



## AGENDA

### ORDINARY COUNCIL MEETING

28 July 2021

#### NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member & Community Members

Pursuant to resolution 1020.12 of the meeting held 27 October 2020, an Ordinary Meeting of the Shire of Narrogin will be held on 28 July 2021 in the Shire of Narrogin Council Chambers, 89 Earl Street, Narrogin, commencing at 7:00 pm.

A handwritten signature in black ink, appearing to read 'Dale Stewart'.

Dale Stewart  
**Chief Executive Officer**

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)**

**Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille**





Shire of  
**Narrogin**  
*Love the life*

# STRATEGIC COMMUNITY PLAN

## 2017-27

SNAPSHOT

### VISION

A leading regional economic driver and a socially interactive and inclusive community.

### MISSION

Provide leadership, direction and opportunities for the community.

### KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

### OUR VALUES

#### Care with Trust & Teamwork

**Caring** - We display kindness and concern for one another and our community

**Accountability** - We accept responsibility for our actions and outcomes

**Respect** - We treat everyone how we would like to be treated

**Excellence** - We go the extra mile to deliver outstanding services

**Trust** - We share without fear of consequences

**Team Work** - We work together for a common goal

## ECONOMIC



### Support growth and progress, locally and regionally...

#### Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

#### Increased Tourism

- Promote, develop tourism and maintain local attractions

#### An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

#### Agriculture opportunities maintained and developed

- Support development of agricultural services

Shire of Narrogin

## SOCIAL



### Provide community facilities and promote social interaction...

#### Provision of youth services

- Develop and implement a youth strategy

#### Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

#### Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

#### Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

#### A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

Agenda Ordinary Council Meeting 28/07/2021

## ENVIRONMENT



### Conserve, protect and enhance our natural and built environment...

#### A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

#### Effective waste services

- Support the provision of waste services

#### Efficient use of resources

- Increase resource usage efficiency

#### A well maintained built environment

- Improve and maintain built environment

## CIVIC



### Continually enhance the Shire's organisational capacity to service the needs of a growing community...

#### An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

#### An employer of choice

- Provide a positive, desirable workplace

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Please note that meetings may be recorded for minute taking purposes.

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# ORDINARY COUNCIL MEETING

## 28 JULY 2021

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:      pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members (Voting)**

Mr L Ballard – Shire President (Presiding Member)

Cr T Wiese – Deputy Shire President

Cr S Lushey – Via instantaneous communication

Cr M Fisher

Cr G Broad

Cr C Bartron

Cr J Early

Cr B Seale

Cr G Ballard

#### **Staff**

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr F Ludovico – Executive Manager Corporate & Community Services

Ms C Thompson – Executive Assistant

#### **Leave of Absence**

Nil

#### **Apologies**

**Absent**

**Visitors**

**3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Name	Item No	Interest	Nature
Mr L Ballard	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr T Wiese	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr M Fisher	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr G Broad	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr C Bartron	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr J Early	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr B Seale	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme
Cr G Ballard	10.1.1	Proximity and Financial	Own land in the Shire subject to the new Local Planning Scheme

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The next meeting is scheduled for 25 August 2021.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**OFFICER'S RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held on 23 June 2021 be confirmed as an accurate record of the proceedings.

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS**

Nil

## 10. MATTERS WHICH REQUIRE DECISIONS

### 10.1 DEVELOPMENT AND REGULATORY SERVICES

#### 10.1.1 DRAFT SHIRE OF NARROGIN LOCAL PLANNING SCHEME NO. 3 – CONSENT FOR ADVERTISING

File Reference	18.6.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Item 10.2.538, October 2008 Item 10.2.745, 24 July 2012 Item 10.1.172, 15 December 2015 Res. 1215.213
Date	19 July 2021
Author	Azhar Awang – Executive Manager Development and regulatory Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none"><li>1. Draft Shire of Narrogin Local Planning Scheme No. 3</li><li>2. Copy of Letter from WAPC dated 3 August 2017</li><li>3. Copy of letter from DWER dated 7 July 2021</li><li>4. WAPC Requested Modifications prior to Final Approval</li></ol>

#### Summary

Council's consideration is requested to approve public advertising of the Draft Shire of Narrogin Local Planning Scheme No. 3 (LPS 3) in accordance with regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015.

#### Background

In 2008, the former Shire and Town of Narrogin resolved to modify and adopted the Town and Shire of Narrogin Joint Local Planning Scheme No. 3 subject to modifications and to formally submit the revised documentation and plans to the Environmental Protection Authority (EPA) and the Western Australia Planning Commission (WAPC).

In 2009, the EPA advised that the scheme should not be formally assessed and provided a number of recommendations relating to environmental issues regarding existing land uses requiring separation distances, such as the piggery on Katta/Mokine Road (no longer operating), light Industry and other land uses which require a separation buffer.

In December 2011, the WAPC, granted its consent to advertise the joint Local Planning Scheme No. 3 and the Local Planning Strategy for public comment for a period of 90 days. Advertising closed in

April 2012. At the conclusion of the advertising period, a total of 35 submissions were received. The main issues raised during the submission period were:

Required buffer or separation distances from incompatible land uses such as:

- Buffer requirement (500m) around the White Road Refuse site
- Buffer requirements around the Sale yards and the Kennels associated with the Veterinary Hospital at the northern end of Earl Street
- Waste Water Treat Plant Buffer
- Speedway
- Waste water and Water treatment plant
- Airfield
- Narrakine Road Precinct to be developed as future Rural Residential subdivision
- Lot 123 Old Golf Course to retain portion of the area as POS
- Accommodation in the CBD, in the form of Multiple Dwellings
- Increasing the Residential Density around the CBD area from R12.5 (Avg 700m<sup>2</sup>) to R30 (Avg 300m<sup>2</sup>) and R40 (Avg 220m<sup>2</sup>)
- Heritage Protection
- Rural Residential Development
- Aged Persons Accommodation
- Potable Water Supply
- Requirement for Structure Planning.

In July 2012, the report was provided to the Shires for their consideration including all submissions received during the advertising period. This was approved subject to conditions. Given the significant changes recommended, it was agreed to seek the permission from the WAPC to readvertise the scheme for further public comment.

In December 2015, the Shires considered the recommended amendments and resolved to support the recommendations subject to modifications.

In March 2017, a letter was sent to the WAPC incorporating the modifications as resolved by the Shires.

In August 2017, the WAPC wrote to the Shire requesting the Joint Local Planning Scheme No 3 and the Local Planning Strategy be amended as per the modifications listed in the attachment. The majority of modifications were the requirements for the Scheme to be consistent with the model provisions in accordance with the newly adopted Planning and Development (Local Planning Schemes) Regulations 2015. The WAPC also requested that some of the Rural Living area proposed be removed from the plan due to the fact that there is significant land already marked for future Rural Living. The WAPC also requested the Local Planning Strategy modifications be undertaken prior to finalising the Local planning Scheme.

In April 2019, the WAPC granted Shire the support to advertise the Local Planning Strategy in accordance with Regulation 13 of the Regulations.

The Local Planning Strategy was advertised for a period of 90 days, which closed on 2 September 2019.

In December 2019, the Council resolved to adopt the Local Planning Strategy for final approval, with modification, to the WAPC for its endorsement.



In July 2020, the WAPC endorsed the Local Planning Strategy.

Upon the endorsement of the Local Planning Strategy, on 23 March 2021, the Shire submitted its Local Planning Scheme No. 3 including the requested amendment as per the WAPC letter dated 3 August 2017, to the WAPC for its consideration for consent to advertise.

In May 2021, the Department of Planning, Lands and Heritage (DPLH), gave its consent for the Local Planning Scheme No 3 to be advertised for public comment in accordance with regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015 as per WAPC's decision dated 3 August 2017 (attachment 2). The changes requested are mainly administrative in nature (updating text) to reflect the model provisions of the Planning and Development (Local Planning Schemes) Regulations 2015. The DPLH also requested that the list of Modifications (attachment 4) are to be included as an addendum to the documents to be advertised prior to final approval.

On 7 July 2021, the Shire received a letter of response from DWER (attachment 3), stating – *“Consistent with the EPA’s 2009 advice for LPS3, for the purposes of Part IV of the Environmental Protection Act 1986 (EP Act) the scheme is defined as an ‘assessed scheme’ and no further consideration of LPS3 is required by the EPA.”*

## Consultation

The Draft LPS 3 was presented to the July 2021, Council Monthly Briefing session.

Regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015, which states:

### *“22. Advertisement of Local Planning Scheme*

- (1) Subject to sections 81 and 82 of the Act, if the Commission advises a local government that it is satisfied that a draft local planning scheme submitted by the local government is suitable to be advertised, the local government must, as soon as is reasonably practicable, prepare a notice in a form approved by the Commission giving details of —*
  - (a) the purpose of the draft scheme; and*
  - (b) how the draft scheme is to be made available to the public in accordance with regulation 76A; and*
  - (c) the manner and form in which submissions may be made; and*
  - (d) the period under subregulation (3) for making submissions and the last day of that period.*
- (2) On completion of the preparation of the notice, the local government must advertise the draft local planning scheme for public inspection as follows —*
  - (a) publish in accordance with regulation 76A —*
    - (i) the notice; and*
    - (ii) the draft local planning scheme;*
  - (b) give a copy of the notice to each public authority that the local government considers is likely to be affected by the draft local planning scheme;*
  - (c) advertise the draft local planning scheme as directed by the Commission and in any other way the local government considers appropriate.*
- (3) The period for making submissions on a draft local planning scheme is —*

- (a) the period of 90 days after the day on which the notice is first published under subregulation (2)(a)(i); or
- (b) a longer period approved by the Commission.”

## Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Planning and Development (Local Planning Schemes) Regulations 2015
- Planning and Development Act 2005
- Shire of Narrogin Local Planning Strategy.

## Policy Implications

Nil

## Financial Implications

The 2021/22 Draft Budget includes provision of \$20,000 to finalise the scheme, inclusive of consultant’s fees and advertising of the plan in the Government Gazette.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027

Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Outcome:	1.4	Agriculture opportunities maintained and developed
Strategy:	1.4.1	Support development of agricultural services
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.1	Maintain and enhance heritage assets
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment
Outcome:	3.2	Effective waste services
Strategy:	3.2.1	Support the provision of waste services

## Comment/Conclusion

The Draft Local Planning Scheme no. 3 is a joint scheme of the former Shire and Town of Narrogin under the new entity – Shire of Narrogin. The LPS is a statutory document that sets out the way the land is to be developed including zoning and use classifications, the rules and requirements that control land use and development and the process that must be followed to obtain development approval.

The objectives of the draft LPS 3 are to:

- Set out the Shire's planning aims and intentions for the Scheme area;
- Set aside land as local reserves and public purposes;
- Zone land within the Scheme area for the purposes defined in the Scheme;
- Control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans;
- Set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans;
- Make provisions for the administration and enforcement of the scheme; and
- Address other matters set out on Schedule 7 to the Planning Act.

The DPLH, is reasonably satisfied with the scheme documentation submitted, including the modifications requested which are largely structural and administrative in nature and therefore it is not considered necessary to undertake the modifications to the draft scheme text or maps for the purpose of advertising, provided that the schedule of modifications (Attachment 4) is advertised alongside.

It is noted that at the July 2021, Council Monthly Briefing Session, there were several minor textual / mapping errors that will need to be taken into consideration prior to final approval of the Draft LPS 3.

These included:

- The new alignment of the Great Southern Highway of the Northern section of the Narrogin Link Road;
- The location of the Sale yards buffer (SCA 3) to be accurately reflected over the property;
- References to the Local Scheme Reserves on existing education establishment; and
- Schedule 7, SCA 2, comments to reflect the Development requirements that no subdivision will be permitted until such as time as the landfill site is no longer required.

On this basis, it is recommended that the Council supports the public advertising of the draft LPS 3 for public comments in accordance with regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 90 days.

At the conclusion of the advertising period, all submissions received will be presented to Council for its further consideration.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION**

That with respect to the Draft Shire of Narrogin Local Planning Scheme No. 3 (LPS 3), for the purpose of public advertising, Council:

1. Support the public advertising of the draft LPS 3, including the modifications noted by Elected Members at the Council Briefing Session in July 2021 and the Schedule of Modifications requested by the Department of Planning, Lands and Heritage, in accordance with the procedures as outline in regulation 22 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 90 days.
2. At the conclusion of the advertising period, all submissions received will be presented to Council for its further consideration.

**DRAFT SHIRE OF NARROGIN  
LOCAL PLANNING SCHEME NO.3**



**PREPARED BY:**



**AUGUST 2019**

# SHIRE OF NARROGIN LOCAL PLANNING SCHEME NO.3

## Preamble

This Local Planning Scheme of the Shire of Narrogin consists of this Scheme Text, the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2, the supplemental provisions contained in Schedule A and the Scheme Maps. The Scheme Text should be read with the Local Planning Strategy for the Shire.

Part 2 of the deemed provisions sets out the Local Planning Framework. At the core of this Framework is the Local Planning Strategy which sets out the long-term planning directions for the local government, applies State and regional planning policies and provides the rationale for the zones and other provisions of the Scheme. In addition to the Local Planning Strategy, the Framework provides for Local Planning Policies, which set out the general policies of the local governments on matters within the Scheme.

## **Scheme Details**

Shire of Narrogin  
Local Planning Scheme No.3

The Shire of Narrogin under the powers conferred by the *Planning and Development Act 2005* make the following Local Planning Scheme.

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## Part 1 - Preliminary

### 1.1 Citation

1.1.1 This local planning scheme is the Shire of Narrogin Scheme No. 3.

### 1.2 Commencement

1.1.2 Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

### 1.3 Scheme Revoked

1.1.3 The following Schemes are revoked –

<b>Name:</b>	<b>Gazettal date:</b>
Town of Narrogin Town Planning Scheme No.5.....	October 21, 1977
Town of Narrogin Town Planning Scheme No.6.....	January 30, 1978
Town of Narrogin Town Planning Scheme No.7.....	May 25, 1979
Town of Narrogin Town Planning Scheme No.2.....	June 17, 1994
Shire of Narrogin Town Planning Scheme No.2.....	October 3, 1997

### 1.4 Notes do not form part of Scheme

1.4.1 Notes, and instructions printed in italics, do not form part of this Scheme.

*Note: The Interpretation Act 1984 section 3.2 makes provision in relation to whether headings form part of the written law.*

### 1.5 Responsibility for Scheme

1.2.1 The Shire of Narrogin is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

### 1.6 Scheme Area

This Scheme applies to the area shown on the Scheme Map, which covers all of the local government district of the Shire of Narrogin as shown on the Scheme Map.

### 1.7 Contents of Scheme

In addition to the provisions set out in this document (the **scheme text**), this Scheme includes the following –

(a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2);

(b) the supplemental provisions contained in Schedule A; and

(c) the Scheme Map.

This Scheme is to be read in conjunction with any local planning strategy for the Scheme Area.

*Note: The Scheme Map comprises six (6) separate map sheets. Maps 1 to 4 are at a scale of 1:50,000 and cover all of the local government district of the Shire of Narrogin. Maps 5 and 6 are at a scale of 1:7,500 and 1:5,000 respectively and cover the Narrogin and Highbury townsites.*

## **1.8 Purposes of Scheme**

The purposes of this Scheme are to –

- (a) set out the local governments' planning aims and intentions for the Scheme area;
- (b) set aside land as local reserves for public purposes;
- (c) zone land within the Scheme area for the purposes defined in this Scheme; and
- (d) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans;
- (e) set out procedures for the assessment and determination of development applications;
- (f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans;
- (g) make provision for the administration and enforcement of this Scheme; and
- (h) address other matters set out in Schedule 7 to the Planning Act.

## **1.9 Aims of Scheme**

The aims of the Scheme are -

- to secure the amenity, health and convenience of the Scheme Area and the inhabitants thereof;
- to ensure there is a sufficient supply of suitable serviced land for housing, employment, commercial activities, community facilities, recreation and open space;
- to provide for housing choice and variety in neighbourhoods with a community identity and high levels of safety, accessibility and visual amenity;
- to reinforce the Narrogin townsite's role as a regional centre providing shopping, commercial, industrial, civic, educational, administrative and welfare services to the surrounding region;
- to provide opportunities for planned, contained and sustainable settlements outside the Narrogin townsite in accordance with the regional settlement hierarchy;

- to provide opportunities to improve the economic base for the Scheme Area through the mixing of compatible uses as recognised in the zoning and development tables;
- to encourage better utilisation of existing infrastructure including the increased usage of sustainable energy sources;
- to preserve, protect and enhance townscapes and places, buildings and objects of heritage value, historic interest, natural beauty or scientific interest which exist through the Scheme Area;
- to promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities;
- to protect, conserve and enhance the environmental values and natural resources of the Scheme area including the protection of remnant vegetation and the rehabilitation and revegetation of degraded land while providing appropriate development opportunities to promote the local economy;
- to promote ecologically sustainable land use and development;
- to assist the effective implementation of the State Planning Strategy, State Planning Framework (SPP No.1) and other adopted strategies and policies as these apply to the Wheatbelt Region; and
- to make provision for other matters necessary or incidental to town planning and development generally.

#### **1.10 Relationship with local laws**

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

#### **1.11 Relationship with other local planning schemes**

There are no other local planning schemes of the Shire of Narrogin which apply to the Scheme Area.

#### **1.12 Relationship with region planning scheme**

There are no region planning schemes which apply to the Scheme Area.

#### **1.13 Definitions**

1.13.1 Unless the context otherwise requires, words and expressions used in the Scheme have the same meaning as they have –

- (a) in the *Planning and Development Act 2005*; or
- (b) if they are not defined in that Act –
  - (i) in the Dictionary of defined terms in Schedule 1; or
  - (ii) in the Residential Design Codes.

- 1.13.2 If there is a conflict between the meaning of a word or expressions in the Dictionary of defined words and expressions in Schedule 1 and the meaning of that word or expression in the Residential Design Codes –
- (a) in the case of a residential development, the definition in the Residential Design Codes prevails; and
  - (b) in any other case the definition in the Dictionary prevails.
- 1.13.3 Notes and instructions printed in *italics*, are not part of the Scheme.

## Part 2 – Reserves

### 2.1 Reserves

Certain lands within the Scheme Area are classified as Local Reserves.

### 2.2 Regional Reserves

There are no Regional Reserves in the Scheme Area.

### 2.3 Local Reserves

Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

The objectives of each zone are as follows –

**Table 1 – Reserve Objectives**

Reserve Name	Objectives
Public Open Space	<ul style="list-style-type: none"> <li>To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.</li> <li>To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.</li> </ul>
Environmental Conservation	<ul style="list-style-type: none"> <li>To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.</li> </ul>
State Forest	<ul style="list-style-type: none"> <li>To identify areas of State Forest.</li> </ul>
Cultural Facilities	<ul style="list-style-type: none"> <li>Civic and Community which specifically provide for a range of essential cultural facilities.</li> </ul>
Public Purposes	<ul style="list-style-type: none"> <li>To provide for a range of essential physical and community infrastructure</li> </ul>
Medical Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential medical services.</li> </ul>
Infrastructure Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential infrastructure services.</li> </ul>
Education	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential education facilities.</li> </ul>
Emergency Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of essential emergency services.</li> </ul>
Heritage	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of heritage purposes.</li> </ul>
Government Services	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of government services.</li> </ul>
Cemetery	<ul style="list-style-type: none"> <li>To set aside land required for a cemetery.</li> </ul>
Car Park	<ul style="list-style-type: none"> <li>To set aside land required for a car park.</li> </ul>
Drainage/ Waterway	<ul style="list-style-type: none"> <li>To set aside land required for significant waterways and drainage.</li> </ul>
Railways	<ul style="list-style-type: none"> <li>To set aside land required for passenger rail and rail freight services.</li> </ul>

Recreational	<ul style="list-style-type: none"> <li>Public Purposes which specifically provide for a range of public recreational facilities.</li> </ul>
Primary Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.</li> </ul>
District Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a district distributor road being a road classified as a Distributor A or Distributor B under the Western Australian Road Hierarchy.</li> </ul>
Local Distributor Road	<ul style="list-style-type: none"> <li>To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy.</li> </ul>
Local Road	<ul style="list-style-type: none"> <li>To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.</li> </ul>

#### **2.4 Additional uses for local reserves**

There are no additional uses for land in local reserves that apply to this Scheme.

## Part 3 – Zones and the Use of Land

### 3.1 Zones

3.1.1 Zones are shown on the Scheme Map according to the legend on the Scheme Map.

3.1.2 The objectives of each zone are as follows –

**Table – Zone Objectives**

Zone name	Objectives
Residential	<ul style="list-style-type: none"> <li>• To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>• To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>• To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
Urban Development	<ul style="list-style-type: none"> <li>• To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme.</li> <li>• To provide for a range of residential densities to encourage a variety of residential accommodation.</li> <li>• To provide for the progressive and planning development of future areas for residential purposes and for commercial and other uses normally associated with residential development.</li> </ul>
Rural	<ul style="list-style-type: none"> <li>• To provide for the maintenance or enhancement of specific local rural character.</li> <li>• To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.</li> <li>• To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.</li> <li>• To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.</li> <li>• To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.</li> </ul>
Rural Residential	<ul style="list-style-type: none"> <li>• To provide for lot sizes in the range of 1 ha to 4 ha.</li> <li>• To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities</li> </ul>



	<p>will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</p> <ul style="list-style-type: none"> <li>• To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Rural Smallholdings	<ul style="list-style-type: none"> <li>• To provide for lot sizes in the range of 4 ha to 40 ha.</li> <li>• To provide for a limited range of rural land uses where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</li> <li>• To set aside areas for the retention of vegetation and landform or other features which distinguish the land.</li> </ul>
Rural Townsite Zone	<ul style="list-style-type: none"> <li>• To provide for a range of land uses that would typically be found in a small country town.</li> <li>• To provide for the protection of the natural environment and heritage elements of the town.</li> <li>• To maintain and reinforce the Highbury townsite's function and role as a Local Service Centre with a distinct and recognisable town centre area.</li> <li>• To ensure that subdivision and development proceeds in a coordinated and orderly manner to ensure improved land use, amenity and servicing outcomes.</li> </ul>
General Industry	<ul style="list-style-type: none"> <li>• To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.</li> <li>• To accommodate industry that would not otherwise comply with the performance standards of light industry.</li> <li>• Seek to manage impacts such as noise, dust and odour within the zone.</li> </ul>
Industrial Development	<ul style="list-style-type: none"> <li>• To designate land for future industrial development.</li> <li>• To provide a basis for future detailed planning in accordance with the structure planning provisions in the Scheme.</li> </ul>
Commercial	<ul style="list-style-type: none"> <li>• To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.</li> <li>• To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.</li> <li>• To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> <li>• To ensure that development within the zone has regard for the efficiency and safety of vehicle and pedestrian movement systems, car parking requirements.</li> <li>• To ensure that development has regard to the protection of existing townscape character, visual amenity and buildings and places of cultural heritage significance.</li> </ul>
Service Commercial	<ul style="list-style-type: none"> <li>• To accommodate commercial activities which, because of the nature of the business, require good vehicular access and/or</li> </ul>

	<p>large sites.</p> <ul style="list-style-type: none"> <li>• To provide for a range of wholesale sales, showrooms, trade and services which, by reason of their scale, character, operational or land requirements, are not generally appropriate in, or cannot conveniently or economically be accommodated in, the central area, shops and offices or industrial zones.</li> </ul>
Tourism	<ul style="list-style-type: none"> <li>• To promote and provide for tourism opportunities.</li> <li>• To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.</li> <li>• To allow limited residential uses where appropriate.</li> <li>• To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.</li> </ul>
Special Use Zone	<ul style="list-style-type: none"> <li>• To facilitate special categories of land uses which do not sit comfortably within any other zone.</li> <li>• To enable the local government to impose specific conditions associated with the special use.</li> </ul>

3.2 Zoning Table

TABLE 1: ZONING TABLE

LAND USE	Commercial	Rural Townsite	Service Commercial	Residential	Rural Residential	Rural Smallholding	Rural	General Industry	Tourism	Urban Development	Industrial Development
abattoir	X	X	X	X	X	X	A <sup>(1)</sup>	A	X	Refer to clause 18(7)	Refer to clause 18(7)
aged persons hostel	X	D	X	D	A	A	A	X	X		
agriculture – extensive	X	X	X	X	X	X	P <sup>(1)</sup>	X	X		
agriculture – intensive	X	X	X	X	A	A	D	X	X		
amusement parlour	P	A	D	X	X	X	X	X	D		
animal establishment	X	X	X	X	A	A	D	A	X		
animal husbandry – intensive	X	X	X	X	X	X	D <sup>(1)</sup>	X	X		
bed and breakfast	X	P	X	A	D	D	P	X	D		
betting agency	D	A	D	X	X	X	X	X	X		
boarding house	P	P	X	D	X	X	X	X	D		
bulky goods showroom	D	D	P	X	X	X	X	A	X		
car park	D	D	D	X	X	X	X	X	A		
caravan park	X	A	X	X	X	X	X	X	D		
caretaker's dwelling	D	D	D	X	X	X	X	D	D		
childcare premises	D	D	A	D	X	X	X	X	A		
cinema / theatre	D	A	A	X	X	X	X	X	X		
civic use	P	P	A	A	A	A	A	A	X		
club premises	P	D	A	X	X	X	D	X	D		
commercial vehicle parking	X	A	D	X	A	A	D	P	D		
community purpose	P	D	D	A	D	D	D	X	D		
consulting rooms	P	D	D	A	X	X	X	X	X		
convenience store	P	P	A	A	X	X	X	X	A		
educational establishment	D	A	A	A	X	X	A	A	X		
exhibition centre	D	D	A	X	D	D	D	X	X		
family day care	D	D	A	A	D	D	X	X	X		
fast food outlet / lunch bar	A	A	A	X	X	X	X	A	X		
fuel depot	X	D	A	X	X	X	D	D	X		
funeral parlour	D	A	A	X	X	X	X	X	X		
garden centre	D	D	D	X	X	X	D	P	X		
health studio	P	P	P	X	X	X	X	A	X		
home business	P	D	X	P	P	P	P	X	X		
home occupation	P	P	X	P	P	P	P	X	X		
home office	P	P	X	P	P	P	P	X	X		
home store	X	D	X	A	X	X	X	X	X		
Hotel	A	A	A	X	X	X	X	X	A		
industry	X	X	D	X	X	A	D	P	X		
industry – extractive	X	X	X	X	X	X	A	A	X		
industry – light	X	A	D	X	X	X	X	D	X		
Industry – primary production	X	A	X	X	X	X	D	D	X		
landscape supplies	D	X	A	X	X	D	D	D	X		
laundromat	P	X	D	X	X	X	X	X	X		

LAND USE	Commercial	Rural Townsite	Service Commercial	Residential	Rural Residential	Rural Smallholding	Rural	General Industry	Tourism	Urban Development	Industrial Development		
liquor store	D	A	A	X	X	X	X	X	X				
market	D	D	D	X	X	X	D	X	A				
medical centre	P	D	D	A	X	X	X	X	X				
mining operations	X	X	X	X	X	X	A	X	X				
motel	D	D	A	X	X	X	X	X	D				
motor vehicle, boat or caravan sales	D	D	D	X	X	X	X	D	X				
motor vehicle recovery and towing	X	D	D	X	X	X	X	P	X				
motor vehicle repair	X	D	D	X	X	X	X	P	X				
motor vehicle wash	X	D	D	X	X	X	X	P	X				
motor vehicle wrecking	X	X	X	X	X	X	X	D	X				
nightclub	D	A	X	X	X	X	X	X	X				
nursing home	D	D	X	A	A	A	D	X	X				
Office	P	D	D	X	X	X	X	X	X				
place of worship	P	D	A	A	A	A	X	X	X				
public utility	D	D	D	A	A	A	D	D	D				
reception centre	A	A	A	X	X	X	X	X	D				
recreation – private	D	D	A	A	D	D	D	A	X				
residential										Refer to clause 3.3.7	Refer to clause 3.3.7		
- aged and dependent persons dwelling	X	D	X	D	X	X	X	X	X				
- grouped dwelling	X	D	X	D	X	X	X	X	X				
- multiple dwelling	I	D	X	D	X	X	X	X	X				
- single house	X	P	X	P	P	P	P	X	X				
residential building	X	D	X	D	X	X	D	X	D				
resource recovery centre	X	X	X	X	X	X	X	A	X				
restaurant / café	D	D	A	A	X	X	A	X	D				
restricted premises	D	A	A	X	X	X	X	X	X				
road house	A	A	A	X	X	X	A	X	X				
rural home business	X	A	X	X	D	D	P	X	X				
rural pursuit / hobby farm	X	X	X	X	D	D	P	X	X				
salvage yard	X	X	X	X	X	X	X	P	X				
service station	A	A	A	X	X	X	X	A	X				
shop	P	P	D	X	X	X	X	X	X				
tavern	A	A	A	X	X	X	X	X	A				
telecommunications infrastructure	D	D	D	A	D	D	D	D	D				
tourist development	D	D	X	X	A	A	D	X	D				
trade display	D	D	D	X	X	X	X	A	X				
trade supplies	D	D	P	X	X	X	X	P	X				
transport depot	X	A	A	X	X	X	D	P	X				
veterinary centre	X	D	D	X	A	A	A	A	X				
warehouse / storage	A	A	D	X	X	X	X	P	X				
waste disposal facility	X	X	X	X	X	A	A	A	X				
waste storage facility	X	X	A	X	X	X	X	A	X				
winery	X	D	X	X	A	A	A <sup>(1)</sup>	A	A				
workforce accommodation	X	D	X	X	X	X	D	X	X				

**NOTES:**

1. <sup>(1)</sup> X in townsites / <sup>(2)</sup> X outside townsites.

### **3.3 Interpretation of the Zoning Table**

3.3.1 The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.

3.3.2 The symbols used in the zoning Table have the following meanings –

‘P’ means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;

‘I’ means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;

‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting development approval;

‘A’ means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;

‘X’ means a use that is not permitted by this Scheme.

*Note:* 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.

2. In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.

3.3.3 A specific use class referred to in the Zoning Table is excluded from any other use class described in more general terms.

3.3.4 The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table —

(a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or

(b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or

(c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.

3.3.5 If the use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in

that zone but may require works that are to be undertaken in connection with that use to have development approval.

- 3.3.6 If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless
- (a) the development approval application relates to land that is being used for a non-conforming use; and
  - (b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.
- 3.3.7 If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land
- (a) a structure plan;
  - (b) an activity centre plan; and
  - (c) a local development plan.

#### **3.4 Additional uses**

Schedule 2 sets out –

- (a) classes of use for specified land that that are additional to the classes of use that are permissible in the zone in which the land is located; and
- (b) the conditions that apply to that additional use.

Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the additional class of use set out in Schedule 2 in respect of that land subjects to the conditions that apply to that use.

*Note: An additional use is a land use that is permitted on a specific portion of land in addition to the uses already permissible in that zone that applies to the land.*

#### **3.5 Restricted uses**

Schedule 3 sets out –

- (a) restricted classes of use for specified land that that apply instead of the classes of use that are permissible in the zone in which the land is located; and
- (b) the conditions that apply to that restricted use.

Despite anything contained in the Zoning Table, the land specified in Schedule 3 may only be used for the restricted class of use set out in respect of that land subject to the conditions that apply to that use.

*Note: A restricted use is the only use or uses that is permitted on a specific portion of land and other uses that would otherwise be permissible in the zone are not permitted.*

### **3.6 Special use zones**

3.6.1 Schedule 4 sets out –

- (a) special use zones for specified land that are in addition to the zones in the zoning table; and
- (b) the classes of special use that are permissible in that zone; and
- (c) the conditions that apply in respect of the special uses.

3.6.2 A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to compliance with any conditions set out in Schedule 4 that apply to that use.

*Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.*

### **3.7 Non-conforming uses**

3.7.1 Unless specifically provided, this Scheme does not prevent –

- (a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
- (b) the carrying out of any development on land if –
  - (i) before the commencement of this Scheme, the development was lawfully approved; and
  - (ii) the approval has not expired or been cancelled.

3.7.2 Subclause (3.7.1) does not apply if –

- (a) the non-conforming use of the land is discontinued; and
- (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.

3.7.3 Subclause (3.7.1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government –

- (a) purchases the land; or
- (b) pays compensation to the owner of the land in relation to the non-conforming use.

*Note: "Land" has the same meaning as in the Planning Act and includes houses, buildings and other works and structures.*

### **3.8 Changes to a non-conforming use**

3.8.1 A person must not –

- (a) alter or extend a non-conforming use of land;
- (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
- (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
- (d) change the use of land from a non-conforming use to another non-conforming use that is not permitted by the Scheme.

An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.

3.8.2 A local government may only grant development approval for a change of use of land referred to in subclause (3.8.1d) if, in the opinion of the local government, the proposed use —

- (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
- (b) is closer to the intended purpose of the zone in which the land is situated.

### **3.9 Register of non-conforming uses**

3.9.1 The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.

3.9.2 A register prepared by the local government must set out the following —

- (a) a description a description of each area of land that is being used for a non-conforming use;
- (b) a description of any building on the land;
- (c) a description of the non-conforming use;
- (d) the date on which any discontinuance of the non-conforming use is noted.

3.9.3 If the local government prepares a register under subclause (1) the local government

- (a) must ensure that the register is kept up-to-date; and
- (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
- (c) may publish a copy of the register on the website of the local government.

3.9.4 An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.



## Part 4 – General development requirements

### 4.1 Compliance with development standards and requirements

4.1.1 Any development of land is to comply with the provisions of the Scheme.

### 4.2 Residential Design Codes

4.2.1 A copy of the Residential Design Codes is to be kept and made available for public inspection at the offices of the local government.

4.2.2 Unless otherwise specifically provided for in the Scheme, the development of land for any of the residential purposes dealt with by the Residential Design Codes is to conform with the provisions of those Codes.

4.2.3 The Residential Design Codes density applicable to land within the Scheme area is to be determined by reference to the Residential Design Codes density number superimposed on the particular areas contained within the borders shown on the Scheme map or where such an area abuts another area having a Residential Design Code density, as being contained within the area defined by the centre-line of those borders.

### 4.3 Special Application of Residential Design Codes

4.3.1 There are no exclusions or variations to the Residential Design Codes which apply to the Scheme.

### 4.4 State Planning Policy 3.7 to be read as part of Scheme

4.4.1 *State Planning Policy 3.7 – Planning in Bushfire Prone Areas is to be read as part of this Scheme.*

4.4.2 *The local government –*

- (a) must make a copy of State Planning Policy 3.7 available for public inspection during business hours at the offices of the local government; and*
- (b) may publish a copy of State Planning Policy 3.7 on the website of the local government.*

### 4.5 Restrictive Covenants

4.5.1 Subject to clause 4.5.2, a restrictive covenant affecting any land in the Scheme area by which, or effect of which is that, the number of residential dwellings which may be constructed on the land is limited or restricted to less than that permitted by the Scheme, is hereby extinguished or varied to the extent that it is inconsistent with the provisions of the Residential Design Codes which apply under the Scheme.

4.5.2 Where clause 4.5.1 operates to extinguish or vary a restrictive covenant the local government is not to grant development approval to the development of the land which would, but for the operation of clause 4.5.1, have been prohibited unless the application has been dealt with as an 'A' use and has complied with all of the advertising requirements in accordance with clause 64 of the deemed provisions.

#### **4.6 Site and development standards and requirements**

- 4.6.1 Table 2 sets out the site and development requirements for each of the zones which may be varied and/or supplemented by the local government at its discretion to suit any specific requirements.
- 4.6.2 The local government in determining applications for any development may require such development to comply generally with the standards required for the relevant zone as stipulated in Table 2 to ensure that the scale, nature, design, general appearance and impact of any proposed use/s is compatible with the objectives of the zone in which the development is proposed and the general purposes and aims of the Scheme.

#### **4.7 Variations to site and development standards and requirements**

- 4.7.1 Except for development in respect of which the Residential Design Codes apply, if a development is the subject of an application for development approval and does not comply with a standard or requirement prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.
- 4.7.2 In considering an application for development approval under this clause, where, in the opinion of the local government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the local government is to –
- (a) consult the affected parties by following one or more of the provisions for advertising uses in accordance with clause 64 of the deemed provisions; and
  - (b) have regard to any expressed views prior to making its determination to grant the variation.
- 4.7.3 The power conferred by this clause may only be exercised if the local government is satisfied that –
- (a) approval of the proposed development would be appropriate having regard to the criteria set out in accordance with clause 67 of the deemed provisions; and
  - (b) the variation if approved will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality, the streetscape or the likely future development of the locality.
- 4.7.4 Nothing contained elsewhere in the Scheme or in 'Table 2: Development Table – General' limits the power of the local government to impose conditions when granting development approval, including additional restrictions and requirements to those specified in the Scheme.

**TABLE 2: DEVELOPMENT TABLE - GENERAL<sup>(1)</sup>**

LAND USE ZONES	Minimum Lot Area (m <sup>2</sup> )	Min Effect Frontage (m)	Min Boundary Setbacks (m)			Maximum Plot Ratio <sup>(4)</sup>	Minimum Car Parking Spaces <sup>(5)</sup>
			Front <sup>(2)</sup>	Rear <sup>(3)</sup>	Side <sup>(3)</sup>		
<b>Commercial</b>	-	-	As determined by the local government.			1.0	1/15m <sup>2</sup> of NLA for retail/commercial; 1/25m <sup>2</sup> of NLA for office; 2/practitioner for consulting rooms; 1/ bedroom for accommodation; or combination of above as determined by the local government.
<b>Rural Townsite</b>	-	-	As determined by the local government.			0.5	
<b>Service Commercial</b>	1000	20	10	7.5	5	0.75	1/45m <sup>2</sup> of NLA or display area or 1/100m <sup>2</sup> where there is no retail activity.
<b>General Industry</b>	2000	30	15	7.5	5	0.60	1 per 100m <sup>2</sup> of NLA or as determined by the local government.
<b>Residential</b>	Residential – Group dwellings/ Multiple Dwellings (Minimum Lot Area 1,800m <sup>2</sup> ) All other development in accordance with the Residential Design Codes or as varied by the Scheme provisions.						
<b>Rural Residential</b> (within the Narrogin & Highbury townsites)	1 hectare subject to the provision of a reticulated water supply to an appropriate standard as determined by the license holder unless otherwise approved by the Commission.	25	15	7.5	5	Residences, outbuildings within defined building envelopes or as determined by the local government.	n/a
<b>Rural Smallholding</b>	4 hectares	n/a	25	15	10		
<b>Rural</b>	n/a	n/a	20 (50 to major roads)	20	20	n/a	n/a
<b>Tourism</b>	-	-	As determined by the local government.			1.0	1/15m <sup>2</sup> of NLA for retail/commercial; 1/ bedroom for accommodation; or a combination of these as determined by the local government.

Footnotes:

- (1) Development standards may be varied by the local government at its discretion under Clause 4.6 and in accordance with the Scheme provisions.
- (2) Where a lot has more than one street frontage, the local government may reduce the minimum setback to the secondary street (as determined by the local government) by not more than 50%.
- (3) Rear and Side setbacks in the Service Commercial zone and General Industry zone may be reduced to zero subject to the local government's development approval and the construction of a boundary wall to the satisfaction of the local government.
- (4) Maximum plot ratio may be varied in accordance with the provisions of Clause 4.9.2.
- (5) The car parking requirement may be varied in accordance with the provisions of Clause 4.28

## **4.8 Environmental Conditions**

- 4.8.1 Environmental conditions to which the Scheme is, or amendments to the Scheme are, subject are incorporated into the Scheme by Schedule 6 of the Scheme.
- 4.8.2 Where appropriate, the environmental conditions are indicated on the Scheme Map by the symbol EC to indicate that environmental conditions apply to the land.
- 4.8.3 The local government is to –
- (a) maintain a register of all relevant statements published under sections 48F and 48G of the EP Act; and
  - (b) make statements available for public inspection at the offices of the local government.

*Note: Environmental conditions are those required to be incorporated into a Scheme or an amendment to a Scheme following assessment under the Environmental Protection Act 1986.*

## **4.9 Development in the Commercial Zone**

- 4.9.1 Development in the Commercial zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.
- 4.9.2 Notwithstanding the development standards set out in 'Table 2: Development Table – General' the local government may approve the following variations within the Commercial zone for non-residential development:
- (a) An increase in plot ratio of 20% may be granted where the local government is satisfied that public open areas, courtyards or colonnades or other setbacks or preservation of heritage buildings warrants an increase to the permissible plot ratio; and
  - (b) A zero building setback from the front boundary where landscape and paved pedestrian areas are to be provided adjacent to the front boundary and the local government is satisfied that adequate arrangements have been made in regard to vehicle access, parking, circulation of traffic, safety, servicing and loading and unloading.
- 4.9.3 The local government will only approve residential development within the Commercial zone where it forms part of a mixed use development comprising a combination of residential and non-residential uses provided that any part of the residential use is located vertically above the non-residential use.
- 4.9.4 The residential component of a mixed use development is required to satisfy the mixed use development requirements contained in section 7.2 of the Residential Design Codes,

excepting that the local government may approve a minimum of one dwelling.

- 4.9.5 The non-residential component of a mixed use development is required to satisfy the provisions of this Scheme.

#### **4.10 Development in the Service Commercial Zone**

- 4.10.1 Development in the Service Commercial zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.

- 4.10.2 Where a comprehensive reticulated sewerage system is not available to an existing or proposed use in the Service Commercial zone the local government may grant development approval which permits on-site effluent disposal provided that such use does not generate a daily volume of wastewater exceeding 540 litres per 2,000m<sup>2</sup> of lot size and site conditions are suitable for on-site effluent disposal.

- 4.10.3 Buildings occupied or intended to be occupied by more than one separate business establishment (i.e. tenement buildings) within the Service Commercial zone shall be constructed so that every occupancy:

- a) has a floor area of at least 100 square metres and a minimum internal dimension of not less than eight metres;
- b) has an open yard area with direct access to a service access road of not less than 6 metres in width.

- 4.10.4 The minimum standard fence for any lot classified Service Commercial zone shall be 1.8 metre high link mesh fence constructed in accordance with the local government's current local law pertaining to boundary fencing unless otherwise approved by the local government.

#### **4.11 Development in the General Industry Zone**

- 4.11.1 Development in the General Industry zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.

- 4.11.2 Where a comprehensive reticulated sewerage system is not available to a proposed development or use in the General Industry zone the local government may grant development approval which permits on-site effluent disposal provided such usage does not generate a daily volume of wastewater exceeding 540 litres per 2,000m<sup>2</sup> of lot size and site conditions are suitable for on-site effluent disposal.

- 4.11.3 Buildings occupied or intended to be occupied by more than one separate business establishment (i.e. tenement buildings) within

the General Industry zone shall be constructed so that every occupancy:

- (a) has a floor area of at least 100 square metres and a minimum internal dimension of not less than eight metres;
- (b) has an open yard area with direct access to a service access road of not less than 6 metres in width.

4.11.4 The minimum standard fence for any lot classified General Industry zone shall be 1.8 metre high link mesh fence constructed in accordance with the local government's current local law pertaining to boundary fencing unless otherwise approved by the local government.

#### **4.12 Development in the Rural Townsite Zone**

4.12.1 Development in the Rural Townsite zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.

4.12.2 The local government may require the preparation and adoption of a local structure plan prior to the approval of any subdivision or development of any land within the Rural Townsite zone where necessary to coordinate servicing, access, the provision of public open space or any other matters which require the preparation of a structure plan.

4.12.3 Where reticulated sewerage is not available, a Site and Soil Evaluation report in accordance with *AS/NZS 1547 – On-Site Domestic Wastewater Management* and the requirements of the Government Sewerage Policy is to be provided.

#### **4.13 Development in the Rural Residential and Rural Smallholdings Zone**

4.13.1 Development in the Rural Residential and Rural Smallholdings zones shall comply with the requirements of 'Table 2: Development Table – General', the objectives for these zones as outlined in Part 3 and any other requirements of the scheme as laid out in Parts 4 and 5 and Schedules 4 and 5.

4.13.2 In addition to the requirement for a Structure Plan, the Schedule 4 & 5 provisions applicable to a specific area of Rural Residential or Rural Smallholding zoned land shall specify:

- (a) any facilities which the purchasers of the lots will be required to provide (e.g. their own potable water supply, liquid or solid waste disposal, etc.);
- (b) proposals for the control of land uses and development which will ensure that the purpose and intent of the zone and the rural environment and amenities are not impaired; and
- (c) any special provisions appropriate to secure the objectives of the zone.

- 4.13.3 Within the Rural Residential and Rural Smallholdings zones the local government will not support the erection of more than one (1) single house per lot. The local government may, at its discretion, approve ancillary accommodation.
- 4.13.4 The local government may grant temporary development approval for the occupation of an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding two (2) years if a building licence for a dwelling is concurrently in force or an application for such use is before the local government and the outbuilding complies with the specific requirements of the Building Code of Australia.
- 4.13.5 A building on a lot must be contained within the building envelope defined on the approved Structure Plan except that the local government may permit the construction of buildings in areas other than the building envelope if it is satisfied that the proposed location thereof will not be detrimental to the landscape and/or environmental qualities of the land or the amenity of the locality.
- 4.13.6 No local native trees or shrubs shall be felled or removed from a lot other than within an agreed building envelope except where in the opinion of the local government:
- i) such trees and shrubs are dead, diseased or dangerous;
  - ii) the establishment or maintenance of a firebreak is required under a regulation or local -law; or
  - iii) it is necessary to allow for the construction or maintenance of vehicle access, fences or essential services.

#### **4.14 Development in the Rural Zone**

- 4.14.1 Development in the Rural zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.
- 4.14.2 The local government may support subdivision in the Rural zone for the purposes of a homestead lot subject to:
- i) the proposed homestead lot containing an existing dwelling;
  - ii) the population in the locality is declining or relatively static;
  - iii) the proposed homestead lot has an area of between one (1) and four (4) hectares excluding any battleaxe leg, or up to twenty (20) hectares where it is desirable to respond to landform or to include existing outbuildings or water sources;
  - iv) the proposed homestead lot is served by an adequate water supply for domestic, land management and fire management purposes;
  - v) the proposed homestead lot has frontage to a constructed public road; and

- vi) a homestead lot has not been excised from the original agricultural lot in the past.

#### **4.15 Development in the Tourism Zone**

- 4.15.1 Development in the Tourism zone shall comply with the requirements of 'Table 2: Development Table – General' and the objectives for that zone as outlined in Part 3.
- 4.15.2 The local government may require the preparation and adoption of a Structure Plan prior to the approval of development of any land within the Tourism zone.

#### **4.16 Industrial Development Zone Requirements**

- 4.16.1 Subdivision and development in the Industrial Development zone shall be in accordance with a structure plan prepared and approved in accordance with Part 4 of the Deemed Provisions, unless the proposed subdivision and development is approved by the decision-maker in accordance with Part 4, clause 27(2) of the Deemed Provisions.

#### **4.17 Urban Development Zone Requirements**

- 4.17.1 Subdivision and development in the Urban Development zone shall be in accordance with a structure plan prepared and approved in accordance with Part 4 of the Deemed Provisions, unless the proposed subdivision and development is approved by the decision-maker in accordance with Part 4, clause 27(2) of the Deemed Provisions.

#### **4.18 Extractive Industries**

- 4.18.1 The development of extractive industries in the Scheme area will only be supported by the local government under the following circumstances:
  - (a) where the extraction of minerals or basic raw materials does not unreasonably affect the environment or amenity in the locality of the operation during or after excavation;
  - (b) where due consideration is given to the rehabilitation and sequential use of extraction areas early in the planning process and is documented in a suitable management plan to be prepared and approved by the local government prior to any development; and
  - (c) where proposals comply with all relevant legislation, policies, guidelines and codes of practice applicable at the time including any operative local government local law.



#### **4.19 Home Occupation, Home Business & Rural Home Business**

- 4.19.1 In considering an application for home occupation, home business or rural home business the local government will have regard for the character and amenity of the locality.
- 4.19.2 If in the opinion of the local government a home occupation, home business or rural home business is having a negative impact on the character and/or amenity of a locality or is causing a nuisance or annoyance to owners or occupiers of land in the locality, the local government may rescind the approval.
- 4.19.3 Where the conditions of approval to conduct a home occupation, home business or rural home business are breached the local government may revoke the approval.

#### **4.20 Caretakers Dwellings**

- 4.20.1 The local government shall not approve more than one (1) caretakers dwelling on any lot.
- 4.20.2 Where the local government approves the development of a caretaker's dwelling such dwelling is required to be located so that has minimal spatial impacts on the predominant use of that land and is screened from the road frontage to the satisfaction of the local government unless otherwise approved.
- 4.20.3 The total floor area measurement of a caretakers dwelling from the external face of walls (excluding verandahs, garage, carport or the like) shall not be greater than 120m<sup>2</sup>.

#### **4.21 Outbuildings**

- 4.21.1 The siting and design of outbuildings shall be in accordance with the Residential Design Codes in a Residential Zone or any local planning policy adopted by the local government for Residential zoned land or as indicated in 'Table 2: Development Table – General' for non-residential zones or any local planning policy adopted by the local government for non-residential zones.
- 4.21.2 Notwithstanding any other provisions contained in the Scheme, the local government may refuse to grant development approval for any outbuilding on any Residential, Rural Townsite or Rural Residential zoned lot which does not contain a dwelling.

#### **4.22 Parking of Commercial Vehicles in Residential Areas**

- 4.22.1 The parking of a commercial vehicle in excess of 3.5 tonne tare weight shall not be permitted on any Residential zoned lot without the development approval of the local government except for the purpose of delivering or loading normally associated with residential uses.

- 4.22.2 A commercial vehicle shall be considered to be parked on a lot for the purpose of this clause if it remains on that lot for more than 1 hour in aggregate over any period of 24 hours.
- 4.22.3 Under this clause the local government shall only approve the parking of a maximum of one commercial vehicle per lot.
- 4.22.4 The parking and repair of commercial vehicles in residential areas shall be in accordance with the following provisions:
- (a) the lot on which the vehicle is parked contains only a single house (including any associated outbuilding) provided that the local government may permit the parking of such vehicle on a lot which contains grouped dwellings if it is of the opinion that this will not adversely affect the amenity of the grouped dwelling development or the surrounding area;
  - (b) the vehicle is used by an occupant that is lawfully occupying the dwelling on the lot;
  - (c) the vehicle is parked entirely on the subject lot and is located on a hard stand area not readily visible from beyond the property boundaries with adequate screening provided to the satisfaction of the local government or parked within a garage;
  - (d) the vehicle does not exceed 3 metres in height (including any load), 2.5 metres in width and 16 metres in length;
  - (e) the vehicle is not started or maneuvered on site between the hours of 10.00pm and 6.00 am the following day;
  - (f) while on the lot, the vehicle's motor is not left running while the vehicle is unattended or in any event for any period in excess of five (5) minutes;
  - (g) the vehicle, while on the lot is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents;
  - (h) the vehicle is not carrying a refrigeration unit which is operating on a continuous or intermittent basis;
  - (i) while on the lot, there is no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle;
  - (j) the vehicle is not used or operated as a tow truck or other emergency vehicle, between the hours of 10.00pm to 6.00am in a manner that adversely affects the residential amenity of the area; and
  - (k) only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is carried out on the lot. All

cleaning and servicing shall be conducted at the rear of the dwelling.

- 4.22.5 The local government may upon application for development approval approve a variation to any of the requirements of clause 4.22.4 provided that it is satisfied that the variation will not adversely affect the amenity of the area surrounding the subject lot or occupants of the locality.

#### **4.23 Outdoor Storage Areas**

- 4.23.1 Open air displays, industrial hire services, storage facilities, depots, laydown areas and any other open area shall be sealed, paved and/or landscaped to the satisfaction of the local government and maintained in good condition.

- 4.23.2 Any open storage area, utilitarian area or any other space used in connection with a commercial or industrial use which, by virtue of its location and use is likely to detract from the visual amenity of the surrounding area, shall be screened from public view by a closed wall or fence no less than 1.8 metres in height, or screen landscaping approved by the local government.

#### **4.24 Derelict Vehicles, Machinery and Objects**

The local government shall not permit the storage and/or wrecking of derelict vehicles, sea containers or machinery or the storage of any materials (including fuel, raw materials, products or by-products, or waste of manufacture) within any zone if it is visible from any road or where, in the opinion of the local government, it detracts from the amenity and safety of the locality.

#### **4.25 Relocated Second-Hand and Transportable Dwellings & Sea Containers**

- 4.25.1 Where an application for development approval is made to use a relocated second-hand or transportable dwelling or sea container the local government is not to grant approval to that application unless notice is given in accordance with in accordance with clause 64 of the deemed provisions.

- 4.25.2 Where a relocated second-hand or transportable dwelling or sea container is proposed to be placed on a lot in the scheme area the local government may require, amongst other things, the sub-floor area of the structure to be enclosed with brick, stone, vermin battens or by other means acceptable to the local government and, where the structure is considered by the local government to be exposed, or in a position such as to be visually prominent, the local government may require satisfactory landscaping measures, or the like, to be carried out.

## **4.26 Maximum Building Height**

- 4.26.1 Unless provided for elsewhere in the Scheme or the Residential Design Codes, no site shall be developed or building constructed to contain more than two storeys or exceed 10 metres in height measured to the highest proportion of the building from mean natural ground level, or such other ground level, as may reasonably be determined by the local government.
- 4.26.2 The local government may vary this requirement if it is satisfied that the development can comply with the development standards and:
- (a) will not restrict light, sunshine and natural ventilation enjoyed by surrounding properties;
  - (b) will not intrude upon the privacy enjoyed by surrounding properties by virtue of overview;
  - (c) will not diminish views or outlook available from surrounding properties; and
  - (d) is sympathetic with the scale, townscape and character of the surrounding built environment.

## **4.27 Retaining Walls and Fencing**

- 4.27.1 No retaining wall shall be constructed which alters the contours of the natural surface by more than 0.5 metres without the prior development approval of the local government and the local government in granting such development approval is satisfied that the proposal will not adversely impact on the amenity of surrounding land and developments, occupants or the streetscape.
- 4.27.2 In granting development approval for a retaining wall the local government may impose such conditions as it thinks appropriate to address matters including (but not limited to):
- (a) the engineering design;
  - (b) materials;
  - (c) shape;
  - (d) colours;
  - (e) height; and
  - (f) use of land retained.
- 4.27.3 The erection of any screen wall and/or fencing shall be of a uniform design, colour, material and height to the satisfaction of the local government and the local government may refuse to grant development approval for any screen wall or fence that would likely adversely affect the amenity of the occupants of the adjoining land, the immediate locality or the streetscape.

4.27.4 Fencing shall be provided to all boundaries abutting reserved land, except road reserves, to prevent vehicular ingress or egress unless otherwise approved by the local government.

#### **4.28 Car Parking Requirements**

4.28.1 A person shall not develop or use any land or erect, use or adapt any building unless a suitable number of car parking spaces are provided on site and in accordance with the car parking requirements for particular developments and land uses as listed in 'Table 2: Development Table – General' or as varied by the provisions of this Scheme.

4.28.2 Except for car parking spaces required for residential purposes, car parking is to be provided on-site in accordance with Australian Standard AS2890.1-2004 (as amended).

4.28.3 For open car parking facilities with 20 or more parking spaces a minimum area equivalent to one parking space shall be provided in suitable locations for every 20 parking spaces for garden and planting of native plants and trees to provide visual relief and so long as these garden and planting areas are maintained in good order, those areas provided for this purpose shall be included in calculations as landscaping and not as car parking.

4.28.4 Where an applicant for development approval can demonstrate that other off-street parking facilities are available to be shared with other land uses operating at different times, the local government may approve a development with less than the required number of on-site car bays provided:

- (a) the local government is satisfied that no conflict will occur in the operation of land uses for which the joint use of parking facilities is proposed; and
- (b) landowners who request sharing of parking facilities enter into a legal agreement to the local government's satisfaction for reciprocal access to parking facilities.

4.28.5 The local government may at its discretion accept the payment of cash-in-lieu of car parking spaces.

#### **4.29 Traffic Entrances**

4.29.1 The local government may refuse to permit more than one vehicle entrance or exit to or from any lot, may require separate entrances and exits, or may require that entrances and exits be placed in positions nominated by it, if it considers such provision necessary to avoid or to reduce traffic hazards.

4.29.2 Access to a lot for vehicles may not be permitted directly to or from major roads where access is available from side or rear streets.

- 4.29.3 Where access to a lot abutting a major road is available only from that road, parking, servicing, and circulation areas within the lot shall be designed and constructed so as to allow unhindered movement within the lot and to enable vehicles to enter and leave the site in forward gear, unless the applicant can provide sufficient information to demonstrate other suitable and safe arrangements to the satisfaction of the local government.

**4.30 Visual Truncations – Corner Lots & Vehicle Access Ways**

Except with the approval of the local government, no building, wall, fence or other form of visual obstruction greater than 0.75 metres in height, measured from the natural ground level at the boundary, shall be constructed or placed on a lot within a 6 metre by 6 metre truncation of a street corner or within a 2 metre by 2 metre truncation of a vehicular access way.

**4.31 Access for Loading & Unloading Vehicles**

For all non-residential proposals:

- (a) no land shall be used or buildings developed unless provision is made for the purpose of loading or unloading goods or materials to the satisfaction of the local government; and
- (b) the local government will normally seek to ensure that servicing vehicles will be able to leave and enter the street in a forward direction.

**4.32 Development of Land without Constructed / Dedicated Road Frontage or Access**

Notwithstanding any other provision of the Scheme, the development approval of the local government is required for any development on land abutting an unconstructed road or a lot or location which does not have frontage to a dedicated road. In considering such an application, the local government may: -

- (a) refuse the application until the road has been constructed and access by means of a dedicated road is provided; or
- (b) require other legal arrangements to be made for permanent legal access, to the satisfaction of the local government; or
- (c) where dedicated road access is available, grant approval to the application subject to a condition requiring the applicant to pay a sum of money towards the cost of constructing the road or part thereof and any other condition it considers fit to impose.

### **4.33 Development adjoining Primary Distributor Roads**

- 4.33.1 The minimum setback for noise-sensitive land uses from any Primary Distributor Road shall be 100 metres. The local government may consider a reduced setback where:
- (a) the development will not adversely affect the amenity of the locality, including character, landscape and environmental values;
  - (b) the development will be compatible with its setting, including the relationship of the development to development on adjoining land, or on other land in the locality;
  - (c) the development does not adversely impact the functioning of the main road, and is not subject to unreasonable levels of transport noise;
  - (d) the development is advertised in accordance with clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 4.33.2 In considering an application for development approval for noise-sensitive land uses that is setback less than 100 metres from a main road, the local government shall refer the application to Main Roads WA for consideration and comment. The local government shall have due regard to any comments received from Main Roads WA.
- 4.33.3 Development of noise-sensitive land uses adjoining a Primary Distributor Road may require assessment against State Planning Policy 5.4 – Road and Rail Noise to determine the likely impact of transport noise, and any required noise mitigation measures required.

### **4.34 Advertisements**

For the purpose of this Scheme, the erection, placement and display of advertisements and the use of land and buildings for that purpose is development within the definition of the *Planning and Development Act 2005* and requires the development approval of the local government in accordance with the provisions of Part 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2, unless it is an exempted advertisement as listed the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 or in Schedule A.

### **4.35 Potable Water Supply**

- 4.35.1 In areas where scheme water is readily available, all development is required to be connected to that scheme water supply.

- 4.35.2 For new Residential, Rural-Residential, Industrial and Commercial subdivisions connection to the Water Corporations reticulated water supply will be required.
- 4.35.3 Where for Rural-Residential subdivision it is not practical or reasonable for lots to connect to a reticulated water supply, alternative potable water supply arrangements may be considered.
- 4.35.4 In areas where scheme water is not readily available, all development is required to be provided with drinking water supply in accordance with the standards specified in the *Australian Drinking Water Guidelines 1996*.

#### **4.36 Effluent Disposal**

- 4.36.1 Development must provide for effluent disposal in accordance with the requirements of the Government Sewerage Policy.
- 4.36.2 Any development must be connected to deep sewerage, except where exemptions apply under State Government Sewerage Policy. The policy recognises that sewer connection may be impractical in some areas. Under these circumstances maximum wastewater loadings (based on people / hectare) apply linked to the management priority of the site.

#### **4.37 Vegetation Protection**

- 4.37.1 The clearing of any native vegetation within the Scheme Area is not permitted unless a clearing permit is obtained from the Department of Water and Environmental Regulation under the provisions of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 or the clearing is of a type that does not require a permit (i.e. the clearing is for an exempt purpose as prescribed in the Environmental Protection (Clearing of Native Vegetation) Regulations 2004).
- 4.37.2 The local government may, as a condition of subdivision or development approval, require the rehabilitation of degraded land, the fencing of remnant vegetation and the revegetation of areas considered to be deficient in tree cover.



## **Part 5 – Special Control Areas**

### **5.1 Operation of special control areas**

- 5.1.1. The following special control areas are shown on the Scheme Maps:
  - 1. Special Control Areas including Buffer zones are shown on the Scheme Map as SCA with a number and included in Schedule 7.
- 5.1.2. In respect of a Special Control Area shown on a Scheme Map, the provisions applying to the Special Control Area apply in addition to the provisions applying to any underlying zone or reserve and any general provisions of the Scheme.

## **Schedules**

<b>Schedule 1</b>	Dictionary of defined terms - General definitions - Land use definitions
<b>Schedule 2</b>	Additional Uses
<b>Schedule 3</b>	Restricted Uses
<b>Schedule 4</b>	Special Use Zones
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## Schedule 1 – Dictionary of defined terms

[cl. 1.13]

### 1. GENERAL DEFINITIONS

Unless otherwise listed below, the terms used in the scheme have the same meaning as the general definitions and land use terms contained in Part 6 of Schedule 1 of the model provisions for local planning schemes in the *Planning and Development (Local Planning Schemes) Regulations 2015*, or have the same meaning as defined in the *State Planning Policy 3.1 – Residential Design Codes*.

**“advertisement”** means any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, that is used wholly or partly for the purposes of advertising, announcing or directing, and includes -

- (a) any hoarding or similar structure used, or adapted for use, for the display of advertisements; and
- (b) any airborne device anchored to any land or building used for the display of advertising; and
- (c) any vehicle or trailer or other similar object placed or located so as to serve the purpose of displaying advertising;

**“amenity”** means all those factors which combine to form the character of an area and include the present and likely future amenity;

**“building envelope”** means an area of land within which all buildings and effluent disposal facilities on the a must be contained;

**“building height”** when used in relation to a building that is used for –

- (a) residential purposes, has the same meaning as in the Residential Design Codes; or
- (b) purposes other than residential purposes, means the maximum vertical distance between the ground level and the finished roof height directly above;

**“Commission”** means the Western Australian Planning Commission;

**“conservation”** has the same meaning as in the *Heritage of Western Australia Act 1990*;

**“cultural heritage significance”** has the same meaning as the *Heritage of Western Australia Act 1990*;

**“effluent disposal system”** means the apparatus for the treatment of sewerage as defined in the *Health Act 1911*;

**“floor area”** has the same meaning as in the *Building Code of Australia 1996* published by the Australian Building Codes Board;

**“frontage”** in relation to a building -

- (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or
- (b) if the building is used for purposes other than residential purposes, means the line where a road reserve and the front of the lot meet and, if a lot abuts 2 or more road reserves, the one to which the building or proposed building faces;

**“Gazettal date”** in relation to a Scheme, means the date on which the Scheme is published in the *Gazette* under section 87 of the *Planning and Development Act 2005*;

**“incidental use”** means a use of premises which is ancillary and subordinate to the predominant use;

**“local government”** means the Shire of Narrogin.

**“Local Planning Strategy”** means the Local Planning Strategy in respect of the Scheme, as endorsed by the Commission under regulation 12 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and amended from time to time;

**“lot”** has the same meaning as in the *Planning and Development Act 2005* but does not include a strata or survey strata lot;

**“minerals”** has the same meaning as in the *Mining Act 1978*;

**“net lettable area (nla)”** means the area of all floors within the internal finished surfaces of permanent walls but excludes the following areas –

- (a) all stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas;

- (b) lobbies between lifts facing other lifts serving the same floor;
- (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building;
- (d) areas set aside for the provision of facilities or services to the floor or building where such facilities are not for the exclusive use of occupiers of the floor or building;

**“non-conforming use”** has the same meaning as it has in section 172 of the *Planning and Development Act 2005*;

**“owner”** in relation to any land, includes the Crown and every person who jointly or severally whether at law or in equity –

- (a) is entitled to the land for an estate in fee simple in possession;
- (b) is a person to whom the Crown has lawfully contracted to grant the fee simple of that land;
- (c) is a lessor or licensee from the Crown; or
- (d) is entitled to receive or is in receipt of, or if the land were let to a tenant, would be entitled to receive, the rents and profits from the land, whether as beneficial owner, trustee, mortgagee in possession or otherwise;

**“Planning Act”** means the *Planning and Development Act 2005*;

**“plot ratio”** means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located;

**“precinct”** means a definable area where particular planning policies, guidelines or standards apply;

**“predominant use”** means the primary use of premises to which all other uses carried out on the premises are subordinate, incidental or ancillary;

**“premises”** means land or buildings;

**“region scheme”** means a regional planning scheme made under the *Western Australian Planning Commission Act 1985*, as amended from time to time;

**“Residential Design Codes”** means the Residential Design Codes in Appendix 2 to the Western Australian

Planning Commission Statement of Planning Policy  
No. 1, as amended from time to time;

**“retail”** means the sale or hire of goods or services to the public;

**“substantially commenced”** means that work or development the subject of development approval has been begun by the performance of some substantial part of that work or development;

**“wholesale”** means the sale of good or materials to be sold by others;

**“zone”** means a portion of the Scheme area shown on the map by distinctive colouring, patterns, symbols, hatching or edging for the purpose of indicating the restrictions imposed by the Scheme on the use and development of land, but does not include a reserve or special control area.

