



## MINUTES

### TOWNSCAPE ADVISORY COMMITTEE MEETING

**15 SEPTEMBER 2020**

Commencing at 5:30 pm

Shire of Narrogin  
89 Earl Street  
Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Townscape Advisory Committee.

Signed:  ..... Date **15 September 2020**  
(CEO)

These minutes were confirmed at the Townscape Advisory Committee Meeting held on 17 November 2020.

Signed: .....  
(Presiding Member at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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**Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille**

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Please note that meetings may be recorded for minute taking purposes.

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# **TOWNSCAPE ADVISORY COMMITTEE MEETING**

## **15 SEPTEMBER 2020**

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### **1. OFFICIAL OPENING**

The Presiding Member declared the meeting open at 5.33 pm.

### **2. RECORD OF ATTENDANCE/APOLOGIES**

#### **Committee Members (Voting)**

Cr C Bartron (Presiding Member)  
Cr J Early  
Ms B Thomas – Arts Narrogin  
Mrs V Chadwick– Community member (Disability)  
Ms D Broad – Community member  
Ms G Kami – Community member  
Vacant – Community member (Indigenous)

#### **Staff (Non voting)**

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)  
Ms L Bell – Administration Support Officer (ASO)

#### **Apologies**

Mr M Wray – Highbury District Community Council  
Mr B O'Neill – Narrogin Chamber of Commerce

#### **Absent**

Nil

#### **Visitors**

Cr B Seale

### **3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

Nil

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE**

<b>OFFICER’S RECOMMENDATION AND COMMITTEE RESOLUTION</b>	
Moved: Mrs Chadwick	Seconded: Cr Early
That the minutes of the Townscape Advisory Committee Meeting held on 4 August 2020 be confirmed, as an accurate record of the proceedings.	
<b>CARRIED: 6/0</b>	

**5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**6. PETITIONS, DEPUTATIONS, PRESENTATIONS**

Nil

**7. MATTERS WHICH REQUIRE DECISION**

**7.1 FUTURE DEVELOPMENT OF LOT 103 SMITH STREET**

<b>File Reference</b>	5.4.5
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
<b>Applicant</b>	Shire of Narrogin
<b>Previous Item Numbers</b>	10.1.6 - 27 November 2019 10.2.2 - 24 March 2020 10.2.1 - 28 July 2020
<b>Date</b>	9 September 2020
<b>Author</b>	Loriann Bell – Administration Support Office
<b>Authorising Officer</b>	Torre Evans – Executive Manager Technical and Rural Services
<b>Attachments</b>	1. Survey responses 2. Email responses

## Summary

The Townscape Advisory Committee is requested to make a recommendation to Council in relation to demolishing the existing ablution facility and building a new public toilet on the site of Lot 103 Smith Street.

## Background

The public toilets at Lot 103 Smith Street were identified for replacement in the 19/20 Budget with an allocation of \$50k. The Administration was working to complete this project within the financial year that it was budgeted and in August and September 2019 obtained quotes to supply a building for installation at the same site.

Design options included a tilt up concrete and steel structure, and galvanised metal frames with Colorbond cladding.

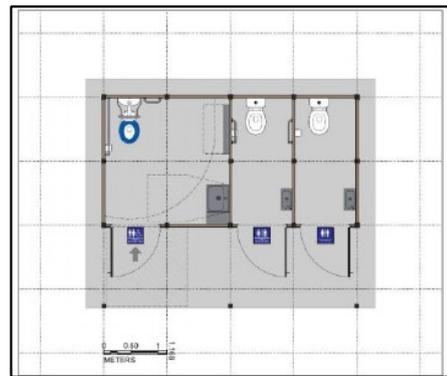
The Administration sought direction from the previous Narrogin District Townscape Committee with regards to colour and design preferences via email, however, the members of the Committee at that time did not support these options and the project was put on hold until the new Townscape Advisory Committee was established.

Quotes were received for the following four options:

Option 1 - 3 x unisex accessible cubicles priced from \$31,000 to \$35,000.



*Burton 3 \$31,330*

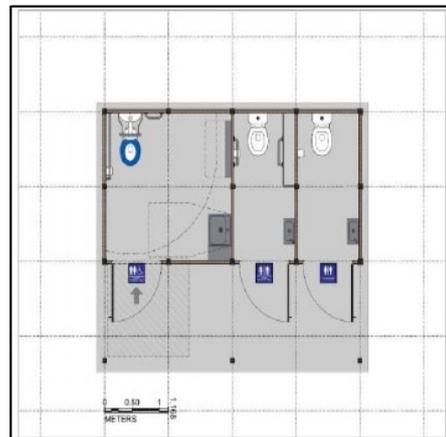


*Burton 3 Floor plan*

Option 2 - 3 x unisex accessible cubicles priced from \$31,000 to \$35,000.



