



Shire of
Narrogin

MINUTES

COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

12 SEPTEMBER 2022

Commencing at 12.00 pm

Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Community Chest Grants Reference Group.

Signed:  Date 12 September 2022
(CEO)

These minutes were confirmed at the Community Chest Grants Reference Group Meeting held on 13 March 2023

Signed: 
(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

12 SEPTEMBER 2022

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Leigh Ballard, declared the meeting open at 12.10 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

President L Ballard (Presiding Member)

Cr T Wiese

Cr J Pomykala

Staff (Non-voting)

Mr D Stewart – Chief Executive Officer

Ms S Bell – Community Development Officer

Apologies

Nil

Absent

Nil

Visitors

Nil

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
J Pomykala	7.1	Repertory Club	Impartiality
T Wiese	7.1	Highbury District Community Council (Inc) & Dryandra Pony Club	Impartiality

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Pomykala

Seconded: Cr Wiese

That the minutes of the Community Chest Grants Reference Group held on 11 April 2022 be confirmed, as an accurate record of the proceedings.

CARRIED: 3/0

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

7. MATTERS WHICH REQUIRE DECISIONS

7.1 COMMUNITY CHEST APPLICATIONS 2022/23 ROUND 1

File Reference	Community Chest Grants 15.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	12 September 2022
Author	Sharon Bell – Community Development Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Community Chest Applications 2022/23 Round 1	

Summary

The Community Chest Reference Group is requested to consider the Community Chest 2022/23 Round 1 applications, based on the assessment and eligibility criteria set out in the Community Chest Guidelines.

Background

The Shire's Community Chest 2022/23 Round 1 opened on 15 July 2022, with an amount of \$40,000 allocated to this financial year's annual budget, (inclusive of \$15,000 for carryovers) to assist eligible groups with a range of community based projects. Applications for Round 1 closed on 31 August 2022. The maximum amount for which any group could apply is \$2,500.

A total of 11 Community Chest applications were received for 2022/23 Round 1. The estimated total project cost across all applications is \$298,835.39. The total request for cash from the Community Chest Fund is \$23,674.99 representing 14.5% of total project costs. Across all applications, a total cash contribution of \$111,337 or 68% to total project costs is offered, with \$1,250 of in-kind contributions offered.

Table 1 below presents a summary of total project cost, cash and in-kind contributions offered, cash and in-kind requested across the 11 community groups, along with the Officers' Recommendations.

Table 1 below presents a summary of total project cost, cash and in-kind contributions offered, cash and in-kind requested across the 11 community groups along with Officer recommendations.

Community Group	Total Project Cost \$	Contribution Offered			Community Chest Request		Recommendation
		Cash \$	In-kind \$	% of Cost	Cash \$	In-kind \$	
Narrogin Gliding Club Inc	6,250	2,500	1,250	60	2,500	0	Officers': Support \$2,500 being 40%
							Ref Group: \$2,500
Narrogin Squash Club Inc	18,004	15,771	0	88	675	1,158	Officers': Support \$1,833 being 10%
							Ref Group: \$1,833
Narrogin Towns Cricket Club Inc	74,276.40	47,017.60	0	63	2,500	0	Officers': Not support
							Ref Group: \$2,500
Highbury District Community Council Inc	9,665	7,165	0	74	2,500	0	Officers': Support \$2,500 being 26%
							Ref Group: \$2,500
Dryandra Regional Equestrian Association	31,888	29,388	0	92	2,500	0	Officers': Support \$2,500 being 8%
							Ref Group: \$2,500
Narrogin Men's Shed Inc	2,000	0	0	0	2,000	0	Officers': Partially Fund \$1,000 being 50%
							Ref Group: \$1,000
Narrogin Cottage Homes Inc	7,171	4,461	0	62	2,500	0	Officers': Support \$2,500 being 35%
							Ref Group: Not supported
East Narrogin Primary School P&C	999.99	0	0	0	999.99	0	Officers': Not support
							Ref Group: Not supported
Narrogin Repertory Club Inc	7,535	5,035	0	67	2,500	0	Officers': Support \$2,500 being 33%
							Ref Group: \$2,500
Narrogin Revheads	\$2,500	0	0	98	2,500	0	Officers': Support \$1,250 being 50% of the tables
							Ref Group: Not supported
Divine You	2,500	0	0	0	2,500	0	Officers': Not support
							Ref Group: Not supported
TOTAL	162,789.39	111,337.60	1,250	83	23,674.99	1,158	Officers': \$16,583
							Ref Group:\$15,333

The Community Chest Reference Group is requested to consider the 2022/23 Round 1 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printed, fixed equipment, skilled labour)
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.

Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Round 1 or 2 in the preceding financial year are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

Assessment Criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Consultation

1.14 Community Engagement Policy relates and has been complied with.

Consultation has also occurred with the following:

- Chief Executive Officer; and
- Community Chest Applicants

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policy implications relate.

Financial Implications

The balance remaining for the Community Chest Funds for Round 1 (and 2) for the current Financial Year is \$25,000.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Comment/Conclusion

Applications requesting cash totalling \$24,832.99 have been received from 11 organisations for projects including:

- Repair and upgrade to ladies' toilet and shower facilities
- Assistance to host a tournament
- Upgrade of cricket nets
- Installation of climate control
- Construction of horse yards
- Purchasing of woodworking equipment
- Assistance to host an event
- Purchasing of doughnut machine
- Upgrade of electrical equipment
- Purchase of bi-fold tables
- Purchase of shed/event funding

The following presents an overall assessment of each application with the Officers' recommendation.

Narrogin Gliding Club Inc

Narrogin Gliding Club wishes to repair and upgrade the ladies toilet/shower facilities, including repainting, replacement of vanity, shower cubicles and toilets. Improved facilities will encourage more women to participate in the sport of gliding.

The Group is based in Narrogin, but has a region-wide membership, including members within the Narrogin community. While the membership composition is unknown, it is assumed the application is unlikely to meet the selection criteria that *it is... "primarily Shire of Narrogin residents"*. That said, the Group works to promote their activities through the hosting of events, and this could be viewed as outweighing the question of membership.

The Group has not applied for Community Chest Funds before. It did receive one-off seed funding of \$2,500 from the Events budget in 2019/20, which did not require acquittal. The event was the inaugural October Fly In event.

The group requests \$2,500 (40% of total project costs) cash paid in advance. It is offering a cash contribution of \$2,500 (40% of total project costs) and an in-kind contribution of \$1,250 (20% of total project costs).

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin Squash Club Inc

Narrogin Squash Club wishes to run a squash tournament on behalf of WA Squash on the weekend of 18 – 20 November 2022. The tournament will be open to all registered players from across the State. It is anticipated that 100 players will participate in the competition, including Juniors and Seniors. A dinner will be held on the Saturday evening.

The club has 53 registered members who play in a local graded competition on weekdays in all four terms of the year. The club believes that holding a local tournament will allow members to participate in a higher level of competition, as well as exposing Narrogin residents to the benefits of playing squash.

The club has not received Community Chest Funds before.

The club requests \$675 in cash and \$1,558 in-kind (court hire and JHCC hire). It is offering a cash contribution of \$15,771 made up of club monies, sponsorship, fundraising, participants entrance fees, as well as food and liquor sales (88% of total project costs).

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin Towns Cricket Club Inc

Narrogin Towns Cricket Club wishes to upgrade the cricket nets located at Clayton Oval. The nets have sustained damage over the winter from flooding and wiring being climbed, leaving holes and gaps in the nets. The concrete has started to crack, and the synthetic turf is wearing thin. The club believes that the nets are not safe to train on, particularly if both lanes were to be used at the same time. The nets are used by the club, as well as members of the Narrogin community.

The club has not received Community Chest Funds before.

The club requests \$2,500 (3% of total project costs) cash paid in arrears. It is offering a cash contribution of \$47,017.60 (63% of total project costs) and is seeking the remaining 33% of the project costs from the Shire as a direct contribution.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Highbury District Community Council Inc

Highbury District Community Council wishes to install two split system air conditioners in the Highbury Hall. Currently there is no climate control within the Hall. The Hall is used by the Highbury community for local events, meetings and training sessions. The organisation believes that the project will allow future events to be held in a more comfortable environment, as well as hosting more events and trainings.

The organisation has received Community Chest Funds before, in 2017/18 and 2019/20. All funds were acquitted.

The organisation requests \$2,500 (26% of total project costs) cash paid in advance. It is offering a cash contribution of \$7,165 (74% of total project costs).

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Dryandra Regional Equestrian Association Inc

Dryandra Regional Equestrian Association Inc wishes to build an additional 20 horse yards. The facility has 50 existing yards. The Association reports that these are booked out within 15 minutes of entries opening for events, held on a weekly basis. The equestrian grounds in Cuballing is the only designated equine evacuation area for the region.

The association has received Community Chest Funds before, in 2020/21. The funds were acquitted.

The association requests \$2,500 (8% of total project costs) cash paid in arrears. The association is putting in \$16,888 of cash (53% of total project costs), and has secured funding of \$2,500 (8% of total project costs) from the Shire of Cuballing. They have submitted an application to the CBH Grass Roots Funding program for \$10,000 (31% of total project costs), which is unsecured.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin Men's Shed Inc

Narrogin Men's Shed Inc wishes to purchase woodworking equipment, including a bandsaw and chisel morticer, which will supplement their woodworking section. The new equipment will enable them to carry out more projects, as well as assist Shed members in developing new skills.

