




Shire of
Narrogin
Love the life

MINUTES

COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

10 March 2025

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Community Chest Grants Reference Group.

Signed:  Date 28 / 03 / 2025
(CEO)

These minutes were confirmed at the Community Chest Grants Reference Group Meeting held on
/ / .

Signed:
(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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**COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING
10 MARCH 2025**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 12.43pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr T Wiese

Cr J Pomykala

Staff (Non-voting)

Mr D Stewart – Chief Executive Officer

V Eckersley – Community Development Officer

Apologies

Mr I Graham – Executive Manager Corporate Services

Absent

Nil

Visitors

Nil

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND SHIRE EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
L Ballard	5.1	Narrogin Central Bushfire	Impartiality
T Wiese	5.1	Highbury District Council	Impartiality
J Pomykala	5.1	Narrogin Repertory Club	Impartiality
J Pomykala	5.1	Arts Narrogin	Impartiality
V Eckersley	5.1	Narrogin Auskick	Impartiality

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION AND REFERENCE GROUP RESOLUTION

Moved: Cr Wiese

Seconded: Cr Pomykala

That the minutes of the Community Chest Grants Reference Group held on 11 September 2024 be confirmed, as an accurate record of the proceedings.

CARRIED 3/0

For: Councillor Wiese, Pomykala and Ballard

Against: Nil

5. MATTERS WHICH REQUIRE DECISIONS

5.1 COMMUNITY CHEST APPLICATIONS

File Reference	15.1.1
Disclosure of Interest	The Author discloses a family membership with Narrogin Auskick. The Authorising Officer discloses no Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	10 March 2025
Author	Vicky Eckersley – Community Development Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Community Chest Applications Round 2 2024/25

Summary

The Community Chest Reference Group is requested to consider the Community Chest 2024/25 Round 2 applications, based on the assessment and eligibility criteria set out in the Community Chest Guidelines.

Background

The Shire's Community Chest 2024/25 Round 1 opened 15 July 2024 with an allocation of \$25,000. Round 1 supported 6 projects totalling \$12,488. Round 2 opened on 1 February 2025 with an available amount of \$12,512 to assist eligible groups with a range of community-based projects. Applications for Round 2 closed on 28 February 2025. The maximum amount for which any group could apply is \$2,500.

A total of thirteen (13) Community Chest applications were received for 2024/25 Round 2. The total project cost across all applications is \$82,460. The total request for cash from the Community Chest Fund is \$29,013 with \$603 of in-kind contributions requested representing 35% of total project costs.

Across all applications, a total cash contribution of \$13,672 as well as \$13,417 of in-kind contributions are offered by the applicants which represents 33% of total project costs. A further \$18,420 has been committed by external organisations or community members totalling 26% of total project costs.

Table 1 below presents a summary of total project costs, cash and in-kind contributions offered across the thirteen (13) applications, along with the Officers' recommendations. If the Reference Group's recommendations are accepted the total cash contribution for Round 2 will be \$11,139 cash and \$603 in-kind (total \$11,742).

		Contribution Offered by Applicant		Community Chest Request				Recommendations
Community Group	Total Project Cost (\$)	Cash (\$)	In-kind (\$)	Co-contributions (\$)	% Project	Cash (\$)	In-kind (\$)	
Narrogin Central Bushfire Brigade	6,147	3,272	375	0	41	2,500	0	Officers': Support \$2,500 being 41%
								Ref Group: \$2,500
Narrogin Auskick	3,175	150	975	0	65	2,050	0	Officers': Not Supported
								Ref Group: \$850
Narrogin Children & Families	4,718	218	2,000	0	53	1,897	603	Officers': Support \$1,897 cash & \$603 in kind being 53%
								Ref Group: \$1,897 cash and \$603 in-kind
Divine You	2,500	10,640	4,000	13,960 (members)	10	2,500	0	Officers': Not Supported
								Ref Group: Not supported
Holyoake Australian Institute for Alcohol and Drug Addiction Resolution	8,642	600	1282	4,260 CBH	29	2,500	0	Officers': Not supported
								Ref Group: Not supported**
The Narrogin Repertory Club	10,842	8,342	0	0	23	2,500	0	Officers': Not supported
								Ref Group: Not supported
Narrogin & Districts Senior Citizens Centre	3,800	0	1,550	0	59	2,250	0	Officers': Not Supported
								Ref Group: Not supported
	4,000		1,500	0	63	2,500	0	

Narrogin & Districts Netball Association								Officers': Support \$2,500 being 63%
								Ref Group: \$2,500
Narrogin Amateur Swimming Club	3,735	125	1,110	0	67	2,500	0	Officers': Not supported
								Ref Group: \$880
Narrogin Tennis Club	2,500	500	300	200 sales	60	1,500		Officers': Support \$1,500 cash being 60%
								Ref Group: \$1,500
Narrogin Independent Playgroup	3,585	760	325	0	70	2,500	0	Officers': Partially Support \$1,012 cash, being 28%
								Ref Group: \$1,012
Narrogin State Emergency Service Unit	1,316	0	0*	0	100	1,316	0	Officers': Not supported
								Ref Group: Not supported
Highbury District Council	2,500	305	0	0	89	2,500	0	Officers': Support \$2,500 being 89%
								Ref Group: Not supported***
Total	82,460	13,672	13,417	18,420		29,013	603	Officers': \$11,909 cash \$603 in-kind
								Ref Group: \$11,139 cash \$603 in-kind

*Narrogin SES noted \$9,500 voluntary hours for the entire delivery of a Youth Program which was not then displayed in the total budget cost. The application for Community Chest is related only for uniform supplies, therefore the Community Development Team proceeded to limit the project to the purchase of uniform supplies only.

**The CEO confirmed he will, on behalf of the Shire, support Holyoake Australian Institute for Alcohol and Drug Addiction Resolution Inc to the value of \$500

***The Reference Group requests that the CEO include this project as a request for consideration to the municipal funds in the 2025/6 annual budget

The Community Chest Reference Group is requested to consider the Round 2, 2024/25 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printed, fixed equipment, skilled labour).
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, upgrades or fittings to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.

Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Round 1, if in the current financial year or from Rounds 1 or 2 in the preceding financial year, are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship (excluding any discount to market lease subsidy) greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply.
- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

Assessment Criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Consultation

Community Engagement Policy 1.14 relates and has been complied with.

<https://www.narrogin.wa.gov.au/documents/532/council-policy-manual>

Consultation has also occurred with the following:

- Chief Executive Officer; and
- Community Chest Applicants.

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

Financial Implications

If the Reference Group's recommendations are supported, the balance remaining for the Community Chest Funds, for the current Financial Year, would be \$770.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Non – compliance with eligibility and assessment criteria	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirement	Officer has conducted due diligence on eligibility criteria

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

Applications requesting a total of \$29,013 with \$603 of in-kind contributions have been received from thirteen (13) organisations.

The following presents an overall assessment of each application with the Officers' recommendation.

1. Narrogin Central Bush Fire Brigade

Name of Project: Technology Improvements, Committed to Volunteer Safety.

Brief Description: The Narrogin Central Volunteer Bush Fire Brigade proposes to introduce technology into the trucks committed to the ongoing safety of its volunteers when managing emergency incidents. The project proposes the purchase of two (2) iPads, together with specialised mounts and rugged protective covers, into the emergency vehicles. The iPads will have an app 'Fire Mapper' installed, that is designed to offer real-time fire incident mapping, allowing the volunteers to quickly access critical information about fire locations, spread, and potential risks, enabling faster response times, improved situational awareness, real-time data collection in the field and greater collaboration between teams spread across the fire ground.

- Potential Outcomes: Improved safety and communication in emergency situations.
- Estimated Start Date: June 2025
- Estimated Completion Date: September 2025
- Request Community Chest Funds: \$2,500
- Previous Community Chest Funding: N/A
- Incorporated Organisation: Yes

Officers' Comment: Recommended for support, noting the estimated completion date being within the next financial year.

Officers' Recommendation: The application for \$2,500 in cash representing 41% total project cost, paid in arrears, is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

2. Narrogin Auskick

Name of Project: Narrogin Auskick Mothers Day & Season Welcome

Brief Description: The Narrogin Auskick Committee will hold a celebration for current and future Auskick members. This would include a bouncy castle, sausage sizzle, juice box and ice cream for all participants and families. The event is at the start of the Auskick season, on a Saturday 10 May 10:00am – 12 noon at Clayton Rd Oval. Narrogin Auskick Mothers Day Event 2025 will include activities such as the longest kick, and most accurate handball through the target.

Potential Outcomes: Narrogin Auskick reports that participation in sport builds confidence, skills and promotes health and wellbeing. The Narrogin Auskick committee are aiming to increase enrolments from 45 to over 60 participants in 2025, with a focus on engaging 8-12 year olds and their families. Upper primary students start to disengage from organised sport, their objective is to keep children interested, and in turn fit and healthy, by organising half-time games and curtain raiser matches with Narrogin Hawks FC and participating in regional carnivals to give children more exposure and excitement to sport.

- Estimated Start Date: 10/05/2025
- Estimated Completion Date: 11/05/2025
- Total project cost: \$3,175
- Request Community Chest Funds: \$2,050
- Previous Community Chest Funding: Community Chest Funding (Round 1 2024/25) was unsuccessful as the applicant was not incorporated. Incorporation has since been approved.
- Incorporated Organisation: Yes

Officers' Comment: Due to the competitiveness of this Round, this project is not recommended for support. The event is ultimately deemed to be an operational cost.

Officers' Recommendation: The application for \$2,050 in cash representing 65% total project cost, paid in arrears, is not recommended for support.

The Reference Group recommends that this application is partially supported at this time to the value of \$850.

3. Narrogin Children & Families (NCFI)

Name of Project: Community Engagement Forum

Brief Description: NCFI are hosting a one day forum stakeholders (morning session) and Professionals (afternoon session). The forum aims to inform all stakeholders about the proposed Narrogin Children's Hub project and will seek direct input and feedback about its design, uses, spaces and gather input about the community's identified needs and aspirations for children 0-8 and their families/carers.

Potential Outcomes: The collected information will be used to support a Needs Analysis in preparation for Lotterywest Funding application.

- Estimated Start Date: 24/03/25
- Estimated Completion Date: 24/03/2025
- Total Project Cost: \$4,178
- Request Community Chest Funds: \$1,897 cash and \$603 in-kind support representing 53% total project cost.
- Previous Community Chest Funding:
- Successful Round 2 2023/24 to engage a consultant to write a Business Case. However, project was not completed despite an approved extension.
- Round 1 2024/5 unsuccessful application due to inconsistent project plan.
- Incorporated Organisation: Yes

Officers' Comment: The one-day project already advertised and going ahead regardless of the outcome of this grant, there will be limited opportunity for SoN in advertising. The organisation were encouraged to apply last Round where their application was not supported.

Officers' Recommendation: The application for \$1,897 in cash, paid in arrears, and \$603 in-kind contribution is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

4. Divine You

Name of Project: Emergency Food Assistance for 2025-6

Brief Description: Divine You is now a Regional Food Distribution Centre and requires a Cool Room to store food. They plan to install a 2.4 x 2.4m cool room in our existing shed. This facility will enable the organisation to expand their distribution of food to individuals in need and charities within Narrogin & Surrounding Towns. Divine You were Community Citizens of the Year Award Winners. This project has significant community support with 5 community groups/members of the public donating \$13,960.

Potential Outcomes: Divine You is currently limited in the amount of fresh food they can store and distribute. The new cool room will enable them to increase the distribution of food to more people in the community.

- Estimated Start Date: On receipt of Community Chest Grant approval
- Estimated Completion Date: within 30 days of approval
- Total project cost: \$25,000
- Request Community Chest Funds: \$2,500
- Previous Community Chest Funding: Unsuccessful 2022/3 to erect a shed.
- Incorporated Organisation: Yes

Officers' Comment: Consideration whether Divine You is eligible. As per eligibility guidelines:
What will not be funded :

- Projects, programs, events or activities coordinated by religious organisations.
- Maintenance, repairs, upgrades or fittings to buildings or property which are privately owned or are the property of the State Government.
- Proposals where alternative sources of funding are available.

Furthermore, A re-elected Cook Labor Government will commit \$20,000 to Divine You Narrogin for cool room upgrades.

Officers' Recommendation: The application for \$2,500 being 10% total project cost in cash is not supported as the project falls under "Maintenance, repairs, upgrades or fittings to buildings or property which are privately owned or are the property of the State Government", and there is an opportunity for this project to be funded by State Government, depending on the outcome of the State Election on 8 March 2025.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

5. Holyoake Australian Institute for Alcohol and Drug Addiction Resolution Inc

Name of Project: Don't Drink & Drive/Mental Health and Wellbeing Sporting Round

Brief Description: Holyoake will coordinate a Don't Drink and Drive / Mental Health and Wellbeing Sporting Round in June 2025 with participating codes / associations include the Upper Great Southern Hockey Association, Upper Great Southern Football League and Narrogin & Districts Netball Association. The round will include messaging around caring for mates, not drink driving and mental health, good health. Activities will include an educational presentation, radio advertising, posters, merchandise and Alcohol and Other Drugs & Mental Health quiz.

Potential Outcomes: Narrogin & Surrounds sporting clubs have been impacted by a significant alcohol and drug related road trauma in 2024. Specifically, the Narrogin Hawks football club. The Narrogin Hawks Football Club reached into Holyoake's Wheatbelt Prevention Team seeking support of their players / coaches / admin that were experiencing psychological distress due to the incident.

In February 2025, the Narrogin sporting community was also impacted by the loss of a local community member that had strong links through all sporting codes. This project will reduce the risk of Drink Driving in our region. Holyoake are well placed to deliver impactful and successful projects in our community.

- Estimated Start Date: 2/6/2025
- Estimated Completion Date: 8/6/2025
- Total project cost \$8,642
- Request Community Chest Funds: \$2,500
- Previous Community Chest Funding: None
- Incorporated Organisation: Yes

Officers Comment: Extensive discussion around Holyoake's need for SoN funding compared with a smaller local organisation was conducted, ultimately, the project outcomes aligned with SoN priorities and the relatively small buy in to a larger project was looked upon favourably. However, due to the number of applications in this Round of Community Chest Grants, this application is not supported at this time.

Officers' Recommendation: The application for \$2,500 in cash being 29% total project cost paid in arrears is not recommended for support via the Community Chest Fund, however, it was noted that the

CEO supports this project and could make a Shire donation to the value of \$500 via his discretionary Donations Delegation.

The Reference Group recommends that this application is not supported via the Community Chest Grant at this time but supports the Officers' recommendation subject to the conditions in the Officer's Recommendation.

6. The Narrogin Repertory Club

Name of Project: Thornton Theatre Stage Lighting Upgrade

Brief Description: The Narrogin Repertory Club is seeking to replace the current stage lighting and associated lighting desk, both of which are ageing significantly and do not meet energy efficiency standards.

Potential Outcomes: The new stage lighting will be LED lights, with greater efficiency and capacity for lighting options (colours, movement etc.), along with being much cooler compared with the existing lighting. Performers are often uncomfortable with the significant heat that the current lighting produces.

Additionally, the lighting desk will complement the new lights and all features associated with it.

- Estimated Start Date: 10/04/2025
- Estimated Completion Date: 15/04/2025
- Total Project Cost: \$10,842
- Request Community Chest Funds: \$2,500
- Previous Community Chest Funding: 2023/24 Round 2 successful but did not proceed for building upgrades
- 2022/3 Round 1 approved and successfully acquitted for Electrical Upgrades project.
- Incorporated Organisation: Yes

Officers' Comment: A re-elected Cook Labor Government has promised to invest \$28,000 in the Narrogin Repertory Club to upgrade Thornton Theatre.

Funding Breakdown:

\$18,000 – Transitioning to energy-efficient LED stage lighting & upgrading the switchboard

\$7,500 – Replacing stage & backstage carpeting for a refreshed and safer performance space

\$2,000 – Planting new shrubs & trees to enhance the theatre's surroundings

Officers' Recommendation: The application for \$2,500 being 23% total project cost in cash paid in arrears is not recommended for support due to Labor being re-elected on 8 March 2025 and therefore other funding being available.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

7. Narrogin & Districts Senior Citizens Centre NDSCC

Name of Project: Catering for a Function for Seniors

Brief Description: Arts Narrogin are hosting a show with Keith Porter - Celebrating 60 years of the Seekers. 150 seniors are expected to attend 10 June 2025, each will pay to attend and ticket sales will cover Arts Narrogin costs. The light lunch catered by NDSSC is budgeted to cost \$3,800 including 12 volunteers a total of 42 hours to make soup \$1550.

- Potential Outcomes: 150 Seniors will enjoy an afternoon of entertainment and food.
- Estimated Start Date: 10 June 2025
- Estimated Completion Date: 10 June 2025
- Total Project Cost: \$3,800
- Request Community Chest Funds: \$2,250 being 59% total project cost
- Previous Community Chest Funding:
- Incorporated Organisation: Yes

Officer's Note: No evidence of proposed expenditure was provided at time of application. Calculations of \$15 per head. The luncheon will proceed without funding. Ticket sales generate income may cover costs. Arts Narrogin receive significant SoN support already.

Officers' Recommendation: The application for \$2,250 is not recommended for support as it is deemed ineligible due to being a proposal where alternative sources of funding are available.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

8. Narrogin & Districts Netball Association

Name of Project: 2025 N&DNA Indigenous Round - 26 July 2025

Brief Description: The N&DNA is committed to improving its operations to better facilitate the engagement and retention of Aboriginal people in netball in our region. We acknowledge that there are significant barriers that many Indigenous netballers face to playing and volunteering in our Association and the wider sporting environment. The NDNA Committee aims to showcase Indigenous culture and community by having a celebration of Aboriginal netball on Saturday 26 July 2025. Facilitated by NDNA Aboriginal Liaison Officer and local Noongar woman Jayeisha Bolton-Ford, the 2025 Indigenous Round will be a positive celebration of Noongar culture to be shared into the wider Narrogin community, showcasing Noongar players, umpires and the sharing of cultural activities.

Potential Outcomes: N&DNA Indigenous Aboriginal Liaison Officer Jayeisha Bolton-Ford explains how an Indigenous Round of Netball will be of benefit to herself as a Noongar and her wider community.

"Indigenous round is important to me and my community for many reasons, first and foremost it allows a space for Indigenous netballers, families and wider community to come together and represent our culture with pride, confidence and joy. Indigenous rounds of sport also provide a way for us to really feel included within our wider communities and display our talents, it's a positive way for young Indigenous people to be able to connect better to culture and each other. It also gives recognition to the Indigenous people and their contributions to Netball in the Narrogin region, it highlights and celebrates the athleticism shown by indigenous people, giving younger kids a role model and someone to look up to. It is also it's a way to educate non-indigenous people about Indigenous culture and spread awareness of the importance of community connection"

- Estimated Start Date: 26 July 2025
- Estimated Completion Date: 26 July 2025
- Total Project cost: \$4,000
- Community Chest Funds Requested: \$2,500 being 63%
- Previous Community Chest Funding: None
- Incorporated Organisation: Yes

Officer's Comment: Indigenous collaboration has been a long standing priority for NDNA and a source of concern over the last few years. NDNA have previously reached out to CDO Team and Netball WA for assistance. This event is a result of planning and collaboration.

Officers' Recommendation: The application for \$2,500 in cash paid in arrears is recommended for support.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

9. Narrogin Amateur Swimming Club (NAS)

Name of the Project: NAS Equipment and Uniform Upgrade

Brief Description: NAS have identified an urgent need to purchase backstroke starting wedges and other training equipment. Swimmers are disadvantaged at competitions due to this lack of equipment. They also need to purchase uniforms to wear to proudly represent their club at Karratha next year for Country Pennants.

Potential Outcomes: 40 registered swimming members. NAS build strong and capable swimmers who may go on to work as pool lifeguards at NRLC. 77 drownings last year in Australia. Swimming training helps prevent drowning. Currently NAS members are disadvantaged at competition due to lack of equipment.

- Estimated start date: 01/4/2025
- Estimated Completion Date: 01/05/2025
- Community Chest Funds Requested: \$2,500
- Previous Community Chest Funding: 2022/23 Round 2 successful for equipment upgrade (new kickboards, fins and white board).
- Incorporated Organisation: Yes

Officers Comment: Uniforms and swimming caps may be ineligible expenditure as they could be deemed to fall under "Recurrent expenditure (i.e. salaries and operational costs)." The Kickboards were replaced in the 2023 Community Chest Grant. Due to competitiveness of this Community Chest Funding Round this project may not be supported at this time.

Officers' Recommendation: The application for \$2,500 is not supported as the application does not meet eligibility criteria in regards to Recurrent expenditure (i.e. salaries and operational costs).

The Reference Group recommends that this application is partially supported at this time to the value of \$880 towards the cost of the backstroke starting wedges.

10. Narrogin Tennis Club (NTC)

Name of the Project: Come and Try Pickleball

Brief Description: NTC will purchase Pickleball equipment to offer the new sport here in Narrogin. Existing courts will be utilised and four (4) courts worth of equipment will be purchased. NTC will host come and try days. Each kit is \$445 plus extra lines painted.

Potential Outcomes: A new sport will be played in Narrogin, Pickleball is ideal for all ages and abilities. Pickleball is the world's fastest growing new sport. NTC will deliver additional training and competitions meaning their courts and lights will be utilised even more. Currently 95 members at NTC.

- Estimated start date: 1/4/2025
- Estimated Completion Date: Ongoing
- Community Chest Funds Requested: \$1,500
- Previous Community Chest Funding: None
- Incorporated Organisation: Yes

Officers' Recommendation: The application for \$1,500 is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

11. Narrogin Independent Playgroup

Name of Project: 2025 Open Day

Brief Description: Open Day brings Narrogin families together in a welcoming environment where parents, caregivers, and young children (0-5) can connect, play, and engage with their community.

This event strengthens community ties, promotes the benefits of early childhood socialisation, and introduces new families to the playgroup. To create an inviting and inclusive space, funding will support additional seating, face painting, a coffee machine, promotional materials, and catering for our open day event. These upgrades ensure the event is well-attended and leaves a lasting impact, improving long-term participation in the playgroup and enhancing family-friendly spaces within Narrogin.

Potential Outcomes: This event, and our playgroup as a whole is a place for kids to play and grow, but it's also a space where parents and caregivers can find support, friendship, and a much-needed break from the daily routine. A welcoming environment with thoughtful details makes all the difference. Comfortable seating, engaging activities, and a space to chat over a top-quality cup of coffee can turn a simple outing into something more rewarding.

