



Shire of  
**Narrogin**

## MINUTES

### ORDINARY COUNCIL MEETING

24 August 2022

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: .....

Date: 25 August 2022

These minutes were confirmed at the Ordinary Council Meeting held on 28 September 2022

Signed: .....

(Presiding Person at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Shire of  
**Narrogin**

*Love the life*

# STRATEGIC COMMUNITY

SNAPSHOT

PLAN  
2017-27

## VISION

A leading regional economic driver and a socially interactive and inclusive community.

## MISSION

Provide leadership, direction and opportunities for the community.

## KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

## OUR VALUES

### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC

### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

## SOCIAL

### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

#### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

## ENVIRONMENT

### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC

### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

## **DISCLAIMER**

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attached to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

## CONTENTS

Agenda Item	Page
1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS	6
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	6
3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA	6
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	7
5. PUBLIC QUESTION TIME	7
6. APPLICATIONS FOR LEAVE OF ABSENCE	7
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	8
8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	8
9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS	8
10. MATTERS WHICH REQUIRE DECISIONS	9
10.1 DEVELOPMENT AND REGULATORY SERVICES	9
10.1.1 PROPOSED CLOTHING RETAILER AT 22 EGERTON STREET, NARROGIN	9
10.1.2 PROPOSED TIMED PARKING – WILLIAMS ROAD AND FLOREAT STREET, NARROGIN	19
10.2 TECHNICAL AND RURAL SERVICES	35
10.2.1 AWARDING REQUEST FOR QUOTE 22/23-01 ANNUAL ROAD SEAL VARIOUS LOCATIONS	35
10.2.2 AWARDING REQUEST FOR QUOTE 22/23- 02 REPLACEMENT ROAD SWEEPER	41
10.3 CORPORATE AND COMMUNITY SERVICES	47
10.3.1 SCHEDULE OF ACCOUNTS PAID – JULY 2022	47
10.3.2 MONTHLY FINANCIAL REPORTS – JULY 2022	74
10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER	93
10.4.1 CLUB NIGHT LIGHTS PROGRAM APPLICATION – NARROGIN HAWKS FOOTBALL CLUB	93
11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	99
12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING	99
13. CLOSURE OF MEETING	99

## ORDINARY COUNCIL MEETING 24 AUGUST 2022

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:06 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members (Voting)**

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr R McNab

Cr M Fisher

Cr B Seale

Cr J Pomykala

Cr T Wiese

Cr J Early

#### **Staff**

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr M Furr – Executive Manager Corporate & Community Services

Ms V Ward – Executive Assistant

#### **Leave of Absence**

Nil

#### **Apologies**

Cr T Alexander

#### **Absent**

Nil

#### **Visitors**

Raylene Storey entered the meeting at 7.13pm.

### 3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Cr Broad	10.1.1	Financial	Similar Business in a close location

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next Council meeting is scheduled for 28 September 2022.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 Ordinary Council Meeting

**OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 240822.01**

Moved: Cr Early

Seconded: Cr McNab

That the minutes of the Ordinary Council Meeting held on 27 July 2022 be confirmed as an accurate record of the proceedings.

**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

Nil



## 10. MATTERS WHICH REQUIRE DECISIONS

### 10.1 DEVELOPMENT AND REGULATORY SERVICES

7.08pm Cr Broad declared a Financial Interest and left the meeting.

#### 10.1.1 PROPOSED CLOTHING RETAILER AT 22 EGERTON STREET, NARROGIN

File Reference	A142000
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Lucia Corasaniti
Previous Item Numbers	Nil
Date	16 August 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	<ol style="list-style-type: none"><li>1. Locality Plan</li><li>2. Floor Plan</li><li>3. Supporting Information</li></ol>

#### Summary

Council's consideration is requested in regards to the Application for Planning Consent for a proposed Shop (Clothing Retailer) at Lot 101 (No. 22) Egerton Street, Narrogin.

#### Background

On 29 June 2022, the Shire of Narrogin received an application from Lucia Corasaniti for the establishment of a clothing retailer in one of the tenancies at Lot 101 (No. 22) Egerton Street, Narrogin.

The tenancy sits alongside and on the same title as The Reject Shop and a former nail salon. The previous use of the subject tenancy was an office for employment services.

The proposed shop will be open from Monday to Saturday and will sell clothing for women and teenagers, gifts, accessories and may expand to men's and children's clothing in future. The shop will be owned and operated by the applicant who may employ one more staff member in future if business allows. The proposed business name is 'Saniti Clothing'.

There are no modifications planned to the building other than painting inside the shop and on the exterior of the shop front. The shop will also feature minimalist signage in white with a black font.

#### Consultation

A site visit was undertaken on 15 August 2022 by the Regional Planning Officer.

It is requested that the Council waive the requirement for public advertising, as per clause 6.3 of the former Town of Narrogin – Town Planning Scheme No 2 (FTPS2), on the basis that similar approvals for shops have not attracted any negative feedback.

**Statutory Environment**

Former Town of Narrogin – Town Planning Scheme No. 2 relates:

- Clause 6.3 – Special Approval; and
- Clause 6.2 – Relaxation of Standards.

**Policy Implications**

The following policy relates:

- Colour Palette and Sign Guide (Central Business Precinct).

**Financial Implications**

An Application for Planning Consent Fee of \$147 has been paid to the Shire of Narrogin.

**Strategic Implications**

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	1. Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.1 Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	3. Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4 A well maintained built environment
Strategy:	3.4.1 Improve and maintain built environment

**Risk Implications**

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Waiving of public advertising and/or the need for additional carparking may lead to concerns from surrounding business owners or the community due to a lack of consultation.	Rare (1)	Minor (2)	Low (1-4)	Business & Community Disruption	Accept the low risk, due to reasons outlined within the report.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Comment/Conclusion

### Zoning

Lot 101 (No. 22) Egerton Street, Narrogin is zoned 'Central Business' under the Former Town of Narrogin Town Planning Scheme No. 2 (FTPS2). The Policy Statement for the zoning states:

*"To provide for the function and development of the town centre primarily for retail shops and offices, Council will control the development of other uses and co-ordinate such uses to ensure that compatible development occurs in like areas."*

The proposed clothing retailer falls under the definition of 'Shop', which means:

*"means a building wherein goods are kept, exposed or offered for sale by retail, but does not include a bank, fuel depot, market, service station, milk depot, marine collector's yard, timber yard, or land and buildings used for sale of vehicles or for any purpose falling within the definition of industry or any restricted premises."*

Such use is listed as a PS use under the 'Central Business Zone', which means:

*"Use not permitted unless special approval given by Council and conditions complied with."*

The area of lot 101 is 1520m<sup>2</sup>. There are three tenancies on Lot 101, being 22 Egerton Street, which is the address for the proposed shop. The area of the shop is approximately 70m<sup>2</sup>.

Clause 6.3 – Application for Special Approval of the FT-TPS2 states as follows:

*"6.3.1 The Council shall in the case of an application for permission to carry on a use marked AP in the Development Table and may in the case of an application for permission to carry on a use marked PS in the Development Table or in any other case in which application is made for its approval give notice of the application in accordance with the provisions of this Clause."*

6.3.2 Where the Council is required or decides to give notice of an application the Council shall cause:

- a) notice of the proposed use and development to be sent by post or delivered to the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of the application;
- b) notice of the proposed use and development to be published in a newspaper circulating in the Scheme Area and in the State of Western Australia stating that submissions may be made to the Council within 21 days from the publication thereof; and
- c) a sign displaying notice of the proposed use and development to be erected in a conspicuous position on the land for a period of 21 days from the date of publication of the notice referred to in paragraph (b) hereof.”

Given that there have been a number of shops already established in the ‘Central Business Zone’ with no negative submissions received during those previous public advertising periods, it is recommended that Council dispense of public advertising as the proposal will be unlikely to attract negative feedback based on previous applications.

Clause 6.3.5 further states:

*“6.3.5 A resolution to grant special approval must be passed by an absolute majority of the Council.”*

#### Car Parking

The minimum number of car parking bays to be provided for shops is one per 33m<sup>2</sup>.

As the tenancy is 70m<sup>2</sup>, it would need to provide three bays. There is a carpark on site with seven bays. This is for the use of all three tenancies. There is no public access between this carpark and the shop and thus it is recommended that the public continue to use on street parking when accessing this shop as has been the arrangement in the previous use and likely for the majority of the building’s existence. It is recommended that Council dispense of the requirement to provide parking on site and instead include a condition for the applicant to demonstrate that onsite parking is available for at least two (2) employees in the current car park.

Clause 6.2.1 of FT-TPS2 allows Council to dispense of the car parking requirements where it would be consistent with the orderly and proper planning of the locality.

*“6.2.1 If a development is the subject of an application for planning consent and does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:*

- a) *Approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme;*
- b) *The non-compliance will not have any adverse effect upon the occupiers or users of the development or inhabitants of the locality or upon the likely future development of the locality; and*
- c) *The spirit and purpose of the requirements or standards will not be unreasonably departed from thereby.”*

#### Heritage

The proposed shop is one tenancy within the Former Bushalla’s residence and shop. It is a “considerable significance in demonstrating the early entrepreneurial developments that Nicholas

*(Charlie) Bushalla established in Narrogin. Bushalla is claimed to have been the fifth earliest settler in Narrogin. This is one of a number of his achievements, with only the Duke of York Hotel and this building remaining; National Hall, Amusu skating rink and theatre, and the brewery, all demolished. Although impacted by change over the decades, the imposing building was Bushalla's home on the first floor, and still represents a significant landmark element in Egerton Street, terminating the north view in Rowley Street and making a considerable contribution to the Egerton Street streetscape, and the historic streetscape and townscape of the Narrogin Town Centre."*

The building is included in the Shire of Narrogin's Local Heritage Survey as Grade B which requires Development Applications for works and recommends retaining and conserving the building.

The proposed shop includes painting of the shopfront. It is recommended that Council include an advice note recommending any painting be in accordance with the CBD Colour Palette.

The proposed signage's simplistic nature and removal of window decals is likely to improve the aesthetics of the shop front. Removing decals also improves passive security and generates more visual interest.

It is recommended that Council support the application.

### **Voting Requirements**

Part 1 of 3 – Simple Majority

Part 2 of 3 – Simple Majority

Part 3 of 3 – Absolute Majority

#### **PART 1 OF 3 – OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.02**

Moved: Cr Wiese

Seconded: Cr Fisher

That with respect to the Application for Planning Consent for a clothing retailer at Lot 101 (No. 22) Egerton Street, Narrogin, Council waives the requirement for public advertising in accordance with Clause 6.3 of the Former Town of Narrogin Town Planning Scheme No. 2.

**SEE BELOW PARTS 1 & 2 CARRIED 7/0 EN BLOC**

#### **PART 2 OF 3 – OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.02**

That with respect to the Application for Planning Consent for a clothing retailer at Lot 101 (No. 22) Egerton Street, Narrogin, Council approves the dispensation of the minimum car parking requirements in accordance with Clause 6.2.1 of the Former Town of Narrogin Town Planning Scheme No. 2.

**CARRIED 7/0 EN BLOC**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

### **PART 3 OF 3 – OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.03**

Moved: Cr Early

Seconded: Cr Pomykala

That with respect to the Application for Planning Consent for a clothing retailer at Lot 101 (No. 22) Egerton Street, Narrogin, Council grant planning approval, subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All signage is to be in accordance with the Shire of Narrogin's local laws, unless further approval is granted by the Shire of Narrogin.
5. The applicant is requested to provide evidence that there is parking for at least two (2) staff members located on site at the rear of the building, to the satisfaction of the Chief Executive Officer.

#### Advice notes:

1. The applicant is advised that the Council has adopted a Colour Palette and Sign Guide recommending preferred finishes to buildings within the CBD and, indeed, has matching grant funding which could facilitate this, upon successful application, which the applicant is encouraged to consider.
2. If the applicant is aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.

**CARRIED 7/0**

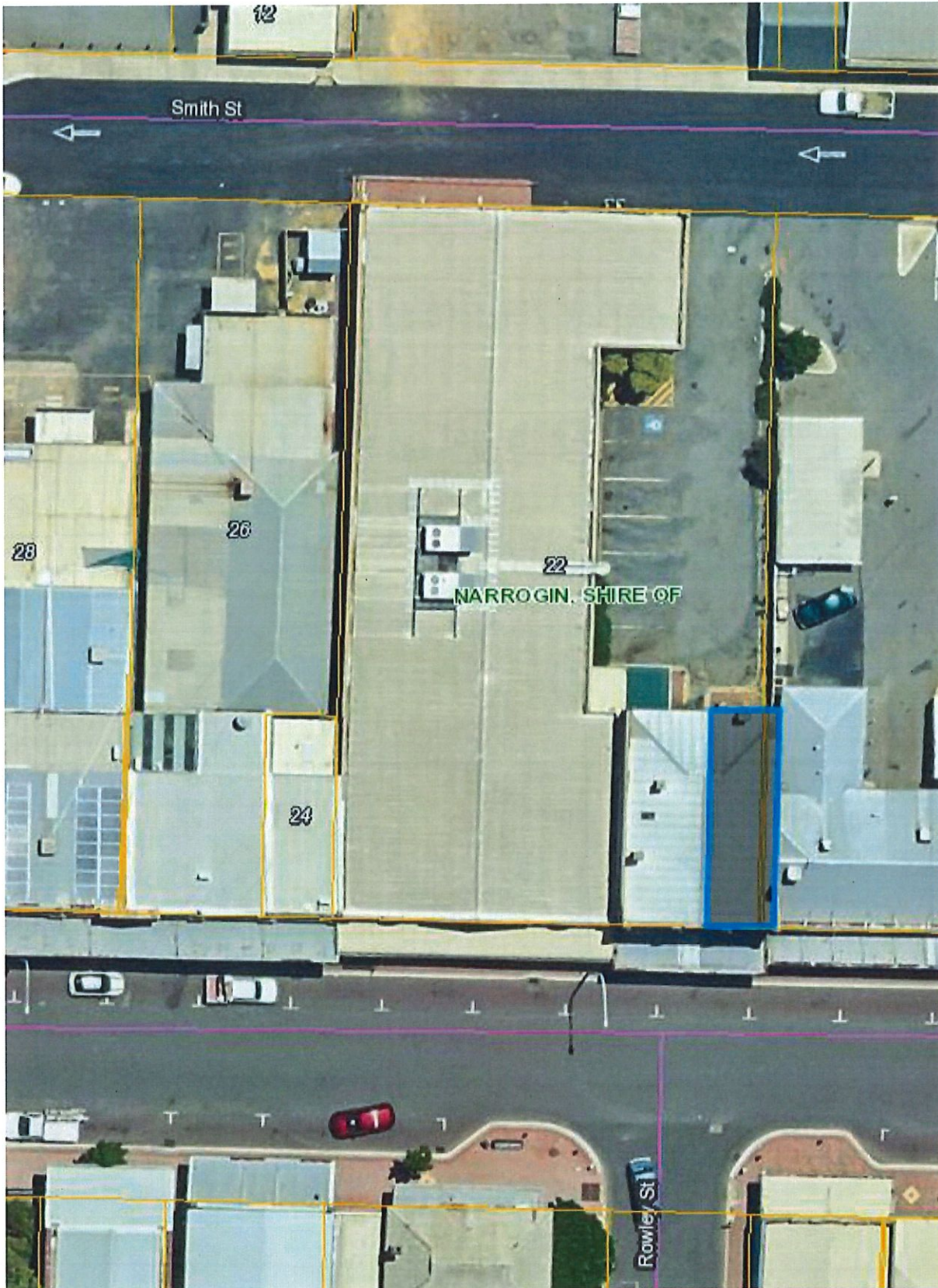
**BY ABSOLUTE MAJORITY**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

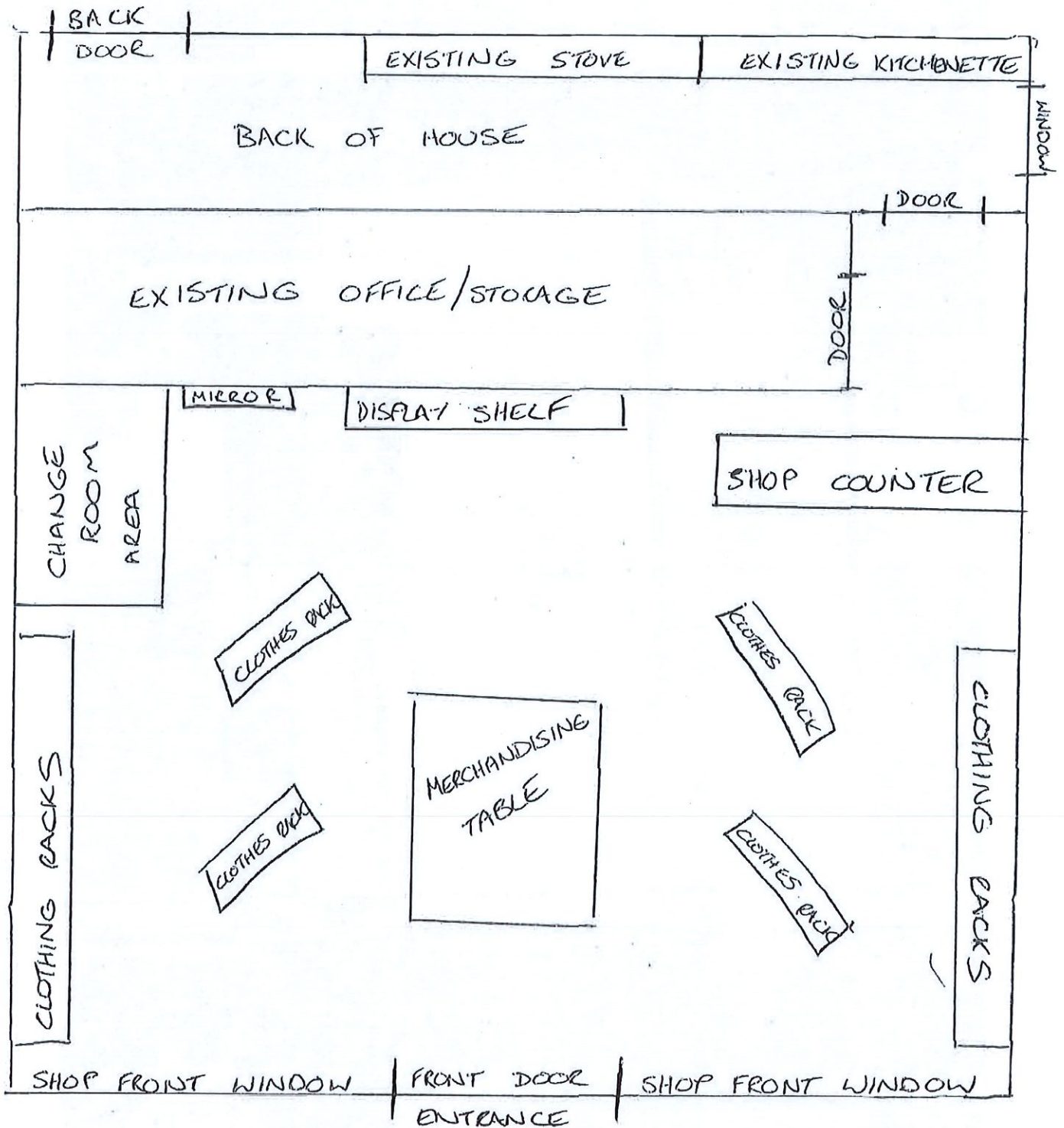
Against: Nil

*7.18pm Cr Broad re-entered the meeting.*

Locality Plan



# FLOOR PLAN



EGERTON STREET



**SANITI CLOTHING**

**12 EGERTON STREET NARROGIN WA 6312**  
**saniti.clothing@gmail.com PH/0407812425**

**HOW MANY CUSTOMERS TO EXPECT PER DAY**

- 0-10 (honestly I have no idea)

**PROPOSED OPENING HOURS**

- Monday 9am – 5pm
- Tuesday 9am – 5pm
- Wednesday 9am – 5pm
- Thursday 9am – 5pm
- Friday 9am – 5pm
- Saturday 9am – 1pm
- Sunday – CLOSED

**STAFF NUMBERS**

- Owner/operator (Lucia Corasaniti)
- Hopefully employ an extra staff member in the not so distant future.

**ANY MODIFICATIONS TO BUILDING**

- NO
- Internal painting only
- External panting, replace/re-use existing signage

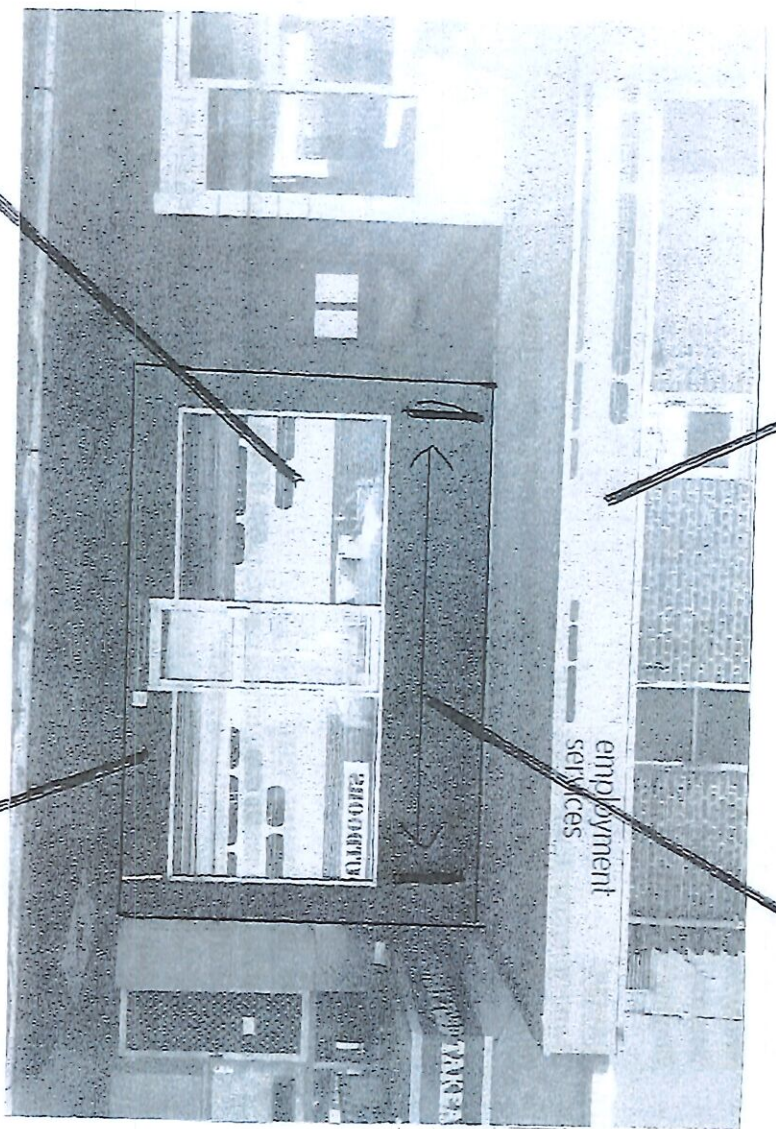
**EXAMPLE OF PRODUCTS BEING SOLD**

- Affordable on trend clothing for teenagers through to older women all shapes and sizes.
- Ladies clothing, accessories and gifts.
- Dresses, skirts, shorts, tops, pants, jeans, shoes, bags, belts, candles, scarves, gloves etc.
- (eventually maybe looking at stocking men's and children clothing)

# PROPOSED SIGNAGE

REMOVE EXISTING. APM SIGNAGE AND  
REPLACE/RE-USE WITH NEW BRANDED  
SANIFI CLOTHING SIGNAGE

REMOVE PRINT FROM  
SHOP FRONT WINDOW



REMOVE ALL  
WINDOW DECALS

NEW EXTERNAL PAINT

Sanifi CLOTHING

## 10.1.2 PROPOSED TIMED PARKING – WILLIAMS ROAD AND FLOREAT STREET, NARROGIN

<b>File Reference</b>	File No:18.6.1
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	WA Country Health Service
<b>Previous Item Numbers</b>	Nil
<b>Date</b>	8 August 2022
<b>Author</b>	Azhar Awang – Executive Manager Development and Regulatory Services
<b>Authorising Officer</b>	Dale Stewart – Chief Executive Officer
<b>Attachments</b> <ol style="list-style-type: none"> <li>1. Aerial Photo of Williams Road on street parking</li> <li>2. Aerial Photo of Floreat Street on Street parking</li> <li>3. Aerial photos of onsite Parking at the Narrogin Regional Hospital</li> <li>4. Schedule of Submissions</li> </ol>	

### Summary

Council's consideration is requested in regards to a proposed request for timed parking and parking management regime on several streets abutting the Narrogin Regional Hospital, including Williams Road, Floreat Street, Furnival Street and Falcon Street.