The organisation carries out a range of projects for the local community, including the Narrogin Independent Play Group, and the Shire of Narrogin.

The organisation has received Community Chest Funds before, in 2020/21. The funds were acquitted.

The organisation requests \$2,000 (100% of total project costs) cash paid in advance. It is not offering a cash contribution.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin Cottage Homes Incorporated

Narrogin Cottage Homes Incorporated will be celebrating their 60th anniversary this year, and wish to celebrate with a dinner and awards night for its staff and Board members as a way of saying thank you to their loyal supporters over the years. The organisation provides services to Narrogin residents, and employs local residents.

The organisation has received Community Chest Funds before, in 2020/21. The funds were acquitted.

The organisation requests \$2,500 (38% of total project costs) paid in arrears. It is offering a cash contribution of \$4,461 (62% of total project costs).

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

East Narrogin Primary School P&C

East Narrogin Primary School P&C wishes to purchase a doughnut maker. The P&C supply and sell food and drinks at school and external events to raise funds for school resources to improve their school community. They run a canteen three days per week. The funds they raise go towards paying for incursions and excursions, as well as improving facilities at East Narrogin Primary School.

During the COVID restrictions, the external fundraising capabilities of the P&C have been reduced. This has resulted in a reported lack of school and community connection. They believe that the purchase of the equipment will bring greater financial stability to the P&C, service more school and community events thus promoting the school.

The P&C has received Community Chest Funds before, in 2019/20. The funds were acquitted.

The P&C requests \$999.99 (100% of total project costs) paid in advance. It is not offering a cash contribution. The equipment that they wish to purchase is against the Shire's Healthy Eating Policy, specifically *'Encouraging community events and festivals to have healthy food options available.'*

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin Repertory Club Inc

Narrogin Repertory Club Inc wishes to upgrade electrical equipment at Thornton Theatre, including a projector and screen, camera for live feed, monitors, speakers, power points and outdoor lights. The club will use the upgraded electrical equipment for movie screenings, backstage support. It is of the view the upgrades will offer fundraising opportunities for other community groups.

As a performing arts group, the club presents shows to the Narrogin community and surrounds, and believe that the project will work to enhance audience engagement and experience. They believe that the funding will significantly compensate the costs of electrical installation, which will assist with further productions and allow the club to be viable.

The club has received Community Chest Funds before, in 2020/21. The funds were acquitted.

The club requests \$2,500 (33% of total project costs) cash paid in advance. It is offering a cash contribution of \$5,035 (67% of total project costs).

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Narrogin RevHeads Inc

Narrogin RevHeads Inc wishes to purchase 20 bi-fold tables to be used at their event, Narrogin RevHeads 2022, as well as at foreseeable events. The tables would also be available for free at community events.

RevHeads supports the local PATS (CATS) car, patient transfer facility, men's mental health, local hockey teams, the local BMX track and the Narrogin Motocross. They believe that by purchasing the tables, they will be able to save money on hire fees and be able to support the Narrogin community more.

The organisation has received Community Chest Funds before, in 2020/21. The funds were acquitted.

RevHeads requests \$2,500 (100% of total project costs – of the purchase of the tables) cash paid in advance. It is offering a cash contribution of \$nil (0% of total project costs). It notes that the tables are part of a project worth over \$136,000, however officers have deemed the running of the annual Revheads Events as not part of the actual project request (tables asset purchase).

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

Divine You Narrogin Inc

Divine You Narrogin Inc is seeking funding to purchase and install a shed for additional storage. The remainder of the funding will go towards Divine You's annual outing funded by the organisation for accessibility clients.

The organisation provides assistance to seniors and the disadvantaged in the local community, providing food, shelter and assistance. Food packages are offered, and lunch is provided every Saturday. They believe that the provision of a shed will enable them to store more of what is needed to assist the local community. The organisation also funds an annual trip to Perth for accessibility clients, providing travel and supervision of activities at an appropriate venue. This event is well received by those who attend.

The organisation has not received Community Chest Funds before.

