



MINUTES

ORDINARY COUNCIL MEETING

17 DECEMBER 2013

COMMENCING AT 8PM

COUNCIL CHAMBERS
THE TOWN OF NARROGIN
89 EARL STREET
NARROGIN, WA 6312

Meaning of and CAUTION concerning Council's "In Principle" support:

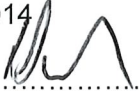
When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council meeting held on
February 11 2014

Signed  Date..... 11/2/14
(Presiding Member at the meeting at which minutes were confirmed)

ORDINARY COUNCIL MEETING MINUTES

17 December 2013

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Meeting was opened by the Mayor at 8:05pm

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

ATTENDANCE:

Mayor Ballard

Cr Paternoster (Deputy Mayor)

Cr McKenzie

Cr Russell

Cr Ward – arrived at 8:12pm

Cr Schutz

Cr Bartron

Cr Kain

Mr Cook – Chief Executive Officer

Mr Bastow – Director of Corporate and Community Services

Mr Robinson – Director of Technical and Environmental Services

Ms French – Executive Assistant

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Cr Kain declared proximity interest Foxes Lair

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

5. PUBLIC QUESTION TIME

NIL

6. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Council Resolution 1213.245

Moved: Cr Bartron

Seconded: Cr Kain

That Council:

Accept the minutes of the Ordinary Council Meeting held on 26 November 2013 and be confirmed as an accurate record of proceedings.

CARRIED 8/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

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10.1 DEVELOPMENT AND TECHNICAL SERVICES

10.1.233 PROPOSED MANAGEMENT PLAN FOR FOXES LAIR

File Reference: 21.4.1, Reserves 20605, 23152 & Part 39708
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos:
Date: 12th December 2013
Author: Brian Robinson, Director Technical & Environmental Services

Attachments: Draft Management Plan for Foxes Lair (under Separate Cover)

Summary:

Council is requested to consider endorsing a draft management plan for the Foxes Lair Reserves, being those reserves located between Williams Road and Range Road in the south western portion of the Townsite.

Background:

During the early development of Narrogin, significant areas of well vegetated, elevated land were left undeveloped to the south/south west of the townsite. This was largely due to fact that the rocky ground conditions were difficult to develop.

Today this area is recognised as three distinct land holdings, which are generally described as:

- a) Foxes Lair being between Williams Road and Range Road;
- b) The Town Commonage located between Range Road and the Collie Railway; and
- c) Railway Dam being between the Collie Railway and Mokine Road.

A plan demonstrating the extent of these reserves is shown overleaf as Figure No 1.

In January 1931, the importance of Foxes Lair as a conservation reserve was recognised with Reserve 20605, being a 95-100 acre area, being gazetted as a Class "A" Reserve. This land, which was named "Foxes Lair" 1948 by APEX played an important part in the historical development of the Town,

Council is now requested to consider supporting a Draft Management Plan for advertising purposes. Once finalised, the Plan will be used to guide the future development, use and Management of the Foxes Lair Reserves.

Comment:

The Foxes Lair Reserve comprises three separate Crown Reserves which are described as follows:

- i. Reserve 20605 (24.602ha) being an "A" class reserve first created as a National Park on the 27th January 1931. This reserve was vested with the Town for the purposes of "Recreation" and "Parkland" in March 1979;

- ii. Reserve 23152 (8.899ha) being an "A" class reserve that was vested with the Town for the purposes of "Recreation" and "Parkland" in March 1979; and
- iii. Part Reserve 39708 (30.931ha), being vested with the Town for the purposes of Recreation and Parkland in December 1986.

In accordance with the vested purpose, land within Foxes Lair is primarily used for passive recreation (ie Walk Trails), which are consistent with the conservation value of the land. A Management Plan is required to guide the future use and management of the reserve and to form the basis of future applications for grant funding as they become available.

As detailed in the draft Management Plan a number of recommendations are being made to address inappropriate behaviour and activities within the reserves and to consolidate the conservation value of the land.

Consultation:

In preparing the Draft Management Plan, Council officers have liaised with Mr Doug Sawkins, who has been able to provide Council with a wealth of information regarding the history of the reserve and its environmental attributes. Mr Sawkins is the primary contact for the "*Friends of Foxes Lair*".