## 2.

### LAND USE DEFINITIONS

In the Scheme –

“**abattoir**” means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;

“**aged and dependent persons dwelling**” has the same meaning given to the term in the Residential Design Codes;

“**aged persons hostel**” means premises used for the accommodation of aged persons in independent units and where meals and other facilities are provided;

“**agriculture – extensive**” means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture – intensive or animal husbandry – intensive;

“**agriculture – intensive**” means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with any of the following –

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); or
- (d) aquaculture;

“**amusement parlour**” means premises –

- (a) that are open to the public; and
- (b) that are used predominantly for amusement by means of amusement machines including computers; and
- (c) where there are 2 or more amusement machines;

“**animal establishment**” means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre;

“**animal husbandry – intensive**” means premises used for keeping, rearing or fattening of pigs, poultry (for

either egg or meat production), rabbits (for either meat or fur production) and other livestock feedlots, sheds or rotational pens;

**“bed and breakfast”** means a dwelling –

- (a) used by a resident of the dwelling to provide for short term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and
- (b) containing not more than 2 guest bedrooms;

**“betting agency”** means an office or totalisator agency established under the *Racing and Wagering Western Australia Act 2003*;

**“boarding house”** means a building in which provision is made for lodging or boarding more than four persons, exclusive of the family of the keeper, for hire or reward, but does not include:

- (a) containing not more than 2 guest bedrooms;
- (b) premises the subject of a Hotel, Limited Hotel or Tavern Licence granted under the provisions of the Liquor Act 1970 (as amended);
- (c) premises used as a boarding school approved under the Education Act, 1928 (as amended);
- (d) a single dwelling, attached, grouped or multiple dwelling unit;
- (e) any building that is the subject of a strata title issued under the provisions of the Strata Titles Act, 1985 (as amended).

**“bulky goods showroom”** – means premises –

- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –
  - (i) automotive parts and accessories;
  - (ii) camping, outdoor and recreation goods;
  - (iii) electric light fittings;
  - (iv) animal supplies including equestrian and pet goods;
  - (v) floor and window coverings;
  - (vi) furniture, bedding, furnishings, fabrics, manchester and homewares;
  - (vii) household appliances, electrical goods and home entertainment goods;
  - (viii) party supplies;
  - (ix) office equipment and supplies;



- (x) babies' and childrens' goods, including play equipment and accessories;
- (xi) sporting, cycling, leisure, fitness goods and accessories;
- (xii) swimming pools;

or

- (b) used to sell by retail goods and accessories by retail if –
  - (i) a large area is required for the handling, display or storage of the goods; or
  - (ii) vehicular access is required to the premises for the purpose of collection of purchased goods;

**“car park”** means premises used primarily for parking vehicles whether open to the public or not but does not include –

- (a) any part of a public road used for parking or for a taxi rank; or
- (b) any premises in which cars are displayed for sale

**“caravan park”** has the same meaning as in the *Caravan Parks and Camping Grounds Act 1995* section 5(1);

**“caretaker’s dwelling”** means a dwelling on the same site as a building, operation, or plant used for industry, and occupied by a supervisor of that building, operation or plant;

**“childcare premises”** means premises where –

- (a) an education and care service as defined in the *Education and Care Services National Law (Western Australia)* section 5(1), other than a family day care service as defined in that section, is provided; or
- (b) a child care service as defined in the *Child Care Services Act 2007* section 4 is provided;

**“cinema/theatre”** means premises where the public may view a motion picture or theatrical production;

**“civic use”** means premises used by the government department, an instrumentality of the State, or the local government, for administrative, recreational or other purposes;

**“club premises”** means premises used by a legally constituted club or association or other body of persons united by a common interest;

**“commercial vehicle parking”** means premises used for parking of one or 2 commercial vehicles but does not include –

- (a) any part of a public road used for parking or for a taxi rank; or
- (b) parking of commercial vehicles incidental to the predominant use of the land.

**“community purpose”** means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit;

**“consulting rooms”** means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

**“convenience store”** means premises –

- (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and
- (b) operated during hours which include, but may extend beyond, normal trading hours; and
- (c) the floor area of which does not exceed 300m<sup>2</sup> net lettable area;

**“educational establishment”** means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution;

**“exhibition centre”** means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature, and includes a museum or art gallery;

**“family day care”** means premises where a family day care service as defined in the *Education and Care Services National Law (Western Australia)* is provided;

**“fast food outlet / lunch bar”** means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten –

- (a) without further preparation; and
- (b) primarily of the premises;

**“fuel depot”** means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used –

- (a) as a service station; or
- (b) for the sale by retail into a vehicle for use by the vehicle;

**“funeral parlour”** means premises used –

- (a) to prepare and store bodies for burial or cremation;
- (b) to conduct funeral services;

**“garden centre”** means premises for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens.

**“grouped dwelling”** has the same meaning given to the term in the Residential Design Codes;

**“health studio”** means any land and buildings designed and equipped for physical exercise, recreation and sporting activities including outdoor recreation;

**“home business”** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession –

- (a) does not involve employing more than 2 people not members of the occupier's household;
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;
- (c) does not occupy an area greater than 50m<sup>2</sup>;
- (d) does not involve the retail sale, display or hire of goods unless the sale, display or hire is done only by means of the internet;
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood;
- (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and
- (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

**“home occupation”** means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that –

- (a) does not involve employing a person who is not a member of the occupier's household;
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;
- (c) does not occupy an area greater than 20m<sup>2</sup>;
- (d) does not display on the premises of a sign with an area exceeding 0.2m<sup>2</sup>;
- (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the internet;
- (f) does not –
  - (i) require a greater number of parking spaces than normally required for a single dwelling; or
  - (ii) result in an increase in traffic volume in the neighbourhood, does not involve the presence;
- (g) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;
- (h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and
- (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located;

**“home office”** means dwelling used by the occupier of the dwelling to carry out a home occupation if the carrying out of the occupation –

- (a) is solely within the dwelling;
- (b) does not entail clients or customers travelling to and from the dwelling;
- (c) does not involve the display of a sign on the premises; and
- (d) does not require any change to the external appearance of the dwelling;

**“home store”** means a shop attached to a dwelling that

- 
- (a) has a net lettable area not exceeding 100m<sup>2</sup>; and
- (b) is operated by a person residing in the dwelling;

**“hotel”** means premises the subject of a hotel license other than a small bar or tavern licence granted under the *Liquor Licensing Act 1988* including any betting agency on the premises;

**“industry”** means premises used for the manufacture, dismantling, processing, assembly, treating, testing,

servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes –

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail;
- (d) the provision of amenities for employees;
- (e) incidental purposes;

**“industry – extractive”** means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes –

- (a) the processing of raw materials including crushing, screening, washing, blending or grading;
- (b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration;

**“industry – light”** means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed;

**“industry – primary production”** means premises used –

- (a) to carry out a primary production business as that term is defined in the *Income Tax Assessment Act 1997* (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in the primary production businesses.

**“landscape supplies”** means premises used for the storage and sale of items such as woodchips, logs, rocks, sand stone and other such materials.

**“laundromat”** means any land or building, open to the public in which washing machines, with or without provision for drying clothes, are available for use.

**“liquor store”** means premises the subject of a liquor store license granted under the Liquor Control Act 1988.

**“market”** – means premises used for the display and sale of goods from stalls by independent vendors;

**“medical centre”** – means premises, other than a hospital, used by 3 or more health practitioner(s) at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care;

**“mining operations”** - means premises where mining operations, as that term is defined in the *Mining Act 1978* section 8(1) is carried out;

**“motel”** – means premises, which may be licensed under the *Liquor Control Act 1998* –

- (a) used to accommodate guests in a manner similar to a hotel; and
- (b) with specific provision for the accommodation of guests with motor vehicles;

**“motor vehicle, boat or caravan sales”** – means premises used to sell or hire motor vehicles, boats or caravans;

**“motor vehicle recovery and towing”** – means premises used for the transfer and temporary storage of damaged motor vehicles and includes the maintenance, management and repair of the vehicles used to recover and tow damaged motor vehicles;

**“motor vehicle repair”** – means premises used for or in connection with:

- (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or
- (b) repairs to tyres other than recapping or re-treading of tyres;

**“motor vehicle wash”** – means premises primarily used to wash motor vehicles;

**“motor vehicle wrecking”** – means premises used for the storage, breaking up or dismantling of motor vehicles and includes the sale of second-hand motor vehicle accessories and spare parts;

**“multiple dwelling”** has the same meaning given to the term in the Residential Design Codes.

**“nightclub”** – means premises the subject of a night club license granted under the *Liquor Control Act 1988*;

**“nursing home”** – means a hospital in which patients reside.

**“office”** – means premises used for administration, clerical, technical, professional or similar business activities;

**“place of worship”** – means premises used for religious activities such as a church, chapel, mosque, synagogue or temple;

**“public utility”** means any work or undertaking constructed or maintained by a public authority or the local government as may be required to provide water, sewerage, electricity, gas, drainage, communications or other similar services;

**“reception centre”** – means premises used for hosted functions on formal or ceremonial occasions;

**“recreation – private”** – means premises that are –

- (a) used for indoor or outdoor leisure, recreation or sport; and
- (b) not usually open to the public without charge;

**“resource recovery centre”** means premises other than a waste disposal facility used for the recovery of resource from waste.

**“residential building”** – has the same meaning as in the Residential Design Codes;

**“restaurant/café”** - means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the *Liquor Control Act 1988*;

**“restricted premises”** – means premises used for the sale by retail or wholesale, or the offer by hire, loan or exchange, or the exhibition, display or delivery of –

- (a) publications that are classified as restricted under the *Classification (Publications, Films and Computer Games) Act 1995* (Commonwealth); or
- (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity;
- (c) smoking related implements

**“roadhouse”** means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services –

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;

**“rural home business”** - means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation –

- (a) does not involve employing more than 2 people who are not members of the occupier's household;
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;
- (c) does not occupy an area greater than 200m<sup>2</sup>;
- (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the internet;
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and
- (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross tare weight;

**“rural pursuit/hobby farm”** – means any premises, other than premises used for agriculture – extensive or agriculture – intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household –

- (a) the rearing, agistment, stabling or training of animals;
- (b) the keeping of bees;
- (c) the sale of produce grown solely on the premises;

**“salvage yard”** means premises used for the storage and sale of materials salvaged from the erection, demolition, dismantling or renovating of, or fire or



flood damage to structures including (but without limiting the generality of the foregoing) buildings, machinery, vehicles and boats;

**“service station”** – means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for –

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental/convenience retail nature; or
- (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles,

**“shop”** – means premises other than a bulky goods showroom, a liquor store – large or a liquor store – small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services;

**“single house”** has the same meaning given to the term in the Residential Design Codes.

**“tavern”** – means premises as the subject of a tavern license granted under the *Liquor Licensing Act 1988*;

**“telecommunications infrastructure”** – means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network;

**“tourist development”** means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide –

- (a) short-term accommodation for guests; and
- (b) onsite facilities for the use of guests; and
- (c) facilities for the management of the development;

**“trade display”** – means premises used for the display of trade goods and equipment for the purpose of advertisement;

**“trade supplies”** means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government.

**“transport depot”** means premises used primarily for the parking or garaging of 3 or more commercial vehicles including –

- (a) any ancillary maintenance or refuelling of those vehicles; and
- (b) any ancillary storage of goods brought to the premises by those vehicles; and
- (c) the transfer of goods or persons from one vehicle to another;

**“veterinary centre”** – means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders;

**“warehouse / storage”** – means premises including indoor or outdoor facilities used for –

- (a) the storage of goods, equipment, plant or materials; or
- (b) the display or sale by wholesale of goods.

**“waste disposal facility”** means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

**“waste storage facility”** means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

**“winery”** – means premises used for the production of viticultural produce and associated sale of the produce.

**“workforce accommodation”** – means premises, which may include modular or relocatable buildings, use –

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting or recreation facilities for the occupants and authorised visitors;

## Schedule 2 – Additional uses

[cl. 3.4]

No.	Description of Land	Additional Use	Conditions
A1	Lots 174 & 268 corner Doney & Heath Streets, Narrogin	Hotel & Carpark	No extension or change of use without the prior development approval of the local government.
A2	Reserve 25301 (Lot 1548) Great Southern Highway, Narrogin	Aboriginal Arts and Crafts	<ol style="list-style-type: none"> <li>1. No extension or change of use without the prior development approval of the local government.</li> <li>2. Compliance with the development standards of the 'Service Commercial' zone.</li> </ol>
A3	Lots 13 & 14 Lefroy Street, Narrogin	Bus Depot & Caretaker's Dwelling	No extension or change of use without the prior development approval of the local government.
A4	Lot 723 Graham Road, Narrogin	Educational Establishment (Private School)	No extension or change of use without the prior development approval of the local government.
A5	Lot 1239 Herald Street, Narrogin	Veterinary Consulting Rooms	<ol style="list-style-type: none"> <li>1. No extension or change of use without the prior development approval of the local government.</li> <li>2. No large animals such as horses, cattle and/or pigs are to be stabled on the land.</li> <li>3. A maximum of two (2) veterinarians are permitted to operate on the land at any one time.</li> </ol>
A6	Lot 178 Hansard Street, Narrogin	Storage of Vehicles and Building Materials	Storage of vehicles and building materials to be confined to the shed. No extension or change of land use without the special approval of the Council.
A7	Lots 178-179 Hansard Street, Narrogin	Light Industry & Showroom	Compliance with the Development Standards of the Service Commercial Zone.
A8	Lot 11 Harbour Street, Narrogin	Bus Depot & Caretaker's Dwelling	None
A9	Lot South Part 234 Havelock Street, Narrogin	Ballet Teaching Studio	None

No.	Description of Land	Additional Use	Conditions
A10	Lots 401 and 402 Hansard Street, Narrogin	Arts & Craft Aboriginal Centre Child Day Care Child Minding Centre Youth Drop In Centre	None
A11	Lot 50 Earl Street and Lots 4, 6 and portion of Lot 3 Hillside Road, Hillside	Stockyards	None
A12	Lot 13 Earl Street, Hillside	Animal Establishment	None

### Schedule 3 – Restricted uses

[cl. 3.5]

No.	Description of Land	Restricted Use	Conditions

## Schedule 4 – Special use zones

[cl. 3.6]

No.	Description of Land	Special Use	Conditions
SU1	Lots 1663, 389 & 1 Felspar Street, Lots 638 & 5 Forrest Street and portion of the Glyde Street road reserve between Felspar & Forrest Streets, Narrogin.	Aged Persons Housing	<ol style="list-style-type: none"> <li>1. All development on the land shall be in accordance with a Structure Plan approved by the local government (including any approved modifications thereto).</li> <li>2. No extension or change of use without the prior development approval of the local government.</li> </ol>
SU2	Lot 501 Williams Road, Narrogin	Nursing Home	<ol style="list-style-type: none"> <li>1. No extension or change of use without the prior development approval of the local government.</li> </ol>
SU3	Lot 15 Clayton Road, Narrogin	Communal Village comprising residential dwellings used to provide permanent accommodation by leasehold or strata arrangement and which includes communal recreational and/or other ancillary facilities under a common management arrangement for the residents of the village.	<ol style="list-style-type: none"> <li>1. The following uses are permitted subject to the local government granting planning consent to commence development: <ul style="list-style-type: none"> <li>• Grouped Dwellings</li> <li>• Multiple Dwellings</li> <li>• Communal Facilities</li> </ul> <p>“Communal Facilities” are facilities, services and land uses provided for the exclusive and common use by residents of this Special Use Zone, and may include: Restaurant, Convenience Store, Health Studio, Hairdresser’s Salon/Beautician, Dry Cleaning Premises/Laundromat, Private Recreation, Communal Hall, and any other use determined by the local government to satisfy the intent of communal facilities.</p> </li> <li>2. All other uses not mentioned under condition no.1 above are not permitted.</li> <li>3. All development upon the site shall generally be in accordance with a Structure Plan for the site approved by the local government, or any approved variations thereto.</li> <li>4. The Structure Plan shall address, but not be limited to, the</li> </ol>

No.	Description of Land	Special Use	Conditions
SU3 cont.			<p>following matters to the satisfaction of the local government:</p> <ul style="list-style-type: none"> <li>a) Site layout and description of proposed land uses;</li> <li>b) Strata / lease layout and lot orientation;</li> <li>c) Building materials and theme;</li> <li>d) Traffic management including vehicle access and circulation;</li> <li>e) On-site and street car parking arrangements;</li> <li>f) Pedestrian access both internally and externally;</li> <li>g) Public open space and communal facilities;</li> <li>h) Landscaping treatments including retention of significant on-site vegetation;</li> <li>i) Lighting and security;</li> <li>j) Buffering to adequately protect existing uses on neighbouring properties;</li> <li>k) Method of integration with future proposed residential development on adjoining land; and</li> <li>l) Provision of relevant Public Utility Services.</li> </ul> <p>5. Prior to the local government determining the Structure Plan and any variations thereto, the plan shall be subject to the advertising procedures of clause 9.4 of the Scheme.</p> <p>6. All residential development on the land shall accord with, and reflect a maximum density coding of R40.</p>
SU4	Lots 706, 707, 708, 711 & 712 corner Marsh & O'Connor Streets, Narrogin	Brickworks	<ul style="list-style-type: none"> <li>1. All development on the land shall be in accordance with a Structure Plan approved by the local government (including any approved modifications thereto).</li> <li>2. No extension or change of use without the prior development approval of the local government.</li> </ul>
SU5	Lot 31 Great Southern Highway, Dumberning.	Composite uses comprising uses permissible in the 'Rural Residential', and 'General Industry'	<ul style="list-style-type: none"> <li>1. Development of the land shall be in accordance with a Local Development Plan (LDP) approved by the local government. The LDP should provide sufficient information to address the requirements</li> </ul>

		<p>zones with the exception of the use 'Industry' and 'Industry – Extractive'.</p>	<p>of the Scheme and the following:</p> <ul style="list-style-type: none"> <li>(i) The provision of portable reticulated water and onsite wastewater disposal;</li> <li>(ii) Revegetation and the introduction of separation distances and buffers from sensitive land uses;</li> <li>(iii) Bushfire Risk;</li> <li>(iv) The spatial extent of precincts that encompass the 'Industrial', 'Rural Enterprise' and 'Special Rural' uses;</li> <li>(v) The spatial extent and location of residential building envelopes in the 'Special Rural' precinct;</li> <li>(vi) The spatial extend and location of residential building envelopes and enterprise envelopes in the 'Rural Enterprise' precinct;</li> <li>(vii) The staging of infrastructure;</li> <li>(viii) The transition between 'Industrial' uses and 'Residential' uses, including bulk and scale and separation distances;</li> <li>(ix) The size of lots in the 'Industrial' precinct having consideration to separation distances and land use buffers;</li> <li>(x) Areas of low capability for on-site effluent disposal;</li> <li>(xi) Access and traffic management; and</li> <li>(xii) Waste management including bin disposal areas in the 'Rural Enterprise' and 'Industrial' precincts.</li> </ul> <ol style="list-style-type: none"> <li>2. Prior to subdivision or development, a Local Water Management Strategy (LWMS) shall be prepared and approved by the local government on the advice of the Department of Water. Stormwater drainage shall be contained on -site to the satisfaction of the local government.</li> <li>3. Prior to subdivision or development, a revegetation plan shall be prepared. The revegetation plan should include native species to the</li> </ol>
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			<p>specification of the local government.</p> <ol style="list-style-type: none"> <li>4. Prior to subdivision or development, a bushfire management plan is to be prepared and approved.</li> <li>5. Development on the site being provided with an onsite effluent disposal system to the satisfaction of the local government and the Department of Health.</li> <li>6. Development requirements set out in Clause 4.11 of the Scheme shall be applied to the 'Industrial' precinct.</li> <li>7. Residential building envelopes within the 'Special Rural' precinct shall be limited to a maximum size of 1200m<sup>2</sup> and setback 10 metres from the primary street and side/rear boundaries.</li> <li>8. Notwithstanding anything elsewhere appearing in the Scheme, the minimum building setback to Great Southern Highway in the 'Special Rural' precinct shall be 30 metres.</li> <li>9. Residential building envelopes and enterprise envelopes within the 'Rural Enterprise' precinct shall be located behind the main residential building line, setback 10 metres from side boundaries and screened accordingly.</li> <li>10. Enterprise envelopes within the 'Rural Enterprise' precinct shall be located behind the main residential building line, setback 10 metres from side boundaries and screened accordingly.</li> <li>11. Development shall be confined to either a residential building envelope or enterprise envelope in the 'Special Rural' and 'Rural Enterprise' precinct, as depicted on an approved LDP.</li> <li>12. Buildings within a nominated enterprise envelope in the 'Rural Enterprise' precinct shall be limited to a maximum total floor space of 900m<sup>2</sup>, unless otherwise approved by the local government.</li> <li>13. At subdivision or development stage lots in the 'Special Rural' precinct shall be subject to a notification on title to advise landowners of the potential impact from nearby agricultural and light industrial land uses.</li> </ol>
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			<p>14. Development approval shall be required for all development including signage.</p> <p>15. Minimum lot size in the 'industrial' precinct should average 4 hectares and consider on-site separation distances.</p> <p>16. No lot shall have direct access onto Great Southern Highway or Wanerie Road. Access shall be restricted to local access roads.</p> <p>17. Access points shall be designed, approved and constructed to Main Roads Western Australia specifications.</p> <p>18. Built form is to be consistent with a predominant theme for the site, in terms of scale, colour and use of materials. The use of colorbond and/or non-reflective materials may be required.</p> <p>19. Use of land or buildings for any form of human habitation is prohibited within nominated enterprise envelopes in the 'Rural Enterprise' precinct.</p> <p>20. Stockings rates for rural pursuit/hobby farm apply to 'Rural Residential' uses, as guided by the local government.</p>
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## Schedule 5 – Rural Residential zones & provisions

No.	Description of Location	Provisions
RR1	Portion of Williams Locations 153 & 1437 Narrogin (north) and Lot 4 of Williams Location 153 Great Southern Highway, Hillside.	<ol style="list-style-type: none"> <li>1. Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. Notwithstanding anything elsewhere appearing in the Scheme the minimum building setback to the Great Southern Highway deviation shown on the Structure Plan shall be 30 metres.</li> <li>3. All lots within the subdivision shall be connected to a reticulated public water supply system as a condition of subdivision approval.</li> <li>4. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.</li> </ol>
RR2	Williams Locations 3743, 5476, 3481, 1688 and 3947 Narrogin Valley Road, Narrogin Valley.	<ol style="list-style-type: none"> <li>1. Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. Notwithstanding anything elsewhere appearing in the Scheme the minimum building setback on any lot shall be 30 metres.</li> <li>3. No dwelling shall be constructed or approved for construction unless a minimum of 92,000 litres domestic water storage tank or other approved potable water supply and storage facility is established with the dwelling.</li> <li>4. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.</li> </ol>
RR3	Lot 3 portion Dumberning Agricultural Area Lots 151 and 152, Katta Road, Dumberning.	<ol style="list-style-type: none"> <li>1. Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. No dwelling shall be constructed or approved for construction unless a minimum of 92,000 litres domestic water storage tank or other approved potable water supply and storage facility is established with the dwelling.</li> <li>3. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the</li> </ol>

No.	Description of Location	Provisions
RR3 cont.		land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.
RR4	Lot 81 Mokine Road, Dumberning.	<ol style="list-style-type: none"> <li>1. Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. All lots within the subdivision shall be connected to a reticulated public water supply system as a condition of subdivision approval.</li> <li>3. The minimum building setback from Mokine Road is to be 100 metres and 10 metres from any other boundary, unless otherwise approved by the local government.</li> <li>4. Unless otherwise approved by the Shire of Narrogin all building development and effluent disposal shall be confined to building envelopes indicated on the approved Structure Plan.</li> <li>5. Fences shall be erected to protect trees from grazing livestock where required by the local government.</li> <li>6. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.</li> </ol>
RR5	Lot 2 Katta Road, Dumberning.	<ol style="list-style-type: none"> <li>1. Any further subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. No dwelling shall be constructed or approved for construction unless a potable water supply (either from a reticulated water supply or a water storage tank comprising a minimum capacity of 92,000 litres) and an approved method of effluent disposal have been incorporated into the approved plans.</li> <li>3. Unless otherwise approved by the Shire of Narrogin all building development and effluent disposal shall be confined to</li> </ol>
RR5cont.		<ol style="list-style-type: none"> <li>building envelopes indicated on the approved Structure Plan.</li> <li>4. Fences shall be erected to protect trees from grazing livestock where required by the local government.</li> <li>5. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the</li> </ol>

No.	Description of Location	Provisions
		land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.
RR6	Lot 155 Narrakine Road, Dumberning.	<ol style="list-style-type: none"> <li>1. Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</li> <li>2. Unless otherwise approved by the Shire of Narrogin all building development and effluent disposal shall be confined to building envelopes indicated on the approved Structure Plan.</li> <li>3. Dwellings and outbuildings shall be constructed of materials which blend into the rural landscape. No reflective or second-hand materials will be permitted for use as external cladding visible from outside the proposed lot boundaries.</li> <li>4. Fences shall be erected to protect trees from grazing livestock where required by the local government.</li> <li>5. Building envelopes are to be no more than 2000 square metres or 10% of the lot area (whichever is the lesser) in total area and are to be sited at least 300 metres from the boundaries of any existing piggeries.</li> <li>6. A building may not be occupied as a residence until the lot on which the building is constructed is connected to an adequate reticulated water supply, or the building is provided with facilities for the catchment and storage of 92,000 litres of potable water.</li> <li>7. At the subdivision stage of development the subdivider shall prepare and implement a Fire Management Plan to the specifications and satisfaction of DFES and the local government. All subdivision, development and management of the land shall be in accordance with the Fire Management Plan as endorsed by DFES and the local government.</li> <li>8. At the subdivision stage of development the local government will recommend that the Western Australian Planning Commission impose a condition requiring the subdivider to make arrangements with the Commission for the registration on title of a notification pursuant to Section 165 of the <i>Planning and Development Act 2005</i> informing all prospective purchasers of any lot located within 300 metres of the lot boundary of a piggery that the use and enjoyment of the land may be affected by the piggery.</li> </ol>

## Schedule 6 – Environmental conditions

[cl. 4.7]

Scheme or Amendment No.	Gazettal Date	Environmental Conditions

## Schedule 7 – Special Control Areas

[cl. 5.1]

Special Control Area (SCA) No.	Description of Land	Purpose	Development Requirements
SCA1	Portion of Williams Locations 2949, 1311, 2731 & Lot 50 Narrogin Valley Road, McDougalls Road and Condon Road, Narrogin Valley.	Rural Smallholdings	<p>Subdivision shall generally be in accordance with a Structure Plan signed by the Chief Executive Officer of the Shire of Narrogin and endorsed by the Western Australian Planning Commission (including any approved modifications thereto).</p> <p>All lots within the subdivision shall be connected to a reticulated public water supply system as a condition of subdivision approval.</p> <p>Unless otherwise approved by the Shire of Narrogin all building development and effluent disposal shall be confined to building envelopes indicated on the approved Structure Plan.</p> <p>All subdivision, development and management of the land shall be in accordance with a Bushfire Management Plan to the specifications and satisfaction of DFES and the local government.</p>
SCA2	Various land holdings located within 500m of Reserve 8410 White Road, Narrogin	Recognise Land Use Buffer associated with the Narrogin Refuse/Landfill Site.	<p>No subdivision of the land is permitted until such time as the Land Use Buffer associated with the White Road Refuse/Landfill site is required.</p> <p>Local government's prior planning consent is required for the construction of a dwelling or other habitable structure within the Land Use Buffer Zone.</p>
SCA3	Various landholdings located with 500m of Lot 50 Earl Street & Lots 6, 4 & portion of Lot 3 Hillside Road, Hillside	Recognise the Land Use Buffer Zone associated with the Narrogin Sale Yards	<p>Any approval to subdivide land within the identified 500m buffer shall be subject to a condition requiring each resultant lot to contain a notification under Section 70A of the Land Transfer Act advising of the existence of the Sales Yards and the potential impacts of the operation during its use.</p> <p>Local government's prior planning consent is required for the construction of a dwelling or other habitable structure within the Land Use Buffer Zone.</p>
SCA4	Various Landholdings within 1000m of Lot 13 Earl Street, Hillside.	Recognise the Land Use Buffer Zone associated with the Dog Kennels associated with Narrogin Veterinary	<p>Any approval to subdivide land within the identified 1000m buffer shall be subject to a condition requiring each resultant lot to contain a notification under Section 70A of the Land Transfer Act advising of the existence of the Veterinary Hospital Kennels and the potential impacts of the operation during its use.</p>

Special Control Area (SCA) No.	Description of Land	Purpose	Development Requirements
		Hospital.	Local government's prior planning consent is required for the construction of a dwelling or other habitable structure within the Land Use Buffer Zone.
SCA5	Various Landholdings within the identified Land Use Buffer Zone for the Narrogin Wastewater Treatment Plant	Recognise the Land Use Buffer Zone associated with the Narrogin Waste Water Treatment Plant.	<p>No further subdivision of land is permitted.</p> <p>Development is restricted to a single dwelling only.</p> <p>Local government's prior planning consent is required for the construction of a dwelling or other habitable structure within the Land Use Buffer Zone.</p> <p>Any approval to develop a dwelling or habitable building shall be subject to a condition requiring the placement of a notification under Section 70A of the Land Transfer Act advising of the existence of the Wastewater Treatment Plant and the potential impacts of the operation during its use.</p>
SCA6	Various landholdings contained within 500m of the Narrogin Speedway, Vintage Motorcycle Track and Narrogin Clay Target Club.	Recognise the Land use buffer zone associated with the Narrogin Speedway.	<p>No habitable building shall be located within the Identified land use buffer.</p> <p>The subdivision of land within the Land Use Buffer Zone shall not be permitted.</p>
SCA7	Various landholdings within 2km of Lots 4884, 4985 and 563 corner of Wanerie and Corraminning Roads.	Recognise the Land Use Buffer Zone associated with the Narrogin Feedlot.	<p>No habitable building shall be located within the Identified land use buffer.</p> <p>The rezoning and/or subdivision of land within the Land Use Buffer Zone shall not be permitted.</p>
SCA8	Various landholdings within 500m of Hillside Abattoir on Boxsell Road	Recognise the Land Use Buffer zone associated with the Abattoir.	<p>No habitable building shall be located within the Identified land use buffer.</p> <p>The rezoning and/or subdivision of land within the Land Use Buffer Zone shall not be permitted.</p>
SCA9	Various Landholdings within 500m of the Narrogin Airfield on Clayton Road, Narrogin	Recognise the Land Use Buffer Zone associated with the operation of the Narrogin Airfield.	No habitable building shall be located within the Identified land use buffer unless developed and associated with Airfield.



## Schedule 8 – Form of application for development approval

### APPLICATION FOR DEVELOPMENT APPROVAL

Owner details		
Name:		
Address:		
		Postcode:
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person:		
Signature:		Date:
Signature:		Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature.</i>		
Applicant details		
Name:		
Address:		
		Postcode:
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person for correspondence:		
Signature:		Date:
Property details		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name:	Suburb:	
Nearest street intersection:		
Existing building/land use:		
Description of proposed development and/or use:		
Nature of any existing buildings and/or use:		
Approximate cost of proposed development:		
Estimated time of completion:		
<i>OFFICE USE ONLY</i>		
Acceptance Officer's initials:		Date received:
Local government reference no:		

*(The content of the form of application must conform to Schedule 11 but minor variations may be permitted to the format.)*

## Schedule 9 - Additional information for advertisements

*Note: To be completed in addition to the Application for Development Approval form*

1.	Description of property upon which advertisement is to be displayed including full details of its proposed position within that property: ..... ..... ..... ..... .....
2.	Details of proposed sign: (a) Type of structure on which advertisement is to be erected (i.e. freestanding, wall mounted, other): ..... (b) Height: ..... Width: ..... Depth: ..... (c) Colours to be used: (d) Height above ground level — (a) (to top of advertisement): ..... (b) (to underside): ..... (e) Materials to be used:..... ..... Illuminated: Yes / No If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source:..... .....
3.	Period of time for which advertisement is required:..... .....
4.	Details of signs (if any) to be removed if this application is approved: ..... ..... ..... Note: This application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 4 above. Signature of advertiser(s): ..... (if different from land owners) ..... Date: .....

# Schedule 10 – Notice of public advertisement of planning proposal

*Planning and Development Act 2005*

Shire of Narrogin\*

## NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL

The local government of the Shire of Narrogin\* has received an application to use and/or develop land for the following purpose and public comments are invited.

Lot No: \_\_\_\_\_ Street: \_\_\_\_\_

Locality: \_\_\_\_\_

Proposal:.....  
.....  
.....  
.....  
.....

Details of the proposal are available for inspection at the local government office of the Shire of Narrogin. Comments on the proposal may be submitted to the Shire of Narrogin in writing on or before the ..... day of .....

Signed:..... Dated:.....

for and on behalf of the Shire of Narrogin.

(\* Delete whichever is not applicable)

# Schedule 11 – Notice of determination on application for development approval

*Planning and Development Act 2005*

Shire of Narrogin

## DETERMINATION ON APPLICATION FOR DEVELOPMENT APPROVAL

Location:

Lot:

Volume No:

Application Date:

Plan/Diagram:

Folio No:

Received on:

Description of proposed development:.....  
.....  
.....  
.....

The application for development approval is:

granted subject to the following conditions:

refused for the following reason(s)

Conditions/reasons for refusal:

.....  
.....  
.....  
.....  
.....

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of review under Part 14 of the Planning and Development Act 2005. A right of review must be lodged within 28 days of the determination.

Signed:..... Date:.....

for and on behalf of the Shire of Narrogin.

(\* Delete whichever is not applicable)

**ADOPTION**

Adopted by resolution of the Council of the **SHIRE OF NARROGIN** at the meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

.....

President

.....

Chief Executive Officer

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**FINAL APPROVAL**

Adopted by resolution of the Council of the **SHIRE OF NARROGIN** at the meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_ 2017 and the Seal of the Municipality was pursuant to that resolution hereunto affixed in the presence of:

.....

President

.....

Chief Executive Officer

---

Submitted and recommended for final approval by the Western Australian Planning Commission.

.....  
Delegated under S.16 of PD Act 2005

.....  
Date

---

Final approval granted.

.....  
Minister for Planning

.....  
Date

## Schedule A – Supplemental Provisions

EXEMPTED DEVELOPMENT	APPLICABLE ZONE / RESERVE	CONDITIONS APPLYING TO THE EXEMPTED DEVELOPMENT
<b>Agriculture-Extensive</b>	Rural	Where the use meets the following criteria: <ul style="list-style-type: none"> <li>• is not located within the boundaries of a designated townsite; and</li> <li>• does not include the construction of buildings that are not exempted by this schedule.</li> </ul>
<b>Air conditioning unit</b>	All Zones.	Where the unit: <ul style="list-style-type: none"> <li>• is roof mounted and is not visible from the street; or</li> <li>• is wall mounted, is not visible from the street and is not located within 5 metres from an external window or door from an adjoining dwelling; and</li> <li>• external sound levels from the unit (measured at the unit) must not exceed a maximum 55dBA.</li> </ul>
<b>Building Maintenance</b>	All Zones	Where the building maintenance works meet the following criteria: <ul style="list-style-type: none"> <li>• are primarily internal and do not materially affect the external appearance of the building;</li> <li>• do not have the effect of increasing building floor area or building foot print; and</li> <li>• do not affect a building located in a place that has been entered in the register of Heritage Places under the <i>Heritage of Western Australia Act 1990</i>, the subject of an order under Part 6 of the <i>Heritage of Western Australia Act 1990</i>; included on the Heritage List under clause 8 of the deemed provisions; or located within an designated heritage area under clause 9 of the deemed provisions.</li> </ul>
<b>Demolition</b>	All Zones	<ul style="list-style-type: none"> <li>• Where such development does not affect a building located in a place that has been entered in the register of Heritage Places under the <i>Heritage of Western Australia Act 1990</i>, the subject of an order under Part 6 of the <i>Heritage of Western Australia Act 1990</i>; included on the Heritage List under clause 8 of the deemed provisions; or located within an designated heritage area under clause 9 of the deemed provisions.</li> </ul>

EXEMPTED DEVELOPMENT	APPLICABLE ZONE / RESERVE	CONDITIONS APPLYING TO THE EXEMPTED DEVELOPMENT
<b>Fences</b>	Commercial; Rural Townsite; Service Commercial; Residential; General Industry; Development.	Where the fence meets the following criteria: <ul style="list-style-type: none"> <li>• is located within 4.5 metres of a street boundary it is visually permeable 1.2 metres above natural ground level to a maximum height of 1.8 metres above natural ground level; or</li> <li>• is located greater than 4.5 metres from a street boundary it is no greater than 1.8 metres above natural ground level.</li> </ul>
	Rural Residential; Rural.	Where the fence meets the following criteria: <ul style="list-style-type: none"> <li>• is no higher than 1.5 metres in height; and</li> <li>• is constructed of post and wire or post and rail.</li> </ul>
	Railway; Conservation; State Forrest; Recreation and Open Space; Public Purposes.	Where the fence meets the following criteria: <ul style="list-style-type: none"> <li>• is located greater than 6m from a street boundary;</li> <li>• is visually permeable;</li> <li>• is no greater than 1.8 metres above natural ground level; and</li> <li>• does not require the clearing/removal of vegetation to install.</li> </ul>
<b>Home Office</b>	All zones except Service Commercial and General Industry.	
<b>Horse Stable</b>	Rural Residential; Rural.	Where the use meets the following criteria: <ul style="list-style-type: none"> <li>• No more than 1 horse, ass, mule or similar is kept per one hectare of paddock area;</li> <li>• does not include the construction of buildings that are not exempted by this schedule; and</li> <li>• complies with all relevant development standards/ requirements of the Scheme.</li> </ul>
<b>Outdoor Lighting and Supporting Poles</b>	Commercial; Service Commercial; General Industry; Railway; Conservation; State Forest; Recreation and Open Space; Public Purpose.	Where the lighting meets all of the following criteria: <ul style="list-style-type: none"> <li>• is not set more than 5 metres above ground level; and</li> <li>• lighting is directed only onto the land into which it is located.</li> </ul>

	Rural Townsite; Residential; Rural Residential; Rural.	Where the lighting meets all of the following criteria: <ul style="list-style-type: none"> <li>• is not set more than 2.5 metres above ground level;</li> <li>• is fixed to a building on the property; and</li> <li>• lighting is directed only into the land into which it is located.</li> </ul>
<b>Retaining Wall</b>	Commercial; Rural Townsite; Service Commercial; Residential; General Industry; Development.	Where the retaining wall meets the following criteria: <ul style="list-style-type: none"> <li>• the top of the retaining wall has a maximum height of 500mm above the adjoining lower level; and</li> <li>• is not located within a flood plain area.</li> </ul>
	Rural Residential; Rural.	Where the retaining wall meets the following criteria: <ul style="list-style-type: none"> <li>• the top of the retaining wall has a maximum height of 1.2m above the adjoining lower level;</li> <li>• is setback in accordance with Table 2: Development Table – General, or located within an approved building envelope (where one exists); and</li> <li>• is not located within a flood plain area.</li> </ul>
<b>Rural Home Business</b>	Rural.	Where the rural home business is not located within the boundaries of a designated townsite.
<b>Rural Pursuit</b>	Rural.	Where the rural pursuit meets the following criteria: <ul style="list-style-type: none"> <li>• if located within the boundaries of a designated townsite, on a lot not less than 2 hectares in area; and</li> <li>• does not include the construction of buildings that are not exempted by this schedule;</li> <li>• does not include the stabling or keeping of horses, asses, mules or similar at a rate greater than 1 head per one hectare of paddock area; and</li> <li>• complies with all relevant development standards/ requirements of the Scheme and any relevant local planning policies adopted by the local government.</li> </ul>



EXEMPTED DEVELOPMENT	APPLICABLE ZONE/RESERVE	CONDITIONS APPLYING TO THE EXEMPTED DEVELOPMENT
<b>Rural Shed, Outbuilding or Stable</b>	Rural Residential.	Where the building meets the following criteria: <ul style="list-style-type: none"> <li>• the combined area of all buildings (dwelling, other outbuildings, stables, etc) on the land would not exceed 350m<sup>2</sup> or 10% of the lot area, which ever is the lesser;</li> <li>• the height does not exceed 5 metres;</li> <li>• the external cladding of the building is non reflective;</li> <li>• is setback in accordance with Table 2: Development Table – General, or located within an approved building envelope (where one exists);</li> <li>• is not proposed to be occupied for human habitation; and</li> <li>• complies with all other relevant development standards/ requirements of the Scheme and any relevant local planning policies adopted by the local government.</li> </ul>
	Rural.	Where the building meets the following criteria: <ul style="list-style-type: none"> <li>• the combined area of all buildings (dwelling, other outbuildings, stables, etc) on the land would not exceed 500m<sup>2</sup> or 10% of the lot area, which ever is the lesser;</li> <li>• the height does not exceed 5 metres;</li> <li>• the external cladding of the building is non reflective; and</li> <li>• is setback in accordance with Table 2: Development Table – General; and</li> <li>• is not proposed to be occupied for human habitation.</li> </ul>
<b>Satellite Dish</b>	All Zones.	Where the infrastructure is for private use associated with a dwelling; and <ul style="list-style-type: none"> <li>• a ground mounted dish has a maximum diameter of 2.5m, a height above natural ground level not exceeding 3m, and is located in the rear setback of the property; or</li> <li>• a roof mounted dish has a maximum diameter of 1.5m and is not positioned on any part of the roof facing a street or within 5 metres from an external window or door from an adjoining dwelling.</li> </ul>
<b>Shade Structure</b>	Service Commercial; General Industry.	Where the structure meets the following criteria: <ul style="list-style-type: none"> <li>• is incidental to an existing commercial or industrial building on the site;</li> <li>• is setback in accordance with Table 2: Development Table – General; and</li> <li>• is no greater than 5m in height.</li> </ul>
<b>Single House including any Extensions and Ancillary Outbuildings</b>	Rural Townsite; Residential; Rural Residential; Rural.	In all cases except where the development: <ul style="list-style-type: none"> <li>• requires the exercise of a discretion by the local government to vary the provisions of the Residential Design Codes, the Scheme or any applicable local planning policy;</li> <li>• will be located in a heritage area designated under the Scheme;</li> <li>• comprises transportable buildings / structures or sea containers;</li> </ul>

		<ul style="list-style-type: none"> <li>comprises kit-type buildings / structures;</li> <li>comprises a relocated second hand building or sea container or part thereof; and</li> <li>is on a lot or location which does not have access to a dedicated and constructed road.</li> </ul>
<b>Swimming Pool/Spa</b>	Residential.	<p>Where the pool/spa meets all of the following criteria:</p> <ul style="list-style-type: none"> <li>its area is no greater than 100m<sup>2</sup>;</li> <li>is to be used for domestic purposes only; and</li> <li>does not required the exercise of discretion under the Residential Design Codes.</li> </ul>
	Rural Townsite; Rural Residential; Rural.	<p>Where the pool/spa meets all of the following criteria:</p> <ul style="list-style-type: none"> <li>its area is no greater than 100m<sup>2</sup>;</li> <li>is to be used for domestic purposes only;</li> <li>it is located within an approved building envelope, or where no building envelope exists, is setback from the property boundaries in accordance with Table 2; and</li> <li>no part of it is located more than 20 metres away from an existing approved dwelling on the land.</li> </ul>
<b>Temporary Building (including temporary plant and equipment)</b>	All Zones; All Reserves.	<p>Where the building meets all of the following criteria:</p> <ul style="list-style-type: none"> <li>is necessary for the construction of a current approved development that is being constructed on the same site as the temporary building;</li> <li>will not be located on the lot for more than 6 months; and</li> <li>will not be used for accommodation purposes.</li> </ul>
<b>Temporary Sale of Goods or Food</b>	All Zones; All Reserves.	<p>Where non-food merchandise is sold at occasional fetes, shows, swap-meets and the like.</p> <p>Where the sale of food meets one of the following criteria:</p> <ul style="list-style-type: none"> <li>the food is sold by traders at occasional markets; or</li> <li>the temporary food premises is subject to an Itinerant Food Vendors License, Trader's License or Stallholder's License under any Local Law made by the local government from time to time.</li> </ul>
<b>Temporary Works</b>	All Zones; All Reserves.	Where the works are in existence for less than 48 hours or such longer time as the local government agrees.
<b>Urgent Works</b>	All zones; All Reserves.	Where the works are required urgently for public safety or for the safety or security of plant or equipment or for the maintenance of essential services.
<b>Water Storage Tank</b>	Rural Residential; Rural.	Where it is located within an approved building envelope, or where no building envelope exists, is setback no less than 15metres from any lot boundary.

## Exempted Advertisements

LAND USE AND/OR DEVELOPMENT REQUIRING ADVERTISEMENT	EXEMPTED SIGN TYPE AND NUMBER (includes the change of posters on poster signs and applies to non-illuminated signs unless otherwise stated)	MAXIMUM AREA OF EXEMPTED SIGN
Dwellings	1 professional name plate as appropriate	0.2sqm
Home Occupation	1 advertisement describing the nature of the home occupation	0.2sqm
Places of Worship, Meeting Halls and Places of Public Assembly	1 advertisement detailing the function and/or the activities of the institution concerned.	0.2sqm
Shops, Showrooms and other uses appropriate to a Shopping Area	All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building.	N/A
Industrial and Warehouse Premises	<p>a) A maximum of 4 advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building whether or not those signs are connected to a pole, wall or other building.</p> <p>b) A maximum of two free-standing advertisement signs not exceeding 5m in height above ground level.</p>	<p>Total area of any such advertisements shall not exceed 15sqm</p> <p>Maximum permissible total area shall not exceed 10sqm &amp; individual advertisement signs shall not exceed 6sqm.</p>
Showroom, race courses, major racing tracks, sports stadia, major sporting grounds and complexes	All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned, either from other private land or from public places and streets.	N/A

**APPENDIX 1 – SCHEME MAPS**

**LEGEND**

**LOCAL SCHEME RESERVES**

Cultural Facilities	Education
District Distributor Road	Government Services
Drainage/Waterway	Heritage
Environmental Conservation	Infrastructure Services
Local Distributor Road	Medical Services
Local Road	Primary Distributor Road
Public Purposes	Public Open Space
Car Park	Railways
Cemetery	State Forest

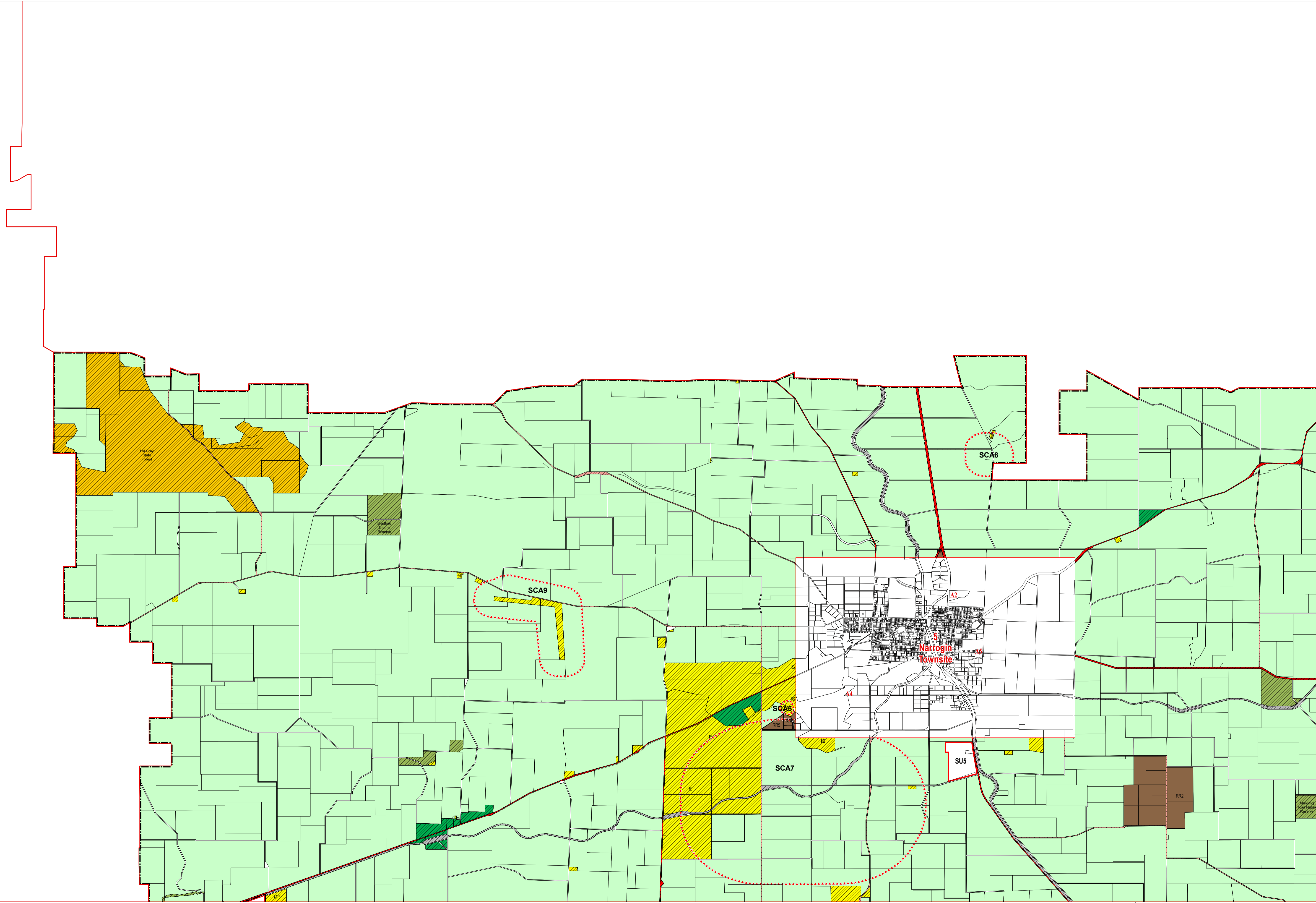
**LOCAL SCHEME ZONES**

Commercial	Rural Smallholdings
General Industry	Rural Townsite
Industrial Development	Service Commercial
Residential	Special Use
Rural	Tourism
Rural Residential	Urban Development

**OTHER CATEGORIES**

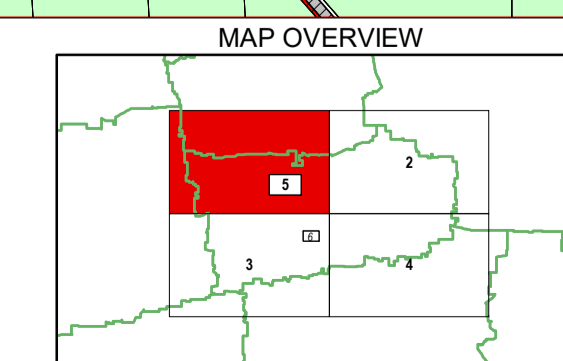
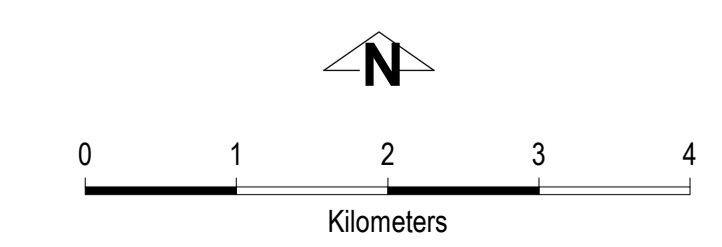
(see scheme text for additional information)

Scheme Area Boundary	SCA2 Special Control Area - General
Local Government Boundary	No Zone
R20 R Codes	
A1 Additional Uses	
RR1 Rural Residential Area	
RS1 Rural Smallholdings	
SU1 Special Use Area	
SCA1 Special Control Area - Development Control Area/Plan	

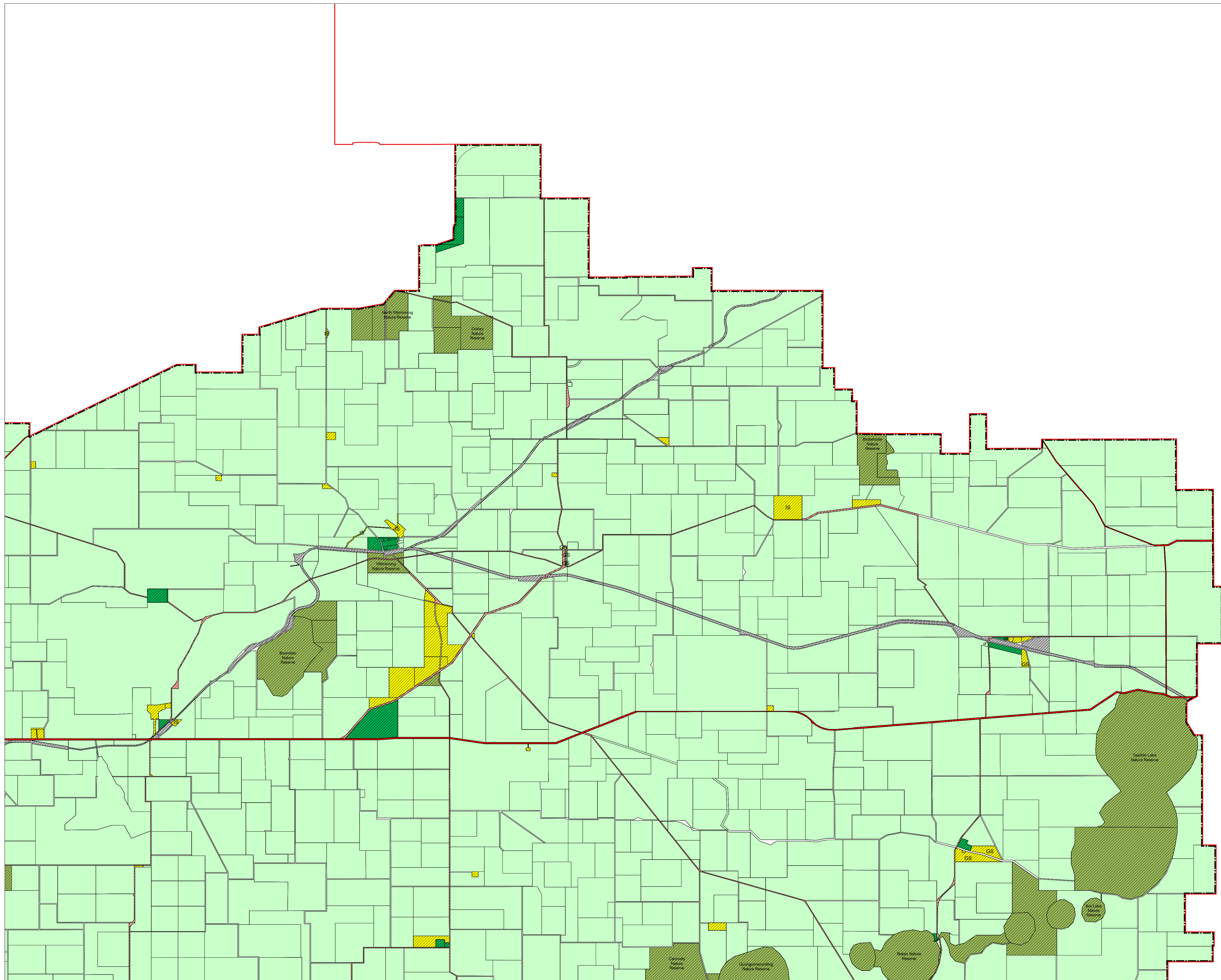


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**LEGEND**

**LOCAL SCHEME RESERVES**

Cultural Facilities	Education
District Distributor Road	Government Services
Drainage/Waterway	Heritage
Environmental Conservation	Infrastructure Services
Local Distributor Road	Medical Services
Local Road	Primary Distributor Road
Public Purposes	Public Open Space
Car Park	Railways
Cemetery	State Forest

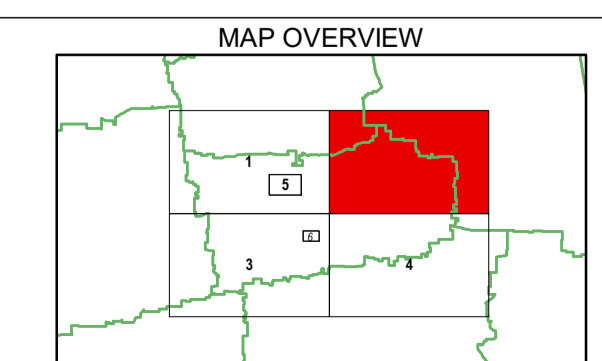
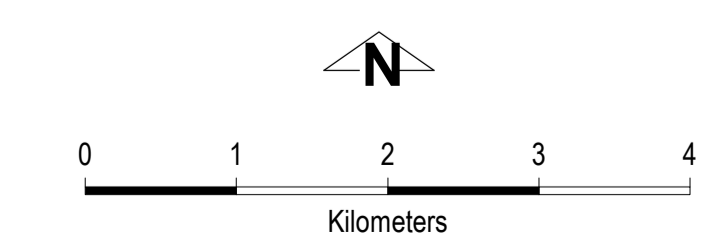
**LOCAL SCHEME ZONES**

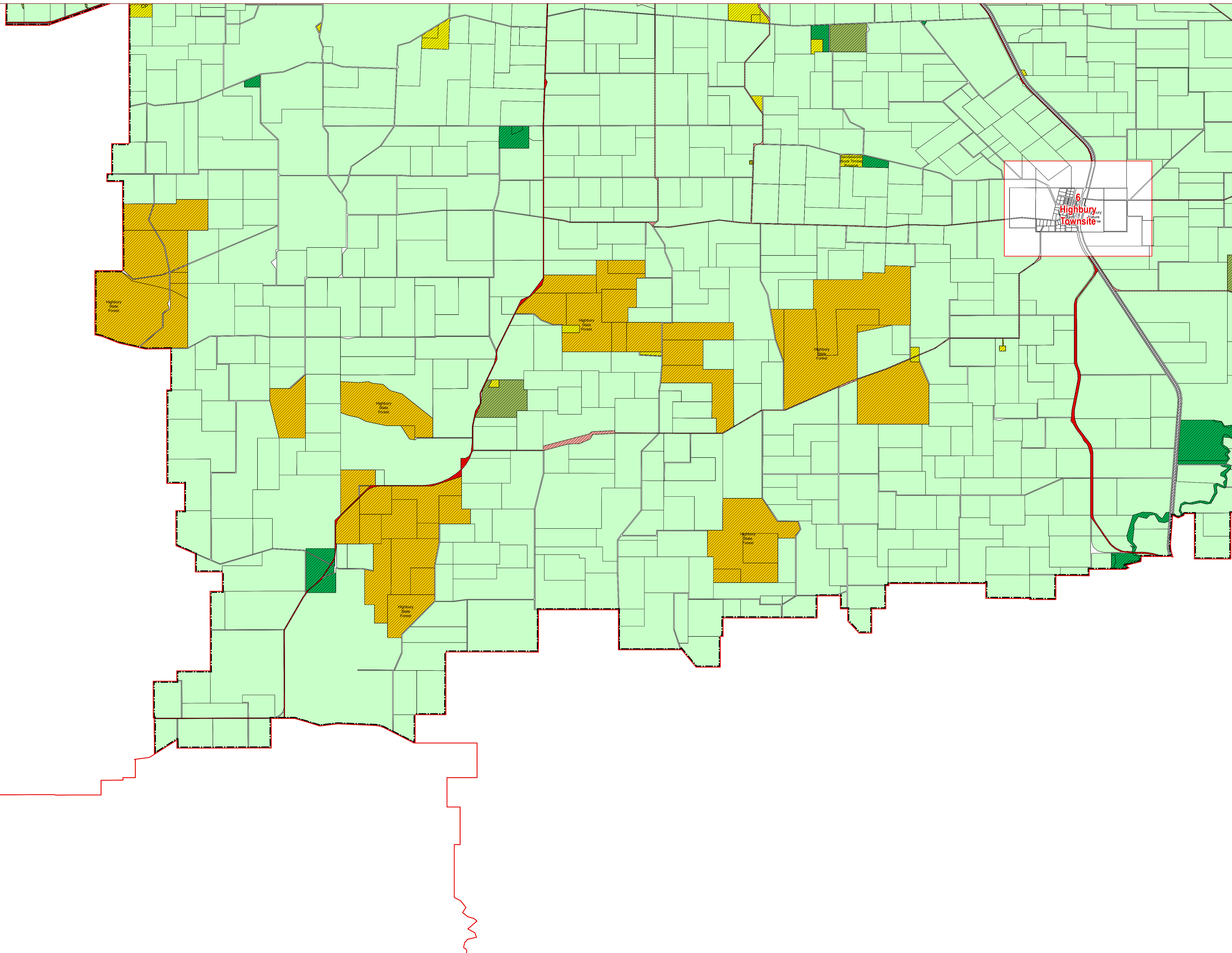
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Industrial Development	Service Commercial
Residential	Special Use
Rural	Tourism
Rural Residential	Urban Development

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(see scheme text for additional information)

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**LEGEND**

**LOCAL SCHEME RESERVES**

- |                            |                          |
|----------------------------|--------------------------|
| Cultural Facilities        | Education                |
| District Distributor Road  | Government Services      |
| Drainage/Waterway          | Heritage                 |
| Environmental Conservation | Infrastructure Services  |
| Local Distributor Road     | Medical Services         |
| Local Road                 | Primary Distributor Road |
| Public Purposes            | Public Open Space        |
| Car Park                   | Railways                 |
| Cemetery                   | State Forest             |

