



Shire of
Narrogin

MINUTES

ORDINARY COUNCIL MEETING

28 February 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed:

.....

Date: 29 February 2024

These minutes were confirmed at the Ordinary Council Meeting held on 27 March 2024.

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Shire of
Narrogin
Love the life

STRATEGIC COMMUNITY

SNAPSHOT

PLAN
2017-27

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC



Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL



Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT



Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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Please note that meetings may be audio recorded for minute taking purposes and if applicable, in compliance with legislation.

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ORDINARY COUNCIL MEETING

28 FEBRUARY 2024

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:00pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr M Fisher

Cr C Bartron

Cr J Pomykala

Cr T Wiese

Cr R McNab

Staff

Mr D Stewart – Chief Executive Officer

Mr M Furr – Executive Manager Corporate & Community Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr A Awang – Executive Manager Development & Regulatory Services

Ms V Ward – Executive Support Coordinator

Leave of Absence

Nil

Absent

Nil

Members of the Public & Media

15 x Members of the Public

1 x Media

Apologies

Mr Brian Seale – Member of the Public

3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

5.1 Brian Seale

Submitted the following questions prior to the February Ordinary Council Meeting:

“Question 1.

Is there any loss to the Shire attracted to the closure of the cafe 'Est. '93 in Federal St, "and if so, what arrangements are in hand to recover the loss In terms of the recent closure ?”

Response:

Regarding the closure of the cafe 'Est. 1978' in Federal St by the former tenant, there are no potential losses expected to the Shire, as the Shire is working with the former lessee regarding final accounts including outstanding rates and charges and also rent that was due. Shire staff are working with the managing agent and lessee to ensure that no debts are left unrecovered.

The specifics of the amount outstanding are currently a matter between the Shire and the former tenant.

“Question 2.

Will council consider installing a sign on the commercial site available for lease at the railway station Goods shed land to delineate the area available for lease, where I suspect it does not include the railway station?”

Response:

The suggestion to vary the existing 'for lease' on the commercial site at the Railway Station Goods Shed land is noted. The Chief Executive Officer is of the view that there is little confusion about what might be able to lease or not, particularly regarding the inclusion or exclusion of the railway station. The Shire's website is clear in that it does not include the Railway Station. The signage and web references are about prompting conversation potential lessees / business and startups and as always with such matters, would be subject to considering the needs of both parties were such a conversation take place.

“Question 3.

Will council consider adopting a local law to provide a penalty for standing at an Electric vehicle charging station preventing other users from accessing the facility and/or asking our State Government to adopt legislation for this purpose.?” Four states of Australia already have legislation in place with Victoria, Queensland, N.S.W. and A.C.T. having enacted legislation to date.

Response:

Your proposal to adopt a local law or request the State Government to legislate penalties for standing at an Electric Vehicle charging station hindering others is a valid consideration. Recognising the existing legislation in other states, we will request the implementation of similar measures to the Government of WA. It is acknowledged, that the Shire's own current Parking Local Law 2016, is indeed in the process of being amended to provide certainty about

the prohibition of using designated electric vehicle bays by other classes of vehicles not classified as electric or plug in electric.

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next Council meeting is scheduled for 27 March 2024.

COUNCIL RESOLUTION 280224.01

Moved: Cr Broad

Seconded: Cr Fisher

That Cr Wiese be granted a Leave of Absence for the Council Meeting which will be held on 27 March 2024.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 280224.02

Moved: Cr Bartron

Seconded: Cr Pomykala

That the minutes of the Ordinary Council Meeting held on 13 December 2023 be confirmed as an accurate record of the proceeding.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

7.2 Special Council Meeting

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 280224.03

Moved: Cr Fisher

Seconded: Cr Wiese

That the minutes of the Special Council Meeting held on 7 February 2024 be confirmed as an accurate record of the proceeding.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Presentation by Lewis Hardie, Adrian Bilney & Caroline Tonkin on the proposed Narrogin Windfarm.

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 PROPOSED ELECTRIC VEHICLE CHARGING STATIONS/BAYS

File Reference	15.1.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Item11.2.2, 25 October 2023 Res 252023.03
Date	20 February 2024
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none">1. Locality Plan2. Aerial Photo of EVs Bay at Site 1 – Memorial Park3. Aerial Photo of EVs Bay at Site 2 – Museum Car Park4. Aerial Photo of EVs Bay at Site 3 – Caravan Park5. Regulatory Sign

Summary

Council is requested to consider the designation and installation of Electric Vehicle (EV)/Hybrid Charging Parking Bays at three (3) strategic sites within the Shire of Narrogin at the following locations:

1. Site 1 - Memorial Park on Williams Road;
2. Site 2 - Museum Car Park to the entry into the Museum; and
3. Site 3 - The Caravan Park Visitor Parking Bay.

The objective is to enhance sustainable transportation options, promote tourism, and contribute to the Shire's commitment to environmental stewardship.

Background

The Council had previously considered the application at its meeting held on 25 October 2023, following the approval of a successful 50% grant funding amounting to \$17,027.00 from the Department of Mines, Industry Regulation, and Safety (DMIRS). This funding was designated for the procurement and installation of three (3) 22kW Electric Vehicle Charging Stations.

Council at that meeting resolved to support the three (3) nominated sites for the EV Charging Stations at the following locations:

1. Memorial Park on Williams Road;
2. Museum Car Park to the entry into the Museum; and

3. The Caravan Park Visitor Parking Bay.

The automotive landscape is undergoing a transformative shift with the increasing adoption of electric vehicles (EVs). This evolution is driven by a global commitment to reducing carbon emissions, combating climate change, and transitioning towards sustainable modes of transportation. As a result, the demand for Electric Vehicle Charging Bays (EVCBs) has become a pivotal aspect of urban and regional planning.

Over the past decade, there has been a notable surge in the popularity of electric vehicles, driven by advancements in battery technology, environmental consciousness, and supportive government policies. The Shire of Narrogin, mirroring global trends, has witnessed a steady increase in the number of electric vehicles on its roads. This trend is expected to intensify as manufacturers continue to innovate and produce more affordable and efficient electric vehicles.

While the adoption of electric vehicles is on the rise, the lack of a robust charging infrastructure poses a significant challenge. The range anxiety associated with EVs, wherein drivers are concerned about the availability of charging stations, is a critical factor hindering their widespread acceptance. Establishing a comprehensive network of EV Charging Bays is imperative to alleviate this concern and encourage the broader adoption of electric vehicles.

The global shift towards electric vehicles aligns with the Shire's sustainability goals. Installing EV Charging Bays in key locations caters to the increasing demand for EV infrastructure and encourages residents and visitors to embrace cleaner transportation alternatives. This initiative also supports the broader transition towards a low-carbon footprint.

Consultation

The Council Policy 1.14 Community Engagement has guided the consultation proposed.

Consultation has occurred with:

- Elected Members via Monthly Briefing Sessions;
- Chief Executive Officer;
- Executive Manager Technical and Rural Services;
- Shire Rangers;
- The Old Courthouse Museum Committee; and
- Narrogin Caravan Park Managers.

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

Shire of Narrogin Parking Local Law 2016 – clause 2.1 Powers of the Local Government:

2.1 Powers of the local government

- (1) *The local government may, by resolution, prohibit or regulate, including but not limited to –*
 - (a) the stopping or parking of any vehicle or any class of vehicle;*
 - (b) parking bays;*
 - (c) parking facilities;*

(d) permitted time and conditions of parking in parking bays and parking facilities which may vary with the locality;

(e) permitted classes of vehicle which may park in parking bays and parking facilities;

*(f) permitted classes of persons who may park in specified parking bays or parking facilities;
and*

(g) the manner of parking in parking bays and parking facilities.

(2) Where the local government makes a resolution under subclause (1), it must erect signs to give effect to the resolution.

2.4 Classes of vehicle For the purpose of this local law, vehicles are divided into the following classes –

(a) public buses and school buses;

(b) commercial vehicles;

(c) motorcycles and bicycles;

(d) taxis; and

(e) all other vehicles.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

The project aligns with the Shire's overarching policies on sustainability, economic development, and tourism. By promoting electric vehicle usage, the Shire aims to position itself and the community as both forward-thinking and environmentally conscious.

Financial Implications

An estimated budget has been developed, covering the costs associated with the installation of EV Charging Bays, including equipment procurement, signage and line markings, infrastructure development, and ongoing maintenance.

Council at the meeting of 25 October 2023, as part of the successful grant funding, also resolved to allocate a total of \$36,027 (GL4130640) for the Electric Vehicle Charging Stations under Other Economic Services sub program.

Strategic Implications

The project supports the Shire's strategic objectives, particularly in the areas of environmental sustainability, economic diversification, and tourism promotion. Providing EV Charging Bays at key locations enhances the Shire's appeal to residents, businesses, and tourists alike.

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failing to designate EVCBs may result in non-compliance with future regulations, leading to potential legal and regulatory issues.	Almost Certain (5)	Minor (2)	High (10-16)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance,

reputation and environment. A risk matrix has been prepared and a risk rating of 10 has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The installation of Electric Vehicle Charging Bays at Memorial Park, Museum Car Park, and Caravan Park Visitor Parking Bay is a progressive step towards aligning the Shire of Narrogin with sustainable and innovative transportation solutions.

The Shire of Narrogin, renowned for its natural beauty and tourist attractions, stands to gain economically by embracing the electric vehicle revolution. Installing EV Charging Bays at strategic locations, such as Memorial Park, Museum Car Park, and Caravan Park Visitor Parking Bay, not only accommodates the needs of residents but also caters to the growing number of tourists opting for electric vehicles. This approach aligns with the Shire's commitment to sustainable tourism and provides a competitive edge in attracting environmentally conscious visitors.

Promoting electric vehicles and the corresponding charging infrastructure aligns with the Shire's commitment to environmental stewardship. EVs contribute to reduced greenhouse gas emissions, air pollution, and dependence on fossil fuels. By facilitating the widespread use of electric vehicles, the Shire of Narrogin takes a proactive stance in mitigating the environmental impact of transportation within its jurisdiction.

In order to designate the selected three (3) sites exclusively for the installation of EV Charging bays and to prohibit the parking of any other vehicles in these bays, with the aim to enforce the provisions outlined in the Shire of Narrogin Parking Local Law 2016, specifically clause 2.1(1). This clause mandates that the local government, through resolution, has the authority to either prohibit or regulate the purpose of the parking bays.

Furthermore, according to clause 2.1(2), in instances where the local government passes a resolution under subclause (1), it is required to erect signs that effectively communicate and enforce the resolution. This signage is crucial to ensuring compliance with the designated purpose of the parking bays and, in this case, to clearly indicate their exclusive use for EV Charging.

In conclusion, the surge in electric vehicle adoption necessitates a strategic response from local authorities. Establishing Electric Vehicle Charging Bays at key locations not only addresses the immediate needs of residents and tourists but also positions the Shire of Narrogin as a progressive and sustainable community.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.04

Moved: Cr McNab

Seconded: Cr Fisher

That with respect to the designation and installation of Electric Vehicle (EV) Charging Bays at three (3) strategic sites at Memorial Park on Williams Road, Museum Car Park to the entry into the Museum and the Caravan Park Visitor Parking Bay, pursuant to the Shire of Narrogin's Parking Local Law 2016, Council:

1. Approve the designated locations as an Electric Vehicle/Hybrid Charging bays in accordance with Attachments 2,3 and 4; and
2. Request the Chief Executive Officer to arrange the installation of appropriate regulatory signs to give effect to part 1 above.

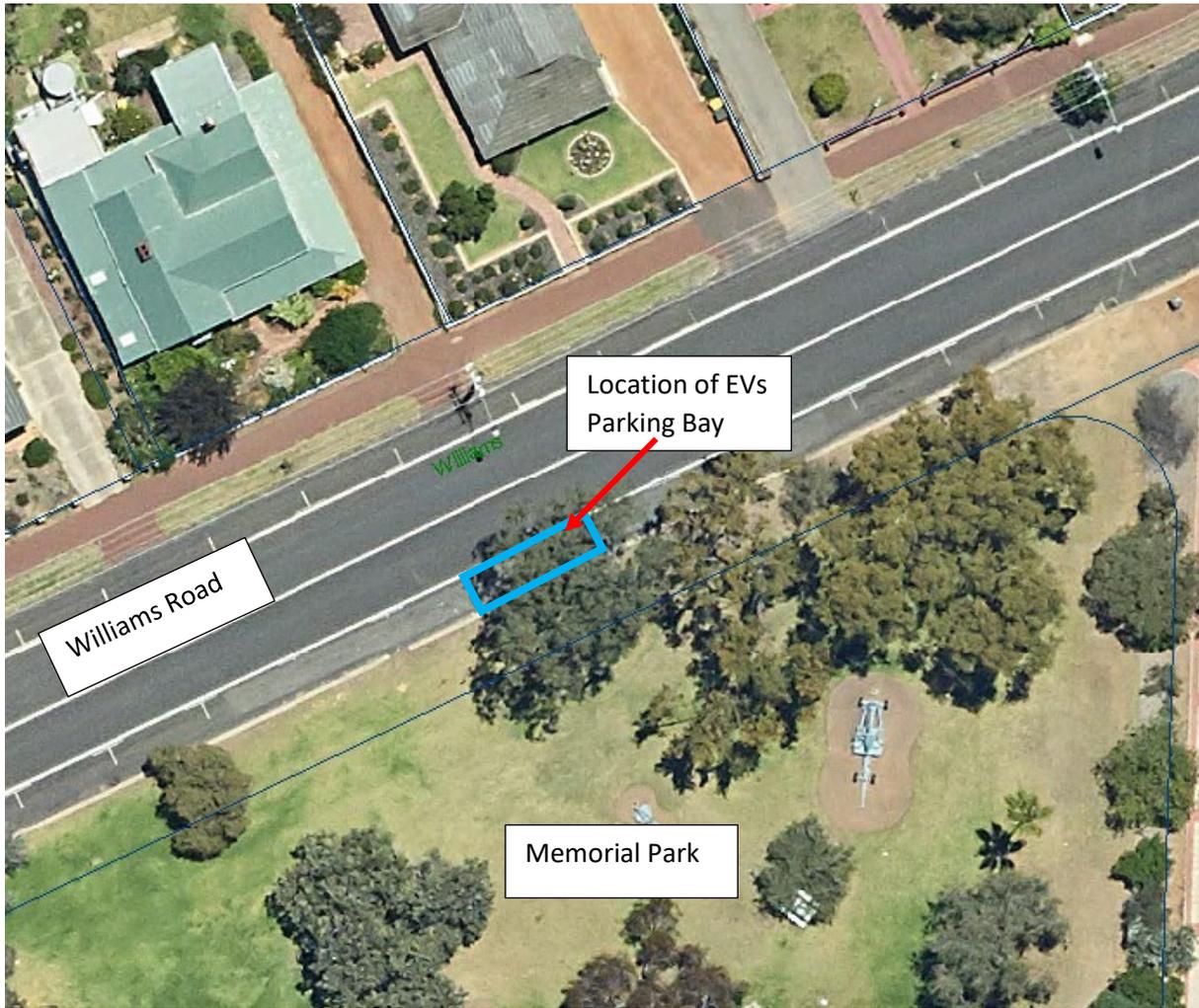
CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil



Attachment 1 – Locality Plan



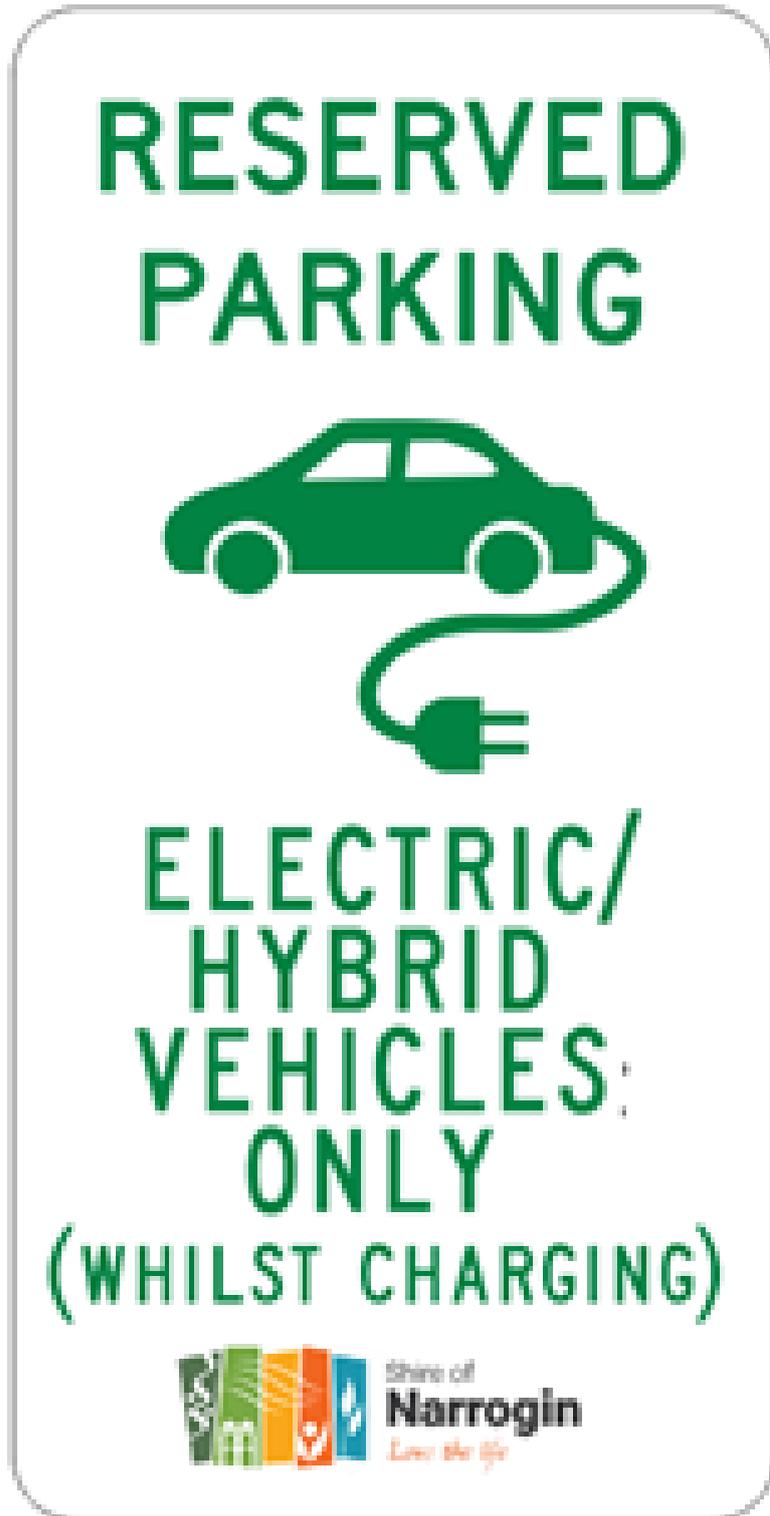
Attachment 2 – Memorial Car Park



Attachment 3 – Museum Car Park



Attachment 4 – Caravan Park



10.1.2 FINAL ADOPTION LOCAL PLANNING POLICY – WIND FARMS/TURBINES

File Reference	18.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	10.1.1, 22 November 2023 Res 221123.03
Date	16 February 2024
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Local Planning Policy – Wind Farms/Turbines (with proposed amendments) 2. Schedule of Submissions	

Summary

The purpose of this agenda report is for the consideration for final adoption of a Local Planning Policy (LPP) on Wind Farms/Turbines after completion of the public advertising period. This policy aims to provide clear guidelines and regulations for the establishment and operation of wind farms and turbines, ensuring sustainable development while addressing community concerns.

Background

The proposed Local Planning Policy – Wind Farm/Turbines, was considered by Council at its meeting held on 22 November 2023. Council at that meeting resolved as follow:

That with respect to the proposed Draft Local Planning Policy Wind Farm/Turbines, Council:

1. *Resolve to adopt the Draft Local Planning Policy on Wind Farms (Attachment 1) pursuant to Schedule 2, Part 2, Division 2, Clause 3(1) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the purpose of conducting public advertising;*
2. *Authorise the Chief Executive Officer to advertise the Draft Local Planning Policy on Wind Farms/Turbines in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 to 31 January 2024; and*
3. *Any submissions received during the public advertising period will be referred to a future Council Meeting for further consideration.*

The proposed Local Planning Policy was advertised in accordance with clause 87, Schedule 2 of the Deemed Provisions contained in the Planning and Development (Local Planning Schemes) Regulations 2015.

The LPP was advertised in the Narrogin Observer, Shire's website, Facebook, Shire's Notice board and written notifications to the relevant stakeholders. Advertising closed on 31 January 2024.

At the conclusion of the public submissions period a total of 17 submissions were received and has been included in the Schedule of Submissions (Attachment 2). A copy of the actual submissions (in full) has been separately provided to Elected Members.

As interest in renewable energy, specifically wind energy, continues to rise, there is a compelling need for a comprehensive local planning policy to navigate the development and implementation of wind farms and turbines within the Shire of Narrogin. The absence of a tailored policy introduces uncertainties and the potential for inconsistent decision-making, highlighting the importance of establishing clear guidelines.

This multifaceted dialogue highlights the complexities associated with wind farm development within the Shire of Narrogin, emphasising the necessity for a well-defined local planning policy to address both the community's concerns and the broader objectives of sustainable and responsible development.

Consultation

Consultation has occurred with the following officers:

- Elected members;
- Chief Executive Officer;
- Executive Manager Technical and Rural Services;
- Executive Manager Corporate and Community Services; and
- Planning Assistant.

Due to the Christmas break and School Holiday, advertising period was extended to 31 January 2024.

Written notifications were also referred to the following stakeholders: Main Roads WA; Western Power, Civil Aviation Safety Authority; Air Services Australia; Royal Flying Doctors; DFES; Department of Planning, Lands and Heritage; DWER; DBCA; DPIRD; EPA; Local aerial spraying Contractors; Local Gliding club; Local Flying Club.

At the conclusion of the advertising period a total of 17 written submissions were received and a detail of these submissions are included in Attachment 2 – Schedule of Submissions.

Statutory Environment

The sections of the Acts, Regulations and/or Local Laws that apply to this item are:

- Shire of Narrogin Local Planning Scheme No. 3. The Wind farm is classified as “Renewable Energy Facility”, which is defined as:
“means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.”
- Planning and Development (Local Planning Schemes) Regulations 2015.
Clause 3 and 4 under Part 2, Schedule 2 of the Deemed Provisions contained in the Regulations set out the power for local government to make a local planning policy and the procedure for making a local planning policy, including a requirement to advertise a Draft Local Planning Policy

for a period not less than 21 days. The Shire is required to refer the Local Planning Policy to the Western Australian Planning Commission, where there is a potential inconsistency with State Planning Policy.

Clauses 4 and 87 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, provides guidance as to the publication requirements of the LPP.

“4. Procedure for making local planning policy

(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —

(a) publish in accordance with clause 87 the proposed policy and a notice giving details of —

(i) the subject and nature of the proposed policy; and

(ii) the objectives of the proposed policy; and

(iii) how the proposed policy is made available to the public in accordance with clause 87; and

(iv) the manner and form in which submissions may be made; and

(v) the period for making submissions and the last day of that period;

(b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;

(c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.

(2) The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).

(3) After the expiry of the period within which submissions may be made, the local government must —

(a) review the proposed policy in the light of any submissions made; and

(b) resolve to —

(i) proceed with the policy without modification; or

(ii) proceed with the policy with modification; or

(iii) not to proceed with the policy.”

Clause 87 (3) requires the LPP to be published in the following manner:

(a) publish on the website of the local government

(i) the document; or

- (ii) a hyperlink to a webpage on which the document is published; and
- (b) if it is reasonably practicable to do so, make a copy of the document available for public inspection at a place in the district of the local government during normal business hours.”

Policy Implications

The proposed policy is influenced by the Western Australian Planning Commission's (WAPC) Position Statement on Renewable Energy Facilities. It takes into account the guidelines and recommendations set forth by WAPC to promote the responsible and sustainable development of wind energy projects.

The WAPC Position Statement on Renewable Energy Facilities provides the following guidelines:

- Outlines key environmental and planning considerations for renewable energy proposals.
- Encourages early consultation with the community and local government.
- Recommends any application address specific matters such as environmental impact, visual impact, noise, aviation safety and construction impact.
- Recommends that any turbine be a minimum of 1.5 kilometres from any dwelling or sensitive land use.

The proposed advertising period has been lengthened from the minimum in keeping with the principles of the Council’s Community Engagement Policy 1.14.

Financial Implications

Adoption and implementation of the Local Planning Policy on Wind Farms/Turbines may incur minor administrative, and advertising initial costs related to policy development and public consultation.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The absence of a specific policy exposes the Shire to potential unregulated development of wind farms, leading to uncertainties, community dissatisfaction, and inconsistent decision-making. Adopting a clear policy mitigates these risks and ensures responsible development.	Likely (4)	Minor (2)	Medium (5-9)	Compliance Requirements	Adopt the proposed Local Planning Policy as amended.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of eight (8) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Draft LPP for Wind Farms and Turbines has been formulated based on the experiences of neighbouring Local Governments, specifically the Shire of West Arthur and Williams. These Shires have encountered comparable pressures and concerns voiced by affected property owners, contributing to the development of the policy.

The Draft LPP outlines the policy purpose, objectives, expectations for community consultation, and matters to be considered such as noise, environmental impact, visual impact, other potential impacts and traffic management.

Some of these issues are outlined in the Western Australian Planning Commission Position Statement: Renewable Energy Facilities - March 2020.

The Draft LPP complements and expands on the guidelines that are already outlined in the WAPC Position Statement.

At the conclusion of the public submissions period a total of 17 written submissions were received. Below are the summary of the issues received during the public submission period:

- Extending the boundary setback greater than the Shire recommended setback distance – between 800m to 1.5km.
- Concerns from a thrown blade or a toppled turbine beyond the minimum setback from property boundary.
- Concern with aerial crop spraying and aircraft turning circle.
- Issue with noise including infrasound and ground vibrations.
- Requirement for a more detail approach to Decommissioning plan.
- Right to build anywhere on the land given the restriction with the location of the wind farm from sensitive land use.
- Livestock disturbance.
- Water erosion.
- Biosecurity issue with the working from paddocks to paddocks.
- Risk of the wind turbines to the safety of the gliding and flying club.
- Best practice approach to considering bushfire risk and safety measures and in the design, construction and operation of windfarms.
- Light flotation.
- Visual amenity and landscape assessment.
- Protected bird life.
- Impact on future subdivision of adjoining land.
- Timeframe and stages as to when community consultation are to be undertaken.
- Narrogin airport and aviation risk with Wind farm development.

The detail submissions including officer's comments and recommendations have been included in Attachment 2 – Schedule of Submissions.

The majority of the issues raised can be adequately addressed at the Development Application stage.

Based on the submissions received during the advertising period, the LPP has been amended to incorporate the recommended changes as highlighted in the LPP (Attachment 1). It is therefore recommended that the Council adopts the Local Planning Policy – Wind farms/ Turbines with amendments as per Attachment 1.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

Moved: Cr Bartron

Seconded: Cr Pomykala

That with respect to the proposed Local Planning Policy Wind Farm/Turbines, Council:

1. Note the submissions and recommended modifications as outlined in the Schedule of Submissions included in Attachment 2;
2. Resolve to proceed with the Local Planning Policy on Wind Farms (Attachment 1), with modifications, pursuant to Schedule 2, Part 2, Division 2, Clause 4(3)(b)(ii) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015;
3. Authorise the Chief Executive Officer to publish a notice of the Local Planning Policy on the Shire website in accordance with Schedule 2, Part 2, Division 2, Clause 4(4) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, after which time the Local Planning Policy has effect on the publication of the notice; and
4. Write to all individuals and agencies that submitted their comments during advertising period advising of the Council's decision.

PROCEDURAL MOTION AND COUNCIL RESOLUTION 280224.05

Moved: Broad

Seconded: Bartron

That the motion regarding the proposed Local Planning Policy Wind Farm/Turbines be deferred, pending a site visit by available Elected Members to the Kojonup Flat Rocks Wind Farm, to better inform the proposed policy with respect to the distance to noise sensitive properties and setbacks as to whether it should be greater than what it is currently, following which the motion be reconsidered at the 27 March 2024 Ordinary Council Meeting.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

D11 - Local Planning Policy – Wind Farm/Turbines

Statutory context Shire of Narrogin Local Planning Scheme No 3 (LPS 3)
Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

Corporate context

History Nil

Background

This local planning policy is formulated within the framework of the Shire of Narrogin Local Planning Scheme No. 3, guided by the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. It aims to provide clear guidelines for the establishment and operation of wind farms and turbines within the Shire of Narrogin while adhering to the legislative requirements.

Wind energy represents a clean and sustainable source of power, contributing to the reduction of greenhouse gas emissions. In recognising the potential benefits of wind farms and turbines, the Shire of Narrogin acknowledges the need to strike a balance between promoting renewable energy and safeguarding the interests and well-being of the community.

Purpose

The purpose of this policy is to provide a framework for the assessment, approval, and regulation of wind farms and turbines within the Shire of Narrogin. This policy seeks to ensure that any proposed wind energy projects are developed in a manner that minimises negative impacts and maximises the benefits to the community and the environment.

Policy Basis

This Policy has been prepared in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Deemed provisions Schedule 2 Part 2 Division 2 – Local Planning Policies. This Policy may be cited as Local Planning Policy No. D11 – Wind Farm/Turbines.

The Policy does not bind the local government in respect of any application for development approval but the local government is to have due regard to the provisions of this Policy and the objectives which the Policy is designed to achieve before making its determination.

Objective

The objectives of the Wind farms/Turbines Local Planning Policy are:

- To promote the responsible development of wind farms and turbines, supporting renewable energy generation within the Shire.
- To protect the health, safety, and amenity of the community and the environment.
- To provide clear guidelines for assessing and approving wind energy projects.
- To facilitate community consultation and engagement throughout the development process.
- To address potential impacts, including environmental, visual and landscape, noise, and other relevant factors.
- To set out minimum standards and requirements.

Definitions

Renewable Energy Facility:

The Shire of Narrogin Local Planning Scheme No 3 defines Renewable Energy Facility as - *Premises used to generate energy from a renewable energy source and includes any buildings or other structure used in, or relating to, the generation of energy by a renewable source. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.*

Sensitive Land Use:

Means land uses that are residential or institutional in nature where people live or regularly spend extended periods of time. These include, but are not limited to dwellings, short stay accommodation, hospitals, educational establishments, childcare centres, corrective institutions and places of worship.

Shadow Flicker:

This is a result from the sun's position in relation to the wind turbine blades as they rotate. This occurs under certain combinations of geographical position and time of day. The seasonal duration of this effect can be calculated from the machine's geometry and the site's latitude. Shadow Flicker can be modelled in advance and siting and design can mitigate the problem. This is more likely to be an issue for turbines located to the east or west of a dwelling.

Acoustic Consultant

A person who meets all of the following criteria:

- holds a tertiary academic qualification that can be applied to the field of acoustics and the measurement and management of environmental noise.
- has a minimum of three years of experience working in the field of acoustics and the measurement and management of environmental noise
- holds membership of grade Member or Fellow in the Australian Acoustical Society or membership of the Association of Australasian Acoustical Consultants, or international equivalent.

Policy Provisions

General Requirements

In accordance with the Shire of Narrogin Local Planning Scheme No. 3, "Renewable Energy Facility" is listed as an "A" use under "Rural" and "General Industry" zones, which is defined as:

"Means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions."

Planning Approval is required for all Wind Farms/Turbines under the respective zones. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations and manufacturer's specifications, decommissioning and end of life plan, and details demonstrating compliance with the Shire of Narrogin Local Planning Scheme No. 3 and relevant legislation including the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire's Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g. a qualified Heritage Advisor), unless determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

Wind farms and turbines shall be sited and designed to minimise adverse impacts on the environment and the community, **based on best industry standards.**

Adequate setbacks and safety measures shall be incorporated to protect public health and safety against major breakdown of, or incidents at, the wind turbine generator and associated infrastructure. The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m.

Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation. This should include the following:

1. Life Cycle Reusability Assessment:

- Proponents must provide a comprehensive plan demonstrating the purposeful and sustainable reuse of engineering structures and concrete footings at the end of their useful life.
- Examples of demonstrable suggestions for useful lives, specifically for masts, blades, and infrastructure, based on the design life cycle, should be included.

2. Financial Responsibility for End-of-Life Measures:

- Proponents are required to predict and finance the costs associated with ensuring a sustainable end product at the conclusion of the wind farm's life cycle.
- Options for financing include:
 - a. Costs borne by the landowner.
 - b. Establishment of a sinking fund.
 - c. Creation of a protected, cash-backed asset, serving as a condition on the land with obligations passed on to successive landowners.

3. Protection Against Financial Instability:

- Proponents must address potential risks associated with the longevity of companies involved in wind farm development.
- Mechanisms should be in place to ensure that finances for the removal of infrastructure remain secure even if the original company ceases to exist or lacks sufficient funds.

4. Compliance and Monitoring:

- Ongoing monitoring will be conducted to ensure compliance with the sustainable end-of-life measures outlined in the proposal.
- Non-compliance may result in penalties and revocation of development approvals.

5. Community Engagement:

- Proponents are encouraged to engage with the local community to address concerns and provide transparency regarding the sustainable practices adopted.

Developers are also required to include a Site Rehabilitation Plan detailing the steps for future decommissioning of facilities. The plan should consider the impact of buried cables and turbine foundations on seeding depth and crop/pasture root potential. Decommissioning to "normal deep ripping depth" to ensure adequate depth for breaking up compacted soil layers in the future.

Community and Stakeholder Consultation

Developers must actively engage in meaningful community and stakeholder consultation throughout the project's lifecycle prior to lodgment of any formal development application, ensuring that residents and stakeholders are informed and have opportunities to provide feedback. Consultation shall include public meetings, information sessions, and other appropriate methods to engage with the community. It is also encouraged for the developer to make reference to the "Guide to Best Practice Planning Engagement in Western Australia (2023)", published by DPLH, when implementing Community Consultation.

Developers should also liaise with relevant key stakeholders early in the process, including the Shire, Main Roads WA, Western Power, Civil Aviation Safety Authority (CASA), Air Services Australia, Royal Flying Doctor Service (RFDS), Department of Fire and Emergency Services (DFES), Department of Planning, Lands and Heritage (DPLH), Department of Water and Environmental Regulation (DWER), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Primary Industries and Regional Development (DPIRD), Environmental Protection Authority (EPA), Local aerial spraying contractors, unlicensed airstrip owners (within a 5km radius of a turbine) and any relevant incorporated local aeronautical associations.

The outcome of the Community and Stakeholder Consultation should be included in the lodgement of a detailed Community and Stakeholder Engagement Plan outlining the outcomes of the pre-lodgement Community and Stakeholder consultation.

Community Enhancement Fund

The NSW Office of Environment and Heritage underscores the significance of integrating benefit sharing mechanisms into wind energy projects to cultivate widespread community support. In their report titled 'Strategic Options for delivering ownership and benefit models for wind farms in NSW,' it is highlighted that projects offering such mechanisms are more likely to garner backing from various stakeholders, including businesses, community groups, landowners, and neighbours. By demonstrating long-term benefits during the consultation phase, particularly those that extend broadly to the community, proponents can foster greater acceptance, support and cooperation. One effective approach involves establishing a 'Community Enhancement Fund' (CEF) in collaboration with local government to enhance the liveability and sustainability of the Shire and its Towns.

This could encompass initiatives in;

- Arts and Culture (including Public Art, Sculptures & Murals);
- Community and Recreational Infrastructure;
- Tourism Facilities; and
- Recreational Reserves and Activation.

A recommended best practice approach entails initiating early engagement with the local government to devise a thematic approach (such as listed above) for community enhancement projects, facilitated through an annual competitive grant round funded by a percentage of the Construction Investment Value (CIV) over the project's operating life. For instance, a suggested percentage could be calculated by dividing the initial CIV by the accepted operating life, then multiplying by 1.5%. For instance, a wind energy facility with a construction cost of \$200,000,000 may allocate \$100,000 annually to the CEF over a 30-year period.

Additionally, consideration could be given to investing part or all of the CEF into initiatives aimed at reducing energy costs for the community, thereby furthering the project's positive impact. Projects that demonstrate outcomes from their Community and Stakeholder Consultation such as that listed above, together with how local business could benefit and how 'buy local' will be implemented, where reasonable and practical to do so, will be highly regarded.

Environmental Impact

A comprehensive environmental impact assessment by a suitably qualified environmental consultants (independent of the developer), including flora and fauna studies, shall be conducted and submitted as part of the development application. Consideration is required of environmental impacts both during the construction and operational stages of the development.

Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:

- Stopover sites, local bird species roosting and nesting sites **for birds of conservation significance** ;
- Location of bird **of conservation significance** colonies;
- Areas of high raptor activity;
- **Livestock disturbance**; and
- The accumulative impact of wind turbines on migration routes.

Developers are to submit a management plan on biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.

Visual and Landscape Impact

Wind farms and turbines shall be designed to **blend integrate to the greatest extent possible into the natural and rural landscape setting** ~~the natural landscape, minimising visual disruption.~~ A visual and Landscape Impact Assessment is required that addresses the following:

- landscape significance and sensitivity to change, site earthworks, topography, ~~extent of cut and fill,~~ the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.
- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts.
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

It is also recommended that the developer include reference to the WAPC Visual Landscape Planning Manual and the Wind farm and Landscape Values (2005) published by the Western Australian Wind Energy Association and Australian Council of National Trust.

Noise Impact

Wind turbines shall be designed and operated to minimise noise emissions.

~~Noise Impact Assessments shall be conducted to determine potential impacts on nearby residents and any sensitive land use, and mitigation measures shall be implemented as necessary to demonstrate that it can meet the standards under the Environmental Protection (Noise) Regulations 2017.~~

A noise impact assessment, including infrasound and ground vibration, to be completed by an acoustic consultant, shall be prepared demonstrating compliance with the Environmental Protection (Noise) Regulations 1997 for both construction and operational phases. The noise impact assessment is to have due regard to future land uses.

It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners. **The Environmental Noise Branch section of the Department of Water and Environmental Regulation recommend an alternative noise criterion of 40dBLA10, whichever is the greater or the applicable LA10 assigned noise level , to be achieved at those residences associated with the project (accommodation for wind farm staff, or caretaker residence).**

Bushfire

Developers are to provide a Bushfire Management Plan for areas that fall within the Bushfire Prone Area. Reference should be made to *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7). It is also recommended that the developer review the Victorian Country Fire Associations document - Design Guidelines and Model Requirements for Renewable Energy Facilities v4 (2023), as this document provides a best practice approach to considering bushfire risk and fire safety measures in the design, construction and operation of renewable energy facilities (including windfarms).

Other Potential Impacts

Developers must assess and address any other potential impacts, such as electromagnetic interference or shadow flicker.

All potential impacts ~~shall be~~ that are identified and shall be mitigated to the greatest extent possible by the developer, to protect the interests of the community.

Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.

Developers of wind turbine proposals should refer to the National Aviation Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installations (Wind Farms) / Wind Monitoring Towers to determine any potential aviation safety risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with the Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.

The NSAF guideline identifies consultation with unlicensed airstrip owners and CASA/Air Services. CASA has released an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome.

All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA), as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA **uncertified** status to that of a Registered CASA **certified** Airport.

Consultation with relevant government authorities and airport operators will be required.

Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips.

Developers are required to provide a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.

This local planning policy on Wind Farms/Turbines is designed to guide future development while ensuring the preservation of the Shire of Narrogin's unique character and the well-being of its residents. Developers and relevant authorities are encouraged to adhere to these guidelines for the responsible and sustainable development of wind energy projects within the Shire.

Road Contributions for Wind Energy Facility Developments

The Shire of Narrogin recognises that the development of wind energy facilities may have significant impacts on the condition and serviceability of the local road network, especially during the construction phase. The Shire of Narrogin requires proponents of wind energy facilities to be assessed for any road contributions for repairs or upgrades to sealed and/or unsealed roads managed by the Shire of Narrogin as a result of construction or ongoing activities associated with the development beyond those considered normal day to day access and egress.

Reference should be made to the WAPC Transport Assessment Guidelines. The Traffic Assessment should consider:

- Operation and Maintenance Agreements to Access State Road Network – Main Roads Western Australia.
- Route Assessments for the transport of dangerous goods on road network.
- A traffic management plan in conjunction with an application for a permit that requires vehicle and machinery access and movement for Restricted Access Vehicles shall be submitted for approval to the satisfaction of Heavy Vehicle Services – Main Roads Western Australia. (e.g. Transport of large wind turbine blades and towers).

The Developer will be responsible for:

- Preparation of a pre-development “Road and Shire infrastructure condition” report, that identifies and records the conditions of any local roads and the Shire Infrastructure that will be affected by any route for heavy vehicles and delivery trucks needed for the construction phase;
- The costs associated with any damage caused to the roads or Shire infrastructure attributed to the construction phase of the development. Any damage shall be rectified by the developer to the standard identified in the pre-lodgment “Road and Shire Infrastructure Condition” report.
- All costs of any upgrading required for construction transport routes and/or the development.

The road contributions will be calculated based on the Western Australia Local Government Association’s (WALGA) Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads, which provides a fair and transparent method for determining the additional maintenance and reconstruction costs attributable to the increased heavy vehicle traffic generated by the wind energy facility development. Any contributions need to be consistent with the principles that underpin the State Planning Policy 3.6 – Infrastructure Contributions.

The road contributions will be negotiated and agreed upon between the Shire of Narrogin and the ~~proponent~~ developer prior to the approval of the development application. The road contributions will be paid by the ~~proponent~~ developer to the Shire of Narrogin in accordance with the terms and conditions of the agreement. The Shire of Narrogin will use the road contributions to fund the necessary road works to maintain and improve the safety and functionality of the local road network.

No works can occur within a State Road Reserve without Main Roads approval.

– End of Policy

Submissions	Comments	Officer Comment	RECOMMENDATION
<p>1. Public 1</p>	<p>I am very pleased with the Narrogin Shire for taking this step to protect/provide the Narrogin Shire Ratepayers from developers changing our local rural landscape and activities, to something that this area has not seen since the clearing of land in the late 1800 and early 1900's.</p> <p>In general, I endorse the policy, however I have the following concerns.</p> <ol style="list-style-type: none"> 1. Setback of the turbine height plus 20 metres from a boundary, I would advise needs to be extended to a far greater distance, for these reasons: <ol style="list-style-type: none"> a) Shadows (and moving shadows, up to 300km/hr), would start extending across the neighbouring boundary on a mid-summertime day from about 3pm till sunset and from sunrise to about 9am depending upon the orientation of the turbine to the boundary. This is impeding on the neighbours farm. An example are the shadows of the high rise buildings impacting the beach on the Gold Coast. b) Debris from a thrown blade or a toppled turbine may splatter beyond the 20 metres of extra distance. c) Aerial crop spraying will require a greater distance for aircraft turning and to minimise turbulence from the turbines 	<p>Noted.</p> <p>The Local Planning Scheme No. 3 requires a minimum setback of 20 metres from the front, sides, and rear in Rural Zones, except for a 50-meter setback requirement from a Primary Distributor Road.</p> <p>The outlined policy details the potential shadow effect on neighbouring properties and outlines mitigation measures based on the placement of wind turbines, with specific attention to those situated in the east or west of dwellings.</p> <p>This is a design requirement to ensure the safety aspects of the structure. There is a possibility of this occurring, but unsure as to the full extent of the distance of flying debris.</p> <p>The proposed setback for the wind turbine from the property boundary incorporates the</p>	<p>No change.</p> <p>No change</p> <p>No change to the proposed setback.</p> <p>No change to the proposed setback.</p>

	<p>affecting aircraft safety in an already dangerous occupation. (an existing normal farming activity)</p> <p>*** To largely resolve the above issues, I recommend that the setback distance from boundary to turbine be <u>no less than 800 metres</u>. This would also conform with the neighbouring Shire of Williams planning strategy.</p> <p>2. A recommended set back of turbines from residences and sensitive areas, I would also advise needs to be greater than 1.5 km in a quiet rural setting.</p>	<p>entire height of the structure (250m+) along with an extra 20m. This arrangement ensures a considerable distance between the structure and the property boundary, providing ample space for safe aerial spraying activities within the corresponding farm area.</p> <p>The suggested corridor for the wind farm, indicatively identified from the meteorology mast tower's position, is situated between Cowcher Road, Clayton Road, Cornwall Road, and Williams-Kondinin Road. However, it is acknowledged that many properties within this area may lack the necessary length to meet the recommended 800m setback from the property boundary. Notably, the affected properties share the same ownership, allowing them the capability to fulfill this requirement collectively.</p> <p>The National Health and Medical Research Council</p>	<p>The proposed setback distance is based on the height of the tower to the tip of the blade plus the additional . 20m. Council may wish to consider extending the setback distance. Based on the proposed height of the wind turbine to be around the 250m to 270m, the minimum setback would be 300m, which would be considered reasonable.</p> <p>Based on the recommended setback by the National</p>
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	<p>a) Blade noise and 7mW generators will produce a noise unlike any other piece of industrial farm machinery on a generally constant basis day and <u>night</u>. This noise may be multiplied by a number of turbines in close proximity to the residence. (Not a normal farming practice).</p> <p>b) Infrasound and ground vibrations <u>are known</u> to cause disturbances to resident neighbours. Research evidence</p>	<p>recommends a minimum setback of 1.5km from sensitive land use, stating that such a distance is unlikely to cause any significant effects on physical or mental health in noise-sensitive areas. This recommendation has been endorsed by the Department of Planning, Lands, and Heritage, incorporating it into their Position Statement on Renewable Energy Facilities as an acceptable guideline.</p> <p>As per above comments. In order to address the noise issue, it is recommended that a noise impact assessment be undertaken as part of the proposed Wind farm and potential impacts on nearby residents and any sensitive land use, in accordance with the Environmental Protection (Noise) Regulations 1997. The proposed Policy addresses this requirement.</p> <p>As per above comment, the noise impact assessment, can also include the potential</p>	<p>Health and Medical Research Council and the Department of Planning, Land and Heritage for wind turbine, a minimum setback of 1.5klm will be applied to sensitive land uses. No change to policy.</p> <p>No change to policy requirement.</p> <p>Amend policy to include Infrasound and ground vibration.</p>
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	<p>indicates that many windfarm hosts do not or no longer live on their farms.</p> <p>*** My recommendation is a mandatory distance of <u>no less than 5 kms from a turbine and a residence or sensitive area.</u> (There is space, as approximately, only 4% of Australia is arable land.)</p> <p>3. In the <i>Environmental Impact</i> paragraph, I would like to see a suitably qualified environmental consultant independent of the Developers.</p>	<p>Infrasound and vibration generated from the proposed wind turbine that are likely to impact the surround residents and other sensitive land uses.</p> <p>The suggested corridor for the planned wind farm, situated amidst Cowcher Road, Clayton Road, Cornwall Road, and Williams-Kondinin Road, spans approximately 5 kilometres in length. Imposing a mandatory distance of 5 kilometres, as proposed, would effectively prohibit the establishment of any wind farm in this region. Such a restriction is deemed unreasonable and inconsistent with the guidelines supported by the Department of Planning, Lands, and Heritage. It is recommended that the minimum 1.5klm from sensitive land use be maintain.</p> <p>Support amendment to include additional wording – Suitably qualified environmental consultant independent of the Developers.</p>	<p>No change to Policy.</p> <p>Amend policy to include Suitably qualified environmental consultant independent of the Developers.</p>
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	<p>4. In the initial sentences of <i>Other Potential Impacts</i> paragraph. I am concerned about the <u>Developers</u> identifying <u>all</u> potential impacts and mitigating to protect the interests of the community.</p> <p>*** My recommendation would read: All potential impacts that are identified, shall be mitigated by the Developer to protect the interests of the community.</p> <p>5. I am also concerned with the wording (at the end of <i>Other Potential Impacts</i> paragraph). “Developers and relevant authorities are <u>encouraged</u> to adhere to these guidelines for the.....” The word encouraged indicates that it is an option.</p> <p>*** Developers and relevant authorities are to adhere to these guidelines for the.....</p> <p>6. The requirement of decommissioning <u>plans</u> may not have any substance, as wind farms can change hands and as the wind farm life comes to an end, the available finances for what will most likely be an outdated and no longer economically viable industry, won’t be there. Will the remnants of an era, be left to scar the landscape indefinitely?</p>	<p>The developer, leveraging its environmental reporting and prior experience with comparable projects, would likely have identified various potential issues associated with the wind farm. This reporting process involves raising awareness of potential issues and providing recommendations for mitigation.</p> <p>No objection to the proposed amendment. Amend Policy to incorporate the proposed changes.</p> <p>As this is a local Planning Policy, it is not a statutory document and therefore the wording encouraged is acceptable in this context.</p> <p>Agreed. Amend Policy to incorporate the proposed changes.</p> <p>Uncertain about the specifics of the arrangement between the wind farm developer and the landowner, especially when the land is to be resold to a</p>	<p>Amend policy to incorporate additional wording as per comment.</p> <p>No change.</p> <p>Amend policy as per the attached.</p>
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	<p>*** This is a difficult one to provide a recommendation for other than to: Have a sizable fund set aside for the duration of the wind farm. (Rather than just a plan.)</p> <p>I fully indorse the following items that are included in the Shires Planning Proposal:</p> <ol style="list-style-type: none"> 1 Recognition of the existing and future uses of the Narrogin Airport. This is critical as it is already an important piece of shire infrastructure that should not be restricted in its future development, nor should existing functions of the airport be restricted by other developments. 2 Recognition of local unlicensed airstrips. As a recreational pilot with my own unlicensed airstrip, wind turbines in the vicinity of it would be a huge impediment to my flying 	<p>potential buyer. Recognise the difficulty in enforcement. One potential solution is to include a notification or memorandum on the Certificate of Titles as a condition of approval, alerting prospective purchasers to any retained infrastructure and the existing decommissioning plan. The decommissioning plan should outline the procedures for removing the wind turbines and rehabilitating the affected land at the conclusion of the development's life cycle. This should include cost estimates for decommissioning and the removal of all structures and infrastructure, to be submitted at the application lodgement stage.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
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	<p>activities. My airstrip and other private airstrips are also used for crop spraying. Often these other airstrips are not as clearly defined as mine, as they are often only used seasonally.</p> <p>3 The recognition of not negatively impacting normal agricultural or farming activities and ensuring the preservation of:</p> <p>a) The unique character including significant viewing locations, including from residences.</p> <p>b) Flora and fauna, as some species are threatened.</p> <p>c) The well-being of its residents.</p> <p>4 The negotiation and payment of road funds to maintain or improve the condition of the local road network.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
2. Public 2	<p>Having read the local planning policy wind farm turbines I would like to express my concerns of distances from boundaries I am of the firm belief that the 1.5 km proposed from dwellings or sensitive land use should apply to all boundaries of the proposed wind farm</p> <p>Major Concerns</p>	<p>Agree in principle, that any potential disturbances arising from activities on the site should be confined within the property boundary. Nevertheless, in most instances, achieving this may not be feasible. Consequently, the applicant is required to show evidence of their ability to address and alleviate the associated concerns, ensuring compliance with the minimum standards required by relevant Acts and Legislations.</p>	No change.

