



**MINUTES
ORDINARY COUNCIL MEETING**

28 JUNE 2017

These minutes were confirmed at the Ordinary Council Meeting held on 26 July 2017

Signed:

Date

(Chair person at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

DISCLAIMER

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Please note that meetings are recorded for minute taking purposes.

ORDINARY COUNCIL MEETING MINUTES

28 JUNE 2017

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.09 pm – President Ballard declared the meeting open.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members

Mr L Ballard – Shire President
Cr T Wiese – Deputy Shire President
Cr C Ward
Cr N Walker
Cr P Schutz
Cr M Fisher
Cr C Bartron
Cr B Seale

Apologies

Cr G Ballard

Staff

Mr A Cook – Chief Executive Officer
Mr A Awang – Executive Manager Development & Regulatory Services
Mr T Evans – Executive Manager Technical & Rural Services
Mr F Ludovico – Executive Manager Corporate & Community Services
Ms C Thompson – Executive Assistant

Visitors

Mr N Mitchell – Shire of Narrogin
Ms L Grubisa – Narrogin Observer
Mr A Aldworth – TripleM

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Financial

Cr Schutz declared an interest in item 10.1.057. The nature of his interest was Financial

Proximity

Cr Ward declared at interest in item 10.2.068. The nature of his interest was Proximity.

Impartiality

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Ballard and Cr Bartron requested leave of absence for the ordinary council meeting to be held on 26 July 2017.

COUNCIL RESOLUTION 0617.066

Moved: Cr Ward

Seconded: Cr Seale

That Cr Ballard and Cr Bartron be granted leave of absence for the ordinary council meeting to be held on 26 July 2017.

CARRIED 8/0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION 0617.067 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Weise

That Council:

Accept the minutes of the Ordinary Council Meeting held on 24 May 2017 and be confirmed as an accurate record of proceedings.

CARRIED 8/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

To Mr Neil Mitchell who is in attendance tonight and whose term as Merger Project Manager technically ends on 30 June, on behalf of the elected members we would like to thank you for your work in managing the merger project and making it all happen.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

10.1	DEVELOPMENT AND TECHNICAL SERVICES	6
10.1.056	BOUNDARY REALIGNMENT – PIESSEVILLE TARWONGA ROAD	6
10.1.057	PROPOSED SURVEY STRATA SUBDIVISION – LOTS 42 & 43 GRANT STREET, NARROGIN	14
10.1.058	APPLICATION FOR PLANNING CONSENT – PATIO TO EDWARDS HOLDEN LOT 1 (NO. 126) FEDERAL STREET, NARROGIN	29
10.1.059	APPLICATION FOR PLANNING CONSENT – RENOVATIONS TO CORNWALL HOTEL – LOT 268 (NO. 12) DONEY STREET, NARROGIN	43
10.1.060	APPLICATION FOR PLANNING CONSENT – PARKING OF COMMERCIAL VEHICLES – LOT 1114 (NO. 45) GLYDE STREET, NARROGIN	61
10.1.061	PROPOSED FIVE (5) YEAR FOOTPATH CONSTRUCTION PROGRAM 2017- 2022	73
10.1.062	PROPOSED FIVE (5) YEAR ROAD PROGRAM 2017- 2022	77
10.1.063	PROPOSED TEN (10) YEAR PLANT REPLACEMENT PROGRAM 2017/18 – 2028/29	85
10.1.064	RENAMING PORTION OF GREAT SOUTHERN HIGHWAY	89
10.2	CORPORATE AND COMMUNITY SERVICES	97
10.2.065	LIST OF ACCOUNTS FOR ENDORSEMENT – May 2017	97
10.2.066	MONTHLY FINANCIAL REPORTS – May 2017	99
10.2.067	IMPLEMENTATION OF LEVEL 3 AND 4 AGED CARE SERVICES	131
12.0	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING	135
12.2.069	COUNTRY LOCAL GOVERNMENT FUND 2012/13 INDIVIDUAL FUNDING CHANGE OF PROJECT	135

10.1 DEVELOPMENT AND TECHNICAL SERVICES

10.1.056 BOUNDARY REALIGNMENT – PIESSEVILLE TARWONGA ROAD

File Reference: 18.8.1
Disclosure of Interest: Nil
Applicant: Shire of Wagin
Previous Item Nos: Item 9.A.333, 19 March 2015
Date: 14 June 2017
Author: Azhar Awang – Executive Manager Development & Regulatory Services
Authorising Officer: Aaron Cook – Chief Executive Officer

Attachments

- Locality Map
- Letter from Shire of Wagin and supporting documentations

Summary

Council's consideration is requested in regards to the proposed boundary realignment for the transfer of part of Piesseville Tarwonga Road from the Shire of West Arthur to the Shire of Narrogin.