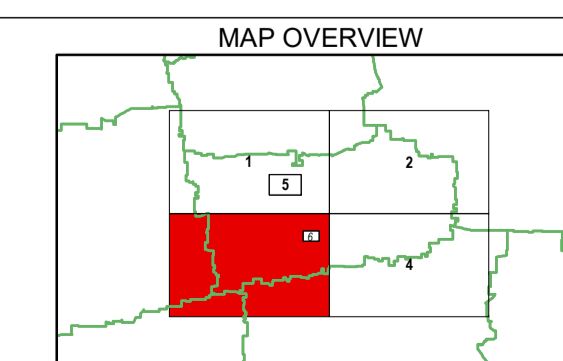
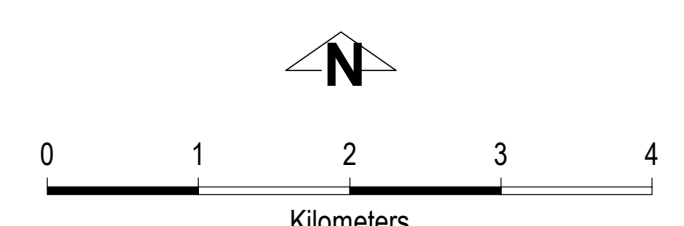
**LOCAL SCHEME ZONES**

- |                        |                     |
|------------------------|---------------------|
| Commercial             | Rural Smallholdings |
| General Industry       | Rural Townsite      |
| Industrial Development | Service Commercial  |
| Residential            | Special Use         |
| Rural                  | Tourism             |
| Rural Residential      | Urban Development   |

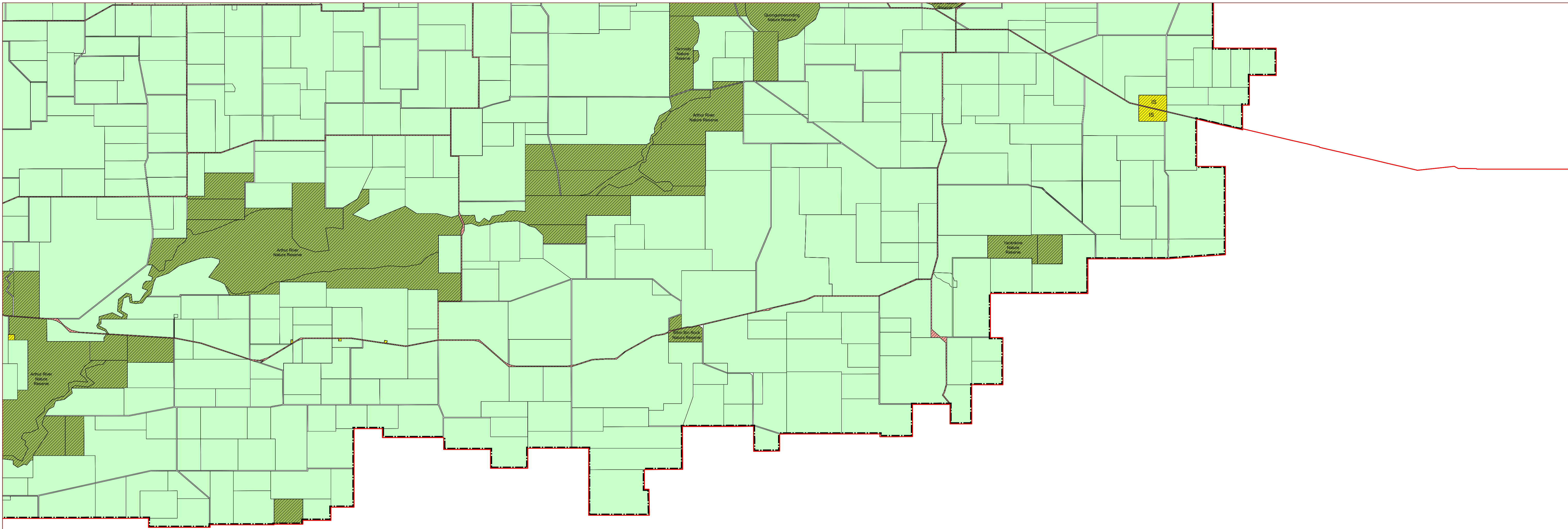
**OTHER CATEGORIES**

- (see scheme text for additional information)
- |   |                                     |
|---|-------------------------------------|
| Scheme Area Boundary                                      | SCA2 Special Control Area - General |
| Local Government Boundary                                 | No Zone                             |
| R20 R Codes   |                                     |
| A1 Additional Uses  |                                     |
| RR1 Rural Residential Area                                |                                     |
| RS1 Rural Smallholdings                                   |                                     |
| SU1 Special Use Area                                      |                                     |
| SCA1 Special Control Area - Development Control Area/Plan |                                     |

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**LEGEND**

**LOCAL SCHEME RESERVES**

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District Distributor Road	Government Services
Drainage/Waterway	Heritage
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**LOCAL SCHEME ZONES**

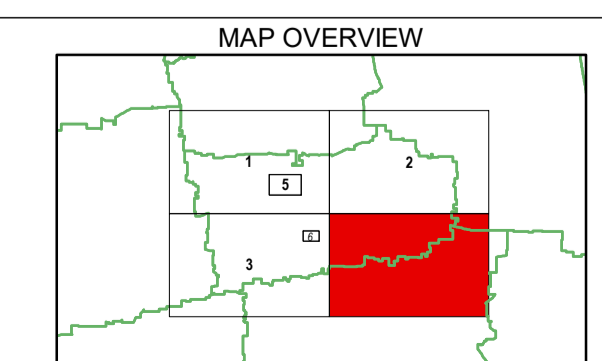
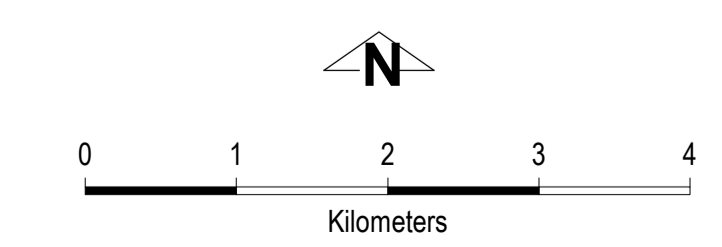
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Industrial Development	Service Commercial
Residential	Special Use
Rural	Tourism
Rural Residential	Urban Development

**OTHER CATEGORIES**

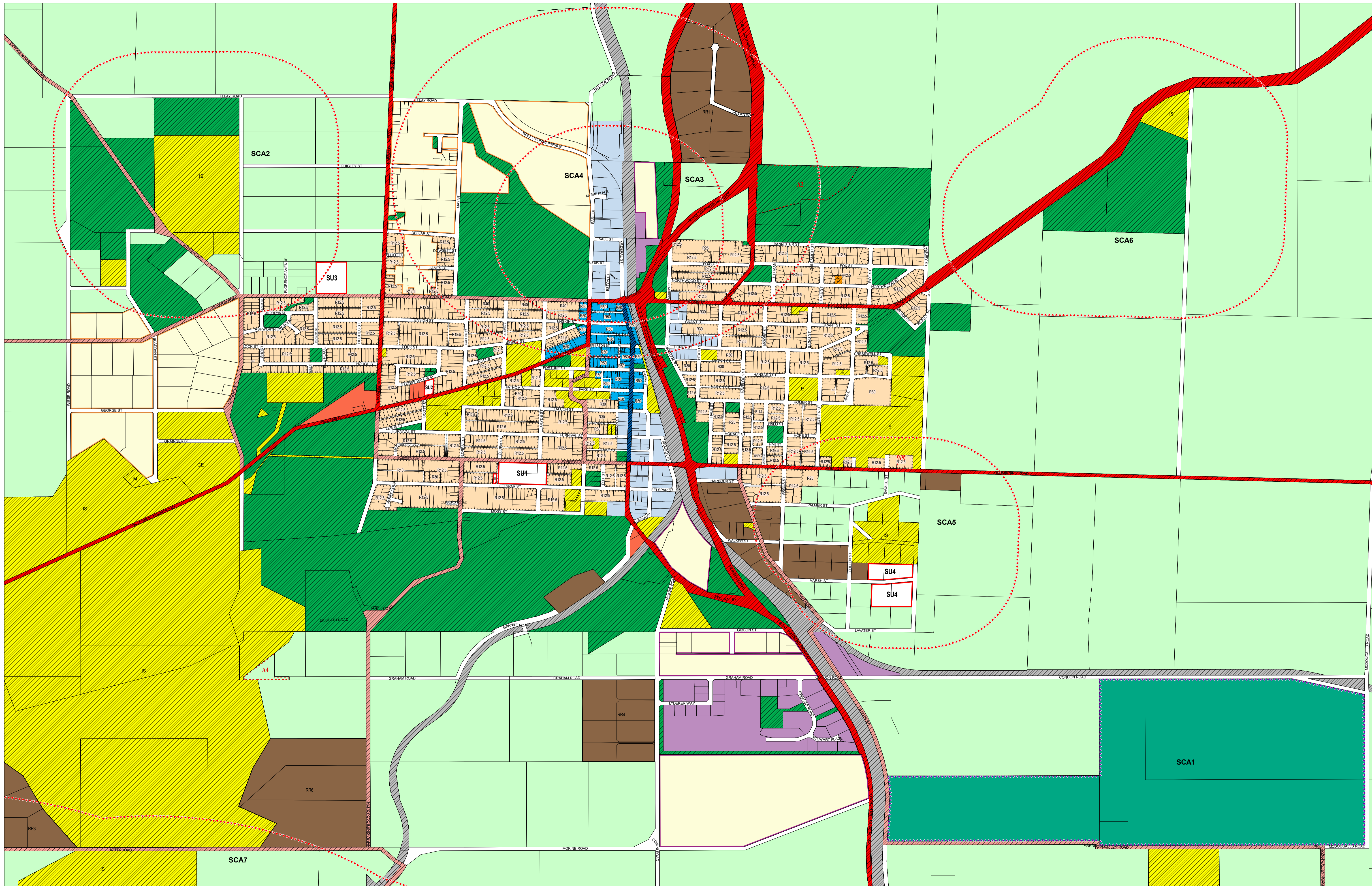
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**LEGEND**

**LOCAL SCHEME RESERVES**

- |                            |                          |
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| Local Distributor Road     | Medical Services         |
| Local Road                 | Primary Distributor Road |
| Public Purposes            | Public Open Space        |
| Car Park                   | Railways                 |
| Cemetery                   | State Forest             |

**LOCAL SCHEME ZONES**

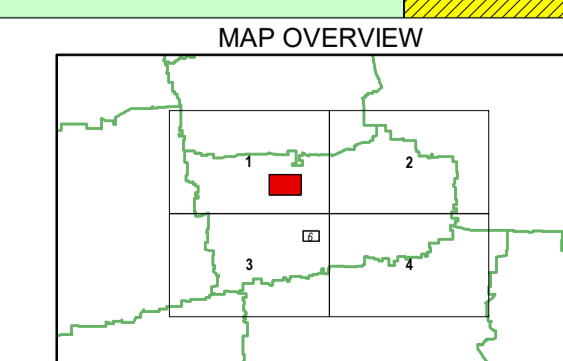
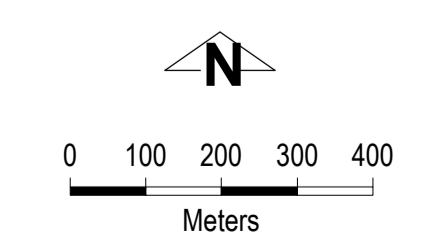
- |                        |                     |
|------------------------|---------------------|
| Commercial             | Rural Smallholdings |
| General Industry       | Rural Townsite      |
| Industrial Development | Service Commercial  |
| Residential            | Special Use         |
| Rural                  | Tourism             |
| Rural Residential      | Urban Development   |

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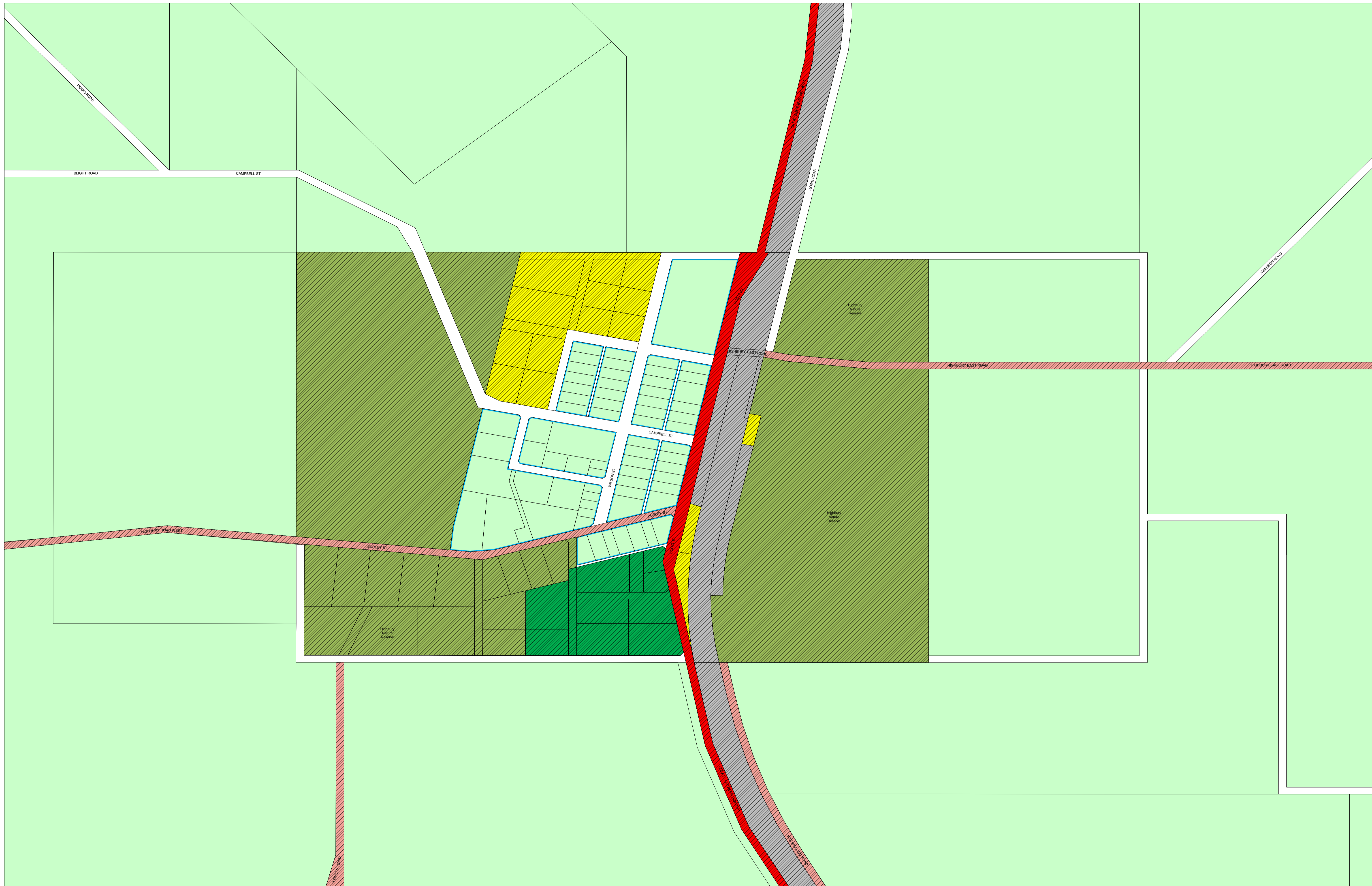
- (see scheme text for additional information)
- Scheme Area Boundary
  - Local Government Boundary
  - R20 R Codes
  - A1 Additional Uses
  - RR1 Rural Residential Area
  - RS1 Rural Smallholdings
  - SU1 Special Use Area
  - SCA1 Special Control Area - Development Control Area/Plan
  - SCA2 Special Control Area - General
  - No Zone

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**LEGEND**

**LOCAL SCHEME RESERVES**

Cultural Facilities	Education
District Distributor Road	Government Services
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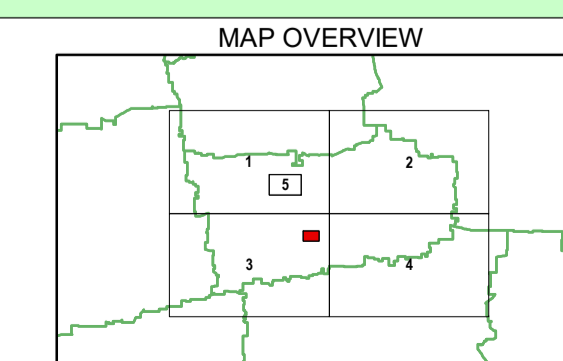
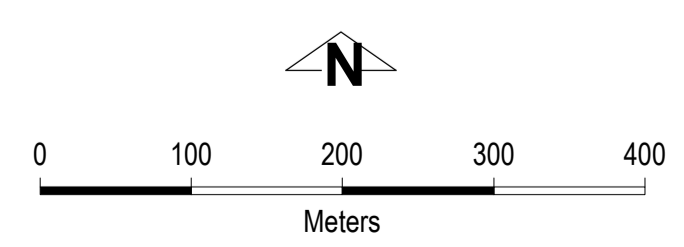
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RR1 Rural Residential Area	
RS1 Rural Smallholdings	
SU1 Special Use Area	
SCA1 Special Control Area - Development Control Area/Plan	

VERSION No 1

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Shire of Narrogin RECEIVED	
Directed to	<u>Azhar</u>
22 AUG 2017	
Ref No	<u>18.6.2</u>
Property File	
Subject File	<u>18.6.2</u>
Ref	



Your ref: 18.6.2  
 Our ref: TPS/2039/1.  
 Enquiries: Ryan Carvell (6551 9768)

Chief Executive Officer  
 Shire of Narrogin  
 PO Box 1145  
 Narrogin WA 6312

Transmission via electronic mail to: [emdrs@narrogin.wa.gov.au](mailto:emdrs@narrogin.wa.gov.au)

Attention: Mr Azhar Awang, Executive Manager

Dear Azhar,

#### SHIRE OF NARROGIN DRAFT LOCAL PLANNING SCHEME No.3 - EXAMINATION OF DOCUMENTATION

Thank you for your letter of 22 March 2017. Pursuant to regulation 21(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Western Australian Planning Commission (the Commission) has examined the documents submitted regarding draft Local Planning Scheme No. 3.

The Commission considers that modification of the draft LPS is required in order for it to be suitable for advertising, mainly to achieve conformance with the Regulations. These modifications are set out in **Attachment 1**. It would be considered prudent to complete the modifications to the Shire's Local Planning Strategy prior to finalising the LPS.

Upon the modifications to the LPS being completed and submitted to the WAPC for review, the draft LPS should be advertised in accordance with r. 22. It would be appreciated if you could forward a copy of the advertised draft LPS to the Commission.

As a full assessment has not been undertaken, this advice should not be construed as an indication of future approval. When a full assessment is undertaken and public submissions are considered, additional modifications may be recommended to the Minister for Planning.

A Local Planning Scheme Checklist is enclosed, which is designed to assist when submitting the draft LPS to the Commission for final approval. The checklist is provided at **Attachment 2**.

If you have any queries regarding the draft scheme or the processes involved, please contact Ryan Carvell from the Wheatbelt Region team on 6551 9768 or at [ryan.carvell@planning.wa.gov.au](mailto:ryan.carvell@planning.wa.gov.au)

Yours sincerely



Kerrine Blenkinsop  
Secretary  
Western Australian Planning Commission  
3 August 2017

**Schedule of Modifications  
Shire of Narrogin Local Planning Scheme No. 3**

1. Updating text to be generally consistent with the model provisions (Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*);
2. Insert, delete and/or modify the Parts, clauses and Schedules of the Scheme that have been superseded by the deemed provisions (Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*);
  - Clause 5.32;
  - Parts 2, 7, 8, 9, 10 and 11 in their entirety; and
  - Schedules 6, 7, 8 and 9 in their entirety.
3. Update the Scheme and Scheme maps to be consistent with the proposals for LPS3 as reflected in the draft (certified) Local Planning Strategy;
4. Modify the Preamble by:
  - a. Inserting the following into the first paragraph after "this Scheme text": 'the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2, the supplemental provisions contained in Schedule A';
  - b. Deleting reference to 'Scheme Text' and replace with 'deemed provisions in the second paragraph; and
  - c. Delete the last paragraph in its entirety.
5. Insert reference to the deemed provisions and supplemental provisions in Clause 1.4 by inserting the following new sub-clauses (b) and (c) and renumbering the subclauses accordingly:
  - a. 1.4(b) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2); and
  - b. 1.4(c) the supplemental provisions contained in Schedule A;
6. Ensure correct referencing to legislation: i.e. *Planning and Development Act 2005*;
7. Deleting reference to the following terms and replacing with the corresponding terms throughout the Scheme:
  - a. 'planning approval' with 'development approval';
  - b. 'Council' with 'local government';
  - c. 'Residential Planning Codes' with 'Residential Design Codes'; and
  - d. 'Development Plan' with 'Structure Plan'.
8. Amend clauses by replacing the cross reference to superseded clauses with cross reference to the relevant deemed provision set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2;
9. Modify Zones in Table 1 – Zoning Table to be consistent with model zones;
10. Delete from Table 1 – Zoning Table any use classes and associated permissibilities that are no longer relevant;
11. Modify use classes within Table 1 – Zoning Table to ensure consistency with Part 6 of the model definitions contained in Schedule 1 of the Regulations and to carry over associated permissibilities;
12. Updating and inserting Reserves and their associated objectives, to be generally consistent Part 2 of Schedule 1 of the Regulations;
13. Updating Zones and their objectives to be generally consistent with Part 3 of Schedule 1 of the Regulations;
14. Removing clauses from the scheme text and inserting them into 'Schedule A – Supplemental provisions', to carry over development exemptions where necessary;
15. Modifying Schedule 11 to remove proposed development areas from the Special Control Area Table;

16. Identifying areas where structure plans will be required in accordance with clause 15 of the deemed provisions;
17. Updating general development provisions with Part 4 of the Scheme text to address the areas covered by the deleted SCA's, where required;
18. Modify 'Schedule 1 – Dictionary of defined words and expressions' to establish consistency with land use terms contained in Part 6 of Schedule 1 of the model provisions for local planning schemes, or having the same meaning as the Residential Design Codes. Further:
  - a. Replace the term 'words and expressions' in the heading with 'terms'; and
  - b. Modify the introductory paragraph to read 'Unless otherwise listed below, the terms used in the scheme have the same meaning as the general definitions and land use terms contained in Part 6 of Schedule 1 of the model provisions for local planning schemes in the *Planning and Development (Local Planning Schemes) Regulations 2015*, or have the same meaning as defined in the *State Planning Policy 3.1 – Residential Design Codes*'.
19. Modifications to the Scheme maps to reflect the rezoning proposals proposed within the Shire's Local Planning Strategy (certified for advertising);
20. Update the Scheme maps to remove Special Control Areas for Development Areas and to achieve consistency with the Scheme text;
21. Modify the Scheme text to address any re-numbering caused by the deletion of Parts or clauses;
22. Additional administrative changes including addressing typographical errors and anomalies.





Government of Western Australia  
Department of Water and Environmental Regulation

Mr Dale Stewart  
Chief Executive Officer  
Shire of Narrogin  
PO Box 1145  
**NARROGIN WA 6312**

Your Ref: OCR2110304-18.6.2  
Our Ref: CMS18003 DWERT6390  
Enquiries: Renee Blandin, 6364 6786  
Email: renee.blandin@dwer.wa.gov.au

Via email: emdrs@narrogin.wa.gov.au

ATTENTION: Azhar Awang

Dear Mr Stewart

**SCHEME: LOCAL PLANNING SCHEME 3 (LPS 3)**  
**LOCATION: SHIRE OF NARROGIN**

Thank you for your referral received 12 May 2021 in relation to the above proposed scheme, and subsequent email on 15 June 2021 providing further information.

In September 2009, the Environmental Protection Authority (EPA) determined LPS 3 did not require assessment (attached), however advice was provided. Further to the information provided by the Shire, EPA Services understands the LPS 3 draft referred to the EPA on 12 May 2021 is an updated version of the scheme as referred to the EPA in 2009 and the Shire of Narrogin Council has not initiated a new LPS 3.

Consistent with the EPA's 2009 advice for LPS3, for the purposes of Part IV of the *Environmental Protection Act 1986* (EP Act) the scheme is defined as an 'assessed scheme' and no further consideration of LPS3 is required by the EPA.

In addition to considering the EPA's previous advice regarding LPS 3, the Shire is reminded of its obligations, as the responsible authority, to refer significant proposals to the EPA for environmental impact assessment, consistent with Part IV of the EP Act.

If you have any questions in relation to this letter, please contact Renee Blandin on 6364 6786.

Yours sincerely

**Robert Hughes**  
**A/Executive Director**  
**EPA Services**

7 July 2021

Prime House, 8 Davidson Terrace Joondalup Western Australia 6027  
Locked Bag 10 Joondalup DC WA 6919  
Telephone: 08 6364 7000 Facsimile: 08 6364 7001

**Shire of Narrogin Local Planning Scheme No.3**

**Modifications anticipated prior to Final Approval - To be read in conjunction with draft Scheme text and maps for purpose of advertising.**

The following list of modifications is anticipated to be required by the Western Australian Planning Commission prior a recommendation being made for final approval of Local Planning Scheme No.3. The modifications are broadly for the purpose of aligning the document with the *Planning and Development (Local Planning Scheme) Regulations 2015 (Regulations)*, including the *Planning Regulations Amendment Regulations 2020*, the Shire of Narrogin Local Planning Strategy and any local planning scheme amendments which may be considered prior to that time.

The list of modifications is not exhaustive and further modifications may be required to address any matters raised from the advertising of draft Local Planning Scheme No.3 and further assessment.

This list is to be provided as an addendum to draft Local Planning Scheme No.3 when it is advertised and treated as part of the document. Submissions may be made in response to this list.

**Scheme Text**

1. Undertake administrative and structural changes to align the Scheme text with the model provisions (Schedule 1 of the Regulations) for local planning schemes.
2. Update and/or delete General Definitions which are either superseded or duplicate definitions within the model and deemed provisions (Schedules 1 and 2 of the Regulations) or *State Planning Policy 7.3 - Residential Design Codes Volume 1*.
3. Update and/or delete land use terms which are either superseded or duplicate definitions within the model provisions or *State Planning Policy 7.3 - Residential Design Codes Volume 1*.
4. Addition of a Rural Enterprise zone with the following objectives, suggested permissibility and development requirements:

**Objectives**

- To provide for light industrial and ancillary residential development on one lot.
- To provide for lot sizes in the range of 1 ha to 4 ha.
- To carefully design rural enterprise estates to provide a reasonable standard of amenity without limiting light industrial land uses.
- To notify prospective purchasers of potential amenity impacts from light industrial land uses.

**Suggested permissibility**

P uses	Art gallery; caretaker's dwelling; home business; home occupation; home office; industry – cottage; industry – light; rural home business; single dwelling.
D uses	Club premises; commercial vehicle parking; community purpose; garden centre; motor vehicle repair.
A uses	Animal establishment; funeral parlour; recreation – private; resource recovery centre; telecommunications infrastructure; transport depot; veterinary centre; warehouse / storage



P uses	Car Park; Office;
X uses	Everything else, including 'industry'

### Model provisions

1. Prior to subdivision and development within the zone, a Structure Plan shall be prepared, demonstrating the ability to:
    - (a) Separate light industrial and residential uses via the use of building envelopes and/or dual frontages; and
    - (b) achieve a clear delineation between light industrial and residential vehicles in access arrangements to the lots.
  2. Dwellings must be incidental to the predominant use of the site for light industry;
  3. Development of dwellings shall be in accordance with the R2 density provisions of the Residential Design Codes, with the exception of the minimum lot size area, which is not applicable;
  4. No more than one dwelling will be permitted on each lot;
  5. The local government will not consider applications for dwellings prior to the primary site activity being either approved or constructed;
  6. Where simultaneous approval has been granted by local government for both a caretaker's dwelling and the main activity on the same lot, the main activity must be developed and operational prior to occupation of the dwelling;
  7. Lots shall be connected to a reticulated potable water supply provided by a licensed service provider;
  8. Notifications on title may be used to advise prospective purchasers of potential impacts from noise, dust, odour or amenity that may arise from light industrial uses.
5. Removal of notation <sup>(1)</sup> from the Zoning Table identifying various land use classes as X uses in townsites and otherwise a P, D or A use in the same zone outside of townsites.
  6. Removal of notation <sup>(2)</sup> from the Zoning Table identifying various land use classes as X uses outside of townsites and otherwise a P, D or A use in the same zone in townsites.
  7. Include *State Planning Policy 2.5 - Rural Planning* as a State planning policy to be read as part of the Scheme.
  8. Rearrange Schedule A - Supplemental Provisions to ensure the proposed exemptions apply as intended and in conjunction with the deemed provisions.

### Scheme Maps

1. Zone Lot 20 and Lot 21 Graham Road, Narrogin in accordance with the Minister's determination of Amendment No.37 to the Shire of Narrogin Town Planning Scheme No.2
2. Zone Lots 4 & 5 Gibson Street, Lots 1, 3, 15 & 16 Mokine Road and the western portion of Lot 20 Graham Road, Narrogin as Rural Enterprise to allow existing dwellings on the property to continue to be afforded permissibility under the Zoning Table and to provide a suitable interface between industrial land and sensitive land uses on the western side of Mokine Road.

## 10.1.2 APPLICATION FOR PLANNING CONSENT: OUTBUILDING (AIRCRAFT HANGAR) AT LOT 1 (NO. 2202) CLAYTON ROAD, MINIGIN

File Reference	A340182
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Glen Beynon
Previous Item Numbers	Nil
Date	2 July 2021
Author	David Johnston – Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	<ol style="list-style-type: none"><li>1. Site Plan, Floor Plan and Elevations</li><li>2. Diagram of Lease Area</li></ol>

### Summary

Council is requested to consider the Application for Planning Consent for an Outbuilding (Aircraft Hangar) at Lot 1 (No. 2202) Clayton Road, Minigin.

### Background

On 29 June 2021, the Shire of Narrogin received an Application for Planning Consent for the erection of an Outbuilding (Aircraft Hangar) at Lot 1 (No. 2202) Clayton Road, Minigin. The Proposed outbuilding is to be 12m long by 12m wide. The roof pitch will be 4m while the wall height is 3.2m. The proposal's height, size and development is consistent with both existing hangars on site and with the principles of the Narrogin Airport Masterplan 2013. The proposal is almost identical to another Aircraft Hangar approved by Council at the Ordinary Council Meeting on 27 October 2020 with the colour being the only differentiation. This proposal is to be clad in 'heritage red/manor red' Colorbond. This proposal is to be situated immediately east of the previously approved hangar.

### Consultation

A site visit was undertaken by the Planning Officer on 2 July 2021.

The following Officers were consulted:

- Executive Manager Technical and Rural Services

The lessee of the property, via the president of the Narrogin Flying Club, has given its support for the proposal.

### Statutory Environment

The following documents relate to the proposal:

- Former Shire of Narrogin – Local Planning Scheme No. 2

- Narrogin Airport Masterplan 2013.

### Policy Implications

Nil

### Financial Implications

Application for Planning Consent Fee of \$147 was paid to the Shire of Narrogin on 29 June 2021.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

### Comment/Conclusion

#### Zoning

The subject land is reserved for “Public Purpose” under the Former Shire – Local Planning Scheme No. 2 (FS-LPS). Clause 2.2 of the FS-LPS states:

*“2.2 Matters to be considered by Council*

*Where an application for planning approval is made with respect to land within a reserve, the Council shall have regard to the ultimate purpose intended for the reserve and the Council shall, in the case of reserved for the purpose of a public authority, confer with that authority before granting its approval.”*

Given the existing development on site, the proposed development fits with the intent of the reserve.

#### Tenure

The proposed Outbuilding is located on Lot 1 (No. 2202) Clayton Road, being land owned freehold by the Shire of Narrogin and on part of the Narrogin Flying Club Lease. The lease with the Narrogin Flying Club commenced 24 June 2020 and expires on 30 September 2040.

#### Height and Bulk

Section 4.7 of the Narrogin Airport Masterplan 2013 states:

*“The landside development is required to occur behind a designated ‘Building Line’.*

*An offset of 85 metres from runway 10/28 centreline allows hangar/building height development of up to 8 metres and has been depicted as the building line location.*

*This is determined by the 1:5 transitional surfaces that arise from both sides of the 90 metre runway strip. This is depicted by the Obstacle Limitation Surfaces (OLS) plan.*

*This 85 metre offset distance can be increased, as in the case for the proposed location of new hangars, club rooms and future hangar sites.”*

The 80m setback of the proposed outbuilding from the runway centreline would allow for a maximum height of 7.5m, therefore the development of the hangar is compliant with a 4m height.

## Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION

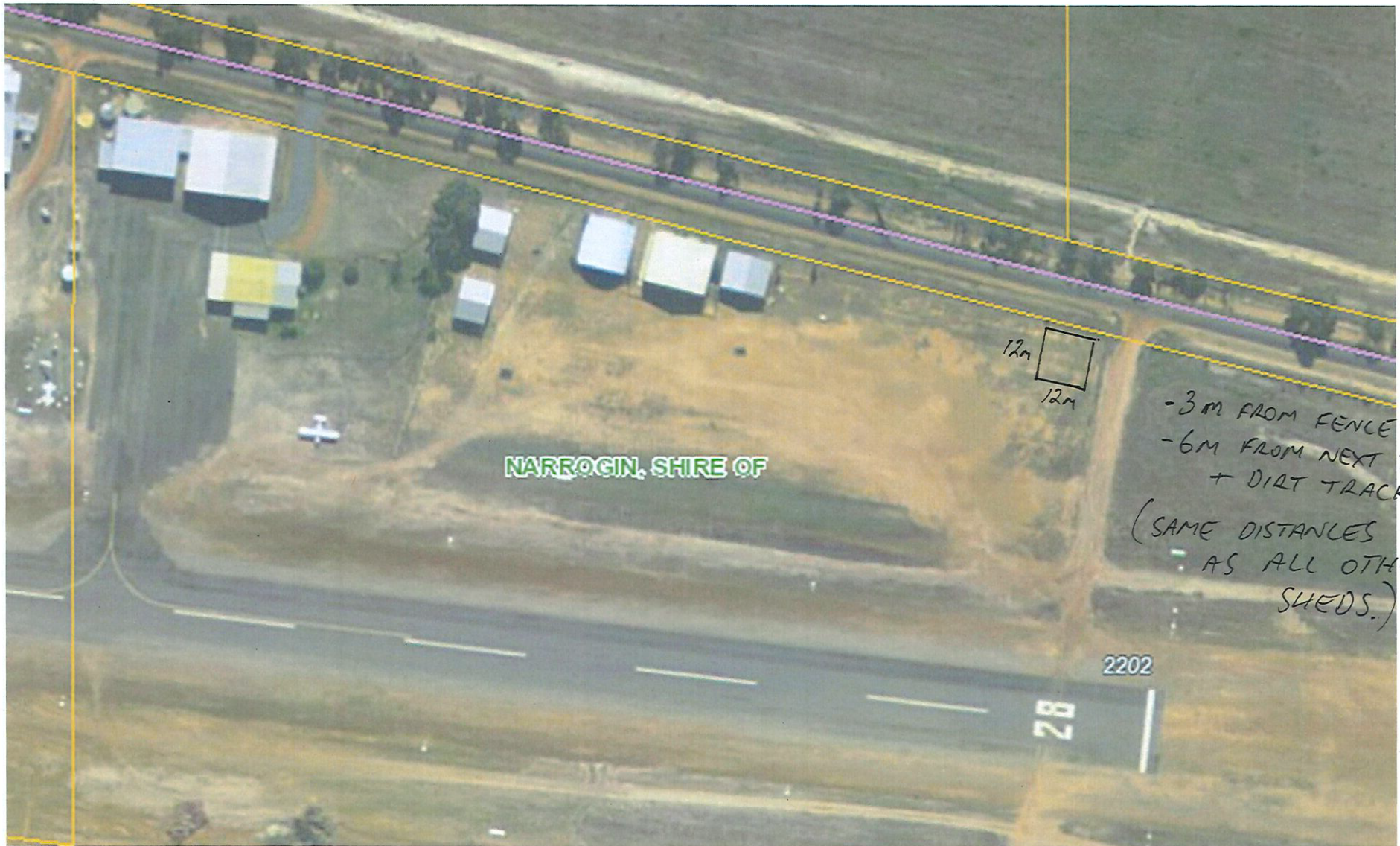
That with respect to the Application for Planning Consent: Outbuilding (Aircraft Hangar) at Lot 1 (No. 2202) Clayton Road, Minigin, Council grant Planning Approval subject to the following conditions:

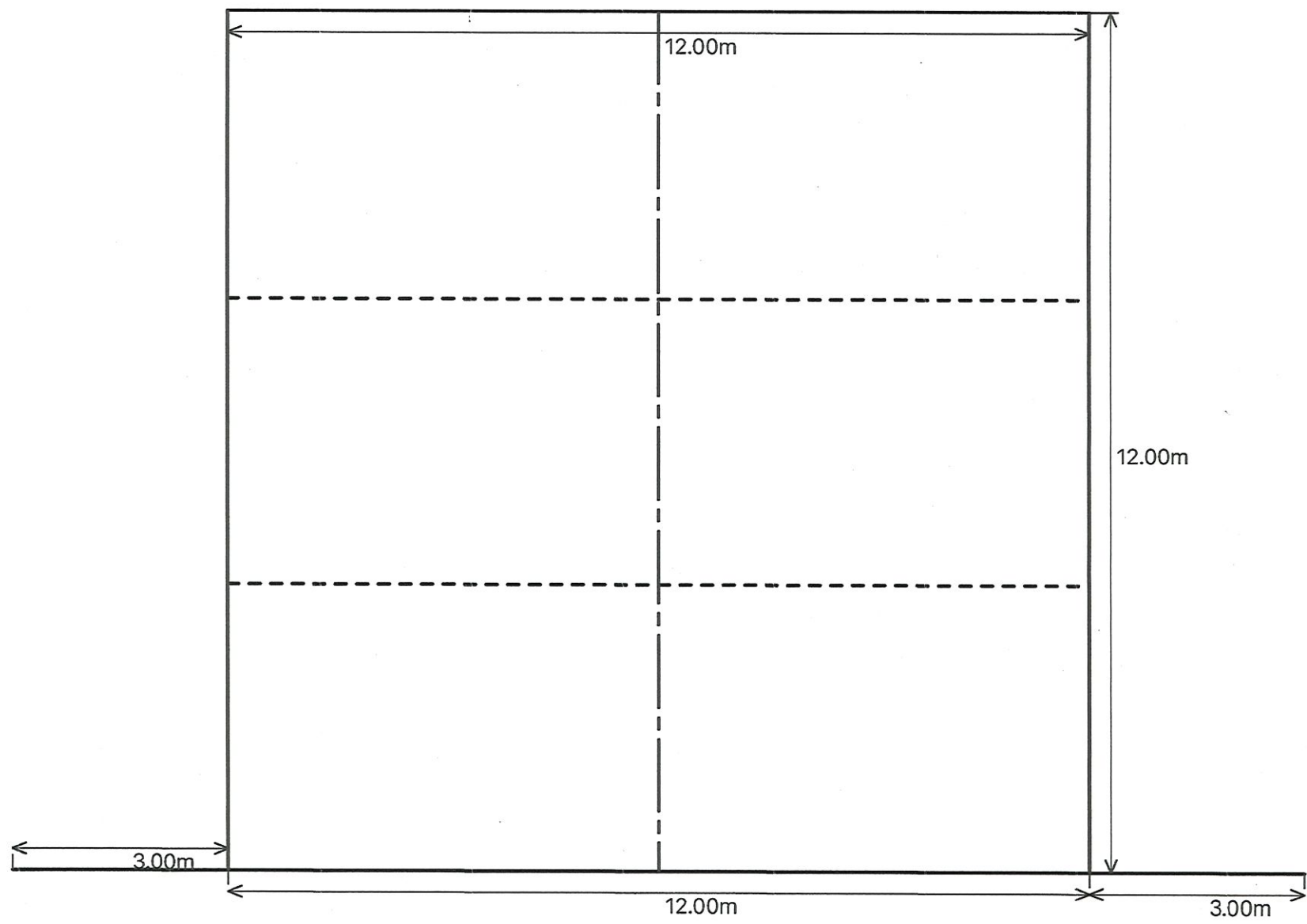
1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. The proposed outbuilding is for the storage of aircraft and associated equipment only and shall not be used for commercial or habitation purposes.
6. Construction of the outbuilding shall be kept clear from all service connections.
7. The building materials and colours shall match existing buildings on the lot and are to be of non-reflective and muted tones, i.e. not Zinalume.

#### Advice Notes:

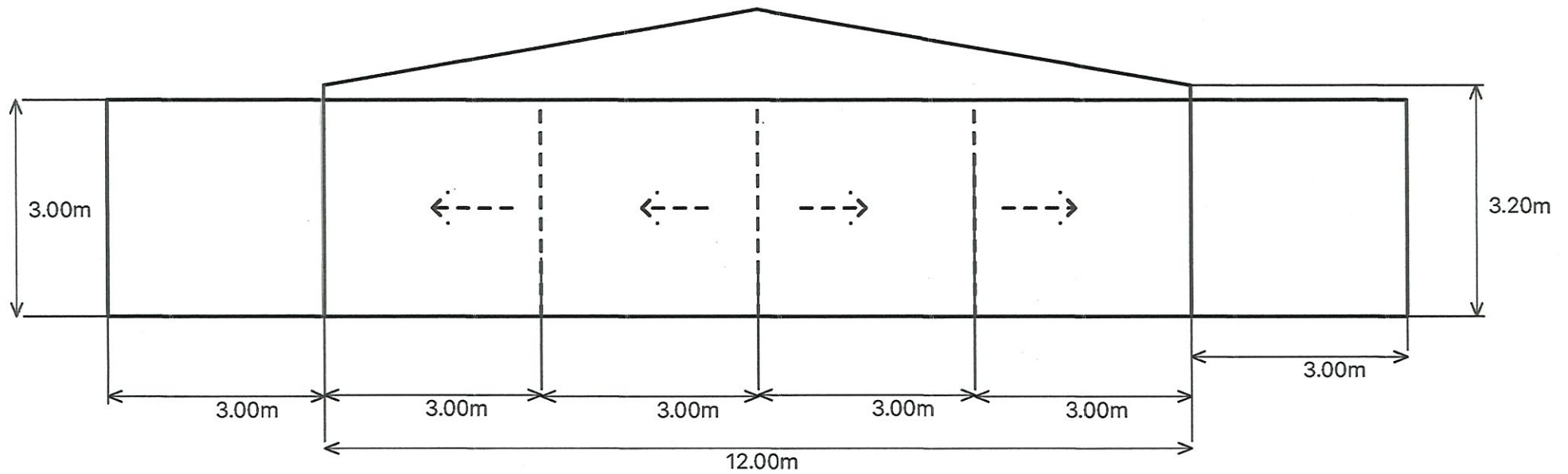
1. The applicant is advised that the property is subject to a lease between the Shire of Narrogin and the Lessee, being the Narrogin Flying Club Inc, and the applicant should familiarise themselves with the contents of that document.
2. This is not a Building Approval for which a separate application is required.







1 Meters

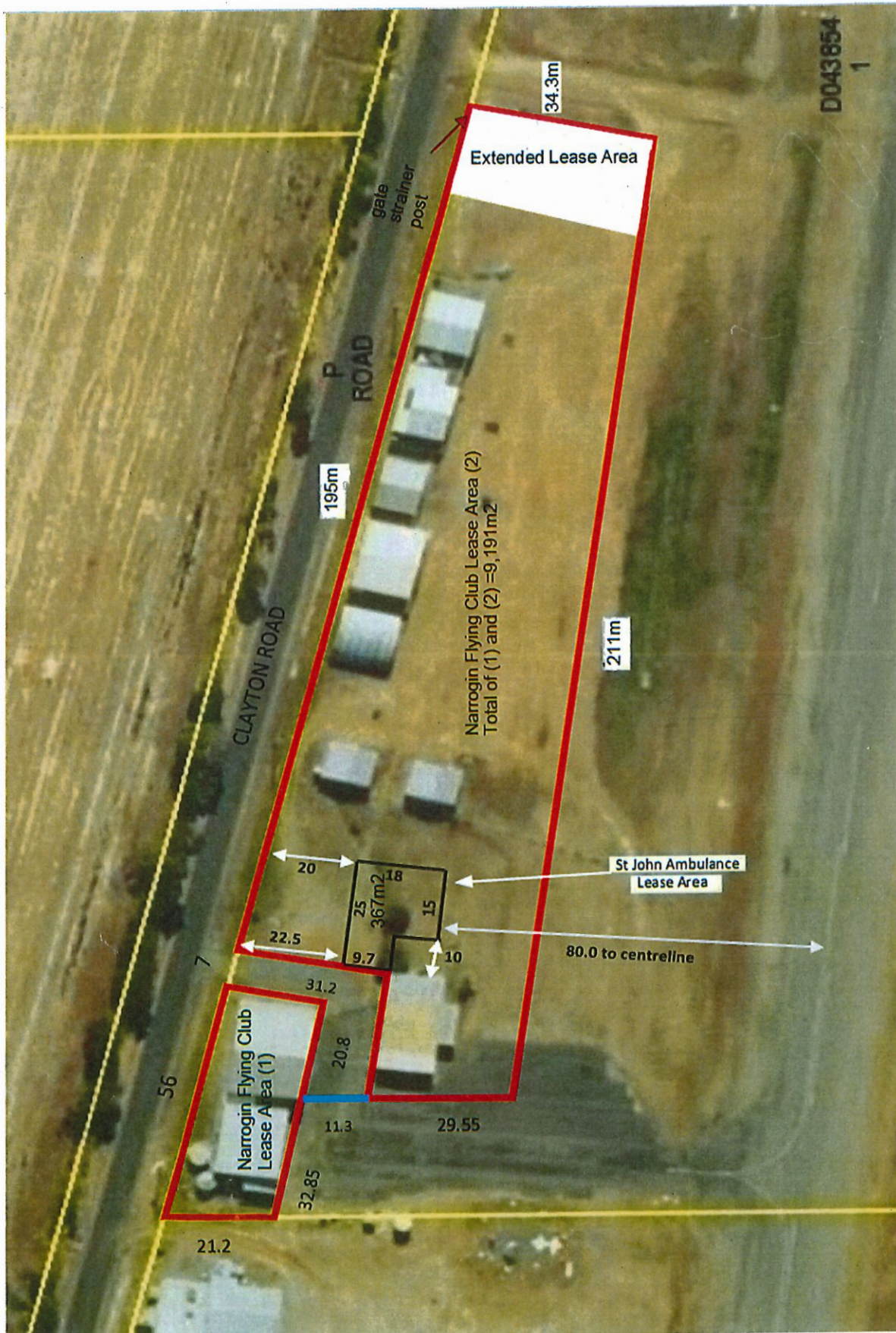


1 Meters

Created by GraphPad



# Annexure 1 – Sketch of Premises June 2020





### 10.1.3 SHIRE OF NARROGIN PUBLIC HEALTH PLAN

File Reference	24.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	19 July 2021
Author	Robert Powell – Senior Environmental Health Officer
Authorising Officer	Azhar Awang – Executive Manager, Development and Regulatory Services
<b>Attachments</b> 1. Draft Shire of Narrogin Local Public Health Plan 2. Shire of Narrogin Healthy Eating Policy 3. Shire of Narrogin Active Narrogin Policy 4. Shire of Narrogin Alcohol and Drug Policy	

#### Summary

Council's consideration is requested to advertise the draft Shire of Narrogin Public Health Plan, for the purpose of seeking public comment.

The purpose of the Shire of Narrogin Public Health Plan (the Plan) is to protect, improve and promote public health and wellbeing for all residents and ratepayers in the Shire of Narrogin. The Plan's intent is to support all members of the community, through various life stages to enable good health and wellbeing to be enjoyed across a range of identified health issues.

#### Background

The Plan focuses on what the Shire can do directly within its functions and capacity, and through partnerships, to enhance public health, and recognises that many factors influence health and wellbeing, including those which occur within the social, built, economic and natural environments.

In partnership with key health, community, education and government organisations and private industry, the Shire of Narrogin is committed to implementing a range of initiatives across Council functions that contribute to the health and wellbeing of individuals and families, particularly those most vulnerable and in need of support.

The development of this Plan has used an evidenced-based framework, supported by a sound understanding and acknowledgement of the many factors in our environments and residential areas that affect health and wellbeing.

The methodology used to develop this Plan included a policy alignment process to identify existing public health priorities within the Shire, the identification of community needs and aspirations, involvement of Shire of Narrogin staff to identify local public health risks, advice from key stakeholders on the issues affecting their clients and communities and the integration of local health data.

Through this process a list of five priority health issues were identified and include:

- Environmental health protection;
- Alcohol and Drugs;
- Access to fresh food and nutrition;
- Mental health; and
- A more active lifestyle.

For those five identified priorities, set strategies and actions have been identified and fit under the broad priority areas of: Environmental Health Protection, Chronic Disease Prevention and Promoting Positive Community Lifestyle.

It is expected that implementation of the Plan will occur through:

- the implementation of actions directly identified in this document; and
- the development and subsequent implementation of a range of action plans or existing plans that are called up, which reflect the policy directions and community issues identified in the Plan.

The Shire will measure and report against an agreed range of community health indicators to track outcomes over time. This will focus on improvements to health and wellbeing, partnerships and communication within the Shire of Narrogin.

Central to the development of this Plan is an acknowledgement of the need and value of integrated health planning and strong partnerships in the Shire of Narrogin. The nature of the Plan is dynamic, reflecting a commitment to work with partner organisations to progressively address priority health and wellbeing issues and to develop and implement a number of strategies under this Plan.

## Consultation

Consultation, to date, has been limited to in house and the Department of Health. Once approved by Council for public comment consultation will be encouraged from within the Shire, various government departments, community groups and individuals.

It is intended that as well as advertising via the normal channels, such as the website and social media a copy of the Plan will be provided in electronic versions with hard copies made available at specific venues such as the library, Shire office and the Narrogin Regional Recreation Complex.

Any consultation undertaken will be in keeping with the principles established in Council Policy 1.12 Community Engagement.

Following the period of consultation any suggestions made will be considered and a report prepared for consideration to incorporate into the final plan.

## Statutory Environment

The *Public Health Act 2016*, section 16 requires a local government to:

*“A local government has the following functions in relation to the administration of this Act —*

- (a) to initiate, support and manage public health planning for its local government district;*
- (b) to develop and implement policies and programmes to achieve the objects of this Act within its local government district;*
- (c) to perform the functions that are conferred on local governments by or under this Act;”*

The Shire of Narrogin Public Health Plan meets the Shire’s legislative obligations.

WA State Legislation can be found on the website below:

<https://www.legislation.wa.gov.au/legislation/statutes.nsf/default.html>

### Policy Implications

The initial draft Policies developed for the Plan are generic statements that explain the Shire’s position to the subjects raised and as such, do not commit the Shire to any additional budgeting into the future.

To assist the Plan in achieving its objectives, a number of policies have been developed. These include:

- **Healthy Eating Policy** – the Shire of Narrogin recognises the impact healthy fresh food and good nutrition can have on residents’ lives and the community in that it contributes positively to physical and mental health. In addition, a focus on food in a wider context such as food security, food systems and an awareness of the culinary aspects of food can strengthen the local economy and foster cultural and social connection. This policy will be further augmented by the Local Food Environments Plan for the Shire of Narrogin currently being developed in conjunction with Curtin University.
- **Active Narrogin Policy** – the Shire of Narrogin recognises the importance of providing and facilitating opportunities for the community to engage in physical activities by offering accessible, safe and affordable facilities and services which meet the community-identified needs and encourages residents to be active;
- **Alcohol and Drug Policy** – this Policy identifies the Shire’s role in minimising the negative impacts of alcohol and drug use on the local community. It formalises Council's agreement to a harm minimisation approach, and demonstrates Council's commitment to create partnerships with other agencies to address community concerns;
- **Environmental Health Policy** – to be developed. A policy that encourages residents to practice habits that lead to a better lifestyle and to a longer more enjoyable life; and
- **Mental Health Policy** – to be developed as a policy that encourages people to ask RUOK, to listen with an open mind, encourage action and check in on a regular basis.

### Financial Implications

The Policies and Plan largely reflects what we are doing now.

Thus the Plan mirrors and recommends continuation of the delivery of existing services, advocacy and communication, and as a result, there are only minor financial implications relative to this matter including officers’ time, minor administrative and advertising costs.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community

Strategy:	2.2.1	Support the provision of community security services and facilities
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

### Comment/Conclusion

When gazetted in 2016, the *Public Health Act 2016* required a local government to develop and implement a public health plan within five (5) years. That requirement has since been amended to require local governments to initiate, support and manage public health planning as well as develop and implement policies and programmes to achieve the objects of the Act.

The Plan meets the Shire's legislative obligations under the Act, and aims to establish an integrated health and wellbeing planning process that fits into existing planning frameworks and strategies within local government and can support a wider local vision for a healthier community.

The Plan aims to identify the health and wellbeing needs of the community and establish priorities and strategies for a five-year period with a focus on the following key areas:

- Healthy People and Community: – To guide and encourage our community to lead healthier lifestyles through the provision of lifestyle and educational opportunities.
- Healthy Places and Spaces: – To provide healthy places and spaces to encourage and support healthy lifestyle opportunities.
- Healthy Partnerships: – To develop collaborative partnerships with community, business, government, non-government and key stakeholders to improve health and wellbeing.

The Plan is at the same time a stand-alone document as well as dovetailing in with the State Public Health Plan for Western Australia. Where possible repetition with the State Plan has been kept to a minimum.

As well as containing the history of public health planning the document also details current health and socio-economic information from the 2011 census (the most current SEIFA data available at the time of writing the Plan). The 2011 census reported that the Shire of Narrogin had a Socio-Economic Indexes for Areas (SEIFA) score of disadvantage of 932. A SEIFA score of 1,000 is considered the benchmark. Where specific health information was not available for the Shire of Narrogin the Plan has defaulted to the Wheatbelt region or the State.

The current Shire population of 5162 persons (2016 census) is made up of 48.8% male and 51.2% female with adults aged 65 and over accounting for just under 20% (18.2%) and children under 14 years 20.8%, with the mean age for the Shire being 40.

This document is meant to be a living Plan and will change in the future to reflect the community and the Shire's aspirations over time.

Even though the information presented in the Plan can be considered as statistics, it is in fact a representation of the Narrogin community as a whole. The agenda for the future will be to get the lifestyle, socio-economic balance in the right mix for a healthy active community. In the Wheatbelt Region, Narrogin has achieved a great deal however there is room for improvement into the future.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION**

That with respect to the Draft Shire of Narrogin Public Health Plan 2021 - 2026, Healthy Eating Policy, Active Narrogin Policy, and Alcohol and Drug Policy, Council:

1. Advertise the documents on the Shire's Website, official Notice Boards and Facebook site, for the purpose of seeking public comment for a minimum of thirty (30) days, with any submissions received being referred to Council for further consideration.



# Public Health Plan 2021 - 2026

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## **Our Vision:**

To be a leading regional economic driver and a socially interactive and inclusive community.

## **Our Mission:**

To provide leadership, direction and opportunities for the community.

## **Key Principles:**

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so, we will:

- respect the points of view of individuals and groups;
- build on existing community involvement;
- encourage community leadership;
- promote self-reliance and initiative;
- recognise and celebrate achievement;
- support the principles of social justice; and
- acknowledge the value of staff and volunteers.



## Message from the Shire President & Chief Executive Officer

The Shire of Narrogin is proud to present the Public Health 2021-2025. The plan has been developed to protect, promote, and improve public health and wellbeing in our community and we are committed to ensuring that the residents of the Shire have an acceptable level of health today and into the future. Health is important to each of us as individuals, to our families and to our communities and we hope to ensure that we all have the opportunity to enjoy our health to the fullest extent.

The development of the Public Health Plan has been a process of research and community consultation which has resulted in a roadmap for the people of Narrogin and their families to enjoy the benefits of a healthy community, lifestyle and environment. Traditional health protection initiatives will continue to occur while adopting a new focus on assisting the Local Health service providers and the State in preventing long term disease caused by poor lifestyle choices. Residents of the Shire will be encouraged to live healthy and fulfilling lives. The Shire is working towards having more opportunities for residents to engage in a healthy lifestyle and to make the choices that will lead them to greater physical, social, and mental health wellbeing while being a part of a growing and thriving community.

This Public Health Plan will assist Narrogin in being and continuing to be a place where social, cultural, and economic benefits promote the quality of life necessary to maintain a healthy lifestyle and environment. The Shire is committed to working with its stakeholders, including the State Government, to make the goals of this plan a reality and to fully realise the benefits of a healthy lifestyle, through the right choices in exercise, diet and community interaction to our community today and into the future. This Public Health Plan will guide our community along a path of health and wellbeing, which will be enjoyed by all residents now and into the future.



Leigh Ballard

**Shire President**

Dale Stewart

**Chief Executive Officer**

## Executive Summary

The purpose of the Shire of Narrogin Public Health Plan (the Plan) is to protect, improve and promote public health and wellbeing for all residents and ratepayers in the Shire of Narrogin. The Plan's intent is to support all members of the community, through various life stages to enable good health and wellbeing to be enjoyed across a range of identified health issues.

The Plan focuses on what the Shire can do directly within its functions and capacity, and through partnerships, to enhance public health, and recognises that many factors influence health and wellbeing, including those which occur within the social, built, economic and natural environments.

In partnership with key health, community, education and government organisations and private industry, the Shire of Narrogin is committed to implementing a range of initiatives across Council functions that contribute to the health and wellbeing of individuals and families, particularly those most vulnerable and in need of support.

The development of this Plan has used an evidenced-based framework, supported by a sound understanding and acknowledgement of the many factors in our environments and residential areas that affect health and wellbeing.

The methodology used to develop this Plan included a policy alignment process to identify existing public health priorities within the Shire, the identification of community needs and aspirations, involvement of Shire of Narrogin staff to identify local public health risks, advice from key stakeholders on the issues affecting their clients and communities and the integration of local health data.

Through this process a list of five priority health issues were identified and include:

- Environmental health protection;
- Alcohol and Drugs;
- Access to fresh food and nutrition;
- Mental health; and
- A more active lifestyle.

For those five identified priorities, set strategies and actions have been identified and fit under the broad priority areas of; **Environmental Health Protection, Chronic Disease Prevention and Promoting Positive Community Lifestyle.**

It is expected that implementation of the Public Health Plan will occur through:

- the implementation of actions directly identified in this document; and
- the development and subsequent implementation of a range of action plans or existing Plans that are called up, which reflect the policy directions and community issues identified in the Public Health Plan.

The Shire will measure and report against an agreed range of community health indicators to track outcomes over time. This will focus on improvements to health and wellbeing, partnerships and communication within the Shire of Narrogin.

Central to the development of this Plan is an acknowledgement of the need and value of integrated health planning and strong partnerships in the Shire of Narrogin. The nature of the Plan is dynamic, reflecting a commitment to work with partner organisations to progressively address priority health and wellbeing issues and to develop and implement a number of strategies under this Plan.

# 1.0 INTRODUCTION

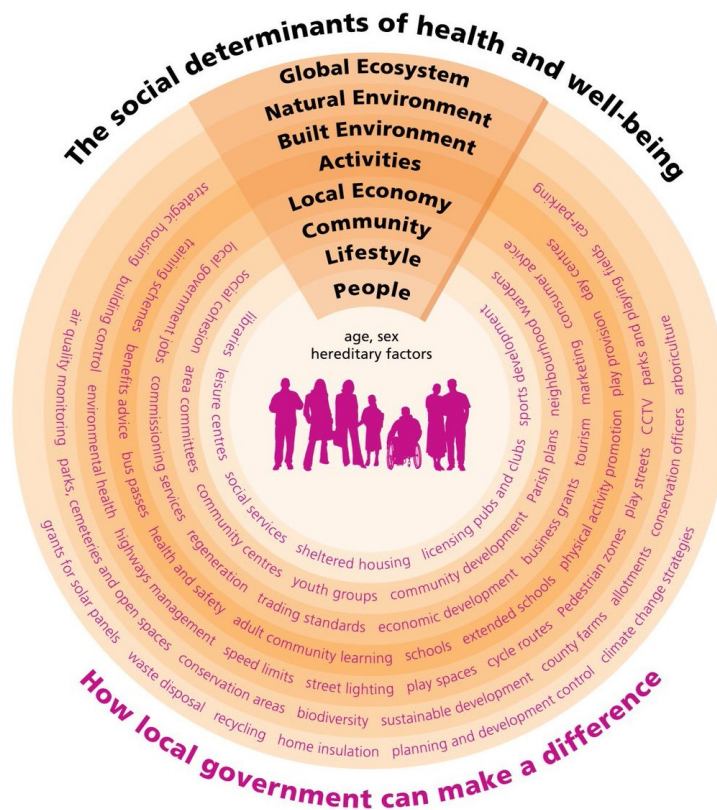
The Shire of Narrogin Public Health Plan (the Plan) compliments the State Government’s Public Health Plan.

The Shire of Narrogin recognises that good health is the cornerstone of a happy and connected community and is committed to creating an environment where it is easy for people to lead safe, happy and healthy lives.

This Plan is a five-year strategic document that meets the Shire’s legislative obligations for the development of a local Public Health Plan under the WA Public Health Act 2016. This plan is intended to integrate with and ‘value-add’ to the Shire’s core functions rather than duplicate existing plans and strategies across the organisation.

The approach adopted in developing this Plan has been guided by the ‘Pathway to a Healthy Community’, Department of Health 2017, Pathway to a Healthy community: a guide for councillors and local government, South Metropolitan Health Service, Perth, and recognises local government as the tier of government closest to the community in supporting and influencing the health and wellbeing outcomes. It promotes the range of services delivered by the Shire which help to establish many of the necessary conditions upon which good health and wellbeing is determined, see Figure 1 below

Figure 1: How local government can make a difference in health and wellbeing



Source: Improvement and Development Agency. The social determinants of health and the role of local government, UK 2010.

## 2.0 ABOUT THIS PLAN

This Plan meets the Shire's legislative obligations under the Western Australia's *Public Health Act 2016*, which aims to establish an integrated health and wellbeing planning process that fits into existing planning frameworks and strategies within local government and can support a wider local vision for a healthier community.

The Plan aims to identify the health and wellbeing needs of the community and establish priorities and strategies for a five-year period with a focus on the following key areas:

Key Areas:

### 1. HEALTHY PEOPLE AND COMMUNITY:

To guide and encourage our community to lead healthier lifestyles through the provision of lifestyle and educational opportunities.

### 2. HEALTHY PLACES AND SPACES:

To provide healthy places and spaces to encourage and support healthy lifestyle opportunities.

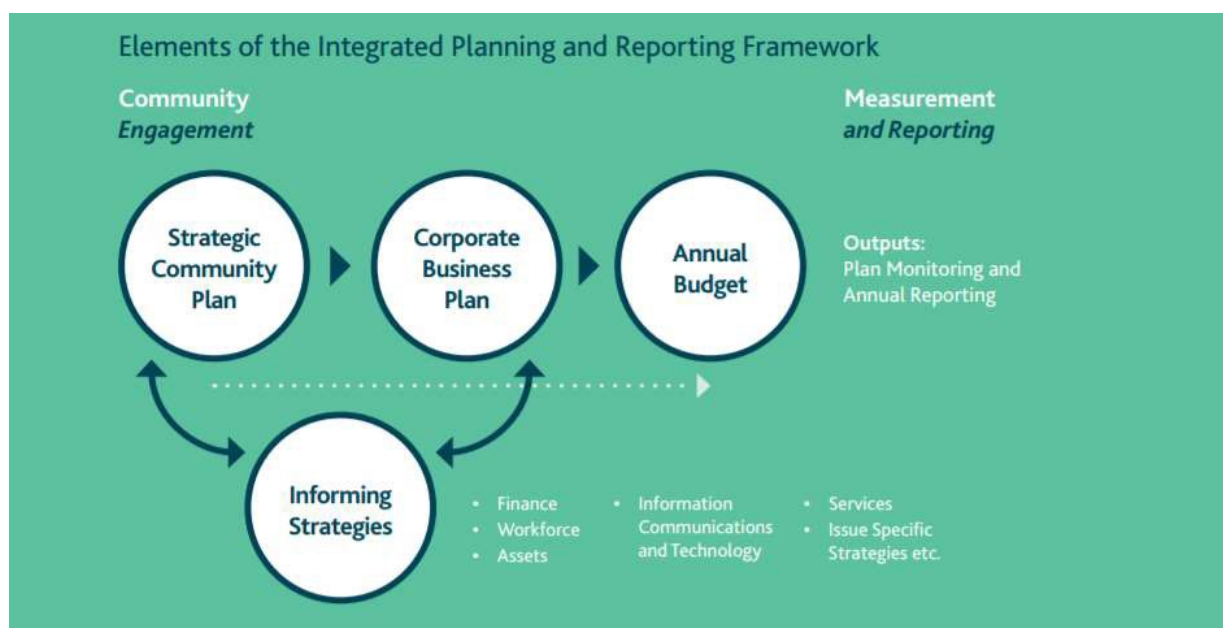
### 3. HEALTHY PARTNERSHIPS:

To develop collaborative partnerships with community, business, government, non-government and key stakeholders to improve health and wellbeing.

