



Shire of
Narrogin

**MINUTES
NARROGIN AIRPORT COMMITTEE MEETING**

6 OCTOBER 2022

Commencing at 5:30 pm

Administration Meeting Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Narrogin Airport Committee Meeting.

Signed:

(CEO)

Date 26 October 2022

These minutes were confirmed at the Narrogin Airport Committee Meeting held on ...*30 May 2024*...

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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NARROGIN AIRPORT COMMITTEE MEETING

11 FEBRUARY 2019

1 OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

Being the inaugural meeting of this Committee post the October 2021 Local Government Elections, Torre Evans – Executive Manager Technical and Rural Services (EMTRS) presided and opened the meeting at 5:31 pm.

The EMTRS called for nominations for the position of Presiding Member and received a nomination for Shire President Leigh Ballard from Cr Tim Wiese, this was seconded by Cr Murray Fisher. President Ballard accepted the nomination.

As there were no other nominations President Ballard was declared to be Presiding Member of the Narrogin Airport Committee until October 2023.

2 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members

Mr L Ballard – Shire President (Presiding Person)

Cr T Wiese

Cr M Fisher

Cr J Early

Mr D Found – Narrogin Gliding Club

Staff

Mr T Evans – Executive Manager Technical & Rural Services

Mr A Awang – Executive Manager Development & Regulatory Services

Mrs W Russell – Executive Support Officer (Minutes)

Apologies

Mr H Leach – Narrogin Flying Club

Mr G Hansen – St John Ambulance of WA

Guests

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Officers' Recommendation & Committee Resolution

Moved Cr Fisher

Seconded Cr Wiese

That the minutes of the Narrogin Airport Committee Meeting held on 23 April 2020 be confirmed, as an accurate record of the proceedings.

CARRIED 5/0

4 DECLARATION OF INTEREST BY COMMITTEE MEMBERS IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Dayle Found	5.1	Financial & Impartiality	Mr Found is representing the Gliding Club.

Mr Found was permitted to remain for the discussion to provide information on the application for the proposed new Gliding Club clubrooms, but was not permitted to vote on the item.

5 MATTERS WHICH REQUIRE DISCUSSION

5.1 PROPOSED CLUB ROOM AT LOT 8 (NO. 2194) CLAYTON ROAD, MINIGIN

File Reference	A340183
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Gliding Club Inc
Previous Item Numbers	Nil.
Date	30 September 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	<ol style="list-style-type: none">1. Site Aerial2. Site Plan Floor Plan and Elevations3. Annexure 1 – Sketch of Premises4. Picture of Mock-up5. Pictures of existing building

Summary

The Airport Advisory Committee is request to consider and provide comment on the Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Minigin (Narrogin Airport).

Background

On 14 September 2022, the Shire of Narrogin received an Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Minigin (Narrogin Airport).

The proposed Club Room measures 9m wide by 18.6m long. It is 4.25m high.

Consultation

The following officers have been consulted on the proposal:

- Regional Building Surveyor;
- Executive Manager Development and Regulatory Services; and
- Executive Manager Technical and Rural Services.

Statutory Environment

The following statutory documents relate to the proposal:

- Former Shire of Narrogin – Local Planning Scheme No. 2;
- Shire of Narrogin – Draft Local Planning Scheme No. 3; and
- Narrogin Airport Masterplan 2013.

Policy Implications

Nil

Financial Implications

An Application for Planning Consent Fee of \$480 has been paid to the Shire of Narrogin.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	1. Economic Objective (Support growth and progress, locally and regionally)
Objective:	3. Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4 A well maintained built environment
Strategy:	3.4.1 Improve and maintain built environment

Comment/Conclusion

Zoning

The subject land is reserved for “Public Purpose” under the Former Shire – Local Planning Scheme No. 2 (FS-LPS). Clause 2.2 of the FS-LPS states:

“2.2 Matters to be considered by Council

Where an application for planning approval is made with respect to land within a reserve, the Council shall have regard to the ultimate purpose intended for the reserve and the Council shall, in the case of reserved for the purpose of a public authority, confer with that authority before granting its approval.”