- Estimated Start Date: 14 March 2025
- Estimated Completion Date: 30 June 2025
- Total project cost: \$3,585
- Community Chest Funds Requested: \$2,500
- Previous Community Chest Funding: Round 1 2022/23 successful grant for 2 new gazebos and picnic rugs
- Incorporated Organisation: Yes

Officers Comment: According to the application, the Coffee Machine (\$1,799) is to "not just make a good impression on the open day" but decrease ongoing costs by negating the need to hire a high-quality machine in the future. The applicant is willing to contribute \$700 towards the machine. Due to the competitiveness on this funding round, the coffee machine is not recommended for support. The additional items; printer, chairs, tent and facepainting may be supported (to a total of \$1,012).

Officers' Recommendation: Partially Support \$1,012 being 28% total project cost.

The Reference Group recommends that this application is partially supported at this time subject to the conditions in the Officer's Recommendation.

12. Narrogin SES

Name of the Project: Establishment of a Youth in Emergency Services (YES) Cadet Program in Narrogin

Brief Description: Narrogin SES is seeking funding for the establishment of a youth program. Participants will have a wide range of activities and training centred around emergency management. The funding will contribute to uniforms for participants to encourage participation.

Potential Outcomes: An opportunity to connect young individuals to emergency services. Strengthen Narrogin's ability to respond to natural disasters.

- Estimated start date: 30/4/2025
- Estimated Completion Date: Ongoing
- Community Chest Funds Requested: \$1,136
- Previous Community Chest Funding: None
- Incorporated Organisation: Yes

Officers' Comment: DFES and/or State ESL funding should be sought for this project.

Officers' Recommendation: The application for \$1,136 is not supported due to not meeting eligibility criteria "Proposals where alternative sources of funding are available". Furthermore, the Officer deems uniforms to be operational costs and therefore ineligible.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

13. Highbury District Council

Name of the Project: Installation of new vinyl flooring in the Highbury Town Hall kitchen to enhance safety standards and make the space more suitable for community hire.

Brief Description: The Community Chest funds will be used to cover the costs associated with the installation of new vinyl flooring in the Highbury Town Hall kitchen. This includes the purchase of high-quality, slip-resistant vinyl flooring, preparation and removal of any existing flooring, and professional installation to ensure durability and compliance with safety standards.

Potential Outcomes: This upgrade will make the hall a more attractive venue for hire, benefiting local organisations, social groups, and residents of Highbury by offering a well-maintained and accessible space for various activities.

- Estimated start date: April 2025
- Estimated Completion Date: April 2025
- Community Chest Funds Requested: \$2,500
- Previous Community Chest Funding:
 - 2016 - \$2,500.00 – New oven, microwaves and heater in the Highbury Town Hall.
 - 2019 - \$2,500.00 - Water retic in Wilbur Park.
 - 2020 - \$2,500.00 - Upgrade of the toilet block at Highbury Town Hall.
 - 2022 - \$2500.00 – Towards air conditioning in the Highbury Town Hall.
- Incorporated Organisation: Yes

Officers' Recommendation: This project is recommended for support.

The Reference Group recommends that this application is not supported by Community Chest at this time but is requesting that the CEO include this project as a request for consideration to the municipal funds in the 2025/6 annual budget

Voting Requirements

Simple Majority

ORIGINAL OFFICERS' RECOMMENDATION

That, with respect to the Community Chest Fund 2024/25 Round 2 applications the Community

Reference Group recommend to Council that the following recommendations are supported:

1. Grant Narrogin Central Bush Fire Brigade Inc \$2,500 towards their Technology Improvements Project representing a 41% Shire contribution to the overall project.
2. Not support Narrogin Auskick Inc towards their Mother's Day Event 10 May 2025 as the event is deemed to be an operational cost.
3. Grant Narrogin Children & Families Inc \$1,897 cash and \$603 in-kind towards their Stakeholder Forum 24 March 2025 representing a 53% Shire contribution to the overall project.
4. Not support Divine You Inc \$2,500 (in arrears) towards a new cool room, representing a 10% Shire contribution to the overall project as the project, notwithstanding it's merit, is deemed to be an upgrade or fitting to a building privately owned, therefore ineligible.
5. Not support Holyoake Australian Institute for Alcohol and Drug Addition Resolution Inc \$2,500 (in arrears) towards their Don't Drink & Drive/Mental Health and Wellbeing Sporting Round event due other funding sources being available.
6. Not support Narrogin Repertory Club Inc \$2,500 towards the Thornton Theatre Stage Lighting Upgrade due to alternative funding sources being available to the applicant.
7. Not support Narrogin & Districts Senior Citizens Centre towards catering their entertainment event organised by Arts Narrogin as other funding sources are available in the form of ticket sales.
8. Grant Narrogin & Districts Netball Association Inc \$2,500 (in arrears) towards their Indigenous Round 26 July 2025 representing a 63% Shire contribution to the total project.
9. Not support Narrogin Amateur Swimming Club Inc \$2,500 (in arrears) towards their Equipment & Uniform Upgrade due to their project being deemed recurrent expenditure (operational costs).
10. Grant Narrogin Tennis Club \$1,500 towards their Pickleball Project representing a 60% Shire contribution to the overall project.
11. Partially support Narrogin Independent Playgroup \$1,012 (in arrears) towards their 2025 Open Day event and new printer, representing a 28% Shire contribution to the overall project.
12. Not support Narrogin State Emergency Service Unit in the purchase of new uniforms for their Youth program as the organisation is ineligible to apply as DFES is State Government funded.
13. Grant Highbury District Council \$2,500 towards the replacement kitchen floor at the Highbury Town Hall, representing an 89% Shire contribution to the overall project; and
14. Note that all of the successful applications listed above are to complete the project and acquit the grant by 30 June 2025 in accordance with the submitted application, and present copies of paid invoices and receipts related to the costs associated with the project, together with a tax invoice made out to the Shire up to the maximum amount of the approved grant, (plus GST if applicable) and submit together with copies of promotional material relating to the project, and photos of the completed project; the Shire will then reimburse up to the approved amount.

AMENDED OFFICERS' & REFERENCE GROUPS RECOMMENDATION

Moved: Cr Pomykala

Seconded: Cr Wiese

That, with respect to the Community Chest Fund 2024/25 Round 2 applications, the Community Reference Group recommend to Council that the following recommendations are supported:

1. Grant Narrogin Central Bush Fire Brigade Inc \$2,500 towards their Technology Improvements Project representing a 41% Shire contribution to the overall project.
2. Grant partial support to Narrogin Auskick Inc to the sum of \$850 towards their Mother's Day Event 10 May 2025, representing a 27% Shire contribution to the overall project.
3. Grant Narrogin Children & Families Inc \$1,897 cash and \$603 in-kind towards their Stakeholder Forum 24 March 2025 representing a 53% Shire contribution to the overall project.
4. Not support Divine You Inc \$2,500 (in arrears) towards a new cool room, notwithstanding it's obvious merit, due to the project being ineligible as it has received a State Government commitment, ensuring alternative funding is available.
5. Not support Holyoake Australian Institute for Alcohol and Drug Addition Resolution Inc \$2,500 (in arrears) towards their Don't Drink & Drive/Mental Health and Wellbeing Sporting Round event due other funding sources being available and the Shire's Chief Executive Officer making a \$500 donation to the event on behalf of the Shire from his Delegation.
6. Not support Narrogin Repertory Club Inc \$2,500 towards the Thornton Theatre Stage Lighting Upgrade due to alternative funding sources being available to the applicant in that the project has received a State Government commitment, ensuring alternative funding is available
7. Not support Narrogin & Districts Senior Citizens Centre towards catering their entertainment event organised by Arts Narrogin as other funding sources are available in the form of ticket sales.
8. Grant Narrogin & Districts Netball Association Inc \$2,500 (in arrears) towards their Indigenous Round 26 July 2025 representing a 63% Shire contribution to the total project.
9. Grant partial support to the Narrogin Amateur Swimming Club Inc the sum of \$880 (in arrears) towards their Backstroke starting blocks. The remainder of their expenditure including Uniform Upgrade is deemed recurrent expenditure (operational costs).
10. Grant Narrogin Tennis Club \$1,500 towards their Pickleball Project representing a 60% Shire contribution to the overall project.
11. Grant partial support to the Narrogin Independent Playgroup Inc the sum of \$1,012 (in arrears) towards their 2025 Open Day event and new printer, representing a 28% Shire contribution to the overall project.
12. Not support the Narrogin State Emergency Service Unit Inc in the purchase of new uniforms for their Youth program as the organisation is ineligible to apply as DFES is State Government funded.
13. Not support Highbury District Council \$2,500 towards the replacement kitchen floor at the Highbury Town Hall, as the Reference Group requests the CEO to include this project as a request for consideration to the municipal funds in the 2025/6 annual budget.
14. Note that all of the successful applications listed above are to complete the project and acquit the grant by 30 June 2025 in accordance with the submitted application, and present copies of paid invoices and receipts related to the costs associated with the project, together with a tax invoice made out to the Shire up to the maximum amount of the approved grant, (plus GST if applicable) and submit together with copies of promotional material relating to the project, and photos of the completed project; the Shire will then reimburse up to the approved amount.

CARRIED 3/0

For: Councillor Wiese, Pomykala and Ballard

Against: Nil

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Central Bush Fire Brigade

Contact Person

Peter Harper

Address

(Brigade) 1 Kipling Street, Narrogin WA 6312 (Postal) PO Box 1137 Narrogin WA 6312

Position

Treasurer

Phone

-

Mobile

[REDACTED]

Email

[REDACTED] / Brigade: ngncentralbfb@gmail.com

What financial year are you applying in?

2024/2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

x

Organisation's ABN.

We don't have an ABN as we are an Incorporated, not-for-profit association

Is your organisation registered for GST? ✓

Yes

No

x

Is your organisation incorporated? ✓

Yes

x

No

If yes, please attach a copy of Certificate of Incorporation.

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes		No	x
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If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

N/a

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Technology improvements committed to volunteer safety

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin Central VBFB propose to introduce technology into the trucks committed to the ongoing safety of its volunteers when managing emergency incidents. The project proposes the purchase of two iPads, together with specialised mounts and rugged protective covers, into the emergency vehicles.

The iPads will have an app ‘Fire Mapper’ installed, that is designed to offer real-time fire incident mapping, allowing the volunteers to quickly access critical information about fire locations, spread, and potential risks, enabling faster response times, improved situational awareness, real-time data collection in the field and greater collaboration between teams spread across the fire ground.

How will your project / event benefit the Narrogin community?

The nature of public and volunteer safety is changing, and the expectation for timely and accurate operational, together with real-time incident information, has never been stronger.

This project will support volunteers who work tirelessly for the Shire of Narrogin and the wider community in ensuring the safety of the community during emergency incidents. A commitment to safety of our volunteers is our main priority, and everything that we do as a brigade focuses on this. Technology improvements and the need for access to real-time information in an emergency is critical to supporting these safety endeavours. We are working towards the utilisation of new and innovative technology to ensure the ongoing safety of our volunteers as well as assisting with the collection of real-time data at an incident that assists with effective and efficient fire management (as well as other emergency events).

The technology (FireMapper app) that is to be introduced offers real-time shared mapping and situational awareness that is optimised for volunteers, brigades and the supporting agencies (including the Shire of Narrogin).

In order to be able to introduce and use this app, the Brigade needs to purchase two iPads and protective covers/mounts so that the technology can be made available in each truck for the volunteers to use and access in an emergency situation.

FireMapper is the complete solution for efficiently capturing, distributing and interpreting critical information at incidents and emergencies. The app includes Integrated Automated Vehicle Location (AVL) for sharing real-time locations of volunteers and appliances. This assists with volunteers having a real-time understanding of where the critical areas of risk are, and ensuring that all at the emergency incident have greater situational awareness.

Further, the app works offline, which is of significant benefit when the volunteers may be working in areas with poor or limited connectivity. The brigade has already had installed Starlink in each truck, offering greater opportunity for reliable coverage where the mobile phone signals are poor or non-existent.

The app offers the opportunity to collaborate and interact on shared maps, as well as real-time tracking of appliance and aircraft locations. Specifically designed to be used in the field and still functions even in areas with limited or no internet access.

Estimated project start date

June 2025

Estimated project completion date

September 2025

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	x	No	
-----	---	----	--

Please tell us how the Community Chest funds will be used

The Shire of Narrogin Community Chest funds will be used to contribute to the cost of purchasing the rugged protective covers and specialised mounts for the iPads in the trucks. These covers and mounts are currently used by DFES, and have proven effectiveness in the harsh environmental conditions that the appliance and volunteers are often exposed to in an emergency situation.

The Brigade will recognise the contribution from the Shire with appropriate recognition at the time of the project being initiated.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Project management & administration = 10 hours @ \$25/hour	\$250
Installation of equipment into trucks = 5 hours @ \$25/hour (qualified installer in voluntary capacity)	\$125
Total In-kind	\$375

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2500	Materials – Purchase of 2 x iPads	\$1174
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	n/a	Materials – Purchase of 2 x Havis covers & mounts for iPads	\$4598
Applicant's cash contribution	\$3272	Venue hire	n/a
In-kind (volunteer, donated labour)	\$375	Labour/contractor costs (volunteer/donated)	\$375
TOTAL *INCOME	\$6147	TOTAL *EXPENDITURE	\$6147

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The project being proposed is not an event or activity, but rather a project aimed at the ongoing safety for volunteers when in an emergency situation.

Should the project be successful in obtaining funding support from the Shire of Narrogin, the Brigade will promote this support via social media and print media where applicable.

All volunteers will be made aware that the Shire has supported the initiative in the ongoing support for volunteers in its community.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
✓	Affix Community Chest sign (sticker?) on project (<i>available on request</i>).
	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin Central Bush Fire Brigade

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Vern Gibson

Position (*President or Vice President*)

Captain

Signature



Date

28 February 2025



WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A1044720U

Certificate of Incorporation

This is to certify that

NARROGIN CENTRAL BUSH FIRE BRIGADE INCORPORATED

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
first day of December 2023

Patricia Blake
Commissioner for Consumer Protection

CERTIFICATE

Quote – JBHiFi – iPad x 2

JB Hi-Fi
ALWAYS CHEAP PRICES

Search products, brands, and more...

Track order Stores Log in

Products Brands Deals & Catalogues Clearance Services Join JB Perks Gift Cards News & Reviews

Apple iPad 10.9-inch 64GB Wi-Fi (Silver) [10th Gen]

★★★★★ 4.7 (503) Write a review

MODEL: MPQ03X/A SKU: 339330

\$587

afterpay Zipp PayPal

Log in to see if you have coupons.

Colour

Silver

Total Storage

64GB \$587	256GB \$837
---------------	----------------

Special Features of Havis Rugged Covers

FEATURES

- Supports Apple's iPad (10th Gen) in public safety, utility, and other demanding environments
- LED power indicator
- Full access to camera, speakers, and controls
- Simple, safe and secure connectivity through one handed docking and undocking
- Low profile, rugged design that is drop tested
- Input port on case allows device to be charged and transfer data when it's not in the Havis docking station
- Kickstand provides angled viewing
- Integrated stylus holder
- Input port on case allows device to be charged and transfer data when it's not in the Havis docking station
- Hand Strap Included
- Includes 96W DC Power Supply (LPS-184)
- Integrated cable management system
- Rounded edges and corners for comfort and safety
- Keyed lock for added security
- Made in USA

SALES QUOTATION

Quotation To:

Narrogin Central Bushfire Brigade
Australia

Quotation Date: 24/02/2025

Quotation No: *00016522*

Validity Period: 30 Days from date of issue

Salesperson

QTY	ITEM NO.	DESCRIPTION	EX PRICE PER ITEM	DISC%	EXTENDED INC GST	TAX CODE
1	HWare - Other	ETA: Mid April - Early May HAVIS PKG-TAB4-APP5 (Docking Station, Tablet Case, and DC Power Supply for Apple iPad (10th Gen))	\$1,360.00		\$1,496.00	GST
1	RT-DFES- RAD/DOCK- BKT	RT Custom Radio / Dock Bracket	\$360.00		\$396.00	GST
1	RT-DFES- UT-DBKT	Dock Bracket for UT Trucks	\$370.00		\$407.00	GST



Amount:	\$2,090.00
Freight:	\$0.00 GST
GST:	\$209.00
Total:	\$2,299.00

Total:

\$2,299.00

HOW TO ORDER?

If you have a credit account, please send us a valid **PO** otherwise:

Please transfer directly by **EFT** quoting your quotation number to:

Acct Name: Roaming Technologies Pty Ltd:

BSB: 036-011

Acct: 343740

Havis Rugged Tablet Cases for iPads

TC-400 SERIES



RELIABLE, SECURE, & SEAMLESS CONNECTIVITY

- Low profile, rugged design
- Integrated stylus holder
- Full access to camera, speakers & controls
- LED power indicator light on DS-TAB-401 dock
- Kickstand on case provides angled viewing
- Easy to adjust hand strap included
- Lock & key for in-vehicle security



iPad Pro 13" (M4)
TC-402



iPad Pro 11" (M4)
TC-403



iPad Pro 12.9" (4th-6th Gen)
& iPad Air 13" (M2)
TC-404



iPad Air 11"
(4th-5th Gen, M2)
TC-405



iPad (10th Gen)
TC-406



iPad Pro 11"
(2nd-4th Gen)
TC-409

Havis Rugged Tablet Cases for iPads

TC-400 SERIES

iPad Pro 13" (M4)

PKG-TAB4-APP1

- Includes: DS-TAB-401 & TC-402
- DC Power Supply: LPS-184



iPad Pro 11" (M4)

PKG-TAB4-APP2

- Includes: DS-TAB-401 & TC-403
- DC Power Supply: LPS-184



iPad Pro 12.9" (4th - 6th Gen) & iPad Air 13" (M2)

PKG-TAB4-APP3

- Includes: DS-TAB-401 & TC-404
- DC Power Supply: LPS-184



iPad Pro 11" (2nd - 4th Gen)

PKG-TAB4-APP4

- Includes: DS-TAB-401 & TC-409
- DC Power Supply: LPS-184



iPad (10th Gen)

PKG-TAB4-APP5

- Includes: DS-TAB-401 & TC-406
- DC Power Supply: LPS-184



iPad Air 11" (4th-5th Gen, M2)

PKG-TAB4-APP6

- Includes: DS-TAB-401 & TC-405
- DC Power Supply: LPS-184



Empowering Field Workers With Rugged Solutions For iPads That Work Anywhere

DS-TAB-400 & TC-400 SERIES



Havis combines durability and innovation to provide total rugged mobility solutions designed for field professionals. Built specifically for iPads, Havis rugged docking stations, cases, and keyboards are crafted to withstand the toughest environments, ensuring your workforce stays productive wherever the job takes them.

KEY FEATURES & BENEFITS:

Rugged and Durable:

- Keyboard: Certified to IP65 standards, designed to withstand extreme weather, dust, and drops.
- Docking Station + Tablet Case: Engineered with robust materials and a sleek, compact design, providing reliable device security and protection in extreme environments.

Superior Functionality:

- Keyboard: Fully integrated Apple trackpad and ergonomic 78-key layout for precise control and comfort, with a 14-key function row for quick adjustments.
- Docking Station + Tablet Case: Features full access to device cameras, speakers, and controls, with an LED power indicator for seamless operation and visibility in any setting.

Designed for Utility Workers:

- Portable, lightweight solutions optimized for fieldwork, control centers, or vehicle mounting.
- Quick plug-and-play setup minimizes downtime, keeping workflows uninterrupted.
- The perfect pairing of Apple innovation and Havis durability ensures maximum reliability.

THE MOBILITY TRIO: EMPOWERING PRODUCTIVITY ANYWHERE



ONE SOLUTION, UNLIMITED MOBILITY

Stay powered, secure, & connected,
wherever work takes you



COMMUNITY CHEST APPLICATION FORM (FDRS010)



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Narrogin WA 6312

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8:30am – 4:30pm
MONDAY – FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Auskick Inc

Contact Person

Chandelle Brien Boothey

Address

PO Box 362, Narrogin, WA, 6312

Position

Auskick Finance Officer

Phone

Mobile

Email

What financial year are you applying in?

2024/2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

Is your organisation registered for GST? ✓

Yes

No

x

Is your organisation incorporated? ✓

Yes

x

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes		No	✓
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

Funding has not been sought by the current committee. Funding may have been granted in the past.

3. PROJECT DETAILS

What is the name of your proposed project or event?

Narrogin Auskick Mother's Day Event 2025

Auskick in Narrogin has been revamped with an enthusiastic committee, encouraging an inclusive environment for girls and boys aged 5-12 years. We would like to continue to provide children with exciting sporting opportunities in the coming year. Being able to have a rewarding and fun experience for our participants and their families at the start of season would be a highlight of the upcoming program and give the committee the opportunity to advertise and promote Auskick to the community, and to service more families going forward. The Auskick Committee is looking forward to an amazing year in 2025.

Mother's Day activities will include activities such as the longest kick, and most accurate handball through the target, for all the ladies attending on the day. All the mother's will receive a small gift of chocolates, and prizes will be given for competition winners.

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin Auskick Committee would like to hold a special celebration for Auskick participants in 2025, and potential Auskick participants. This would include a bouncy castle, sausage sizzle, juice box and ice cream for all participants and families. The event is at the start of the Auskick season, on a Saturday morning from 10:00am – 12noon at Clayton Rd Oval.

Auskick presents a fantastic opportunity to be part of a group which forms part of the fabric of the town of Narrogin. Auskick is a great outlet for kids to exercise and improve their fitness as well as their social skills.

How will your project / event benefit the Narrogin community?

Participation in sport builds confidence, skills and promotes health and wellbeing.

The Narrogin Auskick committee are aiming to increase enrolments from 45 to over 60 participants in 2025, with a focus on engaging 8 to 12 year olds and their families. Upper primary students start to disengage from organised sport, so we are looking at ways to keep children interested, and in turn fit and healthy, by organising half-time games and curtain raiser matches with Narrogin Hawks FC and participating in regional carnivals to give children more exposure and excitement to sport.

We know, from past seasons, that participants and families commit more to weekly Auskick sessions when there has been good advertising and promotion. The Auskick Mother's Day Celebration is an opportunity to advertise and promote Auskick to the community at large and also presents a fantastic opportunity to be a part of a great community group and become part of the community fabric. Auskick is a great outlet for the kids to exercise and also improve their fitness and social skills.

Children in regional areas, from low-income families are less likely to engage in community sports programs. We are hoping that by making this event fun, free and inclusive of all children and families, it will encourage greater engagement.

