



MINUTES

TOWNSCAPE ADVISORY COMMITTEE MEETING

17 NOVEMBER 2020

Commencing at 5:30 pm

Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Townscape Advisory Committee.

Signed:  Date **17 November 2020**
(CEO)

These minutes were confirmed at the Townscape Advisory Committee Meeting held on 9 March 2021

Signed: 
(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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TOWNSCAPE ADVISORY COMMITTEE MEETING

17 NOVEMBER 2020

1. OFFICIAL OPENING

The Presiding Member declared the meeting open at 5.37 pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Committee Members (Voting)

Cr C Bartron (Presiding Member)

Cr J Early

Mr B O'Neill – Narrogin Chamber of Commerce

Ms B Thomas – Arts Narrogin

Mrs V Chadwick– Community member (Disability)

Ms D Broad – Community member

Ms G Kami – Community member

Vacant – Community member (Indigenous)

Staff (Non voting)

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)

Ms L Bell – Administration Support Officer (ASO)

Apologies

Ms S Guy - Manager Community Leisure and Culture

Mr M Wray – Highbury District Community Council

Absent

Nil

Visitors

Cr B Seale

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Mrs Chadwick

Seconded: Ms Thomas

That the minutes of the Townscape Advisory Committee Meeting held on 15 September 2020, be confirmed as an accurate record of the proceedings.

CARRIED: 7/0

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. PETITIONS, DEPUTATIONS, PRESENTATIONS

Nil

7 MATTERS WHICH REQUIRE DECISION

Whilst the Administration had no items for which the Committee was requested to make a decision there were two items presented for the Committee's information relating to outcomes from previous meetings of the Townscape Advisory Committee.

Furthermore, the Presiding Member requested the following item be presented for discussion:

7.1 PUBLIC ART BUDGET REQUEST

The Committee members were requested to consider and discuss the following points in relation to a proposed budget request for public art:

- Where – location?
- What art is to be considered?
- Why this location and type of art work?
- When is the art work or process planned to commence?
- Who – CEO to delegate to the appropriate officer to facilitate?
- How much would the art work or process cost (estimated)?

Upon reaching a consensus the Committee was requested to make a recommendation for Council's consideration in the 2021/2022 Draft Budget.

Outcome:

The Presiding Member in an update to the Committee, reported that the Shire of Narrogin would receive a total of \$800K from the Federal Government for unbudgeted projects, of which \$400K was already allocated to the Railway and Goods Shed redevelopment. There was a suggestion that potentially an amount of \$100K could be made available for public art. The Committee members talked about the ways in which that money could be spent on public art and the potential locations for public art installations, for example, the northern, central and southern gateway roundabouts. The Committee made a recommendation at Item 7.3 in relation to this.

The Committee members were reminded by the Presiding Member of the upcoming 2020/2021 Budget Review and following a detailed discussion, supported the following motion put forward by the Presiding Member:

| | |
|---|-------------------|
| COMMITTEE RECOMMENDATION | |
| Moved: Cr Bartron | Seconded: Ms Kami |
| That with respect to the 2020/2021 Budget Review, the Townscape Advisory Committee recommend that Council allocate \$25,000 for public art. | |
| CARRIED: 7/0 | |

7.2 NARROGIN ENTRY ROAD TREE PLANTING PLAN (Attachment 1)

In response to the Narrogin District Townscape Committee (NDTC) Minutes dated 28 March 2019, the Administration presented the following two year plan to plant a further 238 trees on Narrogin's entry roads, within the townsite, for the Committee's information.

The plan identified two entry roads per year commencing in 2021/2022, and builds on the recommendation by the former NDTC and the current Townscape Advisory Committee of priority planting on the five entry roads into Narrogin.

The planting of replacement trees on the entry roads into Narrogin townsite, has taken place over the last couple of years with approximately 150 trees planted on Williams Road, Earl Street and Clayton Road.

It is noted that these trees are replacements for missing trees along those entry roads, and that these trees, along with the trees outlined in the 2021/2023 Tree Planting plan have been selected from the recommended species for those locations, from the adopted Street Tree Planning - Selections and Recommendations Guide 2018.

The EMTRS will include an amount of \$15,000 in the 2021/2022 Draft Budget and \$15,000 in the 2022/2023 Draft Budget for Council consideration for the implementation of the townsite entry road street tree planting.