Given the existing development on site, the proposed development fits with the intent of the reserve. The proposed Club Room is intended to replace the existing club room that sits on the same site.

Tenure

The proposed club rooms are located on Lot 8 (No. 2194) Clayton Road, being land owned freehold by the Shire of Narrogin and on part of the Narrogin Gliding Club Lease. The lease with the Narrogin Gliding Club commenced 1 October 2019 and expires on 30 September 2040.

The lease area is illustrated in Attachment 3: Annexure 1 – Sketch of Premises.

The Application for Planning Consent has been signed by the land owner (the Shire of Narrogin), allowing the Narrogin Gliding Club to submit their application for Planning Consent.

Height and Bulk

Section 4.7 of the Narrogin Airport Masterplan 2013 states:

“The landside development is required to occur behind a designated ‘Building Line’.

An offset of 85 metres from runway 10/28 centreline allows hangar/building height development of up to 8 metres and has been depicted as the building line location.

This is determined by the 1:5 transitional surfaces that arise from both sides of the 90 metre runway strip. This is depicted by the Obstacle Limitation Surfaces (OLS) plan.

This 85 metre offset distance can be increased, as in the case for the proposed location of new hangars, club rooms and future hangar sites.”

The 97m setback of the proposed club rooms from the runway centreline and the proposed maximum height of 4.25m is behind the designated building line and within the allowed height of that area.

Building

The Shire of Narrogin’s Regional Building Surveyor has provided comment that the proposal will require a certified building application and that the proposal will need to demonstrate adequate fire separation and inclusion of a universal access toilet

Officers’ Recommendation & Committee Resolution

Moved Cr Early

Seconded Cr Fisher

That with respect to the Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Narrogin, the Airport Advisory Committee discuss the proposal and provide their comments to the Shire of Narrogin, in preparation for the proposal to be determined by Council.

