



## AGENDA

### ORDINARY COUNCIL MEETING

26 October 2022

#### NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Members & Community Members

Pursuant to resolution 1021.012 of 27 October 2021, an Ordinary Meeting of the Shire of Narrogin will be held on 26 October 2022 in the Shire of Narrogin Council Chambers, 89 Earl Street, Narrogin, commencing at 7:00 pm.

A handwritten signature in black ink, appearing to read 'Dale Stewart'.

Dale Stewart  
**Chief Executive Officer**

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available  
for download from the Shire of Narrogin website [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)**

**Alternative formats are also available upon request, including large print,  
electronic format (disk or emailed), audio or Braille**



Shire of  
**Narrogin**  
*Love the life*

# STRATEGIC COMMUNITY PLAN

SNAPSHOT

2017-27

## VISION

A leading regional economic driver and a socially interactive and inclusive community.

## MISSION

Provide leadership, direction and opportunities for the community.

## KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

## OUR VALUES

### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC



### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

## SOCIAL



### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

#### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

## ENVIRONMENT



### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC



### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

## DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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# ORDINARY COUNCIL MEETING

## 26 OCTOBER 2022

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:00 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)  
Cr R McNab  
Cr M Fisher  
Cr B Seale  
Cr J Pomykala  
Cr T Wiese  
Cr T Alexander  
Cr J Early

#### Staff

Mr D Stewart – Chief Executive Officer  
Mr A Awang – Executive Manager Development & Regulatory Services  
Mr T Evans – Executive Manager Technical & Rural Services  
Mr M Furr – Executive Manager Corporate & Community Services  
Ms V Ward – Executive Assistant

#### Leave of Absence

#### Apologies

Cr G Broad – Deputy Shire President

#### Absent

#### Visitors

### 3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next Council meeting is scheduled for 23 November 2022.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 Ordinary Council Meeting

**OFFICER'S RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 28 September 2022 be confirmed as an accurate record of the proceedings.

## 8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

### 8.1 – Early Bird Rates Prizes Draw

The Early Bird Rates prizes draw will be carried out by the Shire President and Executive Manager Corporate & Community Services. All rates that were paid in full by 20 September 2022 and were eligible\* are qualified and the winners will be drawn using the Shire's Synergysoft 'random prize generator competition' module. The 17 winners drawn, totalling \$3,500 will be documented in the table below and will be notified in writing.

RATES EARLY PAYMENT PRIZE 2022/23				
Prize	Assessment	Init	Name	Prize
1st				\$1,000
2nd				\$500
Bonus - 1st				\$100
Bonus - 2nd				\$100
Bonus - 3rd				\$100
Bonus - 4th				\$100
Bonus - 5th				\$100
Bonus - 6th				\$100
Bonus - 7th				\$100
Bonus - 8th				\$100
Bonus - 9th				\$100
Bonus - 10th				\$100
Bonus - 11th				\$100
Bonus - 12th				\$100
Bonus - 13th				\$100
Bonus - 14th				\$100
Bonus - 15th				\$100

\* Notewell:

The Council has determined that criteria applies to be eligible for the Early Bird Rates Prizes Draw, pursuant to Council Policy 3.5 – Rates Prize Eligibility.

## 9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil



## 10. MATTERS WHICH REQUIRE DECISIONS

### 10.1 DEVELOPMENT AND REGULATORY SERVICES

#### 10.1.1 PROPOSED CLUB ROOM AT LOT 8 (NO. 2194) CLAYTON ROAD, MINIGIN

File Reference	A340183
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Gliding Club Inc
Previous Item Numbers	Nil
Date	30 September 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
<b>Attachments</b> 1. Site Aerial 2. Site Plan Floor Plan and Elevations 3. Annexure 1 – Sketch of Premises 4. Picture of Mock-up 5. Pictures of existing building	

#### Summary

Council is requested to consider the Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Minigin (Narrogin Airport).

#### Background

On 14 September 2022, the Shire of Narrogin received an Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Minigin (Narrogin Airport).

The Application was referred to the Narrogin Airport Advisory Committee on 6 of October 2022. The committee did not have any objection and support the proposal.

The proposed Club Room measures 9m wide by 18.6m long by 4.25m high. It is 167.4m<sup>2</sup>.

#### Consultation

The following officers have been consulted on the proposal:

- Regional Building Surveyor;
- Executive Manager Development and Regulatory Services; and
- Executive Manager Technical and Rural Services.

The proposal was presented to the Airport Committee at their meeting on 6 October 2022.

## Statutory Environment

The following statutory documents relate to the proposal:

- Former Shire of Narrogin – Local Planning Scheme No. 2;
- Shire of Narrogin – Draft Local Planning Scheme No. 3; and
- Narrogin Airport Masterplan 2013.

## Policy Implications

Nil

## Financial Implications

An Application for Planning Consent Fee of \$480 has been paid to the Shire of Narrogin.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	1. Economic Objective (Support growth and progress, locally and regionally)
Objective:	3. Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4 A well maintained built environment
Strategy:	3.4.1 Improve and maintain built environment

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The Club Room is not built within the Gliding Club lease boundary.	Rare (1)	Moderate (3)	Low (1-4)	Business & Community Disruption	Manage through the Shire's normal compliance regime.
That the lease expires and the club has invested a significant sum of money on the landlord's property with a fixed asset not easily able to be relocated.	Unlikely (2)	Moderate (3)	Medium (5-9)	Engagement Practices	Treat through an advice note as indicated in the Officers' Recommendation.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) and six (6) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

#### Zoning

The subject land is reserved for “Public Purpose” under the Former Shire – Local Planning Scheme No. 2 (FS-LPS). Clause 2.2 of the FS-LPS states:

“2.2 Matters to be considered by Council

*Where an application for planning approval is made with respect to land within a reserve, the Council shall have regard to the ultimate purpose intended for the reserve and the Council shall, in the case of reserved for the purpose of a public authority, confer with that authority before granting its approval.”*

Given the existing development on site, the proposed development fits with the intent of the reserve. The proposed Club Room is intended to replace the existing club room that sits on the same site.

#### Tenure

The proposed club rooms are located on Lot 8 (No. 2194) Clayton Road, being land owned freehold by the Shire of Narrogin and on part of the Narrogin Gliding Club Lease. The lease with the Narrogin Gliding Club commenced 1 October 2019 and expires on 30 September 2040.

The lease area is illustrated in Attachment 3: Annexure 1 – Sketch of Premises.

The Application for Planning Consent has been signed by the land owner (the Shire of Narrogin), allowing the Narrogin Gliding Club to submit their application for Planning Consent.

#### Height and Bulk

*Section 4.7 of the Narrogin Airport Masterplan 2013 states:*

*“The landside development is required to occur behind a designated ‘Building Line’.*

*An offset of 85 metres from runway 10/28 centreline allows hangar/building height development of up to 8 metres and has been depicted as the building line location.*

*This is determined by the 1:5 transitional surfaces that arise from both sides of the 90 metre runway strip. This is depicted by the Obstacle Limitation Surfaces (OLS) plan.*

*This 85 metre offset distance can be increased, as in the case for the proposed location of new hangars, club rooms and future hangar sites.”*

The 97m setback of the proposed club rooms from the runway centreline and the proposed maximum height of 4.25m is behind the designated building line and within the allowed height of that area.

#### Building

The Shire of Narrogin’s Regional Building Surveyor has provided comment that the proposal will require a certified building application and that the proposal will need to demonstrate adequate fire separation and inclusion of a universal access toilet.

#### **Officers Recommendation**

Simple Majority

## **OFFICERS' RECOMMENDATION**

That with respect to the Application for Planning Consent for a proposed Club Room at Lot 8 (No. 2194) Clayton Road, Narrogin, Council approve the Application for Planning Consent subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. The building materials and colours used shall match existing buildings on the lot and are to be of non-reflective and muted tones i.e. not zinalume.
6. The subject property is subject to a Bushfire Attack Level (BAL) assessment, which will be required to be undertaken prior to the issuing of a building permit.
7. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting.

### Advice Notes:

1. The Applicant is advised that the property is owned by the Shire of Narrogin and leased to the Narrogin Gliding Club. The current lease expires on 30 September 2040.
2. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.
3. A Building Application is to be submitted to the Shire of Narrogin and permit obtained prior to commencement of construction.

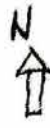




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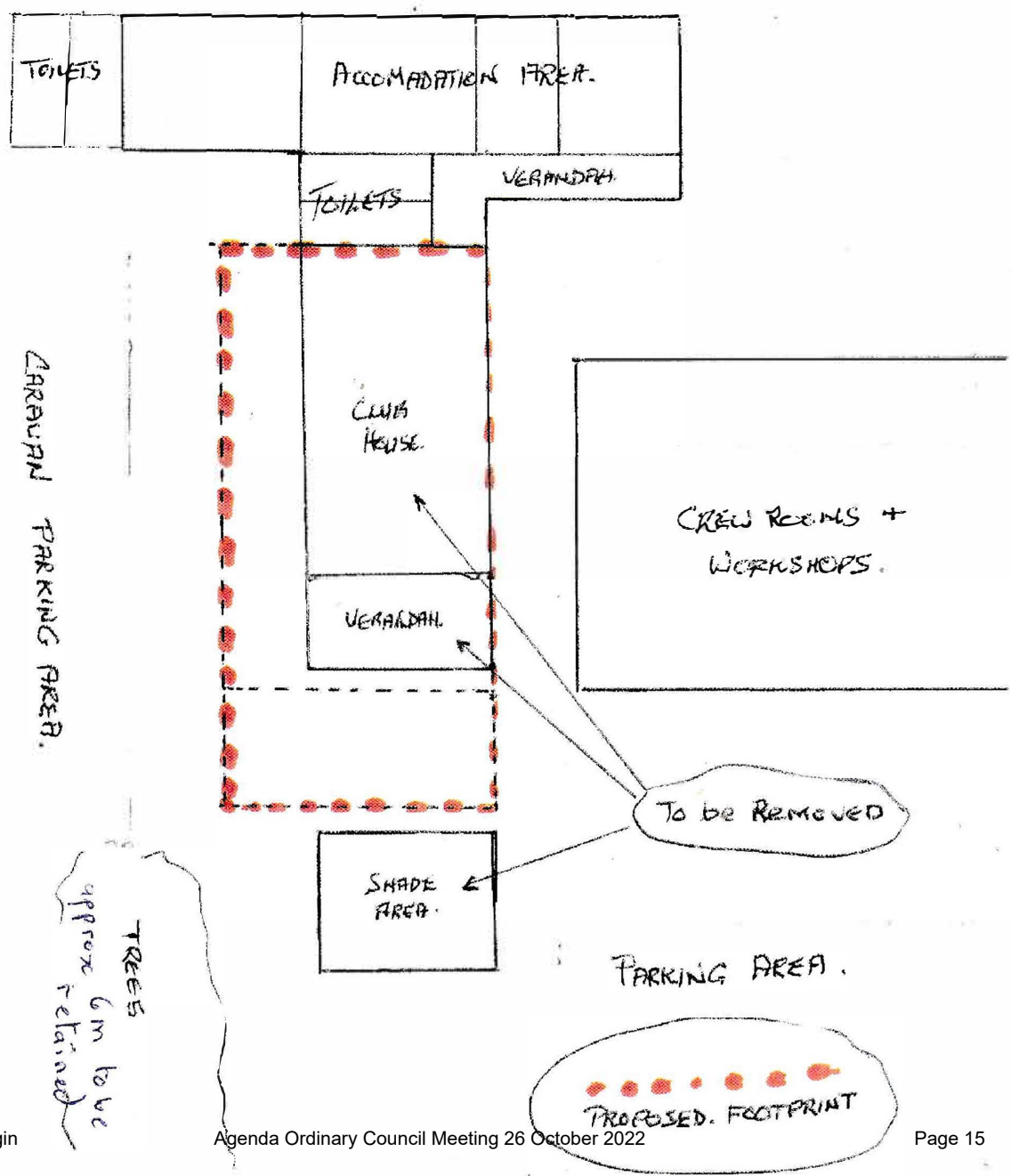
- LGA
- Others
  - Laneway, Sealed
  - Lane, Unsealed
  - Mall, Sealed
  - Track, Unsealed
  - Other
- Minor Roads
  - Minor, Sealed
  - Minor, Unsealed
- Main Roads
  - Main, Sealed
  - Main, Unsealed





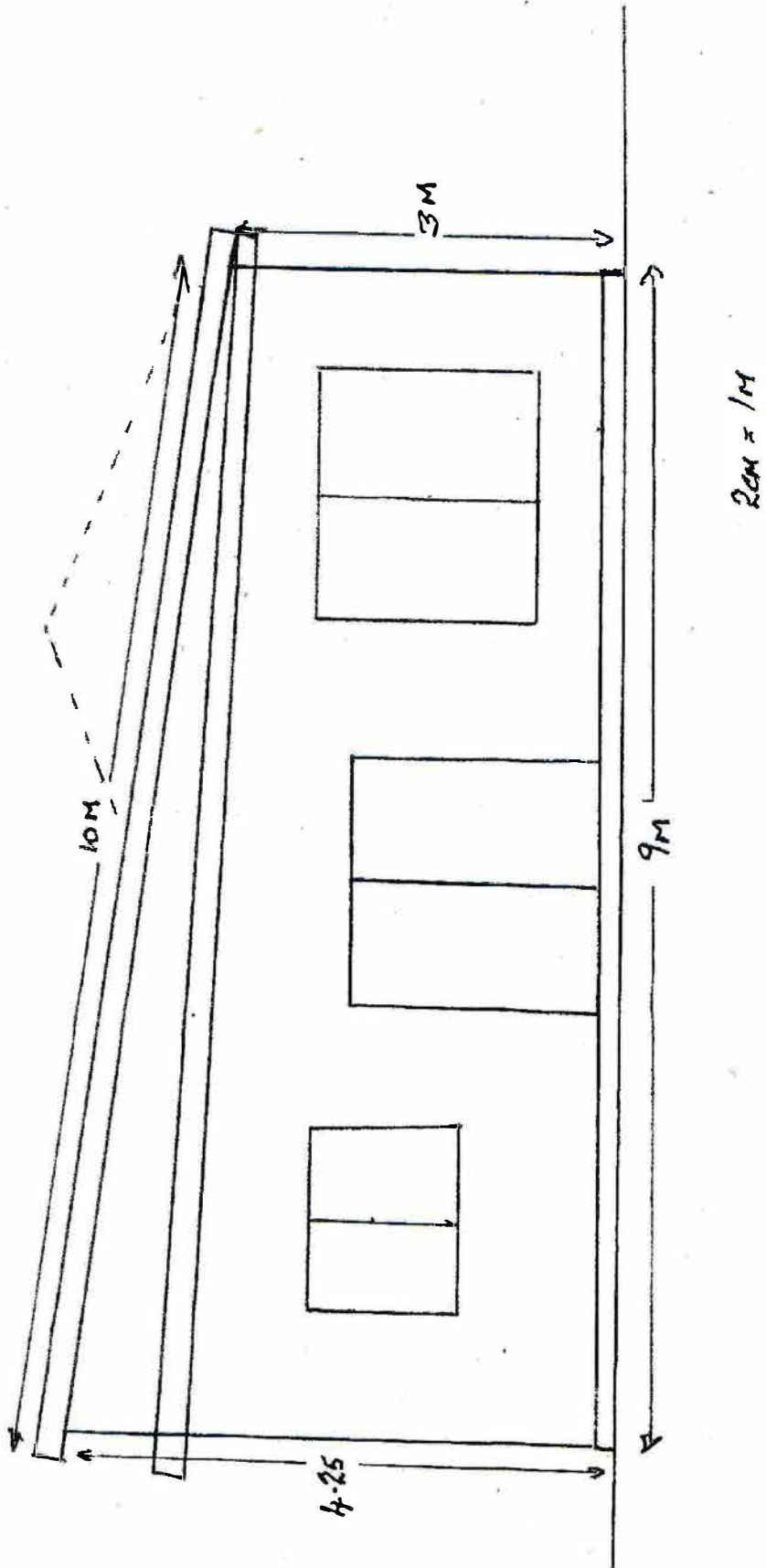
CLAYTON ROAD.

SCALE 1cm = 2m



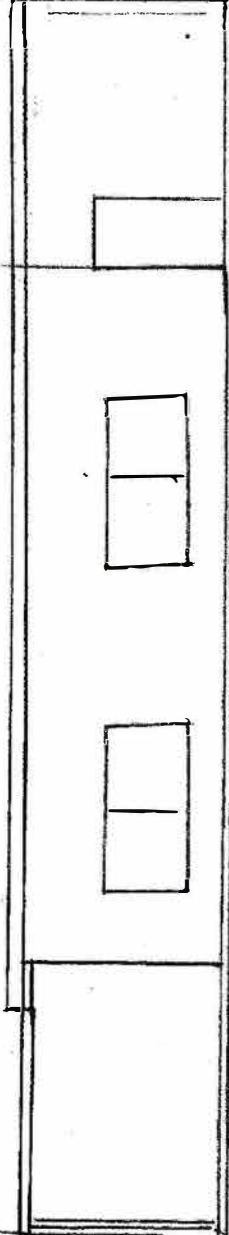
Narrogin Sports Club

SOUTH ELEVATION



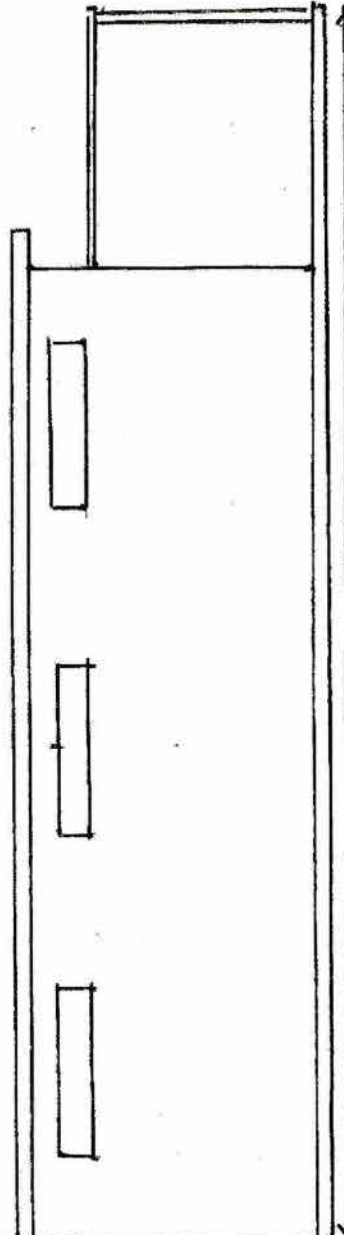


EXISTING BUILDING.



EAST ELEVATION

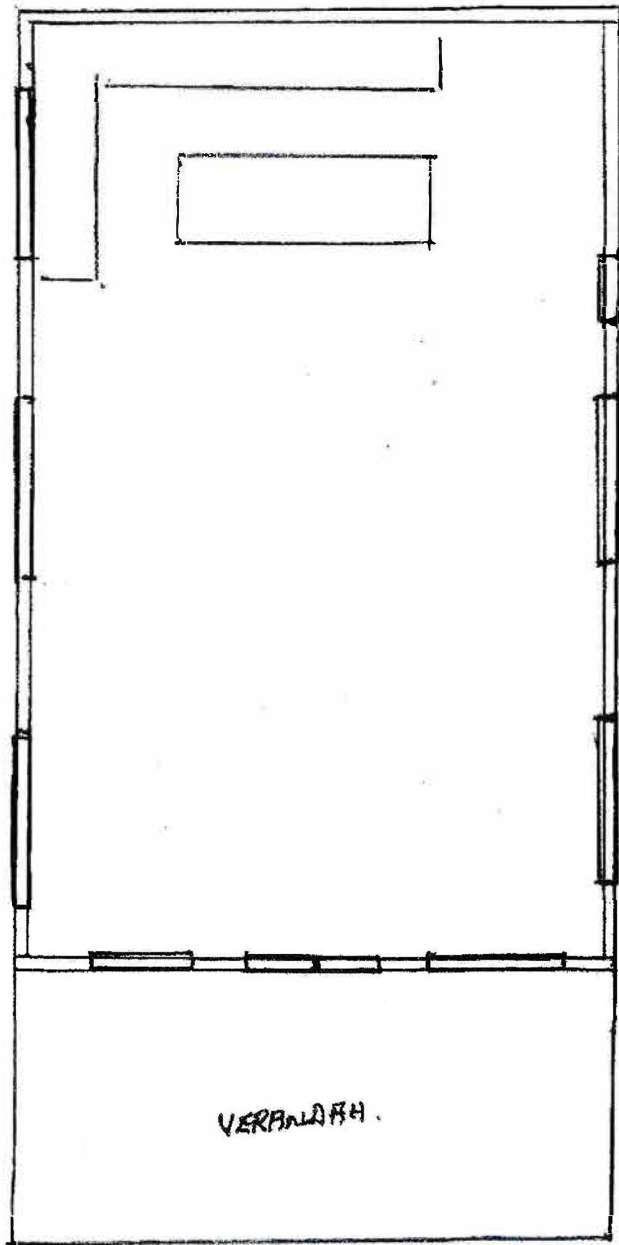
EXISTING BUILDING.



18.6m

WEST ELEVATION

1 eq = 1m



1cm = 1m

FLOOR PLAN.

VERBAL ROOM.

# Annexure 1 – Sketch of Premises









## 10.1.2 APPLICATION FOR PLANNING CONSENT – LIBRARY EXTENSION PROJECT

File Reference	A317600
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	18 October 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	1. Site Plan, Floor Plan and Elevations

### Summary

Council's consideration is requested with respect to an Application for Planning Consent for the extension of the R.W. (Bob) Farr Memorial Library at Lot 46 (No. 49) Fortune Street, Narrogin.

### Background

On 18 October 2022, the Shire of Narrogin submitted an Application for Planning Consent to the Shire's Development and Regulatory Services division for assessment. The application is for extension works to the Library at Lot 46 (No. 49) Fortune Street, Narrogin.

### Consultation

A site visit was undertaken by the Regional Planning Officer on 18 October 2022.

Under Clause 6.3 of the Former Town of Narrogin Town Planning Scheme No. 2 (FTPS2) for 'PS' uses, Council may give notice of the Application, but is not required to do so.

It is requested that the Council dispense of public advertising as per Clause 6.3 on the basis that the library has existed in its current location for a very long time and has not received any negative feedback. Additionally, the extension works are fairly minor and do not contribute a large increase to the bulk and scale of the building.

Discussion with the proponent of the application has confirmed that the Shire's Project Management Team is intending to comply with the intent of the Council's Colour Palette and Sign Guide.

### Statutory Environment

The following statutory documents relate to the proposal:

- Planning and Development Act 2005
  1. Former Town of Narrogin – Town Planning Scheme No. 2
    - Clause 6.3 – Special Approval

## Policy Implications

The Council's Policy No 10.3 Colour Palette and Sign Guide (Central Business Precinct) relates.

## Financial Implications

An Application for Planning Consent Fee of \$1,280 has been paid to the Shire of Narrogin.

The project is included in the Council's Adopted Budget for the 2022/23 financial year to the sum of \$400,000, fully funded via portion of the approved Local Roads & Community Infrastructure Projects Funds, Phase 3. It is noted that this sum includes ancillary works including earthworks, design and fit out.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.5	A broad range of quality education services and facilities servicing the region

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Delaying, or indeed refusing, the application would result in not achieving the project by 30 June 2023 as intended by the Council.	Rare (1)	Major (4)	Low (1-4)	Business & Community Disruption	Accept Officer Recommendation
That the Council agrees that advertising the development is not required and the community is dissatisfied with this outcome.	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Accept Risk

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and risk ratings of four (4) have been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

#### Zoning

Lot 46 (No. 49) Fortune Street, Narrogin is zoned “Central Business” under the FTPS2. The Policy Statement for the zoning states:

*“To provide for the function and development of the town centre primarily for retail shops and offices, Council will control the development of other uses and co-ordinate such uses to ensure that compatible development occurs in like areas.”*

The proposed extension falls under the definition of ‘Public Library’, which is listed as a PS use under the ‘Central Business Zone’, which means:

*“Use not permitted unless special approval given by Council and conditions complied with.”*

Clause 6.3 – Application for Special Approval of the FTPS2 states as follows:

*“6.3.1 The Council shall in the case of an application for permission to carry on a use marked AP in the Development Table and may in the case of an application for permission to carry on a use marked PS in the Development Table or in any other case in which application is made for its approval give notice of the application in accordance with the provisions of this Clause.*

*6.3.2 Where the Council is required or decides to give notice of an application the Council shall cause:*

- a) notice of the proposed use and development to be sent by post or delivered to the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of the application;*
- b) notice of the proposed use and development to be published in a newspaper circulating in the Scheme Area and in the State of Western Australia stating that submissions may be made to the Council within 21 days from the publication thereof; and*



- c) *a sign displaying notice of the proposed use and development to be erected in a conspicuous position on the land for a period of 21 days from the date of publication of the notice referred to in paragraph (b) hereof.*”

Given the library has operated in its current location for a long time and given the extensions are minor, it is recommended that Council waive the requirement for public advertising as the application is unlikely to attract negative feedback.

Clause 6.3.5 further states:

*“6.3.5 A resolution to grant special approval must be passed by an absolute majority of the Council.”*

#### Car parking

Under FTPS2, Public Libraries are required to have 1 car bay per 33m<sup>2</sup> of gross floor area. While the proposed extension increases the floor area in the library, the increase is purely for the provision of back of house services. The extension includes workshop, receival and storage spaces, including storage of local heritage information. Staff numbers at the library are not proposed to increase.

#### Setbacks

The proposed extension brings the library closer to Earl Street. Given the Central Business Zoning, a nil setback is permitted so the proposal is within the permitted building envelope.

### **Voting Requirements**

Part 1 of 1 – Simple Majority

Part 2 of 2 – Absolute Majority

#### **OFFICERS' RECOMMENDATION - PART 1 OF 2**

That, with respect to the Application for Planning Consent: Library Extension Project, Council dispense with public advertising of the Application, in accordance with Clause 6.3 of the Former Town of Narrogin – Town Planning Scheme No. 2.

