



Shire of
Narrogin

MINUTES

ORDINARY COUNCIL MEETING

24 April 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed:

Date: 29 April 2024

These minutes were confirmed at the Ordinary Council Meeting held on 22 May 2024.

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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electronic format (disk or emailed), audio or Braille



Shire of
Narrogin
Love the life

STRATEGIC COMMUNITY PLAN 2017-27

SNAPSHOT

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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Please note that meetings may be audio recorded for minute taking purposes and if applicable, in compliance with legislation.

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ORDINARY COUNCIL MEETING

24 APRIL 2024

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:04 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr M Fisher

Cr C Bartron

Cr J Pomykala

Cr T Wiese

Cr R McNab

Staff

Mr D Stewart – Chief Executive Officer

Mr M Furr – Executive Manager Corporate & Community Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr A Awang – Executive Manager Development & Regulatory Services

Ms S Gallagher – Executive Support Officer

Leave of Absence

Nil

Apologies

Cr G Broad – Deputy Shire President

Ms Vanessa Ward – Executive Support Coordinator

Absent

Nil

Visitors

1 Member of the Public

3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Cr Bartron	10.2.1	Financial & Proximity	Footpath past residence
President Ballard	12.1	Impartiality	Sponsor of Narrogin Hawks Football Club
Cr McNab	12.1	Impartiality	Sponsor of Narrogin Hawks Football Club
Cr Fisher	12.1	Impartiality	Sponsor of Narrogin Hawks Football Club
Cr Wiese	12.1	Impartiality	Patron of Narrogin Hawks Football Club

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Brian Seale: Questions submitted by email:

Proposed Budget Considerations –

“Question 1.

Shire Philosophy or Basis of Increase in Fees.

(Q) May I enquire the Shire view on the basis of the changes, as proposed in this coming budget. –

I note the general view on some line items is a 4% increase (approx.), though others (i.e.) HAAC Support was an increase of 16%, whilst the Building Surveyors fee increased from \$99 to \$150 which is a 50% increase.”

Response:

The Shire’s philosophy was in consideration of the March economic briefing, Perth CPI (3.6%), wage price index (4.7%) and Local Government cost index (3.5%) a recommendation of 4% was put forward.

With changes in the standards regarding providing services such as home maintenance and domestic assistance, there are increased requirements such as specified training that subsequently warrants an increase in fees to cover the costs to deliver an hour of homecare service.

It has taken more than a year to recruit a Building Surveyor. There is a real shortage of this technical expertise at the moment and the cost to employ this expertise has influenced the increase in charge.

"Question 2.

Rubbish Charges.

(Q.) "How does the Shire propose to proceed with the statutory advertising without having adopted these fees where it is noted that some fees are narrated as "To be Confirmed" (e.g.) Rubbish Charges where eight line items are listed without a proposed fee listed."

Response:

Council is yet to calculate its waste charges and its rate in the dollar which will be completed and recommended to Council in time for budget adoption.

"Question 3.

Battery Powered Alarms.

(Q.) "It is noted that the proposed fee reduces from \$185 to \$179.50 and where I enquire as to the justification for the reduction"?

Response:

Thank you, this is a fee that has been reduced to comply to the statutory fee under BR61 – inadvertently applied 3% last year".

"Question 4.

Pool Inspection Fees

(Q.) Will council comment on the justification for the increase of fee from \$15 to \$78, which approximates a 400% increase."

Response:

The fee for 24/25 is a reflective of the appropriate statutory charge. This is an error that has been rectified.

"Question 5.

Seasonal Sponsorship.

(Q.) Is the narration of "As Determined by the Facility Manager" consistent with the provision of the Local Government Act 1995 (Section 6.16 (1.), (2.), and (3.), where it seems this item should include reference to the authority of the CEO as to delegated authority and not an employee, unless power is delegated by the CEO to the CEO. If so, the narration should be "As Determined by the CEO", where the adoption of fees and charges require resolution by an absolute Majority decision of Council.

Response:

Apologies, this is an error and should be consistent with the Act and will be amended to state as "determined by the Council".

"Question 6.

Reduced Fee for the Senior Citizens Centre.

(Q.) Will council comment on the reasoning behind the reduced fee for this facility from \$3,733 to \$1.00?"

Response:

Previously endorsed by council at renewal of lease in February 2024.

“Question 8.

Swimming Pool Fees

(Q.) Will council comment on the justification for the creation and basis of the fees for :

a.) Visitors Pass at \$65, and

b.) Concession at \$65.”

Response:

In the schedule, the fee for visitors passes is \$65 and concession is \$55 and the rationale is to increase patronage (and therefore income to the Centre) for visitors with the option of purchasing a booklet of 10 passes.

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next Council meeting is scheduled for 22 May 2024.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER’S RECOMMENDATION AND COUNCIL RESOLUTION 240424.01

Moved: Cr Pomykala

Seconded: Cr Bartron

That the minutes of the Ordinary Council Meeting held on 27 March 2024 be confirmed as an accurate record of the proceeding.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 WAIVING OF FOOD STALL FEE – GNAROJIN COMMUNITY GARDEN INC

File Reference	A226650
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Gnarojin Community Garden Inc
Previous Item Numbers	Nil
Date	15 April 2024
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Letter from Gnarojin Community Garden Inc

Summary

Council's consideration is requested in regards to the application from Gnarojin Community Garden Inc for the waiver of the Shire's food stall fee.

Background

A written request has been received from the Gnarojin Community Garden Inc (GCG) seeking Council's approval to waive the Shire's Food stall fees for the various stakeholders.

The GCG has organised Farmers and Makers Markets for the past 10 years, serving as a vital community hub and supporting local producers and artists. However, they state that the stall fees imposed by the Shire of \$54 per food stall per market are deterring smaller vendors with limited sales from participating. The markets not only generate revenue for GCG but also enhance the profile of the Shire by attracting visitors and aligning with its strategic plans.

The GCG is asking the Council consider either an exemption of the food stalls at their property or a one-off annual stall fee of \$54 to cover all the GCG markets.

Consultation

Consultation was undertaken with the following:

- Chief Executive Officer; and
- Manager Environmental Health Services.

Statutory Environment

The Shire's current fee structure for temporary food stalls applies to all events within its jurisdiction. Any exemption or adjustment to these fees would require consideration within the existing regulatory

framework. Additionally, the cost of assessing food stall applications by the Environmental Health Officer is a statutory requirement that must be balanced against revenue generated.

The sections of the Acts, Regulations and/or Local Laws that apply to this item are:

- Food Act 2008;
- Food Regulations 2009;
- Public Places and Local Government Property Local Law 2016; and
- Food Safety Standards 3.2.2 and 3.2.3.

Policy Implications

The sections of the policy to this item is:

- 6.1 Itinerant Vendor Policy

Granting an exemption or introducing a reduced annual fee for GCG markets may require adjustments to existing policies related to event fees and community support initiatives. However, approving the exemption may set an undesirable precedent for other nonprofit events, potentially impacting the Shire's revenue streams.

Financial Implications

According to the Shire's schedule of fees for itinerant food vendors, stall fees are set at \$54 per day per stall holder, or an annual fee of \$374. This fee includes the review of the application and its supporting documents, the issuance of the permit, and the inspection to ensure the stall adheres to the permit's conditions.

Implementing an exemption or reduced fee structure may result in a reduction in revenue for the Shire if applicable to other events.

Additionally, the cost of assessing food stall applications by the Environmental Health Officer exceeds the revenue generated from stall fees.

It is estimated that assessing and processing each food stall application requires at least one hour of combined staff time. The effective cost of the Shire for assessment, based on the administrative time in receiving, processing and informing the client, is approximately (on average) \$100. In other words the service is already provided at a loss of approximately 50%.

As of the date of writing the report, the Shire has collected a total of \$3,284 from itinerant food stalls.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1 Economic Objective (Support growth and progress, locally and regionally)	
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Objective	2	Social Objective (To provide community facilities and promote social interaction)

Outcome	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Granting exemptions or reducing fees may set an undesirable precedent for other nonprofit events	Likely (4)	Minor (2)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of eight (8) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

A portion of Lot 1721 on Reserve 49048 is currently leased to Gnarojin Community Gardens, starting on 1 September 2020, and ending on 31 August 2030, with the option to extend the lease for another 10 years from 1 September 2030 to 31 August 2040. The annual rent for the property is \$1 plus GST.

In accordance with the Schedule, Item 10(n) outlines additional terms and covenants of the lease agreement:

n) Notwithstanding Clauses 6.2 and 8 of the lease and consistent with the exclusive use of the premises for the Community's benefit, the Lessor agrees to make a contribution to the Lessee each financial year of not less than \$6 000, to be determined from time to time by the Lessor, in consultation with the Lessee, to support the Gnarojin Community Garden Inc's activities (such as regular Farmers and Makers Markets and various other public events throughout the year).

Given this, the Shire, as the Lessor, has already agreed to provide an annual contribution of at least \$6,000 to support the Lessee's activities, and specifically, sponsoring regular (based around six (6)) Farmers and Makers Markets and other public events throughout the year.

The GCG markets play a significant role in fostering community engagement, supporting local businesses, and promoting the Shire's objectives. Addressing the concerns raised regarding stall fees they state, is crucial to ensuring the continued success and sustainability of these markets. However, careful consideration must be given to the potential impact on other nonprofit events within the Shire and the financial implications of approving the exemption, as this may set an undesirable precedent for other nonprofit events.

Additionally, the cost to the Shire's Environmental Health Officer to assess food stall applications exceeds the revenue generated from the stall fees. To further reduce or exempt the itinerant food stall fee would create an undesirable precedent.

Based on the above, it is recommended that the Council do not support the proposed fee exemption or reduction as this would create an undesirable precedent.

It is important to note that the Shire's EHO's would still be required to assess each application and perform random sampling and inspections from time to time.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.02

Moved: Cr Wiese

Seconded: Cr McNab

That with respect to request from the Gnarojin Community Garden Inc (GCG) seeking Council's approval to waive the Shire's Food stall fee, Council, not support the request for the following reasons:

1. The proposal if supported would create an undesirable precedent, encouraging other organisations or individuals to request similar exemptions. This could lead to further financial strain on the Shire and complicate the fair administration of fees;
2. The Shire's Environmental Health Officer incurs significant costs in assessing food stall applications, which exceed the revenue generated from stall fees. Waiving or exempting the fees would exacerbate this financial shortfall, impacting the Shire's ability to maintain essential services;
3. Maintaining the food stall fee helps to cover the costs associated with regulatory compliance, including inspections and monitoring. Waiving the fee may hinder the Shire's ability to ensure food safety standards are met;
4. Upholding a consistent fee structure across all food stall vendors ensures fair and equitable treatment for all. Providing exemptions could undermine this consistency and create perceptions of favouritism; and
5. The Council already provides sponsorship of \$6,000 to the Gnarojin Community Gardens for the purposes of undertaking (6) six garden and markets events per annum and the organisation is welcome to utilise some of this to subsidise the food stall fees and or their charges in attracting and retaining food retailers.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

Gnarojin Community Garden Inc

PO Box 459 NARROGIN WA 6312

Email: admin@gnarojincommunitygarden.org

ABN: 32 123 665 525

Dear Dale and Narrogin Councillors

Several of our small stallholders selling food products at the Gnarojin Community Garden's (GCG) markets advise us that fees for a temporary food stall are making it unattractive for them to attend the markets.

As you know, GCG has been running very successful Farmers and Makers Markets for the last 10 years, providing a community focus for residents and local producers and makers. The stalls are a major attraction for people to attend and support the GCG. The markets and the stalls provide an important cash income to the GCG, but the stall fee to the Shire of \$54 per stall per market is a disincentive for small stall holders that have limited sales at the markets.

We ask that the Council consider either an exemption for those food stalls at the Gnarojin Community Garden markets, or a one-off annual stall fee of \$54 to cover all the GCG markets.

We believe the GCG markets raise the profile of the Shire, attracting community garden members from other areas, a meeting place for visitors to the town, and supporting many of the objectives outlined in the Shire's Strategies and Plans (for example, The Community Strategic Plan 2017-2027, the Narrogin Community Development Action Plan (June 2023), the 2019 Tourism Strategy and the Public Health Plan 2021 – 2026).

Yours sincerely

Sue Bicknell
Secretary
Management Committee Gnarojin Community Garden

10.1.2 BUSH FIRE ADVISORY COMMITTEE MEETING OUTCOMES

File Reference	9.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Bush Fire Advisory Committee
Previous Item Numbers	Item12.1, 22 March 2023 Res 220323.09
Date	15 April 2024
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Draft 2024/2025 Fire Order 2. Minutes of the Bush Fire Advisory Committee Meeting held on 28 March 2024	

Summary

This report is presented to Council to consider the following recommendations from the recent Bush Fire Advisory Committee (BFAC) meeting, held on 28 March 2024:

- Appointment of the Fire Control Officers (FCOs) for the Shire of Narrogin and dual Officers for adjoining local governments; and
- Adoption of the Fire Control Order 2024/25.

Background

Under the Bush Fires Act 1954, a FCO holds significant authority during a fire emergency, allowing them to assume responsibility for the situation, overriding any volunteer on the ground, including the Brigade Captain. The Brigade Captain, elected by the Brigade and subject to Council approval under Council Policy '5.2 Bush Fire Brigades – Management', holds authority limited to the Brigade area adopted by the Council.

Additionally, the authority of an FCO, including the Chief Bush Fire Control Officer (CBFCO), can be superseded by a Department of Fire and Emergency Services Liaison Officer or a Department of Biodiversity, Conservation and Attractions' Parks and Wildlife Service Officer in specific circumstances.

As officers of the Shire, exercising statutory authority and powers on behalf of the Shire, there is an obligation on the Council, and the Shire's CEO, as the employer, to consider the suitability of a person prior to appointment as an FCO. In this regard, the Council should note the requirement of the Bush Fire Brigades Local Law that FCO's are to complete a FCO course and a refresher at least once every 10 years, for their appointment to remain valid.

Furthermore, pursuant to Section 33 of the Bush Fires Act 1954, owners or occupiers of land within the Shire of Narrogin are legally obliged to comply with the prescribed Fire Control Order. This entails clearing firebreaks and fuel-free areas before November 1 each year and maintaining them free of flammable materials until 1 May.

Consultation

Consultation was undertaken with the following:

- Chief Executive Officer;
- Executive Manager Development and Regulatory Services; and
- Bush Fire Advisory Committee (BFAC).

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Bush Fires Act 1954 Section 38, 39, 40 and 56 – Appointment of Bush Fire Control Officers;
- Work Health and Safety Act 2020 (Act) and Regulations; and
- Shire of Narrogin Bush Fire Brigades Local Law 2017.

Policy Implications

Council Policy 5.2 Bush Fire Brigades – Management relates.

Financial Implications

The administrative expenditure is wholly contained in the budget and is minor in nature.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	2. Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2 Build a healthier and safer community
Strategy:	2.2.1 Support the provision of community security services and facilities
Outcome:	2.3 Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2 Engage and support community groups and volunteers

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Without appointed Fire Officers, there may be delays in coordinating responses to fire emergencies within the Shire of Narrogin and surrounding areas. This delay could result in greater	Almost Certain (5)	Extreme (5)	Extreme (20-25)	Compliance Requirements	Endorse the appointments recommended by the BFAC

property damage, loss of life, and environmental destruction.					
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Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 25 has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

At the BFAC meeting held on 28 March 2024, the Committee resolved to recommend to Council to rescind all previous appointments and to make the appointments of CBFCO, Deputy Chief Bush Fire Control Officer's (DCBFCO), FCO's, Fire Weather Offices and the Weather Committee as per Attachment 1. At that meeting, it was also recommended that the following Fire Control Officers be appointed as Dual FCO's for the following Shires:

- Shire of Cuballing - Guy Maley, Clayton Hardie, Keiran Quartermaine;
- Shire of Wagin - Stuart Moyses, Nathan Walker;
- Shire of West Arthur - Murray Saunders;
- Shire of Wickepin - Troy Smith; and
- Shire of Williams - Clayton Hardie, Murray Saunders, Russell Ashley.

The appointment of each FCO is typically associated with a specific Bush Fire Brigade (BFB), unless an FCO is appointed by an adjoining Shire for the area adjacent to the common boundary. Unless explicitly stated otherwise, the authority of FCOs extends across the entire district. It is proposed to maintain this arrangement without specific limitation.

A FCO is required to act within any restrictions or conditions placed on the role by the Shire. They cannot issue instructions to Shire employees to carry out works, nor do they have the authority to hire plant or contractors.

Nomination by an adjoining Shire does not mean automatic right to the role. Appointment becomes effective only on resolution of Council.

Under the Work Health and Safety Act 2020, for Volunteers and Volunteer Organisations, the Shire's CEO is personally responsible and criminally liable for all the volunteers within the Bush Fire Brigades. The Shire's CEO is legally required to ensure that all the FCOs and Bush Fire volunteers have undertaken the appropriate or required training to allow them to perform their role(s) safely.

The DFES minimum recommended standard for Bush Fire Brigade Volunteers with a Local Government Grants Scheme Fire Appliance, is completion of the Bushfire Safety Awareness and Firefighting Skills courses, consistent with DFES managed volunteers who are required to undertake both courses prior to commencing operational duties. The Shire owns and manages 2 'white' fire appliances funded by DFES.

The Shire previously adopted Council Policy 5.2, titled "Bush Fire Brigades – Management," and based on advice from DFES, has implemented the minimum recommended training for volunteer Bushfire fighters as outlined in clause 7 – Training.

7. Training

- a) All Fire Control Officer's (FCO's) must as a minimum complete the FCO's course training within the first 12 months of being appointed and complete a refresher at least once every 10 years;
- b) A sub-committee consisting of the Chief Bushfire Control Officer and the two (2) Deputy Chief Bushfire Control Officers, be authorised to assess volunteer fire fighters competency with regards to the Rural Fire Awareness, Bushfire Safety Awareness, and Firefighting Skills and if satisfied, to recommend to the Shire's CEO that their previous experience be accepted as Recognised Prior Learning (RPL), although FCO's should be encouraged to complete the training.
- c) With effect from 1 October 2023:
 - i) only volunteers fire fighters that have successfully completed or have been RPL assessed for and passed the DFES approved Bushfire Safety Awareness and Firefighting Skills courses should drive or operate Shire Fire Trucks; and
 - ii) only volunteer firefighters that have recognised RPL for, or passed the DFES approved Rural Fire Awareness course, either in person or online, are eligible to be registered as an active operational (in the field) Shire Volunteer Firefighter.

While it is crucial that the driver of a Shire fire truck is adequately trained, it is also significant to encourage, though not imperative, that the second or subsequent officers on the fire truck possess the required training.

The Committee also has recommended to adopt the attached 2024/25 Fire Order with the minor change as follows:

That the Revised 24/25 Fire Order be amended to include the following edits:

- In the section "Dates You Must Remember", additional dates to be added under the heading "Unrestricted Burning Season 1 May to 30 September".
- In the section 2.1(b) land area to be added as follows: Rural Smallholding (4-40 hectares) and Rural Residential (1-4 hectares)

- In the section 4. Definition of Terms, the word *stubble* to be added to Flammable Material. The clause to read: includes bush (as defined in the Bush Fires Act), accumulated fuels such as leaf litter, twigs, bark grass over 100mm in height, timber boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs, stubble, or growing bushes and plants in gardens, or lawns;

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.03

Moved: Cr Fisher

Seconded: Cr Pomykala

That with respect to the recommendations of the Bush Fire Advisory Committee, Council:

1. Rescind all other Bush Fires Act appointments previously made.
2. Pursuant to Section 38 of the Bush Fires Act 1954, approve the appointment of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers, Bush Fire Brigade Fire Control Officers and Fire Weather Officers (each of them for 'whole of Shire') (subject to part 3) as listed in Attachment 1.
3. Pursuant to Section 38 (6) and (7) of Bush Fires Act 1954, request the Fire and Emergency Services Commissioner to approve the Shire of Narrogin for the purposes of giving effect to the appointment of Fire Weather Officers.
4. Pursuant to Section 38 of Bush Fires Act 1954, approve the nominations of the following persons as Dual Fire Control Officers for the following Shires:
 Shire of Cuballing – Guy Maley, Clayton Hardie, Keiran Quartermaine;
 Shire of Wagin – Stuart Moyses, Nathan Walker;
 Shire of West Arthur – Murray Saunders;
 Shire of Wickepin – Troy Smith; and
 Shire of Williams – Clayton Hardie, Murray Saunders, Russell Ashley.
5. Approve the Fire Control Order for the 2024/25 year as presented in Attachment 1.
6. Note the appointment of the Fire Weather Committee, as determined by the Chief Bush Fire Control Officer from time to time, pursuant to Council Policy.
7. Cause Notice of the Bush Fire Control Officer Appointments to be published in the Narrogin Observer, Shire's Website and Public Noticeboards.
8. Cause Notice of any approval to part 3 to be published in the Narrogin Observer, Shire's Website, Public Noticeboards and Government Gazette.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

NOTICE TO ALL OWNERS AND OCCUPIERS OF LAND IN THE SHIRE OF NARROGIN



2024/2025 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE

FOR ALL FIRES PHONE 000

ABOUT THIS NOTICE AND YOUR RESPONSIBILITIES

In accordance with Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you as set out in this Notice by the dates specified. If the requirements of this Notice are not met by the due date, or are not completed to the satisfaction of an inspecting officer, an on the spot fine of **\$250** will be issued. The maximum fine for failure to comply is **\$5,000**. The Shire can also enter upon the land and carry out required works at the owner/occupier's expense.

DATES YOU MUST REMEMBER

RESTRICTED BURNING PERIOD	PROHIBITED BURNING PERIOD	RESTRICTED BURNING PERIOD
1 October to 31 October	1 November to 1 March	2 March to 1 May
UNRESTRICTED BURNING SEASON 2 May to 30 September		

This Notice outlines the Firebreak requirements and restrictions for different property types and activities.

PROPERTY TYPE	CATEGORY	YEARLY COMPLIANCE DATES
Land Zoned Rural, Rural Smallholding & Rural Residential	Category 1	1 November to 1 May
All Other Land, Including Residential, Rural Townsite, Service Commercial, and Industrial up to 4,000 m ²	Category 2	1 November to 1 May
All Other Land, Including Residential, Rural Townsite, Service Commercial, and Industrial over 4,000 m ²	Category 3	1 November to 1 May

1. SPECIAL REQUIREMENTS AND ALTERNATIVES

1.1 SPECIAL REQUIREMENTS

The requirements of this Notice are considered the minimum standard of fire protection required to protect not only the individual property but the community as a whole. The Shire can impose additional requirements to remove or abate hazards if considered necessary. Any property subject to a Bush Fire Management Plan, or conditions imposed as a result of development approval, must comply with the approved conditions in addition to the requirements of this Notice.

1.2 ALTERNATIVES

If it is considered to be impracticable for any reason to clear firebreaks or to remove flammable material from the land or any other provisions required by this notice you may apply to the Shire or its duly Authorised Officer not later than 1 October, for permission to provide firebreaks in alternative positions or to take alternative action to manage fire hazards on the land. If permission is not granted by the Shire or a duly authorised person, you shall comply with the requirements of this notice.

Enquiries relating to this Firebreak and Fuel Hazard Reduction Notice or fire prevention in general should be directed to the Shire Ranger Services on (08) 9890 0900 or 0448 873 207

2. WORK REQUIRED TO BE UNDERTAKEN

2.1 CATEGORY 1 – Land Zoned Rural, Rural Smallholding & Rural Residential

By 1 November until 1 May

Firebreaks

- (a) On Rural zoned land at least 2.5 metres wide shall be maintained inside and within 20 metres of the boundary of all land; and surrounding such other positions as is necessary to divide land in excess of 400 hectares into area not exceeding 400 hectares, each completely surrounded by a firebreak.
- (b) On Rural Smallholdings (4-40 hectares) and Rural Residential (1-4 hectares) land at least 4 metres wide and 4 metres vertical clearance firebreaks shall be maintained around the boundary of the property.
- (c) at least 6 metres wide shall completely encircle all buildings and haystacks.
- (d) fuel tanks, whether containing fuel or not, shall have the ground surface cleared to a distance of 6 metres from and encircling the tank/s of all flammable material.

Fire Fighting Equipment

Where the land is zoned Rural, a readily mobile operational fire fighting unit containing a minimum of 800 litres of water on standby and available for inspection is required during the period from 1 November to 1 May, inclusive.

Harvesting

A person shall not undertake or allow harvesting during the Prohibited Burning period unless–

- (a) one hand held water filled fire extinguisher with a minimum capacity of 7.5 litres is filled in a readily accessible position on the machine, and
- (b) a readily mobile fire fighting unit of a minimum of 800 litre capacity powered by an engine driven pump (full of water and in good working order) is in attendance in or adjacent to the entrance of the paddock being harvested.

Harvest bans and other bans - permitted activities

- (a) Water carting for stock and domestic purposes provided it is accompanied by a mobile fire fighting unit, or alternatively, the water carting vehicle acts as the mobile fire fighting unit and meets minimum specifications.
- (b) Checking of stock and water for stock, provided it is accompanied by a mobile fire fighting unit, or alternatively, the water carting vehicle acts as the mobile fire fighting unit and meets minimum specifications.
- (c) All necessary travel to and from and within piggeries, sheep or cattle feed lots, provided this is undertaken with a mobile fire fighting unit in attendance.
- (d) All necessary carting of livestock, provided that such a vehicle is accompanied by a mobile fire fighting unit.
- (e) Essential service provider checking for telecommunications, power or utility water services, provided they are accompanied by a mobile firefighting unit.
- (f) Activities which received specific exemptions from the Shire or the Chief Bush Fire Control Officer.

2.2 CATEGORY 2 – All Other Land, Including Residential, Rural Townsite, Service Commercial, and Industrial up to 4,000 m²

By 1 November until 1 May

All flammable material on the land shall be reduced to a height of less than 10 cm.

2.3 CATEGORY 3 – All Other Land, Including Residential, Rural Townsite, Service Commercial, and Industrial over 4,000 m²

- (a) firebreaks shall be maintained at least 2.5 metres wide immediately inside all external boundaries of the land and surrounding all buildings situated on the land; and
- (b) flammable material on the remainder of the land shall be reduced to a height of less than 10 cm.
- (c) A special control zone or other land not elsewhere specified in this Notice, shall comply with the higher level measures required by adjoining land unless varied under clause 2.2.

2.4 Properties with Fire Management Plans

All properties with approved fire management plans shall comply with the plan and or this notice whichever is the greater.

If the requirements of this Notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act. A permit to burn is required during the Restricted Burning periods from an Authorised Officer

3. REGULATED ACTIVITIES

3.1 BURNING OF GARDEN REFUSE AND RUBBISH

Prior to the burning of garden refuse and rubbish a 3 metre radius perimeter around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a burning permit from a Fire Control Officer.

3.2 SLASHING DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS

This clause does not apply to the mowing of residential lawns. During the Restricted Burning Period, any person conducting slashing must have available a fire extinguisher of not less than 7.5 litre capacity either attached to the machine or within 200 metres of where the machine is operating. During the Prohibited Burning Period, any person conducting slashing must have available a fire fighting unit (full of water and in good working order) of not less than 400 litre capacity within 200 metres of where the machine is operating.

3.3 OPEN AIR FIRES

Are permitted during the Restricted Burning period,

- subject to compliance with the provisions relating to Restricted Burning periods and Shire of Narrogin Local Laws (eg requiring a permit).
- Are not permitted at all during the Prohibited Burning period (including garden refuse).
- Are not permitted on any day when the fire danger rating is "High" or above.

3.4 PUBLIC HOLIDAYS

(a) A harvest ban and a ban on the movement of all vehicles and machinery and the operation of internal combustion engines is imposed on Christmas Day, Boxing Day and New Year's Day each year.

(b) All other activities or operations may only be undertaken during a ban on the movement of all vehicles and machinery and a ban on the operation of internal combustion engines after approval has been granted by the Shire. Approval has to be sought on an individual basis, and is subject to specified conditions. It should be noted that approval may not be granted.

4. DEFINITION OF TERMS

DEFINITIONS

Authorised Officer: An officer appointed as a Shire of Narrogin Fire Control Officer.

Ban On The Movement Of All Vehicles: includes machinery and the operation of internal combustion engines within the Shire or a part of the Shire and during a time as specified in a Notice or broadcast with the exception of the movement of vehicles and machinery on constructed gazetted roads, internal vehicle access and yards;

Firebreak: means a strip of land from which all flammable material has been cleared to the specified width by ploughing, cultivating, scarifying, burning or otherwise clearing.

Firebreak Time: The time each year where fire hazard reduction works must be maintained as specified in this Fire Control Order. This period commences on 1 November each year until and including 1 May of the following year.

Flammable Material: includes bush (as defined in the Bush Fires Act), accumulated fuel such as leaf litter, twigs, bark, grass over 100mm in height, timber boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs, stubble, or growing bushes and plants in gardens, or lawns;

Harvest Ban: applies on the operation of all grain harvesting machines including swathers, baling or slashing machines within the Shire or part of the Shire and during a time, as specified in a notice or broadcast;

Harvesting: includes grain harvesting, swathers, baling or slashing of stubble or hay in any crop;

Internal Vehicle Access: is defined as a trafficable surface, free of all flammable material, a minimum width of four metres, and with overhanging vegetation pruned back so as not to come into contact with parts of a vehicle;

Mobile Fire Fighting Unit: is defined as having a minimum water carrying capacity of eight hundred (800) litres, fitted with a hose and pump capable of delivering water through an adjustable nozzle in the spray and jet configurations;

Prohibited Burning: This period commences on 1 November of each year until and including 1 March of the following year. This time may be amended, subject to prevailing seasonal conditions.

Restricted Burning Time: This period commences on 2 March until and including 1 May and recommences on 1 October until and including 31 October of any year. This time may be amended, subject to the prevailing seasonal conditions.

Unrestricted Burning Time: The time period each year where a permit to burn is not required, in areas zoned rural under the Shire of Narrogin Town Planning Scheme. This period commences on 2 May and continues up to and including 30 September. This time may be amended, subject to the prevailing seasonal conditions.

Yard: is defined as an area, greater than four metres wide, with a constructed, trafficable surface, free of all flammable material save live standing trees.

5. FIRE PERMITS AND UNDERTAKING FUEL HAZARD REDUCTION WORK

5.1 PERMITS to burn are required for the whole of the restricted periods and can only be obtained from the Fire Control Officers listed overleaf.

5.2 CAREFULLY READ and adhere to all of the conditions of the permit as any breach or negligence could make you liable for any damage to neighbouring properties and/or infringements/penalties.

5.3 ANY SPECIAL CONDITIONS imposed by the Fire Control Officer/s when issuing permits must be strictly adhered to. Rangers will check that permit conditions are being complied with during the Restricted Burning Period.

5.4 INFRINGEMENTS/ON THE SPOT FINES of \$250 and upwards apply to any breaches of the permit conditions/special conditions. Contact your FCO or local Rangers if in doubt.

5.5 THE PERMIT HOLDER shall give notice of their intention to burn to the following:

(a) The Shire Office, no later than on the day when burning is to take place. Weekend burning must be notified by 4.00 pm of the preceding Friday.

(b) The owner or occupier of adjoining land.

(c) The nearest Department of Biodiversity, Conservation and Attractions, Parks and Wildlife Service office, if the land is situated within 3km of a State Forest (Notification should be given even when burning is in the open burning period).

5.6 PERIOD OF NOTICE to neighbours prior to burning cannot be more than 28 days or less than 4 days, although lesser notice may be determined by mutual agreement of all neighbours.

5.7 INCINERATORS used to burn rubbish must be properly constructed. An open drum with or without a lid is not an authorised incinerator.

5.8 FIREFIGHTING EQUIPMENT residents are strongly encouraged to have and maintain firefighting equipment for the protection of their own property.

6. HARVEST AND VEHICLE MOVEMENT BANS AND TOTAL FIRE BANS

6.1 TOTAL FIRE BANS (TFB) are declared by the Department of Fire and Emergency Services (DFES) following consultation with Local Governments due to extreme weather conditions or widespread fires stretching firefighting resources. During a TFB the lighting of any fires in the open air and any other activities that may start a fire are prohibited, including:

(a) All open air fires for the purpose of cooking/camping, i.e. wood fuel barbeques, candles, pizza ovens;

(b) Incinerators, welding, grinding, soldering, gas cutting, angle grinders and lawnmowers.

Penalty: Up to \$25,000 fine and/or a 12 month jail term. Exemptions may be granted by DFES and must be requested in writing.

6.2 HARVEST AND VEHICLE MOVEMENT BANS are imposed by Local Government under the Bush Fires Regulations 1954 Section 38A and Section 24C, when prevailing and/or anticipated weather conditions and/or when availability or response capacity of the local firefighting resources are reduced. A Harvest and Vehicle Movement Ban may be imposed for any length of time but is generally imposed for 'heat of the day' periods and may be extended or revoked as weather conditions change. During a Harvest and Vehicle Movement Ban, the use of engines, vehicles, plant and machinery is prohibited in order to mitigate the associated risk of causing or contributing to the spread of a bushfire.

6.3 AUSTRALIAN FIRE DANGER RATING SYSTEM (AFDRS)
The Fire Danger Rating for any day can be located at <https://www.emergency.wa.gov.au/#firedangerratings>

7. VOLUNTEERING IN A BUSHFIRE BRIGADE

7.1 BRIGADE MEMBERSHIP Information about becoming a volunteer can be found on the Shire of Narrogin website:

<https://www.narrogin.wa.gov.au/live/services/volunteering-in-the-shire/shire-of-narrogin-bush-fire-brigades.aspx>.

8. BUSH FIRE CONTROL OFFICERS

Chief Fire Control Officer	First Deputy Chief Fire Control Officer	Second Deputy Chief Fire Control Officer
Pip Porter 0429 859 041	Vern Gibson 0428 108 274	Stuart Moyses 0427 859 029
Narrogin townsite (Permits)	Highbury	Minigin
Guy Maley Senior Ranger 0448 873 207	Pip Porter 0429 859 041	Clayton Hardie 0408 845 278
Noel White Ranger 0455 324 862	Stuart Moyses 0427 859 029	Lewis Hardie 0409 845 267
	Murray Saunders 0427 811 100	Russell Ashley 0428 815 859
Central	Nomans Lake	Ockley
Vern Gibson 0428 108 274	Nathan Walker 0428 827 027	Troy Smith 0429 637 240
Jon Rick 0428 584 467	Daryl Kilpatrick 0400 429 516	Keiran Quartermaine 0429 889 838
Leigh Ballard 0428 832 095		Braden Lange 0428 717 242



MINUTES
BUSH FIRE ADVISORY COMMITTEE MEETING
28 MARCH 2024

COMMENCING AT 3:00 PM

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Bush Fire Advisory Committee.

Signed:  Date: 8 April 2024
(CEO)

These minutes were confirmed at the Bush Fire Advisory Committee Meeting held

Signed:
(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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BUSH FIRE ADVISORY COMMITTEE MEETING AGENDA

28 MARCH 2024

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 3:19pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members Present

Leigh Ballard – Shire President (Presiding Member)

DCBFCO

Vern Gibson

Stuart Moyses

FCO's

Braden Lange

Daryl Kilpatrick – left the meeting @ 4.29pm

Jon Rick

Murray Saunders

Nathan Walker

Blake Halford

Troy Smith

Staff

Azhar Awang – Executive Manager Development and Regulatory Services

Guy Maley – Senior Ranger

Noel White – Ranger – left the meeting @ 3.45pm, returning at 4.02pm to attend BBQ

Siobhán Gallagher – Executive Support Officer (minutes)

Other

Paul Blechynden - DFES

Senior Sergeant Greg Yendle – Narrogin Police

Sergeant Rob Jonas-Green – Narrogin Police

Sergeant Mick Williams – Narrogin Police

Sergeant Ryan Devine – Narrogin Police

Apologies

Pip Porter – CBFCO

Dale Stewart – Chief Executive Officer

Absent

Clayton Hardie

Kieran Quartermaine

Lewis Hardie

Russell Ashley

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Guy Maley

Seconded: Nathan Walker

That the minutes of the Bush Fire Advisory Committee Meeting held on 5 October 2023 be confirmed as an accurate record of proceedings.

CARRIED

4. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

5. MATTERS WHICH REQUIRE DECISIONS

5.1 ANNUAL APPOINTMENT OF FIRE OFFICERS

Attachment 1– List of current appointees

A list of the current CBFCO, DCBFCO, Weather Committee, FCO's, Brigade Captains and Dual FCO's is required to be endorsed by Council annually prior to the fire season.

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Moyses

Seconded: Jon Rick

There be a recommendation to Council to appoint the following with all previous appointments being rescinded.

Chief Bush Fire Control Officer
First Deputy CBFCO
Second Deputy CBFCO
Base Radio Operator
Senior Ranger/Shire FCO
Ranger/Shire FCO

Pip Porter
Vern Gibson
Stuart Moyses
Stuart Moyses
Guy Maley
Noel White

Bush Fire Brigade Fire Control Officer's:

Highbury

Captain
1st Lieutenant
2nd Lieutenant

Pip Porter
Stuart Moyses
Murray Saunders

Minigin

Captain
1st Lieutenant
2nd Lieutenant

Clayton Hardie
Lewis Hardie
Russell Ashley

Central

Captain
1st Lieutenant
2nd Lieutenant

Vern Gibson
Jon Rick
Leigh Ballard

Nomans Lake

Captain
1st Lieutenant
2nd Lieutenant

Nathan Walker
Daryl Kilpatrick
Vacant

Ockley

Captain
1st Lieutenant
2nd Lieutenant

Troy Smith
Keiran Quartermaine
Braden Lange

continued

Fire Weather Officers

Pip Porter
Vern Gibson
Stuart Moyses

Weather Committee

Boundain	Keiran Quartermaine
Highbury East	Pip Porter
Highbury South	Murray Saunders
Minigin	Clayton Hardie
Narrogin Central	Vern Gibson
Nomans Lake	Nathan Walker
Ockley	Troy Smith

Alternative Member

Stuart Moyses

Lewis Hardie
Leigh Ballard
Daryl Kilpatrick
Braden Lange

Dual Fire Control Officers

Cuballing	Guy Maley, Clayton Hardie, Keiran Quartermaine
Wagin	Stuart Moyses, Nathan Walker
West Arthur	Murray Saunders
Wickepin	Troy Smith
Williams	Clayton Hardie, Murray Saunders, Russell Ashley

CARRIED

6. MATTERS WHICH REQUIRE DISCUSSION

6.1 ANNUAL REVIEW OF THE SHIRE FIRE ORDER

Attachment 2 – Current 23/24 Fire Order

The attachment was presented to the meeting.

Attachment 3 – Revised 24/25 Fire Order

The Shire of Narrogin Fire Order is to be reviewed annually.

The attachment was presented to the meeting. Discussions revolved around incorporating the Unrestricted Burning Season into the document, refining property areas (hectares) to clearly differentiate between different zoning categories and expanding the definition of Flammable Material to include stubble.

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Stuart Moyses

Seconded: Guy Maley

That the Revised 24/25 Fire Order be amended to include the following edits:

- In the section 'Dates You Must Remember', additional dates to be added under the heading 'Unrestricted Burning Season 2 May to 30 September'.
- In the section 2.1(b) land area to be added as follows: Rural Smallholding (4-40 hectares) and Rural Residential (1-4 hectares)
- In the section 4. Definition of Terms, the word *stubble* to be added to Flammable Material. The clause to read: includes bush (as defined in the Bush Fires Act), accumulated fuels such as leaf litter, twigs, bark grass over 100mm in height, timber boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs, stubble, or growing bushes and plants in gardens, or lawns.

CARRIED

6.2 BUSH FIRE MANAGEMENT PLAN (BMP) UPDATE

The Executive Manager Development & Regulatory Services provided an update on the Bush Fire Management Plan mitigation works to be completed by 30 June 2024. Preferred contractor appointed and purchase order issued.

7. GENERAL BUSINESS

Paul Blechynden (DFES) provided an update on the following items:

- Current status of the fire season in the region.
- Reminder that Local Government submissions for operating and capital funding requests are due on 28 March 2024. Shire of Narrogin have lodged its application.
- Australian Fire Danger rating system is now nationally recognized with a 4-category system.
- Reminder when issuing fire permits, point out to landholders that validity of permit is based on fire danger rating on the day.
- Road closure procedure. Reference to Section 39 of the Bush Fire Act.

Snr Sergeant Devine (WAPOL) introduced the Narrogin Police team, confirming their role as a combat agency.

8. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 4:31pm.

10.2 TECHNICAL AND RURAL SERVICES

10.2.1 TEN YEAR FOOTPATH PROGRAM 2024 – 2034

7.41pm Cr Bartron declared a Financial and Proximity interest & left the room.

File Reference	28.4.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	The last/current Footpath Program presented to Council was: OCM 23 June 2021, Item 10.2.1.
Date	9 April 2024
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Ten - Year Footpath Program 2024 - 2034 2. Town Map Showing Proposed Footpaths	

Summary

Council is requested to consider adopting a revised Ten-Year Footpath Program 2024 – 2034 as presented at Attachment 1. This program outlines a strategic plan for the construction and replacement of footpath infrastructure within our municipality over the next decade. The program has been developed in consideration of connectivity, safety, accessibility, and usability of footpaths for all users.

Background

Footpaths are essential infrastructure within our community, providing safe passage for pedestrians of all abilities, enhancing the connectivity of our town for users to access Schools, Businesses, Hospital/Medical Centres, the towns many recreational reserves and or other places of interest where footpaths connect.

