



**MINUTES
ORDINARY COUNCIL MEETING**

27 SEPTEMBER 2016

**COUNCIL CHAMBERS
SHIRE OF NARROGIN
89 EARL STREET
NARROGIN WA 6312**

These minutes were confirmed at the Ordinary Council Meeting held on 11 October 2016

Signed:  Date

(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

**ORDINARY COUNCIL MEETING MINUTES
27 SEPTEMBER 2016**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.30 pm – Commissioner Yuryevich declared the meeting open.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Commissioners

Commissioner R Yuryevich AM RFD (Chairperson)
Commissioner G Ballard
Commissioner L Ballard

Staff

Mr C Bastow – Acting Chief Executive Officer
Mr A Awang – Executive Manager Development & Regulatory Services
Mr T Evans – Executive Manager Technical & Rural Services
Ms R Hawkins – Manager Finance
Ms C Thompson – Executive Assistant

Apologies

Mr A Cook – Chief Executive Officer

Visitors

Mr M Fisher
Mr C Ward
Mr N Mitchell
Mr N Walker
Mr D Charlesworth – Narrogin Observer

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION 0914.144 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Accept the minutes as amended of the Ordinary Council Meeting held on 13 September 2016 and be confirmed as an accurate record of proceedings.

CARRIED 3/0

Please note:

The resolution for Item 10.2.114 was amended with the words "Intensive Agriculture Committee" being replaced with "Narrogin Agricultural College Advisory Committee".

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Commissioner Yuryevich expressed gratitude on behalf of the Shire's residents, staff, current and past Council to Mr Colin Bastow (Director Corporate and Community Services) who is attending his last meeting of the Shire of Narrogin tonight. Colin has served for six years and is to be congratulated for the 'steady ship' presented in the Finances for the Shire & past Town of Narrogin. Mr Bastow has taken on the role of Deputy Chief Executive Officer for the Shire of Wiluna for which we wish him well.

DISCLAIMER READING

The person presiding will read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

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10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.117 PROPOSED SUBDIVISION – LOT 26 FLEAY ROAD, NARROGIN

File Reference: IPA168472, A177200
Disclosure of Interest: Nil
Applicant: R.A.S. Machin Licensed Surveyor
Previous Item Nos: 10.1.586 (19 August 2009), 10.1.597 (21 October 2009)
Date: 22 September 2016
Author: Azhar Awang, Executive Manager Development & Regulatory Services

Attachments

- Attachment 1 – Locational Plan
- Attachment 2 – Approved Subdivision (WAPC 140657 11 January 2011)
- Attachment 3 – Proposed Subdivision (WAPC 154075)
- Attachment 4 – Overall Subdivision Plan (17 September 2009)
- Attachment 5 – Amended Conditions

Summary

Council's consideration is requested in regards to the proposed subdivision of Part Lot 26 Fleay Road, Narrogin for the creation of six (6) lots.

Background

The matter was previously considered by Council at its meeting held on 2 October 2009. Council at that meeting resolved as follows:

That Council:

1. *Revoke resolution 10.1.586 from the Ordinary Council meeting of August 2009;*
2. *Advise the Western Australian Planning Commission that it supports application 140657 for the proposed subdivision of Lot 26 Fleay Road, Narrogin into 16 Lots as per plan 4 dated 17 September 2009, subject to the following conditions*
 - a) *A geotechnical study regarding the land's capability to sustain building development including onsite effluent disposal being submitted to the satisfaction of the Town of Narrogin;*
 - b) *A noise study with regards to the potential impact of the bus depot and mechanical servicing operations at Lots 5,6,7 & 8 Quigley Street, Narrogin being submitted to the satisfaction of the Town of Narrogin;*
 - c) *Street corners within the subdivision being truncated to a standard truncation of 8.5 metres;*
 - d) *The land being graded and stabilised at the subdividers cost to the satisfaction of the Town of Narrogin;*

- e) *The land being filled and/or drained at the subdividers cost to the satisfaction of the Town of Narrogin, and any easements and/or reserves necessary for the implementation thereof, being provided free of cost;*
- f) *Arrangements being made with the Town for the upgrading of Quigley Street, Fleay Road, May Street and Narrakine Road prior to the commencement of earthworks;*
- g) *A stormwater management and disposal plan being developed and submitted to the Town;*
- h) *A dual use path being constructed on May and Quigley Street with the precise alignment and extent of construction being to the satisfaction and specifications of the Town; and*
- i) *A landscaping and street tree plan being developed and submitted to the Town.*

On 11 January 2010, the Western Australian Planning Commission (WAPC) granted conditional approval for the proposed subdivision subject to conditions (see attachment 2) which is for the development of a total of sixteen (16) lots.

The applicant was aggrieved by Condition 1 and 10 of the WAPC conditions of approval and referred the matter to the State Administrative Tribunal (SAT) for review. Condition 1 of the approval pertains to the requirements for a section 70A Notification on the Certificate of Title of the impacts from nearby bus depot and mechanical services and Condition 10 was in regards to provision of sewerage service by the Water Corporation.

On 9 November 2010, SAT determined the outcome and allowed the application to be reviewed and the conditions of approval varied which was conveyed by way of an amended conditions to the subdivision (see attachment 5).

Since that time the Planning Approval has expired (11 January 2014) and a fresh planning application is required for consideration.

On 15 August 2016, Council received a referral application for a subdivision from the Western Australian Planning Commission in regards to a proposed subdivision (Application No: 154075) at Lot 26 Fleay Road, Narrogin.

The proposal is to create a total of six (6) Lots with all lots fronting onto Narrakine Road and the remainder of Lot 26 to remain as a large block (7.6244 hectares). The lots are mainly 2,002m² with proposed Lot 6 having an area of 2,046m².

Comment

Zoning

Lot 26 Fleay Road is zoned "Single Residential" under the Shire's Local Planning Scheme No 2. The Scheme provision requires a minimum of 850m² for unsewered lot. The Proposed Planning Scheme No 3 is to rezone the area with a Residential Coding of 'R5'. This will allow a minimum lot size of 2,000m² consistent with the proposed subdivision.

The Subject lot has a total area of 8.2035hectares.

Structure Plan

The current Town Planning Scheme No 2 shows the overall development pattern for the subject property, however, due to there being no reticulated sewer provided to the area, it is not possible to develop the lots as shown in the Planning Scheme Map. That being said it is recommended that a structure plan be provided to demonstrate how the overall site is to be developed. The applicant in their earlier submission in September 2009 submitted an overall subdivision plan (see attachment 4) of the site which the previous subdivision approval was granted. Based on the overall structure plan, the proposed subdivision would be a minor departure from the overall subdivision plan in terms of lot layout. It is recommended that the applicant submit an overall subdivision plan prior to considering any further subdivision of the site. As the proposed subdivision will not affect the proposed road layout it is recommended to support the proposed subdivision as access from these lots are via the existing Narrakine Road.

Public Open Space (POS)

The proposed overall subdivision plan (Attachment 3) did not allocate an area for the future public open space. A condition of subdivision approval had previously been imposed requiring the landowner to provide an area of land equivalent to 10% of the gross subdividable area. In the event that the area of POS is not provided, the applicant will be required to provide a cash in lieu contribution equivalent to 10% of the gross subdividable area.

Reticulated Sewer

There is currently no provision for reticulated sewer on the site. The Department of Health requires a minimum lot area of 2000m² for residential lots for onsite waste disposal via Aerated Treatment Units (ATU) with nutrient stripping capacity. A condition of subdivision can be imposed requiring that all single houses and ancillary outbuildings connected to an onsite effluent disposal system shall be ATU's with nutrient stripping capacity.

Contaminated Sites

The applicant in its submission stated that the subject site may be contaminated due to current use of the land for the purpose of a Bus Depot and chemical treatment by Western Power with its infrastructure. This can be overcome through a condition requiring the developer to undertake investigation of the site for soil and groundwater contamination to determine if remediation work is required

Based on the above, it is recommended that Council supports the proposed subdivision subject to the conditions provided in the recommendation.

Consultation

- Not required as this is a referral from the Western Australian Planning Commission seeking comments from the relevant government agencies.

Statutory Environment

- *Planning and Development Act 2005*
- Town Planning Scheme No 2

Policy Implications

D1 - Delegated Authority – *The Chief Executive Officer is granted delegated authority to conditionally support the subdivision of land into not more than 5 lots, the amalgamation of not more than 2 lots zoned Single Residential and the amalgamation of any number of lots within all other zones identified by the Scheme in accordance with Policy D2.*

Financial Implications

The creation of new residential lots will increase the rate income to the Shire as each new lot will attract the minimum rate.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0914.145 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

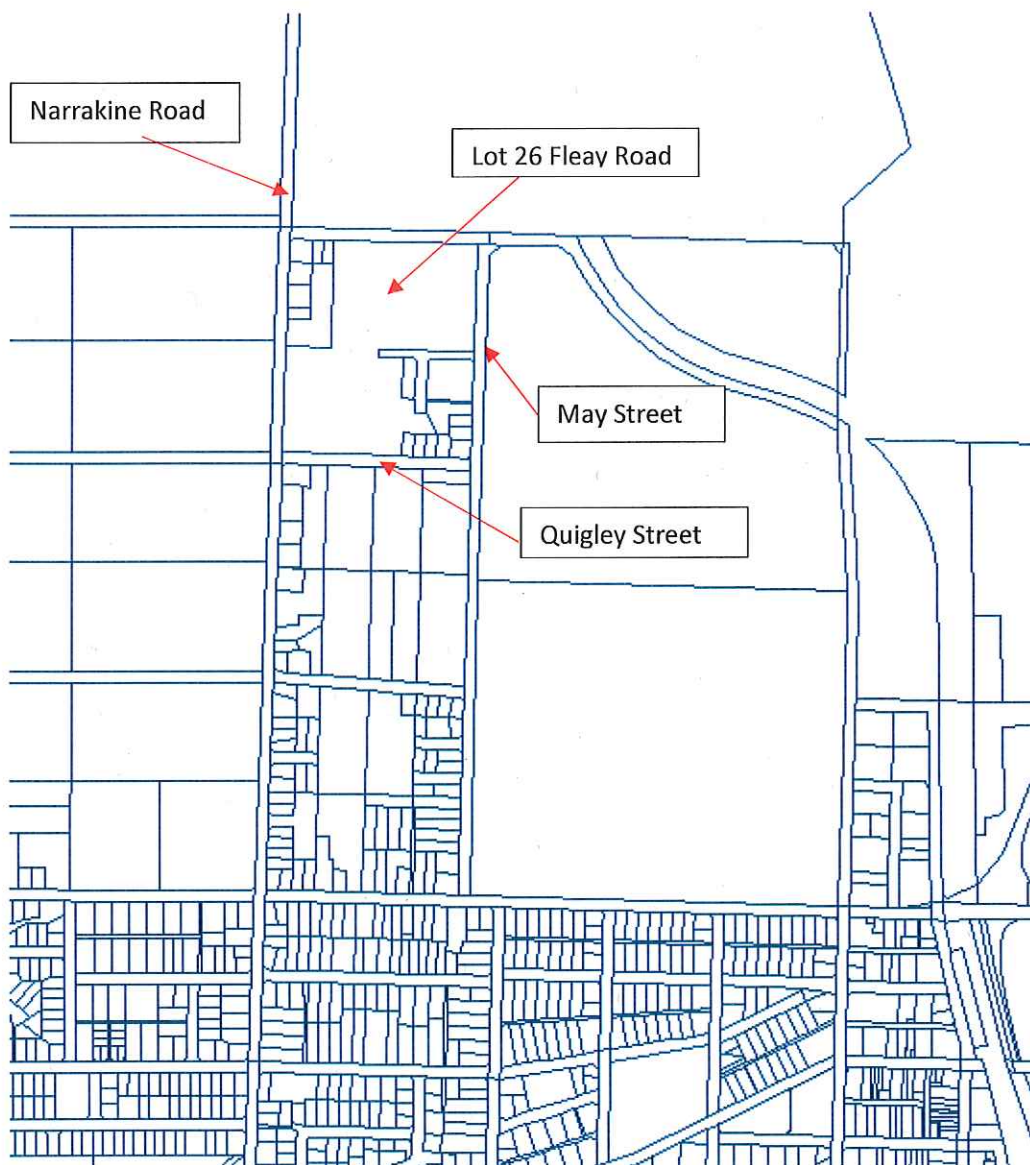
That Council:

Advise the Western Australian Planning Commission that it supports the proposed subdivision (Application No 154075) of Lot 26 Fleay Road, Narrogin subject to the following conditions:

1. The land being filled and/or drained at the subdivider's cost to the satisfaction of the Western Australian Planning Commission and any easements and/or reserves necessary for the implementation thereof, being granted free of cost.
2. The land being graded and stabilised to the satisfaction of the Shire.
3. Street corners within the subdivision are to be truncated to the standard truncation of 8.5 metres.
4. Arrangements being made with the local government for the applicant to upgrade Quigley Street, Fleay Road, May Street and Narrakine Road.
5. A dual use path being constructed by the applicant on May and Quigley Streets with the precise alignment and extent of construction being to the satisfaction and specifications of the Shire.
6. A detailed plan demonstrating dual use path/cycleway design to the specifications of the local government is to be submitted prior to the commencement of site works.
7. A landscaping and street tree plan being prepared and implemented to the satisfaction of the West Australian Planning Commission.

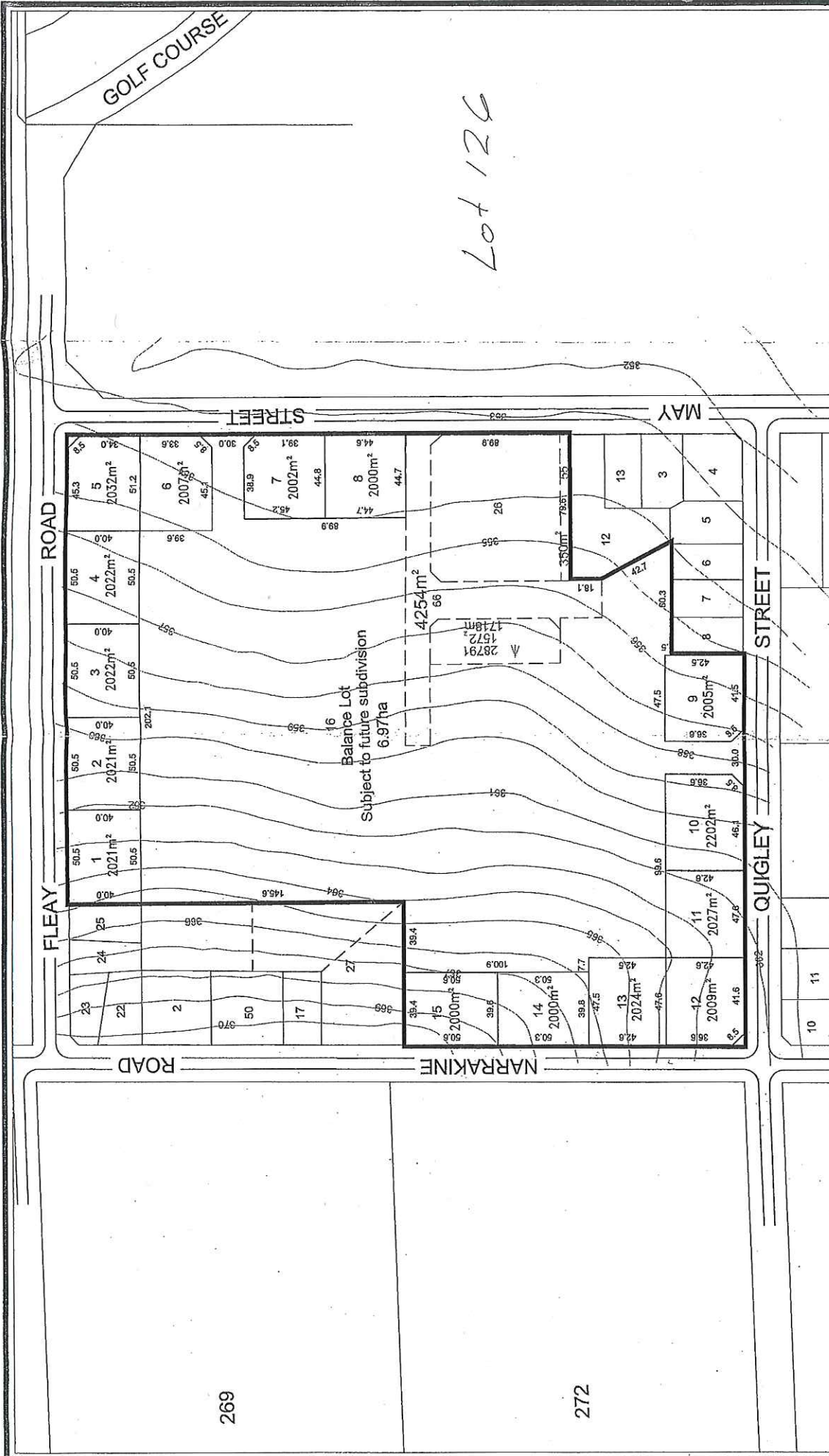
8. Suitable arrangements being made with the Water Corporation so that provision of a suitable water supply service will be available to lot(s) shown on the approved plan of subdivision.
9. An area(s) of land equivalent to 10 percent of the gross subdividable area, in a position to be agreed with the WAPC, being shown on the Deposited Plan as a "Reserve for Recreation" and vested in the Crown under Section 152 of the Planning and Development Act 2005, such land to be ceded free of cost and without any payment of compensation by the Crown. (Application for payment of cash in lieu can be made).
10. Prior to the commencement of subdivisional works an Urban Water Management Plan is to be prepared and approved in consultation with the Department of Water.
11. A stormwater management and disposal plan being developed and submitted to the satisfaction of the Shire.
12. Prior to commencement of subdivision works, investigation for soil and groundwater contamination is to be carried out to determine if remediation work is required.
13. A Bushfire Management Plan being prepared, approved and relevant provisions implemented during subdivision works, in accordance with WAPC's *Guidelines for Planning in Bushfire Prone Areas*.
14. No further subdivision is permitted without an overall Subdivision Plan for Lot 26 Fleay Road, Narrogin.
15. All single houses and ancillary outbuildings connected to an onsite effluent disposal system shall be Aerated Treatment Units (ATU's) with nutrient stripping capacity.