Background

The matter was previously considered by the former Shire of Narrogin at its meeting held on 19 March 2015. Council at that meeting resolved as follows:

Moved Cr Wiese Seconded Cr Quartermaine

Council supports a joint proposal with the Shires of Wagin and West Arthur being put to the Local Government Advisory Board that:

- 1. Transfers all portions of Williams Location 14928, currently in the Shires of Narrogin and West Arthur to the Shire of Wagin;*
- 2. Transfers the portion of Williams Location 14927, currently in the Shire of West Arthur and north of the Piesseville Tarwonga Road to the Shire of Narrogin;*
- 3. Transfers the portion of Williams Location 14927, currently in the Shire of Wagin to the Shire of West Arthur; and*
- 4. Transfers Williams Location 15116 from the Shire of West Arthur to the Shire of Narrogin.*

Further, before the boundary change proposal is submitted the local governments undertake consultation with the impacted land owners and if possible seek their support for the change.

CARRIED 6/0

In supporting this boundary adjustment the Shire of Narrogin requests that the upgrading of the Piesseville Tarwonga Road, proposed to be undertaken by the Shire of West Arthur in 2015/16, be proceeded with utilising Road Project Grant funding approved by the Wheatbelt South Regional Road Group.

Council has received correspondence from the Shire of Wagin requesting the Shire of Narrogin to formally resolve to accept the transfer of part of Piesseville Tarwonga Road which is currently under the jurisdiction of the Shire of West Arthur. This was an agreement reached between the three Shires (Shire of West Arthur, Shire of Wagin and the former Shire of Narrogin) on the boundary change to have the road transfer as part of the process. This unfortunately was not followed through and therefore will require the Council to formally resolve the boundary road realignment.

It is understood that the reason for this road to be transferred to the Shire of Narrogin and the Shire of Wagin is that the Shire of West Arthur does not have connecting roads to this area.

The part of Piesseville Tarwonga Road to be transferred to the care and control of the Shire of Narrogin is approximately 2.5 kilometres in length.

Comment

As the boundary realignment has been agreed between the three participating Shires and the transfer of road is to realign the respected local government boundary, it is recommended that the Council supports the proposed transfer of the portion of Piesseville Tarwonga Road within the Shire of Narrogin boundary.

Consultation

- Shire of Wagin
- Shire of West Arthur
- Torre Evans – Executive Manager Technical & Rural Services
- John Warburton – Manager Operations

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

In discussion with the Shire's Technical and Rural Services, there will be costs associated with the taking up of Piesseville Tarwonga Road which include verge spraying (\$150 annually), seal maintenance (\$1,500 annually) and shoulder grading (\$5,000 annually). There will also be a requirement to have this section of road resealed every 10 years at a cost of \$54,000.

In addition, the Shire of Narrogin will be losing rates from the two properties namely Location 15928 and Location 14927 with a total rate of \$6,275.20.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.068 AND OFFICER'S RECOMMENDATION

