



AGENDA

ORDINARY COUNCIL MEETING

23 April 2025

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member & Community Members

Pursuant to Resolution 111224.05 of 11 December 2024, an Ordinary Meeting of the Shire of Narrogin will be held on 23 April 2025, in the Shire of Narrogin Council Chambers, 89 Earl Street, Narrogin, commencing at 7:00 pm.

Dale Stewart
Chief Executive Officer

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille



Shire of
Narrogin
Love the life

STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

In accordance with Regulation 141 of the Local Government (Administration) Regulations 1996, the Shire of Narrogin records all Council Meetings. Recordings are publicly available within 14 days and retained for at least 5 years. Copies may be provided to the Departmental CEO upon request.

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ORDINARY COUNCIL MEETING

23 APRIL 2025

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:00 pm.

Before we begin, I remind Elected Members, Employees, and the public, that this meeting is being recorded in accordance with Regulation 14I of the Local Government (Administration) Regulations 1996. The recordings will be made publicly available and serve as a public record of proceedings.

While Section 9.57A of the Local Government Act 1995 provides the Local Government with limited protection from defamation liability for content published on its official website as part of a broadcast or recording of Council proceedings, this does not extend to Elected Members or Employees and I encourage all participants to ensure their contributions are respectful, professional, and consistent with the standards expected of Council meetings. Please remember that all comments will form part of the public record.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr T Wiese

Cr M Fisher

Cr C Bartron

Cr J Pomykala

Cr R McNab

Staff

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr I Graham – Executive Manager Corporate & Community Services

Mrs L Webb – Executive Support Coordinator

Leave of Absence

Apologies

Absent

Visitors

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next meeting is scheduled for 28 May 2025.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER'S RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 26 March 2025 be confirmed as a true and accurate record of the proceedings, subject the following amendment:

- 1) That Item 3. *Declaration of Interest by Elected Members and Council Employees in Matters Included in the Meeting Agenda* be amended to include an additional impartiality interest declared by Cr J Pomykala in relation to Item 10.3.3, due to the nature of his role as President of the Narrogin Repertory Club.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

Nil

10.2 TECHNICAL AND RURAL SERVICES

Nil

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – MARCH 2025

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 April 2025
Author	Belinda Knight – Interim Manager Corporate Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – March 2025

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for March 2025.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Chief Executive Officer.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Sustainability & Climate Change Implications

Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

Social - There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer's recommendation.

Financial Implications

All expenditure has been approved via adoption of the 2024/25 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added

to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid for March 2025 is presented to Council for notation. Below is a summary of activity:

March 2025 Payments		
Payment Type	\$	%
Cheque	390.35	0.03
EFT (incl Payroll)	995,416.39	69.82
Direct Debit	417,668.99	29.30
Credit Card	5,753.05	0.40
Fuel Card	5,752.17	0.40
Store Cards	773.32	0.05
Total Payments	1,425,754.27	100.00

Regional	\$	%
Non Local/Statutory	831,925.06	58.35
Local Suppliers	203,621.62	14.28
Payroll	390,207.59	27.37
Total	1,425,754.27	100.00

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the Schedule of Accounts Paid for March 2025, Council note the Report as presented.

Accounts Paid - March 2025

Cheque Payments	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1 769	12/03/2025	Shire Of Narrogin - Petty Cash-admin			\$ 306.00	R	
2 INV CATS-FEB2025	11/03/2025	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Drivers Lunch February 2025	\$ 306.00			
3 770	26/03/2025	Shire Of Narrogin - Petty Cash-admin			\$ 84.35	R	
4 INV DCVC FEB-MAR	19/03/2025	Shire Of Narrogin - Petty Cash-admin	DCVC - Petty Cash Reimbursement Feb - Mar 2025	\$ 84.35			
Cheque Total				\$ 390.35			

EFT Payments	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
5 EFT25036	05/03/2025	Synergy			\$ 29,828.66		
6 INV 2094289452	11/02/2025	Synergy	MUSEUM BUILDING OPERATIONS - Electricity Charges 07/12/2024 - 10/02/2025	\$ 348.99			
7 INV 2042343150	14/02/2025	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Charges 12/12/2024 - 12/02/2025	\$ 127.35			
8 INV 2046351424	20/02/2025	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 08/01/25 - 11/02/25	\$ 28,734.15			
9 INV 2002428485	24/02/2025	Synergy	FAIRWAY DEPOT BUILDING OPERATIONS - Electricity Charges 18/12/2024 - 21/02/2025	\$ 136.24			
10 INV 2054343947	24/02/2025	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Charges 18/12/2024 - 21/02/2025	\$ 481.93			
11 EFT25037	05/03/2025	Narrogin Packaging			\$ 365.50	L	
12 INV 00092864	19/02/2025	Narrogin Packaging	OTHCUK - FESTIVAL & EVENTS - Table and Light Tower Hire for Welcome to Narrogin Event 2025	\$ 280.00			
13 INV 00092747	19/02/2025	Narrogin Packaging	LIBRARY BUILDING MAINTENANCE - Interleave Towel	\$ 85.50			
14 EFT25038	05/03/2025	Water Corporation			\$ 706.88		
15 INV 9007803122	24/02/2025	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 16/12/2024 - 21/02/2025	\$ 706.88			
16 EFT25039	05/03/2025	Halanson Earthmoving			\$ 792.00		
17 INV 2046	21/02/2025	Halanson Earthmoving	WANDERING ROAD CONSTRUCTION - Float Excavator from Comini Rd to Wandering Rd	\$ 396.00			
18 INV 2046	21/02/2025	Halanson Earthmoving	WANDERING ROAD CONSTRUCTION - Float Excavator from Wandering Rd to Shire Depot	\$ 396.00			
19 EFT25040	05/03/2025	Hancocks Home Hardware			\$ 97.80	L	PF
20 INV 508186	20/02/2025	Hancocks Home Hardware	NRLC - GENERAL EXPENSES - Cable Ties	\$ 18.00			
21 INV 508886	26/02/2025	Hancocks Home Hardware	NRLC - EQUIPMENT HIRE & PURCHASE - Plantroom Vacuum Filters	\$ 79.80			
22 EFT25041	05/03/2025	Parry's Narrogin			\$ 678.85	L	
23 INV 99258	23/01/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - x2 Pants, x2 Shirts & Hat	\$ 175.95			
24 INV 99352	28/01/2025	Parry's Narrogin	PWO - WORKS - ALLOWANCES - 3x Pants	\$ 152.85			
25 INV 99510	03/02/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Supply 2x Hi-Vis Work Shirts	\$ 66.30			
26 INV 99628	06/02/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 5 Shirts	\$ 283.75			
27 EFT25042	05/03/2025	Narrogin Meals On Wheels			\$ 495.00	L	
28 INV FEB-2025	28/02/2025	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals Delivered - February 2025	\$ 495.00			
29 EFT25043	05/03/2025	Narrogin Betta Home Living			\$ 529.00	L	
30 INV 25710100259	18/02/2025	Narrogin Betta Home Living	ADMIN - EXPENSED MINOR ASSET PURCHASES - Aragon Ultra Office Chair Black	\$ 529.00			
31 EFT25044	05/03/2025	Narrogin Bearing Service			\$ 5.00	L	
32 INV IN225604	18/02/2025	Narrogin Bearing Service	NGN12070 2023 PERUZZO PANTHER MOWER/CATCHER TRAILER - Bolts for Catcher Door	\$ 5.00			
33 EFT25045	05/03/2025	RJ Smith Engineering			\$ 655.60	L	
34 INV DI24093	27/02/2025	RJ Smith Engineering	2017 VOLVO EC220DL EXCAVATOR - Supply High Pressure Hydraulic Line Plus Fittings	\$ 655.60			
35 EFT25046	05/03/2025	PFDF Food Services Pty Ltd			\$ 1,300.95	R	

36	INV LO764549	06/02/2025	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	260.35			
37	INV LO809033	11/02/2025	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	277.95			
38	INV LO879097	18/02/2025	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	533.15			
39	INV LO949217	25/02/2025	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	229.50			
40	EFT25047	05/03/2025	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil			\$	290.00	L	
41	INV JC24046110	24/02/2025	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil	NO01 TOYOTA HILUX 4X4 2.8i DSL - 20,000 km Service	\$	290.00			
42	EFT25048	05/03/2025	Bucher Municipal Pty Ltd - McDonald Johnston			\$	1,744.10		
43	INV 1120910	18/02/2025	Bucher Municipal Pty Ltd - McDonald Johnston	NGN339 HINO ROAD SWEEPER 2021 - Wander hose Jlb	\$	868.99			
44	INV 1120908	18/02/2025	Bucher Municipal Pty Ltd - McDonald Johnston	NGN339 HINO ROAD SWEEPER 2021 - 6" Wander hose	\$	875.11			
45	EFT25049	05/03/2025	Country Paint Supplies			\$	19.86	L	
46	INV 4801025012	17/02/2025	Country Paint Supplies	KELLIHER PARK - MAINTENANCE/OPERATIONS - Spray Paint Remover	\$	19.86			
47	EFT25050	05/03/2025	Air Response			\$	360.00	L	
48	INV 158756A	22/02/2025	Air Response	NRLC - GENERAL AREA MAINTENANCE - Aquatic Aircon Fault Find	\$	360.00			
49	EFT25051	05/03/2025	Narrogin Gasworx			\$	684.00	L	
50	INV 84582	17/02/2025	Narrogin Gasworx	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Gas Bottles x2 for BBQ's	\$	60.00			
51	INV 84796	25/02/2025	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Walker	\$	699.00			
52	EFT25052	05/03/2025	Farmers Centre (Narrogin) Pty Ltd			\$	197.68	L	
53	INV 94820	27/02/2025	Farmers Centre (Narrogin) Pty Ltd	NO084 KOMATSU WA380-6 WHEEL LOADER - Supply Hydraulic Hose and Fittings	\$	197.68			
54	EFT25053	05/03/2025	Narrogin Chamber Of Commerce			\$	1,100.00	L	
55	INV INV-0349	21/02/2025	Narrogin Chamber Of Commerce	EMPLOYEE INNOVATION & RECOGNITION - 2x \$50 Gift Certificate	\$	100.00			
56	INV INV-0350	21/02/2025	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Staff Gratuity - 35 Years	\$	1,000.00			
57	EFT25054	05/03/2025	Initial Hygiene (Cannon)			\$	653.66		
58	INV 98176846	14/01/2025	Initial Hygiene (Cannon)	NRLC - CLEANING & WASTE DISPOSAL - Sanitary and Nappy Bin Service- Service Period 2/02/2025- 28/05/2025	\$	653.66			
59	EFT25055	05/03/2025	John Parry Medical Centre			\$	128.70	L	F
60	INV 12949	17/02/2025	John Parry Medical Centre	CHCP - CLIENT PURCHASES - Medical Compression Stockings	\$	128.70			
61	EFT25056	05/03/2025	Narrogin Croquet Club Inc.			\$	100.00	L	
62	INV 19022025	19/02/2025	Narrogin Croquet Club Inc.	ADMIN - OTHER EMPLOYEE EXPENSES - Narrogin Croquet Challenge 2025	\$	100.00			
63	EFT25057	05/03/2025	Cemeteries & Crematoria Association Of Western Australia			\$	85.00		
64	INV 27022025	27/02/2025	Cemeteries & Crematoria Association Of Western Australia	ADMIN - TRAINING & DEVELOPMENT - CCAWA Annual Seminar	\$	85.00			
65	EFT25058	05/03/2025	Independence Australia Group			\$	792.00		F
66	INV 82683041.01	18/02/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products	\$	264.40			
67	INV 82686565.01	20/02/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Fortisip Protein 125ml	\$	363.60			
68	INV 82693529.01	25/02/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products	\$	132.40			
69	INV 82695997.01	25/02/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products	\$	31.60			
70	EFT25059	05/03/2025	Truck Centre (WA) Pty Ltd			\$	1,981.75		
71	INV 2254628-000001	21/02/2025	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Travel to Site, Remove Sensor from Truck, Remove & Replace Fuel Pressure Sensor, Remove Service Reminders & Fault Codes	\$	2,139.50			
72	INV 2254729-000001	21/02/2025	Truck Centre (WA) Pty Ltd	NO3 2020 NISSAN UD TIP TRUCK - Travel to Site, Remove Fuel Bowl & Filter, Replace with New & Remove Fault Codes	\$	762.60			
73	EFT25060	05/03/2025	Wirtgen Australia Pty Ltd			\$	918.50		
74	INV 1900132027	18/02/2025	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Supply Front Windscreen	\$	918.50			
75	EFT25061	05/03/2025	Department of Planning, Lands And Heritage			\$	16,680.00		
76	INV 17022025	17/02/2025	Department of Planning, Lands And Heritage	DAP APPLICATION FEES - DAP Application Fee for the Proposed Solar Energy Generation Facility	\$	16,680.00			
77	EFT25062	05/03/2025	Elgas			\$	10,013.65		

78	INV 0361096000	14/02/2025	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,400L	\$ 4,450.51			
79	INV 0361095368	21/02/2025	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,000L	\$ 5,563.14			
80	EFT25063	05/03/2025	Earl Street Physiotherapy			\$ 170.00	L	F
81	INV 0049867	24/02/2025	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation	\$ 85.00			
82	INV 0049951	27/02/2025	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation	\$ 85.00			
83	EFT25064	05/03/2025	Narrogin & Districts Plumbing Service			\$ 138.60	L	
84	INV INV2233	02/03/2025	Narrogin & Districts Plumbing Service	NRLC - GENERAL AREA MAINTENANCE - Repairs to Urinal Tap	\$ 138.60			
85	EFT25065	05/03/2025	Lite n' Easy Pty Ltd			\$ 1,543.71		F
86	INV 7846523	18/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 190.11			
87	INV 7867699	18/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 148.22			
88	INV 7877302	18/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 75.07			
89	INV 7888554	18/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 133.52			
90	INV 7884456	18/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 87.32			
91	INV 7898699	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 99.92			
92	INV 7899468	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 166.00			
93	INV 7887835	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 148.22			
94	INV 7878879	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 75.07			
95	INV 7857322	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 147.45			
96	INV 7900454	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 197.39			
97	INV 7900854	25/02/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 75.42			
98	EFT25066	05/03/2025	McPest Pest Control			\$ 880.00		
99	INV 02363	22/02/2025	McPest Pest Control	VARIOUS LOCATIONS - Annual Termite Inspection	\$ 880.00			
100	EFT25067	05/03/2025	The Royal Life Saving Society Australia			\$ 294.25		
101	INV RLSSWAINV2953	26/02/2025	The Royal Life Saving Society Australia	NRLC - PROGRAM COSTS - Aquatic Education Equipment	\$ 294.25			
102	EFT25068	05/03/2025	Flight Plan Digital T/A Live Life Alarms			\$ 75.00		F
103	INV R-354958	13/02/2025	Flight Plan Digital T/A Live Life Alarms	CHCP - CLIENT PURCHASES - Sim Card Annual Renewal	\$ 75.00			
104	EFT25069	05/03/2025	Narrogin Gas Services			\$ 671.00	L	
105	INV 834	19/02/2025	Narrogin Gas Services	JOHN HIGGINS COMMUNITY COMPLEX BUILDING MAINTENANCE - Install Hose Reel, Demolish & Remove Cubby House	\$ 330.00			
106	INV 833	19/02/2025	Narrogin Gas Services	NARROGIN REGIONAL LEISURE CENTRE BUILDING MAINTENANCE - Repair Kiosk Bench, Door Lock & Doors, Roof Lining & Partition in Toilets	\$ 341.00			
107	EFT25070	05/03/2025	Narrogin Fruit Trading Pty Ltd			\$ 383.90	L	
108	INV INV-1324	21/02/2025	Narrogin Fruit Trading Pty Ltd	OTHUL - AUSTRALIA DAY - Australia Day & Honours Committee Meeting Lunch Order	\$ 175.45			
109	INV INV-1326	21/02/2025	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - LGIS Cyber Workshop Lunch	\$ 208.45			
110	EFT25071	05/03/2025	Team Global Express Pty Ltd			\$ 615.36		
111	INV 0661-7740710	23/02/2025	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 615.36			
112	EFT25072	05/03/2025	Officeworks Ltd			\$ 236.51		
113	INV 619801496	04/02/2025	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 162.91			
114	INV 619802113	04/02/2025	Officeworks Ltd	NRLC - GENERAL EXPENSES - Tea & Coffee Supplies	\$ 73.60			
115	EFT25073	05/03/2025	Joy De Castro T/A Safesmart			\$ 1,045.00		F
116	INV 1043	19/02/2025	Joy De Castro T/A Safesmart	CHSP & CHCP - TRAINING & DEVELOPMENT - Medication Management Training	\$ 1,045.00			
117	EFT25074	05/03/2025	YMCA Services Pty Ltd			\$ 382.75		
118	INV 50041097	21/01/2025	YMCA Services Pty Ltd	NRLC - PROGRAM COSTS - Aquatic Education Equipment - 24x Pool Noodles	\$ 148.06			
119	INV 50041098	21/01/2025	YMCA Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Goggles	\$ 234.69			

120	EFT25075	05/03/2025	Waterlogic Australia Pty Ltd			\$	64.01		
121	INV 4708824	02/03/2025	Waterlogic Australia Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE - Water Cooler Rental - March 2025	\$	64.01			
122	EFT25076	05/03/2025	The Queen Of Beanz			\$	200.00	L	
123	INV INV-0019	26/02/2025	The Queen Of Beanz	OTHCUCL - FESTIVAL & EVENTS - Coffee Van Welcome to Narrogin Event	\$	200.00			
124	EFT25077	05/03/2025	NER Finance			\$	270.41		
125	INV NA00208928	20/02/2025	NER Finance	NRLC - EQUIPMENT HIRE & PURCHASE - Monthly Printer Rental - March 2025	\$	270.41			
126	EFT25078	05/03/2025	Cardering Pty Ltd			\$	776.00		F
127	INV 361	23/02/2025	Cardering Pty Ltd	CHCP - CLIENT PURCHASES - Cognitive Psychological and Functional Assessment	\$	776.00			
128	EFT25079	05/03/2025	Mable			\$	226.70		F
129	INV 862156101	26/02/2025	Mable	CHCP - CLIENT PURCHASES - Wound Care	\$	226.70			
130	EFT25080	05/03/2025	Sigma Telford Group			\$	1,053.80		
131	INV 188712/01	13/02/2025	Sigma Telford Group	NRLC - CHEMICALS - 24 x 10kg Aqua Pearl Filter Media	\$	1,053.80			
132	EFT25081	05/03/2025	Ian Graham			\$	78.80		
133	INV 25022025	25/02/2025	Ian Graham	ONGN 2021 ISUZU MUX EMCCS VEHICLE - 40.02L Diesel	\$	78.80			
134	EFT25082	05/03/2025	Cindy Labuschagne			\$	19.73		
135	INV 28022025	28/02/2025	Cindy Labuschagne	ADMIN - TRAINING & DEVELOPMENT - Parking Fees - Readytech Training	\$	19.73			
136	EFT25083	05/03/2025	Dolphin Lighting			\$	1,742.02		
137	INV 00012182	25/02/2025	Dolphin Lighting	PUBLIC ART STRATEGY - IMPLEMENTATION - Narrogin Regional Leisure Centre Mural - Flood Lights	\$	1,742.02			
138	EFT25084	05/03/2025	Online Apparel Group Pty Ltd			\$	2,123.00		
139	INV OAG34450	19/02/2025	Online Apparel Group Pty Ltd	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Merchandise - Shire Branded Embroidered Black Cap	\$	2,123.00			
140	EFT25085	05/03/2025	Fiona Hastie			\$	300.00	L	
141	INV 92	26/02/2025	Fiona Hastie	OTHCUCL - FESTIVAL & EVENTS - Music by Octavia Welcome to Narrogin Event 2025	\$	300.00			
142	EFT25086	12/03/2025	Best Office Systems			\$	111.72	L	
143	INV 642883	27/02/2025	Best Office Systems	DCVC - PRINTING & STATIONERY - Colour Photocopier	\$	95.72			
144	INV 642864	27/02/2025	Best Office Systems	BUILD - PRINTING & STATIONERY - Scanning of A2 Building Plans x4	\$	16.00			
145	EFT25087	12/03/2025	Synergy			\$	15,277.84		
146	INV 2098246709	03/02/2025	Synergy	GNARJOIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 25/12/25 - 24/01/25	\$	12,204.61			
147	INV 2042343520	17/02/2025	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 13/12/24 - 12/02/25	\$	350.25			
148	INV 2042345517	19/02/2025	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Charges 17/12/2024 - 18/02/2025	\$	388.95			
149	INV 2014371127	19/02/2025	Synergy	GNARJOIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 17/12/2024 - 18/02/2025	\$	442.82			
150	INV 2002427302	24/02/2025	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Charges 18/12/2024 - 21/02/2025	\$	231.83			
151	INV 2034370758	26/02/2025	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Charges 24/12/24 - 24/02/25	\$	163.83			
152	INV 2070338252	26/02/2025	Synergy	HIGHBURY HALL BUILDING OPERATIONS - Electricity Charges 24/12/24 - 24/02/25	\$	391.57			
153	INV 2018374155	26/02/2025	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 22/01/2025 - 20/02/2025	\$	1,103.98			
154	EFT25088	12/03/2025	Narrogin Packaging			\$	611.80	L	
155	INV 00092936	22/02/2025	Narrogin Packaging	VARIOUS LOCATIONS - Cleaning Supplies	\$	249.00			
156	INV 00092947	24/02/2025	Narrogin Packaging	LIONS PARK MAINTENANCE/OPERATIONS - Sprinkler	\$	274.80			
157	INV 00092949	24/02/2025	Narrogin Packaging	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Sprinkler	\$	88.00			
158	EFT25089	12/03/2025	Water Corporation			\$	974.95		
159	INV 9007709005	07/02/2025	Water Corporation	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Water Charges 26/11/24 - 04/02/25	\$	5.88			
160	INV 9007708854	07/02/2025	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Charges 26/11/24 - 04/02/25	\$	5.88			
161	INV 9007721063	07/02/2025	Water Corporation	WASTE FACILITIES BUILDING OPERATIONS - Water Charges 03/12/2024 - 06/02/2025	\$	146.95			

162	INV 9007713995	05/03/2025	Water Corporation	CAFE 45 FEDERAL ST BUILDING OPERATIONS - Service Charges 01/03/25 - 30/04/25	\$	327.18			
163	INV 9007713979	05/03/2025	Water Corporation	39 FEDERAL ST BUILDING OPERATIONS - Service Charges 01/03/25 - 30/04/25	\$	244.53			
164	INV 9007713223	05/03/2025	Water Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Service Charges 01/03/25 - 30/04/25	\$	244.53			
165	EFT25090	12/03/2025	Makit Narrogin Hardware		\$	-	\$ 130.20	L	
	INV 116436	17/02/2025	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Saw Blades , Cutting Disc , Screw Bolts and Duck Tape	\$	130.20			
167	EFT25091	12/03/2025	Parry's Narrogin				\$ 647.65	L	
168	INV 98982	14/01/2025	Parry's Narrogin	TIP MAINTENANCE - PPE Clothing for Tip Attendant	\$	647.65			
169	EFT25092	12/03/2025	Kalinder Family Trust T/a Sports Power Narrogin				\$ 1,260.00		
170	INV 25-00002299	06/03/2025	Kalinder Family Trust T/a Sports Power Narrogin	NRLC - ALLOWANCES - 18 x Uniform Hoodies with Logo Embroidery	\$	1,260.00			
171	EFT25093	12/03/2025	Narrogin Bearing Service				\$ 32.54	L	
172	INV IN225626	19/02/2025	Narrogin Bearing Service	NGN12070 2023 PERUZZO PANTHER MOWER - 2x Wheel Bearings	\$	32.54			
173	EFT25094	12/03/2025	Great Southern Waste Disposal				\$ 49,179.02	L	
174	INV IV00000003274	07/02/2025	Great Southern Waste Disposal	WASTE COLLECTION SERVICES - January 2025	\$	49,179.02			
175	EFT25095	12/03/2025	RJ Smith Engineering				\$ 139.00	L	
176	INV DI23900	24/02/2025	RJ Smith Engineering	PARKS & GARDENS MAINTENANCE - Aluminium Sheets	\$	139.00			
177	EFT25096	12/03/2025	Country Paint Supplies				\$ 116.28	L	
178	INV 4801025433	06/03/2025	Country Paint Supplies	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Line Marking Paint	\$	116.28			
179	EFT25097	12/03/2025	Narrogin Gasworx				\$ 527.00	L	
180	INV 85155	10/03/2025	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Walker , Rubber Ramp , Grab Rail and Shower Mat	\$	527.00			
181	EFT25098	12/03/2025	Local Government Professionals Australia WA				\$ 1,420.00		
182	INV 41831	20/01/2025	Local Government Professionals Australia WA	ADMIN - TRAINING & DEVELOPMENT - Business Development and Innovation Officer - Module for Governance and Introduction to Local Government	\$	220.00			
183	INV 42136	26/02/2025	Local Government Professionals Australia WA	COMMUNITY - TRAINING & DEVELOPMENT - Introduction to Community Development in Local Government Registration - CDO	\$	600.00			
184	INV 42137	26/02/2025	Local Government Professionals Australia WA	COMMUNITY - TRAINING & DEVELOPMENT - Introduction to Community Development in Local Government Registration - CEDC	\$	600.00			
185	EFT25099	12/03/2025	Zipform				\$ 455.99		
186	INV 222858	27/02/2025	Zipform	TIP MAINTENANCE - 10x Refuse Site Tax Invoice	\$	455.99			
187	EFT25100	12/03/2025	Narrogin Chamber Of Commerce				\$ 100.00	L	
188	INV INV-0353	07/03/2025	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Employee Innovation & Recognition Award x2 \$50 Gift Certificate	\$	100.00			
189	EFT25101	12/03/2025	Bob Waddell & Associates Pty Ltd				\$ 660.00		
190	INV 4425	03/03/2025	Bob Waddell & Associates Pty Ltd	ADMIN - CONSULTANTS - Assistance with Dec 24 BAS - Preparing and Lodging Jan 25 BAS	\$	660.00			
191	EFT25102	12/03/2025	Department of Mines, Industry Regulation and Safety				\$ 389.15		
192	INV 11032025	11/03/2025	Department of Mines, Industry Regulation and Safety	BUILDING SERVICES LEVY (BSL) LIABILITY - Payment for BSL February 2025	\$	389.15			
193	EFT25103	12/03/2025	Narrogin Quarry Operations				\$ 239.55	L	
194	INV 00007386	19/02/2025	Narrogin Quarry Operations	ROAD MAINTENANCE GENERAL EXPENSES - 20T of Road Base	\$	239.55			
195	EFT25104	12/03/2025	Bladon WA				\$ 1,278.75		
196	INV BWA161425	04/03/2025	Bladon WA	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Merchandise - Shire Branded Stubby Holders	\$	1,278.75			
197	EFT25105	12/03/2025	Ampac Debt Recovery (WA)				\$ 704.20		R
198	INV 116107	28/02/2025	Ampac Debt Recovery (WA)	RATES - DEBT COLLECTION EXPENSES - Debt Collection February 2025	\$	704.20			
199	EFT25106	12/03/2025	Independence Australia Group				\$ 189.60		F
200	INV 82710064.01	04/03/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products	\$	189.60			
201	EFT25107	12/03/2025	Total Quality Clean				\$ 880.00		
202	INV 4456	09/03/2025	Total Quality Clean	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Carpet Cleaning and Shampoo	\$	880.00			
203	EFT25108	12/03/2025	AFGR1 Equipment Australia Pty Ltd				\$ 7,211.91		

204	INV 2878256	28/08/2024	AFGRI Equipment Australia Pty Ltd	NO4719 & NO 4871 JOHN DEERE GRADER - Supply Service Filters and Engine Oil	\$	2,396.57			
205	INV 2888297	26/09/2024	AFGRI Equipment Australia Pty Ltd	NO4719 2020 JOHN DEERE 620G GRADER (WORKS) - Control Knob x2	\$	411.00			
206	INV 2918872	29/11/2024	AFGRI Equipment Australia Pty Ltd	NO4719 2020 JOHN DEERE 620G GRADER (WORKS) (P978) - Supply Service Filters and Inserts	\$	3,178.14			
207	INV 2924608	11/12/2024	AFGRI Equipment Australia Pty Ltd	NO4871 2014 JOHN DEERE 670G GRADER w/ TOP CON (WORKS) - Supply Service Filters Oil , Fuel , Air and Hydraulic	\$	1,078.44			x
208	INV 2940215	13/02/2025	AFGRI Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - Main Deck Belt	\$	147.76			x
209	EFT25109	12/03/2025	Wirtgen Australia Pty Ltd			\$	9,720.17		
210	INV 1900132849	04/03/2025	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Full Service and Repair All Faults	\$	9,720.17			
211	EFT25110	12/03/2025	Aquatic Services WA Pty Ltd			\$	4,815.81		
212	INV AS#20250160	07/03/2025	Aquatic Services WA Pty Ltd	NRLC - CHEMICALS - 32 x Calcium Hypochlorite & 9 x Photometer Tablets	\$	3,283.72			
213	INV AS#20250159	07/03/2025	Aquatic Services WA Pty Ltd	NARROGIN REGIONAL LEISURE CENTRE BUILDING MAINTENANCE - Quarterly Plant Service	\$	1,532.09			
214	EFT25111	12/03/2025	Telair Pty Ltd			\$	1,620.65		
215	INV TA10781-068	28/02/2025	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone Charges February 2025	\$	1,620.65			
216	EFT25112	12/03/2025	Scavenger Supplies Pty Ltd			\$	1,644.23		
217	INV INV-21929	26/02/2025	Scavenger Supplies Pty Ltd	ESL - BFB GENERAL EXPENSES - Bushfire Brigades PPE - BR9 W/B Helmet	\$	1,644.23			
218	EFT25113	12/03/2025	Elgas			\$	10,747.98		
219	INV 0360883590	27/02/2025	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,956L	\$	5,481.54			
220	INV 0361094979	05/03/2025	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,840L	\$	5,266.44			
221	EFT25114	12/03/2025	Aitura Learning Australia Pty Ltd			\$	2,131.80		F
222	INV BD0010150	02/03/2025	Aitura Learning Australia Pty Ltd	CHCP & CHSP - SUBSCRIPTIONS & MEMBERSHIPS - Membership Engage - Home Care 25 x Course Licence	\$	2,131.80			
223	EFT25115	12/03/2025	Earl Street Physiotherapy			\$	90.00	L	F
224	INV 0049992	28/02/2025	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Initial Physio Consultation	\$	90.00			
225	EFT25116	12/03/2025	Narrogin & Districts Plumbing Service			\$	1,193.50	L	
226	INV INV-2230	02/03/2025	Narrogin & Districts Plumbing Service	HARRIS ST PUBLIC TOILETS (MUSEUM) MAINTENANCE - Fixed Water Leak to Museum Toilet	\$	192.50			
227	INV INV-2250	09/03/2025	Narrogin & Districts Plumbing Service	HARRIS ST PUBLIC TOILETS (MUSEUM) MAINTENANCE - Supply and Install Basin to Museum	\$	1,001.00			
228	EFT25117	12/03/2025	Narrogin Auto Electrics			\$	259.64	L	
229	INV 268817	14/11/2024	Narrogin Auto Electrics	NO01 TOYOTA HILUX 4X4 2.8L DSL - Battery Bosch 12V	\$	259.64			
230	EFT25118	12/03/2025	Hersey's Safety			\$	524.04		
231	INV 50807	25/02/2025	Hersey's Safety	PWO - WORKS - PROTECTIVE CLOTHING - Rigger Gloves, Latex Gloves, Stinger Gloves & Sunglasses	\$	524.04			
232	EFT25119	12/03/2025	Integrated ICT			\$	215.71		
233	INV 36662	27/02/2025	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud February 2025	\$	215.71			
234	EFT25120	12/03/2025	Lite n' Easy Pty Ltd			\$	641.90		F
235	INV 7889441	04/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$	148.22			
236	INV 7889463	04/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$	75.07			
237	INV 7867671	04/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$	190.11			
238	INV 7911054	04/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$	133.52			
239	INV 7913927	04/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$	94.98			
240	EFT25121	12/03/2025	BCE Surveying Pty Ltd			\$	374.00		
241	INV 00015640	28/02/2025	BCE Surveying Pty Ltd	PWO - CONSULTANTS - Landgate Lodgement Fee - Fairway St. Narrogin	\$	374.00			
242	EFT25122	12/03/2025	Stirling Asphalt			\$	32,340.00		
243	INV 00013032	06/03/2025	Stirling Asphalt	TARWONGA ROAD - SLK 3.04 TO 4.04 - Pavement Repair with Profiler and Asphalt	\$	32,340.00			
244	EFT25123	12/03/2025	Narrogin Fruit Trading Pty Ltd			\$	69.29	L	
245	INV 30559	10/03/2025	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	69.29			