Outcome:

Following a short discussion, the Committee members requested the following resolution to record their support:

COMMITTEE RESOLUTION

Moved: Cr Bartron

Seconded: Ms Thomas

That with respect to the two year Narrogin Entry Road Tree planting Plan, the Townscape Advisory Committee note and support the proposal.

CARRIED: 7/0

7.3 NARROGIN ROUNDABOUTS POTENTIAL FUTURE VISION (Attachment 2)

The Committee was presented with the following presentation on the three roundabouts on Great Southern Hwy and Pioneer Drive, for information.

The presentation from GHD Woodhead was presented to the CEO and was supplied at no cost. The presentation is provided to the Committee to provoke the thought process and start a conversation on what is possible on how to develop the three roundabouts.

Outcome:

The Committee members discussed the concept designs by GHD Woodhead and agreed that an allocation of \$100K for a series of themed public art installations at the three roundabouts was the preferred option, followed by murals at various CBD locations to be determined.

COMMITTEE RECOMMENDATION

Moved: Cr Early

Seconded: Mrs Chadwick

That with respect to potential locations for development and public art installations, the Committee recommend to Council the following:

1. That \$100,000 of the Federal grant funding be spent on developing the three gateway roundabouts on Great Southern Highway and Pioneer Drive; and
2. Request the Chief Executive Officer appoint an officer to undertake the project;
3. Should the gateway roundabouts projects be unlikely to proceed and be acquitted prior to December 2021, then the following alternate projects be considered;
 - a. Parcel of land on the south east corner of Federal Street and Clayton Road - art pieces;
 - b. Williams Road Cemetery; and
 - c. Murals in the CBD at locations to be determined.

CARRIED: 7/0

8. STATUS REPORT UPDATE

The Status Report is attached.

Narrogin Entry Road Tree Planting

2021/22

| Location | Tree Species | Number of Trees | Cost per tree | Total Cost | Labour and Plant costs | Materials |
|---------------------------|-------------------------------------|-----------------|---------------|----------------|------------------------|-----------|
| Federal Street | | | | | | |
| Falcon to Forrest | Prunus Nigra - West side | 15 | \$76 | \$1,140 | \$3,360 | \$1,800 |
| | Ulmus Glabra (Golden Elm) East side | 11 | \$87 | \$957 | | |
| Forrest to Butter Factory | Prunus Nigra - West side | 17 | 76 | \$1,292 | | |
| | Ulmus Glabra (Golden Elm) East side | 15 | 87 | \$1,305 | | |
| | Total ex gst | | | \$4,694 | | |
| | Total inc gst | | | \$5,163 | | |

Kipling Street

| | | | | | | |
|---------------------------|-------------------------------------|----|------|-------------------|--|--|
| Roundabout to Wickepin Rd | Callistemon viminalis - North side | 28 | \$63 | \$1,764 | | |
| | Eucalyptus leucoxylon - South side | 32 | \$63 | \$2,016 | | |
| | Total | | | \$3,780.00 | | |
| | Total Labour & Materials | | | \$5,160.00 | | |
| | Total ex gst | | | \$8,310.00 | | |
| | Total inc gst | | | \$9,141.00 | | |

Total spend for
2021/22

\$14,304

2022/23

| Location | Tree Species | Number of Trees | Cost per tree | Total Cost | Labour and Plant costs | Materials |
|----------------------|--------------------------------------|-----------------|---------------|----------------|------------------------|-----------|
| Herald Street | | | | | | |
| Federal to Havelock | Callistemon viminalis - North side | 16 | \$63 | \$1,008 | | |
| | Melaleuca linearifolia - South side | 16 | \$78 | \$1,248 | | |
| Havelock to Argus | Callistemon viminalis - North side | 12 | \$63 | \$756 | | |
| | Ulmus Parviflora - South side | 11 | \$86 | \$946 | | |
| Argus to outskirts | Callistemon viminalis - Northside | 19 | \$63 | \$1,197 | | |
| | Eucalyptus stricklandii - South side | 14 | \$68 | \$952 | | |
| | Total | | | \$6,107 | | |
| | Total inc gst | | | \$6,718 | | |

Narrakine Street

| | | | | | | |
|-------------------|-------------------------------------|----|------|-----------------|---------|---------|
| Clayton to Elliot | Callistemon viminalis - West side | 17 | \$63 | \$1,071 | \$3,360 | \$1,800 |
| Elliot to Fleay | Eucalyptus scoparia - East side | 15 | \$68 | \$1,020 | | |
| | Total | | | \$2,091 | | |
| | Total Labour & Materials | | | \$5,160 | | |
| | Total ex gst | | | \$7,251 | | |
| | Total inc gst | | | \$7,976 | | |
| | Total for 2022/23 | | | \$14,694 | | |

