



AGENDA

ORDINARY COUNCIL MEETING

22 November 2023

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Members & Community Members

Pursuant to resolution 261022.009 of 26 October 2022, an Ordinary Meeting of the Shire of Narrogin will be held on 22 November 2023 in the Shire of Narrogin Council Chambers, 89 Earl Street, Narrogin, commencing at 7:00 pm.

A handwritten signature in black ink, appearing to read 'Dale Stewart'.

Dale Stewart
Chief Executive Officer

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available
for download from the Shire of Narrogin website www.narrogin.wa.gov.au**

**Alternative formats are also available upon request, including large print,
electronic format (disk or emailed), audio or Braille**



Shire of
Narrogin

Love the life

STRATEGIC COMMUNITY

SNAPSHOT

PLAN
2017-27

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC



Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL



Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT



Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be audio recorded for minute taking purposes and if applicable, in compliance with legislation.

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ORDINARY COUNCIL MEETING

22 NOVEMBER 2023

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:00 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr M Fisher

Cr C Bartron

Cr J Pomykala

Cr T Wiese

Cr R McNab

Staff

Mr D Stewart – Chief Executive Officer

Mr M Furr – Executive Manager Corporate & Community Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr A Awang – Executive Manager Development & Regulatory Services

Ms V Ward – Executive Support Coordinator

Leave of Absence

Nil

Apologies

Absent

Visitors

3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next Council meeting is scheduled for 13 December 2023.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER'S RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 25 October 2023 be confirmed as an accurate record of the proceedings.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 DRAFT LOCAL PLANNING POLICY – WIND FARMS/TURBINES

File Reference	18.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	14 November 2023
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft Local Planning Policy – Wind Farms/Turbines

Summary

The purpose of this agenda report is to propose the adoption of a Local Planning Policy on Wind Farms/Turbines within the jurisdiction of the Shire of Narrogin. This policy aims to provide clear guidelines for the establishment and operation of wind farms and turbines, ensuring sustainable development, while addressing community concerns.

Background

The Western Australian Government, in alignment with the national and international sustainability goals, has been actively encouraging the development of renewable energy projects, including wind farms. With an increasing awareness of climate change and the need to reduce reliance on traditional fossil fuels, wind power has gained prominence as a clean and viable alternative.

As interest in renewable energy, specifically wind energy, continues to rise, there is a compelling need for a comprehensive local planning policy to navigate the development and implementation of wind farms and turbines within the Shire of Narrogin. The absence of a tailored policy introduces uncertainties and the potential for inconsistent decision-making, highlighting the importance of establishing clear guidelines.

Recent presentations to the Elected Members by local farmers and property owners, who stand to be directly affected, have concerns related to the proposed wind farm development in the Shire. These concerns, articulated by the group, encompass various aspects, including the impact on existing farm practices such as aerial spraying, potential noise disturbances, setbacks from property boundaries, considerations of amenity and visual impact (including tower height), implications for the local airport, and the effects on the flight paths of flying and gliding clubs. Additionally, queries have been raised about the decommissioning process and future use of wind towers after they have served their useful life.

This multifaceted dialogue highlights the complexities associated with wind farm development within the Shire of Narrogin, emphasising the necessity for a well-defined local planning policy to address both the community's concerns and the broader objectives of sustainable and responsible development.

Consultation

Consultation has occurred with the following officers:

- Chief Executive Officer;
- Executive Manager Technical and Rural Services;
- Executive Manager Corporate and Community Services;
- Elected Members; and
- Planning Assistant.

Clause 3 and 4 under Part 2, Schedule 2 of the Deemed Provisions contained in the Planning and Development (Local Planning Schemes) Regulations 2015, set out the power for local government to make a local planning policy and the procedure for making a local planning policy, including a requirement to advertise a Draft Local Planning Policy for a period not less than 21 days.

“4. Procedure for making local planning policy

(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —

(a) publish in accordance with clause 87 the proposed policy and a notice giving details of —

(i) the subject and nature of the proposed policy; and

(ii) the objectives of the proposed policy; and

(iii) how the proposed policy is made available to the public in accordance with clause 87; and

(iv) the manner and form in which submissions may be made; and

(v) the period for making submissions and the last day of that period;

(b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;

(c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.

(2) The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).

(3) After the expiry of the period within which submissions may be made, the local government must —

(a) review the proposed policy in the light of any submissions made; and

(b) resolve to —

(i) proceed with the policy without modification; or

(ii) proceed with the policy with modification; or

(iii) not to proceed with the policy.”

If the Council supports advertising of the Draft Local Planning Policy for public comments and considering that the advertising will occur during the Christmas break and School Holiday, it is suggested that the Council extends the advertising period to the end of January 2024.

Statutory Environment

- Shire of Narrogin Local Planning Scheme No. 3: The Wind farm is classified as “Renewable Energy Facility”, which is defined as:
“means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.”
- Planning and Development (Local Planning Schemes) Regulations 2015:
Clause 3 and 4 under Part 2, Schedule 2 of the Deemed Provisions contained in the Regulations set out the power for local government to make a local planning policy and the procedure for making a local planning policy, including a requirement to advertise a Draft Local Planning Policy for a period not less than 21 days. The Shire is required to refer the Local Planning Policy to the Western Australian Planning Commission, where there is a potential inconsistency with State Planning Policy.

Policy Implications

The proposed policy is influenced by the Western Australian Planning Commission's (WAPC) Position Statement on Renewable Energy Facilities. It takes into account the guidelines and recommendations set forth by WAPC to promote the responsible and sustainable development of wind energy projects.

The WAPC Position Statement on Renewable Energy Facilities provides the following guidelines:

- Outlines key environmental and planning considerations for renewable energy proposals.
- Encourages early consultation with the community and local government.
- Recommends any application address specific matters such as environmental impact, visual impact, noise, aviation safety and construction impact.
- Recommends that any turbine be a minimum of 1.5 kilometres from any dwelling or sensitive land use.

The proposed advertising period has been lengthened from the minimum in keeping with the principles of the Council’s Community Engagement Policy 1.14.

Financial Implications

Adoption and implementation of the Local Planning Policy on Wind Farms/Turbines may incur minor administrative, and advertising initial costs related to policy development and public consultation.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The absence of a specific policy exposes the Shire to potential unregulated development of wind farms, leading to uncertainties, community dissatisfaction, and inconsistent decision-making. Adopting a clear policy mitigates these risks and ensures responsible development.	Likely (4)	Minor (2)	Medium (5-9)	Compliance Requirements	Control through conditions of approval and compliance.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of eight (8) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Draft Local Planning Policy for Wind Farms and Turbines has been formulated based on the experiences of neighbouring Local Governments, specifically the Shire of West Arthur and Williams. These Shires have encountered comparable pressures and concerns voiced by affected property owners, contributing to the development of the policy.

The Draft Local Planning Policy outlines the policy purpose, objectives, expectations for community consultation, and matters to be considered such as noise, environmental impact, visual impact, other potential impacts and traffic management.

Some of these issues are outlined in the Western Australian Planning Commission Position Statement: Renewable Energy Facilities - March 2020.

The Draft Local Planning Policy complements and expands on the guidelines that are already outlined in the WAPC Position Statement.

Key new considerations in the Draft Local Policy include:

- Setting a high expectation that any proponent undertakes pre-lodgement consultation with nearby landowners, key stakeholders and government agencies; and
- Introducing a minimum set back from property boundary, taking into consideration the total height of the structure including the propellor blades plus an additional 20 metre setback, unless otherwise agreed to by the affected property owners.

It is recommended that Council adopts the Draft Local Planning Policy on Wind Farms for the purpose of conducting public advertising.

Following the closing date of public advertising period, a report will be referred to a future Council Meeting to consider submissions, and whether to adopt the Policy with, or without, modifications.

Due to the public advertising period coinciding with Christmas and school holidays, it is recommended to extend the advertising period until the end of January 2024.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the proposed Draft Local Planning Policy Wind Farm/Turbines, Council:

1. Resolve to adopt the Draft Local Planning Policy on Wind Farms (Attachment 1) pursuant to Schedule 2, Part 2, Division 2, Clause 3(1) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the purpose of conducting public advertising;
2. Authorise the Chief Executive Officer to advertise the Draft Local Planning Policy on Wind Farms/Turbines in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 to 31 January 2024; and
3. Note that any submissions, received after the conclusion of the public advertising period, will be referred to a future Council Meeting for further consideration.

D11 - Local Planning Policy – Wind Farm/Turbines

Statutory context Shire of Narrogin Local Planning Scheme No 3 (LPS 3)
 Planning and Development Act 2005
 Planning and Development (Local Planning Schemes) Regulations 2015
 (Regulations)

Corporate context

History Nil

Background

This local planning policy is formulated within the framework of the Shire of Narrogin Local Planning Scheme No. 3, guided by the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. It aims to provide clear guidelines for the establishment and operation of wind farms and turbines within the Shire of Narrogin while adhering to the legislative requirements.

Wind energy represents a clean and sustainable source of power, contributing to the reduction of greenhouse gas emissions. In recognising the potential benefits of wind farms and turbines, the Shire of Narrogin acknowledges the need to strike a balance between promoting renewable energy and safeguarding the interests and well-being of the community.

Purpose

The purpose of this policy is to provide a framework for the assessment, approval, and regulation of wind farms and turbines within the Shire of Narrogin. This policy seeks to ensure that any proposed wind energy projects are developed in a manner that minimises negative impacts and maximises the benefits to the community and the environment.

Policy Basis

This Policy has been prepared in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Deemed provisions Schedule 2 Part 2 Division 2 – Local Planning Policies. This Policy may be cited as Local Planning Policy No. D11 – Wind Farm/Turbines.

The Policy does not bind the local government in respect of any application for development approval but the local government is to have due regard to the provisions of this Policy and the objectives which the Policy is designed to achieve before making its determination.

Objective

The objectives of the Wind farms/Turbines Local Planning Policy are:

- To promote the responsible development of wind farms and turbines, supporting renewable energy generation within the Shire.
- To protect the health, safety, and amenity of the community and the environment.
- To provide clear guidelines for assessing and approving wind energy projects.
- To facilitate community consultation and engagement throughout the development process.
- To address potential impacts, including environmental, visual and landscape, noise, and other relevant factors.
- To set out minimum standards and requirements.

Definitions

Renewable Energy Facility:

The Shire of Narrogin Local Planning Scheme No 3 defines Renewable Energy Facility as - *Premises used to generate energy from a renewable energy source and includes any buildings or other structure used in, or relating to, the generation of energy by a renewable source. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.*

Sensitive Land Use:

Means land uses that are residential or institutional in nature where people live or regularly spend extended periods of time. These include, but are not limited to dwellings, short stay accommodation, hospitals, educational establishments, childcare centres, corrective institutions and places of worship.

Shadow Flicker:

This is a result from the sun's position in relation to the wind turbine blades as they rotate. This occurs under certain combinations of geographical position and time of day. The seasonal duration of this effect can be calculated from the machine's geometry and the site's latitude. Shadow Flicker can be modelled in advance and siting and design can mitigate the problem. This is more likely to be an issue for turbines located to the east or west of a dwelling.

Policy Provisions

General Requirements

In accordance with the Shire of Narrogin Local Planning Scheme No. 3, "Renewable Energy Facility" is listed as an "A" use under "Rural" and "General Industry" zones, which is defined as:

"Means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions."

Planning Approval is required for all Wind Farms/Turbines under the respective zones. In addition to the completed application form and relevant fee, applicants must submit a location plan, site plan, elevations and manufacturer's specifications, decommissioning and end of life plan, and details demonstrating compliance with the Shire of Narrogin Local Planning Scheme No. 3 and relevant legislation including the Environmental Protection (Noise) Regulations 1997.

Applications for Wind Turbines located on properties/buildings identified on the Shire's Heritage List or Municipal Inventory of Heritage Places, will require submission of written justification by a suitably qualified person (e.g. a qualified Heritage Advisor), unless determined otherwise by the Shire's Planning Services in consultation with the State Heritage Office.

Wind farms and turbines shall be sited and designed to minimise adverse impacts on the environment and the community.

Adequate setbacks and safety measures shall be incorporated to protect public health and safety. The minimum recommended setback from property boundaries shall be a minimum of the total height of the structure including, the propellor blades at the highest point, plus additional 20m.

Decommissioning plans must be submitted and approved as part of the development application demonstrating principles of recycling, repurposing and rehabilitation.

Community Consultation

Developers must engage in meaningful community consultation throughout the project's lifecycle, ensuring that residents and stakeholders are informed and have opportunities to provide feedback. Consultation shall include public meetings, information sessions, and other appropriate methods to engage with the community.

Developers should also liaise with relevant key stakeholders early in the process, including the Shire, Main Roads WA, Western Power, Civil Aviation Safety Authority (CASA), Air Services Australia, Royal Flying Doctor Service (RFDS), Department of Fire and Emergency Services (DFES), Department of Planning, Lands and Heritage (DPLH), Department of Water and Environmental Regulation (DWER), Department of Biodiversity, Conservation and Attractions (DBCA), Department of Primary Industries and Regional Development (DPIRD), Environmental Protection Authority (EPA), Local aerial spraying contractors, unlicensed airstrip owners (within a 5km radius of a turbine) and any relevant incorporated local aeronautical associations.

Environmental Impact

A comprehensive environmental impact assessment by a suitably qualified environmental consultants, including flora and fauna studies, shall be conducted and submitted as part of the development application.

Developers must implement measures to mitigate and manage potential environmental impacts, including habitat protection and rehabilitation, such as:

- Stopover sites, local bird species roosting and nesting sites;
- Location of bird colonies;
- Areas of high raptor activity; and
- The accumulative impact of wind turbines on migration routes.

Visual and Landscape Impact

Wind farms and turbines shall be designed to blend with the natural landscape, minimising visual disruption. A visual and Landscape Impact Assessment is required that addresses the following:

- landscape significance and sensitivity to change, site earthworks, topography, extent of cut and fill, the extent and type of vegetation, clearing and rehabilitation areas, land use patterns, built form character, public amenity and community values.
- likely impact on views including the visibility of the facility using view shed analysis and simulations of views from significant viewing locations including residential areas, major scenic drives and lookouts.
- layout of the facility including the number, height, scale, spacing, colour, surface reflectivity and design of components, including any ancillary buildings, signage, access roads, and incidental facilities.
- measures proposed to minimise unwanted, unacceptable or adverse visual impacts.

Noise Impact

Wind turbines shall be designed and operated to minimise noise emissions.

Noise Impact Assessments shall be conducted to determine potential impacts on nearby residents and any sensitive land use, and mitigation measures shall be implemented as necessary to demonstrate that it can meet the standards under the Environmental Protection (Noise) Regulations 2017.

It is recommended that any wind farm/turbine be located a minimum of 1.5 kilometres from any dwelling or sensitive land use, unless an agreement is entered into with impacted landowners.

Other Potential Impacts

Developers must assess and address any other potential impacts, such as electromagnetic interference or shadow flicker.

All potential impacts shall be identified and mitigated to protect the interests of the community.

Developers are required to take into consideration the Narrogin Airport and the Airport Master Plan's future planning, when developing wind farm/turbines within close proximity to the area, so as not to impact the operation and activities of the Airport users including any aeronautical, gliding and flying associations operating within the Shire. Consultation with relevant government authorities and airport operators will be required.

All wind farm and turbine developments must adhere to and comply with the regulations, specifications, and requirements outlined by the Civil Aviation Safety Authority (CASA) as though the Narrogin Airport and Airstrips were registered. This ensures that the development does not impede the potential future upgrade of the Narrogin Airport from its current unregistered CASA status to that of a Registered CASA Airport.

Wind farm proposals should not have negatively impact through interference with normal agricultural or farming activities of nearby rural properties, such as aerial spraying. An aviation assessment by a suitable qualified aviation consultant may be required to demonstrate turbines will not impact on aerial spraying activities of surrounding farms or unlicensed airstrips.

This local planning policy on Wind Farms/Turbines is designed to guide future development while ensuring the preservation of the Shire of Narrogin's unique character and the well-being of its residents. Developers and relevant authorities are encouraged to adhere to these guidelines for the responsible and sustainable development of wind energy projects within the Shire.

– End of Policy

10.2 TECHNICAL AND RURAL SERVICES

There are no reports requiring a Council decision for the current month.

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – OCTOBER 2023

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	08 November 2023
Author	Angel Mickle – Trainee Finance Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – October 2023

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for October 2023.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid – October 2023 is presented to Council for notation. Below is a summary of activity.

<i>October 2023 Payments</i>		
Payment Type	\$	%
Cheque	538.00	0.03
EFT (incl Payroll)	1,424,748.05	91.81
Direct Debit	107,210.78	6.91
Credit Card	11,639.89	0.75
Fuel Card	6,867.34	0.44
Store Cards	966.93	0.06
Trust	0.00	0.00
Total Payments	1,551,970.99	100.00

<i>Regional Payments</i>	\$	%
Non Local/Statutory	924,119.18	59.54
Local Suppliers	341,393.79	22.00
Payroll	286,458.02	18.46
Total	1,551,970.99	100.00

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the Schedule of Accounts Paid for October 2023, Council note the Report as presented.

Accounts Paid - October 2023

Cheque Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	734	17/10/2023	Shire Of Narrogin - Petty Cash-admin		\$538.00		F
2	INV HC PETTY CASH 280923	28/09/2023	Shire Of Narrogin - Petty Cash-admin	CHSP & CHCP - Various Items	\$538.00		
Cheque Total					\$538.00		