CARRIED 3/0



Attachment 1 – Locality Plan

Lot 126



269

272

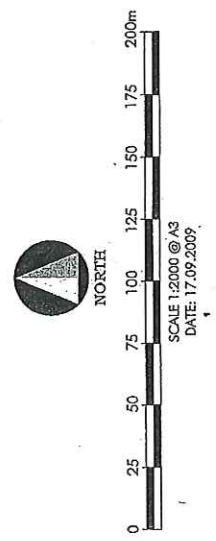
**PROPOSED SUBDIVISION
APPLICATION PLAN
Plan 4**

VARIOUS LANDHOLDINGS
FLEY ROAD, NARROGIN
TOWN OF NARROGIN
Client: L.R. Archibald & Co. Pty Ltd

LEGEND:
Subject Land Boundary...

Note: Areas and dimensions subject to survey.

DEVELOPMENT STATISTICS:
TOTAL NUMBER OF LOTS: 15 RESIDENTIAL LOTS + 1 BALANCE LOT
MINIMUM LOT SIZE: 2000m²
MAXIMUM LOT SIZE: 2202m²
AVERAGE LOT SIZE: 2026m²



Attachment 3 - Subdivision Application



PA 168472
A 177200

Our Ref : 154075
Previous Ref :
Your Ref :
Enquiries : Thomas Dellavedova (6551 9634)

15 August 2016

Chief Executive Officer
Town Of Narrogin
P O Box 188
NARROGIN WA 6312

Application No: 154075 - Lot No 26 Fleay Road Narrogin

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 26th September 2016 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule (December 2015) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.planning.wa.gov.au

Send responses via email to referrals@planning.wa.gov.au. **Always quote reference number "154075" when responding.**

This proposal has also been referred to the following organisations for their comments:
Department Of Parks And Wildlife, Water Corporation, Western Power and LG As Above.

Yours faithfully

Kerrine Blenkinsop
Secretary
Western Australian Planning Commission

APPLICATION DETAILS

Application Type	Subdivision	Application No	154075
Applicant(s)	R.A.S. Machin Licensed Surveyor		
Owner(s)	Eileen Marie Lange ; Michael Andrew Lange ; Robert John Lange ; Vicki Michelle Lange		

Locality	Lot No 26 Fleay Road Narrogin		
Lot No(s)	26	Purpose	Residential
Location		Local Gov. Zoning	Single Residential, Recreation
Volume/Folio No.	1588/875	Local Government	As Above
Plan/Diagram No.	D060536	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	BUSHFIRE PRONE AREA, REMNANT VEGETATION (NLWRA), THREATENED FAUNA BUFFER		

Azhar Awang

From: referrals@planning.wa.gov.au
Sent: Monday, 15 August 2016 4:19 PM
To: Enquiries
Subject: IPA168472 - PROD Application No: 154075-Lot No 26 Fleay Road Narrogin (As Above)
Attachments: 154075_NART_20160815.doc; 154075 Lot 26 Fleay Road Narrogin - BAL.PDF; 154075 Lot 26 Fleay Road Narrogin - Certificate of Title.pdf; 154075 Lot 26 Fleay Road Narrogin - Contaminated Sites info.PDF; 154075 Lot 26 Fleay Road Narrogin - Plan.PDF; 154075 Lot 26 Fleay Road Narrogin- Application.PDF; Application.xml

To whom it may concern,

RE: Application No:154075--Lot No 26 Fleay Road Narrogin

The Western Australian Planning Commission has received an application for planning approval. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 26th September 2016 being 42 days from the date of this email.

Please send responses via email to referrals@planning.wa.gov.au. Always quote reference number "154075" when responding.

Regards,
Western Australian Planning Commission

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WESTERN




AUSTRALIA

REGISTER NUMBER 26/D60536	
DUPLICATE EDITION 2	DATE DUPLICATE ISSUED 8/10/2004

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 1588 FOLIO 875

The person described in the first schedule is the registered proprietor of an estate in the simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 26 ON DIAGRAM 60536

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

EILEEN MARIE LANGE
MICHAEL ANDREW LANGE
ROBERT JOHN LANGE
VICKI MICHELLE LANGE
ALL OF RMB 822, NARROGIN
AS JOINT TENANTS

(TP L660347) REGISTERED 22 JUNE 2011

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1588-875 (26/D60536).
PREVIOUS TITLE: 1190-484, 961-169, 676-74, 13-119A.
PROPERTY STREET ADDRESS: 7 FLEAY RD, NARROGIN.
LOCAL GOVERNMENT AREA: TOWN OF NARROGIN.

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING J158356
NOTE 2: L629303 SECTION 138D TLA APPLIES TO CAVEAT K916535

R.A.S. Machin

Licensed Surveyor
PO Box 276
BRIDGETOWN, WA 6255

ABN 30 458 384 068
Phone: 08 97 644 015
Email: roger@machinsurvey.com

Your Ref:
My Ref: 3296 WA Planning Commission
Date July 11, 2016

CONTAMINATED SITES

Parts of the lot involved in this application has and is being used for parking of school buses and could potentially have been contaminated by fuel spills

The land has been serviced by Western Power, who carry out chemical treatment of infrastructure and that potentially could have contaminated small areas of the lot.

The land is adjacent to the road reserves that have been subjected to chemical control of weeds this could also have contaminated part of the land adjacent to the road reserve.



Roger Machin
Licensed Surveyor

DEPARTMENT OF PLANNING	
DATE	FILE
11/08/2016	154075



Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2016-205450

Submission Date: 11/08/2016 12:46 PM

Your Reference	LOT 26 FLEAY ROAD NARROGIN
Location of Subject Property	LOT 26 FLEAY ROAD NARROGIN
No. of applicants	1
Are you applying on your own behalf?	No
Are you the primary applicant?	No
Do you have consent to apply from all landowners?	Yes
Lodgement Type	Subdivision
Submitted by	Dee Hooljer
Email	dee.hooljer@planning.wa.gov.au

About the land

Number of current lots on the land	1	Total number of proposed lots on the land including balance lots	8
Drainage Reserves	0	Public Access Ways	0
Recreation Reserves	0	Right of Ways	0
Road Reserves	0	Road Widening	1
Number of fee paying lots	7	Number of fee exempt lots	1

What is the proposed use/development?

Proposed Use	Lot size	Number of Lots	
Residential	2000 - 2999 Sqm	6	
Residential	5 HA - 10 HA	1	
Local Government	Town Of Narrogin	Existing dwellings	No
Is common property proposed	No		

DEPARTMENT OF PLANNING	
DATE	FILE
11/08/2016	154075

Applicants

Primary applicant (1)

Is the applicant a company/organisation?	Yes	Is the applicant a landowner?	No
Name/Company	R.A.S. MACHIN LICENSED SURVEYOR	ABN / ACN	NA
Email	roger@machinsurvey.com	Phone number	97644015
Address			
Street address	P O BOX 276	Town / Suburb or City	BRIDGETOWN
State	WA	Post Code	6255
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Certificate of Title Details

Lots with certificate (1)

Volume	1588	Folio	875
Lot Number	26	Plan Number	60536
Total land area	9.4109	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	4
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners

Landowner (1)

Full name	N/A	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	RMB 822	Town / Suburb or City	NARROGIN
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Landowner (2)

Full name	N/A	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	RMB 822	Town / Suburb or City	NARROGIN
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Landowner (3)

Full name	N/A	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	RMB 822	Town / Suburb or City	NARROGIN
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Landowner (4)

Full name	N/A	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	RMB 822	Town / Suburb or City	NARROGIN
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Subdivision detail

Number of dwellings	N/A	Dwelling retained	N/A
Dwelling description	N/A		
Number of outbuildings/structures	N/A	Structure/s retained	N/A
Other description	N/A		
Structure description	N/A		
Is a battleaxe lot/s proposed?			No
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot			Not applicable
Has the land ever been used for potentially contaminating activity			No
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003			Yes
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003			No
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location			No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?			No
Is the development within a Bushfire Prone Area?			Yes
Are there any dewatering or drainage works proposed to be undertaken			No
Is excavation of 100 cubic metres or more of soil proposed			No
If yes did the Acid Sulfate Soils Investigation indicate acid sulfate soils were present			No

Fee & Payment

Fee amount	\$3,461.00	Payment Type	By Cheque
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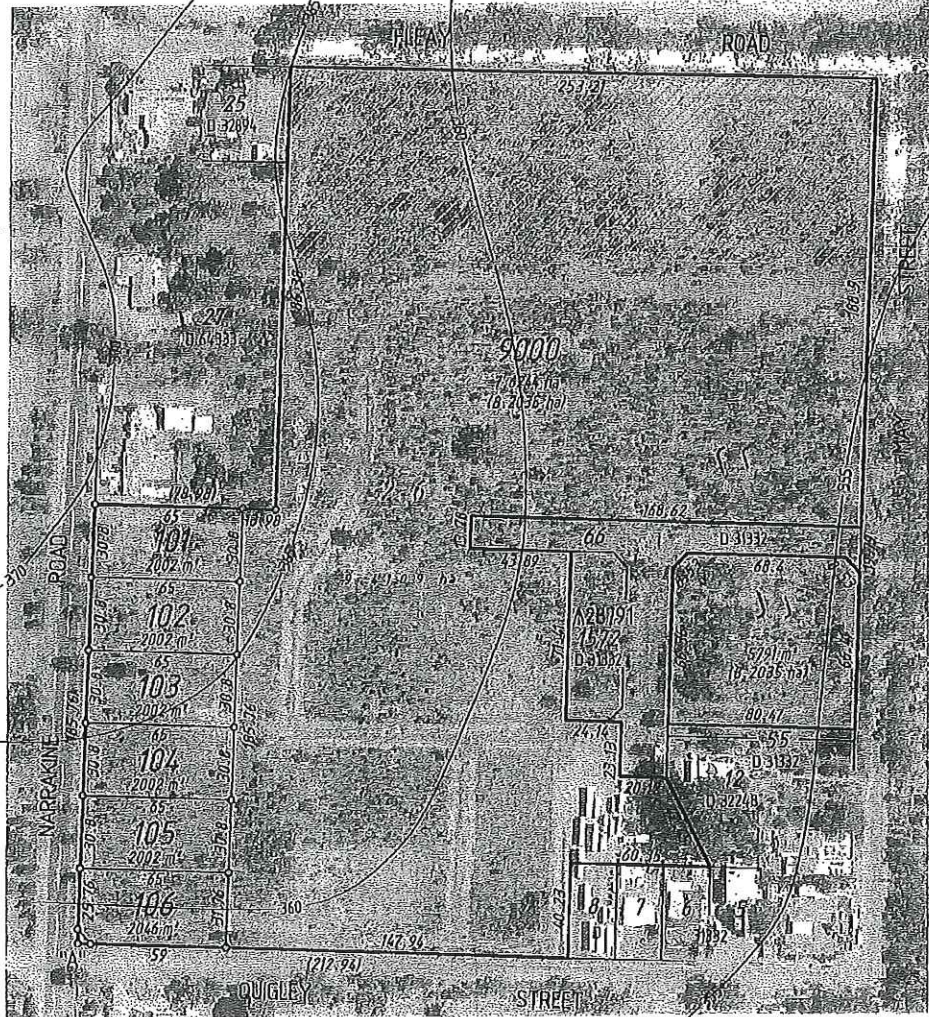
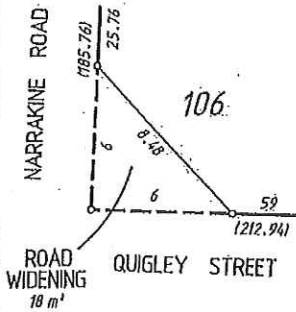
Attachments


Attachment name	Attachment type
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Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy Unit 2B	
Perth	Albany	Bunbury Tower	Office 10	11-13 Pinjarra Road
Western Australia 6000	Western Australia 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia 6210
		Western Australia 6230	Western Australia 6630	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 6491

SHEET 2 OF 2

ENLARGEMENT AT "A"
NOT TO SCALE



 DENOTES AREAS PRONE TO BUSHFIRE (Dated Dec 2015)

SCALE 1:2000 (@ A3 SIZE)



ALL DISTANCES SHOWN ARE IN METRES

DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)

AUTHORISED DFES OFFICER DATED

THIS PLAN HAS BEEN PRODUCED FROM DATA OBTAINED FROM: <https://maps.slp.wa.gov.au/landgate/bushfireprone/> THE SURVEYOR TAKES NO RESPONSIBILITY FOR THE CONTENT. ANY LANDOWNER AGGRIEVED BY THIS CONTENT AND/OR RESTRICTIONS IMPOSED SHOULD CONTACT THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES).

THIS PLAN HAS BEEN PRODUCED FOR THE ASSESSMENT OF THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES) FOR THE POTENTIAL RISK OF BUSH FIRE, PROTECTION AND SAFETY OF THE LAND PROPRIETORS, AS STATED BY THE 'DFES' RULES & REGULATIONS - APRIL 2016.

