

# *Shire of Narrogin*

**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 17<sup>th</sup> JULY 2014; COMMENCING AT 9.34 A.M.**

**1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The President, Richard Chadwick, welcomed all Councillors to the meeting.

**2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED**

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick (Deputy President) Cr G.D. Ballard Cr T.R. Wiese Cr K.M. Quartermaine Cr J.M. Sieber
Chief Executive Officer	Mr G.R. McKeown
Apologies	Cr B.G. Hardie has approved Leave of Absence
Visitors	Mr G. Rasmussen – Works Manager (from 10.04 am)

**3. PUBLIC QUESTION TIME**

Nil

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

The President indicated that he may not be able to attend the August 2014 Council Meeting and if so he will confirm his apology prior to the meeting.

**5. CONFIRMATION OF MINUTES**

**Moved Cr Borthwick** **Seconded Cr Sieber**  
**The Minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> June 2014, be confirmed as a true and correct record.**

**CARRIED 6/0**

**6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS**

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber reported she was not able to attend the last Dryandra Country Visitor Centre Meeting. Further, that she will be an apology for the upcoming Australia Day Meeting on the 30<sup>th</sup> July 2014.
2. Cr Borthwick attended a meeting with representatives from Cooperative Bulk Handling at Brookton on the 7<sup>th</sup> July 2014.
3. Cr Wiese attended the Narrogin Cottage Homes Committee Meeting.

The President reported on his attendance at the following meetings and functions:

- 1 Attended the WALGA Central Country Zone Meeting in Wagin.
- 2 Attended a meeting with representatives from Cooperative Bulk Handling at Brookton on the 7<sup>th</sup> July 2014.
- 3 Attended the Narrogin Rotary Club Annual Dinner.
- 4 Attended the announcement by the Minister of Health of capital funding for the Narrogin Regional Hospital.

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.03 AM

**8. REPORTS OF OFFICERS**

Works Unit Report

Mr Gary Rasmussen presented his Works Unit Report.

MR GARY RASMUSSEN LEFT THE MEETING AT 11.25 AM

Information Report

The Chief Executive Officer presented his Information Report.

CR R CHADWICK LEFT THE MEETING AT 11.48 AM

CR A BORTHWICK ASSUMED THE CHAIR

CR R CHADWICK RETURNED TO THE MEETING AND RESUMED THE CHAIR AT 11.55 AM

LUNCHEON ADJOURNMENT FROM 12.35 PM TO 1.35 PM

**9. MATTERS WHICH REQUIRE DECISIONS**

**9.F FINANCE**

**9.F.261 FINANCIAL STATEMENT**

Moved Cr Borthwick  
That Council,

Seconded Cr Sieber

1. Endorse cheques numbered; Trust Account Cheques: 841 to 843, Unrestricted Municipal Cheques: 20806, 20877 to 20891, 20893 and 20966 (inclusive) as paid under delegated authority, totalling \$76,753.87;
2. Approve cheques numbered; 20894 to 20965, (inclusive) as creditors to be paid, totalling \$534,719.28;
3. Endorse electronic transaction payments as paid under delegated authority for other expenses totalling \$71.00;
4. Endorse electronic transaction payments for other expenses totalling \$74.56;
5. Endorse electronic transaction payments for salaries and wages expenses totalling \$72,476.62. and
6. Adopt the Financial Statement to the 30<sup>th</sup> June, 2014 as presented.

**CARRIED 6/0**

**9.F.262 WRITE OFF OF RATES PENALTY INTEREST**

Moved Cr Ballard

Seconded Cr Sieber

The Shire of Narrogin agrees to the write off of rates penalty interest totalling \$11.72 for the mining tenement (E70/03704) previously held by Southwest Minerals Pty Ltd due to the surrender of the tenement.

**CARRIED BY ABSOLUTE MAJORITY 6/0**

**9.F.263 BUDGET MEETING**

Moved Cr Wiese

Seconded Cr Quartermaine

The Special Meeting to adopt the Budget for the 2014/15 financial year will be held on Tuesday, 29<sup>th</sup> July 2014 commencing at 5.30 p.m. and Council endorses local public notice being given for the date, time and purpose of the meeting.

**CARRIED 6/0**

**9.A ADMINISTRATION**

**9.A.304 SALARIES AND ALLOWANCES TRIBUNAL DETERMINATION FOR ELECTED MEMBERS**

Moved Cr Borthwick

Seconded Cr Quartermaine

That Council adopts the following arrangements for the payment of elected member fees and allowances from the 1<sup>st</sup> July 2014:

1. A meeting fee of \$90.00 for attendance at a council meeting;
2. A meeting fee of \$45.00 for attendance at a committee meeting or (at the request of the local government) a meeting of a type prescribed in regulation 30(3A) of the *Local Government (Administration) Regulations 1996*; and
3. A President's Allowance of \$5,150.

