



Shire of  
**Narrogin**

## MINUTES

### COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

15 September 2023

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Community Chest Grants Reference Group

Signed: .....

Date:

14/3/24

These minutes were confirmed at the Community Chest Grants Reference Group Meeting held on 12 March 2024.

Signed: .....

(Presiding Person at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)**

**Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille**

## **DISCLAIMER**

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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# COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

## 15 SEPTEMBER 2023

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Leigh Ballard, declared the meeting open at 12.32 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES

#### Committee Members (Voting)

President L Ballard (Presiding Member)

Cr T Wiese

Cr J Pomykala

#### Staff (Non-voting)

D Stewart – Chief Executive Officer

M Furr – Executive Manager Corporate and Community Services

P Raworth – Manager Community Services

R Razumovskaya – Community and Economic Development Coordinator

#### Apologies

#### Absent

#### Visitors

### 3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Nil			

### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

#### OFFICER'S RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Pomykala

That the minutes of the Community Chest Grants Reference Group held on 13 March 2023 be confirmed, as an accurate record of the proceedings.

**CARRIED 3/0**

For: President Ballard, Cr Wiese, Cr Pomykala

Against: Nil

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

## 7. MATTERS WHICH REQUIRE DECISIONS

### 7.1 COMMUNITY CHEST APPLICATIONS

File Reference	15.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	11 September 2023
Author	Mark Furr – Executive Manager Corporate and Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Community Chest Applications

#### Summary

The Community Chest Reference Group is requested to consider the Community Chest 2023/24 Round 1 applications, based on the assessment and eligibility criteria set out in the Community Chest Guidelines.

#### Background

The Shire's Community Chest 2023/24 Round 1 opened on 15 July 2023, with an amount of \$25,000 allocated to this financial year's annual budget to assist eligible groups with a range of community based projects. Applications for Round 1 closed on 31 August 2023. The maximum amount for which any group could apply is \$2,500.

A total of five (5) Community Chest applications were received for 2023/24 Round 1. The estimated total project cost across all applications is \$52,289. The total request for cash from the Community Chest Fund is \$9,249 representing 18% of total project costs. Across all applications, a total cash contribution of \$40,601 or 78% to total project costs is offered, as well as \$500 of in-kind contributions and \$2,000 of the estimated sales revenues offered.

Table 1 below presents a summary of total project costs, cash and in-kind contributions offered across the five (5) applications, along with the Officers' recommendations.

Community Group	Contribution Offered			Community Chest Request				Recommendations
	Total Project Cost \$	Cash \$	In-kind \$	Sales \$	% of Project	Cash \$	In-kind \$	
Narrogin SES	1,000	0	0	0	100%	1,000	0	Officers': Not Support - ineligible Ref Group:
Narrogin Racing	34,601	32,101	0	0	7%	2,500	0	Officers': Support \$2,500, being 7% Ref Group:
Narrogin Toy Library	749	0	0	0	100%	749	0	Officers': Support \$749, being 100% Ref Group:
Rotary Narrogin	9,000	4,000	500	2,000	28%	2,500	0	Officers': Not Support as it would be in arrears Ref Group:
Narrogin Eagles Sporting Club	6,939	4,500	0	0	36%	2,500	0	Officers': Support, \$2,500, being 36% Ref Group:
<b>TOTAL</b>	<b>52,289</b>	<b>40,601</b>	<b>500</b>	<b>2,000</b>	<b>18%</b>	<b>9,249</b>	<b>0</b>	Officers': Support \$1,249, being 18% Ref Group: \$

The Community Chest Reference Group is requested to consider the Round 1, 2022/23 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

#### What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printed, fixed equipment, skilled labour)
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

#### What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.

#### Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Round 1 or 2 in the preceding financial year are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply

- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

#### Assessment Criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

#### **Consultation**

Community Engagement Policy 1.14 relates and has been complied with.

<https://www.narrogin.wa.gov.au/documents/532/council-policy-manual>

Consultation has also occurred with the following:

- Chief Executive Officer; and
- Community Chest Applicants.

#### **Statutory Environment**

There are no known relevant statutory implications.

#### **Policy Implications**

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

#### **Financial Implications**

The balance remaining for the Community Chest Funds for Round 2 for the current Financial Year is \$19,251, if the officers' recommendations are supported.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Non – compliance with eligibility and assessment criteria	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Risk

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

Applications requesting a total of \$9,249 in cash have been received from five (5) organisations.

The following presents an overall assessment of each application with the Officers' recommendation.

#### **Narrogin SES**

Narrogin SES is requesting assistance in the running of the annual Santa Lolly Run. This event is run in conjunction with all the local Emergency Services (Fire, SES, Police & St John) and distributes lollies to locals within the Narrogin community on Christmas Day. The Narrogin SES are requesting financial assistance with the purchase of lollies, decorations for the vehicles involved and for the advertising of the event.

The club requests \$1,000 in cash and is offering an in-kind contribution of an unknown amount (the number of volunteers and time allocated has not been specified).