### Background

The Shire has been approached by the WA Country Health Service (WACHS), seeking the Shire's support for timed parking to be designated along Williams Road and Floreat Street. This request was made as a result of a number of complaints from the Narrogin Regional Hospital clients that are not able to achieve a parking space during their visits to the hospital, as much of the available parking bays along Williams Road and Floreat Street is being taken up by the hospital staff.

The WACHS Operations Manager Southern Wheatbelt had issued an internal Memorandum to their staff on the number of complaints received by their patients and visitors regarding the lack of parking bays available due to the majority of parking being taken by the hospital staff. Hospital staff have been reminded to park in the allocated staff parking areas at the rear of the Health Services or off of Floreat Street, to allow patients and visitors to park along Williams Road and in the designated onsite visitor parking areas.

### Consultation

Letters were sent to 13 affected property owners/tenants seeking comments as to the proposed timed parking along Williams Road and Floreat Street. These were sent on 12 July 2022 and submissions, or comments were to be received by 5 August 2022.

At the conclusion three (3) submissions were received. A copy of the submissions are included in the schedule of submissions. (Attachment 4)

A referral letter was also sent to Main Roads WA for their comment, and they have no objection as long as the Shire has an adopted Local Law in place and that the Shire has the authority to enforce the parking restrictions. Main Roads WA also ask that once the locations are selected for the signage that this information be forward to them for endorsement so as to check for traffic related matters such as offset from the road, sight distance obstruction etc.

A site meeting was also held with the following officers:

- Senior Ranger and Ranger;
- Operations Manager Southern Wheatbelt; and
- Executive Manager Development and Regulatory Services.

### Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Shire of Narrogin Parking Local Law 2016 (Consolidated to 6 January 2022).

### Policy Implications

There are no policies that relates to the proposal.

### Financial Implications

There will be costs for the installation of regulatory signs along Williams – Kondinin Road and Falcon Street and required road marking. It is estimated that the total costs for signs, posts and installation and road marking will be approximately \$2,000.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	1. Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1 Growth in revenue opportunities
Strategy:	1.1.2 Promote Narrogin and the Region
Strategy:	1.1.3 Promote Narrogin's health and aged services including aged housing
Outcome:	1.3 An effective well maintained transport network
Strategy:	1.3.1 Maintain and improve road network in line with resource capacity

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council doesn't agree with the need for some form of parking regulation and access to residents' houses and properties is restricted.	Possible (3)	Minor (2)	Medium (5-9)	Engagement Practices	Control through the introduction of Timed Parking and regulatory enforcement.
That the Council doesn't action the perceived concern and users (patients and visitors) of the Narrogin Regional Health Service cannot readily utilise the service or attend the facility.	Possible (3)	Minor (2)	Medium (5-9)	Engagement Practices	Control through the introduction of Timed Parking and regulatory enforcement

## Risk Matrix

Consequence		Likelihood				
		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk

## Comment/Conclusion

### Williams - Kondinin Road

There are currently a total of 22 on street parking spaces that are line marked along Williams - Kondinin Road and 27 on site car parking spaces within the Narrogin Regional Hospital site for patients and visitors near the main entrance. The Hospital also provides a total of approximately 118 on site staff parking spaces at the rear of the Hospital via Furnival and Floreat Streets.

At the conclusion of the submission period, the two (2) submissions received from the adjoining property owners on the timed parking along Williams - Kondinin Road can be summarised as follows:

- Timed parking would reduce the number of people using the street parking for full day parking.
- Suggest that there be timed parking on the hospital side of Williams - Kondinin Road and residential parking only on the residential side of that road.
- Each residence could be issued with two (2) Residential Parking Passes to be used by any house holder visitors so as to be exempt from any parking limits.
- Parking issues have been ongoing for some time and at times these issues have included making entering and exiting driveways dangerous.

A site meeting with the Operations Manager Southern Wheatbelt of WACHS and the Shire's Officers (EMDRS and Rangers) was held to discuss various alternatives for the designated parking along Williams - Kondinin Road. One alternative was to install a sign for "Patients and Visitors Only" for the designated street parking. It is known by the Hospital management team, that the majority of the parking taken up during the day along Williams Road are staff of the Narrogin Hospital. This was discounted by the Shire's Administration as too onerous to enforce and determine who was a visitor or staff of the Hospital.

Currently there are no time limits or indications as to the purpose of the parking along Williams - Kondinin Road. Although timed parking (eg two (2) hours parking) would solve this issue, it may indirectly impact the intended users (Patients and Visitors), which may at times, require more than the two hours visitation to the hospital. The likelihood of this is relatively low, in the opinion of the Administration. If someone was subsequent infringement and they were either an emergency patient or visitor, they would need to provide some form of evidence to that effect and the Shire's Chief Executive Officer has delegation to withdraw any infringement.

#### Floreat Street

At the conclusion of the submissions period from the adjoining property owners, the one (1) submission received on the timed parking along Floreat Street can be summarised as follows:

- The hospital upgrades over the last 18 months, has become as busy and it has made entering and exiting our property difficult.
- The parking along our street has not been courteous with people parking too close to our driveway preventing our rubbish from being collected. In extreme cases, people have parked in front of our driveway effectively denying entry and exit.
- With both sides of our street occupied by parked vehicles, it makes it very difficult for passing traffic to flow. Especially turning from Floreat onto Falcon Street which sees drivers cut the corner.
- A vacant block of land owned by WACHS, north of Floreat Street, surrounding the Nurse's Quarters, could be upgraded by WACHS, easily accommodating a parking lot for patients and visitors.
- The new hospital carpark on Furnival Street needs to be better utilised by hospital staff, and along Furnival Street adjacent to the carpark.
- How will the time limit be monitored? Will people get fined if they exceed the time limit? If we have visitors, where will they park?
- As residents directly impacted by this proposal, we see no benefit or positives for us. Therefore, we object the proposal for a two-hour timed parking limit on Floreat Street.

There has been a strong objection, by one (1) resident for the timed parking along Floreat Street by a resident on Floreat Street. It is noted that most residents did not object to the proposal. From the Regulatory Services perspective, the parking designated on street parking along Floreat Street, has not been a huge concern. The main problem is the verge parking along Falcon Street, especially near the intersection of Floreat Street, which is causing a safety concern due to the line of sight for vehicles exiting and accessing these Streets.

It is recommended that the Narrogin Regional Hospital be reminded to regularly instruct their staff to park their vehicles within the designated onsite Hospital Staff parking area.

## Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION

That with respect to the request for parking restrictions adjacent to Narrogin Regional Hospital, Council and pursuant to the Shire of Narrogin's Parking Local Law 2016, resolve as follows:

1. To install *Timed Parking* (2 hour limit) (with the exception of those displaying authorised residents permits) between the hours of 8am and 5pm, Monday – Friday, between the following areas;
  - a. Floreat Street (between Furnival and Falcon Streets) on both sides of the Street.
  - b. Williams – Kondinin Road (between Scott and Darglish Streets) on both sides of the Road (subject to Main Roads WA approval).
2. Request the Chief Executive Officer to;
  - a. Arrange the installation of appropriate regulatory signs to give effect to Part 1,
  - b. Produce two (2) 'Resident Only' Parking Laminated Permits for each residential house abutting the *Timed Parking* areas to exempt those cars displaying those permits from the 2 hour limit imposed in Part 1.
  - c. Install car parking line marking on Furnival Street, between Falcon Street and Scott Street, on the north side of the Road only and as safety and design permits, to facilitate additional untimed car parking.
  - d. Require the Shire's Rangers to undertake regular parking inspections and enforcement activity adjacent the Hospital for vehicles breaching parking requirements, parking on verges and blocking driveways.
  - e. Write to the submitters that provided comments during the submission period and thank them and provide details of the outcome.
  - f. Write to the Operations Manager Southern Wheatbelt of the Narrogin District Health Service, WA Country Health Service (WACHS);
    - i. Notifying of this resolution and encouraging that officer to continue to assist with encouraging employees of the Service to park within the 'staff parking' areas provided by the WACHS;

- ii. Advising that the vehicles parking on the Shire's Falcon Street verge may be in breach of the Shire's Parking Local Laws and the Shire intends, in coming years, to construct a footpath on that road reserve, which would render parking illegal at that time; and
- iii. Requesting the WACHS monitor whether they need to provide additional onsite parking for their employees and contractors and or enter into negotiations with the Shire for offsite parking options.

#### COUNCIL RESOLUTION 240822.04

Moved: Cr Wiese

Seconded: Cr Fisher

That with respect to the request for parking restrictions adjacent to Narrogin Regional Hospital, Council and pursuant to the Shire of Narrogin's Parking Local Law 2016, resolve as follows:

1. To install *Timed Parking* (4 hour limit) (with the exception of those displaying authorised residents permits) between the hours of 8am and 5pm, Monday – Friday, between the following areas;
  - a. Floreat Street (between Furnival and Falcon Streets) on both sides of the Street.
  - b. Williams – Kondinin Road (between Scott and Daglish Streets) on both sides of the Road (subject to Main Roads WA approval).
2. Request the Chief Executive Officer to;
  - a. Arrange the installation of appropriate regulatory signs to give effect to Part 1,
  - b. Produce two (2) 'Resident Only' Parking Laminated Permits for each residential house abutting the *Timed Parking* areas to exempt those cars displaying those permits from the 4 hour limit imposed in Part 1.
  - c. Install car parking line marking on Furnival Street, between Falcon Street and Scott Street, on the north side of the Road only and as safety and design permits, to facilitate additional untimed car parking.
  - d. Require the Shire's Rangers to undertake regular parking inspections and enforcement activity adjacent the Hospital for vehicles breaching parking requirements, parking on verges and blocking driveways.
  - e. Write to the submitters that provided comments during the submission period and thank them and provide details of the outcome.
  - f. Write to the Operations Manager Southern Wheatbelt of the Narrogin District Health Service, WA Country Health Service (WACHS);
    - i. Notifying of this resolution and encouraging that officer to continue to assist with encouraging employees of the Service to park within the 'staff parking' areas provided by the WACHS;



- ii. Advising that the vehicles parking on the Shire's Falcon Street verge may be in breach of the Shire's Parking Local Laws and the Shire intends, in coming years, to construct a footpath on that road reserve, which would render parking illegal at that time;
- iii. Requesting the WACHS monitor whether they need to provide additional onsite parking for their employees and contractors and or enter into negotiations with the Shire for offsite parking options;
- iv. Requesting the WACHS consider erecting shade in the staff carpark to incentivise staff to utilise staff carpark bays; and
- v. Requesting the WACHS consider making a portion of staff carparking for patients and visitors if it continues to be underutilised.

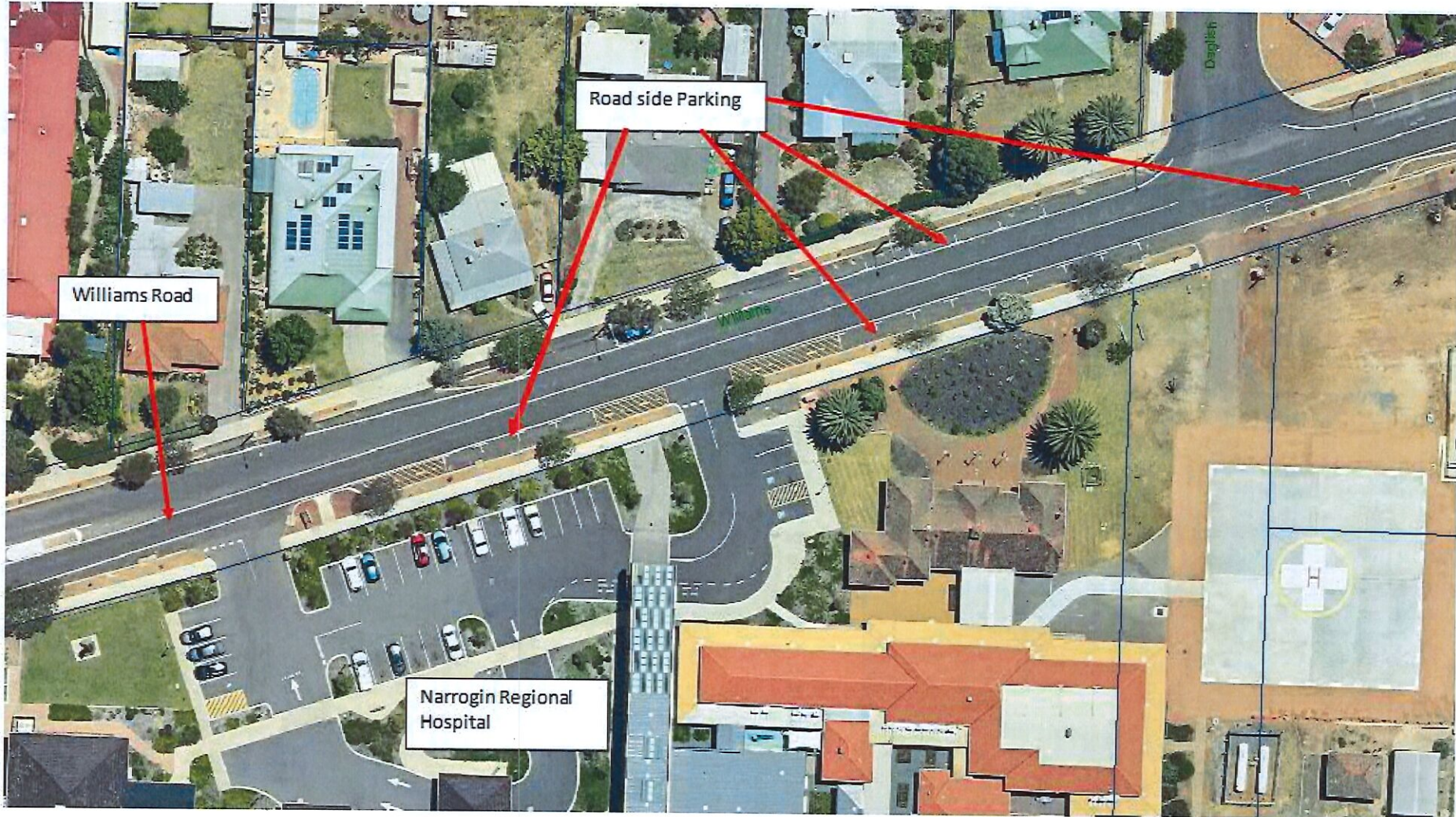
**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

Reason for Change: Council felt that the 2 hour limit on the parking would impact negatively on patients and visitors.

PROPOSED TIME LIMIT PARKING – WILLIAMS ROAD

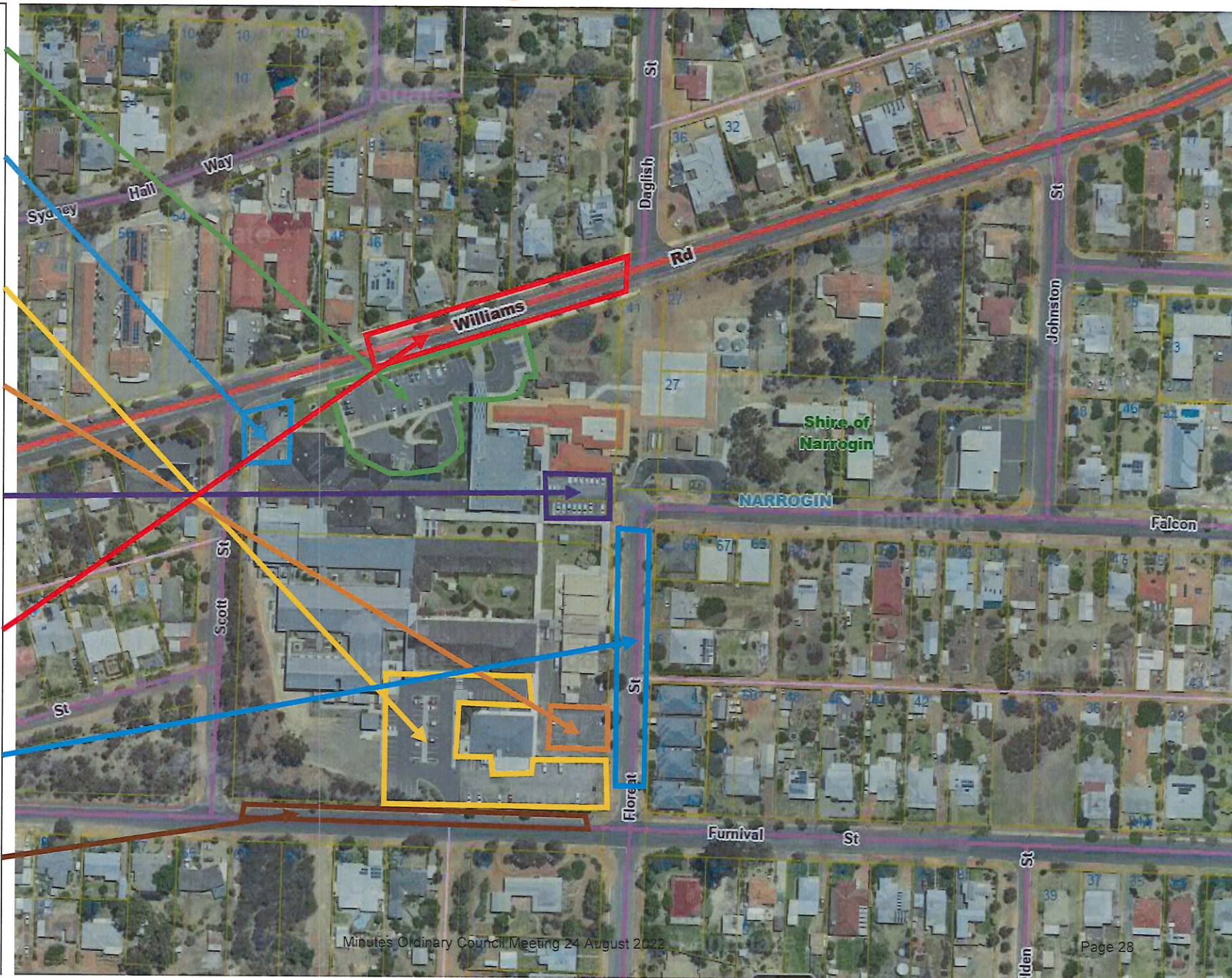


PROPOSED TIME LIMIT PARKING - FLOREAT STREET



# Narrogin Hospital Parking

- Carpark 1**  
Williams Road  
Bays: 32
- Carpark 2**  
Williams Road/Scott Street  
Bays: 12
- Carpark 3**  
Furnival Street  
Bays: 91
- Carpark 4**  
Floreat Street  
Bays: 9
- Carpark 5 - Gated**  
Floreat Street/Falcon Street  
Bays: 16
- On Street**  
Williams Road  
Bays: 22 marked with more spaces to the east
- On Street**  
Floreat Street  
Bays: 18
- On Street**  
Furnival Street  
Bays: Approx 16 unmarked



**SCHEDULE OF SUBMISSIONS**  
**Timed Parking Williams Road and Floreat Street, Narrogin**

No.	Submitter	Summary Of Comment	Officer Comment	RECOMMENDATION
1	Public 1	<p>Thank you for your correspondence regarding parking on Williams Rd.</p> <p>While I would welcome timed parking, as something definitely needs to be done to address the parking issues, I would like to know if this is to be monitored. Timed parking would reduce the number of people using the street parking for full day parking. Can I also suggest that there be Timed Parking on the hospital side of the road and Residential Parking Only on the residential side, as there is no other residential street parking available after 42 Williams Rd going up the hill due to the island outside of No. 44 and intermittent central islands all the way up to the top of the hill. Perhaps each residence could be issued with 2 Residential Parking Passes to be used by any house holder visitors so as to be exempt from the 2 hour parking limit.</p> <p>Parking issues have been ongoing for some time and at times these issues have included making entering and exiting driveways dangerous.</p>	<p>If the timed parking is endorsed by Council, the Shire will be responsible to monitor and enforce the parking requirements. As the parking is for public purposes, it is not for the exclusive use of the residential property owners.</p> <p>This will be further investigated to ensure that the designated on street parking will not obstruct the existing driveway or crossover from existing Residential Properties. From observation of the existing designated lined and marked on street parking,</p>	<p>This will be dependant if the Council would support Timed parking. Shire's officers after consultation with the Manger Operations of WA Heath Care is recommending a sign – "Patients and Visitors Only" be installed rather than the Timed parking.</p> <p>Clear passage way to be created to ensure that no vehicles is obstructing private driveways.</p>

		<p>Can I also suggest clear signage of NO PARKING on residential driveways as there have been times when vehicles have parked in areas that are clearly not marked as parking and have extended over the driveways or just blatantly parking in a driveway. This not only makes entry and exiting difficult, it is also dangerous with no CLEAR VISION in either direction. With the number of vehicles that do park on Williams Rd and the entry and exit points from the hospital and Lewis St positioned where they are, it is very difficult to see traffic entering Williams Rd and travelling up and down Williams Rd thus making exiting residences very dangerous.</p> <p>Once again thank you for your correspondence and I hope that you are able to take my points into consideration.</p>	<p>there is no issue with obstructing existing driveway or crossover. The issues are where there is no lined or marked on street parking. This needs to be further investigated.</p> <p>The issue raised is valid and will require further investigation to eliminate the issue line of sight for vehicles egressing and ingressing the properties.</p>	<p>Clear passage way to be created to ensure that no vehicles is obstructing private driveways.</p>
2	Public 2	<p>In regard to the recent correspondence from the Shire regarding the above matter - we are not against the idea entirely as the street parking has been horrendous and has in fact on many occasions been not only a inconvenience but has prevented us easy access to and from our property.</p> <p>We regularly have vehicles parked partially across our driveway, when the street parking is particularly busy it is very difficult to have clear vision to exit our driveway, and on one occasion a car</p>	<p>Need to further investigate as to restricting parking across existing driveway or crossover over existing properties.</p>	<p>Clear passage way to be created to ensure that no vehicles is obstructing private driveways.</p>

		<p>more than half blocked our driveway and we unable to get out at all. So provided we have clear markings of NO PARKING at our driveway giving us enough room to go in and out with at times a trailer attached and being able to safely go in either direction we would be happy to have a 2 hour limit. Will this limit be monitored and by whom? The other point that I would like to make is that if we have visitors that need to park on the street then we feel that it would perhaps be fair if the Council considered giving home owners that will be impacted a pass that can be used for that purpose.</p> <p>I have attached a couple of photos of vehicles parked on our driveway for your information.</p>	<p>If the timed parking is approved by the Shire it will be monitored by the Shire's Regulatory Officers.</p>	<p>This will be dependant as to whether the Council would support timed parking.</p>
3	Public 3	<p>We refer to the letter regarding the proposed two (2) hour parking limit on Floreat Street.</p> <p>The household of 5 Floreat Street objects the proposal put forward. Reasons are listed below.</p> <ul style="list-style-type: none"> <li>• We decided to buy this house 14 years ago as it was on a quiet street. At the time it was not a main thoroughfare (local traffic only), and if it was, we would not have purchased.</li> <li>• Since the hospital upgrades over the last 18 months, our street has become as busy as Williams Road. Furthermore, the white parking lines appearing without prior notice along the residential side of Floreat Street has considerably increased the day-to-day traffic, (cars, trucks and vans), and it has made entering and exiting our property difficult.</li> </ul>	<p>Noted.</p> <p>The line marking for the parking bay provide a better indication of the location of the car bay rather than no line marking which could pose an issue with vehicle parking across private driveway.</p>	<p>No change.</p> <p>No change.</p>

		<ul style="list-style-type: none"> <li>In addition, the parking along our street has not been courteous with people parking too close to our driveway preventing our rubbish from being collected. In extreme cases, people have parked in front of our driveway effectively denying entry and exit.</li> <li>With both sides of our street occupied by parked vehicles, it makes it very difficult for passing traffic to flow. Especially turning from Floreat onto Falcon Street which sees drivers cut the corner.</li> </ul> <p>With the introduction of two-hour parking, the street will get significantly busier increasing the risk of accidents. From our residence we have identified three areas reducing the need to park on Floreat Street at all.</p> <ul style="list-style-type: none"> <li>A vacant block of land north of Floreat Street surrounding the Nurse's Quarters could be upgraded easily accommodating a parking lot for patients and visitors.</li> <li>The new hospital carpark on Furnival Street needs to be better utilised by hospital staff, and along Furnival Street adjacent to the carpark. It offers a bituminised footpath which has greater accessibility than Floreat Streets gravel footpath. The street is also wider allowing traffic to flow more safely.</li> </ul>	<p>The Minimum distance for a line car bay is 10 m and any cars obstructing private driveway may be infringed under the Parking Local Law.</p> <p>Further investigation will be required to stop any parking near the intersection to allow for line of sight.</p> <p>There are already existing parking provided for Hospital staff within the Hospital property (118 car bays).</p> <p>Agreed. Hospital management need to direct their staff to park in the staff parking bay within the hospital property.</p> <p>Agreed.</p>	<p>No change.</p> <p>Clear passage way to be created to ensure that no vehicles is obstructing private driveways.</p> <p>No change.</p> <p>Hospital management to be advised to direct their staff to park within the allocated staff parking areas in the Hospital property.</p> <p>No change.</p>
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		<ul style="list-style-type: none"> <li>Williams Road could offer parking for patients in front of the helipad.</li> </ul> <p>If the proposal goes forward,</p> <ul style="list-style-type: none"> <li>How will patients access the hospital from Floreat Street? Currently, entry is 'staff only'.</li> <li>How will the time limit be monitored? Will people get fined if they exceed the time limit? If we have visitors, where will they park?</li> <li>Where is the increased security along the street considering the recent spike in theft?</li> </ul> <p>As residents directly impacted by this proposal, we see no benefit or positives for us. Therefore, we object the proposal for a two-hour timed parking limit on Floreat Street.</p>	<p>Patients and visitors should be directed to park at the main entrance via Williams Road.</p> <p>If timed parking is imposed, Shire's Regulatory officers will be responsible for monitoring compliance and those breaching the restriction will be penalised under the relevant local law.</p> <p>This is a separate issue and dealt with by the responsible agency, in this case the local police department.</p>	<p>No change.</p> <p>No change.</p> <p>No change.</p>
4	Main Roads WA	As long as you have the correctly adopted By- Laws in place the Shire has the authority to enforce the parking restrictions.	Noted.	No change.
			Noted.	No change.