	<p>1. Right to build anywhere on our land</p> <p>2. Moving Shadows encroaching onto our farmland</p> <p>3. Noise</p> <p>4. Livestock disturbance</p>	<p>Every structure must adhere to the minimum setbacks outlined in the existing Local Planning Scheme. The suggested wind turbine does not impose limitations on neighbouring properties' freedom to build anywhere on their land. However, it is essential for them to acknowledge and assess potential risks associated with constructing in close proximity to this type of development.</p> <p>This will be dependent on the location of the Wind Turbines. It is more likely to pose a concern if the Wind Turbines are situated to the east or west of a dwelling.</p> <p>The draft policy requires that the developer conduct a Noise Impact Assessment to evaluate potential effects on neighbouring residents and sensitive land uses, along with specifying the necessary mitigation measures to be implemented.</p> <p>This can be address at the early stage of development through the environmental impact. The</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p> <p>No change.</p>
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	<p>5. Use of planes and helicopters for spraying</p>	<p>draft policy has specified this as one of the prerequisites for the developer to fulfill. The draft policy include a requirement for the developer to liaise with relevant key stakeholders including local aerial spraying contractors and unlicensed airstrip owners.</p>	<p>No change.</p>
<p>3. Main Roads WA</p>	<p>Thank you for consulting Main Roads on the proposed Local Planning Policy described above. Main Roads have completed a review and provide the following comments:</p> <p>Reference should be made to the WAPC Transport Assessment Guidelines. The Traffic Assessment should consider: Operation and Maintenance Agreements to Access State Road Network – Main Roads Western Australia Route Assessments for the transport of dangerous goods on road network. A traffic management plan in conjunction with an application for a permit that requires vehicle and machinery access and movement for Restricted Access Vehicles shall be submitted for approval to the satisfaction of Heavy Vehicle Services – Main Roads Western Australia. (e.g. Transport of large wind turbine blades and towers)</p> <p>Reference should be made to the provision of service reports detailing: Impact to existing / planned services in road corridors: service infrastructure impacting state road network. Power Network Upgrades or New Works to distribute power generated from renewable sources crossing road corridors.</p>	<p>Amend policy to include reference to Traffic Assessment Management Plan.</p>	<p>Amend Policy as highlighted.</p>

	<p>Temporary upgrades to road network or relocation of above ground infrastructure to facilitate transport of large items, and new or upgraded driveway/crossover access to the State Road Network will require a design review and application process.</p> <p>No works can occur within a State Road Reserve without Main Roads authorisation.</p>		
4. Department of Primary Industries and regional Development	<p>Thank you for inviting the Department of Primary Industries and Regional Development (DPIRD) to comment on the above proposal. DPIRD supports the development of the Local Planning Policy – Wind Farm/Turbines and offers the following comments to assist the process:</p> <p>Water erosion DPIRD is aware of wind farms where soils/landscapes, which would normally be considered low risk of water erosion, have suffered serious erosion. Very large and heavy machinery movement combined with access roads, pads for turbines and other features can concentrate water flow resulting in erosion. The earlier remedial works are undertaken on disturbed areas deemed to be at risk of compaction or erosion reduces the risk of land degradation occurring. DPIRD suggests a general requirement should include a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.</p> <p>Biosecurity It is important to manage the biosecurity risks associated with the construction and ongoing operations of a wind farm. This</p>	<p>Noted.</p> <p>Agreed. To include in policy requiring the developer to provide a surface water management plan, incorporating appropriate design methods to manage water erosion from intense summer or winter rainfall events.</p> <p>Agreed. To include in the policy requiring the developer to submit a management plan on</p>	<p>Amend Policy as per comment.</p> <p>Amend Policy as per comment.</p>

	<p>will minimise the biosecurity risk for the landholder as well as for adjoining farms and along transport routes. DPIRD suggests a general requirement should include a biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.</p> <p>Decommissioning and Rehabilitation Plan</p> <p>A wind farm is expected to have an operational life of approximately 20 to 30 years. At the end of this period, DPIRD expects the facilities would be either decommissioned, restoring the area to its previous land use or the facilities would be upgraded to extend the wind farm’s operational lifespan. DPIRD suggests a Site Rehabilitation Plan should be part of the application process and should outline the steps for the future decommissioning of these facilities. As the depth to buried cables and the cut down turbine foundations (being below ground) will impact seeding depth and crop/pasture root potential, DPIRD suggests that decommissioning is planned to “normal deep ripping depth” to ensure the depth will be adequate to enable the breaking up of compaction soil layers in the future.</p>	<p>biosecurity management plan to ensure all excavation equipment/drilling rigs and the likes are thoroughly cleaned and free from any soil/plant material prior to leaving paddocks and especially moving from property to property.</p> <p>Agreed. To expand on the Draft policy to include a Site Rehabilitation Plan detailing the steps for future decommissioning of facilities. The plan should consider the impact of buried cables and turbine foundations on seeding depth and crop/pasture root potential. Decommissioning to "normal deep ripping depth" to ensure adequate depth for breaking up compacted soil layers in the future.</p>	<p>Amend Policy as per comment.</p>
<p>5. Narrogin Gliding Club</p>	<p>In order to effect a safe and sustainable operation, the location of a base of operation is paramount. In the case of NGC, the Narrogin Aerodrome (designated YNRG) provides the following:-</p> <ol style="list-style-type: none"> 1. At least one runway that is:- 	<p>Noted.</p>	

	<p>a. Well maintained. b. Of sufficient length for arrivals and departures c. Not encumbered by objects that are likely to create a collision risk. d. Not located in an area that is unduly impacted by adverse weather over an extended period. 2. Services that are necessary to allow a membership to flourish in a club environment. 3. A safe training environment where the sport can be perpetuated.</p> <p>In its current status, it achieves those requirements and more. Gliders (sailplanes) by their nature are most often engineless. Their energy is derived from thermal activity where the ground is heated by the sun to produce lift in columns of rising air, where they are detected and used to increase the altitude of a glider to enable extended distances, dependant on the available solar energy en route. Should the energy not be sufficient, gliders are designed and equipped to land in areas that are away from the intended landing area. This process requires the ability to analyse and select an area where a safe “out-landing” can occur. Part of this analysis is to evaluate objects and conditions that may not be conducive to a successful outcome which carries a level of risk where, in a poor scenario, has the potential cause injury or worse.</p> <p>In respect of the wind farm proposal, the high structure of the turbine towers and the variable periodic nature of the turning blades, increases the risk of a collision significantly and decreases the ability to make accurate judgements of an acceptable landing area in an out-landing scenario.</p> <p>In order to address structures that are likely to create an increased risk to aviation, the Civil Aviation Safety Authority (CASA), who are the regulatory body in all general aviation compliances, produce documents</p>	<p>Any works to the runway needs to be consistent with the Shire of Narrogin Airport Master Plan adopted by the Shire.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p>
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	<p>that are directed toward increased safety in the first instance. In this scenario, reference to these compliances must be made to ensure satisfactory continuance and future direction of the Narrogin Aerodrome.</p> <p>Given the concerns and statements above, it is the opinion of Narrogin Gliding Club, that the installation of wind turbine towers in proximity to the Narrogin Aerodrome is an unacceptable increased risk to aviation safety in our instance.</p>		
6. DFES	<p>I refer to your letter dated 7 December 2023 in relation to the referral of Draft Local Planning Policy – Wind Farm/Turbines.</p> <p>It is unclear from the documentation provided if the Shire has applied <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> (SPP 3.7) to this proposal, noting that the policy itself will not result in the intensification of land uses.</p> <p>Exemptions from the requirements of SPP 3.7 should be applied pragmatically by the decision maker and are identified in <i>Guidelines for Planning in Bushfire Prone Areas (section 2.6)</i>.</p> <p>Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the Shire’s endorsement of the policy.</p> <p>DFES supports the text requesting early engagement regarding new development proposals, and notes that the proponents should also be advised to review the Victorian Country Fire Associations document - Design Guidelines and Model Requirements for Renewable Energy</p>	<p>This will be subject to the Development Application assessment and due process.</p> <p>This is for the consideration and adoption of the LPP and SPP 3.7 has not been applied. This will be considered at Development Application stage during the referral process to the relevant agencies.</p> <p>This will be determined on a case by cases basis at Development Stage.</p> <p>As per above comments.</p> <p>This can be address at Development Application Stage requiring the applicant to develop and submit a Fire</p>	<p>Recommended that an additional clause be added for development within Bushfire Prone Areas.</p> <p>Add reference to Victorian Country Fire Associations document - Design Guidelines and Model</p>

	Facilities v4 (2023), as this document provides a best practice approach to considering bushfire risk and fire safety measures in the design, construction and operation of renewable energy facilities (including windfarms). The document is available through the following link - Renewable Energy Fire Safety CFA (Country Fire Authority)	Management Plan to address as a condition of approval.	Requirements for Renewable Energy Facilities v4 (2023)
7. Public 3	<p>Thank you for the opportunity to comment on the proposed wind turbine policy being developed by the Shire.</p> <p>I write as a property owner who is likely to be adversely affected by the placement of wind turbines in proximity to my dwelling. It now seems possible that towers could be erected to the north, east and west of my dwelling.</p> <p>My concerns relate to general amenity and health as well as land devaluation.</p> <p>The proposed wind farm development represents a significant change of land use from agricultural purposes to light industrial and should not be to the detriment of existing property holders who bought in good faith into an agricultural landscape.</p> <p>I make the following observations on:</p> <ul style="list-style-type: none"> • Land owner and resident issues • Issues surrounding the general amenity and the environment need to be addressed. These include but are not limited to: Visual impact, Health concerns, Noise impact, Light fluctuation, Low frequency emissions. I am assuming a tall structure, of at least 230m to the blade tip and in that context observe 	<p>While land valuation remains a consideration, it cannot serve as a legitimate rationale for refusal in planning matters.</p> <p>The Local Planning Scheme has listed Renewable Energy Facility as an "A" use, which is defined as a use not permitted unless the local government has exercised its discretion by granting development approval after advertising.</p> <p>Acknowledging the concerns raised, they will be tackled during the Development Application phase, wherein all development specifics and supporting documents are submitted for review. This phase involves the</p>	<p>No change.</p> <p>No change.</p>

	<p>1.1 Light fluctuation Any property in a rough line between a tower and the sun will experience light flutter caused by the turning blades. In mid to late afternoon (or morning) when say the sun’s elevation is 30deg and the tower height is 230m the shadow cast will be 400m, much longer of course if the tower is also on a hill, or it is late or early in the day.</p> <p>1.2 Sound and low frequency emanations. It is fair to note that the tip speed of the blade is likely to be great (the longer the blade the greater the speed for a given rotation. This in turn is correlated to the decibels created by the blades. An increase from ~120m diameter blades to ~175m is about 3db, (on the face of it not much) but because decibels are measured logarithmically this is in fact about twice the power. The distance of travel and the strength of the vibrations will therefore be greater. These details are not known to me. However, the company Neoen should be required to provide this information, and for these to be appraised in terms of wind direction and speed since both will affect the distance of travel. It should also include an assessment of the physical impact on buildings and on the health of people and animals. There should be absolutely no measurable sound or vibration or other annoyance internal to a house or workshop.</p> <p>In answering questions at a Senate enquiry one South Australian farmer who was actually hosting a wind farm was adamant that they should not</p>	<p>establishment of a Local Planning Policy, guiding developers on addressing pertinent issues during the application submission.</p> <p>This will be dependent on the location of the Wind Turbine, particularly for the Wind Turbines located to the east and west of a dwelling.</p> <p>The suggested Policy requires a Noise Impact Assessment to evaluate potential effects on nearby residents and sensitive land uses. It also requires the implementation of mitigation measures to meet the acceptable noise standard as per the Environmental Protection (Noise) Regulations 2017.</p> <p>The Environmental Protection (Noise) Regulations 2017</p>	<p>No change</p> <p>No change.</p> <p>No change.</p>
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	<p>be within 5km of a dwelling – he had to use ear plugs at night and experienced a loud thumping noise throughout the house.</p> <p>1.3 Visual Amenity In order to minimize the negative impacts on health, visual aspect and general amenity the Shire has a recommended that the distance of the turbines from occupied buildings be at least 1.5 km. this is probably insufficient; it is based on a recommendation from the past when turbines were smaller. If this recommendation was based on a height of 150m then a 230m tower should have a setback of 2.3km to accord an equivalent visual impact. My personal view is that the elevation along the line of site from a home to the top of the blades should be no more than 7.5 deg. Anything greater could be classed as visual pollution. An angle of 7.5 would mean that for a tower on a hill together totalling say 300m above the surrounding land there would have to be a distance of at least 2279m from the dwelling, and a tower of 200m on flat lane would have to be 1520m distant.</p> <p>1.4 Protected Birdlife To the north of my house can usually be found two wedge tailed eagles, occasionally more. Extreme care should be taken to ensure that this fully protected bird is indeed fully protected.</p> <ul style="list-style-type: none"> • Shire’s Interest • It is not in the Shire’s interest to allow the visual and other amenity of rural landholders to be diminished; indeed, it is 	<p>regulates the acceptable noise level.</p> <p>Regarding the recommended distance of 1.5 km between turbines and occupied buildings, we understand your concern that this distance may not adequately account for the visual impact of larger turbines. Your observation regarding the relationship between turbine height and setback distance is duly noted. It's clear that as turbines grow in size, setbacks need to be adjusted accordingly to maintain visual harmony and minimise potential negative impacts.</p> <p>The policy requires that a comprehensive environmental impact assessment be undertaken by the applicant at the development application stage including habitat protection and rehabilitation on location of bird colonies and areas of high raptor activity.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	<p style="text-align: center;">in the Shire’s interest to consolidate and extend the opportunities for people to live rurally in accordance with its own objectives and to encourage population growth in the Shire.</p> <p>2.1 Subdivisions</p> <p>The Shire currently has a number of sub-divisions with dwellings in situ. It should not be assumed that the existing houses in these subdivisions are all that may be built and it should be considered that these subdivisions might be expanded in area and that others might be proposed. Shire planning should clearly articulate these possibilities and the company Neoen be required to accommodate these future possibilities. Thus, a significant buffer around current and future subdivisions should be incorporated into all development proposals.</p> <p>The State Planning Commission Position Statement observes that <i>“the future growth of regional towns ... should not be compromised by renewable energy facilities impacting upon locations that will accommodate future sensitive land use such as residential dwellings, particularly on the urban-rural fringe”</i></p> <p>Properties which are on a number of titles and whose owners have an interest in creating lifestyle blocks or farm worker accommodation (typically on degraded land or land not well suited to farming) on one or more of those titles will have their options seriously curtailed.</p>	<p>There is nothing in the Local Planning Scheme Map nor the Local Planning Strategy to indicate the future subdivision of the properties in Rural zoned land. It is acknowledged that consideration should be given to the possible impact of Wind Turbine to sensitive land uses including a Residential dwelling.</p> <p>We understand the importance of preserving the growth potential of regional towns while also considering the needs and aspirations of property owners in these areas. Your point about properties spanning multiple titles and the potential implications for creating lifestyle blocks or farm worker accommodation is duly noted. We recognise that these options may be essential for property owners seeking to utilise degraded land or areas</p>	<p>No change.</p> <p>No change.</p>
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	<p>2.2 Boundary set backs</p> <p>In addition, the use of farm land and the rearranging of land assets may be harmed by turbines built too close to a boundary. The Shire’s proposed recommendation of a boundary set back may not be adequate. Thus, a greater distance than the proposed height (tower height+blade length+20m may be in order. In this context it would seem desirable that, other things being equal any development which straddles two or more shires should be subject to the same conditions. (I believe that both Williams and Narrogin Shires may be involved in the Neoen proposal).</p> <p>2.3 End of Life</p> <p>The construction of turbines is a costly affair which involves thousands of tons of concrete and iron as well as motors which include cobalt and rare earths and blades which include potentially toxic substances such as biphenyl A. The decommissioning of such turbines will also be costly, and it should not be left to the land holders or the turbine owners both of whom might be transitory or non-financial in 20 years or so. Alternative strategies need to be set in place to ensure a complete and safe dismantling as well as a restoration of land to a level fit for agricultural purposes. If this requires a trust fund to be set up (and</p>	<p>unsuitable for traditional farming purposes.</p> <p>We understand your apprehension about the adequacy of the proposed boundary setback recommendation and the potential implications for farm land use and land asset rearrangement. Your suggestion that a greater distance than the proposed height may be necessary to mitigate these concerns is duly noted. Ensuring that turbines are set back at a sufficient distance from property boundaries is essential to minimise potential conflicts and disruptions to agricultural activities.</p> <p>Your points regarding the significant resources involved in turbine construction, including materials such as concrete, iron, cobalt, rare earths, and potentially toxic substances in the blades, are duly noted. We recognise the importance of considering the long-term</p>	<p>No change.</p> <p>No change..</p>
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	<p>managed by the Shire) then so be it. Currently it is unknown and so quite vexing as to whether anybody but the landholder – as distinct from the wind farm developer is responsible for restoration and decommissioning. In itself this should be enough to “put on hold” any proposal, at least until the legal position is made clear and water tight.</p> <p>2.4 Benefits to the Shire There appears to be no reference as to how the Shire will benefit from this project; there is however an opportunity for the Shire to leverage it into tangible benefits for the rate payers. The Shire should set in place ‘preference for local businesses’ clauses in the construction phase and the operational phase, as well as being provided with an allocation of cheap power. Otherwise, there will be precious little benefit to the local community with main beneficiaries being overseas companies or absentee landholders.</p> <p>2.5 Consultation and Compensation.</p>	<p>impacts of turbine decommissioning and the need for strategies to ensure safe dismantling and restoration of land for agricultural purposes. You raise a valid concern regarding the responsibility for decommissioning and restoration, particularly in cases where landholders or turbine owners may change over time. It is crucial to establish clear and enforceable guidelines to ensure that these responsibilities are appropriately managed and that adequate provisions are in place for the long-term stewardship of decommissioned turbine sites.</p> <p>The decision to engage local businesses will ultimately rest with the developer, and undoubtedly, from a financial standpoint, it would be prudent to consider their involvement as a sound economic choice.</p>	<p>No change.</p>
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	<p>To the extent possible the Shire should demand that the Developers give fair and full compensation to those affected; the current understanding is that land holders who host turbines gain significantly and those others affected gain pathetically little. However, the loss of asset value for neighbouring properties may be substantial and the Shire, as the representative of its residents should satisfy itself that property owners are fully satisfied with any settlement negotiated before giving approval to a project. If this matter is not dealt with properly the Shire will suffer with its reputation as a desirable location suffering and with the possibility of personal recriminations and bitterness developing.</p> <p>I do not believe that to date the Developers have engaged in meaningful community consultation. Thus, the Shire should itself consult with affected landowners through their representative body, but more so should ensure that throughout the project's life the Developers actually do so.</p> <p style="text-align: center;">• Other Matters</p> <p>3.2 Clear Language</p> <p>The Shire's recommendations in a number of aspects refers to appropriateness – adequacy and minimization etc. This is a good, but such sentiments need to be quantified before they are meaningful, and there is a need to say who judges such things.</p> <p>3.2 Number of towers</p> <p>In line with local planning guidelines and taking into account the views of those most directly affected the Shire should impose strict conditions on the number and density of turbines that may be constructed in any</p>	<p>We appreciate your concerns about ensuring fair compensation for all affected parties and maintaining the reputation of our community as a desirable location. However, any agreement entered to is between the applicant and the affected property owners.</p> <p>Noted. Under the Planning and Development Act, the proposed development must undergo public advertisement for submissions, which includes providing written notifications to neighbouring and affected properties, as well as relevant stakeholders, prior to making a decision.</p> <p>Noted.</p> <p>Due consideration will be given in terms of the numbers and location of the Turbines.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
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	<p>given locality. Living in a forest of such things is hardly conducive to a satisfying rural experience.</p> <p>3.3 Agricultural Land On the face of it the proposed project will severely impact the best agricultural land in the district and so be at odds with the Shires guidelines as well as that articulated in The State Planning Department's Position Statement which refers to construction on "<i>cleared land with low agricultural value</i>".</p>	<p>We understand your apprehension about the potential conflict with both the Shire's guidelines and the State Planning Department's Position Statement, particularly regarding construction on cleared land with low agricultural value. Preserving agricultural land is essential for sustaining our local economy and food security, and we take these considerations seriously. As we continue to evaluate the proposed project, we will carefully assess its potential impacts on agricultural land and consider how to minimise any adverse effects. It is our goal to ensure that any development aligns with both local and state guidelines while also taking into account the needs and concerns of our community.</p>	<p>No change.</p>
<p>8. Hon Steve Martin MLC</p>	<p>Thank you for the opportunity to make a submission to your draft Local Planning Policy on Wind Farms/Turbines.</p>		

<p>Member for the Agricultural Region</p>	<p>I wish the Narrogin Shire Council all the very best in formulating a policy that meets the needs of your residents and rate payers, and adequately deals with the growing demand for renewable energy projects in regional WA. I do note with interest that there is no proposal I am aware of to locate a solar farm or array of wind turbines in the Metropolitan area, so regional areas such as ours are being expected to carry the load in making WA cleaner and greener.</p> <p>The renewable energy sector is full of opportunities and eager investors hoping to capitalise on the enormous demand for cleaner energy. There are also risks for small communities if adequate planning procedures, and guidelines that take into account community expectations, are not in place.</p> <p>I hope it might be useful if I outline briefly some of my experiences regarding the development of wind farms in the Agricultural Region.</p> <p>Your draft policy discusses the vital role of community consultation in the success or otherwise of any proposal. Of course, consultation doesn't always result in agreement, as we saw in the recent debacle surrounding the introduction of the Aboriginal Cultural Heritage Act. The integration of a wind farm into a rural farming district is more likely to succeed if some form of agreement between the proponents and impacted neighbours can be reached before the project commences.</p> <p>In the recent Kojonup/Broomehill wind farm development this was not achieved, and the lingering level of anger and resentment is detrimental to the local community.</p>	<p>Noted.</p> <p>Hence, why the Shire is developing this policy to ensure that the developer address the concerns upfront in their application.</p> <p>We appreciate your perspective and acknowledge the complexities involved in reaching consensus on significant projects, such as the integration of a wind farm into a rural farming district. You rightly point out that community consultation does not always lead to agreement, as demonstrated by recent challenges surrounding the introduction of the Aboriginal Cultural Heritage Act. We understand that differing</p>	<p>No change.</p> <p>No change.</p>
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	<p>I'm uncertain how this could be best achieved in the planning framework, but the harmony of your community needs to be considered.</p> <p>The issue of setbacks will obviously be a focus for your deliberations and a key area of concern in other developments.</p> <p>The latest developments in wind turbine technology can see the towers reach heights of over 200m to the tip of the blade. To put that into perspective, the tallest buildings in St Georges Terrace are slightly higher than modern turbines. The installation of a significant number of turbines has a material impact on the amenity for rural landowners and serious consideration needs to be given to those concerns.</p>	<p>perspectives and interests within the community can present significant hurdles in the planning and development process.</p> <p>We agree that the success of integrating a wind farm into a rural farming district is more likely if some form of agreement can be reached between proponents and impacted neighbours before the project commences. Collaborative engagement and dialogue are essential for fostering understanding, addressing concerns, and finding mutually beneficial solutions.</p> <p>The policy has recommended a minimum setback based on the height of the structure to the tip of the propeller blade plus additional 20m. This will be dependent on how the applicant proposed to locate the wind turbine and may require a visual and landscape impact statement.</p>	<p>No change.</p>
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	<p>I wish you luck achieving your stated goal that <i>“Wind farms and turbines shall be designed to blend with the natural landscape, minimising visual disruption.”</i></p> <p>An area not touched upon in your draft policy and one about which I have some concerns is regarding the use of highly productive agricultural land for these purposes.</p> <p>I note that a WA Planning Commission position statement on renewable energy facilities from March 2020 outlined that <i>“Large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value.”</i></p> <p>The area between Williams and Narrogin would be some of the most productive agricultural land in WA and certainly wouldn’t be described as low value.</p> <p>A further concern is that wind farms on productive Great Southern farming land could be used to offset the ongoing production of carbon in other parts of the economy – mining and gas production to name a few.</p> <p>I wish Narrogin Council luck as you navigate these issues. My guiding principle around planning and land use is that the right of landowners to best utilise their property should be restricted as little as possible commensurate with the needs and rights of their neighbours.</p>	<p>This will be evaluated during the development application stage, and guidance will be sought from the Department of Primary Industries and Regional Development (DPIRD) regarding land productivity.</p> <p>Noted.</p> <p>This will subject to the advice from DPIRD once the location of the site has been confirmed.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	Thanks again for taking the time to consider my submission on your important draft policy.		
9. DPLH	<p><u>Community Consultation:</u> This section in the Local Planning Policy (LPP) would benefit from providing more specific requirements as to what stage of a proposal the different types of engagement are recommended and for the timeframe Council would expect for that engagement. Reference is made to a project’s lifecycle, but it is difficult for community consultation to have any further influence once a development application has been determined and development has commenced. As this element of the policy may not be capable of implementation, consideration should be given to removing it. There is no head of power is for consultation requirements over and above that required for a development application specified in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 (the deemed provisions). As a result, it would not be possible for a local planning policy to implement additional requirements, though it would be reasonable to encourage them. It is suggested the policy encourages additional requirements in keeping with the Guide to Best Practice Planning Engagement in Western Australia (2023).</p> <p><u>Narrogin airport and aviation:</u> The Western Australian Planning Commission's Position Statement: Renewable energy facilities (March 2020) includes the following in relation to wind turbine proposals and aviation safety considerations: Proponents of wind turbine proposals should refer to the National Aviation Safeguarding Framework (NASF) Guideline D: Managing the Risk to Aviation Safety of Wind Turbine Installations (Wind Farms) / Wind Monitoring Towers to determine any potential aviation safety</p>	<p>Agree. Include additional requirements in the policy to include lodgement of a detailed Community and Stakeholder Engagement Plan outlining the outcomes of the pre-lodgement Community and Stakeholder consultation. Policy should also encouraged the developer to make reference to the “<i>Guide to Best Practice Planning Engagement in Western Australia (2023)</i>”, published by DPLH, when implementing Community Consultation.</p> <p>Agreed. Include refence to the National Aviation Safeguarding Framework (NASF) Guideline D under Other Potential Impacts.</p>	<p>Amend Policy as highlighted in the attached Policy.</p> <p>Include additional reference in the policy.</p>

	<p>risks and possible mitigation measures. Any potential aviation safety risks identified require consultation with the Civil Aviation Safety Authority (CASA), Air Services Australia and/or the Commonwealth Department of Defence.</p> <p>It is recommended that the LPP include a similar reference to NASF Guideline D.</p> <p>The NSAF guideline identifies consultation with unlicensed airstrip owners and CASA/Air Services. CASA has released an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome. It is recommended a reference to this circular be included on the basis that Narrogin Airport at present is not a CASA certified aerodrome.</p> <p>The LPP refers to development needing to comply with aviation requirements of regulations/specifications as if Narrogin Airport were 'registered'. This wording could cause issues as regulations for certified aerodromes cannot be applied to uncertified aerodromes. It is recommended that this section be modified to read as follows: Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required. All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as</p>	<p>Include reference to an advisory circular AC 139.E-05v1.1 Obstacles (including wind farms) outside the vicinity of a CASA certified aerodrome be included on the basis that Narrogin Airport at present is not a CASA certified aerodrome.</p> <p>Agreed. Include suggested modifications - Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.</p>	<p>Include additional reference in the policy.</p> <p>Amend policy to reflect.</p>
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	<p>though the Narrogin Airport and Airstrips were registered. This is to ensure that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government authorities and airport operators will be required.</p> <p>In addition to the reasoning provided in the LPP, it may also be beneficial to outline the importance of Narrogin Airport including its strategic role as part of the logistics network for the Shire, as well as for emergency and RFDS purposes.</p> <p>The policy makes reference to the Narrogin Airport Master Plan, however this document does not seem to be published. If Council is expecting proponents to have regard to the plan, it would be helpful for it to be publicly available.</p> <p><u>Road upgrades/repair:</u></p> <p>The policy makes reference to development contributions for upgrades and repairs to facilitate construction of wind farms and ongoing operation in keeping with the WALGA guideline for heavy vehicles on sealed roads. Reference may also be made for the any contributions to be consistent with the principles that underpin State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6).</p> <p><u>Visual landscape assessment:</u></p> <p>It may be helpful to add an ‘Additional Resources’ section to the policy and/or make reference the Commission’s Visual Landscape Planning Manual.</p>	<p>All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This is to ensure that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government authorities and airport operators will be required.</p> <p>Include reference to any contributions to be consistent with the principles that underpin State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6).</p> <p>Include reference to the WAPC Visual Landscape Planning Manual and the Wind farm and Landscape Values (2005)</p>	<p>Amend policy to reflect as highlighted.</p> <p>Amend policy to reflect as highlighted.</p>
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	<p><u>Throughout:</u> As a local planning policy is a planning instrument of 'due regard', it would be preferable for the policy to avoid using absolute terms such as 'shall'. Numbering the sections and provisions of the policy would assist with referencing.</p>	<p>published by the Western Australian Wind Energy Association and Australian Council of National Trust.</p> <p>Noted.</p>	
<p>10. Synergy</p>	<p>Thank you for the invitation to comment on the Shire of Narrogin draft Local Planning Policy -Wind Farm/Turbines (LPP) Synergy is established under the <i>Electricity Corporations Act 2005</i> and owned by the people of Western Australia. It is the largest integrated electricity generator and retailer operating in the South West Interconnected System (SWIS) and utilises its diverse energy generation portfolio to supply reliable and efficient energy to over one million residential, business and industrial customers. Synergy owns and operates thermal power stations and renewable energy generation facilities from Coral Bay in the north, to Kalgoorlie in the east and Hopetoun in the south. Bright Energy Investments (a partnership between the global infrastructure fund DIF, Synergy and Australian industry superfund CBUS) owns and operates wind farms in Albany and Warradarge, and a solar farm in Greenough River. Synergy is currently developing the 140MW King Rocks Wind Farm near Hyden, in addition to exploring other wind farm opportunities within the SWIS. Synergy welcomes additional planning guidance on wind farms and other renewable energy facilities. Based on the current draft, Synergy makes the following comments. <i>General Requirements (page 2)</i></p>	<p>Noted.</p> <p>Noted.</p>	<p>No change to policy.</p>

	<p>While it is understood the Shire is seeking to ensure adequate information is provided in development applications, Synergy notes that manufacturer’s specifications are not always available at this stage of a wind farm project. Procurement processes to contract with a turbine supplier generally commence once planning and environmental approvals have been obtained. Synergy will typically provide a ‘worst-case’ turbine for the purposes of the development application, such as maximum tip height and noise levels.</p> <p>Additionally, detailed decommissioning plans will not be available at the development application stage. A high-level decommissioning plan could be provided, describing the options at decommissioning and consultation processes that would be undertaken to assist in final decision making. Synergy believes it would be premature to decide the final use of the site and materials 25 to 30 years in advance.</p> <p>Regarding setbacks, Synergy notes that numerous property boundaries are typically located within wind farm development envelopes. It is recommended that the policy clarifies that the setback of tip height plus 20 metres applies to property boundaries, not including those inside the development envelope.</p> <p><i>Community Consultation (page 3)</i></p> <p>Regarding the requirement to consult with local aerial spraying contractors, unlicensed airstrip owners and local aeronautical associations, Synergy notes it can often be difficult to identify these persons and groups and would seek assistance from the Shire. Furthermore, it would be helpful to provide more definition on what constitutes an unlicensed airstrip in this policy, since gravel roads and tracks may be claimed as unlicensed airstrips by some landowners.</p> <p><i>Environmental Impact (page 3)</i></p> <p>It is noted the environmental impact of wind farms are generally assessed through various approvals under the <i>Environmental Protection</i></p>	<p>This information will be required to establish the required setback as per the policy.</p> <p>Although it is agreed that 25 to 30 years ahead is a long time and technology evolve through time, however, it is still a requirement for the applicant to submit a decommissioning plan.</p> <p>The setback distance is to the property boundaries.</p> <p>This can be established with the impacted property owners, once the site and location of the Wind turbine are confirmed as to any aerial farming activity undertaken from the property. Assistance can also be sought from CASA regarding unlicensed airstrips.</p> <p>Agreed, that there is separate application and process</p>	
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	<p><i>Act 1986 (WA) and the Environment Protection and Biodiversity Conservation Act 1999 (Cth), and that the Shire may be duplicating these existing processes.</i></p> <p><i>Visual and Landscape Impact (page 3)</i> Synergy seeks to minimise visual impact with all wind farm developments and supports the requirement to undertake a visual and landscape impact assessment. Notwithstanding this, Synergy notes that in some cases visual markings or lighting may be required on turbines to mitigate impacts to birds or aircraft. Wind farm developments and local government authorities will need to balance these competing objectives.</p> <p><i>Noise Impact (page 3)</i> Synergy recommends that the South Australian Environmental Protection Authority Wind farms environmental noise guidelines (as updated) are also referred to in this section. It is widely accepted that the best methodology for determining acceptability of noise from wind turbines is via these guidelines, including in the Position Statement: Renewable Energy Facilities (WAPC, 2020).</p> <p><i>Road contributions (page 4)</i> Synergy supports the principle of road contributions for wind farm construction. The turbine transport routes are generally not finalised at the development application stage and consequently, it is recommended that it is a condition of development approval that road contributions must be agreed and paid prior to construction commencing.</p>	<p>through the EPA assessment, however the applicant still needs to address and mitigate this issue.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
<p>11. NEOEN</p>	<p>Policy Provisions “The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m.” Blade overhang is considered in design and typical practice in WA. The intent of the requirement can be adequately addressed through the</p>	<p>This is the Shire’s recommended minimum setback requirements from property boundaries.</p>	<p>No change to policy.</p>

	<p>initial statement: "Adequate setbacks and safety measures shall be incorporated to protect public health and safety." Remove the following statement: "The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including the propeller blades at the highest point, plus additional 20m."</p> <p>Policy Provisions "Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation." Neoen understands this statement to imply that the Decommissioning Plan to be submitted in the support of the development application will be high level and principle based. Reword to state: <u>"No later than 6 months prior to the end of the wind farm's operating life, the proponent must develop a Decommissioning Plan detailing how it intends to rehabilitate the site to the satisfaction of Shire."</u></p> <p>Environmental Impact "Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> • Stopover sites, local bird species roosting and nesting sites; • Location of bird colonies; 	<p>We consider the inclusion of a Decommissioning Plan requirement in the proposed wording to be a reasonable and explicit commitment by the developer to responsibly handle the wind farm's end-of-life process right from the start. However, the submitter's proposed wording, "No later than 6 months prior to the end of the wind farm's operating life," fails to offer the Shire, impacted property owners, and future owners the reassurance and certainty regarding the wind farm structures' end-of-life timeline.</p> <p>Agreed with the proposed wording – "Developers must implement measures to mitigate and manage potential</p>	<p>No change to policy.</p> <p>Amend policy to reflect changes.</p>
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	<ul style="list-style-type: none"> • Areas of high raptor activity; and • The accumulative impact of wind turbines on migration routes.” <p>The focus for bird assessment should be for conservation significant species.</p> <p>Reword to state: “Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> • Stopover sites, local bird species roosting and nesting sites <u>for birds of conservation significance</u>; • Location of <u>birds of conservation significance</u> colonies; • Areas of high raptor activity; and • The accumulative impact of wind turbines on migration routes.” <p>Visual and Landscape Impact “Wind farms and turbines shall be designed to blend with the natural landscape, minimising visual disruption.”</p> <p>Current wording could be taken to imply that wind farms and turbines can be fully blended in with the natural landscape. The reality is they cannot be fully blended.</p> <p>Reword to state: “Wind farms and turbines shall be designed to <u>integrate to the greatest extent possible into the natural and rural landscape setting</u> blend with the natural landscape, minimising visual disruption”.</p> <p>Visual and Landscape Impact “• landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.”</p>	<p>environmental impacts, including habitat protection and rehabilitation, such as:</p> <ul style="list-style-type: none"> • Stopover sites, local bird species roosting and nesting sites for birds of conservation significance; • Location of birds of conservation significance colonies; • Areas of high raptor activity; and • The accumulative impact of wind turbines on migration routes.” <p>Agreed with the proposed amendment - <i>Wind farms and turbines shall be designed to integrate to the greatest extent possible into the natural and rural landscape setting.</i></p> <p>No objection to the deletion in reference to “extent of cut and fill”.</p>	<p>Amend policy to reflect changes.</p> <p>Support deletion of the wording in reference to “extent of cut and fill”.</p>
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	<p>At the development application stage, the extent of cut and fill will not be known. Remove reference to cut and fill and reword to state: “• landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.”</p> <p>Visual and Landscape Impact “layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.” At the development application stage, not all these details will be known. Remove this dot point as it is very descriptive and the level of information being requested will not be known at the DA stage. This information is typically only available during detailed design.</p> <p>Noise Impact “It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners” Hard setbacks such as a 1.5km setback from dwellings or sensitive land uses are constraining and do not factor in local conditions. It is far more valuable to have a robust, site-specific assessment of the impacts of a given project on a receptor.</p>	<p>The policy outlines as to what will be required and the information to be provided at the DA stage.</p> <p>The National Health and Medical Research Council recommends a minimum setback of 1.5km from sensitive land use, stating that such a distance is unlikely to cause any significant effects on physical or mental health in noise-sensitive areas. This recommendation has been endorsed by the Department of Planning, Lands, and Heritage, incorporating it into their Position Statement on</p>	<p>No change to Policy.</p> <p>No change to Policy.</p>
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	<p>Other Potential Impacts “All potential impacts shall be identified and mitigated to protect the interests of the community.” Not all potential impacts can be entirely mitigated. Reword to state: “All potential impacts shall be identified and mitigated <u>to the greatest extent possible</u> to protect the interests of the community.”</p> <p>Other Potential Impacts “All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA status to that of a Registered CASA Airport.” CASA requirements considered, the Narrogin aerodrome is uncertified, therefore no formal safeguarding requirements are established at present. A detailed aviation impact assessment has been conducted and will be submitted as part of the DA. AIA will reference future certification of Narrogin. Remove: “as though the Narrogin Airport and Airstrips were registered.” CASA requirements considered and adhered to.</p>	<p>Renewable Energy Facilities as an acceptable guideline.</p> <p>Agreed. Support additional wording.</p> <p>Refer to comments in Submission 9 to include the recommend amendment by DPLH - All wind farm and turbine developments must adhere to and comply with the regulations, specifications and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This is to ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA uncertified status to that of a Registered CASA certified Airport. Consultation with relevant government</p>	<p>Amend policy to reflect changes.</p> <p>Recommendation as per Submission 9</p>
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	<p>Road Contributions for Wind Energy Facility Developments Operationally, light vehicles. Any damage caused by rare heavy vehicle will be fixed. Remove this dot point as is it too open ended and opens the proponent up to accepting liability for activities that are outside of their responsibility.</p> <p>“The Shire of Narrogin requires proponents of wind energy facilities to be assessed for any road contributions for repairs or upgrades to sealed and/or unsealed roads managed by the Shire of Narrogin as a result of construction or ongoing activities associated with the development beyond those considered normal day to day access and egress.” Typically look to perform pre and post dilapidation surveys.</p>	<p>authorities and airport operators will be required.</p> <p>Noted.</p> <p>Review Policy requiring a pre and post development survey to be prepared by the proponent.</p> <p>As per above comment.</p>	<p>Amend policy as per attachment.</p>
<p>12. Public 4</p>	<p>I am writing to comment on the draft local planning policy for Wind farms that Council recently adopted and invited feedback from the community.</p> <p>Overall I believe it is a good policy framework designed to support wind farm development but not at the expense of the community, the environment or the operations of the neighbouring businesses.</p> <p>I have just two areas of concern.</p> <p>1. Fire management - I am concerned about how bushfire or farm fires would be managed if fire is on the farm or heading towards the farm. As you are aware, bomber fire planes are what extinguished the Narrogin fire in 2022 thankfully, as fire crew on the ground were unable to stop it. If a similar fire started near a Windfarm or was heading towards the windfarm what is the fire control procedure? Can bomber planes operate around windfarms in smoky conditions? May I suggest that</p>	<p>Noted.</p> <p>Inclusion of additional provision in the policy addressing Bushfire management Plan. This can form as a condition of approval at the DA stage.</p>	<p>Amend policy as per attachment.</p>

	<p>another requirement under the policy is that the Windfarm proponents submit fire fighting plans that have been signed off by FESA. These will include how they will a) prevent and extinguish fires on the property and b) how they are prepared to assist in fighting fires nearby so as to prevent the fire coming onto farm (and putting pilots at risk/or town at risk if pilots can't access).</p> <p>2. Distance from neighbours boundary is close and potentially conflicts with other parts of the policy - The policy currently states <i>"The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m."</i> The policy also states <i>"Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips."</i> Has the Shire spoken to a suitable aerial spraying consultant and pilots to confirm whether this distance is sufficient to operate safely on the neighbours property and whether they would unconditionally fly that close to a wind turbine?</p> <p>The policy also states <i>"It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners."</i> Building a turbine within 200m of the boundary would therefore restrict the neighbours' ability to build a dwelling within 1.3km of their boundary. Is this fair? The wind farm has effectively restricted the ability of the neighbour to build on their own property. There is no reason to assume Narrogin will not follow other high rainfall areas where agricultural land has escalated to a level that has become uneconomic for broadacre activities and then developed for other</p>	<p>Reference to comments from aerial spraying operators under submission 16.</p> <p>Agreed that there may be properties affected by the buffer for sensitive land uses and may impact the future residential development within the 1.5klm buffer. This will need to be considered on a case by case basis.</p>	<p>As per comment</p> <p>No change.</p>
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	<p>purposes such as lifestyle blocks. Furthermore, subdivision of land near a regional centre such as Narrogin could be part of a farmers succession plan. As you know, there is also a labour and housing shortage in Narrogin. To overcome these constraints farmers are already looking to build more homes on farm to attract and accommodate staff. The wind farm should not take that opportunity away from farmers and the future development of the Shire. To be fair, and ensure the neighbours are not disadvantaged, one could argue the turbines should be at least 1.5km (consistent with current dwellings) from the boundary unless otherwise agreed with the neighbour.</p> <p>The other area of possible conflict is noise regulations and proposed distances. As the turbines get bigger I assume they will get louder. If so, does that mean the distance from a dwelling (currently 1.5km) need to increase as the size/noise of the turbines increase too? Does the proponent need to submit DB readings? When the 1.5km radius was defined what size were the turbines and was there a corresponding maximum noise level? Does the Noise regulation capture this change in noise as turbine design and technology changes? If so, can the policy be changed to ensure noise tolerance and distance from dwellings are consistent.</p> <p>Thank you for providing the opportunity to provide feedback. Hopefully we can get to a position where the Wind farms can operate without adversely impacting the neighbours or development of the Shire.</p>	<p>Any future subdivision will require further assessment and will be determined by the Department of Planning, Land and Heritage as the responsible authorities.</p> <p>Agreed. This will need to be considered on a case by case basis based on the location of the wind turbine.</p> <p>As part of the Development Approval (DA) process, the applicant will need to submit a noise management plan and the impact to any impacted surrounding sensitive land uses. Comments will also be sought at the DA stage from the Department of Water and Environmental Regulation as to the compliance with the noise impact under the Environmental protection Act.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
<p>13. DWER – South West Region</p>	<p>Thank you for providing the above referenced draft policy for the Department of Water and Environmental Regulation (Department) to consider.</p>		

	<p>The Department supports the development of LPPs to provide for consistent and appropriately considered development, and provides the following comments:</p> <ul style="list-style-type: none"> • While flora is mentioned under the environmental impact section, it is recommended to have specific reference to native vegetation and the need to minimising clearing. • Impacts from such proposals can occur during the construction and operational period. During construction, as identified in relation to road contributions, the impact can occur over a much larger spatial area. It is therefore recommended to include a statement that consideration is required of environmental impacts both during the construction and operational stages of the proposal. • The Department and DPIRD have recently been asked about water supply options for construction. Many of the proposals are in remote areas where water supplies and limited, and surface nor groundwater are proclaimed under the <i>Rights in Water and Irrigation Act</i>. As such reference to considering water supply during the development stage, especially for construction is worth consideration. <p>Environmental Noise Branch (ENB) has reviewed the Shire’s Policy with a focus on noise impacts. As an overarching principle, wind farm developments are required to meet the requirements of the <i>Environmental Protection (Noise) Regulations 1997</i> (Noise Regulations). While ENB understands there are various policies and guidance produced by other States and Territories relating to wind farm noise, these are not statutory requirements in Western Australia. ENB provides the following comments for consideration by the Shire.</p> <p>Definitions</p>	<p>This is included in the section of the policy under Visual and Landscape Impact requiring the applicant to submit a visual and Landscape Impact assessment. Agreed. Include a policy a statement that consideration is required of environmental impacts both during the construction and operational stages of the proposal.</p> <p>This should not be a major issue at the Shire.</p>	<p>No change.</p> <p>Include additional wording under the Environmental Impact section as highlighted in the attached policy.</p>
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<p>The definition of Sensitive Land Use mostly reflects that of the <i>Environmental Protection (Noise) Regulations 1997</i> (Noise Regulations), but not fully. It may be appropriate for the Policy to also refer Schedule 1 Part C of the Noise Regulations in its definition for the sake of consistency in relation to noise assessments.</p> <p>Consider adding a definition for Acoustic Consultant as follows: <i>A person who meets all of the following criteria:</i></p> <ul style="list-style-type: none"> • holds a tertiary academic qualification that can be applied to the field of acoustics and the measurement and management of environmental noise. • <i>has a minimum of three years of experience working in the field of acoustics and the measurement and management of environmental noise</i> • <i>holds membership of grade Member or Fellow in the Australian Acoustical Society or membership of the Association of Australasian Acoustical Consultants, or international equivalent.</i> <p>Policy Provisions <i>General Requirements</i></p> <p>The 5th paragraph states that:” <i>wind farms and turbines shall be sited and designed to minimise adverse impacts on the environment and the community.</i>” While the intent of such provision appears clear, it is somewhat open ended in its interpretation and application. If retained, the Shire may wish to consider providing guidance on how such provision maybe achieved. From a noise impact perspective, such guidance could include examples of designs reflecting “best industry standards” to minimise noise emissions. This would also assist with the <i>Noise Impact</i> provision further down in the Policy.</p> <p>The 6th paragraph introduces the concept of buffer distances to <i>protect public health and safety</i>. ENB assumes this relates to major incidents such as blade(s) catastrophic failure, fire, etc., not health and amenity impacts from noise emissions. However, the wording used may be mis-</p>	<p>Add definition for Acoustic Consultant as per submission.</p> <p>Include reference to “best industry standards”, as per comment.</p>	<p>Amend policy to include the definition for Acoustic Consultant as per submission.</p> <p>Amend policy as per comment.</p>
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	<p>interpreted as including health and amenity impacts. ENB suggests the following alternative wording for this provision: <i>Adequate setbacks and safety measures shall be incorporated to protect public health and safety against major breakdown of, or incidents at, the wind turbine generator and associated infrastructure. The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20 metres.</i></p> <p><i>Noise Impact</i> In the 2nd paragraph, the term Acoustic Consultant could be introduced. ENB also notes the incorrect reference to the Environmental Protection (Noise) Regulations 2017. The 2nd paragraph could be re-worded as follows: <i>A noise impact assessment, completed by an acoustic consultant, shall be prepared demonstrating compliance with the Environmental Protection (Noise) Regulations 1997 for both construction and operational phases. The noise impact assessment is to have due regard to future land uses.</i></p> <p>The 3rd paragraph provides for a minimum recommended buffer distances to minimise impacts on health and amenity unless a landowner agreement is in place. ENB supports the 1.5 kilometres setback distance, which reflects the WAPC’s <i>Position Statement: Renewable energy facilities</i>. However, even with a landowner agreement in place, the Shire should consider providing an acceptable alternative to provide some degree of protection to those residences associated with the project. It is somewhat difficult to nominate an alternative buffer distance as there are many factors at play, therefore, instead, the Shire could consider nominating an alternative noise criterion of whichever is greater: 40 dB LA10 or the applicable LA10 assigned noise level, to be achieved at those residences associated with</p>	<p>Include additional wording as per comment for clarity.</p> <p>Include additional wording as per comment for clarity.</p> <p>Include additional wording - The Environmental Noise Branch section of the Department of Water and Environmental Regulation recommend an alternative noise criterion of 40dBLA10, whichever is the greater or the applicable LA10 assigned noise level , to be achieved at those residences associated with the project</p>	<p>Amend policy as per comment.</p> <p>Amend policy as per comment.</p> <p>Amend policy as per comment.</p>
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	<p>the project. By “residence associated with the project”, ENB considers it a residence occupied by the landowner on which one or several wind turbine will be installed, accommodation for wind farm staff, or caretaker residence.</p>		
14. Public 5	<p>We refer to the draft local planning policy D11 – Wind Farm/Turbines, and the request seeking submissions and responses from local rate payers.</p> <p>Our family enterprise, established 1907, runs a broadacre mixed cropping and sheep enterprise and is split over both the Narrogin and Williams Shire, known as Denabling Grazing Co.</p> <p>We have, as a family read the draft proposal thoroughly and have formulated a submission for consideration and review of Policy Provision regarding adequate setbacks from property boundaries, to protect established and emerging farming families, enterprises, and rate payers.</p> <p>We submit a request for a minimum setback from property boundaries of 1 Kilometre, without prior written consent, with the following justifications and comments -</p> <p>1. Concerns regarding impact to future development plans of any individual titles;</p> <p>2. Safety and Impact on annual aerial spraying operations under current proposed set back distance will have a dramatic effect on the safety of such operations and would in some instances limit spraying operations which has a severe impact on our established business. For instance boundaries on the eastern side of Denabling Grazing property changes</p>	<p>Noted</p> <p>We understand your concerns regarding the potential impact on future development plans for individual titles. It is crucial to ensure that the proposed policy facilitates sustainable development while addressing the needs of all stakeholders.</p> <p>Your concerns regarding the safety of annual aerial spraying operations are duly noted. We recognise the importance of maintaining safe conditions for</p>	<p>No change.</p> <p>No change.</p>

	<p>direction 20 times bordering the proposed Narrogin Windfarm properties, which would severely limit spraying operations due to paddock mapping and plane turn around room.</p> <p>3. 1 Kilometre West of the proposed wind farm boundary, we have an unlicensed airstrip on the property, this air strip is used often throughout the annual aerial spraying program.</p> <p>4. Denabling Grazing Co Farming operation is split over two shires, Williams and Narrogin, both draft policies have vastly different proposed setback distances, which would make future development planning difficult.</p> <p>5. We operate a sheep feedlot averaging 15,000 head per year which is located 1km from the proposed windfarm property boundary. Concerns surrounding the short and long term effects on employees working the feedlot enterprise along with the welfare of the sheep during the both the initial construction period and daily operation of the turbines.</p>	<p>such operations and will assess the potential impact of the proposed setback distance on operational efficiency and safety measures.</p> <p>The presence of an unlicensed airstrip on your property raises valid concerns about compatibility with the proposed windfarm. We will evaluate the implications of the setback distance on the usability and safety of the airstrip, taking into consideration its significance for your operations.</p> <p>The discrepancy in proposed setback distances between different Shires presents a challenge for future development. The challenge will be on the developer to satisfy the requirements of the respective Shires, as each Shire operates under its own entity.</p> <p>We understand your concerns regarding the potential short and long-term effects on feedlot operations and employee welfare. Protecting the well-being of both employees and livestock is</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
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	<p>6. Health and Safety concerns for our current and emerging future families poised to continue on the business, as well as employees and their families living at dwellings near the proposed Narrogin windfarm site. For your consideration and perusal and in support of our concerns regarding the health and safety of employees and families, we have attached study via link “The Bruce McPherson ILFN Study report, December 2011” which confirms large industrial windfarms can produce real and adverse health impacts and suggests this is due to acoustic pressure pulsations. This study emphasized the need for further epidemiological and laboratory testing. https://docs.wind-watch.org/BruceMcPhersonInfrasoundandLowFrequencyNoiseStudy.pdf</p>	<p>paramount, and we will thoroughly assess the implications of the proposed policy on these aspects. Your emphasis on health and safety considerations for current and future generations, as well as neighbouring families, is duly noted. We will carefully review the attached study on health impacts associated with large industrial windfarms and consider its implications in our policy deliberations. The development process will also require the development proposal to be assess by the responsible agencies under the relevant Acts and Legislations, prior to final decision by the responsible authority.</p>	<p>No change.</p>
<p>15. Public 6</p>	<p>We wish to submit our thoughts on the planned Wind Farm which is set to border our property 1811 Williams Kondinin Road, Minigin. We have attended meetings over the past months and feel that we have an understanding of the impact the windfarm will have on our property and our lives. We are particularly concerned that the airport which we also border is a very busy and vital airport for the town of Narrogin and the region. We feel that the turbines will be far too close (5km) not being anywhere near enough area to not interfere with the workings of the airport and the turbines far too high at 230 – 250m high. If the airport is to continue</p>	<p>The Shire of Narrogin Local Planning Scheme No. 3 identify the Narrogin Airfield as a Special Control Area (SCA 8), and has a buffer requirement of</p>	<p>No change.</p>

	<p>to grow this must be considered. The airport is a necessity for the RFDS, a service we have had to use ourselves in 2023. The Gliding Club must also not be impacted.</p> <p>We ask that you consider the need for aerial spraying on our property and the impact the turbines will have on this.</p> <p>We also may wish to sub divide off a portion of our property in the near future and do not wish the windfarm to impact that option for us.</p> <p>We also have a firm belief that this area is blue chip farming land and the windfarm will impinge on that. We have read your draft policy and the submission of Mr Rick Bee who expresses his concerns on certain points in that draft. We find that we share those concerns and wish to endorse the recommendations Mr Bee makes.</p>	<p>500m from the airfield boundary. The purpose is to recognised the land use buffer zone associated with the operation of the Narrogin Airfield and to minimise land use conflict in proximity of the airfield.</p> <p>The need for aerial spraying on your property raises valid concerns about the potential impact of the turbines on this activity. We will assess the compatibility of the proposed setback distance with your operational requirements and strive to find solutions that ensure minimal disruption to your farming practices.</p> <p>This is a separate process and will be determine by the Department of Planning Lands and Heritage as the decision making authority based on State Planning Policy.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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<p>16. Ford Aviation/Narrogin Aerial</p>	<p>Why are we going down a road, which overseas is now on the decline, (standard Australia 15 years behind the rest).</p> <p>We own and operate an Aerial Spraying business here In Narrogin and another business in Tasmania. I'm also an American Commercial Pilot and spray the corn season in Iowa and Missouri and have seen the detrimental impact these wind farms have on Agriculture.</p> <p>We have some 40 + landing areas in the Narrogin shire, excluding the outer areas which we also work in, 3 in very close proximity this proposed area, -32.9425628S 116.9826083E This is currently in with CASA being registered as an ALA and so will some others we predominantly use in the area.</p> <p>There are tremendous safety concerns regarding these in Aviation, the safety and ability to operate around these and maintain agricultural land to its fullest potential diminishes rapidly, fertilising and spraying when it can't be done by ground, means a huge yield loss to the farmer and may as well not worry about farming within miles of them. Making his land value 0. I believe now where I work, they are up to 12 deaths from windfarm accidents according to the NTSB.</p> <p>The two images below are from a town in Iowa where I work, took off in semi fog, standard Narrogin weather flew straight into it. This was 4 miles from the runway I was based at. For aerial ag this is a huge problem, as we not only have fixed wing but rotary aircraft in the area.</p> <p>Since being in Narrogin since 2004, the airspace traffic has increase massively. One of my biggest concerns would be for the training aircraft, as Narrogin is used in nearly all the Navigation exercises based out of Jandakot. The glider operations and all there training. One turn left or right the wrong way when you run out of air will cost the community,</p>	<p>This information will be required at the Development application stage, for the developer to liaise with the unregistered Aircraft Landing Area.</p> <p>This will be referred to the authorised agency (CASA) as to the operation of this unregistered Aircraft Landing Area.</p> <p>Noted.</p> <p>Noted.</p>	<p>No change.</p> <p>No change.</p>
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	<p>who is going to clean that mess up. These guys are there most days gliders every weekend, how about the flying doctor?</p> <p>Most farmland in Iowa is now owned by people in the coast LA or New York and gets leased back to a few locals, they all despise these windfarms, they put them up as they do not have to live there and look at the eyesore. Cover their rate costs for the year that's all they are worried about. Not only that the power etc does not go to the locals, but all also ends up in a grid and pumped to Chicago. It is not the city people who have to look at it it's the locals who have 0 benefit from it. Below is a photo I took when flying around over there.</p> <p>As I said at the start its now becoming a mess and an eyesore in the states at no benefit to the local communities. The power that goes in to making one turbine, the turbine doesn't ever produce the same energy that went in to making it!! This is one of life's biggest false economies I have ever seen. Maybe jealous even that I didn't come up with a scam like this first.</p> <p>Bottom line is this first and foremost will be Aviation Safety and loss in local farming production, this will end up causing some massive community issues or someone's life.</p> <p>If you really want to see the impact book a flight to Iowa or Missouri, you will see the damage.</p>	<p>Noted.</p> <p>Noted.</p> <p>This will be investigated in detail at the Development Application stage and referral to the responsible authorities for comments.</p>	<p>No change .</p>
<p>17. Public 7 (submission received on 8 February after the closing date)</p>	<p>I thank the Shire of Narrogin for the opportunity to submit a submission to the Draft Local Planning Policy - Wind Farms. I farmed for 46 years as a third generation Hardie on a property adjoining the proposed wind farm.</p>		