Officers' Recommendation: That this application for \$1,000 in cash not be supported as the group is not incorporated, the support document signed off by Narrogin Fire & Rescue (a State Government managed entity) and the SES Unit is actually managed by the Shire (through the Emergency Services Levy) and therefore ineligible for funding under the grant funding eligibility criteria approved by the Council. If the Committee wishes to recommend to the Council that the project be supported, it could be done so from the Council's general donations account, GL 2040120 (Members Donations).

#### **Narrogin Racing Inc.**

Narrogin Racing have requested financial assistance in the purchase of a new PA system in addition to a Projector which they are wanting to install within the John Higgins Centre. The Centre is managed by the Shire (currently through the Y WA/Shire Management Agreement) however regularly hired and utilised by Narrogin Racing and Pacing

The Club is requesting \$2,500 in cash and are offering a cash contribution of \$32,101 towards the total project cost of approximately \$34,601.

It should be noted that the applicant is potentially not eligible, by virtue of the recording in the Shire's record of 'contributions to community groups' for the 2023/24 financial year. The value of the 'deemed' market lease discount to market, of \$19,999, (for lease of their premises from the Shire), makes them technically ineligible under the eligibility clause that states that organisation receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply."

Officers have taken the view that is unintended and have made a recommendation to amend the eligibility criteria slightly, to overcome this issue.

Officers' Recommendation: That this application for \$2,500 in cash is supported, representing only a 7% contribution and also providing an additional asset to the facility.

### **Narrogin Toy Library Inc.**

Narrogin Toy Library Inc are requesting \$749 in cash towards the purchase of an upgraded Tablet/Computer. The group received an amount of \$1,000 in the 2018/19 financial year for the purchase of new toys, signage and vacuum cleaner.

The new tablet/computer will allow the volunteers to complete the necessary requirements for the loans and annual stocktakes without having to use their own personal devices, which is the current practice.

Officers' Recommendation: That this application for \$749 in cash be supported.

### **Narrogin Rotary Inc.**

Narrogin Rotary have requested a cash contribution of \$2,500 towards the general costs associated in participating in the upcoming Flaming BBQ Festival. The applicant has not submitted a break down of costs in their application and it appears that the budget submitted is that of the entire Flaming BBQ Festival.

Officers' Recommendation: That this application for \$2,500 in cash is not supported, noting that it is ineligible under the Community Chest Grants, however, request the CEO to consider making a donation up to \$500 towards the event, pursuant to that officer's delegation number 3.11, Donations/Sponsorships.

### **Narrogin Eagles Sporting Club Inc**

The Narrogin Eagles Sporting Club are requesting a cash contribution of \$2,500 towards the purchase of a new Deep Fryer for their Clubrooms. The total project cost is \$6,939 with the club contributing an amount of \$2,000 and the remaining amount of \$2,439 coming from donations. The Club has previously received support in 2022 (acquitted 30 June 2022) for the purchase of tables and chairs.

Officers' Recommendation: That this application for \$2,500 in cash is supported, representing a 36% contribution.

## **Voting Requirements**

Simple Majority

## OFFICERS' RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Pomykala

That with respect to the Community Chest Fund 2022/23 Round 2, applications the Community Reference Group recommend to Council that:

1. Eligibility Criteria dot point which reads "Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply.", be amended to read as follows "Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship (excluding any discount to market lease subsidy) greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply.";
2. Grant the Narrogin Toy Library Inc \$749 cash (in advance), towards the purchase of a new Tablet/Laptop, representing a 100% Shire contribution to the overall project;
3. Grant the Narrogin Racing and Pacing Inc \$2,500 cash (in arrears), towards their project to purchase a PA and Projector unit for the John Higgins Centre, representing a 7% Shire contribution to the overall project;
4. Grant the Narrogin Eagles Sporting Club \$2,500 cash (in arrears), representing a 36% Shire contribution to the overall project;
5. Not support the Rotary Narrogin Inc.'s application towards the inaugural the Flaming BBQ Festival as it is retrospective funding and therefore ineligible, but otherwise meritorious and could be supported in future from the Shire's Matching Festivals & Events Budget with sponsorship; and
6. Not support the Narrogin SES Units application for lollies for the Annual Emergency Services Santa Lolly Run, noting that it is ineligible under the Community Chest Grants, however, request the CEO to consider donating up to \$500 towards the event, pursuant to that officer's delegation number 3.11, Donations/Sponsorships.

**CARRIED 3/0**

For: President Ballard, Cr Wiese, Cr Pomykala

Against: Nil

**COMMUNITY CHEST**  
**APPLICATION FORM (FDRS010)**



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am - 4:30pm  
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

**1. APPLICANT DETAILS**

**Name of Organisation**

Narrogin SES

**Contact Person**

Danielle van Rooyen

**Address**

Gordon Road Narrogin

**Position**

secretary

**Phone**

0429 580 452

**Mobile**

**Email**

narroginses@gmail.com

**What financial year are you applying in?**

**2023/2024**

**Are you applying for Round 1 or Round 2?**

Round 1        Round 2

**Organisation's ABN.**

40 051 168 638

**Is your organisation registered for GST?**

Yes            No   

**Is your organisation incorporated?**

Yes        No

**If yes, please attach a copy of Certificate of Incorporation.**

**2. PREVIOUS COMMUNITY CHEST FUNDING**

**Has your organisation previously received Community Chest funding?**

Yes                  No          x

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received**

n/a

**3. PROJECT DETAILS**

**What is the name of your proposed project or event?**

: Santa Lolly Run

**Please provide a brief description of project / event (*maximum of 100 words*)**

The event is a lolly run with Santa and all Narrogin Emergency Services ( Fire, SES, Police and St Johns) throughout the streets of Narrogin.

