



## MINUTES

### COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

**16 MARCH 2021**

Commencing at 12.00 pm

Shire of Narrogin  
89 Earl Street  
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Community Chest Grants Reference Group.

Signed: .....  
(CEO)

Date **16 March 2021**

These minutes were confirmed at the Community Chest Grants Reference Group Meeting held on 9 September 2021.

Signed: .....  
(Presiding Member at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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# COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

## 16 MARCH 2021

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Mr Ballard, declared the meeting open at 12.16 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES

#### Committee Members (Voting)

Mr L Ballard (Presiding Member)

Cr T Wiese

Cr B Seale

#### Staff (Non voting)

Mr D Stewart – Chief Executive Officer

Ms L Bell - Events Committees and Special Projects Officer

#### Apologies

Nil

#### Absent

Nil

#### Visitors

Nil

### 3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Cr T Wiese	7.1	Dryandra Regional Equestrian Association	Impartiality

### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

#### OFFICER'S AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Wiese

That the minutes of the Community Chest Grants Reference Group Meeting held on 8 September 2020 be confirmed, as an accurate record of the proceedings.

**CARRIED: 3/0**

## 5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

## 6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

## 7. MATTERS WHICH REQUIRE DECISIONS

### 7.1 COMMUNITY CHEST APPLICATIONS

<b>File Reference</b>	Community Chest Grants 15.1.1
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	Shire of Narrogin
<b>Previous Item Numbers</b>	No
<b>Date</b>	8 March 2021
<b>Author</b>	Loriann Bell - Events Committees and Special Projects Officer
<b>Authorising Officer</b>	Dale Stewart - Chief Executive Officer
<b>Attachments</b>	1. Applications Community Chest 2020/2021 Round 2

### Summary

Community Chest 2020/2021 Round 2 opened on 1 February 2021 with an amount of \$43,329.17 to assist eligible groups with recovery projects and programs after the COVID-19 crisis. The Assessment criteria was amended to enable recipients from the previous two financial years to be eligible, furthermore the maximum amount that could be applied for was increased from \$2,500 to \$5,000.

### Background

Applications for Round 2 closed on 28 February 2021 and a total of nine applications were received requesting cash totalling \$32,419.36. There is one request for in-kind support. Six Applicants have requested cash in advance. A late application was received one week after the closing date in which cash in advance was requested, but no amount specified, and no income or expenditure was recorded in the project budget.

Below is a summary of the amounts of cash and in-kind requested by the Applicants, and the amount carried over from previous Rounds and the balance remaining for Round 2 in February 2021.

	<b>Summary of Community Chest Applications</b>	<b>2020/2021 Budget</b>	<b>Cash Amount requested</b>	<b>Applicant cash</b>	<b>Applicant In-kind</b>	<b>Council In-kind Request</b>	<b>Amount recommended by officer</b>	<b>Amount recommended by Reference Group</b>
	2020/2021 Community Chest	<b>100,000.00</b>						
	2019-2020 Unacquitted/carried over	<b>15,250.00</b>						
	Balance	<b>84,750.00</b>						
	Round 1 Applications total	<b>41,510.83</b>						
	Balance	<b>43,329.17</b>						
1	Bindoon Mobile Recovery Campaign Inc		1,500.00	0	1,000.00	0	0	0
2	Dryandra Regional Equestrian Association Inc		5,000.00	5,000.00	0	0	0	5,000.00
3	Menshed Narrogin Inc		4,525.00	0	400.00	0	2,462.50	2,500.00
4	Narrogin Croquet Club Inc		4,850.00	250.00	150.00	0	0	2,500.00
5	Narrogin Dirt Bike Association Inc		4,540.36	0	0	0	2,270.18	2,300.00
6	Narrogin Repertory Club Inc		5,000.00	7,976.00	0	0	5,000.00	5,000.00
7	Quarter Midget Youth Speedway Project Inc		5,000.00	2,658.50	0	0	3,829.00	4,000.00
8	Stephen Michael Foundation		2,000.00	1,000.00	3,500.00	500.00	0	0
9	Narrogin Amateur Swimming Club		0			0	0	0
	<b>Total</b>		<b>32,415.36</b>			<b>500.00</b>	<b>13,561.18</b>	<b>21,300.00</b>
	<b>Projected remaining Balance</b>		<b>10,913.81</b>				<b>29,767.99</b>	<b>21,299.47</b>

The Reference Group is requested to consider the applications attached and make recommendations using the Assessment and Eligibility Criteria in the Guidelines below. The Assessment criteria was amended to enable recipients from the previous two years to be eligible.

#### What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printing, fixed equipment, skilled labour).
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

#### What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, upgrades or fittings to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations.

#### Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful Applicants from Rounds 1 or 2 in the preceding 24 months are eligible to apply.
- No individual application shall receive in excess of \$5,000 (cash or in kind).
- The Applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

#### Assessment criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be addressed to the above and received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

#### Comment

The Administration notes that many of the applications are not supported by the Applicant organisation's cash and in-kind contributions and advises that the Assessment Criteria requires Applicants to provide detailed project budgets, supported by quotes and demonstrated cash and in-kind contribution to the project. There is however, no specific minimum % contribution, such as dollar for dollar.

Applications requesting cash totalling \$32,419 have been received from nine organisations for projects including:

- accommodation and meals for volunteers and event specific merchandise for a mobile mental health campaign;
- pre-event works undertaken to the race course and payments for officials at a regional equestrian event;

- a new vehicle hoist for a community program;
- continued kitchen upgrade for an upcoming event;
- a boundary fence for a race track;
- a community venue toilet upgrade;
- a patio roof and concrete floor;
- wages for event officials and catering; and
- an unspecified amount to cover the costs of attending a swimming competition.

1. Bindoon Mobile Recovery Campaign Inc

The Applicant is an eligible incorporated association based in Bullsbrook, and is a volunteer run, mental health campaigner targeting men. They are proposing to travel to Narrogin and surrounds to provide mental health support and raising awareness of suicide. They are seeking financial support to bring a mobile mental health campaign to Narrogin using their highly visual car and trailer.

The Applicant has requested \$1,500 cash in advance and is proposing to use the grant to pay accommodation and catering costs for volunteers, and to purchase, for resale, a quantity of merchandise which helps raise awareness of suicide, depression and mental health.

The total project is estimated to cost \$2,500 before income is deducted, the Applicant has indicated they will contribute \$1,000 in volunteer hours to mobilise and deliver the campaign and have an anticipated income of \$700 from donations and the sale of merchandise. The campaign dates they will visit Narrogin will be determined should their application be successful.

The Administration applauds the Applicant for this worthwhile program, and encourages their attendance at three well attended upcoming events to be held in Narrogin such as; West Coast Jet Sprint Club in September 2021; Narrogin RevHeads in November 2021; and Last Blast of Summer to be held in March 2022 where these events attract a predominantly male attendance.

The request, after income is deducted represents a 83% contribution to the project.

The Administration recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

2. Dryandra Regional Equestrian Association Inc

The Dryandra Regional Equestrian Association is seeking financial assistance to meet the costs of the annual two day event to be held in June 2021. The event attracts around 200 competitors but due to COVID-19 was cancelled in 2020. The event is the group's major fundraising activity for the year.

The total project cost is estimated at \$35,000, the Applicant has indicated they will contribute \$5,000 cash and has an anticipated income of \$25,000 from sponsorship and entry fees. They are proposing to use the Community Chest funds to cover event coordination costs including work to the cross-country course and payment of event officials and judges.

The request represents a 14% contribution to the total expenses.

The Administration recommends supporting this application from the Shire's Events Matching Funding Budget as a one off COVID recovery support grant, subject to the funding conditions in the Officer's Recommendation.

### 3. Menshed Narrogin Inc

Menshed submitted two successful applications in Round 1, one to purchase new fridge, and the other for \$2,800 for a 3.8t vehicle hoist. Further research suggested the hoist was unsuitable for the intended purpose. They purchased the new fridge and fully acquitted the grant, but did not take up the second approved grant, instead have sourced a more suitable machine and are seeking financial support for the purchase.

The total project cost is estimated to be \$4,925, the Applicant has requested \$4,525 cash and will contribute \$400 in in-kind support to the project.

The requested amount is not supported due to not adequately meeting the following Criteria:

- *Demonstrated cash, donated and in-kind contributions to the proposed project.*

The request represents a 92% contribution to the project.

The Administration recommends supporting the application up to \$2,462.50 which is 50% of the total project cost, subject to the funding conditions in the Officer's Recommendation.

### 4. Narrogin Croquet Club Inc

Narrogin Croquet Club are continuing with the refurbishment of the clubrooms and kitchen in the leadup to the centenary celebrations to be held in 2024. They are seeking cash in advance to upgrade the external doors and fly screens for improved security and a new stainless steel bench in the kitchen.

The total project is estimated to cost \$5,250, the Applicant has requested \$4,854 and has indicated they will contribute \$250 cash, and \$150 in-kind to the project.

In recent years, Narrogin Croquet Club have received a total of \$12,648 in cash contributions to support upgrades to the courts and clubrooms.

- Community Chest 2017/2018 \$2,500 endorsed out of round request to construct a retaining wall between courts one and two
- Community Budget \$5,400 contribution to building capital;
- Community Chest 2019/2020 \$2,500 clubhouse upgrade; and
- Community Chest 2020/2021 Round 1 \$2,248 ongoing clubhouse upgrade.

Narrogin Croquet Club have met all acquittal requirements for previous grants through the Community Chest.

The request represents a 92% contribution to the project.

The Administration recommends this application is not supported, noting that there are strategic implications relating to a potential opportunity to partner with the Narrogin Bowling Club in a consolidation of functions.

### 5. Narrogin Dirt Bike Association Inc

Narrogin Dirt Bike Association Inc are seeking \$4,450.36 financial support to cover the cost of installing a fence around a portion of the race track.

The Association recently signed a lease with the Shire for the portion of land known as Dandaloo where regular track racing events are held. The agreement requires the Association to provide adequate fencing, or demarcation to ensure the public of the danger accessing the track.

The total project is estimated to cost \$4,540.36, the Applicant has indicated they will not be contributing cash or in-kind to the project.

The requested amount is not supported due to not adequately meeting the following Criteria:

- *Demonstrated cash, donated and in-kind contributions to the proposed project.*

The request represents a 100% contribution to the project.

The Administration recommends supporting the application up to \$2,270.18, which is 50% of the project cost, subject to the funding conditions in the Officer's Recommendation.

#### 6. Narrogin Repertory Club Inc

The Repertory Club are seeking \$5,000 financial support to assist with the cost to upgrade the toilet facilities located at the Thornton Theatre. The upgrade is proposed to make the venue more inclusive with appropriate disability access for patrons.

The total project is estimated to cost \$12,976, the Applicant has indicated they will contribute \$7,976 cash to the project.

The Administration recommends supporting this application subject to the funding conditions in the Officer's Recommendation. The request represents a 38% contribution to the project.

#### 7. Quarter Midget Youth Speedway Project Inc.

Quarter Midget Youth Speedway Project are seeking \$5,000 Community Chest funds to assist with the cost to purchase and install a concrete pad and patio roof to the sea container. Currently the container offers no shade for racers during race and training events.

The total project cost is estimated at \$7,658.20, the group is proposing to support the project with a cash component of \$2,658.20.

The requested amount is not supported due to not adequately meeting the following Criteria:

- *Demonstrated cash, donated and in-kind contributions to the proposed project.*

The request represents a 65% contribution to the project.

The Administration recommends supporting this application up to \$3,829.10 which is 50% of the total project cost, subject to the funding conditions in the Officer's Recommendation.

#### 8. Stephen Michael Foundation

Stephen Michael Foundation have requested cash and in-kind support of \$2,500 to assist with the delivery of the Night Hoops Regional Carnival proposed to take place on 19 April 2021 in Narrogin. The in-kind request is to waive the court hire fees at the YMCA and the Applicant intends to use the cash to pay wages for event coordination and catering.

