



AGENDA

ORDINARY COUNCIL MEETING

23 March 2022

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Members & Community Members

Pursuant to resolution 1021.012 of 27 October 2021, an Ordinary Meeting of the Shire of Narrogin will be held on 23 March 2022 in the Shire of Narrogin Council Chambers, 89 Earl Street, Narrogin, commencing at 7:00 pm.

A handwritten signature in black ink, appearing to read "Dale Stewart".

Dale Stewart
Chief Executive Officer

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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electronic format (disk or emailed), audio or Braille



Shire of
Narrogin

Love the life

STRATEGIC COMMUNITY PLAN

SNAPSHOT

2017-27

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL

Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

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Please note that meetings may be recorded for minute taking purposes.

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ORDINARY COUNCIL MEETING 23 MARCH 2022

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:00 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr G Broad – Deputy Shire President

Cr R McNab

Cr M Fisher

Cr B Seale

Cr J Pomykala

Cr T Wiese

Cr T Alexander

Cr J Early

Staff

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr F Ludovico – Executive Manager Corporate & Community Services

Mr A Mulenga – Manager Corporate Services

Ms V Ward – Executive Assistant

Leave of Absence

Nil

Apologies

Absent

Visitors

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

The next Council meeting is scheduled for 27 April 2022.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICER'S RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 23 February 2022 be confirmed as an accurate record of the proceedings.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 PROPOSED ROAD DEDICATION AND REALIGNMENT – PORTION OF GRANITE ROAD, NARROGIN

File Reference	28.7.2; A170500 & A170800
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Barry & Roxanne McNab
Previous Item Numbers	Item 10.1.379, 16 December 2014 Res. 1214.187 Item 10.1.019, 22 March 2017 Res 0317.025
Date	8 March 2022
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Aerial Photo of Boundary Encroachments 2. Road Closure - Granite Road Realignment and Amalgamation to adjoining Lots 1 & 2

Summary

Council is requested to consider the excision of portion of Reserve 126100 to be dedicated as a road and to facilitate the realignment of Granite Road. The proposal is to also amalgamate the remaining land to the adjoining Lot 1 (No.174) and Lot 2 (No. 172) Federal Street, Narrogin, including the formalisation of the boundary encroachments over existing outbuildings, fencing, and dam.

Background

The request for the subject portion of Granite Road to be closed and unallocated crown land occurred throughout the settlement process associated with the sale of No 172 Federal Street. Throughout the settlement process, it revealed that Granite Road was not constructed within the gazetted road reserve.

The established gravel road known as Granite Road is located physically west and runs parallel to the gazetted road reserve associated with the subject portion of Granite Road. Development associated with Lots 1 and 2 Federal Street has therefore been constructed within the road reserve, as the road reserve is not aligned to the existing gravel road on site (Attachment 1).

In formalising the existing situation, Council considered the proposal at its meeting held on 22 March 2017, whereby it resolved as follows:

“That Council:

- 1. Support the road reserve closure of the subject portion of Granite Road abutting Lot 1 (No. 172) and Lot 2 (No. 174) Federal Street as shown on the attached plan.*

2. *Forward the request to the Minister for Department of Lands to close the subject portion of Granite Road Reserve in accordance with Section 58 of the Land Administration Act 1997.*
3. *Support the realignment of Granite Road reserve to align with the existing gravel road as per the attached plan.*
4. *Indemnify the Minister of Department of Lands against any claims for compensation associated with the process of dedicating the realigned portion of Granite Road.*
5. *Forward all documentation relating to the proposed vesting of the realigned portion of Granite Road to the Minister for Department of Lands for processing under Section 56 of the Land Administration Act 1997.*
6. *Advise the applicant that the Shire of Narrogin is not liable for any compensation in regard to the road dedication.*
7. *Write to affected land owners and relevant service agencies of Councils' decision.*
8. *Notify the landowners of Lot 1 (No. 172) and Lot 2 (No. 174) Federal Street to contact the Department of Lands in regard to the purchase of the former road reserve to be amalgamated into their properties.*
9. *Notify the landowners of Lot 1 (No. 172) and Lot 2 (No. 174) Federal Street they will be required to re-survey Lot 1 (No. 172) and Lot 2 (No. 174) at their own expense to realign their property boundary to exclude the drainage reserve which is for the benefit of the Shire of Narrogin.*
10. *Advise the Department of Lands of the future easement associated with the drain to the benefit of the Shire of Narrogin."*

Since then, the Shire has liaised with the Department of Planning Lands and Heritage (DPLH) in progressing the proposal.

It wasn't until October 2021, that the DPLH provided a response to the Shire seeking the following clarification:

- Which portion of Granite Road is to be closed;
- Which portion of Reserve 12610 will be excised to facilitate the re-alignment of Granite Road;
- Which portion of Granite Road is to be amalgamated into the adjoining Lots 1 and 2 Federal Street; and
- Location of 'Drainage' easement in favour of the Shire.

On 29 November 2021, a site meeting was held, in the presence of the property owner (Barry McNab), the Shire's Executive Manager Technical and Rural Services, Manager Operations, Regional Planning Officer and the Executive Manager Development and Regulatory Services. The meeting was to discuss and agree to the queries above raised by DPLH.

Consultation

A site meeting was held on site involving the following:

- Barry McNab (Property owner);

- Executive Manager Technical and Rural Services;
- Manager Operations; and
- Regional Planning Officer.

Statutory Environment

- Section 58 of Land Administration Act 1997 - Closing Roads.
- Section 56 of the Land Administration Act 1997 - Dedication of Land as Roads.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All costs associated with the road closure and amalgamation will be borne by the applicant. There will be costs incurred by the Shire for the road dedication and realignment of Granite Road over the existing gravel road. This includes costs for Survey works, preparation of deposited plan and lodgement fees for the realignment of Granite Road and the creation of the stormwater easement (\$9,000).

Strategic Implications

In April 2021, the Shire received a Hydrology report from Wheatbelt Hydrology – Lance Mudgway, who was appointed by the Shire, to investigate diverting the storm water catchment flow from Range Road, at the junction of Moss Street, away from residential housing and businesses in town to Archibald Park and into the Railway Dam. The report identified that the diversion of storm water was possible by way of an existing drainage channel that runs parallel to Moss Street, around the Eastern end of the Commonage and along Granite Road. This would greatly reduce current storm water flows within the townsite in the event of heavy flood events.

The potential diversion and catchment of stormwater associated with this project is currently being costed up so grant funding can be applied for. This project is currently, not included in Council's Long Term Financial Plan or the 2022/23 Annual Budget.

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.3	An effective well maintained transport network
Strategy:	1.3.1	Maintain and improve road network in line with resource capacity

Comment/Conclusion

In response to the query raised by the DPLH the following comments are provided:

Which portion of Granite Road is to be closed?

The existing gravel road, commonly known as Granite Road is not constructed within the gazetted/dedicated road reserve, which has been developed as outbuildings, hardstand area, fencing, backyard and a dam for Lots 1 and 2 Federal Street.

An advertisement for the proposed partial road closure of Granite Road was undertaken in March 2016, for a period of 35 days in accordance with section 58 of the Land Administration Act 1997 and closed in May 2016. The proposed road closure was to close the part of Granite Road that had boundary encroachments over the existing outbuildings, fencing and dam on Lots 1 and 2 Federal Street so as to formalise the boundary encroachments (Attachment 2).

In actual fact, the access road is following an existing gravel road, which makes logical sense to realigned Granite Road to follow the existing gravel access road.

Which portion of Reserve 12610 will be excised to facilitate the re-alignment of Granite Road?

The portion of Reserve 12610 which will need to be excised to facilitate the realignment of Granite Road is the section of the existing gravel Road, which is the main access road into the surrounding properties (Attachment 2). Reserve 12610 is vested in the Shire of Narrogin for the purpose of Recreation.

The DPLH has also advised that it requires a Council resolution to excised portion of Reserve 12610 to be dedicated for the realignment of Granite Road.

Which portion of Granite Road is to be amalgamated into the adjoining Lots 1 and 2 Federal Street?

At the on site discussions with the property owner on the portion of closed road land, the property owner is in favour of the land being made available to him and to be amalgamated to his respective properties on Lots 1 and 2 Federal Street (Attachment 2). This will be referred to the DPLH for their determination as to the disposal of the surplus land.

Location of 'Drainage' easement in favour of the Shire.

Currently the existing stormwater drainage is fenced within the property boundary of Lots 1 and 2 Federal Street. Condition 9 and 10 of Council's resolution of 22 March 2017 states:

- “9. *Notify the landowners of Lot 1 (No. 172) and Lot 2 (No. 174) Federal Street they will be required to re-survey Lot 1 (No. 172) and Lot 2 (No. 174) at their own expense to realign their property boundary to exclude the drainage reserve which is for the benefit of the Shire of Narrogin.*
10. *Advise the Department of Lands of the future easement associated with the drain to the benefit of the Shire of Narrogin”.*

The applicant has been advised of these conditions at the site meeting, to exclude the existing drainage from their property to the benefit of the Shire of Narrogin as a drainage easement.

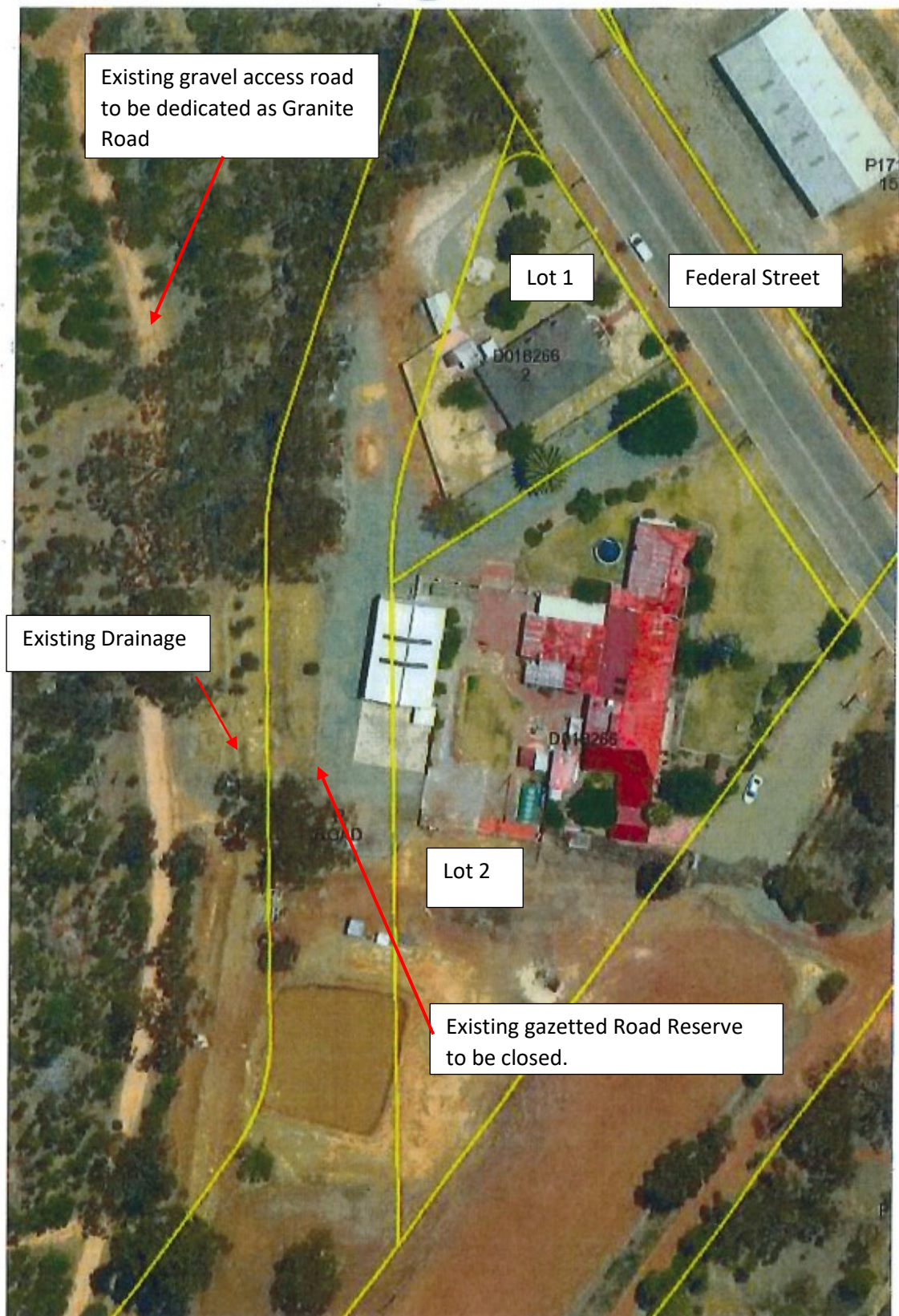
Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the proposed road dedication and realignment of Granite Road, Council:

1. Excise portion of Reserve 12610 over the existing gravel road to be dedicated for the realignment of Granite Road;
2. Support the amalgamation of the portion of Granite Road to be closed and amalgamated into Lots 1 and 2 Federal Street as per the attached plan (Attachment 2);
3. Notify the landowners of Lot 1 (No. 172) and Lot 2 (No. 174) Federal Street, they will be required to re-survey Lot 1 (No. 172) and Lot 2 (No. 174) at their own expense to realign their property boundary fence to exclude the drainage reserve to the benefit of the Shire of Narrogin;
4. Advise the Department of Planning, Lands and Heritage for the requirement of an easement associated with the existing drainage to the benefit of the Shire of Narrogin;
5. Advise the applicant that all costs associated with the road closure and amalgamation will be borne by the applicant at no cost to Council;
6. Request the Chief Executive Officer to seek quotes for a Licensed Surveyor to prepare a deposited plan for the realignment and Road dedication of Granite Road and the drainage easement;
7. Consider allocating funds (\$9,000) in the 2022/2023 budget for the survey works to the road dedication and realignment of Granite Road and the drainage easement; and
8. Advise the Department of Planning, Lands and Heritage of the above outcomes.





10.1.2 PROPOSED ROAD CLOSURE - ABUTTING CLAYTON ROAD

File Reference	28.7.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Haydar Nominees Pty Ltd
Previous Item Numbers	Nil
Date	11 March 2022
Author	Azhar Awang – Executive Manager Development and Regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Aerial Photograph	

Summary

Council is requested to consider the Road Closure on a parcel of land which abuts Lot 121 (No. 13) Clayton Road to allow the property owner to purchase the land in question which currently provides access into the property via Clayton Road.

Background

The Shire has received a request from the new property owner of Lot 121 (No. 13) Clayton Road, for the purchase of the land adjoining his property on the north east boundary, which provides access into this property via Clayton Road.

The Shire has approached Landgate and has been advised that this parcel of land is part of public road. Landgate records show that it has a cancelled Certificate of Title 1021-96, survey diagram 30313 as a dedicated road under the Local Government Act 1995.

The total land area is (12.19m x 9.13m) 111.29m².

Consultation

A site visit was undertaken by:

- Regional Planning Officer; and
- Executive Manager Development and Regulatory Services.

Discussion with the Shire's Executive Manager Technical and Rural Services raised no traffic concern or requirement for additional road reserve.

Statutory Environment

- Section 58 of Land Administration Act 1997 - Closing Roads.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

There will be costs incurred by the Shire for the advertising for the road closure (\$300). These could be recouped from the applicant. All other costs associated with the purchase of the land and amalgamation of the property will be at the cost of the applicant in liaison with Landgate.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Outcome:	1.3	An effective well maintained transport network
Strategy:	1.3.1	Maintain and improve road network in line with resource capacity

Comment/Conclusion

The property owner of Lot 121 Clayton Road has expressed an interest in purchasing the land, which according to Landgate is currently a dedicated public road. The subject lot serves as a crossover access into Lot 121 via Clayton Road.

There is no historical record to confirm the reason for the dedicated public road, other than as access to Lot 121 Clayton Road. The land is surplus to the local road requirements and does not provide any other purposes other than a crossover access to Lot 121.

As a dedicated public road, in order for it to be disposed of, a road closure procedure will need to be undertaken and to be advertised for public comment in accordance with section 58 of the Land Administration Act 1997.

Any negative submissions received after the closure of the advertising period will be presented to the Council for its further consideration.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to the proposed road closure of portion of Clayton Road reserve, the part parcel of land abutting the north east corner of Lot 121 Clayton Road on Survey Diagram 30313, Council:

1. Support the closure of portion of the dedicated road as per the attached plan 1, to proceed with advertising its intent to close this parcel of land, pursuant to section 58 of the Land Administration Act 1997;
2. In the event that no negative submissions are received after the closing date of public submission, the Chief Executive Officer is authorised to support the closure of the portion of this section of Clayton Road and advise Landgate and the Department of Planning, Lands and Heritage that it supports the amalgamation of the closed parcel of land to Lot 121 Clayton Road, Narrogin;
3. All costs associated with the amalgamation of the closed road, are to be borne by the property owner of Lot 121 Clayton Road.



10.1.3 MALTING PLANT AT LOT 1 (NO. 2257) WHINBIN ROCK ROAD, NOMANS LAKE

File Reference	A262
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Whinbin Rock Farms
Previous Item Numbers	Nil
Date	14 March 2022
Author	David Johnston – Regional Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments 1. Development Application Report	

Summary

Council is requested to consider the Application for Development Approval for a Malting Plant at Lot 1 (No. 2257) Whinbin Rock Road.

Background

On 24 January 2022, the Shire of Narrogin received an Application for Planning Consent from Whinbin Rock Farms for a proposed Malting Plant at Lot 1 (No. 2257) Whinbin Rock Road. The proposal includes a 25m by 40m steel frame shed on concrete slab, four sealed bulk storage silos and a single five tonne drum with plans to expand to three five tonne drums within the next three years. The plant will have two staff on site at any one time with plans to expand to five staff on site in the next five years.

Consultation

A site visit was undertaken by:

- Regional Planning Officer; and
- Regional Environmental Health Officer.

The following officers were also consulted:

- Manager Environmental Health Services;
- Executive Manager Development and Regulatory Services;
- Executive Manager Technical and Rural Services; and
- Regional Building Surveyor.

Council's permission is requested to advertise the proposal in accordance with Clause 6.3.3 of the former Shire of Narrogin Local Planning Scheme No. 2 (FS-LPS2).

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Shire of Narrogin Local Planning Scheme No. 3
- Planning and Development Act 2005.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

An Application for Planning Consent Fee to the value of \$2,985.00 has been paid to the Shire of Narrogin.

Strategic Implications

The proposal will add value to a common primary resource grown in Narrogin. The proposal is well aligned to the Shire of Narrogin's Strategic Community Plan 2017-2027. The following strategic implications relate to the proposal:

Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.4	Agriculture opportunities maintained and developed
Strategy:	1.4.1	Support development of agricultural services
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

Zoning

Lot 1 (No. 2257) Whinbin Rock Road is zoned 'Farming' under the Former Shire of Narrogin – Local Planning Scheme No. 2 (FS-LPS2). The use of a Malting Plant best fits within the use class of 'Industry Rural' which;

“means an industry handling, treating, processing, or packing primary products grown, reared, or produced in the locality, and a workshop servicing plant or equipment used for rural purposes in the locality.”

The use of 'Industry Rural' is not listed in the zoning table and therefore clause 3.2.5 b) may be applied to the proposal. Clause 3.2.5 b) states;

“If the use of the land for a particular purpose is not specifically mentioned in the Zoning Table and cannot be reasonably be determined as falling within the interpretation of one of the use categories Council may;

- a) *determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or*
- b) *determine by absolute majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of sub-clause 7.2 in considering an application for planning approval.”*

Clause 4.13 – Farming Zone objectives states as follows:

“4.13 Objectives: *The Council intends the predominant form of farming activity in the Farming Zone will continue to be based on large farming units. It will generally be opposed to the fragmentation of farming properties through the process of subdivision.*

The Council may recommend approval for subdivision in the Farming Zone for use of the land for more intensive forms of rural production but only where the application as submitted to the Commission is accompanied by the following:

- a) *identification of soil types, availability and adequacy of water supply, and any areas of salt affected land;*
- b) *evidence of consultations by the proponent with Agriculture WA on the suitability of the proposed lot(s) and lot size for the intended land use;*
- c) *the proponent entering into an Agreement with the Council to proceed with the intended land use;*
- d) *details of stream protection where appropriate; and*
- e) *such other matters as may be requested by the Council.*

The Council shall not recognise precedent resulting from subdivision created in the early days of settlement of the district as a reason for it to support further subdivision in the Farming Zone.

The Council will favourably consider applications for adjustment of lot boundaries where the application if approved will not result in the creation of one or more additional lots.

4.13.1 Subdivision: *There shall be a general presumption against subdivision in the Farming Zone unless:*

- a) *the lots have already been physically divided by significant natural or man-made features which preclude the continued operation of a rural property as a single unit (unless adjoining land could be similarly subdivided and thereby, by the process of precedent, lead to an undesirable pattern of land use in the area or in lots too small for uses compatible with the prevailing use in the area or in ribbon development alongside roads);*
- b) *the lots are for farm adjustment and the erection of dwelling houses is restricted;*
- c) *the lots are for specific uses such as recreation facilities and public utilities; or*
- d) *the lots are required for the establishment of uses ancillary to the rural use of the land.*

4.13.2 Development: *The Council shall not grant planning approval for any development that will in the opinion of the Council adversely affect the rural landscape or be contrary to the agricultural use of the land."*

The proposed Malting Plant is consistent and ancillary to the farming activity on the lot and surrounding area and therefore would be consistent with the objectives of the zone.

It should be noted that there is an error in the scheme in reference to the advertising section to subclause 7.2 where it should refer to clause 6.3 (being rectified in the Local Planning Scheme No 3).

Sub-clause 6.3.3 states:

"Where the Council is required or decides to give notice of an application for planning approval the Council shall cause one or more of the following to be carried out:

- a) notice of the proposed development to be served on the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of planning approval stating that submissions may be made to the Council within twenty-one days of the service of such notice;*
- b) notice of the proposed development to be published in a newspaper circulating in the Scheme Area stating that submissions may be made to the Council within twenty-one days from the publication thereof;*
- c) a sign or signs displaying notice of the proposed development to be erected in a conspicuous position on the land for a period of twenty-one days from the date of publication of the notice referred to in paragraph b) of this sub-clause."*

In accordance with Clause 6.3.3, Council's permission is requested for the application to be advertised for a period of 21 days. The proposal will be advertised on the Shire's website, Facebook page, in the Administration Office and Library, in the Narrogin Observer and letters will be sent to neighbouring property owners. Council is requested to dispense of the requirement for signage on site as there is unlikely to be any public exposure here except for neighbouring property owners who will receive letters.

In addition to Clause 6.3.3, letters have been sent to the Department of Health and the Department of Water and Environmental Regulation seeking their comments. A letter will be sent to the Department of Fire and Emergency Services for their comments given the building site is over 500m².

Setbacks

The minimum setbacks for the Farming zone as listed in Clause 4.5 d) of FS-LPS2 are 20 metres from lot boundaries with increased setbacks of 30-40m from boundaries adjoining a Main Roads controlled reserve.

The nearest property boundaries are approximately 300 metres from the site area.

Access and Egress

The Malting Plant will be accessed via a new gravel driveway directly from Whinbin Rock Road. A new vehicle crossover will be required and will be the first crossover for the lot. Approximately two to three vehicles will use the new driveway per day. During harvest season a maximum of five single trailer prime movers will use Whinbin Rock Road for the delivery of grain between the hours of 9am and 5pm Monday to Friday.

The use of single trailer prime movers is compliant with the RAV5 rating of the road and it should also be noted that the Shire of Narrogin's current Ten Year Road Program 2021-2031, identifies Whinbin Rock Road gravel section to be sealed by 2027.

Noise

The Malting plant is an automated operation that will run 24 hours per day, however the operation of the plant will generate little noise. The applicant has stated that noise sources will mainly come from forklifts and trucks transporting grain.

Given trucks will be operating during business hours only, there is not expected to be a noticeable amount of noise generation outside of those hours.

The nearest dwellings, excluding the one owned by the applicants, are located 2000 metres from the site. It is possible for noise and light to carry given there is a low number of trees in the area.

Dust

Dust is a larger concern for the proposed plant. The truck movements are likely to bring up dust as the move in and out of the plant. Dust is also likely to be generated inside the plant as a result of equipment operations. The applicant has sought to address this through the use of extraction fans inside the plant and reduce vehicle speed limits and watering on the truck access.

Voting Requirements

Part 1 of 2 – Absolute Majority

Part 2 of 2 – Simple Majority

OFFICERS' RECOMMENDATION – PART 1 OF 2

That with respect to the Application for Planning Consent for a Malting Plant at Lot 1 (No. 2257) Whinbin Rock Road, Nomans Lake, Council:

1. Determine by absolute majority, that the proposed use (Industry Rural) is consistent with the objectives and purpose of the 'Farming' Zone in accordance with Clause 3.2.5 b) of the Former Shire of Narrogin Local Planning Scheme No. 2.
2. Publicly advertise the Application for a period of 21 days in accordance with Clause 6.3 of the Former Shire of Narrogin Local Planning Scheme No. 2 in accordance with sub-clause 6.3.3.
3. Dispense of the requirement for the Application to be advertised via signage on site as there is unlikely to be any public exposure and surrounding landowners will instead receive letters.

OFFICERS' RECOMMENDATION – PART 2 OF 2

That with respect to the Application for Planning Consent for a Malting Plant at Lot 1 (No. 2257) Whinbin Rock Road, Nomans Lake, if at the close of Public Advertising there are no negative submissions, Council authorises the Chief Executive Officer to approve the Application subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
4. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
5. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
6. A Bushfire Emergency Evacuation Plan is to be prepared and submitted to the Shire of Narrogin prior to commencing operations on site.
7. Internal roads must be installed and maintained to the satisfaction of the Chief Executive Officer.
8. Appropriate dust suppression measures shall be taken at all times, where any operation in the site is likely to generate dust nuisance to nearby residents to the satisfaction of the Chief Executive Officer.
9. Crossovers are to comply with the Shire's specifications to the satisfaction of the Chief Executive Officer.

Advice Notes:

1. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.
2. Approval from DFES will be required prior to submitting a Building application.
3. This is not a building permit for which a separate application is required.
4. A crossover application is required to be submitted and approved prior to any works on Shire land.

Whinbin Rock Farms Malting Plant



Development Application

Justin Armstrong

Director/Farmer

Whinbin Rock Farms Pty Ltd

M:0404358078

ABN: 59 850 659 336

ACN:627 768 058

January 2022



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Summary

Whinbin Rock Farms malting plant is a concept developed by the Armstrong family and a conglomerate of industry experts. A unique opportunity has been identified to develop an artesian malt brand using grains grown in the local Narrogin region. Located 40km southeast of Narrogin, the Malting Facility would be an on-farm production facility which would not only value add to the existing broadacre farming operation, but create a new high value market for local producers beyond the traditional bulk export.

After operating a successful surveying business in Perth, Justin Armstrong returned to the family farm with a passion for diversification and sustainability. With aspirations of full vertical integration, strategic business relationships were formed with experts from all necessary fields to allow total control of the product from paddock to shelf. Innovative leaders in Malting and Brewing, Brand & Marketing and Finance were approached to develop a product unique to the Wheatbelt Region.

Initial production will be 220 tonne per annum and consist of a range of malted barley products supplied to Western Australian breweries and distilleries. A 3 year expansion schedule would see this rise 660 tonne per annum, with diversification into malted wheat and oats. There are also market opportunities to expand into brewing adjuncts such as rolled oats and barley as well as low gluten malt options such as sorghum and millet. All raw grains will be grown on farm or sourced locally, with an emphasis on sustainable and regenerative farming practices. The products will be initially sold into local and national markets through wholesale and direct avenues, with significant export opportunities identified in the subsequent growth period.

The Malting facility will offer significant and measurable growth to both the existing mixed farming operation and the wider Narrogin community. The plant will create 3 local jobs on start-up and will employ 9 full time employees with the 5 year growth period. All necessary trades and construction materials will be locally sourced. The team view community involvement, education and appreciation as a key to success.

Business profile

Business details

Description of business: Whinbin Rock Farms is a family owned, mixed Farming enterprise located in the Nomans Lake region, 40km south east of Narrogin. Current production is focused around cereal grains, premium fine wools along with beef and lamb for both the local and export markets.

Business name: Whinbin Rock Farms Pty Ltd

Trading name(s): Whinbin Rock Farms

Type of industry: Agriculture

Business structure: Company

ABN: 59 850 659 336

ACN: 627 768 058

GST Registration: 26th July 2018

Business commencement date: July 2018.

Number of years in operation (if applicable): 3.5

Business location: Nomans Lake. Situated approximately 40km southeast of Narrogin.

Owner profile

Business owners: Michael, Gillian & Justin Armstrong

Experience: As 3rd and 4th Generation farmers respectively, Michael, Gillian and Justin Armstrong have been farming in the Upper Great Southern region of Western Australia for over 60 years. Both Michael and Gillian have a wealth of knowledge in operating a successful mixed farming enterprise, with a focus on sustainable and regenerative agriculture practices. Justin Armstrong returned to the family farm in 2018 after operating a successful surveying business in Perth, and plans to continue the family's work in preserving the land for generations to come. Justin is also passionate about a shift towards biodynamic farming techniques, increasing soil biodiversity and reducing the reliance on destructive chemicals. He is currently enrolled in a General Certificate in Malting at the Institute of Brewing and Distilling and is a member of the Craft Malters Guild.

Operating strategy

Location and premises

The proposed malting facility will be built on-farm at 2257 Whinbin Rock Road, Nomans Lake. The land is currently used for broadacre farming practices and is zoned Rural. The proposed site has access to 3 phase mains power and water, as illustrated in the below location plan. An overview of this location plan is attached in Appendix A.



Construction will consist of a 25 by 40m steel frame shed on a concrete slab, supplied by a local building company. Initial grain storage will consist of 4 sealed bulk storage silos allowing for storage of up to 250 tonnes of raw grain. Access will be direct to Whinbin Rock road through a gravel road constructed through the existing farm property. See site Plan attached.

Plant and equipment

The proposed facility will incorporate the latest technology in malting through the use of a fully automated drum system. This system allows for the unparalleled control of all malting variables to ensure a consistent and high-quality product. The control system allows for the constant monitoring of atmospheric conditions inside the drum, providing real-time feedback on malt quality and consistency. This system also allows for the storing of malt recipes, which not only ensures consistency in core range products, but allows for the creation of custom blends that can be replicated

on demand. This superior level of control over our product will give our customers a strong point of difference in an increasing crowded beer and spirit market.

The system is a modular design, with the ability to increase capacity through the simple addition of extra drums. Initially the plant will incorporate a single 5 tonne drum, with the ability to scale to up to 3 drums on the one system. An aggressive growth strategy will see the plant reach a maximum capacity of 15 tonne within a 3-year period. The annual production capacity of the system is shown in the table below.

System	Numbers of germination-kilning drums and relevant annual capacity		
	1	2	3
5 tons barley/batch	275 tons barley tons; 220 tons finished malt;	550 tons barley tons; 440 tons finished malt;	825 tons barley tons; 660 tons finished malt;

As this system will be the first of its kind in Australia, it will be sourced from overseas manufacturers. All supporting components will be supplied by local providers, with all installation completed by local tradespeople.

Hours of Operation

The Barley is malted in a three-stage process of steeping or soaking, germination and kilning/roasting. The proposed Drum Malting System is a fully automated system that is designed to operate 24 hours a day, however the majority of these process are static in nature and do not require supervision.

The Malting plant will be staffed between 8am and 5pm, 6 days a week. The Kilning and Roasting of grain will only occur when the plant is staffed. All other processes involve the grain simply resting and can be completed autonomously by the system.

Deliveries to and from the plant will be limited to the hours of 9am and 5pm, Monday to Friday. A Speed limit will also be applied on any internal plant roads.

Vehicle Access

Vehicle access will be from a constructed gravel driveway, direct from the plant to Whinbin Rock Road (see attached site plan). A new vehicle crossover and entry façade will be created at this junction point.

Approximately 2 to 3 vehicles will access this road on a daily basis. During the Harvest period in November, a maximum of 5 single trailer prime movers will access this road for the delivery of grain. They will be travelling small distances from neighbouring farms, using the western portion of Whinbin Rock Road. All vehicle movements will be between the hours of 9am to 5pm, Monday to Friday.

Possible Sources of Emissions

Noise

Day to day operation of the malting plant will create little to no noise pollution. Minimal noise may be created from the use of forklifts and grain transfer equipment, however there are no sensitive receptors within a 500m radius of the proposed Plant. There is a residence, owned and occupied by Whinbin Rock Farms, within 1km of the proposed plant however no noise will be heard at this distance.

Dust

Minimal amounts of dust will be created by the movement of grain in and out of the facility. A gravel hardstand driveway will be created to access Whinbin Rock road and will be used by 2 to 3 vehicles a day. During December the road will be used approximately 5 times by a Single trailer Prime Mover to deliver grain to the plant, where it will stored until use. Speed limits will be enforced for all vehicles to minimise dust. There are also no dust sensitivity receptors within a 500m radius of the site.

Very Minimal dust will be created inside the plant, through the transfer and cleaning of grain. Any dust created will be managed through dust extraction fans.

A risk analysis on potential emissions has been completed below.

Emission	Source	Risks	Likelihood - Consequence	Mitigation
DUST	Dust from Malting Operation. Vehicles in and out	Impacts visibility for passing traffic. Air quality for staff	Low - Medium	Grain dust mitigated through use of extraction fan. Solids collected and used as animal feed. Vehicle speed limits used on all internal roads. Excessive dust limited through watering access road No sensitivity receptors within 500m
NOISE	Grain transfer equipment Vehicles entering and exiting plant	Disturbance for surrounding properties	Low - Low	Equipment only used during work hours of 8am to 5pm. Vehicles adhere to speed limit. No sensitivity receptors within 500m

Environmental strategy

Actions	Target
Site location chosen to minimise impact on naturally occurring landscapes, flora and fauna	Minimise affect on natural elevation an lay of the land. Retain all existing significant vegetation and fauna it may sustain.
Malting Facility construction to incorporate sustainable and recycled materials.	Minimise carbon footprint of proposed building and produce a modern structure incorporating sustainable building materials.
Extensive water catchment facilities to supply grain steep water	50% of required water to be harvested from facility roof.
3-year plan to install 20kw solar array to provide distillery power	Majority of required power to be provided from extensive solar array.
Malting input grains produced on surrounding farm and local producers	100% of facility grains produced on farm through sustainable processes with minimal chemical use.
Waste grains and rootlets utilised and re-used	Waste grains and malt rootlets used as animal feed on surrounding farm. Possible opportunity for use in biogas production
3-year plan to install waste water treatment plan for grain steep water.	Steep water to be treated and re-used in malting process. 80% water recycle target.

Bushfire Risk assessment

As shown in the image below, the proposed site is not in a Bushfire prone area.



Human resources

Key Personnel

Justin Armstrong – Director, Whinbin Rock Farms

Justin is 4th generation farmer and became director of Whinbin Rock Farms during its inception in 2018. After operating a successful surveying business in the Perth Metropolitan region, Justin returned to the family farm with a passion for diversity and sustainable growth. He holds a Bachelor of Surveying and a Bachelor of Commerce from Curtin University. He is also a director of Locally Crafted.

Justin has a passion for locally produced goods, with a current focus on on-farm processing of raw grains. He is currently enrolled in a General Certificate in Malting at the Institute of Brewing and Distilling and is a member of the Craft Malters Guild.

Advisors

Greg Chappell - Business Advisor

Greg is the founder and principal of Chapell & Associates, with over 30 years of experience in professional practice and senior corporate roles. He is an expert in business and growth advisory.

Greg holds a Bachelor of Business, has a Post Graduate Diploma in Business, is a Fellow of the Institute of Chartered Accountants of Australia and New Zealand, is a Registered Tax Agent, a Registered Auditor and a Registered SMSF auditor. In addition, Greg has been a board member for the WA Foundation for Deaf Children for the last 17 years.

Onkei Cheng - Brand and Marketing

Onkei is a strategic brand and marketing consultant for premium lifestyle brands, with 15 years of experience in brand strategy, sales and public relations. She holds a Bachelor in Commerce, (Marketing and Management) and a Post - Graduate degree in Leadership from Curtin University.

Onkei's expertise is in brand strategy and growth for new products and services in the food and beverage industry. She has been involved in various startup projects in the local WA food and beverage industry including Whipper Snapper Distillery. Onkei is a director at Locally Crafted and an advisor for healthcare social enterprise Osana.

Tim Hosken - Technical Engineer

Tim is a Director and Technical Consultant at Locally Crafted. A Distiller and Engineer with a background in research, design engineering and plant operations. His experience and interests include all aspects of food and beverage production, from sourcing raw materials through to product development, sensory analysis, sales, and brand development. Tim holds a degree in Chemical Engineering from Curtin University in Western Australia and is an industry mentor and Adjunct Associate Lecturer with the Chemical Engineer and Food Science Department at UNSW, Sydney.

Tim's current focus is on Australian beverage manufacturing, specialising in distilling, brewing, grain fermentation and malting operations. Tim has diverse experience in the industry and has built a body of knowledge from site visits and industry connections in Scotland, USA, Japan and the Caribbean. Tim is a strong believer in collaboration and sharing of knowledge, his personal ambition is to encourage Research and Development in the Australian Food and Beverage Industry to build knowledge, innovation, and growth in Australian manufacturing.

Ashley Wiese – Project Consultant

Ashley Wiese is a director and founder of Three Farmers Australia. He is also owner of the

successful farming enterprise Yarranabee Holdings Pty Ltd and is a qualified accountant who returned to manage his family farm in 1993. Yarranabee is a neighbouring property of Whinbin Rock Farms and is located on Whinbin Rock Road.

Responsible for the quinoa processing plant design, Ashley travelled internationally to research the components required and ensure that production of the plant met with the technical specifications required for Australian food production systems. As on-site manager for the processing plant build, Ashley ensured that all regulatory and technical requirements were met at each stage of the project.

Required staff

Initial staffing requirements will allow for the creation of 3 Full time and 2 casual positions. Only 2 of these staff would be on site at the plant, with others working externally. A five year expansion plan would see this increase to 9 Full time and 1 part time, with 5 located on site. This is shown in the table below.

Job role	Quantity at Start Up (Y1)	Quantity at Completion of Phase 1 Growth (Y3 to Y5)
Production Manager	1 FT	1 FT
Production assistant	1 FT	3 FT
Marketing Manager	1 FT	1 FT
Sales Manager		1 FT

Sales Representative	1 CAS	2 FT
Packing & Deliveries		1 FT
Cleaner	1 CAS	1 PT

Recruitment and Training

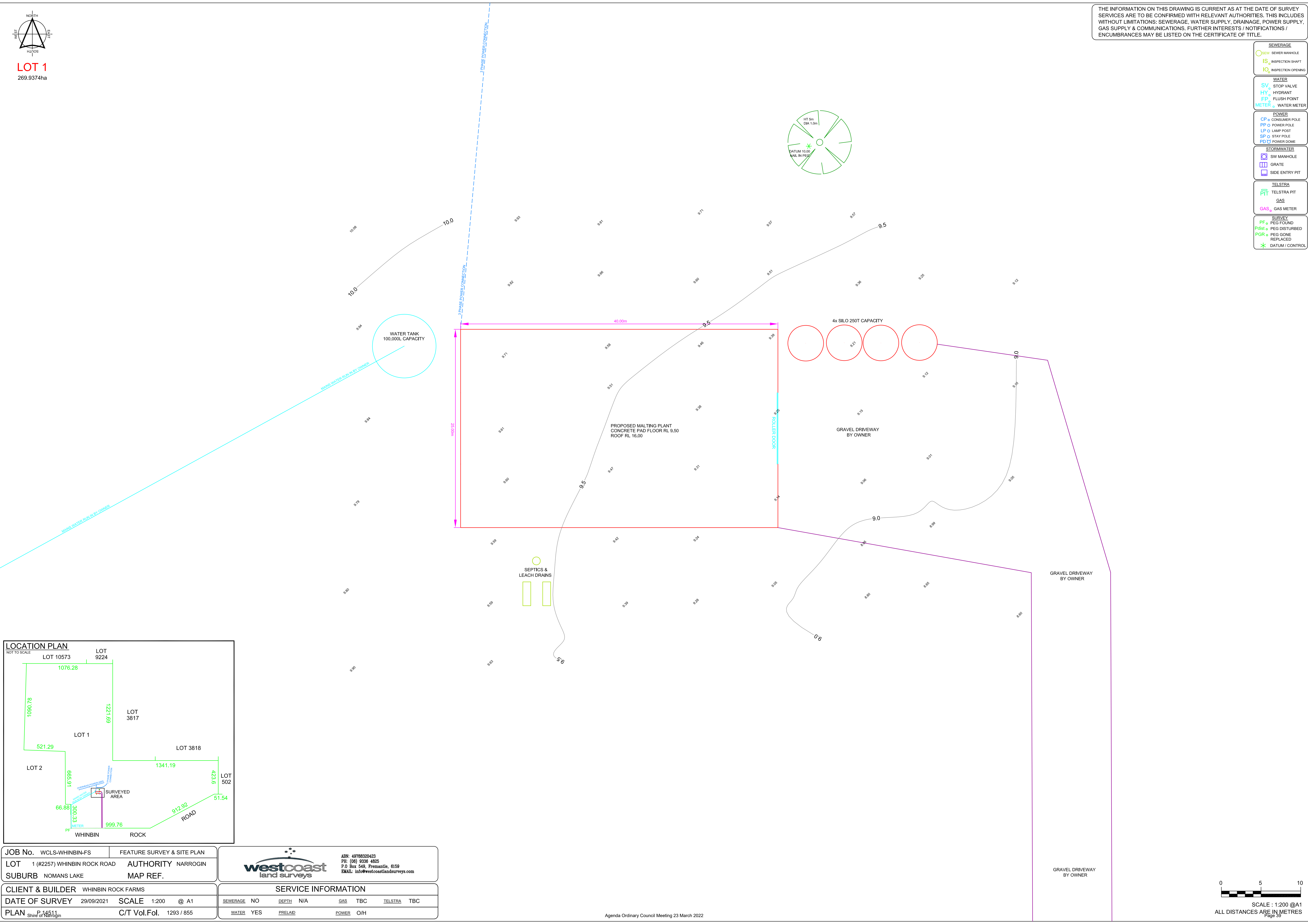
All staff will be recruited from the local talent pool and trained by the current business expertise to upskill. A focus will be made to employ enthusiastic local people to ensure staff retention. Potential training opportunities have also been identified with the nearby Narrogin Agricultural College, with the possibility of work placement for students wanting to expand their knowledge of the grain processing industry.

This recruitment and training will bring new skills and expertise to the Narrogin region and drive investment for future projects in the region

Supporting Documentation

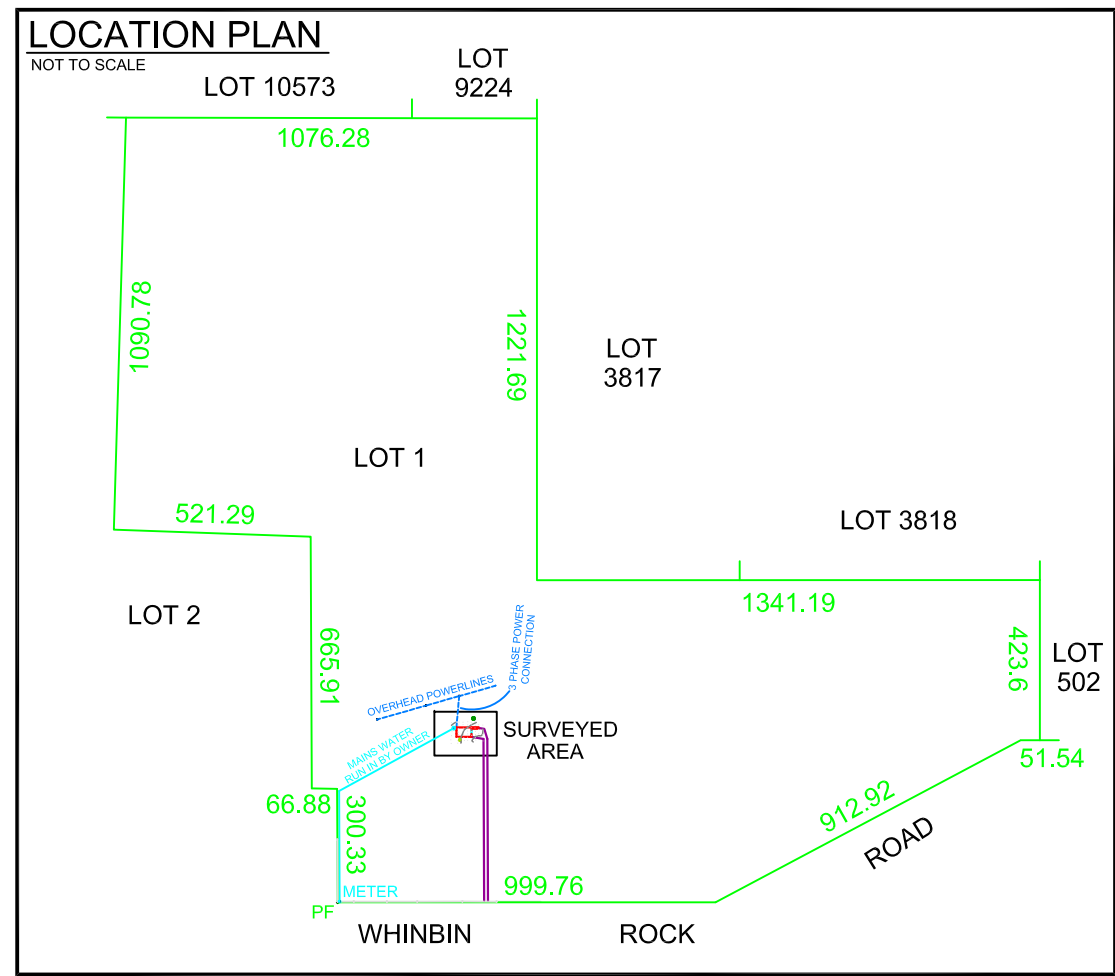
Site Plan


Floor Plan

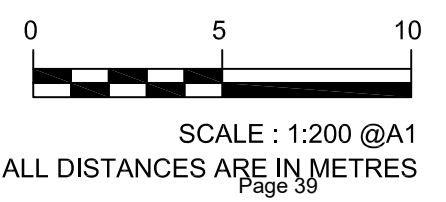


THE INFORMATION ON THIS DRAWING IS CURRENT AS AT THE DATE OF SURVEY SERVICES ARE TO BE CONFIRMED WITH RELEVANT AUTHORITIES. THIS INCLUDES WITHOUT LIMITATIONS; SEWERAGE, WATER SUPPLY, DRAINAGE, POWER SUPPLY, GAS SUPPLY & COMMUNICATIONS. FURTHER INTERESTS / NOTIFICATIONS / ENCUMBRANCES MAY BE LISTED ON THE CERTIFICATE OF TITLE.

- SEWERAGE**
 SEWER MANHOLE
 INSPECTION SHAFT
 INSPECTION OPENING
- WATER**
 STOP VALVE
 HYDRANT
 FLUSH POINT
 WATER METER
- POWER**
 CONSUMER POLE
 POWER POLE
 LAMP POST
 STAY POLE
 POWER DOME
- STORMWATER**
 SW MANHOLE
 GRATE
 SIDE ENTRY PIT
- TELSTRA**
 TELSTRA PIT
 GAS
 GAS METER
- SURVEY**
 PEG FOUND
 PEG DISTURBED
 PEG GONE REPLACED
 DATUM / CONTROL



JOB No. WCLS-WHINBIN-FS		FEATURE SURVEY & SITE PLAN	
LOT 1 (#2257) WHINBIN ROCK ROAD		AUTHORITY NARROGIN	
SUBURB NOMANS LAKE		MAP REF.	
<div><div>CLIENT & BUILDER WHINBIN ROCK FARMS</div><div>DATE OF SURVEY 29/09/2021</div><div>PLAN P 14511</div></div> <div><div>SCALE 1:200</div><div>@ A1</div><div>C/T Vol.Fol. 1293 / 855</div></div>			
<div><div><div><div></div><div>ABN: 49788300423</div><div>P/E: (08) 9338 4825</div><div>P.O Box 549, Fremantle, 6159</div><div>EMAIL: info@westcoastlandsurveys.com</div></div></div><div>SERVICE INFORMATION</div><div><div>SEWERAGE NO</div><div>DEPTH N/A</div><div>GAS TBC</div><div>TELSTRA TBC</div></div><div><div>WATER YES</div><div>PRELIM</div><div>POWER O/H</div></div></div>			



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10.2 TECHNICAL AND RURAL SERVICES

10.2.1 DRAFT NARROGIN HERITAGE RAILWAY PRECINCT CONCEPT PLAN

File Reference	26.8.3
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Item No 10.1.1, 24 November 2020 Res 1120.002, Item No 10.1.1, 24 February 2021 Res 0221.002
Date	22 February 2022
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Draft Narrogin Heritage Railway Precinct Concept Plan 2. Public Consultation Submissions	

Summary

Council is requested to consider adopting the Draft Narrogin Heritage Railway Precinct Concept Plan (RPCP) as per Attachment 1.

Background

The (RPCP) is a concept design submitted by the consultant - Office of Regional Architecture (ORA) in consultation and engagement by the Shire Chief Executive Officer (CEO).

A verbal brief was given to ORA by the CEO at a meeting held 22 March 2021, whereby the concept needed to encapsulate, in a rough sketch, the Railway Precinct and its connections to the Narrogin CBD and Gnarogin Park, inclusive of the Universal Access routes.

The RPCP was tabled at Councils Monthly Briefing Session in August 2021 by the CEO for comment with the consultant's author Rosalie Pech Eva in attendance to address the document and to clarify any questions from Elected Members present.

Elected Members present that evening were very receptive of the concept plan with positive comments received. It was agreed by Elected Members present that the RPCP should be directed to the Townscape Advisory Committee (TAC) in the first instance for discussion and for the RPCP to be advertised for public comment. Any comments received by administration are to be directed back to TAC for consideration prior to the TAC making recommendation to Council on the RPCP.

Consultation

Consultation has been entered into with Elected Members and Senior Staff present at the 11 August 2021 Monthly Briefing Session and the Manager Community Leisure & Culture.

Consultation with the TAC with regards to this item, occurred at the TAC meeting 28 September 2021 where the RPCP was presented for discussion and comment by the committee. The Committee recommended as follows:

- “1. Receive the draft concept plan at Attachment 1 for discussion;*
- 2. Request the administration to advertise the draft concept plan for a period of 30 days consistent with Council Policy 1.14 Community Engagement Policy; and*
- 3. Consider any comments received from the public, during the advertising period, and make a recommendation to Council on the endorsement of the document with amendments, if any.”*

Administration advertised the RPCP as per the TAC recommendation and received submissions from the following:

- Arts Narrogin – Email letter of support;
- Mr Ken McDougall – Email with recommendations for consideration as follows:
 - Build two green houses to produce fresh local grown food;
 - Installation of Goods Shed water bore pipeline for the use of irrigation; and
 - Creating a Cafe and community space.

The TAC again met on 8 February 2022 to further progress this item and to discuss the submissions that were received. The letter of support was well received by the TAC and discussion and consideration was entered into regarding Mr McDougall's submission where the committee considered that the RPCP was acceptable with no modifications. The committees' recommendation to Council was:

That the Townscape Advisory Committee recommend to Council that they:

- 1. Request the Administration to write to the submitters and thank them for their submissions.*
- 2. Adopt the Draft Narrogin Heritage Railway Precinct Concept Plan (RPCP) as is and as presented at Attachment 1 with no further changes.*

Statutory Environment

Sections of Acts, Regulations and/or Local Laws that apply/relate to this item include:

- Heritage Act 2018;
- Shire of Narrogin Local Heritage Survey 2019.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and was complied with.

Financial Implications

The cost to bring the RPCP to reality, has not been calculated in detail at this stage however a conservative estimate would be in the vicinity of several hundred thousand dollars to a few million dollars dependant on the extent of detail to which the RPCP is followed and interpreted. The project could be staged over a few years depending on funding opportunities.

Funding could be by grant funding (preferable), or a combination of grant funding together with a municipal component. There may also be opportunity for corporate or commercial funding considering the potential for the DOME Company activating in Narrogin at the Horden Hotel.

Any expenditure towards this project would need to be considered in the Shires Long Term Financial Plan and Annual Budgeting process and would need to be considered in the context of other competing projects and the Council of the day.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective:	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.1	Maintain and enhance heritage assets
Objective:	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)

Comment/Conclusion

At the Ordinary Council Meeting held 24 November 2020, the Conservation Management Strategy and Adaptive Reuse Strategy Narrogin Railway Station & Goods Shed (item 10.1.1) prepared by consultant Heritage Intelligence, Council resolved (Resolution 1120.002) in part at point 1, to receive the Conservation Management Strategy (2020) for the Narrogin Railway Station.

At the Ordinary Council Meeting held 24 February 2021, the Shire of Narrogin Adaptive Reuse Strategy Narrogin Railway Station and Goods Shed "The Heart of the Town", Council resolved to endorse the Adaptive Reuse Strategy (Resolution 0221.002, point 2).

Both these documents form a guide for the strategic direction of the reactivation and refurbishment of this valuable and much loved community asset.

In the 2020/21 Financial Year, the Shire received \$411,911 Local Roads and Community Infrastructure Program (LRCIP 1) Federal grant funding together with \$188,089 from the Shires Economic Development Reserve for the restoration of the Narrogin Train Station. A further \$150,000 of municipal funding was also allocated to this project for the construction of a car park (now complete) to service the Train Station, totalling \$750,000 of funding. At the time of writing this report, the project of restoring the Train Station is estimated to be 90% complete with full completion estimated to be prior to 30 June 2022.

The commissioning of the RPCP was to reinforce the importance of and interpretation of Narrogin's Railway Heritage within the CBD and produce an initial plan in relation to the potential Horden Hotel Redevelopment including in relation to Mackie Park and Railway Heritage infrastructure.

Key ideas relevant to the RPCP include:

1. Streets
 - Protect the important buildings and streetscapes of this precinct
 - Improve pedestrian links through the precinct
 - Build on the leafy green character of the CBD
2. Developing a Civic and Cultural heart
 - Build and enhance existing civic amenities
 - Create a central civic space in the CBD
 - Increase links between eastern parkland and town centre
 - Develop opportunities for cultural and community buildings and facilities
3. Improve visitor experience
 - Develop the Rail Heritage theme through the town centre with historic interpretation and street furniture
 - Relocate the visitors centre to within the newly created civic and cultural heart.
 - Provide access and parking suitable for large vehicles within close proximity to visitor centre
4. Greening the CBD
 - Build on the existing leafy character within the town
 - Improve pedestrian amenities including shade and shelter
 - Reduce the 'heat island' effect in the summer months
 - Improve amenities for motorists including parking under shade
5. Walkability
 - Develop a consistent palette of materials and quality within the town centre
 - Increased shaded pathways
 - Ensuring paths are linked to key areas
 - Ensuring pathways are accessible for the whole community
 - Develop a signage scheme throughout the town

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That with respect to Draft Narrogin Heritage Railway Precinct Concept Plan, Council:

1. Adopt the Narrogin Heritage Railway Precinct Concept Plan (RPCP) as presented at Attachment; and
2. Request the Chief Executive Officer to write to the submitters and thank them for their submissions.

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Narrogin Heritage Railway Precinct Masterplan

Prepared for the Shire of Narrogin
REVISION: A Issued: 7 July 2021



HERITAGE ARTIFACTS

- 1. RAILWAY STATION (FUTURE VISITORS CENTRE)
- 2. GOODS SHED (FUTURE MUSEUM & COMMUNITY USE)
- 3. RAILWAY INSTITUTE (FUTURE ART GALLERY/ CULTURAL CENTRE)
- 4. MACKIE PARK (FUTURE REDEVELOP)
- 5. HORDEN HOTEL (FUTURE DOME ADAPTIVE REUSE)
- 6. SIGNAL BOX (INVESTIGATE FUTURE REINSTATEMENT)
- 7. PEDESTRIAN OVERPASS (NOT UA)
- A. EXISTING RAILWAY PEDESTRIAN CROSSING
- B. PROPOSED RAILWAY PEDESTRIAN CROSSING



HERITAGE ARTIFACTS

1. RAILWAY STATION (FUTURE VISITORS CENTRE)
2. GOODS SHED (FUTURE MUSEUM & COMMUNITY USE)
3. RAILWAY INSTITUTE (FUTURE ART GALLERY/ CULTURAL CENTRE)
4. MACKIE PARK (FUTURE REDEVELOP)
5. HORDEN HOTEL (FUTURE DOME ADAPTIVE REUSE)
6. SIGNAL BOX (INVESTIGATE FUTURE REINSTATEMENT)
7. PEDESTRIAN OVERPASS (NOT UA)

ADDITIONAL

- ⊙ PUBLIC ART LOCATIONS
- ▷ UPLIGHTING HERITAGE FACADES
- * WAYFINDING SIGNAGE + INTERPRETIVE MATERIAL
- UA WA FACILITIES
- GROUND SURFACE TREATMENT EG. PAINTING

PRECINCT 3 - MACKIE PARK + HORDON HOTEL ENVIRONS

4. MACKIE PARK (FTR REDEVELOP – REFER H+H CONCEPT DESIGN 2016
Note, original 1889 Railway Station site)
5. HORDEN HOTEL (FTR DOME CAFE, ADAPTIVE REUSE)
RAILWAY PLAYGROUND (OPTION 1)
UA WC FACILITIES

PRECINCT 1 - RAILWAY STATION AND ENVIRONS

1. RAILWAY STATION (FUTURE VISITORS CENTRE)
6. SIGNAL BOX (INVESTIGATE FUTURE REINSTATEMENT)
7. PEDESTRIAN OVERPASS (NOT UA)
UA WC FACILITIES

PRECINCT 2 - GOODS SHED AND ENVIRONS

2. GOODS SHED (FUTURE COMMUNITY USES, REFER
ADAPTIVE REUSE STRATEGY - HERITAGE
INTELLIGENCE 2020)
LANDSCAPED COMMUNITY SPACE
FREE RV PARK (INTERIM)
RAILWAY PLAYGROUND (OPTION 2)
UA WC FACILITIES



Railway Station 1907
Goods Shed c.1920
Railway Institute Hall 1959
Mackie Park 1889 original Railway Station site
Horden Hotel 1922, since 1890
Signal Box 1962
Pedestrian Overpass 1964

1. Heritage Artifacts

A constellation of culturally significant railway artefacts that collectively form a new, engaging place while individually representing intact, crafted examples of their building type.

Railway Heritage Walk Trail (Proposed Red)
CBD Heritage Walk Trail (Existing Blue)
Gnarojin Park Walk Trail (Existing Green)

Pedestrian Bridge
existing walk
trails meet/join
NOT UA
UA

3. Walk Trails & Links

Existing & proposed walk trails link the precincts and heritage artefacts into the town centre fabric and Gnarojin Park, and provide new leisure and cultural experiences for visitors and the community. The walk trails provide myriad of opportunities for creative and artistic public expression, story telling and enunciation of the *Narrogin Experience*.

A. Railway Station and environs
B. Goods Shed and environs
C. Mackie Park and Horden Hotel
D. Gnarojin Park
E. Narrogin Civic + Commercial Heart

2. Three Precincts

Three new distinct but interlinked experiences and precincts for the community and visitors to Narrogin, forming new connections between Gnarojin Park and the CBD.

4. Greening

Improved amenity, thermal comfort and attractiveness provided through sustainable planting to the whole Railway environment, connecting into existing tree avenues and green spaces.

Placemaking Strategy Diagrams

EXISTING PRECINCT CHARACTER

Pedestrian overpass (not UA) - painted ground surface
Limestone retaining wall - Mackie Park - defined edges
Shady Walk Trail - Egerton St - avenues of trees
Existing at-grade pedestrian crossing Egerton Street - public art (mural) opportunities (rear shed &sub-station)



sources: ORA 2020 and 2021

EXISTING PRECINCT CHARACTER

Hordern Hotel/Mackie Park interface - future verandah rein-statement & uplighting
Rear facade Hordern Hotel - future refurbishment & uplift
Palm tree sentries overlooking CBD from Pedestrian Over-pass - public art (mural) opportunities (sub-station)



sources: ORA 2020 and 2021

GOODS SHED PLACEMAKING EXEMPLARS

Claremont Goods Shed by day - feature lighting
Claremont Goods Shed by night - green spaces
Claremont Goods shed - heritage ailway artefacts as sculpture - signals, track switches



sources: developmentwa.com.au
 openhouselperth.com
 developmentwa.com.au

GOODS SHED PLACEMAKING EXEMPLARS PAGE 4 of 6

Hobart Goods Shed & Red Square - street furniture
Hobart Goods Shed & Red Square - night activation
Wodonga Goods Shed - introduction of innovative uses



sources: Goods Shed Red Square Hobart from foursquare.com
 HobartBrewCo_DSC7481-1300x868 from betasmania.com
 craftypint.com/bar/530/the-goods-shed

RAILWAY STATION & GOODS SHED PLACEMAKING

Railway Station - stationary steam train & carriages
Goods Shed Amenities - public art opportunity - mosaics
Goods Shed community open space - playful use of ground surfaces to invigorate and invite exploration



WAYFINDING

Walk Trail painted ground surfaces
Artists interpretation of signal posts as signage/interpretative material site/QR Code location
Contemporary Universal Access with at-grade pedestrian rail crossing



PUBLIC ART OPPORTUNITIES

Car/Pedestrian Zones - traffic calming device
Marking Wayfinding/Walk Trails
Murals - painted, mosaic



PUBLIC ART OPPORTUNITIES

Car/Pedestrian Zones - traffic calming device
Placemaking community projects
Cross streets - painted slow traffic indicator



sources: Dale Stewart 2021
Ghost Gum Mosaic by Alison Hittmann, 2017
From Alice Springs Town Council Public Art Masterplan 2020-2030
iaks.sport/taxonomy

sources: outdoordesign.com.au.newsinfo.rotterdam-yellow-brick-road
Semaphore-Signal from funkids.com.learn.railways
Pedestrian level crossing upgrade program from pta.
wa.gov.au.projects

sources: Londonist.com
Spirit-Trail-North-Vancouver-Crosswalk from hubs.com
flickr.com/photos/blackdiamondimages

sources: citygreen.com/case-studies/perths-first-strata-vault-installation
Flickr from pps.org
theartofchase.com (floor-muralstagcrosswalk+mural)

HERITAGE RAILWAY MEMORIES & ARTIFACTS

Require interpretative material to be made available
c 1889 original Narrogin Railway Station building (Mackie Park site)
c 1960s railway yard showing the signal cabin.
c 1962 Narrogin Signal Box (stored in Pinjarra)



sources: CMP c 1889 original Railway Station building
katanning_net_narrogin
Pinjarra Railyard Western Australia Pinjarra Railyard Photos by

FREE RV CAMPING (INTERIM)

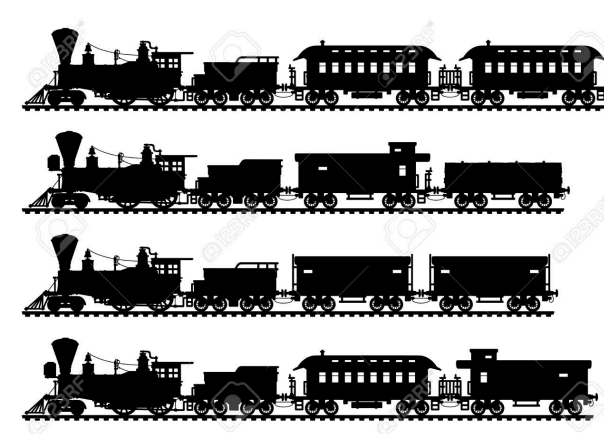
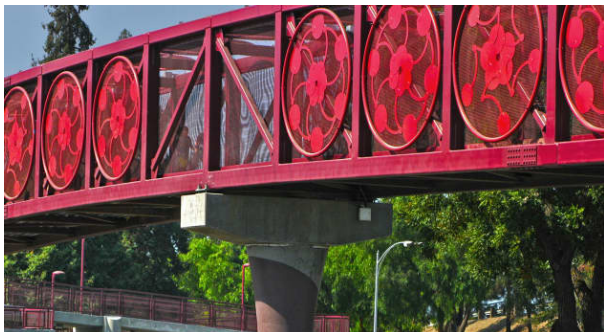
Minimum infrastructure investment
RV dump, shady trees & grass, rubbish bins, picnic tables,
gravel tracks
Short walk to CBD commercial & civil centre, Gnarojin Park,
& Heritage Railway Precinct Walk Trails



sources: freecampsites.net
doityourselfrv.com/city-park-camping/
rv-camping-citypark from doityourselfrv_.com

PUBLIC ART OPPORTUNITIES

Pedestrian Overpass at Pioneer Drive
Mural opportunities - electrical sub-stations, blank walls
including shed at rear former Shire Offices & rear Railway
Institute.
Artists rendition of a Corten steel cutout silohette of steam
train & carriages adjacent Railway Station



sources: codaworx.com
ORA photographs 2020
ORA photograph 2020
123rf.com

RAILWAY THEMED PLAYGROUNDS & NATURE PLAY

Two location options:
Option #1 Mackie Park lower end adjacent proposed Dome
Cafe.
Option #2 Goods Shed Environs in the midst of Heritage
Railway Precinct - nature playground type, not generic
plastic, design & equipment



sources: buggybuddys.com.au/things-to-do/mandurah-1
earthscapeplay.com
outdoordesign.com.au/landscape

19 November 2021

Susan Guy
Community Leisure and Culture Manager
Shire of Narrogin
PO Box 1145
Narrogin 6312

Dear Susan

Draft Narrogin Heritage Railway Precinct Masterplan

Arts Narrogin would like to express their full support to the proposed Heritage Railway precinct masterplan. We believe it will create an exciting hub for the community to gather and enjoy cultural pursuits.

We are very keen to see the development of the future Art Gallery and cultural centre and would be happy to assist with any advice that may be required in its development.

Our organisation would like to congratulate the shire on this masterplan and we look forward to its implementation and to this precinct being embraced by the Narrogin community.

Yours sincerely

Libby Heffernan
Secretary
Arts Narrogin
East Wickepin 6370

From: Ken McDougall <kenmcdougall@outlook.com>
Sent: Monday, 15 November 2021 8:17 AM
To: Enquiries <enquiries@narrogin.wa.gov.au>
Subject: ICR2125576 - Heritage Railway Precinct Materplan (sic)

Hello

I would like the following to be considered in the Draft Narrogin Heritage Railway Precinct Materplan (sic).

With the input of many other I have been working on a multifaceted project with all of the main goals of equally important: The 2 attached file are a dawning (sic) of the shade house and ideas of using the old railway good shed in with the other ideas for the future use of this building and area

The project aim is to cover the following and bring a the railway goods shed into a focal point with a difference

- * Recognising Volunteers that contribute in any area of volunteering in Narrogin (by provide them with fresh produce).
- * Creating a workplace environment for a diverse range of people, incorporating appropriate skills training and social skills training,
- * Providing fresh food for the School Breakfast Program.

Recognising Volunteers

To quietly show our respect, recognition and thanks to all the volunteers that make Narrogin, Narrogin. I know this is not the reason why volunteers give their time to the community, but, by Volunteers engaging with the concept project, the flow on effect of supporting this program, will enable us to add fresh vegetables to The School Breakfast Program and open doors to so many different people in Narrogin, giving them the space outside of main stream to be able to make valuable contribution to the Narrogin community or with training, upskilling and creating opportunities for people who are caught outside of main stream and provide a possible gateway for them if they choose to enter or re-enter the mainstream work force.

The structure and use of Goods Shed

The concept is to build two green houses as in plan to produce fresh local grown food, that then will be packaged in the goods shed, ready for the table, lunch box or the kitchen and distributed to different cohorts in Narrogin: The first group are volunteers that give to the community via volunteering their time and efforts to the many different services, club and groups in Narrogin. The second group will be The School Breakfast Program. The third group, local senior residents. The employment force will be made up those on government support, in some way or form and return to work programs via insurance companies this in turn will create meaningful and valued work for this group of people; all running as a not for profit organisation.

That's a simple summary of the project, the green houses will be built around current commercial horticultural practices producing vegetables and flowers, the produce will be further packaged into ready to go units, also with potential for a small cafe for the purpose of training or using different skill sets, the full operation will be open management were

skills in every area will be needed from management, HR, accounting, marketing, horticultural skills, cafe skills, community committee management skills, work save and food safe requirements as this will give the workers a more real work environment and possibility of development of the social skills that are so important in the workforce. Working on engaging the widest stream of workers funded programs via different government support programs and none government schemes like return to work programs via works compensation. The project will have the capacity to expand the plant growing area to accommodate the different styles of gardening and the flexibility to adapt to change to its social purpose as the community requires.

The concept is to present the fresh picked vegetables, herbs and flowers in many different ways, fresh raw small bite size pieces, like baby carrots, bite cucumber and cherry tomatoes into a packs ready for you to put into a lunch box or straight onto your plate, or four different fresh beans blanched and dressed with a vinaigrette, or using fresh vegetables to make different soups already packaged in a microwave cup ready for you to heat up. As this concept project is about the appreciation of volunteers the project will also include three different types of flowers: table, plate and cut flowers. As the food, herbs and flowers are grown locally, the system can develop and change to suit local food requirements not us fitting into what main stream has to offer us.

The logistics of distributing the fresh food and flowers to volunteers and The School Breakfast Program, will develop as the scheme is developed, with the main aim to be super easy for the volunteers to access, whether it's a pick up when you do your weekly shop or a drive by on your way home, or maybe dropped off at your work ready your for lunch. It could also be a part of the fresh food offered at a volunteers function like the end of Clean Up Australia Day.

Employment force

It is the intention to provide opportunities to individuals who will create the employment force, required to deliver the volunteer rewards and fresh food for The School Breakfast Program. This team will be built from a very wide group of people, all delivering their own skills and values, many of the government and none government support programs require recipients to fill certain levels of community engagement, such as "mutual obligations", as set numbers of hours worked per fortnightly in certain structured organization, Narrogin has several of these organizations that offer valuable community engagement, the concept project will add to this and greatly expand the opportunities to the widest group of people in Narrogin, opening opportunities whereby senior workers can pass down their life work and social skills to younger people entering the work force and younger people passing on knowledgable insights of their world to the older generation, with the sharing of knowledge and building of networks people who wish to move from government support programmes to the mainstream workforce will have a gateway to reach this reality. Individuals who find that the mainstream workforce has not created a working space for them because they seem to be of no commercial value, struggle in our society as not being able to contribute and feel not valued by doing so, the concept program is to create meaningful and rewarding work for this group and whereby they become valuable individuals within our society and to themselves.

The range of skills needed or could be utilised for the project will be varied and the business structure will need to be fluid and flexible to adapt to the various skill sets available at the time, or in the future.

Environmentally

Environmentally the project will be benchmarking some very strong outcomes such as, low mileage food because most of the food will be grown within walking distance from where we live, using current commercial growing practices, output of kilograms of food per human resource input is maximized and the use of pesticides has been superseded by the use of beneficial predatory insects. Water will be sourced in a mixture of environmentally friendly ways, there is suitable underground water that can be processed and used, this in turn would be beneficial to our creek environment, secondary use of water from the pack/processing shed, processing and reusing water from the community space/cafe, having access to a large roof area suitable for solar electrical generation, which would link in to the growing system that requires the majority of its energy during daylight hours, modifying the goods shed to create solar warmed areas for winter and naturally cooled areas for summer, for the cafe/community space. Narrogin creates enough used fish and chip oil that could be used as a fuel to warm the cafe/ community space in winter

Cafe/community space

Creating a Cafe and community space that has a purpose much greater than a main stream cafe will be changeling, futuristic, flexible in design to move as Narrogin social values and requirements change. The cafe and community space would be a area were people that main stream can not employ would be given the opportunity to engage in being a contributor to our society, this would be a major component of the cafe community space. In Narrogin we have open space like the Lions Park open for the use of every one but not a all weather community area, the community space in the goods shed and surrounding area could be developed to cater for the the (sic) different requirements we as individuals need , eg; having under-cover parking for gophers with charging points, a place were individuals with anxiety can come and be a part of but have the space to control their anxiety, building a space to include dementia affected individuals but more importantly a space were we can engage with people with dementia, develop an phone app that only works in the community area, that will introduce each other in the space and inform others of your interest you may wish to share and welcomed others to come and join you/us, or a note saying you are having no people day and wish not to be disturb

Good fit with other ideas

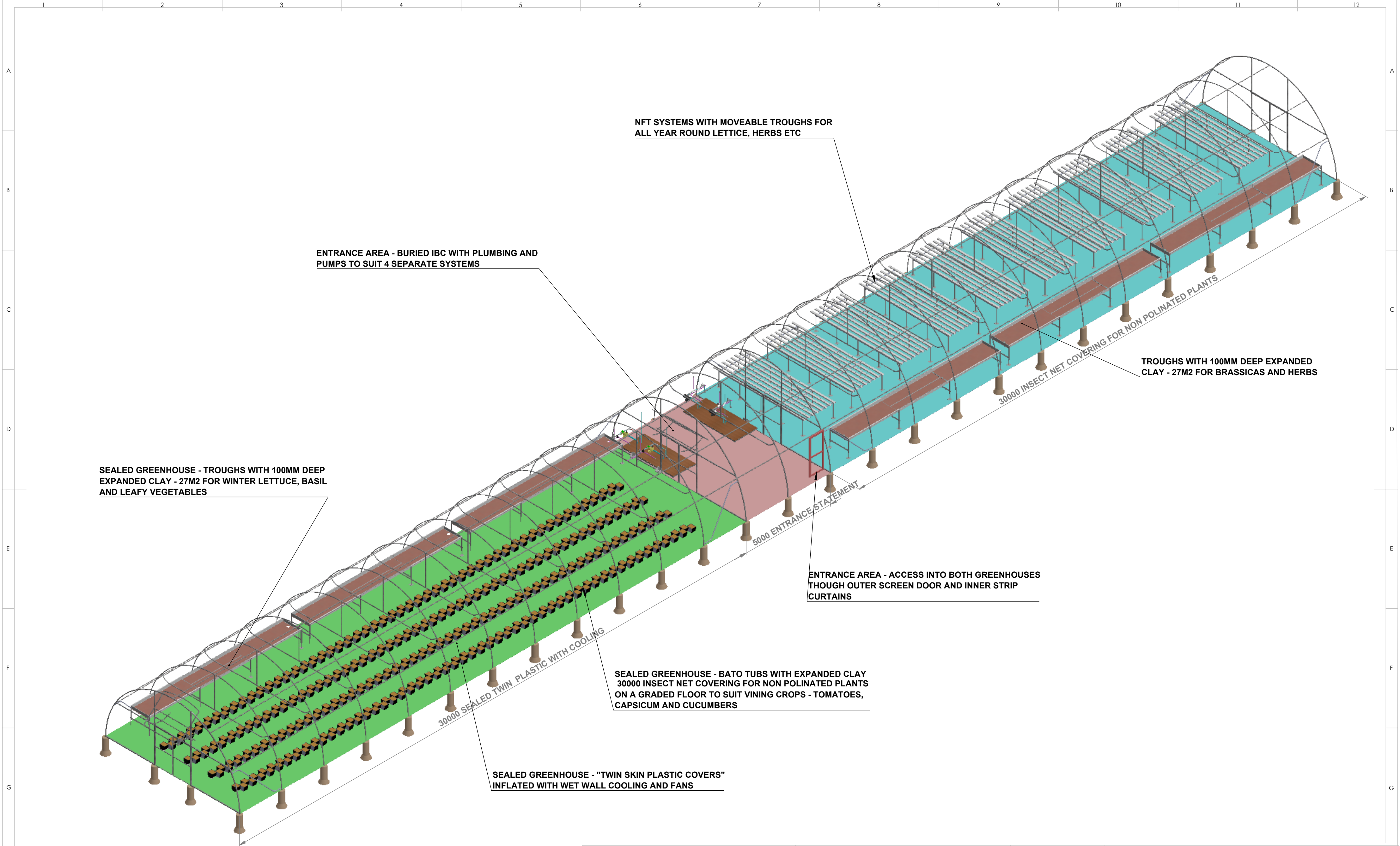
Fitting this concept in with other uses of the Goods shed will compliment each other , having RVers to join the cafe/ community space and share their travel stories and us to share our town stories with them, via the connection of the phone app, this some what unique in concept but this could develop into a special travel memories for travellers for which they may return or talk to other about , having more people with in the area will give value of housing the our steam engine within the Goods shed , having open space were small community event can be supported , like fund raisers, promotion of good health and fitness, promotion or support to smaller community groups that do not require their own

club house or space, the more multifaceted this area becomes more benefit the area will be to Narrogin

If you have any queries please contact me on 0476 009 496 or via this email kenmcdougall@outlook.com

Open to ideas, suggestions and constructive criticism

Regards Ken McDougall



<div>Argosee Greenhouse Technology Pty Ltd</div> <div>Transportable Greenhouse Company</div>	<div>www.argosee.com.au</div> <div>www.transportablegreenhouse.com.au</div>	<div>NAME</div> <div>DRAWN</div> <div>CHK'D</div>	<div>DRAWING</div> <div>HYDROPONIC PROJECT STAGE 1</div> <div>CUSTOMER</div> <div>KEN McDOUGAL</div> <div>PROJECT</div>
<div>11, Laurence Road, Walliston WA 6076</div> <div>PO Box 45 Walliston DC 6925</div> <div>T: 61 8 92913500 F: 61 8 92919120</div> <div>E: info@argosee.com.au</div> <div>Agenda Ordinary Council Meeting 23 March 2022</div> <div>6</div>	<div>COPYRIGHT</div> <div>The design and detail shown on this drawing remains the property of Argosee Greenhouse Technology and may not be copied or conveyed to any other party without prior written approval from this company</div>	<div>UNLESS OTHERWISE SPECIFIED: DIMENSIONS ARE IN MILLIMETERS SURFACE FINISH: TOLERANCES: LINEAR: ANGULAR:</div>	<div>DRW No</div> <div>ARG - KMCL - 001</div> <div>REVISION</div> <div>REVISION</div> <div>REVISION</div> <div>DATE</div> <div>010721</div> <div>Page 59</div>
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Goods Shed

Chicken Treat

Park St

Dryandra Country Visitor Centre

Main entrance

entrance to shade house

Fairway St

RV entrance

65 mt X 8 mt shade house

R V parking

Falcon St

Google Earth

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Agenda Ordinary Council Meeting 23 March 2022

Legend

- ? ?Chicken Treat
- ? ?Dryandra Country Visitor Centre
- ? ?Narrogin
- Feature 1
- Line Measure
- Line Measure
- R V parking

120

80 m

Page 60

Goods Shed

pipe line from bore to goods shed

production bore 2NAPB

Legend

- ? ?Chicken Treat
- ? ?Dryandra Country Visitor Centre
- ? ?Narrogin
- Feature 1
- Line Measure
- Line Measure
- R V parking

200 mt pipe line

Chicken Treat

Park St

Narrogin

secured play area

new deck

Dryandra Country Visitor Centre
Main entrance

120

Google Earth

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Image © 2021 CNES / Airbus

Agenda Ordinary Council Meeting 23 March 2022

90 m

Page 1



10.2.2 OCCUPATIONAL SAFETY AND HEALTH POLICY

File Reference	13.5.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure
Applicant	Shire of Narrogin
Previous Item Numbers	Item 10.2.2, 24 November 2020 Res. 1120.004
Date	14 March 2022
Author	Wendy Russell – Executive Support Officer
Authorising Officer	Torre Evans – Executive Manager Technical and Rural Services
Attachments 1. Draft Revised WHS Policy	

Summary

Council is requested to consider the reviewed Work Health & Safety Policy for adoption as policy – Attachment 1.