246	EFT25124	12/03/2025	PC Harley Family Trust (Narrogin Newsagency)			\$	1,419.55	L		
247	INV I0000005720	15/11/2024	PC Harley Family Trust (Narrogin Newsagency)	ADMIN - PRINTING & STATIONERY - Stationery Order November 2024	\$	997.74				
248	INV I0000005719	09/01/2025	PC Harley Family Trust (Narrogin Newsagency)	ADMIN - PRINTING & STATIONERY - 2025 Daily Diaries	\$	375.81				
249	INV SN00156428022025	28/02/2025	PC Harley Family Trust (Narrogin Newsagency)	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Newspapers Jessie House	\$	46.00				

250	EFT25125	12/03/2025	Narrogin Plant Hire			\$	4,400.00	L		
251	INV 3701	28/02/2025	Narrogin Plant Hire	WANDERING ROAD CONSTRUCTION - 10 Day Dry Hire of Vibe Steel Drum	\$	4,400.00				
252	EFT25126	12/03/2025	Team Global Express Pty Ltd			\$	82.17			
253	INV 0658-T740710	02/02/2025	Team Global Express Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges	\$	82.17				
254	EFT25127	12/03/2025	Evan Evans Pty Ltd			\$	682.00	L		
255	INV INV016458	13/12/2024	Evan Evans Pty Ltd	TOUR - BANNERS REPLACEMENT - 6 Banners for Highbury Townsite	\$	682.00				
256	EFT25128	12/03/2025	Therese Walker			\$	78.62			
257	INV 06032025	06/03/2025	Therese Walker	ADMIN - TRAINING & DEVELOPMENT - Parking Fees - Moore Workshop 20/02/25 - 21/02/25	\$	78.62				
258	EFT25129	12/03/2025	Harcher Distributors (WA Distributors P/L)			\$	445.05			
259	INV 1051906	25/02/2025	Harcher Distributors (WA Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	445.05				
260	EFT25130	12/03/2025	Brendon Muller Constructions			\$	420.00			
261	INV A257000	06/03/2025	Brendon Muller Constructions	Rates refund for assessment A257000 23 KIPLING STREET NARROGIN WA 6312	\$	420.00				
262	EFT25131	12/03/2025	Officeworks Ltd			\$	423.95			
263	INV 620444129	07/03/2025	Officeworks Ltd	ADMIN - PRINTING & STATIONERY - Porcelain Whiteboard & Delivery Fee	\$	423.95				
264	EFT25132	12/03/2025	Western Australian Police Force			\$	36.00			F
265	INV 127092689	04/03/2025	Western Australian Police Force	CHCP & CHSP - Recruitment - Police Check - Volunteers	\$	36.00				
266	EFT25133	12/03/2025	Cardering Pty Ltd			\$	194.00			F
267	INV 369	04/03/2025	Cardering Pty Ltd	CHCP - CLIENT PURCHASES - Equipment Review	\$	194.00				
268	EFT25134	12/03/2025	The Leisure Institute of Western Australia (Aquatics) Inc			\$	120.00			
269	INV 4591	29/01/2025	The Leisure Institute of Western Australia (Aquatics) Inc	NRLC - TRAINING & DEVELOPMENT - LIWA Bunbury Annual Conference	\$	120.00				
270	EFT25135	12/03/2025	Midland Brick Pty Ltd			\$	1,928.86			
271	INV 2092989	05/03/2025	Midland Brick Pty Ltd	PUBLIC ART STRATEGY - IMPLEMENTATION - Pavers & Freight Charges - NRLC Mural	\$	1,928.86				
272	EFT25136	12/03/2025	Tunstall Australia Pty Ltd			\$	27.45			F
273	INV INV1228030	07/03/2025	Tunstall Australia Pty Ltd	CHCP - CLIENT PURCHASES - Monthly Sim Monitoring Alarm	\$	27.45				
274	EFT25137	12/03/2025	Elite Global Supply Pty Ltd			\$	8,504.93			
275	INV INV-0333	27/02/2025	Elite Global Supply Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE - Replace Boiler Heat Pump	\$	8,504.93				
276	EFT25138	12/03/2025	Roofsafe Pty Ltd			\$	8,739.73			
277	INV I2195	24/02/2025	Roofsafe Pty Ltd	GOOD SHED ROOF AND WALL RESTORATION - Temporary Static Line for 6 Weeks	\$	8,739.73				
278	EFT25139	12/03/2025	Power Networkx			\$	151.80			
279	INV INVOICE_PNX17725	04/03/2025	Power Networkx	ADMIN - INFORMATION SYSTEMS - Greeting Messages February 2025	\$	151.80				
280	EFT25140	12/03/2025	Kim Hansson			\$	44.47			
281	INV 1548556	07/03/2025	Kim Hansson	2024 MITSUBISHI ECLIPSE CROSS WAGON PHEV ASPIRE - Fuel Charges	\$	44.47				
282	EFT25141	12/03/2025	Warda Kadak Pty Ltd			\$	35,235.23			
283	INV INV-0213	14/02/2025	Warda Kadak Pty Ltd	WANDERING ROAD CONSTRUCTION - Supply 3 Traffic Controllers with 2 Utes and Traffic Lights 03/02/25 - 07/02/25	\$	14,795.02				
284	INV INV-0224	26/02/2025	Warda Kadak Pty Ltd	WANDERING ROAD CONSTRUCTION - Supply 3 Traffic Controllers with 2 Utes and Traffic Lights 17/02/25 - 21/02/25	\$	14,843.96				
285	INV INV-0229	04/03/2025	Warda Kadak Pty Ltd	WANDERING ROAD CONSTRUCTION - Supply 3 Traffic Controllers with 2 Utes and Traffic Lights 24/2/25 - 25/2/25	\$	5,596.25				

286	EFT25142	12/03/2025	Susan Elyse Bicknell			\$	3,945.78		
287	INV A113900	06/03/2025	Susan Elyse Bicknell	Rates refund for assessment A113900 34 Butler Street NARROGIN WA 6312	\$	2,031.94			
288	INV A243200	06/03/2025	Susan Elyse Bicknell	Rates refund for assessment A243200 38 Homer Street NARROGIN WA 6312	\$	1,913.84			
289	EFT25143	12/03/2025	MedAlert			\$	499.00		F
290	INV #D2906	18/02/2025	MedAlert	CHCP - Client Purchases - MedAlert Personal Alert Watch	\$	499.00			
291	EFT25144	12/03/2025	The Urinal Shop			\$	424.16		
292	INV INV-15862	26/02/2025	The Urinal Shop	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$	424.16			
293	EFT25145	12/03/2025	George Wright			\$	233.30		
294	INV 07032025	07/03/2025	George Wright	PWO - WORKS - RECRUITMENT - Pre-Employment Medical , Police Clearance , Drug and Alcohol Test	\$	233.30			
295	EFT25146	12/03/2025	Joanne Lee Edwards			\$	145.00		
296	INV A298600	10/03/2025	Joanne Lee Edwards	SUSPENSE ACCOUNT - Rates Refund 8 Sydney Hall Way Narrogin	\$	145.00			
297	EFT25147	12/03/2025	Danielle van Rooyen			\$	266.80		
298	INV 08012025	08/01/2025	Danielle van Rooyen	ADMIN - RECRUITMENT , TRAINING & DEVELOPMENT - Pre-Employment Medical , Police Clearance and Parking Fees for Course	\$	266.80			
299	EFT25148	12/03/2025	Robin Lyell Donnell			\$	120.00		F
300	INV 11032025	11/03/2025	Robin Lyell Donnell	CHSP & CHCP - RECRUITMENT - Pre-Employment Medical	\$	120.00			
301	EFT25149	12/03/2025	Oasis Tench			\$	295.50		
302	INV 05032025	05/03/2025	Oasis Tench	CHSP & CHCP - RECRUITMENT - Pre-Employment Medical , Police Clearance , Drug and Alcohol Test	\$	295.50			
303	EFT25150	13/03/2025	Best Office Systems			\$	1,792.19	L	
304	INV 642678	25/02/2025	Best Office Systems	VARIOUS DEPARTMENTS - Printing Charges February 2025	\$	1,792.19			
305	EFT25151	13/03/2025	Narrogin Packaging			\$	29.00	L	
306	INV 00092678	12/02/2025	Narrogin Packaging	CLAYTON ROAD OVAL BUILDINGS MAINTENANCE - Valve Box	\$	29.00			
307	EFT25152	13/03/2025	Australia Post			\$	781.55		
308	INV 1013863060	03/03/2025	Australia Post	VARIOUS DEPARTMENTS - Postage Charges February 2025 and Postage Box Annual Renewal	\$	781.55			
309	EFT25154	13/03/2025	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			\$	939.40	L	
310	INV IV00000003364	09/03/2025	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	GOOD SHED ROOF AND WALL RESTORATION - Concrete	\$	939.40			
311	EFT25155	13/03/2025	AFGR Equipment Australia Pty Ltd			\$	492.80		
312	INV 2925052	12/12/2024	AFGR Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - Replacement Belt	\$	102.12			
313	INV 2933012	15/01/2025	AFGR Equipment Australia Pty Ltd	NO4871 2014 JOHN DEERE 670G GRADER w/ TOP CON - Supply 2x Steps	\$	390.68			
314	EFT25156	13/03/2025	Autosmart WA Southwest			\$	183.89		
315	INV 02500559	25/02/2025	Autosmart WA Southwest	LYDEKER DEPOT BUILDING MAINTENANCE - Hand Wash & New Dispenser	\$	183.89			
316	EFT25157	13/03/2025	Narrogin Skip Bin Service			\$	215.60	L	
317	INV INV-2477	28/02/2025	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Empty Skin Bin February 2025	\$	215.60			
318	EFT25158	13/03/2025	The White Family Trust T/a Narrogin Valley Stockfeed			\$	440.00	L	
319	INV NVS158788	04/03/2025	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK GENERAL MAINTENANCE/OPERATION - x2 Gas Bottle	\$	440.00			
320	EFT25159	13/03/2025	Narrogin Auto Electrics			\$	113.25	L	
321	INV 269289	04/02/2025	Narrogin Auto Electrics	NO03 2021 ISUZU D-MAX (WORKS) - Resolve Engine Light Warning	\$	113.25			
322	EFT25160	13/03/2025	Narrogin Fruit Trading Pty Ltd			\$	448.51	L	
323	INV 000F2024826100	26/08/2024	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	65.50			
324	INV 000F2024100888	08/10/2024	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	11.80			
325	INV 000F20241203103	03/12/2024	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	69.00			
326	INV INV-1355	07/03/2025	Narrogin Fruit Trading Pty Ltd	ADMIN & PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	302.21			
327	EFT25161	13/03/2025	Team Global Express Pty Ltd			\$	83.61		

328	INV 0662-T740710	02/03/2025	Team Global Express Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges	\$ 83.61				
329	EFT25163	13/03/2025	Narrogin Carpets & Curtains			\$ 24,915.00	L		
330	INV 8012124	07/03/2025	Narrogin Carpets & Curtains	NRLC REPLACEMENT CARPET IN NRLC AND SQUASH COURTS - Supply and Install Carpets	\$ 24,915.00				
331	EFT25164	19/03/2025	Synergy			\$ 13,762.59			
332	INV 2042343520	17/02/2025	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 15/10/2024 - 12/12/2024	\$ 145.49				
333	INV 2022376451	04/03/2025	Synergy	GNARJOIN PARK MAINTENANCE/OPERATIONS - Electricity Charges Streetlights 25/01/2025 - 24/02/2025	\$ 12,644.81				
334	INV 2022384438	13/03/2025	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 12/02/2025 - 11/03/2025	\$ 972.29				
335	EFT25165	19/03/2025	Narrogin Packaging			\$ 1,488.50	L		
336	INV 00093172	12/03/2025	Narrogin Packaging	NARROGIN REGIONAL LEISURE CENTRE BUILDING MAINTENANCE - Sprinkler and 25mm Socket	\$ 574.50				
337	INV 00093166	12/03/2025	Narrogin Packaging	VARIOUS LOCATIONS - Cleaning Supplies	\$ 687.00				
338	INV 00093169	12/03/2025	Narrogin Packaging	ADMIN OFFICE BUILDING MAINTENANCE - Toilet Supplies	\$ 171.00				
339	INV 00093168	12/03/2025	Narrogin Packaging	LYDEKER DEPOT BUILDING MAINTENANCE - Toilet Supplies	\$ 56.00				
340	EFT25166	19/03/2025	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			\$ 43,777.80	L		
341	INV IV00000003383	12/03/2025	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	FORREST STREET. 82 FORREST ST TO NARRAKINE RD. 340M - Install New Concrete Footpath	\$ 43,777.80				
342	EFT25167	19/03/2025	Narrogin Liquor Barons			\$ 139.98	L		
343	INV 00066802	18/02/2025	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Council Meeting Refreshments	\$ 139.98				
344	EFT25168	19/03/2025	Borgas Engineering Pty Ltd			\$ 8,110.00	L		
345	INV 9219	06/10/2024	Borgas Engineering Pty Ltd	ANIMAL POUND OPERATIONS - Dog Trap Repairs	\$ 110.00				
346	INV 9219A	06/10/2024	Borgas Engineering Pty Ltd	ACQUISITION OF FAST FILL TRAILER - ESL - Bushfire - Purchase of Fast Fill Trailer for Highbury South - 1UAF064	\$ 8,000.00				
347	EFT25169	19/03/2025	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil			\$ 825.41			
348	INV PI23066450	17/12/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil	00NGN TTOYOTA HILUX 4X4 2.8L DSL - Filters For Service	\$ 236.42				
349	INV PI23066451	17/12/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil	SMALL PLANT - New Hedge Trimmer	\$ 398.99				
350	INV PI23066878	30/01/2025	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Narrogin Sthil	PARKS & GARDENS MAINTENANCE - 2x Rolls of Brush Cutter Cord & 5 Edger Blades	\$ 190.00				
351	EFT25170	19/03/2025	Building and Construction Industry Training Fund			\$ 191.75			
352	INV T14	18/03/2025	Building and Construction Industry Training Fund	CTF PAYMENTS FEBRUARY 2025	\$ 191.75				
353	EFT25171	19/03/2025	Fegan Building Surveying			\$ 605.00			
354	INV 1193	17/02/2025	Fegan Building Surveying	BUILD - CONTRACT BUILDING SURVEYOR - Issue CDC and Permit for 30 Kalimna Way for Shire of Boddington	\$ 605.00				
355	EFT25172	19/03/2025	Narrogin Community Pharmacy			\$ 199.90	L		

356	INV 1264806	27/02/2025	Narrogin Community Pharmacy	CHCP - CLIENT PURCHASES - Support Stocking and Skin Care Products	\$ 199.90			
357	EFT25173	19/03/2025	Independence Australia Group			\$ 643.20		F
358	INV 82720877.01	11/03/2025	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products	\$ 643.20			
359	EFT25174	19/03/2025	Department of Planning, Lands And Heritage			\$ 16,680.00		
360	INV DA10/24-25	13/03/2025	Department of Planning, Lands And Heritage	DAP APPLICATION FEES - DAP Application Fees DA10/24-25	\$ 16,680.00			
361	EFT25175	19/03/2025	CJD Equipment Pty Ltd			\$ 1,975.56		
362	INV 001159807	04/12/2024	CJD Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR (WORKS) (P977) - Supply Service Filters Oil, Air , Fuel and Hydraulic	\$ 572.03			
363	INV 001193093	10/02/2025	CJD Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR (WORKS) (P977) - Window Repair and Freight Charges	\$ 1,403.53			
364	EFT25176	19/03/2025	Sherrin Rentals Pty Ltd			\$ 3,762.00		
365	INV 5220126	12/03/2025	Sherrin Rentals Pty Ltd	WANDERING ROAD CONSTRUCTION - Dry Hire 16000L Water Cart 01/03/25 - 12/03/25	\$ 3,762.00			
366	EFT25177	19/03/2025	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 140.00	L	
367	INV NVS159444	12/03/2025	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Pound Supplies - Dog food	\$ 140.00			
368	EFT25178	19/03/2025	Industrial Automation			\$ 785.40		
369	INV SINV-15845	07/03/2025	Industrial Automation	ECONOM - Subscriptions & Memberships - 2 Standpipes Dec 2024 - June 2025 (Sim and Support)	\$ 785.40			
370	EFT25179	19/03/2025	ASSA ABLOY Australia Pty Limited			\$ 1,001.73		
371	INV IN02938450	06/03/2025	ASSA ABLOY Australia Pty Limited	RAILWAY STATION BUILDING MAINTENANCE - 930 Series Key in Lever Exterior Deadlatch Set	\$ 1,001.73			
372	EFT25180	19/03/2025	Narrogin Auto Electrics			\$ 260.55	L	
373	INV 268972	02/12/2024	Narrogin Auto Electrics	NO2706 FOUR AXLE SIDE TIPPER TRAILER - Rewire Trailer Connections / Diagnose Faults and Repair	\$ 260.55			
374	EFT25181	19/03/2025	Bossea Pty Ltd (South West Recycling)			\$ 88.00		
375	INV INV-10043	11/03/2025	Bossea Pty Ltd (South West Recycling)	ADMIN - OFFICE EQUIPMENT MTCE - Collect & Deliver One Blue Confidential Bin	\$ 88.00			
376	EFT25182	19/03/2025	IRIS Consulting Group PTY LTD			\$ 3,654.57		
377	INV 00002369	12/03/2025	IRIS Consulting Group PTY LTD	ADMIN - TRAINING & DEVELOPMENT - Records Fundamental Training x3	\$ 3,654.57			
378	EFT25183	19/03/2025	Douglas Sawkins			\$ 92.00		
379	INV 25022025	25/02/2025	Douglas Sawkins	NDVC - VISITORS CENTRE OTHER EXPENDITURE - Self Inking Rubber Stamp & 20ml Ink Bottle	\$ 92.00			
380	EFT25184	19/03/2025	Keeling Electrical Group Pty Ltd			\$ 220.40	L	
381	INV 1714	14/01/2025	Keeling Electrical Group Pty Ltd	NARROGIN REGIONAL LEISURE CENTRE BUILDING MAINTENANCE - Schneider Socket Outlet Surface Mounting Weatherproof	\$ 220.40			
382	EFT25185	19/03/2025	Narrogin Fruit Trading Pty Ltd			\$ 270.81	L	

383	INV 000F202412164	16/12/2024	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	34.75			
384	INV INV-1333	04/03/2025	Narrogin Fruit Trading Pty Ltd	OTHCU - FESTIVAL & EVENTS - Lunch for Welcome to Narrogin Committee Members	\$	166.76			
385	INV 31119	12/03/2025	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	11.90			
386	INV 32974	17/03/2025	Narrogin Fruit Trading Pty Ltd	ADMIN - GENERAL OFFICE EXPENSES - Weekly Office Order	\$	57.40			
387	EFT25186	19/03/2025	Piano Magic			\$	350.00		F
388	INV 23745	07/03/2025	Piano Magic	CHCP - GENERAL EXPENDITURE - Tuning of Piano in Jessie House	\$	350.00			
389	EFT25187	19/03/2025	Regina Razumovskaya			\$	708.16		
390	INV 14032025	14/03/2025	Regina Razumovskaya	VARIOUS DEPARTMENTS - Hotel Accommodation and HDMI Card for Projector	\$	708.16			
391	EFT25188	19/03/2025	Team Global Express Pty Ltd			\$	83.34		
392	INV 0663-T740710	09/03/2025	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$	83.34			
393	EFT25189	19/03/2025	Mable			\$	1,068.72		F
394	INV 862156103	12/03/2025	Mable	CHCP - CLIENT PURCHASES - Wound Care & Case Assessment & Management	\$	323.86			
395	INV 806104100	12/03/2025	Mable	CHCP - CLIENT PURCHASES - Wound Care	\$	129.54			
396	INV 872606100	12/03/2025	Mable	CHCP - CLIENT PURCHASES - Case Assessment and Management	\$	259.08			
397	INV 872556100	12/03/2025	Mable	CHCP - CLIENT PURCHASES - Care Assessment, Planning and Coordination	\$	259.08			
398	INV 862156104	19/03/2025	Mable	CHCP - CLIENT PURCHASES - Wound Care	\$	97.16			
399	EFT25190	19/03/2025	R.5mith			\$	1,075.00	L	
400	INV 45	18/03/2025	R.5mith	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Supply Steel for Framing and Repaint Signs	\$	1,075.00			
401	EFT25191	19/03/2025	School Bus Logistics			\$	360.00		
402	INV T5	18/03/2025	School Bus Logistics	BOND REFUND - MAYORS PARLOUR 05/03/2025	\$	360.00			
403	EFT25192	20/03/2025	Department of Human Services			\$	385.37		
404	INV 97	12/03/2025	Department of Human Services	Payroll Deductions/Contributions	\$	385.37			
405	EFT25193	20/03/2025	Easifleet			\$	2,477.65		
406	INV 12/03/2025	19/03/2025	Easifleet	NOVATED LEASE - Various Employees PPE 10/03/2025	\$	2,294.27			
407	INV ITCFEB2025	20/03/2025	Easifleet	ITC Salary Sacrifice 01/02/2025 - 28/02/2025 - Various Employees	\$	183.38			
408	EFT25194	20/03/2025	Australian Services Union Western Australian Branch			\$	26.50		
409	INV 97	12/03/2025	Australian Services Union Western Australian Branch	Payroll Deductions/Contributions	\$	26.50			
410	EFT25195	26/03/2025	Synergy			\$	23,190.66		
411	INV 2026358503	13/02/2025	Synergy	13 HOUGH ST - OPERATIONS - Electricity Charges 11/12/24 - 12/02/25	\$	137.50			
412	INV 2022392113	21/03/2025	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 12/02/25 - 11/03/25	\$	23,053.16			
413	EFT25196	26/03/2025	Narrogin Packaging			\$	1,042.74	L	
414	INV 00092542	05/02/2025	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATION - Carton of Milk , Shampoo and Conditioner	\$	140.70			
415	INV 00092757	19/02/2025	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Kitchen and Toilet Supplies	\$	826.14			
416	INV 00092772	20/02/2025	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Orange Detergent	\$	19.90			
417	INV 00093167	12/03/2025	Narrogin Packaging	LIBRARY BUILDING OPERATIONS - 2 Ply Toilet Roll	\$	56.00			
418	EFT25197	26/03/2025	Makit Narrogin Hardware			\$	444.50	L	

419	INV 116412	04/02/2025	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Maintenance Supplies	\$ 444.50			
420	EFT25198	26/03/2025	Hancocks Home Hardware			\$ 26.95	L	PF
421	INV 509384	04/03/2025	Hancocks Home Hardware	NRLC - CLEANING & WASTE DISPOSAL - Dustpan	\$ 26.95			
422	EFT25199	26/03/2025	Parry's Narrogin			\$ 1,357.55	L	
423	INV 99766	11/02/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Work Pants x3 & Work Shirt x3	\$ 254.85			
424	INV 100206	27/02/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - x2 MNS Work Shirts LS Cool Light Weight	\$ 66.30			
425	INV 100310	04/03/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 3x Hi Vis Shirts, 3x Pants, 1x Safety Boots	\$ 512.00			
426	INV 100503	11/03/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Work Boots	\$ 238.00			
427	INV 100502	11/03/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Shirt x2, Pants x2, Hat x1	\$ 175.95			
428	INV 100527	12/03/2025	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Work Jacket x1	\$ 110.45			
429	EFT25200	26/03/2025	Narrogin Betta Home Living			\$ 1,503.00	L	
430	INV 25710100931	14/03/2025	Narrogin Betta Home Living	CHCP - CLIENT PURCHASES - Washing Machine and Dryer	\$ 1,503.00			
431	EFT25201	26/03/2025	Allans Bobcat And Truck Hire			\$ 3,080.00	L	R
432	INV 00001773	06/03/2025	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 4x Grave Digs	\$ 1,760.00			
433	INV 00001773	06/03/2025	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig x1	\$ 440.00			
434	INV 00001773	06/03/2025	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig x1	\$ 440.00			
435	INV 00001773	06/03/2025	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig x1	\$ 440.00			
436	EFT25202	26/03/2025	Narrogin Glass & Quick Fit Windscreens			\$ 901.14	L	
437	INV 00064067	14/02/2025	Narrogin Glass & Quick Fit Windscreens	NO084 KOMATSU WA380-6 WHEEL LOADER (WORKS) (P980) - Supply Front Windscreen Glass Laminated	\$ 901.14			
438	EFT25203	26/03/2025	WA Country Health Service			\$ 1,831.50		F
439	INV 667547	14/03/2025	WA Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals Delivered February 2025	\$ 1,831.50			
440	EFT25204	26/03/2025	Narrogin Chamber Of Commerce			\$ 200.00	L	
441	INV INV-0357	18/03/2025	Narrogin Chamber Of Commerce	MEMBERS - Civic Functions, Refreshments & Receptions - 4 x 50 Gift Certificate	\$ 200.00			
442	EFT25205	26/03/2025	Melchiorre Plumbing & Gas			\$ 5,516.35	L	
443	INV 5280MPG	28/01/2025	Melchiorre Plumbing & Gas	CEMETERY PUBLIC TOILETS MAINTENANCE - Unblock Cemetery Toilet & Replaced Flexi Hose	\$ 770.99			
444	INV 5139MPG	29/01/2025	Melchiorre Plumbing & Gas	39 FEDERAL ST BUILDING MAINTENANCE - Upgrade Downpipe Stormwater Connections	\$ 3,938.00			
445	INV 5496MPG	10/03/2025	Melchiorre Plumbing & Gas	CLAYTON ROAD OVAL BUILDINGS MAINTENANCE - Removed Faulty Valve & Installed New	\$ 503.87			
446	INV 5535MPG	17/03/2025	Melchiorre Plumbing & Gas	CARAVAN PARK ABLUTION BLOCK (OLD) BUILDING MAINTENANCE - Clearing of Waste from Gully	\$ 303.49			
447	EFT25206	26/03/2025	Fulton Hogan			\$ 292,287.60		
448	INV 20163196	19/03/2025	Fulton Hogan	WANDERING ROAD CONSTRUCTION - Primer Seal & Second Seal	\$ 292,287.60			
449	EFT25207	26/03/2025	Truck Centre (WA) Pty Ltd			\$ 382.53		
450	INV 1825626 - 000001	18/03/2025	Truck Centre (WA) Pty Ltd	NO4 2010 NISSAN UD TIP TRUCK AUTO - Supply Only Filter Kit	\$ 382.53			
451	EFT25208	26/03/2025	Narrogin Bowling Club			\$ 160.00	L	
452	INV 20022025	20/02/2025	Narrogin Bowling Club	ADMIN - TRAINING & DEVELOPMENT - Corporate Bowl Nomination	\$ 160.00			
453	EFT25209	26/03/2025	Farmworks Narrogin Pty Ltd			\$ 63.80	L	
454	INV 111987	20/03/2025	Farmworks Narrogin Pty Ltd	AIRSTrip & GROUNDS MAINTENANCE/OPERATIONS - Supply One Pack Fencing Gribbles	\$ 63.80			
455	EFT25210	26/03/2025	Kulker Carpentry And Construction			\$ 16,500.00	L	
456	INV IV00000001233	19/03/2025	Kulker Carpentry And Construction	GOOD SHED ROOF AND WALL RESTORATION - Re-Sheet Western Wall of Good Shed	\$ 16,500.00			

457	EFT25211	26/03/2025	New Cornwall Hotel			\$ 420.00	L		
458	INV 1863	18/03/2025	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Briefing Session 10/03/2025	\$ 420.00				
459	EFT25212	26/03/2025	Earl Street Physiotherapy			\$ 170.00	L		F
460	INV 0050259	17/03/2025	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Physio Consultation	\$ 85.00				
461	INV 0050324	20/03/2025	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Physio Consultation	\$ 85.00				
462	EFT25213	26/03/2025	Narrogin Smash Repairs			\$ 2,310.00	L		
463	INV 33852	13/03/2025	Narrogin Smash Repairs	2017 VOLVO EC220DL EXCAVATOR - Square Up Cab, Paint Front Pillar, Rust Proof Repairs, Refit Interior Trims and Install New Side Window	\$ 2,310.00				
464	EFT25214	26/03/2025	Epic Fire Solutions T/As MCG Fire Services			\$ 275.00			
465	INV INV-4462	10/03/2025	Epic Fire Solutions T/As MCG Fire Services	NARROGIN REGIONAL LEISURE CENTRE BUILDING MAINTENANCE - Survey & Report on the Location & Condition of Smoke & Fire Doors at the Leisure Centre	\$ 275.00				
466	EFT25215	26/03/2025	Edwards Isuzu Ute			\$ 599.00	L		
467	INV R59743	26/02/2025	Edwards Isuzu Ute	NGN12398 2019 HOLDEN COLORADO - 100,000km Service	\$ 599.00				
468	EFT25216	26/03/2025	Breanna Lee Dorrington			\$ 169.50			
469	INV 18022025	18/02/2025	Breanna Lee Dorrington	ADMIN - RECRUITMENT - Pre-Employment Medical and Drug & Alcohol Test	\$ 169.50				
470	EFT25217	26/03/2025	Lite n' Easy Pty Ltd			\$ 539.38			F
471	INV 7900319	11/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 75.07				
472	INV 7900298	11/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 148.22				
473	INV 7922000	11/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 126.48				
474	INV 7922412	11/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 94.63				
475	INV 7924490	11/03/2025	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 94.98				
476	EFT25218	26/03/2025	Stirling Asphalt			\$ 58,938.00			
477	INV 00013063	24/03/2025	Stirling Asphalt	PRIVATE WORKS SMALL JOBS - Supply and Install Asphalt for Water Corp Repair on Earl Street	\$ 8,338.00				
478	INV 00013062	24/03/2025	Stirling Asphalt	GOOD SHED ROOF AND WALL RESTORATION - Supply and Install 400m2 of AC7 Asphalt at 30mm Thick	\$ 29,337.00				
479	INV 00013069	25/03/2025	Stirling Asphalt	DALGLISH STREET. CLAYTON RD TO ENSIGN ST. 340M - Install New Footpath	\$ 21,263.00				
480	EFT25219	26/03/2025	Forms Express Pty Ltd			\$ 702.79			
481	INV 253464	19/03/2025	Forms Express Pty Ltd	RATES - PRINTING AND STATIONERY - 4th Instalment Notice Print 24/25	\$ 702.79				
482	EFT25220	26/03/2025	Non Stop Adz Pty Ltd Atf Investstar Holding Trust t/as Non Stop Marketing			\$ 498.30			F
483	INV 94090	28/02/2025	Non Stop Adz Pty Ltd Atf Investstar Holding Trust t/as Non Stop Marketing	CHSP & CHCP - ADVERTISING & PROMOTIONS - Quality Stretch Table Throw with Artwork	\$ 498.30				
484	EFT25221	26/03/2025	Keeling Electrical Group Pty Ltd			\$ 1,524.63	L		
485	INV 1763	14/03/2025	Keeling Electrical Group Pty Ltd	ADMIN OFFICE BUILDING MAINTENANCE - Panel Light and Zip Bolt Unit Repairs	\$ 1,524.63				
486	EFT25222	26/03/2025	H+H Architects			\$ 1,408.00			
487	INV INV01073	19/03/2025	H+H Architects	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Colour Schemes & Photoshopped Visualisations of the Proposed	\$ 1,408.00				
488	EFT25223	26/03/2025	Goodyear Auto Care Narrogin			\$ 65.00	L		
489	INV 104720	04/03/2025	Goodyear Auto Care Narrogin	NGN339 HINO ROAD SWEEPER 2021 - Puncture Repair	\$ 65.00				
490	EFT25224	26/03/2025	Narrogin Fruit Trading Pty Ltd			\$ 1,120.09	L		
491	INV INV-1370	17/03/2025	Narrogin Fruit Trading Pty Ltd	FIRE - TRAINING & DEVELOPMENT - Sausages & Rolls for Thank You BBQ for the FCO's	\$ 257.58				
492	INV INV-1376	17/03/2025	Narrogin Fruit Trading Pty Ltd	OTHCUL - MEDICAL STUDENTS - Morning Tea at the Narrogin & Dryandra Visitor Centre	\$ 737.44				
493	INV INV-1377	17/03/2025	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Lunch Community Chest Reference Group Meeting	\$ 125.07				

