



Shire of  
**Narrogin**

## MINUTES

### ORDINARY COUNCIL MEETING

27 July 2022

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: .....

Date: 28 July 2022

These minutes were confirmed at the Ordinary Council Meeting held on 24 August 2022

Signed: .....

(Presiding Person at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Shire of  
**Narrogin**  
*Love the life*

# STRATEGIC COMMUNITY

SNAPSHOT

PLAN  
2017-27

## VISION

A leading regional economic driver and a socially interactive and inclusive community.

## MISSION

Provide leadership, direction and opportunities for the community.

## KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

## OUR VALUES

### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC

### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

## SOCIAL

### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

#### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

## ENVIRONMENT

### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC

### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

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Please note that meetings may be recorded for minute taking purposes.

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# ORDINARY COUNCIL MEETING

## 27 JULY 2022

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:05 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members (Voting)**

Mr L Ballard – Shire President (Presiding Member)

Cr R McNab

Cr M Fisher

Cr B Seale - via Instantaneous Communication

Cr T Wiese

Cr T Alexander

Cr J Early

#### **Staff**

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr M Furr – Executive Manager Corporate & Community Services

Ms V Ward – Executive Assistant

#### **Leave of Absence**

Cr G Broad – Deputy Shire President

#### **Apologies**

Cr J Pomykala

Mr T Evans – Executive Manager Technical & Rural Services

#### **Absent**

Nil

#### **Visitors**

Mr Clive Bartron

**3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Name	Item No	Interest	Nature
Cr Jacqui Early	10.2.1	Impartiality	Employment with Main Roads
Cr Tim Wiese	10.3.5	Financial/Proximity	Farmlands adjoining Chomley Road
Cr Roxanne McNab	103.5	Proximity	Properties adjoining roads in the Roads to Recovery budget

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

4.1 Stephen Ratcliffe – Revheads Event

The following summary of response was provided by the Chief Executive Officer to Mr Stephen Ratcliffe following his attendance at the Shire of Narrogin’s Council Meeting, held on Wednesday 22 June 2022.

*“I write in response to your question raised at that meeting seeking advice about the role of Councillors as only the Chief Executive Officer had provided a reply in response to the letter that you hand delivered to each Councillor at the March Council meeting.*

*I provide the following response to that question:*

*The Local Government Act 1995, specifically defines the role of Councillors as follows:*

- a) “represents the interests of electors, ratepayers and residents of the district; and*
- b) provides leadership and guidance to the community in the district; and*
- c) facilitates communication between the community and the council; and*
- d) participates in the local government’s decision-making processes at council and committee meetings; and*
- e) performs such other functions as are given to a councillor by this Act or any other written law”.*

*Whilst I do not speak on behalf of the Shire President nor any Councillor, the response provided to you on 1 April 2022 was on behalf of the Shire of Narrogin and by extension the Council. It should be noted that each Councillor did and still does have the right to respond individually to you should they so wish and you remain welcome to contact and communicate with any or all Elected Members.”*

**5. PUBLIC QUESTION TIME**

5.1 Mr Clive Bartron

“I have viewed the planned budget for next financial year and the Corporate Business Plan-2022-2026, so some of my questions have been partly answered .

However, I would appreciate more details.

In brief please provide an update on the following projects”.

The Chief Executive Officer responded to the questions as follows:

1. The Parks Naming project.  
The installation of the new signs are expected to be completed within 2 weeks. The signs have been received. There will be a separate process for the signage for Nipper Humes (Borongit) Park.
2. Progress of the Walk/Bike trails.  
The Design Panels have been approved and are awaiting for the finished products to arrive before installation.
3. Tarwonga Road & Whinbin Rock Road Bridges.  
This project is fully grant funded by the Commonwealth Grants Commission (2/3<sup>rd</sup>) and MRWA (1/3<sup>rd</sup>) for delivery now in the 2022/23 financial year by MRWA. Costs blow outs have caused MRWA some delays we are being told. Main Roads have advised that there may be a possible defer for the works to be completed on one of these bridges.
4. Narrogin Valley Road – new seal over gravel.  
This project is included in the draft 2022/23 Budget for Council consideration as the rise in the cost of bitumen for the 2021/22 financial year made the project unviable to be complete with other project for that year. This was reported to Council. .
5. Purchase of the new Flocon vehicle and the impact of not having one.  
Delivery is expected September 2022. There is expected no impact as we will still be using the machine that will be traded.
6. Progress on the Ensign Street new footpath.  
This project has been completed in the last few weeks.
7. Museum renovations.  
Work has commenced and is due to be completed by August this year. The work involved the drainage works to divert water away from the building as a result of rising damp.
8. Plans for the Library extensions.  
Funding(\$400k) is allocated to complete the Library extension project in 2022/23. Drawings completed and RFQ for building works to commence after 2022/23 budget adoption. Detail design and drawing has been completed and ready for advertising for Tender to Builders
9. Plans for the relocation of Narrogin Homecare Services.  
The plans have stalled due to the cost blowouts associated with COVID construction cost with the budget estimate doubling in price. The project is recommended in the 2022/23 Budget with Council needing to consider more viable alternatives.
10. Railway Station fitout (\$50k).  
Fit out has completed with cabinet work half completed and the train cabinet work almost complete. Blinds have been installed, and an interior decorator contracted who has viewed the station and current Visitor Centre. Works will progress once the construction has commenced.



11. Memorial Park –ANZAC-War Memorial repair and restoration.  
Work commenced to remove the rusted reinforcement bar in the concrete columns that has resulted in the cracking to the columns and supporting beams to the roof structure. Works include the construction of the timber mould for the column and beam, removing the concrete columns and beams affected by the cracking (concrete cancer) and replacing the steel bar reinforcement and remoulding new concrete columns and beams. Waiting for concrete to properly cure and will be touching up works before painting. Work should be completed in September this year.
12. The pigeon problem in the CBD.  
Ryan Francisco has been appointed to do a trial run for a period of one month by placing pigeons trap in the Shire and community properties such as the Town hall Complex, Narrogin Club and the Old Road Board building commencing Monday 25 July. Mr Francisco has also been asked to approach other property owners in the CBD area to engage in similar projects.
13. Efforts made in the last six months:- Nigel Oakey-Hordern Hotel/Dome issue  
Hotham Valley Tourist Railway (HVTR) Return of our train Pm 706 +Signal box.  
The Administration has been in regular email contact with Mr Oakey and has yet to receive advice of the status of the Project. The Council will be considering refurbishment of the Goods Shed in the current Budget which will enable a conversation regarding PM706 to be had in earnest with the HVTR. There are currently no plans to disassemble and re-erect the Signal Box in Narrogin.
14. Town Planning Scheme No 3  
The Executive Manager Development and Regulatory Services advised that this has been adopted by the Council and is currently awaiting approval of the Minister.

*7.10 pm Cr Seale left the meeting.*

*7.24 pm Cr Seale re-joined the meeting.*

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next Council meeting is scheduled for 24 August 2022.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 Ordinary Council Meeting

**OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 220727.01**

Moved: Cr Alexander

Seconded: Cr Seale

That the minutes of the Ordinary Council Meeting held on 22 June 2022 be confirmed as an accurate record of the proceedings.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

Nil

## **10. MATTERS WHICH REQUIRE DECISIONS**

### **10.1 DEVELOPMENT AND REGULATORY SERVICES**

There are no reports requiring a Council decision for the current month.

## 10.2 TECHNICAL AND RURAL SERVICES

*Cr Early declared an Impartiality Interest in this item.*

### 10.2.1 DRAFT WHEATBELT SECONDARY FREIGHT NETWORK GOVERNANCE PLAN REVIEW

File Reference	28.10.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Wheatbelt South Regional Road Group
Previous Item Numbers	Nil
Date	15 July 2022
Author	Torre Evans - Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft Wheatbelt Secondary Freight Network Governance Plan

#### Summary

The Council is requested to consider and, if appropriate endorse, the attached draft Wheatbelt Secondary Freight Network (WSFN) Governance Plan (GP) to the Wheatbelt South Regional Road Group (WBSRRG).

#### Background

The WSFN in the Main Roads Western Australia (MRWA) Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost-effective access to business.

The 42 Local Governments in the Wheatbelt region have worked collaboratively to identify the secondary freight network routes on Local Government roads in the Wheatbelt.

The purpose of this Governance Plan (GP) is to identify how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WRRRG), their respective Sub-Groups and Local Governments. It will address who has responsibility for decision making on specific components. The GP will provide a framework and guidelines for all members of the WSFN program to operate within.

The process and procedures outlined in this GP will enable Wheatbelt North and Wheatbelt South RRGs and the WSFN Steering Committee to make decisions in accordance with the GP. This approach would mitigate the need for every decision to be considered by all 42 Shires and would therefore enable swifter decision making.

At the WBSRRG Meeting held 18 March 2022, it was resolved that the WBSRRG support the WBNRRG's request for a review of the WSFN governance documents:

- Governance Plan;
- Technical Committee Terms of Reference; and
- Local Government Budget Development and Review Process.

The WSFN Steering Committee met on the 4 April 2022 and resolved as follows:

*“That the Steering Committee write to the Chair of each of the eight sub-groups inviting them to nominate one technical or executive representative to contribute to the Technical Advisory Group (TAG) at least for the period during the Governance review.*

*That the Steering Committee write to the Chair of each of the eight sub-groups inviting them to nominate one Elected Member as a voting delegate to the WSFN Steering Committee at least for the period during the Governance review.”*

The Narrogin Sub-Regional Road Group endorsed Deputy Shire President, Councillor Graham Broad, as the Group's Representative to the WSFN Steering Committee for the period of the governance review.

A request by the Wheatbelt North (WBN) and Wheatbelt South (WBS) Regional Road Groups (RRGs), at the RRG meetings in February and March 2022, for an independent review of the draft document was actioned and completed. The independent review was undertaken by Nova Corvus Consulting Pty Ltd, see Attachment 1.

Prior to this review, voting delegates and officers of both WBRRG's, were sent the previous (current) WSFN Governance Plan for review and comment, with comments returned to MRWA. These comments were considered by the independent reviewer.

## **Consultation**

Consultation and discussion around the GP has been undertaken with:

- The Wheatbelt South and North Regional Road Groups;
- Narrogin Sub-Regional Road Group;
- Shire President;
- Deputy Shire President; and
- Chief Executive Officer.

## **Statutory Environment**

There are no relevant statutory requirements that would affect Council's decision making on this item as it is a governance document for an external organisation i.e. MRWA.

## **Policy Implications**

There are no relevant Council Policies that relate to external organisational policy review.

## **Financial Implications**

The Commonwealth and State Governments have committed funding to develop and deliver the WSFN improvements. The funding split is 80/20 respectively. Two thirds of the 20% State matching

funding is provided by the State Government and one third from the Wheatbelt Local Governments whose assets are being upgraded.

The funding split is noted in the table below:

Funding Source	Funding Ratio
<b>Commonwealth</b>	80%
<b>State</b>	13.3%
<b>LGA</b>	6.7%
<b>Total</b>	100%

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.3	An effective well maintained transport network
Strategy:	1.3.1	Maintain and improve road network in line with resource capacity

### Comment/Conclusion

On 4 July 2022, MRWA sent correspondence to WBNRRG and WBSRRG Delegates requesting they review the draft independent GP, and for it to be presented to their respective Council's for review comment and endorsement and for resolution to be received back to MRWA to be considered in the final GP.

Deputy Shire President, Councillor Graham Broad, has reviewed the attached GP and recommends the following amendment to Council:

#### 11.2.2 Membership of Technical Committee

First dot point, change from:

- 8 nominated members from the SRRG's within the Wheatbelt Region.
- to
- 8 nominated members from the SRRG's within the Wheatbelt Region who must be either elected members or employees of the local government(s) nominated.

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council decides to give no feedback to the WBNRRG and that they deem the existing document to be satisfactory without amendment and that consultants as opposed to just Council members or Officers, can continue to be voting members.	Possible (3)	Minor (2)	Medium (5-9)	Engagement Practices	Accept Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority

## **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.002**

Moved: Cr Fisher

Seconded: Cr McNab

That with respect to the Draft Wheatbelt Secondary Freight Network Governance Plan review, Council:

1. Endorse the Plan (Attachment 1) subject to the following amendment:

### 11.2.2 Membership of Technical Committee

First dot point, change from:

- 8 nominated members from the SRRG's within the Wheatbelt Region.

to

- 8 nominated members from the SRRG's within the Wheatbelt Region who must be either elected members or employees of the local government(s) nominated.

2. Request the Chief Executive Officer to advise Main Roads WA of Council's resolution on this item.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil





# WSFN

**WHEATBELT SECONDARY  
FREIGHT NETWORK**

## **WHEATBELT SECONDARY FREIGHT NETWORK GOVERNANCE PLAN**

Doc No. ####



Date: June, 2022

## Document Control

<b>Owner</b>	<p>This manual is owned and authorised by Chairperson of Wheatbelt Secondary Network Steering Committee.</p> <p><b>Authorisation</b> As Chairperson of the Steering Committee, I authorise the issue and use of this Governance Plan for Wheatbelt Secondary Freight Network.</p>
<b>Custodian</b>	<p>The Wheatbelt Secondary Freight Network Program Director is the delegated custodian.</p> <p>All comments and requests for revision should be submitted to the Program Director in accordance with the document control procedures.</p>
<b>Document Number</b>	<p>????</p> <p>Printed copies are uncontrolled unless marked otherwise.</p>
<b>Issue Date</b>	dd/mm/yyyy
<b>Review Frequency</b>	4 years maximum

## Amendments

Revision Number	Revision Date	Description of Key Changes	Section / Page No.



# Operational Definitions of Key Terms

Term	Definition
EO	Executive Officer
IPP	Indigenous Participation Plan
LGA	Local Government Authority
MRWA	Main Roads Western Australia
PD	Program Director
PM	Program Manager
PMT	Program Management Team
RDA-W	Regional Development Australia - Wheatbelt
RRG	Regional Road Group
SRRG	Sub-Regional Road Group
SC	Steering Committee
TC	Technical Committee
WALGA	Western Australian Local Government Association
WDC	Wheatbelt Development Commission
WSFN	Wheatbelt Secondary Freight Network
GP	Governance Plan
PPR	Project Proposal Report
WNRRG	Wheatbelt North Regional Road Group
WSRRG	Wheatbelt South Regional Road Group
MCA	Multi-Criteria Analysis



## References and Related Documents

Procedures outlined in this plan are to be read in conjunction with the following documents:

Document Number	Description
	Multi Criteria Analysis Methodology
	Basis of Design
	Indigenous Participation Plan
	Program Delivery Plan
	Program Management Host Memorandum of Understanding



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## 1 BACKGROUND

The Wheatbelt Secondary Freight Network (WSFN) in the Main Roads Western Australia Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost-effective access to business.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be improved if the productivity of this sector is to be supported.

The 42 Local Governments in the Wheatbelt region have worked collaboratively to identify the secondary freight network routes on Local Government roads in the Wheatbelt.

The Commonwealth and State Governments have committed funding to develop and deliver the WSFN improvements. The funding split is 80/20 respectively. Two thirds of the 20% State matching funding is provided by the State Government and one third from the Wheatbelt Local Governments whose assets are being upgraded.



## 2 PURPOSE

The purpose of this Governance Plan (GP) is to identify how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG), their respective Sub-Groups and Local Governments. It will address who has responsibility for decision making on specific components. The GP will provide a framework and guidelines for all members of the WSFN program to operate within. It also outlines how key administrative roles associated with program management such as stakeholder engagement, funding acquittal, project development and delivery and general correspondence will be undertaken. The GP links all administrative tasks into a single concise document that members of the program governance team can regularly refer to.

The GP will be used to communicate to all stakeholders how the program will be governed. It also provides a reference from which the governance of the program can be evaluated at any point in time and modified or improved as required.

The process and procedures outlined in this GP will enable Wheatbelt North and Wheatbelt South RRGs and the WSFN Steering Committee to make decisions in accordance with the GP. This approach would mitigate the need for every decision to be considered by all 42 Shires and would therefore enable swifter decision making.

This Governance Plan:

1. Provides for strategic leadership and direction for the WSFN program;
2. Ensures that timely, fully informed decisions concerning the implementation of work are made at the most appropriate level;
3. Ensures that the project maintains on-going funding support;
4. Provides oversight and guidance; and
5. Fosters accountability and transparency.





### 3 SCOPE

The funding for the WSFN is improvements are on Local Government assets within the Wheatbelt Region and, as such, it is appropriate that the Local Governments determine program prioritisation, project selection, and appropriate standards and are responsible for design and delivery of the works.

This document proposed to outline how Local Government responsibilities for this program will be managed under the guidance of WSFN Steering Committee and its member organisations, with input from a WSFN Technical Committee, coordination via the Program Management Team and project delivery by the 42 Local Governments.

Specific delivery responsibilities for these groups are broadly considered across three areas:

- Governance
  - Provide sound governance
  - Overall program management
- Management
  - Project Development including design, and scoping and detailed budgets of projects.
  - Delivery of individual identified projects
- Administration
  - Funding breakdown.
  - Funding acquittal.
  - Program agreements.

#### Formal Agreement

This GP should be read in conjunction with the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how the work will be delivered.

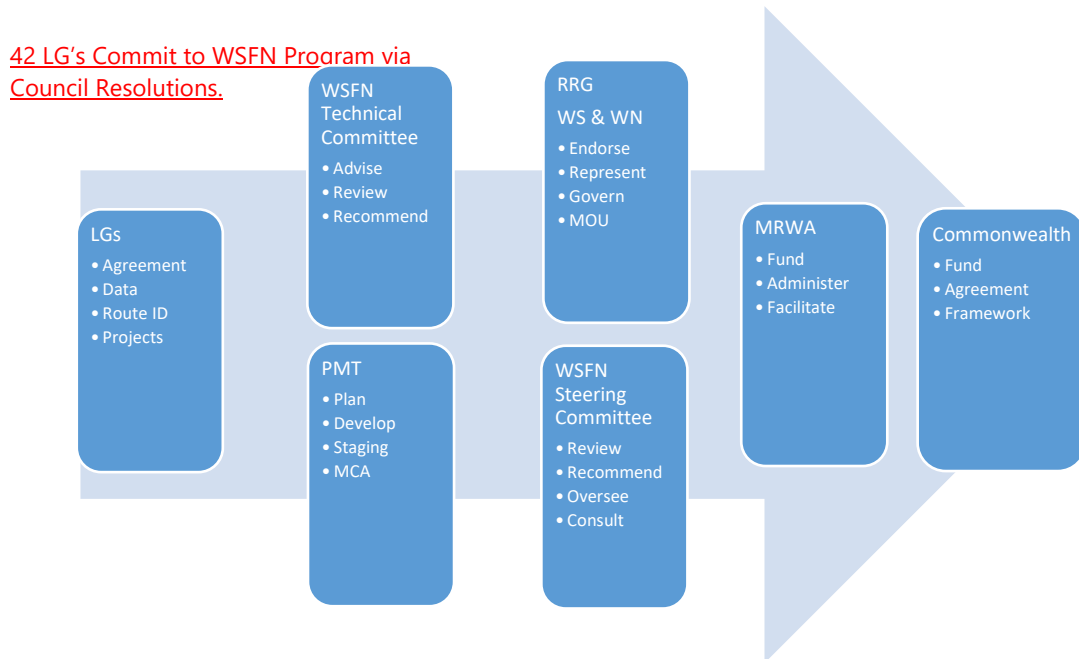
All 42 Local Governments have formalised their commitment to WSFN Program, to be eligible for funding and project consideration, via a formal resolution of Council, which entailed the presentation and acknowledgement of the following WSFN program documents:

- Project Governance Plan
- Program Delivery Plan
- MCA Methodology.

The 42 Council resolutions have been collated as addendums to a formal agreement in the form of a Memorandum of Understanding that the Regional Road Group will sign with the Commonwealth and State Governments on behalf of all 42 LGs associated with the WSFN program. This formalises the ongoing commitment to the program.

## 4 GOVERNANCE STRUCTURE

The figure shows the governance structure for the Wheatbelt Secondary Freight Network.



The Minister for Transport is the overall funding approving authority for the WSFN. However, in a practical sense, the determination of projects and distribution of funding to those projects within the program will be determined by the WSFN. The practice for the approval of projects and distribution of funds within is maintained through the workings of the SC.

MRWA makes recommendations to the Minister of Transport for the approval of funding for the program.

Local Government provide representation on the RRG's, the Steering Committee and/or the Technical Committee. Local Governments provide submissions for funding under the WSFN and take part in the priority and determination process of those submissions through the above groups.

The RRG's approve endorsements from the Steering Committee and monitor the implementation of the projects from the program within their own region.

The Wheatbelt Secondary Freight Network Steering Committee (SC) comprises equal representation from the Wheatbelt North Regional Road Group (WNRRG) and the Wheatbelt South Regional Road Group (WSRRG). The SC oversees and monitors the distribution of funds as provided for under the Wheatbelt Secondary Freight Network and the delivery of the program.



## 5 DELEGATIONS AND APPROVALS

The following table provides an overview of the delegations and approval authorities for each relevant stakeholder group associated with WSFN program governance and delivery.

Document	Individual LGs	WSFN Program Management Team	WSFN Technical Committee	WSFN Steering Committee	RRG	42 LGs
<b>Formal Agreement</b>	Commit			Endorse	Approve	Commit
<b>Governance Plan</b>	Commit	Prepare		Endorse	Approve	Receive
<b>Program Delivery Plan</b>	Receive	Prepare		Endorse	Approve	Receive
<b>MCA</b>	Provide Information	Prepare	Recommend	Endorse	Approve	Receive
<b>Technical Documents</b>		Prepare	Recommend	Approve	Receive	Receive
<b>Annual Report</b>	Provide Information	Prepare	Recommend	Endorse	Receive	Receive
<b>Staging Plan</b>	Develop / Commit	Collate / Submit	Recommend	Approve	Receive	Receive
<b>Annual Program Budget</b>	Develop / Commit	Collate / Submit	Recommend	Approve	Receive	Receive
<b>Specific Projects</b>	Develop / Construct	Review / Submit	Recommend	Approve	Receive	Receive



## 6 COMMONWEALTH GOVERNMENT

The Commonwealth Government has committed to providing funding for the development and delivery of the WSFN program.

The Commonwealth Government will:

- Provide guidance regarding program delivery and funding arrangements for the WSFN program in-line with Commonwealth requirements.
- Note Agreement between the 42 Local Governments of Wheatbelt North & Wheatbelt South Regional Road Groups (RRGs) regarding on-going support for investment in the WSFN and governance arrangements.
- Approve annual program plan through the Program Proposal Report (PPR).
- Provide funding to the State Government via Main Roads Western Australia in alignment with agreed milestones.

## 7 STATE GOVERNMENT

Main Roads Western Australia (MRWA) will represent the State Government in financial arrangements with the Commonwealth Government and provide the link between the Commonwealth Government and the WSFN. MRWA will review the Project Proposal Reports submitted by WSFN prior to submission to the Commonwealth for approval and will provide a reporting link between the Commonwealth and WSFN for monthly progress of the Program.

Commonwealth and State Government funding will be managed through MRWA. MRWA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA to administer Commonwealth and State Government funds.
- Reporting implementation of the WSFN Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.

To enable the release of Commonwealth government funds, a Project Proposal Report (PPR) must be submitted to the Commonwealth Government for approval. The PPR is of similar nature to a business case of the project. In submitting the PPR to the Commonwealth, which will enable approval for the release of Commonwealth funding and payments, MRWA will confirm that the PPR in accordance with Commonwealth requirements and that the projects have been delivered in accordance with the PPR as amendment from time to time.

A key aspect of the approval process of the PPR is for the Program to have an Indigenous Participation Plan (IPP), which is submitted with the PPR for approval. The IPP sets out the indigenous employment and indigenous business expenditure targets for the Program, which flow down to each project within the Program.



## 8 42 WHEATBELT REGION LOCAL GOVERNMENTS

The 42 Local Governments of the Wheatbelt Region have formalised their commitment to WSFN Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which entailed the presentation and acknowledgement of the follow WSFN Program documents:

- Program Governance Plan
- Program Delivery Plan
- MCA Methodology.

They have provided necessary data to be utilised as part of MCA process and Delivery Plan development by identifying routes and assessing deliverability within the timeframes and parameters of the WSFN Program.

## 9 WHEATBELT NORTH AND WHEATBELT SOUTH REGIONAL ROAD GROUPS

The WSFN Program will use existing governance structures and decision-making processes within the Wheatbelt North (WN) and Wheatbelt South (WS) Regional Road Groups (RRG).

The RRGs will make decisions in accordance with agreed processes and procedures based upon advice from WSFN Steering Committee and the GP.

Their specific roles and responsibilities will entail:

- WS & WN RRGs to enter into a formal agreement representing all 42 LGs confirming their inclusion in WSFN program.
- Receive and acknowledge SC decisions.
- Approve the WSFN Governance Plan.
- Approve Multi Criteria Assessment as recommended by the SC.
- Receive and Note the Annual Report as presented by the SC.
- Approve the Program Delivery Plan.
- Receive and note the Annual Program Budget

When approving or endorsing items above, if the RRG's cannot come to an agreed position it will be referred to a mediation group comprising of RDA-W, WALGA and MRWA.



## 10 WHEATBELT SECONDARY FREIGHT NETWORK STEERING COMMITTEE

The Steering Committee (SC) consist of Wheatbelt North and Wheatbelt South RRG representatives and has oversight of the development and delivery of the Wheatbelt Secondary Freight Network.

The Terms of Reference listed below apply to the role and activities of the SC. The SC oversees and monitors the distribution of funds as provided for under the WSFN and the delivery of the WSFN program. The SC also monitors the expenditure of the overall program and where appropriate, may redistribute funds to ensure the timely and best use of available resources.

### 10.1 Role and Responsibilities

The role of the Steering Committee is to provide strategic advice and direction to the WSFN program and ensure alignment with government and stakeholder requirements.

The SC shall be responsible for:

- Recommending the WSFN program (prioritisation of the nominated routes for the WSFN via MCA process) to the WNRRG and WSRRG for approval.
- On an annual basis, approve delivery projects and allocate project funding against an agreed scope and budget with individual LGA's, based on the approved program.
- Monitoring project delivery, including budget acquittal
- Recommending any variations / changes to the approved program to the WN and WS RRG's for approval.
- Review and recommend the multi-criteria analysis process and basis of design to the RRG's for approval.
- Monitoring the delivery and acquittal of funded projects.
- Redistributing funds between projects in the approved program to suit delivery progress/schedules.
- Reviewing individual WSFN procedures.
- Set and be responsible for these procedures covering the administration and functioning of the WSFN.
- Responding with appropriate strategies when funding changes are made under the WSFN.
- Providing political representation with Commonwealth and State governments as well as the Wheatbelt LGA's.
- Approval of engagement of Program Director.



- Approval of delegation of authority and assignment of responsibilities of Program Director.
- Conduct periodic performance and development reviews of the Program Director's performance of their role in the WSFN.
- Approval of engagement of Program Manager.
- Approval of delegation of authority and assignment of responsibilities of Program Manager.
- Endorse the PPR and IPP for the Program for submission to the Commonwealth (via MRWA).
- Develop and execute a Memorandum of Understanding with the Program Host organisation for the engagement of the Program Management Team (PMT).
- Annual review of Program risks and risk management strategies as developed, reviewed and documented by the TC.

Subject to the endorsement of the WS and WN RRG's and MRWA, the overall program is submitted to the Commonwealth Minister for Transport for approval.

## 10.2 Management and Administration

### 10.2.1 Membership

The SC membership shall be made up of the following:

- 8 voting members (1 elected member from each of the 8 Sub-Regional Road Groups (SSRG's) within the Wheatbelt Region)
- 5 non-voting members
  - WSFN Program Director;
  - member from WA Local Government Association (WALGA);
  - member from Regional Development Australia – Wheatbelt (RDA-W);
  - member from Main Roads Western Australia (MRWA); and
  - member from Wheatbelt Development Commission (WDC).

The SRRG elected members are nominated to the Steering Committee for a two year term at the first RRG meeting following the LG elections.

### 10.2.2 Chairperson

The Chairperson shall be the elected from the nominated SRRG members at the first WSFN Steering Committee meeting following the LGA elections. If the Chairman resigns, a new Chairperson shall be elected at the next SC meeting following the resignation. The Chairperson will be elected for a two year term (or remainder there-of if the elected following resignation of previous Chairperson).

Should the Steering Committee be unable to agree on a nominated Chairperson within this first meeting, then it will be referred to a mediation group comprising of senior officers appointed by RDA-W, WDA, WALGA and MRWA.



### 10.2.3 Deputy Chairperson

The Deputy Chairperson shall be the elected from the nominated SRRG members at the first WSFN Steering Committee meeting following the LGA elections. If the Deputy Chairman resigns, a new Deputy Chairperson shall be elected at the next SC meeting following the resignation.

The Deputy Chairperson will be elected for a two year term (or remainder there-of if the elected following resignation of previous Deputy Chairperson).

The Deputy Chairperson shall undertake the duties of the Chairperson in the absence of the Chairperson.

### 10.2.4 Administration

The WSFN Program Management Team (PMT) will provide administrative support to the SC.

### 10.2.5 Observers

Members of the SC may invite to their meetings support staff and other personnel who would assist with matters under consideration. The WSFN Program Manager will attend SC meetings.

### 10.2.6 Voting and Decision Making

All voting members are entitled to one vote. Decisions shall be by simple majority. If there is no majority, then the Chairperson shall cast an additional vote.

### 10.2.7 Conflict of Interest

Members making decisions on, or Local Government employees and other persons giving advice to the SC on, WSFN matters have obligations to act honestly and responsibly in carrying out their functions.

Generally, those obligations include the disclosure of financial interests at SC meetings.

Members, Local Government employees and other persons giving advice must also be mindful of their obligation to deal with personal interests not considered as financial interests.

Reference should be made to the Government of Western Australia Department of Local Government Operational Guideline 20 – Disclosure of Financial Interest at Meetings and operational Guideline 1 – Disclosure of Interests Affecting Impartiality for guidance on definitions and disclosure of interests. A copy of these Guidelines are at Attachment 3.

Members, Local Government employees and other persons giving advice must declare any actual or perceived conflict of interest in any action, decision or determination being made by the SC before the SC makes an action, decision or determination on the matter.

An employee or person providing advice or a report should ensure that their interests are disclosed at the time they are asked to commence any work toward providing advice or a report, rather than after they have completed work on preparing the advice or report.

If a member discloses a financial interest in a matter being considered then:

- The disclosure must be recorded in the minutes of the meeting and include the





nature and extent of the interest;

- The member with the interest must not discuss or vote on the action, decision or determination and must leave the meeting while the matter is being considered.

If there are not enough voting members remaining to form a quorum, a special meeting must be called and a resolution on the matter passed by the voting members.

If a member discloses an interest affecting impartiality in a matter being considered then:

- The disclosure must be recorded in the minutes of the meeting and include the nature and extent of the interest.

The member may then stay in the room and participate in the debate and votes. Following disclosure of an interest affecting impartiality, the members involvement in the meeting continues as if no interest existed.

### **10.2.8 Dispute Resolution**

If there is a dispute between members of the SC, the parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all the parties.

If the parties are unable to resolve the dispute at the meeting then it will be referred to a mediation group comprising of senior officers appointed by RDA-W, WALGA and MRWA.

### **10.2.9 Meetings**

The Chairperson, through the PMT, will develop an annual meeting timetable. A minimum of four meetings are to be held per year.

Meetings can be attended via electronic means by any or all participants. A quorum will be at least 50% of the number of voting members from each of the WS and WN RRG's.

The PMT will provide the agenda for meetings to the members within 5 working days prior to the meeting.

The PMT shall record minutes of its meetings and forward a copy to each Committee member, each RRG and each LGA. The draft meeting minutes will be forwarded to members within 7 working days after the meeting.

### **10.2.10 Delegated Representatives**

Each Steering Committee member, including the Chairperson, may delegate authority to a nominated person, to attend and otherwise represent the member.

## **10.3 Discretionary Powers**

The SC has the authority to adjust funding arrangements as appropriate, between projects within the approved prioritised routes of the WSFN program.

Any decision will be conveyed to the appropriate LGA and Regional Road Group secretariat for dissemination as appropriate.



## 10.4 Financial Monitoring

At each SC meeting, a financial report is tabled that includes funds expended to date and forecasts - end of financial year expenditures (AFYEs).



## 11 WHEATBELT SECONDARY FREIGHT NETWORK TECHNICAL COMMITTEE

The Technical Committee (TC) is a technical working group consisting of LGA representatives from both the WS and WN SRRG's, as well as the Program Management Team.

The role of the Technical Committee is to provide technical support, input and advice to key delivery components of the program.

These Terms of Reference shall apply to the role and responsibilities of the TC.

### 11.1 Role and Responsibilities

The role of the Technical Committee is to provide technical support, input and advice to key delivery components of the program

The responsibilities of the TC include:

- Recommend the Multi-Criteria assessment process to the SC.
- Review and recommend the Basis of Design to the SC.
- Recommend the prioritisation of the Program routes in accordance with the agreed Multi Criteria Assessment.
- Review 5-year Delivery Plan and recommend to WSFN SC.
- Prepare the Project Proposal Report (PPR) for the Program for submission to the Commonwealth to enable release of committed funding.
- Prepare and submit Indigenous Participation Plan to Commonwealth for approval.
- Review the project scope, design, and budgets.
- Review and recommend Annual Project Budgets to WSFN SC for endorsement
- Review and recommend project updates to WSFN SC as per the meeting schedule.
- Provide technical support to the WSFN Program Manager.
- Review of decisions disputed by LGA's.
- Review and provide recommendations of any formal requests received from individual Local Governments to WSFN SC.
- Facilitate Technical workshops with Local Governments to promote collaboration, knowledge sharing and upskilling.
- Sharing project knowledge and expertise between the WSFN delivery teams, WSFN PD and PM. Providing feedback of this knowledge to the respective SRRG's.
- Assisting PM in resolving any issues arising within SRRG's.
- Review of risks to the Program and developing mitigation strategies for these risks, document these risks within a risk register Risks to be reviewed on a regular basis.
- Review the Governance documents of the WSFN Project as relevant to the WSFN TC and recommend any changes to the WSFN SC for endorsement.

### 11.2 Management and Administration

#### 11.2.1 Chairperson

The Chairperson of the Technical Committee will be the WSFN Program Director.



### 11.2.2 Membership

The TC membership shall be made up of the following:

- 8 nominated members from the SRRG's within the Wheatbelt Region.
- WSFN Program Director.
- WSFN Program Manager.

The SRRG members are nominated to the Technical Committee for a two year term at the first RRG meeting following the LG elections.

The name of the nominated SRRG members must be provided to the PMT as soon as practicable after nominations are determined.

### 11.2.3 Voting and Decision Making

As far as practicable, decisions should be by consensus. Where voting is necessary, only SRRG nominated members will be voting representatives. Each voting member has one vote and decisions shall be by simple majority. If there is no majority, then the Chairperson shall cast a vote.

### 11.2.4 Conflict of Interest

Members making decisions on, or Local Government employees and other persons giving advice to the TC on, WSFN matters have obligations to act honestly and responsibly in carrying out their functions.

Generally, those obligations include the disclosure of financial interests at TC meetings.

Members, Local Government employees and other persons giving advice must also be mindful of their obligation to deal with personal interests not considered as financial interests.

Reference should be made to the Government of Western Australia Department of Local Government Operational Guideline 20 – Disclosure of Financial Interest at Meetings and operational Guideline 1 – Disclosure of Interests Affecting Impartiality for guidance on definitions and disclosure of interests. A copy of these Guidelines are at Attachment 3.

Members, Local Government employees and other persons giving advice must declare any actual or perceived conflict of interest in any action, decision or determination being made by the TC before the TC makes an action, decision or determination on the matter.

An employee or person providing advice or a report should ensure that their interests are disclosed at the time they are asked to commence any work toward providing advice or a report, rather than after they have completed work on preparing the advice or report.

If a member discloses a financial interest in a matter being considered then:

- The disclosure must be recorded in the minutes of the meeting and include the nature and extent of the interest;
- The member with the interest must not discuss or vote on the action, decision or determination and must leave the meeting while the matter is being considered.

If there are not enough voting members remaining to form a quorum, a special meeting must be called and a resolution on the matter passed by the voting members.



If a member discloses an interest affecting impartiality in a matter being considered then:

- The disclosure must be recorded in the minutes of the meeting and include the nature and extent of the interest.

The member may then stay in the room and participate in the debate and votes. Following disclosure of an interest affecting impartiality, the members involvement in the meeting continues as if no interest existed.

#### **11.2.5 Dispute Resolution**

If there is a dispute between members of the TC, the parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all the parties.

If the parties are unable to resolve the dispute at the meeting, then the issue shall be brought to the attention of the SC by the TC for resolution.

#### **11.2.6 LG Technical Committee Decision Review**

If a LGA does not agree with decisions made by the TC, the LGA shall engage the TC member from their SRRG to assist representing them a meeting of the TC to review the disputed decision. At the meeting an LGA representative will present a reasoning for their disagreement with the decision, including endorsement by their SRRG member. Following this, the TC will then review the decision.

#### **11.2.7 Meetings**

The Chairperson of the TC, assisted by the PMT, will develop an annual meeting timetable relating to the timetable of the SC. A minimum of 4 meetings is to be held each year and at other times as the Chairperson deems necessary to deal with matters in a timely way.

The TC meetings are to be held at least 2 weeks in advance of the WSFN SC meeting schedule in the following months:

- February – Budget Review
- May – Annual Program Completion Report
- August – Annual and Forward Program Commencement Review
- December – Annual Program Delivery Review

The PMT will provide the agenda for meetings to the members within 5 working days prior to the meeting.

Meetings can be attended via electronic means by any or all participants.

The PMT shall record minutes of its meetings and forward a copy to each TC member. The draft meeting minutes will be forwarded to members within 7 working days after the meeting. The final unconfirmed minutes will be forwarded within 7 days after final comments have been received from members.

#### **11.2.8 Delegated Representatives**

Each Technical Committee member, including the Chairperson, may delegate authority to a nominated person, to attend and otherwise represent the member.



### **11.2.9 Reporting Structure**

The TC shall record minutes of its meeting and provide a copy to each member, the SC and each RRG.

The TC shall make recommendations as required to the SC.

### **11.2.10 Observers**

Members of the TC may invite to their meetings support staff, other personnel or external technical expertise who would assist with matters under consideration.

### **11.2.11 Administration**

PMT shall provide administrative support to the TC. The PMT will provide the primary contact for the TC.



## 12 PROGRAM MANAGEMENT TEAM

The Program Management Team (PMT) is a team consisting of the Program Director (PD), Program Manager (PM) and Executive Officer (EO) as well as other staff as required to undertake the delivery of the WSFN program.

The PMT may also engage specific technical resources as and when is required, within the approved Delegation of Authority.

Key responsibilities for the PMT are as follows:

- Work with individual LGs to:
  - Prepare work programs for future years.
  - Prepare scope for future works to ensure consistency along identified routes.
  - Allocate budgets against agreed scopes.
- Engage consultants as required to deliver the program outcomes.
- Prepare reports on program progress for presentation to the SC (including current year progress, annual progress from previous year and overall progress of program).
- Update prioritisation of the identified routes in accordance with the agreed Multi Criteria Assessment process, and present to the TC for review and recommendation.
- Report on program progress (including financial) and decisions required to the SC.
- Responsibility for the delivery and budget of the WSFN program, as delegated by the SC.
- Presentation of progress reports to SC.
- Report on progress of the program to Main Roads on a monthly basis.
- Presentation of recommendations to the SC for endorsement.
- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop and maintain a route staging plan.
- Collection of additional, more detailed road condition and traffic data and project scope refinement.
- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects



- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

## **12.1 Program Director**

The Program Director (PD) shall lead the Program Management Team, with both the PM and the Executive Officer directly reporting to the PD.

Apart from the Program Manager, the PD is, within their delegation of authority as set out by the SC, responsible for the appointment of any other PMT personnel. The Program Director will oversee the work of the external technical consultants and will be the main contact for communication between the PMT and external consultants.

The Program Director reports directly and primarily to the SC.

The PD will conduct periodic performance and development reviews of the Program Manager's and Executive Officer's performance of their role in the WSFN.

The SC will make a recommendation to the RRGs to approve the appointment of the Program Director.

## **12.2 Program Manager**

The Program Manager (PM) is part of the Program Management Team.

The PM undertakes planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of priority projects with relevant LGs.

## **12.3 Executive Officer**

The Executive Officer (EO) is part of the Program Management Team and provides administrative support to the team. The EO also provides administrative support to the SC and the TC.

## **12.4 Program Management Host**

The Program Management Host will be engaged by the SC. It is recommended that the Host engages or employs the Program Director, Program Manager and Executive Officer.

Specifics regarding the Host contract are to be determined via negotiation between the Host and the SC with a formal Memorandum of Understanding in place. The Host will be paid the costs of hosting from the program budget, and these will be paid directly by Main Roads.

## **12.5 Individual LGA's Project Development and Delivery**

The following provides an overview of the key roles required by individual LGA's with the development and delivery of on-ground works. It outlines how the PMT and LGA's will work together towards successful project delivery.





Stage	Details
<p><b>1. Program Delivery Plan</b></p>	<ul style="list-style-type: none"> <li>▪ PMT will develop a staging plan for program delivery, based on approved program.</li> <li>▪ Relevant LGAs will be informed of their proposed project and indicative budget, scope and year of delivery.</li> <li>▪ Identification of Funds required for a 4 year program set in advance by project priority lists.</li> <li>▪ Funding to be limited according to individual LGA ability to deliver works.</li> </ul>
<p><b>2. Project Scoping and Approval</b></p>	<ul style="list-style-type: none"> <li>▪ Priority projects will be determined via the MCA process.</li> <li>▪ Projects will be scoped and a detailed budget developed by individual LGA's in-conjunction with PMT.</li> <li>▪ Projects prioritisation will be undertaken via an MCA process by the PMT with input from relevant consultants as required and recommended by TC.</li> <li>▪ PMT will make recommendations to the SC for endorsement.</li> <li>▪ The SC will then forward endorsed recommendations through to the relevant WN or WS RRG.</li> </ul>
<p><b>3. Detailed Scoping, Design and Budget Development</b></p>	<ul style="list-style-type: none"> <li>▪ LGA's will refine detailed budgets and designs (if necessary) for Priority projects in line with the Basis of Design.</li> <li>▪ Provide final detail budgets and scope to PMT.</li> <li>▪ LGA's are to include projects in their annual budget for the proposed year.</li> <li>▪ LGA's to be responsible for all relevant approvals.</li> <li>▪ PMT to work with LGA's to verify budgets.</li> </ul>
<p><b>4. Delivery</b></p>	<ul style="list-style-type: none"> <li>▪ LGA's will be responsible for tendering, project management and delivery of each project in the proposed year.</li> <li>▪ LGA's to ensure indigenous engagement targets set within the Program IPP are incorporated within each individual project.</li> <li>▪ PMT to work with LGA's to provide technical assistance and advice during delivery.</li> <li>▪ Incorporate into annual capital works program.</li> <li>▪ Works already funded from other sources are not eligible for funding under this program.</li> <li>▪ Cannot use existing funding sources, other than own sources funds, as co-contribution (ie not RRG or Roads to Recovery or Blackspot or Commodity Route funding sources)</li> </ul>



## 13 FUNDING AND FUNDING ALLOCATION

Both Funding and Funding Allocations will be as per the approved Commonwealth and State funding for the Wheatbelt Secondary Freight Network and the approved WSFN program.

