




Shire of
Narrogin

MINUTES

ORDINARY COUNCIL MEETING

28 April 2021

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: 

Date **29 April 2021**

These minutes were confirmed at the Ordinary Council Meeting held on 26 May 2021.

Signed: 

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Shire of
Narrogin
Love the life

STRATEGIC COMMUNITY PLAN

2017-27

SNAPSHOT

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC



Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL



Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT



Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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Please note that meetings may be recorded for minute taking purposes.

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ORDINARY COUNCIL MEETING

28 APRIL 2021

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr T Wiese – Deputy Shire President

Cr S Lushey – Via instantaneous communication

Cr M Fisher

Cr G Broad

Cr C Bartron

Cr J Early

Cr B Seale

Cr G Ballard

Staff

Mr D Stewart – Chief Executive Officer

Mr A Awang – Executive Manager Development & Regulatory Services

Mr T Evans – Executive Manager Technical & Rural Services

Mr F Ludovico – Executive Manager Corporate & Community Services

Ms C Thompson – Executive Assistant

Leave of Absence

Nil

Visitors

Mr M Furr – YMCA

Mr B Firman – YMCA

Ms R Storey

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.001

Moved: Cr Seale Seconded: Cr Broad

That the minutes of the Ordinary Council Meeting held on 24 March 2021 be confirmed as an accurate record of the proceedings subject to the following correction:

- Page 7, Applications for Leave of Absence, replace '28 April 2020' with '28 April 2021' and '26 May 2020' with '26 May 2021'.

CARRIED 9/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Mark Furr, General Manager Youth Community and Leisure of the YMCAWA, and Brendan Firman, Manager of the Narrogin Regional Leisure Centre (NRLC) presented to Council the NRLC Budget for 2021 which informed agenda item 10.4.1. The presentation was received, Elected Members asked questions and the Shire President thanked both Mr Furr and Mr Firman for their informative presentation.

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 APPOINTMENT OF FIRE CONTROL OFFICERS FOR 2021/22 SEASON

File Reference	9.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin Bush Fire Advisory Committee
Previous Item Numbers	Item 10.1.1, 23 June 2020, Res. 0620.005
Date	19 April 2021
Author	Wendy Russell – Executive Support Officer Development and Regulatory Services
Authorising Officer	Azhar Awang– Executive Manager Development and Regulatory Services
Attachments	1. List of Appointments Fire Control Officers for the Shire of Narrogin

Summary

This report is presented to Council to consider the appointment of the Fire Control Officers (FCOs) within the Shire of Narrogin and the consideration of Dual Fire Control Officers between adjoining Local Governments.

Background

The Bush Fires Act 1954 permits the appointment of FCOs to be authorised between adjoining Local Governments. The Shires of Williams and Wagin have nominated their Dual Fire Control Officers (Dual FCO) to the Shire of Narrogin.

Under the Bush Fires Act 1954, a FCO has significant authority in a fire emergency where they may assume responsibility of the situation, which will then override any volunteer on the ground including the Brigade Captain. A Brigade Captain is elected by the Brigade and is subject to Council approval, pursuant to Council Policy '5.2 Bush Fire Brigades – Management'. Their authority as Captain is limited to the Brigade area adopted by Council.

A FCO, including the Chief Bush Fire Control Officer (CBFCO) may have their authority superseded by a Department of Fire and Emergency Services Liaison Officer or a Department of Biodiversity, Conservation and Attractions', Parks and Wildlife Service Officer in certain situations.

As officers of the Shire, exercising statutory authority and powers on behalf of the Shire, there is an obligation on the Shire to consider the suitability of a person prior to appointment as a FCO. In this regard, the Shire should note the requirement of the Bush Fire Brigades Local Law that FCO's are to complete a FCO course or refresher at least once every five years, for their appointment to remain valid.

Consultation

Discussion was held at Bush Fire Advisory Committee (BFAC) meeting held on 30 March 2021.

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Bush Fires Act 1954 Section 38, 39, 40 and 56 – Appointment of Bush Fire Control Officers.
- Shire of Narrogin Bush Fire Brigades Local Law 2017.

Policy Implications

Council Policy 5.2 Bush Fire Brigades - Management relates.

Financial Implications

The administrative expenditure is wholly contained in the budget and is minor in nature.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.1	Support the provision of community security services and facilities
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers

Comment/Conclusion

At the BFAC meeting held on 30 March 2021, the Committee resolved to recommend to Council to rescind all previous appointments and to make the appointments of CBFCO, Deputy Chief Bush Fire Control Officer's (DCBFCO), FCO's and the Weather Committee as per Attachment 1. At that meeting, it was also recommended that the following Fire Control Officers be appointed as Dual FCO's for the following Shires:

Shire of Cuballing – Richard Chadwick, Barry Hardie, Tim Shepherd
Shire of Wagin – Stuart Moses, Nathan Walker
Shire of West Arthur – Murray Saunders
Shire of Wickepin – Alistair McDougall, Tim Shepherd
Shire of Williams – Barry Hardie, Murray Saunders

Appointments of each FCO are linked to a Bush Fire Brigade (BFB), unless a FCO is appointed by an adjoining Shire to the area adjoining the common boundary. Unless specified, their authority extends throughout the whole of the district. It is proposed that this arrangement continue, without specific limitation.

A FCO is required to act within any restrictions or conditions placed on the role by the Shire. They cannot issue instructions to staff to carry out works, nor do they have the authority to hire plant or contractors.

Nomination by an adjoining Shire does not mean automatic right to the role. Appointment becomes effective only on resolution of Council.

Voting Requirements

Simple Majority

OFFICERS' & BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION AND COUNCIL RESOLUTION 0421.002

Moved: Cr Fisher Seconded: Cr Seale

That with respect to the appointment of Fire Control Officers for the Shire of Narrogin, Council:

1. Approve the appointment of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officers and Bush Fire Brigade Fire Control Officers as listed in Attachment 1.
2. Approve the nominations of the following persons as Dual Fire Control Officers for the following Shires:
 - Shire of Cuballing – Richard Chadwick, Barry Hardie, Tim Shepherd;
 - Shire of Wagin – Stuart Moyses, Nathan Walker;
 - Shire of West Arthur – Murray Saunders;
 - Shire of Wickopin – Alistair McDougall, Tim Shepherd;
 - Shire of Williams – Barry Hardie, Murray Saunders.
3. Rescind all other Bush Fires Act appointments not mentioned above.

CARRIED 9/0

Bush Fire Appointments 2021/22 Fire Season

		Name
Chief Bush Fire Control Officer		Pip Porter
First Deputy CBFCO		Vern Gibson
Second Deputy CBFCO		Stuart Moyses
Base Radio Operator		Alastair McDougall
Bush Fire Brigade	Brigade Rank	Fire Control Officers
Boundain	Captain	Mark Hoysted
Highbury East	Captain 1st Lieutenant	Pip Porter Bernie Rhodes
Highbury South	Captain 1st Lieutenant 2nd Lieutenant	Stuart Moyses Murray Saunders Bill Warren
Highbury West	Captain 1st Lieutenant	John Eckersley Russell Ashley
Minigin	Captain 1st Lieutenant 2nd Lieutenant	Barry Hardie Clayton Hardie Lewis Hardie
Narrogin Central	Captain 1st Lieutenant	Richard Chadwick Cameron Hayes
Narrogin South	Captain 1st Lieutenant	Vern Gibson Jon Rick
Narrogin Valley	Captain	Keiran Quartermaine
Nomans Lake	Captain 1st Lieutenant	Nathan Walker Daryl Kilpatrick
Ockley	Captain 1st Lieutenant	Tim Shepherd Alastair McDougall
Shire of Narrogin Fire Control Officers		
Senior Ranger Ranger		Guy Maley Noel White
Weather Committee		Alternative member
Boundain	Mark Hoysted	Keiran Quartermaine
Highbury East	Pip Porter	Stuart Moyses
Highbury South	Murray Saunders	John Eckersley
Minigin	Clayton Hardie	Lewis Hardie
Narrogin Central	Richard Chadwick	Vern Gibson
Nomans Lake	Nathan Walker	Daryl Kilpatrick
Ockley	Alastair McDougall	Tim Shepherd

10.1.2 PROPOSED RELOCATION OF JESSIE HOUSE – LOT 1721 (RESERVE 49048) HALE STREET, NARROGIN

File Reference	A226650
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Item 10.1.054, 24 May 2016, Res 0516.169 Item 10.1.079, 12 July 2016, Res 0714.102 Item 10.3.3, 24 March 2021, Res 0321.011
Date	16 April 2021
Author	Azhar Awang – Executive Manager Development and Regulatory Services Frank Ludovico – Executive Manager Corporate and Community Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Proposed Site and Concept Plan 2. Schedule of Submissions

Summary

Council is requested to consider the proposed relocation of the administration and associated services of Narrogin Regional Homecare, currently located on Clayton Road, to Lot 1721 (Reserve 49048) Hale Street Narrogin, after the public advertising period.

Background

The proposal was previously considered by Council at its meeting held on 24 March 2021. Council at the meeting resolved as follows:

“That in respect to the proposed relocation of the administration and associated services of Narrogin Regional Homecare, currently located on Clayton Road, to Lot 1721 (Reserve 49048) Hale Street Narrogin, Council:

1. Advertise seeking public comments for a period of fourteen (14) days, in accordance with Council Policy 1.14 Community Engagement Policy as follows:
 - a. A sign on the property at Lot 1721 Reserve 49048 Hale Street Narrogin;
 - b. On the Shire’s website and Facebook; and
 - c. Written notification to landowners on Hale Street.
2. Consider all submissions received during the public comment period referenced in paragraph 1 above.”

In accordance with conditions 1 of the approval, the proposal has been posted on the Shire's website and Facebook, a sign placed on the property and written notification to landowners on Hale Street. The expiry date of public submission was 16 April 2021.

At the conclusion of the public submission period, four (4) submissions were received objecting to the proposal. A copy of the schedule of submissions is attached to this report (Attachment 2).

In satisfying condition 2 of the Council's decision, this item is presented to Council for its further consideration based on the submissions received.

Consultation

In 2016, the proposed relocation of Jessie House was advertised for public comment by way of written notification to the adjoining and affected properties along Hale Street. At the conclusion of the submission period the Shire received a total of six submissions and petitions objecting against the relocation of Jessie House to Hale Street.

In accordance with Council Policy 1.14 Community Engagement Policy, the proposal has been advertised by written notification to adjoining and affected residents along Hale Street, Shire Facebook posts and website for a period of 14 days. At the conclusion of the advertising period four (4) submissions were received which are presented to Council for its further consideration.

Previous consultation has taken place with the following:

- Chief Executive Officer;
- Executive Manager Corporate and Community Services;
- Manager Operations Technical and Rural Services;
- Manager Community Care Services;
- Building Surveyor; and
- Elected Members in the March 2021 briefing session.

Statutory Environment

- National Construction Code
- Former Town of Narrogin Town Planning Scheme No.2.

Policy Implications

Nil

Financial Implications

Funding for this project could be available from the second allocation of Local Roads and Community Infrastructure Program of \$405,000, Reserve funds, loan funds and/or proceeds from the sale of the existing Jessie House transportable building.

If Council agrees to proceed with this project, then an application needs to be submitted to the Local Roads and Community Infrastructure Program for their funding of \$405,621.

To enable design and specifications to be prepared, some funding will be required. Subject to Council approval, this can be funded from the HACC Reserve.

It is anticipated project cost will be in the vicinity of \$900,000 however the cost will be dependent on tenders received for the design and construction of a new building.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy	1.1.2	Promote Narrogin and the Region
Strategy	1.1.3	Promote Narrogin's health and aged services including aged housing
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome	2.2	Build a healthier and safer community
Strategy	2.2.3	Continue and improve provision of in-home care services

Comment/Conclusion

Zoning

Lot 1721 (Reserve 49048) Hale Street, Narrogin is currently zoned 'Recreation' under the former Town of Narrogin Town Planning Scheme No. 2. The land is vested with the Shire of Narrogin for the purpose of 'Recreation and Community Purposes'.

The Department of Planning, Lands and Heritage (DPLH) has provided written confirmation that the Shire does not need to apply to the DPLH for the relocation of Jessie House onto the reserve land nor does it need to change the purpose of the reserve, as the proposal is consistent with the reserve purposes.

The DPLH has also advised that the reserve is not subject to a native title consideration and would be beneficial if the area is to be excised from the reserve, but this would be at the discretion of the Shire, which can be undertaken at a later date.

Area

The proposal is to have a total site area of approximately 4,000m² to allow the construction of the new purpose built Jessie House incorporating respite care, parking, landscaping and sufficient area for future expansion. The proposed site is within proximity to the Gnarojin Community Garden, the outdoor gym and the public carpark to the north.

The proposed site is located within close proximity to the existing water course/creek line to the west and will need to be setback at least 30m from the edge of the water courses. It is also noted that there is a natural drainage to the south of the proposed site and it is recommended not to have the site encroach this existing drain.

Submissions

The four (4) submission received objecting to the proposal can be summarised as follows:

- The site at the corner of Park and Earl Street provide greater benefit to the clients and staff such as easier access to professional medical care, banks, library cafes and other retail outlets.
- Advertising period is too short with no consideration to Easter breaks and school holidays.
- Concern on removal of existing trees on site.
- Area is subject to flooding.
- Not consistent with the Gnarojin Park Master Plan as the site is proposed for natural based playground.
- Site is of significance to Indigenous people and therefore should be offered an opportunity to discuss development of this proposal.
- Loss of natural habitat and amenity.
- Impact to existing public carpark.
- Concern in the removal of the outdoor gym which currently draws in many members of the public, who use the facilities throughout the week, adding to the security of the area and to the Community Garden.
- Concern about the aesthetics of a fenced compound in the midst of open space in a residential area.
- Locating Jessie House squarely in the centre of the parkland will preclude future development of the facilities proposed in the Master Plan.
- Consider greater degree of Community engagement process.
- The consideration process of the alternative locations.
- How does the development align with the Shire's Community Strategic Plan and its Economic objective?
- Omission of reference to key document – Gnarojin Park Master Plan.
- The outcome to the Sport and Recreation Infrastructure Plan Feasibility report regarding the relocation of Jessie House.
- Recent Jessie House upgrades.
- Alternative uses for Jessie house and future community consultation.
- Rising ground water.

The officer's comments in response to the issues raised are included in Attachment 2 of this report.

Gnarojin Park Master Plan

The Gnarojin Park Master Plan which has been adopted by Council, identified the southern part of the area to include a nature based play ground with inter connecting pathway. The report states *"the southern play space will be smaller in size with less elements working in conjunction with the other social and recreational opportunities at the southern end, including the Community Gardens, farmers market and open recreation lawn/temporary open events space."*

The Gnarojin Park Master Plan is a conceptual plan and the area to the southern portion of the Community Gardens to the edge of Herald Street, is quite a large area (approximately 11,000m²) and will be able to accommodate the various activity proposed on the site, including the proposed development of the Narrogin Regional Home Care.

Aboriginal Ethnographic Survey

The Shire recently engaged Brad Goode & Associates Consulting Anthropologists & Archaeologists to conduct a site identification Ethnographic Aboriginal Heritage Survey to inform the proposed redevelopment of Gnarojin Park.

The survey identified two significant sites that are currently recorded in the Department Planning Lands and Heritage (DPLH) registered places. The two (2) sites registered are:

- The Peppermint Tree (ID 21933); and
- The Loco Shed camp (ID21934).

The study also recommended that two (2) ethnographic sites be registered under section 5 of the Aboriginal Heritage Act 1972. The two new sites are:

- Narrogin Brook mythological site; and
- Gnarojin Corroboree Ground.

It is noted that the sites of significants are not within the area proposed for the Narrogin Regional Homecare. However, it is recommended, that if the Council is to support the proposed location of the Narrogin Regional Homecare at Lot 1721 (Reserve 49048) Hale Road, Narrogin, the Shire engage an approved local aboriginal monitor for any grounds disturbance works including removal of any trees on the site. It is intended not to remove any trees other than the ones directly affected by the construction of the building (ie adjacent to the Gym) involving 2 trees.

Given that the proposal is consistent with the reserve and purpose "Recreation and Community Purposes" and that the concerns raised can be appropriately dealt with as conditions in the approval, it is recommended that Council support the relocation of the Narrogin Regional Homecare Services to Lot 1721 (Reserve 49048) Hale Road Narrogin.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That in respect to the proposed relocation of the administration and associated services of Narrogin Regional Homecare, currently located on Clayton Road, to Lot 1721 (Reserve 49048) Hale Street Narrogin, Council:

1. Support the relocation of the administration and associated services of Narrogin Regional Homecare at the above property.
2. Authorise the Chief Executive Officer delegated authority to support the proposed development subject to a detailed development application to be submitted to the Shire.
3. Authorise the Chief Executive Officer to proceed with the Design and construction of the proposed Narrogin Regional Homecare Building and to advertise the project for public tender.
4. Authorise the Chief Executive officer to submit an application for funding for the project from the Local Roads and Community Infrastructure Program for \$405,621.
5. Approve the funding from the HACC Reserve of \$400,000 to meet the expenses associated with this project.

6. Engaged an approved local Aboriginal Monitor for any grounds disturbance works including removal of any trees on the site.
7. Authorise the Chief Executive Officer to investigate alternate locations for the Outdoor Gym.
8. Thank the submitters and advise them of the above outcome.

COUNCILLOR MOTION

Moved: Cr Bartron Seconded: Cr Seale

That in respect to the proposed relocation of the administration and associated services of Narrogin Regional Homecare, currently located on Clayton Road, to the southern end of Lot 1721 (Reserve 49048) Hale Street Narrogin, as far south as to prevent the building encroaching upon the bushfire prone area permits, Council:

1. Support the relocation of the administration and associated services of Narrogin Regional Homecare at the above property.
2. Authorise the Chief Executive Officer delegated authority to support the proposed development subject to a detailed development application to be submitted to the Shire.
3. Authorise the Chief Executive Officer to proceed with the Design and construction of the proposed Narrogin Regional Homecare Building and to advertise the project for public tender.
4. Authorise the Chief Executive Officer to submit an application for funding for the project from the Local Roads and Community Infrastructure Program for \$405,621.
5. Approve the funding from the HACC Reserve of \$400,000 to meet the expenses associated with this project.
6. Engage an approved local Aboriginal Monitor for any grounds disturbance works including removal of any trees on the site.
7. Thank the submitters and advise them of the above outcome.

FORESHADOWED MOTION

Cr Broad foreshadowed that in the event of this motion being lost, that he will move the Officer Recommendation.

LOST 3/6

COUNCIL RESOLUTION 0421.003

Moved: Cr Broad

Seconded: Cr Wiese

That in respect to the proposed relocation of the administration and associated services of Narrogin Regional Homecare, currently located on Clayton Road, to Lot 1721 (Reserve 49048) Hale Street Narrogin, Council:

1. Support the relocation of the administration and associated services of Narrogin Regional Homecare at the above property.
2. Authorise the Chief Executive Officer delegated authority to support the proposed development subject to a detailed development application to be submitted to the Shire.
3. Authorise the Chief Executive Officer to proceed with the Design and construction of the proposed Narrogin Regional Homecare Building and to advertise the project for public tender.
4. Authorise the Chief Executive Officer to submit an application for funding for the project from the Local Roads and Community Infrastructure Program for \$405,621.
5. Approve the funding from the HACC Reserve of \$400,000 to meet the expenses associated with this project.
6. Engage an approved local Aboriginal Monitor for any grounds disturbance works including removal of any trees on the site.
7. Authorise the Chief Executive Officer to investigate alternate locations for the Outdoor Gym in a single location on the Reserve.
8. Thank the submitters and advise them of the above outcome.

**CARRIED 7/2
BY ABSOLUTE MAJORITY**

Reason for Change: Paragraph 7 was altered to reflect the intention that the gymnasium is to be moved as a single contained unit as currently exists, and on the existing Reserve.

Jessie House Proposed Site
Lot 1721, Hale Street Narrogin



Submissions	Comment	Officer Comment / Recommendations
Public 1	<p>I am writing to you to formally object to the proposal to relocate Jessie House from Clayton Road Narrogin to Lot 1721 (Reserve 49048) Hale Street Narrogin.</p> <p>While I understand the need for Jessie House to be relocated due to expansion needs, I do not believe that Hale Street is the right location. The two main benefits you have listed, one being the recreational opportunities for Home Care clients and/ two, the community engagement they will also have access to with the community gardens, do not substitute the greater benefits for the clients should Jessie House be relocated to the corner of Park and Earl Street. The Park and Earl Street location would provide the staff/ clients and the community many more benefits. These benefits include easier access to professional medical care due to the location of the Earl Street Surgery and Allied Health/ it will provide clients with more opportunities to socialise as the Senior Citizens Centre will be across the road, there are also advantages to this location as banks/ the Library, cafes and the Narrogin fruit and Veg Mart are all within walking distance and where a client is unable to walk this far they would have assistance/ with this in mind if the clients are not able to utilise these services due to accessibility then the recreational benefits of Hale Street would also not be warranted.</p> <p>Recreational benefits of the Park and Ear! Street location would also include the Memorial Park. Finally/ should there be an emergency at the Park and Earl Street location this location is more central to receive more prompt assistance.</p> <p>Back in 2016 the Shire opened submissions for the public to comment on the proposal in which it was declared in the minutes that there were six (6) submissions and one (1) incorrectly named a petition. This apparent petition consisted of over 200 letters not Just signatures. I feel this was an attempt to play down the objections of the public. It was also brought to the Shires attention</p>	<p>Noted.</p> <p>It is agreed that the Park and Earl Street location would provide easier access to existing professional medical care and Allied Health, recreation facilities and retail outlets. However the process will still require the Home and Community Care Services staff to transport clients to these facilities and therefore from a location perspective would not be the deciding factor. The Park and Earl Street location is relatively steep and will require significant amount of fill to level the site and would still pose a concern regarding providing a level site for our elderly clients.</p> <p>From an emergency point of view the centre employs nursing staff and has trained other staff to deal with medical emergency on site.</p> <p>In 2016, during the public submission, the Shire received six (6) letters of submissions, A petition signed by 14 residents in Hale Street and 47 signed letter of the same content. It is considered that the issues raised during the submission period had been adequately addressed. The Shire's advertising requirement for public comment is 14 days consistent with</p>

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	<p>that some residents did not receive ample time to respond for example as quoted in the minutes one resident received notification on the 10th June and closing for submissions were the 14th. This time the Shire decided to select a time with no consideration of the Easter break and school holidays which also may limit submission responses.</p> <p>I will outline below why I object to the relocation of Jessie House to Hale Street. As you have rightly pointed out that the area provides beneficial recreational opportunities to the community, by relocating Jessie House here it will actually remove some of the natural beauty that currently exists. There are natural trees in the location that will have to be removed, some that are many years old. Clients of Home and Community Care would more likely enjoy this area as a complete recreational area that they can visit and enjoy. Home and Community Care offers opportunities of outings for their clients which means they would not be disadvantaged by not being at this location but rather benefit from it with their friends and families. Another consideration to the claim that clients would benefit from the recreational use is how often would there be enough staff over the weekend to assist their clients for them to be able to safely use the area.</p> <p>The area is also prone to flooding and although you have addressed this in your proposal, I believe the Shire has overlooked how significant this is. Just because it does not happen regularly does not mean it can be disregarded. Now that the bypass road is there flooding may cause more water than previously considered as there are no drainage pipes which may mean that the Bypass Road may act like a levy.</p> <p>I also believe originally there was a plan for this area to be fitted with a natural playground, if this is the case then this</p>	<p>Council's policy. Council may wish to extend if there is a need. At the time of the advertising period there was no request for an extension of time for the public submission period.</p> <p>It is intended not to remove any trees other than the ones directly affected by the construction of the building (ie adjacent to the gym) involving 2 trees.</p> <p>The Shire has appointed a consultant to undertake the stormwater management in order to discharge the storm water away from the town area so as to reduce the likely impact of future flooding.</p> <p>The Gnarojin Park Masterplan did show a Nature based playground to be located in this area and given the large</p>

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	<p>would be a huge benefit to the community and by relocating Jessie House to Park and Earl Street means that both our younger and older members of the community will benefit creating two new community-based opportunities/ with the latter bringing more visitors to the area. The rate payers, renters and the general public should have access to the entire area as it is zoned for everyone not intended to be separated for groups or organisations to encroach on. As you would be aware the natural playground in Williams has been a success and enjoyed by many families.</p> <p>My final point is that although it has been said there is no Native Titles to this area, I do believe it still has significance to our Indigenous People and feel that they should be offered an opportunity to discuss development of this land.</p>	<p>area of the site, there is still potential for a playground of some form to be located in this area. This will be dependent on the available funding available to the Shire.</p> <p>In December 2020, the Shire appointed Brad Goode & Associates Consulting Anthropologists & Archaeologists to conduct a Site Identification Aboriginal Ethnographic Survey for the Gnarojin Park Masterplan. Although the survey identified two inventory sites, the Peppermint Tree and the Loco Shed Camps, these sites are not impacted by the development.</p> <p>Your comment for referral to local indigenous is noted.</p>
Gnarojin Community Garden Inc.	<p>The Gnarojin Community Garden (GCG) appreciates the valuable services Jessie House provides in our community and applaud Council's efforts to provide additional resources to expand the Jesse House services. However we note that the location proposed for the new Jesse House will preclude future use of the area as public open space and is somewhat of a departure from the Gnarojin Park Masterplan adopted by Council in 2018.</p> <p>In particular, the GCG committee makes the following comments and offer some suggestions we hope will help to mitigate community concerns should Council opt to proceed with the relocation of Jesse House at the Hale St site.</p>	<p>The Gnarojin Park Masterplan identified this area for a Nature based play space and include a connecting pathway and decked seating area along the creek. The total area required for the Narrogin Regional Care Services is 4000m² and therefore will still be able to accommodate the nature based play space further south on the site.</p>

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	<ul style="list-style-type: none"> <li data-bbox="379 226 884 443"> <p>• Loss of habitat and amenity Developing the proposed site will necessitate the removal of up to 15 mature Eucalyptus loxophleba and Eucalyptus rudis habitat and shade trees, which are a major attraction of the site.</p> <li data-bbox="379 510 906 1048"> <p>• Parking The area allocated for the public car park in the proposal is significantly less than that required for large events at the Gnarojin Community Garden such as the Narrogin Farmers and Makers Market. (During the Markets, cars are parked in rows extending south of the outdoor gym). Restricting the area for public parking will result in significant increase in on street parking during such events and could limit parking for users of Jessie House. We note that the area is often used by RV vehicles who appreciate the extra turning space and access to the Gnarojin Park walk trails.</p> <li data-bbox="379 1077 884 1323"> <p>• Removal of Outdoor Gym The proposal will necessitate the removal of the outdoor gym which currently draws in many members of the public, who use the facilities throughout the week, adding to the security of the area and to the Community Garden.</p> <li data-bbox="379 1413 868 1563"> <p>• Appearance We have concerns about the aesthetics of a fenced compound in the midst of open space in a residential area.</p> <li data-bbox="379 1592 895 1742"> <p>• Placement Locating Jesse House squarely in the centre of the parkland will preclude future development of the facilities proposed in the Master Plan.</p> <li data-bbox="379 1771 900 1951"> <p>• Drainage The natural drainage referred to in the proposal is most likely a man-made spoon drain, easily relocated and ought not present a restriction on the location of the site.</p> 	<p>The proposal is to retain all of the matured existing trees along the western boundary to the creek. It is intended not to remove any trees other than the ones directly affected by the construction of the building (ie adjacent to the gym) involving 2 trees.</p> <p>It is acknowledged that at times of an event held at the Gnarojin Community Garden the abutting existing public carpark exceeds the allocated car parking area. There is sufficient area south of the project to accommodate car parking.</p> <p>The proposed development will have car parking provided within its property.</p> <p>In terms of RV vehicles, the site is not dedicated as an RV site.</p> <p>The proposal is to relocate the outdoor gym strategically along the Gnarojin park pathway. The proposed development will further enhance the security of the area.</p> <p>It is recommended the CEO investigate alternative locations for the equipment.</p> <p>This can be incorporated as part of the condition approval where the colour and materials of the fencing is to be sympathetic to the surrounding amenity.</p> <p>The area is large enough to accommodate the proposal as depicted in the Gnarojin Park Masterplan.</p> <p>Noted.</p>