		<p>This is not a function normally undertaken by Main Roads but is delegated to Local Authorities.</p> <p>We would ask that once you have the locations selected for the signage you could forward them to us for endorsement. This is just to check for traffic related matters such as offset from the road sight distance obstruction etc. However in this case it should be pretty straight forward.</p>	<p>Noted.</p>	<p>Once plan is finalised in regards to the positioning of signage, a copy to be sent to Main Roads WA for its approval.</p>
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## 10.2 TECHNICAL AND RURAL SERVICES

### 10.2.1 AWARDING REQUEST FOR QUOTE 22/23-01 ANNUAL ROAD SEAL VARIOUS LOCATIONS

File Reference	28.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	4 August 2022
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none"><li>1. List of Roads for Sealing</li><li>2. Evaluation Matrix (Commercial In Confidence – Under Separate Cover)</li></ol>

#### Summary

Council is requested to consider awarding the 2022/23 Request For Quote (RFQ 22/23-01) Annual Road Seal Various Locations, to Fulton Hogan Industries Pty Ltd, for the sum of \$799,949, excluding GST, for budgeted road seal projects within the 2022/23 Budget and as listed in Attachment 1 - List of Roads for Sealing.

#### Background

The 2022/23 Budget listed road sealing works (Attachment 1), are part of ongoing maintenance and preservation of road assets within the Shire and in accordance with Council's adopted Ten Year Road Program 2021-2031.

The Manager Operations has conducted a visual inspection of the Shire's road network to confirm that no other roads need to take priority over the listed roads in this financial year.

A full condition audit of the Shire's road network was conducted in 2016 by Talis Consulting which gave the Shire a valuable insight and foundation as to the condition rating of roads so that the Shire could formulate a road program based on the findings. Since then, a ten-year road program has been adopted and revised on a regular basis.

The road seal works need to be completed by contractors with specialised machinery and expertise. The cost of such works was estimated to exceed the \$250,000 expenditure threshold and therefore it was necessary to go to tender or for it to be facilitated through a WALGA RFQ process.

The Road Seal RFQ was facilitated through the WALGA Panel of Preferred Suppliers eQuotes portal, which satisfies the Local Government statutory requirement and Council's Procurement Policy.

## Consultation

The roads included in Attachment 1, are the roads identified in the adopted Ten Year Road Program 2021-31 whereby the Road Reference Group and Council were consulted as part of the road program adoption. The listed roads are contained within the 2022/23 Budget.

Officers who have been consulted include:

- Chief Executive Officer;
- Manager Operations;
- Maintenance Foreman; and
- Construction Foreman.

## Statutory Environment

The following statutory implications relates:

- Local Government Act 1995 section 3.57 – Tenders for providing goods or services; and
- Local Government (Functions and General) Regulations 1996 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services (section 3.57).

## Policy Implications

RFQ 22/23–01 complies with Council Policy – Section 3 Financial Management, 3.1 Purchasing Framework, 3.1(b) Purchasing Thresholds and Requirements.

It is noted that the procurement was facilitated as a compliant eQuote and not as a public tender, consistent with the Local Government (Functions and General) Regulations 1996, Regulation 11A and Council Policy.

## Financial Implications

Pricing for bituminous seals are slightly higher than last financial year (2021/22). This being said, allowance was made for this within the current Budget when costing up the seal component for road projects.

Fulton Hogan submitted a total price, after compliant seal designs were carried out for seal works and a reduction in scope to Narrogin Valley Road, of \$799,949 excluding GST. The current Budget has a total allowance for seal works of \$1,007,936 excluding GST, so identified seal works on road projects can be wholly contained within the Budget.

The difference of \$207,987 is identified predominantly in Roads to Recovery (RTR) grant funding, which is tied to road projects and to a lesser extent in Regional Road Group (RRG) which can only spent on RRG nominated roads.

In this regard the Council is reminded that the following road projects didn't make the final 'budget cut' and could now be potentially re-examined;

- |   |           |
|---|-----------|
| • Chipper St (sealing)                    | \$21,410  |
| • Leak St (sealing)                       | \$22,574  |
| • Narrogin Valley Road (seal of last 2km) | \$200,000 |

Municipal road projects came in slightly higher than budgeted in the quote, so savings can be made by offsetting the municipal costs to include them as RTR projects.

Any residual budget could be considered for other projects at Council's mid-year review. Examples include reincluding road projects that did not make the final budget cut, such as the seal works previously proposed on Chipper Street and Leake Street and Narrogin Valley Road.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	1. Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.3 An effective well maintained transport network
Strategy:	1.3.1 Maintain and improve road network in line with resource capacity
Objective	3. Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4 A well maintained built environment
Strategy:	3.4.1 Improve and maintain built environment

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the preferred contractor provides substandard quality work or issues arise relating to managing the awarded contract.	Possible (3)	Moderate (3)	Medium (5-9)	Purchasing and Supply	Treat through ensuring that the contractor is in full compliance with the RFQ specifications and officers manage the contract per standard practice in the past, with similar contracts.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

The risk to the Council and the organisation, should the Council resolve not to accept the officer's recommendation, would be roads not receiving seal maintenance and construction requirements, would leave these assets vulnerable to further deterioration and the potential for some roads to be considered as unsafe to use and hence a requirement for those roads to be closed or risk accidents to users. This would also risk community back lash and the potential for litigation against the organisation.

### Comment/Conclusion

The Road Seal RFQ was advertised through the WALGA eQuotes Portal from 29 June 2022 to 20 July 2022. The RFQ document was sent to five WALGA preferred suppliers through the WALGA eQuotes portal as follows:

- Downer Infrastructure;
- Fulton Hogan Industries Pty Ltd;
- Colas Western Australia Pty Ltd;
- Bitutek Pty Ltd; and
- Boral Resources WA Limited.

Out of the five (5) companies requested to quote, only three (3) submitted quotes - Boral Resources, Fulton Hogan Industries and Downer Infrastructure.

All five companies requested to quote are prequalified WALGA preferred suppliers and have relevant experience for these works. The three companies that submitted quotes were deemed to be compliant submissions based on the specifications contained within the RFQ.

The RFQ was evaluated on 80% Price, 10% Previous experience and 10% Work Health & Safety (WHS) and assessed on the information and documentation provided in the suppliers' submissions as requested in the selection criteria and based on predetermined bitumen application rates for each road contained in Attachment 1, so that suppliers were quoting on an equal basis. The predetermined bitumen application rates for roads contained in Attachment 1 are estimates based on the Manager Operation's experience and judgement however these may vary slightly from a compliant seal design that would be conducted by the preferred contractor.

An evaluation panel was formed that consisted of Executive Manager Technical & Rural Services and the Manager Operations.

The Combined Assessment Scores for the three (3) compliant submissions are illustrated below:

<b>Contractor</b>	<b>Assessment Score</b>
Fulton Hogan	84.0%
Downer	65.7%
Boral	44.7%

Fulton Hogan's submission was scored the highest and is considered to be the best value submission from this procurement process.

Fulton Hogan have previously been successful with the Shire's road seal RFQ, and have provided good quality workmanship and have been able to meet all criteria as set out in the RFQ specifications including works delivery timelines.

The RFQ included information alerting prospective suppliers that there was a local granite quarry located in Narrogin should they wish to investigate this option.

### **Voting Requirements**

Simple Majority

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.05**

Moved: Cr Broad

Seconded: Cr Pomykala

That with respect to awarding Request for Quote 22/23 – 01, Annual Road Seal Various Locations, Council:

1. Award the works to Fulton Hogan Industries Pty Ltd, for the sum of \$799,949, excluding GST;
2. Authorise the Chief Executive Officer to execute and manage the contract, including any variations, providing these variations do not exceed the total allocated seal provision within the Adopted Budget; and
3. Request the Chief Executive Officer to provide a report to Council, by no later than the end of October 2022, on whether the outside works crew have the potential capacity to undertake additional capital works on Leake St, Chipper St, and / or Narrogin Valley Road, as road projects cut from the final Budget, to utilise the seal savings for potential all or part re-inclusion in the Shire's 2022/23 Capital Works Road Program.

**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

Road Name	SLK Start	SLK End	Length	Width	Area M <sup>2</sup>	Aggregate	Bitumen Rate Ltrs/M <sup>2</sup>	Notes
Bottle Creek Place	0	0.26	260	6.5	1690	7mm	1.4	Reseal
George Street	0.36	0.77	410	6.5	2665	7mm	1.4	Reseal
Highbury West Road	5.15	5.65	500	7	3500	7mm	1.4	Reseal
Katta Road	0.04	0.79	754	7	5278	7mm	1.4	Reseal
McCormick Way	0	0.18	180	7	1260	7mm	1.4	Reseal
Newman Street	0	0.15	150	6	900	7mm	1.4	Reseal
Pitt Street	0.02	0.13	127	7	889	7mm	1.4	Reseal
Range Road	0	1.37	1370	7	9590	7mm	1.4	Reseal (Inc part Floreat and McBeath Streets)
Stewart Place	0	0.15	150	7.4	1110	7mm	1.4	Reseal
Stewart Road	0	0.53	532	8	4256	7mm	1.4	Reseal
Tanner Street	0	0.148	148	6.5	962	7mm	1.4	Reseal
Wiese Road (Town)	0	0.409	409	6	2454	7mm	1.4	Reseal
Chomley Road	15.23	16.81	1580	4	6320	7mm	1.4	Reseal
Gordon Street Stabilising	0.017	0.13	123	10.8	1328	10mm	1.8	98/2 Primer Seal
Gordon Street Stabilising	0.017	0.13	123	10.8	1328	7mm	1	Second Seal
Narrogin Valley Road	4.3	8.3	4000	7	28000	14mm	2.2	98/2 Primer Seal
Narrogin Valley Road	4.3	8.3	4000	7	28000	7mm	1.1	Second Seal
RRG McKenzie Road	0	1.85	1850	7	12950	14mm	2.2	98/2 Primer Seal
RRG McKenzie Road	0	1.85	1850	7	12950	7mm	1.1	Second Seal
Nomans Lake Siding Road	0.03	2.07	1120	7	7840	14mm	2.2	98/2 Primer Seal (Two Patches)
Nomans Lake Siding Road	0.03	2.07	1120	7	7840	7mm	1.1	Second Seal (Two Patches)
RRG Wanerie Road	4.1	5.3	650	7	4550	14mm	2.2	98/2 Primer Seal (Two Patches)
RRG Wanerie Road	4.1	5.3	650	7	4550	7mm	1.1	Second Seal (Two Patches)
Airport Runway			1200	20	24000	10mm	1.8	98/2 Primer Seal
Airport Runway			1200	20	24000	5mm	0.8	Second Seal
Blackspot Tarwonga Road	15.5	16	500	9	4500	14mm	2.2	98/2 Primer Seal
Blackspot Tarwonga Road	15.5	16	500	9	4500	7mm	1.1	Second Seal



## 10.2.2 AWARDING REQUEST FOR QUOTE 22/23- 02 REPLACEMENT ROAD SWEEPER

<b>File Reference</b>	1.2.2
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	Nil
<b>Previous Item Numbers</b>	Nil
<b>Date</b>	3 August 2022
<b>Author</b>	Torre Evans – Executive Manager Technical & Rural Services
<b>Authorising Officer</b>	Dale Stewart – Chief Executive Officer
<b>Attachments</b> 1. Evaluation Matrix (Commercial In Confidence – Under Separate Cover) 2. Informational Flyer of the Bucher V65t Truck Mounted Road Sweeper	

### Summary

Council is requested to consider awarding the purchase of a low hour (15 hours) demonstrator Bucher V65t road sweeper unit, mounted on a Hino FE 1426 cab chassis truck, pursuant to RFQ 22/23-02 to Bucher Municipal, for the sum of \$348,500 ex GST.

### Background

The purchase of a replacement road sweeper unit, inclusive of the disposal of the Shire's existing 2005 McDonald Johnson road sweeper unit, mounted on Hino cab chassis truck, was identified in the 2022/23 Budget as well as the adopted Plant and Fleet Replacement Asset Management Plan 2021 to 2031.

As the purchase amount for a replacement road sweeper was expected to be in excess of \$250,000, it was necessary to procure this item of plant by tender or through the WALGA Panel of Preferred Suppliers – eQuotes Portal, which satisfies the local government statutory requirement and Councils Purchasing Policy.

### Consultation

The RFQ was considered and evaluated by:

- Executive Manager Technical and Rural Services;
- Manager Operations; and
- Maintenance Foreman.

Consultation was entered into with the Chief Executive Officer, the Shire's Mechanic and a staff member skilled in using the Shire's existing street sweeper unit.

### Statutory Environment

The following statutory implications relates:

- Local Government Act 1995 S3.57 – Tenders for Providing Goods or Services; and

- Local Government (Functions and General) Regulations 1996 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services (s.3.57).

### Policy Implications

Council Policy 3.1 – Purchasing Framework, is applicable for this procurement.

### Financial Implications

The expenditure of \$348,500 ex GST is wholly contained in the 2022/23 Budget. The amount budgeted for a replacement road sweeper is \$350,000 ex GST with the forecasted disposal revenue on the Shire's existing 2005 road sweeper of \$50,000 ex GST.

Bucher Municipal have provided a compliant quotation for one, as new demonstrator (15 hours) road sweeper unit and has not offered a trade in on the Shire's 2005 McDonald Johnson road sweeper. It is the administrations intent to dispose of the current road sweeper by way of public auction to recoup revenue of market value.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.3	An effective well maintained transport network
Strategy:	1.3.1	Maintain and improve road network in line with resource capacity

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council defer or not proceed with procurement of the replacement street sweeper, and retain the existing, resulting in downtime and service disruption.	Unlikely (2)	Minor (2)	Low (1-4)	Management of Facilities, Venues, Events and Services	Accept Officer Recommendation to procure the Sweeper at this time.
That the Council purchase the Bucher Municipal street sweeper and it proves to be of poor quality.	Unlikely (2)	Moderate (3)	Medium (5-9)	Purchasing and Supply	Accept the low risk, due to the Shire's previous experience with similar equipment and the fact that it is covered by a 12 month warranty.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) and six (6) has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

Should Council resolve not to accept the officers' recommendation and not purchase this item of plant and continue using the current 17 year old road sweeper for road maintenance duties, then the risk would be for potential break downs of the plant resulting in breakdown of service and costs for repairs to this plant. if parts are available.

### Comment/Conclusion

The purchase of a replacement road sweeper was advertised through the WALGA Preferred Supplier eQuotes Portal to three (3) suppliers from 30 June 2022 to 29 July 2022. The WALGA suppliers that were invited to quote were:

- Bucher Municipal;
- Rosmech; and
- MT Environmental.

The RFQ was evaluated on 60% price, 25% specification and 15% warranty, with a total of 100% being available for the most compliant submission, see Attachment 1.

All three suppliers submitted compliant quotations however only one supplier submitted a compliant quotation that could be accommodated within the 2022/23 Budget.

Only one of the submissions offered a trade in on the Shire's current road sweeper of \$5,000 however this submission was unable to be contained in the Budget. The Manager Operations, when researching current sale prices on the internet for a similar MacDonald Johnston road sweeper, found that they were being advertised for between \$50,000 and \$90,000.

Bucher Municipal submitted a quote for a new road sweeper which was unable to be contained within the Budget however also submitted a quotation for an as new demonstrator model, with 15 hours of use on the Hino truck and 3 hours use of the auxiliary sweeper motor with one year factory warranty (the same as offered on an identical new model).

The quote for the demonstrator model of \$348,500 can be contained within the Budget and comes with a list of already fitted extras to the value of \$23,000 compared to the new unit price of \$357,000

with no extra features. Some of the additional fitted extras include a nudge bar, power assisted gully cleaner, safety beacons, rear mounted direction light bar, rear super wash and internal tub paint.

Should Council resolve to accept the officers' recommendation, and purchase the Bucher demonstrator road sweeper, then this item of plant is available now for immediate delivery whereas orders on new machinery have proven to take many months to be delivered due to the current global market. The Shire is still awaiting the delivery of a new Flocon road maintenance plant that was ordered in 2021.

The Shire's Manager Operations, Mechanic and a staff member that is skilled in operating the Shire's current road sweeper, attended Bucher Municipal's dealership in Perth to assess the road sweeper unit firsthand, inclusive of a practical test. All three Shire staff that assessed the Bucher road sweeper recommended to the author that the item of plant was ideal for its intended purpose and road service requirements for the Shire.

It is worth noting that the Shire has been using a MacDonald Johnson (now known as Bucher Municipal) road sweeper since 2015 within its plant fleet. This sweeper unit has demonstrated low down time and has proven to be efficient however is now 17 years old and past its useful and cost efficient whole of life cycle.

### **Voting Requirements**

Simple Majority

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.06**

Moved: Cr Seale

Seconded: Cr McNab

That Council award RFQ 22/23 – 02 Replacement Road Sweeper, to Bucher Municipal for the purchase of one (1) as new demonstrator Bucher V65t road sweeper unit, mounted on a Hino FE 1426 cab chassis truck for \$348,500 Ex GST.

**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

# The new **V65t**

Truck Mounted Sweeper - Smoothflow Air Technology



20% Improved efficiency



30% Fuel saving



40% Increased pick up performance



2dB(A) Quieter during operation

# Helping you achieve more by using less

## Product development

Utilising state-of-the-art fluid modelling and simulation tools normally found at the cutting edge of aircraft and motorsport development, the engineering team at Bucher Municipal have re-designed the V range sweeper providing a more upscale and leading-edge product.

The new V65t offers a re-designed fan, fan case and air ducting, to maximise air delivery and minimise losses in the machine improving suction performance at the nozzles, reducing fuel consumption and operating noise.

## Innovative improvements

With the introduction of Smoothflow Air Technology, the control system and operating modes have been re-configured to maximise efficiency and fuel consumption benefits.

## Boost Mode (Optional)

The additional Boost mode function maximises the performance of the Smoothflow system and takes machine performance to new levels.

Contact us for more information.



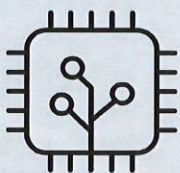
## Bucher Municipal Pty Ltd

65-73 Nantilla Road  
Clayton North VIC 3168, Australia  
Tel. +61 3 9271 6400  
refuse@buchermunicipal.com.au

1800 BUCHER (1800 242 437)  
www.buchermunicipal.com.au



## Product benefits



### Efficiency

The changes have increased the machines efficiency by up to 20% and contributed towards reduced environmental impact and increased machine performance.  
Shire of Narrogin



### Fuel consumption

Smoothflow Air Technology provides up to 30% fuel savings compared to the previous model, delivering significant cost savings and emission reduction.

Minutes Ordinary Council Meeting 24 August 2022



### Performance

Greater air flow provides up to 40% improvement in pick up performance compared to the previous model.



### Reduced operating noise

The operating noise levels have been reduced by 2dB(A) through optimised design of the ducting and air flow.

### 10.3 CORPORATE AND COMMUNITY SERVICES

#### 10.3.1 SCHEDULE OF ACCOUNTS PAID – JULY 2022

<b>File Reference</b>	12.1.1
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
<b>Applicant</b>	Nil
<b>Previous Item Numbers</b>	N/A
<b>Date</b>	10 August 2022
<b>Author</b>	Breanna Dorrington – Customer Service Officer
<b>Authorising Officer</b>	Mark Furr – Executive Manager Corporate & Community Services
<b>Attachments</b>	
1. Schedule of Accounts Paid – July 2022 (under separate cover)	

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – July 2022.

#### Background

Nil

#### Consultation

Consultation has been undertaken with Manager Corporate Services.

#### Statutory Environment

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Policy Implications

The Council’s Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2022/2023 Annual Budget or resulting from a Council resolution.

#### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

The Schedule of Accounts Paid – July 2022 is presented to Council for notation. Below is a summary of activity.

July 2022 Payments		
Payment Type	\$	%
Cheque	145.95	0.03
EFT (incl Payroll)	436,164.76	81.96
Direct Debit	91,590.84	17.21
Credit Card	4,232.79	0.80
Trust	0.00	0.00
Total Payments	532,134.34	100.00

Local Spending	\$	%
Local Suppliers	238,108.76	44.75
Payroll	289,482.59	54.40
Total	527,591.35	99.15

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation to note the report.

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation



and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### **Voting Requirements**

Simple Majority

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.07**

Moved: Cr Seale

Seconded: Cr Early

That with respect to the Schedule of Accounts Paid for July 2022, Council note the Report as presented.