Background

The Work Health and Safety Act 2020 (Act) and regulations will come into effect 31 March 2022. The current Council Policy 9.1 Occupational Safety & Health Policy – Employees, Volunteers, Contractors, Visitors Policy was required to be updated to reflect the new Act and Regulations.

Consultation

The Revised Draft Policy at Attachment 1, was reviewed with input from:

- Mark Southgate - Regional Risk Co-ordinator Local Government Insurance Scheme(LGIS)
- Chief Executive Officer (CEO)
- Executive Manager Technical and Rural Services (EMTRS)
- Shire of Narrogin OSH Committee

Statutory Environment

Work Health and Safety Act 2020.

Policy Implications

The presented Draft Policy contains minor amendments to the current Policy 9.1 Occupational Safety & Health Policy – Employees, Volunteers, Contractors, Visitors to reflect the changes in the Act, however it does not change the intent.

Financial Implications

There are no financial implications identified with this policy.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

Comment/Conclusion

The LGIS Regional Risk Co-ordinator has reviewed and drafted this policy to ensure that it is compliant with the new legislation.

The revised policy was then considered by the CEO and the EMTRS. The recommended amendments to the policy were minor in nature and did not change the intent of the policy.

The revised policy was presented to the OSH Committee at their meeting held on 22 February 2022 where it was recommended that the updated policy be presented to Council for adoption.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That Council adopt the revised Council Policy 9.1 Work Health & Safety Policy as per Attachment 1.

~~OCCUPATIONAL~~Section 9 – WORK HEALTH & SAFETY & HEALTH

1.1 ~~Occupational~~Work Health and Safety & Health Policy – ~~Employees, Volunteers, Contractors, Visitors~~

Statutory context Work Health and Safety Act 2020

Corporate context

Policy 8.1 – Disciplinary Action

Policy 8.4 – Grievance

Policy 9.4 – Workplace Visitors – Management

Code of Conduct – Employees

Executive Instructions –

- 9.1 – ~~Occupational Safety & Work~~ Health – ~~Employees and Contractors~~Safety – All Workers, including contractors

OSHWHS – Manuals, Requirements, Standards and Procedures

OSHWHS – Contractors Handbook

History

Adopted 26 April 2017

Reviewed 24 July 2019

Reviewed 28 October 2020

Adopted 24 November 2020

Last reviewed 7 June 2021

Reviewed February 2022 (draft version)

Policy Statement

1. The Shire of Narrogin will ~~provide a safe plan~~ and ~~healthy work environment~~ conduct works in such a manner that the health, safety and welfare of persons is given the highest level of protection, so far as is reasonably practicable, including for:
 - a) Any members of the community, or other persons, who may be affected by works undertaken;
 - ~~b) employees,~~
 - ~~c) volunteers,~~
 - ~~d) contractors, and~~
 - b) All workers, whilst engaged in the performance of works, and;
 - e)c) All visitors to our workplaces.
2. The Shire understands and accepts responsibilities imposed under Work Health and Safety (WHS) legislation and is committed to providing ~~safe and~~ healthy and safe working conditions, which are aimed at the prevention of work related injuries ~~and/or~~ ill health. Consistent with this, the Shire will:
 - a) Provide and maintain a healthy and safe work environment ~~by through~~ the proactive identification of work related hazards and elimination of ~~OSH hazards~~these where possible, or ~~reducing~~reduction of associated risk level ~~to as low as is reasonably practicable, through~~ the application of the hierarchy of risk controls where hazards cannot be completely eliminated;
 - b) Strive ~~for to~~ achieve high standards and continuous improvement in ~~Occupational Safety~~work health and ~~Health~~safety performance by utilising best practice procedures and taking into account evolving current levels of technical knowledge and technology development;

- c) Comply with all applicable legislation and requirements;
 - d) Establish, implement and maintain an Occupational Work Health and Safety Management System; including measurable objectives and targets aimed at elimination of work related injury and illness;
 - e) Ensure that all ~~employees, including contractors and volunteers, workers and other persons within the workplace~~ are fully informed of potential hazards and associated risk control measures, including through a process of training, instruction, information sharing and supervision as applicable;
 - f) ~~Communicate~~Effectively communicate and consult with ~~employees~~all WHS duty holders, including workers and their representatives, ~~including contractors and volunteers~~, so as to ensure that everyone within the workplace is offered the opportunity to participate in the ongoing development of a safer healthy and healthier safe workplace; and
 - g) Ensure that all ~~employees, including contractors and volunteers~~workers, are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and to avoid adversely affecting the health or safety of others through any act or omission at work and report hazards, accidents, incidents and near misses to their supervisor.
3. Copies of this Policy shall be made readily available to all ~~employees, volunteers, contractors workers, and visitors, and displayed~~any other interested parties, including through display within the workplace.

– End of Policy –

Notes

Refer –

1. OSHWHS – Manuals, Requirements, Standards and Procedures
2. OSHWHS – Contractors Handbook

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – FEBRUARY 2022

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	14 March 2022
Author	Breanna Dorrington – Trainee Finance Officer
Authorising Officer	Frank Ludovico– Executive Manager Corporate & Community Services
Attachments	
1. Schedule of Accounts Paid – February 2022	

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – February 2022.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2021/2022 Annual Budget, or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Comment/Conclusion

The Schedule of Accounts Paid – February 2022 is presented to Council for notation. Below is a summary of activity.

<i>FEBRUARY 2022 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	180.00	0.01
EFT (incl Payroll)	1,048,641.61	75.37
Direct Debit	336,760.65	24.20
Credit Card	2,960.78	0.21
Trust	2,960.78	0.21
Total Payments	1,391,503.82	100.00

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	236,557.37	17.00
Payroll	305,767.18	21.97
Total	542,324.55	38.97

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to the Schedule of Accounts Paid for February 2022, Council note the Report as presented.

Cheque Payments

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	704	17/02/2022	Shire Of Narrogin - Petty Cash-admin			180.00		F
2	INV CATS JAN 22	09/02/2022	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup January 2022	180.00			
					Cheque Total \$	180.00		

EFT Payments

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
3	EFT18051	04/02/2022	Narrogin Packaging			712.85	L	F
4	INV 00072542	10/01/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	164.90			
5	INV 00072610	31/01/2022	Narrogin Packaging	CHCP & CHSP - OCCUPATIONAL HEALTH & SAFETY - Gloves, Sanitizer Gel, Hair Nets & Bottles (COVID-19 Sa	547.95			
6	EFT18052	04/02/2022	Great Southern Fuels			25,057.84	L	
7	INV D2092577	14/01/2022	Great Southern Fuels	POC - FUELS AND OILS - 16,240L Diesel	25,057.84			
8	EFT18053	04/02/2022	Knightline Computers			475.95	L	
9	INV 00075306	27/01/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - Portable External Hard Drive x2 (Daily Backup)	436.00			
10	INV 00075333	01/02/2022	Knightline Computers	HEALTH - CONTROL EXPENSES - 30m Laser Distance Measurer (with 5m Tape Measure)	39.95			
11	EFT18054	04/02/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			2,494.80	L	
12	INV IV00000001567	19/01/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf Th	CEMETERY GRAVE DIGGING - 126m3 Yellow Sand For Grave Backfills	2,494.80			
13	EFT18055	04/02/2022	Mcleods Barristers & Solicitors			154.00		
8	INV 121326	21/10/2021	Mcleods Barristers & Solicitors	OTHGOV - AUDIT FEES - Annual Audit 2021	154.00			
9	EFT18056	04/02/2022	Air Response			110.00	L	F
10	INV 154617A	17/01/2022	Air Response	CHCP - BUILDING MAINTENANCE - Repairs to Ducted System	110.00			
11	EFT18057	04/02/2022	Toll Transport Pty Ltd			22.02		
12	INV 0523-T740710	16/01/2022	Toll Transport Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges (10/01/22-11/01/22)	22.02			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
9	EFT18058	04/02/2022	WA Hino			876.28		
14	INV 280986	08/12/2021	WA Hino	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Service Filters	438.14			
15	INV 281385	20/12/2021	WA Hino	NO4834 2014 HINO 300 SERIES CREW CAB - Supply Service Filters	438.14			
16	EFT18059	04/02/2022	Narrogin Removals & Storage			3,180.00	L	
17	INV 2532	21/01/2022	Narrogin Removals & Storage	ADMIN - RECORDS MANAGEMENT - Storage Unit Rental 17/12/2021 - 16/12/2022	3,180.00			
18	EFT18060	04/02/2022	John Parry Medical Centre			126.00	L	F
13	INV 426233	20/01/2022	John Parry Medical Centre	CHCP - RECRUITMENT - Pre Employment Medical	126.00			
14	EFT18061	04/02/2022	T Yuen Construction			88.00	L	
15	INV 8061	27/01/2022	T Yuen Construction	HARRIS ST PUBLIC TOILETS (MUSEUM) MAINTENANCE - Repair to Broken Downpipe	88.00			
16	EFT18062	04/02/2022	Department Of Premier & Cabinet			718.70		
17	INV 1001517	14/01/2022	Department Of Premier & Cabinet	MEMBERS - ADVERTISING & PROMOTIONS - Government Gazette - Repeal & Amendment Local Law 2021	718.70			
10	EFT18063	04/02/2022	Melchiorre Plumbing & Gas			1,494.98	L	F
19	INV 63	25/01/2022	Melchiorre Plumbing & Gas	CHCP & CHSP - BUILDING MAINTENANCE - Installation & Supply of Mixer Taps (Jessie House)	1,494.98			
20	EFT18064	04/02/2022	Belvedere Nursery			101.50	L	
21	INV I0000001897	25/01/2022	Belvedere Nursery	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Australia Day Citizenship Gifts Kangaroo	101.50			
22	EFT18065	04/02/2022	Narrogin Croquet Club Inc.			310.00	L	
23	INV 200122	20/01/2022	Narrogin Croquet Club Inc.	ADMIN - TRAINING & DEVELOPMENT - Corporate Challenge 2022 - Nomination Fees & Weekly Green Fees	310.00			
18	EFT18066	04/02/2022	AMPAC Debt Recovery Pty Ltd			4,933.50		
19	INV 81766	31/01/2022	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recover January 2022	4,933.50			
20	EFT18067	04/02/2022	YMCA WA			570.00	L	
21	INV SI-A011056	24/01/2022	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Family Membership	570.00			
22	EFT18068	04/02/2022	Conway Highbury Pty Ltd			1,075.25		
11	INV 625	31/01/2022	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY - STATUTORY - Consultancy for provision of Governance Services (Januar	1,075.25			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
24	EFT18069	04/02/2022	M & V Ranieri Building Contractors			33,000.00	L	
25	INV 681	19/01/2022	M & V Ranieri Building Contractors	COM AMEN - BUILDING (CAPITAL) CBD ABLUTION UPGRADES - RFQ 20/21-14 Smith Street Ablution Upgra	33,000.00			
26	EFT18070	04/02/2022	Basil Joseph Kickett			350.00	L	
27	INV 7	26/01/2022	Basil Joseph Kickett	OTHCUL - AUSTRALIA DAY - Welcome to Country 2022	350.00			
28	EFT18071	04/02/2022	Downer Edi Works Pty Ltd	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - 14mm Primer Seal and 7mm Second Seal 32,596m2		228,758.73		F
23	INV 6012508	20/12/2021	Downer Edi Works Pty Ltd	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - 14mm Primer Seal and 7mm Second Seal 32,596m2	228,758.73			
24	EFT18072	04/02/2022	Telair Pty Ltd			325.95		F
25	INV INV-11148	07/01/2022	Telair Pty Ltd	CHCP & CHSP - TELEPHONES/MOBILES - Yealink SIP-T53W Phone, Power Supply Unit, Postage & Freight Ch	325.95			
26	EFT18073	04/02/2022	Connelly Images			788.70		
27	INV M2857	01/02/2022	Connelly Images	TIP MAINTENANCE - New Signage at entrance to Transfer Station & Landfill Site x5 (Various Sizes)	788.70			
12	EFT18074	04/02/2022	Earl Street Physiotherapy			77.00	L	F
29	INV 0027277	01/02/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Physiotherapy Consultation for Client	77.00			
30	EFT18075	04/02/2022	Red TV Productions			556.60		
31	INV 1813	25/01/2022	Red TV Productions	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Free TV & DUBSAT Fees	556.60			
32	EFT18076	04/02/2022	Simply Uniforms			304.43		F
33	INV INV-9957	13/01/2022	Simply Uniforms	CHSP - RECRUITMENT - Mens Home Maintenance Uniforms	304.43			
28	EFT18077	04/02/2022	ASSA ABLOY Australia Pty Limited			885.32		
29	INV IN02137316	11/01/2022	ASSA ABLOY Australia Pty Limited	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - Key to suite Master Key System x3	885.32			
30	EFT18078	04/02/2022	Guardian Safety Pendants			519.00		F
31	INV INV-23268	18/01/2022	Guardian Safety Pendants	CHCP - CLIENT PURCHASES - Safety Pendant & Accessories for Client	519.00			
32	EFT18079	04/02/2022	Dormakaba Australia PTY LTD			384.68		
13	INV 35WA932371	21/12/2021	Dormakaba Australia PTY LTD	LIB - OFFICE EQUIPMENT MAINTENANCE - Replacement of Battery in entrance door to the Library	384.68			
34	EFT18080	04/02/2022	Koollanooka Farms Pty Ltd			3,702.93	L	
35	INV A138	28/01/2022	Koollanooka Farms Pty Ltd	Rates refund for assessment A138 3843 WANDERING-NARROGIN RD MINIGIN 6312	3,702.93			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
36	EFT18081	04/02/2022	Debra Newburn			655.98	L	
37	INV A183000	28/01/2022	Debra Newburn	Rates refund for assessment A183000 68 FORREST STREET NARROGIN WA 6312	655.98			
38	EFT18082	08/02/2022	Department Of Human Services			270.00		
33	INV DEDUCTION	31/01/2022	Department Of Human Services	Payroll deductions	270.00			
34	EFT18083	08/02/2022	Australian Services Union Western Australian Branc			25.90		
35	INV DEDUCTION	31/01/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
36	EFT18084	11/02/2022	Australian Institute of Company Directors	ADMIN - TRAINING & DEVELOPMENT - Company Directors Course 14/03/2022-18/03/2022 (D. Stewart)		10,137.00		
37	INV 11202873	10/02/2022	Australian Institute of Company Directors	ADMIN - TRAINING & DEVELOPMENT - Company Directors Course 14/03/2022-18/03/2022 (D. Stewart)	10,137.00			
14	Pay 12	16/02/2022	Payroll		156,319.33	156319.33		
39	EFT18085	17/02/2022	Department Of Human Services			464.41		
40	INV DEDUCTION	14/02/2022	Department Of Human Services	Payroll deductions	464.41			
41	EFT18086	17/02/2022	Australian Services Union Western Australian Branc			25.90		
42	INV DEDUCTION	14/02/2022	Australian Services Union Western Australian Br	Payroll deductions	25.90			
43	EFT18087	17/02/2022	Narrogin Hire & Reticulation			1,200.96	L	
38	INV 00032749	11/01/2022	Narrogin Hire & Reticulation	ALBY PARK MAINTENANCE/OPERATIONS - Reticulation Materials	234.56			
39	INV 00032791	24/01/2022	Narrogin Hire & Reticulation	WASTE WATER TREATMENT - Reticulation Materials	194.40			
40	INV 00032797	27/01/2022	Narrogin Hire & Reticulation	WASTE WATER TREATMENT - Reticulation Materials	22.00			
41	INV 00032871	28/01/2022	Narrogin Hire & Reticulation	COM AMEN - BUILDING (CAPITAL) - CBD ABLUTION UPGRADES - Hire of 2 Portable Toilets x 5 weeks	750.00			
42	EFT18088	17/02/2022	Best Office Systems			60.00	L	
15	INV 598153	03/02/2022	Best Office Systems	LIB- OFFICE EQUIPMENT MAINTENANCE - Troubleshooting & setting up Brother WIFI Printer	60.00			
44	EFT18089	17/02/2022	Synergy			498.85		
45	INV 456 000 910	04/02/2022	Synergy	MUSEUM BUILDING OPERATIONS - Electricity Usage (01/12/21-02/02/22)	269.09			
46	INV 301 649 0000	07/02/2022	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage (30/11/21-01/02/22)	229.76			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
47	EFT18090	17/02/2022	Narrogin Packaging			2,486.71	L	PF
48	INV 00072616	12/01/2022	Narrogin Packaging	OTHER PURCHASE FOR CV19 RESPONSE - Various Hand Sanitisers & Gloves	960.70			
43	INV 00072612	15/01/2022	Narrogin Packaging	PARKS & GARDENS MAINTENANCE - Oven Cleaner For BBQ's	44.61			
44	INV 00072613	15/01/2022	Narrogin Packaging	OTHER PURCHASE FOR CV19 RESPONSE - Hand Sanitiser - Purrell Antiseptic Refills x2	231.70			
45	INV 00072632	31/01/2022	Narrogin Packaging	CHCP - OCCUPATIONAL HEALTH & SAFETY - All Sizes of Vinyl Gloves	1,038.80			
46	INV 00072660	01/02/2022	Narrogin Packaging	CHSP - OCCUPATION HEALTH & SAFETY - Shoe Covers for Support Workers	210.90			
47	EFT18091	17/02/2022	Australia Post			1,103.60		
16	INV 1011178127	03/01/2022	Australia Post	VARIOUS DEPARTMENTS - Postal Charges December 2021	340.28			
49	INV 1011253159	03/02/2022	Australia Post	VARIOUS DEPARTMENTS - Postal Charges January 2022	763.32			
50	EFT18092	17/02/2022	Great Southern Fuels			7,174.59	L	PF
51	INV D2087181	01/12/2021	Great Southern Fuels	SMALL PLANT - 400L Unleaded Petrol	626.98			
52	INV 19008777	06/12/2021	Great Southern Fuels	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 8L Garden 2T	78.11			
53	INV D2088092	06/12/2021	Great Southern Fuels	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 200L Unleaded Petrol	303.18			
48	INV DEC 2021	31/12/2021	Great Southern Fuels	VARIOUS DEPARTMENTS - Fuel Card Charges December 2021	6,166.32			
49	EFT18093	17/02/2022	Narrogin Fruit Market			353.25	L	
50	INV 0008202201144	14/01/2022	Narrogin Fruit Market	OTHCU - AUSTRALIA DAY - Catering - Australia Day & Honours Advisory Committee Meeting	115.00			
51	INV 0008202201304	30/01/2022	Narrogin Fruit Market	OTHCU - AUSTRALIA DAY - 40Kg Fruit	238.25			
52	EFT18094	17/02/2022	Water Corporation	VARIOUS BUILDINGS - Water Usage (October 2021 - December 2021)		2,582.25		
17	INV ESRSC	09/02/2022	Water Corporation	VARIOUS BUILDINGS - Water Usage (October 2021 - December 2021)	2,582.25			
54	EFT18095	17/02/2022	Knightline Computers			194.00	L	
55	INV 00075361	02/02/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - 2.5in Internals SSD for Library Public Computer x2	194.00			
56	EFT18096	17/02/2022	Hancocks Home Hardware			217.44	L	
57	INV 390868	04/02/2022	Hancocks Home Hardware	MACKIE PARK TOILETS - Cleaning Supplies & PPE Gear	217.44			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
58	EFT18097	17/02/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			5,445.00	L	
53	INV IV00000001434	30/10/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf TH	SAN - WASTE DISPOSAL - Narrogin Waste Management Facility - Truck Hire & Cover Material for Tip Face	3,993.00			
54	INV IV00000001520	01/12/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf TH	SAN - WASTE DISPOSAL - Narrogin Waste Management Facility - Spoil Removal & Cover Material for Tip Fa	1,452.00			
55	EFT18098	17/02/2022	Narrogin Meals On Wheels			339.76	L	F
56	INV 101347	02/02/2022	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meals on Wheels Delivery for January 2022	339.76			
57	EFT18099	17/02/2022	Narrogin Newsagency			74.20	L	
18	INV 1355 - 294330	01/02/2022	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Deliveries for Period 06/01/2022-15/01/2022 & Newspapers	74.20			
59	EFT18100	17/02/2022	Narrogin Liquor Barons			271.31	L	
60	INV 199253	02/02/2022	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS- RCSWA 2022 Welcome Function - Drinks	271.31			
61	EFT18101	17/02/2022	Narrogin Betta Home Living			129.00	L	
62	INV 25710049812	02/02/2022	Narrogin Betta Home Living	PWO - EXPENSED MINOR ASSET PURCHASES - Telstra Pre-Paid Phone	129.00			
63	EFT18102	17/02/2022	Great Southern Waste Disposal			41,670.12		
58	INV IV00000001832	09/12/2021	Great Southern Waste Disposal	SAN - WASTE DISPOSAL - Admin Office Recycling Collection Service 01/07/2021-30/06/2022	915.20			
59	INV IV00000001903	03/02/2022	Great Southern Waste Disposal	BIN COLLECTIONS VARIOUS LOCATIONS - January 2022	40,754.92			
60	EFT18103	17/02/2022	RJ Smith Engineering			309.40	L	
61	INV 968	25/01/2022	RJ Smith Engineering	LIB - GENERAL OFFICE EXPENSES - 15L Water x6	102.00			
62	INV 1020	01/02/2022	RJ Smith Engineering	VARIOUS DEPARTMENTS - Grease Cartridges & Pins	207.40			
19	EFT18104	17/02/2022	Wa Country Health Service			1,999.80		F
64	INV 587437	09/11/2021	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals on Wheels Meal Supply for July 2021	1,999.80			
65	EFT18105	17/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			11,267.72	L	
66	INV RI21100487	07/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	CEO VEHICLE (P1) - Purchase of 2022 Toyota Prado GXL & Trade in of 2019 Toyota Prado GXL	11,267.72			
67	EFT18106	17/02/2022	Country Paint Supplies			65.00	L	F
68	INV 4899000646	28/01/2022	Country Paint Supplies	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Box of Tiles x1	65.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
63	EFT18107	17/02/2022	Narrogin Gasworx			169.00	L	F
64	INV 53405	02/02/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Battery Charger for Client	169.00			
65	EFT18108	17/02/2022	Derbahl Pty Ltd			240.00	L	
66	INV 00001314	07/02/2022	Derbahl Pty Ltd	COM AMEN - BUILDING (CAPITAL) CBD ABLUTION UPGRADES - Pumping of Portable Toilets at Smith St Site	240.00			
67	EFT18109	17/02/2022	New Security Installations Pty Ltd			1,830.40	L	
20	INV 00014826	03/02/2022	New Security Installations Pty Ltd	30 GRAY ST BUILDING OPERATIONS (FORMALLY EAST NARROGIN OFFSITE KINDERGARTEN) - Alarm Monitoring	915.20			
69	INV 00014822	03/02/2022	New Security Installations Pty Ltd	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Alarm Monitoring (24/03/2022-23/03/2023)	915.20			
70	EFT18110	17/02/2022	WA. Police Strategic Prevention Unit			16.70		F
71	INV 127084633	09/12/2021	WA. Police Strategic Prevention Unit	CHSP - RECRUITMENT - Volunteer Police Check	16.70			
72	EFT18111	17/02/2022	Marketforce Pty Ltd			1,022.51		
73	INV 42392	27/01/2022	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Advertising Position (EMCCS) The West Australian 12/01/2022	706.59			
68	INV 42391	27/01/2022	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Local Laws Adoption 2021, Regional Western Australia & Narrogin	315.92			
69	EFT18112	17/02/2022	Melchiorre Plumbing & Gas			99.00	L	
70	INV 710	24/01/2022	Melchiorre Plumbing & Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Unblock Sullage Pit	99.00			
71	EFT18113	17/02/2022	West Australian Newspapers Limited			150.00		
72	INV 1028037520220131	31/01/2022	West Australian Newspapers Limited	OTHCUL - AUSTRALIA DAY - Narrogin Observer Advert - Edition 20 January 2022	150.00			
21	EFT18114	17/02/2022	YMCA WA			1,090.01	L	
74	INV SI-A011061	28/01/2022	YMCA WA	OTHCUL - AUSTRALIA DAY - John Higgins Centre Hire 26/01/2022	290.00			
75	INV SI-A011060	28/01/2022	YMCA WA	OTHCUL - AUSTRALIA DAY - Pool Entries 26/01/22	800.01			
76	EFT18115	17/02/2022	Torre Tasman Evans			191.05	L	
77	INV 090222	09/02/2022	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Reimbursement of Contract Expenses - Electricity U	191.05			
78	EFT18116	17/02/2022	Jamcra Pty Ltd T/a Howlett's Tree Service			8,276.40		
73	INV 00004281	31/01/2022	Jamcra Pty Ltd T/a Howlett's Tree Service	STREET TREE MAINTENANCE - Power & Service Line Pruning, Tree Removal & Chipping	8,276.40			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
74	EFT18117	17/02/2022	Truck Centre (WA) Pty Ltd			216.70		
75	INV 1665893-000001	28/01/2022	Truck Centre (WA) Pty Ltd	NO3 2020 NISSAN UD TIP TRUCK - Solenoid J3V210-08-N x1 & Coil 200C-24DCLD x1	216.70			
76	EFT18118	17/02/2022	Ryan Charles Francisco			990.00	L	F
77	INV B132	10/12/2021	Ryan Charles Francisco	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Patch Brickwork & Remove Old Render	990.00			
22	EFT18119	17/02/2022	O'Rourke Electric Services			3,542.00	L	
79	INV INV-1694	06/02/2022	O'Rourke Electric Services	OTHCU - INFRASTRUCTURE OTHER (CAPITAL) - Installation of NEXIS Track Lighting	3,542.00			
80	EFT18120	17/02/2022	Basil Joseph Kickett			350.00	L	
81	INV 8	02/02/2022	Basil Joseph Kickett	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Welcome to Country - RCSWA Medical St	350.00			
82	EFT18121	17/02/2022	Narrogin Tyre Service			942.00	L	
83	INV 15970	27/01/2022	Narrogin Tyre Service	1EVP731 2015 CAT SKID STEER LOADER - New Tyres Fitted x4 & Valve	942.00			
78	EFT18122	17/02/2022	Downer Edi Works Pty Ltd			81,699.97		PF
79	INV 6012692	18/01/2022	Downer Edi Works Pty Ltd	VARIOUS ROADS - Primer Seals & Reseals	81,699.97			
80	EFT18123	17/02/2022	Narrogin Auto Centre			768.99	L	
81	INV 307328	13/12/2021	Narrogin Auto Centre	NGN15333 2014 MAZDA BT-50 - 55,000Km Service	274.73			
82	INV 308981	09/02/2022	Narrogin Auto Centre	NGN219 2019 NISSAN X-TRAIL - 100,000Km Service	494.26			
23	EFT18124	17/02/2022	Regional Communication Solutions			9,205.34	L	PF
84	INV INV-1529	04/02/2022	Regional Communication Solutions	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Installation of Surveillance Camera	9,205.34			
85	EFT18125	17/02/2022	Telair Pty Ltd			1,455.50		
86	INV TA10781-031	31/01/2022	Telair Pty Ltd	VARIOUS DEPARTMENTS - Telair Telephone Charges January 2022	1,455.50			
87	EFT18126	17/02/2022	C & D Cutri			1,540.00	L	
88	INV 257	22/01/2022	C & D Cutri	BRIDGE MAINTENANCE - Level 1 Inspections	1,540.00			
83	EFT18127	17/02/2022	Farmworks Narrogin Pty Ltd			143.00	L	PF
84	INV 91053	31/01/2022	Farmworks Narrogin Pty Ltd	NARROGIN-HARRISMITH ROAD - RENEWAL (LOCAL) (RRG) - Galvanised Fence Dropper x1	143.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
85	EFT18128	17/02/2022	Narrogin Fresh			2,961.32	L	
86	INV DECEMBER (2) 2021	18/01/2022	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account December (2) 2021	1,164.09			
87	INV JANUARY 2022	18/01/2022	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Accounts January 2022	283.74			
24	INV JANUARY (2) 2022	14/02/2022	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account January (2) 2022	994.35			
89	INV FEBRUARY 2022	14/02/2022	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Accounts February 2022	519.14			
90	EFT18129	17/02/2022	OneMusic Australia			143.18		
91	INV 190484	02/02/2022	OneMusic Australia	VARIOUS DEPARTMENTS - Music License 01/01/2022-31/03/2022	143.18			
92	EFT18130	17/02/2022	Earl Street Physiotherapy			77.00	L	F
93	INV 0027429	07/02/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation for Client	77.00			
88	EFT18131	17/02/2022	Narrogin Country Fresh Meats			617.67	L	
89	INV 100	28/01/2022	Narrogin Country Fresh Meats	OTHCUL - AUSTRALIA DAY - 25Kg Bacon & 10Kg Sausages	617.67			
90	EFT18132	17/02/2022	ExBo Visual			4,620.00		
91	INV 6744	21/06/2021	ExBo Visual	VISITOR INFORMATION BAY UPGRADE (WILLIAMS ROAD) - Design of Information Board	4,620.00			
92	EFT18133	17/02/2022	MC & SP Russell			650.39	L	F
25	INV 01/22	03/02/2022	MC & SP Russell	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Model Train Display - Reimbursement of M	650.39			
94	EFT18134	17/02/2022	Integrated ICT			198.00		
95	INV 20434	31/01/2022	Integrated ICT	ADMIN - INFORMATION SYSTEMS - MC NBN Prem 100/40	198.00			
96	EFT18135	17/02/2022	Lite n' Easy Pty Ltd			179.47		F
97	INV 6129024	25/01/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy for Client	113.50			
98	INV 6124499	25/01/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASE - Lite N Easy for Client	65.97			
93	EFT18136	17/02/2022	Highbury General Store			506.20	L	
94	INV 1000/14459	08/02/2022	Highbury General Store	FIRE PREVENTION/BURNING/CONTROL - Food, Drinks & Ice for Volunteers Fighting Fire 06/02/2022	506.20			
95	EFT18137	17/02/2022	Western Stabilisers Enterprises			28,452.93		
96	INV 00000726	31/01/2022	Western Stabilisers Enterprises	WANDERING ROAD - STABILISE DEFECTS (RENEWAL) - Cement Stabilisation - 4,530m2 of Pavement	28,452.93			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
97	EFT18138	17/02/2022	Stanyford Cowcher (Estate of)			1,398.05	L	F
26	INV 010222	01/02/2022	Stanyford Cowcher (Estate of)	CHCP - REFUND OF UNSPENT MONIES - Client Deceased	1,398.05			
99	EFT18139	17/02/2022	Main Roads Western Australia			38,720.00		
100	INV REFD - BLACKSPOT (2)	01/02/2022	Main Roads Western Australia	ROADC - BLACK SPOT GRANT - Refund 2nd 40% Claim of Black Spot funded road project for Tarwonga Road	38,720.00			
101	EFT18140	21/02/2022	Best Office Systems			90.00		
102	INV 598416	10/02/2022	Best Office Systems	LIB - INFORMATION TECHNOLOGY - Maintenance on Brother Printer (Public Use)	90.00			
103	EFT18141	21/02/2022	Synergy			18,550.12		
98	INV 649981430	01/02/2022	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage (25/12/2021-24/01/2022)	12,184.60			
99	INV 272793710	07/02/2022	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Usage (30/11/2021-01/02/2022)	129.45			
100	INV 436089900	07/02/2022	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Usage (30/11/2021-01/02/2022)	711.32			
101	INV 867012030	07/02/2022	Synergy	OLD SHIRE DEPOT - FELSPAR ST - BUILDING OPERATIONS - Electricity Usage (30/11/2021-01/02/2022)	120.13			
102	INV 404395070	08/02/2022	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Usage (01/12/2021-02/02/2022)	243.10			
27	INV 211651630	08/02/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Sydney Hall Way Park - Electricity Usage (01/12/2021-02/02/2022)	120.43			
104	INV 317492130	08/02/2022	Synergy	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage (01/12/2021-02/02/2022)	150.28			
105	INV 636073950	08/02/2022	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Usage (01/12/2021-02/02/2022)	150.54			
106	INV 614718030	08/02/2022	Synergy	LIBRARY BUILDING OPERATIONS - Electricity Usage (01/12/2021-02/02/2022)	310.28			
107	INV 763848990	08/02/2022	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Usage (01/12/2021-02/02/2022)	1,095.41			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
108	INV 466353500	09/02/2022	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Ashworth Crescent Park - Electricity Usage	295.10			
103	INV 900304630	10/02/2022	Synergy	MICHAEL BROWN PARK BUILDING OPERATIONS - Electricity Usage (07/12/2021-09/02/2022)	122.00			
104	INV 379132780	10/02/2022	Synergy	BMX PARK - Electricity Usage (03/12/2021-04/02/2022)	124.51			
105	INV 759507150	11/02/2022	Synergy	THOMAS HOGG OVAL BUILDING OPERATIONS - Electricity Usage (08/12/2021-08/02/2022)	1,564.89			
106	INV 201022030	14/02/2022	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Usage (09/12/2021-11/02/2022)	309.01			
107	INV 104421230	14/02/2022	Synergy	GNARJOIN PARK MAINTENANCE/OPERATIONS - Electricity Usage (09/12/2021-11/02/2022)	506.61			
28	INV 294951900	14/02/2022	Synergy	30 GRAY ST BUILDING OPERATIONS (FORMALLY EAST NARROGIN OFFSITE KINDERGARTEN) - Electricity Usage	137.53			
109	INV 997042830	14/02/2022	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Usage (10/12/2021-11/02/2022)	274.93			
110	EFT18142	21/02/2022	Great Southern Fuels			2,151.69	L	
111	INV 19008323	04/11/2021	Great Southern Fuels	SMALL PLANT - 205L Vanellus 15W-40 Engine Oil	990.55			
112	INV 19008480	15/11/2021	Great Southern Fuels	VARIOUS VEHICLES - Box of Grease Cartridges	222.90			
113	INV D2093406	25/01/2022	Great Southern Fuels	SMALL PLANT - 300L Unleaded	504.99			
108	INV 19009225	27/01/2022	Great Southern Fuels	VARIOUS VEHICLES - 20KG Bucket of Premium Heavy Duty Grease x2	433.25			
109	EFT18143	21/02/2022	Water Corporation			37,027.57		
110	INV 7UAEC	15/02/2022	Water Corporation	VARIOUS BUILDINGS - Water Usage (October 2021- February 2022)	37,027.57			
111	EFT18144	21/02/2022	Kleenheat Gas			42.90		F
112	INV 4420567	01/02/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - UTILITY - GAS - Cylinder Service Charge x1	42.90			
29	EFT18145	21/02/2022	Makit Narrogin Hardware			52.20	L	
114	INV 114236	27/01/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	52.20			
115	EFT18146	21/02/2022	Hancocks Home Hardware			39.99	L	F
116	INV 391639	11/02/2022	Hancocks Home Hardware	CHCP - GENERAL OFFICE EXPENSES - Micro Fibre Broom	39.99			
117	EFT18147	21/02/2022	Landgate			86.94		
118	INV 371873-10001100	25/01/2022	Landgate	RATES - VALUATION EXPENSES - Rural UV Chargeable (30/10/2021-24/12/2021)	86.94			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
113	EFT18148	21/02/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust			3,436.40	L	PF
114	INV IV00000001539	31/12/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	CEMETERY GRAVE DIGGING - 20m3 Yellow	396.00			
115	INV IV00000001594	31/01/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	FOOTPATH MAINTENANCE - Prep & Install New Pram Ramp (Clayton Rd)	1,100.00			
116	INV IV00000001596	31/01/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	CEMETERY MAINTENANCE/OPERATIONS - 68m3 Yellow Sand	1,346.40			
117	INV IV00000001595	31/01/2022	Narrogin Earthmoving & Concrete Pty Ltd Atf The McNab Family Trust	CARAVAN PARK - RENEWAL DEVELOPMENT - 30m3 Fill Sand for Lawn Area	594.00			
30	EFT18149	21/02/2022	RJ Smith Engineering			6,349.50	L	
119	INV 194	15/12/2021	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Inverter Welder	319.00			
120	INV 737	12/01/2022	RJ Smith Engineering	PWO - WORKS - PROTECTIVE CLOTHING - XL Gloves x2	50.00			
121	INV 994	25/01/2022	RJ Smith Engineering	NO2706 FOUR AXLE SIDE TIPPER TRAILER - Repairs to Side Tipper - Replace Ball & Socket to Pivot Hinges x2	5,929.00			
122	INV 1098	31/01/2022	RJ Smith Engineering	PWO - WORKS - PROTECTIVE CLOTHING - Gloves	7.50			
123	INV 1288	09/02/2022	RJ Smith Engineering	POC - EXPENDABLE TOOLS/CONSUMABLES - 2T Lifting Sling x1 & 2T Lifting Shackle x2	44.00			
118	EFT18150	21/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			126.50	L	
119	INV PI23050268	10/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota	VERGE MAINTENANCE - Brushcutter Cord x2	126.50			
120	EFT18151	21/02/2022	Toll Transport Pty Ltd			224.31		
121	INV 0524-T740710	23/01/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (17/01/2022-19/01/2022)	199.86			
122	INV 0525-T740710	30/01/2022	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (24/01/2022-25/01/2022)	24.45			
31	EFT18152	21/02/2022	Narrogin Gasworx			6,328.00	L	F
124	INV 53741	16/02/2022	Narrogin Gasworx	CHCP - CLIENT PURCHASES - Nursing Bed Frame & Freight for Client	6,328.00			
125	EFT18153	21/02/2022	T Quip			229.00		
126	INV 107928 #13	10/02/2022	T Quip	1GPJ543 2018 TORO MOWER 7210 - Tyres x2	229.00			
127	EFT18154	21/02/2022	Farmers Centre (Narrogin) Pty Ltd			34.91	L	
128	INV 81915	31/01/2022	Farmers Centre (Narrogin) Pty Ltd	2019 JCB 5CX BACKHOE LOADER - Supply Hydraulic line Blocks x2	34.91			
123	EFT18155	21/02/2022	G & M Detergents			195.00		
124	INV 18781	14/02/2022	G & M Detergents	HIGHBURY PUBLIC TOILETS OPERATIONS - 12 month Hygiene Service Agreement #634 (28/02/22-28/02/23)	195.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
125	EFT18156	21/02/2022	John Parry Medical Centre			5.00	L	F
126	INV 428189	11/02/2022	John Parry Medical Centre	CHSP - OCCUPATIONAL HEALTH & SAFETY - Covid 19 Certificate for Client	5.00			
127	EFT18157	21/02/2022	A & A Corasaniti Building Contractors Pty Ltd			165.00	L	
32	INV 275	15/02/2022	A & A Corasaniti Building Contractors Pty Ltd	VARIOUS PUBLIC TOILETS - Replacement of Hand Dryers x5	165.00			
129	EFT18158	21/02/2022	P.H & K.E Gow			1,210.00	L	
130	INV 161	14/02/2022	P.H & K.E Gow	MUSEUM BUILDING (CAPITAL) - Feature Survey of Narrogin Museum Grounds	1,210.00			
131	EFT18159	21/02/2022	Belvedere Nursery			85.75	L	F
132	INV I0000001895	18/01/2022	Belvedere Nursery	CEMETERY MAINTENANCE/OPERATIONS - Soil Conditioner	64.75			
133	INV I0000001896	20/01/2022	Belvedere Nursery	STREET TREE MAINTENANCE - Tree Tie 120m Roll	21.00			
128	EFT18160	21/02/2022	Narrogin Pumps Solar And Spraying			2,889.65	L	
129	INV 00039701	28/01/2022	Narrogin Pumps Solar And Spraying	VERGE MAINTENANCE - Retic Parts to Repair Damaged Retic	24.81			
130	INV 0039124	31/01/2022	Narrogin Pumps Solar And Spraying	PARKS & GARDENS MAINTENANCE - New Pump for Memorial Park	2,744.28			
131	INV 0039843	03/02/2022	Narrogin Pumps Solar And Spraying	NO4 2010 NISSAN UD TIP TRUCK AUTO - 3 inch Female Coupling x1 & Hose Clamps x4	120.56			
132	EFT18161	21/02/2022	Fulton Hogan			5,236.00		
33	INV 16044757	04/02/2022	Fulton Hogan	ROAD MAINTENANCE GENERAL EXPENSES - 16 Tonne Cold Mix Delivered	5,236.00			
134	EFT18162	21/02/2022	Information Services & Technology			693.00		
135	INV 00022132	07/02/2022	Information Services & Technology	HERITAGE - EXPENSED MINOR ASSET PURCHASES - Mosaic Collection Management Software	693.00			
136	EFT18163	21/02/2022	Allworks Civil			260.00		
137	INV 00085	07/02/2022	Allworks Civil	ROAD MAINTENANCE GENERAL EXPENSES - Road Marking Highbury Townsite	260.00			
138	EFT18164	21/02/2022	Lotex Filter Cleaning Service			365.07		
133	INV 0007781	13/01/2022	Lotex Filter Cleaning Service	POC - PARTS & REPAIRS - Filter Cleaning January 2022	365.07			
134	EFT18165	21/02/2022	Truck Centre (WA) Pty Ltd			216.70		
135	INV 1667371 - 00001	08/02/2022	Truck Centre (WA) Pty Ltd	NO3 2020 NISSAN UD TIP TRUCK - Solenoid (J3V210-08-N) & Coil (22C-24DCLD)	216.70			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
136	EFT18166	21/02/2022	AFGRI Equipment Australia Pty Ltd			458.52	L	
137	INV 2548777	18/01/2022	AFGRI Equipment Australia Pty Ltd	1HHI886 2019 JOHN DEERE 620G GRADER - Supply Service Filters	358.35			
34	INV 2549256	19/01/2022	AFGRI Equipment Australia Pty Ltd	2017 JOHN DEERE RIDE ON MOWER - New Belt & Freight	100.17			
139	EFT18167	21/02/2022	Narrogin Tyre Service			38.50	L	
140	INV 15963	25/01/2022	Narrogin Tyre Service	NO4846 2014 HINO 300 SERIES 3T TIPPER - Puncture Repair	38.50			
141	EFT18168	21/02/2022	Narrogin Auto Centre			332.93	L	
142	INV 308793	03/02/2022	Narrogin Auto Centre	00NGN 2018 NISSAN NAVARA - Filters For Service	332.93			
143	EFT18169	21/02/2022	Thing-a-me-bobs			25.99	L	F
138	INV 1085	11/02/2022	Thing-a-me-bobs	CHCP - GENERAL OFFICE EXPENSES - Storage Tub, Wall Hooks x2 & Mugs for Jessie House	25.99			
139	EFT18170	21/02/2022	Surgical House Pty Ltd			937.58		F
140	INV A791891	09/02/2022	Surgical House Pty Ltd	CHSP - NURSING - Nursing Materials for Jessie House	15.40			
141	INV A791904	09/02/2022	Surgical House Pty Ltd	CHSP - NURSING - Nursing Materials for Jessie House	102.96			
142	INV A792048	09/02/2022	Surgical House Pty Ltd	CHSP - NURSING - Nursing Dressings & Delivery for Jessie House	819.22			
35	EFT18171	21/02/2022	Freedom Fairies Pty Ltd			2,750.00		
144	INV INV-2408	09/02/2022	Freedom Fairies Pty Ltd	OTHCUL - AUSTRALIA DAY - Freedom Fairies - Family Entertainment	2,750.00			
145	EFT18172	21/02/2022	Narrogin Auto Electrics			297.50	L	
146	INV 262232	05/01/2022	Narrogin Auto Electrics	NO4846 2014 HINO 300 SERIES 3T TIPPER - Belts & AC Clean	67.50			
147	INV 262233	06/01/2022	Narrogin Auto Electrics	NO592 MITSUBISHI TRITON - Remove & Re-Install Lights (New DMAX)	90.00			
148	INV 262230	25/01/2022	Narrogin Auto Electrics	NO4846 2014 HINO 300 SERIES 3T TIPPER - Extract Codes (ABS Warning Light)	140.00			
143	EFT18173	21/02/2022	Hersey's Safety			854.48		
144	INV 48924	09/02/2022	Hersey's Safety	VARIOUS DEPARTMENTS - Protective Clothing & General Materials	854.48			
145	EFT18174	21/02/2022	Transport Parts WA			224.40		
146	INV SINV21329	18/11/2021	Transport Parts WA	NO2731 FOUR AXLE SIDE TIPPER TRAILER- Supply Pin Equaliser C/W Nut & Bolt x 4 & Bush Equaliser (Mull	224.40			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
147	EFT18175	21/02/2022	AMG Pump Rentals			12,958.00		
36	INV INV-0692	31/01/2022	AMG Pump Rentals	VARIOUS PARKS & OVALS - Submersible Pump Hire	12,958.00			
149	EFT18176	21/02/2022	HIP Company			285.00		
150	INV T5	14/02/2022	HIP Company	TOWN HALL BOND REFUND 06/02/2022	285.00			
151	EFT18177	21/02/2022	Specialist Wholesalers T/as Truckline			590.26		
152	INV 7644936	25/01/2022	Specialist Wholesalers T/as Truckline	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Supply Equalizer Rocker Boxes x4	590.26			
153	EFT18178	21/02/2022	William Lance Allinson			338.39	L	
148	INV A230700	10/02/2022	William Lance Allinson	Rates refund for assessment A230700 17 HARPER STREET NARROGIN WA 6312	338.39			
149	EFT18179	21/02/2022	WA Timber Products			2,513.50		F
150	INV K10619	06/12/2021	WA Timber Products	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 300x1503/5.8 Timber Rails x3	2,513.50			
151	EFT18180	21/02/2022	Parehuia Harcourt			161.00	L	f
152	INV 030222	03/02/2022	Parehuia Harcourt	PWO - WORKS - RECRUITMENT - Reimbursement - Drugs & Alcohol Test & Pre-Employment Medical	161.00			
37	EFT18181	24/02/2022	Narrogin Hire & Reticulation			40.00	L	
154	INV 00033124	12/02/2022	Narrogin Hire & Reticulation	FIRE PREVENTION/BURNING/CONTROL - Narrogin East Fire Debrief/Thank You BBQ - Hire of Chairs x20 12	40.00			
155	EFT18182	24/02/2022	Best Office Systems			3,550.37		
156	INV 598088	31/01/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges (20/12/2021-20/01/2022)	2,325.26			
157	INV 598837	22/02/2022	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges 20/01/2022-20/02/2022	1,225.11			
158	EFT18183	24/02/2022	Coles			589.20		
153	INV 179	31/01/2022	Coles	VARIOUS DEPARTMENTS - Coles January 2022	589.20			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
154	EFT18184	24/02/2022	Synergy			2,547.13		
155	INV 273233080	10/02/2022	Synergy	13 HOUGH ST - OPERATIONS - Electricity Usage (04/12/2021-05/02/2022)	299.56			
156	INV 317746500	10/02/2022	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Usage (04/12/2021-04/02/2022)	405.69			
157	INV 208441840	16/02/2022	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Usage (10/12/2021-11/02/2022)	168.04			
38	INV 056460840	17/02/2022	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage (13/01/2022-14/02/2022)	1,506.86			
159	INV 079492050	17/02/2022	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Usage (14/12/2021-16/02/2022)	166.98			
160	EFT18185	24/02/2022	Narrogin Packaging			1,587.85	L	PF
161	INV 00072608	29/01/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	477.40			
162	INV 00072629	31/01/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	111.70			
163	INV 00072694	04/02/2022	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Cleaning Supplies	281.15			
158	INV 00072758	12/02/2022	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	565.10			
159	INV 00072762	12/02/2022	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	152.50			
160	EFT18186	24/02/2022	Great Southern Fuels			6,474.80	L	
161	INV JANUARY 2022	31/01/2022	Great Southern Fuels	VARIOUS VEHICLES - Fuel Card Charges January 2022 & NGN227 New Fuel Card	6,474.80			
162	EFT18187	24/02/2022	Narrogin Fruit Market			1,355.90	L	
39	INV 0008202202025	02/02/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - RCSWA 2022 Medical Student Welcome F	235.00			
164	INV 0008202202092	09/02/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - LEMC Meeting Catering 08/02/2022	299.00			
165	INV 0008202202091	09/02/2022	Narrogin Fruit Market	OTHUL - AUSTRALIA DAY - Australia Day & Honours Advisory Committee Catering	119.60			
166	INV 0008202202093	09/02/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - MBS Meeting Catering 09/02/2022	450.00			
167	INV 00082022021610	16/02/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Recovery Meeting Catering 10/02/2022	113.00			
168	INV 00082022021611	16/02/2022	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Recovery Meeting Catering 15/02/2022	139.30			
163	EFT18188	24/02/2022	Water Corporation			6,869.84		
164	INV 69C8J	18/02/2022	Water Corporation	VARIOUS BUILDINGS - Water Usage (December 2021 - February 2022)	5,869.36			
165	INV 69C8J	18/02/2022	Water Corporation	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Water Usage (01/01/2022-28/02/2022)	1,000.48			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
166	EFT18189	24/02/2022	Kleenheat Gas			1,438.62		F
167	INV 2723717	10/02/2022	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage (01/01/2022-31/01/2022)	1,438.62			
40	EFT18190	24/02/2022	Knightline Computers			46.90	L	
169	INV 00075462	15/02/2022	Knightline Computers	ADMIN - INFORMATION SYSTEMS - HMDI to VGA Converter Adapters x2 (Library)	46.90			
170	EFT18191	24/02/2022	Makit Narrogin Hardware			954.64	L	
171	INV 114190	04/01/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	437.64			
172	INV 114213	12/01/2022	Makit Narrogin Hardware	VARIOUS DEPARTMENT - General Materials	517.00			
173	EFT18192	24/02/2022	Hancocks Home Hardware			38.80	L	PF
168	INV 388739	16/02/2022	Hancocks Home Hardware	CHCP - CLIENT PURCHASES - Key Safe Wall Push Button for Client	30.40			
169	INV 389331	16/02/2022	Hancocks Home Hardware	CHCP - CLIENT PURCHASES - Blank Key Cut & Ring for Client	8.40			
170	EFT18193	24/02/2022	Landgate			41.30		
171	INV 372526-10001100	15/02/2022	Landgate	RATES - VALUATIONS EXPENSES - Mining Tenements (28/01/2022-04/02/2022)	41.30			
172	EFT18194	24/02/2022	Parry's Narrogin			152.45	L	PF
41	INV 62125	21/12/2021	Parry's Narrogin	CHCP - CLIENT PURCHASE - Unisex Slippers for Client	109.95			
174	INV 63257	25/01/2022	Parry's Narrogin	PWO - WORKS - PROTECTIVE CLOTHING - Jumper x1	42.50			
175	EFT18195	24/02/2022	Arts Narrogin Incorporated			63,800.00	L	
176	INV INV-2048	15/02/2022	Arts Narrogin Incorporated	OTHUL - ARTS NARROGIN - Support for Art and Cultural Activities 2021/22	63,800.00			
177	EFT18196	24/02/2022	Susan Farrell			50.00	L	
178	INV 067	10/02/2022	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	50.00			
173	EFT18197	24/02/2022	DFES-Department of Fire & Emergency Services			84,065.60		
174	INV 153517	21/02/2022	DFES-Department of Fire & Emergency Services	FESA ESL LIABILITY - ESL 3rd Quarter Contribution 2021/22	84,065.60			
175	EFT18198	24/02/2022	Judith Mcdougall			2,310.00	L	
176	INV 2227	09/12/2021	Judith Mcdougall	HACC - BUILDING (CAPITAL) - Concept Stage Architectural Design for Proposed Narrogin Regional Home Ca	2,310.00			
177	EFT18199	24/02/2022	Public Transport Authority			651.38		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
42	INV 310122	31/01/2022	Public Transport Authority	TRANSWA - AGENT LIABILITY - TransWA Ticket Sales January 2022	651.38			
179	EFT18200	24/02/2022	Octave Holdings Pty Ltd T/A Narrogin Toyota			443.06	L	PF
180	INV P123049499	01/12/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - HOMECARE - Double Shoulder Harness (Jessie House)	110.00			
181	INV JC24032009	06/12/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN847 MAZDA CX-5 - 10,000Km Service	333.06			
182	EFT18201	24/02/2022	Narrogin Panel Beating Service			750.00	L	
183	INV 8552	02/11/2021	Narrogin Panel Beating Service	NO01 2019 HOLDEN COLORADO - Insurance Claim MO0051443 Excess	750.00			
178	EFT18202	24/02/2022	Shire Of Narrogin			128.37	L	
179	INV 310122	31/01/2022	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission January 2022 Ticket Sales	128.37			
180	EFT18203	24/02/2022	Peerless Jal Pty Ltd			1,680.03		
181	INV SI300991	19/01/2022	Peerless Jal Pty Ltd	VARIOUS PUBLIC TOILETS - Cleaning Supplies	1,680.03			
182	EFT18204	24/02/2022	Earl Street Surgery			200.00	L	
43	INV 237402LHAMIL	15/02/2022	Earl Street Surgery	LIB - OTHER EXPENSES - Pre-Employment Medical	200.00			
184	EFT18205	24/02/2022	Easifleet			2,227.87		
185	INV 160222	16/02/2022	Easifleet	NOVATED LEASES - Employee Expenses PPE 16/02/2022	2,227.87			
186	EFT18206	24/02/2022	Jcb Construction Equipment Australia			74.90		
187	INV 130794P	15/02/2022	Jcb Construction Equipment Australia	2019 JCB 5CX BACKHOE LOADER - Hydraulic Adaptor Tee	74.90			
188	EFT18207	24/02/2022	B & C Hydraulic Services Pty Ltd			990.99		
183	INV 00005229	14/02/2022	B & C Hydraulic Services Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE- Annual Maintenance to Hoist & Compressor	990.99			
184	EFT18208	24/02/2022	Divine Framing			1,617.00		
185	INV INV-0139	09/02/2022	Divine Framing	OTHCUL - ARTWORK COLLECTION - Mount, Clean, Reframe or Frame x10	1,617.00			
186	EFT18209	24/02/2022	Earl Street Physiotherapy			154.00	L	F
187	INV 0027633	15/02/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation for Client	77.00			
44	INV 0027812	22/02/2022	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation for Client	77.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
189	EFT18210	24/02/2022	Thing-a-me-bobs			95.92	L	F
190	INV 1082	01/02/2022	Thing-a-me-bobs	CHCP - GENERAL OFFICE EXPENSES - Storage Containers (Jessie House)	95.92			
191	EFT18211	24/02/2022	Lite n' Easy Pty Ltd			118.47		F
192	INV 6163839	15/02/2022	Lite n' Easy Pty Ltd	CHCP - CLIENT PURCHASES - Lite n Easy Meals for Client (H. McMullan)	118.47			
193	EFT18212	24/02/2022	Guardian Safety Pendants			70.00		F
188	INV INV-24772	18/02/2022	Guardian Safety Pendants	CHCP - CLIENT PURCHASES - Guardian Safety Pendant Telstra SIM Card for Client	70.00			
189	EFT18213	24/02/2022	Southern Cross Computer Systems Pty Ltd			1,414.60		
190	INV SI-00006783	22/02/2022	Southern Cross Computer Systems Pty Ltd	PWO - INFORMATION SYSTEMS - HP Prodesk G6 Desktopmini, i5-10th Gen, 16GB, 512GB SSD, W10 Pro, in	1,414.60			
191	EFT18214	24/02/2022	Hargreaves Design Group			1,507.00		
192	INV I28927	16/02/2022	Hargreaves Design Group	LIBRARY - STAGE 2 - Site Visit & Feature Survey	1,507.00			
45	EFT18215	24/02/2022	Narrogin Towns Soccer Club			1,050.00	L	
194	INV 210222	21/02/2022	Narrogin Towns Soccer Club	OTHCUL - COMMUNITY CHEST - Community Chest Grant 2021/22	1,050.00			
195	EFT18216	24/02/2022	TJ Donnelly & KJ O'Hara-Donnelly			750.00	L	
196	INV A263200	14/02/2022	TJ Donnelly & KJ O'Hara-Donnelly	Rates refund for assessment A263200 4 LEWIS STREET NARROGIN WA 6312	750.00			
197	EFT18217	24/02/2022	Kylie Patricia Kirby			153.00	L	
198	INV A121700	21/02/2022	Kylie Patricia Kirby	Rates refund for assessment A121700 77 CLAYTON ROAD NARROGIN WA 6312	153.00			
193	Pay 13	2/03/2022	Payroll		149,447.85	149447.85		
					EFT Total \$	1,048,641.61		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Direct Debits

194	DD7298.1	01/02/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,300.0L		3,983.93		
195	INV 0360840162	20/01/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,300.0L	3,983.93			
196	DD7304.1	01/02/2022	Department of Transport			27,960.20		
197	INV T1 21/22	01/02/2022	Department of Transport	EOD DOT 010222	27,960.20			
198	DD7309.1	03/02/2022	Keenan & Tania Wenning			1,386.67	L	
199	INV EMDRS FEB 22	03/02/2022	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent February 2022	1,386.67			
200	DD7310.1	03/02/2022	Department of Transport			11,517.90		
201	INV T1 21/22	03/02/2022	Department of Transport	EOD DOT 030222	11,517.90			
202	DD7311.1	02/02/2022	Department of Transport			2,747.30		
203	INV T1 21/22	02/02/2022	Department of Transport	EOD DOT 020222	2,747.30			
204	DD7316.1	04/02/2022	Elders Real Estate PTY LTD			350.00		
205	INV EMTRS RENT 04/02/22	04/02/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 04/02/2022	350.00			
206	DD7320.1	09/02/2022	Elgas			6,285.10		
207	INV 0360835114	03/02/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 5,102.0L	6,285.10			
208	DD7335.1	07/02/2022	Department of Transport			8,405.75		
209	INV T1 21/22	07/02/2022	Department of Transport	EOD DOT 070222	8,405.75			
210	DD7336.1	04/02/2022	Department of Transport			12,113.05		
211	INV T1 21/22	04/02/2022	Department of Transport	EOD DOT 040222	12,113.05			
212	DD7340.1	10/02/2022	Department of Transport			11,176.15		
213	INV T1 21/22	10/02/2022	Department of Transport	EOD DOT 100222	11,176.15			
214	DD7341.1	11/02/2022	Department of Transport			16,691.75		
215	INV T1 21/22	11/02/2022	Department of Transport	EOD DOT 110222	16,691.75			
216	DD7342.1	08/02/2022	Department of Transport			10,266.60		
217	INV T1 21/22	08/02/2022	Department of Transport	EOD DOT 080222	10,266.60			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
218	DD7345.1	14/02/2022	Aware Super			14,206.18		
219	INV SUPER	14/02/2022	Aware Super	Superannuation contributions	12,137.87			
220	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	260.00			
221	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	150.00			
222	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	188.38			
223	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	354.88			
224	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	703.86			
225	INV DEDUCTION	14/02/2022	Aware Super	Payroll deductions	411.19			
226	DD7345.2	14/02/2022	Lgia Super			1,009.68		
227	INV SUPER	14/02/2022	Lgia Super	Superannuation contributions	519.28			
228	INV DEDUCTION	14/02/2022	Lgia Super	Payroll deductions	300.00			
229	INV DEDUCTION	14/02/2022	Lgia Super	Payroll deductions	190.40			
230	DD7345.3	14/02/2022	Essential Super			219.20		
231	INV SUPER	14/02/2022	Essential Super	Superannuation contributions	219.20			
232	DD7345.4	14/02/2022	Mercer Super Trust			167.85		
233	INV SUPER	14/02/2022	Mercer Super Trust	Superannuation contributions	167.85			
234	DD7345.5	14/02/2022	Colonial First State			1,552.87		
235	INV SUPER	14/02/2022	Colonial First State	Superannuation contributions	1,368.16			
236	INV DEDUCTION	14/02/2022	Colonial First State	Payroll deductions	184.71			
237	DD7345.6	14/02/2022	Bt Super For Life			837.97		
238	INV SUPER	14/02/2022	Bt Super For Life	Superannuation contributions	726.32			
239	INV DEDUCTION	14/02/2022	Bt Super For Life	Payroll deductions	111.65			
240	DD7345.7	14/02/2022	Care Super			461.16		
241	INV SUPER	14/02/2022	Care Super	Superannuation contributions	407.31			
242	INV DEDUCTION	14/02/2022	Care Super	Payroll deductions	53.85			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
243	DD7345.8	14/02/2022	Rest Superannuation			101.55		
244	INV SUPER	14/02/2022	Rest Superannuation	Superannuation contributions	101.55			
245	DD7345.9	14/02/2022	MyNorth Super			179.90		
246	INV SUPER	14/02/2022	MyNorth Super	Superannuation contributions	179.90			
247	DD7347.1	16/02/2022	Telstra			1,923.74		
248	INV K658448690-2	12/02/2022	Telstra	VARIOUS DEPARTMENTS - Mobile Charges January 2022	1,923.74			
249	DD7348.1	16/02/2022	Independence Australia Group			813.97		F
250	INV 71237976.01	22/11/2021	Independence Australia Group	CHCP - CLIENT PURCHASES - Continence Products for Client	813.97			
251	DD7352.1	14/02/2022	Department of Transport			9,103.00		
252	INV T1 21/22	14/02/2022	Department of Transport	EOD DOT 140222	9,103.00			
253	DD7353.1	15/02/2022	Department of Transport			3,098.95		
254	INV T1 21/22	15/02/2022	Department of Transport	EOD 150222	2,671.05			
255	INV T1	15/02/2022	Department of Transport	EOD DOT 150222	427.90			
256	DD7355.1	09/02/2022	Department of Transport			17,464.95		
257	INV T1 21/22	09/02/2022	Department of Transport	EOD DOT 090222	17,464.95			
258	DD7366.1	17/02/2022	Department of Transport			2,015.40		
259	INV T1 21/22	17/02/2022	Department of Transport	EOD DOT 170222	2,015.40			
260	DD7367.1	16/02/2022	Department of Transport			5,379.05		
261	INV T1 21/22	16/02/2022	Department of Transport	EOD DOT 160222	5,379.05			
262	DD7368.1	18/02/2022	Department of Transport			24,643.50		
263	INV T1 21/22	18/02/2022	Department of Transport	EOD DOT 180222	24,643.50			
264	DD7375.1	18/02/2022	Elders Real Estate PTY LTD			350.00	L	
265	INV EMTRS RENT 18/02/2022	18/02/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 18/02/2022	350.00			
266	DD7379.1	21/02/2022	Department of Transport			15,285.55		
267	INV T1 21/22	21/02/2022	Department of Transport	EOD DOT 210222	15,285.55			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
268	DD7382.1	22/02/2022	Elgas			5,771.40		
269	INV 0360838679	16/02/2022	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,685.0L	5,771.40			
270	DD7387.1	15/02/2022	Sandwai Pty Ltd			1,071.40		F
271	INV JAN22	15/02/2022	Sandwai Pty Ltd	CHSP - INFORMATION SYSTEMS - Monthly Charges January 2022	1,071.40			
272	DD7388.1	22/02/2022	Department of Transport			9,962.10		
273	INV T1 21/22	22/02/2022	Department of Transport	EOD DOT 220222	9,962.10			
274	DD7389.1	23/02/2022	Department of Transport			6,354.95		
275	INV T1 21/22	23/02/2022	Department of Transport	EOD DOT 230222	6,354.95			
276	DD7393.1	18/02/2022	WA Treasury Corporation			5,199.19		
277	INV 121B	18/02/2022	WA Treasury Corporation	Loan No. 121B Interest payment - Repayment of NLC Loan	5,199.19			
278	DD7394.1	24/02/2022	Department of Transport			22,676.85		
279	INV T1 21/22	24/02/2022	Department of Transport	EOD DOT 240222	22,676.85			
280	DD7400.1	28/02/2022	Aware Super			14,093.44		
281	INV SUPER	28/02/2022	Aware Super	Superannuation contributions	12,031.45			
282	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	260.00			
283	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	150.00			
284	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	185.78			
285	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	350.97			
286	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	704.63			
287	INV DEDUCTION	28/02/2022	Aware Super	Payroll deductions	410.61			
288	DD7400.2	28/02/2022	Lgia Super			1,009.68		
289	INV SUPER	28/02/2022	Lgia Super	Superannuation contributions	519.28			
290	INV DEDUCTION	28/02/2022	Lgia Super	Payroll deductions	300.00			
291	INV DEDUCTION	28/02/2022	Lgia Super	Payroll deductions	190.40			
292	DD7400.3	28/02/2022	Rest Superannuation			246.33		
293	INV SUPER	28/02/2022	Rest Superannuation	Superannuation contributions	246.33			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
294	DD7400.4	28/02/2022	Essential Super			227.23		
295	INV SUPER	28/02/2022	Essential Super	Superannuation contributions	227.23			
296	DD7400.5	28/02/2022	Mercer Super Trust			142.98		
297	INV SUPER	28/02/2022	Mercer Super Trust	Superannuation contributions	142.98			
298	DD7400.6	28/02/2022	Colonial First State			1,574.65		
299	INV SUPER	28/02/2022	Colonial First State	Superannuation contributions	1,384.49			
300	INV DEDUCTION	28/02/2022	Colonial First State	Payroll deductions	190.16			
301	DD7400.7	28/02/2022	Bt Super For Life			812.62		
302	INV SUPER	28/02/2022	Bt Super For Life	Superannuation contributions	700.97			
303	INV DEDUCTION	28/02/2022	Bt Super For Life	Payroll deductions	111.65			
304	DD7400.8	28/02/2022	Care Super			461.16		
305	INV SUPER	28/02/2022	Care Super	Superannuation contributions	407.31			
306	INV DEDUCTION	28/02/2022	Care Super	Payroll deductions	53.85			
307	DD7400.9	28/02/2022	MyNorth Super			341.75		
308	INV SUPER	28/02/2022	MyNorth Super	Superannuation contributions	341.75			
309	DD7407.1	28/02/2022	Elders Real Estate PTY LTD			350.00	L	
310	INV EMTRS RENT 25/2/22	28/02/2022	Elders Real Estate PTY LTD	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent Week Ending 25/2/22	350.00			
311	DD7410.1	25/02/2022	Department of Transport			41,733.05		
312	INV T1 21/22	25/02/2022	Department of Transport	EOD DOT 250222	41,733.05			
313	DD7345.10	14/02/2022	Guild Super			83.99		
314	INV SUPER	14/02/2022	Guild Super	Superannuation contributions	83.99			
315	DD7345.11	14/02/2022	Hesta Superannuation			1,575.00		
316	INV SUPER	14/02/2022	Hesta Superannuation	Superannuation contributions	1,405.00			
317	INV DEDUCTION	14/02/2022	Hesta Superannuation	Payroll deductions	170.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
318	DD7345.12	14/02/2022	Bt Superwrap			443.01		
319	INV DEDUCTION	14/02/2022	Bt Superwrap	Payroll deductions	114.93			
320	INV SUPER	14/02/2022	Bt Superwrap	Superannuation contributions	328.08			
321	DD7345.13	14/02/2022	Spirit Super			411.79		
322	INV DEDUCTION	14/02/2022	Spirit Super	Payroll deductions	102.95			
323	INV SUPER	14/02/2022	Spirit Super	Superannuation contributions	308.84			
324	DD7345.14	14/02/2022	Australiansuper			2,900.60		
325	INV DEDUCTION	14/02/2022	Australiansuper	Payroll deductions	111.49			
326	INV DEDUCTION	14/02/2022	Australiansuper	Payroll deductions	637.00			
327	INV SUPER	14/02/2022	Australiansuper	Superannuation contributions	2,152.11			
328	DD7345.15	14/02/2022	Mlc Masterkey			249.35		
329	INV SUPER	14/02/2022	Mlc Masterkey	Superannuation contributions	249.35			
330	DD7345.16	14/02/2022	Bt Super For Life			170.91		
331	INV SUPER	14/02/2022	Bt Super For Life	Superannuation contributions	170.91			
332	DD7345.17	14/02/2022	Cbus Super Fund			248.62		
333	INV SUPER	14/02/2022	Cbus Super Fund	Superannuation contributions	248.62			
334	DD7345.18	14/02/2022	Prime Super			517.46		
335	INV SUPER	14/02/2022	Prime Super	Superannuation contributions	517.46			
336	DD7400.10	28/02/2022	Guild Super			83.99		
337	INV SUPER	28/02/2022	Guild Super	Superannuation contributions	83.99			
338	DD7400.11	28/02/2022	Hesta Superannuation			1,467.25		
339	INV SUPER	28/02/2022	Hesta Superannuation	Superannuation contributions	1,297.25			
340	INV DEDUCTION	28/02/2022	Hesta Superannuation	Payroll deductions	170.00			
341	DD7400.12	28/02/2022	Bt Superwrap			443.01		
342	INV DEDUCTION	28/02/2022	Bt Superwrap	Payroll deductions	114.93			
343	INV SUPER	28/02/2022	Bt Superwrap	Superannuation contributions	328.08			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
344	DD7400.13	28/02/2022	Spirit Super			411.79		
345	INV DEDUCTION	28/02/2022	Spirit Super	Payroll deductions	102.95			
346	INV SUPER	28/02/2022	Spirit Super	Superannuation contributions	308.84			
347	DD7400.14	28/02/2022	Australiansuper			2,769.00		
348	INV DEDUCTION	28/02/2022	Australiansuper	Payroll deductions	111.49			
349	INV DEDUCTION	28/02/2022	Australiansuper	Payroll deductions	637.00			
350	INV SUPER	28/02/2022	Australiansuper	Superannuation contributions	2,020.51			
351	DD7400.15	28/02/2022	Mlc Masterkey			249.35		
352	INV SUPER	28/02/2022	Mlc Masterkey	Superannuation contributions	249.35			
353	DD7400.16	28/02/2022	Bt Super For Life			170.95		
354	INV SUPER	28/02/2022	Bt Super For Life	Superannuation contributions	170.95			
355	DD7400.17	28/02/2022	Cbus Super Fund			224.80		
356	INV SUPER	28/02/2022	Cbus Super Fund	Superannuation contributions	224.80			
357	DD7400.18	28/02/2022	Prime Super			612.13		
358	INV SUPER	28/02/2022	Prime Super	Superannuation contributions	612.13			
Direct Debit Total \$					336,760.65			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
------------	------	------	-------------	----------------	---------------	------	---------

Credit Card Purchases

	CEO & EMCCS		GENERAL Credit Card Purchases				
139	DD7376.1	22/02/2022	General Credit Card Purchases			2,960.78	PF
140	INV WLBAN0122	10/01/2022	General Credit Card Purchases	CHSP General Office Expenses - Cleaning Wipes	252.80		
141	INV DSJAN0822	24/01/2022	General Credit Card Purchases	ADMIN RECRUITMENT - SEEK - CDSO Advert	302.50		
142	INV FLJAN0122	06/01/2022	General Credit Card Purchases	ADMIN & CHSP INFORMATION SYSTEMS Power Networx Monthly Greeting Messages	151.80		
143	INV FLJAN0222	07/01/2022	General Credit Card Purchases	MEMBERS BLOOMEX Congratulations Flowers (Kunal & Manisha Baby Arrival)	94.90		
144	INV FLJAN0322	10/01/2022	General Credit Card Purchases	NO592 MITSUBISHI TRITON Plate Change to 1HLP574	30.50		
145	INV FLJAN0422	10/01/2022	General Credit Card Purchases	NO592 New Vehicle Registration	215.85		
146	INV WLBAN0222	27/01/2022	General Credit Card Purchases	CHSP Information Systems -Xero Subscription	54.00		
147	INV DSJAN0122	04/01/2022	General Credit Card Purchases	FIRE PREVENTION - SMS Top-Up	357.50		
148	INV DSJAN0222	05/01/2022	General Credit Card Purchases	ADMIN ADVERTISING - Seek - Regional Homecare Admin Officer Advert	324.50		
149	INV DSJAN0322	10/01/2022	General Credit Card Purchases	ADMIN EMPLOYEE EXPENSES - Police Clearance (D Stewart)	49.90		
150	INV DSJAN0422	10/01/2022	General Credit Card Purchases	OTHCUL AUSTRALIA DAY - Disposable Cutlery, Plates & Cups	459.93		
151	INV DSJAN0522	10/01/2022	General Credit Card Purchases	MEMBERS ADVERTISING - SEEK EMCCS Job Advert	335.50		
152	INV DSJAN0622	14/01/2022	General Credit Card Purchases	FIRE PREVENTION Wholesale SMS Monthly Charges	17.60		
153	INV DSJAN0722	19/01/2022	General Credit Card Purchases	ADMIN RECRUITMENT - SEEK CSO Position Advert	313.50		
				Trust Total	\$2,960.78		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
------------	------	------	-------------	----------------	---------------	------	---------

ABBREVIATIONS		Cheque Total (Less TD)	\$180.00	0.01%
PF	Partially Funded	Term Deposits (TD)		
I	Insurance	EFT Total*	\$742,874.43	53.39%
F	Funded	Payroll Total*	\$305,767.18	21.97%
L	Local Supplier	Direct Debit Total	\$336,760.65	24.20%
R	Recoverable	Credit Card Total	\$2,960.78	0.21%
		Trust Total	\$2,960.78	0.21%
			\$1,391,503.82	100.00%
		Total (Less Term Deposits)	\$1,391,503.82	
* Please note Payroll totals				
		Local Suppliers	\$236,557.37	17.00%
		Employees	\$305,767.18	21.97%
		Combined Total	\$542,324.55	38.97%

10.3.2 MONTHLY FINANCIAL REPORTS – FEBRUARY 2022

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	14 March 2022
Author	Lucille Munnik – Payroll/HR Officer Thomas Baldwin – Rates Officer
Authorising Officer	Alex Mulenga – Manager Corporate Services
Attachments	
1. Monthly Financial Reports for the period ended 28 February 2022	

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Council is requested to review the February 2022 Monthly Financial Reports.

Consultation

Consultation has been undertaken with Executive Manager Corporate and Community Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2021/22 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Comment/Conclusion

The February 2022 Monthly Financial Reports are presented for review.

Voting Requirements

Simple Majority.

