



MINUTES
TOWNSCAPE ADVISORY COMMITTEE MEETING

13 AUGUST 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Townscape Advisory Committee.

Signed: 

Date 14 August 2024

(CEO)

These minutes were confirmed at the Townscape Advisory Committee Meeting held 29/10/24

Signed: 

(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

CONTENTS

1. OFFICIAL OPENING	5
2. RECORD OF ATTENDANCE/APOLOGIES	5
3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE	5
4. MATTERS FOR DISCUSSION / INFORMATION	6
4.1 NRLC Mural Update	6
5. MATTERS WHICH REQUIRE DECISIONS	11
5.1 Narrogin Cemetery Concept – “Cemetery Reflection Brook”	11
6. ACTION TRACKER UPDATE	14
7. GENERAL BUSINESS	14
8. DATE & TIME OF NEXT MEETING	14
9. CLOSURE OF MEETING	14

TOWNSCAPE ADVISORY COMMITTEE

13 AUGUST 2024

1. OFFICIAL OPENING

The Presiding Person, Cr Roxanne McNab, declared the meeting open at 5:32pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Cr R McNab (Presiding Member)
Cr C Bartron
Mr B Seale – Narrogin Chamber of Commerce
Ms B Fletcher – Arts Narrogin
Mr M Wray – Highbury District Community Council
Ms J Early – Community Member
Mrs V Chadwick – Community Member
Mrs D Broad – Community Member

Staff (Non-voting)

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)
Ms S Gallagher – Executive Support Officer (Minutes)

Apologies

Ms R Storey – Community Member
Ms P Raworth – Manager Community Services
Ms R Razumovskaya – Community Development Officer

Absent

Nil

Visitors

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION

Moved: Mr Brian Seale

Seconded: Mr Mitchell Wray

That the minutes of the Townscape Advisory Committee Meeting held on 4 July 2024 be confirmed, as an accurate record of the proceedings.

CARRIED 8/0

For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early,
Mrs V Chadwick, Mrs D Broad

Against: Nil

4. MATTERS FOR DISCUSSION / INFORMATION

4.1 NRLC MURAL UPDATE

The final design as decided by the TAC was circulated to Council via email on 5 August 2024 to seek consensus support on the design so the project could move forward to the implementation stage. During this time, with regard to the indigenous content in the final design by Indigenous Artist Fiona, mural Artist Jerome, advised that he has been unable to contact Fiona, after trying on numerous occasions, which has now caused complications in the process and may delay the project. A delay with this project is not ideal nor warranted.

Due to the Indigenous Artist Fiona being uncontactable, and the project needing to progress, Artist Jerome was requested to remove Fiona's content from the final design and include some indigenous depictions that are relevant to the Narrogin Community.

See attached amended concept from Artist Jerome for the TAC to discuss for Council consensus endorsement via email.

OFFICER RECOMMENDATION

That the Townscape Advisory Committee discuss the amended design as presented by Artist Jerome Davenport for presentation to Council as the final design

After discussion it was recommended by the TAC for the EMTRS to liaise with the Artist Jerome.

Mrs D Broad left the meeting at 6.15pm, prior to voting.

COMMITTEE RECOMMENDATION

Moved: Cr C Bartron

Seconded: Ms B Fletcher

That the Townscape Advisory Committee recommends the following options be investigated:

Option 1: Artist Jerome to liaise with Chante Kickett to ask if she is willing to contribute a design for Jerome to apply to the concept artwork in the top left corner of the design to cover the palm trees and to also remove the shearer, as per the concept design that was presented to Council and dated 6/8/24.

Should option 1 be unachievable then revert to option 2.

Option 2: Artist Jerome to reduce the size of the shearer in proportion to the size of the depicted footballers. Replace female with male indigenous shearer. Replace trees in top left corner with farm silos in the background.

CARRIED 7/0

For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early,
Mrs V Chadwick

Against: Nil

Original design – of 6/8/2024



Revised concept 1



Revised concept 2



Artwork overlay on building – showing location of building vents



5. MATTERS WHICH REQUIRE DECISIONS

5.1 NARROGIN CEMETERY CONCEPT – “CEMETERY REFLECTION BROOK”

The TAC are presented with a concept improvement of a storm water drain partly running through the Cemetery for discussion and consideration regarding the TAC’s desire to implement this project by recommendation to Council. This concept landscape design is referred to as “Reflection Brook”

The Shire’s Chief Executive Officer (CEO) tasked the Executive Manager Technical & Rural Services (EMTRS) to draft a concept design on an existing stormwater drain that runs through the Cemetery. The brief was to create and design as natural (as possible) water feature (Brook) to improve the aesthetics of an otherwise eroded storm water drain.