Stephen Michael Foundation is not an incorporated association, they are a public company and registered charity.

The total project is estimated to cost \$4,500, the Applicant has indicated they will contribute \$1,000 cash and \$3,500 in-kind to the project.

It is noted there are other in-kind contributions from other organisations not accounted for.

The Administration recommends the request for cash is not supported due to not adequately meeting the following Criteria:

- *Recurrent expenditure (i.e. salaries and operational costs).*
- *Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.*
- *Evidence of the association's incorporation should be provided with the application.*

The request represents a 55% contribution to the project.

However, the Administration recommends supporting the in-kind request to waive the venue hire fees for the event as per the Officer's Recommendation.

#### 9. Narrogin Swimming Club Inc

Narrogin Swimming Club application was received one week after the closing date. They have requested an unspecified cash in advance contribution to enable their members to take part in a state competition in 2022. The application is not supported with a requested amount of cash, a detailed project budget or copies of quotes for the intended expenditure.

The Applicant has indicated the grant money will be used to cover the costs of entry fees for the Narrogin members to take part in the Country Pennants to be held in Carnarvon in March 2022.

The Administration recommends the application is not supported due to not adequately meeting the following Criteria:

- *Projects are required to be completed within the financial year of receiving the grant.*
- *Demonstrated cash, donated and in-kind contributions to the proposed project.*
- *Copies of quotes for materials and services to deliver the project.*
- *Provision of a detailed cash budget showing expenditure and income including grant amount requested.*

### Consultation

Chief Executive Officer

Community Chest Applicants

### Statutory Environment

Narrogin Repertory Club will require planning approval before commencing, Narrogin Croquet Club will require approval from the Shire's Senior Environmental Health Officer at the completion of the project.

If setting up the display on Shire property, Bindoon Mobile Recovery will require relevant approval beforehand.

### Policy Implications

Nil

## Financial Implications

Several Applicants are seeking payment in advance of project delivery/completion.

- Bindoon Mobile Recovery Campaign \$1,500
- Narrogin Croquet Club \$4,854
- Narrogin Dirt Bike Association In \$4,540.36
- Narrogin Repertory Club Inc \$5,000
- Quarter Midget Youth Speedway Project \$5,000
- Stephen Michael Foundation \$2,000

## Strategic Implications

A potential strategic implication has been identified with the Croquet Club's request for a further \$4,850 for a proposal to continue to upgrade their clubrooms. This is in addition to the \$12,648 provided by the Shire for a series of upgrades to the courts and clubrooms. The Administration notes that the longer term strategic direction for the Croquet Club could involve a merger with the Narrogin Bowling Club thereby utilising the existing building infrastructure and licenced venue.

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	1. Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1 Growth in revenue opportunities
Strategy:	1.1.2 Promote Narrogin and the Region
Outcome:	1.2 Increased Tourism
Strategy:	1.2.1 Promote, develop tourism and maintain local attractions
Objective	2. Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1 Provision of youth services
Outcome:	2.2 Build a healthier and safer community
Strategy:	2.2.2 Advocate for mental health and social support services
Outcome:	2.3 Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2 Engage and support community groups and volunteers
Strategy:	2.3.3 Facilitate and support community events
Strategy:	2.3.4 Provide improved community facilities (eg library/recreation)
Strategy:	2.3.5 Encourage and support continued development of arts and culture
Outcome:	2.4 Cultural and heritage diversity is recognised
Strategy:	2.4.2 Support our Narrogin cultural and indigenous community

## Voting Requirements

### Simple Majority

#### **OFFICERS' AND REFERENCE GROUP RECOMMENDATION 1 OF 6**

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Grant application from Bindoon Mobile Recovery Campaign Inc, the Community Chest Grants Reference Group recommend that the application is not supported by Council at this time, and that the Applicant is encouraged to submit an application for Community Chest in the next round closing on 31 August 2021, to assist with the costs associated to attend specific, defined suitable events.

**CARRIED: 3/0**

#### OFFICERS' RECOMMENDATION 2 OF 6

That, with respect to the Community Chest Grant applications received, the Community Chest Grants Reference Group recommend the Council approve the following applications, subject to the listed conditions:

1. Dryandra Regional Equestrian Association Inc for \$5,000 to assist with pre-event course preparation and wages for judges and officials from the Shire's Events Matching Funding Budget GL2110821; and
2. Menshed Narrogin Inc for \$2,462.50 being 50% of cost to purchase a vehicle hoist.

Conditions:

- a) The Applicants are to complete the project and acquit the grant by 30 June 2021 in accordance with the submitted application, and present copies of paid invoices and receipts related to the costs associated with the project, together with a tax invoice made out to the Shire up to the maximum amount of the approved grant, (plus GST if applicable) and submit together with copies of promotional material relating to the project, and photos of the completed project; and
- b) Upon satisfying condition (a) above, the Shire will reimburse up to the approved amount.

## REFERENCE GROUP RECOMMENDATION 2 OF 6

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Grant applications received, the Community Chest Grants Reference Group recommend the Council approve the following applications, subject to the listed conditions:

1. Dryandra Regional Equestrian Association Inc for \$5,000 to assist with pre-event course preparation and wages for judges and officials; and
2. Menshed Narrogin Inc for \$2,500 being approximately 50% of cost to purchase a vehicle hoist.

Conditions:

- a) The Applicants are to complete the project and acquit the grant by 30 June 2021 in accordance with the submitted application, and present copies of paid invoices and receipts related to the costs associated with the project, together with a tax invoice made out to the Shire up to the maximum amount of the approved grant, (plus GST if applicable) and submit together with copies of promotional material relating to the project, and photos of the completed project; and
- b) Upon satisfying condition (a) above, the Shire will reimburse up to the approved amount.

**CARRIED: 3/0**

### Reason for change

The Reference Group believe the application from Dryandra Regional Equestrian Association should be assessed as a post COVID event rather than an annual event.

The amount applied for by the Menshed was rounded up for the ease of accounting.

## OFFICERS' AND REFERENCE GROUP RECOMMENDATION 3 OF 6

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Grant application from Narrogin Amateur Swimming Club Inc, the Community Chest Grants Reference Group recommend that the application is not supported by Council, and that the Club be encouraged to apply for a grant in the next round which closes on 31 August 2021 with a specific defined financial request.

**CARRIED: 3/0**

## OFFICERS' RECOMMENDATION 4 OF 6

That, with respect to the Community Chest Grant application from Narrogin Croquet Club Inc, the Community Chest Grants Reference Group recommend that the application is not supported by Council.

### REFERENCE GROUP RECOMMENDATION 4 OF 6

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Grant application from Narrogin Croquet Club Inc, the Community Chest Grants Reference Group recommend that the application is supported with a cash contribution of \$2,500 being approximately 50% of the project cost, subject to the following conditions:

- a) The Applicant is to complete the project and acquit the grant by 30 June 2021 in accordance with the submitted application, and present copies of paid invoices and receipts related to the costs associated with the project, together with a tax invoice made out to the Shire up to the maximum amount of the approved grant, (plus GST if applicable) and submit together with copies of promotional material relating to the project, and photos of the completed project; and
- b) Upon satisfying condition (a) above, the Shire will reimburse up to the approved amount.

**CARRIED: 3/0**

#### Reason for change

The Reference Group believe the potential for a possible future consolidation between the Bowling Club and the Croquet Club is quite some years away, and the proposed project to continue upgrading the Croquet Club's kitchen is important to the security and function of the existing facility.

## OFFICERS' RECOMMENDATION 5 OF 6

That, with respect to the Community Chest Grant applications seeking cash in advance, the Community Chest Grants Reference Group recommend the Council approve the following applications, subject to the listed conditions:

1. Narrogin Dirt Bike Association Inc for \$2,270.18 to supply and install a boundary fence being 50% of the project cost. The Applicant is required to obtain approval from the Shire's CEO in relation to the lease conditions;
2. Narrogin Repertory Club Inc, for \$5,000 to upgrade the toilet facilities at the Thornton Theatre being 38% of the project cost;
3. Quarter Midget Youth Speedway Project Inc for \$3,829.10 to supply and install a concrete floor and patio being 50% of the project cost;

### Conditions:

- a) The Applicants are to provide the Administration with a copy of the quote(s) for the costs in accordance with the proposed project, together with a tax invoice made out to the Shire for the amount of the approved grant (plus GST if applicable); and
- b) Upon satisfying condition (a) above, the Shire will pay in advance up to the approved granted funds; and
- c) The Applicant is to acquit the grant by 30 June 2021 and present copies of paid invoices and receipts related to the cost to complete the project in accordance with their application, and submit to the Administration together with copies of advertising and promotional material, social media posts and photographs of the completed project, noting that if the amount paid is greater than the amount expended, the organisation will refund the difference to the Shire of Narrogin.

## REFERENCE GROUP RECOMMENDATION 5 OF 6

That, with respect to the Community Chest Grant applications seeking cash in advance, the Community Chest Grants Reference Group recommend the Council approve the following applications, subject to the listed conditions:

1. Narrogin Dirt Bike Association Inc for \$2,300 to supply and install a boundary fence being approximately 50% of the project cost. The Applicant is required to obtain approval from the Shire's CEO in relation to the lease conditions;
2. Narrogin Repertory Club Inc, for \$5,000 to upgrade the toilet facilities at the Thornton Theatre being approximately 38% of the project cost;
3. Quarter Midget Youth Speedway Project Inc for \$4,000 to supply and install a concrete floor and patio being approximately 50% of the project cost;

Conditions:

- a) The Applicant is to provide the Administration with a copy of the quote(s) for the costs in accordance with the proposed project, together with a tax invoice made out to the Shire for the amount of the approved grant (plus GST if applicable); and
- b) Upon satisfying condition (a) above, the Shire will pay in advance up to the approved granted funds; and
- c) The Applicant is to acquit the grant by 30 June 2021 and present copies of paid invoices and receipts related to the cost to complete the project in accordance with their application, and submit to the Administration together with copies of advertising and promotional material, social media posts and photographs of the completed project, noting that if the amount paid is greater than the amount expended, the organisation will refund the difference to the Shire of Narrogin.

### Reason for change

The amount applied for by Narrogin Dirt Bike Association and the Quarter Midget Youth Speedway Project was rounded up for the ease of accounting.

**OFFICERS' AND REFERENCE GROUP RECOMMENDATION 6 OF 6**

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Grant from Stephen Michael Foundation, the Community Chest Grants Reference Group recommend that the:

- a) Request for cash is not supported by Council; and
- b) The request to waive the venue hire fees is supported from the Shire's Youth Services Budget GL2080801.

**CARRIED: 3/0**

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



 89 Earf Street  
PO Box 1145  
Narrogin WA 6312

 (08) 9890 0900

 [www.narrogin.wa.gov.au](http://www.narrogin.wa.gov.au)  
[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of **\$5,000**. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Bindoon Mobile Recovery Campaign Inc.

Postal Address

12 Chittering Rd, Bullsbrook, 6084

Contact Person

Deb Davies

Position

Committee Member

Phone

0412 033 931

Email

fd0503@gmail.com

Organisation's ABN

97 425 590 298

Is your organisation registered for GST?

**YES**

Please attach a copy of your organisations Certificate of Incorporation

**YES**

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

BMRC Narrogin Run

Please provide a brief description of project / event (*maximum of 100 words*)

BMRC is a grass roots, volunteer run, mental health campaign using a highly visual vehicle and trailer. There is a focus on mens mental health (but is not limited to mens mental health) and removing the stigma around poor mental health as well as supporting people bereaved by suicide. The campaign travels to rural, semi-rural and suburban locations and attends community events as well as corporate workplaces. Usually only staying one or two days

How will your project / event benefit the Narrogin community?