Estimated project start date

May 10th 2025

Estimated project completion date

May 11 th 2025	
---------------------------	--

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash. Last year committee members personally donated the food for the bbq and prizes for the Mother's day round, from their own pockets.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	✓	No	
-----	---	----	--

Please tell us how the Community Chest funds will be used

\$1650 for hire of large bouncy castle
\$400 catering for participants and families.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Volunteer Contributions</i>	<i>Estimated value \$</i>
<i>Preparation of Grant – 2 x 2 hours</i>	<i>\$100</i>
<i>Advertising of Grant – 2 x 2 hours</i>	<i>\$100</i>
<i>Marketing of Grant – 1 x 5 hours</i>	<i>\$225</i>
<i>Running of Event – 4 x 3 hours</i>	<i>\$300</i>
<i>Clean up after Event – 4 x 1 hours</i>	<i>\$150</i>
<i>Acquittal of Grant – 2 x 2 hours</i>	<i>\$100</i>
<i>Total In-kind</i>	<u><i>\$975</i></u>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2050	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	1650
Applicant's cash contribution	150	Venue hire	
In-kind (<i>volunteer, donated labour</i>)	975	Labour/contractor costs In-kind (<i>volunteer, donated labour</i>)	975
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	400
		Prizes/gifts for mothers	150
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	3175	TOTAL *EXPENDITURE	3175

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

We will start promoting the 2025 Auskick season early March 2025.

The event will be promoted through the Narrogin Auskick facebook page and WhatsApp groups. Verbal announcements will be made at weekly training sessions.

The Narrogin Observer will be invited to report on the event.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
✓	Affix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
✓	Other (<i>please describe</i>). <i>Primary school newsletters</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Auskick

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Ben Davies

Position *(President or Vice President)*

Auskick Coordinator

Signature



Date

27/02/2025

NARROGIN AUSKICK 2024 PARTICIPANTS







Western Australian Incorporated Association Extract

Date/Time: 03/3/2025 11:43:03

This document contains information extracted from the register of incorporated associations database pursuant to sections 161 and 162 of the *Associations Incorporation Act 2015*.

Current name:	NARROGIN AUSKICK INCORPORATED
Incorporated Association Registration Number (IARN):	A1045702Z
Status:	Registered
Date of Incorporation:	28/2/2025
Date of Cancellation:	N/A
Financial Year End:*	31 January 2026
Governing Documents:*	Prescribed Model Rules
Current address for service of notice:*	PO Box 362 NARROGIN WA 6312

***Fields may be blank if information is not currently available**

Disclaimer:

This is a true and correct extract of information from the register maintained by Consumer Protection in the Department of Energy, Mines, Industry Regulation and Safety in accordance with the Associations Incorporation Act 2015 (WA). The information reproduced here has been provided by third parties, and Consumer Protection makes no representation that the information is correct or appropriate for the purpose for which it was obtained.

This extract is provided in good faith and in the course of performing a function under the Associations Incorporation Act 2015 (WA).

Pursuant to section 159 of the Associations Incorporation Act 2015 (WA), neither any person nor the State shall be in any way liable for anything done in good faith in the performance or purported performance of a function under the Associations Incorporation Act 2015 (WA).

Please advise the Consumer Protection of any error or omission that you identify.

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Children and Families Incorporated

Contact Person

Kellie Wilkins

Address

24 Sydney Hall Way, Narrogin, 6312

Position

President

Phone

Mobile

Email

narroginchildrenandfamilies@gmail.com

What financial year are you applying in?

2024-2025

Are you applying for Round 1 or Round 2? ✓

Round 1		Round 2	✓
---------	--	---------	---

Organisation's ABN.

88695369107

Is your organisation registered for GST? ✓

Yes		No	✓
-----	--	----	---

Is your organisation incorporated? ✓

Yes	✓	No		If yes, please attach a copy of Certificate of Incorporation.
-----	---	----	--	---

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

We applied and were successful in 2023 to get assistance with business plan. However due to requiring further information and research around feasibility and benefit of purchasing existing buildings rather than starting a new build, we did not utilise the grant.

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Community & Stakeholder Engagement and Consultation Forum

Please provide a brief description of project / event (*maximum of 100 words*)

To host a one-day forum open to all of the community with a dual audience: Community and Families as stakeholders (morning session) and Professionals as stakeholders (afternoon session).

The forum aims to inform all stakeholders about the proposed Narrogin Children's Hub project and will seek direct input and feedback about its design, uses and spaces and gather input about the community's identified needs and aspirations for children 0-8 and their families/ carers. The collected information will be used to support our needs analysis.

How will your project / event benefit the Narrogin community?

The proposed Narrogin Children's Hub will be a fit for purpose:

1. centralised stable location for all children's services covering the region.
2. enable external agencies to service families within the region in a timely manner
3. be an inclusive centre utilised by various organisations for 0-8 year olds and their families/ carers

Estimated project start date

24 March 2025

Estimated project completion date

24 March 2025

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Both

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

No

✓

Please tell us how the Community Chest funds will be used

Venue Hire for day (John Higgins Community Centre)

Morning session:

1. Children's activities providers: Face Painting, Aboriginal activities, sensory and play centres
2. Coffee Van
3. Catering for morning tea adults and children
4. Promo bags
5. Stationery for collecting and sharing ideas

Afternoon session:

1. Coffee van
2. Catering afternoon tea
3. Promo bags
4. Stationery for collating ideas

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>John Higgins Community Centre Hire</i>	<i>\$603.00</i>
<i>Volunteers 20 x 6 hours</i>	<i>\$2000.00</i>
<i>Total In-kind</i>	<i>\$2,603.00</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$1897.00	Materials: promo bags and stationery	\$388.00 \$58.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	\$603.00	Hire of equipment:	
Applicant's cash contribution	\$218.00+	Venue hire	\$603.00
In-kind (<i>volunteer, donated labour</i>)	\$2000.00	Labour/contractor costs	\$2000.00
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
		Coffee	\$700.00
		Fruit platters x 3 large, plates & napkins	\$127.20
		Cake and slices	\$301.80
Other grants		Entertainment Face painting, Children's play area Children's art activity	\$290.00 \$250.00
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	

TOTAL *INCOME	\$4,718.00	TOTAL *EXPENDITURE	\$4,718.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Facebook:

Narrogin Community pages

NCFI posts

Shire of Narrogin

On advertising and on materials:

Shire of Narrogin logo

Display of Shire of Narrogin flag or banner at event

Article in Narrogin Observer: Hannah Whitehead

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
✓	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.

✓	Other (please describe). Narrogin Observer article and Narrogin Children and Families posts
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6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (insert name below)

Narrogin Children and Families Incorporated

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Kellie Wilkins

Position (President or Vice President)

President

Signature



Date

27/2/2025

Addendum 1.

By providing a free community forum, we can collect a wide range of informative data that we will use to embed the needs analysis information that our consultants are requiring to complete the business plan.

Following advice from external consultants, our volunteer committee is seeking to engage our community and professional stakeholders to inform them of our ideas and allow them to provide us additional information for the project through an interactive, facilitated forum.

Data collected from attendees will inform the needs analysis of why this is an important project for the town. Based on feedback from multiple organisations and visiting specialists in town that there is not a stable, inclusive, collaborative environment for families in this town, we are aware of the need for the project, but are seeking to embed stronger data to ensure we are covering what the towns aspirations and goals are. The data collected will go directly into the completion of the business plan in due course.

Representation from different demographics and professions including ages, cultures, family status will allow the greatest opportunity of diverse information to be collected. Formal invitations plus multiple advertising channels have been engaged to ensure a wide variety of attendees.

The format of the forum will be interactive, showing a range of possible plans and ideas and allowing the stakeholders an opportunity to anonymously provide feedback and suggestions based on their individual or professional needs. We will also be collecting specific demographic information, including family types, ages, cultures and the option to be included in planning and discussions. This will help us address a formal understanding of the social, economic, environmental, health and overall impact to the town that this project will help provide.

Our committee is fully invested into providing and servicing Narrogin childrens and families. In addition to focusing on the proposed children's hub, recently we have taken on the project of reinstating an after school care facility in town after the local one was shut in June 2024 which affected 47 local families per week at its closure. With the assistance of the Shire we have successfully secured a new premise and are working with suitable child care providers to reestablish this facility in 2025. This has been funded through grass roots fundraising and community support of approximate \$27,000 and successful grant applications of \$40,000 with another one pending of \$15,000. Our drive and dedication to improve the lives of Narrogin families is unwavering and we have a formal calendar of events for 2025 and an active volunteer register to ensure our presence and fundraising is coordinated and effective throughout this whole year to reach our goals.

Once the current after school care is finalised and opened, the proposed children's hub can be focussed on in a more publicly visual capacity with the Community and Professionals Stakeholder Forum playing a large part in this. The research has been ongoing into the proposed Children's Hub, including the committee inspecting and researching all available current premises in town as to suitability, prices, renovations needed and capacity. The public has not been aware of this due to the current priority being on the After School Care Project but we are now at a point of requiring further information to proceed.



WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A1044343K

Certificate of Incorporation

This is to certify that

NARROGIN CHILDREN & FAMILIES INCORPORATED

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
twenty first day of June 2023

Patricia Blake
Commissioner for Consumer Protection

CERTIFICATE

FAMILIES

FORUM

COME AND
HAVE A SAY.
WE WANT YOUR
IDEAS!



NARROGIN CHILDREN AND FAMILIES INC

Come and join
us to discuss the proposed
Narrogin Children's Hub.

We want your ideas and input
into design, needs and
services for our families of 0-
8 year olds.

MONDAY
24 MARCH
10-12AM

JOHN HIGGINS COMMUNITY
CENTRE

FACE PAINTING
CHILDRENS ACTIVITIES
LIGHT MORNING TEA
COFFEE VAN

JOIN US



Narrogin Children & Families Inc.

narroginchildrenandfamilies@gmail.com

PROFESSIONAL FORUM



NARROGIN CHILDREN AND FAMILIES INC

Come and join us to discuss the proposed Narrogin Children's Hub.

An interactive forum because we want your ideas and input into design, needs and services for our families of 0-8 year olds.

MONDAY
24 MARCH
2 - 4PM

JOHN HIGGINS COMMUNITY
CENTRE

INTERACTIVE FORUM
COFFEE VAN
LIGHT AFTERNOON TEA

JOIN US



Narrogin Children & Families Inc.

narroginchildrenandfamilies@gmail.com



Coles Fruity Bites Platter | 1
Each

\$105.00

3 ▼

[Remove](#)



Coles Paper Snack Plates | 20
pack

\$15.00

10 ▼

[Remove](#)



Deeko White Lunch Napkins 1
Ply | 75 pack

\$7.20

\$1.80 saved

3 ▼

[Remove](#)

Subtotal

\$127.20

[View order details](#) ▼

\$1.80 saved

11

(☐ DELETE AS APPROPRIATE)

DATE 5-2-25

TO MARJORIN PLAYGROUP

ABN (of Recipient)

ORDER NO. _____

FROM

FACE PAINTING BY MARY

ABN (of Supplier)

[illegible]

TOTAL INCLUSIVE OF G.S.T.

290	W
-----	---



Supporting children's early development together

QUOTATION

ABN: 31107177236

Narrogin Children and Families Inc

Contact: Kellie Wilkins

Quotation # 00011

narroginchildrenandfamilies@gmail.com

Issue Date: 24 February 2025

Product/Service	Qty	Price	Amount
Play session: Sensory play Exploratory play	2 hours	\$154.00	\$ 154.00
Travel	80c per km	\$ 96.00	\$96.00

This quotation is valid for 3 months from issue.

TOTAL:	\$ 250.00

Deb Cavanagh

E.L.F

Education Linked to Families

761 Zilko Rd

WILLIAMS, WA 6391

deb@elfwa.com

0427770531

Thank you.



SARA LEE 035783

White Chocolate & Raspberry Tray Cake

1x \$ 45.46 Unit



Total
\$45.46



SARA LEE 085067

Orange Tray Cake 1.8kg

1x \$ 42.91 Unit



Total
\$42.91



MAMA KAZ 390457

Whole Chocolate Slab Cake

1x \$ 34.6 Unit



Total
\$34.60



MAMA KAZ 390459

Whole Banana Cake Slab

1x \$ 34.6 Unit



Total
\$34.60



PRIESTLEYS 389489 **PRE-ORDER**

Strawberry Cheesecake Slice Gf 15pc

1x \$ 77.37 Unit



Total
\$77.37



MAMA KAZ 390458

Whole Red Velvet Slab Cake

1x \$ 39.41 Unit



Total
\$39.41

Your order:

\$301.80

(Inc \$27.44 GST)

CHECKOUT



QUOTE

Narrogin Children and Families Inc.

Date
27 Feb 2025

Expiry
13 Mar 2025

Quote Number
QU-0001

ABN
96 323 355 172

R.M. Read
Attention: Robyn
Box 3
WILLIAMS WA 6391
AUSTRALIA

Description	Quantity	Unit Price	Amount AUD
travel	1.00	90.91	90.91
regular coffee	100.00	6.00	600.00
Subtotal			690.91
TOTAL GST 10%			9.09
TOTAL AUD			700.00



PO Box 216
5 Brooking Street
Williams WA 6391
(08) 9885 1378 williams@crc.net.au
ABN: 69 842 648 724

Quote

Narrogin Children & Families Inc.
24, Sydney Hall Way
Narrogin WA 6312
Australia

TAX INVOICE #: 00011374
DATE: 27/02/2025
Cust PO:

DESCRIPTION	AMOUNT	CODE
100 x White Craft Bags (Officeworks) & 120 Lables (Vista Print)	\$188.00	GST
Printing fee	\$200.00	GST
Comment:		
Freight:		\$0.00
GST:		\$35.27
Total Inc GST:		\$388.00
Amount Applied:		\$0.00
Balance Due:		\$388.00
Terms: Net 14		

REMITTANCE ADVICE - Please Return with Payment

TO: Williams Community Resource Centre Inc
PO Box 216
WILLIAMS WA 6391

FROM: Narrogin Children & Families Inc.
24, Sydney Hall Way
Narrogin WA 6312
Australia

OR: **Electronic Funds Transfer**

Transfer to:
Account Name: Williams Community Resource Centre Inc
BSB: 016-770
Account Numer: 1100 41911

Paying Invoice #: 00011374
Amount Due: \$388.00

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY - FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145 Narrogin
WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

DIVINE YOU INC.

Contact Person

SISTER SAGAYA ROSEMARY AROCKIASAMY

Address

8 FEDERAL STREET, NARROGIN

Position

PRESIDENT

Phone

9881 2031

Mobile

Email

What financial year are you applying in?

2024-2025

Are you applying for Round 1 or Round 2? ☐

Round 1	<input type="checkbox"/>	Round 2	<input checked="" type="checkbox"/>
---------	--------------------------	---------	-------------------------------------

Organisation's ABN.

89 800 130 774

Is your organisation registered for GST? ☐

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Is your organisation incorporated? ☐

Yes



No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ☐

Yes

No



If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2022-2023

Unsuccessful application to erect a shed on the Divine You property for community work.

3. PROJECT DETAILS

What is the name of your proposed project or event?

Emergency Food Assistance for 2025-2026.

Please provide a brief description of project / event (*maximum of 100 words*)

Divine You is now a Regional Food Distribution Centre and requires a Cool Room to store food. We plan to install a 2.4 x 2.4 m Cool Room in our existing shed. This facility will enable us to expand our distribution of food to individuals in need and charities within Narrogin and surrounding towns.

How will your project / event benefit the Narrogin community?

Divine You is currently distributing food hampers every Tuesday from 10 - 4 pm to individuals and charities within Narrogin and surrounding towns. The new Cool Room will enable us to increase this distribution to reach more people in need.

Estimated project start date

January 2025

Estimated project completion date

End February 2025

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ☐

Yes

No

☒

Please tell us how the Community Chest funds will be used

The funds will be used to boost existing donations towards the construction and installation of the Cool Room.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Volunteer labour to assist with the installation of the Cool Room	\$ 400.00
Total In-kind	\$ 400.00

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$ 25,000	TOTAL PROJECT EXPENDITURE	\$ 25,000
**Amount of Community Chest Funds requested in cash	2,500	Materials	

**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	10,640	Venue hire	
In-kind (<i>volunteer, donated labour</i>)	400	Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Uniting Church of Australia	6,000		
Dorcas	2,000		
Jim & Pat Curnow	2,460		
Williams Camp Draft	1,500		
Quindanning Picnic Race	2,000		
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	25,000	TOTAL *EXPENDITURE	25,000

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Facebook

Emails

Flyers

Opening of Cool Room function with advertising of donors and supporters.

Verbal recognition of those who have contributed.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

<input type="checkbox"/>	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
<input checked="" type="checkbox"/>	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
<input checked="" type="checkbox"/>	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
<input checked="" type="checkbox"/>	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
<input checked="" type="checkbox"/>	Afix Community Chest sign on project (<i>available on request</i>).
<input checked="" type="checkbox"/>	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below Our organisation (*insert name below*)

DIVINE YOU INC.

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above. **Print Name**

SISTER SAGAYA ROSEMARY AROCKIASAMY

Position (*President or Vice President*)

PRESIDENT

Signature

Sr Sagaya Rosemary Arockiasamy.

Date

26/2/25



Australian
Charities and
Not-for-profits
Commission



THIS CERTIFIES THAT

Divine You Inc

ABN:89 800 130 774

HAS BEEN REGISTERED BY THE

Australian Charities and Not-for-profits Commission

ON THE DATE OF

27 April 2018

CERTIFIED BY

Hon. Dr Gary Johns

Commissioner

Australian Charities and Not-for-profits Commission

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY – FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Holyoake

Contact Person

Jessica Daniels

Address

80 Federal Street, Narrogin WA 6312

Position

Wheatbelt Alcohol and Other Drug Prevention Coordinator

Phone

Mobile

Email

jdaniels@holyoake.org.au

What financial year are you applying in?

July 2024 – June 2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

X

Organisation's ABN.

57 848 445 446

Is your organisation registered for GST? ✓

Yes

X

No

Is your organisation incorporated? ✓

Yes

X

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes		No	X
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Don't Drink and Drive / Mental Health and Wellbeing Sporting Round.

Please provide a brief description of project / event (*maximum of 100 words*)

Holyoake's will coordinate a Don't Drink and Drive / Mental Health and Wellbeing Sporting Round in June 2025 with participating codes / associations include the Upper Great Southern Hockey Association, Upper Great Southern Football League and Narrogin & Districts Netball Association. The round will include messaging:

- *Stay in the game and stay off the road. Drinking? Don't Drive.*
- *Looking after me so I can look after my mates.*
- *A whistle starts a game, a word starts a conversation.*

Activities will include an educational presentation, radio advertising, posters, merchandise and AOD & MH quiz.

How will your project / event benefit the Narrogin community?

Narrogin & Surrounds sporting clubs have been impacted by a significant alcohol and drug related road trauma in 2024. Specifically, the Narrogin Hawks football club. The Narrogin Hawks Football Club reached into Holyoake’s Wheatbelt Prevention Team seeking support of their players / coaches / admin that were experiencing psychological distress due to the incident.

In February 2025, the Narrogin sporting community was also impacted by the loss of a local community member that had strong links through all sporting codes.

Additionally, during the development workshops of the Narrogin & Surrounds Community Wellbeing Plan, it was identified that drink driving was a priority for WAPOL, specifically surrounding the drinking culture at local sporting clubs. A short-term outcome expected to be included in the Narrogin CWP is:

- **Short-term Outcome:** Increased awareness of and opportunity for, alcohol and other drug harm minimisation practices, including access to safer environments to reduce harms and promote safety.

This round will be aimed to address these heightened vulnerabilities and bring together Narrogin’s sporting communities to spread the important messages on safety, wellbeing and connection.

Estimated project start date

2/6/2025

Estimated project completion date

8/6/2025

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	X	No	
-----	---	----	--

Please tell us how the Community Chest funds will be used

The Community Chest funds will be used to fund the merchandise and advertisement for the event, including:

- Radio advertisements
- Printing of resources and posters
- Merchandise to be distributed during the round with the associated messaging.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Administration from hockey, netball and football clubs and support during the round. Approximately 15 hrs x \$25.</i>	<i>\$375</i>
<i>Coordination of event by Holyoake's Prevention Team. Approximately 20 hrs x \$45.34</i>	<i>\$906.80</i>
<i>Total In-kind</i>	<i>\$1281.80</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500	Materials:	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Prizes – funded by Holyoake	600
Applicant's cash contribution	0	Printing – funded by CBH	200
In-kind (<i>volunteer, donated labour</i>)	1281.80	Merchandise – funded by Shire of Narrogin	2500
Sponsorship	0	Hire of equipment	0
Donations (<i>cash/materials from others- please list</i>)	0	Venue hire	0
		Labour/contractor costs	0
		Advertising – funded by CBH	560
		Catering costs	0
Other grants - CBH	4260	Entertainment	0
Sales (<i>stall fees, event tickets/food/merchandise</i>)	0	Office/administration	1281.80
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
Holyoake Prevention Team	600	Football shorts – funded by CBH	3500
TOTAL *INCOME	8641.8	TOTAL *EXPENDITURE	8641.8

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Local radio advertisements will be utilised in the 2 weeks leading up to the round to promote the messaging and round.

Posters will also be created that will be displayed around the venues during and after the round, until the end of the season.

Emails will also go out to all hockey, netball and participating football clubs prior and during the event.

Social media posts will be created and disseminated to the clubs for them to share on their social media.

The educational presentation will also be an opportunity to promote the event to teams.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
X	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

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Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Holyoake

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Sherri McIntosh

Position (*President or Vice President*)

Executive Manager Services

Signature



Date

28/02/25

CERTIFICATE OF REGISTRATION

This is to certify that

HOLYOAKE AUSTRALIAN INSTITUTE FOR ALCOHOL AND DRUG ADDICTION RESOLUTION INC

at

Registered Head Office, Service Delivery Address and ABN:
75 Canning Highway, Victoria Park WA 6100 (ABN: 57 848 445 446)

Service Delivery Sites:

Locations covered by Certification – Refer to Certificate Appendix A

has met the requirements for certification against the **Alcohol and other Drug and Human Services Standard** (published June 2019) for the provision of the following in-scope services:

Non-residential treatment services (counselling and family programs)
Community Alcohol and Drug Service (CADS)
Prison to Parole (PPP)
Drug and Alcohol Throughcare Service (DATS)
Pathways Program
Theraplay services

Certification No.:	712.00 (Part 1 of 2)
Reissue Date:	21 April 2022
Certification Date:	20 April 2022
Expiry Date:	20 April 2025
Initial Certification:	14 October 2014



**AUTHORISED SIGNATORY
IHCA CERTIFICATION**

Registered by the Institute for Healthy Communities Australia Certification Pty Ltd (IHCA Certification)
Level 1, 73-77 Russell St, West End, Queensland Australia, 4101 (ACN 103 006 293) and subject to the Terms and
Conditions for Certification.

IHCA Certification is accredited by the Joint Accreditation System of Australia and New Zealand (www.jas-anz.org/register).
This certificate remains the property of IHCA Certification and must be returned to IHCA Certification on request.