### 13.1 Funding Sources

The WSFN has been jointly funded between the Commonwealth, State and Local Governments. The funding split is noted in the table below:

Funding Source	Funding Ratio
<b>Commonwealth</b>	80%
<b>State</b>	13.3%
<b>LGA</b>	6.7%
<b>Total</b>	100%

### 13.2 Funding Allocations

The revenue determined in section 13.1 above is distributed on the basis of program management costs, project development costs and project delivery costs.

### 13.3 Funding Acquittal

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Commonwealth Government and the WSFN. MRWA will review the processes undertaken by RRGs, WSFN and associated LGs and approve when satisfied that these processes have been complied with.

Commonwealth and State Government funding will be managed through MRWA. MRWA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA to administer funds.
- Reporting implementation of the WSFN Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.
- Acquittal and review process for Certificates of Completion and Progress Payments is.
  - Progress Payment Certificate - First 40% (once project is approved).
  - Progress Payment Certificate - Second 40% (once project is commenced).
  - Completion Certificate - Final 20% (once project is completed).

### 13.4 Under or Over Expenditure

#### 13.4.1 Under Expenditure

If the final cost of a project is less than the approved budget allocation, the Local



Government will be paid the actual expenditure (less the one-third contribution) incurred subject to certification of satisfactory completion of the project.

The balance of the approved budget allocation is to be reallocated by the WSFN SC.

If the occasion arises where a Local Government has claimed payments in excess of the final project cost (less the 6.7% contribution) the total unexpended amount must be returned to the WSFN for redistribution.

#### **13.4.2 Over Expenditure**

Where a project is completed for more than the budget allocation the respective Local Government shall fund the shortfall.

A Local Government may apply to the WSFN SC to cover a funding shortfall in exceptional circumstances.

#### **13.5 Certificate of Completion (Attachment 4b)**

On completion of the project and with the final claim for payment (refer also section 13.9.3), the Local Government shall provide a Certificate of Completion (refer Attachment 4b) to MRWA together with a Project Completion Report supported with photographic evidence. This must include an accurate final cost, including expenditure detail as included in the original funding request. The Chief Executive Officer and the Works Supervisor/Engineer must co-sign this certificate prior to the balance of the funds being released to the Local Government.

#### **13.6 Delays in Program**

The WSFN shall monitor expenditure on approved roads projects with Local Governments to ensure funds will be expended and recouped within the financial year in accordance with the budget.

Where a Local Government cannot demonstrate acceptable progress on an approved project before December 31, the SC shall review and consider reallocating funds to the next highest priority project on the WSFN priority list. If the project is delayed and funding is reallocated in the current year, then the project will be placed in the forward program as the next priority project.

Every endeavour must be made to fully deliver the project scope and acquit the funds in the year of allocation. Under exceptional circumstances, extension of time may be considered by the Steering Committee.

A Local Government is to notify the PMT by no later than 30 November of any financial year, of circumstances in which WSFN project funding allocations are likely to remain unspent at the expiration of that financial year. These matters shall be referred to the TC for consideration and determination on the re-allocation of unspent funds for recommendation to the SC.

#### **13.7 Reporting**

MRWA, on behalf of WSFN, shall report to the Commonwealth on WSFN budget compared with actual expenditures. This report shall be at the project level and provide



reasons for any variations between the approved budget and actual expenditure incurred.

Project status information reports shall be prepared by the relevant LGA and forwarded to the Program Manager who is responsible for co-ordinating all reporting associated with the WSFN to MRWA.

Completion reports are to be certified by the Works Supervisor/Engineer and the Chief Executive Officer of the Local Government and forwarded to the Program Manager.

### **13.8 Local Government Project Signage Requirements**

All projects shall have signs installed as per the approved WSFN sign design.



## 14 SUMMARY OF KEY DATES

Attachment 1 summarises the timing of procedures undertaken by the RRG's, SC and TC in relation to delivery of the WSFN program.

The RRG's, SC and TC should develop a timetable for meetings to align with the requirements of the procedures shown in Attachment 1.

### ATTACHMENT 1 – TIMETABLE

The following timetable sets out a summary of dates relating to these procedures. This timetable allows sufficient time to complete budgetary processes and meeting Treasury requirements.

PROCESS STEP		END DATE
1	LG's to advise PMT of IPP stats and project status during construction and until Certificate of Completion has been submitted	monthly <sup>(2)</sup>
2	WSFN Steering Committee meeting Review progress and potential under-expenditure determine actions	December <sup>(2)</sup>
3	PMT notify SC of any likely carry over.	April <sup>(2)</sup>
4	Local Governments expend all distributions and provide PMT with Certificate of Completion.	July <sup>(3)</sup>
5	PMT provide annual summary of project expenditure to the SC.	July <sup>(3)</sup>

Notes: (1) for Next Financial Year; (2) for Current Financial Year; (3) for Prior Financial Year



## Dates Related to the Budget Process

PROCESS SEQUENCE		MONTH
1	LG's to review project scope and budget then submit to PM End of Month PMT to review and update delivery plan/next years budget	September <sup>(1)</sup>
2	WSFN Technical Committee meeting. Review proposed amendments and make recommendations to SC	December <sup>(1)</sup>
3	WSFN Steering Committee meeting Review recommendations and direct PTM to make adjustments	December <sup>(1)</sup>
4	WSFN Steering Committee meeting Review final Draft PPR and submit to RRG for notation	February <sup>(1)</sup>
5	PMT to submit PPR to Main Roads	February <sup>(1)</sup>
6	PMT to advise LGA's of approved project allocations so that the LG's can incorporate into their own budgets	February <sup>(1)</sup>
7	State Budget submitted to the Minister for Transport.	February <sup>(1)</sup>
8	State Budget approved by Parliament.	March <sup>(1)</sup>
9	WSFN Steering Committee meeting.	May <sup>(1)</sup>
10	Updated PPR with approved annual projects submitted to Minister for Transport's for approval.	April <sup>(1)</sup>
11	WSFN Steering Committee meeting.	August <sup>(1)</sup>

Notes: (1) for Next Financial Year; (2) for Current Financial Year; (3) for Prior Financial Year

## **ATTACHMENT 2 – WHEATBELT SECONDARY FREIGHT NETWORK ADMINISTRATIVE PROCEDURES**

(to be used as a guide)

### **Executive Support**

The WSNF PMT will provide the executive support and all other administrative, technical support to the SC and TC. The following is an outline of the support to be provided:

- Provide information to RRG's, SC, TC and Local Governments on annual program of works, indicative funding and other financial matters.
- Provide the necessary support to assist Local Governments in programming and prioritising projects.
- Provide minute takers for meetings, distribute the minutes to the RRG members and SC members.
- Provide the necessary administrative duties involved in the follow up of meeting action.

### **Records**

The following will be maintained by the PMT to support the RRG's, SC and TC:

- Correspondence File (which provides background information required to support action of the RRG).
- Meeting and agenda files (to ensure that ready access is available and records of Minutes maintained).
- Annual and Five Year Works Program including amendments.
- Summary of Payments of WSNF Funds to Local Governments.
- Certificates of Completion for WSNF Projects.
- An up to date Plans and Procedures.
- An up to date list of SC and TC membership.

### **Meetings**

#### **Timing and Venue**

An annual timetable will be established and meetings should be conducted on a regular basis. The date and venue of meetings to be determined by the RRG's, SC and TC. Consider holding meetings at locations equitable for all participants.

## Attachment 2 continued

### Meeting Agenda

PMT staff to prepare the agenda in consultation with Chairperson of the SC or TC.

#### Format:

- Chairperson to open meeting, welcome members and observers and call for apologies.
- Confirmation of Minutes of previous meeting.
- Business arising from previous minutes.
- Presentation of Advisory Committee Minutes since last SC/TC meeting.
- Inwards and Outwards Correspondence
- Reports:
  - Chairperson
  - Submissions from Local Governments
  - Recommendations to SC
  - Summary of payments made to Local Governments (recoups, audit forms).
  - Amendments to Program of Works.
- General Business.
- Future meeting dates.
- Meeting close.

The Agenda provided to each SC/TC member is to include the following:

- Minutes of the previous meeting.
- Summary of financial status and completion of projects.
- Copies of inward and outward correspondence.
- Any other relevant papers, maps etc. to assist the Group.

#### Correspondence:

In general, correspondence is to be dealt with in the following manner:

- SC/TC correspondence is addressed to the Chairperson.
- All correspondence dealing with WSN Funding and SC/TC involvement is treated as inwards correspondence at the SC/TC Meetings.
- Urgent matters are referred by email (or facsimile) direct to the Chairperson, or otherwise presented at the SC/TC meeting.



## **ATTACHMENT 3 – DISCLOSURE OF INTERESTS GUIDELINES**

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## 10.3 CORPORATE AND COMMUNITY SERVICES

### 10.3.1 SCHEDULE OF ACCOUNTS PAID – JUNE 2022

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	11 July 2022
Author	Breanna Dorrington – Customer Service Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – June 2022

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – June 2022.

#### Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with the Manager Corporate Services.

#### Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the Annual Budget or resulting from a Council resolution.

#### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

The Schedule of Accounts Paid – June 2022 is presented to Council for notation. Below is a summary of activity.

<i>June 2022 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	768.10	0.08
EFT (incl Payroll)	642,584.66	60.32
Direct Debit	417,202.22	39.16
Credit Card	4,707.39	0.44
Trust	0.00	0.00
<b>Total Payments</b>	<b>1,065,262.37</b>	<b>100.00</b>

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	288,799.01	27.11
Payroll	294,892.28	27.40
<b>Total</b>	<b>580,691.29</b>	<b>54.51</b>

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council does not receive or note the Monthly Schedule of Accounts Paid Report, contrary to the intent of the legislation.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.003**

Moved: Cr Fisher

Seconded: Cr Early

That with respect to the Schedule of Accounts Paid for June 2022, Council note the Report as presented.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**Cheque Payments**

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding	
1	709	09/06/2022	Shire Of Narrogin - Petty Cash-admin			265.00		F	
2	INV MAY 2022	31/05/2022	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup May 2022	165.00				
3	INV 3622	03/06/2022	Shire Of Narrogin - Petty Cash-admin	DCVC - New Petty Cash (Approved by D. Stewart)	100.00				
4	711	30/06/2022	Shire Of Narrogin - Petty Cash-admin			503.10		F	
5	INV JUNE 2022	29/06/2022	Shire Of Narrogin - Petty Cash-admin	ADMIN PETTY CASH RECOUP - June 2022	153.25				
6	INV JUNE 22	30/06/2022	Shire Of Narrogin - Petty Cash-admin	NHC PETTY CASH RECOUP - June 2022	184.85				
7	INV JUNE 22	30/06/2022	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - June 2022	165.00				
					<b>Cheque Total \$</b>	<b>768.10</b>			

**EFT Payments**

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
8	EFT18711	01/06/2022	Department Of Human Services			464.41		
9	INV DEDUCTION	23/05/2022	Department Of Human Services	Payroll deductions	464.41			
10	EFT18712	01/06/2022	Australian Services Union Western Australian Branc			25.90		
11	INV DEDUCTION	23/05/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
12	Pay 25	6/06/2022	Payroll		142,313.53	142313.53		
13	EFT18713	09/06/2022	Narrogin Hire & Reticulation			338.59	L	
14	INV 00033907	06/05/2022	Narrogin Hire & Reticulation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Retic	338.59			
15	EFT18714	09/06/2022	Narrogin Packaging			1,197.30	L	F
16	INV 00073602	30/04/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	288.65			
17	INV 00073646	05/05/2022	Narrogin Packaging	CHCP & CHSP - GENERAL OFFICE EXPENSES - Towel & Lunch Zip Bags	169.50			
18	INV 0073891	18/05/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	739.15			
19	EFT18715	09/06/2022	Great Southern Fuels			4,370.54		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
20	INV APRIL 22	30/04/2022	Great Southern Fuels	VARIOUS VEHICLES - Fuel Card Charges April 22	4,365.04			
21	INV 15007474	03/05/2022	Great Southern Fuels	VARIOUS VEHICLES - New Distributor Card	5.50			
22	EFT18716	09/06/2022	Narrogin Fruit Market			808.30	L	
23	INV 0008202204053	05/04/2022	Narrogin Fruit Market	ADMIN - TRAINING & DEVELOPMENT - Catering for Risk Management Training 6/4/22	167.50			
24	INV 0008202204183	18/04/2022	Narrogin Fruit Market	ENVIRO - LANDCARE COMMUNITY PROJECTS - Catering for Landcare Meeting	51.80			
25	INV 0008202205021	02/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTION, REFRESHMENTS & RECEPTIONS - Council Meeting 27/4/22	450.00			
26	INV 00082022051714	17/05/2022	Narrogin Fruit Market	LIB GENERAL OFFICE EXPENSES - Farewell Morning Tea (M. Symonds)	139.00			
27	EFT18717	09/06/2022	Total Undercar			459.75	L	
28	INV N1013	31/03/2022	Total Undercar	NO592 MITSUBISHI TRITON - Wheel Alignment	104.50			
29	INV N1065	03/05/2022	Total Undercar	009NGN TOYOTA COROLLA HATCH 2020 - 2 New Tyres & Rotation of Tyres	355.25			
30	EFT18718	09/06/2022	Hancocks Home Hardware			9.95	L	
31	INV 400017	04/05/2022	Hancocks Home Hardware	ROAD MAINTENANCE GENERAL EXPENSES - Chisel	9.95			
32	EFT18719	09/06/2022	Landgate			2,513.80		
33	INV 1183474	02/05/2022	Landgate	RATES - VALUATION EXPENSES - Certificate of Title x4	2,513.80			
34	EFT18720	09/06/2022	Parry's Narrogin			95.20	L	
35	INV 64967	23/03/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING GEN - 1x Pants & 1x Work Shirt (T. Draper)	95.20			
36	EFT18721	09/06/2022	Arts Narrogin Incorporated			155.00	L	
37	INV 190522	19/05/2022	Arts Narrogin Incorporated	HALLS - NARROGIN TOWN HALL HIRE - Refund of Hire 30/06/2022	155.00			
38	EFT18722	09/06/2022	Susan Farrell			50.00	L	
39	INV 077	24/05/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Range of Laundry	50.00			
40	EFT18723	09/06/2022	DFES-Department of Fire & Emergency Services			28,021.87		
41	INV 153919	20/05/2022	DFES-Department of Fire & Emergency Services	FESA ESL LIABILITY - ESL 4th Quarter Contribution 2021/22	28,021.87			
42	EFT18724	09/06/2022	Dryandra Country Visitors Centre Inc			260.75	L	
43	INV 2155	12/05/2022	Dryandra Country Visitors Centre Inc	RAILWAY INSTITUTE HALL & OFFICE BUILDING MAINTENANCE - 50% Electricity Reimbursement 17/08/202	260.75			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
44	EFT18725	09/06/2022	Narrogin Meals On Wheels		270.00	L	F
45	INV 101373	02/05/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals on Wheels Delivery for April 2022	270.00		
46	EFT18726	09/06/2022	Narrogin Newsagency		38.35	L	
47	INV 296440	03/05/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order April 2022	22.18		
48	INV 296441	03/05/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order February 2022	16.17		
49	EFT18727	09/06/2022	Kulker Plumbing Service		559.20	L	
50	INV 13110	09/05/2022	Kulker Plumbing Service	STANDPIPE MAINTENANCE/OPERTIONS - Test RPZ Pethybridge Rd, Narrogin Valley, Tarwonga Rd & Shire I	559.20		
51	EFT18728	09/06/2022	Great Southern Waste Disposal		43,667.36		
52	INV IV00000001989	05/05/2022	Great Southern Waste Disposal	BIN COLLECTION VARIOUS LOCATIONS - April 2022	43,667.36		
53	EFT18729	09/06/2022	RJ Smith Engineering		118.80	L	
54	INV 3085	06/05/2022	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 12x Cans WD-40	118.80		
55	EFT18730	09/06/2022	Public Transport Authority		267.05		
56	INV 300422	30/04/2022	Public Transport Authority	TRANSWA - AGENT LIABILITY - TRANSWA Ticket Sales April 2022	267.05		
57	EFT18731	09/06/2022	Air Response		176.00	L	
58	INV 15079.11A	04/05/2022	Air Response	ADMIN OFFICE BUILDING MAINTENANCE - Quarterly Air conditioner Service	176.00		
59	EFT18732	09/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)		247.19	L	
60	INV 6412564315	05/05/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	VARIOUS VEHICLES - Tyre Repair & Fitting & Fit out Tyre & Tyre Disposal	247.19		
61	EFT18733	09/06/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight 29/04/22 - 05/05/22	109.15		
62	INV 0537-T740710	08/05/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight 29/04/22 - 05/05/22	109.15		
63	EFT18734	09/06/2022	Narrogin Gasworx		967.60	L	PF
64	INV 55884	06/05/2022	Narrogin Gasworx	NO1225 KOMATSU FG25T-12 FORKLIFT - Supply of 2x 15Kg Gas Bottles	167.60		
65	INV 56345	20/05/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Upright Freezer (Client W. Thorpe)	800.00		
66	EFT18735	09/06/2022	Shire Of Narrogin		60.57	L	
67	INV 300422	30/04/2022	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission April 2022 Ticket Sales	60.57		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
68	EFT18736	09/06/2022	Narrogin Chamber Of Commerce		1,000.00	L	
69	INV 00004087	05/05/2022	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Purchase of 100x \$10.00 Caravan Park Tourist Voucher:	1,000.00		
70	EFT18737	09/06/2022	GJ & SE Kulker		15,000.00	L	
71	INV 684	08/05/2022	GJ & SE Kulker	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply and Install Internal Paint to Train St:	15,000.00		
72	EFT18738	09/06/2022	Accessibility WA Inc.		285.00		
73	INV 130522	13/05/2022	Accessibility WA Inc.	TOWN HALL FACILITIES BOND - PAYMENTS - Reception Centre & Supper Room Bond Refund 10/05/22 - 11	285.00		
74	EFT18739	09/06/2022	YMCA WA		889.00	L	
75	INV SI-A011199	28/04/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Gym Membership (R. Saraus)	169.00		
76	INV SI-A011213	02/05/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Gym Membership (L. Munnik)	480.00		
77	INV SI-A011211	02/05/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Gym Membership (D. Stewart)	240.00		
78	EFT18740	09/06/2022	M & V Ranieri Building Contractors		11,745.80	L	
79	INV 682	09/03/2022	M & V Ranieri Building Contractors	COM AMEN BUILDING (CAPITAL) - CBD ABLUTION - Variation Additional Safety Stair Rail	3,949.00		
80	INV 686	20/05/2022	M & V Ranieri Building Contractors	13 HOUGH ST - MAINTENANCE - Repairs to External Patio Pillars, Guttering, Paving & Replacement of Secu	7,796.80		
81	EFT18741	09/06/2022	Truck Centre (WA) Pty Ltd		687.58		
82	INV 1678487-000001	05/05/2022	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - New Cap With Key for Adblue Tank	79.98		
83	INV 1678502-000001	06/05/2022	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Supply 4x Brake Kit Wear Indicators	607.60		
84	EFT18742	09/06/2022	AFGRI Equipment Australia Pty Ltd		937.46	L	
85	INV 2568027	28/03/2022	AFGRI Equipment Australia Pty Ltd	VARIOUS VEHICLES - Service Filters	937.46		
86	EFT18743	09/06/2022	Autosmart WA Southwest		324.24		
87	INV 00107049	17/05/2022	Autosmart WA Southwest	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Bag of Rags & Mechoil Lubricant	324.24		
88	EFT18744	09/06/2022	Narrogin Tyre Service		2,372.00	L	
89	INV 100902	18/05/2022	Narrogin Tyre Service	NO2260 1994 THREE AXLE DOG TRAILER - 2x New Double-Coin Float Tyres	1,012.00		
90	INV 100903	18/05/2022	Narrogin Tyre Service	NO4834 2014 HINO 300 SERIES CREW CAB - Supply & Fit 4x Light Truck Tyres	1,360.00		
91	EFT18745	09/06/2022	Billi Pty Ltd		315.98		



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
92	INV SO408508	23/05/2022	Billi Pty Ltd	ADMIN OFFICE BUILDING MAINTENANCE - Repairs to Water Filter Unit in Meeting Room	315.98			
93	EFT18746	09/06/2022	Regional Communication Solutions			800.00	L	
94	INV 1636	05/05/2022	Regional Communication Solutions	PWO - EXPENSES MINOR ASSET PURCHASES - New Camera, Installed and Commissioned for Works Depot	800.00			
95	EFT18747	09/06/2022	Narrogin Fresh			979.56	L	
96	INV MARCH 22	01/03/2022	Narrogin Fresh	VARIOUS DEPARTMENTS -Narrogin Fresh Account March 2022	979.56			
97	EFT18748	09/06/2022	OneMusic Australia			144.77		
98	INV 232511	02/04/2022	OneMusic Australia	VARIOUS LOCATIONS - Music Licence - 1/4/22 - 30/6/22	144.77			
99	EFT18749	09/06/2022	RCPA (WA) Pty Ltd			1,914.00		
100	INV 311244	29/04/2022	RCPA (WA) Pty Ltd	DRAINAGE MAINTENANCE GENERAL - Supply RRJ Pipes & Headwalls	1,914.00			
101	EFT18750	09/06/2022	Epic Fire Solutions T/As MCG Fire Services			319.00		
102	INV INV-2018	12/04/2022	Epic Fire Solutions T/As MCG Fire Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Monthly Testing of Fire Alarm System	319.00			
103	EFT18751	09/06/2022	Hall Electrical & Data Services			477.91		
104	INV 00001731	15/02/2022	Hall Electrical & Data Services	ALBY PARK MAINTENANCE/OPERATIONS - Installation of Partical Sensor at Swimming Club	477.91			
105	EFT18752	09/06/2022	Integrated ICT			1,536.15		
106	INV 22007	30/04/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - M365 Business Basic, Standard & Premium License	1,536.15			
107	EFT18753	09/06/2022	Lite n' Easy Pty Ltd			82.03		F
108	INV 62951783	03/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (Client B. Broun)	82.03			
109	EFT18754	09/06/2022	ITR Pacific Pty Ltd			772.20		
110	INV 511763	04/05/2022	ITR Pacific Pty Ltd	VARIOUS VEHICLES - 54x Tip Scarifier	772.20			
111	EFT18755	09/06/2022	Southern Cross Computer Systems Pty Ltd			2,004.20		
112	INV SI-00007390	04/05/2022	Southern Cross Computer Systems Pty Ltd	BUILD - GENERAL OFFICE EXPENSES - HP Probook, Docking Station & Freight	2,004.20			
113	EFT18756	09/06/2022	Bitumen Distributors Pty Ltd			11,220.00		
114	INV 0000408	09/05/2022	Bitumen Distributors Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - 10,000lts Emulsion	11,220.00			
115	EFT18757	09/06/2022	Elders Real Estate PTY LTD			46.48	L	

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
116	INV 136	07/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Water Usage 3/2/22 - 29/3/22	46.48			
117	EFT18758	09/06/2022	Mark Furr			972.97	L	
118	INV 100522	10/05/2022	Mark Furr	VARIOUS REIMBURSEMENTS - Internet & Installation, Furniture Removalist, Pathwest, Police Clearance &	972.97			
119	EFT18759	10/06/2022	Narrogin Hire & Reticulation			70.62	L	
120	INV 00033931	10/05/2022	Narrogin Hire & Reticulation	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Retic	11.75			
121	INV 00034042	20/05/2022	Narrogin Hire & Reticulation	CARAVAN PARK GENERAL MAINTENACE/OPERATIONS - Retic	58.87			
122	EFT18760	10/06/2022	Great Southern Fuels			38,281.65		
123	INV MAY 22	30/04/2022	Great Southern Fuels	VARIOUS DEPARTMENTS - Fuel Card Charges April 22	4,365.04			
124	INV D2105617	12/05/2022	Great Southern Fuels	POC - FUELS AND OILS - 16850.00lts Diesel	33,602.11			
125	INV 19010342	18/05/2022	Great Southern Fuels	1EEF863 2006 ISUZU FVZ1400 TRUCK W/ PAVELINE UNIT - 2x ATF Heavy Duty Oil	314.50			
126	EFT18761	10/06/2022	Narrogin Fruit Market			532.50	L	
127	INV 00082022051710	17/05/2022	Narrogin Fruit Market	OLOPS - LEMC SUPPORT - Catering for Recovery Group Meeting	142.50			
128	INV 00082022051715	17/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for MBS 11/5/22	390.00			
129	EFT18762	10/06/2022	Kleenheat Gas			10,161.85		
130	INV MAY 22	12/05/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Supplied 1/4/22 - 30/4/22	1,361.93			
131	INV MAY 22	12/05/2022	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage 1/4/22 - 30/4/22	8,207.36			
132	INV MAY 22	12/05/2022	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage 1/4/22 - 30/4/22	592.56			
133	EFT18763	10/06/2022	Knightline Computers			476.00	L	
134	INV 00076086	10/05/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - 23in Monitor for IT Spare	309.00			
135	INV 00076092	11/05/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - 1x Telstra Pocket Wi-Fi Adapter	69.00			
136	INV 00076147	17/05/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - HP Charging Adapter 1x MCCS & 1x Spare	98.00			
137	EFT18764	10/06/2022	Narrogin Carpets & Curtains			45.00	L	
138	INV B009560	12/04/2022	Narrogin Carpets & Curtains	HERITAGE - BUILDING MAINTENANCE - Repair to Roller Blind	45.00			
139	EFT18765	10/06/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			13,816.00	L	PF

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
140	INV IV00000001706	13/04/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th CARAVAN PARK - RENEWAL DEVELOPMENT - 40m3 Fill Sand	660.00			
141	INV IV00000001729	27/04/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th CONCRETE PATHS FOR WILBUR PARK - Install Footpaths to Wilbur Park	9,625.00			
142	INV IV00000001786	31/05/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th GNARJOIN PARK MAINTENACE/OPERQATYIONS - Repair of Concrete Seating	1,331.00			
143	INV 31/5	31/05/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th AERODROME BUILDING (CAPITAL) - Concrete Airport for St John Transfer Pad	2,200.00			
144	EFT18766	10/06/2022	Walga		65.00		
145	INV I3093318	19/05/2022	Walga MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Head of Agencies Breakfast, Shire Preside	65.00			
146	EFT18767	10/06/2022	Narrogin Newsagency		337.11	L	
147	INV 296860	24/05/2022	Narrogin Newsagency ADMIN - PRINTING & STATIONERY - Monthly Stationery Order April 2022	337.11			
148	EFT18768	10/06/2022	Narrogin Betta Home Living		104.90	L	F
149	INV 25710056368	11/05/2022	Narrogin Betta Home Living CHCP - CLIENT PURCHASES - Electric Blanket & Radio Clock (Client W. Thorpe)	104.90			
150	EFT18769	10/06/2022	Air Response		645.00	L	
151	INV 155104A	15/05/2022	Air Response LIBRARY BUILDING MAINTENANCE - Aircon Servicing	645.00			
152	EFT18770	10/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)		4,772.08	L	
153	INV 6412571360	10/05/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires) VARIOUS VEHICLES - 8x KMAX-G667 Drive Tyres	4,560.88			
154	INV 6412572029	11/05/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires) NO3 2020 NISSAN UD TIP TRUCK - Fit Only 2x Tyres to Rims & Tyre Disposal	70.40			
155	INV 6412583285	18/05/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires) VARIOUS VEHICLES - Fitting 2x Tyres to Rims & Tyre Recycle/Disposal	140.80			
156	EFT18771	10/06/2022	Local Government Professionals Australia Wa		220.00		
157	INV 32553	10/05/2022	Local Government Professionals Australia Wa ADMIN - TRAINING & DEVELOPMENT - E-Learning Governance Fundamentals (M. Furr & V. Anderson)	220.00			
158	EFT18772	10/06/2022	Narrogin Panel Beating Service		750.00	L	
159	INV 8799	01/06/2022	Narrogin Panel Beating Service ONO 2020 HOLDEN TRAILBLAZER LTZ - Insurance Claim MO0055959 Excess	750.00			
160	EFT18773	10/06/2022	New Security Installations Pty Ltd		346.23		
161	INV 00015110	12/05/2022	New Security Installations Pty Ltd LYDEKER DEPOT BUILDING OPERATIONS - Service Call out at Depot 4/5/22	346.23			
162	EFT18774	10/06/2022	Narrogin Chamber Of Commerce		250.00	L	
163	INV 4090	01/06/2022	Narrogin Chamber Of Commerce MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gratuity Payment (D. Klomp)	250.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
164	EFT18775	10/06/2022	Belvedere Nursery			129.00	L	
165	INV I0000001952	12/05/2022	Belvedere Nursery	STREET TREE MAINTENANCE - Supply 6x Eucalyptus Leucoxydon Dwarf Selection for Wilbur Park	129.00			
166	EFT18776	10/06/2022	Narrogin Pumps Solar And Spraying			3,117.40	L	F
167	INV 0040549	01/03/2022	Narrogin Pumps Solar And Spraying	CEMETERY UPGRADE - New Rainwater Tank	3,117.40			
168	EFT18777	10/06/2022	Traffic Force			396.00		
169	INV 00029367	31/05/2022	Traffic Force	ROAD MAINTENANCE GENERAL EXPENSES - Annual Generic TMP Review	396.00			
170	EFT18778	10/06/2022	Narrogin Quarry Operations			838.78	L	F
171	INV 00005751	10/05/2022	Narrogin Quarry Operations	CEMETERY UPGRADE - 32.1T Blue Metal Dust	838.78			
172	EFT18779	10/06/2022	YMCA WA			3,133.35	L	
173	INV SI-A011231	12/05/2022	YMCA WA	NRLC - PLANT & EQUIPMENT (CAPITAL) - Reimbursement for Vacuum Purchase	3,133.35			
174	EFT18780	10/06/2022	Easifleet			4,133.28		
175	INV 250522	25/05/2022	Easifleet	NOVATED LEASES - Employee Expenses Pay Date 25/05/2022	2,066.64			
176	INV NOVATED LEASES - EMPLO' 08/06/2022	08/06/2022	Easifleet	NOVATED LEASES - Employee Expenses Pay Date 08/06/2022	2,066.64			
177	EFT18781	10/06/2022	Ross Storey			5,000.00	L	
178	INV 38	02/06/2022	Ross Storey	PUBLIC ART STRATEGY - STAGE 1 - Mural on Railway Station Storeroom	5,000.00			
179	EFT18782	10/06/2022	J & D Rural Fencing			16,377.68	L	
180	INV 0072	18/05/2022	J & D Rural Fencing	FIRE - BUSHIRE RISK MANAGEMENT PLAN - MITIGATION ACTIVITIES - Supply & Install Fencing & Gates	16,377.68			
181	EFT18783	10/06/2022	Lotex Filter Cleaning Service			548.41		
182	INV 00007852	10/02/2022	Lotex Filter Cleaning Service	POC - PARTS & REPAIRS - Filter Cleaning February 2022	267.70			
183	INV 00008023	10/03/2022	Lotex Filter Cleaning Service	POC - PARTS & REPAIRS - Filter Cleaning March 2022	280.71			
184	EFT18784	10/06/2022	Jamcra Pty Ltd T/a Howlett's Tree Service			5,608.35		
185	INV 00004363	30/05/2022	Jamcra Pty Ltd T/a Howlett's Tree Service	STREET TREE MAINTENANCE - Tree Removals Staff 16.5hrs, EWP, Chipper & Tip Truck	5,608.35			
186	EFT18785	10/06/2022	Fuel Distributors Of Western Australia Pty Ltd			2,300.36		
187	INV 00397695	25/05/2022	Fuel Distributors Of Western Australia Pty Ltd	VARIOUS VEHICLES - Multi-Grade 15W-40 Diesel Engine Oil	2,300.36			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
188	EFT18786	10/06/2022	Truck Centre (WA) Pty Ltd	VARIOUS VEHICLES - Air, Oil & Fuel Service Filters & 40Lts 15W-40 Diesel Engine Oil		1,441.50	
189	INV 1681019	24/05/2022	Truck Centre (WA) Pty Ltd	VARIOUS VEHICLES - Air, Oil & Fuel Service Filters & 40Lts 15W-40 Diesel Engine Oil	1,441.50		
190	EFT18787	10/06/2022	Jcb Construction Equipment Australia			449.30	
191	INV J1R133120P	24/05/2022	Jcb Construction Equipment Australia	NO4792 2012 DYNAPAC PAD FOOT ROLLER - Supply Service Filter Kit & 675mm Control Cable	449.30		
192	EFT18788	10/06/2022	Komatsu Australia Pty Ltd			2,091.93	
193	INV 002765676	12/05/2022	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Supply New Grill	1,674.56		
194	INV 002778398	24/05/2022	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Supply Oil, Air & Fuel Service Filters & Alternator Belt	417.37		
195	EFT18789	10/06/2022	Dx Print Group			791.00	F
196	INV 00095942	17/05/2022	Dx Print Group	CHCP - GENERAL OFFICE EXPENSES - Business Cards (P. Van Der Riet)	120.00		
197	INV 00095943	17/05/2022	Dx Print Group	CHCP & CHSP - GENERAL OFFICE EXPENDITURE - Homecare Receipt Books for Client Payments	671.00		
198	EFT18790	10/06/2022	Narrogin Auto Centre			429.86	L
199	INV 311574	12/05/2022	Narrogin Auto Centre	002NGN 2018 MITSUBISHI ASX - 60,000km Service	429.86		
200	EFT18791	10/06/2022	Win Television WA Pty Ltd T/A WIN Television Network			1,142.90	
201	INV 1253658-4	31/05/2022	Win Television WA Pty Ltd T/A WIN Television N TOUR - PUBLIC RELATIONS & AREA PROMOTION - Advertising Fees 01/05/2022 - 31/05/2022	1,142.90			
202	EFT18792	10/06/2022	Regional Communication Solutions			1,039.50	L
203	INV 1639	10/05/2022	Regional Communication Solutions	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Supply & Install Internet Booster Unit	1,039.50		
204	EFT18793	10/06/2022	Farmworks Narrogin Pty Ltd	VERGE MAINTENACE - 1x Hammer		902.00	L
205	INV 93280	18/05/2022	Farmworks Narrogin Pty Ltd	VERGE MAINTENACE - 1x Hammer	902.00		
206	EFT18794	10/06/2022	The White Family Trust T/a Narrogin Valley Stockfeed			35.00	
207	INV NVS84947	12/05/2022	The White Family Trust T/a Narrogin Valley Stoc	PARKS & GARDEN MAINTENACE - Gas Bottle for Yiliminning Rock Barbeque	35.00		
208	EFT18795	10/06/2022	Kulker Carpentry And Construction			2,268.20	L F
209	INV IV00000000627	04/04/2022	Kulker Carpentry And Construction	OTHCUL - CHRISTMAS LIGHTS - Remove Christmas Lights (Mackie Park)	275.00		
210	INV IV00000000647	10/05/2022	Kulker Carpentry And Construction	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Finish Framing & Window Trims	1,993.20		
211	EFT18796	10/06/2022	Kulbardi Hill Consulting			36,698.20	

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
212	INV 00217	19/05/2022	Kulbardi Hill Consulting	WALK CYCLE & MOUNTIN BIKE TRAILS PROJECTS - Supply of 36 Interpretative Signage Panels & 6x Trail He	36,698.20		
213	EFT18797	10/06/2022	BMR Mechanical Pty Ltd		1,668.57	L	
214	INV 1163	27/05/2022	BMR Mechanical Pty Ltd	1EUF156 HINO ROAD SWEEPER 2004 - Service & Repair Aux Motor	1,668.57		
215	EFT18798	10/06/2022	ASSA ABLOY Australia Pty Limited		106.26		
216	INV IN02224658	13/05/2022	ASSA ABLOY Australia Pty Limited	ADMIN OFFICE BUILDING MAINTENENCE - GGK Master Keys for Key System 6437	106.26		
217	EFT18799	10/06/2022	Jennifer Fowler		1,358.00	L	F
218	INV 25P	11/05/2022	Jennifer Fowler	CHCP - CLIENT PURCHASES - Cognitive Assessment & Functional Report (Client P. Arundel)	1,358.00		
219	EFT18800	10/06/2022	WA Antique Fairs		340.00		
220	INV 02062022	02/06/2022	WA Antique Fairs	TOWN HALL FACILITIES BOND - PAYMENTS - Main Hall Hire Bond Refund 27/05/22 - 28/05/22	340.00		
221	EFT18801	10/06/2022	Lite n' Easy Pty Ltd		410.85		F
222	INV 6285143	10/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client R. Van Goor)	109.30		
223	INV 6322692	17/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meal (Client B. Broun)	82.03		
224	INV 6346609	31/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals (Client W. Thorpe)	61.02		
225	INV 6343601	31/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals (Client B. Broun)	82.03		
226	INV 6321551	31/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy meals (Client R. Van Goor)	76.47		
227	EFT18802	10/06/2022	Southern Cross Computer Systems Pty Ltd		1,778.70		
228	INV SI-00007631	17/05/2022	Southern Cross Computer Systems Pty Ltd	ADMIN - INFORMATION SYSTEMS - 1x HP Probook for EMCCS	1,485.00		
229	INV SI-00007630	17/05/2022	Southern Cross Computer Systems Pty Ltd	ADMIN - INFORMATION SYSTEMS - 1x Wireless Keyboard & Mouse Combo, 1x Notebook Carry Bag & Freig	293.70		
230	EFT18803	10/06/2022	Metal Artwork Creations		64.90		
231	INV 88034	04/05/2022	Metal Artwork Creations	ADMIN - PRINTING & STATIONERY - Staff Name Badges (M. Furr, N. Johns, A. Prysiazhna, K. Hudson, I. Mai	64.90		
232	EFT18804	10/06/2022	Kunal Sarma (MbraceLights Media)		250.00	L	
233	INV INV2205	12/05/2022	Kunal Sarma (MbraceLights Media)	MEMBERS - ADVERTISING & PROMOTIONS - Official Individual & Group Council Portrait 2021/22	250.00		
234	EFT18805	10/06/2022	Leading Age Services Australia LTD		1,044.35		F
235	INV 00019492	12/05/2022	Leading Age Services Australia LTD	CHCP - SUBSCRIPTIONS & MEMBERSHIPS - 50% of LASA Annual Membership Fee 1/7/2022-30/6/2023	1,044.35		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
236	EFT18806	10/06/2022	CATALYSE Pty Ltd			8,250.00		
237	INV 1244	10/05/2022	CATALYSE Pty Ltd	OTHGOV - OTHER CONSULTANCY SURVEY - Employee Scorecard	8,250.00			
238	EFT18807	10/06/2022	Let's Talk Flowers			100.00		
239	INV ADG2921318	13/05/2022	Let's Talk Flowers	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Sympathy Flowers for Susan Guy on Passi	100.00			
240	EFT18808	10/06/2022	Huckleberry Tank & Water Service			4,530.00		
241	INV 00101827	19/05/2022	Huckleberry Tank & Water Service	Fitting 2x Tyres to Rims & Tyre Recycle/Disposal	4,530.00			
242	EFT18809	10/06/2022	The Great Australian Party			285.00		
243	INV 02062022	02/06/2022	The Great Australian Party	TOWN HALL FACILITIES BOND - PAYMENTS - Main Hall Hire Bond Refund 16/05/22	285.00			
244	EFT18810	10/06/2022	Marsh Pty Ltd			5,126.00		
245	INV 060-1381716	25/05/2022	Marsh Pty Ltd	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Risk Profile Training	5,126.00			
246	EFT18811	13/06/2022	Department Of Human Services			464.41		
247	INV DEDUCTION	06/06/2022	Department Of Human Services	Payroll deductions	464.41			
248	EFT18812	13/06/2022	Australian Services Union Western Australian Branc			25.90		
249	INV DEDUCTION	06/06/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
250	EFT18813	17/06/2022	Narrogin Hire & Reticulation			635.50	L	PF
251	INV 00034052	24/05/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Brass Ball Valve	28.50			
252	INV 00034053	25/05/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Retic	585.00			
253	INV 00034122	27/05/2022	Narrogin Hire & Reticulation	CEMETERY GRAVE DIGGING - Planks	22.00			
254	EFT18814	17/06/2022	Narrogin Packaging			15.00	L	
255	INV 00073585	28/04/2022	Narrogin Packaging	PARKS & GARDENS MAINTENACE - Hand Sanitizer	15.00			
256	EFT18815	17/06/2022	Total Undercar			625.50	L	
257	INV N1105	20/05/2022	Total Undercar	990NGN 2015 MITSUBISHI FUSO ROSA - 2x Tyres, Tyre Disposal & Tubeless Valve	625.50			
258	EFT18816	17/06/2022	Makit Narrogin Hardware			2,066.70	L	
259	INV 114432	03/05/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	146.70			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
260	INV 114453	13/05/2022	Makit Narrogin Hardware	SIGNS & TRAFFIC CONTROL EXPENSES - General Materials	1,920.00			
261	EFT18817	17/06/2022	Parry's Narrogin			332.70	L	
262	INV 63658	08/02/2022	Parry's Narrogin	PWO - EMTRS - ALLOWANCES - 3x Pairs of Jeans (J. Warburton)	152.85			
263	INV 67106	25/05/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Work Jeans (J. Warburton)	179.85			
264	EFT18818	17/06/2022	Narrogin Agricultural Repairs			170.00	L	
265	INV 265311	27/05/2022	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Servicing & Maintenance for Lawnmower & Replacement of Blades	170.00			
266	EFT18819	17/06/2022	Public Transport Authority			320.67		
267	INV 310522	31/05/2022	Public Transport Authority	TRANSWA - AGENT LIABILITY - Ticket Sales May 2022	320.67			
268	EFT18820	17/06/2022	Country Paint Supplies			88.30	L	F
269	INV 4899000694	04/03/2022	Country Paint Supplies	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 2x 10L Oil Stain, 2x Bags Level Crete, Roller:	88.30			
270	EFT18821	17/06/2022	Shire Of Narrogin			69.03	L	
271	INV 310522	31/05/2022	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission May 2022 Ticket Sales	69.03			
272	EFT18822	17/06/2022	Belvedere Nursery			18,557.00	L	F
273	INV I0000001963	31/05/2022	Belvedere Nursery	CEMETERY UPGRADE - 1900m2 of Roll on Turf & Dynamic Lifter for Turf Underlay	18,557.00			
274	EFT18823	17/06/2022	Itvision User Group Inc			825.00		
275	INV 36863	31/05/2022	Itvision User Group Inc	ADMIN - TRAINING & DEVELOPMENT - End of Year Rates Workshop (M. Barthakur)	825.00			
276	EFT18824	17/06/2022	BMR Mechanical Pty Ltd			812.16	L	
277	INV 1192	27/05/2022	BMR Mechanical Pty Ltd	NO05 ISUZU D MAX CREW CAB UTE - 45,000km Service	812.16			
278	EFT18825	17/06/2022	Surgical House Pty Ltd			198.60		F
279	INV A808042	17/05/2022	Surgical House Pty Ltd	CHCP & CHSP - GENERAL OFFICE EXPENSES - Various Medical Supplies	198.60			
280	EFT18826	17/06/2022	Lite n' Easy Pty Ltd			485.60		F
281	INV 6322274	17/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client H. McMullan)	139.40			
282	INV 6322099	17/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client W. Thorpe)	130.33			
283	INV 6322274	17/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy Meals (Client H. McMullan)	139.40			