## 2.1 Corporate Planning Framework

The Plan aligns with and builds on the foundations of the **Integrated Planning and Reporting Framework**, as shown in the image below, and will operate as an informing strategy to the Shire's **Strategic Community Plan 2017-27**. This plan is intended to integrate with and 'value-add' to the Shire's core functions rather than duplicate existing plans and strategies across the organisation. (See Figure 2 below)

Figure 2: Integrated Planning



## 2.2 Community Engagement

This draft Plan will be advertised for community consultation and formed by the ideas and feedback gathered from the community, service providers, local organisations, businesses and government agencies, through various engagement processes.

The draft Plan has been developed through research, and consultation with the Wheatbelt Health Services and Shire staff including Planning ,Building Services and Community Development. It is intended to advertise the draft plan and seek community, Government and non-Government Organisations (NGO) feedback. Where appropriate that feedback will be fed into this Plan to identify opportunities to optimise the health and wellbeing of the community.

The Plan provides a framework for an integrated and collaborative approach that will support and enhance the community's ability to lead healthy, active and rewarding lives. It is designed to complement rather than duplicate Council's existing planning frameworks and strategies.

The following documents have been used to inform and/or complement this plan:

- SoN Strategic Community Plan 2017-2027
- SoN Corporate Business Plan 2020-2024
- Recreation and Community Facilities Strategy 2020
- Disability Access and Inclusion Plan 2018-2023
- SoN Public Art Strategy & Masterplan 2019.

## 3.0 BACKGROUND

### 3.1 Definition

The World Health Organisation (WHO) in 2016, defined health as “a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity.” In functional terms, health is a resource which permits people to lead an individually, socially and economically productive life.

Social commentator, researcher and writer on health and wellbeing, Richard Eckersley, describes community wellbeing in his book “*Measuring Progress: Is Life Getting Better?*” as the condition or state of being well, contented and satisfied with life. He describes wellbeing as having several components, including physical, mental, social and spiritual. Wellbeing can be used in a collective sense, to describe how well a society satisfies people’s wants and needs.

For the purpose of this Plan, health and wellbeing refers to a state of physical, mental and social wellbeing, where individuals feel connected to their community and satisfied with their overall quality of life. Quality of life refers to the general wellbeing of a person or society, defined in terms of health and happiness rather than wealth.

An individual’s health and wellbeing is impacted by a number of factors often outside of their control which fall into the social, economic, built and natural environments in which people live, work and play.

From a community perspective, positive levels of health and wellbeing can contribute to the level of social interaction and the vitality of a community. For example, it enables participation in sports, volunteering, arts, culture and other activities that connect the community. Of course, these activities also contribute to positive health and wellbeing. By contrast, poor health and wellbeing reduces this participation and brings with it the high costs of medical care and other community services.

A healthy community can be defined as one where people living within it come together to make life better for themselves and one another. One which connects people and resources, encourages communication, embraces diversity, fosters a sense of community, and shapes its future.

### 3.2 International Context

#### 3.2.1 World Health Organisation (WHO)

The goal of the WHO, which was established in 1948, is to build a better and healthier future for people all over the world.

WHO has identified ten social determinants of health and wellbeing which should be addressed through policy at all levels – in government, public and private institutions to help create a healthy society:

- socio-economic status
- unemployment
- stress
- social support
- early life
- addiction
- social exclusions

- food
- work
- transport.

### 3.2.2 The Ottawa Charter for Health Promotion

The Ottawa Charter for Health Promotion (Charter) is an international agreement signed at WHO’s First International Conference on Health Promotion in Ottawa, Canada, in November 1986. It launched a series of actions to improve world health by the year 2000 and beyond through better health promotion.

The Charter seeks action in five key areas:

1. Build healthy public policy;
2. Create supportive environments for health;
3. Strengthen community action for health;
4. Develop personal skills; and
5. Re-orient health services.

### 3.3 National Context

Australia’s health system is considered world class, supporting affordable access to high quality medical, pharmaceutical and hospital services, while helping people to stay healthy through health promotion and disease prevention activities. The Australian Federal Department of Health is charged with the responsibility of overseeing Australia’s health system.

#### 3.3.1 Department of Health (Australia)

The Australian Government Department of Health (Department) has a diverse set of responsibilities, but all with a common purpose that is reflected in their vision statement:

*“Better health and wellbeing for all Australians, now and for future generations.”*

The Department is committed to achieving its vision through working towards three strategic priorities:

- Better health and ageing outcomes and reduced inequality
- Affordable, accessible, efficient, and high-quality health and aged care system
- Better sport outcomes.

The Department has released a set of National Guidelines for *Physical Activity and Sedentary Behaviour* which includes recommendations for people of different ages.

Table 1 summarises these daily recommendations.

	Physical Activity	Sedentary Behaviour
0-5 Years	Move and play every day 1-3 Years – Physically active every day – 3 hours	Younger than 2 years – minimal time watching television or using electronic media.  2-5 years – less than 1 hour of electronic media.



6-12 Years	At least 60 minutes of physical activity (moderate and vigorous activities) 3 days a week – muscle/bone strengthening activities.	Less than 2 hours of electronic media.
13-17 Years	60 minutes moderate to vigorous activities every day. Include muscle/bone strengthening activities.	Limited to less than 2 hours of electronic media for entertainment.
18-64 Years	Be active on most days of every week.  150-300 minutes (moderate) or 75-150 minutes (vigorous) physical activity a week.  Muscle strengthening activities at least twice a week.	

Table 1: National Guidelines for Physical Activity, Sedentary Behaviour and Nutrition

### 3.3.2 Australian Sports Commission

The Australian Sports Commission (ASC), established in 1985, plays a central leadership role in the development and operation of the Australian sports system, administering and funding innovative sport programs and providing leadership, coordination and support for the sport sector.

In December 2016, ASC funded the launch of a national population tracking survey called AusPlay. Data collected within the survey reveals that:

- participation in sport-related activity (i.e. team sports) tends to decline in children from the age of nine, and continues to decline until adulthood;
- participation in sport-related activity remains fairly constant in adults until around 35 years, when most adults retire from their chosen sport; and
- participation in non-sport related activities (i.e. walking, running, gym training) begins to increase from the age of 15, and then remains fairly constant throughout the life course.

This data shows that while sport remains an important form of physical activity throughout life, non-sport related activities become more important as we age.

## 3.4 Western Australia – State Context

WA Health manages the state's public health system and consists of the Department of Health (DoH), as well as a number of Health Service Providers and Health Support Services.

On 1 July 2017, the State Government introduced major changes to the public sector including a 40% reduction in government departments and a major service review in order to create efficiencies and deliver better services for the community. In line with these changes, the Department of Local Government Sport and Cultural Industries (DLGSC) was amalgamated with several other state government departments to form the Department of Local Government, Sport and Cultural Industries (DLGSCI). This department has a strong emphasis on enlivening



our communities and economy, as well as offering outstanding sporting and cultural experiences to local, interstate and international visitors.

These changes have created a lot of uncertainty in regards to various funding models, programs and professional networks. The Shire works closely with existing partners to try and maintain funding to support the implementation of this strategy over the next five years. In the event that existing funding agreements are impacted by this service review, the Shire will ensure that appropriate funds are still committed to improving community health and wellbeing.

### 3.4.1 Department of Health (WA)

#### *Public Health Act 2016*

The Public Health Act 2016 (PHA), together with the supporting Public Health (Consequential Provisions) Act 2016, is now law in Western Australia.

Key features of the PHA include:

- promoting public health and wellbeing in the community
- help prevent disease, injury, disability and premature death
- inform individuals and communities about public health risks
- encourage individuals and their communities to plan for, create and maintain a healthy environment
- support programs and campaigns intended to improve public health
- collect information about the incidence and prevalence of diseases and other public health risks for research purposes
- reduce the health inequalities in public health of disadvantaged communities.

To assist in meeting these key features, DoH has developed a State Public Health Plan (SPHP). The SPHP has 3 objectives:

- Objective 1 – Empowering and enabling people to live healthy lives
- Objective 2 – Providing health protection for the community
- Objective 3 – improving Aboriginal health and wellbeing.

#### **Objective 1**

1.1 Healthy Eating	<ol style="list-style-type: none"> <li>1. Foster environments that promote and support healthy eating patterns.</li> <li>2. Increase availability and accessibility of quality, affordable, nutritious food.</li> <li>3. Increase the knowledge and skills necessary to choose a healthy diet.</li> </ol>
1.2 A More Active WA	<ol style="list-style-type: none"> <li>1. Promote environments that support physical activity and reduced sedentary behaviour.</li> <li>2. Reduce barriers and increase opportunities for physical activity across all populations.</li> <li>3. Increase understanding of the benefits of physical activity and encourage increased activity at all stages of life.</li> <li>4. Motivate lifestyle changes to reduce sedentary behaviour.</li> </ol>

<p>1.3 Curbing the rise in overweight and obesity.</p>	<ol style="list-style-type: none"> <li>1. Promote environments that support people to achieve and maintain a healthy weight.</li> <li>2. Prevent and reverse childhood overweight and obesity.</li> <li>3. Motivate behaviour to achieve and maintain a healthy weight among adults.</li> </ol>
<p>1.4 Making smoking history.</p>	<ol style="list-style-type: none"> <li>1. Continue efforts to lower smoking rates.</li> <li>2. Eliminate exposure to second-hand smoke in places where the health of others can be affected.</li> <li>3. Reduce smoking in groups with higher smoking rates.</li> <li>4. Improve regulation of contents, product disclosure and supply.</li> <li>5. Monitor emerging products and trends.</li> </ol>
<p>1.5 Reducing harmful alcohol use.</p>	<ol style="list-style-type: none"> <li>1. Change community attitudes towards alcohol use.</li> <li>2. Influence the supply of alcohol in accordance with the Liquor Control Act 1998.</li> <li>3. Reduce demand for alcohol.</li> <li>4. Promote environments that support people not to drink or to drink at low-risk levels.</li> </ol>
<p>1.6 Reduce use of illicit drugs, misuse of pharmaceuticals and other drugs of concern.</p>	<ol style="list-style-type: none"> <li>1. Increase help seeking behaviour and reduce stigma around illicit drugs and emerging drugs of concern.</li> <li>2. Support state-wide evidence-based strategies to prevent and reduce illicit drug use and related harms.</li> <li>3. Increase awareness of the harms associated with illicit drug use, while not being stigmatising.</li> <li>4. Continue to mobilise communities and other stakeholders to work in partnership on evidence based prevention activities addressing drug use and related harm.</li> <li>5. Develop personal skills, targeted public awareness and engagement regarding misuse of pharmaceuticals and other drugs of concern.</li> </ol>
<p>1.7 Optimise mental health and wellbeing.</p>	<ol style="list-style-type: none"> <li>1. Increase public awareness about mental health and wellbeing, and suicide prevention.</li> <li>2. Build community capacity to reduce stigma, increase awareness of where to go for help, and promote strategies to optimise mental health and wellbeing.</li> <li>3. Create and maintain supportive environments that increase social connectedness and inclusion, community participation and networks.</li> </ol>

1.8 Preventing injuries and promoting safer communities.	<ol style="list-style-type: none"> <li>1. Protect children from injury</li> <li>2. Prevent falls in older people</li> <li>3. Reduce road crashes and road trauma</li> <li>4. Improve safety in, on and around water</li> <li>5. Reduce interpersonal violence</li> <li>6. Develop the injury prevention and safe communities sector</li> <li>7. Monitor emerging issues in injury prevention</li> <li>8. Promote sun protection in the community</li> <li>9. Prevent and reduce alcohol intoxication</li> </ol>
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Table 2: WA SPHP – objective 1 – Empowering and enabling people to live healthy lives

**Objective 2**

Policy Priorities	Priority activities
2.1 Reduce exposure to environmental health risks	<ol style="list-style-type: none"> <li>1. Maintain safe food and water.</li> <li>2. Maintain healthy built environments.</li> <li>3. Manage environmental hazards to protect community health.</li> <li>4. Improve the environmental health conditions in remote Aboriginal communities.</li> </ol>
2.2 Administer public health legislation	<ol style="list-style-type: none"> <li>1. Continue to administer, enhance and provide policy support for public health legislative instruments, including:               <ol style="list-style-type: none"> <li>a) Public Health Act 2016</li> <li>b) Health (Miscellaneous Provisions) Act 1911 and subsidiary legislation</li> <li>c) Food Act 2008</li> <li>d) Medicines and Poisons Act 2014</li> <li>e) Tobacco Products Control Act 2006</li> <li>f) Liquor Control Act 1988.</li> </ol> </li> </ol>
2.3 Mitigate the impacts of public health emergencies	<ol style="list-style-type: none"> <li>1. Ensure public health emergencies are included in emergency and disaster planning.</li> <li>2. Maintain continuous improvement in the response to public health emergencies.</li> <li>3. Strengthen the preparedness and resilience of communities against extreme weather events, with a focus on the most vulnerable in the community.</li> <li>4. Establish a climate change adaptation plan to protect public health from the harmful health impacts of climate change.</li> </ol>

2.4 Support immunisation	<ol style="list-style-type: none"> <li>1. Continue efforts to increase vaccination coverage for young children, adolescents and adults.</li> <li>2. Improve immunisation education and consent processes.</li> <li>3. Sustain mechanisms for the surveillance and follow-up of suspected adverse events following immunisation.</li> </ol>
2.5 Prevention and control communicable diseases	<ol style="list-style-type: none"> <li>1. Coordinate state-wide surveillance of notifiable communicable diseases.</li> <li>2. Conduct and coordinate outbreak investigations of communicable diseases.</li> <li>3. Continue to support and enhance disease control prevention and education programs delivered by stakeholders, including access to hardware and equipment to prevent communicable diseases.</li> <li>4. Eliminate stigma and discrimination around sexually transmitted infections and blood-borne viruses.</li> <li>5. Maintain and improve partnerships with stakeholders engaged in communicable disease control activities.</li> </ol>
2.6 Promote oral health improvement	<ol style="list-style-type: none"> <li>1. Support activities that promote oral health</li> </ol>

Table 3: SHPH – Objective 2 – Providing health protection for the community.

**Objective 3**

Policy priorities	Priority activities
3.1 Promote culturally-secure initiatives and services	<ol style="list-style-type: none"> <li>1. Complement population-wide approaches with targeted programs that are culturally-secure and meet the needs of Aboriginal people.</li> <li>2. Ensure services, programs, and initiatives work within a holistic framework that recognises the importance of connection to country, culture, spirituality, family and community.</li> </ol>
3.2 Enhance partnership with the Aboriginal community	<ol style="list-style-type: none"> <li>1. Ensure ongoing collaboration with the Aboriginal community to create a two-way transfer of skills and ensure that Aboriginal people's cultural rights, beliefs and values are respected in the development of health and wellbeing responses.</li> <li>2. Ensure a coordinated and collaborative approach to service delivery through knowledge exchange, information sharing and the pooling of resources, where possible.</li> </ol>

3.3 Continue to develop and promote Aboriginal controlled services	<ol style="list-style-type: none"> <li>1. Work closely and collaboratively with Aboriginal controlled organisations in the development and delivery of culturally secure responses.</li> <li>2. Ensure ongoing participation by Aboriginal controlled organisations in decision-making to take back care, control and responsibility of their health and wellbeing.</li> </ol>
3.4 Ensure programs and services are accessible and equitable	<ol style="list-style-type: none"> <li>1. Ensure programs and services are physically and culturally accessible to Aboriginal people.</li> <li>2. Develop programs and services that are inclusive of the needs of Aboriginal people.</li> <li>3. Incorporate Aboriginal ways of working that facilitate the engagement of Aboriginal people.</li> </ol>
3.5 Promote Aboriginal health and wellbeing as core business for all stakeholders	<ol style="list-style-type: none"> <li>1. Ensure all relevant stakeholders consider and respond to the needs of Aboriginal people as part of their core business and not only through specific funded programs.</li> <li>2. Ensure services work together to acknowledge and address the impact of the cultural and social determinants of health.</li> <li>3. Enhance the capacity of the Aboriginal workforces.</li> </ol>

Table 4: SPHP – Objective 3 – Improving Aboriginal health and wellbeing

The PHA will be progressively introduced and will eventually require all Local Government Authorities to develop a Local Public Health Plan. The local plan will be consistent with a new State Public Health Plan that is projected for development and release during Stage 5 of DoH’s implementation of the PHA in three to five years.

In 2019, DoH released State ‘*Public Health Plan for Western Australia*’ following the 2017 release of the “*First Interim State Public Health Plan for Western Australia*” (Interim Plan), to provide Local Governments and agencies wanting to begin their local public health planning with a guiding document. The Interim Plan was followed in March 2018 by the *Public Health Planning Guide for Local Government*. This document provides guidance to local government on the evidence required to support the need for public health programs across the three public health objectives and their policy priorities (see Tables 2, 3 and 4 above).

### 3.4.2 Healthway

Healthway is an independent authority that reports to the Minister for Health and is considered the health promotion funding arm of the State Government. Healthway provides funding to a range of organisations across WA to support programs which encourage healthy lifestyles. This includes various health promotion initiative grants and sponsorships to promote health campaign messages, create healthy environments and increase participation in healthy activities.

### 3.4.3 Act-Belong-Commit – Mentally Healthy WA

Act-Belong-Commit (A-B-C) is a comprehensive community-based health promotion campaign by Mentally Healthy WA that encourages individuals to take action to protect and promote their own mental wellbeing. It also encourages community participation in mentally healthy activities delivered by community organisations. This evidence-based campaign was developed primarily

from research undertaken by Curtin University into people's perceptions of mental health and behaviours they believed protected and promoted good mental health.

The A-B-C guidelines for positive mental health provide a simple approach that individuals can adopt to become more mentally healthy:

- Act – Keep mentally, physically and socially active: take a walk, read a book, stop to chat
- Belong – Join a book club, take a cooking class, go along to a community event
- Commit – learn something new, take on a challenge, volunteer.

### 3.4.4 Department of Sport and Recreation

Prior to the state government amalgamations in 2017, the former DLGSC published a document titled: “Sport and Recreation and Public Health: A Resource for community sector professionals working in local government”, which describes how local government can contribute to improving community health and wellbeing. The priority issues and how local government can contribute are listed in Table 5:

Priority Issues	Local Government Contribution
Physical activity	Provision of sport and leisure facilities, programs and services including: gyms, swimming pools, indoor and outdoor courts and sport fields. Provision of parks and public open spaces, walk paths, cycle ways and nature trails.  Maintenance of open space and council facilities to enhance safety and enjoyment.
Healthy eating	Regulation of foods available in council-managed facilities.  Facilitation and development of community gardens.
Tobacco and alcohol control  Compliance with existing tobacco and alcohol policy Managing smoke-free facilities  Social interaction	Compliance with existing tobacco and alcohol policy Managing smoke-free facilities.  Provision of sport and leisure facilities, programs and services including sport fields and clubrooms, leisure centres, community centres, libraries, youth facilities, art centres, parks and community meeting places.  Community
Community education and events	Provision of health-related materials at council venues including community centres, leisure and aquatic centres and community events. Provision of club development officers / recreation officers to enhance club capacity and increase community participation Community engagement in event planning and management.
Urban planning  Planning	Planning of quality parks and public open space integrated with urban form Community engagement in public space planning.

Environmental health	Ensuring public open spaces and community facilities meet environmental health guidelines and regulations.
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Table 5: Priority issues and local government contributions

### State Initiatives

The West Australian government funds a number of sport, recreation and well-being initiatives, which provide significant health outcomes for people of all ages. This is ongoing through National Sporting Organisations (NSO's) and State Sporting Associations (SSA's).

#### Sport and recreation funding

Opportunities for regional people to participate in sporting and active recreational activities.

Active Regional Communities (ARC) aims to increase the opportunities for regional people to participate in sporting and active recreational activities in regional Western Australia and is tailored to meet the ever-changing demands and challenges of sport and active-recreation groups within the nine diverse regions of Western Australia.

Available for:

- Community organisations
- Regional organisations
- Local governments
- State Sporting Associations
- Active recreation organisations
- Sport or active recreation clubs

Funding through the DLGSCI is available through the following grant and subsidy schemes for all West Australians:

- Active Regional Communities Grants
- Coach and Official Education Subsidy
- Community Sporting and Recreation Facilities Fund
- Country Sport Enrichment Scheme
- Every Club Grant Scheme
- Innovation Challenge Program
- KidSport
- North West Travel Subsidy
- Regional Athlete Travel Subsidy Scheme
- Regional Organisation Grants
- Sport Development Funding Program
- Targeted Participation Program
- WA Hiking Participation Grants.

Categories and amounts vary with each program.

## Your Move

The previous DLGSC partnered with the Department of Transport (DoT) to introduce an innovative community-based behaviour change program aiming to help people find simple ways to get active. The program has been built on some of the elements of the DoT's previous TravelSmart and Living Smart programs, encouraging workplaces, schools and community to choose more active ways of getting around, increasing their level of physical activity. This program is being operated in conjunction with the City of Stirling at present

## Club Development Officer Scheme

The Club Development Officer (CDO) Scheme is a funding partnership between DLGSCI and WA local governments. The aim, through the Club Development Framework is to create a collaborative approach to club development by connecting State Sporting Associations, Regional Sport Associations, local government and community organisations to support sport and recreation clubs to become sustainable and deliver diverse opportunities to participate in physical activity in their local community.

Locally, this program was a partnership between the Shires of Narrogin, Wickepin, Cuballing, Wagin, Pingelly and Brookton to support and enhance the sustainability and capacity of sporting and recreation organisations. The program has in the past been delivered by the Shire's in conjunction with Community Resource Centres and assists local sport and recreation clubs in becoming sustainable organisations that continue to provide opportunities for locals of all ages to participate in a variety of sport and recreation.

The program was operated through the Shire's Community Development Officer.

## KidSport

KidSport was launched by the previous DLGSC in 2011, as part of Sport 4 All, a \$20 million project aiming to increase participation in community sport and recreation throughout WA. KidSport enables eligible children aged 5-18 years to participate in community sport and recreation by offering them financial assistance towards club fees through a voucher system. DLGSCI partners with local governments across WA to administer the program locally through the provision of funding. The Shire has been involved in KidSport since 2012 and will continue the partnership with DLGSCI in the foreseeable future if funding continues.



## 4.0 SHIRE OF NARROGIN HEALTH PROFILE

### 4.1 Shire Profile

The Shire of Narrogin is located in the southern area of the Wheatbelt region of Western Australia and has a rich indigenous history as part of the broader Gnaala Karla Booja Region.

The Shire was first settled by Europeans in the 1860's and was originally part of the Williams Road Board.

The townsite of Narrogin is located in the southern Wheatbelt agricultural region, 192 km south east of Perth and 32 km east north east of Williams. It is located on the Great Southern Railway, and when this line was opened in 1889, Narrogin was one of the original stopping places. The railway line was a private line, and the Company that built the line declared a private townsite here in 1891. The railway was purchased by the Government in 1896, and in 1897 Narrogin was gazetted as a government townsite. Narrogin is an Aboriginal name, having been first recorded as "Narroging" for a pool in this area in 1869. The meaning of the name is uncertain, various sources recording it as "bat camp", "plenty of everything" or derived from "gnargagin" which means "place of water".

The Shire of Narrogin Local Government area (LGA) covers an area of 1,630.6 square kilometres and borders the Shires of Cuballing, to the north, Wickepin to the east, Wagin and West Arthur to the south and Williams to the west. The Shire includes the following localities, Narrogin Township, Narrogin Valley, Boundain, Dumberning, Highbury, Hillside, Mingin, Nomans Lake and Yilliminning

### 4.2 Health and Wellbeing

Health is impacted by a number of factors, often outside the control of the individual. These factors are referred to as the social determinants of health and include socio-economic status, employment, income, education, housing, social support, access to health care, drug addiction, transport, food security and community safety.

From a community perspective, the health and wellbeing of the population contributes to social interaction and the vitality of the community. For example, it enables participation in sports, volunteering, arts, culture and other activities that bring the community together. By contrast, poor health and wellbeing reduces this participation and brings with it the high costs of medical care and other community services.

The Rural Health West publication – Outreach in the Outback – Wheatbelt – population and health snapshot, has identified specific areas of public health, including Population forecasts, Measure of disadvantage, Major Health Services, Maternal Health, Child and adolescent health, Adult health, eye health, ear health, mental health, hospitalisations and mortality.

### 4.3 Community Profile

The social determinants of health demonstrates that public health is closely linked with many other components of a community's profile. The following Population overview provides a snapshot of the Shire's demographic and social profile (from the 2016 Census Data).

## 4.4 Population Overview

The Shires population is currently 5162, according to the 2016 census with males making up 48.8% and females 51.2% of the population, with a median age of 40.

The proportion of adults 65 plus years old currently make up 18.2% of the population, however this is expected to double by 2026. Children aged 0 to 14 years make up 20.8% of the population. Based on the 2016 census Aboriginal people represented 6.3% of Narrogin's population. Generally, the Wheatbelt Aboriginal population has a younger age structure, with 50% of the population aged under 20.

## 4.5 Socio-Economic Status – Measure of Disadvantage

The Socio-Economic Indexes for Areas (SEIFA) measures a broad range of socio-economic indices from a baseline of 1,000, which summarise a variety of social and economic variables such as income, educational attainment, employment and number of unskilled workers. SEIFA scores are based on a national average of 1000 and areas with the lowest scores are the most disadvantaged. Based on 2011 Census data, the Narrogin township had a SEIFA Index of Disadvantage score of 932. The SEIFA score for Narrogin is the third highest in the Wheatbelt. The SEIFA index for Local Governments within the Wheatbelt Health Service Region ranged from 905 to 943.

ABS, 2033.0.55.001 – Socio-economic Indexes for Areas (SEIFA) 2016

## 4.6 Chronic Diseases

Many of the health conditions included in the HWSS are chronic diseases which usually have a number of contributing factors, develop gradually and have long lasting effects. Diseases such as cardiovascular disease, type 2 diabetes, respiratory diseases and some cancers contribute significantly to the burden of illness and injury in the community. Considerable potential exists to reduce the burden of disease. It is estimated that in WA in 2011, 435,000 years of healthy life were lost to premature death or living with a disability due to a chronic disease or injury. Injuries are also an important cause of death and disability and strategies to prevent chronic disease are often linked with injury prevention.

## 4.7 Lifestyle and Physiological Risk Factors

There are many factors that can influence a person's health, including genetics, lifestyle, age, environmental and social factors. Many chronic diseases and injuries are associated with a common set of modifiable lifestyle risk factors which can have either a positive effect on health, such as a high consumption of fruit and vegetables, or a negative effect, such as smoking, alcohol use and physical inactivity. These lifestyle risk factors also impact on the physiological risk factors such as high cholesterol, high blood pressure, and being overweight which are also related to chronic disease and are potentially modifiable.

General Population			
The Shire encompasses a number of localities, including Narrogin Townsite, Narrogin Valley, Boundain, Dumberning, Highbury, Hillside, Minigin, Nomans Lake and Yilliminning. The Shire covers an area of 1,630.6 square Kilometres.	Population of 5,162 people.	27.2% of residents were born overseas (England 4.3%, Philippines 2.1%, New Zealand 2.1%, South Africa 0.9% and India 0.7% the most common countries of birth outside Australia).	Median age of residents is 40 years.
Employment and income			
Labour force participation is 94.3%	5.7% were unemployed and looking for work compared to the Wheatbelt region of 6.2%.	The median weekly income of people is \$615.00 for Narrogin compared to the state average of \$724.00.	
Education and volunteering			
Of people aged 15 and over 12.8% had completed year 12 or equivalent.	23.6% of people have completed a tertiary qualification	26.9% people were involved in voluntary work for an organisation or group	
Housing			
61.3% of household own their own home.	33.2% of households rent, including from the government housing authority.	5.5% other tenure type.	
Transport			
74.8% of people travelled to work by car as driver or passenger.	7.3% of people walked to work.	2.7% of residents worked at home.	1.2% travelled to work by public transport.

## 4.8 Objectives and Policies

Objective 1 – Healthy Eating Policy – Attachment 1

Objective 2 – Active Narrogin Policy – Attachment 2

Objective 3 – Alcohol and Drug Policy – Attachment 3

Objective 4 – Environmental Health Policy – to be developed

Objective 5 – Mental Health – to be developed

Objective 6 – Local Food Action Plan – to be developed

## 5.0 IMPLEMENTATION, EVALUATION OF THE PLAN, REVIEW AND REPORTING

Ongoing programs will continue to be implemented throughout the term of the Plan.

High priority new programs will be initiated by the financial year 2022/2023. An interim evaluation of the programs, outcomes and performance measures for each priority areas will be held in the financial year 2023/2024. Low priority new programs will be initiated between 2023 and 2026.

The Shire's staff will review the Plan at least annually or as required in accordance with the WA *Public Health Act 2016* to ensure it continues to respond to the needs of the community, and that it remains current.

The Senior Environmental Health Officer will coordinate the annual review in partnership with the Rural Health West - Wheatbelt Health Service.

An evaluation will occur at the end of the Plan cycle, in 2024, consisting of:

- Assessment of progress against outcomes for each goal within the Plan;
- Assessment of performance measures for each priority area;
- Review of key data for the Shire including the social profile, health status, health risk factors, health behaviours and population risk groups; and
- Review of implementation mechanisms for the Plan including partnership terms and arrangements with key stakeholders.

The Senior Environmental Health Officer will prepare and submit an annual report on progress and evaluation findings to the Chief Health Officer of the Western Australian Department of Health, if required.

## 6.0 ACKNOWLEDGEMENTS

The Shire of Narrogin would like to thank the following organisations for their assistance.

City of Rockingham – Community Plan Strategy – Health and Wellbeing Strategy 2018-2022

Shire of Collie – Public Health and Wellbeing Plan 2015 – 2018

State Public Health Plan for Western Australia – Objectives and Policy Priorities for 2019 - 2024

Useful Links used to develop this plan

Pathway to a Healthy Community', Department of Health 2017: <https://ww2.health.wa.gov.au/-/media/Files/Corporate/general-documents/SMHS/Reports-and-Publications/SMPHU/Pathway-to-healthy-community-2017.pdf>

*Pathway to a Healthy community: a guide for councillors and local government*, South Metropolitan Health Service, Perth: <https://www.fsh.health.wa.gov.au/About-us/News/New-guide-for-local-government-offers-pathway-to-better-health>

State Public Health Plan: <https://ww2.health.wa.gov.au/-/media/Files/Corporate/general-documents/Public-Health-Act/State-public-health-plan/State-PH-Plan-2019-2024/State-Public-Health-Plan-WA.pdf>

Public Health Planning for Local Government: <https://ww2.health.wa.gov.au/-/media/Files/Corporate/general-documents/Public-Health-Act/State-public-health-plan/State-PH-Plan-2019-2024/State-Public-Health-Plan-WA.pdf>

Public Health Planning Guide for Local Government: <https://ww2.health.wa.gov.au/-/media/Files/Corporate/general-documents/Public-Health-Act/public-health-planning/Public-Health-Planning-Guide.pdf>

Australian Bureau of Statistics:

[https://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA56460](https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA56460)

Wikipedia: [https://en.wikipedia.org/wiki/Narrogin,\\_Western\\_Australia](https://en.wikipedia.org/wiki/Narrogin,_Western_Australia)

## 1.1 Healthy Eating Policy

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**Statutory context**            *Public Health Act 2016, Section 16*

**Corporate context**            Local Public Health Plan 2021-2026

**History**                        Adopted                        dd mmmm yyyy

### Policy Statement

The Healthy Eating Policy will guide the Shire in advocating and or providing opportunities for the local community to access healthy and fresh foods, for the community to embrace healthy eating and nutritious food and to support local produce and businesses. This is consistent with the Council's vision of providing prosperity and growth as a regional centre.

The Shire of Narrogin recognises the impact healthy fresh food and good nutrition can have on residents' lives and the community in that it contributes positively to physical and mental health. In addition a focus on food in a wider context such as food security, food systems and an awareness of the culinary aspects of food can strengthen the local economy and foster cultural and social connection.

The Shire of Narrogin is committed to improving the health and wellbeing of its community through promoting a food system that is secure, healthy, sustainable, thriving and socially inclusive.

This Policy provides a vision and framework to guide coordinated action and decision making to ensure sufficient access to good food, now and into the future which meets the identified needs of the community.

A whole of Council collaborative approach will be applied to all aspects of delivering the Healthy Eating Policy- in researching, planning, designing, establishing, maintaining, operating and promoting opportunities for healthy eating, food security and support for local businesses. This Policy should be read in partnership with the *Active Narrogin Policy*.

The Healthy Eating Policy will drive the development of strong partnerships with various levels of government, external agencies and the private sector, so that the Shire's investment in the food sector and healthy eating can be leveraged and maximised by the community.

## **Policy Principles**

The following guiding principles underpin this Policy. They are statements that articulate Council's shared values and serve as a basis for integrated decision making. The areas covered in the Policy are local food production and promotion and the need to create a demand for healthy food through awareness and education. The Policy also aims to ensure opportunities are available for all residents to access affordable healthy food options in order to achieve and sustain better health outcomes and a higher quality of life.

### **Advocacy**

Council and the Shire continues to lead by example through the food that it purchases and makes available at functions and community events and by advocating for healthy food to be integrated in policies at all levels of government.

### **Health and Wellbeing for All**

Opportunities will be explored to be engaged in the promotion of local food production and learning new skills to prepare healthy foods in the Shire are available to all people, regardless of age, cultural background, socio economic status or ability. In some instances this may result in programs and initiatives which target specific population groups, to support all members of the community increasing their potential for good health and wellbeing.

### **Working with Partners**

Council and the Shire forges workable and negotiable partnerships with other levels of government, agencies and local community groups to ensure a range of opportunities are available for people to increase their awareness and levels of healthy eating and to support local produce.

### **An Informed and Educated Community**

Council and the Shire communicates via a range of mediums to reach a broad cross section of the community and to ensure that people are fully aware of what options are available to choose, grow, prepare and serve nutritious and healthy food.

The Shire acknowledges that pursuing a healthy lifestyle starts with having an understanding of the short and long term health and wellbeing benefits of healthy eating.

## **Policy Objectives**

The Shire of Narrogin will encourage and promote healthy eating through:

- Continuing to support the Gnarojin Community Garden and expanding community garden programs, utilising a range of management models.
- Supporting the development of farmers markets.
- Developing community partnerships to provide low-cost or no-cost cooking supplies, cooking classes and nutrition education and information.
- Investigating the development of publicised awards for corner stores/cafes/food premises that offer healthy foods in conjunction with Environmental Health and other external agencies.



- Developing healthy catering options for the Shire which applies to all Shire managed facilities and meetings.
- Encouraging sporting and community organisations to provide healthy options at canteens through the use of social marketing and local recognition strategies.
- Ensuring community events and festivals to have healthy food options available.
- Developing a localised healthy eating campaign focused on a specific local food product.
- Continuing to ensure the provision of safe food by regulation.
- Increasing the opportunities for residents, visitors and tourists to purchase local and regionally-produced food.
- Investigating the need to transport vulnerable groups to shops to enable them to purchase weekly groceries.
- Continuing to provide or support annual and ongoing calendars to residents indicating key activities, services and information to support health and wellbeing initiatives.

### **Review**

Council's strategies on increasing healthy food will be reviewed from time to time to ensure changing trends and needs are considered and the response to excess weight, especially obesity, as a major risk factor for cardiovascular disease and other chronic health conditions, engages appropriate and relevant stakeholders and the wider community.

*– End of Policy*

Notes

## 1.1 Active Narrogin Policy

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<b>Statutory context</b>	<i>Public Health Act 2016</i> , Section 16
<b>Corporate context</b>	Local Public Health Plan 2021-2026
<b>History</b>	Adopted dd mmmm yyyy

### Policy Statement

The *Active Narrogin Policy* will guide Council's provision of opportunities for the community to be active, improve and maintain their health, and participate in structured and unstructured recreation and community sports activities, consistent with Council's vision of providing prosperity and growth as a regional centre.

The Shire of Narrogin recognises the importance of providing and facilitating opportunities for the community to engage in physical activities by offering accessible, safe and affordable facilities and services which meet the community-identified needs.

This Policy will inform the provision of recreation and sport facilities, delivery of programs and events and the creation of new open public spaces within the Shire, enabling community engagement in an active and healthy lifestyle.

A whole-of-Council approach will be applied to all aspects of delivering the *Active Narrogin Policy* - in researching, planning, designing, establishing, maintaining, operating and promoting recreation and sport opportunities.

The *Active Narrogin Policy* will drive development of strong partnerships with various levels of government, external agencies and the private sector, so that Council's investment in physical activity can be leveraged and maximised by the community.

### Policy Principles

The following guiding principles underpin this Policy. They are statements expressing Council's shared values to inform shared decision-making with partner agencies, for delivering physical activity opportunities and promoting an active lifestyle in the community.

#### **Maximum Participation**

Council continues to provide the Narrogin Regional Leisure Centre as a multi-purpose facility that achieves multiple outcomes and aims to achieve maximum participation by the community.

Council prioritises the provision of community recreation and sport facilities catering for the general community, despite gender, age and physical capabilities.

#### **Health and Wellbeing for All**

Opportunities to be engaged in physical activity in the Shire are available to all people, regardless of gender, age, cultural background, socioeconomic status or ability. In some instances, this results in programs and initiatives being targeted at specific population groups, to ensure that all members of the community can reach their potential for good health and wellbeing.

Diverse recreation and sport opportunities are provided to meet the community's needs and interests. The Shire understands that not all residents wish to participate in organised sports and will continue to promote recreational opportunities appealing to a wide range of residents.

### **Working with Partners**

Council and the Shire forges strong and sustainable partnerships with other levels of government, agencies, local community groups and sporting clubs to ensure a comprehensive range of opportunities are available for people to increase their levels, and improve their health and wellbeing.

### **An Informed and Educated Community**

Council and the Shire communicates via a range of mediums to reach a broad cross-section of the community, and to ensure that people are fully aware of available recreation and sporting opportunities in the Shire.

The Shire is aware that pursuing an active and healthy lifestyle starts with an understanding of the short and long term health and wellbeing benefits of being physically active.

### **Policy Objectives**

The Shire of Narrogin will encourage and promote physical activity through:

- Identifying and monitoring the current and future physical activity needs of the community in partnership with relevant stakeholders.
- Ensuring a safe environment, facilities and services to encourage physical activity.
- Providing unstructured recreation facilities and associated facilities, and security lighting for those facilities around the Shire.
- Providing reserves and facilities for structured community sport and recreation.
- Supporting sporting clubs and club development.
- Promoting shared and multi-use of community facilities.
- Offer a range of programs, activities and services from the Narrogin Regional Leisure Centre.
- Linking community structured sport and recreation activities with existing and new Leisure Centre-based programs and services. Increasing the community's knowledge and understanding of the health and social benefits of physical activity.
- Encouraging increased physical activity through active forms of transport, such as bicycle riding.
- Building partnerships with internal/external agencies to promote the use of existing and future community assets.
- Continue to provide an annual calendar to residents indicating key activities, services and information to support health and wellbeing initiatives.

### **Review**

Council's strategies in relation to this Policy will be reviewed from time to time to ensure changing trends and needs are considered and appropriate and relevant responses to the needs of the community to encourage physical activity continue to be developed in consultation with the stakeholders and the wider community.

*– End of Policy*

Notes

## 1.1 Alcohol and Drug Policy

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<b>Statutory context</b>	<i>Public Health Act 2016</i> , Section 16
<b>Corporate context</b>	Local Public Health Plan 2021-2026
<b>History</b>	Adopted dd mmmm yyyy

The *Alcohol and Drug Policy* will guide Council's provision of advocacy and services to minimise harm from alcohol and drugs. This Policy identifies the Shire's role in minimising the negative impacts of alcohol and drug use on the local community. It formalises Council's agreement to a harm minimisation approach, and demonstrates Council's commitment to create partnerships with other agencies to address community concerns.

Whilst the Shire of Narrogin has an important role to play in addressing the harm associated with drug and alcohol use, effective efforts need to be community wide.

Other than having an advocacy role, the Shire of Narrogin will facilitate and coordinate key stakeholders within the local government area to address alcohol management relating to legislative and planning responsibilities in areas such as development approvals for liquor licence venues, interventions and objections to licence applications, event risk management processes, provision of Section 39 and Section 40 (Liquor Control Act) certificate approvals, sport and community club alcohol policies and public building approvals and conditions.

The purpose of this Policy is to provide an overarching framework to guide thought and action in relation to alcohol and drug issues in the Shire.

### **Policy Principles**

The following guiding principles underpin this Policy. They are statements expressing Council's shared values and serve to inform decision-making with partner agencies to address alcohol and drug use, and related issues.

#### **Reducing Supply**

When assessing new applications for alcohol premises within the Shire, the effects of alcohol supply and the link to increased alcohol-related harm or ill-health are considered in discussion with partner agencies.

Council also endeavours to support strategies designed to disrupt the production and supply of illicit drugs, or restrict access to legal drugs for those under legal age.

#### **Reducing Demand**

The Shire commits to strategies designed to prevent the uptake of harmful alcohol and drug use, including prevention and early intervention, in discussion with partner agencies.

#### **Health and Wellbeing for All**

The Shire understands that drug and alcohol use are not just health issues but also impact on social and mental health. The Shire uses evidence-based information to provide a whole-of-community and population health approach to these important issues. Alcohol and drug strategies will target all residents, including cultural and linguistically diverse and Indigenous populations.

#### **An Informed and Educated Community**

Council communicates via a range of mediums to reach a broad cross section of the community to ensure that people are fully aware of the negative effects of excessive alcohol and drug use.

The Shire is aware that pursuing a healthy lifestyle includes having an understanding of the short and long-term harm associated with alcohol consumption and drug use.

### **Working with Partners**

The Shire forges strong and sustainable partnerships with other levels of government, agencies and local Alcohol and Drug support agencies to ensure a comprehensive range of opportunities and services are available for people to minimise harm from alcohol and drug use.

### **Policy Objectives**

The Shire of Narrogin will encourage and promote alcohol and drug harm minimisation through:

- Accepting Council's role in providing leadership and coordination in ensuring comprehensive and balanced responses to alcohol and drug issues.
- Acknowledging that Council is not a direct provider of alcohol and drug support programs/initiatives, but is a strong advocate for the provision of appropriate services in the Shire.
- Stimulating and progressing community discussion of issues related to alcohol and drugs, through Council and Shire representation on relevant committees and forums.
- Committing to the Shire providing public health and safety services (e.g. sharps containers) to minimise the impacts of syringe use in the Shire.
- Planning community events from time to time that are alcohol free.
- Collaborating with all levels of government and community agencies to ensure effective, co-ordinated responses to alcohol and drug issues.
- Maintaining a commitment to addressing urban design and development assessment processes, which impact on alcohol and drug availability, supply and use.
- Providing a range of activities which foster skills through information, education, health promotion programs, community action and supportive environments, as well as diversionary activities for young and vulnerable populations.
- Building organisational capacity to incorporate harm minimisation principles in workplace systems, including a staff alcohol and drug policy.
- Continuing to provide or supporting annual and ongoing calendars to residents indicating key activities, services and information to support health and wellbeing initiatives.

### **Review**

Council's strategies relating to its drug and alcohol response will be reviewed from time to time to ensure changing trends and needs are considered, and its response to alcohol and drug issues engages appropriate and relevant stakeholders and the wider community.

– End of Policy

Notes

## 10.2 TECHNICAL AND RURAL SERVICES

### 10.2.1 TEN YEAR PUBLIC ART PROGRAM 2021-2031

File Reference	4.2.5
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	18 June 2021
Author	Torre Evans – Executive Manager Technical and Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
<b>Attachments</b> 1. Officers Ten Year Public Art Program 2021 – 2031 2. Townscape Advisory Committee Amended Ten Year Public Art Program 2021 - 2031	

#### Summary

Council is requested to consider adopting a proposed Ten Year Public Art Program 2021-2031, as presented at Attachment 1 - Officer Recommendation or Attachment 2 - Townscape Advisory Committee (TAC) Resolution and Recommendation. The proposed program is a planned direction for new public art projects within Narrogin and provides a strategic direction for Council and staff in regards to forward planning of art projects. The program enables and informs the Shire's budgeting process to continue into the future including the Shire's Long Term Financial Plan and Annual Budget.

#### Background

The TAC has in the past several years, been working through recommendations contained in the 2016 Narrogin and Highbury Townscape Review with many recommendations resolved and actioned i.e. street litter bins and CBD furniture.

The TAC in recent times have been focussing on public art projects as discussed by members during committee meetings making recommendations to Council with, on some occasions, minimal details on the recommended projects leading to Council referring the projects back to the Committee for further discussion on details and costings i.e. Entry Statements, Cemetery Fencing, CBD Murals and Public Art at certain locations – Clayton and Federal Streets.

The Executive Manager Technical and Rural Services (EMTRS) has recognised that although the TAC's intentions to gain Council support for public art projects within the Shire have been admirable, the recommendations to Council have been ad-hoc and somewhat lacking in detail which in turn has made it difficult for Council to resolve some recommended projects with referral back to the TAC for further discussion and clarification prior to re-presentation to Council.

## Consultation

The presented program and the concept surrounding this ten year strategy was work shopped with the TAC by the EMTRS at its committee meeting held 1 June 2021. The committee members present at that meeting unanimously supported the concept and program being presented to Council for resolution. It is worth noting that three Councillors were present at the TAC meeting on the night.

The Chief Executive Officer has been briefed of this strategic ten year program being presented to Council.

The Narrogin Community were engaged as part of the development of the Shires Public Art Strategy 2019 via online survey, a face to face survey, a community workshop and a two day master class for local artists. The online and face to face surveys were used as a way to gauge the Community's interest in current and future public art and potential sites for public art in the Shire.

## Statutory Environment

Local Governments are required to have Asset Management Plans in place pursuant Local Government Act 1995.

## Policy Implications

The following relate:

- Shire of Narrogin Public Art Strategy & Masterplan 2019;
- 11.4 Public Art Contribution Policy and Guidelines; and
- 12.11 Asset Management Plans Policy.

## Financial Implications

This program will need to be considered in the context of the Shire's Long Term Financial Plan and Annual Budgeting process.

Attachment 1 – Officers Recommendation, addresses the financial implications for the proposed program and has a ten year estimated cost, (2021 to 2031) of \$570,000 with an average allocation of \$57,000 per annum.

Attachment 2 - TAC Resolution and Recommendation, addresses the financial implications for the proposed program and has a ten year estimated cost, (2021 to 2031) of \$670,000 with an average allocation of \$67,000 per annum.

Funding of Public Art projects as listed in Attachment 1 can be by potential Grant Funding available from time to time or municipal funding (Shire funded) and would be funded on a year to year basis depending on the Shires priorities in regard to other competing projects or objectives, financial availability, restraints or circumstances.

Maintenance expenditure of the proposed art projects will be contained in Annual Budgets the same as existing outdoor public art maintenance funding is currently.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions

## Comment/Conclusion

The EMTRS has in the past, successfully submitted to Council, Ten Year Road, Footpath and Plant/Fleet Replacement Programs that give Council and staff, strategic and financial long term direction on planning and managing these valuable community assets and allow sound budgeting processes into the future, including Long Term Financial Planning and Annual Budget.

It is with this proven strategy in mind, that the EMTRS thought it prudent to recommend this approach to the TAC in relation to their intent and desired focus on Public Art projects and work shopped the concept and plan with the TAC at the 1 June 2021 TAC meeting.

A draft white board exercise on potential projects was presented to the committee with the committee asked to priorities projects for presentation to Council in the form of a ten year program. The EMTRS also spoke to the TAC on this strategic approach and recommended to the committee that they indorse this strategic direction so Council can be more accurately informed of the committee's long term strategic direction for public art.

*The Shire of Narrogin Public Art Strategy 2019 recommends a staged approach: "The Strategy can be adapted to suit the Shire of Narrogin's aspirations as the Masterplan sets out and recommends a staged approach to implementing the Strategy - from building common ground to small budget space activation projects to nodal public artworks and finally to an iconic public artwork. This staged and strategic approach is considered feasible and meaningful and will produce outcomes from a public art program that contribute to a distinctive legacy and character for Narrogin and its districts for residents and visitors to appreciate and enjoy."*

*The Public Art Strategy also identified Community support: "Community engagement as part of the development of the Public Art Strategy and the Masterplan confirmed a strong level of interest in, and support for, further development of public art in Narrogin. Consultation engagement methods employed were an online survey, a face to face survey, a community workshop and a two day master class for local artists. The online and face to face surveys were used as a way to gauge the community's interest in current and future public art and potential sites for public art in the Shire."*

Projects listed in Attachment 1 & 2 are identified in the adopted Public Art Strategy 2019. The costs displayed in Attachment 1 & 2 are indicative estimations based on a concept and are generalised and not based on a scope of works.

Council Resolution 0820.003, Ordinary Council Meeting 25 August 2020, at point 2 reads as follows: "Consider in the Long Term Financial Plan, an annual budget allocation of \$25,000, demonstrating Council's commitment to public art."



The officer's recommendation within this report is asking Council to resolve to adopt a Ten Year Public Art Program with financial support of greater than \$25,000 per annum and is requesting \$57,000 per annum on average over ten years between 2021 – 2031 to facilitate new public art work in Narrogin for the benefit of the community. The TAC resolution and recommendation is requesting financial support of \$67,000 per annum on average over ten years.

At the TAC meeting held 13 July 2021, the TAC resolved and recommended to Council as follows:

*“That, with respect to the Ten Year Public Art Program 2021-2031, the Townscape Advisory Committee recommend to Council to adopt the program as amended and presented in Attachment 2”*

Reason for Change: The Committee felt that there was a need for an additional allocation of \$100,000 to be made the 2022/23 financial year and requested that the attachment be updated to reflect this increase.

Council is asked to consider the proposed Ten Year Public Art Program 2021-2031 and resolve to adopt it as presented at either Attachment 1 or Attachment 2.

### **Voting Requirements**

Simple Majority

#### **TOWNSCAPE ADVISORY COMMITTEE RECOMMENDATION**

That, with respect to the Draft Ten Year Public Art Program 2021-2031, Council to adopt the program as amended and presented in Attachment 2.

Or

#### **OFFICERS' RECOMMENDATION**

That with respect to the Draft Ten Year Public Art Program 2021-2031, Council adopt the program as presented in Attachment 1, and consider the program in the context of other programs, requests and budget constraints in the 2021/22 Budget and Long Term Financial Plan.

**ATTACHMENT 1**

<b>Shire of Narrogin 10 Year Public Art Program 2021 -2031</b>				
<b>Projects</b>	<b>Est Cost ex GST</b>	<b>Duration Of Project Years</b>	<b>Financial Year</b>	<b>Comments</b>
Roundabouts Art Work	\$100,000	2	2021-2022	Install art work on Roundabouts Pioneer Drive
	\$ 0		2022-2023	
Entry Statement Replacement x 7	\$ 50,000	3	2023-2024	Replace existing Silo Entry Statements with new design (masonry/steel)
	\$ 50,000		2024-2025	
	\$ 50,000		2025-2026	
Murals	\$ 50,000	1	2026-2027	Install a Mural in a prominent location CBD
Cemetery Art	\$ 80,000	1	2027-2028	Art work along the boundary adjoining Williams Road
Foxes Lair - Art Structure	\$ 60,000	1	2028-2029	On Williams Rd near entry, Install an art structure
Federal St/Clayton Rd	\$ 80,000	1	2029-2030	Large Art Structure
Gnarrojin Park	\$ 50,000	1	2030-2031	Indigenous art piece/s near Pioneer Drive visual from pedestrian bridge
<b>Total</b>	<b>\$570,000</b>	<b>10 Years</b>	<b>2021-2031</b>	<b>Average annual expenditure over 10 years: \$57,000</b>

## ATTACHMENT 2

Shire of Narrogin 10 Year Public Art Program 2021 -2031				
Projects	Est Cost ex GST	Duration Of Project Years	Financial Year	Comments
Roundabouts Art Work	\$100,000	2	2021-2022	Install art work on Roundabouts Pioneer Drive
	\$100,000		2022-2023	
Entry Statement Replacement x 7	\$ 50,000	3	2023-2024	Replace existing Silo Entry Statements with new design (masonry/steel)
	\$ 50,000		2024-2025	
	\$ 50,000		2025-2026	
Murals	\$ 50,000	1	2026-2027	Install a Mural in a prominent location CBD
Cemetery Art	\$ 80,000	1	2027- 2028	Art work along the boundary adjoining Williams Road
Foxes Lair - Art Structure	\$ 60,000	1	2028-2029	On Williams Rd near entry, Install an art structure
Federal St/Clayton Rd	\$ 80,000	1	2029-2030	Large Art Structure
Gnarrojin Park	\$ 50,000	1	2030-2031	Indigenous art piece/s near Pioneer Drive visual from pedestrian bridge
<b>Total</b>	<b>\$670,000</b>	<b>10 Years</b>	<b>2021-2031</b>	<b>Average annual expenditure over 10 years: \$67,000</b>

## 10.3 CORPORATE AND COMMUNITY SERVICES

### 10.3.1 SCHEDULE OF ACCOUNTS PAID – JUNE 2021

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	12/07/2021
Author	Danielle Gannaway – Customer Service Officer/Accounts Payable
Authorising Officer	Frank Ludovico – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – June 2021

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – June 2021.

#### Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with Manager Corporate Services.

#### Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

#### Policy Implications

Nil

#### Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council resolution for a budget amendment.

#### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

### Comment/Conclusion

The Schedule of Accounts Paid – June 2021 is presented to Council for notation. Below is a summary of activity.

<i>June 2021 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	20,447.49	1.96
EFT (incl Payroll)	717,107.12	68.58
Direct Debit	302,540.89	28.92
Credit Card	5,594.77	0.54
Trust		
Total Payments	1,045,690.27	100.00

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	613,920.19	58.71
Payroll	324,329.16	31.02
Total	938,249.35	89.73

### Voting Requirements

Simple Majority

#### **OFFICERS' RECOMMENDATION**

That with respect to the Schedule of Accounts Paid for June 2021, Council note the Report as presented.