COMMUNITY CHEST APPLICATION FORM (FDRS010)



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Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

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PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Repertory Club

Contact Person

Jacqui Early

Address

34-36 Fairway Street, Narrogin WA 6312

Position

Treasurer

Phone

Mobile

Email

treasurer.ngnrepertory@gmail.com

What financial year are you applying in?

2024/25

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

94 201 507 214

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING**Has your organisation previously received Community Chest funding? ✓**

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2022/23 – \$2,500

Funding for the Thornton Theatre Electrical Upgrades – installation of drop down projector screen, projector, cameras for live feed, two screens for live feed, replacement of speakers and installation of outdoor toilet lights.

3. PROJECT DETAILS**What is the name of your proposed project or event?**

Thornton Theatre Stage Lighting Upgrade

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin Repertory Club is seeking to replace the current stage lighting and associated lighting desk, both of which are ageing significantly and do not meet energy efficiency standards.

How will your project / event benefit the Narrogin community?

The new stage lighting will be LED lights, with greater efficiency and capacity for lighting options (colours, movement etc.), along with being much cooler compared with the existing lighting. Performers are often uncomfortable with the significant heat that the current lighting produces.

Additionally, the lighting desk will complement the new lights and all features associated with it.

Estimated project start date

10/04/2025

Estimated project completion date

15/04/2025

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

✓

No

Please tell us how the Community Chest funds will be used

The Community Chest funds will be used to offset the total cost of purchasing:

- New lighting desk
- x2 front LED Fresnel lights
- x4 wash lamps for stage overheads
- Installation of DMX splitter and cabling
- Electrical upgrade (to accommodate new system)

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	8,641.60
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	8,341.60	Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	2,200
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	10,841.60	TOTAL *EXPENDITURE	10,841.60

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The project will be advertised on the organisation's social media (Facebook), website and sent to members and patrons via email – all will include acknowledgement of the Shire of Narrogin's contribution through the Community Chest Fund.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Repertory Club

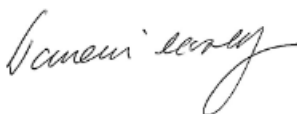
Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Jacqui Early

Position

Treasurer

Signature

Date

31/1/2025



Government of Western Australia
Department of Mines, Industry Regulation and Safety
Consumer Protection

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A0570047H

Replacement Certificate of Incorporation

This is to certify that

THE NARROGIN REPERTORY CLUB

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
fourth day of December 1957

Lanie Chopping
Commissioner for Consumer Protection

This replacement certificate is issued on the 04/03/2021

CERTIFICATE

COMMUNITY CHEST APPLICATION FORM (FDRS010)



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Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

NARROGIN AND DISTRICTS SENIORS CITIZENS CENTRE

Contact Person

LYN O'DEA.

Address

1-3 FATHOM ST NARROGIN WA 6312

Position

TREASURER.

Phone

Mobile

Email

RECEPTION @ NADSCC. lom. Au.

What financial year are you applying in?

2024 / 2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

26 875 589 163.

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes

No



If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

CATERING FOR A FUNCTION FOR SENIORS.
'KEITH POTTER' - CELEBRATING 60 YRS OF
THE SEEKERS.

Please provide a brief description of project / event (maximum of 100 words)

CATERING FOR 150 SENIORS POST CONCERT
AT SENIOR CITIZENS CENTRE

How will your project / event benefit the Narrogin community?

ENTERTAIN LOCAL SENIORS THEN PROVIDE
LIGHT LUNCH POST SHOW. POST SHOW Q+A
WILL TAKE MANY DOWN MEMORY LANE
BENEFITING MENTAL HEALTH AND SOCIAL
WELLBEING

Estimated project start date

10 JUNE 2025

Estimated project completion date

10 JUNE 2025

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

CASH.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes ✓ No

Please tell us how the Community Chest funds will be used

PURCHASE FOOD TO BE PREPARED FOR
LUNCHEON POST SHOW.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions

Estimated value \$

12 VOLUNTEERS -	
LOOKING - 5 VOLUNTS x 4 HRS EACH	500.
SERVING / CLEANING / CLEANUP = 42 HRS	1050
Total In-kind	\$ 1550 -

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2250 -	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	-	Hire of equipment:	
Applicant's cash contribution	-	Venue hire	
In-kind (volunteer, donated labour)	1550	Labour/contractor costs <i>IN-KIND</i>	1550
Sponsorship	-	Advertising	
Donations (cash/materials from others- please list)	-	Catering costs	2250.
Other grants		Entertainment	
Sales (stall fees, event tickets/food/merchandise)		Office/administration	
Other income (please list)		Other expenditure (please list)	
TOTAL *INCOME	3800 .	TOTAL *EXPENDITURE	3800

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

SOCIAL MEDIA

WEBSITES - ARTS NARROGIN, SHIRE OF NARROGIN

RADIO

NEWSPAPER

FLYERS.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
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✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
✓	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

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6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (insert name below)

NARROGIN AND DISTRICTS SENIOR CITIZENS CENTRE

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

LESLEY QUARTERMAINE

Position (President or Vice President)

VICE PRESIDENT

Signature

L. Quatermaine

Date

14.2.2025

COMMUNITY CHEST APPLICATION FORM (FDRS010)



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Chief Executive Officer
Shire of Narrogin
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WA 6312
enquiries@narrogin.wa.gov.au

**1. APPLICANT DETAILS Name
of Organisation**

Narrogin & Districts Netball Association

Contact Person

Vicki Chadwick

Address

c/- Narrogin Regional Leisure Centre, Clayton Road Narrogin

Position

Fundraising & Sponsorship Coordinator

Phone**Mobile****Email**

c/- ndnasec@gmail.com

What financial year are you applying in?

2025

Are you applying for Round 1 or Round 2? ☐

Round 1

Round 2

☒**Organisation's ABN.**

96 201 590 809

Is your organisation registered for GST? ☐

Yes

No

☒**Is your organisation incorporated? ☐**

Yes

☒

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING**Has your organisation previously received Community Chest funding? ☐**

Yes

No

☒**3. PROJECT DETAILS**

What is the name of your proposed project or event?

2025 N&DNA Indigenous Round – 26 July 2025

Please provide a brief description of project / event (*maximum of 100 words*)

The N&DNA is committed to improving its operations to better facilitate the engagement and retention of Aboriginal people in netball in our region. We acknowledge that there are significant barriers that many Indigenous netballers face to playing and volunteering in our Association and the wider sporting environment. The NDNA Committee aims to showcase Indigenous culture and community by having a celebration of Aboriginal netball on Saturday 26 July 2025. Facilitated by NDNA Aboriginal Liaison Officer and local Noongar woman Jayeisha Bolton- Ford, the 2025 Indigenous Round will be a positive celebration of Noongar culture to be shared into the wider Narrogin community, showcasing Noongar players, umpires and the sharing of cultural activities.

How will your project / event benefit the Narrogin community?

N&DNA Indigenous Aboriginal Liaison Officer Jayeisha Bolton- Ford explains how an Indigenous Round of Netball will be of benefit to herself as a Noongar and her wider community.

“Indigenous round is important to me and my community for many reasons, first and foremost it allows a space for Indigenous netballers, families and wider community to come together and represent our culture with pride, confidence and joy. Indigenous rounds of sport also provide a way for us to really feel included within our wider communities and display our talents, it’s a positive way for young Indigenous people to be able to connect better to culture and each other. It also gives recognition to the Indigenous people and their contributions to Netball in the Narrogin region, it highlights and celebrates the athleticism shown by indigenous people, giving younger kids a role model and someone to look up to. It is also it’s a way to educate non-indigenous people about Indigenous culture and spread awareness of the importance of community connection”

The N&DNA committee see the benefits of this event to be far reaching in both the Indigenous and non Indigenous communities by celebrating diversity and encouraging inclusion. Following on from Netball Australia’s Black Diamond project, our committee aims to uphold the notion that sports are not just about competition but can be carriers for identity, community and resilience. Indigenous participation in all facets of sport both playing and volunteering should be celebrated as this event aims to do. For our young indigenous players we understand that visibility of same culture athletes assists them to break down barriers to engagement and challenge stereotypes.

This event will also provide an opportunity for our NSHS Shooting Stars athletes to further develop their Community Service skills in a larger environment as they donate their time to facilitate junior Net Set Go games, face painting and assistance with the dinner event.

The 2025 N&DNA Indigenous Round will bring together a wide range of Narrogin communities to share together in activities to foster a more connected and resilient region.

Estimated project start date

01/04/2025 (start planning)

Estimated project completion date

26/07/2025 (Event Date)

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ☐

Yes

No



Please tell us how the Community Chest funds will be used

The Community Chest Funds will be used to assist the NDNA to deliver on a culturally appropriate and sensitive Event to the community of Narrogin.

The NDNA acknowledge that cost of sport is a massive barrier to participation for many community members so we wish to provide a celebration that is of zero cost to the community.

The funds will be specifically used to fund the following

- Indigenous umpires & their travel to Narrogin,
- Game Equipment,
- A Net Set Go Exhibition Match of young players,
- Player awards,
- Advertising of our event,
- Face painting for children
- Catering for a community dinner which will include traditional indigenous food.
- Dinner venue hire and
- payment for cultural activities such as Welcome to Country.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Event Facilitation- NDNA Aboriginal Liaison Officer</i>	<i>\$750</i>
<i>Court Hire 3 x matches</i>	<i>\$300</i>

<i>NDNA Timekeepers and Bench Officials 3 x matches</i>	<i>\$150</i>
<i>Shooting Stars Student volunteers</i>	<i>\$300</i>
<i>Total In-kind</i>	<i>\$ 1500</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500	Equipment – NAIDOC Balls	\$300
		Hire of PA equipment:	\$300
		Venue hire – Alby Park	\$150
		Welcome To Country	\$400
		Advertising	\$100
		Catering costs – kangaroo meat, cooking expenses, cutlery etc	\$650
		Indigenous Umpires	\$400
		Decorations	\$150
		Face Painting & activities	\$50
TOTAL *INCOME	2500	TOTAL *EXPENDITURE	2500

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The NDNA will advertise our event via the following channels

- Social Media pages – NDNA Facebook page with nearly 1000 followers. 7 Affiliated club pages with a combined reach of over 1500 contacts.
- Flyers and email contact through Indigenous organisations such as – Shooting Stars, KEEDAC, Clontarf Foundation.
- Printed flyers to be placed in Narrogin and other netball towns via the CRC's including Williams, Wickpin, Wagin, Pingelly.
- Flyer to be disseminated for inclusion in Narrogin Primary School, East Narrogin Primary School, St Matthews Primary School newsletters.
- Multiple promotions on the regular NDNA radio interview during the season on HotFM.
- Cross promotion with other sporting associations such as UGSHA and UGSFL.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

<input type="checkbox"/>	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
✓	Verbal promotion of Shire of Narrogin Support on HOTFM radio

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below Our organisation (*insert name below*)

Narrogin & Districts Netball Association

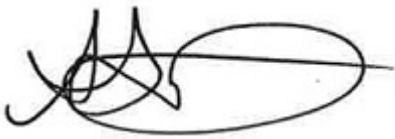
Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above. **Print Name**

Felicity Astbury- Taylor

Position (*President or Vice President*)

Vice President

Signature



Date

28 February 2025



Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**
Consumer Protection

DUPLICATE

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A0823003S

Certificate of Incorporation

This is to certify that

NARROGIN AND DISTRICTS NETBALL ASSOCIATION (INC)

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
third day of September 1987

Lanie Chopping
Commissioner for Consumer Protection

CERTIFICATE

NDNA Community Dinner

50-80 pax

Kangaroo Stew

	Qty	Price	Total Cost
Meat	8kg	37.5 p/kg	300
Groceries	3kg	13	20
water	4l		0
Rice	2kg	3.5	1

Damper

Flour	4kg	4.95	9.9
Water			0
Butter	1kg		

Sausage Sizzle

Sausages	48		
Buns	48	0.3	14.4

Drinks

Water	96	9.9 / 24pk	39.6
Juice Box	48	6.5/6 pk	26
tea/coffee	48	1 / cup	48

Food Preparation

4 hours	25	100
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Serving Equipment

Napkins	2 pk	2.4	4.8
Forks	2 pk	4.6	9.2
Spoons	2pk	4.6	9.2
Bowls	10 pks	4.2	42
Cups	5 pks	4.2	21

645.1

To serve 50-80pax - 4 x slow cookers Prepared by local families

Meat sourced by local indigenous hunters - cost to reimburse -[https://www.coles.com.au/product/k-roo-](https://www.coles.com.au/product/k-roo-Potato)
Potato, carrots, tomato, onions seasoning-

[Buy Coles Long Grain White Rice 2kg | Coles](#)

Country Fresh
Bill & Bens

[Buy Coles Spring Water 24X600mL 24 pack | Coles](#)

[Buy Just Juice Orange Juice Multipack 200mL 6 Pack | Coles](#)

Tea coffee milk suger

[Buy Deeko White Lunch Napkins 1 Ply 75 pack | Coles](#)

[Buy Coles Timber Forks 50 pack | Coles](#)

<https://www.coles.com.au/product/coles-timber-spoons-50-pack-3969412>

[Buy Coles Sugarcane Bowls 10 Pack | Coles](#)

[Buy Coles Sugarcane Cups 10 Pack | Coles](#)

kangaroo-fillet-400g-2739891

NDNA Community Dinner

50-80 pax

Kangaroo Stew

To serve 50-80pax - 4 x slow cookers Prepared by local families

	Qty	Price	Total Cost	
Meat	8kg	37.5 p/kg	300	Meat sourced by local indigenous hunters - cost to reimburse - https://www.coles.com.au/product/k-roo-kangaroo-fillet-400g-2739891
Groceries	3kg	13	20	Potato, carrots, tomato, onions seasoning-
water	4l		0	
Rice	2kg	3.5	1	Buy Coles Long Grain White Rice 2kg Coles

Damper

Flour	4kg	4.95	9.9
Water			0
Butter	1kg		

Sausage Sizzle

Sausages	48		Country Fresh
Buns	48	0.3	14.4 Bill & Bens

Drinks

Water	96	9.9 / 24pk	39.6	Buy Coles Spring Water 24X600mL 24 pack Coles
Juice Box	48	6.5/6 pk	26	Buy Just Juice Orange Juice Multipack 200mL 6 Pack Coles
tea/coffee	48	1 / cup	48	Tea coffee milk suger

Food Preparation

4 hours	25	100
---------	----	-----

Serving Equipment

Napkins	2 pk	2.4	4.8	Buy Deeko White Lunch Napkins 1 Ply 75 pack Coles
Forks	2 pk	4.6	9.2	Buy Coles Timber Forks 50 pack Coles
Spoons	2pk	4.6	9.2	https://www.coles.com.au/product/coles-timber-spoons-50-pack-3969412
Bowls	10 pks	4.2	42	Buy Coles Sugarcane Bowls 10 Pack Coles
Cups	5 pks	4.2	21	Buy Coles Sugarcane Cups 10 Pack Coles

645.1

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS**Name of Organisation**

Narrogin Amateur Swimming Club

Contact Person

Carmel McKenzie

Address

57 Ensign St Narrogin

Position

Secretary

Phone**Mobile**

Shire of Narrogin

Agencies Committee - Community Chests Reference Group Meeting 2025

Page 109 of 199

Email

ngnswim@gmail.com

What financial year are you applying in?

2024-25

Are you applying for Round 1 or Round 2? ✓

Round 1	<input type="checkbox"/>	Round 2	<input checked="" type="checkbox"/>
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Organisation's ABN.

57240786653

Is your organisation registered for GST? ✓

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Is your organisation incorporated? ✓

X

Yes No **If yes, please attach a copy of Certificate of Incorporation.**

2. PREVIOUS COMMUNITY CHEST FUNDING**Has your organisation previously received Community Chest funding? ✓**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

NASC received \$1701 in 2023 and we were able to upgrade our kickboards, purchase swimming fins and also purchase a white board for our club end of the pool to write training programs on.

3. PROJECT DETAILS

Shire of Narrogin Agency for Children and Youth Community Chest Grants Reference Group Meeting 2025

Page 112 of 199

Narrogin Amateur Swimming Club Equipment and uniform upgrade.

Please provide a brief description of project / event (maximum of 100 words)

NASC have identified an urgent need to purchase backstroke starting wedges as the Narrogin Shire pool doesn't have them. Our swimmers are disadvantaged at meets due to this and we feel it is important to teach competition swimmers correct starts. Other training equipment to improve strength, conditioning and technique is lacking and we would like to purchase these items to build up our swimmers in preparation for events. Our swimmers and qualified coaches would all benefit from this. We also need to purchase uniforms for our swimmers to wear to proudly represent our club and Narrogin at swimming competitions and at training at the Narrogin pool. Next year our club heads to Karratha for Country Pennants so we are very mindful of the costs that will be involved so we will need to budget wisely.

How will your project / event benefit the Narrogin community?

NASC has a long and proud swimming history dating back to 1960. We currently have 40 registered members ranging from the ages of 8 to 40 years of age. This in itself shows that swimming has a strong presence in Narrogin and does not age discriminate. We travel throughout the season all through the state to compete and represent Narrogin. We purchase our training equipment locally where possible to support local business.

Swimming has always been a popular regional activity and we are proud to be able to offer our club and training at the Narrogin Leisure pool twice a week through the help of our volunteers. Being able to host a swimming club is also vital for the shire of Narrogin. Unlike most swimming clubs that are offered a swimming club pass to train as well as free lane hire, the NASC pays full pool entry for the hour and half and each year the Narrogin Shire would take on average \$6875 per season from its admission charge.

Another major benefit for the Narrogin Community is that we are helping to build strong and capable swimmers that we hope apart from competition swimming, will also once they are old enough, go on to use their skills as pool lifeguards. Sadly statistics show that 77 people have drowned in Australia between Dec 1st 2024 and 31 Jan 2025. This total is expected to exceed more than 110 deaths before summer.

Our qualified coaches are 100% volunteers and donate many hours each week. We also host a proactive committee that meets quarterly to host an AGM. Our children see us volunteering and learn how important it is to give back to our town. Two of our swimmers have taken it upon themselves to also start helping with the junior groups.

Estimated project start date

Shire of Narrogin 01 Mar 2025

Agenda Committee Narrogin Community Chests Referral Group Meeting 2025

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Estimated project completion date

01/05/2025

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

X

No

Please tell us how the Community Chest funds will be used

2 x Backstroke wedges = \$880 (\$440 each as per quote)
 10 x Alignment Kickboards \$410 (Finis australia - unable to be sourced locally. \$41 each as per quote)

5 x \$59 Ankle Buoys = \$295 (Finis Australia - unable to be sourced locally)

50 X Club Swimming Caps = \$450

35 X Club Shirts = \$1575 (Sportspower Narrogin)

= \$3610

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
volunteering to organise and label new equipment	\$50
volunteer to manage advertising	\$50
volunteer to manage funding acquittal requirements	\$25
Total In-kind	\$125

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2500	Materials	\$3140
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	0
Applicant's cash contribution	\$1110	Venue hire	0
In-kind (<i>volunteer, donated labour</i>)	\$125	Labour/contractor costs	\$125
Sponsorship	0	Advertising	0
Donations (<i>cash/materials from others- please list</i>)	0	Catering costs	0
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	\$3735	TOTAL *EXPENDITURE	\$3735

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

All NASC projects are heavily promoted on our social media, via the Narrogin Amateur Swimming Club Facebook page which currently has 69 members. Our achievements are also posted on Narrogin pages through Facebook and Instagram through many pages so that we can aim to target over 10,000 views.

Until recently we often had a segment on the Saturday morning sports report on the radio. Unfortunately this program has ceased.

NASC will also publically thank the Shire of Narrogin in a segment in the Narrogin Observer as well as at our meetings and season wind-up.

We are in the process of obtaining a sponsors board where we can showcase the Shire of Narrogin on t for the 2025-2026 season also.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
X	Display the Shire of Narrogin flag or banner at your event if possible. (Available upon request from Administration Support Officer).
X	Afix Community Chest sign on project (available on request).
X	Verbal announcements at the event.
	Other (please describe).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (insert name below)

Narrogin Amateur Swimming Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Blake Stott

Position (President or Vice President)

President

Signature



Date

26.2.25

Issue Date: **02/27/2025**

Invoice# **#D1263**

Carmel McKenzie

Narrogin Amateur Swimming Club
57 Ensign Street
Narrogin, WA 6312

Shipping Details

Carmel McKenzie

Narrogin Amateur Swimming Club
57 Ensign Street
Narrogin, WA 6312

\$1,350.00 AUD

Description	Qty	Unit Price	Subtotal	Tax (Included)	Total
Backstroke Start Wedge :: FINIS Australia	2	\$440.00	\$880.00	\$80.00	\$880.00
Alignment Kickboard :: FINIS Australia	10	\$41.00	\$410.00	\$37.27	\$410.00
		Subtotal	:	\$1,290.00 AUD	
		Shipping	:	\$60.00 AUD	
		Tax (Included)	:	\$122.72 AUD	
		Total		\$1,350.00 AUD	

- Items on Invoice are not reserved for customer until payment is confirmed unless otherwise arranged.
- For warranty and returns related information, please contact our customer support.
- For Direct Deposit Transactions notify info@finisaustralia.com following payment.
 - Finis Australia Pty Ltd
 - BSB: 014739
 - Account number: 427253074
- Finis Australia Pty. is a GST registered company. Total invoice is inclusive of GST as detailed in Taxes above.

Thank you for your purchase.

FINIS AUSTRALIA PTY. LTD
167 / 25 Lake Orr Dv
Robina, Queensland 4226
Australia
ABN: 20 642 880 251

Support

info@finisaustralia.com
finisaustralia.com
0499 257 067
retrieved from Murelin 2025

OFFICIAL FINIS STORE

FAST DELIVERY

EASY RETURNS

Home > Ankle Buoy :: FINIS Australia



ANKLE BUOY :: FINIS AUSTRALIA

★★★★★ (4)
\$59.00

Tax included. Shipping calculated at checkout.