During the proposed 60 day advertising period, the following parties will be directly consulted:

- a) Friends of Foxes Lair;
- b) The South West Naturalist Group;
- c) Fire and Emergency Services;
- d) The Local Volunteer Fire Brigade; and
- e) Department of Parks and Wildlife

Advertisements will also be placed in the local paper and a number of signs will be placed on site.

Statutory Environment: Local Government Act

Policy Implications: Nil

Financial Implications:

The Draft Management Plan has been prepared 'in house' by Council staff. All costs associated with the plan and its advertisement will be wholly contained within the adopted budget.

Where ever possible, recommendations contained within the Management Plan will be used to obtain grant funding towards the completion of recommended works.

Strategic Implications:

Once finalised, the Management Plan will guide the future development, use and Management of the Reserve.

As detailed in the comment section of this report, various works are being proposed along with the introduction of new local laws to deal with vehicle use and speed within Foxes Lair and other crown reserves within the Townsite.

Voting Requirements: Simple Majority

Council Resolution 1213.246

Moved: Cr McKenzie

Seconded: Cr Russell

That Council:

1. Advertise the 2013 Draft Foxes Lair Management Plan for a period of not less than 60 days with the following groups to be directly consulted:
 - a. Friends of Foxes Lair;
 - b. The South West Naturalist Group;
 - c. Fire and Emergency Services;
 - d. The Local Volunteer Fire Brigade; and
 - e. Department of Parks and Wildlife

2. Await a further report on the draft Management Plan following the close of advertising.

CARRIED 8/0

10.2 CORPORATE AND COMMUNITY SERVICE

10.2.234 ASSET CAPITALISATION THRESHOLDS

File Reference: 12.14.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos:
Date: 9 December 2013
Author: Colin Bastow

Attachments:

Summary:

Council to consider amending its Capital Threshold Values for Capital Purchase / Acquisitions.

Background:

WA Local Governments are now required to value their assets every three (3) years using the fair value method. Traditionally local governments in WA have used the historical cost (actual cost) method to value its assets.

Fair Value is the measurement that seeks to capture changes in asset and liability values over time. The International Accounting Standards Board (IASB) defines fair value as "... an amount at which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction".

Other valuations method can be used if the Town is unable to reliably determine the Fair Value of an asset.

Comment:

The mandating of the Fair Value method by the Financial Management Regulations has a significant financial impact on all local governments in WA as they must now regularly allocate funding for revaluations of assets. The purpose of this requirement is to value assets at their market value and therefore allow for a more accurate depreciation charge.

Currently the Town's Budget states the following capitalisation levels:

- Equipment over \$2,000, and
- Buildings or Infrastructure over \$5,000.

However the Town's Financial Consultant has recommended that these threshold amounts be increased to avoid any unnecessary ongoing revaluation work or costs associated with the valuation of these assets.

The Town can still record any items that would have otherwise been included in the Town's Asset Register had the Capital Threshold values not been amended by recording them in what is called an Attractive Register, if required.

The Town's currently does not employ any person who would be considered to be suitability qualified or experienced valuer. Therefore the Town will be required to engage the services of professional valuation firms so that the standard of information required to justify a valuation will satisfy the Town's Auditor. The estimated cost of engaging valuation services is estimated to be around \$40,000 to \$60,000 every three years.

Consultation:

Rhona Hawkins – Manager of Finance
Bob Waddell – Financial Consultant

Statutory Environment:

LG Financial Management Regulations 1996

Policy Implications:

Amend the Town's Capital recognitions levels to exclude lower valued items that would be considered immaterial in value.

Financial Implications:

The recommended policy is designed to reduce unnecessary valuation work and save on costs.

Strategic Implications: Nil

Voting Requirements: Simple Majority

Council Resolution 1213.247

Moved: Cr Bartron

Seconded: Cr Ward

That Council:

Approves the Town of Narrogin's capital threshold values as follows:

- Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and
- Building and Infrastructure items to \$10,000 or greater.

CARRIED 8/0

10.2.235 CLUB DEVELOPMENT OFFICER GRANT PROGRAM

File Reference:

Disclosure of Interest:

Nil

Applicant:

Chief Executive Officer

Previous Item Nos:

Nil

Date:

12/12/13

Author:

Mr Aaron Cook - Chief Executive Officer

Attachments: - Funding Guidelines will be available at the meeting should a Elected Member wish to review.

Summary:

It is proposed for Council to endorse a grant application to be prepared for the employment of a Club Development Officer to work within the Town and Shire of Narrogin.