Total combined cost

\$28,998

Architecture
Interior Design
Planning
Urban Design
Landscape Architecture

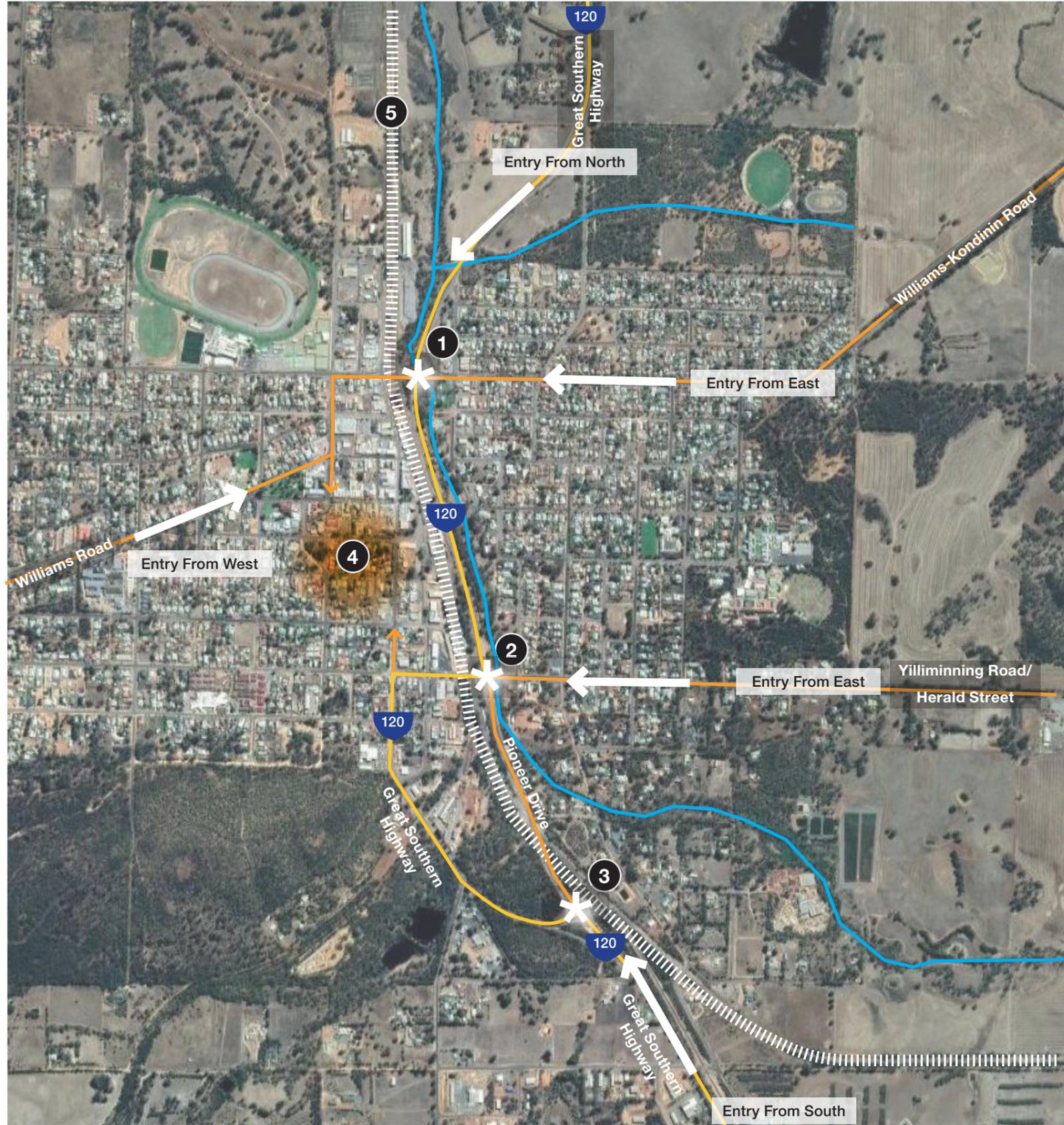
Roundabout Entrance Treatments

Vision Document

Shire of Narrogin



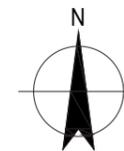
SITE APPRECIATION



Vision:

To utilise the existing roundabouts on Great Southern Highway to create entrance treatments to Narrogin to create a sense of arrival and identity. The roundabouts offer the opportunity to create a feature in high traffic area that can be experienced by locals and visitors. The aim is to create consistent style, unifying along the spine of the town while incorporating subtle differences for wayfinding and interest.