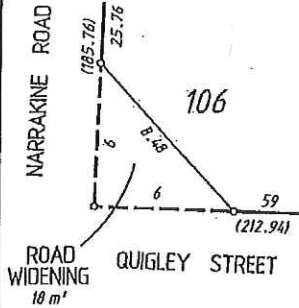
Client/Proprietor	LANGE FAMILY
Land Description	BUSHFIRE PLAN (FOR BAL ASSESSMENT) 7 FLEAY ROAD, NARRÖGIN WA 6312

SHIRE OF NARRÖGIN	WILLIAMS DISTRICT
<i>R.A.S Machin</i> Licensed Surveyor	P.O.Box 276 Bridgetown WA 6255 Tel 089 764 4015 roger@machinsurvey.com
APPLICATION PLAN	Dated on 7.6.2016
	RASM Reference 3296

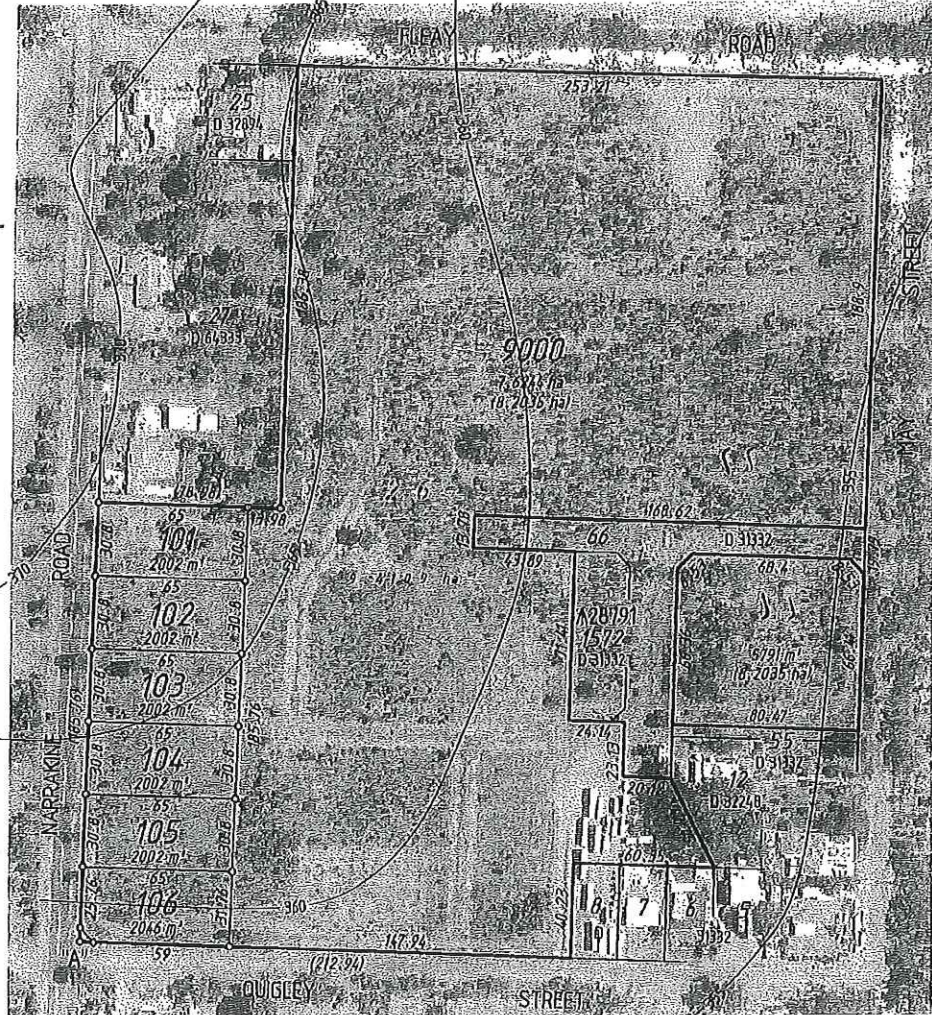
+ 160383

DATE 11/08/2016 FILE 154075
 † 160036

ENLARGEMENT AT "A"
 NOT TO SCALE



ALL DIMENSIONS
 AND AREAS ARE
 SUBJECT TO SURVEY



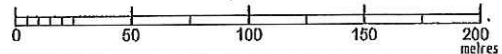
EXISTING LOTS 1
 PROPOSED LOTS 7
 (A Road Widening)

ORIGINAL AREA
 LOT 26 9.4109 ha

NEW AREAS	
LOT 101	0.2002 ha
LOT 102	0.2002 ha
LOT 103	0.2002 ha
LOT 104	0.2002 ha
LOT 105	0.2002 ha
LOT 106	0.2046 ha
LOT 9000	8.2035 ha
Rd Wdg	0.0018 ha
Total	9.4109 ha

- NOTES -
- RESERVE 28791 - Reserved for Public Recreation (Town of Narrogin) being Lot 1572 on Diagram 31332, LR 3010/124, STATE OF WA. (Crown)
 - Lot 66 on Diagram 31332, CT 2120/117, STATE OF WA

SCALE (1:2,000) AT A3 SIZE



LEGEND	
	ORIGINAL PERIMETER BOUNDARY
	PROPOSED LOT BOUNDARY/S
	CONTOUR LINE INTERVAL AT 5m

Client
LANGE FAMILY

Description / Proposal
**SUBDIVISION OF LOT 26
 ON DIAGRAM 60536
 7 FLEAY ROAD, NARROGIN**

LAND DESCRIPTION / OWNERSHIP
**LOT 26
 ON DIAGRAM 60536**
 CERTIFICATE OF TITLE 1508/075
 (Prop. - **EPLR/JMA & VY/LANGE**)
 No. 7 FLEAY ROAD, NARROGIN WA 6312

WESTERN AUSTRALIA
 Author **R.MACHIN** Ref. 3296 Date 25.1.2016

DISTRICT WILLIAMS
 TOWNSITE NARROGIN
 LOCAL AUTHORITY TOWN OF NARROGIN
 LOCALITY NARROGIN

R.A.S Machin
 Licensed Surveyor

P.O.Box 276
 Bridgetown WA 6255
 Tel 9761 2500
 machinbl@bigpond.net.au

Street Name	SERVICES			
	NARRAKINE	QUIGLEY	MAY	FLEAY
Road Surface	BITUMEN	PART BITUMEN PART GRAVEL	PART BITUMEN PART GRAVEL	PART BITUMEN PART GRAVEL
Kerbing	Yes	No	No	No
Drain	Open drain	Open drain	Open drain	Open drain
Power	Aerial	Aerial	Part Aerial	Part Aerial
Telstra	Yes	Yes	Yes	Yes
Water	Yes	Yes		



269

272

**PROPOSED OVERALL
SUBDIVISION PLAN
Plan 3**

VARIOUS LANDHOLDINGS
FLEAY ROAD, NARROGIN
TOWN OF NARROGIN
Client: L.R. Archibald & Co. Pty Ltd

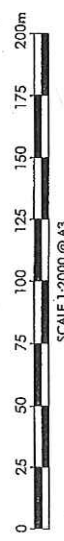
LEGEND:
Subject Land Boundary...

Note: Areas and dimensions subject to survey.

DEVELOPMENT STATISTICS:
TOTAL NUMBER OF LOTS: 41
MINIMUM LOT SIZE: 2000m²
MAXIMUM LOT SIZE: 2459m²
AVERAGE LOT SIZE: 2070m²



NORTH



SCALE 1:2000 @ A3
DATE: 17.09.2009

CONDITIONS

1. Deleted
2. The land being filled and/or drained at the subdivider's cost to the satisfaction of the Western Australian Planning Commission and any easements and/or reserves necessary for the implementation thereof, being granted free of cost. (Local Government)
3. The land being graded and stabilised. (Local Government)
4. Street corners within the subdivision are to be truncated to the standard truncation of 8.5 metres. (Local Government)
5. Arrangements being made with the local government for the upgrading of Quigley Street, Fleay Road, May Street and Narrakine Road. (Local Government)
6. A dual use path being constructed on May and Quigley Streets with the precise alignment and extent of construction being to the satisfaction and specifications of the Town of Narrogin. (Local Government)
7. A detailed plan demonstrating dual use path/cycleway design to the specifications of the local government is to be submitted prior to the commencement of site works. (Local Government)
8. A landscaping and street tree plan being prepared and implemented to the satisfaction of the West Australian Planning Commission. (Local Government)
9. Suitable arrangements being made with the Water Corporation so that provision of a suitable water supply service will be available to lot(s) shown on the approved plan of subdivision. (Water Corporation)
10. Deleted.
11. Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the provision of an underground electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power)
12. The transfer of land as a Crown Reserve, free of cost to Western Power for the provision of electricity supply infrastructure. (Western Power)
13. An area(s) of land equivalent to 10 percent of the gross subdividable area, in a position to be agreed with the WAPC, being shown on the Deposited Plan as a "Reserve for Recreation" and vested in the Crown under Section 152 of the *Planning and Development Act 2005*, such land to be ceded free of cost and without any payment of compensation by the Crown.

10.2 CORPORATE & COMMUNITY SERVICES

10.1.118 LIST OF ACCOUNTS FOR ENDORSEMENT – AUGUST 2016

File Reference: 12.1.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 31 August 2016
Author: Toni Reitmajer - Finance Officer Accounts

Attachments

- List of Accounts for Endorsement – August 2016

Summary

Council is requested to endorse the payments as presented in the List of Accounts for Endorsement – August 2016.

Background

Pursuant to *Local Government Act 1995 Section 6.8 (2)(b)*, where expenditure has been incurred by a local government, it is to be reported to the next ordinary meeting of Council.

Comment

The attached "List of Accounts for Endorsement – August 2016" is presented to Council for endorsement. Below is a summary of activity.

Total Creditor Payments August 2016	\$375,171.48
Total Payroll Payments August 2016	\$247,227.76
Total Payments August 2016	\$622,399.24
Percentage paid by EFT August 2016	60%
Percentage paid by Cheque August 2016	0%
Percentage paid by Payroll August 2016	40%
Percentage of Local Suppliers & Wages paid August 2016	64%
Dollar Value spent with Local Suppliers August 2016	\$163,353.36
Percentage of Non-Local Suppliers November 2015	36%

Please note 'F' is fully funded, 'PF' is partially funded, 'R' is reimbursements and 'I' is insurance claims

Consultation

Rhona Hawkins, Manager of Finance

Statutory Environment

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2016/17 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0914.146 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Endorse the payments as presented in the List of Accounts for Endorsement for the Month of August 2016 for the Municipal Fund totalling \$622,399.24.

CARRIED 3/0

List of Accounts for Endorsement August 2016							
No.	Chq/EFT	Date	Name	Description	Amount	Type	Fund
1	EFT6114	31/08/2016	Express Card Service	LIBRARY GENERAL OFFICE EXPENSES Library cards	-1523.50		
2	EFT6113	31/08/2016	Quick Corporate	ADMIN August Stationery Order	-2333.14		
3	EFT6112	31/08/2016	Melchiorre Plumbing & Gas	NCP MAINTENANCE Plumbing	-650.98	L	
4	EFT6111	31/08/2016	Bob Waddell	OTHGOV MERGER Consulting Assistance with System Configuration	-4521.00		F
5	EFT6110	31/08/2016	Narrogin Glass & Quick Fit Windscreens	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE To Toilet Area	-4214.62	L	
6	EFT6109	31/08/2016	J.R. & A Hersey Pty Ltd	POC Parts & Repairs GENERAL	-2328.15	L	
7	EFT6108	31/08/2016	Cafe 27	OTHGOV Council Dinner and Refreshments	-740.00	L	
8	EFT6107	31/08/2016	Tutoring Australasia Pty Ltd	LIBRARY SUBSCRIPTIONS Annual fee for Your Tutor online tutoring program	-1837.00		
9	EFT6106	31/08/2016	Narrogin Packaging	NHC Domestic Assistance Cleaning	-101.05	L	F
10	EFT6105	30/08/2016	Australian Services Union Western Australian Branch	Payroll deductions	-51.60		
11	EFT6104	30/08/2016	LGRCEU (Local Government Racing and Cemeteries Employees Union)	Payroll deductions	-41.00		
12	EFT6103	30/08/2016	Easifleet	EMPLOYEE COSTS Novated Lease Toni Reitmajer	-882.04		R
13	EFT6102	30/08/2016	Department of Human Services	Payroll deductions	-1001.80		
14	EFT6101	24/08/2016	Vinidex Pty Ltd	DRAINAGE Highbury Tennis Courts - Various Pipes	-351.12		
15	EFT6100	24/08/2016	ASB Marketing	NHC Uniforms Domestic Assistance Cleaning	-470.31		F
16	EFT6099	24/08/2016	Narrogin Upholstery Service	NGN752 2000 Isuzu Tip Truck (WORKS) Repairs and cleaning of seats	-528.00	L	
17	EFT6098	24/08/2016	Marketforce Pty Ltd	MEMBERS ADVERTISING NO 11/08/16 Council Decisions June & July 2016	-802.25		
18	EFT6097	24/08/2016	W.A. Police Strategic Prevention Unit	NHC Police Clearance Jürgen Bandner	-29.60		F
19	EFT6096	24/08/2016	Upper Great Southern Junior Hockey Association	REGIONAL TALENT Program 2016 SWRTD Pilot Funding Round ASF L. Ward	-1000.00	L	F
20	EFT6095	24/08/2016	Narrogin Chamber of Commerce	TOUR PROMOTION NCP Vouchers Major Sponsors 2016-2017	-2930.00	L	
21	EFT6094	24/08/2016	Narrogin Boilermakers	NHC PPE Safety glasses, gloves	-60.00	L	F
22	EFT6093	24/08/2016	Radio West Broadcasters Pty Ltd	OTHCUL INDIGENOUS CULTURAL EVENT NAIDOC Week Radio Advertising	-92.48		
23	EFT6092	24/08/2016	Wormald	NRRC FIRE EQUIPMENT 6 Monthly Service July 2016	-1849.10		
24	EFT6091	24/08/2016	Farmworks Rural Pty Ltd	VERGE MAINTENANCE CHEMICALS	-16489.66	L	
25	EFT6090	24/08/2016	Narrogin Glass & Quick Fit Windscreens	GNAROJIN PARK MAINTENANCE Repair Playground Polycarbonate	-50.00	L	
26	EFT6089	24/08/2016	Mechanical & Diesel Services	990NGN 2015 Mitsubishi Bus NHC Rosa 15000km Service	-469.15	L	F
27	EFT6088	24/08/2016	Ixom Operations Pty Ltd	NRRC FREIGHT CHLORINE 920kg Service fee 01/07/16 to 31/07/16	-348.50		
28	EFT6087	24/08/2016	Kulker Plumbing Service	THOMAS HOGG MAINTENANCE Repair Water Meter	-295.50	L	
29	EFT6086	24/08/2016	Narrogin Liquor Store	OTHGOV Council Meeting Refreshments	-49.99	L	
30	EFT6085	24/08/2016	Narrogin Newsagency	NHC NEWSPAPERS July 2016	-164.67	L	F