BMRC provides a free referral and support service to members of the Narrogin community. Having lived experience of anxiety and depression combined with their ability to have a "yarn" Storn and Debbie offer support with an empathic ear and encourage positive help seeking behaviour to people living with the stigma of suicide and poor mental health.

-75% of those who suicide are male.

-People in rural populations are 2 times more likely to die by suicide.

-For each life lost to suicide, the impacts are felt by up to 135 people, including family members, work colleagues, friends and first responders at the time of death.

-suicide is attributed to 10% of all Wheatbelt deaths (58 deaths in total between 2011 and 2015) for residents under 75 years olds

-Youth suicide rates are double WA's, suicide is the second leading cause of death among 15 – 24 year olds in the Wheatbelt

REFERENCE: <https://www.lifeline.org.au/resources/data-and-statistics/>

[https://www.wheatbelt.wa.gov.au/files/5615/2634/8920/WDC\\_Fast\\_Facts\\_2018\\_Final\\_15\\_May\\_2018.pdf](https://www.wheatbelt.wa.gov.au/files/5615/2634/8920/WDC_Fast_Facts_2018_Final_15_May_2018.pdf)

Storn holds several suicide prevention/intervention certificates (incl. ASIST, safeTALK and Gatekeeper Suicide Prevention). The BMRC trailer is stocked with evidence informed information, resources for reliable referral pathways and if the person allows Storn will always follow up with a phone call. Since Storn became aware of COVID19 and as a precaution the BMRC vehicle has been equipped with hand sanitiser, extra tissues and safe waste disposal capability. Storn's office is his vehicle. Street Meets are held outside beside his vehicle and trailer.

**Estimated project start date**

April 2021 (dates to be confirmed should funding be approved)

**Estimated project completion date**

June 2021

**3. ADVERTISING AND PROMOTION**

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please check the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;

Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;

Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)

Affix Community Chest sign on project (*available on request*)

Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

**NO**

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received:

N/A

**5. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (*up to a combined maximum of \$2,500*)?

**CASH**

If you are requesting an in-kind contribution, please provide details below:

N/A

Please tell us how the Community Chest funds will be used?

To cover administration, partial materials, volunteer accommodation and meals.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

**YES**

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>
<b>Volunteers x 2 @ \$25/hr/pp</b>	<b>\$1000.00</b>
<b>Including admin, packing and unpacking car and trailer, travel time and 10 hours work in Narrogin</b>	
<b>TOTAL</b>	<b>\$1000.00</b>

**Project Income and Expenditure**

<b>INCOME</b>		<b>EXPENDITURE</b> (please attach quotes)	
**Amount of Community Chest Funds requested in cash	\$1500.00	Materials	\$2300.00
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$	Hire of equipment:	\$
Applicant's cash contribution	\$	Venue hire	\$
In-kind (volunteer, donated labour)	\$1000.00	Labour/contractor costs	\$
Sponsorship	\$	Advertising	\$
Donations (cash/materials from others-please list)	\$200.00	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$500.00 (merchandise)	Office/administration	\$160.00
Other income (please list)	\$	Other expenditure (please list)	\$130.00 (fuel) \$610.00 (accomm & meals)
<b>TOTAL *INCOME</b>	<b>\$3200.00</b>	<b>TOTAL *EXPENDITURE</b>	<b>3200.00</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge.

Name of President or Vice President

Debra Davies

---

Signature of President or Vice President



---

Date

25/2/2021

---



Government of Western Australia  
Department of Commerce

**WESTERN AUSTRALIA**

*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A1010419C

**Certificate of Incorporation  
On Change of Name**

This is to certify that

**BINDOON RECOVERY CENTRE INCORPORATED**

which was on the third day of July 2002  
incorporated under the *Associations Incorporation Act 1987*  
changed its name to:

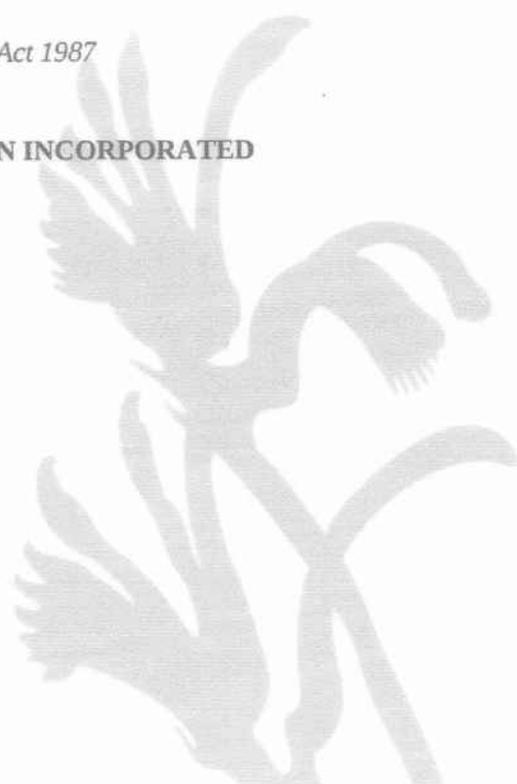
**BINDOON MOBILE RECOVERY CAMPAIGN INCORPORATED**

on this seventeenth day of October 2014

A handwritten signature in black ink, appearing to read 'D. Quill'.

Commissioner for Consumer Protection

CERTIFICATE





Debra Davies &lt;fd0503@gmail.com&gt;

---

**RE: Enquiry from Website**

1 message

---

**Albert Facey Motor Inn - Narrogin** <albfacey@treko.net.au>  
 To: fd0503@gmail.com

Wed, Feb 17, 2021 at 10:51 AM

Good Morning,  
 The cost of a deluxe room for 2 persons is \$179.00 per room per night.  
 For the two nights it would cost \$358.00.

Regards  
 Theresa  
 Manager  
 Albert Facey Motor Inn  
 78 Williams Rd, Narrogin, WA 6312  
 Phone: 08 9881 1899  
 Email: albfacey@treko.net.au  
 Web: www.albertfacey.com

Please use the "Safe WA" app on arrival to comply with  
 new government regulations alternatively you can sign the  
 manual register located at reception.

Help keep WA safe!

-----Original Message-----

From: Deb Davies [mailto:wordpress@albertfacey.com]  
 Sent: Tuesday, 16 February 2021 8:54 PM  
 To: albfacey@treko.net.au  
 Subject: Enquiry from Website

Name: Deb Davies  
 Email: fd0503@gmail.com  
 Number: 0412 033 931

Arrival: 16/04/2021  
 Departure: 18/04/2021

Message:  
 HI there,

I'm a committee member of Bindoon Mobile Recovery Campaign Inc (BMRC). I am applying for a grant from the Shire of Narrogin that will assist with our campaign which raises awareness of men's mental health. The application process requires me to obtain a quote for accommodation. Would you please advise of the cost to stay in a Deluxe Room at Albert Facey Motor Inn for two nights. Storn and Debbie are expecting to stay in Narrogin for two nights (dates TBC).

In appreciation,  
 Deb Davies  
 0412 033 931  
<https://www.facebook.com/BindoonMobileRecoveryInc>

--  
 This e-mail was sent from a contact form on Albert Facey Motor Inn



Bindoon Mobile Recovery Campaign  
12 Chittering Road  
BULLSBROOK WA 6084

## TAX INVOICE

**Invoice Date** 13 Jan 2021

**Invoice Number** 9941

**Reference** SO7053

**Terms** Prepaid

Bocchetta Plush Toys (Nordin  
Investments ATF Okavango Family  
Trust)  
P O Box 499  
ROBINA TOWN CENTRE QLD 4230  
AUSTRALIA

p. 07 5568 0641 f. 07 5568 0651  
e. sales@bocchettaplushtoy.com

**ABN** 93 165 301 149  
**ACN** 617 271 119

Description	Qty	Unit Price	Disc %	Amount AUD
440/28/blk - Rex (Kelpie - 28cm sitting, black and tan)	30.00	16.95	10.00	457.65
Freight - Border Express	1.00	62.00	0.00	62.00

Subtotal 519.65

### ACCOUNT TERMS & CONDITIONS

1. Claims & disputes arising from invoices regarding prices and/or goods supplied must be made within 7 working days of receipt of goods. No refunds or returns will be accepted after this point.
2. Bocchetta Plush Toys reserves the right to change the price to reflect any increase in the cost to Bocchetta Plush Toys beyond the reasonable control of Bocchetta Plush Toys (including, without limitation, foreign exchange rate fluctuations, customs duties, warehousing costs or any increase in the cost of freight, labour or materials).
3. If the courier carrier is unable to deliver the goods for any reason Bocchetta Plush Toys will on forward any redelivery or associated charges levied by the courier carrier.
4. If the courier carrier is made to wait for any reason any associated cost levied by the courier carrier will be passed on

Total GST 10% 51.97

**Invoice Total AUD 571.62**

Total Net Payments AUD 571.62

Amount Due AUD 0.00

*Thank you for your custom.*



Red Dot Australia Pty Ltd  
1061 9295 8994

ORDER #02000099

P-----9340957090664  
\*DOG COLLAR PU LEATHER 155.00  
qty 31 @ 5.00 ea

SUBTOTAL 155.00  
31 ITEMS

EFTPOS 155.00  
Tran Num: 599

NO CHANGE

GST Sales 155.00  
GST Amount 14.09

\* INDICATES TAXED ITEMS

ABN 75 337 040 325

02215396 14/01/2021 12:29PM Brooke

TAX INVOICE - Please Retain Receipt  
SIGN UP TO OUR MEMBERS CLUB  
FOR EXCLUSIVE OFFERS

[www.reddot.com.au](http://www.reddot.com.au)



# TAX INVOICE

Storn Petterson

**Invoice Date**  
1 Feb 2021

**Invoice Number**  
WM-0006244

**Reference**  
INV-0005156

**ABN**  
13 618 506 568

Wristband Monkey Pty Ltd  
Unit 4 45 Peacock St  
BURWOOD VIC 3125  
AUSTRALIA  
T : 03 9558 8007  
E :  
hello@wristbandmonkey.c  
om.au

Description	Quantity	Unit Price	GST	Amount AUD
Debossed Ink Filled Purple Design	1000.00	0.476	10%	476.00
100 Free Wristbands - Coupon 100FREE	100.00	0.00		0.00
Debossed Ink Filled Yellow Design	1000.00	0.476	10%	476.00
100 Free Wristbands - Coupon 100FREE	1.00	0.00		0.00
			Subtotal	952.00
			TOTAL GST 10%	95.20
			<b>TOTAL AUD</b>	<b>1,047.20</b>
			Less Amount Paid	1,047.20
			<b>AMOUNT DUE AUD</b>	<b>0.00</b>

## Due Date: 1 Feb 2021

For Credit Card and PayPal Payments please click on the Green "PAY NOW" button at the top left corner of this invoice.

## BANK TRANSFER.

=====

Please use Invoice number in the description

ANZ Bank  
Wristband Monkey  
BSB : 013257  
ACC : 417297778

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Dryandra Regional Equestrian Association Inc

Postal Address

PO Box 341, Narrogin WA 6312

Contact Person

Lear Edwards

Position

Treasurer

Phone

0407 080 699

Email

dreamembers@westnet.com.au

Organisation's ABN

21 101 415 364

Is your organisation registered for GST?

**No**

Please attach a copy of your organisations Certificate of Incorporation

**Certificate of Incorporation is attached**

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Dryandra CCN 2021 – two day event

Please provide a brief description of project / event (*maximum of 100 words*)

This annual event is run over two days in June. It attracts approximately 200 competitors from the Wheatbelt, Great Southern, South West and metropolitan areas. The 200 competitors bring support crew and family which means approximately 300 people come to the region. In 2020, due to COVID, the club was unable to hold the event, which is the main fundraiser for the club.

How will your project / event benefit the Narrogin community?

