

Minutes

JOINT LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) SHIRES OF CUBALLING AND NARROGIN

10 December 2024

Commencing at 4:30 pm

Via Teams and in person

The Chief Executive Officer Shire of Narrogin recommends the endorsement of these minutes at the next Meeting of the Committee.

Signed:

.....

Date: 16/12/2024

These minutes were confirmed at the Joint Local Emergency Management Committee (Shires of Cuballing and Narrogin) meeting held on^{18/3/25}.....

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shires of Cuballing and Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available
for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print,
electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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JOINT LEMC MEETING

10 December 2024

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

This meeting is being held in person and also as an electronic meeting using Teams.

As the Presiding Person, President Leigh Ballard has sent his apologies. Deputy Presiding Person, President Eliza Dowling, chaired the meeting and officially declared it open at 4:32 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

NAME ORGANISATION

President Eliza Dowling	Shire President – Shire of Cuballing (A/Presiding Person)
Deputy President Graham Broad	Councillor – Shire of Narrogin
Senior Sergeant Ryan Devine	WA Police
Paul Leiper	DFES – District Officer Narrogin (Teams)
Jenny Menasse	WA Country Health Service
Michael Phillips	Department of Communities
Anna Erickson	Department of Primary Industry & Regional Development
Nicola Faithfull	Narrogin St John Ambulance
Anthony Mort	Cuballing Chief Bush Fire Control Officer

Staff (Non-Voting)

Chris Paget	Chief Executive Officer, Shire of Cuballing
Azhar Awang	Executive Manager Development & Regulatory Services
Wendy Russell	Executive Support Officer

Invited Guests/Visitors

David Howard	Red Cross (Teams)
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Apologies

President Leigh Ballard	Shire President – Shire of Narrogin
Maria Lee	DBCA – Parks & Wildlife Services
Peter Erickson	Narrogin SES – Manager or delegate
Pip Porter	Narrogin Chief Bush Fire Control Officer
Brett Dew	Western Power
Douglas Cook	Department of Education
Fred Steer	Main Roads WA
Anika Keeling	
Sandii Stankovic	Narrogin Senior High School
Eloisa Goss	Narrogin Primary School
Paula Raworth	Manager Community Services

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Cr Graham Broad

Seconded: Nicola Faithfull

That the minutes of the Joint Local Emergency Management Committee Meeting held on 17 September 2024 be confirmed as an accurate record of the proceedings.

CARRIED 9/0

For: President E Dowling, Cr G Broad, Snr Sgt R Devine, Mr P Leiper, Ms J Menasse, Ms A Erickson, Ms N Faithfull, Mr M Phillips, Mr A Mort

Against: Nil

NOTE: From 4:45pm onwards there were issues with the internet continually dropping out during the meeting which affected the ability of those members attending via teams to fully participate. David Howard from Red Cross left the meeting at 4:45 and Paul Leiper from DFES remained and was able to present his report but was unable to participate in any discussion and refrained from voting on any further resolutions.

4. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

5. MATTERS WHICH REQUIRE DECISIONS

Historically, LEMC meetings have been held quarterly in March, June, September, and December. It is recommended that the dates for the LEMC meetings in 2025 be scheduled as follows, with the venues to be determined at the preceding meeting:

Tuesday 18 March 2025;

Tuesday 17 June 2025;

Tuesday 16 September 2025; and

Tuesday 9 December 2025.

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Michael Phillips

Seconded: Cr Graham Broad

That the Joint Local Emergency Management Committee, Shires of Cuballing and Narrogin, meet on the following dates for 2025:

Tuesday 18 March 2025;

Tuesday 17 June 2025;

Tuesday 16 September 2025; and

Tuesday 9 December 2025.

CARRIED 8/0

For: President E Dowling, Cr G Broad, Snr Sgt R Devine, Ms J Menasse, Ms A Erickson, Ms N Faithfull, Mr M Phillips, Mr A Mort

Against: Nil

6. MATTERS WHICH REQUIRE DISCUSSION

6.1. Agency Reports (updates, issues or concerns)

Red Cross Australia

Attachment 1 – Red Cross report August 2024

David Howard provided the attached report, and due to the issues with internet could not participate in the meeting.

Nicolla Faithfull – St John Ambulance

- Narrogin is now the regional centre for the Southern area.
- Advised that St John had not been asked to provide services for Revheads and queried if it was a requirement as part of their safety plan.

ACTION: EMDRS to follow upon this enquiry.

Chris Paget – Shire of Cuballing

- Pre-season checks of firebreaks have been conducted to ensure compliance.

