



Shire of  
**Narrogin**

## MINUTES

### ORDINARY COUNCIL MEETING

25 May 2022

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: .....

Date 26 May 2022

These minutes were confirmed at the Ordinary Council Meeting held on 22 June 2022

Signed: .....

(Presiding Person at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available  
for download from the Shire of Narrogin website [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)**

**Alternative formats are also available upon request, including large print,  
electronic format (disk or emailed), audio or Braille**



Shire of  
**Narrogin**  
*Love the life*

# STRATEGIC COMMUNITY PLAN

SNAPSHOT

2017-27

## VISION

A leading regional economic driver and a socially interactive and inclusive community.

## MISSION

Provide leadership, direction and opportunities for the community.

## KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

## OUR VALUES

### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC

### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

## SOCIAL

### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

#### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

## ENVIRONMENT

### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC

### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

## DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

## CONTENTS

Agenda Item	Page
1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS	6
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	6
3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA	6
4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	7
5. PUBLIC QUESTION TIME	7
6. APPLICATIONS FOR LEAVE OF ABSENCE	8
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	9
8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	9
9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS	9
10. MATTERS WHICH REQUIRE DECISIONS	10
10.1 DEVELOPMENT AND REGULATORY SERVICES	10
10.1.1 APPLICATION FOR HOME OCCUPATION PERMIT (FOOD BUSINESS)	10
10.2 TECHNICAL AND RURAL SERVICES	17
10.3 CORPORATE AND COMMUNITY SERVICES	18
10.3.1 SCHEDULE OF ACCOUNTS PAID – APRIL 2022	18
10.3.2 MONTHLY FINANCIAL REPORTS – APRIL 2022	43
10.3.3 PROPOSED 2022/23 FEES & CHARGES	66
10.3.4 SHIRE OF NARROGIN DIFFERENTIAL RATING 2022/23	85
10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER	99
10.4.1 NARROGIN RACE AND PACE LEASE	99
10.4.2 DRYANDRA COUNTRY VISITOR CENTRE TRANSITION PLAN	115
11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	128
12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING	128
13. CLOSURE OF MEETING	128

# ORDINARY COUNCIL MEETING

## 25 MAY 2022

---

### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:08 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members (Voting)**

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr R McNab

Cr M Fisher

Cr B Seale

Cr J Pomykala

Cr T Wiese

Cr T Alexander

Cr J Early

#### **Staff**

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr M Furr – Executive Manager Corporate & Community Services

Ms V Ward – Executive Assistant

#### **Leave of Absence**

Nil

#### **Apologies**

Nil

#### **Absent**

Nil

#### **Visitors**

Nil

### 3. DECLARATIONS OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

#### 4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 5. PUBLIC QUESTION TIME

##### 5.1 Darren Piper

- The Shire President read an email sent to the Shire on 21 May 2022 which requested it be raised at the next Council meeting:

*“About a fortnight ago I sent an email to the ranger identifying that rubbish was being stockpiled at the back of 21 Argus St in preparation for a burnoff.*

*The property is less than 4000m2 and is prohibited from undertaking burnoffs.*

*I asked that the ranger intervene and make sure that the burn didn't occur because of previous issues with smoke, and that non flammable materials were on the heap.*

*I also identified that I would call the ranger and the fire brigade if the pile was lit. I have rung both rangers without either picking up their mobile calls, so I have rung the fire brigade to attend.*

*Tonight at approx 7.20 am there was a large explosion as the fire was lit - my neighbour rang me because she heard the explosion I asked her to ring the police.*

*I would like these people to be fined, and a follow up as to why the rangers did not intervene or respond to their mobile phones being called.”*

The Shire President also advised that the following response had been sent to Mr Darren Piper:

*“Dear Mr Piper,*

*Thank you for your email dated 21 May 2022, regarding the burning of rubbish at the above address.*

*Firstly, I would like to apologise for the unnecessary grief this has caused you.*

*In response to your query we provide the following comments:*

*I can confirm that you tried to ring our Ranger at 19:27 pm on Saturday 21 May 2022. Our Ranger indicated that he had a number of missed calls from the same number, after the initial call, but the caller did not leave a voice mail for our Ranger to follow up. Our Ranger did return the call and spoke to you and was advised that you have emailed your concerns to the Shire. Our message bank did ask for the caller to leave a message so that the officer can ascertain whether the matter is life threatening and needed to be attended ASAP or the matter can be attended during office hours. In most instances, especially on weekends, the on call duty Ranger will assess the calls and decide whether the matter is urgent and requiring urgent attention or the matter will be dealt with first thing Monday morning.*

*In regards to the requirement for a property less than 4000m2, the recently adopted Shire of Narrogin Health Local Law 2022 (gazetted 5 April 2022), clause 6.7 makes the following provisions:*

**6.7 Burning of rubbish, refuse or other material**

*(1) A person shall not on any land having an area of 4000 square metres or less within a townsite, set fire to rubbish, refuse or other materials unless –*

*(a) the material does not include any plastic, rubber, food scraps, green garden materials or other material likely to cause the generation of smoke or odour in such quantity as to cause a nuisance to other persons;*

*(b) a haze alert has not been issued by the Bureau of Meteorology for the period during which burning is to take place; and*

*(c) the burning complies with the Bush Fires Act 1954, any annual fire hazard reduction notice issued by an authorised person under that Act and any conditions of approval as determined by an authorised person.*

*(2) Subclause (1) shall not apply to any barbeque, solid fuel water heater, space heater or ovens fired with dry paper, dry wood, synthetic char or charcoal type fuel.*

*(3) Subclause (1) is subject to any fire danger rating as determined by the Bureau of Meteorology. The above provision does not prohibit the burning of green waste, as long as it does not caused a nuisance to adjoining properties.*

*Our Rangers spoke to the property owner and onsite inspection of the property by our Rangers revealed that the pile of rubbish consist of mainly dried green waste (dead palm stump and dried palm leaves) with an approximate area of 1 cubic metre.*

*Our Rangers also contacted the Central Bushfire Brigades and was advised that they attended the call and was not required to take any action as it was just a pile of green waste being lit and monitored by the resident sitting around the fire that was lit.*

*Based on our findings, it is concluded that there was no evidence breach over the existing local law and will not take any further action.*

*Our Rangers will monitor and ensure that any activities regarding the lighting of fires that are not consistent with the local law will require investigation and if it is found to be in breach of the relevant Acts and Local Law, we will take the appropriate action.*

*Thank you once again for raising your concerns with the Shire and should you have further queries or clarifications to the above, please do not hesitate to contact the undersigned.”*

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next Council meeting is scheduled for 22 June 2022.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

7.1 Ordinary Council Meeting

**OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION 0525.001**

Moved: Cr Broad

Seconded: Cr Pomykala

That the minutes of the Ordinary Council Meeting held on 27 April 2022 be confirmed as an accurate record of the proceedings.

**CARRIED 9/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

Nil

## 10. MATTERS WHICH REQUIRE DECISIONS

### 10.1 DEVELOPMENT AND REGULATORY SERVICES

#### 10.1.1 APPLICATION FOR HOME OCCUPATION PERMIT (FOOD BUSINESS)

File Reference	A105187
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Lucille Munnik
Previous Item Numbers	Nil
Date	13 May 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	1. Site Plan

#### Summary

Council is requested to consider an Application for Home Occupation Permit (Food Business) at Lot 110 (No. 9) Dellar Street, Narrogin.

#### Background

On 7 April 2022, the Shire of Narrogin received an Application for Planning Consent for the establishment of a Home Occupation (Food Business) at Lot 110 (No. 9) Dellar Street, Narrogin. The application proposes a food business selling cakes, cupcakes and confectionary.

The business proposes to use an existing kitchen and operating hours being around seven hours per week. It is proposed that customers will place orders in advance and that once the baked goods are ready, the customer will either collect the goods or they will be delivered. It's expected that delivery/collection will occur four times a week.

#### Consultation

The following officers were consulted:

- Manager Environmental Health Services; and
- Executive Manager Development and Regulatory Services.

The proposal needs to be advertised in accordance with clause 3.1.4 of the former Town of Narrogin – Town Planning Scheme No. 2 which is detailed in the Comment section below.

## Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Former Town of Narrogin Town Planning Scheme No. 2.

## Policy Implications

Policies that apply to this item include:

- Shire of Narrogin Local Planning Schemes Policy Manual
  - D4 – Home Based Business.

## Financial Implications

A Home Occupation (Initial Application Fee) of \$222 has been paid to the Shire of Narrogin. If approved, an annual service is provided to ensure compliance with the conditions of approval based on Council's adopted Fees and Charges, currently a Renewal Fee of \$73, which is ordinarily due in January of each year.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1.	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business

## Comment/Conclusion

### Zoning

Lot 110 (No. 9) Dellar Street, Narrogin is zoned Single Residential with a density code of R 12.5 under the former Town of Narrogin Town Planning Scheme No. 2 (FTPS2). The policy statement for the zoning states:

*“Primarily for single dwelling houses on separate lots.*

*Group or multiple housing would only be permitted at the discretion of Council, following consideration of the effect of a proposed development upon the neighbourhood. Permissible non-residential use would be subject to advertising. The development standards for Group or Attached housing are intended to achieve compatible development within single residential neighbourhoods.”*

The proposed Food Business falls under the definition of a Home Occupation which:

“means a business or activity carried on with the written permission of the Council within a dwelling house or the curtilage of a house by a person resident therein or within a domestic outbuilding by a person resident in the dwelling house to which it is appurtenant that:

- a) “does not cause injury to or prejudicially affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, electrical interference, smell, fumes, smoke, vapour, steam, soot, ash,

*dust, grit, oil, liquid wastes or waste products or the unsightly appearance of the dwelling house or domestic outbuilding in or the land on which the business is conducted;*

- b) does not entail employment of any person not a member of the occupier's family;*
- c) does not occupy an area greater than twenty square metres;*
- d) does not require the provision of any essential service main of a greater capacity than normally required in the zone in which it is located;*
- e) does not display a sign exceeding 0.2 square metres in area;*
- f) in the opinion of the Council it is compatible with the principal uses to which land in the zone it is located may be put and will not in the opinion of the Council generate a volume of traffic that would prejudice the amenity of the area;*
- g) does not entail the presence, use or calling of a vehicle of more than two tonnes tare weight;*
- h) does not entail the presence of more than one commercial vehicle and does not include provision for the fuelling or repairing of motor vehicles within the curtilage of the dwelling house or domestic outbuilding;*
- i) does not entail the offering for sale or display of motor vehicles, machinery or goods (other than goods manufactured or serviced on the premises); and*
- j) does not entail a source of power other than an electric motor of not more than 0.373 kilowatts (0.5hp)."*

Such use is listed as an 'IP' use under the 'Single Residential' zoning which means:

*"Use not permitted unless it is incidental to a predominant use as determined by Council."*

The subject property has a total area of 950m<sup>2</sup>, with the home occupation utilising the existing kitchen which has been measured at 12.2m<sup>2</sup>.

Clause 3.1.4 and 3.1.5 of FTSP2 outlines the requirements for a Home Occupation application and the matters to be considered by Council.

*"Council shall not consider an application for a Home Occupation until such time as:*

- a) The applicant has advertised as set out in Appendix VI in a newspaper, circulating in the District, his/her intention to apply to the Council for approval to establish a Home Occupation.*
- b) The applicant has lodged the application form in Appendix VI to the Council. Shire of Narrogin*
- c) The applicant has provided proof that the requisite notice has been published in a newspaper circulating in the District.*
- d) The applicant has proof that the adjoining land owner or tenants have been notified in writing of the proposal and given an opportunity to comment.*

- e) *The applicant is the occupier of the dwelling in which the home occupation is carried on.*

### **“3.1.5 HOME OCCUPATIONS - MATTERS TO BE CONSIDERED BY COUNCIL**

*The Council shall not grant approval to a Home Occupation unless it is satisfied that:*

- (a) Similar types of businesses in the locality would not be adversely affected.*
- (b) The amenity of the surrounding area would not be adversely affected.*
- (c) The land is less suited for the purpose under which it is zoned in the Scheme.*
- (d) There are no other suitable premises in the locality available for the purpose intended for the Home Occupation.*
- (e) A fee equal to the minimum municipal rate for the time being paid to the Council, called the Permit Fee, and is renewable at January 1 each year.*
- (f) In granting its approval for the establishment of a Home Occupation, the Council shall require the applicant to enter into a deed of agreement as set out in Appendix VI to guarantee the performance of the occupation.*
- (g) An approval to carry on a home occupation:*
  - (i) is valid only for a period of 12 months after the date of issue thereof but may be renewed upon application in writing to the Council.*
  - (ii) is not capable of being transferred or assigned to any other person and does not run with the land in respect of which it was granted.*
- (h) In granting an approval to carry out a home occupation the Council may impose any condition it thinks fit.*
- (i) If in the opinion of the Council a home occupation is causing a nuisance or annoyance to neighbours or to other persons within the neighbourhood or if any condition imposed by the Council is not complied with, the Council may revoke an approval granted by it in respect of the home occupation.”*

The applicant has not yet undertaken advertising in accordance with Clause 3.1.4. It is recommended that Council request the Chief Executive Officer to advertise the proposal in accordance with Clause 3.1.4 with advertising costs to be invoiced to the applicant.

#### Local Planning Schemes Policy Manual

Home Occupation is addressed under Local Planning Policy D4 – Home Based Business. This policy contains specific requirements and recommended conditions for Home Occupation Businesses within the Town of Narrogin.

The proposal has been assessed against the policy and has been found to be compliant. The policy restricts home occupations to 20m<sup>2</sup> of space on the property and prevents employment of anyone not in the same family unit as the business manager.

The policy requires that the applicant pay any fees associated with advertising.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.002**

Moved: Cr Fisher

Seconded: Cr McNab

That, with respect to Application for Permit of a Home Occupation (Food Business) at Lot 110 (No. 9) Dellar Street, Narrogin, Council request the Chief Executive Officer to advertise in the Narrogin Observer (at the cost of the applicant), to adjoining land owners and on the Shire's website, for a period of 21 days. If no negative comments are received at conclusion of the advertising period, Council grant Planning Approval subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All parking associated with the activity approved shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
5. No signage related to the activity shall exceed 0.2m<sup>2</sup> in area.
6. Does not occupy an area greater than twenty square metres.
7. The activity must not employ any person not a member of the occupier's family.
8. Payment of an annual renewal and assessment fee as determined by Council from time to time.
9. If, in the opinion of the Council, a home occupation is causing a nuisance or annoyance to neighbours or to other persons within the neighbourhood, or if any condition imposed by the Council is not complied with, the Council may revoke an approval granted by it in respect of the home occupation.
10. A planning approval to conduct a home occupation is issued to a specific occupier of a particular parcel of land, it shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which planning approval for a home occupation is issued the planning approval is cancelled.

Advice Note:

1. The applicant is advised that the premises may be subject to assessment, compliance, inspections and approvals related to food safety and environmental health.

**CARRIED 9/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese,  
Cr Alexander, Cr Early.

Against: Nil



## **10.2 TECHNICAL AND RURAL SERVICES**

There are no reports requiring a Council decision for the current month.

## 10.3 CORPORATE AND COMMUNITY SERVICES

### 10.3.1 SCHEDULE OF ACCOUNTS PAID – APRIL 2022

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	10 May 2022
Author	Breanna Dorrington – Customer Service Officer/Accounts Payable
Authorising Officer	Mark Furr - Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – April 2022

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – April 2022.

#### Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with Manager Corporate Services.

#### Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the Annual Budget or resulting from a Council resolution for a budget amendment.

#### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

The Schedule of Accounts Paid is presented to Council for notation. Below is a summary of activity.

<i>April 2022 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	0.00	0.00
EFT (incl Payroll)	1,177,327.90	92.12
Direct Debit	94,998.49	7.43
Credit Card	5,700.97	0.45
Trust	0.00	0.00
Total Payments	1,278,027.43	100.00

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	774,734.27	60.62
Payroll	282,616.31	22.11
Total	1,057,350.58	82.73

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.003**

Moved: Cr Wiese

Seconded: Cr Pomykala

That with respect to the Schedule of Accounts Paid for April 2022, Council note the Report as presented.