**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

Cheque Payments

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	712 29/07/2022	Shire Of Narrogin			145.95		
2	INV JUNE2022 30/06/2022	Shire Of Narrogin	TRANSWA COMMISSION June 2022 Ticket Sales	145.95			
				<b>Cheque Total \$</b>	<b>145.95</b>		

EFT Payments

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
3	Payroll 6/07/2022	Payroll	Pay 1	139316.87			
4	EFT18949 12/07/2022	Narrogin Hire & Reticulation			3,405.30	L	PF
5	INV 00033694 23/03/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Retic	3,174.10			
6	INV 00033930 10/05/2022	Narrogin Hire & Reticulation	CARAVAN PARK UPGRADE (ABLUTION BLOCKS & KITCHEN) - Retic	164.50			
7	INV 00034235 15/06/2022	Narrogin Hire & Reticulation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Retic	66.70			
8	EFT18950 12/07/2022	Best Office Systems			1,375.75	L	
9	INV 603783 24/06/2022	Best Office Systems	VARIOUS LOCATIONS - Photocopier Charges June 2022	1,375.75			
10	EFT18951 12/07/2022	Synergy			2,279.15		
11	INV 2021562557 13/06/2022	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Usage 05/04/22 - 07/06/22	1,036.90			
12	INV 2061547302 20/06/2022	Synergy	30 GRAY ST BUILDING OPERATIONS (FORMALLY EAST NARROGIN OFFSITE KINDERGARTEN) - Electricity Usage 13/04/22 - 14/06/22	137.24			
13	INV 2057554002 21/06/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage 14/04/22 - 15/06/22	360.68			
14	INV 2093543337 21/06/2022	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Usage 14/04/22 - 15/06/22	182.80			
15	INV 2013574955 24/06/2022	Synergy	GNARROJIN PARK MAINTENANCE/OPERATIONS - Electricity Usage 21/04/22 - 21/06/22	149.38			
16	INV 2013574971 24/06/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEA BUILDING OPERATIONS - Electricity Usage 18/05/22 - 19/06/2022	412.15			
17	EFT18952 12/07/2022	Narrogin Packaging			127.75	L	
18	INV 00073205 30/03/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	127.75			
19	EFT18953 12/07/2022	Narrogin Carpets & Curtains			13,995.00	L	F

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
20	INV 8009304	14/12/2021	Narrogin Carpets & Curtains	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply & Install New Jarrah Floating Floor	13,995.00		
21	EFT18954	12/07/2022	Makit Narrogin Hardware		929.90	L	
22	INV 114480	01/06/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	335.50		
23	INV 114490	03/06/2022	Makit Narrogin Hardware	VARIOUS LOCATIONS - General Materials	594.40		
24	EFT18955	12/07/2022	Halanson Earthmoving		30,800.00	L	
25	INV 1760	13/05/2022	Halanson Earthmoving	VARIOUS LOCATIONS - Push 15,000m3 of Gravel for Marrumucking & Sprigg Road Re Sheet	30,800.00		
26	EFT18956	12/07/2022	Moore Australia (WA) Pty Ltd		1,980.00		
27	INV 2788	29/04/2022	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - Financial Reporting Workshop (M. Barthakur)	1,980.00		
28	EFT18957	12/07/2022	Narrogin Meals On Wheels		624.00	L	F
29	INV 101377	06/06/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals on Wheels Delivery for June 2022	288.00		
30	INV 101379	30/06/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals on Wheels Delivery for May 2022	336.00		
31	EFT18958	12/07/2022	Narrogin Newsagency		88.99	L	
32	INV 296177	27/04/2022	Narrogin Newsagency	LIB - PRINTING & STATIONERY - Library Monthly Stationery Order March 2022	60.08		
33	INV 296953	30/05/2022	Narrogin Newsagency	LIB - PRINTING AND STATIONERY - Library Monthly Stationery Order May 2022	28.91		
34	EFT18959	12/07/2022	Narrogin Electrical Services		5,313.00	L	
35	INV 2829	25/06/2022	Narrogin Electrical Services	ELECTRIC BBQ FOR Highbury NEAR TENNIS COURTS - Supply & Install 3 Phase Power from Highbury Tennis Club to BBQ	5,313.00		
36	EFT18960	12/07/2022	Toll Transport Pty Ltd		143.70		
37	INV 0542-T740710	19/06/2022	Toll Transport Pty Ltd	VARIOUS LOCATIONS - Freight	143.70		
38	EFT18961	12/07/2022	Narrogin Gasworx		469.00	L	F
39	INV 57238	20/06/2022	Narrogin Gasworx	CHSP - CLIENT PURCHASES - Shower With Grab Rail (Client)	469.00		
40	EFT18962	12/07/2022	WA Hino		422.46		
41	INV 285982	23/05/2022	WA Hino	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Oil, Air & Fuel Service Filters	422.46		
42	EFT18963	12/07/2022	Farmers Centre (Narrogin) Pty Ltd		334.40	L	
43	INV 84072	21/06/2022	Farmers Centre (Narrogin) Pty Ltd	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Make Up 2x Hydraulic Hose & Fitting Female to Ends	334.40		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
44	EFT18964	12/07/2022	Lgis Risk Management Echelon Australia Pty Ltd		8,910.00		
45	INV 156-022495	16/06/2022	Lgis Risk Management Echelon Australia Pty Ltd	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Regional Risk Coordinator Program 2021-22 2nd Instalment	8,910.00		
46	EFT18965	12/07/2022	Animal Care Equipment & Services (Australia) P/l		710.91		
47	INV 00035849	07/06/2022	Animal Care Equipment & Services (Australia) P/l	ANIMAL - EXPENSED MINOR ASSET PURCHASE - Super Snare, Spray Shield, Leads (ACO's Friend), Pet Corrector, Dog Tidy Bags & Freight	710.91		
48	EFT18966	12/07/2022	Narrogin Hawks Football Club		2,500.00	L	F
49	INV 2862022	28/06/2022	Narrogin Hawks Football Club	OTHCUL - COMMUNITY CHEST - Community Chest Grant 2021/22	2,500.00		
50	EFT18967	12/07/2022	Narrogin Guardian Pharmacy		450.00	L	
51	INV 406287	31/05/2022	Narrogin Guardian Pharmacy	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 16x Flu Vaccinations Admin	425.00		
52	INV 407276	31/05/2022	Narrogin Guardian Pharmacy	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 1x Flu Vaccination Home Care	25.00		
53	EFT18968	12/07/2022	United Security Enforcement Corporation		915.20		
54	INV 00015142	27/05/2022	United Security Enforcement Corporation	RAILWAY STATION BUILDING OPERATIONS - Alarm Monitoring 27/05/22 - 26/05/2023	915.20		
55	EFT18969	12/07/2022	Truck Centre (WA) Pty Ltd		547.07		
56	INV 1683059	23/06/2022	Truck Centre (WA) Pty Ltd	NO3 2020 NISSAN UD TIP TRUCK - Service Filters Kit & 2 Air Filters	547.07		
57	EFT18970	12/07/2022	Farmworks Narrogin Pty Ltd		7,066.73	L	
58	INV 93357	30/05/2022	Farmworks Narrogin Pty Ltd	MAY ST STORMWATER CATCHMENT DAM - Fencing Materials	7,066.73		
59	EFT18971	12/07/2022	Wheatbelt Hydrology		550.00		
60	INV NARSWMP-07	14/12/2021	Wheatbelt Hydrology	DRAINAGE MAINTENACE GENERAL - Survey for New Drainage Line & Dam	550.00		
61	EFT18972	12/07/2022	Thing-a-me-bobs		12.00	L	F
62	INV 1129	13/05/2022	Thing-a-me-bobs	CHSP & CHCP - GENERAL EXPENDITURE - Thank You Cards (CATS Drivers)	12.00		
63	EFT18973	12/07/2022	Jennifer Fowler		388.00	L	F
64	INV 27R	15/06/2022	Jennifer Fowler	CHCP - CLIENT PURCHASES - Update of Cognitive Assessment (Client)	388.00		
65	EFT18974	12/07/2022	Sandwai Pty Ltd		330.00		F
66	INV IV0002711	27/05/2022	Sandwai Pty Ltd	CHCP & CHSP - TRAINING & DEVELOPMENT - Sandwai Training June 2022	330.00		
67	EFT18975	12/07/2022	Edwards Isuzu Ute		643.90	L	

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
68	INV R45379	07/12/2021	Edwards Isuzu Ute	032NGN MAZDA CX3 MAXX SPORT - 40,000 Service	330.00		
69	INV R46672	21/03/2022	Edwards Isuzu Ute	032NGN MAZDA CX3 MAXX SPORT - 50,000 Service	313.90		
70	EFT18976	12/07/2022	Integrated ICT		198.00		
71	INV 22605	23/06/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - MC NBN Prem 100/40 May 2022	198.00		
72	EFT18977	12/07/2022	Lite n' Easy Pty Ltd		295.68		F
73	INV 6371558	14/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	146.34		
74	INV 6382728	21/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (Client)	65.92		
75	INV 635601	21/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	83.42		
76	EFT18978	12/07/2022	BSEWA		1,375.00		
77	INV 00001636	14/06/2022	BSEWA	GNAROJIN PARK MAINTENANCE/OPERATIONS - Supply & Deliver 2x Solar Bollard Lamp Heads - 50% Upfront Payment	1,375.00		
78	EFT18979	12/07/2022	Malcom Thompson Pumps		5,499.22		
79	INV SLI21117507	21/06/2022	Malcom Thompson Pumps	NRLC - PLANT & EQUIPMENT OTHER (CAPITAL) - New Reticulation Pump for Clayton Oval, Centre Sports & Racetrack	5,499.22		
80	EFT18980	12/07/2022	Leederville Cameras		4,435.95		
81	INV 563464	27/04/2022	Leederville Cameras	LIB - GENERAL OFFICE EXPENSES - Camera & Recording Equipment for Production Purposes	4,435.95		
82	EFT18981	12/07/2022	All About Bitumen And Asphalt		14,972.83		
83	INV 5164	30/06/2022	All About Bitumen And Asphalt	FOOTPATH MAINTENANCE - Annual Footpath Repairs	14,972.83		
84	EFT18982	15/07/2022	Coles		631.46		
85	INV 184	30/06/2022	Coles	VARIOUS DEPARTMENTS - Coles Account June 22	631.46		
86	EFT18983	15/07/2022	Narrogin Packaging		363.98	L	
87	INV 00074243	27/06/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	331.98		
88	INV 00074253	28/06/2022	Narrogin Packaging	HIGBURY PUBLIC TOILETS MAINTENANCE - Cleaning Supplies	32.00		
89	EFT18984	15/07/2022	Great Southern Fuels		30,373.40		
90	INV D2109545	15/06/2022	Great Southern Fuels	STOCK - PURCHASE OF STOCK MATERIALS - 14,200Lts Diesel Delivered	30,373.40		
91	EFT18985	15/07/2022	Kleenheat Gas		12,487.15		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
92	INV JUNE 2022	13/06/2022	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage 01/05/22 - 31/05/22	10,797.26			
93	INV JUNE 2022	13/06/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage 01/05/22 - 31/05/22	1,689.89			
94	EFT18986	15/07/2022	Makit Narrogin Hardware			1,810.50	L	
95	INV 114288	18/02/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	68.20			
96	INV 114454	16/05/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	488.80			
97	INV 114498	08/06/2022	Makit Narrogin Hardware	VARIOUS PUBLIC TOILETS - New Deadbolts Keyed to T1	713.00			
98	INV 114510	20/06/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	540.50			
99	EFT18987	15/07/2022	Landgate			122.90		
100	INV 376318	28/06/2022	Landgate	RATES - VALUATION EXPENSES - Mining Tenements 18/05/22 - 03/06/22	41.30			
101	INV 1197474	01/07/2022	Landgate	RATES - VALUATION EXPENSES - Online Shop	81.60			
102	EFT18988	15/07/2022	Narrogin Agricultural Repairs			45.00	L	
103	INV 265474	27/06/2022	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Whipper Snipper Cord	45.00			
104	EFT18989	15/07/2022	Narrogin Newsagency			35.60	L	
105	INV 297777	01/07/2022	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Newspaper Deliveries June 22	35.60			
106	EFT18990	15/07/2022	Narrogin Electrical Services			2,165.24	L	F
107	INV 2836	05/07/2022	Narrogin Electrical Services	CEMETERY UPGRADE - Install Power to Tank	2,165.24			
108	EFT18991	15/07/2022	Country Paint Supplies			89.90	L	F
109	INV 4801004878	28/06/2022	Country Paint Supplies	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - All Purpose Thinners	39.95			
110	INV 4801004929	30/06/2022	Country Paint Supplies	CHCP & CHSP - GENERAL OFFICE EXPESES - Sandpaper & Paint	49.95			
111	EFT18992	15/07/2022	Toll Transport Pty Ltd			11.07		
112	INV 0541-T740710	12/06/2022	Toll Transport Pty Ltd	LIB - POSTAGE & FREIGHT - General Freight Charges June 22	11.07			
113	EFT18993	15/07/2022	T Quip			29,700.00		
114	INV 111564	29/06/2022	T Quip	NGN677 TORO MOWER 2018 - Purchase of New Groundmaster Mower & Trade in of Groundmaster Mower	29,700.00			
115	EFT18994	15/07/2022	New Security Installations Pty Ltd			8,124.56		F

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
116	INV 00015049	27/05/2022	New Security Installations Pty Ltd	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Alarm Security System Setup	8,124.56			
117	EFT18995	15/07/2022	ChemCentre			496.10		
118	INV 1531521S3626	15/03/2022	ChemCentre	HEALTH - ANALYTICAL EXPENSES - Water Analytics of Various Samples	496.10			
119	EFT18996	15/07/2022	Narrogin Quarry Operations			294.48	L	F
120	INV 00005795	15/06/2022	Narrogin Quarry Operations	CEMETERY UPGRADE - 30t Crusher Dust	294.48			
121	EFT18997	15/07/2022	AMPAC Debt Recovery Pty Ltd			6,399.44		
122	INV 84627	31/05/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery May 22	4,583.74			
123	INV 85388	30/06/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery June 22	55.00			
124	INV 85387	30/06/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery June 22	1,760.70			
125	EFT18998	15/07/2022	YMCA WA			31,597.64		
126	INV SI-A011326	30/06/2022	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding June 2022	31,597.64			
127	EFT18999	15/07/2022	Allworks Civil			1,100.00		F
128	INV 00112	04/07/2022	Allworks Civil	CARAVAN PARK - RENEWAL DEVELOPMENT - Line Marking	1,100.00			
129	EFT19000	15/07/2022	Torre Tasman Evans			166.88	L	
130	INV 23622	23/06/2022	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 02/04/22 - 03/06/22	166.88			
131	EFT19001	15/07/2022	United Security Enforcement Corporation			316.80		F
132	INV 00012702	04/07/2022	United Security Enforcement Corporation	CHSP - SECURITY SYSTEM - Alarm Response 28/06/22 & 29/06/22	316.80			
133	EFT19002	15/07/2022	Dx Print Group			120.00		F
134	INV 00095906	10/05/2022	Dx Print Group	CHCP - PRINTING & STATIONERY - 250 Business Cards (P. Raworth)	120.00			
135	EFT19003	15/07/2022	Telair Pty Ltd			1,487.16		
136	INV TA10781-036	30/06/2022	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telair Telephone Charges June 22	1,487.16			
137	EFT19004	15/07/2022	BMR Mechanical Pty Ltd			166.86	L	
138	INV 1163	27/05/2022	BMR Mechanical Pty Ltd	1EUF156 HINO ROAD SWEEPER 2004 - Service & Repair Aux Motor	166.86			
139	EFT19005	15/07/2022	Five Roads Farming			7,920.00	L	

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
140	INV 201391	04/07/2022	Five Roads Farming	SPRIGGS RD - GRAVEL RE SHEET (RENEWAL) - 7,200M3 of Gravel	7,920.00			
141	EFT19006	15/07/2022	Kunal Sarma			70.70	L	PF
142	INV 27062022	27/06/2022	Kunal Sarma	MEMBERS - INFORMATION SYSTEMS - Ipad Cover (Cr G. Broad)	10.00			
143	INV 472022	04/07/2022	Kunal Sarma	CHSP & CHCP - GENERAL OFFICE EXPENSES - 2x Samsung Tab A Case	60.70			
144	EFT19007	15/07/2022	David Johnston			78.20	L	
145	INV 1722	01/07/2022	David Johnston	PLAN - TRAINING & DEVELOPMENT - Reimbursement for Accommodation for Planning Conference, Northam	78.20			
146	EFT19008	15/07/2022	Thing-a-me-bobs			33.98	L	F
147	INV 1136	23/06/2022	Thing-a-me-bobs	CHSP & CHCP - GENERAL OFFICE EXPENSES - Satin Acrylic Coloured Paint & Glitter Paint	33.98			
148	EFT19009	15/07/2022	Spyker Technologies Pty Ltd T/A Spyker Business Solutions			2,756.57		
149	INV 2122384	04/04/2022	Spyker Technologies Pty Ltd T/A Spyker Business Solutions	OLOPS - CCTV MAINTENANCE - Public CCTV Maintenance for Year 2 of 3	2,756.57			
150	EFT19010	15/07/2022	Edwards Isuzu Ute			1,200.00	L	
151	INV 47816	02/02/2022	Edwards Isuzu Ute	NGN15581 2021 ISUZU D MAX SPACE CAB - Supply & Fit Tow Bar	1,200.00			
152	EFT19011	15/07/2022	Integrated ICT			3,231.91		
153	INV 22008	30/04/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Cloud Licence	187.22			
154	INV 21780	30/04/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Monthly Preventive Server Maintenance, CW Automated 50+ & Connect Wise Licence	651.20			
155	INV 22804	30/06/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Exclaimer Cloud Licence	187.22			
156	INV 22657	30/06/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - M365 Business Basic, Standard & Premium License	1,555.07			
157	INV 22667	30/06/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Monthly Preventive Server Maintenance, CW Automated 50+ & Connect Wise Licence	651.20			
158	EFT19012	15/07/2022	Lite n' Easy Pty Ltd			450.53		F
159	INV 6274071	03/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (Client)	76.47			
160	INV 6383429	28/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	116.25			
161	INV 6394813	28/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (Client)	75.64			
162	INV 6394699	28/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (Client)	65.92			
163	INV 6370270	28/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy (Client)	116.25			