Background:

The Club Development Officer Scheme has been running for several years but has not been facilitated within Narrogin. It is felt by the author that this is a serious flaw due to the number of clubs and sporting associations within Narrogin.

The Club Development Officer provides support to Sporting Clubs and Associations to develop their administrative procedures and develop the club.

Comment:

The author has spoken with the representatives from DSR on several occasions but has had to wait for the next round of funding to be available. With the opening of this grant round support from Council is sought for the contribution cost to the project should it be successful.

It is presented, as discussed with the Departments reps that the position services the Town and Shire Clubs. As such, a financial contribution from the Shire would be required and if not those clubs would not be facilitated. A discussion with the Shire's CEO has provided positive feedback but would need to be presented to the Elected Members for their support.

The program would run for a up to the 30th June 2016, being a two year period. The funding requirement would be 25% from the Local Government and it is proposed that the position would be facilitated over two days per week.

As such, it is proposed that the cost of this provision per annum would amount to \$38,800 (including \$3,000 for in kind) per annum for employee costs and facilitation of workshops and materials. The Local Government contribution for this would amount of 25% being \$8,950 + in kind of \$3,000 for office space and laptop (TOTAL \$11,950) and due to the number of sporting clubs within the Town it is requested that the Shire contribute \$4,000 cash to the grant program per annum. This would commit the Town to a cash contribution of \$4,950 + the provision of \$3,000 of in kind support for office space and computer etc.

Consultation:

Department of Sport and Recreation.

Statutory Environment: - Nil

Policy Implications: - Nil

Financial Implications:

There are no financial implications for the 2013/14 financial budget. An allocation would need to be committed within the 14/15 and 15/16 annual budget if the grant is successful.

Strategic Implications:

The success of the grant and the provision of the officer for a period of two years could greatly assist many clubs to become more professional in their administration and may assist them to develop and promote their clubs.

Voting Requirements: Simple Majority

Council Resolution 1213.248

Seconded: Cr Kain

Seconded: Cr Schutz

That Council:

Authorise the Chief Executive Officer to prepare a grant application for the Club Development Officer Program within the Department of Sport and Recreation to facilitate a officer for up to two days per week with the inclusion of the Shire of Narrogin, if accepting of the contribution costs, and that Council allow for a cash contribution to the project of \$4,950 + in kind support of \$3,000 being office space and computer and the like for the 2014/15 and the 2015/16 financial years.

CARRIED 8/0

10.2.236 REGIONAL SPORTS TALENT DEVELOPMENT PROGRAM

File Reference:

Disclosure of Interest:

Nil

Applicant:

Chief Executive Officer

Previous Item Nos:

Nil

Date:

12/12/2013

Author:

Mr Aaron Cook - Chief Executive Officer

Attachments: Nil

Summary:

It is presented to Council that it consider endorsing the authors proposed billing method to assist the Regional Talent Development Program to be facilitated from the Narrogin Regional Recreation Centre.

Background:

The author was contacted by a Mr Mitch Hardy, Project Leader - Regional Talent Development from the Department of Sport and Recreation in regards to the Talent Development program in regards to the proposal and the participation and support of the Town.

This program identifies youth that are already excelling within their sport and are at least participating at State level and provides them the opportunity to progress their training and skills.

This program falls outside of all normal sport play and training and is only providing a subsidy to the athlete for additional training and development training sessions.

Comment:

It is proposed by the author, and has been deliberated on by the working group, that a alternative fee structure be set in place for the identified athletes. Please note that not all athletes may come from the Town of Narrogin and may well be from outer lying Councils.

Fee Proposal -

- Each Athlete Identified would receive open access to the recreation Centre for a period of 12 months for training purposes and access to all fitness programs being offered, with no talent development training fees and included in the cost is 2 Personal Training Sessions with a qualified staff member. **Cost to the Program \$800.00 per athlete.**
- Talent Development Training Sessions - **Proposed fee is \$50.00 per hour of use.**

Please note that these sessions will not reduce the fees for normal Club training sessions and fees for court hire. Also they do not cover social fun sports, for example if the athlete is a hockey player, playing social squash or mixed netball and the like is not covered by this program.

As stated the charges are over and above normal sport play billing and training and, as such, would be seen as new income for the Leisure Centre. Should the program wish to only run for 6 months to the 30th June the Athlete charges would be halved to \$400.00.