- 1** Northern Gateway - Kipling Street/Great Southern Highway Roundabout
- 2** Central Gateway - Great Southern Highway / Herald Street / Pioneer Drive
- 3** Southern Gateway - Great Southern Highway / Pioneer Drive
- 4** Narrogin Town Centre
- 5** Rail line
-  Narrogin Brook
-  State Highway 120
-  Major Roads



OPPORTUNITIES AND CONSTRAINTS

OPPORTUNITIES

- Create interest and identity through incorporating feature gravels of local geology such as laterite & granite. This could be through gravel strips, resin bonded gravel patterns or feature boulders.
- Express themes about Narrogin's identity through art, sculptures and signage.
- Incorporate feature walls such as gabions filled with local rocks
- Feature paving and concrete can be incorporated to provide robust and low maintenance areas that contrast against planting
- Feature lighting for experience at night time. Coloured lights can also be changed for different themes, seasons or local events.
- Feature planting including trees can be incorporated to bring vibrancy, seasonal interest (Six Seasons), texture and soften. This can display local flora contributing to a sense of place.
- Local and aboriginal art to celebrate the local community and history
- Incorporate signage that could welcome people to Narrogin or direct people to key town features. Signage could be traditional or abstracted art sculptures.
- Introduce elements that create height such as mounding with gravel and planting
- Incorporate art sculptures with colours and shapes that are iconic and memorable. Opportunity to include dynamic sculptures that move in the wind and/or sun (solar)
- Extend feature treatments to the medians and islands in the roundabout approaches to increase the impact and overall experience of the gateway treatments.

CONSTRAINTS - MRWA REQUIREMENTS

- Clear sightlines in accordance with MRWA and Austroad standards (refer to figure 1)
- Clearzones to be free from hazards such as walls, boulders, art and trees. Typically in a 60km/hr speed environment the clearzone is 5m from edge of road and 6.5m in a 80km/hr zone.
- The design must be maintainable with integrated safe vehicle pull off preferred. Main Roads will likely require the Shire to maintain any upgrades to the roundabouts.
- High-wide loads and RAV envelopes and restrictions incorporated. Note that an initial search found no routes through these roundabouts.
- Trafficable hard landscaped envelope around the inside edge of the roundabout. This is typically 3m wide
- Safe design that does not create an unsafe distraction to drivers.