**CARRIED 9/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**Cheque Payments**

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
<b>Cheque Total</b>							

**EFT Payments**

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	EFT18421	01/04/2022	Highbury District Community Council			5,000.00	L	
2	INV 1422	01/04/2022	Highbury District Community Council	FIRE PREVENTION/BURNING/CONTROL - Donation for Narrogin East Bushfire Fund	5,000.00			
3	EFT18422	06/04/2022	Narrogin Hire & Reticulation			28.30	L	
4	INV 00033552	23/03/2022	Narrogin Hire & Reticulation	WASTE WATER TREATMENT - Reticulation	28.30			
5	EFT18423	06/04/2022	Best Office Systems			1,712.88	L	
6	INV 599963	22/03/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges March 2022	1,712.88			
7	EFT18424	06/04/2022	Narrogin Packaging			605.30	L	
8	INV 00073069	12/03/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	452.80			
9	INV 00073177	28/03/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 2x Interleave Towels	152.50			
10	EFT18425	06/04/2022	Narrogin Fruit Market			450.00	L	
11	INV 0008202203231	08/04/2022	Narrogin Fruit Market	MEMBERS CATERING Council Meeting 23/03/22	450.00			
12	EFT18426	06/04/2022	Knightline Computers			125.00	L	
13	INV 00075792	31/03/2022	Knightline Computers	PWO - INFORMATION SYSTEMS - 16GB RAM for Manager Operations Laptop	125.00			
14	EFT18427	06/04/2022	Hancocks Home Hardware			412.90	L	PF
15	INV 395841	25/03/2022	Hancocks Home Hardware	CHCP - HOME MAINTENANCE EXPENSES - Rebound Straps 600mm	13.90			
16	INV 396135	28/03/2022	Hancocks Home Hardware	RAILWAY RESTORATION COVID RECOVERY PROJECT - Impact Chisel For Railway Station	399.00			
17	EFT18428	06/04/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			770.00	L	F
18	INV IV00000001664	21/03/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th	CARAVAN PARK RENEWAL DEVELOPMENT - Water Cart & Excavator Hire	770.00			
19	EFT18429	06/04/2022	Westrac Pty Ltd			179.40		
20	INV 8360742	24/03/2022	Westrac Pty Ltd	NO4141 2010 CATERPILLAR 432E BACKHOE (WORKS) - Hydraulic Hose Assembly	179.40			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
21	EFT18430	06/04/2022	Narrogin Newsagency			1,199.89	L	
22	INV 294626	15/02/2022	Narrogin Newsagency	VARIOUS DEPARTMENTS - Printing & Stationery February 2022	1,199.89			
23	EFT18431	06/04/2022	Narrogin Electrical Services			5,728.03	L	F
24	INV 2712	22/03/2022	Narrogin Electrical Services	CARAVAN PARK - RENEWAL DEVELOPMENT - Install New Electrical Sub-Board & Poles	5,728.03			
25	EFT18432	06/04/2022	Narrogin Glass & Quick Fit Windscreens			350.00	L	
26	INV 16107	08/04/2022	Narrogin Glass & Quick Fit Windscreens	NGN12398 FIRE VEHICLE Replacement Windscreen	350.00			
27	EFT18433	06/04/2022	RJ Smith Engineering			167.00	L	
28	INV 2110	23/03/2022	RJ Smith Engineering	POC - EXPENDABLE TOOLS / CONSUMABLES 1x 50 Pack Large Cable Ties	45.00			
29	INV 2148	25/03/2022	RJ Smith Engineering	NGN13292 GRAFFITI RESPONSE TRAILER (WORKS) - Jockey Wheel & Swivel	122.00			
30	EFT18434	06/04/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			12,665.33	L	
31	INV R121100497	26/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	PARKS UTILITY - Purchase of New Toyota Hilux & Disposal of Mitsubishi Triton	11,882.50			
32	INV JC24033241	22/03/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN15333 2014 MAZDA BT-50 - 57,000KM Service	503.15			
33	INV JC24033239	22/03/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	009NGN TOYOTA COROLLA HATCH 2020 - 15,000km Service	279.68			
34	EFT18435	06/04/2022	Toll Transport Pty Ltd			157.40		
35	INV 0512-T740710	24/10/2021	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Freight Charges 18/10/2021	28.89			
36	INV 0531-T740710	13/03/2022	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Freight Charges 4/3/22 - 8/3/22	98.51			
37	INV 0532-T740710	20/03/2022	Toll Transport Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges 2/3/22 - 14/3/22	30.00			
38	EFT18436	06/04/2022	Narrogin Gasworx			8,128.00	L	F
39	INV 54693	28/03/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Nursing Bed Mattress For Client (H McMullan)	1,258.00			
40	INV 54687	28/03/2022	Narrogin Gasworx	CHCP -CLIENT PURCHASES - Wheel Chair For Client (H McMullan) + Delivery	565.00			
41	INV 54729	08/04/2022	Narrogin Gasworx	CHSP CLIENT PURCHASES King Single Bed, Mattress & Accessories (L Burges)	6,305.00			
42	EFT18437	06/04/2022	T Quip			60.20		
43	INV 107700	03/02/2022	T Quip	VARIOUS VEHICLES - Oil Seal, Tyres, Rod T-Bar & Pin-Clevis	60.20			
44	EFT18438	06/04/2022	Farmers Centre (Narrogin) Pty Ltd			33.77	L	
45	INV 82031	11/02/2022	Farmers Centre (Narrogin) Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - 2x Hydraulic Hose Elbow	33.77			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
46	EFT18439	06/04/2022	Narrogin Chamber Of Commerce			500.00	L	
47	INV 00004074	29/03/2022	Narrogin Chamber Of Commerce	WELFARE - YOUTH SERVICES - Youth Gift Vouchers 10x \$50.00	500.00			
48	EFT18440	06/04/2022	T Yuen Construction			639.10	L	
49	INV 5776	09/03/2022	T Yuen Construction	ADMIN OFFICE BUILDING MAINTENANCE - Repairs to Reception Ceiling	309.10			
50	INV 5790	18/03/2022	T Yuen Construction	VARIOUS TOILETS - Door Lock Modifications	330.00			
51	EFT18441	06/04/2022	Marketforce Pty Ltd			1,674.29		
52	INV 43048	08/04/2022	Marketforce Pty Ltd	OLOPS ADVERTISEMENT - Bushfire Risk Planning Coordinator	328.79			
53	INV 43047	08/04/2022	Marketforce Pty Ltd	ADMIN RECRUITMENT Regional EHO	348.88			
54	INV 43043	08/04/2022	Marketforce Pty Ltd	CHSP RECRUITMENT Enrolled Nurse	368.96			
55	INV 43045	08/04/2022	Marketforce Pty Ltd	MEMBERS ADVERTISEMENT Electors Meeting 23/03/22	239.01			
56	INV 43044	08/04/2022	Marketforce Pty Ltd	ADMIN ADVERTISING Community Budget Requests 2022/23	388.65			
57	EFT18442	06/04/2022	Melchiorre Plumbing & Gas			99.00	L	
58	INV 954	08/04/2022	Melchiorre Plumbing & Gas	LIBRARY - Unblock Toilet	99.00			
59	EFT18443	06/04/2022	Gbr Mechanical			480.60	L	
60	INV INV0666	23/03/2022	Gbr Mechanical	NO01 2019 HOLDEN COLORADO - 20,000km Service 23/03/2022	480.60			
61	EFT18444	06/04/2022	Narrogin Senior High School			285.00	L	
62	INV T5	04/04/2022	Narrogin Senior High School	TOWN HALL BOND REFUND 17/03/2022-18/03/2022	285.00			
63	EFT18445	06/04/2022	Rylan Pty Ltd			6,168.75		F
64	INV 2367	17/03/2022	Rylan Pty Ltd	CEMETERY UPGRADE - 295m Barrier Kerb	6,168.75			
65	EFT18446	06/04/2022	Conway Highbury Pty Ltd			654.50	L	
66	INV 645	31/03/2022	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY - STATUTORY - Consultancy for provision of Governance Services March	654.50			
67	EFT18447	06/04/2022	Thinkproject Australia Pty Ltd			880.00		
68	INV INV0501	28/03/2022	Thinkproject Australia Pty Ltd	WORKS - Training & Development - RAMM Training (S Reeves)	880.00			
69	EFT18448	06/04/2022	Wirtgen Australia Pty Ltd			403.98		
70	INV 1900066698	24/03/2022	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE (WORKS) - Service Filters	403.98			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
71	EFT18449	06/04/2022	Komatsu Australia Pty Ltd			261.34		
72	INV 002711454	24/03/2022	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Supply Service Filters	261.34			
73	EFT18450	06/04/2022	Corsign (WA) Pty Ltd			727.10		
74	INV 00064635	23/03/2022	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Replacement Signs Due to Fire Damage	727.10			
75	EFT18451	06/04/2022	Downer Edi Works Pty Ltd			14,938.06		F
76	INV 6012948	12/03/2022	Downer Edi Works Pty Ltd	VARIOUS ROADS - Resealing of Roads	14,938.06			
77	EFT18452	06/04/2022	Narrogin Country Fresh Meats			362.05	L	
78	INV #1	08/04/2022	Narrogin Country Fresh Meats	OTHCUL EVENTS - Thank a Volunteer Catering 29/03/22	362.05			
79	EFT18453	06/04/2022	Epic Fire Solutions T/As MCG Fire Services			861.21		
80	INV INV1986	24/03/2022	Epic Fire Solutions T/As MCG Fire Services	NRLC - PLANT & EQUIPMENT OTHER (CAPITAL) - 4x Emergency Lighting Replacement	861.21			
81	EFT18454	06/04/2022	Divine's Coffee Cups			275.00	L	F
82	INV INV00023	23/03/2022	Divine's Coffee Cups	CHCP - GENERAL OFFICE EXPENSES - Farewell Morning Tea (W LeBechee)	275.00			
83	EFT18455	06/04/2022	Integrated ICT			198.00		
84	INV 21432	31/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 100/40 NBN Internet	198.00			
85	EFT18456	06/04/2022	Richard Ockerse			247.50	L	
86	INV 30322	30/03/2022	Richard Ockerse	WITHHOLDING TAX LIABILITY - Relocation Assistance 50% of \$1000	247.50			
87	EFT18457	06/04/2022	Bitumen Distributors Pty Ltd			8,624.00		F
88	INV 0000325	28/03/2022	Bitumen Distributors Pty Ltd	Narrogin-Harrismith Road - Renewal (Local) - 10,000Lts Emulsion Delivered	8,624.00			
89	EFT18458	06/04/2022	Guest Fine Art Services			8,943.00		
90	INV 15227	25/03/2022	Guest Fine Art Services	OTHCUL - OTHER EXPENDITURE - Painting Restorations	2,667.50			
91	INV 15228	25/03/2022	Guest Fine Art Services	OTHCUL - ARTWORK COLLECTION - Restoration of 5 Artworks due to water damage	6,275.50			
92	EFT18459	06/04/2022	Stiles Electrical & Communication Services PTY LTD			39,050.00		
93	INV 8321	31/03/2022	Stiles Electrical & Communication Services PTY LTD	LED LIGHTING UPPER GREAT SOUTHERN HOCKEY ASSOCIATION - Upgrade Hockey Field Lights - Progress C	39,050.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
94	EFT18460	06/04/2022	Let's Talk Flowers			340.00	L	
95	INV ADG2921379	31/03/2022	Let's Talk Flowers	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS - ANZAC Day Wreaths - Narrogin Dawn Service & Highbury	220.00			
96	INV ADG2921378	31/03/2022	Let's Talk Flowers	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS - ANZAC Day Wreaths - Combined School Service & Deliver	120.00			
97	EFT18461	06/04/2022	Narrogin Freightlines			84.64	L	
98	INV INV-9215	09/03/2022	Narrogin Freightlines	WASTE WATER TREATMENT - Pump & Delivery	84.64			
99	EFT18462	06/04/2022	Department of Justice			285.00		
100	INV T5	04/04/2022	Department of Justice	TOWN HALL BOND REFUND 30/03/2022	285.00			
101	EFT18463	08/04/2022	Synergy			11,046.44		
102	INV 2061485673	01/04/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage (04/03/2022 - 01/04/2022)	11,046.44			
103	EFT18464	08/04/2022	Water Corporation			5,532.49		
104	INV 0167	04/04/2022	Water Corporation	13 HOUGH ST - OPERATIONS - Water Usage (08/02/2022 - 01/04/2022)	347.27			
105	INV XMKZ6	05/04/2022	Water Corporation	VARIOUS BUILDINGS - Water Usage (04/02/2022 - 30/03/2022)	5,185.22			
106	EFT18465	08/04/2022	Total Undercar			104.50	L	
107	INV N1019	23/03/2022	Total Undercar	N0591 2021 ISUZU D-MAX (WORKS) - Wheel Alignment	104.50			
108	EFT18466	08/04/2022	Makit Narrogin Hardware			565.00	L	
109	INV 114303	01/03/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	301.60			
110	INV 114352	23/03/2022	Makit Narrogin Hardware	SAN - GENERAL TIP MAINTENANCE - Water Tank for Tip	263.40			
111	EFT18467	08/04/2022	Narrogin Newsagency			1,048.95	L	
112	INV 295743	01/04/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order March 2022	1,048.95			
113	EFT18468	08/04/2022	Narrogin Bearing Service			44.00	L	
114	INV IN195133	30/03/2022	Narrogin Bearing Service	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 33 Piece Security Bit Set	44.00			
115	EFT18469	08/04/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			18,527.85	L	
116	INV RC21100011	30/03/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	CONSTRUCTION FOREMAN - Purchase of New Hilux & Trade of Nissan Nivara	18,159.17			
117	INV PI23051060	04/04/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	CONSTRUCTION FOREMAN 4X4 VEHICLE - Supply 1x Set Roof Racks	368.68			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
118	EFT18470	08/04/2022	Toll Transport Pty Ltd			205.08		
119	INV 0533-T740710	27/03/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (17/03/2022 - 24/03/2022)	205.08			
120	EFT18471	08/04/2022	Narrogin Gasworx			150.00	L	F
121	INV 54975	05/04/2022	Narrogin Gasworx	CHCP -CLIENT PURCHASES - Nursing Bed for Client (L Burges)	150.00			
122	EFT18472	08/04/2022	Ikes Home Improvement & Glass Centre			555.50	L	F
123	INV 00030909	10/11/2021	Ikes Home Improvement & Glass Centre	CHSP -CLIENT PURCHASES - Supply & Fit New Window & Flyscreen (E Chaplin)	555.50			
124	EFT18473	08/04/2022	Belvedere Nursery			3,675.00	L	PF
125	INV I0000001926	30/03/2022	Belvedere Nursery	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Red Woodchip	3,675.00			
126	EFT18474	08/04/2022	Ggj Consultants			660.00		F
127	INV INV-2140	02/04/2022	Ggj Consultants	CHCP - SUBSCRIPTIONS & MEMBERSHIPS - Policies & Procedures Support (April 2022 - March 2023)	660.00			
128	EFT18475	08/04/2022	West Australian Newspapers Limited			660.00		
129	INV 1028037520220331	31/03/2022	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Observer March 22	660.00			
130	EFT18476	08/04/2022	YMCA WA			32,017.64	L	
131	INV SI-A011186	31/03/2022	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - Deficit Funding March 2022	31,597.64			
132	INV SI-A011167	31/03/2022	YMCA WA	OTHCL - EVENT/FESTIVAL MATCHING FUNDING - The Last Blast (25/03/2022 - 28/03/2022)	420.00			
133	EFT18477	08/04/2022	Narrogin Cabinet Makers			1,265.00	L	
134	INV 00002974	31/03/2022	Narrogin Cabinet Makers	SENIOR CITIZEN CENTRE BUILDING MAINTENANCE - Replacement Benchtops In Kitchen	1,265.00			
135	EFT18478	08/04/2022	Benara Nurseries			2,311.44		
136	INV 359704	04/04/2022	Benara Nurseries	STREET TREE MAINTENANCE - Supply & Delivery of 32x Prunus Nigra (3m, 30L bags)	2,311.44			
137	EFT18479	08/04/2022	E & Mj Rosher Pty Ltd			2,157.60		
138	INV 1440772	23/03/2022	E & Mj Rosher Pty Ltd	NO2768 2013 SEWELL TB2000E ROAD - Brushes Supply 34x Convoluted & Convoluted Poly	2,157.60			
139	EFT18480	08/04/2022	Advanced Autologic Pty Ltd			1,980.00		
140	INV 00102881	08/03/2022	Advanced Autologic Pty Ltd	POC - FUELS AND OILS - 1000Lts Add Blue	1,980.00			
141	EFT18481	08/04/2022	Win Television WA Pty Ltd T/A WIN Television Network			1,289.20		
142	INV 12536582	31/03/2022	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - 01/03/2022 - 31/03/2022	1,289.20			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
143	EFT18482	08/04/2022	Telair Pty Ltd			1,450.00		
144	INV TA10781-033	31/03/2022	Telair Pty Ltd	ADMIN - TELEPHONE/MOBILES - Telair Telephone Charges	1,450.00			
145	EFT18483	08/04/2022	Office Of The Auditor General			71,940.00		
146	INV INV0185	08/03/2022	Office Of The Auditor General	OTHGOV - AUDIT FEES - Fees for Attest Audit for Year Ending 30 June 2021	71,940.00			
147	EFT18484	08/04/2022	Narrogin Repertory Club Incorporated			5,000.00	L	
148	INV 30032022	30/03/2022	Narrogin Repertory Club Incorporated	OTHCUL - COMMUNITY CHEST - Grant 2020/21	5,000.00			
149	EFT18485	08/04/2022	Eco Landworks Pty Ltd			20,088.65		
150	INV INV-0162	03/03/2022	Eco Landworks Pty Ltd	FIRE - BUSHFIRE RISK MANAGEMENT PLAN - MITIGATION - Fire Break Works & Parkland Clearing	20,088.65			
151	EFT18486	08/04/2022	Hanson Construction Materials			1,874.03		
152	INV 73903983	24/03/2022	Hanson Construction Materials	ROAD MAINTENANCE GENERAL EXPENSES - 30T 5mm Washed Basalt	1,874.03			
153	EFT18487	08/04/2022	The Royal Life Saving Society Australia			407.50		
154	INV 163498	29/03/2022	The Royal Life Saving Society Australia	NRIC OCCUPATIONAL HEALTH & SAFETY - Swimming Pool Safety Assessment	407.50			
155	EFT18488	08/04/2022	Department Of Human Services			520.01		
156	INV DEDUCTION	28/03/2022	Department Of Human Services	Payroll deductions	520.01			
157	EFT18489	08/04/2022	Australian Services Union Western Australian Branc			25.90		
158	INV DEDUCTION	28/03/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
159	PAY 16	11/04/2022	PAYROLL	Payroll 16 - 11/04/2022	143,210.02			
160	EFT18490	14/04/2022	Synergy			1,860.40		
161	INV 2061490933	08/04/2022	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage 03/02/2022 - 04/04/2022	137.16			
162	INV 2057497758	08/04/2022	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Usage 03/02/2022 - 04/04/2022	1,094.17			
163	INV 2025508655	08/04/2022	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Usage 03/02/2022 - 04/04/2022	118.88			
164	INV V5NTN	11/04/2022	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Usage 14/02/2022 - 08/04/2022	510.19			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
165	EFT18491	14/04/2022	Narrogin Packaging			511.95	L	
166	INV 00073354	02/04/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Public Toilet Supplies	396.00			
167	INV 00073390	07/04/2022	Narrogin Packaging	MEMORIAL PARK TOILETS MAINTENANCE - 5Ltr Antibacterial Soap	115.95			
168	EFT18492	14/04/2022	Landgate			92.74		
169	INV 373015	28/03/2022	Landgate	RATES - VALUATION EXPENSES - Gross Rental Valuation	92.74			
170	EFT18493	14/04/2022	Susan Farrell			50.00	L	
171	INV 074	22/03/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	50.00			
172	EFT18494	14/04/2022	Narrogin Meals On Wheels			354.00	L	F
173	INV 101372	07/04/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals on Wheels Delivery for March 2022	354.00			
174	EFT18495	14/04/2022	Narrogin Electrical Services			170.50	L	
175	INV 2731	05/04/2022	Narrogin Electrical Services	ADMIN OFFICE BUILDING MAINTENANCE - Replacement of Light Switches & Exhaust Fan	170.50			
176	EFT18496	14/04/2022	Air Response			217.50		
177	INV 154962A	06/04/2022	Air Response	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Air Con Servicing to Reception Centre	217.50			
178	EFT18497	14/04/2022	Narrogin Gasworx			5,415.00	L	F
179	INV 54977	05/04/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - King Single Bed, Headboard & Mattress (Client R. Van Goor)	5,415.00			
180	EFT18498	14/04/2022	Gnarojin Community Garden			6,000.00	L	
181	INV 842022	08/04/2022	Gnarojin Community Garden	OTHCUL - OTHER EXPENDITURE - Annual Support	6,000.00			
182	EFT18499	14/04/2022	Easifleet			2,227.87		
183	INV 842022	08/04/2022	Easifleet	NOVATED LEASES - Employee Expenses	2,227.87			
184	EFT18500	14/04/2022	Torre Tasman Evans			147.71	L	
185	INV 8422	08/04/2022	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Contract Expense	147.71			
186	EFT18501	14/04/2022	Highbury District Community Council			588.85	L	
187	INV 300621	30/06/2021	Highbury District Community Council	FIRE TRAINING & DEVELOPMENT - Hall Rental & Refreshments for Brigade Training 25/03/22	588.85			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
188	EFT18502	14/04/2022	Cjd Equipment Pty Ltd			71.61		
189	INV 002399508	30/03/2022	Cjd Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR - Service Filter Kit 750 Hr	71.61			
190	EFT18503	14/04/2022	Integrated ICT			436.47		
191	INV 21658	31/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 1x Kofax PDF License for Creditors Desk	249.25			
192	INV 21508	31/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - 75x M365 Exclaimer Signatures	187.22			
193	EFT18504	14/04/2022	John Baker			2,675.99	L	
194	INV A148400	05/04/2022	John Baker	Rates refund for assessment A148400 114 ENSIGN STREET NARROGIN WA 6312	1,224.69			
195	INV A141300	05/04/2022	John Baker	Rates refund for assessment A141300 108 EARL STREET NARROGIN WA 6312	1,451.30			
196	EFT18505	22/04/2022	Department Of Human Services			520.01		
197	INV DEDUCTION	11/04/2022	Department Of Human Services	Payroll deductions	520.01			
198	EFT18506	22/04/2022	Australian Services Union Western Australian Branc			25.90		
199	INV DEDUCTION	11/04/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
200	EFT18507	22/04/2022	Coles			770.81	L	
201	INV 181	31/03/2022	Coles	VARIOUS DEPARTMENTS - Coles Account for March 2022	770.81			
202	EFT18508	22/04/2022	Synergy			447.72		
203	INV 2029500068	06/04/2022	Synergy	MUSEUM BUILDING OPERATIONS - Electricity (04/02/2022 - 06/04/2022)	261.35			
204	INV 2045493800	07/04/2022	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity (07/02/2022 - 07/04/2022)	186.37			
205	EFT18509	22/04/2022	Narrogin Packaging			43.00	L	F
206	INV 00073353	01/04/2022	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES - 2KG Gravy Powder	43.00			
207	EFT18510	22/04/2022	Water Corporation			281.48		
208	INV 0156	31/03/2022	Water Corporation	MUSEUM BUILDING OPERATIONS - Water Usage 04/02/2022 - 30/03/2022	190.92			
209	INV 0158	07/04/2022	Water Corporation	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Water Usage (10/02/2022 - 06/04/2022)	90.56			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
210	EFT18511	22/04/2022	Total Undercar			227.75	L	
211	INV N0957	23/02/2022	Total Undercar	NGN15333 2014 MAZDA BT-50 - Supply & Fit New Tyre	227.75			
212	EFT18512	22/04/2022	Department Of Finance Shared Services State Library of WA			663.33		
213	INV R1031647	08/04/2022	Department Of Finance Shared Services State Lib	LIB - OTHER EXPENSES - Freight Recoup January - June 2022	663.33			
214	EFT18513	22/04/2022	Landgate			70.40		
215	INV 371265	22/12/2021	Landgate	RATES - VALUATION EXPENSES - Gross Rental Valuations Chargeable - Minimum Charge	70.40			
216	EFT18514	22/04/2022	Dryandra Country Visitors Centre Inc			179.94	L	
217	INV 2149	04/04/2022	Dryandra Country Visitors Centre Inc	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gift for Citizenship Ceremony April 2022	179.94			
218	EFT18515	22/04/2022	Narrogin Electrical Services			2,640.00	L	F
219	INV 2749	11/04/2022	Narrogin Electrical Services	CARAVAN PARK - RENEWAL DEVELOPMENT - Supply & Install 2x Uplights	2,640.00			
220	EFT18516	22/04/2022	Great Southern Waste Disposal			40,874.36	L	
221	INV IV0000001964	08/04/2022	Great Southern Waste Disposal	BIN COLLECTION VARIOUS LOCATION - March 2022	40,874.36			
222	EFT18517	22/04/2022	Mensheds Narrogin Incorporated			249.55	L	
223	INV 1	17/03/2022	Mensheds Narrogin Incorporated	MEMBERS - MEMBERS CONFERENCE/TRAINING - Annual Bus Tour March 2022	249.55			
224	EFT18518	22/04/2022	T Yuen Construction			276.00	L	
225	INV 5801	07/04/2022	T Yuen Construction	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - Modification to Door Locks	276.00			
226	EFT18519	22/04/2022	Belvedere Nursery			92.00	L	
227	INV 10000001933	12/04/2022	Belvedere Nursery	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 7x Kangaroo Paws for Citizenship Ceremo	92.00			
228	EFT18520	22/04/2022	YMCA WA			169.00	L	
229	INV SI-A011194	11/04/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - Gym Membership (A Mulenga)	169.00			
230	EFT18521	22/04/2022	Narrogin Guardian Pharmacy			68.85	L	F
231	INV 1066826	12/04/2022	Narrogin Guardian Pharmacy	CHSP - GENERAL EXPENDITURE - Allevyn Life	68.85			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
232	EFT18522	22/04/2022	Bill & Ben Hot Bread Shop			371.80	L	
233	INV 13	23/02/2022	Bill & Ben Hot Bread Shop	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Narrogin East Fire Morning Tea	300.00			
234	INV 98	25/03/2022	Bill & Ben Hot Bread Shop	ESL - BFB GENERAL EXPENSES - Bread Rolls for BBQ	21.60			
235	INV 100	29/03/2022	Bill & Ben Hot Bread Shop	OTHCU - FESTIVAL & EVENTS - Bread & Rolls for Fire Volunteers 29/03/2022	50.20			
236	EFT18523	22/04/2022	United Security Enforcement Corporation			316.80		
237	INV 00012584	07/02/2022	United Security Enforcement Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Alarm Response	158.40			
238	INV 00012595	16/02/2022	United Security Enforcement Corporation	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Alarm Response Lesser Hall	158.40			
239	EFT18524	22/04/2022	Narrogin Skip Bin Service			192.50	L	
240	INV INV1307	28/02/2022	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING OPERATIONS - Skip Bin Empty & Return	192.50			
241	EFT18525	22/04/2022	Regional Communication Solutions			418.00	L	
242	INV INV1607	12/04/2022	Regional Communication Solutions	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Reconfiguring CCTV Radios	418.00			
243	EFT18526	22/04/2022	Wild & Waste Free			65.60	L	F
244	INV 0088	07/03/2022	Wild & Waste Free	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Flour & Sugar Supplies	32.80			
245	INV 0088	07/03/2022	Wild & Waste Free	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Flour & Sugar Supplies	32.80			
246	EFT18527	22/04/2022	Thing-a-me-bobs			38.97	L	F
247	INV 1115	07/04/2022	Thing-a-me-bobs	CHSP - GENERAL EXPENDITURE - Various Items	38.97			
248	EFT18528	22/04/2022	Victoria Anderson			133.91	L	
249	INV 120422	12/04/2022	Victoria Anderson	ADMIN - TRAINING & DEVELOPMENT - Records Training Meal Reimbursement (V Anderson)	133.91			
250	EFT18529	22/04/2022	Integrated ICT			651.20		
251	INV 21332	24/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - ConnectWise IT & Preventative Server Maintenance	651.20			
252	EFT18530	22/04/2022	Lite n' Easy Pty Ltd			109.30		F
253	INV 6239518	12/04/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Supply & Delivery of Lite'N'Easy (Client R. Van Goor)	109.30			
254	EFT18531	22/04/2022	Eco Landworks Pty Ltd			550.00		
255	INV INV0163	06/03/2022	Eco Landworks Pty Ltd	FIRE PREVENTION/BURNING/CONTROL - Parkland Clearing Mokine Rd	550.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
256	EFT18532	22/04/2022	NatraPlas			4,510.00		
257	INV INV1715	04/04/2022	NatraPlas	OTHER PURCHASES FOR CV19 RESPONSE - 1000 Rat Kits	4,510.00			
258	EFT18533	22/04/2022	Robbie's Gutter Cleaning & Gardening Services			750.00	L	
259	INV 737015	08/04/2022	Robbie's Gutter Cleaning & Gardening Services	VARIOUS BUILDINGS - Cleaning of Gutters	750.00			
260	EFT18534	22/04/2022	Pauline Teresa Shattock			425.00	L	
261	INV A112800	13/04/2022	Pauline Teresa Shattock	Rates refund for assessment A112800 13 BUTLER STREET NARROGIN WA 6312	425.00			
262	EFT18535	22/04/2022	Lane Buck And Higgins			575,495.38	L	
263	INV 26246	22/04/2022	Lane Buck And Higgins	STAFF HOUSING Purchase Property & Settlement Fee (48A Grant Street, Narrogin)	575,495.38			
264	PAY 17	25/04/2022	PAYROLL	Payroll 17 - 25/04/2022	139,406.29			
265	EFT18536	28/04/2022	Department Of Human Services			520.01		
266	INV DEDUCTION	25/04/2022	Department Of Human Services	Payroll deductions	520.01			
267	EFT18537	28/04/2022	Australian Services Union Western Australian Branc			25.90		
268	INV DEDUCTION	25/04/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
269	EFT18538	28/04/2022	Narrogin Hire & Reticulation			17.50	L	
270	INV 00033582	29/03/2022	Narrogin Hire & Reticulation	ALBY PARK MAINTENANCE/OPERATIONS - Retic	17.50			
271	EFT18539	28/04/2022	Synergy			1,461.72		
272	INV 2013513620	07/04/2022	Synergy	OLD SHIRE DEPOT - FELSPAR ST - BUILDING OPERATIONS - Electricity Usage 02/02/2022 - 01/04/2022	110.74			
273	INV 20587496360	07/04/2022	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Usage 02/02/2022 - 01/04/2022	845.92			
274	INV 2009510166	07/04/2022	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Usage 02/02/2022 - 01/04/2022	128.56			
275	INV 2025507861	08/04/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Usage 03/02/2022 - 04/04/2022	115.08			
276	INV 2033512592	08/04/2022	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Usage 03/02/2022 - 04/04/2022	261.42			
277	EFT18540	28/04/2022	Australia Post			747.67		
278	INV 1011414123	03/04/2022	Australia Post	VARIOUS DEPARTMENTS - Postal Charges March 2022	747.67			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
279	EFT18541	28/04/2022	Great Southern Fuels			20,472.11	L	
280	INV D2101273	07/04/2022	Great Southern Fuels	POC - FUELS AND OILS - 11900lts Diesel	20,472.11			
281	EFT18542	28/04/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			478.50	L	F
282	INV IV00000001673	23/03/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CARAVAN PARK - RENEWAL DEVELOPMENT - Day Hire of Bobcat Excavator	478.50			
283	EFT18543	28/04/2022	Westrac Pty Ltd			134,673.64		
284	INV 1800022090	16/03/2022	Westrac Pty Ltd	MULTI TYRE ROLLER - Purchase New CW34 Multi Roller & Trade Existing CW34 Multi Roller	134,673.64			
285	EFT18544	28/04/2022	Allans Bobcat And Truck Hire			1,320.00	L	
286	INV 00001547	25/03/2022	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig x5 (Williamson, Trivella, Sherman, Whitford & Heayman)	1,320.00			
287	EFT18545	28/04/2022	RJ Smith Engineering			178.00	L	
288	INV 2518	06/04/2022	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Supply Only Post Puller	178.00			
289	EFT18546	28/04/2022	Toll Transport Pty Ltd			1,091.41		
290	INV 0395	08/03/2019	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight 28/02/2019 - 07/03/2019	48.85			
291	INV 0396	15/03/2019	Toll Transport Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Freight Charges 12/03/2019	15.02			
292	INV 0401	19/03/2019	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges 04/04/2019 - 12/04/2019	282.60			
293	INV 0397	22/03/2019	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges 18/03/2019 - 21/03/2019	73.88			
294	INV 0398	29/03/2019	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges 27/03/2019 - 29/03/2019	410.38			
295	INV 0534-T740710	03/04/2022	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Freight Charges 23/03/2022 - 30/03/2022	129.43			
296	INV 0400	12/04/2022	Toll Transport Pty Ltd	VARIOUS VEHICLES - Freight Charges - 03/04/2019 - 08/04/2019	131.25			
297	EFT18547	28/04/2022	Farmers Centre (Narrogin) Pty Ltd			377.12	L	
298	INV 82240	03/03/2022	Farmers Centre (Narrogin) Pty Ltd	NO2706 FOUR AXLE SIDE TIPPER TRAILER - Supply Hydraulic Hose & Oil Fittings for Ram	279.07			
299	INV 82293	09/03/2022	Farmers Centre (Narrogin) Pty Ltd	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Supply 2m Airline Hose & 6 Clamps	38.06			
300	INV 82574	25/03/2022	Farmers Centre (Narrogin) Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Supply Male & Female Fittings	59.99			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
301	EFT18548	28/04/2022	Easifleet			6,683.61		
302	INV 16032022	16/03/2022	Easifleet	NOVATED LEASES - Employee Expenses	2,227.87			
303	INV 30032022	30/03/2022	Easifleet	NOVATED LEASES - Employee Expenses	2,227.87			
304	INV 13042022	13/04/2022	Easifleet	NOVATED LEASES - Employee Expenses	2,227.87			
305	EFT18549	28/04/2022	Narrogin Auto Electrics			46.73	L	
306	INV 262650	25/03/2022	Narrogin Auto Electrics	NO4846 2014 HINO 300 SERIES 3T TIPPER - Fit New Alternator, Check & Charge A/C	46.73			
307	EFT18550	28/04/2022	Paul Christopher Lindley			1,860.98	L	
308	INV A474	21/04/2022	Paul Christopher Lindley	Rates refund for assessment A474 LOT 5231 HIGHBURY EAST RD HIGHBURY 6313	1,860.98			
309	EFT18551	28/04/2022	Lynne Maree Yorke			309.96		
310	INV A340263	19/04/2022	Lynne Maree Yorke	Rates refund for assessment A340263 234 Mokine Road DUMBERNING WA 6312	309.96			
311	EFT18552	28/04/2022	Christine Blackwood			320.12	L	
312	INV A111200	19/04/2022	Christine Blackwood	Rates refund for assessment A111200 9 BURNS STREET NARROGIN WA 6312	320.12			
313	EFT18553	29/04/2022	Narrogin Hire & Reticulation			214.00	L	F
314	INV 00033276	01/03/2022	Narrogin Hire & Reticulation	CEMETERY MAINTENANCE/OPERATIONS - x100M Cable 7 Core	214.00			
315	EFT18554	29/04/2022	Synergy			1,237.00		
316	INV 2081497537	11/04/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Electricity Usage (04/02/2022 - 5/04/2022)	240.10			
317	INV 2029505097	12/04/2022	Synergy	MICHAEL BROWN PARK BUILDINGS OPERATIONS - Electricity Usage (10/02/2022 - 11/04/2022)	114.50			
318	INV 2009514058	12/04/2022	Synergy	BMX PARK - Electricity Usage (05/02/2022 - 06/04/2022)	118.59			
319	INV 2009515610	14/04/2022	Synergy	GNARROJIN PARK MAINTENANCE/OPERATIONS - Electricity Usage (12/02/2022 - 13/04/2022)	424.60			
320	INV 2029506502	14/04/2022	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Usage (12/02/2022 - 13/04/2022)	339.21			
321	EFT18555	29/04/2022	Narrogin Packaging			290.25	L	F
322	INV 00073129	08/03/2022	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES - Washing Powder	164.00			
323	INV 00073171	25/03/2022	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES - Interleave Towel & Toilet Roll	126.25			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
324	EFT18556	29/04/2022	Water Corporation			4,604.90		
325	INV 0086	11/04/2022	Water Corporation	LYDEKER DEPOT BUILDING OPERATIONS - Water Usage (14/02/2022 - 08/04/2022)	805.06			
326	INV 0157.2	11/04/2022	Water Corporation	OLD RAILWAY TENNIS BUILDING OPERATIONS - Water Usage (14/02/2022 - 08/04/2022)	69.36			
327	INV 0158.2	13/04/2022	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Usage (16/02/2022 - 12/04/2022)	30.02			
328	INV 0159	13/04/2022	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Usage (16/02/2022 - 12/04/2022)	3,250.17			
329	INV 0157	14/04/2022	Water Corporation	STANDPIPE MAINTENANCE/OPERATIONS - Water Usage (17/02/2022 - 13/04/2022)	450.29			
330	EFT18557	29/04/2022	Kleenheat Gas			1,519.11		
331	INV MAR2022	12/04/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage (01/03/2022 - 31/03/2022)	1,519.11			
332	EFT18558	29/04/2022	Narrogin Newsagency			1,376.47	L	
333	INV 296025	14/04/2022	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Monthly Stationery Order April 2022	1,376.47			
334	EFT18559	29/04/2022	Narrogin Liquor Barons			611.90	L	
335	INV 00063917	31/03/2022	Narrogin Liquor Barons	FIRE PREVENTION/BURNING/CONTROL - Refreshments for Debrief BBQ 12/02/2022	611.90			
336	EFT18560	29/04/2022	RJ Smith Engineering			102.00	L	
337	INV 968-1	25/01/2022	RJ Smith Engineering	LIB- GENERAL OFFICE EXPENSES - Drinking Water for Staff & Public	102.00			
338	EFT18561	29/04/2022	Public Transport Authority			141.30		
339	INV 5619756	31/03/2022	Public Transport Authority	TRANSWA - AGENT LIABILITY - March 2022 Ticket Sales	141.30			
340	EFT18562	29/04/2022	Super Civil Pty Ltd			35,076.80		F
341	INV INV0604	13/04/2022	Super Civil Pty Ltd	NARROGIN AIRPORT - PATIENT TRANSFER FACILITY - 1600m2 Black AC10 Asphalt Installation	35,076.80			
342	EFT18563	29/04/2022	Country Paint Supplies			32.18	L	
343	INV 4801003311	12/04/2022	Country Paint Supplies	CLAYTON OVAL MAINTENANCE/OPERATIONS - Zinc Paint for New Dugouts	32.18			
344	EFT18564	29/04/2022	Shire Of Narrogin			29.65	L	
345	INV 5619756	31/03/2022	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission March 2022 Ticket Sales	29.65			
346	EFT18565	29/04/2022	Initial Hygiene (Cannon)			591.07		F
347	INV 97341916	13/04/2022	Initial Hygiene (Cannon)	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 4x Sanitary Unit Service	591.07			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
348	EFT18566	29/04/2022	Signs Plus			34.50		
349	INV 00172664	09/03/2022	Signs Plus	ADMIN - PRINTING & STATIONERY - Badge (A. Lazenby & S. Roopchand) & Postage	34.50			
350	EFT18567	29/04/2022	Rowe Group			1,028.50		
351	INV 8763-023	21/02/2022	Rowe Group	PLAN - CONTRACT TOWN PLANNING - Modification to Strategy & LPS3	1,028.50			
352	EFT18568	29/04/2022	Kunal Sarma			104.94	L	
353	INV 11317964	21/04/2022	Kunal Sarma	ADMIN - INFORMATION SYSTEMS - Samsung Cover & Screen Guard for EMCCS (M Furr)	104.94			
354	EFT18569	29/04/2022	Surgical House Pty Ltd			297.80		F
355	INV A803412	14/04/2022	Surgical House Pty Ltd	CHCP - GENERAL OFFICE EXPENSES - Foam Silicone Medstock Adhesive Bandage	297.80			
356	EFT18570	29/04/2022	Narrogin Podiatry			71.50	L	F
357	INV 92745	14/04/2022	Narrogin Podiatry	CHCP - CLIENT PURCHASES - Podiatry Appointment for Client (P Hoggard)	71.50			
358	EFT18571	29/04/2022	Integrated ICT			1,397.57		
359	INV 21602	31/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - Veeam Cloud Connect Licence, Tier 3 Bulk Storage & Cloud Storage	738.67			
360	INV 21601	31/03/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - M365 Business Basic & Standard License	658.90			
					<b>EFT Total \$</b>	<b>1,177,327.97</b>		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
<b>Direct Debits</b>							
361	DD7541.1	01/04/2022	Elders Real Estate PTY LTD		350.00	L	
362	INV EMTRS RENT 1/4/22	01/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 1/4/22	350.00		
363	DD7549.1	04/04/2022	Department of Transport		6,874.40		
364	INV T1 21/22	04/04/2022	Department of Transport	EOD DOT 040422	6,874.40		
365	DD7550.1	01/04/2022	Department of Transport		9,216.10		
366	INV T1 21/22	01/04/2022	Department of Transport	EOD DOT 010422	9,216.10		
367	DD7552.1	05/04/2022	Elgas		453.75		F
368	INV 0366501375	01/04/2022	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Service Charge (2x 210.0Kg LPG Cyl)	151.25		
369	INV 0366501376	01/04/2022	Elgas	NRLC - UTILITY - GAS - Gas Service Charge (2x 7500.0L Tank LPG)	302.50		
370	DD7553.1	04/04/2022	Keenan & Tania Wenning		1,386.67	L	
371	INV EMDRS RENT APRIL 2022	04/04/2022	Keenan & Tania Wenning	EMDRS STAFF HOUSING Rent	1,386.67		
372	DD7564.1	11/04/2022	Aware Super		14,645.73		
373	INV SUPER	11/04/2022	Aware Super	Superannuation contributions	12,706.44		
374	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	260.00		
375	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	150.00		
376	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	192.08		
377	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	357.62		
378	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	568.98		
379	INV DEDUCTION	11/04/2022	Aware Super	Payroll deductions	410.61		
380	DD7564.2	11/04/2022	Lgia Super		1,009.68		
381	INV SUPER	11/04/2022	Lgia Super	Superannuation contributions	519.28		
382	INV DEDUCTION	11/04/2022	Lgia Super	Payroll deductions	300.00		
383	INV DEDUCTION	11/04/2022	Lgia Super	Payroll deductions	190.40		
384	DD7564.3	11/04/2022	Rest Superannuation		134.19		
385	INV SUPER	11/04/2022	Rest Superannuation	Superannuation contributions	134.19		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
386	DD7564.4	11/04/2022	Essential Super			215.23		
387	INV SUPER	11/04/2022	Essential Super	Superannuation contributions	215.23			
388	DD7564.5	11/04/2022	Mercer Super Trust			146.45		
389	INV SUPER	11/04/2022	Mercer Super Trust	Superannuation contributions	146.45			
390	DD7564.6	11/04/2022	Colonial First State			1,208.60		
391	INV SUPER	11/04/2022	Colonial First State	Superannuation contributions	1,018.44			
392	INV DEDUCTION	11/04/2022	Colonial First State	Payroll deductions	190.16			
393	DD7564.7	11/04/2022	Bt Super For Life			823.65		
394	INV SUPER	11/04/2022	Bt Super For Life	Superannuation contributions	709.25			
395	INV DEDUCTION	11/04/2022	Bt Super For Life	Payroll deductions	114.40			
396	DD7564.8	11/04/2022	Care Super			84.23		
397	INV SUPER	11/04/2022	Care Super	Superannuation contributions	84.23			
398	DD7564.9	11/04/2022	MyNorth Super			263.89		
399	INV SUPER	11/04/2022	MyNorth Super	Superannuation contributions	263.89			
400	DD7576.1	18/04/2022	WA Treasury Corporation			5,199.99		
401	INV 121B	19/04/2022	WA Treasury Corporation	Loan No. 121B Interest payment - Repayment of NLC Loan	5,199.99			
402	DD7592.1	22/04/2022	Elgas			18,706.83		
403	INV 0360917172	04/03/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 6,300L	8,368.67			
404	INV 0360839019	30/03/2022	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 306L	406.48			
405	INV 0360840016	09/04/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 7,325L	9,931.68			
406	DD7592.2	22/04/2022	Telstra			1,928.98		
407	INV K030169780-0	12/04/2022	Telstra	VARIOUS DEPARTMENTS - Mobile Charges March 2022	1,928.98			
408	DD7593.1	08/04/2022	Elders Real Estate PTY LTD			350.00	L	
409	INV EMTRS RENT 080422	08/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 08/04/2022	350.00			
410	DD7594.1	19/04/2022	Elders Real Estate PTY LTD			350.00	L	
411	INV EMTRS RENT 190422	19/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 19/04/2022	350.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
412	DD7594.2	19/04/2022	Sandwai Pty Ltd			1,071.40		F
413	INV MARCH 2022	19/04/2022	Sandwai Pty Ltd	CHSP - INFORMATION SYSTEMS - Monthly Charges March 2022	1,071.40			
414	DD7598.1	25/04/2022	Aware Super			15,630.69		
415	INV SUPER	25/04/2022	Aware Super	Superannuation contributions	13,691.95			
416	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	260.00			
417	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	150.00			
418	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	194.66			
419	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	354.49			
420	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	568.98			
421	INV DEDUCTION	25/04/2022	Aware Super	Payroll deductions	410.61			
422	DD7598.2	25/04/2022	Lgia Super			1,022.75		
423	INV SUPER	25/04/2022	Lgia Super	Superannuation contributions	528.84			
424	INV DEDUCTION	25/04/2022	Lgia Super	Payroll deductions	300.00			
425	INV DEDUCTION	25/04/2022	Lgia Super	Payroll deductions	193.91			
426	DD7598.3	25/04/2022	Rest Superannuation			249.20		
427	INV SUPER	25/04/2022	Rest Superannuation	Superannuation contributions	249.20			
428	DD7598.4	25/04/2022	Essential Super			231.09		
429	INV SUPER	25/04/2022	Essential Super	Superannuation contributions	231.09			
430	DD7598.5	25/04/2022	Mercer Super Trust			154.72		
431	INV SUPER	25/04/2022	Mercer Super Trust	Superannuation contributions	154.72			
432	DD7598.6	25/04/2022	Colonial First State			1,228.11		
433	INV SUPER	25/04/2022	Colonial First State	Superannuation contributions	1,023.94			
434	INV DEDUCTION	25/04/2022	Colonial First State	Payroll deductions	204.17			
435	DD7598.7	25/04/2022	Bt Super For Life			814.37		
436	INV SUPER	25/04/2022	Bt Super For Life	Superannuation contributions	696.86			
437	INV DEDUCTION	25/04/2022	Bt Super For Life	Payroll deductions	117.51			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
438	DD7598.8	25/04/2022	Care Super			105.28		
439	INV SUPER	25/04/2022	Care Super	Superannuation contributions	105.28			
440	DD7598.9	25/04/2022	MyNorth Super			237.68		
441	INV SUPER	25/04/2022	MyNorth Super	Superannuation contributions	237.68			
442	DD7604.1	22/04/2022	Elders Real Estate PTY LTD			350.00	L	
443	INV EMTRS RENT 220422	22/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 22/04/2022	350.00			
444	DD7607.1	29/04/2022	Elders Real Estate PTY LTD			350.00	L	
445	INV EMTRS RENT 290422	29/04/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 29/04/2022	350.00			
446	DD7564.10	11/04/2022	Hesta Superannuation			279.74		
447	INV SUPER	11/04/2022	Hesta Superannuation	Superannuation contributions	279.74			
448	DD7564.11	11/04/2022	Bt Superwrap			443.01		
449	INV DEDUCTION	11/04/2022	Bt Superwrap	Payroll deductions	114.93			
450	INV SUPER	11/04/2022	Bt Superwrap	Superannuation contributions	328.08			
451	DD7564.12	11/04/2022	Spirit Super			411.79		
452	INV DEDUCTION	11/04/2022	Spirit Super	Payroll deductions	102.95			
453	INV SUPER	11/04/2022	Spirit Super	Superannuation contributions	308.84			
454	DD7564.13	11/04/2022	Australiansuper			2,750.95		
455	INV DEDUCTION	11/04/2022	Australiansuper	Payroll deductions	111.49			
456	INV DEDUCTION	11/04/2022	Australiansuper	Payroll deductions	637.00			
457	INV SUPER	11/04/2022	Australiansuper	Superannuation contributions	2,002.46			
458	DD7564.14	11/04/2022	Mlc Masterkey			249.35		
459	INV SUPER	11/04/2022	Mlc Masterkey	Superannuation contributions	249.35			
460	DD7564.15	11/04/2022	Bt Super For Life			173.80		
461	INV SUPER	11/04/2022	Bt Super For Life	Superannuation contributions	173.80			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
462	DD7564.16	11/04/2022	Cbus Super Fund			291.70		
463	INV SUPER	11/04/2022	Cbus Super Fund	Superannuation contributions	291.70			
464	DD7564.17	11/04/2022	Prime Super			717.44		
465	INV SUPER	11/04/2022	Prime Super	Superannuation contributions	717.44			
466	DD7598.10	25/04/2022	Hesta Superannuation			460.04		
467	INV SUPER	25/04/2022	Hesta Superannuation	Superannuation contributions	460.04			
468	DD7598.11	25/04/2022	Bt Superwrap			423.38		
469	INV DEDUCTION	25/04/2022	Bt Superwrap	Payroll deductions	114.93			
470	INV SUPER	25/04/2022	Bt Superwrap	Superannuation contributions	308.45			
471	DD7598.12	25/04/2022	Spirit Super			411.79		
472	INV DEDUCTION	25/04/2022	Spirit Super	Payroll deductions	102.95			
473	INV SUPER	25/04/2022	Spirit Super	Superannuation contributions	308.84			
474	DD7598.13	25/04/2022	Australiansuper			2,573.47		
475	INV DEDUCTION	25/04/2022	Australiansuper	Payroll deductions	118.04			
476	INV DEDUCTION	25/04/2022	Australiansuper	Payroll deductions	637.00			
477	INV SUPER	25/04/2022	Australiansuper	Superannuation contributions	1,818.43			
478	DD7598.14	25/04/2022	Mlc Masterkey			258.53		
479	INV SUPER	25/04/2022	Mlc Masterkey	Superannuation contributions	258.53			
480	DD7598.15	25/04/2022	Bt Super For Life			192.26		
481	INV SUPER	25/04/2022	Bt Super For Life	Superannuation contributions	192.26			
482	DD7598.16	25/04/2022	Cbus Super Fund			296.84		
483	INV SUPER	25/04/2022	Cbus Super Fund	Superannuation contributions	296.84			
484	DD7598.17	25/04/2022	Prime Super			270.74		
485	INV SUPER	25/04/2022	Prime Super	Superannuation contributions	270.74			
<b>Direct Debit Total \$</b>					<b>94,998.49</b>			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
------------	------	------	-------------	----------------	---------------	------	---------

**Credit Card Purchases**

	CEO & EMCCS		GENERAL Credit Card Purchases				
486	DD7601.1	22/04/2022	General Credit Card Purchases				PF
487	INV DSMAR0122	28/02/2022	General Credit Card Purchases	MEMBERS - ADVERTISING & PROMOTIONS - MCCS Seek Job Advertisement	302.50		
488	INV DSMAR1122	23/03/2022	General Credit Card Purchases	ADMIN - ADVERTISING - Plant Operator/General Hand Vacancy Advert	324.50		
489	INV DSMAR1222	24/03/2022	General Credit Card Purchases	MEMBERS - CIVIL FUNCTIONS, REFRESHMENTS & RECEPTIONS - EMCCS Farewell Lunch	130.70		
490	INV WLBMAR0122	14/03/2022	General Credit Card Purchases	CHCP - Fish & Chips	118.00		
491	INV FLMAR0122	07/03/2022	General Credit Card Purchases	CREDIT CARD EXPENSES - Greeting Messages March 2022	151.80		
492	INV WLBMAR0222	28/03/2022	General Credit Card Purchases	CHSP - INFORMATION SYSTEMS - Xero Monthly Subscription	54.00		
493	INV FLMAR0222	10/03/2022	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Finance Professionals Conference 2022	1,530.00		
494	INV FLMAR0322	15/03/2022	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Budget Workshop 2022	1,045.00		
495	INV FLMAR0422	23/03/2022	General Credit Card Purchases	NO4516 2013 CATERPILLAR ROLLER - Plate Change - 1HNV950	30.50		
496	INV DSMAR0622	14/03/2022	General Credit Card Purchases	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Community Survey Facebook Boost	12.00		
497	INV MARFEES22	14/03/2022	General Credit Card Purchases	INVEST - BANK FEES AND CHARGES - March Interest	0.72		
498	INV DSMAR0222	03/03/2022	General Credit Card Purchases	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Refreshments	77.00		
499	INV DSMAR0322	04/03/2022	General Credit Card Purchases	ADMIN - RECRUITMENT - Seek Advertisement for Regional EHO	313.50		
500	INV DSMAR0422	28/02/2022	General Credit Card Purchases	FIRE PREVENTION/BURNING/CONTROL - Monthly SMS Charge	17.60		
501	INV DSMAR0522	08/03/2022	General Credit Card Purchases	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Community Survey Facebook Boost	12.00		
502	INV DSMAR0722	11/03/2022	General Credit Card Purchases	OLOPS - ADVERTISING - Advertising Bush Fire Risk Planning Coordinator	313.50		
503	INV DSMAR0822	16/03/2022	General Credit Card Purchases	ADMIN - ADVERTISING - CSO Part Time	313.50		
504	INV DSMAR0922	22/03/2022	General Credit Card Purchases	ADMIN - TRAINING & DEVELOPMENT - Accommodation for Training (Executive Assistant & Governance Of	836.00		
505	INV DSMAR1022	24/03/2022	General Credit Card Purchases	ADMIN - TRAVEL & ACCOMMODATION - Accommodation 1x night	118.15		
				<b>Credit Card Total</b>	<b>\$5,700.97</b>		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
------------	------	------	-------------	----------------	---------------	------	---------

ABBREVIATIONS		Cheque Total (Less TD)	\$0.00	0.00%
PF	Partially Funded	Term Deposits (TD)		
I		EFT Total*	\$894,711.66	70.01%
F	Funded	Payroll Total*	\$282,616.31	22.11%
L	Local Supplier	Direct Debit Total	\$94,998.49	7.43%
R	Recoverable	Credit Card Total	\$5,700.97	0.45%
		Trust Total	\$0.00	0.00%
			<b>\$1,278,027.43</b>	100.00%
		<b>Total (Less Term Deposits)</b>	<b>\$1,278,027.43</b>	
		Local Suppliers	\$774,734.27	60.62%
		Employees	\$282,616.31	22.11%
		<b>Combined Total</b>	<b>\$1,057,350.58</b>	82.73%

\* Please note Payroll totals

### 10.3.2 MONTHLY FINANCIAL REPORTS – APRIL 2022

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	16 May 2022
Author	Manisha Barthakur – Senior Finance Officer - Strategic
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	<ol style="list-style-type: none"><li>1. Monthly Financial Report for the period ended 30 April 2022</li><li>2. Strategic Projects Tracker - April 2022</li></ol>

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Council is requested to review the April 2022 Monthly Financial Reports.

#### Consultation

Consultation has been undertaken with the Manager Corporate Services and Executive Manager Corporate and Community Services.

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the Annual Budget or resulting from a Council resolution.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comments/Conclusion

The April 2022 Monthly Financial Report is presented for review.

Council are requested to note the following key financial highlights and activity for April 2022:

- Revenue from operating activities is buoyed by the advanced payment of annual financial grants totalling more than \$1.7M;
- Rates collection Year to Date (YTD), stands at 97%. This compares to 89% at the end of June 2021;
- Significant work has been undertaken to reduce debtors. This will result in a material reduction of 90+ day debtors by at least 33% in May;
- Work has been undertaken to secure competitive Term Deposit rates for an investment of \$4M from the Restricted Cash Reserve. NAB and Bankwest are identified as the most competitive. These investments, planned for May, will yield combined interest of nearly \$19k on a 120 day account; and
- Completion of Capital Expenditure Projects now stands at 46% with four (4) projects completed in April. Total YTD budget expenditure for projects has increased by 12% since March from 26% to 38%. Of the remaining projects 47 projects a further 20 are expected to be completed by 30 June 2022. The remaining 24 projects are likely to some carry over element into the next financial year. It is estimated that 74% of projects commenced in 2021/2022 will be completed by 30 June 2022, which is indicative of a year beset by delays with contractors and staff shortages.

## Voting Requirements

Simple Majority.

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.004**

Moved: Cr Fisher

Seconded: Cr Broad

That with respect to the Monthly Financial Reports for April 2022, Council note the Reports as presented.

**CARRIED 9/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 30 APRIL 2022**



LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**TABLE OF CONTENTS**

Statement of Financial Activity	2 - 3
Monthly Summary Information	4
Summary Graphs	5
Significant Accounting Policies	6
Receivables	7
Adjusted Net Current Assets	8
Capital Acquisitions	9-12
Cash Backed Reserves	13
Budget Amendments	14 - 18

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>FOR THE PERIOD ENDED 30 APRIL 2022</b>								
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,394,166	1,981,854	1,981,854	1,981,854	(0)	(0%)	
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		5,117,093	5,117,093	5,117,093	5,117,093	0	0%	
General Purpose Funding - Other Governance		1,406,907	1,326,843	1,123,730	2,710,505	1,586,775	141%	▲
Law, Order and Public Safety		5,060	1,855	1,838	15,901	14,063	765%	
Health		353,275	359,348	341,002	253,733	(87,269)	(26%)	▼
Education and Welfare		19,950	24,750	20,265	24,787	4,162	20%	
Housing		2,034,745	2,037,495	1,876,795	1,861,788	(15,007)	(1%)	
Community Amenities		8,363	8,363	6,867	9,908	3,041	44%	
Recreation and Culture		1,133,155	1,144,319	1,035,819	1,072,759	36,940	4%	
Transport		66,916	80,544	69,483	54,403	(15,080)	-21.7%	▼
Economic Services		284,138	289,563	229,518	293,786	64,268	28%	▲
Other Property and Services		365,849	368,199	306,851	288,811	(18,040)	(6%)	
		161,900	174,950	149,604	85,940	(63,664)	(42.56%)	▼
		<b>10,957,351</b>	<b>10,933,323</b>	<b>10,279,224</b>	<b>11,789,414</b>	<b>1,510,190</b>	<b>13%</b>	<b>▲</b>
<b>Expenditure from operating activities</b>								
General Purpose Funding		(322,483)	(327,953)	(274,318)	(215,469)	58,849	21%	▲
Governance		(696,880)	(623,071)	(511,252)	(458,515)	52,737	10%	▲
Law, Order and Public Safety		(969,585)	(1,010,906)	(848,179)	(779,361)	68,818	8%	
Health		(303,363)	(275,970)	(231,296)	(239,695)	(8,399)	(4%)	
Education and Welfare		(1,571,411)	(1,571,411)	(1,325,788)	(1,522,342)	(196,553)	(15%)	▼
Housing		(35,823)	(43,430)	(37,581)	(21,673)	15,908	42%	▲
Community Amenities		(1,540,165)	(1,448,077)	(1,207,210)	(1,166,919)	40,291	3%	
Recreation and Culture		(3,213,503)	(3,091,226)	(2,588,355)	(2,439,462)	148,893	6%	
Transport		(3,869,121)	(3,613,042)	(3,019,122)	(2,536,911)	482,211	16%	▲
Economic Services		(832,006)	(752,385)	(630,196)	(563,063)	67,134	11%	▲
Other Property and Services		(148,509)	(135,932)	(122,470)	(207,632)	(85,161)	(69.54%)	▲
		<b>(13,502,848)</b>	<b>(12,893,404)</b>	<b>(10,795,769)</b>	<b>(10,151,042)</b>	<b>644,727</b>		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		3,274,599	2,943,677	2,453,060	2,449,492	(3,567)	(0%)	
Adjust (Profit)/Loss on Asset Disposal	12	108,822	106,841	121,037	(1,981)	(123,019)	(102%)	▼
Adjust Employee Benefits Provision (Non-Current)		180	174	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	102	102	100%	
Adjust Rounding		0	0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>3,232,269</b>	<b>3,072,464</b>	<b>4,039,406</b>	<b>6,067,839</b>	<b>2,028,433</b>		
<b>Investing Activities</b>								
Non-Operating Grants, Subsidies and Contributions		1,731,740	3,433,803	2,563,167	959,743	(1,603,424)	(63%)	▼
Purchase of Investments		0	0	0	0	0		
Land Held for Resale	11	0	0	0	0	0		
Land and Buildings	11	(2,526,000)	(2,605,999)	(2,280,666)	(1,117,393)	1,163,273	51%	▲
Plant and Equipment	11	(1,402,000)	(2,429,100)	(1,033,726)	(564,327)	469,399	45%	▲
Furniture and Equipment	11	(68,000)	(68,000)	(30,000)	(11,439)	18,561	100%	▲
Infrastructure Assets - Roads	11	(2,056,540)	(1,740,640)	(1,740,640)	(1,361,826)	378,814	100%	▲
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(58,000)	0	58,000	100%	▲
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(30,000)	0	30,000	100%	▲
Infrastructure Assets - Parks and Gardens	11	(225,000)	(339,800)	(266,226)	(34,576)	231,650	100%	▲
Infrastructure Assets - Aerodromes	11	(99,554)	(99,554)	(99,554)	(47,991)	51,563	100%	▲
Infrastructure Assets - Other	11	(732,650)	(841,791)	(736,027)	(223,066)	512,961	70%	▲
Infrastructure Assets- Bridges	12	0	(588,000)	0	0	0		
Proceeds from Disposal of Assets	12	407,000	407,000	407,000	310,491	(96,509)	(24%)	▲
Proceeds from Sale of Investments		0	0	0	0	0	100%	
<b>Amount attributable to investing activities</b>		<b>(5,059,004)</b>	<b>(4,960,081)</b>	<b>(3,304,671)</b>	<b>(2,090,384)</b>	<b>1,214,286</b>		
<b>Financing Activities</b>								
Proceeds from New Debentures	13	500,000	500,000	500,000	0	(500,000)	100%	▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(206,412)	(206,412)	(126,303)	(108,701)	17,602	16%	▲
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	4,170,391	4,230,764	406,930	0	(406,930)	(100%)	▼
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,637,245)	(2,636,735)	(1,500)	0	1,500	100%	
<b>Amount attributable to financing activities</b>		<b>1,826,734</b>	<b>1,887,617</b>	<b>779,127</b>	<b>(108,701)</b>	<b>(887,828)</b>		
<b>Net Capital</b>		<b>(0)</b>	<b>(0)</b>	<b>1,513,863</b>	<b>3,868,754</b>	<b>2,354,891</b>		
<b>Total Net Operating + Capital</b>		<b>(0)</b>	<b>(0)</b>	<b>1,513,863</b>	<b>3,868,754</b>	<b>2,354,891</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>(0)</b>	<b>1,513,863</b>	<b>3,868,754</b>	<b>2,354,891</b>		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**EXPLANATION OF  
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
General Purpose Funding - Other	1,586,775	141%	▲	Timing	Variance due to receipt in advance of Financial Assistance Grant of \$1.7m for FY 22/23.
Law, Order and Public Safety	(87,269)	(26%)	▼	Timing	Timing of mitigation officer grant (\$87k) from DFES. The last quarter is yet to be received.
Recreation and Culture	(15,080)	(22%)	▼	Timing	Variance due to timing of utility reimbursements from on-charge clients.
Transport	64,268	28%	▲	Timing	Variance due to receipt of direct road operational grant from MRWA earlier than envisaged in budget (\$154k).
Other Property and Services	(63,664)	(43%)	▼	Timing	Variance mainly due to timing of private works income (30k) and variance of (\$23k) timing of profit from disposal of assets.
<b>Expenditure from operating activities</b>					
General Purpose Funding	58,849	21%	▲	Timing	Variance mainly due to timing of debt collection expenses.
Governance	52,737	10%	▲	Timing	Variance due to timing of expenditure in admin overheads (\$63k) and Elected Members sitting fees(\$23k).
Education and Welfare	(196,553)	(15%)	▼	Timing	Variance due to increased business activity in the CHSP and CHCP programmes.
Housing	15,908	42%	▲	Timing	Variance due to timing of interest charges on staff house loan (loan application in progress); and timing of staff cost recoveries.
Transport	482,211	16%	▲	Timing	Variance due to timing of maintenance expenditure on roads, footpaths, streets (\$300k) and drainage (\$100k).
Economic Services	67,134	11%	▲	Timing	Variance mainly due to timing of operations and maintenance in tourism & area promotion (\$40k) and building maintenance costs (\$39k).
Other Property and Services	(85,161)	(70%)	▲	Timing	Variance mainly due to timing of plant operating costs allocations (\$72k).
<b>Investing Activities</b>					
Non-operating Grants, Subsidies and Contributions	(1,603,424)	(63%)	▼	Timing	Variance due to timing of ESL SES Capital Grants (\$992k); NRLC grants by (\$165k), Heritage grants (\$74k), DWER (\$150k) and Roads to Recovery grants (89k), Tourism grant of (60k) and other capital contributions of (\$135k).
Proceeds from Disposal of Assets	(96,509)	(24%)	▼	Timing	Variance due to timing of programmed plant disposals.
Capital Acquisitions	2,914,220	46%	▲	Timing	Timing of capital projects in Land and buildings(\$1.07m); plant purchases (\$497k) affected by global shortages; Council funded road works(\$387k) and other infrastructure particularly Southern Hockey Association LED lighting(\$168k), and Stormwater Catchment Dam(\$169k).
<b>Financing Activities</b>					
Proceeds from New Debentures	(500,000)	100%	▼	Timing	Loan associated with staff housing. Application for loan in progress.
Transfer from Reserves	(406,930)	(100%)	▼	Timing	Timing of transfers to take place at year end. Rephasing of budget required.
Repayment of Debentures	17,602	16%	▲	Timing	Variance due to timing of loan repayments for NRLC, Halls and TOUR activities.