31	EFT6084	24/08/2016	Geoff Perkins Farm Machinery Centre	NHC Blades for Mower, Oil, Whipper Snipper Cord, 3 x Air Filters and Spark Plugs	-328.15	L	F
32	EFT6083	24/08/2016	Colin John Bastow	NGNO Holden Cruze JH 2015 (MLC) FUEL Reimbursement	-66.55	L	R
33	EFT6082	24/08/2016	Road Signs Australia Bibby Financial Services Australia Pty Ltd	SIGNS TRAFFIC CONTROL	-99.00		
34	EFT6081	24/08/2016	Narrogin Agricultural Repairs	SMALL PLANT Mower blades 2 x sets	-28.00	L	
35	EFT6080	24/08/2016	Susan Farrell	OTHGOV COUNCIL Laundry Linen 10/08/2016	-40.00	L	
36	EFT6079	24/08/2016	State Library of Western Australia	LIBRARY Lost and Damaged Books 2016-17	-880.00		
37	EFT6078	24/08/2016	Knightline Computers	ADMIN IT Support including Wireless (Public) Spam Filters	-382.50	L	
38	EFT6077	24/08/2016	Courier Australia	FREIGHT Various Departments 05/08/16	-741.84		PF
39	EFT6076	12/08/2016	Fuel Distributors Of Western Australia Pty Ltd	POC FUEL Bulk Diesel 19,000L	-19120.20	L	
40	EFT6075	12/08/2016	Highbury Store	FORMER SHIRE Equipment Oates Ezy Squeeze	-15.30	L	
41	EFT6074	12/08/2016	Narrogin Gardening Services	FORMER SHIRE HIGHBURY Maintenance to Grounds June 2016	-150.00	L	
42	EFT6073	12/08/2016	GD & JA Stevens GD & JA Stevens	LIBRARY Repair Ceiling as per quote	-880.00	L	
43	EFT6072	12/08/2016	Total Quality Clean	FORMER SHIRE DEPOT Cleaning June 2016	-704.00	L	
44	EFT6071	12/08/2016	Marsh Outdoor Living Centre	NCP MAINTENANCE Supply and Install Colour Bond 2 Door Shed	-2050.00		
45	EFT6070	12/08/2016	BKS Electrical Pty Ltd	FORMER SHIRE Electrical cabling and services for new Tarwonga Standpipe	-1608.20	L	
46	EFT6069	12/08/2016	Conway Highbury Pty Ltd	OTHGOV MERGER Consultancy Services and Travel July 2016	-17609.39		F
47	EFT6068	12/08/2016	Claw Environmental	SAN Waste Disposal Steel and plastic drums	-1798.94		
48	EFT6067	12/08/2016	BOC Limited	FORMER SHIRE DEPOT Container Service Charges June 2016	-684.97		
49	EFT6066	12/08/2016	Easifleet	EMPLOYEE COSTS Novated lease Toni Reitmajer	-882.04		R
50	EFT6065	12/08/2016	Fegan Building Surveying	BUILD Certificate of design compliance	-1298.00		R
51	EFT6064	12/08/2016	Melchiorre Plumbing & Gas	GNARAJIN PARK I.O. Lockable Box Covers	-374.00	L	
52	EFT6063	12/08/2016	Market Creations Pty Ltd	ADMIN IT Email account requirements	-550.00		
53	EFT6062	12/08/2016	Williams Rural Supplies	DRAINAGE ARGUS ST 3 lengths of green pipe	-774.31		
54	EFT6061	12/08/2016	Bob Waddell	OTHGOV MERGER Consulting Assistance with System Configuration	-2277.00		F
55	EFT6060	12/08/2016	Wormald	FIRE EQUIPMENT 6 Monthly Service July 2016	-1672.00		PF
56	EFT6059	12/08/2016	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO4871 John Deere Grader 670G 2014 with Top Con One Grader Tyre	-2102.00	L	
57	EFT6058	12/08/2016	MacDonald Johnston Bucher Municipal Pty Ltd	1EU156 HINO ROAD SWEEPER 2004 Returned parts	-1297.02		
58	EFT6057	12/08/2016	Public Transport Authority	TRANSWA TICKETS June 2016	-1991.52		
59	EFT6056	12/08/2016	P & F Kalker Building Contractors	FORMER SHIRE ADMIN BUILDING Cafe 27 Reroof	-10051.80	L	
60	EFT6055	12/08/2016	Environmental Monitoring Systems Pty Ltd	FORMER SHIRE DEPOT Environmental Health Services March, May and June 2016	-9805.23		
61	EFT6054	12/08/2016	Great Southern Waste Disposal	REFUSE COLLECTION August 2016	-42046.84	L	
62	EFT6053	12/08/2016	Narrogin Glass & Quick Fit Windscreens	TOWN HALL MAINTENANCE Fix Window Lesser Hall	-141.76	L	

63	EFT6052	12/08/2016	Kulker Plumbing Service	RAILWAY INSTITUTE Hall Renew & install Hot Water unit Dryandra Visitors Centre	-913.58	L	
64	EFT6051	12/08/2016	Narrogin Electrical Services	DRYANDRA COUNTRY VISITOR CENTRE Electrical repair of light fitting	-200.20	L	
65	EFT6050	12/08/2016	Narrogin Newsagency	ADMIN NEWSPAPERS July 2016	-181.34	L	
66	EFT6049	12/08/2016	Parry's Pty Ltd	ANIMAL Protective Clothing Work Jeans/shirts w/embroidery	-203.85	L	
67	EFT6048	12/08/2016	Hancocks Home Hardware	ADMIN EQUIPMENT Miscellaneous	-229.45	L	
68	EFT6047	12/08/2016	MAKIT Narrogin Hardware	MAINTENANCE Various Departments 20/07/16	-565.30	L	
69	EFT6046	12/08/2016	Knightline Computers	OTHGOV - Structural Reform (Merger) IT Work due to merger	-4675.65	L	F
70	EFT6045	12/08/2016	Kleenheat Gas	HIGHBURY TOWN SITE OVAL LPG Bulk Supply	-66.70	L	
71	EFT6044	12/08/2016	Narrogin Auto Electrics	FORMER SHIRE Battery Bosch 12V N150	-692.00	L	
72	EFT6043	12/08/2016	Total Undercar	009NGN 2014 Toyota Camry Altise (CACP) 2 x Michelin Tyres	-369.80	L	F
73	EFT6042	12/08/2016	Courier Australia	FREIGHT Various Departments 15/07/16	-336.82		
74	EFT6041	12/08/2016	Narrogin Fruit Market	OTHGOV COUNCIL CATERING Meeting 12 July 2016	-234.00	L	
75	EFT6040	12/08/2016	Great Southern Fuels	FUEL Bulk Supply 19,000L	-26379.90	L	
76	EFT6039	12/08/2016	Australia Post	POSTAGE Various Departments July 2016	-3180.99	L	
77	EFT6038	12/08/2016	Narrogin Packaging	CLEANING PRODUCTS Various Departments 05/07/16	-1355.01	L	PF
78	EFT6037	12/08/2016	Coles Supermarket	COLES ACCOUNT Various Departments July 2016	-2101.38	L	PF
79	EFT6036	12/08/2016	Best Office Systems	NHC PHOTOCOPIER Colour Copies 20/06/2016	-410.53	L	F
80	EFT6035	12/08/2016	Narrogin Hire & Reticulation	PARKS AND GARDENS MAINTENANCE Sundry items	-67.88	L	
81	EFT6034	08/08/2016	Civil Contractors Federation - WA	WORKS TRAINING Construction Foreman Traineeship	-8287.46		
82	EFT6033	08/08/2016	Total Quality Clean	DEPOT CLEANING Fairway Depot Cleaning 02/07-16 to 24/07/16	-346.50	L	
83	EFT6032	08/08/2016	MJ & DL Dyke	SMALL PLANT REPAIRS High pressure cleaner at Depot wash bay	-53.34	L	
84	EFT6031	08/08/2016	Sunny Sign Company	FEDERAL STREET SIGNAGE Federal street upgrade	-963.60		
85	EFT6030	08/08/2016	Sport Medicine Australia	REGIONAL TALENT PROGRAM CONTRIBUTION for S Palumbo (Official) and B Page (Athlete) to Complete Level 1 Sports Trainers Accreditation	-200.00		F
86	EFT6029	08/08/2016	Sonya Lighting Pty Ltd	TOWN PIAZZA HALL Wall mounted coach lights	-356.00		
87	EFT6028	08/08/2016	BOC Limited	WORKSHOP MAINTENANCE Exchange Acetylene bottle	-143.79		
88	EFT6027	08/08/2016	YMCA Perth Narrogin Leisure Centre	EMPLOYEE COSTS NRLC Gym Membership (Samantha Friend)	-676.01	L	R
89	EFT6026	08/08/2016	Murray House Resource Centre	ADMIN TRAINING Health and Safety Representative Course Wendy Russell 22/08/16 to 23/08/16	-1450.00		
90	EFT6025	08/08/2016	YMCA of Perth Inc.	NRLC YMCA Subsidy Adjustment from Nov - June 2016	-631.61		
91	EFT6024	08/08/2016	Cuballing Netball Club	REIMBURSEMENT KIDSPORT Voucher 2016 Cuballing Netball Club	-612.50		F
92	EFT6023	08/08/2016	Covs Parts Pty Ltd	NO764 2002 Bomag Twin Vibrating Roller Fuel line	-8.82	L	
93	EFT6022	08/08/2016	Metal Artwork Creations	MEMBER STATIONARY Chamber Names Plates x 5	-64.90		
94	EFT6021	08/08/2016	Colas West Australia	ROAD MAINTENANCE Emulsion 6000L	-6072.00		
95	EFT6020	08/08/2016	Initial Hygiene	MACKIE PARK PUBLIC TOILETS Cleaning	-424.82		

96	EFT6019	08/08/2016	Melchiorre Plumbing & Gas	ADMIN BUILDING MAINTENANCE Hook up water filter	-199.10	L	
97	EFT6018	08/08/2016	Marketforce Pty Ltd	FIRE ADVERTISING NO 07/07/16 Firebreak Notice	-1705.47		
98	EFT6017	08/08/2016	Market Creations Pty Ltd	OTHGOV MERGER WEBSITE New Feature Mega Menu	-1489.64		F
99	EFT6016	08/08/2016	Raeco	LIBRARY STATIONERY DVD Cases and Tapes	-145.20		
100	EFT6015	08/08/2016	Writing WA	LIBRARY MEMBERSHIPS Annual Renewal Writing WA	-135.00		
101	EFT6014	08/08/2016	J & S KULKER Painting Contractors Pty Ltd	OTHGOV MERGER Remove Old Sign, Paint Facia and Put Up New Sign on Admin Building	-1914.00	L	F
102	EFT6013	08/08/2016	Bob Waddell	OTHGOV MERGER Assistance with System Configuration	-3960.00		F
103	EFT6012	08/08/2016	Peerless Jal Pty Ltd	NCP CLEANING Products as per quote SQ103853	-1001.06		
104	EFT6011	08/08/2016	Alchemy Technology	NHC IT SMS Annual Renewal to 30/06/17	-3075.60		F
105	EFT6010	08/08/2016	Ashley Blyth Tree Lopping	STREET TREES Prune three trees	-2200.00	L	F
106	EFT6009	08/08/2016	Cailes Gas Services	NCP MAINTENANCE Install Oven and gas points	-1761.45		
107	EFT6008	08/08/2016	Wormald	JHCC FIRE EXTINGUISHER Service July 2016	-2036.10		
108	EFT6007	08/08/2016	Argus Pest Control	MUSEUM BUILDING MAINTENANCE Termite Inspection and Treatment	-198.00	L	
109	EFT6006	08/08/2016	Air Response	NRRC MAINTENANCE Air conditioner install New Controller to Hockey Pavilion	-1388.82	L	
110	EFT6005	08/08/2016	Country Paint Supplies	SIGNS White Acrylic Paint	-115.25	L	
111	EFT6004	08/08/2016	WA Country Health Service	NHC MOW for June 2016	-4281.20		F
112	EFT6003	08/08/2016	P & F Kulkar Building Contractors	BANNER POLES Install Brackets at Williams Rd and Arms at Fortune St	-1500.00	L	
113	EFT6002	08/08/2016	Allans Bobcat and Truck Hire	CEMETERY Grave Digging 01/7/2016	-484.00	L	
114	EFT6001	08/08/2016	Narrogin Bearing Service	NGN752 2000 Isuzu Tip Truck (WORKS), 1x parallel ream 63-4 1 1/16"	-418.21	L	
115	EFT6000	08/08/2016	Narrogin Betta Home Living	ADMIN TELEPHONE Mobile Phone for Technical Officer	-99.00	L	
116	EFT5999	08/08/2016	Thing A Me Bobs	ADMIN EXPENSES Kitchen Products Storage	-59.96	L	
117	EFT5998	08/08/2016	IT Vision	OTHGOV MERGER Data load Amalgamation routines	-11652.30		F
118	EFT5997	08/08/2016	Ballards of Narrogin	ANIMAL POUND Dog Food x 2 20kg bags	-70.00	L	
119	EFT5996	08/08/2016	Dryandra Country Visitors Centre Inc.	RAILWAY INSTITUTE HALL ELECTRICITY contribution for May and June 2016	-717.25	L	
120	EFT5995	08/08/2016	Westrac Pty Ltd	1EVP731 2015 Cat Skid Steer Loader Travel to site for inspection of joystick	-2379.16		
121	EFT5994	08/08/2016	Susan Farrell	COUNCIL laundry linen	-110.00	L	
122	EFT5993	08/08/2016	Parry's Pty Ltd	WORKS PPE Work Boots Steel Blue	-161.45	L	
123	EFT5992	08/08/2016	Landgate	RATES GRV INTERIMS G2016/4	-497.47		
124	EFT5991	08/08/2016	Cafe 27	OTHGOV REFRESHMENT Catering for IT Vision Meeting 15/07/16	-580.00	L	
125	EFT5990	08/08/2016	Knightline Computers	NHC IT Supply and install an extra 4GB RAM	-189.00	L	F
126	EFT5989	08/08/2016	South West Print Group	OTHGOV MERGER STATIONERY Caravan Park Receipt Books	-3927.00		F
127	EFT5988	08/08/2016	Narrogin Packaging	NHC CLEANING Containers, Lids and Hand Care	-60.35	L	F
128	EFT5987	08/08/2016	Best Office Systems	ADMIN PHOTOCOPIER Black and colour copies 23/06/16 - 23/07/16	-1776.08	L	
129	EFT5986	08/08/2016	Narrogin Hire & Reticulation	CEMETERY MAINTENANCE Materials	-24.85	L	

130	DD1728.9	08/08/2016	Host Plus	Payroll deductions	-50.47		
131	DD1728.8	08/08/2016	Media Super	Superannuation contributions	-166.25		
132	DD1728.7	08/08/2016	Colonial First State	Superannuation contributions	-106.96		
133	DD1728.6	08/08/2016	ANZ Super Advantage	Superannuation contributions	-98.84		
134	DD1728.5	08/08/2016	Care Super	Superannuation contributions	-177.90		
135	DD1728.4	08/08/2016	MLC Master Key	Superannuation contributions	-233.69		
136	DD1728.3	08/08/2016	Sunsuper	Superannuation contributions	-242.98		
137	DD1728.23	08/08/2016	Hesta Superannuation	Superannuation contributions	-103.00		
138	DD1728.22	08/08/2016	Concept One Superannuation Plan	Superannuation contributions	-196.52		
139	DD1728.21	08/08/2016	Colonial First State Investments	Superannuation contributions	-61.12		
140	DD1728.20	08/08/2016	Rearden Campbell Superannuation Fund	Superannuation contributions	-184.11		
141	DD1728.2	08/08/2016	Onepath Custodians Pty Ltd	Superannuation contributions	-380.07		
142	DD1728.19	08/08/2016	MLC Nominees	Superannuation contributions	-278.77		
143	DD1728.18	08/08/2016	St Andrews Retirement Plan	Superannuation contributions	-52.57		
144	DD1728.17	08/08/2016	Australian Ethical Superannuation	Superannuation contributions	-1094.95		
145	DD1728.16	08/08/2016	Prime Super	Superannuation contributions	-178.77		
146	DD1728.15	08/08/2016	Statewide Superannuation Trust	Superannuation contributions	-235.23		
147	DD1728.14	08/08/2016	AMP Life Limited	Superannuation contributions	-361.46		
148	DD1728.13	08/08/2016	Qsuper	Superannuation contributions	-191.83		
149	DD1728.12	08/08/2016	WA Local Government Super Plan	Payroll deductions	-13932.54		
150	DD1728.11	08/08/2016	BT Super For Life	Superannuation contributions	-178.77		
151	DD1728.10	08/08/2016	Rest Superannuation	Superannuation contributions	-267.75		
152	DD1728.1	08/08/2016	AustralianSuper	Superannuation contributions	-656.14		
153	DD1727.9	22/08/2016	Rest Superannuation	Superannuation contributions	-198.55		
154	DD1727.8	22/08/2016	Host Plus	Payroll deductions	-116.90		
155	DD1727.7	22/08/2016	Media Super	Superannuation contributions	-166.25		
156	DD1727.6	22/08/2016	ANZ Super Advantage	Superannuation contributions	-52.02		
157	DD1727.5	22/08/2016	Care Super	Superannuation contributions	-177.90		
158	DD1727.4	22/08/2016	MLC Master Key	Superannuation contributions	-211.71		
159	DD1727.3	22/08/2016	Sunsuper	Superannuation contributions	-242.98		
160	DD1727.22	22/08/2016	Hesta Superannuation	Superannuation contributions	-118.08		
161	DD1727.21	22/08/2016	Concept One Superannuation Plan	Superannuation contributions	-196.52		
162	DD1727.20	22/08/2016	Colonial First State Investments	Superannuation contributions	-56.57		
163	DD1727.2	22/08/2016	Onepath Custodians Pty Ltd	Superannuation contributions	-368.29		
164	DD1727.19	22/08/2016	Rearden Campbell Superannuation Fund	Superannuation contributions	-184.11		
165	DD1727.18	22/08/2016	MLC Nominees	Superannuation contributions	-278.77		
166	DD1727.17	22/08/2016	St Andrews Retirement Plan	Superannuation contributions	-63.50		
167	DD1727.16	22/08/2016	Australian Ethical Superannuation	Superannuation contributions	-1094.95		
168	DD1727.15	22/08/2016	Prime Super	Superannuation contributions	-178.77		
169	DD1727.14	22/08/2016	Statewide Superannuation Trust	Superannuation contributions	-239.63		