Over time, footpaths deteriorate due to wear and tear, weather conditions, and other factors, posing safety hazards to users. The Ten-Year Footpath Program aims to address these issues by implementing a proactive approach to footpath asset management, by identifying a timely replacement of old with new where necessary and the construction of new concrete footpaths in town streets where there was none previously.

Consultation

Consultation has been entered into with:

- The Road Reference Group;
- The Executive Leadership Team inclusive of the Chief Executive Officer;
- The Manager of Operation and;

- Maintenance Foreman.

The Road Reference Group were consulted and asked for feedback in its meeting held on 20 December 2023. The group reviewed the draft Footpath Program and provided valuable feedback on various footpaths. The inclusion of new footpath projects and replacement initiatives, further underscores the importance of prioritising footpath maintenance, improvement efforts and the addition of new footpaths as needed.

Statutory Environment

The maintenance and management of footpaths fall within the regulatory purview of the local government authority, as stipulated by relevant statutes and regulations. By adopting the revised Ten-Year Footpath Program, the Council demonstrates its commitment to fulfilling its statutory obligations and ensuring compliance with relevant legislative requirements.

Policy Implications

The adoption of the Ten-Year Footpath Program aligns with the Council's existing policies and strategic objectives related to infrastructure development, community safety, and urban planning. By investing in footpath construction, maintenance and preservation, the Council upholds its commitment to enhancing the quality of life for residents and visitors alike that use this valuable asset.

Financial Implications

Constructing, maintaining, and preserving footpaths is a vital investment in the safety and well-being of our community. While the revised Ten-Year Footpath Program incurs annual costs for implementation, the long-term benefits outweigh the financial implications. Furthermore, leveraging external funding opportunities, such as the Local Roads & Community Infrastructure Projects (LRCIP) Phase 4 Part B 100% grant funding of \$237,599, allows for additional financial resourcing to be allocated towards footpath improvement projects hence saving municipal funds to be allocated to other worthwhile projects.

Generally, over the last decade, Council, through the adoption of the current and previous footpath programs and the adoption of Annual Budgets, has made provision on average for around \$50,000 - \$60,000 per annum to accommodate the footpath program. The program presented, manages to maintain this figure moving forward.

By adopting a strategic footpath asset management program, not only demonstrates Council commitment in addressing the longevity of its assets, it allows the organisation to financially plan and identify financial resourcing through its Annual Budgets and Long Term Financial Plan.

Strategic Implications

The Ten-Year Footpath Program forms an integral part of the Council's broader strategic vision for sustainable urban development and infrastructure management. By prioritising the upkeep of footpaths and replacement of old with new, the Council contributes to creating inclusive, accessible, and a liveable community that promotes active pedestrian movement and social connectivity.

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)

Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to adequately maintain footpaths poses significant risks to public safety, potentially leading to accidents, injuries, and legal liabilities.	Possible (3)	Moderate (3)	Medium (5-9)	Asset Sustainability	Accept Officer Recommendation. By proactively addressing footpath deterioration through the implementation of a Ten - Year Footpath Program, the Council mitigates risks and ensures the continued safety and usability of footpath infrastructure for all users.

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or

extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Road Reference Group has discussed the presented Footpath Program at Attachment 1, including LRCI Phase 4 grant funding on footpaths of \$237,599, and had the following comments:

- A new concrete footpath on Sydney Hall Way from Lock Street to Sydney Hall Park could be considered in future years. Currently there is no footpath in this street and a request was received by administration from a resident in the street. The group discussed that a footpath all around Sydney Hall Way was not warranted at this time however identified the section from Lock Street to Sydney Hall Park was relevant;
- New footpath to be included in the program in 2024/2025 on Homer Street from Grey Street to Butler Street – north side and on Grey Street west side from Homer Street to Hansard Street. This inclusion was generated from a member of the Parent and Citizens Committee from the Narrogin Senior High School whereby a request was submitted to administration for additional footpaths in these sections to improve safety for students when being picked up and dropped off, the group thought it warranted to include these two additions. As LRCIP 4 Part B footpath projects for 2024/25 had already been submitted in the Shire's nominated projects prior to the RRG meeting, they have been identified as footpath projects in the following year - 2025/26 instead.
- Replacement footpath on Kipling Street from Gordon Street to Grey Street south side to be included in future years for consideration, this will be staged over three years due to the length (approx. 950m) and cost.

Due to a number of footpaths being brought forward to 2024/2025 funded under LRCIP 4, this has allowed for the inclusion of Sydney Hall Way and Kipling Street in later years of the proposed ten year footpath program.

The following footpaths were put forward as Part B of LRCIP 4 and were identified from the current Ten-Year Footpath Program to the value of \$237,599:

- Butler Street 132m, (Homer to H/School);
- Homer Street 130m, (Butler to Argus);
- Falcon Street 130m, (Federal to Glyde);
- Gray Street 434m , (Kipling to Hansard);
- Butler Street 130m, (Doney to Hansard);
- Daglish Street 340m, (Ensign to Clayton); and
- Forrest Street 340m, (82 Forrest to Narrakine).

In conclusion, the adoption of the revised draft Ten-Year Footpath Program 2024-2034, is essential for maintaining the Shire's footpath network to an optimal standard. Through prudent financial planning and budgeting, the Council can ensure the sustainability of the program while delivering significant benefits to the community, businesses, visitors, and other stakeholders. By prioritising proactive maintenance and strategic upgrades the Council can create a safer, more accessible, and more vibrant community for all.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.04

Moved: Cr Wiese

Seconded: Cr Pomykala

That with respect to the Ten-Year Footpath Program 2024 - 2034, Council adopt the Program as presented at Attachment 1.

CARRIED 5/0

For: President Ballard, Cr Fisher, Cr Pomykala, Cr Wiese, Cr McNab

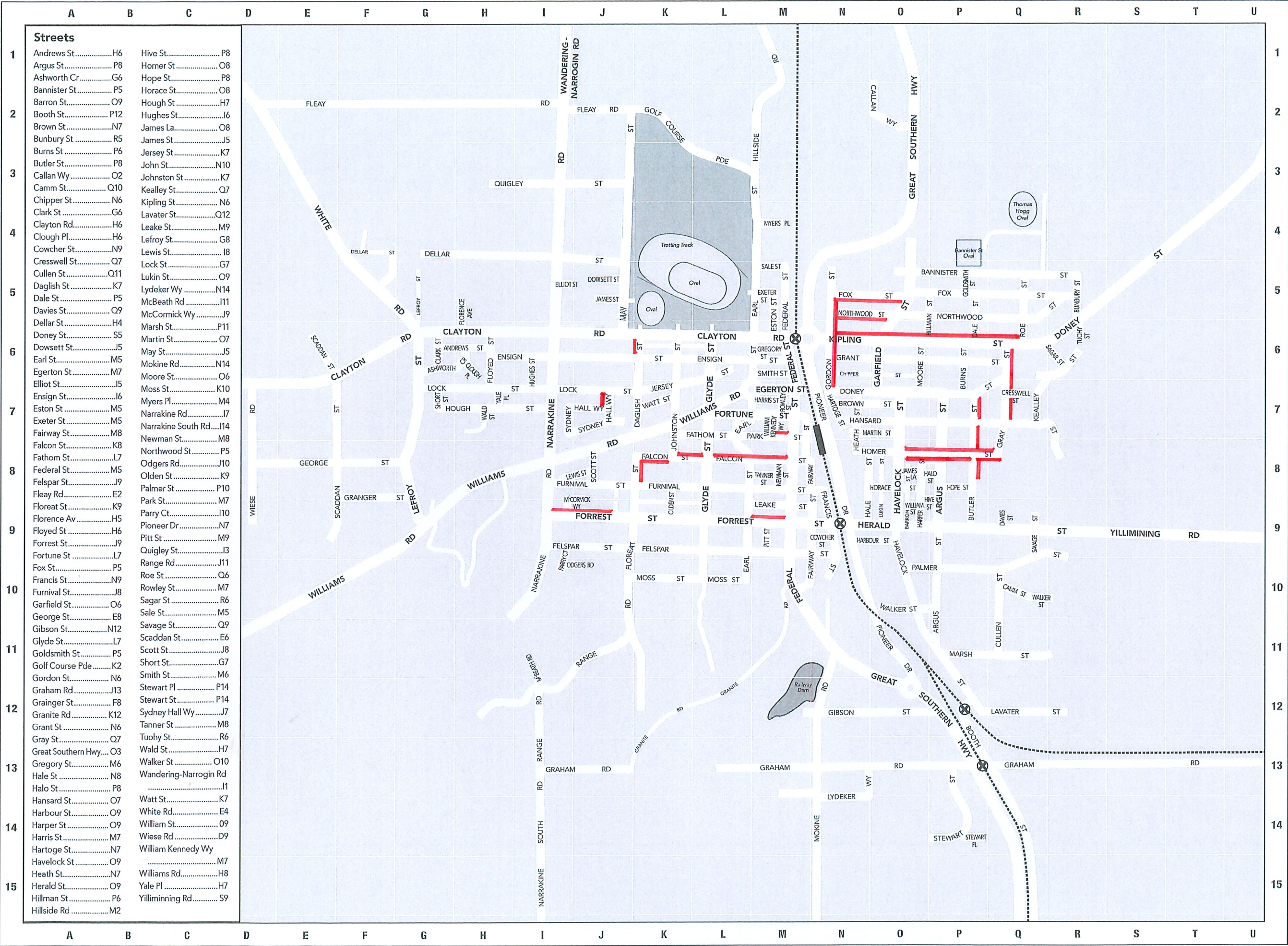
Against: Nil

7.43pm Cr Bartron re-entered the meeting.

PROPOSED 10 YEAR FOOTPATH CONSTRUCTION PROGRAM 2024 TO 2034

Road	Description	Length	Width	Area m2	Rate	Comments	Year	Total	Total/Year
Butler Street	Homer to adjoining H/School bus stop.	132	1.8	237	\$ 81	On east side of Butler, remove old concrete slabs. LRCIP 4	2024/25	\$ 19,131	
Homer Street	Butler to Argus	130	1.8	234	\$ 81	On south side of Homer, remove old chip seal and install 3 kerb ramps LRCIP 4	2024/25	\$ 18,881	
Falcon Street	Federal to Glyde Street	130	1.8	234	\$ 81	On north side of Falcon remove chip seal, concrete slabs and install 2 kerb ramps. LRCIP 4	2024/25	\$ 18,881	
Gray Street	Kipling to Hansard	434	1.8	781.5	\$ 81	On east side of Gray includes removal of chip seal. LRCIP 4	2024/25	\$ 63,059	\$ 237,599
Butler Street	Doney to Hansard	130	1.8	234	\$ 81	On east side of Butler Street includes 1 kerb ramp. LRCIP 4	2024/25	\$ 18,881	
Daglish Street	Ensign to Clayton	340	1.8	612	\$ 81	On west side of Daglish, remove old chip seal and includes 1 kerb ramp. LRCIP 4	2024/25	\$ 49,382	
Forrest Street	82 Forrest to Narrakine	340	1.8	612	\$ 81	On north side crossing to south side of Forrest including earthworks and install 3 kerb ramps. LRCIP 4	2024/25	\$ 49,382	
Grey Street	Homer to Hansard	140	1.5	210	\$ 81	West side, only 1.5m wide due to street trees		\$ 17,010	
Homer Street	Grey to Butler	130	1.8	234	\$ 81	On north side	2025/26	\$ 18,954	\$ 62,532
Falcon Street	Glyde to Johnson	182	1.8	328	\$ 81	On north side of Falcon, remove chip seal and install 2 kerb ramps		\$ 26,568	
Falcon Street	Johnson to Floreat then Floreat from Falcon to Furnival	332	1.8	597.6	\$ 82	On south side of Falcon, continue on east side of Floreat, install 3 kerb ramps	2026/27	\$ 49,003	\$ 49,003
Gorden Street	Fox Street to Doney Street	458	1.8	824.4	\$ 83	On eastern side of road. Use existingkerb ramps.	2027/28	\$ 68,425	\$ 68,425
Fox Street	Gorden Street to Garfield Street	376	1.8	676.8	\$ 84	On Southern side of road.	2028/29	\$ 56,851	\$ 56,851
Northwood Street	Gorden Street to Garfield Street	326	1.8	586.8	\$ 85	On Southern side of road.	2029/30	\$ 49,878	\$ 49,878
Forrest Street	Federal Street to Earl Street	217	1.8	390.6	\$ 86	Remove failed asphalt on northern side and renew with concrete	2030/31	\$ 33,592	\$ 61,765
Falcon Street	Glyde to Johnson	182	1.8	327.6	\$ 86	On north side of Falcon remove chip seal and install 2 kerb ramps		\$ 28,174	
Homer Street	Havelock Street to Butler Street	490	1.8	648	\$ 87	Remove failed asphalt on northern side and renew with concrete	2031/32	\$ 56,376	\$ 56,376
Sydney Hall Way	Lock to Sydney Hall Park	100	1.8	180	\$ 88	West side of Syney Hall Wy	2032/33	\$ 15,840	\$ 53,550
Kipling Street	Gordon to Garfield	250	1.8	450	\$ 88	North Side, replace old asphalt with new concrete		\$ 39,600	
Kipling Street	Garfield to 62 Kipling	325	1.8	585	\$ 89	North Side, replace old asphalt with new concrete	2033/34	\$ 52,065.00	\$ 52,065
Kipling Street	62 Kipling to Grey Street	325	1.8	585	\$ 90	North Side, replace old asphalt with new concrete	2034/35	\$ 52,650.00	\$ 52,650

\$ 800,694.80



10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – MARCH 2024

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 April 2024
Author	Therese Walker – Manager Corporate Services
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments 1. Schedule of Accounts Paid – March 2024	

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for March 2024.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Executive Manager Corporate and Community Services and Finance Officer - Creditors.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

It should be noted that, in error, Invoice 2010065972 (Synergy) for \$424.94, was paid twice; this was identified at review and has been addressed accordingly, resulting in a credit applied to the identified meter at Gnarojin Park.

The Schedule of Accounts Paid for March 2024 is presented to Council for notation.

Below is a summary of activity:

As at 31 March 2024 Payments			<i>Regional Payments</i>	\$	%
Payment Type	\$	%	Non Local/Statutory	518,756.11	48.24
Cheque	1,028.70	0.1	Local Suppliers	212,094.89	19.72
EFT (incl Payroll)	910,750.26	84.69	Payroll	344,573.68	32.04
Direct Debit	151,115.05	14.05	Total	1,075,424.68	100.00
Credit Card	5563.57	0.52			
Fuel Card	6,284.57	0.58			
Store Cards	682.57	0.06			
Total Payments	1,075,424.68	100.00			

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.05

Moved: Cr Fisher

Seconded: Cr McNab

That with respect to the Schedule of Accounts Paid for March 2024, Council note the Report as presented.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

Accounts Paid -March 2024

Cheque Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	742	14/03/2024	Shire Of Narrogin - Petty Cash-admin		1,028.70		
2	INV CATS JAN24	15/02/2024	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Drivers Lunch January 2024	180.00		R
3	INV NDVC PETTY CASH	29/02/2024	Shire Of Narrogin - Petty Cash-admin	DCVC - (Visitors Centre) Other Expenditure - Morning Teas 15/12/23 & 19/01/24	61.85		
4	INV CATS FEB24	11/03/2024	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Lunch Allowances Feb 2024	225.00		R
5	INV HC PETTYCASH 01-02/24	11/03/2024	Shire Of Narrogin - Petty Cash-admin	HOMECARE PETTYCASH - Various Items 16/01/24 - 28/02/24	561.85		F
				Cheque Total	1,028.70		

EFT Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
6	EFT22584	05/03/2024	Halanson Earthmoving		50,103.90		
7	INV 1957	22/02/2024	Halanson Earthmoving	CONSTRUCTION OF DAM AT AIRPORT - Construct New 5000m3 Dam at the Narrogin Airport	50,103.90		
8	EFT22585	05/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust		63,910.00	L	F
9	INV IV00000002703	23/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	MANARING ROAD BRIDGE - Supply & Lay Concrete Blinding and Labour Hire	45,603.80		
10	INV IV00000002745	15/02/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	DAGLISH STREET FOOTPATH CONSTRUCTION - Supply and Install New Concrete Footpath	18,306.20		
11	EFT22586	05/03/2024	Fulton Hogan		264,591.36		PF
12	INV 18721521	26/02/2024	Fulton Hogan	WANDERING ROAD CONSTRUCTION - 2 Coat Seal	264,591.36		
13	EFT22587	05/03/2024	Aquatic Services WA Pty Ltd		5,066.71		
14	INV AS#20174317	23/02/2024	Aquatic Services WA Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE GEN - Supply and Install Recirculation Discharge Isolation Valves as per Quote ASQ20240112	2,698.52		
15	INV AS#20174318	23/02/2024	Aquatic Services WA Pty Ltd	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN - Additional Works to Recirculation Pump as per Quote ASQ20240112	676.72		
16	INV AS#20174320	23/02/2024	Aquatic Services WA Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE GEN - Repair of Minor Leak on Chlorine Booster Line as per Quote ASQ20240141	284.57		
17	INV AS#20174319	23/02/2024	Aquatic Services WA Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Heat Loop Isolation Valves Installation as per Quote ASQ20240115	1,406.90		
18	EFT22588	05/03/2024	Seton Australia Pty Ltd		823.22		
19	INV 9355516840	22/02/2024	Seton Australia Pty Ltd	NRLC - CHEMICALS GEN - Cleaning Wipes for Gym Equipment	823.22		
20	EFT22589	07/03/2024	Department Of Human Services		1,051.33		
21	INV 59	28/02/2024	Department Of Human Services	Payroll Deductions/Contributions	128.98		
22	INV 59	28/02/2024	Department Of Human Services	Payroll Deductions/Contributions	922.35		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
23	EFT22590	07/03/2024	Australian Services Union Western Australian Branc			26.50		
24	INV 59	28/02/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	26.50			
25	EFT22591	07/03/2024	Easifleet			3,911.80		
26	INV 28022024	07/03/2024	Easifleet	NOVATED LEASE - Various Employees PPE 26/02/2024	3,911.80			
27	EFT22592	08/03/2024	Best Office Systems			88.00	L	
28	INV 627829	22/02/2024	Best Office Systems	OTHCUL - EVENT/FESTIVAL MATCHING FUNDING - Community Builders Group SupportCAP Meeting Leaflets	80.00			
29	INV 628138	26/02/2024	Best Office Systems	BUILD - PRINTING & STATIONERY - Scanning of A1 Building Plans Swannies Court - Doney Street	8.00			
30	EFT22594	08/03/2024	Synergy			8,532.60		
31	INV 2097979451	13/02/2024	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Charges 07/12/2023 - 07/02/2024	140.46			
32	INV 2010061924	13/02/2024	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Charges 07/12/23 - 07/02/24	287.19			
33	INV 2002101868	14/02/2024	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity 08/12/23 - 08/02/24	235.63			
34	INV 2062033530	15/02/2024	Synergy	13 HOUGH ST - OPERATIONS - Electricity Charges 09/12/2023 - 13/02/2024	43.32			
35	INV 2078032150	15/02/2024	Synergy	BMX PARK - Electricity Charges 09/12/23 - 13/02/24	134.27			
36	INV 2010065972	19/02/2024	Synergy	GNARAJIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 15/12/23 - 16/02/24	424.94			
37	INV 2042045736	16/02/2024	Synergy	CEO STAFF HOUSING - Electricity Charges 14/12/2023 - 15/02/2024	133.41			
38	INV 2074031746	16/02/2024	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 11/01/2024 - 14/02/2024	2,973.01			
39	INV 2054039213	16/02/2024	Synergy	30 GRAY ST BUILDING OPERATIONS - Electricity Charges 14/12/2023 - 15/02/2024	154.39			
40	INV 2018068491	19/02/2024	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Charges 15/12/2023 - 16/02/2024	260.74			R
41	INV 759507150	19/02/2024	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Charges 13/12/2023 - 13/02/2024	1,767.51			
42	INV 2010065972	19/02/2024	Synergy	GNARAJIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 15/12/23 - 16/02/24	424.94			
43	INV 2010066150	19/02/2024	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Charges 15/12/23 - 16/02/24	333.58			
44	INV 2010068294	21/02/2024	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - 14/12/2023 - 15/02/2024	190.65			
45	INV 2074034571	21/02/2024	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity 15/12/23 - 15/02/24	527.78			
46	INV 2090019050	21/02/2024	Synergy	FAIRWAY DEPOT BUILDING OPERATIONS - Electricity Charges 15/12/23 - 15/02/24	143.26			
47	INV 2006073846	23/02/2024	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Charges 05/12/23 - 06/02/24	138.17			
48	INV 2094016980	26/02/2024	Synergy	HIGHBURY HALL BUILDING OPERATIONS - Electricity Charges 20/12/2023 - 22/02/2024	482.03			
49	INV 2024052082	26/02/2024	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Charges 20/12/2023 - 22/02/2024	162.26			
50	EFT22595	08/03/2024	Narrogin Packaging			158.00	L	

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
51	INV 00085109	19/12/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Materials	74.70			
52	INV 00085976	07/02/2024	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Materials For Chalets	83.30			
53	EFT22596	08/03/2024	Water Corporation			26,368.10		PR/F
54	INV 9007741250	29/11/2023	Water Corporation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Water Charges 05/10/2023 - 26/11/2023	2,512.92			
55	INV 2007713952	29/11/2023	Water Corporation	MACKIE PARK MAINTENANCE/OPERATIONS - Water Charges 05/10/2023 - 26/11/2023	1,320.60			
56	INV 9007713952	01/02/2024	Water Corporation	MACKIE PARK MAINTENANCE/OPERATIONS - Water Charges 26/11/2023 - 31/01/2024	2,221.99			
57	INV 9007714250	01/02/2024	Water Corporation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Water Charges 26/11/2023 - 31/01/2024	6,204.23			
58	INV 0170	13/02/2024	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 06/12/23 - 12/02/24	23.08			
59	INV 9007669306	14/02/2024	Water Corporation	HIGHBURY HALL BUILDING OPERATIONS - Water Charges 08/12/2023 - 13/02/2024	570.53			
60	INV 9013776554	14/02/2024	Water Corporation	HIGHBURY PUBLIC TOILETS OPERATIONS - Water Charges 08/12/2023 - 13/02/2024	43.01			
61	INV 0170	14/02/2024	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 08/1/23 - 13/02/24	8,414.36			
62	INV 0175	16/02/2024	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 14/12/23 - 15/02/24	4,994.31			
63	INV 0172	16/02/2024	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 13/12/23 - 15/02/24	63.07			
64	EFT22597	08/03/2024	Narrogin Electrical Appliance Testing			583.00	L	F
65	INV 805	29/10/2023	Narrogin Electrical Appliance Testing	CHSP - BUILDING MAINTENANCE - Testing of Appliances in Jessie House	583.00			
66	EFT22598	08/03/2024	Kleenheat Gas			50.05		
67	INV 4565789	01/02/2024	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 45kg VAP Cylinder - Equipment Service Charge	50.05			
68	EFT22599	08/03/2024	Narrogin Bearing Service			29.15	L	
69	INV IN214353	18/01/2024	Narrogin Bearing Service	2017 VOLVO EC220DL EXCAVATOR - 1x 6.5T Bow Shackle	29.15			
70	EFT22600	08/03/2024	Narrogin Glass & Quick Fit Windscreens			1,383.79	L	
71	INV 00061866	30/01/2024	Narrogin Glass & Quick Fit Windscreens	ONO ISUZU MUX 4X4 LSM 2022 - Supply & Fit Windscreen	1,132.51			
72	INV 00061932	12/02/2024	Narrogin Glass & Quick Fit Windscreens	NGN830 2017 FUSO FIGHTER 8T TIP TRUCK - Supply & Fit Front Door Glass	251.28			
73	EFT22601	08/03/2024	PFD Food Services Pty Ltd			237.80		R
74	INV LK520025	22/02/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	237.80			
75	EFT22602	08/03/2024	Local Government Professionals Australia WA			50.00		
76	INV 38231	20/02/2024	Local Government Professionals Australia WA	ADMIN - TRAINING & DEVELOPMENT GEN - DGLSC Monthly Webinar Series	50.00			
77	EFT22603	08/03/2024	Narrogin Chamber Of Commerce			1,000.00	L	
78	INV INV-0131	02/02/2024	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 100x \$10 Caravan Park Vouchers	1,000.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
79	EFT22604	08/03/2024	Raeco			145.86		
80	INV 593604	07/02/2024	Raeco	LIB - GENERAL OFFICE EXPENSES GEN - Book Covering and Spine Label	145.86			
81	EFT22605	08/03/2024	Marketforce Pty Ltd			475.60		
82	INV 1706499	31/01/2024	Marketforce Pty Ltd	ADMIN - ADVERTISING - Public Consultation on the Draft Local Policy for Living in a Caravan	475.60			
83	EFT22606	08/03/2024	Department of Mines, Industry Regulation and Safety			226.60		
84	INV 070324	07/03/2024	Department of Mines, Industry Regulation and Safety	BSL LEVY - PAYMENTS - Payment of BSL December 2023 & February 2024	226.60			
85	EFT22607	08/03/2024	State Emergency Service			500.00		
86	INV 0019	20/02/2024	State Emergency Service	OTHCUL - COMMUNITY CHEST - Purchase of Lollies and Decorations For Santa Lolly Run	500.00			
87	EFT22608	08/03/2024	Fegan Building Surveying			2,310.00		
88	INV 1086	06/02/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process and Issue Building Permit for Shire of Kent	330.00			
89	INV 1087	06/02/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Processing Building Application - Pool Permit	715.00			
90	INV 1090	14/02/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process and Issue Building Permit for Shire of Kent	330.00			
91	INV 1091	23/02/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process and Issue Building Permit	605.00			
92	INV 1092	25/02/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Issue Permit & Assess Paperwork Lake Grace	330.00			
93	EFT22609	08/03/2024	Cemeteries & Crematoria Association Of Western Aus			85.00		
94	INV 20022024	20/02/2024	Cemeteries & Crematoria Association Of Western Aus	ADMIN - TRAINING & DEVELOPMENT - CCAWA Annual Seminar 18/19 April 2024 Registration	85.00			
95	EFT22610	08/03/2024	Narrogin Flying Club			763.67	L	
96	INV INV0193	10/01/2024	Narrogin Flying Club	AIRSTrip & GROUNDS MAINTENANCE/OPERATIONS - Electricity Charges For Strip Lights	763.67			
97	EFT22611	08/03/2024	United Security Enforcement Corporation			158.40		
98	INV 00013156	26/02/2024	United Security Enforcement Corporation	NRLC - SECURITY GEN - Alarm Activation Response - 21/02/2024	158.40			
99	EFT22612	08/03/2024	Northstar Asset Trust T/a Artistralia Pty Ltd			968.00		PF
100	INV 00012698	18/12/2023	Northstar Asset Trust T/a Artistralia Pty Ltd	WELFARE - YOUTH SERVICES - Copyright For Movie Night Screening	726.00			
101	INV 00012717	18/12/2023	Northstar Asset Trust T/a Artistralia Pty Ltd	OTHCUL - AUSTRALIA DAY - Copyright For Movie Night Screening	242.00			
102	EFT22613	08/03/2024	Aquatic Services WA Pty Ltd			4,572.26		
103	INV AS#20174339	29/02/2024	Aquatic Services WA Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Supply and Install New Chlorine Booster Pump, Inlet Isolation Valve and Outlet Isolation Valve	1,687.73			
104	INV AS#20174337	29/02/2024	Aquatic Services WA Pty Ltd	NRLC - CHEMICALS GEN - Pool Chemicals	2,884.53			
105	EFT22614	08/03/2024	Elgas			554.93		
106	INV 0360361738	22/01/2024	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - x2 210kg Cylinder	183.70			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
107	INV 0361050859	14/02/2024	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 230L	371.23			
108	EFT22615	08/03/2024	Airport Lighting Specialists Pty Ltd			492.80		
109	INV IN25809	30/01/2024	Airport Lighting Specialists Pty Ltd	AIRSTrip & GROUNDS MAINTENANCE/OPERATIONS - Supply and Freight 6 x PAL Bodykits	492.80			
110	EFT22616	08/03/2024	Narrogin Auto Electrics			2,349.46	L	
111	INV 265755	11/07/2023	Narrogin Auto Electrics	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply & Fit Light Bar	748.00			
112	INV 266736	07/12/2023	Narrogin Auto Electrics	NGN13292 GRAFFITI RESPONSE TRAILER - 7 Pin Trailer Plug	24.80			
113	INV 266964	14/02/2024	Narrogin Auto Electrics	FIRE TRUCKS - Supply & Fit UHF Radios & Antennas	1,576.66			
114	EFT22617	08/03/2024	Hersey's Safety			603.24		
115	INV 48923	13/02/2024	Hersey's Safety	PWO - WORKS - PROTECTIVE CLOTHING - Various Protective Clothing & Freight	603.24			
116	EFT22618	08/03/2024	Lite n' Easy Pty Ltd			1,832.87		F
117	INV 7297477	06/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	120.22			
118	INV 7318265	06/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	143.98			
119	INV 7320010	06/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	85.92			
120	INV 7296735	06/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	132.12			
121	INV 7331653	13/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	75.42			
122	INV 7332158	13/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	134.15			
123	INV 7308405	13/02/2024	Lite n' Easy Pty Ltd	CHCP -Client Purchases - Lite n Easy Meals	134.18			
124	INV 7331759	13/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	85.92			
125	INV 7342800	20/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	136.28			
126	INV 7342831	20/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	146.08			
127	INV 7331576	20/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	75.42			
128	INV 7320845	20/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	134.18			
129	INV 7343067	20/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	75.42			
130	INV 7318583	27/02/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	143.98			
131	INV 7332484	27/02/2024	Lite n' Easy Pty Ltd	CHCP -Client Purchases - Lite n Easy Meals	75.42			
132	INV 7332338	27/02/2024	Lite n' Easy Pty Ltd	CHCP -Client Purchases - Lite n Easy Meals	134.18			
133	EFT22619	08/03/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges			15.24		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
134	INV 23794	05/02/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges	ADMIN - POSTAGE, FREIGHT & STATIONARY - Name Badges and Postage	15.24			
135	EFT22620	08/03/2024	InterFire Agencies			1,913.16		
136	INV INV-17143	19/12/2023	InterFire Agencies	FIRE - EXPENSED MINOR ASSET PURCHASES - Various Safety Materials	473.77			
137	INV INV-17856	16/02/2024	InterFire Agencies	FIRE - MOTOR VEHICLE EXPENSES - Nozzles for White Fire Trucks	1,439.39			
138	EFT22621	08/03/2024	Sapio Pty Ltd			3,019.70		
139	INV 258365	30/01/2024	Sapio Pty Ltd	OLOPS - CCTV MAINTENANCE - CCTV Quarterly Maintenance - 2nd Quarter	3,019.70			
140	EFT22622	08/03/2024	Forms Express Pty Ltd			681.88		
141	INV 248425	19/02/2024	Forms Express Pty Ltd	RATES - PRINTING AND STATIONERY - Data Processing Installments and Various Online Services	681.88			
142	EFT22623	08/03/2024	Miracle Recreation Equipment			8,255.50		
143	INV 54385	08/12/2023	Miracle Recreation Equipment	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - New Playground Equipment Plus Install	8,255.50			
144	EFT22624	08/03/2024	Recovre			484.00		
145	INV 5097456	31/01/2024	Recovre	ADMIN - OTHER EMPLOYEE EXPENSES - Employee Assistance Program x2 Sessions	484.00			
146	EFT22625	08/03/2024	Narrogin Fruit Trading Pty Ltd			1,601.09	L	
147	INV 000F20240103108	03/01/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	8.95			
148	INV INV-0782	26/02/2024	Narrogin Fruit Trading Pty Ltd	NRLC - PROGRAM COSTS GEN - Catering for Event	272.14			
149	INV INV-0785	26/02/2024	Narrogin Fruit Trading Pty Ltd	OTHCUL - EVENT/FESTIVAL MATCHING FUNDING - Thank a Volunteer Expo Catering Services	1,320.00			
150	EFT22626	08/03/2024	Big Picture Woman			3,360.00		
151	INV 080324	11/01/2024	Big Picture Woman	OTHCUL - Artwork Collection - Curator 42 Hours	3,360.00			
152	EFT22627	08/03/2024	JH Computer Services			2,348.50		
153	INV 001265-D01	31/10/2023	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Equipment NRLC Transition	1,573.00			
154	INV 001867-D01	16/01/2024	JH Computer Services	ADMIN - INFORMATION SYSTEMS - Acer Use Type-C Dock With Power Cable & Acer Led Aero Frame	775.50			
155	EFT22628	08/03/2024	Express Card Service			1,188.00		
156	INV INV-038008	31/10/2023	Express Card Service	LIB - GENERAL OFFICE EXPENSES - Library Cards, Data Set Up & Freight	1,188.00			
157	EFT22629	08/03/2024	Allan William Hastie			400.00		
158	INV 85	21/02/2024	Allan William Hastie	THANK A VOLUNTEER AND WELCOME TO NEW RESIDENTS EVENT - Live Music Band	400.00			
159	EFT22630	08/03/2024	Harcher Distributors (Wa Distributors P/L)			234.20		R

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
160	INV 934666	27/02/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	234.20			
161	EFT22631	08/03/2024	Uniforms At Work Australia Pty Ltd			235.45		
162	INV 37000015	24/01/2024	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES -Staff Uniforms	235.45			
163	EFT22632	08/03/2024	Jodie Wallis			239.50		F
164	INV 180124	18/01/2024	Jodie Wallis	CHCP - RECRUITMENT - Pre-Employment Medical and Drug Test	239.50			
165	EFT22633	08/03/2024	David J Birrell			600.00		
166	INV 24	29/01/2024	David J Birrell	CARAVAN PARK CAMPERS KITCHEN BUILDING MAINTENANCE - Painting of Walls and Door	600.00			
167	EFT22634	08/03/2024	Caterina Ranieri			140.00		
168	INV MR5436	23/11/2023	Caterina Ranieri	NRLC - TRAINING & DEVELOPMENT - LIWA Membership	140.00			
169	EFT22635	08/03/2024	Holdon FX			330.00	L	
170	INV 2023-29	22/02/2024	Holdon FX	OTHCUL - EVENT/PROJECT PROMOTION - Thank a Volunteer Event Volunteer Appreciation Tree	330.00			
171	EFT22636	08/03/2024	PG & JD Forrest			514.00		
172	INV 1184	14/12/2023	PG & JD Forrest	OTHCUL - CAROLS BY CANDLELIGHT - Flyers, Coffee Cart Hire & Sound System Hire	514.00			
173	EFT22637	08/03/2024	Chandelle Brien Boothey			234.50		R
174	INV 260224	26/02/2024	Chandelle Brien Boothey	CHSP - RECRUITMENT - Pre-Employment Requirements	234.50			
175	EFT22638	14/03/2024	Synergy			33,582.98		
176	INV 1001178140	22/02/2024	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 14/12/23 - 14/02/24	33,582.98			
177	EFT22639	14/03/2024	Narrogin Packaging			459.75	L	PF
178	INV 00085422	02/01/2024	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - PVC Glue, Coupling, ULG Connectors	318.00			
179	INV 00085684	23/01/2024	Narrogin Packaging	THOMAS HOGG OVAL BUILDINGS MAINTENANCE - 40mm Rural Joiner	59.40			
180	INV 00086030	09/02/2024	Narrogin Packaging	CHSP - GENERAL EXPENDITURE - Interleave Towel	82.35			
181	EFT22641	14/03/2024	Water Corporation			1,017.53		
182	INV 9007708133	01/02/2024	Water Corporation	FAIRWAY DEPOT BUILDING OPERATIONS - Water Charges 25/11/23 - 31/01/24	1,017.53			
183	EFT22642	14/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			1,100.00	L	F
184	INV IV00000002759	22/02/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	MANARING ROAD BRIDGE - Truck Hire	1,100.00			
185	EFT22643	14/03/2024	WALGA Western Australian Local Government Association			190.00		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
186	INV AEF24-48	05/03/2024	WALGA Western Australian Local Government Association	ADMIN - TRAINING & DEVELOPMENT - WALGA Aboriginal Engagement Forum 2024	190.00			
187	EFT22644	14/03/2024	RJ Smith Engineering			102.00		
188	INV DI13848	08/01/2024	RJ Smith Engineering	LIB - GENERAL OFFICE EXPENSES GEN - 15L Water Bottles	102.00			
189	EFT22645	14/03/2024	Country Paint Supplies			59.58	L	
190	INV 4801016961	31/01/2024	Country Paint Supplies	PARKS & GARDEN MAINTENANCE - 3x Goof Off For Graffiti Removal	59.58			
191	EFT22646	14/03/2024	Narrogin Gasworx			199.00	L	PF
192	INV 73924	16/02/2024	Narrogin Gasworx	CHCP -CLIENT PURCHASES - Walker - Soft Brake (Grey)	199.00			
193	EFT22647	14/03/2024	Melchiorre Plumbing & Gas			333.85	L	
194	INV 3905	05/02/2024	Melchiorre Plumbing & Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Fix Leak in Main Pipe & Labour	333.85			
195	EFT22648	14/03/2024	West Australian Newspapers Limited			680.00		
196	INV 1028037520231231	31/12/2023	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative January 2024	680.00			
197	EFT22649	14/03/2024	Maggie Signs & Decals			385.00		
198	INV INV202089	20/02/2024	Maggie Signs & Decals	VARIOUS DEPARTMENTS - Door Names, Engraving Plates, Window Etch	385.00			
199	EFT22650	14/03/2024	Corsign (WA) Pty Ltd			220.00		
200	INV 00082778	06/02/2024	Corsign (WA) Pty Ltd	CEMETERY MAINTENANCE/OPERATIONS - Supply of 8 signs - QR codes for Narrogin Cemetery	220.00			
201	EFT22651	14/03/2024	Win Television WA Pty Ltd T/A WIN Television Network			1,210.00		
202	INV 1759299-1	29/02/2024	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - TV Commercial February 2024	1,210.00			
203	EFT22652	14/03/2024	Nh Enterprises Pty Ltd T/a Perth Better Homes			7,678.00		
204	INV 00008838	27/02/2024	Nh Enterprises Pty Ltd T/a Perth Better Homes	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Supply & Install Replacement Shade Sails At Grace Menzies	7,678.00			
205	EFT22653	14/03/2024	The White Family Trust T/a Narrogin Valley Stockfeed			242.00		
206	INV NV5130741	29/02/2024	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Dog Food & Bed Cover	242.00			
207	EFT22654	14/03/2024	Elgas			14,875.32		
208	INV 0361053037	22/02/2024	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 160L	260.89			
209	INV 0361050889	28/02/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,835L	4,622.55			
210	INV 0361050764	06/03/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,588L	7,480.87			
211	INV 0361053038	14/03/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 1,540L	2,511.01			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
212	EFT22655	14/03/2024	OneMusic Australia			1,393.00		
213	INV 429382	26/01/2024	OneMusic Australia	NRLC - ADMINISTRATION ALLOCATED - Music Licences 01/11/23 - 31/01/24	1,209.07			
214	INV 420569	22/02/2024	OneMusic Australia	ADMIN OFFICE BUILDING OPERATIONS - Music Licences 01/01/24 - 31/03/24	183.93			
215	EFT22656	14/03/2024	BMR Mechanical Pty Ltd			2,086.76	L	
216	INV INV-2501	08/01/2024	BMR Mechanical Pty Ltd	990NGN 2015 MITSUBISHI FUSO ROSA (HOMECARE) (P56) - Brake Pad & Sensors Replacement	1,650.25			
217	INV INV-2525	25/01/2024	BMR Mechanical Pty Ltd	990NGN 2015 MITSUBISHI FUSO ROSA (HOMECARE) (P56) - DPF Burn, Cleared Codes, Test Drive	436.51			
218	EFT22657	14/03/2024	Earl Street Physiotherapy			178.00	L	F
219	INV 0043257	12/02/2024	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation	85.00			
220	INV 0043253	12/02/2024	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Move Your Body Program	8.00			
221	INV 19673	12/02/2024	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation	85.00			
222	EFT22658	14/03/2024	Surgical House Pty Ltd			957.70		F
223	INV A913959	09/02/2024	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Continence Products	303.40			
224	INV A916025	20/02/2024	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Continence Products	497.20			
225	INV A918401	01/03/2024	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Continence Products	157.10			
226	EFT22659	14/03/2024	Narrogin Podiatry			143.00	L	F
227	INV 0011081	06/02/2024	Narrogin Podiatry	CHCP - CLIENT PURCHASES - Standard Podiatry Consultation	71.50			
228	INV 0011287	13/02/2024	Narrogin Podiatry	CHCP - CLIENT PURCHASES - Standard Consultation	71.50			
229	EFT22660	14/03/2024	Guardian Safety Pendants			70.00	L	F
230	INV INV-65082	07/02/2024	Guardian Safety Pendants	CHCP - CLIENT PURCHASES - Guardian Telstra SIM Card	70.00			
231	EFT22661	14/03/2024	Flight Plan Digital T/A Live Life Alarms			547.00		F
232	INV 00204838	13/02/2024	Flight Plan Digital T/A Live Life Alarms	CHCP - CLIENT PURCHASES - Live Life Alarm	547.00			
233	EFT22662	14/03/2024	Uniforms At Work Australia Pty Ltd			133.90		
234	INV 37000011	30/11/2023	Uniforms At Work Australia Pty Ltd	LIB - ALLOWANCES - Uniforms	133.90			
235	EFT22663	14/03/2024	BPA Engineering			3,080.00		F
236	INV 4730	25/01/2024	BPA Engineering	NRLC UPGRADE WORKS - BPA Engineering Report	3,080.00			
237	EFT22664	14/03/2024	Hunt Architects			13,695.00		F