**How will your project/ event benefit the Narrogin community?**

The event has been running for 2 years with excellent feedback from community. The event brings community members out into the street and brings back the community spirit of Christmas for everyone. Children and adults socialise while out in the streets waiting for Santa to arrive.

**Estimated project start date**

01/12/2023

**Estimated project completion date**

25/12/2023

**4. PROJECT BUDGET DETAILS**

**Is your request for cash or in-kind support?**

cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes  : No

**Please tell us how the Community Chest funds will be used**

The funding is required to purchase lollys for the run, advertising for the event and decorations for the vehicles.

The lollys are all individually wrapped and placed in a zip lock bag. There are about 8 - 10 lolly/chocolates per bag.

Advertising will be on posters throughout town and through Facebook ads. The event will require a "sponsored" Facebook ad to gain followers and exposure. Decorations will also be purchased for the vehicles involved.

**In-kind contributions:**

**Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)**

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

: Contributions

Estimated value \$

!Total In-kind

\$

## Project Budget - Total Project Income and Expenditure

<b>TOTAL PROJECT INCOME</b>	<b>\$1000</b>	<b>TOTAL PROJECT EXPENDITURE</b>	<b>\$1000</b>
***Amount of Community Chest Funds requested in cash	1000	Materials	
***Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	100
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	800
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
		Decorations for vehicles	\$100
<b>TOTAL *INCOME</b>	<b>\$1000</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$1000</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

### How will the project/event be advertised and promoted?

Through Facebook and posters throughout town and any other promotional opportunities such as the newspaper.

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
	Facebook, Instagram, or Twitter posts - please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. ( <i>Available upon request from Administration Support Officer</i> ).
	Afix Community Chest sign on project ( <i>available on request</i> ).
	Verbal announcements at event.
	Other ( <i>please describe</i> ).

## 6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Narrogin Fire and Rescue

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Danielle van Rooyen

**Position** (*President or Vice President*)

: Volunteer

**Signature**

▪  
▪

**Date**

30/08/2023

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



  
Shire of Narrogin  
PO Box 1145  
Narrogin WA 6312

  
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Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

1. APPLICANT DETAILS

Name of Organisation

WOL RACING

Contact Person

CATHI TREFORT

Address

PO BOX 118 NIPROBIN QLD

Position

CLUB MANAGER

Phone

4100076

Mobile

Email

nat@wolracing.com.au n  
118

What financial year are you applying in?

2023

Are you applying for Round 1 or Round 2?

Round 1

Round 2

Organisation's ABN.

13559741

Is your organisation registered for GST?

Yes

No

Is your organisation incorporated?

Yes

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Installation and upgrade of PA system, projector screen and JVC

Please provide a brief description of project/ event (maximum of 100 words)

Installation and upgrade of PA system, projector screen and JVC

How will your project / event benefit the narrogin community :

Many functions and groups contact us to enquire about these facilities when they hire the JVC. Unfortunately the ;  
- PA system cannot be isolated to the hall only  
- Projector screen on the wall has been painted over  
- Projector doesn't work anymore.  
- One JVC cannot be utilised to project.

Improving the facilities within the hall will allow patrons a better quality function

Estimated project start date

November 2013

Estimated project completion date

November 2013

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes No

Please tell us how the Community Chest funds will be used

Contributions toward cost of project

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

Contributions

Estimated value \$

Total In-kind

\$

**Project Budget - Total Project Income and Expenditure**

<b>TOTAL PROJECT INCOME</b>	\$	<b>TOTAL PROJECT EXPENDITURE</b>	\$
* Amount of Community Chest Funds requested in cash	1,100	Materials	
• Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	3,200.53	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )		Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets, food, merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	
<b>TOTAL *INCOME</b>	3,460.53	<b>TOTAL *EXPENDITURE</b>	3,460.53

*\*Income and Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

## 5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

### Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at/on your project/event.

**Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:**

Facebook, Instagram, or Twitter posts\_\_:\_ please share with, and tag Shire of Narrogin page.

Display Shire of Narrogin Logo: on you; website and posters, in newspaper advertisements, on event signage, programs and flyers.

Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request from Administration Support Officer*).

Affix Community Chest sign on project (*available on request*).

Verbal announcements at event.

Other (*please describe*).