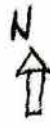
CARRIED 4/0



10/3/2022, 2:51:02 PM

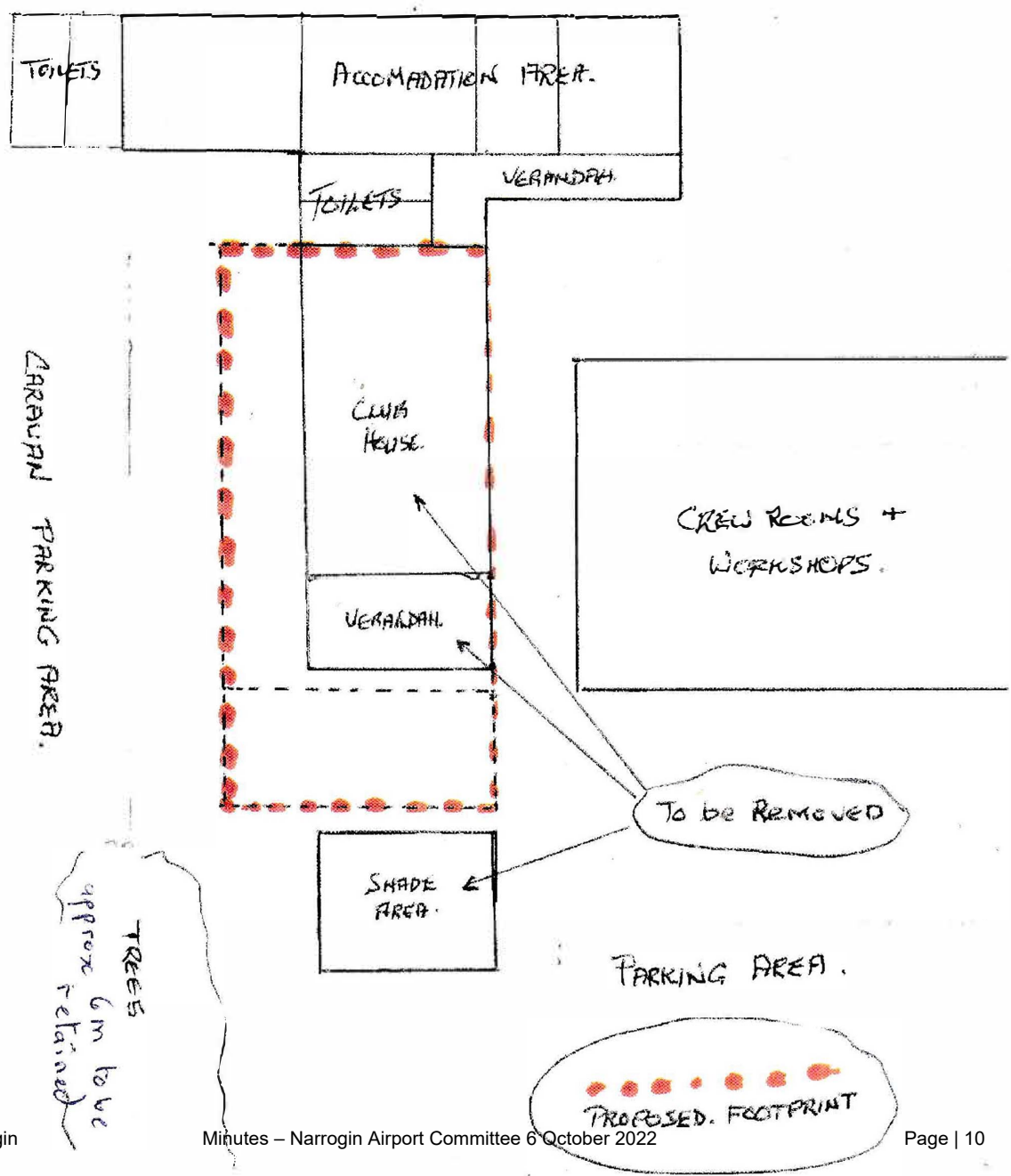
- | | | | |
|-----------------|-----------------|-----------------|----------------|
| LGA | Mall, Sealed | Minor Roads | Main Roads |
| Others | Track, Unsealed | Minor, Sealed | Main, Sealed |
| Laneway, Sealed | Other | Minor, Unsealed | Main, Unsealed |
| Lane, Unsealed | | | |