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	<p>Resolving these Issues The GCG Committee respectively suggests that most of these issues could be effectively mitigated by locating the site at the southern end of Location 1721. This would</p> <ul style="list-style-type: none"> • Minimise the loss of mature habitat trees and the associated site works for their removal. • The outdoor gym could remain where it is and continue to add to the security of the area and the Garden • Sufficient parking would remain available for the Narrogin Farmers Market and the area not require any further redevelopment. • The area between Jesse House and the Community Garden could still be utilised as open space and be available for future development consistent with the Masterplan. • The aesthetics of the fenced compound could be mitigated by planting vegetation along the site to complement the open space area. 	<p>The area to the southern end has been proposed as events and recreation lawn and therefore would be able to accommodate the Nature base play park in this area.</p> <p>It is intended not to remove any trees other than the ones directly affected by the construction of the building (ie adjacent to the gym) involving 2 trees.</p> <p>The proposal is to relocate the outdoor gym strategically along the Gnarojin park pathway. The proposed development will further enhance the security of the area. Additionally the location of Jessie House will further enhance security.</p> <p>It is recommended the CEO investigate alternative locations for the equipment.</p> <p>The area allocated is for public parking and that the proposed development will have car parking provided on site there is sufficient area south of the project to accommodate car parking.</p> <p>One of the requirement for the proposed development by the Narrogin Regional Care Services clients is to be close to Gnarojin Community Gardens.</p> <p>Agreed. This can be included as a condition of approval.</p>
Public 2	<p>I object to the relocation of Jessie House at this point in time based on the manner in which the Shire has engaged the community. As a ratepayer I don't believe the community has been adequately informed and consulted in order to make public comment and has not been given sufficient time.</p> <p>Community Engagement Process The Shire offered the community a public comment window a total of 14 days, having excluded Good Friday and Easter Monday from the overall timeframe given the invite for comment was posted on the Shire's Website on 31 March 21.</p>	<p>Noted.</p> <p>Noted.</p>

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	<p>Why was this window limited to 14 days? Ironically when Council went through the process of adopting the Shire's Community Engagement Policy, it was open for a 30 day public comment period. Was this proposed Policy deemed more significant than the relocation of Jesse House? In the past, other Shire policies and plans have been allocated notably longer time frames than the public comment period for the relocation of Narrogin Regional Homecare. The Adaptive Reuse Strategy for the Railway Station, for instance, was put out for 60 days as it ran over a public holiday period. On average, comment is sought for 30 days. Can council explain this 14 day time frame and do this in the context of its Community Engagement Policy.</p> <p>The council endorsed Community Engagement Policy offers a matrix to assist in determining the most suitable approach, relative to the likely 'level of impact' of a project, plan, service or action by council. There are four possible levels of engagement described: Inform, Consult, Involve, and Collaborate. The Policy explains that more than one level of engagement is generally required, as there is likely to be movement back and forth through the different levels as the engagement is implemented, except in the case of projects or issues with only a low level of impact of a localised nature or if there is a statutory requirement to consult. Surely, using its own Policy as a guide, council is called to consider greater degree of engagement with the community and a longer period of time for public comment than has been allowed for the proposal to relocate an important Shire facility? The Shire did not as much as place a Public Notice in</p>	<p>The Shire's advertising requirement for public comment is 14 days consistent with Council's policy. Council may wish to extend if there is a need. At the time of the advertising period there was no request for an extension of time for the public submission period. It was also considered by the Shire that the 14 days advertising period was sufficient as the proposal had been previously advertised in 2016.</p> <p>The adoption of Council's policy such as the Community Engagement Policy is a complex document which require more time for the public to consider, hence up to 30 days or even 90 days base on the complexity of the report. The Jessie House proposal is a development proposal which had been previously advertised to the property owners along Hale Street as well as the wider community and therefore there is no further advertising required on this basis. The Shire has taken upon itself to undertake public advertising on the basis that they may be other issued that the Shire needs to take into consideration when developing the site.</p> <p>Council at its meeting held on 24 March 2021, resolved to advertise seeking public comments for a period of 14 days in accordance with Council Policy 1.14 Community Engagement Policy to include a sign on the property, the Shire's website and Facebook and written notification to landowners on Hale Street.</p> <p>The Shire was of the view that it was not required for the proposal to be advertised in the Narrogin Observer due to the short timeframe of the advertising period and by the time the Narrogin Observer is publish the closing date for receiving public submission would have closed.</p>

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	<p>the local Narrogin Observer for this proposal. Why was this the case? While the Observer ran a story on this relocation, other council proposals have also attracted a Narrogin Observer story but that has not negated the need for a Public Notice.</p> <p>The Community Engagement Policy includes statements such as - the Shire recognises that the community is a source of knowledge and expertise, and this can be harnessed to help find solutions to local issues as well as complex Shire challenges and that community engagement is a key part of the Shire's commitment to be a transparent and responsive organisation. Of particular note is that the Policy states: <i>The Shire's objective is to make better decisions by giving a voice to communities and stakeholders on matters and topics that are of interest and important to them and to develop and encourage a culture which respects and welcomes community input.</i></p> <p>I have noted that when Council does invite public comment it seems history shows there is very little response from the community. Perhaps this is because there is a very weak culture within the Shire and a poor appetite by council for robust community engagement.</p> <p>There appears to be little in this current community engagement process which reflects a healthy culture which respects and welcomes community comment on the relocation of Jessie House. As a ratepayer, I argue the Shire has demonstrated a clear disregard for its own Community Engagement Policy and a disrespect for the community through its choice to limit the process.</p> <p>The ABS has estimated that some 25% of people residing in the Shire do not have Internet access. This would include many of our seniors. Where is</p>	<p>The subject land is reserved for the purposes of 'Recreation and Community Purposes' and the advice received from the Department of Planning, Lands and Heritage – Land Management Central that the proposal is consistent with the Reserve purposes and technically does not require public advertising to be undertaken. Furthermore as the proposal has been previously advertised, there is no requirement to readvertise the proposal, however due to the time lapsed when it was first advertised in 2016, it was considered, appropriate that Council undertake public advertising at a short time period.</p> <p>It very common throughout local government, that very little response are received from the Community other than those directly impacted. It is refuted that the Shire has a very weak culture a poor appetite for robust community engagement as Council has legislative and policy requirements to undertake public advertising.</p> <p>As stated previously, the proposal had been advertised and based on the proposal being consistent with the Reserve purposes – recreation and Community, there is no requirement for the proposal to be readvertise. Council has taken upon itself to readvertise the proposal to the property owners directly impacted by the proposal.</p> <p>See previous comments regarding the Council's resolution on the method of public advertising. The mail drop was only to the property owners along Hale</p>

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	<p>the Shire's interest in ensuring a wide cross section of the community is adequately consulted? Was a mail drop considered to all households? What consideration was given to consulting with local Noongar people on this relocation for instance? Why does council restrict its community engagement process to posts on its Facebook page and its Website to invite comment and targets only the ratepayers with property on Hale Street?</p> <p>Alternative Locations In its Agenda item regarding this proposal, the Shire provides no links to the documents to which it refers or to any elaboration of the findings contained in these documents such as the Jessie House Relocation Briefing Paper 2021. Why not? Because there has been a distinct lack of transparency in this process the following questions are raised and require answers.</p> <p>Why has Council decided that there is only one preferred new location for Narrogin Regional Homecare? Are there other locations council has disregarded/dismissed without setting out the reasons? They may in fact be good reasons, however the problem here is that a ratepayer does not have this information. Has council's decision making process been too opaque or hasty to present these reasons or did council determine there were no other feasible locations to consider? For instance, was consideration given to Lot 123 and /or the location opposite the Senior Citizens Centre? If these or other locations weren't considered then why not? If they were, then where is the transparency regarding council's deliberations?</p>	<p>Street that are most directly impacted by the proposed development. In terms of the local Noongar people, the report by Brad Goode & Associates Consulting Anthropologists & Archaeologists on the Aboriginal Ethnographic Survey for the Gnarojin Park Masterplan, two (2) site of local heritage significant were identified which included the Peppermint Tree and the Loco Shed Camps. Both of these sites are not impacted by the proposal. However it is recommended that, should Council support the proposed development on the site, that an approved local aboriginal monitor be engaged for any grounds disturbances works including any tree removal.</p> <p>The preferred sites had been previously assessed by the Shire's working group in 2016 and included as Attachment 1 of that report. The three (3) sites nominated included: Lot 264 Park Street, Lot 123 Earl Street and Lot 1721 (Reserve 49048) Hale Street. It was concluded that Lot 1721 (Reserve 49048) Hale Street, was the preferred site for the development.</p> <p>As per above comments.</p>

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	<p>The Gevers Goddard Jones 2017 report recommended that within the next five years there is a need for the relocation of Narrogin Regional Homecare to facilitate new services and provide a more appropriate environment. It is explained the existing facility and the restriction of the site do not provide the capacity for Jessie House to expand its services, such as respite care, community care and other activities. This is a recommendation/ identification made at a micro level. But when it comes to the macro level, is council of a highly informed view that the relocation of services to the proposed site at Gnarojin Park adequately allows for a future and longer term solution to the need for an expansion of aged care facilities in Narrogin and the region? If it does, how did it come to this conclusion? How specifically does the proposal align with the Shire's Community Strategic Plan and its Economic Objective to support growth and progress, locally and regionally, with outcomes to include growth in revenue opportunities and promoting Narrogin and the region? While the expanding need for aged care related facilities may have been identified, should there be further studies which clearly explore all options for a relocation in terms of social costs and local and regional economic benefits?</p> <p>Greater transparency by council would help satisfy ratepayers that this decision is not a hasty ill thought out one. Other questions can be asked about this process. How was it decided that the Shire's Working Group is representative of all stakeholders to this proposal? Would it have been useful to include a representative from the Gnarojin Community Gardens and the Senior Citizens Centre? How about a resident or two who reside on Hale Street? What</p>	<p>The assessment by the Shire's Manager Community Care Services based on the Gevers Goddard Jones 2017 report, is that the current building and area of site is no longer capable to allow the expansion of the existing building to allow the services to accommodate respite services and the expansion of community care and services. A total area of 4000m² is proposed at Hale Street, which will be able to accommodate a new purposed built building, onsite parking and activities associated with Community care services to the future. The proposal align with the Shire of Narrogin Strategic Community Plan 2017-2027, under Economic objective, outcome 1.1 Growth in revenue opportunities, strategy 1.1.3 - Promote Narrogin's health and Aged services including aged housing. This is further supported under objective 2 – Social objectives, outcome 2.2 Build a healthier and safer community, strategy 2.2.3 – Continue and improve provision of in-home care services.</p> <p>The demand for services continues to grow, with more and more clients with Packages coming to Narrogin Regional Homecare to be their service provider.</p> <p>It is known retaining clients in their own homes, in their familiar environments is very beneficial to the health and wellbeing. The positive is that as they continue to live in Narrogin, they continue to support the Narrogin community socially and economically.</p> <p>Noted.</p>

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	<p>about an aged care consultant from the aged care sector that can inform about regional trends in demand for aged care services?</p> <p>Omission of Reference to Key Document The Shire has failed to refer to the Gnarojin Park Master Plan as a key document informing its decision making process. Why is this the case? There has been a lack of transparency by Council in failing to refer to this document, a document supported by considerable community consultation. The Master Plan proposed a nature based playground at the south end of Gnarojin Park adjacent to the Gnarojin Community Garden plus an oval and retention of the existing outdoor gym. The proposed location for Jesse House is in the widest and most usable section of Gnarojin Park. The proposal for this location, will take away a large area of Gnarojin Park, making this southern section unusable for a wide range of unstructured recreation facilities in close proximity to a considerable number of Narrogin residents on that side of town as well as the entire community. A vision of this section of the reserve dedicated for passive unstructured recreational activities to be enjoyed by the wider community becomes replaced by one of a constantly very busy and congested area with a mix of vehicular traffic from buses, Shire utes and commercial vans and the like to an assortment of passenger vehicles coming and going. In forfeiting this southern end of Gnarojin Park, has Council considered the full social costs and lost opportunities and factored these in to its decision making process?</p> <p>Ratepayers contribute to the development of Council's plans and policies but then it seems Council will overlook these, even ignore these documents when it suits. Ratepayers deserve better from council.</p>	<p>Whilst it is noted that the Gnarojin Park Masterplan does not show the location of the Jessie house on the plan, the Masterplan is still conceptual and will require a detail design. The total area of the southern side of Gnarojin Park Masterplan comprised an approximate area of 11 hectares and is considered large enough to accommodate the various land uses and activities in this area.</p>

Submissions	Comment	Officer Comment / Recommendations
	<p>Sport and Recreation Infrastructure Plan Feasibility Report It is stated that the endorsed Sport and Recreation Infrastructure Plan Feasibility Report, recommended the need to relocate Jessie House in time to accommodate the growth of future sporting needs.</p> <p>There is nothing convincing in this Feasibility Study that says there is any urgent need for anything. In fact the report is full of contradictions. It identifies a flagging Narrogin sporting sector with a much needed boost in membership numbers for viability, points to time poor parents, a lack of volunteers, the rising and prohibitive cost of organised sport and various concerns by the hockey and football club about sharing of revenue and costs should they co-locate. Yet this report is included as a key document which has been used to support the relocation of Narrogin Regional Homecare to accommodate the growth of future sporting needs. I suggest that council re-examine the real implications of this Feasibility Report before using it as a document to support the relocation of Jesse House or any other major proposed Shire development for that matter.</p> <p>Recent Jessie House Upgrades My understanding is that Jessie House was renovated internally in the last two years or so. If the 2017 Aged Care Report identified the need to relocate the facility, then why go to the expense of renovating/upgrading? Was this a waste of ratepayer's money or will be?</p>	<p>Narrogin Regional Homecare has access to Commonwealth funding to expand its services to accommodate high care services such as respite services and the current site and existing building does not provide that opportunity to allow the facility to expand for the provision of these services locally as well as surrounding Shires. This provide the impetus to advance the project and look at relocating the services to the Hale Street property.</p> <p>The Aged care report also identified a need to provide for respite facilities and since that report the requests for this service have grown. The renovation enabled two respite rooms to be provided to our community. They were much needed and are very well utilised since they were opened. The project was funded from grants funds and ratepayer funds were not used. The proposed project envisages a further expansion of services to our community.</p>

Submissions	Comment	Officer Comment / Recommendations
	<p>Alternative Uses for Jessie House and Future Community Consultation The Shire states in its invite for comment that the existing site for Jessie house or the building, at the Narrogin Regional Leisure Centre, could be either repurposed for recreational activities, or redeveloped in time should Jessie House be relocated. I suggest that when it comes time to relocate /remove Jessie House that Council conducts a much more thorough community engagement process regarding future uses for the site, than the one it has just applied to the relocation of the House. The site may be an ideal location for a future youth centre. This proposal may need a cost benefit analysis. Whatever the case, council needs to give full consideration to the options and allow for a comprehensive and respectful community engagement process regarding alternative uses.</p>	<p>Noted.</p>
<p>Public 3</p>	<p>My apologies for the late submission. I was not aware this proposal was being considered again.</p> <p>Unfortunately, the area you are considering using would not be appropriate due to the problem with rising groundwater in the area. Measurement of the groundwater showed, many years ago, that the head pressure of groundwater was 1 metre above the ground and rising. Making a sand pad would not help as the sand would wick water.</p> <p>Additionally, I have looked at the proposed area and it would be necessary to remove large trees to fit the building in. The trees are helping to keep the water under control. Removing them would mean exacerbating the rise of the groundwater. There is already a</p>	<p>As per Council's resolution of 12 July 2016, condition 2 states – Advises the working group to look for an alternative site for the relocation of Jessie House for Council's further consideration. The working group has assessed other sites and concluded that the Hale Street is the most appropriate based on its Reserve purposes, topography and access to the amenity and facilities.</p> <p>Further detail assessment will be required to determine the rising groundwater at the development stage.</p> <p>It is intended not to remove any trees other than the ones directly affected by the construction of the building (ie adjacent to the gym) involving 2 trees As a condition, Council may require the replanting of additional trees in accordance with the Gnarojin Park Masterplan.</p>

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	<p>problem during heavy rain as water is unable to drain into the soil due to the underground water load and remains on the surface. Exacerbating the problem could result in a permanent swamp, the lower water table rising through the perched water raising the salt level (as has happened further down the creek) and the death of surrounding trees.</p> <p>Records of the groundwater measurement were held by the shire, lost, forwarded by me, lost again and again forwarded to the town planner.</p> <p>I understand that the council would like to find a more suitable location for Homecare and support the effort as I know they need something. It would obviously be convenient to have something close to town on land the Shire already owns and would not have to outlay money to purchase. I cannot suggest another, more suitable place but hope the Shire is able to find somewhere as I know the requirements are not easy to meet.</p>	<p>Noted.</p> <p>Noted.</p>

10.2 TECHNICAL AND RURAL SERVICES

10.2.1 NARROGIN ENTRY STATEMENTS

File Reference	28.9.4
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Townscape Advisory Committee
Previous Item Numbers	Nil
Date	19 April 2021
Author	Loriann Bell – Events Committees and Special Projects Officer
Authorising Officer	Torre Evans – Executive Manager Technical and Rural Services
Attachments	Nil

Summary

Council is requested to consider the recommendation made by the Townscape Advisory Committee, to remove the current steel silo entry statements, and replace them with a stone wall design, similar to the design and construction of the walls located at the front of the Shire of Narrogin Administration building and the Narrogin Caravan Park.

Background

At the Townscape meeting held on 9 March 2021, the Committee members discussed the Shire's entry statements which are located at the five primary entry points to the town. The entry statements consist of five mini silos featuring the Shire logo, situated behind a replica farm gate/fence, which features the Shire's tagline, "Love the Life".

At that meeting, the Committee expressed a desire to replace the silo installations with more aesthetically appealing installations of a similar design to the stone walls featured at the front of the Shire's Administration building and the Caravan Park, and made the following recommendation:

"In relation to the removal and replacement of Narrogin's entry statements, the Townscape Committee recommend that Council:

- 1. Consider the removal of the current steel silo entry statements;*
- 2. Replace them with a design of similar construction as the rock/stone walls at the front of the administration office and the caravan park;*
- 3. Design to be workshopped with the Townscape Committee; and*
- 4. For the project to be requested in the 2021/2022 Draft Budget for Council's consideration."*

The Administration notes that the Committee's desired design for replacement entry statements was a bespoke design and construction project contracted to former local artisan, engineer and stonemason, David Coates, and was part of a larger rebranding initiative prior to the July 2016 merger of the former

Town of Narrogin and the former Shire of Narrogin. These were constructed at a cost of approximately \$20,000 (ex GST) for both in 2016.

Additionally in 2016, as part of the rebranding program, the existing four silo entry statements were modified to include two extra silos, and the installation of an additional entry statement, at a cost of \$4,000 (ex GST), together with new logo stickers applied to reflect the name change.

It is worth noting that the Highbury community designed and paid for the Highbury entry statements (pictured below) situated at the north and south Great Southern Highway entry points more than 20 years ago. The Highbury District Community Council have expressed a desire to see the Highbury entry statements upgraded to rock wall style, similar to the style at the Shire's Administration building. Highbury has not had an entry statement upgrade since the merger. This, despite a recommendation in the *2017 Highbury Townscape Plan* for one, and an unsupported request for funds in the 2020/2021 Budget to meet the cost of new entry statements.



Consultation

Consultation has been undertaken with the following officers:

- Chief Executive Officer
- Executive Manager Technical and Rural Services
- Townscape Advisory Committee.

Statutory Environment

Nil

Policy Implications

The Administration recommends that this proposal, if supported by the Council, should preferably proceed with appropriate community consultation in accordance with Council Policy Community Engagement 1.14, and that the appointment of an artist or designer and other works associated with this proposal should be undertaken in accordance with the Public Art Strategy and Masterplan 2019.

Financial Implications

In 2016, the cost to design and construct the two rock walls cost approximately \$10,000 each. The artist appointed to the project no longer lives in the Narrogin area. Five years later the cost to design and construct five bespoke entry statements could be expected to cost as much as \$15,000 each and if Council supports the Townscape Committee's recommendation, a request for approximately \$75,000 would need to be included in the 2021/2022 Draft Budget for Council's consideration. Also for Budget consideration would be the cost of construction of two similar styled entry statements for Highbury at an estimated \$15,000 each.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

The purpose of an entry statement is to advise the traveller, that they have arrived at their destination, or that they are travelling through a place that a community is proud of. Is an entry statement a tourist destination? Probably not. Does it generate revenue for the town or community? Probably not. What it does do, is tell a story, in a snapshot, about the destination, the town, the district.

Pictured (below) are entry statements for four small regional Western Australian towns, each entry statement captures that town's story in a snapshot. The traveller knows what it is, that defines that town.



Narrogin's story is that of a Wheatbelt town; a recognised and highly regarded hub for commerce, health, education, agriculture and the associated agri-industry. The gateway to Dryandra country and the Great Southern.

Narrogin boasts five entry statements (pictured below) located on the five primary entry roads. Clayton Road from Williams and the Narrogin Harrismith Road do not have entry statements, possibly these were not considered as primary entry points to the town at the time.



Williams Kondinin Road East (Wickepin)



Narrogin Wandering Road



Great Southern Highway South (Wagin)



Great Southern Highway North (Cuballing)



Williams Kondinin Road West (Williams)

In 2016, prior to the merger of the former Town of Narrogin and the former Shire of Narrogin, the mini silo entry statements were located at four key locations, and were comprised of three silos. Following the merger, the new entity was re-branded with the five elements logo and the tag line, "Love the Life". The five elements represent the five key entry points into Narrogin. The images on each of the five elements represent an aspect of Narrogin which were determined during the community consultation by the logo's designer, Market Creations.



After the merger, an additional entry statement was installed on the Wandering Narrogin Road, and the remaining installations were modified from three mini silos to comprise of five silos and the gate. What does the gate represent? It could be considered to represent Narrogin's proximity to, or the gateway to the highly regarded and visited tourist destination Dryandra. Or, it could represent access to the vast range of industry, health and community services and facilities that identifies Narrogin as a services 'hub'.

So, what is the Committees motivation for seeking Council's support to replace the silos? Is it that the silos are no longer considered attractive, or they are outdated? After all, the Narrogin Townsite has undergone a significant makeover in the years since the merger. With an intensive tree planting program, colourful bin surrounds, mulched garden beds, upgraded playgrounds and so much more.

Or, is there another reason? Are they damaged, worn, fading, succumbing to the testing elements of our harsh climate?

A recent assessment of the entry statements, by Officers, found them to be in excellent condition, the coloured stickers that make up the logo were in good condition showing little to no evidence of fading or peeling. Some minor rust spots were observed on the welds joining the legs to the base of the silos. Nothing to suggest they may need repairs or replacement next financial year, or in the near future.

With an estimated cost in the vicinity of \$75,000 to replace the five silo's and another estimated \$30,000 to upgrade the Highbury entry statements, it begs the questions; how will the installation of new entry statements benefit the community? Will it benefit the community? Will it bring more business, or tourists to the town? And then, what will happen to the metal silo's when they are replaced? Can they be relocated, should they be repurposed, or taken to the tip?

The proposal to replace Narrogin's entry statements requires a good deal more thought before proceeding with a Budget request for an expense that appears on the surface to be based on the Committee's desire for something 'more attractive'. The Administration suggests that this proposal is

premature and given that the condition of the entry statements is considered excellent, with an expected life of at least five more years, recommends the Council consider the following:

- Upgrade Highbury's north and south Great Southern Highway entry statements with a design supported by the Highbury community; and
- Replace the five Narrogin entry statements with a bespoke design when the current installations have become irreparable.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to the request of the Townscape Advisory Committee to replace the existing Narrogin Townsite entry statements, Council:

1. Requests that the CEO seek quotes for the design and construction of two entry statements for Highbury (north and south on the Great Southern Highway), consistent with the request of the Highbury District Community Council;
2. Consider in the 2021/2022 Draft Budget including provision of two entry statements for Highbury at approximately \$38,000; and
3. Revisit the replacement of the existing five Narrogin Townsite entry statements once they become in need of replacement.

COUNCILLOR MOTION

Moved: Cr Bartron Seconded: Cr Early

That, with respect to the request of the Townscape Advisory Committee to replace the existing Narrogin Townsite entry statements, Council:

1. Requests that the CEO seeks quotes for the design and construction of five entry statements for the Narrogin Townsite and two for the Highbury Townsite. The size of the Narrogin Townsite entry statements to be similar to the one at the front of the administration building. The two at the Highbury Townsite to be half the size, of the Narrogin entry statements.
2. Consider in the 2021/2022 draft Budget provision for the five entry statements for Narrogin and two for Highbury at approximately \$60,000.

FORESHADOWED MOTION

Cr Seale foreshadowed that should this motion be defeated, that the matter be referred to the Townscape Committee for further direction.

LOST 2/7

COUNCIL RESOLUTION 0421.004

Moved: Cr Seale Seconded: Cr Broad

That, with respect to the request of the Townscape Advisory Committee to replace the existing Narrogin Townsite entry statements, the Administration seek further direction from the Townscape Committee.

CARRIED 7/2

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – MARCH 2021

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	12 April 2021
Author	Danielle Gannaway – Customer Service Officer/Accounts Payable
Authorising Officer	Frank Ludovico – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – March 2021

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – March 2021

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council resolution for a budget amendment.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Comment/Conclusion

The Schedule of Accounts Paid – March 2021 is presented to Council for notation. Below is a summary of activity.

<i>March 2021 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	\$559.55	0.05
EFT (incl Payroll)	\$984,682.03	88.27
Direct Debit	\$127,280.01	11.41
Credit Card	\$3,046.33	0.27
Trust		
Total Payments	\$1,115,567.92	100.00

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	\$233,845.86	20.96
Payroll	\$463,642.99	41.56
Total	\$697,488.85	62.52

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.005

Moved: Cr Fisher Seconded: Cr Seale

That, with respect to the Schedule of Accounts Paid for March 2021, Council note the Report as presented.

