



MINUTES
TOWNSCAPE ADVISORY COMMITTEE MEETING

29 OCTOBER 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Townscape Advisory Committee.

Signed:
(CEO)

Date: 30 October 2024

These minutes were confirmed at the Townscape Advisory Committee Meeting held 10 December 2024

Signed:

(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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TOWNSCAPE ADVISORY COMMITTEE

29 OCTOBER 2024

1. OFFICIAL OPENING

The Presiding Person, Cr Roxanne McNab, declared the meeting open at 5:07pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Cr R McNab (Presiding Member)
Mr B Seale – Narrogin Chamber of Commerce
Ms B Fletcher – Arts Narrogin
Mr M Wray – Highbury District Community Council
Ms J Early – Community Member
Mrs D Broad – Community Member
Ms R Storey – Community Member

Staff (Non-voting)

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)
Ms P Raworth – Manager Community Services
Ms R Razumovskaya – Community & Economic Development Coordinator (CEDC)

Apologies

Cr C Bartron
Mrs V Chadwick – Community Member
Ms S Gallagher – Executive Support Officer (Minutes)

Absent

Nil

Visitors

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION & COMMITTEE DECISION

Moved: Ms J Early

Seconded: Mr B Seale

That the minutes of the Townscape Advisory Committee Meeting held on 13 August 2024 be confirmed, as an accurate record of the proceedings.

CARRIED 7/0

For: Cr R McNab, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early, Mrs D Broad, Ms R Storey

Against: Nil

4. MATTERS FOR DISCUSSION / INFORMATION

4.1 UPDATE ON THE NRLC PROJECT

The Narrogin Regional Leisure Centre mural project, led by artist Jerome Davenport (aka KETONES6000), is scheduled to begin on 25 November 2024 and conclude on 20 December 2024, spanning a total of three (3) weeks.

The project timeline is as follows:

Methodology and timeline for mural painting by Jerome Davenport aka KETONES6000

NARROGIN REGIONAL LEISURE CENTRE MURAL

	Status	Date
Client brief to be filled out	Complete	
Quote	Complete	
Acceptance of quote	Complete	
Design Deposit paid by client	Complete	
Final design meeting with stakeholders	Complete	
Design Finalised	Complete	August
Installation date booked	Complete	August
First Invoice paid (30%)	Complete	August
Wall prep (High Pressure Clean, paint removal, Primer added)		End of November (week starting 25th)
Second Invoice paid (30%)		Early December
Painting commences		Early December (Week starting 2nd)
Painting completed (By Jerome)		Early December (deadline 20th December)
Painting completed (By Chante)		Early December
Anti-graffiti		Early December (deadline 20th December)
Final invoice paid (40%)		December

NOVEMBER PREPARATION

Preparation and Planning: Initial Meeting and Site Inspection

Objective: Align on vision and inspect the mural site.

Activities:

- Initial meeting with Shire officials and key stakeholders.
- Site inspection to assess wall condition, dimensions, and surroundings.
- Jerome sketches agreed concepts.

Week 1 (week of 25th) November: Wall Prep

Objective: Prepare the wall for painting.

Activities:

- Clean the wall surface thoroughly, High Pressure clean
- Repair any cracks or damage.
- Apply a base coat of paint to ensure a smooth surface

NOVEMBER INSTALL

Week 2 (Start 2nd December): Mural Painting

Objective: Prepare the wall for painting.

Activities:

- Start the mural with initial outlines and background.
- Sketch the mural design on the wall Begin painting the background and large areas.

Week 2/3 December: Detailed Painting and Final Touches with Chante

Objective: Add details and finalise the mural.

Activities:

- Jerome focuses on adding detailed elements to the mural.
- Work on intricate sections and layering colors.
- Add any finishing touches and details.
- Ensure consistency and high quality across the entire mural.
- Chante to Complete her sections of her Mural with the help of Jerome
- Perform a thorough quality check.
- Add Anti-graffiti

Week 3 Completion deadline 20th December: Completion and Unveiling

Objective: Officially complete and unveil the mural.

Activities:

- Clean up the site and remove any scaffolding or equipment.
- Host an unveiling ceremony with community members and stakeholders.
- Promote the completed mural through local media and social platforms.