494	EFT25225	26/03/2025	Piano Magic			\$	1,850.00		F
495	INV 23741	06/03/2025	Piano Magic	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Grand Piano Repairs	\$	1,850.00			
496	EFT25226	26/03/2025	PC Harley Family Trust (Narrogin Newsagency)			\$	958.16	L	
497	INV SN00136328022025	28/02/2025	PC Harley Family Trust (Narrogin Newsagency)	ADMIN - PRINTING & STATIONERY - Newspaper February 2025	\$	17.10			
498	INV A167800	25/03/2025	PC Harley Family Trust (Narrogin Newsagency)	Rates refund for assessment A167800 72 FEDERAL STREET NARROGIN WA 6312	\$	941.06			
499	EFT25227	26/03/2025	JH Computer Services			\$	13,352.90		
500	INV 005139-D01	28/02/2025	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Contract Charges March 2025	\$	13,352.90			
501	EFT25228	26/03/2025	Harcher Distributors (WA Distributors P/L)			\$	194.50		
502	INV 1056463	11/03/2025	Harcher Distributors (WA Distributors P/L)	NRLC - VARIOUS CATEGORIES - Cleaning Supplies & Kiosk Stock	\$	194.50			
503	EFT25229	26/03/2025	Perfect Gym Solutions			\$	907.50		
504	INV INV-13072	01/03/2025	Perfect Gym Solutions	NRLC - LICENCES & SUBSCRIPTIONS - Monthly Perfect Gym Package March 2025	\$	907.50			
505	EFT25230	26/03/2025	Uniforms At Work Australia Pty Ltd			\$	210.25		
506	INV 37000022	17/03/2025	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Staff Uniform - CDO	\$	210.25			
507	EFT25231	26/03/2025	Coca Cola Euro Pacific			\$	787.92		R
508	INV 0236268815	12/03/2025	Coca Cola Euro Pacific	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$	787.92			
509	EFT25232	26/03/2025	Vanguard Publishing			\$	2,024.00		
510	INV 0006149	06/12/2024	Vanguard Publishing	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 2025 AGO Road Trip Holiday Planner	\$	2,024.00			
511	EFT25233	26/03/2025	Breana Eyre			\$	52.00		
512	INV 24032025	24/03/2025	Breana Eyre	ADMIN - PRINTING & STATIONERY - 4x Store N Stack Boxes	\$	52.00			
513	EFT25234	26/03/2025	Fleet Fitness			\$	289.30		
514	INV SRF16860	13/03/2025	Fleet Fitness	NRLC - EQUIPMENT HIRE & PURCHASE - Gym Equipment Service	\$	289.30			
515	EFT25235	26/03/2025	Mable			\$	728.65		F
516	INV 862156102	05/03/2025	Mable	CHCP - CLIENT PURCHASES - Nursing Assessment & Wound Care	\$	145.73			
517	INV 872606101	26/03/2025	Mable	CHCP - CLIENT PURCHASES - Nursing	\$	97.16			
518	INV 866810100	26/03/2025	Mable	CHCP - CLIENT PURCHASES - Nursing	\$	315.74			
519	INV 862156105	26/03/2025	Mable	CHCP - CLIENT PURCHASES - Nursing	\$	170.02			
520	EFT25236	26/03/2025	CHG-Meridian Australia Pty Limited			\$	10,878.05		
521	INV 690013164	03/03/2025	CHG-Meridian Australia Pty Limited	NRLC - EQUIPMENT HIRE & PURCHASE - Gym Equipment Hire 01/04/2025 - 30/06/2025	\$	10,878.05			
522	EFT25237	26/03/2025	Whitney Consulting			\$	9,898.90		
523	INV INV-0879	15/03/2025	Whitney Consulting	NRLC LRCP 3 UPGRADE WORKS - Whitney Consulting - NRLC Refurbishment Project	\$	9,898.90			
524	EFT25238	26/03/2025	WA Specialised Transport atf Liddelow Family Trust Pty Ltd			\$	80,190.00		
525	INV 0325042	21/03/2025	WA Specialised Transport atf Liddelow Family Trust Pty Ltd	RAIL HERITAGE (RELOCATION OF PM706) - Tender and Carriage from Pinjarra and Dwellingup to Narrogin	\$	80,190.00			
526	EFT25239	26/03/2025	Centrepont Church Inc			\$	360.00	L	
527	INV T5	26/03/2025	Centrepont Church Inc	BOND REFUND	\$	360.00			
528	EFT25240	26/03/2025	Warda Kadak Pty Ltd			\$	5,304.75	L	
529	INV INV-0233	11/03/2025	Warda Kadak Pty Ltd	WANDERING ROAD CONSTRUCTION - Supply 3 Traffic Controllers with 2 Utes and Traffic Lights x2 Days	\$	5,304.75			

530	EFT25241	26/03/2025	VBathroom			\$	2,337.25		
531	INV 00009435	19/03/2025	VBathroom	VARIOUS BUILDING MAINTENANCE - LED Lights		\$	2,337.25		
532	EFT25242	26/03/2025	Daniel Ian McGrath			\$	888.00		
533	INV A225400	18/03/2025	Daniel Ian McGrath	Rates refund for assessment A225400 11 HALE STREET NARROGIN WA 6312		\$	888.00		
534	EFT25243	26/03/2025	Christopher Payne			\$	239.50		F
535	INV 17032025	17/03/2025	Christopher Payne	CHSP & CHCP - RECRUITMENT - Pre-Employment Medical and Drug & Alcohol Test		\$	239.50		
536	EFT25244	26/03/2025	Nichola Ann Jones			\$	239.50		F
537	INV 17032025	17/03/2025	Nichola Ann Jones	CHSP & CHCP - RECRUITMENT - Pre-Employment Medical and Drug & Alcohol Test		\$	239.50		
538	EFT25245	26/03/2025	Vershell Super Pty Ltd			\$	3,406.18		
539	INV A659	19/03/2025	Vershell Super Pty Ltd	Rates refund for assessment A659 17679 GREAT SOUTHERN HWY HILLSIDE 6312		\$	3,406.18		
540	EFT25246	26/03/2025	Vanguard Print			\$	2,150.50		
541	INV 45940	08/01/2025	Vanguard Print	TOUR - DRYANDRA VISITORS CENTRE MERCHANDISE - Narrogin Map Pads		\$	2,150.50		
542	EFT25247	27/03/2025	Department of Human Services			\$	385.37		
543	INV 98	26/03/2025	Department of Human Services	Payroll Deductions/Contributions		\$	385.37		
544	EFT25248	27/03/2025	Easifleet			\$	1,604.75		
545	INV 26/03/2025	27/03/2025	Easifleet	NOVATED LEASE - Various Employees PPE 24/03/2025		\$	1,604.75		
546	EFT25249	27/03/2025	Australian Services Union Western Australian Branch			\$	26.50		
547	INV 98	26/03/2025	Australian Services Union Western Australian Branch	Payroll Deductions/Contributions		\$	26.50		
					EFT Total	\$	995,416.39		

548	Direct Debits	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
549	DD11277.2	03/03/2025	National Australia Bank Ltd			\$ 2,637.49		
550	INV 002704482	03/03/2025	National Australia Bank Ltd	INVEST - BANK FEES AND CHARGES NAB Merchant Fees, Shire of Narrogin - February 2025	\$ 2,289.97			
551	INV 009571025	03/03/2025	National Australia Bank Ltd	INVEST - BANK FEES AND CHARGES NAB Merchant Fees, NRLC - February 2025	\$ 166.66			
552	INV 005211998	03/03/2025	National Australia Bank Ltd	INVEST - BANK FEES AND CHARGES NAB Merchant Fees, Caravan Park - February 2025	\$ 180.86			
553	DD11335.1	13/03/2025	Telstra			\$ 1,323.93		
554	INV K664052451-4	12/03/2025	Telstra	VARIOUS DEPARTMENTS - Telephone Charges March 2025	\$ 1,323.93			
555	DD11345.1	13/03/2025	Les Mills Asia Pacific			\$ 905.00		F
556	INV LMB1275876	03/03/2025	Les Mills Asia Pacific	NRLC - LICENCES & SUBSCRIPTIONS - Group Fitness Licence March 2025	\$ 905.00			
557	DD11345.2	01/03/2025	Sandwai Pty Ltd			\$ 865.70		F
558	INV INV-4808	01/03/2025	Sandwai Pty Ltd	CHCP & CHSP - INFORMATION SYSTEMS - Monthly Charges March 2025	\$ 865.70			
559	DD11345.3	01/03/2025	CRISP Wireless			\$ 1,317.80		
560	INV 202501002217	01/03/2025	CRISP Wireless	ADMIN & NRLC - INFORMATION SYSTEMS - Monthly Charges March 2025	\$ 1,317.80			
561	DD11345.4	03/03/2025	Elders Real Estate Pty Ltd			\$ 1,386.67	L	
562	INV EMDRSRENT030325	03/03/2025	Elders Real Estate Pty Ltd	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent 03/03/25	\$ 1,386.67			
563	DD11345.5	06/03/2025	Zefari Pty Ltd			\$ 380.00	L	
564	INV EMTRSRENT060325	06/03/2025	Zefari Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 06/03/25	\$ 380.00			
565	DD11359.1	13/03/2025	Zefari Pty Ltd			\$ 380.00		
566	INV EMTRSRENT130325	13/03/2025	Zefari Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 13/03/2025	\$ 380.00			
567	DD11365.1	20/03/2025	Department of Transport			\$ 142,723.95		
568	INV T1 24/25	20/03/2025	Department of Transport	REFUND DOT	\$ 142,723.95			
569	DD11368.1	19/03/2025	Australian Taxation Office			\$ 53,455.43		
570	INV PAYGPPE10/03/2025	19/03/2025	Australian Taxation Office	PAYG TAX - PAYG Tax Withholding PPE 10/03/2025	\$ 53,455.43			
571	DD11377.1	25/03/2025	Department of Transport			\$ 46,246.80		
572	INV T1 24/25	25/03/2025	Department of Transport	REFUND DOT DIRECT DEBIT	\$ 46,246.80			
573	DD11385.1	21/03/2025	Beam			\$ 31,031.13		
574	INV SUPER10032025	21/03/2025	Beam	PAYROLL CREDITORS - Superannuation Contributions - PPE 10/03/2025	\$ 31,031.13			
575	DD11395.1	26/03/2025	Zefari Pty Ltd			\$ 380.00		
576	INV EMTRSRENT200325	20/03/2025	Zefari Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 20/03/2025	\$ 380.00			
577	DD11402.1	27/03/2025	Xero			\$ 70.00		F
578	INV INV-42334006	26/03/2025	Xero	CHCP & CHSP - INFORMATION SYSTEMS - Xero Monthly Subscriptions 26/03/25 - 25/04/25	\$ 70.00			
579	DD11403.1	27/03/2025	Department of Transport			\$ 12,119.00		
580	INV T1 24/25	27/03/2025	Department of Transport	DOT DIRECT DEBIT REFUND	\$ 12,119.00			
581	DD11404.1	27/03/2025	Australian Taxation Office			\$ 46,692.00		
582	INV PAYGPPE24032025	27/03/2025	Australian Taxation Office	PAYG TAX - PAYG Tax Withholding PPE 24/03/2025	\$ 46,692.00			
583	DD11411.1	28/03/2025	Department of Transport			\$ 39,601.85		
584	INV T1 24/25	28/03/2025	Department of Transport	DOT DIRECT DEBIT REFUND	\$ 39,601.85			
585	DD11412.1	27/03/2025	Zefari Pty Ltd			\$ 380.00	L	
586	INV EMTRSRENT270325	27/03/2025	Zefari Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 20/03/2025	\$ 380.00			
587	DD11413.1	17/03/2025	Nichola Ann Jones			\$ (239.50)		

588	INV 17032025	17/03/2025	Nichola Ann Jones	CHSP & CHCP - RECRUITMENT - Pre-Employment Medical & Drug and Alcohol Test	\$ (239.50)			
589	DD11415.1	19/03/2025	H+H Architects			\$ (1,408.00)		
590	INV INV01073	19/03/2025	H+H Architects	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Shire of Narrogin Colour Scheme Advice	\$ (1,408.00)			
591	DD11418.1	28/03/2025	Beam			\$ 31,325.29		
592	INV SUPER24032025	28/03/2025	Beam	PAYROLL CREDITORS - Superannuation Contribution - PPE 24/03/2025	\$ 31,325.29			
593	DD11425.1	31/03/2025	Department of Transport			\$ 6,094.45		
594	INV T1 24/25	31/03/2025	Department of Transport	DIRECT DEBIT REFUND	\$ 6,094.45			
Direct Debit Total					\$ 417,668.99			

595	Fuel Card	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
596	EFT25153	13/03/2025	Great Southern Fuels			\$ 5,752.17	L	
597	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	009NGN TOYOTA COROLLA HATCH 2020 (p43)	\$ 126.67			
598	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	00NGN TTOYOTA HILLUX 4X4 2.8L DSL (Works Foreman Vehicle P26)	\$ 45.00			
599	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	032NGN MITSUBISHI ECLIPSE CROSS PHEV 2024 (EHO Vehicle) (P65A)	\$ 165.13			
600	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	0NGN 2021 ISUZU MUX EMCCS Vehicle (P5)	\$ 471.71			
601	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	2021 ISUZU Outlander EXCCED 2.4L (EMTR5) ONO - (P700)	\$ 283.54			
602	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	1NGN 2023 TOYOTA PRADO (CEO) (P1)	\$ 584.39			
603	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	990NGBN Toyota Coaster 2.8L Diesel 6AT Deluxe (P56)	\$ 78.02			
604	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	2024 Mitsubishi Eclipse Cross Wagon PHEV ASPIRE AWD (NGN0)	\$ 283.01			
605	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN00 2021 Toyota Kluger GX AWD Pet Wagon (EMDR5) (P2)	\$ 554.00			
606	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN10179 2018 TOYOTA HIACE (NHC) (P11)	\$ 85.86			
607	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN11555 2022 Toyota Corolla (NHC) (P15)	\$ 72.27			
608	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN324 2024 MAZDA BT-50C	\$ 124.00			
609	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN2 TOYOTA COROLLA HATCH 2.0L pet CVT ascent sport	\$ 68.69			
610	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN219 2022 NISSAN X-TRAIL (CAT5) (P14)	\$ 864.26			
611	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN417 2023 New Isuzu DMax Space Cab Ranger Vehicle (P7)	\$ 334.62			
612	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN839 2019 Toyota Corolla Cross 2WD 2.0L (P44) (CHCP)	\$ 90.64			
613	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN847 2023 Mazda CX-5 6 Auto G25 Touring Petrol (NHC) (P10)	\$ 290.05			
614	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	SMALL PLANT - HOMECARE	\$ 31.51			
615	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NO01 TOYOTA HILLUX 4X4 2.8I DSL (P967)	\$ 214.04			
616	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	2023 Toyota Hilux Dual Cab - Senior Ranger (P8163) - NO05	\$ 318.36			
617	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	SMALL PLANT	\$ 41.78			
618	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN227 2021 TOYOTA COROLA NHC (P28)	\$ 61.90			
619	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN182 TOYOTA HILLUX 4x2 Workmate Utility (NHC)	\$ 124.90			
620	INV FEBRUARY2025	28/02/2025	Great Southern Fuels	NGN12398 2019 Holden Colorado 2.8 LS Crew Cab (P74)	\$ 437.82			
Fuel Card Total					\$ 5,752.17			

621	Coles Card	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
622	EFT25162	13/03/2025	WEX Australia Pty Ltd			\$ 773.32		
623	INV 216	28/02/2025	WEX Australia Pty Ltd	PWO - General Office Expenses GEN	\$ 3.00			
624	INV 216	28/02/2025	WEX Australia Pty Ltd	MEMBERS - Civic Functions, Refreshments & Receptions GEN	\$ 161.02			
625	INV 216	28/02/2025	WEX Australia Pty Ltd	Animal Pound Operations	\$ 26.00			
626	INV 216	28/02/2025	WEX Australia Pty Ltd	MEMBERS - Civic Functions, Refreshments & Receptions GEN	\$ 35.30			
627	INV 216	28/02/2025	WEX Australia Pty Ltd	OTHCU - Australia Day GEN	\$ 220.55			
628	INV 216	28/02/2025	WEX Australia Pty Ltd	CHSP Social Support Group Other Expenses	\$ 327.45			
Coles Card Total					\$ 773.32			

629	Credit Card	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
630	DD11344.1	19/02/2025	General Credit Card Purchases			\$ 550.00		PF

631	INV IGFB2025-1	19/02/2025	General Credit Card Purchases	2019 JCB 5CX BACKHOE LOADER (WORKS) (P833) - Plastic Welding at Hole Punctured in Fuel Tank	\$	550.00			
632	DD11344.2	21/02/2025	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Accommodation - Moore Workshop	\$	-	\$	350.02	
633	INV IGFB2025-2	21/02/2025	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Accommodation - Moore Workshop	\$	350.02			
634	DD11344.3	25/02/2025	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Parking Fee - Moore Workshop	\$	-	\$	18.17	
635	INV IGFB2025-3	24/02/2025	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Parking Fee - Moore Workshop	\$	18.17			
636	DD11346.2	24/02/2025	General Credit Card Purchases	CHCP & CHSP - RECRUITMENT - Seek Advertisement - Home Services Coordinator	\$	-	\$	368.50	F
637	INV DSFB2025-10	24/02/2025	General Credit Card Purchases	CHCP & CHSP - RECRUITMENT - Seek Advertisement - Home Services Coordinator	\$	368.50			
638	DD11346.3	25/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Fire Prevention / Burning Control Top Up Account Feb 2025	\$	-	\$	361.08	
639	INV DSFB2025-11	25/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Fire Prevention / Burning Control Top Up Account Feb 2025	\$	361.08			
640	DD11346.4	27/02/2025	General Credit Card Purchases	ADMIN - PRINTING & STATIONERY - Badge 200 Colour Plastic ID Card Printer	\$	-	\$	1,332.00	
641	INV DSFB2025-12	27/02/2025	General Credit Card Purchases	ADMIN - PRINTING & STATIONERY - Badge 200 Colour Plastic ID Card Printer	\$	1,332.00			
642	DD11346.5	03/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Fire Prevention / Control Account Top Up Jan 2025	\$	-	\$	361.08	
643	INV DSFB2025-3	03/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Fire Prevention / Control Account Top Up Jan 2025	\$	361.08			
644	DD11346.6	04/02/2025	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Amazon Monthly Subscription Jan 2025	\$	-	\$	3.04	
645	INV DSFB2025-4	04/02/2025	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Amazon Monthly Subscription Jan 2025	\$	3.04			
646	DD11346.7	06/02/2025	General Credit Card Purchases	TOUR - REIMBURSEMENTS - BIGW Refund	\$	-	\$	(741.00)	
647	INV DSFB2025-5	06/02/2025	General Credit Card Purchases	TOUR - REIMBURSEMENTS - BIGW Refund	\$	(741.00)			
648	DD11346.8	10/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Bronze Subscription - Feb 2025	\$	-	\$	17.78	
649	INV DSFB2025-6	10/02/2025	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Bronze Subscription - Feb 2025	\$	17.78			
650	DD11346.9	12/02/2025	General Credit Card Purchases	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - 12x Flora Fauna Themed Bin Stickers	\$	-	\$	1,380.20	
651	INV DSFB2025-7	12/02/2025	General Credit Card Purchases	ADMIN - OTHER EMPLOYEE EXPENSES - AICD Membership Renewal - Through 28 Feb 2026	\$	725.00			
652	INV DSFB2025-8	12/02/2025	General Credit Card Purchases	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - 12x Flora Fauna Themed Bin Stickers	\$	655.20			
653	DD11394.1	28/02/2025	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES - February 2025 Interest	\$	-	\$	4.47	
654	INV FEBFEES	28/02/2025	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES - February 2025 Interest	\$	4.47			
655	DD11419.2	05/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	6.60	
656	INV PRFB2025-10	05/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
657	INV PRFB2025-11	05/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
658	DD11419.3	06/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	3.30	
659	INV PRFB2025-12	06/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
660	DD11419.4	07/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	5.50	
661	INV PRFB2025-13	07/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	5.50			
662	DD11419.5	10/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	16.50	
663	INV PRFB2025-14	10/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	5.50			
664	INV PRFB2025-15	10/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	5.50			
665	INV PRFB2025-16	10/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	5.50			
666	DD11419.6	11/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	8.80	
667	INV PRFB2025-17	11/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	8.80			
668	DD11419.7	13/02/2025	General Credit Card Purchases	LIB - GENERAL OFFICE EXPENSES - Carpet Spot Cleaner and Formula	\$	-	\$	489.65	
669	INV PRFB2025-18	13/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	8.80			
670	INV PRFB2025-19	13/02/2025	General Credit Card Purchases	LIB - GENERAL OFFICE EXPENSES - Office and Catering Supplies	\$	44.90			
671	INV PRFB2025-20	13/02/2025	General Credit Card Purchases	LIB - GENERAL OFFICE EXPENSES - Carpet Spot Cleaner and Formula	\$	435.95			
672	DD11419.8	14/02/2025	General Credit Card Purchases	OTHFUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	13.20	

673	INV PRFEB2025-21	14/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	13.20			
674	DD11419.9	17/02/2025	General Credit Card Purchases	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 2025 Small Tourism Award Nomination	\$	-	\$	303.60	
675	INV PRFEB2025-22	17/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	15.40			
676	INV PRFEB2025-23	17/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	13.20			
677	INV PRFEB2025-24	17/02/2025	General Credit Card Purchases	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 2025 Small Tourism Award Nomination	\$	275.00			
678	DD11346.10	20/02/2025	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Survey Monkey Annual Plan	\$	-	\$	349.09	
679	INV DSFEB2025-9	20/02/2025	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Survey Monkey Annual Plan	\$	349.09			
680	DD11419.10	18/02/2025	General Credit Card Purchases	CHCP CBDC OTHER EXPENSES - Jessie House Meals	\$	-	\$	512.30	F
681	INV PRFEB2025-25	18/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	17.60			
682	INV PRFEB2025-26	18/02/2025	General Credit Card Purchases	CHCP CBDC OTHER EXPENSES - Jessie House Meals	\$	494.70			
683	DD11419.11	28/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	19.37	
684	INV PRFEB2025-27	28/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	19.37			
685	DD11419.12	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	16.50	
686	INV PRFEB2025-4	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
687	INV PRFEB2025-5	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
688	INV PRFEB2025-6	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
689	INV PRFEB2025-7	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
690	INV PRFEB2025-8	03/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
691	DD11419.13	04/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	-	\$	3.30	
692	INV PRFEB2025-9	04/02/2025	General Credit Card Purchases	OTHCUL - EVENT/PROJECT PROMOTION - Welcome to Narrogin Facebook Campaign	\$	3.30			
Credit Card Total					\$	5,753.05			

Payroll	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
PAYROLL		PAYROLL			\$	390,207.59	
		PAYROLL		\$	193,358.82		
		PAYROLL		\$	188,642.26		
		PAYROLL		\$	8,206.51		
Payroll Total				\$	390,207.59		

ABBREVIATIONS		Cheque Total (Less TD)			0.03%
PF	Partially Funded	EFT Total*	\$	995,416.39	69.82%
I	Insurance	Direct Debit Total	\$	417,668.99	29.29%
F	Funded	Credit Card Total	\$	5,753.05	0.40%
L	Local Supplier	Trust Total	\$	-	
R	Recoverable	Coles Card Total	\$	773.32	0.05%
PR	Partially Recoverable	Fuel Cards Total	\$	5,752.17	0.40%
G	Grant	Subtotal	\$	1,425,754.27	
		Term Deposits (TD)	\$	-	
		Payroll Total*	\$	390,207.59	
		Subtotal	\$	390,207.59	
* Please note Payroll totals		Synergy List of Accounts - Municipal Bank Account	\$	1,419,005.87	100.00%
		Credit Cards - Processed as at date of Direct Debit	\$	6,748.42	
		Synergy List of Accounts -Trust Bank Account	\$	-	
		Payroll	\$	390,207.59	
		Variance	\$	(0.00)	
		Non Local Suppliers	\$	831,925.06	58.35%
		Local Suppliers	\$	203,621.62	14.28%
		Employees	\$	390,207.59	27.37%
		Combined Total	\$	1,425,754.27	100.00%

10.3.2 MONTHLY FINANCIAL REPORTS – MARCH 2025

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 April 2025
Author	Belinda Knight – Interim Manager Corporate Services
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments 1. Monthly Financial Report for March 2025; and 2. Capital Projects Tracker for March 2025.	

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Council is requested to review the March 2025 Monthly Financial Reports.

Consultation

Consultation has been undertaken with the Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Sustainability & Climate Change Implications

Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

Economic - There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

Social - There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer's recommendation.

Financial Implications

All expenditure has been approved via adoption of the 2024/25 Annual Budget or resulting from a Council resolution.

Council is requested to review the March 2025 Monthly Financial Reports, noting that Council is advised of the following matters:

- Budgets have been updated in accordance with adopted budget amendments for the financial year up to 31 March 2025;
- Rates received to date is 83% of the total to be collected, with \$1.189M to be collected as at 31 March 2025. It should be noted that of this amount there is approximately \$195k related to Pensioner Rate Deferments.
- Investment in Term Deposits as 31 March 2025 was \$8.90M.
- Monthly Summary Information Graphs - as part of our ongoing commitment to financial transparency and effective budget management, some clarification regarding the phasing of expenditure in relation to the budget adopted in July each year I provided.

While the budget provides an annual allocation of funding, actual expenditure throughout the year may not always align perfectly with the anticipated monthly distribution. This is particularly relevant when considering the default phasing of expenditure, which is often spread evenly (at 1/12 per month or an initial 8.33% allocation) depending on the nature of the expenses.

For administrative efficiency, the predicted phasing or timing of expenditure is not adjusted on a month-by-month basis to reflect actual variations. This means that while the financial reports (and in particular the graphs) may show timing differences, these are not necessarily an indication of overspending or underspending, but rather a reflection of how expenses naturally fluctuate due to operational requirements, project timelines, and external factors.

It is important to view financial reports with this in mind and understand that variances are a normal part of financial management. The finance team continuously monitors and manages these variations to ensure overall budget integrity and adherence to Council's financial objectives.

Should any material changes arise that require formal budget adjustments, these will be brought to Council for consideration in the usual manner.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The March 2025 Monthly Financial Report is presented for review.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the Monthly Financial Reports for March 2025, Council note the Reports as presented.