CARRIED 9/0

Cheque Payments

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	583	18/03/2021	Shire Of Narrogin - Petty Cash-admin			\$ 225.00		
2	INV CATS FEB-MARCH 2021	17/03/2021	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - Petty Cash Recoup February & March 2021	\$ 225.00			
3	584	26/03/2021	Shire Of Narrogin - Petty Cash-admin			\$ 334.55		
4	INV NHC FEB-MAR 2021	22/03/2021	Shire Of Narrogin - Petty Cash-admin	PETTY CASH RECOUP - February-March 2021	\$ 334.55			
Cheque Total \$					559.55			

EFT Payments

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
5	PAYROLL 18	03/03/2021	PAYROLL	Payroll 18 03/03/2021	\$ 150,385.20			
6	EFT15991	12/03/2021	Narrogin Hire & Reticulation			\$ 250.00	L	
7	INV 00029607	26/02/2021	Narrogin Hire & Reticulation	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Tablecloths x 25 (Zone Meeting)	\$ 250.00			
8	EFT15992	12/03/2021	Narrogin Packaging			\$ 655.42	L	
9	INV 00069150	16/02/2021	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Cleaning Supplies	\$ 144.55			
10	INV 00069236	24/02/2021	Narrogin Packaging	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering supplies (Napkins & Cutlery covers)	\$ 104.25			
11	INV 00069246	24/02/2021	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Carton of Tea Bags & Nescafe Coffee Sticks	\$ 126.18			
12	INV 00069312	05/03/2021	Narrogin Packaging	OTHER PURCHASES FOR CV19 RESPONSE - Pump x15 & 500ml Pump bottles x15	\$ 52.50			
13	INV 00069315	05/03/2021	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	\$ 227.94			
14	EFT15993	12/03/2021	Narrogin Fruit Market			\$ 74.30	L	
15	INV 000320210305101	05/03/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Full Cream Milk	\$ 4.30			
16	INV 00032021030858	08/03/2021	Narrogin Fruit Market	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Fruit Platters - Welcome Function 08/03/2021	\$ 70.00			
17	EFT15994	12/03/2021	Water Corporation			\$ 739.47		
18	INV CGGMFT	08/03/2021	Water Corporation	VARIOUS BUILDINGS - Water Service Charges (01/03/2021-30/04/2021)	\$ 739.47			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
19	EFT15995	12/03/2021	Makit Narrogin Hardware			\$ 98.60	L	
20	INV 113430	11/02/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 98.60			
21	EFT15996	12/03/2021	Narrogin Newsagency			\$ 1,184.82	L	
22	INV 1537 - 276578	02/01/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - 2021 Diary Order	\$ 202.09			
23	INV 1537 - 278090	02/03/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - Stationery Order February 2021	\$ 982.73			
24	EFT15997	12/03/2021	Wa Country Health Service			\$ 3,483.70		F
25	INV 548164	17/02/2021	Wa Country Health Service	CHSP MEALES ON WHEELS CATERTING CONTRACT - Meals December 2020	\$ 1,774.30			
26	INV 548778	22/02/2021	Wa Country Health Service	CHSP MEALES ON WHEELS CATERTING CONTRACT - Meals January 2021	\$ 1,709.40			
27	EFT15998	12/03/2021	Public Transport Authority			\$ 231.88		
28	INV 280221	28/02/2021	Public Transport Authority	TRANSWA - AGENT LIABILITY - TransWA Ticket Sales February 2021	\$ 231.88			
29	EFT15999	12/03/2021	Great Southern Towing			\$ 110.00	L	
30	INV 00007878	03/03/2021	Great Southern Towing	OLOPS - IMPOUNDED VEHICLES FEES - Towing of Abandoned Vehicle - Highbury - Hyundai Van	\$ 110.00			
31	EFT16000	12/03/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 856.18	L	
32	INV JC24028387	16/02/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN10179 2018 TOYOTA HIACE - 40,000 km Service	\$ 449.91			
33	INV JC24028388	25/02/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	NGN839 2019 TOYOTA COROLLA CVT ASCENT - 40,000km Service	\$ 406.27			
34	EFT16001	12/03/2021	Shire Of Narrogin			\$ 52.12	L	
35	INV 280221	28/02/2021	Shire Of Narrogin	TRANSWA - AGENT LIABILITY - Commission February 2021 Ticket Sales	\$ 52.12			
36	EFT16002	12/03/2021	Peerless Jal Pty Ltd			\$ 1,042.08		
37	INV SI287962	04/03/2021	Peerless Jal Pty Ltd	VARIOUS PUBLIC TOILETS - Disinfectants & Floor Cleaners	\$ 1,042.08			
38	EFT16003	12/03/2021	Bob Waddell & Associates Pty Ltd			\$ 198.00		
39	INV 2220	07/03/2021	Bob Waddell & Associates Pty Ltd	ADMIN - CONSULTANTS - Assistance with 2019/20 Annual Financial Reports	\$ 132.00			
40	INV 2225	08/03/2021	Bob Waddell & Associates Pty Ltd	RATES - CONSULTANTS - Assistance with Pensioner Rates Deferment Certificates 2017/18 & 2018/19	\$ 66.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
41	EFT16004	12/03/2021	G & M Detergents			\$ 189.00		
42	INV 00016987	15/02/2021	G & M Detergents	HIGHBURY PUBLIC TOILETS OPERATIONS - Hygiene Service Agreement	\$ 189.00			
43	EFT16005	12/03/2021	John Parry Medical Centre			\$ 252.00	L	F
44	INV 396045	16/02/2021	John Parry Medical Centre	HACC - RECRUITMENT - Pre-Employment Medical for Renelyn Sajulga	\$ 126.00			
45	INV 396560	23/02/2021	John Parry Medical Centre	CHSP - RECRUITMENT - Pre-Employment Medical for Amanda McArtney	\$ 126.00			
46	EFT16006	12/03/2021	Animal Care Equipment & Services (Australia) P/I			\$ 400.68		
47	INV 00033647	23/02/2021	Animal Care Equipment & Services (Australia) P/I	ANIMAL - EXPENSED MINOR ASSET PURCHASES - Dog Tidy Bags Carton, Dispenser & Freight	\$ 400.68			
48	EFT16007	12/03/2021	Market Creations Pty Ltd			\$ 3,686.61		
49	INV 15630	29/01/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Service Desk & Preventative Maintenance (January 2021)	\$ 716.20			
50	INV 1588	24/02/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - MC NBN Prem 100/40	\$ 198.00			
51	INV 15916	25/02/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Service Desk & Preventative Maintenance (February 2021)	\$ 716.20			
52	INV 16100	26/02/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Exclaimer for Office 365 (month to month) Subscription Licenses	\$ 135.94			
53	INV 16099	26/02/2021	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Office 365 Enterprise E1, Microsoft Office 365 Enterprise E3, Office 365 Advanced Threat Protection	\$ 1,177.77			
54	INV 16195	26/02/2021	Market Creations Pty Ltd	ADMIN - IT SOFTWARE & EQUIPMENT (CAPITAL) - Technical Labour & Project Management (20/01/2021-18/02/2021)	\$ 742.50			
55	EFT16008	12/03/2021	Marketforce Pty Ltd			\$ 478.02		
56	INV 37405	23/02/2021	Marketforce Pty Ltd	OTHCUL - COMMUNITY CHEST - Community Chest Round 2 - Narrogin Observer 04/02/2021	\$ 258.24			
57	INV 37406	23/02/2021	Marketforce Pty Ltd	MEMBERS - ADVERTISING & PROMOTION - Proposed Home Occupation (Hair Salon)	\$ 219.78			
58	EFT16009	12/03/2021	Food With Flair			\$ 1,960.00	L	
59	INV 37	26/02/2021	Food With Flair	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for Zone Meeting to be reimbursed to the Shire	\$ 1,680.00			
60	INV T5	10/03/2021	Food With Flair	TH KITCHEN ONLY BOND REFUND - FOOD WITH FLAIR 15/01/2021	\$ 280.00			
61	EFT16010	12/03/2021	Fortune French Hot Bread			\$ 280.00	L	
62	INV 20	08/03/2021	Fortune French Hot Bread	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Sandwiches & Hot Platter - Welcome Function 08/03/2021	\$ 280.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
63	EFT16011	12/03/2021	Building and Construction Industry Training Fund			\$ 107.63		
64	INV T14	10/03/2021	Building and Construction Industry Training Fund	BCITF LEVY - AUGUST 2020	\$ 107.63			
65	EFT16012	12/03/2021	Narrogin Technology Solutions (NTS)			\$ 1,699.00	L	
66	INV 145287	04/03/2021	Narrogin Technology Solutions (NTS)	ESL - SES SUBSIDY EXPENDITURE - Asus X509JB 15.6" Laptop & Accessories	\$ 1,699.00			
67	EFT16013	12/03/2021	YMCA WA			\$ 25,715.80	L	
68	INV SI-A010204	28/02/2021	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSES - YMCA Management Fee February 2021 & Actual Deficit for January 2021	\$ 25,715.80			
69	EFT16014	12/03/2021	The Dogline Pty Ltd			\$ 231.00		
70	INV 00015944	02/03/2021	The Dogline Pty Ltd	ANIMAL - EXPENSED MINOR ASSET PURCHASES - Various Dangerous Dog Items & Freight	\$ 231.00			
71	EFT16015	12/03/2021	Easifleet			\$ 2,773.37		
72	INV 030321	03/03/2021	Easifleet	NOVATED LEASES - Employee Expenses PPE 03/03/2021	\$ 2,773.37			
73	EFT16016	12/03/2021	Narrogin Guardian Pharmacy			\$ 26.70	L	F
74	INV 983352	09/03/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - Medi Swabs Alcohol & 3.1L Sharps Collector	\$ 26.70			
75	EFT16017	12/03/2021	Southpoint Nominees Pty Ltd T/as Acumentis South West (WA)			\$ 1,760.00		
76	INV 2102009163.1	26/02/2021	Southpoint Nominees Pty Ltd T/as Acumentis South West (WA)	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Market Valuations for Shops 1 & 2 Lot 52 (No. 82) Federal St Narrogin (Town Hall Shops)	\$ 1,760.00			
77	EFT16018	12/03/2021	Basil Joseph Kickett			\$ 300.00	L	
78	INV 3	05/03/2021	Basil Joseph Kickett	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Welcome To Country - Welcome Function 08/03/2021	\$ 300.00			
79	EFT16019	12/03/2021	Southern Cross Austereo Pty Ltd			\$ 286.00		
80	INV 71143822	31/01/2021	Southern Cross Austereo Pty Ltd	OTHFUL - AUSTRALIA DAY - Australia Day Event Advertising 2021	\$ 286.00			
81	EFT16020	12/03/2021	Telair Pty Ltd			\$ 859.55		
82	INV TA10781-020	28/02/2021	Telair Pty Ltd	VARIOUS DEPARTMENTS - Landline Chargs February 2021	\$ 859.55			
83	EFT16021	12/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 152.00	L	
84	INV NVS56201	03/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Kleenheat Gas 45KG Bottle	\$ 152.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
85	EFT16022	12/03/2021	General Tech Narrogin			\$ 99.00	L	
86	INV 00009147	08/03/2021	General Tech Narrogin	ADMIN - INFORMATION SYSTEMS - 3m HDMI cable & VGA Display port	\$ 99.00			
87	EFT16023	12/03/2021	Kulbardi Hill Consulting			\$ 3,168.00		
88	INV 238	13/02/2021	Kulbardi Hill Consulting	NRLC INFRASTRUCTURE OTHER (CAPITAL) - CBD Interpretive Signage - Timleris Park	\$ 3,168.00			
89	EFT16024	12/03/2021	DL & LB Curtis			\$ 682.00	L	
90	INV 13	03/02/2021	DL & LB Curtis	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Supply & Install new stage curtain tracking system	\$ 682.00			
91	EFT16025	12/03/2021	Narrogin Florist			\$ 80.00	L	
92	INV INV174	26/02/2021	Narrogin Florist	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Flowers for Veronica Willoughby 100th Birthday Celebrations	\$ 80.00			
93	EFT16026	12/03/2021	Claw Environmental			\$ 2,249.06		
94	INV 00017435	08/03/2021	Claw Environmental	TIP MAINTENANCE - Narrogin Waste Management Facility - DrumMuster Collection - Steel & Plastic Drums	\$ 2,249.06			
95	EFT16027	12/03/2021	Prime Media Group			\$ 632.50		
96	INV 374263	31/01/2021	Prime Media Group	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Television Campaign Broadcasting January 2021	\$ 366.30			
97	INV 377310	28/02/2021	Prime Media Group	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Television Campaign Broadcasting February 2021	\$ 266.20			
98	EFT16028	12/03/2021	Narrogin Podiatry			\$ 55.00	L	F
99	INV 78842	18/02/2021	Narrogin Podiatry	CHCP - CLIENT PURCHASES - Pair of Pressure relief or Insole padded shoes (Client: I. Harper)	\$ 55.00			
100	EFT16029	12/03/2021	Wagin Community Resource Centre Inc.			\$ 600.00	L	F
101	INV 3191	09/11/2020	Wagin Community Resource Centre Inc.	CHSP - ADVERTISING & PROMOTIONS - Editions 112 - 123 (1/2 Year) (NHC)	\$ 600.00			
102	PAYROLL 19	17/03/2021	PAYROLL	Payroll 19 17/03/2021	\$ 158,880.13			
103	EFT16030	18/03/2021	Narrogin Hire & Reticulation			\$ 110.00	L	
104	INV 00029599	22/02/2021	Narrogin Hire & Reticulation	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Scaffolding Hire	\$ 110.00			
105	EFT16031	18/03/2021	Best Office Systems			\$ 579.00	L	
106	INV 584857	12/03/2021	Best Office Systems	ANIMAL POUND MAINTENANCE - BROTHER Printer MFC-L3770CDW	\$ 579.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
107	EFT16032	18/03/2021	Coles			\$ 606.06	L	
108	INV 168	28/02/2021	Coles	VARIOUS DEPARTMENTS - Coles February 2021	\$ 606.06			
109	EFT16033	18/03/2021	Synergy			\$ 11,798.31		
110	INV 6499184328	04/03/2021	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage (25/01/2021-24/02/2021)	\$ 11,798.31			
111	EFT16034	18/03/2021	Australia Post			\$ 1,406.12	L	
112	INV 1010374569	03/03/2021	Australia Post	VARIOUS DEPARTMENTS - POSTAGE & FREIGHT - Postal Charges February 2021	\$ 1,406.12			
113	EFT16035	18/03/2021	Great Southern Fuels			\$ 2,010.48	L	
114	INV 19005864	04/03/2021	Great Southern Fuels	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 200L drum Engine Oil & 200L drum Hydraulic & Transmission Fluid	\$ 2,010.48			
115	EFT16036	18/03/2021	E & H Staphorst			\$ 98.01	L	
116	INV I-33573	02/03/2021	E & H Staphorst	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Brake Boosters x2	\$ 98.01			
117	EFT16037	18/03/2021	Narrogin Auto Electrics			\$ 525.00	L	
118	INV 260065	17/02/2021	Narrogin Auto Electrics	1EUF156 HINO ROAD SWEEPER 2004 - Trace Electrical Wiring	\$ 180.00			
119	INV 260064	25/02/2021	Narrogin Auto Electrics	1EVP731 2015 CAT SKID STEER LOADER - Fix Air Conditioning	\$ 345.00			
120	EFT16038	18/03/2021	Knightline Computers			\$ 1,395.95	L	
121	INV 00072438	24/02/2021	Knightline Computers	PWO - EXPENSED MINOR ASSET PURCHASES - HP Probook 430 G6 Notebook (Technical Officer)	\$ 1,395.95			
122	EFT16039	18/03/2021	Makit Narrogin Hardware			\$ 388.40	L	
123	INV 113392	01/02/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 339.70			
124	INV 113413	05/02/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 48.70			
125	EFT16040	18/03/2021	Landgate			\$ 353.80		
126	INV 362094 - 10001100	22/01/2021	Landgate	RATES - VALUATION EXPENSES - Rural UV Interim Valuation Shared (17/10/2020-08/01/2021)	\$ 213.65			
127	INV 362743 - 10001100	24/02/2021	Landgate	RATES - VALUATION EXPENSES - Rural UV's Chargeable (09/01/2021-05/02/2021)	\$ 69.20			
128	INV 67974939 - 10001100	03/03/2021	Landgate	VISITOR INFORMATION BAY UPGRADE (WILLIAMS ROAD) - Additional changes to Maps	\$ 70.95			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
129	EFT16041	18/03/2021	Parry's Pty Ltd			\$ 341.00	L	
130	INV 51181	02/02/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 (M. Pomykala)	\$ 68.00			
131	INV 51399	10/02/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Pants x2 (C. Williams)	\$ 101.90			
132	INV 51528	15/02/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Hat x1 (J. Warburton)	\$ 33.95			
133	INV 51631	18/02/2021	Parry's Pty Ltd	PWO - WORKS - PROTECTIVE CLOTHING - Size 12 Boots (G. Pedlar)	\$ 137.15			
134	EFT16042	18/03/2021	Susan Farrell			\$ 200.00	L	
135	INV 016	25/02/2021	Susan Farrell	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Washing of Accommodation Linens (25/02/2021)	\$ 30.00			
136	INV 018	28/02/2021	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	\$ 50.00			
137	INV 019	04/03/2021	Susan Farrell	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Washing of Accommodation Linens (04/03/2021)	\$ 60.00			
138	INV 020	11/03/2021	Susan Farrell	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Washing of Accommodation Linens (11/03/2021)	\$ 60.00			
139	EFT16043	18/03/2021	Narrogin Electrical Services			\$ 198.00	L	
140	INV 2252	14/03/2021	Narrogin Electrical Services	VERGE MAINTENANCE - Street Lights Repairs	\$ 198.00			
141	EFT16044	18/03/2021	Narrogin Liquor Barons			\$ 187.98	L	
142	INV 166522	09/02/2021	Narrogin Liquor Barons	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Refreshments for Councillors & Civic Functions	\$ 187.98			
143	EFT16045	18/03/2021	Narrogin Glass & Quick Fit Windscreens			\$ 148.40	L	
144	INV 00055183	28/02/2021	Narrogin Glass & Quick Fit Windscreens	WASTE FACILITIES BUILDING MAINTENANCE - Repairs to Screen Door at Transfer Station	\$ 148.40			
145	EFT16046	18/03/2021	Great Southern Waste Disposal			\$ 42,704.22	L	
146	INV IV00000001535	08/03/2021	Great Southern Waste Disposal	BIN COLLECTIONS VARIOUS LOCATIONS - February 2021	\$ 42,704.22			
147	EFT16047	18/03/2021	RJ Smith Engineering			\$ 292.50	L	
148	INV 00011897	06/03/2021	RJ Smith Engineering	SMALL PLANT - Fittings for Water Pump	\$ 292.50			
149	EFT16048	18/03/2021	Wa Country Health Service			\$ 1,449.80		F
150	INV 550543	08/03/2021	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals February 2021	\$ 1,449.80			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
151	EFT16049	18/03/2021	Toll Transport Pty Ltd			\$ 73.48		
152	INV 0483-T740710	21/02/2021	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Freight Charges (18/02/2021-19/02/2021)	\$ 73.48			
153	EFT16050	18/03/2021	Zipform			\$ 1,394.62		
154	INV 202039	22/02/2021	Zipform	RATES - PRINTING AND STATIONERY - 4th Instalment Reminders 2020/21	\$ 1,394.62			
155	EFT16051	18/03/2021	Narrogin Chamber Of Commerce			\$ 2,760.00	L	
156	INV 00003789	12/03/2021	Narrogin Chamber Of Commerce	MEMBER - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 26x \$10 Vouchers for Wheatbelt Medical School Imemersion Program	\$ 260.00			
157	INV 00003790	15/03/2021	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Caravan Park Tourist \$10 Vouchers x250	\$ 2,500.00			
158	EFT16052	18/03/2021	Signs Plus			\$ 65.00		
159	INV 00162676	09/03/2021	Signs Plus	ADMIN - PRINTING & STATIONERY - Name Badges x4 & Freight Charges	\$ 65.00			
160	EFT16053	18/03/2021	Department of Mines, Industry Regulation and Safety			\$ 2,958.32		
161	INV T13	10/03/2021	Department of Mines, Industry Regulation and Safety	ARREARS BSL PAYMENT APRIL 2020 - JANUARY 2021	\$ 2,044.19			
162	INV T13	10/03/2021	Department of Mines, Industry Regulation and Safety	BSL PAYMENT - FEBRUARY 2021	\$ 914.13			
163	EFT16054	18/03/2021	Narrogin Pumps Solar And Spraying			\$ 124.84	L	
164	INV 00032558	16/02/2021	Narrogin Pumps Solar And Spraying	NO2 2009 NISSAN UD TIP TRUCK - Cam Lock Fittings for Water Tank	\$ 124.84			
165	EFT16055	18/03/2021	Data#3 Limited			\$ 5,028.60		
166	INV 01991323	05/03/2021	Data#3 Limited	ADMIN - INFORMATION SYSTEMS - HP Mini Desktop (Win 10 Pro, Intel Core i5 10th Gen, 8GB /256GB SSD) x5	\$ 5,028.60			
167	EFT16056	18/03/2021	Metrocount			\$ 112.20		
168	INV INV029401	25/02/2021	Metrocount	ROAD MAINTENANCE GENERAL EXPENSESD - USB Cable for Traffic Counters	\$ 112.20			
169	EFT16057	18/03/2021	South Regional Tafe			\$ 520.00		
170	INV I0014137	11/03/2021	South Regional Tafe	PWO - EMTRS - TRAINING & DEVELOPMENT - OSH Refresher Training (A. Allinson)	\$ 520.00			
171	EFT16058	18/03/2021	Corsign (WA) Pty Ltd			\$ 723.80		
172	INV 00054407	18/02/2021	Corsign (WA) Pty Ltd	SIGNS & TRAFFIC CONTROL EXPENSES - Assorted Road Signs	\$ 723.80			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
173	EFT16059	18/03/2021	Basil Joseph Kickett			\$ 300.00	L	
174	INV 4	05/03/2021	Basil Joseph Kickett	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Welcome To Country - Wheatbelt Medical School Immersion Tour 16/03/2021	\$ 300.00			
175	EFT16060	18/03/2021	Narrogin Tyre Service			\$ 1,595.00	L	
176	INV 12401	18/02/2021	Narrogin Tyre Service	NO4141 2010 CATERPILLAR 432E BACKHOE LOADER - Rear Tyres x2	\$ 1,595.00			
177	EFT16061	18/03/2021	Narrogin Skip Bin Service			\$ 133.10	L	
178	INV INV-0958	28/02/2021	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Skip Bin Collection 03/02/2021	\$ 133.10			
179	EFT16062	18/03/2021	Farmworks Narrogin Pty Ltd			\$ 170.50	L	
180	INV 84515	02/03/2021	Farmworks Narrogin Pty Ltd	VERGE MAINTENANCE - 1L Hammer Weed Killer	\$ 170.50			
181	EFT16063	18/03/2021	Wendy Maree le Bechee			\$ 206.50	L	F
182	INV 100221	10/02/2021	Wendy Maree le Bechee	HACC - BUILDING (CAPITAL) - Reimbursement - Quilt Covers & Throws (Jessie House)	\$ 206.50			
183	EFT16064	18/03/2021	Divine's Coffee Cups			\$ 577.50	L	
184	INV INV-003	10/03/2021	Divine's Coffee Cups	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Morning Tea - Wheatbelt Medical School Immersion Program 16/03/2021	\$ 577.50			
185	EFT16065	18/03/2021	GH & CP Goss			\$ 1,080.75	L	F
186	INV 2006194	16/03/2021	GH & CP Goss	CHCP & CHSP - INFORMATION SYSTEMS - Contract Work - 32.75 hrs Data Entry (23/02/2021/11/03/2021)	\$ 1,080.75			
187	EFT16066	18/03/2021	Jillian Phillis Graham			\$ 89.00	L	
188	INV A241900	10/03/2021	Jillian Phillis Graham	Rates refund for assessment A241900 4 HILLMAN STREET NARROGIN WA 6312	\$ 89.00			
189	EFT16067	18/03/2021	Mishael Hananiah Butterfield			\$ 1,621.95	L	
190	INV A245200	16/03/2021	Mishael Hananiah Butterfield	Rates refund for assessment A245200 44 HOUGH STREET NARROGIN WA 6312	\$ 1,621.95			
191	EFT16068	26/03/2021	Synergy			\$ 1,205.11		
192	INV 0564608421	19/03/2021	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage (12/02/2021-14/03/2021)	\$ 1,205.11			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
193	EFT16069	26/03/2021	Narrogin Packaging			\$ 30.00	L	
194	INV 00069335	09/03/2021	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Cleaning Supplies	\$ 30.00			
195	EFT16070	26/03/2021	Kleenheat Gas			\$ 10,124.88		
196	INV 2723717	11/03/2021	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage (01/02/2021-28/02/2021)	\$ 1,500.38			
197	INV 2723745	11/03/2021	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage (01/02/2021-28/02/2021)	\$ 7,986.23			
198	INV 2723727	11/03/2021	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage (01/02/2021-28/02/2021)	\$ 638.27			
199	EFT16071	26/03/2021	Narrogin Meals On Wheels			\$ 295.92	L	F
200	INV 100856	05/03/2021	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meal Delivery Services February 2021	\$ 295.92			
201	EFT16072	26/03/2021	Geoff Perkins Farm Machinery Centre			\$ 249.55	L	
202	INV FNCS116762	15/03/2021	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - Honda Mower Service & Replacement Blades	\$ 249.55			
203	EFT16073	26/03/2021	Narrogin Newsagency			\$ 35.55	L	
204	INV 1537 - 279441	22/03/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - Stationery Order February 2021	\$ 35.55			
205	EFT16074	26/03/2021	Narrogin Electrical Services			\$ 129.80	L	
206	INV 2251	14/03/2021	Narrogin Electrical Services	TOWN HALL (FEDERAL ST) BUILDING MAINTENANCE - Replacement Front Light	\$ 129.80			
207	EFT16075	26/03/2021	It Vision			\$ 2,365.00		
208	INV 34882	16/03/2021	It Vision	ADMIN - TRAINING & DEVELOPMENT - Payroll Terminations (C. McRae) (12/03/2021)	\$ 770.00			
209	INV 34881	16/03/2021	It Vision	ADMIN - TRAINING & DEVELOPMENT - Payroll Leave Essentials (C. McRae) (10/03/2021-11/03/2021)	\$ 1,320.00			
210	INV 34901	19/03/2021	It Vision	ADMIN - INFORMATION SYSTEMS - Updating Satellite Images for Narrogin Townsite Imagery	\$ 275.00			
211	EFT16076	26/03/2021	Narrogin Bearing Service			\$ 13.75	L	
212	INV IN184282	10/03/2021	Narrogin Bearing Service	SMALL PLANT - Bearing for Angle Grinder	\$ 13.75			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
213	EFT16077	26/03/2021	RJ Smith Engineering			\$ 509.00	L	
214	INV 00011896	06/03/2021	RJ Smith Engineering	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - 5L Engine Oil Jug	\$ 49.00			
215	INV 00012010	11/03/2021	RJ Smith Engineering	CLAYTON ROAD OVAL BUILDINGS MAINTENANCE - Materials for door	\$ 440.00			
216	INV 00012046	12/03/2021	RJ Smith Engineering	2017 JOHN DEERE RIDE ON MOWER - Steel plate	\$ 20.00			
217	EFT16078	26/03/2021	Shire of Wagin			\$ 2,764.29	L	F
218	INV 9192	22/03/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: Ronalea Neil Smith (01/02/2021-28/02/2021)	\$ 1,859.00			
219	INV 9191	22/03/2021	Shire of Wagin	CHCP VARIOUS SERVICES - Client: John Neil Smith (01/02/2021-28/02/2021)	\$ 905.29			
220	EFT16079	26/03/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 821.15	L	
221	INV JC24028822	15/03/2021	Octave Holdings Pty Ltd T/A Narrogin Toyota	1NGN 2019 TOYOTA PRADO - 40,000Km Service	\$ 821.15			
222	EFT16080	26/03/2021	Toll Transport Pty Ltd			\$ 142.62		
223	INV 0484-T740710	28/02/2021	Toll Transport Pty Ltd	VARIOUS DEPARTMENTS - Freight Charges (22/02/2021-26/02/2021)	\$ 142.62			
224	EFT16081	26/03/2021	New Security Installations Pty Ltd			\$ 915.20		
225	INV 00013645	03/03/2021	New Security Installations Pty Ltd	LIBRARY BUILDING OPERATIONS - Alarm Monitoring (19/04/2021-18/04/2022)	\$ 915.20			
226	EFT16082	26/03/2021	Fairway Carriers			\$ 852.50	L	PF
227	INV 43118	28/02/2021	Fairway Carriers	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - Pick up 12.2 tonnes of concrete pipes & headwalls	\$ 852.50			
228	EFT16083	26/03/2021	Narrogin Chamber Of Commerce			\$ 2,500.00	L	
229	INV 190321	19/03/2021	Narrogin Chamber Of Commerce	OTHCUL - EVENT/FESTIVAL MATCHING FUNDING - Reimbursement - 2020 Christmas in Narrogin Event	\$ 2,500.00			
230	EFT16084	26/03/2021	Bob Waddell & Associates Pty Ltd			\$ 165.00		
231	INV 2231	22/03/2021	Bob Waddell & Associates Pty Ltd	RATES - CONSULTANTS - Assistance with Rates enquiries & tasks (21/03/2021)	\$ 165.00			
232	EFT16085	26/03/2021	John Parry Medical Centre			\$ 126.00	L	
233	INV 397298	04/03/2021	John Parry Medical Centre	ADMIN - RECRUITMENT - Pre-Employment Medical for Manisha Barthakur	\$ 126.00			