Quantity

- 1 +

Add to Cart

Buy with shop Pay

More payment options

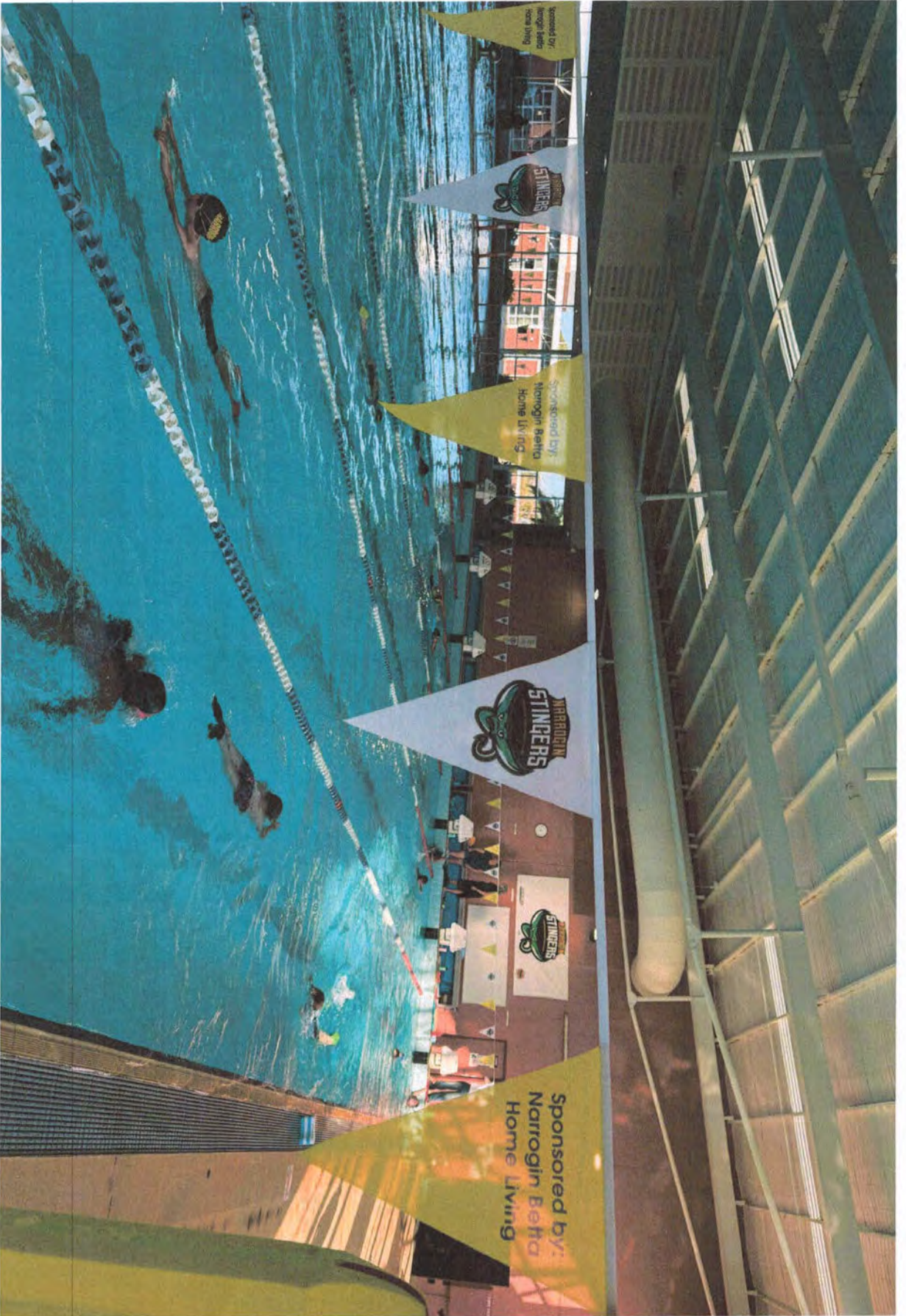


Photo of our swimmers in training! We have 38 registered swimmers and an average of 25-30 attend each session twice a week.



fair trading

Ministry of Fair Trading

ABN 19 147 003 635

WESTERN AUSTRALIA
Associations Incorporation Act 1987
Section (1)

Registered No: A1009894W

Certificate of Incorporation

This is to certify that

WASA REGION 2 SWIMMING INC.

has this day fifth day of September 2001 been
incorporated under the Associations Incorporation Act 1987.

Dated this fifth day of September 2001

Commissioner for Fair Trading

CERTIFICATE

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Tennis Club

Contact Person

Jane Dyke

Address

Clayton Road, Narrogin

Position

Secretary

Phone

[REDACTED]

Mobile

Email

[REDACTED]

What financial year are you applying in?

2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

75671423607

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes ✓ No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

The Narrogin Tennis Club has applied for a community chest previously for some equipment for a playground upgrade for our club and previous to that for some tennis nets for our upcoming junior tournament.

3. PROJECT DETAILS

What is the name of your proposed project or event?

Our project is - Come and Try Pickleball.

Purchase of pickleball equipment to be able to offer the new sport of Pickleball.

Please provide a brief description of project / event (*maximum of 100 words*)

Our club would like to introduce a new sport to Narrogin – Pickleball, as our clubs project. We want to use our courts and facilities to provide opportunity for pickleball to become a growing sport at our club/in our town. We would use the community chest funds to buy four courts worth of equipment. Once we have that we will provide “come and try” events twice monthly. (We have already had one come and try which was very successful using our local tennis west approved coach Megan Henry.) This project could work in conjunction with our regular tennis days. We are excited to grow the sport.

How will your project / event benefit the Narrogin community?

The project of introducing pickleball would benefit the town by bringing one of the world's fastest growing new sports to town.

We currently have over 50 adult members and 45 junior members.

We provide junior coaching, social tennis 3x weekly, midweek junior pennants competition, cardio tennis coaching classes, court hire for Narrogin high school students and a regional hub for the zone junior development (in conjunction with tennis west). We have court hire available that is becoming more popular with both members and non members.

Pickleball would offer another opportunity for the amazing upgraded courts and lights to be used regularly.

Estimated project start date

March/April 2025

Estimated project completion date

On-going for 2025/26

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes ✓ No

Please tell us how the Community Chest funds will be used

We will purchase the equipment for four courts to provide pickleball to new players. We will also use the funds to have come and try days on-going for 2025.

Hart sport sell 1x court equipment (net, court markers, balls and paddles) \$445, we would need 4 of these,

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Volunteer labour (set up and run come and try day's)</i>	<i>300</i>

<i>Total In-kind</i>	<i>\$300</i>
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Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	1500	Materials	2000 (Kits \$445 x4 Extra lines 50x4 \$220)
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	0
Applicant's cash contribution	500	Venue hire	0
In-kind (<i>volunteer, donated labour</i>)	300	Labour/contractor costs	300
Sponsorship		Advertising	200
Donations (<i>cash/materials from others- please list</i>)		Catering costs	0
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)	200	Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	2500	TOTAL *EXPENDITURE	2500

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

We will do on-going advertising and promotion via our facebook page and via email to our members. We will also promote the event through our Upper Great Southern Zone contacts. We would also like to do a mail drop to all shire of Narrogin residents about our new sport to town initiative.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer).</i>
✓	Afix Community Chest sign on project <i>(available on request).</i>
✓	Verbal announcements at event.
	Other <i>(please describe).</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin Tennis Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Evelyn Wilkie

Position (*President or Vice President*)

President

Signature



Date

25.02.2025

DUPLICATE

A.152/81

Form 5



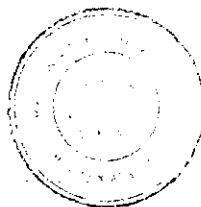
Certificate of Incorporation

Associations Incorporation Act, 1895-1969
Section 3 (3)

These are to Certify that
THE NARROGIN TENNIS CLUB

has this day been incorporated as an Association under the provisions of
the Associations Incorporation Act, 1895-1969.

Dated this eleventh day of December, 1981



DEPUTY


COMMISSIONER FOR CORPORATE
AFFAIRS.

4778 ✓ 8/78-1M-G000

Shire of
Narrogin
Love the life

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Independent Playgroup

Contact Person

Katelyn Heil

Address

Corner of Williams Road & Glyde Street, Narrogin, WA, 6312

Position

Secretary

Phone

[REDACTED]

Mobile

[REDACTED]

Email

Narroginindependentplaygroup@hotmail.com

What financial year are you applying in?

2024/2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

X

Organisation's ABN.

61 655 850 263

Is your organisation registered for GST? ✓

Yes

No

X

Is your organisation incorporated? ✓

Yes

X

No

If yes, please attach a copy of Certificate of Incorporation.

Current details for ABN 61 655 850 263

Current details

Historical details

ABN details

Entity name:

NARROGIN INDEPENDENT PLAYGROUP

ABN status:

Active from 01 Nov 1999

Entity type:

[Other Incorporated Entity](#)

Goods & Services Tax (GST):

Not currently registered for GST

Main business location:

WA 6312

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes	X	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

Received funding in March/April 2023 for the purchase of 2 new gazebos (pram & shade) and 2 extra large picnic rugs.

3. PROJECT DETAILS

What is the name of your proposed project or event?

OPEN DAY

Please provide a brief description of project / event (maximum of 100 words)

Open Day brings Narrogin families together in a welcoming environment where parents, caregivers, and young children (0-5) can connect, play, and engage with their community.

This event strengthens community ties, promotes the benefits of early childhood socialization, and introduces new families to the playgroup. To create an inviting and inclusive space, funding will support additional seating, face painting, a coffee machine, promotional materials, and catering for our open day event. These upgrades ensure the event is well-attended and leaves a lasting impact, improving long-term participation in the playgroup and enhancing family-friendly spaces within Narrogin.

How will your project / event benefit the Narrogin community?

This event, and our playgroup as a whole is a place for kids to play and grow, but it's also a space where parents and caregivers can find support, friendship, and a much-needed break from the daily routine. A welcoming environment with thoughtful details makes all the difference. Comfortable seating, engaging activities, and a space to chat over a top-quality cup of coffee can turn a simple outing into something more rich and rewarding-and even something no parent would want to miss.

- Strengthening Community Ties:

- Encourages families to connect in a relaxed, welcoming environment, reducing social isolation.
- Provides a space where parents and caregivers can share experiences, support each other, and build friendships.

- Enhancing Family-Friendly Spaces in Narrogin:

- More comfortable seating and a well-designed communal space encourage families to stay longer, engage more, and take full advantage of what playgroup offers.
- A high-quality coffee station transforms playgroup into a true social hub, where parents aren't just attending for their kids but also for their own connection and well-being.

- Supporting Local Businesses and Community Growth:

- Wherever possible, we will source materials and catering locally, ensuring that this funding directly supports Narrogin businesses.
- By promoting Narrogin as a town with strong family-friendly spaces, we encourage more families to settle here and actively engage with the local community.

Estimated project start date

14th March 2025

Estimated project completion date

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

No

X

Please tell us how the Community Chest funds will be used

Community Chest funds will be used to:

- Improve community engagement with a high-quality automatic coffee station (\$1,799) – A coffee station provides a social anchor for parents and caregivers, making playgroup a space for both children and adults to engage. (We will be contributing \$600 towards this, recognizing its value not just for making an impression on Open Day, but also for the long-term savings it provides by reducing the need to hire high-quality coffee machines for such events from elsewhere.).
- Increase portable seating by +6 chairs (\$234) - More families are attending, and additional seating ensures everyone—especially grandparents and caregivers—can comfortably stay and engage.
- Play Tent with Crawl-Through Ball Pit (\$29.05) - A fun and interactive play structure that encourages active play and engagement for young children.
- Brother MFC Colour Laser Printer & start up toners (\$649) - Enables the playgroup to print essential event materials, newsletters, and activity sheets required to promote such events as Open Day more readily, and will save money as all printing is currently having to be outsourced at significant cost.
- Fund face painting activity for the Open Day (\$290) - Creates an inviting and fun experience, attracting more families to the event.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<ul style="list-style-type: none"> - 6 Hours labour (\$150 - \$25ph) covers: <ul style="list-style-type: none"> • Promotional Material Creation • Posting online at regular intervals • Driving and posting up at various locations • Creating detailed brochures for the event. 	\$150
<ul style="list-style-type: none"> - Procurement & Equipment Setup (\$25ph) - 1 hour spent ordering, picking up, and setting up equipment such as chairs and the printer - Event Setup, Management, & Cleanup (\$150) - 6 volunteers x 1 hour each, for preparing the space before the event, performing necessary tasks during event, and cleaning up afterward. 	\$175
Total In-kind	\$325

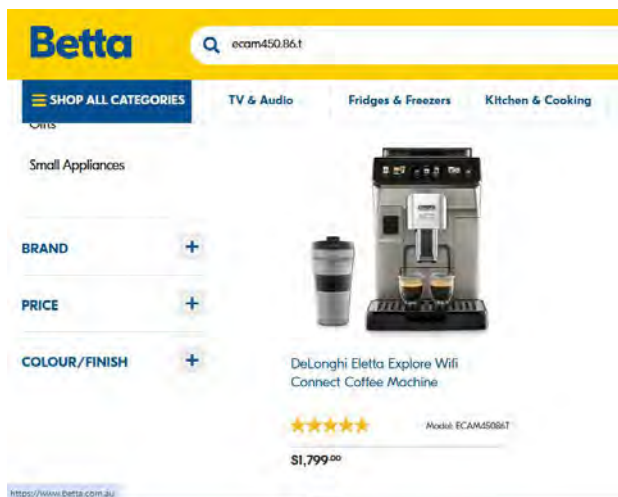
Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME		TOTAL PROJECT EXPENDITURE	
**Amount of Community Chest Funds requested in cash	\$2500	Materials	Coffee Machine: \$1,799
			6 Portable Chairs: \$234
			Play Tent with Crawl-Through Ball Pit: \$29.05
			Brother MFC Colour Laser Printer (including start up toners) \$649
			Subtotal: \$2711.05
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	\$759.55	Venue hire	
In-kind (<i>volunteer, donated labour</i>)	\$325	Labour/contractor costs	Face-Painting: \$290.00
Sponsorship		Advertising	\$58.50
Donations (<i>cash/materials from others- please list</i>)		Catering costs	\$200.00
Other grants		Entertainment	

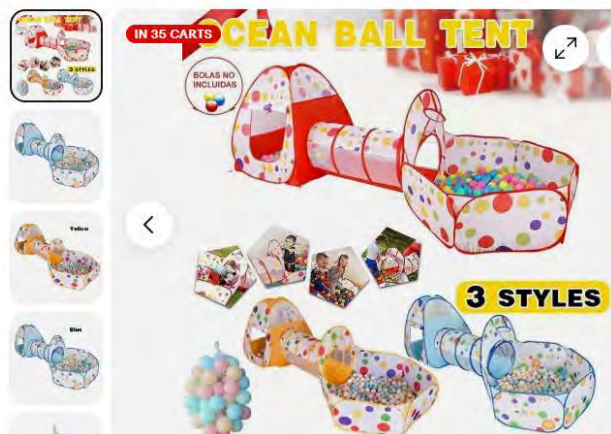
Sales (stall fees, event tickets/food/merchandise)		Office/administration	
Other income (please list)		Other expenditure (please list)	
		Procurement & Equipment Setup	\$25.00
		Event Setup & Cleanup	\$150.00
		Administration labour to prepare for the day	\$150.00
TOTAL *INCOME	\$3584.55	TOTAL *EXPENDITURE	\$3584.55

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*



SAVE UP TO 5% WHEN YOU BUY MORE



Kids Pop Up Play Tent Playhouse Baby Crawl Tunnel Ball Pit Indoor Outdoor Toys

aimall aimallaustralia (213441)
98.5% positive Seller's other items Contact seller

AU \$29.05 each


Buy now, pay later may be available

Condition: New ⓘ

pack: Select

Quantity: 1 7 available - 291 sold

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Hardware



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GIFT CARDS

Home / Outdoor Living / Outdoor Furniture / Outdoor Chairs / Aiden Textline Chair

BUY 6 & GET

10% OFF*

ONLINE ONLY



Aiden Textline Chair

SKU 3674363

★★★★★

5.0 (7)

Write a review

Wishlist

\$39

Shire of Narrogin

Aiden Textline Chair - Shire of Narrogin Reference Group Meeting 2025

Page 139 of 199



likely candidates for your Playgroup needs.

Please see summary info below:

Brother MFC-L8390CDW Colour Laser

Printer \$649.00 (normally \$699.00)

Up to 30 pages per minute

WiFi connectivity

Duplex (2-sided) printing

50 sheet duplex (2-sided) scanner

250 sheet paper tray

8.76cm Touchscreen interface

1 year Return to Base Warranty

Super High Yield Toner Replacements:

- Black: \$235.00 (up to 4,500 pages)
- Yellow: \$270.00 (up to 4,000 pages)
- Magenta: \$270.00 (up to 4,000 pages)
- Cyan: \$270.00 (up to 4,000 pages)

Machine ships with a set of starter cartridges that yield up to 2,600 black and 1,400 colour prints.

Brother MFC-L9570CDW Colour Laser

Printer \$1,299.00 (normally \$1,399.00)



Reply



Email

Shire of Narrogin



Calendar

Agenda Committee Shire of Narrogin Reference Group Meeting 2025



Apps

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

We will promote the Open Day through a combination of online and physical marketing strategies:

1. Facebook & Online Marketing – Event details will be shared through our playgroup’s Facebook group, Narrogin-based community event pages, and other relevant local groups. We will engage with parents online, post reminders, and utilize social media to maximize reach and participation.
2. Flyers and Posters – Distributed at local businesses, community hubs, the Narrogin Library, Coles, and other key locations where families frequently visit.
3. Word-of-Mouth & Playgroup Sessions – Parents, caregivers, and committee members will personally invite attendees during regular playgroup sessions and other local events.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
X	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
X	Afix Community Chest sign on project (<i>available on request</i>).
X	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Independent Playgroup

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Jamie Macskasy

Position *(President or Vice President)*

President



Signature

Date

26/02/25

Addendum for further information:

Narrogin Independent Playgroup has been a cornerstone of the community for nearly 48 years, providing a safe, engaging space for families with children aged 0-5 years. As a not-for-profit charity aligned with Playgroup WA, we rely entirely on grassroots fundraising and membership fees to sustain our operations. At the end of last year, we had 28 families and approximately 35 children regularly attending, with three new families already joining in 2025.

Through play-based learning, we support early childhood development, foster social skills, resilience, and confidence, and help children transition smoothly into schooling environments. Equally, we provide vital support for parents and carers, offering a welcoming space for connection, information-sharing, and community support. As an inclusive and breastfeeding-friendly facility, we promote Key Word Sign and Auslan to ensure accessibility for all families.

Each year, we host a Free Open Day to introduce new families to Playgroup and strengthen community ties. This event is funded through our existing reserves, which we later replenish through fundraising and memberships. In previous years, we have hired a coffee machine from the Upper Great Southern Hockey Association, paying per cup. We also rent this machine for special events like Mother's and Father's Day.

Based on member feedback, we are seeking to replace our kettle with a coffee machine to eliminate ongoing rental costs and enhance the playgroup experience. After careful research, we have selected a fully automatic machine that is easy to use, offers a variety of hot and cold beverages, and requires minimal maintenance—ideal for a volunteer-run environment.

Our current printer is no longer functional, forcing the committee to rely on external printing or print materials from home at their own cost. Already in 2025, over \$50 has been spent on external printing, and this figure is expected to rise. As our committee operates primarily through Google Docs for collaboration, a functional printer would significantly improve efficiency and reduce external costs.

Additionally, our seating is currently limited to heavy metal benches, which are difficult to move. With more grandparents and older visitors attending, there is a clear need for lighter, more accessible chairs that provide comfort, support, and stability. We are seeking to purchase 6 metal-framed chairs with armrests to improve seating accessibility for visitors and families.

Why This Matters

This grant is not just about equipment—it is about strengthening a vital community space that has supported Narrogin families for generations. These investments will:

- Draw new and existing members to the event and reduce ongoing operational costs by eliminating rental fees.
- Create a more welcoming and engaging environment for families and caregivers.
- Improve accessibility and inclusion for all members, including grandparents and visitors.
- Ensure the sustainability of Playgroup as a hub for early childhood development and parental support.

By securing this funding, and with utmost gratitude, we can continue providing a high-quality, affordable, and inclusive playgroup experience that benefits the wider Narrogin community.

Thankyou for taking the time to consider our application, and we are excited to receive your response in due course.

I certify that this is a true copy of the original document. Dated 28-02-2025



DUPLICATE



fair trading
Department of Fair Trading

WESTERN AUSTRALIA
Associations Incorporation Act 1987
Section (1)

Registered No: A1009076A

Certificate of Incorporation

This is to certify that

NARROGIN INDEPENDENT PLAYGROUP INC.

has this day seventh day of July 2000 been
incorporated under the Associations Incorporation Act 1987.

Dated this seventh day of July 2000

Commissioner for Fair Trading

CERTIFICATE

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin State Emergency Service

Contact Person

Evan Beckwith

Address

Narrogin Youth in Emergency Services Cadets

Position

Cadet Program Leader

Phone

Mobile

Email

localmanager@sesnarrogin.com.au

What financial year are you applying in?

2024/25

Are you applying for Round 1 or Round 2? ✓

Round 1 Round 2 ✓

Organisation's ABN.

40 051 168 638

Is your organisation registered for GST? ✓

Yes No ✓

Is your organisation incorporated? ✓

Yes ✓ No If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes No ✓

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Establishment of a 'Youth in Emergency Services (YES) Cadet Program' in Narrogin

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin SES is seeking funding for the establishment of a 'Youth in Emergency Services (YES) Cadet Program' in Narrogin.

The cadet program is designed to encourage the participation of youth in a range of activities and training centred around emergency management. Participants will have a wide range of support mechanisms through a variety of emergency services agencies, thereby upskilling young individuals to play a vital role in emergency services within the community.

How will your project / event benefit the Narrogin community?

This program is an all-services community-based program, connecting young individuals to emergency services and respective agencies. Through this program, participants will gain insight, knowledge, and a variety of skills through training development in emergency management.

Through the provision of this program, it is envisaged that local youth will be encouraged to participate in the vital emergency services sector, further strengthening Narrogin's ability to respond to natural disasters and threats, and the continual provision of an important service for the wider community.

Estimated project start date

30/4/2025

Estimated project completion date

Ongoing

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes ✓ No

Please tell us how the Community Chest funds will be used

This funding will contribute to new uniforms for participants, to further encourage participation and ensure youth from all backgrounds are supported.

Additionally, Narrogin SES will hold an inaugural welcome, induction and training event for prospective participants, where refreshments will be made available for all attendees.

In-kind contributions:**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>SES Volunteer Management and Training – inaugural welcome and induction</i>	<i>\$500</i>
<i>Ongoing management and administration (minimum 6 months)</i>	<i>\$9,000</i>
<i>24 weeks x 5 hours per week x 3 persons x \$25/hour</i>	
<i>Total In-kind</i>	<i>\$9,500</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$1,316	Materials	\$1,166
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	\$150
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME		TOTAL *EXPENDITURE	1,316

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

This project will be promoted through:

- SES Social Media (Facebook)
- Narrogin Senior High School and WA College of Agriculture (Narrogin) – information sessions
- Various flyers throughout local businesses

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin State Emergency Service

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Susan Wettenhall

Position (*President or Vice President*)

Local Manager

Signature



Date

26/2/2025



fair trading

Ministry of Fair Trading

ABN 19 147 003 635

WESTERN AUSTRALIA
Associations Incorporation Act 1987
Section (1)

Registered No: A1009498H

Certificate of Incorporation

This is to certify that

"NARROGIN" STATE EMERGENCY SERVICE UNIT (INC.)

has this day twenty-fifth day of January 2001 been
incorporated under the Associations Incorporation Act 1987.