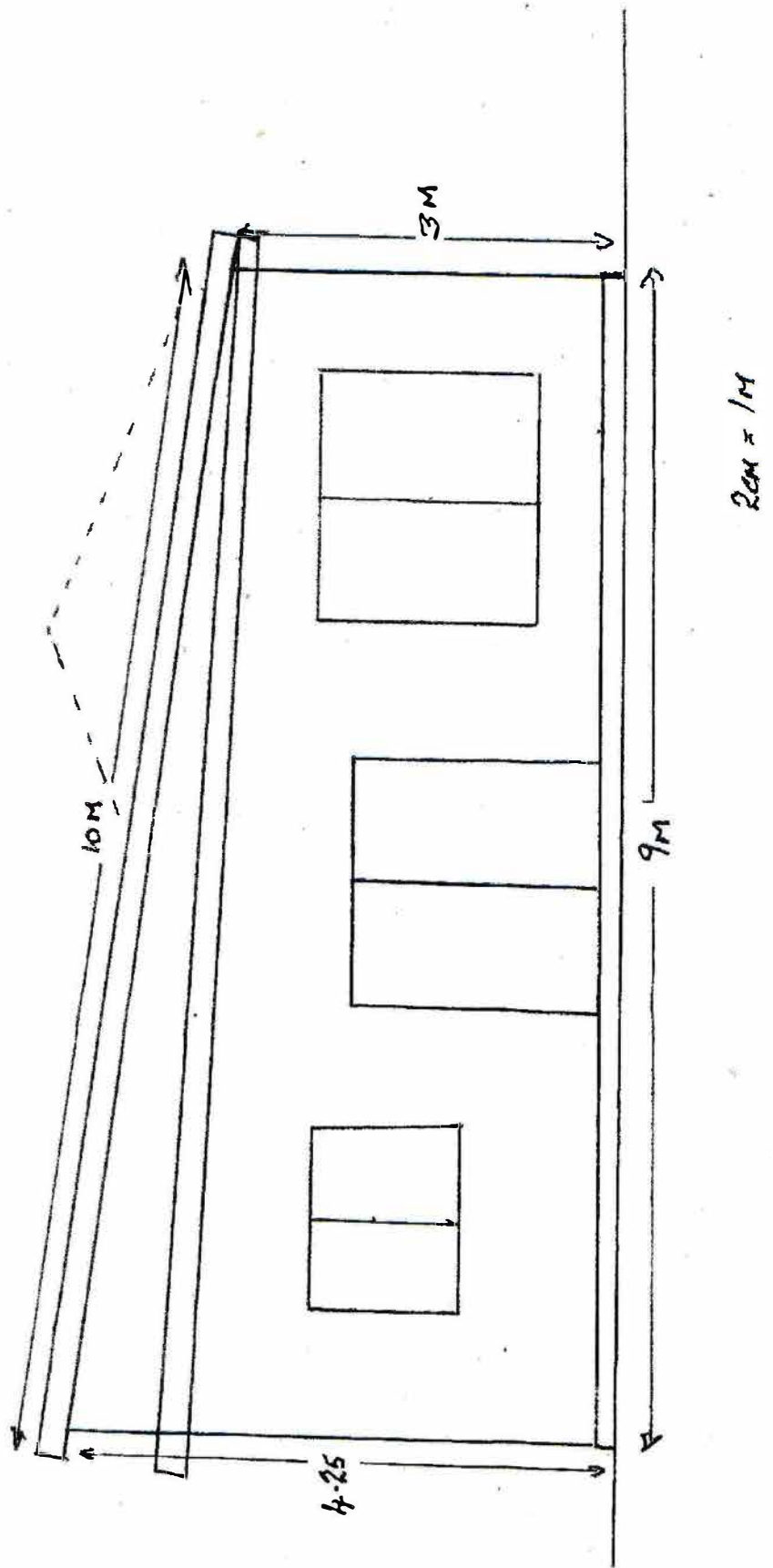
CLAYTON ROAD.