OFFICERS' RECOMMENDATION

That, with respect to the Monthly Financial Reports for February 2022, Council note the Reports as presented.

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 28 FEBRUARY 2022



LOCAL GOVERNMENT ACT 1995
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
FOR THE PERIOD ENDED 31 DECEMBER 2021								
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,394,166	2,394,166	2,394,166	1,981,854	(412,312)	(21%)	▼
Revenue from operating activities								
General Purpose Funding - Rates		5,117,093	5,117,093	5,117,093	5,117,093	0	0%	
General Purpose Funding - Other		1,406,907	1,406,907	967,105	1,038,103	70,998	7%	
Governance		5,060	5,060	1,821	15,901	14,080	773%	
Law, Order and Public Safety		353,275	353,275	318,608	235,674	(82,935)	(26%)	▼
Health		19,950	19,950	13,300	18,847	5,547	42%	
Education and Welfare		2,034,745	2,034,745	1,446,761	1,719,012	272,251	19%	▲
Housing		8,363	8,363	5,493	3,623	(1,870)	(34%)	
Community Amenities		1,133,155	1,133,155	981,628	1,034,033	52,404	5%	
Recreation and Culture		66,916	66,916	62,200	56,568	(5,632)	-9.1%	
Transport		284,138	284,138	165,863	242,170	76,307	46%	▲
Economic Services		365,849	365,849	243,933	232,546	(11,386)	(5%)	
Other Property and Services		161,900	161,900	92,733	75,843	(16,890)	(18.21%)	▼
		10,957,351	10,957,351	9,416,539	9,789,413	372,874	4%	
Expenditure from operating activities								
General Purpose Funding		(322,483)	(322,483)	(217,037)	(173,967)	43,069	20%	▲
Governance		(696,880)	(696,879)	(445,495)	(345,919)	99,576	22%	▲
Law, Order and Public Safety		(969,585)	(969,585)	(669,471)	(621,750)	47,721	7%	
Health		(303,363)	(303,363)	(209,619)	(177,593)	32,027	15%	▲
Education and Welfare		(1,571,411)	(1,571,411)	(1,080,166)	(1,246,954)	(166,788)	(15%)	▼
Housing		(35,823)	(35,823)	(26,899)	(17,141)	9,758	36%	
Community Amenities		(1,540,165)	(1,540,165)	(1,041,601)	(928,956)	112,645	11%	▲
Recreation and Culture		(3,213,503)	(3,213,503)	(2,188,483)	(1,981,723)	206,759	9%	
Transport		(3,869,121)	(3,869,121)	(2,597,488)	(2,144,821)	452,667	17%	▲
Economic Services		(832,006)	(832,006)	(568,317)	(439,815)	128,501	23%	
Other Property and Services		(148,509)	(148,509)	(203,705)	(1,001)	202,704	99.51%	▲
		(13,502,848)	(13,502,847)	(9,248,280)	(8,079,640)	1,168,640		
Operating activities excluded from budget								
Add back Depreciation		3,274,599	3,274,599	2,183,066	1,954,102	(228,964)	(10%)	▼
Adjust (Profit)/Loss on Asset Disposal	12	108,822	108,822	98,415	(1,981)	(100,396)	(102%)	▼
Adjust Employee Benefits Provision (Non-Current)		180	180	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	58	58	100%	
Adjust Rounding		0	0	0	0	0		
Amount attributable to operating activities		3,232,269	3,232,270	4,843,906	5,643,805	1,212,212		
Investing Activities								
Non-Operating Grants, Subsidies and Contributions		1,731,740	3,377,071	1,213,145	775,011	(438,134)	(36%)	▼
Purchase of Investments		0	0	0	0	0		
Land Held for Resale	11	0	0	0	0	0		
Land and Buildings	11	(2,526,000)	(2,606,000)	(1,358,667)	(479,762)	878,904	65%	▲
Plant and Equipment	11	(1,402,000)	(2,394,100)	(740,444)	(302,723)	437,722	59%	▲
Furniture and Equipment	11	(68,000)	(68,000)	(11,000)	(11,439)	(439)	100%	
Infrastructure Assets - Roads	11	(2,056,540)	(2,056,540)	(1,482,783)	(800,047)	682,736	100%	▲
Infrastructure Assets - Footpaths	11	(58,000)	(58,000)	(38,667)	0	38,667	100%	▲
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(30,000)	0	30,000	100%	▲
Infrastructure Assets - Parks and Gardens	11	(225,000)	(225,000)	(117,778)	(24,130)	93,648	100%	▲
Infrastructure Assets - Aerodromes	11	(99,554)	(99,554)	(71,369)	(11,072)	60,297	100%	▲
Infrastructure Assets - Other	11	(732,650)	(837,381)	(541,773)	(71,368)	470,405	87%	▲
Infrastructure Assets- Bridges	12	0	(588,000)	0	0	0		
Proceeds from Disposal of Assets	12	407,000	407,000	382,000	142,200	(239,800)	(63%)	▲
Proceeds from Sale of Investments		0	0	0	0	0	100%	
Amount attributable to investing activities		(5,059,004)	(5,178,504)	(2,797,336)	(783,330)	2,014,006		
Financing Activities								
Proceeds from New Debentures	13	500,000	500,000	500,000	0	(500,000)	100%	▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(206,412)	(206,412)	(116,572)	(98,970)	17,602	18%	▲
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	4,170,391	4,289,891	0	0	0		
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,637,245)	(2,637,245)	0	0	0		
Amount attributable to financing activities		1,826,734	1,946,234	383,428	(98,970)	(482,398)		
Net Capital		(0)	(0)	2,429,998	4,761,506	2,743,820		
Total Net Operating + Capital		(0)	(0)	2,429,998	4,761,506	2,743,820		
Closing Funding Surplus(Deficit)	3	(0)	(0)	2,429,998	4,761,506	2,743,820		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2022

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Opening Funding Surplus	(412,312)	(21%)	▼	Timing	Variance in the Opening Funding Surplus balance is mainly due to audit adjustments processed after budget preparation, viz: accrued salaries, annual leave and LSL costs associated with casualties being incorporated (\$213k), reversal of Fire grants income not received by year end (\$69k), increase in bad debts provision (\$48k), refund of unspent fire grants and sundry accruals (\$87k). Note: Adjustments to opening balance of unspent grants reserve have affected the projected closing balance. This will be corrected in the budget review.
Revenue from operating activities					
Law, Order and Public Safety	(82,935)	(26%)	▼	Timing	Timing of mitigation officer grant (\$92k).
Education and Welfare	272,251	19%	▲	Timing	Variance due to increased business activity in the CHSP programme.
Transport	76,307	46%	▲	Timing	Variance due to receipt of direct road operational grant from MRWA earlier than envisaged in budget (\$154k).
Other Property and Services	(16,890)	(18%)	▼	Timing	Timing of private works income.
Expenditure from operating activities					
General Purpose Funding	43,069	20%	▲	Timing	Variance mainly due to timing of debt collection expenses.
Governance	99,576	22%	▲	Timing	Variance due to timing of audit fees (\$37k), consultancy (\$21k), valuation fees (\$17k), and lower depreciation on governance related assets (\$28k).
Health	32,027	15%	▲	Timing	Timing of health salaries and savings due to initial vacancy in Environmental staff.
Education and Welfare	(166,788)	(15%)	▼	Timing	Variance due to increased staff activity in the CHCP and CHSP programmes, covered by increase in income discussed above.
Community Amenities	112,645	11%	▲	Timing	Variance due to potential savings related to waste management of \$59k; timing of public conveniences operating costs (\$25k) and timing of contract town planning costs (\$13k).
Transport	452,667	17%	▲	Timing	Variance due to timing of maintenance expenditure on roads, footpaths, streets, drainage etc (\$210k); drop in depreciation due to prior useful life revisions on road assets, and timing of plant disposal losses (\$87k).
Economic Services	128,501	23%	▲	Timing	Variance mainly due to timing of operations and maintenance in tourism & area promotion (\$50k) and building control costs with potential saving in salaries (\$48k).
Other Property and Services	202,704	100%	▲	Timing	Variance mainly due to timing of private works expenditure, public works overheads and admin overhead allocations.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(438,134)	(36%)	▼	Timing	Variance due to timing of NRLC grants (\$165k), heritage grants (\$74k) and Roads to Recovery grants (187k).
Proceeds from Disposal of Assets	(239,800)	(63%)	▲	Timing	Variance due to timing of programmed plant disposals.
Capital Acquisitions	2,691,940	61%	▲	Timing	Various capital expenditure (eg Jessie House, Railway Station project) progressing slower than expected and road plant purchases have been affected by global shortages.
Financing Activities					
Proceeds from New Debentures	(500,000)	100%	▼	Timing	Loan associated with staff housing, expected to be drawn down during April.
Repayment of Debentures	17,602	18%	▲	Timing	Variance due to timing of loan repayments for NRLC, Halls and TOUR activities.

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

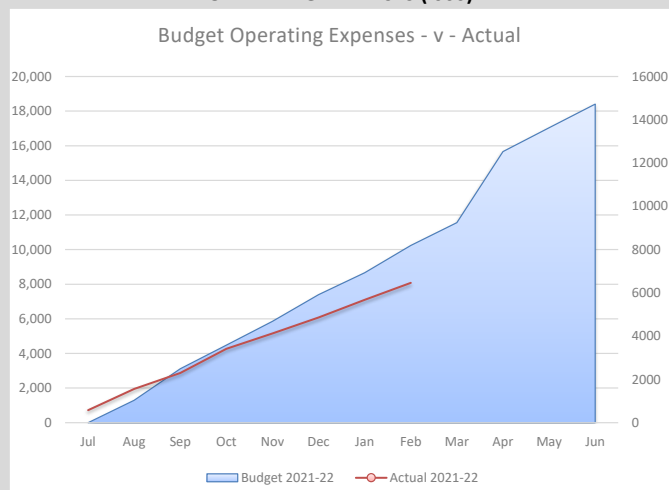
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

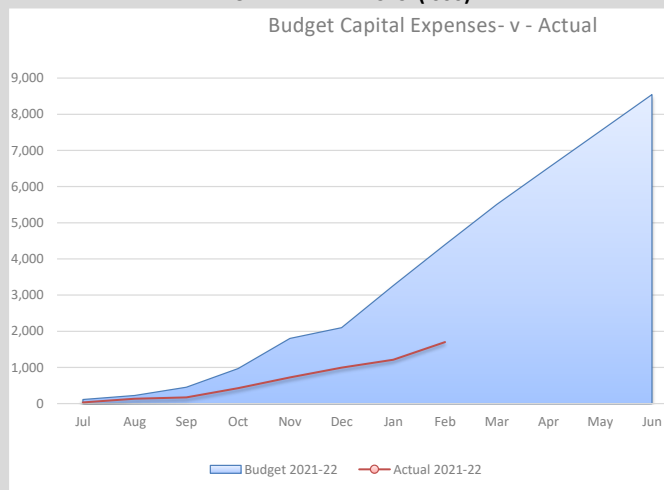
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

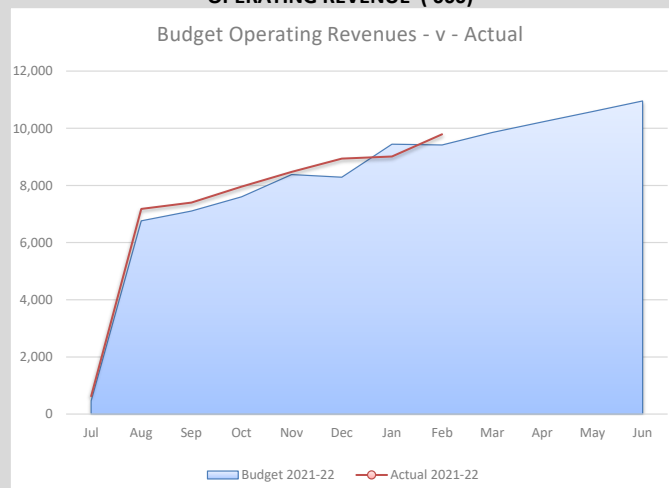
OPERATING EXPENSES ('000)



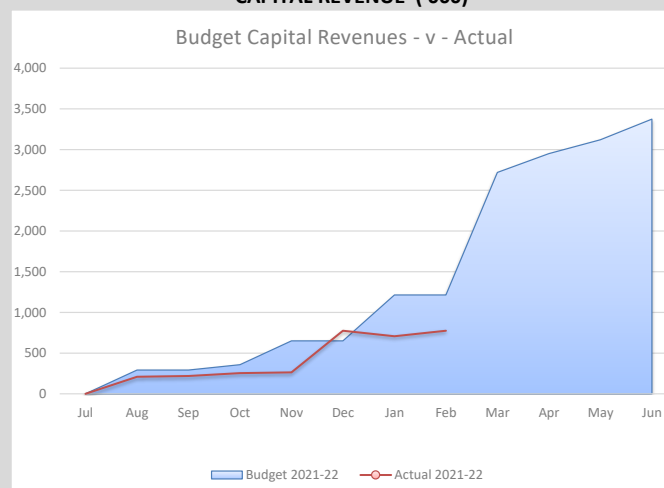
CAPITAL EXPENSES ('000)



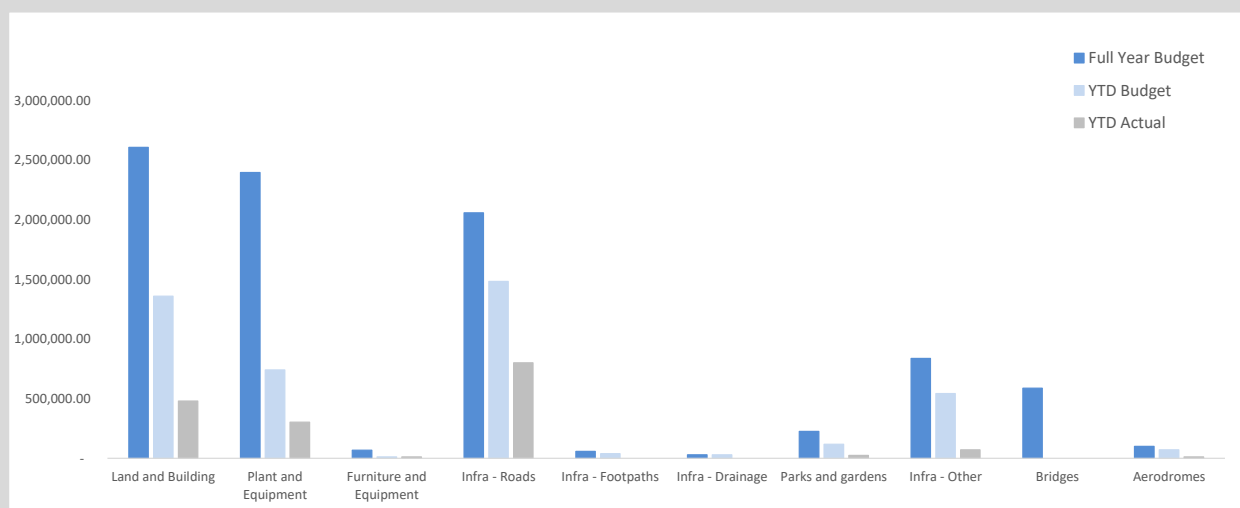
OPERATING REVENUE ('000)



CAPITAL REVENUE ('000)



CAPITAL EXPENSES BY ACTIVITY



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2022

NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

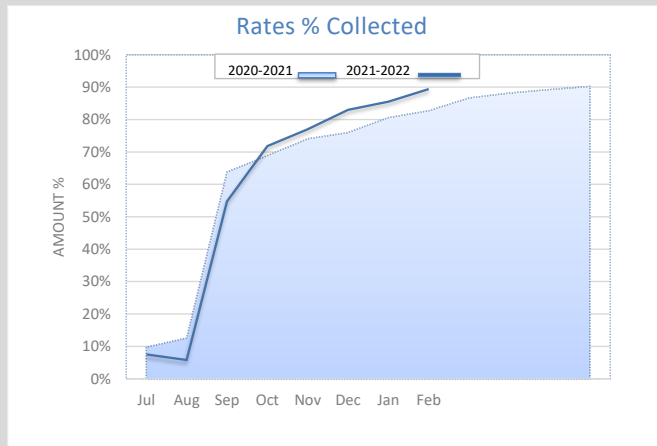
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
RECEIVABLES**

Rates Receivable	30 Jun 21	28 Feb 22	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	495,899	476,999	Receivables - General	122,905	10,020	25,673	42,208	200,806
Levied this year	3,175,827	3,238,638	Percentage	61%	5%	13%	21%	
Movement in Excess Rates	0	0						
Domestic Refuse Collection Charges	476,713	493,089						
Domestic Services (Additional)	3,164	3,744						
Commercial Collection Charge	0	45,561						
Commercial Collection Charge (Additional)	43,178	45,298						
Total Rates and Rubbish (YTD)	5,452,101	5,710,922	Balance per Trial Balance					
Less Collections to date	(5,471,001)	(5,159,076)	Rates Pensioner Rebate Claims					-
Net Rates Collectable	476,999	1,028,845	GST Input					-
% Collected	90.24%	90.34%	Provision For Doubtful Debts					(75,000)
			Total Receivables General Outstanding					125,806.00
			Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(180,497)						
Pensioner Deferred ESL		(8,464)						
Total Rates and Rubbish, ESL, Excess Rates		839,885						

KEY INFORMATION

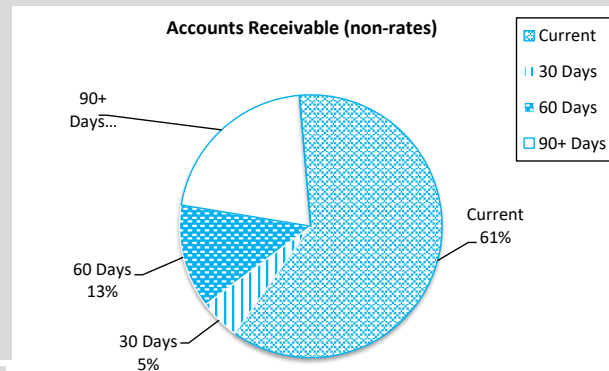
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
90%	\$839,885

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$125,806
Over 30 Days
39%
Over 90 Days
21%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS**

FOR THE PERIOD ENDED 31 DECEMBER 2021

Current Assets

Cash Unrestricted	
Cash Restricted - Reserves	
Cash Restricted - Bonds/Deposits	
Receivables - Rates and Rubbish, ESL, Excess Rates	
Receivables - Other	
Inventories	

Less: Current Liabilities

Payables	
Loan Liability	
Provisions	

Net Current Asset Position

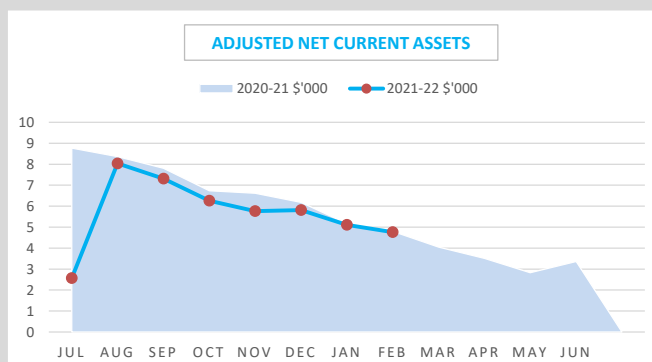
Less: Cash Restricted	
Add Back: Component of Leave Liability not Required to be funded	
Add Back: Current Loan Liability	
Adjustment for Trust Transactions Within Muni	

Net Current Funding Position

Last Years Closing	This Time Last Year	Year to Date Actual
30 Jun 2021	28 Feb 2021	28 Feb 2022
\$	\$	\$
2,941,108	3,967,703	4,465,352
4,677,042	4,083,830	4,677,042
30,003	29,589	31,897
288,039	832,082	839,885
96,492	105,522	125,806
9,960	17,676	13,882
8,042,643	9,036,403	10,153,863
(961,258)	21,678	(324,560)
(197,212)	(69,565)	(98,242)
(783,461)	(711,328)	(749,986)
(1,941,931)	(759,215)	(1,172,788)
6,100,712	8,277,187	8,981,076
(4,677,042)	(4,083,830)	(4,677,042)
360,972	360,583	361,045
197,212	69,565	98,242
0	(13,934)	(1,815)
1,981,854	4,609,571	4,761,506

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

Surplus(Deficit)

\$4.76 M

This Time Last Year

Surplus(Deficit)

\$4.61 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

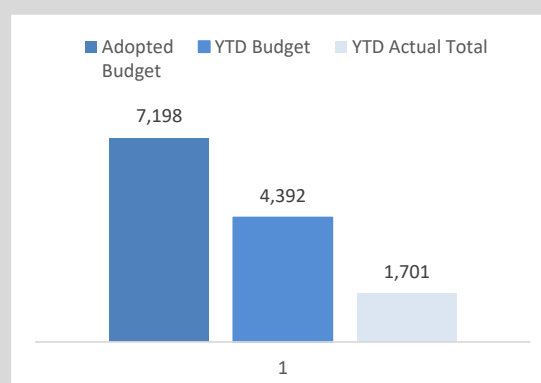
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$	\$
Land and Buildings	2,526,000	2,606,000	1,358,667	479,762	878,904
Plant & Equipment	1,402,000	2,394,100	740,444	302,723	442,707
Furniture & Equipment	68,000	68,000	11,000	11,439	(439)
Roads	2,056,540	2,056,540	1,482,783	800,047	682,736
Footpaths	58,000	58,000	38,667	0	38,667
Road Drainage	30,000	30,000	30,000	0	30,000
Infrastructure- Bridges	0	588,000	0	0	0
Other Infrastructure	732,650	837,381	541,773	71,368	470,405
Parks and Gardens	225,000	225,000	117,778	24,130	93,648
Aerodromes	99,554	99,554	71,369	11,072	60,297
Capital Expenditure Totals	7,197,744	8,962,575	4,392,481	1,700,541	2,696,925

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Current Annual Budget	Current Budget	YTD Actual	% Spent
	\$7.2 M	\$8.96 M	\$1.7 M	19%

To be read in conjunction with Strategic Projects Tracker

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
				\$	\$	\$	\$	\$
	Capital Expenditure							
	Land and Buildings							
1%	Hacc-Jessie house	4080360	BC052	900,000	900,000	300,000	5,100	294,900
1%	Staff Housing	4090150	BC100	500,000	580,000	0	5,000	(5,000)
0%	Town Hall (Federal St) Building Capital	4110160	BC156	30,000	30,000	20,000	0	20,000
21%	Town Hall (Federal St) Fire Panel replacement	4110160	BC155	25,000	25,000	25,000	5,174	19,826
90%	Town Hall Parapet Wall concrete Capping	4110160	BC180	20,000	20,000	20,000	18,000	2,000
0%	NRLC Building Cap-Architectural Planning Study Concept Plan	4110260	BC165	20,000	20,000	6,667	0	6,667
81%	Heritage- Laptop Upgrade for heritage Court House Museum	4110650	PE061	2,000	2,000	1,333	1,627	(294)
1%	ANZAC war memorial repair & restoration	4110660	BC203	50,000	50,000	50,000	600	49,400
0%	Fitout of Railway Station Building	4110660	BC207	50,000	50,000	50,000	0	50,000
2%	Museum Restoration as per conservation Report	4110660	BC201	60,000	60,000	50,000	1,100	48,900
69%	COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	110,000	110,000	110,000	75,945	34,055
0%	NRLC Building Capital 2018-19	4110260	BC161	40,000	40,000	13,333	0	13,333
7%	Library - Stage 2	4110560	IO0808	20,000	20,000	13,333	1,370	11,963
62%	Railway Station Resortation COVID recovery project	4110660	BC202	389,000	389,000	389,000	240,258	148,742
39%	Caravan Park- Renewal Development including reseal	4130260	BC237	310,000	310,000	310,000	121,163	188,837
100%	Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	0	0	0	4,425	(4,425)
				2,526,000	2,606,000	1,358,667	479,762	878,904

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
Plant and Equipment								
0%	Acquisition of Incident Control Vehicle	4050255	PA950	0	881,900	0	0	0
0%	Acquisition of General Rescue Utility	4050255	PA951	0	110,200	0	0	0
100%	Lifting Ramp NO05	4050355	PE057	0	0	0	4,985	
35%	CHCP- new Mitsubishi Outlander P10	4080455	PA010B	38,000	38,000	38,000	13,305	24,695
0%	CHCP- new Toyota Camry P15	4080455	PA015B	28,000	28,000	28,000	0	28,000
89%	CHCP- new fleet vehicle	4080455	PA071A	25,000	25,000	25,000	22,281	2,719
0%	NGN219 CATS Vehicle 2021	4080750	PA014H	25,000	25,000	25,000	0	25,000
82%	NGN00 EMDRS Vehicle 2021(1)	4100655	PA002L	55,000	55,000	55,000	45,292	9,708
0%	NRLC-Manual Pool Vacuum	4110255	PE071	5,000	5,000	5,000	0	5,000
0%	NRLC-Capital Emergency Repairs eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	53,333	0	53,333
0%	NRLC-Capital Emergency Repairs eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	44,444	0	44,444
0%	NRLC-Capital Emergency Repairs eg - Boiler-YMCA	4110255	PE074	75,000	75,000	41,667	0	41,667
0%	ONO EMTRS Vehicle 2021 (1)	4120350	PA700L	55,000	55,000	36,667	0	36,667
0%	Multi Tyre Roller (p8517)	4120350	PA8517	170,000	170,000	0	0	0
0%	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	0	0	0
0%	Toro Lawn Mower (p59)	4120350	PA059A	35,000	35,000	23,333	0	23,333
99%	Leading Hand Parks 4*4 vehicle (p21)	4120350	PA021B	35,000	35,000	35,000	34,654	346
98%	MO Vehicle (p967)	4120350	PA967H	55,000	55,000	55,000	53,879	1,121
0%	Construction Foreman 4x4 Vehicle (p8164)	4120350	PA8164B	45,000	45,000	45,000	0	45,000
0%	Maintenance Foreman 4x4 Vehicle (p26)	4120350	PA026C	45,000	45,000	45,000	0	45,000
0%	Parks Utility (p17)	4120350	PA017B	30,000	30,000	30,000	0	30,000
74%	Building Surveyor Vehicle (p6)	4130350	PA006C	30,000	30,000	30,000	22,291	7,709
84%	CEO Vehicle (p1)	4140585	PA001K	70,000	70,000	70,000	59,062	10,938
83%	ONgn Emccs Vehicle 2019(2)	4140585	PA005K	55,000	55,000	55,000	45,496	9,504
				1,402,000	2,394,100	740,444	302,723	442,707
Furniture and Equipment								
100%	Governance Furniture & Equipment Replacements	4040250	FE028	0	0	0	81	(81)
103%	Admin Building CCTV	4040250	FE035	11,000	11,000	11,000	11,359	(359)
0%	Altus HR system	4140580	FE101	57,000	57,000	0	0	0
				68,000	68,000	11,000	11,439	(439)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
Infrastructure - Roads								
100%	Wagin-Wickepin Road - Renewal (Local)	4120165	IR207	0	0	0	205	(205)
73%	Wandering Road - Stabilise Defects	4120165	IR332	92,996	92,996	61,998	68,339	(6,341)
0%	Leak St - New Seal over gravel	4120165	IR108	22,574	22,574	15,049	0	15,049
0%	Chipper St - New Seal over gravel	4120165	IR106	21,410	21,410	14,273	0	14,273
0%	Quigley st- New Seal over gravel	4120165	IR088	22,950	22,950	15,300	0	15,300
0%	Narrogin Valley Rd - New Seal over gravel	4120165	IR212	139,916	139,916	93,277	0	93,277
6%	Chomley Rd - Gravel re sheet	4120165	IR213	75,658	75,658	50,439	4,380	46,059
0%	Spriggs Rd -Gravel re sheet	4120165	IR258	99,498	99,498	66,332	0	66,332
0%	Cannell Rd - Gravel re sheet	4120165	IR336	161,230	161,230	107,487	598	106,888
29%	Booth St - Gravel re sheet	4120165	IR065	25,060	25,060	16,707	7,320	9,387
0%	Marrumucking Rd - Gravel re sheet	4120165	IR261	100,648	100,648	67,099	202	66,896
0%	Congelin Narrogin Rd	4120166	R2R202	30,395	30,395	20,263	0	20,263
196%	Florence Ave	4120166	R2R110	4,245	4,245	2,830	8,309	(5,479)
223%	Goldsmith St	4120166	R2R053	3,520	3,520	2,347	7,845	(5,498)
0%	Lavator St	4120166	R2R283	60,245	60,245	40,163	0	40,163
0%	Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	65,125	65,125	43,417	0	43,417
0%	Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	44,720	44,720	29,813	0	29,813
0%	Ried Rd Renewal (R2R)	4120166	R2R333	48,845	48,845	32,563	0	32,563
168%	Sagar St	4120166	R2R086	4,195	4,195	2,797	7,068	(4,271)
61%	Scadden St	4120166	R2R070	21,355	21,355	14,237	13,127	1,109
0%	Tarwonga Rd	4120166	R2R204	35,845	35,845	23,897	0	23,897
239%	Tuhoy St	4120166	R2R127	2,355	2,355	1,570	5,630	(4,060)
301%	Wald St	4120166	R2R113	3,255	3,255	2,170	9,798	(7,628)
0%	Earl St	4120166	R2R002B	51,000	51,000	34,000	0	34,000
112%	Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	550,899	550,899	479,022	614,453	(135,432)
22%	Narrogin Harrismith - Stabilise defects	4120167	RRG331	236,601	236,601	157,734	52,772	104,962
0%	Tarwonga Road Black Spot	4120167	RBS204	132,000	132,000	88,000	0	88,000
				2,056,540	2,056,540	1,482,783	800,047	682,736
Infrastructure - Footpaths								
0%	Ensign St Footpath	4120175	IF003	50,000	50,000	33,333	0	33,333
0%	Concrete Paths For Wilbur Park	4120175	IF053	8,000	8,000	5,333	0	5,333
				58,000	58,000	38,667	0	38,667
Infrastructure - Drainage								
0%	Drainage Easement Falcon St	4120180	ID000	30,000	30,000	30,000	0	30,000
				30,000	30,000	30,000	0	30,000

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
						30,000	0	30,000
		Infrastructure - Bridges						
0%		Tarwonga Rd Bridge 4551	4120181	IB204	0	192,000	0	0
0%		Whinbin Rock Rd Bridge 3125	4120181	IB205	0	396,000	0	0
				0	588,000	0	0	0
		Infrastructure - Other						
109%		TWIS Dams	4100350	IO078	51,500	51,500	55,910	(4,410)
8%		Cemetery Upgrade	4100860	IO026	138,960	138,960	10,797	81,843
0%		LED Lighting Upper Great Southern Hockey Association	4110265	IO164	330,000	409,000	0	227,220
0%		May St Stormwater Catchment Dam	4110365	IO180	169,190	169,190	0	112,793
0%		Public Arts projects identified by Townscape committee	4110860	IO113	25,000	25,000	0	13,889
58%		Projects NEXIS (Capital)	4100860	IO150	8,000	8,000	4,607	3,393
0%		Acquisition of Fast Fill Trailer	4050155	PA952	0	7,000	0	7,000
0%		Narrogin Central BFB 120,000L Water Tank	4050165	IO134	0	8,919	0	8,919
0%		Nomans Lake BFB 110,000L Water Tank	4050165	IO135	0	9,812	0	9,812
0%		Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	4120466	PE081	10,000	10,000	0	10,000
100%		Caravan Park Resealing, Line Marking	4130265	IO081	0	0	0	0
				732,650	837,381	541,773	71,368	470,405
		Infrastructure - Parks & Gardens						
0%		Electric BBQ For Highbury near Tennis Courts	4110360	IO124	10,000	10,000	0	6,667
0%		Parks Naming Project	4110360	IO128	15,000	15,000	0	0
12%		Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	200,000	200,000	24,130	86,981
				225,000	225,000	117,778	24,130	93,648
		Infrastructure - Aerodromes						
16%		RADS Grant Narrogin Airport Patient Transfer Apron	4120460	BC220	69,554	69,554	11,072	35,297
0%		Narrogin airport-Patient transfer facility	4120460	BC221	30,000	30,000	0	25,000
				99,554	99,554	71,369	11,072	60,297
		Grand Total		7,197,744	8,962,575	4,392,481	1,700,541	2,696,925

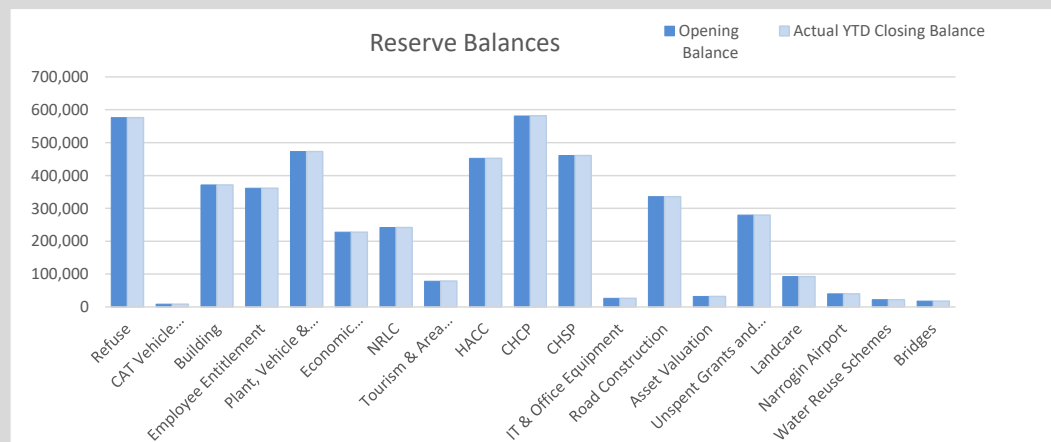
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	575,868	280	103	38,737	0	23,848	0	591,037	575,971
CAT Vehicle Replacement	8,492	0	1	8,000	0	10,000	0	6,492	8,494
Building	371,259	180	100	0	0	276,000	0	95,439	371,359
Employee Entitlement	360,972	180	73	0	0	0	0	361,152	361,045
Plant, Vehicle & Equipment	472,848	230	84	425,000	0	677,000	0	221,078	472,931
Economic Development	227,267	110	48	0	0	200,000	0	27,377	227,315
NRLC	242,045	120	61	100,120	0	290,500	0	51,785	242,106
Tourism & Area Promotion	78,606	30	17	0	0	0	0	78,636	78,623
HACC	452,086	134	100	0	0	448,243	0	900,463	452,186
CHCP	581,385	280	44	759,634	0	994,907	0	346,392	581,429
CHSP	460,965	230	67	1,223,070	0	873,384	0	810,881	461,032
IT & Office Equipment	26,396	10	22	0	0	20,000	0	6,406	26,418
Road Construction	335,365	160	66	0	0	0	0	335,525	335,431
Asset Valuation	31,879	10	7	0	0	0	0	31,889	31,886
Unspent Grants and Contributions	279,296	280	39	0	0	376,435	0	(96,859)	279,335
Landcare	92,469	40	20	0	0	25,000	0	67,509	92,489
Narrogin Airport	40,198	20	0	15,000	7	0	0	55,218	40,205
Water Reuse Schemes	22,145	0	0	17,500	0	35,000	0	4,645	22,145
Bridges	17,500	10	0	48,000	0	39,574	0	25,936	17,500
	4,677,041	2,304	852	2,635,061	7	4,289,891	0	3,921,001	4,677,900

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**





BUDGET AMENDMENTS

























Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
22/09/2021	PA950	Acquisition of Incident Control Vehicle	0921.006	Capital Expenditure			(881,900)	(881,900)
22/09/2021	PA951	Acquisition of General Rescue Utility	0921.006	Capital Expenditure			(110,200)	(992,100)
22/09/2021	3050202	ESL - SES Capital Grant GEN	0921.006	Capital Income		992,100		0
22/09/2021	PA952	Acquisition of Fast Fill Trailer	0921.006	Capital Expenditure			(7,000)	(7,000)
22/09/2021	IO134	Narrogin Central BFB 120,000L Water Tank	0921.006	Capital Expenditure			(8,919)	(15,919)
22/09/2021	IO135	Nomans Lake BFB 110,000L Water Tank	0921.006	Capital Expenditure			(9,812)	(25,731)
22/09/2021	5050152	FIRE - Grants GEN	0921.006	Capital Income		25,731		0
22/09/2021	IB205	Whinbin Rock Rd Bridge 3125	0921.006	Capital Expenditure			(192,000)	(192,000)
22/09/2021	IB204	Tarwonga Rd Bridge 4551	0921.006	Capital Expenditure			(396,000)	(588,000)
22/09/2021	3120112	ROADC - Other Grants - Roads/Streets GEN	0921.006	Capital Income		588,000		0
24/11/2021	IO164	LED Lighting Upper Great Southern Hockey Association	1124.01	Capital Expenditure			(79,000)	(79,000)
24/11/2021	3110230	NRLC - Contributions & Donations GEN	1124.01	Capital Income		39,500		(39,500)
24/11/2021	5110253	NRLC - Transfers from Reserve GEN	1124.01	Capital Income		39,500		0
15/12/2021	BC100	Staff Housing Building (Capital)	1215.008	Capital Expenditure			(80,000)	(80,000)
15/12/2021	5090160	STF HOUSE - Transfer from Reserves	1215.008	Capital Income		80,000		0

Shire of Narrogin
Strategic Projects 2021/22

For the Period Ended 28 February 2022

Project Progress	
Complete	
On Track	
Off Track	
In Trouble	

				1/07/2021	28/02/2022							
Item #	Account Number	GL / Job	Project Description	2021/22 Current Budget	Total Committed Expenditure	Responsible Officer		1st Quarter Jul- Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment
1	4040250	FE035	Governance	11,000 (0)	11,359 81	Frank Ludovico Dale Stewart	 					
			Members of Council									
		FE028	Admin Building CCTV									Complete
			Governance Furniture & Equipment Replacements									MAYORS PARLOUR
	4050255 4050255 4050255 4050355 4050165 4050165	PA950 PA951 PA952 PE057 IO134 IO135	Law, Order, Public Safety	881,900 110,200 7,000 - 8,919 9,812	- - - 4,985 9,434 8,186	Azhar Awang Azhar Awang Azhar Awang Azhar Awang Azhar Awang Azhar Awang	     					
			Acquisition of Incident Control Vehicle									Not Started, On Track
			Acquisition of General Rescue Utility									Not Started, On Track
			Acquisition of Fast Fill Trailer									Built but no completed
			Lifting Ramp - NO05									
			Narrogin Central BFB 120,000L Water Tank									Waiting on arrival & installation
			Nomans Lake BFB 110,000L Water Tank									Waiting on arrival & installation
	4080360	BC052	Education & Welfare	900,000	31,455	Frank Ludovico						
			Home and Community Care (HACC)									
			Relocation of Home & Community Care									Discussions to occur in order to develop a plan
			Commonwealth Home Care Packages (CHCP)									
			Trade NGN847 Mitsubishi Outlander (P10)									Complete
			Replacement for Caddy NGN1155 (P15)									Delivered, not completed
			NGN219 CATS Vehicle 2021									Off track - Purchase Order issued October 2021
			Purchase new Fleet vehicle (CHCP)									Complete
	4090150	BC100	Housing	580,000	585,200	Dale Stewart						
			Staff Housing Building (Capital)									Settlement Date 29/04/2022
	4100850	BC132	Community Amenities	0	0	Azhar Awang						
			Other Community Amenities									
			Smith Street Ablution Upgrade									
			Smith Street Ablution Upgrade									Construction commenced - On Track as per schedule
8	4100850	BC267	Smith Street Ablution Upgrade	110,000	108,097	Azhar Awang						
9	4100350	IO078	TWIS Dams	51,500	55,910	Torre Evans						Complete
1	4100860	IO026	Cemetery	138,960	11,794	Torre Evans						
			Cemetery Upgrade									Started - On Track
13	4110160	BC155	Recreation & Culture	25,000	20,696	Azhar Awang						
			Public Halls, Civic Centres									
			Town Hall Fire Panel Replacement									On Track
			Parapet Wall Concrete Capping Town Hall									Completed
14	4110160	BC180	Parapet Wall Concrete Capping Town Hall	20,000	18,000	Azhar Awang						
15	4110160	BC150	Town Hall Stage Rigging	30,000	-	Azhar Awang						On Track
16	4110260	BC165	Narrogin Regional Leisure Centre	20,000	-	Azhar Awang/Dale Stewart						
			Architectural Planning Study Concept Plan NRLC									Not Started - RFQ being drafted
17	4110260	BC161	NRLC Building Capital 2018-19	40,000	-	Azhar Awang/Dale Stewart						Quotes Received
18	4110255	PE071	Manual Pool Vacuum	5,000	-	Azhar Awang						With YMCA Management - On Track, to be oncharged
19	4110255	PE072	Capital Emergency Reparis eg - Pool Filters-YMCA	96,000	-	Azhar Awang						Not Started - only when required
20	4110255	PE073	Capital Emergency Reparis eg - Pool Liner-YMCA	80,000	-	Azhar Awang						Not Started - only when required
21	4110255	PE074	Capital Emergency Reparis eg - Boiler-YMCA	75,000	-	Azhar Awang						Not Started - only when required
	4110255	PE161	NRLC - Plant & Equipment Other (Capital)	0	1,478	Azhar Awang						Emergency Equipment

Item #	Account Number	GL / Job	Project Description	2021/22 Current Budget	Total Committed Expenditure	Responsible Officer		1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment
22	4110265	IO164	LED Lighting Upper Great Southern Hockey Association	409,000	302,290	Dale Stewart						Tender awarded - Project LET - construction commenced. Expected to be completed by end of April 2022.
			Other Recreation & Sport									
1	4110360	IO124	Electric BBQ For Highbury near Tennis Courts	10,000	-	Torre Evans						Arrived. Installation by end of March
2	4110360	IO128	Parks Naming Project	15,000	-	Torre Evans						Not Started
3	4110360	IO129	Walk Cycle & Mountain Bike Trails Projects	200,000	25,494	Azhar Awang						Funds received, MLC to action plan. Signage prepared. Upgrades to Trails - next budget
3	4110365	IO180	May St Stormwater Catchment Dam	169,190	160,900	Torre Evans						Contract awarded - works to commence mid March
	4110365	IO018	Railway Dam	(0)	55	Torre Evans						Gas Bottles
			Libraries									
27	4110560	IO080B	Library Expansion Project Planning	20,000	1,370	Frank Ludovico						Seeking an Architect - On Track
			Heritage									
1	4110660	BC203	ANZAC War memorial repair & restoration	50,000	600	Azhar Awang						Structural report received - RFQ to commence
2	4110650	PE061	Heritage - Laptop Upgrade for Heritage Court House Museum	2,000	1,627	Azhar Awang						Complete
3	4110660	BC207	Fitout of Railway Station Building	50,000	-	Dale Stewart						Trades are delaying progress. Expected to be completed by end of May 2022.
4	4110660	BC201	Museum Restoration as per conservation Report	60,000	1,100	Azhar Awang						Structural report received - RFQ to commence
5	4110600	BC202	Railway Station Restoration Covid Recovery Project	389,000	274,659	Dale Stewart						Trades are delaying progress
			Other Culture									
1	4110860	IO150	Projects Nexis	8,000	4,607	Azhar Awang						Lighting Completed.
	4130260	IO094	Visitor Information Bay Upgrade (Williams Road)	0	4,778	Azhar Awang						
2	4110860	IO113	Public Art Projects identified by Townscape Committee	25,000	-	Torre Evans						RFQ closes 11/03
			Transport									
			Road to Recovery Funded Road Works- All Re-Seals									
1	4120166	R2R202	Congelin Narrogin Rd- SLK 8.1 - 7.1	30,395	36,560	Torre Evans						Not Started, On Track
2	4120166	R2R110	Florence Ave- SLK 0 - 0.18	4,245	8,309	Torre Evans						Complete
3	4120166	R2R053	Goldsmith St- SLK 0 - 0.12	3,520	7,845	Torre Evans						Complete
4	4120166	R2R283	Lavator St- SLK 0 - 2.44	60,245	14,213	Torre Evans						Not Started, On Track
5	4120166	R2R331	Narrogin Harrismith Rd- SLK 21.2 - 19.7	44,720	60,861	Torre Evans						Not Started, On Track
6	4120166	R2R255	Nomans Lake Siding- SLK 0 - 6.12	65,125	6,155	Torre Evans						Not Started, On Track
7	4120166	R2R333	Ried Rd- SLK 0 - 3.99	48,845	33,437	Torre Evans						Not Started, On Track
8	4120166	R2R086	Sagar St- SLK 0.1 - 0.84	4,195	7,673	Torre Evans						Complete
9	4120166	R2R070	Scadden St- SLK 0 - 0.54	21,355	16,076	Torre Evans						Complete
47	4120166	R2R204	Tarwonga Rd- SLK 0.04 - 1.04	35,845	40,476	Torre Evans						Not Started, On Track
48	4120166	R2R127	Tuohy St- SLK 0 - 0.1	2,355	6,764	Torre Evans						Complete
49	4120166	R2R113	Wald St- SLK 0 - 0	3,255	9,798	Torre Evans						Complete
50	4120166	R2R002B	Earl St	51,000	-	Torre Evans						Complete
			Regional Road Group Works									
1	4120167	RRG207	Wagin-Wickepin Road - Renewal (Rural) (RRG)	550,899	615,074	Torre Evans						Complete
2	4120167	RRG331	Narrogin-Harrismith Road - Renewal (Local) (RRG)	236,601	104,121	Torre Evans						Complete
			Black Spot programme									
1	4120168	RBS204	Tarwonga Rd (2021/22)	132,000	-	Torre Evans						Deferred to 2022/23 - MRWA
			Muni Funded Roadworks									
1	4120165	IR332	Wandering Road - Stabilise Defects (Renewal)	92,996	80,194	Torre Evans						Complete
2	4120165	IR108	Leake St - New Seal over gravel (upgrade)	22,574	-	Torre Evans						Unable to afford due to price rise in seals. To be part of 2022/23 Budget
3	4120165	IR106	Chipper St -New Seal over gravel	21,410	-	Torre Evans						Unable to afford due to price rise in seals. To be part of 2022/23 Budget
4	4120166	IR088	Quigley st- New Seal over gravel (Upgrade)	22,950	14,314	Torre Evans						Not Started, On Track
5	4120166	IR212	Narrogin Valley Road - Renewal (Rural)	139,916	49,464	Torre Evans						Not Started, On Track
6	4120166	IR213	Chomley Road - Renewal (Rural)	75,658	4,925	Torre Evans						Off Track 2022/23 Budget
7	4120166	IR258	Spriggs Rd -Gravel re sheet (Renewal)	99,498	-	Torre Evans						Not Started, On Track
8	4120166	IR336	Cannell Road - Renewal (Rural)	161,230	598	Torre Evans						Not Started, On Track
9	4120166	IR065	Booth St - Gravel re sheet (Renewal)	25,060	7,320	Torre Evans						Not Started, On Track
10	4120166	IR261	Marrumucking Rd - Gravel re sheet (Renewal)	100,648	407	Torre Evans						Not Started, On Track
11	4120165	IR207	Wagin-Wickepin Road - Renewal (Local)	-	-	Torre Evans						PAYROLL
			Other Transport Capital Projects									
1	4120155	PE081	Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	10,000	-	Torre Evans						Ordered

		1/07/2021		28/02/2022									
Item #	Account Number	GL / Job	Project Description	2021/22 Current Budget	Total Committed Expenditure	Responsible Officer		1st Quarter Jul- Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	Comment	
1	4120180	ID000	Drainage Construction Drainage Easement Falcon St	30,000	-	Azhar Awang/Torre Evans	●					Draft Agreement Prepared - waiting for completion of Administration before works can begin	
1	4120175	IF003	Footpath Construction Ensign St Footpath Construction	50,000	-	Torre Evans	●					RFQ awarded - works to commence mid March	
2	4120175	IF053	Concrete Paths For Wilbur Park	8,000	-	Torre Evans	●					RFQ awarded - works to commence mid March	
	4120181	IB204	Infrastructure Bridges Tarwonga Rd Bridge 4551	192,000	-	Torre Evans	●					Not Started, On Track - MRWA funded & to complete work	
	4120181	IB205	Whinbin Rock Rd Bridge 3125	396,000	-	Torre Evans	●					Not Started, On Track - MRWA funded & to complete work	
1	4120350	PA8517	Plant Replacement Purchases Multi Tyre Roller (p8517)	170,000	183,849	Torre Evans	●					Delivered, not paid	
2	4120350	PA8215	Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	350,000	349,881	Torre Evans	●					Purchase Order issued	
3	4120350		Jet Patcher (p8218)- Straight disposal	-	-	Torre Evans	●					Not Started - awaiting delivery of Flocon	
4	4120350	PA059A	NGN677 Toro Mower 2018 (WORKS) (PE041)	35,000	37,300	Torre Evans	●					Completed	
5	4120350	PA001K	CEO Vehicle (p1)	70,000	59,062	Torre Evans	●					Completed	
6	4120350	PA021B	Leading Hand Parks 4*4 vehicle (p21)	35,000	34,654	Torre Evans	●					Completed	
7	4120350	PA002L	NGN00 EMDRS Vehicle 2021(1)	55,000	45,292	Torre Evans	●					Completed	
8	4120350	PA700L	ONO EMTRS Vehicle 2021 (1)	55,000	46,253	Torre Evans	●					Purchase Order issued - expected delivery in April	
9	4120350	PA006C	Purchase Building Surveyor vehicle (P6)	30,000	22,291	Torre Evans	●					Completed	
10	4120350	PA967H	MO Vehicle (p967)	55,000	53,879	Torre Evans	●					Completed	
11	4120350	PA8164B	Construction Foreman 4x4 Vehicle (p8164)	45,000	45,590	Torre Evans	●					Purchase Order issued, no delivery	
12	4120350	PA026C	Maintenance Foreman 4x4 Vehicle (P26)	45,000	46,668	Torre Evans	●					Purchase Order issued, no delivery	
13	4120350	PA017B	Parks Utility (P17)	30,000	26,045	Torre Evans	●					Received but not paid	
87	4120350	PA005K	ONGN EMCCS Vehicle 2021(1)	55,000	45,496	Torre Evans	●					Complete	
1	4120460	BC220	Aerodromes Aerodrome Building (Capital)	69,554	11,072	Torre Evans	●					To be completed by end of March	
2	4120460	BC221	Narrogin airport-Patient transfer facility	30,000	-	Torre Evans	●					St John Ambulance (on hold for) - holding money	
1	4130260	BC237	Economic Services Tourism & Area Promotion Caravan Park - Renewal Development	310,000	144,348	Torre Evans	●					Started, On Track	
1	4140580	FE101	Other Property & Services Administration Overheads Purchase of Altus HR system	57,000	56,489	Frank Ludovico	●					On Track	

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Value of Original Budget of Completed Projects:	\$1,622,921	Total projects:	94
Value of Actuals of Completed Projects:	\$1,470,001	Total complete:	26
\$ Under / (Over) of Completed Projects:	\$152,920	% complete:	28%
Actual v's Budget of Completed Projects %:	90.58%		

10.3.3 BUDGET REVIEW 2021/22

File Reference	12.4.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	15 March 2022
Author	Alexander Mulenga – Manager Corporate Services
Authorising Officer	Frank Ludovico – Executive Manager Corporate and Community
Attachments 1. Shire of Narrogin Budget Review for the Year Ended 30 June 2022	

Summary

Council is requested to consider the adoption of the Shire's 2021/22 Budget Review.

Background

The Manager Corporate Services had conducted interviews with line managers to determine if there is likely to be significant budget variances. The information gathered is shown in the attached documents.

Consultation

All Department Executive Managers and Managers have reviewed budget allocations under their responsibility. This review included an analysis of the year-to-date levels of expenditure and income in comparison to the original budget allocations.

Statutory Environment

Regulation 33A of the Local Government (Financial Management) Regulations 1996 - Review of budget, requires:

“(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

consider the local government's financial position as at the date of the review; and review the outcomes for the end of that financial year that are forecast in the budget.

Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review. *Absolute majority required.*

Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”

Policy Implications

Nil

Financial Implications

The Budget materiality variance was adopted at Council's Meeting held on 25 August 2021 (Council Resolution 0821.014). This means a variance of a percentage (equal to or greater than 10%) or a value (equal to or greater than \$15,000) for the 2021/22 financial year which must be reported. This Policy was applied in this Budget Review

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Comment/Conclusion

The Budget has been reviewed to continue to deliver on strategies adopted by the Council and maintains a high level of service across all programs.

When projecting figures, a conservative approach was taken to determine the likely year-end actuals e.g., overestimate expenditure and underestimate income.

The Shire of Narrogin Budget Review highlights any significant movements.

Council's forecast position at 30 June 2022, as a result of the recommended Budget variations, is again expected to be a balanced Budget, i.e., a zero surplus deficit.

Particular issues for notation and or consideration arising from the Budget Review are:

1. As a result of the Annual Audit, the Opening Balance for 2021/22 Budget was revised from \$2,394,166 to \$1,981,851, a reduction to the opening position of \$412,315.

It is generally expected to see a variance between the budgeted closing position and the actual opening position due to various balance day adjustments and estimates having to be made for various accruals at the time of adopting the budget so close to the end of the previous financial year.

The variance can be attributed to:

- Salaries not accrued at 30 June 2021 (\$140k), accrual of annual leave (\$42K) and increase in Long Service Leave (LSL) liability \$30k – to bring casual staff LSL into account.
 - reversal of invoice to Department of Fire and Emergency Services \$62K for a building project that did not occur.
 - Refund of unspent Fire grant \$28k.
 - Increase in bad Debts \$48k.
 - Adjustments to accrued expenses \$59k.
2. Budget adjustments made throughout 2021/22, in accordance with previous Council resolutions, have been included in the Review.
3. The following comments are made regarding noteworthy matters included in the Review:
- 3.1. Grants Commission actual figures are \$89k lower than budgeted for.
- 3.2. Changes to the asset register have resulted in the forecast depreciation charge to be lower than budget about \$338k. This affects all areas, but particularly in Public Works Overhead and Plant Operation Cost sub programs where adjustments have been made to recovery rates. This will reduce costs as the adjustments flow through the Ledgers and Jobs.
- Note this is non-cash but flows through the reports. So, it will flag up when comparing figures.
- 3.3. One new Capex has been added \$30k for a replacement irrigation pump at Clayton Oval.
- 3.4. Some road projects have been deferred:
- RBS204 Tarwonga Blackspot (\$132k) deferred to 2022/23. Late notice from Main Roads WA meant it could not be programmed into 2021/22 works. This makes \$44k (our matching contribution) available.
 - IR106 Chipper Street new seal (\$21.4K), IR108 Leake Street new seal (\$22.5k) and IR 212 Narrogin Valley Road new seal (\$139.9k) - all Council funded projects and not subject to grant funding have been deferred due to capacity constraints due to pricing of the bitumen reseals and seals. These projects will be resubmitted for consideration in the 2022/23 Budget.
- 3.5. The recent bushfire has increased expenditure in this area. An additional \$20k (which includes \$5k for BlazeAid) has been added to that budget.
- 3.6. Staff vacancies has enabled savings from employees cost to be applied to meet the increases in other areas.
- 3.7. Reserves were also affected by the audit, so their opening balances are different. The main area of difference is prepaid Local Roads and Community Infrastructure Program (LRCIP) monies.
- Normally prepayments are processed through the Unused Grants Reserve. However, the new accounting standard AASB 1059 requires they are “quarantined” as a current liability until the expenditure occurs. For cashflow purposes the funds are held in the opening balance for 2021/22.

This means reductions in account 5100850 COM AMEN – Transfer from Reserves of \$97k LRCIP 2 Funding for Cemetery Upgrade project) and 5130150 TOUR – Transfer from Reserves of \$186k - LRCIP2 Caravan Upgrade project to recognise this change in practice.

3.8. Based on 31/12/21 and 31/1/22 expenditures, the forecast expenditure in Waste collection is about \$100k lower, but income will be about \$20k higher.

3.9. The review has ensured that Homecare program continue to have zero call on Municipal funds.

4. There are a number of other adjustments to forecast income and expenditure and these are identified in the variance column in the attachment.

The Review, after allowing for all these adjustments, shows an estimated forecast surplus position at 30 June 2022 of \$0.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That with respect to 2021/22 Budget Review, Council adopt the Review, including endorsement of proposed budget amendments to the 2021/22 Municipal Budget as detailed in the Attachment.

MID YEAR BUDGET REVIEW 2021-22



**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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	2021/22 Original Budget	2021/22 Current Budget	2021/22 Mid Year Budget review	2021/22 Midyear Budget Review Variance	2020/21 Actual
	\$	\$	\$		\$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	2,394,166	2,394,166	1,981,851	(412,315)	2,557,686
	2,394,166	2,394,166	1,981,851	(412,315)	2,557,686
Revenue from operating activities (excluding rates)					
Governance	5,060	5,060	1,855	(3,205)	11,103
General purpose funding	1,416,161	1,416,163	1,336,099	(80,064)	2,558,595
Law, order, public safety	353,275	353,275	359,348	6,073	350,780
Health	19,950	19,950	24,750	4,800	21,722
Education and welfare	2,034,744	2,034,745	2,037,495	2,750	2,075,647
Housing	8,364	8,363	8,363	0	8,240
Community amenities	1,133,155	1,133,155	1,144,319	11,164	1,113,022
Recreation and culture	66,916	66,916	80,544	13,628	188,777
Transport	284,138	284,138	289,563	5,425	275,012
Economic services	365,849	365,849	368,199	2,350	440,097
Other property and services	161,900	161,900	174,950	13,050	252,305
	5,849,512	5,849,514	5,825,486	(24,028)	7,295,300
Expenditure from operating activities					
Governance	(696,878)	(696,879)	(623,071)	73,808	(516,281)
General purpose funding	(322,483)	(322,483)	(327,953)	(5,470)	(321,138)
Law, order, public safety	(969,586)	(969,585)	(1,010,906)	(41,321)	(742,769)
Health	(303,363)	(303,363)	(275,970)	27,393	(268,463)
Education and welfare	(1,571,410)	(1,571,411)	(1,571,411)	0	(1,752,200)
Housing	(35,823)	(35,823)	(43,430)	(7,608)	(29,039)
Community amenities	(1,540,165)	(1,540,165)	(1,448,077)	92,088	(1,380,214)
Recreation and culture	(3,213,503)	(3,213,503)	(3,091,226)	122,277	(2,941,800)
Transport	(3,869,121)	(3,869,121)	(3,613,044)	256,077	(3,329,748)
Economic services	(832,006)	(832,006)	(752,386)	79,620	(824,831)
Other property and services	(148,508)	(148,509)	(135,932)	12,577	(337,625)
	(13,502,846)	(13,502,847)	(12,893,407)	609,440	(12,444,108)
Non-cash amounts excluded from operating activities	3,383,601	3,383,601	3,050,698	(332,903)	2,880,555
Amount attributable to operating activities	(1,875,567)	(1,875,567)	(2,035,373)	(159,806)	289,434
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,731,740	3,377,071	3,433,803	56,732	1,354,152
Payments for land held for resale					
Payments for investment property					
Payments for property, plant and equipment	(3,996,000)	(5,093,831)	(5,128,831)	(35,000)	(1,410,391)
Payments for construction of infrastructure	(3,201,744)	(3,868,744)	(3,672,054)	196,690	(2,819,579)
Payments for financial assets at fair value through profit and loss					
Payments for financial assets at amortised cost - self supporting loans					
Payments for financial assets at fair values through other comprehensive in					
Payments for other loans and receivables [describe]					
Proceeds from disposal of assets	407,000	407,000	407,000	0	244,518
Proceeds from financial assets at amortised cost - self supporting loans					
Proceeds on disposal of financial assets at fair value through profit and loss					
Proceeds on disposal of financial assets at fair values through other comprehensive income					
Proceeds on other loans and receivables [describe]					
	(5,059,004)	(5,178,504)	(4,960,082)	218,422	(2,631,300)
Non-cash amounts excluded from investing activities					
Amount attributable to investing activities	(5,059,004)	(5,178,504)	(4,960,082)	218,422	(2,631,300)
FINANCING ACTIVITIES					
Repayment of borrowings	(206,412)	(206,412)	(206,412)	0	(173,653)
Principal elements of finance lease payments				0	(9,338)
Proceeds from new borrowings	500,000	500,000	500,000	0	180,000
Transfers to cash backed reserves (restricted assets)	(2,637,245)	(2,637,245)	(2,636,735)	510	(2,956,627)
Transfers from cash backed reserves (restricted assets)	4,170,391	4,289,891	4,230,764	(59,127)	2,363,406
Amount attributable to financing activities	1,826,734	1,946,234	1,887,617	(58,617)	(596,212)
Budgeted deficiency before imposition of general rates	(5,107,837)	(5,107,837)	(5,107,837)	(1)	(2,938,078)
Estimated amount to be raised from general rates	5,107,837	5,107,837	5,107,837		4,919,929
Net current assets at end of financial year - surplus/(deficit)	0	0	0		1,981,851

This statement is to be read in conjunction with the accompanying notes.

MID YEAR BUDGET REVIEW 2021-22
CAPEX SUMMARY

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Budget	Current Budget	Mid Year Budget Review	YTD Actual Total	Budget Review Variance Under(Over)
	\$	\$	\$	\$	\$
Land and Buildings	2,526,000	2,606,000	2,606,000	418,479	0
Plant & Equipment	1,402,000	2,394,100	2,429,100	243,661	(35,000)
Furniture & Equipment	68,000	68,000	68,000	11,439	0
Roads	2,056,540	2,056,540	1,740,640	443,045	315,900
Footpaths	58,000	58,000	58,000	0	0
Road Drainage	30,000	30,000	30,000	0	0
Infrastructure- Bridges	0	588000	588000	0	0
Other Infrastructure	732,650	837,381	841,791	71,288	(4,410)
Parks and Gardens	225,000	225,000	339,800	24,130	(114,800)
Aerodromes	99,554	99,554	99,554	0	0
Capital Expenditure Totals	7,197,744	8,962,575	8,800,885	1,212,042	161,690

**MID YEAR BUDGET REVIEW
CAPEX DETAIL**

SHIRE OF NARROGIN

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

	Account Number	JOB	Adopted Budget	Current Budget	Mid year Budget Review	YTD Actual	Budget Review Variance Under(Over)
			\$	\$	\$	\$	\$
Capital Expenditure							
Land and Buildings							
Hacc-Jessie house	4080360	BC052	900,000	900,000	900,000	3,000	0
Staff Housing	4090150	BC100	500,000	580,000	580,000	5,000	0
Town Hall (Federal St) Building Capital	4110160	BC156	30,000	30,000	30,000	0	0
Town Hall (Federal St) Fire Panel replacement	4110160	BC155	25,000	25,000	25,000	5,174	0
Town Hall Parapet Wall concrete Capping	4110160	BC180	20,000	20,000	20,000	18,000	0
NRLC Building Cap-Architectural Planning Study Concept Plan	4110260	BC165	20,000	20,000	20,000	0	0
Heritage- Laptop Upgrade for heritage Court House Museum	4110650	PE061	2,000	2,000	2,000	1,627	0
ANZAC war memorial repair & restoration	4110660	BC203	50,000	50,000	50,000	600	0
Fitout of Railway Station Building	4110660	BC207	50,000	50,000	50,000	0	0
Museum Restoration as per conservation Report	4110660	BC201	60,000	60,000	60,000	0	0
COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	110,000	110,000	110,000	44,894	0
NRLC Building Capital 2018-19	4110260	BC161	40,000	40,000	40,000	0	0
Library - Stage 2	4110560	IO0808	20,000	20,000	20,000	0	0
Railway Station Resortation COVID recovery project	4110660	BC202	389,000	389,000	389,000	223,726	0
Caravan Park- Renewal Development including reseal	4130260	BC237	310,000	310,000	310,000	116,108	(0)
			2,526,000	2,606,000	2,606,000	418,479	0
Plant and Equipment							
Acquisition of Incident Control Vehicle	4050255	PA950	0	881,900	881,900	0	0
Acquisition of General Rescue Utility	4050255	PA951	0	110,200	110,200	0	0
Lifting Ramp NO05	4050355	PE057	0	0	5,000	4,985	(5,000)
CHCP- new Mitshubishi Outlander P10	4080455	PA010B	38,000	38,000	38,000	13,305	0
CHCP- new Toyota Camry P15	4080455	PA015B	28,000	28,000	28,000	0	0
CHCP- new fleet vehicle	4080455	PA071A	25,000	25,000	25,000	22,281	0
NGN219 CATS Vehicle 2021	4080750	PA014H	25,000	25,000	25,000	0	0
NGN00 EMDRS Vehicle 2021(1)	4100655	PA002L	55,000	55,000	55,000	45,292	0
NRLC - Plant & Equipment Other (Capital)	4110255	PE161	0	0	30,000	1,478	(30,000)
NRLC-Manual Pool Vacuum	4110255	PE071	5,000	5,000	5,000	0	0
NRLC-Capital Emergency Repairs eg - Pool Filters-YMCA	4110255	PE072	96,000	96,000	96,000	0	0
NRLC-Capital Emergency Repairs eg - Pool Liner-YMCA	4110255	PE073	80,000	80,000	80,000	0	0
NRLC-Capital Emergency Repairs eg - Boiler-YMCA	4110255	PE074	75,000	75,000	75,000	0	0
ON0 EMTRS Vehicle 2021 (1)	4120350	PA700L	55,000	55,000	55,000	0	0
Multi Tyre Roller (p8517)	4120350	PA8517	170,000	170,000	170,000	0	0
Flocon (p8215) Roadsealing - Trade old Flocon and purchase new	4120350	PA8215	350,000	350,000	350,000	0	0
Toro Lawn Mower (p59)	4120350	PA059A	35,000	35,000	35,000	0	0
Leading Hand Parks 4*4 vehicle (p21)	4120350	PA021B	35,000	35,000	35,000	34,654	0
MO Vehicle (p967)	4120350	PA967H	55,000	55,000	55,000	53,879	0
Construction Foreman 4x4 Vehicle (p8164)	4120350	PA8164B	45,000	45,000	45,000	0	0
Maintenance Foreman 4x4 Vehicle (p26)	4120350	PA026C	45,000	45,000	45,000	0	0
Parks Utility (p17)	4120350	PA017B	30,000	30,000	30,000	0	0
Building Surveyor Vehicle (p6)	4130350	PA006C	30,000	30,000	30,000	22,291	0
CEO Vehicle (p1)	4140585	PA001K	70,000	70,000	70,000	0	0
ONgn Emccs Vehicle 2019(2)	4140585	PA005K	55,000	55,000	55,000	45,496	0
			1,402,000	2,394,100	2,429,100	243,661	(35,000)

**MID YEAR BUDGET REVIEW
CAPEX DETAIL**

SHIRE OF NARROGIN
INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

	Account Number	JOB	Adopted Budget	Current Budget	Mid year Budget Review	YTD Actual	Budget Review Variance Under(Over)
Furniture and Equipment							
Admin Building CCTV	4040250	FE035	11,000	11,000	11,000	11,359	0
Altus HR system	4140580	FE101	57,000	57,000	57,000	0	0
			68,000	68,000	68,000	11,439	0
Infrastructure - Roads							
Wandering Road - Stabilise Defects	4120165	IR332	92,996	92,996	92,996	19,977	0
Leak St - New Seal over gravel	4120165	IR108	22,574	22,574	0	0	22,574
Chipper St -New Seal over gravel	4120165	IR106	21,410	21,410	0	0	21,410
Quigley st- New Seal over gravel	4120165	IR088	22,950	22,950	22,950	0	0
Narrogin Valley Rd - New Seal over gravel	4120165	IR212	139,916	139,916	0	0	139,916
Chomley Rd - Gravel re sheet	4120165	IR213	75,658	75,658	75,658	4,380	0
Spriggs Rd -Gravel re sheet	4120165	IR258	99,498	99,498	99,498	0	0
Cannell Rd - Gravel re sheet	4120165	IR336	161,230	161,230	161,230	0	0
Booth St - Gravel re sheet	4120165	IR065	25,060	25,060	25,060	7,320	0
Marrumucking Rd - Gravel re sheet	4120165	IR261	100,648	100,648	100,648	0	0
Congelin Narrogin Rd	4120166	R2R202	30,395	30,395	30,395	0	0
Florence Ave	4120166	R2R110	4,245	4,245	4,245	0	0
Goldsmith St	4120166	R2R053	3,520	3,520	3,520	0	0
Lavator St	4120166	R2R283	60,245	60,245	60,245	0	0
Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	65,125	65,125	65,125	0	0
Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	44,720	44,720	44,720	0	0
Ried Rd Renewal (R2R)	4120166	R2R333	48,845	48,845	48,845	0	0
Sagar St	4120166	R2R086	4,195	4,195	4,195	0	0
Scadden St	4120166	R2R070	21,355	21,355	21,355	0	0
Tarwonga Rd	4120166	R2R204	35,845	35,845	35,845	0	0
Tuhoy St	4120166	R2R127	2,355	2,355	2,355	0	0
Wald St	4120166	R2R113	3,255	3,255	3,255	0	0
Earl St	4120166	R2R002B	51,000	51,000	51,000	0	0
Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	550,899	550,899	550,899	406,491	0
Narrogin Harrismith - Stabilise defects	4120167	RRG331	236,601	236,601	236,601	4,672	0
Tarwonga Road Black Spot	4120167	RBS204	132,000	132,000	0	0	132,000
			2,056,540	2,056,540	1,740,640	443,045	315,900
Infrastructure - Footpaths							
Ensign St Footpath	4120175	IF003	50,000	50,000	50,000	0	0
Concrete Paths For Wilbur Park	4120175	IF053	8,000	8,000	8,000	0	0
Concrete Footpath From Narrakine Rd To Caravan Park	4120175	IF054	0	0	0	0	0
			58,000	58,000	58,000	0	0
Infrastructure - Drainage							
Drainage Easement Falcon St	4120180	ID000	30,000	30,000	30,000	0	0
			30,000	30,000	30,000	0	0

**MID YEAR BUDGET REVIEW
CAPEX DETAIL**

SHIRE OF NARROGIN
INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

	Account Number	JOB	Adopted Budget	Current Budget	Mid year Budget Review	YTD Actual	Budget Review Variance Under(Over)
Infrastructure - Bridges						0	0
Tarwonga Rd Bridge 4551	4120181	IB204	0	192,000	192,000	0	0
Whinbin Rock Rd Bridge 3125	4120181	IB205	0	396,000	396,000	0	0
			0	588,000	588,000	0	0
Infrastructure - Other							
TWIS Dams	4100350	IO078	51,500	51,500	55,910	55,910	(4,410)
Cemetery Upgrade	4100860	IO026	138,960	138,960	138,960	10,717	0
LED Lighting Upper Great Southern Hockey Association	4110265	IO164	330,000	409,000	409,000	0	0
May St Stormwater Catchment Dam	4110365	IO180	169,190	169,190	169,190	0	0
Public Arts projects identified by Townscape committee	4110860	IO113	25,000	25,000	25,000	0	0
Projects NEXIS (Capital)	4100860	IO150	8,000	8,000	8,000	4,607	0
Acquisition of Fast Fill Trailer	4050155	PA952	0	7,000	7,000	0	0
Narrogin Central BFB 120,000L Water Tank	4050165	IO134	0	8,919	8,919	0	0
Nomans Lake BFB 110,000L Water Tank	4050165	IO135	0	9,812	9,812	0	0
Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump	4120466	PE081	10,000	10,000	10,000	0	0
			732,650	837,381	841,791	71,288	(4,410)
Infrastructure - Parks & Gardens							
Electric BBQ For Highbury near Tennis Courts	4110360	IO124	10,000	10,000	10,000	0	(0)
Narrogin Tennis Courts CSRFF	4110360	IO127	0	0	114,500	0	(114,500)
Parks Naming Project	4110360	IO128	15,000	15,000	15,000	0	0
Walk Cycle & Mountain Bike Trails Projects	4110360	IO129	200,000	200,000	200,300	24,130	(300)
			225,000	225,000	339,800	24,130	(114,800)
Infrastructure - Aerodromes							
RADS Grant Narrogin Airport Patient Transfer Apron	4120460	BC220	69,554	69,554	69,554	0	0
Narrogin airport-Patient transfer facility	4120460	BC221	30,000	30,000	30,000	0	0
			99,554	99,554	99,554		0
Grand Total			7,197,744	8,962,575	8,800,885	1,212,042	161,690

8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	Original Budget				Current Budget				Mid Year Budget Review				Forecast Actual 2020/21			
	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2020/21 Actual Opening Balance	2020/21 Actual Transfer to	2020/21 Actual Transfer (from)	2020/21 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Building Reserve	370,750	180	(196,000)	174,930	370,750	180	(276,000)	94,930	371,259	180	(276,000)	95,439	470,148	0	(99,398)	370,750
(b) Refuse Site Reserve	575,351	39,017	(23,848)	590,520	575,351	39,017	(23,848)	590,520	575,868	39,017	(23,848)	591,037	478,789	96,562	0	575,351
(c) Community Assisted Transport (CAT) Reserve	8,491	8,000	(10,000)	6,491	8,491	8,000	(10,000)	6,491	8,492	8,000	(10,000)	6,492	794	7,697	0	8,491
(d) Narrogin Regional Leisure Centre Reserve	241,742	100,120	(251,000)	90,862	241,742	100,120	(290,500)	51,362	242,044	100,120	(328,662)	13,502	279,436	201,000	(238,694)	241,742
(e) Employee Entitlement Reserve	360,583	180	0	360,763	360,583	180	0	360,763	360,972	180	0	361,152	360,583	0	0	360,583
(f) Plant, Vehicle & Equipment Reserve	472,420	425,230	(677,000)	220,650	472,420	425,230	(677,000)	220,650	472,848	425,230	(677,000)	221,078	395,307	425,000	(347,887)	472,420
(g) Economic Development Reserve	227,022	110	(200,000)	27,132	227,022	110	(200,000)	27,132	227,267	110	(200,000)	27,377	227,022	0	0	227,022
(h) IT & Office Equipment Reserve	26,311	10	(20,000)	6,321	26,311	10	(20,000)	6,321	26,396	10	(20,000)	6,406	78,802	0	(52,491)	26,311
(i) Tourism & Area Promotion Reserve	78,521	30	0	78,551	78,521	30	0	78,551	78,606	30	0	78,636	78,521	0	0	78,521
(j) Unspent Grants & Contribution Reserve	563,029	280	(376,435)	186,874	563,029	280	(376,435)	186,874	279,296	280	(279,146)	430	186,594	376,435	0	563,029
(k) HACC Reserve	448,109	134	(448,243)	0	448,109	134	(448,243)	0	452,086	134	(448,243)	3,977	523,586	54,544	(130,021)	448,109
(l) CHCP Reserve	566,113	759,914	(994,907)	331,120	566,113	759,914	(994,907)	331,120	581,385	759,634	(994,907)	346,112	222,234	807,449	(463,570)	566,113
(m) CHSP Reserve	464,195	1,223,300	(873,384)	814,111	464,195	1,223,300	(873,384)	814,111	460,966	1,223,070	(873,384)	810,652	291,306	1,167,810	(994,921)	464,195
(n) Road construction reserve	335,003	160	0	335,163	335,003	160	0	335,163	335,365	160	0	335,525	335,003	0	0	335,003
(o) Asset Valuation reserve	31,844	10	0	31,854	31,844	10	0	31,854	31,879	10	0	31,889	31,844	0	0	31,844
(p) Landcare Reserve	92,363	40	(25,000)	67,403	92,363	40	(25,000)	67,403	92,469	40	(25,000)	67,509	98,681	0	(6,318)	92,363
(q) Narrogin Airport Reserve	40,171	15,020	0	55,191	40,171	15,020	0	55,191	40,198	15,020	0	55,218	25,171	15,000	0	40,171
(r) Bridges Reserve	22,145	48,010	(39,574)	30,581	22,145	48,010	(39,574)	30,581	22,145	48,010	(39,574)	30,581	0	48,000	(25,855)	22,145
(s) Water Re use	17,500	17,500	(35,000)	0	17,500	17,500	(35,000)	0	17,500	17,500	(35,000)	0	0	17,500	0	17,500
(t) Public Open Space Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(u) Developer Contributions Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4,941,663	2,637,245	(4,170,391)	3,408,517	4,941,663	2,637,245	(4,289,891)	3,289,017	4,677,041	2,636,735	(4,230,764)	3,083,012	4,083,820	3,216,997	(2,359,154)	4,941,663