Competitors come from as far away as Esperance, Kalgoorlie, Bunbury, Busselton, the metropolitan area to stay at the facility in Cuballing. These people shop in Narrogin at Coles, Narrogin Fresh, fuel stations and take away food outlets. Many of the competitors and their supporters stay in local accommodation outlets and frequent local hotels for entertainment. Judges and officials are accommodated in local hotels. Our canteen is run by volunteers and purchases food and supplies from local supermarkets Coles and Narrogin Fresh. We purchase prizes and LPG gas locally from Narrogin Valley Stockfeeds. We use St Johns Narrogin for ambulance services both days of the competition.

Estimated project start date

**26-Jun-2021**

Estimated project completion date

**27-Jun-21**

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please check the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)
- Affix Community Chest sign on project (*available on request*)
- Verbal announcements at event

## 4. PREVIOUS COMMUNITY CHEST FUNDING

Has your organisation previously received Community Chest funding?

**No**

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received:

## 5. PROJECT BUDGET

Are you applying for cash or in-kind support, or both (*up to a combined maximum of \$2,500*)?

Cash

If you are requesting an in-kind contribution, please provide details below:

N/A

Please tell us how the Community Chest funds will be used?

The funds will be used to run the event including work to the cross country course as well as paying for judges and officials to officiate at the event.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

No

### In-kind contributions:

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (*e.g. volunteer or donated labour.*)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

Contributions	Estimated value \$
---------------	--------------------

### Project Income and Expenditure

INCOME		EXPENDITURE ( <i>please attach quotes</i> )	
**Amount of Community Chest Funds requested in cash	\$5,000	Materials (cross country building	\$6,000
**Amount of Community Chest funds requested in-kind ( <i>e.g. Town Hall hire fee waived if applicable /required</i> ).	\$0	Hire of equipment:	\$

Applicant's cash contribution	\$5,000	Venue hire	\$
In-kind ( <i>volunteer, donated labour</i> )	\$	Labour/contractor costs (Cross country building)	\$4,000
Sponsorship	\$8,000	Advertising	\$500
Donations ( <i>cash/materials from others-please list</i> )	\$	Catering costs	\$1,000
Other grants	\$	Accommodation	\$2,000
Sales ( <i>stall fees, event tickets/food/merchandise</i> ) - Canteen	\$2,000	Office/administration	\$500
Other income ( <i>please list</i> ) – Competitor Entry Fees	\$15,000	Other expenditure ( <i>please list</i> )	
		Ambulance (St Johns Narrogin)	\$1,500
		MedicAid Paradmedics	\$1,500
		Officials/judges fees	\$3,000
		Canteen Expenses	\$1,000
		EFA Levies	\$5,000
		Scoring officials	\$1,000
		Prizemoney	\$8,000
<b>TOTAL *INCOME</b>	<b>\$35,000</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$35,000</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**Declaration**

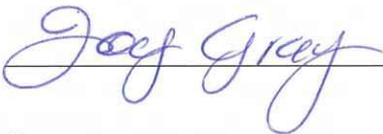
I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge.

Name of President or Vice President

Joy Gray

---

Signature of President



---

Date

26/2/2021

---

## **DRYANDRA CCN 2021 PROJECTED INCOME & EXPENSES REPORT**

### **INCOME**

Community Chest Grant	\$5,000.00
DREA Contribution	\$5,000.00
Sponsorship	\$8,000.00
Entries	\$15,000.00
Canteen Income	\$2,000.00
<b>TOTAL INCOME</b>	<b>\$35,000.00</b>

### **EXPENDITURE**

Accommodation	\$2,000.00
Administration	\$500.00
Advertising	\$500.00
Ambulance	\$1,500.00
Canteen Expenses	\$1,000.00
Catering for officials	\$1,000.00
Course Building Materials	\$6,000.00
Course Design/labour	\$4,000.00
Paramedics	\$1,500.00
EFA Levies	\$5,000.00
Judges/Officials	\$3,000.00
Prizes/prize money	\$8,000.00
Scoring	\$1,000.00
<b>TOTAL EXPENDITURE</b>	<b>\$35,000.00</b>
<b>SURPLUS</b>	<b>\$0.00</b>



**WESTERN AUSTRALIA**  
*Associations Incorporation Act 1987*  
(Section 18(6))

Registered No: A0790115B

## Certificate of Incorporation on Change of Name

This is to certify that

**NARROGIN EQUESTRIAN ASSOCIATION (INC)**

which was on the twenty-second day of February 1980  
incorporated under the *Associations Incorporation Act 1987*  
changed its name on the eighteenth day of August 2011 to:

**DRYANDRA REGIONAL EQUESTRIAN ASSOCIATION INC**

Dated this eighteenth day of August 2011

Commissioner for Consumer Protection

Lorann Bell

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



Shire of Narrogin  
Love the life

89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019 and 2018/2019 are eligible and invited to apply.

Shire of Narrogin  
**RECEIVED**

- 4 JAN 2021

## 1. APPLICANT DETAILS

Name of Organisation

MENSHEDS NARROGIN INCORPORATED

Postal Address

P.O. BOX 525 NARROGIN 6312

Contact Person

BERT SEVIER

Position

SECRETARY

Phone

0498098113

Email

MENSHEDSNARROGIN@IINET.NET.AU

Organisation's ABN

26750606735

Is your organisation registered for GST?

Yes	No <input checked="" type="checkbox"/>
-----	--

Please attach a copy of your organisations Certificate of Incorporation

Yes <input checked="" type="checkbox"/>	No
---	----

**2. PROJECT DETAILS**

What is the name of your proposed project or event?

MENSHEDS NARROGIN CAR HOIST

Please provide a brief description of project / event (maximum of 100 words)

TO PURCHASE AND INSTALL AN AUTOLIFT  
AL-1000T 2 POST VEHICLE HOIST AND  
JACKING BEAM IN THE CENTRE BAY OF  
OUR SPECIAL PURPOSE SHED

How will your project / event benefit the Narrogin community?

BY ENHANCING THE ABILITY OF MENSHEDES  
NARROGIN TO SERVICE A RECENTLY RECOGNISED  
NEED FOR A CAR SERVICING FACILITY FOR  
MEMBERS AND LIKE MINDED COMMUNITY  
MEMBERS

Estimated project start date

11-1-2021

Estimated project completion date

9-4-2021

**3. ADVERTISING AND PROMOTION**

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (Available upon request)
- Affix Community Chest sign on project (available on request)
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	-----------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2020 TO INSTALL + RECEIVE NEW FRIDGE
\$1049.00

**4. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (up to a combined maximum of \$2,500)?

CASH
------

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

TO PURCHASE 1 AUTOLIFT AL-10000T
4 POST VEHICLE HOIST AND JACKING
BEAM

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
------------------------------	--

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

\*Volunteer and donated labour is calculated at \$25 per hour per person\*

Contributions	Estimated value \$
<i>Total In-kind</i>	\$

**Project Income and Expenditure**

INCOME		EXPENDITURE (please attach quotes)	
**Amount of Community Chest Funds requested in cash	\$4,525	Materials VEHICLE HOIST + BEAM	\$4,525
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$	Hire of equipment:	\$
Applicant's cash contribution	\$	Venue hire	\$
In-kind (volunteer, donated labour)	\$400	Labour/contractor costs 8hrs x 20 @ \$25	\$400
Sponsorship	\$	Advertising	\$
Donations (cash/materials from others- please list)	\$	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$	Office/administration	\$
Other income (please list)	\$	Other expenditure (please list)	\$
<b>TOTAL *INCOME</b>	\$	<b>TOTAL *EXPENDITURE</b>	\$

\*Income and \*Expenditure amounts must be equal

\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.

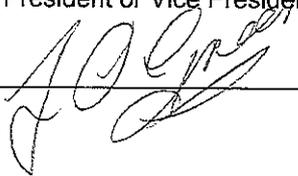
**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge

Name of President or Vice President

LESTER ALBERT GREEN

Signature of President or Vice President



Date

---



## Current details for ABN 26 750 606 735

### ABN details

Entity name:	Mensheds Narrogin Incorporated
ABN status:	Active from 22 Oct 2008
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	WA 6312

### Trading name(s)

From 1 November 2023, ABN Lookup will not display trading names and will only display registered business names. For more information, click [help](#)

Trading name	From
Mensheds Narrogin Incorporated	22 Oct 2008

### Deductible gift recipient status

Not entitled to receive tax deductible gifts



Department of Consumer & Employment Protection  
Government of Western Australia

**WESTERN AUSTRALIA**  
*Associations Incorporation Act 1987*  
(Section 9(1))

Registered No: A1013952A

## Certificate of Incorporation

This is to certify that

**MENSHEDS NARROGIN INCORPORATED**

was on the twenty-second day of October 2008  
incorporated under the  
*Associations Incorporation Act 1987.*

Dated this twenty-second day of October 2008

Commissioner for Consumer Protection

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Narrogin Croquet Club Incorporated

Postal Address

PO Box 248, Narrogin, WA 6312

Contact Person

Phil de Gruchy

Position

President

Phone

0427 457480

Email

phildegruchy@bigpond.com

Organisation's ABN

19015955074

Is your organisation registered for GST?

Yes

No

Please attach a copy of your organisations Certificate of Incorporation

Yes

No

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Clubroom upgrade for Centenary Celebrations 1924-2024 and annual tournaments

Please provide a brief description of project / event (*maximum of 100 words*)

The project is to (a) install new hard-core doors and fly screens to the kitchen section of clubrooms and (b) purchase a purpose-built stainless-steel work bench to sit alongside the new oven.

How will your project / event benefit the Narrogin community?

The Narrogin Croquet Club (NCC) continues to flourish with an active membership of some 40-45 individuals who play 2-3 times per week throughout the year. The Club has worked hard to introduce Narrogin residents to the sport of croquet and is now welcoming several younger members, ensuring lively participation into the future. Members actively participate in competitions held in other regional centres as well as Perth thus spreading the Narrogin "Love the Life" message far and wide. With the Club's centenary just three years away, it is anxious to provide a suitable base for what are expected to be well-attended and well-publicised celebrations. Considerable extensions and improvements have been made to the Club's facilities, substantially from members' labour, funds and private donations but also from Shire and other grants. With the return to near normal operations following disruptions caused by COVID-19, the NCC is currently holding a six week Challenge involving teams from six different local organisations and is considering the viability of holding another similar event in November; the Club's annual "Guns 'n' Roses" competition that brings some 25 top players from around the State for a weekend of croquet will be held in April; NCC is also hosting rounds of the State Pennants competition in Narrogin this year; as well as welcoming visits from local groups such as Accessibility, Probus and the Baptist Youth Group. The NCC always sources its supplies and services from local suppliers and trades persons when available in Narrogin.

Estimated project start date

Estimated project completion date

IMMEDIATELY UPON RECEIPT OF FUNDS.

PRIOR TO 30TH JUNE 2021

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words "Sponsored by the Shire of Narrogin" and the Shire's logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)
- Affix Community Chest sign on project (*available on request*)
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	-----------------------------

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received

2017/2018 Retaining wall and fence between Courts 1 and 2.	\$2500
2019/2020 New hot water system for and repainting of Clubhouse.	\$2500
2020/2021 New oven, rangehood and lino in Clubhouse kitchen.	\$2248

**4. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (up to a combined maximum of \$2,500)?

Cash
------

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

One vulnerable aspect of the Club's facilities has been identified, which is the entrance to the kitchen/original clubhouse. In order to protect this asset, we wish to install solid core doors to replace the inappropriate and badly deteriorated internal quality doors. This will also require the replacement of the internal fly screen doors to make the area safe for food preparation.
To make the facility as functional and safe to use as possible the Club would also like to install a stainless steel workbench alongside the oven to provide an OH&S appropriate receival point for trays of hot food taken from the oven or stove top.
All purchases and services will be obtained from local suppliers and trades persons (see quotes provided).