*Yarra 3 \$34,490*

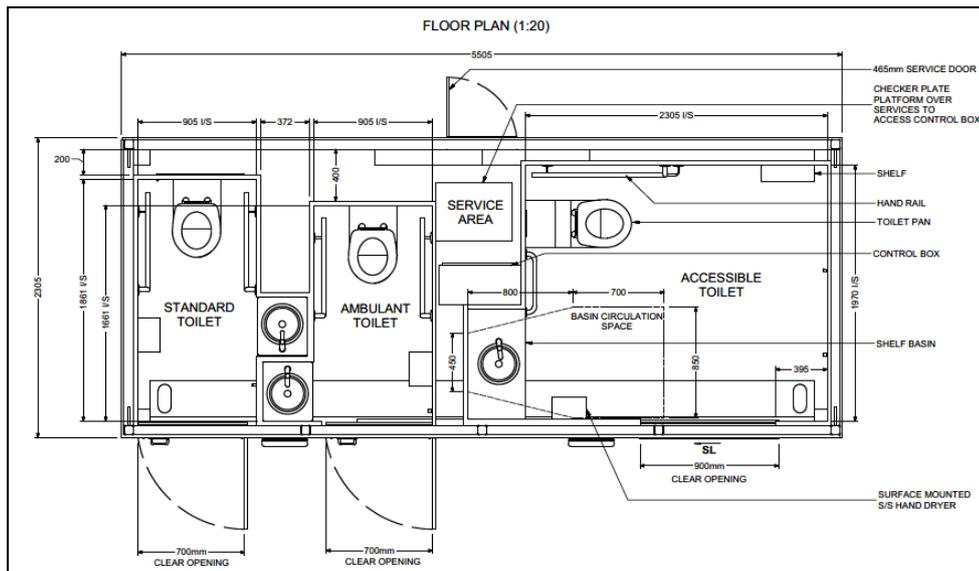
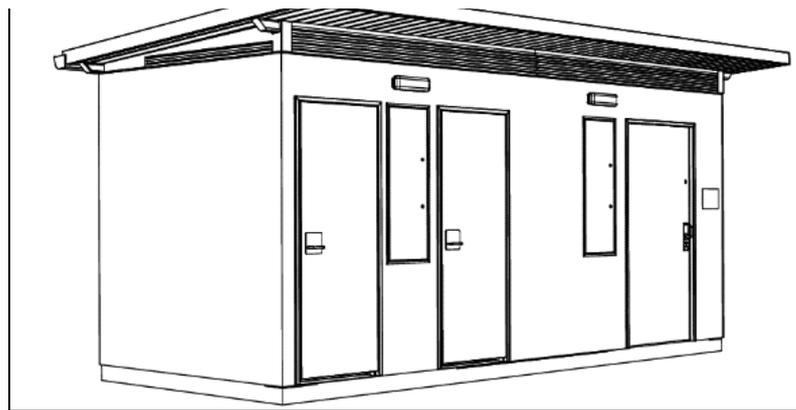


*Yarra 3 Floor plan*

Option 3 and 4 - 1 x standard female cubicle; 1 x standard male cubicle and 1 x accessible cubicle; or 3 x accessible cubicles priced from \$101,900 to over \$160,000.



*Option 3 - Rebus.*



*Option 4 - Exeloo Jupiter Triple*

## Comment

Consultation with the community on this potentially sensitive item was deemed to be an important and necessary step in the decision making process for both the Townscape Committee and Council in ascertaining the future of this much used facility and to enable the Administration to make an informed and holistic decision.

At the Ordinary Council Meeting on 28 July 2020, Council resolved to

*That, with respect to the future development of Lot 3 Smith Street- Public Toilet, Council approve that the following three proposals be advertised for community comment by the administration;*

- 1. Refurbish the existing ablutions; or*
- 2. Demolish and replace the existing ablutions; or*
- 3. Demolish the existing Smith Street ablutions and upgrade another ablution facility within the Central Business District.*

The Administration published an online survey with links from the Shire's Facebook page and website, and an advertisement in the Narrogin Observer on 13 August. Additionally, laminated notices were placed on each cubicle wall in the male and female toilets at the Smith Street ablution facility.

The community consultation process received 85 survey responses which indicated a general preference to retain a public ablution facility at that location and the majority (62%) indicating that the existing facility should be demolished and rebuild on site. Additional comments by some respondents included requests for:

- a baby change room;
- CCTV;
- additional toilets as the waiting outside in the bad weather is not acceptable;
- unisex toilets and separate urinal; and
- self cleaning and self closing doors.

Two responses were emailed which indicated support to keep a public toilet at this location. (refer to Attachments 1 & 2)

In 2019 and 2020 the Shire completed two public toilet construction projects of different styles and designs which were based on the requirements at the individual locations. The design of the Memorial Park toilets had to be sympathetic to the State Heritage status of the park and the pavilion, and required approval by the State Heritage Council of WA. The toilets at May Street needed to meet the needs of the public, but also the participants from visiting sports clubs and codes.

1. May Street public toilets; custom design flat pack, steel construction, 1 x accessible toilet, 2 x standard toilets, 1 x accessible shower and 2 x standard showers, were constructed in 2019/2020 at a cost of approximately \$80,000. Installed by a local contractor;
2. Memorial Park public toilets; bespoke design, brick construction, 2 accessible unisex cubicles were constructed in 2019 at a cost of \$136,000.

Quotes received in 2019 for the Modus flat pack designs of Burton and Yarra were within the amount budgeted in the 2020/2019 Budget, and were considered by the Administration to meet the needs of the public at that location. The 2020/2021 Budget contains an amount of \$90,000 for public toilet upgrades in the Narrogin Central Business District. The amount could be used in keeping with the community suggestions for the demolition and replacement of the Smith Street toilets.

The Administration recommends to the Committee that the existing facility be replaced with a custom design flat pack onsite at Lot 103 Smith Street.