The program is allowing for 30 athletes to be identified and a set budget to be allocated to the Sports for the training sessions.

Consultation:

The Regional Talent Development Network working group/committee of which Cr Kain is a participator.

Statutory Environment:

The author has assessed the implications of these fees and as they are not a fee and charge to the general public but is rather providing a service to the Department of Sport and Recreation on a cost recovery style basis that these fees do not fall within the statutory requirements of the Local Government Act.

As the Grant monies will be allocated to the Town an internal journal will be transferred for the monies.

Policy Implications: - Nil

Financial Implications:

With Council participating in this program it is expected that additional income will be earned by the Centre for the duration of the Grant program. It is expected that during the first 6 months charges to the Department of approximately \$18,000 for the support to the Athletes would be raised.

Strategic Implications:

The Town of Narrogin has been actively wanting to support more regional style programs and issues and this Regional Talent Development provides the opportunity to place the Town in a positive light with surrounding Councils.

Voting Requirements: Simple Majority

Council Resolution 1213.249

Moved; Cr Kain

Seconded: Cr Bartron

That Council:

- 1) Approve the Department of Sport and Recreation being Charged \$800.00 per Regional Talent Development identified athlete for full use of the Leisure Centre and its programs that forms part of the talent development. Should the time be less than 12 months then a pro rata charge be applied.

- 2) That all Regional Talent Development Training sessions will be charged at the rate of \$50.00 per hour.
- 3) It is noted that the negotiated charges for the Regional Talent Development Program will not affect normal charges for club sporting and training activities or other social sporting activities.

CARRIED 8/0

Cr Kain departed the Chambers at 9:06 due to Declaration of Interest

10.2.237 PREMIER'S AUSTRALIA DAY AWARDS

File Reference:

Disclosure of Interest: Nil

Applicant: Nil

Previous Item Nos:

Date: 12 December 2013

Author: Susan Guy Manager Leisure and Culture

Attachments:

Premiers Australia Day Active Citizenship Award Nominations (to be provided to Councillors at the Monthly Information Meeting on 17 December 2013)

Summary:

Council is requested to vote for the winner of the Premier's Australia Day Active Citizenship Award in each of three categories.

Background:

The Premier's Australia Day Active Citizenship Awards focus on community contribution and participation rather than personal achievement. They are run in many Councils around the State as a joint initiative of the Australia Day Council of Western Australia, the Western Australian Local Government Association (WALGA) and the Office of Premier and Cabinet.

The Town of Narrogin for some years has adopted the awards program and calls for the local community to nominate an inspiring community member or group from Narrogin for an award to be presented at a ceremony on Australia Day - 26 January. There are three award categories which highlight active citizenship, outstanding contribution to the local community and Australian pride and spirit.

The Award categories are as follows:

- outstanding community contribution by a local citizen
- outstanding community contribution by a local citizen under 25 years of age
- outstanding community contribution by a local group or community event

Comment:

The closing date for submitting nominations was extended by the Town from the fourth Friday in November to 17 December 2013 to ensure maximum opportunity for the community to participate

The Australia Day Committee which met on 9 December 2013 recommended that elected Town of Narrogin Councillors be asked to vote for the winners of the Premier's Australia Day Active Citizenship Awards and would be requested to review (but not discuss) the nominations for the Awards at the Monthly Information Meeting on 17 December 2013.

Consultation:

- Town of Narrogin Australia Day Committee
- Town of Narrogin Chief Executive Officer

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple Majority

OFFICERS RECOMMENDATION

That Council:

Vote for the winner of the Premier's Australia Day Active Citizenship Award in each of three categories.

Council Resolution 1213.250

Moved: Cr Ward

Seconded: Cr McKenzie

That Council:

Vote for the winner of the Premier's Australia Day Active Citizenship Award in each of three categories.

- Council voted and declared Arts Narrogin as the winner of Group/ Event Section
- Council voted and declared Edward & Louise McEllister as winners of the Citizen of the Year section due to their joint community work.

CARRIED 8/0

Cr Kain departed meeting at 9:05 due to Impartiality Interest.

Council Resolution 1213.251

Moved: Cr Ward

Seconded: Cr Bartron

That Council:

Vote on the Junior Citizen of the Year award after Cr Kain's departure from the room due to Declaration of personal interest.

- Council voted and declared Damien McEllister as winner of the Junior Citizen of the Year section.

CARRIED 6/0

Cr Kain re-entered the meeting at 9:12pm.

