

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 15th MAY 2014; COMMENCING AT 9.30 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President, Richard Chadwick, welcomed all Councillors to the meeting.

2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick (Deputy President) Cr G.D. Ballard Cr K.M. Quartermaine Cr T.R. Wiese Cr B.G. Hardie Cr J.M. Sieber
Chief Executive Officer	Mr G.R. McKeown
Apologies	Nil
Visitors	Mr G. Rasmussen – Works Manager (from 11.11 am)

3. PUBLIC QUESTION TIME

Nil

Chief Executive Officer mentioned the receipt of an item of correspondence that should be discussed as a confidential matter. As it relates to the personal affairs of a number of people and the Chief Executive Officer recommended that the meeting be closed to the public before it is discussed.

Moved Cr Wiese

Seconded Cr Sieber

Pursuant to Section 5.23(2)(b) of the *Local Government Act 1995* the meeting be closed to the public to discuss a confidential matter dealing with the personal affairs of a person.

CARRIED 7/0

CR CHADWICK DECLARED AN IMPARTIALITY INTEREST IN THE ITEM TO BE DISCUSSED

CR CHADWICK LEFT THE MEETING AT 9.54 AM

CONFIRMED19th June 2014.....R.E. CHADWICK
PRESIDENT

CR HARDIE DECLARED AN IMPARTIALITY INTEREST IN THE ITEM TO BE DISCUSSED

CR HARDIE LEFT THE MEETING AT 9.54 AM

The nature of the interest declared by Councillor Chadwick and Councillor Hardie related to being referred to in the correspondence. They decided to leave the meeting whilst the Council considered the matter.

CR BORTHWICK ASSUMED THE CHAIR

CR CHADWICK AND CR HARDIE ATTENDED THE MEETING AT 10.15 AM

The Council invited Councillor Chadwick to comment on matters contained in the correspondence.

CR CHADWICK LEFT THE MEETING AT 10.46 AM

Moved Cr Sieber **Seconded Cr Quartermaine**
Pursuant to Section 5.23(2)(b) of the *Local Government Act 1995* the meeting be reopened to the public.

CARRIED 6/0

CR CHADWICK RETURNED TO THE MEETING AT 11.11 AM AND ASSUMED THE CHAIR.

8. REPORTS OF OFFICERS

MR GARY RASMUSSEN ATTENDED THE MEETING AT 11.11 AM

Works Unit Report

Mr Gary Rasmussen presented his Works Unit Report.

MR GARY RASMUSSEN LEFT THE MEETING AT 12.33 PM

LUNCHEON ADJOURNMENT FROM 12.33 PM TO 1.26 PM

4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Hardie requested approval to be absent from the July, August and September 2014 Council Meetings.

Moved Cr Quartermaine **Seconded Cr Wiese**
Cr Hardie is granted leave of absence from attending the July, August and September 2014 Council Meetings.

CARRIED 7/0

5. CONFIRMATION OF MINUTES

Moved Cr Ballard

Seconded Cr Quartermaine

The Minutes of the Ordinary Meeting of Council held on the 17th April 2014, be confirmed as a true and correct record.

CARRIED 7/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber attended the Dryandra Country Visitor Centre Meeting.
2. Cr Wiese attended the Highbury District Community Council Meeting.
3. Cr Ballard attended the Narrogin Agricultural College Advisory Committee Meeting.

The President reported on his attendance at the following meetings and functions:

- 1 Attended the Narrogin ANZAC Service.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. REPORTS OF OFFICERS (Continued)

Information Report

The Chief Executive Officer presented his Information Report.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.254 FINANCIAL STATEMENT

Moved Cr Hardie

Seconded Cr Borthwick

That Council,

1. **Endorse cheques numbered; 20658, 20659, 20725 to 20745, (inclusive) as paid under delegated authority, totalling \$161,042.27;**
2. **Approve cheques numbered; 20746 to 20790, (inclusive) as creditors to be paid, totalling \$557,925.29;**
3. **Endorse electronic transaction payments for other expenses totalling \$103.37;**
4. **Endorse electronic transaction payments for salaries and wages expenses totalling \$71,798.74 and**
5. **Adopt the Financial Statement to the 30th April, 2014 as presented.**

CARRIED 7/0

9.F.255 LOCAL GOVERNMENT MASTER LENDING AGREEMENT

Moved Cr Hardie

Seconded Cr Quartermaine

The Shire of Narrogin hereby resolves:

- i. That the Shire of Narrogin enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting;
- ii. To approve the affixation of the Common Seal of the Shire of Narrogin to the said Master Lending Agreement in the presence of the President and Chief Executive Officer of the Shire of Narrogin, each of whom shall sign the documentation to attest the affixation of the Common Seal thereto; and
- iii. That the Chief Executive Officer from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Narrogin.

CARRIED 7/0

9.F.256 PROVISION OF AUDIT SERVICES

Moved Cr Hardie

Seconded Cr Borthwick

Mr Marius van der Merwe, Butler Settineri, is appointed as Auditor of the Shire of Narrogin for a two year term including the 2013/14 and 2014/15 financial years.

CARRIED BY ABSOLUTE MAJORITY 7/0

9.A ADMINISTRATION

9.A.299 KEEPING OF DOGS – LOT 67 BURLEY ST, HIGHBURY

Moved Cr Wiese

Seconded Cr Quartermaine

Mrs Cheryl Allison is granted approval to keep three dogs on her property at Lot 67 (13) Burley Street, Highbury. Further, Mrs Allison is advised that this approval may be varied or revoked at any time.

CARRIED 7/0

9.A.300 DELEGATIONS REGISTER – ELECTRONIC PAYMENTS

Moved Cr Hardie

Seconded Cr Sieber

That Council approves the modification to Delegation 2.1 – Payments to Creditors and Electronic Funds Transfers.

CARRIED BY ABSOLUTE MAJORITY 7/0

9. B&TP BUILDING AND TOWN PLANNING

**9.B&TP.184 DEVELOPMENT APPLICATION – LOC 4515 WICKEPIN
HARRISMITH ROAD, YILLIMINNING**

Moved Cr Borthwick

Seconded Cr Hardie

That Council:

Approves the storage, handling and sale of processed lamb on Williams Location 4515, Wickepin Harrismith Road, Yilliminning as the activity predominantly fits into the "Industry Rural" use category as outlined in the Shire of Narrogin Town Planning Scheme No. 2 and is consistent with the objectives of the "Farming" Zone, subject to:

- 1. Notice of the proposed development being served on the owners and occupiers of land that adjoin the property stating that submissions may be made to the Council within twenty-one days of the service of such notice;**
- 2. No submissions objecting to the proposed development being received within the period of notice; and**
- 3. The sale of product to the public remaining incidental to the principal activity of storage and handling of the processed lamb.**

CARRIED BY ABSOLUTE MAJORITY 7/0

CR QUARTERMAINE LEFT THE MEETING AT 2.47 PM

WORKS MANAGER – SALARY PACKAGE

The President indicated that it was appropriate to consider the salary package for the Works Manager in the lead up to the new financial year and also in recognition that external contract works are coming to a conclusion.

The Chief Executive Officer indicated that the current employment contract for the Works Manager includes a clause stating that the remuneration package will be reviewed annually.

Moved Cr Ballard

Seconded Cr Sieber

The salary for the Works Manager will increase by 5.26% from the first pay period commencing in the 2014/15 financial year. Further, a \$10,000.00 bonus is paid in recognition of Works Manager's involvement in attracting and completing external contract works.

CARRIED 6/0

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 3.25 PM.