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
284	INV 6309593	24/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals (Client R. Van Goor)	76.47			
285	EFT18827	17/06/2022	Stirling Asphalt			109,477.50		F
286	INV 00011091	08/06/2022	Stirling Asphalt	CARAVAN PARK - RENEWAL DEVELOPMENT - Supply & Install 5250m2 Asphalt	109,477.50			
287	EFT18828	17/06/2022	Trevor Dean Beattie			2,742.93	L	
288	INV A148900	13/06/2022	Trevor Dean Beattie	Rates Refund	2,742.93			
289	Pay26	20/06/2022	Payroll		149,578.75	149,578.75		
290	EFT18829	22/06/2022	Parry's Narrogin			2,229.20	L	
291	INV 63879	14/02/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Shirts (C. Williams)	62.90			
292	INV 64041	18/02/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 3x Shirts & 2x Pants (G. Down)	162.35			
293	INV 64334	28/02/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Shirts & 2x Pants (S Reeves)	130.90			
294	INV 66343	04/05/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 1x Pants, 2x Shirts & 1x Pants (L. Howell)	234.60			
295	INV 66635	12/05/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 1x Jumper (A. Charles)	135.95			
296	INV 66902	19/05/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 3x Pants, 3x Shirts, 1x Jumper & 1x Boots (K. Hart)	402.00			
297	INV 66907	19/05/2022	Parry's Narrogin	ANIMAL - PROTECTIVE CLOTHING - 2x Jeans & 1x Boots (G. Maley)	301.65			
298	INV 67296	30/05/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 2x Pants & 1x Boots (P. Lindley)	241.35			
299	INV 67913	16/06/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - 3x Pants & 3x Shirts (V. Donaldson)	311.10			
300	INV 67911	16/06/2022	Parry's Narrogin	ANIMAL - PROTECTIVE CLOTHING - 2x Pants & 2x Shirts (N. White)	246.40			
301	EFT18830	22/06/2022	Narrogin Newsagency			693.18	L	PF
302	INV 289916	01/12/2021	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 02/11/21 - 30/11/21	33.70			
303	INV 292590	01/01/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 01/12/21 - 31/12/21	91.50			
304	INV 292612	01/01/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Newspaper Deliveries December 21	134.98			
305	INV 294280	01/02/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 04/01/22 - 28/01/22	30.80			
306	INV 294932	01/03/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 01/02/22 - 25/02/22	32.00			
307	INV 295666	01/04/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 01/04/22 - 29/04/22	38.30			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
308	INV 295692	01/04/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Newspaper Deliveries January 22 - March 22	36.45		
309	INV 296379	02/05/2022	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Newspaper Deliveries April 2022	77.30		
310	INV 296327	02/05/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 01/04/22 - 29/04/22	32.00		
311	INV 296349	02/05/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Newspaper Deliveries April 22	35.70		
312	INV 297100	01/06/2022	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Newspaper Deliveries May 2022	85.65		
313	INV 297048	01/06/2022	Narrogin Newsagency	CHCP - GENERAL OFFICE EXPENSES - Deliveries 03/05/22 - 27/05/22	32.00		
314	INV 197074	01/06/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Newspaper Deliveries May 22	32.80		
315	EFT18831	23/06/2022	Narrogin Hire & Reticulation			20.00	L
316	INV 00034044	20/05/2022	Narrogin Hire & Reticulation	PARKS & GARDENS MAINTENANCE - Retic	20.00		
317	EFT18832	23/06/2022	Best Office Systems			3,827.88	L
318	INV 601524	17/04/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges April	1,023.54		
319	INV 602683	26/05/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges May 2022	1,935.34		
320	INV 602793	26/05/2022	Best Office Systems	PWO - GENERAL OFFICE EXPENSES - 1x Black Toner & 3x Colour Toners (Yellow, Magenta & Cyan)	869.00		
321	EFT18833	23/06/2022	Coles			513.90	
322	INV 183	31/05/2022	Coles	VARIOUS DEPARTMENTS - Coles Account May 22	513.90		
323	EFT18834	23/06/2022	Synergy			2,601.72	
324	INV 2061490933	08/04/2022	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 03/02/22 - 04/04/22	137.16		
325	INV 2025508655	08/04/2022	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Usage 03/02/22 - 04/04/22	118.88		
326	INV 2057497758	08/04/2022	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Usage 03/02/22 - 04/04/22	1,094.17		
327	INV 2057245893	10/05/2022	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Usage 2/4/22 - 3/5/22	128.18		
328	INV 2033561408	10/05/2022	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Usage 2/4/22 - 3/5/22	1,123.33		
329	EFT18835	23/06/2022	Narrogin Packaging			438.91	L
330	INV 00073667	06/05/2022	Narrogin Packaging	PARKS & GARDENS MAINTENANCE - Oven Cleaner for BBQ	44.61		
331	INV 00073712	14/05/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETSS - Cleaning Supplies	394.30		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
332	EFT18836	23/06/2022	Great Southern Fuels			238.30		
333	INV 19007812	15/09/2021	Great Southern Fuels	VARIOUS VEHICLES - 10lts Service Oil	238.30			
334	EFT18837	23/06/2022	Narrogin Fruit Market			585.93	L	
335	INV 00032022051661	16/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC, REFRESHMENTS & RECEPTIONS - Weekly Office Order	21.13			
336	INV 00032022051614	16/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC, REFRESHMENTS & RECEPTIONS - Weekly Office Order	8.60			
337	INV 0004202205173	17/05/2022	Narrogin Fruit Market	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	19.55			
338	INV 0003202205235	23/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC, REFRESHMENTS & RECEPTIONS - Weekly Office Order	43.30			
339	INV 00082022052913	29/05/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Council Meeting 25/5/22	450.00			
340	INV 000822205316	31/05/2022	Narrogin Fruit Market	PWO - GENERAL OFFICE EXPENSES - Weekly Office Order	43.35			
341	EFT18838	23/06/2022	Landgate			317.80		
342	INV 374715	20/05/2022	Landgate	RATES - VALUATION EXPENSES - Valuation Roll & Mining Tenement	177.00			
343	INV 374813	25/05/2022	Landgate	RATES - VALUATION EXPENSES - Gross Rental Valuation Chargeable - Minimum Charge	70.40			
344	INV 374790	25/05/2022	Landgate	RATES - VALUATION EXPENSES - Gross Rental Valuation Chargeable - Minimum Charge	70.40			
345	EFT18839	23/06/2022	Susan Farrell			50.00	L	
346	INV 079	25/05/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECPTIONS - Various Range of Laundry	50.00			
347	EFT18840	23/06/2022	Narrogin Newsagency			852.40	L	
348	INV 296987	31/05/2022	Narrogin Newsagency	VARIOUS DEPARTMENTS - Monthly Stationery Order May 2022	852.40			
349	EFT18841	23/06/2022	Allans Bobcat And Truck Hire			968.00	L	
350	INV 00001560	12/05/2022	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 4x Grave Dig (Playle, Stajic, Campbell & Smith)	968.00			
351	EFT18842	23/06/2022	RJ Smith Engineering			1,420.75	L	
352	INV 3352	17/05/2022	RJ Smith Engineering	CLAYTON OVAL MAINTENANCE/OPERATIONS - Material For New Dugouts	1,420.75			
353	EFT18843	23/06/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			348.59	L	
354	INV JC24033817	16/05/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	1NGN 2019 TOYOTA PRADO - 10,000KM Service	348.59			
355	EFT18844	23/06/2022	Farmers Centre (Narrogin) Pty Ltd			181.04	L	

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
356	INV 83332	03/05/2022	Farmers Centre (Narrogin) Pty Ltd	NGN339 TCM FRONT END LOADER - Supply Hydraulic Hose & Fittings	181.04			
357	EFT18845	23/06/2022	Narrogin Panel Beating Service			750.00	L	
358	INV 8795	27/05/2022	Narrogin Panel Beating Service	NGN839 2019 TOYOTA CAROLLA CVT ASCENT - Insurance Claim MO0055691 Excess	750.00			
359	EFT18846	23/06/2022	Australia Day Council of WA			685.00		
360	INV 1182	31/05/2022	Australia Day Council of WA	OTHCUL - AUSTRALIA DAY - Annual Membership 2022/23	685.00			
361	EFT18847	23/06/2022	Marketforce Pty Ltd			548.55		
362	INV 43830	25/05/2022	Marketforce Pty Ltd	ADMIN - ADVERTISING - Lease of 30 Gray Street - Narrogin Observer 19/5/22	239.01			
363	INV 43829	25/05/2022	Marketforce Pty Ltd	PLAN - ADVERTISING - Proposed Grouped Dwelling at Lot 23 Fox Street - Narrogin Observer 19/5/2022	219.78			
364	INV 43831	25/05/2022	Marketforce Pty Ltd	ADMIN - ADVERTISING - Death Notice Robert Powell - West Australian 19/5/22	89.76			
365	EFT18848	23/06/2022	West Australian Newspapers Limited			660.00		
366	INV 1028037520220531	31/05/2022	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative in Narrogin Observer May 22	660.00			
367	EFT18849	23/06/2022	Allworks Civil			1,650.00		F
368	INV 00109	31/05/2022	Allworks Civil	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Line Marking	1,650.00			
369	EFT18850	23/06/2022	Torre Tasman Evans			59.99	L	
370	INV 8622	08/06/2022	Torre Tasman Evans	ONO 2020 HOLDEN TRAILBLAZER LTZ - Reimbursement of Fuel	59.99			
371	EFT18851	23/06/2022	AFGRI Equipment Australia Pty Ltd			410.15		
372	INV 2586846	17/05/2022	AFGRI Equipment Australia Pty Ltd	NO4719 2019 JOHN DEERE 620G GRADER - Supply Air, Oil & Fuel Service Filters	410.15			
373	EFT18852	23/06/2022	Planning Institute Of Australia Ltd			60.00		
374	INV 137632	13/05/2022	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT - Regional Conference Northam (A. Awang) 17/5/2022	60.00			
375	EFT18853	23/06/2022	Ryan Charles Francisco			2,750.00	L	F
376	INV B142	23/05/2022	Ryan Charles Francisco	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Concrete Ramps & New Floor	2,750.00			
377	EFT18854	23/06/2022	Corsign (WA) Pty Ltd			217.80		
378	INV 00066164	20/05/2022	Corsign (WA) Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - Narrogin Primary Signage	217.80			
379	EFT18855	23/06/2022	Narrogin Auto Centre			418.25	L	

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
380	INV 311575	12/05/2022	Narrogin Auto Centre	NGNO 2018 MITSUBISHI ASX - 60,000km Service	418.25			
381	EFT18856	23/06/2022	Telair Pty Ltd			1,486.25		
382	INV TA10781-035	31/05/2022	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telair Telephone Charges May 2022	1,486.25			
383	EFT18857	23/06/2022	Farmworks Narrogin Pty Ltd			630.30	L	
384	INV 93851	13/05/2022	Farmworks Narrogin Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - Pallet of Rapid Set Concrete	630.30			
385	EFT18858	23/06/2022	Aged & Community Services Australia			549.18		F
386	INV AR0006236	16/05/2022	Aged & Community Services Australia	CHSP - SUBSCRIPTIONS & MEMBERSHIPS - 50% of ACSA Annual Membership Fee 01/07/22 - 30/06/223	549.18			
387	EFT18859	23/06/2022	MC & SP Russell			712.83		F
388	INV 0322	31/05/2022	MC & SP Russell	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Reimbursement of Materials for Model Tra	712.83			
389	EFT18860	23/06/2022	Edwards Isuzu Ute			11,580.00	L	
390	INV T-6167	02/06/2022	Edwards Isuzu Ute	ONO EMTRS VEHICLE 2021 - Purchase New Isuzu MUX Inclusive of Optional Bull Bar & Disposal of 2020 Hc	11,580.00			
391	EFT18861	23/06/2022	Integrated ICT			1,555.07		
392	INV 22384	31/05/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - M365 Business Basic, Standard & Premium License	1,555.07			
393	EFT18862	23/06/2022	Lite n' Easy Pty Ltd			109.30		F
394	INV 6297852	17/05/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals (Client R. Van Goor)	109.30			
395	EFT18863	23/06/2022	InterFire Agencies			1,871.98		
396	INV 09891	21/04/2022	InterFire Agencies	FIRE - PROTECTIVE CLOTHING - Purchase of PPE	865.64			
397	INV 09915	26/04/2022	InterFire Agencies	ESL - BFB GENERAL EXPENSES - Purchase of PPE	1,006.34			
398	EFT18864	23/06/2022	Forms Express Pty Ltd			1,749.00		
399	INV 240100	31/05/2022	Forms Express Pty Ltd	RATES - PRINTING AND STATIONERY -ENotices & BPAY View Annual Licence July 22 - June 23	1,749.00			
400	EFT18865	24/06/2022	Narrogin Hire & Reticulation			1,608.61	L	PF
401	INV 00034111	03/05/2022	Narrogin Hire & Reticulation	PARKS & GARDENS MAINTENANCE - Retic	477.70			
402	INV 00034005	17/05/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Retic	41.71			
403	INV 00034012	19/05/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Retic	760.00			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
404	INV 00034101	25/05/2022	Narrogin Hire & Reticulation	CEMETERY UPGRADE - Retic	70.40		
405	INV 00034100	25/05/2022	Narrogin Hire & Reticulation	CARAVAN PARK - RENEWAL DEVELOPMENT - Outdoor Retic Control System	258.80		
406	EFT18866	24/06/2022	Best Office Systems			278.00	L
407	INV 600720	04/04/2022	Best Office Systems	LIB GENERAL OFFICE EXPENSES - 2x Toner for Public Computer	278.00		
408	EFT18867	24/06/2022	Narrogin Packaging			537.85	L
409	INV 00073961	28/05/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	128.00		F
410	INV 00074055	09/06/2022	Narrogin Packaging	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 25lbs Graffiti Solv (Remove Graffiti)	409.85		
411	EFT18868	24/06/2022	Great Southern Fuels			515.69	
412	INV D2109677	16/06/2022	Great Southern Fuels	POC - FUELS AND OILS - 250L Unleaded Fuel	515.69		
413	EFT18869	24/06/2022	Water Corporation			27,559.38	
414	INV 11042022	11/04/2022	Water Corporation	CEMETERY MAINTENANCE/OPERATIONS - Meter Application	4,322.24		
415	INV 6W2MN	24/06/2022	Water Corporation	VARIOUS DEPARTMENTS - Water Usage & Service Charge 01/12/21 - 30/06/22	23,237.14		
416	EFT18870	24/06/2022	Leigh Norman Ballard			11,275.00	L
417	INV 300622	30/06/2022	Leigh Norman Ballard	MEMBERS - PRESIDENTS ALLOWANCE & SITTING FEES - 01/04/22 - 30/06/22	11,275.00		
418	EFT18871	24/06/2022	Makit Narrogin Hardware			392.80	L
419	INV 114388	06/04/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	95.80		
420	INV 114464	24/05/2022	Makit Narrogin Hardware	FIRE - EXPENSED MINOR ASSET PURCHASES - Replacing Damage Lock to the Central Bush Fire Shed	297.00		
421	EFT18872	24/06/2022	Narrogin Newsagency			162.33	L
422	INV 295188	09/03/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order February 2022	16.30		
423	INV 295740	01/04/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Admin Monthly Stationery Order March 2022	106.72		
424	INV 296619	12/05/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Admin Monthly Stationery Order March 2022	39.31		
425	EFT18873	24/06/2022	Narrogin Electrical Services			8,382.55	L
426	INV 2570	21/11/2021	Narrogin Electrical Services	WASTE WATER TREATMENT - Replace Faulty Contactor	170.50		PF
427	INV 2644	16/01/2022	Narrogin Electrical Services	MEMORIAL PARK MAINTENANCE/OPERATIONS - Disconnect/Reconnect New Water Pump	151.25		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
428	INV 2674	13/02/2022	Narrogin Electrical Services	CLAYTON OVAL MAINTENANCE/OPERATIONS - Disconnect Water Pump	467.50		
429	INV 2814	12/06/2022	Narrogin Electrical Services	NRLC INFRASTRUCTURE OTHER (CAPITAL) - Install 2 External Power Points to Swim Club Switchboard & Flc	1,941.50		
430	INV 2813	12/06/2022	Narrogin Electrical Services	ADMIN OFFICE BUILDING MAINTENANCE - Urgent Replacement of 4 Light Switches	143.00		
431	INV 2810	12/06/2022	Narrogin Electrical Services	CARAVAN PARK - RENEWAL DEVELOPMENT - Connect Retic Controller to Power	295.90		
432	INV 2881	12/06/2022	Narrogin Electrical Services	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Power & Fit Switch to Toilets	5,212.90		
433	EFT18874	24/06/2022	It Vision			247.56	
434	INV 36862	31/05/2022	It Vision	ADMIN - INFORMATION SYSTEMS - Altus Bank Rec Annual Licence 01/05/22 - 30/04/23	247.56		
435	EFT18875	24/06/2022	Narrogin Betta Home Living			299.00	L
436	INV 25710058720	20/06/2022	Narrogin Betta Home Living	PWO - TELEPHONE/MOBILES - 1x Mobile Phone for Construction Foreman (S. Heil)	299.00		
437	EFT18876	24/06/2022	Allans Bobcat And Truck Hire			242.00	L
438	INV 00001569	06/06/2022	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 1x Grave Dig (Bolton)	242.00		
439	EFT18877	24/06/2022	Narrogin Glass & Quick Fit Windscreens			75.00	L
440	INV 00058398	18/05/2022	Narrogin Glass & Quick Fit Windscreens	NO4871 2014 JOHN DEERE 670G GRADER W/ TOP CON - Replace Mirror Glass & Supply 3x Spares	75.00		
441	EFT18878	24/06/2022	Great Southern Waste Disposal			40,654.36	
442	INV IV00000002031	10/06/2022	Great Southern Waste Disposal	BIN COLLECTION VARIOUS LOCATIONS - May 2022	40,654.36		
443	EFT18879	24/06/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			379.10	L
444	INV JC24033900	23/05/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN00 2019 HOLDEN ACADIA LTZ - 15,000 km Service	379.10		
445	EFT18880	24/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			70.40	L
446	INV 6412614193	08/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Fit Tyres to Rims	70.40		
447	EFT18881	24/06/2022	Farmers Centre (Narrogin) Pty Ltd			408.91	L
448	INV 83586	16/05/2022	Farmers Centre (Narrogin) Pty Ltd	1EEF863 2006 ISUZU FVZ1400 TRUCK W/ PAVELINE UNIT - Hydraulic Hose for Trans Cooler	408.91		
449	EFT18882	24/06/2022	Narrogin Chamber Of Commerce			350.00	L
450	INV 00004094	08/06/2022	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gratuity Payment (T. Yuen)	350.00		
451	EFT18883	24/06/2022	T Yuen Construction			217.80	L

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
452	INV 5821	16/05/2022	T Yuen Construction	NRLC - INFRASTRUCTURE OTHER (CAPITAL - OUTSIDE) - Roof Leaks Repairs to Courts	217.80			
453	EFT18884	24/06/2022	Marketforce Pty Ltd			547.71	L	
454	INV 43422	27/04/2022	Marketforce Pty Ltd	ADMIN - ADVERTISING - Plant Operator/Labourer Advertisement March 2022	308.70			
455	INV 43424	27/04/2022	Marketforce Pty Ltd	PLAN - ADVERTISING - Section of Clayton Road Closure Notice, Narrogin Observer 14/04/22	239.01			
456	EFT18885	24/06/2022	West Australian Newspapers Limited			575.00		
457	INV 17622	17/06/2022	West Australian Newspapers Limited	TOWN HALL FACILITIES BOND - PAYMENTS - Mayors Parlour Hire 15/06/22 Alcohol Bond Refund	575.00			
458	EFT18886	24/06/2022	Sheffield Metal Fabrication			1,848.00	L	
459	INV 26214	17/02/2022	Sheffield Metal Fabrication	ANIMAL - EXPENSED MINOR ASSET PURCHASES - Cat Traps With Trip Plate & Long Handles	924.00			
460	INV 26214	17/02/2022	Sheffield Metal Fabrication	ANIMAL - EXPENSED MINOR ASSET PURCHASES - 6x Cat Trap With Trip Plate & Long Handles	924.00			
461	EFT18887	24/06/2022	Itvision User Group Inc			1,375.00		
462	INV 36819	30/04/2022	Itvision User Group Inc	RATES - TRAINING & DEVELOPMENT - Rates & Property Essentials WA (D. Gannaway)	1,375.00			
463	EFT18888	24/06/2022	Educational Art Supplies			1,098.57		
464	INV 3531016	12/05/2022	Educational Art Supplies	LIB GENERAL OFFICE EXPENSES - Art & Craft Materials	1,098.57			
465	EFT18889	24/06/2022	AMPAC Debt Recovery Pty Ltd			55.00		
466	INV 84628	31/05/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Collection May 2022	55.00			
467	EFT18890	24/06/2022	YMCA WA			32,702.64	L	
468	INV SI-A011239	25/05/2022	YMCA WA	OTHCUL - FESTIVAL & EVENTS - IDPWD Event 2021 YMCA Instructors, Venue Hire & Equipment (Silent Disc	820.00			
469	INV SI-A011271	31/05/2022	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding May 2022	31,597.64			
470	INV SI-A011278	02/06/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Gym Membership (A. Prysiazhna)	285.00			
471	EFT18891	24/06/2022	Parks And Leisure Australia			825.00		
472	INV W18594	25/05/2022	Parks And Leisure Australia	ECONOM - SUBSCRIPTIONS & MEMBERSHIPS - Corporate Membership 1/7/22 - 30/6/23	825.00			
473	EFT18892	24/06/2022	Murray John Fisher			2,375.00	L	
474	INV 300622	30/06/2022	Murray John Fisher	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
475	EFT18893	24/06/2022	Thinkproject Australia Pty Ltd			11,211.16		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
476	01/07/2022	Thinkproject Australia Pty Ltd	PWO - INFORMATION SYSTEMS - Rental of RAMM Software 01/07/22 - 30/06/23	11,211.16			
477	24/06/2022	Planning Institute Of Australia Ltd			150.00		
478	12/05/2022	Planning Institute Of Australia Ltd	PLAN - TRAINING & DEVELOPMENT - Regional Conference Northam (A. Awang) 17/5/2022	150.00			
479	24/06/2022	Timothy Robert Wiese			2,375.00	L	
480	30/06/2022	Timothy Robert Wiese	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
481	24/06/2022	Brian Seale			2,375.00	L	
482	30/06/2022	Brian Seale	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
483	24/06/2022	Jcb Construction Equipment Australia			446.78		
484	18/05/2022	Jcb Construction Equipment Australia	2019 JCB 5CX BACKHOE LOADER - Air, Oil & Fuel Service Filters	446.78			
485	24/06/2022	Narrogin Tyre Service			380.00	L	
486	03/06/2022	Narrogin Tyre Service	NGN830 2017 FUSO FIGHTER 8T TIP TRUCK - Supply & Fit 1x Tyre	380.00			
487	24/06/2022	Narrogin Auto Centre			11,689.50	L	
488	23/05/2022	Narrogin Auto Centre	NGN219 CATS VEHICLE 2021 - Purchase of X-Trail 2WD Auto St & Disposal of Nissan X-Trail	11,689.50			
489	24/06/2022	Wild & Waste Free			90.00	L	
490	03/06/2022	Wild & Waste Free	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 3x New Business Welcome Packs	90.00			
491	24/06/2022	The White Family Trust T/a Narrogin Valley Stockfeed			2,280.00	L	F
492	08/06/2022	The White Family Trust T/a Narrogin Valley Stoc	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 15m3 Red Woodchips	2,280.00			
493	24/06/2022	Industrial Automation			2,168.10		
494	20/06/2022	Industrial Automation	STANDPIPE MAINTENANCE/OPERATIONS - Electrician Inspection & Repair to Standpipe at Highbury West I	2,168.10			
495	24/06/2022	Graham Kenneth Broad			3,843.75	L	
496	30/06/2022	Graham Kenneth Broad	MEMBERS - DEPUTY PRESIDENTS ALLOWANCE & SITTING FEES- 01/04/22 - 30/06/22	3,843.75			
497	24/06/2022	Jaqueline Freyer Early			2,375.00	L	
498	30/06/2022	Jaqueline Freyer Early	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
499	24/06/2022	Kunal Sarma			1,157.95	L	

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
500	INV 1562022	15/06/2022	Kunal Sarma	MEMBERS - INFORMATION SYSTEMS - 1x iPad Cover, 1x iPad Air 5th Gen & 1x Apple Pencil 2nd Gen (Cr G.	1,157.95			
501	EFT18906	24/06/2022	Flashbay Pty Ltd			836.55		
502	INV 1201446	26/05/2022	Flashbay Pty Ltd	OTHGOV - PUBLIC RELATIONS EXPENSE - 50x Engraved Silver Water Bottles	836.55			
503	EFT18907	24/06/2022	Narrogin Auto Electrics			2,273.65	L	
504	INV 262228	21/01/2022	Narrogin Auto Electrics	NO4846 2014 HINO 300 SERIES 3T TIPPER - Fit New Alternator & Check/Charge A/C	253.69			
505	INV 262226	28/01/2022	Narrogin Auto Electrics	NO592 2021 ISUZU D-MAX 4X4 SX SINGLE CAB - Fit Harness For Spray Unit & Supply/Fit New Beacon	560.80			
506	INV 263082	15/06/2022	Narrogin Auto Electrics	ONO ISUZU MUX 4x4 LSM 2022 - Supply & Fit Titan Light Bar to Isuzu MUX	750.00			
507	INV 260894	16/06/2022	Narrogin Auto Electrics	NO03 2021 ISUZU D-MAX - Fit UHF Radio & Beacon	709.16			
508	EFT18908	24/06/2022	Bitumen Distributors Pty Ltd			11,770.00		
509	INV 0000467	08/06/2022	Bitumen Distributors Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - Supply & Deliver 10,000lts Emulsion	11,770.00			
510	EFT18909	24/06/2022	Roxanne Rae McNab			2,375.00	L	
511	INV 300622	30/06/2022	Roxanne Rae McNab	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
512	EFT18910	24/06/2022	Joshua John Pomykala			2,375.00	L	
513	INV 300622	30/06/2022	Joshua John Pomykala	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
514	EFT18911	24/06/2022	Tamara Alexander			2,375.00	L	
515	INV 300622	30/06/2022	Tamara Alexander	MEMBERS - MEMBERS SITTING FEES - 01/04/22 - 30/06/22	2,375.00			
516	EFT18912	24/06/2022	Narrogin Freightlines			1,299.84	L	F
517	INV 9793	04/06/2022	Narrogin Freightlines	CHCP - CLIENT PURCHASES - Collect Bed & Deliver (Client R. Van Goor)	74.75			
518	INV 9795	04/06/2022	Narrogin Freightlines	DRAINAGE MAINTENANCE GENERAL - Deliver 14.72T Concrete Pipes & Headwalls	1,225.09			
519	EFT18913	24/06/2022	Tim Eva's Nursery			4,200.00	L	
520	INV 2527	12/04/2022	Tim Eva's Nursery	STREET TREE MAINTENANCE - Supply & Delivery of 28x Callistemon Viminalis & 32x Eucalyptus Leucoxylo	4,200.00			
521	EFT18914	24/06/2022	InterFire Agencies			5,765.32		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
522	INV 09792	11/04/2022	InterFire Agencies	ESL - BFB GENERAL EXPENSES - Purchase of PPE	958.32			
523	INV 09926	27/04/2022	InterFire Agencies	ESL - BFB GENERAL EXPENSES - Purchase of PPE	177.76			
524	INV 09970	03/05/2022	InterFire Agencies	ESL - BFB GENERAL EXPENSES - Purchase of PPE	4,264.26			
525	INV 09999	05/05/2022	InterFire Agencies	FIRE - PROTECTIVE CLOTHING - Purchase of PPE	364.98			
526	EFT18915	24/06/2022	Shakespeare Solutions Pty Ltd			2,436.25	L	F
527	INV 2408	27/04/2022	Shakespeare Solutions Pty Ltd	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply & Delivery of Picture Hanging Rails	2,436.25			
528	EFT18916	29/06/2022	Department Of Human Services			329.41		
529	INV DEDUCTION	20/06/2022	Department Of Human Services	Payroll deductions	329.41			
530	EFT18917	29/06/2022	Australian Services Union Western Australian Branc			25.90		
531	INV DEDUCTION	20/06/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
532	EFT18918	29/06/2022	Tamara Alexander			80.00	L	
533	INV T6	29/06/2022	Tamara Alexander	REFUND OF NOMINATION FEE COUNCIL ELECTIONS 2021	80.00			
534	EFT18919	30/06/2022	Synergy			16,712.48		
535	INV 2009554969	01/06/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage 25/04/22 - 24/05/22	11,832.31			
536	INV 2061539475	09/06/2022	Synergy	MUSEUM BUILDING OPERATIONS - Electricity Usage 06/04/22 - 08/06/22	329.88			
537	INV 2089538143	10/06/2022	Synergy	OLD SHIRE DEPOT - FELSPAR ST - BUILDING OPERATIONS - Electricity Usage 02/04/22 - 03/06/22	118.25			
538	INV 2009562483	13/06/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Usage 05/04/22 - 07/06/22	120.13			
539	INV 2025559301	13/06/2022	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Usage 05/04/22 - 07/06/22	180.60			
540	INV 2089539200	13/06/2022	Synergy	LIBRARY BUILDING OPERATIONS - Electricity Usage 05/04/22 - 07/06/22	467.14			
541	INV 2069543077	13/06/2022	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Usage 05/04/22 - 07/06/22	122.46			
542	INV 2017563945	13/06/2022	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 02/04/22 - 08/06/22	147.46			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
543	INV 2025561811	15/06/2022	Synergy	BMX PARK - Electricity Usage 07/04/22 - 09/06/22	125.39		
544	INV 2001592936	15/06/2022	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Usage 07/04/22 - 09/06/22	317.58		
545	INV 2001594822	17/06/2022	Synergy	GNAROJIN PARK MAINTENANCE/OPERATIONS - Electricity Usage 14/04/22 - 16/06/22	316.10		
546	INV 2001595018	17/06/2022	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Usage 14/04/22 - 16/06/22	379.84		
547	INV 2037555620	17/06/2022	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Usage 14/04/22 - 15/06/22	289.71		
548	INV 2013570003	17/06/2022	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Usage 12/04/22 - 13/06/22	1,360.33		
549	INV 20622	20/06/2022	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 22/04/22 - 16/06/22	280.80		
550	INV 23622	23/06/2022	Synergy	DRYANDRA COUNTRY VISITOR CENTRE OPERATIONS - Electricity Usage 14/04/22 - 15/06/22	288.38		
551	INV 27062022	27/06/2022	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 15/06/22 - 22/06/22	36.12		
552	EFT18920	30/06/2022	Narrogin Packaging			108.25	L
553	INV 00074026	03/06/2022	Narrogin Packaging	HIGHBURY PUBLIC TOILETS MAINTENANCE - Cleaning Supplies	108.25		
554	EFT18921	30/06/2022	Australia Post			770.33	
555	INV 1011579069	03/06/2022	Australia Post	VARIOUS DEPARTMENTS - General Post Charges May 2022	770.33		
556	EFT18922	30/06/2022	Landgate			9,815.40	
557	INV 374580	16/05/2022	Landgate	RATES - VALUATION EXPENSES - Rural UV General Revaluation 2021/22	9,815.40		
558	EFT18923	30/06/2022	Walga			65.00	
559	INV I3093319	19/05/2022	Walga	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Head of Agencies Breakfast (D. Stewart &	65.00		
560	EFT18924	30/06/2022	Narrogin Newsagency			405.18	L
561	INV 296987	31/05/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Admin Monthly Stationery Order May 2022	321.78		
562	INV 297157	02/06/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Admin Monthly Stationery Order May 2022	8.47		
563	INV 297349	14/06/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Admin Monthly Stationery Order May 2022	74.93		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
564	EFT18925	30/06/2022	S. Williams Plumbing		850.00	L	
565	INV 361	01/06/2022	S. Williams Plumbing	HIGHBURY PUBLIC TOILETS MAINTENANCE - Repair Leaking Tapware to Cistern & Water Supply Pipe	135.00		
566	INV 362	01/06/2022	S. Williams Plumbing	RAILWAY INSTITUTE HALL & OFFICE BUILDING MAINTENANCE - Check Water Leak & Remove Dump Point	150.00		
567	INV 363	01/06/2022	S. Williams Plumbing	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Repair Leak to Hot Water System at Mayors Parlour	150.00		
568	INV 364	01/06/2022	S. Williams Plumbing	MAY ST PUBLIC TOILETS MAINTENANCE - Repair Leaking Tapware & Clean Floor Waste	110.00		
569	INV 365	01/06/2022	S. Williams Plumbing	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Water Leak Repairs to Office	175.00		
570	INV 366	01/06/2022	S. Williams Plumbing	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Service Leaking Tapware Mens Toilets	130.00		
571	EFT18926	30/06/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota		395.01	L	
572	INV JC24033673	02/05/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN839 2019 TOYOTA CORROLA CVT ASCENT - 45,000KM Service	395.01		
573	EFT18927	30/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)		114.40	L	
574	INV 6412625899	16/06/2022	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	VARIOUS VEHICLES - Fit Tyre & Tube to Trailer Rim & Disposal	114.40		
575	EFT18928	30/06/2022	Local Government Professionals Australia Wa		850.00		
576	INV 32681	10/06/2022	Local Government Professionals Australia Wa	COMMUNITY - TRAINING & DEVELOPMENT - Grant Writing & Business Case Workshop 08/08/22 - 09/08/22	850.00		
577	EFT18929	30/06/2022	Zipform		1,388.95		
578	INV 209913	31/03/2022	Zipform	RATES - PRINTING AND STATIONERY - 4th Instalment Notices 2021-22	1,388.95		
579	EFT18930	30/06/2022	Narrogin Chamber Of Commerce		100.00	L	
580	INV 00004093	03/06/2022	Narrogin Chamber Of Commerce	MEMBERS - DONATIONS TO COMMUNITY GROUPS - Gift Certificate for Upper Great Southern Hockey Ass	100.00		
581	EFT18931	30/06/2022	Melchiorre Plumbing & Gas		4,145.90	L	F
582	INV 1219	01/06/2022	Melchiorre Plumbing & Gas	CARAVAN PARK - RENEWAL DEVELOPMENT - Finish Water to Caravan Park	3,496.90		
583	INV 1252	07/06/2022	Melchiorre Plumbing & Gas	CARAVAN PARK ABLUTION BLOCK (NEW) BUILDING OPERATIONS - Jet Wash & Camera Inspection	649.00		
584	EFT18932	30/06/2022	Narrogin Pumps Solar And Spraying		4,373.00	L	

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
585	INV 00043007	15/06/2022	Narrogin Pumps Solar And Spraying	WATER PUMP FOR DEPOT TANKS - 3 PHASE/ 3INCH TRANSFER PUMP - Davey 1.5kW3ph 4P & Base Plate	4,373.00		
586	EFT18933	30/06/2022	Building and Construction Industry Training Fund		2,391.75		
587	INV T14	28/06/2022	Building and Construction Industry Training Fun	BCITF LEVY LIABILITY - Building CTF Levy January 2021	2,391.75		
588	EFT18934	30/06/2022	Fulton Hogan		1,100.00		
589	INV 16504650	16/06/2022	Fulton Hogan	ROAD MAINTENANCE GENERAL EXPENSES - 1T Red Cold Mix	1,100.00		
590	EFT18935	30/06/2022	Tuff Stuff Washrooms		115.01		
591	INV 00002260	01/06/2022	Tuff Stuff Washrooms	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Replacement Padlocks for Vandal proof Toilet	115.01		
592	EFT18936	30/06/2022	United Security Enforcement Corporation		316.80		F
593	INV 00012680	06/06/2022	United Security Enforcement Corporation	CHSP - SECURITY SYSTEM - Alarm Response 31/05/22	316.80		
594	EFT18937	30/06/2022	Corsign (WA) Pty Ltd		4,620.00		
595	INV 00066699	10/06/2022	Corsign (WA) Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - 300m PVC Flexible Guild Posts	4,620.00		
596	EFT18938	30/06/2022	Narrogin Auto Centre		322.74	L	
597	INV 311464	09/05/2022	Narrogin Auto Centre	NGN219 2019 NISSAN X-TRAIL - 110,000km Service	322.74		
598	EFT18939	30/06/2022	Wild & Waste Free		90.00	L	
599	INV 0095	24/06/2022	Wild & Waste Free	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - New Business Welcome Packs	90.00		
600	EFT18940	30/06/2022	Kunal Sarma		49.94	L	
601	INV 2262022	22/06/2022	Kunal Sarma	PWO - TELEPHONE/MOBILES - 1x Samsung Galaxy Clear Case, 1x Screen Protector & Delivery	49.94		
602	EFT18941	30/06/2022	Divine's Coffee Cups		528.00	L	
603	INV 00028	22/06/2022	Divine's Coffee Cups	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering 15 People 22/06/22 Council Mee	528.00		
604	EFT18942	30/06/2022	Integrated ICT		1,036.42		
605	INV 22276	25/05/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 74x Exclaimer Cloud Licence	187.22		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
606	INV 22267	25/05/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - MC NBN Prem 100/40 2021-22	198.00		
607	INV 22208	31/05/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 1x Monthly Preventive Maintenance, 55x CW Automated 50+ & 1x Cor	651.20		
608	EFT18943	30/06/2022	Lite n' Easy Pty Ltd			226.31	F
609	INV 6333892	07/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy (R. Van Goor)	76.47		
610	INV 6355461	07/06/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite N Easy (W. Thorpe)	149.84		
611	EFT18944	30/06/2022	CATALYSE Pty Ltd			11,723.68	
612	INV 1245	10/05/2022	CATALYSE Pty Ltd	OTHGOV - OTHER CONSULTANCY - STRATEGIC - Community Scorecard 2022	11,723.68		
613	EFT18945	30/06/2022	CRISP Wireless			146.34	L
614	INV 10577	11/05/2022	CRISP Wireless	TOUR - VISITORS CENTRE INTERNET COMMS - Monthly Crispwireless Lite Plan for Railway Station Building	146.34		
615	EFT18946	30/06/2022	Award Contracting			313.50	F
616	INV 00028166	14/10/2021	Award Contracting	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Locate Steel Pipe Under Railway Line	313.50		
617	EFT18947	30/06/2022	Giuseppe Antonio Lanciano			1,500.00	L
618	INV 897	16/06/2022	Giuseppe Antonio Lanciano	ROAD MAINTENANCE GENERAL EXPENSES - 50% of Crossover Expenses, 90 Felspar St Narrogin	1,500.00		
619	EFT18948	30/06/2022	Alan Denis Cardy			15,700.00	L
620	INV 43	24/06/2022	Alan Denis Cardy	CARAVAN PARK - RENEWAL DEVELOPMENT - Render Toilet Block	15,700.00		
				<b>EFT Total \$</b>	<b>642,584.66</b>		

#### Direct Debits

621	DD7700.1	06/06/2022	Aware Super			14,631.71	
622	INV SUPER	06/06/2022	Aware Super	Superannuation contributions	12,628.10		
623	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	260.00		
624	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	150.00		
625	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	189.35		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
626	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	354.88			
627	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	459.94			
628	INV DEDUCTION	06/06/2022	Aware Super	Payroll deductions	589.44			
629	DD7700.2	06/06/2022	Rest Superannuation			49.35		
630	INV SUPER	06/06/2022	Rest Superannuation	Superannuation contributions	49.35			
631	DD7700.3	06/06/2022	Essential Super			219.20		
632	INV SUPER	06/06/2022	Essential Super	Superannuation contributions	219.20			
633	DD7700.4	06/06/2022	Mercer Super Trust			134.04		
634	INV SUPER	06/06/2022	Mercer Super Trust	Superannuation contributions	134.04			
635	DD7700.5	06/06/2022	Colonial First State			1,127.44		
636	INV SUPER	06/06/2022	Colonial First State	Superannuation contributions	937.28			
637	INV DEDUCTION	06/06/2022	Colonial First State	Payroll deductions	190.16			
638	DD7700.6	06/06/2022	Bt Super For Life			761.90		
639	INV SUPER	06/06/2022	Bt Super For Life	Superannuation contributions	650.25			
640	INV DEDUCTION	06/06/2022	Bt Super For Life	Payroll deductions	111.65			
641	DD7700.7	06/06/2022	Care Super			115.11		
642	INV SUPER	06/06/2022	Care Super	Superannuation contributions	115.11			
643	DD7700.8	06/06/2022	MyNorth Super			263.89		
644	INV SUPER	06/06/2022	MyNorth Super	Superannuation contributions	263.89			
645	DD7700.9	06/06/2022	Host Plus			637.68		
646	INV SUPER	06/06/2022	Host Plus	Superannuation contributions	637.68			
647	DD7703.1	01/06/2022	Elgas			19,475.51		
648	INV 0360884457	05/05/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 5930.0L	7,679.53			
649	INV 0360803490	22/04/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 8700.0L	11,795.98			
650	DD7703.2	01/06/2022	Telstra			1,923.47		
651	INV K264694001-0	12/05/2022	Telstra	VARIOUS DEPARTMENTS - Mobile Charges April 2022	1,923.47			