170	DD1727.13	22/08/2016	AMP Life Limited	Superannuation contributions	-361.46		
171	DD1727.12	22/08/2016	WA Local Government Super Plan	Payroll deductions	-13671.76		
172	DD1727.11	22/08/2016	Qsuper	Superannuation contributions	-191.83		
173	DD1727.10	22/08/2016	BT Super For Life	Superannuation contributions	-178.77		
174	DD1727.1	22/08/2016	AustralianSuper	Superannuation contributions	-658.74		
175	DD1724.1	17/08/2016	Synergy	ELECTRICITY Various Departments August 2016	-27786.47		
176	DD1723.1	16/08/2016	Synergy	ELECTRICITY Various Departments July 2016	-968.70		PF
177	DD1717.1	29/08/2016	Water Corporation	NCP WATER August 2016	-3521.39		PF
178	DD1716.1	17/08/2016	Water Corporation	GRAHAM ROAD REPAIRS WATER CORPORATION July 2016	-1599.10		
179	DD1685.1	10/08/2016	RAC Businesswise	NHC INSURANCE RAC Annual Renewal CATS vehicle	-192.00		F
180	DD1665.1	08/08/2016	Telstra	TELEPHONE MOBILES Various July 2016	-5709.11		PF
181	DD1664.1	02/08/2016	Narrogin Betta Home Living	TOWN HALL MAINTENANCE Replacement Vacuum Cleaner and bags	-454.96	L	
182	3108162	31/08/2016	Cutting Edges	NO686 1991 Caterpillar Grader 12G Grader Blades	-4355.12		
183	3108161	31/08/2016	Jamcra Pty Ltd T/a Howlett's Tree Service	STREET TREE MAINTENANCE Tree pruning	-2514.60		
184	240816	24/08/2016	Origin Energy Retail Limited	NRLC LPG Bulk Supply 27/07/16	-7491.35		
185	110802	12/08/2016	Origin Energy Retail Limited	NCP LPG Bulk Supply July 2016	-214.35		
186	110801	12/08/2016	Water Corporation	WESTPAC WATER November - December 2015	-136.03		
187	402	11/08/2016	Shire Of Narrogin	TRANSWA COMMISSION July 2016	-153.75	L	R
188	401	11/08/2016	Shire Of Narrogin	TRANSWA COMMISSION June 2016	-211.33	L	R
					-375171.48		
					\$0.00	0.0%	
		Pay date	Nett Paid	Cheque Total			
		10/08/2016	\$123,144.90	EFT Total	\$375,171.48	60%	
		24/08/2016	\$124,082.86	Payroll Total	\$ 247,227.76	40%	
		Total	\$247,227.76	Total	\$622,399.24		
		PF	Partially Funded	Local Suppliers	\$163,353.36	26%	
		R	Reimbursement	Employees	\$247,227.76	40%	
		I	Insurance				
		PRB	Partially Reimbursement				
		L	Local Supplier				
		F	Funded				

10.2.119 MONTHLY FINANCIAL REPORTS – AUGUST 2016

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 22 September 2016
Author: Rhona Hawkins – Manager Finance

Attachments

- Monthly Financial Report for the period ended 31 August 2016

Background

Council is requested to review the August 2016 Monthly Financial Reports.

Summary

In accordance with the *Local Government Financial Management Regulations (1996), Regulation 34*, the Town is to prepare a monthly Statement of Financial Activity for approval by Council.

Comment

The August 2016 Monthly Financial Reports are presented for review.

Consultation

Colin Bastow, Director of Corporate and Community Services.

Statutory Environment

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2016/17 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0914.147 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Receive the August 2016 Monthly Financial Reports as presented.

CARRIED 3/0

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 AUGUST 2016

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Statement of Financial Activity by Nature and Type

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 31 AUGUST 2016

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
		\$	\$	\$	\$	\$	%	
Operating Revenues								
Grants, Subsidies and Contributions	9	3,834,372	3,834,372	986,251	910,669	(75,583)	(8%)	
Profit on Asset Disposal	11	1,500	1,500	250	0	(250)	(100%)	
Fees and Charges		1,505,220	1,505,220	889,961	944,721	54,760	6%	
Interest Earnings		182,100	182,100	26,348	15,804	(10,544)	(67%)	
Other Revenue		154,500	154,500	25,748	10,713	(15,035)	(140%)	
Total (Excluding Rates)		5,677,692	5,677,692	1,928,558	1,881,906	(46,652)		
Operating Expense								
Employee Costs		(4,747,282)	(4,747,282)	(817,472)	(735,586)	81,886	11%	▼
Materials and Contracts		(3,841,876)	(3,841,876)	(661,043)	(472,433)	188,610	40%	▼
Utilities Charges		(705,537)	(705,537)	(126,980)	(126,234)	746	1%	
Depreciation (Non-Current Assets)		(2,299,553)	(2,299,553)	(383,238)	(153,943)	229,295	149%	▼
Interest Expenses		(75,851)	(75,851)	(12,634)	(2,243)	10,391	463%	
Insurance Expenses		(283,943)	(283,943)	(137,367)	(192,050)	(54,683)	(28%)	▲
Loss on Asset Disposal	11	(306,206)	(306,206)	(51,030)	0	51,030	100%	▼
Other Expenditure		(4,249,534)	(4,249,534)	(754,150)	(58,728)	695,422	1184%	▼
Total		(16,509,783)	(16,509,783)	(2,943,914)	(1,741,217)	1,202,697		
Funding Balance Adjustment								
Add Back Depreciation		2,299,553	2,299,553	383,238	153,943	(229,295)	(149%)	▼
Adjust (Profit)/Loss on Asset Disposal	11	304,706	304,706	50,780	0	(50,780)	(100%)	▼
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Net Operating (Ex. Rates)		(8,227,832)	(8,227,832)	(581,338)	294,632	875,970		
Capital Revenues								
Grants, Subsidies and Contributions	9	1,721,744	1,721,744	286,954	189,703	(97,251)	(51%)	▼
Proceeds from Disposal of Assets	11	598,145	598,145	43,600	0	(43,600)	(100%)	▼
Proceeds from New Debentures	13	350,000	350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	1,471,398	1,471,398	3,226	0	(3,226)	(100%)	
Total		4,141,287	4,141,287	333,780	189,703	(144,077)		
Capital Expenses								
Land Held for Resale	10	0	0	0	0	0		
Land and Buildings	11	(1,940,939)	(1,940,939)	0	(153,501)	(153,501)	(100%)	▲
Plant and Equipment	11	(487,000)	(487,000)	0	0	0		
Furniture and Equipment	11	(74,000)	(74,000)	0	(6,284)	(6,284)	(100%)	
Infrastructure Assets - Roads	11	(2,637,621)	(2,637,621)	(13,596)	(23,433)	(9,837)	(42%)	
Infrastructure Assets - Footpaths	11	(50,000)	(50,000)	0	0	0		
Infrastructure Assets - Drainage	11	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Parks & Ovals	11	0	0	0	0	0		
Infrastructure Assets - Townscape	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(975,735)	(975,735)	0	(13,495)	(13,495)	(100%)	
Purchase of Investments		0	0	0	0	0		
Repayment of Debentures	13	(221,310)	(221,310)	(14,352)	(3,535)	10,817	306%	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(295,737)	(295,737)	(49,288)	0	49,288	100%	▼
Total		(6,747,342)	(6,747,342)	(77,236)	(200,248)	(123,012)		
Net Capital		(2,606,055)	(2,606,055)	256,544	(10,545)	(267,089)		
Total Net Operating + Capital		(10,833,887)	(10,833,887)	(324,794)	284,086	608,880		
Rate Revenue		4,517,811	4,517,811	4,517,810	4,450,925	(66,885)	(2%)	
Opening Funding Surplus(Deficit)		6,316,076	5,761,516	5,761,516	5,761,516	0	0%	
Closing Funding Surplus(Deficit)	3	0	(554,560)	9,954,532	10,496,527	541,995		

SHIRE OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 AUGUST 2016

Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var
Operating Revenues	\$	\$	\$	\$	\$	%	
Governance	96,100	96,100	16	866	850	98%	
General Purpose Funding	2,476,134	2,476,134	592,945	587,240	(5,705)	(1%)	
Law, Order and Public Safety	35,797	35,797	3,958	1,109	(2,849)	(257%)	
Health	7,500	7,500	3,748	3,046	(702)	(23%)	
Education and Welfare	1,287,386	1,287,386	286,293	354,072	67,779	19%	▲
Housing	13,000	13,000	2,164	2,400	236	10%	
Community Amenities	978,119	978,119	802,258	844,919	42,661	5%	
Recreation and Culture	424,355	424,355	65,716	25,507	(40,209)	(158%)	▼
Transport	1,714,688	1,714,688	440,960	200,371	(240,589)	(120%)	▼
Economic Services	249,694	249,694	41,612	49,435	7,823	16%	
Other Property and Services	116,663	116,663	19,442	2,644	(16,799)	(635%)	
Total (Excluding Rates)	7,399,436	7,399,436	2,259,112	2,071,608	(187,504)		
Operating Expense							
Governance	(1,707,907)	(1,707,907)	(332,963)	(249,253)	83,710	34%	▼
General Purpose Funding	(177,867)	(177,867)	(31,489)	(21,713)	9,776	45%	
Law, Order and Public Safety	(427,553)	(427,553)	(82,924)	(49,951)	32,973	66%	▼
Health	(194,492)	(194,492)	(34,826)	(20,522)	14,304	70%	
Education and Welfare	(5,492,981)	(5,492,981)	(928,923)	(212,040)	716,883	338%	▼
Housing	(31,874)	(31,874)	(6,361)	(1,067)	5,294	496%	
Community Amenities	(1,435,677)	(1,435,677)	(245,168)	(138,118)	107,050	78%	▼
Recreation and Culture	(2,688,661)	(2,688,661)	(507,426)	(384,512)	122,914	32%	▼
Transport	(3,289,313)	(3,289,313)	(549,948)	(392,109)	157,839	40%	▼
Economic Services	(1,025,957)	(1,025,957)	(181,341)	(116,680)	64,661	55%	▼
Other Property and Services	(37,501)	(37,501)	(42,545)	(155,253)	(112,708)	(73%)	▲
Total	(16,509,783)	(16,509,783)	(2,943,914)	(1,741,217)	1,202,697		
Funding Balance Adjustment							
Add back Depreciation	2,299,553	2,299,553	383,238	153,943	(229,295)	(149%)	▼
Adjust (Profit)/Loss on Asset Disposal	304,706	304,706	50,780	0	(50,780)	(100%)	▼
Movement in Leave Reserve (Added Back)	0	0	0	0	0		
Net Operating (Ex. Rates)	(6,506,088)	(6,506,088)	(250,784)	484,335	735,119		
Capital Revenues							
Proceeds from Disposal of Assets	598,145	598,145	43,600	0	(43,600)	(100%)	▼
Proceeds from New Debentures	350,000	350,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	1,471,398	1,471,398	3,226	0	(3,226)	(100%)	
Total	2,419,543	2,419,543	46,826	0	(46,826)		
Capital Expenses							
Land and Buildings	(1,940,939)	(1,940,939)	0	(153,501)	(153,501)	(100%)	▲
Plant and Equipment	(487,000)	(487,000)	0	0	0		
Furniture and Equipment	(74,000)	(74,000)	0	(6,284)	(6,284)	(100%)	
Infrastructure Assets - Roads	(2,637,621)	(2,637,621)	(13,596)	(23,433)	(9,837)	(42%)	
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	0	0		
Infrastructure Assets - Drainage	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Other	(975,735)	(975,735)	0	(13,495)	(13,495)	(100%)	
Repayment of Debentures	(221,310)	(221,310)	(14,352)	(3,535)	10,817	306%	
Transfer to Reserves	(295,737)	(295,737)	(49,288)	0	49,288	100%	▼
Total	(6,747,342)	(6,747,342)	(77,236)	(200,248)	(123,012)		
Net Capital	(4,327,799)	(4,327,799)	(30,410)	(200,248)	(169,838)		
Total Net Operating + Capital	(10,833,887)	(10,833,887)	(281,194)	284,087	565,281		
Rate Revenue	4,517,811	4,517,811	4,517,810	4,450,925	(66,885)	(2%)	
Opening Funding Surplus(Deficit)	6,316,076	5,761,516	5,761,516	5,761,516	0	0%	
Closing Funding Surplus(Deficit)	0	(554,560)	9,998,132	10,496,528	498,396		

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

1. SIGNIFICANT ACCOUNTING POLICIES

Financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets concerned at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

Capitalisation Threshold

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

(n) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(q) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

GENERAL PURPOSE FUNDING

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

LAW, ORDER, PUBLIC SAFETY

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

HEALTH

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

HOUSING

The Town does not have any staff or other residential housing.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

(q) Statement of Objectives (Continued)

COMMUNITY AMENITIES

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

RECREATION AND CULTURE

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

TRANSPORT

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

ECONOMIC SERVICES

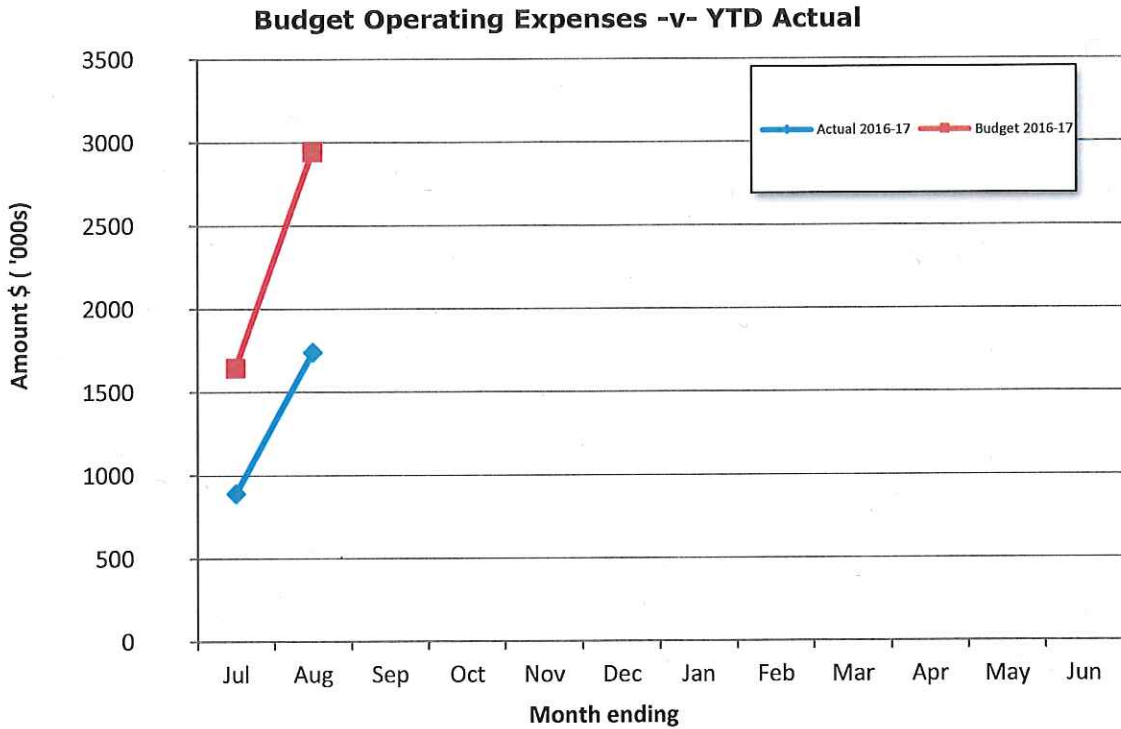
Rural Services, Tourism, Building Control, Economic Development.