EFT Payments

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
3	EFT21611	06/10/2023	Synergy		\$22,450.64		
4	INV 2017912615	11/08/2023	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Charges 09/06/2023 - 07/08/2023	\$1,130.32		
5	INV 2077888517	16/08/2023	Synergy	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Electricity Charges 17/06/2023 - 15/08/2023	\$117.66		
6	INV 2029908008	18/08/2023	Synergy	CEO STAFF HOUSING - Electricity Charges 21/06/2023 - 17/08/2023	\$299.84		
7	INV 2081906880	13/09/2023	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 09/08/2023 - 12/09/2023	\$19,985.88		
8	INV 2081906881	13/09/2023	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 09/08/2023 - 12/09/2023	\$916.94		
9	EFT21612	06/10/2023	Great Southern Fuels		\$270.27	L	
10	INV 19014701	22/09/2023	Great Southern Fuels	VARIOUS VEHICLES - Oil & Grease	\$270.27		
11	EFT21613	06/10/2023	Kleenheat Gas		\$85.32		
12	INV 4534998	01/09/2023	Kleenheat Gas	NRLC - UTILITY - GAS - Cylinder Service Fee 2023/24	\$85.32		
13	EFT21614	06/10/2023	Makit Narrogin Hardware		\$1,030.04	L	
14	INV 115384	04/08/2023	Makit Narrogin Hardware	VARIOUS LOCATIONS - Various Items	\$560.14		
15	INV 115398	10/08/2023	Makit Narrogin Hardware	VARIOUS LOCATIONS - Various Items	\$403.90		
16	INV 115405	14/08/2023	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Various Items	\$66.00		
17	EFT21615	06/10/2023	Walga		\$1,524.30		
18	INV SI-006926	30/08/2023	Walga	MEMBERS - MEMBERS CONFERENCE/TRAINING EXPENSES - LG Convention 2023 Registration	\$1,524.30		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
19	EFT21616	06/10/2023	Narrogin Agricultural Repairs		\$55.00	L	F
20	INV 268025	21/09/2023	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Whipper Snipper Head	\$55.00		
21	EFT21617	06/10/2023	Narrogin Meals On Wheels		\$381.00	L	F
22	INV AUG2023	31/08/2023	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Deliveries for August 2023	\$381.00		
23	EFT21618	06/10/2023	Narrogin Gasworx		\$335.00	L	
24	INV 69824	12/09/2023	Narrogin Gasworx	CHCP -CLIENT PURCHASES - Service & Relocation of Lift Chair & Bed	\$275.00		F
25	INV 69866	14/09/2023	Narrogin Gasworx	WORKS - OHS AND TOOLBOX MEETINGS - 2 Gas bottles for Depot BBQ	\$60.00		
26	EFT21619	06/10/2023	WA Hino		\$711.65		
27	INV 298213	20/06/2023	WA Hino	NO4846 2014 HINO 300 SERIES 3T TIPPER - Supply Oil, Air & Fuel Service Filters	\$422.46		
28	INV 298081	11/07/2023	WA Hino	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Oil, Air & Fuel Service Filters	\$289.19		
29	EFT21620	06/10/2023	Department of Mines, Industry Regulation and Safety		\$1,419.77		
30	INV 190923	19/09/2023	Department of Mines, Industry Regulation and Safety	BSL LEVY - PAYMENTS - Outstanding Building Services Levy August 2023	\$1,419.77		
31	EFT21622	06/10/2023	Great Southern Electrical Services		\$2,150.94	L	
32	INV 00014820	14/09/2023	Great Southern Electrical Services	THOMAS HOGG OVAL BUILDINGS MAINTENANCE - Emergency Works to Light Pole	\$2,150.94		
33	EFT21623	06/10/2023	O'Rourke Electric Services		\$291.50	L	
34	INV 2374	13/09/2023	O'Rourke Electric Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Heater Repairs & Unit Inspections	\$291.50		
35	EFT21624	06/10/2023	Narrogin Auto Centre		\$74.25	L	F
36	INV 1171076	14/09/2023	Narrogin Auto Centre	NGN219 2022 NISSAN X-TRAIL (CATS) - Repair Windscreen Wipers	\$74.25		
37	EFT21625	06/10/2023	Narrogin & Districts Plumbing Service		\$869.00	L	
38	INV INV-1476	03/08/2023	Narrogin & Districts Plumbing Service	HIGHBURY HALL BUILDING MAINTENANCE - Repair to Broken Cistern & Tap	\$275.00		
39	INV INV-1525	14/09/2023	Narrogin & Districts Plumbing Service	MACKIE PARK PUBLIC TOILETS AND OFFICE - Replacement of Vandalised Urinal	\$594.00		
40	EFT21626	06/10/2023	Epic Fire Solutions T/As MCG Fire Services		\$7,244.60		
41	INV 3152	31/08/2023	Epic Fire Solutions T/As MCG Fire Services	VARIOUS DEPARTMENTS - 6 Month Fire Inspection Service	\$7,244.60		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
42	EFT21627	06/10/2023	Narrogin Auto Electrics		\$590.00	L	
43	INV 265932	31/08/2023	Narrogin Auto Electrics	NO5020 ISUZU FTS800 FIRE UNIT - New Batteries for Vehicle	\$590.00		
44	EFT21628	06/10/2023	Lite n' Easy Pty Ltd		\$99.18		F
45	INV 7078940	12/09/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	\$99.18		
46	EFT21629	06/10/2023	Sports Surfaces		\$43,032.85		F,G
47	INV INV-1637	28/06/2023	Sports Surfaces	NARROGIN TENNIS COURTS LIGHTING & SURFACE UPGRADING - Upgrade to Tennis Court Turf	\$43,032.85		
48	EFT21630	06/10/2023	Narrogin Freightlines		\$1,584.00	L	
49	INV 12818	23/09/2023	Narrogin Freightlines	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - Limestone Blocks for Retaining Wall	\$1,584.00		
50	EFT21631	06/10/2023	Narrogin Fruit Trading Pty Ltd		\$187.71	L	
51	INV 000C2023091186	11/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order 11/09/2023	\$61.91		
52	INV 000C2023091196	11/09/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Order 11/09/2023	\$125.80		
53	EFT21632	06/10/2023	Sundowner Bootscooters		\$600.00		
54	INV 210923	21/09/2023	Sundowner Bootscooters	TOWN HALL FACILITIES BOND - RECEIPTS - Town Hall Hire 09/09/2023 - Bond Refund	\$600.00		
55	EFT21633	06/10/2023	Momar Solar		\$3,254.84		
56	INV 00002146	06/09/2023	Momar Solar	STREETLIGHT ON FEDERAL ST TO ACCESS DIVINE YOU - Solar Street Light	\$3,254.84		
57	EFT21634	06/10/2023	Lions Dryandra Woodland Village Board		\$250.00	L	
58	INV 7	26/09/2023	Lions Dryandra Woodland Village Board	OTHCUL - FESTIVAL & EVENTS - Hire Fee for McDougall Hall	\$250.00		
59	EFT21635	06/10/2023	Staff Member		\$232.00	L	
60	INV 270923	27/09/2023	Staff Member	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Reimbursement of National Police Check & Pre-Employemnet Medical	\$232.00		
61	EFT21636	06/10/2023	Staff Member		\$21.95	L	
62	INV 070923	07/09/2023	Staff Member	WORKS - TRAINING & DEVELOPMENT - Passport Photo for High Risk Licence	\$21.95		
63	PAY 9	09/10/2023	PAYROLL	PAYROLL 9 - 09/10/2023		\$143,351.66	
64	EFT21637	11/10/2023	Department Of Human Services		\$589.62		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
65	INV 43	13/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$127.48		
66	INV 43	13/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$83.06		
67	INV 43	13/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$379.08		
68	EFT21638	11/10/2023	Australian Services Union Western Australian Branc			\$26.50	
69	INV 43	13/09/2023	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$26.50		
70	EFT21639	11/10/2023	Department Of Human Services			\$591.12	
71	INV 45	27/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$128.98		
72	INV 45	27/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$83.06		
73	INV 45	27/09/2023	Department Of Human Services	Payroll Deductions/Contributions	\$379.08		
74	EFT21640	11/10/2023	Australian Services Union Western Australian Branc			\$26.50	
75	INV 45	27/09/2023	Australian Services Union Western Australian Branc	Payroll Deductions/Contributions	\$26.50		
76	EFT21641	11/10/2023	Best Office Systems			\$74.80	L
77	INV 620483	17/08/2023	Best Office Systems	OTHCUL - ARTWORK COLLECTION - Invites for Carol & Peter Taylor Collection Exhibition	\$74.80		
78	EFT21642	11/10/2023	Synergy			\$4,804.59	
79	INV 2001941775	10/08/2023	Synergy	CEMETERY MAINTENANCE/OPERATIONS - Electricity Charges 13/06/2023 - 09/08/2023	\$116.13		
80	INV 2093864157	11/08/2023	Synergy	OLD SHIRE DEPOT - FELSPAR ST - BUILDING OPERATIONS - Electricity Charges 09/06/2023 - 07/08/2023	\$117.26		
81	INV 2053888269	14/08/2023	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Charges 10/06/2023 - 08/08/2023	\$120.36		
82	INV 2045894597	14/08/2023	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Charges 10/06/2023 - 08/08/2023	\$1,388.20		
83	INV 2049897225	14/08/2023	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Charges 10/06/2023 - 08/08/2023	\$117.32		
84	INV 2053891479	17/08/2023	Synergy	CEO STAFF HOUSING - Electricity Charges 01/07/2023 - 16/08/2023	\$714.43		
85	INV 2049902792	18/08/2023	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Charges 16/06/2023 - 15/08/2023	\$384.40		R
86	INV 2081884771	18/08/2023	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Charges 21/06/2023 - 17/08/2023	\$376.57		
87	INV 2025938699	20/09/2023	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Charges 18/08/2023 - 17/09/2023	\$1,469.92		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
88	EFT21643	11/10/2023	Narrogin Packaging		\$1,699.28	L	PF
89	INV 00082682	11/09/2023	Narrogin Packaging	LIONS PARK MAINTENANCE/OPERATIONS - Plumbing Supplies	\$1,699.28		
90	EFT21644	11/10/2023	Narrogin Glass & Quick Fit Windscreens		\$1,405.05	L	
91	INV 00061234	13/09/2023	Narrogin Glass & Quick Fit Windscreens	NGN2 TOYOTA COROLLA HATCH 2.0L PET CVT ASCENT SPORT - Windshield Repairs	\$1,405.05		
92	EFT21645	11/10/2023	Great Southern Waste Disposal		\$44,061.60	L	
93	INV IV00000002634	11/09/2023	Great Southern Waste Disposal	VARIOUS DEPARTMENTS - Bin Collection Charges September 2023	\$44,061.60		
94	EFT21646	11/10/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota		\$12,521.49	L	
95	INV RI21100659	24/08/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	RANGER VEHICLE - Purchase of Toyota Hilux Dual Cab 2023 & Disposal of 2020 ISUZU D-Max	\$12,521.49		
96	EFT21647	11/10/2023	Country Paint Supplies		\$110.00	L	
97	INV 4801013965	12/09/2023	Country Paint Supplies	XC CLASS TRAIN MURAL PROJECT - Undercoat for Rust Prevention	\$110.00		
98	EFT21648	11/10/2023	Narrogin Gasworx		\$60.00	L	
99	INV 70233	26/09/2023	Narrogin Gasworx	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Supply 2 Gas Bottles	\$60.00		
100	EFT21649	11/10/2023	Ikes Home Improvement & Glass Centre		\$1,558.48	L	
101	INV 18466	22/09/2023	Ikes Home Improvement & Glass Centre	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Replace Broken Glass	\$1,558.48		
102	EFT21650	11/10/2023	Narrogin Chamber Of Commerce		\$1,000.00	L	
103	INV 00004424	21/09/2023	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Caravan Park Gift Voucher Purchase	\$1,000.00		
104	EFT21651	11/10/2023	Belvedere Nursery		\$10,634.25	L	
105	INV I0000002216	20/09/2023	Belvedere Nursery	VARIOUS LOCATIONS - Fertiliser & Wetting Agent	\$10,634.25		
106	EFT21652	11/10/2023	Fegan Building Surveying		\$605.00		R
107	INV 1048	03/10/2023	Fegan Building Surveying	BUILD CONTRACT BUILDING CONTROL SERVICES - CDC for 9 Sanderson St Pingrup & Permit	\$605.00		
108	EFT21653	11/10/2023	YMCA WA		\$5,553.90		
109	INV SI-A012173	18/09/2023	YMCA WA	NRLC - AGREEMENTS - Equipment Hire Reimbursement 01/11/2023 - 31/01/2024	\$5,553.90		
110	EFT21654	11/10/2023	BKS Electrical Pty Ltd		\$2,354.00	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
111	INV 3820	18/09/2023	BKS Electrical Pty Ltd	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Repair and Replace Lights	\$1,540.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
112	18/09/2023	BKS Electrical Pty Ltd	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Replace Emergency Lighting	\$814.00			
113	11/10/2023	Staff Member			\$618.00		
114	19/09/2023	Staff Member	SAN - TRAINING & DEVELOPMENT - Reimbursement for Accomodation & Meals for Conference 13/09/23-14/09/23	\$618.00			
115	11/10/2023	Farmworks Narrogin Pty Ltd			\$1,008.55	L	
116	25/08/2023	Farmworks Narrogin Pty Ltd	CHSP - GENERAL EXPENDITURE - Gladiator 450 20L Glyphosate	\$195.36			F
117	11/09/2023	Farmworks Narrogin Pty Ltd	WALK CYCLE & MOUNTAIN BIKE TRAILS PROJECTS - Swan Rapid Sets 20Kg	\$205.99			G
118	18/09/2023	Farmworks Narrogin Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - 3 Packs of Fence Droppers	\$607.20			
119	11/10/2023	Elgas			\$17,020.52		
120	13/09/2023	Elgas	NRLC - UTILITY - GAS - 5,412L Gas Supplies	\$8,433.90			
121	20/09/2023	Elgas	NRLC - UTILITY - GAS - 5,510L Gas Supplies	\$8,586.62			
122	11/10/2023	New Cornwall Hotel			\$525.00	L	
123	16/09/2023	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS CATERING - Council Meeting Catering	\$525.00			
124	11/10/2023	RCPA (WA) Pty Ltd			\$12,114.96		PF
125	22/09/2023	RCPA (WA) Pty Ltd	DRAINAGE MAINTENANCE GENERAL - Supply of Drain Pipes	\$12,114.96			
126	11/10/2023	Narrogin Auto Electrics			\$203.29	L	
127	09/08/2023	Narrogin Auto Electrics	NO05 ISUZU D MAX CREW CAB UTE - Fitting of Second Battery	\$203.29			
128	11/10/2023	Edwards Isuzu Ute			\$290.61	L	
129	11/08/2023	Edwards Isuzu Ute	NO591 2021 ISUZU D-MAX - Supply Air, Oil & Fuel Service Filters	\$290.61			
130	11/10/2023	The Royal Life Saving Society Australia			\$897.00		
131	21/09/2023	The Royal Life Saving Society Australia	NRLC - TRAINING & DEVELOPMENT - Pool Lifeguard 2 Day Course for 3 Employees	\$897.00			
132	11/10/2023	Shakespeare Solutions Pty Ltd			\$1,020.00		
133	11/09/2023	Shakespeare Solutions Pty Ltd	NDVC - Painting Mount Supplies	\$1,020.00			
134	11/10/2023	CRISP Wireless			\$1,317.80	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
135	INV 202301001908	14/08/2023	CRISP Wireless	ADMIN - INFORMATION SYSTEMS - Monthly Internet Charges September 2023	\$658.90		
136	INV 202301002560	01/10/2023	CRISP Wireless	ADMIN - INFORMATION SYSTEMS - Monthly Internet Charges October 2023	\$658.90		
137	EFT21665	11/10/2023	Creative Spaces			\$5,901.50	
138	INV 00002160	12/07/2023	Creative Spaces	FITOUT OF RAILWAY STATION BUILDING - Visitor Centre Fitout and Interpretation Design	\$5,901.50		
139	EFT21666	11/10/2023	R Munns Engineering Consulting Services			\$36,668.50	L
140	INV 730	03/10/2023	R Munns Engineering Consulting Services	OTHGOV - VALUATION EXPENSES - Valuation & Condition Statement for Shire Roads	\$36,668.50		
141	EFT21667	11/10/2023	Goodyear Auto Care Narrogin			\$45.00	L
142	INV 101591	11/09/2023	Goodyear Auto Care Narrogin	009NGN TOYOTA COROLLA HATCH 2020 - Fix Flat Tyre	\$45.00		
143	EFT21668	11/10/2023	Mjb Industries Pty Ltd			\$64,426.02	G
144	INV 12030-1	14/09/2023	Mjb Industries Pty Ltd	MANARING ROAD BRIDGE - Long Box Culvert & Freight Payment Part 1	\$21,475.34		
145	INV 12030-2	14/09/2023	Mjb Industries Pty Ltd	MANARING ROAD BRIDGE - Long Box Culvert & Freight Payment Part 2	\$21,475.34		
146	INV 12030-3	14/09/2023	Mjb Industries Pty Ltd	MANARING ROAD BRIDGE - Long Box Culvert & Freight Payment Part 3	\$21,475.34		
147	EFT21669	11/10/2023	Perth Symphony Orchestra			\$5,500.00	
148	INV SI211074	21/09/2023	Perth Symphony Orchestra	OTHCUL - EVENT/PROJECT PROMOTION EVENT - Green Shoots Sponsorship	\$5,500.00		
149	EFT21670	11/10/2023	PC Harley Family Trust (Narrogin Newsagency)			\$204.69	L
150	INV SN00160631082023	31/08/2023	PC Harley Family Trust (Narrogin Newsagency)	LIB - PRINTING & STATIONERY - Newspaper Deliveries July/August 2023	\$204.69		
151	EFT21671	11/10/2023	Prime Television (Southern) Pty Limited			\$1,062.60	
152	INV 480327	30/09/2023	Prime Television (Southern) Pty Limited	ADVERTISING - TV Commercials - GWN/7Mate/7Two - Sept 2023	\$1,062.60		
153	EFT21672	11/10/2023	Big Picture Woman			\$7,925.00	
154	INV 110923	11/09/2023	Big Picture Woman	OTHCUL - ARTWORK COLLECTION - Research & Development for Carol & Peter Taylor Collection Exhibition	\$7,925.00		
155	EFT21673	11/10/2023	Team Global Express Pty Ltd	VARIOUS VEHICLES - Freight Charges		\$121.07	
156	INV 0600-T740710	17/09/2023	Team Global Express Pty Ltd	VARIOUS VEHICLES - Freight Charges	\$121.07		
157	EFT21674	11/10/2023	The Print Shop Bunbury			\$154.00	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
158	25/08/2023	The Print Shop Bunbury	OTHCUL - ARTWORK COLLECTION - 5mm PVC Panels	\$154.00			
159	11/10/2023	Global Food Safety Auditing			\$1,006.50		F
160	07/09/2023	Global Food Safety Auditing	CHSP GENERAL EXPENDITURE - Food Safety Audit at Jessie House	\$1,006.50			
161	13/10/2023	Narrogin & Districts Plumbing Service			\$1,245.20	L	
162	31/08/2023	Narrogin & Districts Plumbing Service	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - Supply & Install Flash Panels and Service of Toilets	\$1,245.20			
163	13/10/2023	Quest Innaloo			\$830.00		
164	11/08/2023	Quest Innaloo	ADMIN TRAINING & DEVELOPMENT - Accommodation & Parking DOT Training	\$830.00			
165	16/10/2023	Easifleet			\$17,088.44		
166	16/10/2023	Easifleet	NOVATED LEASE - PPE 28/08/2023	\$3,087.34			
167	16/10/2023	Easifleet	NOVATED LEASE - PPE 25/09/2023	\$3,087.34			
168	16/10/2023	Easifleet	NOVATED LEASE - PPE 31/07/2023	\$2,369.54			
169	16/10/2023	Easifleet	NOVATED LEASE - PPE 14/08/2023	\$2,369.54			
170	16/10/2023	Easifleet	NOVATED LEASE - PPE 9/10/2023	\$3,087.34			
171	16/10/2023	Easifleet	NOVATED LEASE - PPE 11/09/2023	\$3,087.34			
172	17/10/2023	Shire Elected Member			\$12,025.02	L	
173	13/10/2023	Shire Elected Member	MEMBERS - PRESIDENT'S ALLOWANCE & SITTING FEES - 01/07/2023 - 30/09/2023	\$12,025.02			
174	17/10/2023	Shire Elected Member			\$2,540.25	L	
175	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25			
176	17/10/2023	Shire Elected Member			\$2,540.25	L	
177	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25			
178	17/10/2023	Shire Elected Member			\$2,540.25	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
179	INV SPET 23	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25		
180	EFT21684	17/10/2023	Shire Elected Member			\$4,106.76	L
181	INV SEPT 23	13/10/2023	Shire Elected Member	MEMBERS - DEPUTY PRESIDENT'S ALLOWANCE & SITTING FEES - 01/07/2023 - 30/09/2023	\$4,106.76		
182	EFT21685	17/10/2023	Shire Elected Member			\$2,540.25	L
183	INV SEPT 23	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25		
184	EFT21686	17/10/2023	Shire Elected Member			\$2,540.25	L
185	INV SEPT 23	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25		
186	EFT21687	17/10/2023	Shire Elected Member			\$2,540.25	L
187	INV SEPT 23	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,540.25		
188	EFT21688	17/10/2023	Shire Elected Member			\$2,622.00	L
189	INV SEPT 23	13/10/2023	Shire Elected Member	MEMBERS - MEMBERS SITTING FEES - 01/07/2023 - 30/09/2023	\$2,622.00		
190	EFT21689	19/10/2023	Synergy			\$3,192.79	
191	INV 2069929269	09/10/2023	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Charges 08/08/2023 - 06/10/2023	\$126.32		
192	INV 2061930302	10/10/2023	Synergy	MUSEUM BUILDING OPERATIONS - Electricity Charges 10/08/2023 - 09/10/2023	\$753.52		
193	INV 2077931356	10/10/2023	Synergy	CEMETERY MAINTENANCE/OPERATIONS - Electricity Charges 10/08/2023 - 09/10/2023	\$249.66		
194	INV 2073928135	11/10/2023	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Charges 08/08/2023 - 09/10/2023	\$1,565.55		
195	INV 2013962931	11/10/2023	Synergy	OLD SHIRE DEPOT FELSPAR ST - BUILDING OPERATIONS - Electricity Charges 08/08/2023 - 09/10/2023	\$247.64		
196	INV 2077935810	16/10/2023	Synergy	BMX PARK - Electricity Charges 11/08/2023 - 12/10/2023	\$132.21		
197	INV 2017965510	16/10/2023	Synergy	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Electricity Charges 16/08/2023 - 13/10/2023	\$117.89		
198	EFT21690	19/10/2023	Narrogin Packaging			\$50.00	L
199	INV 00083064	03/10/2023	Narrogin Packaging	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Pressure Washer Hire	\$50.00		PF
200	EFT21691	19/10/2023	Great Southern Fuels			\$36,153.79	L
201	INV D2157739	11/10/2023	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 18,000L Diesel Delivered	\$36,153.79		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
202	EFT21692	19/10/2023	Water Corporation		\$761.07		
203	INV 0036	16/08/2023	Water Corporation	CEO STAFF HOUSING - Water Charges 14/06/2023 - 15/08/2023	\$264.96		
204	INV 0165	11/10/2023	Water Corporation	GNAROJIN PARK MAINTENANCE/OPERATIONS - Water Charges 15/08/2023 - 10/10/2023	\$496.11		
205	EFT21693	19/10/2023	Narrogin Carpets & Curtains		\$1,485.00	L	
206	INV B010774	11/10/2023	Narrogin Carpets & Curtains	CARAVAN PARK CARETAKERS COTTAGE BUILDING MAINTENANCE - Supply & Install Planks	\$1,485.00		
207	EFT21694	19/10/2023	Hancocks Home Hardware		\$88.00	L	PF
208	INV 454147	03/10/2023	Hancocks Home Hardware	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Railway Station Opening Bin Hire	\$88.00		
209	EFT21695	19/10/2023	Parry's Narrogin		\$127.45	L	
210	INV 83877	04/10/2023	Parry's Narrogin	PWO - EMTRS ALLOWANCES - 1 Pair Work Boots	\$127.45		
211	EFT21696	19/10/2023	Walga		\$1,100.00		
212	INV SI-007062	12/09/2023	Walga	MEMBERS - SUBSCRIPTIONS & PUBLICATIONS - Central Country Zone Annual Subscription 2023/24	\$1,100.00		
213	EFT21697	19/10/2023	Susan Farrell		\$150.00	L	
214	INV 01	31/07/2023	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services July 2023	\$50.00		
215	INV 03	31/08/2023	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services August 2023	\$50.00		
216	INV 02	31/08/2023	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Laundry Services August 2023	\$50.00		
217	EFT21698	19/10/2023	Narrogin Electrical Services		\$1,155.00	L	
218	INV 3062	16/10/2023	Narrogin Electrical Services	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Install TV Antenna to Chalets	\$1,155.00		
219	EFT21699	19/10/2023	West Australian Newspapers Limited		\$680.00		
220	INV 1028037520230930	30/09/2023	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative September 2023	\$680.00		
221	EFT21700	19/10/2023	Fegan Building Surveying		\$550.00		
222	INV 1045	29/09/2023	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Assess Paperwork & Issue Permit	\$220.00		
223	INV 1049	04/10/2023	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Property Assessment & Issue of Building Permit (Shire of Kent)	\$330.00		R
224	EFT21701	19/10/2023	Win Television WA Pty Ltd T/A WIN Television Network		\$1,100.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
225	30/09/2023	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Adverts September 2023	\$1,100.00			
226	19/10/2023	The White Family Trust T/a Narrogin Valley Stockfeed			\$135.00	L	
227	06/10/2023	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Dog Food Cans	\$135.00			
228	19/10/2023	Narrogin Auto Electrics			\$306.91	L	
229	29/09/2023	Narrogin Auto Electrics	NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Supply & Replace Light Bar	\$306.91			
230	19/10/2023	Narrogin Fruit Trading Pty Ltd			\$159.34	L	
231	09/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$52.42			
232	09/10/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Depot Order	\$75.12			
233	17/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$31.80			
234	19/10/2023	MowMaster Turf Equipment			\$9,860.00		
235	09/10/2023	MowMaster Turf Equipment	HANDHELD VERTIMOWER (PARKS AND GARDENS) - New Mower/Groomer	\$9,860.00			
236	19/10/2023	Beam Me Up Media t/a Star Tracks Astro Events			\$715.00		
237	05/10/2023	Beam Me Up Media t/a Star Tracks Astro Events	OTHCUL - FESTIVAL & EVENTS - Stargazing Experience Aboriginal Astronomy Guide	\$715.00			
238	20/10/2023	Great Southern Fuels			\$586.81	L	
239	04/10/2023	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 300L Unleaded Delivered	\$586.81			
240	20/10/2023	Water Corporation			\$19,635.97		
241	10/08/2023	Water Corporation	RAILWAY INSTITUTE HALL & OFFICE BUILDING OPERATIONS - Water Charges 07/06/23 - 09/08/23	\$206.30			R
242	14/08/2023	Water Corporation	MAY ST PUBLIC TOILETS OPERATIONS - Water Charges 09/06/2023 - 11/08/2023	\$175.34			
243	14/08/2023	Water Corporation	CLAYTON OVAL MAINTENANCE/OPERATIONS - Water Charges 09/06/2023 - 11/08/2023	\$1,337.84			
244	14/08/2023	Water Corporation	NRLC - UTILITY - WATER - Water Charges 09/06/2023 - 11/08/2023	\$11,162.55			
245	14/08/2023	Water Corporation	CHSP - BUILDING WATER - Water Charges 09/06/2023 - 11/08/2023	\$385.99			F
246	16/08/2023	Water Corporation	CROQUET CLUBROOMS BUILDING OPERATIONS- Water Charges 14/06/2023 - 15/08/2023	\$119.01			
247	16/08/2023	Water Corporation	MICHAEL BROWN PARK BUILDING OPERATIONS - Water Charges 13/06/2023 - 14/08/2023	\$96.45			R