SCALE 1cm = 2m

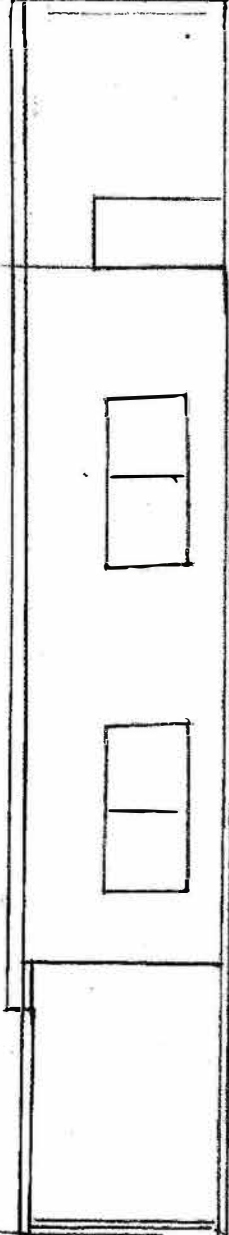


Narrogin Airport Club

SOUTH ELEVATION

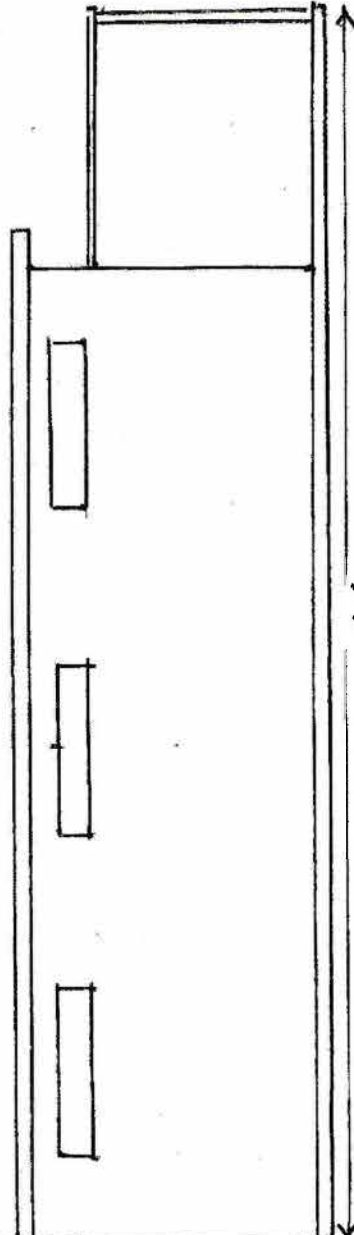


EXISTING BUILDING.



EAST ELEVATION

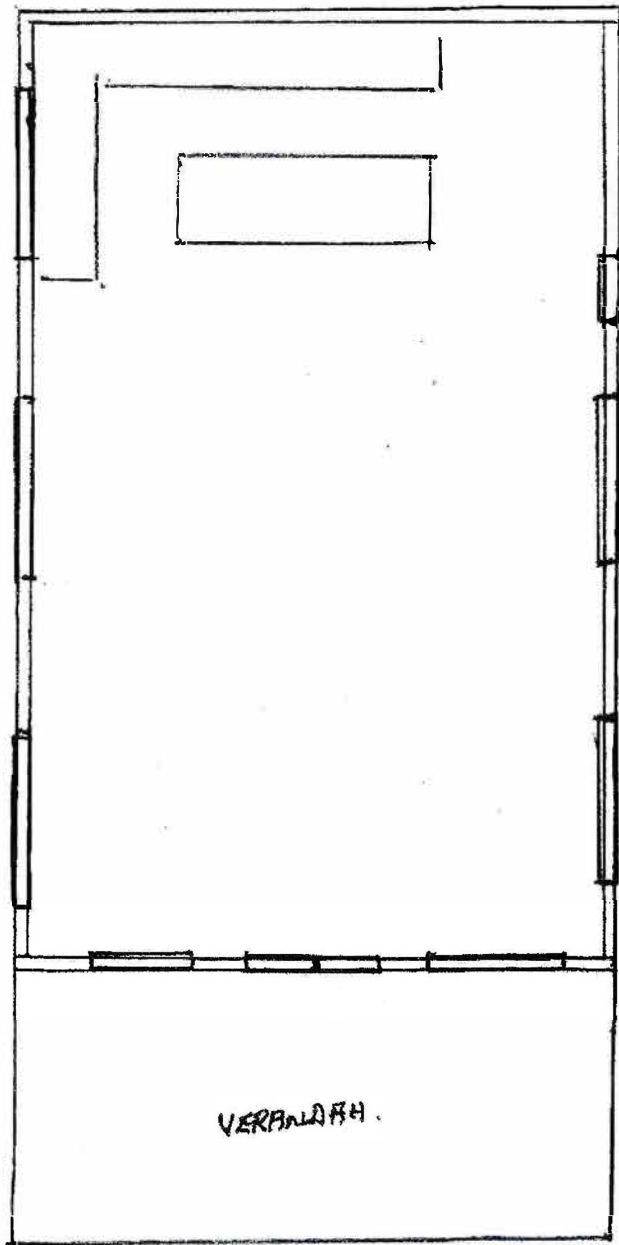
EXISTING BUILDING.



18.6m

WEST ELEVATION

1 bay x 1m



1cm = 1m

FLOOR PLAN.

VERBAALFH.

Annexure 1 – Sketch of Premises







6 GENERAL BUSINESS

- There was some discussion on the sealing of the runway, this has been included in the road seal RFQ and will take place in January 2023, along with drainage maintenance.
- A truck got bogged, near the sealed runway crossing.
 - Torre to inspect and arrange for this to be rectified.

7 CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member thanked the committee and declared the meeting closed at 5:45 pm.