



MINUTES
AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE

26 OCTOBER 2020

Commencing at 5:00 pm

Committee Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Australia Day and Honours Advisory Committee.

Signed:
(CEO)

Date **26 October 2020**

These minutes were confirmed at the Australia Day and Honours Advisory Committee Meeting held on 9 November 2020.

Signed:
(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

**Electronic copies of minutes and agendas are available
for download from the Shire of Narrogin website www.narrogin.wa.gov.au**

**Alternative formats are also available upon request, including large print,
electronic format (disk or emailed), audio or Braille**

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

CONTENTS

1.	OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS.....	5
2.	RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	5
3.	DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA.....	6
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE.....	6
5.	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.....	6
6.	PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS	6
7.	MATTERS WHICH REQUIRE DECISION.....	6
7.1	COMMITTEE RESIGNATION	6
7.2	CITIZEN OF THE YEAR NOMINATIONS	6
8.	GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING	8
8.1	AUSTRALIA DAY COUNCIL GRANTS	8
9.	CLOSURE OF MEETING	8

AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE

26 OCTOBER 2020

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard opened the meeting at 5.06 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr J Early (Proxy)

Mr A Robb – Lions Club Narrogin

Mr S Graham – Rotary Club Narrogin

Vacant – Narrogin Residents and Ratepayers

Mrs C Mahony – Community Member

Vacant – Community Member

Staff (Non-voting)

Dale Stewart - Chief Executive Officer (CEO)

Ms L Bell – Administration Support Officer (ASO)

Apologies

Cr B Seale

Absent

Cr M Fisher

Mrs M Atkins – Community Member

Visitors

Nil

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE AUSTRALIA DAY AND HONOURS ADVISORY COMMITTEE

OFFICER'S RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Mr Robb

Seconded: Mr Graham

That the minutes of the Australia Day and Honours Committee Meeting held on 11 February 2020 be confirmed, as an accurate record of the proceedings.

CARRIED: 4/0

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

7. MATTERS WHICH REQUIRE DECISION

7.1 COMMITTEE RESIGNATION

The Committee is requested to acknowledge the resignation of Mr Laurence Riley from the position of Community Member on the Australia Day and Honours Advisory Committee and note that the position of Community Member will remain as Vacant, until a new Committee is nominated, after the Biennial Local Government Elections in 2021.

Outcome:

The Committee noted the resignation of Mr Riley.

7.2 CITIZEN OF THE YEAR NOMINATIONS

Summary

The Committee is requested to consider the Australia Day Citizen of the Year Awards that have been received by the Administration and in accordance with Terms of Reference Schedule 1.4 provide the Administration with guidance in relation to previously received nominations.

Background

At the Ordinary Council Meeting held on 27 November 2019 Council resolved to amend the Terms of Reference to read as follows

“Unsuccessful nominees may be either recommended and / or re-considered in future years”

The Administration has received three nominations for the Citizen of the year Awards to be presented on 26 January 2020. One nomination is for a community member who has previously received a Citizen of the Year Award (Senior). The remaining two nominations are in the categories of Senior and Citizen of the Year. No nominations have been received for Youth or Community Group or Event.

Comment

Accordingly, the Committee is requested to consider recommending or reconsidering unsuccessful nominations held on file from previous years, and advise the Administration if these are to be presented at the Australia Day and Honours Advisory Committee Meeting to be held on 9 November 2020 to be considered for recommendation to Council at the Ordinary Council Meeting to held on 24 November 2020.

Consultation

Chief Executive Officer
Australia Day and Honours Advisory Committee

Statutory Environment

Nil known

Policy Implications

Radio and newspaper advertising costs for Citizen of the Year Award Nominations is wholly contained within the 2020/2021 Budget GL 2110801

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

OFFICERS' RECOMMENDATION AND COMMITTEE RESOLUTION

Moved: Cr Early

Seconded: Mr Graham

That, with respect to the Citizen of the Year Award nominations, the Committee resolves to reconsider the unsuccessful nominations at the next meeting of the Australia Day and Honours Committee meeting to be held on 9 November 2020.

CARRIED: 4/0

8. GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

8.1 AUSTRALIA DAY COUNCIL GRANTS

The Administration reported that the Australia Day Council had released two rounds of grant funding and a successful application had been submitted for \$1,000 to support the costs to print assets as part of the rebranding of the event with the new Australia Day message '*Reflect. Respect. Celebrate*'.

The second is for \$20,000 to support the cost of delivering a COVID safe event, the Administration will submit an application for funding to purchase giant inflatables for the indoor pool at the Narrogin Regional Leisure Centre and a quantity of outdoor beanbags and an outdoor cinema package.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.41 pm.

The next meeting of the Australia Day and Honours Committee will be held at 5.00 pm on Monday 9 November 2020 at this same venue.