## **OFFICERS' RECOMMENDATION – PART 2 OF 2**

That, with respect to the Application for Planning Consent: Library Extension Project, Council approve the Application subject to the following conditions:

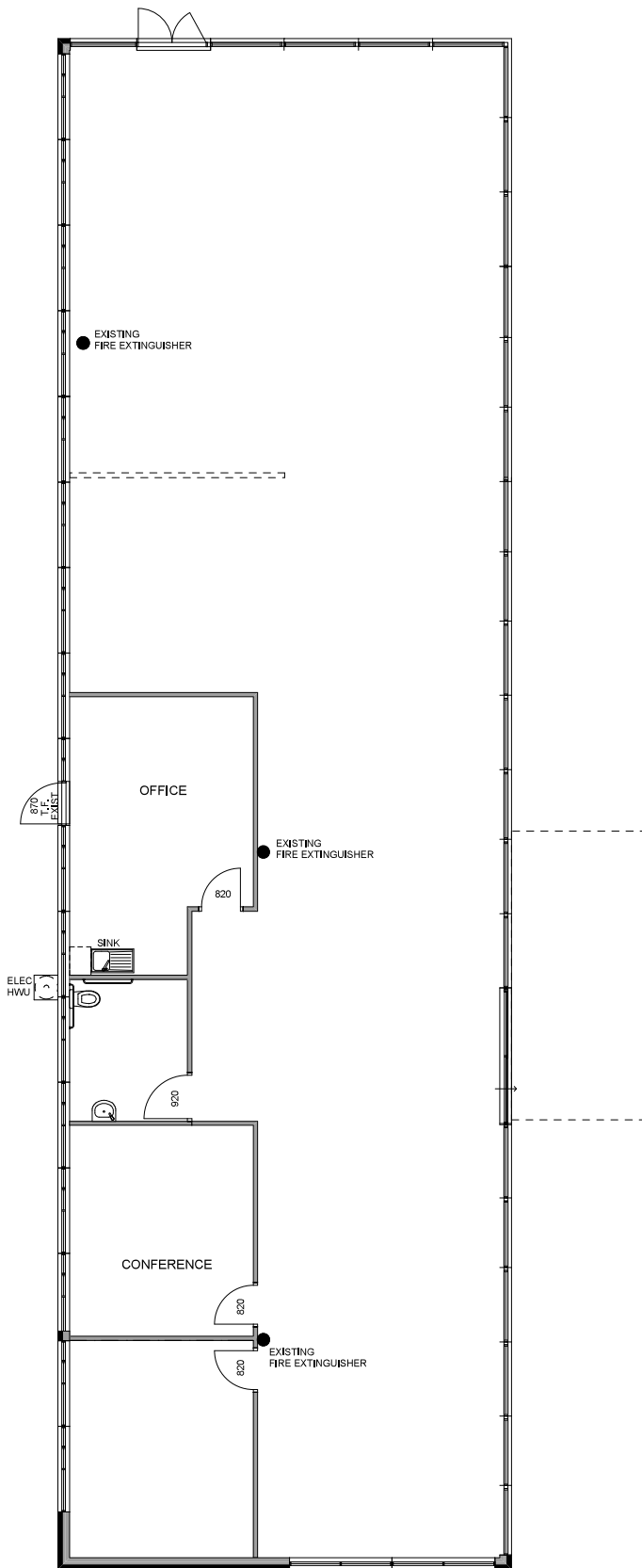
1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. All signage is to be in accordance with the Shire of Narrogin's local laws unless further approval is granted by the Shire of Narrogin.
6. The use permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason or appearance or the emission of noise.
7. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any residential premises.

### Advice Note:

1. The applicant is advised that the Council has adopted a Colour Palette and Sign Guide recommending preferred finishes to buildings within the CBD, which the applicant is encouraged to consider.







**EXISTING FLOOR PLAN**  
1:100

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 Accredited Member ACCRED 15013  
 BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA INC.  
 TEL 0447 550 275  
 ABN 79 425 984 191  
 Shire of Narrogin  
 Email judithmcdougall@gmail.com

CLIENT(S):  
 NARROGIN SHIRE FOR BOB  
 FARR MEMORIAL LIBRARY  
 ADDRESS:  
**LOT 46 #49**  
**FORTUNE STREET**  
**NARROGIN 6312**  
 THE BUILDER SHALL CHECK AND VERIFY ALL DIMENSIONS AND LEVELS.  
 ERRORS AND OMISSIONS TO THE ARCHITECT'S DO NOT SCALE THE DRAWINGS.  
 DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION PURPOSES UNTIL ISSUED  
 BY THE ARCHITECT FOR CONSTRUCTION

REV	DETAILS	DWN	DATE	CHK
01	CONTRACT	-	00-00-00	-
-	NEW ROOF TO EXIST	-	11.10.2022	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

COUNCIL: NARROGIN		Drawing Title: EXISTING FLOOR PLAN	
Scale: 1:100	Date: JULY 2022	Status: WORKING DRAWINGS	JOB NO: 2321
Drawing No:		Page 29	









## 10.2 TECHNICAL AND RURAL SERVICES

### 10.2.1 ADVOCACY - NORTHERN HEAVY VEHICLE ROUTE – STAGE 1

File Reference	28.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 October 2022
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none"><li>1. Map of Northern Heavy Vehicle Route</li><li>2. Northern Heavy Vehicle Route Stage 1</li></ol>

#### Summary

Council is requested to consider supporting any advocacy possible, to bring forward the funding and construction of the Northern Heavy Vehicle Route – Stage 1, from Williams Kondinin Road to the Great Southern Highway.

This is due to the recently opened Kaolin Mine in Wickepin, transporting this commodity by heavy trucks, from mine to port and back again, 24/7 through Narrogin on Kipling Street which is a highly populated residential street.

#### Background

The Shire of Narrogin Local Planning Strategy (LPS) was prepared for the former Town and Shire of Narrogin and was endorsed by Council at the Ordinary Council Meeting (OCM) held in July 2020 with final approval granted at the February 2022 OCM.

The purpose of the LPS was to help guide and control the future development and use of land within the respective municipal districts for the benefit of current and future generations. The LPS includes a map of the Northern Heavy Vehicle Route (NHVR) (See Attachment 1) as part of the Strategic Land Use Plan (Narrogin Town and Surrounds).

The NHVR is currently a concept road and is planned to be constructed between the Williams Kondinin Road to Clayton Road at the junction of McKenzie Road. This report refers to the NHVR Stage 1 between Williams Kondinin Road and the Great Southern Highway only.

WA Kaolin has established a Kaolin Mine in Wickepin which is capable of producing 644.5 million tonnes of extremely high-grade Kaolin. This represents one of the largest known remaining premium primary resources of kaolin in the world.

Transport of this commodity from mine to port and back again, will be by Heavy Restricted Access Vehicles (RAV) – trucks, predominantly travelling on Kipling Street 24/7 which constitutes the basis of why this report is being presented to Council for endorsement. Trucks would need to use Kipling

Street, which runs through a highly populated residential area with houses, footpaths, school children as well as other pedestrians, school buses and businesses. It is for this reason an alternate route needs to be provided to divert heavy trucks off and away from a highly populated area.

### Consultation

Consultation has been entered into with:

- Elected Members of the Shire of Narrogin via the October Monthly Briefing Session;
- The Chief Executive Officer;
- The Manager Operations;
- Regional Manager & Operations Manager of Main Roads Western Australia (MRWA);
- Representatives of WA Kaolin Mine; and
- The Council’s Road Reference Group.

### Statutory Environment

There are no legislative requirements that relate to advocacy.

### Policy Implications

There are no Council Policies that relate to this item.

### Financial Implications

There is no financial implication in regard to the Administration writing letters or the Shire President and or Chief Executive Officer meeting with associated authorities on this item regarding advocating for this project.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.3	An effective well maintained transport network
Strategy:	1.3.1	Maintain and improve road network in line with resource capacity
Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Kipling Street is used to transport up to 1M tonnes of Kaolin per annum, which would likely result in increasing risk of a serious traffic accident including injury or fatality.	Almost Certain (5)	Extreme (5)	Extreme (20-25)	Work Health & Safety (WHS)	Manage by an extensive advocacy campaign.
The Council does not advocate, or is not successful, to eliminate the risk of a large volume of heavy vehicles using Kipling Street and the public become concerned, or indeed enraged by a perceived lack of action.	Almost Certain (5)	Major (4)	Extreme (20-25)	Engagement Practices	Manage by an extensive advocacy campaign.
The Council does not advocate, or is not successful, to eliminate the risk of a large volume of heavy vehicles using Kipling Street and MRWA's (the asset owner) road asset through a significant portion of the town of Narrogin is extensively compromised.	Almost Certain (5)	Extreme (5)	Extreme (20-25)	Asset Sustainability	Manage by an extensive advocacy campaign and ensuring MRWA is aware of the consequences.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and risk ratings of 20 - 25 have been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

As briefly stated, this report refers to the section of the proposed NHVR Stage 1, from Williams Kondinin Road (just East of the Speedway) to Great Southern Highway as this is all that requires funding at this time to divert heavy vehicles generated from the Kaolin Mine, off Kipling Street.

In regard to the volume of trucks expected to transport the kaolin commodity, see this extract from the WA Kaolin web site:

*“WA Kaolin intends to invest further in order to move and expand its existing K99 plant from Kwinana to the mine site at Wickepin and to ramp-up K99 production capacity to 200,000 tonnes per annum within 12 months. It is anticipated that free cash flow will then enable the further expansion of this capacity to 400,000 tonnes per annum within 36 months.*

*Additional free cash flow after approximately 36 months may also allow investment in construction of a wet process plant to produce finished product suitable for premium paper and packaging markets at 250,000 tonnes per annum with capability to double that output.”*

So, after 3 years there is potential for one (1) million tonnes of Kaolin to be transported by road to port (Fremantle and or Bunbury).

This is a key economic driver for the Region and Narrogin as this will stimulate the local economy and create jobs into the future, however the stress on road infrastructure will be critical due to the high volumes of trucks required to transport the Kaolin. That being said, Williams Kondinin Road, Kipling Street and Great Southern Highway are all managed by MRWA hence the cost for maintaining these roads will be borne by MRWA, nevertheless, every effort should be made to divert the heavy volume of Kaolin generated transport trucks off residential streets and onto an alternate route outside of the town as in the proposed NHVR Stage 1.

Cuballing East Road (conditional RAV 6) was originally to be used as the mines preferred route to port. This would alleviate the problem as mine trucks would not need to use Kipling Street (unconditional RAV 4) however the Cuballing East Road has local government (Cuballing Shire) conditions imposed on it that would heavily restrict the transport of Kaolin.

Some conditions being:

- Maximum speed 80 km/h;
- Curfew - No Operation between the hours of sunset and sunrise; and
- Headlights to be switched on at all times. Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road. This section of road must not be used as a through route. This section of road may be used as access to pick-up goods, deliver goods, or garage vehicles to properties located on this section

of road, or on roads only accessible via this section of road. Drivers must carry documentation as proof of local delivery, pickup or garaging address.

So, in effect, the use of Cuballing East Road is very restrictive to the Kaolin Mine at Wickepin and its transport requirements, hence the need to use Kipling Street to access the Great Southern Highway. The Shire of Narrogin is unable to put similar conditions on Kipling Street, as this is a MRWA road.

The State Government recently announced a \$73M funding package to refurbish and bring back to standard the Tier 3 rail line from Narrogin to Kulin (stage 1 only, to service the Kaolin Mine). This is also seen as a key economic driver and gives the Kaolin Mine an option of transporting their commodity by rail to port however the completion of this project could be another 3 years away at this stage.

The Manager Operations was asked to view the NHVR Stage 1 in regard to estimating the cost to build this road. The Manager advised that due to the undulating landscape (need for a bridge), power line relocation and the road being required to be built to MRWA specification, including the tie in intersections at both the Williams Kondinin Road and Great Southern Highway, and estimated fee for the cost was around \$10M.

It is therefore requested of the Council, to support the Shire President and Chief Executive Officer to explore and execute all avenues of advocacy for the NHVR Stage 1, to be funded and constructed as an urgent matter of business.

### Voting Requirements

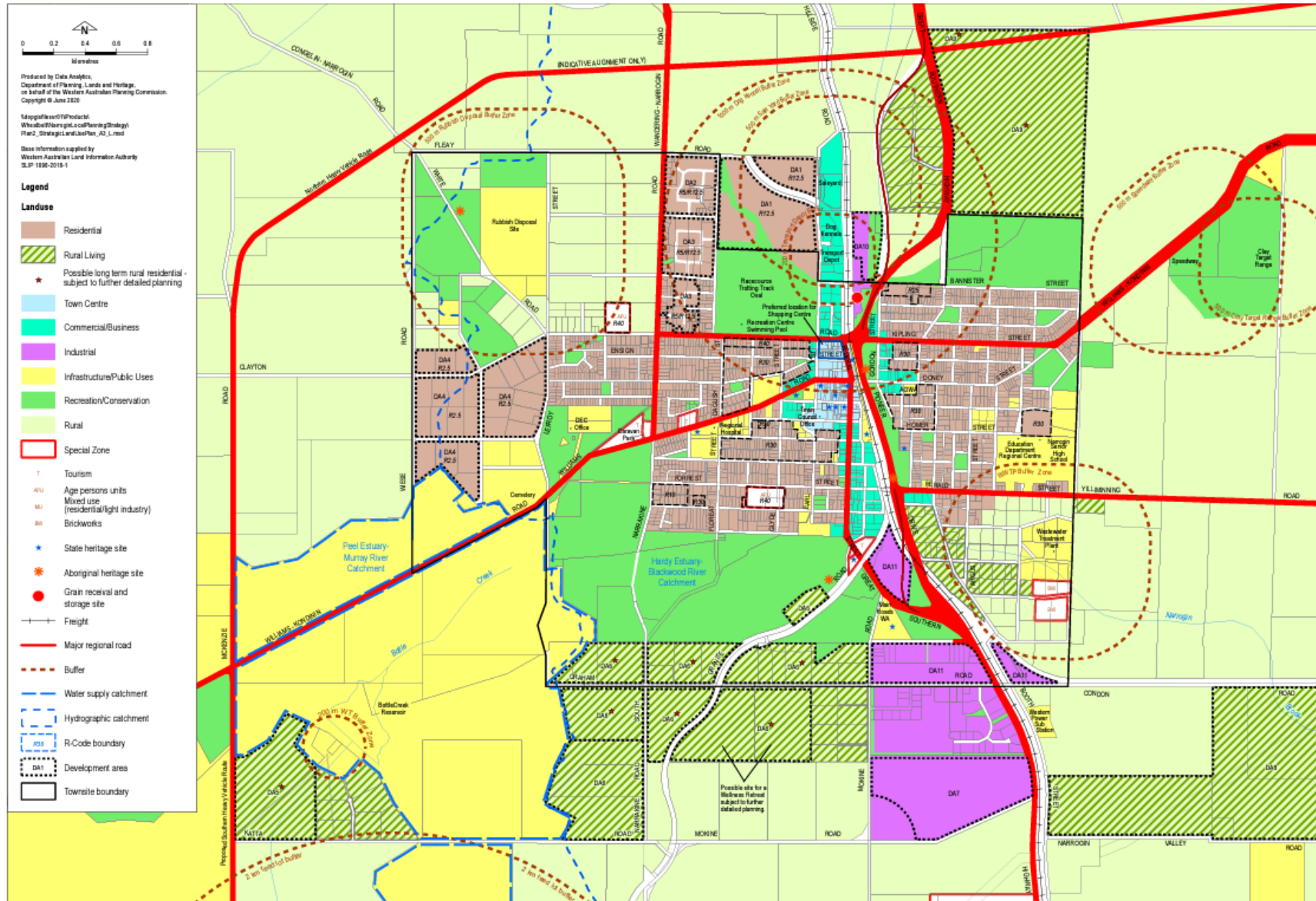
Simple Majority

#### **OFFICERS' RECOMMENDATION**

That with respect to external Funding and the Construction of the Northern Heavy Vehicle Route Stage 1 – Williams Kondinin Road to Great Southern Highway, Council authorises the Shire President and Chief Executive Officer to explore and undertake all avenues of advocacy on Council's behalf, to have this road built as a matter of urgency.

Northern Heavy Vehicle Route

Shire of Narrogin Local Planning Strategy



Plan 2 - Strategic Land Use Plan (Narrogin Town and Surrounds)



# Northern Heavy Vehicle Route Stage 1





## 10.3 CORPORATE AND COMMUNITY SERVICES

### 10.3.1 SCHEDULE OF ACCOUNTS PAID – SEPTEMBER 2022

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	03 September 2022
Author	Breanna Dorrington – Customer Service Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – September 2022 (separate cover)

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for the month indicated.

#### Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with Manager Corporate Services.

#### Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2022/2023 Annual Budget or resulting from a Council resolution.



## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

The Schedule of Accounts Paid – September 2022 is presented to Council for notation. A total of 260 EFT's were paid in September, a decrease of 38% compared to August 2022. Below is a summary of activity.

<i>September 2022 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	445.15	0.06
EFT (incl Payroll)	634,972.98	82.72
Direct Debit	132,175.56	17.22
Credit Card	0.00	0.00
Trust	0.00	0.00
Total Payments	767,593.69	100.00

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	150,522.65	19.61
Payroll	307,245.65	40.03
Total	457,768.30	59.64

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION

That with respect to the Schedule of Accounts Paid for September 2022, Council note the Report as presented.

**Cheque Payments**

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	714	21/09/2022	Shire Of Narrogin - Petty Cash-admin			445.15	L	
2	INV AUGUST 2022	01/08/2022	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup August 2022	165.00			
3	INV NHC AUGUST 2022	31/08/2022	Shire Of Narrogin - Petty Cash-admin	CHSP - SOCIAL SUPPORT GROUP - Petty Cash Recoup August 2022	280.15			
<b>Cheque Total \$</b>					<b>445.15</b>			