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
652	DD7706.1	03/06/2022	Keenan & Tania Wenning			1,386.67		
653	INV EMDRS RENT JUNE 2022	03/06/2022	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent June 2022 & Internet	1,386.67			
654	DD7706.2	03/06/2022	Elders Real Estate PTY LTD			350.00	L	
655	INV EMTRS RENT 030622	03/06/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 03/06/2022	350.00			
656	DD7717.1	10/06/2022	Elders Real Estate PTY LTD			350.00	L	
657	INV EMTRS RENT 100622	10/06/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 10/06/22	350.00			
658	DD7735.1	17/06/2022	Elders Real Estate PTY LTD			350.00	L	
659	INV EMTRS RENT 170622	17/06/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 17/06/22	350.00			
660	DD7739.1	20/06/2022	Aware Super			15,010.60		
661	INV SUPER	20/06/2022	Aware Super	Superannuation contributions	12,999.42			
662	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	260.00			
663	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	150.00			
664	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	191.99			
665	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	354.88			
666	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	464.87			
667	INV DEDUCTION	20/06/2022	Aware Super	Payroll deductions	589.44			
668	DD7739.2	20/06/2022	Essential Super			215.23		
669	INV SUPER	20/06/2022	Essential Super	Superannuation contributions	215.23			
670	DD7739.3	20/06/2022	Mercer Super Trust			172.57		
671	INV SUPER	20/06/2022	Mercer Super Trust	Superannuation contributions	172.57			
672	DD7739.4	20/06/2022	Colonial First State			1,200.48		
673	INV SUPER	20/06/2022	Colonial First State	Superannuation contributions	1,010.32			
674	INV DEDUCTION	20/06/2022	Colonial First State	Payroll deductions	190.16			
675	DD7739.5	20/06/2022	Bt Super For Life			863.98		
676	INV SUPER	20/06/2022	Bt Super For Life	Superannuation contributions	752.33			
677	INV DEDUCTION	20/06/2022	Bt Super For Life	Payroll deductions	111.65			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
678	DD7739.6	20/06/2022	Care Super			84.23		
679	INV SUPER	20/06/2022	Care Super	Superannuation contributions	84.23			
680	DD7739.7	20/06/2022	MyNorth Super			288.39		
681	INV SUPER	20/06/2022	MyNorth Super	Superannuation contributions	288.39			
682	DD7739.8	20/06/2022	Host Plus			176.13		
683	INV SUPER	20/06/2022	Host Plus	Superannuation contributions	176.13			
684	DD7739.9	20/06/2022	Hesta Superannuation			285.78		
685	INV SUPER	20/06/2022	Hesta Superannuation	Superannuation contributions	285.78			
686	DD7742.1	22/06/2022	Elgas			27,998.22		
687	INV 0360810457	16/06/2022	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 218.0L	278.25			
688	INV 0360840396	09/06/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 5,050.0L	6,445.47			
689	INV 0360884500	26/05/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,500.0L	4,532.61			
690	INV 0360884485	19/05/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 8,000.0L	10,360.24			
691	INV 0360691364	02/06/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 5,000.0L	6,381.65			
692	DD7749.1	15/06/2022	Sandwai Pty Ltd			1,071.40		F
693	INV 150622	15/06/2022	Sandwai Pty Ltd	CHSP INFORMATION SYSTEMS - Monthly Charges May 2022	1,071.40			
694	DD7767.1	27/06/2022	Xero			54.00		F
695	INV 270622	27/06/2022	Xero	CHSP - INFORMATION SYSTEMS - Xero Monthly Subscription June 2022	54.00			
696	DD7786.1	27/06/2022	WA Treasury Corporation			8,177.43		
697	INV 127	27/06/2022	WA Treasury Corporation	Loan No. 127 Interest payment - Industrial Land	8,177.43			
698	DD7786.2	29/06/2022	WA Treasury Corporation			9,710.78		
699	INV 130	27/06/2022	WA Treasury Corporation	Loan No. 130 Interest payment -	9,710.78			
700	DD7787.1	18/06/2022	WA Treasury Corporation			5,200.81		
701	INV 121B	20/06/2022	WA Treasury Corporation	Loan No. 121B Interest payment - Repayment of NLC Loan	5,200.81			
702	DD7788.1	27/06/2022	Easifleet			924.70		
703	INV 159543	27/06/2022	Easifleet	FIRE - MOTOR VEHICLE EXPENSES Lease of Holden Colorado (NGN 12398) for Bushfire Risk Planning Co-Or	924.70			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
704	DD7791.1	30/06/2022	Department of Transport			284,354.50		
705	INV T1 21/22	30/06/2022	Department of Transport	EOD DOT JUNE 2022	284,354.50			
706	DD7796.1	30/06/2022	Department of Transport			10,663.15		
707	INV T1	30/06/2022	Department of Transport	EOD DOT June 2022	10,663.15			
708	DD7700.10	06/06/2022	Hesta Superannuation			293.77		
709	INV SUPER	06/06/2022	Hesta Superannuation	Superannuation contributions	293.77			
710	DD7700.11	06/06/2022	Bt Superwrap			437.40		
711	INV DEDUCTION	06/06/2022	Bt Superwrap	Payroll deductions	114.93			
712	INV SUPER	06/06/2022	Bt Superwrap	Superannuation contributions	322.47			
713	DD7700.12	06/06/2022	Spirit Super			195.05		
714	INV DEDUCTION	06/06/2022	Spirit Super	Payroll deductions	48.76			
715	INV SUPER	06/06/2022	Spirit Super	Superannuation contributions	146.29			
716	DD7700.13	06/06/2022	Australiansuper			2,693.20		
717	INV DEDUCTION	06/06/2022	Australiansuper	Payroll deductions	111.49			
718	INV DEDUCTION	06/06/2022	Australiansuper	Payroll deductions	637.00			
719	INV SUPER	06/06/2022	Australiansuper	Superannuation contributions	1,944.71			
720	DD7700.14	06/06/2022	Mlc Masterkey			249.35		
721	INV SUPER	06/06/2022	Mlc Masterkey	Superannuation contributions	249.35			
722	DD7700.15	06/06/2022	Bt Super For Life			146.53		
723	INV SUPER	06/06/2022	Bt Super For Life	Superannuation contributions	146.53			
724	DD7700.16	06/06/2022	Cbus Super Fund			318.26		
725	INV SUPER	06/06/2022	Cbus Super Fund	Superannuation contributions	318.26			
726	DD7700.17	06/06/2022	Prime Super			316.08		
727	INV SUPER	06/06/2022	Prime Super	Superannuation contributions	316.08			
728	DD7739.10	20/06/2022	Bt Superwrap			443.01		
729	INV DEDUCTION	20/06/2022	Bt Superwrap	Payroll deductions	114.93			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
730	INV SUPER	20/06/2022	Bt Superwrap	Superannuation contributions	328.08			
731	DD7739.11	20/06/2022	Australiansuper			2,870.52		
732	INV DEDUCTION	20/06/2022	Australiansuper	Payroll deductions	111.49			
733	INV DEDUCTION	20/06/2022	Australiansuper	Payroll deductions	637.00			
734	INV SUPER	20/06/2022	Australiansuper	Superannuation contributions	2,122.03			
735	DD7739.12	20/06/2022	Mlc Masterkey			99.74		
736	INV SUPER	20/06/2022	Mlc Masterkey	Superannuation contributions	99.74			
737	DD7739.13	20/06/2022	Bt Super For Life			127.12		
738	INV SUPER	20/06/2022	Bt Super For Life	Superannuation contributions	127.12			
739	DD7739.14	20/06/2022	Cbus Super Fund			333.98		
740	INV SUPER	20/06/2022	Cbus Super Fund	Superannuation contributions	333.98			
741	DD7739.15	20/06/2022	Prime Super			405.45		
742	INV SUPER	20/06/2022	Prime Super	Superannuation contributions	405.45			
743	DD7739.16	20/06/2022	Rest Superannuation			44.41		
744	INV SUPER	20/06/2022	Rest Superannuation	Superannuation contributions	44.41			

**Direct Debit Total \$ 417,202.22**

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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**Credit Card Purchases**

CEO & EMCCS		GENERAL Credit Card Purchases					
745	DD7797.1	21/06/2022	General Credit Card Purchases			4,489.44	PF
745	INV DSMAY0122	02/05/2022	General Credit Card Purchases	ROAD MAINTENANCE - Go Pro Dual Battery Charger, Battery and Shipping	183.99		
745	INV DSMAY1022	16/05/2022	General Credit Card Purchases	NO4719 Registration Renewal - 1 Months 14 Days	45.60		
745	INV DSMAY1122	16/05/2022	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTRL - Monthly SMS Charges	17.60		
745	INV DSMAY1222	16/05/2022	General Credit Card Purchases	TRAINING & DEVELOPMENT CEO & Shire President Return Flights ALGA	1,820.92		
745	INV DSMAY1322	16/05/2022	General Credit Card Purchases	WORKS - Training & Development Accommodation (L Howell) 2 Nights	386.00		
745	INV DSMAY1422	17/06/2022	General Credit Card Purchases	MEMBERS - Advertising & Promotions - Annual Subscription Envato Elements	316.98		
745	INV DSMAY1522	17/06/2022	General Credit Card Purchases	CEO STAFF HOUSING WiFi Dongle	162.00		
745	INV DSMAY1622	26/05/2022	General Credit Card Purchases	BUILD - Recruitment Building Surveyor Trainee Advert	302.50		
745	INV MAYFEES22	17/05/2022	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES - May 2022	9.51		
745	INV DSMAY0222	03/05/2022	General Credit Card Purchases	ADMIN - Recruitment - Customer Service Officer Advert	313.50		
745	INV DSMAY0322	09/05/2022	General Credit Card Purchases	ADMIN - Travel & Accommodation - Parking	5.55		
745	INV DSMAY0422	09/05/2022	General Credit Card Purchases	ADMIN - Travel & Accommodation - Parking	12.62		
745	INV DSJUNE0522	09/05/2022	General Credit Card Purchases	ADMIN - Travel & Accommodation - Parking	12.12		
745	INV DSMAY0722	12/05/2022	General Credit Card Purchases	CHCP - Recruitment Finance & Administration Officer Homecare Advert	324.50		
745	INV DSMAY0822	12/05/2022	General Credit Card Purchases	ADMIN Manager Environmental Health Services Advert	291.50		
745	INV DSMAY0922	12/05/2022	General Credit Card Purchases	CEO STAFF HOUSING Lighting (48A Grant Street)	284.55		
745	DD7802.1	21/06/2022	General Credit Card Purchases			217.95	
745	INV DSMAY0622	09/05/2022	General Credit Card Purchases	CEO STAFF HOUSING - Letter Box & Numbers (48A Grant Street)	217.95		
				<b>Trust Total</b>	<b>\$4,707.39</b>		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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ABBREVIATIONS		Cheque Total (Less TD)	\$768.10	0.07%
PF	Partially Funded	<b>Term Deposits (TD)</b>		
I		<b>EFT Total*</b>	\$350,692.38	32.92%
F	Funded	<b>Payroll Total*</b>	\$291,892.28	27.40%
L	Local Supplier	<b>Direct Debit Total</b>	\$417,202.22	39.16%
R	Recoverable	<b>Credit Card Total</b>	\$4,707.39	0.44%
		<b>Trust Total</b>	\$0.00	0.00%
			<b>\$1,065,262.37</b>	100.00%
		<b>Total (Less Term Deposits)</b>	<b>\$1,065,262.37</b>	
		<b>Local Suppliers</b>	\$288,799.01	27.11%
		<b>Employees</b>	\$291,892.28	27.40%
		<b>Combined Total</b>	<b>\$580,691.29</b>	54.51%

\* Please note Payroll totals

### 10.3.2 MONTHLY FINANCIAL REPORTS – JUNE 2022

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 July 2022
Author	Manisha Barthakur – Senior Finance Officer- Strategic
Authorising Officer	Alex Mulenga – Manager Corporate Services
<b>Attachments</b> 1. Monthly Financial Report for the period ended 30 June 2022	

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Council is requested to review the June 2022 Monthly Financial Reports.

#### Consultation

Consultation has been undertaken with the Executive Manager Corporate and Community Services.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the Annual Budget or resulting from a Council resolution.

#### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

## Comment/Conclusion

The June 2022 Monthly Financial Report is presented for review.

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council does not receive or note the Monthly Financial Reports, contrary to the intent of the legislation.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority



**OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.004**

Moved: Cr Alexander

Seconded: Cr Wiese

That with respect to the Monthly Financial Reports for June 2022, Council note the Reports as presented.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**MONTHLY FINANCIAL REPORT**  
 (Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 30 JUNE 2022**



LOCAL GOVERNMENT ACT 1995  
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>FOR THE PERIOD ENDED 30 JUNE 2022</b>								
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,394,166	1,981,854	1,981,854	1,981,854	(0)	(0%)	
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		5,117,093	5,122,005	5,122,005	5,126,013	4,008	0%	
General Purpose Funding - Other		1,406,907	1,321,931	1,321,931	2,988,496	1,666,564	126%	▲
Governance		5,060	1,855	1,855	752	(1,103)	(59%)	▼
Law, Order and Public Safety		353,275	359,348	359,348	275,290	(84,058)	(23%)	▼
Health		19,950	24,750	24,750	30,711	5,961	24%	
Education and Welfare		2,034,745	2,037,495	2,037,495	2,022,025	(15,470)	(1%)	
Housing		8,363	8,363	8,363	12,933	4,570	55%	
Community Amenities		1,133,155	1,144,319	1,144,319	1,190,972	46,653	4%	
Recreation and Culture		66,916	80,544	80,544	65,721	(14,823)	-18.4%	
Transport		284,138	289,563	289,563	356,301	66,738	23%	▲
Economic Services		365,849	368,199	368,199	342,182	(26,017)	(7%)	
Other Property and Services		161,900	174,950	174,950	206,818	31,868	18.22%	▲
		<b>10,957,351</b>	<b>10,933,323</b>	<b>10,933,323</b>	<b>12,618,212</b>	<b>1,684,890</b>	<b>13%</b>	<b>▲</b>
<b>Expenditure from operating activities</b>								
General Purpose Funding		(322,483)	(327,953)	(327,953)	(287,166)	40,787	12%	▲
Governance		(696,880)	(623,071)	(623,071)	(600,603)	22,469	4%	
Law, Order and Public Safety		(969,585)	(1,010,906)	(1,010,906)	(948,374)	62,532	6%	
Health		(303,363)	(275,970)	(275,970)	(309,534)	(33,564)	(12%)	▼
Education and Welfare		(1,571,411)	(1,571,411)	(1,571,411)	(1,869,545)	(298,135)	(19%)	▼
Housing		(35,823)	(43,430)	(43,430)	(35,558)	7,873	18%	
Community Amenities		(1,540,165)	(1,448,077)	(1,448,077)	(1,502,092)	(54,015)	(4%)	
Recreation and Culture		(3,213,503)	(3,091,226)	(3,091,226)	(3,067,460)	23,766	1%	
Transport		(3,869,121)	(3,613,044)	(3,613,044)	(3,113,861)	499,183	14%	▲
Economic Services		(832,006)	(752,385)	(752,385)	(717,271)	35,114	5%	
Other Property and Services		(148,509)	(135,932)	(135,932)	(398,162)	(262,229)	(192.91%)	▲
		<b>(13,502,848)</b>	<b>(12,893,406)</b>	<b>(12,893,406)</b>	<b>(12,849,625)</b>	<b>43,781</b>		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		3,274,599	2,943,677	2,943,674	2,959,486	15,812	1%	
Adjust (Profit)/Loss on Asset Disposal	12	108,822	106,841	106,841	(46,542)	(153,383)	(144%)	▼
Adjust Employee Benefits Provision (Non-Current)		180	174	174	0	(174)		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Stock increase		0	0	0	(26,237)	(26,237)	100%	
<b>Amount attributable to operating activities</b>		<b>3,232,269</b>	<b>3,072,463</b>	<b>3,072,460</b>	<b>4,637,149</b>	<b>1,564,689</b>		
<b>Investing Activities</b>								
Non-Operating Grants, Subsidies and Contributions		1,731,740	3,433,803	3,433,803	1,904,903	(1,528,900)	(45%)	▼
Purchase of Investments		0	0	0	0	0		
Land Held for Resale	11	0	0	0	0	0		
Land and Buildings	11	(2,526,000)	(2,605,999)	(2,605,999)	(1,387,458)	1,218,541	47%	▲
Plant and Equipment	11	(1,402,000)	(2,429,100)	(2,429,100)	(810,420)	1,618,680	67%	▲
Furniture and Equipment	11	(68,000)	(68,000)	(68,000)	(19,685)	48,315	100%	▲
Infrastructure Assets - Roads	11	(2,056,540)	(1,740,640)	(1,740,640)	(1,528,572)	212,068	100%	▲
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	(8,750)	49,250	100%	▲
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(30,000)	0	30,000	100%	▲
Infrastructure Assets - Parks and Gardens	11	(225,000)	(339,800)	(339,800)	(73,504)	266,296	100%	▲
Infrastructure Assets - Aerodromes	11	(99,554)	(99,554)	(99,554)	(60,191)	39,363	100%	▲
Infrastructure Assets - Other	11	(732,650)	(841,791)	(841,791)	(758,020)	83,771	10%	
Infrastructure Assets- Bridges	12	0	(588,000)	(588,000)	0	588,000		
Proceeds from Disposal of Assets	12	407,000	407,000	407,000	435,489	28,489	7%	▲
Proceeds from insurance		0	0	0	68,409	0	100%	
<b>Amount attributable to investing activities</b>		<b>(5,059,004)</b>	<b>(4,960,081)</b>	<b>(4,960,081)</b>	<b>(2,237,799)</b>	<b>2,653,873</b>		
<b>Financing Activities</b>								
Proceeds from New Debentures	13	500,000	500,000	500,000	500,000	0	0%	▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(206,412)	(206,412)	(206,412)	(197,336)	9,076	5%	
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	4,170,391	4,230,764	4,230,764	2,586,940	(1,643,824)	(64%)	▼
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,637,245)	(2,636,735)	(2,636,735)	(2,781,357)	(144,622)	(5%)	
<b>Amount attributable to financing activities</b>		<b>1,826,734</b>	<b>1,887,617</b>	<b>1,887,617</b>	<b>108,247</b>	<b>(1,779,370)</b>		
<b>Net Capital</b>		<b>(1)</b>	<b>(0)</b>	<b>(0)</b>	<b>2,507,597</b>	<b>2,439,193</b>		
<b>Total Net Operating + Capital</b>		<b>(1)</b>	<b>(0)</b>	<b>(0)</b>	<b>2,507,597</b>	<b>2,439,193</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(1)</b>	<b>(0)</b>	<b>(0)</b>	<b>2,507,597</b>	<b>2,439,193</b>		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**EXPLANATION OF  
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
General Purpose Funding - Other	1,666,564	126%	▲	Permanent	Variance due to receipt in advance of Financial Assistance Grant of \$1.7m for FY 22/23.
Law, Order and Public Safety	(84,058)	(23%)	▼	Permanent	The grant funding for bushfire mitigation officer grant (\$87k) from DFES is yet to be received.
Transport	66,738	23%	▲	Permanent	Variance of (\$66k) due to receipt of income/commission from DOT for licensing services, variance of (\$22k) on profit on disposal of plants and variance of (\$11k) in the main roads street lighting subsidy.
Other Property and Services	31,868	18%	▲	Permanent	Variance mainly due to admin overheads- mainly LGIS claims and receipt of a long service leave.
<b>Expenditure from operating activities</b>					
General Purpose Funding	40,787	12%	▲	Permanent	Variance mainly due to timing of debt collection expenses (40k) and valuation expense (10k).
Education and Welfare	(298,135)	(19%)	▼	Permanent	Variance due to increased business activity costs in the CHSP and CHCP programmes.
Health	(33,564)	(12%)	▼	Permanent	Variance due to expense related to admin & staffing
Transport	499,183	14%	▲	Permanent	Variance due to timing of maintenance expenditure on roads, footpaths, streets (\$400k) and drainage (\$177k).
Other Property and Services	(262,229)	(193%)	▲	Permanent	Variance mainly due to timing of recovery from plant operating costs and admin overheads.
<b>Investing Activities</b>					
Non-operating Grants, Subsidies and Contributions	(1,528,900)	(45%)	▼	Permanent	Variance due to timing of ESL SES Capital Grants (\$992k); NRLC grants by (\$165k), Heritage grants (\$74k), DWER (\$150k) and Roads to Recovery grants (89k), Tourism grant of (60k) and other capital contributions of (\$135k).
Capital Acquisitions	3,566,285	43%	▲	Permanent	Timing of capital projects that are now carried forward for next financial year-mainly in Land and buildings(\$1.07m); plant purchases (\$497k) affected by global shortages; Council funded road works(\$387k) and other infrastructure particularly Southern Hockey association LED lighting(\$168k), and Stormwater Catchment Dam(\$169k).
<b>Financing Activities</b>					
Transfer from Reserves	(1,643,824)	(64%)	▼	Permanent	Variance due to Capital projects carried forwarded to next financial year.

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2022**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

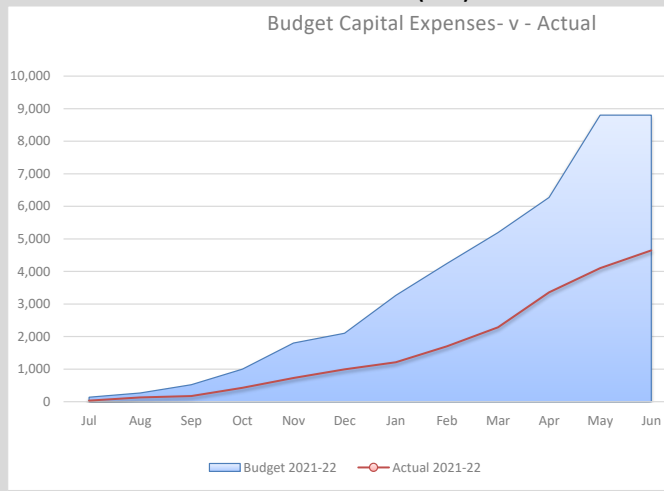
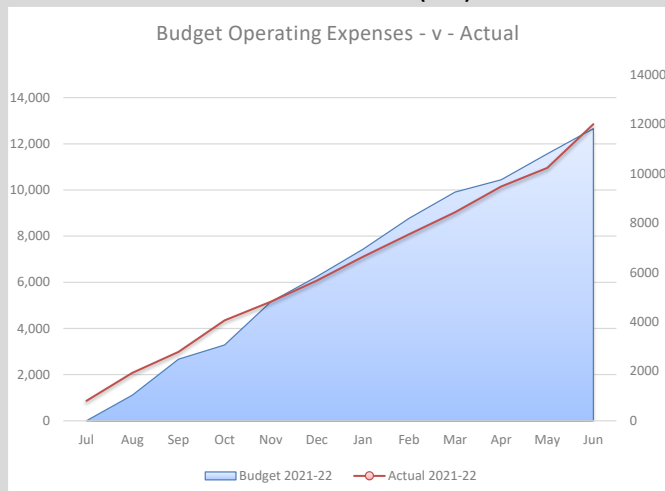
All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2022**

**MONTHLY SUMMARY INFORMATION  
GRAPHS**

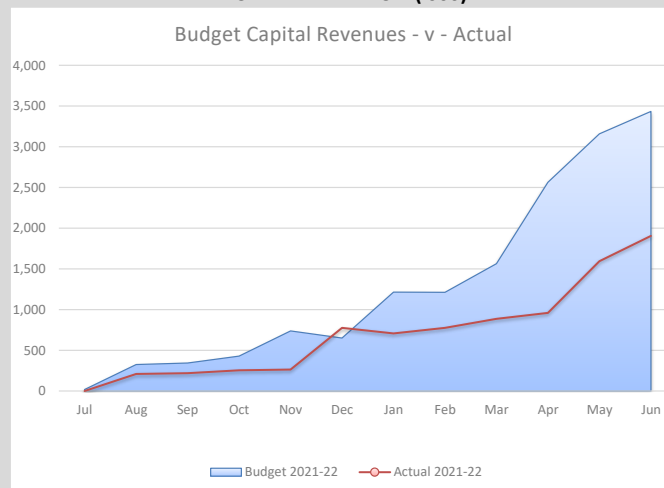
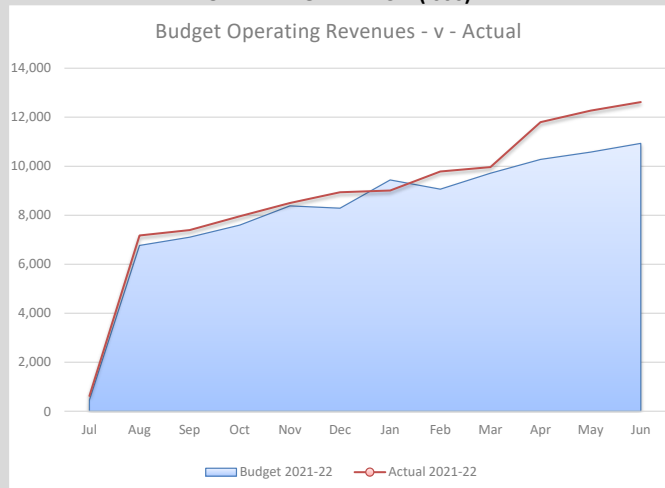
**OPERATING EXPENSES ('000)**

**CAPITAL EXPENSES ('000)**

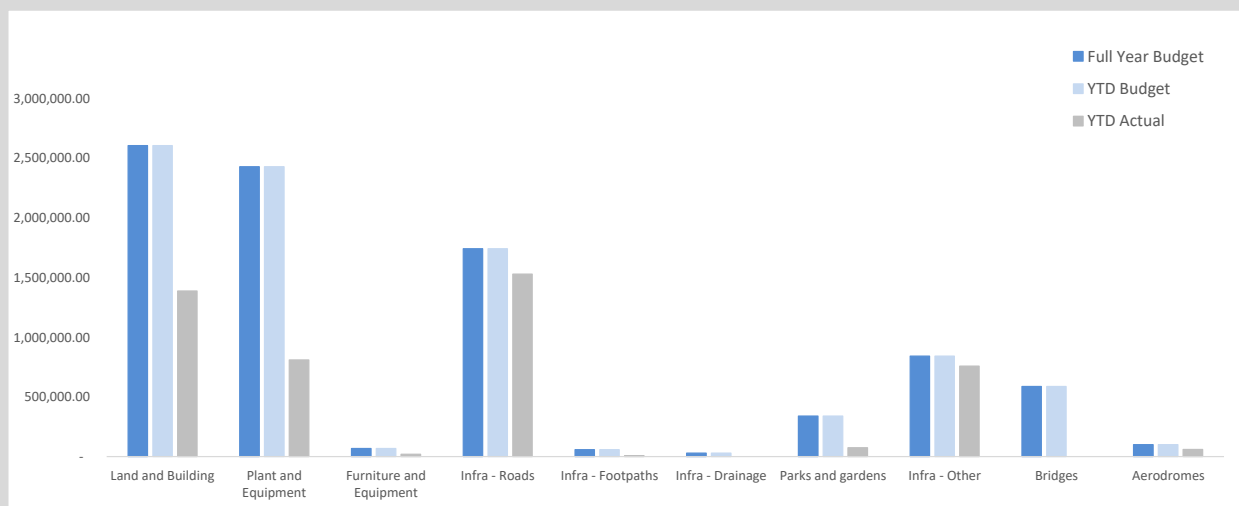


**OPERATING REVENUE ('000)**

**CAPITAL REVENUE ('000)**



**CAPITAL EXPENSES BY ACTIVITY**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

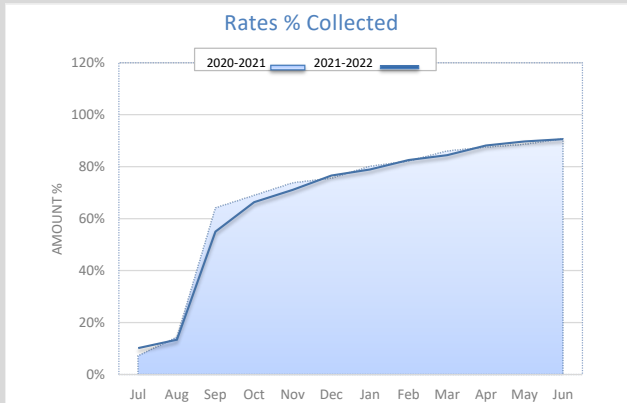
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**OPERATING ACTIVITIES  
RECEIVABLES**

Rates Receivable	30 Jun 21	30 Jun 22	Receivables - General					Total
	\$	\$	Current	30 Days	60 Days	90+ Days	\$	
<b>Opening Arrears Previous Years</b>	<b>495,899</b>	<b>476,999</b>	Receivables - General	293,553	4,298	38	87,612	385,501
RATES - Rates Levied - GRV	3,175,827	3,236,553	Percentage	76%	1%	0%	23%	
RATES - Rates Levied - UV	1,010,196	1,061,898						
RATES - Minimum Rates Levied - GRV	560,330	605,360						
RATES - Minimum Rates Levied - UV	181,373	201,942						
RATES - Interim Rates Levied - GRV	(11,324)	10,525						
RATES - Back Rates Levied - GRV	3,526	(891)						
RATES - Ex-Gratia Rates (CBH, etc.)	9,117	10,627						
Domestic Refuse Collection Charges	476,713	493,743						
Domestic Services (Additional)	3,164	3,807						
Commercial Collection Charge	43,349	45,561						
Commercial Collection Charge (Additional)	43,178	45,330						
Total Rates and Rubbish (YTD)	5,495,450	5,714,456						
Less Collections to date	(5,586,335)	(5,756,380)						
<b>Net Rates Collectable</b>	<b>405,014</b>	<b>435,075</b>						
% Collected	90.76%	89.71%						
			<b>Balance per Trial Balance</b>					
			Rates Pensioner Rebate Claims					5,006
			GST Input					96,988
			Provision For Doubtful Debts					(136,225)
			<b>Total Receivables General Outstanding</b>					<b>351,269.10</b>
			<b>Amounts shown above include GST (where applicable)</b>					
Pensioner Deferred Rates		(180,497)						
Pensioner Deferred ESL		(8,464)						
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>246,114</b>						

**KEY INFORMATION**

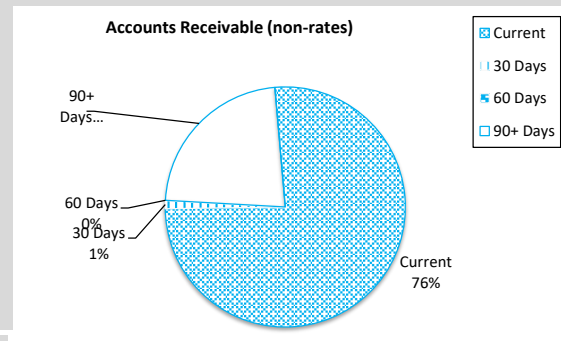
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



<b>Collected</b>	<b>Rates Due</b>
<b>90%</b>	<b>\$246,114</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$351,269</b>
<b>Over 30 Days</b>
<b>24%</b>
<b>Over 90 Days</b>
<b>23%</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS

FOR THE PERIOD ENDED 30 JUNE 2022

**Current Assets**

Cash Unrestricted
Cash Restricted - Reserves
Cash Restricted - Term Deposits
Cash Restricted - Trust
Receivables - Rates and Rubbish, ESL, Excess Rates
Receivables - Other
Inventories

**Less: Current Liabilities**

Payables
Loan Liability
Provisions

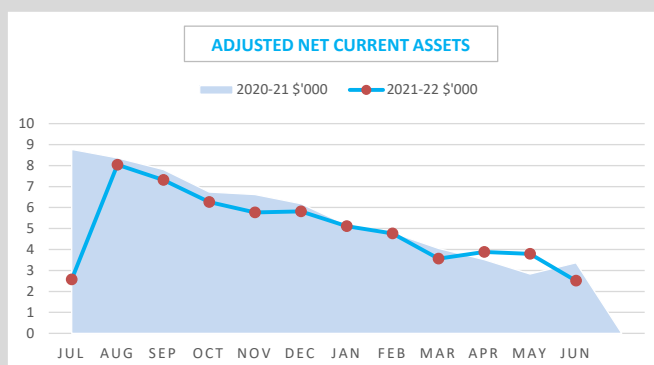
**Net Current Asset Position**

Less: Cash Restricted
Add Back: Component of Leave Liability not Required to be funded
Add Back: Current Loan Liability
Adjustment for Trust Transactions Within Muni
Non cash Opening Contract liability adjustment
<b>Net Current Funding Position</b>

Last Years Closing	This Time Last Year	Year to Date Actual
30 Jun 2021	30 Jun 2021	30 Jun 2022
\$	\$	\$
2,941,108	2,941,108	3,140,832
4,677,042	4,677,051	2,871,479
0	0	2,000,000
30,003	30,003	32,049
288,039	288,039	246,114
96,492	96,492	558,897
9,960	9,951	9,387
<b>8,042,643</b>	<b>8,042,643</b>	<b>8,858,759</b>
(961,258)	(961,258)	(598,629)
(370,865)	(370,865)	(223,257)
(783,461)	(783,461)	(956,277)
<b>(2,115,584)</b>	<b>(2,115,584)</b>	<b>(1,778,163)</b>
<b>5,927,059</b>	<b>5,927,059</b>	<b>7,080,596</b>
(4,677,042)	(4,677,051)	(4,871,479)
360,972	360,972	361,205
370,865	370,865	223,257
0	0	(2,046)
		(283,935)
<b>1,981,854</b>	<b>1,981,845</b>	<b>2,507,597</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**Year YTD Actual**

**Surplus(Deficit)**

**\$2.51 M**

**This Time Last Year**

**Surplus(Deficit)**

**\$1.98 M**

**NOTE: For the Cash Assets above the following investments have been made as at reporting date:**

Following recent maturity of some term deposits, new investments will be made soon to bring the portfolio into counterparty balance required by the Shire's Investment policy

	Investment Value \$	Maturity Date	Rate	Institution	Investment %
<u>Cash Restricted (Reserves)</u>					
NAB	2,000,000	15/11/2022	2.05%	NAB	100%
	<u>2,000,000</u>				<u>100%</u>
<u>Total Investment Holdings via Entity</u>					
NAB	2,000,000				100%
	<u>2,000,000</u>				<u>100%</u>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

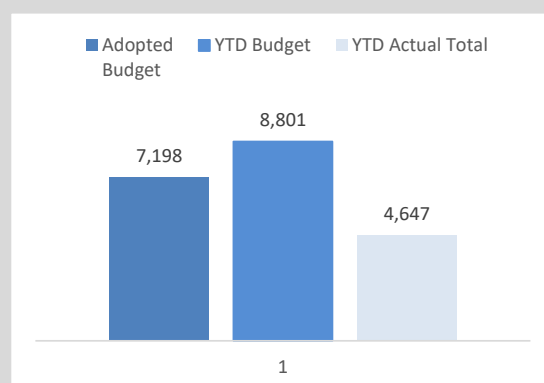
**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,526,000	2,605,999	2,605,999	1,387,458	1,218,541
Plant & Equipment	1,402,000	2,429,100	2,429,100	810,420	1,618,665
Furniture & Equipment	68,000	68,000	68,000	19,685	48,315
Roads	2,056,540	1,740,640	1,740,640	1,528,572	212,068
Footpaths	58,000	58,000	58,000	8,750	49,250
Road Drainage	30,000	30,000	30,000	0	30,000
Infrastructure- Bridges	0	588,000	588,000	0	588,000
Other Infrastructure	732,650	841,791	841,791	758,020	83,771
Parks and Gardens	225,000	339,800	339,800	73,504	266,296
Aerodromes	99,554	99,554	99,554	60,191	39,363
<b>Capital Expenditure Totals</b>	<b>7,197,744</b>	<b>8,800,884</b>	<b>8,800,884</b>	<b>4,646,599</b>	<b>4,154,270</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	<b>\$7.2 M</b>	<b>\$8.8 M</b>	<b>\$4.65 M</b>	<b>53%</b>

To be read in conjunction with Strategic Projects Tracker

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
				\$	\$	\$	\$	\$
<b>Capital Expenditure</b>								
<b>Land and Buildings</b>								
1.00		Building Renovation Administration	4040260	LB011	0	0	0	0
1.00		Fire Prevention Building (Capital)	4050160	BC020	0	0	0	0
1.00		SES Training / Meeting Room	4050260	BC265	0	0	0	0
1.00		HACC - Building (Capital)	4080360	BC050	0	0	0	0
1.00		HACC - Building CCTV	4080360	BC051	0	0	0	0
1%		Hacc-Jessie house	4080360	BC052	900,000	900,000	900,000	5,100
100%		Staff Housing	4090150	BC100	500,000	580,000	580,000	580,503
100%		Smith St Public toilets(Coles Carpark)	4100850	BC132	0	0	0	(503)
0%		Town Hall (Federal St) Building Capital	4110160	BC156	30,000	30,000	30,000	0
83%		Town Hall (Federal St) Fire Panel replacement	4110160	BC155	25,000	25,000	25,000	20,696
90%		Town Hall Parapet Wall concrete Capping	4110160	BC180	20,000	20,000	20,000	18,000
100%		May Street Public Toilet Upgrade	4100850	BC176	0	0	0	0
100%		NRLC Building Cap-Covered Stage -Rec centre	4110260	BC163	0	0	0	0
100%		NRLC Building Cap-Gymnasium NRLC & Fitout Café	4110260	BC164	0	0	0	0
0%		NRLC Building Cap-Architectural Planning Study Concept Plan	4110260	BC165	20,000	20,000	20,000	0
81%		Heritage- Laptop Upgrade for heritage Court House Museum	4110650	PE061	2,000	2,000	2,000	1,627
2%		ANZAC war memorial repair & restoration	4110660	BC203	50,000	50,000	50,000	960
0%		Fitout of Railway Station Building	4110660	BC207	50,000	50,000	50,000	0
2%		Museum Restoration as per conservation Report	4110660	BC201	60,000	60,000	60,000	1,100
100%		XC Class Train Mural Project	4110670	IO131	0	0	0	0
100%		Railway Stn Level Crossing	4110670	IO132	0	0	0	0
100%		Rail Precinct Heritage Walk Trail & Interpretation Project	4110670	IO133	0	0	0	0
107%		COM AMEN - Smith Street Ablution Upgrades	4100850	BC267	110,000	110,000	110,000	117,567
100%		Town Hall (Federal St) Building Capital	4110160	BC150	0	0	0	0
100%		Purchase of residential land conversion of reserves into freehold	4130640	LB029	0	0	0	0
100%		NRLC Building (Capital)	4110260	BC160	0	0	0	0
0%		NRLC Building Management System	4110260	BC161	40,000	40,000	40,000	0
100%		Netball court Resurfacing	4110260	BC179	0	0	0	0
100%		Library Building (Capital)	4110560	BC190	0	0	0	0
7%		Library - Stage 2	4110560	IO080B	20,000	20,000	20,000	1,370
100%		Railway Station Building (Capital)	4110660	BC200	0	0	0	0
84%		Railway Station Resortation COVID recovery project	4110660	BC202	389,000	389,000	389,000	327,484
100%		Caravan Park Ablution Block (OLD) Building Capital	4130260	BC231	0	0	0	(0)
101%		Caravan Park- Renewal Development including reseal	4130260	BC237	310,000	309,999	309,999	313,024
100%		Strata- Old Shire Building	4130650	BC255	0	0	0	0
100%		30 Gray St Building upgrade	4130650	BC290	0	0	0	0
100%		Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	0	0	0	28
100%		Admin Office Building Capital	4140560	BC260	0	0	0	0
					<b>2,526,000</b>	<b>2,605,999</b>	<b>2,605,999</b>	<b>1,387,458</b>
								<b>1,218,541</b>
<b>Plant and Equipment</b>								
100%		NGN417 RO Vehicle	4050355	PA007A	0	0	0	0
100%		NO05 Ranger Vehicle 2020	4050355	PA8163B	0	0	0	0
100%		EHO Vehicle 2020	4070355	PA065B	0	0	0	0
100%		009NGN 2019 Toyota Camry Altise	4080455	PA043B	0	0	0	0
0%		Acquisition of Incident Control Vehicle	4050255	PA950	0	881,900	881,900	0
0%		Acquisition of General Rescue Utility	4050255	PA951	0	110,200	110,200	0
100%		Lifting Ramp NO05	4050355	PE057	0	5,000	5,000	4,985
83%		CHCP- new Mitsubishi Outlander P10	4080455	PA010B	38,000	38,000	38,000	31,714
80%		CHCP- new Toyota Camry P15	4080455	PA015B	28,000	28,000	28,000	22,281
89%		CHCP- new fleet vehicle	4080455	PA071A	25,000	25,000	25,000	22,281
100%		Relocation of Jessie house (homecare)	4080460	BC060	0	0	0	0
104%		NGN219 CATS Vehicle 2021	4080750	PA014H	25,000	25,000	25,000	26,081
100%		NGN00 EMDRS Vehicle 2020(2)	4100655	PA002K	0	0	0	0
82%		NGN00 EMDRS Vehicle 2021(1)	4100655	PA002L	55,000	55,000	55,000	45,292