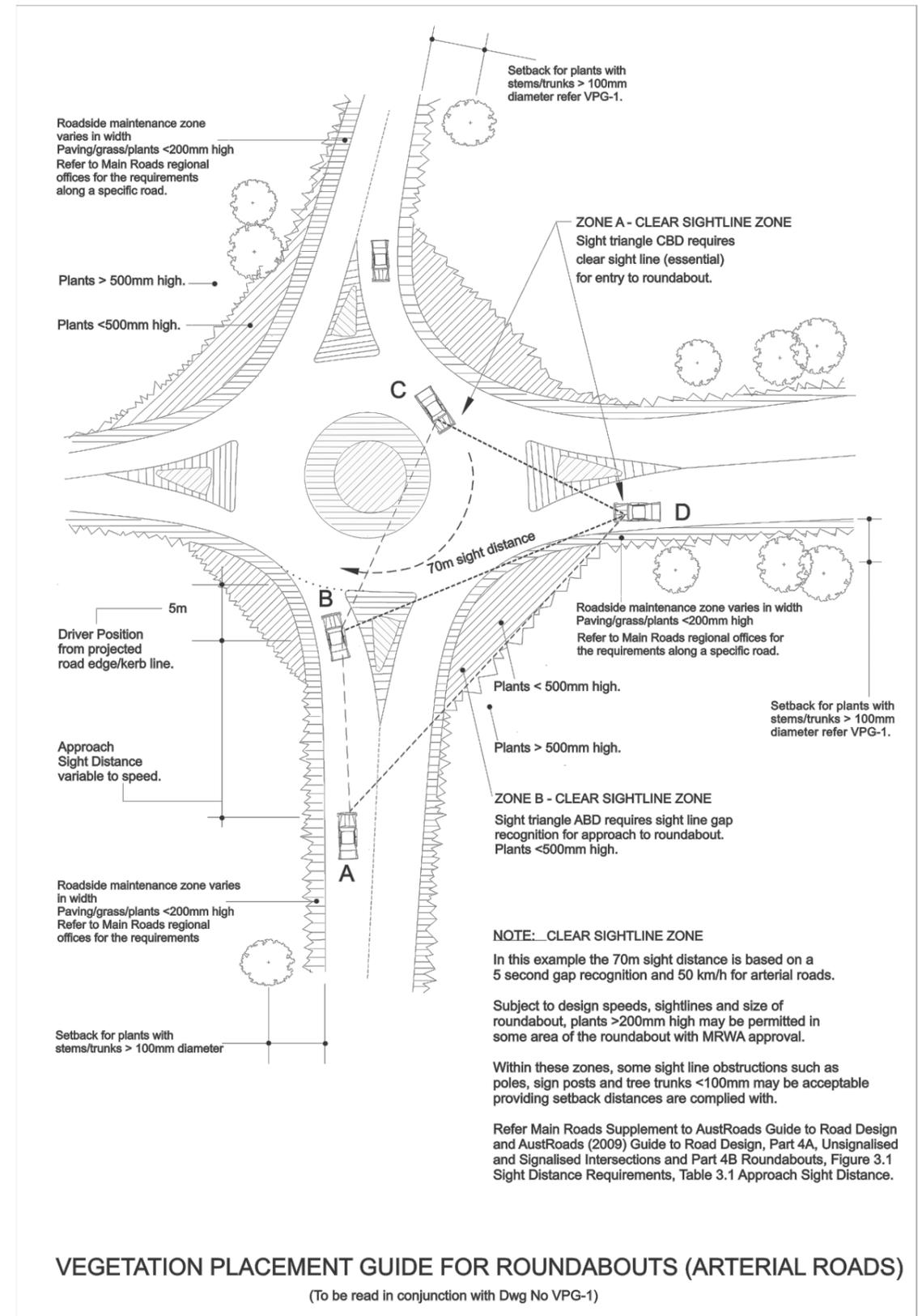
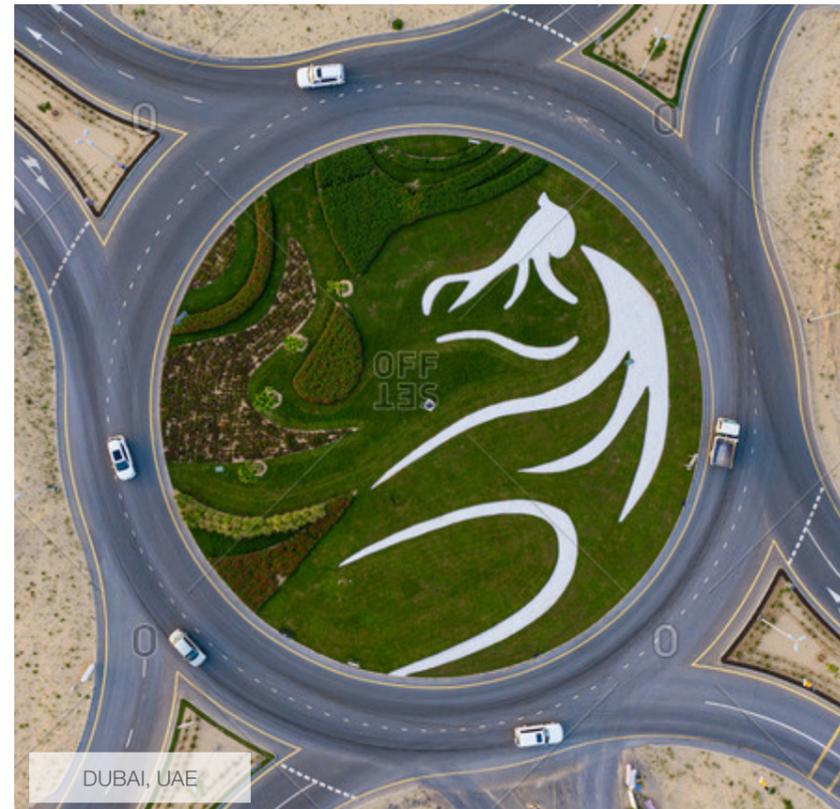


Figure 1 : MRWA Guidance on vegetation placement for round abouts.