SHIRE OF NARROGIN
SCHEDULE 02 - GENERAL FUND SUMMARY
31 January 2022

MUNICIPAL FUND			21/22 Adopted Budget		Current Budget		Mid year budget review		21/22 YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING												
General Purpose Funding	03		6,524,000.27	322,483.14	6,524,000.27	322,483.14	6,443,936.46	327,953.10	5,781,037.12	158,658.87	(80,063.81)	(5,469.96)
Governance	04		5,060.11	696,878.90	5,060.11	696,878.90	1,855.27	623,071.28	15,901.08	325,406.36	(3,204.84)	73,807.62
Law, Order, Public Safety	05		353,274.80	969,585.38	353,274.80	969,585.38	359,348.26	1,010,905.91	233,634.01	529,945.91	6,073.46	(41,320.53)
Health	07		19,950.00	303,362.94	19,950.00	303,362.94	24,750.00	275,969.96	16,385.26	154,915.33	4,800.00	27,392.98
Education & Welfare	08		2,034,744.71	1,571,410.70	2,034,744.71	1,571,410.70	2,037,494.75	1,571,410.70	1,404,772.93	1,099,007.69	2,750.04	0.00
Housing	09		8,363.19	35,822.86	8,363.19	35,822.86	8,363.19	43,430.45	2,789.51	15,144.75	0.00	(7,607.59)
Community Amenities	10		1,133,155.16	1,540,164.60	1,133,155.16	1,540,164.60	1,144,318.76	1,448,076.89	1,005,884.80	811,025.82	11,163.60	92,087.71
Recreation & Culture	11		66,915.56	3,213,503.00	66,915.56	3,213,503.00	80,544.04	3,091,226.49	59,422.40	1,697,239.81	13,628.48	122,276.51
Transport	12		284,137.75	3,869,120.84	284,137.75	3,869,120.84	289,562.75	3,613,043.79	223,724.18	1,897,256.01	5,425.00	256,077.05
Economic Services	13		365,849.08	832,006.26	365,849.08	832,006.26	368,199.08	752,386.38	205,391.44	387,277.62	2,350.00	79,619.88
Other Property & Services	14		161,900.04	148,508.71	161,900.04	148,508.71	174,950.04	135,932.09	65,904.38	46,342.11	13,050.00	12,576.62
TOTAL - OPERATING			10,957,350.67	13,502,847.33	10,957,350.67	13,502,847.33	10,933,322.60	12,893,407.04	9,014,847.11	7,122,220.28	(24,028.07)	609,440.29
CAPITAL												
General Purpose Funding	03		0.00	2,304.00	0.00	2,304.00	0.00	1,794.00	0.00	0.00	0.00	510.00
Governance	04		0.00	56,471.22	0.00	56,471.22	0.00	56,471.22	0.00	34,023.01	0.00	0.00
Law, Order, Public Safety	05		92,500.00	0.00	1,110,331.00	1,017,831.00	1,296,977.00	1,022,831.00	0.00	4,985.00	186,646.00	(5,000.00)
Health	07		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Education & Welfare	08		2,326,534.00	3,006,704.00	2,326,534.00	3,006,704.00	2,326,534.00	3,006,704.00	(20,250.00)	38,645.66	0.00	0.00
Housing	09		500,000.00	509,200.01	580,000.00	589,200.00	580,000.00	589,200.00	0.00	5,000.00	0.00	0.00
Community Amenities	10		312,808.00	428,532.98	312,808.00	428,532.98	215,536.00	432,942.97	24,550.74	156,963.96	(97,272.00)	(4,409.99)
Recreation & Culture	11		1,068,400.00	1,908,745.75	1,147,400.00	1,987,745.72	1,261,885.00	2,132,545.75	10,000.00	325,657.14	114,485.00	(144,800.03)
Transport	12		1,719,228.00	3,562,094.02	2,307,228.00	4,150,094.02	2,287,637.00	3,834,194.02	734,710.91	570,065.16	(19,591.00)	315,900.00
Economic Services	13		292,661.00	385,348.74	292,661.00	385,348.74	105,998.00	385,348.75	(1,500.00)	161,120.89	(186,663.00)	(0.01)
Other Property & Services	14		90,000.00	181,999.98	90,000.00	181,999.98	90,000.00	181,999.98	21,000.00	41,902.07	0.00	0.00
TOTAL - CAPITAL			6,402,131.00	10,041,400.70	8,166,962.00	11,806,231.66	8,164,567.00	11,644,031.69	768,511.65	1,338,362.89	(2,395.00)	162,199.97
			17,359,481.67	23,544,248.03	19,124,312.67	25,309,078.99	19,097,889.60	24,537,438.73	9,783,358.76	8,460,583.17	(26,423.07)	771,640.26
Less Depreciation Written Back			(3,274,599.48)		(3,274,599.48)		(2,943,674.17)		(1,726,710.52)			(330,925.31)
Less Profit/Loss Written Back			(108,822.00)		(108,822.00)		(106,841.00)		0.00			(1,981.00)
Movement in Employee Entitlements Reserve Cash			(180.00)		(180.00)		(180.00)		0.00			0.00
Movement in Non Current LSL Provision			0.00		0.00				0.00			0.00
Movement in long term leases			0.00		0.00				0.00			0.00
Plus Proceeds from Sale of Assets			407,000.00		407,000.00		407,000.00		67,500.00		0.00	0.00
TOTAL REVENUE & EXPENDITURE			17,766,481.67	20,160,646.55	19,531,312.67	21,925,477.51	19,504,889.60	21,486,743.56	9,850,858.76	6,733,872.65	(26,423.07)	438,733.95
Surplus/Deficit July 1st B/Fwd			2,394,164.88		2,394,164.84		1,981,853.96		1,981,853.96			(412,310.88)
			20,160,646.55	20,160,646.55	21,925,477.51	21,925,477.51	21,486,743.56	21,486,743.56	11,832,712.72	6,733,872.65	(26,423.07)	26,423.07
Surplus/(Deficit) C/Fwd									5,098,840.07			
			20,160,646.55	20,160,646.55	21,925,477.51	21,925,477.51	21,486,743.56	21,486,743.56	11,832,712.72	11,832,712.72	(26,423.07)	26,423.07

SHIRE OF NARROGIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Monthly Financial Report for Period Ended
31 January 2022

PROGRAMME SUMMARY	21/22 Adopted Budget		21/22 Revised Budget		Mid year budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Rate Revenue and Administration		277,060.46		277,060.46		277,060.46		128,412.40		0.00
General Purpose Funding		0.00		0.00		0.00		0.00		0.00
Investment Activity		11,030.04		11,030.04		16,500.00		10,033.28		(5,469.96)
Other General Purpose Funding		34,392.64		34,392.64		34,392.64		20,213.19		0.00
<u>OPERATING REVENUE</u>										
Rate Revenue and Administration	5,356,432.87		5,356,432.87		5,363,415.02		5,245,847.96		6,982.15	
General Purpose Funding	1,150,000.00		1,150,000.00		1,067,014.00		533,507.00		(82,986.00)	
Investment Activity	12,999.96		12,999.96		12,999.96		1,355.14		0.00	
Other General Purpose Funding	4,567.44		4,567.44		507.48		327.02		(4,059.96)	
SUB-TOTAL	6,524,000.27	322,483.14	6,524,000.27	322,483.14	6,443,936.46	327,953.10	5,781,037.12	158,658.87	(80,063.81)	(5,469.96)
<u>CAPITAL EXPENDITURE</u>										
Rate Revenue and Administration		0.00		0.00		0.00		0.00		0.00
General Purpose Funding		0.00		0.00		0.00		0.00		0.00
Investment Activity		2,304.00		2,304.00		1,794.00		0.00		510.00
Other General Purpose Funding		0.00		0.00		0.00		0.00		0.00
<u>CAPITAL REVENUE</u>										
Rate Revenue and Administration	0.00		0.00		0.00		0.00		0.00	
General Purpose Funding	0.00		0.00		0.00		0.00		0.00	
Investment Activity	0.00		0.00		0.00		0.00		0.00	
Other General Purpose Funding	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	2,304.00	0.00	2,304.00	0.00	1,794.00	0.00	0.00	0.00	510.00
TOTAL - PROGRAMME SUMMARY	6,524,000.27	324,787.14	6,524,000.27	324,787.14	6,443,936.46	329,747.10	5,781,037.12	158,658.87	(80,063.81)	(4,959.96)

SHIRE OF NARROGIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Monthly Financial Report for Period Ended
31 January 2022

RATES GL # JOB #		21/22 Adopted Budget		Current Budget		Mid year budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2030100	RATES - Salaries & Wages		59,704.20		59,704.20		59,704.20		33,533.74		0.00
2030101	RATES - Superannuation		5,611.72		5,611.72		5,611.72		3,198.11		0.00
2030102	RATES - Workers Comp Insurance		1,103.50		1,103.50		1,103.50		2,534.82		0.00
2030103	RATES - Allowances		327.72		327.72		327.72		334.29		0.00
2030104	RATES - Training & Development		2,045.64		2,045.64		2,045.64		0.00		0.00
2030105	RATES - Rates Incentive Scheme		3,500.04		3,500.04		3,500.04		3,400.00		0.00
2030106	RATES - Valuation Expenses		12,000.00		12,000.00		12,000.00		2,029.48		0.00
2030107	RATES - Debt Collection Expenses		135,750.00		135,750.00		135,750.00		49,471.58		0.00
2030108	RATES - Title/Company Searches		249.96		249.96		249.96		0.00		0.00
2030109	RATES - Postage/Freight		3,999.96		3,999.96		3,999.96		2,243.75		0.00
2030110	RATES - Printing and Stationery		12,500.04		12,500.04		12,500.04		9,934.21		0.00
2030111	RATES - Doubtful Debts Expense		0.00		0.00		0.00		0.00		0.00
2030112	RATES - Rates Write Off		999.96		999.96		999.96		19.15		0.00
2030113	RATES - Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00		0.00
2030114	RATES - Other Expenses Relating To Rates		0.00		0.00		0.00		0.00		0.00
2030115	RATES - Consultants		0.00		0.00		0.00		1,500.00		0.00
2030191	RATES - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2030192	RATES - Depreciation		0.00		0.00		0.00		0.00		0.00
2030199	RATES - Administration Allocated		39,267.72		39,267.72		39,267.72		20,213.27		0.00
OPERATING REVENUE											
3030100	RATES - Rates Levied - GRV	3,238,638.07		3,238,638.07		3,238,638.07		3,238,638.47		0.00	
3030101	RATES - Rates Levied - UV	1,061,898.42		1,061,898.42		1,061,898.42		1,061,898.00		0.00	
3030105	RATES - Minimum Rates Levied - GRV	605,360.00		605,360.00		605,360.00		605,360.00		0.00	
3030106	RATES - Minimum Rates Levied - UV	201,942.00		201,942.00		201,942.00		201,942.00		0.00	
3030110	RATES - Interim Rates Levied - GRV	0.00		0.00		4,445.45		4,445.45		4,445.45	
3030115	RATES - Back Rates Levied - GRV	0.00		0.00		(905.62)		(905.62)		(905.62)	
3030120	RATES - Ex-Gratia Rates (CBH, etc.)	9,254.34		9,254.34		10,626.74		10,626.74		1,372.40	
3030125	RATES - Penalty Interest Received	39,999.96		39,999.96		39,999.96		21,503.64		0.00	
3030126	RATES - Instalment Interest Received	12,000.00		12,000.00		12,000.00		12,886.52		0.00	
3030127	RATES - Pensioner Deferred Interest Received	3,045.00		3,045.00		3,045.00		0.00		0.00	
3030128	RATES - Instalment Admin Fee Received	45,000.00		45,000.00		45,000.00		31,774.70		0.00	
3030129	RATES - Account Enquiry Charges	6,430.08		6,430.08		8,500.00		7,969.91		2,069.92	
3030131	RATES - Reimbursement of Debt Collection Co:	130,000.00		130,000.00		130,000.00		49,158.15		0.00	
3030132	RATES - Special Payment Arrangement	2,000.04		2,000.04		2,000.04		50.00		0.00	
3030133	RATES - Other Income Relating To Rates	864.96		864.96		864.96		500.00		0.00	
3030190	RATES - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL TO PROGRAMME SUMMARY		5,356,432.87	277,060.46	5,356,432.87	277,060.46	5,363,415.02	277,060.46	5,245,847.96	128,412.40	6,982.15	0.00
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - RATES		5,356,432.87	277,060.46	5,356,432.87	277,060.46	5,363,415.02	277,060.46	5,245,847.96	128,412.40	6,982.15	0.00

SHIRE OF NARROGIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
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31 January 2022

GENERAL PURPOSE FUNDING GL # JOB #		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2030200	GENGRANT - Grants Consultant		0.00		0.00		0.00		0.00		0.00
2030299	GENGRANT - Administration Allocated		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE											
3030200	GENGRANT - Financial Assistance Grant - General	850,000.00		850,000.00		761,416.00		380,708.00		(88,584.00)	
3030201	GENGRANT - Financial Assistance Grant - Roads	300,000.00		300,000.00		305,598.00		152,799.00		5,598.00	
3030202	GENGRANT - Royalties for Regions - CLGF (Individual)	0.00		0.00				0.00		0.00	
3030203	GENGRANT - Royalties for Regions - CLGF (Regional)	0.00		0.00				0.00		0.00	
SUB-TOTAL TO PROGRAMME SUMMARY		1,150,000.00	0.00	1,150,000.00	0.00	1,067,014.00	0.00	533,507.00	0.00	(82,986.00)	0.00
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - GENERAL PURPOSE FUNDING		1,150,000.00	0.00	1,150,000.00	0.00	1,067,014.00	0.00	533,507.00	0.00	(82,986.00)	0.00

SHIRE OF NARROGIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
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INVESTMENT ACTIVITY GL # JOB #		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2030300	INVEST - Bank Fees and Charges (Inc GST)		9,000.00		9,000.00		9,000.00		2,315.73		0.00
2030301	INVEST - Bank Fees and Charges (Exc GST)		2,030.04		2,030.04		7,500.00		7,717.55		(5,469.96)
2030302	INVEST - Interest on Overdraft		0.00		0.00		0.00		0.00		0.00
2030399	INVEST - Administration Allocated		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE											
3030300	INVEST - Interest Earned - Reserve Funds	9,999.96		9,999.96		9,999.96		0.00		0.00	
3030301	INVEST - Interest Earned - Municipal Funds	3,000.00		3,000.00		3,000.00		1,355.14		0.00	
3030302	INVEST - Interest Earned - Trust Funds	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL TO PROGRAMME SUMMARY		12,999.96	11,030.04	12,999.96	11,030.04	12,999.96	16,500.00	1,355.14	10,033.28	0.00	(5,469.96)
CAPITAL EXPENDITURE											
4030350	INVEST - Transfer Interest To Reserve		2,304.00		2,304.00		1,794.00		0.00		510.00
4030351	INVEST - Transfer to Reserve		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5030150	INVEST - Transfers From Reserve	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	2,304.00	0.00	2,304.00	0.00	1,794.00	0.00	0.00	0.00	510.00
TOTAL - INVESTMENT ACTIVITY		12,999.96	13,334.04	12,999.96	13,334.04	12,999.96	18,294.00	1,355.14	10,033.28	0.00	(4,959.96)

SHIRE OF NARROGIN
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Monthly Financial Report for Period Ended
31 January 2022

OTHER GENERAL PURPOSE FUNDING GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2030400	GENFUND - Rounding		0.00		0.00		0.00		-0.08		0.00
2030401	GEN FUND Contributions to community		199.96		199.96		199.96		0.00		0.00
2030499	GENFUND - Administration Allocated		34,192.68		34,192.68		34,192.68		20,213.27		0.00
OPERATING REVENUE											
3030400	GENFUND - Commissions	4,059.96		4,059.96		0.00		0.00		(4,059.96)	
3030401	GENFUND - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3030403	GENFUND - Grant Funding	0.00		0.00		0.00		0.00		0.00	
3030404	GENFUND - Special Payment Arrangemen	0.00		0.00		0.00		47.73		0.00	
3030405	GENFUND - Penalty Interest - Sundry Deb	507.48		507.48		507.48		279.29		0.00	
SUB-TOTAL TO PROGRAMME SUMMARY		4,567.44	34,392.64	4,567.44	34,392.64	507.48	34,392.64	327.02	20,213.19	(4,059.96)	0.00
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL TO PROGRAMME SUMMARY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - OTHER GENERAL PURPOSE FUNDING		4,567.44	34,392.64	4,567.44	34,392.64	507.48	34,392.64	327.02	20,213.19	(4,059.96)	0.00

SHIRE OF NARROGIN
SCHEDULE 04 - GOVERNANCE
Monthly Financial Report for Period Ended
31 January 2022

PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Members of Council		460,642.62		460,642.62		444,364.32		275,477.98		16,278.30
Other Governance		236,236.28		236,236.28		178,706.96		49,928.38		57,529.32
<u>OPERATING REVENUE</u>										
Members of Council	355.27		355.27		355.27		101.27		0.00	
Other Governance	4,704.84		4,704.84		1,500.00		15,799.81		(3,204.84)	
SUB-TOTAL	5,060.11	696,878.90	5,060.11	696,878.90	1,855.27	623,071.28	15,901.08	325,406.36	(3,204.84)	73,807.62
<u>CAPITAL EXPENDITURE</u>										
Members of Council		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Other Governance		56,471.22		56,471.22		56,471.22		34,023.01		0.00
<u>CAPITAL REVENUE</u>										
Members of Council	0.00		0.00		0.00		0.00		0.00	
Other Governance	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	56,471.22	0.00	56,471.22	0.00	56,471.22	0.00	34,023.01	0.00	0.00
TOTAL - PROGRAMME SUMMARY	5,060.11	753,350.12	5,060.11	753,350.12	1,855.27	679,542.50	15,901.08	359,429.37	(3,204.84)	73,807.62

SHIRE OF NARROGIN
SCHEDULE 04 - GOVERNANCE
Monthly Financial Report for Period Ended
31 January 2022

MEMBERS OF COUNCIL GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2040106	MEMBERS - Allowances including Travelling		1,000.00		1,000.00		1,000.00		0.00		0.00
2040107	MEMBERS - Members Conference/Training Exp		6,000.00		6,000.00		13,000.00		17,464.31		(7,000.00)
2040108	MEMBERS - President's Allowance		24,000.00		24,000.00		24,000.00		11,750.00		0.00
2040109	MEMBERS - Deputy President's Allowance		6,000.00		6,000.00		6,000.00		2,937.49		0.00
2040110	MEMBERS - Members Sitting Fees		92,000.00		92,000.00		92,000.00		46,000.60		0.00
2040111	MEMBERS - Communications Allowance		6,100.00		6,100.00		5,600.00		2,799.61		500.00
2040112	MEMBERS - Election Expenses		24,999.96		24,999.96		23,000.00		22,806.27		1,999.96
2040113	MEMBERS - Subscriptions & Publications		39,999.96		39,999.96		37,000.00		35,031.53		2,999.96
2040114	MEMBERS - Members - Insurance		5,278.34		5,278.34		0.00		0.00		5,278.34
2040115	MEMBERS - Printing & Stationery		500.04		500.04		500.04		746.15		0.00
2040116	MEMBERS - Advertising & Promotions		20,000.04		20,000.04		20,000.04		10,649.43		0.00
2040117	MEMBERS - Expensed Minor Asset Purchases		5,000.04		5,000.04		5,000.00		1,507.91		0.04
2040118	MEMBERS - Chambers Operating Expenses Jobs		0.00		0.00		0.00		0.00		0.00
	BO001 Chambers Operating Expenses		0.00		0.00		0.00		0.00		0.00
2040119	MEMBERS - Chambers Building Maintenance Jobs		0.00		0.00		0.00		0.00		0.00
	BM001 Chambers Building Maintenance		0.00		0.00		0.00		0.00		0.00
2040120	MEMBERS - Donations to Community Groups		5,000.04		5,000.04		5,000.04		1,504.55		0.00
2040121	MEMBERS - Information Systems		999.96		999.96		999.96		0.00		0.00
2040125	MEMBERS - Other Expenses		999.96		999.96		999.96		0.00		0.00
2040126	MEMBERS - General Office Expenses		0.00		0.00		0.00		0.00		0.00
2040127	MEMBERS - Civic Functions, Refreshments & R		43,500.00		43,500.00		43,000.00		26,656.42		500.00
2040197	MEMBERS - Community Services Allocated		44,515.92		44,515.92		44,515.92		24,877.35		0.00
2040198	MEMBERS - Staff Housing Costs Allocated		0.00		0.00		0.00		0.00		0.00
2040199	MEMBERS - Administration Allocated		134,748.36		134,748.36		122,748.36		70,746.36		12,000.00
OPERATING REVENUE											
3040101	MEMBERS - Council Chamber Hire	101.52		101.52		101.52		0.00		0.00	
3040102	MEMBERS - Reimbursements	253.75		253.75		253.75		101.27		0.00	
SUB-TOTAL		355.27	460,642.62	355.27	460,642.62	355.27	444,364.32	101.27	275,477.98	0.00	16,278.30
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - MEMBERS OF COUNCIL		355.27	460,642.62	355.27	460,642.62	355.27	444,364.32	101.27	275,477.98	0.00	16,278.30

SHIRE OF NARROGIN
SCHEDULE 04 - GOVERNANCE
Monthly Financial Report for Period Ended
31 January 2022

OTHER GOVERNANCE GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2040208	OTHGOV - Public Relations Expense		2,000.04		2,000.04		2,000.04		0.00		0.00
2040210	OTHGOV - Audit Fees		54,999.96		54,999.96		60,000.00		0.00		(5,000.04)
2040215	OTHGOV - Insurance		5,000.00		5,000.00		3,029.32		3,029.32		1,970.68
2040216	OTHGOV - Legal Expenses		2,499.96		2,499.96		1,500.00		0.00		999.96
2040221	OTHGOV - Other Consultancy - Strategic		21,000.00		21,000.00		21,000.00		5,463.00		0.00
2040222	OTHGOV - Other Consultancy - Statutory		24,999.96		24,999.96		10,000.00		3,697.50		14,999.96
2040223	OTHGOV - LGIS Risk Expenditure		0.00		0.00		0.00		0.00		0.00
2040224	OTHGOV - Interest on Loan 128		6,152.52		6,152.52		6,152.52		4,958.41		0.00
2040225	OTHGOV - Consultants		0.00		0.00		0.00		0.00		0.00
2040226	OTHGOV - Valuation Expenses		24,999.96		24,999.96		21,900.00		1,400.00		3,099.96
2040292	OTHGOV - Depreciation		43,294.80		43,294.80		1,836.00		1,060.24		41,458.80
2040298	OTHGOV - Staff Housing Allocated		0.00		0.00		0.00		0.00		0.00
2040299	OTHGOV - Administration Allocated		51,289.08		51,289.08		51,289.08		30,319.91		0.00
OPERATING REVENUE											
3040206	OTHGOV - Sundry Income - Other Governance	1,500.00		1,500.00		1,500.00		33.00		0.00	
3040299	Suspense Holding for Electronic Bank Deposits	3,204.84		3,204.84		0.00		15,766.81		(3,204.84)	
SUB-TOTAL		4,704.84	236,236.28	4,704.84	236,236.28	1,500.00	178,706.96	15,799.81	49,928.38	(3,204.84)	57,529.32
CAPITAL EXPENDITURE											
4040250	OTHGOV - Capital Furniture & Equipment		0.00		0.00		0.00		0.00		0.00
FE035	Admin Building Cctv		11,000.01		11,000.01		11,000.01		11,358.60		0.00
FE028	Governance Furniture & Equipment Replacements		0.00		0.00		0.00		80.68		0.00
4040265	OTHGOV - Transfer To Reserve		0.00		0.00		0.00		0.00		0.00
4040270	OTHGOV - Loan 125 Principal Repayments		0.00		0.00		0.00		0.00		0.00
4040271	OTHGOV - Loan 128 Principal Repayments		45,471.21		45,471.21		45,471.21		22,583.73		0.00
CAPITAL REVENUE											
SUB-TOTAL		0.00	56,471.22	0.00	56,471.22	0.00	56,471.22	0.00	34,023.01	0.00	0.00
TOTAL - OTHER GOVERNANCE		4,704.84	292,707.50	4,704.84	292,707.50	1,500.00	235,178.18	15,799.81	83,951.39	(3,204.84)	57,529.32

SHIRE OF NARROGIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
 Monthly Financial Report for Period Ended
 31 January 2022

PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Fire Prevention		510,798.16		510,798.16		516,388.14		237,685.20		-5,589.98
Emergency Services Levy		51,549.88		51,549.88		77,341.12		60,150.14		(25,791.24)
Animal Control		258,911.98		258,911.98		258,373.70		136,916.84		538.28
Other Law, Order & Public Safety		148,325.36		148,325.36		158,802.95		95,193.73		(10,477.59)
<u>OPERATING REVENUE</u>										
Fire Prevention	268,500.04		268,500.04		268,773.46		176,856.46		273.42	
Emergency Services Levy	55,724.92		55,724.92		55,724.92		34,108.41		0.00	
Animal Control	28,049.88		28,049.88		33,849.92		21,975.34		5,800.04	
Other Law, Order & Public Safety	999.96		999.96		999.96		693.80		0.00	
SUB-TOTAL	353,274.80	969,585.38	353,274.80	969,585.38	359,348.26	1,010,905.91	233,634.01	529,945.91	6,073.46	(41,320.53)
<u>CAPITAL EXPENDITURE</u>										
Fire Prevention		0.00		25,731.00		25,731.00		0.00		0.00
Emergency Services Levy		0.00		992,100.00		992,100.00		0.00		0.00
Animal Control		0.00		0.00		5,000.00		4,985.00		(5,000.00)
Other Law, Order & Public Safety		0.00		0.00		0.00		0.00		0.00
<u>CAPITAL REVENUE</u>										
Fire Prevention	92,500.00		118,231.00		304,877.00		0.00		186,646.00	
Emergency Services Levy	0.00		992,100.00		992,100.00		0.00		0.00	
Animal Control	0.00		0.00		0.00		0.00		0.00	
Other Law, Order & Public Safety	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	92,500.00	0.00	1,110,331.00	1,017,831.00	1,296,977.00	1,022,831.00	0.00	4,985.00	186,646.00	(5,000.00)
TOTAL - PROGRAMME SUMMARY	445,774.80	969,585.38	1,463,605.80	1,987,416.38	1,656,325.26	2,033,736.91	233,634.01	534,930.91	192,719.46	(46,320.53)

SHIRE OF NARROGIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Monthly Financial Report for Period Ended
31 January 2022

FIRE PREVENTION GL # JOB #		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2050100	FIRE - Salaries & Wages		132,298.54		132,298.54		120,000.00		61,336.78		12,298.54
2050101	FIRE- Superannuation		11,684.26		11,684.26		10,878.26		5,988.18		806.00
2050102	FIRE- Workers Comp Insurance		2,728.36		2,728.36		3,080.00		3,079.75		(351.64)
2050104	FIRE- Training & Development		999.96		999.96		999.96		0.00		0.00
2050105	FIRE- Protective Clothing		2,000.04		2,000.04		2,000.04		0.00		0.00
2050106	FIRE- Other Employee Costs		249.96		249.96		499.92		0.00		(249.96)
2050107	FIRE - Motor Vehicle Expenses		29,338.56		29,338.56		14,500.00		7,362.60		14,838.56
2050109	FIRE - Sundry Expenditure		0.00		0.00		0.00		0.00		0.00
2050110	FIRE - Fire Prevention/Burning/Control		0.00		0.00		0.00		0.00		0.00
W001	Fire Prevention/Burning/Control		40,968.96		40,968.96		75,375.00		11,763.70		(34,406.04)
2050112	FIRE - Expensed Minor Asset Purchases		2,499.96		2,499.96		1,500.00		0.00		999.96
2050113	FIRE - ESL Payable on Shire Buildings		9,500.04		9,500.04		8,000.00		748.49		1,500.04
2050114	FIRE - Insurance		3,312.40		3,312.40		4,545.76		4,545.76		(1,233.36)
2050116	FIRE - Printing & Stationery		999.96		999.96		1,000.00		0.00		(0.04)
2050118	FIRE - Communication Expenses		0.00		0.00		0.00		279.89		0.00
2050120	FIRE - Bushfire Risk Management Plan - Mitigation Activities		184,500.00		184,500.00		184,500.00		90,454.55		0.00
2050192	FIRE - Depreciation		49,599.96		49,599.96		49,392.00		28,857.37		207.96
2050199	FIRE - Administration Allocated		40,117.20		40,117.20		40,117.20		20,213.27		0.00
OPERATING REVENUE											
3050100	FIRE - Fines and Penalties	500.04		500.04		773.46		773.46		273.42	
3050103	FIRE - Reimbursements	1,000.00		1,000.00		1,000.00		0.00		0.00	
3050104	FIRE - Grants	267,000.00		267,000.00		267,000.00		176,083.00		0.00	
SUB-TOTAL		268,500.04	510,798.16	268,500.04	510,798.16	268,773.46	516,388.14	176,856.46	237,685.20	273.42	(5,589.98)
CAPITAL EXPENDITURE											
4050150	FIRE - Furniture & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
4050155	FIRE - Plant & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
PA952	Acquisition Of Fast Fill Trailer		0.00		7,000.00		7,000.00		0.00		0.00
4050160	FIRE - Building (Capital)		0.00		0.00		0.00		0.00		0.00
BC020	Fire Prevention Building (Capital)		0.00		0.00		0.00		0.00		0.00
4050165	FIRE - Infrastructure Other (Capital)		0.00		0.00		0.00		0.00		0.00
IO118	Bush Fire Management Plan		0.00		0.00		0.00		0.00		0.00
IO134	Narrogin Central Bfb 120,000L Water Tank		0.00		8,919.00		8,919.00		0.00		0.00
IO135	Nomans Lake Bfb 110,000L Water Tank		0.00		9,812.00		9,812.00		0.00		0.00
CAPITAL REVENUE											
5050152	FIRE - Grants (State)	0.00		25,731.00		25,731.00		0.00		0.00	
5050153	FIRE Transfer from Reserves to Muni	92,500.00		92,500.00		279,146.00		0.00		186,646.00	
5050150	FIRE - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5050151	FIRE - Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		92,500.00	0.00	118,231.00	25,731.00	304,877.00	25,731.00	0.00	0.00	186,646.00	0.00
TOTAL - FIRE PREVENTION		361,000.04	510,798.16	386,731.04	536,529.16	573,650.46	542,119.14	176,856.46	237,685.20	186,919.42	(5,589.98)

SHIRE OF NARROGIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Monthly Financial Report for Period Ended
31 January 2022

EMERGENCY SERVICES LEVY GL # JOB #		21/22 Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2050200	ESL - SES Subsidy Expenditure		12,999.96		12,999.96		12,999.96		3,671.02		0.00
2050210	ESL - BFB Minor Asset Purchases		2,289.96		2,289.96		2,289.96		9,454.55		0.00
2050211	ESL - BFB Plant and Equipment Maintenance		5,259.96		5,259.96		40,000.00		30,973.37		(34,740.04)
2050212	ESL - BFB General Expenses		6,000.00		6,000.00		6,000.00		0.00		0.00
2050213	ESL - BFB Building Maintenance		0.00		0.00		0.00		0.00		0.00
2050214	ESL - Insurance Expenses		25,000.00		25,000.00		16,051.20		16,051.20		8,948.80
2050215	ESL - Project Enablement Training / Meeting Room		0.00		0.00		0.00		0.00		0.00
2050299	ESL- Administration Allocated		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE											
3050200	ESL - ESL - Admin Fee/Commission	3,999.96		3,999.96		3,999.96		4,000.00		0.00	
3050201	ESL - SES Subsidy (Operating) Grant	4,425.00		4,425.00		4,425.00		3,235.25		0.00	
3050203	ESL - ESL - Non-Payment Penalty Interest	999.96		999.96		999.96		494.41		0.00	
3050204	ESL - Bush Fires Subsidy (Operating) Grant	46,300.00		46,300.00		46,300.00		26,378.75		0.00	
SUB-TOTAL		55,724.92	51,549.88	55,724.92	51,549.88	55,724.92	77,341.12	34,108.41	60,150.14	0.00	(25,791.24)
CAPITAL EXPENDITURE											
4050255	BC265 ESL - Plant & Equipment		0.00		0.00		0.00		0.00		0.00
	PA950 Acquisition Of Incident Control Vehicle		0.00		881,900.00		881,900.00		0.00		0.00
	PA951 Acquisition Of General Rescue Utility		0.00		110,200.00		110,200.00		0.00		0.00
4050260	BC265 ESL - Building (Capital)		0.00		0.00		0.00		0.00		0.00
	BC265 Ses Training / Meeting Room		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5050250	ESL - Transfer from Reserve	0.00		0.00		0.00		0.00		0.00	
3050202	ESL - SES Capital Grant	0.00		992,100.00		992,100.00		0.00		0.00	
SUB-TOTAL		0.00	0.00	992,100.00	992,100.00	992,100.00	992,100.00	0.00	0.00	0.00	0.00
TOTAL - EMERGENCY SERVICES LEVY		55,724.92	51,549.88	1,047,824.92	1,043,649.88	1,047,824.92	1,069,441.12	34,108.41	60,150.14	0.00	(25,791.24)

SHIRE OF NARROGIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
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ANIMAL CONTROL GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2050300	ANIMAL - Salaries & Wages		152,175.66		152,175.66		150,000.00		86,590.70		2,175.66
2050301	ANIMAL - Superannuation		12,196.36		12,196.36		8,334.64		4,167.32		3,861.72
2050302	ANIMAL - Workers Comp Insurance		1,631.22		1,631.22		3,178.97		3,178.97		(1,547.75)
2050303	ANIMAL - Allowances		717.48		717.48		602.10		301.05		115.38
2050304	ANIMAL - Training & Development		3,000.00		3,000.00		3,000.00		162.00		0.00
2050305	ANIMAL - Protective Clothing		2,000.04		2,000.04		2,000.04		0.00		0.00
2050306	ANIMAL - Other Employee Costs		0.00		0.00		0.00		0.00		0.00
2050307	ANIMAL - Motor Vehicle Expenses		0.00		0.00		0.00		0.00		0.00
2050308	ANIMAL - Telephone/Mobile		2,000.04		2,000.04		2,000.04		560.68		0.00
2050309	ANIMAL - Printing & Stationery		999.96		999.96		999.96		367.10		0.00
2050310	ANIMAL - Expensed Minor Asset Purchases		8,500.08		8,500.08		8,500.08		2,634.07		0.00
2050311	ANIMAL - Animal Destruction		1,500.00		1,500.00		1,500.00		83.00		0.00
2050312	ANIMAL - Animal Pound Maintenance		0.00		0.00		0.00		0.00		0.00
2050312 BM030	Animal Pound Maintenance		3,355.94		3,355.94		3,355.94		823.55		0.00
2050313	ANIMAL - Animal Pound Operations		0.00		0.00		0.00		0.00		0.00
2050313 BO030	Animal Pound Operations		2,164.86		2,164.86		2,177.87		131.65		(13.01)
2050314	ANIMAL - Relief Ranger Services		0.00		0.00		0.00		0.00		0.00
2050315	ANIMAL - Insurance (Other Than Buildings)		2,639.14		2,639.14		3,314.82		3,314.82		(675.68)
2050316	ANIMAL - Fringe Benefits Tax (FBT)		7,596.24		7,596.24		7,596.24		0.00		0.00
2050391	ANIMAL - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2050392	ANIMAL - Depreciation		3,921.96		3,921.96		7,300.00		4,282.02		(3,378.04)
2050399	ANIMAL - Administration Allocated		54,513.00		54,513.00		54,513.00		30,319.91		0.00
OPERATING REVENUE											
3050300	ANIMAL - Pound Fees	1,749.96		1,749.96		1,749.96		431.03		0.00	
3050301	ANIMAL - Animal Registration Fees	12,000.00		12,000.00		12,000.00		8,205.56		0.00	
3050302	ANIMAL - Fines and Penalties	3,000.00		3,000.00		3,000.00		2,645.11		0.00	
3050303	ANIMAL - Animal Destruction Fees	99.96		99.96		99.96		0.00		0.00	
3050304	ANIMAL - Ranger Regional Support Income	10,500.00		10,500.00		10,500.00		4,280.47		0.00	
3050305	ANIMAL - Other Fees & Charges	699.96		699.96		6,500.00		6,413.17		5,800.04	
SUB-TOTAL		28,049.88	258,911.98	28,049.88	258,911.98	33,849.92	258,373.70	21,975.34	136,916.84	5,800.04	538.28
CAPITAL EXPENDITURE											
4050355	ANIMAL - Plant & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
PA007A	Ngr417 Ro Vehicle		0.00		0.00		0.00		0.00		0.00
PA007B	Ngr417 Ro Vehicle 2015		0.00		0.00		0.00		0.00		0.00
PA007C	Ngr417 Ranger Vehicle		0.00		0.00		0.00		0.00		0.00
PE005	Ranger Vehicle Purchase		0.00		0.00		0.00		0.00		0.00
PE024	Light Bar Fixing Ranger Vehicle		0.00		0.00		0.00		0.00		0.00
PE057	Lifting Ramp NO05		0.00		0.00		5,000.00		4,985.00		(5,000.00)
CAPITAL REVENUE											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	4,985.00	0.00	(5,000.00)
TOTAL - ANIMAL CONTROL		28,049.88	258,911.98	28,049.88	258,911.98	33,849.92	263,373.70	21,975.34	141,901.84	5,800.04	(4,461.72)

SHIRE OF NARROGIN
SCHEDULE 05 - LAW, ORDER, PUBLIC SAFETY
Monthly Financial Report for Period Ended
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OTHER LAW, ORDER, PUBLIC SAFETY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
2050400 OLOPS - Salaries & Wages		32,501.70		32,501.70		32,501.70		18,804.04		0.00
2050401 OLOPS - Superannuation		3,028.10		3,028.10		3,028.10		1,718.91		0.00
2050402 OLOPS - Workers Comp Insurance		403.52		403.52		678.54		678.54		(275.02)
2050407 OLOPS - Motor Vehicle Expenses		8,136.00		8,136.00		8,136.00		7,126.30		0.00
2050408 OLOPS - LEMC Support		2,499.96		2,499.96		2,499.96		0.00		0.00
2050409 OLOPS - CCTV Maintenance		15,000.00		15,000.00		15,000.00		14,019.59		0.00
2050410 OLOPS - Insurance		6,282.64		6,282.64		707.53		707.53		5,575.11
2050415 OLOPS - Advertising		500.04		500.04		500.04		295.00		0.00
2050416 OLOPS - Sundry Expenditure		500.04		500.04		500.04		0.00		0.00
2050419 OLOPS - Fines and Enforcement Register		1,500.00		1,500.00		1,500.00		361.35		0.00
2050492 OLOPS - Depreciation		26,344.32		26,344.32		42,122.00		26,058.99		(15,777.68)
2050497 OLOPS - Community Services Allocated		11,511.84		11,511.84		11,511.84		4,975.45		0.00
2050499 OLOPS - Administration Allocated		40,117.20		40,117.20		40,117.20		20,448.03		0.00
<u>OPERATING REVENUE</u>										
3050400 OLOPS - Impounded Vehicles Fees	999.96		999.96		999.96		693.80		0.00	
SUB-TOTAL	999.96	148,325.36	999.96	148,325.36	999.96	158,802.95	693.80	95,193.73	0.00	(10,477.59)
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
5050450 OLOPS - Transfer From Reserve	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - OTHER LAW, ORDER, PUBLIC SAFETY	999.96	148,325.36	999.96	148,325.36	999.96	158,802.95	693.80	95,193.73	0.00	(10,477.59)

SHIRE OF NARROGIN
SCHEDULE 07 - HEALTH
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Preventative Services - Meat Inspection		0.00		0.00		0.00		0.00		0.00
Health Inspection and Administration		297,162.90		297,162.90		261,739.92		154,073.05		35,422.98
Preventative Services - Pest Control		0.00		0.00		0.00		0.00		0.00
Health - Other		6,200.04		6,200.04		14,230.04		842.28		(8,030.00)
<u>OPERATING REVENUE</u>										
Preventative Services - Meat Inspection	0.00		0.00		0.00		0.00		0.00	
Health Inspection and Administration	19,950.00		19,950.00		19,950.00		16,385.26		0.00	
Preventative Services - Pest Control	0.00		0.00		0.00		0.00		0.00	
Health - Other	0.00		0.00		4,800.00		0.00		4,800.00	
SUB-TOTAL	19,950.00	303,362.94	19,950.00	303,362.94	24,750.00	275,969.96	16,385.26	154,915.33	4,800.00	27,392.98
<u>CAPITAL EXPENDITURE</u>										
Health Inspection and Administration		0.00		0.00		0.00		0.00		0.00
<u>CAPITAL REVENUE</u>										
Health Inspection and Administration	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - PROGRAMME SUMMARY	19,950.00	303,362.94	19,950.00	303,362.94	24,750.00	275,969.96	16,385.26	154,915.33	4,800.00	27,392.98

SHIRE OF NARROGIN
SCHEDULE 07 - HEALTH
Monthly Financial Report for Period Ended
31 January 2022

HEALTH INSPECTION & ADMIN GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2070300	HEALTH - Salaries & Wages		186,682.32		186,682.32		156,722.32		92,562.89		29,960.00
2070301	HEALTH - Superannuation		24,412.56		24,412.56		20,782.56		12,430.08		3,630.00
2070302	HEALTH - Workers Comp Insurance		3,255.30		3,255.30		3,897.43		3,897.43		(642.13)
2070303	HEALTH - Allowances		999.96		999.96		999.96		236.31		0.00
2070304	HEALTH - Training & Development		3,000.00		3,000.00		1,000.00		403.44		2,000.00
2070305	HEALTH - Other Employee Expenses		0.00		0.00		0.00		0.00		0.00
2070306	HEALTH - Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00		0.00
2070307	HEALTH - Legal Expenses		0.00		0.00		0.00		0.00		0.00
2070308	HEALTH - Contract EHO		0.00		0.00		0.00		0.00		0.00
2070309	HEALTH - Analytical Expenses	1,500.00		1,500.00		1,500.00		1,424.80			0.00
2070310	HEALTH - Control Expenses	6,750.00		6,750.00		6,750.00		3,101.55			0.00
2070311	HEALTH - Communication Expenses	999.96		999.96		999.96		560.00			0.00
2070312	HEALTH - Insurance Expenses	2,639.16		2,639.16		4,064.01		4,064.01			(1,424.85)
2070313	HEALTH - Printing and Stationary	0.00		0.00		0.00		0.00			0.00
2070314	HEALTH - Motor Vehicle Expenses	9,999.96		9,999.96		8,100.00		5,072.63			1,899.96
2070315	HEALTH - Fringe Benefits Tax (FBT)	2,411.64		2,411.64		2,411.64		0.00			0.00
2070392	HEALTH - Depreciation	0.00		0.00		0.00		0.00			0.00
2070398	HEALTH - Staff Housing Costs Allocated	0.00		0.00		0.00		0.00			0.00
2070399	HEALTH - Administration Allocated	54,512.04		54,512.04		54,512.04		30,319.91			0.00
OPERATING REVENUE											
3070300	HEALTH - Health Regulatory Licenses	750.00		750.00		750.00		1,633.00		0.00	
3070301	HEALTH - Health Regulatory Fees and Charges	3,699.96		3,699.96		3,699.96		3,910.00		0.00	
3070302	HEALTH - Health Regulatory Fines and Penalties	3,000.00		3,000.00		3,000.00		0.00		0.00	
3070303	HEALTH - Health Officer Services Charged Out	12,500.04		12,500.04		12,500.04		10,842.26		0.00	
3070304	HEALTH - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3070305	HEALTH - Reimbursements	0.00		0.00		0.00		0.00		0.00	
3070306	HEALTH - Grants	0.00		0.00		0.00		0.00		0.00	
3070307	HEALTH - Other Income	0.00		0.00		0.00		0.00		0.00	
3070308	HEALTH - Health Officer Regional Support Income	0.00		0.00		0.00		0.00		0.00	
3070309	HEALTH - Health Officer Vehicle Regional Support	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		19,950.00	297,162.90	19,950.00	297,162.90	19,950.00	261,739.92	16,385.26	154,073.05	0.00	35,422.98
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - HEALTH INSPECTION & ADMIN		19,950.00	297,162.90	19,950.00	297,162.90	19,950.00	261,739.92	16,385.26	154,073.05	0.00	35,422.98

SHIRE OF NARROGIN
SCHEDULE 07 - HEALTH
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HEALTH - OTHER
GL #

OPERATING EXPENDITURE

2070603 OTH HEALTH - Rural Clinical School of WA
2070610 OTH HEALTH - COVID19 Expenses **Jobs**
CV0002 Other Purchases For Cv19 Reponse
2070611 OTH HEALTH - COVID19 Emp Costs & Leave **Jobs**
2070699 OTH HEALTH - Administration Allocated

OPERATING REVENUE

3070610 HEALTH - Covid-Other Income

SUB-TOTAL

CAPITAL EXPENDITURE

CAPITAL REVENUE

SUB-TOTAL

TOTAL - HEALTH - OTHER

Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	1,200.00		1,200.00		1,200.00		0.00		0.00
	0.00		0.00		0.00		0.00		0.00
	5,000.04		5,000.04		13,030.04		842.28		(8,030.00)
	0.00		0.00		0.00		0.00		0.00
	0.00		0.00		0.00		0.00		0.00
0.00		0.00		4,800.00		0.00		4,800.00	
0.00	6,200.04	0.00	6,200.04	4,800.00	14,230.04	0.00	842.28	4,800.00	(8,030.00)
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	6,200.04	0.00	6,200.04	4,800.00	14,230.04	0.00	842.28	4,800.00	(8,030.00)

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
Monthly Financial Report for Period Ended
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PROGRAMME SUMMARY	21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Pre-School		16,669.10		16,669.10		16,669.10		11,722.27		0.00
Home and Community Care (HACC)		0.00		0.00		0.00		19,802.76		0.00
Aged Care Packages (CHCP)		452,150.12		452,150.12		452,150.12		354,649.43		0.00
Commonwealth Home Support Program (CHSP)		873,385.24		873,385.24		873,385.24		593,419.96		0.00
Aged & Disability - Senior Citz Centre		87,611.06		87,611.06		87,611.06		51,063.53		0.00
Aged & Disability - Other		32,544.78		32,544.78		32,544.78		16,092.27		0.00
Other Welfare		109,050.40		109,050.40		109,050.40		52,257.47		0.00
<u>OPERATING REVENUE</u>										
Pre-School	249.96		249.96		3,000.00		3,340.57		2,750.04	
Home and Community Care (HACC)	0.00		0.00		0.00		0.00		0.00	
Aged Care Packages (CHCP)	759,634.08		759,634.08		759,634.08		453,917.64		0.00	
Commonwealth Home Support Program (CHSP)	1,223,069.96		1,223,069.96		1,223,069.96		918,114.60		0.00	
Aged & Disability - Senior Citz Centre	5,540.75		5,540.75		5,540.75		3,648.73		0.00	
Aged & Disability - Other	46,249.96		46,249.96		46,249.96		25,751.39		0.00	
Other Welfare	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	2,034,744.71	1,571,410.70	2,034,744.71	1,571,410.70	2,037,494.75	1,571,410.70	1,404,772.93	1,099,007.69	2,750.04	0.00
<u>CAPITAL EXPENDITURE</u>										
Home and Community Care (HACC)		900,000.00		900,000.00		900,000.00		3,059.25		0.00
Aged Care Packages (CACP)		850,634.00		850,634.00		850,634.00		35,586.41		0.00
Commonwealth Home Support Program (CHSP)		1,223,070.00		1,223,070.00		1,223,070.00		0.00		0.00
Aged & Disability - Other		33,000.00		33,000.00		33,000.00		0.00		0.00
<u>CAPITAL REVENUE</u>										
Home and Community Care (HACC)	900,000.00		900,000.00		900,000.00		0.00		0.00	
Aged Care Packages (CACP)	543,150.00		543,150.00		543,150.00		0.00		0.00	
Commonwealth Home Support Program (CHSP)	873,384.00		873,384.00		873,384.00		-20,250.00		0.00	
Aged & Disability - Other	10,000.00		10,000.00		10,000.00		0.00		0.00	
SUB-TOTAL	2,326,534.00	3,006,704.00	2,326,534.00	3,006,704.00	2,326,534.00	3,006,704.00	(20,250.00)	38,645.66	0.00	0.00
TOTAL - PROGRAMME SUMMARY	4,361,278.71	4,578,114.70	4,361,278.71	4,578,114.70	4,364,028.75	4,578,114.70	1,384,522.93	1,137,653.35	2,750.04	0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
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PRE-SCHOOL GL # JOB #		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2080100	PRE-SCHOOL - Building Operating Expenses		0.00		0.00		0.00		0.00		0.00
	BO040 Child Care Centre Building Operating Expenses		999.96		999.96		999.96		0.00		0.00
2080101	PRE-SCHOOL - Building Maintenance		0.00		0.00		0.00		0.00		0.00
	BM040 Child Care Centre Building Maintenance		6,000.00		6,000.00		6,000.00		3,352.00		0.00
2080102	PRE-SCHOOL - Insurance (Other Than Buildings)		1,759.46		1,759.46		1,759.46		0.00		0.00
2080103	PRE-SCHOOL - School Donation		0.00		0.00		0.00		0.00		0.00
2080191	PRE-SCHOOL - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2080192	PRE-SCHOOL - Depreciation		0.00		0.00		0.00		0.00		0.00
2080197	PRE-SCHOOL - Community Services Allocated		6,200.04		6,200.04		6,200.04		3,316.95		0.00
2080199	PRE-SCHOOL - Administration Allocated		1,709.64		1,709.64		1,709.64		5,053.32		0.00
OPERATING REVENUE											
3080100	PRE-SCHOOL - Fees & Charges	0.00		0.00		0.00		0.00		0.00	
3080101	PRE-SCHOOL - Grant Funding	0.00		0.00		0.00		0.00		0.00	
3080103	PRE-SCHOOL - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3080104	PRE-SCHOOL - Reimbursements	0.00		0.00		0.00		0.00		0.00	
3080120	PRE-SCHOOL - Other Income	249.96		249.96		3,000.00		3,340.57		2,750.04	
3080190	PRE-SCHOOL - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		249.96	16,669.10	249.96	16,669.10	3,000.00	16,669.10	3,340.57	11,722.27	2,750.04	0.00
OPERATING REVENUE											
SUB-TOTAL		249.96	16,669.10	249.96	16,669.10	3,000.00	16,669.10	3,340.57	11,722.27	2,750.04	0.00
CAPITAL EXPENDITURE											
4080160	PRE-SCHOOL - Building (Capital)		0.00		0.00		0.00		0.00		0.00
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - PRE-SCHOOL		249.96	16,669.10	249.96	16,669.10	3,000.00	16,669.10	3,340.57	11,722.27	2,750.04	0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
Monthly Financial Report for Period Ended
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HOME AND COMMUNITY CARE (HACC)													
		Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Budget		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE													
2080300	HACC - Salaries & Wages		0.00		0.00		0.00		0.00		-362.31		0.00
2080301	HACC - Superannuation		0.00		0.00		0.00		0.00		-85.00		0.00
	HACC032 Hacc Personal Care Other Expenses		0.00		0.00		0.00		0.00		0.00		0.00
2080344	HACC - Domestic Assistance Expenses (Home Hl Jobs		0.00		0.00		0.00		0.00		0.00		0.00
	HACC040 Hacc Domestic Assistance Salaries		0.00		0.00		0.00		0.00		36.80		0.00
	HACC071 Hacc Home Mtce Superannuation		0.00		0.00		0.00		0.00		0.00		0.00
	HACC073 Hacc Home Mtce Other Expenses		0.00		0.00		0.00		0.00		0.00		0.00
2080399	HACC - Administration Allocated		0.00		0.00		0.00		0.00		20,213.27		0.00
2080999	HACC - Unrecoverable Fees and Charges		0.00		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE													
3080300	HACC - Recurrent Grant Funding	0.00		0.00		0.00		0.00		0.00		0.00	
3080302	HACC - User Charges - Domestic Assistance	0.00		0.00		0.00		0.00		0.00		0.00	
3080303	HACC - User Charges - Personal Care	0.00		0.00		0.00		0.00		0.00		0.00	
3080304	HACC - User Charges - Centre Based Day Care	0.00		0.00		0.00		0.00		0.00		0.00	
3080305	HACC - User Charges - Social Support	0.00		0.00		0.00		0.00		0.00		0.00	
3080306	HACC - User Charges - Transport	0.00		0.00		0.00		0.00		0.00		0.00	
3080307	HACC - User Charges - Home Maintenance	0.00		0.00		0.00		0.00		0.00		0.00	
3080308	HACC - User Charges - Other	0.00		0.00		0.00		0.00		0.00		0.00	
3080309	HACC - Contributions & Donations	0.00		0.00		0.00		0.00		0.00		0.00	
3080310	HACC - Reimbursements	0.00		0.00		0.00		0.00		0.00		0.00	
3080312	HACC - Other Income	0.00		0.00		0.00		0.00		0.00		0.00	
3080313	HACC - User Charges - Meals on Wheels	0.00		0.00		0.00		0.00		0.00		0.00	
3080314	HACC - User Charges - Other Food Services	0.00		0.00		0.00		0.00		0.00		0.00	
3080315	HACC - User Charges - CSIA	0.00		0.00		0.00		0.00		0.00		0.00	
3080390	HACC - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,802.76	0.00	0.00
CAPITAL EXPENDITURE													
4080350	HACC - Furniture & Equipment (Capital) Jobs		0.00		0.00		0.00		0.00		0.00		0.00
4080355	HACC - Plant & Equipment (Capital) Jobs		0.00		0.00		0.00		0.00		0.00		0.00
4080360	HACC - Building (Capital) Jobs		0.00		0.00		0.00		0.00		59.25		0.00
BC052	Hacc-Jessie house	900,000.00		900,000.00		900,000.00		150,000.00		3,000.00		0.00	0.00
4080370	HACC - Transfers To Reserve		0.00		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE													
5080350	HACC - Proceeds on Disposal of Assets Jobs	0.00		0.00		0.00		0.00		0.00		0.00	
5080351	HACC - Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		0.00		0.00	
5080352	HACC - Transfers From Reserve	900,000.00		900,000.00		900,000.00		0.00		0.00		0.00	
3080301	HACC - Non-Recurrent Grant Funding Jobs	0.00		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		900,000.00	900,000.00	900,000.00	900,000.00	900,000.00	900,000.00	0.00	150,000.00	0.00	3,059.25	0.00	0.00
TOTAL - HOME AND COMMUNITY CARE (HACC)													
		900,000.00	900,000.00	900,000.00	900,000.00	900,000.00	900,000.00	0.00	150,000.00	0.00	22,862.01	0.00	0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
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AGED CARE PACKAGES (CHCP)			21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2080400	CHCP - Salaries & Wages		3,093.10		3,093.10		3,093.10		1,517.73			0.00
2080401	CHCP - Superannuation		19,077.88		19,077.88		19,077.88		11,199.12			0.00
2080402	CHCP - Workers Comp Insurance		2,180.64		2,180.64		2,180.64		0.00			0.00
2080403	CHCP - Allowances		362.12		362.12		362.12		0.00			0.00
2080404	CHCP - Training & Development		1,309.92		1,309.92		1,309.92		473.77			0.00
2080405	CHCP - Recruitment		930.96		930.96		930.96		1,651.05			0.00
2080406	CHCP - Occupational Health & Safety		0.00		0.00		0.00		127.00			0.00
2080407	CHCP - Fringe Benefits Tax (FBT)		0.00		0.00		0.00		0.00			0.00
2080410	CHCP - Advertising & Promotions		0.00		0.00		0.00		1,353.15			0.00
2080411	CHCP - Subscriptions & Memberships		0.00		0.00		0.00		3,262.50			0.00
2080412	CHCP - Security System		0.00		0.00		0.00		2,783.50			0.00
2080413	CHCP - Information Systems		8,000.04		8,000.04		8,000.04		1,304.96			0.00
2080414	CHCP - Motor Vehicles Expenses		10,037.16		10,037.16		10,037.16		11,937.29			0.00
2080415	CHCP - Office Equipment Mlce		0.00		0.00		0.00		0.00			0.00
2080416	CHCP - Telephones / Mobiles		500.04		500.04		500.04		345.17			0.00
2080417	CHCP - Printing & Stationery		0.00		0.00		0.00		671.30			0.00
2080418	CHCP - Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00			0.00
2080419	CHCP - Travel & Accommodation		0.00		0.00		0.00		0.00			0.00
2080420	CHCP - General Office Expenses		4,500.00		4,500.00		4,500.00		3,475.27			0.00
2080421	CHCP - Insurance (Other than Bldgs & W/Comp)		1,759.46		1,759.46		1,759.46		0.00			0.00
2080432	CHCP - Building Insurance		2,639.16		2,639.16		2,639.16		0.00			0.00
2080435	CHCP -Client Purchases		38,000.04		38,000.04		38,000.04		41,098.57			0.00
2080440	CHCP - Customer Services Expenses	Jobs	0.00		0.00		0.00		89.80			0.00
	CHCP001 Chcp Customer Services Salaries		42,300.82		42,300.82		42,300.82		24,758.11			0.00
	CHCP005 Chcp Customer Services Other Expenses		1,899.96		1,899.96		1,899.96		867.14			0.00
2080441	CHCP - Assessments Expenses	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP010 Chcp Assessments Salaries		37,560.66		37,560.66		37,560.66		25,110.41			0.00
	CHCP011 Chcp Assessments Superannuation		0.00		0.00		0.00		23.18			0.00
2080442	CHCP - Personal Care Expenses	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP030 Chcp Personal Care Salaries		57,260.32		57,260.32		57,260.32		47,890.62			0.00
	CHCP031 Chcp Personal Care Superannuation		1,703.80		1,703.80		1,703.80		1,055.56			0.00
2080443	CHCP - Domestic Assistance Expenses (Home Help)	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP040 Chcp Domestic Assistance Salaries		22,898.06		22,898.06		22,898.06		22,939.95			0.00
	CHCP041 Chcp Domestic Assistance Superannuation		8,295.68		8,295.68		8,295.68		4,475.76			0.00
2080444	CHCP - Social Support Individual Expenses	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP060 Chcp Social Support Salaries		23,967.84		23,967.84		23,967.84		35,605.87			0.00
	CHCP061 Chcp Social Support Superannuation		287.04		287.04		287.04		54.59			0.00
2080445	CHCP - Home Maintenance Expenses	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP070 Chcp Home Mlce Salaries		16,601.14		16,601.14		16,601.14		11,920.75			0.00
	CHCP071 Chcp Home Mlce Superannuation		0.00		0.00		0.00		96.40			0.00
2080446	CHCP - Transport Services Expense	04: Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP080 Chcp Transport Salaries		2,969.08		2,969.08		2,969.08		6,385.01			0.00
2080447	CHCP - Social Support Group Expenses	Jobs	0.00		0.00		0.00		13.64			0.00
	CHCP090 Chcp CbdC Salaries		3,927.18		3,927.18		3,927.18		1,300.66			0.00
	CHCP091 Chcp CbdC Superannuation		0.00		0.00		0.00		0.00			0.00
2080448	CHCP - Client Care Coordination Expenses	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP120 Chcp Client Care Coordination Salaries		39,457.48		39,457.48		39,457.48		24,878.13			0.00
	CHCP121 Chcp Client Care Coordination Superannuation		0.00		0.00		0.00		0.00			0.00
2080449	CHCP - Food Services	Jobs	0.00		0.00		0.00		230.71			0.00
	CHCP135 Chcp Food Services		6,839.02		6,839.02		6,839.02		6,411.58			0.00
2020450	CHCP Flexible Respite and Meals on Wheels	Jobs	0.00		0.00		0.00		0.00			0.00
	CHCP110 Chcp Respite Salary		22,500.00		22,500.00		22,500.00		16,689.48			0.00
2080451	CHCP - Nursing Salaries & Superannuation	nc	6,374.04		6,374.04		6,374.04		5,355.38			0.00
2080490	CHCP - Refund of Unspent Monies	nc	0.00		0.00		0.00		2,404.24			0.00
2080491	CHCP - Loss on Disposal of Assets	nc	7,722.00		7,722.00		7,722.00		0.00			0.00
2080492	CHCP - Depreciation	nc	0.00		0.00		0.00		789.20			0.00
2080497	CHCP - Community Services Allocated	nc	0.00		0.00		0.00		0.00			0.00
2080499	CHCP - Administration Allocated	nc	57,195.48		57,195.48		57,195.48		30,319.91			0.00
2081999	CHCP - Unrecoverable Fees and Charges	nc	0.00		0.00		0.00		0.00			0.00
OPERATING REVENUE												
3080400	CHCP - Recurrent Grant Funding	Jobs	0.00		0.00		0.00		48,580.66			0.00
	CHCPGVT Chcp Government Revenue		666,750.00		666,750.00		666,750.00		338,909.90			0.00
	CHCPL2 Chcp Daily Care Fee Level 2		15,008.04		15,008.04		15,008.04		3,725.75			0.00
	CHCPL3 Chcp Daily Care Fee Level 3		27,006.00		27,006.00		27,006.00		9,815.14			0.00
	CHCPL4 Chcp Daily Care Fee Level 4		27,720.96		27,720.96		27,720.96		38,944.44			0.00
	ITFL3 Chcp Income Tested Fee Level 3		2,900.04		2,900.04		2,900.04		1,267.82			0.00
	ITFL4 Chcp Income Tested Fee Level 4		20,249.04		20,249.04		20,249.04		7,219.38			0.00
3080405	CHCP - Other Grants		0.00		0.00		0.00		5,454.55			0.00
SUB-TOTAL			759,634.08	452,150.12	759,634.08	452,150.12	759,634.08	452,150.12	453,917.64	354,649.43	0.00	0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
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COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)		Adopted Budget		Current Budget		Mid Year Budget review		2YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2080500	CHSP - Salaries & Wages		3,256.38		3,256.38		3,256.38		1,517.73		0.00
2080501	CHSP - Superannuation		24,365.38		24,365.38		24,365.38		17,022.39		0.00
2080502	CHSP - Workers Comp Insurance		8,902.58		8,902.58		8,902.58		17,828.43		0.00
2080503	CHSP - Allowances		0.00		0.00		0.00		55.00		0.00
2080504	CHSP - Training & Development		17,043.68		17,043.68		17,043.68		7,885.19		0.00
2080505	CHSP - Recruitment		4,500.00		4,500.00		4,500.00		2,638.52		0.00
2080506	CHSP - Occupational Health & Safety		1,500.00		1,500.00		1,500.00		1,211.21		0.00
2080507	CHSP - Fringe Benefits Tax (FBT)		1,100.04		1,100.04		1,100.04		0.00		0.00
2080510	CHSP - Advertising & Promotions		1,400.04		1,400.04		1,400.04		1,853.90		0.00
2080511	CHSP - Subscriptions & Memberships		1,800.00		1,800.00		1,800.00		1,433.10		0.00
2080512	CHSP - Security System		1,500.00		1,500.00		1,500.00		2,736.18		0.00
2080513	CHSP - Information Systems		10,500.00		10,500.00		10,500.00		8,789.89		0.00
2080514	CHSP - Motor Vehicles Expenses		9,135.00		9,135.00		9,135.00		16,294.83		0.00
2080515	CHSP - Office Equipment Mtce		0.00		0.00		0.00		2,403.18		0.00
2080516	CHSP - Telephones / Mobiles		5,000.04		5,000.04		5,000.04		6,862.09		0.00
2080517	CHSP - Printing & Stationery		2,000.04		2,000.04		2,000.04		1,632.14		0.00
2080518	CHSP - Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00		0.00
2080519	CHSP - Travel & Accommodation		0.00		0.00		0.00		0.00		0.00
2080520	CHSP - General Office Expenses		4,500.00		4,500.00		4,500.00		2,913.60		0.00
2080521	CHSP - Insurance (Other than Bldgs & W/Comp)		1,759.46		1,759.46		1,759.46		21,159.05		0.00
2080522	CHSP - General Expenditure		900.00		900.00		900.00		6,581.09		0.00
2080530	CHSP - Building Electricity		0.00		0.00		0.00		0.00		0.00
2080531	CHSP - Building Water		1,999.98		1,999.98		1,999.98		1,296.27		0.00
2080532	CHSP - Building Insurance		1,653.68		1,653.68		1,653.68		1,940.32		0.00
2080533	CHSP - Building Maintenance		1,519.68		1,519.68		1,519.68		242.00		0.00
2080534	CHSP - Building Rates		0.00		0.00		0.00		0.00		0.00
2080535	CHSP - Audit Fees		0.00		0.00		0.00		0.00		0.00
2080540	CHSP - Customer Services Expenses	Jobs	0.00		0.00		0.00		68.14		0.00
	CHSP001 Chsp Customer Services Salaries		263,326.18		263,326.18		263,326.18		173,265.07		0.00
	CHSP002 Chsp Customer Services Superannuation		2,652.78		2,652.78		2,652.78		1,762.43		0.00
	CHSP005 Chsp Customer Services Other Expenses		21.84		21.84		21.84		969.98		0.00
2080541	CHSP - Respite Care Expenses	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP010 Chsp Respite Care Salaries		8,010.20		8,010.20		8,010.20		3,206.56		0.00
	CHSP011 Chsp Respite Care Superannuation		0.00		0.00		0.00		0.00		0.00
	CHSP013 Chsp Respite Care Cleaning Supplies		8.40		8.40		8.40		0.00		0.00
	CHSP014 Chsp Respite Care Other Expenses		8.40		8.40		8.40		576.09		0.00
2080543	CHSP - Personal Care Expenses	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP030 Chsp Personal Care Salaries		19,285.44		19,285.44		19,285.44		14,920.39		0.00
	CHSP031 Chsp Personal Care Superannuation		753.60		753.60		753.60		493.92		0.00
	CHSP032 Chsp Personal Care Other Expenses		0.00		0.00		0.00		0.00		0.00
2080544	CHSP - Domestic Assistance Expenses (Home Help)	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP040 Chsp Domestic Assistance Salaries		73,347.96		73,347.96		73,347.96		43,961.04		0.00
	CHSP041 Chsp Domestic Assistance Superannuation		13,790.92		13,790.92		13,790.92		11,481.45		0.00
	CHSP043 Chsp Domestic Assistance Protective Clothing		0.00		0.00		0.00		0.00		0.00
	CHSP048 Chsp Domestic Assistance Other Expenses		105.48		105.48		105.48		0.00		0.00
2080545	CHSP - Social Support Individual Expenses	Jobs	0.00		-0.00		(0.00)		0.00		0.00
	CHSP060 Chsp Social Support Salaries		90,036.38		90,036.38		90,036.38		44,511.29		0.00
	CHSP061 Chsp Social Support Superannuation		364.12		364.12		364.12		232.05		0.00
2080546	CHSP - Home Maintenance Expenses	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP070 Chsp Home Maintenance Salaries		40,295.42		40,295.42		40,295.42		22,342.95		0.00
	CHSP071 Chsp Home Maintenance Superannuation		2,561.64		2,561.64		2,561.64		1,639.79		0.00
	CHSP073 Chsp Home Maintenance Other Expenses		1,868.52		1,868.52		1,868.52		133.15		0.00
2080547	CHSP - Transport Service Expenses	Jobs	0.00		0.00		(0.00)		0.00		0.00
	CHSP080 Chsp Transport Salaries		4,478.50		4,478.50		4,478.50		5,668.52		0.00
	CHSP081 Chsp Transport Superannuation		361.14		361.14		361.14		96.48		0.00
2080548	CHSP - Social Support Group	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP090 Chsp Social Support Group Salaries		15,228.48		15,228.48		15,228.48		1,053.14		0.00
	CHSP091 Chsp Social Support Group Superannuation		169.50		169.50		169.50		0.00		0.00
	CHSP094 Chsp Social Support Group Venue Hire		0.00		0.00		0.00		0.00		0.00
	CHSP098 Chsp Social Support Group Other Expenses		14,055.84		14,055.84		14,055.84		7,414.83		0.00
2080549	CHSP - Flexible Respite Expenses	Jobs	0.00		0.00		0.00		0.00		0.00
	CHSP110 Chsp Respite Care Salaries		16,177.48		16,177.48		16,177.48		24,549.85		0.00
	CHSP111 Chsp Respite Care Superannuation		1,265.16		1,265.16		1,265.16		441.90		0.00
2080550	CHSP - Meals on Wheels Expenses	Jobs	0.00		0.00		0.00		0.00		0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
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COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)		Adopted Budget		Current Budget		Mid Year Budget review		2YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	CHSP130 Chsp Meals On Wheels Salaries		0.00		0.00		0.00		0.00		0.00
	CHSP132 Chsp Meals On Wheels Catering Contract		35,137.20		35,137.20		35,137.20		11,287.00		0.00
	CHSP133 Chsp Meals On Wheels Committee		4,500.00		4,500.00		4,500.00		2,350.42		0.00
2080552	CHSP - Other Food Services		0.00		0.00		0.00		0.00		0.00
	CHSP135 Chsp Other Foods Services Salaries		3,044.48		3,044.48		3,044.48		2,844.53		0.00
2080580	CHSP - Client Excursion Expenditure		0.00		0.00		0.00		0.00		0.00
2080590	CHSP - Refund of Unspent Grant Funding		0.00		0.00		0.00		0.00		0.00
2080591	CHSP - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2080592	CHSP - Depreciation		12,875.28		12,875.28		12,875.28		7,946.58		0.00
2080597	CHSP - Community Services Allocated		0.00		0.00		0.00		0.00		0.00
2080599	CHSP - Administration Allocated		145,318.92		145,318.92		145,318.92		85,906.30		0.00
OPERATING REVENUE											
3080500	CHSP - Recurrent Grant Funding	1,085,000.00		1,085,000.00		1,085,000.00		855,298.59		0.00	
3080501	CHSP - Non-Recurrent Grant Funding	0.00		0.00		0.00		0.00		0.00	
3080502	CHSP - ***DO NOT USE***	0.00		0.00		0.00		0.00		0.00	
3080503	CHSP - Contributions & Donations	0.00		0.00		0.00		1,002.00		0.00	
3080504	CHSP - Reimbursements	0.00		0.00		0.00		0.00		0.00	
3080505	CHSP - Other Grants	0.00		0.00		0.00		0.00		0.00	
3080506	CHSP - Other Income	999.96		999.96		999.96		-75.00		0.00	
3080512	CHSP - User Charges - Domestic Assistance	31,158.00		31,158.00		31,158.00		10,478.13		0.00	
3080513	CHSP - User Charges - Personal Care	8,235.00		8,235.00		8,235.00		2,935.05		0.00	
3080514	CHSP - User Charges - Social Support Group	11,000.04		11,000.04		11,000.04		6,212.64		0.00	
3080515	CHSP - User Charges - Social Support	5,040.00		5,040.00		5,040.00		2,388.18		0.00	
3080516	CHSP - User Charges - Transport	3,549.96		3,549.96		3,549.96		3,428.01		0.00	
3080517	CHSP - User Charges - Home Maintenance	6,327.00		6,327.00		6,327.00		3,790.85		0.00	
3080518	CHSP - User Charges - Meals on Wheels	23,400.00		23,400.00		23,400.00		10,523.65		0.00	
3080519	CHSP - User Charges - Other Food Services	960.00		960.00		960.00		10.00		0.00	
3080520	CHSP - User Charges - Flexible Respite	23,400.00		23,400.00		23,400.00		10,151.50		0.00	
3080521	CHSP - User Charges - Nursing	24,000.00		24,000.00		24,000.00		60.00		0.00	
3080580	CHSP - Client Excursion Income	0.00		0.00		0.00		0.00		0.00	
3080581	CHSP - Wattle Funding Income	0.00		0.00		0.00		0.00		0.00	
3080585	CHSP - Debtor Balancing Account	0.00		0.00		0.00		0.00		0.00	
3080590	CHSP - Profit on Disposal of Assets	0.00		0.00		0.00		11,911.00		0.00	
SUB-TOTAL		1,223,069.96	873,385.24	1,223,069.96	873,385.24	1,223,069.96	873,385.24	918,115	593,420	0.00	0.00
CAPITAL EXPENDITURE											
4080550	CHSP - Furniture & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
4080555	CHSP - Plant & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
4080560	CHSP - Building (Capital)		0.00		0.00		0.00		0.00		0.00
4080570	CHSP - Transfers To Reserve		1,223,070.00		1,223,070.00		1,223,070.00		0.00		0.00
4080571	CHSP - Unspent Grant Funding Refunded		0.00		0.00		0.00		0.00		0.00
			0.00		0.00		0.00		0.00		
CAPITAL REVENUE											
5080550	CHSP - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5080551	CHSP - Realisation on Disposal of Assets	0.00		0.00		0.00		(20,250.00)		0.00	
5080552	CHSP - Transfers From Reserve	873,384.00		873,384.00		873,384.00		0.00		0.00	
SUB-TOTAL		873,384.00	1,223,070.00	873,384.00	1,223,070.00	873,384.00	1,223,070.00	(20,250.00)	0.00	0.00	0.00
TOTAL - COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)		2,096,453.96	2,096,455.24	2,096,453.96	2,096,455.24	2,096,453.96	2,096,455.24	897,864.60	593,419.96	0.00	0.00

SHIRE OF NARROGIN
SCHEDULE 08 - EDUCATION & WELFARE
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AGED & DISABILITY - SENIOR CITZ CENTRE			Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2080600	AGEDSNRS - Building Operating Expenses	0.00		0.00		0.00		0.00		0.00		0.00
	BO080 Senior Citizen Centre Building Operating Expenses	5,187.96		5,187.96		5,187.96		5,187.96		3,965.68		0.00
2080601	AGEDSNRS - Building Maintenance	0.00		0.00		0.00		0.00		0.00		0.00
	BM080 Senior Citizen Centre Building Maintenance	1,152.96		1,152.96		1,152.96		1,152.96		724.65		0.00
2080602	AGEDSNRS - Insurance (Other Than Buildings)	1,759.46		1,759.46		1,759.46		1,759.46		0.00		0.00
2080691	AGEDSNRS - Loss on Disposal of Assets	0.00		0.00		0.00		0.00		0.00		0.00
2080692	AGEDSNRS - Depreciation	39,740.28		39,740.28		39,740.28		39,740.28		22,842.98		0.00
2080697	AGEDSNRS - Community Services Allocated	5,577.72		5,577.72		5,577.72		5,577.72		3,316.95		0.00
2080699	AGEDSNRS - Administration Allocated	34,192.68		34,192.68		34,192.68		34,192.68		20,213.27		0.00
OPERATING REVENUE												
3080600	AGEDSNRS - Fees & Charges	3,999.96		3,999.96		3,999.96		0.00		0.00		0.00
3080601	AGEDSNRS - Grant Funding	0.00		0.00		0.00		0.00		0.00		0.00
3080602	AGEDSNRS - Contributions & Donations	0.00		0.00		0.00		0.00		0.00		0.00
3080603	AGEDSNRS - Reimbursements	1,540.79		1,540.79		1,540.79		3,648.73		0.00		0.00
3080604	AGEDSNRS - Other Income	0.00		0.00		0.00		0.00		0.00		0.00
3080690	AGEDSNRS - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00		0.00
		0.00		0.00		0.00		0.00		0.00		0.00
SUB-TOTAL		5,540.75	87,611.06	5,540.75	87,611.06	5,540.75	87,611.06	3,648.73	51,063.53	0.00		0.00
CAPITAL EXPENDITURE												
4080650	AGEDSNRS - Building (Capital)	0.00		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE												
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
TOTAL - AGED & DISABILITY - SENIOR CITZ CENTRE		5,540.75	87,611.06	5,540.75	87,611.06	5,540.75	87,611.06	3,648.73	51,063.53	0.00		0.00

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SCHEDULE 08 - EDUCATION & WELFARE
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AGED & DISABILITY - OTHER