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

## % of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
100%	NGN00 EMDRS Vehicle 2021(2)	4100655	PA002M	0	0	0	0	0
47%	NRLC - Plant & Equipment Other (Capital)	4110255	PE161	0	30,000	30,000	14,137	15,863
63%	NRLC-Manual Pool Vacuum	4110255	PE071	5,000	5,000	5,000	3,133	1,867
0%	NRLC-Capital Emergency Reparis eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	96,000	0	96,000
0%	NRLC-Capital Emergency Reparis eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	80,000	0	80,000
0%	NRLC-Capital Emergency Reparis eg - Boiler-YMCA	4110255	PE074	75,000	75,000	75,000	0	75,000
100%	NO764 Bomag Twin Vibrating Roller	4120350	PA022A	0	0	0	0	0
100%	BT50 UTE 2020 (WORKS) (P62)	4120350	PA062A	0	0	0	35,000	(35,000)
100%	ONO EMTRS Vehicle 2020 (1)	4120350	PA700J	0	0	0	0	0
100%	ONO EMTRS Vehicle 2020 (2)	4120350	PA700K	0	0	0	0	0
84%	ONO EMTRS Vehicle 2021 (1)	4120350	PA700L	55,000	55,000	55,000	46,253	8,747
100%	ONO EMTRS Vehicle 2021 (2)	4120350	PA700M	0	0	0	0	0
100%	NO591 Toyota Single Cab 4X4	4120350	PA8144A	0	0	0	0	0
100%	NO023 Toyota Dual Cab 4x4	4120350	PA8165A	0	0	0	0	0
100%	NO4719 John Deere Grader	4120350	PA978B	0	0	0	0	0
108%	Multi Tyre Roller (p8517)	4120350	PA8517	170,000	170,000	170,000	183,849	(13,849)
0%	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	350,000	0	350,000
100%	Jet Patcher (p8218)- Straight disposal	4120350	PA8169	0	0	0	0	0
107%	Toro Lawn Mower (p59)	4120350	PA059A	35,000	35,000	35,000	37,300	(2,300)
99%	Leading Hand Parks 4*4 vehicle (p21)	4120350	PA021B	35,000	35,000	35,000	34,654	346
98%	MO Vehicle (p967)	4120350	PA967H	55,000	55,000	55,000	53,879	1,121
108%	Construction Foreman 4x4 Vehicle (p8164)	4120350	PA8164B	45,000	45,000	45,000	48,437	(3,437)
107%	Maintenance Foreman 4x4 Vehicle (p26)	4120350	PA026C	45,000	45,000	45,000	48,038	(3,038)
88%	Parks Utility (p17)	4120350	PA017B	30,000	30,000	30,000	26,257	3,743
74%	Building Surveyor Vehicle (p6)	4130350	PA006C	30,000	30,000	30,000	22,291	7,709
84%	CEO Vehicle (p1)	4140585	PA001K	70,000	70,000	70,000	59,062	10,938
83%	ONgn Emccs Vehicle 2019(2)	4140585	PA005K	55,000	55,000	55,000	45,496	9,504
100%	002 NGN MF Vehicle 2020	4140585	PA047E	0	0	0	0	0
100%	NGN 0 MLC Vehicle 2018	4140655	PA004D	0	0	0	0	0
				<b>1,402,000</b>	<b>2,429,100</b>	<b>2,429,100</b>	<b>810,420</b>	<b>1,618,665</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion		Level of completion indicator, please see table at the end of this note for further detail.						
		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
<b>Furniture and Equipment</b>								
100%		Governance Furniture & Equipment Replacements	4040250	FE028	0	0	0	0
103%		Admin Building CCTV	4040250	FE035	11,000	11,000	11,000	(359)
100%		Computer Purchases	4080350	FE031	0	0	0	0
100%		LIB - F&E Minor Assets	4110550	FE033	0	0	0	0
100%		Renew and Expand Library CCTV	4110550	LIB20	0	0	0	0
100%		ADMIN - IT Software & Equipment (Capital)	4140580	FE100	0	0	0	0
15%		Altus HR system	4140580	FE101	57,000	57,000	57,000	48,674
				<b>68,000</b>	<b>68,000</b>	<b>68,000</b>	<b>19,685</b>	<b>48,315</b>
<b>Library Stock</b>								
100%		LIB - Library Stock from State Govt 2020	4110551		0	0	0	0
100%					0	0	0	0
100%					0	0	0	0
				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure - Roads</b>								
100%		Earl Street - Renewal (Local)	4120165	IR002	0	0	0	0
100%		Moss Street - Upgrade (Local)	4120165	IR130	0	0	0	0
100%		Whinbin Rock Road - Renewal (Rural)	4120165	IR205	0	0	0	0
100%		Wagin-Wickepin Road - Renewal (Local)	4120165	IR207	0	0	0	0
100%		Dongolocking Road - Upgrade (Rural)	4120165	IR209	0	0	0	0
100%		Narrakine Road South - Upgrade (Rural)	4120165	IR221	0	0	0	0
100%		Parks Road Renewal (Capital)	4120165	IR281	0	0	0	0
100%		Graham Road - Renewal (Local)	4120165	IR303	0	0	0	0
100%		Street Tree Capital	4120165	IRTREE	0	0	0	0
100%		Preliminary Realignment Survey and Design - Wanerie Road & Cooramining Road T Section	4120165	IR271A	0	0	0	0
73%		Wandering Road - Stabilise Defects	4120165	IR332	92,996	92,996	92,996	24,657
100%		Leak St - New Seal over gravel	4120165	IR108	22,574	0	0	0
100%		Chipper St - New Seal over gravel	4120165	IR106	21,410	0	0	0
57%		Quigley st- New Seal over gravel	4120165	IR088	22,950	22,950	13,186	9,764
100%		Narrogin Valley Rd - New Seal over gravel	4120165	IR212	139,916	0	0	0
89%		Chomley Rd - Gravel re sheet	4120165	IR213	75,658	75,658	67,665	7,993
72%		Spriggs Rd - Gravel re sheet	4120165	IR258	99,498	99,498	71,506	27,992
33%		Cannell Rd - Gravel re sheet	4120165	IR336	161,230	161,230	52,574	108,657
85%		Booth St - Gravel re sheet	4120165	IR065	25,060	25,060	21,383	3,677
54%		Marrumucking Rd - Gravel re sheet	4120165	IR261	100,648	100,648	54,292	46,356
100%		Narrogin Entry Road Street Tree Planting	4120165	ITREE	0	0	0	0
100%		Bannister St Renewal (R2R)	4120166	R2R003	0	0	0	0
100%		Bunbury St Renewal (R2R)	4120166	R2R006	0	0	0	0
100%		Smith Street - Renewal (Local) (R2R)	4120166	R2R020	0	0	0	0
100%		Homer Street - Renewal (Local) (R2R)	4120166	R2R024	0	0	0	0
100%		Gregory St Renewal (R2R)	4120166	R2R026	0	0	0	0
100%		Hansard Street - Renewal (Local) (R2R)	4120166	R2R028	0	0	0	0
100%		Heath Street - Renewal (Local) (R2R)	4120166	R2R040	0	0	0	0
100%		Scotts St Renewal (R2R)	4120166	R2R049	0	0	0	0
100%		Francis Street - Renewal (Local) (R2R)	4120166	R2R054	0	0	0	0
100%		Grainger St Renewal (R2R)	4120166	R2R071	0	0	0	0
100%		Olden St Renewal (R2R)	4120166	R2R078	0	0	0	0
100%		Keally St Renewal (R2R)	4120166	R2R087	0	0	0	0
100%		Yale Pl Renewal (R2R)	4120166	R2R091	0	0	0	0
100%		Hughes St Renewal (R2R)	4120166	R2R092	0	0	0	0
100%		William Kennedy Way Renewal (R2R)	4120166	R2R100	0	0	0	0
100%		Narrakine Road - Renewal (R2R)	4120166	R2R112C	0	0	0	0
100%		Parry Crt Renewal (R2R)	4120166	R2R115	0	0	0	0
100%		Congelin Rd Renewal (R2R)	4120166	R2R203	0	0	0	0
111%		Congelin Narrogin Rd	4120166	R2R202	30,395	30,395	30,395	(3,199)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

## % of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
196%	Florence Ave	4120166	R2R110	4,245	4,245	4,245	8,309	(4,064)
223%	Goldsmith St	4120166	R2R053	3,520	3,520	3,520	7,845	(4,325)
98%	Lavator St	4120166	R2R283	60,245	60,245	60,245	59,215	1,030
95%	Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	65,125	65,125	65,125	62,074	3,051
97%	Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	44,720	44,720	44,720	43,295	1,425
114%	Ried Rd Renewal (R2R)	4120166	R2R333	48,845	48,845	48,845	55,847	(7,002)
168%	Sagar St	4120166	R2R086	4,195	4,195	4,195	7,068	(2,873)
66%	Scadden St	4120166	R2R070	21,355	21,355	21,355	14,156	7,199
80%	Tarwonga Rd	4120166	R2R204	35,845	35,845	35,845	28,768	7,077
239%	Tuhoy St	4120166	R2R127	2,355	2,355	2,355	5,630	(3,275)
301%	Wald St	4120166	R2R113	3,255	3,255	3,255	9,798	(6,543)
77%	Earl St	4120166	R2R002B	51,000	51,000	51,000	39,501	11,499
103%	Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	550,899	550,899	550,899	566,128	(15,229)
100%	Narrogin-Harrismith Road - Renewal (Local) (RRG)	4120167	RRG331	236,601	236,601	236,601	236,615	(14)
100%	Yilliminning Road - Upgrade (Local) (RRG)	4120167	RRG337	0	0	0	1,783	(1,783)
100%	Tarwonga Road Black Spot	4120167	RBS204	132,000	0	0	0	0
				<b>2,056,540</b>	<b>1,740,640</b>	<b>1,740,640</b>	<b>1,528,572</b>	<b>212,068</b>
	<b>Infrastructure - Footpaths</b>							
100%	Argus Street Footpath Construction	4120175	IF038	0	0	0	0	0
100%	Park Street Footpath Construction	4120175	IF052	0	0	0	0	0
	Memorial Park Footpath Construction	4120175	IF102	0	0	0	0	0
0%	Ensign St Footpath	4120175	IF003	50,000	50,000	50,000	0	50,000
109%	Concrete Paths For Wilbur Park	4120175	IF053	8,000	8,000	8,000	8,750	(750)
100%	Concrete Footpath From Narrakine Rd To Caravan Park	4120175	IF054	0	0	0	0	0
				<b>58,000</b>	<b>58,000</b>	<b>58,000</b>	<b>8,750</b>	<b>49,250</b>
	<b>Infrastructure - Drainage</b>							
	Drainage Easement Falcon St	4120180	DM011	0	0	0	0	0
0%	Drainage Easement Falcon St	4120180	ID000	30,000	30,000	30,000	0	30,000
				<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion		Level of completion indicator, please see table at the end of this note for further detail.						
		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
						30,000	0	30,000
		<b>Infrastructure - Bridges</b>						
0%		Tarwonga Rd Bridge 4551	4120181	IB204	0	192,000	192,000	0
0%		Whinbin Rock Rd Bridge 3125	4120181	IB205	0	396,000	396,000	0
					0	588,000	588,000	0
		<b>Infrastructure - Other</b>						
100%		White Road Refuse Site	4110165	IO024	0	0	0	0
100%		Bin Surrounds	4110165	IO085	0	0	0	0
100%		TWIS Dams	4100350	IO078	51,500	55,910	55,910	0
100%		Drainage Engineering consultancy - stormwater diversion	4100450	IO119	0	0	0	0
62%		Cemetery Upgrade	4100860	IO026	138,960	138,960	138,960	85,938
100%		CBD Design - Colour Palette and signage	4100860	IO100	0	0	0	0
100%		Gnarojin Park Cultural Heritage Management Plan	4100860	IO108	0	0	0	0
100%		Gnarojin Park Electrical Design Work	4100860	IO109	0	0	0	0
100%		Gnarojin Park Landscape Design	4100860	IO110	0	0	0	0
100%		Townsites entrance statements replacements	4100860	IO122	0	0	0	0
100%		NRLC Infrastructure Other (Capital)	4110265	IO160	0	0	0	0
100%		NRLC - Infrastructure Other (Capital - Outside)	4110265	IO161	0	0	0	(0)
100%		NRLC - Infrastructure Other (Capital - Inside)	4110265	IO162	0	0	0	0
99%		LED Lighting Upper Great Southern Hockey Association	4110265	IO164	330,000	409,000	409,000	406,043
100%		Railway Dam	4110365	IO018	0	0	0	(0)
100%		Heritage Trail	4110365	IO028	0	0	0	0
100%		James Park - Playground Equipment	4110365	IO074	0	0	0	0
100%		Ashworth Park - Playground Equipment	4110365	IO076	0	0	0	0
100%		Clayton Road Storm Water Catchment Dam	4110365	IO116	0	0	0	0
100%		Pioneer Drive Fence Planning	4110365	IO171	0	0	0	0
95%		May St Stormwater Catchment Dam	4110365	IO180	169,190	169,190	169,190	161,536
100%		Yilliminning Rock Picnic Area Improvements	4110366	IO112	0	0	0	7,625
18%		Public Arts projects identified by Townscape committee	4110860	IO113	25,000	25,000	25,000	4,545
100%		Gnarojin Park Hydrology Report	4100860	IO117	0	0	0	0
98%		Projects NEXIS (Capital)	4110860	IO150	8,000	8,000	8,000	7,827
100%		Arts Narrogin Annual Allocation	4100860	IO151	0	0	0	0
100%		Street Furniture	4120145	IO014	0	0	0	0
100%		IO Fencing Projects (Capital)	4120145	IO022	0	0	0	0
100%		Carpark Renewals (Capital)	4120145	IO023	0	0	0	0
100%		DEPOT Rainwater Tank 120,000Lt	4120145	IO250	0	0	0	0
100%		Two Solar Speed Detection Signs	4120466	PE080	0	0	0	0
100%		Acquisition of Fast Fill Trailer	4050155	PA952	0	7,000	7,000	7,000
106%		Narrogin Central BFB 120,000L Water Tank	4050165	IO134	0	8,919	8,919	9,434
83%		Nomans Lake BFB 110,000L Water Tank	4050165	IO135	0	9,812	9,812	8,186
40%		Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	4120466	PE081	10,000	10,000	10,000	3,975
100%		Caravan Park Resealing, Line Marking	4130265	IO081	0	0	0	0
100%		DCVC	4130265	IO083	0	0	0	0
100%		Caravan Park - Renewal Development including reseal	4130660	IO084	0	0	0	0
					732,650	841,791	841,791	758,020
								83,771
		<b>Infrastructure - Parks &amp; Gardens</b>						
100%		Park Furniture (Capital)	4110360	IO174	0	0	0	0
100%		Street & Parks Solar Lighting (Capital)	4110360	IO175	0	0	0	0
100%		Pine Park Shelter/Tables	4110360	IO115	0	0	0	0
100%		Northwood Park Shelters/Tables	4110360	IO121	0	0	0	0
100%		Water Meters /Water Bubbler Pine Park and McKenzie Park	4110360	IO123	0	0	0	0
146%		Electric BBQ For Highbury near Tennis Courts	4110360	IO124	10,000	10,000	10,000	14,649
100%		Purple Seating For Alby Park	4110360	IO125	0	0	0	0
100%		Softfall Ashworth Park	4110360	IO126	0	0	0	0
0%		Narrogin Tennis Courts CSRFF	4110360	IO127	0	114,500	114,500	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022

INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
0%	Parks Naming Project	4110360	IO128	15,000	15,000	15,000	0	15,000
29%	Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	200,000	200,300	200,300	58,856	141,444
				<b>225,000</b>	<b>339,800</b>	<b>339,800</b>	<b>73,504</b>	<b>266,296</b>
	<b>Infrastructure - Aerodromes</b>							
82%	RADS Grant Narrogin Airport Patient Transfer Apron	4120460	BC220	69,554	69,554	69,554	57,190	12,364
10%	Narrogin airport-Patient transfer facility	4120460	BC221	30,000	30,000	30,000	3,001	26,999
				<b>99,554</b>	<b>99,554</b>	<b>99,554</b>	<b>60,191</b>	<b>39,363</b>
	<b>Infrastructure - Bridges</b>							
1.00	Footbridge Refurbishment	4120181	IB001	0	0	0	0	0
1.00	Manaring Bridge (R2R) (Capital)	4120181	IB002	0	0	0	0	0
				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Grand Total</b>			<b>7,197,744</b>	<b>8,800,884</b>	<b>8,800,884</b>	<b>4,646,599</b>	<b>4,154,270</b>



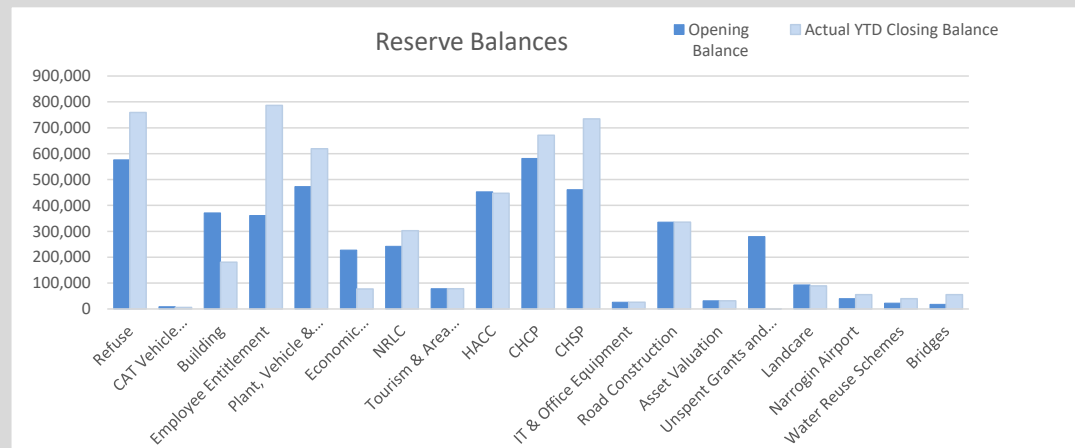
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**OPERATING ACTIVITIES  
CASH AND INVESTMENTS**

**Cash Backed Reserve  
Reserve Name**

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	575,868	280	1,468	39,017	181,851	23,848	0	591,037	759,188
CAT Vehicle Replacement	8,492	0	0	8,000	8,003	10,000	10,626	6,492	5,869
Building	371,259	180	0	180	310	276,000	190,451	95,439	181,040
Employee Entitlement	360,972	180	0	180	232	0	0	361,152	786,208
Plant, Vehicle & Equipment	472,848	230	0	425,230	425,236	677,000	278,592	221,078	619,492
Economic Development	227,267	110	0	110	136	200,000	150,000	27,377	77,403
NRLC	242,045	120	0	100,120	100,169	328,662	39,500	13,503	302,714
Tourism & Area Promotion	78,606	30	0	30	48	0	0	78,636	78,654
HACC	452,086	134	0	134	314	448,243	5,159	3,977	447,241
CHCP	581,385	280	0	759,634	762,781	994,907	672,596	346,112	671,570
CHSP	460,965	230	0	1,223,070	1,221,292	873,384	947,695	810,651	734,562
IT & Office Equipment	26,396	10	0	10	53	20,000	0	6,406	26,449
Road Construction	335,365	160	0	160	222	0	0	335,525	335,587
Asset Valuation	31,879	10	0	10	19	0	0	31,889	31,898
Unspent Grants and Contributions	279,296	280	0	280	132	279,146	279,296	430	132
Landcare	92,469	40	0	40	58	25,000	3,309	67,509	89,218
Narrogin Airport	40,198	20	0	15,000	15,000	0	0	55,198	55,198
Water Reuse Schemes	22,145	0	0	17,520	17,500	35,000	0	4,665	39,645
Bridges	17,500	10	0	48,010	48,000	39,574	9,715	25,936	55,785
	<b>4,677,041</b>	<b>2,304</b>	<b>1,468</b>	<b>2,636,735</b>	<b>2,781,356</b>	<b>4,230,764</b>	<b>2,586,939</b>	<b>3,083,012</b>	<b>5,297,852</b>

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2022**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
22/09/2021	PA950	Acquisition of Incident Control Vehicle	0921.006	Capital Expenditure			(881,900)	(881,900)
22/09/2021	PA951	Acquisition of General Rescue Utility	0921.006	Capital Expenditure			(110,200)	(992,100)
22/09/2021	3050202	ESL - SES Capital Grant GEN	0921.006	Capital Income		992,100		0
22/09/2021	PA952	Acquisition of Fast Fill Trailer	0921.006	Capital Expenditure			(7,000)	(7,000)
22/09/2021	IO134	Narrogin Central BFB 120,000L Water Tank	0921.006	Capital Expenditure			(8,919)	(15,919)
22/09/2021	IO135	Nomans Lake BFB 110,000L Water Tank	0921.006	Capital Expenditure			(9,812)	(25,731)
22/09/2021	5050152	FIRE - Grants GEN	0921.006	Capital Income		25,731		0
22/09/2021	IB205	Whinbin Rock Rd Bridge 3125	0921.006	Capital Expenditure			(192,000)	(192,000)
22/09/2021	IB204	Tarwonga Rd Bridge 4551	0921.006	Capital Expenditure			(396,000)	(588,000)
22/09/2021	3120112	ROADC - Other Grants - Roads/Streets GEN	0921.006	Capital Income		588,000		0
24/11/2021	IO164	LED Lighting Upper Great Southern Hockey Association	1124.01	Capital Expenditure			(79,000)	(79,000)
24/11/2021	3110230	NRLC - Contributions & Donations GEN	1124.01	Capital Income		39,500		(39,500)
24/11/2021	5110253	NRLC - Transfers from Reserve GEN	1124.01	Capital Income		39,500		0
15/12/2021	BC100	Staff Housing Building (Capital)	1215.008	Capital Expenditure			(80,000)	(80,000)
15/12/2021	5090160	STF HOUSE - Transfer from Reserves	1215.008	Capital Income		80,000		0
23/03/2022		Opening deficit	0323.011	Opening Surplus(Deficit)			(412,313)	(412,313)
23/03/2022	2030301	INVEST - Bank Fees and Charges (Exc GST)	0323.011	Operating Expenses			(5,470)	(417,783)
23/03/2022	2040107	MEMBERS - Members Conference/Training Expenses	0323.011	Operating Expenses			(7,000)	(424,783)
23/03/2022	2040111	MEMBERS - Communications Allowance	0323.011	Operating Expenses		500		(424,283)
23/03/2022	2040112	MEMBERS - Election Expenses	0323.011	Operating Expenses		2,000		(422,283)
23/03/2022	2040113	MEMBERS - Subscriptions & Publications	0323.011	Operating Expenses		3,000		(419,283)
23/03/2022	2040114	MEMBERS - Members - Insurance	0323.011	Operating Expenses		5,278		(414,005)
23/03/2022	2040127	MEMBERS - Civic Functions, Refreshments & Receptions	0323.011	Operating Expenses			(8,000)	(422,005)
23/03/2022	2040127	MEMBERS - Civic Functions, Refreshments & Receptions	0323.011	Operating Expenses		8,500		(413,505)
23/03/2022	2040199	MEMBERS - Administration Allocated	0323.011	Operating Expenses		12,000		(401,505)
23/03/2022	2040210	OTHGOV - Audit Fees	0323.011	Operating Expenses			(5,000)	(406,505)
23/03/2022	2040215	OTHGOV - Insurance	0323.011	Operating Expenses		1,971		(404,534)
23/03/2022	2040216	OTHGOV - Legal Expenses	0323.011	Operating Expenses		1,000		(403,534)
23/03/2022	2040222	OTHGOV - Other Consultancy - Statutory	0323.011	Operating Expenses		15,000		(388,534)
23/03/2022	2040226	OTHGOV - Valuation Expenses	0323.011	Operating Expenses		3,100		(385,434)
23/03/2022	2040292	OTHGOV - Depreciation	0323.011	Operating Expenses				(385,434)
23/03/2022	2050100	FIRE - Salaries & Wages	0323.011	Operating Expenses		12,299		(373,136)
23/03/2022	2050101	FIRE - Superannuation	0323.011	Operating Expenses		806		(372,330)
23/03/2022	2050102	FIRE - Workers Comp Insurance	0323.011	Operating Expenses			(352)	(372,681)
23/03/2022	2050106	FIRE - Other Employee Costs	0323.011	Operating Expenses			(250)	(372,931)
23/03/2022	2050107	FIRE - Motor Vehicle Expenses	0323.011	Operating Expenses		14,839		(358,093)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(12,406)	(370,499)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(20,000)	(390,499)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(2,000)	(392,499)
23/03/2022	2050112	FIRE - Expensed Minor Asset Purchases	0323.011	Operating Expenses		1,000		(391,499)
23/03/2022	2050113	FIRE - ESL Payable on Shire Buildings	0323.011	Operating Expenses		1,500		(389,999)
23/03/2022	2050114	FIRE - Insurance	0323.011	Operating Expenses			(1,233)	(391,232)
23/03/2022	2050192	FIRE - Depreciation	0323.011	Operating Expenses				(391,232)
23/03/2022	2050211	ESL - BFB Plant and Equipment Maintenance	0323.011	Operating Expenses			(34,740)	(425,972)
23/03/2022	2050214	ESL - Insurance Expenses	0323.011	Operating Expenses		8,949		(417,023)
23/03/2022	2050300	ANIMAL - Salaries & Wages	0323.011	Operating Expenses		2,176		(414,848)
23/03/2022	2050301	ANIMAL - Superannuation	0323.011	Operating Expenses		3,862		(410,986)
23/03/2022	2050302	ANIMAL - Workers Comp Insurance	0323.011	Operating Expenses			(1,548)	(412,534)
23/03/2022	2050303	ANIMAL - Allowances	0323.011	Operating Expenses		115		(412,418)
23/03/2022	B0030	Animal Pound Operations	0323.011	Operating Expenses			(13)	(412,431)
23/03/2022	2050315	ANIMAL - Insurance (Other Than Buildings)	0323.011	Operating Expenses			(676)	(413,107)
23/03/2022	2050392	ANIMAL - Depreciation	0323.011	Operating Expenses				(413,107)
23/03/2022	2050402	OLOPS - Workers Comp Insurance	0323.011	Operating Expenses			(275)	(413,382)
23/03/2022	2050410	OLOPS - Insurance	0323.011	Operating Expenses		5,575		(407,807)
23/03/2022	2050492	OLOPS - Depreciation	0323.011	Operating Expenses				(407,807)
23/03/2022	2070300	HEALTH - Salaries & Wages	0323.011	Operating Expenses		29,960		(377,847)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	2070301	HEALTH - Superannuation	0323.011	Operating Expenses		3,630		(374,217)
23/03/2022	2070302	HEALTH - Workers Comp Insurance	0323.011	Operating Expenses			(642)	(374,859)
23/03/2022	2070304	HEALTH - Training & Development	0323.011	Operating Expenses		2,000		(372,859)
23/03/2022	2070312	HEALTH - Insurance Expenses	0323.011	Operating Expenses			(1,425)	(374,284)
23/03/2022	2070314	HEALTH - Motor Vehicle Expenses	0323.011	Operating Expenses		1,900		(372,384)
23/03/2022	CV0002	Other Purchases for CV19 Reponse	0323.011	Operating Expenses			(8,030)	(380,414)
23/03/2022	BO110	13 Hough St - Operations	0323.011	Operating Expenses		36		(380,378)
23/03/2022	BM110	13 Hough St - Maintenance	0323.011	Operating Expenses			(4,620)	(384,998)
23/03/2022	2090192	STF HOUSE - Depreciation	0323.011	Operating Expenses				(384,998)
23/03/2022	2100100	SAN - Waste Collection	0323.011	Operating Expenses		24,300		(360,698)
23/03/2022	2100101	SAN - Waste Disposal	0323.011	Operating Expenses		26,750		(333,948)
23/03/2022	2100102	SAN - Waste Recycling	0323.011	Operating Expenses		49,050		(284,898)
23/03/2022	BO120	Waste Facilities Building Operations	0323.011	Operating Expenses			(813)	(285,711)
23/03/2022	W010	Tip Maintenance	0323.011	Operating Expenses			(19,000)	(304,711)
23/03/2022	2100107	SAN - Insurance (Other Than Buildings)	0323.011	Operating Expenses		3,441		(301,269)
23/03/2022	2100109	SAN - Training & Development	0323.011	Operating Expenses			(1,900)	(303,169)
23/03/2022	2100192	SAN - Depreciation	0323.011	Operating Expenses				(303,169)
23/03/2022	2100200	SANOTH - Waste Collection	0323.011	Operating Expenses			(5,500)	(308,669)
23/03/2022	2100201	SANOTH - Waste Disposal	0323.011	Operating Expenses		25,000		(283,669)
23/03/2022	2100201	SANOTH - Waste Disposal	0323.011	Operating Expenses			(2,000)	(285,669)
23/03/2022	2100292	SANOTH - Depreciation	0323.011	Operating Expenses				(285,669)
23/03/2022	W030	Stormwater Drainage Maintenance	0323.011	Operating Expenses		679		(284,991)
23/03/2022	2100501	ENVIRO - Landcare Community Projects	0323.011	Operating Expenses		25,000		(259,991)
23/03/2022	2100501	ENVIRO - Landcare Community Projects	0323.011	Operating Expenses			(25,000)	(284,991)
23/03/2022	2100600	PLAN - Salaries & Wages	0323.011	Operating Expenses		5,156		(279,835)
23/03/2022	2100602	PLAN - Workers Comp Insurance	0323.011	Operating Expenses			(522)	(280,357)
23/03/2022	2100612	PLAN - Insurance	0323.011	Operating Expenses			(260)	(280,617)
23/03/2022	W040	Cemetery Maintenance/Operations	0323.011	Operating Expenses			(2,269)	(282,886)
23/03/2022	W041	Cemetery Grave Digging	0323.011	Operating Expenses		800		(282,086)
23/03/2022	BO130	Mackie Park Public Toilets and Office Operations	0323.011	Operating Expenses		300		(281,786)
23/03/2022	BO130	Mackie Park Public Toilets and Office Operations	0323.011	Operating Expenses			(86)	(281,871)
23/03/2022	BO131	Gnarojin Park Public Toilets Operations	0323.011	Operating Expenses			(39)	(281,911)
23/03/2022	BO132	Smith St Public Toilets (Coles Carpark) Operations	0323.011	Operating Expenses		500		(281,411)
23/03/2022	BO132	Smith St Public Toilets (Coles Carpark) Operations	0323.011	Operating Expenses			(15)	(281,426)
23/03/2022	BO133	Harris St Public Toilets (Museum) Operations	0323.011	Operating Expenses		1,700		(279,726)
23/03/2022	BO133	Harris St Public Toilets (Museum) Operations	0323.011	Operating Expenses			(7)	(279,733)
23/03/2022	BO134	Lions Park Public Toilets Operations	0323.011	Operating Expenses		2,500		(277,233)
23/03/2022	BO134	Lions Park Public Toilets Operations	0323.011	Operating Expenses			(11)	(277,243)
23/03/2022	BO137	Cemetery Public Toilets Operations	0323.011	Operating Expenses		14		(277,230)
23/03/2022	BO138	Highbury Public Toilets Operations	0323.011	Operating Expenses			(200)	(277,430)
23/03/2022	BO138	Highbury Public Toilets Operations	0323.011	Operating Expenses			(27)	(277,457)
23/03/2022	BO264	Memorial Park Toilets Operations	0323.011	Operating Expenses		1,000		(276,457)
23/03/2022	BM138	Highbury Public Toilets Maintenance	0323.011	Operating Expenses			(200)	(276,657)
23/03/2022	BM140	Thomas Hogg Oval Toilets / Ablutions Maintenance	0323.011	Operating Expenses			(2,250)	(278,907)
23/03/2022	2100892	COM AMEN - Depreciation	0323.011	Operating Expenses				(278,907)
23/03/2022	2100899	COM AMEN - Administration Allocated	0323.011	Operating Expenses		501		(278,405)
23/03/2022	BO150	Town Hall (Federal St) Building Operations	0323.011	Operating Expenses			(446)	(278,851)
23/03/2022	BO151	Railway Institute Hall & Office Building Operations	0323.011	Operating Expenses			(440)	(279,291)
23/03/2022	BO152	John Higgins Community Complex Building Operations	0323.011	Operating Expenses			(373)	(279,664)
23/03/2022	BO153	Highbury Hall Building Operations	0323.011	Operating Expenses			(180)	(279,843)
23/03/2022	BO154	Nomans Lake Hall Building Operations	0323.011	Operating Expenses			(39)	(279,882)
23/03/2022	BM150	Town Hall (Federal St) Building Maintenance	0323.011	Operating Expenses			(200)	(280,082)
23/03/2022	BM152	John Higgins Community Complex Building Maintenance	0323.011	Operating Expenses		200		(279,882)
23/03/2022	2110197	HALLS - Community Services Allocated	0323.011	Operating Expenses		9,761		(270,121)
23/03/2022	2110199	HALLS - Administration Allocated	0323.011	Operating Expenses		500		(269,621)
23/03/2022	2110242	NRLC - Utility - Gas	0323.011	Operating Expenses			(15,000)	(284,621)
23/03/2022	2110245	NRLC - Insurance	0323.011	Operating Expenses			(502)	(285,123)
23/03/2022	2110292	NRLC - Depreciation	0323.011	Operating Expenses				(285,123)
23/03/2022	2110297	NRLC - Community Services Allocated	0323.011	Operating Expenses		5,644		(279,479)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	PG	Parks & Gardens Maintenance	0323.011	Operating Expenses		2,000		(277,479)
23/03/2022	W060	Memorial Park Maintenance/Operations	0323.011	Operating Expenses		7,000		(270,479)
23/03/2022	W061	Lions Park Maintenance/Operations	0323.011	Operating Expenses		900		(269,579)
23/03/2022	W062	Mackie Park Maintenance/Operations	0323.011	Operating Expenses		100		(269,479)
23/03/2022	W063	Gnarojin Park Maintenance/Operations	0323.011	Operating Expenses		351		(269,128)
23/03/2022	W110	Community Garden Maintenance/Operations	0323.011	Operating Expenses		38		(269,089)
23/03/2022	2110306	REC - Playground Equipment & Furniture Mtce	0323.011	Operating Expenses			(1,227)	(270,316)
23/03/2022	2110312	REC - Insurance Premiums	0323.011	Operating Expenses		5,800		(264,516)
23/03/2022	2110392	REC - Depreciation	0323.011	Operating Expenses				(264,516)
23/03/2022	2110397	REC - Community Services Allocated	0323.011	Operating Expenses		12,169		(252,348)
23/03/2022	2110399	REC - Administration Allocated	0323.011	Operating Expenses		300		(252,048)
23/03/2022	2110500	LIB - Salaries & Wages	0323.011	Operating Expenses		10,000		(242,048)
23/03/2022	2110502	LIB - Workers Comp Insurance	0323.011	Operating Expenses			(617)	(242,665)
23/03/2022	2110503	LIB - Allowances	0323.011	Operating Expenses			(600)	(243,265)
23/03/2022	2110514	LIB - Subscriptions & Memberships	0323.011	Operating Expenses			(6,523)	(249,788)
23/03/2022	BO190	Library Building Operations	0323.011	Operating Expenses			(2,371)	(252,160)
23/03/2022	BM190	Library Building Maintenance	0323.011	Operating Expenses			(1,973)	(254,132)
23/03/2022	BM190	Library Building Maintenance	0323.011	Operating Expenses			(80)	(254,212)
23/03/2022	2110592	LIB - Depreciation	0323.011	Operating Expenses				(254,212)
23/03/2022	2110599	LIB - Administration Allocated	0323.011	Operating Expenses		500		(253,712)
23/03/2022	BO201	Museum Building Operations	0323.011	Operating Expenses			(195)	(253,907)
23/03/2022	BM201	Museum Building Maintenance	0323.011	Operating Expenses			(2,950)	(256,857)
23/03/2022	W130	Railway Bridge Maintenance/Operations	0323.011	Operating Expenses			(549)	(257,406)
23/03/2022	W131	Railway Loco and Rolling Stock Maintenance/Operations	0323.011	Operating Expenses			(3)	(257,410)
23/03/2022	2110692	HERITAGE - Depreciation	0323.011	Operating Expenses				(257,410)
23/03/2022	2110800	OTHCUL - Indigenous Cultural Events	0323.011	Operating Expenses		2,000		(255,410)
23/03/2022	2110801	OTHCUL - Australia Day	0323.011	Operating Expenses		1,500		(253,910)
23/03/2022	2110802	OTHCUL - Christmas Lights	0323.011	Operating Expenses		6,191		(247,719)
23/03/2022	2110804	OTHCUL - Naidoc	0323.011	Operating Expenses			(260)	(247,978)
23/03/2022	2110805	OTHCUL - Festival & Events	0323.011	Operating Expenses		2,559		(245,419)
23/03/2022	2110810	OTHCUL - Community Chest	0323.011	Operating Expenses		5,000		(240,419)
23/03/2022	2110811	OTHCUL - Insurance	0323.011	Operating Expenses		4,341		(236,078)
23/03/2022	2110815	OTHCUL - Rev Heads	0323.011	Operating Expenses			(4,733)	(240,811)
23/03/2022	2110817	OTHCUL - Narrogin Show	0323.011	Operating Expenses			(7,028)	(247,839)
23/03/2022	2110821	OTHCUL - Event/Festival Matching Funding	0323.011	Operating Expenses		15,000		(232,839)
23/03/2022	2110830	OTHCUL - Artwork Collection	0323.011	Operating Expenses			(2,000)	(234,839)
23/03/2022	2110897	OTHCUL - Community Services Allocated	0323.011	Operating Expenses		4,443		(230,396)
23/03/2022	RMGEN	Road Maintenance General Expenses	0323.011	Operating Expenses			(9,833)	(240,229)
23/03/2022	SWEEP	Street Sweeping	0323.011	Operating Expenses			(400)	(240,629)
23/03/2022	2120209	ROADM - Litter Control	0323.011	Operating Expenses			(1,430)	(242,059)
23/03/2022	TREES	Street Tree Maintenance	0323.011	Operating Expenses		11,174		(230,885)
23/03/2022	2120211	ROADM - Consultants	0323.011	Operating Expenses		5,000		(225,885)
23/03/2022	BO210	Fairway Depot Building Operations	0323.011	Operating Expenses		679		(225,207)
23/03/2022	BO211	Lydeker Depot Building Operations	0323.011	Operating Expenses			(287)	(225,493)
23/03/2022	2120220	ROADM - Disaster Recovery Funding Arrangements (DRFAWA)	0323.011	Operating Expenses			(4,293)	(229,786)
23/03/2022	2120292	ROADM - Depreciation	0323.011	Operating Expenses				(229,786)
23/03/2022	2120492	AERO - Depreciation	0323.011	Operating Expenses				(229,786)
23/03/2022	2120502	LICENSING - Workers Comp Insurance	0323.011	Operating Expenses			(179)	(229,965)
23/03/2022	2120599	LICENSING - Administration Allocated	0323.011	Operating Expenses		14,864		(215,101)
23/03/2022	2130190	RURAL - Insurance Premiums	0323.011	Operating Expenses		2,639		(212,462)
23/03/2022	2130197	RURAL - Community Services Allocated	0323.011	Operating Expenses			(3,500)	(215,962)
23/03/2022	W150	Caravan Park General Maintenance/Operations	0323.011	Operating Expenses		5,000		(210,962)
23/03/2022	BO230	Caravan Park Ablution Block (NEW) Building Operations	0323.011	Operating Expenses		1,242		(209,720)
23/03/2022	2130292	TOUR - Depreciation	0323.011	Operating Expenses				(209,720)
23/03/2022	2130297	TOUR - Community Services Allocated	0323.011	Operating Expenses		10,200		(199,520)
23/03/2022	2130299	TOUR - Administration Allocated	0323.011	Operating Expenses		350		(199,170)
23/03/2022	2130300	BUILD - Salaries & Wages	0323.011	Operating Expenses		44,192		(154,978)
23/03/2022	2130301	BUILD - Superannuation	0323.011	Operating Expenses		2,140		(152,838)
23/03/2022	2130302	BUILD - Workers Comp Insurance	0323.011	Operating Expenses			(426)	(153,264)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	2130306	BUILD - Recruitment	0323.011	Operating Expenses			(400)	(153,664)
23/03/2022	2130316	BUILD - Insurance	0323.011	Operating Expenses		519		(153,145)
23/03/2022	2130319	BUILD - Contract Building Surveyor	0323.011	Operating Expenses		10,000		(143,145)
23/03/2022	2130391	BUILD - Loss on Disposal of Assets	0323.011	Operating Expenses				(143,145)
23/03/2022	2130399	BUILD - Administration Allocated	0323.011	Operating Expenses		250		(142,895)
23/03/2022	2130605	ECONOM - Travel & Accommodation GEN	0323.011	Operating Expenses		4,000		(138,895)
23/03/2022	2130611	ECONOM - Insurance Other Than Buildings	0323.011	Operating Expenses		2,639		(136,256)
23/03/2022	2130615	ECONOM - Facade Upgrade	0323.011	Operating Expenses		5,000		(131,256)
23/03/2022	2130692	ECONOM - Depreciation	0323.011	Operating Expenses				(131,256)
23/03/2022	2130697	ECONOM - Community Services Allocated	0323.011	Operating Expenses		7,524		(123,732)
23/03/2022	PW999	Private Works - Budget Purposes Only	0323.011	Operating Expenses		2,000		(121,732)
23/03/2022	PWGEN	Private Works Small Jobs	0323.011	Operating Expenses		14,224		(107,508)
23/03/2022	PW21104	PW21104 - Barry Silver Truck Hire and Gravel purchase	0323.011	Operating Expenses			(461)	(107,969)
23/03/2022	PW21105	PW21105 - Water Corp- Traffic Control	0323.011	Operating Expenses			(1,478)	(109,447)
23/03/2022	PW21106	PW21106 - Narrogin Agri School 1.5Hours Steel vibe roller	0323.011	Operating Expenses			(338)	(109,785)
23/03/2022	PW21107	PW21107 - Trench Repairs Water Corp.	0323.011	Operating Expenses			(351)	(110,136)
23/03/2022	PW21108	Sealing Trench for Doug Allan	0323.011	Operating Expenses			(949)	(111,085)
23/03/2022	2140202	PWO - EMTRS - Workers Compensation	0323.011	Operating Expenses		2,095		(108,991)
23/03/2022	2140205	PWO - EMTRS - WHS	0323.011	Operating Expenses			(660)	(109,651)
23/03/2022	2140206	PWO - EMTRS - Recruitment	0323.011	Operating Expenses			(1,080)	(110,731)
23/03/2022	2140215	PWO - WORKS - Wages Administration Hours	0323.011	Operating Expenses		25,200		(85,531)
23/03/2022	2140215	PWO - WORKS - Wages Administration Hours	0323.011	Operating Expenses			(1,200)	(86,731)
23/03/2022	2140216	PWO - WORKS - Superannuation	0323.011	Operating Expenses		3,600		(83,131)
23/03/2022	2140220	PWO - WORKS - Long Service Leave	0323.011	Operating Expenses			(15,800)	(98,930)
23/03/2022	W160	WORKS - Training & Development	0323.011	Operating Expenses		8,113		(90,817)
23/03/2022	W160	WORKS - Training & Development	0323.011	Operating Expenses			(300)	(91,117)
23/03/2022	2140228	PWO - WORKS - Workers Compensation Insurance	0323.011	Operating Expenses		6,725		(84,393)
23/03/2022	2140230	PWO - Insurances (Except Workers Comp)	0323.011	Operating Expenses			(13,149)	(97,542)
23/03/2022	2140232	PWO - Information Systems	0323.011	Operating Expenses			(160)	(97,702)
23/03/2022	2140234	PWO - Expensed Minor Asset Purchases	0323.011	Operating Expenses		1,000		(96,702)
23/03/2022	2140292	PWO - Depreciation	0323.011	Operating Expenses				(96,702)
23/03/2022	2140293	PWO - Less - Allocated to Works (PWO's)	0323.011	Operating Expenses			(15,477)	(112,179)
23/03/2022	2140301	POC - Parts & Repairs	0323.011	Operating Expenses			(1,518)	(113,697)
23/03/2022	2140307	POC - Insurance	0323.011	Operating Expenses			(16)	(113,712)
23/03/2022	2140394	POC - LESS Plant Operation Costs Allocated to Works	0323.011	Operating Expenses			(29,467)	(143,179)
23/03/2022	2140492	POC - Depreciation	0323.011	Operating Expenses				(143,179)
23/03/2022	2140500	ADMIN - Salaries & Wages	0323.011	Operating Expenses		36,411		(106,768)
23/03/2022	2140500	ADMIN - Salaries & Wages	0323.011	Operating Expenses			(1,185)	(107,953)
23/03/2022	2140501	ADMIN - Superannuation	0323.011	Operating Expenses		3,435		(104,518)
23/03/2022	2140502	ADMIN - Workers Compensation	0323.011	Operating Expenses			(3,840)	(108,357)
23/03/2022	2140504	ADMIN - Training & Development	0323.011	Operating Expenses		8,000		(100,357)
23/03/2022	2140505	ADMIN - Occupational Health & Safety	0323.011	Operating Expenses		2,567		(97,790)
23/03/2022	2140506	ADMIN - Recruitment	0323.011	Operating Expenses		2,500		(95,290)
23/03/2022	BO261	History Hall Building Operations	0323.011	Operating Expenses			(879)	(96,168)
23/03/2022	BM260	Admin Office Building Maintenance	0323.011	Operating Expenses			(120)	(96,288)
23/03/2022	2140517	ADMIN - Insurances (Other than Bld and W/Comp)	0323.011	Operating Expenses			(22,625)	(118,913)
23/03/2022	2140592	ADMIN - Depreciation	0323.011	Operating Expenses				(118,913)
23/03/2022	2140599	ADMIN - Administration Overheads Recovered	0323.011	Operating Expenses			(29,793)	(148,706)
23/03/2022	2140600	COMMUNITY - Salaries & Wages	0323.011	Operating Expenses		43,778		(104,929)
23/03/2022	2140601	COMMUNITY - Superannuation	0323.011	Operating Expenses		5,000		(99,929)
23/03/2022	2140602	COMMUNITY - Workers Compensation	0323.011	Operating Expenses			(459)	(100,388)
23/03/2022	2140615	COMMUNITY - Insurances (Other than Bld and W/Comp)	0323.011	Operating Expenses			(2,080)	(102,468)
23/03/2022	2140699	COMMUNITY - Community Services Overheads Recovered	0323.011	Operating Expenses			(46,239)	(148,707)
23/03/2022	2140700	SAL - Gross Salary and Wages	0323.011	Operating Expenses		68,187		(80,520)
23/03/2022	2140701	SAL - Less Salaries & Wages Allocated	0323.011	Operating Expenses			(68,187)	(148,707)
23/03/2022	2140703	SAL - Workers Compensation Expense	0323.011	Operating Expenses		12,930		(135,777)
23/03/2022	3030110	RATES - Interim Rates Levied - GRV	0323.011	Operating Revenue		4,445		(131,332)
23/03/2022	3030115	RATES - Back Rates Levied - GRV	0323.011	Operating Revenue			(906)	(132,237)
23/03/2022	3030120	RATES - Ex-Gratia Rates (CBH, etc.)	0323.011	Operating Revenue		1,372		(130,865)
23/03/2022	3030129	RATES - Account Enquiry Charges	0323.011	Operating Revenue		2,070		(128,795)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	3030200	GENGRANT - Financial Assistance Grant - General	0323.011	Operating Revenue			(88,584)	(217,379)
23/03/2022	3030201	GENGRANT - Financial Assistance Grant - Roads	0323.011	Operating Revenue		5,598		(211,781)
23/03/2022	3030400	GENFUND - Commissions	0323.011	Operating Revenue			(4,060)	(215,841)
23/03/2022	3040299	Suspense Holding for Electronic Bank Deposits	0323.011	Operating Revenue			(3,205)	(219,046)
23/03/2022	3050100	FIRE - Fines and Penalties	0323.011	Operating Revenue		273		(218,772)
23/03/2022	3050305	ANIMAL - Other Fees & Charges	0323.011	Operating Revenue		5,800		(212,972)
23/03/2022	3070610	HEALTH - Covid-Other Income	0323.011	Operating Revenue		4,800		(208,172)
23/03/2022	3080120	PRE-SCHOOL - Other Income	0323.011	Operating Revenue		2,750		(205,422)
23/03/2022	3100100	SAN - Domestic Refuse Collection Charges	0323.011	Operating Revenue		979		(204,443)
23/03/2022	3100101	SAN - Domestic Services (Additional)	0323.011	Operating Revenue		469		(203,974)
23/03/2022	3100103	SAN - Reimbursements	0323.011	Operating Revenue			(3,000)	(206,974)
23/03/2022	3100105	SAN - Domestic Recycling Service	0323.011	Operating Revenue		94		(206,881)
23/03/2022	3100202	SANOTH - Commercial Tipping Charge	0323.011	Operating Revenue		19,922		(186,959)
23/03/2022	3100606	PLAN - Planning Officer Regional Support Income	0323.011	Operating Revenue			(11,500)	(198,459)
23/03/2022	3100806	COM AMEN - Cemetery Fees (Burial) Ex GST	0323.011	Operating Revenue		3,000		(195,459)
23/03/2022	3100807	COM AMEN - Cemetery Fees (Niche Wall & Rose Garden) Ex GST	0323.011	Operating Revenue		1,200		(194,259)
23/03/2022	3110305	REC - Reimbursements - Other Recreation	0323.011	Operating Revenue		13,430		(180,829)
23/03/2022	3110501	LIB - Fines & Penalties	0323.011	Operating Revenue		198		(180,630)
23/03/2022	3120102	ROADC - Black Spot Grant	0323.011	Operating Revenue			(88,000)	(268,630)
23/03/2022	3120500	LICENSING - Transport Licensing Commission	0323.011	Operating Revenue		5,425		(263,205)
23/03/2022	3130202	TOUR - Reimbursements (Inc GST)	0323.011	Operating Revenue		1,500		(261,705)
23/03/2022	3130605	ECONOM - TransWA Commission	0323.011	Operating Revenue		450		(261,255)
23/03/2022	3130606	ECONOM - Other Income	0323.011	Operating Revenue		400		(260,855)
23/03/2022	3140201	PWO - Other Reimbursements	0323.011	Operating Revenue		50		(260,805)
23/03/2022	3140300	POC - Fuel Tax Credits Grant Scheme	0323.011	Operating Revenue		6,000		(254,805)
23/03/2022	3140505	ADMIN - Reimbursements	0323.011	Operating Revenue		7,000		(247,805)
23/03/2022	4030350	INVEST - Transfer Interest To Reserve	0323.011	Capital Expenses		510		(247,295)
23/03/2022	PE057	Lifting Ramp - NO05	0323.011	Capital Expenses			(5,000)	(252,295)
23/03/2022	IO078	TWIS Dams	0323.011	Capital Expenses			(4,410)	(256,705)
23/03/2022	PE161	NRLC - Plant & Equipment Other (Capital)	0323.011	Capital Expenses			(30,000)	(286,705)
23/03/2022	IO127	Narrogin Tennis Courts Resurfacing	0323.011	Capital Expenses			(114,500)	(401,205)
23/03/2022	IO129	Walk Cycle & Mountain Bike Trails Projects	0323.011	Capital Expenses			(300)	(401,505)
23/03/2022	IR108	Leake St - New Seal over gravel (upgrade)	0323.011	Capital Expenses		22,574		(378,931)
23/03/2022	IR106	Chipper St -New Seal over gravel	0323.011	Capital Expenses		21,410		(357,521)
23/03/2022	IR212	Narrogin Valley Road - Renewal (Rural)	0323.011	Capital Expenses		139,916		(217,605)
23/03/2022	RBS204	Blackspot Tarwonga Rd (Rehab) SLK 15.5 - 16	0323.011	Capital Expenses		132,000		(85,605)
23/03/2022	5050153	FIRE Transfer from Reserves to Muni	0323.011	Capital Revenue		186,646		101,041
23/03/2022	5100850	COM AMEN - Transfer from Reserve	0323.011	Capital Revenue			(97,272)	3,769
23/03/2022	5110254	REC - Other Income Contributions Reimb (Capital) GEN	0323.011	Capital Revenue		76,323		80,092
23/03/2022	5110353	REC - Transfers From Reserve	0323.011	Capital Revenue		38,162		118,254
23/03/2022	5120353	PLANT - Insurance Proceeds from Plant Damage	0323.011	Capital Revenue		68,409		186,663
23/03/2022	5130150	TOUR - Transfer From Reserve	0323.011	Capital Revenue			(186,663)	(0)
					0	3,315,166	(3,315,166)	(0)