MONTHLY FINANCIAL REPORT
 (Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2025



LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

BY NATURE

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rate Revenue		6,058,549	6,058,549	6,057,841	6,047,751	(10,090)	(0%)	
Grants, Subsidies and Contributions	9	1,977,666	1,978,956	1,540,422	1,807,683	267,262	15%	▲
Profit on Asset Disposal	12	48,262	48,262	40,750	48,083	7,333	15%	▲
Fees and Charges		3,019,686	2,969,686	2,333,477	2,616,574	283,097	11%	▲
Service Charges		0	0	0	0	0		
Interest Earnings		524,000	624,000	437,735	382,448	(55,287)	(14%)	▼
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0	0		
Other Revenue		324,984	324,984	243,312	219,625	(23,687)	(11%)	▼
		11,953,147	12,004,437	10,653,537	11,122,164	468,627	4%	
Expenditure from operating activities								
Employee Costs		(7,378,981)	(7,309,742)	(5,503,563)	(4,800,628)	702,935	15%	▲
Materials and Contracts		(3,843,571)	(3,935,810)	(2,842,934)	(2,287,913)	555,021	24%	▲
Utilities Charges		(1,048,742)	(1,048,742)	(840,957)	(733,079)	107,878	15%	▲
Depreciation (Non-Current Assets)		(3,358,620)	(3,358,620)	(2,518,848)	(3,475,153)	(956,305)	(28%)	▼
Finance Costs		(73,468)	(73,468)	(54,344)	(30,129)	24,215	80%	▲
Insurance Expenses		(367,990)	(367,990)	(359,537)	(381,271)	(21,734)	(6%)	▼
Loss on Asset Disposal	12	(31,343)	(31,343)	(23,499)	(19,115)	4,384	23%	
Other Expenditure		(361,761)	(644,562)	(297,214)	(160,987)	136,227	85%	▲
		(16,464,476)	(16,770,277)	(12,440,896)	(11,888,275)	552,621		
Operating activities excluded from budget								
Add Back Depreciation		3,358,620	3,358,620	2,518,848	3,475,153	956,305	28%	▲
Adjust (Profit)/Loss on Asset Disposal	11	(16,919)	(16,919)	(17,251)	(28,969)	(11,718)	40%	
Movement in Leave Reserve (Added Back)		21,696	21,696	0	0	0		
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates/ESL (Non-Current)		0	0	0	0	0		
Adjust Receivables Employee Related Provision (Non-Current)		0	0	0	0	0		
Adjust Sundry Debtors (Non-Current)		0	0	0	0	0		
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0	0		
Adjust Rounding		1	1	0	0	0		
Amount attributable to operating activities		(1,147,931)	(1,402,442)	714,238	2,680,073	1,965,835		
INVESTING ACTIVITIES								
Non-Operating Grants, Subsidies and Contributions	9	9,531,876	9,779,324	7,318,035	2,039,201	(5,278,834)	(259%)	▼
Purchase of Investments		0	0	0	0	0		
Land Held for Resale	8	0	0	0	0	0		
Land and Buildings	8	(9,369,104)	(9,193,297)	(3,948,196)	(228,465)	3,719,731	1628%	▲
Plant and Equipment	8	(2,817,136)	(3,071,891)	(2,231,316)	(1,163,825)	1,067,491	92%	▲
Furniture and Equipment	8	(87,400)	(97,400)	(81,147)	(64,559)	16,588	26%	▲
Infrastructure Assets - Roads	8	(2,627,397)	(2,627,397)	(937,914)	(1,797,931)	(860,017)	(48%)	▼
Infrastructure Assets - Footpaths	8	(277,599)	(277,599)	(265,566)	(59,128)	206,438	349%	▲
Infrastructure Assets - Road Drainage	8	0	0	0	(544)	(544)	(100%)	▼
Infrastructure Assets - Bridges	8	(1,079,000)	(1,275,000)	(588,000)	0	588,000	100%	▲
Infrastructure - Parks & Ovals and Other	8	(531,700)	(611,700)	(364,189)	(292,178)	72,011	25%	▲
Proceeds from Disposal of Assets	8	407,000	407,000	374,485	256,709	(117,776)	(46%)	▼
Proceeds from Sale of Investments		0	0	0	0	0		
Amount attributable to investing activities		(6,850,460)	(6,967,960)	(723,808)	(1,310,721)	(586,913)		
FINANCING ACTIVITIES								
Proceeds from New Debentures	13	4,346,000	4,346,000	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Principal Repayment of Debentures	13	(189,114)	(189,114)	(98,637)	(111,384)	(12,747)	(11%)	▲
Principal Repayment of Lease Financing	13	(23,585)	(23,585)	(17,694)	0	17,694	100%	▲
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	2,386,449	2,654,250	0	0	0		
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(1,398,208)	(1,666,949)	0	0	0		
Amount attributable to financing activities		5,121,542	5,120,602	(116,331)	(111,384)	4,947		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		2,876,849	3,249,801	3,249,801	3,249,801	0	0%	
Amount attributable to operating activities		(1,147,931)	(1,402,442)	714,238	2,680,073	1,965,835	73%	▲
Amount attributable to investing activities		(6,850,460)	(6,967,960)	(723,808)	(1,310,721)	(586,913)	45%	
Amount attributable to financing activities		5,121,542	5,120,602	(116,331)	(111,384)	4,947	(4%)	
Surplus or deficit at the end of the financial year	3	0	0	3,123,899	4,507,768	1,383,869		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Grants, Subsidies and Contributions	267,262	15%	▲	Timing	Bush Fire Mitigation funding budgeted ahead of actual funding received. CHCP and CHSP Government Grant funding received in advance of budget phasing. MRWA Direct Road Grant funding received in advance of budget phasing.
Fees and Charges	283,097	11%	▲	Timing	Bank made a double payment of Rates for 2 properties (same owner) by mistake in the process of refund.
Interest Earnings	(55,287)	(14%)	▼	Timing	Interest earned on Rates received ahead of budgeted phasing. Interest earned on reserve funds budgeted ahead of actual earnings received. Interest earned on Municipal funds received ahead of budgeted phasing.
Other Revenue	(23,687)	(11%)	▼	Timing	CHSP reimbursement income received ahead of budget phasing. Licensing commission income received ahead of budget phasing. Licensing reimbursement income budgeted ahead of actual reimbursement income received.
Expenditure from operating activities					
Employee Costs	702,935	15%	▲	Timing	Employee costs associated with Rangers and CESM budgeted ahead of actual expenditure to date. Employee costs associated with Senior EGO, EHO and EMDS (Health portion) budgeted ahead of actual expenditure to date. Employee costs associated with CHCP and CHSP budgeted ahead of actual expenditure to date. Employee costs associated with NRLC budgeted ahead of actual expenditure to date. Employee costs associated with EMDS (Building Control portion) budgeted ahead of actual expenditure to date. Employee costs associated with Public Works Overheads and Administration budgeted ahead of actual expenditure to date.
Materials and Contracts	555,021	24%	▲	Timing	Materials and Contracts associated with Audit Fees budgeted ahead of actual expenditure to date. Materials and Contracts associated with Waste Disposal budgeted ahead of actual expenditure to date. Materials and Contracts associated with the NRLC budgeted ahead of actual expenditure to date. Materials and Contracts associated with Parks and Ovals maintenance budgeted ahead of actual expenditure to date. Materials and Contracts associated with Roads, Drainage and Street Tree Maintenance budgeted ahead of actual expenditure to date.
Utilities Charges	107,878	15%	▲	Timing	Utilities associated with CHCP and CHSP budgeted ahead of actual expenditure to date. Utilities associated with Shire owned buildings budgeted ahead of actual expenditure to date.
Depreciation (Non-Current Assets)	(956,305)	(28%)	▼	Permanent	Depreciation expense is understated in the budget. NB: This is a non-cash entry in the accounts and thus has no impact overall in the financials.
Finance Costs	24,215	80%	▲	Timing	Variance due to timing of loan payments.
Other Expenditure	136,227	85%	▲	Timing	Rates Incentive Scheme and Rates Debt Collection expenses behind budget. Bank fees and charges ahead of budget. Members sitting fees and allowances behind budget. Community Chest expenditure behind budget. Event donations and the Narrogin Bus Service behind budget.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(5,278,834)	(259%)	▼	Timing	NRLC Grants yet to be received (\$4.2M) Crime Prevention Grant yet to be received (\$100K) WALGGC Bridge Grant behind budget phasing (\$623K) Economic Services Grants yet to be received (\$268K) Asset disposals have occurred in advance of budget phasing.
Proceeds from Disposal of Assets	(117,776)	(46%)	▼	Timing	
Capital Acquisitions	4,809,697	(100%)	▲	Timing	Plant/Vehicle purchases have occurred ahead of budget phasing. Expenditure on road projects are running ahead of budget. Expenditure on bridge projects are running behind the budget phasing.
Financing Activities					

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of the *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Local Government controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

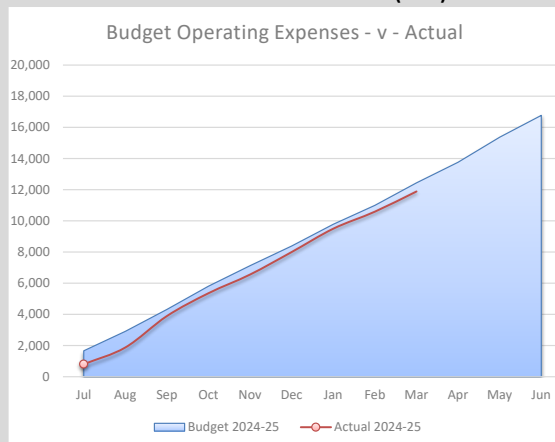
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

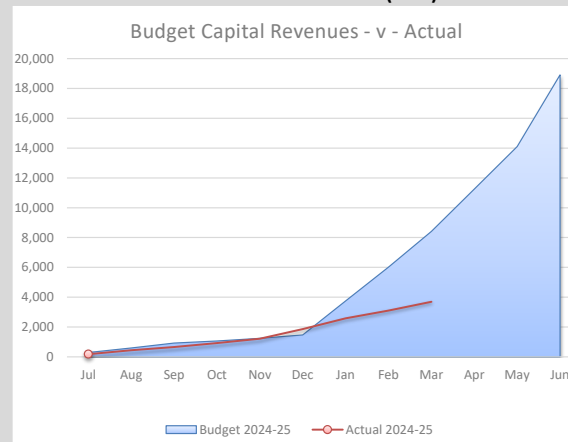
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

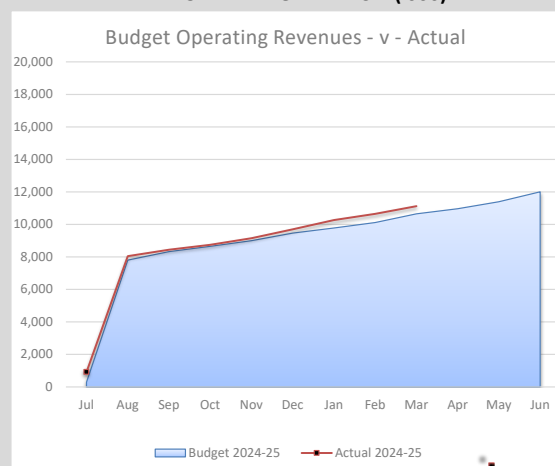
OPERATING EXPENSES ('000)



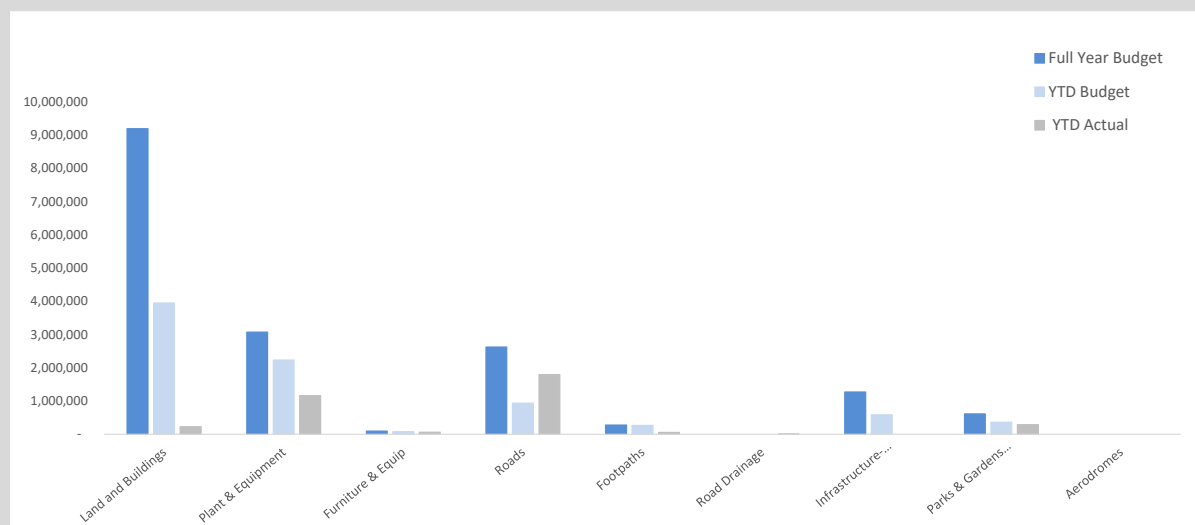
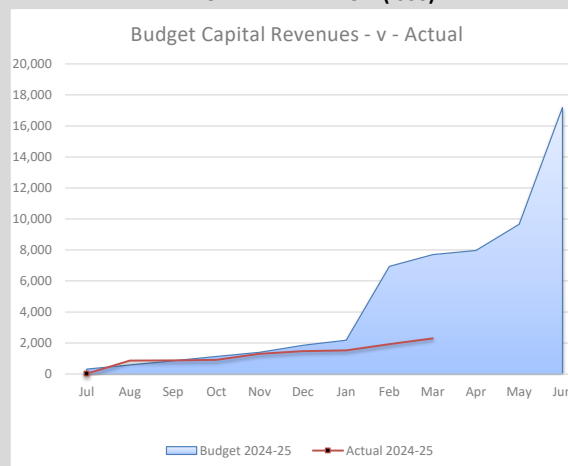
CAPITAL EXPENSES ('000)



OPERATING REVENUE ('000)



CAPITAL REVENUE ('000)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Local Government's operational cycle. In the case of liabilities where Local Government does not have unconditional right to defer settlement be settled within the next 12 months, defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current, even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except, for land held for resale where it is held as non current based on the Local Government's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Local Government has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Local Government expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the Project Unit Credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Local Government does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The Local Government has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will

be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

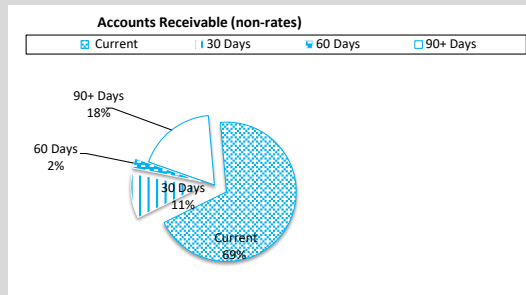
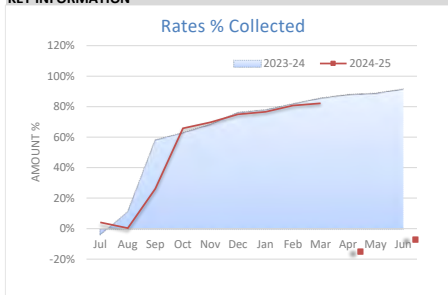
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**OPERATING ACTIVITIES
RECEIVABLES**

Rates Receivable	30 Jun 24	31 Mar 25	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	658,762	717,743	Receivables - General	267,374	40,067	8,851	70,620	386,911
RATES - Rates Levied - GRV	3,590,595	3,923,291	Percentage	69%	10%	2%	18%	100%
RATES - Rates Levied - UV	1,223,381	1,314,124						
RATES - Minimum Rates Levied - GRV	678,531	522,625						
RATES - Minimum Rates Levied - UV	260,091	280,179						
RATES - Interim Rates Levied - GRV	2,356	2,661						
RATES - Back Rates Levied - GRV	455	(4,442)						
RATES - Ex-Gratia Rates (CBH, etc.)	12,499	9,313						
Instalment Admin fee	37,054	37,601						
Private S/Pool Inspection fees	1,860	9,672						
Domestic Refuse Collection Charges	526,460	575,723						
Domestic Services (Additional)	5,155	5,860						
Domestic Recycling Service	193,828	212,307						
Domestic Recycling Service (additional)	284	349						
Commercial Collection Charge	49,196	54,040						
Commercial Collection Charge (additional)	50,100	46,647						
Non-Rateable Collection Charge	75,793	83,400						
Non-Rateable Additional Pick Up	38,831	0						
Commercial Additional Pick Up	27,563	29,400						
FESA ESL	306,176	320,632						
Total Rates and Rubbish (YTD)	6,773,516	7,423,381	GST Input					
Less Collections to date	(6,786,520)	(6,747,670)						
Net Rates Collectable	717,743	1,393,454	Total Receivables General Outstanding					386,911
% Collected (Current and Arrears)	91.31%	82.88%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(194,780)						
Pensioner Deferred ESL		(9,713)	Provision For Doubtful Debts (including Rates)					(200,000)
Total Rates and Rubbish, ESL, Excess Rates		1,188,961						

KEY INFORMATION



Debtors Due	69.1%
Over 30 Days	10.4%
Over 60 Days	2.3%
Over 90 Days	18.3%

Collected	Rates Due
83%	\$1,188,961

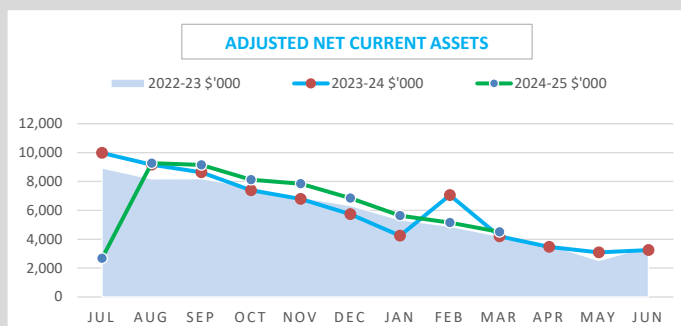
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS**

	Last Years Closing 30 Jun 2024	This Time Last Year 31 Mar 2024	Year to Date Actual 31 Mar 2025
	\$	\$	\$
Current Assets			
Cash Unrestricted - Muni	4,723,418	2,595,638	567,870
Cash Restricted - Reserves	4,896,287	1,098,595	0
Cash Restricted - Reserves Term Deposits	0	5,300,000	4,896,287
Cash Restricted - Muni Term Deposits	0	2,700,000	4,000,000
Cash Restricted - Trust Bonds & Deposits	16,130	20,830	0
Receivables - Rates and Rubbish, ESL, Excess Rates	513,250	878,017	1,188,961
Receivables - Other	522,191	791,419	314,243
Inventories	41,439	16,510	1,710
	10,712,714	13,401,009	10,969,071
Less: Current Liabilities			
Payables	(2,135,559)	(1,161,747)	(1,133,947)
Lease Liabilities	(28,524)	(33,271)	(28,524)
Loan Liability	(189,114)	(73,220)	(77,729)
Provisions	(814,747)	(601,910)	(814,747)
	(3,167,942)	(1,870,149)	(2,054,947)
Net Current Asset Position	7,544,772	11,530,861	8,914,124
Less: Cash Restricted	(4,896,287)	(5,330,160)	(4,896,287)
Add Back: Component of Leave Liability not Required to be funded	383,679	371,710	383,679
Add Back: Current Loan Liability	189,114	73,220	77,729
Current Portion of Lease Liability	28,524	33,271	28,524
Net Current Funding Position	3,249,801	6,678,902	4,507,768

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

Surplus(Deficit)

\$4.51 M

This Time Last Year

Surplus(Deficit)

\$6.68 M

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

<u>Cash Restricted (Reserves)</u>	<u>Investment Value</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
	\$				
NAB (Investment 1)	2,448,144	10/06/2025	4.95%	NAB	50%
CBA (Investment 1)	2,448,143	10/06/2025	4.80%	CBA	50%
Total Cash Restricted (Reserves)	4,896,287				100%
Municipal Funds					
NAB (Investment 2)	1,500,000	25/05/2025	4.75%	NAB	25%
Westpac (Investment 2)	1,500,000	25/05/2025	4.81%	WBC	25%
NAB (Investment 3)	500,000			NAB	25%
CBA (Investment 3)	500,000			CBA	25%
Total Cash Restricted (Reserves)	4,000,000				50%
Investment Summary					
NAB Investment	4,448,144				50%
CBA Investment	2,948,143				33%
WBC Investment	1,500,000				17%
Total Investment Summary	8,896,287				100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

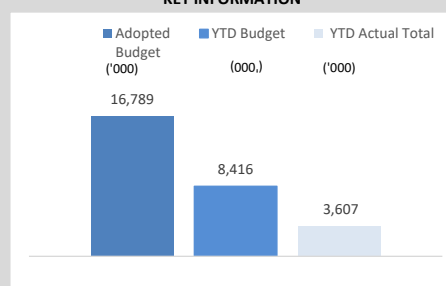
Capital Acquisitions

	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	9,369,104	9,193,297	3,948,196	228,465	3,719,731
Plant & Equipment	2,817,136	3,071,891	2,231,316	1,163,825	1,067,491
Furniture & Equipment	87,400	97,400	81,147	64,559	16,588
Roads	2,627,397	2,627,397	937,914	1,797,931	(860,017)
Footpaths	277,599	277,599	265,566	59,128	206,438
Road Drainage	0	0	0	544	(544)
Infrastructure- Bridges	1,079,000	1,275,000	588,000	0	588,000
Infrastructure - Parks & Ovals and Other	531,700	611,700	364,189	292,178	72,011
Capital Expenditure Totals	16,789,336	17,154,284	8,416,328	3,606,631	4,809,697

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Adopted Annual Budget	Current Budget	YTD Actual	% Spent
	\$16.79 M	\$17.15 M	\$3.61 M	21%

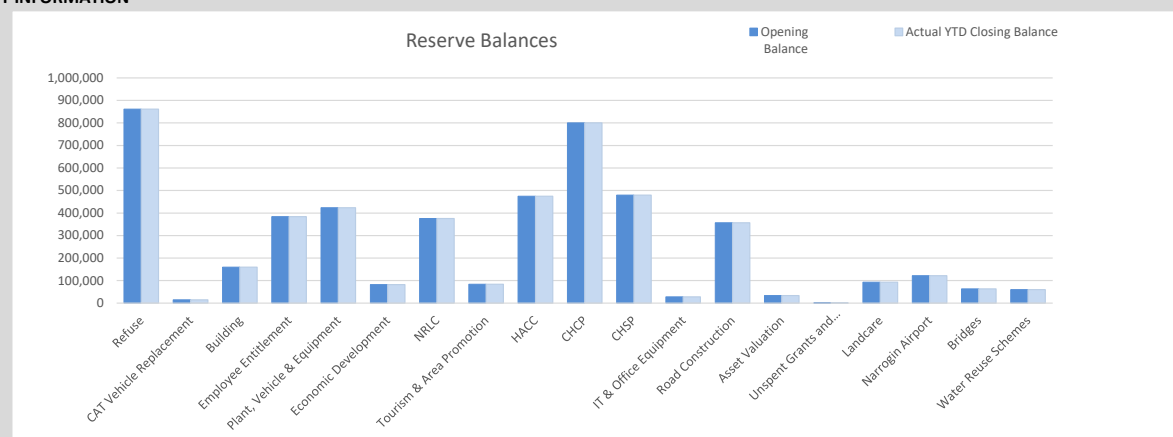
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**OPERATING ACTIVITIES
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	861,363	48,708	0	45,000	0	(85,000)	0	870,071	861,363
CAT Vehicle Replacement	14,492	819	0	0	0	0	0	15,311	14,492
Building	159,315	9,009	0	0	0	(50,000)	0	118,324	159,315
Employee Entitlement	383,679	21,696	0	0	0	0	0	405,375	383,679
Plant, Vehicle & Equipment	423,281	23,935	0	445,000	0	(890,000)	0	2,216	423,281
Economic Development	82,218	4,649	0	743,809	0	(199,168)	0	631,508	82,218
NRLC	375,998	21,262	0	100,000	0	0	0	497,260	375,998
Tourism & Area Promotion	83,549	4,725	0	140	0	(50,000)	0	38,414	83,549
HACC	475,068	0	0	0	0	(475,068)	0	(0)	475,068
CHCP	800,416	45,261	0	0	0	(344,852)	0	500,825	800,416
CHSP	479,965	27,141	0	0	0	(478,790)	0	28,316	479,965
IT & Office Equipment	28,094	1,589	0	0	0	0	0	29,683	28,094
Road Construction	356,468	20,157	0	0	0	0	0	376,625	356,468
Asset Valuation	33,883	1,916	0	0	0	0	0	35,799	33,883
Unspent Grants and Contributions	140	0	0	0	0	(140)	0	0	140
Landcare	92,969	5,257	0	0	0	(5,000)	0	93,226	92,969
Narrogin Airport	122,115	6,905	0	25,000	0	0	0	154,020	122,115
Bridges	63,519	3,592	0	48,000	0	(36,232)	0	78,879	63,519
Water Reuse Schemes	59,758	3,379	0	10,000	0	(40,000)	0	33,137	59,758
	4,896,287	250,000	0	1,416,949	0	(2,654,250)	0	3,908,987	4,896,287

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

**BUDGET
AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$			
Budget Adoption										0.00
						Opening Surplus/(Deficit)		372,951.00		372,951.00
25/09/2024	2040226	OTHGOV - Valuation Expenses	Decrease GL 2040226 Valuation Expenses by \$15,000 from \$20,000 to \$5,000	250924.04	4	Operating Expenses		15,000.00		387,951.00
25/09/2024	2050420	OLOPS - Natural Disaster Relief	Increase GL 2050420 Expenditure for Natural Disaster Relief by \$15,000 from Nil to \$15,000	250924.04	5	Operating Expenses			(15,000.00)	372,951.00
25/09/2024	3110218	NRLC - User Fees - Group Fitness Classes	Decrease GL 3110218 User Fees – Group Fitness Classes by \$6,500 from \$14,549 to \$8,049	250924.04	11	Operating Revenue			(6,500.00)	366,451.00
25/09/2024	3110211	NRLC - User Fees - Health Club	Increase GL 3110211 User Fees – Health Club by \$6,500 from Nil to \$6,500	250924.04	11	Operating Revenue		6,500.00		372,951.00
23/10/2024	PE089	Ockley Water Tank 130,000 litre	A new Capital Job worth \$17,000 for the purchase and installation of a 130,000 litre water tank, including necessary plumbing and connections.	231024.04	5	Capital Expenses			(17,000.00)	355,951.00
23/10/2024	PE090	Ockley Weather Station	A new Capital Job worth \$5,000 for the purchase and installation of a weather station to support fire monitoring and safety.	231024.04	5	Capital Expenses			(5,000.00)	350,951.00
23/10/2024	5050154	FIRE - Contribution and Donations	Increase GL NEW Capital Revenue - Contributions & Donations from Nil to \$22,000.	231024.04	5	Operating Revenue		22,000.00		372,951.00
27/11/2024	3030200	GENGRANT - Financial Assistance Grant - General	Final WALGCG advice Decrease in forecast income from \$126,000 to \$53445 + \$72,555	271124.13	3	Operating Revenue			(72,555.00)	300,396.00
27/11/2024	3030201	GENGRANT - Financial Assistance Grant - Roads	Final WALGCG advice Increase in forecast income from \$68,000 to \$77,845	271124.13	3	Operating Revenue		9,845.00		310,241.00
27/11/2024	4100570	ENVIRO - Transfers To Reserve	Overestimate of expenditure remove budget.	271124.13	10	Capital Expenses		5,000.00		315,241.00
27/11/2024	IO136	Rail Heritage (Relocation of PM706)	Increase in forecast expenditure of \$40,000 Estimate based on quote	271124.13	11	Capital Expenses			(40,000.00)	275,241.00
27/11/2024	5110670	HERITAGE - Contributions and Donations	Increase in forecast expenditure of \$40,000 Donations for PM 706	271124.13	11	Operating Revenue		40,000.00		315,241.00
27/11/2024	3110802	OTHUL - Grants - Other Culture	Increase in forecast income of \$49,000 \$10k contribution from CBH & \$39k Lotterywest state grant	271124.13	11	Operating Revenue		49,000.00		364,241.00
27/11/2024	5120181	ROADC - Capital Grants(Bridges) WALGCG& \$ MRWA-AFP	Increase in forecast income of \$196,000 Whinbin Rock Rd Bridge MRWA Contribution (in-kind donation) not budgeted	271124.13	12	Operating Revenue		196,000.00		560,241.00
27/11/2024	IB205	Whinbin Rock Rd Bridge 3125	Increase in forecast expenditure of \$196,000 Whinbin Rock Rd Bridge MRWA Contribution (in-kind donation) not budgeted	271124.13	12	Capital Expenses			(196,000.00)	364,241.00
27/11/2024	5130640	ECONOM - Capital Grants	Decrease in income of \$32,500 No Standpipe Grants Received	271124.13	13	Operating Revenue			(32,500.00)	331,741.00
27/11/2024	2140703	SAL - Workers Compensation Expense	Increase in Expenditure \$8,000 Underestimate of required budget expense	271124.13	14	Operating Expenses			(8,000.00)	323,741.00
27/11/2024	2130214	TOUR - Dryandra Visitors Centre Merchandise	Decrease in expenditure of \$70,000 Incorrect allocation to the GL	271124.13	13	Operating Expenses		70,000.00		393,741.00
27/11/2024	MON0801	Monopoly Board Game	Increase in Expenditure \$70,000 Correction to allocation to the right job & GL	271124.13	13	Operating Expenses			(70,000.00)	323,741.00
27/11/2024	BC278	Good Shed Roof and Wall Restoration	Increase in Expenditure \$333,450 Goods Shed Restoration	271124.13	13	Capital Expenses			(50,000.00)	273,741.00
27/11/2024	4130550	ECONOM - Transfer to Reserve	Increase in Expenditure (Transfer to Reserve) from \$475,068 to \$748,809 to Build Economic Development Reserve	271124.13	13	Capital Expenses			(273,741.00)	0.00
19/02/2025	3030301	INVEST - Interest Earned - Municipal Funds	Increase in forecast income of \$100,000 of Interest Revenue	190225.1	3	Operating Revenue		100,000.00		100,000.00
19/02/2025	4050165	FIRE - Infrastructure Other (Capital)	Boundary Fencing Bannister Reserve	190225.1	5	Capital Expenses			(40,000.00)	60,000.00
19/02/2025	PE087	Acquisition of Speed Signs (2 Sets of 2)	Budget Savings	190225.1	5	Capital Expenses		20,000.00		120,000.00
19/02/2025	2070300	HEALTH - Salaries & Wages	Budget Savings	190225.1	7	Operating Expenses		35,000.00		155,000.00
19/02/2025	4080550	CHSP - Furniture & Equipment (Capital)	Support At Home IT System Upgrade	190225.1	8	Capital Expenses			(10,000.00)	145,000.00
19/02/2025	3080405	CHCP - Other Grants	Grant Support At Home IT System Upgrade	190225.1	8	Operating Revenue		10,000.00		155,000.00
19/02/2025	2080763	CATS - General Expenses	New Budget for CATS (not CHSP)	190225.1	8	Operating Expenses			(2,500.00)	152,500.00
19/02/2025	2080590	CHSP - Refund of Unspent Grant Funding	Refund to be paid (invoice received from DHAC)	190225.1	8	Operating Expenses			(267,801.00)	(115,301.00)
19/02/2025	5080552	CHSP - Transfers From Reserve	Refund to be paid (invoice received from DHAC)	190225.1	8	Capital Revenue		267,801.00		152,500.00
19/02/2025	BM110	13 Hough St - Maintenance	13 Hough Street - Security cameras, additional downpipes, flyscreen repairs	190225.1	9	Operating Expenses			(8,000.00)	144,500.00
19/02/2025	4110560	LIB - Building (Capital)	Library sewer realignment (project amended)	190225.1	11	Operating Expenses		240,807.00		385,307.00
19/02/2025	5110560	LIB - Capital Grant - LRCIP	Library sewer realignment (project amended)	190225.1	11	Operating Revenue			(240,807.00)	144,500.00
19/02/2025	4110255	NRLC - Plant & Equipment (Capital)	Elec Heat Pump \$105k, Generator \$46.9k, BMS \$90k, Elec Board Upgrade \$10k	190225.1	11	Capital Expenses			(252,755.00)	(108,255.00)
19/02/2025	3110228	NRLC - Grants	LRCIP Phase 3 Grant	190225.1	11	Operating Revenue		252,755.00		144,500.00
19/02/2025	3110200	NRLC - Swimming Pool Entry Fees	Reduction in budgeted pool entry fees	190225.1	11	Operating Revenue			(50,000.00)	94,500.00
19/02/2025	2110802	OTHUL - Christmas Lights	Budget saving	190225.1	11	Operating Expenses		13,000.00		107,500.00
19/02/2025	W090	Outdoor Gym Maintenance	No Original Budget	190225.1	11	Operating Expenses			(2,000.00)	105,500.00
19/02/2025	W153	30 Gray St Garden Maintenance	No Original Budget	190225.1	11	Operating Expenses			(2,000.00)	103,500.00
19/02/2025	2120200	ROADM - Road Maintenance	Additional Plant Operating Costs	190225.1	12	Operating Expenses			(50,000.00)	53,500.00
19/02/2025	BM210	Fairway Depot Building Maintenance	Budget saving	190225.1	12	Operating Expenses		13,500.00		67,000.00
19/02/2025	IF161	Falcon Street. Federal St to Glyde St. 130m	Budget amendmet	190225.1	12	Capital Expenses			30,000.00	97,000.00
19/02/2025	IF165	Dalgligh Street. Clayton Rd to Ensign St. 340m	Budget amendmet	190225.1	12	Capital Expenses			(30,000.00)	67,000.00
19/02/2025	2130319	BUILD - Contract Building Surveyor	Contract Building Surveyor	190225.1	13	Operating Expenses			(15,000.00)	52,000.00
19/02/2025	2130300	BUILD - Salaries & Wages	Contract Building Surveyor	190225.1	13	Operating Expenses				87,000.00
19/02/2025	3130301	BUILD - Commission - BSL & CTF Obsolete	Transfer to correct GL (close GL 3130301)	190225.1	13	Operating Revenue			(500.00)	86,500.00
19/02/2025	3130306	BUILD - Commission - BSL & CTF	Transfer to correct GL (close GL 3130301)	190225.1	13	Operating Expenses		500.00		87,000.00
19/02/2025	2130214	TOUR - Dryandra Visitors Centre Merchandise	Budget savings	190225.1	13	Operating Expenses		17,500.00		104,500.00
19/02/2025	2140518	ADMIN - Printing & Stationery	Additional Printing & Stationery costs	190225.1	14	Operating Expenses			(4,500.00)	100,000.00
19/02/2025	2140598	ADMIN - Admin Staff Housing Costs Allocated	Original Budget error	190225.1	14	Operating Expenses			(31,503.00)	68,497.00
19/02/2025	2140599	ADMIN - Administration Overheads Recovered	Original Budget error	190225.1	14	Operating Revenue		31,503.00		100,000.00
19/02/2025	2140528	ADMIN - Consultants	Additional use of consultants	190225.1	14	Operating Expenses			(90,000.00)	10,000.00
19/02/2025	2140528	ADMIN - Consultants	Budget savings	190225.1	14	Operating Expenses		30,000.00		40,000.00
19/02/2025	2140301	POC - Parts & Repairs	Additional Plant Operating Costs	190225.1	14	Operating Expenses			(50,000.00)	(10,000.00)
19/02/2025	2140394	POC - LESS Plant Operation Costs Allocated to Works	Additional Plant Operating Costs	190225.1	14	Capital Revenue		50,000.00		40,000.00
							0	1,873,662.00	(1,873,662.00)	0.00