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	-----------------------------

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

\*Volunteer and donated labour is calculated at \$25 per hour per person\*

Contributions	Estimated value \$
Painting of new doors and providing security during	\$
drying time between coats (6 hours x 1 person @ 25/hr)	\$ 150.00
	\$
<i>Total In-kind</i>	\$ 150.00

**Project Income and Expenditure**

INCOME		EXPENDITURE (please attach quotes)	
**Amount of Community Chest Funds requested in cash	\$ 4854	Materials - Paint for undercoat and external gloss top coat	\$ 100
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$	Purchase Hire of equipment:	\$ 1721
Applicant's cash contribution	\$ 250	Venue hire	\$
In-kind (volunteer, donated labour)	\$ 150	Labour/contractor costs	\$ 3433
Sponsorship	\$	Advertising	\$
Donations (cash/materials from others- please list)	\$	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$	Office/administration	\$
Other income (please list)	\$	Other expenditure (please list)	\$
<b>TOTAL *INCOME</b>	\$5254	<b>TOTAL *EXPENDITURE</b>	\$5254

\*Income and \*Expenditure amounts must be equal

\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.

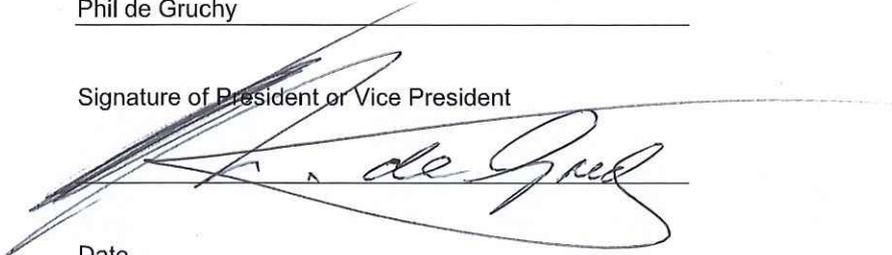
**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge

Name of President or Vice President

Phil de Gruchy

Signature of President or Vice President

A handwritten signature in black ink, appearing to read 'Phil de Gruchy', written over a horizontal line. The signature is stylized and somewhat cursive.

Date

24 FEBRUARY 2021

No: 716




---

**Building the Future**

31 Argus Street  
 Narrogin WA 6312  
 ABN: 81 413 282 413  
 Builders Registration No: 13142

PH: 0408 958 856  
 FAX: 08 9881 3140  
 email: tyuenconstruction@y7mail.com

### Quote ###

Date: 10/02/2021  
 ORDER No:

We have pleasure in submitting the following quotation for your consideration

To: Narrogin Croquet Club  
 Re: Installation of doors and screen doors

Supply of materials and labour to install custom sized rebated solid core doors to entry with reuse of existing door furniture, and installation of fly screen doors to internal side of entry. Paintwork limited to bottom edge of external doors only.

Sub Total: \$3,121.66

GST 10% \$312.17

Total: \$3,433.83

Note: If work is required to be done on weekends this quote will be invalid.

Quote is valid for 30 days

Signed: \_\_\_\_\_



## Quote

A.B.N. 67 050 160 088  
A.C.N. 050 160 088

151 Wiese Rd, Narrogin  
PO Box 133, Narrogin  
WA 6312  
P:08 9881 1349 F:08 9881 2151  
E: accounts@rjse.com.au

Invoice No.: 00011296

Date: 2/02/2021

Ship Via:

## Bill To:

Narrogin Croquet Club  
Attention: Lyn McPharlin  
PO Boc 248  
NARROGIN WA 6312

## Ship To:

Narrogin Croquet Club  
Attention: Lyn McPharlin  
PO Boc 248  
NARROGIN WA 6312

DESCRIPTION	AMOUNT	CODE
quote to supply S/Steel bench for alongside stove with locking wheels	\$1,565.00	GST

Your Order No:

Customer ABN:

Freight: \$0.00 GST

Shipping Date:

Terms: Net 30 after EOM

GST: \$156.50

Comment:

*We appreciate your  
business.*

Code	Rate	GST	Sale Amount
GST	10%	\$156.50	\$1,565.00

Total Inc GST: \$1,721.50

Amount Applied: \$0.00

<b>Balance Due:</b>	<b>\$1,721.50</b>
---------------------	-------------------

RJ Smith Engineering - BSB: 086 852 ACCT: 485306162  
(Please use your account name or invoice number as a bank reference)  
Credit card payments are also available in store and via phone.  
Thank you.

ASSOCIATIONS INCORPORATION ACT 1987  
SECTION 9 (1)

Registered No. **1004618**

**Certificate of Incorporation**

This is to certify that

**NARROGIN CROQUET CLUB INCORPORATED**

has this day been incorporated under the  
Associations Incorporation Act 1987

Dated this **19th** day of **May 1995**

.....  
FOR THE COMMISSIONER FOR CORPORATE AFFAIRS

Text for Community Chest grant Feb 2021

## 2. PROJECT DETAILS

**What is the name of your proposed project or event?**

Clubroom upgrade for Centenary Celebrations 1924-2024 and annual tournaments

**Please provide a brief description of project / event (maximum of 100 words)**

The project is to (a) install new hard-core doors and fly screens to the kitchen section of clubrooms and (b) purchase a purpose-built stainless-steel work bench to sit alongside the new oven.

**How will your project / event benefit the Narrogin community?**

The Narrogin Croquet Club (NCC) continues to flourish with an active membership of some 40-45 individuals who play 2-3 times per week throughout the year. The Club has worked hard to introduce Narrogin residents to the sport of croquet and is now welcoming several younger members, ensuring lively participation into the future.

Members actively participate in competitions held in other regional centres as well as Perth thus spreading the Narrogin "Love the Life" message far and wide.

With the Club's centenary just three years away, it is anxious to provide a suitable base for what are expected to be well-attended and well-publicised celebrations.

Considerable extensions and improvements have been made to the Club's facilities, substantially from members' labour, funds and private donations but also from Shire and other grants.

With the return to near normal operations following disruptions caused by COVID-19, the NCC is currently holding a six week Challenge involving teams from six different local organisations and is considering the viability of holding another similar event in November; the Club's annual "Guns 'n' Roses" competition that brings some 25 top players from around the State for a weekend of croquet will be held in April; NCC is also hosting rounds of the State Pennants competition in Narrogin this year; as well as welcoming visits from local groups such as Accessibility, Probus and the Baptist Youth Group.

The NCC always sources its supplies and services from local suppliers and trades persons when available in Narrogin.

**Estimated project start date**

Immediately upon receipt of Community Chest funding

**Estimated project completion date**

Prior to 30<sup>th</sup> June 2021

## 4. PREVIOUS COMMUNITY CHEST FUNDING

**Has your organisation previously received Community Chest funding?**

YES

**If yes, please tell us what year, and describe the project and the amount of Community Chest funds received.**

2017/2018	Retaining wall and fence between Courts 1 and 2.	\$2500
2019/2020	New hot water system for and repainting of Clubhouse.	\$2500
2020/2021	New oven, rangehood and lino in Clubhouse kitchen.	\$2248

#### 4. PROJECT BUDGET

**Please tell us how the Community Chest funds will be used?**

One vulnerable aspect of the Club's facilities has been identified, which is the entrance to the kitchen/original clubhouse. In order to protect this asset, we wish to install solid core doors to replace the inappropriate and badly deteriorated internal quality doors. This will also require the replacement of the internal fly screen doors to make the area safe for food preparation.

To make the facility as functional and safe to use as possible the Club would also like to install a stainless steel workbench alongside the oven to provide an OH&S appropriate receive point for trays of hot food taken from the oven or stove top.

All purchases and services will be obtained from local suppliers and trades persons (see quotes provided).

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Narrogin Dirt Bike Association (NDBA)

Postal Address

Contact Person

Mr Kim Blyth

Position

President

Phone

0409685552

Email

ngnmx2020@gmail.com

Organisation's ABN

Is your organisation registered for GST?

**No**

Please attach a copy of your organisations Certificate of Incorporation

**Certificate of Incorporation is attached**

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Project- Making the NDBA property & track more safe and secure.

Please provide a brief description of project / event (*maximum of 100 words*)

The property where the NDBA track is located is currently half fenced, a fence runs along the front and half way up one of the sides of the property. The whole property needs to be fenced to make it more secure and safe.

The NDBA is a member of Motorcycling WA (MWA) and therefore required to have the property (track) fenced to assist in ensuring people do not enter the track unless an event is being held or are authorised. Currently unauthorised people can have easy access to the track which could result in unsafe riding and injuries. Unauthorised cars/4 wheel drives also currently have access to the track which could result in unsafe driving and injuries.

NDBA also has various items of equipment in locked buildings that would be more secure when a fence surrounds the whole property.

How will your project / event benefit the Narrogin community?

About 70% of the Narrogin Dirt Bike Associations members live in the Shire of Narrogin.

Erecting a fence around the remainder of the property will help make the facilities safer for the community from unauthorised access which could result in injuries due to riding out of MWA conditions (eg. People riding in wrong direction etc.)

Erecting a fence around the property will also help protect that area of bush as some people have used it to dispose their rubbish.

Estimated project start date

**20-Mar-2021**

Estimated project completion date

**30-Jun-21**

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please check the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;

- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. *(Available upon request)*
- Affix Community Chest sign on project *(available on request)*
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

**No**

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received:


**5. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both *(up to a combined maximum of \$5,000)?*

**Cash**

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

<p>On 01/07/2020 NDBA obtained the local motocross track. Therefore we are a club that has started back up after 20 yrs of not having access to the local track. The track and most facilities at the track need to be repaired or upgraded.</p>
<p>The property where the track is located is currently half fenced, a fence runs along the front and half way up one of the sides of the property. The whole property needs to be fenced to make it more secure and safe.</p>
<p>NDBA would like to apply for \$4,540.36 (inc GST). This amount would be used to cover the costs of clearing the land, fencing materials and having about 624 metres of fence erected. Please see attached quote and map.</p>

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

**Yes**

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>

**Project Income and Expenditure**

<b>INCOME</b>		<b>EXPENDITURE</b> <i>(please attach quotes)</i>	
**Amount of Community Chest Funds requested in cash	\$4,540.36	Materials	\$2409.66
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$	Hire of equipment:	\$
Applicant's cash contribution	\$	Venue hire	\$0
In-kind (volunteer, donated labour)	\$	Labour/contractor costs	\$2130.70
Sponsorship	\$	Advertising	\$
Donations (cash/materials from others-please list)	\$0	Catering costs	\$
Other grants	\$0	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$0	Office/administration	\$
Other income (please list)	\$	Other expenditure (please list)	\$
<b>TOTAL *INCOME</b>	<b>\$4,540.36</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$4,540.36</b>

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$5,000.*

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge.

Name of President or Vice President

Kim Blyth

Signature of President or Vice President



Date

27-2-21



Distance 

623.55 m 

 Start new 

100%

CNES / Airbus Camera: 1,288 m 32°55'20"S 117°12'53"E 372 m



FORM 5

## Notice of special resolution to change rules

*Associations Incorporation Act 2015 s 30*

### Purpose

Use this application form to lodge the changes made to an incorporated association's rules (also commonly known as the constitution) by special resolution of its members in accordance with the *Associations Incorporation Act 2015* (the Act).