Anthony Mort – Shire of Cuballing Volunteer Bush Fire Brigades

- Reminder to reinforce the message that if you see a fire, you report it by calling 000.

Azhar Awang – Shire of Narrogin

- Shire mitigation works are 80% completed.
- The application for a variation to the works to install fencing around Banister Street was rejected.
- Annual inspection of fire breaks has been completed and the rangers are following up and will be issuing infringements.
- The DFES Upper Great Southern training event (desktop workshop) was held last month was excellent. All of the organisations involved in an emergency were there. EMDRS is going to attempt to get a training session held in Narrogin.

ACTION: EMDRS to contact DFES to see if a similar training session could be held in Narrogin.

Snr Sgt Ryan Devine – WA Police

- Fully staffed at present.
- All Staff have completed the 24/25 package on bushfire awareness, survival and fire incident control. This training is not mandatory but is really important.
- Reiterated the importance of calling 000, will organise some 'see something - say something call 000' posters.
- There will a back to school event in late January, hopefully there will be some mounted police.

Michael Phillips – Department of Communities

Attachment 2 – Department of Communities Emergency Relief and Support LEMC background information – 2nd quarter 2024-2025.

- There are 427 evacuation centres in WA, with 140 in the wheatbelt.
- Communities is working with the Department of Premier & Cabinet to finalise MOU negotiations with the Commonwealth for the Centre for National Resilience Perth.
- Communities is collaborating with the DFES to define the State responsibilities for medium and long-term temporary accommodation for impacted residents and workers following a disaster.

Anna Erickson – Department of Primary Industry & Regional Development

- Biosecurity emphasis is currently on the exotic borer as well as the fruit fly.
- There will soon be a separate biosecurity centre in Canning Vale.

Jenny Menasse – WA Country Health Service (WACHS)

- Hospitals across the region have been performing asset protection zone work as well as bushfire preparedness and staff training.
- Smaller sites may not be fully manned over the Christmas break but teleservices will be available.

Paul Leiper – Department of Fire & Emergency Services (DFES)

Attachment 3 – LEMC District Emergency Management Advisor Report July – Sept 2024

- The area is very dry and everyone is on alert.
- A number of very successful pre-season forums have been held.
- Australian Warning System (AWS) is now embedded in the system for bushfire, cyclone, flood and storm warnings. The AWS is a national approach to emergency information that aims to deliver consistent warnings to Australian communities, so people know what they need to do to stay safe in an emergency, no matter where they are.
- Some Local Governments have been issuing permits during the prohibited period. A reminder that permits are not allowed for mitigation tasks during the prohibited period.
- Grain Harvest waterbombers scheduled to be at Narrogin from 15 November.

Narrogin SES

Attachment 4 – SES report

No representative was able to attend the meeting but the attached report was provided.

Paul Leiper left the meeting at 5:10 pm

6.2. Update of Contact Information List

Attachment 5 - LEMC contact list (confidential – sent separately)

Committee members provided some updated information which is reflected in the Attachment.

7. GENERAL BUSINESS

COMMITTEE RESOLUTION

Moved: Anthony Mort

Seconded: Cr Graham Broad

That the Joint Local Emergency Management Committee (Shires of Narrogin and Cuballing) formally writes to the District Emergency Management Committee (DEMC) to emphasise the ongoing and critical concern regarding inadequate mobile communication network coverage during emergencies. The Committee requests that the DEMC address this concern by engaging with relevant stakeholders, including telecommunication providers, government agencies, and emergency service organisations, to identify and implement solutions.

CARRIED 8/0

For: President E Dowling, Cr G Broad, Snr Sgt R Devine, Ms J Menasse, Ms A Erickson, Ms N Faithfull, Mr M Phillips, Mr A Mort

Against: Nil

8. DATE TIME & VENUE OF NEXT MEETING

The next scheduled meeting of the LEMC is set for Tuesday, 18 March 2025 at 4:30 in the Shire of Narrogin Administration Building.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5:32 pm.