**Cheque Payments**

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	586	11/06/2021	Shire Of Narrogin - Petty Cash-admin			\$ 905.55		PF
2	INV CATS APRIL (2) 2021	10/06/2021	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup April (2) 2021	\$ 120.00			
3	INV CATS MAY 2021	10/06/2021	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup May 2021	\$ 120.00			
4	INV ADMIN JUNE 2021	10/06/2021	Shire Of Narrogin - Petty Cash-admin	ADMIN PETTY CASH RECOUP - June 2021	\$ 295.50			
5	INV NHC MAY-JUNE 2021	10/06/2021	Shire Of Narrogin - Petty Cash-admin	NHC PETTY CASH RECOUP - April-May 2021	\$ 370.05			
6	587	30/06/2021	Shire Of Narrogin			\$ 18,551.70	L	
7	INV BO668	30/06/2021	Shire Of Narrogin	PLANT Licence Fees 2020/21	\$ 18,551.70			
8	588	30/06/2021	Shire Of Narrogin - Petty Cash-admin			\$ 195.00		PF
9	INV CATS JUNE 2021	29/06/2021	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup June 2021	\$ 195.00			
10	589	30/06/2021	Office Of State Revenue - Rebate Refunds			\$ 795.24		
11	INV 230621	23/06/2021	Office Of State Revenue - Rebate Refunds	PENSIONER REBATE CLAIMS CLEARING ACCOUNT - Rates Refund A248100 (2019/20 Rates Incorrectly Applied)	\$ 795.24			
<b>Cheque Total</b>					<b>\$</b>	<b>20,447.49</b>		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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**EFT Payments**

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
12	EFT16498	03/06/2021	Best Office Systems			\$ 427.00	L	
13	INV 587602	20/05/2021	Best Office Systems	LIB - OFFICE EQUIPMENT MAINTENANCE - Toner & Drum for Brother Printer	\$ 427.00			
14	EFT16499	03/06/2021	Nutrien Ag Solutions			\$ 193.05	L	
15	INV 904510666	14/04/2021	Nutrien Ag Solutions	VERGE MAINTENANCE - Mesh to Repair Fence	\$ 193.05			
16	EFT16500	03/06/2021	Department of Fire & Emergency Services (DFES)			\$ 26,691.93		
17	INV 152252	21/05/2021	Department of Fire & Emergency Services (DFES)	FESA ESL LIABILITY - Quarter 4 2020/21	\$ 26,691.93			
18	EFT16501	03/06/2021	Narrogin Newsagency			\$ 169.62	L	F
19	INV 1537 - 281908	15/05/2021	Narrogin Newsagency	CHSP - PRINTING & STATIONERY - Stationery Order April 2021	\$ 42.87			
20	INV 1537 - 282099	24/05/2021	Narrogin Newsagency	CHSP - PRINTING & STATIONERY - Stationery Order April 2021	\$ 126.75			
21	EFT16502	03/06/2021	It Vision			\$ 770.00		
22	INV 35147	20/05/2021	It Vision	ADMIN - TRAINING & DEVELOPMENT - End of Year Rates & Billing - Thomas Baldwin	\$ 770.00			
23	EFT16503	03/06/2021	RJ Smith Engineering			\$ 316.00	L	
24	INV 00013388	21/05/2021	RJ Smith Engineering	LIB - GENERAL OFFICE EXPENSES - 15L Water x5	\$ 85.00			
25	INV 00013396	24/05/2021	RJ Smith Engineering	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Hydraulic Valve Block for Ram	\$ 231.00			
26	EFT16504	03/06/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 407.63	L	
27	INV JC24029605	24/05/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN417 2020 MAZDA BT-50 4X4 - 15,000Km Service	\$ 407.63			
28	EFT16505	03/06/2021	Country Paint Supplies			\$ 11.00	L	
29	INV 00067118	27/05/2021	Country Paint Supplies	LIBRARY BUILDING MAINTENANCE - Spray Paint	\$ 11.00			
30	EFT16506	03/06/2021	Toll Transport Pty Ltd			\$ 59.90		
31	INV 0493-T740710	16/05/2021	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (10/05/2021-13/05/2021)	\$ 59.90			
32	EFT16508	03/06/2021	Farmers Centre (Narrogin) Pty Ltd			\$ 76.20	L	
33	INV 74620	16/06/2020	Farmers Centre (Narrogin) Pty Ltd	2019 JCB 5CX BACKHOE LOADER - Hydraulic Hose Fittings	\$ 76.20			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
34	EFT16509	03/06/2021	Initial Hygiene (Cannon)			\$ 2,922.02		PF
35	INV 97013495	15/03/2021	Initial Hygiene (Cannon)	VARIOUS BUILDING MAINTENANCE - Hygiene Services (04/04/2021-03/04/2022)	\$ 2,226.30			
36	INV 97007522	15/03/2021	Initial Hygiene (Cannon)	GNARAJIN PARK PUBLIC TOILETS MAINTENANCE - Hygiene Services (20/04/2021-19/04/2022)	\$ 139.15			
37	INV 97033107	14/04/2021	Initial Hygiene (Cannon)	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Hygiene Services (21/05/2021-20/05/2022)	\$ 556.57			
38	EFT16510	03/06/2021	Narrogin Pumps Solar And Spraying			\$ 62.24	L	
39	INV 00034815	21/05/2021	Narrogin Pumps Solar And Spraying	1EUF156 HINO ROAD SWEEPER 2004 - Spray Nossles & Caps	\$ 62.24			
40	EFT16511	03/06/2021	Narrogin Bargain Barn			\$ 600.00	L	
41	INV 46	13/05/2021	Narrogin Bargain Barn	LIB - GENERAL OFFICE EXPENSES - Corner Work Station, Bookcase & Small Desk	\$ 600.00			
42	EFT16512	03/06/2021	The Workwear Group Pty Ltd			\$ 388.75		
43	INV 12644626	19/10/2020	The Workwear Group Pty Ltd	ADMIN - ALLOWANCES - Uniform (C Klomp) 2020/21	\$ 48.00			
44	INV 12644685	19/10/2020	The Workwear Group Pty Ltd	ADMIN - ALLOWANCES - Uniforms (B Jetta-Bolton) 2020/21	\$ 340.75			
45	EFT16513	03/06/2021	Easifleet			\$ 2,773.37		
46	INV 260521	26/05/2021	Easifleet	NOVATED LEASE - Employee Expenses PPE 26/05/2021	\$ 2,773.37			
47	EFT16514	03/06/2021	Exteria			\$ 5,706.80		
48	INV 00009676	25/05/2021	Exteria	BIN SURROUNDS - Supply of Shire of Narrogin Bin Surrounds x 3 & Delivery Charges	\$ 5,706.80			
49	EFT16515	03/06/2021	Bitutek Pty Ltd			\$ 10,120.00		PF
50	INV 00006395	20/05/2021	Bitutek Pty Ltd	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - 10,000L Emulsion for Primer Seals	\$ 10,120.00			
51	EFT16516	03/06/2021	Japanese Truck & Bus Spares			\$ 238.70		
52	INV 406105	25/05/2021	Japanese Truck & Bus Spares	NO401 1992 MITSUBISHI FLO CON UNIT - HI/LO Gear Shift Knob	\$ 238.70			
53	EFT16517	03/06/2021	AFGRI Equipment Australia Pty Ltd			\$ 246,950.00		
54	INV 2024086	05/05/2021	AFGRI Equipment Australia Pty Ltd	NO4719 JOHN DEERE GRADER - Purchase & Trade-In John Deere Grader	\$ 246,950.00			
55	EFT16518	03/06/2021	Corsign (WA) Pty Ltd			\$ 7,255.60		
56	INV 00056701	17/05/2021	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Supply of Tourist Plate Board Sign x2 (George Brockway Tree)	\$ 105.60			
57	INV 00057258	27/05/2021	Corsign (WA) Pty Ltd	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - PVC Flexible Guide Posts with Red/White Reflectors x500	\$ 7,150.00			PF



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
58	EFT16519	03/06/2021	Playmaster Pty Ltd			\$ 4,647.50		
59	INV INV-1046	25/05/2021	Playmaster Pty Ltd	HIGHBURY TENNIS CLUB EQUIPMENT - Supply of Birds Nest Swing & Delivery Cost	\$ 4,647.50			
60	EFT16520	03/06/2021	Kynan Edward Head			\$ 121.80	L	
61	INV 210521	21/05/2021	Kynan Edward Head	WORKS - TRAINING & DEVELOPMENT - Reimbursement - Accommodation Allowance (Stayed with Family Member)	\$ 121.80			
62	EFT16521	03/06/2021	Kulker Carpentry And Construction			\$ 1,188.00	L	
63	INV IV00000000510	20/05/2021	Kulker Carpentry And Construction	VARIOUS BUILDINGS - Materials, Machinery Hire & Entry to Unit	\$ 1,188.00			
64	EFT16522	03/06/2021	Johns Building Supplies			\$ 1,609.58		PF
65	INV 971423	26/05/2021	Johns Building Supplies	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Primed HMR MDF WA Colonial Skirting x25 & Ezitrim Plus Dar x25	\$ 1,609.58			
66	EFT16523	03/06/2021	Peter John Arnol			\$ 139.90	L	
67	INV 310521	31/05/2021	Peter John Arnol	PWO - WORKS - PROTECTIVE CLOTHING - Reimbursement of Uniforms - Pants x2	\$ 139.90			
68	EFT16524	03/06/2021	Wheatbelt Hydrology			\$ 18,258.54	L	
69	INV NARSWMP-04	24/05/2021	Wheatbelt Hydrology	DRAINAGE MAINTENANCE GENERAL - Geotechnical Assessment - Variation Hydrology Report	\$ 4,345.00			
70	INV NARSWMP-06	24/05/2021	Wheatbelt Hydrology	STORMWATER DRAINAGE MAINTENANCE - Additional Survey Levels - Drainage	\$ 220.00			
71	INV NARSWMP-05	24/05/2021	Wheatbelt Hydrology	VARIOUS STORM WATER REPORTS - Hydrology Consultancy (RFQ 19/20-07)	\$ 13,693.54			
72	EFT16525	03/06/2021	Thomas David Baldwin			\$ 254.37	L	
73	INV 130521	13/05/2021	Thomas David Baldwin	RATES - TRAINING & DEVELOPMENT - Reimbursement of Hotel, Breakfast, Dinner & Parking - IT Vision Training 12/05/2021	\$ 254.37			
74	EFT16526	03/06/2021	Katie West			\$ 500.00		
75	INV INV-69	17/05/2021	Katie West	LIB - GENERAL OFFICE EXPENSES - Narrogin Heritage Trail Photography	\$ 500.00			
76	EFT16527	03/06/2021	Hersey's Safety			\$ 224.40		
77	INV 46614	04/05/2021	Hersey's Safety	PWO - WORKS - PROTECTIVE CLOTHING - Safety Glasses x8	\$ 224.40			
78	EFT16528	03/06/2021	Isabella Symonds			\$ 134.00	L	
79	INV 250521	25/05/2021	Isabella Symonds	ADMIN - RECRUITMENT - Police Clearance and Drugs & Alcohol Test	\$ 134.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
80	EFT16529	03/06/2021	Edwards Isuzu Ute			\$ 42,291.04	L	
81	INV R 41940	19/04/2021	Edwards Isuzu Ute	NO05 2020 ISUZU D-MAX - 15,000Km Service	\$ 406.04			
82	INV T-5541	25/05/2021	Edwards Isuzu Ute	NO03 TOYOTA DUAL CAB 4X4 - Purchase 2021 Isuzu D-Max Single Cab 4X2 & Disposal of 2015 Toyota Hilux Dual Cab 4X4	\$ 7,395.00			
83	INV T-5547	26/05/2021	Edwards Isuzu Ute	NO591 TOYOTA SINGLE CAB 4X4 - Purchase 2021 Isuzu DMax Single Cab 4X4 & Disposal of 2003 Toyota Hilux Single Cab 4WD	\$ 34,490.00			
84	<b>PAYROLL 25</b>	<b>07/06/2021</b>	<b>PAYROLL</b>	<b>Payroll 25 - PPE 07/06/2021</b>	<b>\$ 162,292.49</b>			
85	EFT16530	11/06/2021	Narrogin Hire & Reticulation			\$ 255.00	L	PF
86	INV 00030291	19/05/2021	Narrogin Hire & Reticulation	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 3 Day Hire of Floor Saw	\$ 255.00			
87	EFT16531	11/06/2021	Best Office Systems			\$ 1,129.21	L	PF
88	INV 587918	25/05/2021	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges (20/04/2021-20/05/2021)	\$ 1,129.21			
89	EFT16532	11/06/2021	Narrogin Fruit Market			\$ 8.60	L	
90	INV 00032021052428	24/05/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Hi-Lo & Full Cream Milk	\$ 8.60			
91	EFT16533	11/06/2021	Makit Narrogin Hardware			\$ 3,465.15	L	PF
92	INV 113622	30/04/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 1,104.10			
93	INV 113637	04/05/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 138.95			
94	INV 113660	13/05/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 1,141.10			
95	INV 113671	19/05/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 849.70			
96	INV 113683	26/05/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 231.30			
97	EFT16534	11/06/2021	Hancocks Home Hardware			\$ 63.65	L	PF
98	INV 363982	28/05/2021	Hancocks Home Hardware	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Gecko Grip Anti Slip Tape for Verandah x2	\$ 27.00			
99	INV 364413	02/06/2021	Hancocks Home Hardware	CHSP - GENERAL EXPENDITURE - Toilet Brushes x2 & Clear Safety Glasses x3	\$ 36.65			
100	EFT16535	11/06/2021	Landgate			\$ 106.80		
101	INV 1101291 - 10001100	01/06/2021	Landgate	RATES - VALUATION EXPENSES - Other DLI Invoices x2	\$ 106.80			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
102	EFT16536	11/06/2021	Parry's Pty Ltd			\$ 1,258.55	L	
103	INV 53740	06/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 & Shirts x6 (A. Allinson)	\$ 246.50			
104	INV 53901	10/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Jumper x1 (L. Howell)	\$ 42.50			
105	INV 53921	11/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Jeans x1 (G. Pedlar)	\$ 59.45			
106	INV 54122	17/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Steel Cap Boots (T. Broun)	\$ 183.55			
107	INV 54197	18/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 (S. Muller)	\$ 119.00			
108	INV 54267	20/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Jeans x2 (G. Pedlar)	\$ 118.90			
109	INV 54305	20/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 (P. Lindley)	\$ 68.00			
110	INV 54510	26/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Vest x1 (P. Gairen)	\$ 46.75			
111	INV 54545	27/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 & Shirt x2 (A. Allinson)	\$ 195.40			
112	INV 54546	27/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 & Shirts x2 (L. Howell)	\$ 178.50			
113	EFT16537	11/06/2021	Walga			\$ 150.00		
114	INV I3087357	08/06/2021	Walga	PLAN - TRAINING & DEVELOPMENT - Towards Net Zero Emission Event 25/06/2021 (D. Johnston)	\$ 150.00			
115	EFT16538	11/06/2021	Narrogin Meals On Wheels			\$ 435.66	L	F
116	INV 100939	06/05/2021	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meal Delivery Service April 2021	\$ 435.66			
117	EFT16539	11/06/2021	Geoff Perkins Farm Machinery Centre			\$ 251.77	L	PF
118	INV FNCS116972	26/05/2021	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - Service Brushcutter (Fuel Cap leaking & Repair Throttle)	\$ 165.00			
119	INV 101611	27/05/2021	Geoff Perkins Farm Machinery Centre	SMALL PLANT - Brush Cutter Heads x2	\$ 86.77			
120	EFT16540	11/06/2021	It Vision			\$ 3,300.00		
121	INV 35168	21/05/2021	It Vision	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Migration of SynergySoft & Universe Server	\$ 2,200.00			
122	INV 35169	21/05/2021	It Vision	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Migration of Altus Web Services Server	\$ 1,100.00			
123	EFT16541	11/06/2021	Narrogin Betta Home Living			\$ 596.00	L	PF
124	INV 25710024829	25/05/2021	Narrogin Betta Home Living	MEMBERS - EXPENSED MINOR ASSET PURCHASES - Urn x2 (for Council Chambers & Mayors Parlour)	\$ 198.00			
125	INV 25710025997	02/06/2021	Narrogin Betta Home Living	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Tefal Pro Deep Fryer x2 (Jessie House)	\$ 398.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
126	EFT16542	11/06/2021	RJ Smith Engineering			\$ 23,100.00	L	PF
127	INV 00013709	08/06/2021	RJ Smith Engineering	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Materials & Part Labour for Access Ramp	\$ 23,100.00			
128	EFT16543	11/06/2021	Wa Country Health Service			\$ 1,874.40	L	F
129	INV 564853	09/06/2021	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals April 2021	\$ 1,874.40			
130	EFT16544	11/06/2021	Public Transport Authority			\$ 539.42		
131	INV 300421	30/04/2021	Public Transport Authority	TRANSWA - AGENT LIABILITY - TransWA Ticket Sales April 2021	\$ 539.42			
132	EFT16545	11/06/2021	Air Response			\$ 20,724.00	L	
133	INV 153667A	09/06/2021	Air Response	ADMIN OFFICE BUILDING CAPITAL - Toshiba Inverter Cassette 11.2kW RAV-SM1104 System x2 (DRS)	\$ 13,152.00			
134	INV 14268	09/06/2021	Air Response	ADMIN OFFICE BUILDING CAPITAL - Toshiba Inverter Cassette 11.2kW RAV-SM1104 System (Reception)	\$ 7,572.00			
135	EFT16546	11/06/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			\$ 50.00	L	
136	INV 6412039430	31/05/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO2731 FOUR AXLE SIDE TIPPER TRAILER - 2 Meters 3mm Rubber Mat 1.2 Wide	\$ 50.00			
137	EFT16547	11/06/2021	Narrogin Amcal Chemist			\$ 65.95	L	F
138	INV 872447	25/05/2021	Narrogin Amcal Chemist	CHSP - CLIENT PURCHASES - Multistix 10 SG REAG Strips (Client: E Neil-Smith)	\$ 65.95			
139	EFT16548	11/06/2021	Shire Of Narrogin			\$ 78.93	L	
140	INV 300421	30/04/2021	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission April 2021 Ticket Sales	\$ 78.93			
141	EFT16549	11/06/2021	Alchemy Technology			\$ 185.71		F
142	INV 7538	27/04/2021	Alchemy Technology	CHSP - GENERAL OFFICE EXPENSES - Time Spent on Data Export for Care Plans & Doc Store till 26/04/2021	\$ 185.71			
143	EFT16550	11/06/2021	Boral Asphalt			\$ 9,680.00		
144	INV AWWPS00303-014	31/05/2021	Boral Asphalt	PRIVATE WORKS SMALL JOBS - 10,000Lts Emulsion Delivered	\$ 9,680.00			
145	EFT16551	11/06/2021	Lr Sims & Co			\$ 3,658.53	L	F
146	INV IV00000000305	22/04/2021	Lr Sims & Co	CHCP - CLIENT PURCHASES - Ramps, Landing & Handrails (Client: J Manning)	\$ 3,523.53			
147	INV IV00000000306	22/04/2021	Lr Sims & Co	CHCP - CLIENT PURCHASES - Supply & Install 300mm SS Grabrail to Rear Door (Client: W Butler)	\$ 135.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
148	EFT16552	11/06/2021	Marketforce Pty Ltd			\$ 1,005.93		
149	INV 38907	25/05/2021	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Review of Local Laws Narrogin Observer 13/05/2021	\$ 258.24			
150	INV 38908	25/05/2021	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Payment of Outstanding Rates Narrogin Observer 13/05/2021	\$ 747.69			
151	EFT16553	11/06/2021	Narrogin Hawks Football Club			\$ 2,560.00	L	
152	INV 20215	28/05/2021	Narrogin Hawks Football Club	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Christmas Function Venue & Staff Hire for Shire Employees & Families	\$ 2,560.00			
153	EFT16554	11/06/2021	Belvedere Nursery			\$ 48.00	L	F
154	INV I0000001817	04/06/2021	Belvedere Nursery	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Sugar Cane Mulch x3 (Jessie House)	\$ 48.00			
155	EFT16555	11/06/2021	Earl Street Surgery			\$ 220.00	L	
156	INV 216957LHAMIL	25/05/2021	Earl Street Surgery	ADMIN - RECRUITMENT - Pre-Employment Medical for I Symonds	\$ 220.00			
157	EFT16556	11/06/2021	The Workwear Group Pty Ltd			\$ 649.00		
158	INV 12644924	16/10/2020	The Workwear Group Pty Ltd	ADMIN - ALLOWANCES - Uniform (C Klomp) 2020/21	\$ 299.00			
159	INV 12644944	16/10/2020	The Workwear Group Pty Ltd	HEALTH - ALLOWANCES - Uniform (M. Zhuo) 2020/21	\$ 350.00			
160	EFT16557	11/06/2021	AMPAC Debt Recovery Pty Ltd			\$ 6,525.92		
161	INV 75965	31/05/2021	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery May 2021	\$ 6,525.92			
162	EFT16558	11/06/2021	Gs&b Madej Bricklaying			\$ 660.00	L	PF
163	INV IV00000000234	06/06/2021	Gs&b Madej Bricklaying	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Repair Damaged Render to inside of Building	\$ 660.00			
164	EFT16559	11/06/2021	Conway Highbury Pty Ltd			\$ 2,244.00		
165	INV 556	31/05/2021	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY STATUTORY - Consultancy for provision of Governance Services May 2021	\$ 2,244.00			
166	EFT16560	11/06/2021	Benara Nurseries			\$ 1,213.28		
167	INV 293862	23/04/2021	Benara Nurseries	STREET TREE MAINTENANCE - Advanced Jackaranda Trees x6	\$ 1,213.28			
168	EFT16561	11/06/2021	Quarter Midget Youth Speedway			\$ 4,000.00	L	
169	INV 080621	08/06/2021	Quarter Midget Youth Speedway	OTHCUL - COMMUNITY CHEST - 2020/21 Community Chest (Cash in Advance)	\$ 4,000.00			
170	EFT16562	11/06/2021	Fuel Distributors Of Western Australia Pty Ltd			\$ 1,930.78		
171	INV 00330485	27/05/2021	Fuel Distributors Of Western Australia Pty Ltd	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Delvac MX 15W/40 208L Engine Oil x2	\$ 1,930.78			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
172	EFT16563	11/06/2021	Jcb Construction Equipment Australia			\$ 409.59		
173	INV 123291P	27/05/2021	Jcb Construction Equipment Australia	2019 JCB 5CX BACKHOE LOADER - Service Filters for Next Service	\$ 409.59			
174	EFT16564	11/06/2021	Corsign (WA) Pty Ltd			\$ 374.00		PF
175	INV 00057290	28/05/2021	Corsign (WA) Pty Ltd	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Shire of Narrogin Logo Sign x4	\$ 374.00			
176	EFT16565	11/06/2021	Basil Joseph Kickett			\$ 300.00	L	
177	INV 17	27/05/2021	Basil Joseph Kickett	OTHCUL - INDIGENOUS CULTURAL EVENTS - Welcome to Country Reconciliation Week 27/05/2021	\$ 300.00			
178	EFT16566	11/06/2021	Telair Pty Ltd			\$ 1,420.00		PF
179	INV TA10781-023	31/05/2021	Telair Pty Ltd	VARIOUS DEPARTMENTS - TELEPHONE/MOBILES - Telephone Charges May 2021	\$ 1,420.00			
180	EFT16567	11/06/2021	Farmworks Narrogin Pty Ltd			\$ 6,094.00	L	
181	INV 86336	31/05/2021	Farmworks Narrogin Pty Ltd	VERGE MAINTENANCE - Weed Spraying Supplies	\$ 6,094.00			
182	EFT16568	11/06/2021	General Tech Narrogin			\$ 90.00	L	
183	INV 00009524	18/05/2021	General Tech Narrogin	ADMIN - INFORMATION SYSTEMS - 2m Ethernet Cables x6 (Reception)	\$ 90.00			
184	EFT16569	11/06/2021	BMR Mechanical Pty Ltd			\$ 156.75	L	
185	INV INV-0496	16/07/2020	BMR Mechanical Pty Ltd	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Remove Stuck Hydraulic Hose	\$ 156.75			
186	EFT16570	11/06/2021	Earl Street Physiotherapy			\$ 75.00	L	F
187	INV 0020371	13/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: I Harper)	\$ 75.00			
188	EFT16571	11/06/2021	Auscorp IT			\$ 210.93		
189	INV 44830	24/05/2021	Auscorp IT	MEMBERS - EXPENSED MINOR ASSET PURCHASES - Chambers - Laser Point for TV Screens	\$ 210.93			
190	EFT16572	11/06/2021	Spyker Technologies Pty Ltd T/A Spyker Business Solutions			\$ 410.74		
191	INV 2021400	26/05/2021	Spyker Technologies Pty Ltd T/A Spyker Business Solutions	OLOPS - CCTV MAINTENANCE- PoE Injector x2 (for Public CCTV Cameras) & Shipping Charges	\$ 410.74			
192	EFT16573	11/06/2021	Narrogin Repertory Club Incorporated			\$ 5,000.00	L	
193	INV 080621	08/06/2021	Narrogin Repertory Club Incorporated	OTHCUL - COMMUNITY CHEST - 2020/21 Community Chest (Cash in Advance)	\$ 5,000.00			
194	EFT16574	11/06/2021	Hare & Forbes Machinery House			\$ 4,765.90		
195	INV 2314047	27/05/2021	Hare & Forbes Machinery House	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Bandsaw BS-916A HAFCO 240V & Blade	\$ 4,765.90			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
196	EFT16575	11/06/2021	Casey Lee Thornton			\$ 225.00	L	
197	INV 000015	01/06/2021	Casey Lee Thornton	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Curatorial Assistance with Removal of Artwork Collection (following flooding)	\$ 225.00			
198	EFT16576	11/06/2021	Marianne Rafanan			\$ 1,002.20	L	
199	INV A209900	08/06/2021	Marianne Rafanan	Rates refund for assessment A209900 13 JERSEY STREET NARROGIN WA 6312	\$ 1,002.20			
200	EFT16577	11/06/2021	Justin Scott Tilbee			\$ 875.86		
201	INV A103200	08/06/2021	Justin Scott Tilbee	Rates refund for assessment A103200 12 ARGUS STREET NARROGIN WA 6312	\$ 875.86			
202	EFT16578	16/06/2021	Department Of Human Services			\$ 244.70		
203	INV DEDUCTION	07/06/2021	Department Of Human Services	Payroll deductions	\$ 244.70			
204	EFT16579	16/06/2021	Local Government Racing & Cemeteries Employees Union (LGREU)			\$ 20.50		
205	INV DEDUCTION	07/06/2021	Local Government Racing & Cemeteries Employees Union (LGREU)	Payroll deductions	\$ 20.50			
206	EFT16580	16/06/2021	Australian Services Union Western Australian Branc			\$ 25.90		
207	INV DEDUCTION	07/06/2021	Australian Services Union Western Australian Branc	Payroll deductions	\$ 25.90			
208	EFT16581	18/06/2021	Narrogin Hire & Reticulation			\$ 1,050.00	L	F
209	INV 00030317	28/05/2021	Narrogin Hire & Reticulation	NGN13362 2016 TRAILER - Trailer Hire until NGN13362 is repaired (NHC)	\$ 1,050.00			
210	EFT16582	18/06/2021	Best Office Systems			\$ 5,044.60	L	
211	INV 588587	09/06/2021	Best Office Systems	GOVERNANCE FURNITUER & EQUIPMENT REPLACEMENTS - Tables for Mayors Parlour	\$ 5,044.60			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
212	EFT16583	18/06/2021	Synergy			\$ 16,008.95		
213	INV 6499184328	01/06/2021	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS (Streetlights) - Electricity Usage (25/04/2021-24/05/2021)	\$ 11,431.04			
214	INV 2727937120	09/06/2021	Synergy	LIONS PARK MAINTENANCE/OPERATIONS - Electricity Usage (01/04/2021-02/06/2021)	\$ 123.10			
215	INV 4360899026	09/06/2021	Synergy	LYDEKER DEPOT BUILDING OPERATIONS - Electricity Usage (01/04/2021-02/06/2021)	\$ 1,275.96			
216	INV 8670120329	09/06/2021	Synergy	OLD SHIRE DEPOT - FELSPAR ST- BUILDING OPERATIONS - Electricity Usage (01/04/2021-02/06/2021)	\$ 116.22			
217	INV 5188623915	09/06/2021	Synergy	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Electricity Usage (01/04/2021-02/06/2021)	\$ 199.93			
218	INV 2116516321	10/06/2021	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS (Sydney Hall Way Park) - Electricity Usage (08/04/2021-04/06/2021)	\$ 107.00			
219	INV 4043950729	10/06/2021	Synergy	MEMORIAL PARK MAINTENANCE/OPERATIONS - Electricity Usage (02/04/2021-03/06/2021)	\$ 164.44			
220	INV 4560009126	10/06/2021	Synergy	MUSUEM BUILDING OPERATIONS - Electricity Usage (02/04/2021-03/06/2021)	\$ 292.77			
221	INV 6147180327	10/06/2021	Synergy	LIBRARY BUILDING OPERATIONS - Electricity Usage (02/04/2021-03/06/2021)	\$ 465.86			
222	INV 7638489929	10/06/2021	Synergy	TOWN HALL (FEDERAL ST) BUILDING OPERATIONS - Electricity Usage (02/04/2021-03/06/2021)	\$ 1,324.48			
223	INV 4663535023	11/06/2021	Synergy	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS (Ashworth Crescent Park) - Electricity Usage (07/04/2021-04/06/2021)	\$ 508.15			
224	EFT16584	18/06/2021	Narrogin Packaging			\$ 1,156.44	L	PF
225	INV 00069527	18/03/2021	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES - Cleaning Supplies, Coffee, Tea and Containers	\$ 348.33			
226	INV 00070141	12/05/2021	Narrogin Packaging	CHCP CUSTOMER SERVICES OTHER EXPENSES - Gloves, H/Duty Spray 'N' Wipe & Paper Towel	\$ 533.76			
227	INV 00070405	27/05/2021	Narrogin Packaging	HACC - GENERAL OFFICE EXPENSES - Refillable Pods x3	\$ 28.50			
228	INV 00070434	31/05/2021	Narrogin Packaging	OTHER PURCHASES FOR CV19 RESPONSE - Sanitiser Dispenser Refills x3	\$ 119.50			
229	INV 00070467	03/06/2021	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Cleaning Supplies	\$ 126.35			
230	EFT16585	18/06/2021	Australia Post			\$ 499.81	L	PF
231	INV 1010630565	03/06/2021	Australia Post	VARIOUS DEPARTMENTS - Postal Charges May 2021	\$ 499.81			
232	EFT16586	18/06/2021	Great Southern Fuels			\$ 24,391.83	L	PF
233	INV MAY 2021	31/05/2021	Great Southern Fuels	VARIOUS DEPARTMENTS - Fuel Card Charges May 2021	\$ 5,146.23			
234	INV B28652-D2069661	10/06/2021	Great Southern Fuels	POC - FUELS AND OILS - 15,000L Diesel	\$ 19,245.60			



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
235	EFT16587	18/06/2021	Narrogin Fruit Market			\$ 450.00	L	
236	INV 0008202106097	09/06/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for MBS 09/06/2021	\$ 450.00			
237	EFT16588	18/06/2021	Water Corporation			\$ 22,488.13		
238	INV J9PWN	16/06/2021	Water Corporation	VARIOUS BUILDINGS - Water Usage (April 2021 - June 2021)	\$ 22,488.13			
239	EFT16589	18/06/2021	Hancocks Home Hardware			\$ 253.60	L	F
240	INV 361391	30/04/2021	Hancocks Home Hardware	HACC - GENERAL OFFICE EXPENSES - Adaptor Switches x4, Extension Leads x2, Eversure Powerboard 4 Outlet Pack x2	\$ 140.55			
241	INV 363221	20/05/2021	Hancocks Home Hardware	HACC - GENERAL OFFICE EXPENSES - Ratsak & Pest Repel	\$ 49.85			
242	INV 364029	28/05/2021	Hancocks Home Hardware	CHSP HOME MAINTENANCE OTHER EXPENSES - 5L Fuel Can with Nozzle & Wallmate Nylon Card 10	\$ 29.45			
243	INV 364363	01/06/2021	Hancocks Home Hardware	CHCP - CLIENT PURCHASES - Wall Mount Key Safe (Client: C. Tompsett)	\$ 30.40			
244	INV 364639	04/06/2021	Hancocks Home Hardware	CHCP - CLIENT PURCHASES - Hooks Cup x3	\$ 3.35			
245	EFT16590	18/06/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			\$ 1,980.00	L	
246	INV IV00000001175	07/05/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CEMETERY GRAVE DIGGING - 100m3 Yellow Sand for Grave Backfills	\$ 1,980.00			
247	EFT16591	18/06/2021	Westrac Pty Ltd			\$ 145.81		
248	INV PI 5829295	01/06/2021	Westrac Pty Ltd	1EVP731 2015 CAT SKID STEER LOADER - Replacment Rim	\$ 145.81			
249	EFT16592	18/06/2021	Narrogin Agricultural Repairs			\$ 60.00	L	F
250	INV 263124	05/05/2021	Narrogin Agricultural Repairs	SMALL PLANT - HOMECARE - Service & Sharpen Chain Dress Bar for Husqvarna Chainsaw	\$ 60.00			
251	EFT16593	18/06/2021	Moore Australia (WA) Pty Ltd			\$ 3,707.00		
252	INV 1807	25/02/2021	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - 2021 FBT Workshop (A. Mulenga, C. Klomp & C. McRae)	\$ 1,925.00			
253	INV 1806	25/02/2021	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - 2021 Budget Workshop (A. Mulenga & M. Barthakur)	\$ 1,782.00			
254	EFT16594	18/06/2021	Geoff Perkins Farm Machinery Centre			\$ 304.70	L	F
255	INV FNCS116897	22/04/2021	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - Honda Brushcutter Service & Fitting New Head	\$ 170.20			
256	INV FNCS116918	29/04/2021	Geoff Perkins Farm Machinery Centre	CHSP HOME MAINTENANCE OTHER EXPENSES - Line Star 2.7 mm x 87m Cord (Whipper Snipper) & Replacement Lawnmower Blades	\$ 134.50			
257	EFT16595	18/06/2021	Narrogin Betta Home Living			\$ 299.00	L	F
258	INV 25710024402	21/05/2021	Narrogin Betta Home Living	HACC - BUILDING (CAPITAL) - Como Rollaway Bed (Jessie House)	\$ 299.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
259	EFT16596	18/06/2021	Kulker Plumbing Service			\$ 2,657.05	L	PF
260	INV 12803	07/06/2021	Kulker Plumbing Service	CHCP - CLIENT PURCHASES -Supply & Install HWS Gas Instantaneous LPG (Client: W Thorpe)	\$ 1,530.10			
261	INV 12801	07/06/2021	Kulker Plumbing Service	STANDPIPE MAINTENANCE/OPERATIONS - Supply & Install New 50mm RPZ Valve to Geerayling Standpipe	\$ 1,126.95			
262	EFT16597	18/06/2021	Narrogin Glass & Quick Fit Windscreens			\$ 3,411.48	L	PF
263	INV 00055581	19/04/2021	Narrogin Glass & Quick Fit Windscreens	NGN219 2019 NISSAN X-TRAIL - Supply & Install Windscreen	\$ 350.00			
264	INV 00055739	16/05/2021	Narrogin Glass & Quick Fit Windscreens	032NGN 2020 MAZDA CX3 - Replace Cracked Windscreen	\$ 1,568.00			
265	INV 00055926	03/06/2021	Narrogin Glass & Quick Fit Windscreens	002NGN 2018 MITSUBISHI ASX - Supply & Fit Windscreen	\$ 1,493.48			
266	EFT16598	18/06/2021	Great Southern Waste Disposal			\$ 41,934.22	L	
267	INV IV00000001619	10/06/2021	Great Southern Waste Disposal	BIN COLLECTIONS VARIOUS LOCATIONS - May 2021	\$ 41,934.22			
268	EFT16599	18/06/2021	RJ Smith Engineering			\$ 11,906.48	L	
269	INV 00013518	28/05/2021	RJ Smith Engineering	STREET FURNITURE - Supply of Bench Seat with Back Rest x2 (Length 2.4m)	\$ 1,413.28			
270	INV 00013517	28/05/2021	RJ Smith Engineering	STREET FURNITURE - Supply of Table & Chair Combo x4 & Bench Seat with Back Rest x4	\$ 8,973.80			
271	INV 00013536	29/05/2021	RJ Smith Engineering	BRIDGE MAINTENANCE - GENERAL - Repair Hand Rail Footbridge	\$ 726.00			
272	INV 00013786	10/06/2021	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 5Kg Mig Welding Wire x0.9 & 5Ltr Press Foot Controller	\$ 767.80			
273	INV 00013824	11/06/2021	RJ Smith Engineering	NO2260 1994 THREE AXLE DOG TRAILER - Tool Box Locking Pins x4	\$ 25.60			
274	EFT16600	18/06/2021	Wa Country Health Service			\$ 1,988.80	L	F
275	INV 562627	27/05/2021	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals March 2021	\$ 1,988.80			
276	EFT16601	18/06/2021	Super Civil Pty Ltd			\$ 18,252.23		
277	INV INV-0162	31/05/2021	Super Civil Pty Ltd	FOOTPATH MAINTENANCE - Supply & Lay Red Asphalt (Annual Footpath Repairs)	\$ 18,252.23			
278	EFT16602	18/06/2021	Great Southern Towing			\$ 308.00	L	
279	INV 00008086	07/05/2021	Great Southern Towing	OLOPS - IMPOUNDED VEHICLES FEES - Towing Black Holden Commodore BY038L Clayton Rd Creek	\$ 308.00			
280	EFT16603	18/06/2021	Toll Transport Pty Ltd			\$ 60.01		
281	INV 0494-T740710	23/05/2021	Toll Transport Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Freight Charges (21/05/2021)	\$ 11.17			
282	INV 0495-T740710	30/05/2021	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Freight Charges (26/05/2021-28/05/2021)	\$ 48.84			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
283	EFT16604	18/06/2021	Farmers Centre (Narrogin) Pty Ltd			\$ 68.11	L	
284	INV 78635	03/05/2021	Farmers Centre (Narrogin) Pty Ltd	NO2260 1994 THREE AXLE DOG TRAILER - Hydraulic Hose & Fittings for Ramps	\$ 68.11			
285	EFT16605	18/06/2021	Susan Guy			\$ 75.00	L	
286	INV 030621	03/06/2021	Susan Guy	COMMUNITY - TRAINING & DEVELOPMENT - Reimbursement - Community Development Creative Co-Lab Workshop (22/05/2021-23/05/2021)	\$ 75.00			
287	EFT16606	18/06/2021	John Parry Medical Centre			\$ 126.00	L	F
288	INV 400649	16/04/2021	John Parry Medical Centre	CHSP - RECRUITMENT - Pre-Employment Medical for Lisa Meier	\$ 126.00			
289	EFT16607	18/06/2021	WA. Police Strategic Prevention Unit			\$ 611.00		PF
290	INV 127083071	27/04/2021	WA. Police Strategic Prevention Unit	CHSP - RECRUITMENT - National Police check - Volunteer x1 (March 2021)	\$ 16.70			
291	INV 127083285	02/06/2021	WA. Police Strategic Prevention Unit	REC - GRANTS - OTHER RECREATION - Recoup of Unspent Grant Funds NRSW20196 - Sydney Hall Park Traffic Garden	\$ 594.30			
292	EFT16608	18/06/2021	Marketforce Pty Ltd			\$ 348.88		
293	INV 38906	25/05/2021	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Advertising Position (Trainee Finance Officer) Narrogin Observer 06/05/2021	\$ 348.88			
294	EFT16609	18/06/2021	Melchiorre Plumbing & Gas			\$ 440.00	L	F
295	INV 7681	17/05/2021	Melchiorre Plumbing & Gas	CHSP - GENERAL OFFICE EXPENSES - Replace Toilet Cistern & Basin Tap x1 (Jessie House)	\$ 440.00			
296	EFT16610	18/06/2021	Narrogin Croquet Club Inc.			\$ 2,500.00	L	
297	INV 100621	10/06/2021	Narrogin Croquet Club Inc.	OTHFUL - COMMUNITY CHEST - 2020/21 Community Chest Cash in Advance	\$ 2,500.00			
298	EFT16611	18/06/2021	YMCA WA			\$ 32,294.90	L	
299	INV SI-A010421	31/05/2021	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - YMCA Management Fee May 2021 & Actual Deficit for April 2021	\$ 32,294.90			
300	EFT16612	18/06/2021	Allworks Civil			\$ 143.00	L	
301	INV 00041	08/06/2021	Allworks Civil	ROAD MAINTENANCE GENERAL EXPENSES - Line Marking for Extension of KISS & DRIVE Bay on Fathom St (St Matthew's School)	\$ 143.00			
302	EFT16613	18/06/2021	BKS Electrical Pty Ltd			\$ 3,126.90	L	
303	INV 2662	09/06/2021	BKS Electrical Pty Ltd	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Underground Location Scanning for Pipework	\$ 363.00			
304	INV 2669	09/06/2021	BKS Electrical Pty Ltd	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Supply & Install Extractor Fan Unit to Female Changeroom	\$ 1,381.95			
305	INV 2412	09/06/2021	BKS Electrical Pty Ltd	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Supply & Install Extractor Fan Unit to Mens Changeroom	\$ 1,381.95			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
306	EFT16614	18/06/2021	Highbury District Community Council			\$ 6,713.83	L	
307	INV 080621	08/06/2021	Highbury District Community Council	OTHCUL - COMMUNITY CHEST - 2020/2021 Community Chest Reimbursement	\$ 4,213.83			
308	INV 100621	10/06/2021	Highbury District Community Council	OTHCUL - COMMUNITY CHEST - 2019/2020 Community Chest Reimbursement	\$ 2,500.00			
309	EFT16615	18/06/2021	Truck Centre (WA) Pty Ltd			\$ 603.61		
310	INV 1635717-000001	27/05/2021	Truck Centre (WA) Pty Ltd	NO2 2009 NISSAN UD TIP TRUCK - Supply New Mud Guard	\$ 603.61			
311	EFT16616	18/06/2021	Autosmart WA Southwest			\$ 154.00		
312	INV 6236-81	08/06/2021	Autosmart WA Southwest	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENTS - Bags of Rags x4	\$ 154.00			
313	EFT16617	18/06/2021	Dx Print Group			\$ 649.00		F
314	INV 00094488	01/06/2021	Dx Print Group	CHSP - PRINTING & STATIONERY - Receipt books x30	\$ 649.00			
315	EFT16618	18/06/2021	Narrogin Tyre Service			\$ 1,826.52	L	
316	INV 13839	11/05/2021	Narrogin Tyre Service	SMALL PLANT - Puncture Repair	\$ 38.01			
317	INV 13885	20/05/2021	Narrogin Tyre Service	1EUF156 HINO ROAD SWEEPER 2004 - Rear Tyres x4 & Fitting	\$ 1,710.01			
318	INV 13890	21/05/2021	Narrogin Tyre Service	00NGN 2018 NISSAN NAVARA - Repair Puncture	\$ 40.00			
319	INV 13898	24/05/2021	Narrogin Tyre Service	NGN15581 MAZDA BT50 UTE 2017 - Puncture repair	\$ 38.50			
320	EFT16619	18/06/2021	Rowe Group			\$ 1,650.00		
321	INV 8763-021	11/06/2021	Rowe Group	PLAN - CONTRACT TOWN PLANING - Modificaton to Strategy & LPS3	\$ 1,650.00			
322	EFT16620	18/06/2021	Beacon Equipment			\$ 75.15		
323	INV 59796 #0	03/06/2021	Beacon Equipment	SMALL PLANT - Cover, Belt & Freight	\$ 75.15			
324	EFT16621	18/06/2021	Farmworks Narrogin Pty Ltd			\$ 485.76	L	
325	INV 86805	14/06/2021	Farmworks Narrogin Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Postcrete Rapid Set x60	\$ 485.76			
326	EFT16622	18/06/2021	Down to Earth Training & Assessing			\$ 1,071.69		
327	INV 00033508	01/06/2021	Down to Earth Training & Assessing	WORKS - TRAINING & DEVELOPMENT - Basic Worksite Traffic Management Course (G. Down, S. Sandilands & D. Klomp)	\$ 1,071.69			
328	EFT16623	18/06/2021	Earl Street Physiotherapy			\$ 185.00	L	F
329	INV 0019957	29/04/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Consultation, Treatment, Heatbag 8 Division with ties & Tens Machine (Client: I Harper)	\$ 185.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
330	EFT16624	18/06/2021	Paul Elliott trading as ReKindled Metal			\$ 4,180.00	L	PF
331	INV 2001321	14/05/2021	Paul Elliott trading as ReKindled Metal	RAILWAY STATION RESTORATION COVID RECOVERY PROJJECT - L shaped seating for Narrogin Railway Station (as per quote 2001321)	\$ 4,180.00			
332	EFT16625	18/06/2021	Divine's Coffee Cups			\$ 495.00	L	
333	INV INV-00008	26/05/2021	Divine's Coffee Cups	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for Council Meeting 26/05/2021	\$ 495.00			
334	EFT16626	18/06/2021	GH & CP Goss			\$ 396.00	L	F
335	INV 2006199	24/05/2021	GH & CP Goss	CHCP - INFORMATION SYSTEMS - Contract Work 04/04/2021-22/05/2021	\$ 396.00			
336	EFT16627	18/06/2021	Hall Electrical & Data Services			\$ 231.00	L	
337	INV 00001451	30/03/2021	Hall Electrical & Data Services	HEALTH - CONTROL EXPENSES - Disconnect lights at 34A furnival Street, Narrogin after service of a notice under the Local Government Act 1995 and failure to act by owner -	\$ 231.00			
338	EFT16628	18/06/2021	Narrogin Auto Electrics			\$ 325.00	L	
339	INV 260686	17/05/2021	Narrogin Auto Electrics	NO4141 2010 CATERPILLAR 432E BACKHOE LOADER - New battery	\$ 265.00			
340	INV 260685	31/05/2021	Narrogin Auto Electrics	NO03 2015 TOYOTA HILUX - Reconnect Light Beacon	\$ 60.00			
341	<b>PAYROLL 26</b>	<b>21/06/2021</b>	<b>PAYROLL</b>	<b>Payroll 26 - PPE 21/06/2021</b>	<b>\$ 162,036.67</b>			
342	EFT16629	23/06/2021	Department Of Human Services			\$ 244.70		
343	INV DEDUCTION	21/06/2021	Department Of Human Services	Payroll deductions	\$ 244.70			
344	EFT16630	23/06/2021	Local Government Racing & Cemeteries Employees Union (LGREU)			\$ 20.50		
345	INV DEDUCTION	21/06/2021	Local Government Racing & Cemeteries Employees Union (LGREU)	Payroll deductions	\$ 20.50			
346	EFT16631	23/06/2021	Australian Services Union Western Australian Branc			\$ 25.90		
347	INV DEDUCTION	21/06/2021	Australian Services Union Western Australian Branc	Payroll deductions	\$ 25.90			
348	EFT16632	24/06/2021	Best Office Systems			\$ 868.00	L	
349	INV 588159	27/05/2021	Best Office Systems	LiB - GENERAL OFFICE EXPENSES - 1x Drum of Toner	\$ 80.00			
350	INV 588463	04/06/2021	Best Office Systems	LIB - GENERAL OFFICE EXPENSES - Print Business Cards for Australia Reads Project	\$ 40.00			
351	INV 588593	09/06/2021	Best Office Systems	PWO - GENERAL OFFICE EXPENSES GEN - 1x Colour Printer	\$ 748.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
352	EFT16633	24/06/2021	Synergy			\$ 2,128.90		
353	INV 6360739527	10/06/2021	Synergy	HISTORY HALL BUILDING OPERATIONS - Electricity Usage (02/04/2020-03/06/2021)	\$ 120.29			
354	INV 3177465029	14/06/2021	Synergy	WASTE FACILITIES BUILDING OPERATIONS - Electricity Usage (09/04/2021-08/06/2021)	\$ 278.51			
355	INV 2049258360	14/06/2021	Synergy	13 HOUGH ST - OPERATIONS - Electricity Usage 09/04/21 - 09/06/21	\$ 141.63			
356	INV 9003046323	16/06/2021	Synergy	BANNISTER STREET OVAL BUILDINGS OPERATIONS - Electricity Usage (10/04/2021-10/06/2021)	\$ 114.37			
357	INV 7595071523	16/06/2021	Synergy	THOMAS HOGG OVAL BUILDINGS OPERATIONS - Electricity Usage (10/04/2021-10/06/2021)	\$ 1,313.55			
358	INV 2009264148	17/06/2021	Synergy	30 GRAY ST BUILDING OPERATIONS) - Electricity Usage - 13/04/21 - 15/06/21	\$ 160.55			
359	EFT16634	24/06/2021	Narrogin Packaging			\$ 311.61	L	F
360	INV 00070413	28/05/2021	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES GEN - Various Gloves, Containers & Lids	\$ 311.61			
361	EFT16635	24/06/2021	Water Corporation			\$ 1,317.74		
362	INV 4ETWU	23/06/2021	Water Corporation	VARIOUS BUILDINGS - Water Usage (April 2021 - June 2021)	\$ 1,317.74			
363	EFT16636	24/06/2021	E & H Staphorst			\$ 423.61	L	F
364	INV I-35898	11/05/2021	E & H Staphorst	NGN219 2019 NISSAN x-TRAIL (CATS0 (P14) - Supply and Install 2 x Kumho Tyres	\$ 423.61			
365	EFT16637	24/06/2021	Kleenheat Gas			\$ 14,252.46		
366	INV 2723727	14/06/2021	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage (01/05/2021-31/05/2021)	\$ 689.06			
367	INV 2723717	14/06/2021	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage (01/05/2021-31/05/2021)	\$ 1,943.62			
368	INV 2723745	14/06/2021	Kleenheat Gas	NLRC - UTILITY - ELECTRICITY - Electricity Usage (01/05/2021-31/05/2021)	\$ 11,619.78			
369	EFT16638	24/06/2021	Knightline Computers			\$ 449.00	L	F
370	INV 00073241	21/05/2021	Knightline Computers	CHCP - CLIENT PURCHASES GEN - 1 x DVR/CAM Kit Security Camera (W Hall)	\$ 449.00			
371	EFT16639	24/06/2021	Hancocks Home Hardware			\$ 41.25	L	F
372	INV 360785	30/05/2021	Hancocks Home Hardware	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - 1x Extension Cord	\$ 41.25			
373	EFT16640	24/06/2021	Parry's Pty Ltd			\$ 42.45	L	
374	INV 53652	04/05/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Bomber Jacket (K. Head)	\$ 42.45			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
375	EFT16641	24/06/2021	Susan Farrell			\$ 100.00	L	
376	INV 038	01/06/2021	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	\$ 50.00			
377	INV 039	10/06/2021	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	\$ 50.00			
378	EFT16642	24/06/2021	Moore Australia (WA) Pty Ltd			\$ 259.20		
379	INV 1013	17/06/2021	Moore Australia (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - 2020 Financial Reporting Workshop (MF & SF) (GST Portion Not Paid Originally)	\$ 259.20			
380	EFT16643	24/06/2021	S. Williams Plumbing			\$ 315.00	L	
381	INV 304	15/06/2021	S. Williams Plumbing	SMITH ST & HARRIS ST - Public Toilets Maintenance	\$ 315.00			
382	EFT16644	24/06/2021	Narrogin Nursery Cafe & Gallery			\$ 874.00	L	
383	INV 00003118	17/11/2020	Narrogin Nursery Cafe & Gallery	STREET TREE MAINTENANCE - Shrubs x50	\$ 650.00			
384	INV 00003119	18/01/2021	Narrogin Nursery Cafe & Gallery	CBD PARKS - MAINTENANCE/OPERATIONS - Grevilleas x19	\$ 224.00			
385	EFT16645	24/06/2021	Allans Bobcat And Truck Hire			\$ 484.00	L	
386	INV 1485	13/06/2021	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - Grave Dig x1 (Kitkett)	\$ 242.00			
387	INV 00001485	13/06/2021	Allans Bobcat And Truck Hire	CEMETERY GRAVE DIGGING - 1x Grave Dig (Whitehome)	\$ 242.00			
388	EFT16646	24/06/2021	RJ Smith Engineering			\$ 1,810.00	L	
389	INV 00013785	10/06/2021	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Various Work Shop Supplies	\$ 388.00			
390	INV 00013897	15/06/2021	RJ Smith Engineering	IO FENCING PROJECTS (CAPITAL) Lenghts Patio Tube	\$ 1,360.00			
391	INV 00013927	16/06/2021	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Rechargeable LED Worklight	\$ 62.00			
392	EFT16647	24/06/2021	Shire of Wagin			\$ 966.68	L	
393	INV 9388	14/06/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: John Neil-Smith (01/04/2021-30/04/2021)	\$ 966.68			
394	EFT16648	24/06/2021	Toll Transport Pty Ltd			\$ 199.05		F
395	INV 0496-T740710	06/06/2021	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (02/06/2021-04/06/2021)	\$ 199.05			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
396	EFT16649	24/06/2021	Narrogin Gasworx			\$ 1,438.00	L	PF
397	INV 44208	17/03/2021	Narrogin Gasworx	CHSP - CLIENT PURCHASES GEN - Shoprider Accessories (I Harper)	\$ 839.00			
398	INV 45839	18/05/2021	Narrogin Gasworx	CHCP - CLIENT PURCHASES GEN - Shoprider Accessories (C Tompsett)	\$ 569.00			
399	INV 46234	31/05/2021	Narrogin Gasworx	YILLIMINNING ROCK CAMPING AREA - Replacement of Small Gas Bottle for BBQ	\$ 30.00			
400	EFT16650	24/06/2021	Farmers Centre (Narrogin) Pty Ltd			\$ 105.45	L	
401	INV 79316	14/06/2021	Farmers Centre (Narrogin) Pty Ltd	NO686 1991 CATERPILLAR 12G GRADER (WORKS) (P954) - Hydraulic Hose and Fittings	\$ 105.45			
402	EFT16651	24/06/2021	Australia Day Council of WA			\$ 650.00		
403	INV INV-0836	28/05/2021	Australia Day Council of WA	COMMUNITY - SUBSCRIPTIONS AND MEMBERSHIPS - Annual Renewal Gold Membership 2021/22	\$ 650.00			
404	EFT16652	24/06/2021	Bob Waddell & Associates Pty Ltd			\$ 198.00		
405	INV 2302	31/05/2021	Bob Waddell & Associates Pty Ltd	RATES - CONSULTANTS - Assistance with Rates Enquiries & Tasks	\$ 198.00			
406	EFT16653	24/06/2021	Lions Club Of Narrogin			\$ 118.60	L	
407	INV 080621	08/06/2021	Lions Club Of Narrogin	OTHCUL - ANZAC DAY - 2021 Anzac Day Gunfire Breakfast Reimbursement	\$ 118.60			
408	EFT16654	24/06/2021	A & A Corasaniti Building Contractors Pty Ltd			\$ 2,670.00	L	
409	INV I81	17/06/2021	A & A Corasaniti Building Contractors Pty Ltd	HIGHBURY HALL BUILDING MAINTENANCE - Supply & Install 2 Canopies/Porticos to Rear & Side Door over Stairs and Supply & Install Waterproof Solid Core Door, including	\$ 2,670.00			
410	EFT16655	24/06/2021	WA. Police Strategic Prevention Unit			\$ 16.70		F
411	INV 127083359	09/06/2021	WA. Police Strategic Prevention Unit	CHSP - RECRUITMENT - National Police check for volunteers	\$ 16.70			
412	EFT16656	24/06/2021	Earl Street Surgery			\$ 440.00	L	
413	INV 216836PETRA	24/05/2021	Earl Street Surgery	PWO - WORKS - RECRUITMENT - Pre-Employment Medical for A. Le Bechee	\$ 220.00			
414	INV 219579LHAMIL	16/06/2021	Earl Street Surgery	ADMIN RECRUITMENT - Pre-Employment Medical for B Dorrington	\$ 220.00			
415	EFT16657	24/06/2021	West Australian Newspapers Limited			\$ 991.20		
416	INV 1028037520210531	31/05/2021	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Full Page Newsletter - Narrogin Narrative May 2021	\$ 660.00			
417	INV 170621	17/06/2021	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Narrogin Narrative May 2020 (Excess Not Paid)	\$ 331.20			



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
418	EFT16658	24/06/2021	Gbr Mechanical			\$ 346.20	L	
419	INV 8728	31/03/2021	Gbr Mechanical	NO01 2019 HOLDEN COLORADO (MO) (P967) - 48,000Km Service	\$ 346.20			
420	EFT16659	24/06/2021	Shire Of Cuballing			\$ 445.50	L	
421	INV 5451	10/06/2021	Shire Of Cuballing	ROAD MAINTENANCE GENERAL EXPENSES - Float Excavator from Depot to Saunders Road	\$ 445.50			
422	EFT16660	24/06/2021	Narrogin Furnishings			\$ 1,099.00	L	F
423	INV 00113717	27/05/2021	Narrogin Furnishings	CHCP - CLIENT PURCHASES GEN - 1 x King Bed (E Chaplin)	\$ 1,099.00			
424	EFT16661	24/06/2021	Easifleet			\$ 2,773.37		
425	INV 090621	17/06/2021	Easifleet	NOVATED LEASES - Employee Expenses PPE 09/06/2021	\$ 2,773.37			
426	EFT16662	24/06/2021	United Security Enforcement Corporation			\$ 158.40		
427	INV 0012363	07/06/2021	United Security Enforcement Corporation	ADMIN OFFICE BUILDING OPERATIONS - Alarm Response Town Hall	\$ 158.40			
428	EFT16663	24/06/2021	Bitutek Pty Ltd			\$ 10,120.00		
429	INV 00006477	15/06/2021	Bitutek Pty Ltd	PRIVATE WORKS SMALL JOBS - Supply & Deliver 10,000L Emulsion	\$ 10,120.00			
430	EFT16664	24/06/2021	Gd & Ja Stevens gd & Ja Stevens			\$ 11,924.00	L	PF
431	INV 1388	07/06/2021	Gd & Ja Stevens gd & Ja Stevens	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply and Install Ceilings, Cornice, Manholes and Timbers Walls	\$ 11,924.00			
432	EFT16665	24/06/2021	Narrogin Auto Centre			\$ 1,202.63	L	F
433	INV 301995	16/06/2021	Narrogin Auto Centre	NGN847 MITSUBISHI OUTLANDER (HACC) (P10) - Mirror Cover & Towbar Kit	\$ 1,202.63			
434	EFT16666	24/06/2021	Nh Enterprises Pty Ltd T/a Perth Better Homes			\$ 2,662.00		
435	INV 00007456	23/04/2021	Nh Enterprises Pty Ltd T/a Perth Better Homes	HIGHBURY TENNIS CLUB EQUIPMENT - Supply and Install of Side Shade Sail	\$ 2,662.00			
436	EFT16667	24/06/2021	Connelly Images			\$ 1,611.50	L	
437	INV M2652	03/06/2021	Connelly Images	MEMBERS - ADVERTISING & PROMOTIONS - Signs for Shire Properties for Lease	\$ 1,611.50			
438	EFT16668	24/06/2021	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 29.45	L	F
439	INV NVS62452	11/06/2021	The White Family Trust T/a Narrogin Valley Stockfeed	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Poultry & Bird Seed	\$ 29.45			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
440	EFT16669	24/06/2021	Office Of The Auditor General			\$ 49,500.00		
441	INV 359/2021	31/03/2021	Office Of The Auditor General	OTHGOV - AUDIT FEES - Fees for Attest Audit 30 June 2020	\$ 49,500.00			
442	EFT16670	24/06/2021	Waterman Irrigation			\$ 2,254.18		
443	INV 14470	17/06/2021	Waterman Irrigation	STANDPIPE MAINTENANCE/ OPERATIONS - Electrical Technician to Repair Highbury Standpipe	\$ 2,254.18			
444	EFT16671	24/06/2021	BMR Mechanical Pty Ltd			\$ 242.00	L	
445	INV INV-0518	11/06/2021	BMR Mechanical Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER (WORKS) (P8518) - Labour to Hamm 3520HT Steel Vibe Roller	\$ 242.00			
446	EFT16672	24/06/2021	Earl Street Physiotherapy			\$ 600.00	L	F
447	INV 0020168	06/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: I Harper)	\$ 75.00			
448	INV 0020212	07/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: L Burges)	\$ 75.00			
449	INV 0020403	14/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: L Burges)	\$ 75.00			
450	INV 0020615	20/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: I Harper)	\$ 75.00			
451	INV 0020714	25/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: L Burges)	\$ 75.00			
452	INV 0020787	27/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: I Harper)	\$ 75.00			
453	INV 0020877	31/05/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: L Burges)	\$ 75.00			
454	INV 0021042	04/06/2021	Earl Street Physiotherapy	CHCP - CLIENT PURCHASES - Standard Consultation (Client: L Burges)	\$ 75.00			
455	EFT16673	24/06/2021	Surgical House Pty Ltd			\$ 89.90		F
456	INV A730417	01/12/2020	Surgical House Pty Ltd	CHCP CLIENT PURCHASES GEN - Shower Stool (W Butler)	\$ 89.90			
457	EFT16674	24/06/2021	Narrogin & Districts Plumbing Service			\$ 2,409.00	L	
458	INV INV-0366	25/04/2021	Narrogin & Districts Plumbing Service	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Unblock Kitchen Drain	\$ 99.00			
459	INV INV-0437	13/06/2021	Narrogin & Districts Plumbing Service	COMMUNITY GARDEN MAINTENANCE - Install Underground Waterline to Toilets	\$ 2,161.50			
460	INV INV-0438	13/06/2021	Narrogin & Districts Plumbing Service	ADMIN OFFICE BUILDING MAINTENANCE- Unblock Office Toilets	\$ 148.50			
461	EFT16675	24/06/2021	Melbourne Barbeque Centre			\$ 3,256.00		
462	INV A9451	16/04/2021	Melbourne Barbeque Centre	REC - GRANTS - OTHER RECREATION GEN -1x Built in Electric BBQ at Community BMX Track	\$ 3,256.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
463	EFT16676	24/06/2021	Hare & Forbes Machinery House			\$ 451.00		
464	INV 2338712	11/06/2021	Hare & Forbes Machinery House	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Conveyor RC-450, 450MM x 3M & Freight	\$ 451.00			
465	EFT16677	24/06/2021	Narrogin Auto Electrics			\$ 124.00	L	
466	INV 260659	18/05/2021	Narrogin Auto Electrics	990NGN 2015 MITSUBISHI FUSO ROSA (HOMECARE) (P56) - Replace Headlight Globes	\$ 124.00			
467	EFT16678	24/06/2021	Hersey's Safety			\$ 7,700.00		PF
468	INV 46266	25/05/2021	Hersey's Safety	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply Lengths of Jarrah	\$ 7,700.00			
469	EFT16679	24/06/2021	Jessica Kennedy Acupuncture			\$ 135.00		F
470	INV 000039	15/06/2021	Jessica Kennedy Acupuncture	CHCP - CLIENT PURCHASES GEN - Acupuncture Consultation (W Butler)	\$ 135.00			
471	EFT16680	24/06/2021	Narrogin Dirt Bike Association			\$ 2,300.00	L	
472	INV 150621	15/06/2021	Narrogin Dirt Bike Association	OTHFUL - COMMUNITY CHEST - 2020/2021 Community Chest Cash in Advance	\$ 2,300.00			
473	EFT16681	24/06/2021	I Settlements			\$ 412.98		
474	INV A196900	15/06/2021	I Settlements	Rates refund for assessment A196900 26 Fox Street NARROGIN WA 6312	\$ 412.98			
475	EFT16682	24/06/2021	Taarblin Farm Pty Ltd			\$ 1,378.91	L	
476	INV A353	16/06/2021	Taarblin Farm Pty Ltd	Rates refund for assessment A353 445 GREENS ROAD NOMANS LAKE 6312	\$ 1,378.91			
477	EFT16683	30/06/2021	Best Office Systems			\$ 1,262.08	L	PF
478	INV 588791	17/06/2021	Best Office Systems	ADMIN - PRINTING & STATIONERY - Black Toner for Records Printer	\$ 185.00			
479	INV 588790	17/06/2021	Best Office Systems	ADMIN - PRINTING & STATIONERY - Black Toners for DOT Printers x2	\$ 418.00			
480	INV 589268	25/06/2021	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges (20/05/2021-20/06/2021)	\$ 659.08			
481	EFT16684	30/06/2021	Coles			\$ 768.86	L	PF
482	INV 171	31/05/2021	Coles	VARIOUS DEPARTMENTS - Coles May 2021	\$ 768.86			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
483	EFT16685	30/06/2021	Synergy			\$ 3,516.21		
484	INV 0564608421	20/05/2021	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage (16/04/2021-1705/2021)	\$ 1,884.40			
485	INV 9970428321	18/06/2021	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Usage (14/04/2021-15/06/2021)	\$ 311.42			
486	INV 5103515915	18/06/2021	Synergy	COMMUNITY GARDEN MAINTENANCE/OPERATIONS - Electricity Usage (14/04/2021-16/06/2021)	\$ 168.01			
487	INV 0564608421	21/06/2021	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage (18/05/2021-16/06/2021)	\$ 1,003.73			
488	INV 0794920522	23/06/2021	Synergy	HIGHBURY PUBLIC TOILETS OPERATIONS - Electricity Usage (17/04/2021-18/06/2021)	\$ 148.65			
489	EFT16686	30/06/2021	Narrogin Packaging			\$ 957.60	L	
490	INV 00070599	12/06/2021	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	\$ 621.65			
491	INV 00070710	25/06/2021	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Cleaning Supplies	\$ 30.00			
492	INV 00070714	26/06/2021	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	\$ 305.95			
493	EFT16687	30/06/2021	Leigh Norman Ballard			\$ 11,275.00	L	
494	INV JUNE 2021	28/06/2021	Leigh Norman Ballard	MEMBERS - PRESIDENT'S ALLOWANCES & SITTING FEES - 01/04/2021-30/06/2021	\$ 11,275.00			
495	EFT16688	30/06/2021	Narrogin Electrical Appliance Testing			\$ 341.00	L	
496	INV 701	12/06/2021	Narrogin Electrical Appliance Testing	LIB - GENERAL OFFICE EXPENSES - Electrical Tagging & Testing	\$ 341.00			
497	EFT16689	30/06/2021	Westrac Pty Ltd			\$ 219.38		
498	INV PI 5898532	22/06/2021	Westrac Pty Ltd	NO237 2020 CATERPILLAR CW34NN RUBBER TYRED ROLLER - Filters for next Service	\$ 219.38			
499	EFT16690	30/06/2021	Narrogin Agricultural Repairs			\$ 1,646.00	L	F
500	INV 263431	23/06/2021	Narrogin Agricultural Repairs	CHSP HOME MAINTENANCE OTHER EXPENSES - Various Small Plant	\$ 1,646.00			
501	EFT16691	30/06/2021	Dryandra Country Visitors Centre Inc			\$ 2,897.92	L	
502	INV 3071	17/03/2021	Dryandra Country Visitors Centre Inc	DRYANDRA COUNTRY VISITOR CENTRE CONTRIBUTION - 2019/20 Unspent Grant	\$ 2,217.89			
503	INV 3076	22/06/2021	Dryandra Country Visitors Centre Inc	RAILWAY INSTITUTE HALL & OFFICE BUILDING MAINTENANCE - Utility Electricity - 50% Reimbursement February - June 2021	\$ 680.03			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
504	EFT16692	30/06/2021	Narrogin Newsagency			\$ 1,408.37	L	PF
505	INV 1537 - 282805	18/06/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - Stationery Order June 2021	\$ 1,388.37			
506	INV 1537 - 282930	24/06/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - Stationery Order June 2021	\$ 20.00			
507	EFT16693	30/06/2021	Narrogin Electrical Services			\$ 10,023.88	L	PF
508	INV 2299	25/04/2021	Narrogin Electrical Services	LIBRARY BUILDING MAINTENANCE - Replaced Battery in Detector for Security System	\$ 146.30			
509	INV 2314	13/05/2021	Narrogin Electrical Services	LYDEKER DEPOT BUILDING MAINTENANCE- Replace Light Switches x5 & Upgrade Powerpoint	\$ 220.00			
510	INV 2390	21/06/2021	Narrogin Electrical Services	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply & Install Electrical Refit Materials (Remaining 15%)	\$ 8,116.08			
511	INV 2392	23/06/2021	Narrogin Electrical Services	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Disconnect, Re-Connect & Test Retic Pump	\$ 150.00			
512	INV 2391	23/06/2021	Narrogin Electrical Services	ROAD MAINTENANCE GENERAL EXPENSES - Repair of Federation Lights within Shire of Narrogin CBD	\$ 1,391.50			
513	EFT16694	30/06/2021	Narrogin Nursery Cafe & Gallery			\$ 9,070.00	L	PF
514	INV 00003130	11/05/2021	Narrogin Nursery Cafe & Gallery	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Tidy Town Judges Meals x4	\$ 80.00			
515	INV 00003129	22/06/2021	Narrogin Nursery Cafe & Gallery	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply 140ml Grevillea x700 & 175ml Grevillea x100	\$ 8,990.00			
516	EFT16695	30/06/2021	Narrogin Glass & Quick Fit Windscreens			\$ 1,323.60	L	
517	INV 00055964	14/06/2021	Narrogin Glass & Quick Fit Windscreens	0NGN 2018 FORD ESCAPE - Supply, Fit & Calibrate Non-Genuine Windscreen	\$ 1,323.60			
518	EFT16696	30/06/2021	RJ Smith Engineering			\$ 2,412.30	L	
519	INV 00014041	23/06/2021	RJ Smith Engineering	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Repair Rear Ram	\$ 478.50			
520	INV 00014040	23/06/2021	RJ Smith Engineering	SMALL PLANT - Re-built Slasher Blade & Bar	\$ 1,933.80			
521	EFT16697	30/06/2021	Shire of Wagin			\$ 6,333.24	L	F
522	INV 9389	14/06/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: Ronalea Neil-Smith (01/04/2021-30/04/2021)	\$ 2,613.81			
523	INV 9441	24/06/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: Ronalea Neil-Smith (01/05/2021-31/05/2021)	\$ 2,645.50			
524	INV 9439	24/06/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: John Neil-Smith (01/05/2021-31/05/2021)	\$ 1,073.93			
525	EFT16698	30/06/2021	Public Transport Authority			\$ 437.71		
526	INV 310521	31/05/2021	Public Transport Authority	TRANSWA - AGENT LIABILITY - TransWA Ticket Sales May 2021	\$ 437.71			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
527	EFT16699	30/06/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 825.00	L	
528	INV PI23046036	12/05/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - New Auger Drill	\$ 495.00			
529	INV PI23046708	18/06/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Hi-Vis Chaps x1	\$ 330.00			
530	EFT16700	30/06/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			\$ 430.00	L	
531	INV 6412061559	15/06/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	1EVP731 2015 CAT SKID STEER LOADER - Tyres x2 & Fitting	\$ 430.00			
532	EFT16701	30/06/2021	Toll Transport Pty Ltd			\$ 34.16		
533	INV 0497-T740710	13/06/2021	Toll Transport Pty Ltd	HEALTH - ANALYTICAL EXPENSES - Freight Charges (02/06/2021)	\$ 10.73			
534	INV 0498-T740710	20/06/2021	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Freight Charges (05/06/2021-17/06/2021)	\$ 23.43			
535	EFT16702	30/06/2021	Narrogin Amcal Chemist			\$ 148.15	L	F
536	INV 871677	20/05/2021	Narrogin Amcal Chemist	CHCP CUSTOMER SERVICE OTHER EXPENSES - Heatpacks x3	\$ 98.85			
537	INV 873764	31/05/2021	Narrogin Amcal Chemist	CHCP CUSTOMER SERVICE OTHER EXPENSES - Basic Dressing, Betadine & Sodium Chloride	\$ 32.60			
538	INV 878206	21/06/2021	Narrogin Amcal Chemist	CHCP CUSTOMER SERVICE OTHER EXPENSES - Sodium Chloride x6	\$ 16.70			
539	EFT16703	30/06/2021	Shire Of Narrogin			\$ 86.04	L	
540	INV 310521	31/05/2021	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission May 2021 Ticket Sales	\$ 86.04			
541	EFT16704	30/06/2021	Fairway Carriers			\$ 1,039.50	L	
542	INV 43595	31/05/2021	Fairway Carriers	DRAINAGE MAINTENANCE GENERAL - Pick up & Delivery of Concrete Pipes & Headwalls	\$ 1,039.50			
543	EFT16705	30/06/2021	Narrogin Chamber Of Commerce			\$ 100.00	L	
544	INV 0003802	09/06/2021	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gratuity payment: Adrian Cardy - 2 Years 3 Months of Service (26/02/2019 - 10/06/2021)	\$ 100.00			
545	EFT16706	30/06/2021	Bob Waddell & Associates Pty Ltd			\$ 132.00		
546	INV 2328	21/06/2021	Bob Waddell & Associates Pty Ltd	RATES - CONSULTANTS - Assistance with Rates enquiries & task (20/06/2021)	\$ 132.00			
547	EFT16707	30/06/2021	Signs Plus			\$ 48.00		
548	INV 00165618	17/06/2021	Signs Plus	ADMIN - PRINTING & STATIONERY - Name Badges x3 & Freight	\$ 48.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
549	EFT16708	30/06/2021	A & A Corasaniti Building Contractors Pty Ltd			\$ 150.00	L	
550	INV I82	25/06/2021	A & A Corasaniti Building Contractors Pty Ltd	CAFE 45 FEDERAL ST BUILDING MAINTENANCE - Repairs to Back Gate	\$ 150.00			
551	EFT16709	30/06/2021	Belvedere Nursery			\$ 6,460.00	L	
552	INV I0000001819	10/06/2021	Belvedere Nursery	CEMETERY UPGRADE - Jacarandas x4 (Natural Burial)	\$ 440.00			
553	INV I0000001825	22/06/2021	Belvedere Nursery	CEMETERY UPGRADE - Supply of Multi Head Grass Trees x2	\$ 4,130.00			
554	INV I0000001826	24/06/2021	Belvedere Nursery	STREET TREE MAINTENANCE - Tipuana 35L Tree x14 (Caravan Park Greening)	\$ 1,890.00			
555	EFT16710	30/06/2021	Narrogin Bargain Barn			\$ 400.00	L	
556	INV 53	22/06/2021	Narrogin Bargain Barn	ADMIN - PRINTING & STATIONERY - Eclipse Desk for Administration Officer	\$ 400.00			
557	EFT16711	30/06/2021	Clive Malcolm Bartron			\$ 2,250.00	L	
558	INV JUNE 2021	28/06/2021	Clive Malcolm Bartron	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
559	EFT16712	30/06/2021	Steele's Guns & Outdoors			\$ 860.00	L	
560	INV 69517	27/06/2021	Steele's Guns & Outdoors	PWO - WORKS - PROTECTIVE CLOTHING - Steel Cap Boots (M. Pomykala)	\$ 215.00			
561	INV 69515	27/06/2021	Steele's Guns & Outdoors	PWO - WORKS - PROTECTIVE CLOTHING - Steel Cap Boots x2	\$ 430.00			
562	INV 69516	27/06/2021	Steele's Guns & Outdoors	PWO - WORKS - PROTECTIVE CLOTHING - Steel Cap Boots (C. Allinson)	\$ 215.00			
563	EFT16713	30/06/2021	YMCA WA			\$ 720.00	L	
564	INV SI-A010468	14/06/2021	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Full Membership for Jade Gray (14/06/2021-13/09/2021)	\$ 240.00			
565	INV SI-A010469	14/06/2021	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Full Membership for Victoria Anderson (14/06/2021-13/09/2021)	\$ 240.00			
566	INV SI-A010470	14/06/2021	YMCA WA	ADMIN - OCCUPATIONAL HEALTH & SAFETY - 3 Month Full Membership for Dale Stewart (14/06/2021-13/09/2021)	\$ 240.00			
567	EFT16714	30/06/2021	Dan Turner			\$ 660.00	L	
568	INV 1343	23/06/2021	Dan Turner	MUSEUM BUILDING MAINTENANCE - Full Structural Inspection & Report	\$ 660.00			
569	EFT16715	30/06/2021	Easifleet			\$ 2,773.37		
570	INV 230621	23/06/2021	Easifleet	NOVATED LEASES - Employee Expenses PPE 23/06/2021	\$ 2,773.37			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
571	EFT16716	30/06/2021	Murray John Fisher			\$ 2,250.00	L	
572	INV JUNE 2021	28/06/2021	Murray John Fisher	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
573	EFT16717	30/06/2021	Narrogin Guardian Pharmacy			\$ 84.00	L	F
574	INV 998986	11/05/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - Basic Dressing Pack	\$ 11.80			
575	INV 1000917	21/05/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - ASMOL INH 200 Dose	\$ 10.50			
576	INV 1001455	25/05/2021	Narrogin Guardian Pharmacy	CHCP - CLIENT PURCHASES - Depend Real Fit Sup. (Client: J. Neil-Smith)	\$ 21.95			
577	INV 1001782	26/05/2021	Narrogin Guardian Pharmacy	CHCP - CLIENT PURCHASES - Flu Vaccination (Client: C. Tompsett)	\$ 25.00			
578	INV 1006503	22/06/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - 3.1L Sharps Collectors	\$ 14.75			
579	EFT16718	30/06/2021	M & V Ranieri Building Contractors			\$ 560.00	L	
580	INV 246	19/05/2021	M & V Ranieri Building Contractors	NRLC GROUNDS MAINTENANCE - Hire of Excavator for Hockey Turf Repair	\$ 560.00			
581	EFT16719	30/06/2021	Truck Centre (WA) Pty Ltd			\$ 1,260.60		
582	INV 2221749-000001	21/06/2021	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK - Travel Charges for Breakdown repairs (Parts under Warranty)	\$ 1,260.60			
583	EFT16720	30/06/2021	AFGRI Equipment Australia Pty Ltd			\$ 4,670.60		
584	INV 1986311	02/12/2020	AFGRI Equipment Australia Pty Ltd	NO4719 2012 JOHN DEERE 670G GRADER - Inserts for Turning Circle x21	\$ 2,137.31			
585	INV 2024934	07/05/2021	AFGRI Equipment Australia Pty Ltd	NO4719 2012 JOHN DEERE 670G GRADER - Hydraulic Hoses AT 335726 x2	\$ 400.33			
586	INV 2030269	26/05/2021	AFGRI Equipment Australia Pty Ltd	NGN390 2004 JOHN DEERE TRACTOR - Service Filters for next Service	\$ 364.39			
587	INV 2032063	31/05/2021	AFGRI Equipment Australia Pty Ltd	VARIOUS VEHICLES - Service Filter Replacements & 102.5LTR Plus 50 II Engine Oil	\$ 1,693.93			
588	INV 2036728	23/06/2021	AFGRI Equipment Australia Pty Ltd	2017 JOHN DEERE RIDE ON MOWER - Service Kit	\$ 74.64			
589	EFT16721	30/06/2021	Geoffrey Douglas Ballard			\$ 2,250.00	L	
590	INV JUNE 2021	28/06/2021	Geoffrey Douglas Ballard	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
591	EFT16722	30/06/2021	Timothy Robert Wiese			\$ 3,718.75	L	
592	INV JUNE 2021	28/06/2021	Timothy Robert Wiese	MEMBERS - DEPUTY PREIDENT'S ALLOWANCES & SITTING FEES - 01/04/2021-30/06/2021	\$ 3,718.75			