### Instructions

- Type directly into this form electronically before printing and signing it or hand print neatly using an ink pen in block letters.
- Tick  where appropriate and attach additional pages if space in this form is insufficient.
- Attach a full copy of the rules if the association is using its own rules
- An incomplete application cannot be processed

Please do not staple the documents

OFFICE USE ONLY

Date received  
 18 February 2019

Job Number  
 1735696

## SECTION A: INCORPORATED ASSOCIATION PARTICULARS

1. What is the name of the incorporated association?

NARROGIN DIRT BIKE ASSOCIATION INC

2. What is the incorporated association's registration number (IARN)

A1013712B

## SECTION B: SUBJECT OF THE SPECIAL RESOLUTION

3. Date of the meeting where changes were passed by special resolution?

02 February 2019

*If it has been more than ONE MONTH since the resolution was passed, it will be necessary to include details of why further time to lodge this application should be granted. For example, any mitigating circumstances. (An additional fee applies)*

4. The association will be using

- Yes      the PRESCRIBED MODEL RULES: Complete **Section C**.
- No      its OWN RULES: Complete **Section D** and attach a complete copy of the rules to this form.

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Narrogin Repertory Club Incorporated

Postal Address

PO Box 1051, NARROGIN WA 6312

Contact Person

Vicki Chadwick

Position

President

Phone

0408 951 643

Email

narroginrepertoryclub@gmail.com

Organisation's ABN

94 201 507 214

Is your organisation registered for GST?

**No**

Please attach a copy of your organisations Certificate of Incorporation

**Certificate of Incorporation is attached**

Note: Incorporation registration details attached. Replacement Certificate of Incorporate has been ordered.

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Thornton Theatre Toilets Upgrade

Please provide a brief description of project / event (*maximum of 100 words*)

The 2 existing toilets of the Thornton Theatre will be transformed into 2 disability access toilets for patrons, including the addition of a ramp at the southern exit for ease of wheelchair access, which complies with regulations and standards.

A covering over the area between the toilets and theatre will also be installed, to ensure that patrons are protected from weather elements, such as rain, when using the facilities.

How will your project / event benefit the Narrogin community?

The Narrogin Repertory Club aims to be an inclusive community group, and these upgrades will ensure that there is appropriate disability access for its patrons and members for the toilet facilities and building exits, during productions and other events at the Thornton Theatre.

Estimated project start date

**14-May-2020**

Estimated project completion date

**21-May-20**

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please check the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)
- Affix Community Chest sign on project (*available on request*)
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

**No**

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received:


**5. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (*up to a combined maximum of \$2,500*)?

Cash

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

To subsidise the costs of upgrading the toilet facilities at the Thornton Theatre to the amount of \$5,000 with the Narrogin Repertory Club meeting the rest of the costs.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

**Yes**

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. *volunteer or donated labour*.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>

**Project Income and Expenditure**

<b>INCOME</b>		<b>EXPENDITURE</b> <i>(please attach quotes)</i>	
**Amount of Community Chest Funds requested in cash	\$5000	Materials	\$6976
**Amount of Community Chest funds requested in-kind (e.g. <i>Town Hall hire fee waived if applicable /required</i> ).	\$	Hire of equipment:	\$
Applicant's cash contribution	\$7976	Venue hire	\$
In-kind ( <i>volunteer, donated labour</i> )	\$	Labour/contractor costs	\$6000
Sponsorship	\$	Advertising	\$
Donations ( <i>cash/materials from others-please list</i> )	\$	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales ( <i>stall fees, event tickets/food/merchandise</i> )	\$	Office/administration	\$
Other income ( <i>please list</i> )	\$	Other expenditure ( <i>please list</i> )	\$
<b>TOTAL *INCOME</b>	\$12976	<b>TOTAL *EXPENDITURE</b>	\$12976

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge.

Name of President or Vice President

Vicki Chadwick

---

Signature of President or Vice President



---

Date

28/02/2021

---



Government of Western Australia  
Department of Mines, Industry Regulation and Safety  
Consumer Protection

**WESTERN AUSTRALIA**  
*Associations Incorporation Act 2015*  
(Section 10)

IARN: A0570047H

# Replacement Certificate of Incorporation

This is to certify that

**THE NARROGIN REPERTORY CLUB**

is an association incorporated under the  
*Associations Incorporation Act 2015*

The date of incorporation is the  
fourth day of December 1957

Lanie Chopping  
Commissioner for Consumer Protection

**This replacement certificate is issued on the 04/03/2021**

# CERTIFICATE

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

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## 1. APPLICANT DETAILS

Name of Organisation

Quarter Midget Youth Speedway Project Inc

Postal Address

Po Box 538 Narrogin 6312 WA

Contact Person

Kerriane O'Hara-Donnelly

Position

committee member

Phone

0418902367

Email

cody9@westnet.com.au

Organisation's ABN

85 373 758 479

Is your organisation registered for GST?

**No**

Please attach a copy of your organisations Certificate of Incorporation

**Certificate of Incorporation is attached**

Will forward waiting for copy to be sent to me.

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Quarter Midget Youth Speedway Project to build a Sun shelter with concrete pad.

Please provide a brief description of project / event (*maximum of 100 words*)

The QMYSP wish to create a SunSmart shade for cover on race days and on training days. Typically racing during the early afternoon in summer, the young racers and their pit crew are left with little to no shade which when in fire safety gear and a race suit makes the races become dehydrated fast. With the shade we are hoping that our races will feel more at ease with racing in the warmer conditions and we can attract more youth to our project.

How will your project / event benefit the Narrogin community?

The QMYSP aims in attracting young adults to the speedway industry with measures put in place so that their families are not left out of pocket. Most of our fund are from the youth and parents fundraising as much as we can though out the year and sponsorship to help keep the cars on the track and racing. We hope that with our project more families will be willing to join knowing that in the summer heat they will be protected by shade in a fun, happy and safe environment.

Estimated project start date

**30-May-2020**

Estimated project completion date

**30-Jun-20**

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words "*Sponsored by the Shire of Narrogin*" and the Shire's logo be displayed at /on your project/event.

Please check the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;

Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;

- Display the Shire of Narrogin flag or banner at your event if possible. *(Available upon request)*
- Affix Community Chest sign on project *(available on request)*
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

**Yes**

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received:

2015 to help run power to the sea container for lighting and tools need on race nights \$2000

**5. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both *(up to a combined maximum of \$2,500)?*

**Cash**

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

To put a 12mx4mm patio roof off existing sea container and a 12mx4m concrete pad under new patio roof.

If you are requesting cash, do you require the Community Chest funds prior to your propos

Yes

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

<i>Contributions</i>	<i>Estimated value \$</i>

**Project Income and Expenditure**

<b>INCOME</b>		<b>EXPENDITURE</b> <i>(please attach quotes)</i>	
**Amount of Community Chest Funds requested in cash	\$5000.00	Materials	\$5000.00
**Amount of Community Chest funds requested in-kind <i>(e.g. Town Hall hire fee waived if applicable /required).</i>	\$	Hire of equipment:	\$
Applicant's cash contribution	\$2658.20	Venue hire	\$
In-kind <i>(volunteer, donated labour)</i>	\$	Labour/contractor costs	\$2658.20
Sponsorship	\$	Advertising	\$
Donations <i>(cash/materials from others-please list)</i>	\$	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales <i>(stall fees, event tickets/food/merchandise)</i>	\$	Office/administration	\$
Other income <i>(please list)</i>	\$	Other expenditure <i>(please list)</i>	\$
<b>TOTAL *INCOME</b>	\$7658.20	<b>TOTAL *EXPENDITURE</b>	7658.20

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge.

Name of President or Vice President

Paul Ellis (President)

---

Signature of President or Vice President

Paul Ellis (President)

---

Date

25/02/2021

---



**CARPENTRY & CONSTRUCTION**

Quote: 42

**Quote**

Quote date: 27/08/2020

**Bill to:**  
Quarter Midget Youth Project  
Narrogin Hillside Speedway

**Expiry:**  
24/09/2020

DESCRIPTION	TAX TYPE	AMOUNT (ex GST)
Supply and install 12 m x 4 m patio roof off existing container.	GST	3,842.00
Supply and lay 12 m x 4 m concrete pad under new patio roof.	GST	3,120.00
	Sub-Total (ex GST):	\$6,962.00
	GST:	\$696.20
	<b>TOTAL (inc GST):</b>	<b>\$7,658.20</b>

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Stephen Michael Foundation

Postal Address

Fremantle Oval, Parry Street, Fremantle

Contact Person

Jade Wyllie

Position

Program Coordinator

Phone

0447 784 423

Email

jadew@smfoundation.org.au

Organisation's ABN

28 617 468 658

Is your organisation registered for GST?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

Please attach a copy of your organisations Certificate of Incorporation

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

# Night Hoops Regional Carnival

Please provide a brief description of project / event (*maximum of 100 words*)

Night Hoops is an after-hours diversionary program that provides youth aged 12-18 the opportunity to play basketball in a fun and safe environment across a 5 week period.

The Night Hoops Regional Carnival is a marquee event that will see local youth and youth from surrounding towns come to Narrogin to participate in a one-day carnival. In the lead up to the carnival there will be a five week Night Hoops program running in Narrogin and Katanning. The event will also be promoted to other communities across the region. Approximately 150 youth are expected to attend the event.

How will your project / event benefit the Narrogin community?

This will be the first time a Night Hoops Regional event has been held which makes Narrogin the inaugural host. The SMF are confident that the success of this event will lead to additional interest in similar events in the near future.

The SMF and project partners will promote the event to other towns including Collie, Northam and York and anticipate that upwards of 150 children and youth will attend the event including more than 50 youth that reside in Narrogin.

This event will provide the community of Narrogin with an opportunity to showcase the Rec Centre and welcome with pride youth from other towns. As highlighted above the event will not only provide opportunities for local youth to participate in the special carnival, but for local community members to be paid for assisting in the coordination of the event.

Estimated project start date

Estimated project completion date

19/4/2021

19/4/2021

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)
- Affix Community Chest sign on project (*available on request*)
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="checkbox"/> No
-----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received


**4. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (*up to a combined maximum of \$2,500*)?

Both
------

If you are requesting an in-kind contribution, please provide details below:

An in-kind contribution is requested for the use of "the Y" Recreation Centre for the event for approximately three hours with a focus on the basketball courts and additional space to prepare and provide meals for participants. Access to toilets will also be required.

Please tell us how the Community Chest funds will be used?

The Community Chest funds will be utilised to support the coordination of the event, namely the payment of casual support staff including referees. The casual support staff will be sourced from the local community and it is anticipated 10-20 staff will be appointed. Funding will also be utilised for catering. As noted above a request has been made for the use of the Rec Centre as an in-kind contribution however, if this is not possible, funding will be used for the costs of venue hire.
--

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

<input checked="" type="checkbox"/> Yes	No
---	----

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

\*Volunteer and donated labour is calculated at \$25 per hour per person\*

Contributions	Estimated value \$
Equipment (jerseys, whistles and basketballs)	\$ 3000
Project Coodinator	\$ 500
	\$
<i>Total In-kind</i>	\$ 3500

**Project Income and Expenditure**

INCOME		EXPENDITURE (please attach quotes)	
**Amount of Community Chest Funds requested in cash	\$ 2000	Materials	\$
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$ 500	Hire of equipment:	\$
Applicant's cash contribution	\$ 1,000	Venue hire	\$ 500
In-kind (volunteer, donated labour)	\$	Labour/contractor costs	\$
Sponsorship	\$	Advertising	\$ 500
Donations (cash/materials from others- please list)	\$	Catering costs	\$ 1,000
Other grants	\$	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$	Office/administration	\$
Other income (please list)	\$	Other expenditure (please list) 15 x Casual staff including referees	\$ 1,500
<b>TOTAL *INCOME</b>	<b>\$ 3,500</b>	<b>TOTAL *EXPENDITURE</b>	<b>\$ 3,500</b>

\*Income and \*Expenditure amounts must be equal

\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge

Name of President or Vice President

Paul Mugambwa

---

Signature of President or Vice President



---

Date

25/2/2021

---

# Certificate of Registration of a Company

This is to certify that

**STEPHEN MICHAEL FOUNDATION LTD**

**Australian Company Number 617 468 658**

is a registered company under the Corporations Act 2001 and  
is taken to be registered in Western Australia.

The company **is limited by guarantee.**

The company is a **public** company.