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
164	EFT19013	15/07/2022	Lifeline WA		195.00		
165	INV 27622	27/06/2022	Lifeline WA	TOWN HALL FACILITIES BOND - PAYMENTS - Bond Refund Less \$90.00 Cleaning Fee 15/06/22 - 16/06/22	195.00		
166	EFT19014	15/07/2022	Non Stop Adz Pty Ltd Atf Investstar Holding Trust		521.40		F
167	INV 89779	25/05/2022	Non Stop Adz Pty Ltd Atf Investstar Holding Trust	CHSP - ADVERTISING & PROMOTIONS - Fridge Calendars	521.40		
168	Payroll	20/07/2022	Payroll	Pay 2	150,165.72		
169	EFT19015	20/07/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust		37,055.70	L	F
170	INV IV00000001768	20/05/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CEMETERY UPGRADE - Supply & Install Concrete Plinths	11,264.00		
171	INV IV00000001769	20/05/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CARAVAN PARK - RENEWAL DEVELOPMENT - Supply & Install Concrete Slabs	25,791.70		
172	EFT19016	22/07/2022	Narrogin Hire & Reticulation		22.25	L	
173	INV 00033938	11/05/2022	Narrogin Hire & Reticulation	WASTE WATER TREATMENT - General Materials	22.25		
174	EFT19017	22/07/2022	Best Office Systems		183.24	L	
175	INV 603976	27/06/2022	Best Office Systems	DRYANDRA VISITOR CENTRE OPERATIONS - Photocopier Charges	183.24		
176	EFT19018	22/07/2022	Synergy		12,235.43		
177	INV 2001609866	04/07/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage 25/05/22 - 24/06/22	12,235.43		
178	EFT19019	22/07/2022	Narrogin Packaging		1,437.30	L	
179	INV 00072704	04/02/2022	Narrogin Packaging	OTH HEALTH - COVID19 EXPENSES - 20L Hand Sanitiser, Wipes, No Rinse Sanitizer & 2x Pump Bottles	632.85		
180	INV 00072814	17/02/2022	Narrogin Packaging	OTH HEALTH - COVID19 EXPENSES - 8x 500ml Pump Bottle, 5L No Rinse Sanitizer & 6x 750ml Spray Bottle	402.60		
181	INV 00074183	20/06/2022	Narrogin Packaging	PARKS & GARDENS MAINTENANCE - General Materials	3.50		
182	INV 00074431	12/07/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	398.35		
183	EFT19020	22/07/2022	Australia Post		290.01		
184	INV 1011653743	03/07/2022	Australia Post	VARIOUS DEPARTMENTS - General Post Charges June 22	290.01		
185	EFT19021	22/07/2022	Great Southern Fuels		8.25	L	
186	INV 15007800	22/06/2022	Great Southern Fuels	VARIOUS VEHICLES - 3x Fuel Cards	8.25		
187	EFT19022	22/07/2022	Water Corporation		22,991.72		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
188	INV NRPX4	06/07/2022	Water Corporation	VARIOUS LOCATIONS - Water Usage 01/12/21 - 17/06/22	22,991.72			
189	EFT19023	22/07/2022	Narrogin Electrical Appliance Testing			352.00	L	
190	INV 770	21/06/2022	Narrogin Electrical Appliance Testing	LIB - GENERAL OFFICE EXPENSES - Electrical Tagging & Testing	352.00			
191	EFT19024	22/07/2022	Kleenheat Gas			14,433.44		
192	INV APRIL 22	12/05/2022	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage 01/04/22 - 30/04/22	592.56			
193	INV MAY 22	13/06/2022	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage 01/05/22 - 31/05/22	752.54			
194	INV ADMIN JUNE 22	14/07/2022	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage 01/06/22 - 30/06/22	836.48			
195	INV NCP JUNE 22	14/07/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage 01/06/22 - 30/06/22	2,348.95			
196	INV NRLC JUNE 22	14/07/2022	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage 01/06/22 - 30/06/22	9,902.91			
197	EFT19025	22/07/2022	Department Of Finance Shared Services State Library of WA			368.50		
198	INV R1032750	13/07/2022	Department Of Finance Shared Services State Library of WA	LIB GENERAL OFFICE EXPENSES - Better Beginning Invoicing for Children	368.50			
199	EFT19026	22/07/2022	Makit Narrogin Hardware			795.60	L	
200	INV 114248	01/02/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	403.30			
201	INV 114361	29/03/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	210.30			
202	INV 114533	29/06/2022	Makit Narrogin Hardware	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Mail Boxes for Permanent Residents & Stick on Numbers	182.00			
203	EFT19027	22/07/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			50,160.00	L	
204	INV IV00000001839	06/07/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	ENSIGN ST FOOT PATH CONSTRUCTION - Supply & Lay Concrete	50,160.00			
205	EFT19028	22/07/2022	Susan Farrell			100.00	L	
206	INV 081	08/06/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Range of Laundry	50.00			
207	INV 082	22/06/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Range of Laundry	50.00			
208	EFT19029	22/07/2022	Narrogin Newsagency			1,037.82	L	
209	INV 297483	21/06/2022	Narrogin Newsagency	VARIOUS DEPARTMENTS - Monthly Stationery Order June 2022	994.05			
210	INV 297823	02/07/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order February 2022	16.10			
211	INV 297882	04/07/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order June 2022	27.67			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
212	EFT19030	22/07/2022	It Vision		59,514.14		
213	INV 37164	01/07/2022	It Vision	ADMIN - INFORMATION SYSTEMS - SynergySoft & Universe Annual Licence 01/07/22 - 30/06/23	59,514.14		
214	EFT19031	22/07/2022	RJ Smith Engineering		404.00	L	
215	INV 4484	04/07/2022	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Exchange of Oxy & Acetylene Bottles	187.00		
216	INV 4507	05/07/2022	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Bolts, Nuts, Washers & Grinding Disks	27.00		
217	INV 4506	05/07/2022	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Metal Plate Grab	190.00		
218	EFT19032	22/07/2022	Country Paint Supplies		38.00	L	
219	INV 4801004869	28/06/2022	Country Paint Supplies	FOOTPATH MAINTENANCE - Graffiti Remover	38.00		
220	EFT19033	22/07/2022	Air Response		6,387.50	L	PF
221	INV 155316A	13/07/2022	Air Response	NRLC - PLANT & EQUIPMENT OTHER (CAPITAL) - Supply & Install Manual Controllers to HVAC System & Conduct Full Service	6,200.00		
222	INV 155340A	13/07/2022	Air Response	CHSP HOME MAINTENANCE OTHER EXPENSES - Inspect Fault With Airconditioning System, Replace Batteries in Zone Sensors, Check Ductwork & General Operation	187.50		
223	EFT19034	22/07/2022	Toll Transport Pty Ltd		50.17		
224	INV 0543-T740710	26/06/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges	50.17		
225	EFT19035	22/07/2022	Local Government Professionals Australia Wa		500.00		
226	INV 32718	16/06/2022	Local Government Professionals Australia Wa	COMMUNITY - TRAINING & DEVELOPMENT - Weaving Tapestries Developing Community Workshop (S. Bell)	500.00		
227	EFT19036	22/07/2022	Nicholls Bus & Coach Service		195.40	L	
228	INV 00003215	29/06/2022	Nicholls Bus & Coach Service	990NGN 2015 MITSUBISHI FUSO ROSA - Annual Compliance Inspection	195.40		
229	EFT19037	22/07/2022	Narrogin Chamber Of Commerce		500.00	L	
230	INV 00004103	05/07/2022	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gratuity Payment (P. Gairen)	500.00		
231	EFT19038	22/07/2022	T Yuen Construction		167.75	L	
232	INV 5849	15/07/2022	T Yuen Construction	CHILD CARE CENTRE BUILDING MAINTENANCE - Roof Repairs	167.75		
233	EFT19039	22/07/2022	Melchiorre Plumbing & Gas		6,640.59	L	PF
234	INV 1126	16/07/2022	Melchiorre Plumbing & Gas	FITOUT OF RAILWAY STATION BUILDING - Finish Toilet Block & All Hot Water Systems	6,640.59		
235	EFT19040	22/07/2022	YMCA WA		1,740.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
236	INV SI-A011290	16/06/2022	YMCA WA	OTHFUL - YOUTH WEEK - Youth Activity Day at YMCA	1,500.00		
237	INV SI-A011324	30/06/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Gym Membership	240.00		
238	EFT19041	22/07/2022	Torre Tasman Evans			43.00	L
239	INV 13722	13/07/2022	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Gas Supplied 45.0KG Bottle	43.00		
240	EFT19042	22/07/2022	Conway Highbury Pty Ltd			233.75	L
241	INV 669	30/06/2022	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY - STATUTORY - Consultancy for Provision of Governance Services 01/05/22 - 30/06/22	233.75		
242	EFT19043	22/07/2022	BKS Electrical Pty Ltd			110.00	L
243	INV 3056	30/06/2022	BKS Electrical Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Repair Electrical Wiring to Welder	110.00		
244	EFT19044	22/07/2022	United Security Enforcement Corporation			158.40	
245	INV 00012689	27/06/2022	United Security Enforcement Corporation	RAILWAY STATION BUILDING OPERATIONS - Alarm Response 20/06/22	158.40		
246	EFT19045	22/07/2022	Total Quality Clean			660.00	L
247	INV 3853	11/06/2022	Total Quality Clean	CHCP & CHSP - BUILDING MAINTENANCE - Deep Floor Cleaning	660.00		F
248	EFT19046	22/07/2022	Planning Institute Of Australia Ltd			300.00	
249	INV 137507	11/05/2022	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT - PIA Regional Conference (D. Johnston)	300.00		
250	EFT19047	22/07/2022	Corsign (WA) Pty Ltd			1,097.80	
251	INV 00066862	21/06/2022	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROLL EXPENSES - Collection of Road Traffic Signs	1,097.80		
252	EFT19048	22/07/2022	Narrogin Skip Bin Service			620.40	L
253	INV 1434	30/06/2022	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Skip Bin Rental June 22	620.40		
254	EFT19049	22/07/2022	The White Family Trust T/a Narrogin Valley Stockfeed			578.95	L
255	INV 85284	17/05/2022	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 45kg Gas Exchange	185.00		
256	INV 85256	17/05/2022	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 2x 45kg Gas Exchange	370.00		
257	INV 87571	17/06/2022	The White Family Trust T/a Narrogin Valley Stockfeed	CHSP - GENERAL EXPENDITURE - Fish Food	23.95		
258	EFT19050	22/07/2022	Department Of Water And Environmental Regulation			6,496.00	
259	INV W-L7085/2022	29/06/2022	Department Of Water And Environmental Regulation	TIP MAINTENANCE - Annual Licence 2022/23	6,496.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
260	EFT19051	22/07/2022	OneMusic Australia		176.80		F
261	INV 259374	02/07/2022	OneMusic Australia	CHSP - SOCIAL SUPPORT GROUP EXPENSES - Music Licence 01/07/22 - 30/09/22	176.80		
262	EFT19052	22/07/2022	Earl Street Physiotherapy		80.00	L	F
263	INV 0031029	05/07/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Earl Street Physiotherapy Appointment (Client)	80.00		
264	EFT19053	22/07/2022	Gary Bruhn		120.00		
265	INV 050722	05/07/2022	Gary Bruhn	BUILD - GENERAL OFFICE EXPENSES - Reimbursement for PPE - Boots	120.00		
266	EFT19054	22/07/2022	Narrogin & Districts Plumbing Service		1,023.00	L	
267	INV 0960	03/06/2022	Narrogin & Districts Plumbing Service	ADMIN OFFICE BUILDING MAINTENANCE - Repair Basin in Female Toilet	137.50		
268	INV 0961	03/07/2022	Narrogin & Districts Plumbing Service	JOHN HIGGINS COMMUNITY COMPLEX BUILDING MAINTENANCE - Repair Water Main	632.50		
269	INV 0978	09/07/2022	Narrogin & Districts Plumbing Service	LIBRARY BUILDING MAINTENANCE - Unblock Toilet	253.00		
270	EFT19055	22/07/2022	Narrogin Auto Electrics		2,304.91	L	
271	INV 263093	15/05/2022	Narrogin Auto Electrics	NGN339 TCM FRONT END LOADER - 2x Bosch Batteries	664.00		
272	INV 26322	01/06/2022	Narrogin Auto Electrics	NGN15333 2014 MAZDA BT-50 - Battery Replacement	209.31		
273	INV 263099	27/06/2022	Narrogin Auto Electrics	NO2830 BARTCO TRAFFIC LIGHTS - Replace Both Batteries on Traffic Lights	1,096.60		
274	INV 263256	30/06/2022	Narrogin Auto Electrics	NO592 2021 ISUZU D-MAX 4X4 SX SINGLE CAB - 1x Beacon Light	335.00		
275	EFT19056	22/07/2022	Lite n' Easy Pty Ltd		625.52		F
276	INV 6367693	14/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	83.38		
277	INV 6346021	14/06/2022	Lite n' Easy Pty Ltd	CHSP - CLIENT PURCHASE - Lite N Easy Meals (Client)	74.98		
278	INV 6381871	05/07/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy Meals (Client)	97.03		
279	INV 6406139	05/07/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy Meals (Client)	165.91		
280	INV 6402931	12/07/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	119.05		
281	INV 6393959	12/07/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client)	85.17		
282	EFT19057	22/07/2022	Bossea Pty Ltd		78.00		
283	INV 6275	03/06/2022	Bossea Pty Ltd	ADMIN - OFFICE EQUIPMENT MTCE - Security Bin Annual Rental 01/07/22 - 30/06/23	78.00		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
284	EFT19058	22/07/2022	Metal Artwork Creations			14.85		
285	INV 88070	06/05/2022	Metal Artwork Creations	ADMIN - PRINTING & STATIONERY - Name Badge (P. Raworth)	14.85			
286	EFT19059	22/07/2022	Hargreaves Design Group			2,750.00		
287	INV 0006	07/02/2022	Hargreaves Design Group	LIB - GENERAL OFFICE EXPENSES - Feature/Contour Survey	2,750.00			
288	EFT19060	22/07/2022	Narrogin Freightlines			89.90	L	
289	INV 9873	20/06/2022	Narrogin Freightlines	ROAD MAINTENANCE - Freight for 1t Bulk Bag Red Cold Mix	89.90			
290	EFT19061	22/07/2022	Donnelle Ugle			285.00	L	
291	INV 15072022	15/07/2022	Donnelle Ugle	TOWN HALL FACILITIES BOND - PAYMENTS - Reception Centre Bond Refund 14/07/22	285.00			
292	EFT19062	22/07/2022	Karen White			1,190.38	L	F
293	INV 20072022	20/07/2022	Karen White	CHSP - TRAINING & DEVELOPMENT - Training Reimbursement - 33% of Study Fees	1,190.38			
294	EFT19063	29/07/2022	Narrogin Packaging			327.50	L	
295	INV 00074319	29/06/2022	Narrogin Packaging	RAILWAY STATION - Building Maintenance General Materials	327.50			
296	EFT19064	29/07/2022	Great Southern Fuels			12,725.09	L	
297	INV MAY2022	31/05/2022	Great Southern Fuels	VARIOUS VEHICLES - Fuel Charges May 2022	6,609.28			
298	INV JUNE2022	30/06/2022	Great Southern Fuels	VARIOUS VEHICLES - Fuel June 2022	6,115.81			
299	EFT19065	29/07/2022	Makit Narrogin Hardware			1,472.84	L	
300	INV 114344	20/07/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	323.50			
301	INV 114380	20/07/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	801.22			
302	INV 114427	20/07/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENT - General Materials	348.12			
303	EFT19066	29/07/2022	Susan Farrell			50.00	L	
304	INV 083	06/07/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Range of Laundry	50.00			
305	EFT19067	29/07/2022	Westrac Pty Ltd			81.31		
306	INV PI7205254	14/07/2022	Westrac Pty Ltd	1EVP731 2015 CAT SKID STEER LOADER - 6x Wheel studs	81.31			
307	EFT19068	29/07/2022	Australia's Golden Outback			350.00		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
308	INV INV-003949	01/07/2022	Australia's Golden Outback	MEMBERS SUBSCRIPTIONS Australian's Golden Outback Membership (1 July 2022 to 30 June 2023)	350.00			
309	EFT19069	29/07/2022	Judith Mcdougall			20,350.00	L	
310	INV 2321	25/07/2022	Judith Mcdougall	LIBRARY EXTENSIONS Preparation of plans and specifications	20,350.00			
311	EFT19070	29/07/2022	RJ Smith Engineering			2,870.00	L	PF
312	INV 4396	30/06/2022	RJ Smith Engineering	RAILWAY STATION RESTORATION PROJECT - Ally Floor Plate	750.00			
313	INV 4629	12/07/2022	RJ Smith Engineering	RAILWAY STATION RESTORATION PROJECT - Vent Covers	1,560.00			
314	INV 4844	21/07/2022	RJ Smith Engineering	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 4x Gal Poles for lighting	560.00			
315	EFT19071	29/07/2022	Public Transport Authority			482.64		
316	INV JUNE2022	30/06/2022	Public Transport Authority	TRANSWA Ticket Sales June 2022	482.64			
317	EFT19072	29/07/2022	Country Paint Supplies			200.90	L	
318	INV 4802000095	14/07/2022	Country Paint Supplies	PARKS & GARDEN MAINTENANCE - Paint for park name signs	68.95			
319	INV 4801005284	20/07/2022	Country Paint Supplies	PARKS & GARDEN MAINTENANCE - Paint For Park Naming Signs	131.95			
320	EFT19073	29/07/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			40.72		
321	INV 6412661496	11/07/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	1NGN TOYOTA PRADO Tyre Repair	40.72			
322	EFT19074	29/07/2022	Toll Transport Pty Ltd			267.19		
323	INV 0538-T740710	30/06/2022	Toll Transport Pty Ltd	VAROUS DEPARTMENTS - Freight Charges	112.74			
324	INV 0539-T740710	30/06/2022	Toll Transport Pty Ltd	VAROUS DEPARTMENTS - Freight Charges	24.11			
325	INV 0540-T740710	30/06/2022	Toll Transport Pty Ltd	VAROUS DEPARTMENTS - Freight Charges	119.33			
326	INV 0545-T740710	17/07/2022	Toll Transport Pty Ltd	VAROUS DEPARTMENTS - Freight Charges	11.01			
327	EFT19075	29/07/2022	New Security Installations Pty Ltd			915.20		
328	INV 00015142	30/06/2022	New Security Installations Pty Ltd	RAILWAY STATION BUILDING OPERATIONS - Alarm Monitoring Annual Fee (27/05/22 to 26/05/23)	915.20			
329	EFT19076	29/07/2022	Narrogin Chamber Of Commerce			1,000.00	L	
330	INV 000004105	25/07/2022	Narrogin Chamber Of Commerce	CARAVAN PARK - Purchase of 100 X \$10 vouchers	1,000.00			
331	EFT19077	29/07/2022	Marketforce Pty Ltd			1,542.19		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
332	INV 44216	27/06/2022	Marketforce Pty Ltd	ADVERTISING - 2022/23 Fees and Charges - Narrogin Observer 9 June 2022	181.32			
333	INV 44215	27/06/2022	Marketforce Pty Ltd	ADVERTISING - Differential Rates 2022/23 Narrogin Observer 2 June 2022	315.92			
334	INV 44218	27/06/2022	Marketforce Pty Ltd	DEPOT - Advertising General Hand - Narrogin Observer 9 June 2022	308.70			
335	INV 44217	27/06/2022	Marketforce Pty Ltd	PLANNING - Advertising Home Occupation - 9 Dellar St, Narrogin Observer 9 June 2022	239.01			
336	INV 43423	30/06/2022	Marketforce Pty Ltd	ADVERTISING - Health Local Law 2022	277.46			
337	INV 43425	30/06/2022	Marketforce Pty Ltd	PLANNING ADVERTISING - Malting Plant - Narrogin Observer 14 April 2022	219.78			
338	EFT19078	29/07/2022	Planning Institute Of Australia Ltd			660.00		
339	INV 142309	07/07/2022	Planning Institute Of Australia Ltd	PLANNING - Subscription & Memberships (A Awang)	660.00			
340	EFT19079	29/07/2022	Corsign (WA) Pty Ltd			176.00		
341	INV 67357	11/07/2022	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL - Safety Signs	176.00			
342	EFT19080	29/07/2022	Narrogin Skip Bin Service			196.00	L	
343	INV INV-1433	30/06/2022	Narrogin Skip Bin Service	LYDERKER DEPOT BUILDING MAINTENANCE Skip Bin Empty & Return June 2022	196.00			
344	EFT19081	29/07/2022	Win Television WA Pty Ltd T/A WIN Television Network			1,137.40		
345	INV 1253658-5	30/06/2022	Win Television WA Pty Ltd T/A WIN Television Network	ADVERTISING 01/06/2022 - 30/06/2022	1,137.40			
346	EFT19082	29/07/2022	Farmworks Narrogin Pty Ltd			630.30	L	
347	INV 63816	10/06/2022	Farmworks Narrogin Pty Ltd	VERGE MAINTENANCE - Rapid Set x60	630.30			
348	EFT19083	29/07/2022	The White Family Trust T/a Narrogin Valley Stockfeed			118.00	L	
349	INV NSV89368	13/07/2022	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND - Dog food Alert Plus 20Kg	118.00			
350	EFT19084	29/07/2022	Epic Fire Solutions T/As MCG Fire Services			319.00		
351	INV INV-2226	19/07/2022	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL BUILDING MAINTENANCE Monthly Test July 2022	319.00			
352	EFT19085	29/07/2022	Aussie Fencing			120.00		F
353	INV 95608	14/07/2022	Aussie Fencing	RAILWAY STATION RESTORATION PROJECT - 45 Black post caps	120.00			
354	EFT19086	29/07/2022	Narrogin Auto Electrics			810.00	L	
355	INV 263255	29/06/2022	Narrogin Auto Electrics	NO3 UD TIP TRUCK - Heavy Duty Batteries x2	810.00			



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
356	EFT19087	29/07/2022	Edwards Isuzu Ute		88.40	L	
357	INV 26911	05/07/2022	Edwards Isuzu Ute	NGN15581 ISUZU D-MAX - Right Hand Side Mirror	88.40		
358	EFT19088	29/07/2022	Metal Artwork Creations		163.90		
359	INV 89155	23/07/2022	Metal Artwork Creations	VARIOUS DEPARTMENTS - Name Badges	163.90		
360	EFT19089	29/07/2022	InterFire Agencies		1,131.02		
361	INV INV-10547	20/07/2022	InterFire Agencies	BUSHFIRE BRIGADES Purchase of PPE	112.20		
362	INV INV-10012	20/07/2022	InterFire Agencies	BUSHFIRE BRIGADES - Purchase of PPE	1,018.82		
363	EFT19090	29/07/2022	Narrogin Embroidery		200.00	L	
364	INV INV-1681	30/06/2022	Narrogin Embroidery	RANGER - Embroidery on Uniform (G Maley)	150.00		
365	INV INV-1713	14/07/2022	Narrogin Embroidery	RANGER - Embroidery on Uniform (N White)	50.00		
366	EFT19091	29/07/2022	Department Of Human Services		380.67		
367	INV DEDUCTION	18/07/2022	Department Of Human Services	Payroll deductions	380.67		
368	EFT19092	29/07/2022	Australian Services Union Western Australian Branc		25.90		
369	INV DEDUCTION	18/07/2022	Australian Services Union Western Australian Branc	Payroll deductions	25.90		

**EFT Total \$ 436,164.76**

**Direct Debits**

370	DD7768.1	01/07/2022	Elders Real Estate PTY LTD		350.00	L	
371	INV EMTRS RENT 010722	01/07/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 01/07/22	350.00		
372	DD7774.1	04/07/2022	Aware Super		15,568.99		
373	INV SUPER	04/07/2022	Aware Super	Superannuation contributions	13,563.27		
374	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	260.00		
375	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	150.00		
376	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	191.18		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
377	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	357.62			
378	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	457.48			
379	INV DEDUCTION	04/07/2022	Aware Super	Payroll deductions	589.44			
380	DD7774.2	04/07/2022	Mercer Super Trust			181.20		
381	INV SUPER	04/07/2022	Mercer Super Trust	Superannuation contributions	181.20			
382	DD7774.3	04/07/2022	Colonial First State			1,229.31		
383	INV SUPER	04/07/2022	Colonial First State	Superannuation contributions	1,039.15			
384	INV DEDUCTION	04/07/2022	Colonial First State	Payroll deductions	190.16			
385	DD7774.4	04/07/2022	Bt Super For Life			868.25		
386	INV SUPER	04/07/2022	Bt Super For Life	Superannuation contributions	754.65			
387	INV DEDUCTION	04/07/2022	Bt Super For Life	Payroll deductions	113.60			
388	DD7774.5	04/07/2022	Care Super			88.44		
389	INV SUPER	04/07/2022	Care Super	Superannuation contributions	88.44			
390	DD7774.6	04/07/2022	MyNorth Super			272.19		
391	INV SUPER	04/07/2022	MyNorth Super	Superannuation contributions	272.19			
392	DD7774.7	04/07/2022	Host Plus			184.93		
393	INV SUPER	04/07/2022	Host Plus	Superannuation contributions	184.93			
394	DD7774.8	04/07/2022	Hesta Superannuation			349.57		
395	INV SUPER	04/07/2022	Hesta Superannuation	Superannuation contributions	349.57			
396	DD7774.9	04/07/2022	Bt Superwrap			453.67		
397	INV DEDUCTION	04/07/2022	Bt Superwrap	Payroll deductions	114.93			
398	INV SUPER	04/07/2022	Bt Superwrap	Superannuation contributions	338.74			
399	DD7810.1	13/07/2022	Billi Pty Ltd			-315.98		
400	INV INV418263	23/05/2022	Billi Pty Ltd	ADMIN OFFICE BUILDING MAINTENANCE - Repairs to Water Filter Unit in Meeting Room	-315.98			
401	DD7812.1	08/07/2022	Elders Real Estate PTY LTD			350.00	L	
402	INV EMTRS RENT 08/07/22	08/07/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 08/07/22	350.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
403	DD7816.1	08/07/2022	Elgas			11,104.08		
404	INV 0360905949	22/06/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 5,200.0L	6,636.92			
405	INV 0360810455	15/06/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,500.0L	4,467.16			
406	DD7816.2	08/07/2022	Telstra			1,922.23		
407	INV K163366770-1	12/06/2022	Telstra	VARIOUS DEPARTMENTS - Telephone Charges June 22	1,922.23			
408	DD7817.1	13/07/2022	Elgas			8,111.73		
409	INV 0360889826	01/07/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 6,000.0L	7,657.98			
410	INV 0367015563	01/07/2022	Elgas	NRLC - UTILITY - GAS - Service Charge for 2x 7,500.0L Tanks	302.50			
411	INV 0367015553	01/07/2022	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Service Charge for 2x 210.0L Tanks	151.25			
412	DD7817.2	13/07/2022	Independence Australia Group			861.60		F
413	INV 71462176	01/07/2022	Independence Australia Group	CHCP - CLIENT PURCHASE - Continence Aid (Client)	861.60			
414	DD7823.1	01/07/2022	Shire Of Narrogin			19,931.00		
415	INV B0668	01/07/2022	Shire Of Narrogin	PLANT Licence Fees 2022/23	19,931.00			
416	DD7828.1	04/07/2022	Aware Super			14.70		
417	INV SUPER	12/07/2022	Aware Super	Superannuation contributions	14.70			
418	DD7832.1	18/07/2022	Aware Super			15,022.12		
419	INV SUPER	18/07/2022	Aware Super	Superannuation contributions	13,173.80			
420	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	260.00			
421	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	150.00			
422	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	190.66			
423	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	356.25			
424	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	457.48			
425	INV DEDUCTION	18/07/2022	Aware Super	Payroll deductions	433.93			
426	DD7832.2	18/07/2022	Essential Super			225.99		
427	INV SUPER	18/07/2022	Essential Super	Superannuation contributions	225.99			
428	DD7832.3	18/07/2022	Mercer Super Trust			179.32		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
429	INV SUPER	18/07/2022	Mercer Super Trust	Superannuation contributions	179.32		
430	DD7832.4	18/07/2022	Colonial First State		1,162.64		
431	INV SUPER	18/07/2022	Colonial First State	Superannuation contributions	991.50		
432	INV DEDUCTION	18/07/2022	Colonial First State	Payroll deductions	171.14		
433	DD7832.5	18/07/2022	Bt Super For Life		944.15		
434	INV SUPER	18/07/2022	Bt Super For Life	Superannuation contributions	796.11		
435	INV DEDUCTION	18/07/2022	Bt Super For Life	Payroll deductions	148.04		
436	DD7832.6	18/07/2022	Care Super		92.61		
437	INV SUPER	18/07/2022	Care Super	Superannuation contributions	92.61		
438	DD7832.7	18/07/2022	MyNorth Super		310.24		
439	INV SUPER	18/07/2022	MyNorth Super	Superannuation contributions	310.24		
440	DD7832.8	18/07/2022	Mlc Masterkey		51.78		
441	INV SUPER	18/07/2022	Mlc Masterkey	Superannuation contributions	51.78		
442	DD7832.9	18/07/2022	Host Plus		497.06		
443	INV SUPER	18/07/2022	Host Plus	Superannuation contributions	497.06		
444	DD7848.1	15/07/2022	Sandwai Pty Ltd		1,100.00		F
445	INV 150722	15/07/2022	Sandwai Pty Ltd	CHSP - INFORMATION SYSTEMS - Monthly Charges 15/07/22	1,100.00		
446	DD7848.2	15/07/2022	Elders Real Estate PTY LTD		350.00	L	
447	INV EMTRS RENT 150722	15/07/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 15/07/22	350.00		
448	DD7852.1	04/07/2022	Keenan & Tania Wenning		1,386.67		
449	INV EMDRS 040722	04/07/2022	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent & Internet 04/07/22	1,386.67		
450	DD7853.1	22/07/2022	United Security Enforcement Corporation		-915.20		
451	INV 00015142	27/05/2022	United Security Enforcement Corporation	RAILWAY STATION BUILDING OPERATIONS - Alarm Monitoring 27/05/22 - 26/05/23	-915.20		
452	DD7857.1	22/07/2022	Elders Real Estate PTY LTD		350.00	L	
453	INV EMTRS RENT 220722	22/07/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 22/07/22	350.00		
454	DD7774.10	04/07/2022	Australiansuper		3,342.30		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
455	INV DEDUCTION	04/07/2022	Australiansuper	Payroll deductions	111.49		
456	INV DEDUCTION	04/07/2022	Australiansuper	Payroll deductions	637.00		
457	INV DEDUCTION	04/07/2022	Australiansuper	Payroll deductions	148.64		
458	INV SUPER	04/07/2022	Australiansuper	Superannuation contributions	2,445.17		
459	DD7774.11	04/07/2022	Bt Super For Life		128.21		
460	INV SUPER	04/07/2022	Bt Super For Life	Superannuation contributions	128.21		
461	DD7774.12	04/07/2022	Cbus Super Fund		330.00		
462	INV SUPER	04/07/2022	Cbus Super Fund	Superannuation contributions	330.00		
463	DD7774.13	04/07/2022	Prime Super		425.70		
464	INV SUPER	04/07/2022	Prime Super	Superannuation contributions	425.70		
465	DD7774.14	04/07/2022	Rest Superannuation		51.81		
466	INV SUPER	04/07/2022	Rest Superannuation	Superannuation contributions	51.81		
467	DD7774.15	04/07/2022	Essential Super		225.99		
468	INV SUPER	04/07/2022	Essential Super	Superannuation contributions	225.99		
469	DD7832.10	18/07/2022	Bt Superwrap		453.67		
470	INV DEDUCTION	18/07/2022	Bt Superwrap	Payroll deductions	114.93		
471	INV SUPER	18/07/2022	Bt Superwrap	Superannuation contributions	338.74		
472	DD7832.11	18/07/2022	Australiansuper		3,039.28		
473	INV DEDUCTION	18/07/2022	Australiansuper	Payroll deductions	36.68		
474	INV DEDUCTION	18/07/2022	Australiansuper	Payroll deductions	637.00		
475	INV DEDUCTION	18/07/2022	Australiansuper	Payroll deductions	171.36		
476	INV SUPER	18/07/2022	Australiansuper	Superannuation contributions	2,194.24		
477	DD7832.12	18/07/2022	Hesta Superannuation		330.18		
478	INV SUPER	18/07/2022	Hesta Superannuation	Superannuation contributions	330.18		
479	DD7832.13	18/07/2022	Bt Super For Life		128.21		
480	INV SUPER	18/07/2022	Bt Super For Life	Superannuation contributions	128.21		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
481	DD7832.14	18/07/2022	Cbus Super Fund			375.55		
482	INV SUPER	18/07/2022	Cbus Super Fund	Superannuation contributions	375.55			
483	DD7832.15	18/07/2022	Prime Super			430.02		
484	INV SUPER	18/07/2022	Prime Super	Superannuation contributions	430.02			
485	DD7832.16	18/07/2022	Rest Superannuation			46.63		
486	INV SUPER	18/07/2022	Rest Superannuation	Superannuation contributions	46.63			
<b>Direct Debit Total \$</b>					<b>91,590.84</b>			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Credit Card Purchases