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

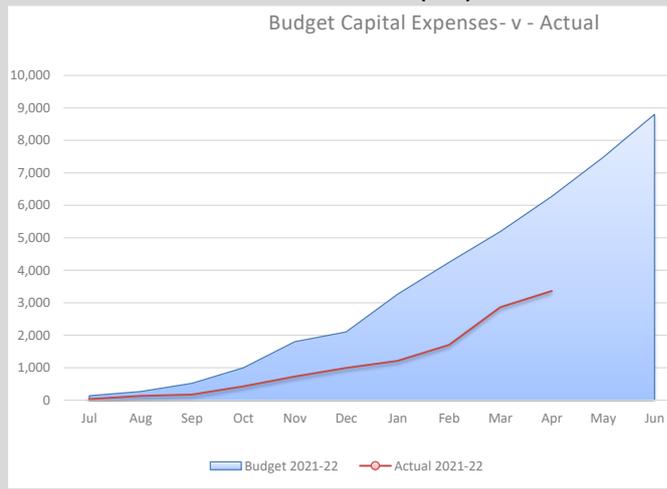
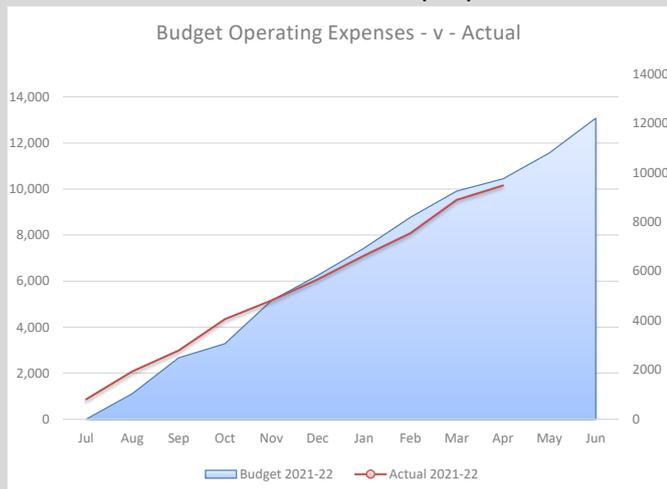
All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2022**

**MONTHLY SUMMARY INFORMATION  
GRAPHS**

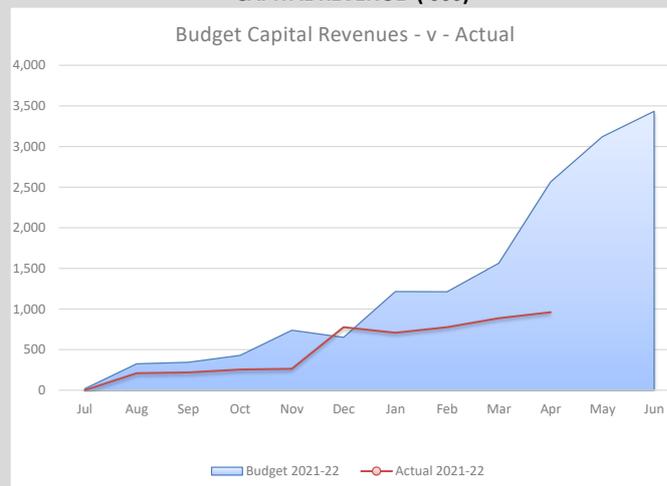
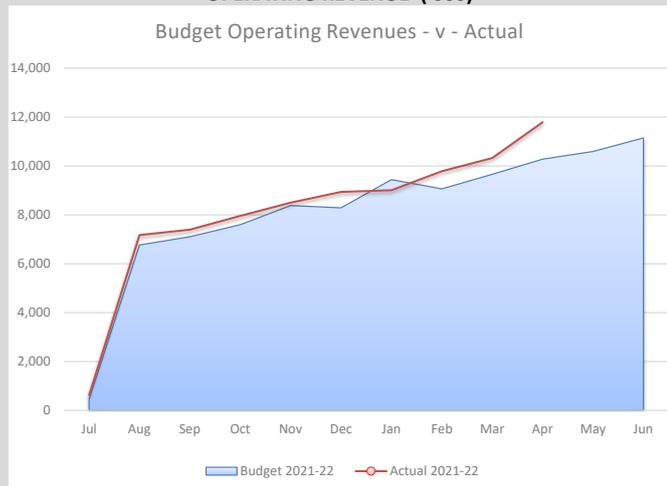
**OPERATING EXPENSES ('000)**

**CAPITAL EXPENSES ('000)**

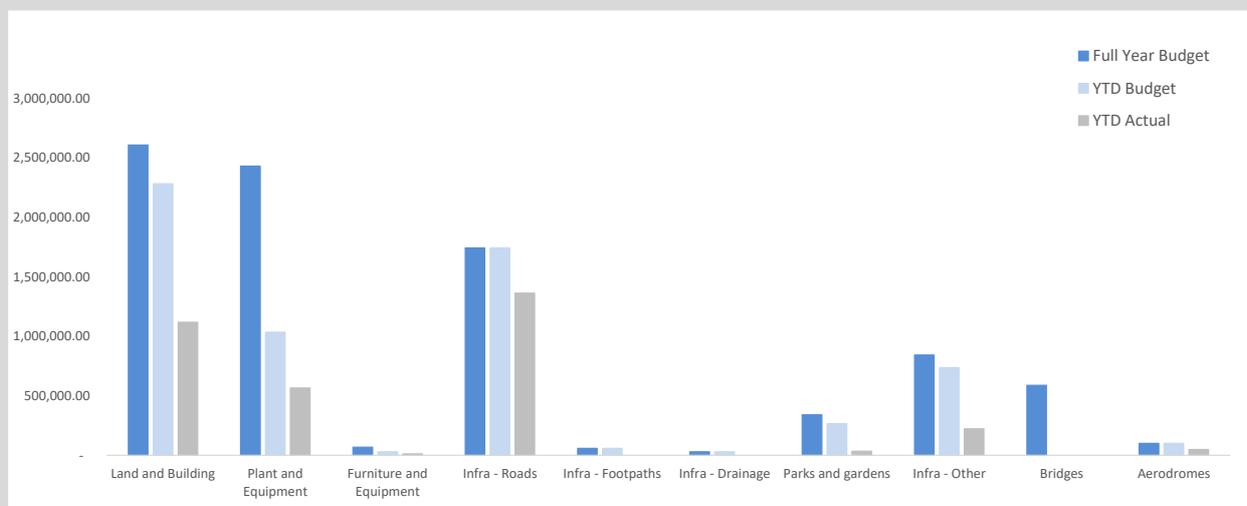


**OPERATING REVENUE ('000)**

**CAPITAL REVENUE ('000)**



**CAPITAL EXPENSES BY ACTIVITY**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

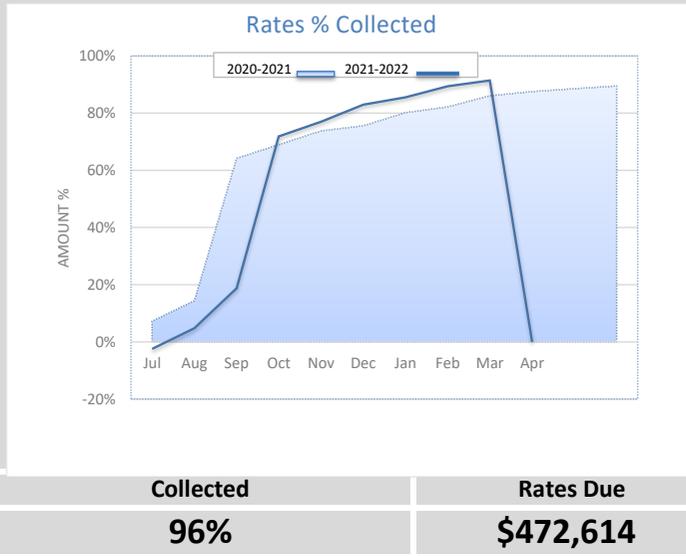
**OPERATING ACTIVITIES  
RECEIVABLES**

Rates Receivable	30 Jun 21	30 Apr 22
	\$	\$
<b>Opening Arrears Previous Years</b>	<b>495,899</b>	<b>476,999</b>
Levied this year	3,175,827	3,238,638
Movement in Excess Rates	0	0
Domestic Refuse Collection Charges	476,713	493,328
Domestic Services (Additional)	3,164	3,807
Commercial Collection Charge	43,349	45,561
Commercial Collection Charge (Additional)	43,178	45,298
Total Rates and Rubbish (YTD)	5,452,101	5,710,922
<u>Less Collections to date</u>	<u>(5,471,001)</u>	<u>(5,526,346)</u>
<b>Net Rates Collectable</b>	<b>476,999</b>	<b>661,575</b>
% Collected	89.52%	95.53%
Pensioner Deferred Rates		(180,497)
Pensioner Deferred ESL		(8,464)
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>472,614</b>

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	128,508	143,343	4,896	60,656	337,403
Percentage	38%	42%	1%	18%	
<b>Balance per Trial Balance</b>					
Rates Pensioner Rebate Claims					9,591
GST Input					51,491
Provision For Doubtful Debts					(75,000)
<b>Total Receivables General Outstanding</b>					<b>323,484.73</b>
<b>Amounts shown above include GST (where applicable)</b>					

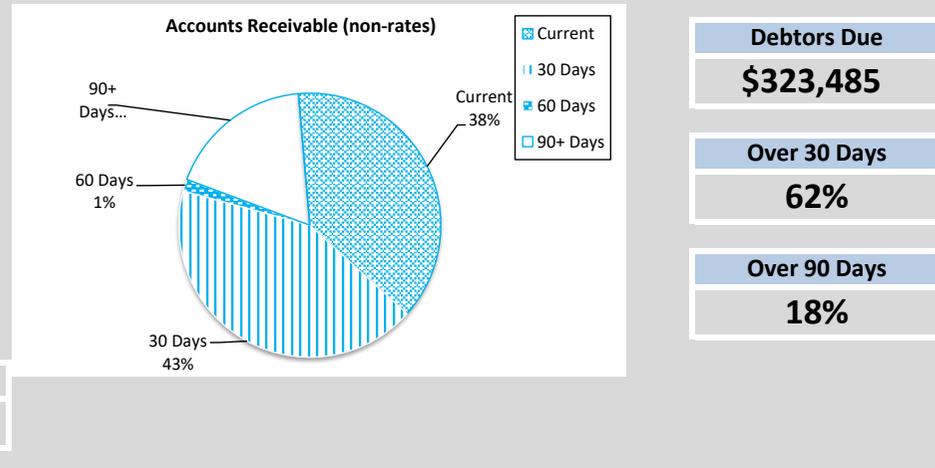
**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



**SIGNIFICANT ACCOUNTING POLICIES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS

FOR THE PERIOD ENDED 30 APRIL 2022

**Current Assets**

Cash Unrestricted
Cash Restricted - Reserves
Cash Restricted - Bonds/Term Deposits
Receivables - Rates and Rubbish, ESL, Excess Rates
Receivables - Other
Inventories

**Less: Current Liabilities**

Payables
Loan Liability
Provisions

**Net Current Asset Position**

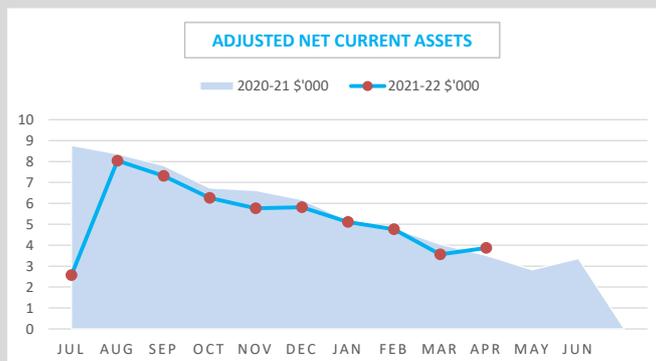
Less: Cash Restricted
Add Back: Component of Leave Liability not Required to be funded
Add Back: Current Loan Liability
Adjustment for Trust Transactions Within Muni

**Net Current Funding Position**

	Last Years Closing	This Time Last Year	Year to Date Actual
	30 Jun 2021	30 Apr 2021	30 Apr 2022
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	2,941,108	3,450,538	3,834,788
Cash Restricted - Reserves	4,677,042	4,083,830	4,678,403
Cash Restricted - Bonds/Term Deposits	30,003	26,773	33,883
Receivables - Rates and Rubbish, ESL, Excess Rates	288,039	475,676	472,614
Receivables - Other	96,492	146,479	323,485
Inventories	9,960	24,933	31,332
	<b>8,042,643</b>	<b>8,208,230</b>	<b>9,374,505</b>
<b>Less: Current Liabilities</b>			
Payables	(961,258)	(259,050)	(434,650)
Loan Liability	(197,212)	(60,364)	(88,511)
Provisions	(783,461)	(711,328)	(749,986)
	<b>(1,941,931)</b>	<b>(1,030,742)</b>	<b>(1,273,147)</b>
<b>Net Current Asset Position</b>	<b>6,100,712</b>	<b>7,177,488</b>	<b>8,101,357</b>
Less: Cash Restricted	(4,677,042)	(4,083,830)	(4,678,403)
Add Back: Component of Leave Liability not Required to be funded	360,972	360,583	361,089
Add Back: Current Loan Liability	197,212	60,364	88,511
Adjustment for Trust Transactions Within Muni	0	(11,117)	(3,800)
	<b>1,981,854</b>	<b>3,503,487</b>	<b>3,868,754</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**Year YTD Actual**

**Surplus(Deficit)**

**\$3.87 M**

**This Time Last Year**

**Surplus(Deficit)**

**\$3.5 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

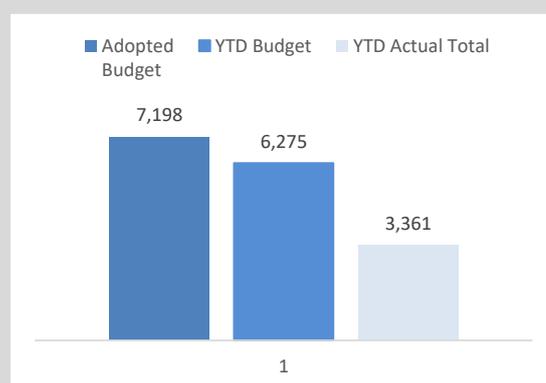
**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,526,000	2,605,999	2,280,666	1,117,393	1,163,273
Plant & Equipment	1,402,000	2,429,100	1,033,726	564,327	470,214
Furniture & Equipment	68,000	68,000	30,000	11,439	18,561
Roads	2,056,540	1,740,640	1,740,640	1,361,826	378,814
Footpaths	58,000	58,000	58,000	0	58,000
Road Drainage	30,000	30,000	30,000	0	30,000
Infrastructure- Bridges	0	588,000	0	0	0
Other Infrastructure	732,650	841,791	736,027	223,066	512,961
Parks and Gardens	225,000	339,800	266,226	34,576	231,650
Aerodromes	99,554	99,554	99,554	47,991	51,563
<b>Capital Expenditure Totals</b>	<b>7,197,744</b>	<b>8,800,884</b>	<b>6,274,838</b>	<b>3,360,618</b>	<b>2,915,035</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	<b>\$7.2 M</b>	<b>\$8.8 M</b>	<b>\$3.36 M</b>	<b>38%</b>

To be read in conjunction with Strategic Projects Tracker

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
				\$	\$	\$	\$	\$	
<b>Capital Expenditure</b>									
<b>Land and Buildings</b>									
1%		Hacc-Jessie house	4080360	BC052	900,000	900,000	600,000	5,100	594,900
100%		Staff Housing	4090150	BC100	500,000	580,000	580,000	580,495	(495)
0%		Town Hall (Federal St) Building Capital	4110160	BC156	30,000	30,000	25,000	0	25,000
83%		Town Hall (Federal St) Fire Panel replacement	4110160	BC155	25,000	25,000	25,000	20,696	4,304
90%		Town Hall Parapet Wall concrete Capping	4110160	BC180	20,000	20,000	20,000	18,000	2,000
0%		NRLC Building Cap-Architectural Planning Study Concept Plan	4110260	BC165	20,000	20,000	13,333	0	13,333
81%		Heritage- Laptop Upgrade for heritage Court House Museum	4110650	PE061	2,000	2,000	1,667	1,627	40
2%		ANZAC war memorial repair & restoration	4110660	BC203	50,000	50,000	50,000	960	49,040
0%		Fitout of Railway Station Building	4110660	BC207	50,000	50,000	50,000	0	50,000
2%		Museum Restoration as per conservation Report	4110660	BC201	60,000	60,000	60,000	1,100	58,900
70%		COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	110,000	110,000	110,000	76,981	33,019
0%		NRLC Building Capital 2018-19	4110260	BC161	40,000	40,000	26,667	0	26,667
7%		Library - Stage 2	4110560	IO080B	20,000	20,000	20,000	1,370	18,630
66%		Railway Station Resortation COVID recovery project	4110660	BC202	389,000	389,000	389,000	257,276	131,724
48%		Caravan Park- Renewal Development including reseal	4130260	BC237	310,000	309,999	309,999	149,306	160,693
100%		Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	0	0	0	4,481	(4,481)
					<b>2,526,000</b>	<b>2,605,999</b>	<b>2,280,666</b>	<b>1,117,393</b>	<b>1,163,273</b>
<b>Plant and Equipment</b>									
0%		Acquisition of Incident Control Vehicle	4050255	PA950	0	881,900	0	0	0
0%		Acquisition of General Rescue Utility	4050255	PA951	0	110,200	0	0	0
100%		Lifting Ramp NO05	4050355	PE057	0	5,000	4,170	4,985	
35%		CHCP- new Mitsubishi Outlander P10	4080455	PA010B	38,000	38,000	38,000	13,305	24,695
14%		CHCP- new Toyota Camry P15	4080455	PA015B	28,000	28,000	28,000	3,872	24,128
89%		CHCP- new fleet vehicle	4080455	PA071A	25,000	25,000	25,000	22,281	2,719
0%		NGN219 CATS Vehicle 2021	4080750	PA014H	25,000	25,000	25,000	0	25,000
82%		NGN00 EMDRS Vehicle 2021(1)	4100655	PA002L	55,000	55,000	55,000	45,292	9,708
0%		NRLC-Manual Pool Vacuum	4110255	PE071	5,000	5,000	5,000	0	5,000
0%		NRLC-Capital Emergency Reparis eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	74,667	0	74,667
0%		NRLC-Capital Emergency Reparis eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	62,222	0	62,222
0%		NRLC-Capital Emergency Reparis eg - Boiler-YMCA	4110255	PE074	75,000	75,000	58,333	0	58,333
0%		ON0 EMTRS Vehicle 2021 (1)	4120350	PA700L	55,000	55,000	55,000	0	55,000
108%		Multi Tyre Roller (p8517)	4120350	PA8517	170,000	170,000	56,667	183,849	(127,182)
0%		Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	116,667	0	116,667
0%		Toro Lawn Mower (p59)	4120350	PA059A	35,000	35,000	35,000	0	35,000
99%		Leading Hand Parks 4*4 vehicle (p21)	4120350	PA021B	35,000	35,000	35,000	34,654	346
98%		MO Vehicle (p967)	4120350	PA967H	55,000	55,000	55,000	53,879	1,121
104%		Construction Foreman 4x4 Vehicle (p8164)	4120350	PA8164B	45,000	45,000	45,000	46,844	(1,844)
0%		Maintenance Foreman 4x4 Vehicle (p26)	4120350	PA026C	45,000	45,000	45,000	0	45,000
88%		Parks Utility (p17)	4120350	PA017B	30,000	30,000	30,000	26,257	3,743
74%		Building Surveyor Vehicle (p6)	4130350	PA006C	30,000	30,000	30,000	22,291	7,709
84%		CEO Vehicle (p1)	4140585	PA001K	70,000	70,000	70,000	59,062	10,938
83%		ONgn Emccs Vehicle 2019(2)	4140585	PA005K	55,000	55,000	55,000	45,496	9,504
					<b>1,402,000</b>	<b>2,429,100</b>	<b>1,033,726</b>	<b>564,327</b>	<b>470,214</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion		Level of completion indicator, please see table at the end of this note for further detail.							
		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
<b>Furniture and Equipment</b>									
100%		Governance Furniture & Equipment Replacements	4040250	FE028	0	0	0	81	(81)
103%		Admin Building CCTV	4040250	FE035	11,000	11,000	11,000	11,359	(359)
0%		Altus HR system	4140580	FE101	57,000	57,000	19,000	0	19,000
				<b>68,000</b>	<b>68,000</b>	<b>30,000</b>		<b>11,439</b>	<b>18,561</b>
<b>Infrastructure - Roads</b>									
100%		Wagin-Wickepin Road - Renewal (Local)	4120165	IR207	0	0	0	205	(205)
73%		Wandering Road - Stabilise Defects	4120165	IR332	92,996	92,996	92,996	68,339	24,657
100%		Leak St - New Seal over gravel	4120165	IR108	22,574	0	0	0	0
100%		Chipper St -New Seal over gravel	4120165	IR106	21,410	0	0	0	0
30%		Quigley st- New Seal over gravel	4120165	IR088	22,950	22,950	22,950	6,902	16,048
100%		Narrogin Valley Rd - New Seal over gravel	4120165	IR212	139,916	0	0	0	0
89%		Chomley Rd - Gravel re sheet	4120165	IR213	75,658	75,658	75,658	67,665	7,993
0%		Spriggs Rd -Gravel re sheet	4120165	IR258	99,498	99,498	99,498	0	99,498
18%		Cannell Rd - Gravel re sheet	4120165	IR336	161,230	161,230	161,230	29,786	131,444
85%		Booth St - Gravel re sheet	4120165	IR065	25,060	25,060	25,060	21,383	3,677
0%		Marrumucking Rd - Gravel re sheet	4120165	IR261	100,648	100,648	100,648	207	100,441
111%		Congelin Narrogin Rd	4120166	R2R202	30,395	30,395	30,395	33,594	(3,199)
196%		Florence Ave	4120166	R2R110	4,245	4,245	4,245	8,309	(4,064)
223%		Goldsmith St	4120166	R2R053	3,520	3,520	3,520	7,845	(4,325)
83%		Lavator St	4120166	R2R283	60,245	60,245	60,245	49,945	10,300
95%		Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	65,125	65,125	65,125	62,074	3,051
97%		Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	44,720	44,720	44,720	43,295	1,425
114%		Ried Rd Renewal (R2R)	4120166	R2R333	48,845	48,845	48,845	55,847	(7,002)
168%		Sagar St	4120166	R2R086	4,195	4,195	4,195	7,068	(2,873)
61%		Scadden St	4120166	R2R070	21,355	21,355	21,355	13,127	8,228
80%		Tarwonga Rd	4120166	R2R204	35,845	35,845	35,845	28,768	7,077
239%		Tuhoy St	4120166	R2R127	2,355	2,355	2,355	5,630	(3,275)
301%		Wald St	4120166	R2R113	3,255	3,255	3,255	9,798	(6,543)
77%		Earl St	4120166	R2R002B	51,000	51,000	51,000	39,501	11,499
103%		Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	550,899	550,899	550,899	565,923	(15,024)
100%		Narrogin Harrismith - Stabilise defects	4120167	RRG331	236,601	236,601	236,601	236,615	(14)
100%		Tarwonga Road Black Spot	4120167	RBS204	132,000	0	0	0	0
				<b>2,056,540</b>	<b>1,740,640</b>	<b>1,740,640</b>		<b>1,361,826</b>	<b>378,814</b>
<b>Infrastructure - Footpaths</b>									
0%		Ensign St Footpath	4120175	IF003	50,000	50,000	50,000	0	50,000
0%		Concrete Paths For Wilbur Park	4120175	IF053	8,000	8,000	8,000	0	8,000
				<b>58,000</b>	<b>58,000</b>	<b>58,000</b>		<b>0</b>	<b>58,000</b>
<b>Infrastructure - Drainage</b>									
0%		Drainage Easement Falcon St	4120180	ID000	30,000	30,000	30,000	0	30,000
				<b>30,000</b>	<b>30,000</b>	<b>30,000</b>		<b>0</b>	<b>30,000</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion		Level of completion indicator, please see table at the end of this note for further detail.							
		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
						30,000	0	30,000	
		<b>Infrastructure - Bridges</b>							
0%		Tarwonga Rd Bridge 4551	4120181	IB204	0	192,000	0	0	
0%		Whinbin Rock Rd Bridge 3125	4120181	IB205	0	396,000	0	0	
				0	588,000	0	0	0	
		<b>Infrastructure - Other</b>							
100%		TWIS Dams	4100350	IO078	51,500	55,910	46,590	55,910	(9,320)
16%		Cemetery Upgrade	4100860	IO026	138,960	138,960	138,960	22,559	116,401
34%		LED Lighting Upper Great Southern Hockey Association	4110265	IO164	330,000	409,000	318,112	139,253	178,859
0%		May St Stormwater Catchment Dam	4110365	IO180	169,190	169,190	169,190	0	169,190
0%		Public Arts projects identified by Townscape committee	4110860	IO113	25,000	25,000	19,444	0	19,444
58%		Projects NEXIS (Capital)	4100860	IO150	8,000	8,000	8,000	4,607	3,393
0%		Acquisition of Fast Fill Trailer	4050155	PA952	0	7,000	7,000	0	7,000
0%		Narrogin Central BFB 120,000L Water Tank	4050165	IO134	0	8,919	8,919	0	8,919
0%		Nomans Lake BFB 110,000L Water Tank	4050165	IO135	0	9,812	9,812	0	9,812
0%		Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	4120466	PE081	10,000	10,000	10,000	0	10,000
100%		Caravan Park Resealing, Line Marking	4130265	IO081	0	0	0	0	0
				732,650	841,791	736,027	223,066	512,961	
		<b>Infrastructure - Parks &amp; Gardens</b>							
91%		Electric BBQ For Highbury near Tennis Courts	4110360	IO124	10,000	10,000	10,000	9,082	918
0%		Parks Naming Project	4110360	IO128	15,000	15,000	5,000	0	5,000
13%		Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	200,000	200,300	155,806	25,494	130,312
				225,000	339,800	266,226	34,576	231,650	
		<b>Infrastructure - Aerodromes</b>							
19%		RADS Grant Narrogin Airport Patient Transfer Apron	4120460	BC220	69,554	69,554	69,554	13,102	56,452
116%		Narrogin airport-Patient transfer facility	4120460	BC221	30,000	30,000	30,000	34,889	(4,889)
				99,554	99,554	99,554	47,991	51,563	
		<b>Grand Total</b>			7,197,744	8,800,884	6,274,838	3,360,618	2,915,035

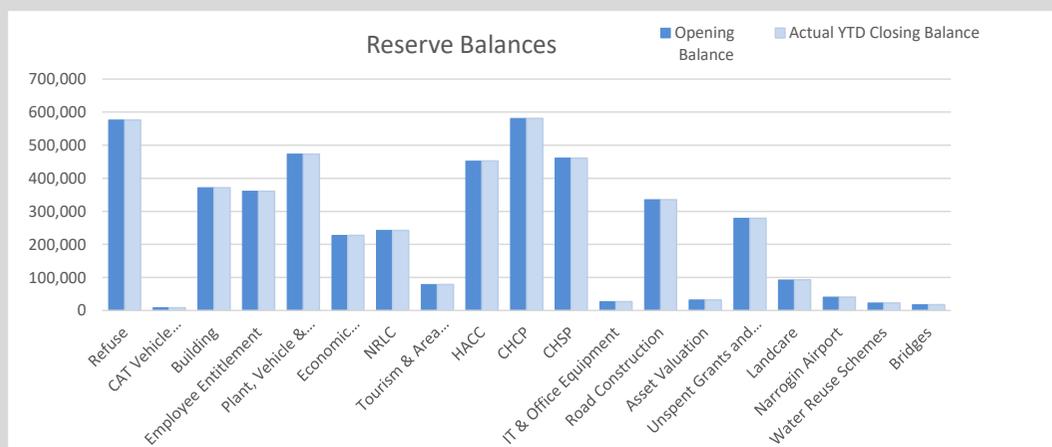
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES  
CASH AND INVESTMENTS**

**Cash Backed Reserve**

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	575,868	280	164	39,017	0	23,848	0	591,037	576,032
CAT Vehicle Replacement	8,492	0	3	8,000	0	10,000	0	6,492	8,496
Building	371,259	180	158	180	0	276,000	0	95,439	371,417
Employee Entitlement	360,972	180	117	180	0	0	0	361,152	361,089
Plant, Vehicle & Equipment	472,848	230	133	425,230	0	677,000	0	221,078	472,980
Economic Development	227,267	110	77	110	0	200,000	0	27,377	227,344
NRLC	242,045	120	96	100,120	0	328,662	0	13,503	242,141
Tourism & Area Promotion	78,606	30	27	30	0	0	0	78,636	78,633
HACC	452,086	134	159	134	0	448,243	0	3,977	452,245
CHCP	581,385	280	70	759,634	0	994,907	0	346,112	581,455
CHSP	460,965	230	105	1,223,070	0	873,384	0	810,651	461,070
IT & Office Equipment	26,396	10	32	10	0	20,000	0	6,406	26,428
Road Construction	335,365	160	107	160	0	0	0	335,525	335,472
Asset Valuation	31,879	10	11	10	0	0	0	31,889	31,889
Unspent Grants and Contributions	279,296	280	62	280	0	279,146	0	430	279,358
Landcare	92,469	40	32	40	0	25,000	0	67,509	92,501
Narrogin Airport	40,198	20	0	15,000	10	0	0	55,198	40,208
Water Reuse Schemes	22,145	0	0	17,520	0	35,000	0	4,665	22,145
Bridges	17,500	10	0	48,010	0	39,574	0	25,936	17,500
	<b>4,677,041</b>	<b>2,304</b>	<b>1,352</b>	<b>2,636,735</b>	<b>10</b>	<b>4,230,764</b>	<b>0</b>	<b>3,083,012</b>	<b>4,678,403</b>