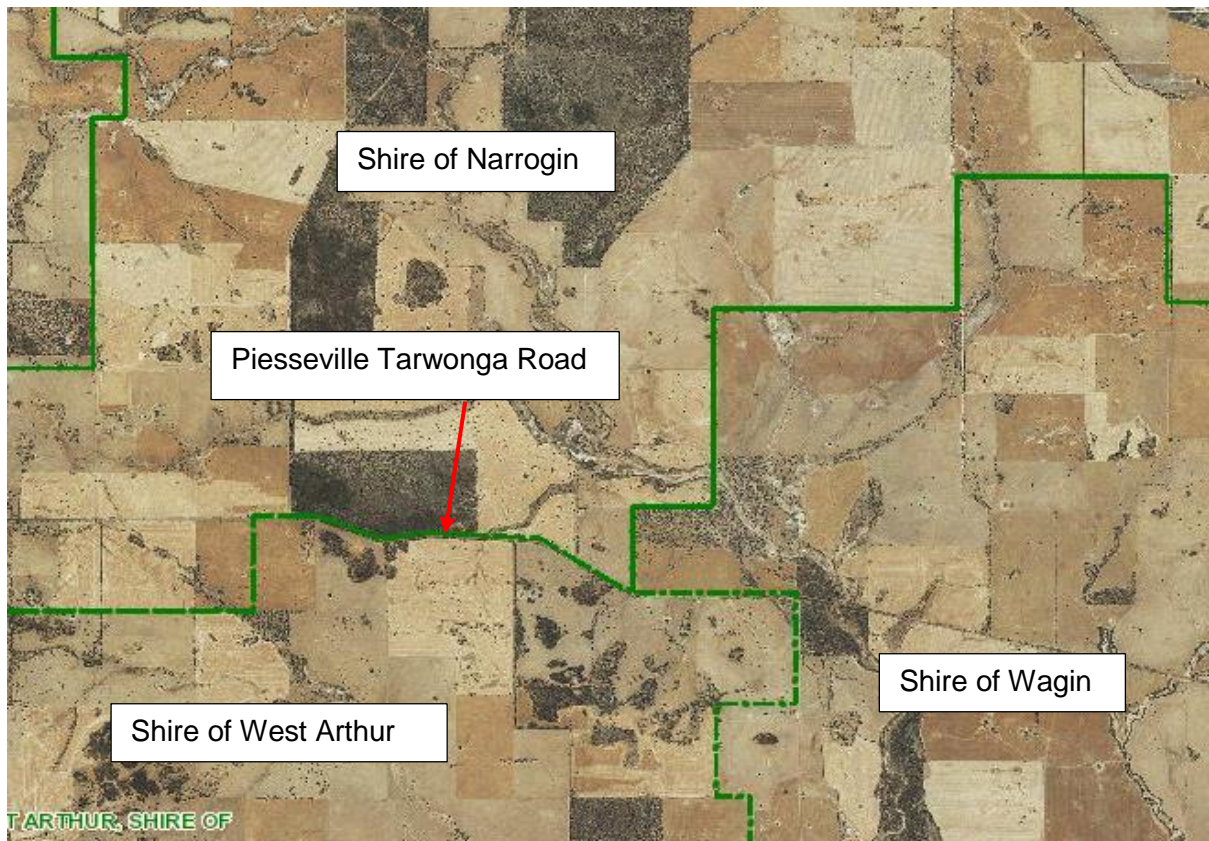
Moved: Cr Schutz

Seconded: Cr Fisher

That Council:

1. Accept the transfer of portion of Piesseville Tarwonga Road adjoining the northern boundary of the Shire of West Arthur as depicted on the attached plan as part of the agreed boundary realignment between the three Shires (Shire of West Arthur, Shire of Wagin and Shire of Narrogin).
2. Advise the Department of Local Government of its support for the proposed transfer of the portion Piesseville Tarwonga Road in line with the boundary realignment between the Shire of West Arthur and Shire of Wagin.
3. Advise the Shires of Wagin and West Arthur of Council's resolution above.

CARRIED 8/0



Attachment 1 – Locality Plan

ADMINISTRATION CENTRE
2 Arthur Road, WAGIN W.A.
PO Box 200, WAGIN 6315



Telephone: (08) 9861 1177
Facsimile: (08) 9861 1204
Website: www.wagin.wa.gov.au
Email: shire@wagin.wa.gov.au

PRW:PRW GV.BO.1

Mr A Cook
Chief Executive Officer
Shire of Narrogin
PO Box 1145
NARROGIN WA 6312

Shire of Narrogin RECEIVED	
Directed to	Aaron / Azhar
09 MAY 2017	
Ref No	ICR1710504
Property File	
Subject File	18.8.1
Ref	

Dear Aaron

RE: - BOUNDARY REALIGNMENT – PIESSEVILLE TARWONGA RD

I refer to the boundary adjustment that was undertaken in mid-2016 regarding land in the south west corner of your Shire.