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	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
234	EFT16086	26/03/2021	Fulton Hogan			\$ 99,708.05		
235	INV 14941587 RI	09/03/2021	Fulton Hogan	WHINBIN ROCK ROAD - RENEWAL (RURAL) - 14mm Primer Seal and 7mm Second Seal	\$ 47,662.56			
236	INV 14941587 RI	09/03/2021	Fulton Hogan	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - Install 14mm primer & 7mm second coat seals.	\$ 52,045.49			PF
237	EFT16087	26/03/2021	AMPAC Debt Recovery Pty Ltd			\$ 62,611.63		
238	INV 73771	28/02/2021	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery February 2021	\$ 62,611.63			
239	EFT16088	26/03/2021	YMCA WA			\$ 1,407.00	L	
240	INV SI-A010213	08/03/2021	YMCA WA	ADMIN - OCCUPATION HEALTH & SAFETY - 3 Month Gym Membership for Aimie Allinson (09/03/2021-08/06/2021)	\$ 169.00			
241	INV SI-A010214	08/03/2021	YMCA WA	ADMIN - OCCUPATION HEALTH & SAFETY - 3 Month Gym Membership for Craig Allinson (09/03/2021-08/06/2021)	\$ 169.00			
242	INV SI-A010215	08/03/2021	YMCA WA	ADMIN - OCCUPATION HEALTH & SAFETY - 3 Month Gym Membership for Michael Pomykala (09/03/2021-08/06/2021)	\$ 169.00			
243	INV SI-A010233	15/03/2021	YMCA WA	ADMIN - OCCUPATION HEALTH & SAFETY - 3 Month Family Membership for Scott Reeves (15/03/2021-14/06/2021)	\$ 480.00			
244	INV SI-A010241	16/03/2021	YMCA WA	OTHCUL - EVENT/FESTIVAL MATCHING FUNDING - Last Blast of Summer 2021 - 3 Days Venue Hire Thomas Hogg Oval	\$ 420.00			
245	EFT16089	26/03/2021	Easifleet			\$ 2,773.37		
246	INV 170321	18/03/2021	Easifleet	NOVATED LEASES - Employee Expenses PPE 17/03/2021	\$ 2,773.37			
247	EFT16090	26/03/2021	Torre Tasman Evans			\$ 157.10	L	
248	INV 180321	18/03/2021	Torre Tasman Evans	EMTRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Reimbursement (As per contract) - 45Kg Gas Bottle	\$ 157.10			
249	EFT16091	26/03/2021	Noel Barrett White			\$ 57.00	L	
250	INV 170321	17/03/2021	Noel Barrett White	ANIMAL - ANIMAL DESTRUCTION - Firearm Licence (N. White)	\$ 57.00			
251	EFT16092	26/03/2021	BKS Electrical Pty Ltd			\$ 330.00	L	
252	INV 2545	13/03/2021	BKS Electrical Pty Ltd	ADMIN OFFICE MAINTENANCE - Replacement to Extraction light in Ladies bathroom	\$ 330.00			

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	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
253	EFT16093	26/03/2021	Narrogin Guardian Pharmacy			\$ 23.40	L	F
254	INV 986806	04/03/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - Ezy Dose Tablet Crusher	\$ 16.45			
255	INV 970946	04/03/2021	Narrogin Guardian Pharmacy	CHCP CUSTOMER SERVICES OTHER EXPENSES - Pill Bob "Webstercare"	\$ 6.95			
256	EFT16094	26/03/2021	Narrogin Tyre Service			\$ 55.00	L	
257	INV 12598	03/03/2021	Narrogin Tyre Service	NO4834 2014 HINO 300 SERIES CREW CAB - Tyre Repair	\$ 55.00			
258	EFT16095	26/03/2021	Narrogin Auto Centre			\$ 201.38	L	
259	INV 298919	12/03/2021	Narrogin Auto Centre	NGN219 2019 NISSAN X-TRAIL - 50,000Km Service	\$ 201.38			
260	EFT16096	26/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 79.00	L	
261	INV NVS57126	19/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed	ANIMAL POUND OPERATIONS - Alert Plus Dog Food 20Kg x2	\$ 79.00			
262	EFT16097	26/03/2021	Narrogin Fresh			\$ 1,772.50	L	PF
263	INV FEBRUARY (2) 2021	17/02/2021	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account February (2) 2021	\$ 714.22			
264	INV FEBRUARY (3) 2021	25/02/2021	Narrogin Fresh	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Homecare Account February (3) 2021	\$ 210.58			
265	INV MARCH 2021	02/03/2021	Narrogin Fresh	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Homecare Account March 2021	\$ 191.33			
266	INV MARCH (2) 2021	15/03/2021	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account March (2) 2021	\$ 656.37			
267	EFT16098	26/03/2021	Wendy Maree le Bechee			\$ 179.10	L	F
268	INV 160321	16/03/2021	Wendy Maree le Bechee	CHSP - TRAINING & DEVELOPMENT - Reimbursement Accommodation (Visit Hawthorn House)	\$ 179.10			
269	EFT16099	26/03/2021	Epic Fire Solutions T/As MCG Fire Services			\$ 5,434.58	L	
270	INV INV-1228	12/03/2021	Epic Fire Solutions T/As MCG Fire Services	VARIOUS LOCATIONS & DEPARTMENTS - Fire Services Inspection/Replacements	\$ 5,434.58			
271	EFT16100	26/03/2021	Freedom Fairies Pty Ltd			\$ 2,750.00		
272	INV INV-1578	11/01/2021	Freedom Fairies Pty Ltd	OTHFUL - AUSTRALIA DAY - Australia Day 2021 - Face Painting, Arts & Crafts & Storytelling	\$ 2,750.00			
273	PAYROLL 20	29/03/2021	PAYROLL	Payroll 20 29/03/2021	\$ 154,377.66			
274	EFT16101	31/03/2021	Narrogin Hire & Reticulation			\$ 38.85	L	
275	INV 00029887	23/03/2021	Narrogin Hire & Reticulation	NRLC GROUND MAINTENANCE - Reticulation Materials	\$ 38.85			

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	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
276	EFT16102	31/03/2021	Great Southern Fuels			\$ 4,836.61	L	PF
277	INV FEBRUARY 2021	28/02/2021	Great Southern Fuels	VARIOUS PLANT & EQUIPMENT - Fuel Card Charges February 2021	\$ 4,836.61			
278	EFT16103	31/03/2021	Narrogin Auto Electrics			\$ 248.00	L	
279	INV 260104	03/03/2021	Narrogin Auto Electrics	POC - PARTS & REPAIRS - Box Of Globes (for Trucks)	\$ 198.00			
280	INV 260105	15/03/2021	Narrogin Auto Electrics	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT - Repair Charging Station for Two-Way Radios	\$ 50.00			
281	EFT16104	31/03/2021	Narrogin Carpets & Curtains			\$ 1,668.00	L	F
282	INV B8373	04/11/2020	Narrogin Carpets & Curtains	HACC - BUILDING (CAPITAL) - 2M Conduit, Rod Ends & Brackets (Jessie House)	\$ 18.00			
283	INV B8289	09/11/2020	Narrogin Carpets & Curtains	HACC - BUILDING (CAPITAL) - Supply & Install Blockout Blinds for 2 Offices & Meeting Room (Jessie House)	\$ 1,485.00			
284	INV B8540	15/01/2021	Narrogin Carpets & Curtains	HACC - BUILDING MAINTENANCE - Repairs to Vinyl Planks at Front Desk (Jessie House)	\$ 165.00			
285	EFT16105	31/03/2021	Makit Narrogin Hardware			\$ 2,113.82	L	PF
286	INV 113417	08/02/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 388.82			
287	INV 113441	15/02/2021	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General Materials	\$ 519.30			
288	INV 113458	26/02/2021	Makit Narrogin Hardware	RAILWAY STATION RESTORATION COVID RECOVERY - Maintenance Materials	\$ 301.90			
289	INV 113457	26/02/2021	Makit Narrogin Hardware	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Maintenance Materials	\$ 903.80			
290	EFT16106	31/03/2021	Hancocks Home Hardware			\$ 208.25	L	
291	INV 356694	09/03/2021	Hancocks Home Hardware	ADMIN - PRINTING & STATIONERY - Duct Tape, 35L Storage Container & Dust Masks	\$ 39.25			
292	INV 358518	29/03/2021	Hancocks Home Hardware	ESL - BFB MINOR ASSET PURCHASES - 75L Storage Trunk with Wheels x3 & 80L Storage Container x2	\$ 169.00			F
293	EFT16107	31/03/2021	Landgate			\$ 170.92		
294	INV 363213 - 10001100	25/03/2021	Landgate	RATES - VALUATION EXPENSES - Rural UV's Chargeable (06/02/2021-19/03/2021)	\$ 170.92			
295	EFT16108	31/03/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust			\$ 80,030.50	L	PF
296	INV IV00000001110	23/03/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	TIP MAINTENANCE - Extinguishing Fire - Hire of Water Truck & Loader	\$ 451.00			
297	INV IV00000001112	25/03/2021	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Supply & Install Drainage & Basecourse for New Carpark at the Train Station (as per RFQ 20/21-10)	\$ 79,579.50			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
298	EFT16109	31/03/2021	Susan Farrell			\$ 50.00	L	
299	INV 021	29/03/2021	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	\$ 50.00			
300	EFT16110	31/03/2021	Department of Fire & Emergency Services (DFES)			\$ 80,075.76		
301	INV 151854	19/02/2021	Department of Fire & Emergency Services (DFES)	FESA ESL LIABILITY - Quarter 3 2020/21	\$ 80,075.76			
302	EFT16111	31/03/2021	Narrogin Newsagency			\$ 240.99	L	
303	INV 713 - 278041	02/03/2021	Narrogin Newsagency	ADMIN - PRINTING & STATIONERY - Deliveries for Period 03/02/2021-27/02/2021	\$ 32.80			
304	INV 1537 - 279440	22/03/2021	Narrogin Newsagency	VARIOUS DEPARTMENTS - PRINTING & STATIONERY - Stationery Order February 2021	\$ 208.19			
305	EFT16112	31/03/2021	Narrogin Electrical Services			\$ 151.25	L	
306	INV 2249	04/03/2021	Narrogin Electrical Services	CARAVAN PARK RESEALING, LINE MARKING - Rewire Pump for Retic	\$ 151.25			
307	EFT16113	31/03/2021	Narrogin Betta Home Living			\$ 229.00	L	
308	INV 25710021920	12/03/2021	Narrogin Betta Home Living	PWO - TELEPHONE/MOBILES - Samsung Mobile (Leading Hand - Parks & Gardens)	\$ 229.00			
309	EFT16114	31/03/2021	Narrogin Bearing Service			\$ 174.50	L	
310	INV IN184426	15/03/2021	Narrogin Bearing Service	SMALL PLANT - Replacement battery for drill	\$ 169.00			
311	INV IN184642	23/03/2021	Narrogin Bearing Service	1EYN610 KOMATSU WA380-6 WHEEL LOADER - Brass Plugs x2	\$ 5.50			
312	EFT16115	31/03/2021	RJ Smith Engineering			\$ 2,968.35	L	
313	INV 00012098	16/03/2021	RJ Smith Engineering	NO4 2010 NISSAN UD TIP TRUCK AUTO - 1m Rubber Gasket & Sealant	\$ 70.95			
314	INV 00012111	16/03/2021	RJ Smith Engineering	NO2706 FOUR AXLE SIDE TIPPER TRAILER - Air Activated Two-Way Hydraulic Valve	\$ 1,424.50			
315	INV 00012110	16/03/2021	RJ Smith Engineering	NO2731 FOUR AXLE SIDE TIPPER TRAILER - Air Activated Two-Way Hydraulic Valve	\$ 1,424.50			
316	INV 00012268	24/03/2021	RJ Smith Engineering	NARROGIN VALLEY ROAD - Gate Hinge for Gravel Pit Gate	\$ 15.40			
317	INV 00012359	27/03/2021	RJ Smith Engineering	VERGE MAINTENANCE - Fence Sheet Panels x2 (to replace damaged fence)	\$ 33.00			
318	EFT16116	31/03/2021	Wa Country Health Service			\$ 2,208.80		F
319	INV 539206	20/11/2020	Wa Country Health Service	CHSP MEALS ON WHEELS CATERING CONTRACT - Meals October 2020	\$ 2,208.80			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
320	EFT16117	31/03/2021	Country Paint Supplies			\$ 174.54	L	
321	INV 00065204	15/03/2021	Country Paint Supplies	LYDEKER DEPOT BUILDING MAINTENANCE - 2L Paint & Corrugated roller x2	\$ 96.26			
322	INV 00065227	16/03/2021	Country Paint Supplies	LYDEKER DEPOT BUILDING MAINTENANCE - 4L Paint	\$ 78.28			
323	EFT16118	31/03/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			\$ 464.06	L	
324	INV 6411922832	23/03/2021	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NGN2 MY20 HOLDEN TRAX LS 1.4L TURBO - Tyres x2, Fitting & Wheel Alignment	\$ 464.06			
325	EFT16119	31/03/2021	Narrogin Amcal Chemist			\$ 141.95	L	F
326	INV 830223	13/11/2020	Narrogin Amcal Chemist	CHCP - CLIENT PURCHASES - Medication RX1570211 - P. Hoggard (NHC)	\$ 45.00			
327	INV 832896	26/11/2020	Narrogin Amcal Chemist	CHSP RESPITE CARE OTHER EXPENSES - Pill Bob (NHC)	\$ 6.95			
328	INV 840254	29/12/2020	Narrogin Amcal Chemist	CHCP - CLIENT PURCHASES - Medication RX1578459 - P. Hoggard (NHC)	\$ 45.00			
329	INV 844683	21/01/2021	Narrogin Amcal Chemist	CHCP - CLIENT PURCHASES - Medication RX1582492 - P. Hoggard (NHC)	\$ 45.00			
330	EFT16120	31/03/2021	T Quip			\$ 218.00		
331	INV 99612 #5	16/03/2021	T Quip	1GPJ543 2018 TORO MOWER 7210 - Various Bulk Filters	\$ 218.00			
332	EFT16121	31/03/2021	Narrogin Cottage Homes Inc.			\$ 5,500.00	L	
333	INV 030321	03/03/2021	Narrogin Cottage Homes Inc.	OTHCUL - COMMUNITY CHEST - Community Chest 2020/21	\$ 5,500.00			
334	EFT16122	31/03/2021	Fairway Carriers			\$ 73.70	L	
335	INV 43183	28/02/2021	Fairway Carriers	STREE TREE MAINTENANCE - Freight for 10 Trees	\$ 73.70			
336	EFT16123	31/03/2021	Narrogin Chamber Of Commerce			\$ 265.00	L	
337	INV 00003764	01/03/2021	Narrogin Chamber Of Commerce	MEMBERS - SUBSCRIPTIONS & PUBLICATIONS - Narrogin Chamber of Commerce Annual Renewal 2021-2022	\$ 265.00			
338	EFT16124	31/03/2021	P.H & K.E Gow			\$ 8,000.00	L	PF
339	INV 1576	24/03/2021	P.H & K.E Gow	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Survey, preparation & lodgement for Deposited Plan - Railway Station & Goods Shed	\$ 8,000.00			
340	EFT16125	31/03/2021	Narrogin Pumps Solar And Spraying			\$ 1,078.00	L	
341	INV 00032746	23/02/2021	Narrogin Pumps Solar And Spraying	CARAVAN PARK RESEALING, LINE MARKING - New Pump	\$ 1,078.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
342	EFT16126	31/03/2021	Steele's Guns & Outdoors			\$ 215.00	L	
343	INV 66932	17/03/2021	Steele's Guns & Outdoors	PWO - WORKS - PROTECTIVE CLOTHING - Steel Cap Boots (K. Head)	\$ 215.00			
344	EFT16127	31/03/2021	Narrogin Quarry Operations			\$ 153.38	L	
345	INV 00005090	12/03/2021	Narrogin Quarry Operations	ROAD MAINTENANCE GENERAL EXPENSES - Blue Metal Dust	\$ 153.38			
346	EFT16128	31/03/2021	Advanced Nursery			\$ 390.00		
347	INV 00006895	10/02/2021	Advanced Nursery	STREET TREE MAINTENANCE - Trees Clayton Road Oval x10	\$ 390.00			
348	EFT16129	31/03/2021	Narrogin Agricultural Society Inc.			\$ 385.00	L	
349	INV 160321	16/03/2021	Narrogin Agricultural Society Inc.	OTHCUL - COMMUNITY CHEST - Community Chest 2020/21 - Balance of Approved Grant	\$ 385.00			
350	EFT16130	31/03/2021	BKS Electrical Pty Ltd			\$ 165.00	L	PF
351	INV 2546	15/03/2021	BKS Electrical Pty Ltd	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Replace RCD	\$ 165.00			
352	EFT16131	31/03/2021	Bitutek Pty Ltd			\$ 9,460.00		PF
353	INV 00006175	25/03/2021	Bitutek Pty Ltd	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - 10,000L CRS Emulsion For Primer Seal	\$ 9,460.00			
354	EFT16132	31/03/2021	Unique Graphix			\$ 66.00	L	
355	INV INV-0355	19/03/2021	Unique Graphix	RAILWAY DAM - A4 Stainless Steel Plate laser engraved (Thanks to Mains Roads - Donation)	\$ 55.00			
356	INV INV-0354	19/03/2021	Unique Graphix	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Small Plaque (Appreciation of loaned items - Mayors Parlour)	\$ 11.00			
357	EFT16133	31/03/2021	MJ & DL Dyke			\$ 542.61	L	
358	INV 00000601	09/02/2021	MJ & DL Dyke	VARIOUS VEHICLES - Hydraulic Hoses x2 & Hydraulic Coupling	\$ 542.61			
359	EFT16134	31/03/2021	Sunny Industrial Brushware			\$ 1,692.90		
360	INV 00023130	22/03/2021	Sunny Industrial Brushware	1EUF156 HINO ROAD SWEEPER 2004 - Center Brooms x9	\$ 1,692.90			
361	EFT16135	31/03/2021	Truck Centre (WA) Pty Ltd			\$ 3,159.39		
362	INV 1627931 - 000001	24/03/2021	Truck Centre (WA) Pty Ltd	NO4 2010 NISSAN UD TIP TRUCK AUTO - Fuel Pump Assy-feed, Key Switch Assy & Freight	\$ 1,721.17			
363	INV 1628571 - 000001	26/03/2021	Truck Centre (WA) Pty Ltd	VARIOUS VEHICLES - Service Kit & Oil	\$ 1,438.22			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
364	EFT16136	31/03/2021	Wirtgen Australia Pty Ltd			\$ 22,877.61		
365	INV 1900044805	25/03/2021	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - Upgraded Planetary Gearbox Conversion Kit	\$ 22,620.43			
366	INV 1900044882	25/03/2021	Wirtgen Australia Pty Ltd	NO4929 2015 HAMM 3520HT STEEL VIBE ROLLER - 5L WGP Gear Oil Roller Drum Drive x2	\$ 257.18			
367	EFT16137	31/03/2021	Ryan Charles Francisco			\$ 550.00	L	
368	INV B92	03/03/2021	Ryan Charles Francisco	NRLC INFRASTRUCTURE OTHER (CAPITAL) - Install Brick Retaining Wall	\$ 550.00			
369	EFT16138	31/03/2021	South Regional Tafe			\$ 388.80		
370	INV I0014138	24/03/2021	South Regional Tafe	WORKS - TRAINING & DEVELOPMENT - "Trim and Cut Felled Trees" Enrolment Fees (C. Williams, A. Cardy, K. Head, S. Sandilands, M. Pomykala & T. Broun)	\$ 388.80			
371	EFT16139	31/03/2021	Komatsu Australia Pty Ltd			\$ 885.76		
372	INV 002260128	24/03/2021	Komatsu Australia Pty Ltd	1EYN610 KOMATSU WA380-6 WHEEL LOADER - 205L HO46 Hydraulic Oil	\$ 885.76			
373	EFT16140	31/03/2021	Shire Of Wickepin			\$ 160.00	L	
374	INV 7964	23/03/2021	Shire Of Wickepin	WORKS - TRAINING & DEVELOPMENT - Local Government Bowls Day Training Conference (8 Staff Members)	\$ 160.00			
375	EFT16141	31/03/2021	Corsign (WA) Pty Ltd			\$ 1,859.00		
376	INV 00055376	18/03/2021	Corsign (WA) Pty Ltd	ROAD MAINTENANCE GENERAL EXPENSES - Supply of 130 Flexi Guide Posts with Red & White Reflective Strips	\$ 1,859.00			
377	EFT16142	31/03/2021	Wheatbelt Business Network			\$ 280.00		
378	INV T5	29/03/2021	Wheatbelt Business Network	REFUND TH KEY BOND RECEPTION CENTRE 25/03/2021	\$ 280.00			
379	EFT16143	31/03/2021	Farmworks Narrogin Pty Ltd			\$ 209.00	L	
380	INV 84845	22/03/2021	Farmworks Narrogin Pty Ltd	NARROGIN VALLEY ROAD - Farm Gate x1 (Gravel Pit)	\$ 209.00			
381	EFT16144	31/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 240.00	L	
382	INV NVS57481	25/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed	CBD PARKS - MAINTENANCE/OPERATIONS - Redwood Chips	\$ 120.00			
383	INV NVS57528	26/03/2021	The White Family Trust T/a Narrogin Valley Stockfeed	HIGHBURY TOWNSITE PARK MAINTENANCE/OPERATIONS - Redwood Chips	\$ 120.00			
384	EFT16145	31/03/2021	Kulker Carpentry And Construction			\$ 187.00	L	
385	INV IV00000000476	15/03/2021	Kulker Carpentry And Construction	CARAVAN PARK ABLUTION BLOCK (NEW) BUILDING MAINTENANCE - Repair Roof Leak & Install Flashing	\$ 187.00			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
386	EFT16146	31/03/2021	Department Of Water And Environmental Regulation			\$ 6,496.00		
387	INV W-L7085/1997/13	29/03/2021	Department Of Water And Environmental Regulation	WASTE FACILITIES BUILDING OPERATIONS - Annual Licence Fee 2021/22	\$ 6,496.00			
388	EFT16147	31/03/2021	Altura Learning Australia Pty Ltd			\$ 1,809.69		F
389	INV BD0001474	02/03/2021	Altura Learning Australia Pty Ltd	CHSP - TRAINING & DEVELOPMENT - Licence & Membership (01/04/2021-31/3/2022)	\$ 1,809.69			
390	EFT16148	31/03/2021	West Coast Sporting Surfaces			\$ 75,460.00		
391	INV INV-0233	25/03/2021	West Coast Sporting Surfaces	NETBALL COURTS RESURFACING - Resurfacing Narrogin Netball Courts	\$ 75,460.00			
392	EFT16149	31/03/2021	Brad Goode & Associates Pty Ltd			\$ 1,320.00		
393	INV 1537	23/03/2021	Brad Goode & Associates Pty Ltd	GNARROJIN PARK CULTURAL HERITAGE MANAGEMENT PLAN - Aboriginal Heritage Survey	\$ 1,320.00			
394	EFT16150	31/03/2021	Surgical House Pty Ltd			\$ 460.08		F
395	INV A736580	18/01/2021	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Shower Stool & Over Toilet Frame & Freight (Client: P. Hoggard)	\$ 216.60			
396	INV A737638	27/01/2021	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Over Toilet Frame Splash Guard (Client: P. Hoggard)	\$ 27.20			
397	INV A738196	29/01/2021	Surgical House Pty Ltd	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - Precise Thick-N-Instant 3L Pump & Freight(Jessie House)	\$ 178.00			
398	INV A742827	04/03/2021	Surgical House Pty Ltd	CHCP CUSTOMER SERVICES OTHER EXPENSES - Tubigrip Bandage & Gauze Swabs	\$ 38.28			
399	EFT16151	31/03/2021	Price's Fabrication & Steel			\$ 6,127.99	L	
400	INV 00000623	22/03/2021	Price's Fabrication & Steel	DEPOT RAINWATER TANK 110,166LT - Final Payment for Supply & Installation of Water Tank	\$ 6,127.99			
401	EFT16152	31/03/2021	Divine's Coffee Cups			\$ 495.00	L	
402	INV INV-004	25/03/2021	Divine's Coffee Cups	MEMBER - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for Council Meeting 24/03/2021	\$ 495.00			
403	EFT16153	31/03/2021	MC & SP Russell			\$ 493.35	L	PF
404	INV 02/21	19/03/2021	MC & SP Russell	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Model Train Display - Reimbursement of material costs	\$ 493.35			
405	EFT16154	31/03/2021	WA Collector Fairs			\$ 247.00		
406	INV T5	26/03/2021	WA Collector Fairs	REFUND TH KEY BOND 19/03/2021-20/03/2021 (MINUS CLEANER COSTS)	\$ 247.00			
407	EFT16155	31/03/2021	MD Rafiqui Islam			\$ 385.80	L	
408	INV 050321	05/03/2021	MD Rafiqui Islam	PWO - EMTRS - RECRUITMENT - Reimbursement - Pre-Employment Medical & Police Clearance	\$ 385.80			

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
409	EFT16156	31/03/2021	Cuballing Building Company			\$ 336.92	L	
410	INV T14	26/03/2021	Cuballing Building Company	NGN2021024 REFUND OF CTF (PAID TO BCITF)	\$ 328.67			
411	INV NGN2021024	26/03/2021	Cuballing Building Company	BUILD - COMMISSION - BSL & CTF (GST EXCL) - NGN2021024 Refund of Commission (Paid to BCITF)	\$ 8.25			
412	EFT16157	31/03/2021	Manisha Barthakur			\$ 35.00	L	
413	INV 260321	26/03/2021	Manisha Barthakur	ADMIN - RECRUITMENT - Reimbursement - Pre-Employment Drugs & Alcohol Test	\$ 35.00			
EFT Total \$					984,682.03			

Schedule of Accounts Paid - March 2021

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
Direct Debits							
414	DD6335.1	02/03/2021	Aaron Joseph Cook		\$ 2,245.54		
415	INV CEO FEB 2021 RENT	02/03/2021	Aaron Joseph Cook	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent February 2021	\$ 2,245.54		
416	DD6345.1	03/03/2021	Keenan & Tania Wenning		\$ 1,386.67	L	
417	INV EMDRS MARCH 2021	03/03/2021	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent March 2021	\$ 1,386.67		
418	DD6374.1	17/03/2021	Elgas		\$ 4,392.26		
419	INV 0360804103	04/03/2021	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,352.0L	\$ 4,392.26		
420	DD6375.1	17/03/2021	Telstra		\$ 1,969.21		
421	INV K688254040-0	12/03/2021	Telstra	VARIOUS DEPARTMENTS - Mobile Phone Charges March 2021	\$ 1,969.21		
422	DD6404.1	24/03/2021	Australian Taxation Office		\$ 36,133.00		
423	INV BASFEB21	28/02/2021	Australian Taxation Office	BAS - February 2021	\$ 36,133.00		
424	DD6405.1	29/03/2021	Elgas		\$ 4,744.49		
425	INV 0360906332	18/03/2021	Elgas	NRLC - UTILITY - GAS - Gas Supplied 4,701.0L	\$ 4,744.49		
426	DD6414.1	30/03/2021	Aaron Joseph Cook		\$ 2,245.54		
427	INV CEO MARCH 2021 RENT	30/03/2021	Aaron Joseph Cook	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent March 2021	\$ 2,245.54		
428	DD6436.1	01/03/2021	Aware Super		\$ 14,335.46		
429	INV SUPER	01/03/2021	Aware Super	Superannuation contributions	\$ 12,372.10		
430	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 260.00		
431	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 100.00		
432	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 180.94		
433	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 131.56		
434	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 1,026.38		
435	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 122.17		
436	INV DEDUCTION	01/03/2021	Aware Super	Payroll deductions	\$ 142.31		

Schedule of Accounts Paid - March 2021

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
437	DD6436.2	01/03/2021	Mtaa Super		\$ 191.76		
438	INV SUPER	01/03/2021	Mtaa Super	Superannuation contributions	\$ 191.76		
439	DD6436.3	01/03/2021	Bt Super For Life		\$ 748.59		
440	INV SUPER	01/03/2021	Bt Super For Life	Superannuation contributions	\$ 681.00		
441	INV DEDUCTION	01/03/2021	Bt Super For Life	Payroll deductions	\$ 67.59		
442	DD6436.4	01/03/2021	Prime Super		\$ 567.19		
443	INV SUPER	01/03/2021	Prime Super	Superannuation contributions	\$ 567.19		
444	DD6436.5	01/03/2021	Cbus Super Fund		\$ 202.16		
445	INV SUPER	01/03/2021	Cbus Super Fund	Superannuation contributions	\$ 202.16		
446	DD6436.6	01/03/2021	Lgia Super		\$ 980.30		
447	INV SUPER	01/03/2021	Lgia Super	Superannuation contributions	\$ 497.78		
448	INV DEDUCTION	01/03/2021	Lgia Super	Payroll deductions	\$ 300.00		
449	INV DEDUCTION	01/03/2021	Lgia Super	Payroll deductions	\$ 182.52		
450	DD6436.7	01/03/2021	Rest Superannuation		\$ 474.26		
451	INV SUPER	01/03/2021	Rest Superannuation	Superannuation contributions	\$ 374.26		
452	INV DEDUCTION	01/03/2021	Rest Superannuation	Payroll deductions	\$ 100.00		
453	DD6436.8	01/03/2021	Essential Super		\$ 190.35		
454	INV SUPER	01/03/2021	Essential Super	Superannuation contributions	\$ 190.35		

