



**MINUTES
FIRE CONTROL OFFICERS (FCO) &
BUSHFIRE BRIGADE (BFB) MEETING**

4.00PM THURSDAY, 2 NOVEMBER 2017

**Meeting Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312**

MINUTES

2 NOVEMBER 2017

1. OFFICIAL OPENING

Richards Chadwick, Chief Bush Fire Control Officer declared the meeting open at 4:05pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Members present

Cr Nathan Walker

2.2 Staff Attending

Azhar Awang, Executive Manager Development and Regulatory Services
Guy Maley, Ranger

2.3 FCO's

Alastair McDougall
Mark Hoysted
Pip Porter
Bill Warren
Brenton Hardie
Vern Gibson
Tim Shepherd
Scott Reeves
Bernie Rhodes
Keiran Quartermaine

2.4 Others

Anika Keeling

2.5 Apologies

Stuart Moyses
Stuart Vogel (FESA)
Barry Hardie
Daryl Kilpatrick

3. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOVED: Brenton Hardie

SECONDED: Guy Maley

That the minutes of the FCO Meeting held on 30 March 2017 be accepted and confirm them as an accurate record of proceedings.

5. MATTERS WHICH REQUIRE DECISION

5.1 WAERN Radios:

At the Preseason Forum held at DFES building on Tuesday 10 October 2017, the WAERN Radios were raised particularly the Green WAERN Radios where it was no longer compatible with the updated version. It was recommended that an email be sent to all FCO's of the situation and for the green WAERN Radios to be replaced with the yellow WAERN Radios through Commsec. It was also recommended that any WAERN Radios that are not working be reported so that this can be fixed at the same time by Commsec.

DECISION

All FCO's to advise the status of their WAERN radios, particularly those that own a Green WAERN radios to be replaced with the updated Yellow WAERN Radio and to advise the Shire of any Radios that are not working so that this can be looked at by Commsec.

It was recommended at the meeting that a Radio morning call check will be undertaken at 7:am.

Action: Guy Maley Shire Ranger will SMS all FCO's reminding them of the morning call on Monday.

5.2 PPE:

Email was sent to all FCO's of the BFB regarding the requirement for a PPE to their members.

DECISION

All Captains of the BFB are to provide the Shire with a list of their PPE's for the FCO's and Volunteers within their precinct.

MOVED: Alastair McDougal

SECONDED: CR Nathan Walker

5.3 Vehicle Register to attend fire incident:

The Shire Ranger has raised a Purchase Order for the Vehicle Register stickers in order to allow the fire fighting vehicles access to Bush Fire incidents. Part of the process will require the registering of the vehicles to be in working order and approved by the respective Captains of the precincts. Without the Vehicle sticker the police will not allow any vehicles to access Bush Fire Sites.

DECISION

The Precinct Captains are to provide the details of the Vehicles that are to be registered in order to attend Bush Fire incidents and for the Volunteers to ensure reliability of the vehicles

MOVED: Bill Warren

SECONDED: CR Nathan Walker

5.4 Narrogin Bush Fire Brigade Registration List 2015/2016 (Blue Book):

The blue book is to be reviewed and updated.

DECISION

The Shire is to review and update the Narrogin Bush Fire Brigade Registration List 2015/2-16. It is also suggested at the meeting that Wendy Russell liaise with Vikki Chadwick in updating the Narrogin Bush Fire Brigade Registration List.

6. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON

- Alastair McDougal raised the issue of the need for the FCO's to make a daily morning call on the radio or can this be done on alternate days. It was recommended by the FCO's that the radio calls be made every day during the fire season.
- Exemptions on Fire Band (Harvest Ban, Total Fire Ban). Query as to who is exempted for the Fire Ban and Vehicle ban). Guy Maley to investigate and provide response to the FCO's.
- Discussion on Chaff Fire similar to the resolution passed by the Shire of Wickepin to have a firebreak of 20m when undertaking the burning of 'Chaff'. It was agreed that each applications are to be taken on their own merit and that the FCO's issuing the fire permit include the required conditions to ensure sufficient fire breaks, not to burn when it is windy, burning after 6pm applicable to the site.
- When closing road, Incident Control Officer needs to advise the police whether its full closure or partial closure of the road. Once closed, the road cannot be open until a thorough inspection has been undertaken by the Shire and the all clear has been given.

7. NEXT MEETING

To be advised.

8. CLOSE OF MEETING

There being no further business, the Chairperson declared the meeting closed at 5:24pm.