It has been noted that the portion of road, which was to be transferred to your Shire and the Shire of Wagin was not undertaken.

I am now writing to seek your Councils acceptance of a section of the Piesseville Tarwonga Rd from the Shire of West Arthur. The section of road which remains under the control of the Shire of West Arthur has no joining road for maintenance or construction purposes.

I have attached the relevant maps and letter from the Department of Local Government.

Could you please provide a minuted resolution stating that the Shire of Narrogin agrees to accept a section of the Piesseville Tarwonga Rd from the Shire of West Arthur?

I look forward to receiving your reply.

Yours faithfully

Peter Webster
CHIEF EXECUTIVE OFFICER

4 May 2017

HELD BY LANDGATE
IN DIGITAL FORM ONLY

FOR HEADING SEE SHEET 1

SHIRE OF NARROGIN

Eastern, northern and western boundaries
of the eastern severance of Lot 14528
as shown on Deposited Plan 200932

Northern boundary of the
central severance of Lot 14528
as shown on Deposited Plan 200932

SHIRE OF WAGIN

Northern and western boundaries
of the eastern severance
of Lot 14528 as shown on
Deposited Plan 200932

Piesseville
Tarweya
Road
Boundary is northern side
of Piesseville Tarweya Road

SHIRE OF WEST ARTHUR

ENLARGEMENT

SCALE @A5
ALL DIMENSIONS
IN METRES
1:25,000

0 250 500 750 1000 1250



Landgate

DEPOSITED PLAN

410014



SHEET 2 OF 2 JOB No. 65348-2015

HELD BY LANDGATE
IN DIGITAL FORM ONLY

FOR HEADING SEE SHEET 1

SHIRE OF NARROGIN

Eastern, northern and western boundaries
of the eastern severance of Lot 14928
as shown on Deposited Plan 209092

Northern boundary of the
central severance of Lot 14928
as shown on Deposited Plan 209092

SHIRE OF WALBY

Northern and western boundaries
of the western severance
of Lot 14928 as shown on
Deposited Plan 209092

Piccadilly Torwonga Road

Boundary is northern side
of Piccadilly Torwonga Road

SHIRE OF WEST ARTHUR

ENLARGEMENT

SCALE: 1:125000
ALL DIMENSIONS
ARE IN METRES



Landgate
LAND INFORMATION
AND MANAGEMENT AUTHORITY

DEPOSITED PLAN

410014

SHEET 2 OF 2 JOB No. 05304-2015

7:23 pm – Cr Schutz declared an interest in the following item and left the meeting

10.1.057 PROPOSED SURVEY STRATA SUBDIVISION – LOTS 42 & 43 GRANT STREET, NARROGIN

File Reference: A340039, A340038 & WAPC REF 403-17
Disclosure of Interest: Nil
Applicant: Peter Gow
Previous Item Nos: Nil
Date: 6 June 2017
Author: Leigh Medlen – Planning Assistant
Authorising Officer: Azhar Awang – Executive Manager Development & Regulatory Service

Attachments

- Attachment 1 – Locality Plan
- Attachment 2 – Western Australian Planning Commission Application

Summary

Council is requested to consider the survey strata subdivision application for Lot 42 and 43 Grant Street, Narrogin and provide comment to the Western Australian Planning Commission (WAPC) prior to their determination of the application.

Background

The WAPC has requested comment from the Shire of Narrogin in regards to a Survey Strata Subdivision at Lot 42 and Lot 43 Grant Street, Narrogin. Lot 42 is 1096m² in area and Lot 43 is 1095m² in area, having a combined total area of 2191m².

The WAPC is in receipt of an application for creating 5 Survey-Strata Titles ranging from 302m² to 672m² in area. The WAPC require comment from the Shire of Narrogin prior to the determination of the proposal. The Town of Narrogin Subdivision and Amalgamation Planning Policy states:

“Any application for subdivision of any land into more than 5 lots shall only be determined by Council.”