**Local Emergency Management Committee ARC Report
UPDATE November 2024**

1. RECENT RESPONSE ACTIVITY
<ul style="list-style-type: none"> • The team is currently assisting communities with the provision of outreach / PFA for the Cervanties Bushfires. • WA Team was on standby to support potential repatriation flights arriving from Lebanon.
2. RESILIENCE
<ul style="list-style-type: none"> • Red Cross has been delivering a number of resilience workshops across different locations over the last three months. • Pillowcase Program (preparedness program focusing on Grades 3 and 4 students): <ul style="list-style-type: none"> ○ Bullsbrook college ○ Gidgegannup Primary school ○ Coarramup Primary School • Preparedness sessions and community events were conducted during the reporting period: <ul style="list-style-type: none"> • EmergencyRedi Workshop – mens shed Baldivis • Seniors community connection event – Shire of Mundaring • Multicultural Expo • Life Admin hub – Hillarys • Bushfire preparedness awareness session (with DFES) – Bussleton • RediPlan information has also been shared with: Zonta Club of Perth, Bundaring AGM and committee members, WA volunteering community Reference Group • Active ageing expo – City of Wanneroo
3. RECOVERY
<ul style="list-style-type: none"> • Red Cross delivered Recovery Basics training to the Department of Communities • Red Cross continues to support the recovery of community members impacted by the Bunbury Tornado earlier this year and attended the Community Storm recovery meeting. • Australian Red Cross Recovery Basics webinar series continues
4. WORKFORCE TRAINING AND PREPAREDNESS
Training <ul style="list-style-type: none"> • Red Cross continues to provide training to volunteers to ensure they are ready for the upcoming season. • Psychological First Aid training (volunteers and staff)
5. KEY MESSAGES AND NATIONAL INFORMATION
<ul style="list-style-type: none"> • The Duty Phone number will remain as is and is managed through the new Emergency Response portfolio. • Key messages and support tips are continually updated on the Australian Red Cross website: https://www.redcross.org.au/

For further information, please contact:

Resilience and Recovery

Liza Beinart

State Manager Programs (WA)

Mob +61 0410 964 746 | Email lbeinart@redcross.org.au

Response

David Howard

Specialist Emergency Response

Mob +61 0429 296 609 | Email dhoward@redcross.org.au



Emergency Relief and Support

Local Emergency Management Committee Update 2nd Quarter 2024 – 2025

For activation of the Emergency Relief and Support (ERS) services for hazards defined under the WA Emergency Management Arrangements call 0418 943 835 24 hours/7 day.

Wheatbelt Team

Regional Manager: Mark Schorer: mark.schorer@communities.wa.gov.au

Regional Coordinator: Michael Phillips: michael.phillips@communities.wa.gov.au

Regional Officer: Jo Spadaccini jo.spadaccini@communities.wa.gov.au

Emergency evacuation centre training

7 sessions of Emergency Evacuation Centre training have been completed across the Wheatbelt since the end of September.

Further training will be held from the 2nd quarter 2025. Please make contact with any of the Team to organise the training

Revision of the Local Emergency Relief and Support Plans (LERSP)

- The ERS Directorate has completed the first draft of the Local Emergency Relief and Support Plans (LERSP).
- The LERSP details the operational management and coordination of ERS under the Western Australian (WA) Local Emergency Management Arrangements (LEMAs).
- These LERSPs are in process of being sent out to local government for feedback.
- Once the LERSP has been finalised they can be tabled at the next quarterly LEMC meeting.

Emergency Relief and Support Directorate Updates

Emergency Relief and Support (ERS) Sector Partners

Over the past 12 months, ERS has delivered a series of engagement sessions and circulars to the ERS Sector Partners to:

- share knowledge across the sector
- build connections between organisations, and
- increase engagement in the activities of ERS and the emergency management sector outside of activations.

ERS Sector Partners include organisations that deliver services under the State Support Plan, key State agency stakeholders, and sector peak bodies.

Emergency Relief and Support Directorate Updates

Since October, ERS has delivered to the Sector Partners:

- Four communiques
- Three activation-specific written updates, and
- Three presentations co-delivered with partners.

The last engagement session for 2024 was a pre-season forum held on 17 October. The purpose of the session was to build knowledge and connections with a focus on preseason preparedness. The program included a preseason weather briefing deliver by the Bureau of Meteorology, a presentation on ERS specific preseason preparedness activities, and a short workshop to facilitate feedback from Sector Partners.

Centre for National Resilience Perth

Ahead of the high threat season, Communities is working with the Department of Premier & Cabinet to finalise MOU negotiations with the Commonwealth for the Centre for National Resilience Perth.

Annual Review of the Support Plan

Communities has conducted an Annual Review of the State Support Plan – Emergency Relief and Support and is proposing minor changes following the implementation of its enhanced structure.

As part of this process, Communities is undertaking consultation to formalise its role in providing support services to people impacted by local level (Level 1) incidents when ‘tasked by a HMA and/or controlling agency’.

Strategic Procurement Framework

ERS is developing a Strategic Procurement Framework to enable effective and efficient decisions about procurement strategies. The Framework provides comprehensive approach to engaging suppliers and sector partners in the preparedness, response, and recovery phase of emergencies.

