

Rate Book Information Application (FCCS077)



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CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin assesses applications for access to information from the Shire's Rate Book pursuant to s.5.94, s.5.95 and s.5.96 of the Local Government Act 1995, r.29B of the Local Government (Administration) Regulations 1996, and r.55 of the Local Government (Financial Management) Regulations 1996. Please complete this form in full and submit it to the Shire Office for consideration.

Customer Services and Rates Officers please note: This form is not required to be completed if a person over the telephone or front counter or via email is seeking contact information related to a single property.

I, _____

(Name, address and occupation of person applying)

In accordance with regulation 29B of the Local Government (Administration) Regulations 1996, am requesting information about electors and/or ratepayers in the Shire of Narrogin on behalf of

(Name of organisation, if applicable)

The information I am requesting is indicated below. The purpose for which I am requesting the information is:

DECLARATION

The information which I am requesting is indicated below by my mark in the box next to the information that I require, which I know is subject to any restrictions on confidentiality and will only be used for the purpose described on page one of this application and that if you are requesting more than three (3) separate ratepayers' information, fees may apply. Refer to the Shire's adopted [Schedule of Fees & Charges](#).

RATE BOOK EXTRACT section 5.94(m) *(Please tick all applicable)*

<input type="checkbox"/>	All land in the Shire of Narrogin (fees may apply, CEO approval only)
<input type="checkbox"/>	All land in the locality of _____ (fees may apply, CEO approval only)
<input type="checkbox"/>	All land as per the attached map or radius as herein described _____ (fees may apply, CEO approval only)
<input type="checkbox"/>	The full name and postal address of the ratepayer(s) of the land
<input type="checkbox"/>	A description of the land and its location, including lot number, primary address, and plan number (if known)
<input type="checkbox"/>	The valuation of the land to be used for rating purposes

<input type="checkbox"/>	The characteristics of the land upon which differential general rates are based
<input type="checkbox"/>	The purpose for which a specified area rate is imposed on the land (if any)
<input type="checkbox"/>	The purpose for which any service charge(s) are imposed, and to whom the service charge is imposed on the land (if any)
<input type="checkbox"/>	The amount of the rates and/or service charges imposed on the land (if any)

If I obtain that information I will not:

- Use it for any commercial purpose; or
- Provide it to any other person, including a person in the organisation on whose behalf I am requesting the information, unless I am satisfied that the person will not use the information for a commercial purpose.

I am aware that I may be required, by the Shire of Narrogin CEO, to complete a Statutory Declaration before that information is provided to me.

Signature Date

OFFICE USE ONLY

SynergySoft Record No.			
Assessment Number(s)			
Rates Officer Determination		Officer's Signature	
<input type="checkbox"/> I am satisfied that the information requested is appropriate and: <div style="margin-left: 40px;"> <input type="checkbox"/> Approve the request and will provide the information free of charge. <input type="checkbox"/> Approve the request and will advise the applicant of the fees applicable before seeking confirmation to proceed. <input type="checkbox"/> Recommend that the CEO consider the request. </div> <input type="checkbox"/> I am not satisfied that the information requested is appropriate for the purposes stated and have refused the request.			
CEO Determination		CEO's Signature	
<input type="checkbox"/> I am satisfied that the information requested is appropriate and: <div style="margin-left: 40px;"> <input type="checkbox"/> Approve the request and will provide the information free of charge. <input type="checkbox"/> Approve the request and will advise the applicant of the fees applicable before seeking confirmation to proceed. <input type="checkbox"/> Approve the request subject to obtaining from the applicant a Statutory Declaration, declaring that the information will not be used for commercial purposes. </div> <input type="checkbox"/> I am not satisfied that the information requested is appropriate for the purposes stated and have refused the request.			
This Form is a guide and should be read in conjunction with EI 3.12 Provision of Ratepayer Information			