	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
593	EFT16723	30/06/2021	Brian Seale			\$ 2,250.00	L	
594	INV JUNE 2021	28/06/2021	Brian Seale	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
595	EFT16724	30/06/2021	Corsign (WA) Pty Ltd			\$ 347.60		
596	INV 00056453	06/05/2021	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Supply of Various Road Signs x4	\$ 347.60			
597	EFT16725	30/06/2021	Narrogin Tyre Service			\$ 302.50	L	
598	INV 12374	17/02/2021	Narrogin Tyre Service	NO4719 2012 JOHN DEERE 670G GRADER - Repair Grader Tyre, Tube & Rust Band	\$ 302.50			
599	EFT16726	30/06/2021	Narrogin Skip Bin Service			\$ 132.00	L	PF
600	INV INV-0994	31/03/2021	Narrogin Skip Bin Service	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 5m Skip Bin for Train Station Bypass	\$ 132.00			
601	EFT16727	30/06/2021	Local Government Supervisors Association Of Western Australia			\$ 2,464.00		
602	INV 2073	23/06/2021	Local Government Supervisors Association Of Western Australia	WORKS - TRAINING & DEVELOPMENT - LG Works Conference & Expo 2021 (J. Warburton & S. Heil)	\$ 2,464.00			
603	EFT16728	30/06/2021	Stratagreen			\$ 156.30		
604	INV 134380	17/06/2021	Stratagreen	PARKS & GARDENS MAINTENANCE - 1800mm Litter Tool x2	\$ 156.30			
605	EFT16729	30/06/2021	Farmworks Narrogin Pty Ltd			\$ 7,865.00	L	
606	INV 86723	24/06/2021	Farmworks Narrogin Pty Ltd	VERGE MAINTENANCE - 1000L Round Up	\$ 7,865.00			
607	EFT16730	30/06/2021	Kulker Carpentry And Construction			\$ 15,950.00	L	PF
608	INV IV00000000519	21/06/2021	Kulker Carpentry And Construction	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply & Install Galvanised Roof Sheeting to Train Station & Toilet Block Roofs (Labour)	\$ 15,950.00			
609	EFT16731	30/06/2021	Seton Australia Pty Ltd			\$ 108.20		
610	INV 9346807992	21/05/2021	Seton Australia Pty Ltd	LIB - GENERAL OFFICE EXPENSES - Wet Floor Stand Sign	\$ 108.20			
611	EFT16732	30/06/2021	Graham Kenneth Broad			\$ 2,250.00	L	
612	INV JUNE 2021	28/06/2021	Graham Kenneth Broad	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
613	EFT16733	30/06/2021	Sophie Jane Lushey			\$ 2,250.00	L	
614	INV JUNE 2021	28/06/2021	Sophie Jane Lushey	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
615	EFT16734	30/06/2021	Jaqueline Freyer Early			\$ 2,250.00	L	
616	INV JUNE 2021	28/06/2021	Jaqueline Freyer Early	MEMBERS - MEMBERS SITTING FEES & COMMUNICATIONS ALLOWANCE - 01/04/2021-30/06/2021	\$ 2,250.00			
617	EFT16735	30/06/2021	ASSA ABLOY Australia Pty Limited			\$ 1,819.44		
618	INV IN01952399	06/05/2021	ASSA ABLOY Australia Pty Limited	OLD SHIRE OFFICE BUILDING MAINTENANCE - 201 Nightlatch 201No Cylinder to suit previously ordered Barrel	\$ 148.50			
619	INV IN01970790	28/05/2021	ASSA ABLOY Australia Pty Limited	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - 1805 & 1904 Square End Plate & 70 Lever x2	\$ 752.66			
620	INV IN01973640	01/06/2021	ASSA ABLOY Australia Pty Limited	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - Lockwood 570 Australian Oval Cylinder with W Cam 6RP, all to suit Master Key System 6437 - Coded T1	\$ 356.31			
621	INV IN01979814	09/06/2021	ASSA ABLOY Australia Pty Limited	SMITH ST PUBLIC TOILETS (COLES CARPARK) MAINTENANCE - 3572WASC 3572 Mortice Entry Lock Anti Lockout Cylinder & Turn	\$ 561.97			
622	EFT16736	30/06/2021	MC & SP Russell			\$ 695.27	L	PF
623	INV 04/21	16/06/2021	MC & SP Russell	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Model Train Display - Reimbursement of Material Costs	\$ 695.27			
624	EFT16737	30/06/2021	The Trustee for the Parnell Family Trust			\$ 78.65	L	
625	INV 12528	22/06/2021	The Trustee for the Parnell Family Trust	SUNDRY DRY PARKS/RESERVES MAINTENANCE/OPERATIONS - Railway Dam Revegetation - Supply Seedlings x65	\$ 78.65			
626	EFT16738	30/06/2021	Local Government Professionals Australia (ACT)			\$ 770.00		
627	INV 8097	12/05/2021	Local Government Professionals Australia (ACT)	ADMIN - TRAINING & DEVELOPMENT - Behind-The-Scenes Conference 25/05/2021-26/05/2021 (D. Stewart)	\$ 770.00			
628	EFT16739	30/06/2021	Morgan Alteruthemeyer Solicitors			\$ 3,507.53		
629	INV A321300	28/06/2021	Morgan Alteruthemeyer Solicitors	Rates refund for assessment A321300 78 KIPLING STREET NARROGIN WA 6312	\$ 3,507.53			
630	EFT16740	08/07/2021	Coles			\$ 894.81	L	PF
631	INV 172	30/06/2021	Coles	VARIOUS DEPARTMENTS - Coles June 2021	\$ 894.81			
632	EFT16741	08/07/2021	Synergy			\$ 1,083.04		
633	INV 1044212323	18/06/2021	Synergy	GNARROJIN PARK MAINTENANCE/OPERATIONS - Electricity Usage (14/04/2021-16/06/2021)	\$ 315.85			
634	INV 8999640421	18/06/2021	Synergy	FAIRWAY DEPOT BUILDING OPERATIONS - Electricity Usage (14/04/2021-15/06/2021)	\$ 126.26			
635	INV 5121606212	18/06/2021	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage (14/04/2021-15/06/2021)	\$ 186.55			
636	INV 2010220323	18/06/2021	Synergy	MACKIE PARK MAINTENANCE/OPERATIONS - Electricity Usage (14/04/2021-15/06/2021)	\$ 454.38			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
637	EFT16742	08/07/2021	Narrogin Packaging			\$ 63.50	L	
638	INV 00070409	28/05/2021	Narrogin Packaging	LIBRARY BUILDING OPERATIONS - Carton of Tissues	\$ 63.50			
639	EFT16743	08/07/2021	Great Southern Fuels			\$ 368.81	L	
640	INV 19007215	29/06/2021	Great Southern Fuels	POC - FUELS AND OILS - 200L Unleaded Petrol	\$ 290.70			
641	INV 19007220	29/06/2021	Great Southern Fuels	POC - FUELS AND OILS - Garden 2T Oil x2	\$ 78.11			
642	EFT16744	08/07/2021	Narrogin Fruit Market			\$ 459.55	L	
643	INV 00032021062225	22/06/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Light & Full Cream Milk	\$ 9.55			
644	INV 0008202106281	28/06/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for OCM 23/06/2021	\$ 450.00			
645	EFT16745	08/07/2021	Knightline Computers			\$ 705.00	L	
646	INV 00073563	22/06/2021	Knightline Computers	PWO - INFORMATION SYSTEMS - Toshiba Dyna Dock	\$ 225.00			
647	INV 00073512	22/06/2021	Knightline Computers	VARIOUS DEPARTMENTS - HP Docking Station x2	\$ 480.00			
648	EFT16746	08/07/2021	Makit Narrogin Hardware			\$ 1,422.70	L	
649	INV 113962	01/06/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 535.10			
650	INV 113734	11/06/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 314.10			
651	INV 113754	18/06/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 573.50			
652	EFT16747	08/07/2021	Hancocks Home Hardware			\$ 24.50	L	F
653	INV 365596	16/06/2021	Hancocks Home Hardware	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - 1L Waterproofing Sealer Pond Cleat (Jessie House)	\$ 24.50			
654	EFT16748	08/07/2021	Landgate			\$ 2,505.90		
655	INV 68608107 - 10001100	30/06/2021	Landgate	VARIOUS DEPARTMENTS - SLIP Annual Subscription 2021/22	\$ 2,505.90			
656	EFT16749	08/07/2021	Susan Farrell			\$ 120.00	L	
657	INV 040	12/06/2021	Susan Farrell	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Washing of Accommodation Linens	\$ 60.00			
658	INV 041	13/06/2021	Susan Farrell	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Washing of Accommodation Linens	\$ 60.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
659	EFT16750	08/07/2021	Geoff Perkins Farm Machinery Centre			\$ 79.75	L	F
660	INV FNCS117000	15/06/2021	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - Repair Starter Cord & Check Operation of Honda Lawnmower	\$ 79.75			
661	EFT16751	08/07/2021	Narrogin Newsagency			\$ 492.93	L	PF
662	INV 713 - 268008	01/04/2020	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Deliveries for the Period 04/03/2020-28/03/2020 & Laminating Pouches	\$ 102.80			
663	INV 1245 - 278013	01/03/2021	Narrogin Newsagency	HACC CBDC OTHER EXPENSES - Deliveries for the Period 03/02/2021-26/02/2021	\$ 26.90			
664	INV 1245 - 281489	01/05/2021	Narrogin Newsagency	HACC CBDC OTHER EXPENSES - Deliveries for the Period 01/04/2021-30/04/2021	\$ 34.90			
665	INV 713 - 283151	01/05/2021	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Deliveries for the Period 01/04/2021-29/04/2021	\$ 36.40			
666	INV 713 - 282364	01/06/2021	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Deliveries for the Period 01/05/2021-29/05/2021	\$ 35.70			
667	INV 1245 - 282338	01/06/2021	Narrogin Newsagency	HACC CBDC OTHER EXPENSES - Deliveries for the Period 04/05/2021-28/05/2021	\$ 32.00			
668	INV 1355 - 282393	01/06/2021	Narrogin Newsagency	LIB - SUBSCRIPTIONS & MEMBERSHIPS - Deliveries for the Period 15/05/2021-29/05/2021 & Papers	\$ 99.75			
669	INV 1537 - 283028	29/06/2021	Narrogin Newsagency	CHSP - PRINTING & STATIONERY - Stationery Order June 2021	\$ 124.48			
670	EFT16752	08/07/2021	Narrogin Liquor Barons			\$ 271.95	L	
671	INV 184364	23/06/2021	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Refreshments for Councillors & Civic Functions	\$ 271.95			
672	EFT16753	08/07/2021	Narrogin Betta Home Living			\$ 3,148.36	L	F
673	INV 25710028412	17/06/2021	Narrogin Betta Home Living	CHCP - CLIENT PURCHASES - Long Single Bed Base, Long Single Mattress, Mattress Protector, Pillow, Pillow Protector, Installation & Delivery (Client: W. Thorpe)	\$ 3,148.36			
674	EFT16754	08/07/2021	RJ Smith Engineering			\$ 19,352.26	L	PF
675	INV 00013522	28/05/2021	RJ Smith Engineering	NGN13077 2008 LOADSTAR TRAILER - Repair & Re-Build Trailer	\$ 5,023.70			
676	INV 00013981	21/06/2021	RJ Smith Engineering	IO FENCING PROJECTS (CAPITAL) - 6mm Drill Bits x2 (Fairway St Fence)	\$ 4.36			
677	INV 00014010	23/06/2021	RJ Smith Engineering	IO FENCING PROJECTS (CAPITAL) - 3 Lengths of Patio Tube (Fairway St Fence)	\$ 224.40			
678	INV 00014022	23/06/2021	RJ Smith Engineering	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Access Ramp (Remaining) & Variation for Concrete	\$ 13,200.00			
679	INV 00013999	23/06/2021	RJ Smith Engineering	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Repair & Replace Ram (Tree Grabs)	\$ 899.80			
680	EFT16755	08/07/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 7,063.14	L	F
681	INV RI21100419	19/02/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	009NGN 2019 TOYOTA COROLLA ASCENT - Purchase 2021 Toyota Corolla with Accessories & Disposal of 2017 Toyota Camry	\$ 7,063.14			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
682	EFT16756	08/07/2021	Bucher Municipal Pty Ltd - McDonald Johnston			\$ 267.26		
683	INV 1005379	22/06/2021	Bucher Municipal Pty Ltd - McDonald Johnston	1EUF156 HINO ROAD SWEEPER 2004 - Filters for Servicing Aux Motor	\$ 267.26			
684	EFT16757	08/07/2021	Fairway Carriers			\$ 551.85	L	
685	INV 43564	31/05/2021	Fairway Carriers	VARIOUS DEPARTMENTS - Freight Charges	\$ 551.85			
686	EFT16758	08/07/2021	Ikes Home Improvement & Glass Centre			\$ 2,520.00	L	
687	INV 00030742	30/06/2021	Ikes Home Improvement & Glass Centre	CARAVAN PARK CAMPERS KITCHEN BUILDING CAPITAL - Supply & Fit Glass Sliding Door & Flyscreen to Caravan Park Kitchen	\$ 2,520.00			
688	EFT16759	08/07/2021	Nicholls Bus & Coach Service			\$ 187.75	L	
689	INV 00002783	29/06/2021	Nicholls Bus & Coach Service	990NGN 2015 MITSUBISHI FUSO ROSA - Annual inspection	\$ 187.75			
690	EFT16760	08/07/2021	Narrogin Chamber Of Commerce			\$ 560.00	L	
691	INV 00003803	14/06/2021	Narrogin Chamber Of Commerce	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Gratuity Payment: Loriann Bell, Ming Zhuo, Casey McRae & Gary Bruhn	\$ 560.00			
692	EFT16761	08/07/2021	Lgis Risk Management Echelon Australia Pty Ltd			\$ 10,568.44		
693	INV 156-021561	28/06/2021	Lgis Risk Management Echelon Australia Pty Ltd	ADMIN - OCCUPATION HEALTH & SAFETY - Regional Risk Coordinator Program 2020/2021 2nd Instalment	\$ 10,568.44			
694	EFT16762	08/07/2021	John Parry Medical Centre			\$ 126.00	L	F
695	INV 391996	17/12/2020	John Parry Medical Centre	CHSP - RECRUIMENT - Pre-Employment Medical for Adele Bergin	\$ 126.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
696	EFT16763	08/07/2021	Market Creations Pty Ltd			\$ 17,920.93		
697	INV 16560	31/03/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Office 365 Enterprise E1, Microsoft Office 365 Enterprise E3, Office 365 Advanced Threat Protection	\$ 1,241.57			
698	INV 17030	30/04/2021	Market Creations Pty Ltd	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Travel, Disbursement & Accomodation	\$ 1,243.00			
699	INV 17031	30/04/2021	Market Creations Pty Ltd	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Labour - Server Replacement	\$ 9,759.75			
700	INV 16782	30/04/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Exclaimer for Office 365 (month to month) Subscription Licenses	\$ 135.94			
701	INV 16780	30/04/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Office 365 Enterprise E1, Microsoft Office 365 Enterprise E3, Office 365 Advanced Threat Protection	\$ 1,177.77			
702	INV 16780	30/04/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - M365 Business Software (April 2021)	\$ 1,486.98			
703	INV 17190	31/05/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Service Desk & Preventative Maintenance (May 2021)	\$ 716.20			
704	INV 17354	31/05/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Exclaimer for Office 365 (month to month) Subscription Licenses	\$ 135.94			
705	INV 17428	31/05/2021	Market Creations Pty Ltd	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Seagate Ironwolf Pro 6TB SATA 3.5in 256MB, 7200RPM Enterprise	\$ 338.80			
706	INV 17188	31/05/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - MC NBN Prem 100/40	\$ 198.00			
707	INV 17353	31/05/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - M36 Business Software (May 2021)	\$ 1,486.98			
708	EFT16764	08/07/2021	West Australian Newspapers Limited			\$ 660.00		
709	INV 1028037520210630	30/06/2021	West Australian Newspapers Limited	MEMBERS - ADVERTISING & PROMOTIONS - Full Page Newsletter - Narrogin Narrative June 2021	\$ 660.00			
710	EFT16765	08/07/2021	Narrogin Pumps Solar And Spraying			\$ 4.60	L	
711	INV 00035356	29/06/2021	Narrogin Pumps Solar And Spraying	CEMETERY MAINTENANCE/OPERATIONS - 15mm Bush (Repair Leaking Water Pipe)	\$ 4.60			
712	EFT16766	08/07/2021	Holy Cow Creations			\$ 200.00		
713	INV 027	04/06/2021	Holy Cow Creations	OTHCUL - INDIGENOUS CULTURAL EVENTS - Reconciliation Week 2021 Flyer Design & PDF File	\$ 100.00			
714	INV 028	30/06/2021	Holy Cow Creations	OTHCUL - INDIGENOUS CULTURAL EVENTS - NAIDOC Week Promotional Flyer Design & PDF File	\$ 100.00			
715	EFT16767	08/07/2021	AMPAC Debt Recovery Pty Ltd			\$ 3,828.00		
716	INV 76864	30/06/2021	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery June 2021	\$ 3,828.00			
717	EFT16768	08/07/2021	Conway Highbury Pty Ltd			\$ 2,360.88		
718	INV 567	30/06/2021	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY STATUTORY - Consultancy for provision of Governance Services June 2021	\$ 2,360.88			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
719	EFT16769	08/07/2021	Highbury District Community Council			\$ 2,000.00		
720	INV 300621	30/06/2021	Highbury District Community Council	HIGHBURY HALL BUILDING MAINTENANCE - Annual Financial Contribution 2020/21 (As Per Lease Agreement)	\$ 2,000.00			
721	EFT16770	08/07/2021	Data#3 Limited			\$ 3,881.69		
722	INV 02020635	22/06/2021	Data#3 Limited	BUILD & FIRE - EXPENSED MINOR ASSET PURCHASES - HP 15in 450G8 i7-11th Gen 16GB/512GB SSD Laptop x2 & HP 15in Laptop Bag x2	\$ 3,881.69			
723	EFT16771	08/07/2021	Jamcra Pty Ltd T/a Howlett's Tree Service			\$ 4,950.00		
724	INV 00004169	28/06/2021	Jamcra Pty Ltd T/a Howlett's Tree Service	STREET TREE MAINTENANCE - Pruning & Removal Of Trees - 18 Hours, Staff & Machinery	\$ 4,950.00			
725	EFT16772	08/07/2021	Wirtgen Australia Pty Ltd			\$ 1,040.50		
726	INV 1900050531	24/06/2021	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Supply of Belt Tensioner x1, Poly-V-Belt x1 & Air-Con Fan Belt x1	\$ 1,040.50			
727	EFT16773	08/07/2021	Narrogin Bowling Club			\$ 115,500.00	L	
728	INV 155	28/06/2021	Narrogin Bowling Club	BOWLING CLUB CAPITAL PROJECTS - Synthetic Grass Upgrade, Shire Contribution 2020/21	\$ 115,500.00			
729	EFT16774	08/07/2021	Narrogin Auto Centre			\$ 2,180.92	L	PF
730	INV 300972	12/05/2021	Narrogin Auto Centre	NGN11555 2016 VOLKSWAGEN CADDY - 46,000Km Service	\$ 337.61			
731	INV 301057	14/05/2021	Narrogin Auto Centre	NGN219 2019 NISSAN X-TRAIL - 60,000Km Service	\$ 317.59			
732	INV 301603	02/06/2021	Narrogin Auto Centre	NGN0 2018 MITSUBISHI ASX - 45,000Km Service & Tyres x2	\$ 1,091.51			
733	INV 301709	08/06/2021	Narrogin Auto Centre	002NGN 2018 MITSUBISHI ASX - 30,000Km Service	\$ 434.21			
734	EFT16775	08/07/2021	Win Television WA Pty Ltd T/A WIN Television Network			\$ 2,571.80		
735	INV 1066066-2	31/05/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN WA Networks May 2021	\$ 1,255.10			
736	INV 1066090-2	31/05/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN BOLD Networks May 2021	\$ 115.50			
737	INV 1066079-2	31/05/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN PEACH Networks May 2021	\$ 93.50			
738	INV 1066079-3	30/06/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN PEACH Networks June 2021	\$ 121.00			
739	INV 1066066-3	30/06/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN WA Networks June 2021	\$ 871.20			
740	INV 1066090-3	30/06/2021	Win Television WA Pty Ltd T/A WIN Television Network	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on WIN BOLD Networks June 2021	\$ 115.50			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
741	EFT16776	08/07/2021	Telair Pty Ltd			\$ 225.50		
742	INV INV-9905	18/06/2021	Telair Pty Ltd	MUSEUM BUILDING MAINTENANCE - Yealink W53P Wireless Phone	\$ 225.50			
743	EFT16777	08/07/2021	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 562.85	L	
744	INV NVS63656	29/06/2021	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND MAINTENANCE - Dog Food & Supplies	\$ 562.85			
745	EFT16778	08/07/2021	New Ground Water Services Pty Ltd			\$ 58,426.50		
746	INV 1002327	28/06/2021	New Ground Water Services Pty Ltd	TWIS DAMS - Supply & Install New Effluent Line (as per RFQ20/21-13) (Claim 2)	\$ 58,426.50			
747	EFT16779	08/07/2021	Office Of Regional Architecture Pty Ltd			\$ 5,116.85		PF
748	INV 00000147	30/06/2021	Office Of Regional Architecture Pty Ltd	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Architectural Services & Disbursements	\$ 5,116.85			
749	EFT16780	08/07/2021	Narrogin Fresh			\$ 1,418.57	L	PF
750	INV MAY (2) 2021	31/05/2021	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account May (2) 2021	\$ 700.51			
751	INV JUNE 2021	17/06/2021	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account June 2021	\$ 718.06			
752	EFT16781	08/07/2021	Victoria Anderson			\$ 112.20	L	
753	INV 300621	30/06/2021	Victoria Anderson	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Reimbursement - Farewell Morning Tea	\$ 112.20			
754	EFT16782	08/07/2021	WIN Network Pty Ltd			\$ 264.00		
755	INV 1066100-2	31/05/2021	WIN Network Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on SKY News Networks May 2021	\$ 132.00			
756	INV 1066100-3	30/06/2021	WIN Network Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Shire Promotion on SKY News Networks June 2021	\$ 132.00			
757	EFT16783	08/07/2021	Hersey's Safety			\$ 7,035.23		PF
758	INV INV-0026	08/06/2021	Hersey's Safety	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - 300X150 11/5.8 Jarrah Timber x11	\$ 6,534.73			
759	INV 49358	08/06/2021	Hersey's Safety	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Delivery Charges	\$ 500.50			
760	EFT16784	08/07/2021	Edwards Isuzu Ute			\$ 424.70	L	
761	INV R42111	12/04/2021	Edwards Isuzu Ute	ONO 2020 HOLDEN TRAILBLAZER LTZ - 36,000Km Service	\$ 424.70			
762	EFT16785	08/07/2021	Anstruther Nominees Trading As Southwest Eye Surgeons			\$ 60.00		F
763	INV 381536	16/03/2021	Anstruther Nominees Trading As Southwest Eye Surgeons	CHCP - CLIENT PURCHASES - Standard Consultation (Client: T. Thorne)	\$ 60.00			



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
764	EFT16786	08/07/2021	Breanna Dorrington		\$ 55.80	L	
765	INV 210621	21/06/2021	Breanna Dorrington	ADMIN - RECRUITMENT - Reimbursement - Police Clearance	\$ 55.80		
				<b>EFT Total</b>	<b>\$ 717,107.12</b>		

**Direct Debits**

766	DD6587.1	01/06/2021	Australian Taxation Office		\$ 191,367.00		
767	INV APRIL2021	30/04/2021	Australian Taxation Office	BAS April 2021	\$ 191,367.00		
768	DD6591.1	03/06/2021	Elgas		\$ 2,895.75		
769	INV 0360802923	20/05/2021	Elgas	NRLC - UTILITY - GAS - Gas Supplied 3,000.0L	\$ 2,895.75		
770	DD6603.1	03/06/2021	Keenan & Tania Wenning		\$ 1,386.67	L	
771	INV EMDRS JUNE 2021	03/06/2021	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent June 2021	\$ 1,386.67		
772	DD6609.1	10/06/2021	Elgas		\$ 144.79		
773	INV 0360803760	26/05/2021	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 150.0L	\$ 144.79		
774	DD6613.1	09/06/2021	Sheriffs Office Perth		\$ 154.00		
775	INV 27709172	09/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER - FER9295202 - D6737	\$ 77.00		
776	INV 27709171	09/06/2021	Sheriffs Office Perth	OPLOPS - FINES AND ENFORCEMENT REGISTER - FER9295201 - D6736	\$ 77.00		
777	DD6624.1	07/06/2021	Aware Super		\$ 15,813.90		
778	INV SUPER	07/06/2021	Aware Super	Superannuation contributions	\$ 13,208.77		
779	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 260.00		
780	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 150.00		
781	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 180.94		
782	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 131.56		
783	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 1,618.15		
784	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 122.17		
785	INV DEDUCTION	07/06/2021	Aware Super	Payroll deductions	\$ 142.31		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
786	DD6624.2	07/06/2021	Spirit Super		\$ 195.29		
787	INV SUPER	07/06/2021	Spirit Super	Superannuation contributions	\$ 195.29		
788	DD6624.3	07/06/2021	Bt Super For Life		\$ 1,031.60		
789	INV SUPER	07/06/2021	Bt Super For Life	Superannuation contributions	\$ 862.91		
790	INV DEDUCTION	07/06/2021	Bt Super For Life	Payroll deductions	\$ 67.59		
791	INV DEDUCTION	07/06/2021	Bt Super For Life	Payroll deductions	\$ 101.10		
792	DD6624.4	07/06/2021	Prime Super		\$ 549.02		
793	INV SUPER	07/06/2021	Prime Super	Superannuation contributions	\$ 549.02		
794	DD6624.5	07/06/2021	Cbus Super Fund		\$ 188.80		
795	INV SUPER	07/06/2021	Cbus Super Fund	Superannuation contributions	\$ 188.80		
796	DD6624.6	07/06/2021	Lgia Super		\$ 1,030.43		
797	INV SUPER	07/06/2021	Lgia Super	Superannuation contributions	\$ 534.46		
798	INV DEDUCTION	07/06/2021	Lgia Super	Payroll deductions	\$ 300.00		
799	INV DEDUCTION	07/06/2021	Lgia Super	Payroll deductions	\$ 195.97		
800	DD6624.7	07/06/2021	Rest Superannuation		\$ 492.89		
801	INV SUPER	07/06/2021	Rest Superannuation	Superannuation contributions	\$ 392.89		
802	INV DEDUCTION	07/06/2021	Rest Superannuation	Payroll deductions	\$ 100.00		
803	DD6624.8	07/06/2021	Essential Super		\$ 190.35		
804	INV SUPER	07/06/2021	Essential Super	Superannuation contributions	\$ 190.35		
805	DD6624.9	07/06/2021	Oasis Superannuation Service		\$ 204.18		
806	INV SUPER	07/06/2021	Oasis Superannuation Service	Superannuation contributions	\$ 204.18		
807	DD6624.10	07/06/2021	Mercer Super Trust		\$ 114.45		
808	INV SUPER	07/06/2021	Mercer Super Trust	Superannuation contributions	\$ 114.45		
809	DD6624.11	07/06/2021	Colonial First State		\$ 341.63		
810	INV SUPER	07/06/2021	Colonial First State	Superannuation contributions	\$ 341.63		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
811	DD6624.12	07/06/2021	Qsuper		\$ 360.41		
812	INV SUPER	07/06/2021	Qsuper	Superannuation contributions	\$ 360.41		
813	DD6624.13	07/06/2021	loof		\$ 233.25		
814	INV SUPER	07/06/2021	loof	Superannuation contributions	\$ 233.25		
815	DD6624.14	07/06/2021	Local Government Super		\$ 96.33		
816	INV SUPER	07/06/2021	Local Government Super	Superannuation contributions	\$ 96.33		
817	DD6624.15	07/06/2021	Host Plus		\$ 218.93		
818	INV SUPER	07/06/2021	Host Plus	Superannuation contributions	\$ 198.60		
819	INV DEDUCTION	07/06/2021	Host Plus	Payroll deductions	\$ 20.33		
820	DD6624.16	07/06/2021	Gesb Super		\$ 115.07		
821	INV SUPER	07/06/2021	Gesb Super	Superannuation contributions	\$ 115.07		
822	DD6624.17	07/06/2021	Care Super		\$ 49.46		
823	INV SUPER	07/06/2021	Care Super	Superannuation contributions	\$ 49.46		
824	DD6624.18	07/06/2021	ANZ Smart Choice Super		\$ 190.35		
825	INV SUPER	07/06/2021	ANZ Smart Choice Super	Superannuation contributions	\$ 190.35		
826	DD6624.19	07/06/2021	Hesta Superannuation		\$ 1,127.96		
827	INV SUPER	07/06/2021	Hesta Superannuation	Superannuation contributions	\$ 957.96		
828	INV DEDUCTION	07/06/2021	Hesta Superannuation	Payroll deductions	\$ 170.00		
829	DD6624.20	07/06/2021	Bt Superwrap		\$ 436.22		
830	INV DEDUCTION	07/06/2021	Bt Superwrap	Payroll deductions	\$ 114.93		
831	INV SUPER	07/06/2021	Bt Superwrap	Superannuation contributions	\$ 321.29		
832	DD6624.21	07/06/2021	Sunsuper		\$ 549.74		
833	INV DEDUCTION	07/06/2021	Sunsuper	Payroll deductions	\$ 140.96		
834	INV SUPER	07/06/2021	Sunsuper	Superannuation contributions	\$ 408.78		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
835	DD6624.22	07/06/2021	Australiansuper		\$ 1,824.31		
836	INV DEDUCTION	07/06/2021	Australiansuper	Payroll deductions	\$ 109.31		
837	INV DEDUCTION	07/06/2021	Australiansuper	Payroll deductions	\$ 637.00		
838	INV SUPER	07/06/2021	Australiansuper	Superannuation contributions	\$ 1,078.00		
839	DD6624.23	07/06/2021	Mlc Masterkey		\$ 232.24		
840	INV SUPER	07/06/2021	Mlc Masterkey	Superannuation contributions	\$ 232.24		
841	DD6624.24	07/06/2021	Bt Super For Life		\$ 136.14		
842	INV SUPER	07/06/2021	Bt Super For Life	Superannuation contributions	\$ 136.14		
843	DD6624.25	07/06/2021	Media Super		\$ 181.72		
844	INV SUPER	07/06/2021	Media Super	Superannuation contributions	\$ 181.72		
845	DD6632.1	16/06/2021	Elgas		\$ 6,288.05		
846	INV 0360804324	02/06/2021	Elgas	NRLC - UTILITY - GAS - Gas Supplied 6,635.0L	\$ 6,288.05		
847	DD6640.1	21/06/2021	Australian Taxation Office		\$ 23,853.00		
848	INV MAY2021	31/05/2021	Australian Taxation Office	PAYG TAX - BAS May 2021	\$ 23,853.00		
849	DD6647.1	21/06/2021	Aware Super		\$ 15,321.92		
850	INV SUPER	21/06/2021	Aware Super	Superannuation contributions	\$ 12,845.11		
851	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 260.00		
852	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 150.00		
853	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 180.94		
854	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 131.56		
855	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 1,487.58		
856	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 124.42		
857	INV DEDUCTION	21/06/2021	Aware Super	Payroll deductions	\$ 142.31		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
858	DD6647.2	21/06/2021	Rest Superannuation		\$ 554.82		
859	INV SUPER	21/06/2021	Rest Superannuation	Superannuation contributions	\$ 454.82		
860	INV DEDUCTION	21/06/2021	Rest Superannuation	Payroll deductions	\$ 100.00		
861	DD6647.3	21/06/2021	Spirit Super		\$ 393.62		
862	INV SUPER	21/06/2021	Spirit Super	Superannuation contributions	\$ 292.69		
863	INV DEDUCTION	21/06/2021	Spirit Super	Payroll deductions	\$ 100.93		
864	DD6647.4	21/06/2021	Bt Super For Life		\$ 1,083.65		
865	INV SUPER	21/06/2021	Bt Super For Life	Superannuation contributions	\$ 914.96		
866	INV DEDUCTION	21/06/2021	Bt Super For Life	Payroll deductions	\$ 67.59		
867	INV DEDUCTION	21/06/2021	Bt Super For Life	Payroll deductions	\$ 101.10		
868	DD6647.5	21/06/2021	Prime Super		\$ 508.03		
869	INV SUPER	21/06/2021	Prime Super	Superannuation contributions	\$ 508.03		
870	DD6647.6	21/06/2021	Cbus Super Fund		\$ 188.80		
871	INV SUPER	21/06/2021	Cbus Super Fund	Superannuation contributions	\$ 188.80		
872	DD6647.7	21/06/2021	Lgia Super		\$ 1,017.91		
873	INV SUPER	21/06/2021	Lgia Super	Superannuation contributions	\$ 525.30		
874	INV DEDUCTION	21/06/2021	Lgia Super	Payroll deductions	\$ 300.00		
875	INV DEDUCTION	21/06/2021	Lgia Super	Payroll deductions	\$ 192.61		
876	DD6647.8	21/06/2021	Essential Super		\$ 190.35		
877	INV SUPER	21/06/2021	Essential Super	Superannuation contributions	\$ 190.35		
878	DD6647.9	21/06/2021	Oasis Superannuation Service		\$ 204.18		
879	INV SUPER	21/06/2021	Oasis Superannuation Service	Superannuation contributions	\$ 204.18		
880	DD6647.10	21/06/2021	Mercer Super Trust		\$ 130.59		
881	INV SUPER	21/06/2021	Mercer Super Trust	Superannuation contributions	\$ 130.59		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
882	DD6647.11	21/06/2021	Colonial First State		\$ 341.63		
883	INV SUPER	21/06/2021	Colonial First State	Superannuation contributions	\$ 341.63		
884	DD6647.12	21/06/2021	Qsuper		\$ 360.41		
885	INV SUPER	21/06/2021	Qsuper	Superannuation contributions	\$ 360.41		
886	DD6647.13	21/06/2021	loof		\$ 220.20		
887	INV SUPER	21/06/2021	loof	Superannuation contributions	\$ 220.20		
888	DD6647.14	21/06/2021	Local Government Super		\$ 73.08		
889	INV SUPER	21/06/2021	Local Government Super	Superannuation contributions	\$ 73.08		
890	DD6647.15	21/06/2021	Gesb Super		\$ 74.97		
891	INV SUPER	21/06/2021	Gesb Super	Superannuation contributions	\$ 74.97		
892	DD6647.16	21/06/2021	Care Super		\$ 85.90		
893	INV SUPER	21/06/2021	Care Super	Superannuation contributions	\$ 85.90		
894	DD6647.17	21/06/2021	ANZ Smart Choice Super		\$ 190.35		
895	INV SUPER	21/06/2021	ANZ Smart Choice Super	Superannuation contributions	\$ 190.35		
896	DD6647.18	21/06/2021	Host Plus		\$ 563.83		
897	INV SUPER	21/06/2021	Host Plus	Superannuation contributions	\$ 511.61		
898	INV DEDUCTION	21/06/2021	Host Plus	Payroll deductions	\$ 52.22		
899	DD6647.19	21/06/2021	Bt Superwrap		\$ 425.97		
900	INV DEDUCTION	21/06/2021	Bt Superwrap	Payroll deductions	\$ 114.93		
901	INV SUPER	21/06/2021	Bt Superwrap	Superannuation contributions	\$ 311.04		
902	DD6647.20	21/06/2021	Sunsuper		\$ 549.74		
903	INV DEDUCTION	21/06/2021	Sunsuper	Payroll deductions	\$ 140.96		
904	INV SUPER	21/06/2021	Sunsuper	Superannuation contributions	\$ 408.78		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
905	DD6647.21	21/06/2021	Australiansuper		\$ 1,788.28		
906	INV DEDUCTION	21/06/2021	Australiansuper	Payroll deductions	\$ 109.31		
907	INV DEDUCTION	21/06/2021	Australiansuper	Payroll deductions	\$ 637.00		
908	INV SUPER	21/06/2021	Australiansuper	Superannuation contributions	\$ 1,041.97		
909	DD6647.22	21/06/2021	Hesta Superannuation		\$ 1,229.49		
910	INV SUPER	21/06/2021	Hesta Superannuation	Superannuation contributions	\$ 1,059.49		
911	INV DEDUCTION	21/06/2021	Hesta Superannuation	Payroll deductions	\$ 170.00		
912	DD6647.23	21/06/2021	Mlc Masterkey		\$ 232.24		
913	INV SUPER	21/06/2021	Mlc Masterkey	Superannuation contributions	\$ 232.24		
914	DD6647.24	21/06/2021	Bt Super For Life		\$ 96.23		
915	INV SUPER	21/06/2021	Bt Super For Life	Superannuation contributions	\$ 96.23		
916	DD6652.1	23/06/2021	Telstra		\$ 1,907.49		
917	INV K277976050-8	12/06/2021	Telstra	VARIOUS DEPARTMENTS - Mobile Phone Charges June 2021	\$ 1,907.49		
918	DD6663.1	18/06/2021	WA Treasury Corporation		\$ 5,196.03		
919	INV 121B	18/06/2021	WA Treasury Corporation	Loan No. 121B Interest payment - Repayment of NLC Loan	\$ 5,196.03		
920	DD6667.1	29/06/2021	Elgas		\$ 4,482.15		
921	INV 0360803796	23/06/2021	Elgas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Gas Supplied 230.0L	\$ 227.22		
922	INV 0360884174	18/06/2021	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,307.0L	\$ 4,254.93		
923	DD6669.1	25/06/2021	Easifleet		\$ 924.70		
924	INV 146054	09/06/2021	Easifleet	FIRE - MOTOR VEHICLE EXPENSES - Lease of Holden Colarado (NGN12398) for Bushfire Risk Planning Co-Ordinator - June 2021	\$ 924.70		
925	DD6675.1	15/06/2021	Sandwai Pty Ltd		\$ 1,071.40		F
926	INV JUNE2021	15/06/2021	Sandwai Pty Ltd	CHSP - INFORMATION SYSTEMS GEN - Monthly Charges June 2021	\$ 1,071.40		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
927	DD6678.1	28/06/2021	Sheriffs Office Perth		\$ 616.00		
928	INV 27790724	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374529 - P8066	\$ 77.00		
929	INV 27790726	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374533 - P8067	\$ 77.00		
930	INV 27790731	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374538 - P8068	\$ 77.00		
931	INV 27790733	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374539 - P8069	\$ 77.00		
932	INV 27790736	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374542 - P8071	\$ 77.00		
933	INV 27790737	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374543 - P8072	\$ 77.00		
934	INV 27790746	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374550 - P8073	\$ 77.00		
935	INV 27790750	25/06/2021	Sheriffs Office Perth	OLOPS - FINES AND ENFORCEMENT REGISTER GEN - FER9374554 - P8074	\$ 77.00		
936	DD6683.1	30/06/2021	Aaron Joseph Cook		\$ 2,245.54		
937	INV CEO JUNE 2021 RENT	30/06/2021	Aaron Joseph Cook	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent June 2021	\$ 2,245.54		
938	DD6684.1	27/06/2021	WA Treasury Corporation		\$ 8,177.43		
939	INV 127	28/06/2021	WA Treasury Corporation	Loan No. 127 Interest payment - Industrial Land	\$ 8,177.43		
940	DD6699.1	21/06/2021	Aware Super		\$ 100.03		
941	INV SUPER	05/07/2021	Aware Super	Superannuation contributions	\$ 100.03		
				<b>Direct Debit Total</b>	<b>\$ 302,540.89</b>		



Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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**Credit Card Purchases**

CEO & EMCCS		GENERAL Credit Card Purchases					
942	DD6681.1	22/06/2021	General Credit Card Purchases			\$5,594.77	
943	INV FLMAY0121	30/04/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Seek Advertisement ( Trainee Finance Officer)	\$220.00		
944	INV DSMAY0221	14/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Monthly Charges	\$17.60		
945	INV DS03MAY0321	12/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Justick Adhesion Noticeboards	\$543.95		
946	INV DSMAY0421	17/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Envato Elements Annual Subscription	\$282.42		
947	INV DSMAY0621	20/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Purchase Incorrectly Made on Credit Card (Invoiced D Stewart)	\$20.00		
948	INV DSMAY0721	20/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Car Parking (D Stewart)	\$14.13		
949	INV DSMAY0821	25/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Taxi to Airport (D Stewart)	\$16.64		
950	INV DSMAY0921	26/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Taxi to Training (D Stewart)	\$15.23		
951	INV DSMAY1021	25/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Taxi to Airport (D Stewart)	\$85.63		
952	INV DSMAY1121	25/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Meal (D Stewart)	\$21.70		
953	INV DSMAY1221	25/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Taxi to Training (D Stewart)	\$10.97		
954	INV FSMAY0221	30/04/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Seek Advertisement ( Trainee Finance Officer)	\$198.00		
955	INV DSMAY1421	28/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Airfare (D Stewart)	\$827.47		
956	INV DSCR21	28/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Refund 1x Justick Adhesion Noticeboard	-\$304.95		
957	INV MAYFEES21	31/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Transaction Fees	\$8.47		
958	INV DSMAY1321	26/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Meal (D Stewart Training)	\$55.00		
959	INV FLMAY0321	05/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - National Construction Codes Text Book	\$624.35		
960	INV FLMAY0421	05/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Accommodation for PIA Regional Conference (A Awang)	\$477.00		
961	INV FLMAY0521	11/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Seek Advertisement (OT Assistant Homecare)	\$313.50		
962	INV FLMAY0621	11/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Seek Advertisement (OT Assistant Homecare)	\$313.50		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
963	INV FLMAY0721	19/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Plate Change NO4719 to 1HFP948	\$28.60		
964	INV FLMAY0821	19/05/2021	General Credit Card Purchases	CREDIT CARD May 2021 - Plate Change 1HHI886 to NO4719	\$ 17.30		
965	INV DSMAY0121	06/05/2021	General Credit Card Purchases	CREDIT CARD May 2021- Airfares & Accommodation Perth to Canberra (D Stewart)	\$ 1,788.26		
				<b>Credit Card Total</b>	<b>\$5,594.77</b>		

				<b>Trust Total</b>	<b>\$0.00</b>		



### 10.3.2 MONTHLY FINANCIAL REPORTS – JUNE 2021

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	16 July 2021
Author	Manisha Barthakur – Senior Finance Officer-Strategic
Authorising Officer	Alex Mulenga – Manager Corporate Services
Attachments	<ol style="list-style-type: none"><li>1. Monthly Financial Report for the period ended 30 June 2021</li><li>2. Policy 3.8 Transaction cards</li></ol>

#### Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

#### Background

Council is requested to review the June 2021 Monthly Financial Reports.

#### Consultation

Consultation has been undertaken with the Executive Manager Corporate and Community Services and the auditors.

In this regard, the auditors have noted a potential issue with the very specific prohibitions in the construction of the words in Council Policy 3.8 Transaction Cards, not permitting use of the Shire's two credit cards for purchase of fuel. From time-to-time officers indeed do need to purchase fuel from suppliers other than BP, as opposed to utilising the current 'transaction card' allocated ordinarily for fuel. A remedy for that is proposed in Attachment 2 (track changed).

#### Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

#### Policy Implications

Nil.

#### Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

## Comment/Conclusion

The June 2021 Monthly Financial Reports are presented for review.

## Voting Requirements

Simple Majority

### **OFFICERS' RECOMMENDATION**

That with respect to the Monthly Financial Reports for June 2021, Council:

1. Note the Reports as presented.
2. Approve the change to Council Policy 3.8 - Transaction Cards in accordance with Attachment 2.

**MONTHLY FINANCIAL REPORT**  
 (Containing the Statement of Financial Activity)  
**FOR THE PERIOD ENDED 30 JUNE 2021**



LOCAL GOVERNMENT ACT 1995  
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Cash Backed Reserves	13
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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2021**

**MONTHLY SUMMARY  
INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to reporting period.  
Prepared by: Manager Corporate Services  
Reviewed by: Executive Manager Corporate & Community Services

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**SIGNIFICANT ACCOUNTING POLICIES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be

form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

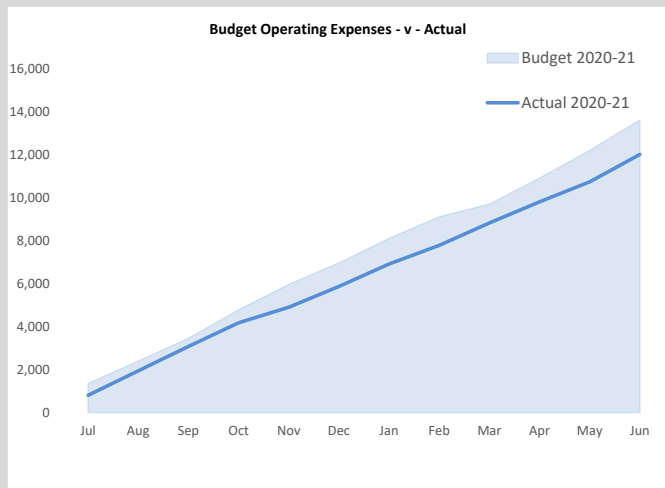
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

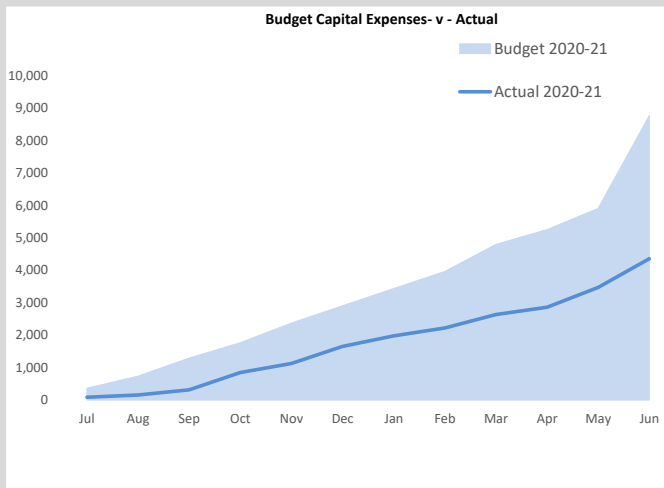
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2021**

**MONTHLY SUMMARY INFORMATION  
GRAPHS**

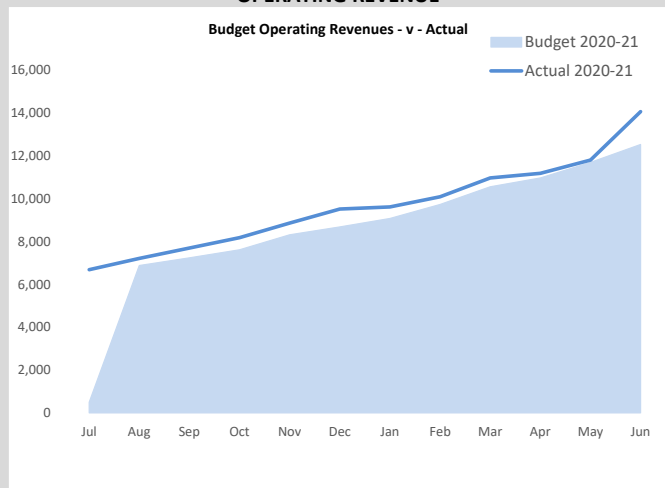
**OPERATING EXPENSES**



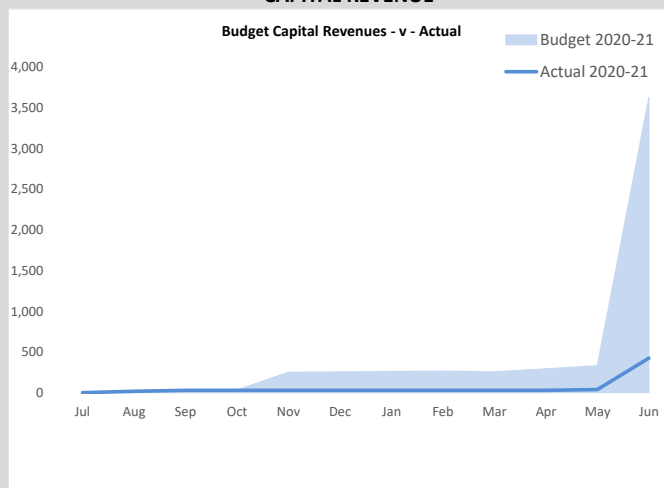
**CAPITAL EXPENSES**



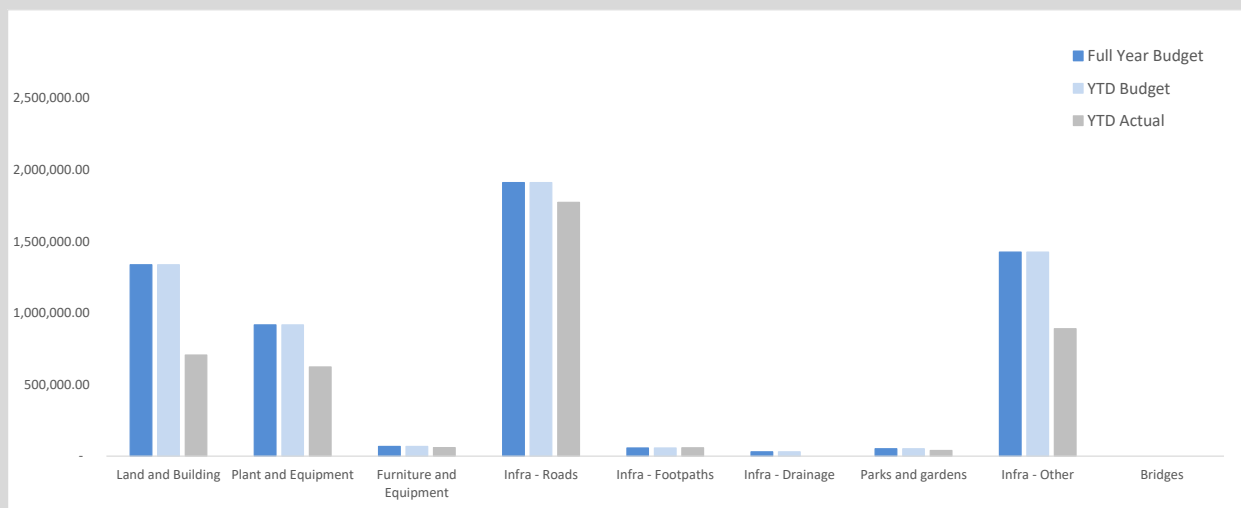
**OPERATING REVENUE**



**CAPITAL REVENUE**



**CAPITAL EXPENSES BY ACTIVITY**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,697,512	2,557,686	2,557,686	2,557,686	0	(5%)	
<b>Revenue from operating activities</b>								
General Purpose Funding - Rates		4,941,453	4,929,289	4,929,289	4,929,046	(244)	(0%)	
General Purpose Funding - Other		1,388,346	1,307,424	1,307,424	2,536,966	1,229,542	94%	▲
Governance		1,850	7,752	7,752	11,103	3,352	43%	
Law, Order and Public Safety		285,505	467,305	467,305	444,114	(23,191)	(5%)	
Health		21,350	47,100	47,100	35,222	(11,878)	(25%)	
Education and Welfare		1,579,357	1,982,071	1,982,071	2,074,367	92,296	5%	
Housing		8,240	8,240	8,240	8,240	(0)	(0%)	
Community Amenities		1,145,512	1,109,800	1,109,800	1,103,526	(6,274)	(1%)	
Recreation and Culture		309,006	351,143	351,143	124,378	(226,765)	(65%)	▼
Transport		251,970	256,970	256,970	273,956	16,986	7%	
Economic Services		304,200	358,610	358,610	435,584	76,975	21%	▲
Other Property and Services		171,939	200,737	200,737	245,900	45,163	22%	▲
		<b>10,408,728</b>	<b>11,026,441</b>	<b>11,026,441</b>	<b>12,222,403</b>	<b>1,195,963</b>	<b>10%</b>	
<b>Expenditure from operating activities</b>								
General Purpose Funding		(248,012)	(265,448)	(265,448)	(319,068)	(53,620)	(20%)	▼
Governance		(648,647)	(631,147)	(631,147)	(499,367)	131,780	21%	▲
Law, Order and Public Safety		(755,988)	(989,578)	(989,578)	(726,681)	262,897	27%	▲
Health		(291,729)	(282,929)	(282,929)	(268,997)	13,932	5%	
Education and Welfare		(1,868,016)	(1,908,903)	(1,908,903)	(2,200,719)	(291,816)	(15%)	▼
Housing		(33,202)	(31,350)	(31,350)	(32,439)	(1,088)	(3%)	
Community Amenities		(1,570,941)	(1,526,348)	(1,526,348)	(1,298,976)	227,373	15%	▲
Recreation and Culture		(3,518,392)	(3,460,321)	(3,460,321)	(2,812,683)	647,638	19%	▲
Transport		(3,765,422)	(3,670,848)	(3,670,848)	(3,189,109)	481,739	13%	▲
Economic Services		(894,637)	(783,323)	(783,323)	(750,586)	32,738	4%	
Other Property and Services		(64,345)	(27,561)	(27,561)	38,118	65,679	238%	▲
		<b>(13,659,333)</b>	<b>(13,577,757)</b>	<b>(13,577,757)</b>	<b>(12,060,505)</b>	<b>1,517,252</b>		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		3,450,264	3,450,264	3,450,264	2,910,545	(539,719)	(16%)	▼
Adjust (Profit)/Loss on Asset Disposal	12	129,582	129,579	129,579	2,722	(126,857)	(98%)	▼
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	(1,758)	(1,758)		
Movement in Leave Reserve (Added Back)		0	0	0	63	63	100%	
Adjust Rounding		0	0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>329,241</b>	<b>1,028,527</b>	<b>1,028,526</b>	<b>3,073,470</b>	<b>2,044,944</b>		
<b>Investing Activities</b>								
Non-Operating Grants, Subsidies and Contributions		3,337,565	1,494,984	1,494,984	1,638,087	143,103	10%	
Land and Buildings	11	(2,794,757)	(1,335,973)	(1,335,973)	(705,524)	630,449	47%	▲
Plant and Equipment	11	(1,171,000)	(916,648)	(916,648)	(623,269)	293,378	32%	▲
Furniture and Equipment	11	(94,000)	(68,198)	(68,198)	(60,218)	7,981	12%	
Library Stock	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(1,900,181)	(1,910,335)	(1,910,335)	(1,771,661)	138,674	7%	
Infrastructure Assets - Footpaths	11	(81,360)	(57,579)	(57,579)	(58,247)	(668)	(1%)	
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(30,000)	0	30,000	100%	▲
Infrastructure Assets - Parks and Gardens	11	(45,000)	(51,500)	(51,500)	(39,424)	12,076	23%	
Infrastructure Assets - Bridges	11	(270,000)	0	0	0	0	0%	
Infrastructure Assets - Other	11	(1,470,017)	(1,425,219)	(1,425,219)	(889,335)	535,884	38%	▲
Proceeds from Disposal of Assets	12	592,000	432,454	432,454	231,019	(201,435)	(47%)	▼
Proceeds from Sale of Investments		0	0	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(3,926,750)</b>	<b>(3,868,014)</b>	<b>(3,868,013)</b>	<b>(2,278,572)</b>	<b>1,589,441</b>		
<b>Financing Activities</b>								
Proceeds from New Debentures	13	180,000	180,000	180,000	180,000	0	0%	
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(173,652)	(173,652)	(173,653)	(173,653)	0	0%	
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	3,139,700	3,010,336	3,010,336	0	(3,010,336)	(100%)	▲
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,300,170)	(2,734,884)	(2,734,884)	(711)	2,734,173	384515%	▲
<b>Amount attributable to financing activities</b>		<b>845,878</b>	<b>281,800</b>	<b>281,800</b>	<b>5,636</b>	<b>(276,163)</b>		
<b>Net Capital</b>		<b>(3,080,872)</b>	<b>(3,586,213)</b>	<b>(3,586,213)</b>	<b>(2,272,936)</b>	<b>1,313,278</b>		
<b>Total Net Operating + Capital</b>		<b>(2,751,631)</b>	<b>(2,557,687)</b>	<b>(2,557,687)</b>	<b>800,533</b>	<b>3,358,221</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(54,119)</b>	<b>(0)</b>	<b>0</b>	<b>3,358,220</b>	<b>3,358,221</b>		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

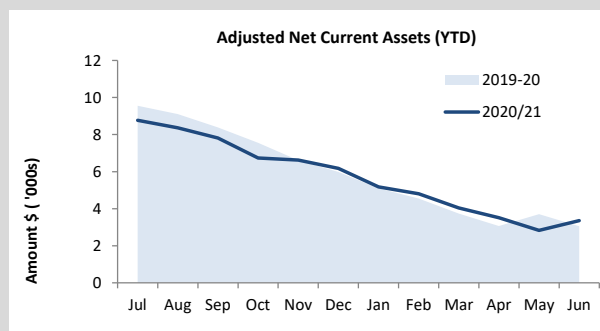
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES  
ADJUSTED NET CURRENT ASSETS

Note	Last Years Closing	This Time Last Year	Year to Date Actual
	30 Jun 2020	30 Jun 2020	30 Jun 2021
<b>Adjusted Net Current Assets</b>	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3,111,299	3,111,299	3,119,349
Cash Restricted - Reserves	4,083,821	4,083,830	4,088,195
Cash Restricted - Bonds/Deposits	27,908	27,908	30,003
Receivables - Rates and Rubbish, ESL, Excess Rates	308,697	308,697	287,948
Receivables - Other	239,879	239,879	119,998
Inventories	19,735	19,726	8,386
	<b>7,791,339</b>	<b>7,791,339</b>	<b>7,653,879</b>
<b>Less: Current Liabilities</b>			
Payables	(790,470)	(790,470)	122,694
Loan Liability	(173,653)	(173,653)	0
Provisions	(711,328)	(711,328)	(676,457)
	<b>(1,675,451)</b>	<b>(1,675,451)</b>	<b>(553,763)</b>
<b>Net Current Asset Position</b>	<b>6,115,888</b>	<b>6,115,888</b>	<b>7,100,117</b>
Less: Cash Restricted	(4,083,821)	(4,083,821)	(4,088,195)
Add Back: Component of Leave Liability not Required to be funded	360,583	360,583	360,646
Add Back: Current Loan Liability	173,653	173,653	0
Adjustment for Trust Transactions Within Muni	70,150	(8,615)	(14,347)
<b>Net Current Funding Position</b>	<b>2,636,452</b>	<b>2,557,687</b>	<b>3,358,220</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

<b>Year YTD Actual</b>
<b>Surplus(Deficit)</b>
<b>\$3.36 M</b>
<b>This Time Last Year</b>
<b>Surplus(Deficit)</b>
<b>\$2.56 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**EXPLANATION OF  
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
General Purpose Funding - Other	1,229,542	94%	▲	Permanent	Variance due to Financial Assistance Grant of \$1.7m and FAG-roads 600k received in advance.
Recreation and Culture	(226,765)	(65%)	▼	Permanent	Variance due to timing of capital contribution reimbursement income from the Bowling Club.
Economic Services	76,975	21%	▲	Permanent	Variance due to increased revenue from caravan park and standpipe income.
Other Property and Services	45,163	22%	▲	Permanent	Variance due to traineeship grant of \$35k and revenue from LGIS for workers compensation of \$8k
<b>Expenditure from operating activities</b>					
General Purpose Funding	(53,620)	(20%)	▼	Permanent	Variance due higher than anticipated AMPAC debt recovery expenditure of (\$35k) which will be recovered through rate revenue; and (\$20k) in rates write off.
Governance	131,780	21%	▲	Permanent	Variance due to administration allocation \$35k, lower strategic consultancy \$10k, lower members subscriptions \$10k, lower valuation expenditure \$15k, and lower depreciation due to IT server upgrade fully depreciated \$42k
Law, Order and Public Safety	262,897	27%	▲	Permanent	Variance mainly due to lower fire prevention expenditure, including the fully funded Bushfire Risk Management for \$184k; Lower depreciation \$16k, and fire prevention costs \$26k and budgeted general expenses \$10k.
Education and Welfare	(291,816)	(15%)	▼	Permanent	Increase in homecare expenditure associated with personal care and customer service expenditure.
Community Amenities	227,373	15%	▲	Permanent	Variance due to lower costs in Town Planning \$78k, landcare community projects \$22k; toilet maintenance \$27k, waste disposal \$42k, water treatment \$29k, other community maintenance 30k, and admin allocations of 15k.
Recreation and Culture	647,638	19%	▲	Permanent	Variance due to timing of NRLC utilities expenditure and contract maintenance \$123k; reduced depreciation due to recent revision to recreational asset lives creating difference of \$257k; timing of townhall maintenance and operation costs \$28k, parks and garden maintenance \$100k; drop in community chest donations \$48k; Narrogin Show and Events/festival match funding \$38k; drop in admin cost allocations \$26k.
Transport	481,739	13%	▲	Permanent	Variance due to reduced depreciation associated with revision of some roading asset lives during 2019-20 year \$483k; lower drainage maintenance \$24k; and deposit building maintenance and consultancy \$25k.
Other Property and Services	65,679	238%	▲	Permanent	Variance due to lower public works overheads, plant operating cost, admin cost allocations, and depreciation \$81k
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	(201,435)	(47%)	▼	Permanent	Variance due to reduced proceeds disposals of (\$192k) from programmed plant (John Deere grader, and 2 Toyota Hilux Utes)
Capital Acquisitions	1,647,774	(28%)	▲	Permanent	Variance due to various capital expenditure, mainly the Railway Station Restoration 388k; John Deere Grader purchase \$66k; TWIS dam \$35k; Bowling Club \$220k; various roads \$300k; various plant \$310k and various buildings \$155k; upgrade & capital works of 170k
<b>Financing Activities</b>					
Transfer to Reserves	(3,010,336)	(100%)	▲	Timing	Transfers to take place at year end.
Transfer from Reserves	2,734,173	384515%	▲	Timing	Variance due to timing of transfers to take place at year end.