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Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
455	DD6436.9	01/03/2021	Oasis Superannuation Service		\$ 204.18		
456	INV SUPER	01/03/2021	Oasis Superannuation Service	Superannuation contributions	\$ 204.18		
457	DD6437.1	15/03/2021	Aware Super		\$ 15,181.08		
458	INV SUPER	15/03/2021	Aware Super	Superannuation contributions	\$ 13,069.62		
459	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 260.00		
460	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 100.00		
461	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 180.94		
462	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 131.56		
463	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 1,174.48		
464	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 122.17		
465	INV DEDUCTION	15/03/2021	Aware Super	Payroll deductions	\$ 142.31		
466	DD6437.2	15/03/2021	Media Super		\$ 181.72		
467	INV SUPER	15/03/2021	Media Super	Superannuation contributions	\$ 181.72		
468	DD6437.3	15/03/2021	Rest Superannuation		\$ 561.33		
469	INV SUPER	15/03/2021	Rest Superannuation	Superannuation contributions	\$ 461.33		
470	INV DEDUCTION	15/03/2021	Rest Superannuation	Payroll deductions	\$ 100.00		
471	DD6437.4	15/03/2021	Mtaa Super		\$ 191.76		
472	INV SUPER	15/03/2021	Mtaa Super	Superannuation contributions	\$ 191.76		
473	DD6437.5	15/03/2021	Bt Super For Life		\$ 749.84		
474	INV SUPER	15/03/2021	Bt Super For Life	Superannuation contributions	\$ 682.25		
475	INV DEDUCTION	15/03/2021	Bt Super For Life	Payroll deductions	\$ 67.59		
476	DD6437.6	15/03/2021	Prime Super		\$ 548.99		
477	INV SUPER	15/03/2021	Prime Super	Superannuation contributions	\$ 548.99		
478	DD6437.7	15/03/2021	Cbus Super Fund		\$ 203.84		
479	INV SUPER	15/03/2021	Cbus Super Fund	Superannuation contributions	\$ 203.84		

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Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
480	DD6437.8	15/03/2021	Lgia Super				
481	INV SUPER	15/03/2021	Lgia Super	Superannuation contributions	\$ 497.78		
482	INV DEDUCTION	15/03/2021	Lgia Super	Payroll deductions	\$ 300.00		
483	INV DEDUCTION	15/03/2021	Lgia Super	Payroll deductions	\$ 182.52		
484	DD6437.9	15/03/2021	Essential Super				
485	INV SUPER	15/03/2021	Essential Super	Superannuation contributions	\$ 190.35		
486	DD6438.1	29/03/2021	Aware Super				
487	INV SUPER	29/03/2021	Aware Super	Superannuation contributions	\$ 13,561.75		
488	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 260.00		
489	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 150.00		
490	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 180.94		
491	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 131.56		
492	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 1,601.32		
493	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 122.17		
494	INV DEDUCTION	29/03/2021	Aware Super	Payroll deductions	\$ 142.31		
495	DD6438.2	29/03/2021	Media Super				
496	INV SUPER	29/03/2021	Media Super	Superannuation contributions	\$ 181.72		
497	DD6438.3	29/03/2021	Rest Superannuation				
498	INV SUPER	29/03/2021	Rest Superannuation	Superannuation contributions	\$ 404.59		
499	INV DEDUCTION	29/03/2021	Rest Superannuation	Payroll deductions	\$ 100.00		
500	DD6438.4	29/03/2021	Mtaa Super				
501	INV SUPER	29/03/2021	Mtaa Super	Superannuation contributions	\$ 191.76		

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
502	DD6438.5	29/03/2021	Bt Super For Life			\$ 821.93		
503	INV SUPER	29/03/2021	Bt Super For Life	Superannuation contributions	\$ 754.34			
504	INV DEDUCTION	29/03/2021	Bt Super For Life	Payroll deductions	\$ 67.59			
505	DD6438.6	29/03/2021	Prime Super			\$ 557.21		
506	INV SUPER	29/03/2021	Prime Super	Superannuation contributions	\$ 557.21			
507	DD6438.7	29/03/2021	Cbus Super Fund			\$ 203.84		
508	INV SUPER	29/03/2021	Cbus Super Fund	Superannuation contributions	\$ 203.84			
509	DD6438.8	29/03/2021	Lgia Super			\$ 980.30		
510	INV SUPER	29/03/2021	Lgia Super	Superannuation contributions	\$ 497.78			
511	INV DEDUCTION	29/03/2021	Lgia Super	Payroll deductions	\$ 300.00			
512	INV DEDUCTION	29/03/2021	Lgia Super	Payroll deductions	\$ 182.52			
513	DD6438.9	29/03/2021	Essential Super			\$ 190.35		
514	INV SUPER	29/03/2021	Essential Super	Superannuation contributions	\$ 190.35			
515	DD6436.10	01/03/2021	Mercer Super Trust			\$ 134.83		
516	INV SUPER	01/03/2021	Mercer Super Trust	Superannuation contributions	\$ 134.83			
517	DD6436.11	01/03/2021	Colonial First State			\$ 341.63		
518	INV SUPER	01/03/2021	Colonial First State	Superannuation contributions	\$ 341.63			
519	DD6436.12	01/03/2021	Qsuper			\$ 354.21		
520	INV SUPER	01/03/2021	Qsuper	Superannuation contributions	\$ 354.21			
521	DD6436.13	01/03/2021	loof			\$ 208.13		
522	INV SUPER	01/03/2021	loof	Superannuation contributions	\$ 208.13			
523	DD6436.14	01/03/2021	Host Plus			\$ 153.20		
524	INV SUPER	01/03/2021	Host Plus	Superannuation contributions	\$ 153.20			

Schedule of Accounts Paid - March 2021

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
525	DD6436.15	01/03/2021	Bt Superwrap	Superannuation contributions		\$ 398.52	
526	INV DEDUCTION	01/03/2021	Bt Superwrap	Payroll deductions	\$ 100.00		
527	INV SUPER	01/03/2021	Bt Superwrap	Superannuation contributions	\$ 298.52		
528	DD6436.16	01/03/2021	Sunsuper			\$ 549.74	
529	INV DEDUCTION	01/03/2021	Sunsuper	Payroll deductions	\$ 140.96		
530	INV SUPER	01/03/2021	Sunsuper	Superannuation contributions	\$ 408.78		
531	DD6436.17	01/03/2021	Hesta Superannuation			\$ 1,163.37	
532	INV SUPER	01/03/2021	Hesta Superannuation	Superannuation contributions	\$ 993.37		
533	INV DEDUCTION	01/03/2021	Hesta Superannuation	Payroll deductions	\$ 170.00		
534	DD6436.18	01/03/2021	Australiansuper			\$ 1,822.79	
535	INV DEDUCTION	01/03/2021	Australiansuper	Payroll deductions	\$ 109.31		
536	INV DEDUCTION	01/03/2021	Australiansuper	Payroll deductions	\$ 637.00		
537	INV SUPER	01/03/2021	Australiansuper	Superannuation contributions	\$ 1,076.48		
538	DD6436.19	01/03/2021	Mlc Masterkey			\$ 240.79	
539	INV SUPER	01/03/2021	Mlc Masterkey	Superannuation contributions	\$ 240.79		
540	DD6436.20	01/03/2021	Bt Super For Life			\$ 115.47	
541	INV SUPER	01/03/2021	Bt Super For Life	Superannuation contributions	\$ 115.47		
542	DD6436.21	01/03/2021	Media Super			\$ 181.72	
543	INV SUPER	01/03/2021	Media Super	Superannuation contributions	\$ 181.72		
544	DD6437.10	15/03/2021	Oasis Superannuation Service			\$ 204.18	
545	INV SUPER	15/03/2021	Oasis Superannuation Service	Superannuation contributions	\$ 204.18		
546	DD6437.11	15/03/2021	Mercer Super Trust			\$ 156.89	
547	INV SUPER	15/03/2021	Mercer Super Trust	Superannuation contributions	\$ 156.89		
548	DD6437.12	15/03/2021	Qsuper			\$ 354.21	
549	INV SUPER	15/03/2021	Qsuper	Superannuation contributions	\$ 354.21		

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
550	DD6437.13	15/03/2021	Colonial First State			\$ 341.63		
551	INV SUPER	15/03/2021	Colonial First State	Superannuation contributions	\$ 341.63			
552	DD6437.14	15/03/2021	loof			\$ 233.42		
553	INV SUPER	15/03/2021	loof	Superannuation contributions	\$ 233.42			
554	DD6437.15	15/03/2021	Bt Superwrap			\$ 428.38		
555	INV DEDUCTION	15/03/2021	Bt Superwrap	Payroll deductions	\$ 114.93			
556	INV SUPER	15/03/2021	Bt Superwrap	Superannuation contributions	\$ 313.45			
557	DD6437.16	15/03/2021	Sunsuper			\$ 549.74		
558	INV DEDUCTION	15/03/2021	Sunsuper	Payroll deductions	\$ 140.96			
559	INV SUPER	15/03/2021	Sunsuper	Superannuation contributions	\$ 408.78			
560	DD6437.17	15/03/2021	Host Plus			\$ 280.31		
561	INV SUPER	15/03/2021	Host Plus	Superannuation contributions	\$ 280.31			
562	DD6437.18	15/03/2021	Australiansuper			\$ 1,825.89		
563	INV DEDUCTION	15/03/2021	Australiansuper	Payroll deductions	\$ 109.31			
564	INV DEDUCTION	15/03/2021	Australiansuper	Payroll deductions	\$ 637.00			
565	INV SUPER	15/03/2021	Australiansuper	Superannuation contributions	\$ 1,079.58			
566	DD6437.19	15/03/2021	Hesta Superannuation			\$ 1,317.80		
567	INV DEDUCTION	15/03/2021	Hesta Superannuation	Payroll deductions	\$ 170.00			
568	INV SUPER	15/03/2021	Hesta Superannuation	Superannuation contributions	\$ 1,147.80			
569	DD6437.20	15/03/2021	Mlc Masterkey			\$ 232.24		
570	INV SUPER	15/03/2021	Mlc Masterkey	Superannuation contributions	\$ 232.24			
571	DD6437.21	15/03/2021	Bt Super For Life			\$ 96.23		
572	INV SUPER	15/03/2021	Bt Super For Life	Superannuation contributions	\$ 96.23			
573	DD6438.10	29/03/2021	Oasis Superannuation Service			\$ 204.18		
574	INV SUPER	29/03/2021	Oasis Superannuation Service	Superannuation contributions	\$ 204.18			

Schedule of Accounts Paid - March 2021

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
575	DD6438.11	29/03/2021	Mercer Super Trust		\$ 158.06		
576	INV SUPER	29/03/2021	Mercer Super Trust	Superannuation contributions	\$ 158.06		
577	DD6438.12	29/03/2021	Qsuper		\$ 354.21		
578	INV SUPER	29/03/2021	Qsuper	Superannuation contributions	\$ 354.21		
579	DD6438.13	29/03/2021	Colonial First State		\$ 341.63		
580	INV SUPER	29/03/2021	Colonial First State	Superannuation contributions	\$ 341.63		
581	DD6438.14	29/03/2021	loof		\$ 223.14		
582	INV SUPER	29/03/2021	loof	Superannuation contributions	\$ 223.14		
583	DD6438.15	29/03/2021	Bt Superwrap		\$ 428.38		
584	INV DEDUCTION	29/03/2021	Bt Superwrap	Payroll deductions	\$ 114.93		
585	INV SUPER	29/03/2021	Bt Superwrap	Superannuation contributions	\$ 313.45		
586	DD6438.16	29/03/2021	Sunsuper		\$ 569.99		
587	INV DEDUCTION	29/03/2021	Sunsuper	Payroll deductions	\$ 146.15		
588	INV SUPER	29/03/2021	Sunsuper	Superannuation contributions	\$ 423.84		
589	DD6438.17	29/03/2021	Host Plus		\$ 414.76		
590	INV SUPER	29/03/2021	Host Plus	Superannuation contributions	\$ 414.76		
591	DD6438.18	29/03/2021	Australiansuper		\$ 1,826.22		
592	INV DEDUCTION	29/03/2021	Australiansuper	Payroll deductions	\$ 109.31		
593	INV DEDUCTION	29/03/2021	Australiansuper	Payroll deductions	\$ 637.00		
594	INV SUPER	29/03/2021	Australiansuper	Superannuation contributions	\$ 1,079.91		
595	DD6438.19	29/03/2021	Hesta Superannuation		\$ 1,155.18		
596	INV DEDUCTION	29/03/2021	Hesta Superannuation	Payroll deductions	\$ 170.00		
597	INV SUPER	29/03/2021	Hesta Superannuation	Superannuation contributions	\$ 985.18		
598	DD6438.20	29/03/2021	Mic Masterkey		\$ 240.79		
599	INV SUPER	29/03/2021	Mic Masterkey	Superannuation contributions	\$ 240.79		

Schedule of Accounts Paid - March 2021

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
600	DD6438.21	29/03/2021	Bt Super For Life			\$ 96.23		
601	INV SUPER	29/03/2021	Bt Super For Life	Superannuation contributions	\$ 96.23			
Direct Debit Total					\$	127,280.01		

Schedule of Accounts Paid - March 2021

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Credit Card Purchases

CEO & EMCCS		GENERAL Credit Card Purchases					
602	DD6406.1	25/03/2021	General Credit Card Purchases			\$3,046.33	
603	INV DSFEB0121	03/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Job Advertisement with Seek	\$302.50		
604	INV FSFEB0321	06/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - CHSP & Admin Greeting Messages	\$151.80		PF
605	INV FLFEB0421	15/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Accomodation for Conference (M Zhuo)	\$280.00		
606	INV FLFEB0521	19/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - New Vehicle License 009NGN Toyota Corola	\$220.20		PF
607	INV FLFEB0621	16/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Accomodation for Training (S Reeves, S Heil, C Klomp)	\$900.00		
608	INV FEESFEB21	29/01/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Interest Charges	\$8.64		
609	INV DSFEB0221	11/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Registration Fee for 1/2 Day Workshop (D Stewart)	\$85.00		
610	INV DSFEB0321	11/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Furniture for Mayors Parlour	\$475.00		
611	INV DSFEB0421	15/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Monthly SMS Charges	\$17.60		
612	INV DSFEB0521	16/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Lunch for D Stewart & CEO of West Arthur	\$30.40		
613	INV DSFEB0621	18/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Gas Bottle (D Stewart)	\$ 152.00		
614	INV DSFEB0721	25/02/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Parking (Heritage Seminar D Stewart)	\$ 20.19		
615	INV FLFEB0121	28/01/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Survey Monkey Annual Subscription	\$ 288.00		
616	INV FLFEB0221	29/01/2021	General Credit Card Purchases	CREDIT CARD February 2021 - Retail Leasing Kit	\$ 115.00		
				Credit Card Total	\$3,046.33		

				Trust Total	\$0.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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ABBREVIATIONS				
PF	Partially Funded			
I	Insurance			
F	Funded			
L	Local Supplier			
R	Recoverable			
* Please note Payroll totals				
		Cheque Total (Less TD)	\$559.55	0.05%
		Term Deposits (TD)		
		EFT Total*	\$521,039.04	46.71%
		Payroll Total*	\$463,642.99	41.56%
		Direct Debit Total	\$127,280.01	11.41%
		Credit Card Total	\$3,046.33	0.27%
		Trust Total	\$0.00	0.00%
			\$1,115,567.92	100.00%
		Total (Less Term Deposits)	\$1,115,567.92	
		Local Suppliers	\$233,845.86	20.96%
		Employees	\$463,642.99	41.56%
		Combined Total	\$697,488.85	62.52%

10.3.2 MONTHLY FINANCIAL REPORTS – MARCH 2021

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	15 April 2021
Author	Manisha Barthakur – Senior Finance Officer-Strategic
Authorising Officer	Alex Mulenga – Manager Corporate Services
Attachments	1. Monthly Financial Report for the period ended 31 March 2021.

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Council is requested to review the March 2021 Monthly Financial Reports.

Consultation

Consultation has been undertaken with Executive Manager Corporate and Community Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation

Comment/Conclusion

The March 2021 Monthly Financial Reports are presented for review.

Voting Requirements

Simple Majority.

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.006

Moved: Cr Seale Seconded: Cr Wiese

That, with respect to the Monthly Financial Reports for March 2021, Council note the Reports as presented.

CARRIED 9/0

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2021



LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2021**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2021**

**MONTHLY SUMMARY INFORMATION
GRAPHS**



STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,697,512	2,557,686	2,557,686	2,557,686	0	(5%)	
Revenue from operating activities								
General Purpose Funding - Rates		4,941,453	4,929,289	4,939,322	4,929,595	(9,727)	(0%)	
General Purpose Funding - Other		1,388,346	1,307,424	1,018,735	1,000,977	(17,757)	(2%)	
Governance		1,850	7,752	2,102	9,108	7,006	333%	
Law, Order and Public Safety		285,505	467,305	415,551	386,640	(28,911)	(7%)	
Health		21,350	47,100	23,359	33,508	10,149	43%	
Education and Welfare		1,579,357	1,982,071	1,478,887	1,518,791	39,904	3%	
Housing		8,240	8,240	6,174	6,338	164	3%	
Community Amenities		1,145,512	1,109,800	969,400	1,026,132	56,732	6%	
Recreation and Culture		309,006	351,143	55,748	118,289	62,541	112%	▲
Transport		251,970	256,970	226,461	238,493	12,032	5%	
Economic Services		304,200	358,610	313,023	301,552	(11,471)	(4%)	
Other Property and Services		171,939	200,737	147,873	152,017	4,145	3%	
		10,408,728	11,026,441	9,596,634	9,721,441	124,807	1%	
Expenditure from operating activities								
General Purpose Funding		(248,012)	(265,448)	(213,317)	(219,119)	(5,803)	(3%)	
Governance		(648,647)	(631,147)	(364,683)	(301,301)	63,382	17%	▲
Law, Order and Public Safety		(755,988)	(989,578)	(588,133)	(540,287)	47,846	8%	
Health		(291,729)	(282,929)	(208,752)	(200,892)	7,860	4%	
Education and Welfare		(1,868,016)	(1,908,903)	(1,464,493)	(1,591,061)	(126,568)	(9%)	
Housing		(33,202)	(31,350)	(23,877)	(21,038)	2,840	12%	
Community Amenities		(1,570,941)	(1,526,348)	(1,007,050)	(945,819)	61,231	6%	
Recreation and Culture		(3,518,392)	(3,536,321)	(2,347,656)	(2,039,928)	307,728	13%	▲
Transport		(3,765,422)	(3,670,848)	(2,818,692)	(2,340,856)	477,836	17%	▲
Economic Services		(894,637)	(783,323)	(587,870)	(556,207)	31,663	5%	
Other Property and Services		(64,345)	(27,561)	(76,615)	(101,389)	(24,774)	(32%)	▼
		(13,659,333)	(13,653,757)	(9,701,137)	(8,857,895)	843,242		
Operating activities excluded from budget								
Add back Depreciation		3,450,264	3,450,264	2,587,608	2,197,245	(390,363)	(15%)	▼
Adjust (Profit)/Loss on Asset Disposal	12	129,582	129,579	95,707	2,722	(92,985)	(97%)	▼
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
Amount attributable to operating activities		329,241	952,527	2,578,811	3,063,512	484,701		
Investing Activities								
Non-Operating Grants, Subsidies and Contributions		3,337,565	1,494,984	950,146	992,481	42,335	4%	
Land and Buildings	11	(2,794,757)	(1,335,973)	(851,761)	(344,859)	506,901	60%	▲
Plant and Equipment	11	(1,171,000)	(916,648)	(715,532)	(130,936)	584,596	82%	▲
Furniture and Equipment	11	(94,000)	(68,198)	(55,777)	(40,909)	14,868	27%	
Library Stock	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(1,900,181)	(1,910,335)	(1,739,238)	(1,387,404)	351,834	20%	▲
Infrastructure Assets - Footpaths	11	(81,360)	(57,579)	(58,275)	(58,247)	28	0%	
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(22,500)	0	22,500	100%	▲
Infrastructure Assets - Parks and Gardens	11	(45,000)	(51,500)	(35,366)	(12,700)	22,666	64%	▲
Infrastructure Assets - Bridges	11	(270,000)	0	0	0	0	0%	
Infrastructure Assets - Other	11	(1,470,017)	(1,425,219)	(1,090,711)	(535,252)	555,459	51%	▲
Proceeds from Disposal of Assets	12	592,000	432,454	43,244	46,531	3,287	8%	
Proceeds from Sale of Investments		0	0	0	0	0		
Amount attributable to investing activities		(3,926,750)	(3,868,014)	(3,575,769)	(1,471,295)	2,104,474		
Financing Activities								
Proceeds from New Debentures	13	180,000	180,000	180,000	0	(180,000)	(100%)	▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(173,652)	(173,652)	(94,964)	(104,088)	(9,124)	(9%)	
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	3,139,700	3,010,336	(23,027)	0	23,027	(100%)	▲
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,300,170)	(2,658,884)	(115,067)	0	115,067	100%	▲
Amount attributable to financing activities		845,878	357,800	(53,058)	(104,088)	(51,030)		
Net Capital		(3,080,872)	(3,510,213)	(3,628,827)	(1,575,383)	2,053,444		
Total Net Operating + Capital		(2,751,631)	(2,557,686)	(1,050,016)	1,488,129	2,538,145		
Closing Funding Surplus(Deficit)	3	(54,119)	0	1,507,670	4,045,815	2,538,145		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

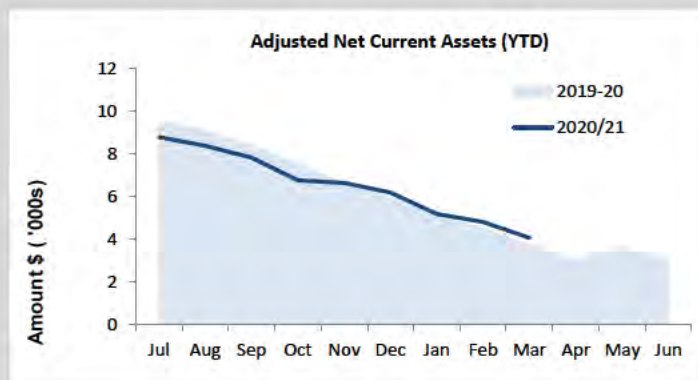
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS

	Last Years Closing	This Time Last Year	Year to Date Actual
	30 Jun 2020	31 Mar 2020	31 Mar 2021
	\$	\$	\$
Adjusted Net Current Assets			
Current Assets			
Cash Unrestricted	3,111,299	3,563,491	3,536,297
Cash Restricted - Reserves	4,083,821	4,236,260	4,083,821
Cash Restricted - Bonds/Deposits	27,908	26,204	27,276
Receivables - Rates and Rubbish, ESL, Excess Rates	308,697	520,227	581,991
Receivables - Other	239,879	91,830	169,623
Inventories	19,735	18,389	26,443
	7,791,339	8,456,400	8,425,451
Less: Current Liabilities			
Payables	(790,470)	(172,783)	53,082
Loan Liability	(173,653)	(70,879)	(69,565)
Provisions	(711,328)	(549,544)	(698,138)
	(1,675,451)	(793,205)	(714,621)
Net Current Asset Position	6,115,888	7,663,195	7,710,830
Less: Cash Restricted	(4,083,821)	(4,236,251)	(4,083,821)
Add Back: Component of Leave Liability not Required to be funded	360,583	335,392	360,583
Add Back: Current Loan Liability	173,653	70,879	69,565
Adjustment for Trust Transactions Within Muni	(8,615)	(6,911)	(11,341)
Net Current Funding Position	2,557,687	3,826,304	4,045,815

SIGNIFICANT ACCOUNTING POLICIES

Please see page 5 for information on significant accounting policies relating to Net Current Assets.



KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

Surplus(Deficit)

\$4.05 M

This Time Last Year

Surplus(Deficit)

\$3.83 M

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

Following recent maturity of some term deposits, new investments will be made soon to bring the portfolio into counterparty balance required by the Shire's Investment policy

	Investment Value \$	Maturity Date	Rate	Institution	Investment %
<u>Cash Restricted (Reserves)</u>					
NAB	2,000,000	3/06/2021	0.50%	NAB	57%
NAB	1,501,459	4/05/2021	0.10%	NAB	43%
	3,501,459				100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Recreation and Culture	62,541	112%	▲	Timing	Variance due to timing of contributions towards the budgeted REC and NRLC contributions & donations.
Expenditure from operating activities					
Governance	63,382	17%	▲	Timing	Variance due to timing of expenditure such as audit fees (\$24k); lower depreciation due to last year changes to useful lives(\$31k).
Recreation and Culture	307,728	13%	▲	Timing	Variance due to timing of NRLC utility invoices (\$49k); reduced depreciation due to recent revision to recreational asset lives (\$167k); timing of overhead allocations(\$66k).
Transport	477,836	17%	▲	Timing	Variance due to reduced depreciation not associated with revision of some roading asset lives during 2019-20 year (\$267k) and timing of road and drainage maintenance, signs and traffic controls (\$95k) and timing of disposals of assets (\$53k).
Other Property and Services	(24,774)	(32%)	▼	Timing	Variance due to timing of plant, admin cost and community services overhead allocations.
Investing Activities					
Capital Acquisitions	2,058,852	(45%)	▲	Timing	Variance due to timing of various capex, mainly the Railway Station Restoration for Covid Recovery expenditure (352k); Timing of John Deere Grader purchase (\$307k); TWIS dam (\$177k); Bowling Club (\$251k); various roads(\$313k); various plant (\$287k) and various buildings(\$153k).
Proceeds from New Debentures	(180,000)	(100%)	▼	Timing	Sewerage loan not yet obtained due to timing of associated Capital expenditure.
Transfer from Reserves	23,027	(100%)	▲	Timing	Timing of transfers to take place at year end.
Transfer to Reserves	115,067	100%	▲	Timing	Timing of transfers to take place at year end.