Post-Completion:

Conduct a review meeting with Shire officials and stakeholders to discuss the project's maintenance requirements. Document the process and gather community feedback for future projects. Maintain the mural and address any potential issues (e.g., graffiti, weather damage).

The CEDC, then handed out to the TAC, a hard copy of wording that is to go on the mural plaque that explains the concept of the mural. Regina advised the TAC that the plaque would be placed on the wall of the mural.

The CEDC spoke about the opening even of the mural, which is tentatively planned for 19 December 2024, however a firmer date will be advised once the mural is under way and nearing completion.

Outcomes:

The committee noted the date and the general consensus was that they supported the wording.

4.2 THE 10 YEAR PUBLIC ART PROGRAM 2021-2031

The below 10 Year Public Art Program 2021-2031 was recommended by the TAC to Council at its Ordinary Council Meeting July 2021. It is fair to say that the program has not been strictly followed due to several reasons, primarily funding and the TAC's desire to concentrate on other art projects, namely murals.

The EMTRS requested the TAC to consider the attached art program for relevance and to review the program as required, while acknowledging there may be other projects that now present that could be included or some in the program that may be omitted. One project that has been discussed, however is not present on the program, is an iconic art structure on the concrete slab located on Pioneer Drive, near Kipling Street in Gnarojin Park. The TAC may wish to include this as a project, or indeed its next iconic art works. Another primary location for an iconic art structure is at the junction of Clayton Road and Federal Street, Southeast corner, currently a garden bed.

Another project that the TAC may wish to consider is the space on Federal Street next to Mackey Park, where the old clock tower is located, possibly known as Town Square (see picture). This space provides a unique opportunity for a centralised CBD significant art structure. This space and intersection were identified to be modified when Dome came to Town however this has not happened to date.

When Council deliberated on funding for the iconic mural at the NRLC at a recent OCM, Council spoke about their appreciation and the importance of the TAC deliberating on projects and recommending them to Council for funding. However, Council encouraged the TAC to focus on future projects in detail inclusive of quotes and costings, to give Council a better understanding of what exactly they are funding.

It is for this reason that the EMTRS recommends the TAC review and discuss the program for presentation to Council and start work on the next iconic artwork for Narrogin. The discussion on the program may take a few meetings to finalise.

Shire of Narrogin 10 Year Public Art Program 2021 -2031				
Projects	Est Cost ex GST	Duration Of Project Years	Financial Year	Comments
Roundabouts Art Work	\$100,000	2	2021-2022	Install art work on Roundabouts Pioneer Drive
	\$100,000		2022-2023	
Entry Statement Replacement x 7	\$50,000	3	2023-2024	Replace existing Silo Entry Statements with new design (masonry/steel)
	\$50,000		2024-2025	
	\$50,000		2025-2026	
Murals	\$50,000	1	2026-2027	Install a Mural in a prominent location CBD
Cemetery Art	\$80,000	1	2027- 2028	Art work along the boundary adjoining Williams Road
Foxes Lair - Art Structure	\$60,000	1	2028-2029	On Williams Rd near entry, Install an art structure
Federal St/Clayton Rd	\$80,000	1	2029-2030	Large Art Structure
Gnarojin Park	\$50,000	1	2030-2031	Indigenous art piece/s near Pioneer Drive visual from pedestrian bridge
Total	\$670,000	10 Years	2021-2031	Average annual expenditure over 10 years: \$67,000

Potential Art Structure Location: Pioneer Drive in Gnarojin Park



Potential Art Structure Location: Junction of Clayton Road and Federal Street.



Potential Location for an Iconic Art Structure: Town Square – Junction of Federal and Fortune Street.



Outcomes:

The TAC discussed the current 10 Year Public Art Program 2021-2031 and the EMTRS recorded the suggested amended program as per the below table to which he noted that he would provide a report to the Council giving effect to the consensus around the table.