1. May Street



2. Memorial Park

## Consultation

Community comment was invited to comment in accordance with Council Policy 1.14 Community Engagement Policy with an advertisement in the Narrogin Observer on 13 August 2020, and Facebook and website posts with links to the online survey. Additionally, notices were placed on the Shire noticeboards and onsite at the Smith Street public toilets.

- Chief Executive Officer
- Shire President
- Deputy Shire President
- Executive Manager, Development and Regulatory Services
- Executive Manager, Technical and Rural Services
- Technical Officer, Development and Regulatory Services
- Narrogin Townscape Advisory Committee
- Shire of Narrogin Elected Members

### Statutory Environment

A new or upgraded facility will be in accordance with the Former Town of Narrogin Town Planning Scheme No.2.

### Policy Implications

Procurement of a new facility and subsequent installation or construction will be in accordance with Council Policy 3.1 Purchasing.

### Financial Implications

The 2020/2021 Budget contains an amount of \$90,000 (funded from the Buildings Reserve) for public toilet upgrades in the Narrogin CBD.

Demolition of the existing ablutions and installation of a flatpack design similar to Yarra 3 with a baby change and unisex available with a suitable privacy screen will cost approximately \$50,000.

### Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

## Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION

Moved: Mrs Chadwick      Seconded: Ms Thomas

That, with respect to the development of Lot 103 Smith Street, the Townscape Advisory Committee recommend that Council:

1. Note the overwhelming support from the community to demolish the existing toilets and replace them; and
2. Demolish the existing public toilet; and
3. Purchase and install a custom Yarra 3 type design similar to the recently installed facility at Clayton Oval; and
4. Cost of supply and installation is to a maximum amount of \$60,000.

**LOST: 6/0**

The commentary below is extracted from the conversations between the Committee members during the Townscape Advisory Committee meeting held on 15 September 2020:

The Presiding Member sought clarification from the Administration in relation to the reported cost of \$136,000 to design and construct the new ablution facility in Memorial Park. The EMTRS confirmed that the initial quote to supply and construct the toilet block at the original location in Memorial Park was \$69,380 ex GST. This price did not include demolition costs of the old brick building, architect costs, building permits etc., or the extra expenses required to move it to its current location which was required to provide access to the sewer in Fortune Street. It is estimate to add another \$30,000 bringing the total cost of the toilets (only) at Memorial Park to around \$100,000 (estimate).

The Committee members discussed various aspects of the Officers' Recommendation, acknowledging the responses received from the community to the online survey. The majority of the members present agreed that the existing toilet should be demolished, and a new bespoke toilet be built on site in the same style as the new toilets in Memorial Park. Two members did not object to a new building being constructed, but noted that this was their second preference, and that refurbishing the existing toilet was their first preference.

There was a general consensus that some additional features could be considered, for the aesthetic appeal, safety, and functionality (see below), whether Council recommends that a new ablution facility is built, or the existing facility is refurbished:

- Decorative privacy screen;
- Anti graffiti surfaces;
- Protection from vehicles;
- Baby change facilities/parents room;

- Durable, vandal proof fixtures (e.g. toilet roll holders);
- CCTV;
- Verandah (for people waiting in in hot, wet, cold weather);
- Mural;
- Preferable layout; 1 x unisex accessible with baby change facilities; 3 standard self-contained cubicles.

### **COMMITTEE RECOMMENDATION**

Moved: Cr Bartron

Seconded: Cr Early

That, with respect to the development of Lot 103 Smith Street, the Townscape Advisory Committee recommend that Council:

1. Note the overwhelming support from the community to demolish the existing toilets and replace them; and
2. Demolish the existing public toilet; and
3. Build a new ablution facility on the same site and in the same style as the new toilet located in Memorial Park; and Budget permitting the cubicle layout should comprise;
  - 1 x unisex accessible with baby change facilities; and
  - 3 standard self-contained cubicles.
4. Cost of supply and installation is to a maximum amount of \$90,000.

**CARRIED: 5/1**

## **8. STATUS REPORT UPDATE**

The Status Report is attached.

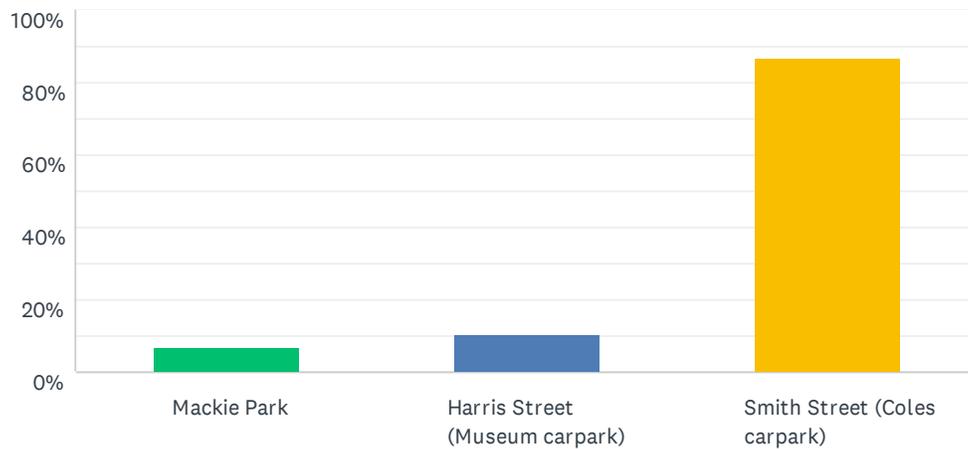
## **9. GENERAL BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

### **9.1 UPDATES BY THE EMTRS**

- The garden at the northern end of Memorial Park has been removed and replanted with new plants;
- The land located at the corner of Federal Street and Clayton Road will be landscaped as requested. The plants have been ordered and should be planted in the next week or so.