The Framework is intended to simplify the engagement of partners during peak high threat periods to enable rapid engagement in emergency incidents.

Medium - Long Term Accommodation Strategy

Communities is collaborating with the Department of Fire and Emergency Services to define the State responsibilities for medium and long-term temporary accommodation for impacted residents and workers following a disaster.

This Project has four objectives:

- Establish a clear policy position for the delivery and management of post-disaster accommodation in WA.
- Define roles, responsibilities and funding arrangements and other enabling arrangements across State and local government in relation to post-disaster accommodation.
- Develop tools and resources to support decision-making and planning for the prompt delivery of post-disaster accommodation.
- Progress the development of streamlined statutory approval pathways for post-disaster accommodation.

Western Australian Post-Disaster Cultural Outcomes Framework

Communities has developed the first iteration of the Western Australian Post-Disaster Cultural Outcomes Framework, which will continue to be refined to ensure appropriateness and effectiveness.

Emergency Relief and Support Directorate Updates

The Framework includes a list of specific indicators that can be used to measure whether cultural outcomes are being achieved through the recovery process and can be used to support early recovery planning, as well as the evaluation of recovery programs.

The Framework includes outcomes that are applicable across different communities, and can be adapted to the circumstances, needs and priorities of individual communities.

It can be used by anyone working in an Aboriginal community after a disaster, and can be implemented by local and State government, as well as non-government organisations.

The next iteration of the Framework will be finalised following a sector-wide consultation process which ends October 2024.

Disaster Ready Fund

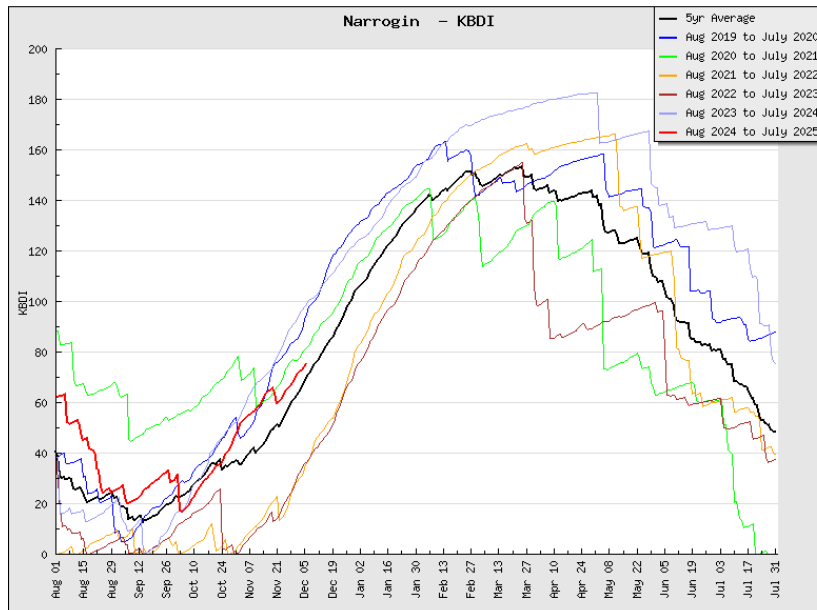
Several LGs in Western Australia (WA) submitted applications for the Disaster Ready Fund (DRF) in 2024 to support the improvement of their facilities used as evacuation centres.

The ERS Directorate had the opportunity to review LGs applications for the Disaster Ready Fund (DRF) provided to the Department of Fire and Emergency Services (DFES) for 2024 and assessed that the projects would contribute to the State's ability to provide emergency accommodation for evacuating communities. All applications were considered suitable to progress for further consideration in the DRF process.