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
22/09/2021	PA950	Acquisition of Incident Control Vehicle	0921.006	Capital Expenditure			(881,900)	(881,900)
22/09/2021	PA951	Acquisition of General Rescue Utility	0921.006	Capital Expenditure			(110,200)	(992,100)
22/09/2021	3050202	ESL - SES Capital Grant GEN	0921.006	Capital Income		992,100		0
22/09/2021	PA952	Acquisition of Fast Fill Trailer	0921.006	Capital Expenditure			(7,000)	(7,000)
22/09/2021	IO134	Narrogin Central BFB 120,000L Water Tank	0921.006	Capital Expenditure			(8,919)	(15,919)
22/09/2021	IO135	Nomans Lake BFB 110,000L Water Tank	0921.006	Capital Expenditure			(9,812)	(25,731)
22/09/2021	5050152	FIRE - Grants GEN	0921.006	Capital Income		25,731		0
22/09/2021	IB205	Whinbin Rock Rd Bridge 3125	0921.006	Capital Expenditure			(192,000)	(192,000)
22/09/2021	IB204	Tarwonga Rd Bridge 4551	0921.006	Capital Expenditure			(396,000)	(588,000)
22/09/2021	3120112	ROADC - Other Grants - Roads/Streets GEN	0921.006	Capital Income		588,000		0
24/11/2021	IO164	LED Lighting Upper Great Southern Hockey Association	1124.01	Capital Expenditure			(79,000)	(79,000)
24/11/2021	3110230	NRLC - Contributions & Donations GEN	1124.01	Capital Income		39,500		(39,500)
24/11/2021	5110253	NRLC - Transfers from Reserve GEN	1124.01	Capital Income		39,500		0
15/12/2021	BC100	Staff Housing Building (Capital)	1215.008	Capital Expenditure			(80,000)	(80,000)
15/12/2021	5090160	STF HOUSE - Transfer from Reserves	1215.008	Capital Income		80,000		0
23/03/2022		Opening deficit	0323.011	Opening Surplus(Deficit)			(412,313)	(412,313)
23/03/2022	2030301	INVEST - Bank Fees and Charges (Exc GST)	0323.011	Operating Expenses			(5,470)	(417,783)
23/03/2022	2040107	MEMBERS - Members Conference/Training Expenses	0323.011	Operating Expenses			(7,000)	(424,783)
23/03/2022	2040111	MEMBERS - Communications Allowance	0323.011	Operating Expenses		500		(424,283)
23/03/2022	2040112	MEMBERS - Election Expenses	0323.011	Operating Expenses		2,000		(422,283)
23/03/2022	2040113	MEMBERS - Subscriptions & Publications	0323.011	Operating Expenses		3,000		(419,283)
23/03/2022	2040114	MEMBERS - Members - Insurance	0323.011	Operating Expenses		5,278		(414,005)
23/03/2022	2040127	MEMBERS - Civic Functions, Refreshments & Receptions	0323.011	Operating Expenses			(8,000)	(422,005)
23/03/2022	2040127	MEMBERS - Civic Functions, Refreshments & Receptions	0323.011	Operating Expenses		8,500		(413,505)
23/03/2022	2040199	MEMBERS - Administration Allocated	0323.011	Operating Expenses		12,000		(401,505)
23/03/2022	2040210	OTHGOV - Audit Fees	0323.011	Operating Expenses			(5,000)	(406,505)
23/03/2022	2040215	OTHGOV - Insurance	0323.011	Operating Expenses		1,971		(404,534)
23/03/2022	2040216	OTHGOV - Legal Expenses	0323.011	Operating Expenses		1,000		(403,534)
23/03/2022	2040222	OTHGOV - Other Consultancy - Statutory	0323.011	Operating Expenses		15,000		(388,534)
23/03/2022	2040226	OTHGOV - Valuation Expenses	0323.011	Operating Expenses		3,100		(385,434)
23/03/2022	2040292	OTHGOV - Depreciation	0323.011	Operating Expenses				(385,434)
23/03/2022	2050100	FIRE - Salaries & Wages	0323.011	Operating Expenses		12,299		(373,136)
23/03/2022	2050101	FIRE- Superannuation	0323.011	Operating Expenses		806		(372,330)
23/03/2022	2050102	FIRE- Workers Comp Insurance	0323.011	Operating Expenses			(352)	(372,681)
23/03/2022	2050106	FIRE- Other Employee Costs	0323.011	Operating Expenses	ad works(\$387k) and other infrast		(250)	(372,931)
23/03/2022	2050107	FIRE - Motor Vehicle Expenses	0323.011	Operating Expenses		14,839		(358,093)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(12,406)	(370,499)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(20,000)	(390,499)
23/03/2022	W001	Fire Prevention/Burning/Control	0323.011	Operating Expenses			(2,000)	(392,499)
23/03/2022	2050112	FIRE - Expensed Minor Asset Purchases	0323.011	Operating Expenses		1,000		(391,499)
23/03/2022	2050113	FIRE - ESL Payable on Shire Buildings	0323.011	Operating Expenses		1,500		(389,999)
23/03/2022	2050114	FIRE - Insurance	0323.011	Operating Expenses			(1,233)	(391,232)
23/03/2022	2050192	FIRE - Depreciation	0323.011	Operating Expenses				(391,232)
23/03/2022	2050211	ESL - BFB Plant and Equipment Maintenance	0323.011	Operating Expenses			(34,740)	(425,972)
23/03/2022	2050214	ESL - Insurance Expenses	0323.011	Operating Expenses		8,949		(417,023)
23/03/2022	2050300	ANIMAL - Salaries & Wages	0323.011	Operating Expenses		2,176		(414,848)
23/03/2022	2050301	ANIMAL - Superannuation	0323.011	Operating Expenses		3,862		(410,986)
23/03/2022	2050302	ANIMAL - Workers Comp Insurance	0323.011	Operating Expenses			(1,548)	(412,534)
23/03/2022	2050303	ANIMAL - Allowances	0323.011	Operating Expenses		115		(412,418)
23/03/2022	B0030	Animal Pound Operations	0323.011	Operating Expenses			(13)	(412,431)
23/03/2022	2050315	ANIMAL - Insurance (Other Than Buildings)	0323.011	Operating Expenses			(676)	(413,107)
23/03/2022	2050392	ANIMAL - Depreciation	0323.011	Operating Expenses				(413,107)
23/03/2022	2050402	OLOPS - Workers Comp Insurance	0323.011	Operating Expenses			(275)	(413,382)
23/03/2022	2050410	OLOPS - Insurance	0323.011	Operating Expenses		5,575		(407,807)
23/03/2022	2050492	OLOPS - Depreciation	0323.011	Operating Expenses				(407,807)
23/03/2022	2070300	HEALTH - Salaries & Wages	0323.011	Operating Expenses		29,960		(377,847)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	2070301	HEALTH - Superannuation	0323.011	Operating Expenses		3,630		(374,217)
23/03/2022	2070302	HEALTH - Workers Comp Insurance	0323.011	Operating Expenses			(642)	(374,859)
23/03/2022	2070304	HEALTH - Training & Development	0323.011	Operating Expenses		2,000		(372,859)
23/03/2022	2070312	HEALTH - Insurance Expenses	0323.011	Operating Expenses			(1,425)	(374,284)
23/03/2022	2070314	HEALTH - Motor Vehicle Expenses	0323.011	Operating Expenses		1,900		(372,384)
23/03/2022	CV0002	Other Purchases for CV19 Reponse	0323.011	Operating Expenses			(8,030)	(380,414)
23/03/2022	BO110	13 Hough St - Operations	0323.011	Operating Expenses		36		(380,378)
23/03/2022	BM110	13 Hough St - Maintenance	0323.011	Operating Expenses			(4,620)	(384,998)
23/03/2022	2090192	STF HOUSE - Depreciation	0323.011	Operating Expenses				(384,998)
23/03/2022	2100100	SAN - Waste Collection	0323.011	Operating Expenses		24,300		(360,698)
23/03/2022	2100101	SAN - Waste Disposal	0323.011	Operating Expenses		26,750		(333,948)
23/03/2022	2100102	SAN - Waste Recycling	0323.011	Operating Expenses		49,050		(284,898)
23/03/2022	BO120	Waste Facilities Building Operations	0323.011	Operating Expenses			(813)	(285,711)
23/03/2022	W010	Tip Maintenance	0323.011	Operating Expenses			(19,000)	(304,711)
23/03/2022	2100107	SAN - Insurance (Other Than Buildings)	0323.011	Operating Expenses		3,441		(301,269)
23/03/2022	2100109	SAN - Training & Development	0323.011	Operating Expenses			(1,900)	(303,169)
23/03/2022	2100192	SAN - Depreciation	0323.011	Operating Expenses				(303,169)
23/03/2022	2100200	SANOTH - Waste Collection	0323.011	Operating Expenses			(5,500)	(308,669)
23/03/2022	2100201	SANOTH - Waste Disposal	0323.011	Operating Expenses		25,000		(283,669)
23/03/2022	2100201	SANOTH - Waste Disposal	0323.011	Operating Expenses			(2,000)	(285,669)
23/03/2022	2100292	SANOTH - Depreciation	0323.011	Operating Expenses				(285,669)
23/03/2022	W030	Stormwater Drainage Maintenance	0323.011	Operating Expenses		679		(284,991)
23/03/2022	2100501	ENVIRO - Landcare Community Projects	0323.011	Operating Expenses		25,000		(259,991)
23/03/2022	2100501	ENVIRO - Landcare Community Projects	0323.011	Operating Expenses			(25,000)	(284,991)
23/03/2022	2100600	PLAN - Salaries & Wages	0323.011	Operating Expenses		5,156		(279,835)
23/03/2022	2100602	PLAN - Workers Comp Insurance	0323.011	Operating Expenses			(522)	(280,357)
23/03/2022	2100612	PLAN - Insurance	0323.011	Operating Expenses			(260)	(280,617)
23/03/2022	W040	Cemetery Maintenance/Operations	0323.011	Operating Expenses			(2,269)	(282,886)
23/03/2022	W041	Cemetery Grave Digging	0323.011	Operating Expenses		800		(282,086)
23/03/2022	BO130	Mackie Park Public Toilets and Office Operations	0323.011	Operating Expenses		300		(281,786)
23/03/2022	BO130	Mackie Park Public Toilets and Office Operations	0323.011	Operating Expenses			(86)	(281,871)
23/03/2022	BO131	Gnarojin Park Public Toilets Operations	0323.011	Operating Expenses			(39)	(281,911)
23/03/2022	BO132	Smith St Public Toilets (Coles Carpark) Operations	0323.011	Operating Expenses		500		(281,411)
23/03/2022	BO132	Smith St Public Toilets (Coles Carpark) Operations	0323.011	Operating Expenses			(15)	(281,426)
23/03/2022	BO133	Harris St Public Toilets (Museum) Operations	0323.011	Operating Expenses		1,700		(279,726)
23/03/2022	BO133	Harris St Public Toilets (Museum) Operations	0323.011	Operating Expenses			(7)	(279,733)
23/03/2022	BO134	Lions Park Public Toilets Operations	0323.011	Operating Expenses		2,500		(277,233)
23/03/2022	BO134	Lions Park Public Toilets Operations	0323.011	Operating Expenses			(11)	(277,243)
23/03/2022	BO137	Cemetery Public Toilets Operations	0323.011	Operating Expenses		14		(277,230)
23/03/2022	BO138	Highbury Public Toilets Operations	0323.011	Operating Expenses			(200)	(277,430)
23/03/2022	BO138	Highbury Public Toilets Operations	0323.011	Operating Expenses			(27)	(277,457)
23/03/2022	BO264	Memorial Park Toilets Operations	0323.011	Operating Expenses		1,000		(276,457)
23/03/2022	BM138	Highbury Public Toilets Maintenance	0323.011	Operating Expenses			(200)	(276,657)
23/03/2022	BM140	Thomas Hogg Oval Toilets / Ablutions Maintenance	0323.011	Operating Expenses			(2,250)	(278,907)
23/03/2022	2100892	COM AMEN - Depreciation	0323.011	Operating Expenses				(278,907)
23/03/2022	2100899	COM AMEN - Administration Allocated	0323.011	Operating Expenses		501		(278,405)
23/03/2022	BO150	Town Hall (Federal St) Building Operations	0323.011	Operating Expenses			(446)	(278,851)
23/03/2022	BO151	Railway Institute Hall & Office Building Operations	0323.011	Operating Expenses			(440)	(279,291)
23/03/2022	BO152	John Higgins Community Complex Building Operations	0323.011	Operating Expenses			(373)	(279,664)
23/03/2022	BO153	Highbury Hall Building Operations	0323.011	Operating Expenses			(180)	(279,843)
23/03/2022	BO154	Nomans Lake Hall Building Operations	0323.011	Operating Expenses			(39)	(279,882)
23/03/2022	BM150	Town Hall (Federal St) Building Maintenance	0323.011	Operating Expenses			(200)	(280,082)
23/03/2022	BM152	John Higgins Community Complex Building Maintenance	0323.011	Operating Expenses		200		(279,882)
23/03/2022	2110197	HALLS - Community Services Allocated	0323.011	Operating Expenses		9,761		(270,121)
23/03/2022	2110199	HALLS - Administration Allocated	0323.011	Operating Expenses		500		(269,621)
23/03/2022	2110242	NRLC - Utility - Gas	0323.011	Operating Expenses			(15,000)	(284,621)
23/03/2022	2110245	NRLC - Insurance	0323.011	Operating Expenses			(502)	(285,123)
23/03/2022	2110292	NRLC - Depreciation	0323.011	Operating Expenses				(285,123)
23/03/2022	2110297	NRLC - Community Services Allocated	0323.011	Operating Expenses		5,644		(279,479)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	PG	Parks & Gardens Maintenance	0323.011	Operating Expenses		2,000		(277,479)
23/03/2022	W060	Memorial Park Maintenance/Operations	0323.011	Operating Expenses		7,000		(270,479)
23/03/2022	W061	Lions Park Maintenance/Operations	0323.011	Operating Expenses		900		(269,579)
23/03/2022	W062	Mackie Park Maintenance/Operations	0323.011	Operating Expenses		100		(269,479)
23/03/2022	W063	Gnarojin Park Maintenance/Operations	0323.011	Operating Expenses		351		(269,128)
23/03/2022	W110	Community Garden Maintenance/Operations	0323.011	Operating Expenses		38		(269,089)
23/03/2022	2110306	REC - Playground Equipment & Furniture Mtce	0323.011	Operating Expenses			(1,227)	(270,316)
23/03/2022	2110312	REC - Insurance Premiums	0323.011	Operating Expenses		5,800		(264,516)
23/03/2022	2110392	REC - Depreciation	0323.011	Operating Expenses				(264,516)
23/03/2022	2110397	REC - Community Services Allocated	0323.011	Operating Expenses		12,169		(252,348)
23/03/2022	2110399	REC - Administration Allocated	0323.011	Operating Expenses		300		(252,048)
23/03/2022	2110500	LIB - Salaries & Wages	0323.011	Operating Expenses		10,000		(242,048)
23/03/2022	2110502	LIB - Workers Comp Insurance	0323.011	Operating Expenses			(617)	(242,665)
23/03/2022	2110503	LIB - Allowances	0323.011	Operating Expenses			(600)	(243,265)
23/03/2022	2110514	LIB - Subscriptions & Memberships	0323.011	Operating Expenses			(6,523)	(249,788)
23/03/2022	BO190	Library Building Operations	0323.011	Operating Expenses			(2,371)	(252,160)
23/03/2022	BM190	Library Building Maintenance	0323.011	Operating Expenses			(1,973)	(254,132)
23/03/2022	BM190	Library Building Maintenance	0323.011	Operating Expenses			(80)	(254,212)
23/03/2022	2110592	LIB - Depreciation	0323.011	Operating Expenses				(254,212)
23/03/2022	2110599	LIB - Administration Allocated	0323.011	Operating Expenses		500		(253,712)
23/03/2022	BO201	Museum Building Operations	0323.011	Operating Expenses			(195)	(253,907)
23/03/2022	BM201	Museum Building Maintenance	0323.011	Operating Expenses			(2,950)	(256,857)
23/03/2022	W130	Railway Bridge Maintenance/Operations	0323.011	Operating Expenses			(549)	(257,406)
23/03/2022	W131	Railway Loco and Rolling Stock Maintenance/Operations	0323.011	Operating Expenses			(3)	(257,410)
23/03/2022	2110692	HERITAGE - Depreciation	0323.011	Operating Expenses				(257,410)
23/03/2022	2110800	OTHCUL - Indigenous Cultural Events	0323.011	Operating Expenses		2,000		(255,410)
23/03/2022	2110801	OTHCUL - Australia Day	0323.011	Operating Expenses		1,500		(253,910)
23/03/2022	2110802	OTHCUL - Christmas Lights	0323.011	Operating Expenses		6,191		(247,719)
23/03/2022	2110804	OTHCUL - Naidoc	0323.011	Operating Expenses			(260)	(247,978)
23/03/2022	2110805	OTHCUL - Festival & Events	0323.011	Operating Expenses		2,559		(245,419)
23/03/2022	2110810	OTHCUL - Community Chest	0323.011	Operating Expenses		5,000		(240,419)
23/03/2022	2110811	OTHCUL - Insurance	0323.011	Operating Expenses		4,341		(236,078)
23/03/2022	2110815	OTHCUL - Rev Heads	0323.011	Operating Expenses			(4,733)	(240,811)
23/03/2022	2110817	OTHCUL - Narrogin Show	0323.011	Operating Expenses			(7,028)	(247,839)
23/03/2022	2110821	OTHCUL - Event/Festival Matching Funding	0323.011	Operating Expenses		15,000		(232,839)
23/03/2022	2110830	OTHCUL - Artwork Collection	0323.011	Operating Expenses			(2,000)	(234,839)
23/03/2022	2110897	OTHCUL - Community Services Allocated	0323.011	Operating Expenses		4,443		(230,396)
23/03/2022	RMGEN	Road Maintenance General Expenses	0323.011	Operating Expenses			(9,833)	(240,229)
23/03/2022	SWEEP	Street Sweeping	0323.011	Operating Expenses			(400)	(240,629)
23/03/2022	2120209	ROADM - Litter Control	0323.011	Operating Expenses			(1,430)	(242,059)
23/03/2022	TREES	Street Tree Maintenance	0323.011	Operating Expenses		11,174		(230,885)
23/03/2022	2120211	ROADM - Consultants	0323.011	Operating Expenses		5,000		(225,885)
23/03/2022	BO210	Fairway Depot Building Operations	0323.011	Operating Expenses		679		(225,207)
23/03/2022	BO211	Lydeker Depot Building Operations	0323.011	Operating Expenses			(287)	(225,493)
23/03/2022	2120220	ROADM - Disaster Recovery Funding Arrangements (DRFAWA)	0323.011	Operating Expenses			(4,293)	(229,786)
23/03/2022	2120292	ROADM - Depreciation	0323.011	Operating Expenses				(229,786)
23/03/2022	2120492	AERO - Depreciation	0323.011	Operating Expenses				(229,786)
23/03/2022	2120502	LICENSING - Workers Comp Insurance	0323.011	Operating Expenses			(179)	(229,965)
23/03/2022	2120599	LICENSING - Administration Allocated	0323.011	Operating Expenses		14,864		(215,101)
23/03/2022	2130190	RURAL - Insurance Premiums	0323.011	Operating Expenses		2,639		(212,462)
23/03/2022	2130197	RURAL - Community Services Allocated	0323.011	Operating Expenses			(3,500)	(215,962)
23/03/2022	W150	Caravan Park General Maintenance/Operations	0323.011	Operating Expenses		5,000		(210,962)
23/03/2022	BO230	Caravan Park Ablution Block (NEW) Building Operations	0323.011	Operating Expenses		1,242		(209,720)
23/03/2022	2130292	TOUR - Depreciation	0323.011	Operating Expenses				(209,720)
23/03/2022	2130297	TOUR - Community Services Allocated	0323.011	Operating Expenses		10,200		(199,520)
23/03/2022	2130299	TOUR - Administration Allocated	0323.011	Operating Expenses		350		(199,170)
23/03/2022	2130300	BUILD - Salaries & Wages	0323.011	Operating Expenses		44,192		(154,978)
23/03/2022	2130301	BUILD - Superannuation	0323.011	Operating Expenses		2,140		(152,838)
23/03/2022	2130302	BUILD - Workers Comp Insurance	0323.011	Operating Expenses			(426)	(153,264)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	2130306	BUILD - Recruitment	0323.011	Operating Expenses			(400)	(153,664)
23/03/2022	2130316	BUILD - Insurance	0323.011	Operating Expenses		519		(153,145)
23/03/2022	2130319	BUILD - Contract Building Surveyor	0323.011	Operating Expenses		10,000		(143,145)
23/03/2022	2130391	BUILD - Loss on Disposal of Assets	0323.011	Operating Expenses				(143,145)
23/03/2022	2130399	BUILD - Administration Allocated	0323.011	Operating Expenses		250		(142,895)
23/03/2022	2130605	ECONOM - Travel & Accommodation GEN	0323.011	Operating Expenses		4,000		(138,895)
23/03/2022	2130611	ECONOM - Insurance Other Than Buildings	0323.011	Operating Expenses		2,639		(136,256)
23/03/2022	2130615	ECONOM - Facade Upgrade	0323.011	Operating Expenses		5,000		(131,256)
23/03/2022	2130692	ECONOM - Depreciation	0323.011	Operating Expenses				(131,256)
23/03/2022	2130697	ECONOM - Community Services Allocated	0323.011	Operating Expenses		7,524		(123,732)
23/03/2022	PW999	Private Works - Budget Purposes Only	0323.011	Operating Expenses		2,000		(121,732)
23/03/2022	PWGEN	Private Works Small Jobs	0323.011	Operating Expenses		14,224		(107,508)
23/03/2022	PW21104	PW21104 - Barry Silver Truck Hire and Gravel purchase	0323.011	Operating Expenses			(461)	(107,969)
23/03/2022	PW21105	PW21105 - Water Corp- Traffic Control	0323.011	Operating Expenses			(1,478)	(109,447)
23/03/2022	PW21106	PW21106 - Narrogin Agri School 1.5Hours Steel vibe roller	0323.011	Operating Expenses			(338)	(109,785)
23/03/2022	PW21107	PW21107 - Trench Repairs Water Corp.	0323.011	Operating Expenses			(351)	(110,136)
23/03/2022	PW21108	Sealing Trench for Doug Allan	0323.011	Operating Expenses			(949)	(111,085)
23/03/2022	2140202	PWO - EMTRS - Workers Compensation	0323.011	Operating Expenses		2,095		(108,991)
23/03/2022	2140205	PWO - EMTRS - Occupational Health & Safety	0323.011	Operating Expenses			(660)	(109,651)
23/03/2022	2140206	PWO - EMTRS - Recruitment	0323.011	Operating Expenses			(1,080)	(110,731)
23/03/2022	2140215	PWO - WORKS - Wages Administration Hours	0323.011	Operating Expenses		25,200		(85,531)
23/03/2022	2140215	PWO - WORKS - Wages Administration Hours	0323.011	Operating Expenses			(1,200)	(86,731)
23/03/2022	2140216	PWO - WORKS - Superannuation	0323.011	Operating Expenses		3,600		(83,131)
23/03/2022	2140220	PWO - WORKS - Long Service Leave	0323.011	Operating Expenses			(15,800)	(98,930)
23/03/2022	W160	WORKS - Training & Development	0323.011	Operating Expenses		8,113		(90,817)
23/03/2022	W160	WORKS - Training & Development	0323.011	Operating Expenses			(300)	(91,117)
23/03/2022	2140228	PWO - WORKS - Workers Compensation Insurance	0323.011	Operating Expenses		6,725		(84,393)
23/03/2022	2140230	PWO - Insurances (Except Workers Comp)	0323.011	Operating Expenses			(13,149)	(97,542)
23/03/2022	2140232	PWO - Information Systems	0323.011	Operating Expenses			(160)	(97,702)
23/03/2022	2140234	PWO - Expensed Minor Asset Purchases	0323.011	Operating Expenses		1,000		(96,702)
23/03/2022	2140292	PWO - Depreciation	0323.011	Operating Expenses				(96,702)
23/03/2022	2140293	PWO - Less - Allocated to Works (PWO's)	0323.011	Operating Expenses			(15,477)	(112,179)
23/03/2022	2140301	POC - Parts & Repairs	0323.011	Operating Expenses			(1,518)	(113,697)
23/03/2022	2140307	POC - Insurance	0323.011	Operating Expenses			(16)	(113,712)
23/03/2022	2140394	POC - LESS Plant Operation Costs Allocated to Works	0323.011	Operating Expenses			(29,467)	(143,179)
23/03/2022	2140492	POC - Depreciation	0323.011	Operating Expenses				(143,179)
23/03/2022	2140500	ADMIN - Salaries & Wages	0323.011	Operating Expenses		36,411		(106,768)
23/03/2022	2140500	ADMIN - Salaries & Wages	0323.011	Operating Expenses			(1,185)	(107,953)
23/03/2022	2140501	ADMIN - Superannuation	0323.011	Operating Expenses		3,435		(104,518)
23/03/2022	2140502	ADMIN - Workers Compensation	0323.011	Operating Expenses			(3,840)	(108,357)
23/03/2022	2140504	ADMIN - Training & Development	0323.011	Operating Expenses		8,000		(100,357)
23/03/2022	2140505	ADMIN - Occupational Health & Safety	0323.011	Operating Expenses		2,567		(97,790)
23/03/2022	2140506	ADMIN - Recruitment	0323.011	Operating Expenses		2,500		(95,290)
23/03/2022	BO261	History Hall Building Operations	0323.011	Operating Expenses			(879)	(96,168)
23/03/2022	BM260	Admin Office Building Maintenance	0323.011	Operating Expenses			(120)	(96,288)
23/03/2022	2140517	ADMIN - Insurances (Other than Bld and W/Comp)	0323.011	Operating Expenses			(22,625)	(118,913)
23/03/2022	2140592	ADMIN - Depreciation	0323.011	Operating Expenses				(118,913)
23/03/2022	2140599	ADMIN - Administration Overheads Recovered	0323.011	Operating Expenses			(29,793)	(148,706)
23/03/2022	2140600	COMMUNITY - Salaries & Wages	0323.011	Operating Expenses		43,778		(104,929)
23/03/2022	2140601	COMMUNITY - Superannuation	0323.011	Operating Expenses		5,000		(99,929)
23/03/2022	2140602	COMMUNITY - Workers Compensation	0323.011	Operating Expenses			(459)	(100,388)
23/03/2022	2140615	COMMUNITY - Insurances (Other than Bld and W/Comp)	0323.011	Operating Expenses			(2,080)	(102,468)
23/03/2022	2140699	COMMUNITY - Community Services Overheads Recovered	0323.011	Operating Expenses			(46,239)	(148,707)
23/03/2022	2140700	SAL - Gross Salary and Wages	0323.011	Operating Expenses		68,187		(80,520)
23/03/2022	2140701	SAL - Less Salaries & Wages Allocated	0323.011	Operating Expenses			(68,187)	(148,707)
23/03/2022	2140703	SAL - Workers Compensation Expense	0323.011	Operating Expenses		12,930		(135,777)
23/03/2022	3030110	RATES - Interim Rates Levied - GRV	0323.011	Operating Revenue		4,445		(131,332)
23/03/2022	3030115	RATES - Back Rates Levied - GRV	0323.011	Operating Revenue			(906)	(132,237)
23/03/2022	3030120	RATES - Ex-Gratia Rates (CBH, etc.)	0323.011	Operating Revenue		1,372		(130,865)
23/03/2022	3030129	RATES - Account Enquiry Charges	0323.011	Operating Revenue		2,070		(128,795)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
23/03/2022	3030200	GENGRANT - Financial Assistance Grant - General	0323.011	Operating Revenue			(88,584)	(217,379)
23/03/2022	3030201	GENGRANT - Financial Assistance Grant - Roads	0323.011	Operating Revenue		5,598		(211,781)
23/03/2022	3030400	GENFUND - Commissions	0323.011	Operating Revenue			(4,060)	(215,841)
23/03/2022	3040299	Suspense Holding for Electronic Bank Deposits	0323.011	Operating Revenue			(3,205)	(219,046)
23/03/2022	3050100	FIRE - Fines and Penalties	0323.011	Operating Revenue		273		(218,772)
23/03/2022	3050305	ANIMAL - Other Fees & Charges	0323.011	Operating Revenue		5,800		(212,972)
23/03/2022	3070610	HEALTH - Covid-Other Income	0323.011	Operating Revenue		4,800		(208,172)
23/03/2022	3080120	PRE-SCHOOL - Other Income	0323.011	Operating Revenue		2,750		(205,422)
23/03/2022	3100100	SAN - Domestic Refuse Collection Charges	0323.011	Operating Revenue		979		(204,443)
23/03/2022	3100101	SAN - Domestic Services (Additional)	0323.011	Operating Revenue		469		(203,974)
23/03/2022	3100103	SAN - Reimbursements	0323.011	Operating Revenue			(3,000)	(206,974)
23/03/2022	3100105	SAN - Domestic Recycling Service	0323.011	Operating Revenue		94		(206,881)
23/03/2022	3100202	SANOTH - Commercial Tipping Charge	0323.011	Operating Revenue		19,922		(186,959)
23/03/2022	3100606	PLAN - Planning Officer Regional Support Income	0323.011	Operating Revenue			(11,500)	(198,459)
23/03/2022	3100806	COM AMEN - Cemetery Fees (Burial) Ex GST	0323.011	Operating Revenue		3,000		(195,459)
23/03/2022	3100807	COM AMEN - Cemetery Fees (Niche Wall & Rose Garden) Ex GST	0323.011	Operating Revenue		1,200		(194,259)
23/03/2022	3110305	REC - Reimbursements - Other Recreation	0323.011	Operating Revenue		13,430		(180,829)
23/03/2022	3110501	LIB - Fines & Penalties	0323.011	Operating Revenue		198		(180,630)
23/03/2022	3120102	ROADC - Black Spot Grant	0323.011	Operating Revenue			(88,000)	(268,630)
23/03/2022	3120500	LICENSING - Transport Licensing Commission	0323.011	Operating Revenue		5,425		(263,205)
23/03/2022	3130202	TOUR - Reimbursements (Inc GST)	0323.011	Operating Revenue		1,500		(261,705)
23/03/2022	3130605	ECONOM - TransWA Commission	0323.011	Operating Revenue		450		(261,255)
23/03/2022	3130606	ECONOM - Other Income	0323.011	Operating Revenue		400		(260,855)
23/03/2022	3140201	PWO - Other Reimbursements	0323.011	Operating Revenue		50		(260,805)
23/03/2022	3140300	POC - Fuel Tax Credits Grant Scheme	0323.011	Operating Revenue		6,000		(254,805)
23/03/2022	3140505	ADMIN - Reimbursements	0323.011	Operating Revenue		7,000		(247,805)
23/03/2022	4030350	INVEST - Transfer Interest To Reserve	0323.011	Capital Expenses		510		(247,295)
23/03/2022	PE057	Lifting Ramp - NO05	0323.011	Capital Expenses			(5,000)	(252,295)
23/03/2022	IO078	TWIS Dams	0323.011	Capital Expenses			(4,410)	(256,705)
23/03/2022	PE161	NRRLC - Plant & Equipment Other (Capital)	0323.011	Capital Expenses			(30,000)	(286,705)
23/03/2022	IO127	Narrogin Tennis Courts Resurfacing	0323.011	Capital Expenses			(114,500)	(401,205)
23/03/2022	IO129	Walk Cycle & Mountain Bike Trails Projects	0323.011	Capital Expenses			(300)	(401,505)
23/03/2022	IR108	Leake St - New Seal over gravel (upgrade)	0323.011	Capital Expenses		22,574		(378,931)
23/03/2022	IR106	Chipper St -New Seal over gravel	0323.011	Capital Expenses		21,410		(357,521)
23/03/2022	IR212	Narrogin Valley Road - Renewal (Rural)	0323.011	Capital Expenses		139,916		(217,605)
23/03/2022	RBS204	Tarwonga Rd (2021/22)	0323.011	Capital Expenses		132,000		(85,605)
23/03/2022	5050153	FIRE Transfer from Reserves to Muni	0323.011	Capital Revenue		186,646		101,041
23/03/2022	5100850	COM AMEN - Transfer from Reserve	0323.011	Capital Revenue			(97,272)	3,769
23/03/2022	5110254	REC - Other Income Contributions Reimb (Capital) GEN	0323.011	Capital Revenue		76,323		80,092
23/03/2022	5110353	REC - Transfers From Reserve	0323.011	Capital Revenue		38,162		118,254
23/03/2022	5120353	PLANT - Insurance Proceeds from Plant Damage	0323.011	Capital Revenue		68,409		186,663
23/03/2022	5130150	TOUR - Transfer From Reserve	0323.011	Capital Revenue			(186,663)	(0)
					0	3,315,166	(3,315,166)	(0)

Shire of Narrogin  
Strategic Projects 2021/22

For the Period Ended 30 April 2022

Project Progress		
Complete	4	●
On Track	3	●
Off Track	2	●
In Trouble	1	●

Item #	Account Number	GL / Job	Project Description	1/07/2021	30/04/2022		Responsible Officer				1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment
				2021/22 Current Budget	Outstanding Purchase Orders	2021/22 YTD Actual									
<b>Governance</b>															
<b>Members of Council</b>															
1	4040250	FE035	Admin Building CCTV	11,000	-	11,359	11,359	EMCCS	4	●					Complete
2	4040250	FE028	Governance Furniture & Equipment Replacements	(0)	-	81	81	Dale Stewart	4	●					MAYORS PARLOUR
<b>Law, Order, Public Safety</b>															
1	4050255	PA950	Acquisition of Incident Control Vehicle	881,900	-	-	-	Azhar Awang	3	●					Not Started, On Track
2	4050255	PA951	Acquisition of General Rescue Utility	110,200	-	-	-	Azhar Awang	3	●					Not Started, On Track
3	4050255	PA952	Acquisition of Fast Fill Trailer	7,000	-	-	-	Azhar Awang	3	●					Complete
4	4050355	PE057	Lifting Ramp - NO05	-	-	4,985	4,985	Azhar Awang	4	●					Complete
5	4050165	IO134	Narrogin Central BFB 120,000L Water Tank	8,919	9,434	-	9,434	Azhar Awang	3	●					Installed, waiting for camlocks to be installed
6	4050165	IO135	Nomans Lake BFB 110,000L Water Tank	9,812	8,186	-	8,186	Azhar Awang	3	●					Installed, waiting for camlocks to be installed
<b>Education &amp; Welfare</b>															
<b>Home and Community Care (HACC)</b>															
1	4080360	BC052	Relocation of Home & Community Care	900,000	26,355	5,100	31,455	EMCCS	2	●					On hold whilst discussions are arranged with stakeholders
<b>Commonwealth Home Care Packages (CHCP)</b>															
1	4080455	PA010B	Trade NGN847 Mitsubishi Outlander (P10)	38,000	-	13,305	13,305	EMCCS	4	●					Complete
2	4080455	PA015B	Replacement for Caddy NGN1155 (P15)	28,000	-	3,872	3,872	EMCCS	3	●					Complete - paid 31/03/2021
3	4050355	PA014H	NGN219 CATS Vehicle 2021	25,000	26,081	-	26,081	EMCCS	2	●					Off track - Purchase Order issued October 2021
4	4080455	PA071A	Purchase new Fleet vehicle (CHCP)	25,000	-	22,281	22,281	EMCCS	4	●					Complete
<b>Housing</b>															
1	4090150	BC100	Staff Housing Building (Capital)	580,000	580,200	580,495	1,160,695	Dale Stewart	3	●					Settlement complete
<b>Community Amenities</b>															
<b>Other Community Amenities</b>															
1	4100850	BC267	Smith Street Ablution Upgrade	110,000	37,213	76,981	114,195	Azhar Awang	4	●					Completed as per schedule
2	4100350	IO078	TWIS Dams	55,910	-	55,910	55,910	Torre Evans	4	●					Complete
<b>Cemetery</b>															
1	4100860	IO026	Cemetery Upgrade	138,960	6,094	22,559	28,653	Torre Evans	3	●					Started - On Track, to be completed in June
<b>Recreation &amp; Culture</b>															
<b>Public Halls, Civic Centres</b>															
		BC156	Town Hall (Federal St) Building Capital	30,000	-	-	-	-	3	●					
	4110160	BC155	Town Hall Fire Panel Replacement	25,000	-	20,696	20,696	Azhar Awang	4	●					Complete
2	4110160	BC180	Parapet Wall Concrete Capping Town Hall	20,000	-	18,000	18,000	Azhar Awang	4	●					Complete
3	4110160	BC150	Town Hall Stage Rigging	30,000	-	-	-	Azhar Awang	3	●					On Track
<b>Narrogin Regional Leisure Centre</b>															
1	4110260	BC165	Architectural Planning Study Concept Plan NRLC	20,000	-	-	-	Azhar Awang/Dale Stewart	3	●					Not Started - RFQ being drafted
2	4110260	BC161	NRLC Building Capital 2018-19	40,000	-	-	-	Azhar Awang/Dale Stewart	3	●					Quotes Received
3	4110255	PE071	Manual Pool Vacuum	5,000	-	-	-	Azhar Awang	3	●					With YMCA Management - On Track, to be oncharged
4	4110255	PE072	Capital Emergency Reparis eg - Pool Filters-YMCA	96,000	-	-	-	Azhar Awang	3	●					Not Started - only when required
5	4110255	PE073	Capital Emergency Reparis eg - Pool Liner-YMCA	80,000	-	-	-	Azhar Awang	3	●					Not Started - only when required
6	4110255	PE074	Capital Emergency Reparis eg - Boiler-YMCA	75,000	-	-	-	Azhar Awang	3	●					Not Started - only when required
7	4110255	PE161	NRLC - Plant & Equipment Other (Capital)	30,000	4,545	2,261	6,806	Azhar Awang	3	●					Emergency Equipment
8	4110265	IO164	LED Lighting Upper Great Southern Hockey Association	409,000	-	139,253	139,253	Dale Stewart	3	●					Tender awarded - Project LET - construction commenced. Expected to be completed by end of April 2022.
<b>Other Recreation &amp; Sport</b>															
	4110360	IO127	Narrogin Tennis Courts Resurfacing	114,500	121,671	-	121,671	Torre Evans	4	●					Complete
2	4110360	IO128	Parks Naming Project	15,000	-	-	-	Torre Evans/Azhar Awang	3	●					Materials Ordered- to be completed in June
3	4110360	IO129	Walk Cycle & Mountain Bike Trails Projects	200,300	-	25,494	25,494	Azhar Awang	3	●					Funds received, MLC to action plan. Signage prepared. Upgrades to Trails - next budget; RFQ for signage installation
4	4110365	IO180	May St Stormwater Catchment Dam	169,190	160,900	-	160,900	Torre Evans	3	●					95% Complete- to be completed in June
<b>Libraries</b>															

		1/07/2021		30/04/2022											
Item #	Account Number	GL / Job	Project Description	2021/22 Current Budget	Outstanding Purchase Orders	2021/22 YTD Actual	Total Committed Expenditure	Responsible Officer			1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment
1	4110560	IO080B	Library Expansion Project Planning	20,000	18,500	1,370	19,870	EMCCS	3	●					Architect completing concept drawings and specifications
			<b>Heritage</b>												
1	4110660	BC203	ANZAC War memorial repair & restoration	50,000	-	960	960	Azhar Awang	3	●					Structural report received - Refurbishment to commence in April
2	4110650	PE061	Heritage - Laptop Upgrade for Heritage Court House Museum	2,000	-	1,627	1,627	Azhar Awang	4	●					Complete
3	4110660	BC207	Fitout of Railway Station Building	50,000	-	-	-	Dale Stewart	1	●					Trades are delaying progress. Expected to be completed by end of May 2022.
4	4110660	BC201	Museum Restoration as per conservation Report	60,000	-	1,100	1,100	Azhar Awang	3	●					Structural report received - RFQ to commence
5	4110600	BC202	Railway Station Restoration Covid Recovery Project	389,000	54,054	257,276	311,330	Dale Stewart	3	●					Trades are delaying progress
			<b>Other Culture</b>												
1	4110860	IO150	Projects Nexis	8,000	-	4,607	4,607	Azhar Awang	4	●					Complete
	4130260	IO094	Visitor Information Bay Upgrade (Williams Road)	0	354	4,481	4,835	Dale Stewart	3	●					On Track
2	4110860	IO113	Public Art Projects identified by Townscape Committee	25,000	-	-	-	Torre Evans	3	●					Procurement done, PO to be issued in May, works to start in June
			<b>Transport</b>												
			<b>Road to Recovery Funded Road Works- All Re-Seals</b>												
1	4120166	R2R202	Congelin Narrogin Rd- SLK 8.1 - 7.1	30,395	-	33,594	33,594	Torre Evans	4	●					Complete
2	4120166	R2R110	Florence Ave- SLK 0 - 0.18	4,245	-	8,309	8,309	Torre Evans	4	●					Complete
3	4120166	R2R053	Goldsmith St- SLK 0 - 0.12	3,520	-	7,845	7,845	Torre Evans	4	●					Complete
4	4120166	R2R283	Lavator St- SLK 0 - 2.44	60,245	10,300	49,945	60,245	Torre Evans	4	●					Complete
5	4120166	R2R331	Narrogin Harrismith Rd- SLK 21.2 - 19.7	44,720	-	43,295	43,295	Torre Evans	4	●					Complete
6	4120166	R2R255	Nomans Lake Siding- SLK 0 - 6.12	65,125	-	62,074	62,074	Torre Evans	4	●					Complete
7	4120166	R2R333	Ried Rd- SLK 0 - 3.99	48,845	-	55,847	55,847	Torre Evans	4	●					Complete
8	4120166	R2R086	Sagar St- SLK 0.1 - 0.84	4,195	-	7,068	7,068	Torre Evans	4	●					Complete
9	4120166	R2R070	Scadden St- SLK 0 - 0.54	21,355	-	13,127	13,127	Torre Evans	4	●					Complete
10	4120166	R2R204	Tarwonga Rd- SLK 0.04 - 1.04	35,845	-	28,768	28,768	Torre Evans	4	●					Complete
11	4120166	R2R127	Tuohy St- SLK 0 - 0.1	2,355	-	5,630	5,630	Torre Evans	4	●					Complete
12	4120166	R2R113	Wald St- SLK 0 - 0	3,255	-	9,798	9,798	Torre Evans	4	●					Complete
13	4120166	R2R002B	Earl St	51,000	-	39,501	39,501	Torre Evans	4	●					Complete
			<b>Regional Road Group Works</b>												
1	4120167	RRG207	Wagin-Wickepin Road - Renewal (Rural) (RRG)	550,899	-	565,923	565,923	Torre Evans	4	●					Complete
2	4120167	RRG331	Narrogin-Harrismith Road - Renewal (Local) (RRG)	236,601	-	236,615	236,615	Torre Evans	4	●					Complete
			<b>Muni Funded Roadworks</b>												
1	4120165	IR332	Wandering Road - Stabilise Defects (Renewal)	92,996	-	68,339	68,339	Torre Evans	4	●					Complete
4	4120166	IR088	Quigley st- New Seal over gravel (Upgrade)	22,950	-	6,902	6,902	Torre Evans	4	●					Complete
		IR212	Narrogin Valley Road - Renewal (Rural)	-	-	-	-	Torre Evans							2022/23 Budget
6	4120166	IR213	Chomley Road - Renewal (Rural)	75,658	-	67,665	67,665	Torre Evans	4	●					Complete
7	4120166	IR258	Spriggs Rd -Gravel re sheet (Renewal)	99,498	-	-	-	Torre Evans	3	●					Started
8	4120166	IR336	Cannell Road - Renewal (Rural)	161,230	-	29,786	29,786	Torre Evans	4	●					Complete
9	4120166	IR065	Booth St - Gravel re sheet (Renewal)	25,060	-	21,383	21,383	Torre Evans	4	●					Complete
10	4120166	IR261	Marrumucking Rd - Gravel re sheet (Renewal)	100,648	-	207	207	Torre Evans	3	●					Started
11	4120165	IR207	Wagin-Wickepin Road - Renewal (Local)	-	-	205	205	Torre Evans	4	●					Complete
			<b>Black Spot programme</b>												
			Tarwonga Rd Black spot	-	-	-	-	Torre Evans	2	●					Project deferred to MRWA FY2022/23
			<b>Other Transport Capital Projects</b>												
1	4120155	PE081	Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	10,000	-	-	-	Torre Evans	3	●					RFQ
			<b>Drainage Construction</b>												
1	4120180	ID000	Drainage Easement Falcon St	30,000	-	-	-	Azhar Awang/Torre Evans	3	●					Draft Agreement Prepared - Deferred budget
			<b>Footpath Construction</b>												
1	4120175	IF003	Ensign St Footpath Construction	50,000	45,600	-	45,600	Torre Evans	3	●					RFQ awarded - works to commence mid May
2	4120175	IF053	Concrete Paths For Wilbur Park	8,000	8,750	-	8,750	Torre Evans	4	●					Complete
			<b>Infrastructure Bridges</b>												
1	4120181	IB204	Tarwonga Rd Bridge 4551	192,000	-	-	-	Torre Evans	3	●					Not Started, On Track - grant funded & MRWA to complete work
2	4120181	IB205	Whinbin Rock Rd Bridge 3125	396,000	-	-	-	Torre Evans	3	●					Not Started, On Track - grant funded & MRWA to complete work
			<b>Plant Replacement Purchases</b>												
1	4120350	PA8517	Multi Tyre Roller (p8517)	170,000	-	183,849	183,849	Torre Evans	4	●					Delivered, not paid
2	4120350	PA8215	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	350,000	349,881	-	349,881	Torre Evans	3	●					Purchase Order issued- delivery in Sept 2022
3	4120350		Jet Patcher (p8218)- Straight disposal	-	-	-	-	Torre Evans	3	●					Not Started - awaiting delivery of Flocon in Sept2022
4	4120350	PA059A	NGN677 Toro Mower 2018 (WORKS) (PE041)	35,000	37,300	-	37,300	Torre Evans	3	●					PO issued, awaiting delivery
5	4120350	PA001K	CEO Vehicle (p1)	70,000	-	59,062	59,062	Torre Evans	4	●					Complete
6	4120350	PA021B	Leading Hand Parks 4*4 vehicle (p21)	35,000	-	34,654	34,654	Torre Evans	4	●					Complete
7	4120350	PA002L	NGN00 EMDRS Vehicle 2021(1)	55,000	-	45,292	45,292	Torre Evans	4	●					Complete
8	4120350	PA700L	OND EMTRS Vehicle 2021 (1)	55,000	46,253	-	46,253	Torre Evans	3	●					Purchase Order issued - expected delivery in June
9	4120350	PA006C	Purchase Building Surveyor vehicle (P6)	30,000	-	22,291	22,291	Torre Evans	4	●					Complete
10	4120350	PA967H	MO Vehicle (p967)	55,000	-	53,879	53,879	Torre Evans	4	●					Complete
11	4120350	PA8164B	Construction Foreman 4x4 Vehicle (p8164)	45,000	2,278	46,844	49,122	Torre Evans	4	●					Completed - Paid April
12	4120350	PA026C	Maintenance Foreman 4x4 Vehicle (P26)	45,000	48,367	-	48,367	Torre Evans	4	●					Complete

		1/07/2021		30/04/2022										
Item #	Account Number	GL / Job	Project Description	2021/22 Current Budget	Outstanding Purchase Orders	2021/22 YTD Actual	Total Committed Expenditure	Responsible Officer		1st Quarter Jul- Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment
13	4120350	PA017B	Parks Utility (P17)	15,000	-	47,636	47,636	Torre Evans	4	●				Completed - Paid April
14	4120350	PA005K	ONGN EMCCS Vehicle 2021(1)	55,000	-	33,882	33,882	Torre Evans	4	●				Complete
			<b>Aerodromes</b>											
1	4120460	BC220	Aerodrome Building (Capital)	69,554	-	13,102	13,102	Torre Evans	3	●				95% Complete- to be completed in June
2	4120460	BC221	Narrogin airport-Patient transfer facility	30,000	31,888	34,889	66,777	Torre Evans/ St John Ambulan	3	●				St John Ambulance (on hold for) - holding money
			<b>Economic Services</b>											
			<b>Tourism &amp; Area Promotion</b>											
1	4130260	BC237	Caravan Park - Renewal Development	309,999	17,678	149,306	166,984	Torre Evans	3	●				In progress- to be completed in June
			<b>Other Property &amp; Services</b>											
			<b>Administration Overheads</b>											
1	4140580	FE101	Purchase of Altus HR system	57,000	56,489	-	56,489	EMCCS	3	●				On Track

<b>89</b>	<b>TOTAL PROJECTS</b>		8,800,884	1,708,372	3,360,618	5,068,990
	Capital Projects	8,770,884		<b>3,360,618</b>	5,068,990	
	Operational Projects	-		-	-	
		8,770,884		3,360,618	5,068,990	

<b>Value of Original Budget of Completed Projects:</b>	\$2,408,994
<b>Value of Actuals of Completed Projects:</b>	\$2,347,214
<b>\$ Under / (Over) of Completed Projects:</b>	\$61,780
<b>Actual v's Budget of Completed Projects %:</b>	<b>97.44%</b>

<b>Total projects:</b>	89
<b>Total complete:</b>	41
<b>% complete:</b>	<b>46%</b>

### 10.3.3 PROPOSED 2022/23 FEES & CHARGES

File Reference	12.4.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	10 May 2021
Author	Manisha Barthakur – Senior Finance Officer – Strategic
Authorising Officer	Mark Furr – Executive Manager Corporate and Community Services
Attachments	1. Proposed 2022/23 Fees and Charges

#### Summary

The Shire's proposed Fees and Charges are presented to Council for consideration for the Financial Year 2022/23. Unless the Council adopts the Fees and Charges as part of the Annual Budget, the approved Fees and Charges are required to be advertised for a minimum period of seven (7) days, before the new fees and charges become effective, from the start of the 2022/23 financial year.

