



Shire of
Narrogin
Love the life

MINUTES
AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING

26 OCTOBER 2023

Commencing at 12:00 pm

Committee Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of the Committee.

Signed:

Date

27 October 2023

These minutes were confirmed at the Ordinary Committee Meeting held on/...../....

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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CONFIDENTIAL

AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING

26 OCTOBER 2023

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Being the inaugural meeting of the Committee following the Shire of Narrogin's biennial local government election, the Chief Executive Officer opened the Meeting at 12.30pm and called for nominations for the position of Presiding Person for the next two (2) years.

Mr Russell nominated the Shire President. The Shire President accepted the nomination.

There being no further nominations, the Shire President was declared elected.

The Presiding Member, Leigh Ballard, assumed the role of Chair / Presiding Person.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr J Pomykala

Cr R McNab

Ms C Mahoney – Community Member

Mr D Russell – Lions Club Narrogin

Vacant – Community Member

Vacant – Community Member

Staff (Non-voting)

Dale Stewart – Chief Executive Officer (CEO)

Paula Raworth – Manager Community Services (MCS)

Regina Razumovskaya – Community Development Officer (CDO)

Anna Prysiazhna – Community Development Officer (CDO)

Apologies

Ms K Weaver – Rotary Club Narrogin – due to technical issues

Mark Furr - Executive Manager Corporate and Community Services (EMCCS)

Brendan Firman – Manager Recreational Services (MRS)

Absent

To be advised – Narrogin Chamber of Commerce

Visitors

Nil

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Nil			

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION & COMMITTEE RESOLUTION

Moved:

Seconded:

That the minutes of the Australia Day & Honours Advisory Committee meeting held on 7 February 2023 be confirmed, as an accurate record of the proceedings.

CARRIED 5/0

For: President Ballard, Cr Pomykala, Cr McNab, Ms Mahony, Mr Russell.
Against: Nil

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

7. MATTERS WHICH REQUIRE DECISION

7.1 LAYOUT AND SETUP

Mackie Park vs. Alby Park as the Main Setup

Given ongoing construction related to the Sound Shell project, the committee considered Mackie Park as an alternative. Mackie Park offers ample space, power access, a well-shaded area, and accessibility. The committee reached a unanimous decision to select Mackie Park as the main setup location.

The importance of a site meeting (December-early January) was stressed to address various aspects such as the placement of the MC and music band (to be separated), flag positioning, BBQ stalls, and shade placements.

2-Day Event Program

The committee agreed that a 2-day event program is suitable. This decision is based on the expectation of higher attendance on the day prior to the event due to many locals leaving town for a long weekend on Australia Day.

7.2 ENTERTAINMENT PROGRAM DRAFT

The committee reviewed the proposed program draft created by the Community Development Team of the Shire of Narrogin. The program includes:

The Australia Day Celebrations will kick off on the day before the main event with a free family outdoor movie. This movie night will include complimentary popcorn, fairy floss, and ice cream for the children. Additionally, there will be outdoor sausage sizzles available.

On January 26, 2024, right after the community awards ceremony, the family-friendly festivities will commence at 12 pm and run until 5 pm. Attendees can enjoy free entry to the pool, and there will be a range of water inflatables set up in the area for everyone to enjoy. For the little ones, there will be a magician show 2 sessions 45 mins length within 1 pm to 5 pm, while teenagers and adults can engage in thrilling laser tag activities. Complimentary soft drinks will also be provided for all attendees to enjoy.

25/01/2024

6:00 PM - 9:00 PM, NRLC: Free Family Outdoor Movie at NRLC, featuring complimentary popcorn, ice cream, fairy floss, and sausage sizzles.

26/01/2024

8:00 AM - 12:00 PM, Mackie Park: Community breakfast, Citizenship Ceremony, and Citizens of the Year Awards. Music band (Any ideas?) performance at the background. Any workshop for kids to keep them busy?

12:00 PM - 5:00 PM, NRLC: Family Fun Day at NRLC, offering free pool entry and a variety of water inflatables, a Magician show for little kids, a Laser tag for teenagers and adults.

The committee recommended that the movie be indoors, have a PG (parental guidance) rating or less (G), and an Australian theme.

It was decided that the magician show should run on January 25 to emphasise kids' activities.

The inclusion of laser tag activities is subject to grant approval, with alternative options to be explored by the Community Development Team.

The choice of a music band was discussed, and alternative options were suggested since certain bands were unavailable for the 2024 event. Various music band options were considered, including Russel & Matt (unavailable), Ma Barker (unavailable), Drinks & Tips, Alan Birrel, and Trish Moulton.

A decision was made to include a Welcome to Country without a Smoking Ceremony, considering a fire ban period. The possibility of didgeridoo performance was raised, and Janine Terry (KEEDAC) was identified as a contact for this purpose.

The need for increased event advertising was highlighted.

The order of proceedings was confirmed to be from 5.30 am to 11.30 am, following the template from the previous year.

A check and necessary repairs for inflatables at the NRLC were deemed essential after issues with the pump last year.

A proposal was made to invite award recipients from previous periods, with a majority supporting the idea. Special invites, seating arrangements, and acknowledgments were discussed.

A proposal was raised to specify and acknowledge donations from different organisations in the event program leaflet. The proposal wasn't met with unanimous agreement, it was noted that this might lead to some organisations feeling uncomfortable about their contributions in comparison to others.

The idea of purchasing a portable stage was declined by the attendees, with reasons for the decision provided.

7.3 FOOD AND ASSOCIATED MATTERS

The committee decided to send emails to Lions and Rotary requesting food contributions. Specific details about the food request emails were discussed.

Improvements for keeping food warm were discussed to address complaints from the previous year. Suggestions also included starting cooking at a later stage compared to the previous year.

7.4 CITIZEN OF THE YEAR NOMINATIONS`

The nomination process was reported to be going well, with specific details on the number of nominations received so far. However, more nominations were needed for the Young Citizen of the Year Award. The Community Development team was tasked with contacting the Ag College for potential applicants.

8. GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 1.03 pm.

The next meeting of the Australia Day & Honours Advisory Committee will be held at 12 pm on 14 November 2023 at this same venue.