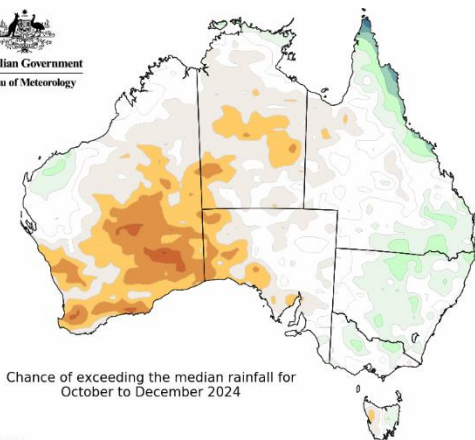


Narrogin/Cuballing LEMC Report - 10th Dec 2024

BUSHFIRE SEASON OUTLOOK & PREPARATION



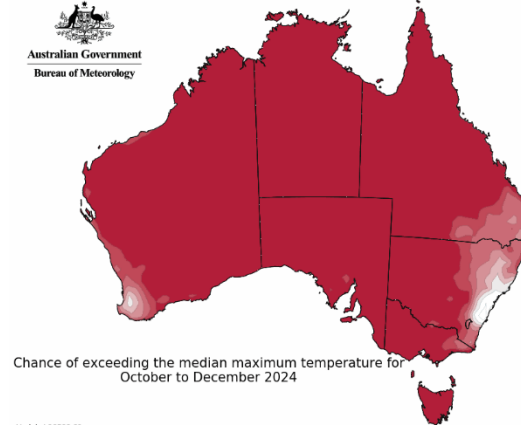
The region is unseasonably dry with significant rainfall not occurring till later in the season, currently ahead of 5 year average with forecast warmer than average temps and average to below average rainfall Oct- Dec 2024



Model: ACCESS-G2
Base period: 1981-2018

80
75
70
65
60
55
50
45
40
35
30
25
20
Chance of exceeding median rainfall (%)

Model run: 19/08/2024
Issued: 22/08/2024



Model: ACCESS-G2
Base period: 1981-2018

Model run: 19/08/2024
Issued: 22/08/2024

80
75
70
65
60
55
50
45
40
35
30
25
20
Chance of exceeding median max. temp. (%)

National seasonal expectations overview due out 8 October 2024 via <https://www.afac.com.au/auxiliary/publications/seasonal-outlook>

Based on this preliminary information being well prepared for Bushfire Season is key and we would encourage all agencies to test plans and be prepared. <https://www.dfes.wa.gov.au/hazard-information/bushfire>

Key Preparedness Measures and Messages

Three areas of focus we have as an agency in preparation:

Safety – There was a tragic incident resulting in loss of life in Esperance and in our own region several injuries last season and also recently at a fire in Pingelly. The importance of regular high quality training, suitable PPE and safe operational practise to keep all responders safe is significant. The release of online Rural Fire Awareness for Farmer Response has been helpful in preparing seasonal farm workers.



- **Communication** – Timely and accurate information from reporting all fires to 000 and good information within the first 15 minutes then every hour there after are key to making sure we have the resources to suppress the incidents in a timely manner (see attached PAFTACS sheet). To that end we will be running pre-season briefings in October. <https://www.emergency.wa.gov.au/> continues to be a reliable source of truth and information.
- **Risk Mitigation:** Good preparation for the impending season is key and we are:
 - Through our Bushfire Risk Mitigation Co-ordinator, Blake, managing our UCL and UMR parcels within the gazetted town boundaries.
 - Reviewing risk and deploying SOSF High Season vehicles where incident numbers, risk, training and engagement are suitable for suppression resources
 - Continuing the Grain Harvest Strategy of forward basing fixed wing aircraft in Narrogin over the Harvest period.
 - Engaging stakeholders around testing their plans and preparedness activities.

Further Information

Australian Warning System (AWS)

As of 15 July 2024, Western Australia has adopted the Australian Warning System (AWS) for bushfire, cyclone, flood and storm warnings.

The AWS is a national approach to emergency information that aims to deliver consistent warnings to Australian communities, so people know what they need to do to stay safe in an emergency, no matter where they are.

Consistent warning levels, colours and hazard icons supported by a clear and concise action statement will make warnings easier to understand.



Cyclone represents the most significant change find out more here:

<https://dfes.wa.gov.au/hazard-information/warning-systems/australian-warning-system>



Reminder that Local Govt and BFB's are responsible for all fires outside of gazetted towns including structural fires and vehicle fires. Like at the Macco Feeds fire earlier in the year requesting additional capability early is easily done. A Section 13 to transfer control of the incident can be done at the request of a Local Government but this takes time to be approved and implemented and is not instant.

Learning from the recent Wandering fire was that LEMA's need to have some pre-plans in place for the provision of catering especially out of normal business hours for the welfare of responders

Bushfire Fundamentals has been developed to support those who undertake duties in supporting Incident Management Teams at bushfires. It is targeted at personnel working at incidents such as utility companies, St John, contractors, WA Police and Department of Defence. The course provides an overview of bushfire characteristics and behaviour, bushfire safety and survival, the Australasian Inter-Service Incident Management System (AIIMS) and the role of WA fire agencies in bushfire response. Course Access For people who are not DFES staff or volunteers, please use the following link to access the course: <https://eacademy.dfes.wa.gov.au/?client=externaltenant>
Attached is an information sheet for LEMC members.