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

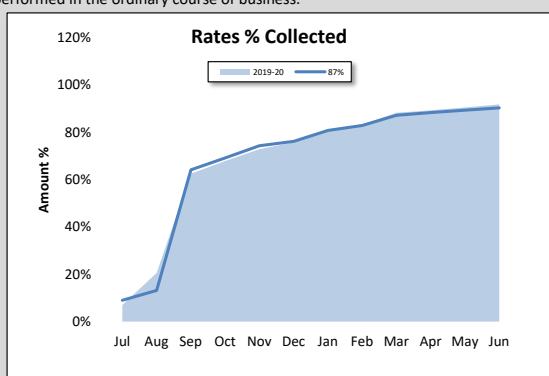
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES  
RECEIVABLES

Rates Receivable	30 Jun 20	30 Jun 21	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	586,296	495,899	Receivables - General	25,615	1,606	7,188	4,649	39,058
Levied this year	3,194,497	3,175,827	Percentage	1	0	0	0	
Movement in Excess Rates	0	0						
Domestic Refuse Collection Charges	472,846	476,823						
Domestic Services (Additional)	3,197	3,164						
Commercial Collection Charge	0	43,349	<b>Balance per Trial Balance</b>					
Commercial Collection Charge (Additional)	43,793	43,178	Rates Pensioner Rebate Claims					3,299
Total Rates and Rubbish (YTD)	5,458,223	5,495,560	GST Input					4,009
Less Collections to date	(5,548,620)	(5,514,550)	Provision For Doubtful Debts					(27,544)
<b>Net Rates Collectable</b>	<b>495,899</b>	<b>476,909</b>	<b>Total Receivables General Outstanding</b>					<b>18,822</b>
% Collected	91.80%	90.31%	<b>Amounts shown above include GST (where applicable)</b>					
Pensioner Deferred Rates		(180,497)						
Pensioner Deferred ESL		(8,464)						
<b>Total Rates and Rubbish, ESL, Excess Rates</b>		<b>287,948</b>						

## KEY INFORMATION

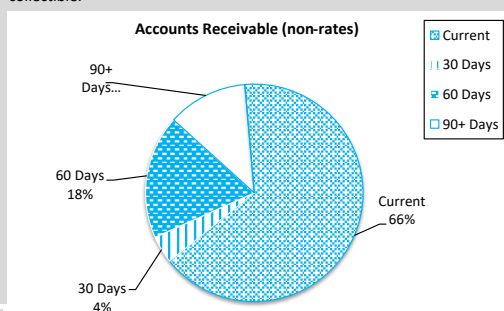
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
<b>90%</b>	<b>\$287,948</b>

## SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$18,822</b>
<b>Over 30 Days</b>
<b>34%</b>
<b>Over 90 Days</b>
<b>12%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

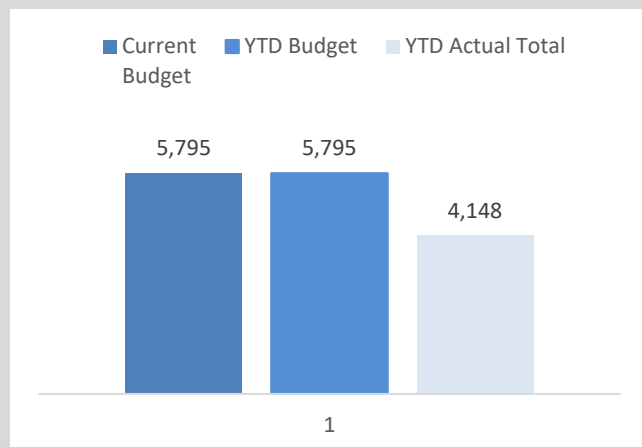
**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS**

<b>Capital Acquisitions</b>	<b>Current Budget</b>	<b>YTD Budget</b>	<b>YTD Actual Total</b>	<b>YTD Budget Variance</b>
	\$	\$	\$	\$
Land and Buildings	1,335,973	1,335,973	705,524	630,448
Plant & Equipment	916,648	916,648	623,269	293,378
Furniture & Equipment	68,198	68,198	60,218	7,981
Roads	1,910,335	1,910,335	1,771,661	138,674
Footpaths	57,579	57,579	58,247	(668)
Road Drainage	30,000	30,000	0	30,000
Other Infrastructure	1,425,219	1,425,219	889,335	535,884
Parks and Gardens	51,500	51,500	39,424	12,076
Bridges	0	0	0	0
<b>Capital Expenditure Totals</b>	<b>5,795,451</b>	<b>5,795,451</b>	<b>4,147,678</b>	<b>1,647,773</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**































<b>Acquisitions</b>	<b>Current Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$5.8 M</b>	<b>\$4.15 M</b>	<b>72%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.
































	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
 HACC - Building (Capital)	4080360	BC050	70,000	40,925	40,925	43,470	(2,545)
 COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	90,000	100,000	100,000	1,200	98,800
 Town Hall (Federal St) Building Capital	4110160	BC150	80,000	80,000	80,000	2,200	77,800
 NRLC Building (Capital)	4110260	BC160	30,000	30,000	30,000	29,324	676
 NRLC Building Capital 2018-19	4110260	BC161	40,000	40,000	40,000	0	40,000
 Library Building (Capital)	4110560	BC190	7,000	7,000	7,000	0	7,000
 Railway Station Building (Capital)	4110660	BC200	18,250	18,250	18,250	17,041	1,209
 Railway Station Resortation COVID recovery project	4110660	BC202	750,000	750,000	750,000	361,746	388,254
 Caravan Park Campers Kitchen Building Capital	4130260	BC234	5,000	5,000	5,000	3,179	1,821
 Strata- Old Shire Building	4130650	BC255	20,000	20,000	20,000	0	20,000
 30 Gray St Building upgrade	4130650	BC290	30,000	45,000	45,000	52,183	(7,183)
 Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	8,000	8,000	8,000	2,113	5,888
 Admin Office Building Capital	4140560	BC260	13,000	25,000	25,000	26,271	(1,271)
			<b>2,794,757</b>	<b>1,335,973</b>	<b>1,335,973</b>	<b>705,524</b>	<b>630,448</b>
 NGN417 RO Vehicle	4050355	PA007A	44,000	44,000	44,000	43,142	858
 NO05 Ranger Vehicle 2020	4050355	PA8163B	45,000	45,000	45,000	52,392	(7,392)
 EHO Vehicle 2020	4070355	PA065B	30,000	24,273	24,273	24,493	(220)
 009NGN 2019 Toyota Camry Altise	4080455	PA043B	28,000	21,875	21,875	21,876	(1)
 NGN219 CATS Vehicle 2021	4080750	PA014H	28,000	28,000	28,000	0	28,000
 NRLC - Plant & Equipment Other (Capital)	4110255	PE161	17,500	17,500	17,500	24,442	(6,942)
 NO764 Bomag Twin Vibrating Roller	4120350	PA022A	45,000	45,000	45,000	47,500	(2,500)
 BT50 UTE 2020 (WORKS) (P62)	4120350	PA062A	30,000	30,000	30,000	0	30,000
 ONO EMTRS Vehicle 2020 (1)	4120350	PA700J	46,500	46,500	46,500	0	46,500
 ONO EMTRS Vehicle 2020 (2)	4120350	PA700K	46,500	46,500	46,500	0	46,500
 ONO EMTRS Vehicle 2021 (1)	4120350	PA700L	46,500	46,500	46,500	0	46,500
 ONO EMTRS Vehicle 2021 (2)	4120350	PA700M	46,500	46,500	46,500	0	46,500
 NO591 Toyota Single Cab 4X4	4120350	PA8144A	35,000	35,000	35,000	37,018	(2,018)
 NO023 Toyota Dual Cab 4x4	4120350	PA8165A	30,000	30,000	30,000	27,907	2,093
 NO4719 John Deere Grader	4120350	PA978B	410,000	410,000	410,000	344,500	65,500
			<b>1,171,000</b>	<b>916,648</b>	<b>916,648</b>	<b>623,269</b>	<b>293,378</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
 Governance Furniture & Equipment Replacements	4040250	FE028	5,000	5,000	5,000	5,156	(156)
 Computer Purchases	4080350	FE031	10,000	3,198	3,198	2,570	628
 ADMIN - IT Software & Equipment (Capital)	4140580	FE100	60,000	60,000	60,000	52,491	7,509
			<b>94,000</b>	<b>68,198</b>	<b>68,198</b>	<b>60,218</b>	<b>7,981</b>
 Earl Street - Renewal (Local)	4120165	IR002	29,400	16,000	16,000	15,323	677
 Moss Street - Upgrade (Local)	4120165	IR130	93,528	93,528	93,528	47,091	46,437
 Whinbin Rock Road - Renewal (Rural)	4120165	IR205	93,358	93,358	93,358	122,377	(29,019)
 Dongolocking Road - Upgrade (Rural)	4120165	IR209	101,846	117,846	117,846	94,113	23,733
 Narrogin Valley Road - Renewal (Rural)	4120165	IR212	170,224	170,224	170,224	95,420	74,804
 Narrakine Road South - Upgrade (Rural)	4120165	IR221	77,008	77,008	77,008	74,740	2,268
 Parks Road Renewal (Capital)	4120165	IR281	52,871	52,871	52,871	62,787	(9,916)
 Graham Road - Renewal (Local)	4120165	IR303	95,607	95,607	95,607	54,814	40,793
 Street Tree Capital	4120165	IRTREE	20,000	27,554	27,554	22,342	5,213
 Bannister St Renewal (R2R)	4120166	R2R003	23,555	23,555	23,555	25,483	(1,927)
 Bunbury St Renewal (R2R)	4120166	R2R006	4,884	4,884	4,884	5,284	(400)
 Smith Street - Renewal (Local) (R2R)	4120166	R2R020	54,950	54,950	54,950	36,472	18,478
 Homer Street - Renewal (Local) (R2R)	4120166	R2R024	7,970	7,970	7,970	8,622	(652)
 Gregory St Renewal (R2R)	4120166	R2R026	3,749	3,749	3,749	4,056	(307)
 Hansard Street - Renewal (Local) (R2R)	4120166	R2R028	7,560	7,560	7,560	8,179	(619)
 Heath Street - Renewal (Local) (R2R)	4120166	R2R040	1,898	1,898	1,898	2,053	(155)
 Scotts St Renewal (R2R)	4120166	R2R049	4,158	4,158	4,158	4,498	(340)
 Francis Street - Renewal (Local) (R2R)	4120166	R2R054	4,432	4,432	4,432	4,795	(363)
 Grainger St Renewal (R2R)	4120166	R2R071	9,009	9,009	9,009	9,746	(737)
 Olden St Renewal (R2R)	4120166	R2R078	2,772	2,772	2,772	2,999	(227)
 Keally St Renewal (R2R)	4120166	R2R087	4,138	4,138	4,138	4,477	(339)
 Yale Pl Renewal (R2R)	4120166	R2R091	3,340	3,340	3,340	3,613	(273)
 Hughes St Renewal (R2R)	4120166	R2R092	4,554	4,554	4,554	4,927	(373)
 William Kenndey Way Renewal (R2R)	4120166	R2R100	23,380	23,380	23,380	13,636	9,744
 Narrakine Road - Renewal (R2R)	4120166	R2R112C	52,830	52,830	52,830	81,145	(28,315)
 Parry Crt Renewal (R2R)	4120166	R2R115	3,960	3,960	3,960	4,284	(324)
 Congelin Rd Renewal (R2R)	4120166	R2R203	26,790	26,790	26,790	29,680	(2,890)
 Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	59,998	59,998	59,998	62,740	(2,742)
































**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.





	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
 Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	29,914	29,914	29,914	28,812	1,102
 Ried Rd Renewal (R2R)	4120166	R2R333	45,000	45,000	45,000	43,342	1,658
 Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	787,500	787,499	787,499	793,815	(6,316)
			<b>1,900,181</b>	<b>1,910,335</b>	<b>1,910,335</b>	<b>1,771,661</b>	<b>138,674</b>
 Argus Street Footpath Construction	4120175	IF038	48,000	30,768	30,768	30,768	0
 Park Street Footpath Construction	4120175	IF052	27,360	20,811	20,811	22,669	(1,858)
 Memorial Park Footpath Construction	4120175	IF102	6,000	6,000	6,000	4,810	1,190
			<b>81,360</b>	<b>57,579</b>	<b>57,579</b>	<b>58,247</b>	<b>(668)</b>
 Drainage Works	4120180	ID000	30,000	30,000	30,000	0	30,000
			<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>
 White Road Refuse Site	4110165	IO024	10,000	10,000	10,000	0	10,000
 Bin Surrounds	4110165	IO085	18,000	23,260	23,260	17,526	5,734
 TWIS Dams	4100350	IO078	180,000	180,000	180,000	144,588	35,412
 Drainage Engineering consultancy - stormwater diversion	4100450	IO119	13,610	13,000	13,000	13,610	(610)
 Cemetery Upgrade	4100860	IO026	15,000	15,000	15,000	7,839	7,161
 CBD Design - Colour Palette and signage	4100860	IO100	15,000	15,000	15,000	0	15,000
 Gnarojin Park Cultural Heritage Management Plan	4100860	IO108	10,440	10,440	10,440	5,186	5,254
 Gnarojin Park Electrical Design Work	4100860	IO109	33,000	33,000	33,000	0	33,000
 Gnarojin Park Landscape Design	4100860	IO110	95,000	95,000	95,000	0	95,000
 NRLC Infrastructure Other (Capital)	4110265	IO160	83,000	84,950	84,950	90,057	(5,108)
 NRLC - Infrastructure Other (Capital - Outside)	4110265	IO161	132,398	100,000	100,000	99,873	127
 NRLC - Infrastructure Other (Capital - Inside)	4110265	IO162	150,000	136,000	136,000	148,636	(12,636)
 Railway Dam	4110365	IO018	61,000	53,000	53,000	65,965	(12,965)
 Bowling Club Capital Projects	4110365	IO029	335,109	335,109	335,109	115,500	219,609
 Highbury Tennis Court	4110365	IO093	50,000	50,000	50,000	42,500	7,500
 Gnarojin Community Garden Projects	4110860	IO101	10,000	13,000	13,000	11,448	1,552
 Gnarojin Park Hydrology Report	4100860	IO117	15,510	15,510	15,510	15,510	0
 Projects NEXIS (Capital)	4100860	IO150	27,630	27,630	27,630	4,607	23,023
 Street Furniture	4120145	IO014	18,000	18,000	18,000	17,571	429
 IO Fencing Projects (Capital)	4120145	IO022	15,000	15,000	15,000	1,444	13,556
 Carpark Renewals (Capital)	4120145	IO023	17,320	17,320	17,320	11,123	6,197
 DEPOT Rainwater Tank 120,000Lt	4120145	IO250	20,000	20,000	20,000	11,238	8,762

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**INVESTING ACTIVITIES  
CAPITAL ACQUISITIONS (CONTINUED)**

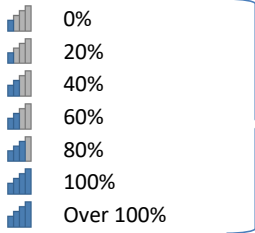
% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
 Caravan Park Resealing, Line Marking	4130265	IO081	110,000	110,000	110,000	48,312	61,688
			<b>1,470,017</b>	<b>1,425,219</b>	<b>1,425,219</b>	<b>889,335</b>	<b>535,884</b>
 Park Furniture (Capital)	4110360	IO174	35,000	35,000	35,000	21,586	13,414
 Highbury Tennis Club	4110360	IO176	0	6,500	6,500	6,645	(145)
 Street & Parks Solar Lighting (Capital)	4110360	IO175	10,000	10,000	10,000	11,193	(1,193)
			<b>45,000</b>	<b>51,500</b>	<b>51,500</b>	<b>39,424</b>	<b>12,076</b>
<b>Grand Total</b>			<b>7,856,315</b>	<b>5,795,451</b>	<b>5,795,451</b>	<b>4,147,678</b>	<b>1,647,773</b>

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Revised Budget  
Expenditure over budget highlighted in red.

Variance is calculated on:  
YTD Budget vs YTD Actual

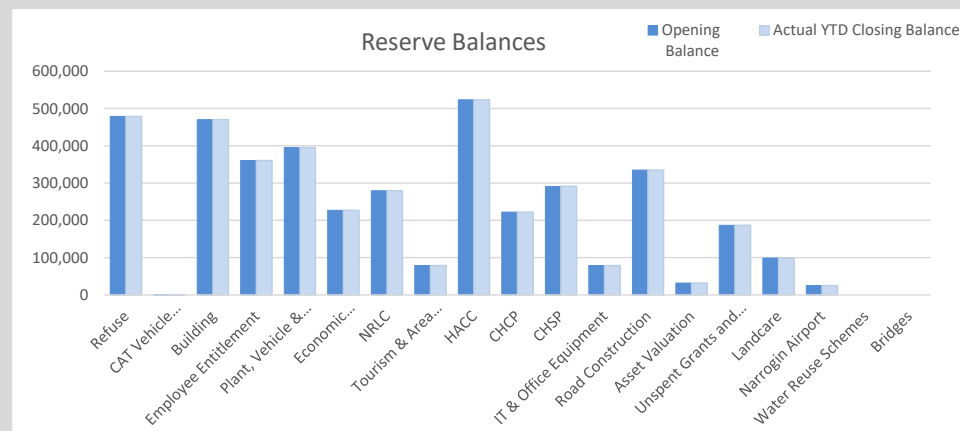
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**OPERATING ACTIVITIES  
CASH AND INVESTMENTS**

**Cash Backed Reserve  
Reserve Name**

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	478,789	2,675	84	50,213	0	35,076	0	496,601	478,873
CAT Vehicle Replacement	794	2,053	0	13,000	0	13,000	0	2,847	794
Building	470,148	1,943	83	0	0	205,198	0	266,893	470,231
Employee Entitlement	360,583	1,293	63	0	0	0	0	361,876	360,646
Plant, Vehicle & Equipment	395,308	1,274	69	425,000	0	488,000	0	333,582	395,377
Economic Development	227,022	1,591	40	0	0	208,089	0	20,524	227,062
NRLC	279,436	447	49	201,000	0	215,000	0	265,883	279,485
Tourism & Area Promotion	78,521	2,800	14	0	0	0	0	81,321	78,535
HACC	523,586	238	84	41,554	0	118,928	0	446,450	523,670
CHCP	222,234	2,480	37	802,426	0	526,640	0	500,500	222,271
CHSP	291,306	449	55	1,096,190	0	1,080,405	0	307,540	291,361
IT & Office Equipment	78,802	1,908	14	0	0	60,000	0	20,710	78,816
Road Construction	335,003	0	59	0	0	0	0	335,003	335,062
Asset Valuation	31,844	562	6	0	0	0	0	32,406	31,850
Unspent Grants and Contributions	186,594	0	33	0	0	0	0	186,594	186,627
Landcare	98,681	144	17	0	0	25,000	0	73,825	98,698
Narrogin Airport	25,171	144	0	15,000	4	0	0	40,315	25,175
Water Reuse Schemes	0	0	0	17,500	0	0	0	17,500	0
Bridges	0	0	0	48,000	0	35,000	0	13,000	0
	<b>4,083,821</b>	<b>20,001</b>	<b>707</b>	<b>2,709,883</b>	<b>4</b>	<b>3,010,336</b>	<b>0</b>	<b>3,803,369</b>	<b>4,084,532</b>

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2021**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Oct-20	2100501	Landcare Community Projects		Operating expenses	\$	\$	\$ (25,000)	\$ (25,000)
Oct-20	IO117	Gnarogin Park Hydrology Report		Capital expenditure			(15,510)	(40,510)
Oct-20	IO119	Drainage Engineering Consultancy		Capital expenditure			(13,610)	(54,120)
Oct-20	5110152	HALLS - Grants and contributions		Capital income			(25,000)	(79,120)
Oct-20	5110252	NRLC Club contributions		Capital income			(15,000)	(94,120)
Oct-20	5110254	OTHER-Other Contributions reimbursements		Capital income			(50,000)	(144,120)
Oct-20	21302000	TOUR - Public Relations & Area Promotions		Operating expenses		110,000		(34,120)
Oct-20		Opening surplus readjusted following year end adjustments		Opening surplus		34,120		0
Nov-20	2080590	CHSP Refund of Unspent Grant Funding		Operating expenses			(116,393)	(116,393)
Nov-20	5080552	CHSP - Transfer from Reserve		Capital income		116,393		0
Nov-20	2050120	FIRE-Bushfire Risk Management Plan		Operating expenses			(184,500)	(184,500)
Nov-20	3050104	FIRE- Grants		Operating Revenue		184,500		0
		Opening surplus readjusted following year end adjustments		Opening surplus			(174,506)	(174,506)
Mar-21	2030105	RATES - Rates Incentive Scheme		Operating expenses			(773)	(175,279)
Mar-21	2030106	RATES - Valuation Expenses		Operating expenses		4,000		(171,279)
Mar-21	2030115	RATES - Consultants		Operating expenses			(17,663)	(188,942)
Mar-21	2030199	RATES - Administration Allocated		Operating expenses			(5,000)	(193,942)
Mar-21	3030100	RATES - Rates Levied - GRV		Operating Revenue			(8,229)	(202,171)
Mar-21	3030110	RATES - Interim Rates Levied - GRV		Operating Revenue			(7,307)	(209,478)
Mar-21	3030115	RATES - Back Rates Levied - GRV		Operating Revenue		3,373		(206,105)
Mar-21	3030128	RATES - Instalment Admin Fee Received		Operating Revenue		14,337		(191,768)
Mar-21	3030132	RATES - Special Payment Arrangement		Operating Revenue			(9,000)	(200,768)
Mar-21	3030200	GENGRANT - Financial Assistance Grant - General		Operating Revenue			(15,813)	(216,581)
Mar-21	3030201	GENGRANT - Financial Assistance Grant - Roads		Operating Revenue			(12,446)	(229,027)
Mar-21	2030300	INVEST - Bank Fees and Charges (Inc GST)		Operating expenses		2,000		(227,027)
Mar-21	3030300	INVEST - Interest Earned - Reserve Funds		Operating Revenue			(40,000)	(267,027)
Mar-21	3030301	INVEST - Interest Earned - Municipal Funds		Operating Revenue			(18,000)	(285,027)
Mar-21	4030350	INVEST - Transfer Interest To Reserve		Capital income		40,000		(245,027)
Mar-21	2040107	MEMBERS - Members Conference/Training Expenses		Operating expenses		9,000		(236,027)
Mar-21	2040112	MEMBERS - Election Expenses		Operating expenses		3,000		(233,027)
Mar-21	2040116	MEMBERS - Advertising & Promotions		Operating expenses		5,000		(228,027)
Mar-21	2040199	MEMBERS - Administration Allocated		Operating expenses			(7,000)	(235,027)
Mar-21	2040216	OTHGOV - Legal Expenses		Operating expenses		7,500		(227,527)
Mar-21	3040206	OTHGOV - Sundry Income - Other Governance		Operating Revenue		2,743		(224,784)
Mar-21	3040299	Suspense Holding for Electronic Bank Deposits		Operating Revenue		3,159		(221,625)
Mar-21	LB011	Building Renovation Administration		Capital Expenditure		26,297		(195,328)
Mar-21	5040260	OTHGOV - Transfer From Reserves		Capital Income			(26,297)	(221,625)
Mar-21	2050100	FIRE - Salaries & Wages		Operating expenses		7,500		(214,125)
Mar-21	2050105	FIRE- Protective Clothing		Operating expenses		2,000		(212,125)
Mar-21	2050107	FIRE - Motor Vehicle Expenses		Operating expenses			(10,905)	(223,030)
Mar-21	2050199	FIRE - Administration Allocated		Operating expenses			(3,500)	(226,530)
Mar-21	BC020	Fire Prevention Building (Capital)		Capital Expenditure		1,500,000		1,273,470
Mar-21	5050152	FIRE - Grants (State)		Capital Income			(1,500,000)	(226,530)
Mar-21	BC265	Ses Training / Meeting Room		Capital Expenditure		62,210		(164,320)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	5050250	ESL - Transfer from Reserve		Capital Income			(62,210)	(226,530)
Mar-21	2050300	ANIMAL - Salaries & Wages		Operating expenses			(29,353)	(255,883)
Mar-21	3050302	ANIMAL - Fines and Penalties		Operating Revenue			(2,700)	(258,583)
Mar-21	PD007C	Proceeds On Disposal - Ranger Vehicle 2018		Capital Income		5,000		(253,583)
Mar-21	2050400	OLOPS - Salaries & Wages		Operating expenses			(8,167)	(261,750)
Mar-21	2050410	OLOPS - Insurance		Operating expenses			(3,168)	(264,918)
Mar-21	2050499	OLOPS - Administration Allocated		Operating expenses			(3,500)	(268,418)
Mar-21	2070307	HEALTH - Legal Expenses		Operating expenses		2,000		(266,418)
Mar-21	2070310	HEALTH - Control Expenses		Operating expenses			(1,500)	(267,918)
Mar-21	3070302	HEALTH - Health Regulatory Fines and Penalties		Operating Revenue		25,750		(242,168)
Mar-21	PA065B	Eho Vehicle 2020		Capital Expenditure		5,727		(236,441)
Mar-21	2070610	OTH HEALTH - COVID19 Expenses		Operating expenses		14,800		(221,641)
Mar-21	CV0002	Other Purchases For Cv19 Reponse		Operating expenses			(6,500)	(228,141)
Mar-21	2080300	HACC - Salaries & Wages		Operating expenses		35,933		(192,208)
Mar-21	2080311	HACC - Subscriptions & Memberships		Operating expenses			(1,700)	(193,908)
Mar-21	2080314	HACC - Motor Vehicles Expenses		Operating expenses		2,822		(191,086)
Mar-21	2080320	HACC - General Office Expenses		Operating expenses		5,226		(185,860)
Mar-21	2080322	HACC - Sundry Expenditure		Operating expenses			(1,048)	(186,908)
Mar-21	2080331	HACC - Building Water		Operating expenses		4,316		(182,592)
Mar-21	HACC030	Hacc Personal Care Salaries		Operating expenses		1,117		(181,475)
Mar-21	HACC060	Hacc Social Support Salaries		Operating expenses		1,382		(180,093)
Mar-21	HACC070	Hacc Home Mtce Salaries		Operating expenses		1,215		(178,878)
Mar-21	FE031	Computer Purchases		Capital Expenditure		6,802		(172,076)
Mar-21	BC050	Hacc - Building (Capital)		Capital Expenditure		29,075		(143,001)
Mar-21	BC051	Hacc - Building Cctv		Capital Expenditure		10,000		(133,001)
Mar-21	4080370	HACC - Transfers To Reserve		Capital Expenditure			(5,000)	(138,001)
Mar-21	5080352	HACC - Transfers From Reserve		Capital Income			(95,141)	(233,142)
Mar-21	3080301	HACC - Non-Recurrent Grant Funding		Capital Income		5,000		(228,142)
Mar-21	CHCP110	Chcp Respite Salary		Operating expenses			(38,036)	(266,178)
Mar-21	2080400	CHCP - Salaries & Wages		Operating expenses		11,572		(254,606)
Mar-21	2080401	CHCP - Superannuation		Operating expenses			(5,500)	(260,106)
Mar-21	2080435	CHCP -Client Purchases		Operating expenses			(19,500)	(279,606)
Mar-21	CHCP002	Chcp Customer Services Superannuation		Operating expenses		8,359		(271,247)
Mar-21	CHCP010	Chcp Assessments Salaries		Operating expenses			(13,034)	(284,281)
Mar-21	CHCP011	Chcp Assessments Superannuation		Operating expenses		3,325		(280,956)
Mar-21	CHCP030	Chcp Personal Care Salaries		Operating expenses		3,734		(277,222)
Mar-21	CHCP031	Chcp Personal Care Superannuation		Operating expenses		5,925		(271,297)
Mar-21	CHCP040	Chcp Domestic Assistance Salaries		Operating expenses			(4,310)	(275,607)
Mar-21	CHCP041	Chcp Domestic Assistance Superannuation		Operating expenses			(3,730)	(279,337)
Mar-21	CHCP060	Chcp Social Support Salaries		Operating expenses			(1,790)	(281,127)
Mar-21	CHCP070	Chcp Home Mtce Salaries		Operating expenses			(5,787)	(286,914)
Mar-21	CHCP071	Chcp Home Mtce Superannuation		Operating expenses			(10,766)	(297,680)
Mar-21	CHCP120	Chcp Client Care Coordination Salaries		Operating expenses			(16,944)	(314,624)
Mar-21	CHCP121	Chcp Client Care Coordination Superannuation		Operating expenses		2,564		(312,060)
Mar-21	CHCP135	Chcp Food Services		Operating expenses			(2,210)	(314,270)
Mar-21	2080490	CHCP - Refund of Unspent Monies		Operating expenses		21,000		(293,270)
Mar-21	2081999	CHCP - Unrecoverable Fees and Charges		Operating expenses		5,000		(288,270)
Mar-21	3080400	CHCP - Recurrent Grant Funding		Operating Revenue		100,091		(188,179)
Mar-21	3080402	CHCP - CDC User Charges		Operating Revenue			(68,562)	(256,741)
Mar-21	3080405	CHCP - Other Grants		Operating Revenue		10,909		(245,832)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	4080470	CHCP - Transfers To Reserve		Capital Expenditure			(42,438)	(288,270)
Mar-21	PA043A	Proceeds On Disposal - 009Ngn 2017 Toyota Camry Altise		Capital Income			(2,546)	(290,816)
Mar-21	PA043B	009NGN 2019 Toyota Camry Altise		Capital Expenditure		6,125		(284,691)
Mar-21	5080452	CHCP - Transfers From Reserve		Capital Income		54,225		(230,466)
Mar-21	2080500	CHSP - Salaries & Wages		Operating expenses		14,211		(216,255)
Mar-21	2080504	CHSP - Training & Development		Operating expenses			(3,000)	(219,255)
Mar-21	2080513	CHSP - Information Systems		Operating expenses			(3,700)	(222,955)
Mar-21	2080514	CHSP - Motor Vehicles Expenses		Operating expenses		22,027		(200,928)
Mar-21	2080516	CHSP - Telephones / Mobiles		Operating expenses		3,200		(197,728)
Mar-21	2080535	CHSP - Audit Fees		Operating expenses		1,620		(196,108)
Mar-21	CHSP001	Chsp Customer Services Salaries		Operating expenses			(40,000)	(236,108)
Mar-21	CHSP002	Chsp Customer Services Superannuation		Operating expenses		21,374		(214,734)
Mar-21	CHSP010	Chsp Respite Care Salaries		Operating expenses		16,585		(198,149)
Mar-21	CHSP011	Chsp Respite Care Superannuation		Operating expenses		3,325		(194,824)
Mar-21	CHSP030	Chsp Personal Care Salaries		Operating expenses		26,592		(168,232)
Mar-21	CHSP031	Chsp Personal Care Superannuation		Operating expenses		5,130		(163,102)
Mar-21	CHSP040	Chsp Domestic Assistance Salaries		Operating expenses		27,716		(135,386)
Mar-21	CHSP041	Chsp Domestic Assistance Superannuation		Operating expenses			(1,175)	(136,561)
Mar-21	CHSP060	Chsp Social Support Salaries		Operating expenses			(70,823)	(207,384)
Mar-21	CHSP061	Chsp Social Support Superannuation		Operating expenses		4,336		(203,048)
Mar-21	CHSP070	Chsp Home Maintenance Salaries		Operating expenses			(6,335)	(209,383)
Mar-21	CHSP071	Chsp Home Maintenance Superannuation		Operating expenses			(2,896)	(212,279)
Mar-21	CHSP080	Chsp Transport Salaries		Operating expenses		12,453		(199,826)
Mar-21	CHSP090	Chsp Social Support Group Salaries		Operating expenses		28,621		(171,206)
Mar-21	CHSP091	Chsp Social Support Group Superannuation		Operating expenses		5,160		(166,046)
Mar-21	CHSP094	Chsp Social Support Group Venue Hire		Operating expenses		4,500		(161,546)
Mar-21	CHSP098	Chsp Social Support Group Other Expenses		Operating expenses		4,500		(157,046)
Mar-21	CHSP111	Chsp Respite Care Superannuation		Operating expenses		4,193		(152,853)
Mar-21	CHSP132	Chsp Meals On Wheels Catering Contract		Operating expenses		4,000		(148,853)
Mar-21	CHSP133	Chsp Meals On Wheels Committee		Operating expenses			(700)	(149,553)
Mar-21	3080500	CHSP - Recurrent Grant Funding		Operating Revenue		351,276		201,723
Mar-21	3080513	CHSP - User Charges - Personal Care		Operating Revenue			(2,000)	199,723
Mar-21	3080517	CHSP - User Charges - Home Maintenance		Operating Revenue		2,000		201,723
Mar-21	4080570	CHSP - Transfers To Reserve		Capital Expenditure			(351,276)	(149,553)
Mar-21	5080552	CHSP - Transfers From Reserve		Capital Income			(81,389)	(230,942)
Mar-21	2080709	AGEOTHER - Brokered in Exps		Operating expenses			(12,542)	(243,484)
Mar-21	3080713	AGEOTHER - Commonwealth Carers Respite Fees & Charges		Operating Revenue			(4,000)	(247,484)
Mar-21	3080715	Brokered Out Revenue		Operating Revenue		13,000		(234,484)
Mar-21	2080801	WELFARE - Youth Services		Operating expenses		18,000		(216,484)
Mar-21	BO100	Ceo Staff Housing Rental Property Expenses		Operating expenses			(1,149)	(217,633)
Mar-21	BM110	13 Hough St - Maintenance		Operating expenses		3,000		(214,633)
Mar-21	2100101	SAN - Waste Disposal		Operating expenses		25,693		(188,940)
Mar-21	2100103	SAN - Regional Waste		Operating expenses		5,000		(183,940)
Mar-21	BO120	Waste Facilities Building Operations		Operating expenses		3,750		(180,190)
Mar-21	3100100	SAN - Domestic Refuse Collection Charges		Operating Revenue		2,475		(177,715)
Mar-21	3100103	SAN - Reimbursements		Operating Revenue			(3,000)	(180,715)
Mar-21	IO085	Bin Surrounds		Capital Expenditure			(5,260)	(185,975)
Mar-21	5100150	SAN - Transfer from Reserves		Capital Income			(57,644)	(243,619)
Mar-21	2100201	SANOTH - Waste Disposal		Operating expenses		21,178		(222,441)
Mar-21	3100202	SANOTH - Commercial Tipping Charge		Operating Revenue		5,000		(217,441)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	2100310	SEW interest on Loan #130		Operating expenses		2,250		(215,191)
Mar-21	2100399	SEW - Administration Allocated		Operating expenses			(5,000)	(220,191)
Mar-21	3100300	SEW - Waste Water Charges		Operating Revenue			(51,000)	(271,191)
Mar-21	3100302	Sundry Income		Operating Revenue		12,813		(258,378)
Mar-21	IO119	Drainage Engineering Consultancy - Stormwater Diversion		Capital Expenditure		610		(257,768)
Mar-21	3100600	PLAN - Planning Application Fees		Operating Revenue			(7,000)	(264,768)
Mar-21	3100605	PLAN - Orders & Requisitions		Operating Revenue		5,000		(259,768)
Mar-21	PA002K	Ngn00 Emdrs Vehicle 2020(2)		Capital Expenditure		46,500		(213,268)
Mar-21	PA002L	Ngn00 Emdrs Vehicle 2021(1)		Capital Expenditure		46,500		(166,768)
Mar-21	PA002M	Ngn00 Emdrs Vehicle 2021(2)		Capital Expenditure		46,500		(120,268)
Mar-21	PD002J	Proceeds On Disposal - Emdrs Vehicle 2020(1)		Capital Income			(42,000)	(162,268)
Mar-21	PD002K	Proceeds On Disposal - Emdrs Vehicle 2020(2)		Capital Income			(45,000)	(207,268)
Mar-21	PD002L	Proceeds On Disposal - Emdrs Vehicle 2021(1)		Capital Income			(45,000)	(252,268)
Mar-21	5110065	PLAN - Transfer From Reserves GEN		Capital Income			(7,500)	(259,768)
Mar-21	BO130	Mackie Park Public Toilets And Office Operations		Operating expenses			(2,291)	(262,059)
Mar-21	BO131	Gnarojin Park Public Toilets Operations		Operating expenses			(2,262)	(264,321)
Mar-21	BO132	Smith St Public Toilets (Coles Carpark) Operations		Operating expenses			(2,262)	(266,582)
Mar-21	BO135	May St Public Toilets Operations		Operating expenses		1,361		(265,221)
Mar-21	BM135	May St Public Toilets Maintenance		Operating expenses			(2,825)	(268,046)
Mar-21	BC176	May Street Public Toilet Upgrade		Capital Expenditure			(63,198)	(331,244)
Mar-21	BC267	Com Amen - Building (Capital) - Cbd Ablution Upgrades		Capital Expenditure			(10,000)	(341,244)
Mar-21	5100850	COM AMEN - Transfer from Reserve		Capital Income		73,198		(268,046)
Mar-21	BO150	Town Hall (Federal St) Building Operations		Operating expenses		2,290		(265,756)
Mar-21	BO151	Railway Institute Hall & Office Building Operations		Operating expenses			(2,480)	(268,236)
Mar-21	BO152	John Higgins Community Complex Building Operations		Operating expenses		1,738		(266,499)
Mar-21	BO153	Highbury Hall Building Operations		Operating expenses		2,712		(263,786)
Mar-21	BM152	John Higgins Community Complex Building Maintenance		Operating expenses			(4,743)	(268,530)
Mar-21	BM153	Highbury Hall Building Maintenance		Operating expenses			(3,670)	(272,199)
Mar-21	BM154	Nomans Lake Hall Building Maintenance		Operating expenses			(1,470)	(273,669)
Mar-21	W050	Nrlc Grounds Maintenance		Operating expenses			(1,424)	(275,093)
Mar-21	BC179	Netball Court Resurfacing		Capital Expenditure			(68,600)	(343,693)
Mar-21	IO160	Nrlc Infrastructure Other (Capital)		Capital Expenditure			(1,950)	(345,643)
Mar-21	IO161	Nrlc - Infrastructure Other (Capital - Outside)		Capital Expenditure		32,398		(313,245)
Mar-21	IO162	Nrlc - Infrastructure Other (Capital - Inside)		Capital Expenditure		14,000		(299,245)
Mar-21	3110230	NRLC - Contributions & Donations		Capital Income		45,734		(253,511)
Mar-21	W061	Lions Park Maintenance/Operations		Operating expenses			(2,278)	(255,789)
Mar-21	W086	Bmx Track		Operating expenses		2,000		(253,789)
Mar-21	W120	Narrogin Racecourse Track Mtce		Operating expenses			(24,138)	(277,927)
Mar-21	2110312	REC - Insurance Premiums		Operating expenses			(3,025)	(280,952)
Mar-21	BO172	Clayton Road Oval Buildings Operations		Operating expenses		3,798		(277,154)
Mar-21	3110305	REC - Reimbursements - Other Recreation		Operating Revenue		15,500		(261,654)
Mar-21	3110306	REC - Grants - Other Recreation		Operating Revenue		4,500		(257,154)
Mar-21	3110307	REC - Contributions & Donations		Operating Revenue		28,762		(228,392)
Mar-21	IO176	Highbury Tennis Club Equipment		Capital Expenditure			(6,500)	(234,892)
Mar-21	IO018	Railway Dam		Capital Expenditure		8,000		(226,892)
Mar-21	3110306	REC - Grants - Other Recreation		Capital Income			(4,500)	(231,392)
Mar-21	3110307	REC - Contributions & Donations		Capital Income			(50,000)	(281,392)
Mar-21	5110254	REC - Other Income Contributions Reimb (Capital) GEN		Operating Revenue		16,600		(264,792)
Mar-21	2110512	LIB - Office Equipment Maintenance		Operating expenses		3,500		(261,292)
Mar-21	2110514	LIB - Subscriptions & Memberships		Operating expenses		4,600		(256,692)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	BO190	Library Building Operations		Operating expenses		4,800		(251,892)
Mar-21	BM190	Library Building Maintenance		Operating expenses		11,100		(240,792)
Mar-21	FE033	Lib - F&E Minor Assets		Capital Expenditure		19,000		(221,792)
Mar-21	5110553	LIB - Capital Grants		Capital Income			(15,000)	(236,792)
Mar-21	BO201	Museum Building Operations		Operating expenses		1,202		(235,590)
Mar-21	5110660	HERITAGE GRANTS		Capital Income			(13,815)	(249,405)
Mar-21	2110801	OTHCUL - Australia Day		Operating expenses			(19,790)	(269,195)
Mar-21	2110815	OTHCUL - Rev Heads		Operating expenses			(4,650)	(273,845)
Mar-21	2110831	OTHCUL - Other Expenditure		Operating expenses		12,000		(261,845)
Mar-21	3110802	OTHCUL - Grants - Other Culture		Operating Revenue		26,775		(235,070)
Mar-21	IO101	Gnarojin Community Garden Projects		Capital Expenditure			(3,000)	(238,070)
Mar-21	IR002	Earl Street - Renewal (Local)		Capital Expenditure		13,400		(224,670)
Mar-21	IR209	Dongolocking Road - Upgrade (Rural)		Capital Expenditure			(16,000)	(240,670)
Mar-21	IRTREE	Street Tree Capital		Capital Expenditure			(7,554)	(248,224)
Mar-21	IF038	Argus Street Footpath Construction		Capital Expenditure		17,232		(230,992)
Mar-21	IF052	Park Street Footpath Construction		Capital Expenditure		6,549		(224,443)
Mar-21	IB002	Manaring Bridge (R2R) (Capital)		Capital Expenditure		270,000		45,557
Mar-21	3120101	ROADC - Roads to Recovery Grant		Capital Income			(270,000)	(224,443)
Mar-21	DM117	Drainage Maintenance Cooraming Road		Operating expenses			(2,500)	(226,943)
Mar-21	DM212	Drainage Maintenance Narrogin Valley Road		Operating expenses			(5,000)	(231,943)
Mar-21	DM216	Drainage Maintenance Highbury West Road		Operating expenses			(5,400)	(237,343)
Mar-21	DM217	Roadm - Mackenzie		Operating expenses			(3,800)	(241,143)
Mar-21	DMGEN	Drainage Maintenance General		Operating expenses		68,461		(172,682)
Mar-21	KERB	Kerb Maintenance		Operating expenses		16,798		(155,884)
Mar-21	SIGNS	Signs & Traffic Control Expenses		Operating expenses		16,577		(139,307)
Mar-21	2120208	ROADM - Street Lighting Maintenance/Operations		Operating expenses		10,000		(129,307)
Mar-21	3120500	LICENSING - Transport Licensing Commission		Operating Revenue		5,000		(124,307)
Mar-21	2130199	RURAL - Administration Allocated		Operating expenses			(15,386)	(139,693)
Mar-21	BO257	Building Operations Shop 2 39-45 Federal St Narrogin		Operating expenses			(2,000)	(141,693)
Mar-21	BM257	Building Maintenance Shop 2 39-45 Federal St Narrogin		Operating expenses			(2,000)	(143,693)
Mar-21	2130207	TOUR - Visitor Information Bay Williams Road / RV Bays Maintenance		Operating expenses		5,000		(138,693)
Mar-21	3130200	TOUR - Caravan Park Fees		Operating Revenue		30,000		(108,693)
Mar-21	3130205	TOUR - Managers Rental Reimbursements (Exc GST)		Operating Revenue			(6,000)	(114,693)
Mar-21	2130319	BUILD - Contract Building Surveyor		Operating expenses		19,000		(95,693)
Mar-21	3130300	BUILD - Building License Fees		Operating Revenue		4,000		(91,693)
Mar-21	3130303	BUILD - Building Officer Regional Support Income		Operating Revenue			(5,000)	(96,693)
Mar-21	3130501	ECONOM DEV - recoup of unutilised \$Narrogin vouchers		Operating Revenue		36,409		(60,284)
Mar-21	BM255	Cafe 45 Federal St Building Maintenance		Operating expenses			(13,300)	(73,584)
Mar-21	2130616	ECONOM - Intra Town Bus Service		Operating expenses		10,000		(63,584)
Mar-21	3130600	ECONOM - Commercial Property Lease income		Operating Revenue			(5,000)	(68,584)
Mar-21	BC290	30 Gray St Building Upgrade		Capital Expenditure			(15,000)	(83,584)
Mar-21	PW999	Private Works - Budget Purposes Only		Operating expenses		12,000		(71,584)
Mar-21	PWGEN	Private Works Small Jobs		Operating expenses			(40,000)	(111,584)
Mar-21	3140100	PRIVATE - Private Works Income		Operating Revenue		33,202		(78,382)
Mar-21	2140215	PWO - WORKS - Wages Administration Hours		Operating expenses			(89,091)	(167,473)
Mar-21	2140217	PWO - WORKS - Sick Pay		Operating expenses			(10,339)	(177,812)
Mar-21	2140218	PWO - WORKS - Annual Leave		Operating expenses			(6,862)	(184,674)
Mar-21	2140227	PWO - WORKS - Protective Clothing		Operating expenses		14,500		(170,174)
Mar-21	2140293	PWO - Less - Allocated to Works (PWO's)		Operating expenses		102,042		(68,132)
Mar-21	2140302	POC - Fuels and Oils		Operating expenses		32,093		(36,039)



Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	2140307	POC - Insurance		Operating expenses			(1,742)	(37,781)
Mar-21	2140394	POC - LESS Plant Operation Costs Allocated to Works		Operating expenses		2,033		(35,748)
Mar-21	3140301	POC - Reimbursements (Ex GST)		Operating Revenue			(8,000)	(43,748)
Mar-21	2140500	ADMIN - Salaries & Wages		Operating expenses		20,219		(23,529)
Mar-21	2140501	ADMIN - Superannuation		Operating expenses			(8,067)	(31,596)
Mar-21	2140504	ADMIN - Training & Development		Operating expenses		2,000		(29,596)
Mar-21	2140507	ADMIN - Travel & Accommodation		Operating expenses			(2,000)	(31,596)
Mar-21	2140528	ADMIN - Consultants		Operating expenses			(40,000)	(71,596)
Mar-21	2140599	ADMIN - Administration Overheads Recovered		Operating expenses		50,000		(21,596)
Mar-21	3140502	ADMIN - LGIS Good Claims Rebate		Operating Revenue		9,276		(12,320)
Mar-21	3140505	ADMIN - Reimbursements		Operating Revenue			(5,680)	(18,000)
Mar-21	BC260	Admin Office Building Capital		Capital Expenditure			(12,000)	(30,000)
Mar-21	PA005H	0Ngn Emccs Vehicle 2019(2)		Capital Expenditure		43,000		13,000
Mar-21	PA047E	002 Ngn Mf Vehicle 2020		Capital Expenditure		30,000		43,000
Mar-21	PD005G	Proceeds On Disposal - Emccs Vehicle 2019(1)		Capital Income			(15,000)	28,000
Mar-21	PD047E	Proceeds Of Disposal - 002 Ngn Mf Vehicle		Capital Income			(15,000)	13,000
Mar-21	5140560	ADMIN - Transfers From Reserve		Capital Income			(43,000)	(30,000)
Mar-21	2140600	COMMUNITY - Salaries & Wages		Operating expenses		38,851		8,851
Mar-21	2140699	Community Services Overheads Recovered		Operating expenses			(38,851)	(30,000)
Mar-21	PA004D	Ngn 0 Mic Vehicle 2018		Capital Expenditure		30,000		0
Apr-21	2110265	NRLC- Contract Management Expense GEN		Operating expenses			(76,000)	0
Apr-21	4110270	NRLC-Transfers to Reserve		Capital Expenditure		76,000		0
					-	<b>4,705,424</b>	<b>-4,705,424</b>	<b>0</b>

### 3.8 Transaction Cards

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- Statutory context**
- Local Government Act 1995* –
- s.6.5(a) – Chief Executive Officer duty to ensure that proper accounts and records of the transactions and affairs are kept in accordance with regulations.
- Local Government (Financial Management) Regulations 1996* –
- r.5, the Chief Executive Officer's duties to ensure efficient systems and procedures are established for the proper authorisation of incurring of liabilities and the making of payments.
  - r.11(1)(a) and (2) – requirement to develop procedures that ensure effective security for the authorisation and payment of accounts and for the authorised use of payment methods, including transaction cards.

- Corporate context**
- Policy 3.1 – Purchasing Framework
- Code of Conduct – Employees
- Executive Instruction 3.3 – Transaction Card Procedures

- History**
- |         |                   |
|---------|-------------------|
| Adopted | 26 September 2018 |
| Amended | 24 July 2019      |
| Amended | 23 June 2021      |

#### Policy Statement

All cardholders must have the authority of the Chief Executive Officer to commit Council to expenditure.

#### 1. Definitions

**Cardholder** means an employee who has been authorised by the Chief Executive Officer to incur expenditure by means of a transaction card.

**Transaction Card** means a card facility (which may include; credit, debit, store, parking, cab-charge and fuel cards) approved for use in lieu of cash transactions, to incur expenditure for goods and services for the purposes of the Shire of Narrogin business activities only in accordance with relevant Shire policies.

#### 2. Determining When Transaction Card Facilities are Appropriate

- a) Transaction Card facilities may be implemented and maintained where the card facility provides benefit to the Shire of Narrogin operations by ensuring –
  - i) goods and services can be obtained in a timely and efficient manner to meet the business needs of the Shire;
  - ii) financial management and accounting standards are met; and
  - iii) purchasing and payment functions are secure, efficient and effective.
- b) Transaction card facility providers will only be acceptable where, in the opinion of the Chief Executive Officer, they –
  - i) provide appropriate and sufficient statement, administration and acquittal controls that enable the Shire to sufficiently administer the facility; and
  - ii) provide the Shire with protection and indemnification from fraudulent unauthorised transactions.

#### 3. Management Oversight

The Chief Executive Officer shall determine and implement systems and procedures that are adequate to ensure –

- a) assessment and selection of transaction card facilities suitable to the efficient and effective operations of the Shire;
- b) authorisation and appointment of suitably eligible cardholders;
- c) cardholder duties and responsibilities are documented; and
- d) cardholders provided with training; and
- e) monitoring and auditing of transactional card activities is planned and reported.

#### 4. Reporting

The Chief Executive Officer will ensure that acquitted transaction statements for each transaction card facility are provided to Council as part of the monthly financial reporting regime.

#### 5. Misuse, Misconduct and Fraudulent Use

- a) Any alleged misuse of transaction cards will be investigated, and may be subject to disciplinary procedures.
- b) Where there is reasonable suspicion of misconduct or fraudulent activity arising from transaction card facilities the matter will be reported to the appropriate regulatory agency, subject to the requirements of the *Public Sector Management Act 1994* and the *Corruption, Crime and Misconduct Act 2003*.

#### 6. Principles for usage – Allowable transactions

- a) Transaction card facilities may only be used where –
  - i) the expenditure is directly arising from a Shire operational business activity for which there is an Annual Budget provision;
  - ii) the expenditure is in accordance with legislation, the Shire Purchasing Policy, Code of Conduct for Employees and any conditions or limitations applicable to the individual Cardholder.
  - iii) the procurement of the required goods or services is impractical or inefficient if undertaken via a purchase order or is not able to be obtained other than by a transaction card;
  - iv) supplier surcharges (fees) on transactions are minimised and only allowable where the alternative method of obtaining the supply (i.e. by purchase order) is more onerous, not cost effective or there is no alternative mode of supply.
  - v) hospitality expenditure may only occur when it is in accordance with any Shire Hospitality Policy or is undertaken with the express permission of the Chief Executive Officer.
  - vi) official travel, accommodation and related expenses may only occur in accordance with Shire policies and procedures;
  - vii) a sufficient record of each transaction is obtained and retained in the local government record.
- b) Allowable transaction modes include –
  - i) in-person and over the counter retail purchases;
  - ii) telephone or facsimile purchasing;
  - iii) mail order purchasing and subscriptions;
  - iv) internet purchasing.

#### 7. Principles for usage – Prohibited transactions

- a) The Shire prohibits the use of transaction card facilities for –
  - i) cash advances;
  - ii) incurring expenses which are personal or private (i.e. any expenditure which is not an approved local government activity);
  - iii) making deposits onto the card, whether to offset misuse or otherwise;
  - iv) incurring capital expenditure;
  - v) incurring expenditure for goods or services which are subject to a current supplier contract;
  - vi) incurring expenses which are not in accordance with legislation, the Shire's Purchasing Policy, the Annual Budget and / or the conditions or limitations relevant to the individual cardholder;
  - vii) Apart from approved credit cards, expenses cannot be incurred for which another transaction card is the approved facility—eg.: a corporate credit card is not to be used for purchasing fuel or oil, as the fuel card is the approved facility for that purpose;
  - viii) splitting expenditure to avoid compliance with the Purchasing Policy or to negate limits or conditions applicable to the Cardholder; and
  - ix) incurring expenses for the primary purpose of obtaining personal advantage through the transaction (i.e. membership or loyalty rewards).
- b) For clarity, elected members are prohibited from using Shire transaction cards as the *Local Government Act 1995* does not provide authority for an elected member to incur liabilities on behalf of the local government. The Act limits local governments to only paying elected member allowances and reimbursing elected member expenses.

#### 8. Cardholder duty of care and responsible use obligations

- a) A cardholder is required to –
  - i) keep the transaction card and access information in a safe manner; protected from improper use or loss.
  - ii) only use the transaction card for allowable purposes and not for prohibited purposes.
  - iii) obtain, create and retain local government records that evidence transactions.

- iv) acquit the reconciliation of transaction card usage in the required format and within required timeframes. The onus is on the cardholder to provide sufficient detail for each transaction to avoid any potential perception that a transaction may be of a personal nature.
  - v) return the transaction card to the Shire before termination of employment, inclusive of reconciliation records.
  - vi) reimburse the Shire the full value of any unauthorised, prohibited or insufficiently reconciled expenditure.
  - vii) Comply with all cardholder responsibilities as outlined by the card provider.
- b) Benefits obtained through use of a transaction card (i.e. membership or loyalty rewards) are the property of the Shire and may only be used for Shire business purposes. Such benefits must be relinquished by the cardholder to the Shire. Under no circumstances may such benefits be retained as a personal benefit.

#### 9. Transaction evidence

- a) A sufficient transaction record must include the following minimum information – p
- i) invoice and / or receipt that includes; the date, company name, address, ABN, amount and any GST amount included;
  - ii) where an invoice and / or receipt cannot be obtained, the cardholder must provide a signed statement, detailing the nature of the expense and sufficient information to satisfy the requirements of subclause (i) above.
  - iii) approval of the expense in (ii) above is to be referred to the Chief Executive Officer for a decision.
- b) Where a transaction card is used to incur an expense for hospitality, the transaction record must include for the purposes of Fringe Benefits Tax calculations and probity –
- i) the number of persons entertained;
  - ii) the names of any employees in that number; and
  - iii) the purpose of providing the entertainment or hospitality.

#### 10. Card Reconciliation Procedures

- a) Card statement accounts will be issued to the relevant cardholder who will, within 7 days, acquit the transactions on the account.
- b) Transactions will be supported by a GST invoice stating the type of goods purchased, amount of goods purchased and the price paid for the goods. The receipt shall meet the requirements of the *Goods and Services Tax Act 1999* to enable a GST rebate to be applied.
- c) Transactions shall be accompanied by a job number for costing purposes.
- d) Should approval of expenses be refused by the Chief Executive Officer recovery of the expense shall be met by the cardholder.
- e) The cardholder shall sign and date the card statement with supporting documentation attached stating all expenditure is of a business nature.

#### 11. Disputed Transactions

- a) The Shire is responsible for paying all accounts on the monthly card statement and the bank processes a direct debit from Council's operating bank account for such.
- b) When a Cardholder believes that charges are incorrect they should first contact the supplier to determine the causes of the discrepancy and if necessary the Creditors Officer will notify the bank in writing.
- c) Any amounts in dispute must be highlighted on the copy of the Cardholders statement and a copy of the written notification to the bank attached.

#### 12. Cancelled Cards

Cancellation of a Card may be necessary where the –

- a) cardholder changes job function within the local government;
- b) cardholder terminates employment with local government;
- c) the employment of the Cardholder is terminated;
- d) card is no longer required;

- e) cardholder has not adhered to set procedures;
- f) misuse of the Card; or
- g) other sufficient reason in the opinion of the CEO.

13. Review of Card Use

All receipts and documentation will be reviewed and any expenses that do not appear to represent fair and reasonable business expenses shall be referred to the Chief Executive Officer for a decision.

14. Procedures for Lost, Stolen and Damaged Cards

- a) The cardholder must formally advise the Executive Manager Corporate & Community Services of the loss or theft without delay.
- b) The loss or theft of a transaction card must be reported to the card provider as a matter of priority.
- c) Advice of a damaged card is to be provided to the Executive Manager Corporate & Community Services who will arrange a replacement.

15. Additional Cardholders

- a) The Chief Executive Officer is the primary cardholder for the Shire and may authorise additional cardholders within the Shire's approved total credit limit.
- b) Individual transaction card limits are as approved by the CEO.

16. Cardholder Agreement

- a) The Cardholder Agreement is as determined by the CEO.
- b) Failure to comply with any of these requirements could result in the card being withdrawn from the employee.
- c) In the event of loss or theft through negligence or failure to comply with the Shire of Narrogin Card Policy any liability arising may be passed on to the cardholder.

17. Consequences of Non-Compliance

Failure to comply with the Delegations, Policy or Executive Instructions may result in disciplinary action up to and including termination of employment.

– End of Policy

Notes

### 10.3.3 CORPORATE BUSINESS PLAN – 2021 REVIEW

File Reference	4.2.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin.
Previous Item Numbers	Nil.
Date	9 July 2021
Author	Frank Ludovico – Executive Manager Corporate & Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Corporate Business Plan 2021-2025 – Annual Review 2021 (under separate cover)

#### Summary

To consider the annual review of the Corporate Business Plan as required by the Local Government Act 1995.

#### Background

The Corporate Business Plan (CBP) is one of two core components of planning for the future, together with the Strategic Community Plan.

#### Consultation

Discussions with the Executive Management Team.

#### Statutory Environment

The following legislation applies: Local Government Act 1995 –

- Section 5.56(1) A local government is to plan for the future of the district.
- Section 6.2 – Local government to prepare annual budget.

Local Government (Administration) Regulations 1996 –

- Regulation 19DA(4) – A local government is to review the current corporate business plan for its district every year.

#### Policy Implications

There are no Council policies associated with this item.

#### Financial Implications

All of the proposed modifications for year 1 of the CBP are reflected in the Draft Annual Budget 2021/22.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

## Comment/Conclusion

The current Corporate Business Plan was adopted by Council on 28 July 2020.

The Plan has been updated by:

Forecast Statement of Funding and Capital Program

- Deletion of 2020-21 financial data;
- Updating of 2021/22, 2022/23 and 2023/24 financial data from the current Long Term Financial Plan; and
- Inclusion of 2024-25 financial data from the current Long Term Financial Plan.