Strategic Budget Projects Register 2024/25



AS AT 31/03/2025

	Project Title/Task	COA	Job	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income to 31/03/25	Outstanding PO Exp to 31/03/25 (calc column)	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Status	% Complete	Start Date	Due Date
1	Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget. All CAPEX and a few CEO identified OPEX.			UV Code? To be added manually Copy/paste... A	UV Code? To be added manually Copy/paste... B	UV Code? To be added manually Copy/paste... C	UV Code? To be added manually Copy/paste... D	Calc column (do not enter) E (E= C + D)	Calc column (do not enter) F (B - E)		Crisp, Clear, Concise. Date format entry eg 13/7 - Project commenced and no issues expected.	Select from one of the 4 Departments	- On Track - Off Track - Complete - In Trouble - On Hold	%	Anticipated start date of the Project	Anticipated completion date of the Project
6	Standpipe 130,000 litre water tank - Ockley	4050155	PE089	\$0.00	\$17,000.00	\$18,194.87	\$0.00	\$18,194.87	-\$1,194.87	Completed	Added by OCM 23/10/24 3/1/2025 - Water tank completed. Recoup of cost from HDCC per resol once two projects completed	Development & Regulatory Services	Complete	100%	25/10/24	19/12/24
7	Weather station to support fire monitoring and safety	4050155	PE090	\$0.00	\$5,000.00	\$4,650.00	\$0.00	\$4,650.00	\$350.00	Completed	Added by OCM 23/10/24 Recoup of cost from HDCC per resol once two projects completed	Development & Regulatory Services	Complete	100%	25/10/24	28/02/25
8	Thomas Hogg Reserve Boundary Fencing	4050165	IO037	\$0.00	\$40,000.00	\$0.00	\$38,110.00	\$38,110.00	\$1,890.00	Low	11/3/25 - Confirming with Surveyor of commencing date for the survey works and the contractors for the installation of the fencing. Letter sent to adjoining property DPLH notifying them of the proposed works.	Development & Regulatory Services	On Track	10%	21/02/25	30/05/25
9	Acquisition of Incident Control Vehicle	4050255	PA950	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	High	10/9/2024 - still awaiting to be fabricated due to backlog of order from various LG. 8/10/2024 - No change to status. 5/1/2025 - Still in concept phase with DFES Fleet Development 18/2/2025 - No change to status 11/3/2025 - The Manager Fleet Development at DFES has indicated that ICV build program has not progressed. They still have not undertaken the tendering process to enable builds to be completed.	Development & Regulatory Services	Off Track	50%	01/07/24	30/05/25
10	Acquisition of General Rescue Utility Vehicle	4050255	PA951	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	High	10/9/2024 - Response from DFES Resource Allocation Officer is that the GRU is still awaiting chassis delivery to the builder. At this stage third quarter of this FY seems likely. Exact date is unknown. 8/10/2024 - No change to status. 3/1/2025 - No change to status 18/2/2025 - No change to status 11/3/2025 - Received advice from DFES fleet design and delivery officer that the GRU to be completed around mid June.	Development & Regulatory Services	Off Track	50%	01/07/24	30/05/25
11	Mobile Stand Pipe - BFB (Fast Fill Trailer)	4050255	PA953	\$8,000.00	\$8,000.00	\$0.00	\$7,272.73	\$7,272.73	\$727.27	Low	10/9/2024 - With fabricators 18/2/2025 - Still with Fabricators 11/3/2025 - Still with fabricators to complete the work	Development & Regulatory Services	On Track	30%	01/07/24	30/05/25
12	SES Building Project	4050260	BC265	\$55,483.00	\$55,483.00	\$0.00	\$0.00	\$0.00	\$55,483.00	Low	10/9/2024 - Pending grant funding approval. 8/10/2024 - LGGS or 2023/2024 capital funding was unsuccessful. 5/1/2025 - no change to status 18/2/2025 - No change to status. Will reapply for the 2024/2025 LGGS round in March 2025. 11/3/2025 - Application to be submitted to LGGS due end of March 2025	Development & Regulatory Services	Off Track	10%	01/07/24	30/05/25
13	Additional Public CCTV Cameras (Subject to Grant)	4050455	FE037	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	High	Not yet commenced. Subject to Grant applications where able	Corporate & Community Services	Off Track	0%	01/07/24	30/05/25
14	Acquisition of Speed Signs (2 sets of 2)	4050455	PE087	\$50,000.00	\$30,000.00	\$30,440.00	\$0.00	\$30,440.00	-\$440.00	Completed	Purchase order issued to Voxon. Delivery of 4 speed sign and poles expected October 2024. 21/10/24 Now installed	Technical & Rural Services	Complete	100%	01/07/24	30/05/25
17	Purchase of REHO Vehicle 2024	4070355	PA004F	\$35,000.00	\$35,000.00	\$45,283.18	\$0.00	\$45,283.18	-\$10,283.18	Completed	PEVH Purchased - over budget by \$10k - offset by annual reduction in FBT and Plant Reserve Net Draws	Development & Regulatory Services	Complete	100%	01/07/24	30/05/25
19	Fuso Rosa Bus Replacement	4080455	PA072A	\$141,000.00	\$141,000.00	\$128,199.89	\$0.00	\$128,199.89	\$12,800.11	Completed	Bus replaced July 2024. Project complete net under Budget between purchase and trade	Corporate & Community Services	Complete	100%	28/02/24	30/08/24
20	Support at Home IT System Upgrade	408550	FE110	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low		Corporate & Community Services	On Track	0%	21/02/25	28/05/25
21	Senior Citizen Centre Roof Repair	4080650	BC292	\$35,000.00	\$50,000.00	\$0.00	\$47,526.75	\$47,526.75	\$2,473.25	Low	10/9/2024 - RFQ out. 18/2/2025 - Received one Quote from Programmed, bit above approved budget. Waiting for budget review outcome to increase the budget allocation to undertake the work. 11/3/2025 - Budget amendment to be presented to the March Council meeting	Development & Regulatory Services	On Track	20%	01/07/24	30/05/25
22	Senior Citizen Centre AC Repair	4080650	BC293	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Low	3/1/2025 - Building Maintenance officer liaising with Centre management. 18/2/2025 - Works to be funded by the Senior Citizen. Budget review to reallocate the available funding \$15k to the roofing budget.	Development & Regulatory Services	On Track	10%	01/07/24	30/05/25
25	Construction of Recycling Shed (Tip Shop)	4100160	BC274	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	High	3/1/2025 - MEHS working with REHO for design and quote. 18/2/2025 - With MEHS and REHO to progress the project 11/3/2025 - No change to status	Development & Regulatory Services	On Track	0%	30/08/24	30/05/25
26	Design & Construction new liquid waste ponds	4100165	IO188	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Medium	3/1/2025 - quotes received from Ian Watkins. MEHS to review and action. 18/2/2025 - With MEHS to review and issue PO for the design 11/3/2025 - No change to status.	Development & Regulatory Services	On Track	10%	30/08/24	30/05/25
29	Thomas Hogg Ablutions and Sewerage Project	4100850	BC294	\$35,000.00	\$35,000.00	\$22,750.00	\$3,350.00	\$26,100.00	\$8,900.00	Low	4/12/24 - David Annear advises that toilets part of project complete - inspection required Sewerage extension / replacement still required. 2/1/2025 - sewer connections to be completed. 18/2/2025 - Building Maintenance Officer in discussion with local plumbers to submit written quote for the sewer connection in compliance with Water corporation requirements. 11/3/2025 - Struggling to get local plumbers to provide quote and to do the job for the sewerage project work.	Development & Regulatory Services	On Track	70%	01/07/24	30/04/25
30	Thomas Hogg Effluent Tank Upgrade	4100360	BC295	\$25,000.00	\$25,000.00	\$11,889.00	\$0.00	\$11,889.00	\$13,111.00	Low	Purchase order issued to supplier by MOPs. Expected supply and install by early April 2025. 10/3/25 No change to status	Technical & Rural Services	On Track	80%	01/07/24	30/04/25
32	Rail Heritage (Relocation of PM706)	4110670	IO136	\$35,000.00	\$75,000.00	\$78,286.55	\$0.00	\$78,286.55	-\$3,286.55	Completed	\$72k plus GST + Expenses \$8k = \$80k plus GST Offset Sponsorship Income Agreed \$32,800 (@31/10): 10/9/24 Purchase Order issued to WA Specialised Transport as the preferred supplier for RFQ 24/25-06.Expected delivery of PM 706 and Carriage is November/December. 4/12/24 - Carriage was due 15/12/24 to finalise project, now in January date to be agreed. 3/2/25- Carriage due for delivery February 2025. Account over Budget due additional costs from Hotham Valley Railway \$3,480 for rail management plan, and \$1,200 from Divine Framing. 20/3/25 - ARM 357 Carriage has arrived. Project Stage one - bring back loco, complete.	Office of CEO	Complete	100%	30/08/24	28/03/25

	Project Title/Task	COA	Job	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income to 31/03/25	Outstanding PO Exp to 31/03/25 (calc column)	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Status	% Complete	Start Date	Due Date
33	Filter and Pipe Replacement For Clayton Oval Reticulation	4100350	IO137	\$15,000.00	\$15,000.00	\$12,220.00	\$0.00	\$12,220.00	\$2,780.00	Low	Due for completion February 2024. Pipe work complete, filter to be installed February 2025. 10/3/25 Filter to be replaced when retic system is shut down for winter - April.	Technical & Rural Services	On Track	90%	01/07/24	18/04/25
34	Rail Trail Project	4110670	IO193	\$27,700.00	\$27,700.00	\$27,100.00	\$0.00	\$27,100.00	\$600.00	Completed	In progress 22/10/24 Agenda item to be prepared for 27 November	Corporate & Community Services	Complete	100%	01/07/24	28/11/24
39	Town Hall Upgrade Work - (to be agreed by Council)	4110160	BC181	\$90,119.00	\$90,119.00	\$7,160.00	\$1,849.09	\$9,009.09	\$81,109.91	Low	16/9/24 - Waiting for Peter Jago to review the structural details and design from the Structural Engineer. 3/1/2025 -Design with Structural Engineer with recommendation from Peter Jago. 18/2/2025 - Follow up with local Structural Engineer and Designer via phone and email as to the status of this project.	Development & Regulatory Services	On Track	10%	30/08/24	30/05/25
41	Replacement Carpet in NRLC Reception and Squash Courts	4110250	FE107	\$18,000.00	\$18,000.00	\$22,650.00	\$0.00	\$22,650.00	-\$4,650.00	Completed	2 quotes received but additional quotes still being sought prior top final decision of supplier. Squash court carpet completed 31/12/24. Foyer carpet to be completed 27-28/02/2025. 28/2/2025- foyer carpet complete	Corporate & Community Services	Complete	100%	01/07/24	28/02/25
42	NRLC Courts - Electric Winders	4110255	PE077	\$20,000.00	\$20,000.00	\$10,585.00	\$0.00	\$10,585.00	\$9,415.00	Completed	Vendor identified and PO to be raised for Purchase of Winders for Court 1. 19/3/2025- installation to commence	Corporate & Community Services	Complete	100%	01/07/24	31/03/25
43	NRLC - Fire Panel Emergency Warning System	4110255	PE079	\$40,000.00	\$40,000.00	\$35,364.10	\$0.00	\$35,364.10	\$4,635.90	Completed	Completed Dec 2024	Corporate & Community Services	Complete	100%	01/07/24	28/02/25
44	NRLC Upgrade Works (Pool Covers 120k, Glazing 50k, Discretionary 25k)	4110255	PE084	\$195,000.00	\$195,000.00	\$127,267.27	\$23,772.50	\$151,039.77	\$43,960.23	Low	Pool covers delivered; invoice being processed. Quotes received for Glazing Reception Desk area; Changing Room doors being quoted on w/c 16/09/24. 18/3/25 - GJ allocation error now new Budget for Job PE162 below	Corporate & Community Services	On Track	80%	01/07/24	30/05/25
45	Glass Backboards and Snap Down Ring - 4 in total	4110255	PE088	\$26,036.00	\$26,036.00	\$0.00	\$30,244.00	\$30,244.00	-\$4,208.00	Completed	Vendor identified and PO to be raised for Items for Courts 1 & 3. 19/03/2025- installation to commence	Corporate & Community Services	Complete	100%	01/07/24	31/03/25
46	NRLC Upgrade Works (Heat Pump \$105k, Generator \$6.9k, BMS \$90k, Elec Board \$10k)Pool Covers 120k, Glazing 50k, Discretionary 25k)	4110255	PE162	\$0.00	\$252,755.00	\$8,999.00	\$219,150.62	\$228,149.62	\$24,605.38	Low	21/03/2025- aquatic services installation of heat pump 21/03/2025- Keeling Electrical upgrade board with connecting heat pump to electrical sub meter 26/03/2025- Centigrade commence BMS and Mechanical repairs	Corporate & Community Services	On Track	80%	20/02/25	30/05/25
47	NRLC Energy Efficiency and Upgrade Project	4110260	BC296	\$6,792,000.00	\$6,792,000.00	\$0.00	\$0.00	\$0.00	\$6,792,000.00	High	Awaiting outcome of grant applications before commencement. 03/03/25 - confirmed that CSRFF grant appication was not successful.	Corporate & Community Services	On Track	25%	01/07/24	30/05/25
49	Lions Park Shade Sails		IO062	\$25,000.00	\$25,000.00	\$16,325.00	\$0.00	\$16,325.00	\$8,675.00	Completed	Purchase order issued, expected install of shade sails November 2024. \$8,675 under budget	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
50	Narrogin SpeedwayLighting Upgrade Project		IO138	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	High	Awaiting outcome of grant application before commencement.	Corporate & Community Services	On Track	15%	30/08/24	30/05/25
52	Library - Community Access Hublet Tablets (6)	4110550	FE040	\$15,600.00	\$15,600.00	\$14,170.36	\$0.00	\$14,170.36	\$1,429.64	Completed	Tablets on order.	Corporate & Community Services	Complete	100%	12/09/24	30/05/25
53	Portable Library Shelving	4110550	FE109	\$9,300.00	\$9,300.00	\$8,495.00	\$0.00	\$8,495.00	\$805.00	Completed	Completed Dec 2024	Corporate & Community Services	Complete	100%	20/11/24	30/05/25
54	Construction of Library Sewer Extension	4110560	IO080B	\$388,052.00	\$147,245.00	\$0.00	\$0.00	\$0.00	\$147,245.00	High	Documentation for RFQ completed only. 20/09/2025 request sent to Infrastructure that the LRCIP project is amended and the grant is reduced to \$147,245 for realignment of sewerage between Admin and Library only. Agreement from Infrastructure has been received. To be included in Budget Review for Council adoption. New RFQ to be issued by DRS in December 2024. 31/03/25 - DRS advise quote obtained, currently clarifying traffic management costs.	Corporate & Community Services	On Track	10%	30/08/24	30/05/25
56	Public Art Strategy Implementation	4110860	IO113	\$124,000.00	\$124,000.00	\$110,906.42	\$1,465.80	\$112,372.22	\$11,627.78	Low	Artist identified and final design and Indigenous artist input being confirmed before further progression. 06/01/2025 CEDC - The project has been completed for Lotterywest, but we still need to install the LED lights and complete the pavement near the wall. The remaining work will be finalised in February-March 2025. 31/03/25 - lights and paving installed.	Corporate & Community Services	On Track	95%	30/08/24	30/04/25
60	Wandering Road Construction SLK0.0 to 3.0	4120164	WSFN332	\$801,266.00	\$801,266.00	\$661,069.57	\$18,820.00	\$679,889.57	\$121,376.43	Completed	Starting February 2025 10/3/25 seal now complete, line marking booked and guide posts to go back in 26/3/25 Works complete	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
61	Construct Highbury Rest Area (C/F)	4120165	IR048	\$57,729.00	\$57,729.00	\$12,594.87	\$18,513.00	\$31,107.87	\$26,621.13	Low	Starting December 2024 15/1/25 gravel imported, shaped by grader and compacted. Will be sealed at the same time as Wandering Road - late Feb early March. 10/3/24 Seal Contractor to return first week of April to complete the seal.	Technical & Rural Services	On Track	80%	30/08/24	30/05/25
62	Morcombe Re-Sheet SLK 2.00 to 3.88	4120165	IR131	\$90,986.00	\$90,986.00	\$6,151.90	\$0.00	\$6,151.90	\$84,834.10	Low	Starting May 2025 4/4/25 Started April	Technical & Rural Services	On Track	50%	30/08/24	30/05/25
63	Sim Rd Resheet SLK 0.0 to 1.53	4120165	IR132	\$39,628.00	\$39,628.00	\$22,364.80	\$0.00	\$22,364.80	\$17,263.20	Low	Starting May 2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
64	Spencer Re-sheet SLK 1.7 to 3.17	4120165	IR133	\$39,628.00	\$39,628.00	\$4,275.90	\$0.00	\$4,275.90	\$35,352.10	Low	Starting May 2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
65	Highbury South Resheet SLK 0.0 to 6.19	4120165	IR134	\$75,551.00	\$75,551.00	\$0.00	\$0.00	\$0.00	\$75,551.00	Low	Starting May 2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
66	Argus Street Widening	4120165	IR135	\$27,905.00	\$27,905.00	\$0.00	\$0.00	\$0.00	\$27,905.00	Low	To commence May 2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
67	Wiese Rd Re-Sheet SLK 1.45 to 7.9	4120165	IR224	\$132,205.00	\$132,205.00	\$11,911.79	\$0.00	\$11,911.79	\$120,293.21	Low	Starting May 2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
68	Whinbin Rock Rd Construction	4120167	RRG205	\$1,012,500.00	\$1,012,500.00	\$1,014,537.67	\$2,105.45	\$1,016,643.12	-\$4,143.12	Completed	Starting October 2024 20/11/24 65% complete 4/12/24 2nd 2.5km stretch being sealed 5/12/24. Final 2.5km seal due early January 2025 15/1/25 final 2.5kms of seal booked for 17 Jan. This will complete this job with Whinbin Rock being full sealed.	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
71	Ensign Street SLK 0.0 to 1.56	4120166	R2R006	\$70,200.00	\$70,200.00	\$59,243.44	\$0.00	\$59,243.44	\$10,956.56	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
72	Lefroy Street SLK 0.24 to 1.27	4120166	R2R035	\$75,698.00	\$75,698.00	\$52,198.64	\$0.00	\$52,198.64	\$23,499.36	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
73	Town Street Reseal SLK 0.0 to 0.21	4120166	R2R079	\$6,300.00	\$6,300.00	\$7,404.12	\$0.00	\$7,404.12	-\$1,104.12	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
74	Congelin Road SLK 4.1 to 5.1	4120166	R2R202	\$61,857.00	\$61,857.00	\$56,717.76	\$0.00	\$56,717.76	\$5,139.24	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
75	Tarwonga Road SLK 3.04 to 4.04	4120166	R2R204	\$84,915.00	\$84,915.00	\$63,365.68	\$2,714.32	\$66,080.00	\$18,835.00	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
76	Graham Road SLK 0.0 to 0.81 (Town)	4120166	R2R303	\$51,030.00	\$51,030.00	\$33,494.08	\$0.00	\$33,494.08	\$17,535.92	Completed	To commence and be completed December 2024	Technical & Rural Services	Complete	100%	30/08/24	31/01/25
78	Railway Station Footpath to BP Crossing	4120175	IF059	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	Completed	Pending grant or March 2025	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
79	Butler Street. Homer to Southern Bus Stop 132m	4120175	IF060	\$17,900.00	\$17,900.00	\$0.00	\$15,678.00	\$15,678.00	\$2,222.00	Low	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025.	Technical & Rural Services	On Track	25%	30/08/24	30/05/25
80	Footpath on Federal St to Narrogin Auto Centre (Clayton to Ford)	4120175	IF101	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Low	Awaiting confirmation from contractor	Technical & Rural Services	On Track	25%	30/08/24	30/05/25
81	Falcon Street. Federal St to Glyde St. 130m	4120175	IF161	\$18,116.00	\$48,116.00	\$0.00	\$47,034.00	\$47,034.00	\$1,082.00	Low	Purchase order issued to NEC - will be over budget however grant funded and overall LCIRP 4B on budget still with numerous under to compensate. 15/1/25 NEC advise start date Feb and finish date 30 May 2025. 4/4/25 started 75% complete	Technical & Rural Services	On Track	75%	30/08/24	30/05/25
82	Homer Street. Butler St to Argus St. 130m	4120175	IF162	\$18,584.00	\$18,584.00	\$0.00	\$16,884.00	\$16,884.00	\$1,700.00	Low	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025.	Technical & Rural Services	On Track	25%	30/08/24	30/05/25

	Project Title/Task	COA	Job	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income to 31/03/25	Outstanding PO Exp to 31/03/25 (calc column)	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Status	% Complete	Start Date	Due Date
83	Gray Street. Kipling St to Doney St. 434m		4120175 IF163	\$60,760.00	\$60,760.00	\$0.00	\$48,240.00	\$48,240.00	\$12,520.00	Low	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025.	Technical & Rural Services	On Track	25%	30/08/24	30/05/25
84	Butler Street. Doney St to Hansard St.130m		4120175 IF164	\$20,652.00	\$20,652.00	\$0.00	\$16,281.00	\$16,281.00	\$4,371.00	Low	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025.	Technical & Rural Services	On Track	25%	30/08/24	30/05/25
85	Dalglish Street. Clayton Rd to Ensign St. 340m		4120175 IF165	\$49,848.00	\$19,848.00	\$19,330.00	\$15,075.00	\$34,405.00	-\$14,557.00	Completed	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025. 4/4/25 Works complete	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
86	Forrest Street. 82 Forrest St to Narrakine Rd. 340m		4120175 IF166	\$51,739.00	\$51,739.00	\$39,798.00	\$0.00	\$39,798.00	\$11,941.00	Completed	Purchase order issued to NEC 15/1/25 NEC advise start date Feb and finish date 30 May 2025.	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
88	Tarwonga Bridge (4551)		4120181 IB204	\$687,000.00	\$687,000.00	\$0.00	\$0.00	\$0.00	\$687,000.00	Low	MRWA and Fed Gov funded project managed by MRWA	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
89	Whinbin Rock Rd Bridge (3125)		4120181 IB205	\$392,000.00	\$588,000.00	\$0.00	\$0.00	\$0.00	\$588,000.00	Low	MRWA and Fed Gov funded project managed by MRWA. This project is complete. Waiting on invoice from MRWA claim the Fed Gov funding which is quarantined. MRWA have advised that the final cost of the project was \$559,333.85 however have not issued an invoice at this time for the Federal grant funding portion of \$392,000 that is reserved for this project.	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
92	Caravan Park Accommodation Units		4130260 BC236	\$1,500,000.00	\$1,500,000.00	\$3,112.40	\$0.00	\$3,112.40	\$1,496,887.60	Low	\$1.5M in 2024/25 Budget. 10/3/25 CEO to approve RfT	Technical & Rural Services	On Track	15%	30/08/24	30/05/25
93	Dog Enclosure Fence in Caravan Bay at Caravan Park		4130265 IO196	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	Low	April 2025 4/4/25 Fencing wire ordered	Technical & Rural Services	On Track	50%	30/08/24	30/05/25
94	Purchase of Residential Land (Conversion of Reserves into Freehold)		4130640 LB030	\$100,000.00	\$100,000.00	\$24,045.76	\$0.00	\$24,045.76	\$75,954.24	Low	Negotiating with Karinya, DPLH and DoL re several options. Lot 1665 73 Northwood \$22,500 plus fees plus GST expected to conclude Feb 2025. Written numerous letters seeking interest in selling. Approval obtained to purchase 37 & 39 Hough from DBCA, seeking valuation before report to Council. Report to Council OCM April re purchase of lots 1058 and 1059, 38 Furnival St.	Office of CEO	On Track	20%	30/08/24	30/05/25
95	Good Shed - Roof and Wall Restoration		4130650 BC278	\$283,450.00	\$333,450.00	\$199,054.58	\$13,721.82	\$212,776.40	\$120,673.60	Low	16/9/24 - RFQ with CEO for consideration prior to advertising. 4/12/24 - Works Crew and Kulker Carpentry undertaking. 24/3/25 - Platform resurfaced - that aspect complete.	Office of CEO	On Track	40%	30/08/24	30/04/25
96	Card operated water standpipe system at Narrogin Townsite (Works Depot)		4130660 IO194A	\$40,000.00	\$40,000.00	\$35,630.23	\$0.00	\$35,630.23	\$4,369.77	Completed	Purchase order issued to Industrial Automative. Expected installation by mid November 2024.	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
97	Card operated water standpipe system at Tarwonga Road.		4130660 IO194B	\$25,000.00	\$25,000.00	\$11,709.95	\$0.00	\$11,709.95	\$13,290.05	Completed	Purchase order issued to Industrial Automative. Expected installation by mid November 2024.	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
100	Replacement Printer/Copiers (NDVC, Depot, Admin Office)		4140580 FE102	\$19,500.00	\$19,500.00	\$17,398.00	\$0.00	\$17,398.00	\$2,102.00	Low	Items on order.	Corporate & Community Services	On Track	75%	30/08/24	30/05/25
101	ICT Upgrades as per Minor Asset Replacement		4140580 FE103	\$25,000.00	\$25,000.00	\$1,845.45	\$0.00	\$1,845.45	\$23,154.55	Low	Yet to commence Quote for new laptops requested 08/04/2025.	Corporate & Community Services	On Track	0%	30/08/24	30/05/25
103	2017 Mitsubishi Fuso 8T Truck		5120350 PA025B	\$140,000.00	\$140,000.00	\$141,884.03	\$0.00	\$141,884.03	-\$1,884.03	Completed	Purchase order issued, expected delivery December. Truck delivered 5/12/24	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
104	2022 Toyota Hilux (Works Foreman)		5120350 PA026C	\$60,000.00	\$60,000.00	\$56,125.85	\$0.00	\$56,125.85	\$3,874.15	Completed	Delivered	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
105	2022 Toro 7210 Mower		5120350 PA59B	\$40,000.00	\$40,000.00	\$50,470.00	\$0.00	\$50,470.00	-\$10,470.00	Completed	Purchase order issued, expected delivery November 2024. Offset mostly by additional sale price of trade above budget.	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
106	2022 Toyota Hilux (CF)		5120350 PA8164B	\$60,000.00	\$60,000.00	\$56,125.85	\$0.00	\$56,125.85	\$3,874.15	Completed	Delivered	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
107	2021 Isuzu Dmax (Works)		5120350 PA8165A	\$35,000.00	\$35,000.00	\$0.00	\$32,412.73	\$32,412.73	\$2,587.27	Low	P/O issued March 2025, delivery expect April 2025	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
108	2022 Toyota Hilux (MO)		5120350 PA967H	\$65,000.00	\$65,000.00	\$62,524.81	\$0.00	\$62,524.81	\$2,475.19	Completed	Delivered	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
109	2013 Side Tipping Trailer		5120350 PA968A	\$150,000.00	\$150,000.00	\$163,155.00	\$0.00	\$163,155.00	-\$13,155.00	Completed	P/O issued to Howard Porter for the purchase of 2 side tipping trailers. Delivery expected 16 weeks from order. 15/1/25 Expected deliver of the trailers is February 2025	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
110	2013 Side Tipping Trailer		5120350 PA969A	\$150,000.00	\$150,000.00	\$163,155.00	\$0.00	\$163,155.00	-\$13,155.00	Completed	P/O issued to Howard Porter for the purchase of 2 side tipping trailers. Delivery expected 16 weeks from order. 15/1/25 Expected deliver of the trailers is February 2025	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
111	Tractor Herbicide Trailer		5120350 PA970	\$15,000.00	\$15,000.00	\$9,518.18	\$0.00	\$9,518.18	\$5,481.82	Completed	Delivered	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
112	2014 John Deere 670G Grader		5120350 PA979	\$460,000.00	\$460,000.00	\$0.00	\$455,000.00	\$455,000.00	\$5,000.00	Low	P/O issued to AFGRI. Expected delivery date for the grader is April 2025. 4/4/25 Currently being registered, mid April delivery.	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
115	Building Surveyor Vehicle		4130350 PA047	\$35,000.00	\$35,000.00	\$44,610.45	\$0.00	\$44,610.45	-\$9,610.45	Completed	Purchase order issued to Narrogin Autos to replace 002NGN. Expected deliver end October 2024. PHEV purchased to save on FBT. Over Budget by \$4k inclusive of trade in.	Development & Regulatory Services	Complete	100%	30/08/24	30/05/25
118	Trade - Replacement of Homecare Fuso Rosa Bus		5080450 PD072A	-\$52,000.00	-\$52,000.00	-\$47,590.91	NA	-\$47,590.91	-\$4,409.09	Completed	Under budget income by \$4.4k	Corporate & Community Services	Complete	100%	02/07/24	10/07/24
119	Trade - 2017 Mitsubishi Fuso 8T Truck		5120350 PD025A	-\$35,000.00	-\$35,000.00	-\$54,123.06	NA	-\$54,123.06	\$19,123.06	Completed	Going to public auction January 2025 22/1/25 the truck sold at public auction for \$61,250 minus GST & auction fees, this equates to aprox \$22,000 surplus subject to receipt being closed and checked	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
120	Trade - 2022 Toyota Hilux (Works Foreman)		5120350 PD026C	-\$35,000.00	-\$35,000.00	-\$36,818.18	NA	-\$36,818.18	\$1,818.18	Completed	Traded	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
121	Trade - 2022 Toro 7210 Mower		5120350 PD59B	-\$10,000.00	-\$10,000.00	-\$16,358.30	NA	-\$16,358.30	\$6,358.30	Completed	To be purchased by Narrogin Golf Club when the new mower arrives and at the trade in price offered by the supplier. 15/1/25 Old Toro mower paid for in full and delivered to Narrogin Golf Club	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
122	Trade - 2022 Toyota Hilux (CF)		5120350 PD8164B	-\$35,000.00	-\$35,000.00	-\$35,454.55	NA	-\$35,454.55	\$454.55	Completed	Traded	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
123	Trade - 2021 Isuzu Dmax (Works)		5120350 PD8165	-\$15,000.00	-\$15,000.00	-\$17,154.00	NA	-\$17,154.00	\$2,154.00	Low	To be disposed of when new is delivered April2025	Technical & Rural Services	On Track	0%	30/08/24	30/05/25
124	Trade - 2022 Toyota Hilux (MO)		5120350 PD967H	-\$40,000.00	-\$40,000.00	-\$43,636.36	NA	-\$43,636.36	\$3,636.36	Completed	Traded	Technical & Rural Services	Complete	100%	30/08/24	30/05/25
125	Trade - 2013 Side Tipping Trailer		5120350 PD968	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be auctioned when new trailers arrive April 2025	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
126	Trade - 2013 Side Tipping Trailer		5120350 PD969	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be auctioned when new trailers arrive April 2025	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
127	Trade - 2014 John Deere 670G Grader		5120350 PD979	-\$130,000.00	-\$130,000.00	\$0.00	NA	\$0.00	-\$130,000.00	Low	To be auctioned when new arrives April 2025	Technical & Rural Services	On Track	90%	30/08/24	30/05/25
128	Trade - 002NGN Building Surveyor Vehicle		5130350 PD047	-\$15,000.00	-\$15,000.00	-\$22,727.27	NA	-\$22,727.27	\$7,727.27	Completed	Disposed of to Ngn Autos as trade in for \$25k. Offered to 3 other local dealers	Development & Regulatory Services	Complete	100%	30/08/24	30/05/25
131	MAF Bush Fire Prevention Funding	2050120	20501200	\$106,000.00	\$106,000.00	\$95,831.82	\$0.00	\$95,831.82	\$10,168.18	Low	Being acquitted	Development & Regulatory Services	On Track	95%	01/07/24	30/04/25
132	NDVC Monopoly Board Game Project	2130214	MONOB01	\$20,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	High	06/01/2025 - need to review available resources for this project - EMCCS to discuss with Manager Community Services & CEDC 10/04/2025 - discussed progress with MCYS and CEDC - currently looking at options for external assistance to facilitate completion.	Corporate & Community Services	In Trouble	10%	01/07/24	30/05/25
134																
135																
136																
137																

	Project Title/Task	COA	Job	Original Budget Adopted by Council	Current Budget varied by Council	Actual Exp / Income to 31/03/25	Outstanding PO Exp to 31/03/25 (calc column)	Total Committed Exp or Income Rec'd (calc column)	Budget Remaining (incl P/Os) (calc column)	Risk of NOT completing by 30/6. H=Likely	Comments	Accountability	Status	% Complete	Start Date	Due Date
138																
139																
140																
141																

10.3.3 NARROGIN DANCE CENTRE REQUEST

File Reference	6.1.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Dance Centre
Previous Item Numbers	Nil
Date	10 April 2025
Author	Regina Razumovskaya – Community & Economic Development Coordinator
Authorising Officer	Paula Raworth – Manager Community Services
Attachments 1. Narrogin Dance Centre Request for continued reduced Hire Rate for Town Hall 2. Fees & Charges 2025/26 Proposal in regard to Town Hall Hire Fees (made by the CD Team) 3. Current Fees & Charges 2024-25 (pp.18-20)	

Summary

The Narrogin Town Hall and its associated complex are vital cultural and civic assets, but their current revenue does not adequately support long-term maintenance and refurbishment. To ensure financial sustainability, a new strategy is proposed, aiming to recover 10% of the annual depreciation costs through user contributions. With an asset valuation of \$20 million and an annual depreciation of \$500,000, the target recovery is set at \$50,000 per year.