Council Resolution 1213.252

Moved: Cr Russell

Seconded: Cr Schutz

That Council:

Recognises Mrs Joy Speed for her previous Civic and Sporting achievements through providing a Town of Narrogin recognition award at the Australia Day Ceremony.

CARRIED 8/0

10.2.238 ACCOUNTS FOR AUTHORISATION –November 2013

File Reference: 12.1.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 11 December 2013
Author: Aimie Allinson – Finance Officer

Attachments:

Accounts for Authorisation – November 2013

Background:

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council.

Comment:

The attached “Accounts for Authorisation – November 2013” is presented to Council for approval. Below is a summary of activity.

Total Creditor Payments November 2013	\$332,143.45
Total Payroll Payments November 2013	\$224,489.15
Total Payments November 2013	\$556,632.90
Percentage paid by EFT November 2013	82.00%
Percentage paid by Cheque November 2013	18.00%

Percentage of Local Suppliers November 2013	67%
Dollar Value spent with Local Suppliers November 2013	\$146,654.05

Please note ‘F’ is fully funded, ‘P’ is partially funded, ‘R’ is reimbursements and ‘I’ is insurance claims

Council Resolution 1213.253

Moved: Cr McKenzie

Seconded: Cr Bartron

That Council:

Approve the Accounts for Authorisation for the month of November 2013 for the Municipal Fund totalling \$556,632.90

CARRIED 8/0

ACCOUNTS FOR AUTHORISATION November 2013						
#	Reference	Date	Supplier	Details	Amount	C o d e
1	EFT1176	01/11/2013	Best Office Systems	ADMIN STATIONERY Toner Brother MFC 8510DN	267.00	
2	EFT1177	01/11/2013	Great Southern Fuels	MONTHLY FUEL ACCOUNT	8,348.31	
3	EFT1178	01/11/2013	Don Ennis	MEETING ALLOWANCE October 2013	3,341.65	
4	EFT1179	01/11/2013	Dynamic Print	ADMIN STATIONERY Envelopes 3000 x DL Windowfaced	679.00	
5	EFT1180	01/11/2013	Narrogin Auto Electrics	00NGN Colorado Parts Light Globe and Electrical Cable (Works Foreman)	85.98	
6	EFT1181	01/11/2013	Kleenheat Gas	TOWN HALL GAS Bottle Annual Service Charge 2013	840.01	
7	EFT1182	01/11/2013	Knightline Computers	ADMIN IT Who's In Upgrade	279.00	
8	EFT1183	01/11/2013	Landgate	RATES LAND ENQUIRY A285900 Kindred	29.80	
9	EFT1184	01/11/2013	Coca-Cola Amatil (Aust) PTY LTD	NRLC KIOSK Stock for Resale Drinks 23/10/13	1,197.60	
10	EFT1185	01/11/2013	Narrogin Earthmoving & Concrete	SMITH ST UPGRADE Fill and Supply Bulk Sand	154.00	F
11	EFT1186	01/11/2013	WALGA	NHLP ADVERTISING NO 26/9/13 Mixed Netball	770.08	F
12	EFT1187	01/11/2013	Susan Farrell	COUNCIL LAUNDRY Linen 21/10/13	40.00	
13	EFT1188	01/11/2013	DFES- Department of Fire & emergency services	FESA ESL Option B Quarter 2 2013-2014	5,520.87	F
14	EFT1189	01/11/2013	Robert John Madson	MEETING ALLOWANCE October 2013	1,135.40	
15	EFT1190	01/11/2013	Anderson, Munro & Wyllie	AUDIT TOWN HALL Stage 1 & 2 Upgrade 2012/2013	1,540.00	F
16	EFT1191	01/11/2013	Narrogin Electrical Services	ADMIN BUILDING RENOVATIONS Supply and Install Remote Door Openers (3x) (R4R)	2,361.65	F
17	EFT1192	01/11/2013	Liquor Barons	COUNCIL REFRESHMENTS Elections 19/10/13	61.49	
18	EFT1193	01/11/2013	S. Williams Plumbing	NCP COPPER WIRE REPLACEMENT Install Drainage Line for Campers Kitchen Sink	2,060.00	F
19	EFT1194	01/11/2013	Narrogin and District Senior Citizens Centre	NHC HIRE Senior Citizens Hall 5, 7, 21 August 2013	480.00	
20	EFT1195	01/11/2013	Narrogin Glass & Quick Fit Windscreens	LIBRARY RENOVATIONS Replace Window as per Quote 35023 (R4R)	256.96	