# Q1 If the Shire were to upgrade a public toilet in the Narrogin CBD, which one would you choose?

Answered: 85 Skipped: 0



ANSWER CHOICES	RESPONSES	
Mackie Park	7.06%	6
Harris Street (Museum carpark)	10.59%	9
Smith Street (Coles carpark)	87.06%	74
Total Respondents: 85		

Have your say on the future development of Smith Street toilets (Coles carpark)

Attachment 1

#	PLEASE TELL US WHICH OTHER PUBLIC TOILET YOU WOULD LIKE TO SEE UPGRADED, AND WHY	DATE
1	Car park toilet near museum Tourists that pop into town use it while visiting the museum. Young parents use that area for young kids to run around as there is some lawn and it's central to everything just need fixing up	8/24/2020 4:50 PM
2	Used by many locals and travellers	8/24/2020 9:55 AM
3	The Smith St toilets as they are in a high use area and very handy for out oft owners, parents of small children etc	8/23/2020 7:31 PM
4	Because they are outdated	8/23/2020 11:37 AM
5	Museum carpark as Egerton street is busier with foot traffic after the Coles area.	8/23/2020 11:12 AM
6	Coles carpark. So many seniors, or people with young children would find it very hard to go elsewhere when they come there to shop.	8/23/2020 11:00 AM
7	They are old	8/23/2020 9:18 AM
8	Mackie Park, it doesnt matter what time of the day you go there, there is always water on the floor, resulting in the cuff of you jeans/pants getting wet, or water soaking through your shoes and your socks wet. None of those outcomes are pleasant, and prevent me from using those facilities. There is no option but to use the Smith Street toilets, they are always disgusting, broken, and out of toilet paper, but no other choice as coles, the bakers, butchers and anz bank, dont allow public use of their facilities	8/21/2020 4:16 PM
9	Old and dirty and used by a lot of people. Needs to be upgraded or replaced	8/21/2020 4:11 PM
10	All of them, because they need it!	8/20/2020 12:17 AM
11	Mackie Park as in the middle of the CBD. Toilets are a way that tourists will almost always rate a town. How clean, how well maintained, how funky, quirky, and how functional. All out toilets as infrastructure offer opportunities to impress and create good impressions and memories for visitors and tourists alike. Don't underestimate the value of our toilets and don't forget about seniors and parents with kids who both need accessible toilets nearby to shops and recreational areas.	8/18/2020 8:40 AM
12	The only toilet that doesn't need upgrading is the new one at the memorial park.	8/16/2020 9:09 PM
13	Mackie park, frequently used and in main street so necessary!!	8/13/2020 10:02 PM
14	Memorial Park	8/13/2020 7:24 PM
15	Mackie park both these facilities are near frequented shops and are a great for out of town locals	8/13/2020 7:19 PM
16	Mackie park is also a well used facility	8/13/2020 7:18 PM
17	Smith Street is the one I use the most, given proximity to coles, Bintamilling arcade, Target and the Nursery	8/13/2020 7:13 PM
18	Smith St toilet mist used and most obvious to visitors to town	8/13/2020 6:58 PM
19	Personally, the only public toilet I have used for some considerable time is the Smith Street facility. I am in my seventies and have often needed to use these facilities prior or after having completed my shopping at Coles. I would prefer to see the facility converted to a male urinal and two unisex toilets.	8/13/2020 3:03 PM
20	Why ask for ONE toilet to upgrade and then ask which other one and why? The toilet in Smith Street is regularly used by many people. It's very convenient being so close to Coles.	8/13/2020 2:11 PM
21	Museum because they are used a lot	8/13/2020 1:43 PM
22	Coles is a busy area, parents, children, carers and the elderly all frequent this area every day. Many times I have had to leave coles or Target to use the Smith Street toilets, a young child cannot hold at times, it is NOT permitted to use the staff toilet in Coles. Leaving your trolley full of groceries to quickly go to the toilets near Coles is stressful enough but what if the toilets were further away. Well disaster would likely happen to the child, then would the parents go back into coles to finish their shop or would they have to go home, I reckon they would leave, I	8/13/2020 12:36 PM

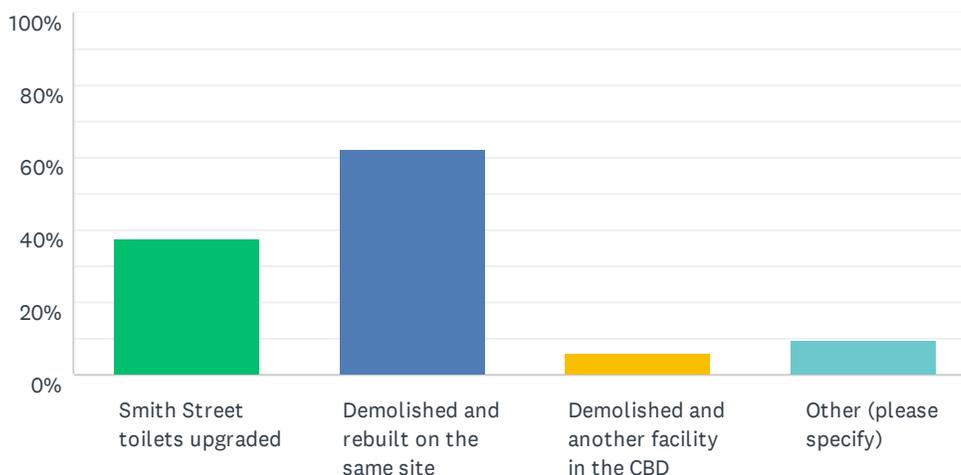
Have your say on the future development of Smith Street toilets (Coles carpark)