CEO & EMCCS		GENERAL Credit Card Purchases					
487	DD7846.1	25/07/2022	General Credit Card Purchases			4,232.79	PF
488	INV DSJUN0122	31/05/2022	General Credit Card Purchases	ADMIN - TRAVEL & ACCOMODATION - Parking Fees	8.48		
489	INV DS10JUNE22	22/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Breakfast Shire President and CEO	57.00		
490	INV DS11JUNE22	22/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Shire President and CEO Accommodation ALGA 19/06/22 - 22/06/22	1,770.00		
491	INV DS12JUNE22	22/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Shire President & CEO Evening Meal ALGA NGA Canberra	251.00		
492	INV DS13JUNE22	23/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Shire President and CEO Taxi Airport to Hotel ALGA NGA	25.20		
493	INV DS14JUNE22	23/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Breakfast Shire President and CEO ALGA NGA Canberra	63.85		
494	INV DS15JUNE22	23/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Breakfast Shire President and CEO ALGA NGA Canberra	57.00		
495	INV DS16JUNE22	27/06/2022	General Credit Card Purchases	RATES - DEBT COLLECTION EXPENSES GEN - 2x Discharge of Property Seizure	362.60		
496	INV DS17JUNE22	27/06/2022	General Credit Card Purchases	CHSP INFORMATION SYSTEMS - Greeting Messages May/June	151.80		
497	INV DS18JUNE22	27/06/2022	General Credit Card Purchases	ADMIN - INFORMATION SYSTEMS GEN - Greeting Messages May/June	151.80		
498	INV DS19JUNE2022	27/06/2022	General Credit Card Purchases	MEMBERS CONFERENCES/TRAINING - Shire President & CEO Airport Parking ALGA Conference	107.10		
499	INV DSJUN0222	31/05/2022	General Credit Card Purchases	ADMIN - TRAVEL & ACCOMMODATION - Parking Fees	15.50		
500	INV MF01JUNE22	13/06/2022	General Credit Card Purchases	ADMIN OFFICE BUILDING MAINTENANCE - Vacuum Cleaner, Replacement Bags & 2x Head	729.68		
501	INV PR01JUNE22	20/06/2022	General Credit Card Purchases	CHSP - GENERAL EXPENDITURE GEN - Lunch for Cottage Clients	35.00		
502	INV PR02JUNE22	22/06/2022	General Credit Card Purchases	OCCUPATIONAL HEALTH & SAFETY GEN - Nitecore Tube Flashlight x4	80.00		
503	INV PRFEEJUNE22	28/06/2022	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES (INC) GEN - Annual Fee	5.00		
504	INV MFFEEJUNE22	28/06/2022	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES (INC) GEN - Annual Fee	5.00		
505	INV DSJUN0322	01/06/2022	General Credit Card Purchases	NGN219 2019 NISSAN X - TRIAL - New Vehicle Licence	94.25		
506	INV DSJUN0422	25/07/2022	General Credit Card Purchases	ONO ISUZU 4X4 LSM 2022 (EMTRS VEHICLE) - Plate Change ONO To 1HOY670	30.50		
507	INV DSJUN0522	15/06/2022	General Credit Card Purchases	ADMIN - OTHER EMPLOYEE EXPENSES - Annual Membership Fee	49.00		
508	INV DSJUNE0622	15/06/2022	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Monthly Charges	17.60		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
509	INV DS07JUNE22	15/06/2022	General Credit Card Purchases	ONO ISUZU MUX 4X4 LSM 2022 (EMTRS VEHICLE)(P700) - New Vehicle Licence	66.10		
510	INV DS08JUNE22	20/06/2022	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Lunch CEO ALGA NGA Canberra	15.00		
511	INV DS09JUNE2022	21/06/2022	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPEMENT GEN - Evening Meal CEO ALGA NGA Canberra	84.33		
				<b>Credit Card Total</b>	<b>\$4,232.79</b>		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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ABBREVIATIONS				
			Cheque Total (Less TD)	\$145.95 0.03%
PF	Partially Funded		Term Deposits (TD)	
I	Insurance		EFT Total*	\$146,682.17 27.56%
F	Funded		Payroll Total*	\$289,482.59 54.40%
L	Local Supplier		Direct Debit Total	\$91,590.84 17.21%
R	Recoverable		Credit Card Total	\$4,232.79 0.80%
			Trust Total	\$0.00 0.00%
				\$532,134.34 100.00%
			<b>Total (Less Term Deposits)</b>	<b>\$532,134.34</b>
			Local Suppliers	\$238,108.76 44.75%
			Employees	\$289,482.59 54.40%
			Combined Total	\$527,591.35 99.15%

\* Please note Payroll totals

### 10.3.2 MONTHLY FINANCIAL REPORTS – JULY 2022

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 August 2022
Author	Manisha Barthakur - Senior Finance Officer - Strategic
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Monthly Financial Report for the period ended 31 July 2022

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Nil

#### Consultation

Consultation has been undertaken with Executive Manager Corporate and Community Services.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2022-23 Annual Budget or resulting from a Council resolution.

Council is requested to review the July 2022 Monthly Financial Reports, noting that Council is advised of the following matters for July 2022:

- The adoption of the 2022/23 Budget by Council on the 27 July 2022, has enabled the budget to be uploaded into Synergy. This includes income and expenditure phasing to prevent unnecessary variants to budget timing, so far as reasonably practicable;
- The rate's billing process has been completed and assessment notices have been disseminated; and

- Capital Expenditure projects for 2022/23 are in the early stages of commencement and a current, however revised format Strategic (Capital) Projects Tracker document (produced in software called Smartsheet) is provided to Council.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

### Comment/Conclusion

The July 2022 Monthly Financial Report is presented for review.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation to note the reports.

### Risk Matrix

Consequence / Likelihood		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined

for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### **Voting Requirements**

Simple Majority

<b>OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.08</b>	
Moved: Cr Broad	Seconded: Cr Pomykala
That with respect to the Monthly Financial Reports for July 2022, Council note the Reports as presented.	
<b>CARRIED 8/0</b>	
For:	President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.
Against:	Nil

**MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 31 JULY 2022**



LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**TABLE OF CONTENTS**

Statement of Financial Activity	2 - 3
Monthly Summary Information	4
Summary Graphs	5
Significant Accounting Policies	6
Receivables	7
Adjusted Net Current Assets	8
Capital Acquisitions	9-12
Cash Backed Reserves	13
Budget Amendments	14

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

STATUTORY REPORTING PROGRAMS

FOR THE PERIOD ENDED 31 JULY 2022	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)		\$ 2,550,000	\$ 2,550,000	\$ 2,550,000	\$ 2,531,473	\$ (18,527)	% (1%)	
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		5,429,467	5,429,467	5,429,467	5,417,364	(12,103)	(0%)	
General Purpose Funding - Other		921,965	921,965	11,390	17,303	5,912	52%	
Governance		1,153	1,153	1,153	30	(1,123)	(97%)	
Law, Order and Public Safety		265,136	265,136	60,533	13,586	(46,947)	(78%)	▼
Health		17,313	17,313	1,443	11,364	9,921	688%	
Education and Welfare		2,094,046	2,094,046	324,265	162,327	(161,937)	(50%)	▼
Housing		17,651	17,651	1,471	1,834	363	25%	
Community Amenities		1,214,051	1,214,051	855,672	949,651	93,979	11%	▲
Recreation and Culture		57,575	57,575	4,465	3,745	(720)	-16.1%	
Transport		358,876	358,876	60,119	176,267	116,148	193%	▲
Economic Services		444,393	444,393	36,942	25,722	(11,219)	(30%)	
Other Property and Services		178,115	178,115	14,857	4,737	(10,120)	(68.11%)	
		10,999,740	10,999,740	6,801,776	6,783,931	(17,845)	(0%)	
<b>Expenditure from operating activities</b>								
General Purpose Funding		(303,377)	(303,377)	(24,766)	(7,625)	17,142	69%	▲
Governance		(662,558)	(662,557)	(41,544)	(15,577)	25,967	63%	▲
Law, Order and Public Safety		(853,867)	(853,867)	(66,455)	(41,554)	24,901	37%	▲
Health		(338,061)	(338,061)	(26,192)	(6,564)	19,629	75%	▲
Education and Welfare		(2,078,303)	(2,078,303)	(162,218)	(86,953)	75,266	46%	▲
Housing		(57,524)	(57,524)	(2,044)	(2,397)	(353)	(17%)	
Community Amenities		(1,651,084)	(1,651,084)	(133,718)	(64,378)	69,340	52%	▲
Recreation and Culture		(3,332,463)	(3,332,463)	(256,302)	(168,871)	87,431	34%	▲
Transport		(3,463,725)	(3,463,727)	(284,255)	(246,004)	38,251	13%	▲
Economic Services		(819,671)	(819,671)	(63,328)	(39,868)	23,460	37%	▲
Other Property and Services		(160,124)	(160,124)	15,519	(36,960)	(52,479)	338.16%	▲
		(13,720,755)	(13,720,756)	(1,045,305)	(716,751)	328,554		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		2,947,189	2,947,189	245,599	252,389	6,790	3%	
Adjust (Profit)/Loss on Asset Disposal	12	67,476	67,476	5,623	0	(5,623)	(100%)	
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Stock increase		0	0	0	0	0		
<b>Amount attributable to operating activities</b>		2,843,650	2,843,649	8,557,693	8,851,042	311,876		
<b>Investing Activities</b>								
Non-Operating Grants, Subsidies and Contributions		4,504,873	4,504,873	0	103,749	103,749	100%	▲
Purchase of Investments at fair value through P&L		7,795	7,795	0	0	0		
Land Held for Resale		0	0	0	0	0		
Land and Buildings	11	(2,800,382)	(2,800,382)	(215,964)	(9,954)	206,010	95%	▲
Plant and Equipment	11	(2,390,600)	(2,390,600)	(195,175)	(5,636)	189,538	97%	▲
Furniture and Equipment	11	(588,674)	(588,674)	(4,056)	0	4,056	100%	
Infrastructure Assets - Roads	11	(2,393,823)	(2,393,823)	(197,936)	(301)	197,635	100%	▲
Infrastructure Assets - Footpaths	11	(51,000)	(51,000)	(4,250)	0	4,250	100%	
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(2,500)	0	2,500	100%	
Infrastructure Assets - Parks and Gardens	11	(350,520)	(350,520)	(35,669)	0	35,669	100%	▲
Infrastructure Assets - Aerodromes	11	(30,000)	(30,000)	(2,500)	0	2,500	100%	
Infrastructure Assets - Other	11	(515,733)	(515,733)	(1,250)	0	1,250	100%	
Infrastructure Assets- Bridges	12	(588,000)	(588,000)	(49,000)	0	49,000	100%	
Proceeds from Disposal of Assets	12	232,000	232,000	0	0	0	0%	▲
Proceeds from Insurance		0	0	0	0	0		
<b>Amount attributable to investing activities</b>		(4,994,064)	(4,994,064)	(708,300)	87,858	796,158		
<b>Financing Activities</b>								
Proceeds from New Debentures	13	450,000	450,000	0	0	0		▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(214,581)	(214,581)	(4,946)	(4,946)	0	0%	
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	4,550,959	4,550,959	0	0	0		
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,635,964)	(2,635,964)	0	0	0		
<b>Amount attributable to financing activities</b>		2,150,414	2,150,414	(4,946)	(4,946)	0		
<b>Net Capital</b>		0	(0)	7,844,451	8,933,954	1,108,034		
<b>Total Net Operating + Capital</b>		0	(0)	7,844,451	8,933,954	1,108,034		
<b>Closing Funding Surplus(Deficit)</b>	3	0	(0)	7,844,451	8,933,954	1,108,034		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

EXPLANATION OF  
MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
Law, Order and Public Safety	(46,947)	(78%)	▼	Timing	Income lower due to timing of mitigation officer grant from DFES.
Education and Welfare	(161,937)	(50%)	▼	Timing	Income lower due to CHSP contract variation from quarterly to monthly payment of funds. Revenue frequency adjusted in budget.
Transport	116,148	193%	▲	Timing	Income higher due to early receipt of Mainroads operational Grant.
<b>Expenditure from operating activities</b>					
General Purpose Funding	17,142	69%	▲	Timing	Expenditure lower due to timing of debt collection and other admin expenses (15k), and refund received of \$2k in the training and development account due to cancellation.
Governance	25,967	63%	▲	Timing	Expenditure lower due to timing of expenditure in admin overheads.
Education and Welfare	75,266	46%	▲	Timing	Expenditure lower due to timing of salaries and admin overhead allocations.
Health	19,629	75%	▲	Timing	Expenditure lower due to timing of salaries and wages.
Community Amenities	69,340	52%	▲	Timing	Timing of expenditure of waste facilities, and other sanitation related expenses.
Transport	38,251	13%	▲	Timing	Expenditure lower due to timing of general road maintenance.
Economic Services	23,460	37%	▲	Timing	Expenditure lower due to timing of building operations invoices and building maintenance.
Other Property and Services	(52,479)	338%	▲	Timing	Variance mainly due to timing of recovery from plant operating costs and admin overheads.
<b>Investing Activities</b>					
Non-operating Grants, Subsidies and Contributions	103,749	100%	▲	Timing	Grants Income higher due to receipt of LRCIP Grant (\$73k) and DWER (\$30k) slightly ahead of budget.
Capital Acquisitions	643,409	98%	▲	Timing	Capital expenditure lower due to timing of Plant & Equipment purchases (\$189k), Land & Buildings works (\$187k) and Road infrastructure works (\$197k).
<b>Financing Activities</b>					

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2022**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

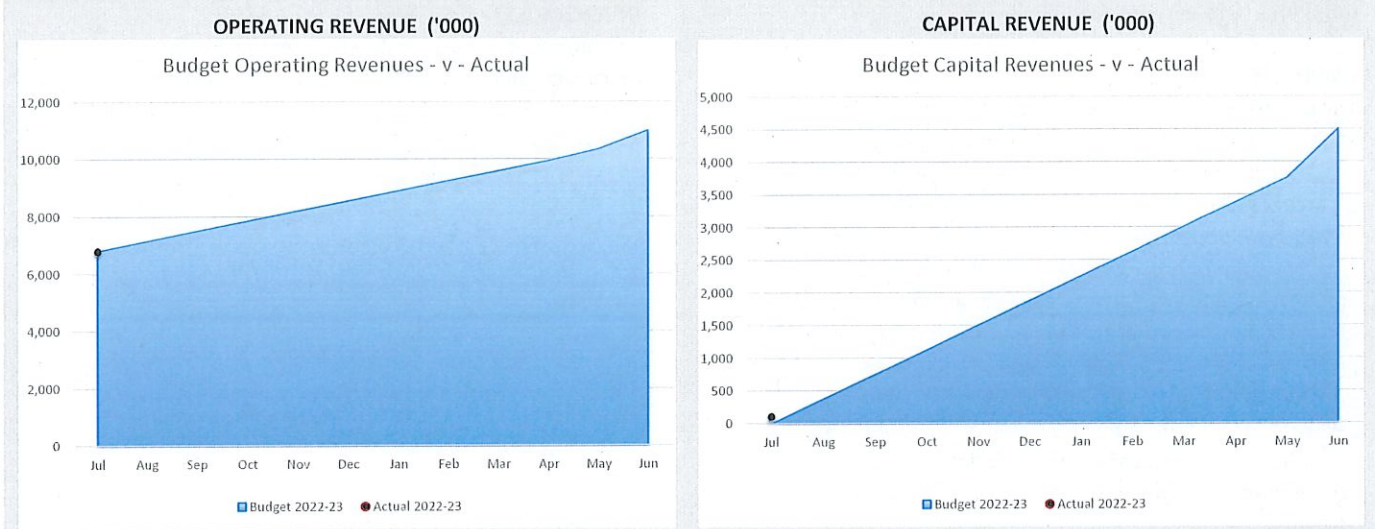
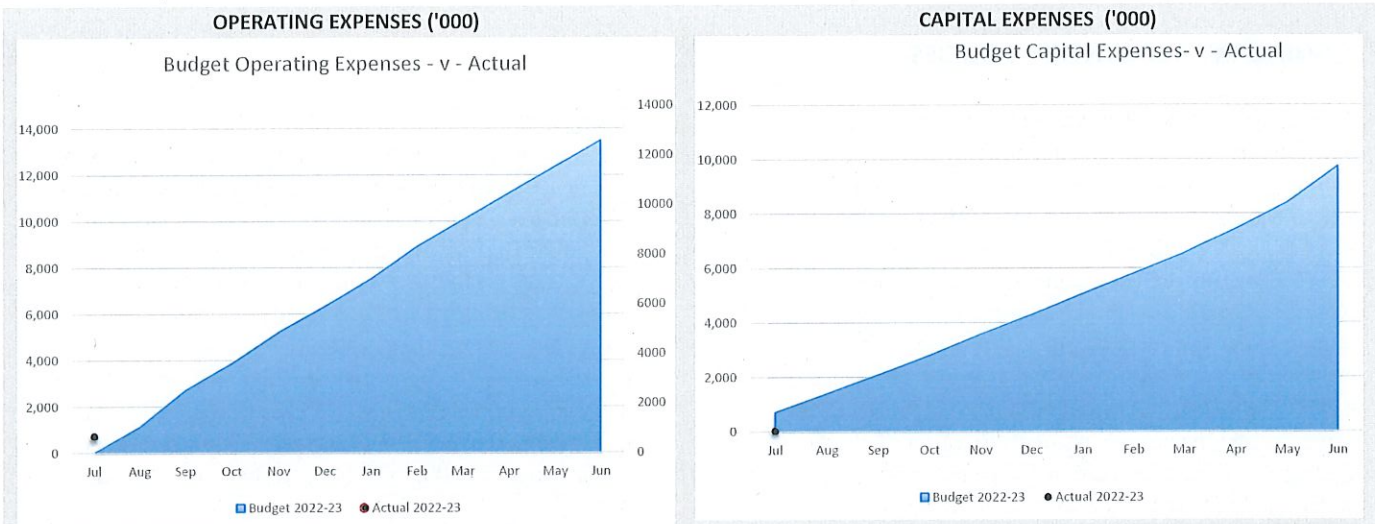
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

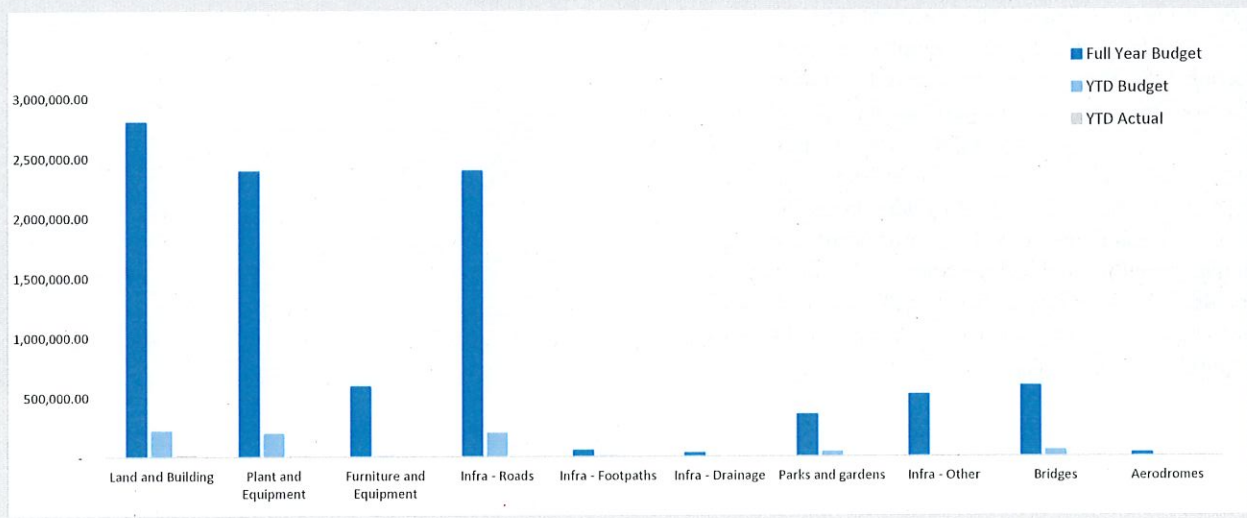


MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2022

MONTHLY SUMMARY INFORMATION  
GRAPHS



CAPITAL EXPENSES BY ACTIVITY



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

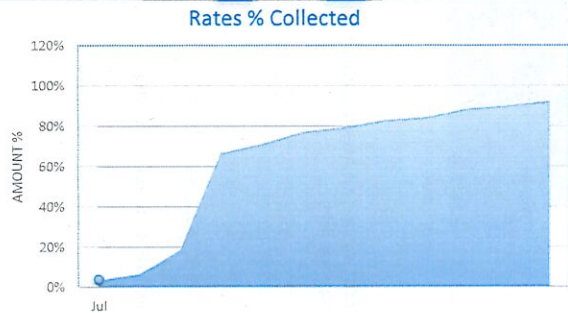
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
RECEIVABLES