Service Delivery

- Deletion of 2020-21 planned actions;
- Updating of 2021/22, 2022/23 and 2023/24 planned actions; and
- Inclusion of 2024-25 planned actions.

The various actions of Service delivery have been amended to take into account projects brought forward or deferred. In this respect the Council has been able to accommodate most of the proposed activities.

The primary changes from the Corporate Business Plan 2020-2024 include:

- Introducing the relocation of services associated with Narrogin Regional Homecare to the new site on Hale Street;
- Further improvements to the Shire's Caravan Park to invest Federal Infrastructure monies into revenue creation activities and a much needed facelift the Caravan Park whilst Western Australians can only travel intrastate;
- Provision of a lawn cemetery for the Shire at the Narrogin Cemetery with creation of 120 lawn burial sites for the first time;
- Creation of an additional 80 traditional memorial (headstone) plots given the existing burial area is nearing exhaustion;
- Implementation of the recently completed Tourism Development Strategy with actions associated with the Railway Precinct and Visitor Centre;
- Implementation of the recently completed Youth Strategy in partnership with the and Youth YMCA WA at the Narrogin Regional Leisure Centre; and

- Sealing a number of town streets and extending the seal on Narrogin Valley Road by an additional kilometre.
- Subject to receipt of a grant application, construction of a new water holding facility within the Clayton Oval Precinct for furthering greening of our town.

### **Voting Requirements**

Absolute Majority

#### **OFFICERS' RECOMMENDATION**

That pursuant to regulation 17DA(4) of the Local Government (Administration) Regulations 1996, Council adopt the Corporate Business Plan 2021-2025 as presented.



### 10.3.4 ADOPTION OF 2019/20 ANNUAL REPORT

File Reference	12.2.1, 4.2.6
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	
Date	16 July 2021
Author	Frank Ludovico – Executive Manager Corporate and Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
<b>Attachments</b> 1. Shire of Narrogin 2019/20 Annual Report (containing Annual Financial Report and Independent Audit Report) – (separate cover). 2. <a href="#">Minutes of the Audit Advisory Committee held on 14 July 2021.</a> (provided previously / on Shire website)	

#### Summary

The Local Government Act 1995 requires that Council accepts the draft Annual Report each financial year, including the Financial and Auditor's Reports, no later than 31 December or within two months of the Auditor's Report becoming available if that is not received prior to 31 December.

The Auditor's report was received on 14 June 2021. The Audit Advisory Committee met with the Auditor on 14 July 2021 and officers have recommended to the Audit Committee and the Council the adoption of the Annual Financial Statements and Independent Audit Report.

#### Background

Under Section 5.53 of the Local Government Act 1995, the Shire is required to prepare an Annual Report for each financial year. The report is to contain:

- A report from the Shire President and Chief Executive Officer;
- An overview of the Plan for The Future/Community Strategic Plan;
- The 2019/20 Financial Report;
- The 2019/20 Auditor Report; and
- Any other prescribed information.

Council is also requested to give consideration to determining the date, time and location of the Annual General Meeting. The meeting must be held within 56 days from the date Council accepts the Annual Report and Financial Statements.

If Council accepts the Annual Report at this meeting, the latest possible date for the meeting is Wednesday 22 September 2021.

## Consultation

Consultation occurred with the Auditors and:

- Manager Corporate Services;
- Executive Management Team; and
- Audit Advisory Committee.

## Statutory Environment

- Local Government Act 1995 Section 5.27 – Electors’ general meetings;
- Local Government Act 1995 Section 5.29 – Convening electors’ meetings;
- Local Government Act 1995 Section 5.53 – Annual reports;
- Local Government Act 1995 Section 5.54 – Acceptance of annual reports;
- Local Government Act 1995 Section 5.55 – Notice of annual reports; and
- Local Government Act 1995 Section 5.55A – Publication of annual reports.

## Policy Implications

There are no policy implications on this matter.

## Financial Implications

There are no known financial implications upon the Council's current (or proposed) Budget.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services
Strategy:	4.1.2	Continue to enhance communication and transparency

## Comment/Conclusion

It is recommended that the Annual Report be considered by the electors of the Shire at the Annual Electors’ Meeting to be held on 25 August 2021 (which could coincide with the August 2021 Ordinary Meeting of Council) commencing at 6:00 pm, which is within the 56-day period from the date of Council adopting the draft Annual Report.

## Voting Requirements

Absolute Majority

### **OFFICERS' RECOMMENDATION**

That with respect to 2019/20 Annual Report, Council:

1. Endorse the recommendation of the Audit Advisory Committee meeting, held on Wednesday, 14 July 2021 to accept the Annual Financial Report and Independent Audit Report and to note the Administration's response to comments by the Auditor about the Operating Surplus Ratio and other matters referenced in the Management Letter and the implementation items and schedule relating;
2. Authorise the write off \$5,425 of unreconciled balance to account 2140532 Bad Debts Expense.
3. Accept the Annual Report including the Annual Financial Report and Audit Report for the 2019/20 year;
4. Hold the Annual Electors' Meeting on 25 August 2021 in the Council Chambers, commencing at 6.00 pm; and
5. Publish the Annual Report, Audit Report and Notice of Meeting and give public notice(s) to the above effect, pursuant to the Local Government Act 1995, sections, 5.29, 5.55, 5.55A, in the Narrogin Observer, on the Shire's Website, official Notice Boards and Facebook site.

## 10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 10.4.1 DEED OF VARIATION TO LEASES – ST JOHN AMBULANCE WESTERN AUSTRALIA LTD AND NARROGIN FLYING CLUB (INC)

File Reference	A340182
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	St John Ambulance Western Australia Ltd, Narrogin Flying Club (INC)
Previous Item Numbers	Nil.
Date	15 July 2021
Author	Joshua Pomykala – Governance Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none"><li>1. Proposed Deed of Variation of Leases</li><li>2. Original St John Ambulance Western Australia lease</li><li>3. Original Narrogin Flying Club lease</li><li>4. Correspondence from Narrogin Flying Club approving of lease extension</li></ol>

#### Summary

St John Ambulance Western Australia and the Narrogin Flying Club (INC) have requested a change of the leased areas of the respective organisations on the portion of 2202 (Lot 1) Clayton Road, Minigin.

The Council is asked to consider the proposed Deed of Variation of Leases, with variations to both the St John Ambulance lease and the Narrogin Flying Club lease.

#### Background

Both St John Ambulance and the Narrogin Flying Club have current leases with the Shire over separate portions of 2202 (Lot 1) Clayton Road, Minigin. 2202 Clayton Road, Minigin is a freehold title, owned by the Shire of Narrogin.

The St John Ambulance lease, which is to be used for the building of a 'patient transfer facility', is from the commencement date of 7 July 2020, and will expire on 30 September 2040.

The Flying Club lease is from the commencement date of 1 January 2019, and will expire on 30 September 2040.

Both leases are for the area located on the western portion of 2202 Clayton Road, with the leased areas adjoining one another. Correspondence between the two organisations show that both are in agreeance to the proposal to move the boundary of the St John Ambulance lease, noting that it will reduce the total area of the Narrogin Flying Club lease by 267m<sup>2</sup>.

St John Ambulance has requested the extension of their leased area due to the original lease not factoring in the need for water tanks and leach drains, meeting regulatory requirements. The proposed extension is to incorporate these into the leased area.

### Consultation

Consultation has been undertaken with:

- Chief Executive Officer
- St John Ambulance Western Australia
- Narrogin Flying Club.

### Statutory Environment

- The Local Government Act 1995, Section. 3.58, addresses the disposition of property.
- Local Government (Function and General) Regulations 1993, Regulation 30, provides for exemptions from the disposition requirements for not for profit community groups (no need to advertise).

### Policy Implications

The Council’s Policy Manual contains no policies that relate and nor are there any proposed.

### Financial Implications

There are no costs in adjusting the boundaries of the leases, and the Shire will not be required to meet any additional costs.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.3	Efficient use of resources
Strategy:	3.3.1	Increase resource usage efficiency

### Comment/Conclusion

The leased area of St John Ambulance is to extend the northern boundary 2 metres north, extend the eastern boundary 10 metres east, and extend the southern portion of the western boundary 2 metres west as shown in Attachment 4.

St John Ambulance has been in contact with the Shire, requesting the proposed changes to the leased area. Written confirmation from the Narrogin Flying Club confirms the organisation's agreeance for the boundary changes.

Both parties have agreed to the proposed new leased areas, as depicted in the new Annexures of the Deed of Variation of Leases. All other covenants, terms, conditions and stipulations within the leases are to remain the same.

There are no negative implications on the Shire for the changing of the lease boundaries. The development of the extended leased area will be the responsibility of St John Ambulance.

### **Voting Requirements**

Simple Majority

#### **OFFICERS' RECOMMENDATION**

That with respect to the proposed Deed of Variation of Leases with St John Ambulance Western Australia Ltd and the Narrogin Flying Club (INC) for their existing leases, Council authorise the Shire President and the Chief Executive Officer to prepare, sign and affix the common seal to a Deed of Variation of Leases in the substantive form of the draft attached to this report, delineating the new boundaries of the respective leases.

2021

SHIRE OF NARROGIN

AND

ST JOHN AMBULANCE WESTERN AUSTRALIA LTD

AND

NARROGIN FLYING CLUB (INC)

---

DEED OF VARIATION OF LEASES

---

**THIS AGREEMENT** is made on \_\_\_\_\_ 2021

BETWEEN:

Shire of Narrogin in the State of Western Australia, (“the Lessor”) of the one part

AND

St John Ambulance Western Australia Ltd, PO Box 183, Belmont, Western Australia (“the Lessee”) of the other part

AND

Narrogin Flying Club (INC), PO Box 79, Narrogin, Western Australia (“the Lessee”) of the other part.

WHEREAS:

a) Pursuant to the Lease Agreements (respectively as “the Leases”) dated:

i. 7 July 2020 (St John Ambulance Western Australia Ltd); and

ii. 18 March 2019 (Narrogin Flying Club (INC)).

b) The parties wish to vary the leases in the matter set out herein.

IT IS AGREED as follows:

That the St John Ambulance Western Australia Ltd and Narrogin Flying Club (INC) wish to vary their respective leases in accordance with the following:

1. Item 1 of the Schedule to the Lease of St John Ambulance Western Australia Ltd be varied such that it reads as follows:

*“Land*

*Portion of Lot 1 of 2202 Clayton Road, Minigin on Diagram 43854, being the portion of the land comprised in Certificate of Title Volume 1338 Folio 763, as depicted in Annexure 1 in black and comprising approximately 634 sqm.*

*Premises*

*That part of the Land depicted on the plan in RED outline annexed hereto as Annexure 1, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term.”*

2. Annexure 1 – Sketch of Premises of the lease of St John Western Australia Ltd, be replaced with new Annexure 1 – Sketch of Premises (St John Ambulance Western Australia Ltd) dated 15 July 2021.
3. The Deed of Variation dated 24 June 2020 and signed by the Shire of Narrogin and Narrogin Flying Club (INC) is hereby revoked and replaced with the effect of this Deed.
4. Item 1 of the Schedule to the Lease of the Narrogin Flying Club (INC) be varied such that it reads as follows:

*“Land*



*Portion of Lot 1 of 2202 Clayton Road Minigin on Diagram 43854 being the portion of the land comprised in Certificate of Title Volume 1338 Folio 763 as depicted in Annexure 1.*

*Premises*

*That part of the Land depicted on the plan in RED outline annexed hereto as Annexure 1, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term. Total estimated square metres: 8,835.”*

5. Annexure 1 – Sketch of Premises of the lease of the Narrogin Flying Club (INC), be replaced with Annexure 1 – Sketch of Premises (Narrogin Flying Club) dated 15 July 2021.
6. That all and singular covenants, conditions, stipulations and agreements contained in or implied in the said Leases (except as herein varied) shall be observed and performed by the parties respectively and shall be deemed to apply hereto in the like manner as if set out herein.

**EXECUTED AS A DEED**

The Common Seal of )  
the **Shire of Narrogin** was hereunto )  
affixed by authority of a resolution )  
of the Council in the presence of: )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Signature (Shire President)

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Signature (Chief Executive Officer)

Agreed to by **St John Ambulance Western Australia Ltd**  
in the presence of:

\_\_\_\_\_  
Authorised Representative  
(St John Ambulance Western Australia)

\_\_\_\_\_  
Signature (Authorised Representative)

\_\_\_\_\_  
Witness  
(St John Ambulance Western Australia)

\_\_\_\_\_  
Signature (Witness)

Agreed to by the **Narrogin Flying Club (INC)**  
in the presence of:

\_\_\_\_\_  
President (Narrogin Flying Club)

\_\_\_\_\_  
Signature (President, Narrogin Flying Club)

\_\_\_\_\_  
Secretary (Narrogin Flying Club)

\_\_\_\_\_  
Signature (Secretary, Narrogin Flying Club)

Annexure 1 – Sketch of Premises (St John Ambulance Western Australia Ltd) Date 15 July 2021



Annexure 1 – Sketch of Premises (Narrogin Flying Club INC) Date 15 July 2021



Standard Community Lease Precedent

# Lease Narrogin Airport

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Shire of Narrogin

St John Ambulance Western Australia Ltd



**McLEODS**

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: NG:NARR:41868

# Disclaimer

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This document has been prepared as a template for the Shire of Narrogin (**Shire**).

McLeods cannot be held responsible for any errors of the Shire in preparing this document.

If something arises which is not addressed in the template then we advise the Shire to contact us to seek advice.



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# Details

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## Parties

### Shire of Narrogin

of PO Box 1145, Narrogin, Western Australia  
(Lessor)

### St John Ambulance Western Australia Ltd

of PO Box 183, Belmont Western Australia 6984  
ACN 165 969 406  
(Lessee)

## Background

- A The Lessor is registered as the proprietor of the Land
- B The Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

## Agreed terms

---

### 1. Definitions

In this Lease, unless otherwise required by the context or subject matter:

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 4** of the Schedule;

**Contaminated Sites Act** means the *Contaminated Sites Act 2003 (WA)*;

**CPI** means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

**DER** means the Department of Water and Environmental Regulation of Western Australia;

**Environmental Contamination** has the same meaning as the word “contaminated” in the Contaminated Sites Act;

**EPA** means the Environment Protection Agency of Western Australia;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

**Further Term** means each further term specified in **Item 3** of the Schedule;

**Good Repair** means good and substantial tenantable repair and in clean, good working order and condition;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee’s Agents** includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a);

**Lessee’s Covenants** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

**Lessor’s Covenants** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be observed and performed by the Lessor;

**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 5** of the Schedule;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years specified in **Item 2** of the Schedule and any Further Term; and

**Termination** means expiry by effluxion of time or sooner determination of the Term or any period of holding over.

## 2. Interpretation

In this Lease, unless expressed to the contrary:

- (a) words importing:
  - (i) the singular includes the plural and vice versa; and



- (ii) a gender or genders include each other gender;
- (b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;
- (c) a reference to:
  - (i) a natural person includes a body corporate or local government;
  - (ii) a body corporate or local government includes a natural person;
  - (iii) a professional body includes a successor to or substitute for that body;
  - (iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
  - (v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
  - (vi) a right includes a benefit, remedy, discretion, authority or power;
  - (vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
  - (viii) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to:
    - (A) both express and implied provisions; and
    - (B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
  - (ix) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
  - (x) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
  - (xi) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (d) the covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
  - (i) covenants not to permit that act or thing to be done or omitted to be done by a Lessee's Agent; and
  - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and

- (f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

### 3. Minister for Lands Consent

This Lease is **not** subject to and conditional on the prior approval of the Minister for Lands under the *Land Administration Act 1997*.

### 4. Grant of lease

The Lessor leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

### 5. Quiet enjoyment

Except as provided in the Lease, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

### 6. Rent and other payments

The Lessee covenants with the Lessor:

#### 6.1 Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

#### 6.2 Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
  - (a) local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal;
  - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
  - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
  - (d) land tax and metropolitan regional improvement tax on a single ownership basis;
  - (e) premiums, excess and other costs arising from the insurance obtained by the Lessor pursuant to **clause 8.2**. For the avoidance of doubt, the parties agree:



- (i) that if such premium or cost does not include a separate assessment or identification of the Premises or the Land, the Lessee must pay a proportionate part of such premium or cost determined by the Lessor acting reasonably; and
  - (ii) such insurance will include insurance for the full replacement value of buildings; and
  - (f) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6.2(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

### 6.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

### 6.4 Costs

- (1) To pay to the Lessor on demand:
- (a) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
  - (b) all registration fees in connection with this Lease; and
  - (c) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (2) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
- (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (b) any breach of covenant by the Lessee or the Lessee's Agents;
  - (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
  - (d) any work done at the Lessee's request; and
  - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6.4** or any matter arising out of this Lease.

### 6.5 Accrual of amounts payable

Amounts Payable accrue on a daily basis.

## 7. Rent Review

### 7.1 Rent to be Reviewed

The Rent will be reviewed on and from each Rent Review Date to determine the Rent to be paid by the Lessee until the next Rent Review Date. Not applicable for the duration of this lease.

### 7.2 Methods of Review

The review will be either based on CPI or a Market Review. The basis for each rent review is as identified for each Rent Review Date in **Item 6** of the Schedule.

### 7.3 CPI Review

A rent review based on CPI will increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Rent Review Date. If there is a decrease in CPI having regard to the relevant CPI publications the Rent payable from the relevant Rent Review Date will be the same as the Rent payable during the immediately preceding period. Should the CPI be discontinued or suspended at any time or its method of computation substantially altered, the parties shall endeavour to agree upon the substitution of the CPI with an equivalent index, or failing agreement by the parties, the substitution shall be made by a Valuer appointed in accordance with **clause 7.4**.

### 7.4 Market Rent Review

- (1) A rent review based on market rent will establish the current market rent for the Premises (which will not be less than the Rent payable in the period immediately preceding the Rent Review Date) by agreement between the parties and failing agreement, will be determined in accordance with the following provisions.
- (2) If agreement as to the substitution of the CPI with an equivalent index for the Premises is not reached at least one (1) month prior to the relevant Rent Review Date then the current market rent for the Premises will be determined at the expense of the Lessee by a valuer (**Valuer**) licensed under the Land Valuers Licensing Act 1978, to be appointed, at the request of either party, by the President for the time being of the Australian Property Institute (Western Australian Division) (or if such body no longer exists, such other body which is then substantially performing the functions performed at the Commencement Date by that Institute).
- (3) The Valuer will act as an expert and not as an arbitrator and his or her decision will be final and binding on the parties. The parties will be entitled to make submissions to the Valuer.
- (4) In this **clause 7**, "current market rent" means the rent obtainable for the Premises in a free and open market if the Premises was unoccupied and offered for rental for the use for which the Premises is permitted pursuant to this Lease and on the same terms and conditions contained in this Lease, BUT will not include:
  - (a) any improvements made or effected to the Premises by the Lessee; and
  - (b) any rent free periods, discounts or other rental concessions.

### 7.5 Rent will not decrease

Notwithstanding the provisions in this clause, the Rent payable from any Rent Review based on CPI Review will not be less than the Rent payable in the period immediately preceding such Rent Review Date.



## 7.6 Lessor's right to review

The Lessor may institute a rent review notwithstanding the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined shall date back to and be payable from the Rent Review Date for which such review is made.

## 8. Insurance

### 8.1 Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

### 8.2 Lessee May be Required to Pay Excess on Insurances

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause** Error! Reference source not found..

## 9. Indemnity

### 9.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

### 9.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor, or brought, maintained or made against the Lessor, in respect of:

- (a) any loss whatsoever (including loss of use);
- (b) injury or damage of, or to, any kind of property or thing; and
- (c) the death of, or injury suffered by, any person,

caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:

- (i) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
- (ii) any work carried out by or on behalf of the Lessee on the Premises;

- (iii) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
- (iv) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents;
- (v) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
- (vi) an act or omission of the Lessee.

### 9.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 9.2** will be reduced by the extent of such payment.
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

### 9.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

### 9.5 Release

(1) The Lessee:

- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
- (b) releases to the full extent permitted by law, the Lessor from:
  - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
  - (ii) loss of or damage to the Premises or personal property of the Lessee; and
  - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

(2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.



## 10. Limit of Lessor's liability

### 10.1 No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

### 10.2 Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

## 11. Maintenance, repair and cleaning

### 11.1 Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) and Appurtenances in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
  - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
  - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
  - (a) any electrical fittings and fixtures;
  - (b) any plumbing;
  - (c) any air-conditioning fittings and fixtures;
  - (d) any gas fittings and fixtures,in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) The Lessee must take such reasonable action as is necessary to:
  - (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and
  - (b) rectify or otherwise ameliorate,the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

## **11.2 Cleaning**

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

## **11.3 Repair**

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

## **11.4 Responsibility for Securing the Premises**

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

## **11.5 Maintain surroundings**

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (2) The Lessee agrees that any pruning of trees must be undertaken by a qualified tree surgeon.
- (3) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (4) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (5) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

## **11.6 Lessor's Fixtures and Fittings**

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

## **11.7 Pest control**

The Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

## **11.8 Painting**

- (1) Painting on internal surfaces of buildings will be as required by the lessee. External surfaces of buildings or other lessee assets, not limited to those in view of any person visiting the Narrogin Airport, shall be kept well presented.
- (2) All painting carried out on the Premises must:
  - (a) do so in a proper manner using good quality materials;
  - (b) have the colour and quality of the materials approved in writing by the Lessor before the work commences;
  - (c) comply will all reasonable directions given or requests made by the Lessor; and



(d) be finished in a proper and workmanlike manner.

## **11.9 Drains**

- (1) The Lessee must keep and maintain the waste pipes drains and conduits originating in the Premises or connected thereto in a clean clear and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.
- (2) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

## **12. Use**

### **12.1 Restrictions on use**

#### **(1) Generally**

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

#### **(2) No offensive or illegal acts**

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

#### **(3) No nuisance**

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

#### **(4) No dangerous substances**

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

#### **(5) No harm or stress**

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

**(6) No signs**

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

**(7) No smoking**

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

**(8) Consumption of alcohol**

The Lessee must not suffer or permit a person to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor.

**(9) Sale of Alcohol**

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.

**(10) Removal of rubbish**

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

**(11) No pollution**

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

**12.2 No warranty**

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

**12.3 Lessee to Observe Copyright**

In the event that the Lessee or any person sub-leasing, hiring, or in temporary occupation of the Premises provides, contracts for, or arranges for the performance, exhibition or display of any music or work of art the copyright of which is not vested in the Lessee or that person, the Lessee shall ensure that all obligations in regard to payment of copyright or licensing fees with the owner or licensor of the copyright are met before any such performance, exhibition or display is held.

**12.4 Premises Subject to Restriction**

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.



## 12.5 Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 12**.

## 13. Alcohol

### 13.1 Consumption of alcohol

The Lessee COVENANTS AND AGREES:

- (a) not to use or allow the Premises to be used for the consumption or sale of alcohol without first obtaining the written consent of the Lessor, and the Lessor shall determine any such application in its absolute discretion; and
- (b) that it shall not make an application for a licence or permit under the Liquor Control Act 1988 for the Premises, or apply for an amendment to a licence or permit it has been granted, without first obtaining the written consent of the Lessor.

### 13.2 Liquor licence

The Lessee COVENANTS AND AGREES that if a licence or permit is granted under the Liquor Control Act 1988 for the Premises it must:

- (a) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 15** shall apply;
- (b) comply with the requirements of the Harm Minimisation Policy (as amended from time to time) of the Department of Racing, Gaming & Liquor, which will require, without limitation the following:
  - (i) the development and implementation of a House Management Policy and Code of Conduct (as defined by the Harm Minimisation Policy) for the Premises, and such policies must be displayed in a prominent position on the Premises at all times; and
  - (ii) the development and implementation of a Management Plan (as defined by the Harm Minimisation Policy) for the Premises.
- (c) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit, including without limitation a copy of the House Management Policy, Code of Conduct and Management Plan (as defined by the Harm Minimisation Policy)) to the Lessor as soon as practicable after the date of grant; and
- (d) indemnify and keep indemnified the Lessor from and against any breach of the Liquor Control Act 1988, Health (Food Hygiene) Regulations 1993, Liquor Control Regulations 1989 or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

## 14. Minimise nuisance to neighbours

- (1) The Lessee must take all reasonable action to minimise and prevent disruption, nuisance and disturbance, particularly during and following social events held at the Premises.

- (2) The Lessee must comply with all reasonable conditions and directions that may be imposed by the Lessor from time to time in relation to the minimisation and prevention of disruption, nuisance and disturbance.

## 15. Alterations

### 15.1 Restriction

- (1) The Lessee must not without prior written consent:
- (a) (i) from the Lessor;
  - (ii) from any other person from whom consent is required under this Lease;
  - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
  - (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
  - (c) subject to the performance of the Lessee's obligations in **clause 11**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

### 15.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 15.1** the Lessor may:
- (a) consent subject to conditions; and
    - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
    - (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
  - (b) if the Lessor consents to any matter referred to in **clause 15.1**:
    - (i) the Lessor gives no warranty that the Lessor will issue any consents; approvals, authorities, permits or policies under any statute for such matters; and
    - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

### 15.3 Cost of Works

All works undertaken under this **clause 15** will be carried out at the Lessee's expense.

### 15.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or



- (b) permit the Lessor to carry out those other works at the Lessee's expense, in accordance with the Lessor's requirements.

## 16. Lessor's right of entry

### 16.1 Entry on Reasonable Notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
  - (i) at all reasonable times;
  - (ii) with or without workmen and others; and
  - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
  - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
  - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
  - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
  - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 16.1(b)(iv)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

### 16.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 16.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

## 17. Statutory obligations and notices

### 17.1 Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 12**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and

- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

## 17.2 Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor against:

- (a) failing to perform, discharge or execute any of the items referred to in **clause 17.1**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 17.1**.

## 18. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

## 19. Default

### 19.1 Events of Default

A default occurs if:

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association or company is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association or company rules in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for six month period; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

### 19.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 19.1** the Lessor may:



- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

### 19.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

### 19.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

### 19.5 Essential Terms

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **9** (Indemnity), **11** (Maintenance, Repair and Cleaning), **12** (Use), **26** (Assignment, Subletting and Charging) and **33** (Goods and Services Tax), is an essential term of this Lease but this clause **19.5** does not mean or imply that there are no other essential terms in this Lease.

### 19.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
  - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or

- (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 19.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 19.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

## 20. Damage or destruction of Premises

### 20.1 Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 1985* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the aware appears to have been overpaid.

### 20.2 Total Damage or Destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

## 21. Option to renew

If the Lessee at least one month, but not earlier than 12 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in:
  - (i) the payment of Amounts Payable; or
  - (ii) the performance or observance of the Lessee's Covenants,



the Lessor shall grant to the Lessee a lease for the Further Term at the Rent and on terms and conditions similar to this Lease other than this **clause 21** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

## 22. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

## 23. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

## 24. Yield up the premises

### 24.1 Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

### 24.2 Clause 24.1 to survive termination

The Lessee's obligation under **clause 24.1** will survive termination.

## 25. Removal of property from Premises

### 25.1 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

### 25.2 Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

## 26. Casual Hire of Premises

### 26.1 Casual Hire Not Applicable for this Lease, No Casual Hire out of the Premises required by the Lessee.

### 26.2 Lessee remains responsible for Premises at all times

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

## 27. Assignment, Subletting and Charging

### 27.1 No assignment or sub-letting without consent

The Lessee must not assign the leasehold estate in the Premises nor Sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

### 27.2 Lessor's Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or Sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
  - (i) the proposed assignee of a deed of assignment; or
  - (ii) the proposed sublessee of a deed of sublease,to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

### 27.3 Where sublessee is a community group

If the proposed sublessee is a community group, whether or not a body corporate or unincorporated, the Lessor may not require a deed of sublease under **clause 27.2(c)**.

### 27.4 Consents of Assignee Supplementary

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.



## 27.5 *Property Law Act 1969*

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

## 27.6 **Costs for assignment and sub-letting**

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
- (b) any consents required under this Lease or at law; and
- (c) all other matters relating to the proposed assignment or sub-letting,

whether or not the assignment or Sub-letting proceeds.

## 27.7 **No mortgage or charge**

The Lessee must not mortgage nor charge the Premises.

## 28. Disputes

### 28.1 **Referral of Dispute: Phase 1**

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**the Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**the Original Meeting**).

### 28.2 **Referral of Dispute: Phase 2**

In the event the dispute is not resolved in accordance with **clause 28.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

### 28.3 **Appointment of Arbitrator: Phase 3**

In the event the dispute is not resolved in accordance with **clause 28.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

### 28.4 **Payment of Amounts Payable to Date of Award**

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

## 29. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the Associations Incorporations Act 1987 or company rules without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

## 30. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

## 31. Right to terminate upon notice

- (1) Notwithstanding any other provision of this Lease, the Parties AGREE that the lessee may terminate this Lease for any reason upon six months written notice to the other party.
- (2) If this Lease is terminated in accordance with this clause, **clause 24** will apply.

## 32. Caveat

### 32.1 No absolute caveat

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

### 32.2 CEO & Lessor as attorney

In consideration of the Lessor having granted this Lease to the Lessee, the Lessee irrevocably appoints the Lessor and the CEO of the Lessor jointly and severally:

- (a) for the Term of this Lease;
- (b) for any holding over under this Lease; and
- (c) for a period of 6 months after Termination,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate:

- (d) a withdrawal of any absolute caveat lodged by or on behalf of the Lessee;
- (e) a withdrawal of any caveat lodged by or on behalf of the Lessee and not withdrawn on Termination; and
- (f) a surrender of the estate granted by this Lease,

and the costs of withdrawing any caveat or surrendering this Lease (including the Lessor's solicitor's costs and registration fees) will be borne by the Lessee.



### 32.3 Ratification

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.

### 32.4 Indemnity

The Lessee indemnifies the Lessor against:

- (a) any loss arising directly from any act done under this clause, and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under this clause.

## 33. Goods and services tax

### 33.1 Definitions

The following definitions apply for the purpose of this clause:

- (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

### 33.2 Lessee to pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (2) The Lessee must pay any increase referred to at **clause 33.2(1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

### 33.3 Consideration in Kind

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 33.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

- (1) No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

(2) Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

(3) Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

(4) Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

### 34. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

### 35. Additional Terms Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

### 36. *Commercial Tenancy Act*

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

### 37. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

### 38. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.



## 39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

## 40. Notice

### 40.1 Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

### 40.2 Service of notice

A Notice to a Party is deemed to be given or made:

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 40.1(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 40.1(b)**, on the second business day following the date of posting of the Notice.

### 40.3 Signing of notice

A Notice to a Party may be signed:

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;
- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

## 41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

## 42. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

## 43. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

## 44. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

## 45. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

## 46. Waiver

### 46.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

### 46.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

# Schedule

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## Item 1 Land and Premises

### Land

Portion of Lot 1 of 2202 Clayton Road Minigin on Diagram 43854, being the portion of the land comprised in Certificate of Title Volume 1338 Folio 763, as depicted in Annexure 1 in black and comprising approximately 367 sqm.

### Premises

No building/s present at the time of the signing of this lease. The intent of this lease is to construct a transfer station for St John Ambulance WA patients to be transferred to the Royal Flying Doctor Service. Any buildings will require the approval of the Lessor – Shire of Narrogin through the correct building application processes.

## Item 2 Term

Commencing on the commencement date of the Lease and expiring on 30 September 2040.

## Item 3 Further Term

Nil.

## Item 4 Commencement Date

When both parties (Lessor and Lessee) have signed this Lease and as per the Execution Date, displayed on the Signing page (P29).

## Item 5 Rent

One dollar per annum plus GST, payable on demand.

## Item 6 Rent Review

Not applicable.

## Item 7 Permitted purpose

St John Ambulance WA patient transfer and uses reasonably ancillary thereto.

## Item 8 Public liability insurance

Twenty million dollars (\$20,000,000.00).

## Item 9 Repainting Dates

As required so as future building/s are well presented.

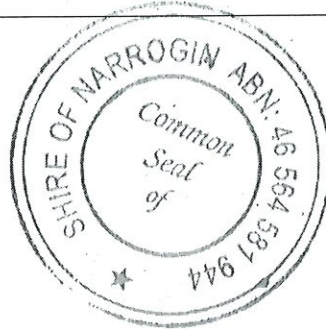
## Item 10 Additional terms and covenants

- a) The Lessee is to pay all outgoings including but not limited to all rates and refuse charges, emergency service levies (ESL) and utilities on the property;
- b) Notwithstanding clause (a) above;
  - i. The Council will consider exempting or waiving the local government's rates (not refuse) or ESL each year, pursuant to sections 6.26(2)(g) and 6.47 of the Local Government Act 1995.
- c) The fixed building assets on the property being insured by the Shire of Narrogin and the Lessee is being required to reimburse the Shire for that expense;
- d) The Lessors Building Surveyor or appointed agents or shall, at least on an annual basis (in conjunction with the lessee) inspect all leased buildings and land to ascertain their state of maintenance pursuant to the Lease to determine the priority future and long term maintenance to be undertaken by either party pursuant to the Lease.



# Signing page

EXECUTED 7<sup>th</sup> JULY 2020



THE COMMON SEAL of THE SHIRE OF NARROGIN was hereunto affixed in the presence of:

Handwritten signature of Leigh Ballard.

\_\_\_\_\_  
President

LEIGH BALLARD

\_\_\_\_\_  
(Print Full Name)

Ag / [Handwritten Signature]  
Chief Executive Officer

AZHAR AWANG

\_\_\_\_\_  
(Print Full Name)

EXECUTED by St John Ambulance Western Australia Ltd (ACN 165 969 406) under delegated authority by its Authorised Representative:

Handwritten signature of Michelle Fyfe.

\_\_\_\_\_  
Authorised Representative (Signature)

Michelle Fyfe  
Name of Authorised Representative (Print)

Handwritten signature of Stella Clack.

\_\_\_\_\_  
Witness (Signature)

Stella Clack  
Name of Witness (Print)

Standard Community Lease Precedent

# Lease Narrogin Airport

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Shire of Narrogin

Narrogin Flying Club (INC)



**McLEODS**

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: NG:NARR:41868



# Disclaimer

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This document has been prepared as a template for the Shire of Narrogin (**Shire**).

McLeods cannot be held responsible for any errors of the Shire in preparing this document.

If something arises which is not addressed in the template then we advise the Shire to contact us to seek advice.

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# Details

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## Parties

### Shire of Narrogin

of PO Box 1145, Narrogin, Western Australia  
(Lessor)

### Narrogin Flying Club (INC)

of P.O. Box 79 Narrogin 6312 Western Australia  
(Lessee)

## Background

- A The Lessor is registered as the proprietor of the Land
- B The Lessor has agreed to lease and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

## Agreed terms

---

### 1. Definitions

In this Lease, unless otherwise required by the context or subject matter:

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 4** of the Schedule;

**Contaminated Sites Act** means the *Contaminated Sites Act 2003 (WA)*;

**CPI** means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

**DWER** means the Department of Water and Environmental Regulation of Western Australia;

**Environmental Contamination** has the same meaning as the word “contaminated” in the Contaminated Sites Act;

**EPA** means the Environment Protection Agency of Western Australia;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

**Further Term** means each further term specified in **Item 3** of the Schedule;

**Good Repair** means good and substantial tenantable repair and in clean, good working order and condition;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee’s Agents** includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a);

**Lessee’s Covenants** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

**Lessor’s Covenants** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be observed and performed by the Lessor;

**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 5** of the Schedule;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years specified in **Item 2** of the Schedule and any Further Term; and

**Termination** means expiry by effluxion of time or sooner determination of the Term or any period of holding over.

## 2. Interpretation

In this Lease, unless expressed to the contrary:

- (a) words importing:
  - (i) the singular includes the plural and vice versa; and



- (ii) a gender or genders include each other gender;
- (b) if a word or phrase is assigned a particular meaning, other grammatical forms of that word or phrase have a corresponding meaning;
- (c) a reference to:
  - (i) a natural person includes a body corporate or local government;
  - (ii) a body corporate or local government includes a natural person;
  - (iii) a professional body includes a successor to or substitute for that body;
  - (iv) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
  - (v) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
  - (vi) a right includes a benefit, remedy, discretion, authority or power;
  - (vii) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
  - (viii) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to:
    - (A) both express and implied provisions; and
    - (B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
  - (ix) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
  - (x) anything (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
  - (xi) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (d) the covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
  - (i) covenants not to permit that act or thing to be done or omitted to be done by a Lessee's Agent; and
  - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (e) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and

- (f) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

### 3. Minister for Lands Consent – N/A

This Lease is **not** subject to the prior approval of the Minister for Lands under the *Land Administration Act 1997*.

### 4. Grant of lease

The Lessor leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

### 5. Quiet enjoyment

Except as provided in the Lease, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

### 6. Rent and other payments

The Lessee covenants with the Lessor:

#### 6.1 Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

#### 6.2 Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
  - (a) local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal;
  - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
  - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
  - (d) land tax and metropolitan regional improvement tax on a single ownership basis;
  - (e) premiums, excess and other costs arising from the insurance obtained by the Lessor pursuant to **clause 8.2**. For the avoidance of doubt, the parties agree:



- (i) that if such premium or cost does not include a separate assessment or identification of the Premises or the Land, the Lessee must pay a proportionate part of such premium or cost determined by the Lessor acting reasonably; and
  - (ii) such insurance will include insurance for the full replacement value of buildings; and
  - (f) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6.2(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

### 6.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

### 6.4 Costs

- (1) To pay to the Lessor on demand:
- (a) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
  - (b) all registration fees in connection with this Lease; and
  - (c) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (2) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
- (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (b) any breach of covenant by the Lessee or the Lessee's Agents;
  - (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
  - (d) any work done at the Lessee's request; and
  - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6.4** or any matter arising out of this Lease.

### 6.5 Accrual of amounts payable

Amounts Payable accrue on a daily basis.

## 7. Rent Review

### 7.1 Rent to be Reviewed

The Rent will be reviewed on and from each Rent Review Date to determine the Rent to be paid by the Lessee until the next Rent Review Date.

### 7.2 Methods of Review

The review will be either based on CPI or a Market Review. The basis for each rent review is as identified for each Rent Review Date in **Item 6** of the Schedule.

### 7.3 CPI Review

A rent review based on Perth CPI will increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Rent Review Date. If there is a decrease in CPI having regard to the relevant CPI publications the Rent payable from the relevant Rent Review Date will be the same as the Rent payable during the immediately preceding period. Should the CPI be discontinued or suspended at any time or its method of computation substantially altered, the parties shall endeavour to agree upon the substitution of the CPI with an equivalent index, or failing agreement by the parties, the substitution shall be made by a Valuer appointed in accordance with **clause 7.4**.

### 7.4 Market Rent Review

- (1) A rent review based on market rent will establish the current market rent for the Premises (which will not be less than the Rent payable in the period immediately preceding the Rent Review Date) by agreement between the parties and failing agreement, will be determined in accordance with the following provisions.
- (2) If agreement as to the substitution of the CPI with an equivalent index for the Premises is not reached at least one (1) month prior to the relevant Rent Review Date then the current market rent for the Premises will be determined at the expense of the Lessee by a valuer (**Valuer**) licensed under the Land Valuers Licensing Act 1978, to be appointed, at the request of either party, by the President for the time being of the Australian Property Institute (Western Australian Division) (or if such body no longer exists, such other body which is then substantially performing the functions performed at the Commencement Date by that Institute).
- (3) The Valuer will act as an expert and not as an arbitrator and his or her decision will be final and binding on the parties. The parties will be entitled to make submissions to the Valuer.
- (4) In this **clause 7**, "current market rent" means the rent obtainable for the Premises in a free and open market if the Premises was unoccupied and offered for rental for the use for which the Premises is permitted pursuant to this Lease and on the same terms and conditions contained in this Lease, BUT will not include:
  - (a) any improvements made or effected to the Premises by the Lessee; and
  - (b) any rent free periods, discounts or other rental concessions.

### 7.5 Rent will not decrease

Notwithstanding the provisions in this clause, the Rent payable from any Rent Review based on CPI Review will not be less than the Rent payable in the period immediately preceding such Rent Review Date.



## 7.6 Lessor's right to review

The Lessor may institute a rent review notwithstanding the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined shall date back to and be payable from the Rent Review Date for which such review is made.

## 8. Insurance

### 8.1 Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being:

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) insurance against all risks as the Lessor may require, of all plate glass windows, doors and display show cases forming part of or within the Premises for a sum which is not less than its full insurable value;
- (c) insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary;
- (d) employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or on the Premises; and
- (e) any other policy of insurance which the Lessor may reasonably require or specify from time to time.

### 8.2 Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks and the Lessee will reimburse the Lessor for any premiums, excess or other costs arising therefrom.

### 8.3 Details and receipts

In respect of the insurances required by **clause 8.1** the Lessee must:

- (a) upon renewal of any insurance policy immediately forward to the Lessor copies of Certificates of Currency and details of the insurances as held by the Lessee;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and

- (c) notify the Lessor immediately:
  - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
  - (ii) when a policy of insurance is cancelled.

#### **8.4 Lessee May be Required to Pay Excess on Insurances**

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 8.1** and **clause 8.2**.

#### **8.5 Not to invalidate**

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might:

- (a) render any insurance effected under **clause 8.1** and **clause 8.2** on the Premises, or any adjoining premises, void or voidable; or
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

#### **8.6 Report**

Each Party must report to the other promptly in writing and in an emergency verbally:

- (a) any damage to the Premises of which they are or might be aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

#### **8.7 Settlement of claim** (Not applicable for public liability/premises liability insurance)

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **clause 8.1** and **clause 8.2**.

#### **8.8 Lessor as attorney** (Not applicable for public liability/premises liability insurance)

The Lessee irrevocably appoints the Lessor as the Lessee's attorney during the Term:

- (a) in respect to all matters and questions which may arise in relation to any insurances required by **clause 8.1** and **clause 8.2**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society or person liable to pay the insurance money as are payable for the risks covered by the insurances required by **clause 8.1** and **clause 8.2**;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of absolute owner.



## 9. Indemnity

### 9.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

### 9.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor, or brought, maintained or made against the Lessor, in respect of:
  - (a) any loss whatsoever (including loss of use);
  - (b) injury or damage of, or to, any kind of property or thing; and
  - (c) the death of, or injury suffered by, any person,

caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:

- (i) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
- (ii) any work carried out by or on behalf of the Lessee on the Premises;
- (iii) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
- (iv) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents. It is noted that the underground fuel tanks are outside of the leased area. These tanks are an asset of the lessor and not a liability of the lessee. It is recognised that the lessee uses the underground fuel tanks and will carry out any required maintenance on them whilst using them;
- (v) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
- (vi) an act or omission of the Lessee.

### 9.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 9.2** will be reduced by the extent of such payment.
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.



#### **9.4 No indemnity for Lessor's negligence**

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

#### **9.5 Release**

(1) The Lessee:

- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
- (b) releases to the full extent permitted by law, the Lessor from:
  - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
  - (ii) loss of or damage to the Premises or personal property of the Lessee; and
  - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

(2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

### **10. Limit of Lessor's liability**

#### **10.1 No liability for loss on Premises**

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

#### **10.2 Limit on liability for breach of Lessor's covenants**

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

### **11. Maintenance, repair and cleaning**

#### **11.1 Generally**

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) and Appurtenances in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:

- (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
  - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing, repairing or cleaning:
- (a) any electrical fittings and fixtures;
  - (b) any plumbing;
  - (c) any air-conditioning fittings and fixtures;
  - (d) any gas fittings and fixtures,
- in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) The Lessee must take such reasonable action as is necessary to:
- (a) prevent, if it has occurred as a result of the Lessee's use of the Premises; and
  - (b) rectify or otherwise ameliorate,
- the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

## 11.2 Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

## 11.3 Repair

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

## 11.4 Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

## 11.5 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings, including but not limited to any flora, gardens, lawns, shrubs, hedges and trees.
- (2) The Lessee agrees that any pruning of trees must be undertaken by a qualified tree surgeon.



- (3) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (4) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (5) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

#### **11.6 Lessor's Fixtures and Fittings**

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

#### **11.7 Pest control**

The Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

#### **11.8 Painting**

Painting on internal surfaces of buildings will be as required by the lessee. Current painted external surfaces of buildings or other lessee assets, not limited to those in view of any person visiting the Narrogin Airport, shall be kept well presented. All costs for painting on internal and external surfaces will be borne by the lessee.

- (1) All painting carried out on the Premises must:
  - (a) be done in a proper manner using good quality materials;
  - (b) have the colour and quality of the materials approved in writing by the Lessor before the work commences;
  - (c) comply with all reasonable directions given or requests made by the Lessor; and
  - (d) be finished in a proper and workmanlike manner.

#### **11.9 Drains**

- (1) The Lessee must keep and maintain the waste pipes drains and conduits originating in the Premises or connected thereto in a clean clear and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.
- (2) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

### **12. Use**

#### **12.1 Restrictions on use**

##### **(1) Generally**

The Lessee must not and must not suffer or permit a person to:

- (a) use the Premises or any part of it for any purpose other than the Permitted Purpose; or

- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

**(2) No offensive or illegal acts**

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

**(3) No nuisance**

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises anything which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

**(4) No dangerous substances**

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions:

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

**(5) No harm or stress**

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

**(6) No signs**

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

**(7) No smoking**

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

**(8) Consumption of alcohol – See 13**

**(9) Sale of Alcohol**

The Lessee may sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.



**(10) Removal of rubbish**

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

**(11) No pollution**

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

**12.2 No warranty**

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

**12.3 Lessee to Observe Copyright**

In the event that the Lessee or any person sub-leasing, hiring, or in temporary occupation of the Premises provides, contracts for, or arranges for the performance, exhibition or display of any music or work of art the copyright of which is not vested in the Lessee or that person, the Lessee shall ensure that all obligations in regard to payment of copyright or licensing fees with the owner or licensor of the copyright are met before any such performance, exhibition or display is held.

**12.4 Premises Subject to Restriction**

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

**12.5 Indemnity for Costs**

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 12**.

**13. Alcohol**

**13.1 Consumption of alcohol**

- (a) See 12.1.9

**13.2 Liquor licence**

The Lessee COVENANTS AND AGREES that if a licence or permit is granted under the Liquor Control Act 1988 for the Premises it must:

- (a) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 15** shall apply;
- (b) comply with the requirements of the Harm Minimisation Policy (as amended from time to time) of the Department of Racing, Gaming & Liquor, which will require, without limitation the following:

- (i) the development and implementation of a House Management Policy and Code of Conduct (as defined by the Harm Minimisation Policy) for the Premises, and such policies must be displayed in a prominent position on the Premises at all times; and
  - (ii) the development and implementation of a Management Plan (as defined by the Harm Minimisation Policy) for the Premises.
- (c) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit, including without limitation a copy of the House Management Policy, Code of Conduct and Management Plan (as defined by the Harm Minimisation Policy)) to the Lessor as soon as practicable after the date of grant; and
  - (d) indemnify and keep indemnified the Lessor from and against any breach of the Liquor Control Act 1988, Health (Food Hygiene) Regulations 1993, Liquor Control Regulations 1989 or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

## 14. Minimise nuisance to neighbours

- (1) The Lessee must take all reasonable action to minimise and prevent disruption, nuisance and disturbance to surrounding residential premises, particularly during and following social events held at the Premises.
- (2) The Lessee must comply with all reasonable conditions and directions that may be imposed by the Lessor from time to time in relation to the minimisation and prevention of disruption, nuisance and disturbance to surrounding residential premises.

## 15. Alterations

### 15.1 Restriction

- (1) The Lessee must not without prior written consent:
  - (a) (i) from the Lessor;
  - (ii) from any other person from whom consent is required under this Lease;
  - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
  - (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
  - (c) subject to the performance of the Lessee's obligations in **clause 11**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

### 15.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 15.1** the Lessor may:
  - (a) consent subject to conditions; and
    - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and



- (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
- (b) if the Lessor consents to any matter referred to in **clause 15.1**:
  - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
  - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

### 15.3 Cost of Works

All works undertaken under this **clause 15** will be carried out at the Lessee's expense.

### 15.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or
  - (b) permit the Lessor to carry out those other works at the Lessee's expense,
- in accordance with the Lessor's requirements.

## 16. Lessor's right of entry

### 16.1 Entry on Reasonable Notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
  - (i) at all reasonable times;
  - (ii) with or without workmen and others; and
  - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
  - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
  - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
  - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and



- (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 16.1(b)(iii)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

## **16.2 Costs of Rectifying Breach**

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 16.1(b)(iii)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

## **17. Statutory obligations and notices**

### **17.1 Comply with Statutes**

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 12**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

### **17.2 Indemnity if Lessee Fails to Comply**

The Lessee indemnifies the Lessor against:

- (a) failing to perform, discharge or execute any of the items referred to in **clause 17.1**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 17.1**.

## **18. Report to Lessor**

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

## 19. Default

### 19.1 Events of Default

A default occurs if:

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for six month period; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

### 19.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 19.1** the Lessor may:

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

### 19.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.



#### 19.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

#### 19.5 Essential Terms

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **9** (Indemnity), **11** (Maintenance, Repair and Cleaning), **12** (Use), **26** (Assignment, Subletting and Charging) and **33** (Goods and Services Tax), is an essential term of this Lease but this clause **19.5** does not mean or imply that there are no other essential terms in this Lease.

#### 19.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
  - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
  - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 19.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 19.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

## 20. Damage or destruction of Premises

### 20.1 Abatement of Rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part thereof (according to the nature and extent of the damage) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 1985* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award whereupon the Lessor will refund to the Lessee any Rent which according to the aware appears to have been overpaid.

### 20.2 Total Damage or Destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may by notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this lease. The term will terminate upon such notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

## 21. Option to renew

The Lessee, at least three months, but not earlier than 12 months, prior to the date for commencement of the Further Term, may apply in writing to the Lessor, a request to grant the Further Term if:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the request in:
  - (i) the payment of Amounts Payable; or
  - (ii) the performance or observance of the Lessee's Covenants.

The Lessor shall consider the written request from the Lessee of a lease for the Further Term at the Rent and on terms and conditions similar to this Lease other than this **clause 21** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

The lessor must advise the lessee in writing within 42 days of the lessee's written request of the lessor's intent to grant the further term or decline it.

## 22. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.



## 23. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

## 24. Yield up the premises

### 24.1 Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

### 24.2 Clause 24.1 to survive termination

The Lessee's obligation under **clause 24.1** will survive termination.

## 25. Removal of property from Premises

### 25.1 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee.

### 25.2 Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

## 26. Casual Hire of Premises

### 26.1 Casual Hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED:
  - (a) such use is consistent at all times with the Permitted Purpose;
  - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
  - (c) the Lessee obtains the prior written consent for any hire arrangements, which consent may be withheld by the Lessor in its absolute discretion.
- (2) For the purposes of this Lease, "casual hire" means any hire of the Premises by the Lessee to a third party for a period of no more than 48 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.

## **26.2 Lessee remains responsible for Premises at all times**

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

## **27. Assignment, Subletting and Charging**

### **27.1 No assignment or sub-letting without consent**

The Lessee must not assign the leasehold estate in the Premises nor Sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

### **27.2 Lessor's Consent to Assignment and Sub-letting**

Provided all parties whose consent is required, under this Lease or at law, to an assignment or Sub-letting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or Sub-letting of the leasehold estate created by this Lease if:

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by:
  - (i) the proposed assignee of a deed of assignment; or
  - (ii) the proposed sublessee of a deed of sublease,to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

### **27.3 Where sublessee is a community group**

If the proposed sublessee is a community group, whether or not a body corporate or unincorporated, the Lessor may not require a deed of sublease under **clause 27.2(c)**.

### **27.4 Consents of Assignee Supplementary**

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

### **27.5 Property Law Act 1969**

Sections 80 and 82 of the *Property Law Act 1969* are excluded.



## 27.6 Costs for assignment and sub-letting

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to:

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
- (b) any consents required under this Lease or at law; and
- (c) all other matters relating to the proposed assignment or sub-letting,

whether or not the assignment or Sub-letting proceeds.

## 27.7 No mortgage or charge

The Lessee must not mortgage nor charge the Premises.

# 28. Disputes

## 28.1 Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**the Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**the Original Meeting**).

## 28.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 28.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

## 28.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 28.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

## 28.4 Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid



## 29. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the Associations Incorporations Act 1987 without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

## 30. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

## 31. Right to terminate upon notice

- (1) Notwithstanding any other provision of this Lease, the Parties AGREE that the lessee may terminate this Lease for any reason upon six months written notice to the lessor.
- (2) The lessor may give 6 months written notice of termination to the lessee under the following circumstances:
  - a) Unpaid financials of any kind as detailed in this lease for a period of three years
  - b) Gross misconduct or negligence from the lessee or its associated parties using the leased area, that result in repeated complaints, breaking of the law or in any way reflects negatively directly or indirectly on the lessor and or may cause injury or damage to persons or property in or outside the leased area
- (3) If this Lease is terminated in accordance with this clause, **clause 24** will apply.

## 32. Caveat

### 32.1 No absolute caveat

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

### 32.2 CEO & Lessor as attorney

In consideration of the Lessor having granted this Lease to the Lessee, the Lessee irrevocably appoints the Lessor and the CEO of the Lessor jointly and severally:

- (a) for the Term of this Lease;
- (b) for any holding over under this Lease; and
- (c) for a period of 6 months after Termination,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate:

- (d) a withdrawal of any absolute caveat lodged by or on behalf of the Lessee;

- (e) a withdrawal of any caveat lodged by or on behalf of the Lessee and not withdrawn on Termination; and
- (f) a surrender of the estate granted by this Lease,

and the costs of withdrawing any caveat or surrendering this Lease (including the Lessor's solicitor's costs and registration fees) will be borne by the Lessee.

### 32.3 Ratification

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.

### 32.4 Indemnity

The Lessee indemnifies the Lessor against:

- (a) any loss arising directly from any act done under this clause, and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under this clause.

## 33. Goods and services tax

### 33.1 Definitions

The following definitions apply for the purpose of this clause:

- (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

### 33.2 Lessee to pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (2) The Lessee must pay any increase referred to at **clause 33.2(1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.



### 33.3 Consideration in Kind

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 33.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

(1) No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

(2) Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

(3) Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

(4) Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

### 34. No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

### 35. Additional Terms Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

### 36. *Commercial Tenancy Act*

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

## 37. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

## 38. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

## 39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

## 40. Notice

### 40.1 Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

### 40.2 Service of notice

A Notice to a Party is deemed to be given or made:

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 40.1(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 40.1(b)**, on the second business day following the date of posting of the Notice.

### 40.3 Signing of notice

A Notice to a Party may be signed:

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;
- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.



## 41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

## 42. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

## 43. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

## 44. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

## 45. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

## 46. Waiver

### 46.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

### 46.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

# Schedule

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## Item 1 Land and Premises

### Land

Portion of Lot 1 of 2202 Clayton Road Minigin on Diagram 43854 being the portion of the land comprised in Certificate of Title Volume 1338 Folio 763 as depicted in Annexure 1.

### Premises

That part of the Land depicted on the plan annexed hereto as **Annexure 1**, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term. Total estimated square metres: 9,102.

## Item 2 Term

21 years, nine (9) months, commencing on 1 January 2019 and expiring on 30 September 2040

## Item 3 Further Term

Nil

## Item 4 Commencement Date

1 January 2019

## Item 5 Rent

\$350.00 plus GST payable annually in advance.

## Item 6 Rent Review

Perth CPI Rent Reviews are on each anniversary of the Commencement Date, March quarter.

## Item 7 Permitted purpose

Aviation and uses reasonably ancillary thereto.

## Item 8 Public liability insurance

Ten million dollars (\$10,000,000.00).

## Item 9 Repainting Dates

See Clause 11.8



## Item 10 Additional terms and covenants

It is recognised that the ST John Ambulance Service use the enclosed parking bay on the Western end of the club rooms for patient transfer to the Royal Flying Doctor Service. The lessee will continue this arrangement with ST John Ambulance on condition that ST John Ambulance maintain this area or toilets if used or club rooms if used in a tidy and clean condition with all rubbish generated from ST John Ambulance removed by them in a timely manner.

The leased area does not include the fuel piping and underground fuel storage tanks, water tank and small shed. These assets will be accessible and to be shared between the lessee (Narrogin Flying Club) and the adjoining lessee (Narrogin Gliding Club) inclusive of the shared responsibility for maintenance, upkeep and the required licensing and compliance of the fuel tanks.

# Signing page

EXECUTED 18 March 2019

THE COMMON SEAL of the SHIRE OF NARROGIN was hereunto affixed in the presence of:



[Signature]  
President

LEIGH BAUNES  
(Print Full Name)

[Signature]  
Chief Executive Officer

DALE SIMONS  
(Print Full Name)

THE COMMON SEAL of the NARROGIN FLYING CLUB (INC) was hereunto affixed pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-



[Signature]  
Office Holder Sign

[Signature]  
Office Holder Sign

Hamprey Pollock LEACH  
Name:

DOUGLAS JOHN HARRINGTON  
Name:

5 BARRETT ST. MARGARET RIVER WA 6285  
Address:

62 CONCKER RD MINSINGA 6312  
Address:

PRESIDENT NARROGIN FLYING CLUB INC  
Office Held:

SECRETARY  
Office Held:

# NARROGIN FLYING CLUB Inc

PO Box 79 NARROGIN 6312 | 0409104067 | narroginflying@gmail.com

Shire of Narrogin  
PO Box 1145  
NARROGIN WA 6312

Dear Sir/Madam

The Narrogin Flying Club have agreed to a boundary extension on the St John Ambulance lease at the Narrogin Airport.

The boundary extension will be:

- Extend eastern boundary 10m east
- Extend northern boundary 2m north
- Extend lower part of western boundary 2m west

The full extended area is 266.6m.

Yours sincerely



Rod Slater  
Treasurer / Secretary  
Narrogin Flying Club  
14 July 2021

## Josh Pomykala

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**Subject:** FW: St John Lease Extension Attn: Josh Pomykala  
**Attachments:** Lease Boundary Extension.pdf

Hi Josh

The St John Ambulance Narrogin Sub centre respectfully request a boundary extension to our lease at the Narrogin Airport. The requested boundary extension is shown in red on the attached plan. As discussed at our recent site visit, the boundary extension is for the installation of septic tanks and the provision of maintenance access for the RFDS Patient Transfer Facility.

We have had a site meeting with representatives of the Narrogin Flying Club and have fully briefed them on the project. Please find below the email sent from the President of the Narrogin Flying Club, Mr Don Briggs granting approval for the lease boundary extension.

If you require any further information please do not hesitate to contact me.

Kind regards  
Grant Hansen  
Volunteer Ambulance Officer  
Project Manager  
0467 934 625

**From:** Narrogin FlyingClub <[narroginflying@gmail.com](mailto:narroginflying@gmail.com)>  
**Date:** 8 July 2021 at 5:05:22 pm AWST  
**To:** HANSEN Grant <[Grant.Hansen@dfes.wa.gov.au](mailto:Grant.Hansen@dfes.wa.gov.au)>  
**Subject:** Fwd: St John Lease Extension

**CAUTION:** This email originated from outside of DFES. Do not click links or open attachments unless you recognise the sender and know the content is safe.

**From:** Narrogin FlyingClub <[narroginflying@gmail.com](mailto:narroginflying@gmail.com)>  
**Date:** Thu, Jul 8, 2021 at 3:34 PM  
**Subject:** Re: St John Lease Extension

G'day Grant

We thank you for your email requesting an extension to your organisation's lease. After consulting with the Flying Club Committee, I wish to advise that the Narrogin Flying Club has agreed to the removal of some of our leased land to be taken up by your organisation with their lease agreement with the Shire of Narrogin as detailed on your plans submitted with the email. We also

thank you for meeting with us and giving a detailed explanation of the project and bringing us up to date with the present progress of the project.

Thank you for allowing us to express our concerns re water drainage, sewage requirements and connection to Western Powers grid.

Best of luck for the project, a great addition to the Narrogin region in transport of patients by air.

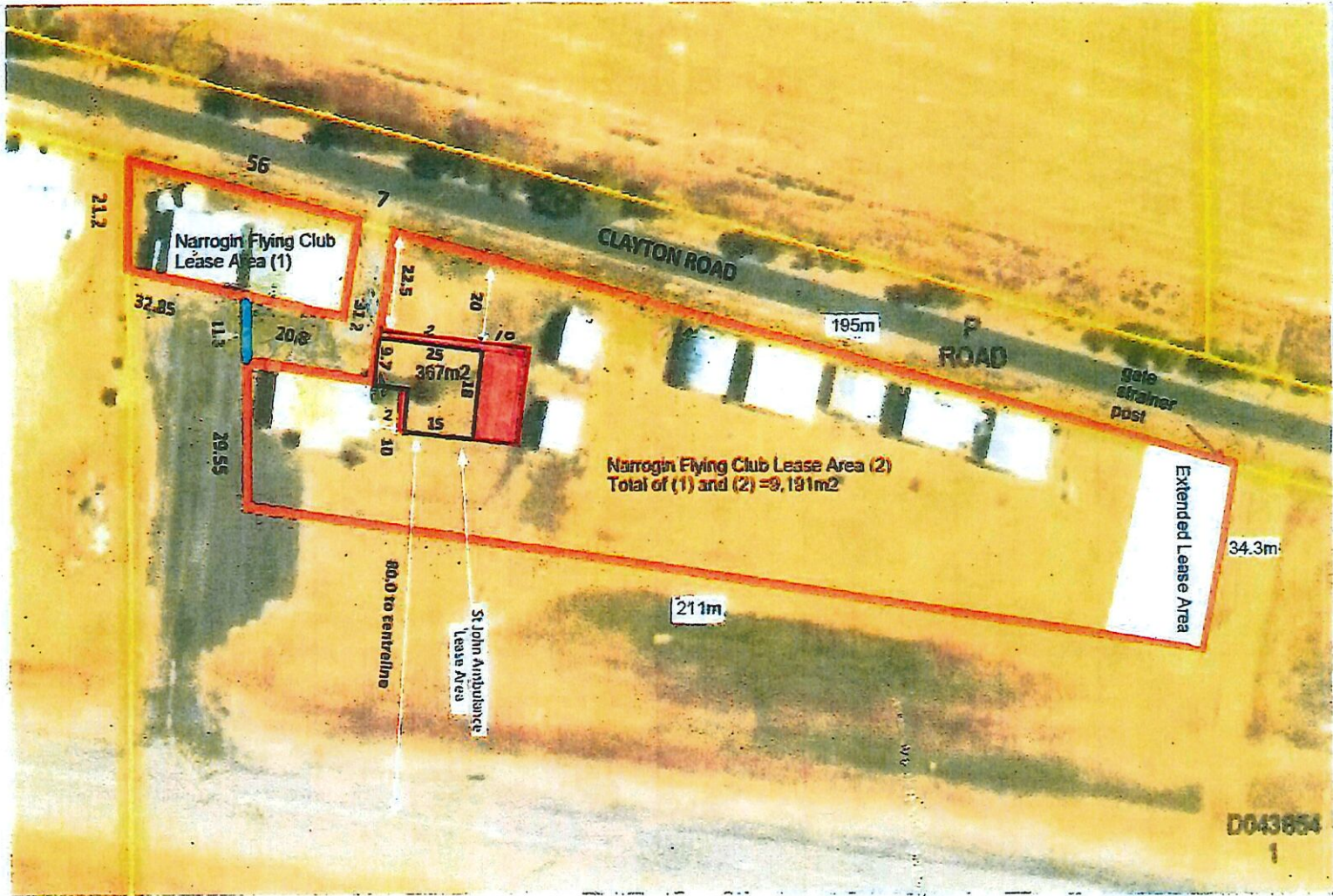
Regards

Don Briggs (President Narrogin Flying Club)

8th July, 2021



# Annexure 1 – Sketch of Premises



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Lease Narrogin Airport | page 30



**11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

**13. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at \_\_\_ pm and pursuant to resolution 1020.12 of the meeting held 27 October 2020, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 25 August 2021, at this same venue.



Shire of  
**Narrogin**  
*Love the life*

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