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
238	INV 24-02-234704	29/02/2024	Hunt Architects	NRLC UPGRADE WORKS - Schematic Designs and Contrcat Documentation for Aquatics Project in Accordance with NRLC C	13,695.00			
239	EFT22665	14/03/2024	Victoria Eckersley			298.20		
240	INV 060324	06/03/2024	Victoria Eckersley	ADMIN - RECRUITMENT - Pre-Employment Medical and Drug Test	298.20			
241	EFT22666	15/03/2024	Department Of Human Services			1,051.33		
242	INV 62	13/03/2024	Department Of Human Services	Payroll Deductions/Contributions	128.98			
243	INV 62	13/03/2024	Department Of Human Services	Payroll Deductions/Contributions	922.35			
244	EFT22667	15/03/2024	Australian Services Union Western Australian Branc			26.50		
245	INV 62	13/03/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	26.50			
246	EFT22668	18/03/2024	Easifleet			3,809.80		
247	INV PPE110324	18/03/2024	Easifleet	NOVATED LEASE - Various Employees PPE 11/03/2024	3,809.80			
248	EFT22669	22/03/2024	Best Office Systems			199.00	L	
249	INV 626600	23/01/2024	Best Office Systems	ADMIN - PRINTING & STATIONERY - Ricoh Aficio Toner Cartridge	199.00			
250	EFT22670	22/03/2024	Synergy			427.94		
251	INV 2006066821	15/02/2024	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 09/12/24 - 13/02/24	427.94			
252	EFT22671	22/03/2024	Australia Post			2,212.79		PF
253	INV 1012945036	03/01/2024	Australia Post	VARIOUS DEPARTMENT - Postage Charges December 2023	686.38			
254	INV 1013008296	03/02/2024	Australia Post	VARIOUS DEPARTMENTS - Postage Charges January 2024	302.84			
255	INV 1013077079	03/03/2024	Australia Post		1,223.57			
256	EFT22672	22/03/2024	Water Corporation			799.46		
257	INV 9007713995	05/03/2024	Water Corporation	CAFE - 45 FEDERAL ST BUILDING OPERATIONS - Water Charges 01/03/24 - 30/04/24	320.35			
258	INV 9007713979	05/03/2024	Water Corporation	39 FEDERAL ST BUILDING OPERATIONS - Water Charges 01/03/24 - 30/04/24	239.43			
259	INV 9007713223	05/03/2024	Water Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Water Charges 01/03/24 - 30/04/24	239.68			
260	EFT22673	22/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			396.00		PF
261	INV IV00000002736	31/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	WANDERING ROAD CONSTRUCTION - Mobilisation of Excavator 10/01/2024	396.00			
262	EFT22674	22/03/2024	Susan Farrell			250.00	L	
263	INV 049	24/02/2024	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Washing of Tea Towels / Tablecloths Feb24	100.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
264	INV 046	24/02/2024	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Washing of Tea Towels / Tablecloths Feb24	150.00			
265	EFT22675	22/03/2024	Narrogin Liquor Barons			61.99	L	
266	INV 326462	28/02/2024	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Council Meeting	61.99			
267	EFT22676	22/03/2024	Narrogin Glass & Quick Fit Windscreens			350.00	L	
268	INV 00061933	12/02/2024	Narrogin Glass & Quick Fit Windscreens	PWO - MOTOR VEHICLE COSTS - New Windscreen for NGN12398	350.00			
269	EFT22677	22/03/2024	Country Paint Supplies			177.84	L	
270	INV 4801014759	19/10/2023	Country Paint Supplies	CLAYTON OVAL MAINTENANCE/OPERATIONS - Paint for Cricket Wicket	177.84			
271	EFT22678	22/03/2024	Narrogin Gasworx			183.22	L	F
272	INV 74302	09/02/2002	Narrogin Gasworx	NO1225 KOMATSU FG25T-12 FORKLIFT (WORKS) (P834) - Supply Only 2 x 15Kg Gas Bottles	183.22			
273	EFT22679	22/03/2024	Farmers Centre (Narrogin) Pty Ltd			292.23	L	
274	INV 90863	23/01/2024	Farmers Centre (Narrogin) Pty Ltd	NO4846 2014 HINO 300 SERIES 3T TIPPER (WORKS) (P8220) - Hydraulic Hose	125.90			
275	INV 90883	29/01/2024	Farmers Centre (Narrogin) Pty Ltd	NO2706 FOUR AXLE SIDE TIPPER TRAILER (WORKS) (P969) - Supply Only Hydraulic Hose and Fittings	166.33			
276	EFT22680	22/03/2024	Bob Waddell & Associates Pty Ltd			5,692.50		
277	INV 3765	05/03/2024	Bob Waddell & Associates Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - EMCCS/FCS Training	5,692.50			
278	EFT22681	22/03/2024	John Parry Medical Centre			207.60		
279	INV 445194	25/08/2022	John Parry Medical Centre	COMMUNITY - RECRUITMENT - Pre-Employment Medical	126.00			
280	INV 450194	28/10/2022	John Parry Medical Centre	PWO - WORKS - RECRUITMENT - Professional Consulting Attendance	81.60			
281	EFT22682	22/03/2024	Bird Box Creative			140.00		PF
282	INV SON0034	21/01/2024	Bird Box Creative	OTHCU AUSTRALIA - Australia Day 2024 Flyer	140.00			
283	EFT22683	22/03/2024	Narrogin Croquet Club Inc.			320.00	L	
284	INV 200124	20/01/2024	Narrogin Croquet Club Inc.	ADMIN - TRAINING & DEVELOPMENT - Croquet Challenge 2024 Entrance Fee & Green Fees	320.00			
285	EFT22684	22/03/2024	Noel Barrett White			75.00		
286	INV 180324	18/03/2024	Noel Barrett White	ANIMAL - ANIMAL DESTRUCTION - Reimbursement of Firearms Licence Renewal	75.00			
287	EFT22685	22/03/2024	United Security Enforcement Corporation			158.40		
288	INV 00013174	18/03/2024	United Security Enforcement Corporation	NRLC - SECURITY GEN - Alarm Activation Response - 14/03/2024	158.40			
289	EFT22686	22/03/2024	Aquatic Services WA Pty Ltd			9,125.05		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
290	INV AS#20174338	29/02/2024	Aquatic Services WA Pty Ltd	NRLC - CHEMICALS GEN - Pool Chemicals	108.90		
291	INV AS#20174327	29/02/2024	Aquatic Services WA Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Quarterly Service to Pool Filtration System - January 2024	7,339.75		
292	INV AS#20174364	08/03/2024	Aquatic Services WA Pty Ltd	NRLC - CHEMICALS GEN - Pool Chemicals	1,676.40		
293	EFT22687	22/03/2024	Telair Pty Ltd		1,672.31		PF
294	INV TA10781-056	29/02/2024	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone Charges Feb 2024	1,672.31		
295	EFT22688	22/03/2024	Elgas		11,613.06		
296	INV 0361056077	08/02/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,346L	3,786.52		
297	INV 0361018254	20/03/2024	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,800L	7,826.54		
298	EFT22689	22/03/2024	ASSA ABLOY Australia Pty Limited		728.40		
299	INV IN02663800	31/01/2024	ASSA ABLOY Australia Pty Limited	EST 1978 ACCESSIBLE ENTRANCE - Cut Keys, Lockwood Oval Cylinder, Lockwood Double Cylinder	728.40		
300	EFT22690	22/03/2024	The Royal Life Saving Society Australia		320.00		
301	INV AX-1824	06/03/2024	The Royal Life Saving Society Australia	NRLC - TRAINING & DEVELOPMENT GEN - 2 Day Pool Lifeguard Course (H Turner-Reid)	320.00		
302	EFT22691	22/03/2024	John Warburton		50.02		
303	INV 210324	21/03/2024	John Warburton	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Reimbursement 14/3/24	50.02		
304	EFT22692	22/03/2024	Keeling Electrical Group Pty Ltd		1,894.62	L	
305	INV 1541	26/02/2024	Keeling Electrical Group Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Inspect Filter 2 Pump and Replace Seal	1,645.05		
306	INV 1540	07/03/2024	Keeling Electrical Group Pty Ltd	NRLC - BUILDING MAINTENANCE GEN - Replace Flourescent Tubes in Dryside Toilets.	249.57		
307	EFT22693	22/03/2024	CSSTech Pty Ltd		1,243.06		
308	INV I0003236	08/03/2024	CSSTech Pty Ltd	ADMIN - TELEPHONE / MOBILES - Purchase Of Samsung S23, Case Adapter and Screen Protector for MO	1,243.06		
309	EFT22694	22/03/2024	Narrogin Fruit Trading Pty Ltd		250.14	L	
310	INV INV-0837	15/03/2024	Narrogin Fruit Trading Pty Ltd	NRLC - TRAINING & DEVELOPMENT GEN - Catering for Staff Training Day - 11/03/2024	250.14		
311	EFT22695	22/03/2024	Uniforms At Work Australia Pty Ltd		701.99		
312	INV 37000009	27/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN ALLOWANCES - Staff Uniforms	39.05		
313	INV 37000005	28/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN ALLOWANCES - Staff Uniforms	348.80		
314	INV 370000012	24/01/2024	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Staff Uniform	314.14		
315	EFT22696	22/03/2024	Steens Gray & Kelly		8,998.00	L	F

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
316	INV 23012001	05/12/2023	Steens Gray & Kelly	NRLC UPGRADE WORKS - Site Inspection and Report	4,158.00			
317	INV 24001023	23/01/2024	Steens Gray & Kelly	NRLC UPGRADE WORKS - Site Inspection and Report	3,630.00			
318	INV 24002014	20/02/2024	Steens Gray & Kelly	NRLC UPGRADE WORKS - Site Inspection and Report	1,210.00			
319	EFT22697	22/03/2024	Kirsten Partyka			328.20		
320	INV 140324	21/03/2024	Kirsten Partyka	LIB - RECRUITMENT - Pre-Employment Medical , Drug and Alcohol Screening , Police Clearance	328.20			
321	EFT22698	22/03/2024	Natasha Pettit			244.74		
322	INV 050324	05/03/2024	Natasha Pettit	ADMIN - RECRUITMENT , TRAINING AND DEVELOPMENT - Drug and Alcohol Screening , Police Clearance & Meals	244.74			
323	EFT22699	22/03/2024	Anthony John Lynch			400.80		
324	INV 210224	21/03/2024	Anthony John Lynch	PWO - EMTRS - RECRUITMENT - Pre-Employment Medical, Drug Screening & Police Clearance	400.80			
325	EFT22700	27/03/2024	Synergy			4,165.05		
326	INV 2026082931	13/03/2024	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 15/02/24 - 12/03/24	565.03			
327	INV 2062048475	26/03/2024	Synergy	STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Charges 25/01/2024-24/02/2024	3,300.25			
328	INV 20660338147	26/03/2024	Synergy	LIBRARY BUILDING OPERATIONS - Electricity Charges 07/12/2023-07/02/2024	299.77			
329	EFT22701	27/03/2024	Narrogin Packaging			832.57	L	PF
330	INV 86573	27/03/2024	Narrogin Packaging	VARIOUS BUILDINGS - Toilet Supplies	792.57			
331	INV 86727	27/03/2024	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Toilet Rolls	40.00			
332	EFT22702	27/03/2024	Kleenheat Gas			153.96		
333	INV 467200	27/03/2024	Kleenheat Gas	TOWN HALL BUILDING OPERATIONS - Equipment Service Charge	153.96			
334	EFT22703	27/03/2024	Knightline Computers			109.00	L	
335	INV 00001000	07/03/2024	Knightline Computers	AIRSTrip & GROUNDS MAINTENANCE/OPERATIONS - Battery for Lights at Airport Runway	109.00			
336	EFT22704	27/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			53,625.00	L	F
337	INV IV00000002697	17/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	Highbury East Rd Culvert Upgrade - Install New Culvert, Aprons and Headwalls	53,625.00			
338	EFT22705	27/03/2024	Moore Australia (WA) Pty Ltd			2,816.00		
339	INV 3892	03/01/2024	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - Moore Australia Financial and Budget Workshop	2,816.00			
340	EFT22706	27/03/2024	Narrogin Meals On Wheels			645.00	L	F
341	INV FEB-24	26/03/2024	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - January and February 2024	645.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
342	EFT22707	27/03/2024	It Vision			1,956.90		
343	INV 39400	30/01/2024	It Vision	RATES - PRINTING AND STATIONERY - Correction to Pension Record	554.40			
344	INV 39500	26/03/2024	It Vision	ADMIN - TRAINING & DEVELOPMENT - Rates Modelling Training	825.00			
345	INV 39500	27/03/2024	It Vision	ADMIN - TRAINING & DEVELOPMENT - Rates Modelling Training	577.50			
346	EFT22708	27/03/2024	Narrogin Glass & Quick Fit Windscreens			55.00	L	
347	INV 00061974	14/02/2024	Narrogin Glass & Quick Fit Windscreens	NRLC - BUILDING MAINTENANCE GEN - Repairs to the Group Fitness Room Door	55.00			
348	EFT22709	27/03/2024	Great Southern Waste Disposal			47,484.64	L	
349	INV 2811	26/03/2024	Great Southern Waste Disposal	WASTE COLLECTION SERVICES - January 2024	47,484.64			
350	EFT22710	27/03/2024	PFD Food Services Pty Ltd			220.50		
351	INV LK725414	14/03/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	220.50			
352	EFT22711	27/03/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford			23,280.00		
353	INV RI21201113	13/02/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford		22,990.00			
354	INV JC24041232	26/03/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	1NGN TOYOTA PRADO GXL DSL WAGON - 10,000KM Service	290.00			
355	EFT22712	27/03/2024	Bucher Municipal Pty Ltd - McDonald Johnston			688.64		
356	INV 1084212	26/03/2024	Bucher Municipal Pty Ltd - McDonald Johnston	NGN339 HINO ROAD SWEEPER 2021 - 1000hr Service Kit	688.64			
357	EFT22713	27/03/2024	Country Paint Supplies			247.29	L	
358	INV 4801016866	26/03/2024	Country Paint Supplies	EST 1978 ACCESSIBLE ENTRANCE - Front and Rear Door Paint and Supplies	247.29			
359	EFT22714	27/03/2024	WA Hino			334.90		
360	INV 304835	27/03/2024	WA Hino	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Service Filters	334.90			
361	EFT22715	27/03/2024	Narrogin Amcal Chemist			47.70	L	F
362	INV 10306638	06/03/2024	Narrogin Amcal Chemist	CHCP -CLIENT PURCHASES - Continence Products	47.70			
363	EFT22716	27/03/2024	Farmers Centre (Narrogin) Pty Ltd			4,351.77	L	
364	INV 310273-00	26/03/2024	Farmers Centre (Narrogin) Pty Ltd	2019 JCB SCX BACKHOE LOADER - Diagnose Hydraulic Hose Leak & Repair	4,351.77			
365	EFT22717	27/03/2024	Bob Waddell & Associates Pty Ltd			5,486.25		
366	INV 3757	26/02/2024	Bob Waddell & Associates Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - EMCCS/MCS Training/Workshop	618.75			
367	INV 3778	11/03/2024	Bob Waddell & Associates Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - EMCCS/MCS Training/Workshop	1,897.50			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
368	INV 3797	17/03/2024	Bob Waddell & Associates Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - Professional Development Training and Mentoring for MCS	2,970.00			
369	EFT22718	27/03/2024	GJ & SE Kulker			2,200.00		
370	INV 0045	26/03/2024	GJ & SE Kulker	39 FEDERAL ST BUILDING MAINTENANCE - Repair & Patch All Walls to Main Front Office Area & Repaint	2,200.00			
371	EFT22719	27/03/2024	Raeco			100.60		
372	INV 590929	26/03/2024	Raeco	LIB - GENERAL OFFICE EXPENSES - Back Ordered Book Covering From 28/06/2023	24.09			
373	INV 594795	27/03/2024	Raeco	LIB - GENERAL OFFICE EXPENSES - Book Covering	76.51			
374	EFT22720	27/03/2024	Marketforce Pty Ltd			286.92		
375	INV 1714535	29/02/2024	Marketforce Pty Ltd	ADVERTISING - Special Council Meeting 7 Feb 2024 - Narrogin Observer	286.92			
376	EFT22721	27/03/2024	Gbr Mechanical			461.75		
377	INV 2280	26/03/2024	Gbr Mechanical	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - 70,000KM Service	461.75			
378	EFT22722	27/03/2024	Steele's Guns & Outdoors			4,979.97	L	
379	INV 97760	27/03/2024	Steele's Guns & Outdoors	MANARING ROAD BRIDGE - Companion 45lt Fridge & Cover & Rover Litium Power Station	4,979.97			
380	EFT22723	27/03/2024	Fegan Building Surveying			2,860.00		PR
381	INV 1098	26/03/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process and Issue Building Permits - Shire of Narrogin	1,320.00			
382	INV 1094	26/03/2024	Fegan Building Surveying	BUILDING - PROCESS AND ISSUE BUILDING - Issue Permit Shire of Lake Grace	605.00			
383	INV 1099	26/03/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Issue Permit For Shed Extension - Shire of Lake Grace	605.00			
384	INV 1101	26/03/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Issue Permit - Shire of Wickiepin	330.00			
385	EFT22724	27/03/2024	AMPAC Debt Recovery Pty Ltd			896.50		
386	INV 104552	29/02/2024	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery Charges Feb 2024	896.50			
387	EFT22725	27/03/2024	YMCA WA			43,008.35		
388	INV A012418	27/03/2024	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding - September 2023	43,008.35			
389	EFT22726	27/03/2024	Torre Tasman Evans			120.51		
390	INV 190224	19/02/2024	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Charges 06/12/23 - 06/02/24	120.51			
391	EFT22727	27/03/2024	Cemeteries & Crematoria Association Of Western Aus			85.00		
392	INV 1632	26/03/2024	Cemeteries & Crematoria Association Of Western Aus	ADMIN - TRAINING & DEVELOPMENT - Conference Dinner	85.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
393	EFT22728	27/03/2024	Truck Centre (WA) Pty Ltd			3,482.86		
394	INV 1764270	27/03/2024	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Supply New Radiator For Tip-Truck	3,482.86			
395	EFT22729	27/03/2024	AFGRI Equipment Australia Pty Ltd			368.25		
396	INV 2811650	26/03/2024	AFGRI Equipment Australia Pty Ltd	SMALL PLANT - Filter Kit	121.94			
397	INV 2814050	26/03/2024	AFGRI Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - Service Kit 1x Belt	246.31			
398	EFT22730	27/03/2024	Komatsu Australia Pty Ltd			327.76		
399	INV 3448401	27/03/2024	Komatsu Australia Pty Ltd	NO084 KOMATSU WA380-6 WHEEL LOADER - Supply Service Filters & Wiper Blades	327.76			
400	EFT22731	27/03/2024	Aquatic Services WA Pty Ltd			11,699.82		
401	INV AS#20174383	15/03/2024	Aquatic Services WA Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE GEN - Supply and Install New Pump for Filter 1- As per Quote ASQ20240119	9,709.59			
402	INV AS#20174397	19/03/2024	Aquatic Services WA Pty Ltd	NRLC - EQUIPMENT HIRE & PURCHASE GEN - Supply and Install 2 Check Valves as per Quote ASQ20240083	1,990.23			
403	EFT22732	27/03/2024	Southern Cross Austereo Pty Ltd			352.00		
404	INV 71605691	27/03/2024	Southern Cross Austereo Pty Ltd	THANK A VOLUNTEER & WELCOME TO NEW RESIDENTS EVENT - Radio Advertisement - Triple M	352.00			
405	EFT22733	27/03/2024	Office Of Regional Architecture Pty Ltd			3,690.00		F
406	INV 00000418	29/02/2024	Office Of Regional Architecture Pty Ltd	NRLC ARCHITECTURAL CONCEPT PLANNING - Concept Plan for the Narrogin Regional Leisure Centre	3,690.00			
407	EFT22734	27/03/2024	Johns Building Supplies			2,505.98		F
408	INV 119916	26/03/2024	Johns Building Supplies	MANARING BRIDGE - Formwork Ply and lvl's	2,505.98			
409	EFT22735	27/03/2024	Earl Street Physiotherapy			93.00	L	F
410	INV 0043620	06/03/2024	Earl Street Physiotherapy	CHCP -CLIENT PURCHASES - Standard Physio Consultation	85.00			
411	INV 43570	27/03/2024	Earl Street Physiotherapy	CHCP -CLIENT PURCHASES - Move your Body Program	8.00			
412	EFT22736	27/03/2024	Surgical House Pty Ltd			225.32		F
413	INV A919059	06/03/2024	Surgical House Pty Ltd	CHCP -CLIENT PURCHASES - Continence Products	225.32			
414	EFT22737	27/03/2024	Narrogin & Districts Plumbing Service			550.00	L	
415	INV INV-1738	03/03/2024	Narrogin & Districts Plumbing Service	NRLC - BUILDING MAINTENANCE GEN - Repairs to Garden Tap Leak at John Higgins Centre	198.00			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
416	INV 1747	26/03/2024	Narrogin & Districts Plumbing Service	ADMIN OFFICE BUILDING MAINTENANCE - Unblock Female Toilets	242.00			
417	INV 1739	26/03/2024	Narrogin & Districts Plumbing Service	HARRIS ST PUBLIC TOILETS (MUSEUM) MAINTENANCE - Repair Leaking Vanity Tap in Male Toilets	110.00			
418	EFT22738	27/03/2024	ASSA ABLOY Australia Pty Limited			1,215.18		
419	INV 02657334	26/03/2024	ASSA ABLOY Australia Pty Limited	EST 1978 ACCESSIBLE ENTRANCE - Various Items For Entrance	667.52			
420	INV 02688253	26/03/2024	ASSA ABLOY Australia Pty Limited	39 FEDERAL ST BUILDING MAINTENANCE - Double Cylinder Assembly and Cut Keys	387.72			
421	INV 02659216	26/03/2024	ASSA ABLOY Australia Pty Limited	TOWN HALL CAPEX - Deadbolt Single Cylinder	159.94			
422	EFT22739	27/03/2024	Epic Fire Solutions T/As MCG Fire Services			522.50		
423	INV INV-3569	22/02/2024	Epic Fire Solutions T/As MCG Fire Services	NRLC - BUILDING MAINTENANCE GEN - Monthly Service of EVAC Panel - February 2024	203.50			
424	INV 3556	27/03/2024	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL BUILDING OPERATIONS - Monthly FDAS and EVAC Testing	319.00			
425	EFT22740	27/03/2024	Jennifer Fowler			1,261.00		F
426	INV 287	07/03/2024	Jennifer Fowler	CHCP -CLIENT PURCHASES - Update Cognitive Assessment	679.00			
427	INV 292	13/03/2024	Jennifer Fowler	CHCP -CLIENT PURCHASES - Update Cognitive Assessment	582.00			
428	EFT22741	27/03/2024	Fire Mitigation Services			18,128.00		F
429	INV 00000856	28/02/2024	Fire Mitigation Services	FIRE - BUSHFIRE RISK MANAGEMENT PLAN - MITIGATION ACTIVITIES - Fire Mitigation Works to Various Roads	18,128.00			
430	EFT22742	27/03/2024	Narrogin Auto Electrics			430.50	L	
431	INV 267122	27/03/2024	Narrogin Auto Electrics	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Service Airconditioning Unit	430.50			
432	EFT22743	27/03/2024	Integrated ICT			2,127.18		
433	INV 30683	26/03/2024	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud - January 2024	203.50			
434	INV 30760	26/03/2024	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Microsoft Business - January 2024	1,923.68			
435	EFT22744	27/03/2024	Lite n' Easy Pty Ltd			603.09		F
436	INV 7343755	05/03/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	151.65			
437	INV 7343763	05/03/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	134.18			
438	INV 7366442	05/03/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	183.08			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
439	INV 7355473	12/03/2024	Lite n' Easy Pty Ltd	CHCP -CLIENT PURCHASES - Lite n Easy Meals	134.18			
440	EFT22745	27/03/2024	McPest Pest Control			3,300.00		PF
441	INV 02186	27/03/2024	McPest Pest Control	VARIOUS BUILDINGS - Annual Termite Inspection	3,300.00			
442	EFT22746	27/03/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges			201.58		PF
443	INV 23647	31/01/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges	ADMIN - PRINTING & STATIONERY - Name Badges	15.24			
444	INV 25035	07/03/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges	CHSP - GENERAL EXPENDITURE - Fibreglass Badge - Magnet	26.84			
445	INV 24912	26/03/2024	D&L Studio Pty Ltd T/A Metal Artwork Badges	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - Name Tags	159.50			
446	EFT22747	27/03/2024	Elders Real Estate Pty Ltd			265.00	L	R
447	INV 300P138060	19/02/2024	Elders Real Estate Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Auctioneer Fee	265.00			
448	EFT22748	27/03/2024	Hanson Construction Materials			2,195.24		
449	INV 75023819	26/03/2024	Hanson Construction Materials	ROAD MAINTENANCE GENERAL EXPENSES - 30T 5mm Basalt Delivered	2,195.24			
450	EFT22749	27/03/2024	The Royal Life Saving Society Australia			320.00		
451	INV AX-2217	22/03/2024	The Royal Life Saving Society Australia	NRLC - TRAINING & DEVELOPMENT - Lifeguard 2 Day Course (Ruby Adkins)	320.00			
452	EFT22750	27/03/2024	Narrogin Gas Services			351.40	L	
453	INV 693	26/03/2024	Narrogin Gas Services	HIGHBURY PUBLIC TOILET- Repair Leaking Urinal and Soap Dispenser	55.00			
454	INV 689	27/03/2024	Narrogin Gas Services	HIGHBURY PUBLIC TOILETS MAINTENANCE - Minor Maintenance to Bench, Towel Dispenser, Toilet Leak	296.40			
455	EFT22751	27/03/2024	Goodyear Auto Care Narrogin			96.00	L	
456	INV 102469	26/03/2024	Goodyear Auto Care Narrogin	NO1 2018 NISSAN UD TIP TRUCK - Fitting of Two Tyres & Disposal	96.00			
457	EFT22752	27/03/2024	Mjb Industries Pty Ltd			3,348.88		
458	INV 13190	27/03/2024	Mjb Industries Pty Ltd	WHINBIN ROCK ROAD - RENEWAL (RURAL) - Supply x6 Single Pipe & Headwalls	3,348.88			
459	EFT22753	27/03/2024	Narrogin Fruit Trading Pty Ltd			936.44	L	
460	INV 000F20240308147	08/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	5.95			
461	INV 000F2024031166	11/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	46.12			

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
462	INV 000F2024031159	11/03/2024	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	44.30			
463	INV 000F2024031841	18/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	37.62			
464	INV 000F2024031839	18/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	40.50			
465	INV 000F20240320252	20/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	24.95			
466	INV 0790	26/03/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering For Council Meeting	462.00			
467	INV 0843	27/03/2024	Narrogin Fruit Trading Pty Ltd	OTHCU - EVENT/PROJECT PROMOTION - Community Action Plan Meeting Catering Service	275.00			
468	EFT22754	27/03/2024	Quest Innaloo			905.00		
469	INV 828829	01/03/2024	Quest Innaloo	ADMIN - TRAINING & DEVELOPMENT - DOT Training Accomodation x5 Nights (N Pettit)	905.00			
470	EFT22755	27/03/2024	Impart Media			2,200.00		
471	INV 2782	27/03/2024	Impart Media	TOUR - WEBSITE - NDVC Website	2,200.00			
472	EFT22756	27/03/2024	JH Computer Services			12,325.34		
473	INV 18746	27/03/2024	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Support March 2024	12,325.34			
474	EFT22757	27/03/2024	Lorraine Poulos & Associates			3,516.70		
475	INV 2438	26/03/2024	Lorraine Poulos & Associates	CHSP-CLINICAL GOVERNANCE - Ongoing Support and Advice in an LPA Advantage Package	3,516.70			
476	EFT22758	27/03/2024	Ian Raworth Constructions			5,390.00		
477	INV 4579	26/03/2024	Ian Raworth Constructions	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Installation of Doors, Villaboard, Door Furniture, Hardiflex Sh	5,390.00			
478	EFT22759	27/03/2024	Coca Cola Euro Pacific			1,221.01		R
479	INV 0233588302	13/03/2024	Coca Cola Euro Pacific	NRLC - GENERAL KIOSK SUPPLIES GEN - Drink Stock	1,221.01			
480	EFT22760	27/03/2024	Narrogin McIntosh & Sons			906.90	L	
481	INV 1875269	19/12/2023	Narrogin McIntosh & Sons	SMALL PLANT - HOMECARE - Air Filter for the Mower & Freight	28.90			
482	INV 1875895	20/12/2023	Narrogin McIntosh & Sons	SMALL PLANT - HOMECARE - Honda Versatool Range	878.00			
483	EFT22761	27/03/2024	Allwest Plant Hire Australia Pty Ltd			8,085.00		
484	INV 35408	26/03/2024	Allwest Plant Hire Australia Pty Ltd	WHINBIN ROCK RD CONSTRUCTION - Extra 13 Day Dry Hire 15000Lt Water Cart	8,085.00			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
485	EFT22762	27/03/2024	Mandurah Safety & Training Service Pty Ltd		3,828.93		
486	INV 57786	27/03/2024	Mandurah Safety & Training Service Pty Ltd	WORKS - TRAINING & DEVELOPMENT - 4 Day Dogging Course	3,828.93		
487	EFT22763	27/03/2024	Officeworks Ltd		418.40		
488	INV 613201489	06/03/2024	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL GEN - Cleaning Products	220.16		
489	INV 613319015	13/03/2024	Officeworks Ltd	NRLC - PROGRAM COSTS GEN - April 2024 School Holiday Programme Craft Supplies. NRLC - CLEANING & WASTE DISPOSAL	148.77		
490	INV 613343581	14/03/2024	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL GEN - Cleaning Products	49.47		
491	EFT22764	27/03/2024	Omnicom Media Group Australia Pty Ltd		621.01		
492	INV 1714536	29/02/2024	Omnicom Media Group Australia Pty Ltd	ADMIN - ADVERTISING - Annual Electors Meeting - 27 March 2024 - Narrogin Observer	286.92		
493	INV 1714537	29/02/2024	Omnicom Media Group Australia Pty Ltd	ADMIN - ADVERTISING - Lease 30 Gray Street - Little Kindy - Narrogin Observer	334.09		
494	EFT22765	27/03/2024	Damien Pettit		284.00		
495	INV 220224	22/02/2024	Damien Pettit	PWO - WORKS - RECRUITMENT - Pre-Employment Medical and Police Clearance	284.00		
496	EFT22766	27/03/2024	John S. Brown		1,408.00		
497	INV 170	27/03/2024	John S. Brown	FIRE PREVENTION/BURNING/CONTROL - Hire of Tractor and Speedtiller	1,408.00		
				EFT Total	910,750.26		

Direct Debits

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
498	DD9579.1	07/03/2024	Australian Taxation Office		50,747.00		
	INV PAYGPPE26/02/2024	07/03/2024	Australian Taxation Office	PAYG FEBRUARY - PPE 26/02/2024	50,747.00		
499	DD9581.1	07/03/2024	Jodie Wallis		-239.50		
500	INV 180124	18/01/2024	Jodie Wallis	CHCP - RECRUITMENT - Pre Employment Medical, Drugs and Alcohol Test	-239.50		
501	DD9605.1	18/03/2024	Cemeteries & Crematoria Association Of Western Aus		-85.00		
502	INV 110324	11/03/2024	Cemeteries & Crematoria Association Of Western Aus	ADMIN - TRAINING & DEVELOPMENT - CCWA Annual Seminar 18/19 April 2024Reversal of Credit	-85.00		
503	DD9614.1	23/03/2024	Australian Taxation Office		-41,143.00		
504	INV BASDEC23	23/03/2024	Australian Taxation Office	BAS DECEMBER 2023	-41,143.00		
505	DD9618.1	23/03/2024	Australian Taxation Office		-77,612.00		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
506	INV BASJAN24	23/03/2024	Australian Taxation Office	BAS JANUARY 2024	-77,612.00			
507	DD9620.1	23/03/2024	Australian Taxation Office			-143.00		
508	INV BASFEB24	23/03/2024	Australian Taxation Office	BAS FEBRUARY 2024	-143.00			
509	DD9642.1	26/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			53,306.00		
510	INV IV000000002377	01/07/2023	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	VARIOUS STREET - Installation New Footpath	53,306.00			
511	DD9643.1	26/03/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			-53,306.00		
512	INV IV00000002377	01/07/2023	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	Highbury East Rd Culvert Upgrade - Install New Culvert, Aprons and HeadwallsReversal of Credit	-53,306.00			
513	DD9644.1	27/03/2024	Telstra			2,957.23		
514	INV K151541241-9	12/02/2024	Telstra	VARIOUS DEPARTMENT - Telephone Charges Feb 2024	1,498.35			
515	INV K170443331-4	12/03/2024	Telstra	VARIOUS DEPARTMENT - Telephone Charges Mar 2024	1,458.88			
516	DD9719.6	11/03/2024	Beam			27,398.82		
517	INV PPE01/03/2024	11/03/2024	Beam	PAYROLL CREDITORS - Superannuation Contribution PPE01/03/2024	27,398.82			
518	DD9723.2	13/03/2024	Department of Transport			18,475.75		
519	INV 20240313	13/03/2024	Department of Transport	DOT EOD 13 MARCH 2024	18,475.75			
520	DD9723.3	14/03/2024	Department of Transport			3,346.25		
521	INV 20240314	14/03/2024	Department of Transport	DOT EOP 14 MARCH 2024	3,346.25			
522	DD9723.4	15/03/2024	Department of Transport			14,621.70		
523	INV 20240315	15/03/2024	Department of Transport	DOT EOD 15 MARCH 2024	14,621.70			
524	DD9723.5	18/03/2024	Department of Transport			7,344.65		
525	INV 20240318	18/03/2024	Department of Transport	DOT EOD 18 MARCH 2024	7,344.65			
526	DD9723.6	19/03/2024	Department of Transport			11,990.30		
527	INV 20240319	19/03/2024	Department of Transport	DOT EOD 19 MARCH 2024	11,990.30			
528	DD9723.7	20/03/2024	Department of Transport			8,736.35		
529	INV 20240320	20/03/2024	Department of Transport	DOT EOD 20 MARCH 2024	8,736.35			
530	DD9723.8	21/03/2024	Department of Transport			577.75		
531	INV 20240321	21/03/2024	Department of Transport	DOT EOD 21 MARCH 2024	577.75			
532	DD9723.9	22/03/2024	Department of Transport			15,777.60		
533	INV 20240322	22/03/2024	Department of Transport	DOT EOD 22 MARCH 2024	15,777.60			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
534	DD9723.10	25/03/2024	Department of Transport		9,786.95		
535	INV 20240325	25/03/2024	Department of Transport	DOT EOD 25 MARCH 2024	9,786.95		
536	DD9723.11	26/03/2024	Department of Transport		8,193.40		
537	INV 20240326	26/03/2024	Department of Transport	DOT EOD 26 MARCH 2024	8,193.40		
538	DD9723.13	01/03/2024	Department of Transport		12,473.60		
539	INV 20240301	01/03/2024	Department of Transport	DOT EOD 01 MARCH 2024	12,473.60		
540	DD9723.14	05/03/2024	Department of Transport		7,038.85		
541	INV 20240305	05/03/2024	Department of Transport	DOT EOD 05 MARCH 2024	7,038.85		
542	DD9723.15	07/03/2024	Department of Transport		12,167.45		
543	INV 20240307	07/03/2024	Department of Transport	DOT EOD 07 MARCH 2024	12,167.45		
544	DD9723.16	06/03/2024	Department of Transport		20,476.75		
545	INV 20240306	06/03/2024	Department of Transport	DOT EOD 06 MARCH 2024	20,476.75		
546	DD9723.17	08/03/2024	Department of Transport		7,303.35		
547	INV 20240308	08/03/2024	Department of Transport	DOT EOD 08 MARCH 2024	7,303.35		
548	DD9723.18	11/03/2024	Department of Transport		9,736.25		
549	INV 20240311	11/03/2024	Department of Transport	DOT EOD 11 MARCH 2024	9,736.25		
550	DD9723.19	12/03/2024	Department of Transport		21,187.55		
551	INV 20240312	12/03/2024	Department of Transport	DOT EOD 12 MARCH 2024	21,187.55		
				Direct Debit Total	151,115.05		

Credit Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
554	DD9623.1	21/03/2024	General Credit Card Purchases		1,037.51		
555	INV 1MF210324	12/01/2024	General Credit Card Purchases	ADMIN - PRINTING & STATIONERY - A4 Copy Paper x15 , A3 Paper x1 , Delivery Fee	614.70		
555	INV 2MF210324	15/01/2024	General Credit Card Purchases	MEMBERS - OTHER EXPENSES - Card and Gift for Vanessa - Bereavement	41.50		
556	INV 3MF210324	16/01/2024	General Credit Card Purchases	ADMIN - INFORMATION SYSTEMS - Greeting Messages Dec2023	151.80		
559	INV 4MF210324	29/01/2024	General Credit Card Purchases	OTHCUL - AUSTRALIA DAY - Gaffa / Reflective Tape x3	46.85		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
560	INV 5MF210324	29/01/2024	General Credit Card Purchases	OTHCUL - AUSTRALIA DAY - BBQ Sausages	182.66		
561	DD9624.1	20/03/2024	General Credit Card Purchases		1,982.07		
562	INV 1DS200324	02/01/2024	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Monthly Subscription Adobe Express 28/12/23 - 27/01/24	28.99		
563	INV 2DS200324	15/01/2024	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Monthly Charges for SMS Account December 2023	17.78		
564	INV 3DS200324	17/01/2024	General Credit Card Purchases	ADMIN - ADVERTISING - Advertising Customer Service Officer	390.50		
565	INV 4DS200324	17/01/2024	General Credit Card Purchases	ADMIN - ADVERTISING - Advertising Finance Officer	313.50		
566	INV 5DS200324	18/01/2024	General Credit Card Purchases	48A GRANT ST- OPERATIONS - Soaker Hose for Shire House 48A Grant St.	55.00		
567	INV 7DS200324	25/01/2024	General Credit Card Purchases	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Membership Renewal AICD Feb 2024	660.00		
568	INV 8DS200324	25/01/2024	General Credit Card Purchases	POC - LICENCES/REGISTRATIONS - New Vehicle Licence NGNO	224.20		
569	INV 6DS200324	24/01/2024	General Credit Card Purchases	VARIOUS VEHICLES - Change Plate and Plate Remake	292.10		
570	DD9627.1	20/03/2024	General Credit Card Purchases		2,543.99		
571	INV 1PR200324	11/01/2024	General Credit Card Purchases	CHSP - TRAINING & DEVELOPMENT - Homecare Leadership Training	1,977.03		
572	INV 02PR200324	15/01/2024	General Credit Card Purchases	LIB - POSTAGE & FREIGHT - Parcel Post	90.75		
573	INV 3PR200324	17/01/2024	General Credit Card Purchases	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Emergency Lunch Supplies	48.15		
574	INV 4PR200324	19/01/2024	General Credit Card Purchases	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Lunch for Jessies House Clients	59.45		
575	INV 5PR200324	23/01/2024	General Credit Card Purchases	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Meals for Jessie House Clients	21.75		
576	INV 6PR200324	25/01/2024	General Credit Card Purchases	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Lunch for Jessie House Clients	98.31		
577	INV 7PR200324	05/01/2024	General Credit Card Purchases	CHSP - TRAINING & DEVELOPMENT - Online Webinar - Defensible Documentation	248.55		
				Credit Card Total	5,563.57		

Fuel Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
582	EFT22640	14/03/2024	Great Southern Fuels		6,284.57	L	PF
582	EFT22640	14/03/2024	Great Southern Fuels	002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Fuel Charges 01/02/24 - 29/02/24	399.73		
583	EFT22640	14/03/2024	Great Southern Fuels	009NGN TOYOTA COROLLA HATCH 2020 (P43) - Fuel Charges 01/02/24 - 29/02/24	214.90		
584	EFT22640	14/03/2024	Great Southern Fuels	0NGN ISUZU MUX LSM 4X4(EMCCS Vehicle) (P5) - Fuel Charges 01/02/24 - 29/02/24	699.14		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
585	EFT22640	14/03/2024	Great Southern Fuels	0NO ISUZU MUX 4X4 LSM 2022 (EMTRS VEHICLE) (P700) - Fuel Charges 01/02/24 - 29/02/24	312.45		
586	EFT22640	14/03/2024	Great Southern Fuels	1NGN TOYOTA PRADO GXL DSL WAGON (CEO VEHICLE)(P1) - Fuel Charges 01/02/24 - 29/02/24	493.46		
587	EFT22640	14/03/2024	Great Southern Fuels	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Fuel Charges 01/02/24 - 29/02/24	121.77		
588	EFT22640	14/03/2024	Great Southern Fuels	990NGN 2015 MITSUBISHI FUSO ROSA (HOMECARE) (P56) - Fuel Charges 01/02/24 - 29/02/24	57.74		
589	EFT22640	14/03/2024	Great Southern Fuels	NGN0 MG HS EXCITE WAGON (MLC) - Fuel Charges 01/02/24 - 29/02/24	167.89		
590	EFT22640	14/03/2024	Great Southern Fuels	NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON (EMDRS) (P2) - Fuel Charges 01/02/24 - 29/02/24	471.06		
591	EFT22640	14/03/2024	Great Southern Fuels	NGN10179 2018 TOYOTA HIACE (NHC) (P11) - Fuel Charges 01/02/24 - 29/02/24	152.99		
592	EFT22640	14/03/2024	Great Southern Fuels	NGN11555 2022 Toyota Corolla (NHC) (P15) - Fuel Charges 01/02/24 - 29/02/24	61.47		
593	EFT22640	14/03/2024	Great Southern Fuels	NGN15333 2014 MAZDA BT-50 (HACC) (P13) - Fuel Charges 01/02/24 - 29/02/24	267.64		
594	EFT22640	14/03/2024	Great Southern Fuels	NGN2 TOYOTA COROLLA HATCH 2.0L PET CVT ASCENT SPORT - Fuel Charges 01/02/24 - 29/02/24	239.23		
595	EFT22640	14/03/2024	Great Southern Fuels	NGN219 2022 NISSAN X-TRAIL (CATS) (P14) - Fuel Charges 01/02/24 - 29/02/24	833.00		
596	EFT22640	14/03/2024	Great Southern Fuels	NGN417 2020(Ranger) Mazda BT-50 4x4(PA007A) - Fuel Charges 01/02/24 - 29/02/24	273.97		
597	EFT22640	14/03/2024	Great Southern Fuels	NGN839 2019 Toyota Corolla CVT Ascent (CHCP) - Fuel Charges 01/02/24 - 29/02/24	122.40		
598	EFT22640	14/03/2024	Great Southern Fuels	NGN847 MAZDA CX-5B AUTO MAXX SPORT (NHC) - Fuel Charges 01/02/24 - 29/02/24	236.00		
599	EFT22640	14/03/2024	Great Southern Fuels	SMALL PLANT - HOMECARE - Fuel Charges 01/02/24 - 29/02/24	19.64		
600	EFT22640	14/03/2024	Great Southern Fuels	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Charges 01/02/24 - 29/02/24	233.80		
601	EFT22640	14/03/2024	Great Southern Fuels	NO05 Isuzu D Max Crew Cab UTE (SENIOR RANGER) (P8163) - Fuel Charges 01/02/24 - 29/02/24	367.56		
602	EFT22640	14/03/2024	Great Southern Fuels	NO5020 ISUZU FTS800 FIRE UNIT (WORKS) (P959) - Fuel Charges 01/02/24 - 29/02/24	138.71		
603	EFT22640	14/03/2024	Great Southern Fuels	FIRE - MOTOR VEHICLE EXPENSES - Fuel Charges 01/02/24 - 29/02/24	115.00		
604	EFT22640	14/03/2024	Great Southern Fuels	NO209 ISUZU FTS139/260 FIRE UNIT - Fuel Charges 01/02/24 - 29/02/24	103.30		
605	EFT22640	14/03/2024	Great Southern Fuels	NGN182 TOYOTA HILUX 4X2 WORKMATE UTILITY (NHC) - Fuel Charges 01/02/24 - 29/02/24	181.72		
				Credit Card Total	6,284.57		

Coles Card Prurchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
606	EFT22593	08/03/2024	Coles		682.53	L	
607	EFT22593	08/03/2024	Coles	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Coles Account January 2024	125.49		
608	EFT22593	08/03/2024	Coles	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Coles Account January 2024	275.51		
609	EFT22593	08/03/2024	Coles	OTHCUL - AUSTRALIA DAY - Coles Account January 2024	281.53		
				Credit Card Total	682.53		

Payroll

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
610	Pay 18	45362	PAYROLL	Pay 27/02/2024 – 11/03/2024	171,686.60		
611	Pay 18	45362	PAYROLL	Pay 27/02/2024 – 11/03/2024 - Payment made for termination agreement	7,886.69		
612	Pay 19	45376	PAYROLL	Pay 12/03/2024 – 25/03/2024	165,000.39		
				Payroll Total	344,573.68		

ABBREVIATIONS			Cheque Total (Less TD)	1,028.70	0.10%
PF	Partially Funded		EFT Total*	910,750.26	84.69%
I	Insurance		Direct Debit Total	151,115.05	14.05%
F	Funded		Credit Card Total	5,563.57	0.52%
L	Local Supplier		Trust Total		
R	Recoverable		Coles Card Total	682.53	0.06%
PR	Partially Recoverable		Fuel Cards Total	6,284.57	0.58%
G	Grant		Subtotal	1,075,424.68	100.00%
			Term Deposits (TD)		
			Payroll Total*	344,573.68	32.04%
			Subtotal	344,573.68	
			Synergy List of Accounts - Municipal Bank Account	1,075,424.68	100.00%

* Please note Payroll totals

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
			Synergy List of Accounts -Trust Bank Account				
			Payroll	344,573.68			
			Variance				
			Local Suppliers	212,094.89		19.72%	
			Employees	344,573.68		32.04%	
			Combined Total	556,668.57		51.76%	

10.3.2 MONTHLY FINANCIAL REPORTS – MARCH 2024

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 April 2024
Author	Mark Furr - Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart - Chief Executive Officer
Attachments 1. Monthly Financial Report for March 2024; and 2. Capital Projects Tracker – as at 15 April 2024.	