	<p>A voice from the wilderness of Macarthur wind farm Ref.A. Gardner Ann, 2013, page 4. "We say, come and stay - come and experience what we're having to put up with tonight, and last night and the night before - and yesterday and the day before. Come and experience what I had to put up with trying to work in our sheep yards where I've worked for 33 years now, happily and healthily - and see how it feels for me now - trying to work feeling nausea, a tight chest, heart palpitations in conjunction with the ever present head pressure and extremely painful ears and nose. Come and see what it's really like for us here - I had a phone call from a neighbour tonight telling how he has trouble mustering sheep now due to the blade flicker - but oh no, in the panel we were told blade flicker wouldn't be a problem. This was at the same time we were told "the wind farm would be less noisier than a normal working farm with machinery. How can you keep on with this "spin" when the truth is finally coming out." AGL have since purchased their farm and silenced Ann 8c Gus Gardner for life with the signing of a Confidentiality Agreement. Likewise Acciona purchased 8 neighbours properties surrounding the Waubra wind farm, silencing the noise complaints using the same method.</p> <p>Former Senator Dr Chris Back allocated a huge amount of time to researching the wind industry and its relationship with Australian farmers. At times one of his staff Alex Nicol was full time on that task. Dr Back represented the Australian Senate on the second Senate Inquiry into wind farms. Traditionally the wind industry has been known for its "code of silence" enforced by Confidentiality Agreements and Neighbour agreements. Farmer Pierre Brockman of Dandaragan refused to sign a Neighbour Agreement for the proposed Waddi wind farm and requested 1 turbine be moved back from his boundary. Dr Back wrote a letter to Mr Brockman that included for the first time in Australia where a turbine host could speak openly without fear of legal action from the wind company. Ref.B. Letter Dr Chris Back to Pierre Brockman.</p>	<p>A detail Environmental Impact Assessment will be required to be undertaken as to the issues and risks arising from the development. This will be assessed at the Development Application stage .</p> <p>Noted.</p>	<p>No change.</p>
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	<p>As early as 1987 the US Dept. of Energy received a report from the Solar Energy Research Institute showing that their researchers were aware of health impacts caused by low frequency noise from wind turbines. Ref.C. Graham Lloyd, The Australian 2013.</p> <p>In 1990 NASA presented a technical paper on wind turbine noise. Professor Robert McMurtry, orthopaedic surgeon, former Dean of Medicine University of Western Ontario and former advisor to Canadian Government on Health Policy presented the NASA paper to the first Senate Inquiry in Australia. The paper highlighted "People who are exposed to wind turbine noise inside buildings experience a much different acoustic environment than do those outside.....They may actually be more disturbed by the noise inside their homes than they would be outside."..... "One of the common ways that a person might sense the noise-induced excitation of a house is through structural vibrations. This mode of observation is particularly significant at low level frequencies, below the threshold of normal hearing." Regardless of this critical information the wind industry has refused to measure noise inside any houses.</p> <p>The Victorian Supreme Court has ordered Bald Hills wind farm to stop emitting noise at night. The court also ordered the company pay 2 neighbours \$260,000 in damages. In summing up Justice Richards said "the generation of renewable energy by the wind farm is a socially valuable activity, and it is in the public interest for it to continue". She said it should not be a "binary choice between the generation of clean energy by the wind farm and a good nights sleep for its neighbours". "It</p>	<p>A noise Impact Statement report will be required to be prepared and submitted as part of the Development Application process for assessment by the Department of Water, Environmental and regulations based on current Acts and Legislation. Noted.</p> <p>Noted.</p>	<p>No change.</p>
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	<p>should be possible to achieve both". Ref.D. ABC News, Emma Field 25.3.22 When one considers there is 114,000 km² of cropping and grazing land in Victoria and 2.22million km of cropping and grazing land in WA, it would be a lot easier to achieve both in WA.</p> <p>Ref.E. Lesson 17: Paddock loggers are used to delete high noise data. "The wind farms' simplistic and absurd theory is flawed because it does not consider the torch beam effect or the atmospheric conditions affecting the movement of noise across the land".</p> <p>Ref.F. Vestas Confidential Health & Safety Instruction Manual for a Falmouth wind farm. Page 5 Danger Falling Turbine Parts. In case of a fire in the nacelle or on the rotor, parts may fall off the wind turbine. In case of fire nobody is permitted within a radius of 500m from the turbine. Currently the draft Narrogin Planning Policy - Wind Farms set back from the neighbours boundary is inadequate. If a machine requires a certain No Go Zone around the machine you cannot expect the neighbours to provide part of the No Go Zone. Williams Shire have a setback of 800m between any wind turbine from a neighbouring lot boundary, unless otherwise agreed to in writing by the effected property owner. Broomehill-Tambellup Shire currently have a 2 kilometre set back from sensitive land use and 1 kilometre from property boundaries.</p> <p>As turbine size has increased the noise level has also increased. Ref.G. Comparison of Sound Power Levels in large and small turbines. The majority of the noise is coming from the turbine's blades as well as a percentage from the gearbox. The spectrum of the noise may vary as a result of the larger blades, as the increase in the length of the turbine blades results in a greater surface area of pressure change occurring. For the same turbine rpm, the longer blades increase the tip speed velocity which therefore can cause increases in pressure levels at</p>	<p>Noted.</p> <p>This needs to be address as part of the Fire management plan and the design requirements by the developer in managing these risks.</p> <p>This will be address in greater detail by the developer through their environmental and noise Impact statement report, which will be assessed by the responsible Authority.</p>	<p>Include additional reference to Bushfire Management Plan.</p> <p>No change.</p>
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	<p>various frequencies. Tip speeds of 100mph can produce a noise level of 112 db(A)</p> <p>I have read reports of birds flying close to turbines dropping out of the sky and having had no physical contact with a blade. The post mortem reports show the lungs have collapsed as a result of the sudden air pressure change. When we consider in one rotation, 3 blades 85m long pushing through 24,000m² of air space, the pressure differences would be significant. Pilots in crop spraying helicopters and aircraft in most cases avoid the area.</p> <p>Ref. H "Wind power has thoroughly corrupted the political system" says retired High Court justice - Denmark. If you would like to believe that corruption could not have started in Denmark the home of the wind industry - then perhaps don't read this reference.</p> <p>Ref. I Position Statement: WAPC Renewable energy facilities March 2020 In small print under Noise Impact the document says "Evidence suggests that there are unlikely to be any significant effects on physical or mental health for noise-sensitive land uses at distances greater than 1500m from wind turbines. Source: NH&MR Council Feb. 2015". In 2 weeks time that ruling will be 9 years old. In the meantime both Nordex and Vestas have put bigger turbines with more noise in the market. The wind company Neoen has nominated a maximum turbine height of 270m. That suggests they are intending to use the bigger turbines. The document states large facilities should be located close to the network grid and preferably on cleared rural land with low agricultural value. Considering WA has 2.22million sq.kms of cropping and grazing land one would think an energy factory could be found elsewhere not on prime agricultural land.</p>	<p>As per above comment.</p> <p>Noted.</p> <p>Noted.</p>	
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	<p>Mr & Mrs Popp are a first generation farming couple in the Narrogin Shire and they have not actively farmed for 10 years in that they leased their property to the Hardies, The Hardle family started farming in the Narrogin Shire in 1907 and in 2025 the fifth generation are planning to farm. After 117 years the Hardie family have their back to the wall, meanwhile Mr & Mrs Popp will retire to Busselton. It beggars belief that a 2km wide piece of farmland in the Narrogin Shire could do so much damage both mentally and physically to a family that over 4 generations have endeavoured to contribute to their local community,</p> <p>I recently travelled through central Australia and visited wind farm areas in South Australia, Neighbours of these wind farms whom I knew had mostly sold or moved elsewhere, Very few of the turbine hosts are living on their properties, The cropping, spraying and harvesting is carried out by contractors and in many cases the livestock have gone. Fences are not being repaired and because owners are not living on the property security is also an issue, Since farming began in Australia there has never been an issue that has divided rural communities and created so much bitterness between neighbours, as the introduction of wind farms, The turbines have only been turning for 3 weeks at the Flat Rocks wind farm and already one neighbour is having to move to Kojonup due to effect on his health, I believe that all Councils have a moral obligation to protect the health and well being of all its residents.</p> <p>Conclusion Once the wind company made the change from 10 proposed turbines to 3 on the Popp property this was clear acknowledgement that they were dangerously close to breaching laws in setback from the airport, The shire have made it very clear they do not want to risk any restriction in moving to a registered CASA airport.</p> <p>Recommendations</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	
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	<ol style="list-style-type: none"> 1. Remove the 3 proposed turbines which would eliminate the Popp property being part of the proposed wind farm development, 2. If the Narrogin Shire is hoping for any chance of respect between turbine hosts and their neighbours then a more acceptable setback is required, 800m between a turbine and a boundary fence with the option of a written agreement between the wind company and the neighbour, This brings it into line with the Williams Shire, <p>Thankyou for the opportunity to submit this submission.</p>	<p>This will be assess at the development application stage. For consideration.</p>	<p>No change.</p>
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10.2 TECHNICAL AND RURAL SERVICES

There are no reports requiring a Council decision for the current month.

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – 29 NOVEMBER TO 31 DECEMBER 2023

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 February 2024
Author	Angel Mickle – Trainee Finance Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – 29 November to 31 December 2023

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for 29 November to 31 December 2023.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid from the 29 November to the 31 December 2023 is presented to Council for notation.

Below is a summary of activity:

As at 31 December 2023 Payments			Regional Payments	\$	%
Payment Type	\$	%	Non Local/Statutory	1,093,319.84	63.18
Cheque	1,265.65	0.074	Local Suppliers	287,303.40	16.60
EFT (incl Payroll)	1,584,828.63	91.595	Payroll	349,627.85	20.22
Direct Debit	133,857.47	7.736	Total	1,730,251.09	100.00
Credit Card	0.00	0.00			
Fuel Card	8,536.69	0.493			
Store Cards	1,762.65	0.102			
Total Payments	1,730,251.09	100.00			

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.06

Moved: Cr Fisher

Seconded: Cr Pomykala

That with respect to the Schedule of Accounts Paid from the 29 November to 31 December 2023, Council note the Report as presented.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