PRECEDENT IMAGES



Local Gravel

Organic Patterns

Native Vegetation

Signage



Local Art

Gabbion Trees

Mounding

Seasonal Interest

Mass Planting

PRECEDENT IMAGES

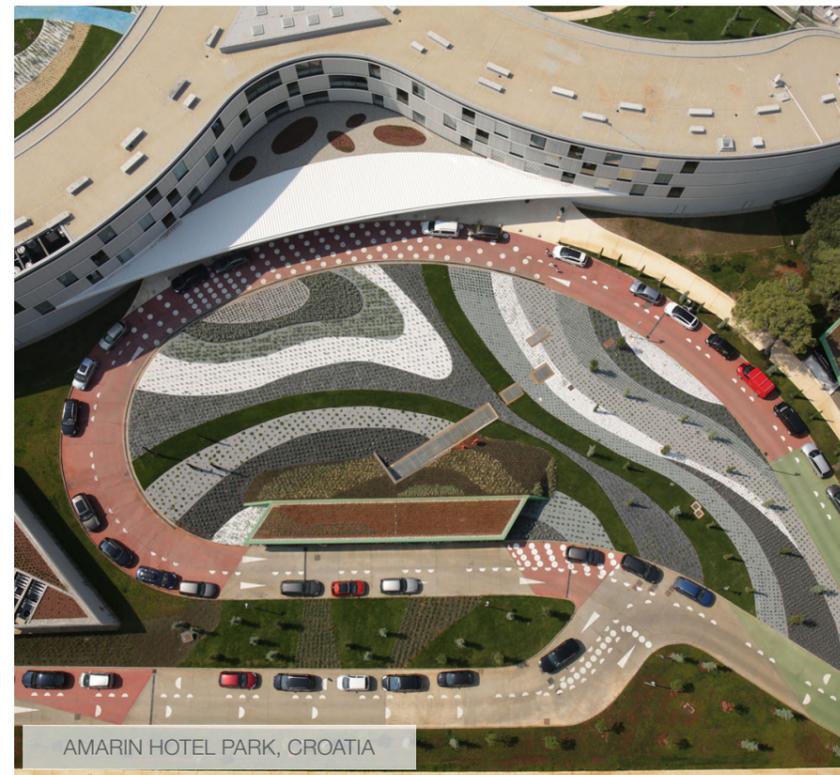
Texture

Gravels Seasonal

Grass Trees

Boulders

Art



Feature Walls Contrast

Native Trees

Laterite Gravel

Wildflower Capital Initiative



PRECEDENT IMAGES



Movement

Fun Night time

Lights Art
Dynamic



Iconic Memorable
Directional
Colour Creative
Vibrant





Northern Gateway - Kipling Street/Great Southern Highway Roundabout

Key Features

- Approx 60m diameter
- Stream through the middle
- Existing treatment is mainly planting

- 1** Feature treatment area
- 2** Continue hard and/or soft feature treatment into islands
- 3** Enhance stream environment
- 4** Hard edge envelope could also integrate with feature treatments but must be trafficable
- *** Focal point - signage/art sculpture/tree planting (depending on sightlines and clearzones)
- Narrogin Brook



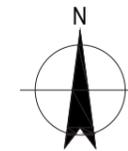


Central Gateway - Great Southern Highway / Herald Street / Pioneer Drive

Key Features

- Approx 24m diameter
- Existing treatment is red paving

- 1** Feature treatment area
- 2** Continue hard and/or soft feature treatment into islands
- 3** Hard edge envelope could also integrate with feature treatments but must be trafficable
- *** Focal point - signage/art sculpture/tree planting (depending on sightlines and clearzones)
- Narrogin Brook