Currently, revenue from commercial and community hirers is approximately \$41,000 annually, close to the target but reliant on a few tenants. The goal is to diversify revenue sources while balancing affordability for the community and sustainability for the Shire.

For the 2023/24 and 2024/25 periods, the Town Hall hire revenue has met expectations but is still insufficient for ongoing maintenance and future refurbishment. The Narrogin Dance Centre (NDC), the primary regular hirer, contributes 17% of the expected income for 2024/25.

The NDC has requested to maintain the current not-for-profit hire rate of \$30 per hour until December 2025. However, as a commercial entity, they should have been paying \$88.50 per hour. A proposal for a new fee structure, set for review in May 2025, suggests increasing the NDC's hire rate to \$45 per hour, which reflects a 50% increase but remains competitive. NDC would still receive a 50% cumulative discount, including 30% for being a regular hirer and an additional 20% for activities targeting children.

Background

The current income from commercial and community hirers is approximately \$41,000 per annum, which is close to target but still fragile and concentrated among a few tenants. The strategy aims to gradually expand the user base, marketing, and revenue diversification, while balancing affordability for community users and sustainability for the Shire.

The NDC has requested maintaining the reduced current hire rate of \$30.00 per hour for the Town Hall for its dance classes until 20 December 2025. This rate reflects the current not-for-profit rate, whereas, as a commercial entity, the Dance Centre should have been paying \$88.50 per hour, whereas it has been discovered that they have been incorrectly being billed the not-for-profit rate.

This request coincides with the proposal of a new structure for fees and charges which will be reviewed and considered by the Elected Members in May 2025. One of the proposals suggests revising the pricing structure, as the current pricing is considered too low, particularly when assessed on a per m2 basis compared to other local venues. At the same time, the proposal also introduces new incentives for regular hirers, as well as for activities aligned with strategic community priorities.

Under this proposed structure, the NDC would receive a cumulative 50% discount: 30% as a regular hirer and an additional 20% for activities targeting children. Despite this discount, their hire rate will increase to \$45 per hour, representing a 50% rise from their requested rate, but still within reasonable expectations and competitive for the sector.

With Arts Narrogin, the NDC is the primary regular hirer of the Town Hall, contributing \$2,308 in 2023/24 and \$5,817 in 2024/25 YTD, accounting for an average of 52% of the total hall hire revenue for both periods. Whilst a relatively small amount, the loss of this key hirer would be difficult to replace in the coming years, as no other potential hirers are expected to fill this gap. Additionally, the current hourly rate of \$30 for Town Hall hire is comparatively low, particularly when considering the rates of other local venues such as the CWA (\$20/hour) or the Narrogin Club (\$68/hour).

This issue should not be seen in isolation but as part of a larger conversation regarding the principles of hire of Shire venues. The existing 2024/25 Shire Fees & Charges, like previous versions, provides an average discount of 50%, with some discounts as high as 65.91% for Town Hall hires to not-for-profit organisations. However, this discount structure has not adequately supported commercial regular hirers like the Narrogin Dance Centre, who, not only use this facility, but also provide significant community benefit through its activities.

While increasing the price levels for all Town Hall hire options is recommended to address maintenance costs, it is also suggested to introduce incentives to encourage businesses with similar profiles and objectives to the Narrogin Dance Centre to continue using the venue regularly. These incentives would help make the venue more appealing to other businesses and community-focused organisations as well.

The Proposal for 2025/26 Town Hall Fees & Charges Hire Rates is as follows:

Venue	Commercial Proposed Rate 2025/26	Commercial Rate 2024/25	% Increase
Mayor's Parlour (up to 20 people)	\$40/hr or \$200/day	\$35.5/hr or \$178/day	12.7% / 12.4%
Reception Centre + NEXiS Gallery	\$80/hr or \$400/day	\$71.5/hr or \$455.50/day (Reception Centre) \$35/hr or \$300/day (NEXiS)	-24.9% / -47.1%
Town Hall only	\$90/hr or \$450/day	\$88.5/hr or \$400/day	1.7% / 12.5%
Town Hall Complex	\$120/hr or \$700/day	\$99.5/hr or \$677/day	20.6% / 3.4%

Additional Fees (Flat per Booking) proposed for next financial year are:

- Kitchen Hire: \$50 flat fee;
- Supper Room: \$100 flat fee; and
- Cleaning Fee: \$150 flat fee.

Additional Discounts:

- Community, Not-for-Profits: A 50% discount applies;
- Regular Hirers: A 30% discount applies for clients who make regular monthly bookings or at least 12 bookings annually; and
- Children's, People with Disability, or Senior's Events: A 20% discount applies for events organised for that predominately target these audiences / attendees.

Note: Discounts may be combined, but the maximum total discount is capped at 50%.

These changes would introduce further incentives for businesses and not-for-profits to utilise our facilities, while ensuring that the Town Hall and other venues remain sustainable.

With the proposed changes, the NDC would see a \$45 hourly rate in the next financial year, which is 50% higher than their requested rate, yet still a reasonable reduction from the proposed commercial non discount rate.

Consultation

Consultation has occurred with the following:

- Chief Executive Officer;
- Executive Manager Corporate and Community Services; and
- Manager Community Services.

Statutory Environment

The setting of fees and charges is governed by the Local Government Act 1995, section 6.16 and 6.17. A summary of these sections is:

- 1) Section 6.16 – Imposition of Fees and Charges empowers a local government to impose fees or charges for:
 - Providing a service or product;
 - Performing a function under the Act or any other written law; and
 - Permitting or inspecting any matter.

Key Provisions:

- Fees may be imposed when adopting the annual budget or during the financial year (by absolute majority);
 - They must not exceed the cost of providing the service or good; and
 - A fee may also be prescribed by regulation for certain services, limiting the discretion of local governments in those cases.
- 2) Section 6.17 – Setting the Level of Fees and Charges provides guidance on determining the amount of the fee or charge.

Key Considerations:

- The cost to the local government of providing the service or good;
- The importance of the service to the community; and
- The price charged by others for providing a similar service or good.

These criteria ensure that the fees are fair, transparent, and aligned with community expectations and market rates.

Policy Implications

No Council policies are directly impacted, nor are any new policies proposed, however the report highlights a gap in the Council not having a documented and transparent fee charging philosophy or policy with respect to community assets and sport, recreational and cultural facilities.

Such an asset management pricing philosophy could in future be developed on the following broad principles:

- For heritage or large civic assets at targeted income objective: E.g., to achieve 10% of the annual depreciation value through a mix of community and commercial charges.
- Balance of Equity and Sustainability: Introduce fairer pricing structures, reflecting user type, regularity, and community benefit.
- Retention and Growth: Encourage continued patronage of regular hirers through capped, predictable increases and incentive-based pricing.
- Marketing and Visibility: Actively promote the Town Hall's availability to regional organisations, schools, and event coordinators to expand its user base.
- Transparent Subsidisation: Highlight subsidised usage clearly in financial reports to justify Shire investment and grant applications.

Sustainability & Climate Change Implications

Environmental - There are no significant identifiable environmental impacts.

Economic - The regular use of the Town Hall by the NDC generates vital revenue, which helps offset the maintenance and operational costs of the venue. In addition, the NDC's activities bring people to the area, leading to increased spending in the local economy, including in local businesses such as cafes, shops, and services. By retaining this key hirer and attracting similar groups, the Shire can ensure the continued economic viability of the Town Hall and other community venues. Additionally, the proposed fee adjustments and incentives are designed to balance affordability for community groups with the financial sustainability of the Shire's facilities, ensuring long-term economic benefits for the wider community.

Social - The continued use of the Town Hall by the NDC and similar community-focused groups provides significant social benefits by supporting access to cultural and recreational opportunities. The NDC plays an important role in fostering social inclusion, community engagement, enhancing kids' mental health and wellbeing and intergenerational connection through its activities. Increasing the venue's attractiveness to regular hirers and community groups can enhance the sense of community and provide more opportunities for residents to participate in cultural and recreational activities. These initiatives also encourage positive social interaction, strengthen community networks, and contribute to a vibrant local culture.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer's recommendation.

Financial Implications

The loss of the NDC as a hirer of the Town Hall facility would result in a reduction of \$6-7,000 per annum for Town Hall revenue. However, by implementing the proposed amendments to the Fees and Charges for the Town Hall and the NDC, if the NDC business hire is retained, the result will be an increase in total revenue for the Town Hall by approximately \$3,000 per annum (pa) to an estimated \$9-10,000 pa.

The Shire currently receives income from the following hirers:

- 82 Federal St (Holyoake): \$11,330 + GST p.a.
- 86 Federal St (Lumen Univ.): \$5,200 + GST p.a.
- Doug Fairclough Rooms (IPS Management): \$7,200 + GST p.a.
- William Manning Rooms (Narrogin Dance Centre): \$3,600 + GST p.a.
- Narrogin Dance Centre – Town Hall bookings: ~\$7,000 + GST p.a.
- Sundry Town Hall, NEXIS & Rooms Bookings (Arts Narrogin, Electoral Commission, events, etc.): ~\$3,000 + GST p.a.

Total indicative income: \$37,330 + GST p.a. = \$41,063 p.a.

This aligns closely with the \$50,000 target yet is heavily reliant on a small number of users, particularly NDC, IPS and Holyoake. To ensure risk is minimised and goals are sustainable, a structured income generation and marketing framework will be considered by the Community Development Team.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Strategy:	2	Provide community facilities and provide community interaction
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted, and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Asset degradation without adequate funding	Possible (3)	Major (4)	High (10-16)	Management of Facilities, Venues, Events and Services	Accept Officer Recommendation
Loss of the single hirer	Possible (3)	Minor (2)	Medium (5-9)	Management of Facilities, Venues, Events and Services	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 12 and six (6) have been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The key issue is the framework that ensures discounts for regular hirers and community-focused initiatives coming from commercial entities. The proposed structure aims to support local businesses with clear community benefits, providing access to discounted rates while safeguarding the long-term sustainability of our facilities.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the Narrogin Dance Centre (NDC) Narrogin Town Hall Hire fees request, Council:

- 1) Support the principle of a revised hourly rate of \$45.00 to apply with respect to the NDC hire of the Town Hall from 1 July 2025, reflecting the combined discount for regular commercial use and youth-focused programming, under the proposed new Fees & Charges structure for 2025/26; and
- 2) Request the proposed Fees and Charges outlined in this report be included in the draft 2025/26 Schedule of Fees and Charges, to be presented to Council for consideration in the coming months.

Narrogin Dance Centre

E: narrogindancecentre@outlook.com.au

P: Tabitha 0412 456 017 / Stacey 0427 817 813



10 March 2025

CEO

Dale Stewart

Shire of Narrogin

89 Earl Street

Narrogin WA 6312

Dear Dale,

RE: Request for Continued Reduced Hire Rate for Town Hall

On behalf of Narrogin Dance Centre, I am writing to formally request your continued support in maintaining the reduced hire rate of \$30.00 per hour for the use of the Town Hall for our dance classes. The current agreed rate per hour is in place until 30 June 2025, and we respectfully request that this be honoured until 20 December 2025.

As you are aware, we have been actively searching for a new permanent premises for over 12 months but have been unsuccessful in securing a suitable location. Despite our ongoing efforts and commitment to exploring all possible options, we have not yet found a viable alternative. In the meantime, the Town Hall remains the only feasible space for our classes.

We have been advised of the proposed increase to the corporate hire fee, effective 1 July 2025. This increase is nearly 3 times our current rate and is financially unsustainable for us, meaning we may have no option but to close our doors. Given the absence of alternative venues, we are at your mercy in being able to continue what has become an essential service to the Narrogin community.

Narrogin Dance Centre is the only dance school within a 150-kilometre radius, with over 150 students enrolled and has become a much loved, valued and needed service to our residents. Our program promotes a healthy and active lifestyle for residents of all ages and provides a vital community service by offering a safe and structured environment every afternoon. With many children who do not participate in the main sports available in our town, our dance classes provide a much-needed outlet, keeping over 100+ kids per week off the streets in a positive and constructive manner.

Furthermore, our centre brings more visitors to town on a weekly basis than any other fitness or entertainment group. This significantly contributes to the local economy by supporting other small businesses. As parents are not encouraged to stay during class times, they often visit local shops, cafes, and Shire facilities such as the library, thereby bringing additional foot traffic and economic activity to the town.

Narrogin Dance Centre

E: narrogindancecentre@outlook.com.au

P: Tabitha 0412 456 017 / Stacey 0427 817 813



An example of this, is we have been advised that our 2023 and 2024 concert weekend had Chicken Treat sell out of chicken and Narrogin Fruit & Veg needed to put on extra staff to cover for the 500+ attendees. Many of our travelling families will also book accommodation in town for this weekend.

Narrogin Dance Centre are the only regular users of the hall throughout the year, providing the Shire in 2024 with \$8,700 in hire income and \$2,640 in rental income, more income than any other user of the hall throughout the year.

For 2025 it is estimated that NDC will provide the Shire with approximately \$9500 in hire fees and \$3900 in rental income. We are open to further discussions for a new agreement in 2026.

We sincerely appreciate the support the Shire has extended to us thus far and kindly request that you consider our application for the continued reduced rate. We are committed to securing a permanent facility as soon as possible, and we will continue to explore all available options to achieve this goal.

Thank you for your time and consideration. We would be grateful for the opportunity to discuss this matter further and would appreciate any guidance you can provide. Please feel free to contact us at your earliest convenience.

We look forward to your positive response.

Kind Regards,

Tabitha Yuen & Stacey Halstead
Owners
Narrogin Dance Centre

Fees & Charges 2025/26 Proposal

1. Current Fee Structure for FY 2024-25

Venue Rates:

Venue	Community/Not-for-Profit	Commercial/Corporate/Private Hire
Mayor's Parlour (up to 20 people)	\$17.50/hr or \$89/day	\$35.50/hr or \$178/day
Reception Centre (up to 50 people)	\$30/hr or \$172/day	\$71.50/hr or \$455.50/day
NEXiS Gallery	Free	\$35/hr or \$300/day (\$90 for 3+ days)
Town Hall only	\$30/hr or \$172/day	\$88.50/hr or \$400/day
Town Hall Complex	\$35.50/hr or \$230/day	\$99.50/hr or \$677/day
NDVC Office Room	\$25/hr, \$60/half-day, \$120/day	N/A
JH Centre	\$80/hr or \$603/day	N/A
TH Office 3	\$120/half-day or \$200/day	N/A

2. Challenges in the Current Structure

Identified Issues:

- **Complex Pricing Options:** Confusing categories such as setup and rehearsal fees.
- **Pricing Discrepancies:** Smaller venues priced higher than larger spaces.
- **Limited Flexibility:** Booking restrictions between NEXiS Gallery and Reception Centre.
- **Rate Gaps:** Significant disparities between commercial and community rates.
- **Exclusions:** Religious groups and schools are excluded from not-for-profit status (as per Executive Instructions).
- **Lack of Incentives:** No recognition for events that provide community value.
- **Non-Standard Fees:** Kitchen and supper room rates vary inconsistently.
- **Complicated Cleaning Fees:** Current cleaning fee includes a 20% surcharge.

3. Proposed Fee Structure for FY 2025-26

Revised Venue Rates:

Venue	Commercial Rate	Community/Not-for-Profit Rate
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Mayor's Parlour (up to 20 people)	\$40/hr or \$200/day	\$20/hr or \$100/day
Reception Centre + NEXiS Gallery	\$80/hr or \$400/day	\$40/hr or \$200/day
Town Hall only	\$90/hr or \$450/day	\$45/hr or \$225/day
Town Hall Complex	\$120/hr or \$700/day	\$60/hr or \$350/day
NDVC Office Room	\$40/hr or \$200/day	\$20/hr or \$100/day

Standardised Additional Fees:

- **Kitchen Hire:** \$50 per booking
- **Supper Room Hire:** \$100 per booking
- **Cleaning Fee:** \$150 per booking
- **Projector Hire:** \$20 per booking

Services Removed:

- Baby grand piano and upright piano
- Light and sound equipment
- Staff setup services

Additional services/equipment proposed to be added :

- Digital (electronic) board

4. Discount Policies

Community Discounts:

- **Community, Not-for-Profits:** A 50% discount applies.
- **Regular Hirers:** A 30% discount applies for clients who make regular monthly bookings or at least 12 bookings annually.
- **Children's, People with Disability, or Senior's Events:** A 20% discount applies for events organised for these community members if their attendance is 60% or more.

Note: Discounts may be combined, but the maximum total discount is capped at 50%.

5. Key Improvements

- **Streamlined Pricing:** Eliminated setup and rehearsal fees. Standardised kitchen and supper room charges.
- **Fairer Rates:** Adjusted pricing to reduce gaps between commercial and community rates.
- **Broader Inclusion:** Expanded not-for-profit status to include religious groups and schools.

- **Community-Focused Incentives:** Introduced discounts for events that benefit youth, seniors, and those with disabilities.
 - **Transparent Cleaning Fees:** Simplified cleaning fee structure by removing the 20% surcharge.
-

6. Conclusion

The proposed fee structure simplifies booking, enhances transparency, and better aligns with community goals. It ensures equitable access to Shire facilities while supporting financial sustainability. These changes foster a more inclusive and community-focused approach, benefiting not-for-profits, schools, and commercial clients delivering community value.

Schedule of Fees and Charges 2024/25

DESCRIPTION	Legislative Authority	GST (incl)	Statutory Fee		2023/24	Adopted 2024/25 (Price includes GST where applicable)
			Yes	Low Public Discretion Statement		
Chronicle REP Pty Ltd - Digital Memorialisation Charge (40% of Total Cost) on a Cemetery Record in accordance with Contract					\$25.00	\$25.00

BUSINESS UNIT: RECREATION & CULTURE

Public Halls & Civic Centres

Town Hall & Reception Centre (Commercial Usage)

Town Hall Complex full day (Includes light & sound equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	\$6.16 LGA	Yes			\$651.50	\$677.50
Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	\$6.16 LGA	Yes			\$95.50	\$99.50
Town Hall full day	\$6.16 LGA	Yes			\$384.50	\$400.00
Town Hall hourly rate	\$6.16 LGA	Yes			\$85.00	\$88.50
Town Hall setting up full day	\$6.16 LGA	Yes			\$128.00	\$133.00
Town Hall rehearsals hourly rate	\$6.16 LGA	Yes			\$29.00	\$30.00
Kitchen only per day	\$6.16 LGA	Yes			\$219.00	\$228.00
Kitchen only per hour	\$6.16 LGA	Yes			\$45.00	\$46.50
Cutlery and crockery hire per person	\$6.16 LGA				\$0.00	\$0.00
Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Light & sound equipment Use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	\$6.16 LGA	Yes			\$55.00	\$57.00
Supper room full day	\$6.16 LGA	Yes			\$171.00	\$178.00
Supper room per hour	\$6.16 LGA	Yes			\$34.00	\$35.50
Mayors Parlour full day	\$6.16 LGA	Yes			\$171.00	\$178.00
Mayors Parlour per hour	\$6.16 LGA	Yes			\$34.00	\$35.50
Baby grand piano full day (not to be removed from site)	\$6.16 LGA	Yes			\$112.00	\$116.50

Schedule of Fees and Charges 2024/25

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Adopted 2024/25 (Prices include GST where applicable).
Baby grand piano hourly rate	\$6.16 LGA	Yes			\$16.00	\$16.50
Upright piano hire (internal) (to be retuned on return to Town Hall)	\$6.16 LGA	Yes			\$21.00	\$22.00
Upright piano hire (external) (the Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Reception Centre full day	\$6.16 LGA	Yes			\$438.00	\$455.50
Reception Centre hourly rate	\$6.16 LGA	Yes			\$69.00	\$71.50
Cleaning	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	\$6.16 LGA	Yes			\$96.00	\$100.00
Nexus Gallery full day	\$6.16 LGA	Yes			\$0.00	\$300.00
Nexus Gallery hourly rate	\$6.16 LGA	Yes			\$0.00	\$35.00
Nexus Gallery Art hire per day (minimum 3 days)	\$6.16 LGA	Yes			\$0.00	\$90.00
Bond without alcohol	\$6.16 LGA				\$360.00	\$360.00
Bond with alcohol	\$6.16 LGA				\$1,200.00	\$1,200.00
Town Hall & Reception Centre (Not for Profit*)/Individual Resident or Ratepayer (Not a business)						
Town Hall Complex full day (Includes Light & Sound Equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	\$6.16 LGA	Yes			\$221.00	\$230.00
Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	\$6.16 LGA	Yes			\$34.00	\$35.50
Town Hall full day	\$6.16 LGA	Yes			\$165.50	\$172.00
Town Hall hourly rate	\$6.16 LGA	Yes			\$29.00	\$30.00
Town Hall setting up full day	\$6.16 LGA	Yes			\$165.50	\$172.00
Town Hall rehearsals hourly rate	\$6.16 LGA	Yes			\$29.00	\$30.00
Kitchen only per day	\$6.16 LGA	Yes			\$112.00	\$116.50
Kitchen only per hour	\$6.16 LGA	Yes			\$23.00	\$24.00
Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%

Schedule of Fees and Charges 2024/25

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Adopted 2024/25 (Prices include GST where applicable).
Light & sound equipment use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	\$6.16 LGA	Yes			\$34.00	\$35.50
Supper Room full day	\$6.16 LGA	Yes			\$85.00	\$88.50
Supper Room per hour	\$6.16 LGA	Yes			\$17.00	\$17.50
Mayors Parlour full day	\$6.16 LGA	Yes			\$85.50	\$89.00
Mayors Parlour per hour	\$6.16 LGA	Yes			\$17.00	\$17.50
Baby grand piano full day (not to be removed from site)	\$6.16 LGA	Yes			\$55.50	\$57.50
Baby grand piano hourly rate (not to be removed from site)	\$6.16 LGA	Yes			\$12.00	\$12.50
Upright piano hire (Internal) (to be retuned on return to Town Hall)	\$6.16 LGA	Yes			\$17.00	\$17.50
Upright piano hire (External) (The Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Reception Centre full day	\$6.16 LGA	Yes			\$165.50	\$172.00
Reception Centre hourly rate	\$6.16 LGA	Yes			\$29.00	\$30.00
Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	\$6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Cleaning	\$6.16 LGA	Yes			\$96.00	\$100.00
The Doug Fairclough Rooms, Town Hall Office 3 Full Day						
The Doug Fairclough Rooms, Town Hall Office 3 Full Day	\$6.16 LGA	Yes			\$200.00	\$208.00
The Doug Fairclough Rooms, Town Hall Office 3 Half Day	\$6.16 LGA	Yes			\$120.00	\$125.00
William Manning Rooms Town Hall Office 1 Full Day						
William Manning Rooms Town Hall Office 1 Full Day	\$6.16 LGA	Yes			\$200.00	\$208.00
William Manning Rooms Town Hall Office 1 Half Day	\$6.16 LGA	Yes			\$120.00	\$125.00
CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall						
Bond without alcohol	\$6.16 LGA				\$300.00	\$300.00
Bond with alcohol	\$6.16 LGA				\$600.00	\$600.00

10.3.4 DRAFT COUNCIL POLICY – CONCESSIONS ON COMMERCIAL AND FARMING PROPERTIES OWNER-OCCUPIED BY PENSIONERS AND SENIORS

File Reference	25.5.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	4 April 2025
Author	Cindy Labuschagne – Rates Officer
Authorising Officer	Ian Graham – Executive Manager Corporate & Community Services
Attachments 1. Draft Council Policy - Concessions on Commercial and Farming Properties Owner-Occupied by Pensioners and Seniors	

Summary

This report seeks Council's approval for a new policy that allows for discretionary rating concessions for pensioners and seniors who reside on commercial or farming properties, but who are otherwise eligible for the statutory pensioner or senior rebate on rates and service charges.

Background

The Rates and Charges (Rebates and Deferments) Act 1992 allows pensioners and seniors to receive statutory concessions on their primary place of residence. However, properties classified as commercial, or farming are not automatically eligible for these concessions without the discretion of the local government.

This Policy is based on a similar one implemented by the Shire of York and aligns with community equity and consistency objectives.

Consultation

Internal consultation occurred between the Manager Corporate Services and the Executive Manager Corporate & Community Services. The draft policy is modelled on an established and public-facing (website) policy from the Shire of York.

No community consultation is required for adoption of the Policy, though applicants will be invited to apply individually under the new Policy. There are not expected to be 'many' eligible applicants.

Statutory Environment

The Rates and Charges (Rebates and Deferments) Act 1992, section 28(2) and the Valuation of Land Act 1978 relates.

Section 28 (2) states:

“(2) Where although land is used as the ordinary place of residence of an applicant or registered person it is not the sole use of that land, the administrative authority may apportion the prescribed charge, and

any rebate allowable, according to — (a) the extent to which the land is so used as a place of residence; and (b) any other use, on a basis proportionate to the respective uses”.

Further, the guidance Fact Sheet from Department of Finance (RevenueWA) has also been utilised [Pensioners and Seniors Concessions Scheme](#), which in part states:

“Commercial and farming properties occupied by pensioners and seniors

The concessional arrangements are intended to assist eligible pensioners and seniors who own and occupy residential property. If the property is owner-occupied by the applicant and is also partly used for commercial purposes, the rebate may be apportioned according to the ownership interests and the extent the property is used as a residence.

In these cases, the Water Corporation and/or the relevant local government authority will determine the extent of the entitlement to a rebate”.

Policy Implications

This report recommends the introduction of a new Council Policy: Concessions on Commercial and Farming Properties Owner-Occupied by Pensioners and Seniors, which will be added to the Council Policy Manual and applied consistently thereafter, on a case-by-case basis.

This matter is governed by a range of existing internal delegations, executive instructions, and financial procedures that outline the appropriate management of ratepayer accounts and debt recovery processes. The relevant corporate documents include:

- Delegation 3.5 – Rates Record, Extensions and Objections;
- Delegation 3.6 – Sundry and Rate Debtors – Recovery Agreements;
- Delegation 3.7 – Write-off of Sundry and Rate Debts;
- Executive Instruction 3.4 – Debt Recovery – Rates Debtors; and
- Finance Procedure Manual – Key Control Area (KCA #5) – Rates.

Sustainability & Climate Change Implications

Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

Economic - There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

Social - The Policy provides an equitable approach for elderly residents in rural or mixed-use areas, ensuring they are not unfairly disadvantaged compared to those living in residential zones.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer’s recommendation.

Financial Implications

The financial impact of this Policy will be minimal and managed within the annual rates modelling process. Concessions granted are discretionary and will be assessed individually based on the residential portion of affected properties. The impact on revenue is not significant, as all concessions are reimbursed by the State (RevenueWA).

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Reputational damage from not supporting pensioners on farms.	Unlikely (2)	Moderate (3)	Medium (5-9)	Business & Community Disruption	Control through adopting the Council Policy

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

This proposed Policy provides a mechanism for Council to deliver a fairer rating system for pensioners and seniors whose primary residence happens to fall within a commercial or farming classification. These ratepayers often miss out on the rebates that would otherwise be theirs due to the nature of property classification rather than their eligibility or financial circumstances.

By adopting this Policy, Council will empower staff to assess and apply consistent, transparent decisions when such cases arise. It enhances equity without significantly impacting the Shire's revenue stream and acknowledges the financial vulnerability of elderly rural residents.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to Draft Council Policy - Concessions on Commercial and Farming Properties Owner-Occupied by Pensioners and Seniors, Council resolve to:

- 1) Adopt the Policy as presented in Attachment 1;
- 2) Request the Chief Executive Officer to include the Policy in the Council Policy Manual; and
- 3) Note that the Policy will be made publicly available on the Shire's website.

x.x Concessions on Commercial & Farming Properties Owner-Occupied by Pensioners/Seniors

Responsible Executive Executive Manager Corporate & Community Services

Statutory context Local Government Act 1995
Rates and Charges (Rebates and Deferments) Act 1992
Valuation of Land Act 1978
Local Government (Financial Management) Regulations 1996

Corporate context Delegation 3.5 – Rates Record, Extensions and Objections
Delegation 3.6 – Sundry and Rate Debtors – Recovery Agreements
Delegation 3.7 – Write off of sundry and rate debts
Instruction 3.4 – Debt Recovery – Rates Debtors
Finance Procedure Manual – KCA #5 – Rates

History Draft 15 April 2025

Policy Objective

To set the method of calculation for pensioner rebates on properties where there is a curtilage, or dual/commercial or farmland use.

Policy Scope

This policy applies to the Manager Corporate Services, Finance Officer (Rates) and affected ratepayers.

Policy Statement

Section 28(2) of the *Rates and Charges (Rebates and Deferments) Act 1992* provides that:

“Where although land is used as the ordinary place of residence of an applicant or registered person it is not the sole use of that land, the administrative authority may apportion the prescribed charge, and any rebate allowable, according to –

- (a) the extent to which the land is so used as a place of residence; and*
- (b) any other use,*

on a basis proportionate to the respective uses.”

This provision enables an administrative authority (the Shire of Narrogin) to allow a concession, in an equitable way, to the part of the rates levied relating to the residential use of a commercial property, if the circumstances warrant. For example, if a pensioner owner-occupies a house that is on rural land also used for farmland purposes such as cropping.

This policy was created to identify the method that the Shire of Narrogin will use to calculate the pensioner rebate on curtilage/dual use commercial or farmland properties.

Principles

Concessional rebates are applied in a fair and equitable manner for all concessional ratepayers.

Provisions

A rebate shall only be applied if the resident has demonstrated they are entitled to such rebate by completing the appropriate application form, including provision of their concession details.

The Rates Officer is to verify the concession entitlement using the Centrelink Confirmation eServices for businesses, and the ratepayer's ownership of the property using a Landgate title search.

If the ratepayer is eligible the Rates Officer is to use the following method to calculate the rebate to be applied:
Rates Officer is to ascertain area of property that is solely used for residential purposes. This involves consultation with the applicant as well as online mapping tools.

The rates levied are to be portioned based on the respective areas:

$$\left(\frac{\text{Area used for residential purposes only (Ha)}}{\text{Total area of property (Ha)}} \right) \times \text{Rates Levied (\$)} = \text{Portion of rates on which a concession can be applied(\$)}$$

For example, if the rates levied are \$2,000, the total property area is 60 Ha and the area solely used for residential purposes is 5 Ha the rates on which a concession would be applied is as follows:

$$5/60 \times 2000 = 166.67$$

The concession is to be applied on \$166,67.

If the ratepayer is a pensioner, and they are entitled to a 50% rebate, the rebate amount to be claimed from the Office of State Revenue would be \$83.33, calculated as follows:

$$166.67 \times 0.50 = 83.33$$

If the area used for residential purposes cannot be determined, then an arbitrary maximum of two (2) hectares (the house portion of the farm) is to be used as permitted by the Office of State Revenue.

The Executive Manager Corporate & Community Services is to ensure compliance with this policy.

Forms and Templates

Nil

– End of Policy

Notes

10.3.5 NARROGIN CBD BUILDING FACADES COLOUR PALETTE PROJECT FUND

File Reference	15.4.24
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 April 2025
Author	Vicky Eckersley – Community Development Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. CBD Building Facades Colour Palette Project Fund Guidelines (FDRS034) 2. CBD Building Facades Colour Palette Project Fund Application Form (FDRS035) 3. CBD Building Facades Colour Palette Project Fund Acquittal Form (FDRS036) 4. Town Centre Colour Palette Guide & Signage Guide (2019) 5. Shire of Narrogin Council Policy Manual 10.3 Colour Palette and Sign Guide (Central Business Precinct)	

Summary

This report seeks Council's approval to make minor amendments to the Narrogin CBD Building Facades Colour Palette Project Fund application process, with the aim of encouraging more applications and supporting the revitalisation of the CBD. This initiative forms one facet of the broader intent to revitalise the Narrogin CBD.