6. **FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Warralong Football Club,

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

John Treloar

**Position** (*President or Vice President*)

Club Manager

**Signature**



**Date**

30/8/23

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## Quote Details

<b>External Speakers</b>		Qty	Unit Cost	Amount
MX801	Quest MX80-1 100w 100v/16ohm wall mount speaker	6	450.80	2,704.80
LBC3493	LARC3E HORN SPEAKER - 30 WATT	2	228.20	456.40
BCSHS20E	Horn Speaker 20 Wall	6	75.60	453.60

**Total: 3,614.80**

<b>Internal Speakers</b>		Qty	Unit Cost	Amount
QTC1080	Quest 8' 2 way ceiling speaker	6	118.00	708.00

**Total: 708.00**

<b>Control Rack in Kitchen</b>		Qty	Unit Cost	Amount
WMS6606	Global 6h.U swing Rack		303.20	303.20
GPDUAU6	6 way rack mountable PDU	2	56.00	112.00
MP-Mf10	Music & Paging Mixer 16 In 8 Out with DSP		3,068.35	3,068.35
MP-A40V	MP-A40V 4x200 v Osys amp with Fas! and flex	2	3,076.63	6,153.25
MP-MFC	Wall plate controller for MP40/80	2	536.90	1,073.80
AL3.0	Fitness Audio - Aerolink Bluetooth Station	1	231.34	231.34
ACT312B15	Mipro Dual Channel Radio mic receiver 5NB freq		557.20	557.20
ACT32HC5	Mipro Rechargeable Handheld Radio Mic 5NB	1	292.60	292.60
ACT32TC5	Mipro Rechargeable Beltpack Transmitter 5NB	1	273.00	273.00
MD20	Microphone clip for Mipro ACT microphones	1	16.90	16.90
MP-80	Charging station for 2 x ACT 70 series TX	1	231.00	231.00
MU53S	Unidirectional Lapel Microphone	1	77.00	77.00
FB71	Rack mount kit for ACT707SE		51.80	51.80
FBC71	Extension cables from front mounting antennas	2	44.80	89.60
2'10/6	Tall Boom Stand-Black		147.00	147.00
ARCHERA6	TP-Link AC1200 Wireless MU-MIMO Gigabit Router		93.80	93.80

**Total: 12,771.84**



21 Hensen St  
 Bunbury, WA  
 6230

Job Ref: **NARRACIN00001**

admin@totallysound.com.au

ABN 70 374 088 255

# Quote

Client:  
 Client Contact:

Project:  
 Quote Prepared By:

**HEADING TOTALS**

**Total**

Extrnal Speakers	\$3,614.80
Internal Speakers	\$708.00
Control Rack in Kitchen	\$12,771.84
Cabling and Connectors	\$3,167.39
Office Microphone	\$979.50
Optional Projector Replacement	\$4,103.50
Accornodation	\$710.00
EWf' Hire	\$600.00

**TOTALS**

Equipmont Total:	\$ 25,345.03
Labour Total:	\$4,200.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 600.00
Total Less GST:	\$ 31,455.03
GST@ 10'1/i,:	\$ 3,145.50
Total Inc GST:	\$ 34,600.53

For all Sales and Installation quotes, a deposit of 30%/4, is requested on confirmation



# Quote Details

**Labour**

**Crew Hours Rate Total**

Monday 13 February 2023

Installation

2 8 700.00 4,200.00

**TOTALS**

Equipment Total:	\$25,345.03
Labour Total:	\$4,200.00
Rental Discount:	\$ 0.00
Sales Discount:	\$ 0.00
Transport:	\$ 600.00
Total Less GST:	\$ 31,455.03
GST@ 10%:	\$3,145.50
Total Inc GST:	\$34,600.53



Job Ref: **NARRACIN00001**

## Quote Details

<b>Cabling and Connectors</b>		Qty	Unit Cost	Amount
P1G0IB	1m cat 6 UTP Black	3	2.97	8.91
C.A8901/1	Procab 1m MXLR--FXLR	10	14.20	142.00
CAB901/3	Procab 3m MXLR-FXLR		17.50	17.50
W219I	15AWG White Double Insulated Speaker Cable	3	849.66	2,518.98
BUILD	FIXINGS AND FASTENERS		450.00	450.00
			<b>Total:</b>	<b>3,167.39</b>
<b>Office Microphone</b>		Qty	Unit Cost	Amount
ACT31185	Mipro Single Channel Diversity Receiver 15NB freq	1	292.60	292.60
ACT32HC5	Mipro Rechargeable Handheld Radio Mic SNB	1	292.00	292.00
MD20	Microphone clip for Mipro ACT microphones		16.90	169.00
MP-80	Charging station for 2 x ACT 70 series TX		231.00	231.00
210/6	Tall Boom Stand-Black		147.00	1,170.00
			<b>Total:</b>	<b>979.50</b>
<b>Optional Projector Replacement</b>		Qty	Unit Cost	Amount
P1609B	20111 Cat6 patch lead	1	22.50	22.50
WP789T	Kramer WP-789T HDBaseT HDMI Wall-plate,		761.60	761.60
8MPI3U	Universal mounting plate		78.40	78.40
BMPII B00	Inclined Telescopic Projector mount 800mm	1	154.00	154.00
EB2265WU	Epson EB2265 WU 5500 lumen 16:10 Full HD	1	3,087.00	3,087.00
			<b>Total:</b>	<b>4,103.50</b>
<b>Accommodation</b>		Qty	Unit Cost	Amount
ACCOM-1	Accommodation twin share / night	2	300.00	600.00
MEALS	Meal Allowance	2	110.00	110.00
			<b>Total:</b>	<b>710.00</b>
<b>EWP Hire</b>		Qty	Unit Cost	Amount
LIFT4	Single Man Lift		600.00	600.00
			<b>Total:</b>	<b>600.00</b>

# COMMUNITY CHEST APPLICATION FORM (FDRS010)

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89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9690 0900

[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)



*d=k.f.*

CASHIER HOURS:

8:30am - 4:30pm  
MONDAY - FRIDAY

Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 28 February

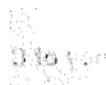
The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
**PO Box 1145**  
Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)



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1. APPLICANT DETAILS

Name of Organisation

Narrogin Toy Library

Contact Person

Bonnie Wilson

Address

YMCA building 50 Clayton Road Narrogin WA 6312

Position

President

Phone

Mobile

0447 899268

Email

[nqntoylibrary@gmail.com](mailto:nqntoylibrary@gmail.com)

What financial year are you applying in?