OTHER PROPERTY & SERVICES

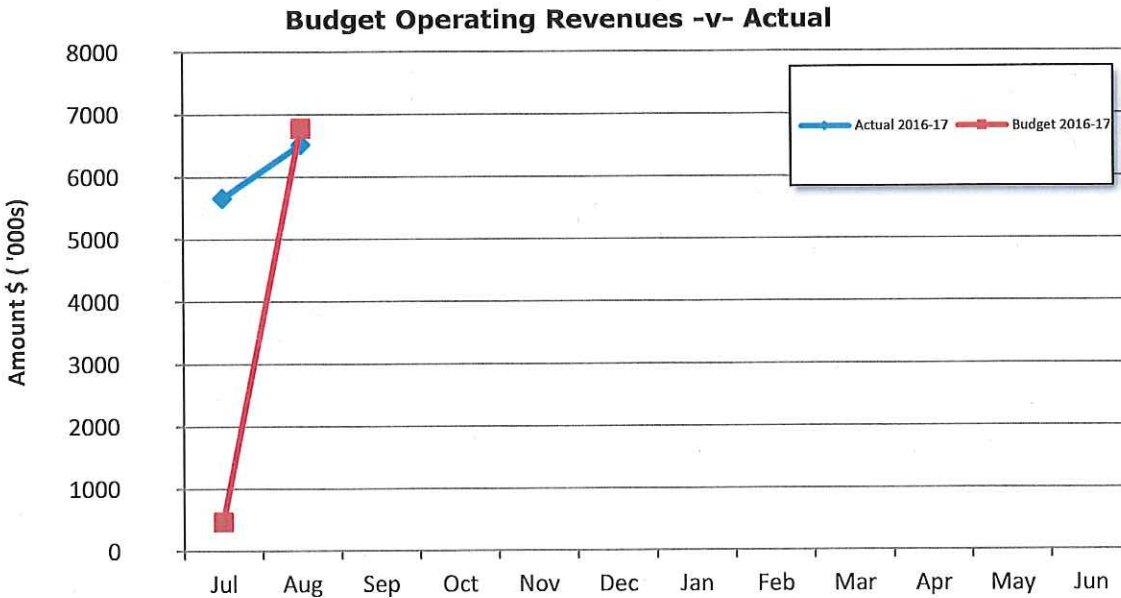
Private Works, Stocks and Miscellaneous Items.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



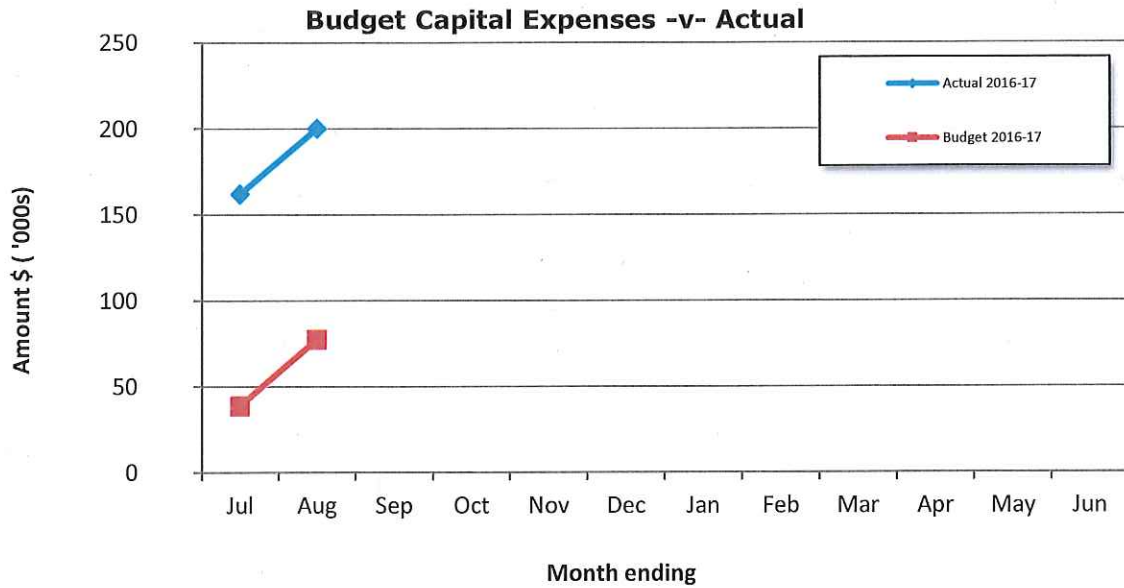
Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity

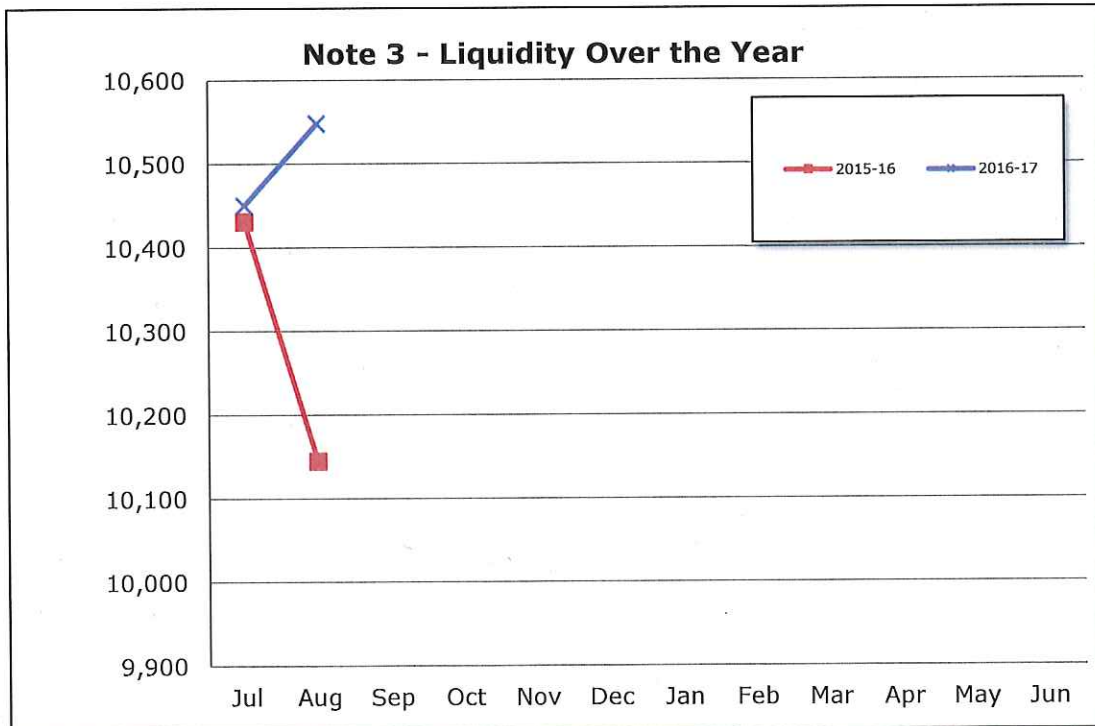


Comments/Notes - Capital Expenses

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 3: SURPLUS/(DEFICIT) POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		31/08/2016	31/07/2016	31/08/2015
		This Period	Last Period	Same Period Last Year
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	7,325,103	5,390,393	9,333,693
Cash Restricted	4	4,211,253	4,211,253	4,167,800
Receivables - Rates and Rubbish, ESL, Excess Rates	7	3,780,406	5,794,839	1,771,309
Receivables -Other	7	475,523	129,874	430,003
Inventories		1,199	1,199	0
		15,793,484	15,527,558	15,702,805
Less: Current Liabilities				
Payables		(686,981)	(519,096)	(1,268,242)
Loan Liability		(230,418)	(230,418)	(138,109)
Provisions		(730,966)	(730,966)	(448,020)
		(1,648,365)	(1,480,479)	(1,854,371)
Net Current Asset Position		14,145,120	14,047,079	13,848,434
Less: Cash Restricted		(4,196,020)	(4,211,253)	(4,167,800)
Add Back: Component of Leave Liability not Required to be funded		368,990	368,990	326,113
Add Back: Current Loan Liability		230,418		138,109
Adjustment for Trust Transactions Within Muni		(57)	0	0
Adjustment for SoN Figures in NCA's		(51,922)	(51,922)	0
Net Current Funding Position		10,496,529	10,152,894	10,144,857



Comments - Net Current Funding Position

The Net Current Funding Position above includes Karinya Grant funds of \$4,006,328. The adjusted position is therefore \$6,612,631.04.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 4: CASH AND INVESTMENTS

Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
1.95%	3,371,851			3,371,851	NAB	On-Call
	108,313			108,313	ANZ	On-Call
	118,093			118,093	ANZ	On-Call
	(281,464)			(281,464)		
	1,200			1,200		
	150			150		
	100			100		
	0			0		
	100			100		
	100			100		
	300			300		
	200			200		
	350			350		
	240			240		
				0	NAB	
1.50%			92,885	92,885	NAB	On-Call
1.45%	4,006,328			4,006,328		
		4,211,253		4,211,253	NAB	
				0		
				0		
	7,325,860	4,211,253	92,885	11,629,998		

(a) **Cash Deposits**

- Municipal Account
- Old Shire Municipal Funds
- Old Shire Term Deposit
- Department of Transport
- Cash Floats - Admin
- Library
- Homecare
- NRLC - Till 1
- Refuse Site
- Caravan Park
- Petty Cash - Admin
- Library
- Homecare
- CATS
- Reserve Account
- Trust Account

(b) **Term Deposits**

- Karinya Grant - Restricted
- Reserve Term Deposit

(c) **Investments**

Total

Comments/Notes - Investments

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 7: RECEIVABLES

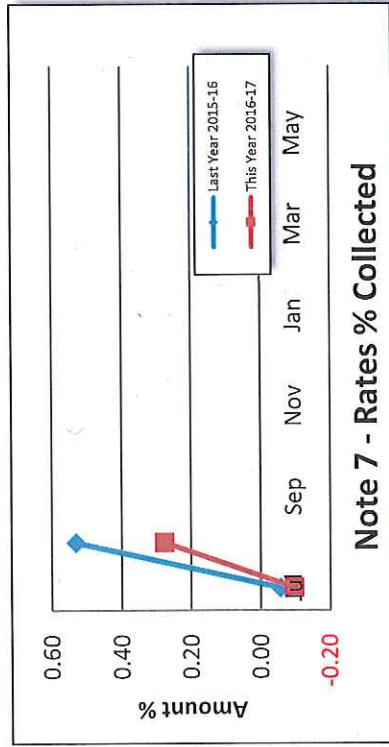
Receivables - Rates and Rubbish

Previous Year	
Rates Levied this year (YTD)	(Note 8)
Movement in Excess Rates	
Domestic Refuse Collection Charges	
Domestic Services (Additional)	
Commercial Collection Charge	
Commercial Collection Charge (Additional)	
Total Rates and Rubbish (YTD)	
Less Collections to date	
Equals Outstanding	
Net Rates Collectable	
% Collected	27.62%

Current 31/08/16
\$ 409,938
4,510,697
(59,772)
445,265
3,655
42,460
45,790
4,988,095
(1,490,863)
3,907,170

Pensioner Deferred Rates	(121,445)
Pensioner Deferred ESL	(5,319)
	(126,764)
Total Rates and Rubbish, ESL, Excess Rates	3,780,406

(Note 3)



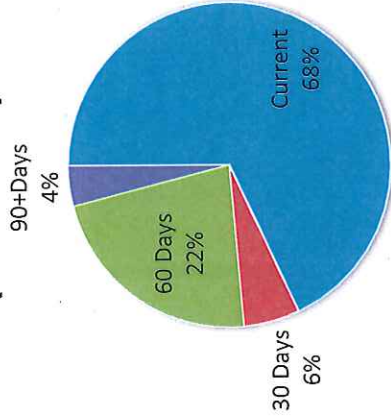
Comments/Notes - Receivables Rates and Rubbish

	Current	30 Days	60 Days	90+Days
Receivables - Sundry Debtors	\$ 242,527	\$ 20,045	\$ 79,878	\$ 14,425
Total Outstanding				356,875

Amounts shown above include GST (where applicable)

Rates Pensioner Rebate Claims	131,947
GST Input	38,020
Provision For Doubtful Debts	(60,388)
Total Receivables - Other (Note 3)	466,454

Note 7 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval (Yes/No)	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$
RATES - Reimbursement of Debt Collection Costs (Inc GST)		Yes	0		0	(62)	62
RATES - Reimbursement of Debt Collection Costs (Exc GST)		Yes	(18,000)		(18,000)	(128)	(17,872)
GENGRANT - Financial Assistance Grant - General	Grants Commission (Untied)	Yes	(1,689,730)		(1,689,730)	(421,411)	(1,268,320)
GENGRANT - Financial Assistance Grant - Roads	Grants Commission (Roads)	Yes	(561,404)		(561,404)	(140,450)	(420,955)
MEMBERS							
MEMBERS - Reimbursements	Reimbursements	Yes	0		0	(164)	164
OTHER GOVERNANCE							
OTHGOV - Reimbursements	Reimbursements	Yes	(5,000)		(5,000)	(610)	(4,390)
OTHGOV - Grant Funding - Council		Yes	(91,000)		(91,000)	0	(91,000)
OTHGOV - Grant Funding - Council			0		0	0	0
LAW, ORDER, PUBLIC SAFETY							
FIRE - Reimbursements	FESA (SES)	Yes	(50)		(50)	0	(50)
ESL - SES Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(1,730)		(1,730)	0	(1,730)
ESL - Bush Fires Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(13,617)		(13,617)	0	(13,617)
EDUCATION & WELFARE							
HACC - Recurrent Grant Funding	Dept. of Health & Ageing	Yes	(828,371)		(828,371)	(252,240)	(576,131)
HACC - Contributions & Donations	Dept. of Health & Ageing	Yes	(1,000)		(1,000)	0	(1,000)
HACC - Other Grants			0		0	0	0
CHCP - Recurrent Grant Funding	Dept. of Health & Ageing	Yes	(86,505)		(86,505)	(14,816)	(71,689)
CHCP - Reimbursements	Reimbursements	Yes	(207,645)		(207,645)	0	0
CHSP - Recurrent Grant Funding	Reimbursements	Yes	(500)		(500)	(51,911)	(155,734)
AGEDSNRS - Reimbursements	Reimbursements	Yes	(2,000)		(2,000)	(183)	(500)
AGEDOTHER - PATS Voucher Income	Dept. of Veterans Affairs/CATS	Yes	(2,000)		(2,000)	0	(1,817)
AGEDOTHER - CATS Contributions & Donations (inc GST)	Travel Rebate	Yes	0		0	0	(2,000)
AGEDOTHER - CATS Contributions & Donations (inc GST)	Donations		0		0	(45)	45
AGEDOTHER - Commonwealth Carers Respite Fees & Charges	Fees		0		0	0	0