The day of commencement of registration is  
**the twentieth day of February 2017.**



**ASIC**

Australian Securities & Investments Commission

Issued by the  
Australian Securities and Investments Commission  
on this twentieth day of February, 2017.

A handwritten signature in black ink, appearing to read 'G. Medcraft'.

CERTIFICATE

# COMMUNITY CHEST APPLICATION FORM (FDRS010)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the biannual Community Chest funding program to eligible community organisations for events or projects which benefit the Narrogin community. To support the recovery of community groups following the COVID crisis, and for the financial year 2020/2021 cash and in-kind support is available up to a maximum of \$5,000. To further support the recovery process, successful applicants from 2019/2020 and 2018/2019 are eligible and invited to apply.

## 1. APPLICANT DETAILS

Name of Organisation

Narrogin Amateur Swimming Club

Postal Address

PO Box 411 Narrogin

Contact Person

Tanya Hart

Position

Head Coach

Phone

0417967211

Email

tanya.hart@bigpond.com

Organisation's ABN

57240786653

Is your organisation registered for GST?

Yes

No

Please attach a copy of your organisations Certificate of Incorporation

Yes

No

## 2. PROJECT DETAILS

What is the name of your proposed project or event?

Funding for Country Pennants in Carnarvon 2022

Please provide a brief description of project / event (*maximum of 100 words*)

Narrogin will attend Country Pennants in March 2022 at Carnarvon to compete for Narrogin. The club has to pay for our entries ourselves for this event which costs over \$800. Travel and accommodation will also be subsidised where possible to encourage swimmers to attend the meet. Country Pennants is a WA country event hosted in Country towns that have a 50m pool each year and hosts over 25 clubs and over 1000 people. ( Narrogin has hosted it in the past when we had a 50m pool). It is graded from A-E grade, Narrogin competes in C grade which is wonderful for a small club run solely on volunteers.

How will your project / event benefit the Narrogin community?

Support for the club will ensure that the club continues for the 2021/2022 season. Swimming is such an important sport. Our coaches and committee are all volunteers so we hope to also reward them to entice them to return. We need committees to be able to have a club. We also need to be financial to be able to attend big meets like this where we attend as a team in the good name of Narrogin.

Estimated project start date

Estimated project completion date

March 2022

March 2022

## 3. ADVERTISING AND PROMOTION

It is a requirement of funding approval that the words “*Sponsored by the Shire of Narrogin*” and the Shire’s logo be displayed at /on your project/event.

Please tick the boxes below to indicate the ways you will be able to acknowledge Shire of Narrogin sponsorship:

- Facebook, Instagram, or Twitter posts – please share with, and tag Shire of Narrogin page;
- Display Shire of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers;
- Display the Shire of Narrogin flag or banner at your event if possible. (*Available upon request*)
- Affix Community Chest sign on project (*available on request*)
- Verbal announcements at event

**4. PREVIOUS COMMUNITY CHEST FUNDING**

Has your organisation previously received Community Chest funding?

Yes	<input checked="" type="checkbox"/> No
-----	--

If yes, please tell us what year, and describe the project and the amount of Community Chest funds received


**4. PROJECT BUDGET**

Are you applying for cash or in-kind support, or both (*up to a combined maximum of \$2,500*)?

cash please
-------------

If you are requesting an in-kind contribution, please provide details below:


Please tell us how the Community Chest funds will be used?

the community chest funds will be used to pay for country pennants entries, for a deposit for accomodation to house us while we are there and for our coach to access further training.

If you are requesting cash, do you require the Community Chest funds prior to your proposed event / activity?

<input checked="" type="checkbox"/> Yes	No
---	----

**In-kind contributions:**

Please calculate and list below the value of any in-kind contributions and include in the Total Project Budget; (e.g. volunteer or donated labour.)

*\*Volunteer and donated labour is calculated at \$25 per hour per person\**

Contributions	Estimated value \$
	\$
	\$
	\$
<i>Total In-kind</i>	\$

**Project Income and Expenditure**

INCOME		EXPENDITURE (please attach quotes)	
**Amount of Community Chest Funds requested in cash	\$	Materials	\$
**Amount of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).	\$	Hire of equipment:	\$
Applicant's cash contribution	\$	Venue hire	\$
In-kind (volunteer, donated labour)	\$	Labour/contractor costs	\$
Sponsorship	\$	Advertising	\$
Donations (cash/materials from others- please list)	\$	Catering costs	\$
Other grants	\$	Entertainment	\$
Sales (stall fees, event tickets/food/merchandise)	\$	Office/administration	\$
Other income (please list)	\$	Other expenditure (please list)	\$
<b>TOTAL *INCOME</b>	\$	<b>TOTAL *EXPENDITURE</b>	\$

*\*Income and \*Expenditure amounts must be equal*

*\*\*The total combined Community Chest cash and in-kind request cannot be greater than \$2,500.*

**Declaration**

I declare that I am authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge

Name of President or Vice President

Bernard Collette

---

Signature of President or Vice President



---

Date

24/02/2021

---

## 7.2 LANDCARE PROJECT FUNDING APPLICATIONS

File Reference	15.1.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	No Previous Items Relate
Loriann Bell	8 March 2021
Author	Loriann Bell - Events Committees and Special Projects Officer
Authorising Officer	Torre Evans – Executive Manager Technical and Rural Services
Attachments	1. Landcare Project Funding Application - Ms T Alexander

### Summary

Applications were invited from residents within the Shire of Narrogin, to apply for Shire Landcare Project Funding for the purpose of purchasing native vegetation to rehabilitate degraded land within the Shire.

One application has been received by the Administration for Landcare Project Funding. The author is requesting the Community Chest Grants Reference Group (Reference Group) to consider the application and recommend to Council that it be approved for funding.

### Background

Funding is available for up to 50 % of the total spend on native plants, up to a maximum of \$5,000, where the applicant demonstrates dollar for dollar spending on native plants for the nominated project.

Applications are assessed using the Assessment and Eligibility Criteria below:

What will be funded

- Purchase costs of Australian native plants i.e. trees and shrubs where the Applicant demonstrates dollar for dollar purchasing of native plants up to \$5,000.

What will not be funded

- Deficit funding or retrospective funding, or funds paid in advance.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to machinery, equipment, fencing or other property infrastructure or assets.
- Maintenance, repairs or upgrades to buildings or property which are the property of the State Government.

Eligibility

- Organisations and individuals are eligible to apply for funding.
- No individual application shall receive in excess of \$5,000 project funding.
- The project must demonstrate the benefit, improvement and outcomes that will be achieved for land rehabilitation or regeneration.
- Projects are required to be completed and acquitted by 30 September of each year.
- Organisations or individuals who have failed to acquit previously received Landcare Project funding within the required timeframe may be ineligible to apply.
- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be addressed to the above and received by the closing date

## Assessment criteria

- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash contribution to the proposed project.
- Funding will be available for the supply of native vegetation ie trees or shrubs to improve salt effected, eroded and other land areas in need of rehabilitation.
- Funding is not available for fencing, however projects demonstrating that the Applicant will be supplying and erecting fencing for new vegetation will be viewed favourably.
- Funding will only be available for land outside Narrogin and Highbury town sites, and within the Shire of Narrogin, with no minimum lot size.
- Copies of quotes for materials and services to deliver the project must be provided;
- Provision of a detailed cash project budget showing expenditure and income including project amount requested.
- Demonstrate the extent of and the contribution in cash or in-kind by the Applicant.
- Projects that commit to matching dollar for dollar support will be viewed favourably.
- Applications that can demonstrate that materials will be purchased using local businesses will be viewed favourably.
- Compliance with all acquittal requirements for any previous Shire funding received.

## Comment

The Administration received one application for Landcare Project Funding from Ms T Alexander – Corner Yilliminning Road and North Boundain Road, Narrogin Valley, 6312.

Ms Alexander has requested Landcare Project funding for the amount of \$5,000.

Approximately 20 hectares of property are proposed to be planted with native plants by August 2021. (Attachment 1)

It is estimated that 20,000 native seedlings will be planted to rehabilitate salt effected land along the creekline.

The total project cost is estimated at \$21,000 the Applicant has indicated their cash contribution of \$13,000 with a further in-kind contribution of \$3,000.

Supporting documentation is provided by the Applicant in Attachment 1.

## Consultation

1.14 Community Engagement Policy relates and has been complied with.

Consultation has also occurred with:

- Executive Manager Technical and Rural Services
- Applicant Ms T Alexander

## Statutory Environment

Nil relates

## Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policy implications relate.

## Financial Implications

There remains in the 2020/21 Budget an amount of \$18,856.96 for Environmental Landcare Community Projects. If Council approve the application then there would be a balance of \$13,896.96 in the 2020/2021 Landcare Project Funding grants.

## Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment

## Voting Requirements

Simple majority.

### OFFICERS' AND REFERENCE GROUP RECOMMENDATION

Moved: Cr Seale

Cr Wiese

That, with respect to the Landcare Project Fund application for Ms T Alexander, the Community Chest Reference Group recommend that Council approve the application subject to the listed conditions:

- a) The Applicant is to acquit the grant by 30 September 2021 and provide the Administration with copies of paid invoices for native vegetation related to the project;
- b) Submit a tax invoice (plus GST if applicable) for the amount of the approved grant being 50% of the total spend to purchase native vegetation, up to a maximum of \$5,000 (whichever is the lesser);
- c) Provide photographs and a brief report of the completed project; and
- d) Upon satisfying conditions (a) (b) and (c) the Shire will reimburse to the Applicant the amount of the approved granted funds.

**CARRIED: 3/0**

**8. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

**8.1 PROPOSED AMENDMENT TO GUIDELINES**

The Administration reported that the Community Chest Guidelines had been amended for the 2020/2021 financial year to encourage applications for projects and programs that supported the community's post COVID recovery, and went on to suggest that the pre-COVID eligibility criterion (below) may need to be changed for easier interpretation of the Guidelines.

*Only one application in any twenty-four month period may be funded for any one organisation. Successful applicants from Rounds 1 or 2 in the preceding 24 months are ineligible to apply.*

**REFERENCE GROUP RECOMMENDATION**

Moved: Cr Seale

Cr Wiese

That, with respect to the Community Chest Guidelines, the Community Chest Grants Reference Group recommend Council approve the Eligibility Criteria be amended to read:

*Applications for funding will not be accepted where the applicant has had a grant approved in the preceding financial year.*

**CARRIED: 3/0**

**9. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 1.13 pm

The next meeting of the Community Chest Grants Reference Group is proposed for 1pm Thursday 9 September 2021 to review the applications from 2021/2022 Round 1 Community Chest Grants.

# LANDCARE PROJECT FUND



## APPLICATION FORM (ETRS004)

89 Earl Street

(08) 9890 0900

www.narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm

PO Box 1145  
Narrogin WA 6312

enquiries@narrogin.wa.gov.au

MONDAY- FRIDAY

The Shire of Narrogin provides funding assistance through the Landcare Project Fund, to rural applicants within the Shire of Narrogin, for the purchase of native plants to be planted on their property. Funding is available for up to 50 % of the total spend on native plants, up to a maximum of \$5,000, where the applicant demonstrates dollar for dollar spending on native plants for the nominated project.

Applications should be submitted to the Shire by the closing date. Grants must be acquitted by 30 September each year. Click on the link for copy of the [Acquittal Form](#).

### 1. APPLICANT DETAILS

Name of Applicant

Tamara Alexander

Property Address

Corner Yiliminning Road & North Boundain Road

Phone

0439467376

Mobile

0439467376

Email

tamarastretch@gmail.com

Do you have an ABN?

No

ABN

Are you registered for GST?

No

### 2. PREVIOUS LANDCARE PROJECT FUNDING.

Have you received Landcare Project funding previously?

No

If yes, please tell us what year, a brief description of the project and the amount of Landcare Project funds received.