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Nil

Consultation

Consultation has been undertaken with the Chief Executive Officer and Manager Corporate Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Council is requested to review the March 2024 Monthly Financial Reports, noting that Council is advised of the following matters:

- Rates received to date is 86% of the total to be collected, and there is still more than \$878k to be collected. It should be noted that of this amount there is approximately \$204k related to Pensioner Rate Deferrals;
- The current amount of \$46k for 90+ day debts includes an outstanding amount of \$33k for the Upper Great Southern Hockey Association which is 71% of the overall total outstanding and remains an agreed debt that will be carried until the end of the financial year. The remaining \$13k is made up of 18 debtors, which are being followed up;

- A total of 364 invoices were paid in March 2024, of which 76% were paid within 30 days.
- The February Finance report stated an amended budget total of \$201k which was incorrect and was being investigated. In the variance notes, this positive variance of \$6k to the original amended budget amount of \$194k was declared “being investigated”. This variance was attributable to an error in a salary and superannuation account adjustment in Schedule 12. From that process it was also identified that the reviewed savings in Administration Overheads (\$200,533), was overstated by \$4k due to an input error. The result is an overstated budgeted surplus of \$194k when it should have actually been \$190k. Council is requested to consider this variation as part of the Officers Recommendation in this report.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The March 2024 Monthly Financial Report is presented for review.

Voting Requirements

Simple Majority – Part 1

Absolute Majority – Part 2

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.06 Part 1 of 2

Moved: Cr Fisher

Seconded: Cr Bartron

That with respect to the Monthly Financial Report for March 2024, Council note the Reports as presented.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.07 Part 2 of 2

Moved: Cr Fisher

Seconded: Cr Wiese

That Council amend the Budget for 2023/24 as follows:

1. GL2140500, Salaries and Wages be reduced by the amount of \$4,000 from \$200,533 to \$196,533, which has the effect of amending the resultant budgeted surplus predicted down from \$194,398 to \$190,398 by \$4,000.

**CARRIED 6/0
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2024



LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General Purpose Funding - Rates		5,777,238	5,777,238	5,777,238	5,770,566	(6,672)	(0%)	
General Purpose Funding - Other		435,752	591,752	394,820	415,078	20,259	5%	
Governance		3,750	3,750	3,437	1,880	(1,557)	(45%)	
Law, Order and Public Safety		310,644	310,644	236,568	141,484	(95,084)	(40%)	▼
Health		32,995	32,995	24,753	12,669	(12,084)	(49%)	
Education and Welfare		2,383,053	2,388,053	1,767,767	1,676,602	(91,165)	(5%)	
Housing		17,651	17,651	13,238	13,461	223	2%	
Community Amenities		1,348,433	1,317,656	1,231,415	1,133,324	(98,091)	(8%)	
Recreation and Culture		52,075	530,659	399,844	140,305	(259,538)	(65%)	▼
Transport		329,067	329,067	241,013	291,720	50,707	21%	▲
Economic Services		628,751	634,751	476,063	356,399	(119,664)	(25%)	▼
Other Property and Services		163,600	176,400	131,403	143,467	12,064	9%	
		11,483,008	12,110,615	10,697,560	10,096,958	(600,602)	(6%)	
Expenditure from operating activities								
General Purpose Funding		(407,215)	(407,215)	(307,688)	(209,069)	98,620	32%	▲
Governance		(844,147)	(817,147)	(622,440)	(612,448)	9,991	2%	
Law, Order and Public Safety		(948,449)	(948,449)	(717,527)	(469,662)	247,865	35%	▲
Health		(350,546)	(301,228)	(249,327)	(152,998)	96,330	39%	▲
Education and Welfare		(2,517,892)	(2,817,668)	(2,293,020)	(1,474,657)	818,363	36%	▲
Housing		(41,901)	(41,901)	(34,241)	(39,373)	-5,132	-15%	
Community Amenities		(1,553,091)	(1,553,091)	(1,167,222)	(876,745)	290,477	25%	▲
Recreation and Culture		(3,858,745)	(4,613,198)	(3,564,964)	(2,867,733)	697,231	20%	▲
Transport		(4,137,108)	(4,002,850)	(3,024,438)	(2,271,175)	753,262	25%	▲
Economic Services		(1,099,712)	(962,642)	(721,262)	(539,271)	181,992	25%	▲
Other Property and Services		(148,042)	(148,042)	(209,785)	(100,239)	109,546	52%	▲
		(15,906,850)	(16,613,432)	(12,911,913)	(9,613,369)	3,298,544		
Operating activities excluded from budget								
Add back Depreciation		3,206,671	3,206,671	2,405,006	2,084,253	-320,754	0%	
Adjust (Profit)/Loss on Asset Disposal	12	84,428	84,428	125,058	8,934	-116,124	0%	
Movement in Leave Reserve (Added Back)		161,813	161,813	0	0	0	0%	
Adjust Employee Benefits Provision (Non-Current)		123,955	123,955	0	0	0	0%	
Adjust Deferred Pensioner Rates/ESL (Non-Current)		0	0	0	0	0	0%	
Adjust Receivables Employee Related Provision (Non-Current)		0	0	0	0	0	0%	
Adjust Sundry Debtors (Non-Current)		0	0	0	0	0	0%	
Stock Movement		0	0	0	0	0	0%	
Amount attributable to operating activities		(846,974)	(925,950)	315,711	2,576,775	2,261,065		
INVESTING ACTIVITIES								
Non-Operating Grants, Subsidies and Contributions		12,041,492	5,384,939	3,519,828	1,584,889	-1,934,938	55%	
Land Held for Resale	11	0	0	0	0	0	0%	
Land and Buildings	11	(9,051,662)	(2,283,872)	(1,091,011)	(391,408)	699,603	-64%	
Plant and Equipment	11	(3,175,292)	(3,306,319)	(1,366,193)	(1,163,573)	202,620	-15%	
Furniture & Equipment	11	(13,200)	(13,200)	(13,200)	(7,200)	6,000	-45%	
Infrastructure Assets - Roads	11	(3,007,185)	(3,007,185)	(2,432,142)	(1,828,376)	603,766	-25%	
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	(100,880)	-42,880	0%	
Infrastructure Assets - Road Drainage	11	(10,000)	(10,000)	0	0	0	0%	
Infrastructure Assets - Bridges	12	(863,000)	(863,000)	(863,000)	(182,241)	680,759	0%	
Infrastructure Assets - Other	12	(347,400)	(447,400)	(412,400)	(186,602)	225,798	-55%	
Infrastructure Assets - Parks and Gardens	11	(26,000)	(65,210)	(52,140)	(43,117)	9,023	0%	
Proceeds from Disposal of Assets	12	488,683	581,414	565,414	363,565	-201,849	0%	
Proceeds from Sale of Investments		0	0	0	0	0	0%	
Amount attributable to investing activities		(4,021,564)	(4,087,833)	(2,202,845)	(1,954,943)	247,902		
FINANCING ACTIVITIES								
Proceeds from New Debentures	13	0	0	0	0	0	0%	
Proceeds from Advances								
Repayment of Debentures	13	(139,123)	(139,123)	(77,685)	(64,172)	13,513	0%	
Self-Supporting Loan Principal								
Transfer from Reserves	10	4,731,906	5,202,320	907,740	0	-907,740	0%	
Advances to Community Groups								
Transfer to Reserves	10	(3,194,435)	(3,303,176)	0	0	0	0%	
Amount attributable to financing activities		1,398,349	1,760,022	830,055	(64,172)	-894,227		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		3,470,191	3,444,151	3,444,151	3,444,151	(0)	0%	▼
Amount attributable to operating activities		(846,974)	(925,950)	315,711	2,576,775	2,261,065	7	▲
Amount attributable to investing activities		(4,021,564)	(4,087,833)	(2,202,845)	(1,954,943)	247,902	(0)	▼
Amount attributable to financing activities		1,398,349	1,760,022	830,055	(64,172)	(894,227)	(1)	
Surplus or deficit at the end of the financial year	3	(0)	190,389	2,387,071	4,001,810	1,614,739		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

EXPLANATION OF MATERIAL VARIANCES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2024

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Opening Funding Surplus	\$ (0)	% (0%)	▼		Note 1: The Opening Funding Surplus whilst not a variance, is in accordance with audited Annual Financial Statements for 22/23 and was adjusted by \$26, 040 in accordance with CR280224.10 Note 2: Variance of \$4k to amended budget due to input error. Currently \$194,389 but should be \$190,389. Resolve in April OCM to adjust.
Revenue from operating activities					
Law, Order and Public Safety	(95,084)	(40%)	▼	Timing	Income lower due to timing of receipt of SES/ESL grants revenue
Recreation and Culture	(259,538)	(65%)	▼	Timing	Income lower due to Library grant revenue not realised yet and timing for NRLC income due to more revenue for March to be recognised in April.
Transport	50,707	21%	▲	Timing	Income higher mainly due to receipt of the Main Roads WA operational grant funding received earlier than phasing in the budget.
Economic Services	(119,664)	(25%)	▼	Timing	Income lower due to timing of caravan park fees and other tourist and area promotion income (Monopoly Project - this is offset by a matching decrease in expenditure).
Expenditure from operating activities					
General Purpose Funding	98,620	32%	▲	Timing	Expenditure lower mainly due to timing variation to rates admin costs.
Law, Order and Public Safety	247,865	35%	▲	Timing	Expenditure lower mainly due to timing bushfire risk mitigation activities.
Health	96,330	39%	▲	Timing	Expenditure lower due to Health Officer vacancy at the beginning of the financial year resulting in lower salary and wage costs.
Education and Welfare	818,363	36%	▲	Timing	Lower expenditure mainly due to timing of actual CHCP and CHSP service delivery and phased expenditure predicted in budget.
Community Amenities	290,477	25%	▲	Timing	Expenditure lower mainly due to timing of invoices from the waste collection contractor, lower salaries and wages in Town planning and timing of expenditure in Building Maintenance.
Recreation and Culture	697,231	20%	▲	Timing	Expenditure lower due to timing and phasing of some operating expenditure at NRLC and the timing of some Other Culture activities.
Transport	753,262	25%	▲	Timing	Variance due to timing of general road maintenance slightly ahead of budget.
Economic Services	181,992	25%	▲	Timing	Expenditure lower mainly due to timing of building control wages and timing of capital works in other economic service's. Vacancy for the surveyor now filled.
Investing Activities					
Capital Acquisitions	2,384,689	38%	▲	Timing	Expenditure for capital projects below actual. Timing issue as purchase orders submitted for projects.
Financing Activities					

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2024

MONTHLY SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of the *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Local Government controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

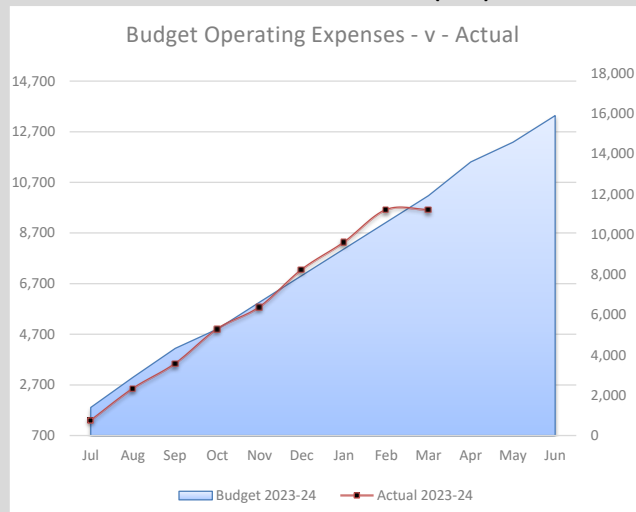
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

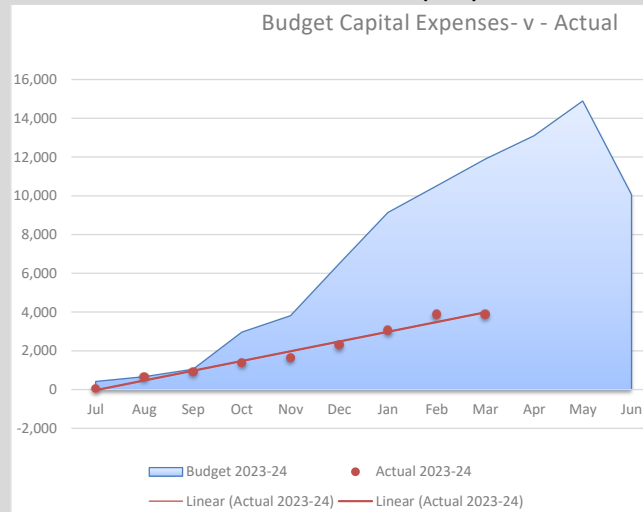
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

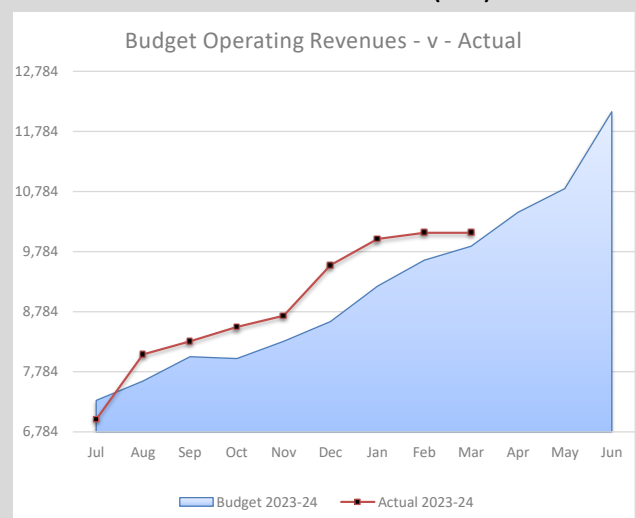
OPERATING EXPENSES ('000)



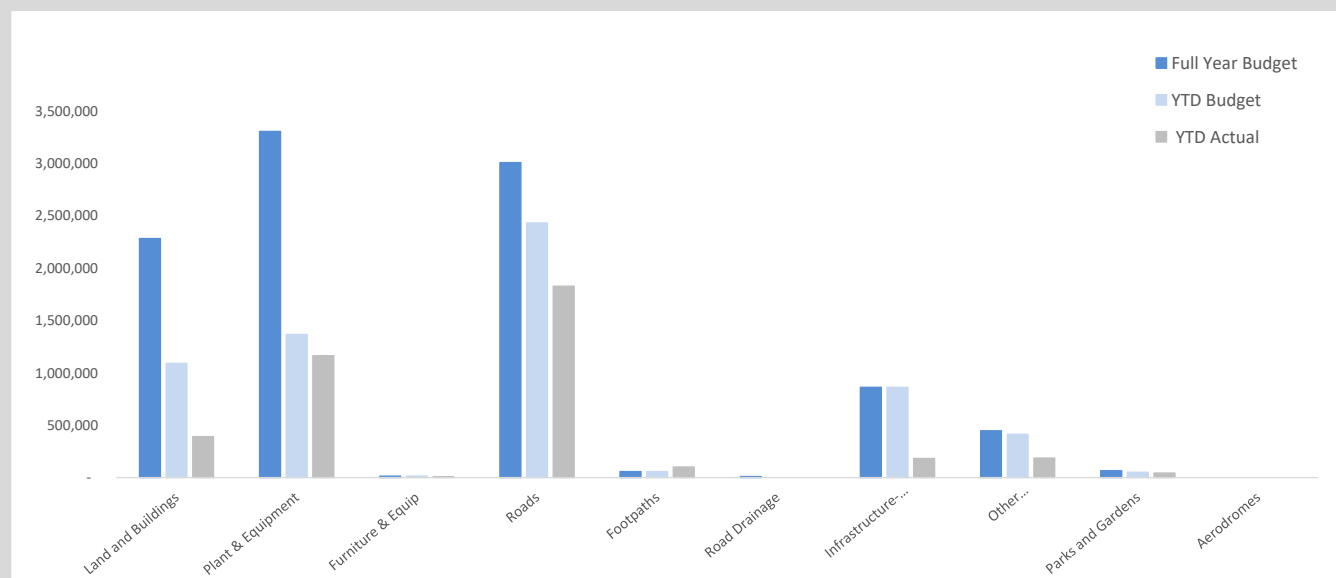
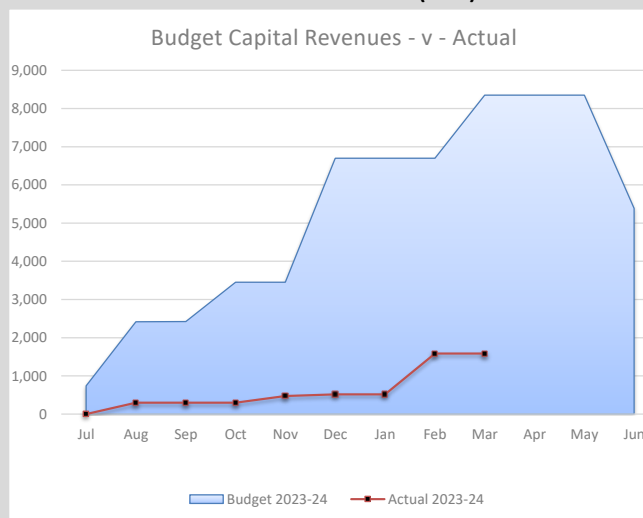
CAPITAL EXPENSES ('000)



OPERATING REVENUE ('000)



CAPITAL REVENUE ('000)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Local Government's operational cycle. In the case of liabilities where Local Government does not have unconditional right to defer settlement be settled within the next 12 months, defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current, even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except, for land held for resale where it is held as non current based on the Local Government's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Local Government has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Local Government expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the Project Unit Credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Local Government does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The Local Government has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will

be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

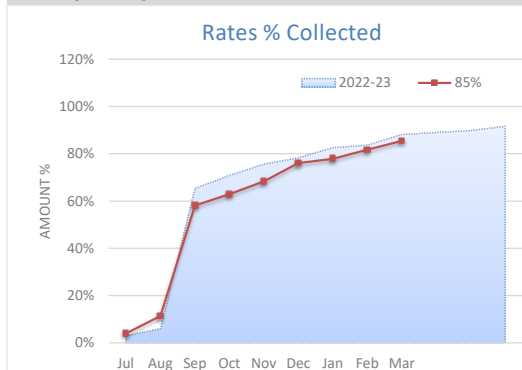
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

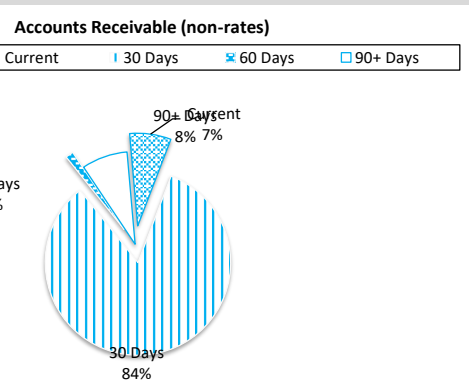
OPERATING ACTIVITIES
RECEIVABLES

Rates Receivable	30 Jun 23	31 Mar 24	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	588,483	658,762	Receivables - General	41,690	482,112	7,993	46,170	577,965
RATES - Rates Levied - GRV	3,407,588	3,607,387	Percentage	7.2%	83.4%	1.4%	8.0%	
RATES - Rates Levied - UV	1,134,890	1,213,419						
RATES - Minimum Rates Levied - GRV	645,213	676,256						
RATES - Minimum Rates Levied - UV	229,673	255,535						
RATES - Interim Rates Levied - GRV	10,967	4,402						
RATES - Back Rates Levied - GRV	6,848	1,069						
RATES - Ex-Gratia Rates (CBH, etc.)	11,525	12,499						
Instalment Admin fee	33,275	36,849						
Private S/Pool Inspection fees	1,860	1,860						
Domestic Refuse Collection Charges	511,736	525,829						
Domestic Services (Additional)	4,457	5,155						
Domestic Recycling Service	184,084	194,326						
Domestic Recycling Service (additional)	182	284						
Commercial Collection Charge	46,905	49,196						
Commercial Collection Charge (additional)	47,376	50,100						
Non-Rateable Collection Charge	73,541	75,793						
Non-Rateable Additional Pick Up	37,338	38,831						
Commercial Additional Pick Up	25,741	27,563						
FESA ESL	296,485	306,176						
Total Rates and Rubbish (YTD)	6,413,884	7,082,529	GST Input					
Less Collections to date	(6,415,590)	(6,657,705)						
Net Rates Collectable	658,762	1,083,586	Total Receivables General Outstanding					577,965
% Collected (Current and Arrears)	91.62%	86.00%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(196,583)						
Pensioner Deferred ESL		(8,986)	Provision For Doubtful Debts (including Rates)					(150,000)
Total Rates and Rubbish, ESL, Excess Rates		878,017						

KEY INFORMATION



Collected	Rates Due
86%	\$878,017



Debtors Due
\$577,965
Over 30 Days
83.4%
Over 60 Days
1.4%
Over 90 Days
8.0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS**

FOR THE PERIOD ENDED 31 MARCH 2024

Current Assets

Cash Unrestricted - Muni	
Cash Restricted - Reserves	
Cash Restricted - Reserves Term Deposits	
Cash Restricted - Muni Term Deposits	
Cash Restricted - Trust Bonds & Deposits	
Receivables - Rates and Rubbish, ESL, Excess Rates	
Receivables - Other	
Inventories	

Less: Current Liabilities

Payables
Lease Liabilities
Loan Liability
Provisions

Net Current Asset Position

Less: Cash Restricted
Add Back: Component of Leave Liability not Required to be funded
Add Back: Current Loan Liability Current Portion of Lease Liability

Net Current Funding Position

Last Years Closing 30 Jun 2023	This Time Last Year 31 Mar 2023	Year to Date Actual 31 Mar 2024
\$	\$	\$
4,307,622	3,764,954	907,966
212,117	1,390	86,266
5,119,305	5,048,699	5,300,000
0	0	2,700,000
20,019	9,336	20,830
453,194	628,807	878,017
426,404	351,087	802,419
19,832	45,922	16,510
10,558,492	9,850,195	10,712,009
(1,422,608)	(430,201)	(1,161,747)
(33,271)	(36,042)	(33,271)
(137,392)	(90,317)	(73,220)
(733,283)	(695,826)	(590,001)
(2,326,555)	(1,252,385)	(1,858,240)
8,231,937	8,597,809	8,853,769
(5,330,160)	(4,882,009)	(5,330,160)
371,710	361,204	371,710
137,392	90,317	73,220
33,271	36,042	33,271
3,444,151	4,203,363	4,001,810

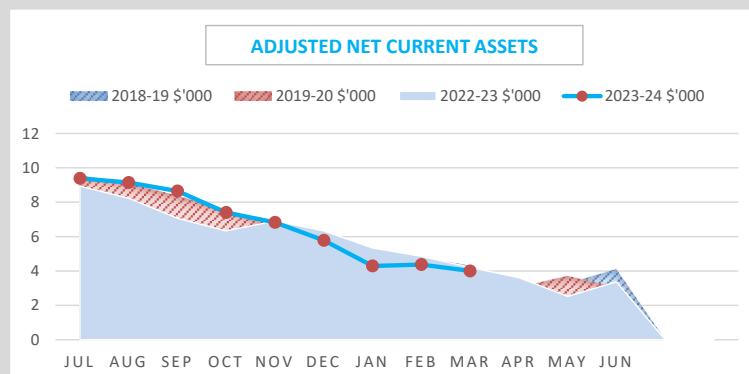
SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual
Surplus(Deficit)
\$4. M
This Time Last Year
Surplus(Deficit)
\$4.2 M



NOTE: For the Cash Assets above the following investments have been made as at reporting date:

<u>Cash Restricted (Reserves)</u>	<u>Investment Value</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
	\$				
NAB (Investment 1)	3,000,000	23/04/2024	5.20%	NAB	38%
CBA (Investment 2)	1,500,000	01/05/2024	5.01%	CBA	19%
CBA (Investment 2)	800,000	06/05/2024	5.01%	CBA	10%
<u>Municipal Funds</u>					
CBA (Investment 2)	700,000	06/05/2024	5.01%	CBA	9%
NAB (Investment 1)	1,000,000			NAB	13%
CBA (Investment 3)	1,000,000			CBA	13%
	<u>8,000,000</u>				<u>100%</u>
<u>Investment Summary</u>					
NAB (Investment 1)	4,000,000		Adheres to investment policy		50%
CBA (Investment 2 & 3)	4,000,000		Adheres to investment policy		50%
	<u>8,000,000</u>				<u>100%</u>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

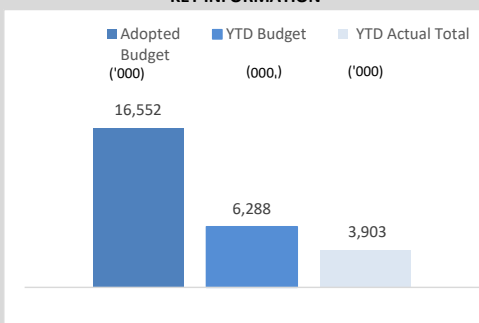
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	9,051,662	2,283,872	1,091,011	391,408	695,205
Plant & Equipment	3,175,292	3,306,319	1,366,193	1,163,573	197,308
Furniture & Equipment	13,200	13,200	13,200	7,200	6,000
Roads	3,007,185	3,007,185	2,432,142	1,828,376	578,336
Footpaths	58,000	58,000	58,000	100,880	5,580
Road Drainage	10,000	10,000	0	0	0
Infrastructure- Bridges	863,000	863,000	863,000	182,241	683,202
Other Infrastructure	347,400	447,400	412,400	186,602	220,943
Parks and Gardens	26,000	65,210	52,140	43,117	9,023
Capital Expenditure Totals	16,551,739	10,054,186	6,288,086	3,903,397	2,395,597

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Adopted Annual Budget	Current Budget	YTD Actual	% Spent
	\$16.55 M	\$10.05 M	\$3.9 M	39%

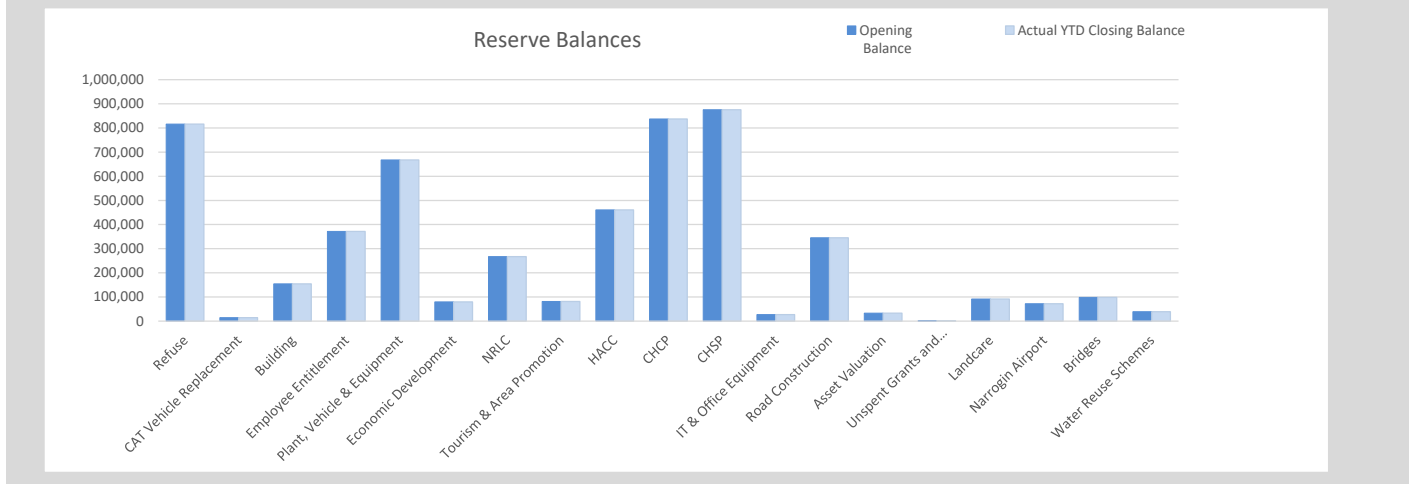
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	815,723	26,017	0	45,000	0	(139,000)	0	747,740	815,723
CAT Vehicle Replacement	14,040	448	0	0	0	0	0	14,488	14,040
Building	154,345	4,923	0	0	0	0	0	159,268	154,345
Employee Entitlement	371,710	11,855	0	0	0	(34,000)	0	349,565	371,710
Plant, Vehicle & Equipment	667,441	21,287	0	425,000	0	(880,301)	0	233,427	667,441
Economic Development	79,654	2,540	0	0	0	0	0	82,194	79,654
NRLC	267,389	8,528	0	100,000	0	0	0	375,917	267,389
Tourism & Area Promotion	80,942	2,582	0	0	0	(25,000)	0	58,524	80,942
HACC	460,249	14,679	0	0	0	(474,853)	0	75	460,249
CHCP	836,968	26,694	0	844,179	0	(865,517)	0	842,324	836,968
CHSP	875,903	27,936	0	1,517,256	0	(2,329,460)	0	91,635	875,903
IT & Office Equipment	27,218	868	0	0	0	0	0	28,086	27,218
Road Construction	345,348	11,015	0	0	0	0	0	356,363	345,348
Asset Valuation	32,826	1,047	0	0	0	0	0	33,873	32,826
Unspent Grants and Contributions	136	4	0	0	0	0	0	140	136
Landcare	91,813	2,928	0	0	0	(5,000)	0	89,741	91,813
Narrogin Airport	71,803	2,290	0	25,000	0	0	0	99,093	71,803
Bridges	98,134	3,130	0	48,000	0	0	0	149,264	98,134
Water Reuse Schemes	38,518	1,228	0	20,000	0	(37,775)	0	21,971	38,518
	5,330,160	170,000	0	3,024,435	0	(4,790,906)	0	3,733,689	5,330,160

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**BUDGET
AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
27/09/2023	PE062	Caravan Park Photovoltaic System	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13				(15,000)	(15,000)
27/09/2023	5130260	TOUR- Transfer From Reserves-Economic and Development Reserve	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13			15,000		15,000
27/09/2023	IO165	Narrogin Tennis Court Lighting & Surface Upgrading	Narrogin Tennis Court Lighting & Surface Upgrading	270923.06	11				(39,210)	(39,210)
27/09/2023	5110340	REC - State Grants - LRCIP3	REC-State Grants-LRCIP3 GEN	270923.06	11			39,210		39,210
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5			62,210		62,210
27/09/2023	BC265	SES Training / Meeting Room	SES Training / Meeting Room	270923.06	5				(62,210)	(62,210)
27/09/2023	BC280	SES & BFB Joint Facilities	SES & BFB Joint Facilities	270923.06	5			6,800,000		6,800,000
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5				(6,800,000)	(6,800,000)
27/09/2023	IO136	Rail Heritage	Rail Heritage	270923.13	11				(75,000)	(75,000)
27/09/2023	5110670	HERITAGE- Contributions and Donations	Rail Heritage	270923.13	3			25,000		25,000
27/09/2023	3030200	GENGRANT - Financial Assistance Grant - General	Rail Heritage	270923.13	11			50,000		50,000
25/10/2023	5110860	OTHCU-Transfer from Reservee-Tourism & Area Promotion Reserve	Public Art Strategy Implementation	251023.02	11			25,000		25,000
25/10/2023	IO113	Public Art Strategy - Implementation	Public Art Strategy Implementation	251023.02	14				(25,000)	(25,000)
25/10/2023	IO166	Electric Vehicle Charging Stations	Funding Electric Vehicle Charging Stations	251023.03	14				(36,027)	(36,027)
25/10/2023	5130650	ECONOM - Transfers From Reserve	Funding Electric Vehicle Charging Stations	251023.03	13			19,000		19,000
25/10/2023	5130640	ECONOM- Capital Grants-LRCIP3	Funding Electric Vehicle Charging Stations	251023.03	13			17,027		17,027
28/02/2024	3030301	Investment Interest Earned - Municipal Funds	Investment Interest Earned - Municipal Funds	280224.1	3			45,000		45,000
28/02/2024	3030200	GEN GRANT - Financial Assistance Grant - General	Financial Assistance Grants - General	280224.1	3			61,000		61,000
28/02/2024	2040210	OTH GOV - Audit Fees	Audit Fees	280224.1	4				(5,000)	(5,000)
28/02/2024	2040112	MEMBERS - Election Expenses	Election Expenses	280224.1	4			25,000		25,000
28/02/2024	2040226	OTHGOV - Valuation Expenses	Valuation Expenses	280224.1	4			7,000		7,000
28/02/2024	120703000	HEALTH - Salaries & Wages GEN	HEALTH - Salaries & Wages GEN (23/24)	280224.1	7			49,318		49,318
28/02/2024	PA065A	EHO Vehicle MG PHEV	EHO Vehicle MG PHEV	280224.1	7				(45,000)	(45,000)
28/02/2024	PD065A	Proceeds On Disposal EHO MG PHEV(P65)	Proceeds On Disposal EHO MG PHEV(P65)	280224.1	7			23,000		23,000
28/02/2024	2080502	CHSP - Workers Comp Insurance	CHSP - Workers Comp Insurance	280224.1	8			3,750		3,750
28/02/2024	2080503	CHSP - Allowances	CHSP - Allowances	280224.1	8				(2,600)	(2,600)
28/02/2024	2080504	CHSP - Training & Development	CHSP - Training & Development	280224.1	8			11,517		11,517
28/02/2024	2080513	CHSP - Information Systems	CHSP - Information Systems	280224.1	8			10,110		10,110
28/02/2024	2080421	CHCP - Insurance (Other than Bldgs & W/Comp)	CHCP - Insurance (Other than Bldgs & W/Comp)	280224.1	8				(10,554)	(10,554)
28/02/2024	2080521	CHSP - Insurance (Other than Bldgs & W/Comp)	CHSP - Insurance (Other than Bldgs & W/Comp)	280224.1	8			14,267		14,267
28/02/2024	2080531	CHSP - Building Water	CHSP - Building Water	280224.1	8			5,702		5,702
28/02/2024	2080431	CHCP - Building Water	CHCP - Building Water	280224.1	8				(5,702)	(5,702)
28/02/2024	2080533	CHSP - Building Maintenance	CHSP - Building Maintenance	280224.1	8			4,068		4,068
28/02/2024	2080433	CHCP - Building Maintenance	CHCP - Building Maintenance	280224.1	8				(4,067)	(4,067)
28/02/2024	2080532	CHSP - Building Insurance	CHSP - Building Insurance	280224.1	8			1,484		1,484
28/02/2024	2080432	CHCP - Building Insurance	CHCP - Building Insurance	280224.1	8				(976)	(976)
28/02/2024	2080536	CHSP-Clinical Governance	CHSP-Clinical Governance	280224.1	8				(11,000)	(11,000)
28/02/2024	2080436	CHCP-Medical Supplies	CHCP-Medical Supplies	280224.1	8				(5,000)	(5,000)
28/02/2024	2080763	CHCP - General Expenses	CHCP - General Expenses	280224.1	8				(2,000)	(2,000)
28/02/2024	2080590	CHSP - Refund of Unspent Grant Funding	CHSP - Refund of Unspent Grant Funding	280224.1	8				(309,000)	(309,000)
28/02/2024	5080452	CHCP - Transfers From Reserve	CHCP - Transfers From Reserve	280224.1	8			309,000		309,000
28/02/2024	5080452	CHCP - Transfers From Reserve	CHCP - Transfers From Reserve	280224.1	8			16,802		16,802