**EFT Payments**

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
4	EFT19331	01/09/2022	Department Of Human Services			366.83		
5	INV DEDUCTION	29/08/2022	Department Of Human Services	Payroll deductions	366.83			
6	EFT19332	01/09/2022	Australian Services Union Western Australian Branc			25.90		
7	INV DEDUCTION	29/08/2022	Australian Services Union Western Australian Branc	Payroll deductions	25.90			
8	EFT19333	09/09/2022	Felton Industries			18,095.00		PF
9	INV 00032850	17/08/2022	Felton Industries	TWO WHEELCHAIR ACCESSIBLE TABLE SETTINGS AT HIGHBURY - Interactive Wheelchair Table Setting & Delivery for Highbury	6,303.00			
10	INV 00032846	17/08/2022	Felton Industries	CEMETERY UPGRADE - 4x Interactive Wheelchair Table Setting & Delivery	11,792.00			
11	EFT19334	13/09/2022	Synergy			185.20		
12	INV 2065606182	23/08/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 06/06/22 - 17/08/22	185.20			
13	EFT19335	13/09/2022	Narrogin Fruit Market			548.85	L	
14	INV 8202208269	26/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for Council Meeting 24/08/22	450.00			
15	INV 8202208263	26/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Lunches for EMT Tour of Capex Projects	98.85			
16	EFT19336	13/09/2022	Water Corporation			472.41		PF
17	INV 0134	12/08/2022	Water Corporation	CHSP - BUILDING WATER - Water Usage 14/06/22 - 04/08/22	352.03			PR
18	INV 0209	15/08/2022	Water Corporation	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Water Usage 07/06/22 - 03/08/22	26.03			
19	INV 0160	16/08/2022	Water Corporation	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Water Usage 15/06/22 - 06/08/22	94.35			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
20	EFT19337	13/09/2022	Landgate			130.41		
21	INV 377824	24/08/2022	Landgate	RATES - VALUATION EXPENSES - Rural UV Chargeable	130.41			
22	EFT19338	13/09/2022	Walga			4,543.00		
23	INV SI-001431	30/08/2022	Walga	ADMIN - TRAINING & DEVELOPMENT - Rates Short Course Training 20/09/22 - 21/09/22 1/5	1,089.00			
24	INV SI-001443	31/08/2022	Walga	ADMIN - TRAINING & DEVELOPMENT - Rates Debt Collection Short Course Training 10/10/22 2/5	638.00			
25	INV SI-001430	31/08/2022	Walga	ADMIN - TRAINING & DEVELOPMENT - Rates Short Course Training 20/09/22 - 21/09/22 3/5	1,089.00			
26	INV SI-001429	31/08/2022	Walga	ADMIN - TRAINING & DEVELOPMENT - Rates Debt Collection Short Course Training 20/09/22 - 21/09/22 4/5	1,089.00			
27	INV SI-001444	31/08/2022	Walga	ADMIN - TRAINING & DEVELOPMENT - Rates Debt Collection Short Course Training 10/10/22 5/5	638.00			
28	EFT19339	13/09/2022	Susan Farrell			50.00	L	
29	INV 088	17/08/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Range of Laundry	50.00			
30	EFT19340	13/09/2022	It Vision			495.00		
31	INV 37468	31/08/2022	It Vision	ADMIN - TRAINING & DEVELOPMENT - IT Vision Excel Integration Training Online 23/08/22	495.00			
32	EFT19341	13/09/2022	Narrogin Betta Home Living			863.00	L	F
33	INV 25710063724	26/08/2022	Narrogin Betta Home Living	CHCP - CLIENT PURCHASES - LG Washing Machine for Client	863.00			
34	EFT19342	13/09/2022	RJ Smith Engineering			85.00	L	PF
35	INV 5769	30/08/2022	RJ Smith Engineering	FITOUT OF RAILWAY STATION BUILDING - Ally Door Steps	85.00			
36	EFT19343	13/09/2022	Shire Of Narrogin			4,978.95	L	PF
37	INV A340165	16/08/2022	Shire Of Narrogin	FIRE - ESL PAYABLE ON SHIRE BUILDINGS - Emergency Service Levy 2022/23	2.63			
38	INV A105196	16/08/2022	Shire Of Narrogin	CHCP - BUILDING RATES - Emergency Service Levy & Rubbish Collection 2022/23	3,962.20			
39	INV A105203	16/08/2022	Shire Of Narrogin	FIRE - ESL PAYABLE ON SHIRE BUILDINGS - Emergency Service Levy 2022/23	1.49			
40	INV A223	16/08/2022	Shire Of Narrogin	FIRE - ESL PAYABLE ON SHIRE BUILDINGS - Emergency Service Levy 2022/23	93.00			
41	INV A319600	16/08/2022	Shire Of Narrogin	30 GRAY ST BUILDING OPERATIONS (FORMALLY EAST NARROGIN OFFSITE KINDERGARTEN) - Emergency Service Levy & Rubbish Collection 2022/23	824.00			
42	INV A340061	16/08/2022	Shire Of Narrogin	FIRE - ESL PAYABLE ON SHIRE BUILDINGS - Emergency Service Levy 2022/23	95.63			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
43	EFT19344	13/09/2022	John Parry Medical Centre		126.00	L	F
44	INV 441795	18/07/2022	John Parry Medical Centre	CHSP - TRAINING & DEVELOPMENT - Pre-Employment Medical	126.00		
45	EFT19345	13/09/2022	Melchiorre Plumbing & Gas		363.00	L	
46	INV 1660	02/09/2022	Melchiorre Plumbing & Gas	CARAVAN PARK ABLUTION BLOCK (NEW) BUILDING MAINTENANCE - Materials & 2x Men Onsite	363.00		
47	EFT19346	13/09/2022	Narrogin Quarry Operations		66.97	L	
48	INV 5914	26/08/2022	Narrogin Quarry Operations	ROAD MAINTENCANCE GENERAL EXPENSES - 6.84 Tonnes Landscaping Dust	66.97		
49	EFT19347	13/09/2022	Bladon WA		561.00		
50	INV BWAI52735	05/09/2022	Bladon WA	MEMBERS - PRINTING & STATIONERY - Printing & Production of 100 Mouse Pads	561.00		
51	EFT19348	13/09/2022	Exteria		13,389.20		F
52	INV 00010626	10/08/2022	Exteria	CEMETERY UPGRADE - 6x Walter Bins (Blue, Yellow, Green & Orange)	13,389.20		
53	EFT19349	13/09/2022	United Security Enforcement Corporation		158.40		F
54	INV 00012732	08/08/2022	United Security Enforcement Corporation	CHCP - SECURITY SYSTEM - Alarm Response 02/08/22	158.40		
55	EFT19350	13/09/2022	Truck Centre (WA) Pty Ltd		1,254.96		
56	INV 1691856	16/08/2022	Truck Centre (WA) Pty Ltd	VARIOUS VEHICLES - Service Kit, Air Filters & Engine Oil	1,254.96		
57	EFT19351	13/09/2022	Planning Institute Of Australia Ltd		270.00		
58	INV 144951	29/08/2022	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT PLAN - PIA State Conference Registration Fee 16/09/22	270.00		
59	EFT19352	13/09/2022	ASSA ABLOY Australia Pty Limited		763.87		
60	INV IN02299742	23/08/2022	ASSA ABLOY Australia Pty Limited	FITOUT OF RAILWAY STATION BUILDING - Supply Locks	763.87		
61	EFT19353	13/09/2022	Epic Fire Solutions T/As MCG Fire Services		5,320.70		
62	INV 2304	30/08/2022	Epic Fire Solutions T/As MCG Fire Services	VARIOUS BUILDINGS - 6 Month Fire Service	5,320.70		
63	EFT19354	13/09/2022	Divine's Coffee Cups		457.60	L	
64	INV 00030	10/08/2022	Divine's Coffee Cups	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for MBS 10/08/22	457.60		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
65	EFT19355	13/09/2022	Narrogin Auto Electrics		1,158.98	L	
66	INV 263662	09/08/2022	Narrogin Auto Electrics	1EVP731 2015 CAT SKID STEER LOADER - Repairs to Wiring on Stump Grinder	169.98		
67	INV 263663	12/08/2022	Narrogin Auto Electrics	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 5 Watt Handheld UHF Radio for Traffic Control	599.00		
68	INV 263331	18/08/2022	Narrogin Auto Electrics	NO2318 FUEL TRAILER - Supply 120amp Deep Cycle Battery	390.00		
69	EFT19356	13/09/2022	Lite n' Easy Pty Ltd		629.48		F
70	INV 6240285	29/03/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	44.93		
71	INV 6236523	05/04/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals	109.30		
72	INV 6427539	02/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	85.17		
73	INV 6453385	02/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	165.91		
74	INV 6440342	09/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	105.12		
75	INV 6416068	09/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals	119.05		
76	EFT19357	13/09/2022	Envision Bushfire Protection		880.00		
77	INV 556	29/08/2022	Envision Bushfire Protection	CONSTRUCTION OF 3 CHALETS AT CARAVAN PARK - Amendment to Bushfire Management Plan - Amendment to Bushfire Emergency Evacuation Plan	880.00		
78	EFT19358	13/09/2022	Narrogin Squash Club		4,269.10	L	
79	INV INV-0240	25/05/2022	Narrogin Squash Club	REC BUILDING OPERATIONS - Squash Club Lighting upgrade 50% contribution	4,269.10		
80	EFT19359	13/09/2022	Best Office Systems		3,482.19	L	
81	INV 606421	26/08/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges August 2022	3,482.19		
82	EFT19360	13/09/2022	Coles		648.97		
83	INV 186	31/08/2022	Coles	VARIOUS DEPARTMENTS - Coles Account August 2022	648.97		
84	EFT19361	13/09/2022	Narrogin Packaging		287.00	L	
85	INV 00075214	22/08/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	252.50		
86	INV 00075402	31/08/2022	Narrogin Packaging	ALBY PARK MAINTENANCE/OPERATIONS - Retic	34.50		
87	EFT19362	13/09/2022	Great Southern Fuels		336.25		
88	INV D2116285	31/08/2022	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 200L Unleaded Drum	336.25		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
89	EFT19363	13/09/2022	Makit Narrogin Hardware		262.73	L	
90	INV 114649	29/08/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	262.73		
91	EFT19364	13/09/2022	Hancocks Home Hardware		154.25	L	F
92	INV 410243	23/08/2022	Hancocks Home Hardware	CHSP - OCCUPATIONAL HEALTH & SAFETY - 4x RCD Protectors	116.00		
93	INV 411023	31/08/2022	Hancocks Home Hardware	CHCP - CLIENT PURCHASES - Wall Mounted Key Safe	38.25		
94	EFT19365	13/09/2022	Landgate		42.15		
95	INV 377898	29/08/2022	Landgate	RATES - DEBT COLLECTION EXPENSES - Mining Tenements 08/07/22 - 05/08/22	42.15		
96	EFT19366	13/09/2022	DFES-Department of Fire & Emergency Services		88,945.51		
97	INV 154329	19/08/2022	DFES-Department of Fire & Emergency Services	FESA ESL LIABILITY - 1st Quarter Contribution 2022/23	88,945.51		
98	EFT19367	13/09/2022	Mcleods		4,140.50		
99	INV 125692	29/08/2022	Mcleods	PLAN - CONTRACT TOWN PLANNING - Easements for Federal St & Fortune St Narrogin	4,140.50		
100	EFT19368	13/09/2022	Toll Transport Pty Ltd		155.56		
101	INV 05514-T740710	28/08/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight	155.56		
102	EFT19369	13/09/2022	Farmers Centre (Narrogin) Pty Ltd		169.40	L	
103	INV 84537	25/08/2022	Farmers Centre (Narrogin) Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - 3/4 Hydraulic Hose 30mm Fittings	169.40		
104	EFT19370	13/09/2022	John Parry Medical Centre		126.00	L	F
105	INV 444584	18/08/2022	John Parry Medical Centre	CHSP & CHCP - RECRUITMENT - Medical	126.00		
106	EFT19371	13/09/2022	Marketforce Pty Ltd		277.46		
107	INV 44935	25/08/2022	Marketforce Pty Ltd	ADMIN - ADVERTISING - Proposed Local Law for Bush Fires Act 1954 & Health Act	277.46		
108	EFT19372	13/09/2022	AMPAC Debt Recovery Pty Ltd		110.00		R
109	INV 88401	31/08/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Collection August 2022	110.00		
110	EFT19373	13/09/2022	YMCA WA		35,359.46		
111	INV SI-A011215	31/08/2022	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding August 2022	35,359.46		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
112	EFT19374	13/09/2022	Conway Highbury Pty Ltd		1,636.25	L	
113	INV 693	31/08/2022	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY - STATUTORY - Consultancy for Provision of Governance Services August 22 - June 23	1,636.25		
114	EFT19375	13/09/2022	United Security Enforcement Corporation		316.80		F
115	INV 00012742	22/08/2022	United Security Enforcement Corporation	CHSP - SECURITY SYSTEM - Alarm Response 19/08/22	158.40		
116	INV 00012746	29/08/2022	United Security Enforcement Corporation	LYDEKER DEPOT BUILDING OPERATIONS - Alarm Response 26/08/22	158.40		
117	EFT19376	13/09/2022	Planning Institute Of Australia Ltd		270.00		
118	INV 144951	29/08/2022	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT - PIA State Conference Registration	270.00		
119	EFT19377	13/09/2022	Jcb Construction Equipment Australia		666.96		
120	INV J1R134970P	31/08/2022	Jcb Construction Equipment Australia	2019 JCB 5CX BACKHOE LOADER - Rear Light Combination, RH Guard Rear Lamp, Batter Bucket Cutting Edge & Hardware	666.96		
121	EFT19378	13/09/2022	Win Television WA Pty Ltd T/A WIN Television Network		1,254.00		
122	INV 1374710-2	31/08/2022	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - TV Commercials August 2022	1,254.00		
123	EFT19379	13/09/2022	Telair Pty Ltd		269.00		
124	INV TA10781	31/08/2022	Telair Pty Ltd	ADMIN - OFFICE EQUIPMENT MTCE - Yealink Handset	269.00		
125	EFT19380	13/09/2022	MC & SP Russell		591.71	L	PF
126	INV 05/22	24/08/2022	MC & SP Russell	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Reimbursement of Costs for Model Train	591.71		
127	EFT19381	13/09/2022	Narrogin Auto Electrics		1,327.79	L	
128	INV 263664	22/08/2022	Narrogin Auto Electrics	NO592 2021 ISUZU D-MAX 4X4 SX SINGLE CAB - Supply & Fit New Work Light	574.37		
129	INV 263504	26/08/2022	Narrogin Auto Electrics	ONGN ISUZU MUX LSM 4X4 - Purchase & Installation of LED Light Bar	753.42		
130	EFT19382	13/09/2022	Hersey's Safety		1,113.04		
131	INV 49500	29/08/2022	Hersey's Safety	PWO - WORKS - PROTECTIVE CLOTHING - 48x Magic Trees, 12x Rigger Gloves, 12x Synthetic Gloves, 10x Fly Nets & 5x Coveralls	1,113.04		
132	EFT19383	13/09/2022	Integrated ICT		3,559.47		
133	INV 23445	26/08/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 2x NBN Links for August 2022	198.00		
134	INV 23453	26/08/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Monthly Preventative Maintenance, CW Automated & ConnectWise Licence for August 2022	651.20		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
135	INV 23461	29/08/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 75x Trend Antivirus Annual License	2,251.62			
136	INV 23468	30/08/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - KOFAX Power PDF License	271.43			
137	INV 23717	31/08/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Cloud License August 2022	187.22			
138	EFT19384	13/09/2022	Let's Talk Flowers			50.00		
139	INV ADG2921342	26/08/2022	Let's Talk Flowers	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Bouquet	50.00			
140	EFT19385	13/09/2022	Creative Spaces			2,473.63		
141	INV 00002012	31/08/2022	Creative Spaces	FITOUT OF RAILWAY STATION BUILDING - Visitor Centre Fitout & Interpretation Design	2,473.63			
142	EFT19386	13/09/2022	The Rustic Windmill			75.00	L	
143	INV 001	17/08/2022	The Rustic Windmill	OTHCUL - FESTIVAL & EVENTS - Cake for DCVC Morning Tea	75.00			
144	EFT19387	13/09/2022	DA Christie Pty Ltd			7,023.50		
145	INV 5310281	19/08/2022	DA Christie Pty Ltd	SINGLE ELECTRIC BBQ FOR GNAROJIN PARK NEAR SKATE PARK (TO REPLACE THE FORMER ONE) - Gnaorjin Park - Single Electric Barbecue & Freight	7,023.50			
146	EFT19388	13/09/2022	Narrogin Eagles Sporting Club			2,500.00	L	
147	INV 19822	19/08/2022	Narrogin Eagles Sporting Club	OTHCUL - INSURANCE - Community Chest Funds 2021/22	2,500.00			
148	Payroll	14/09/2022	Shire of Narrogin	Payroll	152,051.27			
149	EFT19389	16/09/2022	Synergy			12,549.17		
150	INV 2033630582	01/09/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage 25/07/22 to 21/08/22	12,549.17			
151	EFT19390	16/09/2022	Great Southern Fuels			7,287.81		
152	INV AUGUST 2022	31/08/2022	Great Southern Fuels	VARIOUS VEHICLES - Fuel Card Charges August 2022	6,827.81			
153	INV 19011189	01/09/2022	Great Southern Fuels	POC FUELS & OILS - 2 x 20Lts Drum Heavy Duty Grease	460.00			
154	EFT19391	16/09/2022	Narrogin Fruit Market			294.53	L	
155	INV 00032022081519	15/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	56.50			
156	INV 00042022081653	16/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	34.19			
157	INV 00042022081639	16/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	9.90			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
158	INV 00032022082215	22/08/2022	Narrogin Fruit Market	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	33.39			
159	INV 00032022082355	23/08/2022	Narrogin Fruit Market	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	59.40			
160	INV 0032022082916	29/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	68.40			
161	INV 00042022082955	29/08/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Weekly Office Order	32.75			
162	EFT19392	16/09/2022	Makit Narrogin Hardware			710.05	L	
163	INV 114587	29/07/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	321.15			
164	INV 114617	09/08/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	388.90			
165	EFT19393	16/09/2022	Landgate			86.94		
166	INV 371873	25/01/2022	Landgate	RATES - VALUATION EXPENSES Rural UV Interim Valuation Shared	86.94			
167	EFT19394	16/09/2022	Parry's Narrogin			169.95	L	
168	INV 70026	15/08/2022	Parry's Narrogin	PWO - WORKS - Protective Clothing - 1x Safety Boots	169.95			
169	EFT19395	16/09/2022	Wa Country Health Service			3,550.80		F
170	INV 608974	27/07/2022	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - June 2022	1,252.90			
171	INV 608971	27/07/2022	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - May 2022	1,290.30			
172	INV 608973	27/07/2022	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - April 2022	1,007.60			
173	EFT19396	16/09/2022	Narrogin Gasworx			2,795.00	L	F
174	INV 59549	02/09/2022	Narrogin Gasworx	CHCP -CLIENT PURCHASES - Vettoria Dual Motor Lift Chair	2,795.00			
175	EFT19397	16/09/2022	Local Health Authorities Analytical Committee			1,179.67		
176	INV MA2022 092	05/08/2022	Local Health Authorities Analytical Committee	HEALTH - Analytical Expenses	1,179.67			
177	EFT19398	16/09/2022	J & D Rural Fencing			1,650.00	L	
178	INV INV-0085	15/08/2022	J & D Rural Fencing	FIRE MITIGATION - Supply and install 3 4.2 M heavy duty iron gates	1,650.00			
179	EFT19399	16/09/2022	Narrogin Joinery			220.00	L	
180	INV 1760	11/09/2022	Narrogin Joinery	ANZAC WAR MEMORIAL RESTORATION - Repairs to letter moulds	220.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
181	EFT19400	16/09/2022	AFGRI Equipment Australia Pty Ltd			893.40		
182	INV 2617830	25/08/2022	AFGRI Equipment Australia Pty Ltd	2017 JOHN DEERE RIDE ON MOWER - 1 set of blades	52.17			
183	INV 2618157	26/08/2022	AFGRI Equipment Australia Pty Ltd	NO4719 2019 JOHN DEERE 620G GRADER - 3 x Hydraulic hoses	841.23			
184	EFT19401	16/09/2022	Farmworks Narrogin Pty Ltd			630.30	L	
185	INV 95120	18/08/2022	Farmworks Narrogin Pty Ltd	WALK CYCLE & MOUNTAIN BIKE TRAIL - 1x Pallet of Rapid Set	630.30			PF
186	EFT19402	16/09/2022	Dale Stewart			396.00	L	
187	INV 3831	14/09/2022	Dale Stewart	CEO STAFF HOUSING - Reimbursement carpet cleaning of 88 Forrest Street Vacate	396.00			
188	EFT19403	16/09/2022	The White Family Trust T/a Narrogin Valley Stockfeed			51.00	L	
189	INV NVS91880	16/08/2022	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND MAINTENANCE - Dog Food	51.00			
190	EFT19404	16/09/2022	Narrogin Revheads Inc			2,500.00	L	
191	INV 212	09/09/2022	Narrogin Revheads Inc	OTHCUL REV HEADS - Annual Cash Contribution September 2022	2,500.00			
192	EFT19405	16/09/2022	Hersey's Safety			2,112.00		
193	INV 48454	01/09/2022	Hersey's Safety	PWO WORKS - PROTECTIVE CLOTHING 24x Safety Glasses	2,112.00			
194	EFT19406	16/09/2022	Edwards Isuzu Ute			318.01	L	
195	INV 27563	29/08/2022	Edwards Isuzu Ute	NGN93 2020 ISUZU D-MAX SINGLE CAB - Filters for service	318.01			
196	EFT19407	16/09/2022	Integrated ICT			859.45		
197	INV 23619	31/08/2022	Integrated ICT	ADMIN INFORMATION SYSTEMS - Disaster Recovery August 2022	859.45			
198	EFT19408	16/09/2022	The Rustic Windmill			290.00	L	
199	INV 002	07/09/2022	The Rustic Windmill	MEMBERS OTHER EXPENSES - R U OK? Day Catering	290.00			
200	EFT19409	16/09/2022	Dearly Plaques & Memorials			1,279.00		
201	INV 1888	31/08/2022	Dearly Plaques & Memorials	CEMETERY - Markers for lawn area	1,279.00			
202	EFT19410	20/09/2022	Best Office Systems			272.00	L	
203	INV 607100	14/09/2022	Best Office Systems	ADMIN BUILDING MAINTENANCE - Create Digital File NRLC hard copy plans	272.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
204	EFT19411	20/09/2022	Synergy			150.39		
205	INV 2041602647	15/08/2022	Synergy	30 GRAY STREET BUILDING Electricity Usage 15/06/22 to 11/08/22	150.39			
206	EFT19412	20/09/2022	Australia Post			2,749.02		
207	INV 1011803728	03/09/2022	Australia Post	VARIOUS DEPARTMENTS - Postage Charges August 2022	2,749.02			
208	EFT19413	20/09/2022	Knightline Computers			39.90	L	
209	INV 16945	12/09/2022	Knightline Computers	ADMIN INFORMATION SYSTEMS Various Items	39.90			
210	EFT19414	20/09/2022	Halanson Earthmoving			792.00	L	
211	INV 1799	01/09/2022	Halanson Earthmoving	ROAD MAINTENANCE GENERAL EXPENSE - Float Excavator	792.00			
212	EFT19415	20/09/2022	Hancocks Home Hardware			248.00	L	
213	INV 411157	01/09/2022	Hancocks Home Hardware	ADMIN BUILDING MAINTENANCE Key Cabinet	217.80			
214	INV 412136	12/09/2022	Hancocks Home Hardware	GNARROJIN PARK PUBLIC TOILETS Padlock	30.20			
215	EFT19416	20/09/2022	Landgate			28.20		
216	INV 1213474	01/09/2022	Landgate	RATES - Copy Certificate of Title	28.20			
217	EFT19417	20/09/2022	Parry's Narrogin			196.35	L	
218	INV 70660	01/09/2022	Parry's Narrogin	PWO WORKS Protective clothing - Pants & Shirt	196.35			
219	EFT19418	20/09/2022	Geoff Perkins Farm Machinery Centre			207.60	L	
220	INV 106193	07/09/2022	Geoff Perkins Farm Machinery Centre	SMALL PLANT Replacement heads & stone guards	207.60			
221	EFT19419	20/09/2022	Narrogin Electrical Services			990.00	L	
222	INV 2889	11/09/2022	Narrogin Electrical Services	CARAVAN PARK UPGRADES - Ablution block lighting	990.00			
223	EFT19420	20/09/2022	Narrogin Liquor Barons			219.97	L	
224	INV 241938	23/08/2022	Narrogin Liquor Barons	MEMBERS CIVIC FUNCTIONS & REFRESHMENTS - Various Items	219.97			
225	EFT19421	20/09/2022	RJ Smith Engineering			480.00	L	
226	INV 5962	07/09/2022	RJ Smith Engineering	NO3 2020 NISSAN UD TIP TRUCK - Remove & Refit new limmiting valve	480.00			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
227	EFT19422	20/09/2022	Narrogin Gasworx		167.60	L	
228	INV 59680	07/09/2022	Narrogin Gasworx	NO1225 KOMATSU FORKLIFT - Gas Bottles x2	167.60		
229	EFT19423	20/09/2022	A & A Corasaniti Building Contractors Pty Ltd		27,418.32	L	
230	INV 349	12/09/2022	A & A Corasaniti Building Contractors Pty Ltd	WAR MEMORIAL - Repair and restoration	2,863.30		
231	INV 350	12/09/2022	A & A Corasaniti Building Contractors Pty Ltd	MUSEUM - Restoration as per conservation report	8,472.81		
232	INV 351	12/09/2022	A & A Corasaniti Building Contractors Pty Ltd	MUSEUM - Restoration as per conservation report	5,077.76		
233	INV 352	12/09/2022	A & A Corasaniti Building Contractors Pty Ltd	MUSEUM - Restoration as per conservation report	11,004.45		
234	EFT19424	20/09/2022	Landmark Products Pty Ltd		25,960.00		F
235	INV 132304	26/08/2022	Landmark Products Pty Ltd	CEMETERY UPGRADE - Supply & Delivery Federation seats	25,960.00		
236	EFT19425	20/09/2022	Advanced Autologic Pty Ltd		1,600.00		
237	INV 00104216	09/09/2022	Advanced Autologic Pty Ltd	ROADM WORKSHOP/DEPOT EQUIPMENT - Supply 100Lts Ad Blue	1,600.00		
238	EFT19426	20/09/2022	Telair Pty Ltd		1,500.00		
239	INV TA10781-038	31/08/2022	Telair Pty Ltd	VARIOS DEPARTMENTS - Telephone Charges	1,500.00		
240	EFT19427	20/09/2022	The White Family Trust T/a Narrogin Valley Stockfeed		88.00	L	
241	INV NVS93472	08/09/2022	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND MAINTENANCE - Dog Food	88.00		
242	EFT19428	20/09/2022	Integrated ICT		1,585.32		
243	INV 23529	31/08/2022	Integrated ICT	ADMIN INFORMATION SYSTEMS Office 365 Licenses	1,585.32		
244	EFT19429	20/09/2022	McPest Pest Control		550.00	L	F
245	INV 01504	07/09/2022	McPest Pest Control	GOODS SHED RESTORATION - Termite Inspection & Treatment of Trees	550.00		
246	EFT19430	20/09/2022	Specialist Wholesalers T/as Truckline		2,143.85		
247	INV 8000733	08/09/2022	Specialist Wholesalers T/as Truckline	NO2706 SIDE TRIPPER TRAILER - Various items	2,143.85		
248	EFT19431	20/09/2022	Avant Edge Consulting		6,050.00		
249	INV 001109	16/09/2022	Avant Edge Consulting	CONSULTANT - Reg5.2c FMR and reg 17 Review	6,050.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
250	EFT19432	20/09/2022	John Warburton		92.00	L	
251	INV 060922	06/09/2022	John Warburton	ANIMAL DESTRUCTION - Reimbursement Firearms license	92.00		
252	EFT19433	20/09/2022	Peter Toboss		200.00	L	
253	INV 050922	05/09/2022	Peter Toboss	032NGN MAZDA CX3 - Vehicle Cleaning	200.00		
254	EFT19434	20/09/2022	Angel Mickle		251.00	L	
255	INV 160922	16/09/2022	Angel Mickle	ADMIN RECRUITMENT - Reimbursement Drug & Alcohol, Police Clearance & Medical	251.00		
256	EFT19435	21/09/2022	Synergy		1,894.01		
257	INV 2093585324	11/08/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Usage 09/06/22 - 08/08/22	250.46		
258	INV 2089587591	12/08/2022	Synergy	MICAH EL BROWN PARK BUILDING OPERATIONS - Electricity Usage 15/06/22 - 11/08/22	123.14		
259	INV 20211619539	18/08/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 19/07/22 - 13/08/22	1,520.41		
260	EFT19436	21/09/2022	Narrogin Packaging		1,761.21	L	PF
261	INV 00075054	15/08/2022	Narrogin Packaging	CHCP & CHSP - GENERAL OFFICE EXPENSES - Carton Medium Gloves & Safety Glasses	301.00		
262	INV 00075221	22/08/2022	Narrogin Packaging	CHCP & CHSP - GENERAL OFFICE EXPENSES - Cleaning Supplies	826.25		
263	INV 00075246	25/08/2022	Narrogin Packaging	CHCP & CHSP - GENERAL OFFICE EXPENSES - 125ml Pump Bottles	45.00		
264	INV 00075525	08/09/2022	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Cleaning Supplies	108.25		
265	INV 00075540	10/09/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	436.10		
266	INV 00075544	12/09/2022	Narrogin Packaging	PARKS & GARDENS MAINTENANCE - Cleaner for Public BBQ	44.61		
267	EFT19437	21/09/2022	Great Southern Fuels		518.74		
268	INV 19011281	14/09/2022	Great Southern Fuels	VARIOUS VEHICLES - 20L 5W-30 Engine Oil	518.74		
269	EFT19438	21/09/2022	Water Corporation		861.97		
270	INV 0159	16/08/2022	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Usage 20/06/22 - 15/08/22	840.14		
271	INV 0132	16/08/2022	Water Corporation	MICHEL BROWN PARK BUILDINGS OPERATIONS - Water Usage 15/06/22 - 06/08/22	21.83		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
272	EFT19439	21/09/2022	Total Undercar		112.75	L	
273	INV 00576	21/07/2022	Total Undercar	NGN13362 2016 TRAILER - Supply & Fit 1x Tyre	112.75		
274	EFT19440	21/09/2022	Kleenheat Gas		16,242.39	L	
275	INV 4458380	01/09/2022	Kleenheat Gas	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Gas Service Charge	145.24		
276	INV AUGUST 22	14/09/2022	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage 01/08/22 - 31/08/22	16,097.15		
277	EFT19441	21/09/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust		968.00	L	
278	INV 968	16/09/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	FOOTPATH MAINTENANCE - Install Pram Ramp	968.00		
279	EFT19442	21/09/2022	Walga		37,901.66		
280	INV SI-000393	21/07/2022	Walga	MEMBERS - SUBSCRIPTIONS & PUBLICATIONS - WALGA Annual Membership 22/23	37,901.66		
281	EFT19443	21/09/2022	Westrac Pty Ltd		274.45		
282	INV PI7418105	15/09/2022	Westrac Pty Ltd	NO237 2020 CATERPILLAR CW34NN RUBBER TYRED ROLLER - Service Filters	274.45		
283	EFT19444	21/09/2022	Narrogin Agricultural Repairs		102.00	L	F
284	INV 266072	15/09/2022	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Honda 21" Blade Set & Whipper Snipper Cord	102.00		
285	EFT19445	21/09/2022	Narrogin Meals On Wheels		63.00	L	F
286	INV 101380	28/07/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Deliveries for May 2022	63.00		
287	EFT19446	21/09/2022	Narrogin Newsagency		1,190.87	L	
288	INV 299815	20/08/2022	Narrogin Newsagency	VARIOUS DEPARTMENTS - Monthly Stationery Order August 2022	1,010.12		
289	INV 299935	27/08/2022	Narrogin Newsagency	VARIOUS DEPARTMENTS - Monthly Stationery Order August 2022	128.71		
290	INV 300138	01/09/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order August 2022	52.04		
291	EFT19447	21/09/2022	Narrogin Bearing Service		52.00	L	
292	INV IN199970	14/09/2022	Narrogin Bearing Service	NO2260 1994 THREE AXLE DOG TRAILER - Supply 2x Hammer Locks	52.00		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
293	EFT19448	21/09/2022	Allans Bobcat And Truck Hire		242.00	L	
294	INV 00001595	11/09/2022	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 1x Grave Dig	242.00		
295	EFT19449	21/09/2022	Great Southern Waste Disposal		43,343.22		
296	INV IV0000002135	02/09/2022	Great Southern Waste Disposal	BIN COLLECTION VARIOUS DEPARTMENTS - August 22	43,343.22		
297	EFT19450	21/09/2022	Wa Country Health Service		1,415.70		F
298	INV 611974	16/09/2022	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - August 2022	1,415.70		
299	EFT19451	21/09/2022	Public Transport Authority		382.62		
300	INV 310822	31/08/2022	Public Transport Authority	TRANSWA - AGENT LIABILITY - Ticket Sales August 2022	382.62		
301	EFT19452	21/09/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota		182.16	L	
302	INV PI23054037	12/09/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	1NO 2022 TOYOTA HILUX 4X4 2.4L DSL DUAL CAB - Supply Service Filters	182.16		
303	EFT19453	21/09/2022	Toll Transport Pty Ltd		39.08		
304	INV 0552-T740710	04/09/2022	Toll Transport Pty Ltd	2019 JCB 5CX BACKHOE LOADER - Freight	28.07		
305	INV 0553-T740710	11/09/2022	Toll Transport Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Freight	11.01		
306	EFT19454	21/09/2022	Narrogin Gasworx		7,895.00	L	PF
307	INV 59843	12/09/2022	Narrogin Gasworx	PARKS & GARDENS MAINTENANCE - 1x Gas Bottle (Railway Dam)	30.00		
308	INV 60044	19/09/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Bed & Freight for Client	5,415.00		
309	INV 60042	19/09/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Lift Chair for Client	2,450.00		
310	EFT19455	21/09/2022	Shire Of Narrogin		82.38	L	
311	INV 310822	31/08/2022	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission August 2022 Ticket Sales	82.38		
312	EFT19456	21/09/2022	New Security Installations Pty Ltd		915.20		
313	INV 00015508	10/09/2022	New Security Installations Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Annual Alarm Fee 13/10/22 - 12/10/22	915.20		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
314	EFT19457	21/09/2022	Melchiorre Plumbing & Gas		3,646.39	L	F
315	INV 1704	19/09/2022	Melchiorre Plumbing & Gas	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Install New Hot Water System	3,646.39		
316	EFT19458	21/09/2022	Belvedere Nursery		157.50	L	PF
317	INV 10000001981	22/06/2022	Belvedere Nursery	CHSP - GENERAL EXPENDITURE - Plants & Veggies	47.00		
318	INV 10000002020	14/09/2022	Belvedere Nursery	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Kangaroo Paws for Citizenship Ceremony 14/09/22	110.50		
319	EFT19459	21/09/2022	Narrogin Pumps Solar And Spraying		202.24	L	
320	INV 00044228	30/08/2022	Narrogin Pumps Solar And Spraying	CEMETERY MAINTENANCE/OPERATIONS - Pipe Fitting For Retic Tank	202.24		
321	EFT19460	21/09/2022	Narrogin Croquet Club Inc.		72.00	L	
322	INV 210922	21/09/2022	Narrogin Croquet Club Inc.	ADMIN - TRAINING & DEVELOPMENT - Corporate Croquet Registration Fees 2022/23	72.00		
323	EFT19461	21/09/2022	Exteria		3,080.00		
324	INV 0010675	07/09/2022	Exteria	CARAVAN PARK UPGRADE (ABLUTION BLOCKS & KITCHEN) - 2x Table Setting & Delivery	3,080.00		
325	EFT19462	21/09/2022	Wren Oil		16.50		
326	INV 137392	14/09/2022	Wren Oil	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Administration & Compliance Fee	16.50		
327	EFT19463	21/09/2022	Komatsu Australia Pty Ltd		175.49		
328	INV 002909969	10/09/2022	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Fuel & Oil Service Filters	175.49		
329	EFT19464	21/09/2022	O'Rourke Electric Services		330.00	L	
330	INV 1943	15/09/2022	O'Rourke Electric Services	MAYORS PARLOUR (TOWN HALL) HOT WATER SYSTEM - Install Hot Water System	330.00		
331	EFT19465	21/09/2022	Corsign (WA) Pty Ltd		132.00		
332	INV 00068706	07/09/2022	Corsign (WA) Pty Ltd	AIRSTRIP & GROUNDS MAINTENANCE/OPERATIONS - Custom Crossing Signs for Airstrip	132.00		
333	EFT19466	21/09/2022	Scavenger Supplies Pty Ltd		616.00		
334	INV 16248	14/09/2022	Scavenger Supplies Pty Ltd	ESL - BFB PLANT AND EQUIPMENT MAINTENANCE - Standpipe Alloy BSP Un-metered & BIF Adaptor	616.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
335	EFT19467	21/09/2022	Divine Framing		1,012.00		
336	INV 0283	14/09/2022	Divine Framing	OTHCUL - ARTWORK COLLECTION - Mount & Frame Indigenous Pieces	770.00		
337	INV 0282	14/09/2022	Divine Framing	OTHCUL - ARTWORK COLLECTION - Re Back & Clean Artwork	242.00		
338	EFT19468	21/09/2022	New Cornwall Hotel		450.00	L	
339	INV 04/08/22	04/08/2022	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for Council 27/06/22	450.00		
340	EFT19469	21/09/2022	BMR Mechanical Pty Ltd		736.99	L	
341	INV 1344	14/09/2022	BMR Mechanical Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Remove & Refit 14 Block Rubbers to Vibe Drum	736.99		
342	EFT19470	21/09/2022	Earl Street Physiotherapy		80.00	L	F
343	INV 0032437	14/09/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation	80.00		
344	EFT19471	21/09/2022	Lite n' Easy Pty Ltd		691.16		F
345	INV 6452308	16/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	99.45		
346	INV 6464125	23/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	87.55		
347	INV 6489862	23/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	105.78		
348	INV 6490131	23/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	179.88		
349	INV 6440311	23/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	119.05		
350	INV 6476609	30/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client	99.45		
351	EFT19472	21/09/2022	Sharon Bell		13.63	L	
352	INV 2092022	20/09/2022	Sharon Bell	COMMUNITY - TRAINING & DEVELOPMENT - Reimbursement for Parking	13.63		
353	EFT19473	21/09/2022	Dr Ilario da Silva		110.00	L	F
354	INV 243277LAINE	21/07/2022	Dr Ilario da Silva	CHCP - RECRUITMENT - Medical	110.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
355	EFT19474	21/09/2022	Edge Planning & Property		650.00		
356	INV 2100	14/09/2022	Edge Planning & Property	PLAN - CONTRACT TOWN PLANNING - Prepare a Subdivision Concept Plan, 20 Havelock Street Narrogin	650.00		
357	EFT19475	21/09/2022	Brayco Commercial		3,033.75		
358	INV IN201275	09/09/2022	Brayco Commercial	CARAVAN PARK UPGRADE (ABLUTION BLOCKS & KITCHEN) - 4x Stainless Bench & Delivery	3,033.75		
359	EFT19476	21/09/2022	Peter Toboss		2,200.00	L	
360	INV 19092022	19/09/2022	Peter Toboss	ADMIN - RECRUITMENT - Reimbursement for Relocation Costs as Per Contract	2,200.00		
361	EFT19477	21/09/2022	Dongolocking Plumbing and Gas		1,485.00	L	
362	INV 00002587	17/09/2022	Dongolocking Plumbing and Gas	MAYOR'S PARLOUR (TOWN HALL) HOT WATER SYSTEM - Replace Hot Water System in Town Hall	1,485.00		
363	EFT19478	23/09/2022	Department Of Human Services		366.83		
364	INV DEDUCTION	12/09/2022	Department Of Human Services	Payroll deductions	366.83		
365	EFT19479	23/09/2022	Australian Services Union Western Australian Branc		25.90		
366	INV DEDUCTION	12/09/2022	Australian Services Union Western Australian Branc	Payroll deductions	25.90		
367	Payroll	28/09/2022	Shire of Narrogin	Payroll	155,194.38		
368	EFT19480	29/09/2022	Department Of Human Services		317.91		
369	INV DEDUCTION	26/09/2022	Department Of Human Services	Payroll deductions	317.91		
370	EFT19481	29/09/2022	Australian Services Union Western Australian Branc		25.90		
371	INV DEDUCTION	26/09/2022	Australian Services Union Western Australian Branc	Payroll deductions	25.90		
372	EFT19482	30/09/2022	Best Office Systems		1,736.71	L	
373	INV 607573	23/09/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges September 22	1,736.71		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
374	EFT19483	30/09/2022	Synergy		4,284.40		
375	INV 2013572494	21/06/2022	Synergy	TOUR - VISITORS CENTRE BUILDING OPERATIONS - Electricity Usage 14/04/22 - 15/06/22	288.38		R
376	INV 2033616262	16/08/2022	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Usage 14/06/22 - 10/08/22	1,369.98		R
377	INV 2021619539	18/08/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 19/07/22 - 13/08/22	1,520.41		R
378	INV 2021619538	18/08/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 20/06/22 - 18/07/22	1,105.63		R
379	EFT19484	30/09/2022	Narrogin Fruit Market		169.05	L	
380	INV 00032022090238	02/09/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Milk	4.95		
381	INV 00042022091246	12/09/2022	Narrogin Fruit Market	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	70.45		
382	INV 0008202209139	13/09/2022	Narrogin Fruit Market	OTHCUL - AUSTRALIA DAY - Catering 6x People	93.65		
383	EFT19485	30/09/2022	Leigh Norman Ballard		11,666.00	L	
384	INV SEPT2022	21/09/2022	Leigh Norman Ballard	MEMBERS - PRESIDENTS ALLOWANCE & SITTING FEES - 01/07/22 - 30/09/22	11,666.00		
385	EFT19486	30/09/2022	Studiosity Pty Ltd		2,255.00		
386	INV 4693	22/06/2022	Studiosity Pty Ltd	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Online Study Support for Library Members	2,255.00		
387	EFT19487	30/09/2022	Kleenheat Gas		2,380.86	L	
388	INV 4458460	01/09/2022	Kleenheat Gas	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Gas Service Charge 22/23	72.62		
389	INV AUGUST 22	14/09/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage 01/08/22 - 31/08/22	2,308.24		
390	EFT19488	30/09/2022	Knightline Computers		168.00	L	
391	INV 00077109	16/09/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - Free Standing Desktop Stand for Rates	129.00		
392	INV 00077158	24/09/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - VGA to Display Adapter Cord for Home Care	39.00		
393	EFT19489	30/09/2022	Makit Narrogin Hardware		118.00	L	
394	INV 114556	05/07/2022	Makit Narrogin Hardware	HARRIS ST PUBLIC TOILETS (MUSEUM) MAINTENANCE - General Materials	118.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
395	EFT19490	30/09/2022	Hancocks Home Hardware		72.55	L	
396	INV 412583	16/09/2022	Hancocks Home Hardware	ADMIN OFFICE BUILDING MAINTENANCE - Key Cut, Air Freshener & Padlocks	72.55		
397	EFT19491	30/09/2022	Parry's Narrogin		109.95	L	
398	INV 69692	29/09/2022	Parry's Narrogin	CHCP - CLIENT PURCHASES - Slippers for Client	109.95		F
399	EFT19492	30/09/2022	Narrogin Agricultural Repairs		111.00	L	
400	INV 264800	23/02/2022	Narrogin Agricultural Repairs	SMALL PLANT - Supply Chain & Bar	111.00		
401	EFT19493	30/09/2022	Anderson Munro & Wyllie		550.00		
402	INV I004632	29/08/2022	Anderson Munro & Wyllie	OTHGOV - AUDIT FEES - Audit of RADS Acquittal	550.00		
403	EFT19494	30/09/2022	Narrogin Newsagency		89.89	L	
404	INV 300113	01/09/2022	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Newspaper Deliveries August 22	89.89		
405	EFT19495	30/09/2022	Narrogin Primary School		50.00	L	
406	INV 28092022	28/09/2022	Narrogin Primary School	MEMBERS - DONATIONS TO COMMUNITY GROUPS - Year 6 End of Year Award	50.00		
407	EFT19496	30/09/2022	Narrogin Chamber Of Commerce		1,000.00	L	
408	INV 00004127	19/09/2022	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Purchase of 100x \$10 Vouchers	1,000.00		
409	EFT19497	30/09/2022	Belvedere Nursery		646.00	L	
410	INV 10000002022	19/09/2022	Belvedere Nursery	STREET TREE MAINTENANCE - Tree Stakes	220.00		
411	INV 10000002023	20/09/2022	Belvedere Nursery	FITOUT OF RAILWAY STATION BUILDING - Plants	426.00		
412	EFT19498	30/09/2022	YMCA WA		185.01		
413	INV SI-A011438	02/09/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Gym Membership	185.01		R
414	EFT19499	30/09/2022	Murray John Fisher		2,471.00	L	
415	INV SEPT 2022	21/09/2022	Murray John Fisher	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
416	EFT19500	30/09/2022	Highbury District Community Council		150.00	L	
417	INV 13082022	13/08/2022	Highbury District Community Council	FIRE - TRAINING & DEVELOPMENT - Hire of Hall for Fire Awareness Training 13/08/22	150.00		
418	EFT19501	30/09/2022	Azhar Awang		652.50	L	
419	INV 1992022	19/09/2022	Azhar Awang	SAN - TRAINING & DEVELOPMENT - Reimbursement for Accommodation	652.50		
420	EFT19502	30/09/2022	Timothy Robert Wiese		2,471.00	L	
421	INV SEPT 2022	21/09/2022	Timothy Robert Wiese	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		
422	EFT19503	30/09/2022	Brian Seale		2,471.00	L	
423	INV SEPT 2022	21/09/2022	Brian Seale	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		
424	EFT19504	30/09/2022	O'Rourke Electric Services		1,342.00	L	
425	INV 1945	19/09/2022	O'Rourke Electric Services	VARIOUS LOCATIONS - Repair Light Fittings & Switch Plate	1,342.00		
426	EFT19505	30/09/2022	Instant Weighing Pty Ltd		1,615.90		
427	INV 4119	19/09/2022	Instant Weighing Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Repair and Calibrate Weighing Scales	1,615.90		
428	EFT19506	30/09/2022	Graham Kenneth Broad		3,977.25	L	
429	INV SEPT 2022	21/09/2022	Graham Kenneth Broad	MEMBERS - PRESIDENTS ALLOWANCE & SITTING FEES- 01/07/22 - 30/09/22	3,977.25		
430	EFT19507	30/09/2022	Jaqueline Freyer Early		2,471.00	L	
431	INV SEPT 2022	21/09/2022	Jaqueline Freyer Early	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		
432	EFT19508	30/09/2022	Kunal Sarma		45.94	L	
433	INV 792022	07/09/2022	Kunal Sarma	PLAN - TELEPHONE/MOBILE - Reimbursement for Case & Screen Protector for Mobile	45.94		
434	EFT19509	30/09/2022	Thing-a-me-bobs		149.95	L	
435	INV 1079	29/12/2021	Thing-a-me-bobs	CHSP - GENERAL EXPENDITURE - Storage Tubs for Christmas Decorations	149.95		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
436	EFT19510	30/09/2022	Simply Uniforms		2,910.60		
437	INV 11044	19/09/2022	Simply Uniforms	CHSP & CHCP VARIOUS ACCOUNTS - Homecare Staff Uniforms	2,910.60		F
438	EFT19511	30/09/2022	Jennifer Fowler		2,721.00	L	
439	INV 26Q	31/08/2022	Jennifer Fowler	CHCP - CLIENT PURCHASES - Various Assessments for Clients/Groups & Reporting	2,721.00		F
440	EFT19512	30/09/2022	Lite n' Easy Pty Ltd		92.48		
441	INV 6461591	09/08/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals for Client	92.48		F
442	EFT19513	30/09/2022	The Dance Unit		294.00	L	
443	INV 27092022	27/09/2022	The Dance Unit	TOWN HALL FACILITIES BOND - PAYMENTS - Refund of Bond 13/09/22 - 17/09/22	294.00		
444	EFT19514	30/09/2022	Metal Artwork Creations		36.96		
445	INV 90071	15/09/2022	Metal Artwork Creations	ADMIN - PRINITING & STATIONERY - 3x Staff Name Badges & Delivery	36.96		
446	EFT19515	30/09/2022	Roxanne Rae McNab		2,471.00	L	
447	INV SEPT 2022	21/09/2022	Roxanne Rae McNab	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		
448	EFT19516	30/09/2022	Joshua John Pomykala		2,471.00	L	
449	INV SEPT 2022	21/09/2022	Joshua John Pomykala	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,471.00		
450	EFT19517	30/09/2022	Tamara Alexander		2,545.99	L	
451	INV SEPT 2022	21/09/2022	Tamara Alexander	MEMBERS - MEMBERS SITTING FEES - 01/07/22 - 30/09/22	2,545.99		
452	EFT19518	30/09/2022	I Am Woman Empowerment Programs		507.00		
453	INV 12092022	12/09/2022	I Am Woman Empowerment Programs	TOWN HALL FACILITIES BOND - PAYMENTS - Refund of Bond (Cancellation)	294.00		
454	INV 12092022	12/09/2022	I Am Woman Empowerment Programs	TOWN HALL FACILITIES BOND - PAYMENTS - Refund of Hall Hire (Cancellation)	213.00		
455	EFT19519	30/09/2022	Jemm Mowing & Carpet Cleaning Service		160.00	L	F
456	INV 87	15/09/2022	Jemm Mowing & Carpet Cleaning Service	CHSP - BUILDING MAINTENANCE - Gutter Cleaning & Rubbish Removal	160.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				<b>EFT Total \$</b>	<b>634,972.98</b>		