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
248	INV 0163	16/08/2023	Water Corporation	CROQUET CLUBROOMS BUILDING OPERATIONS - Water Charges 09/06/2023 - 11/08/2023	\$119.01		
249	INV 0164	16/08/2023	Water Corporation	GNAROJIN PARK MAINTENANCE/OPERATIONS - Water Charges 14/06/2023 - 15/08/2023	\$259.05		
250	INV 0167	16/08/2023	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 16/06/2023 - 15/08/2023	\$5.59		
251	INV 0181	17/08/2023	Water Corporation	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Charges 15/06/2023 - 16/08/2023	\$356.76		
252	INV 0170	26/09/2023	Water Corporation	SMITH ST PUBLIC TOILETS (COLES CARPARK) OPERATIONS - Water Charges 01/07/2023 - 31/08/2023	\$228.26		
253	INV 0137	05/10/2023	Water Corporation	LIONS PARK MAINTENANCE/OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$237.38		
254	INV 0177	06/10/2023	Water Corporation	13 HOUGH ST OPERATIONS - Water Charges 10/08/2023 - 05/10/2023	\$575.86		
255	INV 0167	06/10/2023	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$441.48		
256	INV 0182	06/10/2023	Water Corporation	OLD SHIRE OFFICE BUILDING OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$233.62		
257	INV 0164	06/10/2023	Water Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - 09/08/2023 - 05/10/2023	\$1,332.47		
258	INV 0169	06/10/2023	Water Corporation	RAILWAY INSTITUTE HALL & OFFICE BUILDING OPERATIONS - WATER CHARGES 09/08/2023 - 05/10/2023	\$455.67		R
259	INV 0166	06/10/2023	Water Corporation	MACKIE PARK MAINTENANCE/OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$769.46		
260	INV 0161	09/10/2023	Water Corporation	SENIOR CITIZEN CENTRE BUILDING OPERATING EXPENSES - Water Charges 04/08/2023 - 05/10/2023	\$461.66		R
261	INV 0166	09/10/2023	Water Corporation	ADMIN OFFICE BUILDING OPERATIONS - Water Charges 09/08/2023 - 05/10/2023	\$431.48		
262	INV 0153	09/10/2023	Water Corporation	MEMORIAL PARK MAINTENANCE/OPERATIONS - Water Charges 04/08/2023 - 05/10/2023	\$244.74		
263	EFT21709	20/10/2023	Narrogin Carpets & Curtains			\$250.00	L
264	INV B010740	03/10/2023	Narrogin Carpets & Curtains	TOWN HALL BUILDING MAINTENANCE - Blockout Curtains Changerooms x 5	\$250.00		
265	EFT21710	20/10/2023	Makit Narrogin Hardware			\$1,005.60	L
266	INV 115437	04/09/2023	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Maintenance Supplies	\$200.10		
267	INV 115454	06/09/2023	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Maintenance Supplies	\$805.50		
268	EFT21711	20/10/2023	Hancocks Home Hardware			\$19.95	L F

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
269	06/10/2023	Hancocks Home Hardware	CHSP - GENERAL EXPENDITURE - Rose Shield for Homecare	\$19.95			
270	20/10/2023	Kalinder Family Trust T/a Sports Power Narrogin			\$500.00	L	
271	29/09/2023	Kalinder Family Trust T/a Sports Power Narrogin	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Staff Gratuity	\$500.00			
272	20/10/2023	Narrogin Meals On Wheels			\$327.00	L	F
273	29/09/2023	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Deliveries for September 2023	\$327.00			
274	20/10/2023	Narrogin Betta Home Living			\$3,298.00	L	F
275	18/10/2023	Narrogin Betta Home Living	CHCP - CLIENT PURCHASES - Single Bed Base & Mattress + Delivery	\$3,298.00			
276	20/10/2023	Narrogin Bearing Service			\$2,911.07	L	
277	29/09/2023	Narrogin Bearing Service	MANARING ROAD BRIDGE - Farmwork Tools	\$2,746.00			G
278	11/10/2023	Narrogin Bearing Service	NO4834 2014 HINO 300 SERIES CREW CAB - Air Line & Connectors	\$165.07			
279	20/10/2023	RJ Smith Engineering			\$186.00	L	
280	04/10/2023	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 12 x 400g CRC Lubricant	\$186.00			
281	20/10/2023	Wa Country Health Service			\$1,277.10		F
282	09/10/2023	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - August 2023	\$1,277.10			
283	20/10/2023	Public Transport Authority			\$860.28		PR
284	30/09/2023	Public Transport Authority	TRANSWA - AGENT LIABILITY - Ticket Sales September 2023	\$860.28			
285	20/10/2023	Shire Of Narrogin			\$157.07		
286	30/09/2023	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission September 2023 Ticket Sales	\$157.07			
287	20/10/2023	Ikes Home Improvement & Glass Centre			\$769.07	L	
288	10/10/2023	Ikes Home Improvement & Glass Centre	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Reglaze windows	\$769.07			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
289	EFT21721	20/10/2023	Raeco		\$70.46		
290	INV 18778	13/09/2023	Raeco	LIB - GENERAL OFFICE EXPENSES - Book Covering	\$70.46		
291	EFT21722	20/10/2023	Melchiorre Plumbing & Gas		\$431.09	L	F
292	INV 3372	02/10/2023	Melchiorre Plumbing & Gas	CHSP - BUILDING MAINTENANCE - Change Cistern, Tighten Mixer & Filters	\$431.09		
293	EFT21723	20/10/2023	Department of Mines, Industry Regulation and Safety		\$56.65		
294	INV 111023	11/10/2023	Department of Mines, Industry Regulation and Safety	BSL LEVY - PAYMENTS - September 2023	\$56.65		
295	EFT21724	20/10/2023	Building and Construction Industry Training Fund		\$333.87		
296	INV 111023	11/10/2023	Building and Construction Industry Training Fund	BCITF LEVY - TRUST PAYMENTS - CTF Payments 01/07/2023 - 30/09/2023	\$333.87		
297	EFT21725	20/10/2023	Cemeteries & Crematoria Association Of Western Aus		\$300.00		
298	INV 1606	13/10/2023	Cemeteries & Crematoria Association Of Western Aus	WORKS - TRAINING & DEVELOPMENT - Gravesafe Course for 2 Attendees	\$300.00		
299	EFT21726	20/10/2023	Community Member		\$1,500.00	L	
300	INV 18835	28/09/2023	Community Member	OTHCUL - FESTIVAL & EVENTS - Spring into Parks Stargazing Experience	\$1,000.00		
301	INV 18831	28/09/2023	Community Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Official Opening of Railway Station	\$500.00		
302	EFT21727	20/10/2023	BKS Electrical Pty Ltd		\$909.70	L	
303	INV 3733	12/10/2023	BKS Electrical Pty Ltd	BOWLING CLUB BUILDING MAINTENANCE - Install & Replace Smoke Alarms & Exit Lights	\$909.70		
304	EFT21728	20/10/2023	Narrogin Guardian Pharmacy		\$588.20	L	
305	INV 1163081	07/09/2023	Narrogin Guardian Pharmacy	PWO - WORKS - PROTECTIVE CLOTHING - 20 First Aid Kits	\$588.20		
306	EFT21730	20/10/2023	Truck Centre (WA) Pty Ltd		\$1,981.35		
307	INV 1747416-000001	27/09/2023	Truck Centre (WA) Pty Ltd	NO4 2010 NISSAN UD TIP TRUCK AUTO - Supply only Chamber Assy (Brakes)	\$1,541.12		
308	INV 1748969-000001	04/10/2023	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Supply only Expansion Tank & Pressure Cap	\$440.23		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
309	EFT21731	20/10/2023	AFGRI Equipment Australia Pty Ltd		\$126.65	L	
310	INV 2754912	05/09/2023	AFGRI Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - 2 Sets of Blades	\$126.65		
311	EFT21732	20/10/2023	Community Member		\$500.00	L	
312	INV 58	20/09/2023	Community Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Welcome to Country & Cultural Talk	\$500.00		
313	EFT21733	20/10/2023	Narrogin Auto Centre		\$344.78	L	F
314	INV 325133	22/08/2023	Narrogin Auto Centre	NGN219 2022 NISSAN X-TRAIL (CATS) - 70,000km Vehicle Service	\$344.78		
315	EFT21734	20/10/2023	Telair Pty Ltd		\$1,461.05		
316	INV TA10781-051	15/10/2023	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telephone Charges September 2023	\$1,461.05		
317	EFT21735	20/10/2023	Sherrin Rentals Pty Ltd		\$4,840.00		PF
318	INV 5194706	30/09/2023	Sherrin Rentals Pty Ltd	WANDERING ROAD CONSTRUCTION - 22 Days 16000L Water Cart Truck & 7 Days 15 Ton Smooth Drum Hire	\$4,840.00		
319	EFT21736	20/10/2023	Kulbardi Hill Consulting		\$12,166.00		
320	INV 00244	18/09/2023	Kulbardi Hill Consulting	NARROGIN RAILWAY STATION INTERPRETATION SIGNAGE - Railway Heritage Panels	\$12,166.00		
321	EFT21737	20/10/2023	Rural Traffic Services PTY LTD		\$18,476.87	L	PF
322	INV 00004505	30/09/2023	Rural Traffic Services PTY LTD	WANDERING ROAD CONSTRUCTION - Supply Traffic Management for 27 Days	\$18,476.87		
323	EFT21738	20/10/2023	Epic Fire Solutions T/As MCG Fire Services		\$319.00		
324	INV INV-3192	03/10/2023	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Monthly FDAS & EVAC Test September 23	\$319.00		
325	EFT21739	20/10/2023	D&L Studio Pty Ltd T/A Metal Artwork Badges		\$230.89		
326	INV 21900	12/10/2023	D&L Studio Pty Ltd T/A Metal Artwork Badges	ADMIN - PRINTING & STATIONERY - Name Badges NRLC	\$230.89		
327	EFT21740	20/10/2023	Flight Plan Digital T/A Live Life Alarms		\$75.00		F
328	INV 000208678	28/09/2023	Flight Plan Digital T/A Live Life Alarms	CHCP - CLIENT PURCHASES - Live Life Alarm Annual Renewal for Client	\$75.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
329	EFT21741	20/10/2023	Keeling Electrical Group Pty Ltd		\$536.46	L	
330	INV 1465	17/10/2023	Keeling Electrical Group Pty Ltd	MUSEUM BUILDING MAINTENANCE - Replace RCD & Install Powerpoint in Kitchen	\$536.46		
331	EFT21742	20/10/2023	R J Broun Painting Services		\$2,660.00	L	
332	INV 17965	05/10/2023	R J Broun Painting Services	TOWN HALL (FEDERAL ST) BUILDING - Painting works	\$2,280.00		
333	INV 5102023	05/10/2023	R J Broun Painting Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Painting Ceiling in Nexis Gallery	\$380.00		
334	EFT21743	20/10/2023	Goodyear Auto Care Narrogin		\$1,218.00	L	
335	INV 101698	02/10/2023	Goodyear Auto Care Narrogin	HOLDEN COLORADO CREW CAB - Fit & Supply 4 Tyres	\$1,176.00		
336	INV 101715	04/10/2023	Goodyear Auto Care Narrogin	NGN11845 2010 TORO GM7210 MOWER - Repair Tyre Puncture	\$42.00		
337	EFT21744	20/10/2023	Narrogin Fruit Trading Pty Ltd		\$599.50	L	
338	INV 000C2023082811	28/08/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Order 28/08/2023	\$5.25		
339	INV 000C2023082821	28/08/2023	Narrogin Fruit Trading Pty Ltd	PWO - GENERAL OFFICE EXPENSES - Weekly Order 28/08/2023	\$5.25		
340	INV 000C20230927217	27/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Order 27/09/2023	\$11.50		
341	INV INV-0535	01/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering September Council Meeting for 15 People	\$577.50		
342	EFT21745	20/10/2023	Reagan James Spanswick		\$2,688.43	L	
343	INV INV-1040	02/10/2023	Reagan James Spanswick	RAILWAY INSTITUTE HALL & OFFICE BUILDING - Repairs to Downpipes & Secure Hand Rail	\$2,538.43		
344	INV INV-1041	02/10/2023	Reagan James Spanswick	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Emergency Inspection Removal & Reinstatement Decking Boards	\$150.00		
345	EFT21746	20/10/2023	Staff Member		\$412.95	L	
346	INV 12102023	12/10/2023	Staff Member	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Reimbursement of Various Items	\$412.95		
347	EFT21747	20/10/2023	Sage Consulting Engineers Pty Ltd		\$3,322.00		
348	INV INV-0575	20/09/2023	Sage Consulting Engineers Pty Ltd	TOWN HALL CAPEX - Site Visit & Report Recommendations	\$3,322.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
349	EFT21748	20/10/2023	Shawmac P/L ATF Starport Unit Trust		\$11,385.00		
350	INV 18201	28/09/2023	Shawmac P/L ATF Starport Unit Trust	WANERIE AND COORAMINNING ROAD INTERSECTION - Design Fee	\$11,385.00		
351	EFT21749	20/10/2023	Service Leadership		\$4,154.20		
352	INV 3353	11/10/2023	Service Leadership	ADMIN - TRAINING & DEVELOPMENT - 2x Design Deliver Delight Staff Professional Development Workshops 10 October 2023	\$4,154.20		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
353	EFT21750	20/10/2023	JH Computer Services		\$11,744.26		
354	INV 000967-D01	30/09/2023	JH Computer Services	ADMIN - INFORMATION SYSTEMS - Information Technology Support October 2023	\$11,744.26		
355	EFT21751	20/10/2023	Acorn Trees and Stumps		\$21,705.50		
356	INV 4854171	16/10/2023	Acorn Trees and Stumps	STREET TREE MAINTENANCE - Street Tree Pruning	\$21,705.50		
357	EFT21752	20/10/2023	Staff Member		\$55.00		
358	INV 04102023	04/10/2023	Staff Member	PWO - PRINTING & STATIONERY - Dymo Letra Tag Label	\$55.00		
359	EFT21753	20/10/2023	Best Office Systems		\$3,128.51	L	
360	INV 621543	11/09/2023	Best Office Systems	LIB - GENERAL OFFICE EXPENSES - Printer Toner	\$149.00		
361	INV 621968	21/09/2023	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges September 2023	\$2,499.51		
362	INV 622586	03/10/2023	Best Office Systems	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Railway Station Opening Display	\$90.00		
363	INV 622734	09/10/2023	Best Office Systems	FIRE - EXPENSED MINOR ASSET PURCHASES - Fire Maps	\$390.00		
364	EFT21754	20/10/2023	Narrogin Packaging		\$61.65	L	PF
365	INV 82816	22/09/2023	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Toilet Supplies	\$40.00		
366	INV 82965	28/09/2023	Narrogin Packaging	CEMETERY PUBLIC TOILETS MAINTENANCE - Plumbing Supplies	\$21.65		
367	EFT21755	20/10/2023	Hancocks Home Hardware		\$229.40	L	
368	INV 453366	27/09/2023	Hancocks Home Hardware	NRLC GROUNDS MAINTENANCE - Tarp for HWS tank damage	\$229.40		
369	EFT21756	20/10/2023	Moore Australia (WA) Pty Ltd		\$1,155.00		
370	INV 3715	11/08/2023	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - WALGA Tax Webinar Series 2	\$1,155.00		
371	EFT21757	20/10/2023	Fegan Building Surveying		\$715.00		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
372	INV 1043	21/09/2023	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICES - Building permit 146 Federal Street	\$715.00		
373	EFT21758	20/10/2023	Cuballing Concrete & Contractors			\$190.30	L
374	INV 27/09/2023	27/09/2023	Cuballing Concrete & Contractors	ROADM - DRAINAGE MAINTENANCE - Reimbursement Concrete Septic Lid	\$190.30		
375	EFT21759	20/10/2023	Elgas			\$24,533.80	
376	INV 0360831116	09/08/2023	Elgas	NRLC - UTILITY - GAS - 5,264.0L Gas Supplied	\$7,731.34		
377	INV 0360831855	23/08/2023	Elgas	NRLC - UTILITY - GAS - 5,741.0L Gas Supplied	\$8,431.92		
378	INV 0369796603	02/10/2023	Elgas	NRLC - UTILITY - GAS - 7500.0L Gas Supplied	\$332.75		
379	INV 0360832319	20/10/2023	Elgas	NRLC - UTILITY - GAS - 4,9898.0L Gas Supplied	\$8,037.79		
380	EFT21760	20/10/2023	InterFire Agencies			\$571.14	
381	INV 16313	04/10/2023	InterFire Agencies	FIRE - EXPENSED MINOR ASSET PURCHASES - Road Safety equipment	\$571.14		
382	EFT21761	20/10/2023	Forms Express Pty Ltd			\$247.50	
383	INV 246666	26/09/2023	Forms Express Pty Ltd	RATES - PRINTING AND STATIONERY - Artwork & Development Final & Instalment Notices	\$247.50		
384	EFT21762	20/10/2023	Narrogin Fruit Trading Pty Ltd			\$211.27	L
385	INV 0525	18/09/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Reference Group Meeting 15/09/2023	\$145.92		
386	INV C2023100239	02/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$65.35		
387	EFT21763	20/10/2023	Narrogin Plant Hire			\$3,000.00	L
388	INV 3476	12/09/2023	Narrogin Plant Hire	WALK CYCLE & MOUNTAIN BIKE TRAILS PROJECTS - Bike Trail Upgrade Commonage	\$3,000.00		
389	EFT21764	20/10/2023	AMW Audits			\$715.00	
390	INV I006562	06/09/2023	AMW Audits	OTHGOV - AUDIT FEES - Lighting Project Grant Acquittal	\$715.00		
391	EFT21765	20/10/2023	RCSWA			\$1,000.00	L