would have to, meaning those items in the trolley would need to be put back or wasted by a staff member. I have a mother with irritable bowel and if she attends nearby shops she has to ensure there is a close by toilet. She can't walk far at all so a toilet further away would mean she would worry about being in that area of town without a loo closeby. We need to think about those people more likely to need the Smith Street toilets. Walking to a toilet located in another street might be fine for a lot of people, especially for males that don't have the same issues ladies have. We have to think about others not just about what might be fine for us.

23	Mackie Park due to be central to town.	8/13/2020 12:26 PM
24	Harris street (museum car park) easy access Usually my first stop when I come into town,	8/13/2020 7:58 AM
25	Mackie Park as it is probably most used.	8/13/2020 6:47 AM
26	Its shit and need updating	8/13/2020 6:21 AM
27	Harris St: it's in poor condition, It's near bus stop, museum & nearby food outlets	8/13/2020 1:40 AM

## Q2 Do you think the Smith Street toilets should be upgraded, or demolished and rebuilt at the same site, or demolished and another facility in the CBD upgraded?

Answered: 83 Skipped: 2

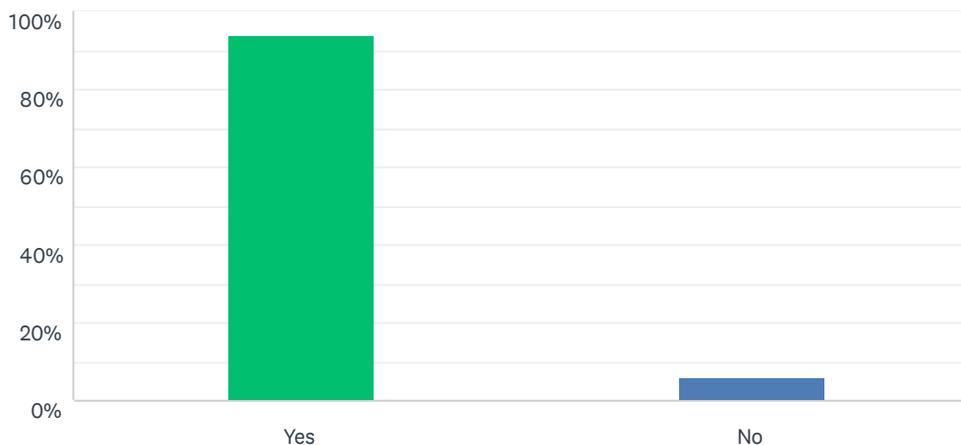


ANSWER CHOICES	RESPONSES	
Smith Street toilets upgraded	37.35%	31
Demolished and rebuilt on the same site	62.65%	52
Demolished and another facility in the CBD upgraded	6.02%	5
Other (please specify)	9.64%	8
Total Respondents: 83		

#	OTHER (PLEASE SPECIFY)	DATE
1	Would like to see temporary facilities close by whilst out of action	8/25/2020 4:00 PM
2	Depends on pricing to demolish and rebuild. If price prohibitive a revamp would be better than nothing. Security cameras might help stop some of the vandalism and antisocial behaviours.	8/24/2020 8:30 PM
3	they need to have more than two toilets, waiting outside in the rain and in public is not comfortable	8/21/2020 4:18 PM
4	Stop wasting money. They are perfectly good toilets. They need gutting, tiling, refurbishing rendering and then some simple public art	8/18/2020 8:41 AM
5	I would prefer a rebuild with a male urinal and two unisex toilets - preferable self cleaning and exit doors opening so that when you have washed your hands (non-touch taps) you can exit the facility without touching possible contaminated door handles!	8/13/2020 3:06 PM
6	These toilets are perfectly functional, they are just really ugly. Upgrade the facade and fixtures.	8/13/2020 2:12 PM
7	I think there is a need for public toilets in the area of Coles but think the site isn't suitable.....antisocial behaviour vandalism and as a woman walking between the nursery fence and men's toilets isn't nice seeing men walking in and out...	8/13/2020 12:29 PM
8	I would like to see the Smith Street Toilet CLEANED several times a day.	8/13/2020 8:12 AM