It has been noticed that some LG's are allowing mitigation burns to proceed during the prohibited period for their area. DFES advice is that this is not in keeping with the bushfires act. LG should reconsider this practice and ensure that all permits and subsequent burning is valid against this legislation

Staffing update: Paul Leiper from the Pilbara will be continuing with the A/District Officer Narrogin role from the 09 SEPT 2024 and is available on the same email of DONarrogin@dfes.wa.gov.au or his mobile will be 0427 580 481. Paul Blechynden is due to return from leave in April 2025. AO Ben Davies will be commencing in the AO Narrogin West role on the 30th of December of which Cuballing falls into his scope. Contact details TBC on commencement

DFES Preseasonal forums were facilitated in 3 locations across the region in past weeks with excellent support by responders and great feedback from participants

Many thanks,

Paul Leiper
A/District Officer Narrogin
0427 580 481
DONarrogin@dfes.wa.gov.au



Health and Safety Representative Tip

Person Conducting a Business or Undertaking Primary Duty of Care

The *Work Health and Safety Act 2020 (WA)* describes the Primary Duty of Care held by a person conducting a business or undertaking (PCBU).

A PCBU must ensure, so far as is reasonably practicable the health and safety of:

- workers engaged, or caused to be engaged by the person
- workers whose activities in carrying out work are influenced or directed by the person

A PCBU must ensure, so far as reasonably practicable, that the health and safety of others is not put at risk from work carried out as part of the conduct of the business or undertaking

A PCBU must also ensure, so far as is reasonably practicable:

- the provision and maintenance of a work environment without risks to health and safety
- the provision and maintenance of safe plant and structures
- the provision and maintenance of safe systems of work
- the safe use, handling and storage of plant, structures and substances
- the provision of adequate facilities for the welfare of workers in carrying out work, including ensuring access to the facilities
- the provision of any information, training, instruction or supervision that is necessary to protect all persons from risks to health and safety from work carried out
- the health of workers and the workplace conditions are monitored to prevent illness or injury of workers arising from the conduct of the business or undertaking

OPERATIONAL CONSIDERATIONS

(Checklist for first arriving Firefighters)

The checklist below is a list of operational **considerations** for the first arriving fire crew when giving the first SITREP to COMCEN (first **15 minutes** then every 1 hour afterwards). COMCEN can get you Incident Weather also.

P

POSITION AND PROPERTY THREATENED

- Assess the situation – where is it? Nearest cross road?
- Exposures at risk/critical infrastructure? House? Shed? Tower?

A

AREA

- Size of fire (Length x Width) – estimate only

F

FUEL DENSITY AND TYPE

- What is burning? And estimate how fast it is moving (ROS)

T

TIME TO CONTROL

- Establish IMT (Who is IC, what Sectors?)
- Decide on strategies to extinguish/ make safe
- Delegating key functions – get help from others
- How many hours to get it contained? Roughly?

A

ASSISTANCE REQUIRED

- Traffic Management & Road closures?
- Regional Manager to assist? What do you need help with?
- Additional resources (**ask early as it takes time to arrive**)?

C

COMMUNICATIONS AND CONTROL POINT

- Radio frequencies/Communications plan
- Location of control point
- Media and public advice/warnings – 1800 718 288

S

SURFACE WIND STRENGTH AND DIRECTION

- Send SITREP
- Safety is first priority

COMCEN: 1800 198 140

UGS RDC 1800 865 103

DFES Communication Centre (ComCen) <ul style="list-style-type: none"> • 000 to report bushfire • Provide an incident update / situation report (see below) • Request Incident Weather Forecast • Request DFES assistance / to attend. • Contact WA Police, Main Roads, Western Power 	1800 198 140 Email: dfescomcen@dfes.wa.gov.au
DFES Regional Duty Coordinator <ul style="list-style-type: none"> • Request water bombers • Request DFES assistance / to attend. • Request DFES to meet machinery costs before engaging contractors 	1800 865 103
DFES Public Information <ul style="list-style-type: none"> • Issue Community Warning (Advice, Watch & Act, Emergency Warning) • Update or change an existing Community Warning 	1800 718 288 Email: statepublicinfo@dfes.wa.gov.au
Telephone Warning System <ul style="list-style-type: none"> • Sends alerts to home phones & mobiles. • Must be used for Emergency Warnings 	1300 566 588

Course Information

Online Bushfire Fundamentals

Background

Bushfire Fundamentals has been developed to support those who undertake duties in supporting Incident Management Teams at bushfires. It is targeted at personnel working at incidents such as utility companies, St John, contractors, WA Police and Department of Defence. The course provides an overview of bushfire characteristics and behavior, bushfire safety and survival, the Australasian Inter-Service Incident Management System (AIIMS) and the role of WA fire agencies in bushfire response.