**Direct Debits**

457	DD7983.1	01/09/2022	Australian Taxation Office		38,349.00		
458	INV PAYGPPE29082022	01/09/2022	Australian Taxation Office	PAYG AUGUST - PPE 29/08/2022	38,349.00		
459	DD8005.1	05/09/2022	Keenan & Tania Wenning		1,386.67		
460	INV EMDRS 050922	05/09/2022	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent & Internet 05/09/22	1,386.67		
461	DD8007.1	12/09/2022	Aware Super		16,070.38		
462	INV SUPER	12/09/2022	Aware Super	Superannuation contributions	13,819.83		
463	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	260.00		
464	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	150.00		
465	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	192.51		
466	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	355.57		
467	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	474.11		
468	INV DEDUCTION	12/09/2022	Aware Super	Payroll deductions	818.36		
469	DD8007.2	12/09/2022	Rest Superannuation		62.46		
470	INV SUPER	12/09/2022	Rest Superannuation	Superannuation contributions	62.46		
471	DD8007.3	12/09/2022	Essential Super		438.84		
472	INV SUPER	12/09/2022	Essential Super	Superannuation contributions	438.84		
473	DD8007.4	12/09/2022	Mercer Super Trust		147.55		
474	INV SUPER	12/09/2022	Mercer Super Trust	Superannuation contributions	147.55		
475	DD8007.5	12/09/2022	Colonial First State		925.16		
476	INV SUPER	12/09/2022	Colonial First State	Superannuation contributions	800.54		
477	INV DEDUCTION	12/09/2022	Colonial First State	Payroll deductions	124.62		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
478	DD8007.6	12/09/2022	Bt Super For Life		821.69		
479	INV SUPER	12/09/2022	Bt Super For Life	Superannuation contributions	710.04		
480	INV DEDUCTION	12/09/2022	Bt Super For Life	Payroll deductions	111.65		
481	DD8007.7	12/09/2022	Care Super		92.61		
482	INV SUPER	12/09/2022	Care Super	Superannuation contributions	92.61		
483	DD8007.8	12/09/2022	MyNorth Super		348.64		
484	INV SUPER	12/09/2022	MyNorth Super	Superannuation contributions	348.64		
485	DD8007.9	12/09/2022	Mlc Masterkey		644.09		
486	INV SUPER	12/09/2022	Mlc Masterkey	Superannuation contributions	644.09		
487	DD8035.1	16/09/2022	Elders Real Estate Pty Ltd		350.00	L	
488	INV EMTRS RENT 160922	16/09/2022	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 16/09/22	350.00		
489	DD8039.1	09/09/2022	Elders Real Estate Pty Ltd		350.00	L	
490	INV EMTRS RENT 090922	09/09/2022	Elders Real Estate Pty Ltd	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 09/09/22	350.00		
491	DD8053.1	26/09/2022	Aware Super		16,036.67		
492	INV SUPER	26/09/2022	Aware Super	Superannuation contributions	13,797.68		
493	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	260.00		
494	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	150.00		
495	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	185.72		
496	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	349.43		
497	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	459.67		
498	INV DEDUCTION	26/09/2022	Aware Super	Payroll deductions	834.17		
499	DD8053.2	26/09/2022	Rest Superannuation		350.87		
500	INV SUPER	26/09/2022	Rest Superannuation	Superannuation contributions	350.87		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
501	DD8053.3	26/09/2022	Essential Super			443.01		
502	INV SUPER	26/09/2022	Essential Super	Superannuation contributions	443.01			
503	DD8053.4	26/09/2022	Mercer Super Trust			135.73		
504	INV SUPER	26/09/2022	Mercer Super Trust	Superannuation contributions	135.73			
505	DD8053.5	26/09/2022	Colonial First State			925.16		
506	INV SUPER	26/09/2022	Colonial First State	Superannuation contributions	800.54			
507	INV DEDUCTION	26/09/2022	Colonial First State	Payroll deductions	124.62			
508	DD8053.6	26/09/2022	Bt Super For Life			818.28		
509	INV SUPER	26/09/2022	Bt Super For Life	Superannuation contributions	706.63			
510	INV DEDUCTION	26/09/2022	Bt Super For Life	Payroll deductions	111.65			
511	DD8053.7	26/09/2022	Care Super			115.76		
512	INV SUPER	26/09/2022	Care Super	Superannuation contributions	115.76			
513	DD8053.8	26/09/2022	MyNorth Super			308.62		
514	INV SUPER	26/09/2022	MyNorth Super	Superannuation contributions	308.62			
515	DD8053.9	26/09/2022	Mlc Masterkey			562.06		
516	INV SUPER	26/09/2022	Mlc Masterkey	Superannuation contributions	562.06			
517	DD8056.1	29/09/2022	Australian Taxation Office			39,751.00		
518	INV PAYGPPE26.09.2022	29/09/2022	Australian Taxation Office	PAYG SEPTEMBER - PPE 26/09/2022	39,751.00			
519	DD8007.10	12/09/2022	Public Sector Superannuation Accumulation Plan			214.59		
520	INV SUPER	12/09/2022	Public Sector Superannuation Accumulation Plan	Superannuation contributions	214.59			
521	DD8007.11	12/09/2022	AMP Life Limited			86.63		
522	INV SUPER	12/09/2022	AMP Life Limited	Superannuation contributions	86.63			
523	DD8007.12	12/09/2022	Ausralian Retirement Trust			741.61		
524	INV SUPER	12/09/2022	Ausralian Retirement Trust	Superannuation contributions	570.47			
525	INV DEDUCTION	12/09/2022	Ausralian Retirement Trust	Payroll deductions	171.14			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
526	DD8007.13	12/09/2022	Bt Superwrap			453.67		
527	INV DEDUCTION	12/09/2022	Bt Superwrap	Payroll deductions	114.93			
528	INV SUPER	12/09/2022	Bt Superwrap	Superannuation contributions	338.74			
529	DD8007.14	12/09/2022	Host Plus			1,121.89		
530	INV SUPER	12/09/2022	Host Plus	Superannuation contributions	914.19			
531	INV DEDUCTION	12/09/2022	Host Plus	Payroll deductions	207.70			
532	DD8007.15	12/09/2022	Australiansuper			2,817.12		
533	INV DEDUCTION	12/09/2022	Australiansuper	Payroll deductions	180.13			
534	INV SUPER	12/09/2022	Australiansuper	Superannuation contributions	2,636.99			
535	DD8007.16	12/09/2022	Hesta Superannuation			242.35		
536	INV SUPER	12/09/2022	Hesta Superannuation	Superannuation contributions	242.35			
537	DD8007.17	12/09/2022	Bt Super For Life			147.94		
538	INV SUPER	12/09/2022	Bt Super For Life	Superannuation contributions	147.94			
539	DD8007.18	12/09/2022	Cbus Super Fund			291.39		
540	INV SUPER	12/09/2022	Cbus Super Fund	Superannuation contributions	291.39			
541	DD8007.19	12/09/2022	Prime Super			212.87		
542	INV SUPER	12/09/2022	Prime Super	Superannuation contributions	212.87			
543	DD8053.10	26/09/2022	Public Sector Superannuation Accumulation Plan			214.59		
544	INV SUPER	26/09/2022	Public Sector Superannuation Accumulation Plan	Superannuation contributions	214.59			
545	DD8053.11	26/09/2022	AMP Life Limited			55.92		
546	INV SUPER	26/09/2022	AMP Life Limited	Superannuation contributions	55.92			
547	DD8053.12	26/09/2022	Ausralian Retirement Trust			741.61		
548	INV SUPER	26/09/2022	Ausralian Retirement Trust	Superannuation contributions	570.47			
549	INV DEDUCTION	26/09/2022	Ausralian Retirement Trust	Payroll deductions	171.14			



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
550	DD8053.13	26/09/2022	Bt Superwrap		457.79		
551	INV DEDUCTION	26/09/2022	Bt Superwrap	Payroll deductions	114.93		
552	INV SUPER	26/09/2022	Bt Superwrap	Superannuation contributions	342.86		
553	DD8053.14	26/09/2022	Host Plus		1,098.19		
554	INV SUPER	26/09/2022	Host Plus	Superannuation contributions	890.49		
555	INV DEDUCTION	26/09/2022	Host Plus	Payroll deductions	207.70		
556	DD8053.15	26/09/2022	Australiansuper		2,828.45		
557	INV DEDUCTION	26/09/2022	Australiansuper	Payroll deductions	169.22		
558	INV SUPER	26/09/2022	Australiansuper	Superannuation contributions	2,659.23		
559	DD8053.16	26/09/2022	Hesta Superannuation		299.80		
560	INV SUPER	26/09/2022	Hesta Superannuation	Superannuation contributions	299.80		
561	DD8053.17	26/09/2022	Bt Super For Life		168.32		
562	INV SUPER	26/09/2022	Bt Super For Life	Superannuation contributions	168.32		
563	DD8053.18	26/09/2022	Cbus Super Fund		329.55		
564	INV SUPER	26/09/2022	Cbus Super Fund	Superannuation contributions	329.55		
565	DD8053.19	26/09/2022	Prime Super		217.03		
566	INV SUPER	26/09/2022	Prime Super	Superannuation contributions	217.03		
				<b>Direct Debit Total \$</b>	<b>132,175.56</b>		

**Credit Card Purchases**

CEO & EMCCS	GENERAL Credit Card Purchases				
				<b>Credit Card Total</b>	<b>\$0.00</b>

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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ABBREVIATIONS		Cheque Total (Less TD)	\$445.15	0.06%
PF	Partially Funded	Term Deposits (TD)		
I	Insurance	EFT Total*	\$327,727.33	42.70%
F	Funded	Payroll Total*	\$307,245.65	40.03%
L	Local Supplier	Direct Debit Total	\$132,175.56	17.22%
R	Recoverable	Credit Card Total	\$0.00	0.00%
PR	Partially Recoverable	Trust Total	\$0.00	0.00%
			<b>\$767,593.69</b>	100.00%
		<b>Total (Less Term Deposits)</b>	<b>\$767,593.69</b>	
		Local Suppliers	\$150,522.65	19.61%
		Employees	\$307,245.65	40.03%
		<b>Combined Total</b>	<b>\$457,768.30</b>	59.64%

\* Please note Payroll totals

### 10.3.2 MONTHLY FINANCIAL REPORTS – SEPTEMBER 2022

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 October 2022
Author	Manisha Barthakur- Senior Finance Officer, Strategic
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Monthly Financial Report for the period ended 30 September 2022

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Nil

#### Consultation

Consultation has been undertaken with Executive Manager Corporate and Community Services.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2022-23 Annual Budget or resulting from a Council resolution.

Council is requested to review the September 2022 Monthly Financial Reports, noting that Council is advised of the following matters for September 2022:

- Draft Annual Financial Statements were submitted to the Auditors on the 30 September 2022;
- The Opening Funding Surplus remains consistent with end of year reporting for 2021/22;
- As per Council resolution, budgeted Administration Allocations have been amended;
- Rates received to date is 67% of the total to be collected;
- The current amount of \$136k for 90+ day debts comprises of \$69k for Narrogin Racing Club, which has subsequently been paid in October 2022, and \$55k for the Hockey Association which is an agreed debt to be carried until the end of the year.

- The acquisition of PA952 Fast Fill Trailer budgeted for \$7,000 in 21/22 was not carried over into the current adopted budget. This asset is 100% grant funded but still to be delivered.
- The Shire has notice of funding (\$8,000), for an additional Fast Fill Trailer in 22/23, however this has also not been budgeted. This asset will also be 100% grant funded and quotes are being obtained; and
- As a consequence, GL4050155 does not have the required expenditure of \$15,000 in budget or the required Capital Revenue of \$15,000 for GL5050152.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

### Comment/Conclusion

The Monthly Financial Report is presented for review.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation, and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION**

That with respect to the Monthly Financial Reports for September 2022, Council:

1. Note the Reports as presented.
2. Amend the 2022/23 Budget as follows:
  - a. GL4050155 Capital Expenditure for the two Fast Fill Trailers by increasing it from Nil to \$15,000; and
  - b. GL5050152 Capital Revenue for the two Fast Fill Trailers by increasing it from Nil to \$15,000.
3. Note that the amendment to the Adopted Budget for 2022/23, in accordance with these revised changes, maintains a balanced budget (Nil Surplus / Deficit).