Fees and Charges increases have been minimal for the past two (2) years, factoring the challenging COVID environment and considering potential implications on the local community. The review process for the 2022/23 financial year has considered the WALGA economic data from the March 2022 ending quarter as part of the process in recommending fee and charge increases for the next financial year.

#### Background

The proposed fees and charges have been collated and compiled in consultation with Executive Management, who collectively, are responsible for providing the relevant services to the community and ensuring appropriate levels of income/cost recovery are generated for the Shire.

Attached is a schedule of the proposed Fees and Charges for 2022/23, for Council's consideration. It includes commentary and/or percentage variants for each fee change. Council is advised that after applying an inflation based increase of approximately 3%, in several instances where, the average increase is only 2%, where perceived applicable, a rounding exercise to the nearest 50c was applied. This resulted in some minor percentile variants both (+/-) to certain items and in all cases the percentage variant change does not create any material impact to the consumer.

#### Consultation

In consideration of the forthcoming years fees and charges, the following consultation has occurred:

- Chief Executive Officer;
- Executive Manager Corporate and Community Services;
- Executive Manager Development and Regulatory Services;
- Executive Manager Technical and Rural Services;

- Manager Corporate Services;
- Manager Operations;
- Manager Community Care Services;
- Manager Library Services; and
- Acting Manager Community Leisure and Culture.

In addition, Elected Members workshopped the proposed Fees and Charges at their Monthly Briefing Session held on 11 May 2022. In relation to several queries raised at the session, responses are as follows:

- Narrogin Reginal Leisure Centre (NRLC) outdoor court hire for Basketball and Netball has been revised from \$50.00 to \$30.00 per hour;
- Basketball and Netball outdoor court hire for individuals training has been revised from \$4.80 to \$2.50;
- NRLC office leasing per week for the Football Commission has been revised to an inflation rate increase only as opposed to an increase of 16%;
- Netball Association and Junior Basketball Association lease costs per week have been revised to reflect no change in charge;
- The Agricultural Society lease costs per week has been increased from \$5.77 to \$10.00 per week. This is the same weekly charge for other community group charges in 2022/23; and
- The principles relating to the itinerant food vendor fees and charges are applied correctly, as the charge must be commensurate with the cost of providing the service and subsequently no changes have been made to the schedule.

Elected members are further advised that the schedule now also includes reference to existing fees and charges not previously listed, such as staff housing and various property leases, which are all fixed, pursuant to the various leases or contracts that relate. In addition, a new fee has been applied for Crossovers to properties of \$1,500, being 50% of a first crossover, pursuant to Council Policy 12.1 – Standard Crossovers.

### **Statutory Environment**

Local Government Act 1995, Section 6.16 (Imposition of fees and charges), 6.17 (Setting level of fees and charges) and 6.19 (Local government to give notice of fees and charges). Local Government Act 1995, Section 1.7 (Local Public Notice).

### **Policy Implications**

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

### **Financial Implications**

The revenue raised from fees and charges set by Council will underpin to a degree, its ability to provide services and facilities for the following financial year and into the future.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

A comprehensive review of fees and charges has been undertaken for consideration in 2022/23:

- 40% of the total fee items, (541), have remained the same as the previous year;
- 52% of the total fee items have increased by an amount similar to inflation and after rounding;
- 2% is the average increase; and
- 5% of the total fees are new for 2022/23 and are created to reflect new activities.

A complete list of fees and charges (including statutory) have been included in the schedule to provide users with a single point of reference for fees and charges. Please note that Statutory Fees and Charges can be altered at any time by relevant Government Departments and if this occurs the Schedule will be updated.

## Voting Requirements

Absolute Majority

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.005**

Moved: Cr Pomykala

Seconded: Cr Alexander

That Council adopt the 2022/23 Fees and Charges as presented in Attachment 1 and undertake advertising by local public notice, pursuant to Section 6.19 of the Local Government Act 1995, for the information of the public, for a minimum of 7 days, with them to take effect from 1 July 2022.

**CARRIED 9/0  
BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

**Schedule of Fees and Charges 2022/23**

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
<b>BUSINESS UNIT: GENERAL PURPOSE FUNDING</b>											
<b>Rates</b>											
3030125.1502	Penalty interest	\$6.51 LGA		S	S-max 11%	7.00%	7.00% No Change		EMCCS	MCS	0%
3030125.1502	Penalty Interest for those rate payment who have Financial Hardship as per the Covid19 FINANCIAL HARDSHIP Policy	Policy 3.12				0.00%	\$0.00 Policy set to cease 30 Jun 22		EMCCS	MCS	0%
3030128.1304	Instalment Interest	\$6.45 LGA		S	S-max 5.5%	5.50%	5.50% No change		EMCCS	MCS	0%
3030128.1304	Instalment charge (statutory 4 instalments)	\$6.45 LGA				\$52.50	\$54.00 Inflation rate applied		EMCCS	MCS	3%
3030128.1304	Instalment charge (statutory 4 instalments) for those rate payment who have Financial Hardship as per the Covid19 FINANCIAL HARDSHIP Policy	Policy 3.12				\$0.00	\$0.00 Policy due to cease 30 Jun 22		EMCCS	MCS	0%
<b>Special Payment Arrangements</b>											
3030132.1304	1 to 2 payments	\$6.16 LGA				\$0.00	\$0.00 No change		EMCCS	MCS	0%
3030132.1304	2 to 5 payments	\$6.16 LGA				\$18.70	\$19.30 Inflation rate applied		EMCCS	MCS	3%
3030132.1304	Greater than 5	\$6.16 LGA				\$53.00	\$53.00 No change		EMCCS	MCS	0%
3030132.1304	Payment arrangement - dishonour fee	\$6.16 LGA				\$11.10	\$11.10 No change		EMCCS	MCS	0%
3040204.1304	Electoral roll copy	\$6.16 LGA				\$15.30	\$15.30 No change		EMCCS	MCS	0%
3040204.1304	Rate Book (Paper copy)	\$6.16 LGA	Yes			\$102.00	\$102.00 No change		EMCCS	MCS	0%
3040204.1304	Rate Book (Electronic copy)	\$6.16 LGA	Yes			\$76.50	\$76.50 No change		EMCCS	MCS	0%
3030129.1304	Rate enquiries (Rate settlement statement) per property	\$6.16 LGA				\$76.50	\$76.50 No change		EMCCS	MCS	0%
3100605.1304	Orders & Requisitions report per property	\$6.16 LGA				\$137.70	\$137.70 No change		EMCCS	MCS	0%
3030129.1304	Request for additional copies of a Rate Notice (for a year other than current financial year)	\$6.16 LGA				\$15.30	\$15.30 No change		EMCCS	MCS	0%
3030131.1103	Debt collection fee - Landgate title search fee (per search)	\$6.16 LGA				At Cost	At Cost No change		EMCCS	MCS	0%
3030131.1103	Debt collection fee - caveat withdrawal	\$6.16 LGA				At Cost	At Cost No change		EMCCS	MCS	0%
3030131.1103	Debt collection fee - caveat lodgement	\$6.16 LGA				At Cost	At Cost No change		EMCCS	MCS	0%
3030131.1103	Debt collection fee - property seize & sale order	\$6.16 LGA				At Cost	At Cost No change		EMCCS	MCS	0%
<b>Other General Purpose Funding</b>											
	Outstanding sundry debtors	\$6.13 LGA		S	S-max 11%	7.00%	7.00% No change		EMCCS	MCS	0%
	Interest for outstanding sundry debtors who have Financial Hardship as per the FINANCIAL HARDSHIP Policy	Policy 3.12				0.00%	0.00% Policy due to cease 30 Jun 22		EMCCS	MCS	0%
3030404.1304	1 to 2 payments	\$6.16 LGA				\$0.00	\$0.00 No change		EMCCS	MCS	0%
3030404.1304	3 to 5 payments	\$6.16 LGA				\$18.70	\$19.30 Inflation rate applied		EMCCS	MCS	3%
3030404.1304	Greater than 5	\$6.16 LGA				\$53.00	\$53.00 Inflation rate applied		EMCCS	MCS	0%
3030404.1304	Payment arrangement - dishonour fee	\$6.16 LGA				\$11.10	\$11.10 No change		EMCCS	MCS	0%
<b>Office of CEO</b>											
	Giant Dominos (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Giant Checkers (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Giant Pick Up Sticks (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Giant Yahtzee (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Giants Os & Xs (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Giant Jenga (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
	Bocce (Per Day)	\$6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMCCS	MCS	3%
<b>BUSINESS UNIT: LAW, ORDER &amp; PUBLIC SAFETY</b>											
<b>Ranger Services</b>											
3050302.1301	Seizure impoundment registered dog/cat	\$29 DA, \$27 CAA		S		\$30.00	\$30.00 No change		EMDRS	Sr Ranger	0%
3050302.1301	Seizure impoundment unregistered dog/cat	\$29 DA, \$27 CAA		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050300.1304	Daily impound fee	\$6.16 LGA		S		\$16.00	\$20.00 No change		EMDRS	Sr Ranger	25%
3050303.1304	Destruction/disposal of dog/cat	\$6.16 LGA		S		\$160.00	\$160.00 No change		EMDRS	Sr Ranger	0%
3050300.1304	Surrender of dog/cat	\$6.16 LGA		S		\$50.00	\$50.00 No change		EMDRS	Sr Ranger	0%
3050300.1304	Out of hours release fee	\$6.16 LGA		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050300.1304	Sale of dog/cat (excluding license)	\$6.16 LGA	Yes	S		\$53.00	\$53.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration fee 1 year	R17 DR		S		\$50.00	\$50.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration pensioner fee 1 year	R17 DR		S		\$25.00	\$25.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration fee 3 years	R17 DR		S		\$120.00	\$120.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration pensioner fee 3 years	R17 DR		S		\$60.00	\$60.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration fee life time	R17 DR		S		\$250.00	\$250.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Unsterilised dog registration pensioner fee life time	R17 DR		S		\$125.00	\$125.00 No change		EMDRS	Sr Ranger	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3050301.1304	Sterilised dog/cat registration fee 1 year	R17 DR & Sch 3 CR		S		\$20.00	\$20.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised dog/cat registration pensioner fee 1 year	R17 DR & Sch 3 CR		S		\$10.00	\$10.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised dog/cat registration fee 3 years	R17 DR & Sch 3 CR		S		\$42.50	\$42.50 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised dog/cat registration pensioner fee 3 years	R17 DR & Sch 3 CR		S		\$21.25	\$21.25 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised dog/cat registration fee life time	R17 DR & Sch 3 CR		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised dog/cat registration pensioner fee life time	R17 DR & Sch 3 CR		S		\$50.00	\$50.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised Working dog fee 1 year	R17 DR		S		\$5.00	\$5.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised Working dog fee 3 year	R17 DR		S		\$10.60	\$10.60 No change		EMDRS	Sr Ranger	0%
3050301.1304	Sterilised Working dog fee lifetime	R17 DR		S		\$25.00	\$25.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Dangerous dog registration fee 1 year	R17 DR		S		\$50.00	\$50.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Annual application for approval or renewal of approval to breed cats (per cat)	Sch 3 CR		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Application to keep more than standard number of cats - residential	S6.16 LGA		S		\$20.00	\$20.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Application to keep more than standard number of cats - cat management facility	S6.16 LGA		S		\$500.00	\$500.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Renewal of permit - cat management facility or cat breeder	S6.16 LGA		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Cats registered after 31 May in any year, for that registration year	Sch 3 CR		S		50% of the fee payable	50% of the fee payable No change		EMDRS	Sr Ranger	0%
3050305.1304	Application for a kennel licence	R17 DR		S		\$700.00	\$700.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Issue of a kennel licence or renewal of a kennel licence	S6.16 LGA		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Application to transfer a kennel licence	S6.16 LGA		S		\$100.00	\$100.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Application to keep more than standard number of dogs	S6.16 LGA		S		\$50.00	\$50.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Microchipping of impounded animal	R30A DR		S		\$30.00	\$30.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Impoundment of shopping trolley (per trolley)	S6.16 LGA		S		\$25.00	\$25.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	Dogs kept in approved kennel establishment licensed under section 27 of the Act, where not otherwise registered (per establishment)	S27 DA		S		\$200.00	\$200.00 No change		EMDRS	Sr Ranger	0%
3050301.1304	<u>Penalties - Dog Act 1976</u>	R33 DR		S				Penalties too numerous to list. Only reference to legislation.	EMDRS	Sr Ranger	
3050301.1304	<u>Penalties - Cat Act 2011</u>	Sch 3 CR		S				Penalties too numerous to list. Only reference to legislation.	EMDRS	Sr Ranger	
3050304.1304	Ranger hourly rate (including travel time)	S6.16 LGA	Yes	S		\$84.00	\$84.00 No change		EMDRS	Sr Ranger	0%
3050304.1304	Mileage rate per km	S6.16 LGA	Yes	S		\$1.50	\$1.50 No change		EMDRS	Sr Ranger	0%
3050305.1304	Removal of trapped animal	S6.16 LGA	Yes	S		\$21.00	\$21.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Hire of small animal trap per week	S6.16 LGA	Yes	S		\$21.00	\$21.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Hire of large animal trap per week	S6.16 LGA	Yes	S		\$32.00	\$32.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Bond for animal trap	S6.16 LGA		S		\$58.00	\$58.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Anti barking device per month	S6.16 LGA	Yes	S		\$32.00	\$32.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Anti barking device bond	S6.16 LGA		S		\$58.00	\$58.00 No change		EMDRS	Sr Ranger	0%
	<b><u>Dangerous Dog Collar:</u></b>										
3050305.1304	- Small	S6.16 LGA	Yes	S		\$35.00	\$35.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	- Medium	S6.16 LGA	Yes	S		\$55.00	\$55.00 No change		EMDRS	Sr Ranger	0%
3050305.1304	Dangerous dog sign	S6.16 LGA	Yes	S		\$32.00	\$32.00 No change		EMDRS	Sr Ranger	0%
	<b><u>Abandoned / Impounded Vehicles</u></b>										
3050400.1301	- Towing charge	S6.16 LGA		S		Cost plus 20%	Cost plus 20% No change		EMDRS	Sr Ranger	0%
3050400.1301	- Storage of impounded vehicle (per month or part thereof)	S6.16 LGA		S		\$70.00	\$70.00 No change		EMDRS	Sr Ranger	0%
3050400.1301	- Administration	S6.16 LGA		S		\$35.00	\$35.00 No change		EMDRS	Sr Ranger	0%
	<b><u>Stock Impoundment</u></b>										
3050400.1301	- As per Section 464 Local Government (Miscellaneous Provisions) Act 1960	S464 LG(MP)A		S		As per Act	As per Act No change		EMDRS	Sr Ranger	
<b>BUSINESS UNIT: HEALTH</b>											
<b>Health Services</b>											
3070300.1300	Application to install waste water treatment system	R4 HTS		S		\$118.00	\$121.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Permit to use waste water treatment system	R4 HTS		S		\$118.00	\$121.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Inspection fee of Waste Water treatment System	S6.16 LGA	Yes	S		\$125.00	\$129.00 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Local Government Report Fee	R4A HTS	Yes	S		\$125.00	\$129.00 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Annual itinerant food vendor/stallholder fee new or renewal (pro rata applies)	S140 FA		S		\$350.00	\$360.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Itinerant food vendor/stallholder fee per day	S140 FA		S		\$50.00	\$51.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Temporary Food Stall – Community group/organisation	S140 FA		S		\$0.00	\$0.00 No change		EMDRS	Sr EHO	0%
3070301.1304	Annual food business (including Schools) registration fee (pro rata applies)	S140 FA		S		\$115.00	\$118.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070300.1300	Food business notification fee	S140 FA		S		\$50.00	\$51.50 Inflation rate applied		EMDRS	Sr EHO	3%
3070301.1304	Food business follow up inspection	S140 FA		S		\$115.00	\$119.00 Inflation rate applied		EMDRS	Sr EHO	3%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3070300.1300	Public Building Inspection fee (commercial)	\$6.16 LGA		S		\$65.00	\$67.00	Inflation rate applied	EMDRS	Sr EHO	3%
3070300.1300	Public Building Inspection fee (not for profit)	\$6.16 LGA		S		\$0.00	\$0.00	No change	EMDRS	Sr EHO	0%
3070300.1300	Annual caravan park licence	\$6.16 LGA		S		\$225.00	\$232.00	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Senior EHO - per hour	\$6.16 LGA	Yes			\$85.00	\$87.50	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	EHO - per hour	\$6.16 LGA	Yes			\$60.00	\$62.00	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Mileage rate per km	\$6.16 LGA	Yes			\$1.50	\$1.55	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Liquor Act Certification Section 39 (commercial)	\$6.16 LGA				\$125.00	\$129.00	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Liquor Act Certification Section 39 (not for profit)	\$6.16 LGA				\$61.00	\$63.00	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Meat inspection fee	\$6.16 LGA				EHO Charge Out Rate	EHO Charge Out Rate		EMDRS	Sr EHO	
3070301.1304	Settlement inspection fee - upon request	\$6.16 LGA				\$115.00	\$118.50	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Re-inspection fee	\$6.16 LGA		S		\$115.00	\$118.50	Inflation rate applied	EMDRS	Sr EHO	3%
3070301.1304	Registration of Abattoirs	\$6.16 LGA		S		\$0.00	\$120.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Licensing of Morgues	\$6.16 LGA		S		\$0.00	\$120.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Registration of premises for Offensive trades	\$6.16 LGA		S		\$0.00	\$120.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Registration of Lodging houses	\$6.16 LGA		S		\$0.00	\$120.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Registration of Piggeries	\$6.16 LGA		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Registration of Feedlots	\$6.16 LGA		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to provide sanitary conveniences in accordance with the relevant code	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties for unauthorised disposal of liquid waste	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to provide a dust management plan when required	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to keep premises clean and disinfected when directed by an authorised person	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties for keeping fauna without approval of the relevant department	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to keep a commercial poultry establishment in accordance with the relevant code	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties for providing false or misleading information	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to comply with requirements of written notice	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to comply with requirements of notice of suspension of license	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	Penalties due to failure to comply with requirements of notice of revocation of license	Clause 16.3 HLL		S		\$0.00	\$500.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%
3070301.1304	All other offences not specified	Clause 16.3 HLL		S		\$0.00	\$200.00	Proposed by the Sr EHO-New charges 2022/23	EMDRS	Sr EHO	0%

### BUSINESS UNIT: EDUCATION & WELFARE

#### Homecare

##### HACC as set by Department of Health and Ageing schedule of fees and charges

##### COMMONWEALTH HOME CARE PACKAGES (CHCP)

Admin fee (client cost)	\$3.3 ACA	25%	25%	No Change	EMCCS	MCCS	0%
Co-ordination fee	\$3.3 ACA	10%	10%	No change	EMCCS	MCCS	0%
- Contingency internal	\$3.3 ACA	10%	10%	No change	EMCCS	MCCS	0%
- Contingency external	\$3.3 ACA	15%	15%	No change	EMCCS	MCCS	0%
Support worker (week day) per hour (include Personal Care and Home Maintenance)	\$3.3 ACA	\$70.00	\$70.00	No change	EMCCS	MCCS	0%
Support worker (week day after 6pm) per hour (include Personal Care and Home Maintenance)	\$3.3 ACA	\$80.00	\$80.00	No change	EMCCS	MCCS	0%
Support worker (Saturday)	\$3.3 ACA	\$105.00	\$105.00	No change	EMCCS	MCCS	0%
Support worker (Sunday) per hour	\$3.3 ACA	\$120.00	\$120.00	No change	EMCCS	MCCS	0%
Support worker (Public Holiday) per hour	\$3.3 ACA	\$140.00	\$140.00	No change	EMCCS	MCCS	0%
Social Support Group Weekdays (per day)	\$3.3 ACA	\$135.00	\$135.00	No change	EMCCS	MCCS	0%
Social Support Group (Saturday) per day	\$3.3 ACA	\$0.00	\$0.00	Does not operate on weekends	EMCCS	MCCS	0%
Social Support Group (Sunday and Public Holidays) per day	\$3.3 ACA	\$0.00	\$0.00	Does not operate on weekends	EMCCS	MCCS	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
	Social Support Group transport 0 - 10km per trip (Driver Included) (Base Rate)	S3.3 ACA				\$35.20	\$36.50	Inflation rate applied	EMCCS	MCCS	4%
	Social Support Group Transport per trip 11 - 20 kms Driver Included	S3.3 ACA				\$52.80	\$54.50	Inflation rate applied	EMCCS	MCCS	3%
	Social Support Group Transport per trip 21- 40kms Driver Included	S3.3 ACA				\$70.40	\$72.50	Inflation rate applied	EMCCS	MCCS	3%
	Travel per service over 40 kms per km:	S3.3 ACA				\$1.20 per km	\$1.25 per km	Inflation rate applied	EMCCS	MCCS	0%
	Meals provided per meal - delivered by Meals on Wheels Committee main meal	S3.3 ACA				Set by WACHS	Set by WACHS				
	Meals provided per meal - delivered by Meals on Wheels Committee main meal and dessert	S3.3 ACA				Set by WACHS	Set by WACHS				
	Meals delivered by NRHC	S3.3 ACA				\$30.00	\$30.00	No change	EMCCS	MCCS	0%
	Meals delivered by NRHC - Sunday / Public Holiday	S3.3 ACA				\$30.00	\$30.00	No change	EMCCS	MCCS	0%
	Entry Fee	S3.3 ACA				\$250.00	\$250.00	No change	EMCCS	MCCS	0%
	Exit Fee	S3.3 ACA				\$250.00	\$250.00	No change	EMCCS	MCCS	0%
<b>Co-ordination</b>											
	Co-ordination - An additional hourly rate may be applied in exceptional circumstance where high levels of Case Management are required.	S3.3 ACA				\$120.00	\$120.00	No change	EMCCS	MCCS	0%
	Travel per service per one way 0 - 10kms (Driver included) (Base Rate)	S3.3 ACA				\$35.20	\$36.50	Inflation rate applied	EMCCS	MCCS	4%
	Transport per service, one way 11 - 20 kms Driver Included	S3.3 ACA				\$52.80	\$54.50	Inflation rate applied	EMCCS	MCCS	3%
	Transport per service, one way 21-40 kms Driver included	S3.3 ACA				\$70.40	\$72.50	Inflation rate applied	EMCCS	MCCS	3%
	Travel per service over 40 kms per km.	S3.3 ACA				\$1.20 per km	\$1.25 per km	Inflation rate applied	EMCCS	MCCS	0%
	<b>Note: the applicable Support Worker Charge will also be incurred.</b>										
	Products acquired on behalf of the client ( not related to equipment)	S3.3 ACA				Cost plus 10%	Cost plus 10%	to cover postage, staff time-No Change	EMCCS	MCCS	0%
	Wound care products	S3.3 ACA				Cost plus 10%	Cost plus 10%	to cover postage, staff time-No Change	EMCCS	MCCS	0%
	Clinical Nursing Care	S3.3 ACA				\$125.00	\$125.00	No change	EMCCS	MCCS	0%
	<b>Allied Health</b>										
	Other Charges such as Equipment	S3.3 ACA				Cost plus 10%	Cost plus 10%	No change	EMCCS	MCCS	0%
	Flexible Respite or Cottage respite ( weekdays)	S3.3 ACA				\$1,085.00	\$1,085.00	This is same as given by CHSP funding, includes cost of meals	EMCCS	MCCS	0%
	Flexible Respite or Cottage respite ( weekends and public holidays)	S3.3 ACA				\$1,285.00	\$1,285.00	This is same as given by CHSP funding,	EMCCS	MCCS	0%
	<b>Our core service hours are 7 am to 6 pm. A minimum service duration of 2 hour will apply</b>										
	<b>Late Notice Cancellation Charges</b> - Where a service is cancelled with less than 24 hours' notice a charge equivalent to the hourly charge will apply.										
<b>COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)</b>											
	<b>Commonwealth funded Flexible Respite Fees – per 24 hour period</b>	S3.3 ACA				\$995.00	\$995.00	No change	EMCCS	MCCS	0%
	<b>Includes Eligible Home Care Package Clients</b>										
	Respite Care Fee (per 24 hour period)	S3.3 ACA				\$90.00	\$90.00	No change	EMCCS	MCCS	0%
	Domestic Assistance, Personal Care, Home Maintenance, Social Support Individual	S3.3 ACA				\$10.00	\$10.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Nursing Care - per hour	S3.3 ACA				\$10.00	\$10.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Social Support Group	S3.3 ACA				\$10.00	\$10.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Social Support Group Meal	S3.3 ACA				\$8.00	\$8.50	Inflation rate applied	EMCCS	MCCS	6%
	Social Support Group Transport (each way)	S3.3 ACA				\$3.00	\$3.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Transport - individual (each way)	S3.3 ACA				\$4.00	\$4.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Transport - shoppers bus	S3.3 ACA				\$5.00	\$5.00	Ex HACC-No Change	EMCCS	MCCS	0%
	Monthly Excursion	S3.3 ACA				\$15.00	\$15.50	Inflation rate applied	EMCCS	MCCS	3%
	Overnight excursions	S3.3 ACA				at cost	at cost	Cost depends on accommodation, meals etc. Each trip is budgeted individually	EMCCS	MCCS	0%
<b>General Fees</b>											
	Brokerage (Up to) per hour	S3.3 ACA	Yes			\$120.00	\$120.00	No change	EMCCS	MCCS	0%
	Rosa bus hire per hour (No dry hire)	S3.3 ACA	Yes			\$120.00	\$124.00	Inflation rate applied	EMCCS	MCCS	3%
	Rosa bus driver rate per km	S3.3 ACA	Yes			\$1.20	\$1.25	Inflation rate applied	EMCCS	MCCS	4%
	Hire of Jesse House (as approved by Manager)	S3.3 ACA	Yes			\$150.00	\$150.00	No change	EMCCS	MCCS	0%