Course Access

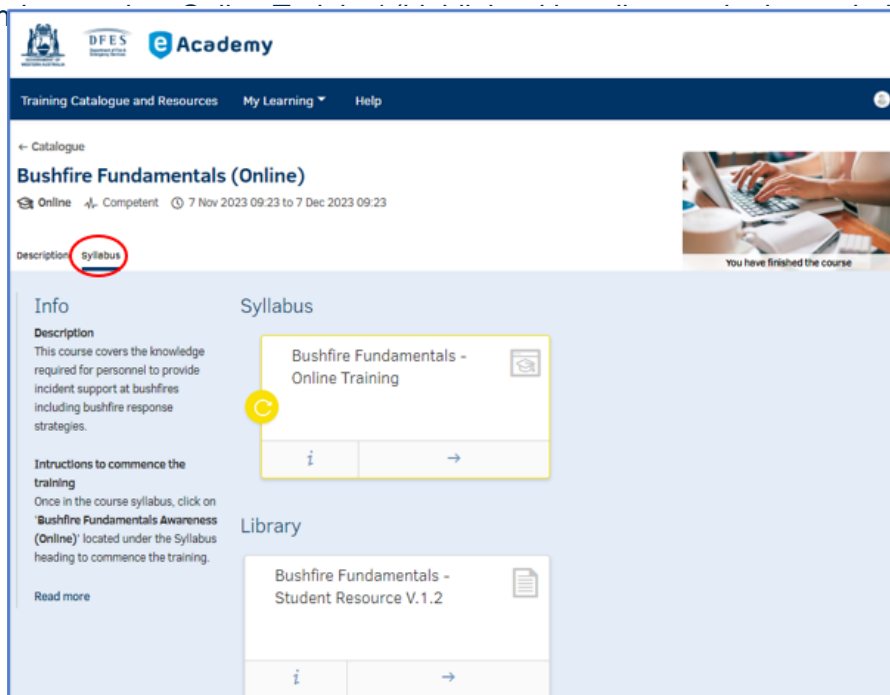
For people who are not DFES staff or volunteers, please use the following link to access the course: <https://eacademy.dfes.wa.gov.au/?client=externaltenant>

Accounts will only be active for 30 days. After this if you wish to access the course again you will need to contact eacademyhelp@dfes.wa.gov.au to request your account be reactivated.

The course may be accessed on a computer, tablet, or smart phone. However, for the best experience it is recommended a computer or tablet is used. Please ensure your device settings allow pop-ups.

If you experience any issues viewing the course on your tablet or mobile device, we suggest downloading Google Chrome from the App Store and select it as your preferred browser.


To access the online course, start by clicking on the 'Syllabus tab' (circled in red on the image below) then click on 'Bushfire Fundamentals' (located under the Syllabus heading).