**MONTHLY FINANCIAL REPORT**  
 (Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

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LOCAL GOVERNMENT ACT 1995  
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Capital expenditure lower due to timing of Par



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>FOR THE PERIOD ENDED 30 SEPTEMBER 2022</b>								
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,550,000	2,550,000	2,550,000	2,592,227	42,227	2%	
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		5,429,467	5,429,467	5,429,467	5,417,364	(12,103)	(0%)	
General Purpose Funding - Other		921,965	921,965	227,565	254,328	26,763	12%	▲
Governance		1,153	1,153	1,153	90	(1,063)	(92%)	▼
Law, Order and Public Safety		265,136	265,136	66,659	16,674	(49,985)	(75%)	▼
Health		17,313	17,313	4,328	11,364	7,036	163%	▲
Education and Welfare		2,094,046	2,094,046	521,309	428,169	(93,140)	(18%)	▼
Housing		17,651	17,651	4,413	5,918	1,506	34%	▲
Community Amenities		1,214,051	1,214,051	923,745	992,468	68,723	7%	▲
Recreation and Culture		57,575	57,575	6,894	7,204	310	4.5%	▲
Transport		358,876	358,876	89,719	195,370	105,651	118%	▲
Economic Services		444,393	444,393	110,825	92,646	(18,179)	(16%)	▼
Other Property and Services		178,115	178,115	44,543	17,316	(27,227)	(61%)	▼
		<b>10,999,740</b>	<b>10,999,740</b>	<b>7,430,619</b>	<b>7,438,911</b>	<b>8,292</b>	<b>0%</b>	
<b>Expenditure from operating activities</b>								
General Purpose Funding		(303,377)	(385,653)	(97,962)	(45,095)	52,867	54%	▲
Governance		(662,558)	(699,875)	(175,592)	(141,026)	34,567	20%	▲
Law, Order and Public Safety		(853,867)	(814,982)	(217,847)	(186,651)	31,196	14%	▲
Health		(338,061)	(319,742)	(85,874)	(49,665)	36,208	42%	▲
Education and Welfare		(2,078,303)	(2,019,445)	(535,053)	(441,554)	93,500	17%	▲
Housing		(57,524)	(57,524)	(6,623)	(8,111)	(1,488)	(22%)	▼
Community Amenities		(1,651,084)	(1,500,223)	(383,633)	(323,665)	59,968	16%	▲
Recreation and Culture		(3,332,463)	(3,322,803)	(856,507)	(783,742)	72,766	8%	▲
Transport		(3,463,725)	(3,704,030)	(937,853)	(952,509)	(14,657)	(2%)	▼
Economic Services		(819,671)	(792,030)	(201,339)	(168,196)	33,143	16%	▲
Other Property and Services		(160,124)	(104,449)	(110,638)	(96,369)	14,269	13%	▲
		<b>(13,720,755)</b>	<b>(13,720,756)</b>	<b>(3,608,921)</b>	<b>(3,196,583)</b>	<b>412,338</b>		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		2,947,189	2,947,189	736,797	754,448	17,651	2%	▲
Adjust (Profit)/Loss on Asset Disposal	12	67,476	67,476	16,869	(71)	(16,940)	(100%)	▼
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0	0%	
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0	0%	
Movement in Leave Reserve (Added Back)		0	0	0	Capital expenditure lower	#VALUE!	0%	↑↑↑
Stock increase		0	0	0	0	0	0%	
<b>Amount attributable to operating activities</b>		<b>2,843,650</b>	<b>2,843,649</b>	<b>7,125,364</b>	<b>7,588,931</b>	<b>#VALUE!</b>		
<b>Investing Activities</b>								
Non-Operating Grants, Subsidies and Contributions		4,504,873	4,504,873	1,126,218	827,775	(298,443)	100%	▲
Purchase of Investments at fair value through P&L		7,795	7,795	0	0	0	0%	
Land and Buildings	11	(2,800,382)	(2,800,382)	(674,558)	(100,358)	574,200	85%	▲
Plant and Equipment	11	(2,390,600)	(2,390,600)	(599,024)	(5,636)	593,388	99%	▲
Furniture & Equipment	11	(588,674)	(588,674)	(12,169)	0	12,169	100%	▲
Infrastructure Assets - Roads	12	(2,393,823)	(2,265,065)	(570,296)	(301)	569,995	100%	▲
Infrastructure Assets - Footpaths	11	(51,000)	(51,000)	(12,750)	0	12,750	100%	▲
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(7,500)	0	7,500	100%	▲
Infrastructure Assets - Parks and Gardens	11	(350,520)	(350,520)	(122,634)	(32,849)	89,784	100%	▲
Infrastructure Assets - Aerodromes	11	(30,000)	(30,000)	(10,500)	(8,517)	1,983	100%	▲
Infrastructure Assets- Bridges	12	(588,000)	(588,000)	(147,000)	0	147,000	100%	▲
Infrastructure Assets- Other	12	(515,733)	(515,733)	(72,762)	(62,756)	10,006	14%	▲
Proceeds from Disposal of Assets	12	232,000	232,000	0	455	455	0%	▲
Proceeds from insurance		0	0	0	0	0	100%	▲
<b>Amount attributable to investing activities</b>		<b>(4,994,064)</b>	<b>(4,865,306)</b>	<b>(1,102,974)</b>	<b>617,813</b>	<b>1,720,786</b>		▲
<b>Financing Activities</b>								
Proceeds from New Debentures	13	450,000	450,000	0	0	0	0%	▼
Proceeds from Advances		0	0	0	0	0	0%	
Repayment of Debentures	13	(214,581)	(214,581)	(14,907)	(14,906)	1	0%	▼
Self-Supporting Loan Principal		0	0	0	0	0	0%	
Transfer from Reserves	10	4,550,959	4,422,201	0	0	0	0%	
Advances to Community Groups		0	0	0	0	0	0%	
Transfer to Reserves	10	(2,635,964)	(2,635,964)	0	0	0	0%	
<b>Amount attributable to financing activities</b>		<b>2,150,414</b>	<b>2,021,656</b>	<b>(14,907)</b>	<b>(14,906)</b>	<b>1</b>		
<b>Net Capital</b>		<b>(0)</b>	<b>(0)</b>	<b>6,007,487</b>	<b>8,191,838</b>	<b>#VALUE!</b>		
<b>Total Net Operating + Capital</b>		<b>(0)</b>	<b>(0)</b>	<b>6,007,487</b>	<b>8,191,838</b>	<b>#VALUE!</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>(0)</b>	<b>6,007,487</b>	<b>8,191,838</b>	<b>#VALUE!</b>		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.  
The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.  
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**EXPLANATION OF  
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
Law, Order and Public Safety	(49,985)	(75%)	▼	Timing	Income lower due to timing of mitigation officer grant from DFES.
Education and Welfare	(93,140)	(18%)	▼	Timing	Income lower due to CHSP payment lag after contract variation. Meeting with DoH Contract Manager on 19th October to follow up on the processing of monthly payments instead of quarterly of funds.
Transport	105,651	118%	▲	Timing	Income higher due to early receipt of Mainroads Operational Grant.
Economic Services	(18,179)	(16%)	▼	Timing	Lower income variance due to, (15k) DCVC fees, and lower revenue for inspection fees, (3k).
Other Property and Services	(27,227)	(61%)	▼	Timing	Variance mainly due to the timing of income from private and public works and variation to admin allocations as per Council resolution.
<b>Expenditure from operating activities</b>					
General Purpose Funding	52,867	54%	▲	Timing	Expenditure lower due to timing of debt collection (\$44k), and variation to admin allocations (9k)
Governance	34,567	20%	▲	Timing	Expenditure lower due to timing of expenditure in audit fees (13k), other admin expense, (5k) and admin allocation variation (16k)
Education and Welfare	93,500	17%	▲	Timing	Variance mainly due to combination of budgeted salary expense not commenced yet and timing of services being provided to CHSP and CHCP customers as well as variation to admin allocations.
Health	36,208	42%	▲	Timing	Expenditure lower due to unexpended salaries and wages.
Community Amenities	59,968	16%	▲	Timing	Timing of expenditure in waste management (13k), amenities costs, (27k) other admin costs, salaries & wages in town planning (20k).
Economic Services	33,143	16%	▲	Timing	Expenditure lower due to timing of building control wages, (6k), lower caravan park costs, (9k) and timing of building operations and maintenance of visitor centre, (12k), and other economic operations' costs.
<b>Investing Activities</b>					
Capital Acquisitions	2,018,775	93%	▲	Timing	Capital expenditure lower due to timing of Parks & Gardens (98k), Plant & Equipment purchases (\$593k), Land & Buildings works (\$564k) and Road & Infrastructure works (\$717k).

**KEY INFORMATION**

- ▲ Favourable variance
- ▼ Unfavourable variance

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

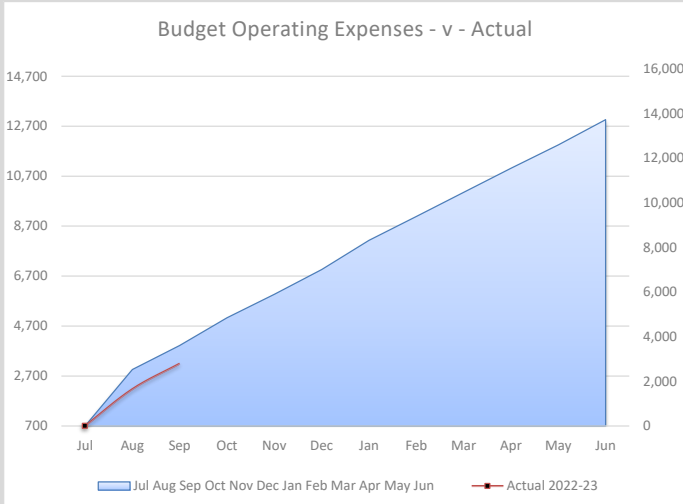
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

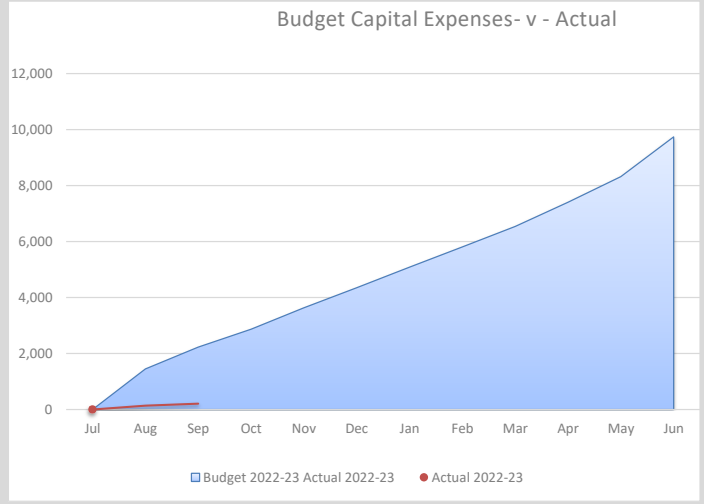
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**MONTHLY SUMMARY INFORMATION  
GRAPHS**

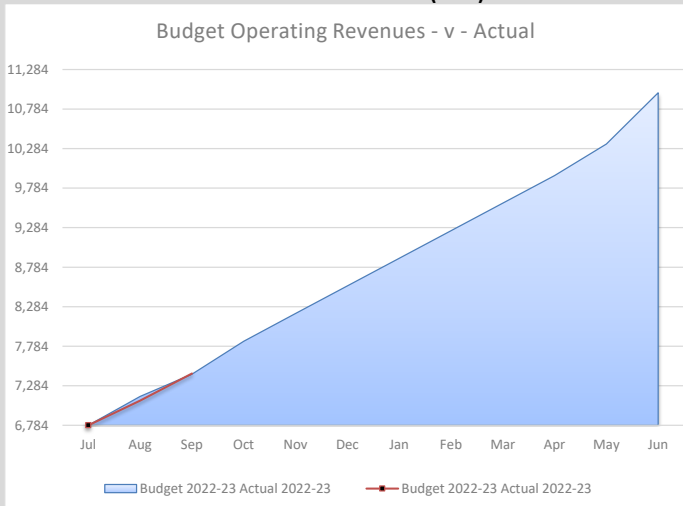
**OPERATING EXPENSES ('000)**



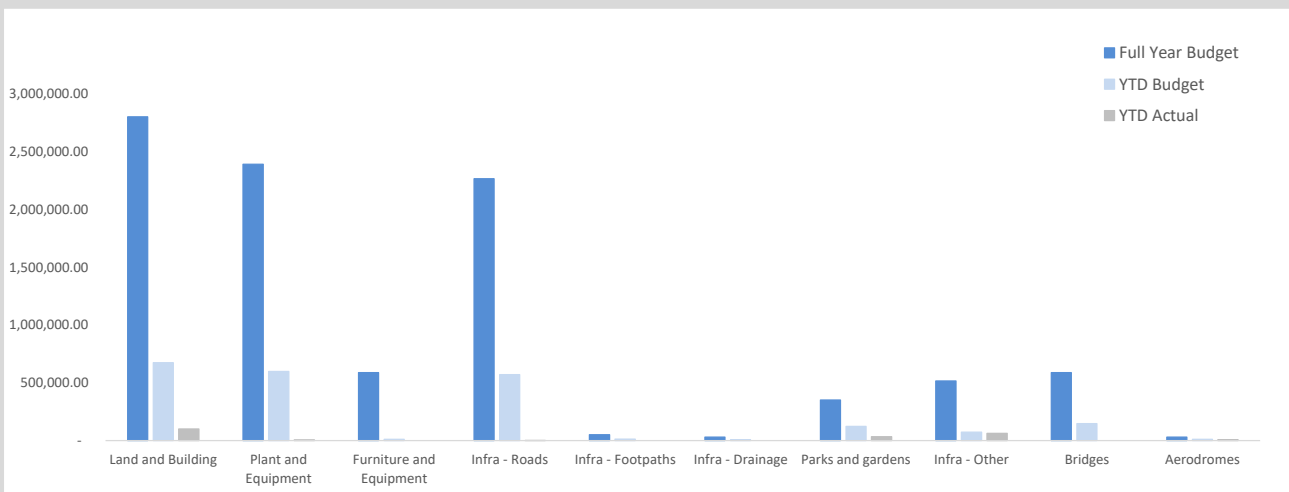
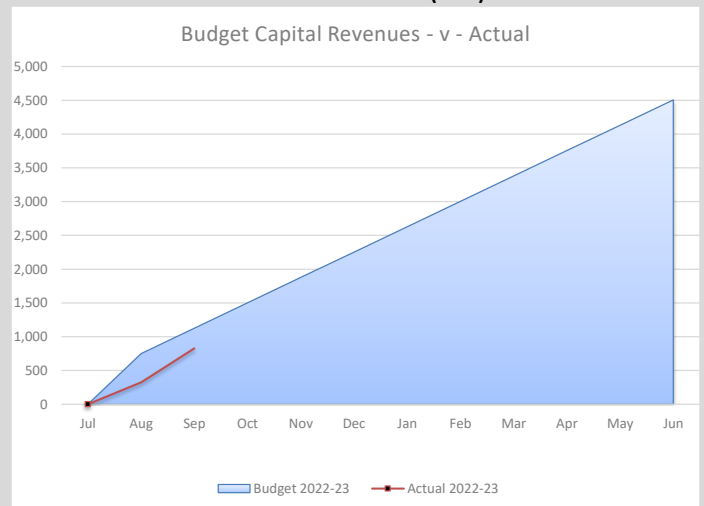
**CAPITAL EXPENSES ('000)**



**OPERATING REVENUE ('000)**



**CAPITAL REVENUE ('000)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is right to defer settlement beyond 12 months, the liability is

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

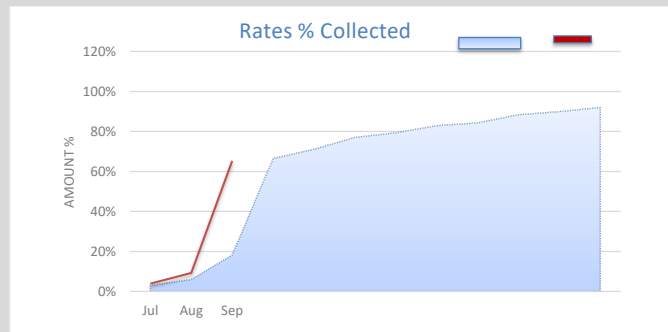
**OPERATING ACTIVITIES  
RECEIVABLES**

Rates Receivable	30 Jun 22	30 Sep 22
	\$	\$
<b>Opening Arrears Previous Years</b>	476,999	581,945
RATES - Rates Levied - GRV	3,236,553	3,407,588
RATES - Rates Levied - UV	1,061,898	1,134,890
RATES - Minimum Rates Levied - GRV	605,360	645,213
RATES - Minimum Rates Levied - UV	201,942	229,673
RATES - Interim Rates Levied - GRV	10,525	3,170
RATES - Back Rates Levied - GRV	(891)	1,384
RATES - Ex-Gratia Rates (CBH, etc.)	10,627	11,525
Instalment Admin fee	0	28,457
Private S/Pool Inspection fees	1,914	1,860
Domestic Refuse Collection Charges	493,743	510,113
Domestic Services (Additional)	3,807	4,106
Commercial Collection Charge	45,561	47,082
Commercial Collection Charge( additional)	45,330	47,338
Domestic Recycling Service	180,224	186,472
Non-Rateable Collection Charge	39,984	73,541
Non-Rateable Additional Pick Up	33,345	37,338
Commercial Additional Pick Up	25,573	25,636
FESA ESL	280,218	296,485
Total Rates and Rubbish (YTD)	6,275,714	6,691,868
Less Collections to date	(6,317,638)	(4,880,533)
<b>Net Rates Collectable</b>	<b>435,075</b>	<b>2,393,279</b>
% Collected (Current and Arrears)	93.56%	67.10%
Pensioner Deferred Rates		(195,110)
Pensioner Deferred ESL		(8,986)
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>2,189,183</b>

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	8,971	12,366	33,210	136,393	190,940
Percentage	5%	6%	17%	71%	
<b>Balance per Trial Balance</b>					
Rates Pensioner Rebate Claims					159,303
GST Input					-
Provision For Doubtful Debts ( including Rates)					(136,225)
<b>Total Receivables General Outstanding</b>					<b>214,018.04</b>

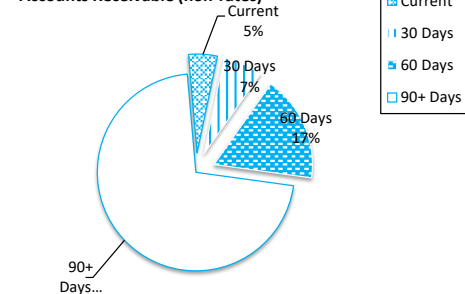
Amounts shown above include GST (where applicable)

**KEY INFORMATION**



Collected	Rates Due
<b>67%</b>	<b>\$2,189,183</b>

**Accounts Receivable (non-rates)**



<b>Debtors Due</b>
<b>\$190,940</b>
<b>Over 30 Days</b>
<b>95%</b>
<b>Over 90 Days</b>
<b>71%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS

FOR THE PERIOD ENDED 30 SEPTEMBER 2022

**Current Assets**

Cash Unrestricted
Cash Restricted - Reserves
Cash Restricted - Term Deposits
Cash Restricted - Trust
Receivables - Rates and Rubbish, ESL, Excess Rates
Receivables - Other
Inventories

**Less: Current Liabilities**

Payables
Loan Liability
Provisions

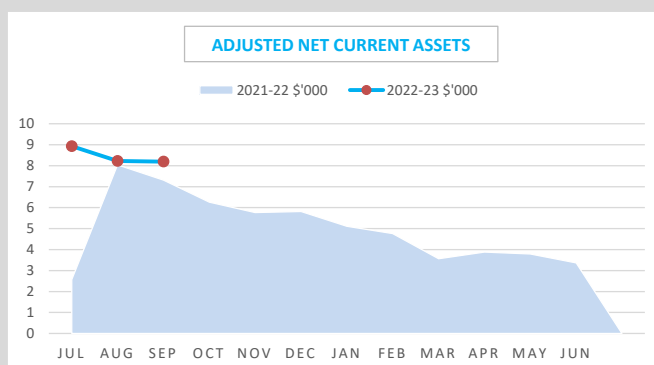
**Net Current Asset Position**

Less: Cash Restricted
Add Back: Component of Leave Liability not Required to be funded
Add Back: Current Loan Liability
Adjustment for Trust Transactions Within Muni
Non cash Opening Contract liability adjustment
<b>Net Current Funding Position</b>

Last Years Closing	This Time Last Year	Year to Date Actual
30 Jun 2022	30 Sep 2021	30 Sep 2022
\$	\$	\$
3,151,510	2,712,481	6,317,095
4,872,927	4,677,398	880,880
0	0	4,000,000
32,049	30,069	33,854
230,979	4,952,225	2,189,183
495,228	182,950	478,616
26,579	8,208	1,137
8,809,272	12,563,331	13,900,766
(1,016,908)	(425,595)	(499,033)
(411,917)	(197,212)	(214,581)
(686,693)	(749,986)	(686,693)
(2,115,518)	(1,372,793)	(1,400,306)
6,693,754	11,190,538	12,500,460
(4,872,927)	(4,677,398)	(4,880,880)
361,204	361,003	361,204
411,917	197,212	214,581
(1,721)	734	(3,527)
2,592,227	7,072,088	8,191,838

**SIGNIFICANT ACCOUNTING POLICIES**

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**Year YTD Actual**

**Surplus(Deficit)**

**\$8.19 M**

**This Time Last Year**

**Surplus(Deficit)**

**\$7.07 M**

**NOTE: For the Cash Assets above the following investments have been made as at reporting date:**

	Investment Value \$	Maturity Date	Rate	Institution	Investment %
<u>Cash Restricted (Reserves)</u>					
NAB	2,000,000	15/11/2022	2.05%	NAB	50%
Bankwest (Note: Investment made subsequent to month end)	2,000,000	20/02/2023	2.00%	Bankwest	50%
	<u>4,000,000</u>				<u>100%</u>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

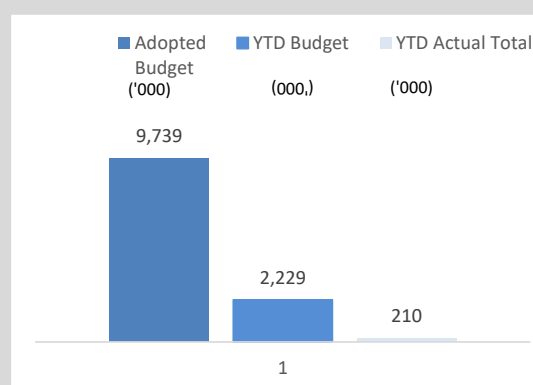
**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,800,382	2,800,382	674,558	100,358	564,200
Plant & Equipment	2,390,600	2,390,600	599,024	5,636	593,388
Furniture & Equipment	588,674	588,674	12,169	0	12,169
Roads	2,393,823	2,265,065	570,296	301	569,995
Footpaths	51,000	51,000	12,750	0	12,750
Road Drainage	30,000	30,000	7,500	0	7,500
Infrastructure- Bridges	588,000	588,000	147,000	0	147,000
Other Infrastructure	515,733	515,733	72,762	62,756	10,006
Parks and Gardens	350,520	350,520	122,634	32,849	98,083
Aerodromes	30,000	30,000	10,500	8,517	1,983
<b>Capital Expenditure Totals</b>	<b>9,738,732</b>	<b>9,609,974</b>	<b>2,229,192</b>	<b>210,417</b>	<b>2,017,073</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	<b>\$9.74 M</b>	<b>\$9.61 M</b>	<b>\$.21 M</b>	<b>2%</b>