### 10.3.3 CORPORATE BUSINESS PLAN – 2022 REVIEW

File Reference	4.2.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	18 July 2022
Author	Mark Furr – Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Corporate Business Plan 2022-2026 – Annual Review 2022

#### Summary

To consider the annual review of the Corporate Business Plan as required by the Local Government Act 1995.

#### Background

The Corporate Business Plan (CBP) is one of two core components of planning for the future, together with the Strategic Community Plan.

#### Consultation

Discussions with the Executive Management Team.

#### Statutory Environment

The following legislation applies: Local Government Act 1995 –

- Section 5.56(1) A local government is to plan for the future of the district.
- Section 6.2 – Local government to prepare annual budget.

Local Government (Administration) Regulations 1996 –

- Regulation 19DA(4) – A local government is to review the current corporate business plan for its district every year.

#### Policy Implications

There are no Council policies associated with this item.

#### Financial Implications

All of the proposed modifications for year 1 of the CBP are reflected in the Draft Annual Budget 2022/23.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

## Comment/Conclusion

The current Corporate Business Plan was adopted by Council on 25 August 2021.

The Plan has been updated by:

Forecast Statement of Funding and Capital Program

- Deletion of 2021-22 financial data;
- Updating of, 2022/23, 2023/24 and 2024/25 financial data from the current Long Term Financial Plan; and
- Inclusion of 2025-26 financial data from the current Long Term Financial Plan.

Service Delivery

- Deletion of 2021-22 planned actions;
- Updating of 2022/23, 2023/24 and 2024/25 planned actions; and
- Inclusion of 2025-26 planned actions.

The various actions of Service Delivery have been amended to consider projects brought forward or deferred. In this respect the Council has been able to accommodate most of the proposed activities.

Primary changes from the Corporate Business Plan 2021-2025 include:

- Completion of several projects such as the Stormwater Dam;
- Procurement of Mobile Video Conference equipment for Council Chambers;
- Consideration of a Recycling Shed (Tip Shop) (Subject to grant);
- Construction of three (3) additional Chalets at the Shire Caravan Park;
- Inclusive play equipment and wheelchair accessible table settings at Highbury;
- Good Shed Roof and Walls Restoration;
- Hawks Football Club and Towns Cricket Club Clayton Oval Lighting Upgrades; and
- Narrogin Tennis Club Lighting and Courts – upgrade.



## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council does not adopt the Corporate Business Plan at (all) or delaying its adoption, resulting in noncompliance with the Local Government Act 1995 and/or delay in the adoption of the Budget.	Possible (3)	Minor (2)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

## Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of six (6) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Voting Requirements

Absolute Majority

### OFFICERS' RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That pursuant to regulation 17DA(4) of the Local Government (Administration) Regulations 1996, Council adopt the Corporate Business Plan 2022-2026 as presented.

**COUNCIL RESOLUTION 220727.005**

Moved: Cr Seale

Seconded: Cr Fisher

That pursuant to regulation 17DA(4) of the Local Government (Administration) Regulations 1996, Council adopt the Corporate Business Plan 2022-2026, with minor amendments as agreed.

**CARRIED 7/0  
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

Reasons for change: There were some minor amendments to the Corporate Business Plan, as follows:

- Reduction of the loan proposed from \$500,000 to \$450,000 and the resultant change in the amount of rates needed to be levied being \$50,000; and
- Referencing the construction of Eco Toilets at Railway Dam in Year 1.



## Corporate Business Plan 2022 – 2026

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Adopted at Ordinary Meeting of Council held 27 June 2018

Review adopted at Ordinary Meeting of Council held 24 July 2019

Review adopted at Ordinary Meeting of Council held 28 July 2020

Review adopted at Ordinary Council Meeting held 27 July 2022

## ***Our Vision:***

***“A leading regional economic driver and a socially interactive and inclusive community”***

**Our Mission:** Provide leadership, direction and opportunities for the community.

**Key Principles:** In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so, we will:

- respect the points of view of individuals and groups;
- build on existing community involvement;
- encourage community leadership;
- promote self-reliance and initiative;
- recognise and celebrate achievement;
- support the principles of social justice; and
- acknowledge the value of staff and volunteers.

# Forward

The Strategic Community Plan outlines community long term (10+ years) vision, values, aspirations and priorities, with reference to other Shire plans, information and resourcing capabilities.

This plan, the Corporate Business Plan, provides the internal business planning tool that translates Council priorities into operations within the resources available. It details the services, operations, projects, and the associated cost, the Shire intends to deliver over the next four years.



Leigh Ballard  
Shire President

27 July 2022



Dale Stewart  
Chief Executive Officer

*The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.*

# Planning Framework

This Corporate Business Plan 2022- 2026, together with the Strategic Community Plan 2017-2027, is the Shire of Narrogin's Plan for the Future and has been prepared to achieve compliance with *the Local Government (Administration) Regulations 1996*.

Under *Local Government (Administration) Regulations 1996* Regulation 19DA (3),

"A Corporate Business Plan for a district is to:

- a) set out, consistently with any relevant priorities in the Strategic Community Plan, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning."

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future as per Section 6.2(2) of the *Local Government Act 1995*.

Development of the Plan has also been influenced by the Department of Local Government, Sport and Cultural Industries Framework and Guidelines for Integrated Planning and Reporting.

## Strategic Community Plan

The Narrogin community had a strong involvement and voice in the development of the Strategic Community Plan. Commencing in January 2017, the community were invited to share their visions and aspirations for the future of Narrogin, and the Plan has subsequently been reviewed and updated to reflect the community aspirations.

The community shared what they considered most special about the district and their aspirations for the future. The sense of community and a country town feel was highly regarded along as was the multicultural community and the history of the district. It was evident the community values their natural environment and the many native reserves. High quality regional sporting and recreation facilities, along with medical and education services available in Narrogin were also very important.

The community strongly identified their desire for further economic development, supporting current local industry whilst pursuing opportunities for economic diversity and growth.

This information provided a valuable insight into the key issues and aspirations, as perceived by the local community. Importantly for the Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Strategic Community Plan 2017 - 2027.

# Planning Framework (continued)

## Corporate Business Plan

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the outcomes due to the constraints of limited resources. This planning process is formalised by the development of this Corporate Business Plan. The Corporate Business Plan then, in turn, converts the Strategic Community Plan into action via the adoption of an Annual Budget.

The Corporate Business Plan 2022- 2026 must be reviewed annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives the Corporate Business Plan draws on information contained within the following strategic documents.

## Asset Management Plans

The Shire has developed Asset Management Plans for major asset classes in accordance with the Asset Management Policy. The Asset Management Plans form a component of an overall Asset Management Strategy which addresses the Shire's current asset management processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Asset Management Plans have been considered to the extent the financial and workforce resources are available to enable the renewals to occur.

## Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Workforce Plan captured within the Long Term Financial Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

## Long Term Financial Plan

The Shire of Narrogin is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration with this Plan. The results of this update are reflected within the Forecast Statement of Funding on the following page.

## Review of Plan

In accordance with statutory requirements, the Corporate Business Plan is reviewed and updated annually. The review of this Plan occurred following a major review of the Strategic Community Plan in 2017.



# Forecast Statement of Funding

The following Statement is extracted from the Long Term Financial Plan and draft budget 2022-23 to provide an indication of the activities proposed in the Corporate Business Plan. This forecast is underpinned by a number of assumptions that provide a reasonable estimate of activity and should not be construed as final or relied upon for investment activities.

## RATE SETTING STATEMENT

	Proposed Estimates			
	2022-23 \$	2023-24 \$	2024-25 \$	2025-26 \$
<b>OPERATING REVENUE</b>				
Governance	1,153	1,188	1,223	1,260
General Purpose Funding	920,315	947,924	976,362	1,005,653
Law, Order Public Safety	260,756	268,579	276,636	284,935
Health	17,313	17,832	18,367	18,918
Education and Welfare	2,094,046	2,156,867	2,221,573	2,288,221
Housing	17,651	18,181	18,726	19,288
Community Amenities	1,189,052	1,224,724	1,261,465	1,299,309
Recreation and Culture	57,575	59,302	61,081	62,914
Transport	358,876	369,642	380,732	392,153
Economic Services	353,585	364,193	375,118	386,372
Other Property and Services	178,115	183,458	188,962	194,631
<b>TOTAL REVENUE</b>	<b>5,448,437</b>	<b>5,611,890</b>	<b>5,780,247</b>	<b>5,953,654</b>
<b>LESS OPERATING EXPENDITURE</b>				
Governance	(655,957)	(675,636)	(695,905)	(716,782)
General Purpose Funding	(302,290)	(311,359)	(320,699)	(330,320)
Law, Order, Public Safety	(883,678)	(910,188)	(937,494)	(965,619)
Health	(336,193)	(346,279)	(356,667)	(367,367)
Education and Welfare	(2,038,408)	(2,099,560)	(2,162,547)	(2,227,423)
Housing	(54,901)	(56,548)	(58,244)	(59,992)
Community Amenities	(1,604,213)	(1,652,339)	(1,701,910)	(1,752,967)
Recreation and Culture	(3,323,780)	(3,423,493)	(3,526,198)	(3,631,984)
Transport	(3,452,050)	(3,555,612)	(3,662,280)	(3,772,148)
Economic Services	(735,335)	(757,395)	(780,117)	(803,520)
Other Property & Services	(91,074)	(93,806)	(96,620)	(99,519)
<b>TOTAL EXPENSES</b>	<b>(13,477,879)</b>	<b>(13,882,215)</b>	<b>(14,298,682)</b>	<b>(14,727,642)</b>
<b>ADD</b>				
Non-cash amounts excluded from operating activities (Depreciation)	2,947,189	3,035,605	3,126,673	3,220,473
<b>Amount Attributable to Operating Activities</b>	<b>(2,620,431)</b>	<b>(2,699,044)</b>	<b>(2,780,015)</b>	<b>(2,863,416)</b>

**RATE SETTING STATEMENT (Continued)**

	Proposed Estimates			
	2022-23 \$	2023-24 \$	2024-25 \$	2025-26 \$
<b>Investing Activities</b>				
Non-Operating Grants, Subsidies and Contributions for the Development of Assets	4,442,663	728,000	728,000	728,000
Purchase Land				
Purchase Buildings	(192,355)	(2,692,355)	(470,000)	0
Purchase Furniture and Equipment	(127,674)	(25,000)	(25,000)	(20,000)
Purchase Plant and Equipment	(1,629,100)	(506,000)	(508,000)	(558,000)
Infrastructure Assets - Roads	(2,332,910)	(1,830,000)	(1,830,000)	(1,830,000)
Infrastructure Assets - Footpaths	(51,000)	(50,000)	(50,000)	(50,000)
Infrastructure Assets - Drainage	0	0	0	0
Infrastructure Assets - Parks & Ovals	(348,869)	(90,000)	(50,000)	(20,000)
Infrastructure Assets - Other	(172,929)	(300,000)	(300,000)	(300,000)
Infrastructure Assets – Bridges				
Infrastructure Assets – Sewerage				
Purchase of Tools				
<b>Amount Attributable to Investing Activities</b>	<b>(412,174)</b>	<b>(4,765,355)</b>	<b>(2,505,000)</b>	<b>(2,050,000)</b>
<b>Financing Activities</b>				
Repayment of Debt - Loan Principal	(206,412)	(222,925)	(240,759)	(240,759)
Proceeds from New Borrowings	450,000	0	500,000	0
Transfer to Reserves	(2,637,245)	(913,245)	(909,486)	(924,233)
Transfers from Reserves	4,170,391	506,000	573,000	603,000
<b>Amount Attributable to Financing Activities</b>	<b>1,776,734</b>	<b>(630,170)</b>	<b>(77,245)</b>	<b>(561,992)</b>
Budget Deficiency before general rates	(5,468,270)	(5,580,818)	(5,748,243)	(5,920,690)
<b>TO BE MADE UP FROM GENERAL RATES</b>	<b>5,468,270</b>	<b>5,580,818</b>	<b>5,748,243</b>	<b>5,920,690</b>
Estimated Surplus/(Deficit)	0	0	0	0

# Capital Program

A number of projects are forecast to be undertaken during the life of the Plan which result in capital expenditure. The activities are summarised below along with an indication of the forecast capital expenditure extracted from the Long-Term Financial Plan.

Key projects within the Plan are:

Item	Proposed Estimates			
	2022-23 \$	2023-24 \$	2024-25 \$	2025-26 \$
<b>Other Governance</b>		10,000	10,000	10,000
Council Chamber Video Conferencing	15,000			
<b>Law, Order and Public Safety</b>				
Additional Public CCTV Camera's	200,000			
<b>Fire Prevention</b>				
DFES Vehicles	992,000			
DFES Joint facility (100% DFES funded)		2,500,000		
<b>Home &amp; Community Care</b>				
Relocation of Home & Community Care	900,000			
Future Building Renewal Projects			50,000	
Computer Equipment		15,000		15,000
Vehicle Purchases (net of Trade-in)	260,000	60,000	60,000	60,000
<b>Staff Housing</b>				
Staff Housing			500,000	
<b>Sewerage General</b>				
Retic Pipe Clayton Oval (TWIS) Dam	15,000			
<b>Other Community Amenities</b>				
Mackie Park Officer Kitchenette	8,000			
Recycling Shed	50,000			
Landfill Facility Revegetation	10,000			
Cemetery Development	62,500			
Townsites Entrance Statements replacements		30,000	30,000	
Townscaping Projects		27,000	27,000	57,000
Future Building Renewal Projects		50,000	50,000	75,000
<b>Public Halls and Civic Centres</b>				
Town Hall Equipment	40,000			
Town Hall Stage Upgrade/EWP/Rigging	55,000			
Town Hall Plan (Circuit West)	50,000			
<b>Narrogin Regional Recreation Complex</b>				
Emergency Generator - NRLC	35,000			
Covered Stage -Rec Centre west end of Alby Park	50,000			
NRLC Court Upgrades	30,000	30,000		
Building Management System at NRLC		40,000		
Capital Emergency Repairs eg - Pool Filters- NRLC	96,000			

Item	Proposed Estimates			
	2022-23 \$	2023-24 \$	2024-25 \$	2025-26 \$
Capital Emergency Repairs eg - Pool Liner- NRLC	80,000			
Capital Emergency Repairs eg - Boiler- NRLC	75,000			
LED Lighting - NRLC	35,000			
Future Building Upgrade Projects				75,000
Future Infrastructure Projects		20,000	50,000	50,000
<b>Other Recreation and Sport</b>				
James Park Shelter/Tables		10,000		
Kelliher Park Shelters/Tables		15,000		
Water Meters /Water Bubbler James Park and McKenzie Park			20,000	
Play Equipment Activities – Highbury	50,000			
Softfall Nippa Humes Park			50,000	
Thomas Hogg Toilets	70,000			
Walk Cycle & Mountain Bike Trails Projects	100,000			
May St Stormwater Catchment Dam	7,000			
Future Building Renewal Projects			50,000	50,000
Future Infrastructure Projects		150,000	150,000	150,000
Narrogin Tennis Courts CSRFF	210,000			
Clayton Oval LED Lighting	243,000			
Railway Dam Toilets	54,000			
Future Building Upgrade Projects				75,000
<b>Libraries</b>				
Library Building Extension	400,000			
<b>Heritage</b>				
ANZAC war memorial repair & restoration	45,000			
XC Class Train Mural	20,000			
Fit out of Railway Station Building	75,000			
Museum Restoration as per conservation Report	45,000			
Railway Station Restoration Covid Recovery Project	100,000			
Future Infrastructure Projects			50,000	50,000
Railway Station Level Crossing		80,000		
<b>Other Culture</b>				
Electric BBQ – Gnarojin Park	10,000			
Public Art Projects identified by Townscape Committee	45,500	25,000	25,000	25,000
<b>Construction - Streets, Roads, Bridges &amp; Depots</b>				
Municipal Funded Road Works	977,900	800,000	800,000	900,000
Roads To Recovery Funded Road Works	412,500	378,000	378,000	378,000
Regional Road Group Funded Road Works	832,500	525,000	525,000	525,000
Black Spot Road Project	132,000			
Various Footpath Projects	51,000	50,000	50,000	50,000

Item	Proposed Estimates			
	2022-23 \$	2023-24 \$	2024-25 \$	2025-26 \$
Future Park Projects		20,000	20,000	20,000
Depot Water Pump	10,000			
Future Building Renewal Projects (Depot)				20,000
Future Building Upgrade Projects			30,000	
<b>Road Plant Purchases</b>				
Plant replacement (net of Trade in)	1,370,350	444,000	496,000	476,000
<b>Aerodromes</b>				
Airport Runway	201,500			
<b>Tourism And Area Promotion</b>				
Caravan Park – Construction of 3 Chalets	450,000			
Caravan Park- Kitchen & Ablution upgrades	45,000			
<b>Other Economic Services</b>				
Good Shed Roof & Wall Restoration	300,000			
Jeweller Shop Building Maintenance	10,000			
Land Development	40,000			
<b>Administration Overheads</b>				
Altus HR system	57,000			
IT Upgrades	40,000			
<b>Total</b>	<b>9,148,750</b>	<b>5,209,000</b>	<b>2,851,000</b>	<b>3,061,000</b>

<b>Proposed Funding</b>				
Grants	4,010,610	3,344,000	661,000	571,000
Reserves	2,427,900	506,000	573,000	603,000
Loan	450,000	0	0	0
Municipal	2,260,240	1,359,000	1,617,000	1,887,000
<b>Total</b>	<b>9,148,750</b>	<b>5,209,000</b>	<b>2,851,000</b>	<b>3,061,000</b>

# Service Delivery

The Shire of Narrogin delivers services to its community in line with its mission, values and four key strategic objectives as set out within the Strategic Community Plan.

Each of the four objectives has several outcomes the Shire seeks to achieve over the 10+ years of the Strategic Community Plan. For each objective, one or more desired outcomes has been defined along with strategies to achieve the outcomes.

The outcomes were developed after considering the community engagement process and other external factors such as the available plans published by other government agencies.

The tables on the following pages detail future actions to be undertaken for each strategy. Prioritisation of the actions is reflected by the square indicating when the action is planned to be undertaken. This prioritisation guides the delivery of services and implementation of the actions.

The table below summarises the desired outcomes under each of the four key themes and strategic objectives.

	Objectives	Outcomes
<b>ECONOMIC</b>	<i>Support growth and progress, locally and regionally</i>	<b>Outcome 1.1</b> Growth in revenue opportunities <b>Outcome 1.2</b> Increased tourism <b>Outcome 1.3</b> An effective well maintained transport network <b>Outcome 1.4</b> Agriculture opportunities maintained and developed
<b>SOCIAL</b>	<i>To provide community facilities and promote social interaction</i>	<b>Outcome 2.1</b> Provision of youth services <b>Outcome 2.2</b> Build a healthier and safer community <b>Outcome 2.3</b> Existing strong community spirit and pride is fostered, promoted and encouraged <b>Outcome 2.4</b> Cultural and heritage diversity is recognised <b>Outcome 2.5</b> A broad range of quality education services and facilities servicing the region
<b>ENVIRONMENT</b>	<i>Conserve, protect and enhance our natural and built environment</i>	<b>Outcome 3.1</b> A preserved natural environment <b>Outcome 3.2</b> Effective waste services <b>Outcome 3.3</b> Efficient use of resources <b>Outcome 3.4</b> A well maintained built environment
<b>CIVIC LEADERSHIP</b>	<i>Continually enhance the Shire's organisational capacity to service the needs of a growing community</i>	<b>Outcome 4.1</b> An efficient and effective organisation <b>Outcome 4.2</b> An employer of choice



# Economic Objective

## Support growth and progress, locally and regionally

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business	1.1.1.1	Develop and implement an economic development strategy	■	■	■	■	■
	1.1.1.2	Development of new industrial area	■	■	■	■	→
	1.1.1.3	Develop stakeholder relationships for exporting	■	■			
	1.1.1.4	Lobby for improved communication services within the district	■	■	■	■	→
	1.1.1.5	Engage with potential investors	■	■	■	■	→
	1.1.1.6	Advocate for Narrogin to be a centre for provision of Government services	■	■	■	■	→
Promote Narrogin and the Region	1.1.2.1	Review and update the Business Prospectus	■		■		■
	1.1.2.2	Maintain relationships with key stakeholders	■	■	■	■	→
	1.1.2.3	Investigate development of regional industrial hub	■	■			
	1.1.2.4	Engage with regional organisations for the promotion of the Region	■	■	■	■	→
	1.1.2.5	Finalise & activate the Local Planning Scheme & Local Planning Strategy - Endorsed by WA Planning Commission 07/20	■				
Promote Narrogin's health and aged services including aged housing	1.1.3.1	Advocate for increased provision of health and aged services in the Shire of Narrogin	■	■	■	■	→
	1.1.3.2	Advocate for the provision of specialist surgical services	■	■	■	■	→
	1.1.3.3	Identify and promote the development of further aged housing		■			
	1.1.3.4	Continue to support the provision of Home & Community Care and aged services including relocation of Jessie House activities to more appropriate location to enable expansion and improvements	■	■	■	■	→



## Economic Objective (continued)

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Promote, develop tourism and maintain local attractions	1.2.1.1	Develop and activate a Tourism Strategy - Adopted 25/5/20			Completed		
	1.2.1.2	Support tourism activities within the district in accordance with Strategy	■	■	■	■	→
	1.2.1.3	Support sport, art and cultural events, recognising the economic benefit they provide	■	■	■	■	→
	1.2.1.4	Review and update the Caravan Park Master Plan			Completed		
	1.2.1.5	Maintain Shire controlled local tourist attractions	■	■	■	■	→
	1.2.1.6	Support and encourage local micro tourism	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Maintain and improve road network in line with resource capacity	1.3.1.1	Maintain and improve road network in line with Asset Management Plans	■	■	■	■	→
Review and implement the Airport Master Plan	1.3.2.1	Implement Airport Master Plan	■	■	■	■	→
	1.3.2.2	Review Airport Master Plan		■			

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Support development of agricultural services	1.4.1.1	Continue to engage with stakeholders within agricultural industry to ensure appropriate service provision	■	■	■	■	→
	1.4.1.2	Ensure appropriate consideration of the agricultural industry requirements in the preparation of the Local Planning Scheme and Local Planning Strategy	■	■	■	■	→
	1.4.1.13	Ensure agriculture is an integral element of the proposed Economic Development Strategy	■	■			
	1.4.1.4	Advocate for the interests of agriculture as a critical component of our economy	■	■	■	■	→

# Social Objective

## To provide community facilities and promote social interaction

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Develop and implement a youth strategy	2.1.1.1	Finalise youth strategy and engage with stakeholders. Youth Engagement, Strategy and Development Plan 2019/20 Adopted 27/10/20			Completed		
	2.1.1.2	Provide youth services and facilities in accordance with the youth strategy	■	■	■	■	→
	2.1.1.3	Work with local youth service providers	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Support the provision of community security services and facilities	2.2.1.1	Develop a community safety and security strategy			■		
	2.2.1.2	Maintain and further develop the CCTV network	■	■	■	■	→
	2.2.1.3	Advocate for increased police and justice services	■	■	■	■	→
Advocate for mental health and social support services	2.2.2.1	Lobby for increased mental health support services	■	■	■	■	→
	2.2.2.2	Lobby for increased social support services	■	■	■	■	→
Continue and improve provision of in-home care services	2.2.3.1	Continue to support the provision of Home and Community Care and aged services	■	■	■	■	→
	2.2.3.2	Lobby for increased funding for Home and Community Care and in-home care services	■	■	■	■	→

## Social Objective (continued)

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Develop and activate Sport and Recreation Master Plan	2.3.1.1	Develop Narrogin Regional Leisure Centre and Clayton Oval Concept Plan for Precinct	■	■	■	■	→
	2.3.1.2	Activate Sport and Recreation Master Plan / Concept Plans	■	■	■	■	→
Engage and support community groups and volunteers	2.3.2.1	Continue to provide the community chest	■	■	■	■	→
	2.3.2.2	Advocate on behalf of volunteer and community groups	■	■	■	■	→
	2.3.2.3	Continue to support emergency services including improved facilities	■	■	■	■	→
Facilitate and support community events	2.3.3.1	Continue to support existing community events	■	■	■	■	→
	2.3.3.2	Investigate opportunities and support for new community events	■	■	■	■	→
Provide improved community facilities (eg library/recreation)	2.3.4.1	Improve and continue to provide community facilities in line with Asset Management Plans	■	■	■	■	→
	2.3.4.2	Consider expanding services and facilities at the Library	■				
Encourage and support continued development of arts and culture	2.3.5.1	Continue to support arts and cultural activities within the district	■	■	■	■	→
Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Maintain and enhance heritage assets	2.4.1.1	Review Municipal Heritage List New List adopted 27/11/19			Completed		
	2.4.1.2	Maintain heritage assets in line with AMP's	■	■	■	■	→
	2.4.1.3	Seek and support initiatives for enhancement of heritage assets in the district	■	■	■	■	→
Support our Narrogin cultural and indigenous community	2.4.2.1	Continue to engage with cultural and indigenous community	■	■	■	■	→
	2.4.2.2	Adopt a Community Engagement Strategy. Policy adopted 8/10/19			Completed		
	2.4.2.3	Lobby for long term funding in support of cultural and indigenous initiatives	■	■	■	■	→

## Social Objective (continued)

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Advocate for increased and improved education facilities for the region	2.5.1.1	Continue lobbying for increased and improved education facilities	■	■	■	■	→
Advocate for and support increased and improved education services	2.5.2.1	Continue lobbying for increased and improved education services	■	■	■	■	→

# Environment Objective

## Conserve, protect and enhance our natural and built environment

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Conserve, enhance, promote and rehabilitate the natural environment	3.1.1.1	Develop and implement a Local Biodiversity Strategy			■		
	3.1.1.2	Develop and implement Natural Resource Plans			■		
	3.1.1.3	Continue to implement and support Foxes Lair Management Plan	■	■	■	■	→
	3.1.1.4	Continue to implement and support Railway Dam Management Plan	■	■	■	■	→
	3.1.1.5	Continue Landcare Tree Planting Grants (as Reserve Funds allow)	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Support the provision of waste services	3.2.1.1	Continue to investigate regional waste facility			Discontinued		
	3.2.1.2	Continue to implement the waste management plan	■	■	■	■	→
	3.2.1.3	Undertake improved education and support for community and individual recycling initiatives	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Increase resource usage efficiency	3.3.1.1	Seek funding to improve and expand treated waste water irrigation system - Completed 2021			Completed		
	3.3.1.2	Continue to work with research institutes and / or other organisations to promote and support the use of alternative energy	■	■	■	■	→
	3.3.1.3	Seek funding to harvest and reutilise storm water and implement – completed 2022			Completed		

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Improve and maintain built environment	3.4.1.1	Maintain and implement Asset Management Plans	■	■	■	■	→
	3.4.1.2	Investigate and implement Shire of Narrogin (incorporating Narrogin and Highbury) Townscape Plan	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
	3.4.1.3	Review the Shire of Narrogin Townscape Plan		■			
	3.4.1.4	Refurbish Railway Station and activate heritage precinct	■	■	■	■	→

# Civic Leadership Objective

## Continually enhance the Shire's organisational capacity to service the needs of a growing community

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Continually improve operational efficiencies and provide effective services	4.1.1.1	Provide quality customer service	■	■	■	■	→
	4.1.1.2	Review, update and maintain strategic and operational plans	■	■	■	■	→
	4.1.1.3	Continue to provide quality regulatory services (planning/building /health/ranger services)	■	■	■	■	→
	4.1.1.4	Continue to utilise technological developments to enhance efficiencies	■	■	■	■	→
	4.1.1.5	Continue to develop shared service provision	■	■	■	■	→
	4.1.1.6	Support and provide training and development opportunities for Elected Members and staff	■	■	■	■	→
Continue to enhance communication and transparency	4.1.2.1	Promote participation of community stakeholders	■	■	■	■	→
	4.1.2.2	Utilise diverse communication channels	■	■	■	■	→
	4.1.2.3	Build increased awareness of Shire operations and services	■	■	■	■	→
	4.1.2.4	Encourage community interest in Local Government Elected Member leadership	■	■	■	■	→

Strategy	Action No.	Actions	2022-23	2023-24	2024-25	2025-26	2026 Onwards
Provide a positive, desirable workplace	4.2.1.1	Provide an attractive and safe work environment	■	■	■	■	→
	4.2.1.2	Maintain a positive work culture and teamwork	■	■	■	■	→

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# Measuring Success

The intended outcome of this Plan is to align the community’s visions and aspirations for the future of the Shire of Narrogin to the Shire’s objectives. Success will be measured by both quantifiable and non-quantifiable outcomes.

Key performance measures provide an indication of whether the Shire is meeting the objectives and will be monitored and reported. The measures for each objective are provided in the table below.

Objectives		Key Performance Measures
<b>ECONOMIC</b>	<i>Support growth and progress, locally and regionally</i>	<ul style="list-style-type: none"> <li>Population statistics</li> <li>No. of development approvals</li> <li>Assessed vacancy rates (business and residential)</li> <li>No. of building approvals</li> </ul>
<b>SOCIAL</b>	<i>To provide community facilities and promote social interaction</i>	<ul style="list-style-type: none"> <li>Social media activity</li> <li>Community participation levels in recreation activities and events</li> <li>Recreation Centre usage rates</li> <li>Reduction in anti-social behaviour</li> </ul>
<b>ENVIRONMENT</b>	<i>Conserve, protect and enhance our natural and built environment</i>	<ul style="list-style-type: none"> <li>Statutory asset management ratios</li> <li>Compliance with statutory reviews required by the Local Planning Framework</li> <li>Compliance with statutory requirements for the review of the Municipal Heritage Inventory</li> </ul>
<b>CIVIC LEADERSHIP</b>	<i>Continually enhance the Shire’s organisational capacity to service the needs of a growing community</i>	<ul style="list-style-type: none"> <li>Statutory financial ratios</li> <li>Employee retention rates</li> <li>Volunteer levels</li> </ul>

# Services and Facilities

Services and facilities provided by the Shire are linked with the relevant strategy of the Strategic Community Plan in the following table. The table reflects the strong connection between the services and facilities provided by the Shire and the desired outcomes and community vision.

Services/Facilities	Associated Strategic Reference	Services/Facilities	Associated Strategic Reference
<b>Community Facilities</b>		<b>Shire Services</b>	
Caravan park	1.2.1   3.4.1	Building control	4.1.1
Children's playgrounds	2.3.4   3.4.1	Community consultation & engagement	2.4.2   4.1.2
Gnarojin park	1.2.1   2.3.4   3.4.1	Council's customer service & payments	4.1.1
Library	2.3.4   3.4.1	Economic development	1.1.1   1.1.2   1.1.3   1.2.1   1.4.1   3.1.1
Narrogin Regional Leisure Centre	1.1.2   1.2.1   2.3.1   3.4.1	Environmental initiatives	3.1.1   3.2.1   3.3.1
Outdoor gym	2.3.1   2.3.4	Festival & event management	2.3.3
Parks, gardens & ovals	2.3.4   3.4.1	Financial management	4.1.1
Public toilets	2.3.4   3.4.1	Fire control & emergency management	2.3.2   3.1.1
Reserves & public open spaces	1.2.1   3.1.1	Governance & advocacy	1.1.1   1.1.3   2.2.1   2.2.2   2.2.3   2.3.2   2.4.1   2.4.2   3.1.1   4.1.1   4.1.2   4.2.1
Skate park	2.1.1   2.3.1   2.3.4	Health administration, inspection & education	4.1.1
Sport & recreation facilities	2.3.1   2.3.4	Household waste and recycling	3.2.1
Town hall complex	2.3.4   3.4.1	Litter Control	1.2.1   3.2.1
		Long term planning	4.1.1
		Maintenance - other infrastructure	3.4.1
<b>Community Support &amp; Services</b>			
Aged care & home-care	1.1.3   2.2.3	Maintenance - roads	1.3.1   3.4.1
Arts & culture	1.1.2   1.2.1   2.3.2   2.3.3   2.3.5   2.4.2	Natural resource management	3.1.1
Community Assisted Transport Service	1.1.3	Parking control	1.1.2
Crime prevention	2.2.1	Pest control	3.1.1   4.1.1
Disability services	1.1.3   2.2.2	Ranger and animal services	4.1.1
Sport & recreation club development	2.3.1   2.3.2   2.3.3   2.3.5	Refuse site	3.2.1
		Regional collaboration	1.1.1   1.1.2   1.4.1
<b>Infrastructure</b>			
		Streetscape and gardens	1.2.1   2.3.4   3.4.1
Airport	1.3.2	Tourism	1.2.1
CBD infrastructure (footpaths, seating, etc.)	1.2.1   3.4.1	Town planning	1.4.1   3.4.1
CBD street lighting	3.4.1	Transport, licensing & coach ticketing	4.1.1
Cemetery	3.4.1		
Drainage & storm water	1.3.1		
Roads, verges & footpaths	1.3.1   3.4.1		

For further details on the Corporate Business Plan please contact

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## OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.006

Moved: Cr Early

Seconded: Cr Alexander

That with respect to the report relating to the Proposed Sale of Land 2-4 Hansard Street & 7 Hartoge Street due to Unpaid Rates and Determination of Auction Reserve Price, the meeting be closed to the public, pursuant to Section 5.23(2)(b) of the Local Government Act 1995.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

7.47pm Mr Clive Bartron left the meeting.

### 10.3.4 PROPOSED SALE OF LAND 2-4 HANSARD STREET & 7 HARTOGE STREET DUE TO UNPAID RATES AND DETERMINATION OF AUCTION RESERVE PRICE

File Reference	A165711 & A230400
Disclosure of Interest	Neither the Author nor Authorising Officer has any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Item 10.3.5, 28 July 2020 Resolution 0720.014
Date	14 July 2022
Author	Thomas Baldwin – Rates Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none"><li>1. Locality Map</li><li>2. Valuation report and financial summary (Confidential – provided under separate cover)</li></ol>

#### Summary

In accordance with the Local Government Act 1995, sections 6.56, 6.64 and 6.68, Council is requested to approve the debt recovery process for outstanding rates and charges, required by the Local Government Act 1995, to facilitate the sale of the land located at 2-4 Hansard Street & 7 Hartoge Street, Narrogin.

The debt recovery process involved a series of legal actions that included:

- Issuing a 7 day demand letter;
- Serving a General Procedure Claim;
- Executing a Property Seizure & Sale Order (PSSO); and
- Taking possession of the land under the Local Government Act (WA) 1995 and advising all interested parties of Council's intention to sell the land to recover unpaid rates.

## Background

The legal framework for this case is relatively straightforward.

Council last reviewed the outstanding rates debt on these properties at its Ordinary Meeting in July 2020 when it considered an application from the owner for rates exemption. Resolution 0720.014 at that meeting declined to exempt the properties from rates and instead *inter alia* instructed the Administration to “take action to recover the remaining outstanding rates and charges on the two properties.”

The Administration proceeded with instructing the bailiff to execute a Property Seizure and Sale Order (PSSO). Although an auction was held on 3 November 2021 to sell the debtor’s interest in the title for A230400, this was unsuccessful due to insufficient bidders attending the auction. A PSSO auction was unable to be arranged for A165711 as the bailiff deemed, after investigation, there to be insufficient equity in the property to sell the debtor’s interest in the title. Both of these conclusions opened the door for the Administration to attempt to sell the property itself under the 3 year rule of the Act.