Accounts Paid - 29 November to 31 December 2023

Cheque Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	29/11/2023	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup October 2023		\$ 195.00		
2	02/11/2023	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup October 2023	\$ 195.00			
3	13/12/2023	Shire Of Narrogin - Petty Cash-admin			\$ 610.10		PF
4	20/11/2023	Shire Of Narrogin - Petty Cash-admin	CHSP - Various Departments	\$ 520.95			
5	04/12/2023	Shire Of Narrogin - Petty Cash-admin	NDVC (VISITORS CENTRE) OTHER EXPENDITURE - Morning Teas	\$ 89.15			
6	21/12/2023	Shire Of Narrogin - Petty Cash-admin			\$ 460.55		
7	30/11/2023	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Driver Meals	180.00			
8	14/12/2023	Shire Of Narrogin - Petty Cash-admin	VARIOUS DEPARTMENTS - Various Items	280.55			
				Cheque Total \$	1,265.65		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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EFT Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
9	EFT22038	29/11/2023	Best Office Systems		\$ 1,301.10	L	PF
10	INV 624338	20/11/2023	Best Office Systems	VARIOUS DEPARTMENTS - Printing & Stationery November 2023	\$ 1,301.10		
11	EFT22039	29/11/2023	Narrogin Packaging		\$ 1,618.19	L	
12	INV 00083814	11/10/2023	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Toilet Supplies	\$ 122.35		
13	INV 00083665	27/10/2023	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Toilet Supplies	\$ 40.00		
14	INV 00083996	04/11/2023	Narrogin Packaging	VARIOUS PUBLIC BUILDINGS - Toilet Supplies	\$ 560.14		
15	INV 00084125	08/11/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Toilet Supplies	\$ 479.35		
16	INV 00084335	18/11/2023	Narrogin Packaging	ADMIN OFFICE BUILDING OPERATIONS - Toilet Supplies	\$ 54.00		
17	INV 00084337	18/11/2023	Narrogin Packaging	VARIOUS PUBLIC BUILDINGS - Toilet Supplies	\$ 362.35		
18	EFT22040	29/11/2023	Water Corporation		\$ 13,662.98		
19	INV 0171-06102023	06/10/2023	Water Corporation	SMITH ST PUBLIC TOILETS (COLES CARPARK) OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$ 249.71		
20	INV 0167-10102023	10/10/2023	Water Corporation	NRLC UTILITY - WATER - Water Charges 11/08/2023 - 09/10/2023	\$ 12,999.75		
21	INV 0164-10102023	10/10/2023	Water Corporation	MAY ST PUBLIC TOILETS OPERATIONS - Water Charges 11/08/2023 - 09/10/2023	\$ 407.85		
22	INV 0136-10102023	10/10/2023	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Charges 11/08/2023 - 09/10/2023	\$ 5.67		
23	EFT22041	29/11/2023	Staff Member		\$ 50.00	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
24	INV 039	31/10/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services October 2023	\$ 50.00		
25	EFT22042	29/11/2023	Narrogin Agricultural Repairs		\$ 110.00	L	F
26	INV 268363	17/11/2023	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Trimmer Line	\$ 110.00		
27	EFT22043	29/11/2023	Narrogin Liquor Barons		\$ 1,733.37	L	
28	INV 00065408	30/09/2023	Narrogin Liquor Barons	OTHCUL - ARTWORK COLLECTION - Carol & Peter Taylor Exhibition Opening Ceremony Catering	\$ 496.93		
29	INV 303550	03/10/2023	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering For Railway Station Opening	\$ 730.48		
30	INV 311520	21/11/2023	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Elected Members Welcome & Farewell	\$ 505.96		
31	EFT22044	29/11/2023	Narrogin & Districts Senior Citizens Centre		\$ 600.00	L	
32	INV 701	02/11/2023	Narrogin & Districts Senior Citizens Centre	OTHCUL - FESTIVAL & EVENTS - Catering For Gene Pitney Show	\$ 600.00		
33	EFT22045	29/11/2023	Narrogin Primary School		\$ 50.00	L	
34	INV 21112023	21/11/2023	Narrogin Primary School	MEMBERS - DONATIONS TO COMMUNITY GROUPS - Year 6 End of Year Awards	\$ 50.00		
35	EFT22046	29/11/2023	Air Response		\$ 558.44	L	
36	INV 156969A	22/11/2023	Air Response	NRLC - CONTRACT MANAGEMENT EXPENSE - Inspection & Services to All Air Conditioners	\$ 558.44		
37	EFT22047	29/11/2023	Narrogin Gasworx		\$ 487.00	L	F
38	INV 71392	06/11/2023	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Various Items For Client	\$ 487.00		
39	EFT22048	29/11/2023	Farmers Centre (Narrogin) Pty Ltd		\$ 185.08	L	
40	INV 90349	17/11/2023	Farmers Centre (Narrogin) Pty Ltd	NO4719 2020 JOHN DEERE 620G GRADER - Supply Hydraulic Hose & Fittings	\$ 185.08		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
41	EFT22049	29/11/2023	Ikes Home Improvement & Glass Centre		\$ 679.65	L	
42	INV 00031446	15/11/2023	Ikes Home Improvement & Glass Centre	LIBRARY BUILDING MAINTENANCE - Replace Smashed Entry Door Glazing	\$ 679.65		
43	EFT22050	29/11/2023	Narrogin Chamber Of Commerce		\$ 1,000.00	L	
44	INV 0059	20/11/2023	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 100x \$10 Gift Vouchers	\$ 1,000.00		
45	EFT22051	29/11/2023	State Emergency Service		\$ 1,460.74		F
46	INV 17	29/10/2023	State Emergency Service	ESL - SES SUBSIDY EXPENDITURE - SES LGGS Funding 2023/24	\$ 1,460.74		
47	EFT22052	29/11/2023	Bladon WA		\$ 1,116.39		
48	INV BWA157297	24/11/2023	Bladon WA	MEMBERS - PRINTING & STATIONERY - 200x Shire Mouse Pads	\$ 1,116.39		
49	EFT22053	29/11/2023	Fegan Building Surveying		\$ 605.00		R
50	INV 1068	21/11/2023	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process & Issue Building Permit Wickepin	\$ 605.00		
51	EFT22054	29/11/2023	AMPAC Debt Recovery Pty Ltd		\$ 935.25		R
52	INV 101151	31/10/2023	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery Costs	\$ 935.25		
53	EFT22055	29/11/2023	Allworks Civil		\$ 8,217.00		
54	INV 00189	20/11/2023	Allworks Civil	SIGNS & TRAFFIC CONTROL EXPENSES - CBD Road Line Marking	\$ 8,217.00		
55	EFT22056	29/11/2023	BKS Electrical Pty Ltd		\$ 2,339.15	L	
56	INV 3850	22/11/2023	BKS Electrical Pty Ltd	MUSEUM BUILDING OPERATIONS - CCTV Repairs	\$ 2,339.15		
57	EFT22057	29/11/2023	O'Rourke Electric Services		\$ 3,080.00	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
58	13/11/2023	O'Rourke Electric Services	SENIOR CITIZEN CENTRE BUILDING MAINTENANCE - Supply & Install Dual Electric Oven	\$ 3,080.00			
59	29/11/2023	Telair Pty Ltd			\$ 1,686.99		PF
60	31/10/2023	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone Charges November 2023	\$ 1,686.99			
61	29/11/2023	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 240.00	L	F
62	08/11/2023	The White Family Trust T/a Narrogin Valley Stockfeed	CHSP - GENERAL EXPENDITURE - Mulch For Jessie House Garden	\$ 240.00			
63	29/11/2023	OneMusic Australia			\$ 185.96		
64	22/11/2023	OneMusic Australia	VARIOUS DEPARTMENTS - Music Licences 01/10/2023 - 31/12/2023	\$ 185.96			
65	29/11/2023	Narrogin Gliding Club Inc			\$ 2,471.38	L	
66	23/11/2023	Narrogin Gliding Club Inc	SUSPENSE ACCOUNT - Overpaid Invoice Refund	\$ 2,471.38			
67	29/11/2023	Narrogin & Districts Plumbing Service			\$ 497.20	L	
68	12/11/2023	Narrogin & Districts Plumbing Service	JOHN HIGGINS COMMUNITY COMPLEX BUILDING MAINTENANCE - Various Plumbing Repairs	\$ 359.70			
69	12/11/2023	Narrogin & Districts Plumbing Service	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Repairs to Burst Pipe	\$ 137.50			
70	29/11/2023	ASSA ABLOY Australia Pty Limited			\$ 379.99		
71	17/11/2023	ASSA ABLOY Australia Pty Limited	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Items to Replace North Entry Door Locking System	\$ 33.08			
72	17/11/2023	ASSA ABLOY Australia Pty Limited	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Items to Replace North Entry Door Locking System	\$ 106.41			
73	17/11/2023	ASSA ABLOY Australia Pty Limited	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Items to Replace North Entry Door Locking System	\$ 240.50			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
74	EFT22064	29/11/2023	Epic Fire Solutions T/As MCG Fire Services		\$ 319.00		
75	INV INV-3348	21/11/2023	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Monthly FDAS & EVAC Testing November 2023	\$ 319.00		
76	EFT22065	29/11/2023	Narrogin Auto Electrics		\$ 295.07	L	
77	INV 266351	06/10/2023	Narrogin Auto Electrics	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - New 12V Bosch Battery for Elavating Work Platform	\$ 295.07		
78	EFT22066	29/11/2023	Integrated ICT		\$ 203.50		
79	INV 29045	29/09/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud September 2023	\$ 203.50		
80	EFT22067	29/11/2023	Lite n' Easy Pty Ltd		\$ 399.64		F
81	INV 7210040	21/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 132.12		
82	INV 7210636	21/11/2023	Lite n' Easy Pty Ltd	CHCP - Client Purchases - Lite n Easy Meals	\$ 82.42		
83	INV 7210591	21/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 85.92		
84	INV 7210110	21/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 99.18		
85	EFT22068	29/11/2023	Narrogin Freightlines		\$ 205.59	L	
86	INV INV-12511	13/08/2023	Narrogin Freightlines	ADMIN OFFICE BUILDING MAINTENANCE - Freight Charges	\$ 205.59		
87	EFT22069	29/11/2023	The Rustic Windmill		\$ 335.00	L	
88	INV 009	14/11/2023	The Rustic Windmill	OTHCUL - FESTIVAL & EVENTS - Train Cake For Visitors Centre Volunteers	\$ 200.00		
89	INV 008	14/11/2023	The Rustic Windmill	OTHCUL - FESTIVAL & EVENTS - Cupcakes For Museum Volunteers	\$ 135.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
90	EFT22070	29/11/2023	Keeling Electrical Group Pty Ltd		\$ 7,150.00	L	PF
91	INV 1475	26/11/2023	Keeling Electrical Group Pty Ltd	VARIOUS SHIRE BUILDING ASSETS - Annual Full Electrical Inspection	\$ 7,150.00		
92	EFT22071	29/11/2023	Sai Global Limited		\$ 3,078.91		
93	INV SAIG11S-1318566	16/11/2023	Sai Global Limited	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Sai Global Subscription Australian Standards 1 Year Renewal	\$ 3,078.91		
94	EFT22072	29/11/2023	Narrogin Fruit Trading Pty Ltd		\$ 6,646.25	L	
95	INV 000C2023081428	14/08/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 57.90		
96	INV 000C20230904181	04/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 60.35		
97	INV INV-0596	26/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Council Meeting Dinner Catering	\$ 455.00		
98	INV INV-0596	26/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - NRLC Welcome Morning Tea Catering	\$ 593.25		
99	INV 0654	17/11/2023	Narrogin Fruit Trading Pty Ltd	OTHCUL - AUSTRALIA DAY - Lunch For Australia Day & Honours Advisory Committee	\$ 187.61		
100	INV 000F2023112057	20/11/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 74.55		
101	INV 0655	22/11/2023	Narrogin Fruit Trading Pty Ltd	FIRE- TRAINING & DEVELOPMENT - Catering For Volunteer Fire Fighters	\$ 1,450.46		
102	INV 231123	23/11/2023	Narrogin Fruit Trading Pty Ltd	SUSPENSE ACCOUNT - Overpaid Invoice Refund	\$ 3,246.00		
103	INV 0660	24/11/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Welcome/Farewell Function For Elected Members	\$ 521.13		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
104	EFT22073	29/11/2023	PC Harley Family Trust (Narrogin Newsagency)		\$ 2,021.92	L	PF
105	INV 10000001041	31/08/2023	PC Harley Family Trust (Narrogin Newsagency)	ADMIN - PRINTING & STATIONERY - Stationery Order For Admin Office	\$ 89.88		
106	INV 1000001841	25/11/2023	PC Harley Family Trust (Narrogin Newsagency)	VARIOUS DEPARTMENTS - Monthly Stationery Order November 2023	\$ 1,932.04		
107	EFT22074	29/11/2023	Reagan James Spanswick		\$ 1,210.00	L	
108	INV INV-1053	14/11/2023	Reagan James Spanswick	NRLC - CONTRACT MANAGEMENT EXPENSE - Install Safety Net to Skylight in Plant Room	\$ 440.00		
109	INV INV-1052	14/11/2023	Reagan James Spanswick	ADMIN OFFICE BUILDING MAINTENANCE - Supply New Roof Tiling to Admin Building	\$ 330.00		
110	INV INV-1051	14/11/2023	Reagan James Spanswick	SENIOR CITIZEN CENTRE BUILDING - Install Manholes to Damaged Ceilings	\$ 440.00		
111	EFT22075	29/11/2023	Team Global Express Pty Ltd		\$ 291.23		
112	INV 0603-T7407410	22/10/2023	Team Global Express Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges	\$ 80.26		
113	INV 0605-T740710	12/11/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 210.97		
114	EFT22076	29/11/2023	Chronicle RIP Pty Ltd		\$ 2,821.93		
115	INV 0500	31/10/2023	Chronicle RIP Pty Ltd	CEMETERY SOFTWARE - Chronicle Digital Mapping & Database	\$ 2,821.93		
116	EFT22077	29/11/2023	Ian Raworth Constructions		\$ 770.00	L	
117	INV 0004386	09/11/2023	Ian Raworth Constructions	NRLC - CONTRACT MANAGEMENT EXPENSE - Gymprock & Paint Water Damage to Netball Office Ceiling	\$ 385.00		
118	INV 0004385	09/11/2023	Ian Raworth Constructions	ADMIN OFFICE BUILDING MAINTENANCE - Patch & Paint Rear Interior Wall of Finance Department	\$ 385.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
119	EFT22078	29/11/2023	Top of The Ladder Gutter Cleaning		\$ 13,530.00	L	PF
120	INV 00025875	17/11/2023	Top of The Ladder Gutter Cleaning	VARIOUS SHIRE BUILDING ASSETS - Annual Clearing of Gutters & Downpipes	\$ 13,530.00		
121	EFT22079	29/11/2023	Auto Ingress Pty Ltd		\$ 594.00		
122	INV IN0093629	31/08/2023	Auto Ingress Pty Ltd	ADMIN OFFICE BUILDING MAINTENANCE - Maintenance Works to Entrance Doors	\$ 594.00		
123	EFT22080	29/11/2023	Staff Member		\$ 269.00		
124	INV 131123	13/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Preemployment Checks & Membership Reimbursements	\$ 269.00		
125	EFT22081	29/11/2023	Coca Cola Euro Pacific		\$ 1,972.53		R
126	INV 232690257	15/11/2023	Coca Cola Euro Pacific	NRLC - CONTRACT MANAGEMENT EXPENSE - Kiosk Supplies	\$ 1,972.53		
127	EFT22082	29/11/2023	Staff Member		\$ 229.50		
128	INV 131123	13/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Reimbursement of Drug Test & Medical	\$ 229.50		
129	EFT22083	29/11/2023	Staff Member		\$ 229.50		
130	INV 151123	15/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Reimbursement of Pre-employment Drug & Medical	\$ 229.50		
131	EFT22084	29/11/2023	Staff Member		\$ 229.50		
132	INV 151123	15/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Reimbursement of Drug & Pre-employment Medical Test	\$ 229.50		
133	EFT22085	29/11/2023	Staff Member		\$ 180.00		
134	INV 131123	13/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Reimbursement of Pre-employment Medical	\$ 180.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
135	EFT22086	30/11/2023	College for Adult Learning		\$ 3,995.00		
136	INV INV-0338	30/11/2023	College for Adult Learning	ADMIN - TRAINING & DEVELOPMENT - Staff Member Diploma in Human Resource Management and Leadership & Management	\$ 3,995.00		
137	PAY 13	06/12/2023	PAYROLL	PAYROLL 13 - 06/12/2023	\$ 163,248.20	\$ 163,248.20	
138	EFT22087	08/12/2023	Narrogin Packaging		\$ 383.95	L	PF
139	INV 00084310	16/11/2023	Narrogin Packaging	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Plumbing Supplies	\$ 374.05		
140	INV 00084445	23/11/2023	Narrogin Packaging	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Elbow, Sockets & Thread	\$ 9.90		
141	EFT22088	08/12/2023	Australia Post		\$ 1,091.18		PF
142	INV 1012809025	03/11/2023	Australia Post	VARIOUS DEPARTMENTS - Postage Charges October 2023	\$ 1,091.18		
143	EFT22089	08/12/2023	Great Southern Fuels		\$ 28,986.44	L	PF
144	INV D2162547	20/11/2023	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 15,000L Diesel delivered	\$ 27,527.45		
145	INV 19015392	23/11/2023	Great Southern Fuels	VARIOUS VEHICLES - Supply of Engine Oil	\$ 1,458.99		
146	EFT22090	08/12/2023	St John Ambulance Western Australia Ltd		\$ 2,415.95		PF
147	INV FAINV01121792	20/09/2023	St John Ambulance Western Australia Ltd	CHSP - RECRUITMENT - First Aid Course	\$ 170.00		
148	INV FAINV01138565	15/11/2023	St John Ambulance Western Australia Ltd	WORKS - TRAINING & DEVELOPMENT - First Aid Training for Depot	\$ 2,090.00		
149	INV FAINV00047876	20/11/2023	St John Ambulance Western Australia Ltd	PWO - WORKS - PROTECTIVE CLOTHING - First Aid Kit for Truck & Delivery	\$ 155.95		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
150	EFT22091	08/12/2023	Hancocks Home Hardware		\$ 76.20	L	F
151	INV 458295	08/11/2023	Hancocks Home Hardware	SMALL PLANT & CHSP GENERAL - Various Supplies	\$ 76.20		
152	EFT22092	08/12/2023	Kalinder Family Trust T/a Sports Power Narrogin		\$ 3,789.35	L	
153	INV 23-00010467	04/10/2023	Kalinder Family Trust T/a Sports Power Narrogin	NRLC - ALLOWANCES - Sample Polo Shirt	\$ 27.00		
154	INV 23-00010945	20/10/2023	Kalinder Family Trust T/a Sports Power Narrogin	NRLC - ALLOWANCES - Staff Uniforms	\$ 2,554.00		
155	INV 23-00012056	24/11/2023	Kalinder Family Trust T/a Sports Power Narrogin	NRLC - ALLOWANCES - Staff Uniforms	\$ 715.00		
156	INV 23-00012490	25/11/2023	Kalinder Family Trust T/a Sports Power Narrogin	NRLC - ALLOWANCES - Uniform Embroidery	\$ 493.35		
157	EFT22093	08/12/2023	DFES-Department of Fire & Emergency Services		\$ 93,992.52		F
158	INV 156593	21/11/2023	DFES-Department of Fire & Emergency Services	FESA ESL LIABILITY - 2nd Quarter Contributions 2023/24	\$ 93,992.52		
159	EFT22094	08/12/2023	Allans Bobcat And Truck Hire		\$ 1,760.00	L	
160	INV 00001668	29/10/2023	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig 06/10/23	\$ 880.00		
161	INV 00001668	29/10/2023	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig 18/09/23	\$ 880.00		
162	EFT22095	08/12/2023	Shire of Wagin		\$ 1,152.09		
163	INV 15528	26/11/2023	Shire of Wagin	PROVISION FOR LONG SERVICE LEAVE (CURRENT) - LSL Monies Claim for Former Employee	\$ 1,152.09		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
164	EFT22096	08/12/2023	Wa Country Health Service		\$ 2,118.60		F
165	INV 637918	28/11/2023	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - October 2023	\$ 1,049.40		
166	INV 637917	28/11/2023	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - September 2023	\$ 1,069.20		
167	EFT22097	08/12/2023	Public Transport Authority		\$ 1,085.94		
168	INV 241123	24/11/2023	Public Transport Authority	TRANSWA - AGENT LIABILITY - TranWA Ticket Sales Commision August 2023	\$ 485.49		
169	INV 241123	24/11/2023	Public Transport Authority	TRANSWA - AGENT LIABILITY - TranWA Ticket Sales Commision October 2023	\$ 600.45		
170	EFT22098	08/12/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford		\$ 242.92	L	
171	INV OR23095631	03/10/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	SMALL PLANT - Mowing Head for Brushcutter	\$ 72.60		
172	INV OR23069722	03/11/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply Service Filters	\$ 170.32		
173	EFT22099	08/12/2023	Country Paint Supplies		\$ 105.07	L	
174	INV 4801013317	30/09/2023	Country Paint Supplies	FITOUT OF RAILWAY STATION BUILDING - Glue, Tiles & Grout	\$ 105.07		
175	EFT22100	08/12/2023	Narrogin Gasworx		\$ 650.00	L	F
176	INV 71983	28/11/2023	Narrogin Gasworx	CHCP -Client Purchases GEN - Toilet Safety Arms	\$ 650.00		
177	EFT22101	08/12/2023	Shire Of Narrogin		\$ 190.20		
178	INV 241123	24/11/2023	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Ticket Sales Commission August 2023	\$ 84.31		
179	INV 241123	24/11/2023	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Ticket Sales Commission October 2023	\$ 105.89		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
180	EFT22102	08/12/2023	Marketforce Pty Ltd		\$ 475.60		
181	INV 1675661	31/10/2023	Marketforce Pty Ltd	ADMIN - ADVERTISING - Narrogin Observer - Jet Boat Sprint Lease	\$ 475.60		
182	EFT22103	08/12/2023	Belvedere Nursery		\$ 5,575.00	L	
183	INV I0000002268	22/11/2023	Belvedere Nursery	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Lawn & Plants	\$ 5,575.00		
184	EFT22104	08/12/2023	Narrogin Quarry Operations		\$ 471.93	L	
185	INV 00006628	01/11/2023	Narrogin Quarry Operations	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - 40T Road Base	\$ 471.93		
186	EFT22105	08/12/2023	Staff Member		\$ 144.00		
187	INV 051223	05/12/2023	Staff Member	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 12x Table Lamps Reimbursement	\$ 144.00		
188	EFT22106	08/12/2023	Wirtgen Australia Pty Ltd		\$ 25.04		
189	INV 1900104208	24/11/2023	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Supply Service Filters & Window Handle	\$ 25.04		
190	EFT22107	08/12/2023	Komatsu Australia Pty Ltd		\$ 97.25		
191	INV 0103447510	03/11/2023	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Delivery Charge	\$ 97.25		
192	EFT22108	08/12/2023	Corsign (WA) Pty Ltd		\$ 7,590.00		
193	INV 00079055	21/09/2023	Corsign (WA) Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - 500 PVC Guide Posts	\$ 7,590.00		
194	EFT22109	08/12/2023	New Cornwall Hotel		\$ 525.00	L	
195	INV 535	11/10/2023	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - October MBS 2023 - 15 People	\$ 525.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
196	EFT22110	08/12/2023	BMR Mechanical Pty Ltd		\$ 1,570.15	L	
197	INV 2199	26/09/2023	BMR Mechanical Pty Ltd	NO4834 2014 HINO 300 SERIES CREW CAB - Truck Repairs	\$ 1,570.15		
198	EFT22111	08/12/2023	Surgical House Pty Ltd		\$ 526.51		F
199	INV A900875	28/11/2023	Surgical House Pty Ltd	CHCP - GENERAL OFFICE EXPENSES - Nursing Products	\$ 526.51		
200	EFT22112	08/12/2023	Epic Fire Solutions T/As MCG Fire Services		\$ 203.50		
201	INV 3281	24/10/2023	Epic Fire Solutions T/As MCG Fire Services	NRLC - BUILDING MAINTENANCE - Service Fee October 2023	\$ 203.50		
202	EFT22113	08/12/2023	Jennifer Fowler		\$ 582.00	L	F
203	INV 272	28/11/2023	Jennifer Fowler	CHCP - CLIENT PURCHASES - Review of Equipment and Functional Assessment	\$ 582.00		
204	EFT22114	08/12/2023	Flashbay Pty Ltd		\$ 1,570.25		
205	INV IN1305969	31/10/2023	Flashbay Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Shire Branded Reusable Water Bottles	\$ 1,570.25		
206	EFT22115	08/12/2023	Narrogin Auto Electrics		\$ 4,573.72	L	
207	INV 265933	04/08/2023	Narrogin Auto Electrics	NO05 ISUZU D MAX CREW CAB UTE - Supply, Fit & Wire New Battery	\$ 1,316.49		
208	INV 265934	04/08/2023	Narrogin Auto Electrics	NO05 ISUZU D MAX CREW CAB UTE - Work Done to Ariel, UHF Radio & Blades	\$ 2,232.06		
209	INV 266349	12/10/2023	Narrogin Auto Electrics	NO4834 2014 HINO 300 SERIES CREW CAB - Supply & Fit New Two-Way Radio	\$ 1,025.17		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
210	EFT22116	08/12/2023	Integrated ICT		\$ 1,994.74		
211	INV 29059	29/09/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Microsoft 365 Licensing September 2023	\$ 1,791.24		
212	INV 29443	31/10/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud October 2023	\$ 203.50		
213	EFT22117	08/12/2023	Lite n' Easy Pty Ltd		\$ 377.00		F
214	INV 7210142	28/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 134.15		
215	INV 7219670	28/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 110.73		
216	INV 7222302	29/11/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 132.12		
217	EFT22118	08/12/2023	Sapio Pty Ltd		\$ 3,019.70		
218	INV 247212	21/09/2023	Sapio Pty Ltd	OLOPS - CCTV MAINTENANCE - CCTV Quarterly Maintenance - 1st Quarter	\$ 3,019.70		
219	EFT22119	08/12/2023	Narrogin Fruit Trading Pty Ltd		\$ 170.35	L	
220	INV INV-0502	06/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Depot Weekly Order	\$ 60.35		
221	INV INV-0661	24/11/2023	Narrogin Fruit Trading Pty Ltd	OTHCUL - FESTIVAL & EVENTS - NDVC Afternoon Tea for Volunteers (22)	\$ 110.00		
222	EFT22120	08/12/2023	Team Global Express Pty Ltd		\$ 48.81	L	
223	INV 0592-T740710	15/08/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 48.81		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
224	EFT22121	08/12/2023	Ian Raworth Constructions		\$ 3,245.00	L	
225	INV 004435	17/11/2023	Ian Raworth Constructions	CLAYTON ROAD OVAL BUILDINGS MAINTENANCE - Fascia & Gutter Repairs	\$ 2,310.00		
226	INV 0004434	17/11/2023	Ian Raworth Constructions	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - Replace & Paint Male Toilet Door	\$ 935.00		
227	EFT22122	08/12/2023	Flowers in the Valley		\$ 253.00	L	
228	INV 0001	04/10/2023	Flowers in the Valley	FIT OUT OF RAILWAY STATION BUILDING - Silk Floral Arrangement in Vase	\$ 253.00		
229	EFT22123	08/12/2023	Pop Magic		\$ 305.91	L	
230	INV 44509	30/10/2023	Pop Magic	OTHCUL - AUSTRALIA DAY - Artist's Fee Deposit	\$ 305.91		
231	EFT22124	08/12/2023	Uniforms At Work Australia Pty Ltd		\$ 635.00		
232	INV 37000006	28/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Staff Uniform	\$ 235.80		
233	INV 37000002	28/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Staff Uniform	\$ 399.20		
234	EFT22125	12/12/2023	Easifleet		\$ 3,087.34		
235	INV 06/12/2023	11/12/2023	Easifleet	NOVATED LEASE - Various Employees PPE 04/12/2023	\$ 3,087.34		
236	EFT22126	12/12/2023	Department Of Human Services		\$ 1,150.92		
237	INV 50	06/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98		
238	INV 50	06/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 83.06		
239	INV 50	06/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 938.88		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
240	EFT22127	12/12/2023	Australian Services Union Western Australian Branc		\$ 26.50		
241	INV 50	06/12/2023	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50		
242	EFT22129	13/12/2023	Synergy		\$ 2,187.58		
243	INV 2049975152	15/11/2023	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 12/10/2023 - 08/11/2023	\$ 465.39		
244	INV 2013998937	22/11/2023	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 18/10/2023 - 15/11/2023	\$ 1,722.19		
245	EFT22130	13/12/2023	Narrogin Packaging		\$ 502.82	L	PF
246	INV 00084173	08/11/2023	Narrogin Packaging	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Compacter90	\$ 30.00		
247	INV 00084167	13/11/2023	Narrogin Packaging	THOMAS HOGG OVAL BUILDINGS MAINTENANCE - Telescopic Joiner & Coupling	\$ 45.47		
248	INV 00084498	25/11/2023	Narrogin Packaging	ADMIN OFFICE BUILDING OPERATIONS - Toilet Supplies	\$ 427.35		
249	EFT22132	13/12/2023	Walga		\$ 869.00		
250	INV SI-007866	15/11/2023	Walga	MEMBERS - MEMBERS CONFERENCE/TRAINING EXPENSES - TRAINING - Elected Member Essential Training	\$ 869.00		
251	EFT22133	13/12/2023	Judith Mcdougall		\$ 12,133.00		
252	INV 2388	28/11/2023	Judith Mcdougall	ALBY PARK - Covered Stage for Music	\$ 12,133.00		
253	EFT22134	13/12/2023	RJ Smith Engineering		\$ 102.00	L	R
254	INV 6960	19/10/2023	RJ Smith Engineering	LIB - GENERAL OFFICE EXPENSES - Water for Public Use - 15L x6	\$ 102.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
255	EFT22135	13/12/2023	PFD Food Services Pty Ltd		\$ 243.65		
256	INV LJ417166	21/11/2023	PFD Food Services Pty Ltd	NRLC - GENERAL EXPENSES (CONSUMABLES) - Kiosk Stock	\$ 243.65		
257	EFT22136	13/12/2023	T Quip		\$ 266.20		
258	INV 125128	30/11/2023	T Quip	NO52 2018 TORO MOWER 7210 - Supply Front Tyres	\$ 266.20		
259	EFT22137	13/12/2023	Melchiorre Plumbing & Gas		\$ 223.19	L	
260	INV 3520	01/11/2023	Melchiorre Plumbing & Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Remove PRV Toilets	\$ 223.19		
261	EFT22138	13/12/2023	Earl Street Surgery		\$ 1,320.00	L	
262	INV 12111	26/10/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
263	INV 12349	01/11/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
264	INV 12347	01/11/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
265	INV 13453	02/11/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
266	INV 14215	16/11/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
267	INV 14998	30/11/2023	Earl Street Surgery	NRLC - RECRUITMENT - Pre-Employment Medical	\$ 220.00		
268	EFT22139	13/12/2023	YMCA WA		\$ 138,756.20		
269	INV SI-A012327	07/12/2023	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding August 2023	\$ 81,294.40		
270	INV SI-A012326	07/12/2023	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding July 2023	\$ 57,461.80		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
271	EFT22140	13/12/2023	Staff Member		\$ 207.00		
272	INV 301123	30/11/2023	Staff Member	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 3x Table Settings Reimbursement	\$ 207.00		
273	EFT22141	13/12/2023	BKS Electrical Pty Ltd		\$ 99.00	L	F
274	INV 3603	01/05/2023	BKS Electrical Pty Ltd	CHCP - CLIENT PURCHASES - Safety - Lead Extension to Prevent Tripping	\$ 99.00		
275	EFT22142	13/12/2023	Narrogin Auto Centre		\$ 399.00	L	
276	INV 1171076	09/11/2023	Narrogin Auto Centre	002NGN 2022 MITSUBISHI ECLIPSE HYBRID - 30,000km Service	\$ 399.00		
277	EFT22143	13/12/2023	Elgas		\$ 5,689.23		
278	INV 0360830695	22/11/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3501.0L	\$ 5,689.23		
279	EFT22144	13/12/2023	ASSA ABLOY Australia Pty Limited		\$ 431.38		
280	INV IN02626067	24/11/2023	ASSA ABLOY Australia Pty Limited	NRLC - CONTRACT MANAGEMENT EXPENSE - SG1 Locks Required to Sports Gates	\$ 431.38		
281	EFT22145	13/12/2023	Narrogin Auto Electrics		\$ 1,338.14	L	
282	INV 266350	09/10/2023	Narrogin Auto Electrics	1NGN TOYOTA PRADO GXL DSL WAGON - Supply & Fit Light Bar & Anderson on Tow Bar	\$ 1,338.14		
283	EFT22146	13/12/2023	Flight Plan Digital T/A Live Life Alarms		\$ 75.00		F
284	INV O-00216635	29/11/2023	Flight Plan Digital T/A Live Life Alarms	CHCP - CLIENT PURCHASES - Falls Alarm - Annual Renewal	\$ 75.00		
285	EFT22147	13/12/2023	Team Global Express Pty Ltd		\$ 48.81	L	
286	INV 0592-T740710	16/07/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 48.81		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
287	EFT22148	13/12/2023	Wild & Waste Free		\$ 500.00	L	
288	INV INV-0475	14/11/2023	Wild & Waste Free	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 5x Welcome to Narrogin Packs	\$ 500.00		
289	EFT22149	13/12/2023	Harcher Distributors (Wa Distributors P/L)		\$ 302.55		R
290	INV 899496	07/11/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - CONTRACT MANAGEMENT EXPENSE - Kiosk Stock	\$ 302.55		
291	EFT22150	13/12/2023	Perfect Gym Solutions		\$ 770.00		
292	INV INV-9011	01/11/2023	Perfect Gym Solutions	NRLC - LICENCES & SUBSCRIPTIONS - Point of Sale System	\$ 770.00		
293	EFT22151	13/12/2023	Inclusion Solutions Limited		\$ 947.00		
294	INV ISL000016	22/11/2023	Inclusion Solutions Limited	OTHCUL - OTHER CULTURE - Disability Awareness & Social Inclusion Webinar	\$ 947.00		
295	EFT22152	13/12/2023	Narrogin Community Support Association Inc		\$ 8,800.00	L	
296	INV IV0000000009	27/10/2023	Narrogin Community Support Association Inc	MACKIE PARK FINANCIAL PLANNING OFFICE KITCHENETTE - Contribution to Mackie Park Office Work	\$ 8,800.00		
297	EFT22153	13/12/2023	Natalie Davy Photography		\$ 420.00	L	
298	INV 00000179	27/11/2023	Natalie Davy Photography	MEMBERS - ADVERTISING & PROMOTIONS - BiAnnual Photos of Elected Members & Executive	\$ 420.00		
299	EFT22154	13/12/2023	Uniforms At Work Australia Pty Ltd		\$ 348.60		
300	INV 37000007	28/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform	\$ 348.60		
301	EFT22155	13/12/2023	Aussie Telecom Pty Ltd		\$ 108.44		
302	INV 231217084	08/12/2023	Aussie Telecom Pty Ltd	LIB - SUBSCRIPTIONS & MEMBERSHIPS GEN - Deep Freeze Subscription 2023/24	\$ 108.44		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
303	EFT22156	13/12/2023	Community Member		\$ 269.85		
304	INV A236400	08/12/2023	Community Member	Rates refund for assessment A236400 46 HAVELOCK STREET NARROGIN WA 6312	\$ 269.85		
305	EFT22157	14/12/2023	Community Member		\$ 101.03		
306	INV A203300	17/11/2023	Community Member	Rates refund for assessment A203300 51 Furnival Street NARROGIN WA 6312	\$ 101.03		
307	EFT22158	14/12/2023	Community Member		\$ 659.36		
308	INV A242500	17/11/2023	Community Member	Rates refund for assessment A242500 27 Homer Street NARROGIN WA 6312	\$ 659.36		
309	EFT22159	14/12/2023	Community Member		\$ 100.01		
310	INV A265800	17/11/2023	Community Member	Rates refund for assessment A265800 44 LOCK STREET NARROGIN WA 6312	\$ 100.01		
311	EFT22160	14/12/2023	Community Member		\$ 847.91		
312	INV A135400	17/11/2023	Community Member	Rates refund for assessment A135400 116 DONEY STREET NARROGIN WA 6312	\$ 847.91		
313	EFT22161	14/12/2023	Community Member		\$ 1,623.29		
314	INV 12122023	12/12/2023	Community Member	SUSPENSE ACCOUNT - Refund of Incorrect Payment of Rates From Non-Ratepayer	\$ 1,623.29		
315	EFT22162	14/12/2023	Narrogin Packaging		\$ 330.43	L	PF
316	INV 00083723	20/10/2023	Narrogin Packaging	LIBRARY BUILDING MAINTENANCE - x1 Carton Interleave Towel	\$ 82.35		
317	INV 00084131	08/11/2023	Narrogin Packaging	NRLC - BUILDING MAINTENANCE - Bin Liners, Toilet Cleaner & Mop Heads	\$ 128.08		
318	INV 00084568	28/11/2023	Narrogin Packaging	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Rectangle Tablecloths (Christmas Function)	\$ 120.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
319	EFT22163	14/12/2023	St John Ambulance Western Australia Ltd		\$ 170.00		F
320	INV FAINV01128352	12/10/2023	St John Ambulance Western Australia Ltd	CHSP - TRAINING & DEVELOPMENT - First Aid Training	\$ 170.00		
321	EFT22164	14/12/2023	Hancocks Home Hardware		\$ 153.00	L	PF
322	INV 460036	24/11/2023	Hancocks Home Hardware	NRLC - Equipment Hire & Purchase - Cobweb Broom & Vertex	\$ 153.00		
323	EFT22165	14/12/2023	Narrogin Meals On Wheels		\$ 309.00	L	F
324	INV NOV-23	01/12/2023	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - November 2023	\$ 309.00		
325	EFT22166	14/12/2023	Australian Library & Information Association		\$ 190.00		
326	INV 23656	08/11/2023	Australian Library & Information Association	LIB - OTHER EXPENSES - National Simultaneous Storytime Materials	\$ 190.00		
327	EFT22167	14/12/2023	Shire Of Wickepin		\$ 200.00		
328	INV 12122023	12/12/2023	Shire Of Wickepin	TOWN HALL FACILITIES BOND - RECEIPTS - Games Bond Refund	\$ 200.00		
329	EFT22168	14/12/2023	The White Family Trust T/a Narrogin Valley Stockfeed		\$ 440.00	L	
330	INV NVS123387	10/11/2023	The White Family Trust T/a Narrogin Valley Stockfeed	NRLC - CONTRACT MANAGEMENT EXPENSE - 2x 45 kg Gas Bottles - John Higgins	\$ 440.00		
331	EFT22169	14/12/2023	BMR Mechanical Pty Ltd		\$ 1,006.56	L	F
332	INV 2105	17/08/2023	BMR Mechanical Pty Ltd	990NGN 2015 MITSUBISHI FUSO ROSA - Service for Rosa Bus	\$ 1,006.56		
333	EFT22170	14/12/2023	Earl Street Physiotherapy		\$ 8.00	L	F
334	INV 0042127	07/12/2023	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Move Your Body Program	\$ 8.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
335	EFT22171	14/12/2023	Surgical House Pty Ltd		\$ 254.10		F
336	INV SO782848	06/12/2023	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Incontinence Products	\$ 254.10		
337	EFT22172	14/12/2023	Narrogin & Districts Plumbing Service		\$ 286.00	L	
338	INV INV-1617	12/11/2023	Narrogin & Districts Plumbing Service	NRLC - CONTRACT MANAGEMENT EXPENSE - Replace Pressure Vessel to Boiler Heating System	\$ 286.00		
339	EFT22173	14/12/2023	Narrogin Podiatry		\$ 71.50	L	F
340	INV 0009868	05/12/2023	Narrogin Podiatry	CHCP -CLIENT PURCHASES - Standard Podiatry Consultation	\$ 71.50		
341	EFT22174	14/12/2023	Jennifer Fowler		\$ 873.00	L	F
342	INV 274	05/12/2023	Jennifer Fowler	CHCP - CLIENT PURCHASES - Cognitive and Equipment Review	\$ 873.00		
343	EFT22175	14/12/2023	Lite n' Easy Pty Ltd		\$ 327.10		F
344	INV 7231199	05/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 194.98		
345	INV 7230418	05/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 132.12		
346	EFT22176	14/12/2023	Department of Justice		\$ 300.00		
347	INV 061223	06/12/2023	Department of Justice	TOWN HALL FACILITIES BOND - PAYMENTS - Refund for Overpayment of Bond	\$ 300.00		
348	EFT22177	14/12/2023	CRISP Wireless		\$ 1,317.80	L	
349	INV 202301003900	14/11/2023	CRISP Wireless	NRLC & ADMIN - INFORMATION SYSTEMS - Internet Charges 01/12/2023 - 31/12/2023	\$ 1,317.80		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
350	EFT22178	14/12/2023	PC Harley Family Trust (Narrogin Newsagency)		\$ 1,047.61	L	
351	INV 1000001647	30/10/2023	PC Harley Family Trust (Narrogin Newsagency)	ADMIN - PRINTING AND STATIONERY - Admin Monthly Stationery order October 2023	\$ 945.29		
352	INV SN00160631102023	31/10/2023	PC Harley Family Trust (Narrogin Newsagency)	LIB - PRINTING & STATIONERY - Newspapers September-October	\$ 102.32		
353	EFT22179	14/12/2023	JH Computer Services		\$ 11,792.00		
354	INV 001162-D01	24/10/2023	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Equipment NRLC Transition	\$ 11,792.00		
355	EFT22180	14/12/2023	Staff Member		\$ 142.55		
356	INV 12122023	12/12/2023	Staff Member	OTHGOV - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Goods for Christmas Party	\$ 142.55		
357	EFT22181	14/12/2023	Harcher Distributors (Wa Distributors P/L)		\$ 127.70		R
358	INV 897091	31/10/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - CONTRACT MANAGEMENT EXPENSE - Kiosk Stock	\$ 127.70		
359	EFT22182	14/12/2023	Coca Cola Euro Pacific		\$ 1,959.38		R
360	INV 232582607	01/11/2023	Coca Cola Euro Pacific	NRLC - CONTRACT MANAGEMENT EXPENSE - Kiosk Supplies	\$ 1,959.38		
361	PAY 14	20/12/2023	PAYROLL	PAYROLL 14 - 20/12/2023	\$ 186,379.65	\$ 186,379.65	
362	EFT22183	21/12/2023	Synergy		\$ 154.39		
363	INV 2045992093	20/12/2023	Synergy	CEMETERY MAINTENANCE/OPERATIONS - Electricity Charges 10/10/2023 - 06/12/2023	\$ 154.39		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
364	EFT22184	21/12/2023	Water Corporation		\$ 8,429.99		PF
365	INV 0096 20/12/2023	20/12/2023	Water Corporation	WANDERING ROAD CONSTRUCTION - Water Charges 11/10/2023 - 4/12/2023	\$ 8,357.31		
366	INV 0167 20/12/2023	20/12/2023	Water Corporation	OLD TENNIS BUILDING OPERATIONS - Service Charges 11/10/2023 - 04/12/2023	\$ 72.68		
367	EFT22185	21/12/2023	Makit Narrogin Hardware		\$ 501.90	L	
368	INV 115595	21/12/2023	Makit Narrogin Hardware	VARIOUS LOCATIONS - Maintenance Supplies	\$ 501.90		
369	EFT22186	21/12/2023	Hancocks Home Hardware		\$ 8.00	L	
370	INV 454061	20/12/2023	Hancocks Home Hardware	ANIMAL - ADMINISTRATION ALLOCATED - Key Rings for Dog Tags	\$ 8.00		
371	EFT22187	21/12/2023	Landgate		\$ 97.66		
372	INV 389009	20/12/2023	Landgate	RATES - VALUATION EXPENSES - GRV Schedules	\$ 97.66		
373	EFT22188	21/12/2023	Westrac Pty Ltd		\$ 806.29	L	
374	INV 9031720	20/12/2023	Westrac Pty Ltd	NO4141 2010 CATERPILLAR 432E BACKHOE LOADER (WORKS)]] Supply only LH door glass	\$ 806.29		
375	EFT22189	21/12/2023	Moore Australia (WA) Pty Ltd		\$ 1,155.00		
376	INV 3819	21/12/2023	Moore Australia (WA) Pty Ltd	ADMIN - Training & Development GEN - Moore Australia Workshop 2023/2024	\$ 1,155.00		
377	EFT22190	21/12/2023	It Vision		\$ 825.00		
378	INV 39286	20/12/2023	It Vision	RATES - TRAINING & DEVELOPMENT - Rates Modelling 1 Day	\$ 825.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
379	EFT22191	21/12/2023	Narrogin Bearing Service		\$ 439.00	L	
380	INV IN213390	20/12/2023	Narrogin Bearing Service	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Kincome 20T Air/Hydraulic Bottle Jack	\$ 439.00		
381	EFT22192	21/12/2023	PFD Food Services Pty Ltd		\$ 592.40		R
382	INV LJ300424	20/12/2023	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN- Kiosk Supplies	\$ 592.40		
383	EFT22193	21/12/2023	Staff Member		\$ 75.00	L	
384	INV 18122023	20/12/2023	Staff Member	ANIMAL - ANIMAL DESTRUCTION - Reimbursement of Firearm Licence	\$ 75.00		
385	EFT22194	21/12/2023	Narrogin Gasworx		\$ 7,454.95	L	F
386	INV 71714	20/12/2023	Narrogin Gasworx	CHCP -Client Purchases GEN - Lift Chair - Petite - Mercer - Saddle (x2)	\$ 7,220.00		
387	INV 72556	20/12/2023	Narrogin Gasworx	CHCP -Client Purchases GEN - Bed Stick / Grab Rail 300mm S/S 32mm / Tape - Anti Slip - Soft Vinyl - Croc Grip	\$ 234.95		
388	EFT22195	21/12/2023	Department of Mines, Industry Regulation and Safety		\$ 113.30		
389	INV 04122023	20/12/2023	Department of Mines, Industry Regulation and Safety	BSL LEVY - PAYMENTS - Payment of BSL November 2023	\$ 113.30		
390	EFT22196	21/12/2023	Narrogin Pumps Solar And Spraying		\$ 55.45	L	
391	INV 54231	20/12/2023	Narrogin Pumps Solar And Spraying	NO4 2010 NISSAN UD TIP TRUCK AUTO (WORKS) (P8217)!! Supply only 50mm male & Female camlocks,3 Meters 50mm lay flat hose and 2 x 40-60 Hose clamps	\$ 55.45		
392	EFT22197	21/12/2023	Narrogin Quarry Operations		\$ 2,053.52	L	
393	INV 6649	20/12/2023	Narrogin Quarry Operations	ROAD MAINTENANCE GENERAL EXPENSES - Supply 100 ton cracker dust Caravan Park New Units	\$ 2,053.52		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
394	EFT22198	21/12/2023	Fegan Building Surveying		\$ 605.00	L	
395	INV 1071	20/12/2023	Fegan Building Surveying	BUILDING - Process and issue Building Permit for 47 Clayton Road	\$ 605.00		
396	EFT22199	21/12/2023	AMPAC Debt Recovery Pty Ltd		\$ 1,757.25		
397	INV 102027	30/11/2023	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery Charges November 2023	\$ 1,757.25		
398	EFT22200	21/12/2023	Staff Member		\$ 36.00		
399	INV 19122023	20/12/2023	Staff Member	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Minor Brick a Brack for New Units	\$ 36.00		
400	EFT22201	21/12/2023	Wren Oil		\$ 16.50		
401	INV 161667	20/12/2023	Wren Oil	SAN - WASTE RECYCLING - Admin and compliance fees for the collection of 1500 ltrs oil for recycling.	\$ 16.50		
402	EFT22202	21/12/2023	Bill & Ben Hot Bread Shop		\$ 169.00	L	
403	INV 94	21/12/2023	Bill & Ben Hot Bread Shop	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN- Swim School End of Term Student Function	\$ 140.00		
404	INV 91	21/12/2023	Bill & Ben Hot Bread Shop	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN- Staff Meeting	\$ 29.00		
405	EFT22203	21/12/2023	United Security Enforcement Corporation		\$ 475.20		
406	INV 00013080	21/12/2023	United Security Enforcement Corporation	NRLC - Security GEN-ALARM RESPONSE	\$ 475.20		
407	EFT22204	21/12/2023	AFGRI Equipment Australia Pty Ltd		\$ 432.80		
408	INV 2796270	05/12/2023	AFGRI Equipment Australia Pty Ltd	NO4871 2014 JOHN DEERE 670G GRADER TOP CON (WORKS) - Supply Service Filter	\$ 432.80		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
409	EFT22205	21/12/2023	Aquatic Services WA Pty Ltd		\$ 1,805.10		
410	INV AS#20174156	21/12/2023	Aquatic Services WA Pty Ltd	NRLC - INDOOR POOL MAINTENANCE - Chemicals Purchased	\$ 1,805.10		
411	EFT22206	21/12/2023	Dx Print Group		\$ 803.00		PF
412	INV 00098168	21/12/2023	Dx Print Group	ADMIN - PRINTING & STATIONERY - 250 x Business Cards - Generic, President L Ballard, Deputy President G Broad, MRS, MCYS, MO, HCSC, Community Development, Homecare, Senior Ranger and Ranger	\$ 803.00		
413	EFT22207	21/12/2023	Narrogin Tyrepower		\$ 1,231.00	L	
414	INV 106996	21/12/2023	Narrogin Tyrepower	NO592 2021 Isuzu D-Max 4X4 SX Single Cab (LH PARKS & I Supply and fit 4 x Maxxis 255/65R17 110 Bravo AT 771 Tyres	\$ 1,110.00		
415	INV 107129	21/12/2023	Narrogin Tyrepower	NO4516 2021 CATERPILLAR CW34 CTS ROLLER (WORKS) (P8517) I Supply and fit new tube	\$ 121.00		
416	EFT22208	21/12/2023	Scavenger Supplies Pty Ltd		\$ 1,936.00		
417	INV INV-18574	20/12/2023	Scavenger Supplies Pty Ltd	FIRE - EXPENSED MINOR ASSET PURCHASES - A Class 1% Bushfire Fighting Foam Half Pallet	\$ 1,936.00		
418	EFT22209	21/12/2023	The White Family Trust T/a Narrogin Valley Stockfeed		\$ 390.00	L	
419	INV NVS125051	20/12/2023	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Alert Active dog 20kg	\$ 390.00		
420	EFT22210	21/12/2023	Instant Weighing Pty Ltd		\$ 1,719.56		
421	INV 4768	21/12/2023	Instant Weighing Pty Ltd	NO084 KOMATSU WA380-6 WHEEL LOADER - Callibrating Scales	\$ 1,719.56		
422	EFT22211	21/12/2023	Elgas		\$ 11,885.48		
423	INV 0361042559	21/12/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,564.0L	\$ 5,791.61		
424	INV 0361032471	21/12/2023	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,750.0L	\$ 6,093.87		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
425	EFT22212	21/12/2023	New Cornwall Hotel		\$ 455.00	L	
426	INV 1155	20/12/2023	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - November Council Meeting 13 people	\$ 455.00		
427	EFT22213	21/12/2023	Epic Fire Solutions T/As MCG Fire Services		\$ 203.50		
428	INV INV-3349	20/12/2023	Epic Fire Solutions T/As MCG Fire Services	NRLC - BUILDING MAINTENANCE GEN - Fire equipment Service	\$ 203.50		
429	EFT22214	21/12/2023	Narrogin Auto Electrics		\$ 350.50	L	
430	INV 266588	21/12/2023	Narrogin Auto Electrics	NO4871 2014 JOHN DEERE 670G GRADER w/ TOP CON (WORKS) Service and Repair Airconditioner	\$ 350.50		
431	EFT22215	21/12/2023	Hersey's Safety		\$ 459.25		
432	INV SH48856	20/12/2023	Hersey's Safety	ROAD MAINTENANCE GENERAL EXPENSES - 24 Spary Mark, 6 Shovels, 10 Flagtape roles	\$ 459.25		
433	EFT22216	21/12/2023	Integrated ICT		\$ 1,923.68		
434	INV 29350	20/12/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS GEN - Office 365 Licencing for October 2023	\$ 1,923.68		
435	EFT22217	21/12/2023	Lite n' Easy Pty Ltd		\$ 313.72		F
436	INV 7188545	20/12/2023	Lite n' Easy Pty Ltd	CHCP CLIENT PURCHASES - Lite n Easy Meals	\$ 82.42		
437	INV 7187177	20/12/2023	Lite n' Easy Pty Ltd	CHCP CLIENT PURCHASES - Lite n Easy Meals	\$ 132.12		
438	INV 7166767	20/12/2023	Lite n' Easy Pty Ltd	CHCP CLIENT PURCHASES - Lite n Easy Meals	\$ 99.18		
439	EFT22218	21/12/2023	Staff Member		\$ 77.47		
440	INV 18122023	20/12/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Christmas party Decorations	\$ 77.47		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
441	EFT22219	21/12/2023	Ergolink		\$ 450.86		
442	INV SI-00081405	21/12/2023	Ergolink	LIB - Fen Off Exp - Office Chair for Front Service Desk	\$ 450.86		
443	EFT22220	21/12/2023	D&L Studio Pty Ltd T/A Metal Artwork Badges		\$ 38.39		
444	INV 23047	21/12/2023	D&L Studio Pty Ltd T/A Metal Artwork Badges	LIB - PRINTING & STATIONERY - Staff Badges	\$ 38.39		
445	EFT22221	21/12/2023	The Royal Life Saving Society Australia		\$ 113.00		
446	INV 25112	20/12/2023	The Royal Life Saving Society Australia	NRLC - LICENCES & SUBSCRIPTIONS GEN-RLSWA GSPO Subscription	\$ 113.00		
447	EFT22222	21/12/2023	Narrogin Freightlines		\$ 84.48	L	
448	INV INV-13155	21/12/2023	Narrogin Freightlines	NRLC - POSTAGE & FREIGHT - 1 pallet chlorine	\$ 84.48		
449	EFT22223	21/12/2023	Department of Justice		\$ 300.00		
450	INV 12122023	21/12/2023	Department of Justice	TOWN HALL FACILITIES BONDS - PAYMENTS - Refund	\$ 300.00		
451	EFT22224	21/12/2023	Staff Member		\$ 454.84		
452	INV 18122023	20/12/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS REFRESHMENTS & RECEPTION - Food Items purchased	\$ 454.84		
453	EFT22225	21/12/2023	Keeling Electrical Group Pty Ltd		\$ 925.29	L	
454	INV 1486	18/12/2023	Keeling Electrical Group Pty Ltd	FAIRWAY DEPOT BUILDING MAINTENANCE - Failed RCD Replacement	\$ 139.79		
455	INV 1483	18/12/2023	Keeling Electrical Group Pty Ltd	THOMAS HOGG OVAL BUILDINGS MAINTENANCE - Repair Electrical Mains	\$ 78.53		
456	INV 1485	18/12/2023	Keeling Electrical Group Pty Ltd	CARAVAN PARK CARETAKERS COTTAGE BUILDING MAINTENANCE - Replaced Failed RCD	\$ 598.80		
457	INV 1484	20/12/2023	Keeling Electrical Group Pty Ltd	HIGHBURY PUBLIC TOILETS MAINTENANCE - Replace power RCBO, labour and materials included.	\$ 108.17		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
458	EFT22226	21/12/2023	Goodyear Auto Care Narrogin		\$ 46.37	L	
459	INV 102090	05/12/2023	Goodyear Auto Care Narrogin	NO52 2018 TORO MOWER 7210 (WORKS) (P59) Supply 1 x Kenda JS87 L/Industrial Tube and fitting	\$ 46.37		
460	EFT22227	21/12/2023	Narrogin Fruit Trading Pty Ltd		\$ 458.59	L	
461	INV INV-0671	20/12/2023	Narrogin Fruit Trading Pty Ltd	NRLC - PROGRAM COSTS GEN - Catering for Program	\$ 458.59		
462	EFT22228	21/12/2023	JH Computer Services		\$ 11,955.74		
463	INV 001553-D01	21/12/2023	JH Computer Services	ADMIN - INFORMATION SYSTEMS - IT Support December 2023	\$ 11,955.74		
464	EFT22229	21/12/2023	Harcher Distributors (Wa Distributors P/L)		\$ 1,674.40		R
465	INV 901961	20/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL EXPENSES - GEN- Kiosk Stock Supplies	\$ 307.35		
466	INV 909079	20/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL EXPENSES (CONSUMABLES) - GEN - Kiosk Supplies	\$ 293.65		
467	INV 904188	20/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN- Kiosk Stock Supplies	\$ 234.20		
468	INV 906767	20/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN- Kiosk Stock Supplies	\$ 377.80		
469	INV 911391	21/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL EXPENSES (CONSUMABLES) GEN - Kiosk Stock	\$ 461.40		
470	EFT22230	21/12/2023	Perfect Gym Solutions		\$ 770.00		
471	INV INV-9251	21/12/2023	Perfect Gym Solutions	NRLC - LICENCES & SUBSCRIPTIONS - Perfect Gym Subscriptions	\$ 770.00		
472	EFT22231	21/12/2023	Uniforms At Work Australia Pty Ltd		\$ 246.15		
473	INV 37000010	20/12/2023	Uniforms At Work Australia Pty Ltd	UNIFORM - SGallagher 2023/24	\$ 246.15		
474	EFT22232	21/12/2023	Callum Fisher (Wattle Hill Forge)		\$ 86.40		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
475	INV 291123	20/12/2023	Callum Fisher (Wattle Hill Forge)	DCVC (VISITORS CENTRE) OTHER EXPENDITURE - Goods Sold on Consignment (8 bottle openers)	\$ 86.40		
476	EFT22233	21/12/2023	Shine Lawyers		\$ 300.00		
477	INV 12122023	21/12/2023	Shine Lawyers	TOWN HALL FACILITIES BOND - PAYMENTS - Refund	\$ 300.00		
478	EFT22234	21/12/2023	Staff Member		\$ 299.45		
479	INV 181223	20/12/2023	Staff Member	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Globes, Pots, Knives,Plants, Doormats	\$ 299.45		
480	EFT22235	21/12/2023	Service Delivery Division Department of Health and Aged Care		\$ 325,257.15		F
481	INV 300006958	20/12/2023	Service Delivery Division Department of Health and Aged Care	CHSP - REFUND OF UNSPENT GRANT FUNDING - 2021-22 Commonwealth Home Support Programme funds	\$ 325,257.15		
482	EFT22236	21/12/2023	AusQ (WA) Pty Ltd Atf AusQ WA Unit Trust T/as AusQ Training		\$ 1,500.00		
483	INV 9155	21/12/2023	AusQ (WA) Pty Ltd Atf AusQ WA Unit Trust T/as AusQ Training	WORKS - Training & Development - Traffic Management Training Deposit	\$ 1,500.00		
484	EFT22237	21/12/2023	Staff Member		\$ 239.50		
485	INV 151123	21/12/2023	Staff Member	NRLC - RECRUITMENT - Preplacement Medical And D&A Reimbursement	\$ 239.50		
486	EFT22238	21/12/2023	Staff Member		\$ 288.20		
487	INV 13122023	21/12/2023	Staff Member	PWO - WORKS - RECRUITMENT - Pre employment medical, D&A NPC Reimbursement	\$ 288.20		
488	EFT22239	21/12/2023	Staff Member		\$ 200.00	L	
489	INV 040	31/10/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services October 2023	\$ 50.00		
490	INV 042	30/11/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services November 2023	\$ 50.00		
491	INV 041	30/11/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services November 2023	\$ 100.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
492	EFT22240	21/12/2023	Westrac Pty Ltd		\$ 634.79	L	
493	INV PI-9058514	06/12/2023	Westrac Pty Ltd	NO4516 2021 CATERPILLAR CW34 CTS ROLLER - Supply Service Filters	\$ 634.79		
494	EFT22241	21/12/2023	Narrogin Electrical Services		\$ 12,298.49	L	
495	INV 3075	28/11/2023	Narrogin Electrical Services	ADMIN OFFICE MAINTENANCE - Replacement of 10 Faulty Light Switches	\$ 298.49		
496	INV 3079	06/12/2023	Narrogin Electrical Services	CARAVAN PARK PHOTOVOLTAIC SYSTEM - Part Payment of Solar System Installation	\$ 12,000.00		
497	EFT22242	21/12/2023	Narrogin Betta Home Living		\$ 21,516.85	L	
498	INV 25710085954	23/11/2023	Narrogin Betta Home Living	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Variety of Furniture For Chalets	\$ 17,588.00		
499	INV 25710086368	06/12/2023	Narrogin Betta Home Living	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 2 Dryers & 2 Top Load Washers For Chalets	\$ 3,595.00		
500	INV 25710086619	13/12/2023	Narrogin Betta Home Living	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 2 Lamp Tables	\$ 298.00		
501	INV 25710086642	13/12/2023	Narrogin Betta Home Living	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 3 Sansia Antennas	\$ 35.85		
502	EFT22243	21/12/2023	RJ Smith Engineering		\$ 520.00	L	
503	INV D113401	09/12/2023	RJ Smith Engineering	NO3 2020 NISSAN UD TIP TRUCK - Repair Hydraulics	\$ 520.00		
504	EFT22244	21/12/2023	Narrogin Gasworx		\$ 260.00	L	F
505	INV 72373	08/12/2023	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Fixed Frame Seat Raiser & Bed Stick	\$ 260.00		
506	EFT22245	21/12/2023	T Quip		\$ 1,500.00		
507	INV 9155	18/12/2023	T Quip	WORKS - TRAINING & DEVELOPMENT - Traffic Management & Controller Group Booking	\$ 1,500.00		
508	EFT22246	21/12/2023	Farmers Centre (Narrogin) Pty Ltd		\$ 1,086.53	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
509	14/11/2023	Farmers Centre (Narrogin) Pty Ltd	2019 JCB 5CX BACKHOE LOADER - Supply Anti Freeze Concentrate 20L Drum & Heater Hose	\$ 682.58			
510	14/11/2023	Farmers Centre (Narrogin) Pty Ltd	2019 JCB 5CX BACKHOE LOADER - Supply Bearing & Pivot Pin	\$ 403.95			
511	21/12/2023	MP & BE Walliss			\$ 352.00		
512	31/10/2023	MP & BE Walliss	SMALL PLANT - Sharpen & Service Reel Mower	\$ 352.00			
513	21/12/2023	Narrogin Chamber Of Commerce			\$ 950.00	L	
514	01/12/2023	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 7 Year Service Farewell	\$ 350.00			
515	12/12/2023	Narrogin Chamber Of Commerce	OTHCUL - CHRISTMAS LIGHTS - 1st, 2nd & 3rd Prizes	\$ 600.00			
516	21/12/2023	Lions Club Of Narrogin			\$ 300.00	L	
517	15/12/2023	Lions Club Of Narrogin	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Elected Members & Staff Christmas Event BBQ Hire & Catering	\$ 300.00			
518	21/12/2023	Signs Plus			\$ 313.00		
519	28/11/2023	Signs Plus	ADMIN PRINTING & STATIONERY - 4 Ticket Slider Door Signs	\$ 313.00			
520	21/12/2023	Marketforce Pty Ltd			\$ 1,937.17		PR
521	30/11/2023	Marketforce Pty Ltd	ADMIN - ADVERTISING - Form 5 Sale of Property Through Auction West Australian & Narrogin Observer	\$ 793.98			
522	30/11/2023	Marketforce Pty Ltd	ADMIN - ADVERTISING - Form 5 Sale of Property Through Auction West Australian	\$ 620.43			
523	30/11/2023	Marketforce Pty Ltd	PLAN - ADVERTISING - Public Consultation For Wind Farms & Turbines Narrogin Observer	\$ 522.76			
524	21/12/2023	Melchiorre Plumbing & Gas			\$ 535.70	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
525	30/11/2023	Melchiorre Plumbing & Gas	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Supply & Install 1 Push Timer	\$ 535.70			
526	21/12/2023	West Australian Newspapers Limited			\$ 1,360.00		
527	30/11/2023	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative (Oct & Nov)	\$ 1,360.00			
528	21/12/2023	Steele's Guns & Outdoors			\$ 240.00	L	F
529	30/11/2023	Steele's Guns & Outdoors	PWO WORKS - PROTECTIVE CLOTHING - High Leg Zipped Boots	\$ 240.00			
530	21/12/2023	Fulton Hogan			\$ 227,927.04		F
531	23/11/2023	Fulton Hogan	WANDERING ROAD CONSTRUCTION - 1st & 2nd Coat Seal	\$ 227,927.04			
532	21/12/2023	Total Quality Clean			\$ 1,320.00		
533	03/12/2023	Total Quality Clean	ADMIN OFFICE BUILDING MAINTENANCE - Stage 1 Carpet Cleaning	\$ 1,320.00			
534	21/12/2023	Autosmart WA Southwest			\$ 276.39		
535	05/12/2023	Autosmart WA Southwest	LYDEKER DEPOT BUILDING MAINTENANCE - 15kg Coloured Rags & 5 litres Extra Hands	\$ 276.39			
536	21/12/2023	Jcb Construction Equipment Australia			\$ 506.01		
537	06/12/2023	Jcb Construction Equipment Australia	2019 JCB 5CX BACKHOE LOADER - Supply Service Filters	\$ 506.01			
538	21/12/2023	Narrogin Skip Bin Service			\$ 215.60	L	
539	30/11/2023	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Skip Bin Services November 2023	\$ 215.60			
540	21/12/2023	Win Television WA Pty Ltd T/A WIN Television Network			\$ 1,100.00		
541	30/11/2023	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - TV Adverts November 2023	\$ 1,100.00			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
542	EFT22261	21/12/2023	Stabilised Pavements of Australia		\$ 162,488.19		F
543	INV WA-0001037	30/09/2023	Stabilised Pavements of Australia	WANDERING ROAD CONSTRUCTION - Stabilise 30,000m2 of Pavement	\$ 151,312.19		
544	INV WA-0001053	15/12/2023	Stabilised Pavements of Australia	WANDERING ROAD CONSTRUCTION - Cement Stabilisation Clayton Road	\$ 11,176.00		
545	EFT22262	21/12/2023	Staff Member		\$ 70.00		
546	INV 141223	14/12/2023	Staff Member	NO4 2010 NISSAN UD TIP TRUCK AUTO - 12 Flat Trailer Sockets Reimbursement	\$ 70.00		
547	EFT22263	21/12/2023	Surgical House Pty Ltd		\$ 254.10		F
548	INV A904335	14/12/2023	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Depend Underwear For Client	\$ 254.10		
549	EFT22264	21/12/2023	Narrogin Auto Electrics		\$ 69.27	L	
550	INV 266587	01/11/2023	Narrogin Auto Electrics	NO2318 FUEL TRAILER - Supply 2 Tail Light Assembllys	\$ 69.27		
551	EFT22265	21/12/2023	Lite n' Easy Pty Ltd		\$ 255.77		F
552	INV 7241821	12/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 75.42		
553	INV 7242751	13/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 180.35		
554	EFT22266	21/12/2023	Bitumen Distributors Pty Ltd		\$ 13,200.00		
555	INV 0001443	07/12/2023	Bitumen Distributors Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - 10,000L Emulsion Delivered	\$ 13,200.00		
556	EFT22267	21/12/2023	Elders Real Estate Pty Ltd		\$ 60.54	L	
557	INV 3558	29/11/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Water Consumption 04/10/23 - 24/11/23	\$ 60.54		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
558	EFT22268	21/12/2023	R J Broun Painting Services		\$ 4,840.00	L	
559	INV 81	12/12/2023	R J Broun Painting Services	JOHN HIGGINS COMMUNITY COMPLEX BUILDING MAINTENANCE - Labour, Paint & Materials For John Higgins Railing	\$ 4,840.00		
560	EFT22269	21/12/2023	Goodyear Auto Care Narrogin		\$ 2,672.00	L	
561	INV 102107	08/12/2023	Goodyear Auto Care Narrogin	NO4 2010 NISSAN UD TIP TRUCK AUTO - Supply, Fit & Disposal of 4 Tyres	\$ 2,672.00		
562	EFT22270	21/12/2023	Narrogin Fruit Trading Pty Ltd		\$ 1,749.77	L	
563	INV INV-0645	10/11/2023	Narrogin Fruit Trading Pty Ltd	OTHCUL - AUSTRALIA DAY - Committee Lunch Meeting	\$ 208.45		
564	INV 000F2023112757	27/11/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 123.10		
565	INV 000F2023112759	27/11/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 62.75		
566	INV INV-0664	27/11/2023	Narrogin Fruit Trading Pty Ltd	FIRE - TRAINING & DEVELOPMENT - Dinner Catering	\$ 570.90		
567	INV 000D2023120465	04/12/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 70.28		
568	INV INV-0715	14/12/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Council Meeting Catering December 2023	\$ 714.29		
569	EFT22271	21/12/2023	Uniforms At Work Australia Pty Ltd		\$ 60.02		
570	INV 23000315	30/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - POSTAGE AND FREIGHT - Postage of Uniform Orders October - November 2023	\$ 60.02		
571	EFT22272	21/12/2023	Narrogin Packaging		\$ 790.99	L	PF
572	INV 00084408	21/11/2023	Narrogin Packaging	HIGHBURY PUBLIC TOILETS MAINTENANCE - Toilet Supplies	\$ 162.35		
573	INV 00084560	23/11/2023	Narrogin Packaging	LIONS PARK MAINTENANCE/OPERATIONS - Compactor Hire	\$ 56.50		
574	INV 00084499	25/11/2023	Narrogin Packaging	LYDEKER DEPOT BUILDING MAINTENANCE - Interleave Towel	\$ 82.35		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
575	INV 00084692	01/12/2023	Narrogin Packaging	CBD PARKS - MAINTENANCE/OPERATIONS - Reticulation Sprinklers & Nozzles	\$ 29.44		
576	INV 00084704	04/12/2023	Narrogin Packaging	GNARROJIN PARK MAINTENANCE/OPERATIONS - Reticulation Rotor Nozzle	\$ 138.00		
577	INV 00084860	09/12/2023	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Toilet Rolls	\$ 240.00		
578	INV 00084859	09/12/2023	Narrogin Packaging	ADMIN OFFICE BUILDING OPERATIONS - 1 Carton Interleave Towels	\$ 82.35		
579	EFT22273	21/12/2023	Narrogin Carpets & Curtains			\$ 4,565.00	L
580	INV B010944	19/12/2023	Narrogin Carpets & Curtains	TOWN HALL CAPEX - Supply & Install Carpet Tiles in Town Hall Office	\$ 4,565.00		
581	EFT22274	21/12/2023	Narrogin Earthmoving & Concrete Pty Ltd Aff The Mcnab Family Trust			\$ 39,355.80	L
582	INV IV00000002670	13/12/2023	Narrogin Earthmoving & Concrete Pty Ltd Aff The Mcnab Family Trust	ENSIGN STREET FOOTPATH (NARRAKINE TO FLOYD) - Supply & Lay Concrete	\$ 39,355.80		
583	EFT22275	21/12/2023	Narrogin Electrical Services			\$ 313.50	L
584	INV 3081	15/12/2023	Narrogin Electrical Services	TOWN HALL & MACKIE PARK - Repair to Lighting	\$ 313.50		
585	EFT22276	21/12/2023	Great Southern Waste Disposal			\$ 50,135.62	L
586	INV IV00000002739	30/11/2023	Great Southern Waste Disposal	WASTE COLLECTION SERVICES - November 2023	\$ 50,135.62		
587	EFT22277	21/12/2023	GJ & SE Kulker			\$ 2,970.00	L
588	INV INV-0039	16/12/2023	GJ & SE Kulker	TOWN HALL CAPEX - Repaint Walls, Skirtings Doors & Frames	\$ 2,970.00		
589	EFT22278	21/12/2023	Narrogin Pumps Solar And Spraying			\$ 259.67	L
590	INV 00053011	17/10/2023	Narrogin Pumps Solar And Spraying	FIRE MOTOR VEHICLE EXPENSES - Minigin Firetruck Clamps	\$ 153.23		
591	INV 00053977	21/11/2023	Narrogin Pumps Solar And Spraying	FIRE PREVENTION/BURNING/CONTROL - Replacement Hose & Clamps For Fire Truck	\$ 106.44		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
592	EFT22279	21/12/2023	Scavenger Supplies Pty Ltd		\$ 1,756.48		
593	INV INV-18981	28/11/2023	Scavenger Supplies Pty Ltd	ESL - BFB GENERAL EXPENSES - Purchase of PPE	\$ 1,756.48		
594	EFT22280	21/12/2023	Simply Uniforms		\$ 459.03		F
595	INV INV-13051	13/12/2023	Simply Uniforms	CHCP & CHSP - Staff Uniform Allowances	\$ 459.03		
596	EFT22281	21/12/2023	Surgical House Pty Ltd		\$ 483.38		F
597	INV A904335	14/12/2023	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Depend Underwear	\$ 254.10		
598	INV A904319	14/12/2023	Surgical House Pty Ltd	CHCP -CLIENT PURCHASES - Adult Washcloths	\$ 229.28		
599	EFT22282	21/12/2023	Bishs Timber Supplies		\$ 462.00		
600	INV 001035	17/11/2023	Bishs Timber Supplies	CONSTRUCTION OF 3 CHALETS AT CARAVAN PARK - 3 Lengths of Timber For Chalet Signage	\$ 462.00		
601	EFT22283	21/12/2023	Epic Fire Solutions T/As MCG Fire Services		\$ 319.00		
602	INV INV-3431	14/12/2023	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Monthly FDAS & EVAC Testing	\$ 319.00		
603	EFT22284	21/12/2023	Bird's Silos & Shelters		\$ 5,280.00		
604	INV 00007856	06/12/2023	Bird's Silos & Shelters	PARKS & GARDENS MAINTENANCE - New Tarp For Lions Park Shelter	\$ 5,280.00		
605	EFT22285	21/12/2023	InterFire Agencies		\$ 8,067.61		
606	INV INV-16870	27/11/2023	InterFire Agencies	ESL - BFB GENERAL EXPENSES - Purchase of PPE	\$ 8,067.61		
607	EFT22286	21/12/2023	Keeling Electrical Group Pty Ltd		\$ 817.12	L	
608	INV 1483	20/12/2023	Keeling Electrical Group Pty Ltd	THOMAS HOGG OVAL BUILDINGS MAINTENANCE - Former little athletics clubrooms, repair mains Earth Rod, conductor and wiring.	\$ 78.53		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
609	INV 1486	20/12/2023	Keeling Electrical Group Pty Ltd	FAIRWAY DEPOT BUILDING MAINTENANCE - Replace RCD, correct wiring to exit lighting.	\$ 139.79		
610	INV 1485	20/12/2023	Keeling Electrical Group Pty Ltd	CARAVAN PARK CARETAKERS COTTAGE BUILDING - Install Combo RCD/MCB RCBO 1P=N 16A4.5kA , 1 Module 18mm DIN Rail. Labour and materials included.	\$ 598.80		
611	EFT22287	21/12/2023	Team Global Express Pty Ltd			\$ 204.53	L
612	INV 0607-T740710	03/12/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 204.53		
613	EFT22288	21/12/2023	Jet Charge Limited			\$ 38,640.35	PF
614	INV 85937	13/11/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Caravan Park Deposit	\$ 4,502.14		
615	INV 85938	13/11/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Museum Deposit	\$ 4,693.49		
616	INV 85939	13/11/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Memorial Park Deposit	\$ 4,328.51		
617	INV 86316	18/12/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Caravan Park Final Claim	\$ 8,361.11		
618	INV 86314	18/12/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Memorial Park Final Claim	\$ 8,038.64		
619	INV 86315	18/12/2023	Jet Charge Limited	ELECTRIC VEHICLE CHARGING STATIONS - Installation of Bollards at Museum Final Claim	\$ 8,716.46		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
620	EFT22289	21/12/2023	Uniforms At Work Australia Pty Ltd		\$ 210.45		
621	INV 37000004-2	07/12/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform 2023/24	\$ 70.15		
622	INV 37000006-1	07/12/2023	Uniforms At Work Australia Pty Ltd	ADMIN ALLOWANCES - Uniforms 2023/24	\$ 140.30		
623	EFT22290	21/12/2023	AC Mobility Pty Ltd		\$ 525.18		F
624	INV 201705	15/12/2023	AC Mobility Pty Ltd	CHCP - CLIENT PURCHASES - Ultra Light Rollator	\$ 525.18		
625	EFT22291	21/12/2023	Hotham Valley Railway Tourist Inc		\$ 55,000.00		
626	INV 00001218	05/10/2023	Hotham Valley Railway Tourist Inc	RAIL HERITAGE - Purchase Agreement For PM706 Steam Locomotive & Railway Carriage	\$ 55,000.00		
627	EFT22292	21/12/2023	Armada Audit Services Pty Ltd		\$ 3,850.00		
628	INV 17575	12/12/2023	Armada Audit Services Pty Ltd	OTHGOV - AUDIT FEES - Audit of The Roads to Recovery Certification Year Ending 2023	\$ 3,850.00		
629	EFT22293	21/12/2023	Community Member		\$ 2,435.43		
630	INV A189700	21/12/2023	Community Member	Rates refund for assessment A189700 7 BUNBURY STREET NARROGIN WA 6312	\$ 316.01		
631	INV A110500	21/12/2023	Community Member	Rates refund for assessment A110500 9 BUNBURY STREET NARROGIN WA 6312	\$ 2,119.42		
632	EFT22294	21/12/2023	Synergy		\$ 12,460.38		PR
633	INV 2002046723	08/12/2023	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Charges 10/10/2023 - 05/12/2023	\$ 681.97		
634	INV 2073978364	11/12/2023	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Charges 11/10/2023 - 06/12/2023	\$ 132.28		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
635	INV 2045994896	11/12/2023	Synergy	LIBRARY BUILDING OPERATIONS - Electricity Charges 11/10/2023 - 06/12/2023	\$ 232.09		
636	INV 2045994836	11/12/2023	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Charges 11/10/2023 - 06/12/2023	\$ 115.79		
637	INV 2041991717	11/12/2023	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Charges 11/10/2023 - 06/12/2023	\$ 982.88		
638	INV 2006012647	11/12/2023	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Charges 11/10/2023 - 06/12/2023	\$ 259.40		
639	INV 2097933863	11/12/2023	Synergy	SHOP 1 84 FEDERAL STREET (OLD JEWELLERS) - Electricity Charges 11/10/2023 - 06/12/2023	\$ 115.79		
640	INV 2002049425	12/12/2023	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Charges 12/10/2023 - 07/12/2023	\$ 227.80		
641	INV 20223009963	13/12/2023	Synergy	BMX PARK - Electricity Charges 13/10/2023 - 08/12/2023	\$ 116.71		
642	INV 20020580931	13/12/2023	Synergy	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Electricity Charges 14/10/2023 - 12/12/2023	\$ 118.32		
643	INV 2065989192	13/12/2023	Synergy	13 HOUGH ST - OPERATIONS - Electricity Charges 13/10/2023 - 08/12/2023	\$ 381.18		
644	INV 2061984051	13/12/2023	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 11/08/2023 - 08/12/2023	\$ 710.80		
645	INV 2034011759	14/12/2023	Synergy	30 GRAY ST BUILDING OPERATIONS - Electricity Charges 17/10/2023 - 13/12/2023	\$ 151.66		
646	INV 2018017068	14/12/2023	Synergy	CEO STAFF HOUSING - Electricity Charges 17/10/2023 - 13/12/2023	\$ 84.98		
647	INV 2010016705	15/12/2023	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Charges 14/10/2023 - 12/12/2023	\$ 2,217.78		
648	INV 2010015589	15/12/2023	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Charges 18/10/2023 to 14/12/2023	\$ 253.31		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
649	INV 2014018779	15/12/2023	Synergy	GNAROJIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 18/10/2023 - 14/12/2023	\$ 399.53		
650	INV 2006017620	15/12/2023	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 09/11/2023 - 13/12/2023	\$ 4,201.59		
651	INV 2081984991	19/12/2023	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Charges 18/10/2023 - 13/12/2023	\$ 171.94		
652	INV 2097939845	19/12/2023	Synergy	TOUR - VISITORS CENTRE BUILDING OPERATIONS - Electricity Charges 18/10/2023 - 14/12/2023	\$ 371.66		
653	INV 2097940321	19/12/2023	Synergy	FAIRWAY DEPOT BUILDING OPERATIONS - Electricity Charges 19/10/2023 - 14/12/2023	\$ 126.83		
654	INV 2022017615	19/12/2023	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Charges 19/10/2023 - 14/12/2023	\$ 406.09		
655	EFT22295	21/12/2023	Water Corporation			\$ 7,862.25	PR
656	INV 0135	01/12/2023	Water Corporation	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Water Charges 09/10/2023 - 30/11/2023	\$ 5.73		
657	INV 0168	01/12/2023	Water Corporation	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Water Service Charges 09/10/2023 - 30/11/2023	\$ 94.89		
658	INV 0140	01/12/2023	Water Corporation	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Water Charges 09/10/2023 - 30/11/2023	\$ 2,129.56		
659	INV 0166	04/12/2023	Water Corporation	GNAROJIN PARK MAINTENANCE/OPERATIONS - Water Charges 10/10/2023 - 01/12/2023	\$ 1,044.25		
660	INV 0099	11/12/2023	Water Corporation	HIGHBURY PUBLIC TOILETS OPERATIONS - Water Charges 13/10/2023 - 08/12/2023	\$ 24.76		
661	INV 0145	11/12/2023	Water Corporation	HIGHBURY HALL BUILDING OPERATIONS - Water Charges 13/10/2023 - 08/12/2023	\$ 484.52		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
662	INV 0169	11/12/2023	Water Corporation	HIGHBURY WEST RD STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 13/10/2023 - 08/12/2023	\$ 3,867.21		
663	INV 0165	13/12/2023	Water Corporation	NARROGIN VALLEY RD STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 17/10/2023 - 12/12/2023	\$ 25.80		
664	INV 0171	14/12/2023	Water Corporation	READ RD STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 19/10/2023 - 13/12/2023	\$ 83.14		
665	INV 0174	15/12/2023	Water Corporation	WAGIN-WICKEPIN RD STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 23/10/2023 - 14/12/2023	\$ 34.40		
666	INV 0038	21/12/2023	Water Corporation	CEO STAFF HOUSING - Water Charges 10/10/2023 - 01/12/2023	\$ 67.99		
667	EFT22296	22/12/2023	Narrogin Gliding Club Inc			\$ 2,471.38	L
668	INV 201123	20/11/2023	Narrogin Gliding Club Inc	SUSPENSE ACCOUNT - Refund of Duplicated Payment on Invoice 78406022	\$ 2,471.38		
669	EFT22297	22/12/2023	All Day Cafe			\$ 246.00	L
670	INV 14122023	14/12/2023	All Day Cafe	HEALTH - HEALTH REGULATORY FEES AND CHARGES - Refund of Overpayment on Invoice 78405896	\$ 246.00		
671	EFT22298	22/12/2023	Staff Member			\$ 299.45	
672	INV 181223	18/12/2023	Staff Member	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Globes, Pots, Knives, Plants, Doormats	\$ 299.45		
673	EFT22299	22/12/2023	Synergy			\$ 2,279.29	
674	INV 2030009726	21/12/2023	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 16/11/2023 - 17/12/2023	\$ 2,279.29		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
675	EFT22300	22/12/2023	Water Corporation		\$ 7,497.87		PR
676	INV 0168-06102023	06/10/2023	Water Corporation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Water Charges 03/08/2023 - 05/10/2023	\$ 98.10		
677	INV 0165-30112023	30/11/2023	Water Corporation	CROQUET CLUBROOMS BUILDING OPERATIONS - Water Charges 09/10/2023 - 31/12/2023	\$ 1,628.73		
678	INV 0183-05122023	05/12/2023	Water Corporation	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Charges 11/10/2023 - 04/12/2023	\$ 419.74		
679	INV 9007721602	07/12/2023	Water Corporation	CLAYTON OVAL MAINTENANCE/OPERATIONS - Water Charges 09/10/2023 - 31/12/2023	\$ 5,351.30		
680	EFT22301	22/12/2023	Bill & Ben Hot Bread Shop		\$ 300.00	L	
681	INV 99	15/12/2023	Bill & Ben Hot Bread Shop	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Flat Burgers For Christmas Party	\$ 300.00		
682	EFT22302	22/12/2023	Elgas		\$ 359.13		
683	INV 0360830696	22/11/2023	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 221.0L Gas Supplied	\$ 359.13		
684	EFT22303	22/12/2023	CRISP Wireless		\$ 1,317.80	L	
685	INV 202401000002	14/12/2023	CRISP Wireless	NRLC & ADMIN - Internet Charges January 2024	\$ 1,317.80		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
686	EFT22304	22/12/2023	Narrogin Fruit Trading Pty Ltd		\$ 221.45	L	
687	INV 000C2023091879	18/09/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 68.85		
688	INV 000C2023091889	18/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 51.20		
689	INV 000F2023111367	13/11/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 40.35		
690	INV 000F20231114156	14/11/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$ 5.25		
691	INV 000D2023121150	11/12/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$ 55.80		
692	EFT22305	22/12/2023	Team Global Express Pty Ltd		\$ 92.91		
693	INV 0606-T740710	26/11/2023	Team Global Express Pty Ltd	ESL - BFB GENERAL EXPENSES - Freight Charges For PPE Purchase	\$ 92.91		
694	EFT22306	22/12/2023	Perfect Gym Solutions		\$ 5,500.00		
695	INV INV-8700	25/09/2023	Perfect Gym Solutions	NRLC - EQUIPMENT HIRE & PURCHASE - Installation & Migration of POS System	\$ 5,500.00		
696	EFT22307	22/12/2023	Uniforms At Work Australia Pty Ltd		\$ 147.15		
697	INV 3700004-1	30/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform 2023/24	\$ 147.15		
				EFT Total \$	1,584,828.63		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Direct Debits

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
698	DD9380.1	30/11/2023	Department of Transport		\$ 40,765.85		
699	INV T1 23/24	30/11/2023	Department of Transport	EOD DOT NOVEMBER 2023	\$ 40,765.85		
700	DD9390.1	28/11/2023	WA Treasury Corporation		\$ 19,424.67		
701	INV 129	28/11/2023	WA Treasury Corporation	Loan No. 129 Interest payment - Accommodation Units NCP	\$ 19,424.67		
702	DD9473.2	30/11/2023	Elders Real Estate Pty Ltd		\$ 368.57	L	PR
703	INV 30112023	30/11/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 30/11/2023	\$ 368.57		
704	DD9393.1	04/12/2023	Keenan & Tania Wenning		\$ 1,386.67	L	PR
705	INV 04122023	04/12/2023	Keenan & Tania Wenning	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent & Internet 04/12/2023	\$ 1,386.67		
706	DD9401.1	11/12/2023	Australian Taxation Office		\$ 43,777.00		
707	INV PAYGPPE04/12/2023	11/12/2023	Australian Taxation Office	PAYG TAX GEN - PAYG Tax Withholding PPE 04/12/2023	\$ 43,777.00		
708	DD9415.1	13/12/2023	Beam		\$ 26,629.71		
709	INV SUPERPPE04122023	13/12/2023	Beam	SUPERANNUATION CONTRIBUTION - PAY 50 - PPE 04/12/2023	\$ 26,629.71		
710	DD9473.3	07/12/2023	Elders Real Estate Pty Ltd		\$ 360.00	L	PR
711	INV 071223	07/12/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 07/12/2023	\$ 360.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
712	DD9473.4	14/12/2023	Elders Real Estate Pty Ltd		\$ 360.00	L	PR
713	INV 141223	14/12/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 14/12/2023	\$ 360.00		
714	DD9473.5	21/12/2023	Elders Real Estate Pty Ltd		\$ 360.00	L	PR
715	INV 211223	21/12/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 21/12/2023	\$ 360.00		
716	DD9473.6	28/12/2023	Elders Real Estate Pty Ltd		\$ 360.00	L	PR
717	INV 281223	28/12/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 28/12/2023	\$ 360.00		
718	DD9473.9	27/12/2023	Xero		\$ 65.00		F
719	INV 271223	27/12/2023	Xero	CHSP - INFORMATION SYSTEMS - Xero Monthly Subscription December 2023	\$ 65.00		
				Direct Debit Total	\$ 133,857.47		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Fuel Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
720	INV NOVEMBER 2023	30/11/2023	Great Southern Fuels		\$ 8,536.69	L	PF
721		Great Southern Fuels	VARIOUS VEHICLES - Fuel Charges November 2023 002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Fuel Charges November 2023	\$ 752.08			
722		Great Southern Fuels	009NGN TOYOTA COROLLA HATCH 2020 - Fuel Charges November 2023	\$ 126.19			
723		Great Southern Fuels	00NGN TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Fuel Charges November 2023	\$ 94.03			
724		Great Southern Fuels	MG HS PLUS EXCITE WAGON - Fuel Charges November 2023	\$ 536.65			
725		Great Southern Fuels	0NGN ISUZU MUX LSM 4X4 - Fuel Charges November 2023	\$ 712.79			
726		Great Southern Fuels	0NO ISUZU 4x4 LSM 4X4 2022 - Fuel Charges November 2023	\$ 695.50			
727		Great Southern Fuels	1NGN TOYOTA PRADO GXL DSL WAGON - Fuel Charges November 2023	\$ 712.31			
728		Great Southern Fuels	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Fuel Charges November 2023	\$ 188.19			
729		Great Southern Fuels	990NGN 2015 MITSUBISHI FUSO ROSA - Fuel Charges November 2023	\$ 338.95			
730		Great Southern Fuels	NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Fuel Charges November 2023	\$ 683.27			
731		Great Southern Fuels	NGN10179 2018 TOYOTA HIACE - Fuel Charges November 2023	\$ 63.93			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
732		Great Southern Fuels	NGN11555 2022 TOYOTA COROLLA - Fuel Charges November 2023				
733		Great Southern Fuels	NGN15333 2014 MAZDA BT-50 - Fuel Charges November 2023	\$ 138.11			
734		Great Southern Fuels	NGN219 2022 NISSAN X-TRAIL - Fuel Charges November 2023	\$ 275.21			
735		Great Southern Fuels	NGN417 2020 (RANGER) MAZDA BT-50 4X4 - Fuel Charges November 2023	\$ 611.25			
736		Great Southern Fuels	NGN839 2019 TOYOTA CORROLA CVT ASCENT - Fuel Charges November 2023	\$ 281.92			
737		Great Southern Fuels	NGN847 MAZDA CX-5B AUTO MAXX SPORT - Fuel Charges November 2023	\$ 155.17			
738		Great Southern Fuels	SMALL PLANT - HOMECARE - Fuel Charges November 2023	\$ 364.61			
739		Great Southern Fuels	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Charges November 2023	\$ 32.95			
740		Great Southern Fuels	NO05 ISUZU D MAX CREW CAB UTE - Fuel Charges November 2023	\$ 544.78			
741		Great Southern Fuels	NO5020 ISUZU FTS800 FIRE UNIT - Fuel Charges November 2023	\$ 342.54			
742		Great Southern Fuels	FIRE - MOTOR VEHICLE EXPENSES - Fuel Charges November 2023	\$ 554.01			
743		Great Southern Fuels	NO209 ISUZU FTS139/260 FIRE UNIT - Fuel Charges November 2023	\$ 95.00			
744		Great Southern Fuels	NGN227 2021 TOYOTA COROLA - Fuel Charges November 2023	\$ 128.56			
745		Great Southern Fuels	NGN182 TOYOTA HILUX 4X2 WORKMATE UTILITY - Fuel Charges November 2023	\$ 67.30			
				\$ 41.39			
				Credit Card Total	\$ 8,536.69		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Coles Card Prurchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
746	EFT22128	13/12/2023	Coles		\$ 1,762.65	L	PF
747	INV 201	30/11/2023					
748			MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Coles Account November 2023	\$ 310.60			
749			PWO - GENERAL OFFICE EXPENSES - Coles Account November 2023	\$ 249.69			
750			CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Coles Account November 2023	\$ 1,132.86			
751			OTHCUL - AUSTRALIA DAY - Coles Account November 2023	\$ 69.50			
				Credit Card Total	\$ 1,762.65		

Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
ABBREVIATIONS			Cheque Total (Less TD)	\$1,265.65		0.07%
PF	Partially Funded		EFT Total*	\$ 1,584,828.63		91.595%
I	Insurance		Direct Debit Total	\$133,857.47		7.736%
F	Funded		Credit Card Total			
L	Local Supplier		Trust Total			
R	Recoverable		Coles Card Total	\$1,762.65		0.102%
PR	Partially Recoverable		Fuel Cards Total	\$8,536.69		0.493%
G	Grant		Subtotal	<u>\$1,730,251.09</u>		100.000%
			Payroll Total*	\$349,627.85		20.207%
			Subtotal	<u>\$349,627.85</u>		

10.3.2 SCHEDULE OF ACCOUNTS PAID – JANUARY 2024

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 February 2024
Author	Angel Mickle – Trainee Finance Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – January 2024

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for January 2024.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid for January 2024 is presented to Council for notation.