21	EFT1196	01/11/2013	FPD Food Services Pty Ltd	NRLC KIOSK Stock For Resale 16/10/13	222.65	
22	EFT1197	01/11/2013	Country Paint Supplies	NRLC MAINTENANCE Cement Brushes and Tiles	308.01	F
23	EFT1198	01/11/2013	Shire of Narrogin	COMMERCIAL DEVELOPMENT Rates 205 Mokine Road Half Share 2013 /2014	330.00	
24	EFT1199	01/11/2013	LGISWA	INSURANCE 2 Installment 2013	27,768.03	
25	EFT1200	01/11/2013	Radiowest Broadcasters Pty Ltd	NHLP ADVERTISING NHLP 1/9/13 - 30/9/13	1,342.00	F
26	EFT1201	01/11/2013	Pro-Met Express	COUNCIL ELECTION 2013 Freight Ballot Boxes	23.60	
27	EFT1202	01/11/2013	Narrogin Agricultural College	DONATION AWARDS Sponsorship 2013 Graduation	80.00	
28	EFT1203	01/11/2013	Echelon Australia Pty Ltd	INSURANCE Regional Risk Co-ordinator July to Dec 2013	7,300.70	
29	EFT1204	01/11/2013	Austcycle Pty Ltd	NHLP AUSTCYCLE Licence September 2013	99.00	F
30	EFT1205	01/11/2013	Department of Premier & Cabinet	MEMBERS PUBLICATIONS LG Act and Folder Inserts	430.75	
31	EFT1206	01/11/2013	Belvedere Nursery	COMMUNITY GARDEN Seeds, Potting Mix and assorted Vegetables	348.00	F
32	EFT1207	01/11/2013	Katanning Security Services Pty Ltd	NRLC SECURITY Call Out to JHCC 10/9/13	233.35	
33	EFT1208	01/11/2013	Hydramet Pty Ltd	TWIS MAINTENANCE Service and Repair of Chlorination Equipment	6,294.02	
34	EFT1209	01/11/2013	Jennifer Bullock	COUNCIL PROMOTION Town of Narrogin Business Prospectus 2012	120.20	
35	EFT1210	01/11/2013	The West Australian	COUNCIL ADVERTISING NO 05/09/13 Call for Nominations Elections 2013	423.00	
36	EFT1211	01/11/2013	Southern Sanding	TOWN HALL UPGRADE (Stage 3) Repair Sand and Seal Lesser Hall	16,864.53	F
37	EFT1212	01/11/2013	Narrogin Pumps Solar And Spraying	SEWERAGE MAINTENANCE Reticulation Parts and Labour	726.08	
38	EFT1213	11/11/2013	Don Ennis	MAYOR REIMBURSEMENT Sitting Fees June Oct 2013	1,291.67	
39	EFT1214	11/11/2013	Narrogin Electrical Services	TWIS MAINTENANCE Electrical Repairs to Main Pump	1,083.50	
40	EFT1215	11/11/2013	West Country PRINT SYNC	ADMIN PRINTER Reading 11/9/13	3,845.95	
41	EFT1216	11/11/2013	Sigma Chemicals	NRLC POOL Chemicals & Freight 20/8/13	2,102.50	
42	EFT1217	11/11/2013	Linda Anne White	NHLP CATERING Morning Tea 11/10/13	300.00	F
43	EFT1218	11/11/2013	Market Creations	NHLP MENTAL HEALTH Week A5 brochure print x	495.00	F