Shire of Narrogin 10 Year Public Art Program 2025 -2035				
Projects	Est Cost ex GST	Duration Of Project Years	Financial Year	Comments
Entry Statement Replacement	TBC	2	2025- 2027	Replace existing Silo Entry Statements with new design (masonry/steel) inclusive of Highbury (8 @\$25k each).
Roundabouts Art Structures	TBC	2	2027 - 2029	Install art structures on Roundabouts X 3 Pioneer Drive, Kipling 1 st , Herald 2 nd and Federal 3 rd .
Murals	TBC	1	2029-2030	Install a Mural on the Goods Shed and the Telstra Building.
Federal Street/ Fortune Street – Art Structure	TBC	1	2030-2031	Where the clock tower is located.
Foxes Lair - Art Structure	TBC	1	2031-2032	On Williams Rd near entry, Install an art structure.
Cemetery Art Structure/s	TBC	1	2032-2033	Artwork/structures along the boundary adjoining Williams Road.
Gnarrojin Park – Iconic Art Structure	TBC	1	2033-2034	Pioneer Drv concrete slab near Kipling Street.
Federal St/Clayton Rd – Art Structure	TBC	1	2034-2035	Large Art Structure SE Cnr where garden bed is.
Total	TBC	10 Years	2025-2035	Average annual expenditure over 10 years: TBC

4.3 CBD FOOTPATH PLAQUES

Chairperson Cr R McNab addressed the TAC on the following subject.



This bronze Commemorative Plaque is located on Federal Street outside the Town Hall. This is the only example of a street commemorative plaque known to the Administration at this time, within the Narrogin CBD. It is noted that there is a similar style of commemorative plaques on footpaths in the Highbury townsite.

Outcomes:

The EMTRS noted that there was consensus support that the Administration would prepare a draft policy or guidelines around the concept of “Narrogin Dignitaries – Street Plaques” within the Narrogin CBD and present the draft policy or guideline back to the TAC for comment prior to consideration by the TAC.

5. MATTERS WHICH REQUIRE DECISIONS

Nil

6. ACTION TRACKER UPDATE

The Action Tracker has been updated with the latest project statuses and is included as Attachment 1.

7. GENERAL BUSINESS

Ms R Storey enquired about the cleanup of the Narrogin Brook. The EMTRS advised that there had been a lot of progress made and this is being followed up as required with spot spraying of re germination noxious weeds.

Ms R Storey also advised that she knew of a man that had a machine that could dig out the remaining dead weeds that did not burn. The EMTRS advised Ms R Storey to forward on the details for consideration. The EMTRS also advised that the DWER permit to work in the creek may have expired as there was a two-year limit on this.

Ms R Storey asked if solar lights could be installed in Gnarojin Park along the gravel pathway. The EMTRS advised all that the Shire invites the community, around March each year to submit Budget submissions for projects and Capital works. The TAC was happy with this advice.

The meeting time of the TAC was discussed, and consensus was that the preferred time to meet is 5PM.

8. DATE & TIME OF NEXT MEETING

The Presiding Member reminded the TAC of the next meeting, scheduled for 5:00pm on 10 December 2024, at this same venue.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6:24pm.



Townscape Advisory Committee Action Tracker

Project/Task	Start Date	Action	Responsible Officer	Estimated Completion Date	Comments/Update
Highbury Stopover bay development	1.7.2021	Additional tree planting for shade and to screen and soften less attractive areas formalising vehicle access and parking areas to reduce the expanse of open gravel	EMTRS		30/3/23 The EMTRS is in consultation with MRWA to seal the Rest Area at Highbury as a 50% each cost sharing arrangement. This project will be included in the 2023/24 draft Budget for Council consideration. Should this project proceed, then additional trees will be planted to compliment this area. 27/09/23 - No change to status. 16/2/24 Trees to be planted following sealing of the rest area
Public Art Map	02.08.22	1. A Public Art interactive map, similar to the Heritage Walk Trail, for inclusion on the Shire's website; and A whole of Shire Heritage Trail, highlighting type A & type B sites from the Local Heritage Survey 2019, as an interactive map for inclusion on the Shire's website	MCLC/CDO	Feb-23	The CEO instructed the CD team to investigate and create a Public Art trail and a Shire Heritage trail, on the izi.TRAVEL app. This has been put on the backburner as the CD team have worked on the completion of the relocation of the Visitor Centre and the Walk Trails. It will be progressed in the new year. Jan 23 - No progress on this project at present April 23 - MCLC will progress when time permits. 27/09/23 - This item has been referred to the MCCA. 19/02/24 – No change in status at this time, Item to be hastened.