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**OPERATING ACTIVITIES
RECEIVABLES**

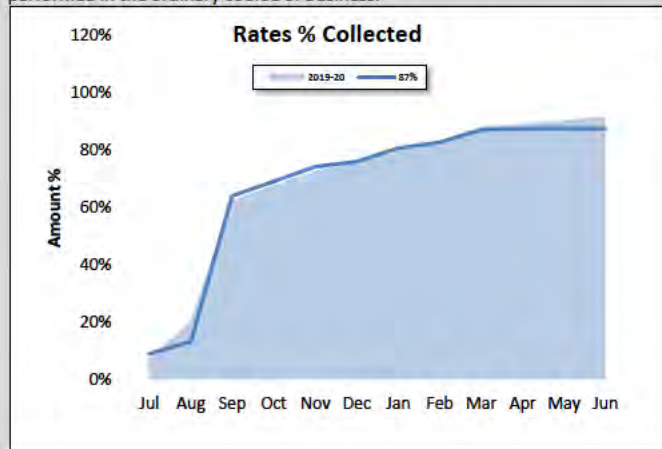
Rates Receivable	30 Jun 20	31 Mar 21
	\$	\$
Opening Arrears Previous Years	586,296	495,899
Levied this year	3,194,497	3,175,827
Movement in Excess Rates	0	0
Domestic Refuse Collection Charges	472,846	476,813
Domestic Services (Additional)	3,197	3,164
Commercial Collection Charge	0	43,383
Commercial Collection Charge (Additional)	43,793	43,119
Total Rates and Rubbish (YTD)	5,458,223	5,496,074
Less Collections to date	(5,548,620)	(5,222,780)
Net Rates Collectable	495,899	769,193
% Collected	91.80%	87.56%
Pensioner Deferred Rates		(178,755)
Pensioner Deferred ESL		(8,448)
Total Rates and Rubbish, ESL, Excess Rates		581,991

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	25,615	1,606	7,188	4,649	39,058
Percentage	1	0	0	0	
Balance per Trial Balance					
Rates Pensioner Rebate Claims					48,384
GST Input					(23,357)
Provision For Doubtful Debts					(27,544)
Total Receivables General Outstanding					36,540

Amounts shown above include GST (where applicable)

KEY INFORMATION

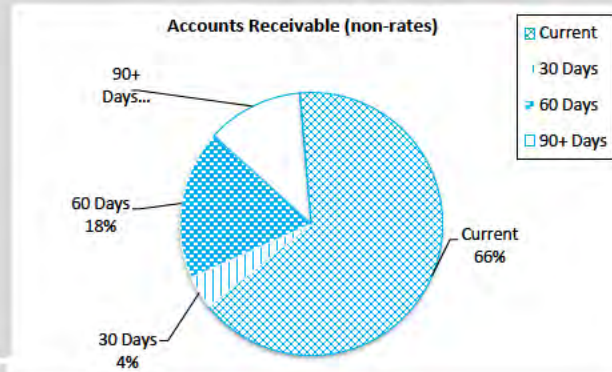
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
88%	\$581,991

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$36,540
Over 30 Days
34%
Over 90 Days
12%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

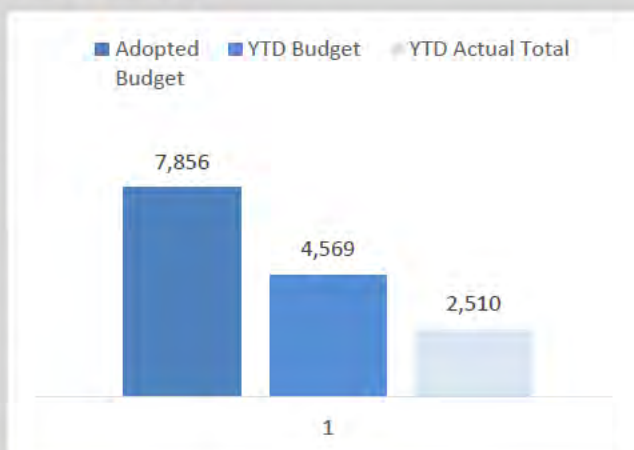
INVESTING ACTIVITIES
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land and Buildings	2,794,757	851,761	344,859	506,901
Plant & Equipment	1,171,000	715,641	130,936	584,705
Furniture & Equipment	94,000	55,777	40,909	14,868
Roads	1,900,181	1,739,238	1,387,404	351,834
Footpaths	81,360	58,275	58,247	28
Road Drainage	30,000	22,500	0	22,500
Other Infrastructure	1,470,017	1,090,711	535,252	555,459
Parks and Gardens	45,000	35,366	12,700	22,666
Bridges	270,000	0	0	0
Capital Expenditure Totals	7,856,315	4,569,268	2,510,306	2,058,961

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.86 M	\$2.51 M	43%































To be read in conjunction with Strategic Projects Tracker

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
			\$	\$	\$	\$	\$	
Capital Expenditure								
Land and Buildings								
	HACC - Building (Capital)	4080360	BC050	70,000	40,925	45,228	42,498	2,730
	May Street Public Toilet Upgrade	4100850	BC176	35,000	98,198	98,198	98,198	(0)
	COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	90,000	100,000	0	1,200	(1,200)
	Town Hall (Federal St) Building Capital	4110160	BC150	80,000	80,000	59,994	2,200	57,794
	NRLC Building (Capital)	4110260	BC160	30,000	30,000	22,500	15,298	7,202
	NRLC Building Capital 2018-19	4110260	BC161	40,000	40,000	29,997	0	29,997
	Netball court Resurfacing	4110260	BC179	0	68,600	68,600	68,600	0
	Library Building (Capital)	4110560	BC190	7,000	7,000	7,000	0	7,000
	Railway Station Building (Capital)	4110660	BC200	18,250	18,250	0	8,541	(8,541)
	Railway Station Resortation COVID recovery project	4110660	BC202	750,000	750,000	450,000	97,892	352,108
	Caravan Park Campers Kitchen Building Capital	4130260	BC234	5,000	5,000	5,000	888	4,112
	Strata- Old Shire Building	4130650	BC255	20,000	20,000	14,994	0	14,994
	30 Gray St Building upgrade	4130650	BC290	30,000	45,000	26,250	0	26,250
	Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	8,000	8,000	8,000	2,113	5,888
	Admin Office Building Capital	4140560	BC260	13,000	25,000	16,000	7,431	8,569
				2,794,757	1,335,973	851,761	344,859	506,901
Plant and Equipment								
	NGN417 RO Vehicle	4050355	PA007A	44,000	44,000	44,000	43,142	858
	NO05 Ranger Vehicle 2020	4050355	PA8163B	45,000	45,000	45,000	52,392	(7,392)
	EHO Vehicle 2020	4070355	PA065B	30,000	24,273	21,068	24,273	(3,205)
	009NGN 2019 Toyota Camry Altise	4080455	PA043B	28,000	21,875	19,466	0	19,466
	NGN219 CATS Vehicle 2021	4080750	PA014H	28,000	28,000	20,997	0	20,997
	NRLC - Plant & Equipment Other (Capital)	4110255	PE161	17,500	17,500	13,122	11,130	1,992
	NO764 Bomag Twin Vibrating Roller	4120350	PA022A	45,000	45,000	33,750	0	33,750
	BT50 UTE 2020 (WORKS) (P62)	4120350	PA062A	30,000	30,000	22,500	0	22,500
	ONO EMTRS Vehicle 2020 (1)	4120350	PA700J	46,500	46,500	34,875	0	34,875
	ONO EMTRS Vehicle 2020 (2)	4120350	PA700K	46,500	46,500	34,875	0	34,875
	ONO EMTRS Vehicle 2021 (1)	4120350	PA700L	46,500	46,500	34,875	0	34,875
	ONO EMTRS Vehicle 2021 (2)	4120350	PA700M	46,500	46,500	34,875	0	34,875
	NO591 Toyota Single Cab 4x4	4120350	PA8144A	35,000	35,000	26,244	0	26,244
	NO023 Toyota Dual Cab 4x4	4120350	PA8165A	30,000	30,000	22,500	0	22,500
	NO4719 John Deere Grader	4120350	PA978B	410,000	410,000	307,494	0	307,494

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)
			1,171,000	916,648	715,641	130,936	584,705
Furniture and Equipment							
Governance Furniture & Equipment Replacements	4040250	FE028	5,000	5,000	5,000	570	4,430
Computer Purchases	4080350	FE031	10,000	3,198	5,777	2,570	3,206
ADMIN - IT Software & Equipment (Capital)	4140580	FE100	60,000	60,000	45,000	37,768	7,232
			94,000	68,198	55,777	40,909	14,868
Library Stock							
Infrastructure - Roads							
Earl Street - Renewal (Local)	4120165	IR002	29,400	16,000	26,050	15,323	10,727
Moss Street - Upgrade (Local)	4120165	IR130	93,528	93,528	93,528	25,885	67,643
Whinbin Rock Road - Renewal (Rural)	4120165	IR205	93,358	93,358	93,356	117,426	(24,070)
Dongolocking Road - Upgrade (Rural)	4120165	IR209	101,846	117,846	92,038	92,544	(506)
Narragin Valley Road - Renewal (Rural)	4120165	IR212	170,224	170,224	170,224	89,377	80,847
Narrakine Road South - Upgrade (Rural)	4120165	IR221	77,008	77,008	77,008	38,528	38,480
Parks Road Renewal (Capital)	4120165	IR281	52,871	52,871	52,868	1,318	51,550
Graham Road - Renewal (Local)	4120165	IR303	95,607	95,607	95,604	6,300	89,304
Street Tree Capital	4120165	IRTREE	20,000	27,554	6,889	15,405	(8,516)
Bannister St Renewal (R2R)	4120166	R2R003	23,555	23,555	17,658	0	17,658
Bunbury St Renewal (R2R)	4120166	R2R006	4,884	4,884	3,663	5,284	(1,621)
Smith Street - Renewal (Local) (R2R)	4120166	R2R020	54,950	54,950	41,211	31,596	9,615
Homer Street - Renewal (Local) (R2R)	4120166	R2R024	7,970	7,970	5,976	0	5,976
Gregory St Renewal (R2R)	4120166	R2R026	3,749	3,749	2,808	4,056	(1,248)
Hansard Street - Renewal (Local) (R2R)	4120166	R2R028	7,560	7,560	5,670	8,179	(2,509)
Heath Street - Renewal (Local) (R2R)	4120166	R2R040	1,898	1,898	1,422	2,053	(631)
Scotts St Renewal (R2R)	4120166	R2R049	4,158	4,158	3,114	4,498	(1,384)
Francis Street - Renewal (Local) (R2R)	4120166	R2R054	4,432	4,432	3,321	4,795	(1,474)
Grainger St Renewal (R2R)	4120166	R2R071	9,009	9,009	6,750	9,746	(2,996)
Olden St Renewal (R2R)	4120166	R2R078	2,772	2,772	2,079	0	2,079
Keally St Renewal (R2R)	4120166	R2R087	4,138	4,138	3,096	4,477	(1,381)
Yale Pl Renewal (R2R)	4120166	R2R091	3,340	3,340	2,502	3,613	(1,111)
Hughes St Renewal (R2R)	4120166	R2R092	4,554	4,554	3,411	4,927	(1,516)
William Kennedy Way Renewal (R2R)	4120166	R2R100	23,380	23,380	17,532	13,636	3,896
Narrakine Road - Renewal (R2R)	4120166	R2R112C	52,830	52,830	39,618	30,013	9,605
Parry Crt Renewal (R2R)	4120166	R2R115	3,960	3,960	2,970	4,284	(1,314)
Congelin Rd Renewal (R2R)	4120166	R2R203	26,790	26,790	20,088	0	20,088
Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	59,998	59,998	44,991	62,740	(17,749)
Narragin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	29,914	29,914	22,428	0	22,428
Ried Rd Renewal (R2R)	4120166	R2R333	45,000	45,000	33,741	43,342	(9,601)
Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	787,500	787,499	747,625	748,062	(437)
			1,900,181	1,910,335	1,739,238	1,387,404	351,834
Infrastructure - Footpaths							
Argus Street Footpath Construction	4120175	IF038	48,000	30,768	34,892	30,768	4,124
Park Street Footpath Construction	4120175	IF052	27,360	20,811	18,883	22,669	(3,786)
Memorial Park Footpath Construction	4120175	IF102	6,000	6,000	4,500	4,810	(310)
			81,360	57,579	58,275	58,247	28
Infrastructure - Drainage							
Drainage Works	4120180	ID000	30,000	30,000	22,500	0	22,500
			30,000	30,000	22,500	0	22,500
Infrastructure - Other							
White Road Refuse Site	4110165	IO024	10,000	10,000	10,000	0	10,000
Bin Surrounds	4110165	IO085	18,000	23,260	1,315	12,338	(11,023)
TWIS Dams	4100350	IO078	180,000	180,000	180,000	2,948	177,052
Drainage Engineering consultancy - stormwater diversion	4100450	IO119	13,610	13,000	13,000	9,184	3,816
Cemetery Upgrade	4100860	IO026	15,000	15,000	0	1,600	(1,600)
CBD Design - Colour Palette and signage	4100860	IO100	15,000	15,000	11,250	0	11,250

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

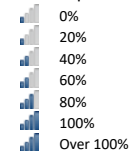
% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Variance Under(Over)	
	Gnarojin Park Cultural Heritage Management Plan	4100860	IO108	10,440	10,440	7,830	5,186	2,644
	Gnarojin Park Electrical Design Work	4100860	IO109	33,000	33,000	24,750	0	24,750
	Gnarojin Park Landscape Design	4100860	IO110	95,000	95,000	71,244	0	71,244
	NRLC Infrastructure Other (Capital)	4110265	IO160	83,000	84,950	62,731	88,514	(25,783)
	NRLC - Infrastructure Other (Capital - Outside)	4110265	IO161	132,398	100,000	91,198	90,670	527
	NRLC - Infrastructure Other (Capital - Inside)	4110265	IO162	150,000	136,000	109,000	148,636	(39,636)
	Railway Dam	4110365	IO018	61,000	53,000	43,747	49,365	(5,618)
	Bowling Club Capital Projects	4110365	IO029	335,109	335,109	251,325	0	251,325
	Highbury Tennis Court	4110365	IO093	50,000	50,000	37,494	42,500	(5,006)
	Clayton Road Storm Water Catchment Dam	4110365	IO116	35,000	35,000	0	0	0
	Gnarojin Community Garden Projects	4110860	IO101	10,000	13,000	8,247	11,448	(3,201)
	Gnarojin Park Hydrology Report	4100860	IO117	15,510	15,510	11,637	0	11,637
	Projects NEXIS (Capital)	4100860	IO150	27,630	27,630	20,718	0	20,718
	Street Furniture	4120145	IO014	18,000	18,000	13,500	3,798	9,702
	IO Fencing Projects (Capital)	4120145	IO022	15,000	15,000	11,250	0	11,250
	Carpark Renewals (Capital)	4120145	IO023	17,320	17,320	12,987	11,123	1,864
	DEPOT Rainwater Tank 120,000Lt	4120145	IO250	20,000	20,000	14,994	9,628	5,366
	Caravan Park Resealing, Line Marking	4130265	IO081	110,000	110,000	82,494	48,312	34,182
				1,470,017	1,425,219	1,090,711	535,252	555,459
	Infrastructure - Parks & Gardens							
	Park Furniture (Capital)	4110360	IO174	35,000	35,000	26,244	1,507	24,737
	Highbury Tennis Club	4110360	IO176	0	6,500	1,625	0	1,625
	Street & Parks Solar Lighting (Capital)	4110360	IO175	10,000	10,000	7,497	11,193	(3,696)
				45,000	51,500	35,366	12,700	22,666
	Infrastructure - Bridges							
	Grand Total			7,856,315	5,795,451	4,569,268	2,510,306	2,058,961

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Revised Budget
Expenditure over budget highlighted in red.

Variance is calculated on
YTD Budget vs YTD Actual

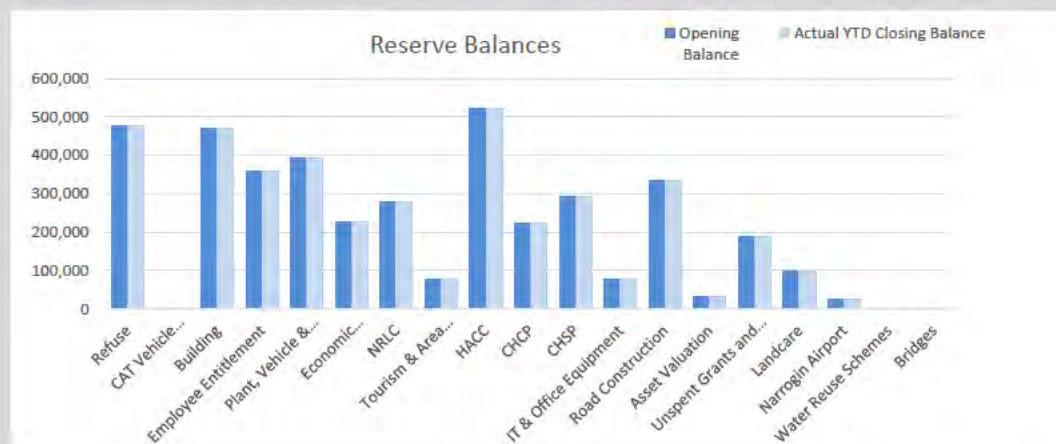
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	478,789	2,675	0	50,213	0	35,076	0	496,601	478,789
CAT Vehicle Replacement	794	2,053	0	13,000	0	13,000	0	2,847	794
Building	470,148	1,943	0	0	0	205,198	0	266,893	470,148
Employee Entitlement	360,583	1,293	0	0	0	0	0	361,876	360,583
Plant, Vehicle & Equipment	395,308	1,274	0	425,000	0	488,000	0	333,582	395,308
Economic Development	227,022	1,591	0	0	0	208,089	0	20,524	227,022
NRLC	279,436	447	0	125,000	0	215,000	0	189,883	279,436
Tourism & Area Promotion	78,521	2,800	0	0	0	0	0	81,321	78,521
HACC	523,586	238	0	41,554	0	118,928	0	446,450	523,586
CHCP	222,234	2,480	0	802,426	0	526,640	0	500,500	222,234
CHSP	291,306	449	0	1,096,190	0	1,080,405	0	307,540	291,306
IT & Office Equipment	78,802	1,908	0	0	0	60,000	0	20,710	78,802
Road Construction	335,003	0	0	0	0	0	0	335,003	335,003
Asset Valuation	31,844	562	0	0	0	0	0	32,406	31,844
Unspent Grants and Contributions	186,594	0	0	0	0	0	0	186,594	186,594
Landcare	98,681	144	0	0	0	25,000	0	73,825	98,681
Narrogin Airport	25,171	144	0	15,000	0	0	0	40,315	25,171
Water Reuse Schemes	0	0	0	17,500	0	0	0	17,500	0
Bridges	0	0	0	48,000	0	35,000	0	13,000	0
	4,083,821	20,001	0	2,633,883	0	3,010,336	0	3,727,369	4,083,821