				1000		
44	EFT1219	11/11/2013	Techlay	NRLC COURT 2 Floor Installation	26,339.50	F
45	EFT1220	11/11/2013	Lucinda Satori	NHLP CATERING Walk around Wicky 7/10/13	300.00	F
46	EFT1221	21/11/2013	Best Office Systems	ADMIN CEO Brother HL-6180DW Mono Laser Printer	549.00	
47	EFT1222	21/11/2013	Ray White Narrogin	DTES RENT 14/11/13 - 12/12/13	1,200.00	
48	EFT1223	21/11/2013	Great Southern Fuels	NCP DIESEL BULK 12/8/13	880.20	
49	EFT1224	21/11/2013	Kleenheat Gas	NRLC LPG BULK 2/9/13 & JHCC Gas	12,943.99	
50	EFT1225	21/11/2013	Narrogin Earthmoving & Concrete	ENSIGN ST FOOTHPATH Upgrade Materials	1,087.90	F
51	EFT1226	21/11/2013	Aaron Joseph Cook	REIMBURSEMENT CEO RENT 21/10/13	4,000.00	P
52	EFT1227	21/11/2013	P & F Kulker Building contractors	RAILWAY INSTITUTE Replace Roofing	46,000.00	F
53	EFT1228	21/11/2013	Public Transport Authority	TRANSWA BUS Ticket Sales October 2013	1,355.65	R
54	EFT1229	21/11/2013	Shire of Narrogin	DCCS RENT 19/10/13 - 16/11/13	1,400.00	
55	EFT1230	21/11/2013	Golden West Network Pty Ltd	PROMOTION TV Air Time Joint Promotion COC	382.80	
56	EFT1231	21/11/2013	Narrogin Chamber of Commerce	NRLC MEMBERSHIP Promotion 2013	200.00	
57	EFT1232	21/11/2013	Techlay	NRLC COURT 2 Surface Replacement Netball volleyball sleeves and marking	5,434.00	F
58	EFT1233	21/11/2013	Narrogin Pumps Solar And Spraying	SEWERAGE MAINTENANCE Hoses ,Clamps Elbows & Labour	610.63	
59	EFT1234	21/11/2013	Led Lighting Designs Pty Ltd	CHRISTMAS LIGHTS 5m garland with 120 Multi Coloured Lights	5,687.85	
60	EFT1235	22/11/2013	Kinetic Super	Superannuation contributions	111.86	
61	EFT1236	22/11/2013	Concept One the Industry Superannuation Fund	Superannuation contributions	625.42	
62	EFT1237	22/11/2013	Hesta Superannuation	Superannuation contributions	668.25	
63	EFT1238	22/11/2013	WA Local Government Super Plan	Superannuation contributions	19,206.11	
64	EFT1239	22/11/2013	AustralianSuper	Superannuation contributions	627.38	
65	EFT1240	22/11/2013	Host Plus	Superannuation contributions	327.97	
66	EFT1241	22/11/2013	Prime Super	Superannuation contributions	242.45	
67	EFT1242	22/11/2013	Department of Human Services	Payroll deductions	176.85	
68	Reference	Date	Supplier	Details	Amount	C o

						d e
69	44586	01/11/2013	A & A Corasaniti Building Contractors Pty Ltd	Rates refund for assessment A144001 12 Ensign Street NARROGIN WA 6312	1,732.70	
70	44587	01/11/2013	PF & JA Kealley	Rates refund for assessment A240500 49 Argus Street NARROGIN WA 6312	359.83	
71	44588	01/11/2013	Devon Settlements	Rates refund for assessment A205900 37 Garfield Street NARROGIN WA 6312	344.92	
72	44589	01/11/2013	WALSH JEANETTE A	Rates refund for assessment A337044 7 Pitt Street NARROGIN WA 6312	1,646.13	
73	44590	01/11/2013	Synergy	STREET LIGHTS ELECTRICITY 639 Lights 25/8/13 -24/9/13	11,954.45	
74	44591	01/11/2013	Narrogin Packaging	PUBLIC TOILET Toilet rolls, vinyl gloves 5/9/13	522.25	
75	44592	01/11/2013	Water Corporation	OLD RAILWAY INSTITUTE SERVICE CHARGES 01/09/13 - 31/10/13	645.65	
76	44593	01/11/2013	Staples Australia Pty Ltd	ADMIN STATIONERY Staplers and Diaries 30/9/13	35.83	
77	44594	01/11/2013	Les Archibald	MEMBERS ALLOWANCE October 2013	749.99	
78	44595	01/11/2013	Sally Rogers	NHLP HEAL Exercise and Education Sessions	700.00	F
79	44596	01/11/2013	John Fisher Muller	MEMBERS ALLOWANCE October 2013	749.99	
80	44597	01/11/2013	The Distributors Perth	NRLC KIOSK Stock for Resale 17/10/13	439.30	
81	44598	01/11/2013	Town Of Narrogin	JHCC HIRE NHLP Cooking Classes	55.50	F
82	44599	01/11/2013	Rj Broun Painting Service	NCP TRANSPORTABLE Painting & LIBRARY Painting	9,250.00	F
83	44600	01/11/2013	ALBANY WORLD OF CARS	BUILDING SURVEYOR 2013 Triton GLX Dual Cab (NGN2)	36,308.00	
84	44601	01/11/2013	Eddie Staporek	NHC REIMBURSEMENT Medical E Staporek	88.00	
85	44602	01/11/2013	Julie-Sue Tinson	SUBSIDY New Crossover	225.00	
86	44603	11/11/2013	Synergy	CLAYTON RD OVAL ELECTRICITY 11/9/13 - 8/10/13	13,479.35	
87	44604	11/11/2013	TELSTRA	MOBILE October 2013	1,176.13	
88	44605	11/11/2013	Water Corporation	CLAYTON RD WATER Repair Damaged Service	573.00	
89	44606	11/11/2013	Department of finance shared services State Library Of WA	LIBRARY LOST & DAMAGED Freight Costs	1,008.12	
90	44607	11/11/2013	Narrogin Newsagency	ADMIN NEWSAGENCY October 2013	262.15	
91	44608	11/11/2013	Great Southern Towing	LAW ABANDONED VEHICLE Towing Costs	88.00	