Rates Receivable	30 Jun 22	31 Jul 22	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	476,999	435,075	Receivables - General	60,897	147,747	1,092	6,488	216,224
RATES - Rates Levied - GRV	3,236,553	3,407,588	Percentage	28%	68%	1%	3%	
RATES - Rates Levied - UV	1,061,898	1,134,890						
RATES - Minimum Rates Levied - GRV	605,360	645,213						
RATES - Minimum Rates Levied - UV	201,942	229,673						
RATES - Interim Rates Levied - GRV	10,525	2,967						
RATES - Back Rates Levied - GRV	(891)	566						
RATES - Ex-Gratia Rates (CBH, etc.)	10,627	11,525						
Instalment Admin fee	0	8,322						
Private S/Pool Inspection fees	1,914	1,860						
Domestic Refuse Collection Charges	493,743	508,599						
Domestic Services (Additional)	3,807	4,105						
Commercial Collection Charge	45,561	47,081	Balance per Trial Balance					
Commercial Collection Charge( additional)	45,330	47,338	Rates Pensioner Rebate Claims					0
Domestic Recycling Service	180,224	186,459						
Non-Rateable Collection Charge	39,984	73,540						
Non-Rateable Additional Pick Up	33,345	37,337						
Commercial Additional Pick Up	25,573	25,636						
FESA ESL	280,218	296,485						
Total Rates and Rubbish (YTD)	6,275,714	6,669,183	GST Input					(166)
Less Collections to date	(6,317,638)	(60,352)	Provision For Doubtful Debts ( including Rates)					(136,225)
<b>Net Rates Collectable</b>	<b>435,075</b>	<b>7,043,906</b>	<b>Total Receivables General Outstanding</b>					<b>79,833.07</b>
% Collected (Current and Arrears)	93.56%	0.85%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(180,497)						
Pensioner Deferred ESL		(8,464)						
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>6,854,946</b>						

KEY INFORMATION

Trade and other receivables



Collected

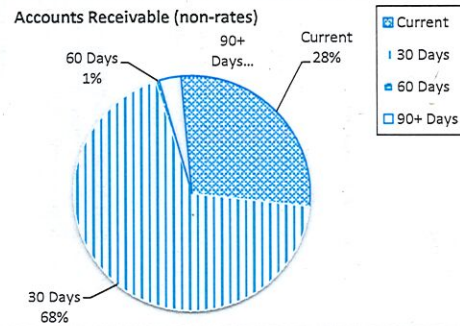
1%

Rates Due

\$6,854,946

SIGNIFICANT ACCOUNTING POLICIES

Trade and



Debtors Due	\$216,224
Over 30 Days	72%
Over 90 Days	3%

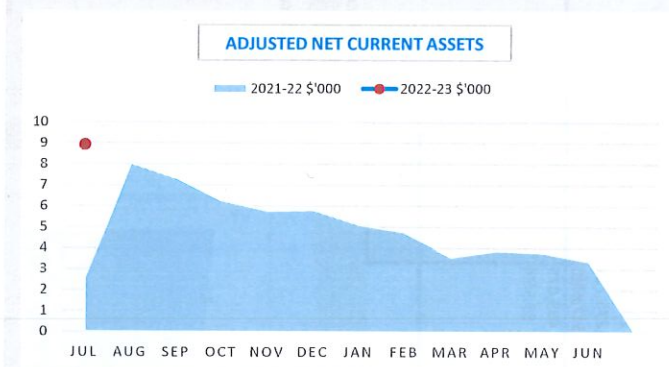
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS

	Last Years Closing	This Time Last Year	Year to Date Actual
	30 Jun 2022	31 Jul 2021	31 Jul 2022
	\$	\$	\$
<b>FOR THE PERIOD ENDED 31 JULY 2022</b>			
<b>Current Assets</b>			
Cash Unrestricted	3,151,510	2,374,737	2,934,125
Cash Restricted - Reserves	4,872,927	4,677,219	2,875,655
Cash Restricted - Term Deposits	0	0	2,000,000
Cash Restricted - Trust	32,049	27,832	32,328
Receivables - Rates and Rubbish, ESL, Excess Rates	246,114	236,919	6,854,946
Receivables - Other	470,421	333,900	282,443
Inventories	26,579	34,255	9,251
	<b>8,799,601</b>	<b>7,684,863</b>	<b>14,988,747</b>
<b>Less: Current Liabilities</b>			
Payables	(517,446)	(240,464)	(297,902)
Loan Liability	(223,257)	(197,212)	(223,257)
Provisions	(956,277)	(749,986)	(956,277)
	<b>(1,696,980)</b>	<b>(1,187,662)</b>	<b>(1,477,436)</b>
<b>Net Current Asset Position</b>	<b>7,102,620</b>	<b>6,497,201</b>	<b>13,511,311</b>
<b>Less: Cash Restricted</b>	<b>(4,872,927)</b>	<b>(4,677,219)</b>	<b>(4,875,655)</b>
<b>Add Back: Component of Leave Liability not Required to be funded</b>	<b>361,204</b>	<b>360,987</b>	<b>361,205</b>
<b>Add Back: Current Loan Liability</b>	<b>223,257</b>	<b>197,212</b>	<b>223,257</b>
<b>Adjustment for Trust Transactions Within Muni</b>	<b>1,255</b>	<b>2,170</b>	<b>(2,229)</b>
<b>Non cash Opening Contract liability adjustment</b>	<b>(283,935)</b>	<b>0</b>	<b>(283,935)</b>
<b>Net Current Funding Position</b>	<b>2,531,473</b>	<b>2,380,351</b>	<b>8,933,954</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

Surplus(Deficit)

**\$8.93 M**

This Time Last Year

Surplus(Deficit)

**\$2.38 M**

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

	Investment Value \$	Maturity Date	Rate	Institution	Investment %
<b>Cash Restricted (Reserves)</b>					
NAB	2,000,000	15/11/2022	2.05%	NAB	50%
Bankwest (Note: Investment made subsequent to month end)	2,000,000	20/02/2023	2.00%	Bankwest	50%
	<b>4,000,000</b>				<b>100%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

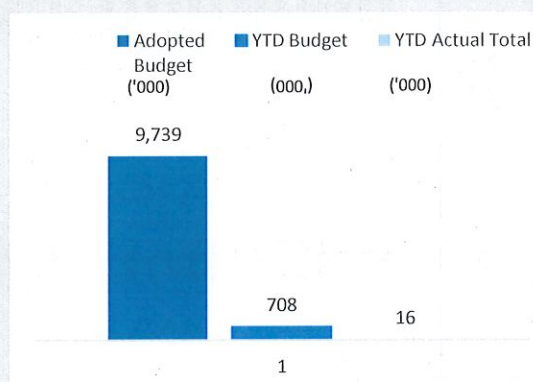
INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,800,382	2,800,382	215,964	9,954	206,010
Plant & Equipment	2,390,600	2,390,600	195,175	5,636	189,538
Furniture & Equipment	588,674	588,674	4,056	0	4,056
Roads	2,393,823	2,393,823	197,936	301	197,635
Footpaths	51,000	51,000	4,250	0	4,250
Road Drainage	30,000	30,000	2,500	0	2,500
Infrastructure- Bridges	588,000	588,000	49,000	0	49,000
Other Infrastructure	515,733	515,733	1,250	0	1,250
Parks and Gardens	350,520	350,520	35,669	0	35,669
Aerodromes	30,000	30,000	2,500	0	2,500
<b>Capital Expenditure Totals</b>	<b>9,738,732</b>	<b>9,738,732</b>	<b>708,300</b>	<b>15,891</b>	<b>692,409</b>

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	<b>\$9.74 M</b>	<b>\$9.74 M</b>	<b>\$.02 M</b>	<b>0%</b>

To be read in conjunction with Strategic Projects Tracker

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
				\$	\$	\$	\$	\$
	<b>Capital Expenditure</b>							
	<b>Land and Buildings</b>							
0.00	Land Development Opportunity	4130640	LB030	40,000	40,000	3,333	0	3,333
0.00	SES Training / Meeting Room	4050260	BC265	62,210	62,210	5,184	0	5,184
0%	Relocation of Homecare	4080360	BC052	868,545	868,545	72,379	0	72,379
0%	Smith St Public toilets(Coles Carpark)	4100165	IO184	10,000	10,000	833	0	833
0%	Recycling shed (Tip Shop)	4110160	BC274	50,000	50,000	4,167	0	4,167
0%	Town Hall Parapet Wall concrete Capping	4110160	BC181	20,000	20,000	1,667	0	1,667
0%	Mayor's Parlour (Town Hall) Hot Water System (Zipsystem/ Miniboil)	4110160	BC182	5,000	5,000	417	0	417
0%	Town Hall Plan Upgrades- Heating, Cooling & Sundry (Circuit West)	4110160	BC183	50,000	50,000	4,167	0	4,167
0%	Town Hall Stage Upgrade/ EWP / Rigging	4110160	BC184	55,000	55,000	4,583	0	4,583
8%	Fitout of Railway Station Building	4110660	BC207	75,000	75,000	6,250	6,037	213
0%	Museum Restoration as per conservation Report	4110660	BC201	45,355	45,355	3,780	0	3,780
0%	Covered Stage -Rec Centre for music/sound at west end of Alby Park	4110260	BC273	50,000	50,000	0	0	0
0%	Rec Centre Stadium LED Lighting	4110260	BC166	35,000	35,000	0	0	0
0%	Installation of Custom Orb Sheeting to Sections of Walls of Court 1 & 3 at NRLC	4110260	BC272	30,000	30,000	0	0	0
0%	Railway Dam Toilets	4110355	BC275	53,817	53,817	0	0	0
0%	Library Extension	4110560	IO080B	400,000	400,000	33,333	0	33,333
4%	Railway Station Resortation COVID recovery project	4110660	BC202	100,000	100,000	8,333	3,917	4,416
0%	ANZAC War Memorial Repair & Restoration	4110560	BC203	45,455	45,455	3,788	0	3,788
0%	Caravan park upgrades(ablution blocks & Kitchen)	4130260	BC238	45,000	45,000	3,750	0	3,750
0%	Caravan Park- Renewal Development including reseal	4130260	BC239	450,000	450,000	37,500	0	37,500
0%	Building Maintenance-Old jewellers shop	4130650	BC277	10,000	10,000	833	0	833
0%	Good Shed Roof and Wall Restoration	4130650	BC278	300,000	300,000	25,000	0	25,000
				<b>2,800,382</b>	<b>2,800,382</b>	<b>215,964</b>	<b>9,954</b>	<b>206,010</b>
	<b>Plant and Equipment</b>							
0%	Narrogin Regional Homecare Ute	4050355	PA073A	45,000	45,000	3,750	0	3,750
0%	P56 Fuso Rosa (Bus)	4050355	PA072A	190,000	190,000	15,833	0	15,833
0%	P43 Toyota Corolla	4070355	PA043C	25,000	25,000	2,083	0	2,083
0%	50KV Generator and Trailer	4080455	PE075	35,000	35,000	0	0	0
0%	Acquisition of Incident Control Vehicle	4050255	PA950	881,900	881,900	73,492	0	73,492
0%	Acquisition of General Rescue Utility	4050255	PA951	110,200	110,200	9,183	0	9,183
0%	XC Class Train Mural Project	4100655	IO131	20,000	20,000	1,667	0	1,667
42%	NRLC- Irrigation Pump	4110255	PE161	13,500	13,500	0	5,636	(5,636)
0%	Bob Cat	4120350	PA835A	80,000	80,000	6,667	0	6,667
0%	John Deere Ride On Mower(Parks)	4120350	PA066A	10,000	10,000	833	0	833
0%	John Deere Ride on Mower(Caravan Park)	4120350	PA039A	10,000	10,000	833	0	833
0%	Sweeper Truck 2015	4120350	PA024A	350,000	350,000	29,167	0	29,167
0%	Hino 300 Series Crew Cab	4120350	PA8219A	100,000	100,000	8,333	0	8,333
0%	Single Cab Ute Isuzu(Parks/Curator)	4120350	PA018C	35,000	35,000	2,917	0	2,917
0%	2018 Mitsubishi (MCLC)	4120350	PA004E	30,000	30,000	2,500	0	2,500
0%	2018 Mitsubishi (MF/MCS)	4120350	PA047G	30,000	30,000	2,500	0	2,500
0%	2018 Holden(EHO)	4120350	PA065A	30,000	30,000	2,500	0	2,500
0%	2020 Isuzu ( Senior Ranger)	4120350	PA8163C	45,000	45,000	3,750	0	3,750
0%	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	29,167	0	29,167
100%	Jet Patcher (p8218)- Straight disposal	4120350	PA8169	0	0	0	0	0
				<b>2,390,600</b>	<b>2,390,600</b>	<b>195,175</b>	<b>5,636</b>	<b>189,538</b>

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
<b>Furniture and Equipment</b>								
0%	Additional Public CCTV Camera's - Installation	4040250	FE037	200,000	200,000	16,667	0	16,667
0%	Mobile Video Conference Solution for the Council Chambers	4040250	FE039	15,000	15,000	1,250	0	1,250
0%	Replacement of Copier at Library	4110550	FE034	4,000	4,000	333	0	333
0%	NRLC-Capital Emergency Reparis eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	0	0	0
0%	NRLC-Capital Emergency Reparis eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	0	0	0
0%	NRLC-Capital Emergency Reparis eg - Boiler-YMCA	4110255	PE074	75,000	75,000	0	0	0
0%	Replacement of Copier at Homecare	4040250	PE076	10,000	10,000	833	0	833
0%	2XCopier Replacement & Upgrade-New	4140580	FE102	20,000	20,000	1,667	0	1,667
0%	Purchase of Altus HR system	4140580	FE101	48,674	48,674	4,056	0	4,056
0%	IT Upgrades as per Asset Management Plan( Altus PO & Other IT Assets)	4140580	FE103	40,000	40,000	3,333	0	3,333
				<b>588,674</b>	<b>588,674</b>	<b>4,056</b>	<b>0</b>	<b>4,056</b>
<b>Infrastructure - Roads</b>								
0%	Design New Intersection for Wanerie and Cooramining Roads	4120165	IR338	40,000	40,000	3,333	0	3,333
0%	NGN Valley Rd (Construction) 3.5km out it transport	4120165	IR339	200,000	200,000	16,461	0	16,461
0%	Park Street Widening (From Federal St to Church)	4120165	IR340	13,424	13,424	1,097	0	1,097
1%	Gorden Street Stabilising	4120165	IR341	59,329	59,329	4,893	301	4,593
0%	Manaring Rd Re-sheet (Currently Quartz)-SLK.....-SLK.....	4120165	IR342	182,320	182,320	14,932	0	14,932
0%	Flavel Road Re-sheet (Currently Quartz)-SLK.....-SLK.....	4120165	IR343	22,929	22,929	1,878	0	1,878
0%	Highbury West Re-sheet (Currently Quartz)-SLK.....-SLK.....	4120165	IR345	35,578	35,578	2,910	0	2,910
0%	Pethybridge Rd Re-sheet (Currently Quartz)-SLK.....-SLK.....	4120165	IR346	103,337	103,337	8,459	0	8,459
0%	Cowcher Rd Re-Sheet (Currently Gravel)-SLK.....-SLK.....	4120165	IR347	31,366	31,366	2,570	0	2,570
0%	Chomlev Road Seal (Weise) SLK.....-SLK.....(Under policv 12.14)	4120165	IR349	30,087	30,087	2,488	0	2,488
0%	Two Solar Speed Detection Signs	4120155	PE080	22,000	22,000	1,833	0	1,833
0%	Airport- Seal Gravel Runway (100% RAPS Funded)	4120466	IO0185	201,390	201,390	16,766	0	16,766
0%	WSFN Wandering Road Development Works SLK.....-SLK.....	4120167	IR337	75,000	75,000	6,250	0	6,250
0%	Chomley Rd - Gravel re sheet	4120167	RRG338	424,275	424,275	34,928	0	34,928
0%	Spriggs Rd -Gravel re sheet	4120167	RRG339	244,797	244,797	20,303	0	20,303
0%	Cannell Rd - Gravel re sheet	4120167	RRG340	163,492	163,492	13,542	0	13,542
0%	Bottle Creek Place (R2R) Reseal SLK 0 - 0.26	4120166	R2R337	11,088	11,088	924	0	924
0%	George Street (R2R) Reseal SLK 0.36 - 0.77	4120166	R2R338	23,166	23,166	1,931	0	1,931
0%	Highbury West Road - Renewal (Rural) (R2R)	4120166	R2R216	15,714	15,714	1,310	0	1,310
0%	Katta Road (R2R) Reseal SLK 0.04 - 0.79	4120166	R2R339	95,953	95,953	7,996	0	7,996
0%	McCormick Way (R2R) Reseal SLK 0 - 0.18	4120166	R2R340	8,415	8,415	701	0	701
0%	Newman Street (R2R) Reseal SLK 0 - 0.15	4120166	R2R341	5,940	5,940	495	0	495
0%	Pitt Street (R2R) Reseal SLK 0.02 - 0.13	4120166	R2R342	6,600	6,600	550	0	550
0%	Range Road (R2R) Reseal SLK 0 - 1.37	4120166	R2R343	51,071	51,071	4,256	0	4,256
0%	Stewart Place (R2R) Reseal SLK 0 - 0.15	4120166	R2R344	6,270	6,270	523	0	523
0%	Stewart Road (R2R) Reseal SLK 0 - 0.53	4120166	R2R345	22,572	22,572	1,881	0	1,881
0%	Tanner Street (R2R) Reseal SLK 0 - 0.148	4120166	R2R346	4,950	4,950	413	0	413
0%	Wiese Road (Town) (R2R) Reseal SLK 0 -0.409	4120166	R2R347	23,760	23,760	1,980	0	1,980
0%	Chomley Road (R2R) Reseal SLK 15.23 - 16.81	4120166	R2R213	77,000	77,000	6,417	0	6,417
0%	Highbury East Rd Culvert Upgrade	4120166	R2R348	60,000	60,000	5,000	0	5,000
0%	Tarwonga Road Black Spot	4120167	RBS204	132,000	132,000	10,917	0	10,917
				<b>2,393,823</b>	<b>2,393,823</b>	<b>197,936</b>	<b>301</b>	<b>197,635</b>
<b>Infrastructure - Footpaths</b>								
0%	Burns street Footpath(Kippling to Doney)	4120175	IF055	22,000	22,000	1,833	0	1,833
0%	Doney Street Footpath	4120175	IF056	29,000	29,000	2,417	0	2,417
100%	Ensign St Footpath	4120175	IF003	0	0	0	0	0
				<b>51,000</b>	<b>51,000</b>	<b>4,250</b>	<b>0</b>	<b>4,250</b>
<b>Infrastructure - Drainage</b>								
0%	Drainage Easement Falcon St	4120180	ID000	30,000	30,000	2,500	0	2,500
				<b>30,000</b>	<b>30,000</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
	<b>Infrastructure - Bridges</b>							
0%	Tarwonga Rd Bridge 4551	4120181	IB204	192,000	192,000	16,000	0	16,000
0%	Whinbin Rock Rd Bridge 3125	4120181	IB205	396,000	396,000	33,000	0	33,000
				<b>588,000</b>	<b>588,000</b>	<b>49,000</b>	<b>0</b>	<b>49,000</b>
	<b>Infrastructure - Other</b>							
0%	TWIS Distribution Pipes Replacement	4100350	IO002	15,000	15,000	1,250	0	1,250
0%	May St Stormwater Catchment Dam	4110365	IO180	6,424	6,424	0	0	0
0%	Public Art Strategy - Implementation & Carry Over	4110860	IO113	45,455	45,455	0	0	0
	Single Electric BBQ for Gnarojin park near Skate park (to replace the former one)	4110860	FE036	10,000	10,000	0	0	0
	Two Inclusive Play Equipment Activities at Highbury \$50k (as requested by HDCC)	4110365	IO181	50,000	50,000	0	0	0
0%	Two wheelchair accessible table settings at Highbury	4110860	IO182	7,000	7,000	0	0	0
0%	Upgrade of lighting to LED at Clayton Oval, Narrogin - Narrogin Hawks Football- Subject to Grant	4110355	BC279	243,000	243,000	0	0	0
0%	Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	138,854	138,854	0	0	0
				<b>515,733</b>	<b>515,733</b>	<b>1,250</b>	<b>0</b>	<b>1,250</b>
	<b>Infrastructure - Parks &amp; Gardens</b>							
0%	Cemetery Upgrade	4110365	IO026	62,505	62,505	5,209	0	5,209
0%	Mackie Park Financial Planning Office Kitchenette	4110850	BC130	8,000	8,000	667	0	667
0%	Pine Park Shelter/Tables	4110360	IO127	210,015	210,015	35,003	0	35,003
0%	Northwood Park Shelters/Tables	4110355	BC269	50,000	50,000	0	0	0
0%	Water Meters /Water Bubbler Pine Park and McKenzie Park	4110360	BC268	20,000	20,000	0	0	0
				<b>350,520</b>	<b>350,520</b>	<b>35,669</b>	<b>0</b>	<b>35,669</b>
	<b>Infrastructure - Aerodromes</b>							
0%	Narrogin airport-Patient transfer facility	4120460	BC221	30,000	30,000	2,500	0	2,500
				<b>30,000</b>	<b>30,000</b>	<b>2,500</b>		<b>2,500</b>
	<b>Grand Total</b>			<b>9,738,732</b>	<b>9,738,732</b>	<b>708,300</b>	<b>15,891</b>	<b>692,409</b>