**3. PROJECT DETAILS**

Please provide the dollar amount being requested. (max \$5,000)

\$5000
--------

On what lot(s) or location(s) numbers are the trees being planted? (please specify Lot/Location/Street number)

<b>Lot 54</b>
<b>Lot 15548</b>

Are you the owner of the property?

Yes	<input type="checkbox"/>
-----	--------------------------

If No, who is the owner?

--

Do you have the owner's permission to undertake this project?

Yes	<input type="checkbox"/>
-----	--------------------------

Please provide a brief description of your project for which you are applying for funds. (maximum of 100 words)

<b>I have a creekline running through my property which is becoming increasingly worse with salinity. I wish to fence off the entire creekline and revegetate with native plants to bring life and health back, and encourage native wildlife to return. It is too big to do all at once, this project will be approximately 20ha</b>

How will your project benefit the land and environment?

<b>Hopefully the revegetation can lower the water table and stop the salt spreading and bring the creek back to a healthier state.</b>
<b>It is adjacent to boundain nature reserve, so it'll create more natural habitat for the native animals</b>

Estimated project start date.

June

Estimated project completion date.

August

#### 4. PROJECT BUDGET

Please use the sample budget below as a guide to calculate income and expenditure in the Detailed Project Budget on Page 4. Applicant/in-kind labour is to be calculated at \$25 per hour.

##### Example Budget

<i>INCOME</i>		<i>EXPENDITURE</i> <i>(please attach copies of receipts for cash expenditure)</i>	
<i>Amount of approved Landcare Project Funds (up to 50% of total spend on native plants)</i>	\$3,500	<i>Materials: Purchase of Australian Native vegetation (ie trees and shrubs)</i>	\$7,000
<i>Applicant's cash contribution</i>	\$4,000	<i>Applicants in-kind expenditure labour 300 hours @ \$25 p/h = \$7,500 fencing 50m @ \$10 p/m = \$500</i>	\$8,000
<i>Applicants in-kind contribution (please list items .i.e .labour/ materials/equipment/machinery/wages)</i>	\$7,500		
<i>Other income</i>		<i>Other expenditure</i>	\$
<i>Total *Income</i>	\$15,000	<i>Total *Expenditure</i>	\$15,000

*\*Income and \*Expenditure amounts must be equal*

**Detailed Project Budget**

<b>INCOME</b>		<b>EXPENDITURE</b> (please attach copies of receipts for cash expenditure)	
Amount of approved Landcare Project Funds	\$ 5000	Materials: Purchase of Australian Native vegetation (ie trees and shrubs) 1000 trees/ha @50c 20ha	\$10,000
Applicant's cash contribution	\$ 13,000		
Applicants in-kind contribution (please list items) Labour fencing, planting, ripping, spraying, tractor use, wages	\$ 3,000	Applicants in-kind expenditure Fencing 2.5km Ripping Spraying tree lines Planting	\$6,500 \$1,000 \$500 \$3,000
Other income	\$	Other expenditure	\$
<b>Total *Income</b>	<b>\$ 21,000</b>	<b>Total *Expenditure</b>	<b>\$ 21,000</b>

*\*Total Income and Expenditure should be equal*

**Declaration by applicant**

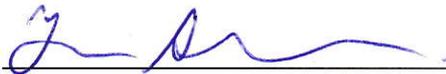
I declare that I am authorised to submit this application and that the information presented is correct to the best of my knowledge.

**Print Name**

Tamara Alexander

---

**Signature**




---

**Date**

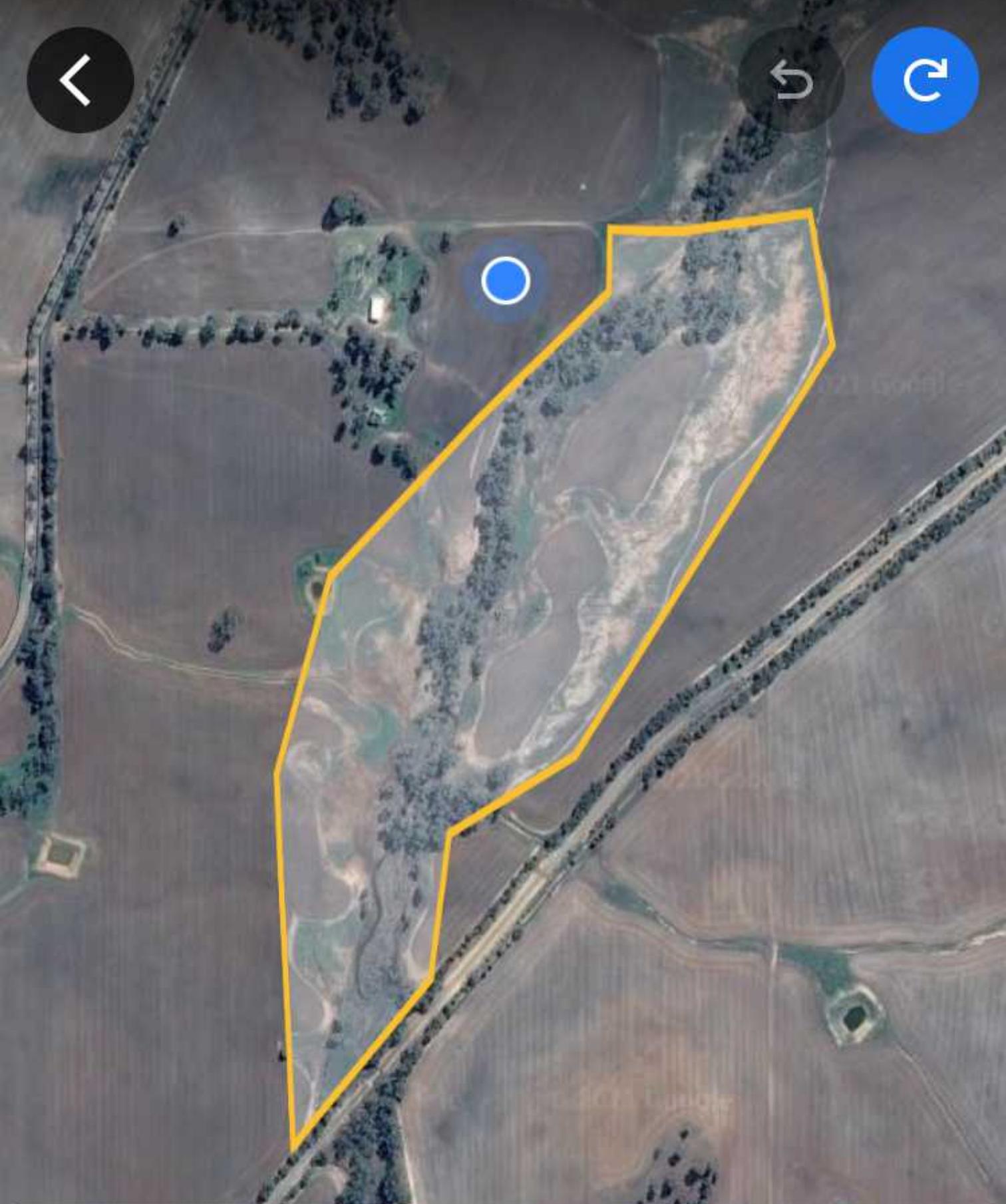
24 Feb 2021

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Fence 2.2km  
Area 20ha.

The bottom section of the image shows the Google Earth interface. On the left, there is a search bar with a location pin icon and a magnifying glass icon. In the center, there are zoom in (+) and zoom out (-) buttons. To the right of these are several circular icons: a 3D view button with the text '3D', a person icon representing a street view pegman, a compass, and a globe icon representing the current view of the Earth.



Perimeter ?

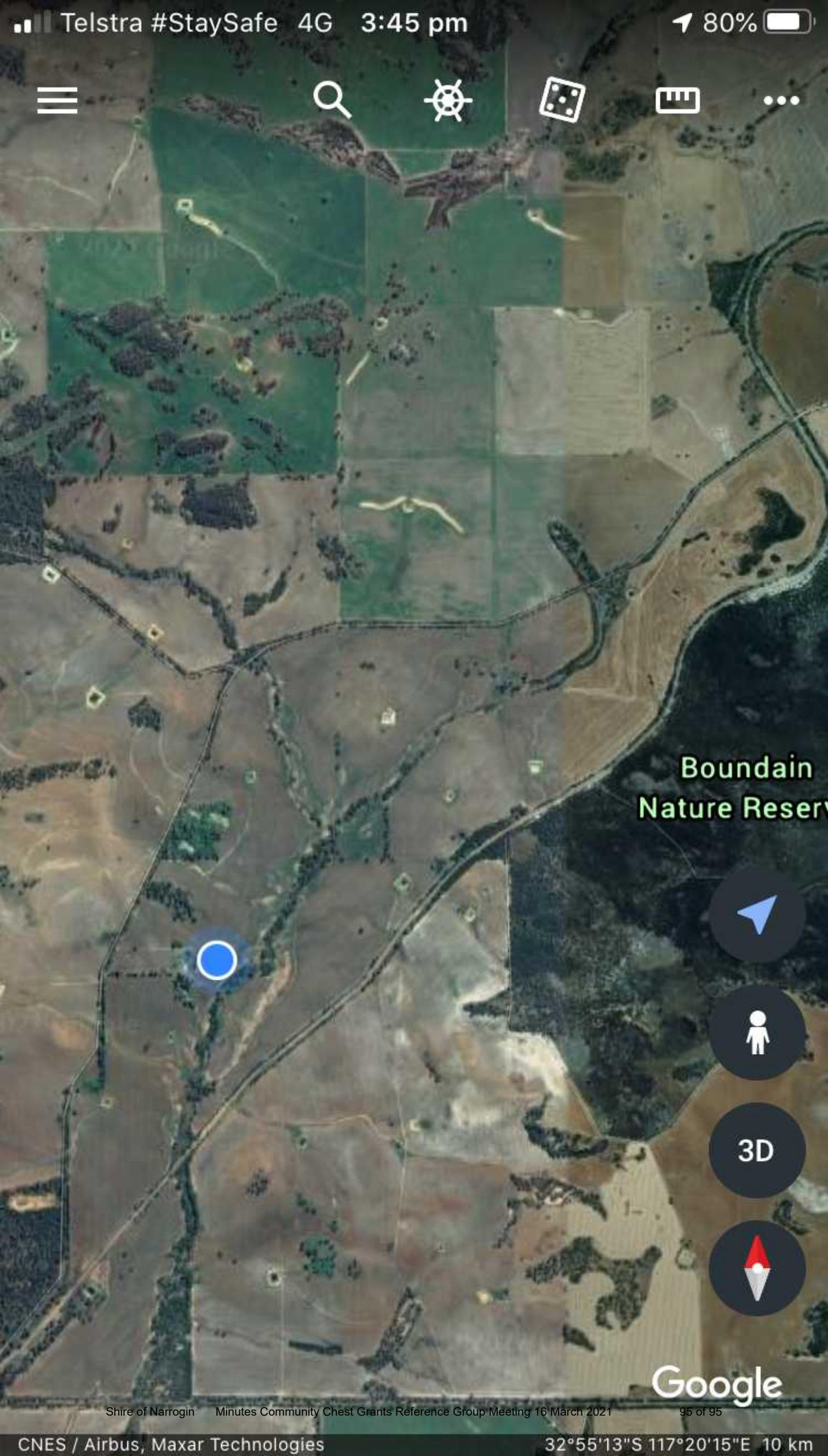
2.52 km



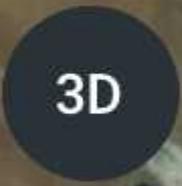
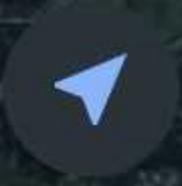
Area

240,834 m<sup>2</sup>





Boundain Nature Reserv



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