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	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
INV 02/10/2023	02/10/2023	RCSWA	OTHCUL - INFRASTRUCTURE OTHER (CAPITAL) - Sponsor Medical Student Work Placement	\$1,000.00			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
393	PAY 10	PAYROLL	PAYROLL 10 - 23/10/2023		\$143,106.36		
394	EFT21766	Best Office Systems			\$627.00	L	
395	INV 622998	Best Office Systems	ADMIN - OFFICE EQUIPMENT MTCE - Printer Cartridges Department of Transport Printers	\$418.00			
396	INV 622997	Best Office Systems	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Caravan Park Printer Cartridge	\$209.00			
397	EFT21768	Synergy			\$25,207.52		
398	INV 2081906882	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 09/08/2023 - 12/09/2023	\$3,064.82			
399	INV 2021960536	Synergy	SHOP 1 84 FEDERAL STREET (OLD JEWELLERS) - Electricity Charges 09/08/2023 - 10/10/2023	\$124.23			R
400	INV 2033959447	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Charges 09/08/2023 - 10/10/2023	\$184.69			
401	INV 2069932530	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Charges 09/08/2023 - 11/10/2023	\$132.35			
402	INV 2073929323	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Charges 09/08/2023 - 10/10/2023	\$132.84			
403	INV 201963457	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Charges 09/08/2023 - 10/10/2023	\$144.77			
404	INV 2081930394	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Charges 09/08/2023 - 10/10/2023	\$1,341.74			
405	INV 2065939851	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Charges 10/08/2023 - 11/10/2023	\$205.87			
406	INV 2085924171	Synergy	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Charges 13/09/2023 - 11/10/2023	\$2,331.61			
407	INV 2093915848	Synergy	GNAROJIN PARK MAINTENANCE/OPERATIONS - Electricity Charges 18/09/2023 - 17/10/2023	\$331.74			
408	INV 20059659556	Synergy	MACKIE PARK MAINTENANCE/OPERATION - Electricity Charges 18/09/2023 - 17/10/2023	\$312.44			
409	INV 2041947983	Synergy	13 HOUGH ST - OPERATIONS - Electricity Charges 11/08/2023 - 12/10/2023	\$305.59			
410	INV 2009966395	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Charges 16/08/2023 - 13/10/2023	\$1,679.82			
411	INV 2025962907	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Charges 18/08/2023 - 17/10/2023	\$338.85			R
412	INV 2081934483	Synergy	NRLC - UTILITY - ELECTRICITY - Electricity Charges 13/09/2023 - 11/10/2023	\$14,019.01			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
413	INV 2081934484	18/10/2023	Synergy	ADMIN OFFICE BUILDING OPERATIONS - Electricity Charges 13/09/2023 - 11/10/2023	\$557.15		
414	EFT21769	26/10/2023	Narrogin Packaging			\$10,034.75	L
415	INV 00082777	21/09/2023	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Toilet Supplies	\$545.40		
416	INV 00082806	22/09/2023	Narrogin Packaging	CHSP - GENERAL OFFICE EXPENSES - Gloves & Toilet Rolls	\$286.35		F
417	INV 00082964	28/09/2023	Narrogin Packaging	RETIC PIPE UPGRADE - 9V Battery	\$85.00		
418	INV 00083217	10/10/2023	Narrogin Packaging	GNAROJIN PARK MAINTENANCE/OPERATIONS - New Effluent Tank	\$9,100.00		
419	INV 00083351	11/10/2023	Narrogin Packaging	GNAROJIN PARK MAINTENANCE/OPERATIONS - Plumbers Tape	\$18.00		
420	EFT21770	26/10/2023	Water Corporation			\$6,510.13	
421	INV 0166	16/08/2023	Water Corporation	MICHAEL BROWN PARK BUILDING OPERATIONS - Water Charges 13/06/2023 - 14/08/2023	\$96.45		R
422	INV 0097	17/08/2023	Water Corporation	HIGHBURY PUBLIC TOILETS OPERATIONS - Water Charges 19/06/2023 - 31/08/2023	\$72.72		
423	INV 9007800191	17/08/2023	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 19/06/2023 - 16/08/2023	\$334.54		
424	INV 0139	04/10/2023	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Charges 09/08/2023 - 03/10/2023	\$8.53		
425	INV 0137	05/10/2023	Water Corporation	MEMORIAL PARK MAINTENANCE/OPERATIONS - Water Charges 04/08/2023 - 04/10/2023	\$237.38		
426	INV 0166	12/10/2023	Water Corporation	OLD RAILWAY BUILDING OPERATIONS - Water Charges 16/08/2023 - 11/10/2023	\$72.68		
427	INV 0172	12/10/2023	Water Corporation	RAILWAY DAM TOILET OPERATIONS - Water Charges 15/08/2023 - 11/10/2023	\$236.10		
428	INV 0095	12/10/2023	Water Corporation	LYDEKER DEPOT BUILDING OPERATIONS - Water Charges 16/08/2023 - 11/10/2023	\$3,605.36		
429	INV 9007731261	12/10/2023	Water Corporation	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Charges 16/08/2023 - 11/10/2023	\$670.27		R
430	INV 0168	13/10/2023	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 15/08/2032 - 12/10/2023	\$183.34		
431	INV 0168	16/10/2023	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 16/08/2023 - 13/10/2023	\$765.29		
432	INV 0098	16/10/2023	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Charges 16/08/2023 - 13/10/2023	\$121.46		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
433	INV 0144	16/10/2023	Water Corporation	HIGHBURY HALL BUILDING OPERATIONS - Water Charges 15/08/2023 - 13/10/2023	\$106.01		
434	EFT21771	26/10/2023	Hancocks Home Hardware			\$62.86	L PF
435	INV 454085	03/10/2023	Hancocks Home Hardware	RAILWAY STATION BUILDING MAINTENANCE - 8x 12mm Bolts	\$62.86		
436	EFT21772	26/10/2023	Landgate			\$74.15	
437	INV 387884	27/09/2023	Landgate	RATES - VALUATION EXPENSES - Gross Valuation Minimum Charge	\$74.15		
438	EFT21773	26/10/2023	Parry's Narrogin			\$323.80	L
439	INV 81774	26/07/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 1x High Leg Boots & 2x H/V Work shirts	\$257.50		
440	INV 83234	11/09/2023	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Work Shirts	\$66.30		
441	EFT21774	26/10/2023	Susan Farrell			\$250.00	L
442	INV 517708	01/09/2023	Susan Farrell	CLEANING - Washing of Tea Towels/ Tablecloths	\$100.00		
443	INV 517708	01/10/2023	Susan Farrell	CLEANING - Washing of Tea Towels/ Tablecloths	\$150.00		
444	EFT21775	26/10/2023	Narrogin Liquor Barons			\$115.00	L
445	INV 306418	20/10/2023	Narrogin Liquor Barons	CATERING - Refreshments Council Meetings	\$115.00		
446	EFT21776	26/10/2023	Narrogin Bearing Service			\$3,638.00	L G
447	INV IN211208	05/10/2023	Narrogin Bearing Service	MANARING ROAD BRIDGE - Powerpack & Battery	\$3,638.00		
448	EFT21777	26/10/2023	RJ Smith Engineering			\$250.00	L
449	INV D111908	06/10/2023	RJ Smith Engineering	2017 VOLVO EC220DL EXCAVATOR - Supply 2m Grease Line & Fittings	\$230.00		
450	INV D112155	17/10/2023	RJ Smith Engineering	LIONS PARK UPGRADE INCLUDING DISABILITY FRIENDLY SWING - 2x Lifting Shackle	\$20.00		
451	EFT21778	26/10/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$928.84	L
452	INV PI23058986	10/08/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply Oil, Fuel & Air Filters	\$170.32		
453	INV JC24039218	15/08/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN00 2021 Toyota Kluger GX AWD Pet Wagon - 65,000km Service	\$623.05		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
454	INV PI23059240	23/08/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - Air Filter for Polesaw	\$8.97			
455	INV PI23059327	30/08/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - 2x Brush Cutter Cord	\$126.50			
456	EFT21779	26/10/2023	Country Paint Supplies			\$103.68	L	
457	INV 4801014736	18/10/2023	Country Paint Supplies	CLAYTON OVAL MAINTENANCE/OPERATIONS - White Line Marking Paint for Reticulation	\$103.68			
458	EFT21780	26/10/2023	New Security Installations Pty Ltd			\$915.20		
459	INV 1802	01/10/2023	New Security Installations Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Annual Alarm Monitoring	\$915.20			
460	EFT21781	26/10/2023	LGISWA			\$24,640.67		
461	INV 100-156126	20/09/2023	LGISWA	VARIOUS DEPARTMENTS Workcare Actual Adjustments 2023/24	\$24,640.67			
462	EFT21782	26/10/2023	Belvedere Nursery			\$1,507.70	L	
463	INV I0000002228	05/10/2023	Belvedere Nursery	CEMETERY MAINTENANCE/OPERATIONS - 6 Bags of Soil for Roses	\$77.70			
464	INV I0000002229	05/10/2023	Belvedere Nursery	THOMAS HOGG OVAL MAINTENANCE/OPERATIONS - Fertiliser	\$1,430.00			
465	EFT21783	26/10/2023	Narrogin Pumps Solar And Spraying			\$31.79	L	
466	INV 00052824	11/10/2023	Narrogin Pumps Solar And Spraying	NO4834 2014 HINO 300 SERIES CREW CAB - Supply 2 Steel Hex Nipple	\$31.79			
467	EFT21784	26/10/2023	Narrogin Bargain Barn			\$110.00	L	
468	INV 60	26/09/2023	Narrogin Bargain Barn	FITOUT OF RAILWAY STATION BUILDING - Kitchen Cabinet	\$110.00			
469	EFT21785	26/10/2023	Information Services & Technology			\$957.00		
470	INV 00024017	11/09/2023	Information Services & Technology	LIB - GENERAL OFFICE EXPENSES - Mosaic Licence for 2 Concurrent Users	\$957.00			
471	EFT21786	26/10/2023	AMPAC Debt Recovery Pty Ltd			\$1,531.75		
472	INV 100340	30/09/2023	AMPAC Debt Recovery Pty Ltd	ADMIN - DEBT COLLECTION EXPENSES - Legal Charges September 2023	\$1,531.75			
473	EFT21787	26/10/2023	BKS Electrical Pty Ltd			\$327.80	L	
474	INV 3863	17/10/2023	BKS Electrical Pty Ltd	TOWN HALL MAINTENANCE - Light Repair Storm Damage Changeroom	\$327.80			
475	EFT21788	26/10/2023	Lotex Filter Cleaning Service			\$195.49		
476	INV 00009536	31/08/2023	Lotex Filter Cleaning Service	POC - PARTS & REPAIRS - Plant Filter Cleaning	\$195.49			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
477	EFT21789	26/10/2023	AFGRI Equipment Australia Pty Ltd		\$245.94	L	
478	INV 2766860	06/10/2023	AFGRI Equipment Australia Pty Ltd	JOHN DEERE RIDE ON MOWER - Supply Drive Belt & Power Flow Belt	\$245.94		
479	EFT21790	26/10/2023	South Regional Tafe		\$571.90	L	
480	INV 001449	11/10/2023	South Regional Tafe	WORKS - TRAINING & DEVELOPMENT - Chainsaw Skill Set Course for 5 People	\$408.50		
481	INV 10025604	11/10/2023	South Regional Tafe	CHSP - TRAINING & DEVELOPMENT - MAB73 Chainsaw Skill Set	\$163.40		F
482	EFT21791	26/10/2023	Corsign (WA) Pty Ltd		\$214.50		
483	INV 00078158	15/08/2023	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Supply 50x L Clamp Brackets & Road Sign	\$214.50		
484	EFT21792	26/10/2023	B & C Hydraulic Services Pty Ltd		\$1,108.80		
485	INV 00245642	18/10/2023	B & C Hydraulic Services Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Annual Service and repair of Hoist and Air Compressor	\$1,108.80		
486	EFT21793	26/10/2023	Narrogin Tyrepower		\$2,882.00	L	
487	INV 106335	12/10/2023	Narrogin Tyrepower	2019 JCB 5CX BACKHOE LOADER - Supply & Fit 2 New Tyres	\$2,882.00		
488	EFT21794	26/10/2023	Telair Pty Ltd		\$2,094.00		
489	INV INV-14951	13/10/2023	Telair Pty Ltd	ADMIN - OFFICE EQUIPMENT MTCE - 6x Yealink HD Phone	\$2,094.00		
490	EFT21795	26/10/2023	The White Family Trust T/a Narrogin Valley Stockfeed		\$630.00	L	
491	INV NVS119907	26/09/2023	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK - Gas Bottle Exchange 45kg x2	\$420.00		
492	INV NVS120240	29/09/2023	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK - Gas Bottle Exchange 45kg	\$210.00		
493	EFT21796	26/10/2023	Elgas		\$14,104.55		
494	INV 0360831981	27/09/2023	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 243.0L Gas Supplied	\$378.69		
495	INV 0369796602	02/10/2023	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 210Kg Gas Cylinder Supplied	\$166.65		
496	INV 0360830631	11/10/2023	Elgas	NRLC - UTILITY - GAS - 4500L Gas Supplied	\$7,236.90		
497	INV 0360831982	18/10/2023	Elgas	NRLC - UTILITY - GAS - 4057.0L Gas Supplied	\$6,322.31		
498	EFT21797	26/10/2023	MC & SP Russell		\$1,123.92	L	
499	INV 1285	04/09/2023	MC & SP Russell	RAILWAY STATION RESORTATION - Reimbursement of Costs for Model Train	\$1,123.92		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
500	EFT21798	26/10/2023	Narrogin Auto Electrics		\$32.71	L	
501	INV 266119	12/09/2023	Narrogin Auto Electrics	NGN12158 1980 TWIN VIBRATING ROLLER TRAILER - 7 Pin Trailer Plug	\$32.71		
502	EFT21799	26/10/2023	Kaata-Koorliny Employment & Enterprise Development Aboriginal Corp (KEEDAC)		\$1,000.00		
503	INV 121023	12/10/2023	Kaata-Koorliny Employment & Enterprise Development Aboriginal Corp (KEEDAC)	OTHCUL - INDIGENOUS CULTURAL EVENTS - Annual Contribution 2023/24	\$1,000.00		
504	EFT21800	26/10/2023	Lite n' Easy Pty Ltd		\$688.79		F
505	INV 7094784	26/09/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$134.15		
506	INV 7100546	26/09/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$99.18		
507	INV 7111472	03/10/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$99.18		
508	INV 7089666	03/10/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$134.15		
509	INV 7132616	03/10/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$122.95		
510	INV 7123366	10/10/2023	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Client Meals	\$99.18		
511	EFT21801	26/10/2023	Farmarama Pty Ltd		\$214.50		
512	INV 00027859	11/07/2023	Farmarama Pty Ltd	CLAYTON OVAL MAINTENANCE/OPERATIONS - Soil Samples	\$214.50		
513	EFT21802	26/10/2023	ORH Truck Solutions Pty Ltd		\$368.50		
514	INV 1-S010211	02/10/2023	ORH Truck Solutions Pty Ltd	NO4 2010 NISSAN UD TIP TRUCK AUTO - Supply End Stroke Valve	\$368.50		
515	EFT21803	26/10/2023	Goodyear Auto Care Narrogin		\$600.00	L	
516	INV 101809	13/10/2023	Goodyear Auto Care Narrogin	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply & Fit 2 New Tyres	\$600.00		
517	EFT21804	26/10/2023	Nylund House Transprters Pty Ltd		\$74,986.96		
518	INV 00001545	13/09/2023	Nylund House Transprters Pty Ltd	CONSTRUCTION OF 3 CHALETS AT CARAVAN PARK - Transport 3 of 2 Bedroom Accomodation Units, set up & connect utilities	\$74,986.96		
519	EFT21805	26/10/2023	Narrogin Fruit Trading Pty Ltd		\$122.65	L	
520	INV 000F2023101659	16/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$58.30		
521	INV 000F2023101863	18/10/2023	Narrogin Fruit Trading Pty Ltd	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	\$64.35		
522	EFT21806	26/10/2023	PC Harley Family Trust (Narrogin Newsagency)		\$100.10	L	F

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
523	30/09/2023	PC Harley Family Trust (Narrogin Newsagency)	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Jessie House Newspapers - July to September 2023	\$100.10			
524	26/10/2023	Team Global Express Pty Ltd			\$364.09		
525	01/10/2023	Team Global Express Pty Ltd	WORKS DEPARTMENT - Freight Charges	\$364.09			
526	30/10/2023	Synergy			\$2,319.17		
527	16/10/2023	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 11/08/2023 - 12/10/2023	\$365.75			
528	17/10/2023	Synergy	30 GRAY ST BUILDING OPERATIONS - Electricity Charges 17/08/2023 - 16/10/2023	\$165.18			
529	17/10/2023	Synergy	CEO STAFF HOUSING - Electricity Charges 17/08/2023 - 16/10/2023	\$333.35			
530	20/10/2023	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Charges 22/08/2023 - 17/10/2023	\$175.63			R
531	20/10/2023	Synergy	TOUR - VISITORS CENTRE BUILDING OPERATIONS - Electricity Charges 18/08/2023 - 17/10/2023	\$481.22			
532	20/10/2023	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Charges 22/08/2023 - 07/09/2023	\$672.31			
533	20/10/2023	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Charges 22/08/2023 - 18/10/2023	\$125.73			
534	30/10/2023	Narrogin Packaging			\$30.00	L	PF
535	09/10/2023	Narrogin Packaging	LIONS PARK PUBLIC TOILETS OPERATIONS - Compacter	\$30.00			
536	30/10/2023	Australia Post			\$506.50	L	PF
537	03/10/2023	Australia Post	VARIOUS DEPARTMENTS - Postage Charges September 2023 (CHSP/CHCP Included)	\$506.50			
538	30/10/2023	Water Corporation			\$529.35		
539	11/10/2023	Water Corporation	CEO STAFF HOUSING - Water Charges 15/08/2023 - 10/10/2023	\$529.35			
540	30/10/2023	Landgate			\$122.00		
541	02/10/2023	Landgate	PLAN - TITLE/COMPANY SEARCHES - Various Products fo September 2023	\$122.00			
542	30/10/2023	DFES-Department of Fire & Emergency Services			\$8,675.87		
543	11/10/2023	DFES-Department of Fire & Emergency Services	FESA ESL LIABILITY - 2nd Quarter Contributions 2023/24	\$8,675.87			
544	30/10/2023	Narrogin Betta Home Living			\$241.90	L	
545	14/08/2023	Narrogin Betta Home Living	FITOUT OF RAILWAY STATION BUILDING - Trade In of Old Washing Machine	\$162.95			F

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
546	INV 25710085068	23/10/2023	Narrogin Betta Home Living	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Replacement Vacuum Bag	\$29.95		
547	INV 25710085098	24/10/2023	Narrogin Betta Home Living	ADMIN OFFICE BUILDING MAINTENANCE - Replacement Vacuum Bags	\$49.00		
548	EFT21815	30/10/2023	Narrogin Bearing Service			\$553.99	L
549	INV IN211703	20/10/2023	Narrogin Bearing Service	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Diesel Meter, Air Fitting Elbow & Nipple & Hi Coupler Sealing & Freight	\$553.99		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
550	EFT21816	30/10/2023	Great Southern Waste Disposal		\$47,430.64	L	
551	INV IV00000002674	11/10/2023	Great Southern Waste Disposal	VARIOUS DEPARTMENTS - Bin Collection Charges July 2023	\$47,430.64		
552	EFT21817	30/10/2023	RJ Smith Engineering		\$39.27	L	
553	INV DI12262	23/10/2023	RJ Smith Engineering	TIP MAINTENANCE - Caution Tape	\$39.27		
554	EFT21818	30/10/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota		\$78.43	L	
555	INV PI23060162	20/10/2023	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - Chord for Brushcutter	\$78.43		
556	EFT21819	30/10/2023	LGISWA		\$244,130.69		I
557	INV 100-155144-02	01/10/2023	LGISWA	VARIOUS DEPARTMENTS - Insurance Schedules 2023/24	\$244,130.69		
558	EFT21820	30/10/2023	Melchiorre Plumbing & Gas		\$2,261.60	L	
559	INV 3373	08/10/2023	Melchiorre Plumbing & Gas	FIT OUT OF NEW CHALETS AT CARAVAN PARK - Lay Stormwater	\$2,261.60		
560	EFT21821	30/10/2023	Narrogin Pumps Solar And Spraying		\$208.03	L	
561	INV 00053127	20/10/2023	Narrogin Pumps Solar And Spraying	SMALL PLANT - Fittings for Spray Unit	\$208.03		
562	EFT21822	30/10/2023	Fegan Building Surveying		\$605.00		
563	INV 1053	23/10/2023	Fegan Building Surveying	BUILD - CONTRACT BUILDING CONTROL SERVICE - Process & Issue Building Permit for 71 Clayton Rd	\$605.00		
564	EFT21823	30/10/2023	Synergy		\$153.02		
565	INV 241023	24/10/2023	Synergy	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Reimbursement Contract Expenses	\$153.02		
566	EFT21824	30/10/2023	Rylan Pty Ltd		\$10,789.68		
567	INV 2484	16/08/2023	Rylan Pty Ltd	KERB MAINTENANCE - New Kerbing Ensign St & Felspar St Patching	\$10,789.68		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
568	EFT21825	30/10/2023	Total Quality Clean		\$495.00		
569	INV 42203	01/10/2023	Total Quality Clean	RAILWAY STATION BUILDING MAINTENANCE - Clean Railway Centre & Surrounds for Opening	\$495.00		
570	EFT21826	30/10/2023	Autosmart WA Southwest		\$168.48		
571	INV 01112465	24/10/2023	Autosmart WA Southwest	LYDEKER DEPOT BUILDING MAINTENANCE - 20L Smart Glass & Clearview	\$168.48		
572	EFT21827	30/10/2023	Sherrin Rentals Pty Ltd		\$3,190.00		PF
573	INV 5194103	28/09/2023	Sherrin Rentals Pty Ltd	WANDERING ROAD CONSTRUCTION - Drum Roller Hire	\$3,190.00		
574	EFT21828	30/10/2023	Kulker Carpentry And Construction		\$1,276.00	L	
575	INV IV00000000970	23/10/2023	Kulker Carpentry And Construction	LIONS PARK UPGRADE - Kanga Loader Hire & Service	\$924.00		
576	INV IV00000000969	23/10/2023	Kulker Carpentry And Construction	CEMETERY MAINTENANCE/OPERATIONS - Sheeting of Shelter Roof	\$352.00		
577	EFT21829	30/10/2023	Highbury General Store		\$43.00	L	
578	INV 40856	25/10/2023	Highbury General Store	BUSHFIRE CONTROL - Water for Volunteer Fire Fighting in Highbury	\$43.00		
579	EFT21830	30/10/2023	Narrogin Freightlines		\$1,481.77	L	PF
580	INV 13039	21/10/2023	Narrogin Freightlines	DRAINAGE MAINTENANCE GENERAL - Deliver Concrete Pipes	\$1,481.77		
581	EFT21831	30/10/2023	CRISP Wireless		\$658.90	L	
582	INV 202301003224	16/10/2023	CRISP Wireless	ADMIN - INFORMATION SYSTEMS - Monthly Internet Charges November 2023	\$658.90		
583	EFT21832	30/10/2023	Jtagz Pty Ltd		\$182.38		
584	INV 00028349	12/10/2023	Jtagz Pty Ltd	ANIMAL - PRINTING & STATIONERY - Registration Tags	\$182.38		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
585	EFT21833	30/10/2023	Goodyear Auto Care Narrogin		\$1,366.00	L	
586	INV 101795	17/10/2023	Goodyear Auto Care Narrogin	NO237 2020 CATERPILLAR CW34NN RUBBER TYRED ROLLER - Supply,Fit & Disposal 1x Tyre	\$1,055.00		
587	INV 101805	18/10/2023	Goodyear Auto Care Narrogin	NGN2 TOYOTA COROLLA HATCH 2.0L PET CVT ASCENT SPORT - Replace & Dispose 2x Damaged Tyres	\$311.00		
588	EFT21834	30/10/2023	Williams Newsagency		\$1,535.10	L	
589	INV 28092023	28/09/2023	Williams Newsagency	VARIOUS DEPARTMENTS - Stationery Order August 2023	\$1,535.10		
590	EFT21835	30/10/2023	Estrin Saul Lawyers and Migration Specialists		\$11,305.00		
591	INV PREVIEW	16/10/2023	Estrin Saul Lawyers and Migration Specialists	ADMIN - CONSULTANTS - Staff Member Visa	\$11,305.00		
EFT Total					\$1,138,290.03		

Direct Debits

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
592	DD9178.1	11/10/2023	Australian Taxation Office		\$77,658.00		
593	INV PAYG SEPTEMBER	11/10/2023	Australian Taxation Office	PAYG TAX GEN - PAYG Tax Withholding September	\$77,658.00		
594	DD9182.1	05/10/2023	Elders Real Estate Pty Ltd		\$360.00	L	
595	INV 051023	05/10/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 05/10/2023	\$360.00		
596	DD9182.2	03/10/2023	Keenan & Tania Wenning		\$1,386.67	L	
597	INV 031023	03/10/2023	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent & Internet 03/10/2023	\$1,386.67		
598	DD9194.1	05/10/2023	Beam		\$24,450.48		
599	INV PPE11/09/2023	05/10/2023	Beam	PAYROLL CREDITORS - Superannuation Contribution PPE11/09/2023	\$24,438.43		
600	INV ADHOC PPE11/09/23	05/10/2023	Beam	PAYROLL CREDITORS - Superannuation Contribution AD HOC PPE11/09/2023	\$12.05		
601	DD9203.1	16/10/2023	Sandwai Pty Ltd		\$1,064.80		
602	INV 16102023	16/10/2023	Sandwai Pty Ltd	CHSP - INFORMATION SYSTEMS - Monthly Charges October 2023	\$1,064.80		
603	DD9203.2	12/10/2023	Elders Real Estate Pty Ltd		\$360.00	L	
604	INV 12102023	12/10/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 12/10/2023	\$360.00		
605	DD9221.1	05/10/2023	Telstra		\$1,145.83		