		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2080707	AGEDOTHER - Fringe Benefits Tax (FBT)		0.00		0.00		0.00		0.00		0.00
2080708	AGEDOTHER - Motor Vehicle Expenses (CATS Program)		12,000.00		12,000.00		12,000.00		6,004.75		0.00
2080709	AGEDOTHER - Brokered in Exps		14,028.96		14,028.96		14,028.96		8,977.52		0.00
2080715	AGEDOTHER - Veterans Homecare Salaries & Wages		755.82		755.82		755.82		0.00		0.00
2080760	AGEDOTHER - CATS Communication		0.00		0.00		0.00		0.00		0.00
2080761	AGEDOTHER - CATS Driver Meals		2,760.00		2,760.00		2,760.00		1,110.00		0.00
2080762	AGEDOTHER - CATS Donation		3,000.00		3,000.00		3,000.00		0.00		0.00
OPERATING REVENUE											
3080701	AGEDOTHER - CATS Fees & Charges	11,000.04		11000.04		11,000.04		5,631.26		0.00	
3080703	AGEDOTHER - Veterans Homecare Fees & Charges	750.00		750		750.00		0.00		0.00	
3080709	AGEDOTHER - Brokered in Income	19,999.96		19999.96		19,999.96		17,460.13		0.00	
3080710	AGEDOTHER - CATS Contributions & Donations (inc GST)	3,500.00		3500		3,500.00		0.00		0.00	
3080711	AGEDOTHER - CATS Contributions & Donations (Ex GST)	4,000.00		4000		4,000.00		3,650.00		0.00	
3080713	AGEDOTHER - Commonwealth Carers Respite Fees & Charges	0.00		0		0.00		0.00		0.00	
3080715	AGEDOTHER - Brokered Out Revenue	6,999.96		6999.96		6,999.96		-990.00		0.00	
SUB-TOTAL		46,249.96	32,544.78	46,249.96	32,544.78	46,249.96	32,544.78	25,751.39	16,092.27	0.00	0.00
CAPITAL EXPENDITURE											
4080750	AGEDOTHER - Plant & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
	PA014H Ngn219 Cats Vehicle 2021		25,000.00		25,000.00		25,000.00		0.00		0.00
	PA014I New Nissan Xtrail		0.00		0.00		0.00		0.00		0.00
4080755	AGEDOTHER - Transfer to Reserves		8,000.00		8,000.00		8,000.00		0.00		0.00
4080756	AGEDOTHER - Infrastructure Other (Capital)		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5080750	AGEDOTHER - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
	PD014H Proceeds On Disposal - Ngn219 Cats Vehicle 2019	15,000.00		15,000.00		15,000.00		0.00		0.00	
	PD014F Proceeds On Disposal - Ngn219 Cats Vehicle 2019	0		0		0		0.00		0.00	
5080751	AGEDOTHER - Realisation on Disposal of Assets	(15,000.00)		(15,000.00)		(15,000.00)		0.00		0.00	
5080755	AGEDOTHER - Transfer from Reserves	10,000.00		10,000.00		10,000.00		0.00		0.00	
		0.00		0.00		0.00		0.00			
SUB-TOTAL		10,000.00	33,000.00	10,000.00	33,000.00	10,000.00	33,000.00	0.00	0.00	0.00	0.00
TOTAL - AGED & DISABILITY - OTHER		56,249.96	65,544.78	56,249.96	65,544.78	56,249.96	65,544.78	25,751.39	16,092.27	0.00	0.00

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OTHER WELFARE		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2080800	WELFARE - DAIP		0.00		0.00		0.00		0.00		0.00
2080801	WELFARE - Youth Services		9,999.96		9,999.96		9,999.96		0.00		0.00
2080802	WELFARE - Insurance		2,666.92		2,666.92		2,666.92		31.04		0.00
2080803	WELFARE - Grant General Expenses		0.00		0.00		0.00		0.00		0.00
DA001	Disability Awareness		0.00		0.00		0.00		0.00		0.00
2080891	WELFARE - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2080892	WELFARE - Depreciation		532.92		532.92		532.92		346.02		0.00
2080897	WELFARE - Community Services Allocated		41,336.52		41,336.52		41,336.52		21,560.50		0.00
2080899	WELFARE - Administration Allocated		54,514.08		54,514.08		54,514.08		30,319.91		0.00
OPERATING REVENUE											
3080800	WELFARE - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3080801	WELFARE - Reimbursements	0.00		0.00		0.00		0.00		0.00	
3080802	WELFARE - Grants	0.00		0.00		0.00		0.00		0.00	
3080803	WELFARE - Other Income	0.00		0.00		0.00		0.00		0.00	
3080804	WELFARE - Developmental Disability Council grant	0.00		0.00		0.00		0.00		0.00	
3080890	WELFARE - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	109,050.40	0.00	109,050.40	0.00	109,050.40	0.00	52,257	0.00	0.00
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - OTHER WELFARE		0.00	109,050.40	0.00	109,050.40	0.00	109,050.40	0.00	52,257.47	0.00	0.00

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SCHEDULE 09 - HOUSING
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Staff Housing		35,822.86		35,822.86		43,430.45		15,144.75		(7,607.59)
<u>OPERATING REVENUE</u>										
Staff Housing	8,363.19		8,363.19		8,363.19		2,789.51		0.00	
SUB-TOTAL	8,363.19	35,822.86	8,363.19	35,822.86	8,363.19	43,430.45	2,789.51	15,144.75	0.00	(7,607.59)
<u>CAPITAL EXPENDITURE</u>										
Staff Housing		509,200.01		589,200.00		589,200.00		5,000.00		0.00
<u>CAPITAL REVENUE</u>										
Staff Housing	500,000.00		580,000.00		580,000.00		0.00		0.00	
SUB-TOTAL	500,000.00	509,200.01	580,000.00	589,200.00	580,000.00	589,200.00	0.00	5,000.00	0.00	0.00
TOTAL - PROGRAMME SUMMARY	508,363.19	545,022.87	588,363.19	625,022.86	588,363.19	632,630.45	2,789.51	20,144.75	0.00	(7,607.59)

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SCHEDULE 09 - HOUSING
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STAFF HOUSING				31 January 2022									
				Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
				Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>													
2090100	STF HOUSE - Rental Property Expenses	Jobs		0.00		0.00		0.00		0.00			0.00
	BO100 Ceo Staff Housing Rental Property Expenses			29,868.30		29,868.30		29,868.30		16,683.13			0.00
	BO102 Emdrs Staff Housing Rental Property Expenses			20,504.64		20,504.64		20,504.64		10,056.48			0.00
	BO103 Emtrs Staff Housing Rental Property Expenses			2,499.96		2,499.96		2,499.96		4,388.56			0.00
2090102	STF HOUSE - Staff Housing Building Operations	Jobs		0.00		0.00		0.00		0.00			0.00
	BO110 13 Hough St : Operations			4,836.96		4,836.96		4,801.03		2,774.58			35.93
2090103	STF HOUSE - Staff Housing Building Maintenance	Jobs		0.00		0.00		0.00		0.00			0.00
	BM110 13 Hough St - Maintenance			380.04		380.04		5,000.04		311.07			(4,620.00)
2090105	STF HOUSE - Fringe Benefits Tax (FBT)			1,856.16		1,856.16		1,856.16		0.00			0.00
2090106	STF HOUSE-Loan interest repayment			7,525.00		7,525.00		7,525.00		0.00			0.00
2090191	STF HOUSE - Loss on Disposal of Assets			0.00		0.00		0.00		0.00			0.00
2090192	STF HOUSE - Depreciation			5,376.48		5,376.48		8,400.00		5,038.11			(3,023.52)
2090199	STF HOUSE - Administration Allocated			17,096.40		17,096.40		17,096.40		10,106.64			0.00
<u>Recovered amounts</u>													
2090198	STF HOUSE - Staff Housing Costs Recovered			(54,121.08)		(54,121.08)		(54,121.08)		(34,213.82)			0.00
<u>OPERATING REVENUE</u>													
3090102	STF HOUSE - Staff Rental Reimbursements	Jobs		0.00		0.00		0.00		2,789.51			0.00
	SR100 Staff Rental - Ceo			5,323.23		5,323.23		5,323.23		0.00			0.00
	SR102 Staff Rental - Emdrs (66 Williams Street)			3,039.96		3,039.96		3,039.96		0.00			0.00
SUB-TOTAL				8,363.19	35,823	8,363	35,823	8,363	43,430	2,790	15,145	0.00	(7,607.59)
<u>CAPITAL EXPENDITURE</u>													
4090150	STF HOUSE - Building (Capital)	Jobs		0.00		0.00		0.00		0.00			0.00
	BC100 Staff Housing			500,000.01		580,000.00		580,000.00		5,000.00			0.00
4090155	STF HOUSE - Land (Capital)	Jobs		0.00		0.00		0.00		0.00			0.00
4090151	STF-HOUSE-Housing Loan Principal Repayment			9,200.00		9,200.00		9,200.00		0.00			0.00
<u>CAPITAL REVENUE</u>													
5090155	STF HOUSE - New Loan Borrowings			500,000.00		500,000.00		500,000.00		0.00			0.00
5090160	STF HOUSE - Transfer from Reserves			0.00		80,000.00		80,000.00		0.00			0.00
SUB-TOTAL				500,000.00	509,200.01	580,000.00	589,200.00	580,000.00	589,200.00	0.00	5,000.00	0.00	0.00
AL - STAFF HOUSING				508,363.19	545,022.87	588,363.19	625,022.86	588,363.19	632,630.45	2,789.51	20,144.75	0.00	(7,607.59)

SHIRE OF NARROGIN
SCHEDULE 10 - COMMUNITY AMENITIES
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Sanitation - Household Refuse		666,360		666,360		586,364		346,871		79,996.33
Sanitation - Other		248,200		248,200		232,520		142,918		15,679.96
Sewerage		52,993		52,993		52,993		32,597		0.00
Urban Stormwater Drainage		3,107		3,107		2,429		0		678.58
Environment		25,000		25,000		25,000		3,122		0.04
Town Planning & Regional Development		265,170		265,170		260,796		141,764		4,374.03
Other Community Amenities		279,334		279,334		287,975		143,754		(8,641.23)
<u>OPERATING REVENUE</u>										
Sanitation - Household Refuse	678,575		678,575		677,117		677,093		(1,458.40)	
Sanitation - Other	298,423		298,423		318,345		285,401		19,922.00	
Sewerage	81,507		81,507		81,507		0		0.00	
Town Planning & Regional Development	48,150		48,150		36,650		25,109		(11,500.00)	
Other Community Amenities	26,500		26,500		30,700		18,282		4,200.00	
SUB-TOTAL	1,133,155	1,540,165	1,133,155	1,540,165	1,144,319	1,448,077	1,005,885	811,026	11,163.60	92,087.71
<u>CAPITAL EXPENDITURE</u>										
Sanitation - Household Refuse		38,737		38,737		38,737		0		0.00
Sanitation - Other		0		0		0		0		0.00
Sewerage		85,836		85,836		90,246		55,910		(4,409.99)
Urban Stormwater Drainage		0		0		0		0		0.00
Town Planning & Regional Development		55,000		55,000		55,000		45,292		0.00
Other Community Amenities		248,960		248,960		248,960		55,762		0.00
<u>CAPITAL REVENUE</u>										
Sanitation - Household Refuse	23,848		23,848		23,848		0		0.00	
Sewerage	0		0		0		-8,449		0.00	
Environment	25,000		25,000		25,000		0		0.00	
Town Planning & Regional Development	15,000		15,000		15,000		33,000		0.00	
Other Community Amenities	248,960		248,960		151,688		0		(97,272.00)	
SUB-TOTAL	312,808	428,533	312,808	428,533	215,536	432,943	24,551	156,964	(97,272.00)	(4,409.99)
TOTAL - PROGRAMME SUMMARY	1,445,963	1,968,698	1,445,963	1,968,698	1,359,855	1,881,020	1,030,436	967,990	(86,108.40)	87,677.72

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SANITATION - HOUSEHOLD REFUSE

		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2100100	SAN - Waste Collection		107,000.04		107,000.04		82,700.04		48,235.58		24,300.00
2100101	SAN - Waste Disposal		105,000.00		105,000.00		78,250.04		45,630.00		26,749.96
2100102	SAN - Waste Recycling		169,250.04		169,250.04		120,200.04		70,101.24		49,050.00
2100103	SAN - Regional Waste		0.00		0.00		0.00		0.00		0.00
2100104	SAN - Building Operations		0.00		0.00		0.00		0.00		0.00
	BO120 Waste Facilities Building Operations		10,037.64		10,037.64		10,850.20		1,690.45		(812.56)
2100105	SAN - Building Maintenance		0.00		0.00		0.00		-397.21		0.00
	BM120 Waste Facilities Building Maintenance		14,793.78		14,793.78		14,793.78		8,300.85		0.00
2100106	SAN - General Tip Maintenance		0.00		0.00		0.00		2,783.55		0.00
	W010 Tip Maintenance		124,711.28		124,711.28		143,711.28		82,958.62		(19,000.00)
2100107	SAN - Insurance (Other Than Buildings)		3,500.00		3,500.00		58.59		58.59		3,441.41
2100108	SAN - Allowances		2,000.04		2,000.04		2,000.04		403.50		0.00
2100109	SAN - Training & Development		4,500.00		4,500.00		6,400.00		2,223.17		(1,900.00)
2100191	SAN - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2100192	SAN - Depreciation		4,567.56		4,567.56		6,400.00		3,785.95		(1,832.44)
2100199	SAN - Administration Allocated		120,999.96		120,999.96		121,000.00		81,097.05		(0.04)
OPERATING REVENUE											
3100100	SAN - Domestic Refuse Collection Charges	492,100.00		492,100.00		493,078.80		493,078.80		978.80	
3100101	SAN - Domestic Services (Additional)	3,275.00		3,275.00		3,744.00		3,744.00		469.00	
3100102	SAN - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3100103	SAN - Reimbursements	3,000.00		3,000.00		0.00		0.00		(3,000.00)	
3100104	SAN - Grants	0.00		0.00		0.00		0.00		0.00	
3100105	SAN - Domestic Recycling Service	180,000.00		180,000.00		180,093.80		180,093.80		93.80	
3100106	SAN - Domestic Recycling Services (additional)	200.00		200.00		200.00		176.00		0.00	
										0.00	
SUB-TOTAL		678,575	666,360	678,575	666,360	677,117	586,364	677,093	346,871	(1,458.40)	79,996.33
CAPITAL EXPENDITURE											
4100165	SAN - Infrastructure Other (Capital)		0.00		0.00		0.00		0.00		0.00
	IO024 White Road Refuse Site		0.00		0.00		0.00		0.00		0.00
	IO085 Bin Surrounds		0.00		0.00		0.00		0.00		0.00
4100170	SAN - Transfer to Reserves		38,737.00		38,737.00		38,737.00		0.00		0.00
CAPITAL REVENUE											
5100150	SAN - Transfer from Reserves	23,848.00		23,848.00		23,848.00		0.00		0.00	
SUB-TOTAL		23,848	38,737	23,848	38,737	23,848	38,737	0.00	0.00	0.00	0.00
TOTAL - SANITATION - HOUSEHOLD REFUSE		702,423.00	705,097.34	702,423.00	705,097.34	700,964.60	625,101.01	677,092.60	346,871.34	(1,458.40)	79,996.33

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SANITATION - OTHER

	2 Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
2100200 SANOTH - Waste Collection		24,999.96		24,999.96		30,500.00		17,749.32		(5,500.04)
2100201 SANOTH - Waste Disposal		105,000.00		105,000.00		82,000.00		47,704.23		23,000.00
2100292 SANOTH - Depreciation		27,000.00		27,000.00		28,820.00		16,824.30		(1,820.00)
2100299 SANOTH - Administration Allocated		91,200.00		91,200.00		91,200.00		60,639.75		0.00
OPERATING REVENUE										
3100200 SANOTH - Commercial Collection Charge	45,000.00		45,000.00		45,000.00		45,561.26		0.00	
3100201 SANOTH - Commercial Collection Charge (Additional)	45,000.00		45,000.00		45,000.00		45,298.01		0.00	
3100202 SANOTH - Commercial Tipping Charge	80,000.04		80,000.04		99,922.04		67,940.72		19,922.00	
3100203 SANOTH - Non-Rateable Collection Charge	39,999.96		39,999.96		39,999.96		39,984.00		0.00	
3100204 SANOTH - Non Rateable Collection Charge (Additional)	30,000.00		30,000.00		30,000.00		29,133.00		0.00	
3100205 SANOTH - Sale of Sulo Bins	0.00		0.00		0.00		0.00		0.00	
3100206 SANOTH - Non-Rateable Additional Pick Up	33,000.00		33,000.00		33,000.00		33,345.00		0.00	
3100207 SANOTH - Commercial Additional Pick Up	25,422.72		25,422.72		25,422.72		24,139.00		0.00	
3100290 SANOTH - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	298,422.72	248,199.96	298,422.72	248,199.96	318,344.72	232,520.00	285,400.99	142,917.60	19,922.00	15,679.96
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - SANITATION - OTHER	298,422.7	248,200.0	298,422.7	248,200.0	318,344.7	232,520.0	285,401.0	142,917.6	19,922.00	15,679.96

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SEWERAGE		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2100300	SEW - Waste Water Treatment Jobs		0.00		0.00		0.00		0.00		0.00
	W020 Waste Water Treatment		28,154.90		28,154.90		28,154.90		20,523.82		0.00
2100310	SEW interest on Loan #130		2,580.00		2,580.00		2,580.00		1,916.93		0.00
2100391	SEW - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2100392	SEW - Depreciation		87.24		87.24		87.24		49.39		0.00
2100399	SEW - Administration Allocated		22,171.32		22,171.32		22,171.32		10,106.64		0.00
OPERATING REVENUE											
3100300	SEW - Waste Water Charges	81,000.00		81,000.00		81,000.00		0.00		0.00	
3100301	SEW - Septic Tank Inspection Fees	507.48		507.48		507.48		0.00		0.00	
3100302	Sundry Income	0.00		0.00		0.00		0.00		0.00	
3100390	SEW - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		81,507.48	52,993.46	81,507.48	52,993.46	81,507.48	52,993.46	0.00	32,596.78	0.00	0.00
CAPITAL EXPENDITURE											
4100350	SEW - Infrastructure Other (Capital) Jobs		0.00		0.00		0.00		0.00		0.00
	IO078 Twis Dams		51,500.01		51,500.01		55,910.00		55,910.00		(4,409.99)
4100370	SEW - Loan 130 Principal Repayme		16,836.00		16,836.00		16,836.00		0.00		0.00
4100371	SEW- Transfer to Reserve		17,500.00		17,500.00		17,500.00		0.00		0.00
CAPITAL REVENUE											
5100270	SEW - New Loan Borrowings	0.00		0.00		0.00		(8,449.26)		0.00	
5100350	SEW - Transfer from Reserves	0.00		0.00		0.00		0.00		0.00	
5100370	SEW-Transfer from Reserve	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	85,836.01	0.00	85,836.01	0.00	90,246.00	(8,449.26)	55,910.00	0.00	(4,409.99)
TOTAL - SEWERAGE		81,507.48	138,829.47	81,507.48	138,829.47	81,507.48	143,239.46	(8,449.26)	88,506.78	0.00	(4,409.99)

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URBAN STORMWATER DRAINAGE

	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
2100401 STORM - Stormwater Drainage Maintenance Jobs		0.00		0.00		0.00		0.00		0.00
W030 Stormwater Drainage Maintenance		3,107.14		3,107.14		2,428.56		0.00		678.58
2100492 STORM - Depreciation		0.00		0.00		0.00		0.00		0.00
2100499 STORM - Administration Allocated		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE										
SUB-TOTAL	0	3,107	0	3,107	0	2,429	0	0	0.00	678.58
CAPITAL EXPENDITURE										
4100450 STORM - Infrastructure Other (Capital) Jobs		0.00		0.00		0.00		0.00		0.00
I0119 Drainage Engineering Consultancy - Stormwater Diversion		0.00		0.00		0.00		0.00		0.00
4100570 ENVIRO - Transfers To Reserve		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE										
5100350 SEW - Transfer from Reserves	0.0		0.0				0.0		0	
SUB-TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.00	0.00
TOTAL - URBAN STORMWATER DRAINAGE	0.00	3,107.14	0.00	3,107.14	0.00	2,428.56	0.00	0.00	0.00	678.58

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ENVIRONMENT	21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
2100501 ENVIRO - Landcare Community Projects		25,000.04		25,000.04		25,000.00		3,122.00		0.04
<u>OPERATING REVENUE</u>										
3100501 ENVIRO - Reimbursements	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	0.00	25,000.04	0.00	25,000.04	0.00	25,000.00	0.00	3,122.00	0.00	0.04
<u>CAPITAL EXPENDITURE</u>										
4100570 ENVIRO - Transfers To Reserve		0.00		0.00				0.00		0.00
<u>CAPITAL REVENUE</u>										
5100601 ENVIRO Transfer from Landcare Reserve	25,000.00		25,000.00		25,000.00		0.00		0.00	
SUB-TOTAL	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL - ENVIRONMENT	25,000.00	25,000.04	25,000.00	25,000.04	25,000.00	25,000.00	0.00	3,122.00	0.00	0.04

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TOWN PLANNING & REG. DEVELOP.			Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2100600	PLAN - Salaries & Wages			133,155.64		133,155.64		128,000.00		76,219.50		5,155.64
2100601	PLAN - Superannuation			18,033.86		18,033.86		18,033.86		11,384.49		0.00
2100602	PLAN - Workers Comp Insurance			2,257.92		2,257.92		2,779.94		2,779.94		(522.02)
2100603	PLAN - Allowances			677.88		677.88		677.88		691.46		0.00
2100604	PLAN - Training & Development			1,368.96		1,368.96		1,368.96		488.50		0.00
2100607	PLAN - Fringe Benefits Tax (FBT)			6,000.00		6,000.00		6,000.00		0.00		0.00
2100608	PLAN - Title/Company Searches GEN			249.96		249.96		249.96		0.00		0.00
2100610	PLAN - Contract Town Planning			30,000.00		30,000.00		30,000.00		8,352.09		0.00
2100611	PLAN - Advertising			5,000.04		5,000.04		5,000.04		1,554.20		0.00
2100612	PLAN - Insurance			2,639.16		2,639.16		2,898.75		2,898.75		(259.59)
2100613	PLAN - Subscription & Memberships			1,200.00		1,200.00		1,200.00		1,062.73		0.00
2100614	PLAN - Motor Vehicle Expenses			11,000.04		11,000.04		11,000.04		7,543.00		0.00
2100615	PLAN - Telephone/mobile			900.00		900.00		900.00		560.01		0.00
2100691	PLAN - Loss on Disposal of Assets			0.00		0.00		0.00		0.00		0.00
2100698	PLAN - Staff Housing Costs Allocated			16,344.84		16,344.84		16,344.84		8,016.52		0.00
2100699	PLAN - Administration Allocated			36,341.64		36,341.64		36,341.64		20,213.27		0.00
OPERATING REVENUE												
3100600	PLAN - Planning Application Fees		15,000.00		15,000.00		15,000.00		7,788.90		0.00	
3100605	PLAN - Orders & Requisitions		18,000.00		18,000.00		18,000.00		15,697.80		0.00	
3100606	PLAN - Planning Officer Regional Suppor		15,000.00		15,000.00		3,500.00		1,622.73		(11,500.00)	
3100607	PLAN - Planning Officer Vehicle Regiona		150.00		150.00		150.00		0.00		0.00	
3100690	PLAN - Profit on Disposal of Assets		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL			48,150	265,170	48,150	265,170	36,650	260,796	25,109	141,764	(11,500.00)	4,374.03
CAPITAL EXPENDITURE												
4100655	PLAN - Plant & Equipment	Jobs	0.00		0.00		0.00		0.00			0.00
	PA002L Ngn00 Emdrs Vehicle 2021(1)		54,999.99		54,999.99		54,999.99		45,291.71		0.00	
	PA002M Ngn00 Emdrs Vehicle 2021(2)		0.00		0.00		0.00		0.00			0.00
CAPITAL REVENUE												
5100650	PLAN - Proceeds on Disposal of Assets	Jobs	0.00		0.00		0.00		0.00		0.00	
	PD002L Proceeds On Disposal - Emdrs Vehicle 2021(1)		40,000.00		40,000.00		40,000.00		33,000.00		0.00	
5100651	PLAN - Realisation on Disposal of Assets		-40,000.00		-40,000.00		(40,000.00)		0.00		0.00	
5110065	PLAN - Transfer From Reserves GEN		15,000.00		15,000.00		15,000.00		0.00		0.00	
SUB-TOTAL			15,000	55,000	15,000	55,000	15,000	55,000	33,000	45,292	0.00	0.00
TOTAL - TOWN PLANNING & REG. DEVELOP.			63,150	320,170	63,150	320,170	51,650	315,796	58,109	187,056	(11,500.00)	4,374.03

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OTHER COMMUNITY AMENITIES		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2100800	COM AMEN - Cemetery Maintenance/Operations		0.00		0.00		0.00		0.00		(0.00)
	W040 Cemetery Maintenance/Operations		57,543.40		57,543.40		59,812.00		49,750.60		(2,268.60)
	W041 Cemetery Grave Digging		15,490.44		15,490.44		14,690.44		4,708.69		800.00
2100802	COM AMEN - Public Conveniences Operations		0.00		0.00		0.00		-2,309.93		0.00
	BO130 Mackie Park Public Toilets And Office Operations		21,101.90		21,101.90		20,887.64		7,177.95		214.26
	BO131 Gnarojin Park Public Toilets Operations		12,931.04		12,931.04		12,970.42		6,735.43		(39.38)
	BO132 Smith St Public Toilets (Coles Carpark) Operations		18,336		18,336		17,851.00		6,932		484.98
	BO133 Harris St Public Toilets (Museum) Operations		14,791		14,791		13,097.88		6,418		1,693.12
	BO134 Lions Park Public Toilets Operations		14,826		14,826		12,336.42		6,462		2,489.08
	BO135 May St Public Toilets Operations		1,750		1,750		1,749.96		682		0.00
	BO136 Old Golf Course (Bmx) Building Operations		507		507		507.48		0		0.00
	BO137 Cemetery Public Toilets Operations		1,000		1,000		986.14		36		13.90
	BO138 Highbury Public Toilets Operations		20,573		20,573		20,800.04		11,927		(227.30)
	BO139 Nomans Lake Hall Public Toilets Operations		0		0		0.00		0		0.00
	BO140 Thomas Hogg Oval Toilets / Ablutions Operations		0		0		0.00		0		0.00
	BO264 Memorial Park Toilets Operations		13,315		13,315		12,314.92		5,581		1,000.00
2100803	COM AMEN - Public Conveniences Maintenance		0.00		0.00		0.00		0.00		0.00
	BM130 Mackie Park Public Toilets And Office Maintenance		6,187.44		6,187.44		6,187.44		1,793.88		0.00
	BM131 Gnarojin Park Public Toilets Maintenance		8,433.72		8,433.72		8,433.72		780.13		0.00
	BM132 Smith St Public Toilets (Coles Carpark) Maintenance		4,471.08		4,471.08		4,471.08		0.00		0.00
	BM133 Harris St Public Toilets (Museum) Maintenance		4,263.00		4,263.00		4,263.00		425.04		0.00
	BM134 Lions Park Public Toilets Maintenance		4,059.96		4,059.96		4,059.96		154.91		0.00
	BM135 May St Public Toilets Maintenance		3,552.48		3,552.48		3,552.48		120.00		0.00
	BM136 Old Golf Course (Bmx) Building Maintenance		761.28		761.28		761.28		0.00		0.00
	BM137 Cemetery Public Toilets Maintenance		4,059.96		4,059.96		4,059.96		0.00		0.00
	BM138 Highbury Public Toilets Maintenance		4,059.96		4,059.96		4,259.96		1,577.27		(200.00)
	BM139 Nomans Lake Hall Public Toilets Maintenance		935.52		935.52		935.52		0.00		0.00
	BM140 Thomas Hogg Oval Toilets / Ablutions Maintenance		0.00		0.00		2,250.00		2,244.00		(2,250.00)
	BM264 Memorial Park Toilets Maintenance		3,045.00		3,045.00		3,045.00		368.05		0.00
2100891	COM AMEN - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2100892	COM AMEN - Depreciation		9,147.24		9,147.24		20,000.00		11,975.17		(10,852.76)
2100899	COM AMEN - Administration Allocated		34,192.68		34,192.68		33,691.21		20,213.27		501.47
OPERATING REVENUE											
3100800	COM AMEN - Cemetery Fees (Burial)	24,999.96		24,999.96		24,999.96		15,081.79		0.00	
3100801	COM AMEN - Cemetery Fees (Niche Wall & Rose C	500.04		500.04		500.04		136.35		0.00	
3100802	COM AMEN - Cemetery Fees (Monuments)	999.96		999.96		999.96		263.64		0.00	
3100803	COM AMEN - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3100804	COM AMEN - Reimbursements	0.00		0.00		0.00		0.00		0.00	
3100806	COM AMEN - Cemetery Fees (Burial) Ex GST	0.00		0.00		3,000.00		2,300.00		3,000.00	
3100807	COM AMEN - Cemetery Fees (Niche Wall & Rose Garden)	0.00		0.00		1,200.00		500.00		1,200.00	
3100890	COM AMEN - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		26,499.96	279,333.72	26,499.96	279,333.72	30,699.96	287,974.95	18,281.78	143,753.64	4,200.00	(8,641.23)
CAPITAL EXPENDITURE											
4100850	COM AMEN - Building (Capital) - Other Community		0.00		0.00		0.00		0.00		0.00
	BC130 Mackie Park Public Toilets And Office - Capital		0.00		0.00		0.00		0.00		0.00
	BC131 Gnarojin Park Public Toilets Capital		0.00		0.00		0.00		0.00		0.00
	BC132 Smith St Public Toilets (Coles Carpark) Capital		0.00		0.00		0.00		2,151.07		0.00
	BC267 Com Amen - Building (Capital) - Cbd Ablution Upgrades		109,999.98		109,999.98		109,999.98		42,894.09		0.00
4100860	COM AMEN - Infrastructure Other (Capital) - Other		0.00		0.00		0.00		0.00		0.00
	IO026 Cemetery Upgrade		138,960.00		138,960.00		138,960.00		10,717.09		0.00
	IO122 Townsites entrance statements replacements		0.00		0.00		0.00		0.00		0.00
4100870	COM AMEN - Transfer to Reserves		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5100850	COM AMEN - Transfer from Reserve	207,272.00		207,272.00		110,000.00		0.00		(97,272.00)	
3100805	COM AMEN - Grants	41,688.00		41,688.00		41,688.00		0.00		0.00	
SUB-TOTAL		248,960.00	248,959.98	248,960.00	248,959.98	151,688.00	248,959.98	0	55,762	(97,272.00)	0.00
TOTAL - OTHER COMMUNITY AMENITIES		275,459.96	528,293.70	275,459.96	528,293.70	182,387.96	536,934.93	18,282	199,516	(93,072.00)	(8,641.23)

SHIRE OF NARROGIN
SCHEDULE 11 - RECREATION & CULTURE
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
Public Halls and Civic Centres		292,894		292,894		284,110		177,396		8,784.24
Narrogin Regional Recreation Complex		1,010,675		1,010,675		1,001,533		584,866		9,142.58
Other Recreation & Sport		1,143,078		1,143,078		1,037,148		576,791		105,930.55
Libraries		374,802		374,802		383,508		211,582		(8,705.31)
Heritage		10,865		10,865		30,755		19,504		(19,889.26)
Other Culture		381,187		381,187		354,174		127,101		27,013.71
OPERATING REVENUE										
Public Halls and Civic Centres	11,508		11,508		11,508		10,397		0.00	
Narrogin Regional Recreation Complex	0		0		0		0		0.00	
Other Recreation & Sport	38,570		38,570		52,000		37,777		13,430.00	
Libraries	9,338		9,338		9,537		5,703		198.48	
Heritage	0		0		0		0		0.00	
Other Culture	7,500		7,500		7,500		5,545		0.00	
SUB-TOTAL	66,916	3,213,503	66,916	3,213,503	80,544	3,091,226	59,422	1,697,240	13,628.48	122,276.51
CAPITAL EXPENDITURE										
Public Halls and Civic Centres		106,974		106,974		106,974		39,008		0.00
Narrogin Regional Recreation Complex		803,581		882,581		912,581		37,284		(30,000.00)
Other Recreation & Sport		394,190		394,190		508,990		24,726		(114,800.03)
Libraries		20,000		20,000		20,000		0		0.00
Heritage		551,000		551,000		551,000		220,033		0.00
Other Culture		33,000		33,000		33,000		4,607		0.00
CAPITAL REVENUE										
Public Halls and Civic Centres	0.00		0.00		0.00		0.00		0.00	
Narrogin Regional Recreation Complex	498,500.0		577,500.00		577,500.00		0.00		0.00	
Other Recreation & Sport	235,000.00		235,000.00		349,485.00		10,000.00		114,485.00	
Libraries	0.00		0.00		0.00		0.00		0.00	
Heritage	334,900.00		334,900.00		334,900.00		0.00		0.00	
Other Culture	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL	1,068,400.00	1,908,745.75	1,147,400.00	1,987,745.72	1,261,885.00	2,132,545.75	10,000.00	325,657.14	114,485.00	(144,800.03)
TOTAL - PROGRAMME SUMMARY	1,135,315.56	5,122,248.75	1,214,315.56	5,201,248.72	1,342,429.04	5,223,772.24	69,422.40	2,022,896.95	128,113.48	(22,523.52)

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PUBLIC HALLS AND CIVIC CENTRES			Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2110100	HALLS - Town Halls and Public Bldg Operations	Jobs		0.00		0.00		0.00		-213.05		0.00
	BO150 Town Hall (Federal St) Building Operations			50,146.08		50,146.08		50,592.16		38,799.25		(446.08)
	BO151 Railway Institute Hall & Office Building Operations			11,720.10		11,720.10		12,159.70		8,439.97		(439.60)
	BO152 John Higgins Community Complex Building Operations			13,740		13,740		14,112.90		10,997		(372.58)
	BO153 Highbury Hall Building Operations			2,329		2,329		2,508.96		2,296		(179.72)
	BO154 Nomans Lake Hall Building Operations			1,040		1,040		1,078.32		1,078		(38.70)
2110101	HALLS - Town Halls and Public Bldg Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	BM150 Town Hall (Federal St) Building Maintenance			15,289.92		15,289.92		15,489.92		5,482.60		(200.00)
	BM151 Railway Institute Hall & Office Building Maintenance			4,014.96		4,014.96		4,014.96		1,029.13		0.00
	BM152 John Higgins Community Complex Building Maintenance			1,780		1,780		1,580.04		61		200.00
	BM153 Highbury Hall Building Maintenance			7,550		7,550		7,549.96		558		0.00
	BM154 Nomans Lake Hall Building Maintenance			2,200		2,200		2,199.96		239		0.00
2110105	HALLS - Loan 126 Interest Repayments			2,210.88		2,210.88		2,210.88		1,835.98		0.00
2110191	HALLS - Loss on Disposal of Assets			0.00		0.00		0.00		0.00		0.00
2110192	HALLS - Depreciation			99,500.04		99,500.04		99,500.04		64,862.71		0.00
2110197	HALLS - Community Services Allocated			26,860.92		26,860.92		17,100.00		11,609.45		9,760.92
2110199	HALLS - Administration Allocated			54,512.04		54,512.04		54,012.04		30,319.91		500.00
OPERATING REVENUE												
3110100	HALLS - Narrogin Town Hall Hire		6,000.00		6,000.00		6,000.00		4,759.98		0.00	
3110101	HALLS - JHCC Hire		0.00		0.00		0.00		0.00		0.00	
3110102	HALLS - Lease/Rental Income		5,000.04		5,000.04		5,000.04		5,637.25		0.00	
3110103	HALLS - Grants		0.00		0.00		0.00		0.00		0.00	
3110104	HALLS - Reimbursements		507.50		507.50		507.50		0.00		0.00	
3110105	HALLS - Contributions & Donations		0.00		0.00		0.00		0.00		0.00	
3110190	HALLS - Profit on Disposal of Assets		0.00		0.00		0.00		0.00		0.00	
5110152	HALLS - Grants and Contributions		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL			11,507.54	292,894.08	11,507.54	292,894.08	11,507.54	284,109.84	10,397.23	177,395.69	0.00	8,784.24
CAPITAL EXPENDITURE												
4110150	HALLS - Furniture & Equipment (Capital)	Jobs		0.00		0.00		0.00		0.00		0.00
	FE029 Town Hall Airconditioner			0.00		0.00		0.00		0.00		0.00
4110160	HALLS - Building (Capital)	Jobs		0.00		0.00		0.00		0.00		0.00
	BC150 Town Hall (Federal St) Building Capital			0.00		0.00		0.00		0.00		0.00
	BC156 Town Hall (Federal St) Building Capital			30,000.00		30,000.00		30,000.00		0.00		0.00
	BC155 Town Hall (Federal St) Fire Panel replacement			24,999.99		24,999.99		24,999.99		5,173.95		0.00
	BC180 Town Hall Parapet Wall concrete Capping			20,000.01		20,000.01		20,000.01		18,000.00		0.00
4110165	HALLS - Infrastructure Other (Capital)	Jobs		0.00		0.00		0.00		0.00		0.00
4110170	HALLS - Loan 126 Principal Repayments			31,974.33		31,974.33		31,974.33		15,834.36		0.00
CAPITAL REVENUE												
5110153	HALLS - Transfers From Reserve		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL			0.00	106,974.33	0.00	106,974.33	0.00	106,974.33	0.00	39,008.31	0.00	0.00
TOTAL - PUBLIC HALLS AND CIVIC CENTRES												
			11,507.54	399,868.41	11,507.54	399,868.41	11,507.54	391,084.17	10,397.23	216,404.00	0.00	8,784.24

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NARROGIN REGIONAL LESUIRE CENTRE		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2110241	NRLC - Utility - Electricity		114,999.96		114,999.96		115,000.00		69,064.99		(0.04)
2110242	NRLC - Utility - Gas		135,000.00		135,000.00		150,000.00		107,738.30		(15,000.00)
2110243	NRLC - Utility - Water		49,999.98		49,999.98		50,000.00		21,468.56		(0.02)
2110244	NRLC - Grounds Maintenance		0.00		0.00		0.00		0.00		0.00
W050	Nrlc Grounds Maintenance		19,655.72		19,655.72		19,655.72		10,976.41		0.00
2110245	NRLC - Insurance		29,377.46		29,377.46		29,879.18		29,879.18		(501.72)
2110260	NRLC - Loan 121B Interest Repayments		4,801.44		4,801.44		4,801.44		3,979.92		0.00
2110265	NRLC - Contract Management Expense		345,000.00		345,000.00		345,000.00		172,350.78		0.00
2110292	NRLC - Depreciation		284,000.04		284,000.04		265,000.00		155,984.08		19,000.04
2110297	NRLC - Community Services Allocated		10,744.32		10,744.32		5,100.00		3,316.95		5,644.32
2110299	NRLC - Administration Allocated		17,096.40		17,096.40		17,096.40		10,106.64		0.00
OPERATING REVENUE											
5110252	NRLC - Clubs Contributions	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		0.00	1,010,675	0	1,010,675	0	1,001,533	0	584,866	0.00	9,142.58
CAPITAL EXPENDITURE											
4110250	NRLC - Furniture & Equipment (Capital)		0		0				0		0.00
4110255	NRLC - Plant & Equipment (Capital)		0.00		0.00		0.00		2,608.80		0.00
PE161	Nrlc - Plant & Equipment Other (Capital)		0.00		0.00		30,000.00		1,478.00		(30,000.00)
PE071	Manual Pool Vacuum		5,000.00		5,000.00		5,000.00		0.00		0.00
PE072	Capital Emergency Repairs eg - Pool Filters-YMCA		96,000.03		96,000.03		96,000.03		0.00		0.00
PE073	Capital Emergency Repairs eg - Pool Liner-YMCA		80,000.01		80,000.01		80,000.01		0.00		0.00
PE074	Capital Emergency Repairs eg - Boiler-YMCA		74,999.97		74,999.97		74,999.97		0.00		0.00
4110260	NRLC - Building (Capital)		0.00		0.00		0.00		0.00		0.00
BC160	Nrlc Building (Capital)		0.00		0.00		0.00		0.00		0.00
BC161	Nrlc Building Capital 2018-19		40,000.02		40,000.02		40,000.02		0.00		0.00
BC165	Architectural Planning Study Concept Plan NRLC		19,999.98		19,999.98		19,999.98		0.00		0.00
BC166	Manual Pool Vacuum		0.00		0.00		0.00		0.00		0.00
BC179	Netball Courts Resurfacing		0.00		0.00		0.00		0.00		0.00
4110265	NRLC - Infrastructure Other (Capital)		0.00		0.00		0.00		0.00		0.00
IO164	LED Lighting Upper Great Southern Hockey Association		330,000.03		409,000.00		409,000.00		0.00		0.00
4110270	NRLC - Transfers to Reserve		100,000.00		100,000.00		100,000.00		0.00		0.00
4110275	NRLC - Loan 121B Principal Repayments		57,581.35		57,581.35		57,581.35		33,196.87		0.00
4110276	NRLC - Loan 49 Principal Repayments		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5110250	NRLC - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5110251	NRLC - Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5110253	NRLC - Transfers from Reserve	251,000.00		290,500.00		290,500.00		0.00		0.00	
3110230	NRLC - Contributions & Donations	82,500.00		122,000.00		122,000.00		0.00		0.00	
3110228	NRLC - Grants	165,000.00		165,000.00		165,000.00		0.00		0.00	
SUB-TOTAL		498,500.00	803,581.39	577,500.00	882,581.36	577,500.00	912,581.36	0.00	37,283.67	0.00	(30,000.00)
TOTAL - NARROGIN REGIONAL LESUIRE CENTRE		498,500.00	1,814,256.71	577,500.00	1,893,256.68	577,500.00	1,914,114.10	0.00	622,149.48	0.00	(20,857.42)

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OTHER RECREATION & SPORT			21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2110300	REC - Parks & Gardens Maintenance/Operations	Jobs		0.00		0.00		0.00		0.00		0.00
	PG Parks & Gardens Maintenance			14,579.04		14,579.04		12,579.04		7,707.87		2,000.00
	W060 Memorial Park Maintenance/Operations			52,576.34		52,576.34		45,576.34		13,808.68		7,000.00
	W061 Lions Park Maintenance/Operations			15,925.02		15,925.02		15,025.02		7,526.21		900.00
	W062 Mackie Park Maintenance/Operations			16,359.98		16,359.98		16,259.98		4,953.97		100.00
	W063 Gnarojin Park Maintenance/Operations			31,130.04		31,130.04		30,779.04		17,459.91		351.00
	W064 Sydney Hall Park Maintenance/Operations			11,235.98		11,235.98		11,235.98		4,874.03		0.00
	W065 Narrogin Skate Park			7,717.92		7,717.92		7,717.92		3,257.30		0.00
	W066 Highbury Townsite Park Maintenance/Operations			9,889.86		9,889.86		9,889.86		5,185.35		0.00
	W067 Grace Menzies Park - Maintenance/Operations			6,043.08		6,043.08		6,043.08		3,612.10		0.00
	W068 Mckenzie Park - Maintenance/Operations			4,504.04		4,504.04		4,504.04		2,313.98		0.00
	W069 Northwood Park - Maintenance/Operations			8,493.04		8,493.04		8,493.04		7,465.84		0.00
	W074 Bushalla Park - Maintenance/Operations			4,683.90		4,683.90		4,683.90		2,645.56		0.00
	W075 Apex Park - Maintenance/Operations			5,152.04		5,152.04		5,152.04		3,079.73		0.00
	W076 Nippa Humes Park - Maintenance/Operations			7,065.84		7,065.84		7,065.84		3,233.52		0.00
	W077 James Park - Maintenance/Operations			5,443.92		5,443.92		5,443.92		2,513.04		0.00
	W078 BPW Park - Maintenance/Operations			2,901.92		2,901.92		2,901.92		681.56		0.00
	W079 CBD Parks - Maintenance/Operations			40,375.12		40,375.12		40,375.12		23,836.22		0.00
	W153 30 Gray St Garden Maintenance			2,952.04		2,952.04		2,952.04		1,981.95		0.00
	W154 Alby Park - Maintenance/Operations			15,838.06		15,838.06		15,838.06		84.09		0.00
2110301	REC - Town Oval Maintenance/Operations	Jobs		0.00		0.00		0.00		0.00		0.00
	W070 Thomas Hogg Oval Maintenance/Operations			43,434.00		43,434.00		43,434.00		16,375.48		0.00
	W071 Clayton Oval Maintenance/Operations			93,592.96		93,592.96		93,592.96		51,544.50		0.00
	W072 Michael Brown Park Maintenance/Operations			4,720.00		4,720.00		4,720.00		738.90		0.00
	W073 Highbury Sports Ground Maintenance/Operations			199.94		199.94		199.94		0.00		0.00
	W083 Hardie Park - Maintenance/Operations			30,079.00		30,079.00		30,079.00		19,948.05		0.00
2110302	REC - Sundry Dry Parks/Reserves Maintenance/Operations	Jobs		0.00		0.00		0.00		0.00		0.00
	W080 Sundry Dry Parks/Reserves Maintenance/Operations			65,705.90		65,705.90		65,705.90		40,204.73		0.00
	W081 Foxes Lair			2,187.98		2,187.98		2,187.98		495.99		0.00
	W082 Dandaloo Motocross Track Maintenance/Operations			283.00		283.00		283.00		341.00		0.00
	W086 Bmx Park			1,453.02		1,453.02		1,453.02		925.31		0.00
	W088 Walk Trail Maintenance			300.00		300.00		300.00		0.00		0.00
2110306	REC - Playground Equipment & Furniture Mtce	Jobs		0.00		0.00		1,227.38		613.69		(1,227.38)
2110307	REC - Artillery Gun Renovations	Jobs		0.00		0.00		0.00		0.00		0.00
2110308	REC - Community Garden Projects	Jobs		0.00		0.00		0.00		0.00		0.00
	W110 Community Garden Maintenance/Operations			5,874.22		5,874.22		5,835.77		2,828.38		38.45
2110309	REC - Narrogin Racecourse Track Mtce	Jobs		0.00		0.00		0.00		0.00		0.00
	W120 Narrogin Racecourse Track Mtce			700.00		700.00		700.00		481.61		0.00
2110310	REC - Kids Sport			0.00		0.00		0.00		0.00		0.00
2110311	REC - WASP Program Expense	Jobs		0.00		0.00		0.00		0.00		0.00
2110312	REC - Insurance Premiums			5,800.00		5,800.00		0.00		0.00		5,800.00
2110313	REC - Expensed Minor Asset Purchases			0.00		0.00		0.00		0.00		0.00
2110314	REC - Other Rec Facilities Building Operations	Jobs		0.00		0.00		(0.00)		0.00		0.00
	BO170 Thomas Hogg Oval Buildings Operations			12,096.96		12,096.96		12,096.96		10,748.45		0.00
	BO171 Velodrome Buildings Operations			637.60		637.60		637.60		158.32		0.00
	BO172 Clayton Road Oval Buildings Operations			507.50		507.50		507.50		7,922.69		0.00
	BO173 Michael Brown Park Buildings Operations			2,784.52		2,784.52		2,784.52		1,710.88		0.00
	BO174 Dr Stuart Mainland Pavilion (Tennis Club) Bldg Operations			2,050.20		2,050.20		2,050.20		897.74		0.00
	BO175 Croquet Clubrooms Building Operations			4,299.58		4,299.58		4,299.58		4,359.22		0.00
	BO176 Mens Shed Building Operations			504.36		504.36		504.36		279.89		0.00
	BO177 Old Railway Tennis Building Operations			368.70		368.70		368.70		209.22		0.00
	BO178 Restoration Group (Musuem) Building Operations			8.70		8.70		8.70		10.78		0.00
	BO179 Speedway Building Operations			2,979.16		2,979.16		2,979.16		2,745.86		0.00
	BO180 Narrogin Golf Course Building Operations			2,451.20		2,451.20		2,451.20		2,739.12		0.00
2110315	REC - Other Rec Facilities Building Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	BM170 Thomas Hogg Oval Buildings Maintenance			5,425.68		5,425.68		5,425.68		0.00		0.00
	BM171 Velodrome Buildings Maintenance			0.00		0.00		0.00		0.00		0.00
	BM172 Clayton Road Oval Buildings Maintenance			2,193.96		2,193.96		2,193.96		695.99		0.00
	BM173 Michael Brown Park Buildings Maintenance			500.04		500.04		500.04		0.00		0.00
	BM174 Dr Stuart Mainland Pavilion (Tennis Club) Bldg Maintenance			500.04		500.04		500.04		1,409.09		0.00
	BM175 Croquet Clubrooms Building Maintenance			500.04		500.04		500.04		0.00		0.00
	BM176 Mens Shed Building Maintenance			500.04		500.04		500.04		0.00		0.00
	BM177 Old Railway Tennis Building Maintenance			500.04		500.04		500.04		0.00		0.00
	BM178 Restoration Group (Musuem) Building Maintenance			500.04		500.04		500.04		44.25		0.00
	BM179 Speedway Building Maintenance			500.04		500.04		500.04		0.00		0.00
	BM180 Narrogin Golf Course Building Maintenance			3,045.00		3,045.00		3,045.00		0.00		0.00

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OTHER RECREATION & SPORT		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2110316	REC OFFICER - Salaries & Wages		0.00		0.00		0.00		0.00		0.00
2110330	REC - Consultants		0.00		0.00		0.00		0.00		0.00
2110331	Every Club - Salaries & Wages		0.00		0.00		0.00		0.00		0.00
2110332	Every Club - Superannuation		0.00		0.00		0.00		0.00		0.00
2110333	Every Club - Workers Compensation		0.00		0.00		0.00		0.00		0.00
2110334	Every Club - Program Expenses		0.00		0.00		0.00		0.00		0.00
2110391	REC - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2110392	REC - Depreciation		500,499.96		500,499.96		422,000.00		247,049.92		78,499.96
2110397	REC - Community Services Allocated		48,332.52		48,332.52		36,164.00		24,877.35		12,168.52
2110399	REC - Administration Allocated		34,195.32		34,195.32		33,895.32		20,213.27		300.00
OPERATING REVENUE											
3110305	REC - Reimbursements - Other Recreation	38,570.00		38,570.00		52,000.00		37,777.18		13,430.00	
SUB-TOTAL		38,570	1,143,078	38,570	1,143,078	52,000	1,037,148	37,777	576,791	13,430.00	105,930.55
CAPITAL EXPENDITURE											
4110350	REC - Plant & Equipment (Capital)		0		0				0		0.00
4110355	REC - Other Rec Facilities Building (Capital)		0		0				0		0.00
4110360	REC - Infrastructure Parks & Gardens (Capital)		0.00		0.00		0.00		0.00		0.00
	IO124 Electric Bbq For Highbury Near Tennis Courts		9,999.99		9,999.99		10,000.00		0.00		(0.01)
	IO125 Purple Seating For Alby Park		0.00		0.00		0.00		0.00		0.00
	IO126 Softfall Ashworth Park		0.00		0.00		0.00		0.00		0.00
	IO127 Narrogin Tennis Courts Resurfacing		0.00		0.00		114,500.00		0.00		(114,500.00)
	IO128 Parks Naming Project		15,000.00		15,000.00		15,000.00		0.00		0.00
	IO129 Walk Cycle & Mountain Bike Trails Projects		199,999.98		199,999.98		200,300.00		24,130.00		(300.02)
4110365	REC - Infrastructure Other (Capital)		0.00		0.00		0.01		541.44		(0.01)
	IO171 Pioneer Drive Fence Planning		0		0		0.00		0.00		0.00
	IO180 May St Stormwater Catchment Dam		169,190		169,190		169,190.00		0.00		0.01
4110370	REC - Transfer to Reserves		0.00		0.00		0.00		0.00		0.00
4110375	REC - Building (Capital)		0.00		0.00		0.00		0.00		0.00
CAPITAL REVENUE											
5110254	REC - Other Income Contributions Reimb (Capital) GEN	0.00		0.00		76,323.00		0.00		76,323.00	
5110450	Transfer from Unspent Grants (NHLP)	0.00		0.00		0.00		0.00		0.00	
5110350	REC - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5110351	REC - Realisation on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
5110353	REC - Transfers From Reserve	35,000.00		35,000.00		73,162.00		0.00		38,162.00	
3110306	REC - Grants - Other Recreation	200,000.00		200,000.00		200,000.00		10,000.00		0.00	
3110307	REC - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		235,000.00	394,189.98	235,000.00	394,189.98	349,485.00	508,990.01	10,000.00	24,725.99	114,485.00	(114,800.03)
TOTAL - OTHER RECREATION & SPORT		273,570.00	1,537,268.38	273,570.00	1,537,268.38	401,485.00	1,546,137.86	47,777.18	601,516.58	127,915.00	(8,869.48)

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LIBRARIES		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2110500	LIB - Salaries & Wages		210,599.90		210,599.90		200,599.90		114,728.79		10,000.00
2110501	LIB - Superannuation		19,338.28		19,338.28		19,338.28		10,821.29		0.00
2110502	LIB - Workers Comp Insurance		3,767.86		3,767.86		4,384.87		4,384.87		(617.01)
2110503	LIB - Allowances		0.00		0.00		600.00		363.64		(600.00)
2110504	LIB - Training & Development		0.00		0.00		0.00		0.00		0.00
2110505	LIB - Occupational Health & Safety		0.00		0.00		0.00		0.00		0.00
2110510	LIB - Information Technology		7,815.48		7,815.48		7,815.48		0.00		0.00
2110511	LIB - Motor Vehicle Expenses		0.00		0.00		0.00		0.00		0.00
2110512	LIB - Office Equipment Maintenance		1,522.56		1,522.56		1,522.56		980.54		0.00
2110513	LIB - Printing & Stationery		2,537.52		2,537.52		2,537.52		85.93		0.00
2110514	LIB - Subscriptions & Memberships		5,000.04		5,000.04		11,523.37		11,523.37		(6,523.33)
2110515	LIB - Library Expensed Minor Asset Purchases		0.00		0.00		0.00		0.00		0.00
2110516	LIB - Telephone/Mobiles		2,499.96		2,499.96		2,499.96		1,295.75		0.00
2110517	LIB - Postage & Freight		999.96		999.96		999.96		149.12		0.00
2110518	LIB - Book Purchases		2,000.04		2,000.04		2,000.04		0.00		0.00
2110519	LIB - Lost Books		1,500.00		1,500.00		1,500.00		0.00		0.00
2110520	LIB - Local History		0.00		0.00		0.00		0.00		0.00
2110521	LIB - Event Catering		500.04		500.04		500.04		0.00		0.00
2110522	LIB - General Office Expenses		8,000.04		8,000.04		8,000.04		2,291.09		0.00
2110523	LIB - Other Expenses		650.04		650.04		650.04		1,190.52		0.00
2110524	LIB - Finding My Career		0.00		0.00		0.00		0.00		0.00
2110525	LIB - Minor Asset Purchases		2,000.04		2,000.04		2,000.04		0.00		0.00
2110530	LIB - Library Building Operations		0.00		0.00		0.00		0.00		0.00
	BO190 Library Building Operations		4,045.40		4,045.40		6,416.76		4,655.45		(2,371.36)
2110531	LIB - Library Building Maintenance		0.00		0.00		0.00		0.00		0.00
	BM190 Library Building Maintenance		1,647.08		1,647.08		3,699.81		2,338.71		(2,052.73)
2110591	LIB - Loss on Disposal of Assets		0.00		0.00		0.00		0.00		0.00
2110592	LIB - Depreciation		45,866.04		45,866.04		52,906.92		26,453.46		(7,040.88)
2110597	LIB - Community Services Allocated		0.00		0.00		0.00		0.00		0.00
2110599	LIB - Administration Allocated		54,512.04		54,512.04		54,012.04		30,319.91		500.00
OPERATING REVENUE											
3110500	LIB - Fees & Charges	3,045.00		3,045.00		3,045.00		1,919.38		0.00	
3110501	LIB - Fines & Penalties	101.52		101.52		300.00		271.89		198.48	
3110502	LIB - Reimbursements Lost Books	101.50		101.50		101.50		0.00		0.00	
3110503	LIB - Contributions & Donations	5,075.00		5,075.00		5,075.00		5,011.27		0.00	
3110505	LIB - Other Grants	1,015.00		1,015.00		1,015.00		0.00		0.00	
3110507	LIB - Reimbursements Other	0		0				-1,500		0.00	
SUB-TOTAL		9,338.02	374,802.32	9,338.02	374,802.32	9,536.50	383,507.63	5,702.54	211,582.44	198.48	(8,705.31)
CAPITAL EXPENDITURE											
4110560	LIB - Building (Capital)		0.00		0.00		0.00		0.00		0.00
	FE033 Lib - F&E Minor Assets		0.00		0.00		0.00		0.00		0.00
	LIB20 Renew and Expand Library CCTV		0.00		0.00		0.00		0.00		0.00
	IO080B Library Expansion Project Planning		20,000.01		20,000.01		20,000.01		0.00		0.00
CAPITAL REVENUE											
SUB-TOTAL		0.00	20,000.01	0.00	20,000.01	0.00	20,000.01	0.00	0.00	0.00	0.00
TOTAL - LIBRARIES		9,338.02	394,802.33	9,338.02	394,802.33	9,536.50	403,507.64	5,702.54	211,582.44	198.48	(8,705.31)

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HERITAGE			Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2110600	HERITAGE - Building Operations	Jobs		0.00		0.00		0.00		0.00		0.00
	BO200 Railway Station Building Operations			2,563.84		2,563.84		2,563.84		2,849.96		0.00
	BO201 Museum Building Operations			4,945.68		4,945.68		5,140.30		3,205.88		(194.62)
2110601	HERITAGE - Building Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	BM200 Railway Station Building Maintenance			10.20		10.20		10.20		0.00		0.00
	BM201 Museum Building Maintenance			1,120.98		1,120.98		4,071.02		1,908.41		(2,950.04)
2110602	HERITAGE - Other Assets Maintenance/Operations	Jobs		0.00		-0.00		0.00		0.00		0.00
	W130 Railway Bridge Maintenance/Operations			1,288.68		1,288.68		1,838.00		1,648.04		(549.32)
	W131 Railway Loco And Rolling Stock Maintenance/Operations			28.06		28.06		31.34		31.34		(3.28)
2110650	HERITAGE - Salaries and Wages			0.00		0.00		0.00		0.00		0.00
2110651	HERITAGE - Superannuation			0.00		0.00		0.00		0.00		0.00
2110652	HERITAGE - Workers Comp Insurance			0.00		0.00		0.00		0.00		0.00
2110653	HERITAGE - Expensed Minor Asset Purchases			500.04		500.04		500.04		131.82		0.00
2110691	HERITAGE - Loss on Disposal of Assets			0.00		0.00		0.00		0.00		0.00
2110692	HERITAGE - Depreciation			408.00		408.00		16,600.00		9,728.37		(16,192.00)
2110697	HERITAGE - Community Services Allocated			0.00		0.00		0.00		0.00		0.00
2110699	HERITAGE - Administration Allocated			0.00		0.00				0		0.00
OPERATING REVENUE												
3110600	HERITAGE - Musuem Lease Income		0.00		0.00		0.00		0.00		0.00	
3110601	HERITAGE - Fees & Charges		0.00		0.00		0.00		0.00		0.00	
3110602	HERITAGE - Reimbursements		0.00		0.00		0.00		0.00		0.00	
3110603	HERITAGE - Contributions & Donations		0.00		0.00		0.00		0.00		0.00	
3110690	HERITAGE - Profit on Disposal of Assets		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL			0.00	10,865.48	0.00	10,865.48	0.00	30,754.74	0.00	19,503.82	0.00	-19,889.26
CAPITAL EXPENDITURE												
4110650	HERITAGE - Furniture & Equipment			0.00		0.00		0.00		0.00		0.00
	PE061 Heritage- Laptop Upgrade for heritage Court House Museum			2,000.04		2,000.04		2,000.04		1,626.90		0.00
4110655	HERITAGE - Plant & Equipment (Capital)	Jobs		0.00		0.00		0.00		0.00		0.00
4110660	HERITAGE - Building (Capital)	Jobs		0.00		0.00		0.00		-5,920.00		0.00
	BC200 Railway Station Building (Capital)			0.00		0.00		0.00		0.00		0.00
	BC202 Railway Station Resortation Covid Recovery Project			388,999.98		388,999.98		388,999.98		223,725.62		0.00
	BC203 ANZAC war memorial repair & restoration			50,000.01		50,000.01		50,000.01		600.00		0.00
	BC207 Fitout of Railway Station Building			50,000.01		50,000.01		50,000.01		0.00		0.00
	BC201 Museum Restoration as per conservation Report			60,000.00		60,000.00		60,000.00		0.00		0.00
4110670	HERITAGE - Infrastructure Other			0.00		0.00				0.00		0.00
CAPITAL REVENUE												
5110665	HERITAGE - Transfer from Reserves		260,000.00		260,000.00		260,000.00		0.00		0.00	
5110660	HERITAGE GRANTS		0.00		0.00		0.00		0.00		0.00	
3110604	HERITAGE - Grants		74,900.00		74,900.00		74,900.00		0.00		0.00	
SUB-TOTAL			334,900.00	551,000.04	334,900.00	551,000.04	334,900.00	551,000.04	0.00	220,032.52	0.00	0.00
TOTAL - HERITAGE												
			334,900.00	561,865.52	334,900.00	561,865.52	334,900.00	581,754.78	0.00	239,536.34	0.00	(19,889.26)

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OTHER CULTURE		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2110800	OTHCUL - Indigenous Cultural Events		8,226.72		8,226.72		6,226.68		1,594.68		2,000.04
2110801	OTHCUL - Australia Day		13,999.88		13,999.88		12,499.92		1,061.08		1,499.96
2110802	OTHCUL - Christmas Lights		12,000.00		12,000.00		5,809.04		4,487.12		6,190.96
2110805	OTHCUL - Festival & Events		3,499.92		3,499.92		940.50		940.50		2,559.42
2110810	OTHCUL - Community Chest		57,099.96		57,099.96		52,099.96		11,685.36		5,000.00
2110811	OTHCUL - Insurance		4,890.04		4,890.04		549.16		549.16		4,340.88
2110813	OTHCUL - ANZAC Day		2,000.00		2,000.00		2,000.00		0.00		0.00
2110815	OTHCUL - Rev Heads		11,999.96		11,999.96		16,732.89		15,578.74		(4,732.93)
2110816	OTHCUL - Spring Festival		0.00		0.00		0.00		0.00		0.00
2110817	OTHCUL - Narrogin Show		9,999.96		9,999.96		17,027.96		7,727.14		(7,028.00)
2110818	OTHCUL - Carols by Candlelight		2,000.04		2,000.04		2,000.04		760.00		0.00
2110820	OTHCUL - Event/Project Promotion		2,000.04		2,000.04		2,000.04		0.00		0.00
2110821	OTHCUL - Event/Festival Matching Funding		30,000.00		30,000.00		15,000.00		5,000.00		15,000.00
2110824	OTHCUL - Arts Narrogin		57,999.96		57,999.96		57,999.96		0.00		0.00
2110828	OTHCUL - Hockey Junior Carnival		2,000.04		2,000.04		2,000.04		0.00		0.00
2110830	OTHCUL - Artwork Collection		20,000.04		20,000.04		22,000.04		4,209.00		(2,000.00)
2110831	OTHCUL - Other Expenditure		6,000.00		6,000.00		6,000.00		0.00		0.00
2110832	OTHCUL - Event Traffic Management		4,050.04		4,050.04		4,050.04		2,296.24		0.00
2110836	OTHCUL - Youth Week		999.96		999.96		999.96		0.00		0.00
2110897	OTHCUL - Community Services Allocated		77,903.88		77,903.88		73,461.00		40,633.03		4,442.88
2110899	OTHCUL - Administration Allocated		54,516.96		54,516.96		54,516.96		30,319.91		0.00
OPERATING REVENUE											
3110800	OTHCUL - Contributions & Donations - Other	0.00		0.00				0.00		0.00	
3110801	OTHCUL - Reimbursements - Other Culture	0.00		0.00				3,636.36		0.00	
3110802	OTHCUL - Grants - Other Culture	7,500.00		7,500.00		7,500.00		1,909.09		0.00	
SUB-TOTAL		7,500.00	381,187.40	7,500.00	381,187.40	7,500.00	354,173.69	5,545.45	127,101.46	0.00	27,013.71
CAPITAL EXPENDITURE											
4110860	OTHCUL - Infrastructure Other (Capital) Jobs		0.00		0.00		0.00		0.00		0.00
	IO101 Gnaroin Community Garden Projects		0.00		0.00		0.00		0.00		0.00
	IO113 Public Arts projects identified by Townscape committee		25,000.02		25,000.02		25,000.02		0.00		0.00
	IO117 Gnaroin Park Hydrology Report		0.00		0.00		0.00		0.00		0.00
	IO150 Projects Nexis (Capital)		7,999.98		7,999.98		7,999.98		4,606.65		0.00
CAPITAL REVENUE											
SUB-TOTAL		0.00	33,000.00	0.00	33,000.00	0.00	33,000.00	0.00	4,606.65	0.00	0.00
TOTAL - OTHER CULTURE		7,500.00	414,187.40	7,500.00	414,187.40	7,500.00	387,173.69	5,545.45	131,708.11	0.00	27,013.71

SHIRE OF NARROGIN
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
Maintenance - Roads, Streets, Bridges and Depots		3,604,991.20		3,604,991.20		3,360,381.65		1,826,655.35		244,609.55
Road Plant Purchases		130,500.00		130,500.00		130,500.00		0.00		0.00
Aerodromes		29,383.40		29,383.40		32,601.00		20,020.20		(3,217.60)
Transport Licensing		104,246.24		104,246.24		89,561.14		50,580.46		14,685.10
OPERATING REVENUE										
Maintenance - Roads, Streets, Bridges and Depots	159,600.00		159,600.00		159,600.00		154,100.00		0.00	
Road Plant Purchases	15,999.96		15,999.96		15,999.96		7,245.05		0.00	
Aerodromes	1,962.79		1,962.79		1,962.79		706.33		0.00	
Transport Licensing	106,575.00		106,575.00		112,000.00		61,672.80		5,425.00	
SUB-TOTAL	284,137.75	3,869,120.84	284,137.75	3,869,120.84	289,562.75	3,613,043.79	223,724.18	1,897,256.01	5,425.00	256,077.05
CAPITAL EXPENDITURE										
Construction - Roads, Streets, Bridges and Depots		2,202,539.99		2,790,539.99		2,474,639.99		481,531.91		315,900.00
Maintenance - Roads, Streets, Bridges and Depots		0.00		0.00		0.00		0.00		0.00
Road Plant Purchases		1,245,000.02		1,245,000.02		1,245,000.02		88,533.25		0.00
Aerodromes		114,554.01		114,554.01		114,554.01		0.00		0.00
CAPITAL REVENUE										
Construction - Roads, Streets, Bridges and Depots	1,027,674.00		1,615,674.00		1,527,674.00		686,080.00		(88,000.00)	
Maintenance - Roads, Streets, Bridges and Depots	0.00		0.00		0.00		0.00		0.00	
Road Plant Purchases	592,000.00		592,000.00		660,409.00		16,500.00		68,409.00	
Aerodromes	99,554.00		99,554.00		99,554.00		32,130.91		0.00	
SUB-TOTAL	1,719,228.00	3,562,094.02	2,307,228.00	4,150,094.02	2,287,637.00	3,834,194.02	734,710.91	570,065.16	(19,591.00)	315,900.00
TOTAL - PROGRAMME SUMMARY	2,003,365.75	7,431,214.86	2,591,365.75	8,019,214.86	2,577,199.75	7,447,237.81	958,435.09	2,467,321.17	(14,166.00)	571,977.05

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CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOT												
		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations		
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	
<u>OPERATING EXPENDITURE</u>												
<u>OPERATING REVENUE</u>												
SUB-TOTAL		0.00	0.00	0.00	0.00			0.00	0.00			
<u>CAPITAL EXPENDITURE</u>												
4120150	ROADC - Furniture & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00	
4120155	ROADC - Plant & Equipment (Capital)	Jobs	0.00		0.00		0.00		278.16		0.00	
	PE080 Two Solar Speed Detection Signs		0.00		0.00		0.00		0.00		0.00	
	PE081 Water Pump For Depot Tanks - 3 Phase/ 3inch Transfer Pump		9,999.99		9,999.99		9,999.99		0.00		0.00	
4120160	ROADC - Building (Capital)	Jobs	0		0				0		0.00	
4120164	ROADC - Roads (Capital) - Other Grant Funded	Jobs	0.00		0.00		0.00		0.00		0.00	
4120165	ROADC - Roads (Capital) - Council Funded	Jobs	0.00		0.00		0.00		0.00		0.00	
	IR207 Wagin-Wickepin Road - Renewal (Local)		0.00		0.00		0.00		204.50		0.00	
	IR209 Dongolocking Road - Upgrade (Rural)		0.00		0.00		0.00		0.00		0.00	
	IR212 Narrogin Valley Road - Renewal (Rural)		139,916.01		139,916.01		0.00		0.00		139,916.01	
	IR332 Wandering Road - Stabilise Defects		92,996.00		92,996.00		92,996.00		19,977.23		0.00	
	IR108 Leak St - New Seal over gravel		22,573.98		22,573.98		0.00		0.00		22,573.98	
	IR106 Chipper St -New Seal over gravel		21,410.01		21,410.01		0.00		0.00		21,410.01	
	IR088 Quigley st- New Seal over gravel		22,950.00		22,950.00		22,950.00		0.00		0.00	
	IR213 Chomley Rd - Gravel re sheet		75,657.99		75,657.99		75,657.99		4,380.00		0.00	
	IR258 Spriggs Rd -Gravel re sheet		99,498.00		99,498.00		99,498.00		0.00		0.00	
	IR336 Cannell Rd - Gravel re sheet		161,230.02		161,230.02		161,230.02		0.00		0.00	
	IR065 Booth St - Gravel re sheet		25,059.99		25,059.99		25,059.99		7,320.00		0.00	
	IR261 Marrumucking Rd - Gravel re sheet		100,647.99		100,647.99		100,647.99		0.00		0.00	
	IR257 Lock Road - Renewal (Rural)		0.00		0.00		0.00		0.00		0.00	
4120166	ROADC - Roads (Capital) - Roads to Recovery	Jobs	0.00		0.00		0.00		30,858.30		0.00	
	R2R255 Normans Lake Siding Rd Renewal (R2R)		65,124.99		65,124.99		65,124.99		0.00		0.00	
	R2R331 Narrogin-Harrismith Road - Renewal (Local) (R2R)		44,720.01		44,720.01		44,720.01		0.00		0.00	
	R2R333 Ried Rd Renewal (R2R)		48,845.01		48,845.01		48,845.01		0.00		0.00	
	R2R202 Congelin Narrogin Rd		30,395.01		30,395.01		30,395.01		0.00		0.00	
	R2R110 Florence Ave		4,245.00		4,245.00		4,245.00		0.00		0.00	
	R2R053 Goldsmith St		3,519.99		3,519.99		3,519.99		0.00		0.00	
	R2R283 Lavator St		60,245.01		60,245.01		60,245.01		0.00		0.00	
	R2R086 Sagar St		4,194.99		4,194.99		4,194.99		0.00		0.00	
	R2R070 Scadden St		21,354.99		21,354.99		21,354.99		0.00		0.00	
	R2R204 Tarwonga Rd		35,844.99		35,844.99		35,844.99		0.00		0.00	
	R2R127 Tuhoy St		2,355.00		2,355.00		2,355.00		0.00		0.00	
	R2R113 Wald St		3,255.00		3,255.00		3,255.00		0.00		0.00	
	R2R002B Earl St		51,000.00		51,000.00		51,000.00		0.00		0.00	
	R2R207 Wagin-Wickepin Road - Renewal (Rural) (R2R)		0.00		0.00		0.00		5,577.00		0.00	
4120167	ROADC - Roads (Capital) - Regional Road Group	Jobs	0.00		0.00		0.00		1,773.46		0.00	
	RRG207 Wagin Wickepin Rd - 5km new construction and seal		550,899.00		550,899.00		550,899.00		406,490.98		0.00	
	RRG331 Narrogin Harrismith - Stabilise defects		236,601.00		236,601.00		236,601.00		4,672.28		0.00	
4120168	ROADC - Roads (Capital) - Black Spot	Jobs	0.00		0.00		0.00		0.00		0.00	
	RBS204 Tarwonga Road Black Spot		132,000.00		132,000.00		0.00		0.00		132,000.00	
4120169	ROADC - Roads (Capital) - Flood Damage	Jobs	0.00		0.00		0.00		0.00		0.00	
4120170	ROADC - Loan 51 Principal Repayments		0.00		0.00		0.00		0.00		0.00	
4120175	ROADC - Footpaths (Capital)	Jobs	0.00		0.00		0.00		0.00		0.00	
	IF038 Argus Street Footpath Construction		0.00		0.00		0.00		0.00		0.00	
	IF102 Memorial Park Footpath Construction		0.00		0.00		0.00		0.00		0.00	
	IF003 Ensign St Footpath		50,000.01		50,000.01		50,000.01		0.00		0.00	
	IF053 Concrete Paths For Wilbur Park		8,000.01		8,000.01		8,000.01		0.00		0.00	
4120180	ROADC - Drainage (Capital)	Jobs	0.00		0.00		0.00		0.00		0.00	
	ID000 Drainage Works		30,000.00		30,000.00		30,000.00		0.00		0.00	
4120181	ROADC - Bridge (Capital)	Jobs	0.00		0.00		0.00		0.00		0.00	
	IB001 Footbridge Refurbishment		0.00		0.00		0.00		0.00		0.00	
	IB002 Manaring Bridge (R2R) (Capital)		0.00		0.00		0.00		0.00		0.00	
	IB204 Tarwonga Rd Bridge 4551		0.00		192,000.00		192,000.00		0.00		0.00	
	IB205 Whinbin Rock Rd Bridge 3125		0.00		396,000.00		396,000.00		0.00		0.00	
4120185	ROADC - Transfers To Reserve		48,000.00		48,000.00		48,000.00		0.00		0.00	
<u>CAPITAL REVENUE</u>												
5120150	ROADC - Transfers From Reserve		39,574		39,574.00		39,574.00		0.00		0.00	
3120100	ROADC - Regional Road Group Grants (MRWA)		525,000.00		525,000.00		525,000.00		419,680.00		0.00	
3120101	ROADC - Roads to Recovery Grant		375,100.00		375,100.00		375,100.00		0.00		0.00	
3120102	ROADC - Black Spot Grant		88,000.00		88,000.00		0.00		70,400.00		(88,000.00)	
3120112	ROADC - Other Grants - Roads/Streets		0.00		588,000.00		588,000.00		196,000.00		0.00	
SUB-TOTAL			1,027,674.00	2,202,539.99	1,615,674.00	2,790,539.99	1,527,674.00	2,474,639.99	686,080.00	481,531.91	(88,000.00)	315,900.00
TOTAL - CONSTRUCTION - STREETS, ROADS,			1,027,674.00	2,202,539.99	1,615,674.00	2,790,539.99	1,527,674.00	2,474,639.99	686,080.00	481,531.91	(88,000.00)	315,900.00

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MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOT			Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
			Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE												
2120200	ROADM - Road Maintenance	Jobs		0.00		0.00		0.00		650.00		0.00
	RM401 Rm Booran Pool Road			0.00		0.00		0.00		0.00		0.00
	RMGEN Road Maintenance General Expenses			863,212.16		863,212.16		873,045.16		321,440.51		(9,833.00)
2120201	ROADM - Flood Damage Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	FDM01 Road Maintenance Flood Damage			0.00		0.00		0.00		0.00		0.00
2120202	ROADM - Bridge Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	BRMGEN Bridge Maintenance - General			31,574.44		31,574.44		31,574.44		7,401.71		0.00
	FBRMGEN Footbridge Maintenance - General			199.92		199.92		199.92		0.00		0.00
2120203	ROADM - Drainage Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	DM117 Drainage Maintenance Cooraming Road			0.00		0.00		0.00		0.00		0.00
	DMGEN Drainage Maintenance General			183,951.08		183,951.08		183,951.08		25,830.28		0.00
2120204	ROADM - Footpath Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	FPM004 Doney Street Footpath Maintenance			0.00		0.00		0.00		0.00		0.00
	FPM01 Footpath Maintenance			67,167.96		67,167.96		67,167.96		8,468.49		0.00
2120205	ROADM - Verge Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	KERB Kerb Maintenance			60,935.02		60,935.02		60,935.02		11,120.95		0.00
	VERGE Verge Maintenance			176,105.96		176,105.96		176,105.96		112,997.17		0.00
2120206	ROADM - Street Sweeping	Jobs		0.00		0.00		0.00		0.00		0.00
	SWEEP Street Sweeping			56,251.48		56,251.48		56,651.48		24,943.42		(400.00)
2120207	ROADM - Signs & Traffic Control Expenses	Jobs		0.00		0.00		0.00		0.00		0.00
	SIGNS Signs & Traffic Control Expenses			38,646.90		38,646.90		38,646.90		18,269.96		0.00
2120208	ROADM - Street Lighting Maintenance/Operations			116,724.96		116,724.96		116,724.96		65,848.37		0.00
2120209	ROADM - Litter Control			15,225.00		15,225.00		16,655.20		7,870.20		(1,430.20)
2120210	ROADM - Street Tree Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	TREES Street Tree Maintenance			270,343.36		270,343.36		259,169.36		87,398.80		11,174.00
2120211	ROADM - Consultants			10,149.96		10,149.96		5,149.96		0.00		5,000.00
2120212	ROADM - Rural Road Numbering Program			999.96		999.96		999.96		0.00		0.00
2120213	ROADM - Depot Building Operations	Jobs		0.00		0.00		0.00		78.00		0.00
	BO210 Fairway Depot Building Operations			3,926.62		3,926.62		3,248.04		610.47		678.58
	BO211 Lydeker Depot Building Operations			19,461.54		19,461.54		19,748.16		11,361.56		(286.62)
2120214	ROADM - Depot Building Maintenance	Jobs		0.00		0.00		0.00		0.00		0.00
	BM210 Fairway Depot Building Maintenance			406.52		406.52		406.52		370.78		0.00
	BM211 Lydeker Depot Building Maintenance			45,356.76		45,356.76		45,356.76		38,422.62		0.00
2120215	ROADM - Workshop/Depot Expensed Equipment			17,477.04		17,477.04		17,477.04		8,205.80		0.00
2120216	ROADM - Crossover Council Contribution			532.92		532.92		532.92		0.00		0.00
2120217	ROADM - Loan 51 Interest Repayments			0.00		0.00		0.00		0.00		0.00
2120218	WANDRRA CLAIM AGRN743 2017/18	Jobs		0.00		0.00		0.00		0.00		0.00
2120220	ROADM - Disaster Recovery Funding Arrangements (DRFAWA)			0.00		0.00		4,293.21		4,293.21		(4,293.21)
2120291	ROADM - Loss on Disposal of Assets			0.00		0.00		0.00		0.00		0.00
2120292	ROADM - Depreciation			1,590,000.00		1,590,000.00		1,346,000.00		786,628.09		244,000.00
2120299	ROADM - Administration Allocated			36,341.64		36,341.64		36,341.64		20,213.27		0.00
OPERATING REVENUE												
3120200	ROADM - Direct Road Grant (MRWA)		154,100.00		154,100.00		154,100.00		154,100.00		0.00	
3120201	ROADM - Road Contribution Income		0.00		0.00		0.00		0.00		0.00	
3120206	ROADM - Street Lighting Subsidy		5,500.00		5,500.00		5,500.00		0.00		0.00	
3120207	Insurance Claim- Damage to light pole		0.00		0.00		0.00		0.00		0.00	
3120209	ROADM - Reimbursements		0.00		0.00		0.00		0.00		0.00	
3120210	ROADM - Other Grants - Roads/Streets		0.00		0.00		0.00		0.00		0.00	
3120212	ROADM - Rural Property Numbering Program		0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL			159,600.00	3,604,991.20	159,600.00	3,604,991.20	159,600.00	3,360,381.65	154,100.00	1,826,655.35	0.00	244,609.55
CAPITAL EXPENDITURE												
CAPITAL REVENUE												
SUB-TOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - MAINTENANCE - STREETS, ROADS,			159,600.00	3,604,991.20	159,600.00	3,604,991.20	159,600.00	3,360,381.65	154,100.00	1,826,655.35	0.00	244,609.55