The organisation requests \$2,500 (100% of total project costs) cash paid in advance. It is not offering a cash contribution. The organisation has provided a quote for the shed after the Officer requested one, but no other documents to support the application budget.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the Community Chest Fund 2022/23 Round 1, the Community Reference Group recommend to Council that:

1. Narrogin Gliding Club Inc receive \$2,500 cash (in advance), representing a 40% Shire contribution to the overall project, towards the repair and upgrade of the ladies' toilet/shower facilities and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
2. Narrogin Squash Club Inc receive \$1,833 cash (in advance), representing a 10% Shire contribution to the overall project towards the running of a regional squash tournament and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
3. Narrogin Towns Cricket Club Inc not receive a contribution to the overall project, towards the upgrade of the cricket nets as the project has been substantially commenced prior to the Council's consideration, contrary to the Guidelines.
4. Highbury District Community Council receive \$2,500 cash (in advance), representing a 26% Shire contribution to the overall project, towards the installation of split system air-conditioning and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
5. Dryandra Regional Equestrian Association Inc receive \$2,500 cash (in arrears), representing an 8% Shire contribution to the overall project, towards the construction of an additional 20 horse yards. The funds offered are subject to the Dryandra Regional Equestrian Association receiving successful funding from another source prior to receipt of those funds and within a timeframe which allows for the submission of an acquittal by 30 June 2023.
6. Narrogin Men's Shed Inc receive \$1,000 cash (in advance), representing a 50% Shire contribution to the overall project, towards the purchase of woodworking equipment and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
7. Narrogin Cottage Homes Incorporated receive \$2,500 cash (in arrears), representing a 38% Shire contribution to the overall project, towards the hosting of a 60th anniversary celebration and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
8. East Narrogin Primary School P&C's application is not supported as it is contrary to the principles of the Council's Healthy Eating Policy.
9. Narrogin Repertory Club Inc. receive \$2,500 cash (in advance), representing a 33% Shire contribution to the overall project, towards the upgrading or electrical audio visual equipment and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
10. Narrogin Revheads Inc receive \$1,250 cash (in advance), representing a 50% Shire contribution to the overall project, towards the purchase of tables for their and general community use and

that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.

11. Divine You Narrogin Inc application is not supported as it from a religious based organisation, contrary to the Council's Guidelines.

OFFICERS' RECOMMENDATION AS AMENDED

Moved: Cr Pomykala

Seconded: Cr Wiese

That with respect to the Community Chest Fund 2022/23 Round 1, the Community Reference Group recommend to Council that:

1. Narrogin Gliding Club Inc receive \$2,500 cash (in advance), representing a 40% Shire contribution to the overall project, towards the repair and upgrade of the ladies' toilet/shower facilities and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
2. Narrogin Squash Club Inc receive \$1,833 cash (in advance), representing a 10% Shire contribution to the overall project towards the running of a regional squash tournament and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
3. Narrogin Towns Cricket Club Inc receive \$2,500 cash (in arrears), representing a 3% Shire contribution to the overall project, towards the upgrade of the cricket fencing only, as this part of the project has not commenced.
4. Highbury District Community Council receive \$2,500 cash (in advance), representing a 26% Shire contribution to the overall project, towards the installation of split system air-conditioning and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
5. Dryandra Regional Equestrian Association Inc receive \$2,500 cash (in arrears), representing an 8% Shire contribution to the overall project, towards the construction of an additional 20 horse yards. The funds offered are subject to the Dryandra Regional Equestrian Association receiving successful funding from another source prior to receipt of those funds and within a timeframe which allows for the submission of an acquittal by 30 June 2023.
6. Narrogin Men's Shed Inc receive \$1,000 cash (in advance), representing a 50% Shire contribution to the overall project, towards the purchase of woodworking equipment and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
7. Narrogin Cottage Homes Incorporated's application is not supported under the Community Chest Fund; however is supported with sponsorship of \$2,500 from the Shire of Narrogin's Matching Festivals and Events Budget.
8. East Narrogin Primary School P&C's application is not supported as it is contrary to the principles of the Council's Healthy Eating Policy and no contribution was offered.

9. Narrogin Repertory Club Inc. receive \$2,500 cash (in advance), representing a 33% Shire contribution to the overall project, towards the upgrading or electrical audio visual equipment and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2023.
10. Narrogin Revheads Inc is not supported as no contribution was offered and the Shire contributes cash and in-kind to the RevHeads event annually.
11. Divine You Narrogin Inc application is not supported as it from a religious based organisation, contrary to the Council's Guidelines.

CARRIED: 3/0

REFERENCE GROUP RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Pomykala

That the Community Chest Guidelines be amended to include a further dot point under *Eligibility* that reads 'Narrogin Revheads Inc. and Narrogin Agricultural Society Inc. are ineligible to apply, due to the Council annually providing cash and in-kind contributions to those organisations, with respect to their annual events.'

CARRIED: 3/0

8. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 1.05 pm

The next meeting of the Community Chest Grants Reference is proposed for Monday 13 March 2023 at 12 pm to review the 2022/23 Round 2 Community Chest Grants and Landcare applications.

An Outlook Calendar notification will be emailed to the Reference Group prior to the next meeting.