Dated this twenty-fifth day of January 2001

Commissioner for Fair Trading

CERTIFICATE



Date: 24/02/2025
Expiration Date: 31/03/2025

To Susan
Narrogin Youth in Emergency Services
Cadets
NARROGIN WA 6312
[Phone]
Customer ID

Salesperson	Job	Payment Terms	Due Date
Cindy	Narrogin	Due on receipt	

Qty	Description	Unit Price	Line Total
20	Supply of JB's wear polo (Podium Bell polo in Black & Red)	\$27.00 per item plus GST	\$540.00 plus gst
20	Embroidery of shirts front left (logo supplied)	\$15.00 per item plus GST	\$300.00 plus gst
20	Heat set to back of polo with text (YES Cadets)	\$9.00 per item plus GST	\$180.00 plus gst
1	Digitization / set up of logo	\$40.00 plus gst	\$40.00 plus gst

Subtotal	\$1060.00
GST	\$106.00
Total	\$1166.00

Quotation prepared by: Cacindra Paice

This is a quotation on the goods named, subject to the conditions noted below: (Quote is based on approved design variations to design including size, thread colour logo re digitizing may incur additional costs)n.)

To accept this quotation, sign here and return: _____

Thank you for your business!

Embroider Me PO BOX 1179 ,Narrogin WA 6312 Phone-0417 957 018 E-mail: embroiderme@bigpond.com

COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY – FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

HIGHBURY DISTRICT COMMUNITY COUNCIL INCORPORATED

Contact Person

Mitchell Wray

Address

PO Box 350 Narrogin WA 6312

Cnr B

Position

President

Phone

[REDACTED]

Mobile

[REDACTED]

Email

highburywa6313@gmail.com

What financial year are you applying in?

2024 - 2025

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

84 686 541 952

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2016 - \$2,500.00 – New oven, microwaves and heater in the Highbury Town Hall.

2019 - \$2,500.00 - Water retic in Wilbur Park.

2020 - \$2,500.00 - Upgrade of the toilet block at Highbury Town Hall.

2022 - \$2500.00 – Towards air conditioning in the Highbury Town Hall.

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Installation of new vinyl flooring in the Highbury Town Hall kitchen.

Please provide a brief description of project / event (*maximum of 100 words*)

Installation of new vinyl flooring in the Highbury Town Hall kitchen to enhance safety standards and make the space more suitable for community hire.

How will your project / event benefit the Narrogin community?

The installation of new vinyl flooring in the Highbury Town Hall kitchen will enhance safety and hygiene standards, making the space more suitable for community events and gatherings. By improving the facility, the project will encourage greater community engagement, support local events, and provide a safer environment for volunteers and users. This upgrade will make the hall a more attractive venue for hire, benefiting local organisations, social groups, and residents of Highbury by offering a well-maintained and accessible space for various activities.

Estimated project start date

Estimated project completion date

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓
☐ Yes

☐ No

☒ ✓
Please tell us how the Community Chest funds will be used

The Community Chest funds will be used to cover the costs associated with the installation of new vinyl flooring in the Highbury Town Hall kitchen. This includes the purchase of high-quality, slip-resistant vinyl flooring, preparation and removal of any existing flooring, and professional installation to ensure durability and compliance with safety standards. These improvements will enhance the kitchen's usability, making it a safer and more functional space for community events, gatherings, and local hire.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Removal of kitchen benches, ovens etc. for installation of new flooring.</i>	<i>\$75.00</i>
<i>Removal of old flooring.</i>	<i>\$225.00</i>
<i>Total In-kind</i>	<i>\$300.00</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$2,500.00	Materials	\$0.00 (included in contractor costs)
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	\$0.00	Hire of equipment:	\$0.00
Applicant's cash contribution	\$305.00	Venue hire	\$0.00
In-kind (<i>volunteer, donated labour</i>)	\$0.00	Labour/contractor costs	\$2,805.00
Sponsorship	\$0.00	Advertising	\$0.00
Donations (<i>cash/materials from others- please list</i>)	\$0.00	Catering costs	\$0.00
Other grants	\$0.00	Entertainment	\$0.00
Sales (<i>stall fees, event tickets/food/merchandise</i>)	\$0.00	Office/administration	\$0.00
Other income (<i>please list</i>)	\$0.00	Other expenditure (<i>please list</i>)	\$0.00
TOTAL *INCOME	\$2,805.00	TOTAL *EXPENDITURE	\$2,805.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The project will be advertised and promoted through multiple channels to ensure maximum community awareness and engagement. Promotion methods will include:

- **Social Media** – Posts on local Facebook groups, the Highbury Town page, and other community networks.
- **Word of Mouth & Community Groups** – Local organisations and residents will be encouraged to spread the word and promote the improved facility for future use.
- **Official Opening Event** – A small event or open day may be held to showcase the upgraded kitchen and encourage bookings.

These efforts will ensure that the community is well-informed about the improvements and motivated to utilise the upgraded space.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

HIGHBURY DISTRICT COMMUNITY COUNCIL INCORPORATED

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

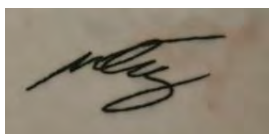
Print Name

Mitchell Wray

Position (*President or Vice President*)

President

Signature



Date

28/02/2025

5.2 LANDCARE PROJECT FUND APPLICATIONS

File Reference	15.1.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	6 March 2025
Author	Siobhan Gallagher – Executive Support Officer
Authorising Officer	Torre Evans – Executive Manager Technical & Rural Services
Attachments <ol style="list-style-type: none"> 1. Landcare Project Funding Application – AG & MF Borthwick 2. Landcare Project Funding Application – M & CB Boothey 3. Landcare Project Funding Application – AJ & JG & MM Armstrong 4. Landcare Project Funding Guidelines 	

Summary

The Community Chest Reference Group is requested to consider recommending to Council, three (3) compliant applications for Landcare Project Funding received from AG & MF Borthwick, M & CB Boothey and AJ & JG & MM Armstrong with the combined funding total of \$7,708 which is substantially contained within the current Budget.

Background

Applications for Shire Landcare Grant Funding are invited between 1 February to 28 February annually. At the close of the deadline, three (3) applications were received:

- AG & MF Borthwick have requested an amount of \$3,323 being 50% cost, for the purchase of 7550 units of Melaleuca atroviridis - broombush for Williams Lots 4898 & 4899 (located on Pethybridge Rd, Boundain). The total project is estimated to be \$10,745.
- M & CB Boothey have requested an amount of \$2,040 being the full cost to purchase plants, however the applicant has advised the Administration that their application will be resubmitted for the corrected amount of \$1,020 being 50% cost, for the purchase of 90 native plant species (Eucalyptus loxophelba ssp Loxophelba – York gum, Melaleuca raphiophylla – Swamp paperbark, Casuarina obesa – Swamp oak, Acacia saligna – Golden wreath wattle, Orange wattle, Acacia lasiocalyx – Silver wattle, Verticordia chrysantha, Dampiera, lavandulacea, Lechenaultia formosa - Eldorado, Hypocalymma angustifolium - Coconut Ice, Jacksonia furcellata – Grey stinkwood) for 368 Cooramining Road, Dumberning; and
- AJ & JG & MM Armstrong have requested an amount of \$3,365 being 50% cost, for the purchase of 7648 native plants (5056 units Eucalyptus loxophelba – York gum-oil mallee, 1296 units Atriplex nummularia - oldman saltbush, 1296 units Atriplex Amnicola – river or rivermore saltbush) for Lot 9856 DP 138246 & Lot 14844 DP 162705.

All applications have been deemed compliant and have been assessed using the Assessment and Eligibility Criteria below:

What will be funded

- Purchase costs of Australian native plants i.e., trees and shrubs where the applicant demonstrates dollar for dollar purchasing of native plants up to \$5,000.

What will not be funded

- Deficit funding or retrospective funding, or funds paid in advance.
- Recurrent expenditure (i.e., salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to machinery, equipment, fencing or other property infrastructure or assets.
- Maintenance, repairs or upgrades to buildings or property which are the property of the State Government.

Eligibility

- Organisations and individuals are eligible to apply for funding.
- No individual application shall receive in excess of \$5,000 project funding.
- The project must demonstrate the benefit, improvement and outcomes that will be achieved for land rehabilitation or regeneration.
- Projects are required to be completed and acquitted by 30 September of each year.
- Organisations or individuals who have failed to acquit previously received Landcare Project funding within the required timeframe may be ineligible to apply.
- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be addressed to the above and received by the closing date.

Assessment criteria

- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash contribution to the proposed project.
- Funding will be available for the supply of native vegetation i.e., trees or shrubs to improve salt affected, eroded and other land areas in need of rehabilitation.
- Funding is not available for fencing, however projects demonstrating that the applicant will be supplying and erecting fencing for new vegetation will be viewed favourably.
- Funding will only be available for land outside Narrogin and Highbury town sites, and within the Shire of Narrogin, with no minimum lot size.
- Copies of quotes for materials and services to deliver the project must be provided.
- Provision of a detailed cash project budget showing expenditure and income including project amount requested.
- Demonstrate the extent of and the contribution in cash or in-kind by the applicant.
- Projects that commit to matching dollar for dollar support will be viewed favourably.
- Applications that can demonstrate that materials will be purchased using local businesses will be viewed favourably.
- Compliance with all acquittal requirements for any previous Shire funding received.

Consultation

Consultation has occurred with:

- Executive Manager Technical & Rural Services;
- Executive Support Officer; and
- Applicants.

Statutory Environment

The statutory environment surrounding the Shire of Narrogin's Landcare Grant, aimed at assisting rural residents in purchasing native plants for land regeneration affected by erosion, typically involves adherence to various local, state, and potentially federal regulations. This includes compliance with the Local Government Act 1995 or equivalent legislation governing the powers and responsibilities of local governments in administering grants and environmental initiatives.

Additionally, participants must consider relevant environmental protection laws, such as the Environmental Protection Act 1986, which may outline requirements for land use planning, environmental impact assessments, and natural resource management. Native vegetation laws, such as the Environmental Protection (Clearing of Native Vegetation) Regulations 2004, are also pertinent, providing guidelines for revegetation efforts and erosion control projects involving native flora. Compliance with water management regulations, conservation laws, and any specific grant conditions regarding reporting and accountability is essential to ensure alignment with statutory requirements and successful implementation of land regeneration initiatives supported by the Landcare Grant program.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policy implications relate.

Financial Implications

There is currently a budget allocation of \$5,000 in the 2024/25 Annual Budget to cover annual successful Landcare Grant applications. The combined grant funding being applied for from the three (3) applicants is \$7,708 which is \$2,708 over Budget.

The Landcare Reserve currently has a balance of \$92,969 to fund future applications.

Should the Community Chest Reference Group recommend these projects to Council, they will also need to recommend a further draw on the Landcare Reserve of \$2,708, of which there is amply funding in the reserve.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Should Council decline the recommended applications, then this may cause confusion with the applicants, administration and the community as the grant funding was advertised.	Unlikely (2)	Moderate (3)	Medium (5-9)	Engagement Practices	Accept Officer Recommendation. Due to there being an allocated Budget and the applications are compliant

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The 2025 Landcare Grant Funding applications support three rural applicants from Narrogin in purchasing native plants to rehabilitate degraded and eroded areas on their farms. This initiative presents a strong case for Council approval, as it aligns with long-term environmental sustainability, supports agricultural productivity, and enhances community resilience.

The history of land use in Narrogin plays a key role in the current challenges faced by local farmers. From the mid-to-late 1800s, the first settlers began clearing native vegetation to make way for pastoral land. After 175 years of farming, the land is now becoming increasingly prone to salinity. Many dams in the region that were once fresh have turned brackish, a sign of progressive soil and water degradation.

The applicants have indicated that signs of salt deprivation are evident along blocked-up creek lines and in patches of denudation. The goal of the projects is to replant native vegetation along creek lines and around salt-affected areas to reduce the mobilisation of salt through the soil. This approach will help restore natural water flow, improve soil structure, and protect agricultural productivity for future generations.

Addressing land degradation and erosion is vital for maintaining soil health, improving water quality, and fostering biodiversity. By funding native vegetation restoration, the Council contributes to climate change mitigation and enhances the overall resilience of rural landscapes.

Supporting local landowners in these conservation efforts not only benefits individual farms but also reinforces the region's commitment to sustainable land management. Financial assistance for native plantings empowers landholders to take an active role in environmental stewardship, ensuring the preservation of valuable ecosystems.

Beyond environmental benefits, these investments offer economic and social advantages. Improved soil health can lead to greater agricultural yields, while increased vegetation cover provides essential ecosystem services such as pollination and pest control. Additionally, enhancing degraded areas with native plantings can contribute to the visual appeal of the landscape, potentially boosting tourism and recreational opportunities.

Approving these three applications for Landcare Grant Funding will demonstrate Council's continued support for rural sustainability initiatives. By facilitating native revegetation, the Council fosters both environmental conservation and the long-term well-being of Narrogin's agricultural community.

Voting Requirements

Simple Majority

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Pomykala

That with respect to the Landcare Project Fund Applications 2025, the Community Chest Reference Group Recommend to the Council to:

1. Approve AG & MF Borthwick for an amount of up to \$3,323 being 50% of the cost for the purchase of 7750 units of native plant species for Williams Lots 4898 & 4899 (located on Pethybridge Rd, Boundain);
2. Approve M & CB Boothey for an amount of up to \$1,200 being 50% of the cost for the purchase of 90 units of native plant species for 368 Cooramining Road, Dumberning;
3. Approve AJ & JG & MM Armstrong for an amount of up to \$3,365 being 50% of the cost for the purchase of 7648 units of native plant species for Lot 9856 DP 138246 & Lot 14844 DP 162705;
4. Draw a further \$2,708 from the Landcare Reserve to give a total Landcare Grant allocation of \$7,708 noting that the Reserve has a current balance of \$92,969.
5. Note all applications are subject to the following conditions;
 - a) Require grants to be acquitted by 30 September 2025 and Administration to be provide with copies of paid invoices for the amount of the approved grant;
 - b) Require all applicants provide photographs and a brief report of the completed projects; and
 - c) Note that upon satisfying conditions, a) and b), the Administration will authorise reimbursement to the applicant up to the amount approved.

CARRIED 3/0

For: Councillor Wiese, Pomykala and Ballard
Against: Nil

REFERENCE GROUP RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Pomykala

That with respect to the Shire's Landcare Grant Guidelines, the Chief Executive Officer be requested to recommend changes to the Council such that they include the following provisions:

1. A further dot point under *Eligibility* that reads: *"Successful applicants from the preceding financial year, are ineligible to apply."*
2. A further dot point under *Eligibility* that reads:
"Projects should ideally prioritise biodiversity outcomes by incorporating a diverse mix of locally native plant species. Proposals that involve monoculture plantings or plantings primarily intended for commercial harvesting, including timber farming or agroforestry, will not be eligible for funding."
3. A new *Assessment Criteria Clause*:
"Preference will be given to projects that enhance ecological resilience by planting a wide variety of native species suitable for the local environment. Projects that demonstrate clear biodiversity benefits and habitat creation will be prioritised over those with commercial objectives."

CARRIED 3/0

For: Councillor Wiese, Pomykala and Ballard
Against: Nil

LANDCARE PROJECT FUND APPLICATION FORM (FTRS004)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the Landcare Project Fund, to rural applicants within the Shire of Narrogin, for the purchase of native plants to be planted on their property. Funding is available for up to 50 % of the total spend on native plants, up to a maximum of \$5,000, where the applicant demonstrates dollar for dollar spending on native plants for the nominated project.

Applications should be submitted to the Shire by the closing date. Grants must be acquitted by 30 September each year. Click on the link for copy of the [Acquittal Form](#).

1. APPLICANT DETAILS

Name of Applicant

AG & MF BORTHWICK

Property Address

1733 YILLIMINING ROAD
BOUNDARY WA 6312

Phone

Mobile

Email

Do you have an ABN?

☒ Yes ☐ No

ABN

14 415 967 455

✓ matches applicant name

Are you registered for GST?

☒ Yes ☐ No

Shire of Narrogin
RECEIVED
28 FEB 2025

2. PREVIOUS LANDCARE PROJECT FUNDING.

Have you received Landcare Project funding previously?

<input checked="" type="radio"/> Yes	<input type="radio"/> No
--------------------------------------	--------------------------

If yes, please tell us what year, a brief description of the project and the amount of Landcare Project funds received.

2024 received \$1872, 2023 received \$1625. This funding is a continuous tree planting project and will continue for many years.

3. PROJECT DETAILS

Please provide the dollar amount being requested. (max \$5,000)

\$3625.50 \$3,323

On what lot(s) or location(s) numbers are the trees being planted? (please specify Lot/Location/Street number)

Williams location 4898 - 4899	- confirm name ✓
38.8741 ha 38.8644 ha	- size of land area ✓
	- print map of area ✓

Are you the owner of the property?

<input checked="" type="radio"/> Yes	<input type="radio"/> No
--------------------------------------	--------------------------

If No, who is the owner?

--

Do you have the owner's permission to undertake this project?

<input checked="" type="radio"/> Yes	<input type="radio"/> No
--------------------------------------	--------------------------

Please provide a brief description of your project for which you are applying for funds. (maximum of 100 words)

As with previous applications this is an ongoing project to mitigate water logging and salt problems that we have inherited. As we have planted ~ 700,000 trees and shrubs over the last 48 years, the effect is quite dramatic, not only the visual effects but biodiversity as well.
--

How will your project benefit the land and environment?

· reduce run off and salt scalding
· allow other plant species to be introduced
· allow insects, birds and animals to thrive
· biodiversity - above 2 points
· enhance the visual effect.
· greatly reduce the water table

Estimated project start date.

March 2025

Estimated project completion date.

Sept/Oct 2025

4. PROJECT BUDGET

Please use the sample budget below as a guide to calculate income and expenditure in the Detailed Project Budget on Page 4. Applicant/in-kind labour is to be calculated at \$25 per hour.

Example Budget

INCOME		EXPENDITURE (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds (up to 50% of total spend on native plants)	\$3,500	Materials: Purchase of Australian Native vegetation (ie trees and shrubs)	\$7,000
Applicant's cash contribution	\$4,000	Applicants in-kind expenditure	\$8,000
Applicants in-kind contribution (please list items .i.e .labour/ materials/equipment/machinery/wages)	\$7,500	labour 300 hours @ \$25 p/h = \$7,500 fencing 50m @ \$10 p/m = \$500	
Other income		Other expenditure	\$
Total *Income	\$15,000	Total *Expenditure	\$15,000

*Income and *Expenditure amounts must be equal

Detailed Project Budget

INCOME		EXPENDITURE (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds	\$ 3323	Materials: Purchase of Australian Native vegetation (ie trees and shrubs)	\$ 6645
Applicant's cash contribution	\$ 7422	Applicants in-kind expenditure (please list items)	
Applicants in-kind contribution (please list items)	\$	Tractor planter earthworks fencing	\$ 4100
Other income	\$	Other expenditure	\$
Total *Income	\$ 10745	Total *Expenditure	\$ 10745

**Total Income and Expenditure should be equal*

Declaration by applicant

I declare that I am authorised to submit this application and that the information presented is correct to the best of my knowledge.

