

# VOLUNTEER BUSH FIRE BRIGADES – BURN REQUEST FORM

(FPS057)



89 Earl Street  
PO Box 1145  
Narrogin WA 6312

(08) 9890 0900  
ABN 46 564 581 944

www.narrogin.wa.gov.au  
enquiries@narrogin.wa.gov.au

CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

## DONOR/ LANDOWNER DETAILS

Surname		Company Name	
Given Name		Company Manager	
Postal Address			
Property Address (if different)			
Phone		Email Address	

## BURN DETAILS

Burn Location/ Lot(s)			
Date & Time of Burn		Permit No	
Brigade Conducting Burn			
Authorised Officer/ FCO			

## INDICATIVE CONTRIBUTION BENCHMARKS

Schedule of Rates For consideration and agreement between the Brigade FCO and landowner

Resource Based	Indicative Contribution	Area Based	Indicative Contribution
Heavy Appliance	~ \$100/hr	Broadacre / Planned Burns	~\$1,200 per hectare
Light Tanker / Utility	~ \$80/hr	Small Burns (<1 ha)	\$500 minimum

The indicative benchmarks and agreed contribution will be informed by the scope of works and resource requirements identified by the Authorised Fire Control Officer.

These benchmarks are indicative only and do not constitute a fee for service.

Actual contributions will vary depending on burn complexity, fuel load, risk, access, and resources required.

The final contribution amount will be determined and agreed between the landowner and the Authorised Fire Control Officer prior to the burn being undertaken.

Resource Based  Area Based

Agreed Amount	\$	including GST
---------------	----	---------------

Please note: the amount excluding GST is the amount that the Shire of Narrogin will remit to the relevant Brigade.

**PAYMENT INSTRUCTIONS**

Payment is requested prior to the commencement of the burn, unless otherwise agreed with the Brigade Fire Control Officer in conjunction with the CESM. Donations must be made to the **Shire of Narrogin** on behalf of the nominated Volunteer Bush Fire Brigade. The Shire will receipt the payment and remit funds directly to the relevant Brigade account.

Payment Type	<input type="checkbox"/> EFT	<input type="checkbox"/> Cheque	<input type="checkbox"/> Cash
EFT Reference/ Cheque No			
Donation Amount (inc GST)	\$	Date Paid	

**BANK DETAILS (SHIRE OF NARROGIN):**

BSB	086 852	Account No	50 835 8169	Reference	HRBURN - [Surname or Property]
-----	---------	------------	-------------	-----------	--------------------------------

**DISCLAIMER**

The landowner acknowledges that any burn conducted by a Shire of Narrogin Volunteer Bush Fire Brigade is undertaken in accordance with the *Bush Fires Act 1954*, including relevant permit conditions and the powers and authorities conferred to bush fire brigades and their officers. Brigade members undertaking these activities do so as authorised persons performing recognised brigade functions, including bushfire prevention, mitigation and training.

The landowner retains primary responsibility for the management of their land, including bushfire risk. The involvement of the Volunteer Bush Fire Brigade is provided as operational assistance only and does not transfer control or responsibility for the land.

Any contribution or donation made is voluntary and does not constitute a fee for service. The Brigades utilise the burn as a training activity for its volunteers.

All reasonable care will be taken to plan and conduct the burn in accordance with legislative requirements, permit conditions and prevailing weather conditions. However, fire behaviour is inherently unpredictable, and no guarantee is given as to the outcome of the burn.

The landowner acknowledges and accepts that the use of fire carries inherent risk, including the risk of escape or unintended impact.

Nothing in this disclaimer limits any liability that cannot be excluded under law.

By signing this form, the landowner confirms they have read and understood this disclaimer.

**DECLARATION**

Donor Signature ..... Date .....

Receiving Officer / FCO ..... Date .....

(Please note: The Brigade Fire Control Officer must complete a Burn Plan outlining operational requirements, conditions and resources, prior to the burn being undertaken.)

**OFFICE USE ONLY**

Receipt No		Date Received	
Brigade Paid To		Date Transferred	

Signed on behalf of the Shire of Narrogin

Corporate Service Coordinator (CSC) Signature ..... Date .....