



Shire of
Narrogin
Love the life

MINUTES
TOWNSCAPE ADVISORY COMMITTEE MEETING

7 FEBRUARY 2023

Commencing at 5:30 pm

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Townscape Advisory Committee.

Signed:  Date 10 February 2023
(CEO)

These minutes were confirmed at the Townscape Advisory Committee Meeting held 4 April 2023.

Signed: 
(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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TOWNSCAPE ADVISORY COMMITTEE

7 FEBRUARY 2023

1. OFFICIAL OPENING

The Presiding Person, Mr Clive Bartron, declared the meeting open at 5.37 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Mr C Bartron – Presiding Person / Community Member
Cr J Early
Cr J Pomykala
Ms B Thomas– Arts Narrogin
Mrs V Chadwick– Community Member
Mrs D Broad – Community Member
Ms R Storey – Community Member

Staff (Non voting)

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)
Mrs W Russell – Executive Support Officer (Minutes)
Ms Susan Guy – DRS representative

Apologies

Absent

Cr B Seale – Narrogin Chamber of Commerce
Vacant – Highbury District Community Council

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Mrs V Chadwick

Seconded: Cr J Early

That the minutes of the Townscape Advisory Committee Meeting held on 6 December 2022 be confirmed, as an accurate record of the proceedings.

CARRIED 7/0

4. MATTERS WHICH REQUIRE DECISIONS

There are no items presented by Administration that require decisions by the Committee.

5. ACTION TRACKER UPDATE

The Action Tracker is attached for reference.

COMMITTEE RESOLUTION

Moved: Cr J Pomykala

Seconded: Mrs V Chadwick

That the Townscape Advisory Committee request the CEO to investigate what was in the actual Quotes for the murals from Georgina Patterson and Olivia Robinson regarding the protective anti graffiti coating, follow up and report back to the Committee.

CARRIED 7/0

6. GENERAL BUSINESS

COMMITTEE RESOLUTION

Moved: Mr C Bartron

Seconded: Cr J Pomykala

The Townscape Advisory Committee recommends to the CEO to approach two or more local artists to provide a quote and concept plan to do a mural on the eastern wall of the Telstra building (Rowley Street), noting that Telstra has given prior approval, using the current budget allocation.

CARRIED 7/0

There was some general discussion on tree planting, EMTRS advised that the replanting of entryways is nearly complete and that staff will then be working on filling a long term street tree planting program to fill gaps where trees have died or been removed from a street.

7. DATE & TIME OF NEXT MEETING

The next Townscape Advisory Meeting is scheduled for 5.30 pm on Tuesday 4 April 2023, at this same venue.

8. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 7:25 pm.

Townscape Advisory Committee Action Tracker



Project/Task	Start Date	Action	Responsible Officer	Estimated Completion Date	Comments/Update
Highbury Stopover bay development	1.7.2021	Additional tree planting for shade and to screen and soften less attractive areas formalising vehicle access and parking areas to reduce the expanse of open gravel	EMTRS		Not started
Public Art Map	02.08.22	1. A Public Art interactive map, similar to the Heritage Walk Trail, for inclusion on the Shire's website; and A whole of Shire Heritage Trail, highlighting type A & type B sites from the Local Heritage Survey 2019, as an interactive map for inclusion on the Shire's website	MCLC/CDO	Feb-23	The CEO instructed the CD team to investigate and create a Public Art trail and a Shire Heritage trail, on the izi.TRAVEL app. This has been put on the backburner as the CD team have worked on the completion of the relocation of the Visitor Centre and the Walk Trails. It will be progressed in the new year. Jan 23 - No progress on this project at present Pending update from MCLC.
Murals	6/12/2022	Check that the completed murals have been treated with the Anti-graffiti coating	MCLC/CDO	Dec-22	The murals have not been treated with the anti-graffiti coating. This will need to be discussed/included in the Budget Review
	7/02/2023	Check quotes from Georgina Patterson and Olivia Robinson and follow up on what was quoted/supplied	MCLC	Apr-23	
New Tourist bureau	6/12/2022	investigate the possibility of using the old standpipe at railway station as a place to put a sign	EMTRS	Feb-23	The steel structure is very solid and could be used to support signage or other metal train themed art? It is not a stand pipe
Old train at railway station	6/12/2022	Provide an update on the plans to move the old train currently at the railway station so that the new mural can be observed more readily	EMTRS	Feb-23	Manager Operations is investigating
Train and signal box for Railway Precinct	6/12/2022	Investigate the current situation with the train (PT76?) and the signal box	CEO/EMTRS	Feb-23	The CEO has sent multiple letters requesting the return of PM706 with no results at this time. The signal box is at the same status.
Mural - Western Wall of Goods shed	6/12/2022	Contact the artist Jerome Davenport regarding the cost, if any, for the preparation of a concept plan for a mural on the western wall of the good shed and ask the artist to prepare an updated quote	MCLC/CDO	Feb-23	No progress at this time
Mural - Telstra building	6/12/2022	Investigate the possibility of a mural being painted on the eastern wall of the Telstra building (Rowley Street), including any restrictions on what can be painted there	MCLC/CDO	Feb-23	No progress at this time
Mural - Telstra building	6/12/2022	Ask the artist Georgina Patterson to provide a quote to do a mural on the eastern wall of the Telstra building (Rowley Street);	MCLC/CDO	Feb-23	No progress at this time
	7/02/2023	Request quotes and concept plans from at least 2 local artists and report back to TAC	MCLC	Apr-23	