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Oct-20	2100501	Landcare Community Projects		Operating expenses	\$	\$	\$ (25,000)	\$ (25,000)
Oct-20	IO117	Gnarogin Park Hydrology Report		Capital expenditure			(15,510)	(40,510)
Oct-20	IO119	Drainage Engineering Consultancy		Capital expenditure			(13,610)	(54,120)
Oct-20	5110152	HALLS - Grants and contributions		Capital income			(25,000)	(79,120)
Oct-20	5110252	NRLC Club contributions		Capital income			(15,000)	(94,120)
Oct-20	5110254	OTHER-Other Contributions reimbursements		Capital income			(50,000)	(144,120)
Oct-20	21302000	TOUR - Public Relations & Area Promotions		Operating expenses		110,000		(34,120)
Oct-20		Opening surplus readjusted following year end adjustments		Opening surplus		34,120		0
Nov-20	2080590	CHSP Refund of Unspent Grant Funding		Operating expenses			(116,393)	(116,393)
Nov-20	5080552	CHSP - Transfer from Reserve		Capital income		116,393		0
Nov-20	2050120	F RE-Bushfire Risk Management Plan		Operating expenses			(184,500)	(184,500)
Nov-20	3050104	F RE- Grants		Operating Revenue		184,500		0
		Opening surplus readjusted following year end adjustments		Opening surplus			(174,506)	(174,506)
Mar-21	2030105	RATES - Rates Incentive Scheme		Operating expenses			(773)	(175,279)
Mar-21	2030106	RATES - Valuation Expenses		Operating expenses		4,000		(171,279)
Mar-21	2030115	RATES - Consultants		Operating expenses			(17,663)	(188,942)
Mar-21	2030199	RATES - Administration Allocated		Operating expenses			(5,000)	(193,942)
Mar-21	3030100	RATES - Rates Levied - GRV		Operating Revenue			(8,229)	(202,171)
Mar-21	3030110	RATES - Interim Rates Levied - GRV		Operating Revenue			(7,307)	(209,478)
Mar-21	3030115	RATES - Back Rates Levied - GRV		Operating Revenue		3,373		(206,105)
Mar-21	3030128	RATES - Instalment Admin Fee Received		Operating Revenue		14,337		(191,768)
Mar-21	3030132	RATES - Special Payment Arrangement		Operating Revenue			(9,000)	(200,768)
Mar-21	3030200	GENGRANT - Financial Assistance Grant - General		Operating Revenue			(15,813)	(216,581)
Mar-21	3030201	GENGRANT - Financial Assistance Grant - Roads		Operating Revenue			(12,446)	(229,027)
Mar-21	2030300	NVEST - Bank Fees and Charges (Inc GST)		Operating expenses		2,000		(227,027)
Mar-21	3030300	NVEST - Interest Earned - Reserve Funds		Operating Revenue			(40,000)	(267,027)
Mar-21	3030301	NVEST - Interest Earned - Municipal Funds		Operating Revenue			(18,000)	(285,027)
Mar-21	4030350	NVEST - Transfer Interest To Reserve		Capital income		40,000		(245,027)
Mar-21	2040107	MEMBERS - Members Conference/Training Expenses		Operating expenses		9,000		(236,027)
Mar-21	2040112	MEMBERS - Election Expenses		Operating expenses		3,000		(233,027)
Mar-21	2040116	MEMBERS - Advertising & Promotions		Operating expenses		5,000		(228,027)
Mar-21	2040199	MEMBERS - Administration Allocated		Operating expenses			(7,000)	(235,027)
Mar-21	2040216	OTHGOV - Legal Expenses		Operating expenses		7,500		(227,527)
Mar-21	3040206	OTHGOV - Sundry Income - Other Governance		Operating Revenue		2,743		(224,784)
Mar-21	3040299	Suspense Holding for Electronic Bank Deposits		Operating Revenue		3,159		(221,625)
Mar-21	LB011	Building Renovation Administration		Capital Expenditure		26,297		(195,328)
Mar-21	5040260	OTHGOV - Transfer From Reserves		Capital Income			(26,297)	(221,625)
Mar-21	2050100	F RE - Salaries & Wages		Operating expenses		7,500		(214,125)
Mar-21	2050105	F RE- Protective Clothing		Operating expenses		2,000		(212,125)
Mar-21	2050107	F RE - Motor Vehicle Expenses		Operating expenses			(10,905)	(223,030)
Mar-21	2050199	F RE - Administration Allocated		Operating expenses			(3,500)	(226,530)
Mar-21	BC020	Fire Prevention Building (Capital)		Capital Expenditure		1,500,000		1,273,470
Mar-21	5050152	F RE - Grants (State)		Capital Income			(1,500,000)	(226,530)
Mar-21	BC265	Ses Training / Meeting Room		Capital Expenditure		62,210		(164,320)
Mar-21	5050250	ESL - Transfer from Reserve		Capital Income			(62,210)	(226,530)
Mar-21	2050300	ANIMAL - Salaries & Wages		Operating expenses			(29,353)	(255,883)
Mar-21	3050302	ANIMAL - Fines and Penalties		Operating Revenue			(2,700)	(258,583)
Mar-21	PD007C	Proceeds On Disposal - Ranger Vehicle 2018		Capital Income		5,000		(253,583)
Mar-21	2050400	OLOPS - Salaries & Wages		Operating expenses			(8,167)	(261,750)
Mar-21	2050410	OLOPS - Insurance		Operating expenses			(3,168)	(264,918)
Mar-21	2050499	OLOPS - Administration Allocated		Operating expenses			(3,500)	(268,418)
Mar-21	2070307	HEALTH - Legal Expenses		Operating expenses		2,000		(266,418)
Mar-21	2070310	HEALTH - Control Expenses		Operating expenses			(1,500)	(267,918)
Mar-21	3070302	HEALTH - Health Regulatory Fines and Penalties		Operating Revenue		25,750		(242,168)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	PA065B	Eho Vehicle 2020		Capital Expenditure		5,727		(236,441)
Mar-21	2070610	OTH HEALTH - COVID19 Expenses		Operating expenses		14,800		(221,641)
Mar-21	CV0002	Other Purchases For Cv19 Reponse		Operating expenses			(6,500)	(228,141)
Mar-21	2080300	HACC - Salaries & Wages		Operating expenses		35,933		(192,208)
Mar-21	2080311	HACC - Subscriptions & Memberships		Operating expenses			(1,700)	(193,908)
Mar-21	2080314	HACC - Motor Vehicles Expenses		Operating expenses		2,822		(191,086)
Mar-21	2080320	HACC - General Office Expenses		Operating expenses		5,226		(185,860)
Mar-21	2080322	HACC - Sundry Expenditure		Operating expenses			(1,048)	(186,908)
Mar-21	2080331	HACC - Building Water		Operating expenses		4,316		(182,592)
Mar-21	HACC030	Hacc Personal Care Salaries		Operating expenses		1,117		(181,475)
Mar-21	HACC060	Hacc Social Support Salaries		Operating expenses		1,382		(180,093)
Mar-21	HACC070	Hacc Home Mtce Salaries		Operating expenses		1,215		(178,878)
Mar-21	FE031	Computer Purchases		Capital Expenditure		6,802		(172,076)
Mar-21	BC050	Hacc - Building (Capital)		Capital Expenditure		29,075		(143,001)
Mar-21	BC051	Hacc - Building Cctv		Capital Expenditure		10,000		(133,001)
Mar-21	4080370	HACC - Transfers To Reserve		Capital Expenditure			(5,000)	(138,001)
Mar-21	5080352	HACC - Transfers From Reserve		Capital Income			(95,141)	(233,142)
Mar-21	3080301	HACC - Non-Recurrent Grant Funding		Capital Income		5,000		(228,142)
Mar-21	CHCP110	Chcp Respite Salary		Operating expenses			(38,036)	(266,178)
Mar-21	2080400	CHCP - Salaries & Wages		Operating expenses		11,572		(254,606)
Mar-21	2080401	CHCP - Superannuation		Operating expenses			(5,500)	(260,106)
Mar-21	2080435	CHCP -Client Purchases		Operating expenses			(19,500)	(279,606)
Mar-21	CHCP002	Chcp Customer Services Superannuation		Operating expenses		8,359		(271,247)
Mar-21	CHCP010	Chcp Assessments Salaries		Operating expenses			(13,034)	(284,281)
Mar-21	CHCP011	Chcp Assessments Superannuation		Operating expenses		3,325		(280,956)
Mar-21	CHCP030	Chcp Personal Care Salaries		Operating expenses		3,734		(277,222)
Mar-21	CHCP031	Chcp Personal Care Superannuation		Operating expenses		5,925		(271,297)
Mar-21	CHCP040	Chcp Domestic Assistance Salaries		Operating expenses			(4,310)	(275,607)
Mar-21	CHCP041	Chcp Domestic Assistance Superannuation		Operating expenses			(3,730)	(279,337)
Mar-21	CHCP060	Chcp Social Support Salaries		Operating expenses			(1,790)	(281,127)
Mar-21	CHCP070	Chcp Home Mtce Salaries		Operating expenses			(5,787)	(286,914)
Mar-21	CHCP071	Chcp Home Mtce Superannuation		Operating expenses			(10,766)	(297,680)
Mar-21	CHCP120	Chcp Client Care Coordination Salaries		Operating expenses			(16,944)	(314,624)
Mar-21	CHCP121	Chcp Client Care Coordination Superannuation		Operating expenses		2,564		(312,060)
Mar-21	CHCP135	Chcp Food Services		Operating expenses			(2,210)	(314,270)
Mar-21	2080490	CHCP - Refund of Unspent Monies		Operating expenses		21,000		(293,270)
Mar-21	2081999	CHCP - Unrecoverable Fees and Charges		Operating expenses		5,000		(288,270)
Mar-21	3080400	CHCP - Recurrent Grant Funding		Operating Revenue		100,091		(188,179)
Mar-21	3080402	CHCP - CDC User Charges		Operating Revenue			(68,562)	(256,741)
Mar-21	3080405	CHCP - Other Grants		Operating Revenue		10,909		(245,832)
Mar-21	4080470	CHCP - Transfers To Reserve		Capital Expenditure			(42,438)	(288,270)
Mar-21	PA043A	Proceeds On Disposal - 009Ngn 2017 Toyota Camry Altise		Capital Income			(2,546)	(290,816)
Mar-21	PA043B	009NGN 2019 Toyota Camry Altise		Capital Expenditure		6,125		(284,691)
Mar-21	5080452	CHCP - Transfers From Reserve		Capital Income		54,225		(230,466)
Mar-21	2080500	CHSP - Salaries & Wages		Operating expenses		14,211		(216,255)
Mar-21	2080504	CHSP - Training & Development		Operating expenses			(3,000)	(219,255)
Mar-21	2080513	CHSP - Information Systems		Operating expenses			(3,700)	(222,955)
Mar-21	2080514	CHSP - Motor Vehicles Expenses		Operating expenses		22,027		(200,928)
Mar-21	2080516	CHSP - Telephones / Mobiles		Operating expenses		3,200		(197,728)
Mar-21	2080535	CHSP - Audit Fees		Operating expenses		1,620		(196,108)
Mar-21	CHSP001	Chsp Customer Services Salaries		Operating expenses			(40,000)	(236,108)
Mar-21	CHSP002	Chsp Customer Services Superannuation		Operating expenses		21,374		(214,734)
Mar-21	CHSP010	Chsp Respite Care Salaries		Operating expenses		16,585		(198,149)
Mar-21	CHSP011	Chsp Respite Care Superannuation		Operating expenses		3,325		(194,824)
Mar-21	CHSP030	Chsp Personal Care Salaries		Operating expenses		26,592		(168,232)
Mar-21	CHSP031	Chsp Personal Care Superannuation		Operating expenses		5,130		(163,102)
Mar-21	CHSP040	Chsp Domestic Assistance Salaries		Operating expenses		27,716		(135,386)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	CHSP041	Chsp Domestic Assistance Superannuation		Operating expenses			(1,175)	(136,561)
Mar-21	CHSP060	Chsp Social Support Salaries		Operating expenses			(70,823)	(207,384)
Mar-21	CHSP061	Chsp Social Support Superannuation		Operating expenses		4,336		(203,048)
Mar-21	CHSP070	Chsp Home Maintenance Salaries		Operating expenses			(6,335)	(209,383)
Mar-21	CHSP071	Chsp Home Maintenance Superannuation		Operating expenses			(2,896)	(212,279)
Mar-21	CHSP080	Chsp Transport Salaries		Operating expenses		12,453		(199,826)
Mar-21	CHSP090	Chsp Social Support Group Salaries		Operating expenses		28,621		(171,206)
Mar-21	CHSP091	Chsp Social Support Group Superannuation		Operating expenses		5,160		(166,046)
Mar-21	CHSP094	Chsp Social Support Group Venue Hire		Operating expenses		4,500		(161,546)
Mar-21	CHSP098	Chsp Social Support Group Other Expenses		Operating expenses		4,500		(157,046)
Mar-21	CHSP111	Chsp Respite Care Superannuation		Operating expenses		4,193		(152,853)
Mar-21	CHSP132	Chsp Meals On Wheels Catering Contract		Operating expenses		4,000		(148,853)
Mar-21	CHSP133	Chsp Meals On Wheels Committee		Operating expenses			(700)	(149,553)
Mar-21	3080500	CHSP - Recurrent Grant Funding		Operating Revenue		351,276		201,723
Mar-21	3080513	CHSP - User Charges - Personal Care		Operating Revenue			(2,000)	199,723
Mar-21	3080517	CHSP - User Charges - Home Maintenance		Operating Revenue		2,000		201,723
Mar-21	4080570	CHSP - Transfers To Reserve		Capital Expenditure			(351,276)	(149,553)
Mar-21	5080552	CHSP - Transfers From Reserve		Capital Income			(81,389)	(230,942)
Mar-21	2080709	AGEOTHER - Brokered in Exps		Operating expenses			(12,542)	(243,484)
Mar-21	3080713	AGEOTHER - Commonwealth Carers Respite Fees & Charges		Operating Revenue			(4,000)	(247,484)
Mar-21	3080715	Brokered Out Revenue		Operating Revenue		13,000		(234,484)
Mar-21	2080801	WELFARE - Youth Services		Operating expenses		18,000		(216,484)
Mar-21	BO100	Ceo Staff Housing Rental Property Expenses		Operating expenses			(1,149)	(217,633)
Mar-21	BM110	13 Hough St - Maintenance		Operating expenses		3,000		(214,633)
Mar-21	2100101	SAN - Waste Disposal		Operating expenses		25,693		(188,940)
Mar-21	2100103	SAN - Regional Waste		Operating expenses		5,000		(183,940)
Mar-21	BO120	Waste Facilities Building Operations		Operating expenses		3,750		(180,190)
Mar-21	3100100	SAN - Domestic Refuse Collection Charges		Operating Revenue		2,475		(177,715)
Mar-21	3100103	SAN - Reimbursements		Operating Revenue			(3,000)	(180,715)
Mar-21	IO085	Bin Surrounds		Capital Expenditure			(5,260)	(185,975)
Mar-21	5100150	SAN - Transfer from Reserves		Capital Income			(57,644)	(243,619)
Mar-21	2100201	SANOTH - Waste Disposal		Operating expenses		21,178		(222,441)
Mar-21	3100202	SANOTH - Commercial Tipping Charge		Operating Revenue		5,000		(217,441)
Mar-21	2100310	SEW interest on Loan #130		Operating expenses		2,250		(215,191)
Mar-21	2100399	SEW - Administration Allocated		Operating expenses			(5,000)	(220,191)
Mar-21	3100300	SEW - Waste Water Charges		Operating Revenue			(51,000)	(271,191)
Mar-21	3100302	Sundry Income		Operating Revenue		12,813		(258,378)
Mar-21	IO119	Drainage Engineering Consultancy - Stormwater Diversion		Capital Expenditure		610		(257,768)
Mar-21	3100600	PLAN - Planning Application Fees		Operating Revenue			(7,000)	(264,768)
Mar-21	3100605	PLAN - Orders & Requisitions		Operating Revenue		5,000		(259,768)
Mar-21	PA002K	Ngn00 Emdrs Vehicle 2020(2)		Capital Expenditure		46,500		(213,268)
Mar-21	PA002L	Ngn00 Emdrs Vehicle 2021(1)		Capital Expenditure		46,500		(166,768)
Mar-21	PA002M	Ngn00 Emdrs Vehicle 2021(2)		Capital Expenditure		46,500		(120,268)
Mar-21	PD002J	Proceeds On Disposal - Emdrs Vehicle 2020(1)		Capital Income			(42,000)	(162,268)
Mar-21	PD002K	Proceeds On Disposal - Emdrs Vehicle 2020(2)		Capital Income			(45,000)	(207,268)
Mar-21	PD002L	Proceeds On Disposal - Emdrs Vehicle 2021(1)		Capital Income			(45,000)	(252,268)
Mar-21	5110065	PLAN - Transfer From Reserves GEN		Capital Income			(7,500)	(259,768)
Mar-21	BO130	Mackie Park Public Toilets And Office Operations		Operating expenses			(2,291)	(262,059)
Mar-21	BO131	Gnarojin Park Public Toilets Operations		Operating expenses			(2,262)	(264,321)
Mar-21	BO132	Smith St Public Toilets (Coles Carpark) Operations		Operating expenses			(2,262)	(266,582)
Mar-21	BO135	May St Public Toilets Operations		Operating expenses		1,361		(265,221)
Mar-21	BM135	May St Public Toilets Maintenance		Operating expenses			(2,825)	(268,046)
Mar-21	BC176	May Street Public Toilet Upgrade		Capital Expenditure			(63,198)	(331,244)
Mar-21	BC267	Com Amen - Building (Capital) - Cbd Ablution Upgrades		Capital Expenditure			(10,000)	(341,244)
Mar-21	5100850	COM AMEN - Transfer from Reserve		Capital Income		73,198		(268,046)
Mar-21	BO150	Town Hall (Federal St) Building Operations		Operating expenses		2,290		(265,756)
Mar-21	BO151	Railway Institute Hall & Office Building Operations		Operating expenses			(2,480)	(268,236)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	BO152	John Higgins Community Complex Building Operations		Operating expenses		1,738		(266,499)
Mar-21	BO153	Highbury Hall Building Operations		Operating expenses		2,712		(263,786)
Mar-21	BM152	John Higgins Community Complex Building Maintenance		Operating expenses			(4,743)	(268,530)
Mar-21	BM153	Highbury Hall Building Maintenance		Operating expenses			(3,670)	(272,199)
Mar-21	BM154	Nomans Lake Hall Building Maintenance		Operating expenses			(1,470)	(273,669)
Mar-21	W050	Nrlc Grounds Maintenance		Operating expenses			(1,424)	(275,093)
Mar-21	BC179	Netball Court Resurfacing		Capital Expenditure			(68,600)	(343,693)
Mar-21	IO160	Nrlc Infrastructure Other (Capital)		Capital Expenditure			(1,950)	(345,643)
Mar-21	IO161	Nrlc - Infrastructure Other (Capital - Outside)		Capital Expenditure		32,398		(313,245)
Mar-21	IO162	Nrlc - Infrastructure Other (Capital - Inside)		Capital Expenditure		14,000		(299,245)
Mar-21	3110230	NRLC - Contributions & Donations		Capital Income		45,734		(253,511)
Mar-21	W061	Lions Park Maintenance/Operations		Operating expenses			(2,278)	(255,789)
Mar-21	W086	Bmx Track		Operating expenses		2,000		(253,789)
Mar-21	W120	Narrogin Racecourse Track Mtce		Operating expenses			(24,138)	(277,927)
Mar-21	2110312	REC - Insurance Premiums		Operating expenses			(3,025)	(280,952)
Mar-21	BO172	Clayton Road Oval Buildings Operations		Operating expenses		3,798		(277,154)
Mar-21	3110305	REC - Reimbursements - Other Recreation		Operating Revenue		15,500		(261,654)
Mar-21	3110306	REC - Grants - Other Recreation		Operating Revenue		4,500		(257,154)
Mar-21	3110307	REC - Contributions & Donations		Operating Revenue		28,762		(228,392)
Mar-21	IO176	Highbury Tennis Club Equipment		Capital Expenditure			(6,500)	(234,892)
Mar-21	IO018	Railway Dam		Capital Expenditure		8,000		(226,892)
Mar-21	3110306	REC - Grants - Other Recreation		Capital Income			(4,500)	(231,392)
Mar-21	3110307	REC - Contributions & Donations		Capital Income			(50,000)	(281,392)
Mar-21	5110254	REC - Other Income Contributions Reimb (Capital) GEN		Operating Revenue		16,600		(264,792)
Mar-21	2110512	L B - Office Equipment Maintenance		Operating expenses		3,500		(261,292)
Mar-21	2110514	L B - Subscriptions & Memberships		Operating expenses		4,600		(256,692)
Mar-21	BO190	Library Building Operations		Operating expenses		4,800		(251,892)
Mar-21	BM190	Library Building Maintenance		Operating expenses		11,100		(240,792)
Mar-21	FE033	Lib - F&E Minor Assets		Capital Expenditure		19,000		(221,792)
Mar-21	5110553	L B - Capital Grants		Capital Income			(15,000)	(236,792)
Mar-21	BO201	Museum Building Operations		Operating expenses		1,202		(235,590)
Mar-21	5110660	HERITAGE GRANTS		Capital Income			(13,815)	(249,405)
Mar-21	2110801	OTHCUL - Australia Day		Operating expenses			(19,790)	(269,195)
Mar-21	2110815	OTHCUL - Rev Heads		Operating expenses			(4,650)	(273,845)
Mar-21	2110831	OTHCUL - Other Expenditure		Operating expenses		12,000		(261,845)
Mar-21	3110802	OTHCUL - Grants - Other Culture		Operating Revenue		26,775		(235,070)
Mar-21	IO101	Gnarojin Community Garden Projects		Capital Expenditure			(3,000)	(238,070)
Mar-21	IR002	Earl Street - Renewal (Local)		Capital Expenditure		13,400		(224,670)
Mar-21	IR209	Dongolocking Road - Upgrade (Rural)		Capital Expenditure			(16,000)	(240,670)
Mar-21	IRTREE	Street Tree Capital		Capital Expenditure			(7,554)	(248,224)
Mar-21	IF038	Argus Street Footpath Construction		Capital Expenditure		17,232		(230,992)
Mar-21	IF052	Park Street Footpath Construction		Capital Expenditure		6,549		(224,443)
Mar-21	IB002	Manaring Bridge (R2R) (Capital)		Capital Expenditure		270,000		45,557
Mar-21	3120101	ROADC - Roads to Recovery Grant		Capital Income			(270,000)	(224,443)
Mar-21	DM117	Drainage Maintenance Cooram Road		Operating expenses			(2,500)	(226,943)
Mar-21	DM212	Drainage Maintenance Narrogin Valley Road		Operating expenses			(5,000)	(231,943)
Mar-21	DM216	Drainage Maintenance Highbury West Road		Operating expenses			(5,400)	(237,343)
Mar-21	DM217	Roadm - Mackenzie		Operating expenses			(3,800)	(241,143)
Mar-21	DMGEN	Drainage Maintenance General		Operating expenses		68,461		(172,682)
Mar-21	KERB	Kerb Maintenance		Operating expenses		16,798		(155,884)
Mar-21	SIGNS	Signs & Traffic Control Expenses		Operating expenses		16,577		(139,307)
Mar-21	2120208	ROADM - Street Lighting Maintenance/Operations		Operating expenses		10,000		(129,307)
Mar-21	3120500	LICENS NG - Transport Licensing Commission		Operating Revenue		5,000		(124,307)
Mar-21	2130199	RURAL - Administration Allocated		Operating expenses			(15,386)	(139,693)
Mar-21	BO257	Building Operations Shop 2 39-45 Federal St Narrogin		Operating expenses			(2,000)	(141,693)
Mar-21	BM257	Building Maintenance Shop 2 39-45 Federal St Narrogin		Operating expenses			(2,000)	(143,693)
Mar-21	2130207	TOUR - Visitor Information Bay Williams Road / RV Bays Maintenance		Operating expenses		5,000		(138,693)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Mar-21	3130200	TOUR - Caravan Park Fees		Operating Revenue		30,000		(108,693)
Mar-21	3130205	TOUR - Managers Rental Reimbursements (Exc GST)		Operating Revenue			(6,000)	(114,693)
Mar-21	2130319	BUILD - Contract Building Surveyor		Operating expenses		19,000		(95,693)
Mar-21	3130300	BUILD - Building License Fees		Operating Revenue		4,000		(91,693)
Mar-21	3130303	BUILD - Building Officer Regional Support Income		Operating Revenue			(5,000)	(96,693)
Mar-21	3130501	ECONOM DEV - recoup of unutilised \$Narrogin vouchers		Operating Revenue		36,409		(60,284)
Mar-21	BM255	Cafe 45 Federal St Building Maintenance		Operating expenses			(13,300)	(73,584)
Mar-21	2130616	ECONOM - Intra Town Bus Service		Operating expenses		10,000		(63,584)
Mar-21	3130600	ECONOM - Commercial Property Lease income		Operating Revenue			(5,000)	(68,584)
Mar-21	BC290	30 Gray St Building Upgrade		Capital Expenditure			(15,000)	(83,584)
Mar-21	PW999	Private Works - Budget Purposes Only		Operating expenses		12,000		(71,584)
Mar-21	PWGEN	Private Works Small Jobs		Operating expenses			(40,000)	(111,584)
Mar-21	3140100	PRIVATE - Private Works Income		Operating Revenue		33,202		(78,382)
Mar-21	2140215	PWO - WORKS - Wages Administration Hours		Operating expenses			(89,091)	(167,473)
Mar-21	2140217	PWO - WORKS - Sick Pay		Operating expenses			(10,339)	(177,812)
Mar-21	2140218	PWO - WORKS - Annual Leave		Operating expenses			(6,862)	(184,674)
Mar-21	2140227	PWO - WORKS - Protective Clothing		Operating expenses		14,500		(170,174)
Mar-21	2140293	PWO - Less - Allocated to Works (PWO's)		Operating expenses		102,042		(68,132)
Mar-21	2140302	POC - Fuels and Oils		Operating expenses		32,093		(36,039)
Mar-21	2140307	POC - Insurance		Operating expenses			(1,742)	(37,781)
Mar-21	2140394	POC - LESS Plant Operation Costs Allocated to Works		Operating expenses		2,033		(35,748)
Mar-21	3140301	POC - Reimbursements (Ex GST)		Operating Revenue			(8,000)	(43,748)
Mar-21	2140500	ADM N - Salaries & Wages		Operating expenses		20,219		(23,529)
Mar-21	2140501	ADM N - Superannuation		Operating expenses			(8,067)	(31,596)
Mar-21	2140504	ADM N - Training & Development		Operating expenses		2,000		(29,596)
Mar-21	2140507	ADM N - Travel & Accommodation		Operating expenses			(2,000)	(31,596)
Mar-21	2140528	ADM N - Consultants		Operating expenses			(40,000)	(71,596)
Mar-21	2140599	ADM N - Administration Overheads Recovered		Operating expenses		50,000		(21,596)
Mar-21	3140502	ADM N - LGIS Good Claims Rebate		Operating Revenue		9,276		(12,320)
Mar-21	3140505	ADM N - Reimbursements		Operating Revenue			(5,680)	(18,000)
Mar-21	BC260	Admin Office Building Capital		Capital Expenditure			(12,000)	(30,000)
Mar-21	PA005H	ONgn Emccs Vehicle 2019(2)		Capital Expenditure		43,000		13,000
Mar-21	PA047E	002 Ngn Mf Vehicle 2020		Capital Expenditure		30,000		43,000
Mar-21	PD005G	Proceeds On Disposal - Emccs Vehicle 2019(1)		Capital Income			(15,000)	28,000
Mar-21	PD047E	Proceeds Of Disposal - 002 Ngn Mf Vehicle		Capital Income			(15,000)	13,000
Mar-21	5140560	ADM N - Transfers From Reserve		Capital Income			(43,000)	(30,000)
Mar-21	2140600	COMMUNITY - Salaries & Wages		Operating expenses		38,851		8,851
Mar-21	2140699	Community Services Overheads Recovered		Operating expenses			(38,851)	(30,000)
Mar-21	PA004D	Ngn 0 Mlc Vehicle 2018		Capital Expenditure		30,000		(0)
				Liabilities				
					-	4,629,424	-4,629,424	0

KEY INFORMATION

10.3.3 CONTIGUOUS RATING – RATEPAYER OBJECTIONS TO SHIRE DECISION TO MOVE TO NO LONGER CONTIGUOUSLY RATE

File Reference	A205500, A179600
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Patricia Sloan, Kelli Bradbrook, Nathan Turvey
Previous Item Numbers	Item 10.3.4, 24 February 2021 Res. 0221.011
Date	14 April 2021
Author	Thomas Baldwin – Rates Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none">1. Ratepayer Objections & Information2. Shire of Narrogin Policy: Rating – Contiguous Land Use3. Aerial photographs of the assessments

Summary

Council is requested to consider two additional objections which have been received from ratepayers negatively affected by the adoption of Policy 3.14, Rating – Contiguous Land Use.

Background

At the Ordinary Council Meeting held on 22 September 2020, Council resolved to adopt the then draft policy, Rating – Contiguous Land Use. The Administration wrote to the affected landowners, detailing the policy and how it would affect their property, and subsequently notifying them of their right to object to the Shire's decision. The landowners had 30 days to object in writing to the Shire, to which the Administration received seven responses. At its meeting on 24 February 2021, Council considered the seven objections received and resolved to either accept or dismiss them.

The Shire has subsequently received two objections after the 30 day deadline: one new and one an additional objection for an assessment already considered (the first objection was dismissed by Council).

As these were received outside the specified time period the Chief Executive Officer (CEO) has referred them to Council for consideration.

The Shire's policy, Rating – Contiguous Land Use, sets out criteria that must be met in order for a property to be considered contiguously rateable, for both UV and GRV rated properties. The Administration wrote to the two applicants (along with all similarly affected ratepayers) stating that the Shire currently gives contiguous rating and proposes moving to non-contiguous rating.

The Administration received an initial response from the delegated representative of the owners of A179600 (12 Florence Avenue). Council resolved to dismiss this objection at its February 2021 meeting. It has now received an additional response, asking for an extension to the normal 42 day period allowed for an appeal to the State Administrative Tribunal (SAT). The Administration has also received a late objection from the owner of A205500 (31 Garfield Street).

Consultation

Consultation has been undertaken with the following officers:

- Chief Executive Officer
- Executive Manager Corporate & Community Services

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Local Government Act 1995 – Section 6.26 to Section 6.82
- Local Government (Financial Management) Regulations 1996 – Regulation 56 – Rate notice, content of etc. (Act s.6.41)
- The Valuer General's Guide to Rating and Taxing Values published February 2012
[https://www0.landgate.wa.gov.au/docvault.nsf/web/INF_LG_Rating_and_Taxing_Values_201202/\\$file/Rating-and-Taxing-Brochure_IOT_English.pdf](https://www0.landgate.wa.gov.au/docvault.nsf/web/INF_LG_Rating_and_Taxing_Values_201202/$file/Rating-and-Taxing-Brochure_IOT_English.pdf)

Policy Implications

The objections by affected ratepayers have arisen due to the Shire's policy 3.14, Rating – Contiguous Land Use, adopted by Council on 22 September 2020.

The relevant clauses of the Policy are:

"Where the land valuation is GRV, contiguous rating is not permitted unless:

- 2.1. The land (lots or locations) is contiguous (share a common border) and in common ownership; and either or both of the following also relates;*
- 2.2. Buildings have (due to a past error) been built across the lot boundaries; and / or*
- 2.3. The lots are clearly used, fenced, utilised and occupied and appears as one clear activity or business.*

The Council's policy position is that land in townsites should not be contiguously rated, as to do so encourages the practice of holding land for speculation. This pushes prices up and inhibits the use of land designated for industrial, commercial or residential development being utilised for those purposes.

Adjoining owners' vacant residential, rural residential or rural zoned land in a town site, that is not 'built' over the boundary line or developed and used as a tennis court or manicured garden, will generally not be supported for contiguous rating, unless extenuating circumstances prevail".

Financial Implications

If a property moves from its current status of contiguously rated (multiple titles on one rates notice) to non-contiguous rating, it could see an increase in the amount of rates payable to the Shire of Narrogin by the landowners of these properties, through the properties being rated individually. A minimum rate for residential land (in the townsite of Narrogin) for the 20/21 Financial Year is \$1,105 per annum.

Should the Council resolve for the Administration to request separate valuations for the affected properties from Landgate, it would result in an approximate \$1,105 per property per annum increase of rates income each financial year, based on the minimum rate.

It may also have the potential beneficial for a 'flow on' effect of creating more residential land zoned placed onto 'the market', therefore able to be bought and 'developed'.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.4	Agriculture opportunities maintained and developed
Strategy:	1.4.1	Support development of agricultural services
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

Comment/Conclusion

Properties which do not comply with the rating policy, and therefore received a letter stating that the Shire will request Landgate to move to non-contiguously rate those properties, were informed of their right to object to this. These objections would be presented to Council, who would then determine if the objection is to be upheld or declined. Although the objections were received after the stated deadline of 30 days, they are hereby presented to Council for consideration.

Assessment	Property	Summary of objection
A179600	12 Florence Avenue, Narrogin	Property always operated as one whole, used for horses. A track circumnavigates the property and is essential to its current use of keeping horses.
A205500	31 Garfield Street, Narrogin	Initial letter advising of Council's adoption of Policy 3.14 was not received. One block has a house; the other has a large shed. There is an orchard at the back of the property, which lies across the boundary line of the two blocks. A house cannot be built on the secondary block without demolishing the shed.

The Garfield Street property is currently contiguously rated with an adjacent block which can be offered for sale separately at any time. The property does not appear to have manicured gardens as 'one holding' and whilst the shed is in the middle of one of the lots, it could be easily demolished, or potentially retained with a small house at the front of the lot, subject to appropriate compliance with the Residential Design Code and Town Planning Scheme. The Administration recognises that the term 'manicured garden' would benefit from some clarification in the policy to aid with deciding cases such as 31 Garfield Street.

The Florence Avenue property can likewise easily be offered for sale as two separate lots for development or use. In the opinion of the Administration the land could not be construed as being manicured in any way. These lots are zoned Rural, but could not be defined as being used for farming purposes either. The lot sizes do not lend themselves to that.

Were the two properties continued to be rated contiguously, there is less likelihood of the owner choosing to sell the lot to reduce pressure on the lack of availability of residential land within the townsite. If there continues to be no 'holding cost' of vacant land within the townsite, there is little incentive to place it on the market for its ultimate preferred intended use (development of a house on each lot).

The Administration recommends Council resolve to reject these ratepayer objections based on evidence that they are not compliant with the adopted policy. Contiguously rating these properties does not fall in line with the Shire's objectives of basing this policy on fairness and equity, with ratepayers paying on average the same amount of rates as other ratepayers located in the townsite, for two or more properties.

The next step for the Administration is to advise the ratepayer of their right to appeal Council's decision to the State Administrative Tribunal and pending the outcome of any appeal, request separate valuations from Landgate for the properties where the ratepayer objections have been rejected.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Seale Seconded: Cr Ballard

That, with respect to Contiguous Land Use objections received for the properties at 12 Florence Avenue and 31 Garfield Street, Council:

1. Agree to the applicant's request to extend the 42 day period for appeal to the State Administrative Tribunal (SAT).
2. Endorse the Officer's comments with respect to assessments A179600 and A205500 and dismiss the ratepayer objections based on the evidence presented that they do not comply with the Shire's Policy, Rating – Contiguous Land Use.
3. Write to the above affected ratepayers advising of the outcome and of their appeal rights to the State Administrative Tribunal, and/or the option to lodge an application for amalgamation.
4. Subject to the outcomes of number 3, authorise the Chief Executive Officer to:
 - a. Request the Valuer General (Landgate) to provide separate valuations for each of the affected properties; and
 - b. Separately rate the affected properties based on the valuations received by the Valuer General for each property.
5. Amend Council Policy 3.14 Rating – Contiguous Land Use to include "The definition of the term 'manicured garden' for the purposes of this policy is as follows:
"A garden that has been significantly developed and continues to be well maintained with, for example, infrastructure, reticulation, paths or fixed seating; is generally lawned or heavily planted with flowering plants or planted shrubs or trees; and clearly incorporated into the occupation of the adjoining lot used for residential purposes without fencing

between the common holdings; and viewed from the streetscape as attractive and functioning and being enjoyed as one occupation across the boundary.”

DEFERRAL MOTION 0421.007

Moved: Cr Lushey Seconded: Cr Broad

That, Council defer this item to the next meeting, following the State Administrative Tribunal Hearing scheduled for 7 May 2021.

CARRIED 9/0

Shire of Narrogin RECEIVED	
Directed to _____	
31 MAR 2021	
Ref No _____	
Property File _____	
Subject File _____	
Ref _____	

116 Narrakine Road,
Narrogin. W.A. 6312.

Mr. D. Stewart
Chief Executive Officer,
Shire of Narrogin.

30th. March, 2021.

Dear Sir,

A179600 - COUNCIL DECISION ON OBJECTION TO POLICY 3.14 RATING -
CONTIGUOUS LAND USE.

Firstly, I would appreciate if you could please extend my 42 days to appeal.

I refer to the above-mentioned notice and conversations I have had with both yourself and Councillors of the Shire, to please re-consider my request.

As you are aware, the property has been in my family for 43 years, and has always operated as (1) whole. We have always had, and used for our horses. The track goes around the boundary of the two properties, which is an absolute necessity for working our horses and meeting their needs.

I also graze some sheep on the property odd times, which helps to keep the grass down.

As the property has always been rated as contiguous, I am surprised wanting to change it too NON contiguous as the property does not operate as two individual properties, and due to the nature of the operations on the property, is really required to be contiguous.

This decision has caused me great emotional distress and if it stands, will create financial hardships I am the beneficial owner of the property and liable for all outgoings. I am a pensioner and have contributed to the Town of Narrogin my whole life, and want to be able to live here without the financial stress this would create. I would like to ask you to re-consider your decision and to continue to rate the property on a contiguous basis.

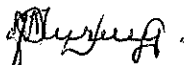
A letter was signed by Kelli Bradbrook and Nathan Turvey for me to act on their behalf which was forwarded to your Office.

I am happy to discuss should you require further information and can be contacted on 98811230 - 0429811230'

I thank you for your time and look forward to your reply.

Kind Regards,

Anne Turvey.





Shire of
Narrogin
Love the life

YOUR REF:
OUR REF: A205500
ENQUIRIES: Frank Ludovico

89 Earl Street, Narrogin
Correspondence to:
PO Box 1145, Narrogin WA 6312
T (08) 9890 0900
E enquiries@narrogin.wa.gov.au
W www.narrogin.wa.gov.au

12 March 2021

PL Sloan
31 Garfield Street
NARROGIN WA 6312

Dear Mrs Sloan

**COUNCIL'S CONTIGUOUS RATING POLICY A205500 – 31 GARFIELD STREET,
NARROGIN**

I refer to our telephone conversation on Wednesday 10 March 2021. You advised me of the following information.