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
606	INV K828149511-1	12/09/2023	Telstra	VARIOUS DEPARTMENTS - Telephone Charges September 2023	\$1,145.83		
607	DD9243.1	26/10/2023	Elders Real Estate Pty Ltd		\$360.00	L	

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
608	INV 19102023	19/10/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 19/10/2023	\$360.00		
609	DD9251.1	26/10/2023	Xero		\$65.00		
610	INV 261023	26/10/2023	Xero	CHSP - INFORMATION SYSTEMS - Xero Monthly Subscription October 2023	\$65.00		
611	DD9251.2	26/10/2023	Elders Real Estate Pty Ltd		\$360.00	L	
612	INV 261023	26/10/2023	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 26/10/2023	\$360.00		
Direct Debit Total					\$107,210.78		

Credit Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
613	DD9264.1	22/10/2023	General Credit Card Purchases		\$7,173.24		PF
614	INV DSSEPT0123	31/08/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Advert Enrolled Nurse Vacancy	\$236.50		
615	INV DSSEPT1023	14/09/2023	General Credit Card Purchases	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Grand Opening Ribbon with RS Design	\$361.43		
616	INV DSSEPT1123	15/09/2023	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Monthly SMS Charge for September 2023	\$17.60		
617	INV DSSEPT1223	18/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Advertising of Duty Supervisor/Lifeguard/Aquatic Education Officer at NRLC	\$379.50		
618	INV DSSEPT1323	19/09/2023	General Credit Card Purchases	MEMBERS - OTHER EXPENSES - Taxi for Councillor to Dinner	\$25.20		
619	INV DSSEPT1423	19/09/2023	General Credit Card Purchases	MEMBERS - MEMBERS CONFERENCE/TRAINING EXPENSES - Meal	\$1,793.50		
620	INV DSSEPT1523	21/09/2023	General Credit Card Purchases	MEMBERS - OTHER EXPENSES - Parking	\$13.12		
621	INV DSSEPT1623	21/09/2023	General Credit Card Purchases	MEMBERS - MEMBERS CONFERENCE/TRAINING EXPENSES - Dinner with Shire of Cuballing	\$1,688.96		
622	INV DSSEPT0223	01/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Job Advert - Executive Support Officer	\$412.50		
623	INV DSSEPT0323	07/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Promotion of Carol & Peter Taylor Art Exhibition	\$12.00		
624	INV DSSEPT0423	07/09/2023	General Credit Card Purchases	WORKS - TRAINING & DEVELOPMENT - Test & Tag Training for 2 Staff	\$990.00		
625	INV DSSEPT0523	08/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Promotion of Carol & Peter Taylor Art Exhibition	\$12.00		
626	INV DSSEPT0623	08/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Job Advert - Support Workers	\$346.50		

		Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
627	INV DSSEPT0723	08/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Job Advert - Community Development Officer	\$324.50			
628	INV DSSEPT0823	11/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Promotion of Carol & Peter Taylor Art Exhibition	\$12.00			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
629	13/09/2023	General Credit Card Purchases	FITOUT OF RAILWAY STATION BUILDING - Laser Etched Stainless Steel & Brass Plaques	\$547.93			
630	22/10/2023	General Credit Card Purchases			\$2,436.23		PF
631	30/08/2023	General Credit Card Purchases	ONGN ISUZU MUX LSM 4X4(EMCCS VEHICLE) - Plate Change ONGN to 1HYL657	\$31.10			
632	25/09/2023	General Credit Card Purchases	ADMIN - ADVERTISING - Advertising of Community & Economic Development Coordinator	\$203.50			
633	30/08/2023	General Credit Card Purchases	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - R U OK? Day Merchandise	\$951.15			
634	30/08/2023	General Credit Card Purchases	ONGN ISUZU MUX LSM 4X4(EMCCS VEHICLE) - New Vehicle Registration ONGN	\$414.20			
635	31/08/2023	General Credit Card Purchases	BUILD - TRAINING & DEVELOPMENT - Accomodation for Asbestos Removal Course 27/08/2023	\$324.00			
636	30/08/2023	General Credit Card Purchases	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Annual Library QR Code Plan	\$253.28			
637	18/09/2023	General Credit Card Purchases	ANIMAL - ANIMAL DESTRUCTION - Firearms Licence	\$75.00			
638	20/09/2023	General Credit Card Purchases	WORKS - TRAINING & DEVELOPMENT - G Southhall - Renewal of High Risk Work Licence	\$44.00			
639	20/09/2023	General Credit Card Purchases	COMMUNITY - SUBSCRIPTIONS AND MEMBERSHIPS - Annual Membership for Audio Tours - Cya on the Road	\$140.00			
640	26/10/2023	General Credit Card Purchases			\$504.45		
641	08/09/2023	General Credit Card Purchases	ADMIN - PRINTING & STATIONERY - Officeworks Paper Order	\$504.45			
642	22/10/2023	General Credit Card Purchases			\$1,525.97		
643	31/08/2023	General Credit Card Purchases	OTHCUL - ARTWORK COLLECTION - Art&Craft	\$4.99			
644	25/09/2023	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Aboriginal Awareness Workshop for 2 Attendees	\$176.00			
645	31/08/2023	General Credit Card Purchases	CHCP & CHSP - SUBSCRIPTIONS & MEMBERSHIPS - Golden Carers Subscriptions	\$74.95			F
646	06/09/2023	General Credit Card Purchases	COMMUNITY - COMMUNITY ENGAGEMENT EXPENSES - Morning Tea - Management Group Meeting	\$27.44			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
647	06/09/2023	General Credit Card Purchases	CHSP - USER CHARGES - SOCIAL SUPPORT GROUP - Employee Entry - Araluen Park	\$100.00			F
648	13/09/2023	General Credit Card Purchases	CHSP - USER CHARGES - SOCIAL SUPPORT GROUP - Employee Entry - Araluen Park	\$40.00			F
649	25/09/2023	General Credit Card Purchases	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Foods for Jessie House	\$95.29			F
650	26/09/2023	General Credit Card Purchases	CHCP - General Office Expenses & OHS - Hose Reel & RCD Units	\$237.20			F
651	28/09/2023	General Credit Card Purchases	CHSP - TRAINING & DEVELOPMENT - The Dementia Symposium 2023	\$537.00			F
652	25/09/2023	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Accomodation 18/10/23 - 19/10/23	\$233.10			
Credit Card Total				\$11,639.89			

Fuel Card Purchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
653	13/10/2023	Great Southern Fuels			\$6,867.34	L	
654	30/09/2023	Great Southern Fuels	VARIOUS VEHICLES - Fuel Charges September 2023				
655			002NGN 2022 MITSUBISHI ECLIPSE HYBRID - Fuel Charges September 2023	613.00			
656			009NGN TOYOTA COROLLA HATCH 2020 - Fuel Charges September 2023	91.32			
657			MG HS PLUS EXCITE WAGON - Fuel Charges September 2023	608.94			
658			0NGN ISUZU MUX LSM 4X4 - Fuel Charges September 2023	459.91			
659			0NO ISUZU MUX 4X4 LSM 2022 - Fuel Charges September 2023	390.52			
660			1NGN TOYOTA PRADO GXL DSL WAGON - Fuel Charges September 2023	785.80			
661			990NGN 2015 MITSUBISHI FUSO ROSA - Fuel Charges September 2023	184.72			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
662			NGN00 2021 TOYOTA KLUGER GX AWD PET WAGON - Fuel Charges September 2023	623.14			
663			NGN10179 2018 TOYOTA HIACE - Fuel Charges September 2023	67.08			
664			NGN11555 2022 TOYOTA COROLLA - Fuel Charges September 2023	104.13			
665			NGN15333 2014 MAZDA BT-50 - Fuel Charges September 2023	243.70			
666			NGN2 TOYOTA COROLLA HATCH 2.0L PET CVT ASCENT SPORT - Fuel Charges September 2023	201.17			
667			NGN219 2022 NISSAN X-TRAIL - Fuel Charges September 2023	784.74			
668			NGN417 2020 MAZDA BT-50 4X4 - Fuel Charges September 2023	446.23			
669			NGN839 2019 TOYOTA CORROLA CVT ASCENT - Fuel Charges September 2023	66.31			
670			NGN847 MAZDA CX-5B AUTO MAXX SPORT - Fuel Charges September 2023	387.02			
671			SMALL PLANT - HOMECARE - Fuel Charges September 2023	46.65			
672			NO01 TOYOTA HILUX 4X4 2.8L DSL D/C - Fuel Charges September 2023	181.80			
673			NO05 ISUZU D MAX CREW CAB UTE - Fuel Charges September 2023	447.00			
674			SMALL PLANT - Fuel Charges September 2023	47.50			
675			NGN182 TOYOTA HILUX 4X2 WORKMATE UTILITY - Fuel Charges September 2023	86.66			
Credit Card Total				\$6,867.34			

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Coles Card Prurchases

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
676	EFT21767	26/10/2023	Coles		\$966.93	L	
677	INV 199	30/09/2023	Coles	VARIOUS DEPARTMENTS - Coles Account September 2023			
678			MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Coles Account September 2023	\$321.91			
679			CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Coles Account September 2023	\$629.52			F
680			OTHCUL - AUSTRALIA DAY - Coles Account September 2023	\$15.50			
Credit Card Total				\$966.93			

ABBREVIATIONS		Cheque Total (Less TD)	\$538.00	0.03%
PF	Partially Funded	Term Deposits (TD)		
I	Insurance	EFT Total*	\$1,138,290.03	73.34%
F	Funded	Payroll Total*	\$286,458.02	18.46%
L	Local Supplier	Direct Debit Total	\$107,210.78	6.91%
R	Recoverable	Credit Card Total	\$11,639.89	0.75%
PR	Partially Recoverable	Trust Total		
G	Grant	Coles Card Total	\$966.93	0.06%
		Fuel Cards Total	\$6,867.34	0.44%
			\$1,551,970.99	100.00%
		Total (Less Term Deposits)	\$1,551,970.99	
		Local Suppliers	\$341,393.79	22.00%
		Non Local Suppliers	\$924,119.18	59.54%
		Employees	\$286,459.02	18.46%

* Please note Payroll totals

	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
			Combined Total	\$1,265,512.97		100.00%	

10.3.2 MONTHLY FINANCIAL REPORTS – OCTOBER 2023

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 November 2023
Author	Mark Furr - Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart - Chief Executive Officer
Attachments	<ol style="list-style-type: none">1. Monthly Financial Reports for October 2023; - to be sent out Monday 20 November 20232. Capital Projects Tracker – as at 14 Nov 2023.

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Nil

Consultation

Consultation has been undertaken with the Chief Executive Officer and Manager Corporate Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2023/24 Annual Budget or resulting from a Council resolution.

Council is requested to review the October 2023 Monthly Financial Report, noting that Council is advised of the following matters:

- Creditors - A total of 366 invoices were paid in October 2023, of which 76% were paid within 30 days. Average days for invoices to be paid in October was 26 days in comparison to 28 days in September.
- Debtors - 90-day debtors in October was \$195,308. Of this debt 77% is attributed to an invoice for the Narrogin Tennis Club and the recent grant project to upgrade the court surfaces and lighting. The Shire is addressing a point of clarification by the Club, and the Finance Department has investigated. This matter will be resolved by the next reporting period. A further 23% of this

debt (\$44k) is an agreed long term debt with the UGSHA which will carry forward to the end of the financial year. There are a further five (5) other debtors, totalling \$1,019 being followed up by the Finance Department.

- Capital Projects – Of the total of 92 projects, 78 are on track with 14 completed already and a total project completion rate of 15%.
- Rates –The amount received to date is 65% of the total to be collected, and there is still \$2.5M still to be collected from both current and arrears rates. It should be noted that there is approximately \$204k related to Pensioner Rate Deferments.
- Liquid Waste Fees and Charges – It was identified that there was an error in the adoption of these fees in the 2023/24 Budget Fees and Charge resolution in April 2023. All related fees were inadvertently rounded to 50 cents per litre, which resulted in a significant discrepancy when recently applied. It is recommended that these fees are amended as follows:
 - Liquid waste (mineral oil) recyclable (not cooking oil) non-commercial dollars per litre from 50c to 25c (20c in financial year 2022/23);
 - Liquid waste (mineral oil) recyclable (not cooking oil) commercial dollars per litre, from 50c to 25c (20c in financial year 2022/23); and
 - Liquid waste (excludes oils) per litre (dollars per litre), from 50c to 15c (10c in financial year 2022/23).

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Comment/Conclusion

The October 2023 Monthly Financial Report is presented for review.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Voting Requirements

Simple Majority – Part 1

Absolute Majority – Part 2 (due to item pertaining to Budget Amendment to Fees and Charges 2023/24)

OFFICERS' RECOMMENDATION – Part 1 of 2

That with respect to the Monthly Financial Reports for October 2023, Council note the Reports as presented.

OFFICERS' RECOMMENDATION – Part 2 of 2

That with respect to the Fees and Charges adopted as part of the 2023/24 Budget, Council:

1. Advertise via local Public Notice, pursuant to sections 1.7, 6.16 and 6.19 of the Local Government Act 1995, to take effect from the date of advertisement, the following amended 2023/24 Fees and Charges:
 - a. Liquid waste (mineral oil) recyclable (not cooking oil) non-commercial dollars per litre from 50c to 25c;
 - b. Liquid waste (mineral oil) recyclable (not cooking oil) commercial dollars per litre, from 50c to 25c; and
 - c. Liquid waste (excludes oils) per litre (dollars per litre), from 50c to 15c.
2. Request the Chief Executive Officer to issue credit notes to the impacted Contractor, affected by the above amended Fees and Charges with effect from 1 July 2023.

Strategic Budget Projects Register 2023/24



AS AT 15 NOVEMBER 2023

Project Title/Task	COA	Job	Original Budget	Current Budget	Actual Exp / Income to 14/11/23	Outstanding PO Exp to 14/11/23	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget.			UV Code? To be added manually Copy/paste... A	UV Code? To be added manually Copy/paste... B	UV Code? To be added manually Copy/paste... C	UV Code? To be added manually Copy/paste... D	Calc column (do not enter) E (E= C + D)	Calc column (do not enter) F (B - E)		Crisp, Clear, Concise, Date format entry eg 13/7 - Project commenced and no issues expected.	Select from one of the 4 Departments	- On Track - Off Track - Complete - In Trouble - On Hold		Anticipated start date of the Project	Anticipated completion date of the Project
CAPEX											Office of CEO	Not applicable			
Governance											Office of CEO	Not applicable			
Members of Council											Office of CEO	Not applicable			
Law, Order & Public Safety											Office of CEO	Not applicable			
SES Building Project	4050260	BC265	\$0.00	\$62,210.00	\$0.00	\$5,227.28	\$5,227.28	\$56,982.72	Low	Allocation to be used for the design and construction and Tender documentation. Concept design prepared by Joondalup Design and estimated quote received for submission to LGGGS capital grant. Once funding approved a detail design and construction documentation will be sought for tender purposes. 20/09/23 - Request the repurposing of this funding via Budget amendment to utilise funds for grant submission (preparatory work.), for September OCM. 3/10/23 - No change to status. Joint SES and BFB facilities funding was not successful. Application to be reviewed to remove reference to IC 3 office space. 7/11/23 - CEO and Shire President meeting with DFES Commissioner to discuss options and to move this project forward.	Development & Regulatory Services	On Track	5%	01/07/23	28/02/24
Construction of SES & BFB Joint Facilities	4050260	BC280	\$6,800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	High	Grant Application not supported by DFES LGGGS annual 2023/2024 funding. 3/10/23 - Application to be reviewed and concept plan to be amended to remove any reference to IC 3 office space and solely for SES and BFB joint facilities. 7/11/23 - GEO and Shire President meeting with DFES Commissioner to discuss options for funding.	Development & Regulatory Services	On Track	5%	01/07/23	30/05/24
Mobile Standpipe - BFB (Fast Fill Trailer) Nomans Lake VBFB	4050155	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Completed	PO Issued. 15/11/23 - Fast Fill Trailer delivers to Norman's Lake Brigades.	Development & Regulatory Services	Complete	100%	01/11/23	31/05/24
NGN417 2020 Mazda BT-50 4x4 (RANGER)	4050355	PA007E	\$35,000.00	\$35,000.00	\$44,806.73	\$0.00	\$44,806.73	-\$9,806.73	Low	PO Issued 7/11/23 - Manager Operations following up with the car yards regarding delivery dates.	Development & Regulatory Services	On Track	10%	01/09/23	29/03/24
NGN00 2021 Toyota Kluger (EMDRS)	4050355	PA002N	\$55,000.00	\$55,000.00	\$56,028.00	\$0.00	\$56,028.00	-\$1,028.00	Completed	PO Issued 3/10/23 - Vehicle delivered on 29 September 2023.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Senior Rangers 2020 Isuzu Replacement	4050355	PA8163B	\$55,892.00	\$55,892.00	\$59,564.99	\$0.00	\$59,564.99	-\$3,672.99	Completed	PO Issued 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	29/03/24
Additional Public CCTV Cameras (Subject to Grant)	4050455	FE037	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	Low	Grant identified for application open now and closing 11 October 2023 19/10/23 - Grant criteria prevents CCTV applications, exploring grant opportunities ongoing.	Corporate & Community Services	On Track	0%	27/07/23	31/05/24
Mobile Stand Pipe - BFB (Fast Fill Trailer) Highbury South VBFB	4050155	PA953	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	PO issued. 17/11/23 - With fabricator to complete.	Development & Regulatory Services	On Track	10%	01/11/23	30/04/24
Acquisition of Incident Control Vehicle	4050255	PA950	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/2023 - No change to status. 7/11/2023 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Acquisition of General Rescue Utility Vehicle	4050255	PA951	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	Low	Waiting for shop fabrication and delivery will be delayed due to long waiting process. 3/10/23 - No change to status. 7/11/23 - response from DFES stating no change to status and is still approximately 18 months away. Still in the concept stage.	Development & Regulatory Services	On Track	0%	01/09/23	30/04/24
Education & Welfare											Office of CEO	Not applicable			
Homecare - Special Needs Dining Chairs	4080450	PE082	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	\$7,200.00	\$0.00	Completed	Items Purchased.	Corporate & Community Services	Complete	100%	27/07/23	29/02/24
Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	4080455	PA044	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle.	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Homecare - Purchase of Wheelchair accessible vehicle	4080455	PA045	\$105,000.00	\$105,000.00	\$0.00	\$0.00	\$0.00	\$105,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle.	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Homecare - Replacement Home Maintenance Trailer	4080455	PA555	\$15,000.00	\$15,000.00	\$0.00	\$10,500.00	\$10,500.00	\$4,500.00	Low	RFQ for vehicle issued 31/08/24 19/10/23 - Trailer on order 14/11/23 - Awaiting delivery	Corporate & Community Services	On Track	75%	27/07/23	30/04/24
Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	4080455	PA013	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle.	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Homecare - Replacement of NGN847 - Mazda CX-5	4080455	PA010C	\$48,000.00	\$48,000.00	\$0.00	\$0.00	\$0.00	\$48,000.00	Low	RFQ for vehicle issued 31/08/23 19/10/23 - Quotes to be reviewed on MCYS Return from AL 14/11/23 - Progressing the acquisition of this vehicle.	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Replacement of Fuso Rosa (Homecare Bus)	4080455	PA072A	\$125,300.00	\$125,300.00	\$0.00	\$125,296.00	\$125,296.00	\$4.00	Low	Awaiting delivery	Corporate & Community Services	On Track	90%	27/07/23	29/02/24
Relocation of Narrogin Regional Homecare Services	4080360	BC052	\$868,545.00	\$868,545.00	\$0.00	\$0.00	\$0.00	\$868,545.00	Medium	CEO and Shire President engaging with NSCC Committee 19/10/23 - Agenda Item to Council in Dec 23 14/11/23 - Agenda item being prepared for Dec 23 OCM	Corporate & Community Services	On Track	20%	01/07/23	31/05/24
Community Amenities											Office of CEO	Not applicable			
Refuse & Recycling Facilities												Not applicable			
Design & Construction new liquid waste ponds	4100165	IO188	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Low	3/10/23 - MEHS met with design consultant and will review design options.	Development & Regulatory Services	On Track	10%	01/11/23	14/12/23
Asbestos Disposal Trench Fencing	4100165	IO189	\$12,000.00	\$12,000.00	\$6,140.00	\$0.00	\$6,140.00	\$5,860.00	Low	3/10/23 - Quotes received to be assessed by MEHS 7/11/23 - fence acquired and contractor completing works. Should be completed by early December 2023.	Development & Regulatory Services	On Track	80%	29/09/23	30/11/23