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval (Yes/No)	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
			\$	\$	\$	\$	\$
AGEOTHER - Juniper Community Income	Juniper Community Income	Yes	(24,000)		(24,000)	(3,510)	(20,490)
AGEDOTHER - Grant Funding	Donations		0		0	0	0
WELFARE - Contributions & Donations	Donations		0		0	0	0
WELFARE - Grants	Donations	Yes	0		0	0	0
WELFARE - Grants	Donations		(24,000)		(24,000)	0	(24,000)
COMMUNITY AMENITIES							
SAN - Reimbursements		Yes	(3,000)		(3,000)	0	(3,000)
RECREATION AND CULTURE							
HALLS - Reimbursements	Reimbursements	Yes	(440)		(440)	0	(440)
NRRC - Pool Subsidy	Dept Sport and Recreation	Yes	(30,000)		(30,000)	0	(30,000)
NRRC - Reimbursements	Reimbursements	Yes	(1,000)		(1,000)	(33)	(967)
REC - Grants - Kids Sports	Dept Sport and Recreation		0		0	0	0
REC - Grants - Regional Talent Program	Dept Sport and Recreation		0		0	0	0
REC - Reimbursements - Other Recreation	Reimbursements	Yes	(61,980)		(61,980)	(759)	(61,221)
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(20,000)		(20,000)	(20,000)	0
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(274,460)		(274,460)	0	(274,460)
LIB - Reimbursements Lost Books	Reimbursements	Yes	(500)		(500)	0	(500)
LIB - Contributions & Donations	Reimbursements	Yes	(5,000)		(5,000)	0	(5,000)
LIB - Contributions & Donations	Reimbursements		0		0	0	0
LIB - Grant - Regional Library Services	State Government		0		0	0	0
LIB - Other Grants			0		0	0	0
HERITAGE - Contributions & Donations			0		0	0	0
OTHCUL - Grants - Other Culture			0		0	0	0
OTHCUL - Grants - Other Culture			0		0	0	0
TRANSPORT							
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA (RRG)	Yes	(474,014)		(474,014)	(189,606)	(284,408)
ROADC - Roads to Recovery Grant	Roads to Recovery	Yes	(626,041)		(626,041)	(52)	(625,989)
ROADC - Flood Damage Income	Roads to Recovery	Yes	(323,229)		(323,229)	0	(323,229)

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval (Yes/No)	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
ROADM - Direct Road Grant (MRWA)	Main Roads WA (Direct/Lights)	Yes	(133,900)		(133,900)	0	(133,900)
ROADM - Street Lighting Subsidy	Main Roads WA (Direct/Lights)	Yes	(5,000)		(5,000)	0	(5,000)
ECONOMIC SERVICES							
TOUR - Reimbursements (Exc GST)	Reimbursements	Yes	0		0		2,000
ECONOM - Reimbursements	Reimbursements	Yes	(1,000)		(1,000)	0	(1,000)
OTHER PROPERTY AND SERVICES							
PWO - Other Reimbursements	Reimbursements	Yes	0		0	(461)	461
POC - Fuel Tax Credits Grant Scheme	Reimbursements	Yes	(40,000)		(40,000)	0	(40,000)
ADMIN - Reimbursements	Reimbursements	Yes	0		0	(307)	307
SAL - Reimbursement - Workers Compensation	Reimbursements	Yes	0		0	(1,624)	1,624
TOTALS			(5,556,116)	0	(5,556,116)	(1,100,371)	(4,455,745)

Comments - Grants and Contributions

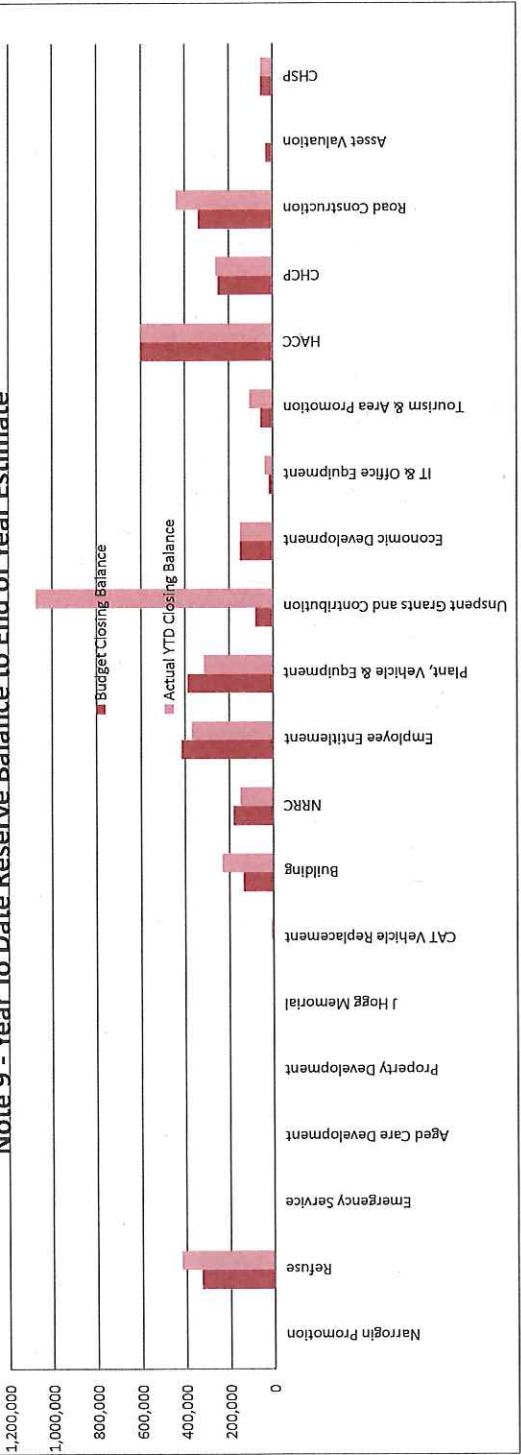
The above table of grants and contributions is not exhaustive but does contain that activity deemed important enough for inclusion in this table.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 10: Cash Backed Reserve.

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Narrogin Promotion	0	0	0	0	0	0	0		0	0
Refuse	420,327	7,336	0	0	0	98,000	0		329,663	420,327
Emergency Service	0	0	0	0	0	0	0		0	0
Aged Care Development	0	0	0	0	0	0	0		0	0
Property Development	0	0	0	0	0	0	0		0	0
J Hogg Memorial	0	0	0	0	0	0	0		0	0
CAT Vehicle Replacement	9,001	157	0	0	0	5,500	0		3,658	9,001
Building	231,855	4,047	0	50,000	0	150,000	0		135,902	231,855
NRRC	147,890	2,581	0	30,000	0	0	0		180,471	147,890
Employee Entitlement	368,990	6,440	0	40,737	0	0	0		416,167	368,990
Plant, Vehicle & Equipment	312,879	5,461	0	70,000	0	0	0		388,340	312,879
Unspent Grants and Contribution	1,075,830	18,777	0	0	0	1,016,155	0		78,452	1,075,830
Economic Development	146,190	2,551	0	0	0	0	0		148,741	146,190
IT & Office Equipment	35,071	612	0	0	0	20,000	0		15,683	35,071
Tourism & Area Promotion	102,638	1,791	0	0	0	50,000	0		54,429	102,638
HACC	599,864	11,314	0	0	0	10,000	0		601,178	599,864
CHCP	256,760	4,690	0	0	0	14,000	0		247,450	256,760
Road Construction	437,336	7,633	0	0	0	107,743	0		337,226	437,336
Asset Valuation	0	0	0	30,000	0	0	0		30,000	0
CHSP	51,389	1,610	0	0	0	0	0		52,999	51,389
	4,196,020	75,000	0	220,737	0	1,471,398	0		3,020,359	4,196,020

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual				Current Budget			
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals			Variance (Under)Over
				Original Budget	Revised Budget	YTD Budget	
\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	38,000	38,000	0	0.00
0	0	0	0	27,500	27,500	0	0.00
0	0	0	0	10,000	10,000	0	0.00
0	0	0	0	14,000	14,000	0	0.00
0	0	0	0	25,000	25,000	0	0.00
0	0	0	0	43,600	43,600	43,600	0.00
0	0	0	0	34,545	34,545	0	0.00
0	0	0	0	10,000	10,000	0	0.00
0	0	0	0	15,000	15,000	0	0.00
0	0	0	0	350,000	350,000	0	0.00
0	0	0	0	16,500	16,500	0	0.00
0	0	0	0	14,000	14,000	0	0.00
0	0	0	0	0	0	0	0.00
0	0	0	0	598,145	598,145	43,600	0.00
0	0	0	0	(43,600)	(43,600)	(43,600)	(43,600)

Comments - Capital Disposal

Contributions Information				Summary Acquisitions				
Grants	Reserves	Borrowing	Total	Original Budget	Current Budget			Variance (Under)Over
					Revised Budget	YTD Budget	Actual	
\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0	0	0	0	0 ↑↑↑
0	0	0	0	1,940,939	1,940,939	0	153,501	153,501 ▲
0	0	0	0	487,000	487,000	0	0	0 ↑↑↑
0	0	0	0	74,000	74,000	0	6,284	6,284 ▲
0	0	0	0	2,637,621	2,637,621	13,596	23,433	9,837 ▲
0	0	0	0	50,000	50,000	0	0	0 ↑↑↑
0	0	0	0	65,000	65,000	0	0	0 ↑↑↑
0	0	0	0	0	0	0	0	0 ↑↑↑
0	0	0	0	0	0	0	0	0 ↑↑↑
0	0	0	0	975,735	975,735	0	13,495	13,495 ▲
0	0	0	0	6,230,295	6,230,295	13,596	196,712	183,116
				Totals				

Comments - Capital Acquisitions

Contributions			Current Budget				
Grants	Reserves	Borrowing	Total	This Year			Variance (Under)Over
				Original Budget	Revised Budget	YTD Budget	
\$	\$	\$	\$	\$	\$	\$	\$
				50,000	50,000	0	0
				38,000	38,000	0	0
				24,000	24,000	0	0
				24,000	24,000	0	0
				38,000	38,000	0	0
				70,000	70,000	0	0
				15,000	15,000	0	0
				13,000	13,000	0	0
				38,000	38,000	0	0
				52,000	52,000	0	0
				45,000	45,000	0	0
				30,000	30,000	0	0
				25,000	25,000	0	0
				25,000	25,000	0	0
0	0	0	0	487,000	487,000	0	0

Plant & Equipment

OTHGOV - Capital Plant & Equipment
 1NGN CEO Vehicle
 0NGN DCCS Vehicle
 HACC - Plant & Equipment (Capital)
 NGN839 CHCP Vehicle
 AGEDOTHER - Plant & Equipment (Capital)
 NGN219 CATS Vehicle
 PLAN - Plant & Equipment
 NGN00 EMDRS Vehicle 2016
 NRRC - Plant & Equipment (Capital)
 NRRC Airconditioner
 ROADC - Plant & Equipment (Capital)
 Depot Security Upgrade
 PLANT - Plant & Equipment (Capital)
 Bobcat Stump Grinder
 ONO EMTRS Vehicle 2016
 NO01 MO Vehicle 2016
 Tipper Truck 3 Tonne
 BUILD - Plant & Equipment
 Utility Building Surveyor 2016
 ADMIN - Plant and Equipment (Capital)
 002 NGN MF Vehicle 2016
 COMMUNITY - Plant & Equipment (Capital)
 NGN 0 MLC Vehicle 2016

Totals

Contributions				Current Budget					
Grants	Reserves	Borrowing	Total	This Year					
				Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$	\$	\$	\$	
			0	50,000	50,000	0	0	0	0
			0	10,000	10,000	0	0	0	0
			0	8,000	8,000	0	0	0	0
			0	6,000	6,000	0	6,284	6,284	▲
0	0	0	0	74,000	74,000	0	6,284	6,284	

Furniture & Equipment

OTHGOV - Capital Furniture & Equipment
Corporate Software Upgrade & Server

CHCP - Furniture & Equipment (Capital)
Mobile Works Solution (HACC)

LIB - Furniture & Equipment (Capital)
Library Front Counter

TOUR - Furniture & Equipment (Capital)
Clothes Drier (NCP)

Totals

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 12: TRUST FUND

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 31-Aug-16
	\$	\$	\$	\$
DoT Licensing	0	0	0	0
TransWA	0	0	0	0
Councillor Nomination Fees	0	0	0	0
Cultural Development	0	0	0	0
Public Open Space Bonds	72,599	0	0	72,599
Trust Other	500	0	0	500
BSL Levy	0	772	0	772
BCITF Levy	0	646	0	646
Crossover/Footpath	15,250	0	0	15,250
Town Hall Facility Bonds	3,450	0	(275)	3,175
Musical Society	0	0	0	0
Narrogin Abattoir Committee	0	0	0	0
Meat Inspection	0	0	0	0
	91,799	1,418	(275)	92,942

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2016

Note 13: INFORMATION ON BORROWINGS

Debt Repayments	Principal 1-Jul-16	New		Principal Repayments		Principal Outstanding		Interest Repayments		
		Loans		2016-17		2016-17		2016-17		
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
		\$	\$	\$	\$	\$	\$	\$	\$	
Governance										
Loan 125 - Corporate Software & Server Upgrade	92,381	0	0	45,428	0	46,953	92,381	3,289	133	
Loan 128 - Administration Building Upgrade	450,000	0	0	39,784	0	410,216	450,000	14,896	(758)	
Recreation & Culture										
Loan 49 - Narrogin Regional Leisure Centre (*)	9,972	0	0	9,972	0	0	9,972	322	0	
Loan 121B - Narrogin Regional Leisure Centre	357,441	0	0	43,526	3,535	313,915	353,906	20,961	2,215	
Loan 126 - Town Hall Renovations	207,950	0	0	26,411	0	181,539	207,950	9,126	52	
Transport										
Loan 51 - Shire Depot (*)	67,621	0	0	32,617	0	35,004	67,621	4,767	0	
Economic Services										
Loan 124 - Commercial Property	40,341	0	0	13,854	0	26,487	40,341	14,863	178	
Loan 127 - Industrial Land Purchase	150,543	0	0	9,718	0	140,825	150,543	7,627	422	
Loan 129 - Accommodation Units	0	350,000	0	0	0	350,000	0	0	0	
	1,376,249	350,000	0	221,310	3,535	1,504,939	1,372,714	75,851	2,242	

(*) Loan was transferred to the Shire on 1 July 2016 as a result of the merger.

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

10.2.120 FIRE CONTROL OFFICERS – APPOINTMENTS

File Reference:	9.1.1
Disclosure of Interest:	None
Applicant:	Not Applicable
Previous Item Nos:	N/A
Date:	21 September 2016
Author:	Niel Mitchell, Merger Project Manager

Attachments

- Shire of Narrogin Fire Control Officers.
- Shire of Narrogin Dual Fire Control Officers nominated to adjoining Shires.
- Dual Fire Control Officers previously appointed on nomination by adjoining Shires – to be confirmed by those Shires for re-appointment.

Summary

The Bush Fires Act requires Council to appoint Fire Control Officers from time to time, as well as a Chief BFCO, and Deputy Chief BFCO. If more than one DCBFCO is appointed, seniority or area of authority must be specified.

Background

Under the Bush Fires Act, an FCO has significant authority, and in a fire emergency, they may assume responsibility for the situation, as their authority overrides that of any volunteer on the ground, including the Brigade Captain. A Brigade Captain is elected by the Brigade and is not subject to Council approval, so their authority as Captain is limited to the Brigade area adopted by Council.

It is open to Council to specify that the election of the Captain of a Brigade is subject to confirmation by Council. This option has been recommended by the CBFCO, and will be noted for consideration for the proposed Bush Fire Brigades Local Law.

In turn, any FCO including CBFCO, may have their authority superseded by a Department of Fire and Emergency Services Liaison Officer or a Department of Parks and Wildlife Forestry Officer in certain situations.

Comment

There is no restriction on the number of FCOs that may be appointed, or requirement to specify an area of operation for each.

Appointments by the former Shire of Narrogin have implied that each Fire Control Officer is linked to a Bush Fire Brigade, but unless specified, their authority extends throughout the whole of the district. It is proposed that this arrangement continue, without specific limitation.

General limitations are proposed to all FCOs, other than CBFCO, CEO and EMDRS –

- DCBFCO Rural and rural based FCOs, to have authority within the rural area only,

- DCBFCO Urban to have authority within the urban area only, noting that the FCO role is separate to all other functions as Ranger,
- Relief Ranger is restricted to issue of burning permits within urban area only.

One of the major tasks of an FCO is the issue of burning permits during the restricted burning periods at the opening and closing of the fire season. The authority for issue of permits has now been set with the adoption of Delegations –

- 5.1 – Issue of burning permits – CEO
- 20.1 – Issue of burning permits – Fire Control Officers

A critically important task of the FCOs is to review weather conditions and determine whether or not a harvest ban and movement of vehicles ban should be imposed, and when they are to be lifted. The CBFCO coordinates advice from a number of FCOs around the Shire. This harvest ban advice group is one method of obtaining the views of a range of people, and does not require Council direction, but is suggested that it be left to the discretion of the CBFCO.