Background

The Community Development Team has been tasked with investigating the reasons why no applications have been received to date for the CBD Building Facades Colour Palette Project Fund (the Fund), despite personalised written invitations being extended to several eligible property owners. The Shire of Narrogin (SoN) Strategic Community Plan identifies economic development and beautification as key priorities. Despite these efforts, many commercial buildings within the Central Business District (CBD) exhibit ageing or poorly maintained facades, which can detract from the area's appeal to residents, visitors, and investors.

The Fund provides financial assistance towards costs associated with painting existing building facades of eligible Central Business District (CBD) buildings. CBD Building Owners and their tenants (Business Owners) are eligible to apply to enhance the external appearance of their properties within the eligibility criteria and colour palette guidelines. This initiative provides an exciting opportunity for new and existing businesses to apply a fresh, inviting look to their premises. The matching funding up to \$2,500 aims to increase foot traffic, encourage investment, and foster pride in the CBD area. An additional \$500 may be available if a Heritage Consultant is engaged by the applicant to design a colour palette. Strict eligibility and colour palettes are stipulated in the guidelines. (Appendix 1, 4 and 5).

The eligibility criteria ensure a unified and attractive look for the town's CBD. It comprises of a 2019 Town Centre Colour Palette Guide and Signage Guide (attachment 4) and a Colour Palette and Sign Guide Council Policy (attachment 5). These guidelines ensure that any improvements contribute to a

harmonious, appealing streetscape that enhances the overall experience for locals and visitors alike. The buildings are characterised by the period in which they were built. Specific colour schemes relating to the external walls, doors, window frames, verandas and shop fronts for the three distinctive eras are specified. The eras are identified as:

- Federation era (1890-1915);
- Inter-war period (1915-40); and
- Post war period (1940-1960).

Specific buildings have been categorised to an era as listed in the table below.

Table 1: Notable Narrogin Buildings

Federation Era	Inter-war period	Post war period
Mardoc Building (1908) Courthouse (1894-1905) Town Hall (1908) Union Bank of WA (1905) Roads Board Office (1905) Masonic Hall (1907) Narrogin Post Office (1912)	Horden Hotel (1922) National Bank (1905/1925) AMP Building (1927) Commonwealth Bank (1940) Soldiers Memorial Hall (1924) CWA Building (1920s) Infant Health Clinic (1940)	Anglican Church (1901; remodelled in 1956) Railway Institute Hall (1959) Police Station (1968) Telecom Building (1972) St Matthews Church (1964) Duke of York Hotel (1899; remodelled 1960s)

The priority is to retain and enhance the character of Narrogin, and to ensure that the CBD is visually appealing and attractive. Previous consultants acting for the SoN have identified a precinct-based approach, to ensure the buildings in the Town Centre are maintained and developed in a consistent way, not only Heritage buildings. All the buildings are reflective of different eras and stages of development in Narrogin, and all can contribute positively to the streetscape character of the Town Centre¹.

Consultation

Consultation was undertaken with the following:

- Chief Executive Officer;
- Executive Manager Corporate and Community Services;
- Manager Community Services;
- Several Business Owners; and
- Several Building Owners.

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

The Council's Policy '10.3 Colour Palette and Sign Guide (Central Business Precinct)' relates and informs the outcomes proposed with the amended funding options and application process. There are no changes proposed to the Policy itself.

¹ Shire of Narrogin (2019) Town Centre Colour Palette Guide and Signage Guide

Sustainability & Climate Change Implications

Environmental - There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

Economic - Improving the building facades will assist vacant building owners in attracting new leases and in turn attract new business to the area.

Social - Improving the building facades will improve the aesthetic look of the buildings, in keeping with their heritage and restore community pride. This will assist in revitalising the CBD.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer's recommendation.

Financial Implications

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative cost. The fund expenditure is not specifically contained in the budget at present, via dedicated General Ledger (GL) code, in Economic Services (Tourism and Area Promotion Sub-Program), so should one or more applications be received, a new GL and associated budget allocation may be required.

The proposal has no major impact on the Council's Long Term Financial Plan (LTFP).

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
If amendments to the Fund are not implemented and it continues to be underutilised, there is a risk that CBD buildings will fall further into	Possible (3)	Moderate (3)	Medium (5-9)	Asset Sustainability	Accept Officer Recommendation

aesthetic disrepair. This may contribute to reduced community engagement and a potential decline in local business activity					
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Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

A key factor contributing to the low uptake of the Fund may be the relatively modest financial contribution currently offered. In comparison, other local governments provide more substantial support for similar initiatives, for instance, the Shire of Murray offers up to \$20,000 in matching funds through its Facade Refurbishment Subsidy Program, enabling more impactful and comprehensive projects. Larger shopfronts, in particular, require greater investment to achieve meaningful visual improvements. It is therefore recommended that the available contribution be increased to better align with the scale of works required and to enhance the attractiveness of the Fund.

Further community consultation, including informal discussions with the building owner of number 2 Ensign Street (currently trading as Church of Christ Dorcas Clothing) identified interest in funding opportunities for personalised shopfront murals. These conversations suggested a desire for the Shire of Narrogin to consider financial support for private murals on privately owned buildings. Introducing an Expression of Interest (EOI) process would provide a mechanism for capturing such ideas, enabling Council to assess and support proposals that align with the objectives of the CBD revitalisation project.

The suggested amendments to the guidelines are:

1. It is proposed that a tiered, streetscape frontage, lineal grant structure be introduced, based on the size and nature (e.g., double storey) of the building(s) as follows:
 - 0 < 10 lineal metres: Eligible for a matching grant of up to \$2,500;
 - 10 < 40 lineal metres: Eligible for a matching grant of up to \$5,000; and
 - 40+ lineal metres and above: Eligible for a matching grant of up to \$7,500.

2. Introduction of an Expressions of Interest (EOI) Process

It is recommended that both building owners and business owners be invited to submit an Expression of Interest (EOI) to the Shire of Narrogin, outlining their proposed project. It is further recommended that applications be assessed on a case-by-case basis, allowing for flexibility and tailored support to encourage participation in the Fund.

It is acknowledged that the Fund represents one component of the broader opportunities to revitalise the CBD, which seeks to improve the visual amenity, economic vibrancy, and community engagement within the town center. Accordingly, it is recommended that Administration pursue additional external funding opportunities - such as State and Federal grants, partnerships, or regional development programs - to support and accelerate the delivery of the wider revitalisation objectives.

Following aspects of the consultation it was highlighted that several business owners prioritise personalising the buildings and would be more willing to financially invest in signage and branding to elevate their own business. However, after consideration the Administration has decided not to recommend expansion or variations to the Fund to allow this via 'Council' funding.

The justification is that buildings are constructed to last for several generations and remain standing long after the businesses or tenants they once house have ceased operating. They were often built to represent the ambitions of the original owners, and their architectural expression is typically representative of design trends of that era. Because of their role in creating the public realm, buildings need to retain an identity which is separate to the corporate branding of their tenants and should not be treated as billboards. Buildings should make a positive contribution to the streetscape and the public realm, and when viewed as a streetscape, should work together to create a cohesive and attractive appearance. For this reason, signage remains a proposed exclusion of the Fund.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to CBD Building Facades Colour Palette Project Fund, Council requests the Chief Executive Officer to:

- 1) Amend the guidelines, by introducing a tiered, streetscape frontage, lineal grant structure based on the size of the building(s) as follows:
 - a) 0 < 10 lineal metres: Eligible for a matching grant of up to \$2,500;
 - b) 10 < 40 lineal metres: Eligible for a matching grant of up to \$5,000;
 - c) 40+ lineal metres and above: Eligible for a matching grant of up to \$7,500; and
- 2) Establish an Expressions of Interest process to ensure a tailored approach and ensuring that applications can be assessed on a case-by-case basis, allowing for flexibility and individual support to encourage participation in the Fund; and
- 3) Investigate potential Federal or State Government funding opportunities to support CBD revitalisation initiatives involving the private and public realm.
- 4) Include in the 2025/26 Budget deliberations, a provision of \$10,000 to assist implement the CBD Building Facades Colour Palette Project.

CBD BUILDING FACADES COLOUR PALETTE PROJECT FUND GUIDELINES

(FDRS034)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance to eligible Central Business Precinct property owners and developers through the CBD Building Facades Colour Palette Project Fund, for costs associated with painting the existing building facades of their property. Applications for a matching contribution up to a maximum of \$2,500 can be submitted throughout the year. Grants must be acquitted in the financial year of approval.

Applicants are required to read the Shire of Narrogin's Town Centre Colour Palette and Sign Guide Policy and the Colour Palette Guide and Signage Guide before submitting an application for funding. Please contact the Shire's administration for copies, alternately, copies can be downloaded using the links below:

[Shire of Narrogin's Town Centre Colour Palette and Sign Guide Policy](#)
[Colour Palette Guide and Signage Guide](#)

Where the building is listed on the State Register of Heritage Places, a separate application for Planning Consent will be required to be completed and considered by the Shire of Narrogin and the Department of Planning, Lands and Heritage.

What may be funded

- External paint work in accordance with the Colour Palette and Sign Guide Policy;
- Fees associated with advice from a heritage consultant; and
- Purchase of paints and labour costs.

What will not be funded

- Internal painting, renovating, maintenance, repairs, refurbishing, remodelling, furnishings, floor coverings or fixtures;
- Signage;
- External repairs, modifications or maintenance;
- Structural works; and
- Colours that are not in accordance with the Colour Palette and Sign Guide Policy.

Eligibility

- Private property owners and developers, whose property is located within the Central Business Precinct as described in the Colour Palette and Sign Guide Policy;
- No individual application shall receive in excess of \$2,500 project funding;
- The project must demonstrate the benefit, improvement and outcomes that will be achieved for the development;
- Projects are required to be completed and acquitted within the financial year of the funding approval;
- Applications should be submitted using the Application Form, with copies of quotes attached; and
- Applications should be addressed to the above.

Assessment criteria

- The proposed project must comply with the Colour Palette and Sign Guide Policy;
- Demonstrated capacity to manage and be accountable for the funds and the project;
- Demonstrated cash contribution to the proposed project;
- Funding will only be available for existing buildings within the Central Business Precinct;
- Copies of quotes for materials and services to deliver the project must be provided;
- Demonstrate the extent of and the contribution in cash or in-kind by the applicant;
- Projects that commit to matching dollar for dollar support will be viewed more favourably;
- Applications that can demonstrate materials will be purchased using local businesses will be viewed more favourably;
- Compliance with all acquittal requirements for any previous Shire funding received;
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Applicants are encouraged to contact the Shire's Administration Support Officer (Development and Regulatory Services) by email to enquiries@narrogin.wa.gov.au or by telephoning 9890 0900 to discuss their project, or to obtain a copy of the Application Form. Alternately an Application Form can be downloaded [here](#).

Applications can be submitted at any time throughout the year and will be assessed by the Shire's Townscape Advisory Committee and approved by the Council of the Shire of Narrogin. Grants must be acquitted in the financial year of approval. Applications which demonstrate that a heritage consultant has been engaged to design a colour palette for the proposed project, may be eligible for an additional amount up to \$500.

CBD BUILDING FACADES COLOUR PALETTE PROJECT FUND APPLICATION FORM (FDRS035)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance to eligible Central Business Precinct property owners and developers through the CBD Building Facades Colour Palette Project Fund, for costs associated with painting on existing building facades of their property. Applications for a matching contribution up to a maximum of \$2,500 can be submitted throughout the year. Applications which demonstrate that a heritage consultant has been engaged to design a colour palette for the proposed project, may be eligible for an additional amount up to \$500.

Grants must be acquitted in the financial year of approval.

Applicants are required to read the Shire of Narrogin's Town Centre Colour Palette and Sign Guide Policy before submitting an application for funding. Please contact the Shire's administration for a copy, alternately, a copy can be downloaded here.

Please note: Where the building is listed on the State Register of Heritage Places, a separate application for Planning Consent will be required to be completed and considered by the Shire of Narrogin and the Department of Planning, Lands and Heritage.

1. APPLICANT DETAILS

Name of Applicant

Property Address

Phone

Mobile

Email

Do you have an ABN?

Yes	No
-----	----

ABN

Are you registered for GST?

Yes	No
-----	----

2. PREVIOUS COLOUR PALETTE AND SIGN GUIDE FUNDING.

Have you previously received funding through the CBD Building Façades Colour Palette Project Fund?

Yes	No
-----	----

If yes, please tell us what year, a brief description of the project and the amount of funds received.

3. PROJECT DETAILS

Please provide the dollar amount being requested. (max \$2,500)

--

Have you engaged a heritage consultant to develop the colour palette for your project? (max \$500)

--

Please specify the property address for the project Street number/Location.

LOCALITY PLAN

Lot No		House No		Street Name	
Suburb			Business Trading Name		

Are you the owner of the property?

Yes	No
-----	----

If No, who is the owner?

--

Do you have the owner's permission to undertake this project?

Yes	No
-----	----

Please provide a brief description of your project including details of the colour palette for which you are applying for funds. Please demonstrate your understanding of the Colour Palette and the age and architectural style of your building (maximum of 100 words).

How will your project benefit the overall streetscape of the Narrogin Central Business Precinct?

Estimated project start date.

Estimated project completion date.

4. PROJECT BUDGET

Please complete the income and expenditure in the Detailed Project Budget below.

Applicant/in-kind/donated labour is calculated at \$25 per hour.

Detailed Project Budget

INCOME		EXPENDITURE (please attach copies of quotes for cash expenditure)	
Amount of requested Colour Palette and Sign Guide Project Funds	\$	Materials: Purchase of paints	\$
Applicant's cash contribution	\$	Applicants in-kind expenditure	\$
Applicants in-kind contribution (please list items .i.e .labour/ materials/equipment/machinery/wages)	\$	Heritage consultant	\$
Other grants or cash donations	\$	Contractor (if applicable)	\$
Donations - materials (please list items .i.e paints, brushes, rollers)	\$		\$
Total *Income	\$	Total *Expenditure	\$

**Total Income and Expenditure should be equal*

Declaration by applicant

I declare that I am authorised to submit this application and that the information presented is correct to the best of my knowledge.

Print Name

Signature

Date

Note: where the applicant is not the owner, the owner's signature is required.

Owners Name

Owner's Signature

Date

CBD BUILDING FACADES COLOUR PALETTE PROJECT FUND ACQUITTAL FORM

(FDRS036)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

For acquittal purposes, please provide details of the project Income and Expenditure below and submit together with copies of paid invoices and a tax invoice to the Shire of Narrogin in the amount of the approved CBD Building Facades Colour Palette Project Fund.

The acquittal should be submitted to the Shire by 30 June in the financial year of the grant approval.

Please use the sample budget below as a guide to calculate income and expenditure in the Detailed Project Budget. Applicant/in-kind labour is to be calculated at \$25 per hour.

Example budget

INCOME		EXPENDITURE <i>(please attach copies of paid invoices for cash expenditure)</i>	
Amount of requested Colour Palette and Sign Guide Project Funds	\$3,000	Purchase of paints/equipment	\$2,500
Applicant's cash contribution	\$200	Applicants in-kind expenditure (@ \$25 per hour)	\$2,500
Applicants in-kind contribution <i>(please list items .i.e .labour/ materials/equipment/machinery/wages)</i>	\$2,500	Heritage consultant	\$500
Other grants or cash donations	\$	Painting contractor (if applicable)	\$
Donations - materials <i>(please list items .i.e paints, brushes, rollers)</i>	\$	Purchase of painting tools/materials	\$200
Total Project *Income	\$5,700	Total Project *Expenditure	\$5,700

**Income and *Expenditure amounts must be equal*

DETAILED PROJECT BUDGET

INCOME		EXPENDITURE <i>(please attach copies of paid invoices for cash expenditure)</i>	
Amount of requested Colour Palette and Sign Guide Project Funds	\$	Purchase of paints/equipment	\$
Applicant's cash contribution	\$	Applicants in-kind expenditure (@ \$25 per hour)	\$
Applicants in-kind contribution <i>(please list items)</i>	\$	Heritage consultant (if applicable)	\$
Other grants or cash donations	\$	Contractor (if applicable)	\$
Donations - materials <i>(please list items)</i>	\$	Other expenditure (please list)	\$
Total Project *Income	\$	Total Project *Expenditure	\$

**Income and *Expenditure amounts must be equal*

Please use the Checklist below to ensure you have included all the supporting documents before signing and submitting for reimbursement.

Checklist

- ☐ Copies of paid invoices or receipts attached.
- ☐ Tax invoice made out to the Shire of Narrogin in the amount of approved grant or expended funds.
- ☐ Brief report covering the following aspects:
 - The benefits to the overall streetscape of the Narrogin Central Business Precinct;
 - Copies of social media posts and or press coverage on the project if relevant.
- ☐ Proof of completion through photographic evidence of the works.

Declaration

I declare that I am authorised to submit this acquittal and that the information presented is correct to the best of my knowledge.

Print Name

Signature

Date

Shire of Narrogin

Town Centre
Colour Palette Guide & Signage Guide



Enquiries (08) 9890 0900
89 Earl Street
PO Box 1145
Narrogin WA 6312
www.narrogin.wa.gov.au



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Narrogin
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DRAFT - MARCH 2019
REV 0 - Client review
REV 1 - Planning Review

Introduction

These Colour Scheme & Signage Guidelines have been developed to be read in conjunction with the broader principles outlined in the *Development Guidelines for Narrogin Town Centre Precinct* and are designed to reflect upon the core values and objectives that were identified in the Narrogin Townscape Study Review (2016), particularly with regard to:

Liveability – making Narrogin a nice place to live and visit
Retaining Unique Character
Consolidating the CBD

Intent

The intention of this document is to provide visual guidance when developing external colour schemes and signage strategies for buildings in the Town Centre of Narrogin to ensure that the individual expression of buildings meets the needs of owners and tenants, whilst also contributing to the creation of a harmonious streetscape and the preservation of the aesthetic and historic values of the Central Heritage Precinct.



The Importance of Colour & Materials

The visual presentation of a building can impact on the way people interact with the built environment and connect with their community. Places that are well cared for and well presented can be enjoyed by the general public and often have a long history of ongoing use, making them an important part of the fabric of the town. Buildings in the Town Centre were usually built to last and often remain long after the businesses or tenants they once housed are in operation. They were often built to represent the ambitions of the original owners, and their architectural expression is typically representative of design trends of that era, as well as local skills and availability of labour. Because of their role in creating the public realm, buildings need to retain an identity which is separate to the corporate branding of their tenants, and should not be treated as billboards. Buildings should make a positive contribution to the streetscape and the public realm, and when viewed as a streetscape, should work together to create a cohesive and attractive appearance.

Colour and materials used in buildings can make a strong contribution to our 'sense of place'. For example, in Narrogin we see widespread use of local stone and bricks, and the traditional mortars used in masonry construction utilised local sand which is different from materials used in other places. The taste for architectural styles is often a reflection of the people and organisations who commissioned the buildings, and the skills of local builders and trades who built them. In Narrogin, there are a number of notable examples of buildings from different eras built in different styles.

Buildings provide unique insights into eras past, and should be valued for what they represent about these different phases. Different architectural styles have had different levels of popularity, and often a building becomes 'ugly' when we don't respect the design intent of the original building and try and make it look like something which it is not. It is important to recognise and work with the design intent of a building, and to make sure that any new development respects the context and setting of existing fabric. Development Guidelines for the Town Centre recommend that areas of face brick and blockwork remain unpainted and unrendered, as this protects the integrity of the original building expression, and often also prevents future issues associated with rising damp and deteriorating masonry. Buildings don't all need to look the same to make an attractive and cohesive streetscape, and a harmonising streetscape can still be achieved with some individual expression. The individual expression should not be at the expense of the other buildings in the precinct.



Town Character – what is the architectural character of Narrogin?

The Central Business District of Narrogin has a distinct architectural character which demonstrates the primary periods of economic development in the town, namely the Federation era (1890-1915) and the Inter-War era (1915-40) with some examples of Post War architecture (1940-1960) and other more recent infill developments from the 1970s onwards.

It is desirable to retain and enhance the character of Narrogin, and to ensure that the Town Centre is visually appealing and attractive. There should be a precinct-based approach, to make sure that all the buildings in the Town Centre are maintained, developed and used in a consistent way, not just those that are identified as heritage buildings. All the buildings are reflective of different eras and stages of development in Narrogin, and all have the ability to contribute positively to the streetscape character of the Town Centre.



Federation Era

The Federation era buildings are highly expressive of the optimism of this era, which was a period of growth for regional settlements in Western Australia, mostly linked with the gold boom and the expansion of the rail network. The buildings creatively use elements of classical architecture to create grandeur and status for civic and commercial buildings, without slavishly following the classical “rules”. There is considerable use of decorative devices and materials including the following features that can be found throughout Narrogin:

Building character

- Face brickwork with contrasting rendered banding and classical details
- Decorative face brick and natural stone with rendered quoining
- Original shopfront glazing & framing, stained glass and obscured glass elements, tessellated tile thresholds, glazed tiles to dado height/lower walls of shopfronts, suspended shop signage, re-entrant doorways
- Archways and porches and shady arcade spaces that clearly define the entry and transitional public spaces
- Nil setback to the footpath
- Garden settings and low fences to buildings that included residential functions
- Shady verandahs and awnings to the footpaths
- Underside of awnings featuring decorative pressed metal

Notable local examples:

Mardoc Building (1908)
Courthouse (1894-1905)
Town Hall (1908)
Union Bank of WA (1905)
Roads Board Office (1905)
Masonic Hall 1907
Narrogin Post Office (1912)
Narrogin Trading & Agency Co. (1909/1922)

These buildings represent a period of ‘place building’ in Narrogin, demonstrating the hopes and aspirations of the town as an agricultural centre for the Wheatbelt. All aspects of civic function are strategically placed in the main streets of the town, which is positioned close to the railway line, typically symbolic of the main supply and communication routes connecting regional towns and centres.





Colour Schemes for Federation era Buildings

Colour schemes for Federation era buildings can vary, but colours that were popular for exterior colour schemes in this era included dark greens and red oxides, blue greys and charcoals, as well as beige and buff (pale orange-brown) with highlights of cream and white. Tonal contrast was important to provide visual interest and to help highlight key features and architectural devices. The buildings often have a mix of masonry and timber work, providing many opportunities to use colour schemes of three or four complementary colours.

External walls:

- Warm-coloured (red) face-brick walls with contrasting cream or white-coloured rendered banding, sills and cornice details.
- Natural local stone with quoining to the external walls and window/door surrounds. The quoining could be in natural face-brick or painted render, usually in a neutral beige or buff colour similar in tone to the natural colours of the stone.
- Rendered and painted masonry walls, usually painted in two tones of colours. Small mouldings were often picked out in a third colour. Rendered and painted walls could be in a range of beige, buff, ochre or pink tones, usually derived from the natural colours of clay and ochre.
- Decorative skyline featuring classical elements including pediments, cornices and balustrades to the parapet, or dramatic gable roof forms with dormer windows and roof line features. Roofs were often terracotta tile or corrugated galvanised iron (sometimes painted oxide red or green) with vertical chimney elements.



External wall colours - examples



External doors:

- Front doors were often four-panelled doors and painted in two tones, usually variations on red oxide or forest green with lighter highlight colours like olive green for example. Dark tones were more popular than light tones, and could also include dark blues and greys.
- Sometimes bold feature colours can be used on front doors to provide individuality and contrast with the predominant wall colours, provided the colours themselves are complementary



Window frames:

- Often in a dark tone (ie. Venetian red, Indian red, dark burgundy, charcoal, or brown) or a white/cream colour

Verandahs

- Verandah posts and beams could be painted in a dark, mid or light tone, usually depending on achieving a tonal contrast with the main walls. If the external walls are a light colour, then the verandah posts should be mid or dark toned. If the walls are a mid tone, either light or dark tones to the verandah posts and beams. Dark tone walls (ie. Face brick) would usually have light or mid tones used on the verandah posts.
- Verandah lacework or brackets were sometimes painted in a colour tone that contrasted with the main timber work of the verandah, often using a complementary colour

Joinery colours - examples

Dulux 0110 Domino	Dulux 0122 Namadji	Dulux 325A9 Bracken Fern	Dulux 32797 Brunswick Green	Dulux A360 Pale Sage
Dulux 32785 Purebred	Dulux 20148 Ox Blood			
Dulux 16W Antique White U.S.A.®	Dulux 17W Stowe White	Dulux A171 Ringlet Quarter	Dulux A171 Ringlet	



External shopfronts

- often featured intricately decorative tessellated tile floor thresholds and colours for the tile threshold included black and white with red, green, mustard and blue being popular accent colours.
- Pressed metal decorative ceilings were popular to the soffit linings of re-entrant doorways, as well as to the underside of verandah awnings. Often these are white or off-white colours, but were also often painted in a mid tones of green, yellow and pink, depending on the overall colour scheme.
- External shopfront walls feature glazed subway tiling with contrasting bead trims to the shopfront walls. Tiles ranged in colour from black, dark green, forest green, burgundy

Setting

- With its classical forms and inherent grandeur, many of the commercial and civic buildings were designed to engage directly with the street, with buildings constructed right up to the boundary, and verandahs and awnings placed over the footpaths.
- Some buildings were setback slightly from the street, particularly those that incorporated residential functions (such as banks and church buildings) which frequently had domestic-style fencing (picket or wire or brick) and low gardens. Where these elements are still extant they should be retained, as they reflect the original 'mixed use' character of the Town Centre. Fences were often painted white or in dark tones, to match in with the colour scheme of the main building.



Examples of Federation era colour schemes

Rendered Details Main wall colour

Dulux A204
Grand Piano Quarter

Dulux A204
Grand Piano

Dulux A174
Jodhpurs

Dulux S1204
Polenta

Dulux S1064
Coffee Clay

Dulux A129
Clay Pipe

Dulux A180
Hog Bristle®

Dulux A180
Hog Bristle® Quarter

Dulux S11F1
Porcelain Pink

Dulux 17W
Stowe White

Dulux A174
Jodhpurs Quarter

Dulux A174
Jodhpurs

Dulux A215
Oyster Linen

Dulux A216
White Duck

Joinery

Dulux GR10
Domino

Dulux 17W
Stowe White

Dulux 16W
Antique White U.S.A.®

Dulux S25A9
Bracken Fern

Dulux S0148
Ox Blood

Dulux A171
Ringlet Quarter

Dulux S3797
Brunswick Green

Dulux A240
Pale Sage

Dulux S0148
Ox Blood

Dulux 23W
Chalk U.S.A.

Dulux 16W
Antique White U.S.A.®

Dulux S25A9
Bracken Fern

Dulux S39B5
Purebred

Dulux GR22
Namodji



OR

Dulux S0148
Ox Blood

Dulux A171
Ringlet Quarter





Inter-War Period

By the 1920s, the Wheatbelt was experiencing another period of growth and prosperity following the end of World War I and there was a number of buildings that were built or expanded during this time that are still extant in Narrogin. Despite the impact of the Depression in the 1930s, Narrogin remained as a major rural centre, and the buildings of this era, although somewhat modest and simplified in expression, still demonstrate the general prosperity of the region. The Inter-War period included the popular architectural styles such as Art Deco and some Freestyle and Stripped classical styles which are evident in Narrogin.

Building character

- Face brickwork with contrasting rendered banding and simplified classical details
- Rendered and painted masonry walls with stylised detailing
- Decorative face brick and concrete masonry to create visual interest
- Original shopfront glazing & framing, stained glass and obscured glass elements, tessellated tile thresholds, glazed tiles to dado height/lower walls of shopfronts, suspended shop signage, re-entrant doorways
- Archways and porches and shady arcade spaces that clearly define the entry and transitional public spaces
- Nil setback to the footpath
- Shady verandahs and awnings to the footpaths
- Underside of awnings featuring decorative pressed metal



Notable local examples:

Hordern Hotel (1922)
 National Bank (1905/1925)
 AMP Building (1927)
 Commonwealth Bank (1940)
 Soldiers Memorial Hall (1924)
 CWA Hall (1920s)
 Bushalla's House (1922)
 Ambulance Hall (1937)
 Infant Health Clinic (1940)

Colour Schemes for Inter War era Buildings

Colour schemes in the Inter War period were influenced by artistic and decorative movements of the era. Some themes of the Federation era persisted, but usually the design elements of this period were more stylised and streamlined than their predecessors. There was still considerable use of face brick with contrasting rendered detail, particularly in commercial buildings, but full rendered masonry facades became more popular and the classical detailing was replaced with more modern decorative devices. Accent colours used were typically warm tones, in shades of warm red, ochre and cream (less of the dark reds and burgundy popular in the previous era) sometimes with shades of green and blue.

Art Deco was a popular trend in the Inter-War era and Art Deco colour schemes utilised graduated colour patterns to accent the architectural features, and often included bold use of black contrasted against pastel pinks, yellows, greens and blues, or muted greys, browns and whites.

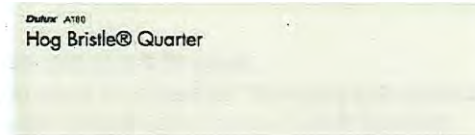
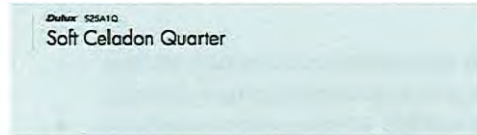
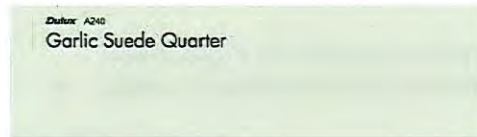
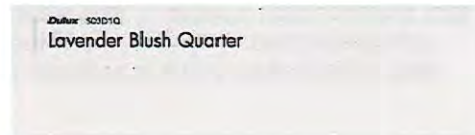
There was new experimentation in modern building materials, including greater use of glass, concrete blocks and feature tiles or masonry elements. Visual interest was achieved using the textures and patterns of the materials themselves (ie. Decorative concrete blocks or bricks), or in creating contrast between different building materials arranged artfully.

External walls:

- Warm-coloured (red) face-brick walls with contrasting cream or white-coloured rendered banding, sills and simplified classical details.
- Unpainted decorative concrete block-work arranged to create visual interest and surface patterning
- Rendered and painted masonry walls, usually painted in a mid tone with slightly lighter or darker tones used to accentuate features. Colours were often pastel or muted colours applied in graduated tones to emphasise patterns and decoration. Plain whites and creams were not common except on buildings in the Functionalist or Spanish Mission styles.
- Decorative skyline with parapet walls that included simplified motifs inspired by the art influences of the era, often painted in graduated colours.



External wall colours



External doors:

- Front doors to shopfronts were often timber-framed glazed doors, sometimes with glazed top-lights or sidelights that featured stained glass or patterned glass infill. The frames themselves could be painted dark or light, depending on the overall colour scheme, but usually within 2 shades of the external wall colour (which was usually a mid tone)
- Front doors were often simple panel doors, less traditional in appearance than the multi-panelled doors of the previous era, and often finished in natural timber with small areas of glazed infill, or feature decorative inlays or lining
- Sometimes bold feature colours can be used on front doors to provide individuality and contrast with the predominant wall colours, provided the colours themselves are complementary to the rest of the scheme

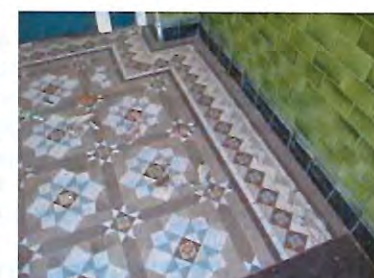


Window frames:

- Often in a dark tone (ie. Charcoal, brown, dark blue, maroon) or a white/cream colour set against the mid tones of the main wall colour.