Below is a summary of activity:

As at 31 <i>January 2024</i> Payments			Regional Payments	\$	%
Payment Type		\$			
Cheque		688.90			0.060
EFT (incl Payroll)		997,518.21			86.274
Direct Debit		150,153.00			12.986
Credit Card		0.00			0.00
Fuel Card		7,024.00			0.607
Store Cards		841.25			0.073
Total Payments		1,156,225.36			100.00
			Non Local/Statutory	502,674.30	43.47
			Local Suppliers	160,082.03	13.86
			Payroll	493,469.03	42.67
			Total	1,156,225.36	100.00

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.07

Moved: Cr McNab

Seconded: Cr Broad

That with respect to the Schedule of Accounts Paid for January 2024, Council note the Report as presented.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

Accounts Paid - January 2024

Cheque Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	790	19/01/2024	Shire Of Narrogin - Petty Cash-admin		\$ 688.90		F
2	INV CATS DEC 23	28/12/2023	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Driver Meals	\$ 195.00		
3	INV HC PETTYCASH 120124	12/01/2024	Shire Of Narrogin - Petty Cash-admin	HEMOCARE PETTY CASH - Various Items 12/10/2023 - 10/01/2024	\$ 493.90		
				Cheque Total \$	688.90		

EFT Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
4	PAY 15	06/01/2024	PAYROLL	PAYROLL 15 - 03/01/2024	\$ 160,705.70	\$ 160,705.70	
5	EFT22308	05/01/2024	Best Office Systems		\$ 1,705.87	L	PF
6	INV 624949	30/11/2023	Best Office Systems	TOUR- Visitors Centre Building Operations	\$ 227.57		
7	INV 625814	20/12/2023	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges December 2023	\$ 1,478.30		
8	EFT22309	05/01/2024	Synergy		\$ 1,341.74		
9	INV 2081930394	12/10/2023	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS	\$ 1,341.74		
10	EFT22310	05/01/2024	Narrogin Packaging		\$ 735.55	L	PF
11	INV 00082665	15/09/2023	Narrogin Packaging	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Rectangular Lids	\$ 34.00		
12	INV 00083352	11/10/2023	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES GEN - Interleave Towels	\$ 82.35		
13	INV 00084378	23/11/2023	Narrogin Packaging	CHSP - GENERAL EXPENDITURE - Hose fittings - Jessie House Garden	\$ 78.30		
14	INV 00084870	11/12/2023	Narrogin Packaging	CHSP & CHCP - GENERAL OFFICE EXPENSES - Gloves, Interleave Towels, Toilet Rolls, Tissues	\$ 357.70		
15	INV 00084878	11/12/2023	Narrogin Packaging	GNAROJIN PARK MAINTENANCE/OPERATIONS - S/S Sprinkler	\$ 183.20		
16	EFT22311	05/01/2024	Australia Post		\$ 355.03		PF
17	INV 1012875755	03/12/2023	Australia Post	ADMIN & HEMECARE - Postage Charges November 2023	\$ 355.03		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
18	EFT22312	05/01/2024	Great Southern Fuels		\$ 261.56	L	
19	INV 19015589	11/12/2023	Great Southern Fuels	NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Supply 20L Engine Oil	\$ 261.56		
20	EFT22313	05/01/2024	Makit Narrogin Hardware		\$ 709.32	L	
21	INV 115553	01/11/2023	Makit Narrogin Hardware	VARIOUS JOBS - Maintenance & Job Supplies	\$ 438.00		
22	INV 115610	28/11/2023	Makit Narrogin Hardware	VARIOUS JOBS - Maintenance & Job Supplies	\$ 271.32		
23	EFT22314	05/01/2024	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust		\$ 19,294.00	L	
24	INV IV00000002671	14/12/2023	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CONSTRUCTION OF 3 CHALETS AT CARAVAN PARK - 145m2 Exposed Aggregate Concrete	\$ 17,545.00		
25	INV IV00000002613	21/12/2023	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	2017 VOLVO EC220DL EXCAVATOR - Transport Excavator from Wandering Rd to Marsh St	\$ 1,749.00		
26	EFT22315	05/01/2024	PFD Food Services Pty Ltd		\$ 544.55		
27	INV LJ800305	28/12/2023	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES GEN - Kiosk Stock	\$ 544.55		
28	EFT22316	05/01/2024	Belvedere Nursery		\$ 1,829.00	L	
29	INV I0000002271	01/12/2023	Belvedere Nursery	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Turf	\$ 1,700.00		
30	INV I0000002285	20/12/2023	Belvedere Nursery	FIT OUT OF NEW CHALETS AT CARAVAN PARK - 6x Cordyline for Chalets Gardens	\$ 129.00		
31	EFT22317	05/01/2024	Truck Centre (WA) Pty Ltd		\$ 2,539.32		
32	INV 2242356-000001	04/12/2023	Truck Centre (WA) Pty Ltd	1HXA445 1992 MITSUBISHI FLO CON UNIT - 1st Service and Repairs	\$ 216.52		
33	INV 1758795 - 00001	11/12/2023	Truck Centre (WA) Pty Ltd	NO3 2020 NISSAN UD TIP TRUCK (WORKS) - Supply Only Engine Oil & Service Filters	\$ 1,468.26		
34	INV 1760194 - 000001	19/12/2023	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Supply Only Service Filters	\$ 854.54		
35	EFT22318	05/01/2024	Narrogin Skip Bin Service		\$ 209.00	L	
36	INV INV-1943	31/08/2023	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Skip Bin Hire	\$ 209.00		
37	EFT22319	05/01/2024	Farmworks Narrogin Pty Ltd		\$ 357.50	L	PF
38	INV 102444	09/10/2023	Farmworks Narrogin Pty Ltd	WANDERING ROAD CONSTRUCTION - Galvanised Fence Droppers	\$ 173.80		
39	INV 103430	13/12/2023	Farmworks Narrogin Pty Ltd	BLACKSPOT TARWONGA RD (REHAB) - One Bundle (45) 107cm Droppers	\$ 183.70		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
40	EFT22320	05/01/2024	Narrogin Country Fresh Meats		\$ 566.17	L	
41	INV 77	15/12/2023	Narrogin Country Fresh Meats	CATERING - Elected Members & Staff Christmas Party	\$ 566.17		
42	EFT22321	05/01/2024	Forms Express Pty Ltd		\$ 684.21		
43	INV 247700	18/12/2023	Forms Express Pty Ltd	RATES - PRINTING AND STATIONERY - 3rd Instalment Notice Print 23/24	\$ 684.21		
44	EFT22322	05/01/2024	R J Broun Painting Services		\$ 2,860.00	L	
45	INV 82	22/12/2023	R J Broun Painting Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Paint Walls in Nexis Gallery & Lesser Hall	\$ 2,860.00		
46	EFT22323	05/01/2024	Goodyear Auto Care Narrogin		\$ 1,480.00	L	
47	INV 102176	19/12/2023	Goodyear Auto Care Narrogin	00NGN TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply, Fit & Dispose 4x Tyres	\$ 1,480.00		
48	EFT22324	05/01/2024	Wandoo Rural Services		\$ 630.00		
49	INV 1051	06/11/2023	Wandoo Rural Services	CAROL AND PETER TAYLOR COLLECTION EXHIBITION SEPTEMBER-OCTOBER 2023 - Bumpout and Itemisation of Works by Storage Racks	\$ 630.00		
50	EFT22325	05/01/2024	Chronicle RIP Pty Ltd		\$ 2,821.93		
51	INV INV-0501	30/11/2023	Chronicle RIP Pty Ltd	CEMETERY SOFTWARE - CHRONICLE - Digital Mapping & Database (Final Payment)	\$ 2,821.93		
52	EFT22326	05/01/2024	Oztrology Pty Ltd		\$ 350.00		R
53	INV 1210	06/11/2023	Oztrology Pty Ltd	TOUR-DRYANDRA VISITORS CENTRE MERCHANDISE - Gift Cards & Desk Spinner	\$ 350.00		
54	EFT22327	05/01/2024	Harcher Distributors (Wa Distributors P/L)		\$ 324.75		R
55	INV 913953	19/12/2023	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Food Stock	\$ 324.75		
56	EFT22328	09/01/2024	Department Of Human Services		\$ 1,134.39		
57	INV 51	20/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98		
58	INV 51	20/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 83.06		
59	INV 51	20/12/2023	Department Of Human Services	Payroll Deductions/Contributions	\$ 922.35		
60	EFT22329	09/01/2024	Australian Services Union Western Australian Branc		\$ 26.50		
61	INV 51	20/12/2023	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
62	EFT22330	09/01/2024	Department Of Human Services		\$ 1,134.39		
63	INV 52	03/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98		
64	INV 52	03/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 83.06		
65	INV 52	03/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 922.35		
66	EFT22331	09/01/2024	Australian Services Union Western Australian Branc		\$ 26.50		
67	INV 52	03/01/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50		
68	EFT22332	10/01/2024	Easifleet		\$ 6,174.68		
69	INV 20/12/2023	10/01/2024	Easifleet	NOVATED LEASE - Various Employees PPE 18/12/2023	\$ 3,087.34		
70	INV 03/01/2024	10/01/2024	Easifleet	NOVATED LEASE - Various Employees PPE 01/01/2024	\$ 3,087.34		
71	EFT22333	12/01/2024	Narrogin Packaging		\$ 1,857.09	L	
72	INV 00083785	17/10/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Compression Coupling , Sprinkler	\$ 111.00		
73	INV 00084413	21/11/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 25mm Compression Coupling	\$ 11.50		
74	INV 00084420	21/11/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Sprinkler	\$ 88.00		
75	INV 00084541	28/11/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gloves	\$ 117.64		
76	INV 00084590	29/11/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Kitchen & Toilet Supplies	\$ 391.10		
77	INV 00084802	06/12/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Guest Soap	\$ 69.35		
78	INV 00085196	21/12/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - SPIT, Triple 4	\$ 138.50		
79	INV 00085215	22/12/2023	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Toilet Rolls	\$ 40.00		
80	INV 00085217	22/12/2023	Narrogin Packaging	ADMIN OFFICE BUILDING OPERATIONS - Interleave Towels	\$ 82.35		
81	INV 00085216	22/12/2023	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Toilet Supplies	\$ 480.25		
82	INV 00085213	22/12/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Sprinkler	\$ 183.20		
83	INV 0085339	29/12/2023	Narrogin Packaging	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 144.20		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
84	EFT22334	12/01/2024	Great Southern Fuels		\$ 26,225.43	L	
85	INV B69291-D2166274	20/12/2023	Great Southern Fuels	STOCK - Purchase of Stock Materials - 15,000L of Diesel	\$ 26,225.43		
86	EFT22335	12/01/2024	Narrogin Fruit Trading Pty Ltd		\$ 604.81	L	
87	INV INV-0723	24/12/2023	Narrogin Fruit Trading Pty Ltd	WORKS - OHS and Toolbox Meetings - Meals	\$ 604.81		
88	EFT22336	12/01/2024	Water Corporation		\$ 1,166.54		
89	INV 0165	30/11/2023	Water Corporation	MAY ST PUBLIC TOILETS OPERATIONS - Water Usage 09 October 2023 - 29 November 2023	\$ 715.46		
90	INV 0172	29/12/2023	Water Corporation	SMITH ST PUBLIC TOILETS (COLES CARPARK) OPERATIONS - Water Usage 05 October 2023 - 26 November 2023	\$ 451.08		
91	EFT22337	12/01/2024	Narrogin Agricultural Repairs		\$ 50.00	L	F
92	INV 268472	01/01/2024	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Fit New Starter Pulley Kit & Labour	\$ 50.00		
93	EFT22338	12/01/2024	Narrogin Meals On Wheels		\$ 291.00	L	F
94	INV DEC-23	01/01/2024	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - November 2023	\$ 291.00		
95	EFT22339	12/01/2024	PFD Food Services Pty Ltd		\$ 230.00		R
96	INV LJ835428	03/01/2024	PFD Food Services Pty Ltd	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 230.00		
97	EFT22340	12/01/2024	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford		\$ 439.13	L	
98	INV JC24040710	12/12/2023	Octave Holdings Pty Ltd T/as Narrogin Toyota, Mazda & Ford	NGN847 MAZDA CX-5B AUTO MAXX SPORT - Repairs	\$ 439.13		
99	EFT22341	12/01/2024	United Security Enforcement Corporation		\$ 158.40		
100	INV 00013112	26/12/2023	United Security Enforcement Corporation	NRLC - SECURITY - Alarm Response	\$ 158.40		
101	EFT22342	12/01/2024	Corsign (WA) Pty Ltd		\$ 154.00		PF
102	INV 00081615	18/12/2023	Corsign (WA) Pty Ltd	ELECTRIC VEHICLE CHARGING STATIONS - Reserved Parking, Electric Vehicle Parking Signs & Freight	\$ 154.00		
103	EFT22343	12/01/2024	Narrogin Tyrepower		\$ 120.00	L	
104	INV 107278	21/12/2023	Narrogin Tyrepower	NO2737 1998 FIRE UNIT TANDEM AXLE TRAILER (NGN VALLEY) - Replace Tyre For Stand Pipe Trailer	\$ 120.00		
105	EFT22344	12/01/2024	The White Family Trust T/a Narrogin Valley Stockfeed		\$ 1,590.00	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
106	19/12/2023	The White Family Trust T/a Narrogin Valley Stockfeed	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - 15m3 Red Woodchip For Gardens	\$ 1,500.00			
107	20/12/2023	The White Family Trust T/a Narrogin Valley Stockfeed	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Soil Mix for Chalet Gardens	\$ 90.00			
108	12/01/2024	Thing-a-me-bobs			\$ 679.89		
109	19/12/2023	Thing-a-me-bobs	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Wall Hanging and Plants for New Units	\$ 679.89			
110	12/01/2024	ASSA ABLOY Australia Pty Limited			\$ 266.05		
111	21/11/2023	ASSA ABLOY Australia Pty Limited	TOWN HALL BUILDING MAINTENANCE - Door Furniture to Replace Entry Door Lock	\$ 266.05			
112	12/01/2024	Epic Fire Solutions T/As MCG Fire Services			\$ 2,233.00		
113	19/12/2023	Epic Fire Solutions T/As MCG Fire Services	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Supply and Install Fire Extinguishers, Fire Blankets and Signage	\$ 1,061.50			
114	20/12/2023	Epic Fire Solutions T/As MCG Fire Services	FIRE - Fire Extinguishers	\$ 1,171.50			
115	12/01/2024	Lite n' Easy Pty Ltd			\$ 459.88		F
116	26/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meal	\$ 132.12			
117	26/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 151.65			
118	26/12/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 176.11			
119	12/01/2024	Flight Plan Digital T/A Live Life Alarms			\$ 75.00		F
120	01/12/2023	Flight Plan Digital T/A Live Life Alarms	CHCP CLIENT PURCHASES - Falls Alarm Renewal	\$ 75.00			
121	12/01/2024	Keeling Electrical Group Pty Ltd			\$ 2,911.92	L	
122	03/01/2024	Keeling Electrical Group Pty Ltd	NRLC - BUILDING MAINTENANCE - Testing and Tagging for NRLC	\$ 2,911.92			
123	12/01/2024	Goodyear Auto Care Narrogin			\$ 290.00	L	
124	14/11/2023	Goodyear Auto Care Narrogin	TRAILER - Goodyear Optifile 2 - Fitting & Balance	\$ 290.00			
125	12/01/2024	Team Global Express Pty Ltd			\$ 108.28		
126	10/12/2023	Team Global Express Pty Ltd	VARIOUS JOBS - Freight Charges	\$ 108.28			
127	12/01/2024	Staff Member			\$ 1,200.52		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
128	INV 090124-1	09/01/2024	Staff Member	ADMIN - TRAINING & DEVELOPMENT - OAG Webinar August 2023	\$ 50.00		
129	INV 090124-3	09/01/2024	Staff Member	ADMIN - TRAVEL & ACCOMMODATION - Synergy Soft Finance Training Expenses	\$ 290.40		
130	INV 090124-4	09/01/2024	Staff Member	ADMIN - TRAVEL & ACCOMMODATION - Innovate23 Readytech Training Expenses	\$ 519.78		
131	INV 090124-5	09/01/2024	Staff Member	ADMIN - TRAVEL & ACCOMMODATION - Moore Australia Nuts & Bolts Workshop	\$ 340.34		
132	EFT22354	12/01/2024	Harcher Distributors (Wa Distributors P/L)		\$ 168.15		R
133	INV 916072	02/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 168.15		
134	EFT22355	12/01/2024	West Aussie Amusements Pty Ltd		\$ 795.00		
135	INV 240105	22/11/2023	West Aussie Amusements Pty Ltd	OTHCUL - AUSTRALIA DAY - Deposit for Laser Tag	\$ 795.00		
136	EFT22356	12/01/2024	Maytronics Australia		\$ 2,644.40		
137	INV SI230030332	18/08/2023	Maytronics Australia	HEALTH - Palintest Photometer & Freight	\$ 2,644.40		
138	EFT22357	12/01/2024	Community Member		\$ 935.51		
139	INV A231800	10/01/2024	Community Member	Rates refund for assessment A231800 20 HARPER STREET NARROGIN WA 6312	\$ 935.51		
140	PAY 16	17/01/2024	PAYROLL	PAYROLL 16 - 17/01/2024	\$ 165,528.32	\$ 165,528.32	
141	EFT22358	19/01/2024	Best Office Systems		\$ 15.00	L	
142	INV 626284	15/01/2024	Best Office Systems	BUILD - PRINTING & STATIONERY - Scanning of Large Building Plans	\$ 15.00		
143	EFT22359	19/01/2024	Narrogin Packaging		\$ 361.97	L	PF
144	INV 00085045	14/12/2023	Narrogin Packaging	CLAYTON OVAL MAINTENANCE/OPERATIONS - Screw Cap	\$ 9.59		
145	INV 00085048	15/12/2023	Narrogin Packaging	MACKIE PARK MAINTENANCE/OPERATIONS - Sprinkler & Parts	\$ 98.82		
146	INV 00085049	15/12/2023	Narrogin Packaging	MEMORIAL PARK MAINTENANCE/OPERATIONS - Sprinkler	\$ 183.20		
147	INV 00085075	15/12/2023	Narrogin Packaging	LYDEKER DEPOT BUILDING MAINTENANCE - Oven Cleaner	\$ 44.61		
148	INV 00085341	30/12/2023	Narrogin Packaging	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 25.75		
149	EFT22361	19/01/2024	St John Ambulance Western Australia Ltd		\$ 510.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
150	14/12/2023	St John Ambulance Western Australia Ltd	PLAN - TRAINING & DEVELOPMENT - First Aid Training 14/12/2023	\$ 170.00			
151	14/12/2023	St John Ambulance Western Australia Ltd	ANIMAL - TRAINING & DEVELOPMENT - First Aid Training 14/12/2023	\$ 170.00			
152	14/12/2023	St John Ambulance Western Australia Ltd	COMMUNITY - TRAINING & DEVELOPMENT - First Aid Training 14/12/2023	\$ 170.00			
153	19/01/2024	Westrac Pty Ltd			\$ 222,966.54		
154	21/11/2023	Westrac Pty Ltd	210 CATERPILLAR BACKHOE - Purchase of New Vehicle	\$ 222,966.54			
155	19/01/2024	Kulker Plumbing Service			\$ 124.40	L	
156	13/12/2023	Kulker Plumbing Service	HARRIS ST PUBLIC TOILET - Urgent Repair to Vandalised Trap to Basin	\$ 124.40			
157	19/01/2024	Narrogin Bearing Service			\$ 333.89	L	
158	22/12/2023	Narrogin Bearing Service	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Supply Lifting Clutch & Lynch Pin	\$ 333.89			
159	19/01/2024	RJ Smith Engineering			\$ 285.00	L	
160	11/09/2023	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Supply Limestone Block Lifter	\$ 285.00			
161	19/01/2024	Wa Country Health Service			\$ 1,009.80		F
162	09/01/2024	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - November 2023	\$ 1,009.80			
163	19/01/2024	Narrogin Chamber Of Commerce			\$ 5,000.00	L	
164	06/12/2023	Narrogin Chamber Of Commerce	OTHCUL - DONATIONS/SPONSORSHIPS - 2023 Christmas in Narrogin Sponsorship	\$ 5,000.00			
165	19/01/2024	Marketforce Pty Ltd			\$ 664.27		
166	30/11/2023	Marketforce Pty Ltd	ADMIN - ADVERTISING - Nominations to Council Advisory Committies	\$ 664.27			
167	19/01/2024	LGIS (Entity Name: JLT Risk Solutions Pty Ltd)			\$ 9,239.67		
168	10/12/2023	LGIS (Entity Name: JLT Risk Solutions Pty Ltd)	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Regional Risk Co-ordinator Fees December 2023	\$ 9,239.67			
169	19/01/2024	Narrogin Quarry Operations			\$ 1,243.70	L	
170	14/12/2023	Narrogin Quarry Operations	CONSTRUCTION OF 3 CHALETS AT CARAVAN PARK - 60t Blue Cracker Dust	\$ 1,243.70			
171	19/01/2024	Fulton Hogan			\$ 399,639.59		PF

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
172	19/12/2023	Fulton Hogan	VARIOUS ROADS - Reseals	\$ 355,709.99			
173	19/12/2023	Fulton Hogan	TARWONGA ROAD - RENEWAL - Primerseal 1st & 2nd Coat	\$ 43,929.60			
174	19/01/2024	Fegan Building Surveying			\$ 440.00		R
175	16/01/2024	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Process & Issue Permit for 7 Quondong Crt Lake Grace	\$ 440.00			
176	19/01/2024	United Security Enforcement Corporation			\$ 158.40		
177	04/12/2023	United Security Enforcement Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Alarm Activation	\$ 158.40			
178	19/01/2024	Gd & Ja Stevens			\$ 1,100.00	L	
179	07/10/2023	Gd & Ja Stevens	NRLC - BUILDING STRUCTURAL MAINTENENCE - Supply 5 Boxes of Ceiling Fibre Panels	\$ 1,100.00			
180	19/01/2024	Planning Institute Of Australia Ltd			\$ 70.00		
181	11/09/2023	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT - WA State Conference 14/09/2023	\$ 70.00			
182	19/01/2024	Narrogin Auto Centre			\$ 148.50	L	
183	15/11/2023	Narrogin Auto Centre	NO0 2017 MITSUBISHI TRITON - Diagnose & Find Fault in Gear Box	\$ 148.50			
184	19/01/2024	Telair Pty Ltd			\$ 1,931.72		
185	30/11/2023	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone Charges November 2023	\$ 1,931.72			
186	19/01/2024	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 135.00	L	
187	11/01/2024	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Dog Food	\$ 135.00			
188	19/01/2024	Kulbardi Hill Consulting			\$ 1,056.00		
189	22/12/2023	Kulbardi Hill Consulting	WALK CYCLE & MOUNTAIN BIKE TRAILS PROJECTS - Upgrade to MBT Trailhead Panel at Railway Dam	\$ 1,056.00			
190	19/01/2024	Narrogin Podiatry			\$ 71.50	L	F
191	09/01/2024	Narrogin Podiatry	CHCP -CLIENT PURCHASES GEN - Standard Podiatry Appointment	\$ 71.50			
192	19/01/2024	Staff Member			\$ 837.00		
193	11/01/2024	Staff Member	ADMIN - SUBSCRIPTIONS AND MEMBERSHIPS - Reimbursement of CAANZ Membership 2023/24	\$ 837.00			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
194	EFT22382	19/01/2024	Integrated ICT		\$ 2,127.18		
195	INV 29874	30/11/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Signature Cloud November 2023	\$ 203.50		
196	INV 29858	30/11/2023	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Microsoft 365 Licensing November 2023	\$ 1,923.68		
197	EFT22383	19/01/2024	Lite n' Easy Pty Ltd		\$ 419.98		F
198	INV 7268833	09/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 134.18		
199	INV 7258814	09/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 151.65		
200	INV 7273985	09/01/2024	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	\$ 134.15		
201	EFT22384	19/01/2024	Dormakaba Australia PTY LTD		\$ 264.00		
202	INV 35WA1159329	28/11/2023	Dormakaba Australia PTY LTD	NRLC - BUILDING MAINTENANCE - Planned Inspection to Automatic Doors	\$ 264.00		
203	EFT22385	19/01/2024	Tourism Council Western Australia		\$ 1,650.00		
204	INV R-01224-110	20/11/2023	Tourism Council Western Australia	TOUR- VISITORS CENTRE BUILDING OPERATIONS - 2024 Membership Renewal	\$ 1,650.00		
205	EFT22386	19/01/2024	Narrogin Fruit Trading Pty Ltd		\$ 1,362.38	L	PF
206	INV 0714	14/12/2023	Narrogin Fruit Trading Pty Ltd	CHSP & CHCP GENERAL EXPENDITURE - Jessie House Volunteer Afternoon Tea	\$ 150.00		
207	INV 0714 - 2	14/12/2023	Narrogin Fruit Trading Pty Ltd	OTHCUL - FESTIVAL & EVENTS - Mow Afternoon Tea	\$ 150.00		
208	INV 0716	15/12/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Elected Members & Staff Christmas Event	\$ 1,062.38		
209	EFT22387	19/01/2024	Team Global Express Pty Ltd		\$ 275.74		
210	INV 0609-T740710	24/12/2023	Team Global Express Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	\$ 275.74		
211	EFT22388	19/01/2024	Staff Member		\$ 1,935.00		
212	INV 031024-6	09/01/2024	Staff Member	ADMIN - OTHER EMPLOYEE EXPENSES - Relocation Expenses 50% After 6 Months Service	\$ 1,935.00		
213	EFT22389	19/01/2024	Harcher Distributors (Wa Distributors P/L)		\$ 247.50		R
214	INV 917082	09/01/2024	Harcher Distributors (Wa Distributors P/L)	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Stock	\$ 247.50		
215	EFT22390	19/01/2024	Tomlinson Energy Services		\$ 2,325.40		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
216	10/01/2024	Tomlinson Energy Services	NRLC - CONTRACT MANAGEMENT EXPENSE - Attended Site on 11/12/2023 for Boiler Breakdown	\$ 2,325.40			
217	19/01/2024	Uniforms At Work Australia Pty Ltd			\$ 179.30		
218	30/11/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform Siobhan Gallagher 2023/24	\$ 87.15			
219	19/12/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform Victoria Anderson 2023/24	\$ 92.15			
220	19/01/2024	Coca Cola Euro Pacific			\$ 1,871.65		R
221	10/01/2024	Coca Cola Euro Pacific	NRLC - GENERAL KIOSK SUPPLIES - Kiosk Drink Stock	\$ 1,871.65			
222	19/01/2024	Community Member			\$ 328.50		
223	15/01/2024	Community Member	Rates refund for assessment A291800 57 PALMER STREET NARROGIN WA 6312	\$ 328.50			
224	19/01/2024	Staff Member			\$ 271.75		
225	13/11/2023	Staff Member	NRLC - TRAINING & DEVELOPMENT - Pre-Employment Requirements	\$ 271.75			
226	19/01/2024	Australia Day Council of South Australia Incorporated			\$ 1,320.00		
227	12/12/2023	Australia Day Council of South Australia Incorporated	OTHCUL - AUSTRALIA DAY - Merchandise	\$ 1,320.00			
228	24/01/2024	Department Of Human Services			\$ 1,116.59		
229	16/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98			
230	16/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 65.26			
231	16/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 922.35			
232	24/01/2024	Australian Services Union Western Australian Branc			\$ 26.50		
233	16/01/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50			
234	25/01/2024	Elected Member			\$ 12,025.02		
235	31/12/2023	Elected Member	MEMBERS - PRESIDENT'S ALLOWANCE - 01/10/2023 - 31/12/2023	\$ 12,025.02			
236	25/01/2024	Mcleods			\$ 2,517.90		
237	05/12/2023	Mcleods	PLAN - CONTRACT TOWN PLANNING - Legal Advise for Signatory on Application	\$ 2,517.90			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
238	EFT22401	25/01/2024	Shire of Wagin		\$ 1,152.09		
239	INV 15528	29/11/2023	Shire of Wagin	PROVISION FOR LONG SERVICE LEAVE - LSL Monies Claim	\$ 1,152.09		
240	EFT22402	25/01/2024	GJ & SE Kulker		\$ 2,970.00	L	
241	INV 0039	16/12/2023	GJ & SE Kulker	TOWN HALL CAPEX - Painting of Townhall Offices	\$ 2,970.00		
242	EFT22403	25/01/2024	Western Australian Electoral Commission		\$ 26,941.18		
243	INV 3615	15/01/2024	Western Australian Electoral Commission	MEMBERS - ELECTION EXPENSES - Election Packages, Training & Supplies	\$ 26,941.18		
244	EFT22404	25/01/2024	Elected Member		\$ 1,898.06		
245	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 25/10/2023 to 31/12/2023	\$ 1,898.06		
246	EFT22405	25/01/2024	Elected Member		\$ 2,540.25		
247	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 31/12/2023	\$ 2,540.25		
248	EFT22406	25/01/2024	Elected Member		\$ 2,640.00		
249	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 31/12/2023	\$ 2,640.00		
250	EFT22407	25/01/2024	Elected Member		\$ 546.29		
251	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 20/10/2023	\$ 546.29		
252	EFT22408	25/01/2024	Narrogin Auto Centre		\$ 68,769.50	L	
253	INV 23673	23/01/2024	Narrogin Auto Centre	ONO 2021 ISUZU MUX (EMTRS) - Purchase of New Vehicle	\$ 68,769.50		
254	EFT22409	25/01/2024	Office Of The Auditor General		\$ 87,648.00		
255	INV INV-1026	16/01/2024	Office Of The Auditor General	OTHGOV - AUDIT FEES - Fees for Audit Year Ending June 2023	\$ 87,648.00		
256	EFT22410	25/01/2024	Office Of Regional Architecture Pty Ltd		\$ 3,960.00		
257	INV 00000401	22/12/2023	Office Of Regional Architecture Pty Ltd	NRLC ARCHITECTURAL CONCEPT PLANNING - Architectual Services	\$ 3,960.00		
258	EFT22411	25/01/2024	Elected Member		\$ 4,106.76		
259	INV DEC 23	31/12/2023	Elected Member	MEMBERS - DEPUTY PRESIDENT'S ALLOWANCE - 01/10/2023 to 31/12/2023	\$ 4,106.76		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
260	EFT22412	25/01/2024	Elected Member		\$ 546.29		
261	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 20/10/2023	\$ 546.29		
262	EFT22413	25/01/2024	Narrogin Smash Repairs		\$ 980.00	L	
263	INV 00004171	16/01/2024	Narrogin Smash Repairs	002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Replace and Fit New Windscreen	\$ 980.00		
264	EFT22414	25/01/2024	Elected Member		\$ 2,540.25		
265	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 31/12/2023	\$ 2,540.25		
266	EFT22415	25/01/2024	Elected Member		\$ 2,540.25		
267	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 31/12/2023	\$ 2,540.25		
268	EFT22416	25/01/2024	Elected Member		\$ 546.29		
269	INV DEC 23	31/12/2023	Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/10/2023 to 20/10/2023	\$ 546.29		
270	EFT22417	25/01/2024	Elders Real Estate Pty Ltd		\$ 660.00	L	
271	INV 300P138060	16/01/2024	Elders Real Estate Pty Ltd	RATES - Debt Collection Expenses - Advertising & Marketing of 49 Kipling Street Auction	\$ 660.00		
272	EFT22418	25/01/2024	Sapio Pty Ltd		\$ 1,868.05		
273	INV 255900	22/12/2023	Sapio Pty Ltd	OLOPS - CCTV MAINTENANCE - Replacement Radio CCTV Pole at Gnarojin Park	\$ 537.24		
274	INV 255901	22/12/2023	Sapio Pty Ltd	OLOPS - CCTV MAINTENANCE - Replace Camera at NRLC - Attended 07/12/2023	\$ 1,330.81		
275	EFT22419	25/01/2024	Narrogin Towns Cricket Club Inc		\$ 3,073.00	L	
276	INV INV-0038	18/12/2023	Narrogin Towns Cricket Club Inc	OTHGOV - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Christmas Party Refreshers	\$ 3,073.00		
277	EFT22420	25/01/2024	Narrogin Fruit Trading Pty Ltd		\$ 5.25	L	
278	INV 000F2024010810	08/01/2024	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Milk for Office	\$ 5.25		
279	EFT22421	25/01/2024	PC Harley Family Trust (Narrogin Newsagency)		\$ 470.34	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
280	20/12/2023	PC Harley Family Trust (Narrogin Newsagency)	ADMIN & LIBRARY - PRINTING & STATIONERY - Monthly Stationery Order December 2023	\$ 470.34			
281	25/01/2024	Prime Television (Southern) Pty Limited			\$ 950.40		
282	30/11/2023	Prime Television (Southern) Pty Limited	ADVERTISING - TV Commericals - GWN/7Mate/7Two Oct 2023	\$ 950.40			
283	25/01/2024	Staff Member			\$ 1,470.00		
284	05/01/2024	Staff Member	SUSPENSE ACCOUNT - Partial Deposit Refund for Visa	\$ 1,470.00			
285	25/01/2024	Uniforms At Work Australia Pty Ltd			\$ 1,033.65		
286	28/11/2023	Uniforms At Work Australia Pty Ltd	LIB - ALLOWANCES - Staff Uniforms	\$ 197.00			
287	30/11/2023	Uniforms At Work Australia Pty Ltd	LIB - ALLOWANCES - Staff Uniforms	\$ 87.15			
288	19/12/2023	Uniforms At Work Australia Pty Ltd	ADMIN - OTHER EMPLOYEE EXPENSES - Uniform	\$ 396.20			
289	19/12/2023	Uniforms At Work Australia Pty Ltd	ADMIN - ALLOWANCES - Uniform	\$ 353.30			
290	25/01/2024	Staff Member			\$ 338.50		
291	22/11/2023	Staff Member	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Pre-employment Medical, Drug & Alcohol and Police Clearance	\$ 338.50			
292	25/01/2024	Officeworks Ltd			\$ 840.38		
293	28/11/2023	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 381.75			
294	28/11/2023	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 38.44			
295	19/12/2023	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 255.14			
296	29/12/2023	Officeworks Ltd	NRLC - CLEANING & WASTE DISPOSAL - Cleaning Supplies	\$ 165.05			
297	25/01/2024	Staff Member			\$ 239.50		F
298	18/01/2024	Staff Member	CHSP & CHCP - RECRUITMENT - Pre-employment Medical & Drug/Alcohol Test	\$ 239.50			
299	30/01/2024	Easifleet			\$ 3,809.80		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
300	INV 17/01/2024	17/01/2024	Easifleet	NOVATED LEASE - Various Employees	\$ 3,809.80		
301	PAY 17	31/01/2024	PAYROLL	PAYROLL 17 - 31/01/2024	\$ 167,235.01	\$ 167,235.01	
302	EFT22429	31/01/2024	Department Of Human Services			\$ 1,051.33	
303	INV 55	31/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 128.98		
304	INV 55	31/01/2024	Department Of Human Services	Payroll Deductions/Contributions	\$ 922.35		
305	EFT22430	31/01/2024	Australian Services Union Western Australian Branc			\$ 26.50	
306	INV 55	31/01/2024	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$ 26.50		
				EFT Total \$	997,518.21		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Direct Debits

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
307	DD9455.1	10/01/2024	Australian Taxation Office		\$ 102,153.00		
308	INV PAYGPPE18122023	10/01/2024	Australian Taxation Office	PAYG TAX - PAYG Tax Withholding PPE 18/12/2023	\$ 55,565.00		
309	INV PAYGPPE01012024	10/01/2024	Australian Taxation Office	PAYG TAX - PAYG Tax Withholding PPE 01/01/2024	\$ 46,588.00		
310	DD9473.7	04/01/2024	Elders Real Estate Pty Ltd		\$ 360.00	L	
311	INV 040124	04/01/2024	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 04/01/2024	\$ 360.00		
312	DD9473.8	11/01/2024	Elders Real Estate Pty Ltd		\$ 360.00	L	
313	INV 110124	11/01/2024	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 11/01/2024	\$ 360.00		
314	DD9481.1	23/01/2024	Australian Taxation Office		\$ 47,280.00		
315	INV PAYGPPE15.01.2024	23/01/2024	Australian Taxation Office	PAYG Tax JANUARY - PPE 15/01/2024	\$ 47,280.00		
				Direct Debit Total	\$ 150,153.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Fuel Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
316	EFT22360	19/01/2024	Great Southern Fuels		\$ 7,024.00	L	PF
317	INV DECEMBER 23	31/12/2023	Great Southern Fuels				
318			ONO ISUZU MUX 4X4 LSM 2022 - Fuel Charges December 2023	\$ 299.45			
319			ONGN ISUZU MUX 4X4 LSM - Fuel Charges December 2023	\$ 727.46			
320			002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Fuel Charges December 2023	\$ 460.57			
321			009NGN TOYOTA COROLLA HATCH 2020 - Fuel Charges December 2023	\$ 141.48			
322			NGN0 MG HS EXCITE WAGON - Fuel Charges December 2023	\$ 163.28			
323			NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Fuel Charges December 2023	\$ 512.59			
324			NGN15333 2014 MAZDA BT-50 - Fuel Charges December 2023	\$ 109.11			
325			NGN11555 2022 TOYOTA COROLLA - Fuel Charges December 2023	\$ 130.28			
326			NGN219 2022 NISSAN X-TRAIL - Fuel Charges December 2023	\$ 677.29			
327			NGN417 2020 Mazda BT-50 4x4 - Fuel Charges December 2023	\$ 578.03			
328			NGN839 2019 TOYOTA CORROLA CVT ASCENT - Fuel Charges December 2023	\$ 74.07			
329			NGN847 MAZDA CX-5B AUTO MAXX SPORT - Fuel Charges December 2023	\$ 377.07			
330			SMALL PLANT - Fuel Charges December 2023	\$ 44.14			
331			SMALL PLANT - HOMECARE - Fuel Charges December 2023	\$ 41.66			
332			NO05 ISUZU D MAX CREW CAB UTE - Fuel Charges December 2023	\$ 335.71			
333			00NGN TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Fuel Charges December 2023	\$ 56.08			
334			1NGN TOYOTA PRADO GXL DSL WAGON - Fuel Charges December 2023	\$ 716.49			
335			NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Charges December 2023	\$ 492.58			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
336			MG HS PLUS EXCITE WAGON - Fuel Charges December 2023	\$ 640.97			
337			FIRE - MOTOR VEHICLE EXPENSES - Fuel Charges December 2023	\$ 116.01			
338			NO209 ISUZU FTS139/260 FIRE UNIT - Fuel Charges December 2023	\$ 177.37			
339			NGN182 TOYOTA HILUX 4X2 WORKMATE UTILITY - Fuel Charges December 2023	\$ 152.31			
Fuel Card Total				\$ 7,024.00			

Coles Card Pruchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
340	EFT22398	25/01/2024	Coles		\$ 841.25	L	PF
341	INV 202	31/12/2023	Coles				
342			VARIOUS DEPARTMENTS - Coles Account December 2023	\$ 326.22			
343			MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Coles Account December 2023	\$ 146.43			
344			PWO - GENERAL OFFICE EXPENSES - Coles Account December 2023	\$ 352.85			
345			CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Coles Account December 2023	\$ 15.75			
Coles Card Total				\$ 841.25			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
	ABBREVIATIONS			Cheque Total (Less TD)	\$688.90		0.060%
	PF	Partially Funded		EFT Total*	\$997,518.21		86.274%
	I	Insurance		Direct Debit Total	\$150,153.00		12.986%
	F	Funded		Credit Card Total			
	L	Local Supplier		Trust Total			
	R	Recoverable		Coles Card Total	\$841.25		0.073%
	PR	Partially Recoverable		Fuel Cards Total	\$7,024.00		0.607%
	G	Grant		Subtotal	\$1,156,225.36		100.00%
				Payroll Total*	\$493,469.03		42.679%
				Local Suppliers	\$160,082.03		13.85%

10.3.3 MONTHLY FINANCIAL REPORTS – DECEMBER 2023 AND JANUARY 2024

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 February 2024
Author	Mark Furr - Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart - Chief Executive Officer
Attachments 1. Monthly Financial Report for December 2023; 2. Monthly Financial Report for January 2024; and 3. Capital Projects Tracker – January 2024.	

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Due to there being no Ordinary Council Meeting in January 2024, Council is requested to review the December 2023 and January 2024 Monthly Financial Reports.

Consultation

Consultation has been undertaken with the Chief Executive Officer and Manager Corporate Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023-24 Annual Budget or resulting from a Council resolution.

Council is requested to review the December 2023 and January 2024 Monthly Financial Reports, noting that Council is advised of the following matters for both December 2023 and January 2024:

- As a consequence of financial audit findings, the Opening Funding Surplus has been adjusted, down from \$3,470,191 to \$3,444,148, a variant of \$26,043 or 0.007% against original end of year reporting for 2022/23;
- The Manager Corporate Services engaged with Managers as part of the required budget review; the outcome of which is presented as a separate agenda item for Council consideration;

- Rates received to date is 80% of the total to be collected, and there is still more than \$1.35M to be collected. It should be noted that of this amount there is approximately \$204k related to Pensioner Rate Deferments;
- The current amount of \$53k for 90+ day debts include an outstanding amount of \$44k for the Upper Great Southern Hockey Association which remains an agreed debt that will be carried until the end of the financial year, this equates to 683 of the total 90 day debtors. The remaining \$9k is made up of 11 debtors;
- A total of 514 invoices were paid in December 2023 and January 2024, of which 73% were paid within 30 days. This figure is lower than previous months and this is, to some extent attributed to, the December and January holiday period; and
- Investment in Term Deposits is currently \$6M. The Administration is confident that the budgeted interest earnings for Municipal Funds and Reserve Funds, will be exceeded. This is also reflected in the Budget Review.
- An additional Fee and Charge is proposed in relation to the new digitisation of the Shires' Cemetery Records with customers now able to upload memorisations for loved ones through the payment of a fee to the software provider with the Shire receiving 40% commission for each memorisation. The digital cemetery system also allows families to create a meaningful online memorial with "Life Chronicle" which provides an opportunity to share photos and a story of your loved one's life, leaving an everlasting memory and ongoing connection to their lives and legacy. Interments with "Life Chronicle" stories attached are highlighted in aqua.
- An amended Fee and Charge is proposed in relation to the swimming pool inspection fee pursuant to Building Regulations 2012 with recent changes to the building regulations, the Government has allowed an increase in the scheduled fees such that the amended fee becomes \$78 per year or \$312 if taken over a four (4) year period.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.09 Part 2 of 2

Moved: Cr Broad

Seconded: Cr Wiese

That the Council amend the adopted Fees & Charges for the 2023/24 financial year, to take effect from the date of advertising via local public notice pursuant to the Section 1.7 of the Local Government Act 1995 as follows:

1. Adding a new charge, being 40% commission for each (Life Chronicle) Digital Memorisation on a Shire of Narrogin Cemetery Record in accordance with the contact with Chronicle RIP Pty Ltd; and
2. Amending the current swimming pool inspection fee to be \$78 per year or \$312 for a four (4) year period.

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 DECEMBER 2023



LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)		\$ 3,470,191	\$ 3,470,191	\$ 3,470,191	\$ 3,422,322	\$ -47,869	% -1%	▼
Revenue from operating activities								
General Purpose Funding - Rates		5,763,563	5,763,563	5,763,563	5,763,563	0	0%	
General Purpose Funding - Other		449,427	499,427	281,553	329,271	47,718	17%	▲
Governance		3,750	3,750	3,125	1,815	-1,310	-42%	▼
Law, Order and Public Safety		310,644	310,644	162,492	132,709	-29,783	-18%	▼
Health		32,995	32,995	16,497	12,179	-4,318	-26%	▼
Education and Welfare		2,383,053	2,383,053	1,175,870	1,586,780	410,909	35%	▲
Housing		17,651	17,651	8,825	9,480	655	7%	▲
Community Amenities		1,348,433	1,348,433	1,160,564	1,119,190	-41,374	-4%	▼
Recreation and Culture		52,075	502,585	247,546	129,811	-117,734	-48%	▼
Transport		329,067	329,067	150,009	258,754	108,745	72%	▲
Economic Services		628,751	628,751	314,375	219,305	-95,070	-30%	▼
Other Property and Services		163,600	163,600	81,214	77,176	-4,037	-5%	▼
		11,483,008	11,983,518	9,365,633	9,640,033	274,400		3%
Expenditure from operating activities								
General Purpose Funding		(407,215)	(407,215)	(204,943)	(160,234)	44,710	22%	▲
Governance		(844,147)	(844,147)	(427,401)	(371,294)	56,107	13%	▲
Law, Order and Public Safety		(948,449)	(948,449)	(480,509)	(345,413)	135,096	28%	▲
Health		(350,546)	(350,546)	(177,803)	(127,987)	49,817	28%	▲
Education and Welfare		(2,517,892)	(2,517,892)	(1,275,295)	(1,210,812)	64,483	5%	▲
Housing		(41,901)	(41,901)	(16,319)	(16,739)	-420	-3%	▼
Community Amenities		(1,553,091)	(1,553,091)	(776,530)	(666,439)	110,091	14%	▲
Recreation and Culture		(3,858,745)	(4,309,255)	(2,312,044)	(2,029,239)	282,806	12%	▲
Transport		(4,137,108)	(4,137,108)	(2,020,092)	(1,759,142)	260,950	13%	▲
Economic Services		(1,099,712)	(1,099,712)	(557,076)	(398,098)	158,979	29%	▲
Other Property and Services		(148,042)	(148,042)	(127,487)	(197,971)	-70,484	-55%	▼
		(15,906,850)	(16,357,360)	(8,375,499)	(7,283,366)	1,092,133		
Operating activities excluded from budget								
Add back Depreciation		3,206,671	3,206,671	1,603,338	1,488,589	-114,749	0%	
Adjust (Profit)/Loss on Asset Disposal	12	84,428	84,428	0	8,934	8,934	0%	
Adjust Employee Benefits Provision (Non-Current)		12,696	12,696	0	0	0	0%	
Adjust Deferred Pensioner Rates (Non-Current)		10,797	10,797	0	0	0	0%	
Movement in Leave Reserve (Added Back)		0	0	0	0	0	0%	
Stock Movement		0	0	0	0	0	0%	
Amount attributable to operating activities		2,360,942	2,410,942	6,063,663	7,276,512	1,260,718		
Investing Activities								
Non-Operating Grants, Subsidies and Contributions		12,041,492	5,384,939	1,964,805	518,493	-1,446,312	74%	
Land and Buildings	11	(9,051,662)	(2,313,872)	(668,663)	(357,878)	310,785	-46%	
Plant and Equipment	11	(3,175,292)	(3,226,319)	(1,020,171)	(808,706)	211,465	-21%	
Furniture & Equipment	11	(13,200)	(13,200)	(13,200)	(7,200)	6,000	-45%	
Infrastructure Assets - Roads	11	(3,007,185)	(3,007,185)	(2,103,495)	(813,474)	1,290,021	-61%	
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	(35,778)	22,222	0%	
Infrastructure Assets - Road Drainage	11	(10,000)	(10,000)	0	0	0	0%	
Infrastructure Assets - Bridges	12	(863,000)	(863,000)	0	(73,072)	-73,072	0%	
Infrastructure Assets - Other	12	(347,400)	(447,400)	(197,500)	(126,924)	70,576	-36%	
Infrastructure Assets - Parks and Gardens	11	(26,000)	(65,210)	(39,070)	(42,157)	-3,087	0%	
Proceeds from Disposal of Assets	12	488,683	488,683	(488,683)	267,200	755,883	0%	
Proceeds from insurance		0	0	0	0	0	0%	
Amount attributable to investing activities		(4,021,564)	(4,130,564)	(2,623,977)	(1,479,496)	1,144,481		
Financing Activities								
Proceeds from New Debentures	13	262,272	262,272	131,136	0	-131,136	0%	
Proceeds from Advances								
Repayment of Debentures	13	(139,123)	(139,123)	(17,208)	(17,208)	0	0%	
Self-Supporting Loan Principal								
Transfer from Reserves	10	4,731,906	4,790,906	0	0	0	0%	
Advances to Community Groups								
Transfer to Reserves	10	(3,194,435)	(3,194,435)	0	0	0	0%	
Amount attributable to financing activities		1,660,620	1,719,621	(17,208)	(17,208)	0		
Net Capital		0	0	3,422,478	5,779,808	2,405,199		
Total Net Operating + Capital		0	0	3,422,478	5,779,808	2,405,199		
Closing Funding Surplus(Deficit)	3	0	0	3,422,478	5,779,808	2,405,199		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Opening Funding Surplus	(47,869)	(1%)	▼	Timing	This Opening Funding Surplus is now audited and the variance will be adjusted in the January 2024 financial report.
Revenue from operating activities					
General Purpose Funding - Other	47,718	17%	▲	Permanent	Income higher due to receipt of more Financial Assistance Grants (FAGS) over and above what was received in advance for 2023/24.
Law, Order and Public Safety	(29,783)	(18%)	▼	Timing	Income lower due to timing of receipt of SES/ESL grants revenue received.
Education and Welfare	410,909	35%	▲	Timing	Income higher due to Dept of Health providing up front six months funding as opposed to monthly in 2022/23.
Recreation and Culture	(117,734)	(48%)	▼	Timing	Income lower due to amended NRLC budget from November. Revenue recognition and expenditure to be finalised by Q3 as Schedule revised after transition back to Shire.
Transport	108,745	72%	▲	Timing	Income higher mainly due to receipt of the Main Roads WA operational grant funding slightly earlier than envisaged in budget \$188k compared to phasing.
Economic Services	(95,070)	(30%)	▼	Timing	Income lower due to timing of caravan park fees and other tourist and area promotion income.
Expenditure from operating activities					
General Purpose Funding	44,710	22%	▲	Timing	Expenditure lower mainly due to variation to rates admin costs and timing of debt collection and valuation expenses
Governance	56,107	13%	▲	Timing	Expenditure lower due to timing of Audit Fees (OAG).
Law, Order and Public Safety	135,096	28%	▲	Timing	Expenditure lower mainly due to timing bushfire risk mitigation activities.
Health	49,817	28%	▲	Timing	Expenditure lower due to Health Officer vacancy at the beginning of the financial year resulting in lower salary and wage costs.
Community Amenities	110,091	14%	▲	Timing	Expenditure lower mainly due to timing of invoices from the waste collection contractor.
Recreation and Culture	282,806	12%	▲	Timing	Expenditure lower due to timing of parks maintenance activities and NRLC operating expenditure, including the Shire's operational subsidy.
Transport	260,950	13%	▲	Timing	Variance due to timing of general road maintenance slightly ahead of budget.
Economic Services	158,979	29%	▲	Timing	Expenditure lower mainly due to timing of building control wages, as the vacancy for the surveyor has yet to be filled.
Other Property and Services	(70,484)	(55%)	▼	Timing	Variance mainly due to timing of admin overhead allocations and absorption of plant operating costs.
Investing Activities					
Capital Acquisitions	1,834,910	45%	▲	Timing	Expenditure for capital projects below actual. Timing issue as purchase orders submitted for projects.
Financing Activities					

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of the *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Local Government controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

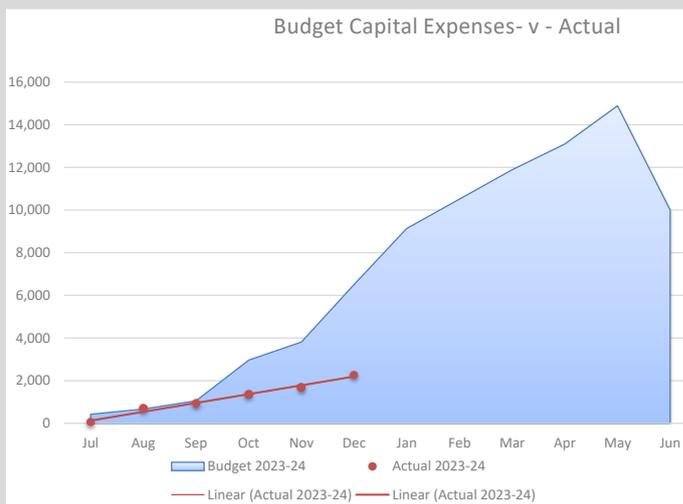
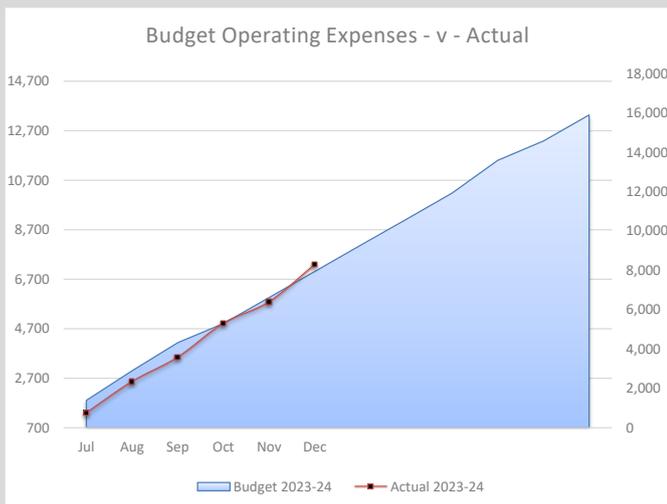
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

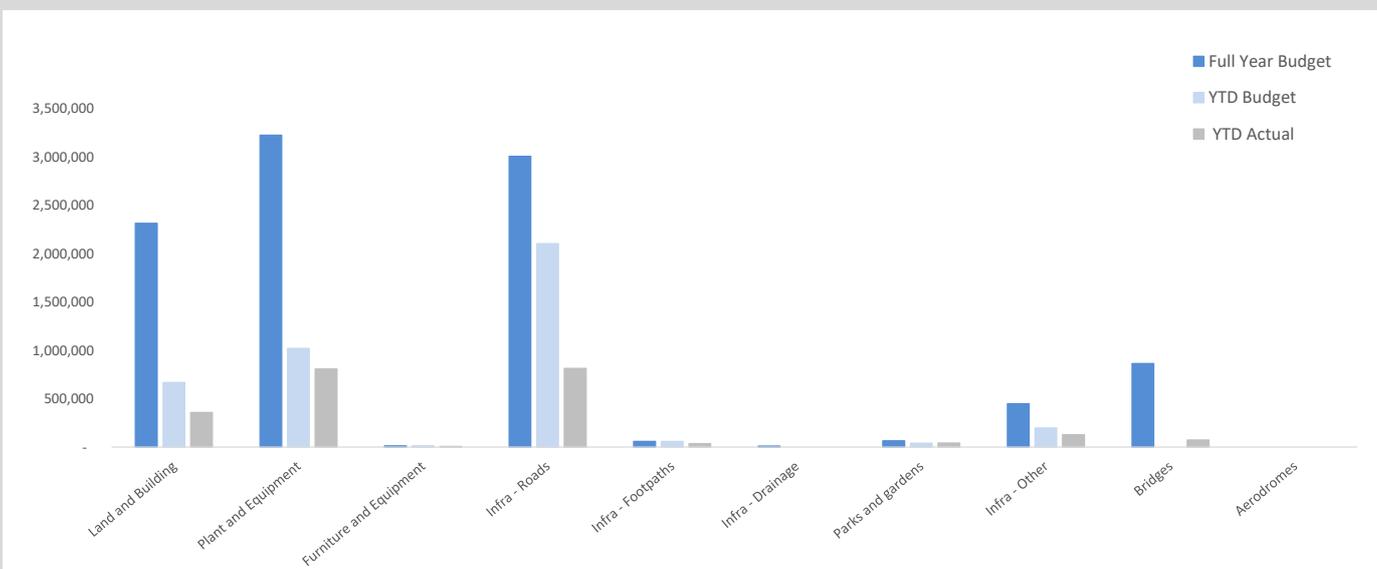
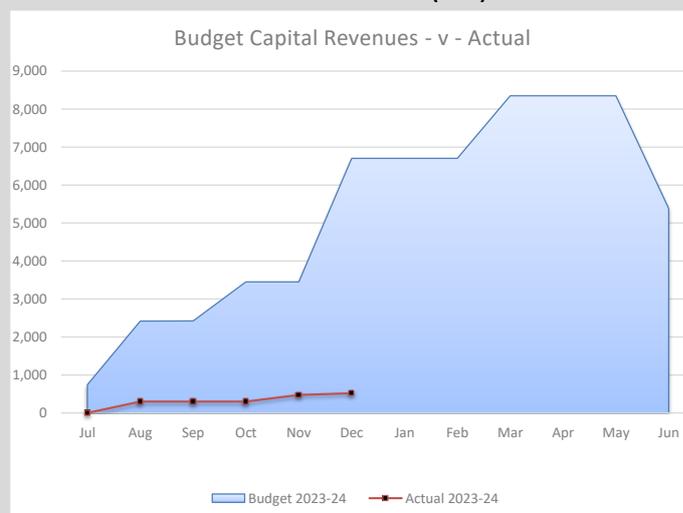
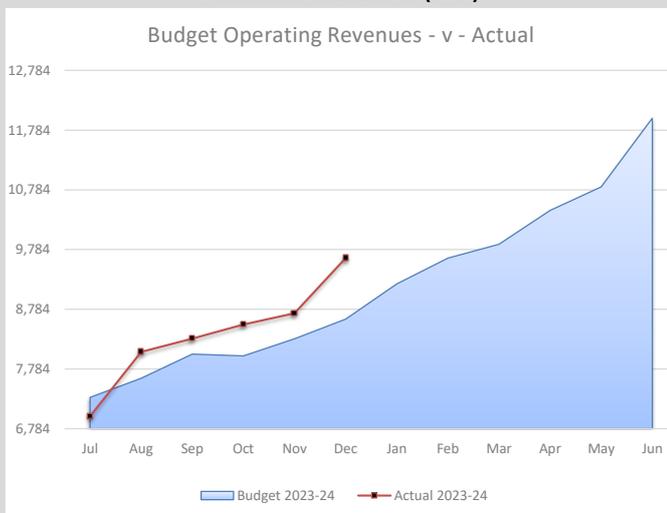
OPERATING EXPENSES ('000)