Further, with regard to properly incurred out of pocket expenses, elected members will be reimbursed in full.

**CARRIED BY ABSOLUTE MAJORITY 6/0**

COUNCILLORS WIESE, BORTHWICK AND CHADWICK DECLARED A PROXIMITY INTEREST IN THE FOLLOWING ITEM

THE CHIEF EXECUTIVE OFFICER DECLARED A PROXIMITY INTEREST IN THE FOLLOWING ITEM

The nature of the interest relates to the Elected Members and the Chief Executive Officer owning land, or having a financial interest in land, that is adjacent to construction works proposed in 2014/15.

The Chief Executive Officer advised that this item was originally included in the Agenda for the June 2014 Council Meeting. As a number of Elected Members declared an interest the matter was not dealt with, as a quorum would not have been present. Subsequently a request was made to the Department of Local Government and Communities seeking approval for the declaring Elected Members to be able to participate in the discussion and decision making procedure.

In response to that request the Department of Local Government and Communities responded as follows:

*"I refer to the Shire's correspondence of 23 June and 14 July 2014 and advise that, under section 5.69(3) of the Local Government Act 1995 and in accordance with the authority delegated by the Minister for Local Government, the Director General of the Department of Local Government and Communities has approved the Shire's request to allow disclosing members, Councillors Andrew Borthwick, Richard Chadwick and Timothy Wiese to participate in the discussion and decision making procedure relating to the below mentioned agenda item:*

**9.A.305: ROAD CONSTRUCTION & MAINTENANCE PROGRAM**

*Subject to the following conditions:*

1. *the approval is only valid for the abovementioned item when it is considered at the Ordinary Council Meeting to be held on 17 July 2014 and for declarations of interest relating to the above item, when the 2014/15 Budget is considered at the Special Council Meeting to be held on 29 July 2014;*
2. *Councillors Andrew Borthwick, Richard Chadwick and Timothy Wiese declare the nature of their interests at the Ordinary Council Meeting of the 17 July 2014 when the item is considered, together with the approval provided;*

3. *Councillors Andrew Borthwick, Richard Chadwick and Timothy Wiese declare the nature of their interests at the Special Council Meeting of the 29 July 2014 when the 2014/15 Budget is considered, together with the approval provided;*
4. *the CEO is to provide a copy of the Department's letter advising of the approval to Councillors Andrew Borthwick, Richard Chadwick and Timothy Wiese; and*
5. *the CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the Ordinary Council Meeting of 17 July 2014, when the matter is discussed, and the Special Council Meeting of 29 July 2014, when the 2014/15 Budget is considered.*

*The above approval allows the Shire to achieve a quorum to consider the above mentioned matter."*

#### **9.A.305 ROAD CONSTRUCTION & MAINTENANCE PROGRAM**

**Moved Cr Wiese**

**Seconded Cr Quartermaine**

**The Road Construction and Maintenance Programme for the 2014/2015 financial year, as proposed, be adopted and the detail included in the annual Budget documents.**

**CARRIED 6/0**

#### **9.A.306 DOG AMENDMENT REGULATIONS**

**Moved Cr Sieber**

**Seconded Cr Ballard**

**That Council notes the new requirement to resolve via a council resolution where dogs may be exercised or where dogs are prohibited, following the introduction of the *Dog Amendment Regulations 2014*.**

**CARRIED 6/0**

#### **9.A.307 REGIONAL WASTE SITE LOCATION**

**Moved Cr Borthwick**

**Seconded Cr Sieber**

**The proposal to secure approval from the Governor of Western Australia to set aside a portion of Lot 23 (No.3118) Wandering Narrogin Road, Cuballing for the purpose of a new regional waste disposal facility is noted.**

**CARRIED 6/0**

#### **9.A.308 DELEGATIONS REGISTER**

**Moved Cr Quartermaine**

**Seconded Cr Ballard**

**The use of delegations by the Chief Executive Officer and other Staff for the period from the 1<sup>st</sup> July 2013 to the 30<sup>th</sup> June 2014 be endorsed. Further, Council acknowledges it has reviewed the Delegations Register in accordance with the requirements of the *Local Government Act 1995*.**

**CARRIED BY ABSOLUTE MAJORITY 6/0**

LATE ITEM

FREEZE ON THE INDEXATION OF FINANCIAL ASSISTANCE GRANTS

The Chief Executive Officer presented the detail of a letter from the Australian Local Government Association (ALGA) which details the decision by the Federal Government to freeze the indexation of the local government Financial Assistance Grants (FAGs) for three years until 2017-18.

The ALGA seeks support from local governments to raise this issue with local Federal Government representatives.

The Chief Executive Officer was requested to write to Rick Wilson MP, Federal Member for O'Connor, to express Council's view that the freezing of local government Financial Assistance Grants for three years is unfair and impacts on local governments' ability to provide a reasonable level of service and infrastructure to local communities.

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 2.40 PM.