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
28/02/2024	PD044	CHCP - Proceeds On Disposal	Proceeds On Disposal - Ngn839 Toyota Corolla 2019	280224.1	8				(8,000)	(8,000)
28/02/2024	PD013	CHCP - Disposal Proceeds	Disposal Proceeds-Ngn15333 Mazda Bt-50 4X2	280224.1	8				(12,000)	(12,000)
28/02/2024	PD010C	CHCP - Proceeds On Disposal	Proceeds On Disposal - Ngn847 Mazda Cx5	280224.1	8				(2,000)	(2,000)
28/02/2024	PA014G	AGEDOTHER Capital Expenditure	Ngn219 Cats Vehicle 2020	280224.1	8				(35,000)	(35,000)
28/02/2024	PD014G	AGEDOTHER Proceeds On Disposal Of Assets	Ngn2019G 2020 Proceeds On Disposal Of Assets	280224.1	8			16,000		16,000
28/02/2024	3080711	AGEDOTHER - CATS	Aged Contributions and Donations	280224.1	8			5,000		5,000
28/02/2024	5080755	AGEDOTHER - Transfer from Reserves	Aged & Disability - Other - Transfer from Reserves	280224.1	8			9,835		9,835
28/02/2024	3100204	SANOTH - Non Rateable Collection Charge	Sanitation - Other	280224.1	10				(30,777)	(30,777)
28/02/2024	5100150	SAN - Transfer from Reserve	SAN Other - Transfer from Reserve	280224.1	10			30,777		30,777
28/02/2024	2110830	OTHCUL - Artwork Collection	OTHCUL - Artwork Collection	280224.1	11				(10,000)	(10,000)
28/02/2024	2110802	OTHCUL - Grants - Other Culture	OTHCUL - Grants - Other Culture	280224.1	11			9,000		9,000
28/02/2024	2110224	NRLC - Equipment Hire & Purchases	NRLC - Equipment Hire & Purchases	280224.1	11				(60,000)	(60,000)
28/02/2024	2110265	NRLC - Contract Management Expense	NRLC - Contract Management Expense	280224.1	11				(150,000)	(150,000)
28/02/2024	2110206	NRLC - Recruitment	NRLC - Recruitment	280224.1	11				(3,500)	(3,500)
28/02/2024	2110218	NRLC - Postage & Freight	NRLC - Postage & Freight	280224.1	11				(1,500)	(1,500)
28/02/2024	2110235	NRLC - Building Structural Maintenance	NRLC - Building Structural Maintenance	280224.1	11				(5,000)	(5,000)
28/02/2024	PE085	NRLC - Plant & Equipment	NRLC - Architectural Concept Planning	280224.1	11				(6,000)	(6,000)
28/02/2024	PE079	NRLC - Plant & Equipment	NRLC - Fire Panel	280224.1	11			50,000		50,000
28/02/2024	PE086	NRLC - Plant & Equipment	NRLC - Basketball Courts Swing Down Backboards	280224.1	11				(8,000)	(8,000)
28/02/2024	PE084	NRLC - Plant & Equipment	NRLC - Upgrade Works	280224.1	11				(36,000)	(36,000)
28/02/2024	3110305	REC - Reimbursements - Other Recreation	REC - Reimbursements - Other Recreation	280224.1	11			5,706		5,706
28/02/2024	3110102	HALLS - Lease/Rental Income	HALLS - Lease/Rental Income	280224.1	11			13,368		13,368
28/02/2024	121105000	LIB - Salaries & Wages GEN	LIB - Salaries & Wages GEN (23/24)	280224.1	11			41,476		41,476
28/02/2024	2110519	LIB - Lost Books	LIB - Lost Books	280224.1	11				(1,000)	(1,000)
28/02/2024	W060	REC - Parks & Gardens Maintenance /Operations	Memorial Park Maintenance/Operations	280224.1	11			4,113		4,113
28/02/2024	2120200	ROADM - Road Maintenance	Roads General Maintenance	280224.1	11			50,000		50,000
28/02/2024	W061	REC - Parks & Gardens Maintenance /Operations	Lions Park Maintenance/Operations	280224.1	11				(1,870)	(1,870)
28/02/2024	W062	REC - Parks & Gardens Maintenance /Operations	Mackie Park Maintenance/Operations	280224.1	11			4,444		4,444
28/02/2024	W063	REC - Parks & Gardens Maintenance /Operations	Gnarojin Park Maintenance/Operations	280224.1	11			13,106		13,106
28/02/2024	W064	REC - Parks & Gardens Maintenance /Operations	Sydney Hall Park Maintenance/Operations	280224.1	11				(1,384)	(1,384)
28/02/2024	W065	REC - Parks & Gardens Maintenance /Operations	Narrogin Skate Park	280224.1	11				(3,317)	(3,317)
28/02/2024	W066	REC - Parks & Gardens Maintenance /Operations	Highbury Townsite Park Maintenance/Operations	280224.1	11				(4,880)	(4,880)
28/02/2024	W067	REC - Parks & Gardens Maintenance /Operations	Grace Menzies Park - Maintenance/Operations	280224.1	11				(5,136)	(5,136)
28/02/2024	W068	REC - Parks & Gardens Maintenance /Operations	Maggie Mckenzie Park - Maintenance/Operations	280224.1	11				(293)	(293)
28/02/2024	W069	REC - Parks & Gardens Maintenance /Operations	Kelliher Park - Maintenance/Operations	280224.1	11				(7,213)	(7,213)
28/02/2024	W074	REC - Parks & Gardens Maintenance /Operations	Bushalla Park - Maintenance/Operations	280224.1	11				(2,953)	(2,953)
28/02/2024	W075	REC - Parks & Gardens Maintenance /Operations	Apex Park - Maintenance/Operations	280224.1	11				(3,681)	(3,681)
28/02/2024	W076	REC - Parks & Gardens Maintenance /Operations	Nippa Humes Park - Maintenance/Operations	280224.1	11				(4,045)	(4,045)
28/02/2024	W077	REC - Parks & Gardens Maintenance /Operations	James Park - Maintenance/Operations	280224.1	11				(5,136)	(5,136)
28/02/2024	W078	REC - Parks & Gardens Maintenance /Operations	Bpw Park - Maintenance/Operations	280224.1	11				(2,589)	(2,589)
28/02/2024	W079	REC - Parks & Gardens Maintenance /Operations	Cbd Parks - Maintenance/Operations	280224.1	11				(34,633)	(34,633)
28/02/2024	W153	REC - Parks & Gardens Maintenance /Operations	30 Gray St Garden Maintenance	280224.1	11				(750)	(750)
28/02/2024	W154	REC - Parks & Gardens Maintenance /Operations	Alby Park Maintenance/Operations	280224.1	11				(4,451)	(4,451)
28/02/2024	W070	REC - Town Oval Maintenance / Operations	Thomas Hogg Oval Maintenance/Operations	280224.1	11				(4,853)	(4,853)
28/02/2024	W071	REC - Town Oval Maintenance / Operations	Clayton Oval Maintenance/Operations	280224.1	11			8,268		8,268

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
28/02/2024	W072	REC - Town Oval Maintenance / Operations	Michael Brown Park Maintenance/Operations	280224.1	11				(1,819)	(1,819)
28/02/2024	W083	REC - Town Oval Maintenance / Operations	Hardie Park - Maintenance/Operations	280224.1	11				(9,138)	(9,138)
28/02/2024	W080	REC - Sundry Dry Parks/Reserves/Maintenance/Operations	Sundry Dry Parks/Reserves Maintenance/Operations	280224.1	11				(34,348)	(34,348)
28/02/2024	W086	REC - Sundry Dry Parks/Reserves/Maintenance/Operations	BMX Park	280224.1	11				(5,818)	(5,818)
28/02/2024	5120352	PLANT - Transfers from Reserve	PLANT - Transfers from Reserve	280224.1	12				(53,000)	(53,000)
28/02/2024	PD8218	PLANT - Proceeds from Disposal of Assets	Proceeds from Disposal of Jet Patcher	280224.1	12			75,731		75,731
28/02/2024	BM254	ECONOM - Building Maintenance	39 Federal Street Building Maintenance	280224.1	13				(13,000)	(13,000)
28/02/2024	BM255	ECONOM - Building Maintenance	45 Federal Street Building Maintenance	280224.1	13				(10,000)	(10,000)
28/02/2024	2130200	TOUR - Public Relations & Area Promotion	TOUR - Public Relations & Area Promotion	280224.1	13			9,580		9,580
28/02/2024	2130201	TOUR - Subscriptions & Memberships	TOUR - Subscriptions & Memberships	280224.1	13				(9,580)	(9,580)
28/02/2024	2130216	DCVC - (Visitors Centre) Other Expenditure	DCVC - (Visitors Centre) Other Expenditure	280224.1	13				(500)	(500)
28/02/2024	3130206	DCVC - Sales GEN)	DCVC - Sales	280224.1	13			6,000		6,000
28/02/2024	121303000	BUILD - Salaries & Wages GEN (23/24)	BUILD - Salaries & Wages GEN (23/24)	280224.1	13			160,569		160,569
28/02/2024	2140232	PWO - Information Systems	PWO - Information Systems	280224.1	14				(11,000)	(11,000)
28/02/2024	2140235	PWO - Subscriptions & Memberships	PWO - Subscriptions & Memberships	280224.1	14				(3,200)	(3,200)
28/02/2024	2140517	ADMIN - Insurances (Other than Bld and W/Comp)	ADMIN - Insurances (Other than Bld and W/Comp)	280224.1	14				(8,110)	(8,110)
28/02/2024	2140523	ADMIN - Information Systems	ADMIN - Information Systems	280224.1	14				(68,600)	(68,600)
28/02/2024	3140505	ADMIN - Reimbursements	ADMIN - Reimbursements	280224.1	14			12,800		12,800
28/02/2024	121406000	COMMUNITY - Salaries & Wages GEN (23/24)	COMMUNITY - Salaries & Wages GEN (23/24)	280224.1	14			14,932		14,932
28/02/2024	121405000	ADMIN - Salaries & Wages GEN (23/24)	ADMIN - Salaries & Wages GEN (23/24)	280224.1	14			200,533		200,533
28/02/2024	121402150	PWO - WORKS - Wages Administration Hours GEN	PWO - WORKS - Wages Administration Hours GEN	280224.1	14				(52,854)	(52,854)
28/02/2024	N/A	Opening Funding Surplus as at 01/07/2023	Adjustment in accordance with AFS 21 Dec 2023	280224.1	2				(26,040)	(26,040)
28/02/2024	BC283	ECONOM - Building Capital	Westpac Roof Replacement	280224.1	11			30,000		30,000
								8,410,703	(8,216,314)	194,389



as at 19/4/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
1	Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget.		UV Code? To be added manually Copy/paste... A	UV Code? To be added manually Copy/paste... B	UV Code? To be added manually Copy/paste... C	UV Code? To be added manually Copy/paste... D	Calc column (do not enter) E (E= C + D)	Calc column (do not enter) F (B - E)		Crisp, Clear, Concise, Date format entry eg 13/7 - Project commenced and no issues expected.	Select from one of the 4 Departments	- On Track - Off Track - In Trouble - On Hold		Anticipated start date of the Project	Anticipated completion date of the Project
6	SES Building Project	BC265	\$0.00	\$62,210.00	\$0.00	\$6,727.28	\$6,727.28	\$55,482.72	Low	Allocation to be used for the design and construction and Tender documentation. Concept design prepared by Joondalup Design and estimated quote received for submission to LGGS capital grant. Once funding approved a detail design and construction documentation will be sought for tender purposes. 20/09/23 - Request the repurposing of this funding via Budget amendment to utilise funds for grant submission (preparatory work.), for September OCM. 3/10/23 - No change to status. Joint SES and BFB facilities funding was not successful. Application to be reviewed to remove reference to IC 3 office space. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options and to move this project forward. 2/1/24 - Subdivision application for the respective lots (DFES/SON/St John) in progress. 27/2/24 - No change to status 16/4/24 - LGGS funding submitted 28 March 2024	Development & Regulatory Services	On Track	5%	01/07/23	30/04/24
7	Construction of SES & BFB Joint Facilities	BC280	\$6,800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Completed	Grant Application not supported by DFES LGGS annual 2023/2024 funding. 3/10/23 - Application to be reviewed and concept plan to be amended to remove any reference to IC 3 office space and solely for SES and BFB joint facilities. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options for funding. 2/1/24 - Subdivision of land progressing	Development & Regulatory Services	Complete	100%	01/07/23	31/01/24
8	Mobile Standpipe - BFB (Fast Fill Trailer) Nomans Lake VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Completed	PO Issued. 15/11/23 - Fast Fill Trailer delivers to Norman's Lake Brigades. 22/2/24 - GJ to bring to account the donated asset required at value per DFES advice.	Development & Regulatory Services	Complete	100%	01/11/23	31/05/24
9	NGN417 2020 Mazda BT-50 4x4 (RANGER)	PA007E	\$35,000.00	\$35,000.00	\$44,806.73	\$0.00	\$44,806.73	-\$9,806.73	Completed	PO Issued 7/11/23 - Manager Operations following up with the car yards regarding delivery dates. 2/1/24 - Still waiting for delivery of vehicle. 27/2/24 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
10	NGN00 2021 Toyota Kluger (EMDRS)	PA002N	\$55,000.00	\$55,000.00	\$56,028.00	\$0.00	\$56,028.00	-\$1,028.00	Completed	PO Issued 3/10/23 - Vehicle delivered on 29 September 2023.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
11	Senior Rangers 2020 Isuzu Replacement	PA8163C	\$55,892.00	\$55,892.00	\$59,564.99	\$0.00	\$59,564.99	-\$3,672.99	Completed	PO Issued 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
12	Additional Public CCTV Cameras (Subject to Grant)	FE037	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	Low	Grant identified for application open now and closing 11 October 2023 19/10/23 - Grant criteria prevents CCTV applications, exploring grant opportunities ongoing. 4/12/23 - Exploring grant opportunities. 21/02/24 - No further update. 20/03/24 - NFTR 18/04/24 - NFTR	Corporate & Community Services	Off Track	0%	27/07/23	31/05/24
13	Mobile Stand Pipe - BFB (Fast Fill Trailer) Highbury South VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	PO issued. 17/11/23 - With fabricator to complete. 2/1/24 - To be completed by May 2024. 27/2/24 - No change to status.	Development & Regulatory Services	On Track	10%	01/11/23	30/05/24
14	Acquisition of Incident Control Vehicle	PA950	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/2023 - No change to status. 7/11/2023 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status. 27/2/24 - No change to status. 16/4/24 - No change to status	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
15	Acquisition of General Rescue Utility Vehicle	PA951	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/23 - No change to status. 7/11/23 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status. 27/2/24 - No change to status 16/4/24 - No change to status	Development & Regulatory Services	On Track	0%	01/09/23	31/05/24
17	Replacement EHO Vehicle PHEV	PA065A	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	High	20/03/24 - Determination to be made regarding purchase once EHS is recruited and in the meantime, transfer proceeds (\$23k) for old MG PHEV (written off) to reserves at 30/06/24	Development & Regulatory Services	Off Track	0%	01/01/24	30/05/24
18	Homecare - Special Needs Dining Chairs	PE082	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	\$7,200.00	\$0.00	Completed	Items Purchased.	Corporate & Community Services	Complete	100%	27/07/23	29/02/24
19	Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	PA044	\$35,000.00	\$35,000.00	\$32,613.00	\$0.00	\$32,613.00	\$2,387.00	Completed	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Order pending confirmation. 20/03/24 - NFTR 2/4/24 - Vehicle awaiting delivery. 18/04/24 - Vehicle delivered.	Corporate & Community Services	Complete	100%	27/07/23	30/05/24
20	Homecare - Purchase of Wheelchair accessible vehicle	PA045	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$0.00	\$105,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time. 20/03/24 - NFTR 18/04/24 - NFTR	Corporate & Community Services	On Track	25%	27/07/23	30/05/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
21	Homecare - Replacement Home Maintenance Trailer	PA555	\$15,000.00	\$15,000.00	\$10,500.00	\$0.00	\$10,500.00	\$4,500.00	Completed	RFQ for vehicle issued 31/08/24. 19/10/23 - Trailer on order 14/11/23 - Awaiting delivery. 4/12/23 - Still awaiting delivery. 21/02/24 - No further update at this time. 20/03/24 - NFTR 2/4/24 - Trailer construction complete - awaiting delivery. 18/04/24 - Trailer delivered.	Corporate & Community Services	Complete	100%	27/07/23	30/05/24
22	Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	PA013	\$35,000.00	\$35,000.00	\$0.00	\$37,302.71	\$37,302.71	-\$2,302.71	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time 20/03/24 - Awaiting delivery. 18/04/24 - Still awaiting delivery.	Corporate & Community Services	On Track	80%	27/07/23	30/05/24
23	Homecare - Replacement of NGN847 - Mazda CX-5	PA010C	\$48,000.00	\$48,000.00	\$41,809.00	\$0.00	\$41,809.00	\$6,191.00	Completed	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Vehicle delivered, payment being processed. 20/03/24 - Processing payment but car replaced and delivered. 18/04/24 - Project complete.	Corporate & Community Services	Complete	100%	27/07/23	26/04/24
24	CATs - Replacement of NGN 219 2020	PA014G	\$0.00	\$35,000.00	\$0.00	\$33,235.00	\$33,235.00	\$1,765.00	Low	20/03/24 - Quotes received and being processed. 18/04/24 - Car on order.	Corporate & Community Services	On Track	75%	28/02/24	30/05/24
27	Design & Construction new liquid waste ponds	IO188	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	3/10/23 - MEHS met with design consultant and will review design options. 2/1/24 - MEHS waiting for quotes from the consultant for the Design and Construct.	Development & Regulatory Services	On Track	10%	01/11/23	30/05/24
28	Asbestos Disposal Trench Fencing	IO189	\$12,000.00	\$12,000.00	\$6,140.00	\$0.00	\$6,140.00	\$5,860.00	Completed	3/10/23 - Quotes received to be assessed by MEHS 7/11/23 - fence acquired and contractor completing works. Should be completed by early December 2023.	Development & Regulatory Services	Complete	100%	29/09/23	30/11/23
29	Tip Face Fencing (Temporary/ Mobile Fencing)	IO191	\$42,000.00	\$42,000.00	\$19,485.00	\$0.00	\$19,485.00	\$22,515.00	Completed	3/10/23 - Quotes received and to be assessed by MEHS 7/11/23 - Po issued to contractor for supply and installation.	Development & Regulatory Services	Complete	100%	31/10/23	30/11/23
30	Construction of Recycling Shed (Tip Shop)	BC274	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	3/10/23 - MEHS working with CDO regarding funding application. 7/11/23 - waiting for outcome to grant funding. 2/1/24 - No change to status. 27/2/24 - no change to status 16/4/24 - No change to status with Ben, John W and Peter to proceed with project	Development & Regulatory Services	On Track	10%	03/11/23	30/05/24
32	Thomas Hogg Sewerage Work	BC285	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	15/11/23 - Building Maintenance officer liaising with local plumber, water corporation and lessee of option to connection to local sewer. 27/2/24 - Building maintenance officer followed up with applicant and local contractor for commencement date.	Development & Regulatory Services	On Track	10%	06/11/23	30/05/24
33	Thomas Hogg Ablutions Upgrade and Contribution	BC177	\$25,000.00	\$25,000.00	\$0.00	\$20,681.00	\$20,681.00	\$4,319.00	Low	PO issued to Thomas Hogg/ eagle club as per the agreed works with Building Maintenance officer. 7/11/23 -works to commence after Revheads event in November 2023. 27/2/24 - Building maintenance officer followed up with applicant and local contractor for commencement date.	Development & Regulatory Services	On Track	10%	01/09/23	30/05/24
34	Railway Dam ECO Toilets	BC281	\$21,145.00	\$21,145.00	\$2,940.00	\$6,334.00	\$9,274.00	\$11,871.00	Low	Waiting for the ablation unit to be completed and transported on the site. 7/11/23 - Ablution block to be transported to site in Mid-November. 2/1/23 - To be completed end of January mid February . 27/2/24 - work had to be rectified by contractor 16/4/24 - Structure installed and clad. Flashings required to be completed. Plumbing works to follow.	Development & Regulatory Services	On Track	50%	03/07/23	30/05/24
35	Mackie Park Financial Counselling Kitchenette	BC130	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	Completed	3/10/23 - works underway organised by Narrogin Financial Counselling. 2/1/24 - To be completed end of January mid February.	Development & Regulatory Services	Complete	100%	01/11/23	01/02/24
38	Development and Regulatory Services Pool Vehicle	PA074	\$30,000.00	\$30,000.00	\$27,273.00	\$0.00	\$27,273.00	\$2,727.00	Completed	Purchase outright the Bush Fire Control Officer vehicle. Now allocated to the building Maintenance Officer	Development & Regulatory Services	Complete	100%	01/08/23	01/09/23
40	Cemetery Software - Chronicle	PE083	\$25,000.00	\$25,000.00	\$24,123.00	\$0.00	\$24,123.00	\$877.00	Completed	P/O issued to Chronical, ESO progressing implementation. 19/9/23 second payment made. 3/10/23 No further update. ESO received progress report, estimated completion mid November. 15/11/23 Completion handover process booked for 20 November, then Cemetery digitisation project should be complete. 29/11/23 final synchronisation happening. Niche wall service being added should be complete early January . 12/12/23 Niche Wall feature being added, this variation to the contract will result in a \$1,500 over spend however considered well worth it. 21/12/23 Commissioning early January due to adding Niche Wall feature. Wendy to advise and give minor training session to customer service staff and media release. 31/1/24 Now complete with media release.	Technical & Rural Services	Complete	100%	06/09/23	31/01/24
43	ICT - Replace Lessor Hall and Town Hall CCTV Cameras	PE063	\$8,000.00	\$8,000.00	\$0.00	\$9,142.77	\$9,142.77	-\$1,142.77	Completed	21/08/23 - Request for quotes emailed to potential providers. 05/09/23 - 2 quotes provided for review. 19/10/23 - Successful provider informed and work to be completed in Nov/Dec 14/11/23 - Purchase order to be forwarded contractor to commence work. 4/12/23 - Awaiting work to commence. 21/02/24 - Project completed, awaiting invoice to pay.	Corporate & Community Services	Complete	100%	01/08/23	31/01/24
44	Town Hall Improvement Projects	BC181	\$102,689.00	\$102,689.00	\$13,685.00	\$1,848.00	\$15,533.00	\$87,156.00	Low	separate projects for jobs / monitoring.? Waiting for the electrical report from the Electrical Engineering (SAGE) as to current power capacity to the existing Town Hall, to determine whether cooling, heating and lighting upgrade and sound system to the stage would be suitable or upgrade required to the electrical capacity. 3/10/23 - Electrical report being revised be electrical engineer. 7/11/23 - Revised electrical report received. Western Power enquiry lodged to address short falls identified in the report before proceeding to the next step. 16/4/24 - Western Power application for power upgrade costing submitted by Sage Electrical Consultants. Scope of works with Peter Jago (Spirited Thinking) to be decided after power upgrade determination.	Development & Regulatory Services	On Track	10%	01/09/23	30/05/24

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46	NRLC Basketball Courts - Swing down Backboards and Beams for Court 2	PE086	\$10,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	Low	14/11/23 - Quotes being obtained 04/12/23 - In Progress 21/02/24 - Shortlisting of supplier being completed 20/03/24 - NFTR 18/04/24 - Contractor for Backboards identified however dependent on construction of beam still waiting on quote from RJ Smith Engineering and Prices Steel Fabrication.	Corporate & Community Services	On Track	50%	26/10/23	30/05/24
47	NRLC Courts - Electric Winders	PE077	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Low	14/11/23 - Quotes being obtained. 04/12/23 - In Progress 21/02/24 - Shortlisting supplier being completed. 20/03/24 - NFTR 18/04/24 - Contractor for Backboards identified however dependent on construction of beam still waiting on quote from RJ Smith Engineering and Prices Steel Fabrication.	Corporate & Community Services	On Track	50%	26/10/23	30/05/24
48	NRLC - Fire Panel Emergency Warning System	PE079	\$90,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	Low	14/11/23 - Not commenced until review by contractor in accordance with NRLC upgrade works. 4/12/23 - As above commentary. 21/02/24 - Quotes being sought after Hunts review. 20/03/24 - NFTR 18/04/24 - Contractor identified after quotes obtained.	Corporate & Community Services	On Track	25%	26/10/23	30/05/24
49	NRLC - Upgrade Works	PE084	\$271,000.00	\$307,000.00	\$79,164.00	\$32,317.00	\$111,481.00	\$195,519.00	Low	19/10/23 - Work on Pool Filters completed. Engaging with provider to confirm automation of HVAC system, Dampers and Boiler that will reduce utility costs. 14/11/23 - Hunts and SKG to conduct NRLC works review to identify job priorities and undertakings. 4/12/23 - Review of work priorities subject to budget amendment in Feb 2024. 21/02/24 - Quotes to be sought after Hunts review and MBS discussions. 20/03/24 - NFTR 18/04/24 - Pool covers on order. Awaiting Invoice.	Corporate & Community Services	On Track	50%	26/10/23	30/05/24
50	NRLC - Architectural Concept Planning	PE085	\$20,000.00	\$26,000.00	\$25,285.00	\$0.00	\$25,285.00	\$715.00	Low	RFQ for Concept Plan compiled and distributed for response. Closing date 21/09/23 19/10/23 - ORA consultants appointed and work to commence in November. 14/11/23 - Regular meetings with ORA to progress Plan criteria. Stakeholder meetings conducted 16/17 Nov 23 and feasibility study to be completed by end of Nov 23. 04/12/23 - In Progress 21/02/24 - Draft plan nearly completed and project nearing completion in March 24. 20/03/24 - Plan now with QS for costings, near completion. 18/04/24 - Still awaiting Final Report	Corporate & Community Services	On Track	75%	01/08/23	30/05/24
51	50kv Emergency Generator and Trailer (Subject to Grant)	PE075	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	14/11/23 - Management investigating grant opportunities and other means to acquire the Generator and Trailer. 21/02/24 - No further update at this time. 20/03/24 - NFTR 18/04/24 - NFTR	Corporate & Community Services	Off Track	5%	26/10/23	26/05/24
53	Fit out of Railway Stn (NDVC)	BC207	\$20,000.00	\$20,000.00	\$24,971.00	\$0.00	\$24,971.00	-\$4,971.00	Completed	12/9/23 - delivered and being erected and on track for completion of all by 30/9/23 19/10/23 - Overbudget due to kiosk and software costed to BC207 and included in carryovers as was ordered well before 30 June. Will require cost to be journaled out. 21/02/24 - Project complete and opening function held.	Office of CEO	Complete	100%	01/07/23	29/09/23
54	Rail Heritage (Trains)	IO136	\$0.00	\$75,000.00	\$50,000.00	\$0.00	\$50,000.00	\$25,000.00	Low	21/02/24 - Train purchased and now planning transportation.	Office of CEO	On Track	10%	28/09/23	30/05/24
56	Narrogin Tennis Courts Lighting & Surface Upgrading (LRCIP 3)	IO127	\$0.00	\$39,210.00	\$39,121.00	\$0.00	\$39,121.00	\$89.00	Completed	12/9/23 - supplier advises hopefully dry weather will enable completion of last surfaces (synthetic) before end of Sept. 21/02/24 - Complete	Office of CEO	Complete	100%	01/07/23	30/09/23
57	Shelter Over BBQ at Wilbur Park and Slab	IO192	\$10,000.00	\$10,000.00	\$0.00	\$6,854.00	\$6,854.00	\$3,146.00	Low	I have met with John to discuss this project. John will be constructing the shelter adjoining the tennis club, relocating the BBQ and installing a table seat combo. 3/10/23 No further update 24/10/23 No further update 15/11/23 No further update, likely to occur in March2024. 6/3/24 Skillion Shelter for over Bbq ordered from Exteria. Concrete pad, shelter and picnic setting to be constructed by John in April 18/3/24 Shelter ordered from Exteria, not due for delivery for 12 weeks, the project will be completed prior to 30 June 16/4/24 No change to status	Technical & Rural Services	On Track	20%	12/09/23	30/05/24
58	Gnarojin Skatepark BBQ Area	FE105	\$10,000.00	\$10,000.00	\$0.00	\$1,531.00	\$1,531.00	\$8,469.00	Low	I have met with John on site to discuss this project. John to organise the install of an electric bunker light over the BBQ, remove current furniture and lay new concrete slab, replace table seat comb and new standup bench. 3/10/23 No further update. 24/10/23 No further update 5/11/23 No further update, likely to occur in March 2024. 6/3/24 Stand up bench ordered from Exteria today. New concrete pad, solar light and rearranging of seating to occur in April. 18/3/24 Stand up bench ordered from Exteria, not due for delivery for 12 weeks, the project will be completed prior to 30 Jun 16/4/24 No change to status	Technical & Rural Services	On Track	20%	12/09/23	30/05/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
59	Lions Park Upgrade including Disability Friendly Swing	IO061	\$62,000.00	\$62,000.00	\$55,074.00	\$445.00	\$55,519.00	\$6,481.00	Low	Irrigation commencing early October, followed by new swings and swing area, new concrete path, fencing, landscaping and new turf etc. 3/10/23 No further update. 24/10/24 Irrigation installed, new concrete path installed, new swings, soft fall and roll on turf ordered, completion expected end November. 15/11/23 On track, new tarp for existing playground shelter ordered. 12/12/23 New rubber soft fall booked in for January so then new swings can be hung. Swing frame in place and new sand pit. 21/12/23 Garden beds being mulched, original pic nic setting to be reinstalled with new concrete slab. Park open for the public to use. 31/1/24 waiting on soft fall contractors to arrive 12 Feb to install rubber soft fall the swings can be hung and fence put back up. 6/3/24 Concrete pad and picnic set to be reinstalled under existing shelter March, now complete. 16/4/24 4 Callistemon KPS on order for planting next to new swings in garden bed and new mulch - to happen before the end of August.	Technical & Rural Services	On Track	98%	12/09/23	30/05/24
60	Walk Cycle & Mountain Bike Trails Project	IO129	\$26,000.00	\$26,000.00	\$3,996.53	\$0.00	\$3,996.53	\$22,003.47	Low	Works nearly completed. Archibald Trail needs to be completed. 14/11/23 - CED Team to liaise with MO regarding completion. 4/12/23 - quote to complete remaining trail area received. Work to be undertaken in January completed Feb 24. Faulty panels being replaced. 21/02/24 - Project nearing completion. 20/03/24 - NFTR 18/04/24 - Still awaiting panel installation to be completed.	Corporate & Community Services	On Track	85%	02/07/23	31/05/24
62	Construction of Library Building Extension	IO080B	\$389,502.00	\$389,502.00	\$1,450.00	\$0.00	\$1,450.00	\$388,052.00	High	08/09/23 - RFQ lodged on WALGA e-Portal, closing date 4pm Fri 06 Oct 23 19/10/23 - No submissions received. BMO has engaged with local provider for quote; also looking into internal build options. 14/11/23 - Disaggregating the work requirements and seeking quotes for Plumbing works (realignment of sewer). Proposed revision of project and reallocation of LRCIP funds to other jobs in 23/24. 4/12/23 - Request for LRCIP P3 schedule to be resubmitted before 22 Dec 23. 21/02/24 - RFQ completed with one submission. Shire declined due to budget constraints. Applying to LRCIP for project variation and redistribute funds to NRLC projects. 20/03/24 - Quote for Sewerage works to be applied and engage LRCIP for project funding variation to reduce project cost and allocate remining funds to NRLC. 18/04/24 - Funding variation submitted but no quotes received yet from contractors for Sewerage works. BMO following up.	Corporate & Community Services	Off Track	10%	01/07/23	31/05/24
64	Public Art Strategy Implementation	IO113	\$25,000.00	\$50,000.00	\$0.00	\$2,509.00	\$2,509.00	\$47,491.00	Low	Commencing in October 2023 30/10/23 - In accordance with Council Resolution 251023.02 budget has been increased from \$25k to \$50k. 14/11/23 - RFQ being drafted for dissemination in Nov/ Dec 23. 4/12/23 - RFQ issued awaiting submissions. 21/02/24 - RFQ submissions being shortlisted for design phase. Project on track. 20/03/24 - Shortlisted candidates in design phase endorsed by Council. 18/04/24 - NFTR	Corporate & Community Services	On Track	50%	27/07/23	31/05/24
65	Painting of XA Class Train	IO131	\$5,000.00	\$5,000.00	\$3,053.21	\$38.18	\$3,091.39	\$1,908.61	Low	12/9/23 - MO having outside crew finish rust proof and sanding this week, with Paul Guest vollie painter then able to be invited to complete, hopefully by 5/10, but weather and volunteer schedule dependent.6/10/23 Paul now too sick to do task, will be done by outside crew. Colours received from HVTRG 30/11, seeking Country Paints supply / matches and will do in-house..	Office of CEO	On Track	50%	01/07/23	31/05/24
66	Narrogin Railway Station and Footbridge Heritage Interpretive Project	BC208	\$13,559.00	\$13,559.00	\$11,060.00	\$0.00	\$13,245.00	\$314.00	Completed	Awaiting the Heritage Panels expected to be delivered at the end of September 2023. 14/11/23 - Panels delivered and nearing completion. 4/12/23 - Panels installed and project completed.	Corporate & Community Services	Complete	100%	01/07/23	31/01/24
67	Construction of Sound Shell (Stage and Mural) at Alby Park	BC273	\$90,000.00	\$90,000.00	\$11,030.00	\$0.00	\$11,030.00	\$78,970.00	High	Waiting electrical and structural reports and drawings for RFQ/RTF 3/10/23 - Advised Designer to revised site plan regarding the orientation of the sound shell, prior to issuing the Planning approval. 7/11/23 -Documentation in final stage prior to RFQ. 2/1/24 - RFQ advertised closed end of January. Mark Furr EMCCS managing the project. 16/4/24 - No change to status.	Development & Regulatory Services	In Trouble	20%	01/09/23	30/06/24
70	Construction of Dam at Airport	IO183	\$113,400.00	\$113,400.00	\$62,927.64	\$3,031.82	\$65,959.46	\$47,440.54	Low	Prelim drill shot have been done in the North West location however rock was encountered. The dam will need to be locasted next to the water bomber tanks. New test holes will be dug in November. EMTRS to order 2 new tanks. Gliding Club has been consulted. 3/10/23 No further update. 24/10/23 No further update. 15/11/23 No further update 30/11/23 Test hole being dug first week of December to find the optimum spot for the dam. 12/12/23 Test hole dug with good results found near to existing DEFES tank. RFQ to go out for the dam in early January 2024 21/12/23 RFQ awarded to Halansons, dam construction to commence February2024. 6/3/24 Dam constructed. 26/3/24 Sand pads are in and the 2 tanks to be installed 18 April with all plumbing and acquital due 24 July 2024 16/4/24 2 tanks now installed. John purchasing pump, fencing and associated pipe work for completion with minor grader maint needed. Expected to be completed early may and acquitted.	Technical & Rural Services	On Track	90%	12/09/23	24/05/24
72	Whinbin Rock Rd Construction	RRG205	\$1,080,000.00	\$1,080,000.00	\$947,676.44	\$20,290.00	\$967,966.44	\$112,033.56	Completed	3/10/23 Commencing January after Tarwonga Road 15/11/23 No further update 31/1/24 Works 50% complete (first 3 kms out of 6kms) 6/3/24 Final 3km seal booked in for mid-March. 20/03/24 - Project completed, currently investigating the underspend	Technical & Rural Services	Complete	100%	15/01/24	29/02/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
74	Wandering Road Construction SLK 0.0 to 3.00	WSFN332	\$757,352.00	\$757,352.00	\$631,328.28	\$2,768.75	\$634,097.03	\$123,254.97	Completed	Works started 12/9/23 3/10/23 On track for completion end of October early November 15/11/23 Works Complete bar line marking 20/03/24 - This amount is 17% overbudget and is being investigated. Manager Operations on leave however strong possibility of an error in allocating costs between Whinbin Rock Road and Wandering Rd. Further commentary to follow. 18/04/24 - Budget and costs addressed to date, with more costs still to be applied.	Technical & Rural Services	Complete	100%	12/09/23	15/12/23
76	Blackspot Tarwonga Rd (Rehab) SLK 15.5 - 16	RBS204	\$165,000.00	\$165,000.00	\$148,678.42	\$0.00	\$148,678.42	\$16,321.58	Low	15/11/23 Works commencing end of November 2023 30/11/23 Works commenced 21/12/23 Construction works complete and new seal applied. Line marking and final road audit remain. 2nd 40% grant funding claimed December 2023 with final 20% claim to be done in March. 31/1/24 Works completed, still need to have road audit done and signed off, happening March. 27/3/24 RFQ awarded to RSA to do the final audit on this BS funded project. Sign off should occur in April, once signed off as compliant, then the remaining 20% funding will be claimed.	Technical & Rural Services	On Track	95%	15/01/24	30/05/24
78	Narrogin Repertory Club Easement - Survey & Legal Costs	ID001	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	High	Have resent correspondence to 2 adjoining properties that also require an easement, no reply as yet. One sign letter recieved from 133 Federal Street, will have to follow up with the other landowner - KEEDAC. 3/10/23 No further update. 15/11/23 No further update. 13/12/23 No further update. I will need to call in, in person to Keedac to enquire as to why they are no responding to the letters that have been sent to them and seek resolution. 21/12/23 Email with original letter to be sent to Leanne Kickett late January and progress from there. 31/1/24 Letter emailed to Leanne Kickett, no response as yet. Will call at Keedac to see her personally to enquire why no response. 27/3/24 Another attempt made to contact via email different personel at Keedac, still no response. This project will need to be carried forward if no response from Keedac or alternatively, and easement can be created with Reportary and the other property owner that have agreed to it, and can continue trying to correspond with Keedac. 16/4/24 Keedac/ Leanne Kicket has now sign an agreement to move forward with an easement. I now have all 3 properties signed up to move forward. From here, need to engage a surveyor and process easement. I am also trying to find the report that went to Council re the creation of the easement. I have found a draft report however will need to locate the report that went to Council or resubmit the original report.	Technical & Rural Services	On Track	50%	12/09/23	30/05/24
80	Clayton Road Stabilising	IR047	\$15,000.00	\$15,000.00	\$4,321.00	\$0.00	\$4,321.00	\$10,679.00	Completed	15/11/23 Holding repairs in place. Works will start when the hotter weather arrives, end November. 30/11/23 Works commencing today 12/12/23 Two large repairs complete with the last one to be started and completed tomorrow 13/12/23 21/12/23 Complete	Technical & Rural Services	Complete	100%	03/01/24	16/02/24
81	Construct Highbury Rest Area	IR048	\$55,805.00	\$55,805.00	\$0.00	\$0.00	\$0.00	\$55,805.00	High	15/11/23 Commencing February. 31/1/24 Delays being experience with this project as RRG project dictated priority, may be late in delivery? 26/3/24 Very unlikely this project will start. Main Roads have advised that they will carry over there joint funding for this project.	Technical & Rural Services	Off Track	0%	01/02/24	30/04/24
82	Lange Rd Re-Sheet SLK 6.1 to 10.4	IR307	\$120,223.00	\$120,223.00	\$0.00	\$10,000.00	\$10,000.00	\$110,223.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	01/05/24	31/05/24
83	Pioneer Road Slip Lane to Railway Station Design Only	IR308	\$15,000.00	\$15,000.00	\$0.00	\$13,096.00	\$13,096.00	\$1,904.00	Low	P/O issued to local Engineering Consultant for design and MRWA approval process. On track 31/1/24 Expect delivery of the project late March	Technical & Rural Services	On Track	70%	12/09/23	30/05/24
84	Taylor Rd Re-Sheet SLK 0.4 to 6.4	IR218	\$92,852.00	\$92,852.00	\$0.00	\$10,000.00	\$10,000.00	\$82,852.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	24/05/24	31/05/24
85	Armstrong Rd Re-Sheet SLK 0.0 to 4.3	IR236	\$112,918.00	\$112,918.00	\$0.00	\$10,000.00	\$10,000.00	\$102,918.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	03/05/24	31/05/24
86	Crooked Pool Rd Re-Sheet SLK 4.2 to 8.0	IR260	\$110,451.00	\$110,451.00	\$0.00	\$10,000.00	\$10,000.00	\$100,451.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	02/05/24	31/05/24
87	Design New Intersection for Wanerie and Cooraminning Roads	IR338	\$10,350.00	\$10,350.00	\$10,350.00	\$0.00	\$10,350.00	\$0.00	Completed	Report now received and will be presented at the next road ref group meeting. Awaiting invoice. 21/12/23 Complete and presented to the Road Reference Group	Technical & Rural Services	Complete	100%	01/07/23	18/08/23
88	Chomley Road Seal SLK 2.45 to 2.95	IR213	\$52,678.00	\$52,678.00	\$36,067.97	\$0.00	\$36,067.97	\$16,610.03	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December 21/12/23 Works to commence whilst Whinbin Rock Road is being constructed and sealed mid March. 27/3/24 Works complete and customer happy with outcome. Will check the account for final cost of works to determin if a part refund is required to the applicant, in April 2024	Technical & Rural Services	Complete	100%	15/01/24	26/04/24
89	Tarwonga Road Reseal SLK2.04 to 3.04	R2R204	\$71,148.00	\$55,630.00	\$46,358.40	\$9,818.18	\$56,176.58	-\$546.58	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December. 21/2/24 - works completed	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
90	Narrogin Harrismith Road Reseal SLK16.7 to 18.2	R2R331	\$94,176.00	\$52,980.00	\$51,508.00		\$51,508.00	\$1,472.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
91	Boothe Street Reseal SLK 0.0 to 0.39	R2R065	\$15,015.00	\$6,730.00	\$6,637.00	\$0.00	\$6,637.00	\$93.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
92	Callan Way Reseal SLK 0.0 to 0.58	R2R316	\$23,925.00	\$17,780.00	\$17,779.00	\$0.00	\$17,779.00	\$1.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
93	Fox Street Reseal SLK 0.0 to 1.28	R2R015	\$39,268.00	\$55,195.00	\$46,982.00	\$7,076.44	\$54,058.44	\$1,136.56	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
94	Narrakine South Road Reseal SLK 1.03 to 2.42	R2R221	\$59,637.00	\$41,178.00	\$37,332.00	\$3,681.82	\$41,013.82	\$164.18	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
95	Simmons Road Reseal SLK 0.0 to 3.77 (amended)	R2R276	\$59,637.00	\$133,313.00	\$116,774.00	\$15,982.95	\$132,756.95	\$556.05	Completed	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
96	Highbury East Rd Culvert upgrade	R2R348	\$48,750.00	\$48,750.00	\$6,791.35	\$336.00	\$7,127.35	\$41,622.65	Completed	P/O issued to NEC, works scheduled for December 3/10/23 No further update. 15/11/23 Contractor advises that works will commence late November pending no rain. 30/11/23 Contractor booked in for works to occur 11-16 December 2023 12/12/23 Works commence today 12/12/23 21/12/23 Works progressing well with road reopened. Completion expect mid April. 26/3/24 Road reopening today with only minor finishing works required. 16/4/24 Works now complete. Need to investigate with Finance an issue with committed funds toward this account, something must be incorrectly allocated to another account?	Technical & Rural Services	Complete	100%	24/11/23	30/05/24
97	Streetlight on Federal St to Access Divine You (Electronic/Solar)	IO186	\$8,000.00	\$8,000.00	\$2,958.00	\$0.00	\$2,958.00	\$5,042.00	Completed	Solar street light purchased and delivered to the depot. To be installed in November. 15/11/23 No further update. 30/11/23 Complete and operational	Technical & Rural Services	Complete	100%	06/10/23	30/11/23
99	Ensign Street Footpath (Narrakine to Floyd) as per adopted program	IF006	\$40,000.00	\$40,000.00	\$35,778.00	\$3,577.80	\$39,355.80	\$644.20	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 15/11/23 Currently in progress with completion expected end of November	Technical & Rural Services	Complete	100%	30/11/23	26/01/24
100	Daglish Street Footpath (Lock to Ensign) as per adopted program	IF007	\$18,000.00	\$18,000.00	\$16,642.00	\$0.00	\$16,642.00	\$1,358.00	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 21/12/23 Works to happen in the new year due to the contractors busy schedule with competing projects, expected to be completed by the end of April 2024.	Technical & Rural Services	Complete	100%	30/11/23	26/04/24
102	210 Caterpillar Backhoe (Rego)	PA023A	\$200,000.00	\$200,000.00	\$202,696.00	\$0.00	\$202,696.00	-\$2,696.00	Completed	Purchase order issued 30/12/23 Backhoe recieved	Technical & Rural Services	Complete	100%	08/09/23	30/11/23
103	2014 Hino 300 Series 3T Tipper (Rego)	PA8220A	\$100,000.00	\$100,000.00	\$0.00	\$92,688.00	\$92,688.00	\$7,312.00	Low	Purchase order issued	Technical & Rural Services	On Track	95%	08/09/23	30/05/24
104	NO0 2020 Mitsubishi Triton (Works) (Grader Ute)	PA063A	\$35,000.00	\$35,000.00	\$0.00	\$28,658.18	\$28,658.18	\$6,341.82	Low	Low kms, to be ordered later in 2024 27/3/24 To be ordered April 2024 16/4/24 Purchase order issued to Narrogin Isuzu, ute to be delivered by end of May 2024	Technical & Rural Services	On Track	95%	01/03/24	30/05/24
105	NO592 Mitsubishi Triton (LH Parks & Gardens)	PA021A	\$35,000.00	\$35,000.00	\$0.00	\$37,477.26	\$37,477.26	-\$2,477.26	Low	Low kms, to be ordered later in 2024 27/3/24 To be ordered April 2024 16/4/24 Purchase order issued to Narrogin Isuzu,ute to be delivered by end of May 2024,	Technical & Rural Services	On Track	95%	01/03/24	30/05/24
106	NGN15581 Mazda BT50 Ute 2017 (Ovals)	PA062B	\$35,000.00	\$35,000.00	\$0.00	\$33,958.18	\$33,958.18	\$1,041.82	Low	Low kms, to be ordered later in 2024 27/3/24 To be ordered April 2024 16/4/24 Purchase order issued to Narrogin Isuzu ute to be delivered by end of May 2024	Technical & Rural Services	On Track	95%	01/03/24	30/05/24
107	NGN12070 2002 Mower/Catcher Trailer (Works)	PA029A	\$23,000.00	\$23,000.00	\$21,900.00	\$0.00	\$21,900.00	\$1,100.00	Completed	Received	Technical & Rural Services	Complete	100%	25/08/23	31/08/23
108	Handheld Vertimower (Parks and Gardens)	PA5556	\$10,000.00	\$10,000.00	\$8,963.00	\$0.00	\$8,963.00	\$1,037.00	Completed	3/10/23 Purchase order issued 24/10/23 Now received	Technical & Rural Services	Complete	100%	27/10/23	24/11/23
109	Flocon Road Sealer Purchase	PA8215	\$350,000.00	\$350,000.00	\$350,308.00	\$0.00	\$350,308.00	-\$308.00	Completed	Received	Technical & Rural Services	Complete	100%	01/09/23	01/09/23
110	Hino 300 Series Crew Cab	PA8219A	\$109,000.00	\$109,000.00	\$109,362.00	\$0.00	\$109,362.00	-\$362.00	Completed	Delivery mid September, licencing happening today. 3/10/23 Now received.	Technical & Rural Services	Complete	100%	29/09/23	06/10/23
112	Manaring Road Bridge	IB211	\$275,000.00	\$275,000.00	\$229,500.83	\$35,048.15	\$264,548.98	\$10,451.02	Low	Engineering designs complete and signed off on. Materials purchased. 3/10/23 No further update. 15/11/23 Starting December/January 31/1/24 old timber bridge removed and new concrete culvert bridge 50% complete 26/3/24 Manaring Road reopened today with only W rails to be installed then project complete by end of May.	Technical & Rural Services	On Track	95%	01/12/23	30/05/24
113	Whinbin Rock Road Bridge (MRWA Facilitate)	IB205	\$588,000.00	\$588,000.00	\$0.00	\$0.00	\$0.00	\$588,000.00	Completed	MRWA advise that this project will be completed in December 2023 26/3/24 MRWA were working under this Bridge on 19/3/24. I will contact them to find out a completion date. 27/3/24 EMTRS has email MRWA for the status of the project and to advise on final expenditure, any surplus to be spent on another bridge project. 16/4/24 MRWA have advised that works are complete. EMTRS awaiting final costings from MRWA.	Technical & Rural Services	Complete	100%	30/11/23	30/05/24
116	Est 1978 Accessible Entrance	BC282	\$7,500.00	\$7,500.00	\$6,783.37	\$0.00	\$6,783.37	\$716.63	Completed	3/10/23 - 2 quotes received. Waiting for the third quote to come through before proceeding. 7/11/23 - Building maintenance officer meeting with preferred contractor and leasee to organise suitable time to commence work. 2/1/24 - Work to commence in January/February. 16/4/24 - Works completed.	Development & Regulatory Services	Complete	100%	02/10/23	30/05/24
117	NDVC Digital Kiosk	FE106	\$6,000.00	\$6,000.00	\$5,925.00	\$0.00	\$5,925.00	\$75.00	Completed	12/9/23 - on track for completion and first data / imagery by 30/9/23 19/10/23 - Purchased in July.	Office of CEO	Complete	100%	01/07/23	30/09/23
119	Westpac Roof Replacement	BC283	\$65,000.00	\$35,000.00	\$34,280.00	\$0.00	\$34,280.00	\$720.00	Completed	3/10/23 - two quotes received. Waiting for third quote to come through before proceeding. 7/11/23 - works awarded to Ground Building & Construction. Works to be completed by 8 December 2023. 2/1/24 - Works have been rescheduled to end of January. 18/04/24 - Job completed.	Development & Regulatory Services	Complete	100%	01/10/23	04/03/24
120	Construction and Fit Out of 3 New Chalets at the Caravan Park	BC239	\$297,272.00	\$297,272.00	\$295,084.62	\$1,100.00	\$296,184.62	\$1,087.38	Completed	Handover from installer due mid September, along with furnishings, external earth works, concreting, landscaping, finishing off works, hopefully open for visitors late November pending contractors, furnishings. 30/11/23 On track for opening prior to Christmas 21/12/23 Opening for bookings 22/12/23 :)	Technical & Rural Services	Complete	100%	12/09/23	31/01/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
121	Caravan Park Photovoltaic System	PE062	\$0.00	\$15,000.00	\$10,909.09	\$2,678.82	\$13,587.91	\$1,412.09	Completed	Endorsed by Council. 24/10/23 EMTRS has issued a purchase order to Narrogin Electrics as the other supplier advised that they could not hold their quote and could not do the works until Feb 2024 and recommended to use someone else as they had too much work. 21/12/23 Narrogin Electrics have started installing the solar system, expected to be completed mid February. 27/3/24 EMTRS has contact the supplier with the supplier advising that final works for connection to inverters will occur Easter long weekend. Once this has been done, Western Power will be advised of completion and will need to activate. Expect all this to be complete early April. 27/03/24 - Expenditure costed to wrong job BC291 to PE062, amended accordingly.	Technical & Rural Services	Complete	100%	28/09/23	30/05/24
122	Electric Vehicle Charging Stations	IO166	\$0.00	\$36,017.00	\$35,267.58	\$603.64	\$35,871.22	\$145.78	Completed		Technical & Rural Services	Complete	100%	30/10/23	30/05/24
123	Good Shed - Roof and Wall Restoration	BC278	\$283,450.00	\$283,450.00	\$18,810.00	\$0.00	\$18,810.00	\$264,640.00	High	Waiting for report from Water Corporation and DFES whether a water tank or separation of building will be required to satisfy the Fire requirement due to the floor area being greater than 500m2 3/10/23 - Amended fire compartment to be drawn into plans, RFQ documentation required from designer. 7/11/23 - Documentation in final stage. Building Certifier assessing final drawings. 2/1/24 - Waiting for Fire report to come through prior to advertising the RFQ/RFT. 16/4/24 - Documentation with private certifier at present. RFT document to be completed and sent out upon compliance documents being received.	Development & Regulatory Services	In Trouble	5%	01/09/23	30/06/24
126	1NGN 2019 Toyota Prado (CEO)	PA001M	\$75,000.00	\$75,000.00	\$63,655.00	\$0.00	\$63,655.00	\$11,345.00	Completed	P/O issued and vehicle received.	Technical & Rural Services	Complete	100%	12/09/23	04/10/23
127	0NGN 2021 Isuzu MUX (EMCCS)	PA005M	\$55,000.00	\$55,000.00	\$55,702.00	\$0.00	\$55,702.00	-\$702.00	Completed	Vehicle acquired 30/08/23. Additional expense offset by additional revenue from Disposal of vehicle. Project within budget.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
128	0NO 2021 Isuzu MUX (EMTRS)	PA700N	\$55,000.00	\$55,000.00	\$62,517.00	\$0.00	\$62,517.00	-\$7,517.00	Completed	P/O issued for PHEV Outlander, delivery expected January 2024. 31/1/24 PHEV Outland recieved late January 24. Isuzu MUX disposed of to Edwards Isuzu for \$45,000	Technical & Rural Services	Complete	100%	12/09/23	31/01/24
130	Replacement of Fuso Rosa (Homecare Bus)	PA072A	\$125,300.00	\$125,300.00	\$0.00	\$125,296.00	\$125,296.00	\$4.00	Low	Awaiting delivery 21/02/24 - Still awaiting delivery. 20/03/24 - NFTR 2/4/24 - Vehicle en route to WA	Corporate & Community Services	On Track	50%	27/07/23	31/05/24
131	Relocation of Narrogin Regional Homecare Services	BC052	\$868,545.00	\$868,545.00	\$0.00	\$0.00	\$0.00	\$868,545.00	Medium	CEO and Shire President engaging with NSCC Committee 19/10/23 - Agenda Item to Council in Dec 23 14/11/23 - Agenda item being prepared for Dec 23 OCM. 4/12/23 - Agenda Item to be presented 13/12/23. 21/02/24 - Subject to outcome of Concept plan in April, relocation on hold and likely to carry over into next financial year. 20/03/24 - NFTR	Corporate & Community Services	On Hold	20%	01/07/23	31/05/24
133	Trade - NGN417 2020 Mazda BT-50 4x4 (RANGER)	PD007E	-\$30,000.00	-\$30,000.00	\$0.00	NA	\$0.00	-\$30,000.00	Completed	3/10/23 - PO issued. 7/11/23 - Manager Operations following up with local dealer on delivery of vehicles. 2/1/24 - Waiting for delivery of vehicle. 16/4/24 - vehicle received. Awaiting payment of replacement vehicle	Development & Regulatory Services	On Track	95%	01/09/23	31/05/24
134	Trade - NGN00 2021 Toyota Kluger (EMDRS)	PD002O	-\$35,000.00	-\$35,000.00	-\$34,545.00	NA	-\$34,545.00	-\$455.00	Completed	P/O issued. waiting for arrival of vehicle. 3/10/23 - vehicle delivered on 29 September 2023	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
135	Trade - Senior Rangers 2020 Isuzu Replacement	PD8163C	-\$48,182.00	-\$48,182.00	-\$48,181.00	NA	-\$48,181.00	-\$1.00	Completed	PO issued. Waiting for arrival of vehicle 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
136	Trade - Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	PD044	-\$17,000.00	-\$9,000.00	\$0.00	NA	\$0.00	-\$9,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23 2/4/23 - Awaiting vehicle delivery	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
137	Trade - Homecare - Replacement Home Maintenance Trailer	PD555	-\$1,500.00	-\$1,500.00	\$0.00	NA	\$0.00	-\$1,500.00	Low	18/04/24 - Awaiting sale of trailer	Corporate & Community Services	On Track	0%	27/07/23	31/05/24
138	Trade - Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	PD013	-\$20,000.00	-\$8,000.00		NA	\$0.00	-\$8,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
139	Trade - Homecare - Replacement of NGN847 - Mazda CX-5	PD010C	-\$25,000.00	-\$23,000.00	-\$20,909.09	NA	-\$20,909.09	-\$2,090.91	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	31/05/24
140	Trade - Replacement of Homecare Fuso Rosa Bus	PD072A	-\$47,592.00	-\$47,592.00	\$0.00	NA	\$0.00	-\$47,592.00	Low	Trade amount agreed with Toyota. Awaiting delivery of vehicle to Trade Fuso Rosa	Corporate & Community Services	On Track	80%	02/07/23	31/05/24
141	Trade - 210 Caterpillar Backhoe (Rego)	PD023A	-\$30,000.00	-\$30,000.00	-\$54,000.00	NA	-\$54,000.00	\$24,000.00	Completed	Goes to Public Auction when new is recieved 18/3/24 Sold at auction for \$54,000, \$24,000 over Budgeted figure	Technical & Rural Services	Complete	100%	29/03/24	31/05/24
142	Trade - 2014 Hino 300 Series 3T Tipper (Rego)	PD8220A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	Goes to Public Auction when new is recieved	Technical & Rural Services	On Track	0%	29/03/24	31/05/24
143	Trade - NO0 2020 Mitsubishi Triton (Works) (Grader Ute)	PD063A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Completed	To be disposed of when new is received 16/4/24 Purchase order issued to Narrogin Isuzu to be traded in May Invoice issued for Trade in.	Technical & Rural Services	On Track	100%	01/02/24	30/05/24
144	Trade - NO592 Mitsubishi Triton (LH Parks & Gardens)	PD021A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Completed	To be disposed of when new is received 16/4/24 Purchase order issued to Narrogin Isuzu to be traded in May Invoice issued for trade in.	Technical & Rural Services	On Track	100%	01/02/24	30/05/24
145	Trade - NGN15581 Mazda BT50 Ute 2017 (Ovals)	PD062B	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Completed	To be disposed of when new is received 16/4/24 Purchase order issued to Narrogin Isuzu to be traded in May Invoice issued for trade in.	Technical & Rural Services	On Track	100%	01/02/24	30/05/24
146	Trade - NGN12070 2002 Mower/Catcher Trailer (Works)	PD029A	-\$500.00	-\$500.00	-\$2,000.00	NA	-\$2,000.00	\$1,500.00	Completed	Disposed of to Narrogin Race and Pace for \$2,000	Technical & Rural Services	Complete	100%	13/09/23	30/11/23
147	Trade - Handheld Vertimower (Parks and Gardens)	PD5556	\$0.00	\$0.00	\$0.00	NA	\$0.00	\$0.00	Completed	Disposed of to refuse site as un usable	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
148	Trade - Flocon Road Sealer Purchase	PD8215	-\$5,000.00	-\$5,000.00	-\$3,697.73	NA	-\$3,697.73	-\$1,302.27	Completed	Complete, sold for \$4,200, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
149	Disposal of Jet Patcher	PD8218	-\$10,000.00	-\$10,000.00	-\$85,730.68	NA	-\$85,730.68	\$75,730.68	Completed	Complete, sold for \$96,000, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
150	Trade - Hino 300 Series Crew Cab	PD8219A	-\$31,909.00	-\$31,909.00	\$0.00	NA	\$0.00	-\$31,909.00	Completed	Traded with purchase of new - awaiting delivery and sale	Technical & Rural Services	On Track	95%	31/10/23	30/05/24
151	Disposal of JD Ride On Mower (Parks)	PD066A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Completed	Public Auction February 18/3/24 Sold at auction for \$2,500 awaiting payment	Technical & Rural Services	On Track	100%	16/02/24	26/04/24
152	Disposal of JD Ride On Mower (Caravan Park)	PD039A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Completed	Public Auction February 18/3/24 Sold at auction for \$2,500 Awaiting payment	Technical & Rural Services	On Track	100%	16/02/24	26/04/24
153	Trade - 1NGN 2019 Toyota Prado (CEO)	PD001M	-\$40,000.00	-\$40,000.00	-\$52,727.00	NA	-\$52,727.00	\$12,727.00	Completed	Disposed of when new one arrives. 3/10/23 Now Complete.	Technical & Rural Services	Complete	100%	02/10/23	31/10/23
154	Trade - 0NGN 2021 Isuzu MUX (EMCCS)	PD005M	-\$40,000.00	-\$40,000.00	-\$42,954.55	NA	-\$42,954.55	\$2,954.55	Completed	Vehicle disposed and above budget to offset higher acquisition cost of replacement vehicle.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
155	Trade - 0NO 2021 Isuzu MUX (EMTRS)	PD700N	-\$35,000.00	-\$35,000.00	-\$40,909.00	NA	-\$40,909.00	\$5,909.00	Completed	Disposed of to Edwards Isuzu for \$45,000	Technical & Rural Services	Complete	100%	28/09/23	19/01/24

	Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 18/04/24	Outstanding PO Exp to 18/04/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6 H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
158	Trade - P65 PHEV EHO MG	PD065A	-\$23,000.00	-\$23,000.00	-\$23,000.00	NA	-\$23,000.00	\$0.00	Completed	Insurance payout after vehicle written off.	Development & Regulatory Services	Complete	100%	01/07/23	01/02/24
159	Trade - NGN 219 CATs Vehicle 2020	PD014G	-\$16,000.00	-\$16,000.00	\$0.00	NA	\$0.00	-\$16,000.00	Low	20/03/24 - To be disposed when new vehicle is delivered	Corporate & Community Services	On Track	50%	31/05/24	26/05/24
160	Asset Revaluations	NA	\$80,000.00	\$73,000.00	\$73,135.00	\$0.00	\$73,135.00	-\$135.00	Completed	19/10/23 - Revaluations completed, final invoices to be provided once reports finalised 14/11/23 - Completed	Corporate & Community Services	Complete	100%	27/07/23	20/10/23
161	LG Election	NA	\$50,000.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	Completed	12/9/23 - Noms have closed, 9 for 6, election 21/10. 24/10 - concluded and awaiting bill from WAEC.	Office of CEO	Complete	100%	01/08/23	27/10/23
162	NDVC Website	NA	\$20,000.00	\$20,000.00	\$18,000.00	\$0.00	\$18,000.00	\$2,000.00	Low	Provider identified (IMPART Media), structure agreed, design agreed and now commencing content phase.	Corporate & Community Services	On Track	80%	27/07/23	31/05/24
163	NDVC Monopoly Board Game Project	MONOB01	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	High	Negotiating contractual implications associated with Sponsorship event and engaging with Winning Moves regarding contract subject to appropriate sponsorship for the project being received that warrants project "GO". 19/10/23 - Agreement with no financial commitment to be signed by Shire enabling use of Trademark for sponsorship event. 14/11/23 NFTR. 4/12/23 - Agreement signed. Next step is to arrange sponsorship event early 2024. 21/02/24 - Sponsorship event planned in next few months however this project is likely to carry over into next FY. 20/03/24 - Sponsorship event planned for next FY; Project carry over into next FY.	Corporate & Community Services	Off Track	10%	01/08/23	31/05/24
164	MAF Bush Fire Prevention Funding	NA	\$207,560.00	\$207,560.00	\$101,280.00	\$106,280.00	\$207,560.00	\$0.00	Low	Waiting for additional Quotes to come through 3/10/23 - currently assessing quotes and confirming costs with contractors before appointing the preferred contractors. 7/11/23 - PO to be issued to preferred contractor in the next two weeks. 2/1/24 - PO issued to preferred contractors and work will commenced by April/May to be completed by June 2024. 16/4/24 - contractor undertaking mitigation works to be completed by end of june.	Development & Regulatory Services	On Track	20%	23/10/23	31/05/24
166															
167															
168															
169															
170															
171															
172															
173															

10.3.3 PROPOSED FEES & CHARGES FOR BUDGET 2024/25

File Reference	12.4.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	15 April 2024
Author	Mark Furr – Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Proposed Fees & Charges for Budget 2024/25

Summary

The Shire's proposed Fees and Charges are presented to Council for consideration for the Financial Year 2024/25. The approved Fees and Charges are required to be advertised (informing) before the new fees and charges become effective, if adopted prior to or not a part of the Annual Budget.

The review process for the 2024/25 financial year has considered the WALGA economic data from the March 24 ending quarter as part of the process in recommending fee and charge increases for the next financial year.

Background

The proposed Fees and Charges have been collated and compiled in consultation with Management, who are collectively, are responsible for providing the relevant services to the community and ensuring appropriate levels of income/cost recovery are generated for the Shire.

Attached is a schedule of the proposed Fees and Charges for 2024/25, for Council's consideration. It includes some commentary alongside percentage variants for each fee change. Council is advised that where applicable, (and in consideration of inflation rates currently at 4.1%), an increase of up to approximately 4% was applied before rounding up and down to the nearest 50c. This resulted in some minor percentile variants both (+/-) to certain items and in all cases the percentage variant change does not create any material impact to the consumer.

The Shire is currently investigating the feasibility of introducing a Corporate membership at the Narrogin Regional Leisure Centre for 2024/25; after further work is completed, this fee may be introduced, subject to Council approval as part of budget adoption in July 2024.

Consultation

In consideration of the forthcoming years fees and charges, the following consultation has occurred:

- Chief Executive Officer;
- Executive Manager Corporate and Community Services;
- Executive Manager Development and Regulatory Services;

- Executive Manager Technical and Rural Services;
- Manager Corporate Services;
- Manager Operations;
- Manager Community Services;
- Manager Environmental Health Officer; and
- Building Maintenance Officer.

Statutory Environment

Local Government Act 1995, Section 6.16 (Imposition of Fees and charges), 6.17 (Setting level of fees and charges) and 6.19 (Local government to give notice of fees and charges). Local Government Act 1995, Section 1.7 (Local public notice).

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The revenue raised from fees and charges set by Council will underpin to a degree, its ability to provide services and facilities for the following financial year and into the future.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to effectively review the Shire's Fees and Charges for 2023/24 could result in undercharging, which would have a detrimental effect on service sustainability and subsequent additional draw on municipal funds.	Unlikely (2)	Moderate (3)	Medium (5-9)	Asset Sustainability	Accept Officer Recommendation

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6), has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Comment/Conclusion

A comprehensive review of fees and charges has been undertaken for consideration in 2024/25:

- 45% of the total fee items, (710), have remained the same as the previous year;
- 41% of the total fee items have increased, most at 4% and then rounded to nearest 50c; and
- 6% of the total fees are new for 2024/25 and are created to reflect new activities.

A complete list of fees and charges (including statutory) have been included in the schedule to provide users with a single point of reference for fees and charges. Please note that Statutory Fees and Charges can be altered at any time by relevant Government Departments and if this occurs the Schedule will be updated.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.08

Moved: Cr Pomykala

Seconded: Cr Bartron

That with respect to the proposed 2024/25 Fees and Charges (Attachment 1), Council:

1. Adopt the Fees and Charges, with the exception of the Rates in the \$ for Rates and the Refuse and Recycling Collection charges, and noting replacement of the words "by Facility Manager" with the words "by Council" in relation to the five line items which will be considered by the Council with the adoption of the 2024/25 Annual Budget; and
2. Undertake advertising by local public notice, pursuant to Section 6.19 of the Local Government Act 1995, for the information of the public, prior to 30 June 2024, enabling them to take effect on and from 1 July 2024.

**CARRIED 6/0
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
BUSINESS UNIT: GENERAL PURPOSE FUNDING						
Rates						
Penalty interest	S6.51 LGA		S	S-max 11%	11%	11%
Instalment Interest	S6.45 LGA		S	S-max 5.5%	5.50%	5.50%
Instalment charge (statutory 4 instalments)	S6.45 LGA				\$55.50	\$57.50
<u>Special Payment Arrangements</u>						
1 to 2 payments	S6.16 LGA				\$0.00	\$0.00
2 to 5 payments	S6.16 LGA				\$19.50	\$20.00
Greater than 5	S6.16 LGA				\$55.50	\$58.00
Payment arrangement - dishonour fee	S6.16 LGA				\$11.50	\$12.00
Electoral roll copy	S6.16 LGA				\$16.00	\$16.50
Rate Book (Paper copy)	S6.16 LGA	Yes			\$105.50	\$110.00
Rate Book (Electronic copy)	S6.16 LGA	Yes			\$79.00	\$82.00
Rate enquiries (Rate settlement statement) per property	S6.16 LGA				\$79.00	\$82.00
Orders & Requisitions report per property	S6.16 LGA				\$142.50	\$148.00
Request for additional copies of a Rate Notice (for a year other than current financial year)	S6.16 LGA				\$0.00	\$0.00
Debt collection fee - Landgate title search fee (per search)	S6.16 LGA				at cost	at cost
Debt collection fee - caveat withdrawal	S6.16 LGA				at cost	at cost
Debt collection fee - caveat lodgement	S6.16 LGA				at cost	at cost
Debt collection fee - property seize & sale order	S6.16 LGA				at cost	at cost
Other General Purpose Funding						
Outstanding sundry debtors	S6.13 LGA		S	S-max 11%	11%	S-max 11%

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Office of CEO						
Giant Dominos (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Giant Checkers (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Giant Pick Up Sticks (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Giant Yahtzee (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Giants Os & Xs (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Giant Jenga (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Bocce (Per Day)	S6.16 LGA	Yes			\$53.30	\$55.50
Bond	S6.16 LGA	Yes			\$200.00	\$200.00
BUSINESS UNIT: LAW, ORDER & PUBLIC SAFETY						
Ranger Services						
Seizure impoundment registered dog/cat	S29 DA, S27 CAA				\$30.00	\$31.50
Seizure impoundment unregistered dog/cat	S29 DA, S27 CAA				\$100.00	\$104.00
Daily impound fee	S6.16 LGA				\$20.00	\$21.00
Destruction/disposal of dog/cat	S6.16 LGA				\$160.00	\$166.50
Surrender of dog/cat	S6.16 LGA				\$50.00	\$52.00
Out of hours release fee	S6.16 LGA				\$100.00	\$104.00
Sale of dog/cat (excluding license)	S6.16 LGA	Yes			\$53.00	\$55.00
Unsterilised dog registration fee 1 year	R17 DR		S		\$50.00	\$50.00
Unsterilised dog registration pensioner fee 1 year	R17 DR		S		\$25.00	\$25.00
Unsterilised dog registration fee 3 years	R17 DR		S		\$120.00	\$120.00
Unsterilised dog registration pensioner fee 3 years	R17 DR		S		\$60.00	\$60.00
Unsterilised dog registration fee life time	R17 DR		S		\$250.00	\$250.00
Unsterilised dog registration pensioner fee life time	R17 DR		S		\$125.00	\$125.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Sterilised dog/cat registration fee 1 year	R17 DR & Sch 3 CR		S		\$20.00	\$20.00
Sterilised dog/cat registration pensioner fee 1 year	R17 DR & Sch 3 CR		S		\$10.00	\$10.00
Sterilised dog/cat registration fee 3 years	R17 DR & Sch 3 CR		S		\$42.50	\$42.50
Sterilised dog/cat registration pensioner fee 3 years	R17 DR & Sch 3 CR		S		\$21.25	\$21.25
Sterilised dog/cat registration fee life time	R17 DR & Sch 3 CR		S		\$100.00	\$100.00
Sterilised dog/cat registration pensioner fee life time	R17 DR & Sch 3 CR		S		\$50.00	\$50.00
Sterilised Working dog fee 1 year	R17 DR		S		\$5.00	\$5.00
Sterilised Working dog fee 3 year	R17 DR		S		\$10.60	\$10.60
Sterilised Working dog fee lifetime	R17 DR		S		\$25.00	\$25.00
Dangerous dog registration fee 1 year	R17 DR		S		\$50.00	\$50.00
Annual application for approval or renewal of approval to breed cats (per cat)	Sch 3 CR		S		\$100.00	\$100.00
Application to keep more than standard number of cats - residential	S6.16 LGA		S		\$20.00	\$20.00
Application to keep more than standard number of cats - cat management facility	S6.16 LGA		S		\$500.00	\$500.00
Renewal of permit - cat management facility or cat breeder	S6.16 LGA		S		\$100.00	\$100.00
Cats registered after 31 May in any year, for that registration year	Sch 3 CR		S	50% of the fee payable		50% of the fee payable
Application for a kennel licence	R17 DR		S		\$700.00	\$700.00
Issue of a kennel licence or renewal of a kennel licence	S6.16 LGA		S		\$100.00	\$100.00
Application to transfer a kennel licence	S6.16 LGA		S		\$100.00	\$100.00
Application to keep more than standard number of dogs	S6.16 LGA				\$50.00	\$52.00
Microchipping of impounded animal	R30A DR				\$30.00	\$31.50
Impoundment of shopping trolley (per trolley)	S6.16 LGA				\$25.00	\$25.00
Dogs kept in approved kennel establishment licensed under section 27 of the Act, where not otherwise registered (per establishment)	S27 DA		S		\$200.00	\$200.00
<u>Penalties - Dog Act 1976</u>	R33 DR		S			
<u>Penalties - Cat Act 2011</u>	Sch 3 CR		S			

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Ranger hourly rate (including travel time)	S6.16 LGA	Yes			\$84.00	\$87.50
Mileage rate per km	S6.16 LGA	Yes			\$2.00	\$2.50
Removal of trapped animal	S6.16 LGA	Yes			\$21.00	\$22.00
Hire of small animal trap per week	S6.16 LGA	Yes			\$21.00	\$22.00
Hire of large animal trap per week	S6.16 LGA	Yes			\$32.00	\$33.50
Bond for animal trap	S6.16 LGA				\$58.00	\$60.50
Anti barking device per month	S6.16 LGA	Yes			\$32.00	\$33.50
Anti barking device bond	S6.16 LGA				\$58.00	\$60.50
<u>Dangerous Dog Collar:</u>						
- Small	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
- Medium	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
- Large	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Dangerous dog sign	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
<u>Abandoned / Impounded Vehicles (All 3 charges are a breakdown of total cost per vehicle)</u>						
- Towing charge	S6.16 LGA				Cost plus 20%	Cost plus 20%
- Storage of impounded vehicle (per month or part thereof, (minimum charge 1 day pro ra	S6.16 LGA				\$72.50	\$75.50
- Administration	S6.16 LGA				\$36.50	\$38.00
<u>Stock Impoundment</u>						
- As per Section 464 Local Government (Miscellaneous Provisions) Act 1960	S464 LG(MP)A		S		As per Act	As per Act
Penalties - Local Government Act (Misc) 1960			s		As per Act	As per Act

BUSINESS UNIT: HEALTH

Health Services

Wastewater Treatment Systems

Application to install waste water treatment system	R4 HTS		S		\$118.00	\$118.00
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Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Permit to use waste water treatment system	R4 HTS		S		\$118.00	\$118.00
Inspection fee of Waste Water treatment System	S6.16 LGA	Yes			\$133.50	\$139.00
Local Government Report Fee	R4A HTS	Yes			\$133.50	\$139.00
<u>Temporary Vendor /Stall</u>						
Annual itinerant food vendor/stallholder fee new or renewal (pro rata applies)	S140 FA				\$374.00	\$389.00
Itinerant food vendor/stallholder fee per Quarter	S140 FA				n/a	\$150.00
Itinerant food vendor/stallholder fee per day	S140 FA				\$54.00	\$54.00
Temporary Food Stall – Community group/organisation	S140 FA				\$0.00	\$0.00
Itinerant vendor/stallholder fee per day	S6.16 LGA				\$54.00	\$54.00
<u>Food Business</u>						
New Food Business Notification fee	s6.16 LGA				\$54.00	\$54.00
New Food Business Registration fee	s6.16 LGA				\$123.00	\$123.00
Very Low Risk Classification - Exempt or Charitable Group	s6.16 LGA				\$0.00	\$0.00
Low Risk Classification - one inspection annually	s6.16 LGA				\$123.00	\$123.00
Medium Risk Classification - two inspections annually	s6.16 LGA				\$246.00	\$246.00
High Risk Classification - three inspections annually	s6.16 LGA				\$369.00	\$369.00
Food business follow up inspection for noncompliance	s6.16 LGA				\$123.00	\$123.00
Late Payment Administration Fee	s6.16 LGA				\$50.00	\$50.00
Food Business Fit out Inspection on Request	s6.16 LGA				\$123.00	\$123.00
Food Business Settlement Enquiry Inspection/Report	s6.16 LGA				\$123.00	\$123.00
<u>Public Buildings</u>						
Public Building fee - Licence premises (commercial) annually (2 inspections)	s6.16 LGA				\$140.00	\$140.00
Public Building fee - Non Licence premises (commercial) annually (1 inspections)	s6.16 LGA				\$70.00	\$70.00
Public Building fee (not for profit) per inspection	s6.16 LGA				\$0.00	\$0.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
New Public Building Application & Assessment fee	s6.16 LGA				\$123.00	\$123.00
Major Event Approval Application fee more than 500 attendees	s6.16 LGA				\$246.00	\$246.00
Minor Event Approval Application fee less than 500 attendees	s6.16 LGA				\$123.00	\$123.00
Major or Minor Event Approval Application fee for fundraising/community and charitable groups	s6.16 LGA				\$0.00	\$0.00
<u>Caravan Parks and Camping Grounds</u>						
Application for grant or renewal of licence - Minimum (Regulation 45 Schedule 3 – Section 1a) per annum or The amount calculated by multiplying the relevant amount set out in column 2 by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is the greater amount.	Sch.3 CP & CG Regs		S		\$200.00	\$200.00
Caravan Parks Licence – Long stay per site per annum	Sch.3 CP & CG Regs		S		\$6.00	\$6.00
Caravan Parks Licence – Short stay and transit parks per site per annum	Sch.3 CP & CG Regs		S		\$6.00	\$6.00
Caravan Parks Licence – Camp site per site per annum	Sch.3 CP & CG Regs		S		\$3.00	\$3.00
Caravan Parks Licence – Overflow per site per annum	Sch.3 CP & CG Regs		S		\$1.50	\$1.50
Caravan Parks Licence – Renewal after expiry per renewal	Sch.3 CP & CG Regs		S		\$20.00	\$20.00
Caravan Parks Licence – Temporary Licence per site per annum	Sch.3 CP & CG Regs		S		\$100.00	\$100.00
Caravan Parks Licence – Transfer of Licence per annum	Sch.3 CP & CG Regs		S		\$100.00	\$100.00
<u>Health Officer Charged Out</u>						
Manager/ Senior EHO per hour	s6.16 LGA	Yes			\$90.00	\$93.60
EHO - per hour	s6.16 LGA	Yes			\$64.00	\$66.56
Mileage rate per km	s6.16 LGA				\$2.00	\$2.08
<u>Liquor Licence/Permits</u>						
Liquor Act Certification Section 39 (commercial)	s6.16 LGA				\$133.50	\$139.00
Liquor Act Certification Section 39 (not for profit)	s6.16 LGA				\$66.00	\$68.50
<u>Hair Dressing and Skin Penetration Premises</u>						
Application & Assessment of New Skin Penetration Business	s6.16 LGA				\$123.00	\$123.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Annual surveillance/inspection fee	s6.16 LGA				\$123.00	\$123.00
Application & Assessment of New Hairdresser Business	s6.16 LGA				\$123.00	\$123.00
Offensive Trades Registrations/Licences						
Registration of Laundries, dry-cleaning establishments	Health (Offensive Trade Fees) Reg		S		\$147.00	\$147.00
Registration of Abattoirs or slaughterhouses	Health (Offensive Trade Fees) Reg		S		\$298.00	\$298.00
Registration of Piggeries	Health (Offensive Trade Fees) Reg		S		\$298.00	\$298.00
Registration of Feedlots	Health (Offensive Trade Fees) Reg		S		\$298.00	\$298.00
Registration of Manure works	Health (Offensive Trade Fees) Reg		S		\$211.00	\$211.00
Registration of Poultry farming	Health (Offensive Trade Fees) Reg		S		\$298.00	\$298.00
Registration of Fellmongeries and tanneries	Health (Offensive Trade Fees) Reg		S		\$171.00	\$171.00
Any other offensive trade not specified	Health (Offensive Trade Fees) Reg		S		\$298.00	\$298.00
Other Health Licences/Registration						
Lodging House Initial Application	s6.16 LGA				\$125.00	\$125.00
Lodging House Annual Renewal of Licence	s6.16 LGA				\$125.00	\$125.00
Bed & Breakfast Initial Application	s6.16 LGA				\$125.00	\$125.00
Bed & Breakfast Annual Renewal of Licence	s6.16 LGA				\$125.00	\$125.00
Licensing of Morgues	s6.16 LGA				\$125.00	\$125.00
Application for keeping Bees	s6.16 LGA				\$125.00	\$125.00
Sampling fee - Food & Water Sampling						
On request non scheme drinking water sampling (excludes analytical and freight costs) - per request	s6.16 LGA				\$125.00	\$125.00
Annual swimming pool sampling - Public & other accommodation places (excludes analytical and freight costs)	s6.16 LGA				\$125.00	\$125.00
Other Health fee						
Meat inspection	s6.16 LGA				\$123.00	\$123.00
Any other re-inspection	s6.16 LGA				\$123.00	\$123.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Noise						
Event Application (Non-compliant eg concerts)	R18 EP(N)R				As per Regs	As per Regs
Late Fee (Non-compliant eg concerts)	R18 EP(N)R				As per Regs	As per Regs
Application out of hours construction	R13 s6.16 LGA				\$125.00	\$125.00
Fines, infringements or modified penalties						
Penalties under the Shire of Narrogin Health Local Law	Clause 16.3 HLL				As Per Act	As Per Act
Penalties under the Food Act 2008 and Food Regulations 2009	FA & Regs		S		As Per Act	As Per Act
Penalties under Environmental protection Act	Noise Regs		S		As Per Act	As Per Act
Health (Asbestos) Amendment Regulations 2016	HA Reg		S		As Per Act	As Per Act

BUSINESS UNIT: EDUCATION & WELFARE

Homecare

As set by Department of Health and Ageing Schedule of Fees and Charges

COMMONWEALTH HOME CARE PACKAGES (CHCP)

Admin fee (client cost)	S3.3 ACA		S		25%	TBA
Co-ordination fee	S3.3 ACA		S		10%	TBA
Personal Care	S3.3 ACA				\$75.00	\$90.00
Home Maintenance	S3.3 ACA				\$75.00	\$90.00
Support worker (week day) per hour (include DA & SSI)	S3.3 ACA				\$75.00	\$85.00
Support worker (week day after 7pm) per hour (include Personal Care and Home Maintenance)	S3.3 ACA				\$85.00	\$95.00
Support worker (Saturday)	S3.3 ACA				\$110.00	\$125.00
Support worker (Sunday) per hour	S3.3 ACA				\$130.00	\$150.00
Support worker (Public Holiday) per hour	S3.3 ACA				\$150.00	\$170.00
Social Support Group Weekdays (per day) (km will be charged separately for 40km+)	S3.3 ACA				\$145.00	\$160.00
Social Support Group Weekdays (per half day) (km will be charged separately for 40km+)	S3.3 ACA				\$0.00	\$70.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Social Support Group (Saturday) per day	S3.3 ACA				\$0.00	\$240.00
Social Support Group (Sunday and Public Holidays) per day	S3.3 ACA				\$0.00	\$280.00
Shoppers Bus Support Group	S3.3 ACA				\$39.00	\$45.00
Social Support Group transport 0 - 10km per trip (Driver Included) (Base Rate)	S3.3 ACA				\$39.00	\$42.00
Social Support Group Transport per trip 11 - 20 kms Driver Included	S3.3 ACA				\$58.00	\$62.00
Social Support Group Transport per trip 21- 40kms Driver Included	S3.3 ACA				\$77.50	\$82.50
Travel per service over 40 kms per km: Note: the applicable Support Worker Charge will also be incurred.	S3.3 ACA				\$1.35 per km	1.45 per km
Meals delivered by NRHC	S3.3 ACA				\$32.00	\$36.50
Travel per service per one way 0 - 10kms (Driver included) (Base Rate)	S3.3 ACA				\$39.00	\$42.00
Transport per service, one way 11 - 20 kms Driver Included	S3.3 ACA				\$58.00	\$62.00
Transport per service, one way 21-40 kms Driver included	S3.3 ACA				\$77.50	\$82.50
Travel per service over 40 kms per km. Note: the applicable Support Worker Charge will also be incurred.	S3.3 ACA				\$1.35 per km	1.45 per km
Clinical Nursing Care	S3.3 ACA				\$142.50	\$170.00
COMMONWEALTH HOME SUPPORT PACKAGES (CHSP)						
Personal Care, Home Maintenance	S3.3 ACA				\$11.00	\$15.00
Domestic Assistance, Social Support Individual	S3.3 ACA				\$11.00	\$12.00
Nursing Care - per hour	S3.3 ACA				\$11.00	\$15.00
Social Support Group (Full Day)	S3.3 ACA				\$11.00	\$12.00
Social Support Group (Half Day - Including Morning / Afternoon Tea)	S3.3 ACA				\$7.00	\$8.00
Social Support Group Meal	S3.3 ACA				\$9.00	\$10.00
Social Support Group Transport (each way)	S3.3 ACA				\$3.50	\$4.00
Transport - individual (each way)	S3.3 ACA				\$4.50	\$5.00
Transport - shoppers bus	S3.3 ACA				\$5.00	\$5.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Monthly Excursion	S3.3 ACA				\$20.50	\$22.00
Monthly Excursion (transport kms will be charged extra if excessive (over 100km))						
Brokerage (Up to) per hour	S3.3 ACA				\$145.00	\$170.00
Rosa bus hire per hour (No dry hire)	S3.3 ACA				\$135.00	\$140.00
Rosa bus driver rate per km	S3.3 ACA				\$1.35	\$1.45
Hire of Jesse House (as approved by Manager)	S3.3 ACA				\$150.00	\$160.00
Community Assisted Transport Service - Perth	S6.16 LGA	Yes			\$82.50	\$88.00
Community Assisted Transport - Busselton	S6.16 LGA	Yes			\$93.50	\$105.00
Lunch voucher for Driver / Carer (CATS)	S6.16 LGA	Yes			\$15.00	\$18.00
Overnight stay for Driver (CATS)	S6.16 LGA	Yes			\$82.50	\$88.00
Tip Runs for CHCP Clients (average of 5 clients per day , 30 minutes run)	S3.3 ACA				\$0.00	\$9.00
Tip Runs for CHSP Clients	S3.3 ACA				\$0.00	\$1.50
Meals on Wheels	S3.3 ACA				Set by WACHS	Set by WACHS

