DECLARED AN
IMPARTIALITY INTEREST IN THE FOLLOWING ITEM AND LEFT THE
MEETING AT 12.18PM

Freeman of the Municipality

The Chief Executive Officer's report contained an item relating to the awarding of the honour of Freeman of the Municipality on Mr Darrell Wiese who recently stood down as a Councillor of the Shire of Narrogin after serving 26 years.

Moved Cr Sieber

Seconded Cr Hardie

That Mr Darrell Wiese be awarded the honour of Freeman of the Municipality for the Shire of Narrogin and that the presentation of this award be made at the Australia Day Ceremony on the 26th January 2014.

CARRIED BY ABSOLUTE MAJORITY 5/0

The nature of the interest declared by Councillors Wiese and Quartermaine related to a family association with Mr Darrell Wiese.

COUNCILLOR WIESE AND COUNCILLOR QUARTERMAINE ATTENDED
THE MEETING AT 12.22PM.

The Chief Executive Officer continued to present his Information Report.

LUNCHEON ADJOURNMENT FROM 12.35 PM TO 1.25 PM

CR SIEBER WAS NOT IN ATTENDANCE AT THE RESUMPTION OF THE
MEETING

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.238 FINANCIAL STATEMENT

**Moved Cr Hardie
That Council,**

Seconded Cr Ballard

- 1. Endorse cheques numbered; 20258 to 20259; 20316 to 20326 (inclusive) as paid under delegated authority, totalling \$78,085.79;**
- 2. Approve cheques numbered; 20329 to 20382; (inclusive) as creditors to be paid, totalling \$266,143.20;**
- 3. Endorse electronic transaction payments for other expenses totalling \$682.36;**
- 4. Endorse electronic transaction payments for salaries and wages expenses totalling \$66,991.93; and**
- 5. Adopt the Financial Statement to the 31st October, 2013 as presented.**

CARRIED 6/0

9.F.239 REGIONAL DEVELOPMENT AUSTRALIA FUND

Moved Cr Ballard

Seconded Cr Hardie

A decision on whether to continue to support projects submitted for funding from Round Five of the Regional Development Australia Fund, if the grant funding is not available, will be re-assessed when confirmation is known on the outcome of the Regional Development Australia Fund process.

CARRIED 6/0

The motion differed from the recommendation as the Council wished to wait for confirmation of the outcome of the Regional Development Australia Fund process.

CR QUARTERMAINE LEFT THE MEETING AT 1.43 PM

9.F.240 DONATION – NARROGIN BRANCH OF THE RSL

Moved Cr Borthwick

Seconded Cr Wiese

The Narrogin Branch of the Returned and Services League be advised that the Shire of Narrogin is willing to contribute \$350 to the 2014 Borneo Exhibition Group Scholarship Program.

CARRIED 6/0

CR QUARTERMAINE RETURNED TO THE MEETING AT 1.46 PM

9.F.241 DONATION – SMALL BUSINESS CENTRE

Moved Cr Chadwick

Seconded Cr Quartermaine

The Small Business Centre be advised that the Shire of Narrogin is willing to contribute \$550, including GST, to the John Stanley Workshop to be held in Narrogin on the 7th December 2013 on the understanding that entry to the workshop is free to all participants.

CARRIED 6/0

The motion differed from the recommendation as the Council wished to ensure that the workshop was free to all participants as a condition of its contribution.

CR BORTHWICK LEFT THE MEETING AT 1.50 PM

9.F.242 INACTIVE BANK ACCOUNTS

Moved Cr Hardie

Seconded Cr Quartermaine

Council authorises the transfer of \$300 from the Municipal Fund, with those funds to be deposited in equal shares in the Long Service Leave Reserve Account, Office Equipment Reserve Account and Property Maintenance Reserve Account to ensure the accounts remain active under the provisions of the *Banking Act 1959*.

CARRIED BY ABSOLUTE MAJORITY 5/0

CR BORTHWICK RETURNED TO THE MEETING AT 1.53 PM

9.A ADMINISTRATION

9.A.281 ANNUAL BUSH FIRE CONTROL OFFICERS MEETING

Moved Cr Quartermaine

Seconded Cr Wiese

Council appoints the following persons as Bush Fire Control Officers (BFCO) and Fire Weather Officers (FWO) under the *Bush Fires Act 1954*:

Bush Fire Control Officers

**Geoff McKeown – Chief BFCO
Richard Chadwick - Deputy Chief BFCO
John Hoysted
Mark Hoysted
Darrell Wiese
David Hayes
Phillip Porter
Bernard Rhodes
Gerald Saunders
Murray Saunders
Bill Warren
Russell Ashley
Daryl Kilpatrick
Ross Eckersley
Barry Hardie
Brenton Hardie
Vern Gibson
Jon Rick
Keiran Quartermaine
David Walker
Alastair McDougall
Scott Baxter
Tim Shepherd
Lachlan White**

Fire Weather Officers

**Alastair McDougall - Chief FWO
Richard Chadwick - Deputy Chief FWO
Mark Hoysted
David Walker
Lachlan White
Darrell Wiese
Barry Hardie
Gerald Saunders
Philip Porter (Deputy to Darrell Wiese)**

CARRIED 6/0

9.A.282 RESTRICTED ACCESS VEHICLE NETWORK

Moved Cr Borthwick

Seconded Cr Ballard

The Works Manager is requested to prepare a schedule of works and costing for upgrading of Whinbin Rock Road to address the matters identified by Main Roads for the inclusion of the road in the Restricted Access Vehicle Network.