2023/2024

Are you applying for Round 1 or Round 2?

Round 1   Round 2

Organisation's ABN.

57 029 537 730

Is your organisation registered for GST?

Yes  No  V

Is your organisation Incorporated?

Yes  No If yes, please attach a copy of Certificate of Incorporation.  
s |

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes  No  
s

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received**

Successful application in 2018 for new signage, vacuum cleaner and toys for the library.

3. PROJECT DETAILS

**What is the name of your proposed project or event?**

Upgrade to Toy Library Tablet (Computer)

**Please provide a brief description of project/ event (maximum of 100 words)**

Our current laptop which is utilised by volunteer members to complete the fortnightly library loans and annual stocktake is over 10 years old and needs replacing. The battery life is no longer sufficient and instead members have needed to resort to using their own personal phone to complete the loans. We have decided a tablet device with better battery power and ease of use will meet the requirements of our loans over a standard laptop.

**How will your project / event benefit the Narrogin community?**

The new tablet will allow volunteers to complete the requirements of the fortnightly toy library loans and annual stocktake without having to resort to utilising their own devices.

As a small organisation in town the grant will allow us to replace the required laptop without having to resort to utilising our organisations small cash reserve or increase our membership fees to cover the expense which can be better utilised on replacing and upgrading the library's toys to ensure we are able to provide developmentally and culturally appropriate toys to our local community members.

We currently have 18 members who pay a small annual fee to be part of the Toy Library which runs on a volunteer basis for our committee and day to day operations. All funds are used to cover our insurance, Australian Toy Library registration and for the renewal and maintenance of toys and storage boxes where required. Fees are kept at a minimum to encourage as many new members as possible. We also provide a free trial membership to families with a child under 1 to encourage new members to sign on as early as possible with the funds to cover their membership expenses coming out of the current trading account. We seek grant funds from various sources when the need arises (large purchases) to ensure that our upfront member fees remain low.

**Estimated project start date**

October 2023

**Estimated project completion date**

October 2023

4. PROJECT BUDGET DETAILS

Is your request for cash or in kind support?

Cash

**If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

**Please tell us how the Community Chest funds will be used**

- Apple Ipad 64GB 101h Gen 10.9" wifi silver \$749 purchased through Narrogin Betta Electrical

**5. ADVERTISING AND PROMOTION**

**How will the project/event be advertised and promoted?**

If successful we will promote via our social media platforms- Facebook and Instagram tagging Shire of Narrogin Community Chest Fund. We will also notify all members of the grant application via email and at upcoming events- Stocktake and committee meetings. We will also ensure the purchased device be labelled with the Shire of Narrogin logo and Community Chest fund. As we are housed in the YMCA building therefore, we will also display signage on the front door of the library.

**Acknowledgement of Shire of Narrogin sponsorship**

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
<b>V</b>	Facebook, Instagram, or Twitter posts - please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer).</i>
<b>V</b>	Afix Community Chest sign on project <i>(available on request).</i>
	Verbal announcements at event.
	Other <i>(please describe).</i>

**6. FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two Invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts In force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation *(insert name below)*

Narrogin Toy Library

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Bonnie Wilson

**Position** *(President or Vice President)*

President

**Signature**

*[Signature]*

**Date**

**[Signature]** 08 · 2023

**In-kind contributions:**

Please calculate and list below the value of any In-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

\*Volunteer and donated labour is calculated at \$25 per hour per person\*

Contributions	Estimated value \$
nil	

Total In-kind, >:	\$0
-------------------	-----

**Project Budget - Total Project Income and Expenditure**

TOTAL PROJECT INCOME		TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	\$749	Materials	\$749
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	0	Hire of equipment:	0
Applicant's cash contribution	0	Venue hire	0
In-kind (volunteer, donated labour)	0	Labour/contractor costs	0
<b>Sponsorship</b>	0	Advertising	0
Donations (cash/materials from others- please list)	0	Catering costs	0
Other grants	0	Entertainment	0
Sales (stall fees, event tickets/Joodlmerchandise)	0	Office/administration	0

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Other Income *(please list)*

Other expenditure  
*(please list)*

0

**TOTAL \*INCOME**

\$749

**TOTAL  
\*EXPENDITURE**

\$749

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*



# NARROGIN BETTA HOME LIVING

32,36 FORTUNE ST NARROGIN WA 6312

Ph: 08 9881 3455 **Fox:** 08 9801 3656

BSO: 016 770 ACC: 41741 5252

ABN: 20009453301

Quotation No: 25712001225

Charge To

Deliver To

NARROGIN TOY LIBRARY  
93 HERALD ST  
NARROGIN WA 6312

NARROGIN TOY LIBRARY  
93 HERALD ST  
NARROGIN WA 6312

Bus Ph	Home Ph	Tax No	Mobile	Ref No	ABN	ACSR
			10 427673074			

Date	Time	Account	Salesperson	Order	HUI	ifM	Stiff	Uml P	Oil
01-08-23	04:36pm	25700000340	817 Brandon			01-08-23	TIU2		1oil