BUSINESS UNIT: STAFF HOUSING

Staff Housing						
Staff will be charged the difference between the housing subsidy and the cost to the Shire of renting the residential building (unless the employment contract states otherwise).						
Chief Executive Officer	S6.16 LGA				\$100.00	\$100.00
Executive Manager Corporate & Community Services	S6.16 LGA				\$100.00	\$100.00
Executive Manager Technical & Rural Services	S6.16 LGA				\$115.00	\$115.00
Executive Manager Development & Regulatory Services	S6.16 LGA				\$115.00	\$115.00

BUSINESS UNIT: COMMUNITY AMENITIES

Sanitation - Household & Other						
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Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
<u>Rubbish Charges</u>						
Domestic refuse services (first service)	S6.16 LGA				\$251.16	To be confirmed
Additional service - household/ domestic	S6.16 LGA				\$251.16	To be confirmed
Domestic recycling service	S6.16 LGA				\$94.64	To be confirmed
Commercial refuse services (first service)	S6.16 LGA				\$256.36	To be confirmed
Additional service - commercial	S6.16 LGA				\$281.32	To be confirmed
Special refuse service (first service)	S6.16 LGA				\$383.24	To be confirmed
Additional service - special refuse service	S6.16 LGA				\$377.00	To be confirmed
Additional pickup - commercial on a per bin per pick up basis	S6.16 LGA				\$256.36	To be confirmed
<u>Refuse Site Fees</u>						
Free access for rate payers and residents who deliver capacities less than 1m3 to the refuse site,						
subject to proof of rate payer or residential status in the Shire of Narrogin with proof being demonstrated						
via an acceptable process such as, Shire of Narrogin registration plates, rate notice or driver's licence						
* NOTE: Quantities are per cubic metre or part thereof						
Waste per cubic metre	S6.16 LGA				\$17.00	\$17.50
Demolition waste per cubic metre	S6.16 LGA				\$82.50	\$86.00
Truck bodies (all fluids, tyres and non-metal parts removed)	S6.16 LGA				\$224.00	\$233.00
Passenger / Motorcycle tyre	S6.16 LGA				\$9.00	\$9.50
Light truck tyre	S6.16 LGA				\$12.00	\$12.50
Truck tyre	S6.16 LGA				\$16.00	\$16.50
Car/truck battery	S6.16 LGA				\$4.00	\$4.50
Car bodies (all fluids, tyres and non-metal parts removed)	S6.16 LGA				\$41.50	\$43.00
Small animal carcasses	S6.16 LGA				\$29.00	\$30.00
Large animal carcasses	S6.16 LGA				\$86.50	\$90.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Liquid waste (mineral oil) recyclable (not cooking oil) non-commercial dollars per litre.	S6.16 LGA				\$0.25	\$0.25
Liquid waste (mineral oil) recyclable (not cooking oil) commercial dollars per litre.	S6.16 LGA				\$0.25	\$0.25
Liquid waste (excludes oils) per litre (dollars per litre)	S6.16 LGA				\$0.25	\$0.25
Green waste less than 1 cubic metre (MUST BE A RESIDENT OR RATEPAYER)	S6.16 LGA				\$0.00	\$0.00
Green waste greater than 1 cubic metre (including commercial)	S6.16 LGA				\$7.00	\$7.28
Contaminated/Hazardous waste including asbestos or soil per cubic metre (see *NOTE above)	S6.16 LGA				\$162.00	\$168.48
Clinical/soiled waste NOT ACCEPTED	S6.16 LGA				\$0.00	\$0.00
General Waste from Outside the Shire of Narrogin						
General Waste generated outside the Shire of Narrogin per tonne - as a deterrent. - Waste from metropolitan areas (ie, Subject to Waste Levy) NOT ACCEPTED.	S6.16 LGA				\$244/t	To be confirmed
General waste from the Shire of Cuballing subject to Council consent per tonne	S6.16 LGA				\$87.50	To be confirmed
Recycled Water						
Sale of recycled water External Supply up to 30,000kl per annum per kilo litre rate	S6.16 LGA	Yes			\$1.40	\$1.45
Sale of recycled water External Supply above 30,000kl per annum per kilo litre rate	S6.16 LGA	Yes			\$1.50	\$1.55
Internal Supply Charge Sale of recycled water per kilo litre	S6.16 LGA				\$1.15	\$1.20
Town Planning						
Planning Services						
Home Occupation - initial application fee	Part 7 PDR		S		\$222.00	\$222.00
Home Occupation - annual renewal fee	Part 7 PDR		S		\$73.00	\$73.00
Zoning Certificates, Property Settlements & Enquiries (Zoning)	Part 17 PDA		S		\$73.00	\$73.00
Planning Application fees based on cost of development (as amended)						
(a) Not more than \$50,000	Part 17 PDA		S		\$147.00	\$147.00
(b) More than \$50,000 but not more than \$500,000 based on estimated costs	Part 17 PDA		S		0.32%	\$0.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
(c) More than \$500,000 but not more than \$2.5 million	Part 17 PDA		S		\$1,700.00 plus 0.257% for every \$1 in excess of \$500,000	\$1,700.00 plus 0.257% for every \$1 in excess of \$500,000
(d) More than \$2.5 million but not more than \$5 million	Part 17 PDA		S		\$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m	\$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m
(e) More than \$5 million but not more than \$21.5 million	Part 17 PDA		S		\$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million	\$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million
(f) More than \$21.5 million	Part 17 PDA		S		\$34,196.00	\$34,196.00
<u>Subdivision/Strata Clearance fees</u>						
(a) Not more than 5 lots -per lot	Part 17 PDA		S		\$73.00	\$73.00
(b) More than 5 lots but not more than 195 lots - per lot over 5	Part 17 PDA		S		\$35.00	\$35.00
(c) More than 195 Lots	Part 17 PDA		S		\$7,393.00	\$7,393.00
Change of use fee	Part 17 PDA		S		\$295.00	\$295.00
Fee for use/development already commenced	Part 17 PDA		S		Development fee plus Twice the schedule fee	Development fee plus Twice the schedule fee
Provision of Written Planning Advice	S6.16 LGA	Yes	S		\$73.00	\$73.00
Deemed to comply check – development approval exemption for Single House	Part 17 PDA		S		\$295.00	\$295.00
Determining an application to amend or cancel development approval	Part 17 PDA	Yes	S		\$295.00	\$295.00
Executive Manager Development & Regulatory Services - per hour	S6.16 LGA	Yes			\$130.00	\$130.00
Manager - per hour	S6.16 LGA	Yes			\$85.00	\$85.00
Town Planner - per hour	S6.16 LGA	Yes			\$60.00	\$60.00
Secretary Administrative Officer - per hour	S6.16 LGA	Yes			\$45.00	\$45.00
Vehicles mileage rate	S6.16 LGA	Yes			\$2.00	\$2.00
<u>Structure Plan and Local Development Plan</u>						
<u>Scheme Amendment</u>						

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
- Basic	Part 17 PDA				\$2,800.00	\$2,800.00
	Part 17 PDA				\$4,200.00	\$4,200.00
- Complex	Part 17 PDA				\$5,500.00	\$5,500.00
Sign Application	Part 17 PDA				\$147.00	\$147.00
Extractive Industry - new	Part 17 PDA				\$739.00	\$739.00
Extractive Industry - commenced or carried out	Part 17 PDA				\$1,478.00	\$1,478.00
Liquor Act Certification Section 40	S6.16 LGA		S		\$122.00	\$122.00
Landgate title search fee (per search)	S6.16 LGA				\$30.00	\$30.00
Public Art Contribution	S6.16 LGA				0.5% of the cost of Development over \$2 million	0.5% of the cost of Development over \$2 million
Cost per car parking bay	S6.16 LGA				\$9,000.00	\$9,000.00
Standard Crossover Charge	S6.16 LGA Council Policy 12.1				The Shire will contribute 50% of the cost of a standard crossover to a maximum contribution of \$1,500, first crossover only. Based on a standard crossover costing in total \$3,000. This is inclusive of urban and rural)	The Shire will contribute 50% of the cost of a standard crossover to a maximum contribution of \$1,500, first crossover only. Based on a standard crossover costing in total \$3,000. This is inclusive of urban and rural)
1	<u>A DAP Application if estimate cost the the development:</u>					
(a) not less than \$2 million and less than \$7 million	Sch 1 r.10 PDR			S	\$5,815.00	\$5,815.00
(b) not less than \$7 million and less than \$10 million	Sch 1 r.10 PDR			S	\$8,977.00	\$8,977.00
(c) not less than \$10 million and less than \$12.5 million	Sch 1 r.10 PDR			S	\$9,767.00	\$9,767.00
(d) not less than \$12.5 million and less than \$15 million	Sch 1 r.10 PDR			S	\$10,045.00	\$10,045.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
(e) not less than \$15 million and less than \$17.5 million	Sch 1 r.10 PDR			S	\$10,324.00	\$10,324.00
(f) not less than \$17.5 million and less than \$20 million	Sch 1 r.10 PDR			S	\$10,604.00	\$10,604.00
(g) not less than \$20 million or more	Sch 1 r.10 PDR			S	\$10,883.00	\$10,883.00
<u>An application under r. 17</u>	Sch 1 r.10 PDR			S	\$249.00	\$249.00
Other Community Amenities						
<u>Cemetery</u>						
<u>Single Burial Permits:</u>						
Application	S53 CA	Yes			\$51.75	\$53.50
Grant of Right of Burial (Lawn)	S53 CA				\$1,293.75	\$1,345.50
Grant of Right of Burial (Other than Lawn)	S53 CA				\$776.00	\$807.00
Interment in a grave up to 2.1 meters deep	S53 CA	Yes			\$1,035.00	\$1,076.50
Re-opening of an ordinary grave for 2nd or 3rd burial	S53 CA	Yes			\$1,035.00	\$1,076.50
Reinstatement, if required	S53 CA	Yes			\$517.50	\$538.00
After hours interment - weekdays	S53 CA	Yes			\$258.50	\$268.50
After hours interment - weekend/public holidays	S53 CA	Yes			\$517.50	\$538.00
<u>Exhumation:</u>						
Exhumation	S53 CA	Yes			\$2,484.00	\$2,583.00
Exhumation reinstatement in existing grave, if required	S53 CA	Yes			\$517.50	\$538.00
Interment in a new grave after exhumation	S53 CA	Yes			\$1,035.00	\$1,076.50
<u>Ashes</u>						
Application (single funeral permit & permission to place a plaque)	S53 CA	Yes			\$51.50	\$53.50
Grant of Right of Burial - interment of ashes in Niche Wall	S53 CA				\$258.50	\$269.00
Interment - Niche Wall (temporary blank cover)	S53 CA	Yes			\$207.00	\$215.00
Interment - garden	S53 CA	Yes			\$207.00	\$215.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Interment - grave	S53 CA	Yes			\$310.50	\$323.00
After hours interment - weekdays	S53 CA	Yes			\$103.50	\$107.50
After hours interment - weekend/public holidays	S53 CA	Yes			\$207.00	\$215.00
Pre-need services (Reservation)--25 Years:						
Reservation (Grant of Right of Burial-Lawn)	S53 CA				\$1,293.50	\$1,345.00
Reservation (Grant of Right of Burial - Other than Lawn)	S53 CA				\$776.00	\$807.00
Reservation (Grant of Right of Placement - Niche Wall)	S53 CA				\$258.50	\$269.00
<u>Other</u>						
Permission to erect Memorial - grave, garden	S53 CA	Yes			\$82.50	\$85.50
Transfer of Right of Burial/Reservation	S53 CA				\$51.50	\$53.50
Issue of a copy of Grant Right of Burial /Reservation	S53 CA				\$51.50	\$53.50
Renewal of Grant Right of Burial/Reservation - Lawn (further 25 years)	S53 CA				\$1,293.50	\$1,345.00
Renewal of Grant Right of Burial/Reservation - Other than Lawn (Further 25 Years)	S53 CA				\$776.00	\$807.00
Renewal of Reservation - Niche wall (further 25 Years)	S53 CA				\$258.50	\$269.00
Annual Funeral Director's Licence	S53 CA				\$103.50	\$107.50
Single Funeral Permit (Funeral Director's only)	S53 CA				\$51.50	\$53.50
Chronicle RIP Pty Ltd - Digital Memorisation Charge (40% of Total Cost) on a Cemetery Record in accordance with Contract					\$26.00	\$26.00
BUSINESS UNIT: RECREATION & CULTURE						
Public Halls & Civic Centres						
<u>Town Hall & Reception Centre (Commercial Usage)</u>						
Town Hall Complex full day (Includes light & sound equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	S6.16 LGA	Yes			\$651.50	\$677.50
Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	S6.16 LGA	Yes			\$95.50	\$99.50
Town Hall full day	S6.16 LGA	Yes			\$384.50	\$400.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Town Hall hourly rate	S6.16 LGA	Yes			\$85.00	\$88.50
Town Hall setting up full day	S6.16 LGA	Yes			\$128.00	\$133.00
Town Hall rehearsals hourly rate	S6.16 LGA	Yes			\$29.00	\$30.00
Kitchen only per day	S6.16 LGA	Yes			\$219.00	\$228.00
Kitchen only per hour	S6.16 LGA	Yes			\$45.00	\$46.50
Cutlery and crockery hire per person	S6.16 LGA				\$0.00	\$0.00
Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Light & sound equipment Use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	S6.16 LGA	Yes			\$55.00	\$57.00
Supper room full day	S6.16 LGA	Yes			\$171.00	\$178.00
Supper room per hour	S6.16 LGA	Yes			\$34.00	\$35.50
Mayors Parlour full day	S6.16 LGA	Yes			\$171.00	\$178.00
Mayors Parlour per hour	S6.16 LGA	Yes			\$34.00	\$35.50
Baby grand piano full day (not to be removed from site)	S6.16 LGA	Yes			\$112.00	\$116.50
Baby grand piano hourly rate	S6.16 LGA	Yes			\$16.00	\$16.50
Upright piano hire (internal) (to be retuned on return to Town Hall)	S6.16 LGA	Yes			\$21.00	\$22.00
Upright piano hire (external) (the Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Reception Centre full day	S6.16 LGA	Yes			\$438.00	\$455.50
Reception Centre hourly rate	S6.16 LGA	Yes			\$69.00	\$71.50
Cleaning	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	S6.16 LGA	Yes			\$96.00	\$100.00
Nexus Gallery full day	S6.16 LGA	Yes			\$0.00	\$300.00
Nexus Gallery hourly rate	S6.16 LGA	Yes			\$0.00	\$35.00
Nexus Gallery Art hire per day (miniumum 3 days)	S6.16 LGA	Yes			\$0.00	\$90.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Bond without alcohol	S6.16 LGA				\$360.00	\$400.00
Bond with alcohol	S6.16 LGA				\$1,200.00	\$1,200.00
Town Hall & Reception Centre (Not for Profit(*)/Individual Resident or Ratepayer (Not a business))						
Town Hall Complex full day (Includes Light & Sound Equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	S6.16 LGA	Yes			\$221.00	\$230.00
Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	S6.16 LGA	Yes			\$34.00	\$35.50
Town Hall full day	S6.16 LGA	Yes			\$165.50	\$172.00
Town Hall hourly rate	S6.16 LGA	Yes			\$29.00	\$30.00
Town Hall setting up full day	S6.16 LGA	Yes			\$165.50	\$172.00
Town Hall rehearsals hourly rate	S6.16 LGA	Yes			\$29.00	\$30.00
Kitchen only per day	S6.16 LGA	Yes			\$112.00	\$116.50
Kitchen only per hour	S6.16 LGA	Yes			\$23.00	\$24.00
Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Light & sound equipment use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	S6.16 LGA	Yes			\$34.00	\$35.50
Supper Room full day	S6.16 LGA	Yes			\$85.00	\$88.50
Supper Room per hour	S6.16 LGA	Yes			\$17.00	\$17.50
Mayors Parlour full day	S6.16 LGA	Yes			\$85.50	\$89.00
Mayors Parlour per hour	S6.16 LGA	Yes			\$17.00	\$17.50
Baby grand piano full day (not to be removed from site)	S6.16 LGA	Yes			\$55.50	\$57.50
Baby grand piano hourly rate (not to be removed from site)	S6.16 LGA	Yes			\$12.00	\$12.50
Upright piano hire (Internal) (to be retuned on return to Town Hall)	S6.16 LGA	Yes			\$17.00	\$17.50
Upright piano hire (External) (The Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Reception Centre full day	S6.16 LGA	Yes			\$165.50	\$172.00
Reception Centre hourly rate	S6.16 LGA	Yes			\$29.00	\$30.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Cleaning	S6.16 LGA	Yes			\$96.00	\$100.00
The Doug Fairclough Rooms, Town Hall Office 3 Full Day	S6.16 LGA	Yes			\$200.00	\$208.00
The Doug Fairclough Rooms, Town Hall Office 3 Half Day	S6.16 LGA	Yes			\$120.00	\$125.00
William Manning Rooms Town Hall Office 1 Full Day	S6.16 LGA	Yes			\$200.00	\$208.00
William Manning Rooms Town Hall Office 1 Half Day	S6.16 LGA	Yes			\$120.00	\$125.00
CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall						
Bond without alcohol	S6.16 LGA				\$300.00	\$312.00
Bond with alcohol	S6.16 LGA				\$600.00	\$624.00
NB: Any function or event that is subject to the 'Not for Profit' Fees and Charges rates must acknowledge the Shire sponsorship at the function/event.						
Other Recreation						
<u>Sportsgrounds</u>						
Half day hire (schools & non sporting organisations)	S6.16 LGA	Yes			\$0.00	\$0.00
Full day hire (schools & non sporting organisations)	S6.16 LGA	Yes			\$165.50	\$172.00
Half day hire commercial	S6.16 LGA	Yes			\$264.00	\$275.00
Full day commercial	S6.16 LGA	Yes			\$440.00	\$458.00
Narrogin Towns Cricket Club - yearly charge	S6.16 LGA	Yes			\$1,447.00	\$1,505.00
Narrogin Hawks Football Club - yearly charge	S6.16 LGA	Yes			\$3,351.00	\$3,485.00
Bond for commercial use	S6.16 LGA	Yes			\$2,500.00	\$2,600.00
Bond for community use if required by the EMCCS	S6.16 LGA	Yes			\$600.00	\$624.00
Narrogin Regional Recreation Centre						
<u>Retail</u>						

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Merchandise & Sundry Items	S6.16 LGA	Yes			Cost plus 100%	Cost plus 100%
<u>Aquatics (Casual)</u>						
Adult Swim	S6.16 LGA	Yes			\$6.50	\$6.50
Child Swim -U5 (Supervised)	S6.16 LGA	Yes			\$0.00	\$0.00
Concession Swim	S6.16 LGA	Yes			\$5.50	\$5.50
Family Swim	S6.16 LGA	Yes			\$22.00	\$22.50
Concession Family Swim	S6.16 LGA	Yes			\$15.00	\$15.50
Inflatable Entry					\$1.00	\$1.00
<u>Visit Passes (Book of 10)</u>						
Family Swim	S6.16 LGA	Yes			\$220.00	\$220.00
Adult Swim	S6.16 LGA	Yes			\$0.00	\$65.00
Concession Swim	S6.16 LGA	Yes			\$0.00	\$55.00
Adult Gym	S6.16 LGA	Yes			\$145.00	\$145.00
Concession Gym	S6.16 LGA	Yes			\$115.00	\$115.00
Group Fitness	S6.16 LGA	Yes			\$165.00	\$165.00
Group Fitness (Concession)	S6.16 LGA	Yes			\$135.00	\$135.00
Strength for Life	S6.16 LGA	Yes			\$100.00	\$100.00
<u>For Hire</u>						
Lane Hire (Does not include entry fee)	S6.16 LGA	Yes			\$9.00	\$9.50
Inflatable Hire (Equipment only per day)	S6.16 LGA	Yes			\$100.00	\$104.00
Mobile Cinema Hire (Equipment only per day)	S6.16 LGA	Yes			\$375.00	\$390.00
Projector Hire (Equipment only per day)	S6.16 LGA	Yes			\$0.00	\$50.00
Silent Disco (Equipment only per day)	S6.16 LGA	Yes			\$0.00	\$100.00
Public Announcement System Hire (Equipment only per day)	S6.16 LGA	Yes			\$75.00	\$78.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Kindy Gym (Equipment only per day)	S6.16 LGA	Yes			\$0.00	\$100.00
<u>Schools/ Clubs</u>						
Entry Fee for Dept of Education Program Swimming (Schools and Clubs)	S6.16 LGA	Yes			\$3.00	\$3.50
<u>Casual Group Fitness</u>						
Group Fitness	S6.16 LGA	Yes			\$16.50	\$17.00
Group Fitness (Concession)	S6.16 LGA	Yes			\$13.50	\$14.00
Spin	S6.16 LGA	Yes			\$16.50	\$17.00
<u>Casual Gym</u>						
Initial Induction (Casual use)	S6.16 LGA	Yes			\$0.00	\$30.00
Follow Up Induction (Casual use)	S6.16 LGA	Yes			\$0.00	\$20.00
Initial Exercise Plan (Casual use)	S6.16 LGA	Yes			\$0.00	\$100.00
Follow Up Exercise Plan (Casual use)	S6.16 LGA	Yes			\$0.00	\$30.00
Gym (Casual use)	S6.16 LGA	Yes			\$0.00	\$16.00
Gym (Casual use) - Concession	S6.16 LGA	Yes			\$0.00	\$13.00
Personal Training 1 Hr Session	S6.16 LGA	Yes			\$60.00	\$65.00
Personal Training 2 Clients One Session	S6.16 LGA	Yes			\$85.00	\$88.50
Personal Training 1 Hr 5 Visit Pass	S6.16 LGA	Yes			\$325.00	\$338.00
<u>Memberships (per fortnight)</u>						
Full membership includes gym, swim & group fitness, casual court entry (Squash, netball & Basketball)						
Full Centre Membership	S6.16 LGA	Yes			\$43.00	\$43.00
Full Centre Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
Full Centre Membership (Concession)	S6.16 LGA	Yes			\$37.00	\$37.00
Full Centre Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
Full Centre Family Membership	S6.16 LGA	Yes			\$86.00	\$86.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Full Centre Family Membership Joining Fee	S6.16 LGA	Yes			\$94.00	\$47.00
Gym Membership	S6.16 LGA	Yes			\$32.00	\$32.00
Gym Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
Gym Membership (Concession)	S6.16 LGA	Yes			\$26.00	\$26.00
Gym Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
Aquatic Membership	S6.16 LGA	Yes			\$33.50	\$33.50
Aquatic Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
Aquatic Family (2 adults 3 children)	S6.16 LGA	Yes			\$0.00	\$67.00
Aquatic Family (2 adults 3 children) Memembrship Joining Fee	S6.16 LGA	Yes			\$0.00	\$47.00
Aquatic Membership Fee (Concession)	S6.16 LGA	Yes			\$27.00	\$27.00
Aquatic Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
Group Fitness Membership Fee	S6.16 LGA	Yes			\$33.00	\$33.00
Group Fitness Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
Group Fitness Membership (Concession)	S6.16 LGA	Yes			\$26.50	\$26.50
Group Fitness Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
<u>Memberships (paid in advance)</u>						
3 Month Full Centre Membership	S6.16 LGA	Yes			\$279.50	\$279.50
3 Month Full Centre Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
3 Month Full Centre Membership (Concession)	S6.16 LGA	Yes			\$240.50	\$240.50
3 Month Full Centre Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
3 Month Full Centre Family Membership	S6.16 LGA	Yes			\$559.00	\$559.00
3 Month Full Centre Family Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
12 Month Full Centre Membership	S6.16 LGA	Yes			\$1,118.00	\$1,118.00
12 Month Full Centre Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
12 Month Full Centre Membership (Concession)	S6.16 LGA	Yes			\$962.00	\$962.00
12 Month Full Centre Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
12 Month Full Centre Family Membership	S6.16 LGA	Yes			\$2,236.00	\$2,236.00
12 Month Full Centre Family Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
3 Month Group Fitness Membership	S6.16 LGA	Yes			\$215.00	\$215.00
3 Month Group Fitness Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
3 Month Group Fitness Membership (Concession)	S6.16 LGA	Yes			\$180.00	\$180.00
3 Month Group Fitness Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
12 Month Group Fitness Membership	S6.16 LGA	Yes			\$858.00	\$858.00
12 Month Group Fitness Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
12 Month Group Fitness Membership (Concession)	S6.16 LGA	Yes			\$689.00	\$689.00
12 Month Group Fitness Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
3 Month Gym Membership	S6.16 LGA	Yes			\$185.00	\$185.00
3 Month Gym Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
3 Month Gym Membership (Concession)	S6.16 LGA	Yes			\$150.00	\$150.00
3 Month Gym Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
12 Month Gym Membership	S6.16 LGA	Yes			\$832.00	\$832.00
12 Month Gym Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
12 Month Gym Membership (Concession)	S6.16 LGA	Yes			\$676.00	\$676.00
12 Month Gym Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00
3 Month Aquatic Membership	S6.16 LGA	Yes			\$185.00	\$185.00
3 Month Aquatic Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
3 Month Aquatic Membership (Concession)	S6.16 LGA	Yes			\$150.00	\$150.00
3 Month Aquatic Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
12 Month Aquatic Membership	S6.16 LGA	Yes			\$832.00	\$832.00
12 Month Aquatic Membership Joining Fee	S6.16 LGA	Yes			\$47.00	\$47.00
12 Month Aquatic Membership (Concession)	S6.16 LGA	Yes			\$676.00	\$676.00
12 Month Aquatic Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$35.00	\$35.00

Note: In accordance with Council Policy 9.4.4, full and part time employees are offered a 50% discount single or family membership.

This does not include coordinated sport activities.

<u>Swimming Lessons</u>						
Swimming Lessons (per Term, average 9 weeks)	S6.16 LGA	Yes			\$122.00	\$122.00
Swimming Lessons Concession (per Term, average 9 weeks)	S6.16 LGA	Yes			\$96.00	\$96.00
Swim & Survive (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$122.00
Swim & Survive Concession (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$96.00
Infant (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$74.00
Infant Concession (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$58.00
Private Lessons (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$333.00
Private Concession (per Term, average 9 weeks)	S6.16 LGA	Yes			\$0.00	\$279.00

<u>Stadium</u>						
Social Sports Game Fees	S6.16 LGA	Yes			\$61.00	\$63.00
Social Sports Registration Fee	S6.16 LGA	Yes			\$82.00	\$85.00
Adult Sports Court Entry	S6.16 LGA	Yes			\$6.50	\$6.50
Concession Sports Court Entry	S6.16 LGA	Yes			\$5.00	\$5.00
Basketball Association Indoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$61.50	\$64.00
Basketball Association Outdoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$30.00	\$31.00
Netball Association Indoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$61.50	\$64.00
Netball Association Outdoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$30.00	\$31.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Outdoor Court Hire (Per Hour), (Per Individual)	S6.16 LGA	Yes			\$2.50	\$2.50
Spectator (Over 9yrs) (Operational Discretion)	S6.16 LGA	Yes			\$1.00	\$1.00
Forfeit Fee	S6.16 LGA	Yes			\$60.00	\$62.00
<u>Squash</u>						
Squash Court Hire Per Hour	S6.16 LGA	Yes			\$16.50	\$17.00
Squash Court Hire Per Hour (Concession)	S6.16 LGA	Yes			\$13.00	\$13.50
Adult Squash Per Hour	S6.16 LGA	Yes			\$7.50	\$8.00
Concession Squash Per Hour	S6.16 LGA	Yes			\$6.00	\$6.50
<u>Synthetic Hockey Pitch</u>						
Annual UGSHA Charge for lease of Pitch	S6.16 LGA	Yes			\$75,000.00	\$78,000.00
Annual Narrogin Senior High School Facilities Charge	S6.16 LGA				\$10,000.00	\$10,400.00
Narrogin Senior High School- Hockey Academy (Per Hour)	S6.16 LGA	Yes			\$30.00	\$31.20
Full pitch hire per hour	S6.16 LGA	Yes			\$135.00	\$140.40
Full pitch hire per hour (Concession)	S6.16 LGA	Yes			\$100.00	\$104.00
<u>Creche (per child)</u>						
Creche one session (1.5hrs) member	S6.16 LGA	Yes			\$8.00	\$5.00
Creche 10 pass (members)	S6.16 LGA	Yes			\$69.50	\$43.50
Kindy Gym / Child Term Program per session (Casual)	S6.16 LGA	Yes			\$0.00	\$5.00
Kindy Gym / Child Term Full Program (Avg 9 weeks)	S6.16 LGA	Yes			\$103.00	\$107.00
<u>School Usage (per child)</u>						
Hockey Turf	S6.16 LGA	Yes			\$3.00	\$3.00
Squash	S6.16 LGA	Yes			\$3.00	\$3.00
Stadium	S6.16 LGA	Yes			\$3.00	\$3.00
Outdoor Netball	S6.16 LGA	Yes			\$3.00	\$3.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Gym	S6.16 LGA	Yes			\$6.00	\$6.00
Pool entry	S6.16 LGA	Yes			\$3.00	\$3.00
<u>John Higgins Community Complex</u>						
Hall hire full day	S6.16 LGA	Yes			\$580.00	\$603.00
Hall hire half day	S6.16 LGA	Yes			\$298.00	\$310.00
Half Hall Full day	S6.16 LGA	Yes			\$289.00	\$300.00
Half Hall half day	S6.16 LGA	Yes			\$149.00	\$155.00
Hall Hire per hour	S6.16 LGA	Yes			\$77.00	\$80.00
Half Hall Hire per hour	S6.16 LGA	Yes			\$40.00	\$42.00
Kitchen Hire - additional flat rate per hall booking	S6.16 LGA	Yes			\$50.00	\$52.00
Kitchen Hire per hour	S6.16 LGA	Yes			\$30.00	\$31.00
Out of Hours staffing fee (per hour or part thereof)	S6.16 LGA	Yes			\$56.50	\$59.00
<u>Office Lease - per week</u>						
JHCC - 3m x 3m - Office 1 - WAFC (WA Football Commission)	S6.16 LGA	Yes			\$92.00	\$92.00
JHCC - 3m x 3m - Office 2 - NDNA (Narrogin District Netball Association)	S6.16 LGA	Yes			\$10.00	\$10.00
JHCC - 3m x 3m - Office 3 - NJBA (Narrogin Junior Basket Ball Association)	S6.16 LGA	Yes			\$10.00	\$10.00
JHCC - 3m x 3m - Office 4 - UGSHA (hire included in agreed annual payment) (Upper Great Southern Hockey Association)	S6.16 LGA	Yes			\$0.00	\$0.00
JHCC - 3m x 3m - Office 5 - Parents Next	S6.16 LGA	Yes			\$82.50	\$82.50
JHCC - 3m x 3m - Office 6 - Ag Society (\$300 pa per agreement expired 30/6/20)	S6.16 LGA	Yes			\$10.00	\$10.00
Internal - 6m x 3m office (Nb Toy Library free)	S6.16 LGA	Yes			\$0.00	\$0.00
Internal - 8m x 3m office FULL HIRE (Nb DSR (Dept of Sport & Recreation) portion @ \$104.!	S6.16 LGA	Yes			\$108.00	\$108.00
Internal - 10m x 3m office FULL HIRE	S6.16 LGA	Yes			\$319.00	\$319.00
Internal - 10m x 3m office HALF HIRE	S6.16 LGA	Yes			\$160.00	\$160.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
NB: Above rentals apply whilst current tenants continue to occupy. When vacated the following rentals apply.						
3m x 3m offices are rented by commercial tenants	S6.16 LGA	Yes			\$95.00	\$95.00
8m x 3m (Full) offices are rented by commercial tenants	S6.16 LGA	Yes			\$250.00	\$250.00
8m x 3m (Half) offices are rented by commercial tenants	S6.16 LGA	Yes			\$125.00	\$125.00
Sports Grounds						
Thomas Hogg, Clayton Rd & Centre Sports						
Hourly Rate	S6.16 LGA	Yes			\$20.50	\$21.50
Half Day Hire (4hrs)	S6.16 LGA	Yes			\$85.00	\$88.50
Full Day Hire (8hrs)	S6.16 LGA	Yes			\$170.00	\$177.00
<u>Alby Park Clubroom</u>						
Clubroom Hire per Hour	S6.16 LGA	Yes			\$0.00	\$40.00
Clubroom Half Day Hire	S6.16 LGA	Yes			\$0.00	\$149.00
Clubroom Full Day Hire	S6.16 LGA	Yes			\$0.00	\$298.00
<u>Whole Facility</u>						
Agricultural Show or similar whole of facility hire (N.B.Narrogin Agricultural Show payable by the Shire)	S6.16 LGA	Yes			\$5,300.00	\$5,300.00
<u>Staffing for Events</u>						
Staffing Fee per Hour - (Minimum 3 Hour engagement)	S6.16 LGA	Yes			\$0.00	\$50.00
<u>Cleaning</u>						
Cleaning (Event related) - Flat rate per booking	S6.16 LGA	Yes			\$0.00	\$96.00
Libraries						
<u>RW (Bob) Farr Memorial Library</u>						
Public Computer Access per 30 minutes	S6.16 LGA	Yes			\$2.00	\$0.00
First overdue notice - book	S6.16 LGA	Yes			\$0.00	\$0.20

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Second overdue notice - book	S6.16 LGA	Yes			\$0.00	\$0.50
Lost or damaged book/dvd	S6.16 LGA	Yes			\$0.00	Replacement cost
Laminating A4 size	S6.16 LGA	Yes			\$2.00	\$2.00
Laminating A3 size	S6.16 LGA	Yes			\$4.00	\$4.00
Scanning per document	S6.16 LGA	Yes			\$2.00	\$2.00
Disk cleaning (CD/DVD)	S6.16 LGA	Yes			\$2.00	\$2.50
A4 Single sided photocopy per copy	S6.16 LGA	Yes			\$0.50	\$0.60
A4 double sided photocopy per copy	S6.16 LGA	Yes			\$0.50	\$0.80
A3 single sided photocopy per copy					\$0.00	\$0.80
A3 double sided per copy	S6.16 LGA	Yes			\$1.00	\$1.60
A4 single sided colour per copy	S6.16 LGA	Yes			\$2.00	\$2.50
A4 double sided colour per copy					\$0.00	\$3.00
A3 single sided colour per copy	S6.16 LGA	Yes			\$4.00	\$4.00
A3 double sided colour per copy					\$0.00	\$5.00
Historical research (Town & Shire of Narrogin residence) e.g. family history first 30 mins	S6.16 LGA	Yes			\$37.50	\$37.50
Historical research (Town & Shire of Narrogin residence) e.g. family history subsequent per 30 mins					\$37.50	\$37.50
Historical research (Non Town or Shire of Narrogin residence)e.g. family history first 30 mins	S6.16 LGA	Yes			\$64.00	\$64.00
Historical research (Non Town or Shire of Narrogin residence)e.g. family history subsequent per 30 mins					\$64.00	\$64.00
Sale of other Items at RRP or cost plus 20% which ever is the higher.	S6.16 LGA	Yes			RRP or cost plus 20%	RRP or cost plus 20%

BUSINESS UNIT: TRANSPORT

Transport

Aerodrome

Nil refer to Leases information

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Rural Property Numbering						
Rural property numbering	S6.16 LGA	Yes			\$45.00	\$47.00
Licencing						
Shire number plates (transfer of plates not included)	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
BUSINESS UNIT: ECONOMIC SERVICES						
Tourism and Area Promotion						
Narrogin Caravan Park						
Caravan site fees per day (up to 2 adults and 2 children)	S6.16 LGA	Yes			\$36.50	\$38.00
Caravan site fees per half day (up to 2 adults and 2 children)	S6.16 LGA	Yes			\$18.50	\$19.50
Caravan site fees per week (up to 2 adults and 2 children) up to the first four weeks	S6.16 LGA	Yes			\$178.50	\$186.00
Caravan site fees per week (up to 2 adults and 2 children) after the first four weeks	S6.16 LGA	Yes			\$168.00	\$175.00
Each additional person caravan site single night	S6.16 LGA	Yes			\$9.50	\$10.00
Each additional person caravan site weekly	S6.16 LGA	Yes			\$52.50	\$55.00
Camping site fees (no power) (up to 2 adults and 2 children of the same family) per day	S6.16 LGA	Yes			\$16.00	\$16.50
Camping site fees (power) (up to 2 adults and 2 children of the same family) per day	S6.16 LGA	Yes			\$27.00	\$28.00
Additional person camping site (no power)	S6.16 LGA	Yes			\$7.00	\$7.50
Additional person camping site (power)	S6.16 LGA	Yes			\$9.00	\$9.50
Caravan park site and camping fees should be paid in advance. However if payment is made in arrears additional fees may apply.						
Penalty fee for late payment of site or camping fees	S6.16 LGA	Yes			\$7.00	\$7.50
Washing machines per cycle (fees can only change in dollar increments)	S6.16 LGA	Yes			\$6.00	\$7.00
Driers up to approximately 30 minutes (fees can only change in dollar increments)	S6.16 LGA	Yes			\$5.00	\$6.00
Caravan storage (caravan not to be sited at a caravan site and unoccupied) per week	S6.16 LGA	Yes			\$136.50	\$142.00
Self contained RV (short stay) (not using any of the CP facilities) per night (subject to the official RV site being within the Narrogin caravan site)	S6.16 LGA	Yes			\$7.00	\$7.50
Use of showers and/or toilet only per use (persons not stay in caravan park) subject to the approval of the Shire	S6.16 LGA	Yes			\$7.00	\$7.50

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
<u>Accommodation Units</u>						
<u>Daily Rates</u>						
1 Bedroom Accommodation Unit per night (up to 2 People, 1-6 nights)	S6.16 LGA	Yes			\$148.00	\$154.00
2 Bedroom Accommodation Unit per night (up to 4 People, 1-6 nights)	S6.16 LGA	Yes			\$185.00	\$192.00
Accommodation Unit additional person per night	S6.16 LGA	Yes			\$22.00	\$23.00
<u>Weekly Rates</u>						
1 Bedroom Accommodation Unit per week (Up to 2 People) Full Week 7 - 90 days	S6.16 LGA	Yes			931.00	969.00
2 Bedroom Accommodation Unit per week (Up to 4 People) Full Week 7 - 90 days	S6.16 LGA	Yes			1,176.00	1,224.00
Accommodation Unit additional person per night	S6.16 LGA	Yes			22.00	23.00
<p>For stays longer than a full week a 10% deposit is required. Cancellation of these bookings less than 48 hours prior to stay will forfeited the deposit.</p> <p>Booking fees for accommodation units include the following service/clean:</p> <ul style="list-style-type: none"> - Bookings less than 7 days - daily service if requested - Bookings greater than 7 days - weekly service 						
<u>Other Hire - Caravan Park</u>						
Hire of E-Scooter - half day (4hrs)	S6.16 LGA	Yes			0.00	20.00
Hire of E-Scooter - full day (8hrs)	S6.16 LGA	Yes			0.00	30.00
<u>Other Tourism & Area Promotion</u>						
Visitors Centre Hire of E-Scooter - half day (4hrs)	S6.16 LGA	Yes			0.00	20.00
Visitors Centre Hire of E-Scooter - full day (8hrs)	S6.16 LGA	Yes			0.00	30.00
Visitor Centre Merchandise	S6.16 LGA	Yes			Cost plus 100%	Cost plus 100%
Visitor Centre Merchandise	S6.16 LGA	Yes			Cost plus 100%	Cost plus 100%
Station Master's Room at Visitor Centre Hourly Rate	S6.16 LGA	Yes			\$25.00	\$26.00
Station Master's Room at Visitor Centre Half Day Hire (4hrs)	S6.16 LGA	Yes			\$60.00	\$62.50
Station Master's Room at Visitor Centre Full Day Hire (8hrs)	S6.16 LGA	Yes			\$120.00	\$125.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Sale of other promotional material at RRP or cost plus 20%	S6.16 LGA	Yes			RRP or Cost plus 20%	RRP or Cost plus 20%
RV permit fee (at approved RV sites external to the Caravan Park)	S6.16 LGA	Yes			N/A	N/A
Building Control						
<u>Building Services</u>						
Building Surveyor hourly rate	S6.16 LGA	Yes			\$99.00	\$150.00
Trainee Building Surveyor charge hourly rate	S6.16 LGA	Yes			\$74.50	\$74.50
Vehicles mileage rate	S6.16 LGA	Yes			\$2.00	\$2.00
Retrieval of building plans	S6.16 LGA	Yes			\$53.50	\$53.50
Uncertified Class 1 & 10 Building Permit fee 0.32% - minimum	Sch 2 BR		S		\$113.50	\$110 or % applied
Uncertified Class 2-9 Building Permit fee 0.09% - minimum	Sch 2 BR		S		\$113.50	\$110 or % applied
Building Services Levy fee 0.137% - minimum or up to \$45k	R 12 BS		S		\$63.50	\$61.65
Building Industry Fund 0.2% (once work over \$20,000 value)	Reg 3 BCITFLA		S		\$0.00	\$200 or for every \$100k of work
Footpath, kerb and road deposit (per street frontage) 1% of value of proposed works with a minimum of \$1,500	Sch 2 BR		S		\$0.00	% applied
Certificate of Design Compliance as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$351.00	\$351.00
Certificate of Built Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$351.00	\$351.00
Certificates of Construction Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$351.00	\$351.00
Approval of battery powered smoke alarms	R61 BR		S		\$185.00	\$179.50
Other charges as per the Building Regulations 2012	Sch 2 BR		S		As per the regulation	As per the regulation
Swimming pool inspection fee (\$312/4 years) Reg 53 Building Regulations 2012	R 53 BR		S		\$15.00	\$78.00
Other Economic Services						
Commercial Stand pipe per 1,000L	S6.16 LGA	Yes			\$7.50	\$8.00
Commercial Stand pipe access swipe card	S6.16 LGA	Yes			\$21.50	\$22.50