Narrogin Roundabouts Entrance Treatments

Central Gateway - Great Southern Highway / Herald Street / Pioneer Drive

prepared for **Shire of Narrogin**

Narrogin Town , WA

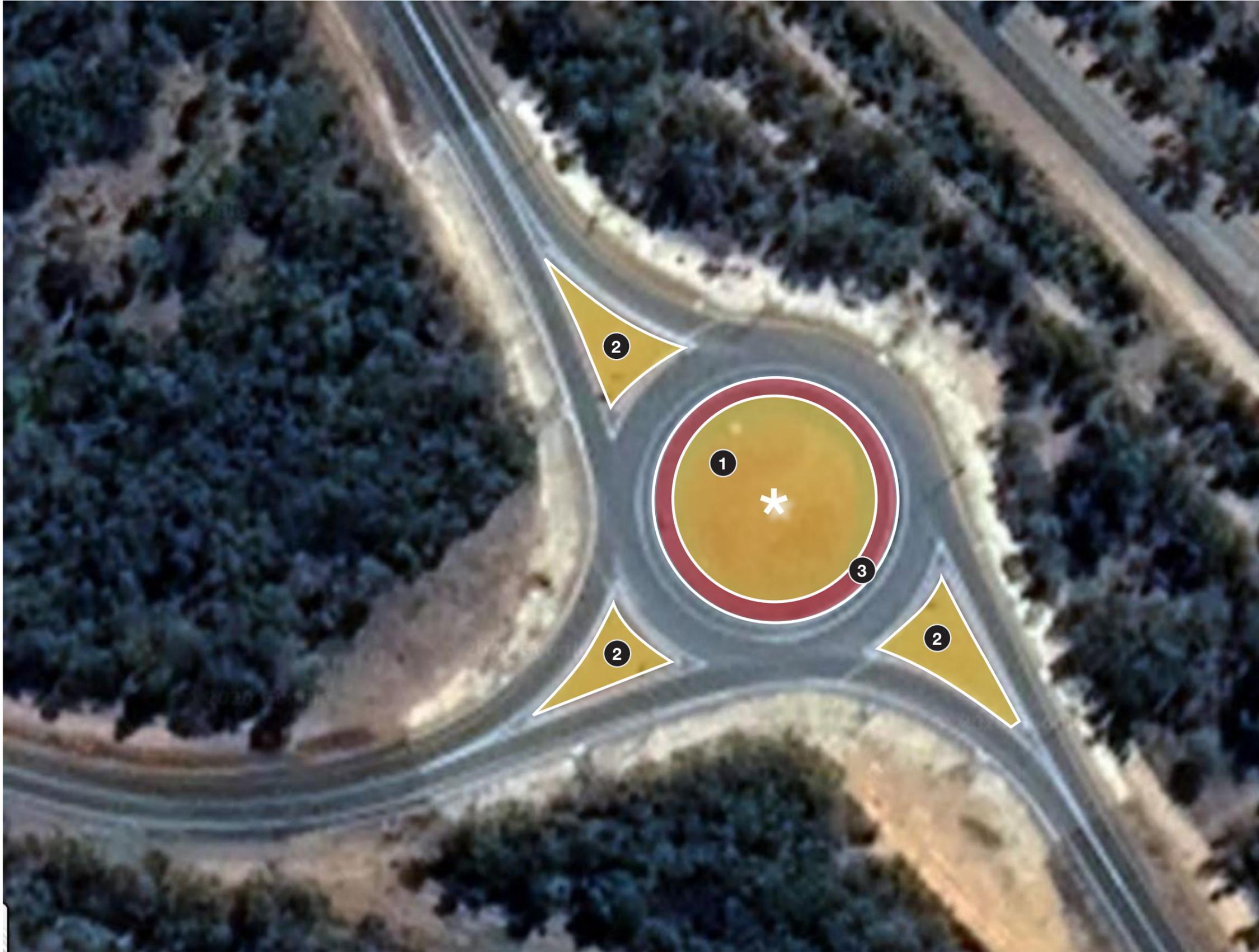
GHDWOODHEAD

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Job No: 12541721 / Date: 21.10.2020

Approved: IP / Scale: NTS

Drawing No: **SK-L007** / Rev No: **A**

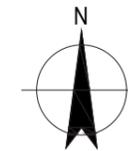


Southern Gateway - Great Southern Highway / Pioneer Drive

Key Features

- Approx 40m diameter
- Existing treatment is lateritic gravel edges and mulch. Area depressed, possibly used for drainage
- Recently planted

- 1** Feature treatment area
- 2** Continue hard and/or soft feature treatment into islands
- 3** Hard edge envelope could also integrate with feature treatments but must be trafficable
- *** Focal point - signage/art sculpture/tree planting (depending on sightlines and clearzones)