Storm water flow through the drain only occurs during times of rain where the stormwater runs through the drain, under Grainger Street, and disperses into natural bush land. The EMTRS, thought to create two rock and sedge holding pools to beautify the drain, incorporating the natural trees that exist there and also to plant new trees in keeping with the TAC’s recent decision on the species of trees to be planted at the Cemetery – *Agonus flexuosa*.

The use of some natural large bush rocks that are located on site could also be incorporated into the setting as features and potentially could be used by the community to place approved plaques in remembrance of loved ones that have passed and may not be placed at the Cemetery?

In consultation with the Manager of Operations, the cost of the project is estimated to be \$18,500 taking into consideration all aspects of the design including earthworks, plant, labour and materials.

The TAC is requested to consider the project and the cost to implement it, and whether the TAC wish to recommend the concept to Council for consideration in a future Budget.

OFFICER RECOMMENDATION

Moved: Mr Brian Seale

Seconded: Ms Jacqui Early

That the Townscape Advisory Committee recommend to Council, that the concept landscape design – “Reflection Brook” at the Narrogin Cemetery, as presented, be implemented when funding is available in a future Budget.

CARRIED 7/0

For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early,
Mrs V Chadwick

Against: Nil

Site Plan: Cemetery Refection Brook

Legend:

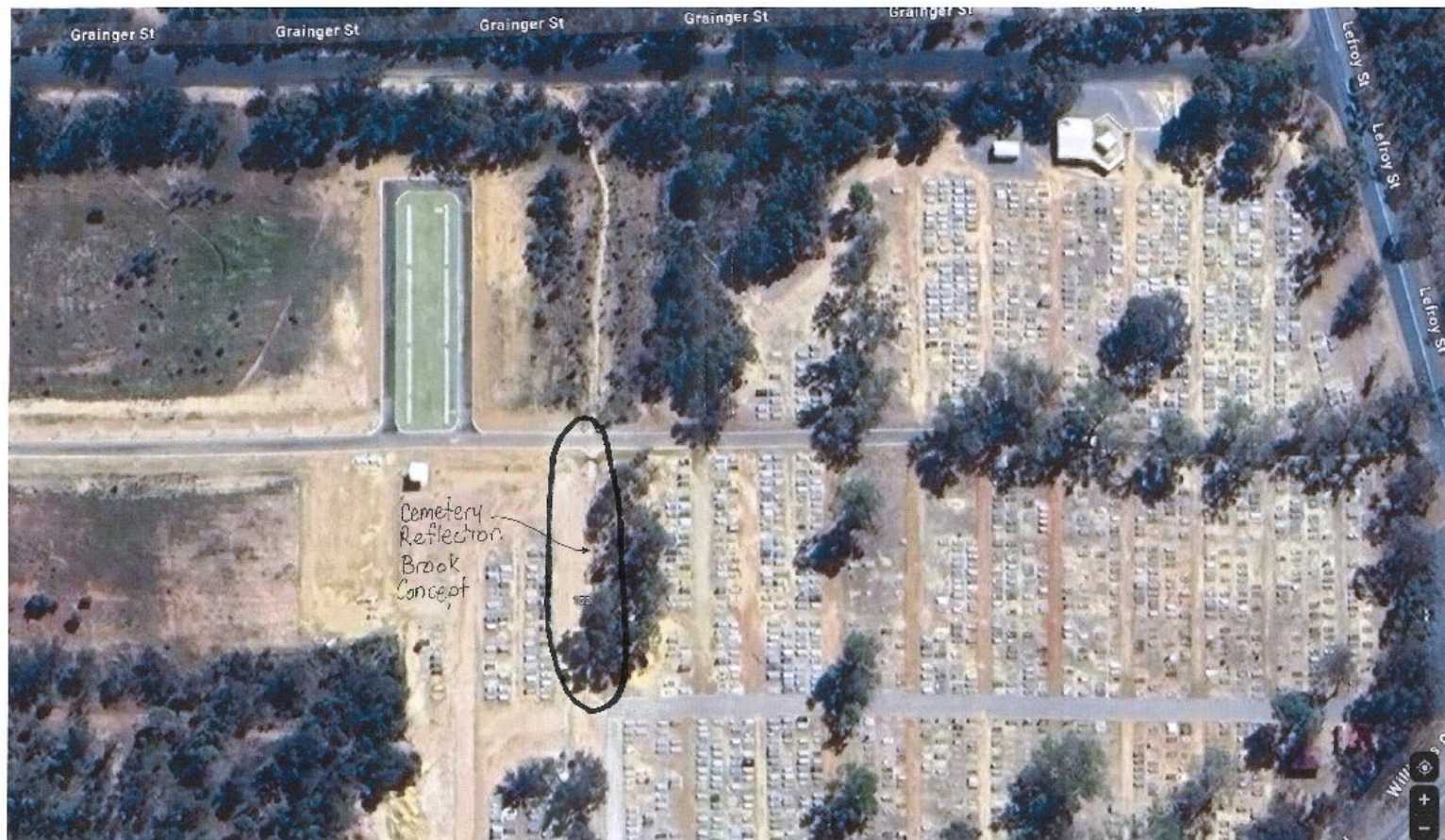
- ET: Existing tree
- AF: Agonius flexuosa x 7
- Native sedges
- 150mm granite rock armour to slow flow