- You received a letter from the Shire CEO, Dale Stewart, informing you that, as no objection had been received from you to Council Policy 3.14 ("Rating – Contiguous Land Use") your property will be given two rates notices in future, as it comprises two contiguously joined land parcels in the townsite area
- You informed me that you had not received the Shire's letter of 7 October 2020 advising you of this policy and your right to object to Council
- You informed our Rates Officer that you had a recollection from several years earlier of your husband being told that the shed on the property must be moved at least four feet away from the land parcel boundary or the two certificates of title would need to be amalgamated.

Please could you indicate your assent to these facts by signing this letter and returning it to the Shire.

Please feel free also to write any additional information you feel may be relevant.

I enclose a second copy of this letter, so that you may keep one for your records.

Should you have any queries regarding the above please contact me on (08) 9890 0900 or email enquires@narrogin.wa.gov.au.

Yours sincerely



Frank Ludovico
Executive Manager Corporate & Community Services



Att.

I have attached a copy of letter to go with this signed by PL Sloan dated 6 April 2021

6. April 2021.

Mr Dale Stewart
Shire of Narrogin
PO Box 1145
Narrogin.

Dear Mr Stewart,

re: A 205500 - 31 Garfield St Narrogin
- Council decision on objection to Policy
3.14 Rating - Contiguous Land use

I wish to advise that firstly, I did not receive mail prior to Christmas in relation to the above.

- I have owned both pieces of land since 1980 & have used as one piece of land from then until now.
- There is a large shed on one title & a smaller shed on boundary.
- The house is on the other title.
- The land at the back is an Orchard & Garden that is combined and has been used as such.

I could not sell blocks separately as the shed block could not have a house on it without removing shed.

I do not intend to sell separately and do not intend to sell in the

Immediate future.

The two blocks have been used as one living area for over forty years.

I hope that you will consider my application favourably.

Warm Regards

P L Sloan

Patricia L. Sloan

3.14 Rating – Contiguous Land Use

Statutory context	Local Government (Financial Management) Regulations 1996 – - r.55 – Rate record, form of etc. (Act s.6.39(1)) Local Government (Financial Management) Regulations 1996 – - r.56 – Rate notice, content of etc. (Act s.6.41) Valuation of Land Act 1978 - Valuer General’s Guide to Rating and Taxing Values (Version: Published February 2012)
Corporate context	Delegation 3.5 – Rates Record, Extensions and Objections
History	Adopted 22 September 2020

Policy Statement

Contiguous rating, also known as group rating, is the rating of multiple land titles on one rates notice. This method can occur within the Shire, provided the following criteria is met on the land upon which this policy may apply.

1. Unimproved Value

Where the land valuation is Unimproved Value (UV), the following criteria shall be met for the eligibility of contiguous rating:

- 1.1. The land (lots or locations) is contiguous (share a common border) and in common ownership and;
- 1.2. The land is used and occupied as one holding; and
- 1.3. The common use and contiguity of the land is likely to continue into the future (eg the relevant portion(s) are not marketed for sale); and
- 1.4. The land parcels, although possibly separated by a road or waterway (such as a river, stream, creek etc.), would otherwise be adjoining.

The Council’s policy position is that land outside of townsites utilised for genuine farming enterprise should be contiguously rated, to assist in minimising the cost of production, minimise the unplanned breakdown or disaggregation of farmland and to maximise the opportunities for that land to continue to be aggregated for productive agricultural pursuits and purposes.

2. Gross Rental Value

Where the land valuation is GRV, contiguous rating is not permitted unless:

- 2.1. The land (lots or locations) is contiguous (share a common border) and in common ownership; and either or both of the following also relates;
- 2.2. Buildings have (due to a past error) been built across the lot boundaries; and / or
- 2.3. The lots are clearly used, fenced, utilised and occupied and appears as one clear activity or business.

The Council’s policy position is that land in townsites should not be contiguously rated, as to do so encourages the practice of holding land for speculation. This pushes prices up and inhibits the use of land designated for industrial, commercial or residential development being utilised for those purposes.

Adjoining owners’ vacant residential, rural residential or rural zoned land in a town site, that is not ‘built’ over the boundary line or developed and used as a tennis court or manicured garden, will generally not be supported for contiguous rating, unless extenuating circumstances prevail.

If the required criteria is met, the Shire will write to Landgate (The Valuer General) to request the contiguous rating of the affected titles on behalf of the owner.

Where the Chief Executive Officer determines that land does not meet the criteria for contiguous rating, the landowner will be given a right of appeal to the Council.

– End of Policy

Notes

An example of contiguous rating on land rated UV is a farming property which comprise a number of lots/locations that are under common ownership and used contiguously as one large holding and farming operation.

Aerial view of affected properties

12 Florence Avenue (A179600)



31 Garfield Street (A205500)



10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 NARROGIN REGIONAL LEISURE CENTRE ANNUAL BUDGET APPROVAL

File Reference	20.1.3
Disclosure of Interest	The Author/Authorising Officer has no any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	10.4.1 June 2020
Date	19 April 2021
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	<ol style="list-style-type: none">1. Power Point Presentation - Narrogin Regional Leisure Centre2. FY 21/22 NRLC Budget Consideration.

Summary

The Council is required to advise the YMCA of whether it is prepared to accept the proposed deficit budget for the contract with respect to management of the Narrogin Regional Leisure Centre (NRLC) for the financial year to 30 June 2022, and also to note the likely agreed deficit for the financial year ending 30 June 2021.

Background

Council entered into a management contract with the YMCA in 2014 for a 5 year period with a 5 year option at the Council's discretion (June 2014). This contract was extended in June 2019 for another 5 year term to 30 June 2024.

Council approved a Deficit Budget for contract for the 2017/18 Financial year of \$262,281 (24 May 2017).

Council approved a Deficit Budget for the contract for the 2018/19 Financial Year of \$284,706.

Council approved a Deficit Budget (subsidy) for the 2019/20 Financial Year of \$306,333, noting that, the Centre would remain open on Sundays (12 noon to 5pm).

Council approved a Budget Deficit for the Financial Year 2020/21 as an actuals 'open book' Budget with a worst case scenario of \$464,000 (plus GST) and there being no profit share if the actuals are better than the worst case scenario, with any savings on this sum to be retained by the Shire of Narrogin. The Pre-Covid Budget to be submitted was to be \$313,418.

Consultation

- Power Point Presentation to Elected Members scheduled on 28 April 2021 by Mark Furr from the YMCA.
- Senior management of the YMCA WA.
- Executive Manager Development & Regulatory Services.

Statutory Environment

There are no relevant statutory matters that relate, other than those contained within the contract.

Policy Implications

There are no relevant Council Policies that relate.

Financial Implications

Rationale for the reasons for the request are outlined in Attachments 1 and 2. This rationale and the conclusions reached are supported by the Administration.

The savings on the adopted COVID budget deficit for 21/22, estimated at approximately \$76,000, is recommended to be transferred to the NRLC Reserve at 30 June 2021, to allow for future capital upgrades or refurbishments, particularly given the bulk of aquatic infrastructure and pool plant is approaching 20 years of age (construction 2002) and its deemed to be reaching the end of its 'useful life'.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.2	Build a healthier and safer community

Comment/Conclusion

Deficit Budget 2020/21 Financial Year

The YMCA has provided a Deficit Budget inclusive of Management Fee for the next financial year of \$464,000, significantly more than that approved in 2019/20 of \$306,333. This was due to uncertainty around the COVID-19 Pandemic restrictions on sporting activity, and the behaviours of patrons in the 12 months to 30 June 2021. It is noted that the Council however only budgeted for a deficit of \$390,000 trusting that the worst case scenario wouldn't be realised.

Due to both tight fiscal management of the operations by the YMCA management, combined with the benefit of the organisation receiving the Commonwealth Government's 'JobKeeper' stimulus payments for most eligible employees, the current forecast deficit for the financial year ended 30 June 2021 is less than the original Pre COVID Budget of \$313,418.

The YMCA has submitted a proposed Budget Deficit, for 21/22 requesting an additional sum over the 20/21 pre COVID section of \$31,282. Refer Attachment 2.

The Administration supports this request, noting that it is due primarily to an increase in aquatic education and surveillance, as well as normal cost inflation factors.

Voting Requirements

Absolute Majority with respect to the proposed amendment to the 2020/21 Adopted Budget.

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.008

Moved: Cr Fisher Seconded: Cr Early

That with respect to Management Fees and Deficit Budget for the Narrogin Regional Leisure Centre, Council:

1. Approve the Budget Subsidy for the Financial Year 2021/22 as \$344,702 (plus GST); and
2. Amend the 2020/21 Adopted Budget by increasing the proposed transfer to the NRLC Reserve by \$76,000 to \$201,000 and reducing the general ledger number 2110265 'Contract Management Expenses' from \$390,000 to \$314,000.

**CARRIED 9/0
BY ABSOLUTE MAJORITY**



Narrogin Regional Leisure Centre Budget 2021/22

Mark Furr -General Manager
Brendan Firman – NRLC Centre Manager

2020 / 2021 Forecasted Performance

- Agreed budget deficit in 2021/21 was (\$313,418)
 - This incorporated JobKeeper revenue of \$218k
- Current finance performance has the NRLC exceeding budget performance.
- Expected to be ahead of budget in June 21.
- This is attributable to Government JobKeeper revenue and better than expected participation at the Centre since Covid restrictions were eased.

Centre Deliverables for 2021/22

The YMCA will deliver:

- More Memberships.
- More Group Fitness classes.
- Increase Aquatic Education classes.
- Initiation of Aboriginal Swim School.
- Increase School Holiday activities.
- Activation of Alby Park (events and community engagement).
- Increased Pool Events and Parties.
- Increase Sports Competitions.
- Youth related activities and engagement.
- Increase John Higgins bookings – a viable function centre.

Membership Trends

- Jun 20, membership numbers were 10% less than Feb 20 (Pre- Covid 19), at 287
- In April 2021 membership numbers recovered to Pre- Covid 19 volume at 319
- In the same period active memberships have increased by 11% from 280 to 312; this is indicative of less suspended memberships.

2021/22 Budget

- Budget for 2021/22 is presented at (\$344,702); this is in comparison to (\$313,418) in 2020/21.
- Income for 2021/22 is budgeted at \$658,816
 - This is a 30% reduction, (\$204k), after cessation of JobKeeper
- Expenses for 2021/22 is budgeted at \$1,003,518
 - This is a 14% reduction than was budgeted in 2020/21

Budget Trends 2016- 2022

Budget Year	2016/17	2017/18	2018/19	2019/20	2020/21*	2021/22
Income	\$594,256	\$619,902	\$526,930	\$668,595	\$851,538	\$658,816
Expense	\$897,829	\$948,933	\$1,083,402	\$982,519	\$1,164,956	1,003,518
Deficit**	\$303,547	\$329,031	\$556,471	\$313,923	\$313,418	\$344,702
% Deficit	33%	34%	51%***	32%	27%	34%

Since 2016:

Income has increased by 10.9%

Expenses have increased by 11.7%

Total deficit % has increased by 1%

The request for 2021/22 is consistent with previous years other than the anomalies in 18/19 and 20/21

* Budget benefits from JobKeeper Revenue

** Deficit includes Management Fee

*** Plant failure and staffing issues resulting in Section 8 Contract Variation

2021/22 Budget - Income

The Centre is getting busier; whilst memberships have returned to pre-Covid levels, casual participation is also increasing.

Headlines:

- Memberships are forecasted to increase by a further 7%, (\$12k), in 2021/22.
- Group Fitness sessions are expected to increase by 40%, (\$13k), in 2021/22.
- Recreational Swimming income will increase by 40% (\$46k), in comparison to 20/21 budget and in line with current trends.
- In total, income is expected to increase by 9% against 2020/21, less JobKeeper revenue.

2021/22 Budget - Expenses

A busier Centre in 2021/22 requires appropriate staffing levels and safeguarding to actively supervise our community.

Headlines:

- Total expenses in 2021/22, \$1,003,518.
- This is a reduction of 10% in comparison to 2020/21 budget, less Jobkeeper expense.
- A 2% reduction against actual forecast to June 2021.
- Management fee reduced by 9.6% to \$112k in 21/22.
- Increased costs for Aquatic Education by \$36k, (more classes, attendees, resources and staff).
 - This service and its costs can be reduced if required
- Maintenance costs increased by 10.7% and with \$17k reactive maintenance provision.
- Staff costs increasing by 1.5% compared to 2020/21.
 - 68% of expenses in 2021/22 compared to 60% of costs in 2020/21
 - Staffing has been restructured for 2021/22
- Increased consumable, security, cleaning and program costs in line with increased centre utilisation.

Capital Expenditure

- Asset management is a critical factor in ensuring there a no exorbitant out of budget expenses throughout any financial year.
- The YMCA has an established asset register than annotates maintains and allocates risk associated with age of asset and serviceability.
- This is in order to proactively manage the assets and inform the Shire of potential capital spend requirements.
- The following items have been identified for consideration for 2021/22:
 - Manual Pool Vacuum \$5k

Capital Expenditure

Consideration should be given to the following items associated with the pool as they are approaching, or at their life expectancy, however they are still serviceable and may continue to operate in 2021/22:

- Pool Filters, approximately \$96k to replace.
- Pool Liner, approximately \$80k to replace.
- Boiler, approximately \$75k to replace.

Additionally, quotes are being compiled to pave and cover an open space between the playground and the newly refurbished outdoor sports courts.

Cost to the Rate Payers in 2021/22

There are 2,800 rate payers in the Shire of Narrogin.

The Centre is deficit funded and therefore the cost to the rate payer is as follows:

- In 2016/17, the actual deficit to the budget was \$303k and equated to a cost of \$108.21 per annum or \$2.08 per week.
- In 2020/21, the agreed deficit budget of \$313k equated to a cost of \$111.78 per annum or \$2.15 per week.
- In 2021/22, it is requested that the cost to the rate payer will be \$122.86 per annum or \$2.36 per week.
- In 2021/22, this is an increase of \$10.92 per annum or 21c per week.
 - In comparison to six years ago in 2016/17, this is an increase or \$14.65 or 28c per week.

Thank You
Any Questions?

10.4.2 PROPOSED POLICY 11.5 ADVERTISING / SPONSORSHIP SIGNS – IN SHIRE BUILDINGS AND FACILITIES

File Reference	12.12.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	29 March 2021
Author	Niel Mitchell – Governance Consultant
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Proposed Policy 11.5 Advertising / Sponsorship Signs – in Shire buildings and facilities

Summary

To consider adoption of a policy to administer the placement and sizes of advertising and sponsorship signs in Shire buildings, primarily the Narrogin Regional Leisure Centre, and John Higgins Centre.

Background

These two facilities have quite a few signs placed on walls and around the buildings. Little is documented of the origin or approvals of many of the signs.

The purpose of the policy is to recognise prior approved or existing signs and provide for an approvals process, potentially to generate additional revenue for the Shire, and the relevant organisation or club be sponsored, and an approved duration for the sign(s).

Consultation

Consultation has been undertaken with the following:

- Chief Executive Officer
- Narrogin YMCA WA Manager.

Statutory Environment

The Local Government Act 1995 section 2.7(2)(b) provides that Council determines the policies of the local government.

The Shire of Narrogin Public Places and Local Government Property Local Law 2016 clause 3.1(1)(b) stipulates that a person must not, without a licence, advertise anything by any means on local government property. Sub-clause (2) provides for exemption on application.

Policy Implications

The Councils' Policy Manual contains no policies that relate.

Financial Implications

Possible financial benefit to the Shire, YMCA WA and individual organisations or clubs through income from signs.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1.	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
Strategy:	1.1.2	Promote Narrogin and the Region
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

Currently, there is no standard record of any fee that may have been paid to the Shire, approval for the placement of signs and where, control over their content and wording or the duration of approval.

Fees and charges will need to be set during the standard annual budget process for:

1. small – up to 60cm x 90cm;
2. large – up to 120cm x 240cm;
3. oversize – as approved by Council, either on a case by case basis or some formula that can be applied; and
4. duration of each fee or charge – seasonal, annual or multi year.

Some signage and the related fee will only be approved on application to Council, including:

- naming of the facility or part thereof;
- life-time or long-term sponsorship; or
- other non-complying signage; and
- duration of naming or long-term arrangements.

The proposed policy provides for:

- Various types, categories and sizes of signs, which may be the usual metal sign on a wall, but also in other forms such as placement of sponsors name on Shire owned fixtures or equipment;
- A three month transition period for those who currently have advertising signs in place, to remove the sign, show evidence of continuing approval, or seek approval;
- For charges to be set by Council;
- Authority for removal of non-complying signs due to lack of repair, passage of time, objection to a sign's content; and
- Extension of the policy to other buildings if necessary, by addition of the facility to clause 1.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.009

Moved: Cr Seale

Seconded: Cr Bartron

That Council adopt proposed Policy 11.5 Advertising / Sponsorship signs – in Shire buildings and facilities as per Attachment 1.

CARRIED 9/0

11.5 Advertising / Sponsorship signs – in Shire buildings and facilities

Statutory context	Local Government Act 1995 - s.6.16 – imposition of fees and charges Shire of Narrogin Public Places and Local Government Property Local Law
Corporate context	Delegation Register – - 11.3 – Public Places and Local Government Property Local Law 2016
History	Adopted dd mmmm yyyy

Policy Statement

General

1. The purpose of this policy is to set the requirements for fixed promotional, advertising and sponsorship signs on the internal walls, the external structure of the buildings and associated external structures of –
 - a) Narrogin Regional Leisure Centre; and
 - b) John Higgins Centre.
2. Naming or advertising within or on any other area is subject to application to the local government, or in accordance with any other relevant Council Policy.
3. The Narrogin Regional Leisure Centre (NRLC) and John Higgins Centre (JHC) are facilities under the control and management of the local government, whose day to day operations may be contracted out from time to time.
4. Where the day to day operations of the NRLC and the JHC are contracted out and the contract provides for funding by the Shire of any deficit of operations incurred by the facility manager –
 - a) all revenue raised from advertising or sponsorship signs, other than life time sponsors, will be retained by the facility manager, thereby reducing the deficit that is contractually required to be met by the Shire;
 - b) should the operations of the facility generate a surplus, the revenue raised from advertising or sponsorship signs will be equally divided between the Shire and the facility manager.
5. Permanent signs are not permitted in other areas, unless of a nature that is –
 - a) statutory or regulatory requirement or compliance;
 - b) directional or information approved by the local government or the facility manager.
6. No advertising is to interfere or detract from emergency notices or equipment in any way at any time, including but not limited to –
 - a) emergency access, exits, signs or instructions;
 - b) fire hoses and extinguishers;
 - c) defibrillators, first aid kits or equipment, etc.
7. Nothing in this policy prevents individual regular user sporting associations or clubs from soliciting for and receiving income for annual sponsors signs to be affixed within their predominate area of use, subject to –
 - a) such signage being administered by the relevant association or club;
 - b) compliance with the provisions of this Policy;
 - c) such signage not exceeding 60cm by 60cm and totalling no more than 3 in number;
 - d) signs in excess of 60cm x 60cm are subject to clause 13, with the charge to be equally split between the club and the facility manager.

Permitted signs and duration

8. Advertising permitted –

Sponsor / advertiser	Permitted	Duration
Shire of Narrogin	As determined by Council or CEO	As determined by Council or CEO
Facility manager	As approved by CEO	Duration of contract
Life time sponsor	As determined by Council	Permanent while the sign remains in satisfactory condition or replaced
Facility construction contributor	a) Honour Board, location determined by CEO b) Appropriate location throughout the facility	a) Permanent – permanent honour board; and b) Minimum of 5 years – on plaques throughout the facility
Naming rights sponsor	As determined by Council	Maximum period of 5 years, renewable
Fixture sponsor eg – basketball backboard, scoreboards, water polo goals, pool lane dividers, gym mats	As determined by CEO	While the fixture remains in satisfactory condition – - Where the fixture is provided by the sponsor – maximum period of 10 years, renewable - Otherwise – maximum period of 5 years, renewable
Long term sponsor	As determined by CEO or facility manager	Maximum period of 5 years, renewable
Seasonal sponsor	As determined by CEO or facility manager	Maximum period of 1 year, renewable
Event sponsor eg – (sandwich boards, free-standing or tied banners)	As determined by facility manager	Duration of the event only
Community / not for profit / service group	As determined by CEO or facility manager	Maximum period of 5 years, renewable
Public service signs / notices	As determined by CEO or facility manager (eg: health, resuscitation, emergency procedures etc)	

9. Life time sponsors –

- naming plaque of an appropriate size placed in a position as agreed by Council, usually over or adjacent to the entrance of the area being named;
- a description or explanation plaque to be placed at a suitable height for reading on the wall in close proximity to the naming plaque;
- size of both naming and explanation plaques to be as approved by Council or CEO; and
- as at the date of adoption of this policy are –

Sponsor / advertiser	Name of area sponsored	Area purpose
Alf Jenkins (Estate) https://www.smh.com.au/national/farmer-leaves-11-million-to-neighbours-20040314-gdijcu.html	Alf Jenkins Stadium	Basketball / netball stadium

10. Facility construction contributors –

- name placed on an honour board, located in a position approved by the CEO and retained on the honour board permanently;

- b) acknowledgment plaque, placed in an appropriate position, retained for a minimum of 5 years and for as long thereafter as is practicable, but may be removed or relocated if necessary; and
- c) size of acknowledgement plaque to be approx. 5cm x 30cm.

11. Naming rights sponsors –

- a) size of naming signs are to comply with clause 13; and
- b) as at the date of adoption of this policy are –

Sponsor / advertiser	Name of area sponsored	Area purpose
Elders	Elders Court	Basketball, netball, soccer, volleyball, indoor cricket.
Great Southern Fuel Supplies	Great Southern Fuel Supplies Court	Netball, badminton
Nepowie Stud	Nepowie Court	Basketball, netball, soccer, volleyball, indoor cricket

Fees and charges

12. Advertising charges are –

- a) based on size in accordance with clause 13;
- b) adopted by Council in the annual budget in accordance with the Local Government Act 1995 s.6.16, or varied from time to time, and may include but are not limited to –
 - charge for standard sizes;
 - any discount for multiple years; and
- c) will be applied as follows –

Sponsor / advertiser	Basis of charge	Conditions
Shire of Narrogin	No charge	n/a
Facility manager	No charge	n/a
Life time sponsor	No charge	As determined by Council Significant contribution to the capital infrastructure of facilities
Facility construction contributor	No charge	Contribution to construction of facilities
Naming rights sponsor	As per fees & charges adopted by Council	As determined by Council
Fixture sponsor	Full cost of fixture	n/a
Long term sponsor	As per fees & charges adopted by Council	On basis of size and term
Seasonal sponsor	As per fees & charges adopted by Council	On basis of size and term
Event sponsor	No charge for temporary signs that are not fixed	As determined by CEO or facility manager
Community / not for profit / service group	No charge if a regular user / hirer	On basis of size As determined by CEO and facility manager
Public service signs / notices	No charge	As determined by CEO and facility manager
Oversize	As determined by Council	

Sign requirements

13. Size of advertising or sponsorship signs, where not elsewhere specified –

- a) small – up to 60cm x 90cm;
 - b) large – up to 120cm x 240cm; and
 - c) oversize – as approved by Council.
14. Position of advertising or sponsorship signs –
- a) will not be permitted in the foyer, except as approved by Council or CEO;
 - b) requested positions to be identified on application, including order of preference if multiple positions are to be considered; and
 - c) will be as agreed by the Council, or CEO and facility manager.
15. All costs associated with advertising or sponsorship signs are to be met by the sponsor / advertiser, including –
- a) any insurances that may be considered necessary or appropriate;
 - b) design, production and installation in the approved position;
 - c) maintenance of the sign or fixture, unless agreed prior to installation in writing by the CEO and facility manager;
 - d) removal of any graffiti on the sign; and
 - e) removal of the sign or fixture, and any building repair necessary at the conclusion of the agreement.
16. All signs must be approved by the local government and facility manager, including but not limited to -
- a) design – artwork, limitation of damage to buildings, minimise risk to facility users and possibility of damage to any services;
 - b) wording;
 - c) colour scheme and patterns;
 - d) proposed position; and
 - e) any other matter considered relevant.
17. No advertising or sponsorship sign will be permitted that could be considered –
- a) offensive or discriminatory in language, image or implication; or
 - b) to be promoting smoke/tobacco or alcoholic products; or
 - c) contrary to the values of the local government in the opinion of the CEO.
18. The installation and dismantling of signs must minimise –
- a) risk to users of the facility; and
 - b) possibility of damage to services.

Non-compliance

19. The local government reserves the right to require removal of any sign for any reason by giving at least 6 months' notice, and will refund the portion of any fee in advance charged, pro-rata.
20. The local government reserves the right to obscure or remove any sign, without prior notice –
- a) has not been approved;
 - b) having offensive language or images;
 - c) not adequately maintained, including free of graffiti;
 - d) is considered unsafe to users; or
 - e) remains installed after the termination of the agreement.
21. The Shire of Narrogin local laws apply to any agreement.

End of agreement

22. At the termination of the agreement –

- a) signs to be removed by the advertiser within 1 month; or
- b) if not removed, the Shire will remove and will charge the advertiser at private works rates.

23. At the termination of the agreement the advertiser will be given first option to renew, subject to any limitations that may have been placed on –

- a) on the number of signs or type of sign; or
- b) number of advertisers of similar products or services.

24. The facility manager is to maintain a register of –

- a) all approved signs;
- b) it's position within the facility; and
- c) dates of approval/installation and termination of the agreement.

Transition

25. Signs in place at the date of adoption of this policy may remain in place without charge for –

- a) 3 months after adoption of this policy; or
- b) the duration of any prior written agreement.

Procedures

Nil

Forms and Templates

Form to be developed.

– *End of Policy*

Notes

10.4.3 LOCAL LAWS STATUTORY REVIEW

File Reference	19.6.1
Disclosure of Interest	The Author has a Financial Interest as the consultant undertaking the review.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	29 March 2021
Author	Niel Mitchell – Governance Consultant
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

Summary

To consider commencement of a full statutory review of all local laws.

Background

The Local Government Act 1995 section 3.16 requires that all local laws be reviewed at least once every eight years.

The majority of local laws were adopted in 2016, with one being adopted in 2017. Since that time, a number of the local laws have been amended, and a listing of matters that need to be addressed has been kept.

Consultation

Consultation has been undertaken with the Chief Executive Officer

Statutory Environment

The Local Government Act 1995 section 3.16 requires that a periodic review of all local laws be carried out at least once every eight years, sets out the process and stipulates that a decision whether or not to proceed with amendments is to be made by absolute majority.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

The cost of conduct of the review is contained within the current Budget. There will be a small additional cost for local public notice.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	4.	Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1	An efficient and effective organisation
Strategy:	4.1.1	Continually improve operational efficiencies and provide effective services

Comment/Conclusion

A new Health Local Law to replace the Model "A" Series Health By-laws adopted by the former Shire and former Town of Narrogin in 1974 and 1966 respectively, has almost completed internal processes of development and review, and should be ready for consideration by Council in the near future.

In addition, changes to legislation over the past few years has revealed issues that would be appropriate to be addressed. Some matters have come about due to changes in legislation, but also in how legislation is being interpreted, especially by the Joint Standing Committee on Delegated Legislation, and advised to other local governments. These comments indicate matters that had previously been accepted by them, but are now being required to be amended via an undertaking with the relevant local government, revealing potential weakness.

This does not mean that the whole of the applicable local law has a fatal flaw, but that a specific provision within the local law may be unenforceable.

Even though earlier than required by the Act, a full review of all local laws at this time would mean that all review times will be aligned.

If approved by Council, following the public consultation period required by the Act, a single omnibus amendment local law is proposed to address all matters identified.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0421.010

Moved: Cr Fisher Seconded: Cr Broad

That, with respect to the statutory review of local laws, Council approve that a full statutory review to be carried out in accordance with section 3.16 of the Local Government Act 1995.

CARRIED 9/0

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 10:45 pm and pursuant to resolution 1020.012 of 27 October 2020, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday 26 May 2021, at this same venue.



Shire of
Narrogin
Love the life

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