850313	5660807	APPI.EIPAD 1011GEN WI-FI64GB SILVER	749.00	749.00

Total EX GST: \$680.91

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## WE'RE PROUD TO SUPPORT YOUNGCARE

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**youngcare**

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Ministry of Fair Trading

**WESTERN AUSTRALIA**  
Associations Incorporation Act 1987  
Section (1)

Registered No: A1009109P

## **Certificate of Incorporation**

This is to certify that

**NARROGIN TOY LIBRARY INCORPORATED**

has this day seventeenth day of July 2000 been  
incorporated under the Associations Incorporation Act 1987.

Dated this seventeenth day of July 2000

**U. -**

. Commissioner for Fair Trading

**CERTIFICATE**

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



9  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312

t,  
(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am - 4:30pm  
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August  
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer  
Shire of Narrogin  
89 Earl Street  
PO Box 1145  
Narrogin WA 6312  
[DQblirig\\$@narrogin.wa.9:2.Y..aLI](mailto:DQblirig$@narrogin.wa.9:2.Y..aLI)

<b>Shire of Narrogin RECEIVED</b>	
Directed to	<u>&amp;qu'IG.JQ.rJ.D O</u>
25 'AUG 2023	
Ref No	<u>EH2 '3, i-r40</u>
Property File	<u>---</u>
Subject File	<u>i5' . I . I</u>
Ref	

**1. APPLICANT DETAILS**

**Name of Organisation**

•h aa. n h9\t) Sox\1110 CIL,b

**Contact Person**

D-z,u, c\ -'\n r'k-2'r

**Address**

i\,amC\ \ci c) Qn\ 12)A\1f1s\us\ 1\ y 03\ D

**Position**

1)A\1f1s / President

**Phone**

**Mobile**

0427 811 279

**Email**

annear@westnet.com.au

**What financial year are you applying in?**

23 / 24

**Are you applying for Round 1 or Round 2?**

Round 1

Round 2

**Organisation's ABN.**

Joo 11 53c) f3c?

**Is your organisation registered for GST?**

Yes  No

**Is your organisation incorporated?**

Yes  No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2022 to purchase tables & 100 chairs

3. PROJECT DETAILS

What is the name of your proposed project or event?

Re: 01/2023: -1-1n c-le.e.l) y '<-'' -t\,<(\_,  
l.<, lcl-)e\_0 o \ \,e. \)'2'v'' 09\ v, 2'3 \tS  
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Please provide a brief description of project / event (maximum of 100 words)

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vQ.V-1S h2\t Q.. e:1\ \e.v to<''

How will your project / event benefit the Narrogin community?

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th ve e.ve"- \ .

Estimated project start date

Estimated project completion date

**4. PROJECT BUDGET DETAILS**

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes            No

Please tell us how the Community Chest funds will be used

Purchase a new deep fryer

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
----------------------	---------------------------

<i>Total In-kind</i>	<i>\$</i>
----------------------	-----------

**Project Budget -Total Project Income and Expenditure**

<b>TOTAL PROJECT INCOME</b>	\$	<b>TOTAL PROJECT EXPENDITURE</b>	\$
**Amount of Community Chest Funds requested in cash	<i>1,175.00</i>	Materials	<i>1,000.00</i>
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	<i>1,000</i>	Venue hire	
In-kind ( <i>volunteer, donated labour</i> )		Labour/contractor costs	
Sponsorship		Advertising	
Donations ( <i>cash/materials from others- please list</i> )	<i>1,500.00</i>	Catering costs	
Other grants		Entertainment	
Sales ( <i>stall fees, event tickets/food/merchandise</i> )		Office/administration	
Other income ( <i>please list</i> )		Other expenditure ( <i>please list</i> )	<i>250.00</i>
<b>TOTAL *INCOME</b>	<b><i>4,175.00</i></b>	<b>TOTAL *EXPENDITURE</b>	<b><i>1,250.00</i></b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**5. ADVERTISING AND PROMOTION**

**How will the project/event be advertised and promoted?**

**Acknowledgement of Shire of Narrogin sponsorship**

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

	<b>Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:</b>
	Facebook, Instagram, or Twitter posts - please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer).</i> Afix Community Chest sign on project <i>(available on request).</i>
	Verbal announcements at event.
	Other <i>(please describe).</i>

**6. FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
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3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

***Please ensure you have read the above Funding Conditions before signing below***

Our organisation (*insert name below*)

Nzw·x-09\\) t-21c\\le\_ S?Ox-·\'-\|0C\ C\\Jb

Agrees to comply with the funding-conditions set out above:-1 declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

David Annear

**Position** (*President or Vice President*)

President

**Signature**



**Date**

25/8/23



Department of Consumer & Employment Protection  
Government of **Western Australia**