Townscape Status Report

| Townscape Study Review 2016 Recommendation | Outcome | % Complete | Estimated Completion Date | Status | Status update 17 November 2020 |
|---|--|------------|---------------------------|---------------------|---|
| [-] Highbury Townscape Plan | 1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2017 Highbury Townscape Plan. | | | | |
| [-] Enhancement recommendations | | | | | |
| [-] Town Hall and surrounds enhancement | | | | | |
| | Modify the hall toilets | 50% | 30/06/20 | In Progress | |
| | A small collection of adult outdoor gym equipment near the park would add fitness activities to the existing walk circuit being used in the town. | 0% | 30/06/22 | Deferred to next FY | The Administration will make a request for Council consideration in the 2021/2022 Draft Budget. |
| [-] Stopover bay development formalising vehicle access and parking areas to reduce the expanse of open gravel | | | | | |
| | Additional tree planting for shade and to screen and soften less attractive areas | 0% | | Not Started | |
| | Install a bus shelter incorporating information board. | 0% | 30/06/22 | Deferred to next FY | The Administration will make a request for Council consideration in the 2021/2022 Draft Budget. |
| | An RV waste dump point adjacent to the toilet (but not blocking access to the planned fire station). | 0% | 30/06/22 | Deferred to next FY | The Administration will make a request for Council consideration in the 2021/2022 Draft Budget. |
| [-] Street verge improvements | | | | | |
| [-] Entry Statement upgrades. | | | | | |
| | Local residents would also like to see the entry statements to the town upgraded, particularly on the north and south approaches. | | | | |
| | Develop artwork design for new entry statements | 0% | 30/06/22 | Deferred to next FY | The Administration will make a request for Council consideration in the 2021/2022 Draft Budget. |
| | Clear the verges of fallen trees and overgrown weed from the north and south entry statements all the way into town | 5% | 30/06/21 | In Progress | The Shire's Bushfire Risk Planning Coordinator reported to Highbury District Community Council that funding had been approved to to engage suitably qualified contractors to undertake a program of clearing and fuel load reduction. |
| [-] 2016 Narrogin Townscape Study Review Status Update Report | 1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2016 Narrogin Townscape Study Review. | | | | |
| [-] Central Precinct | | | | | |
| | Plant advanced street trees in the YMCA Carpark | 5% | 30/06/21 | In Progress | Purchase order has been issued and trees are being held at the nursery for planting prior to 30.6.21 |
| [-] Developing a civic and cultural heart | | | | | |
| [-] Build and enhance existing civic amenities | | | | | |
| | Skatepark improvements landscaping, shades and furniture. | 0% | 30/06/20 | Cancelled | |
| | Create a central civic space in the CBD | 0% | 30/06/20 | On Hold | On hold pending Dome development. |
| | Develop opportunities for cultural and community buildings | | | | |
| [-] Improve visitor experience | | | | | |
| [-] Develop Rail heritage theme through the town centre with historic interpretation and street furniture | | | | | |
| | Proposed restoration of the old diesel located at the old railway yards | 0% | 31/08/19 | On Hold | |
| | Williams Road Information Bay | 50% | 30/06/20 | In Progress | The Administration is working with the designer to progress this. |

| Townscape Study Review 2016 Recommendation | Outcome | % Complete | Estimated Completion Date | Status | Status update 17 November 2020 |
|---|---|------------|---------------------------|-------------|---|
| | Smith Street toilet upgrade | 0% | 30/06/21 | In Progress | To be presented again to Council in December 2020 |
| Relocate the visitors centre to within the newly created civic and cultural heart | | 0% | | Not Started | |
| <input type="checkbox"/> Greening the CBD | | | | | |
| | 10 year Street and park tree planting program | 0% | 30/06/21 | Not Started | |
| <input type="checkbox"/> Improve pedestrian amenities including shade and shelter | | | | | |
| | McKenzie Park - Research the history of the park for inclusion on a plaque or other approved installation | 5% | 30/06/21 | In Progress | This will be presented to Council in December 2020 |
| Improve amenities for motorists including parking under shade | Tree planting in carparks | 50% | 30/06/21 | In Progress | Ensign St carpark completed. Park St carpark completed. Museum carpark completed. Williams and Clayton Rd completed. NRLC carpark to be done in 2021. |
| <input type="checkbox"/> Walkability | | | | | |
| <input type="checkbox"/> Parking | | | | | |
| Undertake an audit to assess availability and location of current parking | | 0% | | Not Started | |
| <input type="checkbox"/> Consolidation of the CBD | | | | | |
| Support the existing businesses and residents | | | | | |
| <input type="checkbox"/> Enhance built form and streetscape fabric | | | | | |
| Create a shared vision with the business community | | 0% | | Not Started | |
| Reduce the number of vacant buildings | | 0% | | Not Started | |
| | | | | | |
| | | | | | |
| | | | | | |
| -END REPORT | | | | | |