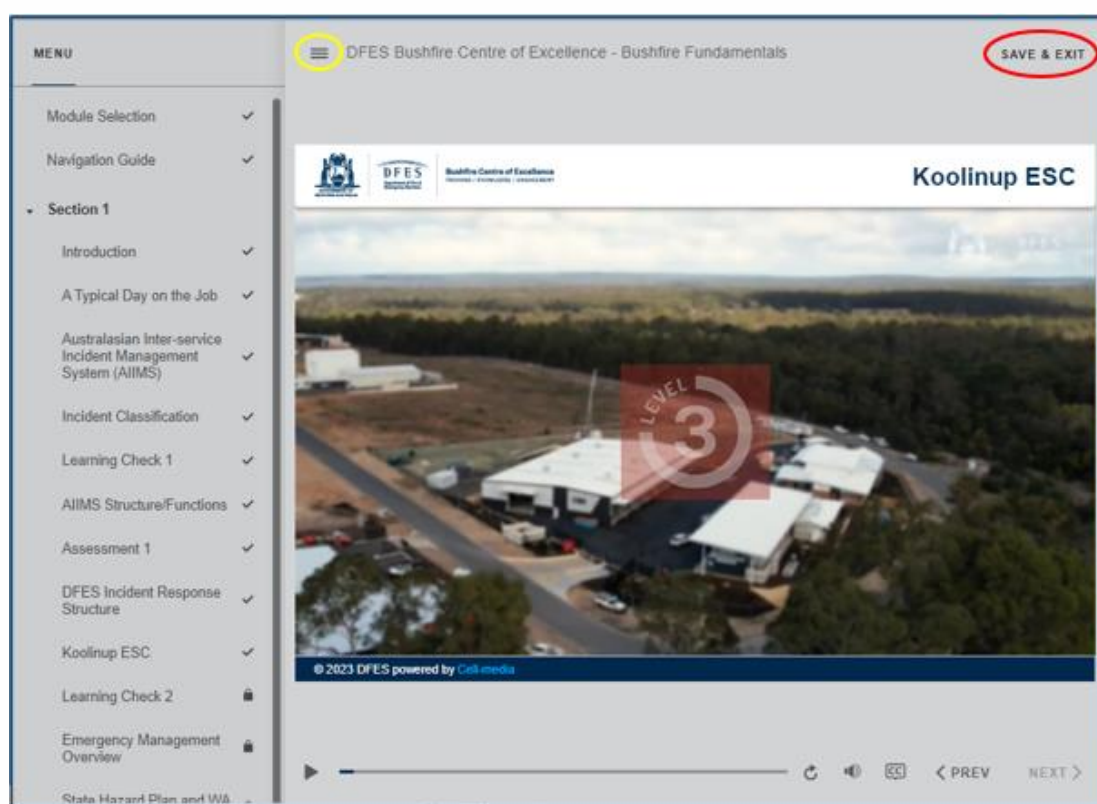


Learning Tips

The online course duration is approximately 2-3 hours. It may be completed in multiple sessions. To ensure your progress is saved, click the 'save and exit' button in the top right-hand corner of the screen when leaving the course (circled in red on the image below).

Always click 'resume' whenever you return to the course. If you select 'start', the course will reset, and you must start from the beginning.

Click on the  icon (circled in yellow on the image below) to open the navigation menu. The navigation menu displays completed tasks with a 'tick' and uncompleted tasks with a 'lock' icon. You can revisit completed items by clicking on them within this menu.



A copy of the **Bushfire Fundamentals Student Resource** is available to download in the 'Library' section located in the 'Syllabus' tab under the online course. It is advisable to download this before starting, to use as a reference tool.

Course Completion

Once you have finished the course, a confirmation email will be sent to you. Please keep the email as evidence that you have completed the course.

Contact

If you have any questions about this course or wish to provide feedback, please email bcoetraining@dfes.wa.gov.au or phone the Bushfire Centre of Excellence on 08 9540 7100.

Narrogin SES currently has 20 Active members and 4 Non-Operational Support members (which includes 3 x members currently inactive due to illness/injury.)

We have recruited 11 new operational members in 2024 and 1 non-operational support member. We are always actively recruiting new volunteers and run a minimum of 4 induction sessions per year or as required.

In 2024 thus far, we have been able to turn out a crew in response to all incidents including Land Searches, Water Bomber Reloading and one building stabilisation call out.

We currently have a large gap in the Unit capability to respond to Storm Damage incidences however have prioritised this training for early 2025 to get new members up to speed before the storm season in the region.

We currently have adequate members trained in Basic General Rescue, Land Search, Water Bomber Reloading and Basic Radio Use / WAERN Radio. We will continue these 'entry level' trainings as new member numbers allow.

We have a handful of personnel trained in Chainsaw Operations and will continue this training in 2025 also.

In 2024, we have commenced course endorsements for 3 x new DFES accredited Trainer and Assessors so that we have more accessibility to qualified course trainers to increase our training opportunities for new members.

Deputy Manager, Peter Erickson, has commenced training in Incident Controller Level 1 as he recognised the lack of (non-existent) SES trained Incident Controllers in the Unit.

This year, we commenced training in Bushfire Safety Awareness for SES members to enable us to support the Fire personnel as required. This was very well received by Narrogin SES Unit members. We hope to run more of this training in 2025.

We have attended numerous Community Engagement activities in 2024 including the Welcome to Narrogin Event, Williams Gateway Expo, Narrogin Ag Show, school visits to Narrogin High School and St Matthews Primary School, a sausage sizzle fundraiser for VFRS Captain Scott Reeves, Safety Crew for Narrogin Jetsprint Club, and upcoming events including the Emergency Services Christmas Lolly Run and Aged Care Christmas Visit.

There has been some discussion in regards to holding a local Exercise in 2025/6. There will be further internal discussion as well as involvement of other stake holders as the idea is progressed.

Narrogin SES are in the process of purchasing new and upgraded rescue equipment, specifically a new Stokes Litter basket with lashings and spinal board to ensure we are holding the most effective equipment we can.