### Other Welfare

Veterans as set by the Department of Veterans Affairs  
Shire of Narrogin

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
<b>CATS vehicle</b>											
	Perth	\$6.16 LGA	Yes			\$75.00	\$77.50	Inflation rate applied	EMCCS	MCCS	3%
	Busselton	\$6.16 LGA	Yes			\$85.00	\$87.50	Inflation rate applied	EMCCS	MCCS	3%
<b>BUSINESS UNIT: STAFF HOUSING</b>											
<b>Staff Housing</b>											
	Staff will be charged the difference between the housing subsidy and the cost to the Shire of renting the residential building (unless the employment contract states otherwise).	\$6.16 LGA	Yes			N/A	N/A		EMCCS	MCS	
	Chief Executive Officer	\$6.16 LGA				\$100.00	\$100.00	No change	EMCCS	MCS	0%
	Executive Manager Corporate & Community Services	\$6.16 LGA				\$100.00	\$100.00	No change	EMCCS	MCS	0%
<b>BUSINESS UNIT: COMMUNITY AMENITIES</b>											
<b>Sanitation - Household &amp; Other</b>											
<b>Rubbish Charges</b>											
3100100.1304	Domestic refuse services (first service)	\$6.16 LGA				\$234.00	\$241.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100101.1304	Additional service - household/ domestic	\$6.16 LGA				\$234.00	\$241.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100105.1304	Domestic recycling service	\$6.16 LGA				\$88.00	\$91.00	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100200.1304	Commercial refuse services (first service)	\$6.16 LGA				\$239.00	\$246.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100207.1304	Additional service - commercial	\$6.16 LGA				\$262.00	\$270.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100203.1304	Special refuse service (first service)	\$6.16 LGA				\$357.00	\$368.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100203.1304	Additional service - special refuse service	\$6.16 LGA				\$351.00	\$362.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
3100201.1304	Additional pickup - commercial on a per bin per pick up basis	\$6.16 LGA				\$239.00	\$246.50	Inflation rate applied - informed by the waste closed loop model	EMDRS	Sr EHO	3%
<b>Refuse Site Fees</b>											
Free access for rate payers and residents who deliver capacities less than 1m <sup>3</sup> to the refuse site, subject to proof of rate payer or residential status in the Shire of Narrogin with proof being demonstrated via an acceptable process such as, Shire of Narrogin registration plates, rate notice or driver's licence											
* NOTE: Quantities are per cubic metre or part thereof											
3100202.1304	Waste per cubic metre	\$6.16 LGA				\$16.00	\$16.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Demolition waste per cubic metre	\$6.16 LGA				\$77.00	\$79.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Truck bodies (all fluids, tyres and non-metal parts removed)	\$6.16 LGA				\$210.00	\$216.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Passenger / Motorcycle tyre	\$6.16 LGA				\$8.25	\$8.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Light truck tyre	\$6.16 LGA				\$11.00	\$11.50	Inflation rate applied	EMDRS	Sr EHO	5%
3100202.1304	Truck tyre	\$6.16 LGA				\$15.00	\$15.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Car/truck battery	\$6.16 LGA				\$3.75	\$4.00	Inflation rate applied	EMDRS	Sr EHO	7%
3100202.1304	Car bodies (all fluids, tyres and non-metal parts removed)	\$6.16 LGA				\$39.00	\$40.00	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Small animal carcasses	\$6.16 LGA				\$27.00	\$28.00	Inflation rate applied	EMDRS	Sr EHO	4%
3100202.1304	Large animal carcasses	\$6.16 LGA				\$81.00	\$83.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Liquid waste (mineral oil) recyclable (not cooking oil) non-commercial dollars per litre.	\$6.16 LGA				\$0.20	\$0.20	No change	EMDRS	Sr EHO	0%
3100202.1304	Liquid waste (mineral oil) recyclable (not cooking oil) commercial dollars per litre.	\$6.16 LGA				\$0.20	\$0.20	No change	EMDRS	Sr EHO	0%
3100202.1304	Liquid waste (excludes oils) per litre (dollars per litre)	\$6.16 LGA				\$0.10	\$0.10	No change	EMDRS	Sr EHO	3%
3100202.1304	Green waste less than 1 cubic metre (MUST BE A RESIDENT OR RATEPAYER)	\$6.16 LGA				\$0.00	\$0.00	No change	EMDRS	Sr EHO	0%
3100202.1304	Green waste greater than 1 cubic metre (including commercial)	\$6.16 LGA				\$7.00	\$7.00	No change	EMDRS	Sr EHO	0%
3100202.1304	Contaminated/Hazardous waste including asbestos or soil per cubic metre (see *NOTE above)	\$6.16 LGA				\$152.00	\$156.50	Inflation rate applied	EMDRS	Sr EHO	3%
3100202.1304	Clinical/soiled waste NOT ACCEPTED	\$6.16 LGA				\$0.00	\$0.00	No change	EMDRS	Sr EHO	0%
3100202.1304	Power pole butts per linear metre (inc contaminated timber)	\$6.16 LGA				\$148.00	\$152.50	Inflation rate applied	EMDRS	Sr EHO	3%
<b>General Waste from Outside the Shire of Narrogin</b>											
3100202.1304	General Waste generated outside the Shire of Narrogin per tonne - as a deterrent. - Waste from metropolitan areas (ie, Subject to Waste Levy) NOT ACCEPTED.	\$6.16 LGA				237.00/t	\$244/t	conversion to tonnes.	EMDRS	Sr EHO	3%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3100202.1304	General waste from the Shire of Cuballing subject to Council consent per tonne	S6.16 LGA				\$82.00	\$84.50	Inflation rate applied	EMDRS	Sr EHO	3%
	<b>Recycled Water</b>										
310300.1304	Sale of recycled water External Supply up to 30,000kl per annum per kilo litre rate	S6.16 LGA	Yes			\$1.28	\$1.35	Inflation rate applied	EMTRS	MO	5%
310300.1304	Sale of recycled water External Supply above 30,000kl per annum per kilo litre rate	S6.16 LGA	Yes			\$1.55	\$1.60	Inflation rate applied	EMTRS	MO	3%
310300.1304	Internal Supply Charge Sale of recycled water per kilo litre	S6.16 LGA	No			\$1.10	\$1.15	Inflation rate applied	EMTRS	MO	5%
<b>Town Planning</b>											
	<b>Planning Services</b>										
3100600.1304	Home Occupation - initial application fee	Part 7 PDR		S		\$222.00	\$222.00	No change	EMDRS	RPO	0%
3100600.1304	Home Occupation - annual renewal fee	Part 7 PDR		S		\$73.00	\$73.00	No change	EMDRS	RBS	0%
3100600.1304	Zoning Certificates, Property Settlements & Enquiries (Zoning)	Part 17 PDA		S		\$73.00	\$73.00	No change	EMDRS	RBS	0%
3100600.1304	<b>Planning Application fees based on cost of development (as amended)</b>										
3100600.1304	(a) Not more than \$50,000	Part 17 PDA		S		\$147.00	\$147.00	No change	EMDRS	RPO	0%
3100600.1304	(b) More than \$50,000 but not more than \$500,000 based on estimated costs	Part 17 PDA		S		0.32%	0.32%	No change	EMDRS	RPO	0%
3100600.1304	(c) More than \$500,000 but not more than \$2.5 million	Part 17 PDA		S		\$1,700.00 plus 0.257% for every \$1 in excess of \$500,000	\$1,700.00 plus 0.257% for every \$1 in excess of \$500,000	No change	EMDRS	RPO	0%
3100600.1304	(d) More than \$2.5 million but not more than \$5 million	Part 17 PDA		S		\$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m	\$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m	No change	EMDRS	RPO	0%
3100600.1304	(e) More than \$5 million but not more than \$21.5 million	Part 17 PDA		S		\$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million	\$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million	No change	EMDRS	RPO	0%
3100600.1304	(f) More than \$21.5 million	Part 17 PDA		S		\$34,196.00	\$34,196.00	No change	EMDRS	RPO	0%
3100600.1304	<b>Subdivision/Strata Clearance fees</b>										
3100600.1304	(a) Not more than 5 lots -per lot	Part 17 PDA		S		\$73.00	\$73.00	No change	EMDRS	RPO	0%
3100600.1304	(b) More than 5 lots but not more than 195 lots - per lot over 5	Part 17 PDA		S		\$35.00	\$35.00	No change	EMDRS	RPO	0%
3100600.1304	(c) More than 195 Lots	Part 17 PDA		S		\$7,393.00	\$7,393.00	No change	EMDRS	RPO	0%
3100600.1304	Change of use fee	Part 17 PDA		S		\$295.00	\$295.00	No change	EMDRS	RPO	0%
3100600.1304	Fee for use/development already commenced	Part 17 PDA		S		Development fee plus Twice the schedule fee	Development fee plus Twice the schedule fee	No change	EMDRS	RPO	0%
3100600.1304	Provision of Written Planning Advice	S6.16 LGA	Yes			\$73.00	\$73.00	No change	EMDRS	RPO	0%
3100600.1304	Deemed to comply check – development approval exemption for Single House	Part 17 PDA		S		\$295.00	\$295.00	No change	EMDRS	RPO	0%
3100600.1304	Determining an application to amend or cancel development approval	Part 17 PDA	Yes			\$295.00	\$295.00	No change	EMDRS	RPO	0%
3100600.1304	Executive Manager Development & Regulatory Services - per hour	S6.16 LGA	Yes			\$130.00	\$130.00	No change	EMDRS	RPO	0%
3100600.1304	Manager - per hour	S6.16 LGA	Yes			\$85.00	\$85.00	No change	EMDRS	RPO	0%
3100600.1304	Town Planner - per hour	S6.16 LGA	Yes			\$60.00	\$60.00	No change	EMDRS	RPO	0%
3100600.1304	Secretary Administrative Officer - per hour	S6.16 LGA	Yes			\$45.00	\$45.00	No change	EMDRS	RPO	0%
3100600.1304	Vehicles mileage rate	S6.16 LGA	Yes			\$1.50	\$1.50	No change	EMDRS	RPO	0%
	<b>Structure Plan and Local Development Plan</b>										
	<b>Scheme Amendment</b>										
3100600.1304	- Basic	Part 17 PDA				\$2,800.00	\$2,800.00	No change	EMDRS	RPO	0%
3100600.1304	- Standard	Part 17 PDA				\$4,200.00	\$4,200.00	No change	EMDRS	RPO	0%
3100600.1304	- Complex	Part 17 PDA				\$5,500.00	\$5,500.00	No change	EMDRS	RPO	0%
3100600.1304	Sign Application	Part 17 PDA				\$147.00	\$147.00	No change	EMDRS	RPO	0%
3100600.1304	Extractive Industry - new	Part 17 PDA				\$739.00	\$739.00	No change	EMDRS	RPO	0%
3100600.1304	Extractive Industry - commenced or carried out	Part 17 PDA				\$1,478.00	\$1,478.00	No change	EMDRS	RPO	0%
3100600.1304	Liquor Act Certification Section 40	S6.16 LGA		S		\$122.00	\$122.00	No change	EMDRS	RPO	0%
3100601.1304	Landgate title search fee (per search)	S6.16 LGA				\$30.00	\$30.00	No change	EMDRS	RPO	0%
	Public Art Contribution	S6.16 LGA				0.5% of the cost of Development over \$2 million	0.5% of the cost of Development over \$2 million	No change	EMDRS	RPO	0%
3100600.1304	Cost per car parking bay	S6.16 LGA				\$9,000.00	\$9,000.00	No change	EMDRS	RPO	0%
3100600.1304	Standard Crossover Charge	S6.16 LGA				N/A	The Shire will contribute 50% of the cost of a standard crossover to a maximum contribution of \$1,500, first crossover only. Based on a standard crossover costing in total \$3,000. This is inclusive of urban and rural	New fee in 22/23 budget	EMTRS	MO	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
<b>Other Community Amenities</b>											
<b>Cemetery</b>											
<b>Single Burial Permits:</b>											
3100800.1304	Application	S53 CA	Yes			\$50.00	\$50.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Grant of Right of Burial (Lawn)	S53 CA	No			\$1,250.00	\$1,250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Grant of Right of Burial (Other than Lawn)	S53 CA	No			\$750.00	\$750.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Interment in a grave up to 2.1 meters deep	S53 CA	Yes			\$1,000.00	\$1,000.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Re-opening of an ordinary grave for 2nd or 3rd burial	S53 CA	Yes			\$1,000.00	\$1,000.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Reinstatement, if required	S53 CA	Yes			\$500.00	\$500.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	After hours interment - weekdays	S53 CA	Yes			\$250.00	\$250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	After hours interment - weekend/public holidays	S53 CA	Yes			\$500.00	\$500.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
<b>Exhumation:</b>											
3100800.1304	Exhumation	S53 CA	Yes			\$2,400.00	\$2,400.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Exhumation reinstatement in existing grave, if required	S53 CA	Yes			\$500.00	\$500.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Interment in a new grave after exhumation	S53 CA	Yes			\$1,000.00	\$1,000.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
<b>Ashes</b>											
3100801.1304	Application (single funeral permit & permission to place a plaque)	S53 CA	Yes			\$50.00	\$50.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	Grant of Right of Burial - interment of ashes in Niche Wall	S53 CA	No			\$250.00	\$250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	Interment - Niche Wall (temporary blank cover)	S53 CA	Yes			\$200.00	\$200.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	Interment - garden	S53 CA	Yes			\$200.00	\$200.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	Interment - grave	S53 CA	Yes			\$300.00	\$300.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	After hours interment - weekdays	S53 CA	Yes			\$100.00	\$100.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100801.1304	After hours interment - weekend/public holidays	S53 CA	Yes			\$200.00	\$200.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
<b>Pre-need services (Reservation)--25 Years:</b>											
3100800.1304	Reservation (Grant of Right of Burial-Lawn)	S53 CA	No			\$1,250.00	\$1,250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Reservation (Grant of Right of Burial - Other than Lawn)	S53 CA	No			\$750.00	\$750.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Reservation (Grant of Right of Placement - Niche Wall)	S53 CA	No			\$250.00	\$250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
<b>Other</b>											
3100802.1304	Permission to erect Memorial - grave, garden	S53 CA	Yes			\$80.00	\$80.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Transfer of Right of Burial/Reservation	S53 CA	No			\$50.00	\$50.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Issue of a copy of Grant Right of Burial /Reservation	S53 CA	No			\$50.00	\$50.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Renewal of Grant Right of Burial/Reservation - Lawn (further 25 years)	S53 CA	No			\$1,250.00	\$1,250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Renewal of Grant Right of Burial/Reservation - Other than Lawn (Further 25 Years)	S53 CA	No			\$750.00	\$750.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Renewal of Reservation - Niche wall (further 25 Years)	S53 CA	No			\$250.00	\$250.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Annual Funeral Director's Licence	S53 CA	No			\$100.00	\$100.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%
3100800.1304	Single Funeral Permit (Funeral Director's only)	S53 CA	No			\$50.00	\$50.00	Reviewed and Gazetted in December 2021- No change suggested	EMTRS	MO	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
<b>BUSINESS UNIT: RECREATION &amp; CULTURE</b>											
<b>Public Halls &amp; Civic Centres</b>											
<b>Town Hall &amp; Reception Centre (Commercial Usage)</b>											
3110100.1302	Town Hall Complex full day (Includes light & sound equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	56.16 LGA	Yes			\$610.00	\$629.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	56.16 LGA	Yes			\$90.00	\$92.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall full day	56.16 LGA	Yes			\$360.00	\$371.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall hourly rate	56.16 LGA	Yes			\$80.00	\$82.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall setting up full day	56.16 LGA	Yes			\$120.00	\$124.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall rehearsals hourly rate	56.16 LGA	Yes			\$27.00	\$28.00	Inflation rate applied	EMDRS	MO	4%
3110100.1302	Kitchen only per day	56.16 LGA	Yes			\$205.00	\$211.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Kitchen only per hour	56.16 LGA	Yes			\$42.00	\$43.50	Inflation rate applied	EMDRS	MO	4%
3110100.1302	Cutlery and crockery hire per person	56.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MO	0%
3110100.1302	Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMDRS	MO	0%
3110100.1302	Light & sound equipment Use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	56.16 LGA	Yes			\$52.00	\$53.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Supper room full day	56.16 LGA	Yes			\$160.00	\$165.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Supper room per hour	56.16 LGA	Yes			\$32.00	\$33.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Mayors Parlour full day	56.16 LGA	Yes			\$160.00	\$165.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Mayors Parlour per hour	56.16 LGA	Yes			\$32.00	\$33.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Baby grand piano full day (not to be removed from site)	56.16 LGA	Yes			\$105.00	\$108.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Baby grand piano hourly rate	56.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Upright piano hire (internal) (to be retuned on return to Town Hall)	56.16 LGA	Yes			\$20.00	\$20.50	Inflation rate applied	EMDRS	MO	2%
3110100.1302	Upright piano hire (external) (the Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMDRS	MO	0%
3110100.1302	Reception Centre full day	56.16 LGA	Yes			\$410.00	\$423.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Reception Centre hourly rate	56.16 LGA	Yes			\$65.00	\$67.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Cleaning	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	Inflation rate applied	EMDRS	MO	-
3110100.1302	Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	56.16 LGA	Yes			\$90.00	\$93.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Nexus Gallery full day	56.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MO	0%
3110100.1302	Nexus Gallery hourly rate	56.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MO	0%
3110100.1302	Nexus Gallery Art hire per day	56.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MO	0%
<b>CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall</b>											
	Bond without alcohol	56.16 LGA				\$340.00	\$351.00	Inflation rate applied	EMDRS	MO	3%
	Bond with alcohol	56.16 LGA				\$1,130.00	\$1,166.00	Inflation rate applied	EMDRS	MO	3%
<b>Town Hall &amp; Reception Centre (Not for Profit*/Individual Resident or Ratepayer (Not a business))</b>											
3110100.1302	Town Hall Complex full day (Includes Light & Sound Equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery)	56.16 LGA	Yes			\$207.00	\$213.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate	56.16 LGA	Yes			\$32.00	\$33.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall full day	56.16 LGA	Yes			\$155.00	\$160.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall hourly rate	56.16 LGA	Yes			\$27.00	\$28.00	Inflation rate applied	EMDRS	MO	4%
3110100.1302	Town Hall setting up full day	56.16 LGA	Yes			\$155.00	\$160.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Town Hall rehearsals hourly rate	56.16 LGA	Yes			\$27.00	\$28.00	Inflation rate applied	EMDRS	MO	4%
3110100.1302	Kitchen only per day	56.16 LGA	Yes			\$105.00	\$108.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Kitchen only per hour	56.16 LGA	Yes			\$22.00	\$22.50	Inflation rate applied	EMDRS	MO	2%
3110100.1302	Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMDRS	MO	0%
3110100.1302	Light & sound equipment use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use)	56.16 LGA	Yes			\$32.00	\$33.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Supper Room full day	56.16 LGA	Yes			\$80.00	\$82.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Supper Room per hour	56.16 LGA	Yes			\$16.00	\$16.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Mayors Parlour full day	56.16 LGA	Yes			\$80.00	\$82.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Mayors Parlour per hour	56.16 LGA	Yes			\$16.00	\$16.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Baby grand piano full day (not to be removed from site)	56.16 LGA	Yes			\$52.00	\$53.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Baby grand piano hourly rate (not to be removed from site)	56.16 LGA	Yes			\$11.00	\$11.50	Inflation rate applied	EMDRS	MO	5%
3110100.1302	Upright piano hire (Internal) (to be retuned on return to Town Hall)	56.16 LGA	Yes			\$16.00	\$16.50	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Upright piano hire (External) (The Hirer is to fund all relocation costs and retune the piano on return to the Town Hall)	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	NO Change	EMDRS	MO	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3110100.1302	Reception Centre full day	56.16 LGA	Yes			\$155.00	\$160.00	Inflation rate applied	EMDRS	MO	3%
3110100.1302	Reception Centre hourly rate	56.16 LGA	Yes			\$27.00	\$28.00	Inflation rate applied	EMDRS	MO	4%
3110100.1302	Setting up hourly rate (per staff member involved) (minimum 1 hour charge)	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMDRS	MO	0%
3110100.1302	Cleaning	56.16 LGA	Yes			\$90.00	\$93.00	3.2% Inflation rate applied	EMDRS	MO	3%
	<b>CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall</b>		Yes								
	Bond without alcohol	56.16 LGA				\$285.00	\$294.00	Inflation rate applied	CEO	EMCCS	3%
	Bond with alcohol	56.16 LGA				\$575.00	\$593.50	Inflation rate applied	CEO	EMCCS	3%
	<b>(*) Any function or event that is subject to the 'Not for Profit' Fees and Charges rates must acknowledge the Shire sponsorship at the function/event.</b>	56.16 LGA									
<b>Other Recreation</b>											
<u>Sportsgrounds</u>											
3110301.1302	Half day hire (schools & non sporting organisations)	56.16 LGA	Yes			\$78.00	\$80.50	Inflation rate applied	EMDRS	MCLC	3%
3110301.1302	Full day hire (schools & non sporting organisations)	56.16 LGA	Yes			\$155.00	\$160.00	Inflation rate applied	EMDRS	MCLC	3%
3110301.1302	Half day hire commercial	56.16 LGA	Yes			\$247.00	\$255.00	Inflation rate applied	EMDRS	MCLC	3%
3110301.1302	Full day commercial	56.16 LGA	Yes			\$412.00	\$425.00	Inflation rate applied	EMDRS	MCLC	3%
3110301.1302	Narrogin Towns Cricket Club - yearly charge	56.16 LGA	Yes			\$1,355.00	\$1,398.00	Inflation rate applied	EMDRS	MCLC	3%
3110301.1302	Narrogin Hawks Football Club - yearly charge	56.16 LGA	Yes			\$3,137.00	\$3,237.50	Inflation rate applied	EMDRS	MCLC	3%
	Bond for commercial use	56.16 LGA	Yes			\$2,380.00	\$2,456.00	Inflation rate applied	EMDRS	MCLC	3%
	Bond for community use if required by the EMCCS	56.16 LGA	Yes			\$593.00	\$612.00	Inflation rate applied	EMDRS	MCLC	3%
<b>Narrogin Regional Recreation Centre</b>											
<u>Fees and Charges provided by the YMCA.</u>											
<u>Retail</u>											
	Merchandise & Sundry Items	56.16 LGA	Yes			Cost plus 100%	Cost plus 100%	No change	EMDRS	MCLC	0%
<u>Aquatics (Casual)</u>											
	Adult Swim	56.16 LGA	Yes			\$6.00	\$6.20	Inflation rate applied	EMDRS	MCLC	3%
	Child Swim -U10 (Supervised)	56.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MCLC	0%
	Concession Swim	56.16 LGA	Yes			\$5.00	\$5.00	No change	EMDRS	MCLC	0%
	Family Swim	56.16 LGA	Yes			\$20.00	\$20.60	Inflation rate applied	EMDRS	MCLC	3%
	Concession Family Swim	56.16 LGA	Yes			\$13.90	\$14.30	Inflation rate applied	EMDRS	MCLC	3%
	Spectator (Over 9 yrs)	56.16 LGA	Yes			\$1.00	\$1.00	No change	EMDRS	MCLC	0%
<u>Visit Passes (Book of 10)</u>											
	Adult	56.16 LGA	Yes			\$54.00	\$55.60	Inflation rate applied	EMDRS	MCLC	3%
	Child	56.16 LGA	Yes			\$45.00	\$46.30	Inflation rate applied	EMDRS	MCLC	3%
<u>Lane Hire</u>											
	Lane Hire	56.16 LGA	Yes			\$8.20	\$8.50	Inflation rate applied	EMDRS	MCLC	3.66%
	Inflatable Hire	56.16 LGA	Yes			\$82.20	\$100.00	To meet additional staff cost	EMDRS	MCLC	22%
<u>Schools</u>											
	Vacation Swimming	56.16 LGA	Yes			\$3.60	\$3.60	No change	EMDRS	MCLC	0%
	In Term Swimming	56.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
<u>Casual Group Fitness</u>											
	Aqua Aerobics	56.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMDRS	MCLC	3%
	Aqua Aerobics (Concession)	56.16 LGA	Yes			\$12.00	\$12.50	Inflation rate applied	EMDRS	MCLC	4%
	Group Fitness	56.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMDRS	MCLC	3%
	Group Fitness (Concession)	56.16 LGA	Yes			\$12.00	\$12.50	Inflation rate applied	EMDRS	MCLC	4%
	Spin	56.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMDRS	MCLC	3%
<u>Casual Gym</u>											
	Gym - Casual	56.16 LGA	Yes			\$13.00	\$13.50	Inflation rate applied	EMDRS	MCLC	4%
	Gym - Concession	56.16 LGA	Yes			\$10.50	\$10.80	Inflation rate applied	EMDRS	MCLC	3%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
	Full membership includes gym, swim & group fitness										
	Full Centre Membership	S6.16 LGA	Yes			\$40.00	\$41.20	Inflation rate applied	EMDRS	MCLC	3%
	Full Centre Membership Joining Fee	S6.16 LGA	Yes			\$45.00	\$47.00	Inflation rate applied	EMDRS	MCLC	4%
	Full Centre Membership (Concession)	S6.16 LGA	Yes			\$33.50	\$35.00	Inflation rate applied	EMDRS	MCLC	4%
	Full Centre Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$18.00	\$35.00	Fee increase aligned to membership sign up	EMDRS	MCLC	94%
	Full Centre Family Membership	S6.16 LGA	Yes			\$80.00	\$82.00	Inflation rate applied	EMDRS	MCLC	2%
	Full Centre Family Membership Joining Fee	S6.16 LGA	Yes			\$90.00	\$94.00	Inflation rate applied	EMDRS	MCLC	4%
	Gym Membership	S6.16 LGA	Yes			\$30.00	\$31.00	Inflation rate applied	EMDRS	MCLC	3%
	Gym Membership Joining Fee	S6.16 LGA	Yes			\$45.00	\$47.00	Inflation rate applied	EMDRS	MCLC	4%
	Gym Membership (Concession)	S6.16 LGA	Yes			\$24.00	\$25.00	Inflation rate applied	EMDRS	MCLC	4%
	Gym Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$18.00	\$35.00	Fee increase aligned to membership sign up	EMDRS	MCLC	94%
	Aquatic Membership	S6.16 LGA	Yes			\$30.00	\$31.00	Inflation rate applied	EMDRS	MCLC	3%
	Aquatic Membership Joining Fee	S6.16 LGA	Yes			\$45.00	\$47.00	Inflation rate applied	EMDRS	MCLC	4%
	Aquatic Membership Fee (Child) - Under 10	S6.16 LGA				\$0.00	\$0.00	No change	EMDRS	MCLC	0%
	Aquatic Membership Joining Fee (Child)	S6.16 LGA				\$0.00	\$0.00	No change	EMDRS	MCLC	0%
	Aquatic Membership Fee (Concession)	S6.16 LGA	Yes			\$24.00	\$25.00	Inflation rate applied	EMDRS	MCLC	4%
	Aquatic Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$18.00	\$35.00	Fee increase aligned to membership sign up	EMDRS	MCLC	94%
	Group Fitness Membership Fee	S6.16 LGA	Yes			\$30.00	\$31.00	Inflation rate applied	EMDRS	MCLC	3%
	Group Fitness Membership Joining Fee	S6.16 LGA	Yes			\$45.00	\$47.00	Inflation rate applied	EMDRS	MCLC	4%
	Group Fitness Membership (Concession)	S6.16 LGA	Yes			\$24.00	\$25.00	Inflation rate applied	EMDRS	MCLC	4%
	Group Fitness Membership Joining Fee (Concession)	S6.16 LGA	Yes			\$18.00	\$35.00	Fee increase aligned to membership sign up	EMDRS	MCLC	94%
	<b>Swimming Lessons (10 weeks)</b>										
	Swimming Lessons Per Term	S6.16 LGA	Yes			\$110.00	\$117.00		EMDRS	MCLC	6%
	Swimming Lessons Per Term (Concession)	S6.16 LGA	Yes			\$88.00	\$90.00	Inflation rate applied	EMDRS	MCLC	2%
	<b>Stadium</b>										
	Social Sports Game Fees	S6.16 LGA	Yes			\$60.00	\$61.00	Inflation rate applied	EMDRS	MCLC	2%
	Social Sports Registration Fee	S6.16 LGA	Yes			\$80.00	\$82.00	Inflation rate applied	EMDRS	MCLC	2%
	Adult Sports Court Entry	S6.16 LGA	Yes			\$6.00	\$6.00	No change	EMDRS	MCLC	0%
	Concession Sports Court Entry	S6.16 LGA	Yes			\$4.80	\$4.80	No change	EMDRS	MCLC	0%
	Basketball Association Indoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$60.00	\$61.50	Inflation rate applied	EMDRS	MCLC	2%
	Basketball Association Outdoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$50.00	\$30.00	Strategy to attract participants	EMDRS	MCLC	(40%)
	Netball Association Indoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$60.00	\$61.50	Inflation rate applied	EMDRS	MCLC	2%
	Netball Association Outdoor Court Hire (Per Hour)	S6.16 LGA	Yes			\$50.00	\$30.00	Strategy to attract participants	EMDRS	MCLC	(40%)
	Outdoor Court Hire (Per Hour), (Per Individual)	S6.16 LGA	Yes			\$4.80	\$2.50	Strategy to attract participants	EMDRS	MCLC	(48%)
	Spectator (Over 9yrs) (Operational Discretion)	S6.16 LGA	Yes			\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Forfeit Fee	S6.16 LGA	Yes			\$58.00	\$60.00	Inflation rate applied	EMDRS	MCLC	3%
	<b>Squash</b>										
	Squash Court Hire Per Hour	S6.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMDRS	MCLC	3%
	Squash Court Hire Per Hour (Concession)	S6.16 LGA	Yes			\$12.00	\$12.00	No change	EMDRS	MCLC	0%
	Adult Squash Per Hour	S6.16 LGA	Yes			\$7.50	\$7.50	No change	EMDRS	MCLC	0%
	Concession Squash Per Hour	S6.16 LGA	Yes			\$6.00	\$6.00	No change	EMDRS	MCLC	0%
	<b>Synthetic Hockey Pitch</b>										
	Annual UGSHA Charge for lease of Pitch (Agreement Expires 30/6/21)	S6.16 LGA	Yes			\$75,000.00	\$75,000.00	No change	EMDRS	MCLC	0%
	Annual Narrogin Senior High School Facilities Charge	S6.16 LGA				\$10,000.00	\$10,000.00	No change	EMDRS	MCLC	0%
	Narrogin High Academy	S6.16 LGA	Yes			\$28.00	\$28.00	No change	EMDRS	MCLC	0%
	Full pitch hire per hour	S6.16 LGA	Yes			\$135.00	\$135.00	No change	EMDRS	MCLC	0%
	Full pitch hire per hour (Concession)	S6.16 LGA	Yes			\$100.00	\$100.00	No change	EMDRS	MCLC	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
<b>Creche (per child) \$4.00 per hour</b>											
	Creche one session (1.5hrs) member	S6.16 LGA	Yes			\$7.50	\$7.80	Inflation rate applied	EMDRS	MCLC	4%
	Creche - one session (1.5hrs) non-member	S6.16 LGA	Yes			\$13.50	\$14.00	Inflation rate applied	EMDRS	MCLC	4%
	Creche 10 pass (members)	S6.16 LGA	Yes			\$67.50	\$69.50	Inflation rate applied	EMDRS	MCLC	3%
	Creche 10 pass (Non members)	S6.16 LGA	Yes			\$121.50	\$124.00	No change	EMDRS	MCLC	2%
	Move and Groove	S6.16 LGA				\$0.00	\$8.00	New	EMDRS	MCLC	
	Kindy Gym	S6.16 LGA	Yes			\$5.00	\$5.00	No change	EMDRS	MCLC	0%
	Child term Program Cost	S6.16 LGA	Yes			\$100.00	\$103.00	Inflation rate applied	EMDRS	MCLC	3%
<b>School Usage (per child)</b>											
	Hockey Turf	S6.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
	Squash	S6.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
	Stadium	S6.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
	Outdoor Netball	S6.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
	Gym	S6.16 LGA	Yes			\$5.50	\$5.50	No change	EMDRS	MCLC	0%
	Pool entry	S6.16 LGA	Yes			\$2.60	\$2.60	No change	EMDRS	MCLC	0%
<b>John Higgins Community Complex</b>											
	Hall hire full day	S6.16 LGA	Yes			\$560.00	\$580.00	Inflation rate applied	EMDRS	MCLC	4%
	Hall hire half day	S6.16 LGA	Yes			\$290.00	\$298.00	Inflation rate applied	EMDRS	MCLC	3%
	Half Hall Full day	S6.16 LGA	Yes			\$280.00	\$289.00	Inflation rate applied	EMDRS	MCLC	3%
	Half Hall half day	S6.16 LGA	Yes			\$145.00	\$149.00	Inflation rate applied	EMDRS	MCLC	3%
	Hall Hire per hour	S6.16 LGA	Yes			\$75.00	\$77.00	Inflation rate applied	EMDRS	MCLC	3%
	Half Hall Hire per hour	S6.16 LGA	Yes			\$37.50	\$38.50	Inflation rate applied	EMDRS	MCLC	3%
	Kitchen Hire - additional flat rate per hall booking	S6.16 LGA	Yes			\$50.00	\$50.00	No change	EMDRS	MCLC	0%
	Kitchen Hire per hour	S6.16 LGA	Yes			\$30.00	\$30.00	No change	EMDRS	MCLC	0%
	Out of Hours staffing fee (per hour or part thereof)	S6.16 LGA	Yes			\$50.00	\$52.00	Inflation rate applied	EMDRS	MCLC	4%
<b>Office Lease - per week</b>											
	JHCC - 3m x 3m - Office 1 - WAFC (WA Football Commission)	S6.16 LGA	Yes			\$80.00	\$82.50	Inflation rate applied	EMDRS	MCLC	3%
	JHCC - 3m x 3m - Office 2 - NDNA (Narrogin District Netball Association)	S6.16 LGA	Yes			\$10.00	\$10.00	No change	EMDRS	MCLC	0%
	JHCC - 3m x 3m - Office 3 - NJBA (Narrogin Junior Basket Ball Association)	S6.16 LGA	Yes			\$10.00	\$10.00	No change	EMDRS	MCLC	0%
	JHCC - 3m x 3m - Office 4 - UGSHA (hire included in agreed annual payment) (Upper Great Southern Hockey Association)	S6.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MCLC	0%
	JHCC - 3m x 3m - Office 5 - Parents Next	S6.16 LGA	Yes			\$80.00	\$82.50	Inflation rate applied	EMDRS	MCLC	3%
	JHCC - 3m x 3m - Office 6 - Ag Society (\$300 pa per agreement expired 30/6/20)	S6.16 LGA	Yes			\$5.77	\$10.00	Aligned to other community group rates	EMDRS	MCLC	73%
	Internal - 6m x 3m office (Nb Toy Library free)	S6.16 LGA	Yes			\$0.00	\$0.00	No change	EMDRS	MCLC	0%
	Internal - 8m x 3m office FULL HIRE (Nb DSR (Dept of Sport & Recreation) portion @ \$104.50pw)	S6.16 LGA	Yes			\$104.50	\$108.00	Inflation rate applied	EMDRS	MCLC	3%
	Internal - 10m x 3m office FULL HIRE	S6.16 LGA	Yes			\$300.00	\$309.00	Inflation rate applied	EMDRS	MCLC	3%
	Internal - 10m x 3m office HALF HIRE	S6.16 LGA	Yes			\$150.00	\$154.50	Inflation rate applied	EMDRS	MCLC	3%
<b>NB: Above rentals apply whilst current tenants continue to occupy. When vacated the following rentals apply.</b>											
	3m x 3m offices are rented by commercial tenants	S6.16 LGA	Yes			\$90.00	\$92.70	Inflation rate applied	EMDRS	MCLC	3%
	8m x 3m (Full) offices are rented by commercial tenants	S6.16 LGA	Yes			\$240.00	\$247.68	Inflation rate applied	EMDRS	MCLC	3%
	8m x 3m (Half) offices are rented by commercial tenants	S6.16 LGA	Yes			\$120.00	\$123.60	Inflation rate applied	EMDRS	MCLC	3%
<b>Sports Grounds</b>											
	Thomas Hogg, Clayton Rd & Centre Sports										
	Hourly Rate	S6.16 LGA	Yes			\$17.50	\$20.00		EMDRS	MCLC	14%
	Half Day Hire (4hrs)	S6.16 LGA	Yes			\$70.00	\$82.00		EMDRS	MCLC	17%
	Full Day Hire (8hrs)	S6.16 LGA	Yes			\$140.00	\$165.00		EMDRS	MCLC	18%
<b>Whole Facility</b>											
	Agricultural Show or similar whole of facility hire(N.B.Narrogin Agricultural Show payable by the	S6.16 LGA	Yes			\$5,000.00	\$5,150.00	Inflation rate applied	EMDRS	MCLC	3%
<b>Libraries</b>											
<b>RW (Bob) Farr Memorial Library</b>											
3110500.1304	Email access 30 minutes	S6.16 LGA	Yes			\$2.00	\$2.00	No change	EMCCS	MLS	0%
3110501.1301	First overdue notice - book	S6.16 LGA	Yes			\$0.00	\$0.00	No change	EMCCS	MLS	0%
3110501.1301	Second overdue notice - book	S6.16 LGA	Yes			\$0.00	\$0.00	No change	EMCCS	MLS	0%
3110501.1301	Lost or damaged book/dvd	S6.16 LGA	Yes			at cost	at cost		EMCCS	MLS	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3110500.1304	Handling fee for invoice	56.16 LGA	Yes			\$13.25	\$13.50	Inflation rate applied	EMCCS	MLS	2%
3110500.1304	Laminating A4 size	56.16 LGA	Yes			\$2.05	\$2.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	Laminating A3 size	56.16 LGA	Yes			\$4.10	\$4.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	Scanning per page	56.16 LGA	Yes			\$2.05	\$2.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	Disk repair (CD/DVD)	56.16 LGA	Yes			\$5.10	\$5.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	Disk cleaning (CD/DVD)	56.16 LGA	Yes			\$2.05	\$2.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	A4 Single sided photocopy per copy	56.16 LGA	Yes			\$0.45	\$0.50	Inflation rate applied	EMCCS	MLS	12%
3110500.1304	A4 double sided photocopy per copy	56.16 LGA	Yes			\$0.60	\$0.50	Inflation rate applied	EMCCS	MLS	(17%)
3110500.1304	A3 double sided per copy	56.16 LGA	Yes			\$0.80	\$1.00	Inflation rate applied	EMCCS	MLS	24%
3110500.1304	A4 single sided colour per copy	56.16 LGA	Yes			\$2.05	\$2.00	Price matched with Admin	EMCCS	MLS	(2%)
3110500.1304	A3 single & A4 double sided colour per copy	56.16 LGA	Yes			\$4.10	\$4.00	Price matched with Admin	EMCCS	MLS	(2%)
3110500.1304	Coffee / Tea (if provided by the Shire)	56.16 LGA	Yes			\$2.05	\$2.00	Inflation rate applied	EMCCS	MLS	(2%)
3110500.1304	Restricted wireless internet access	56.16 LGA	Yes			Free	N/A		EMCCS	MLS	0%
3110500.1304	Historical research (Town & Shire of Narrogin residence) e.g. family history per hour	56.16 LGA	Yes			\$35.00	\$36.00	Inflation rate applied	EMCCS	MLS	3%
3110500.1304	Historical research (Non Town or Shire of Narrogin residence)e.g. family history per hour	56.16 LGA	Yes			\$60.00	\$62.00	Inflation rate applied	EMCCS	MLS	3%
	<b>Sale of other Items at RRP or cost plus 20% which ever is the higher.</b>	56.16 LGA									

### BUSINESS

#### UNIT:

#### TRANSPORT

Transport											
<b>Aerodrome</b>											
3120405.1304	Major user charge per year.	56.16 LGA	Yes			\$850.00	\$877.00	Inflation rate applied	EMTRS	MO	3%
3120405.1304	Minor user charge per year.	56.16 LGA	Yes			\$510.00	\$526.50	Inflation rate applied	EMTRS	MO	3%
<b>Rural Property Numbering</b>											
3120212.1103	Rural property numbering	56.16 LGA	Yes			\$42.00	\$43.50	Inflation rate applied	EMTRS	MO	4%

### BUSINESS UNIT: ECONOMIC SERVICES

Tourism and Area Promotion											
<b>Narrogin Caravan Park</b>											
3130200.1303	Caravan site fees per day (up to 2 adults and 2 children)	56.16 LGA	Yes			\$34.00	\$35.00	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Caravan site fees per half day (up to 2 adults and 2 children)	56.16 LGA	Yes			\$17.00	\$17.50	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Caravan site fees per week (up to 2 adults and 2 children) up to the first four weeks	56.16 LGA	Yes			\$167.00	\$172.50	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Caravan site fees per week (up to 2 adults and 2 children) after the first four weeks	56.16 LGA	Yes			\$157.00	\$162.00	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Each additional person caravan site single night	56.16 LGA	Yes			\$8.50	\$9.00	Inflation rate applied	EMTRS	MCP	6%
3130200.1303	Each additional person caravan site weekly	56.16 LGA	Yes			\$50.00	\$51.50	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Camping site fees (no power) (up to 2 adults and 2 children of the same family) per day	56.16 LGA	Yes			\$15.00	\$15.50	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Camping site fees (power) (up to 2 adults and 2 children of the same family) per day	56.16 LGA	Yes			\$25.00	\$26.00	Inflation rate applied	EMTRS	MCP	4%
3130200.1303	Additional person camping site (no power)	56.16 LGA	Yes			\$6.00	\$6.50		EMTRS	MCP	8%
3130200.1303	Additional person camping site (power)	56.16 LGA	Yes			\$8.00	\$8.50	Inflation rate applied	EMTRS	MCP	6%
<b>Caravan park site and camping fees should be paid in advance. However if payment is made in arrears additional fees may apply.</b>											
3130200.1303	Penalty fee for late payment of site or camping fees	56.16 LGA	Yes			\$6.00	\$6.50		EMTRS	MCP	8%
3130200.1303	Washing machines per cycle	56.16 LGA	Yes			\$5.00	\$5.50		EMTRS	MCP	10%
3130200.1303	Driers up to approximately 30 minutes	56.16 LGA	Yes			\$4.00	\$4.50		EMTRS	MCP	13%
3130200.1303	Caravan storage (caravan not to be sited at a caravan site and unoccupied) per week	56.16 LGA	Yes			\$130.00	\$134.00	Inflation rate applied	EMTRS	MCP	3%
3130200.1303	Self contained RV (short stay) (not using any of the CP facilities) per night (subject to the official RV site being within the Narrogin caravan site)	56.16 LGA	Yes			\$6.00	\$6.50	Inflation rate applied	EMTRS	MCP	8%
3130200.1303	Use of showers and/or toilet only per use (persons not stay in caravan park) subject to the approval of the Shire	56.16 LGA	Yes			\$6.00	\$6.50	Inflation rate applied	EMTRS	MCP	8%
<b>Accommodation units</b>											
<b>Daily Rates</b>											
3130200.1303	Accommodation Unit per night ( 2 People, 1-6 nights)	56.16 LGA	Yes			\$122.00	\$143.00		EMTRS	MCP	17%
3130200.1303	Accommodation Unit additional person per night	56.16 LGA	Yes			\$21.00	\$21.00	No change	EMTRS	MCP	0%
<b>Weekly Rates</b>											

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3130200.1303	Accommodation Unit per week ( 2 People) Full Week 7 - 90 days based on discounted rate of \$128.57p/n)	S6.16 LGA	Yes			\$673.00	\$900.00		EMTRS	MCP	34%
3130200.1303	Accommodation Unit additional person per night	S6.16 LGA	Yes			\$21.00	\$21.00 No change		EMTRS	MCP	0%
<p><b>For stays longer than a full week a 10% deposit is required. Cancellation of these bookings less than 24 hours prior to stay will forfeit the deposit.</b></p> <p><b>Booking fees for accommodation units include the following service/clean:</b>            - Bookings less than 7 days - daily service if requested            - Bookings greater than 7 days - weekly service</p>											
<b>Other Tourism &amp; Area Promotion</b>											
	Visitor Centre Merchandise	S6.16 LGA	Yes			Cost plus 100%	Cost plus 100% No change		EMDRS	MCLC	0%
3130204.1304	Shire number plates (transfer of plates not included)	S6.16 LGA	Yes			Cost plus 20%	Cost plus 20%		EMCCS	MCS	0%
3130200.1303	Sale of other promotional material at RRP or cost plus 20%	S6.16 LGA	Yes			RRP or Cost plus 20%	RRP or Cost plus 20%		EMDRS	MCLC	0%
3130200.1303	RV permit fee (at approved RV sites external to the Caravan Park)		Yes			N/A	N/A		EMTRS	MCP	
<b>Building Control</b>											
<b>Building Services</b>											
3130300.1304	Building Surveyor hourly rate	S6.16 LGA	Yes			\$92.50	\$95.50 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Trainee Building Surveyor charge hourly rate	S6.16 LGA	Yes			\$70.00	\$72.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Vehicles mileage rate	S6.16 LGA	Yes			\$1.50	\$1.54 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Retrieval of building plans	S6.16 LGA	Yes			\$50.00	\$51.50 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Class 1 & 10 Building Permit fee 0.32% - minimum	Sch 2 BR		S		\$110.00	\$113.50 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Class 2-9 Building Permit fee 0.09% - minimum	Sch 2 BR		S		\$110.00	\$113.50 Inflation rate applied		EMDRS	RBS	3%
<b>BUILDING</b>	Building Services Levy fee 0.137% - minimum	R 12 BS		S		\$61.65	\$63.50 Inflation rate applied		EMDRS	RBS	3%
<b>BUILDING</b>	Building Industry Fund .2% (once work over \$20,000 value)			S							
<b>T4</b>	Footpath, kerb and road deposit (per street frontage) 1% of value of proposed works with a minimum of \$1,500	Sch 2 BR		S		\$1,500.00	\$1,548.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Certificate of Design Compliance as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$340.00	\$351.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Certificate of Built Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$340.00	\$351.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Certificates of Construction Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater - minimum	Sch 2 BR		S		\$340.00	\$351.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Approval of battery powered smoke alarms	R61 BR		S		\$179.40	\$185.00 Inflation rate applied		EMDRS	RBS	3%
3130300.1304	Other charges as per the Building Regulations 2012	Sch 2 BR		S			as per the regulation		EMDRS	RBS	
3130300.1304	Swimming pool inspection fee (\$58.45/4 years) Reg 53 Building Regulations 2012	R 53 BR		S		\$14.61	\$15.00 Inflation rate applied		EMDRS	RBS	3%
<b>Other Economic Services</b>											
3130607.1304	Commercial Stand pipe per 1,000L	S6.16 LGA	Yes			\$6.60	\$7.00 Inflation rate applied		EMTRS	MO	6%
3130607.1304	Commercial Stand pipe access swipe card	S6.16 LGA	Yes			\$20.00	\$20.50 Inflation rate applied		EMTRS	MO	2%
<b>Advertising and Sponsorship signs (policy 11.5)</b>											
3130604.1304	Naming Rights Sponsor	S6.16 LGA				\$1,000.00	\$1,032.00 Inflation rate applied		EMTRS	MO	3%
3130604.1304	Long Term Sponsor	S6.16 LGA									
3130604.1304	Small (up to 60cm X 90cm)	S6.16 LGA				\$100.00	\$103.00 Inflation rate applied		EMTRS	MO	3%
3130604.1304	Large up to 120cm x 240cm	S6.16 LGA				\$200.00	\$206.50 Inflation rate applied		EMTRS	MO	3%
3130604.1304	Oversize	S6.16 LGA				As determined by Council	As determined by Council		EMTRS	MO	
3130604.1304	<b>Seasonal Sponsor</b>	S6.16 LGA					New				
3130604.1304	Small (up to 60cm X 90cm)	S6.16 LGA				\$100.00	\$103.00 Inflation rate applied		CEO	EMCCS	3%
3130604.1304	Large up to 120cm x 240cm	S6.16 LGA				\$200.00	\$206.50 Inflation rate applied		CEO	EMCCS	3%
3130604.1304	Oversize	S6.16 LGA				As determined by Council	As determined by Council	New	CEO	EMCCS	0%
3130604.1304	Event Sponsor	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager	New	CEO	EMCCS	0%
3130604.1304	Community/ Not for Profit/ Service Group	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager	New	CEO	EMCCS	0%
3130604.1304	Small (up to 60cm X 90cm)	S6.16 LGA				As determined by Facility Manager	As determined by Facility Manager	New	CEO	EMCCS	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3130604.1304	Large up to 120cm x 240cm	56.16 LGA				As determined by Facility Manager	As determined by Facility Manager	New	CEO	EMCCS	0%
3130604.1304	Oversize	56.16 LGA				As determined by Facility Manager	As determined by Facility Manager	New	CEO	EMCCS	0%

### BUSINESS UNIT: OTHER PROPERTY & SERVICES

#### Private Works

Charge Out Rates for Private Works											
With Operator (Labour rates included in price)											
3140100.1304	Grader per hour	56.16 LGA	Yes			\$190.00	\$196.50	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Loader per hour	56.16 LGA	Yes			\$176.00	\$182.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Backhoe per hour	56.16 LGA	Yes			\$135.00	\$139.50	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Truck (12 tonne) per hour	56.16 LGA	Yes			\$177.00	\$183.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Truck (3 tonne) per hour	56.16 LGA	Yes			\$146.00	\$151.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Truck & float per hour	56.16 LGA	Yes			\$227.00	\$235.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Jet patcher per hour	56.16 LGA	Yes			\$169.00	\$175.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Multi-roller per hour	56.16 LGA	Yes			\$169.00	\$175.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Vibe (Hamm) roller per hour	56.16 LGA	Yes			\$212.00	\$219.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Excavator per hour	56.16 LGA	Yes			\$177.00	\$183.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Road sweeper per hour	56.16 LGA	Yes			\$185.00	\$191.50	Inflation rate applied	EMTRS	MO	4%
3140100.1304	JD tractor per hour	56.16 LGA	Yes			\$223.00	\$231.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Bomag vibrating roller per hour	56.16 LGA	Yes			\$146.00	\$151.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Cat multi terrain loader per hour	56.16 LGA	Yes			\$139.00	\$144.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	JD backhoe per hour	56.16 LGA	Yes			\$135.00	\$140.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Trailers (truck dog)	56.16 LGA	Yes			\$51.00	\$53.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Slasher (tractor attachment)	56.16 LGA	Yes			\$30.00	\$31.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Turf Aerator (tractor attachment)	56.16 LGA	Yes			\$30.00	\$31.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	New Holland tractor per hour	56.16 LGA	Yes			\$170.00	\$176.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	JD ride on mower (with trailer) per hour	56.16 LGA	Yes			\$127.00	\$131.50	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Toro ride on mower (with trailer) per hour	56.16 LGA	Yes			\$138.00	\$143.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Flail Mower (tractor attachment)	56.16 LGA	Yes			\$81.00	\$84.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	10 tonne Mitsubishi Fuso	56.16 LGA	Yes			\$177.00	\$183.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Tow behind broom per hour	56.16 LGA	Yes			\$129.00	\$133.50	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Generator hire per day or part there of (commercial)	56.16 LGA	Yes			\$515.00	\$533.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Generator hire per day or part there of (non commercial)	56.16 LGA	Yes			\$258.00	\$267.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Materials, Contracts, Plant & Labour Rates	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMTRS	MO	0%
3140100.1304	Works crew labour per hour	56.16 LGA	Yes			\$91.00	\$94.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Works Foreman per hour	56.16 LGA	Yes			\$113.00	\$117.00	Inflation rate applied	EMTRS	MO	4%
3140100.1304	Operations Manager	56.16 LGA	Yes			\$124.00	\$128.00	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Mileage rate per km	56.16 LGA	Yes			\$1.52	\$1.57	Inflation rate applied	EMTRS	MO	3%
3140100.1304	Gravel per Cubic metre ex pit excluding delivery	56.16 LGA	Yes			\$10.00	\$10.50	Inflation rate applied	EMTRS	MO	5%
	<b>* No dry hire of plant. Only experienced ticketed Shire staff to operate plant at discretion of CEO or EMTRS</b>										
	<u>All other charges not separately listed in this schedule that is not set by specific legislation</u>	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%	No change	EMTRS	MO	0%
3120214.1300	Gate Permits	56.16 LGA	Yes			\$250.00	\$259.00	Initial application fee	EMTRS	MO	4%

#### Administration

Administration/Office											
3040203.1304	Photocopy charges - single A4 per copy	56.16 LGA	Yes			\$0.50	\$0.50	No change	EMCCS	MCS	0%
3040203.1304	Photocopy charges - single A3 per copy	56.16 LGA	Yes			\$1.00	\$1.00	No change	EMCCS	MCS	0%
3040203.1304	Photocopy charges - A4 single colour per copy	56.16 LGA	Yes			\$2.00	\$2.00	No change	EMCCS	MCS	0%
3040203.1304	Photocopy charges - A4 double / A3 single colour per copy	56.16 LGA	Yes			\$4.00	\$4.00	No change	EMCCS	MCS	0%
3040204.1304	Minutes or Agendas (free at council meeting)	56.16 LGA	Yes			\$25.00	\$26.00	Inflation rate applied	EMCCS	MCS	4%
3040206.1304	Digital projector per day	56.16 LGA	Yes			\$36.00	\$37.00	Inflation rate applied	EMCCS	MCS	3%
3040206.1304	Portable wireless speaker (individual)	56.16 LGA	Yes			\$33.00	\$34.00	Inflation rate applied	EMCCS	MCS	3%
3040206.1304	Portable wireless speakers (pair)	56.16 LGA	Yes			\$55.00	\$57.00	Inflation rate applied	EMCCS	MCS	4%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
3040101.1302	Council chambers full day	56.16 LGA	Yes			\$400.00	\$413.00	Inflation rate applied	EMCCS	MCS	3%
3040101.1302	Council chambers per hour	56.16 LGA	Yes			\$51.00	\$52.50	Inflation rate applied	EMCCS	MCS	3%
3040101.1302	Meeting room full day	56.16 LGA	Yes			\$240.00	\$247.50	Inflation rate applied	EMCCS	MCS	3%
3040101.1302	Meeting room per hour	56.16 LGA	Yes			\$41.00	\$42.50	Inflation rate applied	EMCCS	MCS	4%
3040205.1304	Secretarial support per hour	56.16 LGA	Yes			\$71.00	\$73.00	Inflation rate applied	EMCCS	MCS	3%
3040206.1304	FOI as per statutory fees	56.16 LGA	Yes	S		as per Act	as per Act		EMCCS	MCS	
3040206.1304	Cleaning	56.16 LGA	Yes			Cost plus 20%	Cost plus 20%		EMCCS	MCS	
3140511.1304	IT Officer charge out income (per hour)	56.16 LGA	Yes			\$71.00	\$73.00	Inflation rate applied	EMCCS	MCS	3%
	Copy of CCTV Footage (fixed Cost) includes first hour. WAPOL exempt	56.16 LGA	Yes			\$100.00	\$103.00	Inflation rate applied	EMCCS	MCS	3%
	Copy of CCTV Footage (Hourly fee or part there of) WAPOL exempt	56.16 LGA	Yes			\$70.00	\$72.00	Inflation rate applied	EMCCS	MCS	3%
3140511.1304	Vehicles mileage rate	56.16 LGA	Yes			\$1.50	\$1.55	Inflation rate applied	EMCCS	MCS	3%
	Security key bond	56.16 LGA	Yes			\$255.00	\$263.00	Inflation rate applied	EMCCS	MCS	3%