CARRIED 6/0

**9.A.283 QUOTE – SUPPLY OF NEW MULTI TYRED ROLLERS AND
PAD FOOT ROLLER**

Moved Cr Hardie

Seconded Cr Ballard

That Council:

1. Accepts the quote submitted by Westrac Pty Ltd for the supply of Two (2) Caterpillar CW34NN Self Propelled Multi Tyred Rollers, including the trade in of Two (2) Multipac Self Propelled Multi Tyred Rollers.
2. Accepts the quote submitted by Atlas Copco Group for the supply of One (1) Dynapac CA6000PD Pad Foot Vibrating Roller.

CARRIED 6/0

9.A.284 APPOINTMENT OF AUDIT COMMITTEE

Moved Cr Quartermaine

Seconded Cr Wiese

The Shire President and Councillors Borthwick, Ballard and Hardie be appointed to the Audit Committee in accordance with Section 7.1 of the *Local Government Act*.

CARRIED BY ABSOLUTE MAJORITY 6/0

**9.A.285 APPOINTMENT TO COMMUNITY AND OCCASIONAL
COMMITTEES**

Moved Cr Ballard

Seconded Cr Wiese

Appointments be made to a number of Council managed occasional committees and community groups following the outcome of the 2013 Ordinary Election.

Narrogin Cottage Homes

Cr T Wiese

LEMAC

Cr R Chadwick and Works Manager

School Bus

Cr J Sieber

Tourism and Area Promotion

Cr J Sieber

Narrogin Airport

Cr K Quartermaine, Cr B Hardie
and Cr R Chadwick

Narrogin LCDC

Cr A Borthwick and Cr G Ballard

Intensive Agricultural Committee

Cr R Chadwick and Cr A Borthwick

Rural Clinical School

Cr R Chadwick

Narrogin Agricultural College Advisory

Cr G Ballard

Chamber of Commerce

Chief Executive Officer

WALGA Central Country Zone

Cr R Chadwick and Cr A Borthwick

Dryandra VROC

Cr R Chadwick and Cr A Borthwick

Regional Waste Group

Cr K Quartermaine

Narrogin Leisure Centre Strategic

Review Committee

Cr G Ballard

CARRIED 6/0

9.A.286 ADOPTION OF ANNUAL REPORT

Moved Cr Borthwick
The Annual Report for the financial year ending 30th June, 2013 be adopted and the Annual Electors Meeting will be held on Thursday, 19th December, 2013 commencing at 9.00 a.m.

Seconded Cr Hardie

CARRIED BY ABSOLUTE MAJORITY 6/0

9.A.287 CLOSURE OF SHIRE OFFICE

Moved Cr Hardie
Council approves the closure of the Shire Office on Friday, 27th December 2013 and that notification of the closure be advertised for public information.

Seconded Cr Quartermaine

CARRIED 6/0

9. B&TP BUILDING AND TOWN PLANNING

9.B&TP.178 SUBDIVISION OF LOCATIONS 2458 & 3096 FLEAY ROAD

Moved Cr Borthwick
The Western Australian Planning Commission be advised that the Shire of Narrogin supports the subdivision/amalgamation of Williams Locations 2458 & 3096 on the basis that if approved it will not result in the creation of additional lots and that the new lots will be of a size consistent with other lots in the vicinity. Further, all buildings and effluent disposal systems shall have the necessary clearance from the new lot boundaries as required under relevant legislation.

Seconded Cr Wiese

CARRIED 6/0

LATE ITEM

9.B&TP.179 SUBDIVISION OF LOT 91 CLAYTON ROAD

Moved Cr Quartermaine
The Western Australian Planning Commission be advised that the Shire of Narrogin supports the subdivision/amalgamation of Dumberning Agricultural Area Lots 91 & 157 on the basis that if approved it will not result in the creation of additional lots and that the new lots will be of a size consistent with other lots in the vicinity. Further, all buildings and effluent disposal systems shall have the necessary clearance from the new lot boundaries as required under relevant legislation.

Seconded Cr Wiese

CARRIED 6/0

MOTORBIKE TRACK

Cr Ballard raised an issue that was discussed in the Chief Executive Officer's Information Report regarding a request from a resident in Highbury to obtain permission to ride in the bush reserve on the west side of the Highbury townsite. He expressed concern that to continue to deny access to sites encouraged riders to take their motorbikes on rail reserves and to other unsuitable locations.

The Chief Executive Officer indicated that the Department of Parks and Wildlife recently opened a motorbike track in a reserve in the northern suburbs of Perth that is open to the public and controlled to ensure the safety of riders. The Chief Executive Officer was asked to obtain information on this project to review its application in this area.

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 2.45 PM.