92	44609	11/11/2013	Town Narrogin Of	COMMUNITY GARDEN CONTRIBUTION Rubbish Collection	305.00	
93	44611	21/11/2013	Synergy	STREETLIGHTS 25/9/13 - 24/10/13	13,143.45	
94	44612	21/11/2013	Farmworks Rural PTY LTD	REFUSE MAINTENANCE New Gate 9/9/13	148.50	
95	44613	21/11/2013	Narrogin Homecare - Petty Cash	NHC PETTY CASH Consumables 7/10/13	343.85	
96	44614	22/11/2013	Australian Ethical Superannuation	Superannuation contributions	569.24	
97	44615	22/11/2013	BT Super For Life	Superannuation contributions	550.56	
98	44616	22/11/2013	Commonwealth Bank	Superannuation contributions	526.54	
99	44617	22/11/2013	IOOF	Superannuation contributions	307.19	
100	44618	22/11/2013	Macquarie Investment Manager	Superannuation contributions	338.85	
101	44619	22/11/2013	MLC Nominees	Payroll deductions	980.34	
102	44620	22/11/2013	QANTAS Staff Credit Union Limited	Superannuation contributions	264.87	
103	44621	22/11/2013	St Andrews Retirement Plan	Superannuation contributions	125.10	
104	44622	22/11/2013	Colonial First State Investments	Superannuation contributions	178.04	
105	44623	22/11/2013	AMP Life Limited	Superannuation contributions	128.48	

PAYROLL SUMMARY

Cheque Total \$100,304.30

October 2013 pay details

EFT Total \$231,839.15

Pay date Nett amount

Payroll Total \$224,489.45

4/11/2013 \$10,859.93

TOTAL \$556,632.90

06/11/1013 \$102,645.20

20/11/2013 \$108,466.09

28/11/2013 \$2,518.23

EFT Total must be made of of PAYROLL as well as

Total \$224,489.45

CREDITORS PAYMENT

F Funded

P Partially Funded

R Reimbursement

I Insurance

PRB Partially reimbursement

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

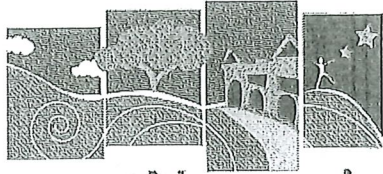
Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

Mayor declared the meeting closed at 9:18pm.



Town of Narrogin

Memorandum

To: Carolyn Thompson.
From: Aaron Cook Chief Executive Officer
Date: 4 July 2015
File ref: Councilor - Personal
Subject: Signing of Minutes

There are multiple sets of Minutes that are required to be signed by the previous Mayor Mr Don Ennis. Due to the time taken to process these minutes to enable the signature I contacted Mr Ennis on several occasions to attend the office and perform the signatures.

Mr Ennis has refused to accommodate this request sighting that he is no longer in a position to verify the records. He also stated that he would prepare a letter to this effect for Council's records as he had spoken to the Department and this would meet the requirement. Since that time no letter has been provided and, as such, please place this memo on Mr Ennis's Councilor file and with the unsigned minutes as a record that the request for him to sign was made.

Thank you

A handwritten signature in black ink, appearing to read 'Aaron Cook', written over a faint, illegible background.

Aaron Cook
Chief Executive Officer