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ROAD PLANT PURCHASES										
	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
2120391 PLANT - Loss on Disposal of Assets		130,500.00		130,500.00		130,500.00		0.00		0.00
2120399 PLANT - Administration Allocated		0.00		0.00		0.00		0.00		0.00
OPERATING REVENUE										
3120390 PLANT - Profit on Disposal of Assets	15,999.96		15,999.96		15,999.96		7,245.05		0.00	
SUB-TOTAL	15,999.96	130,500	16,000	130,500	16,000	130,500	7,245	0	0.00	0.00
CAPITAL EXPENDITURE										
4120350 PLANT - Plant & Equipment (Capital) Jobs		0.00		0.00		0.00		0.00		0.00
PA978B No4719 John Deere Grader		0.00		0.00		0.00		0.00		0.00
PA8517 Multi Tyre Roller (p8517)		170,000.01		170,000.01		170,000.01		0.00		0.00
PA8215 Flocon (p8215) Roadsealing - Trade old Flocon and purchase new		350,000.01		350,000.01		350,000.01		0.00		0.00
PA700L On0 Emtrs Vehicle 2021 (1)		54,999.99		54,999.99		54,999.99		0.00		0.00
PA059A Toro Lawn Mower (p59)		35,000.01		35,000.01		35,000.01		0.00		0.00
PA021B Leading Hand Parks 4*4 vehicle (p21)		35,000.01		35,000.01		35,000.01		34,654.00		0.00
PA967H MO Vehicle (p967)		54,999.99		54,999.99		54,999.99		53,879.25		0.00
PA8164B Construction Foreman 4x4 Vehicle (p8164)		45,000.00		45,000.00		45,000.00		0.00		0.00
PA026C Maintenance Foreman 4x4 Vehicle (p26)		45,000.00		45,000.00		45,000.00		0.00		0.00
PA017B Parks Utility (p17)		30,000.00		30,000.00		30,000.00		0.00		0.00
4120355 PLANT - Transfers To Reserve		425,000.00		425,000.00		425,000.00		0.00		0.00
CAPITAL REVENUE										
5120350 PLANT - Proceeds on Disposal of Assets Jobs	0.00		0.00		0.00		0.00		0.00	
PD700L Proceeds On Disposal - On0 Emtrs Vehicle 2021(2)	40,000		40,000.00		40,000.00		0.00		0.00	
PD8517 Proceeds On Dmulti Tyre roller(P8517)	65,000		65,000.00		65,000.00		0.00		0.00	
PD8215 Proceeds On Disposal Flocon (p8215) Roadsealing	5,000		5,000.00		5,000.00		0.00		0.00	
PD8218 Proceeds On Jet Patcher (P8218)	20,000		20,000.00		20,000.00		0.00		0.00	
PD059A Proceeds On Disposal Toro lawn mower (P59)	5,000		5,000.00		5,000.00		0.00		0.00	
PD021B Proceeds On Disposal on Leading hand parks 4X4	15,000		15,000.00		15,000.00		19,772.73		0.00	
PD967H Proceeds On Disposal MO Vehicle	38,000		38,000.00		38,000.00		32,727.27		0.00	
PD8164B Proceeds On Disposal Construction Foreman 4x4	25,000		25,000.00		25,000.00		0.00		0.00	
PD026C Proceeds On Disposal Maintenance Foreman 4x4	25,000		25,000.00		25,000.00		0.00		0.00	
PD0178B Proceeds On Disposal parks utility	10,000		10,000.00		10,000.00		0.00		0.00	
5120351 PLANT - Realisation on Disposal of Assets	(248,000.00)		(248,000.00)		(248,000.00)		-36,000.00		0.00	
5120352 PLANT - Transfers from Reserve	592,000		592,000.00		592,000.00		0.00		0.00	
5120353 PLANT - Insurance Proceeds from Plant Damage	0.00		0.00		68,409.00		0.00		68,409.00	
SUB-TOTAL	592,000.00	1,245,000.02	592,000.00	1,245,000.02	660,409.00	1,245,000.02	16,500.00	88,533.25	68,409.00	0.00
TOTAL - ROAD PLANT PURCHASES	607,999.96	1,375,500.02	607,999.96	1,375,500.02	676,408.96	1,375,500.02	23,745.05	88,533.25	68,409.00	0.00

SHIRE OF NARROGIN
SCHEDULE 12 - TRANSPORT
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AERODROMES		31 January 2022									
		Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE											
2120400	AERO - Airstrip & Grounds Maintenance/Operations		0.00		0.00		0.00		0.00		0.00
	W140 Airstrip & Grounds Maintenance/Operations		14,201.00		14,201.00		14,201.00		9,225.40		0.00
2120492	AERO - Depreciation		15,182.40		15,182.40		18,400.00		10,794.80		(3,217.60)
OPERATING REVENUE											
3120400	AERO - Airport Landing Charges and Fees	0.00		0.00		0.00		0.00		0.00	
3120403	AERO - Reimbursements - Aerodromes	862.75		862.75		862.75		0.00		0.00	
3120405	AERO - Other Income Relating to Aerodromes	0.00		0.00		0.00		0.00		0.00	
3120406	AERO -Leases / Rentals	1,100.04		1,100.04		1,100.04		706.33		0.00	
3120490	AERO - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
SUB-TOTAL		1,962.79	29,383.40	1,962.79	29,383.40	1,962.79	32,601.00	706.33	20,020.20	0.00	(3,217.60)
CAPITAL EXPENDITURE											
4120460	AERO - Building (Capital)		0.00		0.00		0.00		0.00		0.00
	BC220 RADS Grant Narrogin Airport Patient Transfer Apron		69,554.01		69,554.01		69,554.01		0.00		0.00
	BC221 Narrogin airport-Patient transfer facility		30,000.00		30,000.00		30,000.00		0.00		0.00
4120470	AERO -Transfers to Reserves		15,000.00		15,000.00		15,000.00		0.00		0.00
CAPITAL REVENUE											
3120404	AERO - Grants - Aerodromes	99,554.00		99,554.00		99,554.00		32,130.91		0.00	
SUB-TOTAL		99,554.00	114,554.01	99,554.00	114,554.01	99,554.00	114,554.01	32,130.91	0.00	0.00	0.00
TOTAL - AERODROMES											
		101,516.79	143,937.41	101,516.79	143,937.41	101,516.79	147,155.01	32,837.24	20,020.20	0.00	(3,217.60)

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SCHEDULE 12 - TRANSPORT
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TRANSPORT LICENCING	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>										
2120500 LICENSING - Salaries & Wages		52,685.76		52,685.76		52,685.76		29,844.00		0.00
2120501 LICENSING - Superannuation		5,212.60		5,212.60		5,212.60		4,476.63		0.00
2120502 LICENSING - Workers Comp Insurance		921.04		921.04		1,099.94		1,099.94		(178.90)
2120599 LICENSING - Administration Allocated		45,426.84		45,426.84		30,562.84		15,159.89		14,864.00
<u>OPERATING REVENUE</u>										
3120500 LICENSING - Transport Licensing Commission	106,575.00		106,575.00		112,000.00		61,672.80		5,425.00	
SUB-TOTAL	106,575.00	104,246.24	106,575.00	104,246.24	112,000.00	89,561.14	61,672.80	50,580.46	5,425.00	14,685.10
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - TRANSPORT LICENCING	106,575.00	104,246.24	106,575.00	104,246.24	112,000.00	89,561.14	61,672.80	50,580.46	5,425.00	14,685.10

SHIRE OF NARROGIN
SCHEDULE 13 - ECONOMIC SERVICES
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PROGRAMME SUMMARY	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
OPERATING EXPENDITURE										
Rural Services		37,304.16		37,304.16		38,165.04		23,452.36		(860.88)
Tourism and Area Promotion		392,017.78		392,017.78		385,501.08		200,601.84		6,516.70
Building Control		197,303.86		197,303.86		139,048.28		72,746.17		58,255.58
Saleyards		1,779.34		1,779.34		1,779.34		870.82		0.00
Economic Development		0.00		0.00		0.00		0.00		0.00
Other Economic Services		203,601.12		203,601.12		187,892.64		89,606.43		15,708.48
OPERATING REVENUE										
Tourism and Area Promotion	227,812.08		227,812.08		229,312.08		129,336.51		1,500.00	
Building Control	27,637.00		27,637.00		27,637.00		12,609.93		0.00	
Economic Development	0.00		0.00		0.00		0.00		0.00	
Other Economic Services	110,400.00		110,400.00		111,250.00		63,445.00		850.00	
SUB-TOTAL	365,849.08	832,006.26	365,849.08	832,006.26	368,199.08	752,386.38	205,391.44	387,277.62	2,350.00	79,619.88
CAPITAL EXPENDITURE										
Tourism and Area Promotion		343,220.65		343,220.65		343,220.66		132,833.34		(0.01)
Building Control		30,000.00		30,000.00		30,000.00		22,290.67		0.00
Other Economic Services		12,128.09		12,128.09		12,128.09		5,996.88		0.00
CAPITAL REVENUE										
Tourism and Area Promotion	292,661.00		292,661.00		105,998.00		0.00		(186,663.00)	
Other Economic Services	0.00		0.00				0.00		0.00	
SUB-TOTAL	292,661.00	385,348.74	292,661.00	385,348.74	105,998.00	385,348.75	-1,500.00	161,120.89	(186,663.00)	(0.01)
TOTAL - PROGRAMME SUMMARY	658,510.08	1,217,355.00	658,510.08	1,217,355.00	474,197.08	1,137,735.13	203,891.44	548,398.51	(184,313.00)	79,619.87

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RURAL SERVICES	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
2130186 RURAL - Noxious Weed Control		500.04		500.04		500.04		0.00		0.00
2130190 RURAL - Insurance Premiums		2,639.16		2,639.16		0.00		0.00		2,639.16
2130192 RURAL - Depreciation		0.00		0.00		0.00		0.00		0.00
2130197 RURAL - Community Services Allocated		9,999.96		9,999.96		13,500.00		8,292.47		(3,500.04)
2130198 RURAL - Asset Depreciation		0.00		0.00		0.00		0.00		0.00
2130199 RURAL - Administration Allocated		24,165.00		24,165.00		24,165.00		15,159.89		0.00
<u>OPERATING REVENUE</u>										
SUB-TOTAL	0.00	37,304.16	0.00	37,304.16	0.00	38,165.04	0.00	23,452.36	0.00	(860.88)
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - RURAL SERVICES	0.00	37,304.16	0.00	37,304.16	0.00	38,165.04	0.00	23,452.36	0.00	(860.88)

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TOURISM & AREA PROMOTION		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2130200	TOUR - Public Relations & Area Promotion		27,534.36		27,534.36		27,534.36		11,400.09		0.00
2130203	TOUR - Caravan Park General Maintenance/Operations		0.00		0.00		0.00		-3,228.25		0.00
	W150 Caravan Park General Maintenance/Operations		190,942.24		190,942.24		185,942.24		103,046.99		5,000.00
2130204	TOUR - Caravan Park Building Operations		0.00		0.00		200.00		119.02		(200.00)
	BO230 Caravan Park Ablution Block (New) Building Operations		1,442.38		1,442.38		0.00		0.00		1,442.38
2130205	TOUR - Caravan Park Building Maintenance		0.00		0.00		0.00		0.00		0.00
	BM230 Caravan Park Ablution Block (New) Building Maintenance		999.96		999.96		999.96		0.00		0.00
	BM231 Caravan Park Ablution Block (Old) Building Maintenance		999.96		999.96		999.96		0.00		0.00
	BM232 Caravan Park Transportable Residence Building Maintenance		1,500.00		1,500.00		1,500.00		117.50		0.00
	BM233 Caravan Park Barn Shed Building Maintenance		249.96		249.96		249.96		0.00		0.00
	BM234 Caravan Park Campers Kitchen Building Maintenance		249.96		249.96		249.96		0.00		0.00
	BM235 Caravan Park Caretakers Cottage Building Maintenance		999.96		999.96		999.96		0.00		0.00
2130206	TOUR - Visitor Centre Contribution		0.00		0.00		0.00		0.00		0.00
	PWDCVC Dryandra Country Visitors Centre Manager		62,000.08		62,000.08		62,000.08		26,256.96		0.00
	PWVCC Dryandra Country Visitor Centre Contribution		1,000.00		1,000.00		1,000.00		1,155.97		0.00
2130207	TOUR - Visitor Information Bay Williams Road / RV Bays Mainte		584.88		584.88		584.88		0.00		0.00
2130211	TOUR - Loan 129 Interest Repayments		5,628.72		5,628.72		5,628.72		4,932.64		0.00
2130292	TOUR - Depreciation		19,372.32		19,372.32		29,648.00		17,359.30		(10,275.68)
2130297	TOUR - Community Services Allocated		24,000.00		24,000.00		13,800.00		9,121.71		10,200.00
2130299	TOUR - Administration Allocated		54,513.00		54,513.00		54,163.00		30,319.91		350.00
OPERATING REVENUE											
3130200	TOUR - Caravan Park Fees	215,000		215,000.04		215,000.04		120,193.18		0.00	
3130202	TOUR - Reimbursements (Inc GST)	0.00		0.00		1,500.00		1,316.09		1,500.00	
3130204	TOUR - Other Income Relating to Tourism & Area Promotion	812		812.04		812.04		327.24		0.00	
3130205	TOUR - Managers Rental Reimbursements (Exc GST)	12,000		12,000.00		12,000.00		7,500.00		0.00	
SUB-TOTAL		227,812.08	392,017.78	227,812.08	392,017.78	229,312.08	385,501.08	129,336.51	200,601.84	1,500.00	6,516.70
CAPITAL EXPENDITURE											
4130150	TOUR - Transfers to Reserve		0.00		0.00		0.00		0.00		0.00
4130250	TOUR - Furniture & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
4130255	TOUR - Plant & Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
4130260	TOUR - Building (Capital)		0.00		0.00		0.00		198.78		0.00
	BC237 Caravan Park renewal development including seal		309,999.99		309,999.99		310,000.00		116,108.10		(0.01)
4130265	TOUR - Infrastructure Other (Capital)		0.00		0.00		0.00		0.00		0.00
4130270	TOUR - Loan 129 Principal Repayments		33,220.66		33,220.66		33,220.66		16,526.46		0.00
CAPITAL REVENUE											
5130150	TOUR - Transfer From Reserve	212,663		212,663.00		26,000.00		0.00		(186,663.00)	
SUB-TOTAL		292,661.00	343,220.65	292,661.00	343,220.65	105,998.00	343,220.66	0.00	132,833.34	(186,663.00)	(0.01)
TOTAL - TOURISM & AREA PROMOTION		520,473.08	735,238.43	520,473.08	735,238.43	335,310.08	728,721.74	129,336.51	333,435.18	(185,163.00)	6,516.69

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BUILDING CONTROL

OPERATING EXPENDITURE

		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2130300	BUILD - Salaries & Wages		97,404.96		97,404.96		53,212.96		32,625.04		44,192.00
2130301	BUILD - Superannuation		16,347.74		16,347.74		14,207.74		3,282.92		2,140.00
2130302	BUILD - Workers Comp Insurance		1,607.48		1,607.48		2,033.55		2,033.55		(426.07)
2130303	BUILD - Allowances		0.00		0.00		0.00		0.00		0.00
2130304	BUILD - Training & Development		215.40		215.40		215.40		148.27		0.00
2130305	BUILD - Occupational Health & Safety		0.00		0.00		0.00		0.00		0.00
2130306	BUILD - Recruitment		0.00		0.00		400.00		295.00		(400.00)
2130307	BUILD - Travel & Accommodation		0.00		0.00		0.00		0.00		0.00
2130308	BUILD - Fringe Benefits Tax (FBT)		3,579.24		3,579.24		3,579.24		0.00		0.00
2130309	BUILD - Other Employee Expenses		0.00		0.00		0.00		0.00		0.00
2130310	BUILD - Contract Building Control Services		0.00		0.00		0.00		0.00		0.00
2130311	BUILD - Printing & Stationery		999.96		999.96		999.96		0.00		0.00
2130312	BUILD - Telephones/Mobiles		450.00		450.00		450.00		280.00		0.00
2130313	BUILD - General Office Expenses		999.96		999.96		999.96		0.00		0.00
2130314	BUILD - Expensed Minor Asset Purchases		500.04		500.04		500.04		0.00		0.00
2130315	BUILD - Motor Vehicle Expenses		4,146.96		4,146.96		4,146.96		1,972.38		0.00
2130316	BUILD - Insurance		2,639.16		2,639.16		2,120.47		2,120.47		518.69
2130317	BUILD - Information Systems		0.00		0.00		0.00		0.00		0.00
2130318	BUILD - Subscriptions & Memberships		3,900.00		3,900.00		3,900.00		1,650.00		0.00
2130319	BUILD - Contract Building Surveyor		9,999.96		9,999.96		0.00		0.00		9,999.96
2130391	BUILD - Loss on Disposal of Assets		0.00		0.00		(1,981.00)		-1,981.37		1,981.00
2130392	BUILD - Depreciation		0.00		0.00		0.00		0.00		0.00
2130399	BUILD - Administration Allocated		54,513.00		54,513.00		54,263.00		30,319.91		250.00

OPERATING REVENUE

3130300	BUILD - Building License Fees	14,210.04		14,210.04		14,210.04		5,900.52		0.00	
3130301	BUILD - Commission - BSL & CTF (GST INCL)	500.04		500.04		500.04		0.00		0.00	
3130302	BUILD - Private S/Pool Inspection Fees	1,827.00		1,827.00		1,827.00		1,899.30		0.00	
3130303	BUILD - Building Officer Regional Support Income	9,999.96		9,999.96		9,999.96		4,632.36		0.00	
3130304	BUILD - Building Officer Vehicle Regional Support Inc	999.96		999.96		999.96		0.00		0.00	
3130305	BUILD - Reimbursements	100.00		100.00		100.00		0.00		0.00	
3130306	BUILD - Commission - BSL & CTF (GST EXCL)	0.00		0.00		0.00		177.75		0.00	
3130390	BUILD - Profit on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	

SUB-TOTAL

27,637.00	197,303.86	27,637.00	197,303.86	27,637.00	139,048.28	12,609.93	72,746.17	0.00	58,255.58
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CAPITAL EXPENDITURE

4130350	BUILD - Plant & Equipment		0.00		0.00		0.00		0.00		0.00
	PA006C Purchase Building Surveyor Vehicle (P6)		30,000.00		30,000.00		30,000.00		22,290.67		0.00

CAPITAL REVENUE

5130350	BUILD - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
	PD006C Proceeds On Disposal Building Surveyor vehicle	10,000.00		10,000.00		10,000.00		15,000.00		0.00	
5130351	BUILD - Realisation on Disposal of Assets	(10,000.00)		(10,000.00)		(10,000.00)		(16,500.00)		0.00	

SUB-TOTAL

0.00	30,000.00	0.00	30,000.00	0.00	30,000.00	(1,500.00)	22,290.67	0.00	0.00
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TOTAL - BUILDING CONTROL

27,637.00	227,303.86	27,637.00	227,303.86	27,637.00	169,048.28	11,109.93	95,036.84	0.00	58,255.58
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SALEYARDS

OPERATING EXPENDITURE

		21/22 Adopted Budget	Current Budget	Mid Year Budget review	21/22 YTD Actual	Budget Review Variations			
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$
2130400	SALEYARDS - RAM Shed - Building Operations		0.00		0.00		0.00		0.00
	BO240 Showmen'S Toilets Building Operations		698.40		698.40		221.66		0.00
	BO241 Ram Shed Building Operations		580.90		580.90		649.16		0.00
2130401	SALEYARDS - Building Maintenance		0.00		0.00		0.00		0.00
	BM240 Showmen'S Toilets Building Maintenance		500.04		500.04		0.00		0.00
2130492	SALEYARDS - Depreciation		0.00		0.00		0.00		0.00
2130497	SALEYARDS - Community Services Allocated		0.00		0.00		0.00		0.00
2130499	SALEYARDS - Administration Allocated		0.00		0.00		0.00		0.00

OPERATING REVENUE

3130400	SALEYARDS - Fees & Charges	0.00		0.00		0.00		0.00	
3130401	SALEYARDS - Contributions & Donations	0.00		0.00		0.00		0.00	
3130402	SALEYARDS - Reimbursements	0.00		0.00		0.00		0.00	
3130403	SALEYARDS - Grants	0.00		0.00		0.00		0.00	
3130404	SALEYARDS - Other Income	0.00		0.00		0.00		0.00	

SUB-TOTAL

0.00	1,779.34	0.00	1,779.34	0.00	1,779.34	0.00	870.82	0.00	0.00
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CAPITAL EXPENDITURE

4130460	SALEYARDS - RAM Shed - Building (Capital)		0.00		0.00		0.00		0.00
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CAPITAL REVENUE

SUB-TOTAL

0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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TOTAL - SALE YARDS

0.00	1,779.34	0.00	1,779.34	0.00	1,779.34	0.00	870.82	0.00	0.00
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SHIRE OF NARROGIN
SCHEDULE 13 - ECONOMIC SERVICES
Monthly Financial Report for Period Ended
31 January 2022

OTHER ECONOMIC SERVICES		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2130600	ECONOM - Subscriptions & Memberships		500.04		500.04		500.04		0.00		0.00
2130605	ECONOM - Travel & Accommodation GEN		3,999.96		3,999.96		0.00		0.00		3,999.96
2130606	ECONOM - Building Operations		0.00		0.00		0.00		0.00		0.00
	BO250 Westpac Building Operations		2,917.48		2,917.48		2,917.48		1,558.78		0.00
	BO251 Municipal Power House Building Operations		0.00		0.00		0.00		0.00		0.00
	BO253 Old Shire Depot - Felspar St - Building Operations		718.54		718.54		718.54		542.18		0.00
	BO254 General Computers 39 Federal St Building Operations		4,034.74		4,034.74		4,034.74		904.55		0.00
	BO255 Cafe - 45 Federal St Building Operations		6,090.00		6,090.00		6,090.00		1,210.30		0.00
	BO256 30 Gray St Building Operations (Formally East Narrogin Offsite Kindergarten)		3,095.70		3,095.70		3,095.70		1,223.80		0.00
2130607	ECONOM - Building Maintenance		0.00		0.00		0.00		0.00		0.00
	BM250 Westpac Building Maintenance		2,030.04		2,030.04		2,030.04		0.00		0.00
	BM253 Old Shire Depot - Felspar St - Building Maintenance		4,059.96		4,059.96		4,059.96		0.00		0.00
	BM254 General Computers 39 Federal St Building Maintenance		2,029.92		2,029.92		2,029.92		200.00		0.00
	BM255 Cafe 45 Federal St Building Maintenance		5,499.96		5,499.96		5,499.96		2,559.05		0.00
	BM256 30 Gray St Building Maintenance (Formally East Narrogin Offsite Kindergarten)		1,522.56		1,522.56		1,522.56		0.00		0.00
2130610	ECONOM - Loan 127 Interest Repayments		4,226.76		4,226.76		4,226.76		2,818.88		0.00
2130611	ECONOM - Insurance Other Than Buildings		2,639.16		2,639.16		0.00		0.00		2,639.16
	W155 Standpipe Maintenance/Operations		28,232.46		28,232.46		28,232.46		5,458.31		0.00
2130615	ECONOM - Facade Upgrade		5,000.04		5,000.04		0.00		0.00		5,000.04
2130692	ECONOM - Depreciation		78,335.64		78,335.64		81,790.00		48,019.76		(3,454.36)
2130697	ECONOM - Community Services Allocated		23,023.68		23,023.68		15,500.00		9,950.93		7,523.68
2130699	ECONOM - Administration Allocated		25,644.48		25,644.48		25,644.48		15,159.89		0.00
OPERATING REVENUE											
3130600	ECONOM - Commercial Property Lease income	80,400.00		80,400.00		80,400.00		53,442.22		0.00	
3130605	ECONOM - TransWA Commission	0.00		0.00		450.00		312.80		450.00	
3130606	ECONOM - Other Income	0.00		0.00		400.00		181.82		400.00	
3130607	ECONOM - Standpipe Income	30,000.00		30,000.00		30,000.00		9,508.16		0.00	
SUB-TOTAL		110,400.00	203,601.12	110,400.00	203,601.12	111,250.00	187,892.64	63,445.00	89,606.43	850.00	15,708.48
CAPITAL EXPENDITURE											
4130671	ECONOM - Loan 127 Principal Repayments		12,128.09		12,128.09		12,128.09		5,996.88		0.00
CAPITAL REVENUE											
SUB-TOTAL		0.00	12,128.09	0.00	12,128.09	0.00	12,128.09	0.00	5,996.88	0.00	0.00
TOTAL - OTHER ECONOMIC SERVICES		110,400.00	215,729.21	110,400.00	215,729.21	111,250.00	200,020.73	63,445.00	95,603.31	850.00	15,708.48

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Monthly Financial Report for Period Ended
31 January 2022

PROGRAMME SUMMARY	21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
Private Works		73,707.12		73,707.12		61,060.08		18,197.89		12,647.04
Public Works Overheads		0.23		0.23		(0.49)		11,593.05		0.72
Plant Operation Costs		32,000.14		32,000.14		38,000.00		66,307.36		(5,999.86)
Plant Depreciation Costs		-		-		-		-		0.00
Administration Overheads		25,799.32		25,799.32		32,800.00		6,437.76		(7,000.68)
Community Services Overheads		(0.12)		(0.12)		0.50		1,371.31		(0.62)
Salaries and Wages		17,002.02		17,002.02		4,072.00		(57,565.26)		12,930.02
Town Planning Schemes		-		-		-		-		0.00
Stock, Fuels & Oils		-		-		-		-		0.00
Unclassified		-		-		-		-		0.00
<u>OPERATING REVENUE</u>										
Private Works	95,600.04		95,600.04		95,600.04		38,058.82		0.00	
Public Works Overheads	-		-		50.00		50.00		50.00	
Plant Operation Costs	32,000.04		32,000.04		38,000.04		22,296.08		6,000.00	
Administration Overheads	25,800.00		25,800.00		32,800.00		5,499.48		7,000.00	
Salaries and Wages	8,499.96		8,499.96		8,499.96		-		0.00	
SUB-TOTAL	161,900.04	148,508.71	161,900.04	148,508.71	174,950.04	135,932.09	65,904.38	46,342.11	13,050.00	12,576.62
<u>CAPITAL EXPENDITURE</u>										
Administration Overheads		181,999.98		181,999.98		181,999.98		45,496.00		0.00
Community Services Overheads		-		-		-		-		0.00
Salaries and Wages		-		-		-		-		0.00
Land/Subdivision Development		-		-		-		-		0.00
Stock, Fuels & Oils		-		-		-		(3,593.93)		0.00
Unclassified		-		-		-		-		0.00
<u>CAPITAL REVENUE</u>										
Private Works	-		-		-		-		0.00	
Public Works Overheads	-		-		-		-		0.00	
Plant Operation Costs	-		-		-		-		0.00	
Plant Depreciation Costs	-		-		-		-		0.00	
Administration Overheads	90,000.00		90,000.00		90,000.00		21,000.00		0.00	
Community Services Overheads	-		-		-		-		0.00	
SUB-TOTAL	90,000.00	181,999.98	90,000.00	181,999.98	90,000.00	181,999.98	21,000.00	41,902.07	0.00	0.00
TOTAL - PROGRAMME SUMMARY	251,900.04	330,508.69	251,900.04	330,508.69	264,950.04	317,932.07	86,904.38	88,244.18	13,050.00	12,576.62

<p align="center">SHIRE OF NARROGIN SCHEDULE 14 - OTHER PROPERTY & SERVICES Monthly Financial Report for Period Ended 31 January 2022</p>	
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PRIVATE WORKS		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>											
2140100	PRIVATE - Private Works Expenses		0.00		0.00		0.00		1,872.27		0.00
	PW999 Private Works - Budget Purposes Only		8,000.04		8,000.04		6,000.00		0.00		2,000.04
	PWGEN Private Works Small Jobs		48,610.68		48,610.68		34,386.72		4,091.38		14,223.96
	PW21104 Pw21104 - Barry Silver Truck Hire And Gravel Purchase		0.00		0.00		461.40		269.70		(461.40)
	PW21105 Pw21105 - Water Corp- Traffic Control		0.00		0.00		1,477.68		754.84		(1,477.68)
	PW21106 Pw21106 - Narrogin Agri School 1.5Hours Steel Vibe Roller		0.00		0.00		337.64		221.32		(337.64)
	PW21107 Pw21107 - Trench Repairs Water Corp.		0.00		0.00		351.24		175.62		(351.24)
	PW21108 Sealing Trench For Doug Allan		0.00		0.00		949.00		600.50		(949.00)
	PW21109 Grader Hire 1 Hour Anne Turvey		0.00		0.00		0.00		106.58		0.00
2140150	PRIVATE - Private Works Prepaid		0.00		0.00		0.00		0.00		0.00
2140199	PRIVATE - Administration Allocated		17,096.40		17,096.40		17,096.40		10,105.68		0.00
<u>OPERATING REVENUE</u>											
3140100	PRIVATE - Private Works Income	95,600.04		95,600.04		95,600.04		38,058.82		0.00	
SUB-TOTAL		95,600.04	73,707.12	95,600.04	73,707.12	95,600.04	61,060.08	38,058.82	18,197.89	0.00	12,647.04
<u>CAPITAL EXPENDITURE</u>											
<u>CAPITAL REVENUE</u>											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL - PRIVATE WORKS		95,600.04	73,707.12	95,600.04	73,707.12	95,600.04	61,060.08	38,058.82	18,197.89	0.00	12,647.04

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Monthly Financial Report for Period Ended
31 January 2022

PUBLIC WORKS OVERHEADS		Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2140200	PWO - EMTRS - Salaries & Wages		123,890.40		123,890.40		123,890.40		67,519.35		0.00
2140201	PWO - EMTRS - Superannuation		16,400.02		16,400.02		16,400.02		9,136.93		0.00
2140202	PWO - EMTRS - Workers Compensation		2,094.80		2,094.80		0.00		0.00		2,094.80
2140203	PWO - EMTRS - Allowances		1,281.24		1,281.24		1,281.24		821.44		0.00
2140204	PWO - EMTRS - Training & Development		6,000.00		6,000.00		6,000.00		354.55		0.00
2140205	PWO - EMTRS - Occupational Health & Safety		0.00		0.00		660.00		334.50		(660.00)
2140206	PWO - EMTRS - Recruitment		500.04		500.04		1,580.04		539.12		(1,080.00)
2140207	PWO - EMTRS - Travel & Accommodation		0.00		0.00		0.00		0.00		0.00
2140208	PWO - EMTRS - Fringe Benefits Tax (FBT)		21,453.36		21,453.36		21,453.36		0.00		0.00
2140209	PWO - EMTRS - Other Employee Expenses		0.00		0.00		0.00		0.00		0.00
2140210	PWO - EMTRS - Motor Vehicle Expenses		10,089.60		10,089.60		10,089.60		6,325.61		0.00
2140215	PWO - WORKS - Wages Administration Hours		329,454.20		329,454.20		305,454.20		200,050.18		24,000.00
2140216	PWO - WORKS - Superannuation		176,914.00		176,914.00		173,314.00		101,429.45		3,600.00
2140217	PWO - WORKS - Sick Pay		46,753.48		46,753.48		46,753.48		26,421.90		0.00
2140218	PWO - WORKS - Annual Leave		122,408.80		122,408.80		122,408.80		78,462.22		0.00
2140219	PWO - WORKS - Public Holidays		56,029.48		56,029.48		56,029.48		22,080.84		0.00
2140220	PWO - WORKS - Long Service Leave		5,000.04		5,000.04		20,800.00		20,838.91		(15,799.96)
2140221	PWO - WORKS - RDO's		0.00		0.00		0.00		0.00		0.00
2140222	PWO - WORKS - Allowances		0.00		0.00		0.00		0.00		0.00
2140223	PWO - WORKS - Recruitment		263.52		263.52		263.52		1,316.73		0.00
2140224	PWO - WORKS - Travel & Accommodation		0.00		0.00		0.00		0.00		0.00
2140225	PWO - WORKS - Training & Development		0.00		0.00		0.00		0.00		0.00
	W160 Works - Training & Development		46,768.11		46,768.11		38,954.76		1,750.46		7,813.35
2140226	PWO - WORKS - OHS and Toolbox Meetings		0.00		0.00		0.00		0.00		0.00
	W170 Works - Ohs And Toolbox Meetings		944.70		944.70		944.70		583.16		0.00
2140227	PWO - WORKS - Protective Clothing		9,525.72		9,525.72		9,525.72		6,779.93		0.00
2140228	PWO - WORKS - Workers Compensation Insura		30,944.04		30,944.04		24,219.41		23,019.41		6,724.63
2140229	PWO - WORKS - Fringe Benefits Tax (FBT)		14,743.20		14,743.20		14,743.00		0.00		0.20
2140230	PWO - Insurances (Except Workers Comp)		7,037.72		7,037.72		20,186.94		20,186.94		(13,149.22)
2140231	PWO - Printing & Stationery		812.04		812.04		812.04		34.95		0.00
2140232	PWO - Information Systems		12,000.00		12,000.00		12,160.00		9,737.80		(160.00)
2140233	PWO - Engineering & Technical Support		0.00		0.00		0.00		0.00		0.00
2140234	PWO - Expensed Minor Asset Purchases		2,499.96		2,499.96		1,500.00		0.00		999.96
2140235	PWO - Subscriptions & Memberships		3,000.00		3,000.00		3,000.00		0.00		0.00
2140236	PWO - Telephone / Mobiles		8,768.04		8,768.04		8,768.04		3,451.58		0.00
2140237	PWO - General Office Expenses		9,999.96		9,999.96		9,999.96		1,548.95		0.00
2140238	PWO - Motor Vehicle Costs		44,379.24		44,379.24		44,379.24		38,218.85		0.00
2140239	PWO - Consultants		12,000.00		12,000.00		12,000.00		0.00		0.00
2140292	PWO - Depreciation		11,199.96		11,199.96		10,106.00		5,904.55		1,093.96
2140298	PWO - Staff Housing Costs Allocated		2,513.04		2,513.04		2,513.04		5,613.25		0.00
2140299	PWO - Administration Allocated		128,222.52		128,222.52		128,222.52		87,064.98		0.00
	Recovered amounts								0		
									0		
2140293	PWO - Less - Allocated to Works (PWO's)		(1,263,891.00)		(1,263,891.00)		(1,248,414.00)		(727,933.49)		(15,477.00)
OPERATING REVENUE											
3140200	PWO - Long Service Leave Recoup	0.00		0.00		0.00		0.00		0.00	
3140201	PWO - Other Reimbursements	0.00		0.00		50.00		50.00		50.00	
SUB-TOTAL		0.00	0.23	0.00	0.23	50.00	(0.49)	50.00	11,593.05	50.00	0.72
CAPITAL EXPENDITURE											
CAPITAL REVENUE											
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - PUBLIC WORKS OVERHEADS		0.00	0.23	0.00	0.23	50.00	(0.49)	50.00	11,593.05	50.00	0.72

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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PLANT OPERATION COSTS	Adopted Budget		Current Budget		Mid Year Budget review		YTD Actual		Budget Review Variations	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE										
2140300 POC - Internal Plant Repairs - Wages & O/Head		153,174.88		153,174.88		153,174.88		90,137.20		0.00
2140301 POC - Parts & Repairs		191,000.04		191,000.04		192,517.80		97,936.79		(1,517.76)
2140302 POC - Fuels and Oils		224,000.04		224,000.04		224,000.00		137,366.41		0.04
2140303 POC - Tyres and Tubes		48,000.00		48,000.00		48,000.00		22,754.23		0.00
2140306 POC - Licences/Registrations		19,250.04		19,250.04		19,250.04		2,161.51		0.00
2140307 POC - Insurance		46,829.46		46,829.46		46,844.97		46,844.97		(15.51)
2140308 POC - Expendable Tools / Consumables		500.04		500.04		500.04		194.54		0.00
2140309 POC - Other Expenses		0.00		0.00		0.00		0.00		0.00
2140492 POC - Depreciation		341,000.04		341,000.04		316,000.00		184,202.60		25,000.04
2140499 POC - Administration Allocated		0.00		0.00		0.00		0.00		0.00
Recovered amounts										
2140394 POC - LESS Plant Operation Costs Allocated to Works		(991,754.40)		(991,754.40)		(962,287.73)		(515,290.89)		(29,466.67)
2140495 PDEPN - LESS Plant Depreciation Costs Allocated to Works		0.00		0.00		0.00		0.00		
OPERATING REVENUE										
3140300 POC - Fuel Tax Credits Grant Scheme	32,000.04		32,000.04		38,000.04		22,296.08		6,000.00	
3140301 POC - Reimbursements (Ex GST)	0.00		0.00		0.00		0		0.00	
3140302 POC - Sale of Scrap	0.00		0.00		0.00		0		0.00	
SUB-TOTAL	32,000.04	32,000.14	32,000.04	32,000.14	38,000.04	38,000.00	22,296.08	66,307.36	6,000.00	(5,999.86)
CAPITAL EXPENDITURE										
CAPITAL REVENUE										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - PLANT OPERATION COSTS	32,000.04	32,000.14	32,000.04	32,000.14	38,000.04	38,000.00	22,296.08	66,307.36	6,000.00	(5,999.86)

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
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31 January 2022

ADMINISTRATION OVERHEADS		21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
		Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE											
2140500	ADMIN - Salaries & Wages		1,092,690.94		1,092,690.94		1,057,464.72		630,007.30		35,226.22
2140501	ADMIN - Superannuation		114,574.60		114,574.60		111,139.60		72,455.27		3,435.00
2140502	ADMIN - Workers Compensation		19,109.66		19,109.66		22,949.29		22,949.29		(3,839.63)
2140503	ADMIN - Allowances		4,320.24		4,320.24		4,320.24		3,226.64		0.00
2140504	ADMIN - Training & Development		30,000.00		30,000.00		22,000.00		12,616.40		8,000.00
2140505	ADMIN - Occupational Health & Safety		31,567.20		31,567.20		28,999.96		12,039.51		2,567.24
2140506	ADMIN - Recruitment		5,010.96		5,010.96		2,510.96		852.55		2,500.00
2140507	ADMIN - Travel & Accommodation		1,263.36		1,263.36		1,263.36		793.96		0.00
2140508	ADMIN - Fringe Benefits Tax (FBT)		2,992.20		2,992.20		2,992.20		0.00		0.00
2140509	ADMIN - Other Employee Expenses		1,310.40		1,310.40		1,310.40		527.28		0.00
2140510	ADMIN - Motor Vehicle Expenses		30,665.88		30,665.88		30,665.88		17,075.64		0.00
2140511	ADMIN - Debt Collection Expenses GEN		3,999.96		3,999.96		3,999.96		145		0.00
2140515	ADMIN - Building Operations		0.00		0.00		0.00		0.00		0.00
	BO260 Admin Office Building Operations		29,214.66		29,214.66		29,214.66		10,194.00		0.00
	BO261 History Hall Building Operations		973.30		973.30		1,851.82		1,170.41		(878.52)
	BO262 Old Shire Office Building Operations		3,362.40		3,362.40		3,362.40		4,610.31		0.00
2140516	ADMIN - Building Maintenance		0.00		0.00		0.00		0.00		0.00
	BM260 Admin Office Building Maintenance		28,501.32		28,501.32		28,621.32		4,269.58		(120.00)
	BM261 History Hall Building Maintenance		3,240.84		3,240.84		3,240.84		6.10		0.00
	BM262 Old Shire Office Building Maintenance		2,795.88		2,795.88		2,795.88		0.00		0.00
2140517	ADMIN - Insurances (Other than Bld and W/Comp)		9,964.28		9,964.28		32,589.08		32,589.08		(22,624.80)
2140518	ADMIN - Printing & Stationery		15,225.00		15,225.00		15,225.00		7,850.23		0.00
2140519	ADMIN - Postage and Freight		5,000.04		5,000.04		5,000.04		1,351.97		0.00
2140520	ADMIN - Advertising		4,500.00		4,500.00		4,500.00		2,697.30		0.00
2140521	ADMIN - Subscriptions and Memberships		4,727.88		4,727.88		4,727.88		1,464.55		0.00
2140522	ADMIN - Office Equipment Mtce		9,999.96		9,999.96		9,999.96		6,397.50		0.00
2140523	ADMIN - Information Systems		153,707.04		153,707.04		153,707.04		101,939.57		0.00
2140524	ADMIN - Expensed Minor Asset Purchases		2,030.04		2,030.04		2,030.04		450.00		0.00
2140525	ADMIN - Telephone / Mobiles		9,000.00		9,000.00		9,000.00		5,023.62		0.00
2140526	ADMIN - General Office Expenses		5,000.04		5,000.04		5,000.04		8.82		0.00
2140527	ADMIN - Records Management		3,000.00		3,000.00		3,000.00		3,491.13		0.00
2140528	ADMIN - Consultants		20,000.04		20,000.04		20,000.04		254.84		0.00
2140532	ADMIN - Bad Debts Expense		0.00		0.00		0.00		0.00		0.00
2140591	ADMIN - Loss on Disposal of Assets		9,399.96		9,399.96		9,399.96		0.00		0.00
2140592	ADMIN - Depreciation		66,747.00		66,747.00		68,220.00		39,866.56		(1,473.00)
2140598	ADMIN - Admin Staff Housing Costs Allocated		35,263.08		35,263.08		35,263.08		20,584.05		0.00
Recovered amounts											
2140599	ADMIN - Administration Overheads Recovered		(1,733,358.84)		(1,733,358.84)		(1,703,565.65)		(1,010,661.91)		(29,793.19)
OPERATING REVENUE											
3140504	ADMIN - Contributions & Donations	0.00		0.00		0.00		0.00		0.00	
3140505	ADMIN - Reimbursements	3,000.00		3,000.00		10,000.00		5,499.47		7,000.00	
3140506	ADMIN - Grants	0.00		0.00		0.00		0.00		0.00	
3140590	ADMIN - Profit on Disposal of Assets	22,800.00		22,800.00		22,800.00		0.00		0.00	
3140700											
SUB-TOTAL		25,800.00	25,799.32	25,800.00	25,799.32	32,800.00	32,800.00	5,499.48	6,437.76	7,000.00	(7,000.68)
CAPITAL EXPENDITURE											
4140580	ADMIN - Furniture & Equipment (Capital)		57,000.00		57,000.00		57,000.00		0.00		0.00
4140585	ADMIN - Plant and Equipment (Capital)		0.00		0.00		0.00		0.00		0.00
	PA001K CEO Vehicle (p1)		69,999.99		69,999.99		69,999.99		0.00		0.00
	PA005K 0Ngn Emccs Vehicle 2019(2)		54,999.99		54,999.99		54,999.99		45,496.00		0.00
CAPITAL REVENUE											
5140550	ADMIN - Proceeds on Disposal of Assets	0.00		0.00		0.00		0.00		0.00	
	PD001K Proceeds Of Disposal - CEO vehicle	40,000.00		40,000.00		40,000.00		0.00		0.00	
	PD005K Proceeds Of Disposal - EMCCS vehicle	15,000.00		15,000.00		15,000.00		21,000.00		0.00	
5140551	ADMIN - Realisation on Disposal of Assets	(55,000.00)		(55,000.00)		(55,000.00)		0.00		0.00	
5140560	ADMIN - Transfers From Reserve	90,000.00		90,000.00		90,000.00		0.00		0.00	
SUB-TOTAL		90,000.00	181,999.98	90,000.00	181,999.98	90,000.00	181,999.98	21,000.00	45,496.00	0.00	0.00
TOTAL - ADMINISTRATION OVERHEADS		115,800.00	207,799.30	115,800.00	207,799.30	122,800.00	214,799.98	26,499.48	51,933.76	7,000.00	(7,000.68)

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Monthly Financial Report for Period Ended
31 January 2022

COMMUNITY SERVICES OVERHEADS	21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
2140600 COMMUNITY - Salaries & Wages		216,777.72		216,777.72		173,000.00		101,026.48		43,777.72
2140601 COMMUNITY - Superannuation		23,568.74		23,568.74		18,568.74		10,930.22		5,000.00
2140602 COMMUNITY - Workers Compensation		4,066.46		4,066.46		4,525.75		4,525.75		(459.29)
2140603 COMMUNITY - Allowances		0.00		0.00		0.00		0.00		0.00
2140604 COMMUNITY - Training & Development		2,835.72		2,835.72		2,835.72		0.00		0.00
2140606 COMMUNITY - Recruitment		0.00		0.00		0.00		1,968.20		0.00
2140608 COMMUNITY - Fringe Benefits Tax (FBT)		3,826.44		3,826.44		3,826.44		0.00		0.00
2140610 COMMUNITY - Motor Vehicle Expenses		3,856.44		3,856.44		3,856.44		3,111.42		0.00
2140615 COMMUNITY - Insurances (Other than Bld and W/Comp)		2,639.12		2,639.12		4,719.17		4,719.17		(2,080.05)
2140619 COMMUNITY - Subscriptions and Memberships		2,199.96		2,199.96		2,199.96		0.00		0.00
2140620 COMMUNITY - Office Equipment Mtce		999.96		999.96		999.96		0.00		0.00
2140623 COMMUNITY - Telephone / Mobiles		849.96		849.96		849.96		285.45		0.00
2140696 COMMUNITY - Administration Allocated		68,385.36		68,385.36		68,385.36		40,426.44		0.00
<u>Recovered amounts</u>										
2140699 COMMUNITY - Community Services Overheads Recovered		(330,006.00)		(330,006.00)		(283,767.00)		(165,849.09)		(46,239.00)
<u>OPERATING REVENUE</u>										
SUB-TOTAL	0.00	(0.12)	0.00	(0.12)	0.00	0.50	0.00	1,371.31	0.00	(0.62)
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - COMMUNITY SERVICES OVERHEADS	0.00	(0.12)	0.00	(0.12)	0.00	0.50	0.00	1,371.31	0.00	(0.62)

SHIRE OF NARROGIN
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Monthly Financial Report for Period Ended
31 January 2022

SALARIES & WAGES	21/22 Adopted Budget		Current Budget		Mid Year Budget review		21/22 YTD Actual		Budget Review Variations	
	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<u>OPERATING EXPENDITURE</u>										
2140700 SAL - Gross Salary and Wages		5,520,938.04		5,520,938.04		5,452,751.00		2,998,731.22		68,187.04
2140701 SAL - Less Salaries & Wages Allocated		-5,520,938.04		-5,520,938.04		(5,452,751.00)		-3,058,006.48		(68,187.04)
2140702 SAL - Salary Sacrifice Superannuation		0.00		0.00		0.00		0.00		0.00
2140703 SAL - Workers Compensation Expense		17,002.02		17,002.02		4,072.00		1,710.00		12,930.02
2140704 SAL - Unallocated Salaries & Wages		0.00		0.00		0.00		0.00		0.00
		0.00		0.00		0.00		0.00		0.00
<u>OPERATING REVENUE</u>										
3140700 SAL - Reimbursement - Workers Compensation	8,499.96		8,499.96		8,499.96		0.00		0.00	
SUB-TOTAL	8,499.96	17,002.02	8,499.96	17,002.02	8,499.96	4,072.00	0.00	(57,565.26)	0.00	12,930.02
<u>CAPITAL EXPENDITURE</u>										
<u>CAPITAL REVENUE</u>										
SUB-TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL - SALARIES & WAGES	8,499.96	17,002.02	8,499.96	17,002.02	8,499.96	4,072.00	0.00	(57,565.26)	0.00	12,930.02

OFFICERS' RECOMMENDATION

That with respect to the report relating to Proposed Sale of Land 1 Havelock Street due to Unpaid Rates and Determination of Auction Reserve Price, the meeting be closed to the public, pursuant to Section 5.23(2)(b) of the Local Government Act 1995.

10.3.4 PROPOSED SALE OF LAND - 1 HAVELOCK STREET DUE TO UNPAID RATES AND DETERMINATION OF AUCTION RESERVE PRICE

File Reference	A137700
Disclosure of Interest	Neither the Author nor Authorising Officer has any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicants	Shire of Narrogin
Previous Item Numbers	Nil
Date	1 March 2022
Author	Thomas Baldwin – Rates Officer
Authorising Officer	Frank Ludovico – Executive Manager Corporate & Community Services
Attachments 1. Locality Map 2. Valuation report and financial summary (Confidential – provided under separate cover)	

Summary

In accordance with the Local Government Act 1995, sections 6.56, 6.64 and 6.68, Council is requested to approve the debt recovery process for outstanding rates and charges, required by the Local Government Act 1995, to facilitate the sale of the land located at 1 Havelock Street, Narrogin.

The debt recovery process involved a series of legal actions that included (in order of application):

- Issuing a 7 day demand letter;
- Requesting a General Procedure Claim (unserved); and
- Conducting a probate search.

The circumstances of this case are unusual in that it was not possible to serve the General Procedure Claim on the ratepayer, who is deceased, nor on his estate, as probate has not been granted nor is it likely to be. The Local Government Act permits Council, in these circumstances, immediately to commence the public sale of the property by auction under the 3 year rule without a Property Seizure and Sale Order (PSSO) having been attempted first.

Background

The normal legal steps before Council taking possession of a property and offering for sale at auction under the 3 year rule, namely serving the General Procedure Claim (GPC), obtaining judgement and obtaining and executing a Property Seizure and Sale Order (PSSO), were not possible in this case.

The ratepayer is deceased and appears to have died intestate. No one has come forward to claim the estate and no probate has been granted. There is, therefore, no executor on whom to serve the GPC. The Administration has received legal advice that it is permissible to proceed immediately with sale under the 3 year rule in these circumstances.

Consultation

Consultation has been undertaken with the following:

- AMPAC Debt Recovery
- Palisade Corporate lawyers (formerly Price Sierakowski)
- Elders Real Estate Narrogin

Statutory Environment

Section 5.23 (c) of the Local Government Act 1995, permits the local government to not divulge the reserve price of the land.

Section 6.64(1) of the Local Government Act 1995 provides that:

“(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —

(a) from time to time lease the land; or

(b) sell the land; or

(c) cause the land to be transferred to the Crown; or

(d) cause the land to be transferred to itself.”

Section 6.68(1) of the Local Government Act 1995

“Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.”

Section 6.68(2) of the Local Government Act 1995

“A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —

(a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land” or

(b) having made reasonable efforts to locate the owner of the property is unable to do so.”

Section 6.68(3A) and (3) of the Local Government Act 1995 states –

“A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made”.

“(3) Schedule 6.3 has effect in relation to the exercise of the power of sale.”

Section 6.71(1) of the Local Government Act 1995 states

“If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —

(a) the Crown in right of the State; or

(b) the local government.

Section 6.73 of the Local Government Act 1995 states –

“A sale of land by a local government or a transfer or conveyance of land to the Crown or a local government under this Subdivision discharges —

(a) the land; and

(b) the owners (present and past) of the land,

from any liability to the local government for rates, service charges or other money due to the local government which were, at the time of the sale, transfer or conveyance —

(c) secured by a charge over the land; or

(d) otherwise, recoverable, whether under this Act or another written law, by the local government in respect of the land.

Schedule 6.3 of the Local Government Act 1995 specifies the various provisions relating to the process of sale.

Policy Implications

Executive Instructions – 3.4 – Debt Recovery – Rates Debtors.

Financial Implications

Future legal and sale costs incurred while completing this process are recoverable under the Local Government Act.

The current debt on this property is as detailed in the confidential attachment. Penalty interest continues to accrue.

It is believed that the outstanding debts may reasonably be recovered in full given the current property valuation and market conditions.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

Comment/Conclusion

In March 2021, the bailiff attended the property in order to serve the ratepayer with a General Procedure Claim (GPC) for overdue rates, ESL & charges. He reported that the property was vacant and unoccupied despite visiting on multiple occasions. The bailiff's later research confirmed the ratepayer passed away in August 2019. The GPC was therefore returned by the bailiff unserved.

A probate search was then conducted at the Supreme Court of Western Australia which confirmed it had not been granted.

The Shire could not proceed further until the debt had aged at least 3 years, which occurred in September 2021. In November 2021, another probate search was made, in case probate had been granted in the interim, but the result was the same as before.

A skip trace was then made to locate any possible family members who may claim the estate. Two children of the deceased were identified, and one of them was successfully contacted by telephone and then both children by letter. Neither of the offspring indicated they wished to claim the estate and apply for probate, nor that they had any objection to the Shire of Narrogin taking steps to recover the debt on the property in question.

The Mortgagee over this property has been contacted and no response has been received.

With regard to Section 6.68 of the Local Government Act ("Exercise of power to sell land"), Council is permitted to proceed if they have attempted at least once to recover money via court proceedings within the last 3 years. It is argued that this point has been satisfied as proceedings were issued but were unable to be served.

Section 6.68 also allows Council to proceed, if it is unable to locate the owner of the property, despite having made reasonable efforts to do so. It is argued that this point too has been satisfied, given the preceding commentary on actions taken by the Administration in the last year.

Council is therefore requested to authorise both the sale of the property and to set the reserve price for the auction. The reserve proposed in the confidential attachment reflects the current debts plus possible future legal costs, but is below the market valuation. Legislation requires that Council only attempt to recover any debt owing. Any excess money paid at auction would be handled in accordance with Schedule 6.3 (5) of the Local Government Act ("Application of purchase money").

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to the sale of land, being assessment no. A137700, 1 Havelock Street Narrogin, due to unpaid rates, Council, pursuant to sections 6.64, 6.68, 6.71, 6.73 and schedule 6.3 of the Local Government Act 1995 resolve to:

1. Effect proceedings in accordance with the various requirements set out in the Act, to dispose of the property through sale, to recover rates and charges in arrears of three (3) or more years, as the Shire of Narrogin has the belief that it has made reasonable efforts to recover debts owing by the landowner, in order to recover the rates and charges in arrears;
2. Authorise the Chief Executive Officer at the auction or within 12 months following, to effect any contract of sale and to set the confidential reserve price for the land as indicated in the confidential "valuation report and financial summary" attachment and to authorise the Shire President and Chief Executive Officer to affix the common seal to any related documents; and
3. Cause the land to be transferred to the Shire of Narrogin, if there are no successful bidders, or subsequent sales, at or above the agreed reserve, following the conclusion of 12 months.

OFFICERS' RECOMMENDATION

That the meeting be re-opened to the public.

Aerial view: A137700 – 1 Havelock Street, Narrogin



10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 NARROGIN HAWKS FOOTBALL CLUB LEASE

File Reference	A115390
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Hawks Football Club (Inc.)
Previous Item Numbers	Nil
Date	9 March 2022
Author	Victoria Anderson – Records & Governance Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Current Towns Football Club Lease	

Summary

The Narrogin Hawks Football Club (Inc.) have requested that the Shire give effect to the renewal (for a further 21 years period) their lease, over one portion of Lot 1561 Clayton Road, Narrogin. The Council is asked to consider the request for extension, given the current lease option expires on 27 March 2022.

Background

The Club has a current lease with the Shire on one portion of Lot 1561 Clayton Road. This lot is a Crown Grant, with the purpose of 'Recreation (Greater Sports Ground)' and extends from May Street (west) to Earl Street (east), abutting Clayton Road to the south and Lot 123 Earl Street ('old golf course') to the north.

The Club's current lease is dated from 28 March 2001 and their first option expires on 27 March 2022, with an option of renewal for a further 21 years listed within it (6 of the schedule).

The lease is for the area located in the west portion of Lot 1561 comprising of their clubrooms and licensed bar area and former playground (area). The playground was removed several years ago, and probably is best excised from the renewal agreement.

It is noted that the lease is with the Towns Football Club Inc, being the current Club's former name.

Consultation

Consultation has been undertaken with:

- Shire President;
- Deputy Shire President;
- Chief Executive Officer; and
- Executive of Narrogin Hawks Football Club (Inc).

It is not considered necessary to consult with the other lessees of the lot nearby, such as with Narrogin Racing & Pacing, with this renewal.

Statutory Environment

The Local Government Act 1995, Section 3.58, addresses the disposition of property.

The Local Government (Function and General) Regulations 1993, Regulation 30, provides for exemptions from the disposition requirements for not for profit community groups (no need to advertise). Therefore not needed with respect to this lease renewal.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The Lessee is expected to maintain the upkeep of the premises, therefore responsibility for all matters pertaining to non-structural remains with the Club. The continuance of the lease carries on the existing financial arrangements with the Club.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency

Comment/Conclusion

The Club has been in contact with the Shire, requesting exercising of their option for renewal of the lease, being a further, final, 21 year term. The lease has progressed satisfactorily in the preceding lease period and its renewal is recommended.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That with respect to the request of the Narrogin Hawks Football Club (Inc.) lease, Council:

1. Approve the extension of the lease for a further 21 year term;
2. Amend the leaseholder to be the Narrogin Hawks Football Club (Inc);
3. Excise from the lease the area denoted playground, on page 18 of the existing lease; and
4. Authorise the Shire President and the Chief Executive Officer to prepare, sign and affix the common seal to a renewal of Lease.

TOWN OF NARROGIN

AND

TOWNS FOOTBALL CLUB NARROGIN INC.

LEASE

CLAYTON ROAD CLUBROOMS

THIS LEASE is made on

BETWEEN TOWN OF NARROGIN of 89 Earl Street, Narrogin, Western Australia ("**Lessor**")

AND TOWNS FOOTBALL CLUB NARROGIN INC. ("**Lessee**")

RECITAL

Subject to certain approvals and consents being obtained, the Lessor has agreed to lease the Premises to the Lessee and the Lessee has agreed to take the Premises on lease from the Lessor upon and subject to the provisions of this Lease.

IT IS AGREED

1. INTERPRETATION

1.1 Definitions

In this document:

"Premises" means the land described in item 1 of the Schedule together with all buildings and improvements on that land or after the signing of this Lease erected on that land and includes any part thereof.

"Reserve" means where the Premises are a reserve (as defined in the Land Administration Act 1997) or portion of such a reserve which has been placed under the care, control and management of the Lessor pursuant to the Land Administration Act 1997, that reserve.

"Term" means the term specified in item 4 of the Schedule and includes, if the Lessee exercises any option of renewal of this Lease granted to the Lessee pursuant to the provisions of **clause 3.2**, any further term.

1.2 Definitions: GST

In this document the expressions "consideration", "GST", "input tax credit", "supplier", "supply", "tax invoice", "recipient" and "taxable supply" have the meanings given to those expressions in the A New Tax System (Goods and Services Tax) Act 1999.

1.3 Construction

Unless expressed to the contrary:

(a) words importing:

(i) the singular include the plural and vice versa;

(ii) any gender include the other genders;

(b) if a word or phrase is defined cognate words and phrases have corresponding definitions;

(c) a reference to:

(i) a person includes a firm, unincorporated association, corporation and a

government or statutory body or authority;

- (ii) a person includes its legal personal representatives, successors and assigns;
- (iii) a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (iv) a right includes a benefit, remedy, discretion, authority or power;
- (v) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (vi) provisions or terms of this document or another document, agreement, understanding or arrangement include a reference to both express and implied provisions and terms;
- (vii) time is to local time in Perth, Western Australia;
- (viii) "\$" or "dollars" is a reference to the lawful currency of Australia;
- (ix) this or any other document includes the document as varied or replaced and notwithstanding any change in the identity of the parties;
- (x) writing includes any mode of representing or reproducing words in tangible and permanently visible form, and includes facsimile transmissions.

1.4 Headings

Headings do not affect the interpretation of this document.

1.5 Exercise of Discretion

A power, authority, right or discretion conferred by this Lease may be exercised from time to time as the occasion requires.

1.6 Withholding of Consent or Approval

Where the consent or approval of a party to this Lease is required, that consent or approval must not be unreasonably or capriciously withheld, but this clause has no application to **clause 4.5**.

2. CONDITIONS

2.1 Conditions

This document is subject to and conditional upon:

- (a) the approval in writing specified in section 18 of the Land Administration Act 1997; and
- (b) any other necessary approvals and consents,

(if and to the extent that those approvals and consents are necessary and have not been obtained prior to the signing of this document) being obtained within three months after the signing of this document.

2.2 Application for Approvals and Consents

As soon as possible after the signing of this document the Lessor must, if the Lessor has not already done so, make application for the approvals and consents referred to in **clause 2.1** and must pursue those applications and the Lessee must promptly join in the applications as may be necessary.

2.3 Failure of Condition

If any approval or consent is refused or not obtained on or prior to the date specified in **clause 2.1** this document ceases to have effect and no party has any claim against any other party.

2.4 Approval or Consent Subject to Conditions

If any approval or consent is granted subject to any conditions with which either party is unable or reasonably unwilling to comply that party may give to the other a notice in writing that the condition is unacceptable and thereupon the approval or consent is deemed to have been refused and this document ceases to have effect and no party has any claim against any other party.

3. LEASE

3.1 Initial Term

The Lessor leases the Premises to the Lessee and the Lessee takes the Premises on lease from the Lessor together with the rights specified in item 2 of the Schedule but subject to the reservations specified in item 3 of the Schedule for the term specified in item 4 of the Schedule at the rental specified in item 5 of the Schedule upon and subject to the provisions of this Lease.

3.2 Option of Renewal

If at the date of exercise of the option in this **clause 3.2** contained the Lessee has not failed to comply with any notice given by the Lessor to the Lessee requiring the Lessee to remedy a breach by the Lessee of the provisions of this Lease on the Lessee's part to be complied with, the Lessee has the option of extending this Lease for the further term specified in item 6 of the Schedule exercisable by the written request of the Lessee made not more than six (6) months nor less than three (3) months prior to the expiration of the term specified in item 4 of the Schedule at the same rental and upon the same provisions as are contained in this Lease except this **clause 3.2**.

4. LESSEE'S AGREEMENTS WITH LESSOR

The Lessee agrees with the Lessor as follows:

4.1 Rent

To pay to the Lessor the rent in the manner specified in item 5 of the Schedule without any deduction or abatement whatsoever except if the Premises are destroyed or damaged as set out in **clause 7**.

4.2 Outgoings

Duly and punctually to pay all rates, taxes, assessments, charges, impositions and outgoings of whatsoever nature payable or hereafter to become payable to any Government, local government or other authority in respect of the Premises and the following applies:

- (a) the Lessee's liability in respect of all such rates, taxes, assessments, charges, impositions and outgoings commences on the date of commencement of the Term and ceases on the expiration of the Term and must be apportioned between the parties on each of those dates;
- (b) in the event that the Premises are not separately rated, charged or assessed in respect of any of the rates, taxes, assessments, charges, impositions and outgoings referred to in this **clause 4.2** then for the purposes of this **clause 4.2** they must be apportioned between the Premises and the other premises the subject of the assessment in proportion to their respective areas.

4.3 Rubbish Charges

Duly and punctually to pay all rubbish charges assessed on the Premises or the occupier of the Premises by the Lessor.

4.4 Electricity, and Gas, Telephone and Water

Duly and punctually to pay and discharge all charges and meter rents in respect of gas, electricity, water and telephone used, consumed or incurred on the Premises and if it is possible and reasonably practical to do so, to procure the issue of accounts in respect of such services to and in the name of the Lessee rather than to and in the name of the Lessor.

4.5 Assignment, Subletting, Parting with Possession

- (a) Not to assign, mortgage, charge, sublet or part with the possession of the Premises without the prior written consent of the Lessor which consent the Lessor may in the Lessor's absolute discretion refuse without assigning any reason and it is agreed that Sections 80 and 82 of the Property Law Act 1969 are excluded from and do not apply to this Lease.
- (b) Not to assign, mortgage, charge, sub-let or part with the possession of the Premises without such prior approval in writing (if any) as is required pursuant to the Land Administration Act 1997.

4.6 Statutory Obligations

To comply with and obey the provisions of and all lawful and valid regulations, notices, orders and by-laws which may from time to time be made or given with respect to or affecting the Premises or the use or occupancy of the Premises under the provisions of the Health Act 1911, the Local Government Act 1995, the Metropolitan Water Supply Sewerage & Drainage Act

1909, the Fire Brigades Act 1942, the Bush Fires Act 1954, the Environmental Protection Act 1986 or any other statute, order, regulation, by-law or town planning scheme now or hereafter in force or made or given by any Minister, Department, Health Board, Municipal Council, Water Board or other competent authority or person.

4.7 Alterations

Not without the prior written consent of the Lessor to:

- (a) erect or suffer to be erected any building or structure on the Premises or to make or suffer to be made any alteration in or to any building or structure erected on the Premises or cut, maim or injure or suffer to be cut, maimed or injured any of the walls or timbers of such building or structure; and
- (b) install any water, gas or electrical fixtures, equipment, appliance or apparatus for illuminating air conditioning, heating cooling or ventilating the Premises

and that if any buildings and improvements are to be constructed, erected or made or works carried out or executed on the Premises or any such installation is to be made by the Lessee, it is agreed that they must be constructed, erected, made, carried out and executed under the supervision and to the satisfaction of the Lessor and not otherwise.

4.8 Cleaning, Maintenance and Repair

To:

- (a) keep and maintain the Premises (including, without limitation, all lighting and electrical installations, all fences and gates and all reticulation and drainage systems) in good and tenable repair and condition, fair wear and tear excepted;
- (b) without limiting the generality of paragraph (a), keep and maintain all:
 - (i) Windows and doors clean, operable and lockable;
 - (ii) Showers, sinks and basins clean and free from blockages; and
 - (iii) Hot water services, stoves, airconditioning units and plant, refrigerators, fans and heaters clean and regularly maintained in accordance with the manufacturer's specification and any relevant Australian standards;
- (c) remove graffiti from any building on the Premises as soon as possible but in any event no later than 24 hours after the presence of that graffiti is identified;
- (d) keep and maintain the Premises clean and tidy and free from dirt and rubbish;
- (e) cut, water and maintain properly all lawns and hedges from time to time planted on the Premises and to water and maintain properly all gardens, trees, shrubs and other flora from time to time laid out or planted on the Premises and where necessary to replace all shrubs and plants that die or are destroyed;

- (f) Keep and maintained the portion of the Reserve surrounding the Premises clean and tidy and free of all rubbish; and
- (g) Take all reasonable precautions to keep the Premises free of rodents, vermin, insects, termites and other pests and in the event of failing to do so must if so required by the Lessor but at the cost of the Lessee employ from time to time or periodically pest exterminators approved by the Lessor.

4.9 Painting

With the frequency specified in item 7 of the Schedule:

- (a) to paint with two (2) coats, undercoat and finishing coat, at least of first quality exterior paint and to oil with two (2) coats at least of first quality oil in a proper and workmanlike manner to the satisfaction of the Lessor all parts of the outside wood, iron, metal, stucco and cement work and all other external surfaces of all buildings on the Premises as are usually painted or oiled respectively; and
- (b) to paint or oil respectively with two (2) coats of interior paint or oil respectively in like manner all the internal wood and metal work and all other internal surfaces (including ceilings and walls) of such buildings and after every internal painting to grain, varnish, distemper, wash, stop, whiten and colour all parts as have previously been or are in the opinion of the Lessor required to be so dealt with first quality materials

but the Lessor may if in its opinion the condition of the buildings justify it relax these requirements as determined by it from time to time.

4.10 Use

Not to:

- (a) use or to permit to be used the Premises for any purpose whatsoever other than for the purposes and objects for which the Reserve was vested in and is held by the Lessor;
- (b) use or permit to be used the Premises for any purpose other than that or those specified in item 8 of the Schedule;
- (c) carry on or suffer to be carried on upon the Premises any noxious noisome or offensive trade act business occupation or calling;
- (d) make, do or suffer upon the Premises any act, matter or thing that may be or become a nuisance or annoyance to the Lessor or to the owners or occupiers of property in the neighbourhood of the Premises;
- (e) sell or dispense alcohol from the Premises or allow alcohol to be sold or dispensed from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the Liquor Licensing Act, 1988;

- (f) cut down any trees, plants or shrubs or sell, remove or otherwise dispose of any clay, sand, gravel, timber or other materials from the Premises;
- (g) store chemicals, inflammable liquids, acetylene gas or volatile or explosive oils, compounds or substances upon the Premises other than motor fuels, fertilisers (which must be stored separately from each other) and other substances reasonably required for conducting the normal activities of the Lessee which are permitted pursuant to **clause 4.10(b)**;
- (h) permit any person to sleep on the Premises; or
- (i) use or permit or suffer to be used any lavatories, toilets, sinks and drainage and other plumbing facilities in the Premises for any purposes other than those for which they were constructed or provided or deposit or permit to be deposited therein any sweepings, rubbish or other matter and any damage thereto arising caused by misuse shall be made good by the Lessee forthwith and all damages occasioned thereby shall also be paid by the Lessee.

4.11 Signs

Not to affix or exhibit or permit to be affixed or exhibited to or upon the Premises any placard, poster, sign, board or other advertisement without the prior written consent of the Lessor and if such consent is given, to keep and maintain any such advertisement in good and tenantable repair and condition.

4.12 Report Acts of Vandalism

To immediately report to the Lessor any acts of vandalism or any incident which occurs on or adjacent to the Premises which is or is likely to involve a breach of the peace or become the subject of a report to the police.

4.13 Insurance

To take out and keep in force the following policies of insurance with an insurer approved by the Lessor:

- (a) a public liability insurance policy naming the Lessee as the insured for an amount which at the commencement of the Term must not be less than the sum of FIVE MILLION DOLLARS (\$5,000,000.00) and which must be adjusted at the expiration of the first and each succeeding year during the Term to an amount which on the date of each adjustment the parties agree represents an amount of public risk insurance which a reasonable and prudent person in the circumstances of the Lessee would take out and in the event of any dispute concerning the amount it must be fixed at the expense of the Lessee by an insurance broker nominated by the Lessor;
- (b) the usual workers' compensation policy covering all employees of the Lessee; and
- (c) such policies of insurance as are specified in item 9 of the Schedule

and to deposit each such policy of insurance with the Lessor and at least seven (7) days before they become due to pay all premiums necessary for that purpose and deposit with the Lessor the receipt for the current year's premium or a certificate of renewal of the insurance company and

if the Lessee at any time fails to insure and keep insured as above it is agreed the Lessor may do all things necessary to effect or maintain the insurance and that the Lessee must repay any moneys expended by the Lessor for that purpose on demand and any moneys so expended are deemed to be rent in arrears and may be recovered by the Lessor accordingly.

4.14 Insurance Premium: Lessor's Insurance

To pay to the Lessor upon demand:

- (a) such proportion of the insurance premium paid by the Lessor in taking out and keeping in force such policies of insurance as are specified in item 10 of the Schedule as the value of the Premises bears to the total value of the premises the subject of such policies of insurance, such values to be determined by the Lessor in its absolute discretion; and
- (b) any excess payable in respect of any claim made on any such policy of insurance.

4.15 Lessor's Rights of Entry

To permit:

- (a) the Lessor, any employee of the Lessor and any other person authorised by the Lessor at all reasonable times to enter upon the Premises and view the condition of the Premises and upon notice being given by the Lessor, to repair the Premises in accordance with such requirements as are set out in any such notice;
- (b) the Lessor, any employee of the Lessor and any other person authorised by the Lessor, with all necessary vehicles plant and materials at all times to have access to the Premises and the right to remain on the Premises to carry out any building, alterations, improvements or works whether structural or otherwise which the Lessor desires or is required to effect upon the Premises.

4.16 Costs

To pay:

- (a) all costs of and incidental to the preparation, execution and stamping of this Lease; and
- (b) all costs, charges and expenses (including solicitors' costs and architects' fees) incurred by the Lessor for the purposes of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act, 1969, requiring the Lessee to remedy a breach of any provision of this Lease notwithstanding forfeiture for the breach is avoided otherwise than by relief granted by the Court.

4.17 Indemnity

- (a) To the extent that the terms and conditions of any insurance effected by the Lessor or any money paid to the Lessor out of insurance effected by the Lessee do not fully indemnify the Lessor against all actions, claims, demands, notices, losses, damages, costs and expenses to which the Lessor becomes liable in respect of any of the matters referred to in sub-paragraphs (i), (ii) and (iii) of this **clause 4.17(a)**, to indemnify and keep indemnified the Lessor against all actions, claims, demands, notices, losses,

damages, costs and expenses for which the Lessor becomes liable in respect of any loss or damage to property or death or injury of whatever nature or kind and however and wherever sustained:

- (i) caused or contributed to by the use or occupation of the Premises except to the extent that the same is caused or contributed to by the negligence, act, default or omission of the Lessor;
 - (ii) resulting from any negligence, act, default or omission of the Lessee; or
 - (iii) resulting from any notice, claim or demand to pay, do or perform any act, matter or thing to be paid, done or performed by the Lessee under this Lease except to the extent that the Lessor is obliged under the provisions of this Lease to pay for or contribute to that cost.
- (b) Without limiting the generality of **clause 4.17(a)**, to indemnify and keep indemnified the Lessor against all actions, claims, demands, losses, damages, costs and expenses for which the Lessor becomes liable in respect of or arising from the overflow or leakage of water or other fluids in or from the Premises except to the extent that the same is caused or contributed to by the negligence, act, default or omission of the Lessor.
- (c) Without limiting the generality of **clauses 4.17(a) and 4.17(b)**, to indemnify and keep indemnified the Lessor against any claim, action, demand, fine, damage, costs or expenses arising out of any breach by the Lessee or its servants, agents, contractors, customers, invitees of any provision of the Occupational Health, Safety and Welfare Act 1984.

4.18 Restore Premises

Upon the expiration or sooner determination of the Term to remove all fixtures and fittings of the Lessee from the Premises and to make good any damage caused by such removal and in particular but without limiting the generality of the above to remove or paint over, as the case may require, any sign, placard or advertisement affixed or exhibited in to or upon the Premises by the Lessee.

4.19 Deliver up Premises

Upon the expiration or sooner determination of the Term to deliver up the Premises and all additions to the Premises and fixtures and fittings in the Premises and the keys of the Premises (if any) to the Lessor in good and tenantable repair order and condition in strict accordance with the Lessee's obligations under this Lease.

5. LESSOR'S AGREEMENTS WITH LESSEE

The Lessor agrees with the Lessee as follows:

5.1 Quiet Enjoyment

If the Lessee pays the Rent and observes and performs the provisions of this Lease on the part of the Lessee to be observed and performed, the Lessee is, subject to **clause 4.15**, entitled to peaceably hold and enjoy the Premises during the Term without any interruption by the Lessor or any person rightfully claiming under or in trust for the Lessor.

5.2 Insurance

To take out and keep in force such policies of insurance as are specified in item 10 of the Schedule.

6. DEFAULT

The Lessor and the Lessee agree as follows:

6.1 Default: Essential Terms

Each of the obligations of the Lessee set out in **clauses 4.1** (payment of rent) **4.2** (payment of outgoings), **4.5** (assignment, sub-letting and parting with possession), **4.8** (cleaning, maintenance and repair), **4.10** (use of the Premises), **4.13** (the Lessee's insurances) and **4.17** (indemnity) of this Lease is an essential term of this Lease.