To be read in conjunction with Strategic Projects Tracker

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

	20/02/2023	0	Bankwest	1					
	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)		
			\$	\$	\$	\$	\$		\$
<b>Capital Expenditure</b>									
0%	Recycling shed (Tip Shop)	4110160	BC274	50,000	50,000	12,500	0		12,500
0%	Town Hall Parapet Wall concrete Capping	4110160	BC181	20,000	20,000	5,000	0		5,000
33%	Mayor's Parlour (Town Hall) Hot Water System (Zipsystem/ Mimboli)	4110160	BC182	5,000	5,000	1,250	1,650	(400)	
0%	Town Hall Plan Upgrades- Heating, Cooling & Sundry (Circuit West)	4110160	BC183	50,000	50,000	12,500	0		12,500
5%	Town Hall Stage Upgrade/ EWP / Rigging	4110160	BC184	55,000	55,000	13,750	2,631		11,119
15%	Fitout of Railway Station Building	4110660	BC207	75,000	75,000	18,750	11,247		7,503
51%	Museum Restoration as per conservation Report	4110660	BC201	45,355	45,355	11,339	22,963	(11,624)	
0%	Covered Stage - Rec Centre for music/sound at west end of Alby Park	4110260	BC273	50,000	50,000	0	0		0
11%	Rec Centre Stadium LED Lighting	4110260	BC166	35,000	35,000	0	3,881	(3,881)	
0%	Installation of Custom Orb Sheeting to Sections of Walls of Court 1 & 3 at NRLC	4110260	BC272	30,000	30,000	0	0		0
0%	Railway Dam Toilets	4110355	BC275	53,817	53,817	0	0		0
0%	Library Extension	4110560	IO0808	400,000	400,000	100,000	0		100,000
47%	Railway Station Resotation COVID recovery project	4110660	BC202	100,000	100,000	41,667	47,425	(5,759)	
6%	ANZAC War Memorial Repair & Restoration	4110560	BC203	45,455	45,455	11,364	2,803		8,561
14%	Caravan park upgrades(abolition blocks & kitchen)	4130260	BC238	45,000	45,000	11,250	6,458		4,792
0%	Caravan Park - Renewal Development including resale	4130260	BC239	450,000	450,000	112,500	800		111,700
0%	Building Maintenance-Old jewellers shop	4130650	BC277	10,000	10,000	2,500	0		2,500
0%	Good Shed Roof and Wall Restoration	4130650	BC278	300,000	300,000	75,000	500		74,500
				<b>2,800,382</b>	<b>2,800,382</b>	<b>674,558</b>	<b>100,358</b>		<b>564,200</b>
<b>Plant and Equipment</b>									
0%	Narrogin Regional Homecare Ute	4050355	PA073A	45,000	45,000	11,250	0		11,250
0%	P56 Fuso Rosa (Bus)	4050355	PA072A	190,000	190,000	47,499	0		47,499
0%	P43 Toyota Corolla	4070455	PA043C	25,000	25,000	6,250	0		6,250
0%	50KV Generator and Trailer	4080455	PE075	35,000	35,000	0	0		0
0%	Acquisition of Incident Control Vehicle	4050255	PA950	881,900	881,900	220,475	0		220,475
0%	Acquisition of General Rescue Utility	4050255	PA951	110,200	110,200	27,550	0		27,550
0%	XC Class Train Mural Project	4100655	IO131	20,000	20,000	5,000	0		5,000
42%	NRLC- Irrigation Pump	4110255	PE161	13,500	13,500	3,375	5,636		7,864
0%	Bob Cat	4120350	PA835A	80,000	80,000	20,000	0		20,000
0%	John Deere Ride On Mower(Parks)	4120350	PA835A	10,000	10,000	2,500	0		2,500
0%	John Deere Ride on Mower(Caravan Park)	4120350	PA039A	10,000	10,000	2,500	0		2,500
0%	Sweeper Truck 2015	4120350	PA024A	350,000	350,000	87,500	0		87,500
0%	Hino 300 Series Crew Cab	4120350	PA8219A	100,000	100,000	25,000	0		25,000
0%	Single Cab Ute Isuzu(Parks/Curator)	4120350	PA018C	35,000	35,000	8,750	0		8,750
0%	2018 Mitsubishi (MCLC)	4120350	PA004E	30,000	30,000	7,500	0		7,500
0%	2018 Mitsubishi (MF/MCS)	4120350	PA047G	30,000	30,000	7,500	0		7,500
0%	2018 Holden(EH)	4120350	PA065A	30,000	30,000	7,500	0		7,500
0%	2020 Isuzu (Senior Ranger)	4120350	PA8163C	45,000	45,000	11,250	0		11,250
0%	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	87,500	0		87,500
100%	Jet Patcher (p8218)- Straight disposal	4120350	PA8169	0	0	0	0		0
				<b>2,390,600</b>	<b>2,390,600</b>	<b>599,024</b>	<b>5,636</b>		<b>593,388</b>
<b>Furniture and Equipment</b>									
0%	Additional Public CCTV Camera's - Installation	4040250	FE037	200,000	200,000	50,000	0		50,000
0%	Mobile Video Conference Solution for the Council Chambers	4040250	FE039	15,000	15,000	3,750	0		3,750
0%	Replacement of Copier at Library	4110550	FE034	4,000	4,000	1,000	0		1,000
0%	NRLC-Capital Emergency Repairs eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	0	0		0
0%	NRLC-Capital Emergency Repairs eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	0	0		0
0%	NRLC-Capital Emergency Repairs eg - Boiler-YMCA	4110255	PE074	75,000	75,000	0	0		0
0%	Replacement of Copier at Homecare	4040250	PE076	10,000	10,000	2,500	0		2,500
0%	2XCopier Replacement & Upgrade-New	4140580	FE102	20,000	20,000	5,000	0		5,000
0%	Purchase of Altus HR system	4140580	FE101	48,674	48,674	12,169	0		12,169
0%	IT Upgrades as per Asset Management Plan( Altus PO & Other IT Assets)	4140580	FE103	40,000	40,000	10,000	0		10,000
				<b>588,674</b>	<b>588,674</b>	<b>12,169</b>	<b>0</b>		<b>12,169</b>
<b>Infrastructure - Roads</b>									
0%	Design New Intersection for Wanerie and Cooramining Roads	4120165	IR338	40,000	40,000	10,000	0		10,000
100%	NGN Valley Rd (Construction) 3.5km out it transport	4120165	IR339	200,000	200,000	0	0		0
0%	Park Street Widening (From Federal St to Church)	4120165	IR340	13,424	13,424	3,424	0		3,424
1%	Gorden Street Stabilising	4120165	IR341	59,329	59,329	14,984	301		14,684
0%	Manaring Rd Re-sheet (Currently Quartz)	4120165	IR342	182,320	182,320	46,364	0		46,364
0%	Flavel Road Re-sheet (Currently Quartz)	4120165	IR343	22,929	22,929	5,830	0		5,830
0%	Highbury West Re-sheet (Currently Quartz)	4120165	IR345	35,578	35,578	9,058	0		9,058
0%	Pethybridge Rd Re-sheet (Currently Quartz)	4120165	IR346	103,337	103,337	26,292	0		26,292
0%	Cowcher Rd Re-Sheet (Currently Gravel)	4120165	IR347	31,366	31,366	7,972	0		7,972
0%	Chomley Road Seal (Wesley)	4120165	IR349	30,087	30,087	7,580	0		7,580
0%	Two Solar Speed Detection Signs	4120155	PE080	22,000	22,000	5,500	0		5,500
0%	Airport- Seal Gravel Runway (100% RAPS Funded)	4120466	IO0185	201,390	201,390	50,397	0		50,397
0%	WSFN Wandering Road Development Works	4120167	IR337	75,000	75,000	18,750	0		18,750
0%	Chomley Rd - Gravel re sheet	4120167	RRG338	424,275	424,275	107,354	0		107,354
0%	Spriggs Rd - Gravel re sheet	4120167	RRG339	244,797	244,797	61,491	0		61,491
0%	Cannell Rd - Gravel re sheet	4120167	RRG340	163,492	163,492	41,121	0		41,121
0%	Bottle Creek Place (R2R) Reseal	4120166	R2R337	11,088	9,800	2,451	0		2,451
0%	George Street (R2R) Reseal	4120166	R2R338	23,166	14,500	3,624	0		3,624
0%	Narrogin Valley Road - Renewal (Rural) (R2R)	4120167	R2R212	0	200,000	50,001	0		50,001
0%	Highbury West Road - Renewal	4120166	R2R216	15,714	16,000	3,999	0		3,999
0%	Katta Road (R2R) Reseal	4120166	R2R339	95,953	25,100	6,276	0		6,276
0%	McCormick Way (R2R) Reseal	4120166	R2R340	8,415	6,100	1,524	0		1,524
0%	Newman Street (R2R) Reseal	4120166	R2R341	5,940	4,600	1,149	0		1,149
0%	Pitt Street (R2R) Reseal	4120166	R2R342	6,500	4,600	1,149	0		1,149
0%	Range Road (R2R) Reseal	4120166	R2R343	51,071	45,100	11,274	0		11,274
0%	Stewart Place (R2R) Reseal	4120166	R2R344	6,270	7,941	1,986	0		1,986
0%	Stewart Road (R2R) Reseal	4120166	R2R345	22,572	25,000	6,249	0		6,249
0%	Tanner Street (R2R) Reseal	4120166	R2R346	4,950	6,000	1,500	0		1,500
0%	Wiese Road (Town) (R2R) Reseal	4120166	R2R347	23,760	14,000	3,501	0		3,501
0%	Chomley Road (R2R) Reseal	4120166	R2R213	77,000	45,000	11,250	0		11,250
0%	Highbury East Rd Culvert Upgrade	4120166	R2R348	60,000	60,000	15,000	0		15,000
0%	Tarwonga Road Black Spot	4120167	RBS204	132,000	132,000	33,248	0		33,248
				<b>2,393,823</b>	<b>2,265,065</b>	<b>570,296</b>	<b>301</b>		<b>569,995</b>
<b>Infrastructure - Footpaths</b>									
0%	Burns street Footpath(Kipping to Doney)	4120175	IF055	22,000	22,000	5,500	0		5,500
0%	Doney Street Footpath	4120175	IF056	29,000	29,000	7,250	0		7,250
				<b>51,000</b>	<b>51,000</b>	<b>12,750</b>	<b>0</b>		<b>12,750</b>
<b>Infrastructure - Drainage</b>									
0%	Drainage Easement Falcon St	4120180	ID000	30,000	30,000	7,500	0		7,500
				<b>30,000</b>	<b>30,000</b>	<b>7,500</b>	<b>0</b>		<b>7,500</b>
<b>Infrastructure - Bridges</b>									
0%	Tarwonga Rd Bridge 4551	4120181	IB204	192,000	192,000	48,000	0		48,000
0%	Whinbin Rock Rd Bridge 3125	4120181	IB205	396,000	396,000	99,000	0		99,000
				<b>588,000</b>	<b>588,000</b>	<b>147,000</b>	<b>0</b>		<b>147,000</b>
<b>Infrastructure - Other</b>									
0%	TWIS Distribution Pipes Replacement	4100350	IO002	15,000	15,000	3,750	0		3,750
0%	May St Stormwater Catchment Dam	4110365	IO180	6,424	6,424	0	0		0
21%	Public Art Strategy - Implementation & Carry Over	4110860	IO113	45,455	45,455	22,727	9,350		13,377
64%	Single Electric BBQ for Gnarojin park near Skate park (to replace the former one)	4110860	FE036	10,000	10,000	0	6,385	(6,385)	
0%	Two Inclusive Play Equipment Activities at Highbury \$50k (as requested by HDCC)	4110365	IO181	50,000	50,000	0	0		0
82%	Two wheelchair accessible table settings at Highbury	4110860	IO182	7,000	7,000	0	5,730	(5,730)	
0%	Upgrade of lighting to LED at Clayton Oval, Narrogin - Narrogin Hawks Football- Subject to Grant	4110355	BC279	243,000	243,000	0	0		0
30%	Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	138,854	138,854	46,285	41,291		4,994
				<b>515,733</b>	<b>515,733</b>	<b>72,762</b>	<b>62,756</b>		<b>10,006</b>
<b>Infrastructure - Parks &amp; Gardens</b>									
38%	Cemetery Upgrade	4110365	IO026	62,505	62,505	15,626	23,924	(8,298)	
0%	Mackie Park Financial Planning Office Kitchenette	4110850	BC130	8,000	8,000	2,000	0		2,000
4%	Narrogin Tennis Courts Lighting & Surface Upgrading	4110360	IO127	210,015	210,015	105,008	8,925		96,083
0%	Provision for Accessible Toilets at Thomas Hogg Oval	4110355	BC269	50,000	50,000	0	0		0

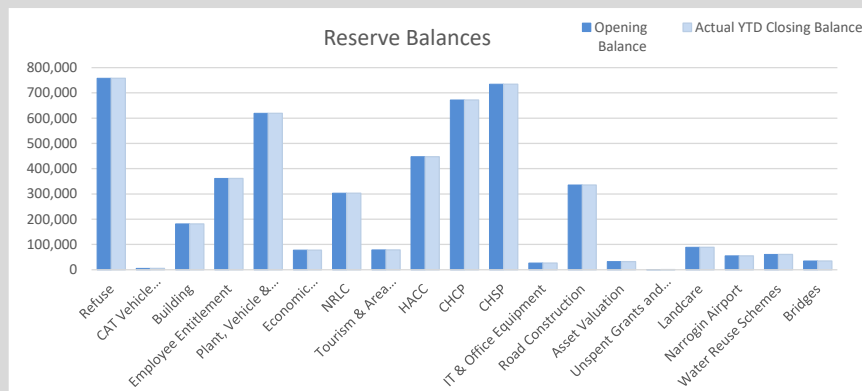
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES  
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	757,719	9,390	0	47,390	0	35,000	0	770,109	757,719
CAT Vehicle Replacement	5,869	70	0	8,070	0	0	0	13,939	5,869
Building	181,118	2,240	0	2,240	0	150,355	0	33,003	181,118
Employee Entitlement	361,204	4,470	0	4,470	0	0	0	365,674	361,204
Plant, Vehicle & Equipment	619,492	7,680	0	432,680	0	833,000	0	219,172	619,492
Economic Development	77,403	950	0	950	0	40,000	0	38,353	77,403
NRLC	302,714	3,750	0	53,750	0	351,000	0	5,464	302,714
Tourism & Area Promotion	78,654	970	0	970	0	0	0	79,624	78,654
HACC	447,241	5,454	0	5,454	0	447,241	0	5,454	447,241
CHCP	671,570	8,320	0	759,083	0	906,578	0	524,075	671,570
CHSP	734,562	9,100	0	1,232,801	0	1,532,194	0	435,169	734,562
IT & Office Equipment	26,449	320	0	320	0	0	0	26,769	26,449
Road Construction	335,587	4,160	0	4,160	0	200,000	0	139,747	335,587
Asset Valuation	31,898	390	0	390	0	0	0	32,288	31,898
Unspent Grants and Contributions	132	0	0	0	0	0	0	132	132
Landcare	89,218	886	0	886	0	5,000	0	85,104	89,218
Narrogin Airport	55,198	680	0	15,680	0	0	0	70,878	55,198
Water Reuse Schemes	60,432	430	0	17,930	0	15,000	0	63,362	60,432
Bridges	35,002	740	0	48,740	0	35,591	0	48,151	35,002
	<b>4,871,462</b>	<b>60,000</b>	<b>0</b>	<b>2,635,964</b>	<b>0</b>	<b>4,550,959</b>	<b>0</b>	<b>2,956,467</b>	<b>4,871,462</b>

KEY INFORMATION



ent purchases (\$593k), Land & Buildings v

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	2030199	RATES - Administration Allocated	280922.006	Operational Expenditure			(38,639)	(38,639)
	2030299	GENGRANT - Administration Allocated	280922.006	Operational Expenditure			(19,319)	(57,958)
	2030399	INVEST - Administration Allocated	280922.006	Operational Expenditure			(5,000)	(62,958)
	2030499	GENFUND - Administration Allocated	280922.006	Operational Expenditure			(19,319)	(82,277)
	2040199	MEMBERS - Administration Allocated	280922.006	Operational Expenditure		19,637		(62,640)
	2040299	OTHGOV - Administration Allocated	280922.006	Operational Expenditure			(56,955)	(119,595)
	2050199	FIRE - Administration Allocated	280922.006	Operational Expenditure		19,318		(100,277)
	2050299	ESL- Administration Allocated	280922.006	Operational Expenditure			(19,319)	(119,596)
	2050399	ANIMAL - Administration Allocated	280922.006	Operational Expenditure		19,319		(100,277)
	2050499	OLOPS - Administration Allocated	280922.006	Operational Expenditure		19,567		(80,710)
	2070399	HEALTH - Administration Allocated	280922.006	Operational Expenditure		19,319		(61,391)
	2070699	OTH HEALTH - Administration Allocated	280922.006	Operational Expenditure			(1,000)	(62,391)
	2080199	PRE-SCHOOL - Administration Allocated	280922.006	Operational Expenditure		8,159		(54,232)
	2080499	CHCP - Administration Allocated	280922.006	Operational Expenditure			(31,925)	(86,157)
	2080599	CHSP - Administration Allocated	280922.006	Operational Expenditure			(2,152)	(88,309)
	2080699	AGEDSNRS - Administration Allocated	280922.006	Operational Expenditure		32,800		(55,509)
	2080799	AGEDOTHER - Administration Allocated	280922.006	Operational Expenditure			(9,659)	(65,168)
	2080899	WELFARE - Administration Allocated	280922.006	Operational Expenditure		61,635		(3,533)
	2100199	SAN - Administration Allocated	280922.006	Operational Expenditure		131,542		128,009
	2100299	SANOTH - Administration Allocated	280922.006	Operational Expenditure		38,637		166,647
	2100899	COM AMEN - Administration Allocated	280922.006	Operational Expenditure			(19,319)	147,328
	2110199	HALLS - Administration Allocated	280922.006	Operational Expenditure		19,319		166,647
	2110299	NRLC - Administration Allocated	280922.006	Operational Expenditure			(19,318)	147,328
	2110399	REC - Administration Allocated	280922.006	Operational Expenditure			(19,319)	128,009
	2110699	HERITAGE - Administration Allocated	280922.006	Operational Expenditure			(9,659)	118,350
	2110899	OTHCUL - Administration Allocated	280922.006	Operational Expenditure		38,637		156,987
	2120299	ROADM - Administration Allocated	280922.006	Operational Expenditure			(172,684)	(15,697)
	2120399	PLANT - Administration Allocated	280922.006	Operational Expenditure			(19,319)	(35,016)
	2120499	AERO - Administration Allocated	280922.006	Operational Expenditure			(19,319)	(54,335)
	2120599	LICENSING - Administration Allocated	280922.006	Operational Expenditure			(28,978)	(83,313)
	2130199	RURAL - Administration Allocated	280922.006	Operational Expenditure		18,978		(64,335)
	2130299	TOUR - Administration Allocated	280922.006	Operational Expenditure		19,319		(45,016)
	2130399	BUILD - Administration Allocated	280922.006	Operational Expenditure		19,319		(25,697)
	2130499	SALEYARDS - Administration Allocated	280922.006	Operational Expenditure			(1,000)	(26,697)
	2130699	ECONOM - Administration Allocated	280922.006	Operational Expenditure			(28,978)	(55,676)
	2140199	PRIVATE - Administration Allocated	280922.006	Operational Expenditure	ument purchases (\$)	14,317		(41,359)
	2140299	PWO - Administration Allocated	280922.006	Operational Expenditure		73,011		31,653
	2140399	Plant Operating Costs-Administration Allocated	280922.006	Operational Expenditure			(31,653)	(0)
	IR339	Ngn Valley Rd (Construction) 3.5Km Out It Transport	280922.002	Capital Expenses			(200,000)	(200,000)
	R2R212	Narrogin Valley Road - Renewal (Rural) (R2R)	280922.002	Capital Expenses		200,000		0
	5120150	ROADC - Transfers From Reserve	280922.002	Capital Income			(128,758)	(128,758)
	R2R213	Chomley Road (R2R) Reseal Slk 15.23 - 16.81	280922.002	Capital Expenses		32,000		(96,758)
	R2R216	Highbury West Road - Renewal (Rural) (R2R)	280922.002	Capital Expenses			(286)	(97,044)
	R2R337	Bottle Creek Place (R2R) Reseal Slk 0 - 0.26	280922.002	Capital Expenses		1,288		(95,756)
	R2R338	George Street (R2R) Reseal Slk 0.36 - 0.77	280922.002	Capital Expenses		8,666		(87,090)
	R2R339	Katta Road (R2R) Reseal Slk 004-0.79	280922.002	Capital Expenses		70,853		(16,237)
	R2R340	Mccormick Way (R2R) Reseal Slk 0 - 0.18	280922.002	Capital Expenses		2,315		(13,922)
	R2R341	Newman Street (R2R) Reseal Slk 0 - 0.15	280922.002	Capital Expenses		1,340		(12,582)
	R2R342	Pitt Street (R2R) Reseal Slk 0.02 - 0.13	280922.002	Capital Expenses		2,000		(10,582)
	R2R343	Range Road (R2R) Reseal Slk 0 - 1.37	280922.002	Capital Expenses		5,971		(4,611)
	R2R344	Stewart Place (R2R) Reseal Slk 0 - 0.15	280922.002	Capital Expenses			(1,671)	(6,282)
	R2R345	Stewart Road (R2R) Reseal Slk 0 - 0.53	280922.002	Capital Expenses			(2,428)	(8,710)
	R2R346	Tanner Street (R2R) Reseal Slk 0 - 0.148	280922.002	Capital Expenses			(1,050)	(9,760)
	R2R347	Wiese Road (Town) (R2R) Reseal Slk 0 -0.409	280922.002	Capital Expenses		9,760		0
						907,026	(907,026)	

# Strategic Budget Projects Register 2022/23



FOR MONTH OF SEPTEMBER / OCTOBER 2022

Project Title/Task	Job	COA	Original Budget	Current Budget	Outstanding PO Exp to 30/09/22	Actual Exp to 30/09/22	Total Committed Expenditure	Budget Remaining (incl P/Os)	Category	Current Risk Rating (of completion by 30/6)	Comments	Accountability	Responsible Exec	Responsible Officer	Status	% Complete	Start Date	Due Date	Year Due Date	
			UV Code? To be added manually	UV Code? To be added manually	UV Code? To be added manually	UV Code? To be added manually	Calc column	Calc column				Select from one of the 4 Departments	Mark Furr	If delegated to another...	- On Track - Off Track - Complete - In Trouble - On Hold		Anticipated start date of the Project	Anticipated completion date of the Project		
			B		C	D	E = C + D	B - E												
<b>Projects that are either strategic (plans/projects) or critical to implement and manage or of an asset renewal or creation (Capital) in nature that have a budget provision in the current Budget.</b>																				
<b>Governance</b>																				
<b>Members of Council</b>																				
Mobile Video Conference Solution for the Council Chambers & Committee Room	FE039	4040250	\$15,000	\$15,000	\$14,202	\$0	\$14,202	\$798	ITC Acquisition	Low	17/08/22 - Solution scoping completed, quotes obtained and preferred Supplier identified. 30/08/22 - MVC solutions for Chamber and Meeting Room on track for early completion. 17/10/22 - Project completed 28 Aug 22	Corporate & Community Services	Mark Furr	Kunal Sarma	Complete	100%	01/08/22	17/10/22	2022	
<b>Law, Order &amp; Public Safety</b>																				
Additional Public CCTV Camera's - Installation (subject to grant)	FE037	4050455	\$200,000	\$200,000	\$0	\$0	\$0	\$200,000	ITC Acquisition	High	15/08/22 - Project meeting scheduled with IT Officer 16/08/22. 15/08/22 - Investigating Telstra credits to assist funding of project. 15/08/22 - Investigating available grants to proceed. 09/09/22 - Continuing to investigate grant opportunities - those reviewed to date identify CCTV as not applicable. Continue to pursue grant opportunity. 17/10/22 - No change to previous update.	Corporate & Community Services	Mark Furr	Kunal Sarma	On Track	0%	01/10/22	31/12/22	2022	
Acquisition of Incident Control Vehicle	PA950	4050255	\$881,900	\$881,900	\$0	\$0	\$0	\$881,900	Vehicle Acquisition	Low	17/8/2022 - To be fabricated by DFES 31/08/22 - Still awaiting receipt of vehicle 13/10/22 - DFES advised delivery will be some time away up to 2 years	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	0%	01/07/22	30/06/23	2023	
PA952 21/22 Fast Fill Trailer (Carryover from 21/22)	PA952	4050155	\$7,000.00	\$7,000.00	\$7,000	\$0	\$7,000	\$0	Vehicle Acquisition	Low	Budget Amendment Required - Not budgeted as C/Over	Development & Regulatory Services	Azhar Awang	Azhar Awang	Not included in Budget	50%	01/07/22	30/06/23	2023	
PA953 22/23 Fast Fill Trailer (Carryover from 21/22)	PA953	4050155	\$8,000.00	\$0.00	\$0	\$0	\$0	\$0	Vehicle Acquisition	High	Budget Amendment Required - Not budgeted as C/Over	Development & Regulatory Services	Azhar Awang	Azhar Awang	Not included in Budget	20%	01/07/22	30/06/23	2023	
Acquisition of General Rescue Utility	PA951	4050255	\$110,200	\$110,200	\$0	\$0	\$0	\$110,200	Vehicle Acquisition	Low	17/8/2022 - To be fabricated by DFES 31/08/22 - Still awaiting receipt of vehicle 13/10/22 - DFES advised delivery has been delayed and will be a minimum of 18 months.	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	0%	01/07/22	30/06/23	2023	
SES Building Project	BC265	4050260	\$62,210	\$62,210	\$0	\$0	\$0	\$62,210	Consultancy	Low	to inform ESL Grant request in 23/24	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	0%	01/10/22	31/12/22	2022	
<b>Education &amp; Welfare</b>																				
Narrogin Regional Homecare Ute	PA073A	4080455	\$45,000	\$45,000	\$22,488	\$0	\$22,488	\$22,512	Vehicle Acquisition	Low	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle. 30/08/22 - RFQ created and disseminated to local providers. 21/09/22 - Quotes received option to purchase being determined and expect to submit purchase order in coming days. 17/10/22 - Vehicle purchased and already delivered to Homecare.	Corporate & Community Services	Mark Furr	Paula Raworth	Complete	100%	01/10/22	17/10/22	2022	
P56 Fuso Rosa (Bus)	PA072A	4080455	\$190,000	\$190,000	\$0	\$0	\$0	\$190,000	Vehicle Acquisition	Low	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle. 30/08/22 - RFQ being prepared for dissemination to local providers. 17/10/22 - No change to previous update and within project timeframes	Corporate & Community Services	Mark Furr	Paula Raworth	On Track	0%	01/10/22	31/12/22	2022	
P43 Toyota Corolla	PA043C	4080455	\$25,000	\$25,000	\$0	\$0	\$0	\$25,000	Vehicle Acquisition	Low	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle. 30/08/22 - RFQ created and disseminated to local providers. 21/09/22 - RFQ completed, and quotes received, however RFQ process halted to allow consideration of new EV legislation from 01 Jul 22 17/10/22 - New legislation considered however relevant EV's not suitable for Homecare purpose and so reverting back to original RFQ determinations and finalising procurement.	Corporate & Community Services	Mark Furr	Paula Raworth	On Track	75%	01/10/22	31/12/22	2022	
Replacement of Copier at Homecare	PE076	4080450	\$10,000	\$10,000	\$9,967	\$0	\$9,967	\$33	ITC Acquisition	Low	15/08/22 - Project meeting scheduled with IT Officer 16/08/22. 21/09/22 - Quotes obtained for Copiers, and preferred provider has been identified. 17/10/22 - Awaiting delivery.	Corporate & Community Services	Mark Furr	Kunal Sarma	On Track	75%	01/10/22	31/12/22	2022	
Relocation of Narrogin Regional Homecare Services	BC052	4080360	\$868,545	\$868,545	\$0	\$0	\$0	\$868,545	Building Construction/Mtce	High	Client - CEO (extreme political risk) 15/08/22 - Project meeting on 19/08 to discuss and agree project scope in consideration of previous resolution and activity associated to project in 21/22 31/08/22 - Meeting with Senior Citizen Centre Committee to take place with SP, CEO and EMCCS. Date to be confirmed by Client. EMCCS and MCCC visited Senior Citizen Centre. 17/10/22 - No further update at this time.	Corporate & Community Services	Mark Furr	Paula Raworth	On Track	0%	27/07/22	30/06/23	2023	
<b>Community Amenities</b>																				
Mackie Park Financial Counselling Office Kitchenette	BC130	4100850	\$8,000	\$8,000	\$0	\$0	\$0	\$8,000	Building Construction/Mtce	Low	Liaising with Counselling Tenant	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/01/23	31/03/23	2023	
Landfill facility revegetation	IO184	4100165	\$10,000	\$10,000	\$0	\$0	\$0	\$10,000	Other	Low	CEO is client Need to discuss required landscape design. Met John for earthworks and Sue is ordering tube stock.	Development & Regulatory Services	Torre Evans	Torre Evans	On Track	0%	27/07/22	01/05/23	2023	
Recycling Shed (Tip Shop) - Subject to Grant	BC274	4100160	\$50,000	\$50,000	\$0	\$0	\$0	\$50,000	Building Construction/Mtce	High	17/8/2022 - Working with CDO for available funding through Lotterywest on Infrastructure.	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	0%	01/01/23	31/03/23	2023	
<b>Sewerage</b>																				
Retic Pipe Upgrade Clayton Oval TWIS Dam	IO002	4100350	\$15,000	\$15,000	\$13,613	\$0	\$13,613	\$1,387	Other	Low	Works schedule October	Technical & Rural Services	Torre Evans	John Warburton	On Track	50%	01/01/23	31/03/23	2023	
May St Stormwater Catchment Dam	IO180	4110365	\$6,424	\$6,424	\$0	\$0	\$0	\$6,424	Other	Low	Fence to be installed October	Technical & Rural Services	Torre Evans	John Warburton	On Track	90%	27/07/22	31/12/22	2022	
<b>Cemetery</b>																				
Cemetery Upgrade	IO026	4100860	\$62,502	\$62,502	\$12,987	\$23,924	\$36,911	\$25,591	Other	Low	Grant project Complete and to be acquitted. Shelters, seats and bin surrounds delivered. Installation of the furniture was not part of the grant however will occur in November 2022.	Technical & Rural Services	Torre Evans	John Warburton	On Track	100%	27/07/22	25/11/22	2022	
<b>Recreation &amp; Culture</b>																				
<b>Public Halls, Civic Centres</b>																				
Equipment for Town Hall (Fans, Stage Light ..)	BC181	4110160	\$20,000	\$20,000	\$0	\$0	\$0	\$20,000	Other	Low	Liaise Arts Narrogin	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	31/03/23	2023	
Mayor's Parlour (Town Hall) Hot Water System (Zipsystem/ Miniboil)	BC182	4110160	\$5,000	\$5,000	\$0	\$1,650	\$1,650	\$3,350	Other	Low	Liaise Arts Narrogin	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	5%	01/10/22	31/12/22	2022	
Town Hall Plan Upgrades- Heating, Cooling & Sundry (Circuit West)	BC183	4110160	\$50,000	\$50,000	\$0	\$0	\$0	\$50,000	Other	Low	Liaise Arts Narrogin	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	31/03/23	2023	
Town Hall Stage Upgrade/ EWP / Rigging	BC184	4110160	\$55,000	\$55,000	\$19,681	\$2,631	\$22,312	\$32,688	Other	Low	Liaise Arts Narrogin 17/8/2022 - PO issued to Peter Jago of Spirited Thinking to develop the design for the rigging and the needs of the event organiser including stakeholders.	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	5%	01/10/22	31/03/23	2023	
Public Art Strategy - Implementation & Carry Over	IO113	4110860	\$45,455	\$45,455	\$2,273	\$9,350	\$11,623	\$33,832	Other	Low	Commenced	Development & Regulatory Services	Azhar Awang	Susan Guy	On Track	0%	01/10/22	31/03/23	2023	
Single Electric BBQ for Gnaroin park near Skate park (to replace the former one)	FE036	4110860	\$10,000	\$10,000	\$800	\$6,385	\$7,185	\$2,815	Other	Low	Delivered, to be installed October.	Technical & Rural Services	Torre Evans	Sue Roopchand	On Track	75%	01/10/22	31/03/23	2023	
<b>Narrogin Regional Leisure Centre</b>																				
50 KV Generator & Trailer- Subject to Grant	FE075	4110255	\$35,000	\$35,000	\$0	\$0	\$0	\$35,000	Plant & Equip Acquisition	High	EMDRS to source funding.	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	0%	01/10/22	31/12/22	2022	
Sound Shell at Alby Park	BC273	4110260	\$50,000	\$50,000	\$7,480	\$0	\$7,480	\$42,520	Building Construction/Mtce	Medium	Client- CEO Liaise YMCA	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/01/23	30/06/23	2023	
Rec Centre Stadium LED Lighting	BC166	4110260	\$35,000	\$35,000	\$26,038	\$3,881	\$29,919	\$5,081	Building Construction/Mtce	Low	Liaise YMCA	Development & Regulatory Services	Azhar Awang	Azhar Awang	On Track	5%	01/10/22	31/03/23	2023	
Narrogin Tennis Courts Lighting & Surface Upgrading (LRCP 3)	IO127	4110360	\$210,015	\$210,015	\$197,215	\$8,925	\$206,140	\$3,875	Other	Low	- (LRCP 3) - Lighting Component Quote of Vizona for Lighting Component let for \$35,700 plus GST - project 10 weeks from 31/7/22 - Courts Component... Need to recoup 2/3rds cash from NTC nearing completion	Office of CEO	Dale Stewart	Dale Stewart	On Track	5%	28/07/22	31/12/22	2022	
Installation of Custom Orb Sheeting to Sections of Walls of Court 1 & 3 at NRLC	BC272	4110260	\$30,000	\$30,000	\$0	\$0	\$0	\$30,000	Building Construction/Mtce	Low	Refer CEO what is expected - Liaise YMCA	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	31/03/23	2023	
Pool Filters-NRLC	FE072	4110255	\$96,000	\$96,000	\$0	\$0	\$0	\$96,000	Other	Medium	Liaise YMCA re pool downtime - timing / need	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	30/06/23	2023	
Pool Liner-NRLC	FE073	4110255	\$80,000	\$80,000	\$0	\$0	\$0	\$80,000	Other	Medium	Liaise YMCA re pool downtime - timing / need	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	30/06/23	2023	
Boiler-NRLC	FE074	4110255	\$75,000	\$75,000	\$0	\$0	\$0	\$75,000	Other	Medium	Liaise YMCA re pool downtime - timing / need	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	30/06/23	2023	
NRLC- Irrigation Pump	PE161	4110255	\$13,500	\$13,500	\$0	\$5,636	\$5,636	\$7,864	Plant & Equip Acquisition	Low	To be installed October, hold up with parts.	Technical & Rural Services	Torre Evans	John Warburton	On Track	75%	27/07/22	31/12/22	2022	