Project Title/Task	COA	Job	Original Budget	Current Budget	Actual Exp / Income to 14/11/23	Outstanding PO Exp to 14/11/23	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Tip Face Fencing (Temporary/ Mobile Fencing)	4100165	IO191	\$42,000.00	\$42,000.00	\$19,485.00	\$0.00	\$19,485.00	\$22,515.00	Low	3/10/23 - Quotes received and to be assessed by MEHS 7/11/23 - Po issued to contractor for supply and installation.	Development & Regulatory Services	On Track	80%	31/10/23	30/11/23
Construction of Recycling Shed (Tip Shop)	4100160	BC274	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	3/10/23 - MEHS working with CDO regarding funding application. 7/11/23 - waiting for outcome to grant funding	Development & Regulatory Services	On Track	10%	03/11/23	30/04/24
Public Conveniences												Not applicable			
Thomas Hogg Sewerage Work	4100850	BC285	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	15/11/23 - Building Maintenance officer liaising with local plumber, water corporation and lessee of option to connection to local sewer.	Development & Regulatory Services	On Track	10%	06/11/23	29/03/24
Thomas Hogg Ablutions Upgrade and Contribution	4100850	BC177	\$25,000.00	\$25,000.00	\$0.00	\$20,681.00	\$20,681.00	\$4,319.00	Low	PO issued to Thomas Hogg/ eagle club as per the agreed works with Building Maintenance officer. 7/11/23 - works to commence after Revheads event in November 2023.	Development & Regulatory Services	On Track	10%	01/09/23	29/03/24
Railway Dam ECO Toilets	4100850	BC275	\$21,145.00	\$21,145.00	\$0.00	\$0.00	\$0.00	\$21,145.00	Low	Waiting for the abluion unit to be completed and transported on the site. 7/11/23 - Ablution block to be transported to site in Mid-November.	Development & Regulatory Services	On Track	30%	03/07/23	29/12/23
Mackie Park Financial Counselling Kitchenette	4100850	BC130	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	3/10/23 - works underway organised by Narrogin Financial Counselling	Development & Regulatory Services	On Track	30%	01/11/23	01/02/24
Sewerage							\$0.00	\$0.00			Office of CEO	Not applicable			
Town Planning												Not applicable			
Development and Regulatory Services Pool Vehicle	4100655	PA074	\$30,000.00	\$30,000.00	\$27,272.00	\$0.00	\$27,272.00	\$2,728.00	Completed	Purchase outright the Bush Fire Control Officer vehicle. Now allocated to the building Maintenance Officer	Development & Regulatory Services	Complete	100%	01/08/23	01/09/23
Cemetery											Office of CEO	Not applicable			
Cemetery Software - Chronicle	4100860	PE083	\$25,000.00	\$25,000.00	\$15,392.00	\$5,130.00	\$20,522.00	\$4,478.00	Low	P/O issued to Chronical, ESO progressing implementation. 19/9/23 second payment made. 3/10/23 No further update. ESO received progress report, estimated completion mid November. 15/11/23 Completion handover process booked for 20 November, then Cemetery digitisation project should be complete	Technical & Rural Services	On Track	75%	06/09/23	30/11/23
Recreation & Culture											Office of CEO	Not applicable			
Public Halls & Civic Centres											Office of CEO	Not applicable			
ICT - Replace Lessor Hall and Town Hall CCTV Cameras	4110165	PE063	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Low	21/08/23 - Request for quotes emailed to potential providers. 05/09/23 - 2 quotes provided for review. 19/10/23 - Successful provider informed and work to be completed in Nov/Dec 14/11/23 - Purchase order to be forwarded contractor to commence work.	Corporate & Community Services	On Track	80%	01/08/23	31/01/24
Town Hall Improvement Projects	4110160	BC181	\$102,689.00	\$102,689.00	\$3,020.00	\$1,848.00	\$4,868.00	\$97,821.00	Low	separate projects for jobs / monitoring..? Waiting for the electrical report from the Electrical Engineering (SAGE) as to current power capacity to the existing Town Hall, to determine whether cooling, heating and lighting upgrade and sound system to the stage would be suitable or upgrade required to the electrical capacity 3/10/23 - Electrical report being revised by electrical engineer. 7/11/23 - Revised electrical report received. Western Power enquiry lodged to address short falls identified in the report before proceeding to the next step.	Development & Regulatory Services	On Track	10%	01/09/23	01/05/24
Narrogin Regional Leisure Centre											Office of CEO	Not applicable			
NRLC Basketball Courts - Swing down Backboards and Beams for Court 2	4110255	PE086	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	14/11/23 - Quotes being obtained	Corporate & Community Services	On Track	5%	26/10/23	30/04/24
NRLC Courts - Electric Winders	4110255	PE077	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Low	14/11/23 - Quotes being obtained	Corporate & Community Services	On Track	5%	26/10/23	30/04/24
NRLC - Fire Panel Emergency Warning System	4110255	PE079	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	Low	14/11/23 - Not commenced until review by contractor in accordance with NRLC upgrade works.	Corporate & Community Services	On Track	0%	26/10/23	30/03/24
NRLC - Upgrade Works	4110255	PE084	\$271,000.00	\$271,000.00	\$15,812.00	\$3,500.00	\$19,312.00	\$251,688.00	Low	19/10/23 - Work on Pool Filters completed. Engaging with provider to confirm automation of HVAC system, Dampers and Boiler that will reduce utility costs. 14/11/23 - Hunts and SKG to conduct NRLC works review to identify job priorities and undertakings.	Corporate & Community Services	On Track	10%	26/10/23	30/04/24
NRLC - Architectural Concept Planning	4110255	PE085	\$20,000.00	\$20,000.00	\$0.00	\$23,200.00	\$23,200.00	-\$3,200.00	Low	RFQ for Concept Plan compiled and distributed for response. Closing date 21/09/23 19/10/23 - ORA consultants appointed and work to commence in November. 14/11/23 - Regular meetings with ORA to progress Plan criteria. Stakeholder meetings conducted 16/17 Nov 23 and feasibility study to be completed by end of Nov 23.	Corporate & Community Services	On Track	30%	01/08/23	30/04/24
50kv Emergency Generator and Trailer (Subject to Grant)	4110255	PE075	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	Medium	14/11/23 - Management investigating grant opportunities and other means to acquire the Generator and Trailer.	Corporate & Community Services	On Track	5%	26/10/23	30/04/24
Heritage												Not applicable			
Fit out of Railway Stn (NDVC)	4110660	BC207	\$20,000.00	\$20,000.00	\$33,759.00	\$0.00	\$33,759.00	-\$13,759.00	Completed	12/9/23 - delivered and being erected and on track for completion of all by 30/9/23 19/10/23 - Overbudget due to kiosk costed to BC207 and included in carryovers as was ordered well before 30 June.	Office of CEO	Complete	100%	01/07/23	29/09/23
Rail Heritage (Trains)	4110670	IO136	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	Low		Office of CEO	On Track	5%	28/09/23	28/02/24
Other Recreation & Sport												Not applicable			
Narrogin Tennis Courts Lighting & Surface Upgrading (LRCIP 3)	4110360	IO127	\$0.00	\$39,210.00	\$39,121.00	\$0.00	\$39,121.00	\$89.00	Completed	12/9/23 - supplier advises hopefully dry weather will enable completion of last surfaces (synthetic) before end of Sept.	Office of CEO	Complete	100%	01/07/23	30/09/23
Shelter Over BBQ at Wilbur Park and Slab	4110365	IO192	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	I have met with John to discuss this project. John will be constructing the shelter adjoining the tennis club, relocating the BBQ and installing a table seat combo. 3/10/23 No further update 24/10/23 No further update 15/11/23 No further update, likely to occur in February 2024.	Technical & Rural Services	On Track	20%	12/09/23	29/03/24
Gnarrogin Skatepark BBQ Area	4110860	FE105	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	I have met with John on site to discuss this project. John to organise the install of an electric bunker light over the BBQ, remove current furniture and lay new concrete slab, replace table seat comb and new standup bench. 3/10/23 No further update. 24/10/23 No further update 5/11/23 No further update, likely to occur in February 2024.	Technical & Rural Services	On Track	20%	12/09/23	29/03/24

Project Title/Task	COA	Job	Original Budget	Current Budget	Actual Exp / Income to 14/11/23	Outstanding PO Exp to 14/11/23	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Lions Park Upgrade including Disability Friendly Swing	4110365	IO061	\$62,000.00	\$62,000.00	\$11,860.13	\$29,776.18	\$41,636.31	\$20,363.69	Low	Irrigation commencing early October, followed by new swings and swing area, new concrete path, fencing, landscaping and new turf etc. 3/10/23 No further update. 24/10/24 Irrigation installed, new concrete path installed, new swings, soft fall and roll on turf ordered, completion expected end November. 15/11/23 On track, new tarp for existing playground shelter ordered.	Technical & Rural Services	On Track	80%	12/09/23	22/12/23
Walk Cycle & Mountain Bike Trails Project	4110260	IO129	\$26,000.00	\$26,000.00	\$3,037.00	\$600.00	\$3,637.00	\$22,363.00	Low	Works nearly completed. Archibald Trail needs to be completed. 14/11/23 - CED Team to liaise with MO regarding completion.	Corporate & Community Services	On Track	80%	02/07/23	31/01/24
Library Services												Not applicable			
Construction of Library Building Extension	4110560	IO080B	\$389,502.00	\$389,502.00	\$1,450.00	\$0.00	\$1,450.00	\$388,052.00	High	08/09/23 - RFQ lodged on WALGA e-Portal, closing date 4pm Fri 06 Oct 23 19/10/23 - No submissions received. BMO has engaged with local provider for quote; also looking into internal build options. 14/11/23 - Disaggregating the work requirements and seeking quotes for Plumbing works (realignment of sewer). Proposed revision of project and reallocation of LRCIP funds to other jobs in 23/24.	Corporate & Community Services	Off Track	10%	01/07/23	31/05/24
Other Culture												Not applicable			
Public Art Strategy Implementation	4110860	IO113	\$25,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Low	Commencing in October 2023 30/10/23 - In accordance with Council Resolution 251023.02 budget has been increased from \$25k to \$50k 14/11/23 - RFQ being drafted for dissemination in Nov/Dec 23.	Corporate & Community Services	On Track	25%	27/07/23	31/05/24
Painting of XA Class Train	4110670	IO131	\$5,000.00	\$5,000.00	\$2,669.75	\$0.00	\$2,669.75	\$2,330.25	Low	12/9/23 - MO having outside crew finish rust proof and sanding this week, with Paul Guest volie painter then able to be invited to complete, hopefully by 5/10, but weather and volunteer schedule dependent.6/10/23 Paul now too sick to do task, will be done by outside crew.	Office of CEO	On Track	50%	01/07/23	30/11/23
Narrogin Railway Station and Footbridge Heritage Interpretive Project	4110660	BC208	\$13,559.00	\$13,559.00	\$11,060.00	\$0.00	\$11,060.00	\$2,499.00	Low	Awaiting the Heritage Panels expected to be delivered at the end of September 2023. 14/11/23 - Panels delivered and nearing completion.	Corporate & Community Services	On Track	85%	01/07/23	31/01/24
Construction of Sound Shell (Stage and Mural) at Alby Park	4110260	BC273	\$90,000.00	\$90,000.00	\$0.00	\$7,480.00	\$7,480.00	\$82,520.00	Low	Waiting electrical and structural reports and drawings for RFQ/RTF 3/10/23 - Advised Designer to revised site plan regarding the orientation of the sound shell, prior to issuing the Planning approval. 7/11/23 - Documentation in final stage prior to RFQ.	Development & Regulatory Services	On Track	10%	01/09/23	22/12/23
Transport												Not applicable			
Aerodrome												Not applicable			
Construction of Dam at Airport	4120466	IO183	\$113,400.00	\$113,400.00	\$0.00	\$0.00	\$0.00	\$113,400.00	Low	Prelim drill shot have been done in the North West location however rock was encountered. The dam will need to be located next to the water bomber tanks. New test holes will be dug in November. EMTRS to order 2 new tanks. Gliding Club has been consulted. 3/10/23 No further update. 24/10/23 No further update 15/11/23 No further update	Technical & Rural Services	On Track	20%	12/09/23	15/03/24
Regional Road Group												Not applicable			
Whinbin Rock Rd Construction	4120167	RRG205	\$1,080,000.00	\$1,080,000.00	\$58,859.00	\$451,415.00	\$510,274.00	\$569,726.00	Low	3/10/23 Commencing January after Wandering Road 15/11/23 No further update	Technical & Rural Services	On Track	0%	15/01/24	29/02/24
Wheatbelt Secondary Freight Network												Not applicable			
Wandering Road Construction SLK 0.0 to 3.00	4120164	WSFN332	\$757,352.00	\$757,352.00	\$164,053.48	\$399,494.92	\$563,548.40	\$193,803.60	Completed	Works started 12/9/23 3/10/23 On track for completion end of October early November 15/11/23 Complete	Technical & Rural Services	Complete	100%	12/09/23	15/12/23
Black Spot programme												Not applicable			
Blackspot Tarwonga Rd (Rehab) SLK 15.5 - 16	4120168	RBS204	\$165,000.00	\$165,000.00	\$4,482.00	\$43,200.00	\$47,682.00	\$117,318.00	Low	15/11/23 Works commencing end of November 2023	Technical & Rural Services	On Track	0%	15/01/24	29/02/24
Drainage Construction												Not applicable			
Narrogin Repertory Club Easement - Survey & Legal Costs	4120180	ID001	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Low	Have resent correspondence to 2 adjoining properties that also require an easement, no reply as yet. One sign letter received from 133 Federal Street, will have to follow up with the other landowner - KEEDAC. 3/10/23 No further update. 15/11/23 No further update	Technical & Rural Services	On Track	10%	12/09/23	30/05/24
Muni Funded Roadworks												Not applicable			
Clayton Road Stabilising	4120165	IR047	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Low	15/11/23 Holding repairs in place. Works will start when the hotter weather arrives, end November.	Technical & Rural Services	On Track	0%	03/01/24	16/02/24
Construct Highbury Rest Area	4120165	IR048	\$55,805.00	\$55,805.00	\$0.00	\$0.00	\$0.00	\$55,805.00	Low	15/11/23 Commencing February.	Technical & Rural Services	On Track	0%	01/02/24	29/02/24
Lange Rd Re-Sheet SLK 6.1 to 10.4	4120165	IR307	\$120,223.00	\$120,223.00	\$0.00	\$0.00	\$0.00	\$120,223.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	01/05/24	31/05/24
Pioneer Road Slip Lane to Railway Station Design Only	4120165	IR308	\$15,000.00	\$15,000.00	\$0.00	\$13,096.00	\$13,096.00	\$1,904.00	Low	P/O issued to local Engineering Consultant for design and MRWA approval process. On track	Technical & Rural Services	On Track	10%	12/09/23	22/12/23
Taylor Rd Re-Sheet SLK 0.4 to 6.4	4120165	IR218	\$92,852.00	\$92,852.00	\$0.00	\$0.00	\$0.00	\$92,852.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	24/05/24	31/05/24
Armstrong Rd Re-Sheet SLK 0.0 to 4.3	4120165	IR236	\$112,918.00	\$112,918.00	\$0.00	\$0.00	\$0.00	\$112,918.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	03/05/24	31/05/24
Crooked Pool Rd Re-Sheet SLK 4.2 to 8.0	4120165	IR260	\$110,451.00	\$110,451.00	\$0.00	\$0.00	\$0.00	\$110,451.00	Low	15/11/23 On track	Technical & Rural Services	On Track	0%	02/05/24	31/05/24
Design New Intersection for Wanerie and Cooramining Roads	4120165	IR338	\$10,350.00	\$10,350.00	\$10,350.00	\$0.00	\$10,350.00	\$0.00	Completed	Report now received and will be presented at the next road ref group meeting. Awaiting invoice.	Technical & Rural Services	Complete	100%	01/07/23	18/08/23
Chomley Road Seal SLK 2.45 to 2.95	4120165	IR213	\$52,678.00	\$52,678.00	\$0.00	\$0.00	\$0.00	\$52,678.00	Low	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	On Track	0%	15/01/24	29/02/24
Tarwonga Road Reseal SLK2.04 to 3.04	4120166	R2R204	\$71,148.00	\$55,630.00	\$0.00	\$55,630.00	\$55,630.00	\$0.00	Low	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	On Track	0%	01/12/23	26/01/24
Narrogin Harrismith Road Reseal SLK16.7 to 18.2	4120166	R2R331	\$94,176.00	\$52,980.00	\$0.00	\$52,980.00	\$52,980.00	\$0.00	Low	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	On Track	0%	01/12/23	26/01/24
Boothe Street Reseal SLK 0.0 to 0.39	4120166	R2R065	\$15,015.00	\$6,730.00	\$0.00	\$6,729.00	\$6,729.00	\$1.00	Low	Presenting the Annual Seal RFQ to Council at the September OCM 3/10/23 Contractor locked in, on track. 15/11/23 Works likely to commence mid December	Technical & Rural Services	On Track	0%	01/12/23	26/01/24

Project Title/Task	COA	Job	Original Budget	Current Budget	Actual Exp / Income to 14/11/23	Outstanding PO Exp to 14/11/23	Total Committed Expenditure or Income Received	Budget Remaining (incl P/Os)	Current Risk of completion by 30/6. H=Unlikely	Comments	Accountability	Status	% Complete	Start Date	Due Date
Trade - NGN417 2020 Mazda BT-50 4x4 (RANGER)	5050350	PD007E	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	3/10/23 - PO issued. 7/11/23 - Manager Operations following up with local dealer on delivery of vehicles.	Development & Regulatory Services	On Track	10%	01/09/23	01/12/23
Trade - NGN00 2021 Toyota Kluger (EMDRS)	5050350	PD002N	-\$35,000.00	-\$35,000.00	\$0.00	NA	\$0.00	-\$35,000.00	Completed	P/O issued. waiting for arrival of vehicle. 3/10/23 - vehicle delivered on 29 September 2023	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
Trade - Senior Rangers 2020 Isuzu Replacement	5050350	PD8163C	-\$48,182.00	-\$48,182.00	-\$48,181.00	NA	-\$48,181.00	-\$1.00	Completed	PO issued. Waiting for arrival of vehicle 3/10/23 - vehicle delivered.	Development & Regulatory Services	Complete	100%	01/09/23	01/11/23
Trade - Homecare Fleet Replacement - Toyota Corolla 2019 NGN839	5080450	PD044	-\$17,000.00	-\$17,000.00	\$0.00	NA	\$0.00	-\$17,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Trade - Homecare - Replacement Home Maintenance Trailer	5080450	PD555	-\$1,500.00	-\$1,500.00	\$0.00	NA	\$0.00	-\$1,500.00	Low	Not Applicable	Corporate & Community Services	On Track	0%	27/07/23	30/04/24
Trade - Homecare - Replacement of NGN 15333 - Mazda BT50 Utility 4x2	5080450	PD013	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Trade - Homecare - Replacement of NGN847 - Mazda CX-5	5080450	PD010C	-\$25,000.00	-\$25,000.00	\$0.00	NA	\$0.00	-\$25,000.00	Low	RFQ for Trade of Vehicle issued 31/08/23	Corporate & Community Services	On Track	10%	27/07/23	29/03/24
Trade - Replacement of Homecare Fuso Rosa Bus	5080450	PD072A	-\$47,592.00	-\$47,592.00	\$0.00	NA	\$0.00	-\$47,592.00	Low	Trade amount agreed with Toyota. Awaiting delivery of vehicle to Trade Fuso Rosa	Corporate & Community Services	On Track	80%	02/07/23	29/02/24
Trade - 210 Caterpillar Backhoe (Rego)	5120350	PD023A	-\$30,000.00	-\$30,000.00	\$0.00	NA	\$0.00	-\$30,000.00	Low	Goes to Public Auction when new is recieved	Technical & Rural Services	On Track	0%	29/03/24	31/05/24
Trade - 2014 Hino 300 Series 3T Tipper (Rego)	5120350	PD8220A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	Goes to Public Auction when new is recieved	Technical & Rural Services	On Track	0%	29/03/24	31/05/24
Trade - NOO 2020 Mitsubishi Triton (Works) (Grader Ute)	5120350	PD063A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NO592 Mitsubishi Triton (LH Parks & Gardens)	5120350	PD021A	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NGN15581 Mazda BT50 Ute 2017 (Ovals)	5120350	PD062B	-\$20,000.00	-\$20,000.00	\$0.00	NA	\$0.00	-\$20,000.00	Low	To be disposed of when new is recieved	Technical & Rural Services	On Track	0%	01/02/24	30/05/24
Trade - NGN12070 2002 Mower/Catcher Trailer (Works)	5120350	PD029A	-\$500.00	-\$500.00	-\$2,000.00	NA	-\$2,000.00	\$1,500.00	Completed	Disposed of to Narrogin Race and Pace for \$2,000	Technical & Rural Services	Complete	100%	13/09/23	30/11/23
Trade - Handheld Vertimower (Parks and Gardens)	5120350	PD5556	\$0.00	\$0.00	\$0.00	NA	\$0.00	\$0.00	Completed	Disposed of to refuse site as un usable	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Trade - Flocon Road Sealer Purchase	5120350	PD8215	-\$5,000.00	-\$5,000.00	-\$3,697.73	NA	-\$3,697.73	-\$1,302.27	Completed	Complete, sold for \$4,200, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Disposal of Jet Patcher	5120350	PD8218	-\$10,000.00	-\$10,000.00	-\$85,730.68	NA	-\$85,730.68	\$75,730.68	Completed	Complete, sold for \$96,000, less commission and GST	Technical & Rural Services	Complete	100%	01/07/23	31/08/23
Trade - Hino 300 Series Crew Cab	5120350	PD8219A	-\$31,909.00	-\$31,909.00	-\$31,909.00	NA	-\$31,909.00	\$0.00	Low	Public Auction when new is recieved.	Technical & Rural Services	On Track	0%	31/10/23	30/11/23
Disposal of JD Ride On Mower (Parks)	5120350	PD066A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Low	Local Auction via Shire Website	Technical & Rural Services	On Track	0%	16/02/24	29/03/24
Disposal of JD Ride On Mower (Caravan Park)	5120350	PD039A	-\$1,000.00	-\$1,000.00	\$0.00	NA	\$0.00	-\$1,000.00	Low	Local Auction via Shire Website	Technical & Rural Services	On Track	0%	16/02/24	29/03/24
Trade - 1NGN 2019 Toyota Prado (CEO)	5140550	PD001M	-\$40,000.00	-\$40,000.00	-\$52,727.00	NA	-\$52,727.00	\$12,727.00	Completed	Disposed of when new one arrives. 3/10/23 Now Complete.	Technical & Rural Services	Complete	100%	02/10/23	31/10/23
Trade - 0NGN 2021 Isuzu MUX (EMCCS)	5140550	PD005M	-\$40,000.00	-\$40,000.00	-\$42,954.55	NA	-\$42,954.55	\$2,954.55	Completed	Vehicle disposed and above budget to offset higher acquisition cost of replacement vehicle.	Corporate & Community Services	Complete	100%	27/07/23	30/09/23
Trade - 0NO 2021 Isuzu MUX (EMTRS)	5140550	PD700N	-\$35,000.00	-\$35,000.00	\$0.00	NA	\$0.00	-\$35,000.00	Low	Disposed of when new one arrives	Technical & Rural Services	On Track	0%	02/10/23	19/01/24
			-\$488,683.00	-\$488,683.00	-\$267,199.96	\$0.00	-\$267,199.96	-\$221,483.04			Office of CEO	Not applicable			
DOPEX (Strategic)											Office of CEO	Not applicable			
Asset Revaluations	2040226	NA	\$80,000.00	\$80,000.00	\$73,135.00	\$0.00	\$73,135.00	\$6,865.00	Completed	19/10/23 - Revaluations completed, final invoices to be provided once reports finalised 14/11/23 - Completed	Corporate & Community Services	Complete	100%	27/07/23	20/10/23
LG Election	2040112	NA	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Completed	12/9/23 - Noms have closed, 9 for 6, election 21/10. 24/10 - concluded and awaiting bill from WAEC.	Office of CEO	Complete	100%	01/08/23	27/10/23
NDVC Website	2130218	NA	\$20,000.00	\$20,000.00	\$18,000.00	\$0.00	\$18,000.00	\$2,000.00	Low	Provider identified (IMPART Media), structure agreed, design agreed and now commencing content phase.	Corporate & Community Services	On Track	80%	27/07/23	28/02/24
NDVC Monopoly Board Game Project	2130214	MONOB01	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	Low	Negotiating contractual implications associated with Sponsorship event and engaging with Winning Moves regarding contract subject to appropriate sponsorship for the project being received that warrants project "GO". 19/10/23 - Agreement with no financial commitment to be signed by Shire enabling use of Trademark for sponsorship event. 14/11/23 NFTR	Corporate & Community Services	On Track	10%	01/08/23	30/04/24
MAF Bush Fire Prevention Funding	2050120	NA	\$207,560.00	\$207,560.00	\$0.00	\$157,430.50	\$157,430.50	\$50,129.50	Low	Waiting for additional Quotes to come through 3/10/23 - currently assessing quotes and confirming costs with contractors before appointing the preferred contractors. 7/11/23 - PO to be issued to preferred contractor in the next two weeks.	Development & Regulatory Services	On Track	10%	23/10/23	31/05/24
			\$447,560.00	\$447,560.00	\$91,135.00	\$157,430.50	\$248,565.50	\$198,994.50				Not applicable		NA	NA

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 COMMITTEES OF COUNCIL NOMINATIONS

File Reference	26.4.3 & 26.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	15 November 2023
Author	Victoria Anderson – Governance and Records Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

Summary

Council is requested to consider the nominations received for the positions of Community Members on the Australia Day and Honours Advisory Committee (Australia Day Committee) and the Townscape Advisory Committee (Townscape Committee).