### Q3 Do you think there is a need for a public toilet at Smith Street?

Answered: 82 Skipped: 3



ANSWER CHOICES	RESPONSES
Yes	93.90% 77
No	6.10% 5
Total Respondents: 82	

#	OTHER (PLEASE SPECIFY)	DATE
1	Definitely- I see people use them every time I walk past	8/25/2020 4:00 PM
2	When I had small children I was so grateful for this facility when shopping with them at Coles. I imagine that the elderly or people with mobility challenges also benefit from the closeness of the toilets to the car park and supermarket.	8/23/2020 10:00 AM
3	Thousands and thousands of people got to Coles . They are people with disabilities, they are mostly Mums with kids. Keep those toilets. Don't have them walk 200 metres to the nearest toilet with their prams, strollers, walking sticks. You would do a great disservice to people in this demographic to take the toilets from this site.	8/18/2020 8:44 AM
4	For people that come from out of town and have small children it is a necessity	8/13/2020 7:22 PM
5	None of the retail outlets I deal with in the area have public toilet facilities. It would be unfair to request use of a business facility toilet if you are not a regular customer.	8/13/2020 3:07 PM
6	This is often an emergency stop for me on the way to Coles.	8/13/2020 11:02 AM
7	It is a fair distance to other toilets for those times when you or your kid are in Coles and just have to go.	8/13/2020 3:26 AM

## Q4 Do you have any other comments or suggestions you would like to share with us?

Answered: 42 Skipped: 43

#	RESPONSES	DATE
1	For me personally I drive 75km with two young children to shop at coles, these toilets are very central and used a lot by us. I dont want to take my kids into a different shop for many reasons.	8/28/2020 7:58 PM
2	Please provide CCTV cameras in the area to cover both the facilities and carparking (thefts or damage). Please also consider touchless options, plenty of lighting, and if necessary, a PIN CODE or FOB key to access the facilities.	8/27/2020 10:16 AM
3	Maybe a change table so parents dont have to change kids in the boot of their car and there is only one change area in the whole of narrogin that i know off and nobody is going to drive all that way to do a nappy change if they are doing shopping	8/25/2020 7:04 AM
4	Please install camera's on entry to stop destruction. Maybe self locking doors at night. Make the doors open and self lock. Spend some money on quality products not cheap toilet roll holders that will fall of the wall and destroy our new toilet block. It's a pain for parents to not have a toilet close by when shopping with kids. If it's taken away they won't be able to finish their shopping	8/24/2020 10:13 PM
5	When grocery shopping with little kids the 'Coles toilets' are easy to get to quickly when needed. It would be a lot harder to leave your trolley at Coles then have to drive to another toilet in the CBD when timing is important especially for younger children.	8/24/2020 8:43 PM
6	Baby changing facilities would be a great improvement	8/24/2020 8:37 PM
7	Smith Street toilets are important as it's a frequent place to go being next to Coles. Sometimes that is the only shop I go to when coming into town and Coles don't have public toilets to use. It is awkward if you only go into a shop to use their toilet.	8/24/2020 3:21 PM
8	many shoppers in town use the toilets i would love to see a mothers room put in there as well so mums have some where to change there bubs	8/24/2020 1:49 PM
9	Please consider the needs of the many people who shop in this area, who are from out of town.	8/23/2020 7:32 PM
10	Coles toilets are used a lot, kids always need to go right when you are doing your shopping. Are these parents suppose to walk all the way down to the park to use toilets ?	8/23/2020 2:28 PM
11	Smith street needs to be upgraded as the area is a major use area 6 days each week.	8/23/2020 11:13 AM
12	Perhaps use stainless steel sinks and toilets so that they are resistant to being vandalised and broken.	8/23/2020 10:02 AM
13	I imagine Smith St toilets has a very high usage & do not recommend demolish & not replacing	8/23/2020 7:52 AM
14	We need these toilets most visitors come to the shopping areas of town Mackie park serves the post office side of town and smith street does the other.	8/21/2020 10:27 PM
15	Please consider upgrading Smith Street toilets as a high priority, those of us that live out of town would greatly appreciate that. It is a well discussed topic that Narrogin has the worst public toilets	8/21/2020 4:22 PM
16	Why don't you put a new block like the ones in Memorial Park	8/21/2020 4:12 PM
17	Please make the upgrade!	8/20/2020 12:17 AM
18	These toilets are used a lot because of coles shoppers and people from out of town.If they get pulled down it not a look for the town when you see people peeing on the ground when they are closed even on weekends.	8/18/2020 4:18 PM
19	Thanks for the opportunity. Be creative, be expansive, get out of the Narrogin ugly thinking with your plain old boring new buildings. You have a new toilet in memorial park and it is pedestrian and boring. The not so new accessible toilets in Gnarojin Park have some style and yet also blend with the environment. Get away from tedious salmon brick, grey paving and bland artwork. If you can call it artwork ( Memorial Park)	8/18/2020 8:47 AM
20	These toilets are in an important location. They provide facilities not only for Coles and Target customers but also for Bill and Bens Bakery, the local Butcher, NicNacs, Home Hardware and	8/16/2020 9:11 PM

Have your say on the future development of Smith Street toilets (Coles carpark)

Attachment 1

really any business in the arcade. As I have an elderly grandmother, I know that have nearby toilets is a necessity. If there are toilets nearby she is able to spend longer in town, visits more shops etc. But if there isn't one, she often has to go home after her first shop and doesn't venture out again. And who wants to see one of our elderly citizens, or a mother with young children even, struggling to get back in a car to head to a public toilet knowing they won't bother to go back.