CAPITAL EXPENSES ('000)



OPERATING REVENUE ('000)

CAPITAL REVENUE ('000)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Local Government's operational cycle. In the case of liabilities where Local Government does not have unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current, even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except, for land held for resale where it is held as non current based on the Local Government's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Local Government has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Local Government expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the Project Unit Credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Local Government does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The Local Government has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

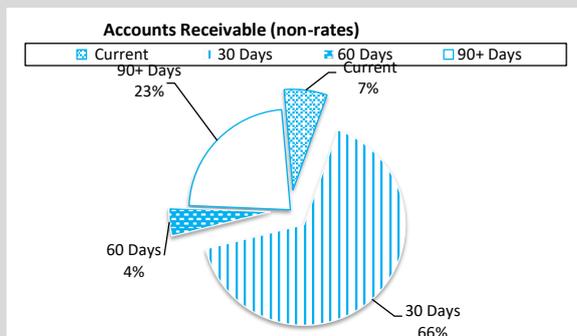
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

OPERATING ACTIVITIES
RECEIVABLES

Rates Receivable	30 Jun 23	31 Dec 23	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	435,075	658,762	Receivables - General	14,855	142,376	9,858	49,772	216,860
RATES - Rates Levied - GRV	3,407,588	3,607,387	Percentage	6%	66%	5%	23%	
RATES - Rates Levied - UV	1,134,890	1,213,419						
RATES - Minimum Rates Levied - GRV	645,213	676,256						
RATES - Minimum Rates Levied - UV	229,673	255,535						
RATES - Interim Rates Levied - GRV	10,967	3,858						
RATES - Back Rates Levied - GRV	6,848	536						
RATES - Ex-Gratia Rates (CBH, etc.)	11,525	12,499						
Instalment Admin fee	33,275	35,947						
Private S/Pool Inspection fees	1,860	1,860						
Domestic Refuse Collection Charges	511,736	525,719						
Domestic Services (Additional)	4,457	5,155						
Domestic Recycling Service	184,084	194,216						
Domestic Recycling Service (additional)	182	284						
Commercial Collection Charge	46,905	49,196						
Commercial Collection Charge (additional)	47,376	50,100						
Non-Rateable Collection Charge	73,541	75,793						
Non-Rateable Additional Pick Up	37,338	38,831						
Commercial Additional Pick Up	25,741	27,563						
FESA ESL	296,485	306,176						
Total Rates and Rubbish (YTD)	6,413,884	7,080,330	GST Input					
Less Collections to date	(6,409,052)	(6,035,735)						
Net Rates Collectable	484,545	1,703,357	Total Receivables General Outstanding					216,860
% Collected (Current and Arrears)	93.58%	77.99%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(196,583)	Provision For Doubtful Debts (including Rates)					(150,000)
Pensioner Deferred ESL		(8,986)						
Total Rates and Rubbish, ESL, Excess Rates		1,497,788						

KEY INFORMATION



Debtors Due	\$216,860
Over 30 Days	66%
Over 60 Days	5%
Over 90 Days	23%

Collected	Rates Due
78%	\$1,497,788

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS**

FOR THE PERIOD ENDED 31 DECEMBER 2023

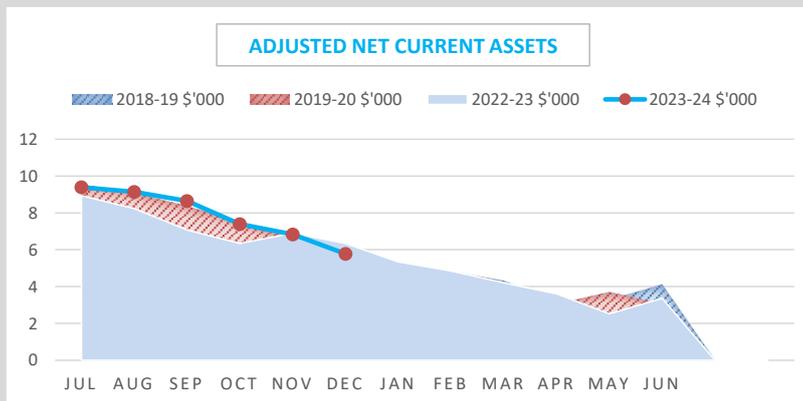
	Last Years Closing 30 Jun 2023	This Time Last Year 31 Dec 2022	Year to Date Actual 31 Dec 2023
	\$	\$	\$
Current Assets			
Cash Unrestricted - Muni	4,306,486	5,293,425	4,680,277
Cash Restricted - Reserves	212,117	404,571	82,831
Cash Restricted - Reserves Term Deposits	5,119,305	4,500,000	5,300,000
Cash Restricted - Muni Term Deposits	0	0	700,000
Cash Restricted - Trust Bonds & Deposits	30,878	35,024	29,302
Receivables - Rates and Rubbish, ESL, Excess Rates	278,976	1,245,259	1,497,788
Receivables - Other	415,404	329,840	507,906
Inventories	19,832	27,325	18,133
	10,382,997	11,835,444	12,816,237
Less: Current Liabilities			
Payables	(1,263,632)	(242,081)	(1,342,014)
Lease Liabilities	(33,271)	(36,042)	(33,271)
Loan Liability	(352,097)	(214,581)	(137,392)
Provisions	(733,283)	(695,826)	(732,131)
	(2,382,283)	(1,188,530)	(2,244,809)
Net Current Asset Position	8,000,715	10,646,914	10,571,428
Less: Cash Restricted	(5,330,160)	(4,786,574)	(5,330,160)
Add Back: Component of Leave Liability not Required to be funded	371,710	361,204	371,710
Add Back: Current Loan Liability	385,368	250,623	170,664
Current Portion of Lease Liability	33,271	36,042	33,271
Adjustment for Trust Transactions Within Muni	5,419	(4,696)	6,895
Longterm portion of sundry debtors	(44,000)	(44,000)	(44,000)
Net Current Funding Position	3,422,322	6,459,512	5,779,808

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



Year YTD Actual

Surplus(Deficit)

\$5.78 M

This Time Last Year

Surplus(Deficit)

\$6.46 M

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

<u>Cash Restricted (Reserves)</u>	<u>Investment Value \$</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
NAB (Investment 1)	3,000,000	23/04/2024	5.20%	NAB	50%
CBA (Investment 2)	1,500,000	01/05/2024	5.01%	CBA	25%
CBA (Investment 2)	800,000	06/05/2024	5.01%	CBA	13%
<u>Municipal Funds</u>					
CBA (Investment 2)	700,000	06/05/2024	5.01%	CBA	12%
	6,000,000				100%
<u>Investment Summary</u>					
NAB (Investment 1)	3,000,000		Adheres to investment policy		50%
CBA (Investment 2 & 3)	3,000,000		Adheres to investment policy		50%
	6,000,000				100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

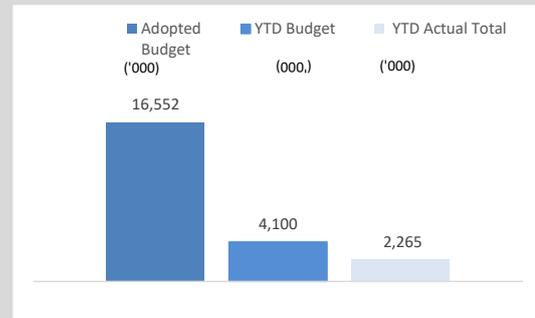
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total
	\$	\$	\$	\$
Land and Buildings	9,051,662	2,313,872	668,663	357,878
Plant & Equipment	3,175,292	3,226,319	1,020,171	808,706
Furniture & Equipment	13,200	13,200	13,200	7,200
Roads	3,007,185	3,007,185	2,103,495	813,474
Footpaths	58,000	58,000	58,000	35,778
Road Drainage	10,000	10,000	0	0
Infrastructure- Bridges	863,000	863,000	0	73,072
Other Infrastructure	347,400	447,400	197,500	126,924
Parks and Gardens	26,000	65,210	39,070	42,157
Capital Expenditure Totals	16,551,739	10,004,186	4,100,099	2,265,189

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Current Annual Budget	Current Budget	YTD Actual
	\$16.55 M	\$10.00 M	\$2.27 M

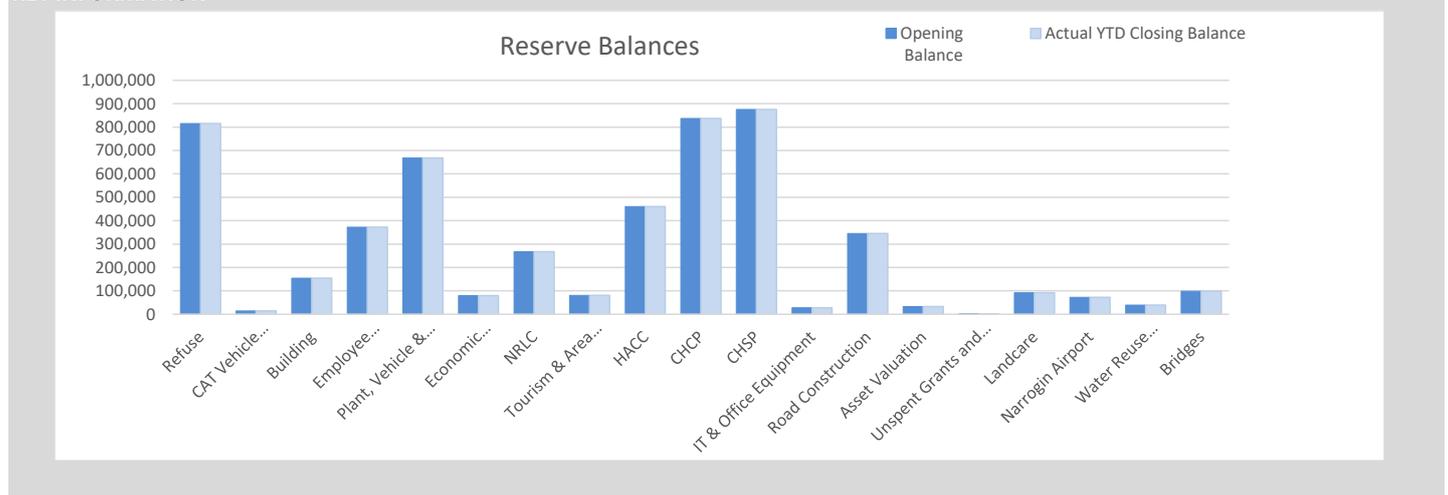
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

OPERATING ACTIVITIES
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	815,723	26,040	0	45,000	0	139,000	0	770,109	815,723
CAT Vehicle Replacement	14,040	440	0	0	0	0	0	13,939	14,040
Building	154,345	4,920	0	0	0	0	0	33,003	154,345
Employee Entitlement	371,710	11,860	0	0	0	0	0	365,674	371,710
Plant, Vehicle & Equipment	667,441	21,310	0	425,000	0	880,301	0	219,172	667,441
Economic Development	79,654	2,540	0	0	0	0	0	38,353	79,654
NRLC	267,389	8,530	0	100,000	0	0	0	5,464	267,389
Tourism & Area Promotion	80,942	2,580	0	0	0	0	0	79,624	80,942
HACC	460,249	14,604	0	0	0	474,853	0	5,454	460,249
CHCP	836,968	26,720	0	844,175	0	865,517	0	524,075	836,968
CHSP	875,903	27,970	0	1,517,256	0	2,329,460	0	435,169	875,903
IT & Office Equipment	27,218	860	0	0	0	0	0	26,769	27,218
Road Construction	345,348	11,020	0	0	0	0	0	139,747	345,348
Asset Valuation	32,826	1,040	0	0	0	0	0	32,288	32,826
Unspent Grants and Contributions	136	0	0	0	0	0	0	132	136
Landcare	91,813	2,930	0	0	0	5,000	0	85,104	91,813
Narrogin Airport	71,803	2,290	0	25,000	0	0	0	70,878	71,803
Water Reuse Schemes	38,518	1,220	0	20,000	0	0	0	37,930	38,518
Bridges	98,134	3,130	0	48,000	0	37,775	0	73,579	98,134
	5,330,160	170,004	0	3,024,431	0	4,731,906	0	2,956,462	5,330,160

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

BUDGET
AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
27/09/2023	PE062	Caravan Park Photovoltaic System	270923.03	13				(15,000)	(15,000)
27/09/2023	5130260	TOUR- Transfer From Reserves-Economic and Development Reserve	270923.03	13			15,000		15,000
27/09/2023	IO165	Narrogin Tennis Court Lighting & Surface Upgrading	270923.06	11				(39,210)	(39,210)
27/09/2023	5110340	REC - State Grants - LRCIP3	270923.06	11			39,210		39,210
27/09/2023	5050240	SES Capital Grant	270923.06	5			62,210		62,210
27/09/2023	BC265	SES Training / Meeting Room	270923.06	5				(62,210)	(62,210)
27/09/2023	BC280	SES & BFB Joint Facilities	270923.06	5			6,800,000		6,800,000
27/09/2023	5050240	SES Capital Grant	270923.06	5				(6,800,000)	(6,800,000)
27/09/2023	IO136	Rail Heritage	270923.13	11				(75,000)	(75,000)
27/09/2023	5110670	HERITAGE- Contributions and Donations	270923.13	3			25,000		25,000
27/09/2023	3030200	GENGRANT - Financial Assistance Grant - General	270923.13	11			50,000		50,000
25/10/2023	5110860	OTHFUL-Transfer from Reserver-Tourism & Area Promotion Reserve	251023.02	11			25,000		25,000
25/10/2023	IO113	Public Art Strategy - Implementation	251023.02	14				(25,000)	(25,000)
25/10/2023	IO166	Electric Vehicle Charging Stations	251023.03	14				(36,027)	(36,027)
25/10/2023	5130650	ECONOM - Transfers From Reserve	251023.03	13			19,000		19,000
25/10/2023	5130640	ECONOM- Capital Grants-LRCIP3	251023.03	13			17,027		17,027
							7,037,447	(7,037,447)	0

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 JANUARY 2024



LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)		\$ 3,470,191	\$ 3,470,191	\$ 3,470,191	\$ 3,444,148	\$ -26,043	% -1%	▼
Revenue from operating activities								
General Purpose Funding - Rates		5,763,563	5,763,563	5,763,563	5,770,993	7,430	0%	
General Purpose Funding - Other		449,427	499,427	317,866	325,794	7,928	2%	
Governance		3,750	3,750	3,229	1,820	-1,409	-44%	
Law, Order and Public Safety		310,644	310,644	182,767	134,302	-48,465	-27%	▼
Health		32,995	32,995	19,252	12,403	-6,850	-36%	
Education and Welfare		2,383,053	2,383,053	1,579,986	1,599,375	19,389	1%	
Housing		17,651	17,651	10,296	11,431	1,134	11%	
Community Amenities		1,348,433	1,348,433	1,191,875	1,133,724	-58,151	-5%	
Recreation and Culture		52,075	502,585	296,303	115,197	-181,106	-61%	▼
Transport		329,067	329,067	176,219	518,980	342,761	195%	▲
Economic Services		628,751	628,751	366,771	257,262	-109,510	-30%	▼
Other Property and Services		163,600	163,600	94,747	113,105	18,358	19%	▲
		11,483,008	11,983,518	10,002,876	9,994,386	-8,490	0%	
Expenditure from operating activities								
General Purpose Funding		(407,215)	(407,215)	(241,337)	(180,877)	60,460	25%	▲
Governance		(844,147)	(844,147)	(484,352)	(546,672)	-62,320	-13%	▼
Law, Order and Public Safety		(948,449)	(948,449)	(570,842)	(400,752)	170,090	30%	▲
Health		(350,546)	(350,546)	(214,834)	(152,677)	62,157	29%	▲
Education and Welfare		(2,517,892)	(2,517,892)	(1,522,237)	(1,351,112)	171,125	11%	▲
Housing		(41,901)	(41,901)	(29,642)	(19,106)	10,536	36%	▲
Community Amenities		(1,553,091)	(1,553,091)	(917,940)	(745,629)	172,311	19%	▲
Recreation and Culture		(3,858,745)	(4,309,255)	(2,644,423)	(2,307,049)	337,374	13%	▲
Transport		(4,137,108)	(4,137,108)	(2,462,149)	(1,961,944)	500,206	20%	▲
Economic Services		(1,099,712)	(1,099,712)	(653,349)	(452,055)	201,294	31%	▲
Other Property and Services		(148,042)	(148,042)	(224,696)	(211,702)	12,993	6%	
		(15,906,850)	(16,357,360)	(9,965,801)	(8,329,575)	1,636,227		
Operating activities excluded from budget								
Add back Depreciation		3,206,671	3,206,671	1,870,561	1,693,671	-176,889	0%	
Adjust (Profit)/Loss on Asset Disposal	12	84,428	84,428	125,058	8,934	-116,124	0%	
Adjust Employee Benefits Provision (Non-Current)		12,696	12,696	0	0	0	0%	
Adjust Deferred Pensioner Rates (Non-Current)		10,797	10,797	0	0	0	0%	
Movement in Leave Reserve (Added Back)		0	0	0	0	0	0%	
Stock Movement		0	0	0	0	0	0%	
Amount attributable to operating activities		2,360,942	2,410,942	5,502,885	6,811,564	1,334,723		
Investing Activities								
Non-Operating Grants, Subsidies and Contributions		12,041,492	5,384,939	2,788,856	518,493	-2,270,363	81%	
Land and Buildings	11	(9,051,662)	(2,313,872)	(792,343)	(379,411)	412,932	-52%	
Plant and Equipment	11	(3,175,292)	(3,226,319)	(1,060,412)	(1,078,021)	-17,609	2%	
Furniture & Equipment	11	(13,200)	(13,200)	(13,200)	(7,200)	6,000	-45%	
Infrastructure Assets - Roads	11	(3,007,185)	(3,007,185)	(2,357,155)	(1,287,431)	1,069,724	-45%	
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	(35,778)	22,222	0%	
Infrastructure Assets - Road Drainage	11	(10,000)	(10,000)	0	0	0	0%	
Infrastructure Assets - Bridges	12	(863,000)	(863,000)	(588,000)	(88,644)	499,356	0%	
Infrastructure Assets - Other	12	(347,400)	(447,400)	(197,500)	(136,375)	61,125	-31%	
Infrastructure Assets - Parks and Gardens	11	(26,000)	(65,210)	(52,140)	(43,117)	9,023	0%	
Proceeds from Disposal of Assets	12	488,683	488,683	488,683	35,430	-453,253	0%	
Proceeds from insurance		0	0	0	0	0	0%	
Amount attributable to investing activities		(4,021,564)	(4,130,564)	(1,841,210)	(2,502,053)	-660,843		
Financing Activities								
Proceeds from New Debentures	13	262,272	262,272	152,992	0	-152,992	0%	
Proceeds from Advances								
Repayment of Debentures	13	(139,123)	(139,123)	(74,677)	(17,208)	57,470	0%	
Self-Supporting Loan Principal								
Transfer from Reserves	10	4,731,906	4,790,906	515,963	0	-515,963	0%	
Advances to Community Groups								
Transfer to Reserves	10	(3,194,435)	(3,194,435)	0	0	0	0%	
Amount attributable to financing activities		1,660,623	1,719,623	441,286	(17,208)	-458,493		
Net Capital		0	0	4,102,960	4,292,303	215,386		
Total Net Operating + Capital		0	0	4,102,960	4,292,303	215,386		
Closing Funding Surplus(Deficit)	3	0	0	4,102,960	4,292,303	215,386		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.
The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Opening Funding Surplus	(26,043)	(1%)	▼	Permanent	This Opening Funding Surplus variance is in accordance with audited Annual Financial Statements for 22/23 and therefore subject to permanent change.
Revenue from operating activities					
Law, Order and Public Safety	(48,465)	(27%)	▼	Timing	Income lower due to timing of receipt of SES/ESL grants revenue
Recreation and Culture	(181,106)	(61%)	▼	Timing	Income lower due to timing of amended NRLC budget from November. Revenue recognition to be finalised in Q3 as schedule revised after transition back to Shire.
Transport	342,761	195%	▲	Timing	Income higher mainly due to receipt of the Main Roads WA operational grant funding received earlier than phasing in the budget.
Economic Services	(109,510)	(30%)	▼	Timing	Income lower due to timing of caravan park fees and other tourist and area promotion income.
Other Property and Services	18,358	19%	▲	Timing	Income predominantly higher due to timing of grant payment versus budget phasing (Traineeship grant).
Expenditure from operating activities					
General Purpose Funding	60,460	25%	▲	Timing	Expenditure lower mainly due to timing variation to rates admin costs.
Governance	(62,320)	(13%)	▼	Timing	Expenditure higher due to timing and phasing of valuation expenses and audit fees
Law, Order and Public Safety	170,090	30%	▲	Timing	Expenditure lower mainly due to timing bushfire risk mitigation activities.
Health	62,157	29%	▲	Timing	Expenditure lower due to Health Officer vacancy at the beginning of the financial year resulting in lower salary and wage costs.
Education and Welfare	171,125	11%	▲	Timing	Lower expenditure mainly due to timing of actual CHCP service delivery and phased expenditure predicted in budget.
Community Amenities	172,311	19%	▲	Timing	Expenditure lower mainly due to timing of invoices from the waste collection contractor.
Recreation and Culture	337,374	13%	▲	Timing	Expenditure lower due to timing and phasing of some NRLC operating expenditure as the Schedule is revised to accommodate the transition back to the Shire; and the timing of some Other Culture activities.
Transport	500,206	20%	▲	Timing	Variance due to timing of general road maintenance slightly ahead of budget.
Economic Services	201,294	31%	▲	Timing	Expenditure lower mainly due to timing of building control wages, as the vacancy for the surveyor has yet to be filled, and timing of capital works in other economic service's
Investing Activities					
Capital Acquisitions	2,062,773	40%	▲	Timing	Expenditure for capital projects below actual. Timing issue as purchase orders submitted for projects.
Financing Activities					

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2024**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of the *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Local Government controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

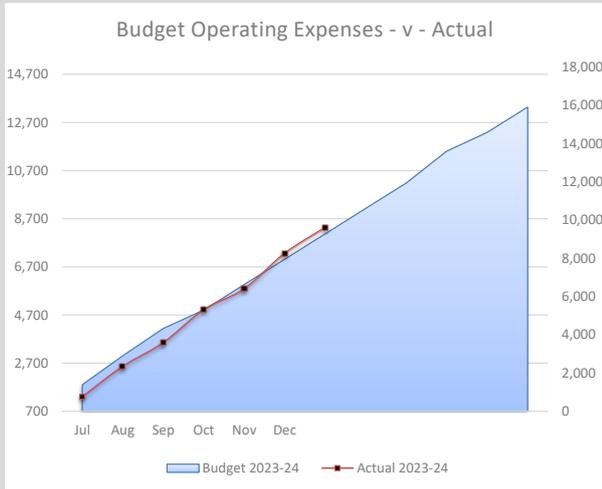
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

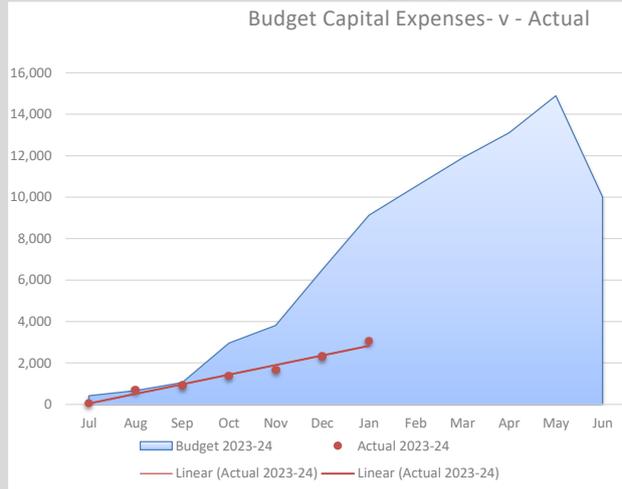
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

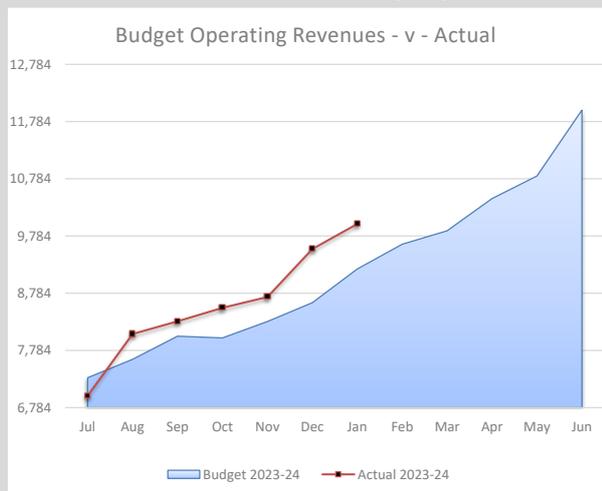
OPERATING EXPENSES ('000)



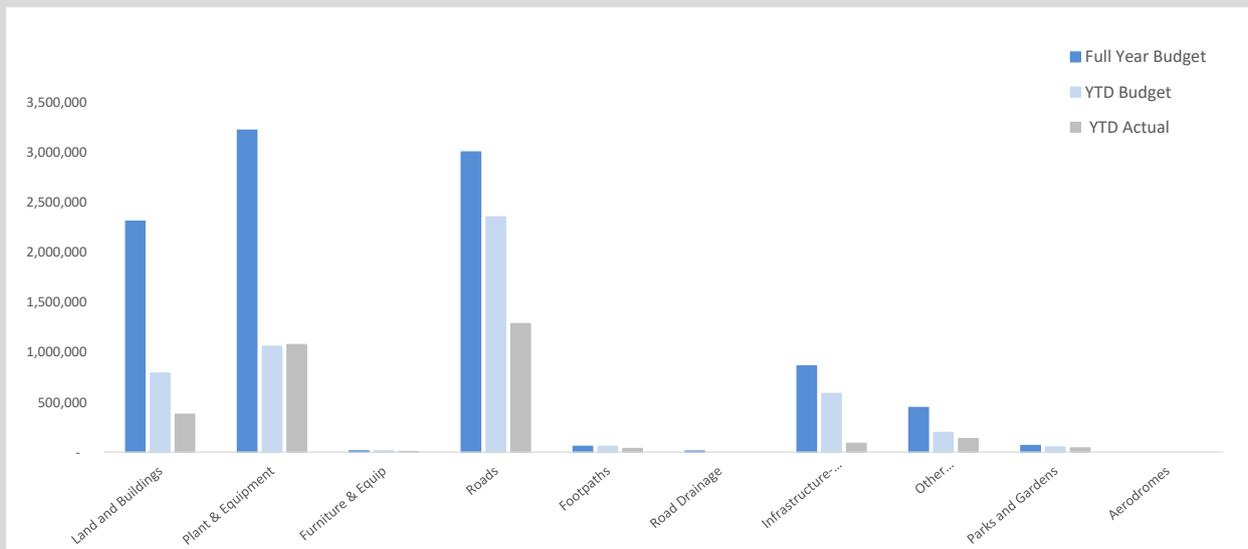
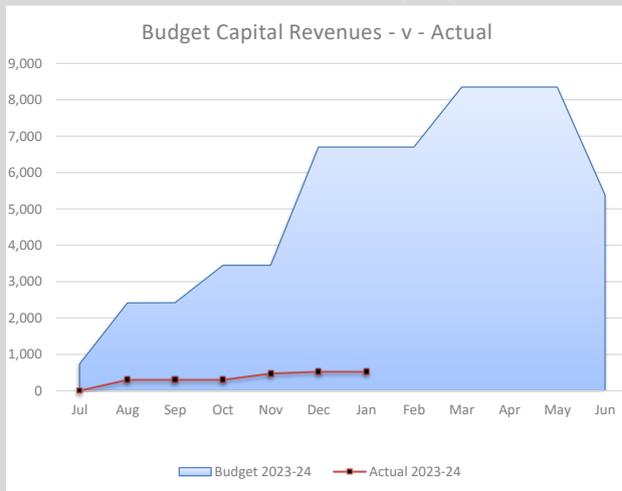
CAPITAL EXPENSES ('000)



OPERATING REVENUE ('000)



CAPITAL REVENUE ('000)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Local Government's operational cycle. In the case of liabilities where Local Government does not have unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current, even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except, for land held for resale where it is held as non current based on the Local Government's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Local Government has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Local Government expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the Project Unit Credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Local Government does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The Local Government has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

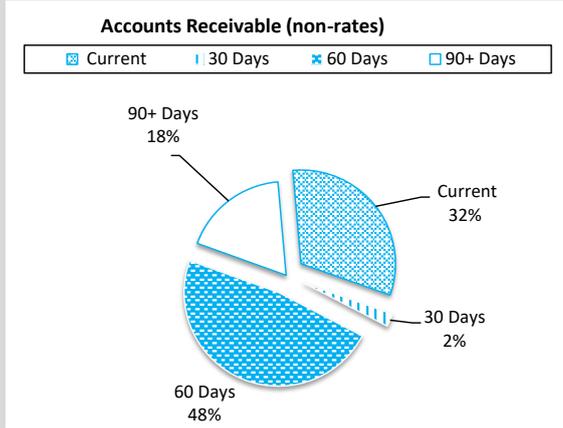
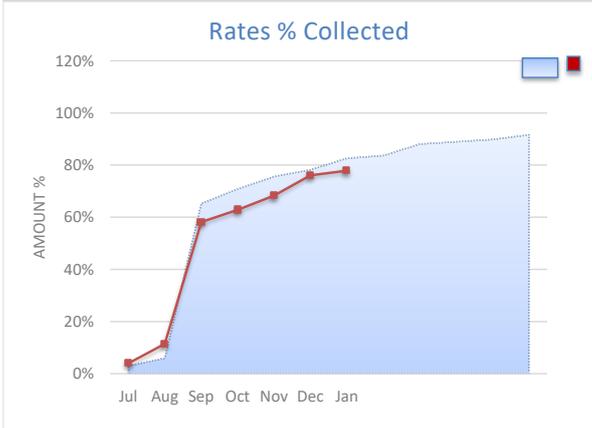
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024**

**OPERATING ACTIVITIES
RECEIVABLES**

Rates Receivable	30 Jun 23	31 Jan 24	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	435,075	658,762	Receivables - General	93,614	6,609	140,931	53,246	294,399
RATES - Rates Levied - GRV	3,407,588	3,607,387	Percentage	32%	2%	48%	18%	
RATES - Rates Levied - UV	1,134,890	1,213,419						
RATES - Minimum Rates Levied - GRV	645,213	676,256						
RATES - Minimum Rates Levied - UV	229,673	255,535						
RATES - Interim Rates Levied - GRV	10,967	4,829						
RATES - Back Rates Levied - GRV	6,848	1,069						
RATES - Ex-Gratia Rates (CBH, etc.)	11,525	12,499						
Instalment Admin fee	33,275	36,476						
Private S/Pool Inspection fees	1,860	1,860						
Domestic Refuse Collection Charges	511,736	525,829						
Domestic Services (Additional)	4,457	5,155						
Domestic Recycling Service	184,084	194,216						
Domestic Recycling Service (additional)	182	284						
Commercial Collection Charge	46,905	49,196						
Commercial Collection Charge (additional)	47,376	50,100						
Non-Rateable Collection Charge	73,541	75,793						
Non-Rateable Additional Pick Up	37,338	38,831						
Commercial Additional Pick Up	25,741	27,563						
FESA ESL	296,485	306,176						
Total Rates and Rubbish (YTD)	6,413,884	7,082,472	GST Input					
Less Collections to date	(6,409,052)	(6,183,770)						
Net Rates Collectable	484,545	1,557,464	Total Receivables General Outstanding					294,399
% Collected (Current and Arrears)	93.58%	79.88%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(196,583)						
Pensioner Deferred ESL		(8,986)	Provision For Doubtful Debts (including Rates)					(150,000)
Total Rates and Rubbish, ESL, Excess Rates		1,351,895						

KEY INFORMATION



Debtors Due	\$294,399
Over 30 Days	2%
Over 60 Days	48%
Over 90 Days	18%

Collected	Rates Due
80%	\$1,351,895

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS

FOR THE PERIOD ENDED 31 JANUARY 2024

	Last Years Closing 30 Jun 2023	This Time Last Year 31 Jan 2023	Year to Date Actual 31 Jan 2024
	\$	\$	\$
Current Assets			
Cash Unrestricted - Muni	4,306,486	4,173,286	3,260,211
Cash Restricted - Reserves	212,117	405,582	83,119
Cash Restricted - Reserves Term Deposits	5,119,305	4,500,000	5,300,000
Cash Restricted - Muni Term Deposits	0	0	700,000
Cash Restricted - Trust Bonds & Deposits	30,878	35,081	29,400
Receivables - Rates and Rubbish, ESL, Excess Rates	278,976	940,450	1,351,895
Receivables - Other	415,404	658,706	675,470
Inventories	19,832	41,306	30,195
	10,382,997	10,754,411	11,430,291
Less: Current Liabilities			
Payables	(1,263,632)	(151,616)	(1,444,626)
Lease Liabilities	(33,271)	(36,042)	(33,271)
Loan Liability	(352,097)	(214,581)	(137,392)
Provisions	(733,283)	(695,826)	(730,979)
	(2,382,283)	(1,098,065)	(2,346,268)
Net Current Asset Position	8,000,715	9,656,346	9,084,022
Less: Cash Restricted	(5,330,160)	(4,786,574)	(5,330,160)
Add Back: Component of Leave Liability not Required to be funded	371,710	361,204	371,710
Add Back: Current Loan Liability	385,368	250,623	170,664
Current Portion of Lease Liability	33,271	36,042	33,271
Adjustment for Trust Transactions Within Muni	5,419	(4,753)	6,797
Longterm portion of sundry debtors	(44,000)	(44,000)	(44,000)
Net Current Funding Position	3,444,148	5,468,888	4,292,304

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

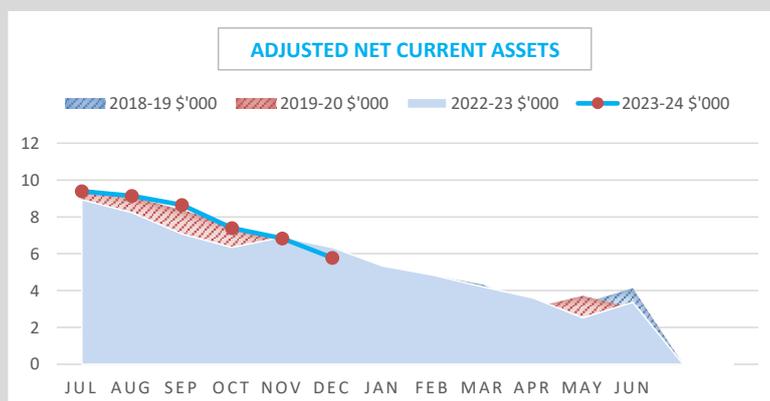
Surplus(Deficit)

\$4.29 M

This Time Last Year

Surplus(Deficit)

\$5.47 M



NOTE: For the Cash Assets above the following investments have been made as at reporting date:

<u>Cash Restricted (Reserves)</u>	<u>Investment Value</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
	\$				
NAB (Investment 1)	3,000,000	23/04/2024	5.20%	NAB	50%
CBA (Investment 2)	1,500,000	01/05/2024	5.01%	CBA	25%
CBA (Investment 2)	800,000	06/05/2024	5.01%	CBA	13%
Municipal Funds					
CBA (Investment 2)	700,000	06/05/2024	5.01%	CBA	12%
	6,000,000				100%
Investment Summary					
NAB (Investment 1)	3,000,000		Adheres to investment policy		50%
CBA (Investment 2 & 3)	3,000,000		Adheres to investment policy		50%
	6,000,000				100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024**

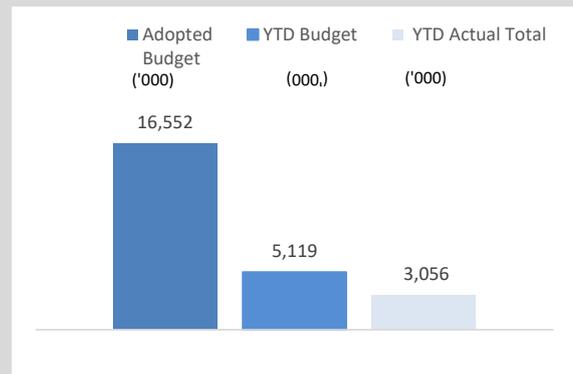
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total
	\$	\$	\$	\$
Land and Buildings	9,051,662	2,313,872	792,343	379,411
Plant & Equipment	3,175,292	3,226,319	1,060,412	1,078,021
Furniture & Equipment	13,200	13,200	13,200	7,200
Roads	3,007,185	3,007,185	2,357,155	1,287,431
Footpaths	58,000	58,000	58,000	35,778
Road Drainage	10,000	10,000	0	0
Infrastructure- Bridges	863,000	863,000	588,000	88,644
Other Infrastructure	347,400	447,400	197,500	136,375
Parks and Gardens	26,000	65,210	52,140	43,117
Capital Expenditure Totals	16,551,739	10,004,186	5,118,750	3,055,976

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Current Annual Budget	Current Budget	YTD Actual
	\$16.55 M	\$10.00 M	\$3.06 M

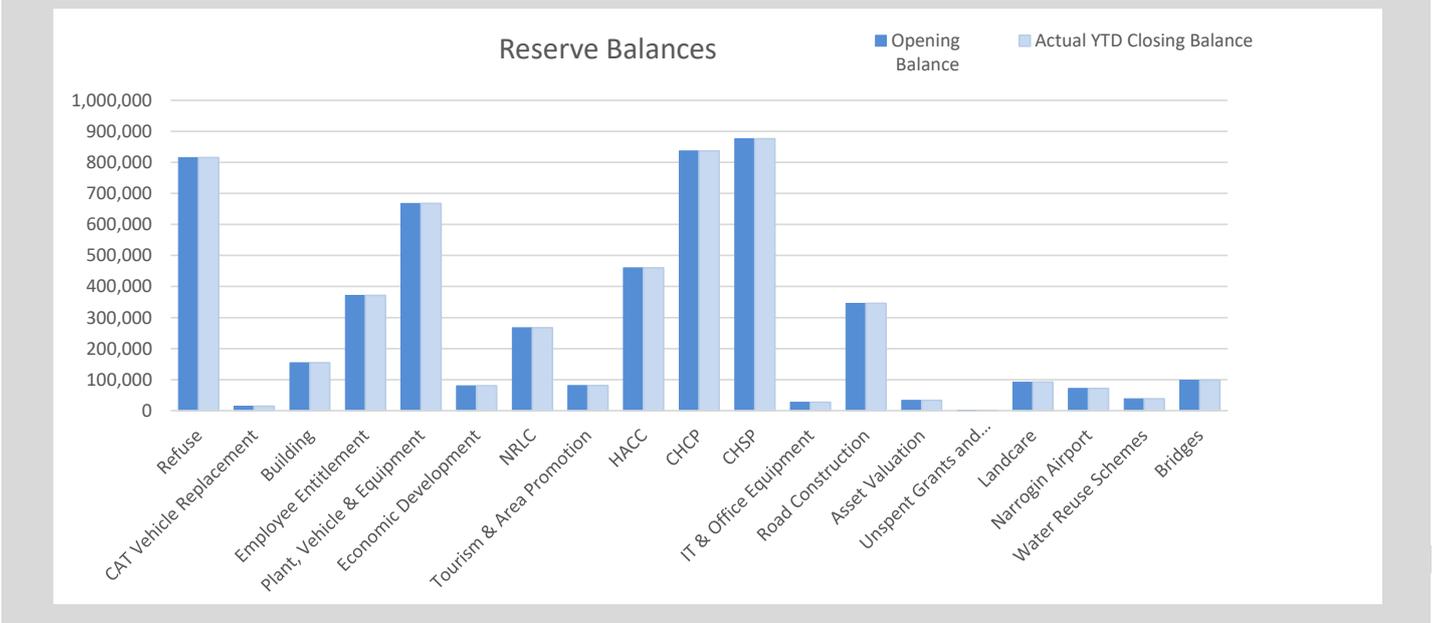
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024**

**OPERATING ACTIVITIES
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	815,723	26,040	0	45,000	0	139,000	0	770,109	815,723
CAT Vehicle Replacement	14,040	440	0	0	0	0	0	13,939	14,040
Building	154,345	4,920	0	0	0	0	0	33,003	154,345
Employee Entitlement	371,710	11,860	0	0	0	0	0	365,674	371,710
Plant, Vehicle & Equipment	667,441	21,310	0	425,000	0	880,301	0	219,172	667,441
Economic Development	79,654	2,540	0	0	0	0	0	38,353	79,654
NRLC	267,389	8,530	0	100,000	0	0	0	5,464	267,389
Tourism & Area Promotion	80,942	2,580	0	0	0	0	0	79,624	80,942
HACC	460,249	14,604	0	0	0	474,853	0	5,454	460,249
CHCP	836,968	26,720	0	844,175	0	865,517	0	524,075	836,968
CHSP	875,903	27,970	0	1,517,256	0	2,329,460	0	435,169	875,903
IT & Office Equipment	27,218	860	0	0	0	0	0	26,769	27,218
Road Construction	345,348	11,020	0	0	0	0	0	139,747	345,348
Asset Valuation	32,826	1,040	0	0	0	0	0	32,288	32,826
Unspent Grants and Contributions	136	0	0	0	0	0	0	132	136
Landcare	91,813	2,930	0	0	0	5,000	0	85,104	91,813
Narrogin Airport	71,803	2,290	0	25,000	0	0	0	70,878	71,803
Water Reuse Schemes	38,518	1,220	0	20,000	0	0	0	37,930	38,518
Bridges	98,134	3,130	0	48,000	0	37,775	0	73,579	98,134
	5,330,160	170,004	0	3,024,431	0	4,731,906	0	2,956,462	5,330,160

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

BUDGET
AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	GL Description	Description	Council Resolution	Schedule	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
27/09/2023	PE062	Caravan Park Photovoltaic System	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13				(15,000)	(15,000)
27/09/2023	5130260	TOUR- Transfer From Reserves-Economic and Deve	Narrogin Caravan park - Solar Power (Photovoltaic System)	270923.03	13			15,000		15,000
27/09/2023	IO165	Narrogin Tennis Court Lighting & Surface Upgradin	Narrogin Tennis Court Lighting & Surface Upgrading	270923.06	11				(39,210)	(39,210)
27/09/2023	5110340	REC - State Grants - LRCIP3	REC-State Grants-LRCIP3 GEN	270923.06	11			39,210		39,210
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5			62,210		62,210
27/09/2023	BC265	SES Training / Meeting Room	SES Training / Meeting Room	270923.06	5				(62,210)	(62,210)
27/09/2023	BC280	SES & BFB Joint Facilities	SES & BFB Joint Facilities	270923.06	5			6,800,000		6,800,000
27/09/2023	5050240	SES Capital Grant	SES Capital Grant GEN	270923.06	5				(6,800,000)	(6,800,000)
27/09/2023	IO136	Rail Heritage	Rail Heritage	270923.13	11				(75,000)	(75,000)
27/09/2023	5110670	HERITAGE- Contributions and Donations	Rail Heritage	270923.13	3			25,000		25,000
27/09/2023	3030200	GENGRANT - Financial Assistance Grant - General	Rail Heritage	270923.13	11			50,000		50,000
25/10/2023	5110860	OTHCU-Transfer from Reservee-Tourism & Area P	Public Art Strategy Implementation	251023.02	11			25,000		25,000
25/10/2023	IO113	Public Art Strategy - Implementation	Public Art Strategy Implementation	251023.02	14				(25,000)	(25,000)
25/10/2023	IO166	Electric Vehicle Charging Stations	Funding Electric Vehicle Charging Stations	251023.03	14				(36,027)	(36,027)
25/10/2023	5130650	ECONOM - Transfers From Reserve	Funding Electric Vehicle Charging Stations	251023.03	13			19,000		19,000
25/10/2023	5130640	ECONOM- Capital Grants-LRCIP3	Funding Electric Vehicle Charging Stations	251023.03	13			17,027		17,027
								7,037,447	(7,037,447)	0

Strategic Budget Projects Register 2023/24



AS AT 21 FEBRUARY 2024

Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 21/02/24	Outstanding PO Exp to 21/02/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget.		UV Code? To be added manually Copy/paste... A	UV Code? To be added manually Copy/paste... B	UV Code? To be added manually Copy/paste... C	UV Code? To be added manually Copy/paste... D	Calc column (do not enter) E (E= C + D)	Calc column (do not enter) F (B - E)		Crisp, Clear, Concise, Date format entry eg 13/7 - Project commenced and no issues expected.	Select from one of the 4 Departments	- On Track - Off Track - Complete - In Trouble - On Hold		Anticipated start date of the Project	Anticipated completion date of the Project
SES Building Project	BC265	\$0.00	\$62,210.00	\$0.00	\$5,227.28	\$5,227.28	\$56,982.72	Low	Allocation to be used for the design and construction and Tender documentation. Concept design prepared by Joondalup Design and estimated quote received for submission to LGGS capital grant. Once funding approved a detail design and construction documentation will be sought for tender purposes. 20/09/23 - Request the repurposing of this funding via Budget amendment to utilise funds for grant submission (preparatory work.), for September OCM. 3/10/23 - No change to status. Joint SES and BFB facilities funding was not successful. Application to be reviewed to remove reference to IC 3 office space. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options and to move this project forward. 2/1/24 - Subdivision application for the respective lots (DFES/SON/St John) in progress.	Development & Regulatory Services	On Track	5%	01/07/23	28/02/24
Construction of SES & BFB Joint Facilities	BC280	\$6,800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	High	Grant Application not supported by DFES LGGS annual 2023/2024 funding. 3/10/23 - Application to be reviewed and concept plan to be amended to remove any reference to IC 3 office space and solely for SES and BFB joint facilities. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options for funding. 2/1/24 - Subdivision of land progressing	Development & Regulatory Services	No Longer Proceeding This Budget	0%	01/07/23	30/05/25
Mobile Standpipe - BFB (Fast Fill Trailer) Nomans Lake VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Completed	PO Issued. 15/11/23 - Fast Fill Trailer delivers to Norman's Lake Brigades.	Development & Regulatory Services	Complete	100%	01/11/23	31/05/24
NGN417 2020 Mazda BT-50 4x4 (RANGER)	PA007E	\$35,000.00	\$35,000.00	\$0.00	\$44,806.00	\$44,806.00	-\$9,806.00	Low	PO Issued 7/11/23 - Manager Operations following up with the car yards regarding delivery dates. 2/1/24 - Still waiting for delivery of vehicle.	Development & Regulatory Services	On Track	10%	01/09/23	29/03/24
NGN00 2021 Toyota Kluger (EMDRS)	PA002N	\$55,000.00	\$55,000.00	\$56,028.00	\$0.00	\$56,028.00	-\$1,028.00	Completed	PO Issued 3/10/23 - Vehicle delivered on 29 September 2023.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Senior Rangers 2020 Isuzu Replacement	PA8163C	\$55,892.00	\$55,892.00	\$59,564.99	\$0.00	\$59,564.99	-\$3,672.99	Completed	PO Issued 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Additional Public CCTV Cameras (Subject to Grant)	FE037	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	Low	Grant identified for application open now and closing 11 October 2023. 19/10/23 - Grant criteria prevents CCTV applications, exploring grant opportunities ongoing. 4/12/23 - Exploring grant opportunities. 21/02/24 - No further update.	Corporate & Community Services	Off Track	0%	27/07/23	31/05/24
Mobile Stand Pipe - BFB (Fast Fill Trailer) Highbury South VBFB	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	PO issued. 17/11/23 - With fabricator to complete. 2/1/24 - To be completed by May 2024.	Development & Regulatory Services	On Track	10%	01/11/23	30/04/24
Acquisition of Incident Control Vehicle	PA950	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/2023 - No change to status. 7/11/2023 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Acquisition of General Rescue Utility Vehicle	PA951	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/23 - No change to status. 7/11/23 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage. 2/1/24 - No change to status.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Homecare - Special Needs Dining Chairs	PE082	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	\$7,200.00	\$0.00	Completed	Items Purchased.	Corporate & Community Services	Complete	100%	27/07/23	29/02/24
Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	PA044	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Order pending confirmation	Corporate & Community Services	On Track	50%	27/07/23	29/03/24
Homecare - Purchase of Wheelchair accessible vehicle	PA045	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$0.00	\$105,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time.	Corporate & Community Services	On Track	25%	27/07/23	29/03/24
Homecare - Replacement Home Maintenance Trailer	PA555	\$15,000.00	\$15,000.00	\$0.00	\$10,500.00	\$10,500.00	\$4,500.00	Low	RFQ for vehicle issued 31/08/24. 19/10/23 - Trailer on order 14/11/23 - Awaiting delivery. 4/12/23 - Still awaiting delivery. 21/02/24 - No further update at this time.	Corporate & Community Services	On Track	75%	27/07/23	30/04/24
Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	PA013	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - No further update at this time	Corporate & Community Services	On Track	50%	27/07/23	29/03/24
Homecare - Replacement of NGN847 - Mazda CX-5	PA010C	\$48,000.00	\$48,000.00	\$0.00	\$41,809.00	\$41,809.00	\$6,191.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle. 04/12/23 - In Progress 21/02/24 - Vehicle delivered, payment being processed.	Corporate & Community Services	On Track	95%	27/07/23	29/03/24
Replacement of Fuso Rosa (Homecare Bus)	PA072A	\$125,300.00	\$125,300.00	\$0.00	\$125,296.00	\$125,296.00	\$4.00	Low	Awaiting delivery 21/02/24 - Still awaiting delivery.	Corporate & Community Services	On Track	90%	27/07/23	29/02/24

Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 21/02/24	Outstanding PO Exp to 21/02/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Relocation of Narrogin Regional Homecare Services	BC052	\$868,545.00	\$868,545.00	\$0.00	\$0.00	\$0.00	\$868,545.00	Medium	CEO and Shire President engaging with NSCC Committee 19/10/23 - Agenda Item to Council in Dec 23 14/11/23 - Agenda item being prepared for Dec 23 OCM. 4/12/23 - Agenda Item to be presented 13/12/23. 21/02/24 - Subject to outcome of Concept plan in April, relocation on hold and likely to carry over into next financial year.	Corporate & Community Services	On Hold	20%	01/07/23	31/05/24
Design & Construction new liquid waste ponds	IO188	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	3/10/23 - MEHS met with design consultant and will review design options. 2/1/24 - MEHS waiting for quotes from the consultant for the Design and Construct.	Development & Regulatory Services	On Track	10%	01/11/23	26/04/24
Asbestos Disposal Trench Fencing	IO189	\$12,000.00	\$12,000.00	\$6,140.00	\$0.00	\$6,140.00	\$5,860.00	Completed	3/10/23 - Quotes received to be assessed by MEHS 7/11/23 - fence acquired and contractor completing works. Should be completed by early December 2023.	Development & Regulatory Services	Complete	100%	29/09/23	30/11/23
Tip Face Fencing (Temporary/ Mobile Fencing)	IO191	\$42,000.00	\$42,000.00	\$19,485.00	\$0.00	\$19,485.00	\$22,515.00	Completed	3/10/23 - Quotes received and to be assessed by MEHS 7/11/23 - Po issued to contractor for supply and installation.	Development & Regulatory Services	Complete	100%	31/10/23	30/11/23
Construction of Recycling Shed (Tip Shop)	BC274	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	3/10/23 - MEHS working with CDO regarding funding application. 7/11/23 - waiting for outcome to grant funding. 2/1/24 - No change to status.	Development & Regulatory Services	On Track	10%	03/11/23	30/04/24
Thomas Hogg Sewerage Work	BC285	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	15/11/23 - Building Maintenance officer liaising with local plumber, water corporation and lessee of option to connection to local sewer.	Development & Regulatory Services	On Track	10%	06/11/23	29/03/24
Thomas Hogg Ablutions Upgrade and Contribution	BC177	\$25,000.00	\$25,000.00	\$0.00	\$20,681.00	\$20,681.00	\$4,319.00	Low	PO issued to Thomas Hogg/ eagle club as per the agreed works with Building Maintenance officer. 7/11/23 -works to commence after Revheads event in November 2023.	Development & Regulatory Services	On Track	10%	01/09/23	29/03/24
Railway Dam ECO Toilets	BC275	\$21,145.00	\$21,145.00	\$0.00	\$0.00	\$0.00	\$21,145.00	Low	Waiting for the ablation unit to be completed and transported on the site. 7/11/23 - Ablution block to be transported to site in Mid-November. 2/1/23 - To be completed end of January mid February .	Development & Regulatory Services	On Track	50%	03/07/23	31/03/24
Mackie Park Financial Counselling Kitchenette	BC130	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	Completed	3/10/23 - works underway organised by Narrogin Financial Counselling. 2/1/24 - To be completed end of January mid February.	Development & Regulatory Services	Complete	100%	01/11/23	01/02/24
Development and Regulatory Services Pool Vehicle	PA074	\$30,000.00	\$30,000.00	\$27,272.00	\$0.00	\$27,272.00	\$2,728.00	Completed	Purchase outright the Bush Fire Control Officer vehicle. Now allocated to the building Maintenance Officer	Development & Regulatory Services	Complete	100%	01/08/23	01/09/23
Cemetery Software - Chronicle	PE083	\$25,000.00	\$25,000.00	\$24,123.00	\$0.00	\$24,123.00	\$877.00	Completed	P/O issued to Chronical, ESO progressing implementation. 19/9/23 second payment made. 3/10/23 No further update. ESO received progress report, estimated completion mid November. 15/11/23 Completion handover process booked for 20 November, then Cemetery digitisation project should be complete. 29/11/23 final synchronisation happening, Niche wall service being added should be complete early January . 12/12/23 Niche Wall feature being added, this variation to the contract will result in a \$1,500 over spend however considered well worth it. 21/12/23 Commissioning early January due to adding Niche Wall feature. Wendy to advise and give minor training session to customer service staff and media release. 31/1/24 Now complete with media release.	Technical & Rural Services	Complete	100%	06/09/23	31/01/24
ICT - Replace Lessor Hall and Town Hall CCTV Cameras	PE063	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Completed	21/08/23 - Request for quotes emailed to potential providers. 05/09/23 - 2 quotes provided for review. 19/10/23 - Successful provider informed and work to be completed in Nov/Dec 14/11/23 - Purchase order to be forwarded contractor to commence work. 4/12/23 - Awaiting work to commence. 21/02/24 - Project completed, awaiting invoice to pay.	Corporate & Community Services	Complete	100%	01/08/23	31/01/24
Town Hall Improvement Projects	BC181	\$102,689.00	\$102,689.00	\$13,540.00	\$1,980.00	\$15,520.00	\$87,169.00	Low	separate projects for jobs / monitoring..? Waiting for the electrical report from the Electrical Engineering (SAGE) as to current power capacity to the existing Town Hall, to determine whether cooling, heating and lighting upgrade and sound system to the stage would be suitable or upgrade required to the electrical capacity. 3/10/23 - Electrical report being revised by electrical engineer. 7/11/23 - Revised electrical report received. Western Power enquiry lodged to address short falls identified in the report before proceeding to the next step.	Development & Regulatory Services	On Track	10%	01/09/23	01/05/24
NRLC Basketball Courts - Swing down Backboards and Beams for Court 2	PE086	\$10,000.00	\$10,000.00	\$7,416.00	\$16.00	\$7,432.00	\$2,568.00	Low	14/11/23 - Quotes being obtained 04/12/23 - In Progress 21/02/24 - Shortlisting of supplier being completed	Corporate & Community Services	On Track	50%	26/10/23	30/04/24
NRLC Courts - Electric Winders	PE077	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Low	14/11/23 - Quotes being obtained. 04/12/23 - In Progress 21/02/24 - Shortlisting supplier being completed.	Corporate & Community Services	On Track	50%	26/10/23	30/04/24
NRLC - Fire Panel Emergency Warning System	PE079	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	Low	14/11/23 - Not commenced until review by contractor in accordance with NRLC upgrade works. 4/12/23 - As above commentary. 21/02/24 - Quotes being sought after Hunts review.	Corporate & Community Services	On Track	25%	26/10/23	30/03/24
NRLC - Upgrade Works	PE084	\$271,000.00	\$271,000.00	\$0.00	\$28,730.00	\$28,730.00	\$242,270.00	Low	19/10/23 - Work on Pool Filters completed. Engaging with provider to confirm automation of HVAC system, Dampers and Boiler that will reduce utility costs. 14/11/23 - Hunts and SKG to conduct NRLC works review to identify job priorities and undertakings. 4/12/23 - Review of work priorities subject to budget amendment in Feb 2024. 21/02/24 - Quotes to be sought after Hunts review and MBS discussions.	Corporate & Community Services	On Track	25%	26/10/23	30/04/24
NRLC - Architectural Concept Planning	PE085	\$20,000.00	\$20,000.00	\$12,314.00	\$0.00	\$12,314.00	\$7,686.00	Low	RFQ for Concept Plan compiled and distributed for response. Closing date 21/09/23 19/10/23 - ORA consultants appointed and work to commence in November. 14/11/23 - Regular meetings with ORA to progress Plan criteria. Stakeholder meetings conducted 16/17 Nov 23 and feasibility study to be completed by end of Nov 23. 04/12/23 - In Progress 21/02/24 - Draft plan nearly completed and project nearing completion in March 24.	Corporate & Community Services	On Track	75%	01/08/23	30/04/24

Project Title/Task	Job	Original Budget	Current Budget	Actual Exp / Income to 21/02/24	Outstanding PO Exp to 21/02/24	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
50kv Emergency Generator and Trailer (Subject to Grant)	PE075	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	14/11/23 - Management investigating grant opportunities and other means to acquire the Generator and Trailer. 21/02/24 - No further update at this time.	Corporate & Community Services	On Track	5%	26/10/23	30/04/24
Fit out of Railway Stn (NDVC)	BC207	\$20,000.00	\$20,000.00	\$26,260.00	\$0.00	\$26,260.00	-\$6,260.00	Completed	12/9/23 - delivered and being erected and on track for completion of all by 30/9/23 19/10/23 - Overbudget due to kiosk and software costed to BC207 and included in carryovers as was ordered well before 30 June. Will require cost to be journalled out. 21/02/24 - Project complete and opening function held.	Office of CEO	Complete	100%	01/07/23	29/09/23
Rail Heritage (Trains)	IO136	\$0.00	\$75,000.00	\$50,000.00	\$0.00	\$50,000.00	\$25,000.00	Low	21/02/24 - Train purchased and now planning transportation.	Office of CEO	On Track	10%	28/09/23	30/04/24
Narrogin Tennis Courts Lighting & Surface Upgrading (LRCIP 3)	IO127	\$0.00	\$39,210.00	\$39,121.00	\$0.00	\$39,121.00	\$89.00	Completed	12/9/23 - supplier advises hopefully dry weather will enable completion of last surfaces (synthetic) before end of Sept. 21/02/24 - Complete	Office of CEO	Complete	100%	01/07/23	30/09/23
Shelter Over BBQ at Wilbur Park and Slab	IO192	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	I have met with John to discuss this project. John will be constructing the shelter adjoining the tennis club, relocating the BBQ and installing a table seat combo. 3/10/23 No further update 24/10/23 No further update 15/11/23 No further update, likely to occur in March 2024.	Technical & Rural Services	On Track	20%	12/09/23	29/03/24
Gnarogin Skatepark BBQ Area	FE105	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	I have met with John on site to discuss this project. John to organise the install of an electric bunker light over the BBQ, remove current furniture and lay new concrete slab, replace table seat comb and new standup bench. 3/10/23 No further update. 24/10/23 No further update 5/11/23 No further update, likely to occur in March 2024.	Technical & Rural Services	On Track	20%	12/09/23	29/03/24
Lions Park Upgrade including Disability Friendly Swing	IO061	\$62,000.00	\$62,000.00	\$32,798.00	\$19,008.00	\$51,806.00	\$10,194.00	Low	Irrigation commencing early October, followed by new swings and swing area, new concrete path, fencing, landscaping and new turf etc. 3/10/23 No further update. 24/10/24 Irrigation installed, new concrete path installed, new swings, soft fall and roll on turf ordered, completion expected end November. 15/11/23 On track, new tarp for existing playground shelter ordered. 12/12/23 New rubber soft fall booked in for January so then new swings can be hung. Swing frame in place and new sand pit. 21/12/23 Garden beds being mulched, original pic nic setting to be reinstalled with new concrete slab. Park open for the public to use. 31/1/24 waiting on soft fall contractors to arrive 12 Feb to install rubber soft fall the swings can be hung and fence put back up	Technical & Rural Services	On Track	90%	12/09/23	31/03/24
Walk Cycle & Mountain Bike Trails Project	IO129	\$26,000.00	\$26,000.00	\$3,037.00	\$600.00	\$3,637.00	\$22,363.00	Low	Works nearly completed. Archibald Trail needs to be completed. 14/11/23 - CED Team to liaise with MO regarding completion. 4/12/23 - quote to complete remaining trail area received. Work to be undertaken in January completed Feb 24. Faulty panels being replaced. 21/02/24 - Project nearing completion.	Corporate & Community Services	On Track	85%	02/07/23	31/03/24
Construction of Library Building Extension	IO080B	\$389,502.00	\$389,502.00	\$1,450.00	\$0.00	\$1,450.00	\$388,052.00	High	08/09/23 - RFQ lodged on WALGA e-Portal, closing date 4pm Fri 06 Oct 23 19/10/23 - No submissions received. BMO has engaged with local provider for quote; also looking into internal build options. 14/11/23 - Disaggregating the work requirements and seeking quotes for Plumbing works (realignment of sewer). Proposed revision of project and reallocation of LRCIP funds to other jobs in 23/24. 4/12/23 - Request for LRCIP P3 schedule to be resubmitted before 22 Dec 23. 21/02/24 - RFQ completed with one submission. Shire declined due to budget constraints. Applying to LRCIP for project variation and redistribute funds to NRLC projects.	Corporate & Community Services	Off Track	10%	01/07/23	31/05/24
Public Art Strategy Implementation	IO113	\$25,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	Commencing in October 2023 30/10/23 - In accordance with Council Resolution 251023.02 budget has been increased from \$25k to \$50k. 14/11/23 - RFQ being drafted for dissemination in Nov/Dec 23. 4/12/23 - RFQ issued awaiting submissions. 21/02/24 - RFQ submissions being shortlisted for design phase. Project on track.	Corporate & Community Services	On Track	50%	27/07/23	31/05/24
Painting of XA Class Train	IO131	\$5,000.00	\$5,000.00	\$2,669.75	\$0.00	\$2,669.75	\$2,330.25	Low	12/9/23 - MO having outside crew finish rust proof and sanding this week, with Paul Guest vollee painter then able to be invited to complete, hopefully by 5/10, but weather and volunteer schedule dependent 6/10/23 Paul now too sick to do task, will be done by outside crew. Colours received from HVTRG 30/11, seeking Country Paints supply / matches and will do in-house..	Office of CEO	On Track	50%	01/07/23	31/03/24
Narrogin Railway Station and Footbridge Heritage Interpretive Project	BC208	\$13,559.00	\$13,559.00	\$13,245.00	\$0.00	\$13,245.00	\$314.00	Completed	Awaiting the Heritage Panels expected to be delivered at the end of September 2023. 14/11/23 - Panels delivered and nearing completion. 4/12/23 - Panels installed and project completed.	Corporate & Community Services	Complete	100%	01/07/23	31/01/24
Construction of Sound Shell (Stage and Mural) at Alby Park	BC273	\$90,000.00	\$90,000.00	\$11,030.00	\$0.00	\$11,030.00	\$78,970.00	High	Waiting electrical and structural reports and drawings for RFQ/RFT 3/10/23 - Advised Designer to revised site plan regarding the orientation of the sound shell, prior to issuing the Planning approval. 7/11/23 - Documentation in final stage prior to RFQ. 2/1/24 - RFQ advertised closed end of January. Mark Furr EMCCS managing the project.	Development & Regulatory Services	In Trouble	20%	01/09/23	30/04/24

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Construction of Dam at Airport	IO183	\$113,400.00	\$113,400.00	\$0.00	\$69,477.00	\$69,477.00	\$43,923.00	Low	Prelim drill shot have been done in the North West location however rock was encountered. The dam will need to be located next to the water bomber tanks. New test holes will be dug in November. EMTRS to order 2 new tanks, Gliding Club has been consulted. 3/10/23 No further update. 24/10/23 No further update. 15/11/23 No further update. 30/11/23 Test hole being dug first week of December to find the optimum spot for the dam. 12/12/23 Test hole dug with good results found near to existing DEFES tank. RFQ to go out for the dam in early January 2024. 21/12/23 RFQ awarded to Halansons, dam construction to commence February 2024.	Technical & Rural Services	On Track	50%	12/09/23	15/03/24
Whinbin Rock Rd Construction	RRG205	\$1,080,000.00	\$1,080,000.00	\$225,344.00	\$26,635.00	\$251,979.00	\$828,021.00	Low	3/10/23 Commencing January after Tarwonga Road 15/11/23 No further update. 31/1/24 Works 50% complete (first 3 kms out of 6kms)	Technical & Rural Services	On Track	50%	15/01/24	29/02/24
Wandering Road Construction SLK 0.0 to 3.00	WSFN332	\$757,352.00	\$757,352.00	\$630,968.00	\$41,213.00	\$672,181.00	\$85,171.00	Completed	Works started 12/9/23. 3/10/23 On track for completion end of October early November. 15/11/23 Works Complete	Technical & Rural Services	Complete	100%	12/09/23	15/12/23
Blacksport Tarwonga Rd (Rehab) SLK 15.5 - 16	RBS204	\$165,000.00	\$165,000.00	\$131,086.00	\$14,480.00	\$145,566.00	\$19,434.00	Low	15/11/23 Works commencing end of November 2023. 30/11/23 Works commenced. 21/12/23 Construction works complete and new seal applied. Line marking and final road audit remain. 2nd 40% grant funding claimed December 2023 with final 20% claim to be done in March. 31/1/24 Works completed, still need to have road audit done and signed off, happening February.	Technical & Rural Services	On Track	90%	15/01/24	29/02/24
Narrogin Repertory Club Easement - Survey & Legal Costs	ID001	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	Have resent correspondence to 2 adjoining properties that also require an easement, no reply as yet. One sign letter received from 133 Federal Street, will have to follow up with the other landowner - KEEDAC. 3/10/23 No further update. 15/11/23 No further update. 13/12/23 No further update. I will need to call in, in person to Keedac to enquire as to why they are not responding to the letters that have been sent to them and seek resolution. 21/12/23 Email with original letter to be sent to Leanne Kickett late January and progress from there. 31/1/24 Letter emailed to Leanne Kickett, no response as yet. Will call at Keedac to see her personally to enquire why no response.	Technical & Rural Services	On Track	40%	12/09/23	30/05/24
Clayton Road Stabilising	IR047	\$15,000.00	\$15,000.00	\$4,321.00	\$0.00	\$4,321.00	\$10,679.00	Completed	15/11/23 Holding repairs in place. Works will start when the hotter weather arrives, end November. 30/11/23 Works commencing today. 12/12/23 Two large repairs complete with the last one to be started and completed tomorrow 13/12/23. 21/12/23 Complete	Technical & Rural Services	Complete	100%	03/01/24	16/02/24
Construct Highbury Rest Area	IR048	\$55,805.00	\$55,805.00	\$0.00	\$0.00	\$0.00	\$55,805.00	Low	15/11/23 Commencing February. 31/1/24 Delays being experience with this project as RRG project dictated priority, may be late in delivery?	Technical & Rural Services	Off Track	0%	01/02/24	29/02/24
Lange Rd Re-Sheet SLK 6.1 to 10.4	IR307	\$120,223.00	\$120,223.00	\$0.00	\$13,906.00	\$13,906.00	\$106,317.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	01/05/24	31/05/24
Pioneer Road Slip Lane to Railway Station Design Only	IR308	\$15,000.00	\$15,000.00	\$0.00	\$13,096.00	\$13,096.00	\$1,904.00	Low	P/O issued to local Engineering Consultant for design and MRWA approval process. On track. 31/1/24 Expect delivery of the project late March	Technical & Rural Services	On Track	30%	12/09/23	29/03/24
Taylor Rd Re-Sheet SLK 0.4 to 6.4	IR218	\$92,852.00	\$92,852.00	\$0.00	\$0.00	\$0.00	\$92,852.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	24/05/24	31/05/24
Armstrong Rd Re-Sheet SLK 0.0 to 4.3	IR236	\$112,918.00	\$112,918.00	\$0.00	\$0.00	\$0.00	\$112,918.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	03/05/24	31/05/24
Crooked Pool Rd Re-Sheet SLK 4.2 to 8.0	IR260	\$110,451.00	\$110,451.00	\$0.00	\$0.00	\$0.00	\$110,451.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	02/05/24	31/05/24
Design New Intersection for Wanerie and Cooramining Roads	IR338	\$10,350.00	\$10,350.00	\$10,350.00	\$0.00	\$10,350.00	\$0.00	Completed	Report now received and will be presented at the next road ref group meeting. Awaiting invoice. 21/12/23 Complete and presented to the Road Reference Group	Technical & Rural Services	Complete	100%	01/07/23	18/08/23
Chomley Road Seal SLK 2.45 to 2.95	IR213	\$52,678.00	\$52,678.00	\$0.00	\$0.00	\$0.00	\$52,678.00	Low	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December. 21/12/23 Works to commence whilst Whinbin Rock Road is being constructed and sealed early February.	Technical & Rural Services	On Track	0%	15/01/24	29/02/24
Tarwonga Road Reseal SLK2.04 to 3.04	R2R204	\$71,148.00	\$55,630.00	\$42,365.00	\$0.00	\$42,365.00	\$13,265.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December. 21/2/24 - works completed	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Narrogin Harrismith Road Reseal SLK16.7 to 18.2	R2R331	\$94,176.00	\$52,980.00	\$51,508.00	\$0.00	\$51,508.00	\$1,472.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Boothe Street Reseal SLK 0.0 to 0.39	R2R065	\$15,015.00	\$6,730.00	\$6,637.00	\$0.00	\$6,637.00	\$93.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Callan Way Reseal SLK 0.0 to 0.58	R2R316	\$23,925.00	\$17,780.00	\$17,779.00	\$0.00	\$17,779.00	\$1.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Fox Street Reseal SLK 0.0 to 1.28	R2R015	\$39,268.00	\$55,195.00	\$46,982.00	\$0.00	\$46,982.00	\$8,213.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Narrakine South Road Reseal SLK 1.03 to 2.42	R2R221	\$59,637.00	\$41,178.00	\$37,332.00	\$0.00	\$37,332.00	\$3,846.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24
Simmons Road Reseal SLK 0.0 to 3.77 (amended)	R2R276	\$59,637.00	\$133,313.00	\$116,774.00	\$0.00	\$116,774.00	\$16,539.00	Completed	Presenting the Annual Seal RFQ to Council at the September OCM. 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	Complete	100%	01/12/23	26/01/24

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Highbury East Rd Culvert upgrade	R2R348	\$48,750.00	\$48,750.00	\$6,045.00	\$0.00	\$6,045.00	\$42,705.00	Low	P/O issued to NEC, works scheduled for December 3/10/23 No further update. 15/11/23 Contractor advises that works will commence late November pending no rain. 30/11/23 Contractor booked in for works to occur 11-16 December 2023 12/12/23 Works commence today 12/12/23 21/12/23 Works progressing well with road reopened. Completion expect mid February.	Technical & Rural Services	On Track	90%	24/11/23	29/02/24
Streetlight on Federal St to Access Divine You (Electronic/Solar)	IO186	\$8,000.00	\$8,000.00	\$2,958.00	\$0.00	\$2,958.00	\$5,042.00	Completed	Solar street light purchased and delivered to the depot. To be installed in November. 15/11/23 No further update. 30/11/23 Complete and operational	Technical & Rural Services	Complete	100%	06/10/23	30/11/23
Ensign Street Footpath (Narrakine to Floyd) as per adopted program	IF006	\$40,000.00	\$40,000.00	\$35,778.00	\$3,577.00	\$39,355.00	\$645.00	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 15/11/23 Currently in progress with completion expected end of November	Technical & Rural Services	Complete	100%	30/11/23	26/01/24
Daglish Street Footpath (Lock to Ensign) as per adopted program	IF007	\$18,000.00	\$18,000.00	\$0.00	\$16,642.00	\$16,642.00	\$1,358.00	Completed	P/O issued to NEC, works planned for December 3/10/23 No further update. 21/12/23 Works to happen in the new year due to the contractors busy schedule with competing projects, expected to be completed by the end of April 2024.	Technical & Rural Services	Complete	100%	30/11/23	26/04/24
210 Caterpillar Backhoe (Rego)	PA023A	\$200,000.00	\$200,000.00	\$202,696.00	\$0.00	\$202,696.00	-\$2,696.00	Completed	Purchase order issued 30/12/23 Backhoe recieved	Technical & Rural Services	Complete	100%	08/09/23	30/11/23
2014 Hino 300 Series 3T Tipper (Rego)	PA8220A	\$100,000.00	\$100,000.00	\$0.00	\$92,688.00	\$92,688.00	\$7,312.00	Low	Purchase order issued	Technical & Rural Services	On Track	90%	08/09/23	26/04/24
NO0 2020 Mitsubishi Triton (Works) (Grader Ute)	PA063A	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/04/24
NO592 Mitsubishi Triton (LH Parks & Gardens)	PA021A	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/04/24
NGN15581 Mazda BT50 Ute 2017 (Ovals)	PA062B	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	Low kms, to be ordered later in 2024	Technical & Rural Services	On Track	0%	01/03/24	30/04/24
NGN12070 2002 Mower/Catcher Trailer (Works)	PA029A	\$23,000.00	\$23,000.00	\$21,900.00	\$0.00	\$21,900.00	\$1,100.00	Completed	Received	Technical & Rural Services	Complete	100%	25/08/23	31/08/23
Handheld Vertimower (Parks and Gardens)	PA5556	\$10,000.00	\$10,000.00	\$8,963.00	\$0.00	\$8,963.00	\$1,037.00	Completed	3/10/23 Purchase order issued 24/10/23 Now received	Technical & Rural Services	Complete	100%	27/10/23	24/11/23
Flocon Road Sealer Purchase	PA8215	\$350,000.00	\$350,000.00	\$350,308.00	\$0.00	\$350,308.00	-\$308.00	Completed	Received	Technical & Rural Services	Complete	100%	01/09/23	01/09/23
Hino 300 Series Crew Cab	PA8219A	\$109,000.00	\$109,000.00	\$109,362.00	\$0.00	\$109,362.00	-\$362.00	Completed	Delivery mid September, licencing happening today. 3/10/23 Now received.	Technical & Rural Services	Complete	100%	29/09/23	06/10/23
Manaring Road Bridge	IB211	\$275,000.00	\$275,000.00	\$95,591.00	\$53,277.00	\$148,868.00	\$126,132.00	Low	Engineering designs complete and signed off on. Materials purchased. 3/10/23 No further update. 15/11/23 Starting December/January 31/1/24 old timber bridge removed and new concrete culvert bridge 50% complete	Technical & Rural Services	On Track	85%	01/12/23	29/03/24
Whinbin Rock Road Bridge (MRWA Facilitate)	IB205	\$588,000.00	\$588,000.00	\$0.00	\$0.00	\$0.00	\$588,000.00	Low	MRWA advise that this project will be completed in December 2023.	Technical & Rural Services	On Track	0%	30/11/23	29/02/24
Est 1978 Accessible Entrance	BC282	\$7,500.00	\$7,500.00	\$0.00	\$3,039.00	\$3,039.00	\$4,461.00	Low	3/10/23 - 2 quotes received. Waiting for the third quote to come through before proceeding. 7/11/23 - Building maintenance officer meeting with preferred contractor and leasee to organise suitable time to commence work. 2/1/24 - Work to commence in January/February.	Development & Regulatory Services	On Track	10%	02/10/23	01/04/24
NDVC Digital Kiosk	FE106	\$6,000.00	\$6,000.00	\$11,040.00	\$0.00	\$11,040.00	-\$5,040.00	Completed	12/9/23 - on track for completion and first data / imagery by 30/9/23 19/10/23 - Purchased in July and costed to BC207. 5/12 - being journalled here.	Office of CEO	Complete	100%	01/07/23	30/09/23
Westpac Roof Replacement	BC283	\$65,000.00	\$65,000.00	\$0.00	\$33,334.55	\$33,334.55	\$31,665.45	Low	3/10/23 - two quotes received. Waiting for third quote to come through before proceeding. 7/11/23 - works awarded to Ground Building & Construction. Works to be completed by 8 December 2023. 2/1/24 - Works have been rescheduled to end of January.	Development & Regulatory Services	On Track	10%	01/10/23	04/03/24
Construction and Fit Out of 3 New Chalets at the Caravan Park	BC239	\$297,272.00	\$297,272.00	\$294,160.00	\$940.00	\$295,100.00	\$2,172.00	Completed	Handover from installer due mid September, along with furnishings, external earth works, concreting, landscaping, finishing off works, hopefully open for visitors late November pending contractors, furnishings. 30/11/23 On track for opening prior to Christmas 21/12/23 Opening for bookings 22/12/23 :)	Technical & Rural Services	Complete	100%	12/09/23	31/01/24
Caravan Park Photovoltaic System	PE062	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Low	Endorsed by Council. 24/10/23 EMTRS has issued a purchase order to Narrogin Electrics as the other supplier advised that they could not hold their quote and could not do the works until Feb 2024 and recommended to use someone else as they had too much work. 21/12/23 Narrogin Electrics have started installing the solar system, expected to be completed mid February.	Technical & Rural Services	On Track	75%	28/09/23	29/02/24
Electric Vehicle Charging Stations	IO166	\$0.00	\$36,017.00	\$35,267.58	\$0.00	\$35,267.58	\$749.42	Completed		Technical & Rural Services	Complete	100%	30/10/23	30/05/24
Good Shed - Roof and Wall Restoration	BC278	\$283,450.00	\$283,450.00	\$0.00	\$18,810.00	\$18,810.00	\$264,640.00	High	Waiting for report from Water Corporation and DFES whether a water tank or separation of building will be required to satisfy the Fire requirement due to the floor area being greater than 500m2 3/10/23 - Amended fire compartment to be drawn into plans, RFQ documentation required from designer. 7/11/23 - Documentation in final stage. Building Certifier assessing final drawings. 2/1/24 - Waiting for Fire report to come through prior to advertising the RFQ/RFI.	Development & Regulatory Services	In Trouble	5%	01/09/23	31/05/24
1NGN 2019 Toyota Prado (CEO)	PA001M	\$75,000.00	\$75,000.00	\$63,655.00	\$0.00	\$63,655.00	\$11,345.00	Completed	P/O issued and vehicle received.	Technical & Rural Services	Complete	100%	12/09/23	04/10/23
0NGN 2021 Isuzu MUX (EMCCS)	PA005M	\$55,000.00	\$55,000.00	\$55,702.00	\$0.00	\$55,702.00	-\$702.00	Completed	Vehicle acquired 30/08/23. Additional expense offset by additional revenue from Disposal of vehicle. Project within budget.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
0NO 2021 Isuzu MUX (EMTRS)	PA700N	\$55,000.00	\$55,000.00	\$62,517.00	\$0.00	\$62,517.00	-\$7,517.00	Completed	P/O issued for PHEV Outlander, delivery expected January 2024. 31/1/24 PHEV Outland recieved late January 24. Isuzu MUX disposed of to Edwards Izusu for \$45,000	Technical & Rural Services	Complete	100%	12/09/23	31/01/24
Trade - NGN417 2020 Mazda BT-50 4x4 (RANGER)	PD007E	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	3/10/23 - PO issued. 7/11/23 - Manager Operations following up with local dealer on delivery of vehicles. 2/1/24 - Waiting for delivery of vehicle.	Development & Regulatory Services	On Track	10%	01/09/23	31/03/24
Trade - NGN00 2021 Toyota Kluger (EMDRS)	PD002O	-\$35,000.00	-\$35,000.00	-\$34,545.00	NA	-\$34,545.00	-\$455.00	Completed	P/O issued. waiting for arrival of vehicle. 3/10/23 - vehicle delivered on 29 September 2023	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
Trade - Senior Rangers 2020 Isuzu Replacement	PD8163C	-\$48,182.00	-\$48,182.00	-\$48,181.00	NA	-\$48,181.00	-\$1.00	Completed	PO issued. Waiting for arrival of vehicle 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23

10.3.4 BUDGET REVIEW 2023/24

File Reference	12.4.3
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	19 February 2024
Author	Alex Mulenga - Manager Corporate Services
Authorising Officer	Mark Furr - Executive Manager Corporate & Community Services
Attachments	1. Spreadsheet - Shire of Narrogin Budget Review for the Year Ending 30 June 2024

Summary

Council is requested to consider the proposed budget amendments, as detailed in the attached spreadsheet, and adopt the Shire's 2023/24 Budget Review.

Background

The budget review is based on the Shire's January 2024 actual financial balances and was completed on 19 February 2024. The Executive Manager Corporate and Community Services and Manager Corporate Services engaged the Executive and Managers to determine any significant budget variances. The outcome of these consultations has contributed to variations identified in the attached spreadsheet.

It is noted that Council has previously considered other minor amendments to the budget during the financial year.

Additionally, the Shire was notified by the Western Australian Local Government Grants Commission of an overpayment in 2022/23 for the 2023/24 budget amounting to \$197k. The Shire was advised that this overpayment will be recovered in 2024/25 payments and subsequently reduces Federal Assistance Grants in 2024/25 by \$197k. As a consequence the Administration has rigorously reviewed the current budget intent on mitigating this advised liability for 2024/25, so not to cause detriment to the forthcoming budget planning process.

Consultation

The Chief Executive Officer, Executive Managers and Departmental Managers have reviewed budget allocations under their responsibility. This review included an analysis of the year to date levels of expenditure and income in comparison to the original budget allocations and that which is forecast to 30 June 2024.

Statutory Environment

Regulation 33A of the Local Government (Financial Management) Regulations 1996 - Review of budget, requires:

- Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year;
- The review of an annual budget for a financial year must:
 - consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year;
 - consider the local government's financial position as at the date of the review; and
 - review the outcomes for the end of that financial year that are forecast in the budget.
- Within 30 days after the review of the annual budget of a local government is carried out it is to be submitted to the Council;
- The Council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review;
- An absolute majority is required; and
- Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications

Nil

Financial Implications

The Budget materiality variance was adopted at Council's Meeting held on 26 July 2023 (Council Resolution 260723.07). This means a variance of a percentage (equal to or greater than 10%) or a value (equal to or greater than \$15,000) for the 2023/24 financial year must be reported. This Policy was applied in this Budget Review.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Objective	4.1 An efficient and effective organisation
Strategy:	4.1.1 Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2 Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to conduct a budget review would be in breach of legislation and would increase the risk of a negative impact on the	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Adopt the budget with amendments as proposed.

AMENDED OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.10

Moved: Cr Pomykala

Seconded: Cr Wiese

That Council adopt the Budget Review, including endorsement of proposed amendments to the 2023/24 Municipal Budget, as detailed in Attachment 1 with the addition of \$30,000 savings identified for the completed Shire owned Westpac Bank roof replacement.

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

Attachment 1 - Shire of Narrogin Budget Review for Year Ending 30 June 2024

Items listed below are proposed operational and capital changes to 2023/24 budget in accordance with Reg 33a, LGA (FMR) 1996.

SHIRE OF NARROGIN 2023/24 BUDGET REVIEW - DETAIL

GL or Job Name	Schedule	Account Code or Job	Adopted Current Budget		Proposed Budget Following Review		Increase or Decrease in Available Cash	Operational Capital or Other	Comments
			Revenue \$	Expenditure	Revenue \$	Expenditure			
Opening Funding Surplus as at 01/07/23	2	N/A	\$3,470,191		\$3,444,148		-\$26,043	Operational	Adjustment required in accordance with AFS 21 Dec 2023
Investment Interest Earned - Reserve Funds	3	3030300	\$110,000		\$155,000		\$45,000	Operational	Expect to exceed budgeted interest amounts
Financial Assistance Grants - General	3	3030200	\$50,000		\$111,000		\$61,000	Operational	Additional FAGs revenue in 2023/24
Audit Fees	4	2040210		\$85,000		\$90,000	-\$5,000	Operational	Other audits associated with Road Grants and LRCIP audits
Election Expenses	4	2040112		\$50,000		\$25,000	\$25,000	Operational	Actual fees less than budgeted
Valuation Expenses	4	2040226		\$80,000		\$73,000	\$7,000	Operational	Actual fees less than budgeted
HEALTH - Salaries & Wages GEN (23/24)	7	120703000		\$219,460		\$170,142	\$49,318	Operational	Wage expense to 01/02/24 and forward predictions confirm savings
EHO Vehicle MG PHEV	7	PA065A		\$0		\$45,000	-\$45,000	Capital	Unbudgeted costs due to written off MEHS vehicle
Proceeds On Disposal EHO MG PHEV(P65)	7	PD065A	\$0		\$23,000		\$23,000	Capital	Insurance claim funds received for MEHS vehicle
CHSP - Workers Comp Insurance	8	2080502		\$23,944		\$20,194	\$3,750	Operational	No municipal funds impact
CHSP - Allowances	8	2080503		\$0		\$2,600	-\$2,600	Operational	No municipal funds impact
CHSP - Training & Development	8	2080504		\$24,802		\$13,285	\$11,517	Operational	No municipal funds impact
CHSP - Information Systems	8	2080513	\$20,220.00		\$10,110		\$10,110	Operational	No municipal funds impact - Split between CHSP /CHCP
CHCP - Insurance (Other than Bldgs & W/Comp)	8	2080421		\$0		\$10,554	-\$10,554	Operational	No municipal funds impact - Split between CHSP /CHCP
CHSP - Insurance (Other than Bldgs & W/Comp)	8	2080521		\$24,821		\$10,554	\$14,267	Operational	No municipal funds impact
CHSP - Building Water	8	2080531		\$11,404		\$5,702	\$5,702	Operational	No municipal funds impact - Split between CHSP /CHCP
CHCP - Building Water	8	2080431		\$0		\$5,702	-\$5,702	Operational	No municipal funds impact - Split between CHSP /CHCP
CHSP - Building Maintenance	8	2080533		\$8,135		\$4,067	\$4,068	Operational	No municipal funds impact - Split between CHSP /CHCP
CHCP - Building Maintenance	8	2080433		\$0		\$4,067	-\$4,067	Operational	No municipal funds impact - Split between CHSP /CHCP
CHSP - Building Insurance	8	2080532		\$2,460		\$976	\$1,484	Operational	No municipal funds impact - Split between CHSP /CHCP
CHCP - Building Insurance	8	2080432		\$0		\$976	-\$976	Operational	No municipal funds impact - Split between CHSP /CHCP
CHSP-Clinical Governance	8	2080536		\$0		\$11,000	-\$11,000	Operational	No municipal funds impact
CHCP-Medical Supplies	8	2080436		\$0		\$5,000	-\$5,000	Operational	No municipal funds impact
CHCP - General Expenses	8	2080763		\$0		\$2,000	-\$2,000	Operational	No municipal funds impact
CHSP - Refund of Unspent Grant Funding	8	2080590		\$325,000		\$634,000	-\$309,000	Operational	No municipal funds impact
CHCP - Transfers From Reserve	8	5080452	\$865,517		\$1,174,517		\$309,000	Operational	To offset return of funds - No municipal funds impact
CHCP - Transfers From Reserve	8	5080452	\$0		\$16,802		\$16,802	Operational	No municipal funds impact
Proceeds On Disposal - Ngn839 Toyota Corolla 2019	8	PD044	\$17,000		\$9,000		-\$8,000	Capital	No municipal funds impact
Disposal Proceeds-Ngn15333 Mazda Bt-50 4X2	8	PD013	\$20,000		\$8,000		-\$12,000	Capital	No municipal funds impact
Proceeds On Disposal - Ngn847 Mazda Cx5	8	PD010C	\$25,000		\$23,000		-\$2,000	Capital	No municipal funds impact
Ngn219 Cats Vehicle 2020	8	PA014G		\$0		\$35,000	-\$35,000	Capital	No municipal funds impact
Ngn2019G 2020 Proceeds On Disposal Of Assets	8	PD014G	\$0		\$16,000		\$16,000	Capital	Transfer to Reserves - No municipal funds impact
Aged Contributions and Donations	8	3080711	\$0		\$5,000		\$5,000	Operational	Contribution by other Shires for CATs Vehicle
Aged & Disability - Other - Transfer from Reserves	8	5080755	\$0		\$9,835		\$9,835	Capital	Transfer from reserve due to difference between purchase and trade and contribution from other Shire.
Sanitation - Other	10	3100204	\$30,777		\$0		-\$30,777	Operational	Duplication of revenue in schedule when adopting budget
SAN Other - Transfer from Reserve	10	5100150	\$139,000		\$169,777		\$30,777	Operational	To offset loss of income above
OTHCUL - Artwork Collection	11	2110830		\$7,000		\$17,000	-\$10,000	Operational	Additional expense associated with Carol & Peter Taylor Art Exhibition
OTHCUL - Grants - Other Culture	11	3110802	\$2,000		\$11,000		\$9,000	Operational	Additional grant revenue secured in 23/24
NRLC - Equipment Hire & Purchases	11	2110224		\$24,000		\$84,000	-\$60,000	Operational	Purchase of additional equipment at transition and new gym equipment Feb 24
NRLC - Contract Management Expense	11	2110265		\$183,000		\$333,000	-\$150,000	Operational	Predicted final contract expense to YMCA (Actual Cost) less than budget
NRLC - Recruitment	11	2110206		\$0		\$3,500	-\$3,500	Operational	No budget allocated at transition. Amended to include expense
NRLC - Postage & Freight	11	2110218		\$0		\$1,500	-\$1,500	Operational	No budget allocated at transition. Amended to include expense
NRLC - Building Structural Maintenance	11	2110235		\$0		\$5,000	-\$5,000	Operational	No budget allocated at transition. Amended to include expense
NRLC - Architectural Concept Planning	11	PE085		\$20,000		\$26,000	-\$6,000	Capital	No municipal funds impact - LRCIP 4 and per MBS Report
NRLC - Fire Panel	11	PE079		\$90,000		\$40,000	\$50,000	Capital	No municipal funds impact - LRCIP 4 and per MBS Report
NRLC - Basketball Courts Swing Down Backboards	11	PE086		\$10,000		\$18,000	-\$8,000	Capital	No municipal funds impact - LRCIP 4 and per MBS Report
NRLC - Upgrade Works	11	PE084		\$271,000		\$307,000	-\$36,000	Capital	No municipal funds impact - LRCIP 4 and per MBS Report
REC - Reimbursements - Other Recreation	11	3110305	\$30,000		\$35,706		\$5,706	Operational	Actual additional revenue
HALLS - Lease/Rental Income	11	3110102	\$5,125		\$18,493		\$13,368	Operational	Additional income from leased premises
LIB - Salaries & Wages GEN (23/24)	11	121105000		\$265,738		\$224,262	\$41,476	Operational	Wage expense to 01/02/24 and forward predictions confirm savings

LIB - Lost Books	11	2110519		\$0		\$1,000		Operational	No budget adopted amended to account for expense
Memorial Park Maintenance/Operations	11	W060		\$36,865		\$32,753		Operational	Variation to budget forecast at 30 June 24
Roads General Maintenance	11	2120200		\$195,238		\$145,238		Operational	Variation to budget forecast at 30 June 24
Lions Park Maintenance/Operations	11	W061		\$15,045		\$16,915		Operational	Variation to budget forecast at 30 June 24
Mackie Park Maintenance/Operations	11	W062		\$16,615		\$12,171		Operational	Variation to budget forecast at 30 June 24
Gnaroin Park Maintenance/Operations	11	W063		\$51,758		\$38,652		Operational	Variation to budget forecast at 30 June 24
Sydney Hall Park Maintenance/Operations	11	W064		\$13,755		\$15,139		Operational	Variation to budget forecast at 30 June 24
Narrogin Skate Park	11	W065		\$5,925		\$9,242		Operational	Variation to budget forecast at 30 June 24
Highbury Townsite Park Maintenance/Operations	11	W066		\$9,987		\$14,867		Operational	Variation to budget forecast at 30 June 24
Grace Menzies Park - Maintenance/Operations	11	W067		\$7,922		\$13,058		Operational	Variation to budget forecast at 30 June 24
Maggie McKenzie Park - Maintenance/Operations	11	W068		\$7,922		\$8,215		Operational	Variation to budget forecast at 30 June 24
Kelliher Park - Maintenance/Operations	11	W069		\$10,311		\$17,524		Operational	Variation to budget forecast at 30 June 24
Bushalla Park - Maintenance/Operations	11	W074		\$4,831		\$7,784		Operational	Variation to budget forecast at 30 June 24
Apex Park - Maintenance/Operations	11	W075		\$5,132		\$8,813		Operational	Variation to budget forecast at 30 June 24
Nippa Humes Park - Maintenance/Operations	11	W076		\$6,363		\$10,408		Operational	Variation to budget forecast at 30 June 24
James Park - Maintenance/Operations	11	W077		\$8,132		\$13,268		Operational	Variation to budget forecast at 30 June 24
Bpw Park - Maintenance/Operations	11	W078		\$3,419		\$6,008		Operational	Variation to budget forecast at 30 June 24
Cbd Parks - Maintenance/Operations	11	W079		\$33,493		\$68,126		Operational	Variation to budget forecast at 30 June 24
30 Gray St Garden Maintenance	11	W153		\$500		\$1,250		Operational	Variation to budget forecast at 30 June 24
Alby Park Maintenance/Operations	11	W154		\$7,108		\$11,559		Operational	Variation to budget forecast at 30 June 24
Thomas Hogg Oval Maintenance/Operations	11	W070		\$48,951		\$53,804		Operational	Variation to budget forecast at 30 June 24
Clayton Oval Maintenance/Operations	11	W071		\$73,914		\$65,647		Operational	Variation to budget forecast at 30 June 24
Michael Brown Park Maintenance/Operations	11	W072		\$5,029		\$6,848		Operational	Variation to budget forecast at 30 June 24
Hardie Park - Maintenance/Operations	11	W083		\$22,884		\$32,022		Operational	Variation to budget forecast at 30 June 24
Sundry Dry Parks/Reserves Maintenance/Operations	11	W080		\$34,651		\$68,999		Operational	Variation to budget forecast at 30 June 24
BMX Park	11	W086		\$500		\$5,934		Operational	Variation to budget forecast at 30 June 24
PLANT - Transfers from Reserve	12	5120352	\$827,591		\$774,591			Capital	Net expense for replacement MEHS Vehicle less additional income from Jet Patcher
Proceeds from Disposal of Jet Patcher	12	PD8218	\$10,000		\$85,731			Capital	Additional income for disposal of Jet Patcher (to Plant Reserve)
39 Federal Street Building Maintenance	13	BM254		\$2,000		\$15,000		Operational	Additional expense preparatory to leasing
45 Federal Street Building Maintenance	13	BM255		\$3,000		\$13,000		Operational	Additional expense predicted prior to leasing (electrical)
TOUR - Public Relations & Area Promotion	13	2130200		\$27,534		\$17,954		Other	Adjusted to distribute costs to 213021
TOUR - Subscriptions & Memberships	13	2130201		\$0		\$9,580		Capital	No budget adopted amended to account for expense
DCVC - (Visitors Centre) Other Expenditure	13	2130216		\$0		\$500		Operational	No budget adopted amended to account for expense
DCVC - Sales	13	3130206	\$0		\$6,000			Operational	No budget adopted amended to account for expense
BUILD - Salaries & Wages GEN (23/24)	13	121303000		\$218,655		\$58,086		Operational	Wage expense to 01/02/24 and forward predictions confirm savings
PWO - Information Systems	14	2140232		\$0		\$11,000		Operational	No budget adopted amended to account for expense
PWO - Subscriptions & Memberships	14	2140235		\$0		\$3,200		Operational	No budget adopted amended to account for expense
ADMIN - Insurances (Other than Bld and W/Comp)	14	2140517		\$35,990		\$44,100		Operational	Additional expense
ADMIN - Information Systems	14	2140523		\$180,000		\$248,600		Operational	Additional purchases of replacement units and work associated with transition
ADMIN - Reimbursements	14	3140505	\$1,200		\$14,000			Operational	Actual additional revenue
COMMUNITY - Salaries & Wages GEN (23/24)	14	121406000		\$244,907		\$229,975		Operational	Wage expense to 01/02/24 and forward predictions confirm savings
ADMIN - Salaries & Wages GEN (23/24)	14	121405000		\$1,239,753		\$1,039,220		Operational	Wage expense to 01/02/24 and forward predictions confirm savings
PWO - WORKS - Wages Administration Hours GEN	14	121402150		\$304,873		\$357,727		Capital	Wage expense to 01/02/24 and forward predictions confirm additional expense
				\$5,603,401	\$4,628,948	\$6,110,600	\$4,971,376		\$164,771

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 POLICY 5.7 – DONATION OF FUNDS TO EMERGENCY SERVICES AND DISASTER RECOVERY

File Reference	13.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	8 February 2024
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft New Policy 5.7 – Donation of Funds to Emergency Services and Disaster Recovery

Summary

The proposed policy outlines budget provisions for financial assistance to emergency and disaster relief efforts. It suggests allocating funds for Local and State, National, (but not International) emergencies, with the unspent budget to be transferred to a newly established Natural Disaster Fund Reserve for future use.

Background

The need for a structured policy on the donation of funds to emergency services and disaster recovery arises from the unpredictable nature of emergencies and disasters. The proposed provisions aim to establish a systematic approach to financial assistance while ensuring responsible use of allocated funds.

Consultation

The development of this policy involved consultation following a suggestion by the Shire President and then between the Chief Executive Officer and the Shire's Executive Leadership Team.

Statutory Environment

The policy aligns with existing local government legislation in Western Australia, providing the necessary legal framework for the allocation and transfer of funds for emergency and disaster relief purposes.

Policy Implications

The "Donation of Funds to Emergency Services and Disaster Recovery" policy establishes clear guidelines for the allocation of funds to different tiers of emergencies. It proposes the following budgetary provisions:

- Up to \$10,000 for annual Local and State Emergency/Disasters;
- Up to \$5,000 for annual National Emergency/Disasters;

- No provision for International Emergency/Disaster, with a recommendation to refer such requests to State & Federal Governments; and
- Unspent funds being transferred to a newly created “Natural Disaster Fund” Reserve.

Financial Implications

The budgetary allocations outlined in the policy are designed to meet the needs of various emergency scenarios. It ensures responsible financial assistance while allowing for the creation of a reserve to address future emergencies or disasters.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
While the policy mitigates risks associated with ad-hoc financial assistance, there may be potential reputational risks if the allocation process is not transparent or if the community perceives insufficient support during emergencies.	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Manage by ensuring that unspent funds are accumulated.

Risk Matrix

Consequence \ Likelihood		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The proposed 'Donation of Funds to Emergency Services and Disaster Recovery' Policy provides a comprehensive and structured approach to financial assistance for emergencies and disasters. It reflects a balance between supporting immediate needs and ensuring responsible use of council funds. The principle furthers the Council's commitment to community well-being and safety.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.11

Moved: Cr Broad

Seconded: Cr McNab

That with Council adopt new policy 5.7 – 'Donation of Funds to Emergency Services and Disaster Recovery' as presented at Attachment 1 and request that the Administration implement its intent beginning with upcoming budget consideration for the 2024/25 financial year inclusive of provision of the proposed new Reserve Account entitled 'Natural Disaster Fund'.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

5.7 Donation of Funds to Emergency Services and Disaster Recovery

Statutory context

Corporate context

History Adopted..... xxxxx

Policy Objective

To establish clear guidelines for the allocation of funds to different tiers of emergencies and outline the budgetary provision for annual donations, ensuring responsible financial assistance to address local, state and national emergencies while creating a reserve for future needs.

Budgetary Provisions:

Local and Intrastate Emergency/Disaster:

Up to \$10,000 will be considered by the Council in its annual budget deliberations to be allocated for local and intrastate emergencies or disasters. Requests for assistance will be referred to the Council and be considered on their merits and should generally be triggered by a written request and or it being recognised by the City of Perth's Lord Mayor's Distress Relief Fund and payable to that fund and administered by the City of Perth. The Lord Mayor's Distress Relief Fund (LMDRF) is Western Australia's official State emergency fund.

National Emergency/Disaster:

Up to \$5,000 will be considered by the Council in its annual budget deliberations to be allocated for interstate or national emergencies or disasters. Requests for assistance will be referred to the Council and be considered on their merits and should generally be triggered by a written request from a recognised tax deductible gift recipient so endorsed (or officially recognised) by the Australian Taxation Office (ATO) and payable to the requesting entity to administer.

International Emergency/Disaster:

No provision for international emergencies or disasters. Requests of such nature should be referred to the respective State and Federal Governments for appropriate action.

Unspent Funds:

At the end of any financial year where there might be unspent funds from the allocated budgets for emergencies and disasters, the Administration is to transfer such funds to the Shire's Natural Disaster Fund Reserve set up for unspent allocations and able to be drawn upon by the Council through resolution in accordance with this policy and or to meet the Council's own minimum funding contributions required towards any State approved Disaster Recovery Funding Arrangements (DRFA) (formerly WANDRRA).

Forms and Templates

Nil

– End of Policy

Notes

10.4.2 PROPOSED LEASE TO LITTLE KINDY PTY LTD – 30 GRAY STREET NARROGIN

File Reference	A319600
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Little Kindy Pty Ltd
Previous Item Numbers	10.4.3, 22 June 2022, Resolution 220622.11
Date	19 February 2024
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

Summary

Council is requested to consider leasing 30 Gray Street, Narrogin, commonly known as the East Narrogin Kindy to Little Kindy Pty Ltd as a licensed Childcare Centre for an initial period of five (5) years plus three (3) five (5) year options (20 years in total).

Background

On 22 June 2022, Council resolved to lease 30 Gray Street Narrogin to Little Kindy Pty Ltd (Little Kindy) for a three (3) year period subject to the necessary approvals and licenses. Little Kindy have now requested an initial lease period of five (5) years plus three (3) five (5) year options (20 years in total), due to substantial investment costs required to be licensed. The Department of Communities approves and monitors education and care services through the Education and Care Regulatory Unit (ECRU). It is acknowledged that the proposed lessee has had difficulty in obtaining a Building Certifier during the last 12 months. Estimated costs provided are:

- Refurbishment of the building to bring to ECRU's standards: \$125,000 (subject to recommendations from the Certifier and ECRU's requirements;
- Playground, fencing and landscaping: \$105,000;
- Licensing (incl ECRU, public insurance etc): \$2500; and
- Classroom furniture and toys: \$95,000.

This is an estimated total of \$332,500 (not including operational expenses for the first 3 months).

Council's resolution of 22 June 2022 was:

"That with respect to the proposed lease of 30 Gray Street Narrogin to Little Kindy, Council:

1. *Note that there were no submissions during the advertising period.*
2. *Authorise the Chief Executive Officer to enter into negotiations based on the Shire's standard commercial entity lease, for a three (3) year term, with the lease fee as outlined in the Valuation Report 11 April 2022, being \$15,600 plus GST, with CPI increase annually, plus outgoings, with a commencement date of occupancy and lease to be subject to the approval of all necessary approvals and licences, including, but not limited to:*

- a. *Approval of the Minister for Lands;*
 - b. *Development Approval from the Shire of Narrogin; and*
 - c. *Licensing as a Childcare Centre from the Department of Communities.*
3. *Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the lease subject to being satisfied with Part 2”.*

Consultation

The Chief Executive Officer (CEO) consulted with an appointed licensed Valuer and also with Arzal Arzal, the founder of [Little Kindy Pty Ltd](#).

The Shire has advertised the proposed change in lease (term) in the Narrogin Observer, Shire’s Facebook and Website and Notice Boards, closing on Friday 8 March 2024.

Statutory Environment

The following legislation relates to the proposal:

1. The Local Government Act 1995 S3.58 (disposal of land by private treaty); and
2. The Local Government (Function and General) Regulations 1996 Regulation 30.

The property is subject to a Management Order in favour of the Shire of Narrogin (Reserve 22424 for the purposes of Kindergarten Site).

It is zoned *Community* under the former Town of Narrogin’s Town Planning Scheme No. 2 (and a Childcare Centre would be deemed appropriate within this zoning, subject to advertising requirements), and Reserve as “Public Purposes” for the purpose of “Education” under the new Shire of Narrogin Local Planning Scheme No. 3.

This notwithstanding, a Development Application has been submitted (and assessed and approved) from the local authority and following that, approval of the Minister for Lands obtained (for the lease) and a license obtained (by the applicant) from the licensing authority from the Department of Communities.

Policy Implications

The Council’s Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The market rent (payable monthly in advance) is based on the valuation received on 11 April 2022, together with the cost of all normal commercial arrangement outgoings, including utilities and rates.

Building insurance will continue to be met by the landlord.

The valuation received is \$15,600 per annum plus GST.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.5	A broad range of quality education services and facilities servicing the region
Strategy:	2.5.1	Advocate for increased education facilities for the region
Strategy:	2.5.2	Advocate for and support increased education services

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Underutilisation of leasable Shire assets reduces capacity to generate revenue.	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Accept Officer Recommendation, subject to no negative submissions

Risk Matrix

Consequence Likelihood		Insignificant		Minor		Moderate		Major		Catastrophic	
		1	2	3	4	5	6	7	8	9	
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)					
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)					
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)					
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)					
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)					

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

Whilst Council initially granted *Little Kindy* a 3 year lease, recent conversations had with *The Little Kindy*, have indicated that due to the refurbishment costs, they are now requesting an initial lease period of five (5) years plus three (3) five (5) year options (20 years in total).

Little Kindy have also advised that they plan to open Mid May 2025, however this is subject to the granting of their licence.

It should be noted that the existing Childcare provider within the Shire (Narrogin Regional Child Care Services Inc. now known as Regional Early Education & Development Inc.(REED)) occupies the Shire property known as 6 William Kennedy Way, Narrogin, at an annual rental of \$3,674.63 (GST inclusive). This rental is based on a lease signed in 2014 (and another 10 year option due in 2024) and would have been significantly below market valuation at the time (and now), and based on the status of the entity being a 'not for profit'.