**Bonds that have been approved by the CEO or EMCCS to be paid by credit cards will attract a fee equal to that of the bank fees paid by the Shire associated with that particular transaction.**

### BUSINESS UNIT: C LEASES

Annually Unless Stated											
	Arts Narrogin Inc.	56.16 LGA	Yes	S	S	\$2,500.00	\$2,500.00	No change	CEO	EMCCS	0%
	Nomans Lake Hall Committee	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Dryandra Country Visitors Centre (DCVC)	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Denman Technological Solutions - monthly	56.16 LGA	Yes	S	S	\$15,600.00	\$15,600.00	No change	EMCCS	MCS	0%
	CSBP Ltd - monthly	56.16 LGA	Yes	S	S	\$12,000.00	\$12,000.00	No change	EMCCS	MCS	0%
	Upper Great Southern Hockey Association	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Race & Pace	56.16 LGA	Yes	S	S	\$50.00	\$50.00	No change	EMDRS	MCLC	0%
	Richard Boothey	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Barry McNab	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Westpac Banking Corporation - monthly	56.16 LGA	Yes	S	S	\$40,089.00	\$40,089.00	No change	EMCCS	MCS	0%
	Linda & Clinton Olsson (Est 1978) - monthly	56.16 LGA	Yes	S	S	\$15,600.00	\$15,600.00	No change	EMCCS	MCS	0%
	Tutti Music - Leigh Jennings - monthly	56.16 LGA		S	S	\$125.00	\$125.00	No change	CEO	EMCCS	0%
	Menshed Narrogin Inc.	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	John Chadwick	56.16 LGA	Yes	S	S	\$12.00	\$12.00	No change	CEO	EMCCS	0%
	Dale Stewart, CEO - weekly	56.16 LGA	Yes	S	S	\$5,200.00	\$5,200.00	No change	CEO	EMCCS	0%
	Narrogin & Districts Senior Citizens Centre	56.16 LGA		S	S	\$3,733.16	\$3,733.16	No change	EMCCS	MCS	0%
	Narrogin Golf Club	56.16 LGA	Yes	S	S	\$24.00	\$24.00	No change	EMDRS	MCLC	0%
	Narrogin Regional Child Care Services Inc.	56.16 LGA	Yes	S	S	\$2,000.00	\$2,000.00	No change	EMCCS	MCS	0%
	Narrogin Clay Target Club	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Speedway Club	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Sporting Shooters	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Dirt Bike Association	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Roy & Diana Kirby - owns adjoining land	56.16 LGA	Yes	S	S	Nil	Nil	No change	CEO	EMCCS	0%
	Brenton, Clayton & Lewis Hardie (land user - owns surrounding land)	56.16 LGA	Yes	S	S	Nil	Nil	No change	CEO	EMCCS	0%
	Barry Hardie (land user - owns surrounding land) - review every 5 years	56.16 LGA	Yes	S	S	Nil	Nil	No change	CEO	EMCCS	0%
	K Quartermaine (land user - owns surrounding land) - review every 5 years	56.16 LGA	Yes	S	S	Nil	Nil	No change	CEO	EMCCS	0%
	Adrian Veitch (land user - owns surrounding land) - review every 5 years	56.16 LGA	Yes	S	S	Nil	Nil	No change	CEO	EMCCS	0%
	Narrogin Community Support Association Inc. / Narrogin Financial Counselling Service (formerly the Narrogin Youth Support Association Inc.	56.16 LGA		S	S	\$1,000.00	\$1,000.00	No change	CEO	EMCCS	0%
	Narrogin & Districts Stud Sheep Breeders Association & Narrogin Agricultural Society Inc., as joint lessees in common.	56.16 LGA	Yes	S	S	\$0.00	\$0.00	No change	CEO	EMCCS	0%
	Narrogin Amateur Swimming Club	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Narrogin Towns Cricket Club Inc.	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Narrogin Poultry Society	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	The Nutty Mob Inc.	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Licence - Narrogin Hawks Football Club	56.16 LGA	Yes	S	S	\$0.00	\$0.00	No change	CEO	EMCCS	0%
	Licence - Vern Gibson	56.16 LGA	Yes	S	S	\$0.00	\$0.00	No change	CEO	EMCCS	0%
	Narrogin Gymnastics Club Inc. - monthly	56.16 LGA	Yes	S	S	\$5,000.00	\$5,000.00	No change	EMDRS	MCLC	0%
	Mark Furr, EMCCS - weekly	56.16 LGA	Yes	S	S	\$5,200.00	\$5,200.00	No change	CEO	EMCCS	0%
	Menshed Narrogin Inc.	56.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%

## Schedule of Fees and Charges 2022/23

GL CODE	DESCRIPTION	Legislative Authority	GST (inc)	Statutory fee "S"	Statutory fee by law "PDS"	2021/22	Proposed 2022/23	Comment	Responsible Executive	Responsible Officer	% Increase 21/22 to 22/23
	Gnarojin Community Gardens Incorporated	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Narrogin Eagles Sporting Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Highbury Tennis Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Highbury District Community Council	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Tennis Club Inc.	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	CEO	EMCCS	0%
	Narrogin Restoration Group	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Croquet Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Bowling Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%
	Narrogin Gliding Club	S6.16 LGA		S	S	\$700.00	\$700.00	No change	EMTRS	MO	0%
	Narrogin Flying Club	S6.16 LGA	Yes	S	S	\$350.00	\$350.00	No change	EMTRS	MO	0%
	St John Ambulance	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMTRS	MO	0%
	Narrogin Hawks Football Club	S6.16 LGA	Yes	S	S	\$1.00	\$1.00	No change	EMDRS	MCLC	0%

### Additional Items about the Shire's Fees and Charges

- Rounding** Fees and Charges are to be rounded down to the nearest 5c.
- Concession Rate** A person who can prove at the time of purchase they are either under 18 years of age or a holder of a Seniors or Health Care Card.
- Bonds** Bonds are to be paid before the hire of facilities, equipment or the supplying of keys.  
All Bonds are to be paid by Cash or Bank Cheque unless approved by the CEO or EMCCS.  
If the CEO or EMCCS approve payment of Bond by Credit Card then additional fees will apply and the bond will be increase by 3% to cover the loss of bank fees.  
The CEO or EMCCS may amend or impose an additional bond for the use of the Shire facilities by any group or individuals where they believe it is in the best interest of the Shire to do so.
- Cleaning Requirements** Unless special arrangements have been agreed to by the Shire, all facilities are to be cleaned to the same standard as the facility was originally hired, at the end of the hire.
- Other** All above figures are in Australian Dollars (AUD).
- Statutory Fees** Any statutory fees imposed by other government agencies are subject to change without warning. Prior to considering change to any of these fees relevant legislation should be read.
- GST** All prices with Yes in the GST column include GST.
- Cost plus 20%** All other charges not separately listed in this schedule that is not set by specific legislation will be charged at cost plus 20%.

### Abbreviations used

ACA	Aged Care Act 1997 (Federal)
BFA	Bushfires Act 1954
BR	Building Regulations 2012
BS	Building Services (Complaint Resolution and Administration) regulations 2011
CA	Cemeteries Act 1986
CAA	Cat Act 2011
CR	Cat Regulations 2012
DA	Dog Act 1976
DR	Dog Regulations 2013
FA	Food Act 2008
HLL	Health Local Law 2022
HA	Health Act 1911
HTS	Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974
LG(MP)A	Local Government (Miscellaneous Provisions) Act 1960
LGA	Local Government Act 1995
PDA	Planning and Development Act 2005
PDR	Planning and Development Regulations 2009
WA FOI	WA Freedom of Information Act 1992

### 10.3.4 SHIRE OF NARROGIN DIFFERENTIAL RATING 2022/23

File Reference	12.4.1 and 25.5.6
Disclosure of Interest	Neither the Author nor the Authorising Officer has any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicants	Nil
Previous Item Numbers	Nil
Date	12 May 2022
Author	Thomas Baldwin – Rates Officer
Authorising Officer	Mark Furr – Executive Manager Corporate & Community Services
Attachments	<ol style="list-style-type: none"><li>1. Notice of Intention to Levy Differential Rates 2022/23</li><li>2. Council Policy 3.6 Rating – Merger Parity Transition</li></ol>

#### Summary

This agenda item discusses setting of Gross Rental Valuation (GRV) Differential Rates for the 2022/23 financial year and the advertising of the Shire's Notice of Intention to Levy Differential Rates for the financial year.

#### Background

During the merger negotiations between the former Town of Narrogin and former Shire of Narrogin, it was agreed to a phasing-in period of 10 years to achieve the same GRV rate in the dollar between the Shire and Town ratepayers. It was also agreed that the Shire's Highbury residents' GRV Minimum would be set to 75% of the Narrogin Town's Minimum Payments at year 10. To achieve this outcome, differential rating for GRV properties was introduced in the 2016/17 financial year. The parity rate increase will be in addition to any across-the-board rating increase that are imposed on all rate payers.

Differential rating is required when a local government wishes to have two or more different rates in the dollar for the same rating category e.g., Unimproved Valuation (UV) and/or GRV. The Local Government Act 1995 sets out which characteristics must be used to determine how individual rating assessments can be grouped together.

Those approved characteristics can be summarised as follows:

- Town planning zone;
- Purpose or land usage;
- Vacant land, and
- Newly amalgamated/merged local governments.

The Local Government Act 1995 places several constraints on the setting of both a differential rate in the dollar and differential minimum payments as well as advertising and other reporting requirements.

To achieve the agreed 10-year rate parity, Council has adopted Policy 3.6 Rating – Merger Parity Transition. This policy describes the methodology of achieving rating equity between the two former local Governments.

Whilst the policy reflects the Memorandum of Understanding between the former Shire of Narrogin and former Town of Narrogin (MOU), Council should be aware that Local Government (Financial Management) Regulations 1996 Regulation 52A - Characteristics prescribed for differential general rates (Act s. 6.33) limits the use of those characteristics described in the MOU for a maximum of 5 years.

Whilst this is the seventh year of the MOU agreement, due to COVID19 and with the strong encouragement of the WA State Government, the Shire levied ratepayers the same amount in overall rates income in 2020/21 as it did in 2019/20, and so 2022/23 would, effectively, be the sixth year of operation.

It should be noted the current land zoning and land usage allows the continuation of arrangements negotiated in the MOU and carried forward into Council Policy 3.6 – Merger Parity Transition.

### Consultation

Consultation has been undertaken with the following officers:

- Senior Finance Officer – Strategic;
- Manager Corporate Services;
- Executive Manager Corporate and Community Services; and
- Chief Executive Officer.

### Statutory Environment

Local Government Act 1995

- Section 6.32 Rates and service charges;
- Section 6.33 Differential general rate;
- Section 6.35 Minimum payment;
- Section 6.36 Local government to give notice of certain rates;
- Section 5.63 (1)(b) Some interests need not be disclosed; and
- Local Government (COVID19 Response) Order 2020 (Order) published 8 May 2020.

Local Government (Financial Management) Regulations 1996

- Part 3 - 23 Rates information required;
- Part 5 - 52A Characteristics prescribed for differential general rates (Act s. 6.33); and
- Part 5 - 56 Rate notice, content of etc. (Act s. 6.41).

Department of Local Government, Sport and Cultural Industries' Rating Policies

- Differential Rates; and
- Minimum Payments.

The proposed differential rate schedule must be advertised for a minimum of 21 days. This period allows ratepayers the ability to consider the proposed rates and make any submissions prior to Council adopting the rates in the dollar as part of the budget adoption process.

The first day it is possible to publicly advertise the proposed rates in dollar, is Thursday 2 June 2022 and allowing for 21 days, the submission period would end on Friday 24 June 2022.

As the highest rate in the dollar in each rating class is not more than twice the lowest, Ministerial approval is not required.

## Policy Implications

Council Policy 3.6 Rating – Merger Parity Transition relates. This policy describes the methodology of achieving rating equity between the two former local Governments.

## Financial Implications

The rate level set by Council will underpin its ability to provide services and facilities for the 2022/23 Financial Year (and into the future).

The annualised Consumer Price Index (CPI) for March 2022 is 5.1% pa. The estimated Local Government Cost Index for 2022/23 is 5.7%.

Council Policy describes the parity annual percentage increase as described below.

<b>Annual Parity Factor Compounding % Increase</b>	<b>Annual % Increase - Compounding</b>
Unimproved Value	3.21%
Unimproved Value - Minimum	5.48%
Gross Rental Value	6.92%
Gross Rental Value - Minimum	5.48%
Minimum – Rural Townsite (75%) Lesser Minimum	2.49%

Several models have been prepared using the methodology of Council Policy 3.6 Rating – Merger Parity Transition.

It should be noted that Unimproved Valuations (UV) are reviewed by Landgate annually. These have increased overall by 15.21% from 2021/22 valuations. Valuation changes for individual assessments may vary, affecting ratepayers differently, either positively or negatively.

In accordance with Council practice, annual valuation movements have been factored back to eliminate any increase/decrease in Shire rate revenue from such valuation changes. Rate in the dollar changes are based on the factor back figure.

## Rating Income

Differential Rating Category	Estimated 2021/22 Actual	*Model A - 0% Base – 2022/23	B	C	D	E	F
			1.0%	2.0%	3.0%	4.00%	4.99%
Rates Income Models							
GRV - Urban	3,725,677	3,734,890	3,772,076	3,809,761	3,846,946	3,884,106	3,921,492
Percent Income Increase on 2021/22 (no parity impact)		0.25%	1.25%	2.26%	3.25%	4.25%	5.26%
GRV - Rural	118,321	126,304	127,493	128,686	129,858	131,051	132,214
Percent Income Increase on 2021/22 (with parity applied)		6.75%	7.75%	8.76%	9.75%	10.76%	11.74%
UV	1,263,840	1,301,868	1,314,548	1,327,227	1,339,446	1,352,126	1,364,564
Percent Income Increase on 2020/21 (with parity applied)		3.01%	4.01%	5.02%	5.98%	6.99%	7.97%
<b>TOTAL RATES</b>	<b>5,107,838</b>	<b>5,163,062</b>	<b>5,214,117</b>	<b>5,265,674</b>	<b>5,316,251</b>	<b>5,367,283</b>	<b>5,418,270</b>

\* Note well :

The base model for 2022/23 (Model A) represents the rates database across the GRV Valuations and UV Valuations utilising the valuations predicted to be in effect on 1 July 2022. Thus, it, and latter models, all reflect what you might class as 'natural growth' that has occurred during the preceding year, plus the parity increases agreed in the Council Policy 3.6 (Rating – Merger Parity Transition) and then discounting the unimproved valuation changes (increases) provided by Landgate, that are required to be applied with effect from 1 July 2022.

## Rating Parameters

Differential Rating Category	Estimated 2021/22 Actual	Rates adjustment to bring to 2021/22 Income (Model A - 0%)	B	C	D	E	F
			1.0%	2.0%	3.0%	4.0%	4.99%
GRV – Urban							
Rate in \$	11.5861	N/A	11.7020	11.8178	11.9337	12.0495	12.1642
Minimum	1,133.00	N/A	1,116.00	1,127.00	1,167.00	1,178.00	1,190.00
GRV – Rural							
Rate in \$	7.7419	8.2776	8.3551	8.4325	8.5099	8.5873	8.6640
Minimum	863.00	910.00	919.00	928.00	936.00	945.00	953.00
Minimum	749.00	768.00	775.00	783.00	790.00	798.00	805.00
UV							
Rate in \$	0.5557	0.4944	0.4992	0.5040	0.5087	0.5135	0.5183
Minimum	863.00	910.00	919.00	928.00	936.00	945.00	953.00

Model F is preferred as this allows for satisfactory levels of asset management to occur and community service levels to be maintained. The Administration is recommending Model F for advertising.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

### Comment/Conclusion

Model F is preferred as it allows for satisfactory levels of asset management to occur and community service levels to be maintained. The Administration is recommending Model F for advertising.

### Voting Requirements

Simple Majority

<b>OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.006</b>			
Moved: Cr Seale		Seconded: Cr Early	
That with respect to the differential rating proposed for the Financial Year 2022/23, Council:			
1. Advertise its intention, in accordance with section 6.36 of the Local Government Act 1995, to adopt the following rates in the dollar and minimum rates for the differential rating categories specified for the 2022/23 Financial Year:			
Rating Class	Rate in the Dollar	General Minimum Payment \$	Lesser Minimum Payment \$
Urban Gross Rental Value	12.1642c	1,190.00	Not applicable
Rural Gross Rental Value	8.6640c	953.00	805.00
2. Adopt the Objects and Reasons for the proposed Differential Rates as per Attachment 1.			
<b>CARRIED 9/0</b>			
For:	President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.		
Against:	Nil		



## NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES 2022/23

INCLUDING STATEMENT OF RATING INFORMATION

JUNE 2022



## NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES 2022/23

In accordance with section 6.36 of the Local Government Act 1995, the Shire of Narrogin hereby gives notice of its intention to impose the following differential rates and minimum payments.

Rate Code Description	Rate in the \$	Minimum Payment \$	Lesser Minimum Payment \$
GRV Urban	12.1642c	1,190.00	
GRV Rural	8.6640c	953	805

The figures shown above are estimates and may change as part of Council deliberations after consideration of any submissions and the requirements of meeting the next year's Budget.

Electors and Ratepayers are invited to make written submissions on the proposed differential and minimum rates and any related matters for Council's consideration by **4:00pm Friday 24 June 2022** via email [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au). Alternatively, they can be submitted to the undersigned before the due date.

Electors and ratepayers may view a document describing the objects and reasons for each proposed rate and the minimum payment at the Shire of Narrogin offices and libraries during normal working hours or at <https://www.narrogin.wa.gov.au/news/>.

Dale Stewart  
**Chief Executive Officer**  
Shire of Narrogin  
PO Box 1145 Narrogin WA 6312  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)  
[www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)

## SUPPORTING STATEMENT OF RATING INFORMATION 2022/23

### (Including Objects and Reasons for the Rating Structure)

This Statement is published by the Shire of Narrogin in accordance with Section 6.36 of the Local Government Act 1995 to advise the public of its objectives and reasons for implementing differential rates.

The purpose of levying property rates is to meet Council's budget requirements in each financial year and in future periods, to deliver services, facilities and community infrastructure to the district as a whole. Property valuations provided by the Valuer General (Landgate) are used as the basis for the calculation of rates each year.

Section 6.36 of the Local Government Act provides the ability to differentially rate properties based on certain characteristics. The application of differential rating maintains equity in the rating of properties across the Shire.

During the merger negotiations between the Shire and Town of Narrogin, it was agreed that the former Shire Rate Payers will be provided a 10-year period to achieve rating parity with the former Town of Narrogin Rate Payers. It is noted that 2022/23 will be the sixth year of this 10-year period, given the Council elected not to apply parity increase during the year 2020/21.

### Powers to Rate Property

There are two property valuation methods available under Section 6.28 of the Act, Gross Rental Value (GRV) and Unimproved Value (UV).

GRV is 'the gross annual rental that the land might reasonably be expected to realise if let on a tenancy agreement from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land'.<sup>1</sup>

UV land is 'valued as if it has had no improvements (as though) it remains in its original, natural state, any land degradation is taken into account'.<sup>1</sup>

As a default, a local government sets a single general rate in the dollar for each valuation type (GRV and UV). This is termed a uniform general rate in the valuation dollar and applied to all properties within a valuation type regardless of their land use.

Rather than adopting a single uniform general rate, a local government may apply different rates in the dollar within either valuation category (GRV or UV). A differential rate can be applied using the following characteristics, or combination thereof:

- The zoning of the land;
- The predominant use (as determined by the local government);
- If the land is vacant or not.

Location can only be used as a characteristic in setting a differential rate in very limited circumstances (namely a Lesser minimum rate).

<sup>1</sup> Landgate, Rating and Taxing Valuations Publication , February 2012

### **Objections and Appeals to a Valuation**

Objections to valuations must be lodged with the Valuer General's Office within 60 days after issue of the rates notice. Rates are still required to be paid by the due date if an objection is lodged with a refund paid if the objection is successful. Forms are available from the Shire Office or on the Shire website.

Under the provisions of the Local Government Act 1995, a property owner is able to lodge an objection to rates imposed by a Council on the following grounds:

- There is an error on the rate assessment, either in respect to the owners or property details; or
- The characteristics of the land differ from that used in the differential rating system.

The objection is to be received within 60 days of the issue of the rate notice. Please contact Landgate staff if you would like to discuss this matter further.

### **Exemptions, Instalments, Concessions and Waivers**

The Shire requires organisations seeking exemption from rates in accordance with section 6.26 of the Act to make application to the Council for determination.

The Shire will provide concessions to Pensioners in accordance with the requirements of the Rates and Charges (Rebates and Deferrals) Act 1992.

The Council will offer two rate payment options as follows:

- Payment in full 35 days after the date of service appearing on the rate notice; and
- Four instalments.

Interest on overdue rates not paid in accordance with the two payment options will be subject to an overdue interest rate set by the Council at the time of adoption the annual budget.

Ratepayers with unpaid and overdue rates may be offered a scheme of arrangement for payment, subject to the approval of the Chief Executive Officer.

### **GROSS RENTAL VALUES (GRV)**

The Local Government Act 1995 provides that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. Property values are independently assessed for all GRV properties every five years in rural (non-metropolitan) areas of WA.

The base GRV valuation is effective from 1 July 2019. Interim valuations are provided to the Shire regularly by the Valuer General if changes, such as subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning occur during the year. In such instances, the Shire amends the valuation on record and recalculates the rates for the affected properties for the purpose of issuing an interim rate notice.

The general rates for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

### GRV – Differential Rates

The Council intends to adopt differential rating principles for GRV category properties based upon the land use as follows:

#### GRV Urban

GRV properties used as General Residential, Commercial, Vacant, Miscellaneous, Multi Residential, Industrial under the former Town of Narrogin's Town Planning Scheme No 2.

#### Objects and Reasons

To allow the Shire to impose a higher rate in the dollar to the GRV - Urban ratepayers to allow the phasing in of rate parity with Urban Ward ratepayers.

During the merger negotiations between the former Shire and Town of Narrogin, it was agreed that the former Shire ratepayers will be allowed a 10-year period to achieve rating parity with the former Town of Narrogin Rate Payers.

Differential Rate Category	Rate in the \$	General Minimum Payment
GRV Urban	12.1642c	1,190

#### GRV Rural

GRV Properties zoned Rural Townsite, Industrial and Special Rural under the former Shire of Narrogin's Town Planning Scheme No 2.

#### Objects and Reasons

To allow the Shire to set a lower rate in the dollar to GRV - Rural ratepayers to allow for the phasing in of rating parity over a 10-year period.

During the merger negotiations between the Shire and Town of Narrogin, it was agreed that the former Shire Rate Payers will be allowed a 10-year period to achieve rating parity with the former Town of Narrogin Rate Payers.

Differential Rate Category	Rate in the \$	General Minimum Payment
GRV Rural	8.6640c	953

### UNIMPROVED VALUES (UV)

The Shire does not intend to differentially rate UV category properties.

#### Minimum Payments

Applying a minimum payment seeks to ensure all ratepayers contribute to basic services and facilities and Council has determined two levels of General minimums and one Lesser minimum.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

#### Lesser Minimum Payment

A Lesser minimum of \$805.00 is proposed for assessments in the Highbury Townsite. During the merger negotiations between the Shire and Town of Narrogin, it was agreed that the former

Shire Ratepayers will be allowed a 10-year period to achieve rating parity with the former Town of Narrogin Ratepayers to reflect their smaller impact on services.

End

### 3.6 Rating – Merger Parity Transition

<b>Statutory context</b>	Local Government Act 1995				
<b>Corporate context</b>	Memorandum of Understanding – former Shire and Former Town of Narrogin				
<b>History</b>	<table border="0"> <tr> <td>Adopted</td> <td>26 April 2017</td> </tr> <tr> <td>Last reviewed</td> <td>7 June 2021</td> </tr> </table>	Adopted	26 April 2017	Last reviewed	7 June 2021
Adopted	26 April 2017				
Last reviewed	7 June 2021				

#### Policy Statement

##### 1. Memorandum of Understanding

Council confirms the agreement of the Memorandum of Understanding made between the former Shire of Narrogin and former Town of Narrogin and signed in March 2015, and applying from the 2016/17 Budget as follows –

##### 4.16 Rating – Parity Factor

It is agreed that to achieve parity of rating within the GRV and UV individual categories that –

- a) Calculation of the “parity factor” will be on the basis of a fixed base-line year of 2015/2016 using the principles outlined in the Proposed Merger Report of February 2014.
- b) The “parity factor” is to be applied to each rate category over an appropriate period, so that –
  - Equity in the New Entity is achieved for the GRV category, and
  - “Parity factor” for the UV category is calculated with the Shire of Wagin as the selected comparative Shire, and updated from the 2015/2016 Budgets.
- c) After application of the “parity factor”, the “natural increase” that is generally consistent across all rates categories and type be applied only to the extent necessary to meet budget requirements,
- d) The parity factor does not necessarily mean equality of rate in \$, but what is considered to be a reasonable and appropriate level considering access to amenities, facilities used and services provided.
- e) A Joint Merger Policy is to be prepared for the calculation of parity factor increase for each rate category and is to take into account that –
  - The % rates quoted on the Report and below are referenced to the Comparison Year, and are to be considered as indicative,
  - The % rate referenced to the Base Line Year is to provide for the annual cumulative effect over the period phased in.
- f) The concepts of “parity factor” and “natural increase” are to be used as the methodology to calculate a cumulative rate in \$ for each individual prescribed attribute/zoning for which a differential rate/\$ is to apply, and not implemented as a two tier differential rate in \$.

Report Comparison Year 2013-2014		Base-Line Year 2015/2016
Annual Parity Factor Over 10 Years		Annual Parity Factor Over 10 Years
3.9%	<b>UV – Rate in \$</b>	To be re-calculated and inserted once 2015/2016 Budgets adopted by – - Shire of Narrogin - Town of Narrogin - Shire of Wagin
7.8%	<b>UV – Minimum</b>	
10.5%	<b>GRV – Rate in \$</b>	
7.8%	<b>GRV – Minimum</b>	
3.3%	<b>GRV – Rural Townsite Minimum</b>	

##### 4.17 Rating – Unimproved Values

- a) Unimproved rates should be increased –

- Annually, by the parity factor as calculated for Base Line Year in 4.16 above,
  - The factor as calculated at that date, together with any natural increase annually, is intended to be applied equally over a period of 10 years,
- b) The parity factor is set from the 2015/2016 calculation and is not designed to achieve the same rate in \$ with the Shire of Wagin either annually or at the end of the 10 year period.

4.18 Rating – Gross Rental Values

- a) Differential rating provisions will be utilised to phase in and maintain, an equitable level of rating across the New Entity.
- b) As a new Local Planning Scheme will apply the same zoning to land in the Shire as in the Town, Governor's Orders should include the capacity for differential rating on the basis of location in the former Shire or former Town, should the New Entity choose to exercise this option.
- c) It is agreed that the provisions of the Financial Management Regulation r.52A(2) should be used for the five years permitted to achieve 50% of the calculated "parity gap".
- d) Subject to any Governor's Order issues pursuant to clause 4.16(1), it is further agreed that following the 5 year period permitted by Financial Management Regulation r.52A(2), the differential rating provisions in the Act should be used for a further 5 year period to address the remainder of the "parity gap".
- e) The intent of differential rating of GRV properties is to phase in rate increases of similarly zoned land –
- Annually, by the parity factor as calculated for Base Line Year in 4.16 above,
  - The factor as calculated at that date, together with any natural increase annually, is intended to be applied equally over a period of 10 years,

2. Parity Factors

Parity factors calculated in May 2016 for properties in the former Shire of Narrogin, in accordance with the MOU and used for differential rating in 2016/2017 Budget –

<b>Annual Parity Factor - Compounding % Increase</b>	<b>2015/2016 Rate/\$</b>	<b>2015/2016 Target Rate/\$</b>	<b>Total Parity % Increase</b>	<b>Years for phase in</b>	<b>Annual Increase Compounding % -</b>
Unimproved Value	0.005500	0.007545	37.2%	10	<b>3.21%</b>
Minimum	590.00	1,006.00	70.5%	10	<b>5.48%</b>
Gross Rental Value	0.051500	0.10057	95.3%	10	<b>6.92%</b>
Minimum	590.00	1,006.00	70.5%	10	<b>5.48%</b>
Minimum – Rural Townsite (75%)	590.00	754.50	27.9%	10	<b>2.49%</b>

– End of Policy

**Notes**

Memorandum of Understanding

The MOU signed in March 2015 formed the foundation of the agreement between the former Shire and the former Town. A critically important component of that agreement was the process for achieving rating equitability between the two former local governments, as outlined above.

Parity Factor

As per the MOU, the parity factor was recalculated on the basis of the 2015/2016 rate increases of the relevant local government, and incorporated into the calculation of the differential rating proposal put to the Town of Narrogin Council on 10 May 2016, advertised in accordance with the Governor's Order and subsequently adopted.

Note – 2015/16 Unimproved Value Target Rate/\$ is that of Shire of Wagin as per MOU

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 NARROGIN RACE AND PACE LEASE

File Reference	A105213
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Race and Pace Inc. (Trading as Narrogin Racing)
Previous Item Numbers	Nil
Date	10 May 2022
Author	Victoria Anderson – Records & Governance Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Current Narrogin Race and Pace Lease

#### Summary

The Narrogin Race and Pace Inc. have requested that the Shire give effect to the renewal (for a further 10 year period) of their lease, over portion of Lot 1561 Clayton Road, Narrogin. The Council is being requested to consider the extension, given the current lease option expires on 30 June 2022.

#### Background

The Club has a current Lease with the Shire on one portion of Lot 1561 Clayton Road. Lot 1561 Clayton Road is a Crown Grant, with the purpose of 'Recreation (Greater Sports Ground)' and extends from May Street (west) to Earl Street (east), abutting Clayton Road to the south and Lot 123 Earl Street ('old golf course') to the north.

The Club's current lease is dated from 01 July 2012 and their first option expires the 30 June 2022, with an option of renewal for a further 10 years listed within it (clause 6 of the schedule).

The lease is for the area located in the west portion of Lot 1561 comprising the control tower, old TAB building, committee/jockey rooms building, parade ring, members shelter, storage container, stables and vet's shed complex and machinery shed.

#### Consultation

Consultation has been undertaken with:

- Shire President;
- Chief Executive Officer; and
- President of the Narrogin Race and Pace Inc.

#### Statutory Environment

Local Government (Function and General) Regulations 1993, Regulation 30, provides for exemptions from the disposition requirements for not for profit community groups (no need to advertise).

The Shire's Chief Executive Officer has delegated authority to enter into leases or licenses agreements (or renewal) of two (2) years or less (Delegation Number 3.4 Disposal of land – leases, rentals etc.).

### Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

### Financial Implications

The Lessee is expected to maintain the upkeep of the premises, therefore responsibility for all matters pertaining to non-structural remains with the Club.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency

### Comment/Conclusion

The Club have been in contact with the Shire requesting exercising of their option for renewal of the lease, being a further, final, 10 year term. Further the Administration has noted the historical error in the leases that incorrectly references the Lot number as 1581 (and not 1561).

### Voting Requirements

Simple Majority

## **OFFICERS' RECOMMENDATION**

That with respect to the request of the Narrogin Race and Pace Inc., Council authorise the Shire President and the Chief Executive Officer to:

1. Prepare, sign and affix the common seal to the renewal of lease, such that the lease concludes on the 30 June 2032; and
2. Amend the lot number as part of that renewal to correctly read lot number 1561.

## **COUNCIL RESOLUTION 0525.007**

Moved: Cr Pomykala

Seconded: Cr Fisher

*8.30pm Cr Pomykala left the meeting.*

*8.32pm Cr Pomykala re-entered the meeting.*

That with respect to the request of the Narrogin Race and Pace Inc., Council authorise the Shire President and the Chief Executive Officer to:

1. Prepare, sign and affix the common seal to the renewal of lease, such that the lease concludes on the 30 June 2032;
2. Amend the lot number as part of that renewal to correctly read lot number 1561; and
3. Liaise with the Shire's Insurers regarding a greater amount, in relation to Public Liability Insurance, that may be required, in the opinion of the Chief Executive Officer, pursuant to Clause 4.11(a) of the lease.

**CARRIED 9/0**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

Reason for Change: The Council believed that the existing \$10 million Public Liability Insurance stated within the 2012 lease, was insufficient in today's terms.

## LEASE

DEED dated ~~XX XXXXXXXX~~ 2012 <sup>1 JULY 2012 JB</sup>

BETWEEN Town of Narrogin of 89 Earl Street, Narrogin, Western Australia (~~'Lessor'~~)

AND Narrogin Race and Pace Inc. (Trading as Narrogin Racing) (~~'Lessee'~~).

## RECITALS

- A. The Lessor is the registered proprietor of the Land.
- B. The Lessor has agreed to Lease the Premises to the Lessee at the Rent and upon the terms and conditions contained in this Lease.

## OPERATIVE PART

## 1. DEFINITIONS AND INTERPRETATION

## 1.1 Definitions

In this Deed, unless the contrary intention appears, the following words have the following meanings:

**'CEO'** means Chief Executive Officer.

**'Commencement Date'** means the Commencement Date specified in the Schedule;

**'Expiration Date'** means the Expiration Date specified in the Schedule;

**'Land'** means the Land referred to in the Schedule;

**'Lessee'** means the Lessee referred to in the Schedule;

**'Lessee's Covenants'** means terms covenants and conditions contained in this Lease and on the part of the Lessee to be observed and performed;

**'Permitted Use'** means the permitted use specified in the Schedule;

**'Premises'** means that part of the Land described in the Schedule and all improvements, fixtures and fittings in the Premises;

**'Rent'** means the rent specified in the Schedule and the rent payable under this Lease from time to time;

**'Term'** means the term of this Lease specified in the Schedule commencing on the Commencement Date and terminating on the Expiration Date;

**'The Town'** means the Town of Narrogin;

**'This Lease'** means this lease and any variations to it agreed between the parties.

## 1.2 **Interpretation**

Words importing the masculine gender shall include the feminine gender and shall also have application to corporations.

Words importing the plural number shall include the singular number and words importing the singular number shall include the plural number.

References to statutes shall include all statutes amending the statutes referred to or passed in lieu thereof.

When two or more Lessees are parties to this Lease the covenants and agreements on their part shall bind them and any two or greater number of them jointly and severally.

## 2. **LEASE**

The Lessor LEASES the Premises to the Lessee for the Term at the Rent and otherwise upon the terms and conditions contained in this Lease.

## 3. **RENT**

There will be an annual rent payable to the Town.

## 4. **LESSEE'S COVENANTS**

The Lessee COVENANTS with the Lessor as follows:

### 4.1 **Rates, Taxes & Outgoings**

To pay and discharge all rates and taxes including land tax assessed or charged in respect of the Premises and all other outgoings, including without limitation all telephone, electricity, gas, water, rubbish collection, emergency services levy and sewerage charges levied, charged or imposed upon the Premises or any part of the Premises or arising out of the use of the Premises and whether expressed to be payable by the owner or occupier of the Premises.

### 4.2 **Maintenance, Repairs & Painting**

The Lessee is to keep and maintain the premises in the condition presented to the lessor. The Lessee is to maintain every part of the Premises and all additions to the Premises and all lighting and electrical installations, including gardens area and car park, air conditioners and other such items servicing and general maintenance, and all drainage and all other fixtures and fittings, including window treatments and flooring in good repair to a standard acceptable to the Lessor and Lessee and to paint all such parts of the interior and exterior of the Premises as are now painted or are usually painted at such times and in accordance with the directions of the CEO of the Town.

### 4.4 **Cleaning**

At the Lessee's own expense during the Term at all times to keep and maintain the Premises clean, drained, free from rubbish, refuse and disused material of any kind and in good and sanitary condition to a standard acceptable to the Lessor.

#### 4.5 **Entry by Lessor to View and Undertake Urgent Repairs**

To permit the Lessor, its officers, members or agents at all reasonable times with or without workmen or others to enter the Premises to view the state of repair and condition of the Premises and to forthwith carry out any repairs, cleaning, painting or other works for which the Lessee is responsible under this Lease in accordance with any notice in writing given to the Lessee or left on the Premises by the Lessor.

The Lessor will take all practical steps to advise the Lessee of the need to entry the premises to undertake inspections or urgent repair works.

#### 4.6 **Abatement of Nuisances**

- (a) Not to do or leave undone any act, matter or thing which may be or be deemed to be a nuisance within the meaning of the *Local Government Act*, the *Health Act*, the *Factories and Shops Act* or any other Act or under any local laws or regulations applicable to the Premises or the use or occupation of the Premises by the Lessee and immediately to abate any such nuisance or alleged nuisance.
- (b) To ensure that the Premises are not used in any manner which may be or become a nuisance, disturbance or annoyance to the quiet and comfort of any occupier of any land in the vicinity of the Premises and on being required to do so by the Lessor or any officer of the Lessor to immediately abate any such nuisance, disturbance or annoyance.

#### 4.7 **Disorderly Behaviour**

To prevent disorderly behaviour and indecent language in the Premises at all times during the day and night.

#### 4.8 **Compliance with Statutes and Licences**

- (a) At its own expense to comply with, carry out and perform the requirements of the *Local Government Act*, the *Health Act* and all other Acts, town planning schemes, local laws or regulations or of any requisitions or orders under them applicable to the Premises or the use or occupation of the Premises.
- (b) To take out and keep current any licences required in connection with any activities carried on from the Premises.

#### 4.9 **Permitted Use**

To use the Premises solely for the Permitted Use.

#### 4.10 **Prohibited Use**

Not to use the Premises neither for any illegal or immoral purpose nor for any business or commercial use without the prior written consent of the Lessor.

#### 4.11 Insurance

The Lessee is to take out and keep in force the following policies of insurance with an insurer approved by the Lessor:

- (a) to effect and keep in force throughout the term a public risk policy of insurance in an amount of not less than \$10,000,000 for any one event or such greater amount as the Lessor may require and to produce to the Lessor on request a certificate of the currency of that policy.
- (b) Such policies of insurance as specified in Item 6 of the schedule.
- (c) is to effect and keep in force throughout the term a contents insurance policy to cover all goods owned by the Lessor.

The Lessee is:

- (d) not to do or permit to be done anything whereby any policy of insurance in respect of the Premises may become void or voidable or by which the rate or premium on it may be increased.

#### 4.12 Alterations and Improvements

Not without the prior written consent of the Lessor to erect or suffer to be erected any building or structure on the Premises nor to make or suffer to be made any alteration in or additions to any building or any other improvements to the Premises nor to remove any such improvements or to cut, maim or injure or suffer to be cut, maimed or injured any of the walls or timbers of the Premises.

#### 4.13 Fixtures, Fittings and Furniture

Not without the prior written consent of the Lessor to erect, install or place any fixtures, fittings in or upon the Premises.

#### 4.14 Assignment or Subletting

Not to assign, sublet or part with the possession of the Premises or any part of the Premises without the prior consent in writing of the Lessor and it is DECLARED that Sections 80 and 82 of the *Property Law Act 1969* are expressly excluded.

#### 4.15 Signs

Not without the prior written consent of the Lessor to permanently affix or exhibit or permit to be affixed to or exhibited upon any part of the exterior of the Premises or in any place visible from beyond the Premises any placard, sign, poster, hoarding or advertisement. However, this clause excludes the finishing post on the Race Track as this is visible from the car park and road.

The Lessee must comply with all current and future policies of the Town with regards to signage advertising. This includes, but not limited to an annual payment to the Lessor of a percentage of any signage advertising generated in the leased area by the Lessee.

#### 4.16 **Delivery Up of Possession**

At the expiry or sooner determination of the Term peaceably and quietly to deliver up possession of the Premises and all furniture, fixtures and fittings belonging to the Premises in such good and tenantable repair, order and condition as shall be consistent with the covenants contained in this Lease PROVIDED THAT immediately upon the expiry or sooner determination of the term the Lessee shall remove any tenant's fixtures and fittings and shall make good any damage caused to the Premises in doing so.

#### 4.17 **Removal of Trees etc**

Unless the Lessee has the prior written consent of the Lessor in each case (which consent the Lessor shall have the unrestricted right to refuse) the Lessee shall not:

- (a) remove or agree to or permit the removal from the Premises any fixtures, fittings or other improvements or any rock, stone, gravel, earth or minerals comprised therein;
- (b) cut or permit to be cut any trees on the Premises or remove or permit the removal of any timber from the Premises.

#### 4.18 **Fire**

To use and adopt all proper measures and precautions against the outbreak or spread of fire upon from or to the Premises and to comply with the *Bushfires Act 1965* and with all local laws, orders, regulations, requisitions, orders and notices made or given thereunder or pursuant thereto.