**WESTERN AUSTRALIA**

*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A0780246G

**Certificate of Incorporation  
on Change of Name**

This is to certify that

**NARROGIN.EAGLES FOOTBALL & SPORTS CLUB INC.**

which was on the eighth day of March 1979  
incorporated under the *Associations Incorporation Act 1987*  
changed its name on the twenty-fourth day of February 2004 to:

**NARROGIN EAGLES SPORTING CLUB (INC.)**

Commissioner for Consumer Protection

This is a **REPLACEMENT CERTIFICATE** issued on the thirtieth day of October 2008



Practical Products  
Unit 21/1100-1102, The Westfield, Perth, WA 6008

### EQUIPMENT QUOTATION

David  
0427 811279  
annear@westnet.com.au

Sporting Club  
EQUIPMENT QUOTATION

Date: 24/08/2023  
Valid until: 23/09/2023  
Quote number:

Qty	Brand	Model	Description	Item price	Total price Exe G!
1	B&S	TF-601	B&S Black Series Single Gas Pan Turbo Fryer - 3 baskets Unit Dimension: 600W x 840D x 1030H 110MJ/h for NG, 105MJ/h for LPG Capacity: 32 Litre Warranty : 24 Months	\$ 5,336.70	\$ 5,336.7
1	Blue Seal	GT60	Blue Seal Single Pan Gas Fryer - 3 baskets Unit Dimension: 600W x 812D x 1085H 90MJ/h, Capacity : 31 Litre Warranty: 12 Months	\$ 6,023.30	\$ 6,023.3
1	Waldorf	FN8130G	Waldorf Single Pan Gas Fryer - 3 Baskets Unit Dimension: 600W x 8050 x 1085H 90MJ/h, Capacity : 31 Litre Warranty: 12 Months	\$ 6,383.65	\$ 6,383.6
1	Goldstein	VFG24L	Goldstein Single V Pan Gas Fryer 3 Baskets Unit Dimension: 600W x 8000 x 1120H 127MJ/h, Capacity : 36 Litre Warranty: 12 Months	\$ 5,926.40	\$ 5,926.4
1	Macksons		Delivery to Perth Metro Area - Sensitive Freight Fully Insured - Easy Access No Steps	\$ 135.00	\$ 135.01

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Sub total	\$	23,805.01
GST	\$	2,380.5
Total	\$	26,185.5€

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# CATERLINK

COMMERCIAL KITCHENS AND BARS

**Perth Office and Showroom**  
26 Howe Street, Osborne Park, WA 6017  
(06) 9492 6200

**Melbourne Office**  
6 Adriatic Way, Keysborough VIC 3173  
(03) 9131 2100

**Account Number:** NARROGIN12

**Proposal Number** 447876

**Date:** 23-Aug-23

**PO Ref:**

**Contact:** David Annear

**Ph:** 0427 811 279 / 0427 811 279

**Email:** annear@westnet.com.au

**Business/ Project:**

Narrogin Eagles Sporting Club  
39 BANNISTER ST  
Narrogin WA 6312

**Invoice To:**

Narrogin Eagles Sporting Club  
39 BANNISTER ST  
Narrogin WA 6312

**Address:**

Narrogin Eagles Sporting Club  
39 BANNISTER ST  
Narrogin WA 6312

**Consultant:** Navid Mazaheri

**Terms:** Cash Account

**Ship Via:** Supply Only Ex-Our Store

navid@caterlink.com.au

<u>ITEM</u>	<u>CUST REF</u>	<u>MODEL / DESCRIPTION</u>	<u>NR</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>LINETOTAL</u>
1.00	Option 1	TGF-24ML-LPG Goldstein Turbo Series Single Pan Gas Fryer- 3 Basket.{LPG Gas}  <b>Dimensions:</b> 610 x 800 x 1180 mmH / <b>Warranty:</b> 12 Months Paris and Labour <i>Please allow appx 10-14 days for delivery from order confirmation.</i>	Y	1 EA	\$6,081.00	\$6,081.00
2.00	Option 2	GT60-HPO-BLK-NG Blue Seal Black Series 600mm Modular Gas 31Lt Single Pan Fryer with Mechanical Control. {NAT Gas} " 50Kglhr Production Rate" Supplied with 3 Standard Basket (2 large are available " POA)" 2 x70MJ/hr Infrared Burners" This product will be sent in black, unless blue finish is requested.  <b>Dimensions:</b> 600 x 812 x 1085 mmH / <b>Warranty:</b> 12 Months Paris and Labour	Y	OEA	\$8,542.40	\$0.00
3.00	Note	<b>SUPPLY2</b> Please Note: Proposal is for supply only. No Allowance for Delivery or Installation at this Stage- Collection Ex-Caterlink's Osborne Park Warehouse	N	OEA	\$0.00	\$0.00

I trust this meets with your approval and will be in touch to discuss this opportunity further. Should you require anything further, please feel free to contact me.

Kind Regards.

**Navid Mazaheri**

Sub Total (Ex-GST)	\$6,081.00
GST (10%)	\$608.10
<b>Total (Incl. GST)</b>	<b>\$6,689.10</b>

This quotation is valid for acceptance within 30 days of Issue date, unless otherwise noted.