6.2 Default

If:

- (a) any rent or any other moneys payable under this Lease remain unpaid for fourteen (14) days after written demand has been received by the Lessee from the Lessor; or
- (b) an order is made or a resolution is effectively passed for the winding up of the Lessee (other than for the purpose of amalgamation or reconstruction) or the Lessee becomes bankrupt or if any deed of assignment or deed of arrangement is prepared by or for or presented to the Lessee for execution by it or there is appointed under any Act or instrument or by order of any Court a manager or an administrator or a trustee or a receiver or a receiver and manager or liquidator in relation to any part of the Lessee's undertakings or assets or property; or
- (c) the Lessee fails within the time specified in a notice (which time shall be not less than seven (7) days) requiring the Lessee to remedy a breach by the Lessee of any one or more of the provisions of this Lease unless the non-performance or non-observance has been waived or excused by the Lessor in writing; or
- (d) the Premises are deserted or vacated,

then and in each case the Lessor or any person or persons duly authorised by the Lessor at any time thereafter and without any notice or demand may re-enter into and upon the Premises and repossess the Premises and thereby the Term and the estate and interest of the Lessee in the Premises will immediately determine.

The Lessor's right of action referred to above is without prejudice to the right of action or other remedy which the Lessor has in respect of any prior breach by the Lessee of any provision of this Lease and following such forfeiture the Lessor is entitled to recover from the Lessee

damages for loss of the benefits which performance of the provisions of this Lease by the Lessee would have conferred on the Lessor between the date of forfeiture and the expiry of this Lease by the effluxion of time.

5.3 Execution of Works by Lessor

If and whenever the Lessee fails within the time specified in a notice issued pursuant to **clause 6.2(c)** to remedy a breach of a provision of this Lease, the Lessor may (without prejudice to any other rights or remedies of the Lessor) enter upon the Premises, carry out or execute any repairs, requisitions, notices or works, remedy any default, pay or discharge any outgoings or other moneys or do any act, matter or thing the Lessor thinks necessary or desirable to ensure or secure compliance with the provisions of this Lease and the Lessee must repay any moneys expended by the Lessor for that purpose on demand and any moneys so expended are deemed to be rent in arrears and may be recovered by the Lessor accordingly.

6.4 Interest on Overdue Money

Without affecting the rights, powers and remedies of the Lessor under this Lease, the Lessee agrees to pay to the Lessor on demand interest on any money due by the Lessee to the Lessor pursuant to this Lease but unpaid for seven (7) days calculated from the due date for payment until payment in full and computed at the rate per cent per annum which is from time to time 2% above the prime rate of interest (expressed as a rate per cent per annum) charged by the Lessor's bankers on loans of less than \$100,000.00 from time to time and such interest is deemed to be rent in arrears and may be recovered by the Lessor accordingly.

6.5 Acceptance of Rent Not to Prejudice Lessor's Right

Demand for or acceptance of rent or any other amounts payable by the Lessee in terms of this Lease after default by the Lessee under this Lease (other than on the grounds of non-payment of that rent or the other amounts as the case may be) will not affect the exercise by the Lessor of the rights and powers conferred upon the Lessor by this Lease and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

7. DAMAGE OR DESTRUCTION

7.1 Damage or Destruction

- (a) Subject to the provisions of **clause 7.2** if the Premises are at any time during the Term totally or partially destroyed or damaged so as to render the Premises unfit for the occupation and use of the Lessee or inaccessible, the rent and any other moneys payable by the Lessee under the terms of this Lease ("**Amounts Payable**") or a proportionate part of the Amounts Payable according to the nature and extent of the damage sustained shall abate and all or any remedies for recovery of the Amounts Payable falling due after the destruction or damage or a proportionate part of the Amounts Payable shall be suspended until the Premises have been rebuilt or made fit for the occupation and use of the Lessee or accessible to the Lessee as the case may be.

- (b) The abatement of the Amounts Payable referred to above shall not apply in case of destruction or damage caused by the Lessee or if any policy or policies of insurance have been vitiated or payment of the policy moneys refused because of the act, default or omission of the Lessee or of any servant, agent, invitee or licensee of the Lessee.
- (c) If there is any dispute between the parties concerning the interpretation of this **clause 7.1** that dispute must be referred to the award of a single arbitrator (who must conduct the arbitration in accordance with the provisions of the Commercial Arbitration Act 1985) to be appointed in default of agreement between the parties by the President for the time being of the Australian Institute of Valuers and Land Economists (Inc.) WA Division, at the request of either the Lessor or the Lessee, whose appointment is final and the Lessee must pay the Amounts Payable without any deduction or abatement until the date of the award of the arbitrator whereupon the Lessor must refund any of the Amounts Payable which according to the award has been overpaid. Each party is entitled to legal representation at any such arbitration.

7.2 Total Damage or Destruction

If the Premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for occupation and use either party may by notice in writing to the other of them given within twenty eight (28) days after the event determine this Lease and thereupon this Lease is determined without prejudice however to the liability of the Lessee under this Lease up to the date of determination.

8. GST

- (a) Unless otherwise expressly stated, all rent, prices or other sums payable or consideration to be provided under or in accordance with this document are exclusive of GST.
- (b) If GST is imposed on any supply made under or in accordance with this document, the recipient of the taxable supply must pay to the supplier an additional amount equal to the GST payable on or for the taxable supply. Payment of the additional amount will be made at the same time as payment for the taxable supply is required to be made in accordance with this document.
- (c) If this document requires a party to pay for, reimburse or contribute to any expense, loss or outgoing ("reimbursable expense") suffered or incurred by another party, the amount required to be paid, reimbursed or contributed by the first party will be the sum of:
 - (i) the amount of the reimbursable expense net of input tax credits (if any) to which the other party is entitled in respect of the reimbursable expense ("net amount"); and
 - (ii) if the other party's recovery from the first party is a taxable supply, any GST payable in respect of that supply.

- (d) If a GST inclusive price is charged, the supplier must provide the recipient of the supply a valid tax invoice at or before the time of payment.

LIMITATION OF LIABILITY OF LESSOR

The Lessor's obligations under this document:

- (a) bind only the person holding the reversionary estate of the Premises immediately expectant upon the expiry of the Term; and
- (b) only render the Lessor liable in damages when the act omission or default giving rise to damages occurs while the Lessor is the registered proprietor of the Premises or while the Premises are vested in the Lessor (as the case may be).

10. SPECIAL CONDITIONS

The Lessor and the Lessee agree that the special conditions (if any) set out in item 11 of the Schedule shall apply and agree with each other to observe and perform the obligations on the part of each of them set out in item 11 of the Schedule.

11. MISCELLANEOUS PROVISIONS

The Lessor and the Lessee agree that:

11.1 Notices

Any notice to be given pursuant to this Lease is deemed to have been duly served on the party to whom it is to be given if served in the manner provided in Section 135 of the Property Law Act, 1969 and, in addition, in the case of a notice to the Lessee if left addressed to the Lessee at the Premises.

11.2 Holding Over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor the Lessee will be a monthly tenant of the Lessor at a monthly rent equivalent to one twelfth of the aggregate of the rent payable upon the expiry of the Term which would be payable by the Lessee if an extension of the Term had been granted at the expiry of the Term and otherwise on the same terms and conditions as this Lease (except **clause 3.2**).

11.3 Waiver

No waiver by the Lessor of any breach of any provision of this Lease by the Lessee operates as a waiver of another breach of any provision of this Lease by the Lessee.

11.4 Severance

If any part of this Lease is or becomes void or unenforceable then that part is or will be severed from this Lease so that all parts not void or unenforceable remain in full force and effect and unaffected by that severance.

11.5 Statutory Powers

The powers conferred by or under any statute except to the extent inconsistent with the terms

and provisions expressed in this Lease) are in augmentation of the powers conferred on the Lessor by this Lease.

11.6 Governing Law and Jurisdiction

- (a) This document is governed by and is to be construed in accordance with the laws in force in Western Australia.
- (b) Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia and any courts which have jurisdiction to hear appeals from any of those courts and waives any right to object to any proceedings being brought in those courts.

11.7 Joint and Several Liability

An obligation of two or more persons binds them jointly and severally.

11.8 Time of the Essence

Time is of the essence in respect of the performance and observance by the Lessee of the provisions of this Lease.

SCHEDULE

1. **Premises** (Clauses 1.1 and 3.1)
Portion of Reserve Number 27330 delineated and thatched as shown on page 18 of this document.
2. **Rights** (Clause 3.1)
Nil.
3. **Reservations** (Clause 3.1)
Nil.
4. **Term** (Clause 3.1)
Twenty one years commencing 28th March 2001.
5. **Rent** (Clauses 3.1 and 4.1)
One dollar (\$1.00) per annum.
6. **Further Term** (Clause 3.2)
Twenty one years.
7. **Frequency with which Premises to be Painted** (Clause 4.9)
Every five (5) years.
8. **Purpose for which Leased Premises to be Used** (Clause 4.10(b))
Football Club.
9. **Lessee's Additional Insurance Obligations** (Clause 4.13(c))
A special risk policy in the name(s) of the Lessee to cover the contents and all plate glass installed on the Premises against loss or damage by fire, fusion, explosion, smoke, lightning, flood, storm, tempest, rain, water, water damage, leakage, earthquake, riot, civil commotion, malicious damage, impact by vehicles, aircraft and articles dropped therefrom and any other risks required by the Lessor, such cover not to be less than the full insurable value of the Premises and plate glass on a replacement and/or reinstatement basis.
10. **Lessor's Insurance Obligations** (Clause 5.2)
A building and industrial special risk policy to cover the Premises against loss or damage by fire, fusion, explosion, smoke, lightning, flood, storm, tempest, rain, water, water damage, leakage, earthquake, riot, civil commotion, malicious damage, impact by vehicles, aircraft and articles dropped therefrom and any other risks required by the Lessor, such cover not to be less than the full insurable value of the Premises and plate glass on a replacement and/or reinstatement basis.
11. **Special Conditions** (Clause 10)

EXECUTED as an agreement.

THE COMMON SEAL of the **TOWN**)
OF NARROGIN was hereunto affixed)
 by authority of a resolution of the Council)
 in the presence of:)



S.A. Higgins

 Sally Anne Higgins

Mayor

[Signature]

 Stephen David Tindale

Chief Executive Officer

THE COMMON SEAL of *Towns*)
Football Club Narrogin Inc. was hereunto)
 affixed by authority of a resolution of the)
 Club / Committee in the presence of:)

[Signature]
 President

TROY A Mahony
 Name of President
 (print)

A m Lock
 Vice-President

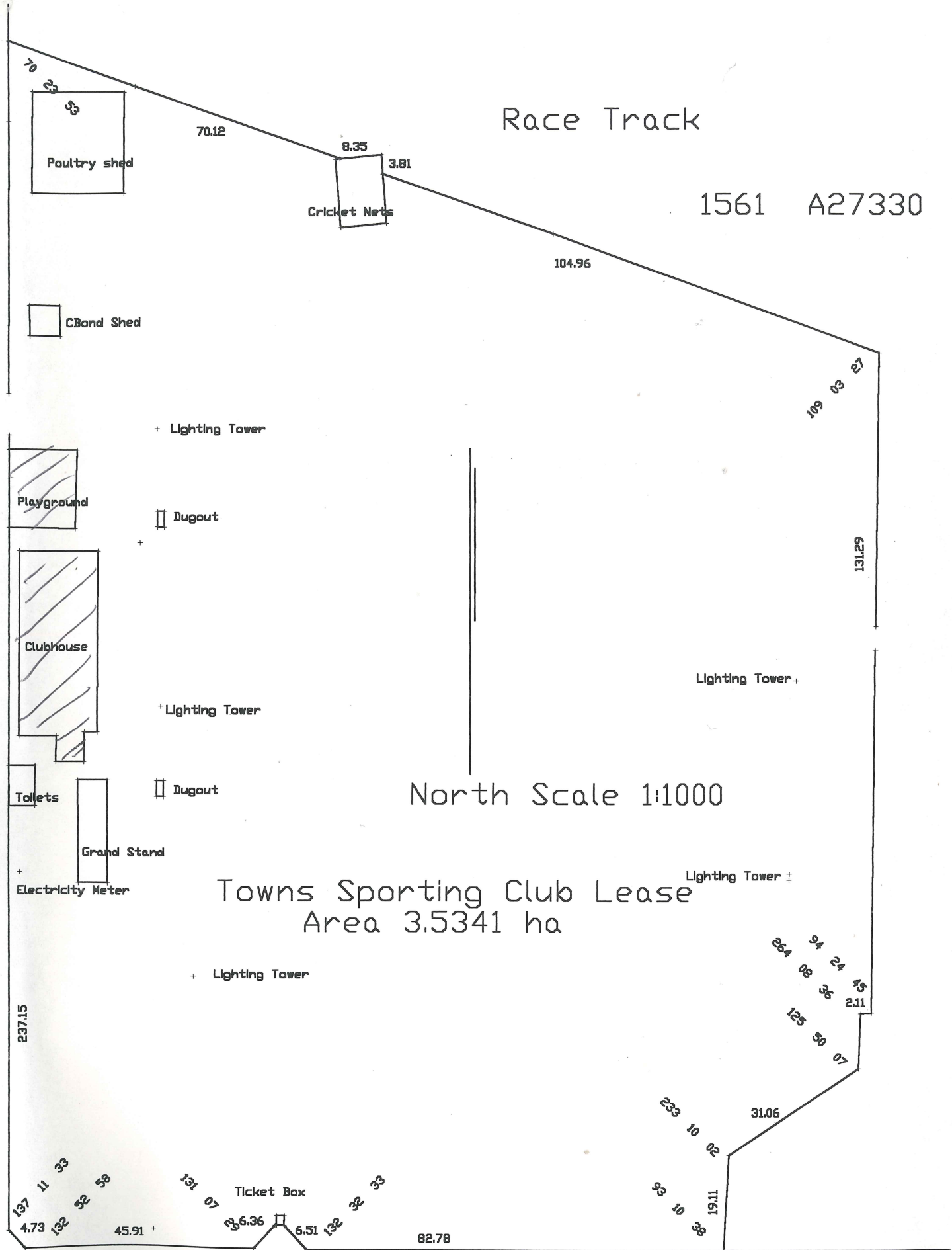
ASHLEY MICHAEL LOCK
 Name of Vice-President
 (print)

[Signature]
 Secretary

V. Chadwick
 Name of Secretary
 (print)

3030/townsfootylease

MAY STREET



Clayton Road

PH and KE Gow (Licensed Surveyors)

[Handwritten signature]

7/5/01
Shire of Narrogin

10.4.2 UPPER GREAT SOUTHERN HOCKEY ASSOCIATION LEASE

File Reference	A115340
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Upper Great Southern Hockey Association
Previous Item Numbers	Nil
Date	9 March 2022
Author	Victoria Anderson – Records & Governance Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Current Upper Great Southern Hockey Association Lease 2. Proposed new Upper Great Southern Hockey Association Lease	

Summary

The Upper Great Southern Hockey Association have requested a new lease. The Council is asked to consider the new lease, given the current lease is expiring on 9 April 2022.

Background

The Association has a current lease with the Shire on one portion of Lot 1561 Clayton Road. This lot is a Crown Grant, with the purpose of 'Recreation (Greater Sports Ground)' and extends from May Street (west) to Earl Street (east), abutting Clayton Road to the south and Lot 123 Earl Street ('old golf course') to the north.

The Association's current lease is dated 10 April 2002 and their first option expired on 9 April 2012. An option to renew for a further 10 years commenced on 10 April 2012 and will expire 9 April 2022, with no further option of renewal listed within it (clause 6 of the schedule).

The lease is for the area located on portion abutting Clayton Road, to the southern end of Lot 1561 comprising their clubrooms and licensed bar area. This incorporates the completed extension shown in Annexure 1 (outlined in red).

Consultation

Consultation has been undertaken with:

- Shire President;
- Chief Executive Officer; and
- Executive of the Upper Great Southern Hockey Association.

Statutory Environment

Local Government (Function and General) Regulations 1993, Regulation 30, provides for exemptions from the disposition requirements for not for profit community groups (no need to advertise). Therefore not needed with respect to this lease.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The Lessee is expected to maintain the upkeep of the premises, therefore responsibility for all matters pertaining to non-structural remains with the Association.

Item 10 of the Schedule to the proposed new Lease incorporates the following specifics that pertain to the Association's use of the property.

"Additional terms and covenants

- a) The Lessee is to pay all outgoings including but not limited to all rates and refuse charges, emergency service levies and utilities on the property;*
- b) Notwithstanding clause (a) above;*
 - (i) The Council will consider waiving the local government's rates each year, pursuant to section 6.47 of the Local Government Act 1995; and*
 - (ii) Water rates and consumption and electricity consumption will be met by the Lessor as there are currently no sub-meters to the Clubrooms and consumption is deemed to be minimal, however if in the event that the Lessor installs sub-meter(s) into the future that clearly defines consumption of electricity or water, by the Lessee, to the leased premises, then these consumption cost will need to be reimbursed to the Lessor.*
- c) The Lessee is responsible to meet the cost of any herbicide or antifungal sprays in managing the condition of the synthetic hockey pitch adjacent to the leased premises.*
- d) The Lessee is responsible to meet the cost of renting, hiring or using the hockey pitch in accordance with the adopted fees, charges and conditions set by the Council from time to time and applied by the Shire of Narrogin in its annual budget, with those charges attributable to either the Shire of Narrogin or its contracted facility Manager.*
- e) The Deed of Agreement for the Hockey Pitch Lighting Upgrade Project signed between the Lessor and Lessee, dated 31 January 2022 forms part of this lease and the default clause in this lease apply if the Lessee fails to meet its obligations under that Deed of Agreement.*
- f) The fixed building assets on the property being insured by the Shire of Narrogin and the Lessee is being required to reimburse the Shire for that expense; and*
- g) The Lessor's Building Surveyor or appointed agents or shall, at least on an annual basis (in conjunction with the Lessee) inspect all leased buildings and land to ascertain their state of maintenance pursuant to the lease to determine the priority future and long term maintenance to be undertaken by either party pursuant to the lease."*

Whilst not part of this lease, the Shire of Narrogin, pursuant to a resolution of the Council, dated 24 May 2017, resolved as follows:

"That Council:

- 1. Approve the request by the Upper Great Southern Hockey Association to allocate funding to its Narrogin Regional Recreation Centre Reserve to partially fund the future hockey pitch*

replacement through 50% total funding allocation of the project up to a maximum allocation of \$250,000.

2. Advise the applicant that the funding allocation in point 1 is dependent upon the Upper Great Southern Hockey Association providing evidence that they have applied for grants for the replacement of the pitch to reduce the funding required of both parties through the Department of Sport and Recreation and other State and Federal agencies. If the grant applications are successful the allocation from Council would be renegotiated.
3. Authorises Council officers to commence allocating \$50,000 within the draft 2017/18 budget to the Narrogin Regional Leisure Centre Reserve Account on a yearly basis, for Council consideration.”

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency

Comment/Conclusion

The Upper Great Southern Hockey Association have been in contact with the Shire, requesting a new lease. The proposed new lease provides for a 10 year term with an additional 10 year option.

The current lease has progressed satisfactorily in the previous lease period and a new lease is recommended.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to the request of the Upper Great Southern Hockey Association, Council:

1. Approve the new lease for a 10 year term with an additional 10 year option as per Attachment 2; and
2. Authorise the Shire President and the Chief Executive Officer to prepare, sign and affix the common seal to the new Lease.

TOWN OF NARROGIN

AND

UPPER GREAT SOUTHERN HOCKEY ASSOCIATION (INC)

LEASE

UGS HOCKEY ASSOCIATION HOSPITALITY FACILITY

45-0-0-0-0
(20.00)

AND UPPER GREAT SOUTHERN HOCKEY ASSOCIATION ("Lessee")

IT IS AGREED

PER 66 702 676 679
 WESTERN AUSTRALIAN STAMP DIVY
 08/07/92 07:32 000-8777-072
 J/P \$ ***** S. 0
 D/S \$ *****20.00

1.1 Definitions

"Commencement Date " means the Commencement Date specified in Item 4 of the Schedule.

"Expiration Date " means the Expiration Date specified in Item 4 of the Schedule.

"Permitted Use " means the Permitted Use specified in Item 8 of the Schedule.

"Premises" means the land described in item 1 of the Schedule together with all buildings and improvements on that land or after the signing of this Lease erected on that land and includes any part thereof.

"Rent " means the rent specified in the Schedule and the rent payable under this Lease from time to time.

"Reserve" means where the Premises are a reserve (as defined in the Land Administration Act 1997) or portion of such a reserve which has been placed under the care, control and management of the Lessor pursuant to the Land Administration Act 1997, that reserve.

"Term" means the term specified in item 4 of the Schedule and includes, if the Lessee exercises any option of renewal of this Lease granted to the Lessee pursuant to the provisions of **clause 3.2**, any further term.

In this document the expressions “consideration”, “GST”, “input tax credit”, “supplier”, “supply”, “tax invoice”, “recipient” and “taxable supply” have the meanings given to those expressions in the A New Tax System (Goods and Services Tax) Act 1999.

Unless expressed to the contrary:

- (a) words importing:
- (i) the singular include the plural and vice versa;

- (ii) any gender include the other genders;
- (b) if a word or phrase is defined cognate words and phrases have corresponding definitions;
- (c) a reference to:
 - (i) a person includes a firm, unincorporated association, corporation and a government or statutory body or authority;
 - (ii) a person includes its legal personal representatives, successors and assigns;
 - (iii) a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
 - (iv) a right includes a benefit, remedy, discretion, authority or power;
 - (v) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
 - (vi) provisions or terms of this document or another document, agreement, understanding or arrangement include a reference to both express and implied provisions and terms;
 - (vii) time is to local time in Perth, Western Australia;
 - (viii) "\$" or "dollars" is a reference to the lawful currency of Australia;
 - (ix) this or any other document includes the document as varied or replaced and notwithstanding any change in the identity of the parties;
 - (x) writing includes any mode of representing or reproducing words in tangible and permanently visible form, and includes facsimile transmissions.

1.4 Headings

Headings do not affect the interpretation of this document.

1.5 Exercise of Discretion

A power, authority, right or discretion conferred by this Lease may be exercised from time to time as the occasion requires.

1.6 Withholding of Consent or Approval

Where the consent or approval of a party to this Lease is required, that consent or approval must not be unreasonably or capriciously withheld, but this clause has no application to **clause 4.5**.

2. CONDITIONS

2.1 Conditions

This document is subject to and conditional upon:

- (a) the prior approval in writing of the Minister for Lands pursuant to section 18 of the Land Administration Act 1997; and
- (b) any other necessary approvals and consents (if and to the extent that those approvals and consents are necessary and have not been obtained prior to the signing of this document) being obtained within three months after the signing of this document.

2.2 Application for Approvals and Consents

As soon as possible after the signing of this document the Lessor must, if the Lessor has not already done so, make application for the approvals and consents referred to in **clause 2.1(b)** and must pursue those applications and the Lessee must promptly join in the applications as may be necessary.

2.3 Failure of Condition

If any approval or consent is refused or not obtained on or prior to the date specified in **clause 2.1(b)** this document ceases to have effect and no party has any claim against any other party.

2.4 Approval or Consent Subject to Conditions

If any approval or consent is granted subject to any conditions with which either party is unable or reasonably unwilling to comply that party may give to the other a notice in writing within one month of becoming aware of the condition that the condition is unacceptable and thereupon the approval or consent is deemed to have been refused and this document ceases to have effect and no party has any claim against any other party.

3. LEASE

3.1 Initial Term

The Lessor leases the Premises to the Lessee and the Lessee takes the Premises on lease from the Lessor together with the rights specified in item 2 of the Schedule but subject to the reservations specified in item 3 of the Schedule for the term specified in item 4 of the Schedule at the Rent specified in item 5 of the Schedule upon and subject to the provisions of this Lease.

3.2 Option of Renewal

If at the date of exercise of the option the Lessee has not failed to comply with any notice given by the Lessor to the Lessee requiring the Lessee to remedy a breach by the Lessee of the provisions of this Lease on the Lessee's part to be complied with, the Lessee has the option of extending this Lease for the Further Term specified in item 6 of the Schedule exercisable by the written request of the Lessee made not more than six (6) months nor less than three (3) months prior to the expiration of the term specified in item 4 of the Schedule at the same rental and upon the same provisions as are contained in this Lease except this **clause 3.2**.

4. LESSEE'S AGREEMENTS WITH LESSOR

The Lessee agrees with the Lessor as follows:

4.1 Rent

To pay to the Lessor the Rent in the manner specified in item 5 of the Schedule without any deduction or abatement whatsoever except if the Premises are destroyed or damaged as set out in **clause 7**.

4.2 Outgoings

Duly and punctually to pay all rates, taxes, assessments, charges, impositions and outgoings of whatsoever nature payable or hereafter to be become payable to any Government, local government or other authority in respect of the Premises and the following applies:

- (a) the Lessee's liability in respect of all such rates, taxes, assessments, charges, impositions and outgoings commences on the Commencement Date and ceases on the Expiration Date and must be apportioned between the parties on each of those dates;
- (b) if the Premises are not separately rated, charged or assessed in respect of any of the rates, taxes, assessments, charges, impositions and outgoings referred to in this **clause 4.2(a)** then for the purposes of this **clause 4.2** they must be apportioned between the Premises and the other premises the subject of the assessment in proportion to their respective areas.

4.3 Rubbish Charges

Duly and punctually to pay all rubbish charges assessed on the Premises or the occupier of the Premises by the Lessor.

4.4 Electricity, and Gas, Telephone and Water

Duly and punctually to pay and discharge all charges and meter rents in respect of gas, electricity, water and telephone used, consumed or incurred on the Premises and if it is possible and reasonably practical to do so, to procure the issue of accounts in respect of such services to and in the name of the Lessee rather than to and in the name of the Lessor.

4.5 Assignment, Subletting, Parting with Possession

- (a) Not to assign, mortgage, charge, sublet or part with the possession of the Premises without the prior written consent of the Lessor which consent the Lessor may in the Lessor's absolute discretion refuse without assigning any reason and it is agreed that Sections 80 and 82 of the Property Law Act 1969 are excluded from and do not apply to this Lease.
- (b) Not to assign, mortgage, charge, sub-let or part with the possession of the Premises without such prior approval in writing of the Minister for Lands if his consent is required pursuant to the Land Administration Act 1997.

4.6 Statutory Obligations

- (a) To comply with and obey the provisions of and all lawful and valid regulations, notices, orders and by-laws which may from time to time be made or given with respect to or affecting the Premises or the use or occupancy of the Premises under the provisions of the Health Act 1911, the Local Government Act 1995, the Metropolitan Water Supply Sewerage & Drainage Act 1909, the Fire Brigades Act 1942, the Bush Fires Act 1954, the Environmental Protection Act 1986 or any other statute, order, regulation, by-law or town planning scheme now or hereafter in force or made or given by any Minister, Department, Health Board, Municipal Council, Water Board or other competent authority or person.
- (b) To take out and keep current any lease required in connection with any activities carried on from the Premises.

4.7 Alterations

Not without the prior written consent of the Lessor to:

- (a) erect or suffer to be erected any building or structure on the Premises or to make or suffer to be made any alteration in or to any building or structure erected on the Premises or cut, maim or injure or suffer to be cut, maimed or injured any of the walls or timbers of such building or structure; and
- (b) install any water, gas or electrical fixtures, equipment, appliance or apparatus for illuminating air conditioning, heating cooling or ventilating the Premises

and that if any buildings and improvements are to be constructed, erected or made or works carried out or executed on the Premises or any such installation is to be made by the Lessee, it is agreed that they must be constructed, erected, made, carried out and executed under the supervision and to the satisfaction of the Lessor and not otherwise.

4.8 Cleaning, Maintenance and Repair

To:

- (a) keep and maintain the Premises (including, without limitation, all lighting and electrical installations, all fences and gates and all reticulation and drainage systems) in good and tenable repair and condition to a standard acceptable to the Lessor, fair wear and tear excepted;
- (b) without limiting the generality of paragraph (a), keep and maintain all:
 - (i) Windows and doors clean, operable and lockable;
 - (ii) Showers, sinks and basins clean and free from blockages; and
 - (iii) Hot water services, stoves, airconditioning units and plant, refrigerators, fans and heaters clean and regularly maintained in accordance with the manufacturer's specification and any relevant Australian standards;

- (c) remove graffiti from any building on the Premises as soon as possible but in any event no later than 24 hours after the presence of that graffiti is identified;
- (d) keep and maintain the Premises clean and tidy and free from dirt and rubbish;
- (e) cut, water and maintain properly all lawns and hedges from time to time planted on the Premises and to water and maintain properly all gardens, trees, shrubs and other flora from time to time laid out or planted on the Premises and where necessary to replace all shrubs and plants that die or are destroyed;
- (f) Keep and maintained the portion of the Reserve surrounding the Premises clean and tidy and free of all rubbish; and
- (g) Take all reasonable precautions to keep the Premises free of rodents, vermin, insects, termites and other pests and in the event of failing to do so must if so required by the Lessor but at the cost of the Lessee employ from time to time or periodically pest exterminators approved by the Lessor.

4.9 Painting

With the frequency specified in item 7 of the Schedule:

- (a) to paint with two (2) coats, undercoat and finishing coat, at least of first quality exterior paint and to oil with two (2) coats at least of first quality oil in a proper and workmanlike manner to the satisfaction of the Lessor all parts of the outside wood, iron, metal, stucco and cement work and all other external surfaces of all buildings on the Premises as are usually painted or oiled respectively; and
- (b) to paint or oil respectively with two (2) coats of interior paint or oil respectively in like manner all the internal wood and metal work and all other internal surfaces (including ceilings and walls) of such buildings and after every internal painting to grain, varnish, distemper, wash, stop, whiten and colour all parts as have previously been or are in the opinion of the Lessor required to be so dealt with first quality materials

but the Lessor may if in its opinion the condition of the buildings justify it relax these requirements as determined by it from time to time.

4.10 Use

Not to:

- (a) use or permit to be used the Premises for any purpose other than the Permitted Use;
- (b) carry on or suffer to be carried on upon the Premises any noxious noisome or offensive trade act business occupation or calling;
- (c) make, do or suffer upon the Premises any act, matter or thing that may be or become a nuisance or annoyance to the Lessor or to the owners or occupiers of property in the neighbourhood of the Premises;

- (d) sell or dispense alcohol from the Premises or allow alcohol to be sold or dispensed from the Premises other than in accordance with the provisions of the Liquor Licensing Act, 1988;
- (e) cut down any trees, plants or shrubs or sell, remove or otherwise dispose of any clay, sand, gravel, timber or other materials from the Premises;
- (f) store chemicals, inflammable liquids, acetylene gas or volatile or explosive oils, compounds or substances upon the Premises other than motor fuels, fertilisers (which must be stored separately from each other) and other substances reasonably required for conducting the normal activities of the Lessee which are permitted pursuant to **clause 4.10(b)**;
- (g) permit any person to sleep on the Premises; or
- (h) use or permit or suffer to be used any lavatories, toilets, sinks and drainage and other plumbing facilities in the Premises for any purposes other than those for which they were constructed or provided or deposit or permit to be deposited therein any sweepings, rubbish or other matter and any damage thereto arising caused by misuse shall be made good by the Lessee forthwith and all damages occasioned thereby shall also be paid by the Lessee.

4.11 Signs

Not to affix or exhibit or permit to be affixed or exhibited to or upon the Premises any placard, poster, sign, board or other advertisement without the prior written consent of the Lessor and if such consent is given, to keep and maintain any such advertisement in good and tenantable repair and condition.

4.12 Report Acts of Vandalism

To immediately report to the Lessor any acts of vandalism or any incident which occurs on or adjacent to the Premises which is or is likely to involve a breach of the peace or become the subject of a report to the police.

4.13 Insurance

1. To take out and keep in force the following policies of insurance with an insurer approved by the Lessor:
 - a) a public liability insurance policy naming the Lessee as the insured for an amount which at the commencement of the Term must not be less than the sum of TEN MILLION DOLLARS (\$10,000,000.00) and which must be adjusted at the expiration of the first and each succeeding year during the Term to an amount which on the date of each adjustment the parties agree represents an amount of public risk insurance which a reasonable and prudent person in the circumstances of the Lessee would take out and in the event of any dispute concerning the amount it must be fixed at the expense of the Lessee by an insurance broker nominated by the Lessor;

- b) the usual workers' compensation policy covering all employees of the Lessee; and
- c) such policies of insurance as are specified in item 9 of the Schedule

and to deposit each such policy of insurance with the Lessor and at least seven (7) days before they become due to pay all premiums necessary for that purpose and deposit with the Lessor the receipt for the current year's premium or a certificate of renewal of the insurance company and if the Lessee at any time fails to insure and keep insured as above it is agreed the Lessor may do all things necessary to effect or maintain the insurance and that the Lessee must repay any moneys expended by the Lessor for that purpose on demand and any moneys so expended are deemed to be rent in arrears and may be recovered by the Lessor accordingly.

- 2. Not to do or permit to be done anything whereby any policy of insurance in respect of the Premises may become void or voidable or by which the rate or premium on it may be increased and if any acts or defaults of the Lessee under this clause then to immediately pay the amount by which the premium shall be increased.
- 3. At the Lessee's own expense to make such amendments, alterations and additions to the Premises as shall be required by any requisitions or requirements of the Insurance Council of Australia or other body or authority having power or control over electrical installations or fixtures or dealing with insurance matters if the amendments, alterations and additions are required as a result of the Lessee's use of the Premises.

4.14 Insurance Premium: Lessor's Insurance

To pay to the Lessor upon demand:

- (a) such proportion of the insurance premium paid by the Lessor in taking out and keeping in force such policies of insurance as are specified in item 10 of the Schedule as the value of the Premises bears to the total value of the premises the subject of such policies of insurance, such values to be determined by the Lessor in its absolute discretion; and
- (b) any excess payable in respect of any claim made on any such policy of insurance.

4.15 Lessor's Rights of Entry

To permit:

- (a) the Lessor, any employee of the Lessor and any other person authorised by the Lessor at all reasonable times to enter upon the Premises and view the condition of the Premises and upon notice being given by the Lessor, to repair the Premises in accordance with such requirements as are set out in any such notice;
- (b) the Lessor, any employee of the Lessor and any other person authorised by the Lessor, with all necessary vehicles plant and materials at all times to have access to the Premises and the right to remain on the Premises to carry out any building, alterations, improvements or works whether structural or otherwise which the Lessor desires or is required to effect upon the Premises.

4.16 Costs

To pay:

- (a) all costs of and incidental to the preparation, execution and stamping of this Lease (including stamp duty); and
- (b) all costs, charges and expenses (including solicitors' costs and architects' fees) incurred by the Lessor for the purposes of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act, 1969, requiring the Lessee to remedy a breach of any provision of this Lease notwithstanding forfeiture for the breach is avoided otherwise than by relief granted by the Court.

4.17 Indemnity

- (a) To the extent that the terms and conditions of any insurance effected by the Lessor or any money paid to the Lessor out of insurance effected by the Lessee do not fully indemnify the Lessor against all actions, claims, demands, notices, losses, damages, costs and expenses to which the Lessor becomes liable in respect of any of the matters referred to in sub-paragraphs (i), (ii) and (iii) of this **clause 4.17(a)**, to indemnify and keep indemnified the Lessor against all actions, claims, demands, notices, losses, damages, costs and expenses for which the Lessor becomes liable in respect of any loss or damage to property or death or injury of whatever nature or kind and however and wherever sustained:
 - (i) caused or contributed to by the use or occupation of the Premises except to the extent that the same is caused or contributed to by the negligence, act, default or omission of the Lessor;
 - (ii) resulting from any negligence, act, default or omission of the Lessee, its servants, agents, employees, contractors, customers or visitors; or
 - (iii) resulting from any notice, claim or demand to pay, do or perform any act, matter or thing to be paid, done or performed by the Lessee under this Lease except to the extent that the Lessor is obliged under the provisions of this Lease to pay for or contribute to that cost.
- (b) Without limiting the generality of **clause 4.17(a)**, to indemnify and keep indemnified the Lessor against all actions, claims, demands, losses, damages, costs and expenses for which the Lessor becomes liable in respect of or arising from the overflow or leakage of water or other fluids in or from the Premises except to the extent that the same is caused or contributed to by the negligence, act, default or omission of the Lessor.
- (c) Without limiting the generality of **clauses 4.17(a) and 4.17(b)**, to indemnify and keep indemnified the Lessor against any claim, action, demand, fine, damage, costs or expenses arising out of any breach by the Lessee or its servants, agents, contractors, customers, invitees of any provision of the Occupational Health, Safety and Welfare Act 1984.

4.18 Restore Premises

Upon the expiration or sooner determination of the Term to remove all fixtures and fittings of the Lessee from the Premises and to make good any damage caused by such removal and in particular but without limiting the generality of the above to remove or paint over, as the case may require, any sign, placard or advertisement affixed or exhibited in to or upon the Premises by the Lessee.

4.19 Deliver up Premises

Upon the expiration or sooner determination of the Term to deliver up the Premises and all additions to the Premises and fixtures and fittings in the Premises and the keys of the Premises (if any) to the Lessor in good and tenantable repair order and condition in strict accordance with the Lessee's obligations under this Lease.

5. LESSOR'S AGREEMENTS WITH LESSEE

The Lessor agrees with the Lessee as follows:

5.1 Quiet Enjoyment

If the Lessee pays the Rent and observes and performs the provisions of this Lease on the part of the Lessee to be observed and performed, the Lessee is, subject to **clause 4.15**, entitled to peaceably hold and enjoy the Premises during the Term without any interruption by the Lessor or any person rightfully claiming under or in trust for the Lessor.

5.2 Insurance

To take out and keep in force such policies of insurance as are specified in item 10 of the Schedule.

6. DEFAULT

The Lessor and the Lessee agree as follows:

6.1 Default: Essential Terms

Each of the obligations of the Lessee set out in **clauses 4.1** (payment of Rent) **4.2** (payment of outgoings), **4.5** (assignment, sub-letting and parting with possession), **4.8** (cleaning, maintenance and repair), **4.10** (use of the Premises), **4.13** (the Lessee's insurances) and **4.17** (indemnity) of this Lease is an essential term of this Lease.

6.2 Default

If:

- (a) any Rent or any other moneys payable under this Lease remain unpaid for fourteen (14) days after written demand has been received by the Lessee from the Lessor; or

- (b) an order is made or a resolution is effectively passed for the winding up of the Lessee (other than for the purpose of amalgamation or reconstruction) or the Lessee becomes bankrupt or if any deed of assignment or deed of arrangement is prepared by or for or presented to the Lessee for execution by it or there is appointed under any Act or instrument or by order of any Court a manager or an administrator or a trustee or a receiver or a receiver and manager or liquidator in relation to any part of the Lessee's undertakings or assets or property; or
- (c) the Lessee fails within the time specified in a notice (which time shall be not less than seven (7) days) requiring the Lessee to remedy a non-monetary breach by the Lessee of any one or more of the provisions of this Lease unless the non-performance or non-observance has been waived or excused by the Lessor in writing;
- (d) the Premises are deserted or vacated; or
- (e) the Lessee being an incorporate association:
 - (i) is wound up or resolves to be wound up voluntarily,
 - (ii) without the prior consent of the Lessor, changes its name, objects, rules or constitution,
 - (iii) is convicted of an offence under the Associations Incorporations Act 1987.

then and in each case the Lessor or any person or persons duly authorised by the Lessor at any time thereafter and without any notice or demand may re-enter into and upon the Premises and repossess the Premises and thereby the Term and the estate and interest of the Lessee in the Premises will immediately determine.

The Lessor's right of action referred to above is without prejudice to the right of action or other remedy which the Lessor has in respect of any prior breach by the Lessee of any provision of this Lease and following such forfeiture the Lessor is entitled to recover from the Lessee damages for loss of the benefits which performance of the provisions of this Lease by the Lessee would have conferred on the Lessor between the date of forfeiture and the expiry of this Lease by the effluxion of time.

6.3 Execution of Works by Lessor

If and whenever the Lessee fails within the time specified in a notice issued pursuant to **clause 6.2(c)** to remedy a breach of a provision of this Lease, the Lessor may (without prejudice to any other rights or remedies of the Lessor) enter upon the Premises, carry out or execute any repairs, requisitions, notices or works, remedy any default, pay or discharge any outgoings or other moneys or do any act, matter or thing the Lessor thinks necessary or desirable to ensure or secure compliance with the provisions of this Lease and the Lessee must repay any moneys expended by the Lessor for that purpose on demand and any moneys so expended are deemed to be rent in arrears and may be recovered by the Lessor accordingly.

6.4 Interest on Overdue Money

Without affecting the rights, powers and remedies of the Lessor under this Lease, the Lessee agrees to pay to the Lessor on demand interest on any money due by the Lessee to the Lessor pursuant to this Lease but unpaid for seven (7) days calculated from the due date for payment until payment in full and computed at the rate per cent per annum which is from time to time 2% above the prime rate of interest (expressed as a rate per cent per annum) charged by the Lessor's bankers on loans of less than \$100,000.00 from time to time and such interest is deemed to be rent in arrears and may be recovered by the Lessor accordingly.

6.5 Acceptance of Rent Not to Prejudice Lessor's Right

Demand for or acceptance of Rent or any other amounts payable by the Lessee in terms of this Lease after default by the Lessee under this Lease (other than on the grounds of non-payment of that rent or the other amounts as the case may be) will not affect the exercise by the Lessor of the rights and powers conferred upon the Lessor by this Lease and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

7. DAMAGE OR DESTRUCTION

7.1 Damage or Destruction

- (a) Subject to the provisions of **clause 7.2** if the Premises are at any time during the Term totally or partially destroyed or damaged so as to render the Premises unfit for the occupation and use of the Lessee or inaccessible, the Rent and any other moneys payable by the Lessee under the terms of this Lease ("**Amounts Payable**") or a proportionate part of the Amounts Payable according to the nature and extent of the damage sustained shall abate and all or any remedies for recovery of the Amounts Payable falling due after the destruction or damage or a proportionate part of the Amounts Payable shall be suspended until the Premises have been rebuilt or made fit for the occupation and use of the Lessee or accessible to the Lessee as the case may be.
- (b) The abatement of the Amounts Payable referred to above shall not apply in case of destruction or damage caused by the Lessee or if any policy or policies of insurance have been vitiated or payment of the policy moneys refused because of the act, default or omission of the Lessee or of any servant, agent, invitee or licensee of the Lessee.
- (c) If there is any dispute between the parties concerning the interpretation of this **clause 7.1** that dispute must be referred to the award of a single arbitrator (who must conduct the arbitration in accordance with the provisions of the Commercial Arbitration Act 1985) to be appointed in default of agreement between the parties by the President for the time being of the Property Institute (Inc.) WA Division, at the request of either the Lessor or the Lessee, whose appointment is final and the Lessee must pay the Amounts Payable without any deduction or abatement until the date of the award of the arbitrator whereupon the Lessor must refund any of the Amounts Payable which according to the award has been overpaid. Each party is entitled to legal representation at any such arbitration.

7.2 Total Damage or Destruction

If the Premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for occupation and use either party may by notice in writing to the other of them given within twenty eight (28) days after the event determine this Lease and thereupon this Lease is determined without prejudice however to the liability of the Lessee under this Lease up to the date of determination.

8. GST

- (a) Unless otherwise expressly stated, all Rent, prices or other sums payable or consideration to be provided under or in accordance with this document are exclusive of GST.
- (b) If GST is imposed on any supply made under or in accordance with this document, the recipient of the taxable supply must pay to the supplier an additional amount equal to the GST payable on or for the taxable supply. Payment of the additional amount will be made at the same time as payment for the taxable supply is required to be made in accordance with this document.
- (c) If this document requires a party to pay for, reimburse or contribute to any expense, loss or outgoing ("reimbursable expense") suffered or incurred by another party, the amount required to be paid, reimbursed or contributed by the first party will be the sum of:
 - (i) the amount of the reimbursable expense net of input tax credits (if any) to which the other party is entitled in respect of the reimbursable expense ("net amount"); and
 - (ii) if the other party's recovery from the first party is a taxable supply, any GST payable in respect of that supply.
- (d) If a GST inclusive price is charged, the supplier must provide the recipient of the supply a valid tax invoice at or before the time of payment.

9. LIMITATION OF LIABILITY OF LESSOR

The Lessor's obligations under this document:

- (a) bind only the person holding the reversionary estate of the Premises immediately expectant upon the expiry of the Term; and
- (b) only render the Lessor liable in damages when the act omission or default giving rise to damages occurs while the Lessor is the registered proprietor of the Premises or while the Premises are vested in the Lessor (as the case may be).

10. SPECIAL CONDITIONS

The Lessor and the Lessee agree that the special conditions (if any) set out in item 11 of the Schedule shall apply and agree with each other to observe and perform the obligations on the part of each of them set out in item 11 of the Schedule.

11. MISCELLANEOUS PROVISIONS

The Lessor and the Lessee agree that:

11.1 Notices

All notices, consents and approvals or any demand to be given or made upon the Lessee shall be made in writing and may be signed by the Lessor or its solicitors or agents and any notice to be given pursuant to this Lease is deemed to have been duly served on the party to whom it is to be given if served in the manner provided in Section 135 of the Property Law Act, 1969 and, in addition, in the case of a notice to the Lessee if left addressed to the Lessee at the Premises.

11.2 Holding Over

- (a) If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor the Lessee will be a monthly tenant of the Lessor at a monthly rent equivalent to one twelfth of the aggregate of the rent payable upon the expiry of the Term which would be payable by the Lessee if an extension of the Term had been granted at the expiry of the Term and otherwise on the same terms and conditions as this Lease (except **clause 3.2**).
- (b) The Lessor may give to the Lessee notice in writing at any time specifying a Rent being an amount greater than the Rent referred to in **clause 11.2(i)** and the Lessee shall commence paying the Rent specified in the notice at the commencement of the months following the receipt of the notice.

11.3 Waiver

No waiver by the Lessor of any breach of any provision of this Lease by the Lessee operates as a waiver of another breach of any provision of this Lease by the Lessee.

11.4 Severance

If any part of this Lease is or becomes void or unenforceable then that part is or will be severed from this Lease so that all parts not void or unenforceable remain in full force and effect and unaffected by that severance.

11.5 Statutory Powers

The powers conferred by or under any statute except to the extent inconsistent with the terms and provisions expressed in this Lease) are in augmentation of the powers conferred on the Lessor by this Lease.

11.6 Governing Law and Jurisdiction

- (a) This document is governed by and is to be construed in accordance with the laws in force in Western Australia.

- (b) Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia and any courts which have jurisdiction to hear appeals from any of those courts and waives any right to object to any proceedings being brought in those courts.

11.7 Joint and Several Liability

An obligation of two or more persons binds them jointly and severally.

11.8 Time of the Essence

Time is of the essence in respect of the performance and observance by the Lessee of the provisions of this Lease.

SCHEDULE

1. Premises (Clauses 1.1 and 3.1)

The Upper Great Southern Hockey Association Hospitality Facility being portion of Reserve number 27330 delineated and thatched as shown on page 18 of this document.

2. Rights (Clause 3.1)

Nil.

3. Reservations (Clause 3.1)

Nil.

4. Term (Clause 3.1)

Commencement Date: 10 April 2002

Expiration Date: 9 April 2012

5. Rent (Clauses 3.1 and 4.1)

One Dollar (\$1.00) per annum.

6. Further Term (Clause 3.2)

Option for renewal for further 10 years.

7. Frequency with which Premises to be Painted (Clause 4.9)

5 years (negotiable).

8. Permitted Use (Clause 4.10(b))

Hospitality Room for Upper Great Southern Hockey Association.

9. Lessee's Additional Insurance Obligations (Clause 4.13(c))

A special risk policy in the name(s) of the Lessee to cover the contents and all plate glass installed on the Premises against loss or damage by fire, fusion, explosion, smoke, lightning, flood, storm, tempest, rain, water, water damage, leakage, earthquake, riot, civil commotion, malicious damage, impact by vehicles, aircraft and articles dropped therefrom and any other risks required by the Lessor, such cover not to be less than the full insurable value of the plate glass and contents on a replacement and/or reinstatement basis.

10. Lessor's Insurance Obligations (Clause 5.2)

A building and industrial special risk policy to cover the Premises against loss or damage by fire, fusion, explosion, smoke, lightning, flood, storm, tempest, rain, water, water damage, leakage, earthquake, riot, civil commotion, malicious damage, impact by vehicles, aircraft and articles dropped therefrom and any other risks required by the Lessor, such cover not to be less than the full insurable value of the Premises on a replacement and/or reinstatement basis.

11. Special Conditions (Clause 10)

EXECUTED as an agreement.

THE COMMON SEAL of the TOWN)
 OF NARROGIN was hereunto affixed)
 by authority of a resolution of the Council)
 in the presence of:)



S.A. Higgins Mayor
 Sally Anne Higgins

[Signature] Acting Chief Executive Officer
 Gary Keith O'Neil

THE COMMON SEAL of UGS)
 HOCKEY ASSOCIATION was hereunto)
 affixed by authority of a resolution of the)
 Club / Committee in the presence of:)



[Signature] President

JAN MCKENZIE Name of President
 (print)

[Signature] Vice-President

SIMON GANNAWAY Name of Vice-President
 (print)

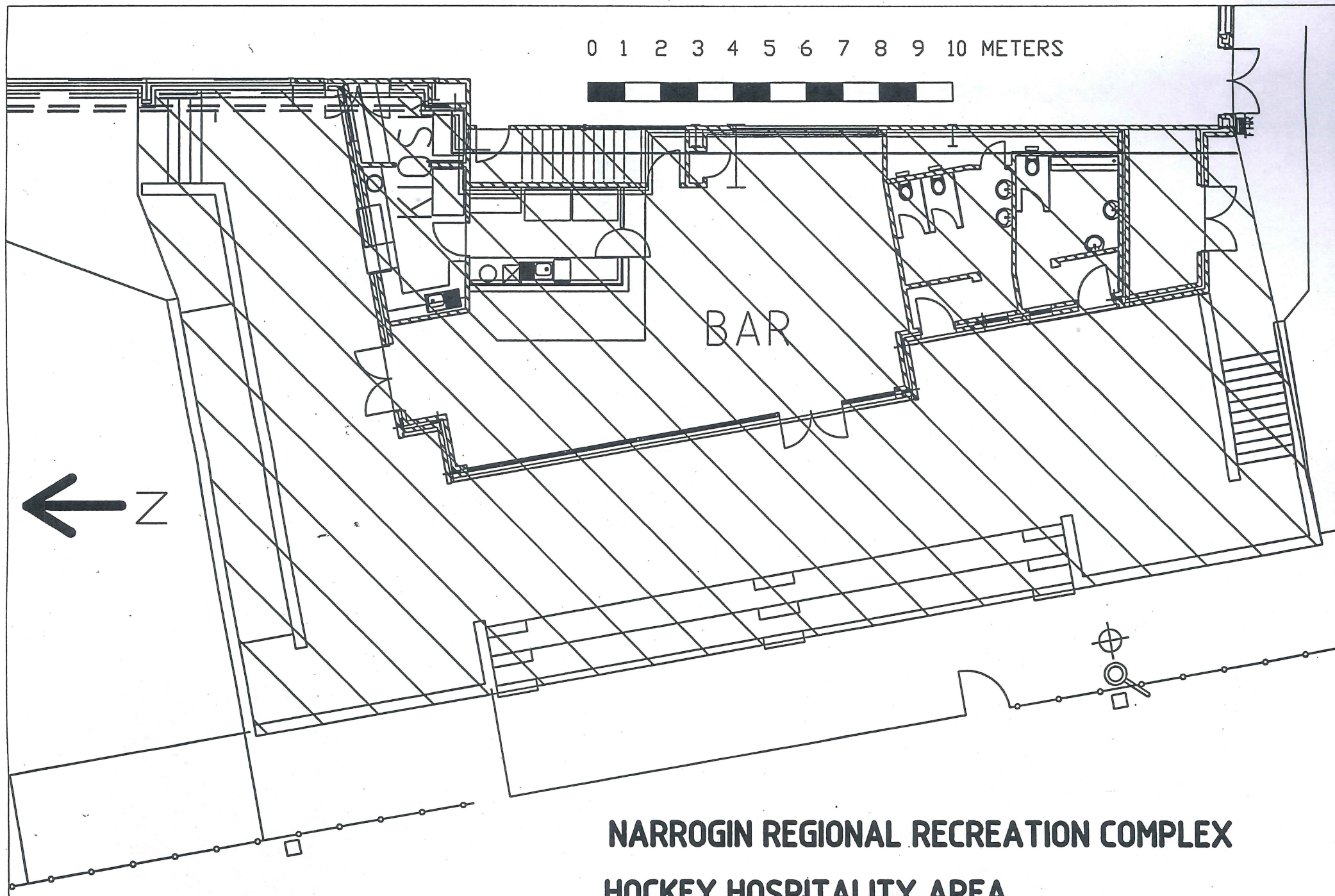
[Signature] Secretary

Lee Worthington Name of Secretary
 (print)

Signed for the STATE OF WESTERN AUSTRALIA for
 and on behalf of the MINISTER FOR LANDS by

REGIONAL MANAGER, SOUTHEAST
 a DOLA officer delegated the Minister's powers under
 Section 9 of the Land Administration Act 1997 in the
 presence of:

[Signature]
 PROJECT OFFICER



Lease Upper Great Southern Hockey Association Clubrooms (Portion of Lot 1561 Clayton Road)

Shire of Narrogin

Upper Great Southern Hockey Association



McLEODS

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: mcleods@mcleods.com.au

Ref: NG:NARR:41868

Disclaimer

This document has been prepared as a template for the Shire of Narrogin (**Shire**).

McLeods cannot be held responsible for any errors of the Shire in preparing this document.

If something arises which is not addressed in the template then we advise the Shire to contact us to seek advice.

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Details

Parties

Shire of Narrogin

of PO Box 1145, Narrogin, Western Australia
(Lessor)

Upper Great Southern Hockey Association

of PO Box 240
NARROGIN WA 6312
(Lessee)

Background

- A The Lessor is registered as the proprietor of the land.
- B The Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

Agreed terms

1. Definitions

In this Lease, unless otherwise required by the context or subject matter:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

Commencement Date means the date of commencement of the Term specified in **Item 4** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

DER means the Department of Water and Environmental Regulation of Western Australia;

Environmental Contamination has the same meaning as the word “contaminated” in the Contaminated Sites Act;

EPA means the Environment Protection Agency of Western Australia;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

Further Term means each further term specified in **Item 3** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee’s Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a);

Lessee’s Covenants means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

Lessor’s Covenants means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be observed and performed by the Lessor;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Premises means the premises described at **Item 1** of the Schedule;

Rent means the rent specified in **Item 5** of the Schedule;

Schedule means the Schedule to this Lease;

Term means the term of years specified in **Item 2** of the Schedule and any Further Term; and

Termination means expiry by effluxion of time or sooner determination of the Term or any period of holding over.

2. Interpretation

In this Lease, unless expressed to the contrary:

- (a) words importing:
 - (i) the singular includes the plural and vice versa; and
 - (ii) a gender or genders include each other gender;
- (b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;
- (c) a reference to:
 - (i) a natural person includes a body corporate or local government;
 - (ii) a body corporate or local government includes a natural person;
 - (iii) a professional body includes a successor to or substitute for that body;
 - (iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
 - (v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
 - (vi) a right includes a benefit, remedy, discretion, authority or power;
 - (vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
 - (viii) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to:
 - (A) both express and implied provisions; and
 - (B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
 - (ix) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
 - (x) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
 - (xi) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;

- (d) the covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
 - (i) covenants not to permit that act or thing to be done or omitted to be done by a Lessee's Agent; and
 - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and
- (f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

3. Minister for Lands Consent

Clause not applicable.

4. Grant of lease

The Lessor, subject to clause 3 of this Lease, leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

5. Quiet enjoyment

Except as provided in the Lease, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

6. Rent and other payments

The Lessee covenants with the Lessor:

Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
 - (a) local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal;

- (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
 - (d) land tax and metropolitan regional improvement tax on a single ownership basis;
 - (e) premiums, excess and other costs arising from the insurance obtained by the Lessor pursuant to **clause 8.2**. For the avoidance of doubt, the parties agree:
 - (i) that if such premium or cost does not include a separate assessment or identification of the Premises or the Land, the Lessee must pay a proportionate part of such premium or cost determined by the Lessor acting reasonably; and
 - (ii) such insurance will include insurance for the full replacement value of buildings; and
 - (f) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

Costs

- (3) To pay to the Lessor on demand:
- (a) all duty, fines and penalties payable under the *Duties Act* 2008 and other statutory duties or taxes payable on or in connection with this Lease;
 - (b) all registration fees in connection with this Lease; and
 - (c) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (4) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
- (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (b) any breach of covenant by the Lessee or the Lessee's Agents;

- (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
- (d) any work done at the Lessee's request; and
- (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6** or any matter arising out of this Lease.

Accrual of amounts payable

Amounts Payable accrue on a daily basis.

7. Rent Review

Not applicable.

8. Insurance

Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being:

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) insurance against all risks as the Lessor may require, of all plate glass windows, doors and display show cases forming part of or within the Premises for a sum which is not less than its full insurable value;
- (c) insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary;
- (d) employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or on the Premises; and
- (e) any other policy of insurance which the Lessor may reasonably require or specify from time to time.

Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

Details and receipts

In respect of the insurances required by **clause 8** the Lessee must:

- (f) upon renewal of any insurance policy immediately forward to the Lessor copies of Certificates of Currency and details of the insurances as held by the Lessee;
- (g) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (h) notify the Lessor immediately:
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

Lessee May be Required to Pay Excess on Insurances

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 8**.

Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might:

- (i) render any insurance effected under **clause 8** on the Premises, or any adjoining premises, void or voidable; or
- (j) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

Report

Each Party must report to the other promptly in writing and in an emergency verbally:

- (k) any damage to the Premises of which they are or might be aware; and
- (l) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **clause 8**.

Lessor as attorney

Deleted

9. Indemnity

Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

Indemnity

- (3) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor or the Minister for Lands, or brought, maintained or made against the Lessor, in respect of:
 - (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,

caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:

- (i) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
- (ii) any work carried out by or on behalf of the Lessee on the Premises;
- (iii) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
- (iv) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents;
- (v) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
- (vi) an act or omission of the Lessee.

Obligations Continuing

The obligations of the Lessee under this clause:

- (d) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 9** will be reduced by the extent of such payment.

- (e) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

Release

- (4) The Lessee:
 - (a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - (b) releases to the full extent permitted by law, the Lessor and the Minister for Lands from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.
- (5) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

10. Limit of Lessor's liability

No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring unless caused by the lessor.

Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

11. Maintenance, repair and cleaning

Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) and Appurtenances in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
 - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
 - (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures;
 - (d) any gas fittings and fixtures,in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) The Lessee must take such reasonable action as is necessary to:
 - (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and
 - (b) rectify or otherwise ameliorate,the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from rubbish.

Repair

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

Maintain surroundings

- (4) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (5) The Lessee agrees that any major pruning of trees must be undertaken by a qualified tree surgeon.
- (6) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (7) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (8) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

Lessor's Fixtures and Fittings

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

Pest control

With the exception of termite control, the Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

Painting

- (9) The Lessee must on or before each repainting date as stated in **Item 9** of the Schedule paint with at least 2 coats of paint those parts of the Premises usually painted internally.
- (10) All painting carried out on the Premises must be carried out in a professional manner; and the contractor or other person engaged by the Lessee to paint the Premises must:
 - (a) do so in a proper manner using good quality materials;
 - (b) have the colour and quality of the materials approved in writing by the Lessor before the work commences;
 - (c) comply with all reasonable directions given or requests made by the Lessor; and
 - (d) be finished in a proper and workmanlike manner.

Drains

- (11) The Lessee must keep and maintain the waste pipes drains and conduits originating in the Premises or connected thereto in a clean clear and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point

of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.

- (12) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

12. Use

Restrictions on use

(1) Generally

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

(2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

(3) No nuisance

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

(4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) No harm or stress

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) No signs

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

(7) No smoking

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) Consumption of alcohol

Deleted.

(9) Sale of Alcohol

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.

(10) Removal of rubbish

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

(11) No pollution

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

No warranty

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

Lessee to Observe Copyright

In the event that the Lessee or any person sub-leasing, hiring, or in temporary occupation of the Premises provides, contracts for, or arranges for the performance, exhibition or display of any music or work of art the copyright of which is not vested in the Lessee or that person, the Lessee shall ensure that all obligations in regard to payment of copyright or licensing fees with the owner or licensor of the copyright are met before any such performance, exhibition or display is held.

Premises Subject to Restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 12**.

13. Alcohol

Consumption of alcohol

The Lessee COVENANTS AND AGREES:

- (a) not to use or allow the Premises to be used for the consumption or sale of alcohol without first obtaining the written consent of the Lessor, and the Lessor shall determine any such application in its absolute discretion; and
- (b) that it shall not make an application for a licence or permit under the Liquor Control Act 1988 for the Premises, or apply for an amendment to a licence or permit it has been granted, without first obtaining the written consent of the Lessor.

Liquor licence

The Lessee COVENANTS AND AGREES that if a licence or permit is granted under the Liquor Control Act 1988 for the Premises it must:

- (c) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 15** shall apply;
- (d) comply with the requirements of the Harm Minimisation Policy (as amended from time to time) of the Department of Racing, Gaming & Liquor, which will require, without limitation the following:
 - (i) the development and implementation of a House Management Policy and Code of Conduct (as defined by the Harm Minimisation Policy) for the Premises, and such policies must be displayed in a prominent position on the Premises at all times; and
 - (ii) the development and implementation of a Management Plan (as defined by the Harm Minimisation Policy) for the Premises.
- (e) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit, including without limitation a copy of the House Management Policy, Code of Conduct and Management Plan (as defined by the Harm Minimisation Policy)) to the Lessor as soon as practicable after the date of grant; and
- (f) indemnify and keep indemnified the Lessor from and against any breach of the Liquor Control Act 1988, Health (Food Hygiene) Regulations 1993, Liquor Control Regulations 1989 or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

14. Minimise nuisance to neighbours

- (1) Deleted

15. Alterations

Restriction

- (1) The Lessee must not without prior written consent:
- (a) (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease;
 - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
 - (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
 - (c) subject to the performance of the Lessee's obligations in **clause 11**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

Consent

- (2) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 15** the Lessor may:
- (a) consent subject to conditions; and
 - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
 - (b) if the Lessor consents to any matter referred to in **clause 15**:
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

Cost of Works

All works undertaken under this **clause 15** will be carried out at the Lessee's expense.

Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (c) carry out those other works at the Lessee's expense; or

- (d) permit the Lessor to carry out those other works at the Lessee's expense,
in accordance with the Lessor's requirements.

16. Lessor's right of entry

Entry on Reasonable Notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
 - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 16(b)(iv)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 16(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

17. Statutory obligations and notices

Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 12**;

- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor and the Minister for Lands against:

- (e) failing to perform, discharge or execute any of the items referred to in **clause 17**; and
- (f) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 17**.

18. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

19. Default

Events of Default

A default occurs if:

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for six month period; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

Forfeiture

On the occurrence of any of the events of default specified in **clause 19** the Lessor may:

- (h) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (i) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (j) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

Lessor may remedy breach

If the Lessee:

- (k) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (l) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

Essential Terms

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **9** (Indemnity), **11** (Maintenance, Repair and Cleaning), **12** (Use), **26** (Assignment, Subletting and Charging) and **33** (Goods and Services Tax), is an essential term of this Lease but this **clause 19** does not mean or imply that there are no other essential terms in this Lease.

Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (m) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;

- (n) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (o) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;
- (p) the Lessee agrees that the covenant set out in this **clause 19(o)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (q) the Lessee may deduct from the amounts referred to at **clause 19(o)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (r) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

20. Damage or destruction of Premises

Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 1985* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the aware appears to have been overpaid.

Total Damage or Destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

21. Option to renew

If the Lessee at least one month, but not earlier than 12 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in:
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Covenants,

the Lessor shall **consider**, at the lessors absolute discretion, granting to the Lessee a lease for the Further Term at the Rent and on terms and conditions similar to this Lease other than this **clause 21** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

22. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

23. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

24. Yield up the premises

Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

25. Removal of property from Premises

Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-

conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

26. Casual Hire of Premises

Casual Hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED:
 - (a) such use is consistent at all times with the Permitted Purpose;
 - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
 - (c) the Lessee obtains the prior written consent for any hire arrangements, which consent may be withheld by the Lessor in its absolute discretion.
- (2) For the purposes of this Lease, “casual hire” means any hire of the Premises by the Lessee to a third party for a period of no more than 48 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.

Lessee remains responsible for Premises at all times

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

27. Assignment, Subletting and Charging

No assignment or sub-letting without consent

The Lessee must not assign the leasehold estate in the Premises nor Sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

Lessor’s Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or Sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;

- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
 - (i) the proposed assignee of a deed of assignment; or
 - (ii) the proposed sublessee of a deed of sublease,
 to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

Where sublessee is a community group

If the proposed sublessee is a community group, whether or not a body corporate or unincorporated, the Lessor may not require a deed of sublease under **clause 27(c)**.

Consents of Assignee Supplementary

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

Property Law Act 1969

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

Costs for assignment and sub-letting

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (e) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
- (f) any consents required under this Lease or at law; and
- (g) all other matters relating to the proposed assignment or sub-letting,

whether or not the assignment or Sub-letting proceeds.

No mortgage or charge

The Lessee must not mortgage nor charge the Premises.

28. Disputes

Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from

time to time (**the Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**the Original Meeting**).

Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 28** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 28** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

29. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the Associations Incorporations Act 1987 without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

30. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

31. Right to terminate upon notice

- (a) Notwithstanding any other provision of this Lease, the Parties AGREE that either party may terminate this Lease for any reason upon six months written notice to the other party.
- (b) If this Lease is terminated in accordance with this clause, **clause 24** will apply.

32. Caveat

No absolute caveat

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

CEO & Lessor as attorney

Deleted

Ratification

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.

Indemnity

The Lessee indemnifies the Lessor against:

- (a) any loss arising directly from any act done under this clause. and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under this clause.

33. Goods and services tax

Definitions

- (1) The following definitions apply for the purpose of this clause:
 - (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
 - (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
 - (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
 - (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

Lessee to pay GST

- (2) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (3) The Lessee must pay any increase referred to at **clause 33(2)** whether it is the Lessee or any other person who takes the benefit of any Supply.

- (4) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

Consideration in Kind

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 33(3)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

- (5) No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

- (6) Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

- (7) Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

- (8) Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

34. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

35. Additional Terms Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

36. Commercial Tenancy Act

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

37. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

38. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

40. Notice

Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

Service of notice

A Notice to a Party is deemed to be given or made:

- (c) if by personal delivery, when delivered;
- (d) if by leaving the Notice at an address specified in **clause 40(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (e) if by post to an address specified in **clause 40(b)**, on the second business day following the date of posting of the Notice.

Signing of notice

A Notice to a Party may be signed:

- (f) if given by an individual, by the person giving the Notice;

- (g) if given by a corporation, by a director, secretary or manager of that corporation;
- (h) if given by a local government, by the CEO;
- (i) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (j) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

42. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

43. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

44. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

45. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

46. Waiver

No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

Schedule

Item 1 Land and Premises

Land

Portion of Lot 1561 Clayton Road, Narrogin, comprising the Upper Great Southern Hockey Association Hospitality Facility, as depicted in YELLOW OUTLINE outline on Annexure 1.

Premises

That part of the Land depicted on the plan in RED outline annexed hereto as **Annexure 1**, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term.

Item 2 Term

Commencing on 10 April 2022 and expiring on 9 April 2032.

Item 3 Further Term

Ten (10) years commencing on 10 April 2032 and expiring on 9 April 2042.

Item 4 Commencement Date

10 April 2022.

Item 5 Rent

\$1 plus GST payable annually in advance on demand.

Item 6 Rent Review

Not applicable

Item 7 Permitted purpose

Clubrooms for the Upper Great Southern Hockey Association.

Item 8 Public liability insurance

Ten million dollars (\$10,000,000.00).

Item 9 Repainting Dates

31 December 2031 and 31 December 2041.

Item 10 Additional terms and covenants

- a) The Lessee is to pay all outgoings including but not limited to all rates and refuse charges, emergency service levies and utilities on the property;
- b) Notwithstanding clause (a) above;
 - (i) The Council will consider waiving the local government's rates each year, pursuant to section 6.47 of the Local Government Act 1995; and
 - (ii) Water rates and consumption and electricity consumption will be met by the Lessor as there are currently no sub-meters to the Clubrooms and consumption is deemed to be minimal, however if in the event that the Lessor installs sub-meter(s) into the future that clearly defines consumption of electricity or water, by the Lessee, to the leased premises, then these consumption cost will need to be reimbursed to the Lessor.
- c) The Lessee is responsible to meet the cost of any herbicide or antifungal sprays in managing the condition of the synthetic hockey pitch adjacent to the leased premises.
- d) The Lessee is responsible to meet the cost of renting, hiring or using the hockey pitch in accordance with the adopted fees, charges and conditions set by the Council from time to time and applied by the Shire of Narrogin in its annual budget, with those charges attributable to either the Shire of Narrogin or its contracted facility Manager.
- e) Whilst not part of this lease, the Shire of Narrogin, pursuant to a resolution of the Council, dated 24 May 2017, resolved as follows:

"That Council:

- 1. Approve the request by the Upper Great Southern Hockey Association to allocate funding to its Narrogin Regional Recreation Centre Reserve to partially fund the future hockey pitch replacement through 50% total funding allocation of the project up to a maximum allocation of \$250,000.*
 - 2. Advise the applicant that the funding allocation in point 1 is dependent upon the Upper Great Southern Hockey Association providing evidence that they have applied for grants for the replacement of the pitch to reduce the funding required of both parties through the Department of Sport and Recreation and other State and Federal agencies. If the grant applications are successful the allocation from Council would be renegotiated.*
 - 3. Authorises Council officers to commence allocating \$50,000 within the draft 2017/18 budget to the Narrogin Regional Leisure Centre Reserve Account on a yearly basis, for Council consideration".*
- f) The Deed of Agreement for the Hockey Pitch Lighting Upgrade Project signed between the Lessor and Lessee, dated 31 January 2022 forms part of this lease and the default clause in this lease apply if the Lessee fails to meet its obligations under that Deed of Agreement
 - g) The fixed building assets on the property being insured by the Shire of Narrogin and the Lessee is being required to reimburse the Shire for that expense; and

- h) The Lessor's Building Surveyor or appointed agents or shall, at least on an annual basis (in conjunction with the Lessee) inspect all leased buildings and land to ascertain their state of maintenance pursuant to the lease to determine the priority future and long term maintenance to be undertaken by either party pursuant to the lease.

Signing page

EXECUTED

2022

THE COMMON SEAL of **THE SHIRE OF NARROGIN** was hereunto affixed in the presence of:

President - Leigh Ballard

Chief Executive Officer - Dale Stewart

Signed by the Upper Great Southern Hockey Association pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-

Office Holder Sign

Office Holder Sign

Name:

Name:

Address:

Address:

Office Held:

Office Held:

Annexure 1 – Sketch of Premises (Yellow Outline)



10.4.3 COMMUNITY CHEST GRANT APPLICATIONS

File Reference	15.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	11 March 2022
Author	Sharon Bell – Acting Manager Community Leisure and Culture
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments 1. Community Chest Applications	

Summary

Council is requested to support the recommendation made by the Community Chest Fund Reference Group at the meeting held on 10 March 2022.

Background

The Shire's Community Chest 2021/22 Round 2, opened on 1 February 2022, with an amount of \$57,000 allocated to this financial year's annual budget, (inclusive of \$4,300 carryovers) to assist eligible groups with a range of community based projects. Applications for Round 2 closed on 28 February 2022.

Allowing for extensions to acquittal dates for the 2020/21 Round 2 projects beyond 31 August 2021, a balance of \$25,000, less the \$6,150 approved in September 2021, being \$18,850 remains for the 2021/2022 financial year. Note: the 2021/2022 Budget Review has recommended a reduction of \$5,000 to this Budget allocation bringing the amount available \$13,350. The maximum amount for which any group could apply is \$2,500.

A total of eight Community Chest applications were received for the 2021/22 Round 2. The estimated total project cost across all applications is \$72,864. The total request for cash from the Community Chest Fund is \$18,500 representing 25% of total project costs. Across all applications a total cash contribution of \$43,314 or 59% of total project costs was offered, with \$10,550 of in-kind contributions offered.

Table 1 below presents a summary of total project cost, cash and in-kind contributions offered, cash and in-kind requested across the eight (8) community groups along with Reference Group and Officers' recommendations.

TABLE 1

Community Chest Applications – Project Cost, Cash and In-Kind Contributions Offered, Cash Requested and Officer Recommendations by Community Group.

Community Group	Total Project Cost \$	Contribution Offered			Community Chest Request		Officer Recommendation	Reference Group Recommendation
		Cash	In-kind	% of Cost	Cash	In-kind		
Narrogin Eagles Sporting Club Inc.	3,800	1,300	0	34	2,500	0	\$2,500 being 64% funded	\$2,500
Narrogin Revheads Inc.	2,500	0	0	0	2,500	0	Nil	Nil
Narrogin Speedway Club Inc.	40,014	30,014	7,500	94	2,500	0	\$2,500 being 6%	\$2,500
West Oz Geocaching Incorporated	8,250	3,250	2,500	70	2,000	500	Nil	Nil
Narrogin Repertory Club	3,550	1,050	0	29	2,500	0	Nil	Nil
Narrogin Tennis Club	5,000	2,500	0	50	2,500	0	\$2,500 being 50%	\$2,500
Narrogin Hawks Football Club (Inc.)	7,500	5,000	0	67	2,500	0	Yes \$2,500 being 33%	\$2,500
Gnarrojin Community Garden Inc	2,250	200	550	33	1,500	0	\$1,500 being 67%	\$1,500
TOTAL	72,864	43,314	10,550	59	18,500	500		

The Council is requested to consider the 2021/22 Round 2 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

Assessment and Eligibility Criteria

What may be funded

- Professional fees and charges associated with an event or project (e.g., entertainment, adjudicators, printing, fixed equipment, skilled labour).
- Expenses associated with the production of an event or project (e.g., equipment hire, materials, advertising, venue hire).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e., salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, upgrades or fittings to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.

Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Rounds 1 or 2 in the preceding financial year are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

Assessment criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Consultation

- Chief Executive Officer
- Community Chest Applicants
- Community Chest Fund Reference Group

Statutory Environment

- Narrogin Speedway Club will require planning approval before commencing construction.
- Gnarojin Community Garden will require to submit for approval, a Minor Outdoor Event Approval Application.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The balance remaining for the Community Chest Funds for Round 2, for the current Financial Year is \$18,850. Note: the 2021/2022 Budget Review has recommended a reduction of \$5,000 to this Budget allocation bringing the amount available \$13,350.

The Reference Group has recommended the allocation of \$11,500 to applicants.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Comment/Conclusion

Applications requesting cash totalling \$18,500 have been received from eight eligible organisations for projects:

Narrogin Eagles Sporting Club

Narrogin Eagles Sporting Club wishes to purchase 20 outdoor tables to support community events and organisations such as Revheads, Last Blast of Summer and Little Athletics. They will provide the equipment to local organisations for free to help events run smoothly and be cost effective. The project is linked to the Revhead's application. The funding is sought prior to the project commencing.

The group applied for Community Chest Funds in 2016/17, 2019/2020 and again in 2021, in the amount of \$2,000 for other projects. The funding for 2021 was declined by the organisation, due to lack of suitable contractors being sourced.

The group requests \$2,500 in cash. It is offering a cash contribution of \$1,300 (34% of total project costs) and no in-kind contribution.

Narrogin Revheads Inc.

Narrogin Revheads wishes to purchase 120 outdoor chairs to support community events and organisations such as Revheads, Last Blast of Summer and Little Athletics. They will provide the equipment to local organisations for free to help events run smoothly and be cost effective. The project is linked to the Eagles Sporting Club application. The funding is sought prior to the project commencing.

The group applied for Community Chest Funds in 2014 for hire of equipment and again in 2020/21 for marquees. Both grants were successfully acquitted.

The budget does not support the application, with \$2,500 sought and the quote supplied being for \$2,040. They are not providing any cash or in-kind contribution. The application is, it would appear, aligned with the application from the Narrogin Eagles Sporting Club and should have been lodged as a joint or single application.

Narrogin Speedway Club Inc.

The Narrogin Speedway Club proposes to construct a dedicated First Aid room for the provision of pre-hospital, pre-ambulance care for competitors, support crew, spectators and volunteers in need of first aid. The Club leases the facility from the Shire of Narrogin, and has established all the infrastructure at the facility over their 65 year continuous history. One quote has been supplied to support the application's budget.