Project Title/Task	Job	COA	Original Budget	Current Budget	Outstanding PO Exp to 30/09/22	Actual Exp to 30/09/22	Total Committed Expenditure	Budget Remaining (incl P/Os)	Category	Current Risk Rating (of completion by 30/9)	Comments	Accountability	Responsible Exec	Responsible Officer	Status	% Complete	Start Date	Due Date	Year Due Date
Two Inclusive Play Equipment Activities at Highbury \$50k (as requested by HDCC)	IO181	4110365	\$50,000	\$50,000	\$0	\$0	\$0	\$50,000	Other	Low	Have met with HDCC RFQ in progress	Technical & Rural Services	Torre Evans	Sue Roopchand	On Track	50%	01/01/23	31/03/23	2023
Two wheelchair accessible table settings at Highbury	IO182	4110365	\$7,000	\$7,000	\$0	\$5,730	\$5,730	\$1,270	Other	Low	Delivered. Need to install	Technical & Rural Services	Torre Evans	Sue Roopchand	On Track	80%	01/01/23	31/03/23	2023
Provision for Accessible (Relocatable) Toilets at Thomas Hogg Oval	BC269	4110355	\$50,000	\$50,000	\$0	\$0	\$0	\$50,000	Building Construction/Mtce	Low	Liaise with and consider timing / Ravheads Eagles	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/01/23	31/03/23	2023
Thomas Hogg Oval Toilet Facility Demolition	BC268	4110360	\$20,000	\$20,000	\$0	\$0	\$0	\$20,000	Building Construction/Mtce	Low	Liaise with and consider timing / Ravheads Eagles	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	31/03/23	2023
Railway Dam Eco Toilets (LRCP 3)	BC275	4110355	\$53,817	\$53,817	\$0	\$0	\$0	\$53,817	Building Construction/Mtce	Low	Flooding Impact - Agree on site	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/10/22	31/12/22	2022
Upgrade of lighting to LED at Clayton Oval, Narrogin. - Narrogin Hawks Football- Subject to Grant	BC279	4110355	\$243,000	\$243,000	\$0	\$0	\$0	\$243,000	Other	Medium	Client Hawks	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	0%	01/01/23	30/06/23	2023
Walk Cycle & Mountain Bike Trails Projects	IO129	4110360	\$138,854	\$138,854	\$3,948	\$41,291	\$45,239	\$93,615	Other	Low	Liaise Doug Sawkins	Development & Regulatory Services	Azhar Awang	Susan Guy	On Track	70%	27/07/22	31/03/23	2023
Library Extension Project (LRCP 3)	IO080B	4110560	\$400,000	\$400,000	\$0	\$0	\$0	\$400,000	Building Construction/Mtce	High	(LRCP 3) Relocation / logistics during construction? 15/08/22 - Project scoping meeting scheduled for 16/08. 30/08/22 - Meetings with Architect to confirm ACC and DRS 21/09/22 - RFT expected in Oct 22 - Final detail being determined after Engineer's work is completed. 17/10/22 - RFT to be completed by 27 October for dissemination; additional documentation required being sourced and intensive engagement between stakeholders (Architect, Geotifier, Structural Engineer to finalise required work). This process along with sewer realignment project separate to RFT process. 20/10/22 - Planning application lodged and approved. 15/08/22 - Project meeting scheduled with IT Officer 16/08/22. 30/08/22 - Review of asset and determination that use is considerably less than criteria for replacement and therefore will not be considered for replacement until next financial year. 50k copies in 5 years as opposed to expected shelf life of 500k in 5 years..	Development & Regulatory Services	Mark Furr	Ben Kittow	On Track	15%	27/07/22	30/06/23	2023
Replacement of Library Copier	FE034	4110550	\$4,000	\$4,000	\$0	\$0	\$0	\$4,000	ITC Acquisition	Low	15/08/22 - Project meeting scheduled with IT Officer 16/08/22. 30/08/22 - Review of asset and determination that use is considerably less than criteria for replacement and therefore will not be considered for replacement until next financial year. 50k copies in 5 years as opposed to expected shelf life of 500k in 5 years..	Corporate & Community Services	Mark Furr	Kunal Sama	No Longer Proceeding This Budget	0%	01/01/23	31/03/23	2023
XC Class Train Mural Project	IO131	4110670	\$20,000	\$20,000	\$0	\$0	\$0	\$20,000	Other	High		Office of CEO	Dale Stewart	Dale Stewart	On Track	0%	01/10/22	31/03/23	2023
Fitout of Railway Station Building	BC207	4110660	\$75,000	\$75,000	\$42,316	\$11,247	\$53,563	\$21,437	Consultancy Other	Low	Progressing well and on track for completion on time.	Office of CEO	Dale Stewart	Dale Stewart	On Track	5%	01/07/22	31/12/22	2022
Railway Station Restoration COVID recovery project	BC202	4110660	\$100,000	\$100,000	\$14,019	\$47,425	\$61,444	\$38,556	Building Construction/Mtce	Low	Progressing well and on track for completion on time.	Office of CEO	Dale Stewart	Dale Stewart	On Track	95%	01/10/22	31/12/22	2022
Museum Restoration as per conservation Report	BC201	4110660	\$60,000	\$45,355	\$22,392	\$22,963	\$45,355	\$0	Building Construction/Mtce	Low	Liaise Museum Volunteers	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	95%	01/10/22	31/12/22	2022
ANZAC War memorial repair & restoration	BC203	4110660	\$45,455	\$45,455	\$40,989	\$2,803	\$43,792	\$1,663	Building Construction/Mtce	Low	Work commenced, Asbestos ceiling removed and working on the filling of concrete filler before painting which will require approval from the Heritage Council to match with existing colour..	Development & Regulatory Services	Azhar Awang	Ben Kittow	On Track	50%	27/07/22	30/11/22	2022
<b>Transport</b>																			
Bottle Creek Place (R2R) Reseal SLK 0 - 0.26	R2R337	4120166	\$11,088	\$11,088	\$7,774	\$0	\$7,774	\$3,314	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
George Street (R2R) Reseal SLK 0.36 - 0.77	R2R338	4120166	\$23,166	\$23,166	\$12,259	\$0	\$12,259	\$10,907	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Highbury West Road (R2R) Reseal SLK 5.15 - 5.65	R2R216	4120166	\$16,100	\$15,714	\$0	\$0	\$16,100	-\$386	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Katta Road (R2R) Reseal SLK 0.04 - 0.79	R2R339	4120166	\$95,953	\$95,953	\$24,279	\$0	\$24,279	\$71,674	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
McCormick Way (R2R) Reseal SLK 0 - 0.18	R2R340	4120166	\$8,415	\$5,796	\$0	\$0	\$5,796	\$2,619	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Newman Street (R2R) Reseal SLK 0 - 0.15	R2R341	4120166	\$5,940	\$5,940	\$4,140	\$0	\$4,140	\$1,800	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Pitt Street (R2R) Reseal SLK 0.02 - 0.13	R2R342	4120166	\$6,600	\$6,600	\$4,089	\$0	\$4,089	\$2,511	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Range Road (R2R) Reseal SLK 0 - 1.37	R2R343	4120166	\$51,071	\$51,071	\$48,525	\$0	\$48,525	\$2,546	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Stewart Place (R2R) Reseal SLK 0 - 0.15	R2R344	4120166	\$6,270	\$6,270	\$5,106	\$0	\$5,106	\$1,164	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Stewart Road (R2R) Reseal SLK 0 - 0.53	R2R345	4120166	\$22,572	\$22,572	\$19,578	\$0	\$19,578	\$2,994	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Tanner Street (R2R) Reseal SLK 0 - 0.148	R2R346	4120166	\$4,950	\$4,950	\$4,425	\$0	\$4,425	\$525	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Wiese Road (Town) (R2R) Reseal SLK 0 - 0.409	R2R347	4120166	\$23,760	\$23,760	\$11,288	\$0	\$11,288	\$12,472	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Chomley Road (R2R) Reseal SLK 15.23 - 16.81	R2R213	4120166	\$77,000	\$77,000	\$29,072	\$0	\$29,072	\$47,928	Road Reseal	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Highbury East Rd Culvert Upgrade	R2R348	4120166	\$60,000	\$60,000	\$0	\$0	\$0	\$60,000	Road Construction	Low	February	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
<b>Aerodrome</b>																			
Airport- Seal Gravel Runway (RAPS Funded)	IO185	4120466	\$201,390	\$201,390	\$163,200	\$0	\$163,200	\$38,190	Road Construction	Low	January	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Airport Patient Transfer Facility St John Ambulance / RFDS	BC221	4120460	\$30,000	\$30,000	\$0	\$5,817	\$8,517	\$21,483	Building Construction/Mtce	Low	Check income treatment 21/22 and 22/23	Office of CEO	Dale Stewart	Dale Stewart	On Track	10%	01/07/22	30/11/22	2022
<b>Regional Road Group</b>																			
RRG Mckenzie Rd (Construction)-New seal over gravel - SLK 0 - 1.85	RRG338	4120167	\$424,275	\$424,275	\$154,191	\$0	\$154,191	\$270,084	Road Construction	Low	Construction started October	Technical & Rural Services	Torre Evans	John Warburton	On Track	50%	01/01/23	31/03/23	2023
RRG Nomans Lake Siding Rd (Rehab) SLK - 0.03 - 2.07	RRG339	4120167	\$244,797	\$244,797	\$72,442	\$0	\$72,442	\$172,355	Road Construction	Low	December	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
RRG Wanerie Rd (Rehab) SLK 4.1 - 5.3	RRG340	4120167	\$163,492	\$163,492	\$47,411	\$0	\$47,411	\$116,081	Road Construction	Low	December	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
<b>Wheatbelt Secondary Freight Network</b>																			
WSFN Wandering Road Development Works	IR337	4120164	\$75,000	\$75,000	\$11,500	\$0	\$11,500	\$63,500	Road Construction	Low	December	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
<b>Black Spot programme</b>																			
Blackspot Tarwonga Rd (Rehab) SLK 15.5 - 16	RBS204	4120168	\$132,000	\$132,000	\$46,530	\$0	\$46,530	\$85,470	Road Construction	Low	February	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
<b>Drainage Construction</b>																			
Drainage Easement Falcon St	ID000	4120180	\$30,000	\$30,000	\$0	\$0	\$0	\$30,000	Road Construction	Medium	Awaiting administration completion from DRS	Technical & Rural Services	Torre Evans	John Warburton	On Track	50%	01/01/23	31/03/23	2023
<b>Muni Funded Roadworks</b>																			
Design new Intersection for Wanerie and Cooramining Roads	IR338	4120165	\$40,000	\$40,000	\$0	\$0	\$0	\$40,000	Consultancy	Low	May	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
NGN Valley Rd (Construction) SLK 4.83 - 6.83	IR339	4120165	\$200,000	\$200,000	\$126,000	\$0	\$126,000	\$74,000	Road Construction	Low	November	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Park Street Widening (From Federal St to Church)	IR340	4120165	\$13,423	\$13,423	\$0	\$0	\$0	\$13,423	Road Construction	Low	November	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Gorden Street Stabilising	IR341	4120165	\$59,329	\$59,329	\$23,220	\$301	\$23,521	\$35,808	Road Construction	Low	December	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/01/23	31/03/23	2023
Manaring Rd Re-sheet (Currently Quartz)	IR342	4120165	\$182,321	\$182,321	\$0	\$0	\$0	\$182,321	Road Resheet	Low	June	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Flavel Road Re-sheet (Currently Quartz)	IR343	4120165	\$22,929	\$22,929	\$0	\$0	\$0	\$22,929	Road Resheet	Low	June	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Highbury West Re-sheet (Currently Quartz)	IR344	4120165	\$35,578	\$35,578	\$0	\$0	\$0	\$35,578	Road Resheet	Low	June	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Pethybridge Rd Re-sheet (Currently Quartz)	IR346	4120165	\$103,337	\$103,337	\$0	\$0	\$0	\$103,337	Road Resheet	Low	June	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Cowcher Rd Re-Sheet (Currently Gravel)	IR347	4120165	\$31,366	\$31,366	\$0	\$0	\$0	\$31,366	Road Resheet	Low	June	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Chomley Road Seal (Weise) (Under policy 12.14)	IR349	4120165	\$30,087	\$30,087	\$0	\$0	\$0	\$30,087	Road Construction	Low	Obtain payment before completing	Technical & Rural Services	Torre Evans	John Warburton	On Track	0%	01/04/23	30/06/23	2023
Two Solar (Mobile) Speed Detection Signs	FE080	4120155	\$22,000	\$22,000	\$0	\$0	\$0	\$22,000	ITC Acquisition Plant & Equip Acquisition	Low	In progress, preferred supplier selected, awaiting PO	Technical & Rural Services	Torre Evans	Sue Roopchand	On Track	80%	01/04/23	30/06/23	2023
<b>Footpath Construction</b>																			
Burns Street Footpath (Kipling to Doney St)	IF055	4120175	\$22,000	\$22,000	\$0	\$0	\$0	\$22,000	Footpath Construction	Low	RFQ complete and awarded. Install before December 2022.	Technical & Rural Services	Torre Evans	John Warburton	On Track	50%	01/01/23	31/03/23	2023
Doney Street Footpath (Butler to Grey St)	IF056	4120175	\$29,000	\$29,000	\$0	\$0	\$0	\$29,000	Footpath Construction	Low	RFQ complete and awarded. Install before December 2022.	Technical & Rural Services	Torre Evans	John Warburton					

Project Title/Task	Job	COA	Original Budget	Current Budget	Outstanding PO Exp to 30/09/22	Actual Exp to 30/09/22	Total Committed Expenditure	Budget Remaining (incl P/Os)	Category	Current Risk Rating (of completion by 30/9)	Comments	Accountability	Responsible Exec	Responsible Officer	Status	% Complete	Start Date	Due Date	Year Due Date
Caravan park upgrades(ablution blocks & Kitchen)	BC238	4130260	\$45,000	\$45,000	\$781	\$6,458	\$7,239	\$37,761	Building Construction/Mtce	Low	RFO for rendering in progress, painting of ablutions to be in summer, stainless steel benches and tables in camp kitchen delivered with install in November.	Technical & Rural Services	Torre Evans	John Warburton	On Track	25%	27/07/22	31/12/22	2022
Construction of 3 chalets at Caravan Park	BC239	4130260	\$450,000	\$450,000	\$0	\$800	\$800	\$449,200	Building Construction/Mtce	Medium	BAL received. Tender to be advertise October. Closing date for Tender is 14 November, report to Council OCM November or December	Technical & Rural Services	Torre Evans	Torre Evans	On Track	25%	01/10/22	31/12/22	2022
Other Economic Services																			
Land Development Opportunity	LB030	4130640	\$40,000	\$40,000	\$0	\$0	\$0	\$40,000	Other	Medium		Office of CEO	Dale Stewart	Dale Stewart	On Track	0%	01/08/22	30/11/22	2022
Building Maintenance - Old Jewellers Shop	BC277	4130650	\$10,000	\$10,000	\$15,857	\$0	\$15,857	-\$5,857	Building Construction/Mtce	Low		Development & Regulatory Services	Azhar Awang	Ben Kitow	On Track	5%	01/10/22	31/12/22	2022
Good Shed Roof & Wall Restoration (LRCIP 3)	BC278	4130650	\$300,000	\$300,000	\$0	\$500	\$500	\$299,500	Building Construction/Mtce	Medium		Office of CEO	Dale Stewart	Dale Stewart	On Track	0%	01/10/22	30/06/23	2023
Other Property & Services																			
Administration Overheads																			
2 Copiers Replacement at Shire office (Main & Gen printer)	FE100	4140580	\$20,000	\$20,000	\$0	\$0	\$0	\$20,000	ITC Acquisition	Low	15/08/22 - Project meeting scheduled with IT Officer 16/08/22 - 21/09/22 - Quotes received as part of procurement process, preferred provider selected and will be ordered in following weeks. 17/10/22 - Awaiting delivery.	Corporate & Community Services	Mark Furr	Kunal Sarma	On Track	75%	27/07/22	31/12/22	2022
IT Upgrades as per Asset Management Plan	FE102	4140580	\$40,000	\$40,000	\$19,933	\$0	\$19,933	\$20,067	ITC Acquisition	Low	15/08/22 - Project meeting scheduled with IT Officer 16/08/22 - 31/08/22 - Quotes being obtained to meet requirements of project, all on track 17/10/22 - Assets being purchased, Procurement project not yet commenced (15k)	Corporate & Community Services	Mark Furr	Kunal Sarma	On Track	50%	01/04/23	30/06/23	2023
Altus Payroll software implementation	FE101	4140580	\$48,674	\$48,674	\$48,674	\$0	\$48,674	\$0	ITC Acquisition	Low	15/08/22 - Meeting with Altus project manager (Tania Read) scheduled for 18/08 to recommence work for completion by Dec 22. 30/08/22 - Project recommenced, weekly meetings and Go live scheduled for 25 Nov 22. 21/09/22 - Parallel pay run in September, progressing well and go live date 25 Nov 22 all on track 17/10/22 - No further update at this time, project progressing as expected.	Corporate & Community Services	Mark Furr	Lucille Munnik	On Track	80%	01/10/22	31/12/22	2022
			\$9,703,374	\$9,680,729	\$2,322,013	\$210,417	\$2,532,430	\$7,148,299											



### 10.3.3 APPLICATION FOR LEASE – SKILL HIRE PTY LTD

File Reference	A340210
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Skill Hire Pty Ltd
Previous Item Numbers	Nil
Date	18 October 2022
Author	Mark Furr – Executive Manager Corporate Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

#### Summary

In accordance with section 6.15 sub para (1), b, (i), of the Local Government Act 1995, the Council is requested to consider a request by Skill Hire Pty Ltd to lease Unit Part 3/39-45 Federal Street, Narrogin WA 6512, from the 5 December 2022, on the presumption that no public submissions are received by the Shire during the statutory advertising period.

#### Background

The Shire building was previously leased to General Tech and this arrangement ceased in July 2022.

Skill Hire WA Pty Ltd is a successful Employment and Training Services Organisation that was recently awarded continued and extended national employment services contracts until 2028.

An independent market appraisal of \$21,600 annual rent was received by the Shire on 10 October 2022.

Negotiations have been extremely positive, with Skill Hire very keen to commence services in Narrogin, resulting in agreed terms, subject to approval by the Shire, of \$21,600 per annum plus GST, with CPI increase annually, plus outgoings, with a commencement date of occupancy from the 5 December 2022.

#### Consultation

Consultation has occurred with the following:

- Chief Executive Officer – Shire of Narrogin; and
- Duncan Synnot – Elders Real Estate.

Pursuant to Section 3.58 of the Local Government Act 1995 and Regulation 30 of the Local Government (Functions and General) Regulations 1996, advertising will occur as follows:

- The Narrogin Observer for a minimum period of 14 days, closing at 4pm on Friday 11 November 2022;
- The Shire's Website under public notices;
- The Shire's Public Notice Boards; and
- The Shire's Facebook Account.

## Statutory Environment

The following legislation relates to the proposal:

- The Local Government Act 1995 S3.58 (disposal of land by private treaty);
- The Local Government (Function and General) Regulations 1996 Regulation 30; and
- The Council's Delegation Register Number 3.4 – Disposing of Land – leases, rentals etc relates and the Chief Executive Officer has no delegation applicable.

Specifically, section 3.58(3) states:

*“(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

- a) it gives local public notice of the proposed disposition — (i) describing the property concerned; and (ii) giving details of the proposed disposition; and (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
- b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision, and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

- (a) the names of all other parties concerned; and*
- (b) the consideration to be received by the local government for the disposition; and*
- (c) the market value of the disposition —*
  - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
  - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.”*

## Policy Implications

The Council's Policy Number 1.14 – Community Engagement relates and has been complied with.

## Financial Implications

The market rent (payable monthly in advance) is based on an appraisal received on 10 October 2022, together with the cost of all normal commercial arrangement outgoings, including utilities and rates.

The proposed lease offer exceeds adopted budget figures and therefore no adverse impact on the current budget for 2022/23; and provide continued revenue for at least the next two (2) years.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Underutilisation of leasable Shire assets reduces capacity to generate revenue.	Possible (3)	Insignificant (1)	Low (1-4)	Asset Sustainability	Accept Officer Recommendation, subject to no negative submissions

## Risk Matrix

Consequence Likelihood		Insignificant		Minor		Moderate		Major		Catastrophic	
		1	2	3	4	5	6	7	8	9	
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)					
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)					
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)					
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)					
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)					

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation, and environment. A risk matrix has been prepared and a risk rating of three (3) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

## Comment/Conclusion

In accordance with Section 3.58 of the Local Government Act 1995, the Officers determination of this application is that the negotiated terms and conditions of the proposed lease are satisfactory, and on the presumption that no negative submissions, regarding the intent to lease to Skill Hire Pty Ltd, are received, then this lease arrangement should be approved.

Council is requested to consider the Officers recommendation.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION**

That with respect to the proposed lease of Unit Part 3/39-45 Federal Street, Narrogin to Skill Hire Pty Ltd, Council, subject to there being no negative submissions during the advertising period, authorise the Shire President and the Chief Executive Officer to:

1. Prepare, sign, and affix the common seal to the new lease to Skill Hire Pty Ltd, for a two (2) year term, plus a one (1) year option, for a lease fee being \$21,600 plus GST, with CPI increase annually, plus outgoings with a commencement date of occupancy from the 05 December 2022.

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 ORDINARY COUNCIL MEETING SCHEDULE

File Reference	13.3.8
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	11 October 2022
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

#### Summary

Council is presented with the proposed Ordinary Council meeting dates for the 2023 calendar year as per the requirements of the Local Government (Administration) Regulations 1996.

#### Background

Each year, as per the requirements of the Regulations, Council is presented with the proposed meeting dates for the following calendar year so that advertising can occur to inform the residents and allow Councillors and staff to plan for the meetings.

Council currently meets on the fourth Wednesday of the month with the Ordinary Council meeting commencing at 7:00 pm, with a meal for Elected Members, the Executive Management Team and support staff required, commencing at 6pm.

#### Consultation

The scheduling of dates and times of a regular meeting on a Wednesday, commencing at 7pm, and typically concluding at 9pm, might not suit everyone, however, is designed to:

- accommodate the majority where practical;
- allow for the greatest participation of both Elected Members and the public, including business owners and those that are employed in 'day jobs';
- have a regular time and date to in order to facilitate scheduling other activities and to maximise Elected Members and community participation; and
- not conflict and coordinate in as with local nearby governments, such that regional meetings can be more easily scheduled where required.

The Council is free to set the frequency of meetings, whichever day of the week it prefers and, indeed, the start time it prefers. It should, however, be cognoscente of staff costs associated with non-traditional work hours for support staff required, and set-up and preparation requirements.

## Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Local Government Act 1995, Local Government Act 1995, Sections 5.3 and 5.25 (1)(g); and
- Local Government (Administration) Regulations 1996, Regulation 12.

Regional local governments in WA generally meet on a monthly basis with the exception of January and cannot be more than 3 months apart.

A local government is required to give local public notice of any change to the date, time or place of scheduled Council Meetings pursuant to regulation, and the scheduled times, at least once per calendar year.

## Policy Implications

There are no policy implications that relate.

## Financial Implications

There are no financial implications, other than advertising expenses contained in the Council's Budget.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Shire's Administration does not advertise the changes in accordance with the Act or regulations.	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Manage through details contained within the Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

It is proposed that Council, for the 2023 year, continue to hold its Ordinary Council meetings on the fourth Wednesday of the month commencing at 7:00 pm except for the month of January where no meeting is generally required or facilitated and December, where the meeting be held on the second Wednesday due to its proximity to Christmas.

It is also proposed that Council align the Briefing Session meetings and facilitate these meetings on the second Wednesday of the month at 6:00 pm except for the month of January where no meeting is planned.

### Voting Requirements

Simple Majority



## OFFICERS' RECOMMENDATION

That with respect to the 2023 Ordinary Council Meeting Schedule, Council:

1. Endorse the following Ordinary Council meeting dates for the 2023 calendar year, being the fourth Wednesday of each month, commencing at 7:00 pm, other than January, where no meeting is held and December, where one meeting is held on the second Wednesday, due to the impact of Christmas.

January (Nil)	26 July
22 February	23 August
22 March	27 September
26 April	25 October
24 May	22 November
28 June	13 December

2. Advertise the schedule of Council Meeting dates prior to the new calendar year, in the Narrogin Observer, Shire of Narrogin website and the Shire's Public Notice Boards and on social media.
3. Request the Chief Executive Officer to convene these meetings, together with Confidential Council Monthly Briefing Sessions, on the second Wednesday evening commencing at 6pm for those months, bar January and December.

## 10.4.2 AMENDMENT LOCAL LAW 2022 – FINAL ADOPTION

File Reference	19.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	4 October 2022
Author	Niel Mitchell – Governance Consultant
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft Amendment Local Law

### Summary

To finalise adoption of an Amendment Local Law to amend the Health Local Law 2022 in accordance with the undertakings given to the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL), and to align the Bush Fire Brigades Local Law 2017 with the recently amended Council policy relating.

### Background

The Health Local Law 2022 adopted by Council, was published in the Government Gazette on 5 April 2022.

The JSCDL advised of a number of matters that needed amendment and requested an undertaking that these would be attended to within 6 months. This undertaking was resolved by Council on 22 June 2022.

Legislation requires that local laws be presented to Parliament for review, at which time they may be disallowed by the Parliament.