21	i feel the smith st toilets should be rebuilt as it is the busiest place in Narrogin 6 days a week , and there needs to be a lot better upkeep .	8/14/2020 2:08 PM
22	The Smith St toilets are used regularly by my family, the children are always needing the bathroom once we get into coles! Having public toilets so close by is convenient and has saved me a lot of stress when they were little because I didn't have to get them to hold on whilst we walked or drove around to the museum toilets	8/14/2020 1:07 AM
23	I think the toilets near Coles are important as they are central to a popular shopping area.... very handy...and thanks for asking!	8/13/2020 8:38 PM
24	Maybe move them to the old veg shop site so that we can have more parking in the coles car park	8/13/2020 7:23 PM
25	Wheelchair accessible toilets at smith Street with a baby change table is what is needed.	8/13/2020 7:14 PM
26	People with urge urinary incontinence find a common trigger for their incontinence is the cold aisle in a supermarket. It is important that toilets close to to Coles for this reason	8/13/2020 7:04 PM
27	Request that Coles contribute to the facility!	8/13/2020 3:08 PM
28	This has gone to townscape several times. Why do you have a townscape committee if you don't take their opinion into account? They are the community's representatives.	8/13/2020 2:13 PM
29	The toilets are required there because of the shopping around there but they need to be upgraded definitely and monitored	8/13/2020 1:44 PM
30	Upgrade the toilets, this day and age make sure there is something to wash hands with.	8/13/2020 12:37 PM
31	Maybe relocate them to the other side of the Coles Carpark	8/13/2020 12:30 PM
32	Does smith street still have opening hours eg 7 am to 7 pm? I have not noticed vandalism. They are very important toilets to me!	8/13/2020 11:05 AM
33	Toilets in Narrogin Nursery and pub are for customers and NOT public toilets.	8/13/2020 8:17 AM
34	Toilets don't have to be fancy and new, just clean. Maybe cameras (obviously not in the actual toilet stall) so vandalism can be wiped out.	8/13/2020 8:14 AM
35	That is a disgusting looking toilet in a ridiculous position. Remove it and upgrade the main st one.	8/13/2020 7:37 AM
36	If people want the toilets to stay, it should become responsibility of Coles as it is mainly their customers who use it.	8/13/2020 7:30 AM
37	For those of us who live out of town easy access to Public toilets is essential!	8/13/2020 7:22 AM
38	Sell to Coles or Demolish and make Coles provide toilets - customers and tourists can use the 3 other public toilets in the CBD.	8/13/2020 6:45 AM
39	Resealing Smith Street	8/13/2020 6:33 AM
40	If I need to use the toilet when down town like at Coles I use that one on smith street and I see it getting use on a regular basis too.	8/13/2020 3:32 AM
41	It would have been helpful if you had included a small mudmap on the location of the toilets. Perhaps it isn't too far from Coles to other toilets? Seeing it on a map may have changed my answer.	8/13/2020 3:27 AM
42	Definitely need these facilities, kids and elderly can't make it from there to the mackie St or Museum toilets when they need to go while shopping, and wouldn't want to risk people urinating where there are no close toilets. The Smith St toilets serve a large amount of businesses and their customers. Baby change facilities are essential too, it's really tough as a	8/13/2020 12:40 AM

mum to be shopping, need to change your baby and have to leave your groceries, carry squirming wet bub all the way to the mackie St facilities and then go back to Coles.

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## Loriann Bell

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**From:** Amy Brandner [REDACTED]  
**Sent:** Friday, 21 August, 2020 9:55 PM  
**To:** Enquiries  
**Subject:** ICR2021302 - Smith Street Toilets

Hi,

I just wanted to give my input on the future development of the Smith Street toilets.

Considering their close proximity to Coles which would be our busiest business in town I most definitely think these toilets must remain.

Personally I think a demolition and rebuild is required here although if an extensive upgrade could be done at a better cost, this could possibly allow the museum car park toilets to be upgraded as these are atrocious also.

I think the council will receive some very heavy backlash if the Smith Street toilets were removed completely.

Kind Regards  
Amy Cork

Sent from my iPhone

**Loriann Bell**

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**To:** Enquiries  
**Subject:** RE: Smith Street Toilets

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**From:** [REDACTED]  
**Sent:** Friday, 14 August 2020 10:40 PM  
**To:** Enquiries <[enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au)>  
**Subject:** Smith Street Toilets

Hi Dale,

Thank you for the opportunity to comment on the Smith St. Toilets. I believe they badly need to be replaced but I think it would be better if they were moved to the front of Coles car park fronting onto Ensign Street. That would place them further away from the Hotel and the Bottle shop and more exposed to passing road traffic thus giving less opportunity for vandals to do their mischief. Most people shopping at Coles would use these toilets at some stage and I would like to think that Coles should contribute to the costs.

Good toilet facilities are an important service to Narrogin and people expect them to be clean and well maintained and tourist and visitors take note in their impression of the town.

Sincerely

Frank Heffernan

## **9.2 SIGNAGE IN FOXES LAIR**

A Committee member raised the question of money allocated in the 2020/2021 Budget for signage in Foxes Lair, noting that the existing signage did not appear to be very good.

Outcome:

The Administration will seek confirmation and the advice of the Manager Community Leisure and Culture and Doug Sawkins and report back to the Committee at the next meeting.

## **9.3 UNSPENT/UNCLAIMED COVID DOLLARS**

The Presiding Member reported that there may be approximately \$25,000 which is the remaining balance of the unspent/unclaimed funds of the post COVID economic recovery of Narrogin's business sector. He further noted that there was no funding in the current 2020/2021 Budget for a public art project and suggested that any unspent COVID dollars be directed to the Townscape Advisory Committee, for a public art project.