Key Features and Labels:

- Streets:** Lefroy Street, Scaddan Street, Williams Road
- Roads:** Central Cemetery Rd, Narraigh Williams
- Watercourse:** Cemetery Refection Brook, Northern Drain
- Pools:** Pool 1, Pool 2
- Graves:** Existing graves, Lawn Graves
- Structures:** Shelter, Bench seats x 4, Box culvert crossing with hand rails 1/2 way, Existing table setting
- Other:** New Niche wall, Old Niche wall, Gazebo, Sealed, Water flow, Water retention, Cracker dust compacted path, Culvert, No work required - natural vegetation

Concept - Not to scale

Aerial Map



6. ACTION TRACKER UPDATE

The Action Tracker has been updated with the current status of projects and is attached.

7. GENERAL BUSINESS

The EMTRS to discuss progress of updating the Information Bay board with the Lions Club.

The EMTRS to follow up information in Terms of Reference regarding meeting attendances.

8. DATE & TIME OF NEXT MEETING

Next meeting date/time to be advised.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6.33pm.



Townscape Advisory Committee Action Tracker

Project/Task	Start Date	Action	Responsible Officer	Estimated Completion Date	Comments/Update
Highbury Stopover bay development	1/07/2021	Additional tree planting for shade and to screen and soften less attractive areas formalising vehicle access and parking areas to reduce the expanse of open gravel	EMTRS		30/3/23 The EMTRS is in consultation with MRWA to seal the Rest Area at Highbury as a 50% each cost sharing arrangement. This project will be included in the 2023/24 draft Budget for Council consideration. Should this project proceed, then additional trees will be planted to compliment this area. 27/09/23 - No change to status. 16/2/24 Trees to be planted following sealing of the rest area
Public Art Map	2/08/2022	A Public Art interactive map, similar to the Heritage Walk Trail, for inclusion on the Shire's website; and A whole of Shire Heritage Trail, highlighting type A & type B sites from the Local Heritage Survey 2019, as an interactive map for inclusion on the Shire's website	EMCCS	Feb-23	The CEO instructed the CD team to investigate and create a Public Art trail and a Shire Heritage trail, on the izi.TRAVEL app. This has been put on the backburner as the CD team have worked on the completion of the relocation of the Visitor Centre and the Walk Trails. It will be progressed in the new year. Jan 23 - No progress on this project at present April 23 - MCLC will progress when time permits. 27/09/23 - This item has been referred to the MCLS. 19/02/24 – No change in status at this time, Item to be hastened.
Artwork on NBN Nodes	6/06/2023	Investigate the options for decorating the NBN nodes	EMCCS		19/2/2024 – no change in status at this time.
	1/08/2023	Request EMTRS to follow up with Community Development Department	EMTRS		No update at present 27/9/2023 Update sent to EMCCS
Cemetery replacement trees/future planting	27/2/2024	Add costings for replacement tree/further plantings at Cemetery to the future budget for Council consideration	EMTRS		30/4/2024 \$7000 in 2024/25 draft Budget for Council consideration.
Mural artwork on NRLC	27/2/2024	Request preferred artists – Jerome Davenport & Jacob Butler (Shakey) supply mural concept design (in colour)	EMCCS		30/4/2024 To be discussed at TAC meeting 30/4/24
	27/2/2024	Investigate options for funding towards NRLC wall preparation	EMTRS		30/4/2024 To be discussed at TAC meeting 30/4/24
	27/2/2024	Investigate grant funding opportunities for public art works	EMCCS		In progress
Mural on Gnarogin Park toilet block	27/2/2024	Engage Georgina Patterson to supply mural design concept	EMCCS		Works nearing completion