The Interpretation Act 1984 s.42 specifies the authority of each House of Parliament to review local laws and to pass a resolution to disallow.

The JSCDL has delegated power from Parliament to review local laws etc, and make a recommendation for disallowance if considered appropriate. The JSCDL will only review local laws after they have been published in the Government Gazette.

In addition, at the meeting held on 27 April 2022, Council adopted an amendment to Policy 5.2 Bush Fire Brigades – Management in clause 7(a) extending the period for required qualifying training to be undertaken. The Amendment Local Law addresses this by making a change to align with the amended policy.

### Consultation

Consultation occurred with the Chief Executive Officer.

## Statutory Environment

The Local Government Act 1995, section 3.12 specifies the process for making a local law, which includes repeal and amendment of local laws.

Shire of Narrogin Health Local Law 2022 operation of clauses as notified in the attachment to this item will be modified by the proposed amendment.

Shire of Narrogin Bush Fire Brigades Local Law 2017, clause 3.6(2) and (3) and the Bush Fires Act 1954 will be modified by the proposed amendment.

## Policy Implications

There are no relevant Council Policy implications now that the Bush Fire component of the amendment aligns the Bush Fire Brigades Local Law 2017 with Council Policy 5.2 Bush Fire Brigades – Management.

## Financial Implications

Other than minor administrative costs and the cost of a local advertisement, there are no relevant significant financial implications or considerations.

## Strategic Implications

Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the small change proposed is deemed to be significant and requires advertising by the JSCDL.	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Risk

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

The purpose of this report is to allow the Presiding Person to give notice to the meeting of the intention to make the proposed Amendment Local Law.

In accordance with the Local Government Act, the following statements are made –

Purpose – to correct errors in the Health Local Law 2022 identified by the Joint Standing Committee on Delegated Legislation., and align the Bush Fire Brigades Local Law 2017 (as amended) with adopted policy.

Effect – to align the local laws with these requirements and policy.

The JSCDL identified four (4) typographical errors, and one further minor amendment to be made within six (6) months.

The Health Local Law remains in place, including the provisions considered by the JSCDL to be requiring amendment. To amend these provisions requires an amendment local law to be made, following the procedures set out by the Local Government Act s.3.12.

The effects of the requested changes to the Health Local Law will be –

- (a) Deletion of clause 14.7(2) – considered to be inconsistent with section 3.22 of the Local Government Act 1995
- (b) Correction of four (4) typographical errors not altering the intent of the provisions affected.

The effect of the changes to the Bush Fire Brigades Local Law 2017 will be to extend the period within which required appropriate training is undertaken from 5 to 10 years.

If the draft Amendment Local Law is approved by Council, the provisions of section 3.12 of the Local Government Act apply –

- local public notice of the proposed local law is to be given;
- minimum six (6) weeks public submission period;
- the draft to be submitted to relevant government departments or Ministers;
- only after the public submission period is the draft presented to Council for final adoption;

- publication in the Government Gazette;
- local public notice of adoption and date of coming into effect;
- confirmation of processes made to relevant government departments and Ministers; and
- submission of all necessary documentation to the JSCDL. The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, Gazetted etc.

In accordance with the requirements for local public notice, notice was given –

- on the Shire’s website on 11 August 2022 (mandatory, commencement of minimum six (6) week public notice period);
- by advertisement was placed in the Narrogin Observer on 11 August 2022; and
- notice boards and social media.

The submission period for public comment closed on 27 September 2022.

At the close of the submission period, comment had been received from –

- Dept of Local Government, Sport and Cultural Industries.

The DLG comment suggested inclusion of dates of previous amendments to the Bush Fire Brigades Local Law and no substantive matters were raised.

No submission had been received from either Minister for Health or Minister for Emergency Services.

The suggested change does not alter the intent of the provision amended nor place additional obligations on the community. Accordingly, it is considered that the amendment is not of a significant nature that requires re-advertising.

The attached draft has been amended from the proposed local law advertised for public submissions, in accordance with Department comments.

Council may still make amendments to the proposed Amendment Local Law, but if the amendment is considered significant, the public consultation process must recommence.

## Voting Requirements

Absolute Majority

## **OFFICERS' RECOMMENDATION**

That with respect to the Amendment Local Law 2022 Council resolve to:

1. Make the Amendment Local Law 2022 as per the attached draft, incorporating amendments outlined by the Department of Local Government, Sporting and Cultural Industries;
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the Local Law; and
3. Authorise the CEO to:
  - a) publish the Local Law in the Government Gazette and provide copies of the local law to the Minister for Local Government, Minister for Health and Minister for Fire & Emergency Services; and
  - b) forward a copy of the Gazetted Local Law, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.

**LOCAL GOVERNMENT ACT 1995  
BUSH FIRES ACT 1954**

**SHIRE OF NARROGIN**

**AMENDMENT LOCAL LAW 2022**

Under the powers conferred by the *Local Government Act 1995*, the Bush Fires Act 1954 under all other powers enabling it, the Council of the Shire of Narrogin resolved on \_\_\_\_\_ to adopt the following local law.

**1. Citation**

This local law may be cited as the *Shire of Narrogin Amendment Local Law 2022*.

**2. Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**3. Health Local Law 2022 amended**

The *Shire of Narrogin Health Local Law 2022* published in the *Government Gazette* on 5 April 2022 is amended as follows –

- (a) in clause 2.9(1)(c) insert a full stop after the word “located”;
- (b) in clause 2.12(3) replace the first instance of the word “and” with the word “an”;
- (c) in clause 5.11(3) delete the word “where” at the end of the first line;
- (d) in clause 5.32(c) delete the word “Agriculture” and insert the words “Biosecurity and Agriculture”;
- (e) delete clause 14.7(2).

**4. Bush Fire Brigades Local Law 2017 amended**

The *Shire of Narrogin Bush Fire Brigades Local Law 2017* published in the *Government Gazette* on 8 September 2017 and amended in the *Government Gazette* published on 5 June 2018 and 6 January 2022 is amended as follows –

- (a) in clause 3.6(2) replace the numeral “4” with the numeral “9”; and
- (b) in clause 3.6(3) replace the numeral “5” with the numeral “10”.

Dated \_\_\_\_\_

The Common Seal of the Shire of Narrogin was affixed by authority of a resolution of Council in the presence of –

L.N. BALLARD, President

D.R. STEWART, Chief Executive Officer

### 10.4.3 LOCAL GOVERNMENT REFORMS: ELECTION TRANSITION ARRANGEMENTS (CHANGES TO COUNCIL SIZE)

File Reference	14.9.6
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Hon John Carey MLA – Minister for Housing; Lands; Homelessness; Local Government
Previous Item Numbers	Nil
Date	14 October 2022
Author	Dale Stewart, Chief Executive Officer
Authorising Officer	Dale Stewart, Chief Executive Officer
Attachments	1. Memorandum from Hon John Carey MLA – Minister for Housing; Lands; Homelessness; Local Government

#### Summary

Council is requested, by the Minister for Local Government, to consider the proposed Local Government Reforms: Election Transition Arrangements (Changes to Council Size) and provide a response to the Department of Local Government, Sport and Cultural Industries by 28 October 2022, to voluntarily reduce its elected member (Councillors and the role of Shire President) numbers from nine (9) to (seven) 7.

#### Background

On 3 July 2022, the Minister for Local Government announced the proposed local government reforms, following the review of public submissions. One of the proposed reviews is to reduce the number of elected members, in Narrogin’s case, from nine (9) to seven (7) based on the Minister’s view that local governments with a population less than his determined arbitrary number of 5,000, should have only seven (7).

The Minister, in his letter, has advised that there are two (2) pathways for Councils to consider. The first being Voluntary, in which the Council nominates two (2) elected members to “stand down” by 30 June 2023. The second pathway is that of Reform Election Pathway. This is where the Minister has advised that he may declare all positions vacant, and elections held to refill the positions and advised this Shire that we “may need to reduce the number of council members...”

The use of the term “may” might give the impression that the Minister has a view that Narrogin is on the ‘cusp’ of population thresholds and that he may be prepared to listen to an argument that the 5,000 threshold is not ‘set in stone’, as traditionally our ABS numbers for Narrogin have been over 5,000 for several decades. More discussion on this issue follows, later in the report.

#### Consultation

Consultation has occurred with Elected Members at the October Monthly Briefing Session.



## Statutory Environment

Section 2.18 of the Local Government Act 1995 relates, and states as follows:

### *“2.18. Fixing and changing number of councillors*

*(1) When a local government is newly established the Governor, by order made on the recommendation of the Minister, is to —*

*(a) specify the number of offices of councillor on the council of the local government; and*

*(b) if the district is to have a ward system, specify the numbers of offices of councillor for the wards.*

*(2) When an order is made under section 2.2 discontinuing a ward system for a district, the number of offices of councillor on the council remains unchanged unless the order specifies otherwise.*

*(3) The Governor, on the recommendation of the Minister, may make an order —*

*(a) changing the number of offices of councillor on a council; or*

*(b) specifying or changing the number of offices of councillor for a ward; or*

*(c) as to a combination of those matters.*

*(4) The Minister can only make a recommendation under subsection (1) or (3) if the Advisory Board has recommended under Schedule 2.2 that the order in question should be made”.*

Schedule 2.2, also relates and specifically clause 6, of the Act further provides:

*“A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so”.*

Notewell: underlining added by the Administration for emphasis.

Accordingly, whilst legal advice has not been obtained on the matter, it is the Administration’s view that it is clear that under current legislation, the Minister has no legal ability to require the Shire to undertake a ‘Ward or Representation’ review and can only make a decision or determination on the subject of elected members (for each ward), if the Local Government Advisory Board requires the Shire to do so.

It is noted that the Shire of Narrogin has no wards and therefore does not have to undertake a ward review (ever again), unless instructed by the Board. This is extremely unlikely as the Schedule (of the Act) is premised primarily around *ward representation* and not elected representation numbers.

This request has come from the Minister.

The Advisory Board is an independent Board comprising of five (5) members, however it is established by the Minister pursuant to section 2.44 and Schedule 2.5 of the Act, including two (2) members nominated by the Western Australian Local Government Association (WALGA) and one (1) recommended by the association of Local Government Professionals Australia (WA).

The request of the Minister to strongly encourage the Shire of Narrogin to reduce its elected member number from nine (9) to seven (7) inclusive of the Shire President (elected by the electors).

The view of the Administration is that to undertake a ward review is somewhat pointless. The Minister has clearly articulated publicly and in writing that he would like all local governments with a population of less than 5,000 have no more than seven (7) elected members and should have no wards.

The Shire of Narrogin has no wards and a population below the Minister's threshold (2021 census of 4,790 persons), down from last census 2016 (5,161 persons). It should be noted that the Shire of Narrogin disputes this census data and is working with WALGA and RDA Wheatbelt in respect to why it believes this data is inaccurate.

If the Council directed the Administration to undertake a ward review, it would simply advertise that it intended to accept the Minister's desire to reduce its elected members as requested by the Minister and seek public feedback on that matter for a period of six (6) weeks. It must then refer such feedback, and its decision, to the Minister, who then has ultimate veto. No ward review process, means that the Minister must 'get blood on his hands', so to speak, and *direct an independent body* to direct us to undertake a ward review, in order that he does not have to change legislation to make it so.

One can only hypothesise why the Minister has decided to strongly encourage local governments to undertake a ward review, as opposed to putting in place legislation that can bring about his intentions and desires without the administrative cost to the Shire. Could this be perceived by the community as ingenuine, futile and pointless, given the Minister has potentially made his mind up on the matter?

The Shire of Narrogin Council runs the risk of asking a question of the public, agreeing with them and allowing the Minister (via the Board) to make a decision regardless. In effect, make a mockery of the democratic and legislative process.

Of course, there could be the counter view that the community might agree that it is over governed and support a reduction and resultant reduced costs of governance? This is discussed in more detail under *Financial Implications* below. The question of whether the Council believe its community would be of the view that it is over governed, would be one for Elected Members to best determine.

### **Policy Implications**

Council Policy 1.14 Community Engagement Policy relates, however the Minister's direction / request and the legislative requirements around Ward Reviews would prevail over any inconsistencies. For example taking this matter to the public over the harvest period.

### **Financial Implications**

The proposed reforms, if successful, could reduce the amount budgeted for the elected members attendance fees and allowances.

If the Minister decides to declare all Elected Members positions vacant and an election is held for all seven (7) positions, as opposed to just the four (4) ordinarily coming due in 2023, it would add an estimated \$5,000 to the election cost charged by the WA Electoral Commission (WAEC).

The annual direct cost (sitting fees and telecommunication allowances) per elected member for the Shire of Narrogin is estimated at \$10,000 per Councillor. The indirect cost (servicing enquiries / IT, meals and refreshments, conferences, training, insurance etc), would be an estimated further \$10,000 per annum. Thus – the cost of each Councillor (as opposed to the role of Shire President) is estimated to be in the vicinity of \$20,000, saving \$40,000 per annum were there to be a reduction in two (2) Councillors.

It could be counter argued however, that with the reduction of two (2) councillors, comes additional burden on the remaining seven (7) Elected Members. Accordingly one might expect an increased sitting fee to compensate for an increased workload, which might erode the savings straight away.

This Council pays in the order of 55% of the maximum (sitting fees) it could currently pay, so hypothetically, if the remaining Elected Members determined that with two (2) less in number they should be paid the maximum sitting fee, the savings would be almost completely eroded immediately.

### Strategic Implications

Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council chooses not to voluntarily reduce numbers to 7 and the entire Council is stood down resulting in a fresh election for 7 and not 4 (elected members) in 2023 and the resultant risk of a completely new direction and or a majority of elected members being elected with little corporate or governance knowledge.	Possible (3)	Major (4)	High (10-16)	Business & Community Disruption	Accept Risk

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 12 has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

The Minister for Local Government is seeking a formal response from Council on it’s position by the 28 October 2022. The Minister has stated in his letter that the proposed local government reforms and the subsequent amendments to the Local Government Act 1995 are still a work in progress and it is expected to be introduced into Parliament in early 2023.

Between the extraction of REMPLLAN data between 2021 and 2022, the Shire of Narrogin’s Industry economic outputs increased by 12% lead by manufacturing with a 30% increase. Correspondingly, Healthcare and Social Assistance showed the greatest increase in wages/salaries with 20% followed closely by Retail Trade with 17%. Overall wages/salaries in the Shire increased by 13.4% between the two data retrieval dates.

Top 5 industry sectors- wages/salaries	September 2021	% of total outputs	October 2022	% of total outputs	% industry change between 2021-2022
Health Care & Social Assistance	\$42.10 million	20.4%	\$50.60 million	21.6%	20.2%
Education & training	\$35.59 million	17.3%	\$37.17 million	15.9%	4.4%
Public admin & safety	\$22.16 million	10.7%	\$25.94 million	11.1%	17%
Construction	\$17.54 million	8.5%	\$20.02 million	8.6%	14.1%
Retail trade	\$11.65 million	7.9%	\$13.67 million	5.8%	17.3%
Total wages/salaries	\$206.15 million	% of total wages/salaries – 62.6%	\$233.68 million	% of total wages/salaries – 63%	13.4%

Top 5 industry sectors- outputs	September 2021	% of total outputs	October 2022	% of total outputs	% industry change between 2021-2022
Construction	\$97.77 million	12.4%	\$110.02 million	12.4%	12.5%
Agriculture	\$85.72 million	10.9%	\$95.79 million	10.8%	11.7%
Rental, Hiring & Real Estate Services	\$76.18 million	9.6%	\$84.08 million	9.5%	10.3%
Health Care & Social Assistance	\$71.77 million	9.1%	\$83.67 million	9.5%	16.6%
Manufacturing	\$62.40 million	7.9%	\$81.36 million	9.2%	30.4%
Total outputs	\$789.73 million	% of total outputs – 49.9%	\$884.96 million	% of total outputs – 51.4%	12%

There are inconsistencies between the 2021 census data and the other data sources. While there was one (1) more occupied dwelling in 2016 compared to 2021, the census recorded a decrease of 366 people over the same period. In addition, the Shire rates data indicated that there had been an increase in total rateable properties and GRV properties over the same period. These increases could be taken as an indication of population growth.

Also, a decrease of 100 people in the Indigenous population between 2016 and 2021 is surprising given that student enrolments remained virtually the same. This could mean that the 2021 census Indigenous count was out by a large degree and that the Indigenous population of the Shire is much more than indicated in the census.

The ABS Census data is erroneous in the view of the RDA Wheatbelt and Administration of the Shire of Narrogin, for the following reasons:

- Net construction of new dwellings from 2016 to 2021 is 50 new dwellings (and based on 2.4 persons per household (average) equates to an increased population of 2.3% from the 2016 population of 5,161.
- Rental evidence suggests zero vacancy factor for residences within the Shire – now and at the date of the census.
- Evidence confirms, by way of single example only, that the Narrogin Agriculture College has seven (7) houses and received only one (1) census form.
- ABS has indicated that they may have a margin of error in their data for 2021 due to the following factors;
  - Covid issues impacted their normal staffing ratios and quality control;
  - Examples of a number of forms not being delivered;
  - There is a recognised lower than State average of internet reach in Narrogin;

- Narrogin has a higher than State average indigenous population and the indigenous population within the Shire reduced by over 100 people from census to census, which appears extremely anomalous; and
- Critically – the 2016 census records 2,297 private dwellings and the 2021 census recorded 2,180 private dwellings, some 117 dwellings down, despite the fact that Shire Building Permit Records recorded a net 50 increase in dwellings over the same period. On these statistics alone – based on 2.4 person per dwelling, with a zero recorded vacancy factor, the Shire population should be closer to  $167 \times 2.4 = 400$  additional people to 2016 (5,161), let alone to the 2021 recorded number of 4,790, resulting in a suggested population closer to 5,500, or 5190, as a minimum.

Additionally the Shire is imminently to receive several large development applications, totally over \$300m investment in infrastructure, with an estimated direct employment impact of plus 80 jobs ongoing and indirect jobs of over 125 ongoing.

Further evidence is that recorded WAEC elector numbers have increased to 3,243 as at the October 2021 local government Election, up from 3,170 electors at the October 2019 election. Some 2.3% increase in the 2 year period.

The Shire's ratio of electors to elected members is currently 360 per elector and would jump to 463, an increase of some 28.6%, if the reform was implemented.

The number of local governments in WA with more than 2,000 but less than 6,000 persons (population) is approximately 19, with say an average of six (6) elected members, and a ratio of between 333 and 1,000 persons per Councillor.

The number of local governments in WA with less than 2,000 persons (population) is approximately 67, with say an average of six (6) elected members, and some 1,200 electors, indicating a ratio of 200 persons per elected member, with many at around only 100 (persons) per elected member.

In conclusion, the Shire of Narrogin is a true regional centre, that delivers many projects and facilities that are beyond that of a traditional town or Shire local government and it performs a true regional centre task, as evidenced in the Wheatbelt Development Commission's Economic Blueprint and accompanying Greater Narrogin Region [Economic Development Strategy](#).

## Voting Requirements

Simple Majority

## **OFFICERS' RECOMMENDATION**

That with respect to the Local Government Reforms: Election Transition Arrangements (Changes to Council Size), Council advise the Minister for Local Government that:

1. The Shire of Narrogin does not support the Minister's request to consider a reduction in elected member representation from nine (9) to seven (7) as it is a direct erosion of democracy;
2. It does not agree to undertake a Ward Review, as it currently has no wards and remains of the view that this is preferred, and is satisfied that there is no justifiable or defensible basis for doing so, as to take such a proposition to the community, would in the opinion of the Council, make a mockery of the process, and undermine the principles of good government and democracy at the grassroots level;
3. The Minister should consider the population number threshold for Elected Member representation below 9, should be for those local governments with a population less than 2,000 persons (and not 5,000), as it would have the effect of;
  - a. Reducing community representation and advocacy; and
  - b. Place an unfair additional burden on the remaining elected members, which in turn would lead to increased cost, as elected members would tend towards needing to devote more time to Council business.
4. The Council's decision is based on the rationale put forward in this Report and has seen no valid arguments to the contrary put forward by the Minister.



**Hon John Carey MLA**  
**Minister for Housing; Lands; Homelessness; Local Government**

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Our Ref: 78-08502 (Category 5)

20 September 2022

Dear Local Government Chief Executive Officers

**MEMORANDUM TO CHIEF EXECUTIVE OFFICERS**  
**LOCAL GOVERNMENT REFORMS: ELECTION TRANSITION ARRANGEMENTS**  
**(CHANGES TO COUNCIL SIZE)**

On 3 July 2022, I announced the final package of proposed local government reforms, following a review of public submissions. As part of the reforms to strengthen local democracy and increase community engagement, new requirements will be introduced to provide for:

- The introduction of optional preferential voting;
- Directly elected Mayors and Presidents for band 1 and 2 local governments;
- Councillor numbers based on population; and
- The removal of wards for band 3 and 4 local governments.

Work on a Bill to amend the *Local Government Act 1995* (the Act) is ongoing, and a Bill is expected to be introduced into Parliament in early 2023.

Many of the reform proposals related to council representation are based on recent trends, and are intended to provide greater consistency between districts. Accordingly, for more than half of all local governments, the reforms will not require any specific change to the size or structure of the council.

However, the reform proposals do require some local governments to:

- Reduce the number of elected members on council in accordance with population thresholds; or
- Change from a council elected mayor or president to a directly elected mayor or president (this reform affects only band 1 and 2 local governments); or
- Abolish wards (for band 3 and 4 local governments with wards); or
- Implement more than one of the above.

The Amendment Act will also provide that optional preferential voting will apply for all local government elections. As you may know, optional preferential voting means that all electors have the choice to number preferences for as many or as few candidates as they wish to.

I appreciate the significant interest in the reform proposals, and transitional arrangements for the upcoming 2023 ordinary elections. Many councils have expressed a proactive intent to implement reforms as early as possible.



I also acknowledge that, for some local governments, it may be desirable to implement changes to the size of the elected council over two ordinary election cycles.

**The Department of Local Government, Sport and Cultural Industries (DLGSC) has completed an initial review, and identified that your local government may need to reduce the number of council members under the proposed reforms.**

As you would know, the Act already provides that local governments may initiate proposals to change the size or structure of the council. Accordingly, I write to advise of two pathways your local government may consider for making these election transition arrangements.

### **Voluntary Pathway**

Your local government may decide to implement these changes on a voluntary basis. This pathway will require the council to make the steps outlined below, and could involve staging any larger changes in the number of councillors over two ordinary elections. This pathway provides the greatest possible lead time to plan for next year's ordinary elections.

If your council wishes to undertake this process, it should, by 28 October 2022:

- Advise the DLGSC of its intention to undertake a voluntary process. This advice should include a high-level plan outlining the potential changes to be implemented for the ordinary elections to be held in 2023 (and in 2025, if applicable); and
- Initiate a Ward and Representation Review to determine the specific changes to the structure of the council for the 2023 and 2025 ordinary elections, to be completed by 14 February 2023.

I appreciate that significant effort is required to complete a Ward and Representation Review. The Ward and Representation Review would need to be initiated ahead of the 28 October 2022 date, and finalised by 14 February 2023, to ensure that the timeframes set out in the Act can be practically met. While the Ward and Representation Review can consider the size of the council, and any wards, any changes should not diverge from the proposed reforms.

Further information is attached to this letter to assist with this process.

### **Reform Election Pathway**

Alternatively, it is intended that the Amendment Act will provide for all changes to be implemented through reform elections in 2023. This pathway would provide that all of the council's offices can be declared vacant, all wards can be abolished (if applicable), and the number of council offices would be set based on the reform proposals.

Elections would then be held to fill all council offices, with a split between two and four year terms as might be necessary to re-establish an ordinary election cycle. For local governments in band 1 or 2, the newly-elected council would then be able to consider whether to establish new wards through a future Ward and Representation Review.

Your local government may specifically decide to follow the Reform Election Pathway. If this is the council's intention, I request that you advise the DLGSC by 28 October 2022.

It is also intended that the Amendment Act will contain provisions for the Reform Election Pathway to apply if a local government:

- Does not advise of an intention to follow the Voluntary Pathway, or
- Decides to follow the Voluntary Pathway, but does not suitably complete a Ward and Representation Review by the dates outlined in this letter.

### **Next Steps**

In line with the above, I request that your council considers these matters, and provides formal written advice on the preferred pathway to the DLGSC by 28 October 2022. Given the timeframes already established in the Act, no extension to the dates specified in this letter will be possible.

The DLGSC is available to assist with these election transition arrangements. If you require any assistance, please contact Ms Julie Craig, Strategy and Research Officer, on 6552 7300 or at [advisoryboard@dlgsc.wa.gov.au](mailto:advisoryboard@dlgsc.wa.gov.au).

I have also written a formal letter to the Mayor or President of your local government, which contains the same information as this memorandum. That letter should be received shortly.

Yours sincerely



**HON JOHN CAREY MLA**  
**MINISTER FOR LOCAL GOVERNMENT**

Att: Timeline and steps – local government ward and representation reviews

## Timeline and steps – local government ward and representation reviews

The following steps will need to occur to allow all required local governments to meet the **30 June 2023** timeframe of publication in the Government Gazette of any proposed ward and representation review changes, ahead of the October 2023 local government elections. Please note that all stages that are currently followed for ‘regular’ reviews are included below.

Table 1 includes suggested timeframes which will need to be considered by all local governments that will be required to undertake a review ahead of the October 2023 elections.

All local governments should aim to have their completed reviews submitted to the Local Government Advisory Board (the Advisory Board) by no later than **14 February 2023**.

**Table 1 – proposed timeframes for local government actions**

<b>Due date (latest possible)</b>	<b>Requirements/actions</b>
28 October 2022	Council resolves to undertake a ward and representation review A comprehensive discussion paper is developed
December 2022	Completion of six-week consultation period
December 2022 - January 2023	Draft review report is prepared, considered and adopted by council
14 February 2023	Formal review report is submitted to the Advisory Board

Please note that the above dates are suggestions only, as each council will have to consider their own calendars for their monthly meetings. It is also possible that some affected councils will have an earlier meeting in December 2022, and then no meeting in January 2023. This is why mid to late December 2022 is suggested as the date by which the draft review report should be considered by council.

**Table 2 - Ward and representation review process – for local governments**

	<b>Existing requirements/actions</b>	<b>Timeframe</b>
1	The council resolves to undertake a ward and representation review	Variable
2	A comprehensive discussion paper is developed	Variable
3	Council advertises that it is conducting a review and the associated public submission period opens (minimum 6 weeks)	6 weeks
4	The discussion paper is made available to the community for consideration, and public submissions are invited on the matter	
5	Public submission period closes	
6	The Council assesses all submissions, considers options for change against the relevant factors to be considered, and drafts a report, which includes their decision, for the Local Government Advisory Board (the Advisory Board)	Variable
7	The formal report is presented to Council on the outcome of the public submissions and the proposed ward and/or boundary changes	Variable
8	Council resolves to adopt the report to the Advisory Board	Variable
9	The preferred option is submitted to the Advisory Board via the formal report, for the Board's consideration and recommendation	Variable
10	The Advisory Board considers the council's review report, and a recommendation is submitted to the Minister, which can either be accepted or rejected	Variable

**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at \_\_\_ pm and pursuant to resolution 1021.012 of 27 October 2021, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 23 November 2022, at this same venue.



Shire of  
**Narrogin**  
*Love the life*

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