All items marked NR are custom, clearance or special buy-in and as such are non-returnable. For more information, please ask your consultant. Caterlink will not be held accountable for delays in arrival dates of equipment as a result of supplier or carrier delays.

All units are to be installed by a qualified technician in strict accordance with manufacturer's instructions. Failure to do so may void warranty and incur additional charges. EO&E. Please refer to the attached terms and conditions.

[www.caterlink.com.au](http://www.caterlink.com.au)  
[info@caterlink.com.au](mailto:info@caterlink.com.au)

ABN: 65 008 660 822



# Reward Ho1pitalit

ABN 40 010 183 669

**Reward Supply Co. Pty Ltd**  
54 Archimedes Dr, Forrestdale WA 6112

Customer Service Phone: 1800 473 927  
Accounts Phone: 07 3441 5860

## QUOTATION

Quote Date: 23 Aug 23  
Quote No: 100191234  
Valid Until: 06 Sep 23

Quote NARROGIN EAGLES SPORTING CLUB 26 HERALD ST		<b>Quotation Acceptance:</b>							
NARROGIN WA 6312		Name: _____							
		Position _____							
		Signed: _____ Date: _____							
		Customer Code		Customer Reference			Branch		
		61C3802		3 BASKET FRYER			FORRESTDALE		
		Sales Contact					Sales Order No		
		LAISE KELMAN					100191234		
Item Code	Item Description	Ordered	Shipped	B/Ord	UOM	Item Price	Total (ex)	Total (inc)	
226520415	WALDORF 800 SERIES FN8130G FRYER *LPG*	1.00	1.00	0.00	EACH	6,698.17	6,698.17	7,367.99	
	The above product is a buy in and is not returnable								
	DELIVERY NOT INCLUDED - CUSTOMER TO COLLECT FROM OUR WAREHOUSE IN FORRESTDALE								
	Please Note: Payment in full will be required upon placement of order. Thank you.								
	Note: Please ensure you refer to the manufacturers specifications for installation, power supply,								

<b>Tenns and Conditions:</b> This quotation is for the product only. Unless otherwise stated, delivery, unpacking & installation may incur additional charges. Once your order is confirmed it cannot be cancelled or returned for credit unless authorised by a Reward Hospitality representative. BUY IN ITEMS which are returned for credit will incur a 20% restocking fee plus associated freight costs. Please ensure you refer to the manufacturers specifications for installation, power supply, warranty & maintenance information. To place an order for the items quoted above, please confirm your acceptance of our terms & conditions by returning an official purchase order or by completing the relevant fields to the left & faxing to 08 9425 1099 or emailing perth@reward.com.au.	<b>Total Ex</b> \$6,698.17  <b>GST</b> <b>\$669.82</b>  <b>Total</b> <b>\$7,367.99</b>
	<b>EFT DETAILS:</b> COMMBANK BSB: 064-000 ACCOUNT: 1267 2800





2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="checkbox"/>	No
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If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

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3. PROJECT DETAILS

What is the name of your proposed project or event?

Flaming BBQ Festival.

Please provide a brief description of project/ event (maximum of 100 words)

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How will your project/ event benefit the Narrogin community?

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**Project Budget - Total Project Income and Expenditure**

TOTAL PROJECT INCOME		\$	TOTAL PROJECT EXPENDITURE		\$
**Amount of Community Chest Funds requested in cash		'21500	Materials		2,000
					120 x \$2 - chairs
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).			Hire of equipment:		240
Applicant's cash contribution		2,000	Venue hire		320
In-kind (volunteer, donated labour)			Labour/contractor costs		
Sponsorship		1500	Advertising		
Donations (cash/materials from others- please list)		(1,000)	Catering costs		1
Eagles Football Club equipment		500	Safety vests		1
			Printing		
			Prize money		750
					120 (q..)
			Entertainment - Bands Music		1,000
Other grants		2,000			600
Sales (stall fees, event tickets/f9qd/merchar1cUse)			Office/administration		620
Other income (please list)			Other expenditure (please list)		638
			Other expenditure (please list)		350
			Other expenditure (please list)		600
			J J.,t\ S boxes		

**TOTAL \*INCOME**

**9,000**

**TOTAL \*EXPENDITURE 9,000 C)**

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**6. FUNDING CONDITIONS**

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged **in** any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

**Please ensure you have read the above Funding Conditions before signing below**

Our organisation (*insert name below*)

Narrogin, WA - R.O. Narrogin Shire

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

**Print Name**

Max Clin

**Position (President or Vice President)**

President of sub committee Narrogin, Albany Hwy

**Signature**



**Date**

23 4 2023

ATTENTION DALE ABBOTT FAX 98811328

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Form 5

AS :2464



<Certificate of Incorporation

Asociations Incorporation Act 1895-1982  
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has this day been incorporated as an Association under the provisions of

the Associations Incorporation Act, 1395-1982.

Dated this Twenty Fifth day of November 19 86 .



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ASSISTANT COMMISSIO J FOR CORPORATE AFFAIRS.

**8. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

**9. NEXT MEETING AND CLOSURE OF MEETING**

The Committee decided the next meeting will take place \_\_\_\_\_20XX.

There being no further business to discuss, the Presiding Member declared the meeting closed at \_\_\_\_pm.