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
<u>Advertising and Sponsorship signs (policy 11.5)</u>						
Naming Rights Sponsor	S6.16 LGA				\$0.00	Negotiated
<u>Long Term Sponsor</u>						
Small (up to 60cm X 90cm)	S6.16 LGA				\$106.50	\$111.00
Large up to 120cm x 240cm	S6.16 LGA				\$213.50	\$222.00
Oversize	S6.16 LGA				As determined by Council	As determined by Council
<u>Seasonal Sponsor</u>						
Small (up to 60cm X 90cm)	S6.16 LGA				\$106.50	\$111.00
Large up to 120cm x 240cm	S6.16 LGA				\$213.50	\$222.00
Oversize	S6.16 LGA				As determined by Council	As determined by Council
Event Sponsor	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager
Community/ Not for Profit/ Service Group	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager
Small (up to 60cm X 90cm)	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager
Large up to 120cm x 240cm	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager
Oversize	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager

BUSINESS UNIT: OTHER PROPERTY & SERVICES

Private Works						
<u>Charge Out Rates for Private Works</u>						
<u>With Operator (Labour rates included in price)</u>						
Grader per hour	S6.16 LGA	Yes			\$203.50	\$212.00
Loader per hour	S6.16 LGA	Yes			\$188.50	\$196.50

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DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Backhoe per hour	S6.16 LGA	Yes			\$144.50	\$150.50
Truck (12 tonne) per hour	S6.16 LGA	Yes			\$189.50	\$197.50
Truck (3 tonne) per hour	S6.16 LGA	Yes			\$156.00	\$162.50
Truck & float per hour	S6.16 LGA	Yes			\$243.00	\$253.00
Jet patcher per hour	S6.16 LGA	Yes			\$181.00	\$188.50
Multi- roller per hour	S6.16 LGA	Yes			\$181.00	\$188.50
Vibe (Hamm) roller per hour	S6.16 LGA	Yes			\$226.50	\$236.00
Excavator per hour (Does not include Mob and De-Mob costs at "cost plus 20%")	S6.16 LGA	Yes			\$189.50	\$197.50
Road sweeper per hour	S6.16 LGA	Yes			\$198.00	\$206.00
JD tractor per hour	S6.16 LGA	Yes			\$239.00	\$190.00
Bomag vibrating roller per hour	S6.16 LGA	Yes			\$156.50	\$163.00
Cat multi terrain loader per hour	S6.16 LGA	Yes			\$149.00	\$155.00
JD backhoe per hour	S6.16 LGA	Yes			\$145.00	\$151.00
Trailers (truck dog)	S6.16 LGA	Yes			\$55.00	\$57.50
Slasher (tractor attachment)	S6.16 LGA	Yes			\$32.00	\$33.50
Turf Aerator (tractor attachment)	S6.16 LGA	Yes			\$32.00	\$33.50
New Holland tractor per hour	S6.16 LGA	Yes			\$182.00	\$190.00
JD ride on mower (with trailer) per hour	S6.16 LGA	Yes			\$136.00	\$142.00
Toro ride on mower (with trailer) per hour	S6.16 LGA	Yes			\$148.00	\$154.00
Flail Mower (tractor attachment)	S6.16 LGA	Yes			\$87.00	\$90.50
10 tonne Mitsubishi Fuso	S6.16 LGA	Yes			\$189.50	\$197.50
Tow behind broom per hour	S6.16 LGA	Yes			\$138.00	\$144.00
Generator hire per day or part there of (commercial)	S6.16 LGA	Yes			\$551.50	\$574.00
Generator hire per day or part there of (non commercial)	S6.16 LGA	Yes			\$276.50	\$288.00

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Materials, Contracts, Plant & Labour Rates	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Works crew labour per hour	S6.16 LGA	Yes			\$97.50	\$101.50
Works Foreman per hour	S6.16 LGA	Yes			\$121.00	\$126.00
Operations Manager	S6.16 LGA	Yes			\$132.50	\$138.00
Mileage rate per km	S6.16 LGA	Yes			\$2.00	\$2.50
Gravel per Cubic metre ex pit excluding delivery	S6.16 LGA	Yes			\$11.00	\$15.00
* No dry hire of plant. Only experienced ticketed Shire staff to operate plant at discretion of CEO or EMTRS						
<u>All other charges not separately listed in this schedule that is not set by specific legislation</u>	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%
Gate Permits	S6.16 LGA	Yes			\$260.00	\$270.50
Administration						
Administration/Office						
A4 Single sided photocopy per copy	S6.16 LGA	Yes			\$0.50	\$0.60
A4 double sided photocopy per copy	S6.16 LGA	Yes			\$0.50	\$0.80
A3 single sided photocopy per copy					\$0.00	\$0.80
A3 double sided per copy	S6.16 LGA	Yes			\$1.00	\$1.60
A4 single sided colour per copy	S6.16 LGA	Yes			\$2.00	\$2.50
A4 double sided colour per copy					\$0.00	\$3.00
A3 single sided colour per copy	S6.16 LGA	Yes			\$4.00	\$4.00
A3 double sided colour per copy					\$0.00	\$5.00
Historical research (Town & Shire of Narrogin residence) e.g. family history first 30 mins	S6.16 LGA	Yes			\$37.50	\$37.50
Digital projector per day	S6.16 LGA	Yes			\$38.50	\$40.00
Portable wireless speaker (individual)	S6.16 LGA	Yes			\$35.00	\$36.50
Portable wireless speakers (pair)	S6.16 LGA	Yes			\$59.00	\$61.50

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Council chambers full day	S6.16 LGA	Yes			\$427.50	\$444.50
Council chambers per hour	S6.16 LGA	Yes			\$54.50	\$56.50
Meeting room full day	S6.16 LGA	Yes			\$256.00	\$266.00
Meeting room per hour	S6.16 LGA	Yes			\$44.00	\$46.00
Secretarial support per hour	S6.16 LGA	Yes			\$75.50	\$75.50
FOI as per statutory fees	S6.16 LGA	Yes	S		As per Statutory Fees	As per Statutory Fees
Cleaning	S6.16 LGA	Yes			\$0.00	\$0.00
Copy of CCTV Footage (fixed Cost) includes first hour. WAPOL exempt	S6.16 LGA	Yes			\$106.50	\$111.00
Copy of CCTV Footage (Hourly fee or part there of) WAPOL exempt	S6.16 LGA	Yes			\$74.50	\$77.50
Vehicles mileage rate	S6.16 LGA	Yes			\$0.00	\$0.00
Security key bond	S6.16 LGA	Yes			\$272.00	\$283.00
Electric / Hybrid Vehicle (7kWh) Charging Station (Shire Office) per Kilo Watt Hour (minimum charge \$20.00)	S6.16 LGA	Yes			\$0.40	\$0.40
Electric / Hybrid Vehicle (7kWh) Charging Station (Shire Office) per minute of idle time (after 10 minutes)	S6.16 LGA	Yes			\$0.50	\$0.50
Electric / Hybrid Vehicle (22kWh) Charging Stations - Cost per Kilo Watt Hour (kwh)	S6.16 LGA	Yes			\$0.45	\$0.45
Electric / Hybrid Vehicle (22kWh) Charging Stations - Cost per minute of idle time (after 10 minutes)	S6.16 LGA	Yes			\$0.50	\$0.50
Bonds that have been approved by the CEO or EMCCS to be paid by credit cards will attract a fee equal to that of the bank fees paid by the Shire associated with that particular transaction.						

LEASES/LICENCES

Annually Unless Stated

Portion of 105 Federal Street - Arts Narrogin Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Reserve 137717 Lake Road - Nomans Lake Hall Committee	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Agricultural Society	S6.16 LGA	Yes	S	S	\$300.00	\$300.00
43 Federal Street - CSBP Ltd (Lease resigned in Feb 2024 at \$12,000 plus CPI per annum,)	S6.16 LGA	Yes	S	S	\$12,000.00	\$12,000.00

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DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
30-50 Clayton Road - Upper Great Southern Hockey Association	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 1561 Clayton Road - Narrogin Race & Pace	S6.16 LGA	Yes	S	S	\$50.00	\$50.00
Portion of Lot 205 Great Southern Highway - Richard Boothey	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 3265541 Federal Street - Barry McNab	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
38 Fortune Street - Westpac Banking Corporation (Lease resigned in October 2022 at \$40,089 plus 2% annually)	S6.16 LGA	Yes	S	S	\$40,891.00	\$41,708.00
45 Federal Street - Feddy's Diner (Lease signed in April 2024 at \$15,600 plus CPI annually)	S6.16 LGA	Yes	S	S	\$15,600.00	\$15,600.00
95 Earl Street - Menshed Narrogin Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
166 Clayton Road Menshed Narrogin Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 123 Earl Street - John Chadwick	S6.16 LGA	Yes	S	S	\$12.00	\$12.00
1-3 Fathom Street - Narrogin & Districts Senior Citizens Centre	S6.16 LGA	Yes	S	S	\$3,733.00	\$1.00
Lot 3000 Williams Road - Narrogin Golf Club	S6.16 LGA	Yes	S	S	\$24.00	\$24.00
6 William Kennedy Way - Narrogin Regional Child Care Services Inc. (10 year lease signed in July 2014)	S6.16 LGA	Yes	S	S	\$2,213.00	\$2,293.00
Lot 109 Williams-Kondinin Road - Narrogin Clay Target Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 109 Williams-Kondinin Road - Narrogin Speedway Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 15801 Contine Road - Narrogin Sporting Shooters	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 109 Williams-Kondinin Road - Narrogin Dirt Bike Association	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
61 Fairway Street - Narrogin Restoration Group	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 135 Burley Street - Roy & Diana Kirby - owns adjoining land	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot R12584 Clayton Road - Brenton, Clayton & Lewis Hardie (land user - owns surrounding land)	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot R12856 Clayton Road - Barry Hardie (land user - owns surrounding land)	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 301 Yilliminning Road - K Quartermaine (land user - owns surrounding land)	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 50 Narrogin Valley Road - Adrian Veitch (land user - owns surrounding land)	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
75 Federal Street - Narrogin Community Support Association Inc. / Narrogin Financial Counselling Service (formerly the Narrogin Youth Support Association Inc.	S6.16 LGA	Yes	S	S	\$1,000.00	\$1,000.00

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DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Portion of Lot 1561 Clayton Road - Narrogin & Districts Stud Sheep Breeders Association & Narrogin Agricultural Society Inc	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Amateur Swimming Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Towns Cricket Club Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Poultry Society	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Kevin Norwell Velodrome - The Nutty Mob Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Lot 8 Clayton Road - Licence - Narrogin Hawks Football Club	S6.16 LGA	Yes	S	S	\$0.00	\$0.00
Lot 205 Mokine Road - Licence - Vern Gibson	S6.16 LGA	Yes	S	S	\$0.00	\$0.00
Portion of 105 Federal Street - Narrogin Gymnastics Club Inc.	S6.16 LGA	Yes	S	S	\$5,000.00	\$5,000.00
Lot 1721 Hale Street - Gnarojin Community Gardens Incorporated	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of R20443, 39 Bannister Street - Narrogin Eagles Sporting Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lots 26 & 27 Burley Street - Highbury Tennis Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lots 26 & 27 Burley Street - Highbury District Community Council	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Tennis Club Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Croquet Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Portion of Lot 1561 Clayton Road - Narrogin Bowling Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
2194 Clayton Road - Narrogin Gliding Club (Lease signed Jan 2019 at \$700 plus CPI annually)	S6.16 LGA	Yes	S	S	\$766.00	\$794.00
2202 Clayton Road - Narrogin Flying Club (lease signed in Jan 2019 at \$350 plus CPI annually)	S6.16 LGA	Yes	S	S	\$383.00	\$397.00
2202 Clayton Road - St John Ambulance - Patient Transfer Facility	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
58-70 Portion of Lot 1561 Clayton Road - Narrogin Hawks Football Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00
Shop 2 & Office 82 Federal Street - Holyoake Australian Institution for Alcohol and Drug Addiction Resolution Inc (Lease signed in March 2023 at \$11,300 plus CPI annually)	S6.16 LGA	Yes	S	S	\$11,330.00	\$11,738.00

NOTES

Fees and Charges are to be rounded to the nearest 50c, where practical.

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
<p>A person who can prove at the time of purchase they are either under 18 years of age or a holder of a Seniors or Health Care Card.</p> <p>Bonds are to be paid before the hire of facilities, equipment or the supplying of keys.</p> <p>All Bonds are to be paid by Cash or Bank Cheque unless approved by the CEO or EMCCS.</p> <p>If the CEO or EMCCS approve payment of Bond by Credit Card then additional fees will apply and the bond will be increase by 3% to cover the loss of bank fees.</p> <p>The CEO or EMCCS may amend or impose an additional bond for the use of the Shire facilities by any group or individuals where they believe it is in the best interest of the Shire to do so.</p> <p>Unless special arrangements have been agreed to by the Shire, all facilities are to be cleaned to the same standard as the facility was originally hired, at the end of the hire.</p> <p>All above figures are in Australian Dollars (AUD).</p> <p>Any statutory fees imposed by other government agencies are subject to change without warning. Prior to considering change to any of these fees relevant legislation should be read.</p> <p>All prices with Yes in the GST column include GST.</p> <p>All other charges not separately listed in this schedule that is not set by specific legislation will be charged at cost plus 20%.</p>						
<u>Fees & Charges - References</u>						
Aged Care Act 1997 (Federal)						
Bushfires Act 1954						
Building Regulations 2012						
Building Services (Complaint Resolution and Administration) Regulations 2011						
Cemeteries Act 1986						
Cat Act 2011						
Cat Regulations 2012						
Dog Act 1976						
Dog Regulations 2013						
Food Act 2008						
Health Local Law 2022						
Health Act 1911						
Public Health Act 2016						

Schedule of Fees and Charges 2024/25 Draft as at 18 April 2024

DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "Public Disclosure Statement"	2023/24	Proposed 2024/25
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974						
Local Government (Miscellaneous Provisions) Act 1960						
Local Government Act 1995						
Planning and Development Act 2005						
Planning and Development Regulations 2009						
WA Freedom of Information Act 1992						

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 NARROGIN INTRA TOWN BUS TRANSPORT SERVICE

File Reference	30.5.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	9 April 2024
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Map 2. Draft Memorandum of Understanding (Draft MOU Pending Receipt)	

Summary

Council is requested to consider allocating \$30,000 in the draft 2024/25 Budget and authorising the Chief Executive Officer (CEO) to enter into a Memorandum of Understanding (MOU) with the Public Transport Authority (PTA) to commence a 12-month trial of a Intra Town Passenger Bus Service for the Narrogin townsite, entitled *TransNarrogin Bus Service*.

Background

Narrogin, like many regional towns, faces challenges in providing accessible and efficient transportation services. The absence of a public transport system and recognised taxi service or indeed any currently operating 'On Demand Transport Services', such as *Uber*, limits mobility, particularly for residents without personal vehicles or those unable to drive. Recognising this need, the proposal for an intra-town passenger transport service has been developed in collaboration with the PTA. This service has been proposed to operate five (5) days per week (Monday to Friday), three (3) times, in a circuit, between 9am and 2pm on a similar route to that of the Town School Bus Service.

The exact detail of the route is subject to agreement, as long as within the townsite. The current route map shows the existing school bus service and would be modified to take into account public demanded sites such as Coles and GP clinics and the Hospital.

There is no current proposal to be able to extend the service to residents of adjoining towns such as Williams or Cuballing, although this could be possible if the trial is successful, and patronage is well received and there is a contribution from those local authorities in future. This proposal (and MOU) currently sees the service only performing routes within the townsite of Narrogin.

Consultation

Consultation has been conducted with key stakeholders, including several community groups and Corporations, local businesses, and relevant government authorities. Feedback indicates strong

support for the proposed service, with many highlighting its potential to enhance accessibility, connectivity, and community cohesion.

The Narrogin District Senior Citizens Centre have also expressed their support:

"I would just like to say that the Narrogin District Senior Citizens Centre are totally behind this awesome project. For far too long our citizens have had to rely on others for transport - more so as there are no taxis in town either, or, so far, a town bus for general public transport.

On behalf of our committee and members, I would like to say the following:

I am writing to express our full support for the establishment of an intra town bus service in Narrogin. As members of a Community organisation, we believe that implementing such a service would significantly enhance the quality of life for many individuals- especially those with no family nearby, thereby providing them with accessible and efficient transportation options. Narrogin is a town that thrives on its sense of community, but accessibility to essential services and amenities can sometimes pose challenges. An intra town bus service would bridge this gap, ensuring that all residents, regardless of their mobility or socio-economic status, have equal access to the opportunities and Resources available in this town.

Beyond addressing transport barriers, an intra town bus service would contribute to the social inclusion by facilitating connections between different neighbourhoods and enabling residents to participate more fully in community events and activities. From our organisation's point of view, we feel that the inclusions of the following destinations on the proposed bus route would benefit those utilising this service.

- 1) Narrogin Regional Hospital- which can lead to visits to Dillons residential facility, and John Parry medical centre*
- 2) Narrogin and Districts Senior Citizens Centre- to take advantage of all the activities available.*
- 3) maybe a drop off some in the centre of town, for purposes of banking, Post office, shops etc*

Also a well designed bus service has the potential to stimulate economic growth by improving access to local businesses and employment opportunities.

It would also enhance the overall attractiveness of Narrogin as a place to work and live and visit, thereby contributing to the town's long term growth and prosperity.

We commend the Shire for considering such a venture - one which is much needed- and we urge you to please proceed with this development. By doing so we believe that this service aligns with our community's values of inclusivity, sustainability and progress. It represents a proactive step towards creating a more connected, accessible and resilient Narrogin for all residents. One suggestion that was made by the members was that everyone using this service, should it proceed, should be asked to contribute something- if only a \$1 - towards the costs."

It is also noted and acknowledged that the Honourable Shelley Payne MLC has also added her support for establishing the service.

Statutory Environment

The Local Government Act 1995 provides general competency powers for the local government as set out in section 3.1 of the Act, which in part states:

“3.1. General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district; and

(ii) to plan for, and to plan for mitigating, risks associated with climate change; and

(iii) in making decisions, to consider potential long-term consequences and impacts on future generations;...”

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The proposed allocation of \$30,000 in the draft 2024/25 Budget represents a significant investment in trialling the service.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment
Objective	1.	Economic Objective (Support growth and progress, locally and regionally).
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The proposed service presents opportunities, it also entails certain risks, including low uptake by residents, or operational challenges. Therefore, the real only risk is that the initial \$30,000 invested by the Shire is perceived (by ratepayers) as 'wasted'.	Possible (3)	Minor (2)	Medium (5-9)	Asset Sustainability	Manage by the monitoring and evaluation of usage throughout the trial period and promoting wherever practical.

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The proposed introduction of an Intra Town Passenger Transport service represents a proactive response to the transportation needs of Narrogin residents. By providing a convenient and accessible mode of transportation, the service has the potential to improve quality of life, foster community connectivity, and support economic growth. Collaboration with the PTA ensures alignment with broader regional transport initiatives and expertise. Whilst the final route is yet to be determined it is envisaged that facilities/services (Coles, Hospital, Doctor Surgeries, Senior Citizens Centre, Jessie

House, KEEDAC Hub etc) would determine the stops and it is being proposed that there would be 3 daily trips between the hours of 9am and 2pm.

Customers utilising this service would be subject to the fares as set by Transperth, and at present as the current Bus utilised by Nichols Coaches (a Narrogin Business) is a modern former full accessibility bus with shopping bag storage facilities, requires no modification to meet the needs for a transport service. The current bus does not however support the PTA's electronic 'smartrider' system and would need to be 'cash' only (for the time being).

Fares for travelling on the Bus would be as per PTA standard prices for Perth and all over WA. Person may be entitled to free travel if they are a:

- Child four years old and younger;
- Seniors SmartRider holder;
- Carer, Aged or Disability Support Pension SmartRider holder;
- Veterans SmartRider holder;
- Vision impaired passenger; and / or
- Support persons travelling with someone carrying a Companion Card.

Details are here: [Transperth Free Travel](#)

Similar PTA subsidised Bus Services are run in other major country cities, and towns including:

- Albany;
- Broome;
- Bunbury;
- Geraldton;
- Carnarvon; and
- Esperance, commencing only in the last 18 months.

Supporting a bus service in Narrogin would significantly benefit the community by bringing it in line with larger cities and towns. This service would serve as a crucial economic and social support system, particularly for marginalized individuals, those lacking personal transportation, people with lower socio-economic status, and those facing accessibility challenges.

A reliable and regular bus service in Narrogin would not only enhance the town's liveability but also serve as a compelling selling point to attract and retain retirees, residents, and families. It adds crucial economic value by making Narrogin competitive with other towns and cities, providing a strong rationale for people to choose it as their preferred place to live. This improved liveability contributes significantly to Narrogin's appeal, making it a more attractive option for a wide range of demographics.

It's crucial to note that Nichols Coaches, the current provider of the *TransNarrogin* School Bus Service, has expressed both support for and the capability to handle the proposed new service for the town and its residents. Their local management and operation not only bolster the viability of an already successful local business but also offer greater assurance of the service's long-term sustainability and success.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.09

Moved: Cr Pomykala

Seconded: Cr McNab

That with respect to a proposed trial of a Narrogin Intra Town Bus Service, Council:

1. Consider allocating \$30,000 in the draft 2024/25 Budget for the proposed Intra Town Passenger Transport Service.
2. Authorise the Chief Executive Officer (CEO) to enter into a Memorandum of Understanding (MOU) with the Public Transport Authority (PTA) based on the terms and conditions outlined in principle within the report, including a maximum Shire contribution of \$30,000 (plus GST) per annum for a 12-month trial period commencing in approximately July 2024.
3. Should the trial proceed, request the Chief Executive Officer to ensure ongoing and regular promotion of the service during the first 12 months.

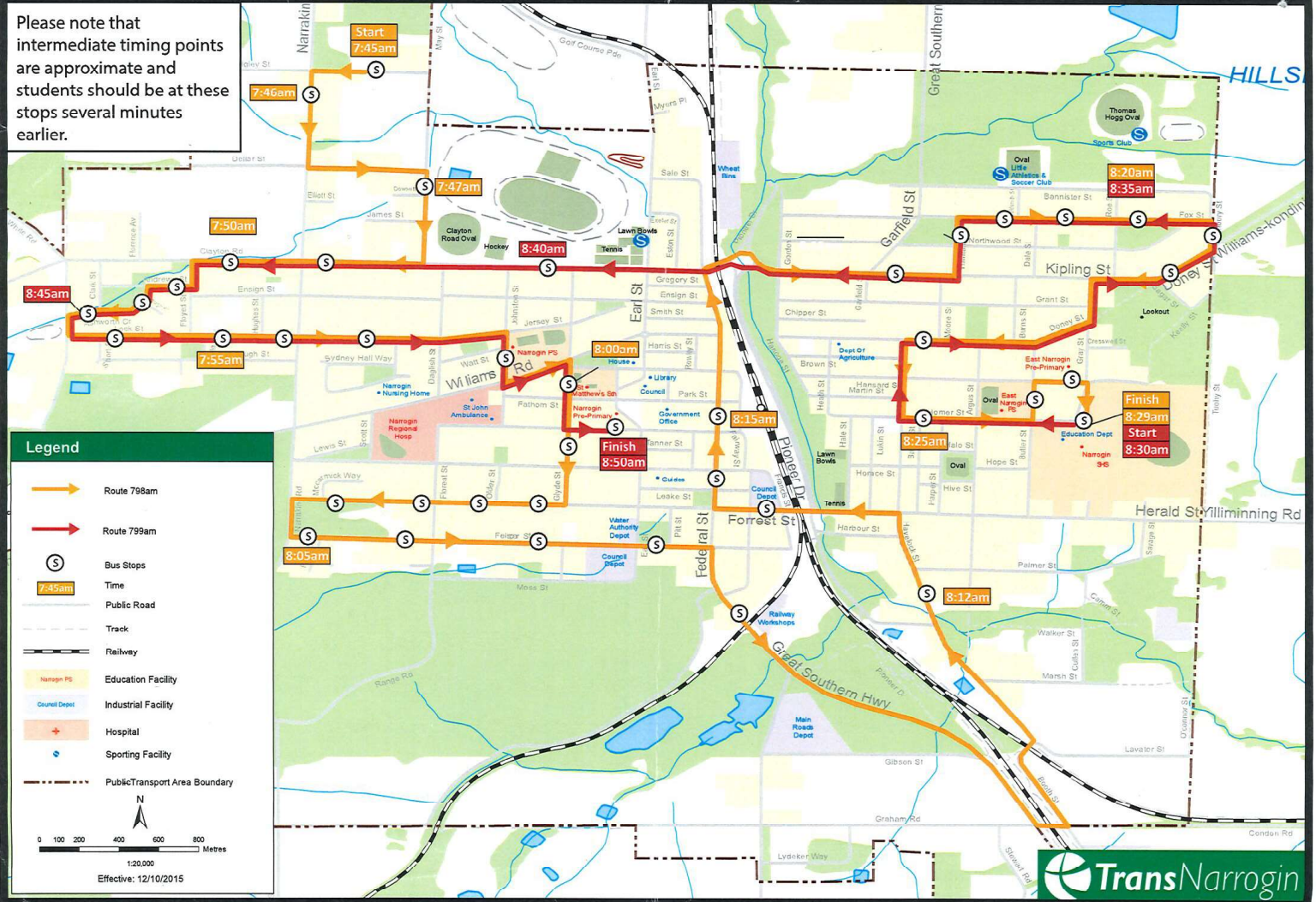
CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

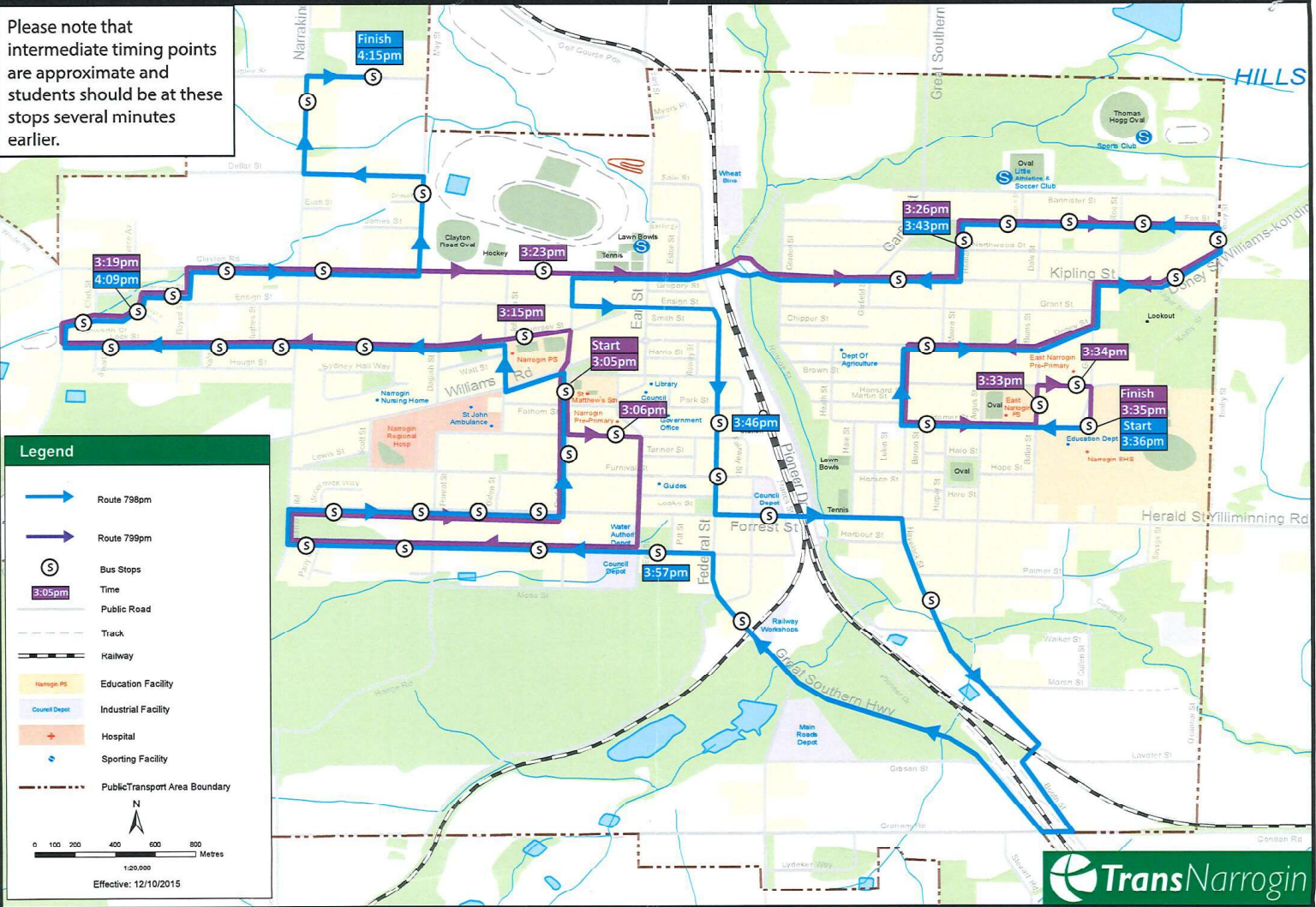
TransNarrogin Morning School Routes 798am & 799am

Please note that intermediate timing points are approximate and students should be at these stops several minutes earlier.



TransNarrogin Afternoon School Routes 799pm & 798pm

Please note that intermediate timing points are approximate and students should be at these stops several minutes earlier.



11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

12.1 NARROGIN HAWKS FOOTBALL CLUB

Crs Fisher, McNab, Wiese and Mr Ballard all declared Impartiality Interests in the following item.

The Shire President has asked for consideration to a late item for tonight's Council Meeting at Item 12 of the Agenda.

The background is attached (Appendix 1) from the Narrogin Hawks Football Club and they are keen to proceed to potentially be able to address the DSR CSRFF Funding Round August and September 2024.

It is acknowledged that they missed the recent Community Chest Round (closed 28 February) to which they would have been otherwise eligible.

In this regard at the Council Meeting of 27 March 2024 with various approvals there remained \$4,751 in the pool for the 23/24 financial year.

The alternative is that they need to await the next round in the 2024/25 financial year, closing 31 August.

The Shire President, therefore, will with the approval of the Elected Members to allow late business, propose the following indicative motion:

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240424.10

Moved: Mr Ballard

Seconded: Cr Fisher

That the Council agree to an out of session Community Chest Grant of \$2,500 plus GST, cash grant in arrears, being an approximate 28% contribution to stage one of the concept / design costs associated with the proposed renovations & extensions to the Narrogin Hawks Football Clubrooms at Clayton Oval, Narrogin.

CARRIED 6/0

For: President Ballard, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab

Against: Nil

Vanessa Ward ESC

From: Vanessa Ward ESC
Sent: Tuesday, 30 April 2024 10:23 AM
To: Vanessa Ward ESC
Subject: FW: NARROGIN FOOTBALL CLUB
Attachments: NARROGIN FOOTBALL CLUB - Q-1820.pdf

Vanessa Ward ESC

Executive Support Coordinator

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. W

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan ba
 Noongar translation by Elder Basil Kickett

Enquiries (08) 9890 0900
 89 Earl Street, Narrogin
All correspondence to:
 PO Box 1145 Narrogin WA 6312 - or
enquiries@narrogin.wa.gov.au
www.narrogin.wa.gov.au



Shire of Narrogin Disclaimer:

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From: Dale Stewart

Sent: Wednesday, April 24, 2024 1:34 PM

To: Cr Clive Bartron <cr.clive.bartron@narrogin.wa.gov.au>; Cr Josh Pomykala <cr.josh.pomykala@narrogin.wa.gov.au>; Cr Murray Fisher <cr.murray.fisher@narrogin.wa.gov.au>; Cr Roxanne McNab <cr.roxanne.mcnab@narrogin.wa.gov.au>; Cr Tim Wiese <cr.tim.wiese@narrogin.wa.gov.au>; Graham Broad <deputypresident@narrogin.wa.gov.au>

Cc: Leigh Ballard <President@narrogin.wa.gov.au>; Exec Leadership Team <ELT@narrogin.wa.gov.au>; Siobhan Gallagher <eso2@narrogin.wa.gov.au>

Subject: NARROGIN FOOTBALL CLUB

The Shire President has asked for consideration to a late item for tonight's Council Meeting at item 12 of the Agenda.

The background is attached from the Hawks and they are keen to proceed to potentially be able not address the DSR CSRFF Funding Round August and September 2024.

It is acknowledged that they missed the recent Community Chest Round (closed 28 February) to which they would have been otherwise eligible.

In this regard at the Council Meeting of 27 March 2024 with various approvals there remained \$4751 in the pool for the 23/24 financial year.

The alternative is that they need to await the next round in the 2024/25 financial year, closing 31 August.

The Shire President therefore, will with the approval of the Elected Members to allow late business, propose the following indicative motion:

That the Council agree to an out of session Community Chest Grant of \$2,500 plus GST, cash grant in arrears, being an approximate 28 % contribution to stage one of the concept / design costs associated with the proposed renovations & extensions to the Narrogin Hawks Football Clubrooms at Clayton Oval, Narrogin.

From: Peter Baker <peter.baker1989@gmail.com>
Sent: Wednesday, April 17, 2024 1:25 PM
To: Leigh Ballard <President@narrogin.wa.gov.au>
Subject: Fwd: FW: NARROGIN FOOTBALL CLUB

You don't often get email from peter.baker1989@gmail.com. [Learn why this is important](#)

Hi Leigh,

Just to keep you in the loop of where we are at with the Hawks/ Towns Clubroom project.

We are looking at proceeding with the quote I've attached if approved at the footy club meeting tonight.

Would the shire be able to assist with any of the costs quoted or would you know if there is any grants/ funding available?

Thanks,
Pete Baker

----- Forwarded message -----

From: Brian Evans <Brian@mcwhirters.com.au>
Date: Wed, 17 Apr 2024 at 12:39
Subject: FW: NARROGIN FOOTBALL CLUB
To: Peter Baker <peter.baker1989@gmail.com>

From: North Coast Design - Admin <admin@ncdesign.com.au>
Sent: Wednesday, 17 April 2024 12:30 PM
To: Brian Evans <Brian@mcwhirters.com.au>
Subject: NARROGIN FOOTBALL CLUB

Hello Brian,

Thank you for the opportunity to quote on your project.

Please see the attached quotation Q-1820 for your review and comment.

Scope:

Proposed renovations & extensions to Narrogin Hawks Football Club rooms, Clayton Rd, Narrogin

Price:

Stage 1 – Concept / Design - \$ 8,688.75 +gst

Stage 2 – Planning - \$ 3,130.00 +gst

Stage 3 – Working Drawings - \$ 3,990.00 +gst

Stage 4 – Engineering & Consultants - \$ 5,385.00 +gst

Please see quote for full breakdown

Payment:

A deposit will be required up front with remaining payment invoiced in stages as the job progresses.

Terms:

Please see our basic terms and conditions on the bottom of the attached quote.

Our full terms and conditions can be found through the following link or can be requested via email (<https://www.ncdesign.com.au/conditions-of-engagement/>)

To Proceed:

Please reply by email to confirm acceptance of our quotation estimate and our conditions of engagement.

Note: Larger projects may require a formal contract to be signed

We appreciate the opportunity to quote on your project. Please call / email with any questions.

Please don't hesitate to call / email with any queries.

Kind Regards



Alex Robinson

Office Manager

☎ 9535 2055

📍 2/4 Tindale Street, Mandurah

NORTH COAST DESIGN
A BUILDING DESIGN COMPANY



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<https://www.mailguard.com.au>

[Report this message as spam](#)

Estimate

Estimate No Q-1820

North Coast Design Pty Ltd
ABN: 27 090 766 073
PO Box 1354
Mandurah
Western Australia 6210

www.ncdesign.com.au
(08) 9535 2055

Job No. 1994
Date 17 April 2024
Valid To 15 May 2024

Brian Evans
Attention: Brian Evans

NARROGIN FOOTBALL CLUB

Proposed renovations & extensions to Narrogin Hawks Football Club rooms, Clayton Rd, Narrogin

ADDRESS DETAIL TO BE FILLED IN ONCE AVAIL

Stage 1: Concept / Design

Tasks

Description	Amount
Initial Consultation - Stage 1	840.00
Admin - File Setup - Stage 1	18.75
Administration - File Setup / Creation	
Admin - General - Stage 1	150.00
Site Measure - Stage 1	2,400.00
Internal and External site measure of existing structures. 2 NCD staff including travel	
Existing Documentation - Stage 1	2,880.00
Redraw of existing documentation	
Design Service / Concept Sketch - Stage 1	2,400.00
Concept sketch for client review and discussion including 1 x revisions	

Stage 2: Planning

Tasks

Description	Amount
Preliminary Architectural Drawings - Stage 2	2,880.00
Preliminary Architectural Drawings for client review including: - Site plan - Floor plan - Elevations - Overshadowing diagram (if applicable) *To be confirmed upon completion of concept sketch	
Admin - General - Stage 2	75.00
Council Application Assistance - Building Application - Stage 2	175.00
Council Application Assistance -Organisation of council application form (client needs to fill personal details and sign) -Submission of application to local council (NCD as the applicant) -Council correspondence / liaison -Printing of documentation as required (A4 & A3 only)	

*Excludes council application fees (which is calculated on a percentage of

Estimate

estimated build cost).

Stage 3: Working Drawings

Tasks

Description	Amount
Architectural Drawings for Building Submission - Stage 3	3,600.00
Architectural Drawings (minimal requirements) for Building Application including: <ul style="list-style-type: none">- Site plan- Floor plan- Elevations- Section- Electrical layout (minimum for council)- Cupboard clips- ACROD layouts- Emergency lighting- Clearway plan- Fire services (if applicable)- Existing floor plan- Existing elevations *To be confirmed upon completion of Preliminary Architectural documentation	
Internal Proof - Stage 3	240.00
Internal proof by senior draftsman	
Admin - General - Stage 3	150.00

Stage 4: Engineering & Consultants

Tasks

Description	Amount
Admin - General - Stage 4	150.00
Engineering Documentation - Stage 4	1,920.00
Engineering Design and Drawings	
*To be confirmed upon completion of Architectural documentation	

Consultants

Description	Amount
Engineering Certification	1,950.00
Engineering Certification by Accredited Engineer	
*To be confirmed upon completion of Architectural documentation	
Energy Assessment	585.00
Energy Efficiency Assessment by Accredited Energy Assessor	
*To be confirmed upon completion of Architectural documentation	
Building Certification	780.00
Building Certification by Accredited Building Surveyor	
-CDC	
*To be confirmed by consultant upon completion of a site plan	

Estimate

Sub Total	21,193.75
GST	2,119.38
Total	23,313.13

We appreciate the opportunity to provide a quotation estimate on your project, prices may be subject to change. Please call / email with any questions.

- Some consultants may be required to finalise this project, these may have not been included in this quotation.
- This quote has been provided based on the information provided as of the quoted date, changes to the scope of works and/or design may incur an additional fee.
- Upon completion of the quoted works, the plans will have a watermark which will be removed once the entire invoiced amount has been finalised.
- Quote valid for 30 days.
- Any documentation, unless stated otherwise, is for single use only on the agreed upon lot of land. The copyright of the intellectual property remains with North Coast Design Pty Ltd.

For our full terms of please see them on our website (<https://www.ncdesign.com.au/conditions-of-engagement/>) or request them by contact us via email (admin@ncdesign.com.au)

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 8.36 pm and pursuant to resolution 251023.07 of 25 October 2023, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00pm on 22 May 2024, at this same venue.



Shire of
Narrogin
Love the life

89 Earl Street, Narrogin
Correspondence to:
PO Box 1145, Narrogin WA 6312
T (08) 9890 0900
E enquiries@narrogin.wa.gov.au
W www.narrogin.wa.gov.au