Print Name

ANDREW BORTHWICK

Signature

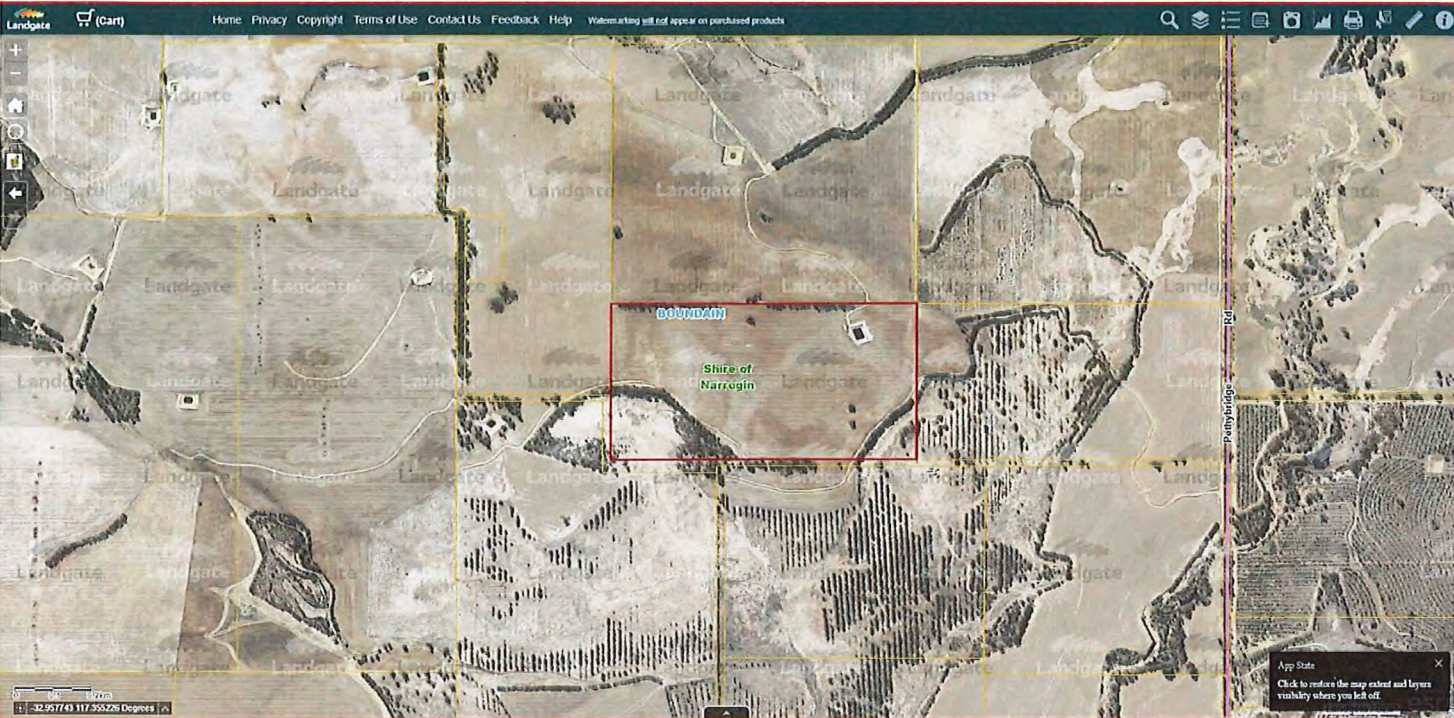
Andrew Borthwick

Date

27.2.2025

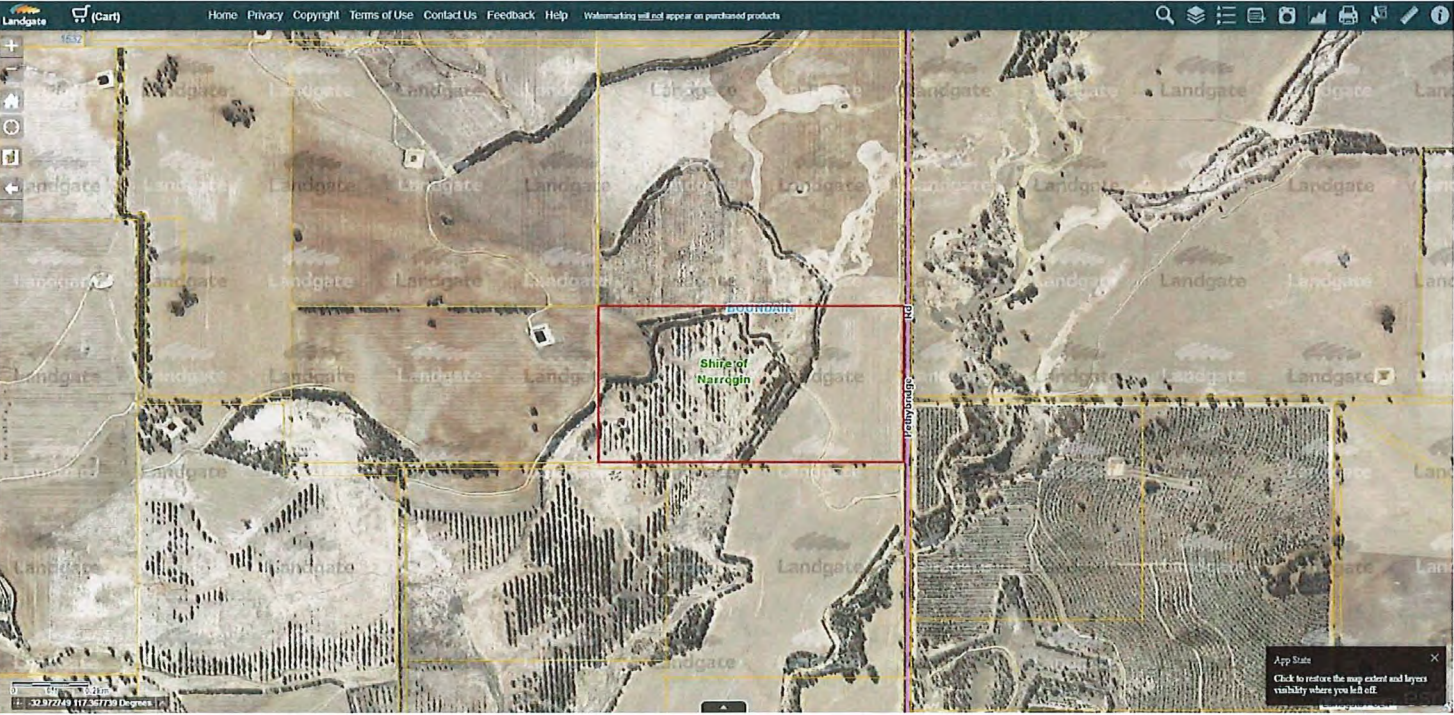
Borthwick Williams Location 4898

38.8741 ha

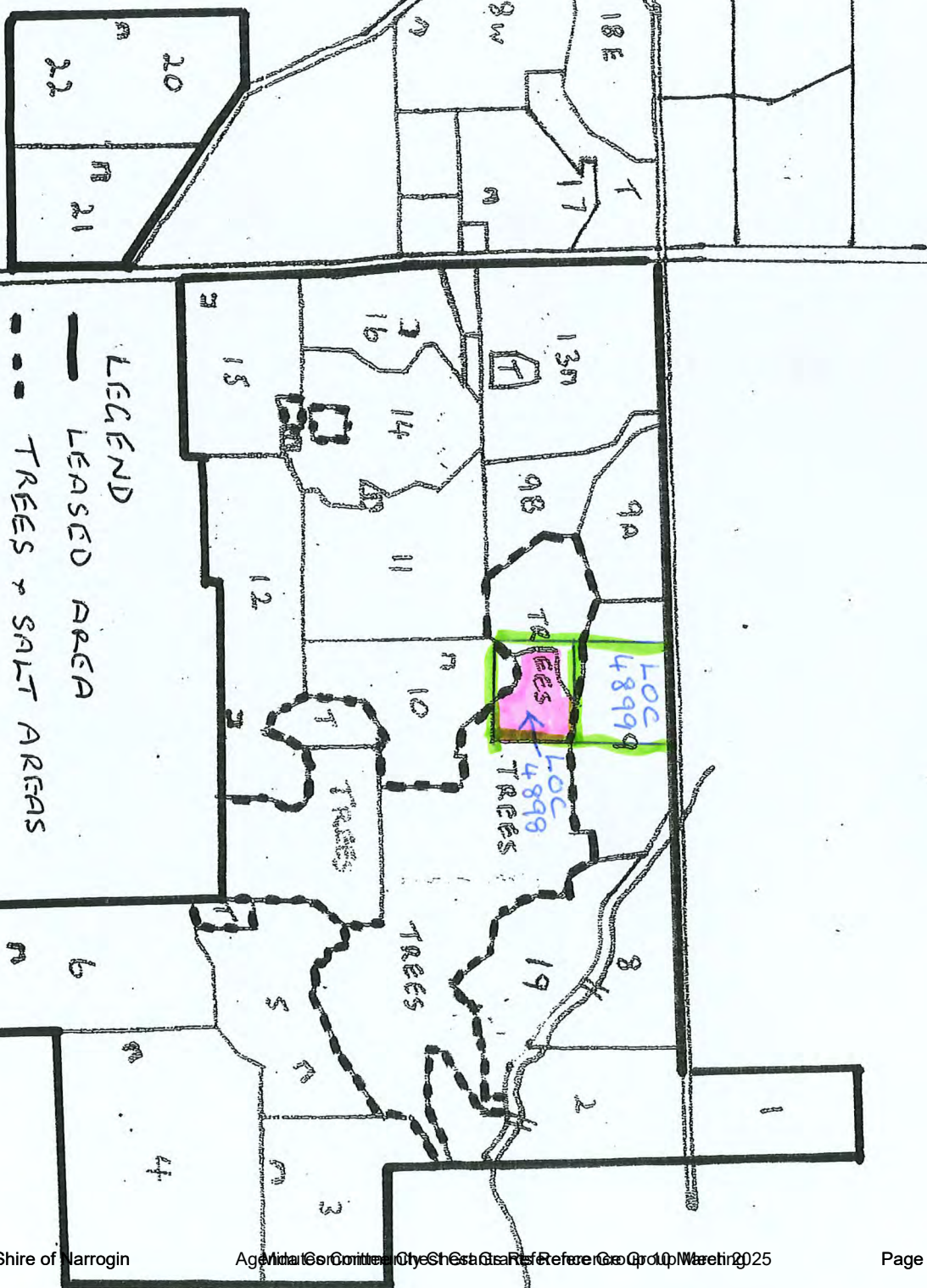


Borthwick Williams Location 4899

38.8644 ha



PA & MF BORTHWICK



LANDCARE PROJECT FUND APPLICATION FORM (FTRS004)



Shire of
Narrogin
Love the life

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Applications should be submitted to the Shire by the closing date. Grants must be acquitted by 30 September each year. Click on the link for copy of the [Acquittal Form](#).

1. APPLICANT DETAILS

Name of Applicant

Matthew Boothey & Chandelle Brien Boothey

Property Address

368 Cooraminning Rd, Dumberning WA

Phone

Mobile

Email

Do you have an ABN?

☒ Yes ☐ No

ABN

36 237 625 426 ✓ matches applicant name.

Are you registered for GST?

☒ Yes ☐ No

2. PREVIOUS LANDCARE PROJECT FUNDING.

Have you received Landcare Project funding previously?

Yes	<input checked="" type="checkbox"/> No
-----	--

If yes, please tell us what year, a brief description of the project and the amount of Landcare Project funds received.

3. PROJECT DETAILS

Please provide the dollar amount being requested. (max \$5,000)

\$5000 \$1020 being 50% of plant purchase costs.

On what lot(s) or location(s) numbers are the trees being planted? (please specify Lot/Location/Street number)

All trees will be planted at 368 Cooraminning Rd in Dumberning.

Are you the owner of the property?

<input checked="" type="checkbox"/> Yes	No
---	----

If No, who is the owner?

--

Do you have the owner's permission to undertake this project?

<input checked="" type="checkbox"/> Yes	No
---	----

Please provide a brief description of your project for which you are applying for funds. (maximum of 100 words)

First settlers in Narrogin began to clear native vegetation to make way for pastoral land from the mid - late 1800s. The land after one hundred and seventy-five years of farming is becoming prone to salt, with many dams in the area that were once fresh, now becoming brackish. Our farm on Cooraminning Road is no different. The signs of salt deprivation exist along blocked up creek lines and in patches of denudation. The idea of our project is to replant native vegetation along creek lines and around salt affected areas to reduce the mobilisation of salt through the soil. ✓

How will your project benefit the land and environment?

<p>The land will benefit greatly by rejuvenation of native vegetation. Over one million hectares of agricultural land in the south-west of WA is severely salt-affected. Dryland salinity continues to expanded throughout the south-west of WA since episodic rainfall events. By replanting native vegetation, this will increase the amount of deep rooted plants on the farm and thus help keep the salt from mobilising to the surface. The replanting will reduce erosion, stabilise the current soil, and over time improve the saline habitat. This forms part of our whole farm, water management plan. The plan includes cleaning out current waterways, creating contour banks and shallow relief drains to manage water. Fencing will also be used to remove stock from areas becoming affected by salt and protect new plantings.</p>
--

Estimated project start date.

June 2025

Estimated project completion date.

July 2025

4. PROJECT BUDGET

Please use the sample budget below as a guide to calculate income and expenditure in the Detailed Project Budget on Page 4. Applicant/in-kind labour is to be calculated at \$25 per hour.

Example Budget

INCOME		EXPENDITURE (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds (up to 50% of total spend on native plants)	\$3,500	Materials: Purchase of Australian Native vegetation (ie trees and shrubs)	\$7,000
Applicant's cash contribution	\$4,000	Applicants in-kind expenditure labour 300 hours @ \$25 p/h = \$7,500 fencing 50m @ \$10 p/m = \$500	\$8,000
Applicants in-kind contribution (please list items .i.e .labour/ materials/equipment/machinery/wages)	\$7,500		
Other income		Other expenditure	\$
Total *Income	\$15,000	Total *Expenditure	\$15,000

**Income and *Expenditure amounts must be equal*

Detailed Project Budget

INCOME		EXPENDITURE (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds	\$ 2040 1020	Materials: Purchase of Australian Native vegetation (ie trees and shrubs)	\$2040
Applicant's cash contribution	\$		
Applicants in-kind contribution (please list items)	\$ 2125 3145	Applicants in-kind expenditure (please list items)	\$ 2125
Other income	\$	Other expenditure	\$
Total *Income	\$4040	Total *Expenditure	\$4040

**Total Income and Expenditure should be equal*

Declaration by applicant

I declare that I am authorised to submit this application and that the information presented is correct to the best of my knowledge.

Print Name

Chandelle Brien Boothey

Signature



Date

2/2/2025

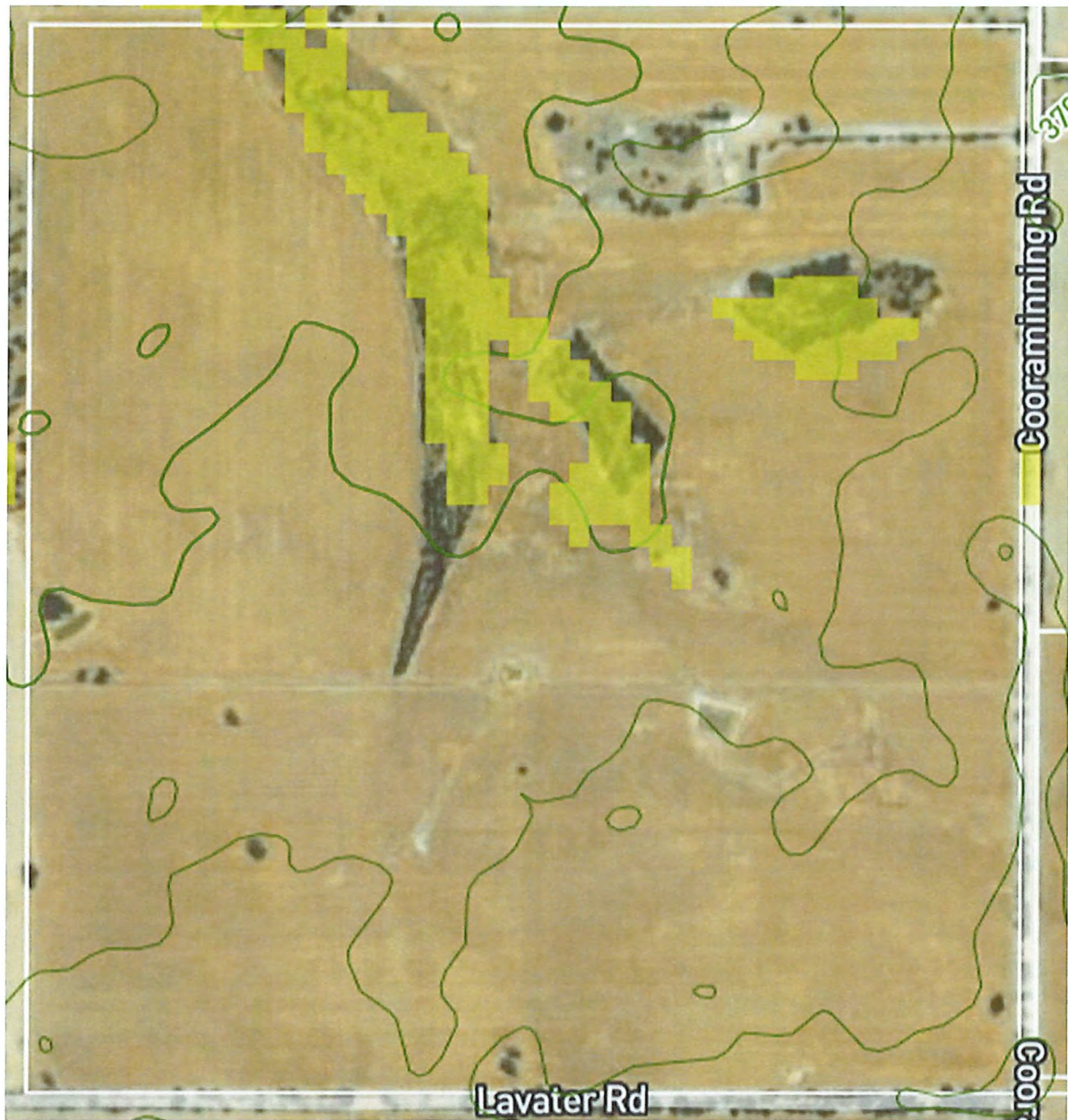
Item	Number	Cost	
Eucalyptus	10	\$ 18.00	\$ 180.00
Paper bark	10	\$ 25.00	\$ 250.00
Casuarina	10	\$ 25.00	\$ 250.00
Acacia	10	\$ 25.00	\$ 250.00
Verticordia	10	\$ 25.00	\$ 250.00
Dampiera	10	\$ 18.00	\$ 180.00
Lechenaultia	10	\$ 18.00	\$ 180.00
Coconut Ice	10	\$ 25.00	\$ 250.00
Jacksonia	10	\$ 25.00	\$ 250.00
Total			\$ 2,040.00

LANDCARE IN KIND COSTS

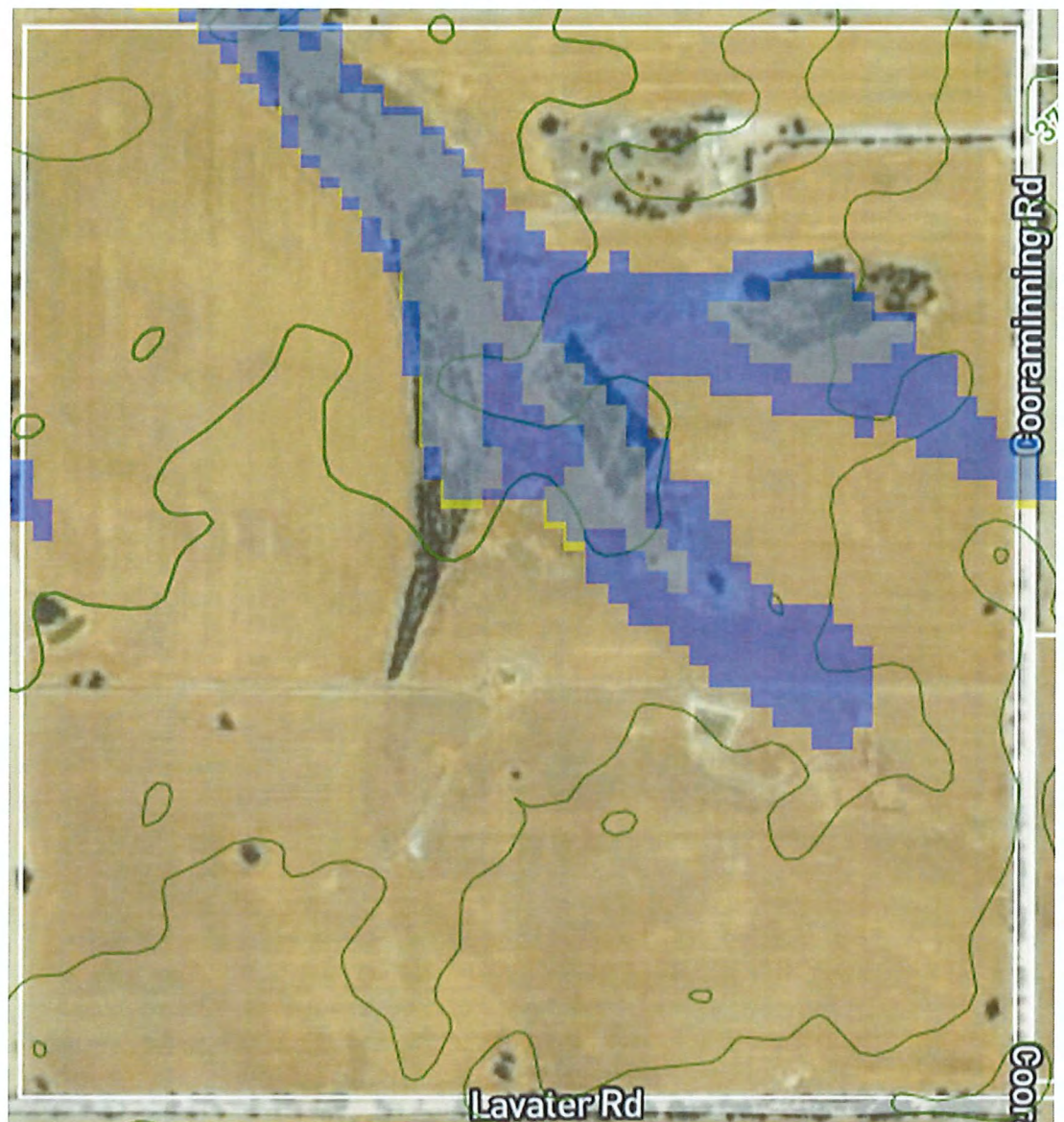
Item	Hours	Cost/hr	
Excavator – clearing creek lines and drains	10	\$ 150.00	\$ 1500.00
Planting – creek lines and saline prone zones	10	\$ 25.00	\$ 250.00
Fencing – replanted zones	10	\$ 25.00	\$ 250.00
Grant preparation	5	\$ 25.00	\$ 125.00
Total			\$ 2,125.00

Interactive groundwater and salinity map for the south-west agricultural region





Salinity risk - areas which appear to be affected by dryland salinity (from satellite mapping).

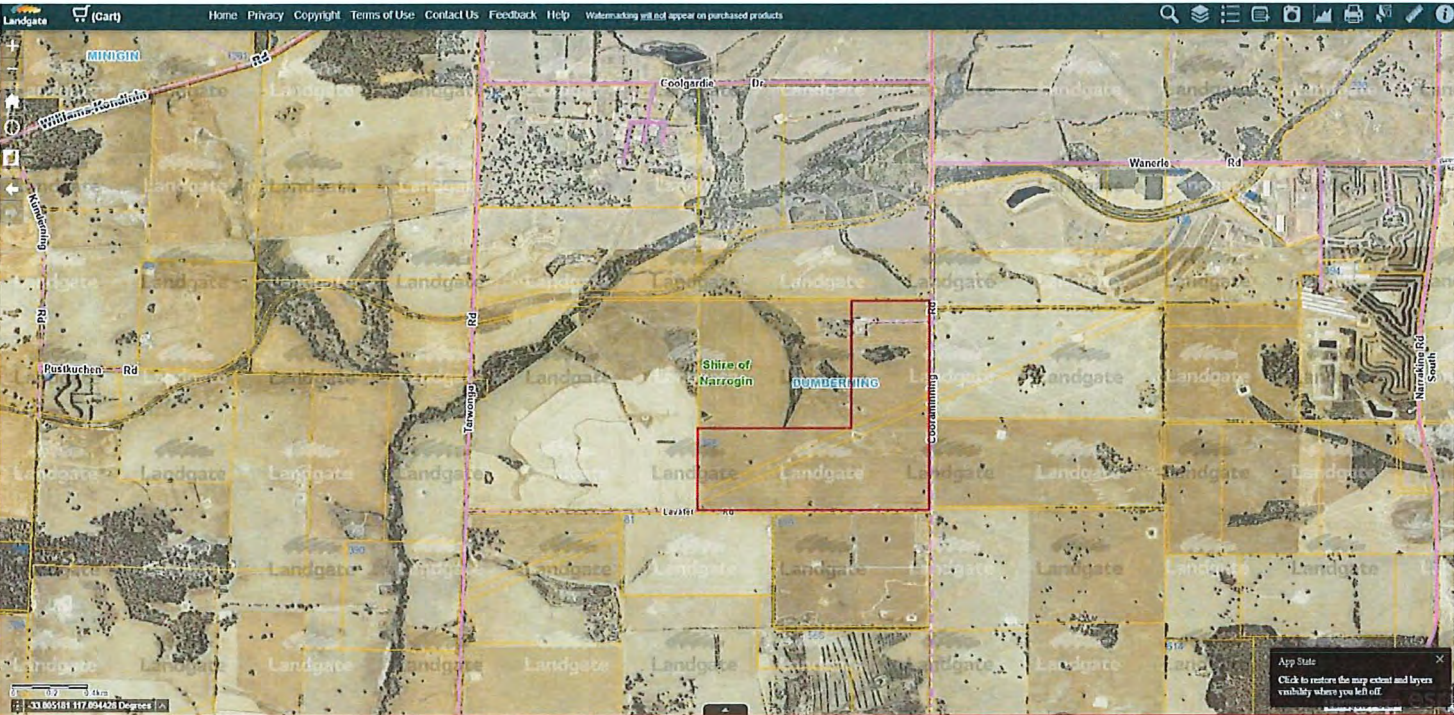


Valley risk - shows valleys that are water accumulation areas, likely to have shallow watertables with the potential to result in surface saltland

These are the areas along which the planting will be focussed, with deep rooted plants being established to mobilise salt away from the surface in these zones.