The Shire of Narrogin then took possession of the property under section 6.64 of the Act, serving a Form 2, Form 3 and Form 4 on the owner and other interested parties. No payment or application for payment plan has been received in response to any of these forms being served.

Notice of Shire’s intention to sell the properties at auction for unpaid rates having been duly given, authority is sought from Council to formalise their intention and to set a reserve price.

## Consultation

Consultation has been undertaken with the following:

- AMPAC Debt Recovery;
- Palisade Corporate lawyers (formerly Price Sierakowski);
- Elders Real Estate Narrogin;
- Chief Executive Officer;
- Executive Manager Corporate & Community Services;
- Manager Corporate Services; and
- Regional Planning Officer.

## Statutory Environment

Section 5.23 (c) of the Local Government Act 1995, permits the local government to not divulge the reserve price of the land.

*Section 6.64(1) of the Local Government Act 1995 provides that:*

*“(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —*

*(a) from time to time lease the land; or*

*(b) sell the land; or*

*(c) cause the land to be transferred to the Crown; or*

*(d) cause the land to be transferred to itself.”*

Section 6.68(1) of the Local Government Act 1995

*“Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.”*

Section 6.68(2) of the Local Government Act 1995

*“A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —*

*(a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land” or*

*(b) having made reasonable efforts to locate the owner of the property is unable to do so”.*

Section 6.71(1) of the Local Government Act 1995 states

*“If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —*

*(a) the Crown in right of the State; or*

*(b) the local government.*

Section 6.73 of the Local Government Act 1995 states –

*“A sale of land by a local government or a transfer or conveyance of land to the Crown or a local government under this Subdivision discharges —*

*(a) the land; and*

*(b) the owners (present and past) of the land,*

*from any liability to the local government for rates, service charges or other money due to the local government which were, at the time of the sale, transfer or conveyance —*

*(c) secured by a charge over the land; or*

*(d) otherwise recoverable, whether under this Act or another written law, by the local government in respect of the land.*

Schedule 6.3 of the Local Government Act 1995 specifics the various provisions relating to the process of sale.

## **Policy Implications**

The Executive Instruction No. 3.4 Debt Recovery – Rates Debtors, relates and has been applied in this matter.

### Financial Implications

If Council accept the officers’ recommendation and there is a successful bid at both of the auctions to cover the full debts outstanding, Council will receive amounts as stated in the confidential attachment across both the properties.

If the recommendation is accepted but only the reserve price is bid at auction, Council will receive less than the outstanding debt for one of the properties and will be asked to write off the balance of that property under section 6.73 of the Local Government Act 1995. The proposed reserve price for the other property is deemed sufficient to cover the outstanding balance.

Future legal and sale costs incurred while completing this process are recoverable under the Local Government Act.

The current debts on these properties is as detailed in the confidential attachment. Penalty interest continues to accrue.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

### Comment/Conclusion

It is believed that the outstanding debts on A230400 (2-4 Hansard Street) may reasonably be recovered in full given the current property valuation and market conditions, provided sufficient bids are made at auction. The proposed reserve for this property is therefore sufficient to cover the current outstanding debts plus probable future legal and auction costs. Legislation requires only that Council attempt to recover the debt owing. Any excess money paid at auction would be handled in accordance with Schedule 6.3 (5) of the Local Government Act (“Application of purchase money”).

By contrast, it is thought unlikely that the outstanding debts on A165711 (7 Hartoge Street) can be recovered in full at an auction. Due to the size of the outstanding debts, the current land value and the current market conditions Council faces a choice.

The first option is to set the reserve price of the auctions sufficiently high so that a successful bid would enable Council to recover all its outstanding debts and auction costs. The current estimated value of the land does not support this to make successful sale a realistic outcome. The most likely outcome is that the auction would be handed in and then, in accordance with section 6.71 of the Local Government Act 1995, Council would wait 12 months and then execute the process to transfer the land to the Crown or the local government. As well as incurring further legal costs this will result in loss of future rates income.

The second option, which is recommended, is that Council set a reserve price in line with the market valuation supplied by the real estate agent with the aim that the land will sell into private hands,

encourage development in the Shire and will continue to be rateable thus assuring Council of future income. Writing off some debt will be a possible short term cost, to this long term gain.

Council is therefore requested both to authorise the sale of the properties and to set the reserve prices for the auction as per the Confidential Attachment and Officer's Recommendation.

It is estimated that this process will take in the order of six (6) months to conclude.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council approves higher reserves than recommended and the properties do not sell at auction, resulting in rates outstanding and the properties not becoming activated and re-earning rates.	Possible (3)	Moderate (3)	Medium (5-9)	Asset Sustainability	Accept Officer Recommendation
That the Council decides not to sell the properties, resulting in the rates not being paid and exceeding the properties' valuations.	Possible (3)	Major (4)	High (10-16)	Asset Sustainability	Accept Officer Recommendation

### Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of nine (9) and 12 has been determined for this item if the Council does not accept the Officers Recommendation. Any items with



a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.007**

Moved: Cr Seale

Seconded: Cr Early

That with respect to the sale of land, being assessments A165711 & A230400 (7 Hartoge Street & 2-4 Hansard Street), due to unpaid rates, Council, pursuant to sections 6.64(1)(b), (d), 6.68(2), 6.68(3), 6.71, 6.73 and schedule 6.3 of the Local Government Act 1995 resolve to:

1. Effect proceedings in accordance with the various requirements set out in the Act, to dispose of the property through sale, to recover rates and charges in arrears of three (3) or more years, as the Shire of Narrogin has the belief that it has made reasonable efforts to recover debts owing by the landowner, in order to recover the rates and charges in arrears;
2. Authorise the Chief Executive Officer at the auction or within 12 months following, to affect any contract of sale and to set the confidential reserve price for the land as indicated in the confidential "valuation report and financial summary" attachment and to authorise the Shire President and Chief Executive Officer to affix the common seal to any related documents; and
3. Cause the land to be transferred to the Shire of Narrogin, if there are no successful bidders, or subsequent sales, at or above the agreed reserve, following the conclusion of 12 months.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.008**

Moved: Cr Early

Seconded: Cr Fisher

That the meeting be re-opened to the public.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

*7.56pm The meeting reopened to the public and Mr Clive Bartron re-entered the meeting.*

Aerial view: A165711 – 7 Hartoge Street & A230400 – 2-4 Hansard Street, Narrogin



7.56pm Cr McNab declared a Proximity Interest and left the meeting.  
 7.56pm Cr Wiese declared a Financial and Proximity interest and left the meeting.

### 10.3.5 ADOPTION OF 2022/23 DRAFT ANNUAL BUDGET

<b>File Reference</b>	12.4.1
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	Nil
<b>Previous Item Numbers</b>	Item 10.3.3, 25 May 2022 Resolutions 0252.005 and 0525.006
<b>Date</b>	18 July 2022
<b>Author</b>	Alex Mulenga – Manager Corporate Services
<b>Authorising Officer</b>	Mark Furr - Executive Manager Corporate & Community Services
<b>Attachments</b>	
1. 2022/23 Draft Annual Budget (Under separate cover)	

#### Summary

The 2022/23 Draft Annual Budget for the year ending 30 June 2023 is prepared and delivers on many strategies adopted by the Council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure, as well as on renewing and maintaining all assets at sustainable levels.

The document is now submitted to Council for formal consideration and adoption.

#### Background

The 2022/23 Draft Annual Budget is a balanced budget and has been converted into the statutory format.

The Budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

The Significant Projects program for 2022/23 include:

<b>Significant Projects</b>	<b>Value (\$)</b>	<b>Funding</b>
Additional Public CCTV Camera's Installation (subject to significant grant funding)	200,000	PF, G
Construction of accessible toilets at Thomas Hogg Oval to replace the current ones	70,000	
Completion of Narrogin Cemetery upgrade with additional seating, shelters and bespoke bin surrounds (Carried forward)	65,502	G
Narrogin Town Hall works including Lighting, Hot Water System, and Stage rigging	130,000	

IT Upgrades and Copier replacements – As per Asset Management Plan	60,000	
Narrogin Leisure Centre projects, including purchase of emergency generator (Grant dependant), court upgrades, lighting improvements and provision for repairs to pool liner, pool filter and boiler	484,500	PF
Narrogin Tennis Club - upgrade	210,015	PF, G
Walk Cycle & Mountain Bike Trails Projects	138,854	IP, PF, G
Recycling Shed – “Tip Shop”	50,000	PF, G
Library Expansion Project Planning	400,000	G
Narrogin Railway Station Restoration – Completion	100,000	IP, PF, G
Fit out of Railway Station Building	75,000	
Repairs and Restoration of ANZAC War Memorial	45,455	IP
Museum Restoration as per Conservation Report	45,355	IP
Public Art Projects identified by Townscape Committee	45,455	IP
Good Shed Roof and Walls Restoration	300,000	G
Highbury Park – Play equipment and wheelchair accessible table settings	57,000	
Roadworks - Roads to Recovery – Reseal various roads	412,500	G
Roadworks - Regional Road Group		PF
<ul style="list-style-type: none"> <li>• McKenzie Road – New seal over gravel</li> <li>• Wanerie Road (Rehab)</li> <li>• Normans Lake Siding Road</li> </ul>	424,275 163,492 244,797	
Black Spot Program – improve geometry of ‘S’ bend - Tarwonga Rd.	132,000	PF
Roadworks – Municipal including: <ul style="list-style-type: none"> <li>• Narrogin Valley Road - New Seal over gravel</li> <li>• Gordon Street - Stabilising</li> <li>• Manaring Road - Resheet</li> <li>• Pethybridge Road - Resheet</li> </ul>	977,847	
Narrogin Airport – Sealing of gravel runway	201,390	G
Footpath Construction (Burns Street and Doney Street)	51,000	
Caravan Park upgrades (Ablutions and Kitchen)	45,000	
Caravan Park – Construction of 3 Chalets	450,000	L
Plant Purchases	1,070,000	

Land Development Opportunities	40,000	
Altus Payroll Project	48,674	IP

(In Progress – “IP”, Partially Funded – “PF”, Grant Dependent – “G”, Loan – “L”). All others are funded by municipal

### Efficiency Gains

An important feature of this Budget is the various ongoing efficiency gains, business and or service improvement changes either made by the Organisation prior to budget adoption and/or planned for the coming year in the following areas:

- Reviewing the need for and remuneration of each position as vacancies arise;
- Disposal of under-utilised light fleet and plant;
- Disposal of surplus minor plant and equipment;
- Construction of a number of new assets as detailed in the Capital Works Program;
- Continuing the provision of services to other local governments on a fee-for-service basis;
- Encouraging innovation from Shire staff to suggest ideas that increase work efficiencies and productivity including systems and process development that can, where applicable reduce “red tape”;
- Implementation and or further enhancement of digital solutions that improve finance, governance, and payroll functionality; and
- Reducing printing and stationary costs and demonstrating a commitment to a more “paperless” environment.

### Key Operational Changes from 2021/22

The following operational changes are noted in this and upcoming Budgets:

- A Rates increase of 4.99%;
- A moderate (2.5%) increase for Elected Members remuneration and allowances;
- A budgeted provision of up to 4% (average) increase in employee wages and salaries has been applied given the National Fair Work decision to increase minimum wages by 5.2%;
- Due to Commonwealth Government legislation, superannuation contributions have increased from 10% to 10.5% and will continue to increase to 12% by 2025;
- Fees and Charges have increased on average by 3.2% (Council resolution);
- Insurance premiums have increased by an average of 4%;
- There are significant increases in utilities (water electricity and gas); some utilities such as electricity and gas for the Aquatic Facility have increased by up to 36%; and
- There are significant cost increases to materials and resources needed to deliver project works, operations, and services in 2022/23; fuel costs have increased in the past 12 months by more than 70% and bitumen has increased by more than 35%.

### Rating

The memorandum of understanding (MOU) between the former Town and Shire of Narrogin, regarding the phase in the additional rate increase to allow the rural ward GRV ratepayers to gradually achieve parity with the urban ward GRV ratepayers. Details of the MOU can be found at <http://www.narrogin.wa.gov.au/live/services/rates.aspx>.

The proposed differential general rates were approved by the Council on 25 May 2022 and advertised for public comment on Council website and The Narrogin Observer on 2 June 2022.

No submissions have been received. Based on workshops with Elected Members the Administration has included in the Draft Budget a rate increase of 4.99%.

The proposed increase in rates means that the average rates for a typical 3 X 2 house in Narrogin townsite will increase by approximately \$80 per annum, or the equivalent of \$1.50 per week, about the same as a mug of coffee *per month*.

### Employees

No additional employee positions have been included in the Draft Budget.

### Fees and Charges

Council adopted the 2022/23 Fees and Charges at its 25 May 2022 Council Meeting.

### Consultation

Consultation has been undertaken with:

- Elected Members;
- Executive Management Group; and
- Officers from relevant functional areas.

### Statutory Environment

Section 6.2 Local Government Act 1995 of requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next following 30 June.

Section 5.63 (1)(b) The Local Government Act 1995 specifically excludes the need for Elected Members to “Declare a Financial Interest” in imposing a rate, charge or fee.

The Section reads as follows:

*“5.63(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter –*

*(b) an interest arising from the imposition of any rate, charge or fee by the local government;”*

Additionally, the declaration provisions of the Act do not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity or Impartiality must be declared.

Divisions 5 and 6 Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The 2022/23 Draft Annual Budget as presented is considered to meet statutory requirements.

There is no legislative requirement to re-advertise differential rates, even if they are changed from the advertised figures.

Regulation 34(5) Local Government (Financial Management) Regulations 1996 requires each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in statements of financial activity for reporting material variances.

Local Government (COVID19 Response) Order 2020 gazetted 8 May 2020 (as Amended).

## Policy Implications

The following policies apply:

- Policy 3.6 Rating – Merger Parity Transition;
- Policy 3.7 Investments Policy; and
- Policy 3.12 Financial Hardship Policy.

## Financial Implications

The financial implications of the budget are based upon the objective of achieving a balanced budget on 30 June 2023 after carrying out normal operational requirements and an extensive capital program.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

## Comment/Conclusion

The recommended adoption of the Draft 2022/23 Budget is presented for consideration.

## Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Budget is delayed or not adopted at this meeting. The Budget must by law be adopted by 31 August.	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation
That the Rates to be levied are lower than proposed in the Draft Budget, resulting in inability to perform services or projects to the extent proposed.	Possible (3)	Minor (2)	Medium (5-9)	Asset Sustainability	Accept Officer Recommendation

## Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) and six (6) has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### Voting Requirements

Absolute Majority

*The Chief Executive Officer noted that the budget schedules were missing matching income and expenditure, relating to the Visitor Centre Operations, of \$60,000 and requested that it be incorporated into the adopted budget. Further, the Chief Executive Officer recommended that the Council include a differentiation of ITC Allowances, where an Elected Member provides their own iPad or Laptop.*

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.009**

Moved: Cr Fisher

Seconded: Cr Alexander

That with respect to the Budget for the 2022/23 Financial Year, Council:

1. Notes no submissions were received regarding the advertised 2022/23 Differential Rating model.
2. Pursuant to the provisions of the Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the Municipal Fund Budget as contained in Attachment 1 (under separate cover) of this agenda and the minutes, for the Shire of Narrogin for the 2022/23 financial year which includes the following:
  - Statement of Comprehensive Income by Nature and Type;
  - Statement of Comprehensive Income by Program;
  - Statement of Cash Flows;
  - Rate Setting Statement by Nature and Type;
  - Rate Setting Statement by Program;
  - Notes to and Forming Part of the Budget; and
  - Capital Expenditure Program.
3. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 2 above, Council pursuant to the Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 and clause 9 of the Local Government (COVID19 Response) Order 2020 (as amended), impose the following differential general and minimum rates on Gross Rental and Unimproved Values (as advertised).



Differential Rate Category	Rate in the \$	General Minimum Payment \$	Lesser Minimum Payment \$
GRV – Urban	12.1642c	1,190.00	
GRV – Rural	8.6640c	953.00	805.00
UV	0.5183c	953.00	

4. Pursuant to the Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, adopt the following due dates for the payment in full or by instalments:

Option 1

Due Date Tuesday 20 September 2022

Option 2

1st Instalment Due Tuesday 20 September 2022

2nd Instalment Due Monday 21 November 2022

3rd Instalment Due Tuesday 24 January 2023

4th Instalment Due Tuesday 28 March 2023

5. Pursuant to the Section 6.13 of the Local Government Act 1995 and Regulation 19A of the Local Government (Financial Management) Regulations 1996, and clause 8 of the Local Government (COVID19 Response) Ministerial Order 2020 (as amended), adopt an interest rate of 7% pa for any amount of money (other than rates and service charges) owing to the Local Government that remains unpaid after 35 days from the date of issue, subject to:
- a. This interest rate cannot be applied to a person who is considered by the Shire of Narrogin to be suffering financial hardship as a direct consequence of the COVID19 pandemic.
6. Pursuant to the Section 6.45 of the Local Government Act 1995, Regulation 67 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID19 Response) Ministerial Order 2020 (as amended), adopt an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$54.00 for the four (Statutory) instalment option, subject to:
- a. This charge cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined by the Shire of Narrogin as suffering financial hardship as a direct consequence of the COVID-19 pandemic.
7. Pursuant to the Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID19 Response) Order 2020 (as amended), adopt an interest rate of 5.5% pa where the owner has elected to pay rates and service charges through an instalment option subject to:
- a. This interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined by the Shire of Narrogin as suffering financial hardship as a direct consequence of the COVID-19 pandemic.
8. Pursuant to the Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995, Regulation 70 of the Local Government (Financial Management) Regulations 1996 and

clause 14 of the Local Government (COVID19 Response) Order 2020 (as amended), adopt an interest rate of 7% pa for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable, subject to:

- a. This interest rate cannot be applied to a person who is considered by the Shire of Narrogin to be suffering financial hardship as a direct consequence of the COVID19 pandemic.
9. Pursuant to the Section 6.12 of the Local Government Act 1995, adopt the following rates incentive scheme including a contribution of \$3,000 from municipal funds towards this scheme:
- 1st Prize - \$1,000 of Chamber of Commerce Vouchers;
  - 2nd Prize - \$500 of Chamber of Commerce Vouchers; and
  - 15 Prizes of \$100 each Chamber of Commerce Vouchers.
10. Elected Member Allowances (payable quarterly, in arrears, pro-rata)

- a. Pursuant to the Section 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:
  - President \$20,500 pa
  - Councillors (x8) \$9,250 each pa
- b. Pursuant to the Section 5.99A of the Local Government Act 1995 and Regulation 31 of the Local Government (Administration) Regulations 1996 adopt the following annual local government allowance for elected members:

#### Information & Communications Technology (ICT) Allowance

- President \$1,650 pa with Council provided device (iPad or Laptop)
  - President \$1,950 pa if own device provided (iPad or Laptop)
  - Councillors (x8) \$520 each pa with Council provided device (iPad or Laptop)
  - Councillors (x8) \$820 each pa if own device provided (iPad or Laptop)
- c. Pursuant to the Section 5.99A and 5.98 of the Local Government Act 1995 and Regulation 31 of the Local Government (Administration) Regulations 1996, note the following reimbursable costs incurred by an elected member because of their attendance at a council meeting or a meeting of a committee of which he or she is also a member or in attending a meeting expressly authorised by the local government:
    - Child Care, the actual cost out of pocket to the elected member per hour or \$35 per hour, whichever is the lesser amount; and
    - Travelling costs at those rates applicable at the date of the current determination of the Salaries and Allowances Tribunal for Local Government Elected Council Members.
  - d. Pursuant to the Section 5.98(5) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:
    - President \$24,100 pa
  - e. Pursuant to the Section 5.98(5) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition of the annual meeting allowance:

- Deputy President \$6,025 pa

11. Pursuant to the Section 6.16 of the Local Government Act 1995, adopt the Fees and Charges included in the 2022/23 Draft Annual Budget Attachment 1 (under separate cover).
12. Pursuant to section 6.47 of the Local Government Act 1995, provide a 100% waiver on rates (not refuse or ESL) to properties leased to Not-for-Profit Community groups, subject to it being provided for in their lease or being previously waived / applied in the 2021/22 financial year.
13. In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopt the following materiality reporting thresholds:

Condition	Action
Actual variances to Budget up to 5% of Budget	No reporting required
Actual variances to Budget between 5% and 10% of Budget	Use Management Discretion
Actual Variance exceeding 10% and a greater value greater than	Must Report

*8.21pm The Shire President noticed that Cr Seale had been disconnected from the meeting and the meeting was adjourned due to the lack of a quorum.*

*8.22pm Cr Seale re-joined the meeting.*

**CARRIED 5/0  
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Fisher, Cr Seale, Cr Alexander, Cr Early.

Against: Nil

*8.25pm Cr Wiese and Cr McNab re-entered the meeting.*

**SHIRE OF NARROGIN**

**BUDGET**

**FOR THE YEAR ENDED 30 JUNE 2023**

**LOCAL GOVERNMENT ACT 1995**

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**SHIRE'S VISION**

"A leading regional economic driver and a socially interactive and inclusive community"

**SHIRE OF NARROGIN**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	1(a)	5,440,371	5,126,013	5,117,093
Operating grants, subsidies and contributions	10(a)	2,816,586	4,912,522	3,501,549
Fees and charges	9	2,209,558	2,071,495	1,881,186
Interest earnings	12(a)	136,845	68,383	69,553
Other revenue	12(b)	370,144	377,331	349,170
		10,973,504	12,555,744	10,918,551
<b>Expenses</b>				
Employee costs		(5,851,180)	(5,780,204)	(5,584,188)
Materials and contracts		(3,266,425)	(2,623,669)	(3,153,456)
Utility charges		(767,970)	(728,440)	(658,717)
Depreciation on non-current assets	5	(2,947,189)	(2,959,486)	(3,274,599)
Interest expenses	12(c)	(57,002)	(31,911)	(33,125)
Insurance expenses		(332,975)	(310,990)	(279,657)
Other expenditure		(406,104)	(395,516)	(371,482)
		(13,628,845)	(12,830,216)	(13,355,224)
<b>Subtotal</b>		(2,655,341)	(274,472)	(2,436,673)
Non-operating grants, subsidies and contributions	10(b)	4,504,873	2,231,241	1,731,740
Profit on asset disposals	4(b)	31,500	62,468	38,800
Loss on asset disposals	4(b)	(98,976)	(19,408)	(147,622)
		4,437,397	2,274,301	1,622,918
<b>Net result</b>		<b>1,782,056</b>	<b>1,999,829</b>	<b>(813,755)</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>1,782,056</b>	<b>1,999,829</b>	<b>(813,755)</b>

This statement is to be read in conjunction with the accompanying notes.

## BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

## THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Narrogin controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to the budget.

## 2021/22 ACTUAL BALANCES

Balances shown in this budget as 2021/22 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

## CHANGE IN ACCOUNTING POLICIES

On the 1 July 2022 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

## KEY TERMS AND DEFINITIONS - NATURE OR TYPE

### REVENUES RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

## REVENUES (CONTINUED)

### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

### FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

## EXPENSES

### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

## KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

### OBJECTIVE

#### GOVERNANCE

To provide a decision making process for the effective allocation for scarce resources.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provisions of infrastructure and services.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer community.

#### HEALTH

To provide an operational framework for environmental and community health.

#### EDUCATION AND WELFARE

To provide services to the disadvantaged, the elderly, children and youth.

#### HOUSING

To provide housing to senior employees.

#### COMMUNITY AMENITIES

To provide services required by the community.

#### RECREATION AND CULTURE

To provide recreational and cultural services to the community.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

#### ECONOMIC SERVICES

To promote the Shire and its economic wellbeing.

#### OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operation accounts and town planning scheme.

### ACTIVITIES

Includes the activities of members of council and administration support available to the council for provision of governance of the district. Other costs relate to the task of assisting elected members and electors on matters which do not concern specific Shire services.

Rates, general purpose government grants and interest revenue.

Supervision and enforcement of various local laws, fire prevention, animal control and other aspects of public safety including emergency services.

Inspect food outlets and their control, noise control and waste disposal compliance.

Preschool and other education, children and youth services, elderly and disadvantaged, senior citizen services.

Provision of staff housing.

Rubbish collection services, operation of refuse disposal site, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of protection of the environment and administration of town planning scheme, cemetery and public conveniences.

Maintain public halls, civic centres, aquatic centre, recreational centre and various sporting facilities, Provisions and maintenance of parks, gardens and playgrounds. Operations of Library, museum and other cultural facilities.

Construct and maintenance of roads, streets, footpaths, depots parking facilities.  
Purchase of plant and equipment.

Tourism and area promotion including the maintenance and operation of a caravan park  
Provision of rural services including weed control, and standpipes.  
Building Control.

Private works operation, plant repair and operation costs, administration overheads, community development overheads and gross salary and wages.

**SHIRE OF NARROGIN**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2023**

		<b>2022/23</b>	<b>2021/22</b>	<b>2021/22</b>
	<b>NOTE</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
		\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		5,327,915	5,175,822	5,004,637
Operating grants, subsidies and contributions		2,904,042	4,402,068	3,589,005
Fees and charges		2,209,558	2,071,495	1,881,186
Interest received		136,845	68,383	69,553
Goods and services tax received		434,284	506,015	434,284
Other revenue		370,144	377,331	349,170
		<b>11,382,788</b>	<b>12,601,114</b>	<b>11,327,835</b>
<b>Payments</b>				
Employee costs		(5,838,641)	(5,609,736)	(5,571,649)
Materials and contracts		(3,126,965)	(2,860,078)	(3,013,996)
Utility charges		(767,970)	(728,440)	(658,717)
Interest expenses		(57,002)	(41,502)	(33,125)
Insurance paid		(332,975)	(310,990)	(279,657)
Goods and services tax paid		(434,284)	(450,200)	(434,284)
Other expenditure		(406,104)	(395,516)	(371,482)
		<b>(10,963,941)</b>	<b>(10,396,462)</b>	<b>(10,362,910)</b>
<b>Net cash provided by (used in) operating activities</b>	<b>3</b>	<b>418,847</b>	<b>2,204,652</b>	<b>964,925</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	4(a)	(6,120,656)	(2,297,922)	(3,996,000)
Payments for construction of infrastructure	4(a)	(3,618,077)	(2,362,526)	(3,201,744)
Non-operating grants, subsidies and contributions	10(b)	4,504,873	2,231,241	1,731,740
Proceeds from sale of plant and equipment	4(b)	232,000	435,489	407,000
		<b>(5,001,860)</b>	<b>(1,993,718)</b>	<b>(5,059,004)</b>
<b>Net cash provided by (used in) investing activities</b>		<b>(5,001,860)</b>	<b>(1,993,718)</b>	<b>(5,059,004)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(214,581)	(197,336)	(206,412)
Principal elements of lease payments	7	(7,568)	(7,866)	(7,568)
Proceeds from new borrowings	6(a)	450,000	500,000	500,000
		<b>227,851</b>	<b>294,798</b>	<b>286,020</b>
<b>Net cash provided by (used in) financing activities</b>		<b>227,851</b>	<b>294,798</b>	<b>286,020</b>
<b>Net increase (decrease) in cash held</b>		<b>(4,355,162)</b>	<b>505,732</b>	<b>(3,808,059)</b>
Cash at beginning of year		8,153,885	7,648,153	7,234,602
<b>Cash and cash equivalents at the end of the year</b>	<b>3</b>	<b>3,798,723</b>	<b>8,153,885</b>	<b>3,426,543</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF NARROGIN**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

NOTE	2022/23	2021/22	2021/22	
	Budget	Actual	Budget	
	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>				
<b>Net current assets at start of financial year - surplus/(deficit)</b>	2	2,550,000	1,981,854	2,394,166
		2,550,000	1,981,854	2,394,166
<b>Revenue from operating activities (excluding rates)</b>				
Specified area and ex gratia rates	1(d)	11,104	10,626	9,254
Operating grants, subsidies and contributions	10(a)	2,816,586	4,912,522	3,501,549
Fees and charges	9	2,209,558	2,071,495	1,881,186
Interest earnings	12(a)	136,845	68,383	69,553
Other revenue	12(b)	370,144	377,331	349,170
Profit on asset disposals	4(b)	31,500	62,468	38,800
		5,575,737	7,502,825	5,849,512
<b>Expenditure from operating activities</b>				
Employee costs		(5,851,180)	(5,780,204)	(5,584,188)
Materials and contracts		(3,266,425)	(2,623,669)	(3,153,456)
Utility charges		(767,970)	(728,440)	(658,717)
Depreciation on non-current assets	5	(2,947,189)	(2,959,486)	(3,274,599)
Interest expenses	12(c)	(57,002)	(31,911)	(33,125)
Insurance expenses		(332,975)	(310,990)	(279,657)
Other expenditure		(406,104)	(395,516)	(371,482)
Loss on asset disposals	4(b)	(98,976)	(19,408)	(147,622)
		(13,727,821)	(12,849,623)	(13,502,846)
Non-cash amounts excluded from operating activities	2(b)	3,019,135	2,632,491	3,383,598
<b>Amount attributable to operating activities</b>		(2,582,949)	(732,453)	(1,875,570)
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	10(b)	4,504,873	2,231,241	1,731,740
Payments for property, plant and equipment	4(a)	(6,120,656)	(2,297,922)	(3,996,000)
Payments for construction of infrastructure	4(a)	(3,618,077)	(2,362,526)	(3,201,744)
Payments for financial assets at fair value through profit and loss		5,128	(15,874)	0
Proceeds from disposal of assets	4(b)	232,000	435,489	407,000
Proceeds on from insurance-capital items		0	68,409	0
<b>Amount attributable to investing activities</b>		(4,996,732)	(1,941,182)	(5,059,004)
<b>Amount attributable to investing activities</b>		(4,996,732)	(1,941,182)	(5,059,004)
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(214,581)	(197,336)	(206,412)
Proceeds from new borrowings	6(b)	450,000	500,000	500,000
Transfers to cash backed reserves (restricted assets)	8(a)	(2,635,964)	(2,781,356)	(2,637,245)
Transfers from cash backed reserves (restricted assets)	8(a)	4,550,959	2,586,939	4,170,391
<b>Amount attributable to financing activities</b>		2,150,414	108,247	1,826,734
<b>Budgeted deficiency before general rates</b>		(5,429,267)	(2,565,388)	(5,107,840)
<b>Estimated amount to be raised from general rates</b>	1(a)	5,429,267	5,115,387	5,107,840
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2	0	2,550,000	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NARROGIN**  
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**FOR THE YEAR ENDED 30 JUNE 2023**

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## 1. RATES AND SERVICE CHARGES

### (a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2022/23 Budgeted rate revenue	2022/23 Budgeted interim rates	2022/23 Budgeted back rates	2022/23 Budgeted total revenue	2021/22 Actual total revenue	2021/22 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>									
<b>Gross rental valuations</b>									
Urban	0.1216420	1,617	27,092,221	3,295,552	10,997	0	3,306,549	3,133,246	3,130,852
Rural	0.0866400	49	917,879	79,525	0	0	79,525	79,525	70,900
Rural - Highbury	0.0866400	28	385,688	33,416	0	0	33,416	33,416	29,119
<b>Unimproved valuations</b>									
General	0.0051830	253	218,964,113	1,134,891	0	0	1,134,891	1,061,898	1,061,898
<b>Sub-Totals</b>		1,947	247,359,901	4,543,384	10,997	0	4,554,381	4,308,085	4,292,769
<b>Minimum</b>									
<b>Minimum payment</b>									
	\$								
<b>Gross rental valuations</b>									
Urban	1,190	526	3,936,860	625,940	0	0	625,940	586,087	594,825
Rural	953	16	90,145	15,248	0	0	15,248	15,248	13,808
Rural - Highbury	805	5	39,776	4,025	0	0	4,025	4,025	4,494
<b>Unimproved valuations</b>									
General	953	241	26,827,189	229,673	0	0	229,673	201,942	201,942
<b>Sub-Totals</b>		788	30,893,970	874,886	0	0	874,886	807,302	815,069
		2,735	278,253,871	5,418,270	10,997	0	5,429,267	5,115,387	5,107,838
<b>Total amount raised from general rates</b>							5,429,267	5,115,387	5,107,838
Ex gratia rates							11,104	10,626	9,255
<b>Total rates</b>							5,440,371	5,126,013	5,117,093

All land (other than exempt land) in the Shire of Narrogin is rated according to its Gross Rental Value (GRV) in townsites and other designated areas or Unimproved Value (UV) in the remainder of the Shire of Narrogin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

## 1. RATES AND SERVICE CHARGES (CONTINUED)

### (b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid/Penalty rates interest rates
		\$	%	%
<b>Option one</b>				
One instalment	20/09/2022	0.00	0.0%	7.0%
<b>Option two</b>				
1st instalment	20/09/2022	0.00	5.5%	7.0%
2nd instalment	21/11/2022	18.00	5.5%	7.0%
3rd instalment	24/01/2023	18.00	5.5%	7.0%
4th instalment	28/03/2023	18.00	5.5%	7.0%

	2022/23 Budget revenue	2021/22 Actual revenue	2021/22 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	33,000	33,103	45,000
Instalment plan interest earned	12,000	12,909	12,000
Unpaid rates and service charge interest earned	34,845	43,374	44,553
	79,845	89,386	101,553

## 1. RATES AND SERVICE CHARGES (CONTINUED)

### (c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

#### Differential general rate

Description	Characteristics	Objects	Reasons
GRV Urban	Properties that had formerly been located in the Town of Narrogin	To allow the Shire to impose a higher rate in the to the Urban Ward ratepayers to all the phasing in of rate parity with Urban Ward ratepayers.	During the merger negotiations between the Shire and Town of Narrogin, it was agreed that the former Shire Rate Payers will be allowed a 10 year period to achieve rating parity with the former Town of Narrogin Rate Payers.
GRV Rural	Properties that had formerly been located in the Shire of Narrogin.	To allow the Shire to set a lower rate in the dollar to Rural Ward ratepayers to allow for the phasing in of rating parity over a 10 year period.	<p>During the merger negotiations between the Shire and Town of Narrogin, it was agreed that the former Shire Rate Payers will be allowed a 10 year period to achieve rating parity with the former Town of Narrogin Rate Payers.</p> <p>The GRV Lesser Minimum is applicable to assessments in the Highbury townsite for the above reason.</p>

**1. RATES AND SERVICE CHARGES (CONTINUED)**

**(d) Specified Area Rate**

The Shire did not raise specified area rates for the year ended 30th June 2023.

**(e) Service Charges**

The Shire did not raise service charges for the year ended 30th June 2023.

**(f) Waivers or concessions**

Rate or fee and charge to which the waiver or concession is granted	Type	Discount %	Discount (\$)	2022/23 Budget	2021/22 Actual	2021/22 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
Rates for Not for Profit Leases	Waiver	100.0%	0	\$ 21,420	\$ 20,394	\$ 20,394	Per lease agreement	Support for not for Profit
				21,420	20,394	20,394		

## 2. NET CURRENT ASSETS

		2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022	
Note		\$	\$	\$	
<b>(a) Composition of estimated net current assets</b>					
<b>Current assets</b>					
	Cash and cash equivalents- unrestricted	3	743,621	3,140,832	8,594
	Cash and cash equivalents - restricted	3	2,956,463	4,871,458	3,408,517
	Receivables		591,654	755,810	893,887
	Accrued income		262,013	245,013	47,688
	Inventories		12,396	9,387	22,792
			4,566,147	9,022,500	4,381,478
<b>Less: current liabilities</b>					
	Trade and other payables		(866,443)	(722,034)	(569,963)
	Contract liabilities		(114,935)	(283,935)	0
	Lease liabilities	7	(9,269)	(11,769)	(10,644)
	Long term borrowings	6	(221,257)	(223,257)	(208,250)
	Employee provisions		(993,980)	(956,277)	(763,761)
			(2,205,884)	(2,197,272)	(1,552,618)
	<b>Net current assets</b>		2,360,263	6,825,228	2,828,860
	<b>Less: Total adjustments to net current assets</b>	2(c)	(2,360,263)	(4,275,228)	(2,828,860)
	<b>Net current assets used in the Rate Setting Statement</b>		0	2,550,000	(0)

## 2. NET CURRENT ASSETS (CONTINUED)

### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

#### Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

#### (b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

#### Adjustments to operating activities

		2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022	
Note		\$	\$	\$	
	Less: Profit on asset disposals	4(b)	(31,500)	(62,468)	(38,800)
	Add: Loss on disposal of assets	4(b)	98,976	19,408	147,622
	Add: Depreciation on assets	5	2,947,189	2,959,486	3,274,599
	Movement in current contract liabilities		0	(283,935)	0
	Movement in current employee provisions associated with restricted cash		4,470	0	0
	<b>Non cash amounts excluded from operating activities</b>		3,019,135	2,632,491	3,383,421

#### (c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

#### Adjustments to net current assets

		2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022	
Note		\$	\$	\$	
	Less: Cash - restricted reserves	8	(2,956,463)	(4,871,458)	(3,408,517)
	Add: Current liabilities not expected to be cleared at end of year				
	- Current portion of borrowings		221,257	223,257	208,250
	- Current portion of lease liabilities		9,269	11,769	10,644
	- Current portion of employee benefit provisions held in reserve		365,674	361,204	0
	<b>Total adjustments to net current assets</b>		(2,360,263)	(4,275,228)	(3,189,623)

## 2. NET CURRENT ASSETS (CONTINUED)

### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

#### Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

#### (b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

#### Adjustments to operating activities

Less: Profit on asset disposals  
 Add: Loss on disposal of assets  
 Add: Movement in non-current lease liabilities  
 Add: Depreciation on assets  
 Movement in non-current employee provisions  
 Movement in current employee provisions associated with restricted cash

#### Non cash amounts excluded from operating activities

Note	2022/23	2021/22	2021/22
	Budget	Actual	Budget
	30 June 2023	30 June 2022	30 June 2022
	\$	\$	\$
4(b)	(31,500)	(62,468)	(38,800)
4(b)	98,976	19,408	147,622
	0	0	0
5	2,947,189	2,959,486	3,274,599
	0	0	0
	4,470	0	180
	<b>3,019,135</b>	<b>2,632,491</b>	<b>3,383,421</b>

#### (c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

#### Adjustments to net current assets

Less: Cash - restricted reserves  
 Add: Current liabilities not expected to be cleared at end of year  
     - Current portion of borrowings  
     - Current portion of lease liabilities  
     - Current portion of employee benefit provisions held in reserve

#### Total adjustments to net current assets

7	(2,956,463)	(4,871,458)	(3,408,517)
	221,257	223,257	208,250
	9,269	11,769	10,644
	365,674	361,204	360,763
	<b>(2,360,263)</b>	<b>(4,275,228)</b>	<b>(2,828,860)</b>



## 2 (d) NET CURRENT ASSETS (CONTINUED)

### SIGNIFICANT ACCOUNTING POLICIES

#### CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

#### TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Narrogin becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

#### INVENTORIES

##### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Superannuation

The Shire of Narrogin contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Narrogin contributes are defined contribution plans.

#### LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

#### CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

#### TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

#### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### EMPLOYEE BENEFITS

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

#### CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

### 3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
Cash at bank and on hand	3,700,084	8,055,246	3,417,111
<b>Total cash and cash equivalents</b>	<b>3,700,084</b>	<b>8,055,246</b>	<b>3,417,111</b>
Held as			
- Unrestricted cash and cash equivalents	842,260	3,282,427	18,026
- Restricted cash and cash equivalents	2,956,463	4,871,458	3,408,517
	3,798,723	8,153,885	3,426,543
<b>Restrictions</b>			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	2,956,463	4,871,458	3,408,517
	2,956,463	4,871,458	3,408,517
The restricted assets are a result of the following specific purposes to which the assets may be used:			
Reserves - cash/financial asset backed	8	2,956,463	4,871,458
		2,956,463	4,871,458
<b>Reconciliation of net cash provided by operating activities to net result</b>			
<b>Net result</b>		1,782,056	1,999,829
			(813,755)
Depreciation	5	2,947,189	2,959,486
(Profit)/loss on sale of asset	4(b)	67,476	(43,060)
(Increase)/decrease in receivables		(25,000)	(120,895)
(Increase)/decrease in inventories		(2,540)	(16,619)
Increase/(decrease) in payables		116,838	(276,561)
Increase/(decrease) in contract liabilities		0	(283,935)
Increase/(decrease) in employee provisions		37,701	168,768
Non-operating grants, subsidies and contributions		(4,504,873)	(2,231,241)
<b>Net cash from operating activities</b>		<b>418,847</b>	<b>2,155,772</b>
			964,925

#### SIGNIFICANT ACCOUNTING POLICES

##### CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

##### FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

#### 4. FIXED ASSETS

##### (a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program											2022/23 Budget total	2021/22 Actual total	2021/22 Budget total
	Governance	General purpose funding	Law, order, public safety	Health	Education and welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b><u>Property, Plant and Equipment</u></b>														
Land - freehold land	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land - vested in and under the control of council	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings - non-specialised	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings - specialised	0	0	62,210	0	868,545	0	8,000	1,297,627	30,000	845,000	0	3,111,382	1,454,332	2,526,000
Furniture and equipment	15,000	0	0	0	10,000	50,000	0	4,000	0	0	108,674	187,674	19,685	68,000
Plant and equipment	0	0	1,192,100	0	260,000	0	0	299,500	1,070,000	0	0	2,821,600	823,905	1,402,000
	15,000	0	1,254,310	0	1,138,545	50,000	8,000	1,601,127	1,100,000	845,000	108,674	6,120,656	2,297,922	3,996,000
<b><u>Infrastructure</u></b>														
Infrastructure - roads	0	0	0	0	0	0	0	0	2,170,434	0	0	2,170,434	1,528,599	2,056,540
Infrastructure - footpaths	0	0	0	0	0	0	0	0	51,000	0	0	51,000	8,750	58,000
Infrastructure - drainage	0	0	0	0	0	0	0	0	30,000	0	0	30,000	0	30,000
Infrastructure - parks and ovals	0	0	0	0	0	0	0	348,869	0	0	0	348,869	73,504	225,000
Infrastructure - other	0	0	0	0	0	0	87,505	118,879	223,390	0	0	429,774	751,674	732,650
Infrastructure - bridges	0	0	0	0	0	0	0	0	588,000	0	0	588,000	0	99,554
	0	0	0	0	0	0	87,505	467,748	3,062,824	0	0	3,618,077	2,362,526	3,201,744
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total acquisitions</b>	15,000	0	1,254,310	0	1,138,545	50,000	95,505	2,068,875	4,162,824	845,000	108,674	9,738,733	4,660,448	7,197,744

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

#### SIGNIFICANT ACCOUNTING POLICIES

##### RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2022/23 Budget Net Book Value	2022/23 Budget Proceeds	2022/23 Budget Profit	2022/23 Budget Loss	2021/22 Actual Net Book Value	2021/22 Actual Sale Proceeds	2021/22 Actual Profit	2021/22 Actual Loss	2021/22 Budget Net Book Value	2021/22 Budget Proceeds	2021/22 Budget Profit	2021/22 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>By Program</b>												
Governance	0	0	0	0	0	0	0	0	0	0	0	0
General Purpose Funding	0	0	0	0	0	0	0	0	0	0	0	0
Law, order, public safety	0	0	0	0	0	0	0	0	0	0	0	0
Health	0	0	0	0	0	0	0	0	0	0	0	0
Education and welfare	53,276	53,276	0	0	49,032	38,816	0	(10,216)	53,944	46,222	0	(7,722)
Housing	0	0	0	0	0	0	0	0	0	0	0	0
Community amenities	0	0	0	0	42,191	33,000	0	(9,191)	0	0	0	0
Recreation and culture	0	0	0	0	0	0	0	0	0	0	0	0
Transport	229,700	172,000	31,500	(89,200)	301,205	363,673	62,468	0	428,878	314,378	16,000	(130,500)
Economic services	0	0	0	0	0	0	0	0	0	0	0	0
Other property and services	16,500	6,724	0	(9,776)	0	0	0	0	33,000	46,400	22,800	(9,400)
	299,476	232,000	31,500	(98,976)	392,428	435,489	62,468	(19,407)	515,822	407,000	38,800	(147,622)
<b>By Class</b>												
<u>Property, Plant and Equipment</u>												
Plant and equipment	299,476	232,000	31,500	(98,976)	392,428	435,489	62,468	(19,407)	515,822	407,000	38,800	(147,622)
	299,476	232,000	31,500	(98,976)	392,428	435,489	62,468	(19,407)	515,822	407,000	38,800	(147,622)

**SIGNIFICANT ACCOUNTING POLICIES**

**GAINS AND LOSSES ON DISPOSAL**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

## 5. ASSET DEPRECIATION

### By Program

Governance
Law, order, public safety
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

### By Class

Buildings - non-specialised
Furniture and equipment
Plant and equipment
Infrastructure - Roads
Infrastructure - Footpaths
Infrastructure - Parks and Ovals
Infrastructure - Other
Infrastructure - Bridges

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
	1,802	1,800	43,295
	105,924	106,573	79,866
	54,595	54,575	53,148
	9,038	9,094	5,376
	56,701	56,778	40,802
	861,767	861,423	930,274
	1,355,868	1,354,240	1,605,182
	112,449	112,426	97,708
	389,045	402,576	418,947
	2,947,189	2,959,486	3,274,599
	724,500	725,200	724,120
	53,250	53,220	54,200
	411,200	411,980	421,230
	1,061,689	1,069,295	1,358,189
	71,200	71,560	72,600
	505,300	508,951	521,200
	23,500	22,080	23,500
	96,550	97,200	99,560
	2,947,189	2,959,486	3,274,599

## SIGNIFICANT ACCOUNTING POLICIES

### DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	40 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	50 to 75 years
Other Infrastructure	10 to 50 years
Bridges	75 to 100 years

### AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Date due	Budget	2022/23	2022/23	Budget	2022/23	Actual Principal 1 July 2021	2021/22	2021/22	Actual	2021/22	2021/22	2021/22	Budget	2021/22	
					Principal 1 July 2022	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2023	Budget Interest Repayments		Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2022	Actual Interest Repayments	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2022	Budget Interest Repayments	
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>																			
OTHGOV - loan 128 Admin renovations	128	WATC	2.69% p.a	46/173	194,537	0	(46,703)	147,834	6,052	240,008	0	(45,471)	194,537	7,883	0	(45,471)	194,536	6,152	
<b>Housing</b>																			
Staff Housing loan	132	WATC	3.01% p.a	15/11/42	500,000	0	(15,304)	484,696	30,440	0	500,000	0	500,000	0	500,000	(9,200)	490,800	4,737	
<b>Community amenities</b>																			
SEW - loan 130 Upgrade TWIS	130	WATC	1.47% p.a	25/06/31	163,039	0	(17,085)	145,954	2,956	180,000	0	(16,961)	163,039	3,116	0	(16,836)	163,164	5,368	
<b>Recreation and culture</b>																			
NRLC - loan 121B	121B	WATC	5.51% p.a	18/05/23	55,691	0	(55,692)	0	1,948	113,272	0	(57,581)	55,691	5,595	0	(57,581)	55,691	4,801	
HALLS - loan 126 Renovations	126	WATC	3.86% p.a	31/05/23	33,221	0	(33,221)	0	1,206	65,195	0	(31,974)	33,221	2,789	0	(31,975)	33,221	2,211	
<b>Economic services</b>																			
TOUR - Caravan Park Chalets (new)	133	WATC	4.90% p.a	15/11/32	0	450,000	0	450,000	1,954	0	0	0	0	0	0	0	0	0	
ECONOM - loan 127 Industrial land	127	WATC	4.48% p.a	26/06/28	85,218	0	(12,678)	72,540	4,596	97,346	0	(12,128)	85,218	4,865	0	(12,128)	85,218	4,227	
TOUR - loan 129 Accommodation Units	129	WATC	5.51% p.a	28/05/29	252,318	0	(33,899)	218,419	7,850	285,539	0	(33,221)	252,318	7,663	0	(33,221)	252,318	5,629	
					1,284,024	450,000	(214,581)	1,519,444	57,002	981,360	500,000	(197,336)	1,284,024	31,911	500,000	(206,412)	1,274,948	33,125	
					1,284,024	450,000	(214,581)	1,519,444	57,002	981,360	500,000	(197,336)	1,284,024	31,911	500,000	(206,412)	1,274,948	33,125	

All borrowing repayments will be financed by general purpose revenue.

## 6. INFORMATION ON BORROWINGS

### (b) New borrowings - 2022/23

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Caravan Park Chalets	WATC	Debenture	10	4.90% p.a	\$ 450,000	\$ 1,954	\$ 450,000	\$ 0
					450,000	1,954	450,000	0

### (c) Credit Facilities

	2022/23 Budget	2021/22 Actual	2021/22 Budget
<b>Undrawn borrowing facilities credit standby arrangements</b>	\$	\$	\$
Bank overdraft limit	400,000	400,000	400,000
Bank overdraft at balance date	0	0	0
Credit card limit	15,000	15,000	15,000
Credit card balance at balance date	0	(5,556)	0
<b>Total amount of credit unused</b>	<b>415,000</b>	<b>409,444</b>	<b>415,000</b>
<b>Loan facilities</b>			
Loan facilities in use at balance date	1,519,444	1,284,024	1,274,948

## SIGNIFICANT ACCOUNTING POLICIES

### BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

7. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal	2022/23 Budget New Leases	2022/23 Budget Lease Principal	Budget Lease Principal outstanding	2022/23 Budget Lease Interest	Actual Principal 1 July 2021	2021/22 Actual New Leases	2021/22 Actual Lease repayments	Actual Lease Principal outstanding	2021/22 Actual Lease Interest	Budget Principal	2021/22 Budget New Leases	2021/22 Budget Lease Principal	Budget Lease Principal outstanding	2021/22 Budget Lease Interest	
					1 July 2022	Leases	Repayments	30 June 2023	Repayments	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Holden Colorado	1	Easifleet	1.7% p.a	36 months	7,568	0	(7,568)	0	74	15,434	0	(7,866)	7,568	174	16,340	0	(7,568)	8,772	0	
					7,568	0	(7,568)	0	74	15,434	0	(7,866)	7,568	174	16,340	0	(7,568)	8,772	0	

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.



8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance	2021/22 Actual Opening Balance	2021/22 Actual Transfer to	2021/22 Actual Transfer (from)	2021/22 Actual Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Building Reserve	181,118	2,240	(150,355)	33,003	371,259	310	(190,451)	181,118	370,750	180	(196,000)	174,930
(b) Refuse Site Reserve	757,719	47,390	(35,000)	770,109	575,868	181,851	0	757,719	575,351	39,017	(23,848)	590,520
(c) Community Assisted Transport (CAT) Reserve	5,869	8,070	0	13,939	8,492	8,003	(10,626)	5,869	8,491	8,000	(10,000)	6,491
(d) Narrogin Regional Leisure Centre Reserve	302,714	53,750	(351,000)	5,464	242,045	100,169	(39,500)	302,714	241,742	100,120	(251,000)	90,862
(e) Employee Entitlement Reserve	361,204	4,470	0	365,674	360,972	232	0	361,204	360,583	180	0	360,763
(f) Plant, Vehicle & Equipment Reserve	619,492	432,680	(833,000)	219,172	472,848	425,236	(278,592)	619,492	472,420	425,230	(677,000)	220,650
(g) Economic Development Reserve	77,403	950	(40,000)	38,353	227,267	136	(150,000)	77,403	227,022	110	(200,000)	27,132
(h) IT & Office Equipment Reserve	26,449	320	0	26,769	26,396	53	0	26,449	26,311	10	(20,000)	6,321
(i) Tourism & Area Promotion Reserve	78,654	970	0	79,624	78,606	48	0	78,654	78,521	30	0	78,551
(j) Unspent Grants & Contribution Reserve	132	0	0	132	279,296	132	(279,296)	132	563,029	280	(376,435)	186,874
(k) HACC Reserve	447,241	5,454	(447,241)	5,454	452,086	314	(5,159)	447,241	448,109	134	(448,243)	0
(l) CHCP Reserve	671,570	759,083	(906,578)	524,075	581,385	762,781	(672,596)	671,570	566,113	759,914	(994,907)	331,120
(m) CHSP Reserve	734,562	1,232,801	(1,532,194)	435,169	460,965	1,221,292	(947,695)	734,562	464,195	1,223,300	(873,384)	814,111
(n) Road construction reserve	335,587	4,160	(200,000)	139,747	335,365	222	0	335,587	335,003	160	0	335,163
(o) Asset Valuation reserve	31,898	390	0	32,288	31,879	19	0	31,898	31,844	10	0	31,854
(p) Landcare Reserve	89,218	886	(5,000)	85,104	92,469	58	(3,309)	89,218	92,363	40	(25,000)	67,403
(q) Narrogin Airport Reserve	55,198	15,680	0	70,878	40,198	15,000	0	55,198	40,171	15,020	0	55,191
(r) Bridges Reserve	60,430	48,740	(35,591)	73,579	22,145	48,000	(9,715)	60,430	22,145	48,010	(39,574)	30,581
(s) Water Re use	35,000	17,930	(15,000)	37,930	17,500	17,500	0	35,000	17,500	17,500	(35,000)	0
	4,871,458	2,635,964	(4,550,959)	2,956,463	4,677,041	2,781,356	(2,586,939)	4,871,458	4,941,663	2,637,245	(4,170,391)	3,408,517

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Building Reserve	Ongoing	To fund the acquisition, renewal, upgrading or construction of Shire owned buildings and facilities.
(b) Refuse Site Reserve	Ongoing	To fund the development, operation, maintenance and capital expenditure for the Council's waste management facilities including the Shire's landfill site(s) and waste collection operations.
(c) Community Assisted Transport (CAT) Reserve	Ongoing	To fund the replacement / change over of the CATs vehicle.
(d) Employee Entitlement Reserve	Ongoing	To fund current and past employee's leave entitlements and redundancy payouts.
(e) Narrogin Regional Leisure Centre Reserve	Ongoing	To fund renewal, replacement, upgrades or major maintenance of the Narrogin Regional Leisure Centre.
(f) Plant, Vehicle & Equipment Reserve	Ongoing	To support the purchase/replacement of motor vehicles, and heavy plant and equipment that are licensed.
(g) Economic Development Reserve	Ongoing	To fund economic development projects that will benefit the district.
(h) IT & Office Equipment Reserve	Ongoing	To fund the purchase and upgrade of computer equipment (including data connection equipment), software and office equipment and CCTV.
(i) Tourism & Area Promotion Reserve	Ongoing	For the purpose of tourism & district promotion activities, public art installations or acquisitions, significant events and festivals which includes banner poles, entry statements and outdoor digital screens.
(j) Unspent Grants & Contribution Reserve	Ongoing	To store unspent grants and contributions. Funds can only be expended on items that have been approved by the relevant grant agreement.
(k) HACC Reserve	Ongoing	To store unspent H.A.C.C grant funds that can fund the purchase of assets, payout of Homecare employee entitlements and other projects that have been approved by the Funding Body.
(l) CHCP Reserve	Ongoing	To store unspent C.H.C.P grant funds that can fund the purchase of assets, payout of Homecare employee entitlements and other projects that have been approved by the Funding Body.
(m) CHSP Reserve	Ongoing	To store unspent C.H.S.P grant funds that can fund the purchase of assets, payout of Homecare employee entitlements and other projects that have been approved by the Funding Body.
(n) Road construction reserve	Ongoing	To fund roadworks (including Carparks, Drainage, Footpaths, Bridges and Kerbing) and flood emergency responses affecting those assets.
(o) Asset Valuation reserve	Ongoing	To fund asset valuations.
(p) Landcare Reserve	Ongoing	To fund future natural resource management activities aligned with the principles established in the former NLCDC letter dated 6/6/17 (ICR1712270).
(q) Narrogin Airport Reserve	Ongoing	For the purpose of supporting and funding infrastructure development, maintenance, acquisition, upgrade or enhancements and grant funding to the Narrogin Airport.
(r) Bridges Reserve	Ongoing	For the purpose of supporting and funding infrastructure development, maintenance, acquisition, upgrade or enhancements and grant funding for bridges within the Shire.
(s) Water Re use	Ongoing	For the purpose of supporting and funding infrastructure development, maintenance, acquisition, upgrade or enhancements and grant funding for infrastructure enabling the re-use of water resources.
(t) Public Open Space Reserve	Ongoing	For the purposes of receiving and recording payments in lieu of Public Open Space and accounting for and expending those funds per S154 of the Planning and Development Act 2005.
(u) Developer Contributions Reserve	Ongoing	For the purposes of receiving and recording payments in lieu of Develop Contributions such as car parking in lieu, and accounting for and expending those funds per the Planning and Development (Local Planning Schemes) Regulations 2015, clause 771(1).

The reserves are not expected to be fully utilised within a set period. It is the Shire's intention to utilise the Funds held in the above mentioned Reserves for the purposes of not utilising external overdraft facilities for short periods from time to time during the financial year. The benefit to the Shire is that financing cost are reduced by minimising the use of overdraft facilities.

This advice is provided in the budget pursuant to section 6.11(3) of the Local Government Act 1995.

## 9. FEES & CHARGES REVENUE

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
Governance	153	643	3,306
General purpose funding	40,345	46,525	54,295
Law, order, public safety	28,556	31,990	29,550
Health	17,313	25,601	19,950
Education and welfare	380,103	356,048	172,570
Housing	17,651	12,933	8,364
Community amenities	1,210,977	1,182,224	1,130,155
Recreation and culture	14,575	20,906	14,147
Transport	0	706	0
Economic services	429,970	326,593	353,249
Other property and services	69,915	67,324	95,600
	2,209,558	2,071,495	1,881,186

## 10. GRANT REVENUE

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
<b>By Program:</b>			
<b>(a) Operating grants, subsidies and contributions</b>			
General purpose funding	640,000	2,793,837	1,150,000
Law, order, public safety	230,880	238,124	317,725
Education and welfare	1,705,230	1,648,041	1,851,884
Recreation and culture	13,000	16,079	13,590
Transport	181,276	170,091	159,600
Other property and services	46,200	46,349	8,500
	2,816,586	4,912,522	3,501,549
<b>(b) Non-operating grants, subsidies and contributions</b>			
Law, order, public safety	1,224,310	0	0
Education and welfare	0	0	0
Community amenities	87,502	138,960	41,688
Recreation and culture	962,256	428,191	522,400
Transport	1,930,805	1,397,427	1,087,654
Economic services	300,000	266,663	79,998
	4,504,873	2,231,241	1,731,740
<b>Total grants, subsidies and contributions</b>	<b>7,321,459</b>	<b>7,143,763</b>	<b>5,233,289</b>

11. REVENUE RECOGNITION

**SIGNIFICANT ACCOUNTING POLICIES**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event

11. REVENUE RECOGNITION ( CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES ( CONTINUED)

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	when obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

## 12. OTHER INFORMATION

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
<b>The net result includes as revenues</b>			
<b>(a) Interest earnings</b>			
Investments	90,000	12,100	13,000
Other interest revenue (refer note 1b)	46,845	56,283	56,553
	136,845	68,383	69,553
* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5.5% .			
<b>(b) Other revenue</b>			
Reimbursements and recoveries	370,144	377,331	349,170
	370,144	377,331	349,170
<b>The net result includes as expenses</b>			
<b>(c) Interest expenses (finance costs)</b>			
Borrowings (refer Note 6(a))	(57,002)	(31,911)	(33,125)
	(57,076)	(32,085)	(33,125)
<b>(d) Elected members remuneration</b>			
<b>Mr L Ballard – Shire President</b>			
Local Govt Allowance	(24,087)	(23,500)	(23,500)
Meeting Attendance Fee	(20,500)	(20,000)	(20,000)
Annual Allowance for ICT	(1,640)	(1,600)	(1,600)
Travel & Accommodation Expense	(114)	0	(111)
	(46,341)	(45,100)	(45,211)
<b>Cr G Broad – Deputy Shire President</b>			
Local Govt Allowance	(6,022)	(5,875)	(5,875)
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(400)	(400)
Travel & Accommodation Expense	(114)	0	(111)
	(15,881)	(14,775)	(15,386)
<b>Cr T Wiese</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(9,859)	(9,000)	(9,611)
<b>Cr M Fisher</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(9,859)	(9,000)	(9,611)

SHIRE OF NARROGIN  
 NOTES TO AND FORMING PART OF THE BUDGET  
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<b>Cr B Seale</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(9,859)	(9,000)	(9,611)
<b>Cr J Early</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(9,859)	(9,000)	(9,611)
<b>Cr R McNab</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(520)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(9,859)	(9,000)	(9,611)
<b>Cr J Pomykala</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT	(820)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(10,159)	(9,000)	(9,611)
<b>Cr T Alexander</b>			
Meeting Attendance Fee	(9,225)	(8,500)	(9,000)
Annual Allowance for ICT ( Owned laptop/supplied)	(820)	(500)	(500)
Travel & Accommodation Expense	(114)	0	(111)
	(10,159)	(9,000)	(9,611)
<b>Total Elected Member Remuneration</b>	(131,834)	(122,875)	(127,875)
Local Govt Allowance	(30,109)	(29,375)	(29,375)
Meeting Attendance Fee	(94,300)	(88,000)	(92,000)
Annual Allowance for ICT	(6,400)	(5,000)	(5,000)
Travel & Accommodation Expense	(1,025)	0	(1,000)
	(131,834)	(122,375)	(127,375)

### 13. MAJOR LAND TRANSACTIONS

#### (a) Details

It is not anticipated any major land transactions will occur in 2022/23.



## 14. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

### (a) Details

It is not anticipated any trading undertakings or major trading undertakings will occur in 2022/23.

## 15. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2022	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2023
	\$	\$	\$	\$
Department of Transport	0	2,946,000	(2,946,000)	0

## 16 SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

### GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

### COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

### BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 AMENDMENT LOCAL LAW 2022 – COMMENCEMENT

File Reference	19.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	14 July 2022
Author	Niel Mitchell – Governance Consultant
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Draft Amendment Local Law

#### Summary

To consider a proposed Amendment Local Law to amend the Health Local Law 2022 in accordance with the undertakings given to the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL), and to align the Bush Fire Brigades Local Law 2017 with the recently amended Council policy relating.

#### Background

The Health Local Law 2022 adopted by Council, was published in the Government Gazette on 5 April 2022.

The JSCDL advised of a number of matters that needed amendment and requested an undertaking that these would be attended to within 6 months. This undertaking was resolved by Council on 22 June 2022.

Legislation requires that local laws are presented to Parliament for review, at which time they may be disallowed by the Parliament.

The Interpretation Act 1984 s.42 specifies the authority of each House of Parliament to review local laws and to pass a resolution to disallow.

The Joint Standing Committee on Delegated Legislation (JSCDL) has delegated power from Parliament to review local laws etc, and make a recommendation for disallowance if considered appropriate. The JSCDL will only review local laws after they have been published in the Government Gazette.

Council also recently (Council Meeting 27 April 2022) approved a minor amendment to Policy 5.2 Bush Fire Brigades – Management in clause 7(a) extending the period for required qualifying training to be undertaken. The Amendment Local Law addresses this by making a change to align with the amended policy.

#### Consultation

Consultation occurred with the Chief Executive Officer.

## Statutory Environment

The Local Government Act 1995, section 3.12 specifies the process for making a local law, which includes repeal and amendment of local laws.

Shire of Narrogin Health Local Law 2022 operation of clauses as notified in the attachment to this item will be modified by the proposed amendment.

Shire of Narrogin Bush Fire Brigades Local Law 2017, clause 3.6(2) and (3) and the Bush Fires Act 1954.

## Policy Implications

There are no relevant Council Policy implications now that the Bush Fire component amendment aligns the Bush Fire Brigades Local Law 2017 with Council Policy 5.2 Bush Fire Brigades – Management.

## Financial Implications

Other than minor administrative costs and the cost of a local advertisement, there are no relevant significant financial implications or considerations.

## Strategic Implications

Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

## Comment/Conclusion

The purpose of this report is to allow the Presiding Person to give notice to the meeting of the intention to make the proposed Amendment Local Law.

In accordance with the Local Government Act, the following statements are made –

Purpose – to correct errors in the Health Local Law 2022 identified by the Joint Standing Committee on Delegated Legislation., and align the Bush Fire Brigades Local Law 2017 (as amended) with adopted policy.

Effect – to align the local laws with these requirements and policy.

The JSCDL identified four (4) typographical errors, and one further minor amendment to be made within six (6) months.

The Health Local Law remains in place, including the provisions considered by the JSCDL to be requiring amendment. To amend these provisions requires an amendment local law to be made, following the procedures set out by the Local Government Act s.3.12.

The effects of the requested changes to the Health Local Law will be –

(a) Deletion of clause 14.7(2) – considered to be inconsistent with section 3.22 of the Local Government Act 1995

(b) Correction of 4 typographical errors not altering the intent of the provisions affected.

The effect of the changes to the Bush Fire Brigades Local Law 2017 will be to extend the period within which required appropriate training is undertaken from 5 to 10 years.

If the draft Amendment Local Law is approved by Council, the provisions of section 3.12 of the Local Government Act apply –

- local public notice of the proposed local law is to be given;
- minimum six weeks public submission period;
- the draft to be submitted to relevant government departments or Ministers;
- only after the public submission period is the draft presented to Council for final adoption;
- publication in the Government Gazette;
- local public notice of adoption and date of coming into effect;
- confirmation of processes made to relevant government departments and Ministers; and
- submission of all necessary documentation to the Joint Standing Committee on Delegated legislation (JSCDL). The JSCDL reviews the local law, its effects and may recommend to Parliament that it be amended and request an undertaking, or that it be disallowed. The JSCDL will not review the draft until after it has been formally adopted, gazetted and other procedures complied with.

Council may make amendments to the proposed Amendment Local Law now, or when it comes to Council for final adoption after the public consultation period. If made at the later time, and the amendment is considered significant, the public consultation process must recommence.

At this stage, as it is only being put out for public comment and is not being considered for final adoption, the decision only requires a simple majority.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the Council decides to not implement the Health Local Law recommended modifications, thus causing conflict with the JSCDL and the Council's undertaking of the resolution of 27 June 2022.	Unlikely (2)	Insignificant (1)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation
That the Council decides to not implement the Bush	Unlikely (2)	Extreme (5)	High (10-16)	Work Health & Safety (WHS)	Accept Officer Recommendation



2. Provide copies, in accordance with section 3.12 (3) of the Local Government Act 1995, to the Minister for Local Government, the Minister for Health, the Minister for Emergency Services and any other person requesting it, of the proposed Amendment Local Law.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil



**LOCAL GOVERNMENT ACT 1995  
BUSH FIRES ACT 1954**

**SHIRE OF NARROGIN**

**AMENDMENT LOCAL LAW 2022**

Under the powers conferred by the *Local Government Act 1995*, the Bush Fires Act 1954 under all other powers enabling it, the Council of the Shire of Narrogin resolved on \_\_\_\_\_ to adopt the following local law.

**1. Citation**

This local law may be cited as the *Shire of Narrogin Amendment Local Law 2022*.

**2. Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**3. Health Local Law 2022 amended**

The *Shire of Narrogin Health Local Law 2022* published in the *Government Gazette* on 5 April 2022 is amended as follows –

- (a) in clause 2.9(1)(c) insert a full stop after the word “located”;
- (b) in clause 2.12(3) replace the first instance of the word “and” with the word “an”;
- (c) in clause 5.11(3) delete the word “where” at the end of the first line;
- (d) in clause 5.32(c) delete the word “Agriculture” and insert the words “Biosecurity and Agriculture”;
- (e) delete clause 14.7(2).

**4. Bush Fire Brigades Local Law 2017 amended**

The *Shire of Narrogin Bush Fire Brigades Local Law 2017* published in the *Government Gazette* on 5 April 2022 and amended in the *Government Gazette* published on 6 January 2022 is amended as follows –

- (a) in clause 3.6(2) replace the numeral “4” with the numeral “9”; and
- (b) in clause 3.6(3) replace the numeral “5” with the numeral “10”.

Dated \_\_\_\_\_

The Common Seal of the Shire of Narrogin was affixed by authority of a resolution of Council in the presence of –

L.N. BALLARD, President

D.R. STEWART, Chief Executive Officer

#### 10.4.2 PROPOSED WINDING UP OF REGIONAL WASTE GROUP (WAGIN GROUP OF COUNCILS)

File Reference	20.1.3
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Wagin
Previous Item Numbers	Nil
Date	14 July 2022
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Regional Waste Site Agreement

#### Summary

This report recommends that the Regional Waste Site Agreement (Wagin Group of Councils) to which the former Shire and former Town were signatories, be wound up. This will enable the distribution of funds, which are held by the Shire of Wagin, to the remaining member Shire's in accordance with the provisions of the agreement.

#### Background

In response to an enquiry from one of the current member Shires, the Shire of Wagin has done some work in determining the state of play with respect to the Regional Waste Site Agreement. An (unsigned) copy of the agreement is attached. There is no corporate knowledge of the existence of any other agreement which may have encompassed a wider regional approach of the disposal of waste in the region, rather than being waste site specific.

#### Consultation

Consultation has been undertaken with the Chief Executive Officer, Shire of Wagin.

#### Statutory Environment

The Waste Avoidance and Resource Recovery Act 2007 (section 40) and Waste Avoidance and Resource Recovery Regulations 2008, provides that local governments may have waste plans and or have regional waste management plans. This Shire has Waste Management (and post closure) Plans with respect to the White Road Facility in Narrogin and the former site in Highbury.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

The Shire of Wagin has advised that it is currently holding an amount \$37,071 which, if all current member Shire's agree, will be disbursed evenly, with the Shire of Narrogin receiving 2 shares (former Town of Narrogin and former Shire of Narrogin). This would equate to approximately \$10,500 of

unbudgeted funds. Given that the budget has just been framed (see Agenda Item 10.3.5) without this advice, it is proposed that this amount (to be received) be reviewed during the Budget Review process in February or March 2023.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.2	Effective waste services
Strategy:	3.2.1	Support the provision of waste services

### Comment/Conclusion

Due to very limited documentation available which relates to this project, it has been difficult to ascertain exactly where this has landed with respect to participant contributions. A number of assumptions will have to prevail unless one of the other participating local governments has kept some more accurate records. The understanding of the situation at present (as provided by the Shire of Wagin) is as follows:

- 2011 - Eleven Councils became signatory to a Regional Waste Site Agreement with Wagin being the lead agency. (Wagin has an unsigned copy of the agreement without any record of it having been executed).
- All Councils (presumably) contributed funding towards the project.
- October 2011 - Woodanilling withdrew from the agreement.
- 2014? - It seems that Dumbleyung, Wandering and West Arthur withdrew from the agreement.
- It is assumed that in accordance with the provisions of clause 6 of the agreement, the Councils which withdrew did not receive (nor were entitled to) a rebate from any contributions that they might have made.
- This left seven remaining members. There does not appear to have been any redrawing or amendment of the Regional Waste Site Agreement reflecting the reduced membership to seven.
- 1st July 2016 the former Town and Shire of Narrogin commenced as a single entity as the new Shire of Narrogin, leaving six members. There does not appear to have been any redrawing or amendment of the Regional Waste Site Agreement reflecting the reduction of the membership to six.
- It would seem that in accordance with Clause 9 of the agreement ("Winding up") that all participating Councils need to agree in writing for the group to be wound up. This would allow the residual funds to be equally distributed.
- The Shire of Wagin is holding \$37,071 on behalf of the group.
- There are currently six remaining members, however, given that there is no record of the former Town of Narrogin withdrawing from the Agreement prior to the amalgamation of the former Town and Shire of Narrogin, it would seem that Narrogin should receive a double allocation of funds on disbursement.

The proposal to wind up the agreement has been forwarded to other member Councils and on receipt of their concurrence, the funds held by the Shire of Wagin on behalf of the group will be disbursed accordingly.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That the other existing member local governments or former members dispute the right of the Shire of Narrogin to receive two 'share' entitlements.	Possible (3)	Insignificant (1)	Low (1-4)	Engagement Practices	Accept Officer Recommendation
That the Shire of Narrogin wishes to continue with the regional grouping and not wind up the group, contrary to the intention of other Local Government leading to a dispute between those Local Governments.	Possible (3)	Insignificant (1)	Low (1-4)	Engagement Practices	Accept Officer Recommendation

### Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Extreme
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of three (3) in both cases has been determined for this item. Any items with a risk rating over 9 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 16 will require a specific risk treatment plan to be developed.

### Voting Requirements

Simple Majority

## **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 220727.011**

Moved: Cr Alexander

Seconded: Cr Wiese

That with respect to proposed winding up of Regional Waste Group (Wagin Group of Councils), Council:

1. Support the request from the Shire of Wagin to wind up the Regional Waste Group (Wagin Group of Councils);
2. Request that the Shire of Wagin disburse the remaining funds to the current member Shires with the Shire of Narrogin to receive approximately \$10,500; and
3. Note that any funds received to the Municipal Fund, will be assessed during the Budget review process in the third quarter of fiscal year 2022/23, with the intent that the funds be transferred to the Refuse Site Reserve.

**CARRIED 7/0**

For: President Ballard, Cr McNab, Cr Fisher, Cr Seale, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

ADMINISTRATION CENTRE  
2 Arthur Road, WAGIN W.A  
PO Box 200, WAGIN 6315



Telephone: (08) 9861 1177  
Facsimile: (08) 9861 1204  
Website: www.wagin.wa.gov.au  
Email: shire@wagin.wa.gov.au

WTA:KLS WM.SP.3

30 June 2022

Mr Dale Stewart  
Chief Executive Officer  
Shire of Narrogin  
PO Box 1145  
NARROGIN WA 6312

<b>Shire of Narrogin RECEIVED</b>	
Directed to	DALE
	4 JUL 2022
Ref No	LM2227662
Property File	
Subject File	20.1.3
Ref	

Dear Dale

### PROPOSED WINDING UP OF REGIONAL WASTE GROUP (WAGIN GROUP OF COUNCILS)

Council at its meeting of the 28<sup>th</sup> June 2022 resolved:

*That subject to the concurrence of the Local Authorities who are the remaining signatories to the Regional Waste Site Agreement (Wagin Group of Councils) the Agreement be wound up and the funds being held for this project, be distributed back to member Councils accordingly.*

The agenda report which provides the background to this matter is attached along with a copy of the Regional Waste Site Agreement referred to.

In order for this agreement to be wound up and the funds held on behalf of the group to be distributed back to participating Councils, the consent of all remaining Councils is required.

It would be appreciated therefore if you would place this matter before your Council at its next meeting for consideration and to advise of its decision on this matter.

Yours sincerely

  
**BILL ATKINSON**  
CHIEF EXECUTIVE OFFICER

SHIRE OF CUBALLING  
AND  
SHIRE OF DUMBLEYUNG  
AND  
SHIRE OF NARROGIN  
AND  
SHIRE OF PINGELLY  
AND  
SHIRE OF WAGIN  
AND  
SHIRE OF WANDERING  
AND  
SHIRE OF WEST ARTHUR  
AND  
SHIRE OF WICKEPIN  
AND  
SHIRE OF WILLIAMS  
AND  
SHIRE OF WOODANILLING  
AND  
TOWN OF NARROGIN

---

**Regional Waste Site Agreement**

---

## RECITALS

- A. The Group is comprised of local governments each constituted pursuant to the provisions of the Local Government Act 1995 and is located in the Wheatbelt and Great Southern regions of Western Australia.
- B. The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling have formed a voluntary organization of councils known as the Wagin Group of Councils ("WGOC"), to collectively carry out certain local government functions.
- C. The Group purchased, as tenants in common in equal shares, Lot 8 on Deposited Plan xxx being the whole of the land comprised in Certificate of Title Volume xxxx Folio XXX for the purpose of a regional refuse site ("the Land").
- D. The Land comprises of approximately 153 hectares, and the refuse site is located on a 16 hectare portion of the Land ("the Waste Site").
- E. The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling enter into this Deed to record the terms, conditions of ownership and management of the Land and the Waste Site.

### 1. OBJECTIVES

The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling ACKNOWLEDGE AND AGREE that the objectives of the Group in relation to the Waste Site and the Land are to:

- a) provide effective and cost efficient waste disposal consistent with legislative requirements and environmental standards for residents of the parties;
- b) operate programs to dispose of waste at the Waste Site in accordance with best practice;
- c) encourage upon a commercial basis and in accordance with agreed processes, other local governments in the region to deposit their refuse at the Waste Site; and
- d) establish and maintain the appropriate level of physical and financial resources, for the proper operation and management of the Waste Site.

### 2. MANAGEMENT OF WASTE SITE

Unless otherwise agreed by the parties in writing, The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickepin, Shire of Williams, and Shire of Woodanilling COVENANT AND AGREE with each other that the Shire of Narrogin will be responsible for the day-to-day management of the Waste Site, such responsibilities to include the:



THIS AGREEMENT is made the                      day of                      2011

**BETWEEN:**

Shire of Cuballing of 186 Campbell Street, Cuballing WA 6311

AND

Shire of Dumbleyung of Harvey Street, Dumbleyung WA 6350

AND

Shire of Narrogin of 43 Federal Street, Narrogin WA 6312

AND

Shire of Pingelly of 17 Queen Street Pingelly WA 6308

AND

Shire of Wagin of Arthur Road Wagin WA 6315

AND

Shire of Wandering of 22 Watts Street, Wandering WA 6308

AND

Shire of West Arthur of 31 Burrowes Street Darkan WA 6392

AND

Shire of Wickepin of Wogolin Road, Wickepin WA 6370

AND

Shire of Williams of 9 Brooking Street, Williams WA 6391

AND

Shire of Woodanilling of Robinson Road, Woodanilling WA 6316

AND

Town of Narrogin of 89 Earl Street, Narrogin WA 6312

(referred to collectively as the "Group")

- a) supervision of the Contractor and other users of the Waste Site;
- b) establishment and maintenance of a separate account for the Waste Site and the Land identifying all transactions in relation to the Waste Site and make available annual copies to the other parties;
- c) compliance with any protocols, guidelines, rules and regulations determined by the Working Group for the Waste Site and the Land; and
- d) maintenance of adequate public liability insurance for the Land and the Waste Site in the name of each party jointly and severally.

**3. PAYMENT OF COSTS AND SHARING OF INCOME**

The parties AGREE that:

- a) all outgoings related to the Waste Site and the Land, including capital infrastructure, are to be shared equally by the Group, unless such outgoing is attributable to one particular party or parties in which case that outgoing is payable by that party or those parties;
- b) each party is responsible to pay the Contractor for transportation of waste to the Waste Site based on the tonnage measured at the Waste Site weighbridge pursuant to the contract with the Contractor; and
- c) any income or revenue received from the Waste Site or the Land is to be shared equally between the Group.

**4. RESTRICTIONS ON DISPOSAL**

The parties COVENANT AND AGREE with each other that no party may sell, transfer, assign or otherwise dispose of or encumber its share of the Land, the Waste Site or the Waste Site assets.

**5. WORKING PARTY**

The parties each COVENANT AND AGREE with each other:

- a) to each allocate at least one senior officer of its staff to form a Working Group;
- b) the members of the Working Group shall elect a chairman and deputy chairman;
- c) if the office of chairman or deputy chairman becomes vacant then members of the WGOC shall elect a new chairman or deputy chairman as the case requires;
- d) the members of the Working Group are to meet on a regular basis to facilitate the purpose and terms of this Agreement ("the Working Party");
- e) such meetings are to be held at each Shire/Town on a rotational basis in accordance with the meetings for the WGOC and the WGOC Chairman shall chair the meetings; and
- f) each member Shire/Town shall have one vote in the decision making process.

**6. WITHDRAWAL FROM AGREEMENT**

- a) Notwithstanding clause 4, a party may withdraw from this Agreement by giving twelve months notice to the other parties of its intention to withdraw from this Agreement.
- b) A withdrawing party is not entitled to any rebate for any fees or costs paid in advance.

**7. LODGEMENT OF CAVEAT**

Each member of the Group CHARGES the Land in favour of each other member of the Group with the performance of its obligations undertaken hereunder and with the payment of all or any moneys payable or which may become payable by the Group to any other member of the Group and for the purpose of securing the same authorizes each member of the Group to lodge an absolute caveat at Landgate against the Certificate of Title to the Land in order to protect the rights and interests of each member under this Deed.

**8. ADDITIONAL LOCAL GOVERNMENTS**

Where another local government or similar body wishes to utilise the Waste Site, it may do so only with the consent in writing of all of the parties to this Agreement and on the terms and conditions agreed.

**9. WINDING UP**

- a) The Shire of Cuballing, Shire of Dumbleyung, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wandering, Shire of West Arthur, Shire of Wickiepin, Shire of Williams, and Shire of Woodanilling may, by agreement of all councils in writing, wind up the WGOC;
- b) If the WGOC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of the WGOC then the property and assets shall be realized and the proceeds along with any surplus funds shall be divided among the Participants in equal proportions;
- c) If the WGOC is to be wound up and there remains any liability or debt in excess of the realized property and assets of the WGOC then the liability or debt is to be met by the Participants in equal proportions.

**10. DISPUTE RESOLUTION**

- a) Subject to subclause (e) before resorting to external dispute resolution mechanisms, the parties to this Agreement shall attempt to settle by negotiation any dispute in relation to this Agreement.
- b) If a dispute is not settled by the parties within ten (10) days of one party first sending to the other parties written notice that they are in dispute, the dispute shall be submitted to external dispute resolution mechanism.
- c) For the purpose of this clause " external dispute resolution mechanism" means dispute resolution in accordance with the following provisions:

- i. A dispute may be referred by any of the parties to a single arbitrator in accordance with and under the provisions of the Commercial Arbitration Act 1985 and costs of the arbitration are to be paid in accordance with the award of the arbitrator; and
  - ii. In any arbitration each party shall be entitled to be represented by a duly qualified legal practitioner. This clause shall be deemed to be the agreement in writing referred to in Section 20 of the Commercial Arbitration Act 1985 in respect of the representation.
- d) Notwithstanding the existence of a dispute each party shall continue to perform its obligations under this Agreement.
  - e) A party may commence court proceedings relating to any dispute arising from this Agreement at any time where that party seeks urgent interlocutory relief.

#### 11. CONFIDENTIALITY

- a) Subject to compliance with any other provisions of this Agreement dealing with confidentiality, each party undertakes and agrees not to use in any way confidential information of another party without the prior written approval of the other party except for the purposes contemplated by this Agreement;
- b) Except as required by law, each party agrees not to disclose to any person (other than a party's employees, directors, Councilors, consultants or advisors) or allow or assist to make it possible for any person to observe or copy any confidential information of another party, without the prior written approval of the other parties; and
- c) Each party agrees not to do any act, matter or thing which constitutes a breach of obligations pursuant to the Privacy Act, Local Government Act 1995, Freedom of Information Act 1992 or any other written law.

#### 12. RELATIONSHIP BETWEEN PARTIES

Nothing contained or implied in this Agreement constitutes any party the partner, agent or representative of any other party or creates any partnership, agency or trust and no party has the authority to bind any other party in any way.

#### 13. GOVERNING LAW

This Agreement is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

#### 14. DEFINITIONS

In this Agreement, unless otherwise required by the context of the subject matter;

**Contractor** means xxxx contracted upon an individual basis with each Shire/Town for the transportation of rubbish from each Shires/Towns Transfer Station to the Waste Site.

Costs for the avoidance of doubt, includes establishment and capital costs as well as operating costs.

Party means Shires of Cuballing, Dumbleyung, Narrogin, Pingelly, Wagin, Wandering, West Arthur, Wickepin, Williams, Woodanilling and Town of Narrogin

## 15. INTERPRETATION

In this Agreement:

- a) a reference to the parties means the parties to this Deed;
- b) The single includes the plural and vice versa;
- c) A reference to a matter connected with the Claim includes a reference to all matters alleged in, connected with or arising out of the Claim and all matters connected with matters alleged in the Claim;
- d) A reference to a party includes a reference to that party's successors and permitted assigns and any person claiming under or through the party;
- e) Every agreement or obligation expressed or implied in this Deed by which two or more persons agree or are bound shall bind such persons jointly and each of them severally and any provision expressed or implied in this Deed which applies to two or more persons shall apply to such persons jointly and each of them severally; and
- f) headings used in this Deed are for convenience only and shall not affect its construction, interpretation or meaning and do not form part of this Deed.

**PARTIES TO INITIAL**

<b>PARTICIPANT</b>	<b>DATE OF RESOLUTION TO ENTER INTO THIS ESTABLISHMENT AGREEMENT</b>
Shire of Cuballing	2011
Shire of Dumbleyung	2011
Shire of Narrogin	2011
Shire of Pingelly	2011
Shire of Wagin	2011
Shire of Wandering	2011
Shire of West Arthur	2011
Shire of Wickepin	2011
Shire of Williams	2011
Shire of Woodanilling	2011
Town of Narrogin	2011

**EXECUTED BY THE PARTIES as a Deed:**

THE COMMON SEAL of the SHIRE OF  
CUBALLING was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
DUMBLEYUNG was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
NARROGIN was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
PINGELLY was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
WAGIN was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
WANDERING was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
WEST ARTHUR was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF  
WICKEPIN was hereunto affixed in  
the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF



WILLIAMS was hereunto affixed in

the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the SHIRE OF

WOODANILLING was hereunto affixed in

the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

THE COMMON SEAL of the TOWN OF

NARROGIN was hereunto affixed in

the presence of:

SHIRE PRESIDENT

Print name

CHIEF EXECUTIVE OFFICER

Print name

(Referred to collectively as the "Group")

**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 8.30 pm and pursuant to resolution 1021.012 of 27 October 2021, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 24 August 2022, at this same venue.



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street, Narrogin  
**Correspondence to:**  
PO Box 1145, Narrogin WA 6312  
T (08) 9890 0900  
E [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)  
W [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)