Background

In accordance with the Local Government Act 1995 and pursuant to the Shire's Terms of References and the Standard Conditions for Establishment, the terms of the former Townscape Advisory Committee and former Australia Day and Honours Committee expired, and the Committees were disbanded, pending the outcome of the Biennial Local Government Election, which was held on 21 October 2023.

At the Ordinary Council Meeting held on 25 October 2023, Council endorsed the establishment of the Australia Day and Honours Advisory Committee and the Townscape Advisory Committee and adopted the Terms of Reference and Standard Conditions for both.

The tenure for the members of a committee (including community members) (Section 5.11 of the Local Government Act 1995) is for a maximum of two years, concluding at each ordinary local government election.

Consultation

The Shire invited nominations to fill the four (4) positions of community members on the Townscape Advisory Committee and the three (3) on the Australia Day and Honours Advisory Committee, with local advertising, direct marketing and through the Shire's website and Facebook. The closing date for submissions was 10 November 2023.

The Shire also wrote to existing Committee Members inviting them to reapply.

Statutory Environment

Local Government Act 1995 –

Sections 5.8, 5.9, 5.10 and 5.11 – establishment and composition of committees.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

There are no relevant financial implications other than administrative.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to appoint Members appropriately to Council Committees and Reference Groups would result in a breach of the Local Government Act 1995 and/or Council's	Unlikely (2)	Moderate (3)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

adopted Resolution Number 251023.10.					
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Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Townscape Advisory Committee recommends to Council proposals relating to the adopted Townscape Plans and the physical infrastructure of the Narrogin and Highbury town sites, with a specific focus on: aesthetic presentation; access and facilities for the elderly and people with disabilities; and designing out crime or anti-social behaviour.

The Administration sought four (4) representatives from the community to join representatives from the Highbury District Community Council, Narrogin Chamber of Commerce, Arts Narrogin and two (2) elected members.

Representatives have been received from each of the Community Group positions as follows:

- Highbury District Community Council – Mitch Wray
- Narrogin Chamber of Commerce – Brian Seale
- ArtsNarrogin – Barbara Fletcher

Two (2) representatives were to demonstrate their focus in Aged & Disability and Indigenous community.

At the conclusion of advertising, nominations were received from Debbie Broad and Jaqueline Early, resulting in two (2) continuing vacancies in the focus areas of Aged and Disability and Indigenous communities. An additional nomination from Vicki Chadwick was received after the close of nominations for the focus area of Aged and Disability.

The Australia Day and Honours Advisory Committee recommends to Council proposals relating to: Australia Day WA Citizen of the Year Awards; Shire of Narrogin Australia Day Awards, functions and events; and other Commonwealth, State or local awards or honours.

Council sought three (3) representatives from the community to join representatives from Lions, Rotary, Narrogin Chamber of Commerce and three (3) elected members.

At the conclusion of advertising, nominations were received from Coral Mahoney, Jaqueline Early and Katie Chadwick.

Representatives have been received from each of the Community Group positions as follows:

- Narrogin Lions Club – David Russell
- Rotary Club of Narrogin – Kay Weaver
- Narrogin Chamber of Commerce – Brian Seale

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That with respect to the nominations to various Council Committees Council:

1. Appoint the following nominees for a term of two (2) years (expiring October 2025):
 - a. Townscape Advisory Committee:
 - i. Debbie Broad – Community Member; and
 - ii. Jaqueline Early – Community Member.
 - iii. Vicki Chadwick – Community Member (Aged and Disability Focus Area)
 - b. Australia Day and Honours Advisory Committee:
 - i. Coral Mahony – Community Member;
 - ii. Jaqueline Early – Community Member; and
 - iii. Katie Chadwick – Community Member.
2. Note the one (1) ongoing vacancy for an Indigenous representative on the Townscape Advisory Committee and subsequently, any received nominations will result in a further report to Council.

10.4.2 POLICY 1.21 - FREEMAN OF THE SHIRE

File Reference	13.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	10 November 2023
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft New Policy 1.21 – Freeman of the Shire

Summary

The proposed policy on Freeman of the Shire aims to establish the criteria for Freeman status, nomination process, entitlements, and recognition. It also lists all previous recipients.

Background

Both the former Shire of Narrogin and Town of Narrogin have previously recognised individuals as Freemans of their respective municipalities. The current Shire of Narrogin also continues to recognise outstanding community service through the Freeman of the Shire title. The policy aims to provide clarity on invitations and recognition extended to Freeman', emphasising their special connection and contributions to the Shire.

The term Freeman in the context of this report and policy is gender-neutral designation. Consideration was also given to changing the title of Freeman to Freeperson or similar, however discounted given its historical context.

Consultation

The development of this policy involved consultation between the Chief Executive Officer and the Shire's Executive Leadership Team.

Statutory Environment

In 1965, amendments were made by the Western Australian Parliament to the then Local Government Act 1960, to insert a power for local governments to, by Absolute Majority and with the approval of the Minister, confer upon any person the title of 'Honorary Freeman of the Municipality'.

The title of 'Freeman' has its origins in mediaeval European history when a man who was bound to serve a landowner could, by special decree, be declared a 'free man' and so be freed of former obligations to the landlord. In more modern usage, 'Freeman' is used to describe an honour bestowed on a person by a local government who has made a lasting and exceptional contribution to a district. It does not confer any special entitlements (other than reserved seating at local government events) and is the highest honour that a local government can bestow, and unless otherwise rescinded, is bestowed for life.

With the passage of the 1995 Act, the dedicated legislative power for local government disappeared and was absorbed within the general function under section 3.1 of the Local Government Act 1995 (the Act) to provide for the good government of persons in its district and the executive functions under the Act. While the dedicated legislative power to award the title was repealed, many local governments across the state have continued the practice as a means of recognising exceptional contributions, often but not always, made by long-serving and retired Elected Members. In the absence of a legislative power, the framework for appointing a Freeman is set in a policy.

Policy Implications

The policy outlines criteria, nomination processes, and entitlements for Freeman status. It serves as a guide for acknowledging and involving recipients in civic functions, ensuring the traditional and symbolic significance of Freeman status.

The proposed policy has taken into consideration Council's Policy 8.21 Equal Employment Opportunity & Diversity & Inclusion.

Financial Implications

There are no know meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to adhere to the nomination, invitation and eligibility processes may result in a loss of confidence and prestige in being awarded the title.	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Adopt a policy in respect to Freeman Awards.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Freeman of the Shire policy is a commendable initiative to honour exceptional community service. It provides a structured framework for acknowledgment and involvement, contributing to the Shire's cultural and community development.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That Council adopt new policy 1.21 – 'Freeman of the Shire' as presented at Attachment 1.

1.1 Freeman of the Shire

Statutory context	Former Local Government Act 1960 (s 157).
Corporate context	Australia Day and Honours Advisory Committee (and Terms of Reference)
History	Adopted

Introduction

The Shire of Narrogin from time to time acknowledges the remarkable contributions of individuals to our community by granting them the honorary title of Freeman of the Shire of Narrogin. This policy provides clarity and guidance on the invitations extended to Freeman that are still living, to various civic functions and events, emphasising their special connection to the Shire. The term Freeman in the context of this policy is a gender-neutral designation.

In 1965, amendments were made by the Western Australian Parliament to the then Local Government Act 1960, to insert a power for local governments to, by Absolute Majority and with the approval of the Minister, confer upon any person the title of 'Honorary Freeman of the Municipality'. The title of 'Freeman' has its origins in mediaeval European history when a man who was bound to serve a landowner could, by special decree, be declared a 'free man' and so be freed of former obligations to the landlord. In more modern usage, 'Freeman' is used to describe an honour bestowed on a person by a local government who has made a lasting and exceptional contribution to a district. It does not confer any special entitlements (other than reserved seating at local government events) and is the highest honour that a local government can bestow, and unless otherwise rescinded, is bestowed for life.

With the passage of the 1995 Act, the dedicated legislative power for local government disappeared and was absorbed within the general function under section 3.1 of the Local Government Act 1995 (the Act) to provide for the good government of persons in its district and the executive functions under the Act. While the dedicated legislative power to award the title was repealed, many local governments across the state have continued the practice as a means of recognising exceptional contributions, often but not always, made by long-serving and retired Elected Members. In the absence of a legislative power, the framework for appointing a Freeman is set out in this policy.

Criteria for Freeman Status

Freeman of the Shire of Narrogin is an esteemed title awarded to individuals who have demonstrated exceptional dedication and service, significantly advancing the Shire's strategic interests and benefiting the greater community.

Each application for Freeman status shall be assessed on its merits, considering the nominee's profound contributions to the Shire of Narrogin.

Nomination Process

The community is encouraged to nominate individuals for consideration as Freemans at any time. Nominations must be submitted in writing, addressing them confidentially to the Chief Executive Officer. Nominees should not be consulted or informed of their nominations.

The Council will deliberate on nominations in a confidential "in-camera" setting in accordance with the following principles established below under the Eligibility & Selection Criteria.

Entitlements of Freeman

Any individual granted the title of Freeman of the Shire of Narrogin may officially use this designation.

Freeman shall be honoured with a special badge and certificate during a ceremony hosted by the Council to acknowledge their Freemanship.

Freeman are invited to all civic functions and events free of charge including to the following the non-exhaustive list :

- Shire of Narrogin's Foundation Day Celebrations.
- Annual Civic Awards Ceremony.

- Swearing-in Ceremonies for Elected Members.
- Opening Ceremonies of Civic Buildings.
- Special Commemorative Events.
- Community (Shire Sponsored) Festivals and Parades.
- Other significant community events as determined by the Shire President, Chief Executive Officer or the Council.

Freeman are recognised on the Shire of Narrogin's Freeman Honour Board in the Chambers and on the Shire's website.

A photograph and plaque of the Freeman should be displayed in a prominent location within the Administration of the Shire of Narrogin to commemorate their invaluable contributions.

Current Awardees

Former Shire of Narrogin

- Mr Kenneth O'Dea (1991) (Deceased)
- Mr Raymond Spouse (1996) (Deceased)
- Mr Darrell Wiese (2014) (Deceased)

Former Town of Narrogin

- Mr William Manning Esq (1974) (Deceased)
- Mr Robert (Bob) Farr (1988) (Deceased)
- Dr John Parry (1996) (Deceased)
- Mr Douglas Fairclough (1998) (Deceased)

Shire of Narrogin (from 1 July 2016)

Nil

Conclusion:

The title of Freeman of the Shire of Narrogin signifies our profound gratitude for the exceptional service provided by extraordinary individuals. This policy serves as a guideline for acknowledging their contributions and ensuring their participation in various civic functions, thus upholding the traditional and symbolic significance of Freeman status in our community.

Eligibility Criteria

1. Minimum service of 15 years to the Narrogin community in any capacity.
2. Resident of the district for all, or most of the period relating to their eligibility.
3. Not a currently serving Elected Member or employee.
4. Nominee's specific achievement/s must be of a nature that would encourage the local government to nominate that person for an honour under the Australian Honours System.
5. The relevant criteria in determining number four being:
 - a. demonstrated achievement at a high level;
 - b. made a contribution over and above what might be reasonably expected through paid employment;
or
 - c. whose voluntary contribution to the community stands out from others who may have also made a valuable contribution.

Selection Criteria

Each criteria to be scored out of 5 (five) (whole numbers only), with 5 (five) being the highest possible score.

Elected Member	Level of commitment to their field of activity (20%)	Outstanding personal leadership qualities and personal integrity (20%)	Benefits to the community of the district (40%)	Special achievements of the nominee (20%)	Total
1					
2					
3					
4					
5					
6					
7					

– End of Policy

Notes

10.4.3 LEASE OF PORTION OF RESERVE 20939 GRANITE ROAD (ARCHIBALD PARK) TO NARROGIN JETSPRINT CLUB

File Reference	
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	270923.10
Date	10 November 2023
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Schedule of Submissions 2. Vesting Order and Map of Reserve 20939 3. Map of Proposed Area	

Summary

Council's consideration is requested in regard to the proposed lease of Portion of Reserve 20939 Granite Road Narrogin (known as Archibald Park), vested in the Shire of Narrogin for the purposes of 'Parkland & Recreation' and zoned Public Recreation, pursuant to the Shire's Local Planning Scheme No. 3. The proposal comes from the Narrogin Jetsprint Club Incorporated, aiming to revive jet sprint boat racing in Narrogin.

Background

On the 27 September 2023, the Council considered an application from the Narrogin Jetsprint Club to reinvigorate Archibald Park for jet sprint boat racing events.

Consultation

The proposal has been advertised for a period of 21 days in the Narrogin Observer, Shire of Narrogin Website and on the Shire of Narrogin Facebook page. Three (3) submissions were received and are tabled in Attachment 1, together with the Administration's response against each submission and comment.

The Administration has been in regular communication with the proposed lessees regarding progression of the proposal and they have confirmed in writing that their incorporation is now official.

Statutory Environment

The request aligns with the statutory framework for the use of public reserves for recreational purposes, being the Shire of Narrogin's Local Planning Scheme No. 3.

Lease of the land would need to comply with the Management Order issued in favour of the Shire of Narrogin by the Minister for Lands. Approval to lease for periods up to 21 years has been granted, subject to each and every lease being endorsed by the Minister (Attachment 2).

Section 3.58 of the Local Government Act 1995, in relation to 'disposal' (by way of lease) relates.

Disposal by way of lease, to an Incorporated Association is exempt from any advertising or valuation.

requirements. That notwithstanding, the Council advertised the proposed usage and lease as referenced under Consultation, given the community 'ownership' of the land and by persons that frequent the Archibald Park and Railway Dam sites for recreation purposes.

Policy Implications

The Council's 'Railway Dam (Reserve # 20939) Management Plan' (December 2018), adopted by the Council on 27 February 2019 relates.

Council's Policy No. 1.14 Community Engagement Policy has been complied with and guided the advertising process.

The Shire's standard 'not for profit' lease would apply, if the Council supports the Officers' Recommendation.

Financial Implications

Given the Narrogin Jetsprint Club would be a not for profit incorporated Association, as well as having 'set-up' costs to maintain and 'build up' the recreation facility (over time), the Administration is proposing that the Council's normal 'peppercorn' (\$1pa) lease fee would best be appropriate and apply.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The activity causes environmental harm to flora, fauna or fish stocks of the broader Railway Dam Reserve.	Possible (3)	Minor (2)	Medium (5-9)	Environment Management	Manage by ensuring all approvals have clauses that protect environmental qualities.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

Three (3) submissions were received, all of which, raised concerns over the impact the Jet Sprint Boats would have on the water levels and quality which would in turn may negatively impact on the native birds, flora, fauna and / or aquatic fauna. The Administration believe that these concerns can be mitigated and managed through appropriate conditions on the lease and on the conditions relating to any drawing and return of water from Railway Dam (if required) for any event.

The Narrogin Jetsprint Club's proposal to revive jet boat sprint racing in Narrogin at Archibald Park appears to align with the goals of promoting recreational activities and community engagement. The 2020 event, at the time by West Coast Jet Sprint Club, was well received by the public and broader district with the concern relating to environmental management of the water level in Railway Dam to sustain the fauna and fish stocks.

The Council at that time placed conditions on the right to draw water from Railway Dam such that there was an adequate supply retained in Railway Dam to sustain the fauna, fish and bird life, ordinarily resident in the dam. This also entailed monitoring of unintended environmental consequences and limiting the number of days prior and post that the water could be drawn or replenished.

The Shire's Environmental Health Officers and Rangers at the time noted no negative consequences on fauna or fish life, and indeed reported positive benefits to the water quality by increasing its aeration and turbidity with the action of pumping water from and to Railway Dam.

The proposed area for the leased area would be in accordance with the map at Attachment 3.

The Club notes:

"We would like to use the existing boundary fencing as the required area for the Narrogin Jetsprint club. We also would like to use the marked area (which looks to be already clear for tress for spectator parking. Overflow parking to be confirmed. At the previously run event in 2020, we used the access road south of 174 Federal St. We would like consideration to continue to use this access road for events and maintenance and/or works to the track and grounds".

They would ideally run four jet sprint races events at Archibald Park per calendar year, with the option to run two test and tune/sponsor day events per calendar year and to develop the current facilities at Archibald Park to run safe and well-equipped race events that encourage participants and spectators from Perth, Narrogin, and surrounds.

They add:

- *“We would need to pump water from Railway Dam one week prior to the scheduled event and the water will be returned at the conclusion of the event”.*
- *“The scheduling of events would be determined by the availability of water from Railway Dam, unless an alternative water source is found. The events would need to be run at the end of winter when the water supply is at its highest (October/November).*
- *We would require more data of water availability to determine if events could be run in the first five months of the year”.*

The Club notes that they would need to work with local sporting and groups and businesses to undertake future events, such as what the West Coast Jet Sprint Club did in 2020.

To undertake events, they would *“approach local community groups and offer them fundraising opportunities. These could include parking attendants, safety crew and food vendors ie sausage sizzle, popcorn, coffee, cake stall, raffles, sponsorship opportunities ie advertising of signage at track, in programs and during race commentary, local businesses for track maintenance ie earthworks, toilets, bin hire, general maintenance, food/coffee vans, fence repair, etc”.*

The planned improvements proposed include *“...tidy/repair boundary/spectator fences, prepare grounds from possible trip hazards/fallen trees and general safety, general tidy up to make the venue more appealing and inviting”.*

The proposed timeline: *“Any time frame would be manageable, to run a track testing event before Christmas, in the venues current state depending on water availability. We would look at starting the general tidy up as soon as approvals are in place. Major works would happen over the next 6-12 months. The improvements would be ongoing and would not interfere with running a race event in April/May 2024 or October/November 2024. Each event would be run during daylight hours only. We would also consider not clashing with events already scheduled. We would also be opened to working alongside events planned ie if there is a night event at the speedway we could look at running a jet sprint day event. It is important to state that a track of this calibre requires ongoing maintenance, and we will always be looking for ways to improve the event and grounds”.*

The Club emphasises that usage of the water for jet boating would only be on sanctioned and permitted Club events (ie could not be used recreationally on weekends by single users).

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the proposed lease of Portion of Reserve 20939 Granite Road (Archibald Park) to Narrogin Jetsprint Club Incorporated, Council:

1. Determine that the use is not inconsistent with the primary objectives of the Railway Dam Management Plan and notes that it is consistent with the reserves recreational purpose and zoning;
2. Thank the submitters for their submissions and determine them in accordance with the Administration's comments against them and request the Chief Executive Officer implement any actions acknowledged within.
3. Subject to the consent being obtained of the Minister for Lands, authorise the Shire President and Chief Executive Officer to enter into a lease with Narrogin Jetsprint Club Incorporated in accordance with the principles of the Shire's standard proforma community group lease, based on the following additional parameters:
 - a. The purpose being for a Jetsprint track and associated facilities in keeping with their objects of association;
 - b. Annual lease rental being \$1 per annum on demand;
 - c. The lease term commencing from 1 January 2024 and being for an initial term expiring on 31 December 2029, with a 5 year option at the lessor's absolute discretion, however, which will be informed by the lessee's management and activation of the site for the agreed purpose and there being no demonstratable environmental detriment to the quality of water of Railway Dam or flora, fauna or birdlife, caused by the actions of the lessee or jet boats in Archibald Park;
 - d. The lessee paying all outgoings including but not limited to all rates and refuse charges, emergency service levies and utilities on the property;
 - e. Notwithstanding clause (d) above, the lease including a clause noting that the Council will consider waiving the local government's rates each year, pursuant to section 6.47 of the Local Government Act 1995;
 - f. The lessee obtaining and maintaining during the duration of the lease, public liability insurance in its name with respect to the land and the lease of at least \$10m;
 - g. Events being limited to Club managed and no greater than 6 days in any calendar year;
 - h. Events being conducted in accordance with the Shire's event management approval processes and procedures on each occasion, given the broader potential for impact on Railway Dam, nearby Road Reserves and facilities and the public realm;
 - i. Mutual indemnification (hold harmless) clauses ensuring continuing of access by the public, free of charge, to the existing approved Walk Trail around the perimeter of Archibald Dam, other than on event days, for walking, hiking and push bike riding activities;
 - j. Access to the drawing of water from the adjoining Railway Dam to Archibald Park being permissible for approved events, if water levels require it, such that the objectives of retaining amenity of Railway Dam and its environmental attributes for birdlife, flora, fish and aquatic fauna are not compromised, in the opinion of the Shire's Chief Executive Officer, on the following conditions:

- i. Approval Process: The lessee must seek approval from the Shire before drawing water from the adjoining Railway Dam for events. The Shire's CEO has ultimate authority and complete discretion in granting approval based on the objective of maintaining minimum water levels in the eastern and western water bodies of Railway Dam and after assessing seasonal and climatic conditions, as well as any evidence of negative environmental impacts from preceding draw events.
- ii. Replenishment Timeline: Water volumes agreed to be drawn from Railway Dam must be accessed no earlier than 3 days prior, and returned no more than 2 post, any approved event, in order to maintain amenity and an adequate water supply for birdlife, flora, fish and aquatic fauna in Railway Dam.
- iii. Positive Impact Reporting: Immediately prior and post any extraction approved, both the lessor and lessee are to separately monitor any negative or positive benefits observed in water quality, such as increased aeration and turbidity, and impact on fish, aquatic fauna or bird life resulting from the water extraction and replenishment activities. The Shire's CEO will consider these reports in assessing the overall impact on the environment.
- iv. Responsibility Clause: The Shire of Narrogin, as lessor, accepts no responsibility for the lessee's inability to conduct events in seasons or conditions where the draw of water from Railway Dam is deemed unsustainable. The lessee acknowledges and assumes all risks associated with the feasibility of water usage for events. The Shire's CEO has ultimate authority in determining the feasibility based on prevailing conditions and potential environmental impacts.