The Club requests \$2,500 in cash. It is offering a cash contribution of \$10,014 (25% of total project costs) and an in-kind contribution of \$7,500. They have applied for an Australian Business Enterprise Centre grant of \$20,000 (outcome to be known March/April 2022).

The Club has received Community Chest Funds in 2015 and again in 2016/17 and 2017/18. All grants have been successfully acquitted.

West Oz Geocaching Inc.

West Oz proposes to hold an event in Narrogin during the long weekend in June 2023. WA Goes Big is an annual event that promotes the activity of geocaching, a geolocation games where participants use GPS receivers and mobile devices to navigate to locations. The annual events attract around 200 participants. The 2022 event is being held in Bunbury, with previous locations including Busselton, Rockingham, Pinjarra, Northam and Albany/Denmark.

The Group is based in Perth, but has a state-wide membership, including people within the Narrogin community. Their membership composition is unknown, it is unlikely to meet the selection criteria that *it is... "primarily Shire of Narrogin residents."* However, they work to promote their hobby through the hosting of annual events and this could be viewed as outweighing the question of membership. Geocaches are located in Narrogin, particularly in Foxes Lair.

The Group requests cash of \$2,000 would be used for promotion of the event and the provision of a community dinner, with the venue cost of \$500 to be provided by the Shire as an in-kind contribution. The Club is offering a cash contribution of \$3,250 (39% of total project costs) and an in-kind contribution of \$2,500. The group has not received Community Chest Funding before.

Narrogin Repertory Club

The Narrogin Repertory Club seeks a Community Chest grant to upgrade electrical equipment in Thornton Theatre. Project costs include drop down projector screen, projector installation, camera for live feed of productions, two screens and installation of already purchased speakers. The Club is offering a cash contribution of \$1,050 (29% of total project costs).

The Club received Community Chest Funds in 2020/21 for the upgrading of the theatre toilets.

Narrogin Tennis Club

The Narrogin Tennis Club proposes to upgrade and rejuvenate the playground at their premises through the replacement of outdated and unsafe equipment. The upgrade will encourage young families to bring their children along for social tennis, and help grow their membership by providing a safe and welcoming area.

The Club has not received Community Chest Funds in the recent past.

The Club requests cash of \$2,500 prior to the commencement of the project. The Club is offering a cash contribution of \$2,500 (50% of total project cost) along with in-kind contributions of labour, equipment and materials.

Narrogin Hawks Football Club

The Narrogin Hawks Football Club have commenced discussions with the Narrogin Cricket Club and the Shire of Narrogin to upgrade the lights and the multipurpose community clubrooms at the Clayton Oval. A sub-committee has been formed between both clubs for what is anticipated to be a very extensive project. The facilities are not only used for football and cricket, but also Auskick, interschool sports carnivals, the Agricultural Show and private events.

The Club has not received Community Chest Funds in the recent past.

The Club requests cash of \$2,500 to contract a Community Consultant to assist and guide the sub-committee. The Club is offering a cash contribution of \$5,000 (66% of total project costs).

Gnarojin Community Garden Inc.

The Gnarojin Community Garden proposes to host an event "Understanding Organic Gardening and Working with Weeds." The full-day event will be led by National Association of Sustainable Agricultural Australia assessor Claire Coleman.

The workshop supports the Shire of Narrogin's Healthy Eating Policy and Public Health Plan with the aim to help 'the community develop a fuller awareness of low impact options available to them to grow, prepare and serve nutritious and healthy food'. The event provides an opportunity to learn more about gardening organically, as well as to clarify to the community the Garden's ethos and practices at its foundation.

The Club has not received Community Chest Funds in the past but been supported through direct budget allocations to improve the facilities prior to taking over the lease, and to run regular Makers and Growers Markets (\$6,000 pa).

The Group requests cash of \$1,500 to contract the presenter and assist in the catering costs. The Group is providing a cash contribution of \$200 (9% of total project costs) and an in-kind contribution of \$550.

In conclusion, of the 8 applications received, 5 have been recommended for funding. This represents projects totalling \$58,565 supported by \$11,500 in Community Chest funding.

Voting Requirements

Simple Majority

COMMITTEE AND OFFICERS' RECOMMENDATION

That with respect to the Community Chest Fund 2021/22 Round 2, the Community Reference Group recommend to Council that:

1. Narrogin Eagles Sporting Club be approved \$2,500 cash (in arrears), representing a 64% Shire contribution to the overall project, towards the purchase of 20 trestle tables, conditional to the lending of the tables free of charge, and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2022.
2. Narrogin Speedway Club, be approved \$2,500 cash (in arrears), representing a 6% Shire contribution to the construction of a dedicated First Aid room. The funds offered are subject to the Speedway Club receiving successful funding from another source prior to receipt of those funds and within a time frame which allows for acquittal by the end of October 2022.
3. Narrogin Tennis Club be approved \$2,500 cash (in arrears), representing a 50% Shire contribution to the overall project, for the purchase of replacement playground equipment that is Australian Standard 4685 compliant in design and installation and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2022.
4. Narrogin Hawks Football Club be approved \$2,500 cash (in arrears), representing a 33% Shire contribution to the overall project, towards the engagement of a consultant for drafting a facility and lighting upgrade project and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2022.
5. Gnarojin Community Garden be approved \$1,500 cash (in arrears) representing a 67% Shire contribution to the overall project, towards the hosting of an organic gardening workshop and

that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2022.

6. Narrogin Revhead's application is not supported as the Group received funding in the 2020/2021 financial year.
7. West Oz Geocaching Inc.'s application is not supported as the event is being held in the 2022/23 financial year and the organisation is considered for sponsorship in drafting the Shire's 2022/23 Budget.
8. Narrogin's Repertory Club's application is not supported as the Group received funding in the 2020/2021 financial year.

24 FEB 2022

Ref No. IFM 222 6534
Property File
Subject File 15.1.1
Ref

1. APPLICANT DETAILS

Name of Organisation

Narrogin Eagles Sporting Club

Contact Person

David Annear

Address

Bannister Street Narrogin

Position

Manager

Phone

Mobile

Email

What financial year are you applying in?

2021 / 2022

Are you applying for Round 1 or Round 2? ✓

Round 1		Round 2	✓
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Organisation's ABN.

20071330130

Is your organisation registered for GST? ✓

Yes	✓	No	
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Is your organisation incorporated? ✓

Yes		No	
-----	--	----	--

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes		No	✓
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

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3. PROJECT DETAILS

What is the name of your proposed project or event?

Community Events held at the Narrogin Eagles Club Rooms

Please provide a brief description of project / event (maximum of 100 words)

Purchase outdoor tables in support to events like Narrogin Revheads, Last Blast of Summer, Little Athletics etc

How will your project / event benefit the Narrogin community?

We will provide these to local community organisations for free to help events run smoothly and be cost effective.
--

Estimated project start date

Estimated project completion date

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Please tell us how the Community Chest funds will be used

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500.00	Materials	3800.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)	1300.00	Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	3800.00	TOTAL *EXPENDITURE	3800.00

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Throughout Community Events will ensure the Shire of Narrogin is noted to be a major sponsor.
Eg Narrogin Revheads- Will get them to promote over PA during the event

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Eagles Sporting Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

David Annear

Position *(President or Vice President)*

President

Signature



Date



Carlisle
Events Hire

14 Remisko Dr Forrestdale WA 6112
Tel: (08) 9399 6283
A/Hrs: 0409 204 927
Email: info@c-eventhire.com.au
Web: c-eventhire.com.au
ABN: 94 114 727 383

QUOTATION			
Clerk	Date	Trs No	
CEM	22/02/2022	19763	
Order NO			
8842			
Quote	Cust Po	Res No.	Ctr No.
0		0	0

Customer ID 0427811279	Terms 0 Days	Ship To
NARROGIN EAGLES SPORTING CLUB INC 39 BANNISTER STREET NARROGIN, 6312		CUSTOMER COLLECT FROM: 14 REMISKO DRIVE FORRESTDALE, 6112
Rental agent Carolyn Martin	Event Name	
Ordered By: DAVID ANNEAR	Event Date 01/01/1900	Event time 12:00 AM / 12:00 AM
Shipping		Return
Date	Time	Date Time
23/02/2022	10:00 AM	23/03/2022 10:00 AM

Delivery Note:

Qty	Item Code	Description	Unit Price	Total
120	10246	S - CHAIR PIPEE SLOTTED WHITE	17.00	2040.00
20	10334	S - TABLE TRESTLE 1800MM X 725MM WOOD	190.00	3800.00
<p style="text-align: center;"><i>BURNINGS FOLD IN TABLE \$59</i></p>				

Payment Methods : Cash , Cheque , Direct Debit , Visa and Mastercard, we do not accept Amex or Diners.
Bank Details: ANZ-BSB: 016-002 A/C: 4969 13136
Overdue account will be charged a monthly fee of \$5.00

Sub-Total	5840.00
Transport	0.00
Discounts	0.00
GST	584.00
Total	6424.00
Payment	0.00
Balance	6424.00

I have read and agree with the terms and conditions

Initials

Customer's Name

Customer's Signature

Date



Department of Consumer & Employment Protection
Government of Western Australia

WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 18(6))

Registered No: A0780246G

Certificate of Incorporation on Change of Name

This is to certify that

NARROGIN EAGLES FOOTBALL & SPORTS CLUB INC.

which was on the eighth day of March 1979
incorporated under the *Associations Incorporation Act 1987*
changed its name on the twenty-fourth day of February 2004 to:

NARROGIN EAGLES SPORTING CLUB (INC.)


Commissioner for Consumer Protection

This is a **REPLACEMENT CERTIFICATE** issued on the thirtieth day of October 2008

Shire of Narrogin RECEIVED	
Directed to	SHARON
24 FEB 2022	
Ref No	IFM2226533
Property File	
Subject File	15-1-1
Ref	

1. APPLICANT DETAILS

Name of Organisation

Narrogin Revheads Inc

Contact Person

Kylie Zolopa

Address

Bannister Street Narrogin

Position

Secretary

Phone

Mobile

Email

What financial year are you applying in?

2021 / 2022

Are you applying for Round 1 or Round 2? ✓

Round 1		Round 2	✓
---------	--	---------	---

Organisation's ABN.

72233927473

Is your organisation registered for GST? ✓

Yes	✓	No	
-----	---	----	--

Is your organisation incorporated? ✓

Yes	✓	No	
-----	---	----	--

If yes, please attach a copy of Certificate of Incorporation.

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

\$2500 2020
Funding For Marquees

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

We will buy Chairs for our event Last Blast of Summer and Narrogin Revheads instead of hiring them

Please provide a brief description of project / event (maximum of 100 words)

As Above

How will your project / event benefit the Narrogin community?

All proceeds from our event go back to sporting organisations and to the Narrogin Ambulance to help build a new entry / exit

out at the Airport. We also are a major sponsor of the Pats Car.

Estimated project start date

ASAP Last Blast of Summer is

Estimated project completion date

26th March 2022

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Please tell us how the Community Chest funds will be used

Community Chest Funds will be used to purchase 100 stable chairs so we don't have to hire them.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME		TOTAL *EXPENDITURE	

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Our Event is advertised on Face book
and posters around town and
Narrogin District.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Revheads Inc

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

CLINTON ACKLAND

Position *(President or Vice President)*

PRESIDENT

Signature

C Ackland

Date

22nd FEB 2022.



**Carlisle
Events Hire**

14 Remisko Dr Forrestdale WA 6112
Tel: (08) 9399 6283
A/Mrs: 0409 204 927
Email: info@c-eventhire.com.au
Web: c-eventhire.com.au
ABN: 94 114 727 383

QUOTATION			
Clerk	Date	Trs No	
CEM	22/02/2022	19763	
Order NO			
8842			
Quote	Cust Po	Res No.	Ctr No.
0		0	0

Customer ID 0427811279	Terms 0 Days	Ship To
NARROGIN EAGLES SPORTING CLUB INC 39 BANNISTER STREET NARROGIN, 6312		CUSTOMER COLLECT FROM: 14 REMISKO DRIVE FORRESTDALE, 6112
Rental agent Carolyn Martin	Event Name	
Ordered By: DAVID ANNEAR	Event Date 01/01/1900	Event time 12:00 AM / 12:00 AM
Shipping		Return
Date	Time	Date Time
23/02/2022	10:00 AM	23/03/2022 10:00 AM

Delivery Note:

Qty	Item Code	Description	Unit Price	Total
120	10246	S - CHAIR PIPEE SLOTTED WHITE	17.00	2040.00
20	10334	S - TABLE TRESTLE 1800MM X 725MM WOOD	190.00	3800.00
<p><i>BULLHORNES FOLD IN TABLE \$59</i></p>				

Payment Methods : Cash , Cheque , Direct Debit , Visa and Mastercard. we do not accept Amex or Diners.
Bank Details: ANZ-BSB: 016-002 A/C: 4969 13136
Overdue account, will be charged a monthly fee of \$5.00

Sub-Total	5840.00
Transport	0.00
Discounts	0.00
GST	584.00

I have read and agree with the terms and conditions

Initials

Total	6424.00
Payment	0.00
Balance	6424.00

Customer's Name

Customer's Signature

Date



Government of **Western Australia**
Department of Commerce

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

Registered No: A1021877J

Certificate of Incorporation

This is to certify that

NARROGIN REVHEADS INC.

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the second day of March 2017

David Hillyard
Acting Commissioner for Consumer Protection

CERTIFICATE

1. APPLICANT DETAILS

Name of Organisation

Narrogin Speedway Club

Contact Person

Heidi Cowcher

Address

██████ ██████████ ██████████

Position

Secretary

Phone

Mobile

Email

██

What financial year are you applying in?

2021/22

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

24 329 423 045

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes No ✓

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

To my knowledge, Narrogin Speedway Club has not applied for Community Chest funding previously.

3. PROJECT DETAILS

What is the name of your proposed project or event?

Narrogin Speedway First Aid Room Project 2022

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin Speedway Club proposes to construct a dedicated First Aid room between the pit area and the racetrack, in close proximity to the main competition area.

If successful, the Club proposes to replace the current, ageing building (photos attached for reference) and construct a dedicated, purpose-built facility for the provision of pre-hospital, pre-ambulance care for someone in need of first aid attention. This may be someone from the pit area (competitor or their support crew) or someone in attendance at the event as a general spectator, or a volunteer working at the Club, either during a scheduled event, or a busy bee. It is well recognised that accidents can, and do happen, and that first aid is part and parcel of sport.

How will your project / event benefit the Narrogin community?

The project will benefit the Narrogin community as it will improve ageing infrastructure at the Narrogin Speedway facility. This facility is owned by the Shire of Narrogin, but leased to the Club. All of the infrastructure that has been established at the facility, has been constructed by the Club throughout its 65-year continuous history.

Continuous improvement is part of any business, and the need to ensure that the infrastructure that supports the Club is fit for purpose. The current first aid room is not fit for purpose and needs to be redeveloped in order to serve the needs of the Club and the community into the future.

The Club is an important part of the social cohesiveness of the wider community, and contributes to the strength and vitality as it promotes inclusivity and engagement of all. Sport enables people from all walks of life to be together enjoying a common experience.

The Narrogin Speedway Club brings competitors to its events from across regional WA and from the metro area, and these people contribute to the Narrogin economy during their visit to our town. The Club also encourages other sporting and community groups to work in the canteen and fundraise for their Club – working together is another example of the benefits the Club brings.

The First Aid room will provide a fit for purpose facility that will ensure that the emergency services (who are more often than not, volunteers from the Narrogin community) have a suitable area that they can provide pre-hospital care together with the emergency service vehicle.

Estimated project start date

August 2022 (weather dependent)

Estimated project completion date

October 2022

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes No ✓

Please tell us how the Community Chest funds will be used

The Community Chest funding will be used to contribute to the construction costs associated with the new First Aid Room to replace the current ageing infrastructure that is not fit for purpose.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Volunteer project administration and project management (including preparation of funding applications and managing reporting requirements associated)</i>	<i>\$2,500</i>
<i>Narrogin Speedway Club Volunteers – Demolition of existing dilapidated first aid room approx. 5 volunteers @ 20 hours total x \$25/hour; Site preparation – same as above</i>	<i>\$5,000</i>
<i>Total In-kind</i>	<i>\$7,500</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	-
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	-	Hire of equipment:	-
Applicant's cash contribution	10,014	Venue hire	
In-kind (<i>volunteer, donated labour</i>)	7,500	Labour/contractor costs (as per attached quote)	32,514
Sponsorship	-	Advertising	-
Donations (<i>cash/materials from others- please list</i>)	-	Catering costs	-
Other grants - (Australian Business Enterprise Centre) – application submitted 31/01/2022 – estimated outcome will be known March/April 2022. If unsuccessful, other grants will be sourced and applied for.	20,000	Entertainment	-
Sales (<i>stall fees, event tickets/food/merchandise</i>)	-	Office/administration – project management expertise donated	2,500
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>) – Site Demolition & Preparation	5,000
TOTAL *INCOME	40,014	TOTAL *EXPENDITURE	40,014

**Income and *Expenditure amounts must be equal*

****The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.**

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The project will be advertised and promoted via the Club's Facebook page and website.

It is anticipated that once completed, the new first aid room will be officially opened and recognition provided to the project partners.

The Club will also place appropriate signage on the building in permanent recognition of the project partners.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
✓	Affix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
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3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (insert name below)

Narrogin Speedway Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

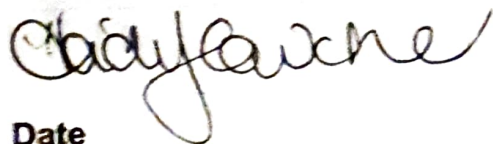
Print Name

Heidi Cowcher

Position (President or Vice President)

Secretary (with permission of President – Steven Stewart)

Signature



Date

27/02/2022

NARROGIN SPEEDWAY FIRST AID ROOM PROJECT 2022



Current First Aid Room at the Pit Gate/Entry to the Track at the Narrogin Speedway Club. The proposal is to demolish this shed, and replace with a purpose built 10m x 8m shed, fully lined and insulated (as per quote attached for reference)

Proposed Budget

Income

Aust. Business Enterprise Centre funding	\$20,000	Cash (<i>pending</i>)
Narrogin Speedway Club	\$12,514	Cash
Narrogin Speedway Club	\$5,000	In-Kind
HjC Consultancy	\$2,500	In-Kind
<i>Sub-Total</i>	<i>\$40,014</i>	

Expenditure

Construction of First Aid Room	\$32,514	Cash
Demolition & Site Preparation	\$5,000	In-Kind
Project Management	\$2,500	In-Kind
<i>Sub-Total</i>	<i>\$40,014</i>	

28th January 2022

To Whom it May Concern
Australia Business Enterprise Centre
By email: info@abec.com.au

Dear Sir/Madam,

Letter of Support: Narrogin Speedway – ABEC Grant Application

The Western Australian Speedway Commission (WASC) is the governing body for the sport of speedway in Western Australia, and is recognized as the State Sporting Association the Department of Local Government, Sport and Cultural Industries.

Our primary role is to work with all clubs and racing divisions operating in Western Australia, regardless of affiliation, insurance provider or sanctioning organisation, and with the Department, to ensure compliance, safety and training standards via the WASC Safety Governance Framework (the Framework).

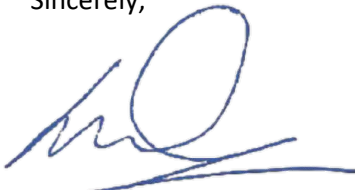
Narrogin Speedway (the Club) has been an affiliated member of the WASC since it was first established in 2000. The Club is a member in good standing, and supports and understands the role that the clubs, local governments and the WASC play in implementing the Framework. In this aspect we are pleased to advise that the Club fulfils all of their obligations.

As part of the Framework, WASC undertakes to provide an independent safety assessment and audit of all speedway venues in WA and the Club participates in this process. The WASC is pleased to advise that our most recent assessment conducted on 20th February 2021 the facility met or exceeded the WASC Speedway Track and Safety Barrier Guidelines.

The WASC is working with and supports the Club's grant application for the proposed upgraded First Aide Room under the ABEC Program. We believe that a successful grant application would greatly increase the safety of drivers, officials and spectators.

If you have any questions, or need any clarification, please do not hesitate to contact the undersigned.

Sincerely,



Lawson Dixon
General Manager

CC: Narrogin Speedway



CARPENTRY & CONSTRUCTION

Trevor Kulker

7 Goldsmith Street

Narrogin WA 6312

Australia

Phone: 0429009293

kulker@bigpond.com

ABN: 18 635 839 716

Quote: 91

Quote

Quote date: 08/11/2021

Bill to:

Narrogin Speedway Club

PO Box 344

Narrogin WA 6312

Expiry:

06/12/2021

DESCRIPTION

TAX TYPE

**AMOUNT
(ex GST)**

Supply and erection of 10 x 8 Garaport shed with concrete floor and 2 PA access doors. Install dividing wall and clad 6m x 4m room in gyprock with insulation. Supply and install double timber door to rear end of shed. Supply and install all electrical and plumbing. Cad dividing wall on opposite side in Hardiflex. Supply and fit small cupboard with sink. Supply and install Window to front wall approximately 2m x 900mm and counter under. Supply and install vinyl plank flooring throughout.

GST

29,558.00

Sub-Total (ex GST): \$29,558.00

GST: \$2,955.80

TOTAL (inc GST): \$32,513.80



WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 9(1))

Registered No: A0650004D

Certificate of Incorporation

This is to certify that

NARROGIN SPEEDWAY CLUB INC.

has this day been incorporated
under the *Associations Incorporation Act 1987*

Dated this fifteenth day of April 1965

A handwritten signature in black ink, appearing to read 'J. Smith', written over a horizontal line.

Commissioner for Consumer Protection

This is a **REPLACEMENT CERTIFICATE** issued on 27 June 2016

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

WEST OZ GEOCACHING INC

Contact Person

LACHLAN GATLAND

Address

Position

TREASURER

Phone

N/A

Mobile

Email

What financial year are you applying in?

2021/22 for use in 2022/23

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

✓

Organisation's ABN.

N/A (see attachment)

Is your organisation registered for GST? ✓

Yes

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes		No	✓
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

N/A

3. PROJECT DETAILS

What is the name of your proposed project or event?

WA GOES BIG 2023 (WAGB2023)

Please provide a brief description of project / event (*maximum of 100 words*)

WAGB2023 will invite visitors from across the state to visit and experience the attractions and experiences on offer in Narrogin, while encouraging the local community to meet new people get involved in a hobby that helps to explore and showcase Narrogin and surrounding districts.

WAGB2023 will comprise of a series of multiple activities and events held in town and surrounding districts including group activities, information and education sessions, kids activities, rubbish clean up and community gatherings such as lunches and sundowners. The feature event of the weekend is a free community dinner.

How will your project / event benefit the Narrogin community?

WAGB is an annual event that promotes the activity of Geocaching, a geolocation game where participants use GPS receivers and mobile devices to navigate to locations.

Geocaching is an activity that is free and open to all people, attracting a wide array of participants from families, couples and people of all ages and backgrounds. Geocaching invites participants to explore their surrounds and discover areas within their own backyard that they may not have visited previously while meeting new people within their community.

WAGB2023 will benefit the Narrogin community with increased visitation across the event weekend, attracting an expected 200 people from across WA to the town and surrounding districts for approximately 3 nights. Given the significant turn out to WAGB events from elsewhere in WA, this would be a significant number of bookings in local accommodation and customers at various hospitality businesses in Narrogin.

WAGB2023 will also welcome the Narrogin community to participate in Geocaching and find out more about the activity – a great hobby for a wide variety of people, while also drawing other local Geocachers to the town – a great opportunity to meet like-minded individuals.

West Oz Geocaching Inc. has previously held a number of successful WAGB events in Busselton, Rockingham, Pinjarra, Northam and most recently in Albany/Denmark which attracted over 200 participants. West Oz Geocaching also held a smaller event in Kulin during 2021 which saw approximately 125 participants turn out for a three day event. Previous events pre pandemic have attracted over 300 participants. However, given the COVID situation, we would expect attendance in Narrogin would be approximately 200 participants, similar to 2021.

Estimated project start date

02/06/23

Estimated project completion date

05/06/23

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash and In-Kind

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes	✓	No	
-----	---	----	--

Please tell us how the Community Chest funds will be used

The Community Chest funds would be proposed partially in kind and as a cash donation.

The funding would primarily be used to cover the cost of event marketing and promotional materials and the provision of the community dinner including hall hire and event equipment hire.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Volunteer Labour</i> <ul style="list-style-type: none"> <i>Pre-Event – 20 hours @ \$25/hr</i> <i>During Event – 80 hours @ 25/hr</i> 	<i>2500</i>
<i>Venue Hire*</i> <i>*Subject to awarding of Community Chest Grant</i>	<i>500</i>
<i>Total In-kind</i>	<i>\$ 3000</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2000	Advertising Design and Materials	1500
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).	500	Insurance	250
Applicant's cash contribution	2000	Volunteer Uniforms	1000
In-kind (<i>volunteer, donated labour</i>) <ul style="list-style-type: none"> • Volunteer Labour During Event 80 hours @ \$25/hr • Volunteer Labour Pre Event 20 hours @ \$25/hr 	2500	Labour Costs (Assumed W/O donated labour and at in-kind labour rate)	2500
Sponsorship and Donations <ul style="list-style-type: none"> • Anaconda \$100 • Coles \$500 • Harvey Beef \$500 • St John \$150 	1250	Venue Hire	500
		Catering Costs <ul style="list-style-type: none"> • Community Dinner \$1250 • Lunch BBQ \$250 • Farewell Breakfast \$500 	2000
		Materials (Event Bags, Giveaways etc.)	500
TOTAL *INCOME	\$ 8250	TOTAL *EXPENDITURE	\$ 8250

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

PROJECT BUDGET NOTES

General expenditure has been estimated on previous WAGB event expenditure costs. No quotes have been obtained as yet, however, should West Oz Geocaching be successful in obtaining the grant, quotes will be obtained and will be provided to the Shire if required.

Venue hire has been approximated based on current fees and charges for the 21/22 financial year, and as event details are yet to be fully finalised and hours of hire to be determined. As this is has been accounted for In-Kind, West Oz Geocaching would only use what is required.

Insurance has been quoted as per the quote for our next event, to be held in June 2022, WAGB 2022 in Bunbury.

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

West Oz Geocaching will advertise the event and sponsorship by the Shire of Narrogin across all channels, including via social media channels (our Facebook page, internal Geocaching Facebook groups across the country and WA).

The West Oz Geocaching website will also acknowledge the sponsorship of the event by the Shire of Narrogin and promote the event.

The event will be promoted at upcoming events including WAGB 2022 in Bunbury during June, International Geocaching Day 2022 in Lower Chittering during August, our AGM in October and a potential future event in Koorda during November.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

WEST OZ GEOCACHING INC

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Naomi Powell

Position (*President or Vice President*)

Vice PRESIDENT

Signature



Date

26 FEBRUARY 2022



WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 9(1))

Registered No: A1018569K

Certificate of Incorporation

This is to certify that

WEST OZ GEOCACHING INCORPORATED

has this day been incorporated
under the *Associations Incorporation Act 1987*

Dated this thirteenth day of April 2015

Commissioner for Consumer Protection

CERTIFICATE



TAX INVOICE (Renewal)

Renewal is invited based on details shown in the attached Schedule of Cover.
Payment is required by due date of expiry to ensure continuity of cover.

Arthur J. Gallagher & Co (Aus) Limited
ABN 34 005 543 920
AFSL 238312
Level 2, 235 St Georges Terrace
Perth WA 6000
T: 08 6250 8300
F: 08 6250 8400
E: perth@ajg.com.au
W: **ajg.com.au**

West Oz Geocaching Inc.
23 Peverett Loop
BALDIVIS WA 6171

Insured: WEST OZ GEOCACHING INC

Insured With: ASR Underwriting Agencies Pty Ltd PO Box 491 BEENLEIGH QLD 4207

Policy Number: 1608GL7706 Expiring: 30/04/22

Insurance Class: Public/Products Liability

Period of Cover: 30/04/21 to 30/04/22 At 4pm Local Time

Covering: Renewal of Public/Products Liability Policy for 2021/2022

Premium	230.00
Fire Levy	0.00
U/W GST	27.50
Stamp Duty	25.30
Policy Fee	45.00
Brokers Fee	79.28
Br Fee GST	7.92
Total	415.00

This becomes a tax invoice upon proof of payment.

Client Reference

WEST19

Invoice Number

I364863

Date

16/04/21

Account Executive

Donyale Taggart
E: Donyale.Taggart@ajg.com.au
T: +61 8 6250 8363

TOTAL DUE

\$415.00

Payment due by

30/04/21

Important Notice:

Should you require information regarding our important relationships, privacy and how we earn our remuneration, please visit the Gallagher website: ajg.com.au
See important insurance notices overleaf and documents enclosed.

Remittance Advice

Our postal address: PO Box 7415 Cloisters Square WA 6850

Invoice: I364863 Client: West Oz Geocaching Inc.

Policy No: 1608GL7706 Client Ref: WEST19

Our Ref: 15050142/0900

Account Executive: Donyale Taggart

Amount Due: \$415.00

PAYMENT OPTIONS



By BPAY®

Contact your financial institution to arrange payment from your account

Bill Code: 43984
Ref: 90003648637



Electronic Funds Transfer

Direct Deposit BSB - 033819
Account No - 900042074
Use for Online payments only



Pay by Credit Card

By Phone: Please call **1800 226 012**
By Web: Go to www.ajg.com.au/client-portal
A surcharge will apply of:
0.76% for Visa and Mastercard, or
1.87% for American Express, incl. GST.



Billpay Code: 0844
Ref: 9234 9000 3648 6382



*844 9234 000009000364863 82
Pay in person at any Post Office



Instalment (Premium Finance)

Contact your Account Executive if you would like to use this facility

sakagade

Notice to Intending Insureds

Your duty of disclosure

Before you enter into an insurance contract with an insurer, you have a duty under the Insurance Contracts Act 1984 to disclose information to the insurer. The Duty of Disclosure applies until the insurer agrees to insure you or renew your insurance. The Duty of Disclosure also applies before you extend, vary or reinstate your insurance.

If you are applying for or renewing insurance in relation to your motor vehicle, home building and/or contents, residential strata, travel, personal accident or sickness and/or consumer credit products, you must answer the specific questions asked by the insurer truthfully and accurately. In answering those questions, you must tell the insurer all information that's known to you and that a reasonable person would be expected to provide in answer to the questions.

At renewal, the insurer may ask you to advise it of any changes to something you have previously disclosed, or may give you a copy of the information you previously disclosed and ask you to advise the insurer if there has been a change. If you do not tell the insurer about a change, you will be taken to have told the insurer there is no change.

If you are applying for or renewing any other insurance, you must tell the insurer all information that is known to you, that a reasonable person could be expected to know or that is relevant to the insurer's decision to insure you and on what terms. You do not need to tell the insurer anything:

- that reduces the risk it insures you for;
- is common knowledge;
- that the insurer knows or should know; or
- which the insurer waived your duty to tell it about.

Non-disclosure

If you fail to comply with your Duty of Disclosure, the insurer may cancel your contract or reduce the amount it will pay you if you make a claim, or both. If your failure to comply with the Duty of Disclosure is fraudulent, the insurer may refuse to pay a claim and treat the contract as if it never existed.

Complaints and dispute resolution procedures

We are committed to providing quality services to our clients. This commitment also extends to giving you easy access to people and processes that can resolve a service issue or complaint.

If you are concerned about the services provided by us, any product we have arranged or how we have handled your Personal Information, please contact your broker or the branch manager of your local branch. We will acknowledge your complaint immediately in writing or by telephone.

If, within 5 days, your broker or the relevant branch manager is unable to resolve your complaint to your satisfaction, you may ask that the matter be referred to the Gallagher **Risk & Compliance Team** who can be contacted directly on:

- **Email:** privacy@ajg.com.au (for privacy related complaints) or complaints@ajg.com.au (for any other complaints)
- **Telephone:** 1800 068 000

If your complaint is referred to the Risk & Compliance Team, we will acknowledge receipt of your complaint in writing within 24 hours. We will then investigate the matter and attempt to resolve your complaint in accordance with our disputes and complaints management policy. We will advise you of the outcome of our review of your complaint within 45 days of when you first made your complaint.

If the issue still has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority, or AFCA. AFCA provides fair and independent financial services complaint resolution that is free to consumers.

- **Website:** www.afca.org.au
- **Email:** info@afca.org.au
- **Telephone:** 1800 931 678 (free call)
- **In writing to:** Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

For further information about how we handle complaints or disputes please contact your broker, our Authorised Representative or visit our website www.ajg.com.au.

Cancellation/Policy Amendments

Our remuneration is payable on the terms of our invoice and is considered fully earned at the time that we issue the invoice. If your insurance contract is cancelled or varied before the expiry of the period of insurance, you will be paid any refunded pro-rata premium received from the insurer. We will retain all of our commission, fees and other remuneration in full in the event of any early cancellation or variation of your insurance contract or adjustment of premium. We may charge an additional fee for processing your request to cancel or vary your insurance contract and you agree that this fee may be offset against any premium pro-rata refund you are entitled to.

Premium Funding

If your premium is over \$500 you may wish to pay by monthly instalments using our recommended premium funders. Gallagher may receive a commission of up to a maximum of 5% under some premium funding arrangements for providing this referral. Gallagher may also be entitled to a bonus paid as a percentage of the premiums funded and a share of profit in respect of referrals made to Monument Premium Funding. We recommend that you read the premium funding contract to understand the implications in the event that you cancel your insurance policy before its expiry.

SCHEDULE OF COVER

Public/Products Liability

OUR REFERENCE	15050142		
INSURED	WEST OZ GEOCACHING INC		
BUSINESS OF INSURED	NOT FOR PROFIT ORGANISATION RUNNING SAUSAGE SIZZLES/BBQ'S EXCLUDING MARKET ORGANISERS LIABILITY.		
PERIOD OF INSURANCE	30/04/21 to 30/04/22 At 4pm Local Time		
COVERING	The Insured's legal liability to pay by way of compensation to third parties in respect of Personal Injury and/or Property Damage happening during the Period of Insurance caused by an occurrence in connection with the Business of the Insured(as per Insurers Policy Wording).		
LIMIT OF LIABILITY	<p>Public Liability - \$5,000,000 any one occurrence.</p> <p>Products Liability - \$5,000,000 in the aggregate during the Period of Insurance.</p> <p>Asbestos Liability - \$0 any one occurrence and in the aggregate during the period of insurance.</p> <p>Incidental Errors and Omissions - \$0 any one claim and in the aggregate during the period of insurance.</p>		
EXCESS	\$ 500 Each & Every Claim		
GEOGRAPHICAL LIMITS	within Australia, its Territories, Protectorates or Dependencies		
POLICY WORDING	ASR UNDERWRITING COMBINED LIABILITY WORDING STANDARD VERSION 01/11/18		
INSURER		Policy No.	Proportion %
	ASR Underwriting Agencies Pty Ltd PO Box 491 BEENLEIGH QLD 4207	1608GL7706	100.0000
	As Agent For :		
	Certain Underwriters at Lloyds 100%	100.0000 %	
NOTES	NOTES		
	SITUATION : ANYWHERE IN AUSTRALIA		
	JURISDICTION : WORLDWIDE EXCLUDING USA AND CANADA		
	AGREEMENT NUMBER ASRPLB2021 UNIQUE MARKET REFERENCE NUMBER: B1670ASRPLB2021		

NOTE THAT IN EFFECTING THIS CONTRACT WE ARE ACTING UNDER THE AUTHORITY GIVEN TO US BY CERTAIN UNDERWRITERS AT LLOYD'S AND ARE ACTING AS AN AGENT FOR THE INSURER AND NOT THE INSURED.

COVERAGE

LEGAL LIABILITY IN RESPECT TO STALLHOLDER, NOT FOR PROFIT ORGANISATION RUNNING SAUSAGE SIZZLES/BBQ'S EXCLUDING MARKET ORGANISERS LIABILITY.

JURISDICTION:

WORLDWIDE EXCLUDING USA AND CANADA

LIMIT OF INDEMNITY**SECTION B: POLLUTION LIABILITY:**

\$5,000,000 ANY ONE OCCURRENCE AND IN ALL IN THE PERIOD OF INSURANCE.

CONDITIONS OF COVER

- * INCIDENT REPORTING PROCEDURES TO BE IMPLEMENTED WITHIN ONE WEEK OF INCEPTION INCLUDING PROCEDURES TO INFORM INSURERS OF ALL INCIDENTS WITHIN SEVEN DAYS ONCE FIRST NOTIFIED.
- * PAYMENT MUST BE RECEIVED IN OUR OFFICE WITHIN 30 DAYS OF INCEPTION OF COVER.
- * INSURED MUST OBTAIN A LICENCE FROM THE RELEVANT AUTHORITY TO OPERATE AT THE RELEVANT VENUE (WHERE APPLICABLE)
- * ALL PRODUCTS COMPLY WITH INDUSTRY AND GOVERNMENT STANDARDS.
- * ALL ACTIVITIES ARE IN AUSTRALIA

EXTENSIONS:

TENANTS LIABILITY;
GOODS IN THE PHYSICAL AND/OR LEGAL CONTROL (LIMITED TO \$50,000)

MAJOR EXCLUSIONS AS PER THE POLICY WORDING INCLUDING THOSE STATED IN THE SCHEDULE OF COVER.**WARRANTED**

THIS POLICY HAS BEEN ACCEPTED AND RATED ON THE COMPLETED INFORMATION PROVIDED TO US ON YOUR RISK MANAGEMENT SURVEY FORM AND IS SUBJECT TO PROCEDURES REMAINING IN FORCE.

IF THE NATURE OF THE RISK HAS BEEN MATERIALLY ALTERED, IT IS NECESSARY FOR YOU TO ADVISE THIS OFFICE.
CANCELLATIONS AND REDUCTIONS IN COVER WE RESERVE THE RIGHT TO RETAIN A FEE AND PRO-RATA COMMISSION RETURN ON ANY POLICY CANCELLATION OR REDUCTION IN COVER.

ENC. 1) DUTY OF DISCLOSURE

POLICY SUBJECT TO INSURERS STANDARD WORDING

ATTACHING TO AND FORMING PART OF COMMERCIAL GENERAL LIABILITY FORM.**ENDORSEMENT NO: 1****PRODUCTS LIABILITY EXCLUSION (LIMITED)**

THIS POLICY DOES NOT COVER ANY CLAIMS, COSTS OR EXPENSES ARISING DIRECTLY OR INDIRECTLY FROM ANY OF THE FOLLOWING PRODUCTS:

1. SECOND HAND ELECTRICALS
2. TOYS

3. DRUGS AND PHARMACEUTICALS

ENDORSEMENT NO: 2

IT IS HEREBY NOTED AND AGREED THAT EXCLUSION 29 SEXUAL HARRASSMENT IS DELETED AND REPLACED WITH THE FOLLOWING

ABUSE EXCLUSION

THIS POLICY DOES NOT COVER ANY CLAIMS, COSTS OR EXPENSES ARISING DIRECTLY OR INDIRECTLY OUT OF ANY ALLEGED SEXUAL ABUSE, HARASSMENT, MOLESTATION AND OR RACIAL DISCRIMINATION OR THE CONSEQUENCES THEREOF.

ENDORSEMENT NO: 3

AMUSEMENT RIDES VENDORS EXCLUSION

THIS POLICY DOES NOT COVER ANY CLAIMS, COSTS OR EXPENSES ARISING DIRECTLY OR INDIRECTLY IN CONNECTION WITH INFLATABLE STRUCTURES, MECHANICAL AMUSEMENT RIDES OR ANIMAL RIDES.

ENDORSEMENT NO: 4

PROFESSIONAL INDEMNITY & ADVICE EXCLUSION

THIS POLICY DOES NOT COVER LIABILITY DIRECTLY OR INDIRECTLY CAUSED BY OR CONTRIBUTED TO BY OR ARISING FROM ANY ERROR OR INADEQUACY IN INSTRUCTION,ADVICE, INFORMATION OR PROFESSIONAL SERVICE RENDERED FOR A FEE.

ENDORSEMENT NO: 5

DEEP FAT FRYER WARRANTY

IT IS A CONDITION PRECEDENT TO THE LIABILITY OF UNDERWRITERS THAT FOR ANY OIL AND FAT FRYING AND COOKING RANGED AND EQUIPMENT;

- (a) ALL FLUES, COOKER HOODS, GREASE TRAPS AND FILTERS ARE CLEANED NOT LESS THAN ONCE A WEEK AND DUCTING MUST BE STEAM CLEANED OR CHEMICALLY CLEANED ALONG ITS ENTIRE LENGTH AT INTERVALS NOT EXCEEDING 6 MONTHS.
- (b) MULTI-PURPOSE FIRE EXTINGUISHERS OR OTHER MATERIALS SUITABLE FOR EXTINGUISHING OIL AND FAT FIRES ARE MAINTAINED READY FOR IMMEDIATE USE TOGETHER WITH FIRE BLANKET.
- (c) THERMOSTATIC TEMPERATURE CONTROL OR CUT-OUT DEVICES ARE FITTED
- (d) OIL SUMPS ARE EMPTIED WEEKLY
- (e) A NON-COMBUSTIBLE RECEPTACLE BE USED TO STORE WASTE AND BATTER SCRAPS AND REMOVED FROM THE PREMISES AT THE END OF EACH FRYING SESSION
- (f) FOR AN OIL OR GAS FIRED RANGE, A FLAME CUT-OFF MUST BE FITTED TO THE HOOD AND DUCTING MUST NOT HAVE BEEN INSTALLED WITHIN 150MM OF ANY COMBUSTIBLE MATERIAL.

ENDORSEMENT NO: 6

PROFESSIONAL SERVICES AND TREATMENT EXCLUSION

THIS POLICY DOES NOT COVER PROFESSIONAL ADVICE, TREATMENTS OR THE FAILURE TO PROVIDE SUCH ADVICE OR TREATMENTS OR PROFESSIONAL

NEGLIGENCE OR MALPRACTICE OF ANY KIND OTHER THAN FIRST AID SERVICES.

ENDORSEMENT NO:7

CANCELLATION EXCLUSION

THIS POLICY EXCLUDES ANY CLAIMS, COSTS OR EXPENSES ARISING IN CONNECTION WITH ANY EVENT WHICH IS CANCELLED, DISRUPTED OR RESCHEDULED.

FURTHER THIS POLICY EXCLUDES LOSSES ARISING OUT OF, CONTRIBUTED TO BY, OR RESULTING FROM THE NON-APPEARANCE OF ANY PERSON OR GROUP(S) OF PERSONS.

ENDORSEMENTS ATTACHING TO AND FORMING PART OF POLICY

SANCTION LIMITATION AND EXCLUSION CLAUSE

NO (RE)INSURER SHALL BE DEEMED TO PROVIDE COVER AND NO (RE)INSURER SHALL BE LIABLE TO PAY ANY CLAIM OR PROVIDE ANY BENEFIT HEREUNDER TO THE EXTENT THAT THE PROVISION OF SUCH COVER, PAYMENT OF SUCH CLAIM OR PROVISION OF SUCH BENEFIT WOULD EXPOSE THAT (RE)INSURER TO ANY SANCTION, PROHIBITION OR RESTRICTION UNDER UNITED NATIONS RESOLUTIONS OR THE TRADE OR ECONOMIC SANCTIONS, LAWS OR REGULATIONS OF THE EUROPEAN UNION, UNITED KINGDOM OR UNITED STATES OF AMERICA.
LMA3100

SEVERAL LIABILITY NOTICE

THE SUBSCRIBING (RE)INSURERS' OBLIGATIONS UNDER CONTRACTS OF (RE)INSURANCE TO WHICH THEY SUBSCRIBE ARE SEVERAL AND NOT JOINT AND ARE LIMITED SOLELY TO THE EXTENT OF THEIR INDIVIDUAL SUBSCRIPTIONS. THE SUBSCRIBING (RE)INSURERS ARE NOT RESPONSIBLE FOR THE SUBSCRIPTION OF ANY CO-SUBSCRIBING (RE)INSURER WHO FOR ANY REASON DOES NOT SATISFY ALL OR PART OF ITS OBLIGATIONS. LSW 1001 (INSURANCE)

CYBER AND DATA TOTAL EXCLUSION ENDORSEMENT

1 NOTWITHSTANDING ANY PROVISION TO THE CONTRARY WITHIN THIS POLICY OR ANY ENDORSEMENT THERETO THIS POLICY DOES NOT APPLY TO ANY LOSS, DAMAGE, LIABILITY, CLAIM, FINES, PENALTIES, COST OR EXPENSE OF WHATSOEVER NATURE DIRECTLY OR INDIRECTLY CAUSED BY, CONTRIBUTED TO BY, RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH ANY:

1.1 CYBER ACT OR CYBER INCIDENT INCLUDING, BUT NOT LIMITED TO, ANY ACTION TAKEN IN CONTROLLING, PREVENTING, SUPPRESSING OR REMEDIATING ANY CYBER ACT OR CYBER INCIDENT; OR

1.2 LOSS OF USE, REDUCTION IN FUNCTIONALITY, REPAIR, REPLACEMENT, RESTORATION, REPRODUCTION, LOSS OR THEFT OF ANY DATA, INCLUDING ANY AMOUNT PERTAINING TO THE VALUE OF SUCH DATA; REGARDLESS OF ANY OTHER CAUSE OR EVENT CONTRIBUTING CONCURRENTLY OR IN ANY OTHER SEQUENCE THERETO.

2 IN THE EVENT ANY PORTION OF THIS ENDORSEMENT IS FOUND TO BE INVALID OR UNENFORCEABLE, THE REMAINDER SHALL REMAIN IN FULL FORCE AND EFFECT.

3 THIS ENDORSEMENT SUPERSEDES ANY OTHER WORDING IN THE POLICY OR ANY ENDORSEMENT THERETO HAVING A BEARING ON A CYBER ACT, CYBER INCIDENT OR DATA, AND, IF IN CONFLICT WITH SUCH WORDING, REPLACES IT.

4 IF THE UNDERWRITERS ALLEGE THAT BY REASON OF THIS ENDORSEMENT THAT LOSS SUSTAINED BY THE INSURED IS NOT COVERED BY THIS POLICY,

THE BURDEN OF PROVING THE CONTRARY SHALL BE UPON THE INSURED.

DEFINITIONS

5 COMPUTER SYSTEM MEANS ANY COMPUTER, HARDWARE, SOFTWARE, COMMUNICATIONS SYSTEM, ELECTRONIC DEVICE (INCLUDING, BUT NOT LIMITED TO, SMART PHONE, LAPTOP, TABLET, WEARABLE DEVICE), SERVER, CLOUD OR MICROCONTROLLER INCLUDING ANY SIMILAR SYSTEM OR ANY CONFIGURATION OF THE AFOREMENTIONED AND INCLUDING ANY ASSOCIATED INPUT, OUTPUT, DATA STORAGE DEVICE, NETWORKING EQUIPMENT OR BACK UP FACILITY, OWNED OR OPERATED BY THE INSURED OR ANY OTHER PARTY.

6 CYBER ACT MEANS AN UNAUTHORISED, MALICIOUS OR CRIMINAL ACT OR SERIES OF RELATED UNAUTHORISED, MALICIOUS OR CRIMINAL ACTS, REGARDLESS OF TIME AND PLACE, OR THE THREAT OR HOAX THEREOF INVOLVING ACCESS TO, PROCESSING OF, USE OF OR OPERATION OF ANY COMPUTER SYSTEM.

7 CYBER INCIDENT MEANS:

7.1 ANY ERROR OR OMISSION OR SERIES OF RELATED ERRORS OR OMISSIONS INVOLVING ACCESS TO, PROCESSING OF, USE OF OR OPERATION OF ANY COMPUTER SYSTEM; OR

7.2 ANY PARTIAL OR TOTAL UNAVAILABILITY OR FAILURE OR SERIES OF RELATED PARTIAL OR TOTAL UNAVAILABILITY OR FAILURES TO ACCESS, PROCESS, USE OR OPERATE ANY COMPUTER SYSTEM.

8. DATA MEANS INFORMATION, FACTS, CONCEPTS, CODE OR ANY OTHER INFORMATION OF ANY KIND THAT IS RECORDED OR TRANSMITTED IN A FORM TO BE USED, ACCESSED, PROCESSED, TRANSMITTED OR STORED BY A COMPUTER SYSTEM.

LMA5468

4 NOVEMBER 2020

COMMUNICABLE DISEASE EXCLUSION

1. NOTWITHSTANDING ANY PROVISION TO THE CONTRARY WITHIN THIS POLICY, THIS POLICY DOES NOT COVER ALL ACTUAL OR ALLEGED LOSS, LIABILITY, DAMAGE, COMPENSATION, INJURY, SICKNESS, DISEASE, DEATH, MEDICAL PAYMENT, DEFENCE COST, COST, EXPENSE OR ANY OTHER AMOUNT, DIRECTLY OR INDIRECTLY AND REGARDLESS OF ANY OTHER CAUSE CONTRIBUTING CONCURRENTLY OR IN ANY SEQUENCE, ORIGINATING FROM, CAUSED BY, ARISING OUT OF, CONTRIBUTED TO BY, RESULTING FROM, OR OTHERWISE IN CONNECTION WITH A COMMUNICABLE DISEASE OR THE FEAR OR THREAT (WHETHER ACTUAL OR PERCEIVED) OF A COMMUNICABLE DISEASE.

2. FOR THE PURPOSES OF THIS ENDORSEMENT, LOSS, LIABILITY, DAMAGE, COMPENSATION, INJURY, SICKNESS, DISEASE, DEATH, MEDICAL PAYMENT, DEFENCE COST, COST, EXPENSE OR ANY OTHER AMOUNT, INCLUDES, BUT IS NOT LIMITED TO, ANY COST TO CLEAN-UP, DETOXIFY, REMOVE, MONITOR OR TEST FOR A COMMUNICABLE DISEASE.

3. AS USED HEREIN, A COMMUNICABLE DISEASE MEANS ANY DISEASE WHICH CAN BE TRANSMITTED BY MEANS OF ANY SUBSTANCE OR AGENT FROM ANY ORGANISM TO ANOTHER ORGANISM WHERE:

3.1. THE SUBSTANCE OR AGENT INCLUDES, BUT IS NOT LIMITED TO, A VIRUS, BACTERIUM, PARASITE OR OTHER ORGANISM OR ANY VARIATION THEREOF, WHETHER DEEMED LIVING OR NOT, AND

3.2. THE METHOD OF TRANSMISSION, WHETHER DIRECT OR INDIRECT, INCLUDES BUT IS NOT LIMITED TO, AIRBORNE TRANSMISSION, BODILY FLUID TRANSMISSION, TRANSMISSION FROM OR TO ANY SURFACE OR OBJECT, SOLID, LIQUID OR GAS OR BETWEEN ORGANISMS, AND

3.3. THE DISEASE, SUBSTANCE OR AGENT CAN CAUSE OR THREATEN BODILY INJURY, ILLNESS, EMOTIONAL DISTRESS, DAMAGE TO HUMAN HEALTH, HUMAN WELFARE OR PROPERTY DAMAGE.

LMA5396 17 APRIL 2020

ALL OTHER TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS REMAIN UNALTERED

SPECIAL NOTE

This memorandum is prepared as a summary of the insurance policy. It is not a complete description of all the policy's terms, conditions and exclusions.

In determining a claim, or questions with regard thereto, the provisions of the policy will prevail.

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Repertory Club

Contact Person

Vicki Chadwick

Address

[REDACTED]

Position

President

Phone

[REDACTED]

Mobile

[REDACTED]

Email

[REDACTED]

What financial year are you applying in?

2021/22

Are you applying for Round 1 or Round 2? ✓

Round 1

☐

Round 2

✓

Organisation's ABN.

94 201 507 214

Is your organisation registered for GST? ✓

Yes

☐

No

✓

Is your organisation incorporated? ✓

Yes

✓

No

☐

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes	✓	No	
-----	---	----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2020/21 Financial Year – for the upgrade of the theatre’s ablution blocks.

3. PROJECT DETAILS

What is the name of your proposed project or event?

Thornton Theatre Electrical Upgrade

Please provide a brief description of project / event (*maximum of 100 words*)

The works will include:

- Drop down projector screen installation on stage area.
- Projector installation facing stage.
- Camera facing stage for live feed of productions.
- Two screens (one installed in the sound room and another backstage, connected to the stage camera) to connect live feed of the production for backstage support.
- Existing mounted speakers (do not work) to be disconnected and replaced with speakers purchased by the Club prior.

How will your project / event benefit the Narrogin community?

The projector screen and projector will be used for movie screenings (such as Arts Narrogin’s annual Flickerfest event) and can be utilised as a fundraising opportunity for other community groups.

The stage cameras and screens will be used for future productions for backstage support (monitoring of production progress, assisting with prompting, greater communication between backstage and sound/lighting room).

The Narrogin Repertory Club provides performing arts for the Narrogin community and surrounds, and the project will work to enhancing the experience for all involved.

Estimated project start date

01/05/2022

Estimated project completion date

31/05/2022

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

Cash.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

✓

No

Please tell us how the Community Chest funds will be used

The Community Chest funds will significantly compensate the costs of electrical installation for the mentioned works, which will assist with future productions and allow the Club to continue to be viable.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	3,550
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	1,050	Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	3,550	TOTAL *EXPENDITURE	3,550

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

The project will be promoted on the Narrogin Repertory Club's Facebook page, updating members and patrons of the new installation and how it will benefit them.

An email update will also be sent to the Club's member list, giving them a detailed update of the project and the Shire's sponsorship.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
	Afix Community Chest sign on project (<i>available on request</i>).
✓	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Narrogin Repertory Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Vicki Chadwick

Position (*President or Vice President*)

President

Signature



Date

26/02/2022

OMECE Pty Ltd

ABN: 27 110 184 980

QUOTE

Feb-21

INSTALL

Camera + 2 Screens Approx. 14m cable from sound booth to backstage	\$200.00
Speakers & sound systems > speakers mounted on wall mounts Approx. 11m cable from sound/lighting booth to front	\$200.00
Ceiling mounted projector - connection point in sound booth Approx. 2m to sound /lighting booth	\$300.00
PowerPoint backstage wall	\$200.00

MATERIALS

Projector	\$1,850.00
Camera	\$450.00
2xScreens	\$200.00
Speaker Cables	\$150.00

\$3,550.00

Brad Oborn
1 Yamba Crt Halls Head WA 6210
Mobile: 0428 103 720



Government of Western Australia
Department of Mines, Industry Regulation and Safety
Consumer Protection

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 10)

IARN: A0570047H

Replacement Certificate of Incorporation

This is to certify that

THE NARROGIN REPERTORY CLUB

is an association incorporated under the
Associations Incorporation Act 2015

The date of incorporation is the
fourth day of December 1957

Lanie Chopping
Commissioner for Consumer Protection

This replacement certificate is issued on the 04/03/2021

CERTIFICATE

Shire of Narrogin
RECEIVED
Directed to Sharon Bell
28 FEB 2022
Ref No IFM 2225672
Property File _____
Subject File 15.1.1
Ref _____

Community Chest Application

Narrogin Tennis Club

1. APPLICANT DETAILS

Name of Organisation

Narrogin Tennis Club

Contact Person

Jane Dyke

Address

Clayton Road Lot 1561

Position

Secretary

Phone

0

Mobile

Email

What financial year are you applying in?

2021 / 2022

Are you applying for Round 1 or Round 2? ✓

Round 1		Round 2	✓
---------	--	---------	---

Organisation's ABN.

N/A

Is your organisation registered for GST? ✓

Yes		No	
-----	--	----	--

Is your organisation incorporated? ✓

Yes	✓	No	
-----	---	----	--

If yes, please attach a copy of Certificate of Incorporation.

DUPLICATE

A.152/81

Form 5



Certificate of Incorporation

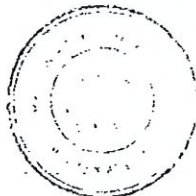
Associations Incorporation Act, 1895-1969
Section 3 (3)

These are to Certify that

THE NARROGIN TENNIS CLUB

has this day been incorporated as an Association under the provisions of
the Associations Incorporation Act, 1895-1969.

Dated this eleventh day of December, 1981 .




DEPUTY COMMISSIONER FOR CORPORATE
AFFAIRS.

4776 5/7 B-1M-GOOD

2. **PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding? ✓

Yes		No	✓
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

--

3. **PROJECT DETAILS**

What is the name of your proposed project or event?

Upgrade to Playground at
Narrogin Tennis Club

Please provide a brief description of project / event (maximum of 100 words)

Our Community Chest project is a rejuvenation of the playground at our tennis club, by replacing outdated and unsafe equipment. We want to make the playground safe and welcoming for all young families and children that come to join our club community.

How will your project / event benefit the Narrogin community?

Encourage young families to bring children to our tennis club for social tennis and junior coaching.
Revitalise our club space
Provide a safe and welcoming area
Help to grow our membership.

Estimated project start date

April - May 2022

Estimated project completion date

April - May 2022

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

✓

No

Please tell us how the Community Chest funds will be used

Our club has identified some play equipment from an approved supplier that we think would reinvigorate our existing play area. Members will install it.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

Contributions	Estimated value \$
Member donated time	500
Total In-kind	\$ 500

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2 500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	2 500	Venue hire	
In-kind (volunteer, donated labour)		Labour/contractor costs	
Sponsorship		Advertising	
Donations (cash/materials from others- please list)		Catering costs	
Materials - concrete	Donation		
sand			
Members time	Donation		
Post hole digger	Donation		
Other grants		Entertainment	
Sales (stall fees, event tickets/food/merchandise)		Office/administration	
Other income (please list)		Other expenditure (please list)	
TOTAL *INCOME	5000	TOTAL *EXPENDITURE	5000

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

When the new season begins we will have a family open day. This will be promoted through facebook, road frontage signs and Narrogin Observer news article.

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
✓	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
✓	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
✓	Display the Shire of Narrogin flag or banner at your event if possible. (Available upon request from Administration Support Officer).
✓	Afix Community Chest sign on project (available on request).
✓	Verbal announcements at event.
✓	Other (please describe).

Narrogin Observer Article
120 years of our club

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (insert name below)

Narrogin Tennis Club

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Dale Woodruff

Position (President or Vice President)

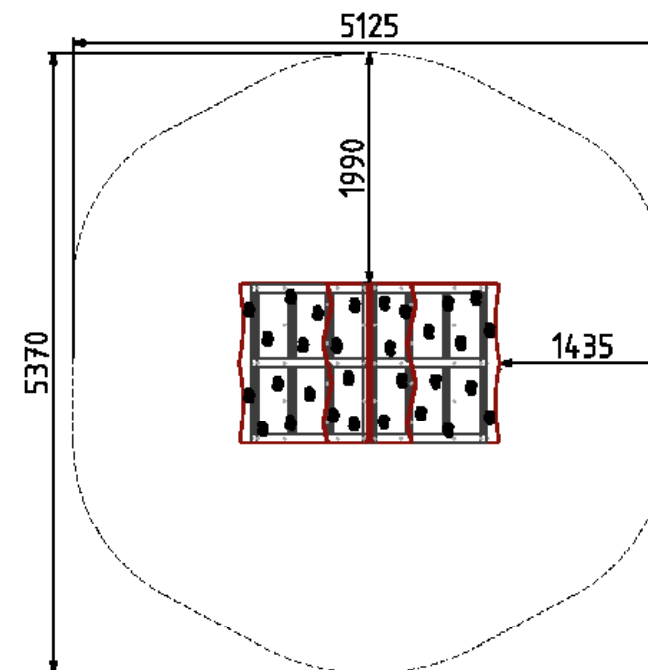
President

Signature

Dale Woodruff

Date

25/2/2022



A gentle climb up and over the Rock Peak will challenge the balance, coordination and cross patterning skills of our most junior adventurers.

SPECIFICATIONS

Product Code: FS84

Age Range: 5-12 Years

Max Fall Height: 1450mm

Minimum Fall Zone: 22.35m²

Equipment Size: 2250mm x 1390mm

Max Equipment Height: mm

Play spaces: Parks, schools, commercial

MATERIALS

COLOURS	Frame: Standard Powder Coat Panels: Standard plastic Grips: Black
MATERIAL SPECS	Frame: Galvanised Steel Fasteners: Stainless Steel Panels: HDPE



WWW.FORPARKAUSTRALIA.COM.AU

STANDARDS

Complies with relevant Australian Standards including: AS 4685:2021 (P1-6) | AS 4685.0:2017 | AS 4422:2016

Shire of Narrogin

Agenda Ordinary Council Meeting 23 March 2022

*All information is commercial in confidence and is the property of Forpark Australia. All information is correct as at February 2019.

For details regarding Australian standards, warranties, insurances, QA and installation, please contact your local office

Hey Jane,

I had a look through our freestanding items and some other options I have included below (exc GST and supply only);

FS85	Rope Peak	\$6,531.00
FS21	Twista (free standing)	\$4,558.00
FS44	Orbit Prism 1 (FS44)	\$8,741.00
FS84	Rock Peak	\$5,982.00

Tech sheets attached for reference.

Should you have any questions, please feel free to contact me.

Thanks, enjoy the rest of your morning 😊

Kind Regards,

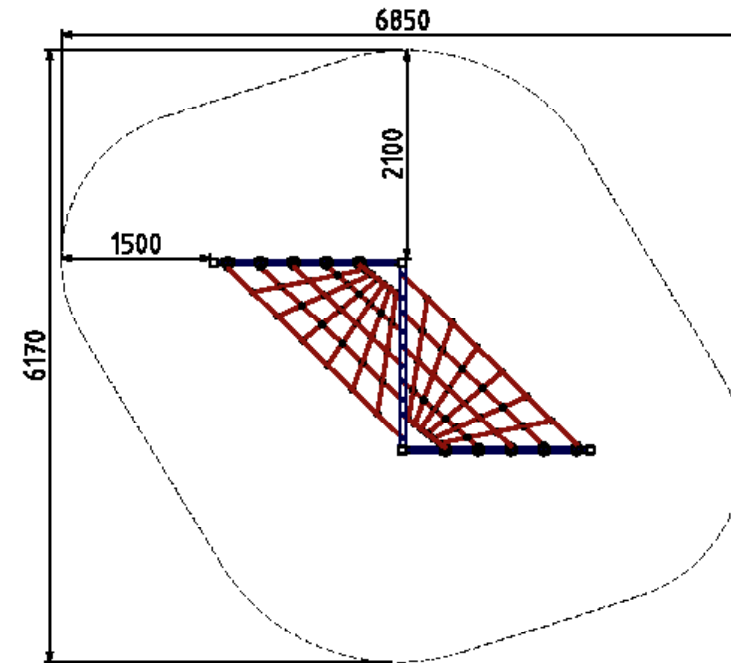
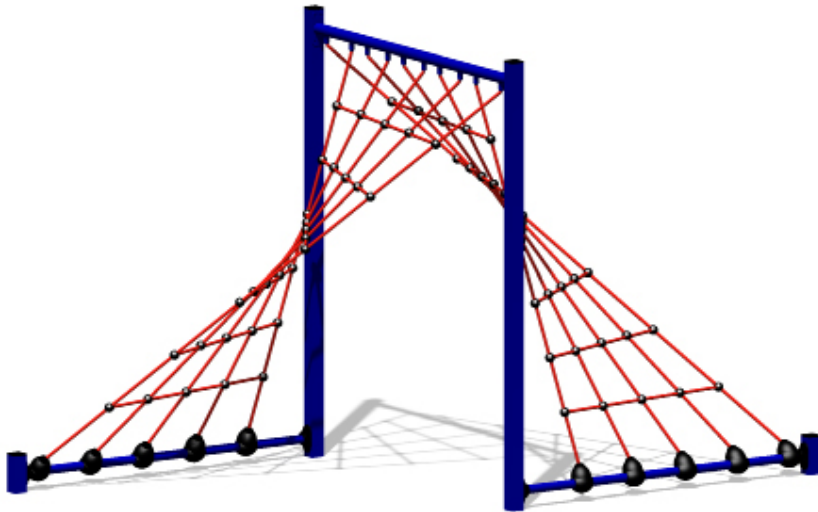
May Alvarez | FORPARK AUSTRALIA

Design Consultant

36 Adams Drive Welshpool WA 6106 | PO Box 484 Cloverdale WA 6985

M: 0437 516 313 | F: 08 9472 1799

may@forparkaust.com.au | www.forparkaust.com.au



Combine your strength, balance, coordination and agility as you climb, scramble and race your way up and over the Forpark Twista

SPECIFICATIONS

Product Code: FS21

Age Range: 2-12 Years

Max Fall Height: 2350mm

Minimum Fall Zone: 30.1m²

Equipment Size: 3860mm x 1970mm

Max Equipment Height: 2400mm

Play spaces: Parks, schools, commercial

MATERIALS

COLOURS	Frame: Standard powder coat range Rope: Standard rope range
MATERIAL SPECS	Frame: Galvanised steel Fasteners: Steel Rope: Steel core nylon thread Connectors: Plastic Powder Coating: 80-120µ



WWW.FORPARKAUSTRALIA.COM.AU

STANDARDS

Complies with relevant Australian Standards including: AS 4685:2021 (P1-6) | AS 4685.0:2017 | AS 4422:2016

Shire of Narrogin

Agenda Ordinary Council Meeting 23 March 2022

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For details regarding Australian standards, warranties, insurances, QA and installation, please contact your local office

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July & closes 31 August
Round 2 opens 1 February & closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Narrogin Hawks Football Club

Contact Person

Dani Rowe

Address

Clayton Road, Narrogin WA 6312

Position

President

Phone

Mobile

Email

What financial year are you applying in?

2021/2022

Are you applying for Round 1 or Round 2? ✓

Round 1

Round 2

x

Organisation's ABN.

71850326232

Is your organisation registered for GST? ✓

Yes

x

No

Is your organisation incorporated? ✓

Yes

x

No

If yes, please attach a copy of Certificate of Incorporation.

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding? ✓

Yes		No	x
-----	--	----	---

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

N/A

3. PROJECT DETAILS

What is the name of your proposed project or event?

Clayton Road Oval Facility and Lighting Upgrade

Please provide a brief description of project / event (*maximum of 100 words*)

The Narrogin Hawks Football Club and Narrogin Cricket Association have commenced discussions with the Shire of Narrogin to upgrade the football/cricket oval lights and a facility upgrade to the current multi-purpose community clubrooms at the Clayton Road oval.

This project has been in discussions with both sporting committees for over a decade and as the current facility is requiring more and more maintenance, it has been formally decided to begin the process to upgrade the building. The project will be very extensive and a sub-committee has been formed between both sports, to include a Consultant, Committee members from cricket and football and Community Members.

How will your project / event benefit the Narrogin community?

The Clayton Road oval is a major sporting and community facility in Narrogin. It is not only used by its two main sports - cricket and football but is also utilised for Auskick, primary and high school's for interschool sporting events, Narrogin Agriculture Show, local community members for private events, etc.

The facility is a main community hub and is in desperate need of a facility upgrade. It is old, starting to get more run down and is in constant need of weekly maintenance. The clubs are lucky that in that they have tradespeople who play football or cricket and are able to provide skills and labour at a minimal cost but this is not a long term solution. The Football and Cricket Committee's want to be proud of their clubrooms and proud to have Home Games - this does not exist!

Estimated project start date

May 2022

Estimated project completion date

December 2024

4. PROJECT BUDGET DETAILS**Is your request for cash or in-kind support?**

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity? ✓

Yes

No

x

Please tell us how the Community Chest funds will be used

This application for Community Chest Funding will be used to engage with a Community Consultant who will have the skills to assist and guide the Sub-Committee with such an extensive project.

The Sub-Committee are keen to contact Whitney Consulting, who are experts in grant funding process, and project development, and who will be able to complete funding applications like the CSRFF grant with a high level of skill and management.

The funding we are requesting through the Shire will be matched by the Football and Cricket Clubs to ensure we have the financial capacity to pay for a qualified Consultant.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
N/A	
Total In-kind	\$

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	2,500	Materials	
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	5,000	Venue hire	
In-kind (<i>volunteer, donated labour</i>)		Labour/contractor costs	7,500
Sponsorship		Advertising	
Donations (<i>cash/materials from others- please list</i>)		Catering costs	
Other grants	Lighting Grant CSRFF	Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)		Office/administration	
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
TOTAL *INCOME	7,500	TOTAL *EXPENDITURE	7,500

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

If this funding application is successful, the nature of the project and what the Committee's hope to achieve in the near future will be promoted through the following avenues -

- ** Narrogin Hawks Facebook page
- ** Narrogin Cricket Assoc. Facebook page
- ** Media release in the Narrogin Observer
- ** Face to face promotion and discussion at football/cricket games

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

✓	Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:
x	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page.
x	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
x	Display the Shire of Narrogin flag or banner at your event if possible. (<i>Available upon request from Administration Support Officer</i>).
x	Afix Community Chest sign on project (<i>available on request</i>).
x	Verbal announcements at event.
	Other (<i>please describe</i>).

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant local laws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation *(insert name below)*

Narrogin Hawks Football Club Inc.

Agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Dani Rowe

Position *(President or Vice President)*

President

Signature



Date

28th February 2022



ASIC

Australian Securities & Investments Commission

Association

NARROGIN HAWKS FOOTBALL CLUB (INC.)

Extracted from ASIC's database at AEST 21:50:32 on 24/02/2022

Association Summary

Name: NARROGIN HAWKS FOOTBALL CLUB (INC.)

ABN:

Registration Number: A0770130Y

Registered State: Western Australia

Registration Date: 13/01/2004

Status: Registered

Type: Associations

Regulator: Department of Commerce, Western Australia

COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

Round 1 opens 15 July closes 31 August
Round 2 opens 1 February closes 28 February

The Shire of Narrogin provides funding assistance through the Community Chest to community organisations for events or projects which benefit the general Narrogin community.

Cash and in-kind support is available up to a maximum of \$2,500.

Grants must be acquitted within the financial year of approval.

Applications should be submitted to the undersigned by the closing date.

Chief Executive Officer
Shire of Narrogin
89 Earl Street
PO Box 1145
Narrogin WA 6312
enquiries@narrogin.wa.gov.au

1. APPLICANT DETAILS

Name of Organisation

Gnarojin Community Garden

Contact Person

Ned Crossley

Address

[REDACTED]

Position

Chair person

Phone

[REDACTED]

Mobile

[REDACTED]

Email

[REDACTED]

What financial year are you applying in?

21-22

Are you applying for Round 1 or Round 2?

Round 1

Round 2

Organisation's ABN

32 123 665 525

Is your organisation registered for GST?

Yes

No

Is your organisation incorporated?

Yes

No

If yes, please attach a copy of Certificate of Incorporation

Yes

No

2. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

Yes

No

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

3. PROJECT DETAILS

What is the name of your proposed project or event?

Understanding organic gardening and working with weeds

Please provide a brief description of project / event (*maximum of 100 words*)

This all-day event will be in two sessions. It will be led by National Association of Sustainable Agriculture Australia assessor, Claire Coleman who will combine talks, discussions and hands on practice.

Claire will explain:

- Soil and plant relationships within an organic system
- What plants need and how they obtain it
- What products can be used within an organic certified system
- Working with weeds and seeds as functional elements in organic gardening and
- How to prepare food from selected "weeds".

At the end of the event, participants will have handouts and "weedy foods" to take home!

How will your project / event benefit the Narrogin community?

The Gnarojin Community Garden supports the principles and policy objectives articulated in the Shire of Narrogin's Healthy Eating Policy and the Shires commitment to "...improving the health and wellbeing of its community through promoting a food system that is secure, healthy, sustainable, thriving and socially inclusive." In step with the Shire of Narrogin, our aim is also to help "...the community develop a fuller awareness of low impact options available to them to grow, prepare and serve nutritious and healthy food". A principle outlined in the Shire of Narrogin's Public Health Plan 2021-2026 Healthy Eating Policy.

This event provides an opportunity for the community to learn more about gardening organically, in tune with natural processes and cycles, and to clarify for Gnarojin Community Garden members and the community, the Community Garden's ethos and practices at its foundation.

It also helps to develop a Local Food Environment "..... Creating healthier local food environments improves physical and mental health, reduces local food insecurity, increases food literacy, reduces food and resource waste and reduces negative environmental impacts within the community". (Local Food Environments, School of Medical and Health Sciences, Edith Cowan University).

By developing our understanding of organic practices, we learn new ways to enhance physical and mental health and wellbeing in the Community and support our natural environment (eg by preventing nutrient and toxins entering Narrogin Brook and increase the capacity of our soil carbon sink). GCG members will also gain confidence that we can and do make a positive contribution to the environment and health and well-being of our community.

Estimated project start date

9th July 2022

Estimated project completion date

10th July 2022

4. PROJECT BUDGET DETAILS

Is your request for cash or in-kind support?

Cash

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes

No

Please tell us how the Community Chest funds will be used

Payment of presenter Claire Coleman for her time, travel and resources. Claire has a wealth of experience in organic agriculture, she currently works as an inspector of organic farms for NASAA (The National Association for Sustainable Agriculture, Australia), has lectured in horticulture at TAFE, runs workshops in permaculture design, coordinates a school gardening program in Esperance and is a leading exponent on "therapeutic horticulture" – accessible horticulture for people of all abilities.

The grant will also contribute to catering, supplementary items for food production, handouts and advertising.

In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

Volunteer and donated labour is calculated at \$25 per hour per person

<i>Contributions</i>	<i>Estimated value \$</i>
<i>Office administration 10 hrs</i>	<i>250.00</i>
<i>Workshop preparation – 2 x 6 hrs</i>	<i>300.00</i>
<i>Total In-kind</i>	<i>\$550.00</i>

Project Budget – Total Project Income and Expenditure

TOTAL PROJECT INCOME	\$	TOTAL PROJECT EXPENDITURE	\$
**Amount of Community Chest Funds requested in cash	1500.00	Materials	125.00
**Amount of Community Chest funds requested in-kind (e.g. Shire Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
In-kind (<i>volunteer, donated labour</i>)	550.00	Labour/contractor costs	1000.00
Sponsorship		Advertising	250.00
Donations (<i>cash/materials from others- please list</i>)		Catering costs	250.00
Other grants		Entertainment	
Sales (<i>stall fees, event tickets/food/merchandise</i>)	200.00	Office/administration	250.00
Other income (<i>please list</i>)		Other expenditure (<i>please list</i>)	
		Workshop preparation	300.00
		Handouts	75.00
TOTAL *INCOME	2250.00	TOTAL *EXPENDITURE	2250.00

**Income and *Expenditure amounts must be equal*

***The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

5. ADVERTISING AND PROMOTION

How will the project/event be advertised and promoted?

Advertising will occur through:

- Gnarojin Community Garden website
- The Gnarojin Community Garden bimonthly newsletter
- The Shire of Narrogin's event calendar
- Fliers displayed in Narrogin and surrounding towns
- Flier at Narrogin Farmers and Makers Market
- Email/flier to Narrogin Agricultural College
- Bought advertising in the Narrogin Observer
- Facebook
- Triple M

Acknowledgement of Shire of Narrogin sponsorship

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

X	Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page
X	Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers
X	Display the Shire of Narrogin flag or banner at your event if possible. <i>(Available upon request from Administration Support Officer)</i>
X	Afix Community Chest sign on project <i>(available on request)</i>
X	Verbal announcements at event
	Other <i>(please describe)</i>

6. FUNDING CONDITIONS

1. The grant funds will be expended on the agreed project only.
2. The Shire of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Shire of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Shire of Narrogin.
6. The funds must be expended and acquitted within the financial year of receiving the grant.
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Shire together with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above Funding Conditions before signing below

Our organisation (*insert name below*)

Gnarrojin Community Garden

agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name

Ned Crossley

Position (*President or Vice President*)

Chair person

Signature

EK Crossley

Date

28 February 2022

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Print Name

Ned Crossley

Position (*President or Vice President*)

Chair person

Signature



Date

28 February 2022



Government of Western Australia
Department of Commerce

WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 9(1))

Registered No: A1017957S

Certificate of Incorporation

This is to certify that

GNAROJIN COMMUNITY GARDEN INC

has this day been incorporated
under the *Associations Incorporation Act 1987*

Dated this twentieth day of August 2014

A handwritten signature in black ink, appearing to read 'D. Smith', written over a horizontal line.

Commissioner for Consumer Protection

Claire Coleman

Gardens, teaches, consults...

ABN 91 048 517 630

RMB 4258
Condingup 6450
Western Australia

clairecoleman42@gmail.com
0400 217 106

QUOTE TO	Gnarojin Community Garden
DATE	March 7, 2022

	Proposed presentations - “Understanding Organics” and “Making the most of your weedy plants”	
	6 hours presentation/facilitation @ \$100/hour	600.00
	545kms @ 74c/km	403.00
	TOTAL \$	1,003.00

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at ____ pm and pursuant to resolution 1021.012 of 27 October 2021, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 27 April 2022, at this same venue.



Shire of
Narrogin
Love the life

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