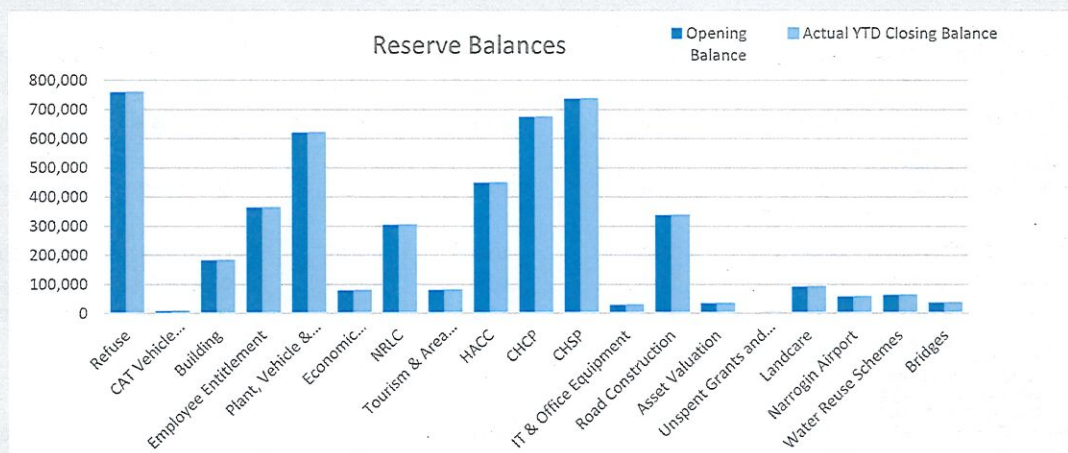
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	757,719	9,390	0	47,390	0	35,000	0	770,109	757,719
CAT Vehicle Replacement	5,869	70	0	8,070	0	0	0	13,939	5,869
Building	181,118	2,240	0	2,240	0	150,355	0	33,003	181,118
Employee Entitlement	361,204	4,470	0	4,470	0	0	0	365,674	361,204
Plant, Vehicle & Equipment	619,492	7,680	0	432,680	0	833,000	0	219,172	619,492
Economic Development	77,403	950	0	950	0	40,000	0	38,353	77,403
NRLC	302,714	3,750	0	53,750	0	351,000	0	5,464	302,714
Tourism & Area Promotion	78,654	970	0	970	0	0	0	79,624	78,654
HACC	447,241	5,454	0	5,454	0	447,241	0	5,454	447,241
CHCP	671,570	8,320	0	759,083	0	906,578	0	524,075	671,570
CHSP	734,562	9,100	0	1,232,801	0	1,532,194	0	435,169	734,562
IT & Office Equipment	26,449	320	0	320	0	0	0	26,769	26,449
Road Construction	335,587	4,160	0	4,160	0	200,000	0	139,747	335,587
Asset Valuation	31,898	390	0	390	0	0	0	32,288	31,898
Unspent Grants and Contributions	132	0	0	0	0	0	0	132	132
Landcare	89,218	886	0	886	0	5,000	0	85,104	89,218
Narrogin Airport	55,198	680	0	15,680	0	0	0	70,878	55,198
Water Reuse Schemes	60,432	430	0	17,930	0	15,000	0	63,362	60,432
Bridges	35,002	740	0	48,740	0	35,591	0	48,151	35,002
	4,871,462	60,000	0	2,635,964	0	4,550,959	0	2,956,467	4,871,462

KEY INFORMATION



for the Council Chambers & Committee Room	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	17/08/22 - Solution scoping completed, quotes obtained and preferred Supplier identified.	Corporate & Community Services	On Track
Installation (subject to grant)	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	15/08/22 - Project meeting scheduled with IT Officer 16/08/22. 15/08/22 - Investigating Telstra credits to assist funding of project. 15/08/22 - Investigating available grants to proceed.	Corporate & Community Services	On Track
	\$881,900.00	\$881,900.00	\$0.00	\$0.00	\$0.00	\$881,900.00	17/8/2022 - To be fabricated by DFES	Development & Regulatory Services	On Track
	\$110,200.00	\$110,200.00	\$0.00	\$0.00	\$0.00	\$110,200.00	17/8/2022 - To be fabricated by DFES	Development & Regulatory Services	On Track
	\$62,210.00	\$62,210.00	\$0.00	\$0.00	\$0.00	\$62,210.00	to inform ESL Grant request 23/24	Development & Regulatory Services	On Track
	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle.	Corporate & Community Services	On Track
	\$190,000.00	\$190,000.00	\$0.00	\$0.00	\$0.00	\$190,000.00	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle.	Corporate & Community Services	On Track
	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	15/08/22 - Meeting with EMTRS to commence procurement process for vehicle.	Corporate & Community Services	On Track
	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	15/08/22 - Project meeting scheduled with IT Officer 16/08/22.	Corporate & Community Services	On Track
Office Services	\$868,545.00	\$868,545.00	\$0.00	\$0.00	\$0.00	\$868,545.00	Client - CEO (extreme political risk) 15/08/22 - Project meeting on 19/08 to discuss and agree project scope in consideration of previous resolution and activity associated to project in 21/22	Corporate & Community Services	On Track
Office Kitchenette	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	Liaise Counselling Tenant	Development & Regulatory Services	On Track
	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	CEO is client Need to discuss required landscape design	Development & Regulatory Services	On Track
Grant	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	17/8/2022 - Working with CDO for available funding through Lotterywest on Infrastructure.	Development & Regulatory Services	On Track
WIS Dam	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Works schedule August/September	Technical & Rural Services	On Track
	\$6,424.00	\$6,424.00	\$0.00	\$0.00	\$0.00	\$6,424.00	Fence to be installed August	Technical & Rural Services	On Track
	\$62,502.00	\$62,502.00	\$0.00	\$0.00	\$0.00	\$62,502.00	Complete, just awaiting delivery of shelters, seats and bin surrounds for installation.	Technical & Rural Services	On Track
Stage Light ..)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Liaise Arts Narrogin	Development & Regulatory Services	On Track
Power System (Zipsystem/ Miniboil)	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	Liaise Arts Narrogin	Development & Regulatory Services	On Track
Cooling & Sundry (Circuit West)	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Liaise Arts Narrogin	Development & Regulatory Services	On Track
Rigging	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	Liaise Arts Narrogin 17/8/2022 - PO issued to Peter Jago of Spirited Thinking to develop the design for the rigging and the needs of the event organiser including stakeholders.	Development & Regulatory Services	On Track
Carry Over	\$45,455.00	\$45,455.00	\$0.00	\$0.00	\$0.00	\$45,455.00		Development & Regulatory Services	On Track
Star Skate park (to replace the former one)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	Ordered, expected delivery mid to end September	Technical & Rural Services	On Track

at Highbury	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	in progress Liaise with HDCC Ordered, delivery 6 weeks - end of September	Technical & Rural Services	On T
oillets at Thomas Hogg Oval	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	Liaise with and consider timing / Revheads Eagles	Development & Regulatory Services	On T
lition	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Liaise with and consider timing / Revheads Eagles	Development & Regulatory Services	On T
	\$53,817.00	\$53,817.00	\$0.00	\$0.00	\$0.00	\$53,817.00	Flooding Impact - Agree on site	Development & Regulatory Services	On T
val, Narrogin. - Narrogin Hawks Football- Subject to	\$243,000.00	\$243,000.00	\$0.00	\$0.00	\$0.00	\$243,000.00	Client Hawks	Development & Regulatory Services	On T
ects	\$138,854.00	\$138,854.00	\$0.00	\$0.00	\$0.00	\$138,854.00	Liaise Doug Sawkins	Development & Regulatory Services	On T
	\$400,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	(LRCIP 3) Relocation / logistics during construction? 15/08/22 - Project scoping meeting scheduled for 16/08.	Development & Regulatory Services	On T
	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	15/08/22 - Project meeting scheduled with IT Officer 16/08/22.	Corporate & Community Services	On T
	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00		Office of CEO	On T
	\$75,000.00	\$75,000.00	\$6,037.00	\$0.00	\$6,037.00	\$68,963.00		Office of CEO	On T
covery project	\$100,000.00	\$100,000.00	\$3,917.00	\$0.00	\$3,917.00	\$96,083.00		Office of CEO	On T
n Report	\$45,355.00	\$45,355.00	\$0.00	\$0.00	\$0.00	\$45,355.00	Liaise Museum Volunteers	Development & Regulatory Services	On T
on	\$45,455.00	\$45,455.00	\$0.00	\$0.00	\$0.00	\$45,455.00	Work commenced, Asbestos ceiling removed and working on the filling of concrete filler before painting which will require approval from the Heritage Council to match with existing colour..	Development & Regulatory Services	On T
- 0.26	\$11,088.00	\$11,088.00	\$0.00	\$0.00	\$0.00	\$11,088.00	January	Technical & Rural Services	On T
0.77	\$23,166.00	\$23,166.00	\$0.00	\$0.00	\$0.00	\$23,166.00	January	Technical & Rural Services	On T
< 5.15 - 5.65	\$15,714.00	\$15,714.00	\$0.00	\$0.00	\$0.00	\$15,714.00	January	Technical & Rural Services	On T
79	\$95,953.00	\$95,953.00	\$0.00	\$0.00	\$0.00	\$95,953.00	January	Technical & Rural Services	On T
0.18	\$8,415.00	\$8,415.00	\$0.00	\$0.00	\$0.00	\$8,415.00	January	Technical & Rural Services	On T
.15	\$5,940.00	\$5,940.00	\$0.00	\$0.00	\$0.00	\$5,940.00	January	Technical & Rural Services	On T
	\$6,600.00	\$6,600.00	\$0.00	\$0.00	\$0.00	\$6,600.00	January	Technical & Rural Services	On T
	\$51,071.00	\$51,071.00	\$0.00	\$0.00	\$0.00	\$51,071.00	January	Technical & Rural Services	On T
5	\$6,270.00	\$6,270.00	\$0.00	\$0.00	\$0.00	\$6,270.00	January	Technical & Rural Services	On T
3	\$22,572.00	\$22,572.00	\$0.00	\$0.00	\$0.00	\$22,572.00	January	Technical & Rural Services	On T
48	\$4,950.00	\$4,950.00	\$0.00	\$0.00	\$0.00	\$4,950.00	January	Technical & Rural Services	On T
0 -0.409	\$23,760.00	\$23,760.00	\$0.00	\$0.00	\$0.00	\$23,760.00	January	Technical & Rural Services	On T
- 16.81	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$0.00	\$77,000.00	January	Technical & Rural Services	On T
	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	February	Technical & Rural Services	On T
Funded)	\$201,390.00	\$201,390.00	\$0.00	\$0.00	\$0.00	\$201,390.00	January	Technical & Rural Services	On T
ohn Ambulance / RFDS	\$30,000.00	\$30,000.00	\$0.00	0	\$0.00	\$30,000.00	Check income treatment 21/22 and 22/23	Office of CEO	On T
aw seal over gravel - SLK 0 - 1.85	\$424,275.00	\$424,275.00	\$0.00	\$0.00	\$0.00	\$424,275.00	November	Technical & Rural Services	On T
b) SLK - 0.03 - 2.07	\$244,797.00	\$244,797.00	\$0.00	\$0.00	\$0.00	\$244,797.00	December	Technical & Rural Services	On T
5.3	\$163,492.00	\$163,492.00	\$0.00	\$0.00	\$0.00	\$163,492.00	December	Technical & Rural Services	On T
nt Works	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	December	Technical & Rural Services	On T

Signs	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	RFQ in progress Need to ensure liaison with Kunal re ITC	Technical & Rural Services	On T
ney St)	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	RFQ in progress	Technical & Rural Services	On T
y St)	\$29,000.00	\$29,000.00	\$0.00	\$0.00	\$0.00	\$29,000.00	RFQ in progress	Technical & Rural Services	On T
	-\$5,000.00	-\$5,000.00	\$0.00	\$0.00	\$0.00	-\$5,000.00	To go to public aution November/December	Technical & Rural Services	On T
	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	RFQ in progress	Technical & Rural Services	On T
	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	RFQ in progress	Technical & Rural Services	On T
n Park)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	RFQ in progress	Technical & Rural Services	On T
	\$350,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	RFQ complete, report to OCM August	Technical & Rural Services	On T
	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	RFQ in progress	Technical & Rural Services	On T
	-\$40,000.00	-\$40,000.00	\$0.00	\$0.00	\$0.00	-\$40,000.00	To go to public aution November/December	Technical & Rural Services	On T
	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	RFQ in progress	Technical & Rural Services	On T
	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	RFQ in progress	Technical & Rural Services	On T
	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	RFQ in progress	Technical & Rural Services	On T
	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	RFQ in progress	Technical & Rural Services	On T
	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	Senior Ranger to facilitate RFQ	Technical & Rural Services	On T
old Flocon and purchase new	\$350,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	New Flocon due November 2022	Technical & Rural Services	On T
	-\$20,000.00	-\$20,000.00	\$0.00	\$0.00	\$0.00	-\$20,000.00	To go to public aution when replacement arrives, expected December	Technical & Rural Services	On T
litate)	\$192,000.00	\$192,000.00	\$0.00	\$0.00	\$0.00	\$192,000.00	MRWA facilitation design and delivery	Technical & Rural Services	On T
Facilitate)	\$396,000.00	\$396,000.00	\$0.00	\$0.00	\$0.00	\$396,000.00	MRWA facilitation design and delivery	Technical & Rural Services	On T
cks & Kitchen)	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	RFQ for rendering in progress, painting of ablutions to be in summer. RFQ for stainless steel benched in camp kitchen in progress.	Technical & Rural Services	On T
Park	\$450,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	BAL report P/O issued, awaiting report due end August early September. Will liaise with EMDRS re DA prior to RFQ for 3 new units.	Technical & Rural Services	On T
	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00		Office of CEO	On T
s Shop	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00		Development & Regulatory Services	On T
(LRCIP 3)	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00		Office of CEO	On T
e (Main & Gen printer)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	15/08/22 - Project meeting scheduled with IT Officer 16/08/22.	Corporate & Community Services	On T
ent Plan	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	15/08/22 - Project meeting scheduled with IT Officer 16/08/22.	Corporate & Community Services	On T
n	\$48,674.00	\$48,674.00	\$0.00	\$0.00	\$0.00	\$48,674.00	15/08/22 - Meeting with Altus project manager (Tania Read) scheduled for 18/08 to recommence work for completion by Dec 22.	Corporate & Community Services	On T
	<u>\$9,673,729.24</u>	<u>\$9,673,729.24</u>	<u>\$15,918.00</u>	<u>\$0.00</u>	<u>\$15,918.00</u>	<u>\$9,657,811.24</u>			

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 CLUB NIGHT LIGHTS PROGRAM APPLICATION – NARROGIN HAWKS FOOTBALL CLUB

<b>File Reference</b>	15.4.20
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	Narrogin Hawks Football Club
<b>Previous Item Numbers</b>	Nil
<b>Date</b>	3 August 2022
<b>Author</b>	Sharon Bell – Acting Manager Community, Leisure and Culture
<b>Authorising Officer</b>	Azhar Awang – Executive Manager Development & Regulatory Services
<b>Attachments</b>	1. Narrogin Hawks Football Club CNLP Small Grants Application Form 2022/23 (Commercial In Confidence – Under Separate Cover)

#### Summary

Council is requested to consider the Narrogin Hawks Football Club Inc's (NHFC) submission to the Department of Local Government Sport and Cultural Industries (DLGSC) Club Night Lights Program (CNLP) and endorse the NHFS submission to the CNLP for the Clayton Oval floodlighting upgrade.

#### Background

The CNLP, administered by the DLGSC, aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-used facilities through the provision of floodlighting.

The CNLP application process tasks the Local Government Authority with rating projects using the following structure:

- A. Well planned and needed by municipality;
- B. Well planned and needed by applicant;
- C. Needed by municipality, more planning required;
- D. Needed by applicant, more planning required;
- E. Idea has merit, more planning work needed; and
- F. Not recommended.

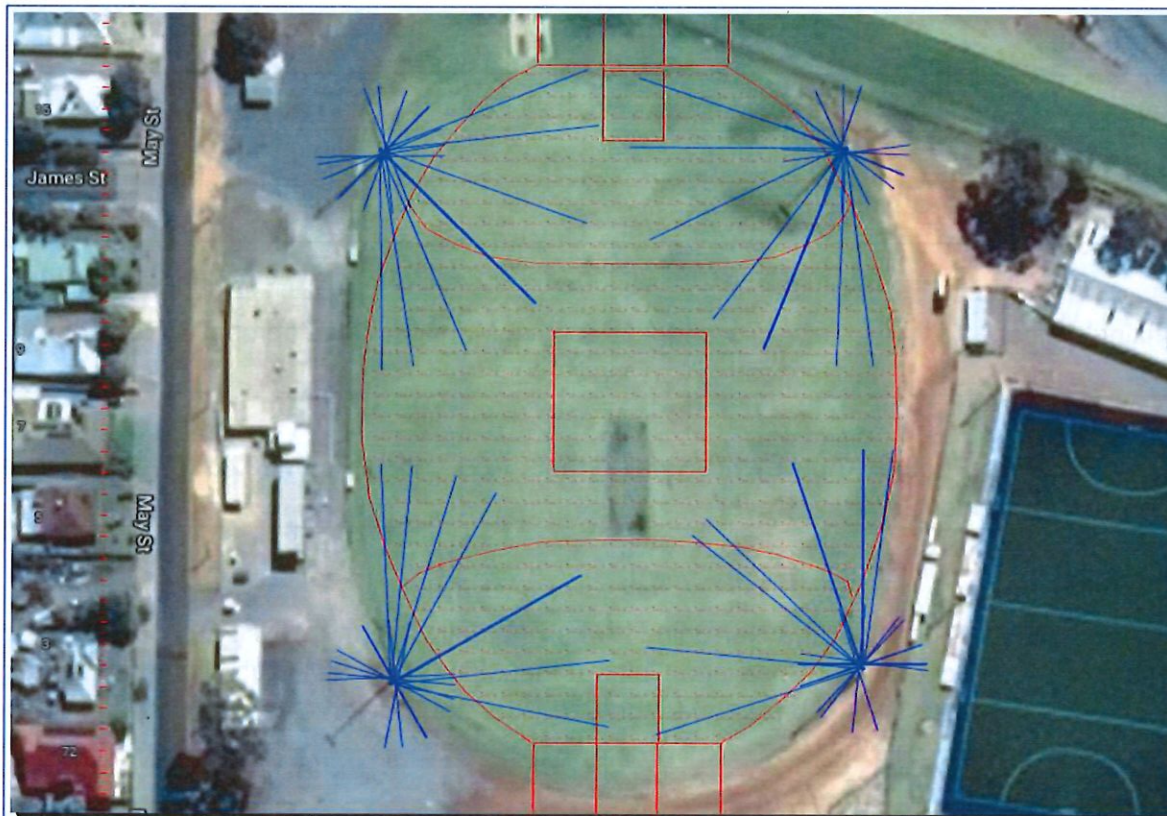
The Clayton Oval is currently floodlit; with the four light towers installed between 2006 and 2010. The level of light coming from the towers has slowly deteriorated over the past two years. When the light towers were initially installed, the lux level was 200; the current lux level is 97.

The relevant Australian Standard lux is:

- Football – 100 lux for night games, 150 lux recommended in order to take contemporary spectator requirements into account; and
- Cricket – 200 lux minimum.

The blown globes to the existing lights cannot be replaced because they are no longer in production. The existing light poles do not need to be replaced, and the electrical supply has been confirmed as being sufficient. The Shire owns Clayton Oval, and it is currently utilised by numerous sporting clubs, but predominantly the NHFC and the Towns Cricket Club.

The NHFC propose to upgrade the existing four floodlight towers to replace the aged and failing light fittings with LED light fittings.



*Clayton Oval Lighting Plan*

## Consultation

Consultation has occurred with the following:

- Dale Stewart – Chief Executive Officer;
- Danielle Rowe, President Hawks Football Club (HFC);
- Samantha Cornthwaite – DLGSC Regional Manager, Wheatbelt;
- Steven Rose – West Australian Football Commission (WAFC);
- Liam Anthony – Stephen Michael Foundation (SMF);
- Peter Baker – President, Towns Cricket Club (TCC); and
- Kim Melvin – President, Upper Great Southern Football League (UGSFL).

## Statutory Environment

The requested contribution is accommodated within the Shire's Adopted Budget.

The Attachment is confidential pursuant to section 5.23 of the Local Government Act 18995, as it discloses commercial in confidence pricing and quotations yet to be negotiated or let.

## Policy Implications

Whilst there are no current policies of the Council that relate, it has been general practice for Local Governments, and indeed the Shire of Narrogin, to contribute the traditional one-third Local Government cash or in-kind contribution in the development of community sporting assets, particularly where it occurs on Local Government controlled or owned land.

## Financial Implications

NHFC sought and received indicative three (3) quotes for the project which remain confidential to the Club and Council until it comes time to award (if the grant is successful). Quotes range in price significantly, and the Club's budget (and grant request) has been prepared on the upper range, to allow flexibility in choice and acceptable quality.

The NHFC and TCC had an independent electrician assess the received quotes. The recommendation was accepted and as a result to base their grant request on one of the suppliers based on the following:

- Same number of lights and same brand used by two of the suppliers;
- Less number of lights and unknown brand and quality of lights from one supplier, creating the possibility of not providing enough area coverage in lighting the whole oval; and
- A preference towards reduced ongoing costs, repairs or maintenance issues with a local supplier.

Therefore, the project is costed at \$221,400 (plus GST) with one-third (\$73,800) to be supported by the CNLP, one-third funded by NHFC/TCC (\$61,800/\$12,000) and one-third committed by the Shire, pending funding approve as an outcome of the CNLP application. The Council has included in the 2022/23 Adopted Budget a project to the value of \$243,000, inclusive of a Council contribution of \$81,000.

Table 1 below sets out the NHFC proposed delivery and construction timelines for the project.

Table 1 - Task	Date
Attainment of Council Support	24/08/2022
Lodgement of Grant Application	31/08/2022
Potential Receipt date of favourable advice regarding Grant Application	31/10/2022
Attainment of Council Asset / Engineering approvals	30/11/2022
<i>The following timelines have been supplied by the NHFC and are arguably extremely ambitious.</i>	
Preparation of tender/quotes for the major works contract	Achieved
Issuing of tender for major works	1/12/2022
Signing of major works contract	1/12/2022
Site works commence	8/12/2022
Construction of project starts	12/12/2022
Project 50% complete	16/12/2022
Project completed	21/12/2022
Project handover and acquittal	23/12/2022

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, local and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2	Provide community facilities and promote social interaction
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (e.g., library/recreation)

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the grant is not approved in the current round and the Communities and Shire's asset is either less serviceable or indeed fails.	Possible (3)	Moderate (3)	Medium (5-9)	Business & Community Disruption	Treat the Risk and ensure that the Shire lobbies to maximise the chance of success of the grant.
	Possible (3)	Minor (2)	Medium (5-9)	Asset Sustainability	

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)



A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and risk ratings of six (6) and nine (9) have been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### **Comment/Conclusion**

The NHFC intends to apply for a DLGSC CNLP and has consulted with the Manager Wheatbelt DLGSC. The CNLP applications close at 4pm 31 August 2022. The application requires the Council to rank (amongst any or all applications received) the project before submission.

The Club has met with the WAFC, and they have confirmed their support for the proposed lighting upgrades. Both the DLGSC and the WAFC are very supportive of the project, viewing the oval as a valuable resource to the NHFC and also the other two main user groups, the TCC and SMF.

Both the UGSFL and the TCC have indicated that night games will not be played on the oval unless the lights are upgraded.

Clayton Oval is regularly used by the community. The Upper Great Southern (UGS) Junior Hockey Carnival host evening matches on the oval. The annual Narrogin Agricultural Show runs well into the evening, utilising the oval's lighting. The oval was also used by water bombers in the recent Narrogin East bushfire emergency.

While LED lighting costs more than traditional metal halogen lights to install, LED light fittings will increase the required lifespan, improve lighting uniformity and reduce the amount of power costs. Additional night games will increase the Club's revenue, which will be saved into a Sinking Fund to enable future capital works that may be needed.

There quotes were sought by the NHFC, with the club preferring one based on independent advice.

The question of who ultimately is awarded the contract, should the grant be successful, will be one for the NHFC to determine, subject to satisfying any concerns of the Shire staff, in relation to both asset sustainability and serviceability.

### **Voting Requirements**

Simple Majority

**OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 240822.09**

Moved: Cr Broad

Seconded: Cr McNab

That with respect to the Community Night Lights Program Application – Narrogin Hawks Football Club (Clayton Oval Lighting), Council:

1. Endorse the submission;
2. Give the project a priority ranking of one (1);
3. Approve the rating of the project as well-planned and needed by the municipality (Category A rating in the application);
4. Endorse the financial commitment of up to one third, being indicatively \$73,800, to a maximum of \$81,000, both plus GST, for the project; and
5. Request the Shire President and Chief Executive Officer to lobby the State Government for financial assistance towards this much needed investment for the community.

**CARRIED 8/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Early.

Against: Nil

**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 7.57 pm and pursuant to resolution 1021.012 of 27 October 2021, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 28 September 2022, at this same venue.



Shire of  
**Narrogin**

*Love the life*

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