Summary of Submissions

Submission	Comment	Officer Comment
Public 1	<p>Have the environmental impacts of transferring water from and back into railway dam been appropriately considered, via a thorough environmental impact assessment? Specifically:</p> <ul style="list-style-type: none"> • What measures will be put in place to ensure that native birds and aquatic fauna will not be injured from the transfer of water from Railway Dam? • What measures will be put in place to minimise sedimentation when pumping water back into Railway Dam, noting that without appropriate management this may cause a deterioration in water quality and oxygen availability, and impact on aquatic fauna and fringing native vegetation? • How have the ‘minimum levels’ of water proposed to be maintained in Railway Dam been determined? What evidence is there to give confidence that such minimum levels will not impact on aquatic fauna and fringing native vegetation? • Have noise and vibration impacts to native fauna utilising Railway Dam and the surrounding Wheatbelt Woodlands threatened ecological community been considered, if so what are they and are they significant? This is noting that multiple races are now proposed. • In case of an accident/rollover of a boat, what measure will be in place the ensure no harmful hydrocarbons are transferred back into the dam? 	<p>Measures will be implemented to minimise the risk of injury to native birds and aquatic fauna during the water transfer process. These measures include the use of wildlife-friendly pump designs, strategically timed pumping schedules to avoid critical periods for breeding and migration, and the installation of physical barriers where necessary.</p> <p>The Shire’s Environmental Health Surveyors with the previous Jet Sprint Event in 2021 and water extraction and return believe improved the water quality at that time by increasing turbidity and aeration which inhibited the outbreak of blue-green algae at that time. The Shire believes that increased activity such as extraction and return (within a short period) (days) would have similar beneficial impacts to water quality. Regular monitoring and maintenance will be conducted to ensure the effectiveness of the process and any control measures to ensure that there are no negative impact on aquatic fauna. There is no evidence to suggest that water usage will negatively impact fringing vegetation and those would appear unlikely given water usage is for only several days before return.</p> <p>The minimum water levels proposed for Railway Dam will be determined to ensure ecological requirements including aquatic habitat needs, and the preservation of fringing native vegetation (if required) is managed. Any agreed levels will be subject to ongoing monitoring to adjust minimum levels if necessary to avoid impacts on aquatic fauna and vegetation.</p> <p>Noise and vibration impacts on native fauna and the Wheatbelt Woodlands threatened ecological community have been thoroughly considered. Specific mitigation strategies, such as restricting construction activities during sensitive periods and utilizing noise barriers, will be implemented to minimize disturbances. Races will be designed and managed to mitigate any potential cumulative impacts on the ecosystem.</p> <p>Contingency plans will be established to address potential accidents or rollovers of boats during the water transfer process. These plans include the deployment of absorbent booms and swift response teams to contain and remediate any hydrocarbon spills promptly. Regular training and drills will be conducted to ensure a swift and effective response in case of emergencies.</p>

Summary of Submissions

<p>Public 2</p>	<p>Thanks for inviting to me to make a submission on this proposal. I am not opposed to the principle of jet boats using the Archibald Park circuit but have grave concerns as to effects of water extraction on wildlife and the visitor appeal of Railway Dam.</p> <p>My chief concern is this condition.</p> <p>f. Access to water from Railway Dam, if necessary, with strict environmental conditions and monitoring in place.</p> <p>In my opinion, council must clearly list the required environmental conditions , describe the associated monitoring methods required, and nominate who is responsible for the monitoring. I also think that recreational and wildlife values of the dam must surpass jet ski activities. For reasons given below I think water should rarely be pumped from Railway dam to Archibald Park.</p> <p>Since the implementation of Railway Dam management plan, the dam has become a very popular place for visitors and RV campers. I counted 4 caravans there On October 14, and met a grey nomad from Australind who regularly visited to enjoy camping by the dam. He told me that he was very surprised to see a rottweiler run across the western dam, which is apparently much shallower in parts than it appears.</p> <p>I mention five important considerations.</p> <p>1. I have been in Narrogin since 1986, and in that tme have witnessed a decline in overall water level, waterside vegetation and bird habitat, and an increase in salinity at the dam inlet. By viewing historical Google Earth images of the dam, I discovered that the dam has completely filled twice in the last 10-15years with many years of low level. The 2013 Google Earth image illustrates a low point for the dam in the filling and evaporating cycle. I recall that the pan evaporation rate in this area is about 1.5 metres per year. When the last jet boat event was held here, water pumped into the course from Railway Dam was not all returned. A jet ski person told me that this was because the mud failed to settle enough.</p>	<p>We fully acknowledge the need for clear and stringent environmental conditions and monitoring protocols for water access from Railway Dam. As part of the management protocols, we will collaborate with the lessee and environmental expertise to define specific conditions, outline monitoring methods, and designate responsibilities for ongoing assessment and reporting.</p> <p>Our emphasis on prioritising recreational and wildlife values over certain activities, such as jet skiing, aligns with our commitment to environmental conservation. The management protocols will consider these values, and appropriate measures will be implemented to ensure a balance that safeguards the ecosystem while allowing for recreational use.</p> <p>Your observations on the historical fluctuations in water levels, salinity increases, and the potential impact of climate patterns are duly noted. These factors will be considered in the ongoing management and decision-making processes. The Council will closely monitor water levels and environmental conditions to adapt strategies as needed.</p>
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Summary of Submissions

<p>Consequently, water level in the western dam declined by 15cm from the event. In years with water extraction and the dam receives no inflow, one can expect the level of the western dam to fall by 1.5 to 2.5 metres per annum , and the eastern dam by 1.5 metres. As the climate is currently in El Nino/ positive Indian Ocean Dipole, dry weather is forecast for Western Australia next year, and I expect the western dam will reach a critically low level.</p> <p>2. Algae is starting to become obvious on the water surface. Medical researchers suspect that blue-green algae may be associated with motor neurone disease. If this is shown to be the case, could Council be liable for compensation claims in the future by permitting the use of contaminated water which could be ingested by the public through aerosol action from jet boat spray?</p> <p>3. The deeper eastern dam is essential for wildlife conservation, particularly the unusual piebald turtles, and must be retained in a natural as possible state. I previously recommended deeper connection between the two dams, but now realise that this would just increase siltation and overall water loss. Similarly proposed work on the western dam must ensure that there is no negative consequence for the eastern dam. For example, if the western dam is substantially deepened , it would reduce inflow frequency into the eastern one.</p> <p>4) Archibald Park receives regular runoff, and it would be relatively inexpensive to increase the frequency of filling by constructing a grade bank to divert water on the eastern side that now bypasses all dams. An engineer could assess the</p>	<p>Your point regarding the presence of algae and potential health risks is a serious consideration. We will conduct further investigations into water quality, including the possible association with blue-green algae. The health and safety of the public are paramount, and we will take appropriate measures to address any identified risks. The Shire’s Environmental Health Surveyors with the previous Jet Sprint Event in 2021 and water extraction and return we believe improved the water quality at that time by increasing turbidity and aeration which inhibited the outbreak of blue-green algae at that time. The Shire believes that increased activity such as extraction and retrain (within a short period) (days) would have similar beneficial impacts to water quality. Shire staff believe that the risk of inhalation and subsequent ill health associated with spectators being sprayed with poor quality is extremely unlikely and the lessee will be required to have adequate public liability insurance in the event of any adverse impacts and events.</p> <p>Your recommendation to retain the deeper eastern dam in a natural state for wildlife conservation is well-taken. Proposed works on the western dam will be carefully assessed to ensure they do not negatively impact the eastern dam or the unique wildlife, such as the piebald turtles.</p> <p>Your suggestion to explore alternative water sources for Archibald Park and address erosion concerns is appreciated. Shire employees and or consultant engineers will assess the feasibility of diverting run-off water currently not reaching or bypassing the system and requesting the lessee to implement measures to reduce erosion.</p>
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Summary of Submissions

	<p>feasibility of obtaining more water via the Foxes Lair-Commonage diversion drain. At present there very little flow from this bank due to high rainfall/runoff threshold, extensive ponding, and a dam on McNab's property that captures small water flows.</p> <p>5) Erosion and siltation are a concern. In my submission on the Railway Dam Management Plan and in subsequent emails I highlighted serious erosion on the slope below the entry/BBQ/parking area and gave recommendations including two grade banks to stop gully erosion. Council only smoothed the gullied surface, and constructed the lower bank, which has now silted and breached due to active gullying upslope. In other emails I have identified erosion and ponding problems in land in the immediate catchment. In my opinion a qualified waterway engineer's appraisal is required to reduce siltation and maximise runoff from the catchment.</p>	<p>It is acknowledged that some treatments were undertaken with more desirable to minimise erosion and silt build up, particularly on the Railway Dam section and staff will again assess what measures can be put in place and or improved.</p>
<p>Public 3</p>	<p>I have a query regarding the use of the Railway Dam for filling Archibald Park for the use of Jet Boat racing and the subsequent return of potentially contaminated water. Jet boats use Methanol, unleaded fuel and oils in their engines. How are these going to be prevented from entering the dam if there is a spill or accident during an event? Who will monitor or gauge the level of the dam and decide if there is enough water in the dam to also facilitate boat race. DMIRS are the governing body for the sport, if there is a major incident, how will this effect Narrogin Shire?</p>	<p>To prevent the entry of methanol, unleaded fuel, and oils into Railway Dam in the event of a spill or accident during a jet boat racing event, strict safety measures and spill response protocols will be implemented. Additionally, thorough pre-event inspections and safety briefings will be conducted to minimise the risk of accidents.</p> <p>Dam levels will be monitored by designated personnel to assess whether there is sufficient water to facilitate jet boat racing events safely. The decision to proceed with racing events will be based on ensuring an adequate water depth that meets safety standards and minimises environmental impact.</p> <p>In the event of a major incident, the Narrogin Shire will collaborate closely with all relevant Agencies and Departments to ensure a coordinated and effective response. The Shire will work in tandem with those Agencies and Departments to address any potential consequences arising from incidents during jet boat racing events.</p> <p>The Shire takes the safety of its residents and the environment seriously. In the event of a major incident during jet boat racing, the Shire will work in accordance with established emergency response procedures. This may involve activating emergency services, coordinating with</p>

Summary of Submissions

		regulatory bodies, and implementing communication strategies to keep the community informed.
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LAND ACT 1933

(Section 33(2))

VESTING ORDER

DOLA File 10104/906

I, Major General Philip Michael Jeffery, Officer of the Order of Australia, Military Cross, Governor of the State of Western Australia, do hereby in pursuance of the powers enabling me in that behalf, and under and by virtue of the provisions of Section 33(2) of the Land Act 1933, direct that Reserve No 20939 (Narrogin Lots 1133, 1560 and 1594)

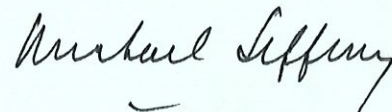
vest in and be held by the Town of Narrogin

for the designated purpose of "Parkland and Recreation"

with power, subject to the approval in writing of the Minister for Lands to each and every lease or assignment of lease being first obtained, to lease the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of the lease.

Given under my hand, at Perth

this day
31 JAN 1995
of 19



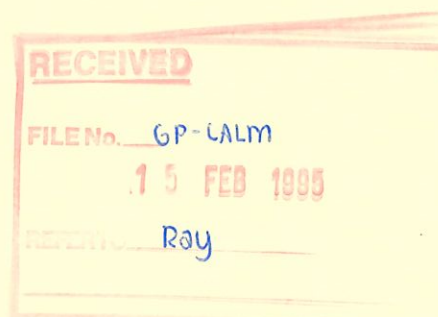
GOVERNOR

Your Ref:

Our Ref: 10104-1906-01ro

Telephone: 273 7286
Enquiries: COLLIN D'SILVA

**TOWN CLERK
TOWN OF NARROGIN
PO BOX 188, 89 EARL STREET
NARROGIN W.A. 6312**



Dear Sir

Reserve No. 20939 (Narrogin lots 1133, 1560 & 1594)

I advise for your information that Executive Council has revoked the Order in Council gazetted on 20 December 1985 vesting Reserve No. 20939 in the Town of Narrogin for the designated purpose of "Parkland and Recreation".

Furthermore, Reserve No. 20939 shall vest in the Town of Narrogin with power, subject to the approval in writing of the Minister for Lands to each and every lease or assignment of lease being first obtained, to lease the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of the lease.

Notice to this effect was published in the Government Gazette dated 3 February 1995 and I enclose a print showing the said reserve with the relevant Vesting Order.

Yours faithfully

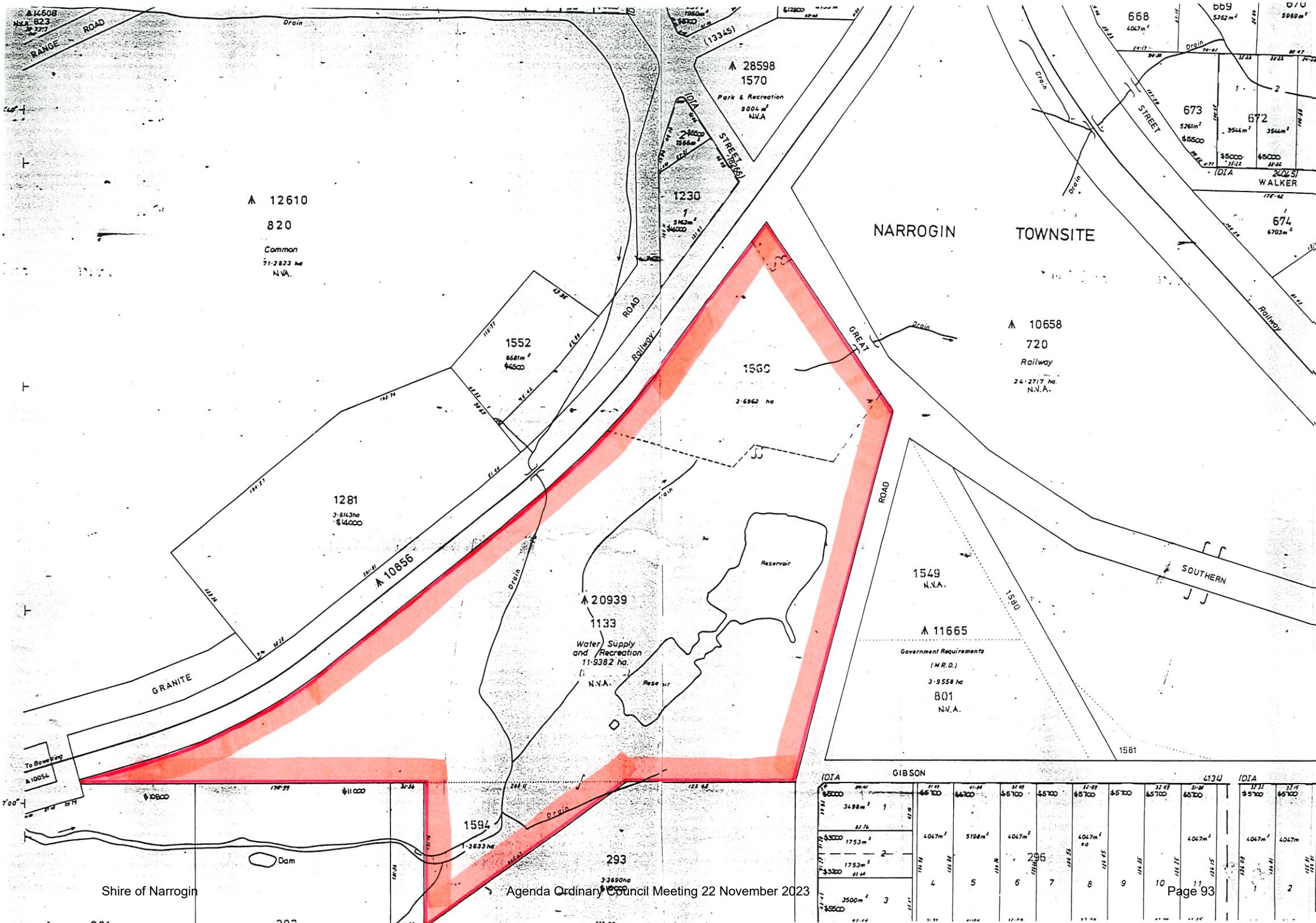
C.D.M.

cd S. BURGESS
A/MANAGER
ACQUISITIONS, ROADS AND RESERVES
LAND OPERATIONS DIVISION

February 13, 1995

Encl

02cdad07



▲ 12610
820
Common
21.2823 ha
N.V.A.

▲ 28598
1570
Park & Recreation
3004 m²
N.V.A.

1230
5162 m²
\$4500

1552
6681 m²
\$6500

1281
2.6123 ha
\$14000

▲ 10856

1560
2.6362 ha

▲ 10658
720
Railway
24.2717 ha
N.V.A.

▲ 20939
1133
Water Supply and Recreation
11.9382 ha
N.V.A.

1549
N.V.A.

▲ 11665
Government Requirements
(M.R.D.)
3.9558 ha
801
N.V.A.

1594
1.3633 ha

293
3.3690 ha
\$500

DIA		GIBSON										DIA	
Area	Count	41-01	41-02	41-03	41-04	41-05	41-06	41-07	41-08	41-09	41-10	41-11	41-12
3498 m ²	1	4047 m ²	5198 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²	4047 m ²
1753 m ²	2												
1753 m ²													
2500 m ²	3												

Proposed Narrogin Jetsprint Club land use

- A - Event parking
- B - Storage Container/event office/timing hut
- C - Track area inside of existing boundary fence



OFFICERS' RECOMMENDATION

That with respect to the discussion on the recommendation for the recipients of the Citizen of the Year Awards, which is to remain confidential until Australia Day 2024, the meeting be closed to the public pursuant to Section 5.23(2)(a) of the Local Government Act 1995.

10.4.4 CITIZEN OF THE YEAR AWARD NOMINATIONS

File Reference	2.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 November 2023
Author	Regina Razumovskaya – Community Development Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. CONFIDENTIAL Nominations Citizen of the Year (provided under separate cover)

Summary

The Council is requested to consider the recommendations made by the Australia Day and Honours Advisory Committee, for the Citizen of the Year Awards 2023, to be held at the Australia Day Community Breakfast at Mackie Park on Wednesday 26 January 2024. The categories are:

- Community Citizen of the Year;
- Senior Citizen of the Year;
- Young Citizen of the Year; and
- Active Citizenship (group or event).

Background

The nomination campaign has been notably successful this year, resulting in a total of 15 applications and 14 nominees. This achievement can be attributed to the Ambassador Media Program, where recipients from the previous year actively supported the campaign and encouraged the community to make nominations.

Consultation

Consultation has occurred with the following:

- Chief Executive Officer; and
- Australia Day and Honours Advisory Committee.

Statutory Environment

Selection guidelines provided by the Australia Day Council state the following:

“In choosing the recipients of the Community Citizen of the Year Awards, regard is given to the nominee’s achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community.

A nominee need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.”

“All nominees should uphold standards of conduct that will not risk placing the Award Program or Local Government’s reputation into disrepute.”

Criteria provided by the Australia Day Council states:

Nominees for the individual award categories (Community Citizen of the Year, Young and Senior) must demonstrate active positive community engagement and meet the following criteria:

- *Significant contribution to the local community;*
- *Demonstrated leadership on a community issue resulting in the enhancement of community life;*
- *A significant initiative which has brought about positive change and added value to community life;*
- *Inspiring qualities as a role model for the community;*
- *Nominees for the group/event award category must demonstrate community engagement and meet any or all of the following criteria;*
- *Group/event that creates community engagement;*
- *Group/event that creates initiatives for new employment;*
- *Created significant initiative that brought positive change; and*
- *Consideration should also be given to Gender, Age, Ethnicity, Cultural background and Field of Endeavour to help ensure recipients are representative of our diverse society.”*

Policy Implications

The Councils’ Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

There are no significant financial implications relative to this matter other than additional employee costs and minor administrative costs.

Strategic Implications

Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
A lack of nominations for the Citizen Awards	Possible (3)	Moderate (3)	Medium (5-9)	Engagement Practices	Manage by ensuring a dedicated program of advertising and promotion of the awards ad event by the Community Development Team

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

A total of 15 nominations were received from members of the community across the following categories:

- Eight (8) Community Citizen of the Year;
- Three (3) Senior Citizen of the Year;
- One (1) Young Citizen of the Year; and
- Two (2) Active Citizenship (group or event).

OFFICERS' RECOMMENDATION

That Council with respect to the Citizen of the Year Awards 2023, endorse the recommendations of the Australia Day and Honours Advisory Committee as per the confidential attachment, and these remain embargoed until the winners are announced on Australia Day 2024.

OFFICERS' RECOMMENDATION

That the meeting be re-opened to the public.

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at ___ pm and pursuant to resolution 261022.009 of 26 October 2022, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on 13 December 2023, at this same venue.



Shire of
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