Awnings and porches

- Modern projecting awnings and entry porches became more popular than traditional verandah forms in the Interwar era, and these were often highlighted in a contrasting colour to the main wall, in either a light or darker tone to create depth and contrast to the front facade.



External shopfronts

- often featured intricately decorative tessellated tile floor thresholds and colours for the tile threshold included black and white with red, green, mustard and blue being popular accent colours.
- Pressed metal decorative ceilings were popular to the soffit linings of re-entrant doorways, as well as to the underside of awnings and entry porches. Often these are white or off-white colours, but were also often painted in a mid tones of green, yellow and pink.
- External shopfront walls feature glazed subway tiling with contrasting bead trims to the shopfront walls. Tiles ranged in colour from black, dark green, forest green, burgundy through to lighter browns and pink.



Setting

- Commercial and civic buildings were often placed with the main building facade set slightly back from the projecting entry porch element.



Examples of Inter War era colour schemes

Graduated colour to wall details & architectural features

Main wall colour

Joinery

Dulux S25A1 Sea Palm	Dulux S25A1H Soft Celadon Half	Dulux S25A1Q Soft Celadon Quarter	Dulux 22W White Swan	Dulux 16W Antique White U.S.A.®	Dulux S25A9 Bracken Fern
		Dulux GR12 Silkwort	Dulux SN156 Snowy Mountains	Dulux A171 Ringlet	Dulux GR1 Double Bass
Dulux A210 Backyard	Dulux A210 Pale Sage	Dulux A211 French Limestone	Dulux A213 Garlic Suede Quarter	Dulux 17W Stowe White	Dulux A171 Ringlet
Dulux S3956 Blue Metal	Dulux S3958 Purebred	Dulux S3963 Blue Heeler	Dulux A204 Grand Piano	Dulux 16W Antique White U.S.A.®	Dulux GR10 Domino
Dulux 13589 Mission Brown	Dulux A184 Goldie	Dulux S15F4 Germania	Dulux A156 Shell Haven	Dulux A171 Ringlet Quarter	
Dulux S03D9 Pa Red	Dulux S03D2 Smoked Lavender	Dulux S03D1Q Lavender Blush Quarter	Dulux A190 Hog Bristle® Quarter	Dulux GR1 Double Bass	
		Dulux A70 Murray Red	Dulux A171 Ringlet	Dulux 16W Antique White U.S.A.®	

Post War period

Following World War II, Narrogin continued to grow steadily and traditional agricultural practices of the region were changing and there was a rapid introduction of mechanisation and modern technology applied to farming as well as architectural style, which is reflected in the buildings of the era. Decoration and artifice are replaced with simple lines and geometric forms, and many of the buildings have a simple palette of materials, including textured or feature brick contrasted with large areas of glazing. With their minimalist and modern style, the buildings often have timeless appeal but can often be under-appreciated due to their stripped back expression.

Building character

- Rectilinear forms expressed with large areas of plain walling using special brickwork, blockwork or textured render, often with contrasting textures
- Expression of structural frame and removal of artifice and unnecessary decoration
- Large areas of glazing, sometimes using different glass colours to create visual interest
- Expressive curvilinear forms often contrasted against the predominant rectangular building forms
- Flat or low-pitched roofs
- Recessed openings or external sun-control devices to control light and shade
- Natural landscaping used as a decorative foil against the plain walling

Notable local examples:

Anglican Church of the Resurrection (1901; remodelled in 1956)

Railway Institute Hall (1959)

Police Station (1968)

Bankwest

Telecom Building (1972)

St Mathews Church (1964)

Duke of York Hotel (1899; remodelled 1960s)





Colour Schemes for Post War era Buildings

Colour schemes in the Post War period were typically representative of the new trend towards honest expression of materials, so timber and brick was left natural, and colour was usually explored in elements like glazing or small features, often using primary colours. The International style that was popular at the time favoured white and off-white set against the natural materials, with perhaps a single dark colour (often brown or black) to define linear elements.

There was more experimentation in modern building materials, including greater use of glass, concrete blocks and feature tiles or masonry elements. Visual interest was achieved using the textures and patterns of the materials themselves (ie. Decorative concrete blocks or bricks), or in creating contrast between different building materials arranged artfully. Decorative colour tones and/or textures created during firing of bricks gave rise to the use of large areas of feature masonry to create simple architectural forms. Similarly, buildings that were remodelled in this period were often transformed by painting and rendering traditional masonry walls to create plain, smooth wall areas, with classical elements like plinths and cornices converted to modern devices.

External walls:

- Large expanses of unpainted brick or blockwork selected for its interesting texture or colour, with contrasting areas of textured render or feature cladding.
- Rendered and painted masonry walls, usually painted in light tones as inspired by Post War international styles.
- The walls often incorporated sculptural curves and recesses to create depth to the facade and a play of light and shade on the building which was previously achieved with ornate decoration

External doors:

- Front doors were typically large plain doors that were glazed or unpainted timber, often with stylised ornate decoration.



Main wall colour

Dulux SW167
Off White

Dulux 1SW
Natural White™

Dulux SW165
Modern White

Dulux SW164
Snowy Mountains

Dulux GR12
Silkwool

Window frames:

- Timber window frames of this era were typically white painted. Those that had a dark tone were most likely painted in dark burgundy, black or Mission Brown
- With the widespread introduction of aluminium and steel-framed fenestrations, painting of timber window frames became less of a consideration. Plain anodised aluminium or bronze-anodised frames were popular in this period.

Awnings and porches

- Entry porches were often expressed as a recessed element to the main facade, rather than a projecting element in the Post War period. The reveal was often consistent with the simple modern building elements, but could often be lined with natural timber or an unexpected 'pop' of colour applied discretely.



External shopfronts

- Shopfronts were usually very simple and without artifice, often comprising large glazed panels set within framed fenestrations, sometimes with the structure expressed. Colour could be employed in the signage or shopfront display, but the shopfront structure itself was typically quite plain.



Setting

- The Post War period saw a renewed interest in creating a deliberate and formal setting for the building, often with a forecourt or external patio created to define the site. Landscaping elements also became more common in commercial and civic buildings, with dramatic use of strong formal plantings (such as palms or gum trees) placed to contrast against the rectilinear building forms.

Joinery

Dulux A215 Bronze Fig	Dulux A238 Bronze Icon	Dulux A215 Antique	Dulux A215 Oyster Linen	Dulux A236 Olive Leaf	Dulux A258 Lime Sherbet	
Dulux GR10 Domino	Dulux GR22 Namadji	Dulux GR11 Raku	Dulux GR23 Western Myall	Dulux GR11 Malay Grey	Dulux A194 Sharp Yellow	Dulux S068 Very Terracotta

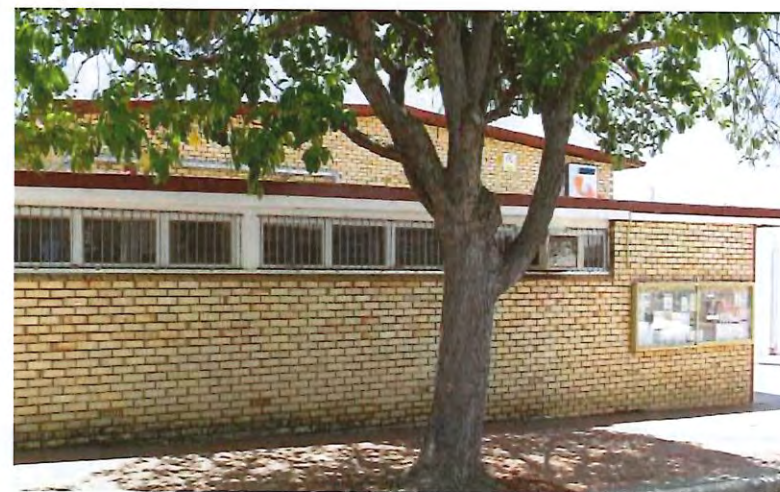
Examples of Post War era colour schemes

Main wall colour

Joinery

Architectural features

Dulux 1599 Natural White™	Dulux GR23 Western Myall	Dulux A154 Sharp Yellow
Dulux SW105 Modern White	Dulux A215 Bronze Fig	Dulux A215 Oyster Linen
Dulux SW107 Off White	Dulux 13589 Mission Brown	Dulux S085 Very Terracotta
Dulux SW106 Snowy Mountains	Dulux GR11 Malay Grey	Dulux A239 Olive Leaf
Dulux GR12 Silkwort	Dulux GR10 Domino	Dulux A258 Lime Sherbet



Signage

'Signposting' is an integral part of good urban design, so it is essential that it is compatible with the overall character of the Town Centre Precinct. The Shire of Narrogin requires planning approval for all signage in the Town Centre Precinct.

It is important for signs to be located in appropriate positions and for lettering to be suitable for the period of the building. Modern lettering styles and large hoardings should be avoided as they dominate the building and obliterate the detailing and building elements that make the building important.

Intent

The intention of this document is to provide guidance when assessing proposed signage strategies for buildings located in the Town Centre Precinct. A visual guide can be useful for understanding the objectives of the Signage Policy, and to illustrate the desired outcomes.

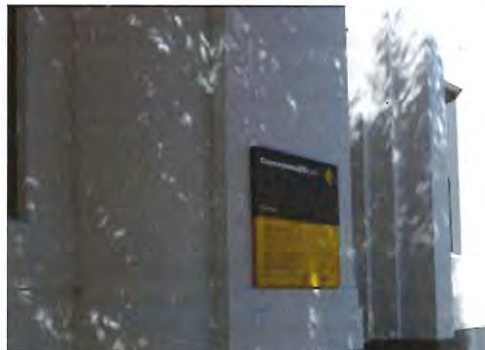
Location

- Signs are to be positioned and design to fit within any spaces created by architectural elements on the proposed buildings. Signage should not cover architectural features or detailing of a building and should be carefully sized in proportion with parapets, panels, windows and wall areas. For example, signs should not extend across windows, or beyond the width of awnings or verandahs.
- Original building signs and dates were often included to mark the date of construction and the original owner/use of the building. This signage is a significant part of the building fabric and the streetscape and should not be removed, modified or concealed.

Proportion and Design

- The proportional shape and design of signs should reflect and complement the period of the construction of the building and should not dominate the expression of the building facade or the streetscape.
- Signage in the Town Centre Precinct should be designed primarily for visual access by pedestrians. The main streets of the Town Centre are not designed to accommodate 'strip mall' style signage which is designed to suit people in vehicles, which are typically larger style banners that can be seen from a distance.





Colour

- Signage should preferably complement the overall approved colour scheme for the building so that the visual appearance of the place is attractive and consistent.
- Consideration should be given to tonal contrast to ensure that signage is legible and assists in way-finding.
- Corporate branding and colours on signs is preferable to applying these colour schemes to building facades, as signs are readily removable when tenancies change

Illumination

- Illuminated neon signs and flashing lights are generally not permitted to the exterior of buildings in the Town Centre Precinct as they can cause a nuisance to motorists and residents
- Signs which have internal illumination should have low intensity. Concealed spotlights can be used where signage above the verandah/awning requires illumination.

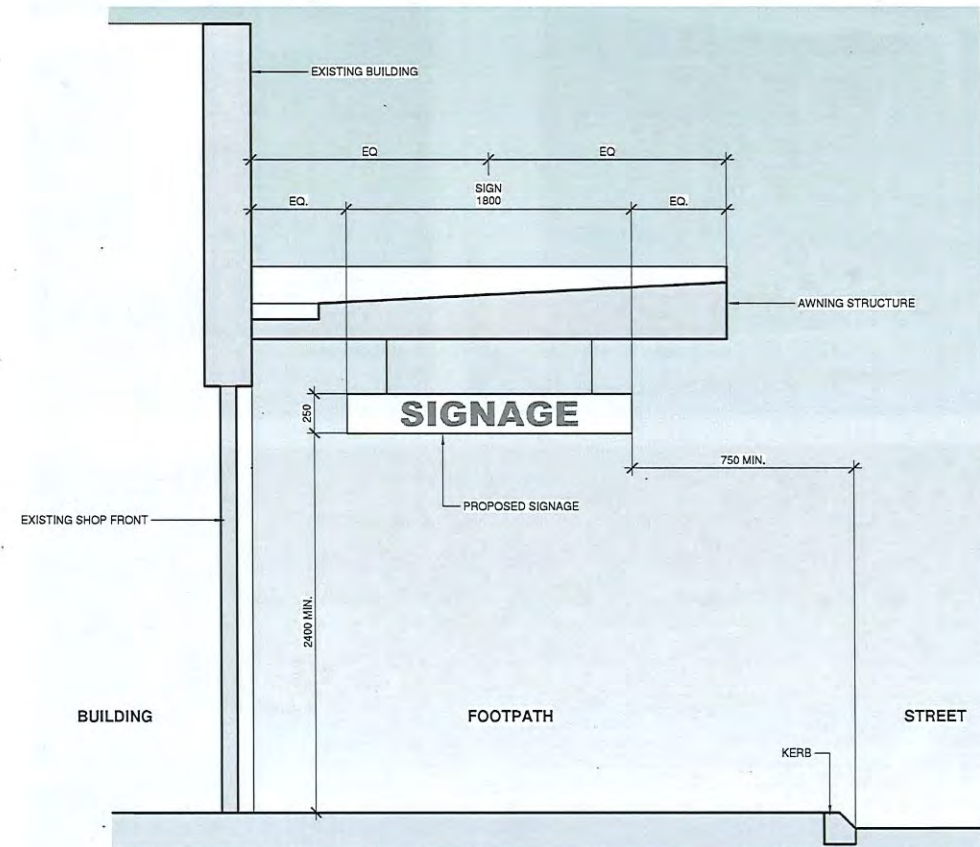
Signs on Verandahs and Awnings

- Awnings and verandah structures to commercial buildings were typically designed with a fascia panel to accommodate signage. Signage fixed to the outer or return (side) fascia of a verandah/awning is appropriate provided it does not project beyond the outer metal frame or the surround of the fascia and does not obscure architectural detailing
- Where there is inadequate space on the fascia, or in residential style buildings which have been converted to commercial buildings, a suspended sign from the verandah beam is appropriate. This should be designed specifically to match the proportion of the verandah design. Signwriting incorporated onto verandah beams or end panels is acceptable if there is adequate space.
- Any verandah hoarding (above the verandah sign) should only be considered where there is historical precedence (ie. reference to historic photographs of the place) and should be carefully detailed so as not to detract from the overall expression of the building.



Suspended Signs under Verandahs and Awnings

- Suspended signs under the verandah shall be sized and positioned to maintain clear headway for pedestrians and to limit the opportunity of being hit by vehicles parked near the kerb.
- Refer to the diagram showing the recommended sizes and setout of suspended signs
- Suspended signs contribute to the character and way-finding for pedestrians in the Town Centre and are preferable to footpath signs or sandwich boards



Signs above Verandah Level (to parapets and roof lines)

- Many commercial buildings were designed to accommodate signage to the parapet and this can be an appropriate location for larger format signs, provided they do not dominate the facade or obscure architectural detailing
- Original bas-relief lettering and signage to building parapets often show the original building name and construction date and should be retained and conserved. Ideally, these signs should not be covered over by new signage, as they contribute to the aesthetic and historic values of the place and the broader streetscape
- Parapet signs should be sized and detailed to ensure they do not conflict with windows or decorative elements
- Signwriting in upper windows can be appropriate, and in some cases, preferable to large banner signs across the facade



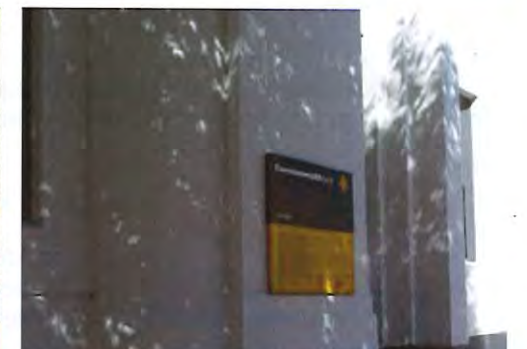
Display Window Signage

- Many commercial buildings with retail functions were designed with large glazed shopfronts for the display of goods and often included painted signwriting.
- Permanent signs on windows of commercial buildings should preferably not cover more than 30% of the display window, allowing for views into the building and out to the street
- Historic photographs are a good reference for examples of traditional window signage in the Town Centre



Signs on Buildings without Verandahs or Awnings

- Buildings without awnings or verandahs can install signs suspended off wall brackets, provided these do not impede clear headway for pedestrians. Typically these should be restricted to a maximum size of 400 x 400mm
-



Signs on Building Walls

- Signs were traditionally painted onto the side walls of buildings and there are numerous examples in Narrogin of wall signage or murals. They can make a positive contribution to the streetscape and should be assessed and approved on their artistic merit
- Signage on side walls of buildings should be designed to complement the building expression and colour scheme



10.3 Colour Palette and Sign Guide (Central Business Precinct)

Statutory context	None	
Corporate context	Colour Palette Guide & Signage Guide	
History	Adopted	28 July 2020
	Reviewed	7 June 2021
	Reviewed	26 April 2023

Policy Statement

The Central Business Precinct

This Policy applies to the Central Business District (CBD). The Central Business Precinct is bounded by the southern side of Clayton Road, Federal Street, Fairway Street, Park Street and Earl Street as defined in the former Town of Narrogin Town Planning Scheme No.2 as depicted in the plan below.



Former Town of Narrogin Town Planning Scheme No. 2 – Scheme Map

1.0 COLOUR PALETTE

1.1 Objectives

The objectives of this policy are to:

- Encourage proponents within the CBD Precinct, if they intend painting the exterior of their property or affixing or altering signage to their property, to lodge a Development Application to the Shire for assessment in accordance with this Policy.
- Create a consistent colour palette applicable to development using colours from the Town Centre Colour Palette Guide developed by H+H Architects;
- Strengthen the identity of the Central Business Zone;
- Provide guidance to Council, private landowners and developers on the appropriate external colours for new or existing development;
- Encourage where possible, original colour schemes to enhanced the heritage building, streetscape and the Central Business Precinct;
- Attain a high quality visual streetscape; and
- Preserve, enhance and complement the existing built environment.

1.2 Policy Statement

An integral part of the '2016 Narrogin Townscape Study Review' undertaken by H+H Architects and Malone Design is the adoption of a "colour palette" to be used as a guide by Council when it assesses new and existing development, and when it selects colours for application to public street furniture and public buildings.

The colours are considered appropriate to the Shire of Narrogin environment, and have the potential to introduce an exciting new element into the town's character.

H+H Architects has been commissioned to develop the Shire of Narrogin 'Town Centre Colour Palette Guide and Sign Guide', which is to be used as a basis for guiding developments within the Central Business Precinct and to be read in conjunction with this policy.

1.3 Policy Provisions

Colours Guidelines

1.3.1. Development Applications lodged that propose the treatment of the external surface of a building shall include the following information:

- Demonstrate that the type of paint, as well as the preparation of the building and application of the paint will contribute to the conservation of the building, and will not significantly compromise the significant heritage fabric of the building.
- Evidence of research into original colour schemes in the form of a paint scraping and/or historical research into the style of building.

1.3.2. Where possible, colours selected shall be consistent with the original colour schemes of the building.

1.3.3. Where it is not possible to determine the original colour scheme, colour selection shall be consistent with the following key principles and the Colour Palette Guide based on the era of the development (Federation, Inter-War and Post War):

- The main body of the wall shall be natural wall colours that suggest the natural materials underneath (i.e. brick, stone or render).

- Where it is proposed to paint brick or stone quoining, colours shall be consistent with the natural materials underneath.
- Decorative elements - including cement rendered dressings (stucco), architraves, friezes, cornices, and pilasters – shall be highlighted with the use of no more than two muted tones in a lighter colour than the main body of the wall.
- Outer window frames shall be painted in dark colours (browns, deep reds, or dark greens), with light cream or white highlights accentuated in window sashes, and dividing joinery between individual window panes.
- In the case of verandahs and awnings, structural elements shall be dark tones (browns, deep reds, or dark greens) while decorative elements shall be highlighted with the use of light muted tones (cream or white).
- In the case of buildings with external timber cladding, paint colours shall be consistent with the original colour schemes of the building.

1.3.4. In addition to clause 1.2., Council shall have regard to the following:

- Any established conservation management plan relating to the site;
- Any statement of heritage impact relating to the site; and
- Any advice received from the Heritage Council of Western Australia relating to the site.

1.4 Face brickwork and Limestone Fabric

- 1.4.1. Council will not approve the rendering or painting of face brickwork or limestone fabric for buildings of recognised heritage significance unless it can be demonstrated by the applicant that it is not possible to conserve the face brickwork or limestone fabric in its current form, and painting or rendering the face brickwork or limestone fabric is the only suitable conservation treatment in the circumstances.
- 1.4.2. The sealing of exposed face brickwork or limestone fabric of buildings with recognised heritage significance is not considered appropriate and will not be supported.
- 1.4.3. In cases where treatment of face brickwork and limestone fabric is proposed, an application shall be accompanied by a technical report from a suitably qualified expert in support of the methodology to ensure that the treatment will be beneficial for the ongoing conservation of the building.

1.5 Treatment of Existing Buildings Listed in the Shire of Narrogin Local Heritage Survey 2019

- 1.5.1. Paint colours shall be compatible and complimentary to the heritage character of the existing building.
- 1.5.2. Where the external building is constructed of face brickwork and limestone fabric, treatment of external surfaces shall be in accordance with clause 1.2 of this policy.

1.6 New and Infill Development

- 1.6.1. Proposed colour schemes and finishes are to be consistent with the Colour Palette Guide and have regard to the following criteria:
- Whether the colour scheme and/or building finishes are consistent with the streetscape.
 - Whether the colour scheme and/or building finishes are likely to have any significant impact on any abutting or immediately adjacent property with recognised heritage significance.
 - The colour palette shall be used as a guide for applicants when assessing new and existing development including street furniture and public buildings within the Shire of Narrogin Central Business Precinct.

- Applicants will be strongly encouraged to use the colour palette that reflect the era of development (Federation, Inter War and Post War periods).
- Any request by an applicant to deviate from the adopted colour palette must be accompanied by detailed reasons. The CEO may approve alternative colours which are reasonably close to those contained within the colour palette, and where the overall visual intent will not be compromised.

2.0 SIGN GUIDELINES

2.1 Objectives

The objectives of this policy are to:

- Ensure consistency with the sign guidelines for the Town Centre Precinct in accordance with the Town Centre Colour Palette Guide and Signage Guide prepared by H+H Architects.
- Guide the design, materials and siting of advertising structures and signs in the Town Centre Precinct.
- Ensure that signs erected on heritage buildings, or any buildings in the Town Centre Precinct, should be compatible with the character of the building, streetscape and heritage precinct.
- Ensure that signs are located in appropriate positions on the building, be clear and easy to read from the street and not to visually dominate the building or area.

2.2 Policy Statement

This policy has been prepared to support and to be read in conjunction with Part V – Control of Advertisements of the former Town of Narrogin Town Planning Scheme No. 2 and the Shire of Narrogin Public Places and Local Government Property Local Law 2016. The scheme requires the submission of an application for Development Approval for non-exempt advertisements.

2.3 Policy Provisions

Signs above Verandah Level

Advertising panels on parapets should be used in preference to other locations. Parapet signs are to be of appropriate size and do not dominate the façade.

Only one line of advertising space should be encouraged.

Signs on Verandah and Awnings

Signs on Verandahs and Awnings should not obscure architectural detailing. A sign fixed to the outer or return fascia of a verandah or awning is appropriate provided that:

- It does not project beyond the outer metal frame or the surround of the fascia; and
- It does not obscure architectural detailing.

Signs Painted onto Display Windows

Permanent signs on windows of retail premises should cover no more than 30% of the display window and should not clutter or dominate the shopfront window.

Signs below Verandahs

Suspended signs under the verandah at right angles to the building should not exceed 250mm x 1800mm and should be at least 2.4 m above the ground level.

A sign under the verandah shall:

- Have a headway clearance of at least 2.4m
- Restricted to one (1) sign per shop; and
- Have a minimum setback of 750mm from the kerb.

Signs on Buildings without Verandahs

Signs should be restricted to:

- Parapet signs;
- Shop window signs;
- Suspended signs off wrought/cast iron brackets, maximum size 400mm x 400mm;
- Tenancy boards flat to wall adjacent to doorways.

Signs on Building Walls

Signs on side walls of buildings should be designed to complement the building expression and colour scheme.

Colour

Colours of signs should complement the overall colour scheme of the building.

– End of Policy

Notes

[Colour Palette Guide & Signage Guide](#)

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 PROPOSED FREEHOLD ACQUISITION OF RESERVE 85457 BEING LOTS 1058 AND 1059 ON DEPOSITED PLAN 85457

File Reference	12.4.1 & 12.4.3
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 April 2025
Author	Lily Webb – Executive Support Coordinator
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

Summary

The Shire of Narrogin has engaged in negotiations with the Department of Planning, Lands and Heritage (DPLH) over the past 12 months regarding the acquisition of Lots 1058 and 1059 (38 Furnival Street, Narrogin) to help address the pressing housing shortage in the area. The Minister for Lands and the DPLH have agreed to sell the land at the valuation of \$185,000 (plus GST) with estimated settlement/transfer fees of \$2,000. It is proposed to be funded from the Council's Economic Development Reserve

This report recommends that the Council authorise the Shire President and Chief Executive Officer (CEO) to enter into a contract of sale with DPLH for the purchase of the property. The acquisition is intended to facilitate the development of key worker accommodation and affordable housing, thereby addressing (to an extent) the housing crisis, and supporting local employment initiatives.

Background

Reserve 85457 comprises Lots 1058 and 1059 on Deposited Plan 85457, located at 38 Furnival Street, Narrogin and is currently held by the Shire of Narrogin for the purpose of recreation. It is however zoned residential (R12.5) under the Shire's Local Planning Scheme No. 3.

The Shire of Narrogin has recognised a pressing need for workforce accommodation and affordable housing in the region. Through discussions with the CEO and various stakeholders, including proponents of upcoming renewable energy projects within the Shire, as well as representatives from the WA Country Health Service (WACHS), Hillside Abattoir, WA Police, Water Corporation, and the Department of Communities, it has been established that there is a significant demand for dwellings including 15-20 dwellings designated for government employees. This demand encompasses personnel from the Police, DBCA, Dental Health, and the Department of Education. In light of this need, the Department of Planning, Lands and Heritage has expressed its willingness to facilitate a direct sale of the site to the Shire at the current market value.

The proposed acquisition price is \$185,000 (plus GST), with an additional \$2,000 allocated to cover settlement and transfer costs.

Consultation

Internal consultation has occurred with:

- The Chief Executive Officer;
- The Executive Manager Corporate & Community Services; and
- The Executive Manager Development & Regulatory Services.

The disposal proposal has been reviewed against the Shire's current and projected land use needs.

Consultation has occurred with various agencies and stakeholders, including correspondence with Government Regional Officers Housing (GROH) and local businesses, which indicates a clear need for the proposed accommodation. The collaboration aims to ensure the developed housing meets the requirements of key workers in the Narrogin region, promoting local employment and community sustainability.

Statutory Environment

The purchase and acquisition process will be conducted in accordance with the Local Government Act 1995, Section 6.8, which outlines that such transactions must be in contained within the adopted (or as amended) budget).

The acquisition aims to explore future housing development opportunities, which are yet to be fully defined. It is exempt from the provisions of Section 3.59 of the Local Government Act 1995 and Local Government (Functions and General) Regulations 1996, as it is not intended for profit and falls below the relevant threshold limits (\$2 million or 10% of last year's operating expenditure, whichever is lesser).

The proposed acquisition and development of the land must comply with the Shire's Local Planning Scheme and relevant State regulations. An amendment to the Local Planning Scheme may be necessary to rezone the land from R15 to R40 to allow for a potential (desired) increased density of accommodation.

Policy Implications

The acquisition aligns with the Shire's housing and development policies, focusing on increasing affordable housing supply and supporting local employment initiatives. It is essential to ensure that any new development adheres to existing Shire policies regarding land use and community engagement.

Sustainability & Climate Change Implications

Environmental – There are no significant identifiable environmental impacts arising from the adoption of the officer's recommendation.

Economic – The disposal supports economic development by unlocking land for productive use and generating a return to the Shire through development in due course.

Social – There are no significant identifiable social impacts arising from the adoption of the officer's recommendation.

Climate Change – There are no significant identifiable climate change impacts arising from the adoption of the officer's recommendation.

Financial Implications

The following budget amendments are proposed:

- Increase expenditure for Job LB030 by \$132,000, from \$100,000 to \$232,000; and
- Increase the transfer from the Economic Development Reserve (GL 5130650) by \$132,000, from \$132,500 to \$264,500, to fund the full amount.

The current balance of the Economic Development Reserve is sufficient to support the increased allocation, leaving an estimated reserve balance of \$504,508 as at 30 June 2025.

The financial outlay includes:

- Purchase Price: \$185,000, GST: \$18,500;
- Noting that the GST on purchase of residential land is input taxed and therefore ineligible to be recouped;
- Estimated Settlement/Transfer Fees: \$2,000; and
- Total: \$205,500.



Figure 1

Strategic Implications

The land is zoned Residential R12.5 and not currently rated (it is reserve vested in the Shire) with minimal minor vegetation. The land is ideally for GROH tenants, and suitable for key workers of businesses and its 2,478 sqm size, if zoned R40, could accommodate up to nine (9) dwellings.

Acquiring and developing this site is instrumental in advancing the Shire's strategic objectives of enhancing local infrastructure, providing affordable housing, and attracting and retaining key workers. This initiative aligns seamlessly with the Shire's long-term vision for community development and economic prosperity.

By securing the lots, the Shire is taking a significant step toward addressing the critical housing shortages that currently impede economic growth and the delivery of essential services. This acquisition not only improves options to provide housing availability for key workers but also fosters the enhancement of community infrastructure and stimulates local economic development. As a result, the Shire will be better equipped to meet the evolving needs of its residents and support sustainable growth.

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Risks associated with this proposal include potential delays in the development process, changes in market conditions, and minor regulatory challenges regarding zoning and land use. To mitigate these risks, comprehensive planning and stakeholder engagement will be prioritised.	Possible (3)	Moderate (3)	Medium (5-9)	Compliance Requirements	Control through compliance with the Local Planning Scheme.

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

In conclusion, the acquisition of the land at 38 Furnival Street represents a strategic initiative for the Shire of Narrogin to tackle the pressing need for key worker accommodation and affordable housing.

Given the confirmed demand from multiple agencies and a collaborative development approach, the Shire is poised to significantly enhance its housing landscape. Additionally, acquiring the lots are a proactive decision that helps to address both immediate and long-term housing shortages within the Shire.

This initiative not only helps address some of the accommodation needs of key workers but also supports the overall growth and development of the broader community. It should be noted that whilst there is no compulsion to develop, that is the stated reason for acquisition, and it is the Shire's desire

subject to financial constraints and agreement with potential government and non-government entities for long term lease arrangements under a design and construct to their specification arrangements.

Council's support is requested to proceed with the transaction and to adjust the 2024/25 Budget accordingly to accommodate the acquisition.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That with respect to the proposed freehold acquisition of Reserve 85457, being 38 Furnival Street, Narrogin and comprising of lots 1058 and 1059 on Deposited Plan 85457, the Council:

- 1) Authorise the Shire President and Chief Executive Officer (CEO) to enter into a contract for the freehold acquisition of the subject land for \$185,000 plus GST (noting it is an input taxed supply) and settlement/transfer costs estimated at \$2,000; and
- 2) Authorise the Shire President and CEO to sign all relevant documents and proceed with the settlement.
- 3) Approves the amendment of the 2024/25 Annual Budget by:
 - a) Increasing expenditure in Job LB030 (Land Acquisition) by \$132,000 from \$100,000 to \$232,000;
 - b) Increasing the budgeted income Account Transfer from the Economic Development Reserve (GL 5130650) by \$132,000 from \$132,500 to \$264,500, leaving an estimated reserve balance of \$504,508 at 30 June 2025.

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at ____ pm and, pursuant to resolution 231024.07, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 28 May 2025, at this same venue.



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