An FCO is required to act within any restrictions or conditions placed on the role by Council. They cannot issue instructions to staff to carry out works, nor do they have the authority to hire plant or contractors.

- Staff members and any plant they are operating at the time may be required by an FCO to cease the work they are doing. But any instructions to staff to carry out fire fighting works such as clearing firebreaks with a grader or loader, or transport of equipment, must come through the usual channels from the Manager Operations or more senior officer.
- Hire of plant and contractors for fire fighting is addressed by Delegation 5.2 Fire Fighting – Emergency Plant Hire to the CEO, who has made a secondary delegation as permitted by the Local Government Act to DCCS, EMTRS and EMDRS. This restriction is not in contradiction to the power of an FCO under the Act s.39(1)(h).

Appointment of Fire Weather Officers is not proposed. A FWO has the authority to override an FCO's withdrawal of a burning permit where conditions between one part of the Shire and another vary, and the local circumstances allow. The CBFCO advises that he sees no need for appointments to this role.

Clover Burning Permit Officers are also addressed by Delegation 20.2 Issue of Clover Burning Permits, and are limited to the CBFCO and DCBFCO(R). Issue of these permits is during the prohibited period, subject to significant restrictions under the Act. Advice from the CBFCO is that these are now rarely requested.

Appointment of non-staff to a role having statutory authority as an authorised officer must be made by Council. The CEO has been delegated authority to appoint staff members under Delegation 1.1 Appointment of authorised persons, however, in this instance it is suggested that Council confirm the staff appointments as well.

It is common and advisable that dual FCOs are appointed. As a registered volunteer, they are automatically covered by the provisions of the Act and for insurance if fighting a fire in an adjoining Shire, but the Act also provides that volunteers at an emergency in the adjoining Shire are subject to the authority of any volunteer registered with a BFB in the area of the fire. It is therefore possible for a very experienced FCO from one Shire to be subject to the

directions of a very inexperienced volunteer in the emergency area. Appointment of dual FCOs addresses this potential imbalance of expertise. The authority of dual FCOs is generally restricted to emergency operations, and do not issue permits, but this is a decision for Council.

A listing of those proposed to be nominated to other Shires is attached, following discussion with the CBFCO.

Adjoining Shires are to be requested to nominate or confirm prior nominations.

A FCO's statutory authority is greater than that of a Brigade Captain, but it should be noted that an FCO does not automatically assume the Incident Control function. Control may be transferred to the FCO at the decision of the person on the ground, or required to be transferred by the FCO.

As officers of Council, exercising statutory authority and powers on behalf of Council, there is an obligation on Council to consider the suitability of a person prior to appointment as an FCO. In this regard, Council should note the requirement of the proposed Bush Fire Brigades Local Law that FCO are to complete an FCO course or refresher at least once every 5 years, for their appointment to remain valid.

Nomination from the FCO Meeting, or by an adjoining Shire does not mean automatic right to the role. Appointment becomes effective only on resolution of Council.

From the former Shire appointments, two changes are made to the Ockley Brigade –

- Lachlan White has moved from the district, and the FCOs have recommended that Cameron White replace him. Cameron White's willingness has been confirmed by the CBFCO. **[27/9/2016 CBFCO advised that Cameron White does not wish to continue appointment as FCO]**
- Scott Baxter is now a resident of town, and is no longer farming in the area. Consistent with the previous practice of linking an FCO to a Brigade, the CBFCO considers this appointment should not be made

[
The requirement for burning permits commences on 1 October 2016 with the opening of the restricted period.

Consultation

- Aaron Cook, CEO
- Guy Maley, Ranger
- Richard Chadwick, CBFCO
- Simon Vogel, DFES Regional Officer, Narrogin
- Fire Control Officers Meeting – 17 August 2016

Statutory Environment

Bush Fires Act 1954

- s.38 – Local government may appoint bush fire control officers –
(1) seniority of multiple DCBFCOs to be determined

- (2A) local public notice of appointments required
- (2E) certificate of appointment to be issued
- (5A) & (5B) local government may issue directions to FCOs
- s.39(1) – Special powers of bush fire control officers to extinguish or prevent spread of fires, whether private property or not –
 - (a) exercise any appropriate powers of the FES Commissioner under the *Fire Brigades Act 1942*
 - (b) enter any land or building,
 - (c) pull down, cut, remove fences,
 - (d) require firebreaks,
 - (e) use any water other than domestic supply or from a school
 - (f) take charge of and give directions to a brigade in relation to its operations at a fire
 - (g) any other thing which in his opinion is incidental to the exercise of any of the foregoing powers
 - (h) employ a person or use volunteers
 - (i) enter a building believed to be on fire and take any necessary steps, except within a declared fire district, unless with the consent of an officer in charge of a brigade established under the *Fire Brigades Act 1942*
- s.40 – Local government may join in appointing bush fire control officers
- s.41 – Bush fire brigades to be established and area defined by the local government
- s.43 – Election and duties of officers of brigades – by the Brigade, subject to any local government local law
- s.56 – Duties of police officers, bush fire control officers etc.
 - It is their duty to –
 - (1)(a) if an offence under the Act is observed, to demand name and address of the person committing the offence
 - (1)(b) an FCO is required to report the offence to the local government

Policy Implications

Council Delegation –

- 1.1 – Appointment of authorised persons
- 5.1 – Issue of Burning Permits – CEO
- 5.2 – Fire fighting – Emergency plant hire
- 20.1 – Issue of burning permits – Fire Control Officers
- 20.2 – Issue of clover burning permits – Clover Burning Permit Officers

- 20.3 Prohibited and restricted burning periods – Variation
Council Policy –

- 5.1 – Establishment of Brigades and map of Brigade areas (adopted 13 Sep 2016)

Financial Implications

Cost of local public notice

Strategic Implications

Community safety and emergency response

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Revoke all previous appointments as a Fire Control Officer.
2. Appoint the persons listed in the attached Schedule to the various Shire of Narrogin Fire Control Officer positions as noted.
3. Nominate the persons listed in the attached Schedule as dual Fire Control Officers to the adjoining Shires as noted.
4. Invite nominations from adjoining Shires for appointment by Council as Dual Fire Control Officers.
5. Letters of appreciation be sent to Mr Lachlan White and Mr Scott Baxter for their service to the community as Fire Control Officers.

COUNCIL RESOLUTION 0914.148 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

That Council:

1. Revoke all previous appointments as a Fire Control Officer.
2. Appoint the persons listed in the attached Schedule to the various Shire of Narrogin Fire Control Officer positions as noted **and remove Cameron White**.
3. Nominate the persons listed in the attached Schedule as Dual Fire Control Officers to the adjoining Shires as noted **and remove Cameron White**.
4. Invite nominations from adjoining Shires for appointment by Council as Dual Fire Control Officers.
5. Letters of appreciation be sent to Mr Lachlan White and Mr Scott Baxter for their service to the community as Fire Control Officers.

CARRIED 3/0

Please note: Reason for change is that advice was received on 27/9/2016 from the CBFCCO that Cameron White does not wish to continue his appointment as a FCO.

Commonly-used abbreviations:

CBFCO	Chief Bush Fire Control Officer
CEO	Chief Executive Officer
DCBFCCO	Deputy Chief Bush Fire Control Officer – Rural / Urban
DCCS	Director Corporate and Community Services
DFES	Dept of Fire and Emergency Services
EMDRS	Executive Manager Development and Regulatory Services
EMTRS	Executive Manager Technical and Rural Services
FCO	Bush Fire Control Officer
FWO	Fire Weather Officer

ATTACHMENT

SHIRE OF NARROGIN FIRE CONTROL OFFICERS

POSITION	Name	Contact	Call sign
Chief Bush Fire Control Officer	Richard Chadwick	0427 812 329	Narrogin Central
Deputy CBFCO (Rural)	Alastair McDougall	0428 824 044	Ockley
Deputy CBFCO (Urban)	Guy Maley Ranger	0448 873 207	Narrogin Ranger
Base Radio Operator	Alastair McDougall	0428 824 044	Ockley
Shire of Narrogin		9890 0900 9881 5443	Narrogin Office Narrogin Depot

BUSH FIRE BRIGADE	Fire Control Officers	Contact	Call sign
Boundain	Mark Hoysted	0427 823 052	Rushy Pool
Highbury East	Pip Porter Bernie Rhodes	0429 859 041 0429 115 067	Highbury East Highbury North
Highbury South	Stuart Moyses Murray Saunders Bill Warren	0427 859 029 0427 811 100 0488 617 313	Highbury South n/a Highbury
Highbury West	Russell Ashley John Eckersley	0428 815 859 0428 859 063	Dumberning Highbury West
Minigin	Barry Hardie Brenton Hardie	0429 845 200 0409 110 092	Minigin Mingin
Narrogin Central	Richard Chadwick Dave Hayes	0427 812 329 0427 779 063	Narrogin Central Fire & Rescue 1
Narrogin South	Vern Gibson Jon Rick	0428 108 274 0428 584 467	Narrogin South Cooramining
Narrogin Valley	Keiran Quartermaine	0429 889 838	Narrogin East
Nomans Lake	David Walker Daryl Kilpatrick	0427 196 421 0400 429 516	Nomans Lake Nomans West
Ockley	Alastair McDougall Tim Shepherd Cameron White	0428 824 044 0427 524 050 0428 827 031	Ockley Yilliminning Toolibin

Shire Administration	Aaron Cook Chief Executive Officer	9890 0900 (Bus Hrs)	Narrogin Office
	Azhar Awang Exec Mgr, Dev & Reg.	9890 0900 (Bus Hrs)	
	Noel White Relief Ranger – restricted to issue of urban burning permits only	0448 873 207 (Ranger)	

DUAL FIRE CONTROL OFFICERS

Dual Fire Control Officers have the necessary authority of the Shire to fight and give directions for fighting activities within the Shire, but do not issue burning permits. Nomination is not automatic appointment, as this must be done by the authorising Shire, and an appropriate certificate of authority issued.

Nominated by Shire of Narrogin –

TO	Fire Control Officers	Contact	Call sign
Shire of Cuballing Office – 9883 6031	Richard Chadwick Barry Hardie	0427 812 329 0429 845 200	Narrogin Central Minigin
Shire of Wagin Office – 9861 1177	Stuart Moyses David Walker	0427 859 029 0427 196 421	Highbury South Nomans Lake
Shire of West Arthur Office – 9736 2222	Murray Saunders	0427 811 100	n/a
Shire of Wickepin Office – 9888 1005	Alastair McDougall Cameron White	0428 824 044 0428 827 013	Ockley TBC
Shire of Williams Office – 9885 1005	Barry Hardie Brenton Hardie	0429 845 200 0409 110 092	Minigin Mingin

Appointed by Shire of Narrogin –

To be confirmed by each Shire and subject to reappointment by Council

FROM	Fire Control Officers	Contact	Call sign
Shire of Cuballing Office – 9883 6031	Rob Harris Don Alexander		
Shire of Wagin Office – 9861 1177	Ross Goldsmith Chris Piesse		
Shire of West Arthur Office – 9736 2222	Murray Saunders <i>- already Shire appointment</i>		
Shire of Wickepin Office – 9888 1005	Rex Bergin Phillip Russell		
Shire of Williams Office – 9885 1005	David Carter Geoff McKeown		

10.2.121 RESIDENTIAL CHRISTMAS LIGHTS DISPLAY AWARD

File Reference: 242
Disclosure of Interest: Nil
Applicant: Chief Executive Officer
Previous Item Nos: Nil
Date: 6 November 2016
Author: Aaron Cook – Chief Executive Officer

Attachments

Nil

Summary

It is proposed that Council endorse a Residential Christmas Lights Display award/prize or prizes.

Background

The Town of Narrogin in the past has been supportive of promoting Christmas Light Displays throughout the Town and in 2015 this was escalated to formal prizes awarded.

Comment

It is proposed that Council consider supporting, for the second year, the advertising of a Residential Christmas Light Display through offering a 1st, 2nd and 3rd prize for the best display. It is proposed that this will be decided by the Shire President and awarded at a set date in December. The Shire President may seek guidance from the other Elected Members prior to making a decision.

The prize will be provided in the way of Narrogin Chamber of Commerce vouchers so that the money awarded stays within Narrogin.

It is proposed that the prizes be 1st Prize \$150.00, 2nd Prize \$100.00 and 3rd Prize \$50.00 being the same as last year. It will be noted in the advertising that the winner of the display prize is ineligible for the following year's prize to try to make it equitable for others to improve their displays and as such last year's winner is not eligible.

The Chamber of Commerce was requested to also participate from a business perspective and offer a prize to the best business display and this will be requested again in writing.

A registration process will be conducted and promoted on Facebook to allow Council to prepare a basic map for people to follow to look at the lights including the town site of Highbury.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This allocation to purchase the vouchers will be wholly contained within the Annual Budget.

Strategic Implications

The promotion of this award/prize will trigger interest in both Narrogin and Highbury and is hoped will provide impetus for shire residents to bring their children into the town sites and drive around the lights and enjoy the Christmas spirit.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

Purchase \$300.00 of vouchers from Narrogin Chamber of Commerce to offer prizes for the best Residential Christmas Lights Display within the town sites of Narrogin and Highbury. The prize is to be determined by the Shire President and awarded prior to Christmas Day. The prizes are to be in the order of:

1 st Prize	\$150.00
2 nd Prize	\$100.00
3 rd Prize	\$50.00

COUNCIL RESOLUTION 0914.149 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

That Council:

Purchase \$600.00 of vouchers from Narrogin Chamber of Commerce to offer prizes for the best Residential Christmas Lights Display within the town sites of Narrogin and Highbury. The prize is to be determined by the Shire President and awarded prior to Christmas Day. The prizes are to be in the order of:

1 st Prize	\$250.00
2 nd Prize	\$200.00
3 rd Prize	\$150.00

CARRIED 3/0

Please note: Reason for change is that Commissioners agreed to increase each prize by \$100 each.

Please note that as Boxing Day falls on a Sunday the Department of Commerce Western Australia state that "When Boxing Day falls on a Saturday the next following Monday is also a public holiday, and when Boxing Day falls on a Sunday or Monday the next following Tuesday is also a public holiday".

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0914.150 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

That Council:

Approve the Administration, Works Crew, Library and office of Homecare to close for the Christmas break from the close of business on the 23 December 2016 to reopen on 3 January 2017. Rostered works staff will attend to minor regular duties that are required any additional urgent issues that arise and all staff will need to utilise accrued leave for the three closed working days.

CARRIED 3/0

10.2.122 CLOSURE DURING CHRISTMAS PERIOD

File Reference: Nil 561
Disclosure of Interest: Affects All Staff
Applicant: Chief Executive Officer
Previous Item Nos: Nil
Date: 23 September 2016
Author: Aaron Cook – Chief Executive Officer

Attachments

Nil

Summary

It is presented for Council to consider to close the Administration Office, Works Crew, Library and sections of Home Care during the Christmas and New Year break as per previous years.

Background

Each year Council closes its office during the Christmas and New Year break.

Comment

For many years the Town and Shire of Narrogin has closed its doors for the Christmas Break from the close of business on Christmas Eve until the day after New Year's Day. Most years, including this year, staff are required to take three days leave from accrued entitlements with other days being public holidays.

Calendar below shows the green Public Holidays and yellow days of required leave.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
12 Dec	13	14	15	16	17	18
19	20	21	22	23 Close at end of Business	24	25
26 Public Holiday	27 Public Holiday	28	29	30	31	1 Jan
2 Public Holiday	3 Return to Work	4	5	6	7	8

This item is presented early to allow staff to prepare for their family requirements and place an advertisement on the front door and on Facebook.

The closure includes the Works Crew, Library and some staff from Home Care. The Leisure Centre will continue to operate as per previous years only being closed on the Public Holidays.

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

7.45 pm – Commissioner Yuryevich declared the meeting closed.