The introduction of a new provider will provide competition (quality, choice and pricing), to the market and also, in a predicted time of growth for the Shire and region generally, additional much needed places for parents and guardians to encourage greater participation in the workplace by those with dependant young children.

It is acknowledged that such competition might make the economic sustainability or viability of the existing provider more difficult in the short term, however both providers will be under similar market forces and opportunities, with Narrogin and the district's population expected to potentially significantly increase in the medium term with the current pipeline of proposed economic activity being substantial and with one (provider) continuing to receive a significant rental discount.

Voting Requirements

Absolute Majority.

The Council's decision of 22 June 2022 granted a three (3) year lease as that was what was requested by the proponent at the time. This proposed resolution, in effect, grants a further term of up to 17 year (20 in total) and is seen by the Administration as reasonable given the level of investment and opportunity (for the Council and community) and not being inconsistent with the previous resolution.

That notwithstanding, based on the provisions of regulation 10 of the Local Government (Administration) Regulations 1996, a decision to grant a 20-year lease with four five-year options instead of a previously granted 3-year lease to an organisation could potentially be seen as requiring revocation or change of the former resolution. This would depend on whether the effect of the change would be that the decision would be revoked or would become substantially different. It also depends on what aspects of the previous resolutions have been implemented and therefore not be able to be revoked in full.

Given the significant difference in the duration and structure of the lease terms (3 years vs. 20 years with options), it's reasonable to argue that the new decision substantially differs from the previous one. Therefore, it would likely require compliance with the regulations for revoking or changing decisions. To proceed in accordance with the law, notice of a motion to revoke or change the previous decision would need to be approved by at least 1/3 of the number of offices (whether vacant or not) of members of the council, inclusive of the mover. Additionally, any decision to revoke or change the previous decision must be made by an absolute majority.

A complete revocation is not proposed as the Administration has been actively working with the applicant for the past 18 months and has indeed issued Development Approval.

Elected Members Pomykala, Fisher and McNab indicated their support for the following motion:

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.12

Moved: Cr Broad

Seconded: Cr Bartron

That with respect to the proposed lease of 30 Gray Street Narrogin to Little Kindy, Council change its Resolution 220622.011 of 22 June 2022 to give effect to the following:

1. Resolve that it believes that the valuation is still a true indication of market valuation and remains fair and reasonable;
2. Subject to there being no negative submissions received during the advertising period, authorise the Chief Executive Officer to enter into negotiations based on the Shire's standard commercial entity lease, for a five (5) year term with three (3) five (5) year options, with the lease fee as outlined in the Valuation Report 11 April 2022, being \$15,600 plus GST, with CPI increase annually and a market review after every five (5) years, plus outgoings, with a commencement date of occupancy and lease to be subject to the approval of all necessary approvals and licences, including, but not limited to:
 - a. Approval of the Minister for Lands;
 - b. Development Approval from the Shire of Narrogin having already been received and approved; and
 - c. Licensing as a Childcare Centre from the Department of Communities.
3. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the lease subject to being satisfied with Part 2.

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.
Against: Nil

10.4.3 LEASE OF RESERVE 41779 LOT 15801 CONTINE ROAD TO NARROGIN SPORTING SHOOTERS CLUB

File Reference	A340060
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	08 February 2024
Author	Victoria Anderson – Governance & Records Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none">1. Current Lease2. Draft Lease3. Vesting Order4. Letter to Minister

Summary

The Narrogin Sporting Shooters Club have requested a new lease. The Council is asked to consider the new lease, given the current lease is due to expire on 31 December 2024.

Background

The Club has a current lease with the Shire on Reserve 41779, Lot 15801 Contine Road Narrogin, vested in the Shire of Narrogin for the purposes of 'Recreation (Shooting Range) & Landscape Protection', see Attachment 2.

Consultation

The Narrogin Sporting Shooters Club approached the Shire to request a new lease for a further 10 year term with the option of renewing for a further 10 years, due to the current lease expiring on 31 December 2024 with no option to renew.

Statutory Environment

The request aligns with the statutory framework for the use of public reserves for recreational purposes, being the Shire of Narrogin's Local Planning Scheme No. 3.

Lease of the land would need to comply with the Management Order issued in favour of the Shire of Narrogin by the Minister for Lands. Approval to lease for periods up to 21 years has been granted, subject to each and every lease being endorsed by the Minister (Attachment 4).

Section 3.58 of the Local Government Act 1995, in relation to 'disposal' (by way of lease) relates.

Disposal by way of lease, to an Incorporated Association is exempt from any advertising or valuation requirements.

Policy Implications

There are no Council policies that relate or are proposed.

Financial Implications

Given the Narrogin Sporting Shooters Club continues to be a not-for-profit incorporated Association, as well as 'build up' the recreation facility (over time) and the current lease being of the Council's normal 'peppercorn' (\$1pa) lease fee, the Administration is proposing that the Council's normal 'peppercorn' (\$1pa) lease fee would be appropriate and apply.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	2. Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2 Engage and support community groups and volunteers
Strategy:	2.3.3 Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Not approving the lease could lead to dissatisfaction with residents and impact the Council's relationship with the community.	Possible (3)	Minor (2)	Medium (5-9)	Engagement Practices	Provide a new lease as per the Council's standard Not for Profit Community Groups.
Loss of revenue for the community as competitions held attract visitors who support local businesses.	Possible (3)	Minor (2)	Medium (5-9)	Management of Facilities, Venues, Events and Services	Provide a new lease as per the Council's standard Not for Profit Community Groups.

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Narrogin Sporting Shooters Club Incorporated have been in contact with the Shire, requesting a new lease. The proposed new lease provides for a 10 year term with an additional 10 year option.

The current lease has progressed satisfactorily in the previous lease period with no known complaints about their enjoyment or use of the reserve and a new lease is recommended.

The Shire's standard 'not for profit' lease would apply, if the Council supports the Officers' Recommendation.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 280224.13

Moved: Cr Fisher

Seconded: Cr Wiese

That with respect to the proposed lease of Portion of Reserve 41779 Lot 15801 Contine Road to Narrogin Sporting Shooters Club Incorporated, Council:

1. Approve the new lease for a 10 year term with an additional 10 year option as per Attachment 2; and
2. Subject to receipt of written approval from the Minister for Lands, authorise the Shire President and the Chief Executive Officer to prepare, sign and affix the common seal to a new lease in keeping with the principles of Attachment 2.

CARRIED 7/0

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr Wiese, Cr McNab.

Against: Nil

2 0 1 4

**SHIRE OF NARROGIN
(the "Lessor")**

AND

**THE NARROGIN SPORTING SHOOTERS CLUB INC
(the "Lessee")**

LEASE AGREEMENT

**WL & KJ Everett
Barristers and Solicitors
4 Fortune Street
NARROGIN WA 6312
Tele: (08) 9881 1600**

Our Ref: 11046_JLK

THIS AGREEMENT is made on 31ST DECEMBER 2014

BETWEEN

Shire of Narrogin of 43 Federal Street, Narrogin in the State of Western Australia (“the lessor”)

And

The Narrogin Sporting Shooters Club Inc of PO Box 99, Cuballing in the State of Western Australia (“the lessee”)

RECITALS

- A. The lessor has agreed to lease to the lessee and the lessee has agreed to take the land described in item 1 of the reference schedule (“the leased premises”) upon the terms and conditions set out in this deed.
- B. The lease is subject to the consent of the Minister for Lands.

IT IS AGREED AS FOLLOWS

Definitions

1. These definitions apply unless they are inconsistent with the context.

'Lease' means, depending on the particular context:

- (a) this document; or
- (b) the leasehold estate created on the signing or registration of this document; or
- (c) any other legal or equitable interest arising from either or both of:
 - (i) entry into possession of the leased premises; or
 - (ii) the payment or acceptance of money for the right to occupy and use the leased premises, or
- (d) any holding-over period created under the terms of cl 4 of this document.

'Notify' means to serve a written notice.

'Rates and taxes' means rates, taxes, charges, duties and fees imposed under any statute on the leased premises or the lessor as lessor of the leased premises or as registered proprietor of the building. It includes any land tax calculated on a single holding basis.

'Statute' includes all delegated legislation and statutory instruments issued under it.

Interpretation

2. These rules apply in the interpretation of this document:
 - (a) Clause headings have been included, but the lease is not to be construed or interpreted by reference to them.
 - (b) References to corporations include natural persons and vice versa.
 - (c) References in the singular number include the plural number and vice versa.
 - (d) References to any gender include any other gender.⁴
 - (e) No statutory provisions are implied in this lease except those that cannot be contracted out of.

Notification and service

3. (1) Where the lease provides that one party is to notify the other, a notice may be served by any of the following methods:
 - (a) by personal delivery to the person to be served; or
 - (b) by prepaid post to the person to be served:
 - (i) addressed to the premises, if to the lessee; or
 - (ii) addressed to the person's last known place of business; or
 - (iii) addressed to the registered office or principal place of business or to the care of the managing director, the general manager, the principal administrative officer or at least two directors, if to a corporation; or
 - (iv) addressed to the person's last known place of residence, if to a natural person;
 - (c) by any other authorised method.
- (2) Anything sent by post will be taken to have been received in the ordinary course of post, whether or not the person to be served receives it.
- (3) Where more than one person has the same interest in the lease, notification to or by one of them is sufficient notification to or by all of them.

Grant and term of lease

4. (1) The lessor grants the lessee the rights to possess and use the leased premises for the term stated in item 2 of the reference schedule and under the provisions of the lease.
- (2) The term begins and ends on the dates stated in item 2 of the reference schedule and includes each of those dates.
- (3) If the lessee occupies the leased premises after the end of the lease with the lessor's consent, the lessee will do so as a lessee from month to month (holding over). Those lease terms that are relevant will apply to the holding over and either the lessor or the lessee may end it by giving one month's written notice to the other expiring at any time.

- (4) The lease binds the lessor's and lessee's personal representatives and assignees, or if either or both of them are corporations, their successors and assignees, as if they were parties to it.

Rent

5. (1) For the right to possess and use the leased premises the lessee must pay the lessor the annual rent.
 - (2) The lessee must pay the amounts stipulated in cl 5(1), whether demanded or not and without any deductions.
 - (3) The annual rent is the amount referred to in item 3 of the reference schedule..
 - (4) The lessee must pay the annual rent in advance.
 - (5) The lessee must pay the annual rent on the date the lease starts and must pay each following instalment on the first day of each new year of the term.

Outgoings

6. (1) The lessee must pay all of the outgoings specified in item 4 of reference schedule.

Transfer, subletting and parting with possession

7. (1) The lessee may not sublet, transfer the lease or part with possession of all or part of the leased premises without the consent of the lessor and the Minister for Lands and it is hereby agreed that section 80 of the Property Law Act shall not apply and is expressly excluded.

Abatement

8. (1) If, during the lease:
 - (a) a natural disaster or other serious event occurs that the lessee is unable to reasonably control; and
 - (b) as a result, the leased premises are destroyed or damaged, or the usual access to them is completely or partly obstructed; and
 - (c) because of the destruction, damage or obstruction the lessee is unable to conduct its activities in a reasonable manner,the lessee's obligations under cl 5 to pay rent, will abate proportionally with the effect on the lessee's activities until the premises and access to them are reconstructed or restored to a level that allows the lessee to conduct its activities on the premises in a reasonable manner.

Repair -- lessee's obligation

9. (1) The lessee must keep the leased premises in good repair, bearing in mind the condition of the premises at the beginning of the lease, but need not carry out:

- (a) any structural work, unless it has become necessary because of any actions, whether negligent or deliberate, of the lessee or those for whom the lessee is responsible;
 - (b) repairs that are necessary because of fair wear and tear; or
 - (c) repairs that are necessary because of a natural disaster or other serious event that is out of the lessee's control.
- (2) To comply with its obligation under cl 9(1), the lessee must:
- (a) immediately repair any damage to the leased premises or the building caused by the actions, whether negligent or deliberate of the lessee or those for whom the lessee is responsible;
 - (b) immediately replace broken electric lights in the leased premises;
 - (c) regularly maintain and repair the lessor's services that are located within the leased premises and serve the leased premises.
- (3) The lessee must keep the leased premises neat and clean.

Repair -- lessor's rights

10. (1) At all reasonable times the lessor, its agents or both may enter the leased premises to look at its condition and that of the lessor's services and for the purpose of all authorised officers or the lessor carrying out their duties. The lessor may notify the lessee of any defects and require the lessee to remedy them within a reasonable time.
- (2) At all reasonable times the lessor, its agents or both may enter the leased premises, without causing unnecessary interference with the use of the leased premises by the lessee, to:
- (a) comply with the terms of any statute affecting the leased premises;
 - (b) carry out any structural work the lessor thinks should be carried out;
 - (c) install any services;
 - (d) carry out any repairs to the leased premises the lessor thinks should be carried out;
 - (e) remedy any defects about which the lessor has notified the lessee under cl 13(1) and which the lessee has not remedied within a reasonable time.
- (3) If the lessor carries out any works in the leased premises that the lessee should have carried out, the lessee must pay the lessor on demand the costs of that work.

Insurance

11. (1) The lessee must, at its own expense, take out and keep up to date insurance policies (as described in cl 11(3)) over the leased premises in the names of the lessor and the lessee.
- (2) The insurance policies must be taken out with an insurance company approved by the lessor.
- (3) The lessee must take out:

- (a) a public risk policy that gives a minimum cover for each accident, claim or event of the amount stated in item 5 of the reference schedule, or if the lessor notifies the lessee, any reasonable higher amount. The cover provided under this policy must not be contributory with any policy the lessor takes out;
 - (b) a policy to insure all buildings erected on the leased premises including plate glass in the leased premises;
 - (c) a workers compensation insurance policy in respect of every person employed to work on the leased premises.
- (4) The lessee must give copies of the insurance policies of the types described in cl 11(3) to the lessor upon demand.
 - (5) Within seven days of receiving any certificate of renewal or further policy, the lessee must give a copy of it to the lessor.
 - (6) The lessee must, if requested by the lessor, show evidence of renewal of an expired policy to the lessor.
 - (7) The lessee must not do anything directly or indirectly that might make any insurance on or relating to the leased premises or the building void or voidable or which might increase the policy premium.
 - (8) The lessee must pay any increase in insurance premiums or charges incurred because of the lessee's use of the leased premises.
 - (9) The lessee must:
 - (a) comply with the insurance, sprinkler and fire alarm regulations that apply because of the use of the leased premises; and
 - (b) comply with the requirements of any insurer of the leased premises or of the building; and
 - (c) pay for any necessary alterations to the sprinkler or fire alarm installation to ensure compliance.
 - (10) The lessee must apply all money received under the plate glass insurance policy towards reinstating the damaged glass. If the money is insufficient to meet the cost of the reinstatement, the lessee must pay the extra amount to reinstate the damaged glass to the lessor's satisfaction.
 - (11) The lessee shall indemnify and keep indemnified the lessor and the Minister for Lands from and against all claims, demands, summons, actions, suits, proceedings, judgement orders, damages, costs, losses and expenses of any nature whatsoever with the lessor may suffer or incur in connections with the loss of life, personal injury and/or damage to the property arising from or out of any occurrence upon or at the leased premises or the use by the lessee of the leased premises or any part thereof or to any person or the property of any person using or entering on or near the leased premises or occasions (wheresoever it may occur) wholly or in part by any act, negligence, default or omission by the lessee,

its agents, contractors, workers, customers or any other person or persons using or upon the leased premises with the lessee's consent or approval, express or implied.

Use of the leased premises

12. (1) The lessee:

- (a) may use the leased premises for the purpose specified in item 6 of the reference schedule only; and
- (b) must conduct its activities on the leased premises in a professional manner.

(2) The lessor does not represent:

- (a) that the leased premises are suitable for the permitted use;
- (b) that the lessor's fittings and accessories or services are suitable for the permitted use;

(3) The lessee must not:

- (a) use or allow the use of the leased premises for living or sleeping; and
- (b) overload, or allow the overloading of the floors of the leased premises by placing heavy articles on them, the individual or combined weights of which exceed the design and construction limits of the leased premises; and
- (c) conduct or allow any auction sale, fire sale, warehouse sale or liquidation sale in the leased premises; and
- (d) permit any rubbish to accumulate in the leased premises unless confined in suitable containers that are not in public view;
- (e) commit or permit any waste or spoil on any part of the leased premises;
- (f) remove or alter any buildings, erections or any fences now or hereafter on the lease premises;
- (g) cut or remove any timber from the leased premises; and

(4) The lessee must:

- (a) comply with any statute affecting the leased premises; and
- (b) at its own cost, carry out any alterations, additions and repairs to the leased premises required by any statute if necessary because of the lessee's actions or the lessee's use of the leased premises; and
- (c) take out and keep current all licences and permits required to carry on the activities conducted in the leased premises and comply with all the conditions relating to the licences; and
- (d) comply with the weight and positioning requirements that the lessor prescribes for safes and other heavy articles or goods; and
- (e) at its own expense, keep the leased premises free of pests;

- (f) install and maintain firebreaks to the specifications of the relevant fire authority and the Shire Firebreak Order prior to the advertised date in each year of the term and any extension thereof;
- (g) pay all costs incurred by the lessor for the purpose of or incidental to the preparation and service of any notices issued to the lessee in respect of any breach.

Cancellation for breach

13. (1) The following lessee's covenants are essential terms of this lease:
- (a) the covenant to pay rent during the lease term (cl 5); and
 - (b) the covenant not to deal with the lease, or part with possession of the premises without consent (cl 7); and
 - (c) the covenant about use of the premises (cl 12); and
 - (d) the covenant requiring the lessee to insure the premises (cl 11).
- (2) The lessor's acceptance of late payment of any rent does not waive the essentiality of the lessee's obligation to pay rent.
- (3) The lessor may cancel the lease if:
- (a) all or part of the rent or other money due to the lessor under the lease remains unpaid for 14 days after it is due, whether formally demanded or not;
 - (b) the lessee breaches the lease, or any rule or regulation made under the lease;
 - (c) defects notified under cl 10(1) are not remedied within the time specified in the notice;
 - (d) the lessee is a corporation and an order is made or a resolution is passed for its winding up, unless it is for reconstruction or amalgamation;
 - (e) the lessee:
 - (i) stops or threatens to stop carrying on the activities; or
 - (ii) goes into liquidation, whether voluntary or not; or
 - (iii) is wound up; or
 - (iv) is placed under the control of a liquidator or receiver (in both cases whether provisional or otherwise); or
 - (v) is placed under official management under the Corporations Act 2001; or
 - (vi) enters into a composition or scheme of arrangement;
 - (f) the interest of the lessee under the lease is taken in execution; or
 - (g) the lessee or any person claiming through the lessee conducts any business from the leased premises after the lessee has committed an act of bankruptcy.
- (4) For the purposes of cl 13(1) the lessor may cancel the lease by:

- (a) notifying the lessee of the cancellation; or
 - (b) re-entering the leased premises, with force if necessary, ejecting the lessee and all other persons from the leased premises and repossessing them; or
 - (c) doing both.
- (5) If the lessor cancels the lease under cl 13(1) the lessee remains liable for any previous breach of the lease and other remedies available to the lessee for recovery of unpaid rent or for breach of the lease are not affected.
- (6) If the lessor cancels the lease under cl 13(1), it may, in addition to any other rights and remedies that it might have, recover damages from the lessee for the loss of the benefit of so much of the lease as would have continued but for the cancellation.

Removal of the lessee's property

20. If the lessor cancels the lease under cl 13 it may:
- (a) remove the lessee's property; and
 - (b) store it at the lessee's expense; and
 - (c) after storing the property for 30 days, dispose of it and apply any proceeds towards:
 - (i) any unpaid rent or other money; or
 - (ii) any loss or damage; or
 - (iii) the payment of storage and other expenses,
 without being liable to the lessee for trespass, detinue, conversion or negligence.

Interest

21. (1) The lessee must pay interest to the lessor:
- (a) on any money due under the lease; or
 - (b) on any judgment for the lessor in an action arising from the lease, until all outstanding money and interest is paid in full.
- (2) Interest will accrue and be calculated daily at the rate set by the lessor's bank as its benchmark rate for overdrafts of \$100,000 or more or, if there is no set rate, at the annual rate of 15%.

Quiet enjoyment

22. If the lessee pays the rent and does not breach the lease it may use the leased premises during the lease without any interference from the lessor, the lessor's agents or transferees, subject to the lease terms and the lessor's rights under it.

Right of first refusal

23. If

- (a) the lessee has punctually complied with all the lessee's covenants for the lease term; and
- (b) within 12 months after the expiry of the term of the lease the lessor wishes to re-lease the land;

the lessor shall first offer the land to the lessee. If within 30 days of receipt of such offer, the lessee has not accepted same, the lessor shall be at liberty to offer the land for lease to other persons provided however that if the lessor makes any alteration to the terms and conditions on which the land is offered for lease, they shall again offer the land to the lessee with such changed terms and conditions.

Costs

24. The lessee is to pay the lessor's reasonable legal and other costs of preparing the lease.

Lessee's obligation to pay GST

- 26. (1) In this clause 'GST' refers to goods and services tax under A New Tax System (Goods and Services) Act 1999 (GST Act) and the terms used have the meanings given in that Act.
- (2) All rent and other amounts the lessee agrees to pay to the lessor as the consideration for the supply expressed in this lease are exclusive of GST.
- (3) The lessee agrees to pay to the lessor the additional amount of GST together with any payment to which it relates. This obligation includes rent, rates, outgoings or consideration for any other taxable supply.
- (4) The lessee must pay the lessor the full amount of GST, despite any entitlement the lessor may have to input tax credits or other credits or reimbursements for GST.
- (5) The lessor agrees to deliver to the lessee tax invoices, as required under the GST legislation, to allow the lessee to claim input tax credits for the taxable supply.

Special conditions

27. Notwithstanding any other provision to the contrary contained in this lease, the special conditions (if any) set out in item 7 of the reference schedule shall be deemed to be incorporated into this lease and in the event of a conflict between any of the special conditions and any of the other covenants, conditions, agreements, declarations and terms contained in or referred to in this lease, the special conditions shall prevail.

Minister's consent

28. This lease agreement is subject to the consent of the Minister for Lands endorsed hereon.

REFERENCE SCHEDULE

1. Land: The whole of Reserve 41779 and being part of Lot 15801 on Plan 190040 being 20.8225 hectares that is shown in red on the sketch and outlined on the aerial photograph annexed hereto

2. Term of the lease: 10 years
Commencing on 1 January 2015
Terminating on 31 December 2024

3. Annual rent in the first year of the term: One dollar \$1.00 plus GST

4. Outgoings:
 - (a) all electricity, gas, telephone and water charges;
 - (b) all insurance premiums as provided in this lease agreement

5. Amount of public risk cover: Twenty million dollars per event (\$20,000,000.00)

6. Use of leased premises: Target Shooting

7. Special conditions:
 - (a) the lessee will at all times during the conduct of any event or activity on the leased premises provide suitable sanitary conveniences for both male and female participants and spectators and make suitable arrangements for the disposal of sanitary waste;
 - (b) the lessee will be responsible for the maintenance of tracks and roads on the leased premises and any buildings erected by the lessee for its own convenience
 - (c) any building erected on the leased premises by the lessee shall remain the property of the lessee, or its

trustees in the event of the lessee going into recess or becoming defunct, and the lessee and/or its trustees are responsible for removal of the said buildings at the termination of the lease;

- (d) this lease shall at the option of the lessor be determinable by the lessor should the lessee be inactive for a period of 12 months or the club be disbanded or cease to exist;
- (e) the lessee acknowledges that
 - (i) the lease is at all times subject to the continuing approval of all of the land owners who own property adjoining the leased premises and who may be entitled to withdraw their given consent at any time;
 - (ii) should any one of the said land owners withdraw his or her consent then the lessor may continue the lease with such modifications as it may in its absolute discretion think fit such that will satisfy the objection, provided always that should such land owner continue to object, then the lessor shall have the absolute discretion to determine the dispute and may, if there is no resolution to the dispute, terminate the lease.

EXECUTED AS A DEED

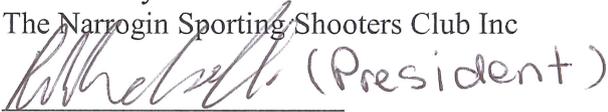
Executed by the Shire of Narrogin



Shire President


Chief Executive Officer

Executed by
The Narrogin Sporting Shooters Club Inc

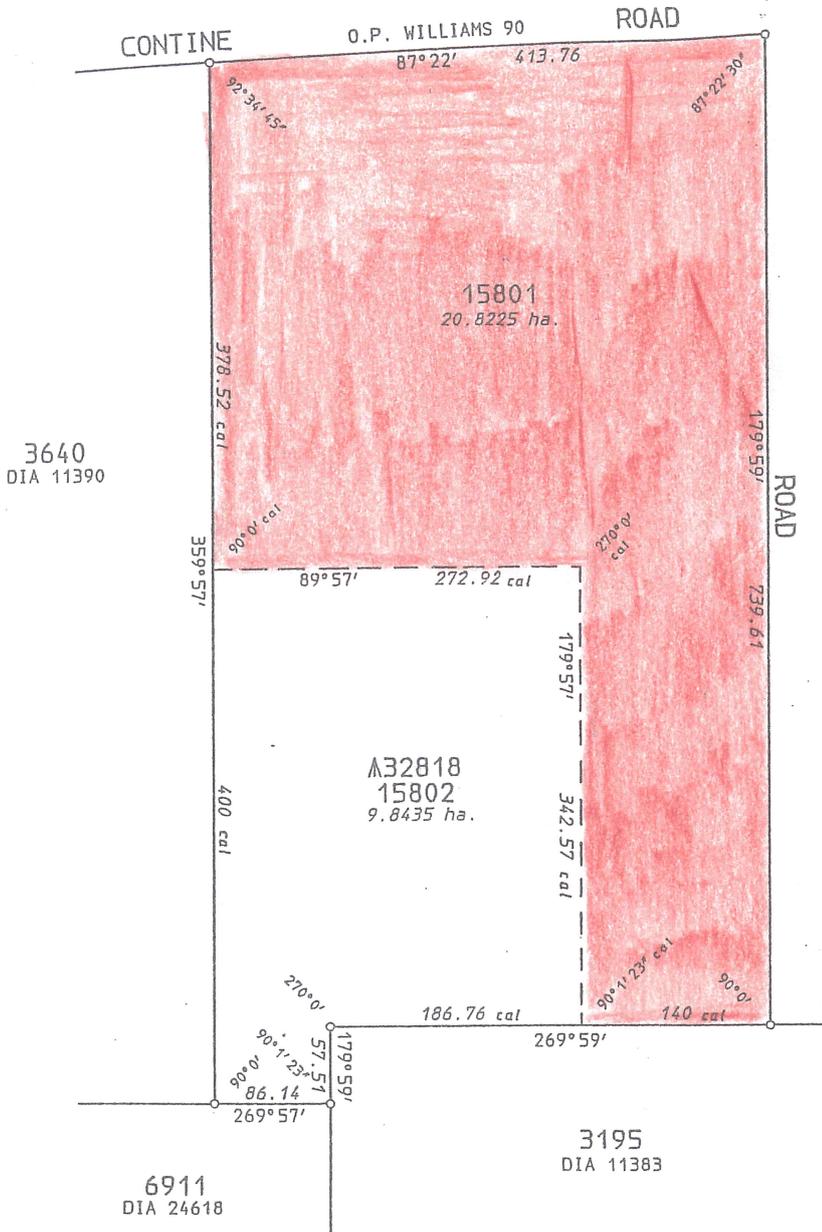
 (President) V.P.

**APPROVED FOR THE PURPOSES OF SECTION 18
OF THE LAND ADMINISTRATION ACT 1997**
JL King JAMIE LEE KING
A SENIOR STATE LAND OFFICER
GOLDFIELDS ESPERANCE WHEATBELT
by Order of the Minister For Lands
This document is still subject to the registration
requirements of the Transfer of Land Act 1893

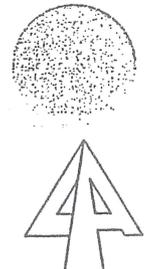
INCLUDES FORMER LOCATION 7243
SUPERSEDES DIA 26402

AMENDMENTS

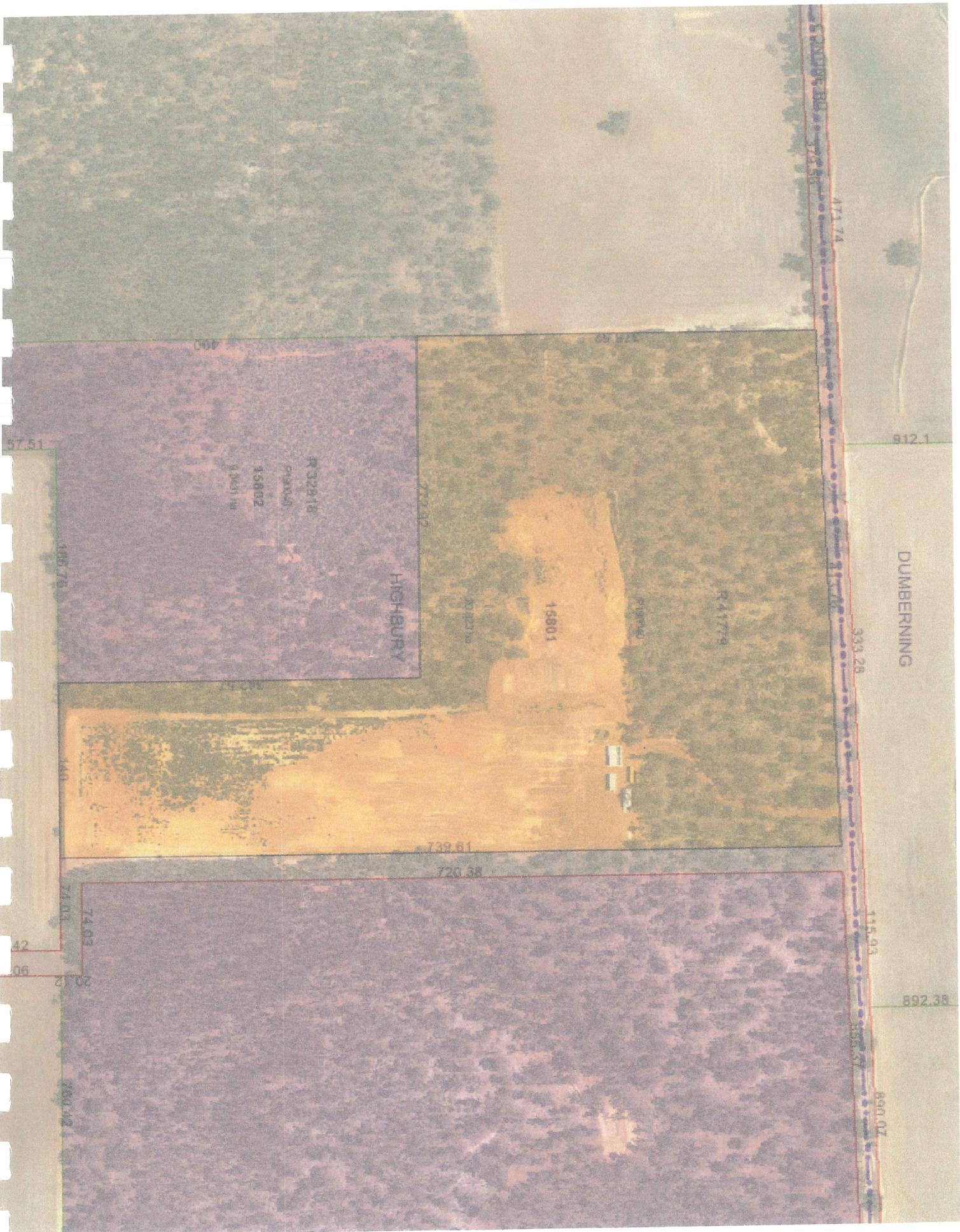
FIRST SCHEDULE



DIMENSIONS SUBJECT TO SURVEY



<p>LAND DISTRICT WILLIAMS</p>	<p>LOCATIONS 15801 & 15802</p>		<p>FILE No. 1959/989</p>
<p>SURVEYOR'S CERTIFICATE</p>			<p>SCALE 1:4000</p>
<p>hereby certify that this survey was performed by me personally (or under personal supervision, inspection and field check), in strict accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations.</p> <p>COMPILED Shire of Narrogin Licensed Surveyor.</p>			<p>DIAGRAM CERTIFIED CORRECT</p> <p>Authorized Land Officer</p> <p>Recorded on Public Plan</p> <p>Registered P.A.J.B. 16.5.91 On Key Plan HIGHWAY NE. 1:25000</p> <p>DEPT. OF LAND REGISTRATION DIAGRAM 90040</p>
<p>Azimuth observed at or assumed from DIA. 26402 Surveyor Field Book No. Page Public Plan 2331-IV, NE Reference Minutes, Ordinary Council Meeting 28 February 2024 Index Plan</p>	<p>Calc. Bk. No. ... P. BROEKHEUEN ... Pol Compared with F.B. ... Examined. ... In order for certification. Date</p>		



**Lease Narrogin Sporting
Shooters Club Inc. (Lot
15801 Contine Road,
Dumberning)**

Shire of Narrogin

Narrogin Sporting Shooters Club Inc.



McLEODS
Barristers & Solicitors
Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010
Tel: (08) 9383 3133 | Fax: (08) 9383 4935



Disclaimer

This document has been prepared as a template for the Shire of Narrogin (**Shire**).

McLeods cannot be held responsible for any errors of the Shire in preparing this document.

If something arises which is not addressed in the template then we advise the Shire to contact us to seek advice.

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Details

Parties

Shire of Narrogin

of PO Box 1145, Narrogin, Western Australia
(Lessor)

Narrogin Sporting Shooters Club Inc.

of PO Box 536
NARROGIN WA 6312

(Lessee)

Background

- A The Lessor has the care, control and management of the Land pursuant to a management order.
- B Subject to the prior written approval of the Minister for Lands, the Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

Agreed terms

1. Definitions

In this Lease, unless otherwise required by the context or subject matter:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

Commencement Date means the date of commencement of the Term specified in **Item 4** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

DER means the Department of Water and Environmental Regulation of Western Australia;

Environmental Contamination has the same meaning as the word “contaminated” in the Contaminated Sites Act;

EPA means the Environment Protection Agency of Western Australia;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

Further Term means each further term specified in **Item 3** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee’s Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a);

Lessee’s Covenants means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

Lessor’s Covenants means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be observed and performed by the Lessor;

Management Order means the Management Order made under section 46 of the *Land Administration Act 1997*, under which the Land was vested in the Lessor to be held for the purpose of Recreation;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Premises means the premises described at **Item 1** of the Schedule;

Rent means the rent specified in **Item 5** of the Schedule;

Schedule means the Schedule to this Lease;

Term means the term of years specified in **Item 2** of the Schedule and any Further Term; and

Termination means expiry by effluxion of time or sooner determination of the Term or any period of holding over.

2. Interpretation

In this Lease, unless expressed to the contrary:

- (a) words importing:
 - (i) the singular includes the plural and vice versa; and
 - (ii) a gender or genders include each other gender;
- (b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;
- (c) a reference to:
 - (i) a natural person includes a body corporate or local government;
 - (ii) a body corporate or local government includes a natural person;
 - (iii) a professional body includes a successor to or substitute for that body;
 - (iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
 - (v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
 - (vi) a right includes a benefit, remedy, discretion, authority or power;
 - (vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
 - (viii) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to:
 - (A) both express and implied provisions; and
 - (B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
 - (ix) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;

- (x) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
 - (xi) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (d) the covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
- (i) covenants not to permit that act or thing to be done or omitted to be done by a Lessee's Agent; and
 - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and
- (f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

3. Minister for Lands Consent

This Lease is subject to and conditional on the prior approval of the Minister for Lands under the *Land Administration Act 1997*.

4. Grant of lease

The Lessor, subject to clause 3 of this Lease, leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

5. Quiet enjoyment

Except as provided in the Lease, for so long as the Lessor is the management body of the Premises under a management order, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

6. Rent and other payments

The Lessee covenants with the Lessor:

Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
 - (a) local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal;
 - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
 - (d) land tax and metropolitan regional improvement tax on a single ownership basis;
 - (e) premiums, excess and other costs arising from the insurance obtained by the Lessor pursuant to **clause 8.2**. For the avoidance of doubt, the parties agree:
 - (i) that if such premium or cost does not include a separate assessment or identification of the Premises or the Land, the Lessee must pay a proportionate part of such premium or cost determined by the Lessor acting reasonably; and
 - (ii) such insurance will include insurance for the full replacement value of buildings; and
 - (f) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

Costs

- (3) To pay to the Lessor on demand:
 - (a) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
 - (b) all registration fees in connection with this Lease; and

- (c) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (4) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
 - (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (b) any breach of covenant by the Lessee or the Lessee's Agents;
 - (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (d) any work done at the Lessee's request; and
 - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6** or any matter arising out of this Lease.

Accrual of amounts payable

Amounts Payable accrue on a daily basis.

7. Rent Review

Not applicable.

8. Insurance

Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being:

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) insurance against all risks as the Lessor may require, of all plate glass windows, doors and display show cases forming part of or within the Premises for a sum which is not less than its full insurable value;
- (c) insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary;
- (d) employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or on the Premises; and
- (e) any other policy of insurance which the Lessor may reasonably require or specify from time to time.

Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

Details and receipts

In respect of the insurances required by **clause 8** the Lessee must:

- (f) upon renewal of any insurance policy immediately forward to the Lessor copies of Certificates of Currency and details of the insurances as held by the Lessee;
- (g) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (h) notify the Lessor immediately:
- (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

Lessee May be Required to Pay Excess on Insurances

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 8**.

Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might:

- (i) render any insurance effected under **clause 8** on the Premises, or any adjoining premises, void or voidable; or
- (i) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

Report

Each Party must report to the other promptly in writing and in an emergency verbally:

- (j) any damage to the Premises of which they are or might be aware; and
- (k) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **clause 8**.

Lessor as attorney

Deleted

9. Indemnity

Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

Indemnity

- (3) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor or the Minister for Lands, or brought, maintained or made against the Lessor, in respect of:
 - (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:
 - (i) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
 - (ii) any work carried out by or on behalf of the Lessee on the Premises;
 - (iii) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
 - (iv) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents;
 - (v) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
 - (vi) an act or omission of the Lessee.

Obligations Continuing

The obligations of the Lessee under this clause:

- (d) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 9** will be reduced by the extent of such payment.
- (e) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

Release

- (4) The Lessee:
 - (a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - (b) releases to the full extent permitted by law, the Lessor and the Minister for Lands from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area
- except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.
- (5) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

10. Limit of Lessor's liability

No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring unless caused by the lessor.

Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

11. Maintenance, repair and cleaning

Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) and Appurtenances in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
 - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
 - (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures;
 - (d) any gas fittings and fixtures,

in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) The Lessee must take such reasonable action as is necessary to:
 - (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and

- (b) rectify or otherwise ameliorate,

the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from rubbish.

Repair

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

Maintain surroundings

- (4) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (5) The Lessee agrees that any major pruning of trees must be undertaken by a qualified tree surgeon.
- (6) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (7) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (8) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

Lessor's Fixtures and Fittings

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

Pest control

With the exception of termite control, the Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

Painting

- (9) The Lessee must on or before each repainting date as stated in item 9 of the Schedule paint with at least 2 coats of paint those parts of the Premises usually painted internally.
- (10) All painting carried out on the Premises must be carried out in a professional manner; and the contractor or other person engaged by the Lessee to paint the Premises must:
 - (a) do so in a proper manner using good quality materials;

- (b) have the colour and quality of the materials approved in writing by the Lessor before the work commences;
- (c) comply will all reasonable directions given or requests made by the Lessor; and
- (d) be finished in a proper and workmanlike manner.

Drains

- (11) The Lessee must keep and maintain the waste pipes drains and conduits originating in the Premises or connected thereto in a clean clear and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.
- (12) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

12. Use

Restrictions on use

(1) Generally

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

(2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

(3) No nuisance

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

(4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;

- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) No harm or stress

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) No signs

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

(7) No smoking

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) Consumption of alcohol

Deleted.

(9) Sale of Alcohol

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.

(10) Removal of rubbish

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

(11) No pollution

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

No warranty

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

Lessee to Observe Copyright

In the event that the Lessee or any person sub-leasing, hiring, or in temporary occupation of the Premises provides, contracts for, or arranges for the performance, exhibition or display of any

music or work of art the copyright of which is not vested in the Lessee or that person, the Lessee shall ensure that all obligations in regard to payment of copyright or licensing fees with the owner or licensor of the copyright are met before any such performance, exhibition or display is held.

Premises Subject to Restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 12**.

13. Alcohol

Consumption of alcohol

The Lessee COVENANTS AND AGREES:

- (a) not to use or allow the Premises to be used for the consumption or sale of alcohol without first obtaining the written consent of the Lessor, and the Lessor shall determine any such application in its absolute discretion; and
- (b) that it shall not make an application for a licence or permit under the Liquor Control Act 1988 for the Premises, or apply for an amendment to a licence or permit it has been granted, without first obtaining the written consent of the Lessor.

Liquor licence

The Lessee COVENANTS AND AGREES that if a licence or permit is granted under the Liquor Control Act 1988 for the Premises it must:

- (c) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 15** shall apply;
- (d) comply with the requirements of the Harm Minimisation Policy (as amended from time to time) of the Department of Racing, Gaming & Liquor, which will require, without limitation the following:
 - (i) the development and implementation of a House Management Policy and Code of Conduct (as defined by the Harm Minimisation Policy) for the Premises, and such policies must be displayed in a prominent position on the Premises at all times; and
 - (ii) the development and implementation of a Management Plan (as defined by the Harm Minimisation Policy) for the Premises.
- (e) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit, including without limitation a copy of the House Management Policy, Code of Conduct and Management Plan (as defined by the Harm Minimisation Policy)) to the Lessor as soon as practicable after the date of grant; and

- (f) indemnify and keep indemnified the Lessor from and against any breach of the Liquor Control Act 1988, Health (Food Hygiene) Regulations 1993, Liquor Control Regulations 1989 or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

14. Minimise nuisance to neighbours

- (1) Deleted

15. Alterations

Restriction

- (1) The Lessee must not without prior written consent:
 - (a)
 - (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease;
 - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
 - (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
 - (c) subject to the performance of the Lessee's obligations in **clause 11**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

Consent

- (2) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 15** the Lessor may:
 - (a) consent subject to conditions; and
 - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
 - (b) if the Lessor consents to any matter referred to in **clause 15**:
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

Cost of Works

All works undertaken under this **clause 15** will be carried out at the Lessee's expense.

Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (c) carry out those other works at the Lessee's expense; or
- (d) permit the Lessor to carry out those other works at the Lessee's expense, in accordance with the Lessor's requirements.

16. Lessor's right of entry

Entry on Reasonable Notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
 - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 16(b)(iv)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 16(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

17. Statutory obligations and notices

Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 12**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor and the Minister for Lands against:

- (e) failing to perform, discharge or execute any of the items referred to in **clause 17**; and
- (f) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 17**.

18. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

19. Default

Events of Default

A default occurs if:

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 2015* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;

- (f) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for six month period; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

Forfeiture

On the occurrence of any of the events of default specified in **clause 19** the Lessor may:

- (h) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (i) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (j) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

Lessor may remedy breach

If the Lessee:

- (k) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (l) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

Essential Terms

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **9** (Indemnity), **11** (Maintenance, Repair and Cleaning), **12** (Use), **26** (Assignment, Subletting and Charging) and **33** (Goods and Services Tax), is an essential term of this Lease but this **clause 19** does not mean or imply that there are no other essential terms in this Lease.

Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (m) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (n) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (o) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (p) the Lessee agrees that the covenant set out in this **clause 19(o)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (q) the Lessee may deduct from the amounts referred to at **clause 19(o)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (r) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

20. Damage or destruction of Premises

Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 1985* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the award appears to have been overpaid.

Total Damage or Destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

21. Option to renew

If the Lessee at least one month, but not earlier than 12 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in:
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Covenants,

the Lessor shall **consider**, at the lessors absolute discretion, granting to the Lessee a lease for the Further Term at the Rent and on terms and conditions similar to this Lease other than this **clause 21** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

22. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

23. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

24. Yield up the premises

Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;

- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

25. Removal of property from Premises

Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

26. Casual Hire of Premises

Casual Hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED:
 - (a) such use is consistent at all times with the Permitted Purpose;
 - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
 - (c) the Lessee obtains the prior written consent for any hire arrangements, which consent may be withheld by the Lessor in its absolute discretion.
- (2) For the purposes of this Lease, “casual hire” means any hire of the Premises by the Lessee to a third party for a period of no more than 48 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.

Lessee remains responsible for Premises at all times

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

27. Assignment, Subletting and Charging

No assignment or sub-letting without consent

The Lessee must not assign the leasehold estate in the Premises nor Sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Minister for Lands, the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

Lessor's Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or Sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
 - (i) the proposed assignee of a deed of assignment; or
 - (ii) the proposed sublessee of a deed of sublease,to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

Where sublessee is a community group

If the proposed sublessee is a community group, whether or not a body corporate or unincorporated, the Lessor may not require a deed of sublease under **clause 27(c)**.

Consents of Assignee Supplementary

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

Property Law Act 1969

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

Costs for assignment and sub-letting

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (e) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
 - (f) any consents required under this Lease or at law; and
 - (g) all other matters relating to the proposed assignment or sub-letting,
- whether or not the assignment or Sub-letting proceeds.

No mortgage or charge

The Lessee must not mortgage nor charge the Premises.

28. Disputes

Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**the Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**the Original Meeting**).

Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 28** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 28** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

29. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the Associations Incorporation Act 2015 without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

30. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

31. Right to terminate upon notice

- (a) Notwithstanding any other provision of this Lease, the Parties AGREE that either party may terminate this Lease for any reason upon six months written notice to the other party.
- (b) If this Lease is terminated in accordance with this clause, **clause 24** will apply.

32. Caveat

No absolute caveat

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor and the Minister for Lands, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

CEO & Lessor as attorney

Deleted

Ratification

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.

Indemnity

The Lessee indemnifies the Lessor against:

- (a) any loss arising directly from any act done under this clause. and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under this clause.

33. Goods and services tax

Definitions

- (1) The following definitions apply for the purpose of this clause:
 - (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
 - (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
 - (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
 - (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

Lessee to pay GST

- (2) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (3) The Lessee must pay any increase referred to at **clause 33(2)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (4) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

Consideration in Kind

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 33(3)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

- (5) No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

- (6) Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

- (7) Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

- (8) Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

34. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

35. Additional Terms Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

36. Commercial Tenancy Act

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

37. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

38. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

40. Notice

Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

Service of notice

A Notice to a Party is deemed to be given or made:

- (c) if by personal delivery, when delivered;
- (d) if by leaving the Notice at an address specified in **clause 40(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (e) if by post to an address specified in **clause 40(b)**, on the second business day following the date of posting of the Notice.

Signing of notice

A Notice to a Party may be signed:

- (f) if given by an individual, by the person giving the Notice;
- (g) if given by a corporation, by a director, secretary or manager of that corporation;
- (h) if given by a local government, by the CEO;
- (i) if given by an association incorporated under the *Associations Incorporation Act 2015*, by any person authorised to do so by the board or committee of management of the association; or
- (j) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

42. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

43. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

44. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

45. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

46. Waiver

No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

Schedule

Item 1 Land and Premises

Land

The whole of Reserve 41779 and being part of Lot 15801 Contine Road on Plan 190040 and comprised in Certificate of Title Volume [LR3027] Folio [426] depicted in green outline on Annexure 1.

Premises

That part of the Land depicted on the plan in GREEN outline annexed hereto as **Annexure 1**, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term.

Item 2 Term

Commencing on 1 January 2025 and expiring on 31 December 2034.

Item 3 Further Term

A further 10 year option commencing on 1 January 2035 and expiring on 31 December 2044.

Item 4 Commencement Date

1 January 2025.

Item 5 Rent

\$1 plus GST payable annually in advance on demand.

Item 6 Rent Review

Not applicable

Item 7 Permitted purpose

Target Shooting.

Item 8 Public liability insurance

Twenty million dollars (\$20,000,000.00).

Item 9 Repainting Dates

Nil

Item 10 Additional terms and covenants

- a) The Lessee is to pay all outgoings including but not limited to all rates and refuse charges, emergency service levies and power, water telephone and gas utilities on the demised premises.
- b) Notwithstanding clause (a) above;
 - i. The Council will consider waiving the local government's rates each year, pursuant to section 6.47 of the Local Government Act 1995.
- d) The lessee obtaining and maintaining during the duration of the lease, public liability insurance in its name with respect to the land and the lease of at least \$20m.
- e) The lessee will at all times during the conduct of any event or activity on the leased premises provide suitable sanitary conveniences for all participants and spectators and make suitable arrangements for the disposal of sanitary waste.
- f) The lessee will be responsible for the maintenance of tracks and roads on the leased premises.
- g) Any building erected on the leased premises by the lessee shall remain property of the lessee, or its trustees in the event of the lessee going into recess or becoming defunct, and the lessee and/or trustees are responsible for the removal of the said buildings at termination of the lease.
- h) For clarity, the Lessee is entitled to all income derived from the property, to be utilised by the Lessee in accord with its objects of Association and / or the upkeep or improvements to the demised premises.
- i) This lease shall at the option of the lessor be determinable by the lessor should the lessee be inactive for a period of 12 months or the club be disbanded or cease to exist.
- j) The lessee acknowledges that:
 - i. The lease is at all times subject to the continuing approval of all of the land owners who own property adjoining the leased premises and who may be entitled to withdraw their given consent at any time.
 - ii. Should any one of the said land owners withdraw their consent then the lessor may continue the lease with such modifications as it may in its absolute discretion think fit such that will satisfy the objection, provided always that should such land owner continue to object, then the lessor shall have the absolute discretion to determine the dispute and may, if there is no resolution to the dispute, terminate the lease.

Signing page

EXECUTED

2024

THE COMMON SEAL of THE SHIRE OF NARROGIN was hereunto affixed in the presence of:

President - Leigh Ballard

Chief Executive Officer - Dale Stewart

Signed by the Narrogin Sporting Shooters Club Inc.

pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-

Office Holder Sign

Office Holder Sign

Name:

Name:

Address:

Address:

Office Held:

Office Held:

Annexure 1 – Sketch of Premises (Green Outline)



Annexure 2 – Minister for Lands

Reserve Details Report -41779

Reserve	41779	Legal Area (ha)	20.8225
Name	N/A	Status	CURRENT
Type	N/A	Current Purpose	RECREATION (SHOOTING RANGE) & LANDSCAPE PROTECTION
File Number	1389/991		
Notes	WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS		
Additional Reserve Information	N/A		

Class	Responsible Agency	Date of Last Change
C	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	10/07/1991

Management Order	Document Number
VEST SHIRE OF NARROGIN W.P.L. (21YEARS) APPROVAL OF MINISTER REQUIRED	N/A

Land Use
RECREATION
CONSERVATION

Local Government Authority
SHIRE OF NARROGIN

CLT Number	Parcel Identifier	Street Address, Suburb	File Number	PIN	Area (m ²)
LR3027/426	Lot 15801 On Deposited Plan 190040	No Street Address Information Available	1389/1991.	653074	208225

Previous Certificates of Title	Status
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Document Number/Gazette Page	Date	Type	Text
3336	05/07/1991	Current Vesting	VEST SHIRE OF NARROGIN W.P.L. (21YEARS) APPROVAL OF MINISTER REQUIRED
3342	05/07/1991	Current Area	20.8225
3342	05/07/1991	Class	C

Document Number/Gazette Page	Date	Type	Text
3342	05/07/1991	Current Purpose	RECREATION (SHOOTING RANGE) & LANDSCAPE PROTECTION
3342	05/07/1991	Correspondence File Number	1389/991
3342	05/07/1991	Location	WILLIAMS LOC 15801
3342	05/07/1991	Original Gazettal and page	ORIGINAL GAZETTE
3342	05/07/1991	Public Plan	2331-IV NE
3342	05/07/1991	Street Name	CONTINE ROAD
3342	05/07/1991	Survey Number	D:90040

date: Aug 13, 2020, 2:50:40 PM

YOUR REF:
 OUR REF: OCR2415287-A340060
 ENQUIRIES: Victoria Anderson



89 Earl Street, Narrogin
Correspondence to:
 PO Box 1145, Narrogin WA 6312
 T (08) 9890 0900
 E enquiries@narrogin.wa.gov.au
 W www.narrogin.wa.gov.au

14 February 2024

Mr Hon John Carey MLA
 Minister for Planning; Lands; Housing; Homelessness
 Level 7, Dumas House
 2 HAVELOCK STREET
 WEST PERTH WA 6005
 (via: info@dplh.wa.gov.au)

Dear Minister

CONSENT TO LEASE RESERVE 41779 - SHIRE OF NARROGIN

Pursuant to section 18 of the Land Administration Act 1997, I seek your consent to execute the attached draft lease for:

- Reserve 41779 (Lot 15801 Contine Road, Narrogin) – Narrogin Sporting Shooters Club Inc.

The lease agreement aligns with the objectives of both parties, providing the Narrogin Sporting Shooters Club Inc. with a suitable location to provide recreational and competitive firearms activities, for residents of Narrogin and surrounds.

The Association has successfully leased the same premises, under similar terms and conditions, for at least the preceding 10 years.

Please find attached a copy of the unexecuted agreed lease for your consideration and approval.

Should you require further information or clarification on the above, please contact the Shire's Records and Governance Officer, Victoria Anderson, via telephone 08 90890 0900 or email at governanceofficer@narrogin.wa.gov.au.

Yours sincerely

Victoria Anderson
Records Management And Governance Officer

att

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 9.26 pm and pursuant to resolution 251023.07 of 25 October 2023, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on 27 March 2024, at this same venue.



Shire of
Narrogin
Love the life

89 Earl Street, Narrogin
Correspondence to:
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