The Lessee is to maintain all fire firing equipment in good working order.

### 5. **LESSOR'S COVENANT – QUIET POSSESSION**

The Lessor COVENANTS with the Lessee that the Lessee paying the rental reserved by this Lease and observing and performing the covenants expressed and implied by this Lease and on the Lessee's part to be observed and performed shall during the Term and any extension of the Term quietly enjoy the use and occupation of the Premises without interruption by the Lessor or any person lawfully claiming through or under the Lessor.

### 6. **MUTUAL AGREEMENTS**

IT IS MUTUALLY AGREED as follows:

#### 6.1 **Default by Lessee**

If:

- (a) the Lessee breaches any of the Lessee's Covenants and the breach continues for 14 days after notice has been served on the Lessee by the Lessor; or
- (b) the Lessee goes into liquidation or ceases to be an incorporated body whether compulsory or voluntary (except for the purpose of amalgamation or reconstruction) or a receiver or manager is appointed; or

- (c) any mortgagee of the Lessee's property enters into possession of the Premises;  
or
- (d) any execution or process is made against the property of the Lessee; or
- (e) the Lessee being a natural person shall commit an act of bankruptcy; or
- (f) the Lessee abandons or vacates the Premises;

then and in any of such cases (but subject to the *Bankruptcy Act 1966*) the Lessor may at its option at any time after that event and without any notice or demand enter and repossess the Premises and as a result of that the Term and the estate and interest of the Lessee in the Premises will immediately determine but without prejudice to any other of the rights and remedies of the Lessor under this Lease and without releasing the Lessee from liability in respect of the Lessee's Covenants.

## 6.2 Destruction of Premises

- (a) Subject to clause 6.2(b), if the Premises or any part of the Premises shall be burned down, destroyed or damaged by fire so as to render the same unfit for the purpose permitted by this Lease then in such case (unless the insurance of the Premises shall have been forfeited or become null or void or the payment of any moneys payable under such insurance be refused or withheld through any act or default of the Lessee or its members, agents, servants, invitees or licensees) the Rent or a fair and just proportion of the Rent according to the nature and extent of the damage sustained shall cease to be payable until the Premises shall have been rebuilt and rendered fit for the purpose permitted by this Lease. In case of difference touching this paragraph such difference shall be referred to the award of a single arbitrator if the parties can agree upon one and otherwise to two arbitrators one to be appointed by the Lessor and the other by the Lessee and their umpire (to be appointed before proceeding with the arbitration) and in either case in accordance with the provisions of the *Commercial Arbitration Act 1985* or any modification or re-enactment thereof for the time being in force PROVIDED THAT in the event of such difference no part of the Rent shall be allowed by the Lessor to the Lessee as aforesaid but the Lessee shall continue to pay the Rent in full until the date of the award of such arbitrator at which time the Lessor shall refund to the Lessee free of interest any Rent which according to such award shall have been overpaid. In any such arbitration each party shall be entitled to be represented by a duly qualified legal practitioner and this clause shall be deemed to be the agreement in writing referred to in Section 20 of the *Commercial Arbitration Act 1985* in respect of such representation.
- (b) If the Premises or any substantial part thereof be burnt down, destroyed or damaged so as to be wholly unfit for occupation or use this Lease may at the option of the Lessor (such option to be declared in writing within 28 days after such destruction) be determined the Lessee in that event paying the rental hereby reserved up to such determination and all moneys paid or payable under any policy of insurance effected in respect of the Premises shall belong to the Lessor absolutely.

## 6.3 Entry by Lessor

If the Lessee shall fail to duly and punctually observe or perform any of the Lessee's Covenants the Lessor shall be entitled to carry out the observance or performance of such covenant, condition or agreement and for such purpose the Lessor or the Lessor's agents workmen or architects may if necessary enter the Premises or any part of the Premises or any part of the Premises and the cost and expense incurred in such observance or performance together with interest thereon at the rate of 11% per annum shall be a debt due by the Lessee to the Lessor and shall be payable on demand and may be recovered by the Lessor in the same manner as if such debt were for rent due under this Lease in arrear by action in law and such cost expense and interest shall be a charge on the Term.

#### **6.4 Structural Alterations**

Notwithstanding anything contained in clauses 4.3 (Maintenance, Repairs and Painting), 4.4 (Cleaning), 4.8 (Compliance with Statutes and Licences) and 4.13 (Alterations and Improvements) of this Lease, the Lessee shall not be liable to effect any structural alterations of the Premises unless the same shall be necessitated or occasioned by reason of any act or default of the Lessee.

#### **6.5 Service of Notices**

That all notices, consents and approvals or any demand to be given to or made upon the Lessee shall be in writing and may be signed by the Lessor or its solicitors or agents and all such notices or demands shall be considered as having been properly served upon the Lessee if delivered to the Lessee or posted to the Lessee by prepaid registered post addressed to the Premises or to the address of the Lessee and if served by post shall be conclusively deemed to be served upon and be received by the Lessee at the expiration of the next day following the day when the same shall be posted.

#### **6.6 Headings**

That the headings appearing in this Lease are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of the clauses of this Lease nor in any way affect this Lease.

### **7. ESSENTIAL TERMS**

The covenants by the Lessee contained in this Lease to pay Rent and rates, taxes and insurance in respect of the Premises at the time and in the manner therein respectively prescribed and to only use the Premises for the Permitted Use and Clauses 4.20 to 4.25 inclusive are essential terms of this Lease and any breach of any of those covenants shall be regarded by the Lessor and the Lessee as a fundamental breach by the Lessee of this Lease. Should the Lessor determine this Lease following such a breach then (without prejudicing or limiting any other right or remedy of the Lessor arising from such breach or otherwise under this Lease) the Lessor shall be entitled to recover from the Lessee and the Lessee covenants to pay to the Lessor as and by way of liquidated damages for such breach the Rent, rates, taxes and insurance which would have been payable by the Lessee for the unexpired residue of the Term after making allowance for the Rent, rates, taxes and insurance which the Lessor by taking reasonable steps to relet the Premises obtains or could reasonably be expected to obtain by reletting the Premises for such unexpired residue of the Term on reasonable terms as to rent and otherwise PROVIDED THAT:

- (a) any such reletting shall not be required to be on like terms as are expressed and implied in this Lease;
- (b) the Lessor's entitlement to recover damages as aforesaid shall not be prejudiced or limited if:
  - (i) the Lessee abandons or vacates the Premises;
  - (ii) the Lessor elects to re-enter the Premises or to determine this Lease;
  - (iii) the Lessor accepts the Lessee's repudiation of this Lease; or
  - (iv) the parties' conduct constitutes surrender by operation of law;
- (c) the Lessor shall be entitled to institute proceedings to recover damages either before or after any of the events or matters referred to in sub-paragraph (c):
- (d) any conduct by the Lessor to mitigate damages shall not of itself constitute acceptance of the Lessee's breach or repudiation or a surrender by operation of law; and
- (e) nothing expressed or implied in this Lease shall be construed to mean that no other covenant in this Lease on the part of the Lessee to be observed or performed may be an essential term.

## 8. **ADDITIONAL TERMS**

All (if any) the additional terms covenants and conditions contained in the Schedule are incorporated into and apply to this Lease.

## THE SCHEDULE

**Item 1            The Lessee**

Narrogin Race and Pace Inc. (Trading as Narrogin Racing)

**Item 2            Land**

Part of Lot 1581 Clayton Road, Narrogin.  
(Located within Crown Grant 27330)

Narrogin Race Track, Narrogin Pacing Track and includes; control tower, old TAB building, committee/jockey rooms building, parade ring, members shelter, storage container, stables and vet's shed complex and machinery shed as indicated on attached plans.

**Item 3            Term**

Period of ten years, with a ten year option at the discretion of both parties.

**Commencement Date**

1 July 2012

**Expiration Date**

30<sup>th</sup> June 2022

**Expiration of Option Period if agreed in writing by both Parties.**

30<sup>th</sup> June 2032

**Item 4            Rent**

\$50.00 annually  
A rental review will take place after 5 years.

**Option (if enacted)**

The annual rent will be determined by negotiation between the Lessor and Lessee, but will not be less than the 10<sup>th</sup> year rent.

Rent is due by the 1<sup>st</sup> August each year.

**Item 5            Permitted Use**

Facilitation of a Horse Racing Club for harness and thoroughbred events.

Other uses as agreed to in writing by the CEO of the Town of Narrogin.

**Item 6            Insurance**

The Lessee is to provide workers compensation insurance for its operations and officers' actions.

The Lessee is responsible for the building, contents and industrial special risk policy in joint names of the lessor and the lessee to cover the Premises and all plate glass installed on the Premises against loss damage by fire, fusion, explosion, smoke, lightning, flood, storm, tempest, rain, water, water damage, leakage, earthquake, riot, civic commotion, malicious damage, impact by vehicles, aircraft and articles dropped therefrom and any other risks required by the Lessor, such cover not to be less than the full insurable value of the Premises and plate glass on a replacement and/or reinstatement basis.

The Lessee is to supply a photocopy of each policy of insurance with the lessor and at least seven (7) days before they become due to pay all premiums necessary for that purpose and deposit with the Lessor a photocopy of the receipt for the current years premium or a certificate of renewal of insurance company and if the Lessee at any time fails to insure and keep insured as above it is agreed the Lessor may do all things necessary to effect or maintain the insurance and that the lessee must repay any moneys expended by the Lessor for the purpose on demand and any moneys so expended are deemed to be rent in arrears and may be recovered by the Lessor accordingly.

The Lessee may request that the Lessor takes out the building, contents and industrial insurance on the Lessee's behalf subject to the condition that the Lessee will reimburse all insurance premium costs associated with the request within 30 days of the Lessor demanding the reimbursement.

In the event that the Narrogin Racing continues to store alcohol/drinks within the John Higgins Centre and a break in occurs that can be attributed to the storing of alcohol/drinks, the Lessee will be responsible for the Insurance excess or cover all costs of repairs.

**Item 7      Bond**

The normal requirement of the Lessee to pay a bond for the premises of no less than the equivalent of four weeks rent is waived in this instance due to the amount of rent being charged.

**Item 8      Specific Maintenance Clarification**

**Lessor Responsibility:**

Nil

**Lessee Responsibility:**

To maintain the leased area at its own expense, which includes the maintenance and repair of all buildings, shed, lighting (including Towers) and other infrastructure.

To have all buildings, sheds and lighting (including Towers) and other infrastructure insured at the Lessee's own expense and pay all insurance excesses as required and provide the Lessor a copy of the certificate of insurance currency and have the Lessor listed as having an interest in all insurance policies.

Not to request or demand any financial contribution from the Lessor for any reason which includes maintenance, upgrades or enhancements of, but not limited to, any buildings, sheds, fencing, lighting (including Towers), power, rail other structures or infrastructure etc.

**Item 9 Special Usage Charges**

Subject to availability, the Lessee will not refuse any reasonable request from the Lessor for hire of the premises.

**Item 10 Utilities Accounts**

When practical, all utility accounts are to be transferred into the name of the Lessee.

**Item 11 Access to Central Sports Ground / Dam**

The Lessor and general public will have a right to entry the leased area to access the Central Sports Ground for maintenance and recreational purposes. The Lessor is also entitled to have a right of entry to the leased area so it can access its dam and surrounding area for maintenance, upgrades and other works as required. The Lessee will not refuse any reasonable request for access to these areas.

**Item 12 Private Works**

It is the Lessee's responsibility to maintain the leased area at its own expense. If works is required to be undertaken by the Lessor for any reason it will be reimbursed at the Lessor's private work rates. This includes but not limited to, any use of the Lessors plant, equipment and labour.

The use of the Lessor's plant and equipment is subject to the approval of the CEO or Director Technical & Environmental Services.

**Item 13 Lawn/Garden Areas**

All lawn and garden areas are to be kept in a safe well maintain manner at all times.

**Item 14 Utilities**

It will be at the Lessor's expense to install any sub-meters that it believes will provide a more accurately utility usage within reasonable costing, otherwise the Lessee and Lessor may agree in writing to a percentage of the appropriate metered utility account.

**Item 15      Recycled Water**

The Lessee is to ensure its members and volunteers comply at all times with the safety requirements associated with the use of recycled water.

The cost of using recycled water is based on forty (40%) percent of the annual operating costs incurred by the Lessor to operate and maintain its recycled water system including repairs. In the instance that a major failure occurs this will be the responsibility of the Town of Narrogin and will be repaired keeping the Narrogin Race Club informed. The percentage rate and any allowed subsidy will be reviewed every two (2) years.

**Item 16      Outstanding Accounts**

The Lessee agrees to pay the Lessor within normal terms being 28 days, which is outlined on the invoice, any outstanding invoice that is associated with the leased property.

**Item 17      Keys**

The Lessor is to be provided a copy of any key that is either used or replaced by the Lessee within the leased area for locking buildings, sheds, gates etc.

**Item 18      Special Usage Charges**

Subject to availability, the Lessor may use the leased area free of charge. The Lessee will not refuse any reasonable request from the Lessor to use the leased area.

**Item 19      Conditions required for a valid lease**

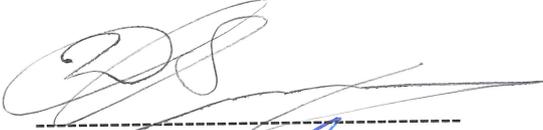
The lease is offered subject to the approval from the State Minister for Lands.

**EXECUTED** as a Deed.

THE COMMON SEAL of the TOWN  
OF NARROGIN was hereunto affixed  
In the presence of:

)  
)



  
-----  
Mayor

**Don Ennis**

-----  
Name of Mayor

  
-----  
Chief Executive Officer

**Aaron Cook**

-----  
Name of Chief Executive Officer

  
-----  
Narrogin Race and Pace Inc. Chairperson

**John Young**

-----  
Name of Narrogin Race and Pace Inc.  
Chairperson

## 10.4.2 DRYANDRA COUNTRY VISITOR CENTRE TRANSITION PLAN

File Reference	8.1.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	18 May 2022
Author	Anna Prysiashna – Community Development Support Officer Sharon Bell – Acting Manager Community Leisure & Culture
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Dryandra Country Visitor Centre Constitution 2. Proposal to Consider Management of Dryandra Country Visitor Centre

### Summary

The Council is requested to consider the Dryandra Country Visitors Centre (DCVC) Transition Plan, assisting the organisation through its winding up process, and assume management of visitor promotion and servicing, of the current tourism centre.

### Background

The Dryandra Country Visitors Centre is an information hub for tourists and locals, delivering information and itineraries for Narrogin and the surrounding districts. Currently the DCVC is managed by a community organisation known as the Dryandra Country Visitors Centre Incorporated. The incorporated group is legally established under the Associations Incorporations Act 2015 pursuant to its constitution (Attachment 1).

The entity has, for many years, employed a manager and utilises volunteers to assist in the day to day operations of the DCVC. Following the resignation of the Manager of the DCVC, the Management Committee has indicated that the organisation will be winding up (Attachment 2), and have submitted a request for the DCVC to be managed by the Shire. The Shire will be required to fill the management gap, providing focused support, information dissemination, best-practice promotion, and identification of leverage opportunities.

### Consultation

The Shire's Chief Executive Officer has consulted with the following at various times since the initial request:

- Elected Members via Monthly Briefing Sessions and Councillor representatives on the DCVC.
- Several volunteers of the Association;
- Acting Manager Community Leisure and Culture; and
- Dryandra Country Visitors Centre Board of Management.

## Statutory Environment

The Associations Incorporations Act 2015 and clause 71 of the associated Regulations (2016) relate. The winding up clause 17 of the Constitution of the Association also relates (refer Attachment 1).

The Local Government Act 1995, section 6.19, in relation to fees and charges, relates if the Council wishes to set or adopt a new fee or charge (merchandise sales).

## Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

The Council's adopted Tourism Development Strategy (TDS)(Brighthouse 2019) underpins the value of Tourism to the Shire's economic development as a district.

## Financial Implications

The Shire of Narrogin currently supports financially the operation of DCVC at a direct cash cost of \$63,000 per annum, funding effectively, the Manager's position of the DCVC and indeed warehousing the payroll function for that officer's employment. The Shire also leases the premises to the entity (at \$1 pa) with that lease having expired several months ago and running on a month by month basis.

The turnover of the organisation is in the order of \$100,000 pa.

In addition, the Shire of Cuballing contributed \$6,000 annually for the promotion and marketing of the Tourism in the District.

DCVC also raise some capital from retail sales, which according to their report, everything purchased is marked up at least 100%.

DCVC also generate some income from hiring the conference room at the following rates:

- \$110 for a full day (9am to 5pm).
- \$55 for a half a day (1pm to 5pm).

According to DCVC, they sub leased one small office to Parkerville as a clinical practitioner, which ended in early 2021. The charged out rate per month, including all outgoings (power, internet), were \$500 a month.

DCVC was previously a "membership organisation" generating a small amount of income from local businesses, particularly businesses which were oriented to tourism activities, such as cafes and accommodation, in fees of \$100 a year. Individual members could join for \$30 a year. From advice of the Board, there does not appear to be any current financial members.

The key financial consideration for the Shire is to ensure that the entity winds up legally and successfully, and has valid equity to pay any remaining or known debts. There appears to be adequate cash reserves surplus of debts of approximately \$10,000.

There appears to be indicative stock on hand of approximately \$10,000 and (from initial investigations) assets in the way of furniture and equipment of approximately \$10,000. Thus, an indicative net equity of \$30,000. Were all of that to be transferred to the Shire as a 'like for like' entity and legally able to receive the distribution of their funds, the Shire may be the beneficiary of cash or equivalent assets worth an indicative \$20,000, and furniture and equipment that has, in all probability no salvage, scrap or cash value.

The key non-financial implications are the continued support for volunteers and the Shire's administrative role in supporting, through its Community Development and Finance Department Team's, financial and management resources to manage rostering, merchandise, backend accounting and the like, through the Shire's normal processes.

As the Shire normally subsidises the activities of the DCVC operations by \$63,000 pa, there is sufficient spare capacity to continue to manage the day to day affairs of the visitor servicing and leave some cash reserves for destination marketing and or product development.

The expense to date (18 May 2022) against the Shire's Budget line 2130206 Visitor Centre contribution, is \$40,766, some \$22,000 under budget, with 6 weeks of the financial year remaining and no continuing liabilities to the Association.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

### Comment/Conclusion

It is often difficult for local governments to assess the effectiveness of their investment in visitor centres, and whether they actually need one. Importantly, local governments need to recognise that visitor centres generally do not represent a profit-making centre, but rather are part of the (hard and soft) infrastructure that contributes to the overall economic activity that can be generated for a community.

If the Shire were to assume management of the DCVC, it will assist the DCVC to:

- Deliver effective and impactful pre-destination and in-destination information to visitors across all appropriate channels, including website, social media, and apps. Drive visitation to each area and present a cohesive visitor experience.
- Establish standards for providing consistent, quality information to visitors; create the desired customer experience; and provide a compelling staff training program to build capability across the network. This will attract and retain talent, as well as providing career development opportunities and succession planning pathways.
- Sell the benefits so that visitors know what to look for and would actively seek out 'i' branded visitor centres' places of interest, services, and products.
- Position stakeholders to understand the future direction of the visitor centre, optimize visitor center current investment, and make a case for new investment. The communication would also

highlight some of the best practice to assist individual visitor centres and key stakeholders to incorporate into its operations.

- Establish a clear purpose, role, and goal for the visitor centre as well as agreed performance management standards, accountability, and management.
- Provide direction and management of the volunteers (15+ Volunteers), including rostering.
- Manage the financial management (income and expenditure) of the centre.

Assuming the management of the DCVC is in line with the principles of:

- Adaptive Reuse Strategy Narrogin Railway Station and Goods Shed; and
- Narrogin Tourism Strategy.

Overseeing the day to day operations of the DCVC, including the relocation to the Railway Station, volunteers and associated tasks as determined, will be the role of the Community Development Support Officer, under the direction of the Manager Community Leisure and Culture.

Other aspects of the current management and operation of the DCVC that needs to be considered are:

- Liabilities;
- Current stock; and
- Financial position (Balance Sheet).

### Voting Requirements

An Absolute Majority decision is required with respect to the adoption of a new fee or charge.

#### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0525.008**

Moved: Cr Broad

Seconded: Cr McNab

That with respect to the Dryandra Country Visitors Centre (DCVC) Incorporated, the Council:

1. Note that Dryandra Country Visitor Centre Incorporated has resolved to;
  - a. Formally windup the Association;
  - b. Request the Shire of Narrogin to take over its tourism promotion, destination marketing and visitor servicing activities; and
  - c. Distribute its remaining net assets and proceeds (after windup) to the Shire of Narrogin, in order to continue to provide tourism promotion, destination marketing and visitor servicing to the District.
2. Thank the DCVC Inc. Board, Members and Volunteers for their dedicated commitment and service to tourism for the district for many years.
3. Assist the DCVC Inc., if required, with the administrative tasks of formally winding down in accordance with the requirements of the Associations Incorporation Act 2015 and the associated Regulations 2016 and its Constitution.

4. Support the transition of the Dryandra Country Visitors Centre's visitor servicing / centre operations from community managed to Shire managed, commencing from 1 June 2022, if the DCVC Inc. Board so agrees;
5. Request the DCVC Inc. to provide to the Shire as soon as practical:
  - a. A contact list of current (if any) and immediately preceding year financial members.
  - b. A contact list of volunteers.
  - c. A comprehensive Statement of Financial Position (Balance Sheet) with an itemised schedule of ALL of its known net assets, including, but not limited to, from the date of windup or 1 June 2022, whichever is the earliest, the following;
    - i. Debts owing to it;
    - ii. Creditors and debts owing by it;
    - iii. Website;
    - iv. Computers, licenses, copyright assignments or agreements and any software;
    - v. The legal trading name of the Dryandra Country Visitor Centre;
    - vi. Intellectual Property;
    - vii. Furniture;
    - viii. Merchandise Stocks (itemised and costed at both cost and retail price); and
    - ix. Cash and Investments.
6. Request the Shire's Chief Executive Officer to:
  - a. Inform and engage with the relevant stakeholders including the Shire of Cuballing, as a major financial contributor of the former Association.
  - b. Establish a suitable interim Working Group, comprising Officers of the Shire, Councillors Seale, Early and Alexander, a representative of the Shire of Cuballing and a representative of the Volunteers of the Visitor Centre to assist the Administration of the Shire in effective continued service delivery; volunteer support and management; visitor centre operations; transition planning from the management of the DCVC to the Shire; and the proposed relocation of visitor servicing activities to the Railway Station in coming months.
  - c. Accept any donated assets from the DCVC Inc. as part of the winding up of the Association and ensure that any cash assets are transferred to the Shire's Tourism and Area Promotion Reserve Account if or when received.
7. Note that nothing in this resolution should be construed as;
  - a. Preventing the Council from, at some future point, renaming the operation to some other name, from the Dryandra Country Visitor Centre, particularly when it transitions to the Railway Station.
  - b. Requiring the Shire of Narrogin to maintain accreditation as a Visitor Centre with Tourism WA.
8. Note that a Budget variation to give effect to purchasing Visitor Centre merchandise and operations is not required, as the existing Budget General Ledger Line Number 2130206

(Visitor Centre Contribution) can be utilised and has sufficient capacity within it to 30 June 2022.

9. Approve of a new fee and charge for Visitor Centre merchandise sales of cost plus 100% markup being advertised with effect from the date of local public notice being achieved or from 1 June 2022, whichever is the latter.

**CARRIED 9/0**

**BY ABSOLUTE MAJORITY**

For: President Ballard, Cr Broad, Cr McNab, Cr Fisher, Cr Seale, Cr Pomykala, Cr Wiese, Cr Alexander, Cr Early.

Against: Nil

# Dryandra Country Visitor Centre Incorporated

## Constitution

Lodged in the office of the  
Commissioner for  
Consumer Protection on the

07 DEC 2015

### 1. NAME

The name of the Association is Dryandra Country Visitor Centre Incorporated (or Inc), hereafter referred to as the Association.

### 2. OBJECTS

The objects of the Association are:

- 2.1 To promote the Dryandra Country Visitor Centre region as an attractive tourist destination
- 2.2 To promote tourist services and attractions

Provided the property and income of the Association shall be applied solely towards the promotion of the Objects of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members except in good faith in the promotion of those objects.

The Association shall operate in a manner that will have due regard to its members' interests.

### 3. MEMBERSHIP

- 3.1 Subject to Rule 4 and to acceptance by the Committee of Management, any person other than an employee of the Association may become a member of the Association by notice in writing to the Committee of Management and payment of the prescribed subscription. If a membership application is rejected, the applicant shall be entitled to make written or personal representations to the Committee of Management, where upon the Committee of Management shall review its decision and subsequently notify the applicant accordingly.
- 3.2 Application for membership is to be made in such form as the Committee of Management from time to time directs.
- 3.3 Where a member is not a natural person, the member shall nominate a natural person to action its behalf in the affairs of the Association.
- 3.4 A natural person so appointed to represent a member shall be deemed for all purposes to be a member until that appointment is revoked in writing to the Committee of Management.
- 3.5 Such a nominated natural person may be changed by the member, by giving notice to the Committee of Management in writing.
- 3.6 The Association may appoint Life Members who shall be deemed to be financial members even though there is no requirement for them to pay the annual subscription.

### 4. CESSATION OF MEMBERSHIP

Membership of the Association shall cease:

- 4.1 If, having given one month's notice in writing of the member's intention to resign, that notice expires.
- 4.2 If the member dies or ceases to exist.
- 4.3 If the member becomes an employee of the Association.
- 4.4 If the member fails to pay the prescribed subscription when due, provided the member has been given not less than two weeks' notice by the Association, of its intention to terminate the membership.
- 4.5 If the Association, after proper investigation and by Special Resolution, decides that membership should cease because the member's conduct is seriously detrimental to the interests of the Association.

### 5. SUBSCRIPTIONS

- 5.1 Subscriptions for membership in the Association shall be recommended from time to time by the Committee of Management. The members at the Annual General Meeting held before the end of the next financial year shall confirm the annual subscription for the next financial year.
- 5.2 The Committee of Management may fix different subscriptions and payment terms for different classes of members.
- 5.3 Subscriptions become due on the first day of July in each year.

## **6 REGISTER OF MEMBERS**

The Public Officer of the Association shall keep and maintain in an up to date condition, a register of the members of the Association with:

- 6.1 Their member name and if applicable, the name of the natural person nominated in accordance with Sub-Rule 3.3.
- 6.2 Their postal, residential and email addresses and, upon request of a member of the Association, shall make the register available for the inspection of the member and the member may make a copy of or take an extract from the register but shall have no right to remove the register for that purpose.

## **7 COMMITTEE OF MANAGEMENT**

- 7.1 The affairs of the Association shall be managed by a Committee of Management consisting of nine members, each elected at an Annual General Meeting to the Committee of Management for a period of one year.
- 7.2 One councillor or nominated deputy of the surrounding shires, as from time to time nominated by the Council, shall automatically be a voting member of the Committee.
- 7.3 Only one delegate of an organisation or business may be represented on the committee at any one time.
- 7.4 The representative may be the member, a spouse of a principal of the member or an employee of the member.
- 7.5 There is no limit to the number of times a financial member may be elected to the Committee of Management.
- 7.6 A Committee of Management member shall cease to be a member of the Committee of Management if the member:
- Dies;
  - ceases to be a financial member of the Association;
  - Resigns by notice in writing delivered to the Public Officer;
  - Is convicted of an offence under the Associations Incorporation Act 1987;
  - Is absent from more than three scheduled Committee of Management meetings without reasonable cause notified to the Public Officer prior to the meeting;
  - Ceases to be the natural person nominated by a member.
- 7.7 Except if a casual vacancy, nominations for election to the Committee of Management shall be called from eligible members, by the Public Officer twenty-one days before the Annual General Meeting, by notice in writing to each member.
- 7.8 Nominations must be made on the form accompanying the notice, signed by the nominator who must be a financial member and signed by the nominee who must consent to the nomination and include a brief credential statement. Nominator and nominee may be the same person.
- 7.9 Nominations shall close two weeks after being called, whereupon the Public Officer in the week next following, shall circulate a list of the nominees with a copy of their credentials and if the number of nominations exceeds the number of vacancies, a postal ballot form to each member.
- 7.10 If the same number of nominations as there are vacancies or less are received, the Chairperson of the Annual General Meeting or in the case of a casual vacancy, the Chairperson of the next succeeding Committee of Management meeting, shall declare the members so nominated duly elected as members of the Committee of Management.
- 7.11 If more nominations than vacancies are received, the Public Officer shall cause a postal ballot to be held to elect members to fill the vacancies and the Chairperson of the Annual General Meeting or in the case of a casual vacancy, the Chairperson of the next succeeding Committee of Management meeting, shall declare sufficient members receiving a simple majority of the votes, duly elected as members of the Committee of Management.

- 7.12 If fewer nominations than there are vacancies are received, each vacancy unfilled shall be filled by the Committee of Management at its first meeting following the Annual General Meeting as if it were a casual vacancy, as provided in Rule 9 of this Rule.

## **8 POWERS OF THE COMMITTEE OF MANAGEMENT**

- 8.1 Subject to the members at General Meetings, these Rules and the Associations Incorporation Act 1987, the Committee of Management shall have all such powers and do all such things as are necessary to carry out the objects referred to in Rule 2 (Objects) of these Rules.
- 8.2 The Committee of Management may delegate specific powers to persons employed in the service of the Association and may revoke or vary such powers.
- 8.3 The Committee of Management may form sub-committees to which specific powers are delegated.
- 8.4 The Committee of Management may cancel the appointment of the sub-committee so formed at any time.
- 8.5 A sub-committee may have in its composition, financial members, advisers or employees in addition to members of the Committee of Management, provided that financial members shall not be in a minority at its meetings and a member of the Committee of Management shall be Chairperson.
- 8.6 The Committee of Management may make by-laws for the regulation of the conduct of persons at the Association's premises or at tourist attractions managed or conducted by the Association; including the price of admission, the issuance of free passes, the times and dates of opening Association premises and attractions. The by-laws may include the power to refuse entry to or eject from the premises or attractions, any person whose presence or actions may not be conducive to the attainment of the objects in Rule 2 of these Rules.

## **9 CASUAL VACANCIES**

- 9.1 The Public Officer shall call nominations for casual vacancies on the Committee of Management as soon as is practicable after the date of the casual vacancy.
- 9.2 The process of nomination and election shall proceed as provided in Rule 7 of these Rules.
- 9.3 The Committee of Management member so appointed shall continue in that position until the expiration of the term of the member replaced.

## **10 CHAIRPERSON**

- 10.1 At the Annual General Meeting the members shall elect one of their number as Chairperson and one of their number as Vice-Chairperson.
- 10.2 The Chairperson or, in his or her absence, the Vice-Chairperson, shall preside over all meetings of the Association and the Committee of Management.
- 10.3 Should both the Chairperson and the Vice-Chairperson be absent from a meeting, the financial members then present shall elect one of their number to be Chairperson for that meeting.

## **11 PUBLIC OFFICER**

Except if the Committee of Management appoints another, the Association's appointed manager shall be the Public Officer.

The Public Officer shall be responsible for:

- 11.1 Maintenance of an office at the principal place of business of the Association and lodging with the Commissioner for Corporate Affairs, a notice of an address for the service of any process, notice or other document on the Association.
- 11.2 Giving notice to members in accordance with these Rules, of the date, time and place of General and Committee of Management meetings.
- 11.3 The preparation and presentation of minutes of General and Committee of Management meetings.
- 11.4 The preparation and presentation of the annual accounts to the Annual General Meeting.
- 11.5 Preparation and presentation of reports to the Committee of Management, on the operation of the Association.
- 11.6 Preparation and maintenance of the Register of Members.
- 11.7 Maintenance of an up to date copy of the Rules and by-laws of the Association.
- 11.8 Maintenance and safekeeping of all records, books of account and securities and the carrying out of such other matters as are prescribed by the Rules.
- 11.9 Acting as Returning Officer, for the determination of the numbers of votes cast in postal ballots called under these Rules.

## **12 MEETINGS OF THE COMMITTEE OF MANAGEMENT**

- 12.1 A meeting of the Committee of Management shall be called at least six times per annum for conducting the business of the Association, at a time and place fixed by the Committee of Management provided that the Chairperson may summons a special meeting to deal with matters requiring urgent attention, by giving not less than twenty-four hour notice of such meeting.
- 12.2 A quorum of five elected members shall be present before the meeting can commence.
- 12.3 If there is no quorum present within thirty minutes of the time fixed for the Committee of Management meeting, the meeting may continue with the proviso that no decisions are made without a quorum present.
- 12.4 Matters before the Committee of Management shall be decided by majority vote but where there is an equality of votes, the Chairperson shall have a casting vote in addition to the deliberative vote.
- 12.5 Members may attend a Committee of Management meeting under such conditions as the Committee of Management may fix from time to time.
- 12.6 Having fixed the conditions for attendance at Committee of Management meetings, the Committee of Management shall as soon as practicable, advise members of the conditions so fixed.

## **13 ANNUAL GENERAL MEETING**

- 13.1 The Association shall hold an Annual General Meeting in addition to the Committee of Management meetings.
- 13.2 The Annual General Meeting of the Association shall be held each year between July 1<sup>st</sup> and October 1<sup>st</sup>.
- 13.3 Members shall receive at least twenty-one days' notice in writing to the address appearing in the Members Register of the date, time and place of the Annual General Meeting, together with a statement showing the number of vacancies to be filled in the Committee of Management and a nomination form
- 13.4 Nine financial members shall be a quorum and if that number is not present within thirty minutes of the advertised time for the meeting, the meeting shall be abandoned and a new date advertised, even though the date is not within the time prescribed by Sub-Rule (1) of this Rule. If a quorum is not present within thirty minutes after the time specified for the meeting the meeting lapses or may be adjourned to the same time on the same day the following week and at the same venue. At the adjourned meeting if a quorum is not present within thirty minutes after the time specified, the members who are present may proceed with the meeting as if a quorum was present. Only the business left unfinished at the original meeting may be dealt with at the adjourned meeting.
- 13.5 Only one representative of a member organisation shall have a vote.
- 13.6 Except as is otherwise provided for in these Rules voting on any matter before the Annual General Meeting shall be by a show of hands, with the matter being determined by a simple majority. The Chairperson shall declare the result.
- 13.7 In the event of at least five members disagreeing with the declaration by the Chairperson, the matter shall be decided by poll.
- 13.8 No member shall be entitled to vote, whether by show of hands, ballot or poll, unless that member is financial.
- 13.9 A member entitled to vote on any matter before an Annual General Meeting, who is unable to attend, may vote by giving a written proxy to another person who is able to attend and that person may cast a vote on behalf of the member.
- 13.10 Persons not being members may attend an Annual General Meeting on such conditions as the Chairperson may prescribe but in any event, shall not speak on any matter before the meeting unless so requested by the Chairperson.
- 13.11 The order of business for an Annual General Meeting shall be:
  - a) Welcome
  - b) Apologies
  - c) Minutes of the last Annual General Meeting
  - d) Minutes of any Special General Meetings held during the year
  - e) Matters arising from those minutes
  - f) Chairperson's report
  - g) Financial Statements
  - h) Election of Office Bearers and Committee Members
  - i) General Business
- 13.12 Minutes of the last Annual General Meeting, minutes of any Special General Meetings held during the year and the Financial Statements to be presented to an Annual General Meeting shall be made available on request to members, at the principal place of business of the Association during the week immediately prior to the Annual General Meeting.

## **14 SPECIAL GENERAL MEETINGS**

- 14.1 Special General Meetings of the Association may be called for by the Committee of Management or by at least twelve financial members giving a request to the Public Officer, indicating the matter to be decided.
- 14.2 In either event, the Public Officer shall arrange for a Special General Meeting to be held within forty-five days of the request, by giving appropriate notice to the members.
- 14.3 The other provisions of this Rule, relating to Annual General Meetings, shall be applied with suitable modification to a Special General Meeting, provided that no matter other than that described in the request may be dealt with.
- 14.4 Any resolution by members at an Annual General Meeting or a Special General Meeting, which seeks to amend these Rules or which seeks to effect a winding up of the Association, shall not be valid unless notice has been given that the resolution is to be a special resolution and is passed by at least seventy-five percent of the votes cast.
- 14.5 Such a resolution is for the purpose of Section 24 of the Associations Incorporation Act 1987, a Special Resolution and any changes to the Constitution will have no effect until the Notice of Special Resolution is lodged with DOC and approval granted.
- 14.6 Notice in writing of proposed amendment or amendments to this constitution shall be given to each member of the Association as shown in the register of members not less than twenty one days prior to the date at which the amendment or amendments are to be considered.

## **15 FINANCE**

- 15.1 All financial arrangements undertaken by or for the Association shall conform with legal requirements and good accounting and business practice.
- 15.2 All payments by the Association and to the Association shall be recorded in appropriate books of account, with receipts given for all monies received and cheques or remittance advices written for all monies paid. This includes the use of electronic banking.
- 15.3 All monies received by the Association shall be deposited or electronically transferred into an account at a trading bank.
- 15.4 Payments made by the Association may only be drawn on deposited funds or within overdraft limits set for operational purposes pursuant to a prior commitment authorised by budget or a Committee of Management resolution.
- 15.5 Funds in excess of normal operating requirements may be invested in bank or other authorised trustee securities.
- 15.6 The books of account shall be kept in such a manner as will enable true and fair accounts of the Association to be prepared and audited from time to time.
- 15.7 The accounts presented to the Annual General Meeting shall consist of an income and expenditure account and a balance sheet duly audited by a person qualified for that purpose. The auditor shall be appointed by the Committee of Management at the first meeting of the Committee of Management next following the Annual General Meeting.
- 15.8 The Committee of Management is not empowered to enter into a lease of property or contract or contracts for the development of a project which in total will cost the Association an amount equal to more than twenty percent of its previous year's gross revenue, without the prior approval of members of the Association.
- 15.9 The financial year shall commence on July 1<sup>st</sup>.

## **16 RULES, BY-LAWS AND RECORDS**

- 16.1 The Rules of the Association, including the name of the Association, maybe amended only by a Special Resolution of the Association.
- 16.2 Amendment of the Rules shall commence by way of a notice of motion giving precise detail of the amendment sought and a brief statement setting out the reason for the amendment.
- 16.3 Copies of up to date Rules and By-Laws shall be available for inspection by members at the principal place of business of the Association. Members are entitled to a free copy of the Rules on becoming a member of the Association and whenever there is a change to the Rules. Other copies may be made available to members at cost
- 16.4 Members may inspect the records and documents of the Association at its principal place of business during office hours, subject to there being reasonable time for the material requested to be produced.

## **17 WINDING UP**

The Association may be dissolved by a resolution carried by not less than 75% of the financial members present at a General (or Special) Meeting called for that purpose.

If, on the winding up of the Association, any property of the Association remains after satisfaction of the debts and liabilities of the Association and the costs, charges and expenses of winding up, that property shall be distributed:

- 17.1 To another incorporated association having objects similar to those of the Association or
- 17.2 For charitable purposes, which incorporated association or purposes, as the case may require, shall be determined by resolution of the members when authorising and directing the Committee of Management under Section 33(3) of the Associations Incorporation Act 1987, to prepare a distribution plan for the distribution of the surplus property of the Association.

The Chief Executive Officer

P.O. Box 513

Shir of Narrogin

Narrogin WA 6312

Earl St

Narrogin WA 6312

**PROPOSAL TO CONSIDER MANAGEMENT OF THE (former) D.C.V.C. Centre**

Dear Dale,

I refer to the above and confirm having conducted our committee meeting where the minutes from April 5<sup>th</sup>, 2022 were forwarded to your office earlier, where the recommendation was clear that due to the recent resignation of the Centre manager and the evident collapse of the committee in failing to attend meetings, the management of the centre has been ineffective and a new management structure is required.

As such, the committee unanimously supported the concept of the recommendation in seeking the Shire views in consideration of a transitional process of a Shire employee taking operational control of the management of the centre and abandoning the current incorporated title, where I suspect a new title of the centre will be required.

Accordingly, we ask the Shire to consider this request and advise this office in the earliest course, where we are happy to assist your office in any way and await your response in due course.

With kind regards,

Brian Seale

Chairman D.C.V.C. Committee

April 12<sup>th</sup>, 2022

**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 8.45 pm and pursuant to resolution 1021.012 of 27 October 2021, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 22 June 2022, at this same venue.



Shire of  
**Narrogin**  
*Love the life*

89 Earl Street, Narrogin  
**Correspondence to:**  
PO Box 1145, Narrogin WA 6312  
T (08) 9890 0900  
E [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)  
W [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)