Outcome:

The Administration will seek the advice of the CEO and report back to the Committee at the next meeting on how any surplus COVID dollars will be processed i.e. report to Council or via the mid-year Budget Review process.

## **10. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 7.00 pm.

The next meeting of the Townscape Advisory Committee will be held at 5.30 pm on Tuesday 17 November 2020 at this same venue.

# Townscape Status Report

Townscape Study Review 2016 Recommendation	Outcome	% Complete	Estimated Completion Date	Status	Status update 15 September 2020	
<b>Highbury Townscape Plan</b>	1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2017 Highbury Townscape Plan.					
<b>Enhancement recommendations</b>						
<b>Town Hall and surrounds enhancement</b>						
	Highbury Tennis Club - resurfacing of tennis courts	100%	30/06/20	Completed 20/21	Completed in September 2020	
	A small collection of adult outdoor gym equipment near the park would add fitness activities to the existing walk circuit being used in the town.	0%	30/06/22	Deferred to next FY	The Administration will make a request for Council consideration in the 2021/2022 Draft Budget.	
<b>Stopover bay development formalising vehicle access and parking areas to reduce the expanse of open gravel</b>						
	Additional tree planting for shade and to screen and soften less attractive areas	0%		Not Started		
	Install a bus shelter incorporating information board.	0%	30/06/22	Deferred to next FY	The Administration will make a request for Council consideration in the 2021/2022 Draft Budget.	
	An RV waste dump point adjacent to the toilet (but not blocking access to the planned fire station).	0%	30/06/22	Deferred to next FY	The Administration will make a request for Council consideration in the 2021/2022 Draft Budget.	
<b>Entry Statement upgrades.</b>						
	Local residents would also like to see the entry statements to the town upgraded, particularly on the north and south approaches.	Develop artwork design for new entry statements	0%	30/06/22	Deferred to next FY	The Administration will make a request for Council consideration in the 2021/2022 Draft Budget.
	Clear the verges of fallen trees and overgrown weed from the north and south entry statements all the way into town	0%	30/06/20	Not Started	The Shire's Bushfire Risk Planning Coordinator will address this at the next meeting of the Highbury District Community Council Meeting to be held on 9 November 2020.	
<b>2016 Narrogin Townscape Study Review Status Update Report</b>	1. To provide the Committee with updates and outcomes for proposed future projects and those projects currently being undertaken. 2. Prioritise projects in accordance with the recommendations made within the 2016 Narrogin Townscape Study Review.					
<b>Central Precinct</b>						
	Plant advanced street trees in the YMCA Carpark	0%	30/06/21	Not Started	A supplier has been sourced, planting will take place prior to 30 June 2021	
<b>Developing a civic and cultural heart</b>						
<b>Build and enhance existing civic amenities</b>						
	Create a central civic space in the CBD	Mackie Park redevelopment proposal	0%	30/06/20	On Hold	On hold pending Dome development.
		Pioneer Drive - develop northern roundabout	5%	30/06/21	In Progress	Ongoing.
<b>Improve visitor experience</b>						
	Develop Rail heritage theme through the town centre with historic interpretation and street furniture	Proposed restoration of the old diesel located at the old railway yards	0%	31/08/19	On Hold	On hold pending further advice from the CEO.
	Williams Road Information Bay	Visitor Information boards - design content for visitor information bay board	50%	30/06/20	In Progress	The Administration is working with the designer to progress this.
		Smith Street toilet upgrade	0%	30/06/21	In Progress	Community Consultation supported demolish and rebuild onsite. Townscape Committee recommended to Council at the next OCM to be held on 22 September 2020 to consider demolish and build a similar design to the new toilets in Memorial Park.
		Foxes Lair - design and installation of trial direction markers.	100%	23/09/20	Complete	The Administration will follow up with Doug and report back to the Committee. EDIT Doug confirmed this project has been completed.

Townscape Study Review 2016 Recommendation	Outcome	% Complete	Estimated Completion Date	Status	Status update 15 September 2020
<input type="checkbox"/> Greening the CBD					
	10 year Street and park tree planting program	0%	30/06/21	Not Started	The EMTRS to facilitate in 2020.
	Clayton Road, Williams Road and William Kennedy Way carpark tree planting	0%	30/06/21	In Progress	Project is expected to be completed October 2020.
	McKenzie Park - Research the history of the park for inclusion on a plaque or other approved installation	5%	30/06/21	In Progress	The community consultation period has closed, the Administration will liaise with the Department of Lands Planning and Heritage regarding the proposed names.
Improve amenities for motorists including parking under shade	Tree planting in carparks	0%	30/06/21	Not Started	Trees in William Kennedy Way carpark to be planted in 20/21.
<input type="checkbox"/> Walkability					
Increased shaded pathways		5%	30/06/21	In Progress	To be considered as part of the 10 year Street and park Tree planting program
Develop a signage scheme throughout the town		100%	30/06/20	Complete	Completed in August 2020
<input type="checkbox"/> Consolidation of the CBD					
<input type="checkbox"/> Enhance built form and streetscape fabric					
Develop a consistent colour palette for buildings	Develop a Colour Palette and Design Guidelines Seek quotes from suitably qualified groups to develop a colour palette. H+H Architects appointed to develop design and guidelines.	100%	30/06/20	Complete	Completed in August 2020
<b>-END REPORT</b>					