Boothey 368 Coormamining Rd

92.9066 ha



LANDCARE PLANT QUOTES



**Eucalyptus
loxophleba ssp.
Loxophleba (York
Gum)**

Narrogin Nursery Quote:
\$18.00 per 140mm



**Melaleuca
raphiophylla (Swamp
Paperbark)**

Narrogin Nursery Quote:
\$25.00 per 200mm



**Casuarina obesa
(Swamp Oak)**

Narrogin Nursery Quote:

\$25.00 per 200mm



**Acacia saligna
(Golden Wreath
Wattle, Orange
Wattle)**

Narrogin Nursery Quote:

\$25.00 per 200mm



**Acacia lasiocalyx
(Silver Wattle)**

Narrogin Nursery Quote:

\$25.00 per 200mm



**Verticordia
chrysantha**

Narrogin Nursery Quote:

\$25.00 per 200mm



**Dampiera
lavandulacea**

Narrogin Nursery Quote:

\$18.00 per 140mm



**Lechenaultia formosa
(Eldorado)**

Narrogin Nursery Quote:

\$18.00 per 140mm



**Hypocalymma
angustifolium
(Coconut Ice)**

Narrogin Nursery Quote:

\$25.00 per 200mm



**Jacksonia furcellata
(Grey Stinkwood)**

Narrogin Nursery Quote:

\$25.00 per 200mm

LANDCARE PROJECT FUND APPLICATION FORM (FTRS004)



Shire of
Narrogin
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the Landcare Project Fund, to rural applicants within the Shire of Narrogin, for the purchase of native plants to be planted on their property. Funding is available for up to 50 % of the total spend on native plants, up to a maximum of \$5,000, where the applicant demonstrates dollar for dollar spending on native plants for the nominated project.

Applications should be submitted to the Shire by the closing date. Grants must be acquitted by 30 September each year. Click on the link for copy of the [Acquittal Form](#).

1. APPLICANT DETAILS

Name of Applicant

A.J Armstrong & J.G Armstrong & M.M Armstrong

Property Address

443 Kilpatrick Road, Narrogin, WA, 6312

Phone

Mobile

Email

Do you have an ABN?

☒ Yes ☐ No

ABN

93770221596 ✓ matches applicant name

Are you registered for GST?

☒ Yes ☐ No

2. PREVIOUS LANDCARE PROJECT FUNDING.

Have you received Landcare Project funding previously?

Yes	<input checked="" type="checkbox"/> No
-----	--

If yes, please tell us what year, a brief description of the project and the amount of Landcare Project funds received.

3. PROJECT DETAILS

Please provide the dollar amount being requested. (max \$5,000)

3365

On what lot(s) or location(s) numbers are the trees being planted? (please specify Lot/Location/Street number)

Lot 9856 DP 138246 & Lot 14844 DP 162705	- confirm name ✓
202, 7072 ha	- size of land area (ha) ✓
30.0862 ha	- print map of area ✓

Are you the owner of the property?

<input checked="" type="checkbox"/> Yes	No
---	----

If No, who is the owner?

--

Do you have the owner's permission to undertake this project?

<input checked="" type="checkbox"/> Yes	No
---	----

Please provide a brief description of your project for which you are applying for funds. (maximum of 100 words)

Repair and plant trees amongst burnt white gums from the 2022 Narrogin bushfire. Minimal existing wandoo trees survived fires, therefore repairing area.
Providing windbreaks for the area and aid in reducing the water table lower down in the profile.

How will your project benefit the land and environment?

Biodiversity
Natural habitat
Reducing water table
Provide windbreaks across the landscape

Estimated project start date.

01/06/2025

Estimated project completion date.

30/06/2025

4. PROJECT BUDGET

Please use the sample budget below as a guide to calculate income and expenditure in the Detailed Project Budget on Page 4. Applicant/in-kind labour is to be calculated at \$25 per hour.

Example Budget

INCOME		EXPENDITURE <i>(please attach copies of receipts for cash expenditure)</i>	
Amount of approved Landcare Project Funds (up to 50% of total spend on native plants)	\$3,500	Materials: Purchase of Australian Native vegetation (ie trees and shrubs)	\$7,000
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Applicants in-kind contribution <i>(please list items .i.e .labour/ materials/equipment/machinery/wages)</i>	\$7,500		
Other income		Other expenditure	\$
Total *Income	\$15,000	Total *Expenditure	\$15,000

*Income and *Expenditure amounts must be equal

Detailed Project Budget

INCOME		EXPENDITURE (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds 50% ✓	\$ 3365	Materials: Purchase of Australian Native vegetation (ie trees and shrubs) per invoice ✓	\$ 6730.24
Applicant's cash contribution	\$ 3365.24		
Applicants in-kind contribution (please list items) Tree planters hire \$110/day x 3 -	\$ 1080	Applicants in-kind expenditure (please list items) ree planters hire \$110/day x 3 - days. Labour 30hours x \$25/hour	\$ 1080
Other income	\$	Other expenditure	\$ 0
Total *Income	\$ 7810.24	Total *Expenditure	\$ 7810.24

*Total Income and Expenditure should be equal

Declaration by applicant

I declare that I am authorised to submit this application and that the information presented is correct to the best of my knowledge.

Print Name

Angus Armstrong

Signature



Date

21/01/2025



McCreery Business Trust t/as Chatfield's Tree Nursery
695 Barrack Road Tammin WA 6409
PO Box 1 Tammin WA 6409
Dustin: 0427 371 075 ABN: 68 265 505 273
Steele: 0487 947 431 www.chatfields.com.au
Lisa: 0429 371 076 E: info@chatfields.com.au

Sales Order
Confirmation

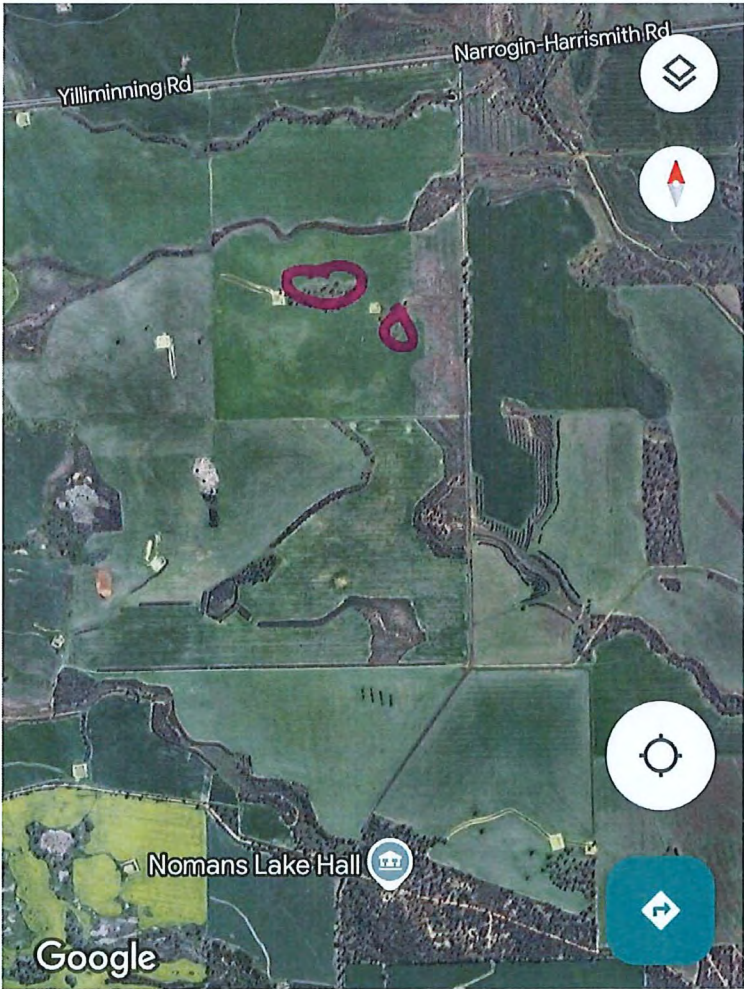
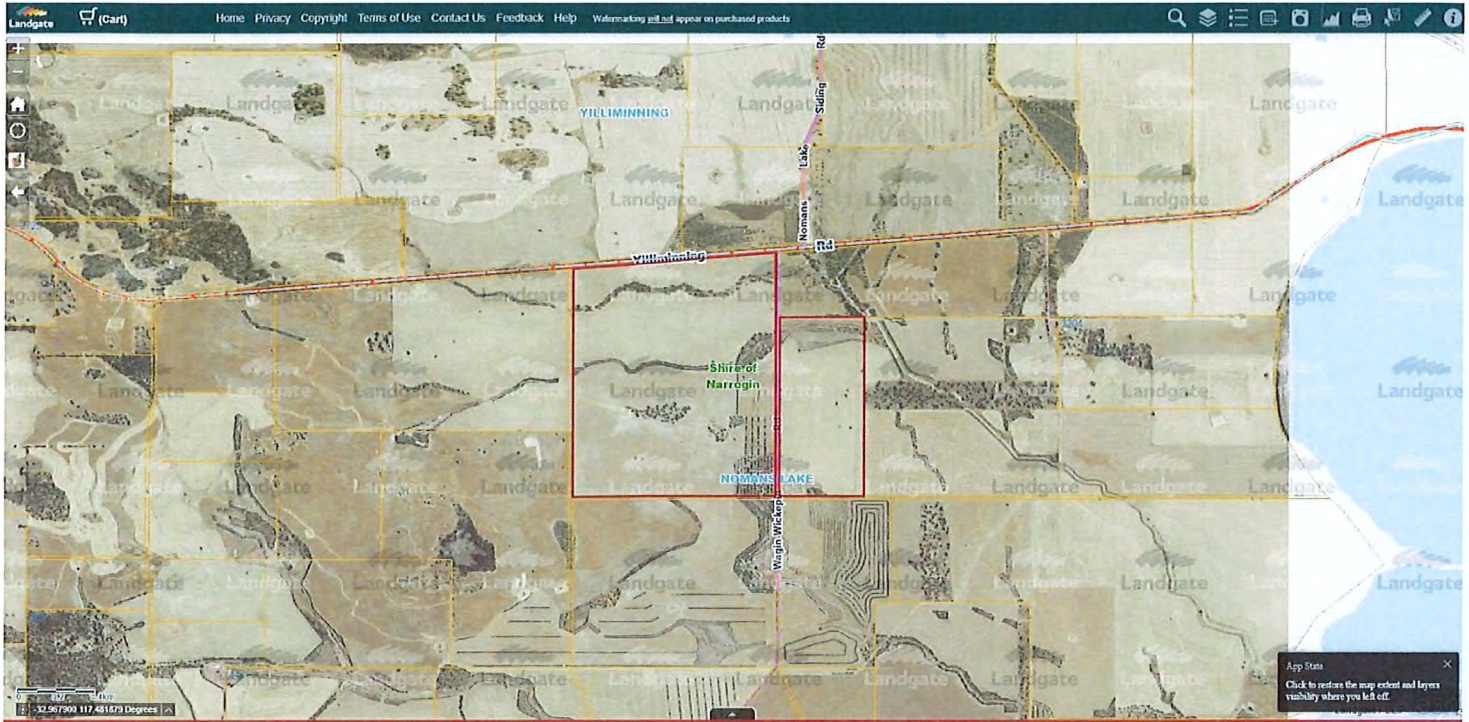
Billing details	Delivery details	Order details	Page 1 of 1
Attn: JG & MM Armstrong 3204 Yilliminning Rd YILLIMINNING WA 6312	3204 Yilliminning Rd YILLIMINNING WA 6312	Customer code: ArmsA Order #: 25092 Order date: 17/10/2024 Customer P/O #:	

Description	Unit	Units	Qty	Price (ex)	Subtotal (ex)	GST	Total (incl)
Eucalyptus loxophelba lissophloia - york gum - oil mallee	64	5056	79	51.20	4,044.80	404.48	4,449.28
Atriplex nummularia - oldman saltbush	72	1296	18	57.60	1,036.80	103.68	1,140.48
Atriplex amnicola - river or rivermore saltbush	72	1296	18	57.60	1,036.80	103.68	1,140.48
DEPOSIT non refundable to secure order \$2692.10 incl GST							
March PROGRESS PAYMENT \$2692.10 incl GST (this will be sent as a separate invoice in March)		7648 units					

This is a copy for your records. It is NOT an invoice. Species and numbers will be confirmed at delivery.	Sub-Total (AUD)	6,118.40
	GST (AUD)	611.84
	Total (AUD)	6,730.24

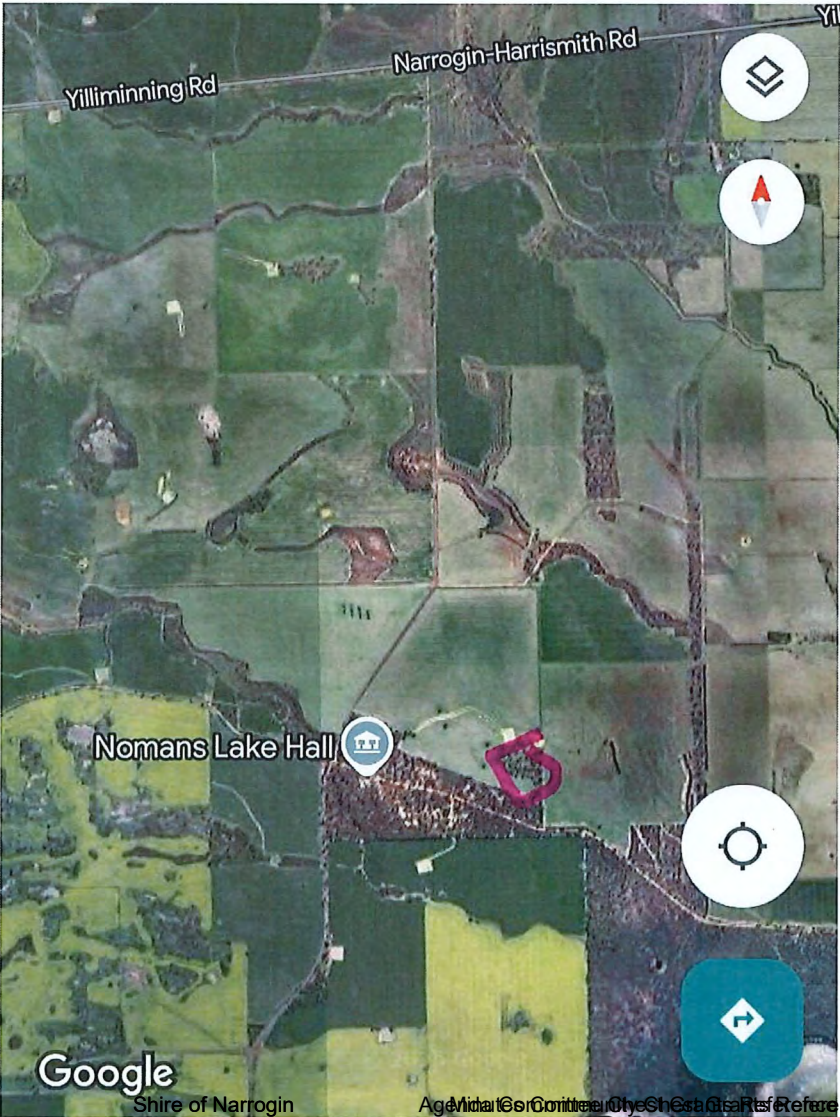
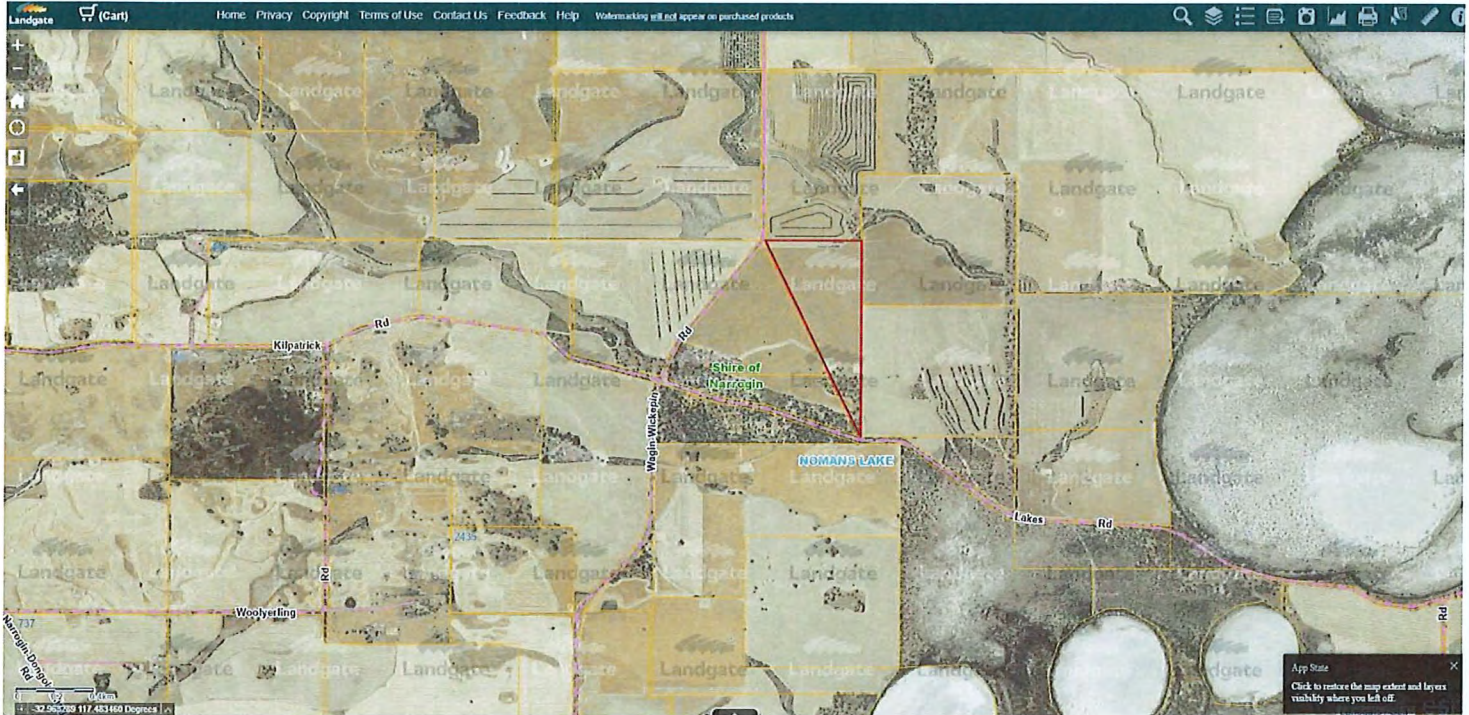
Armstrong Lot 9856 DP 138246

202.7072 ha



Armstrong Lot 14844 DP 162705

30.0862 ha



LANDCARE PROJECT FUNDING GUIDELINES (FTRS003)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the Landcare Project Fund, to rural applicants within the Shire of Narrogin, for the purchase of native plants to be planted on their property. Funding is available for up to 50 % of the total spend on native plants, up to a maximum of \$5,000, where the applicant demonstrates dollar for dollar spending on native plants for the nominated project.

Applications open from 1 February to 28 February

What will be funded

- Purchase costs of Australian native plants i.e. trees and shrubs where the applicant demonstrates dollar for dollar purchasing of native plants up to \$5,000.

What will not be funded

- Deficit funding or retrospective funding, or funds paid in advance.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to machinery, equipment, fencing or other property infrastructure or assets.
- Maintenance, repairs or upgrades to buildings or property which are the property of the State Government.

Eligibility

- Organisations and individuals are eligible to apply for funding.
- No individual application shall receive in excess of \$5,000 project funding.
- The project must demonstrate the benefit, improvement and outcomes that will be achieved for land rehabilitation or regeneration.
- Projects are required to be completed and acquitted by 30 September of each year.
- Organisations or individuals who have failed to acquit previously received Landcare Project funding within the required timeframe may be ineligible to apply.
- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be addressed to the above and received by the closing date.

Assessment criteria

- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash contribution to the proposed project.
- Funding will be available for the supply of native vegetation ie trees or shrubs to improve salt effected, eroded and other land areas in need of rehabilitation.
- Funding is not available for fencing, however projects demonstrating that the applicant will be supplying and erecting fencing for new vegetation will be viewed favourably.
- Funding will only be available for land outside Narrogin and Highbury town sites, and within the Shire of Narrogin, with no minimum lot size.
- Copies of quotes for materials and services to deliver the project must be provided;
- Provision of a detailed cash project budget showing expenditure and income including project amount requested.
- Demonstrate the extent of and the contribution in cash or in-kind by the applicant.
- Projects that commit to matching dollar for dollar support will be viewed favourably.
- Applications that can demonstrate that materials will be purchased using local businesses will be viewed favourably.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Applicants are encouraged to contact the Shire's Technical Support Officer (Technical and Rural Services) by email to enquiries@narrogin.wa.gov.au or by telephoning 9890 0900 to discuss their project, or to obtain a copy of the Application Form. Click on the link for copy of the [Application Form](#).

6. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 1:49 pm.

The next meeting of the Community Chest Grants Reference is proposed for Tuesday 9 September 2025 at 13:30 pm to review the 2025/26 Round 1 Community Chest Grants.

An Outlook Calendar notification will be emailed to the Reference Group ASAP for the next meeting.



89 Earl Street, Narrogin
Correspondence to:
PO Box 1145, Narrogin WA 6312
T (08) 9890 0900
E enquiries@narrogin.wa.gov.au
W www.narrogin.wa.gov.au