Shire of Narrogin’s officers therefore do not have delegated authority to provide comment on the application and it is requested that Council provide advice to the WAPC for the determination of the survey-strata subdivision at Lot 42 and 43 Grant Street, Narrogin. At present, both Lots 42 and 43 Grant Street, Narrogin are vacant. The subdivision plan as shown in Attachment 2 proposes Lot 1 and Lot 2 to have direct frontage to Grant Street and remaining Lots 3, 4 and 5 will have access via a driveway proposed to be common property of all five lots.

Comment

Zoning and Permissibility

Lot 42 and 43 Grant Street, Narrogin are zoned as 'Single Residential' under the Town Planning Scheme No. 2. The objective statement of a 'Single Residential Zone' states:

"Primarily for single dwelling houses on separate lots. Group or multiple housing would only be permitted at the discretion of Council, following consideration of the effect of a proposed development upon the neighbourhood. Permissible non-residential use would be subject to advertising. The development standards for Group or Attached housing are intended to achieve compatible development within single residential neighbourhoods."

A survey-strata subdivision for the purpose of accommodating grouped dwelling development is therefore an application that can be considered within a 'Single Residential' zone however, is subject to sympathetic development to surrounding residential areas and advertising requirements. Within the townsite of Narrogin 'Single Residential' zoned land are allocated a residential density code. The subject property is allocated a density coding of R12.5. Under a R12.5 code the minimum lot area for a property is 700m² and an average of 800m². 'Single Residentially' zoned land within the townsite of Narrogin also allows for grouped dwelling development and applies a density code of R25 for grouped dwellings. A R25 density code requires the minimum lot area of a property to be 300m² and an average of 350m². Within a 'Single Residential' Zone a grouped dwelling is listed as an 'AP' permissibility, which states:

'AP: Not permitted unless special approval given by Council after advertising.'

To grant special approval to an 'AP' Use the Town Planning Scheme No.2 requires it to be done in accordance with Clause 6.3 which requires advertisement for a period of 21 days and a resolution passed by an absolute majority at an ordinary council meeting.

A development application for a grouped dwelling is therefore required prior to the assessment of a survey-strata subdivision application as it is required to be advertised for public comment. If Council were not to assess the development application prior to considering a survey-strata subdivision application the proponent could potentially develop the lots without the prior advertisement of the proposal. As a grouped dwelling is not the primary intent of a 'Single Residential' Zone it is recommended that council defer the application for the subdivision until such time as a development application is submitted and advertised to allow opportunity for public submission. Without a development application and a plan of how the site is intending to be developed site requirements such as car parking, landscaping and storage areas cannot be assessed, which are considered necessary requirements for a development of this nature.

Proposed Lot Sizes

The proposed lots' sizes are compliant to the minimum lot sizes of an R25 Residential Coding which are applied to a grouped dwelling development in a Single Residential Zone under the Town Planning Scheme No.2 (as shown in the table below).

	Proposed Lot Size and Compliance to R-Code						
R-Coding Requirement	Requirement	Lot 1	Lot 2	Lot 3	Lot 4	Lot 5	Average
	R12.5 Min: 700m² Ave: 800m²	305m² Does not Comply	302m² Does not comply	353m² Does not Comply	322m² Does not Comply	672m² Does not Comply	Does not comply
	R25 Min: 300m² Ave: 350m²	305m² Complies	302m² Complies	353m² Complies	322m² Complies	672m² Complies	Average of 390.8m ² Complies

The application also proposes 236m² to be common property between the five residential lots, for the purpose of a driveway.

Surrounding Residential Areas

The residential lots surrounding Lot 42 and 43 Grant Street, Narrogin are typically larger Single Residential lots ranging in size between 725m² to 1209m². The application proposes significantly smaller lots than the surrounding residential areas however, it is unlikely the proposal will negatively impact the existing amenity of adjacent residential areas. The application also has the potential to increase the diversity of housing stock within the townsite of Narrogin.

On 15 May 2017 correspondence was sent to the landowner detailing the Shire of Narrogin could not provide comment on the subdivision application without a development application for a grouped dwelling. To date, the Shire of Narrogin has not received an application for planning consent for Lots 42 and Lot 43 Grant Street, Narrogin. It is therefore recommended that while the application may have minimal impact to surrounding residential areas the opportunity for the public to make submission and to comment on the proposal should be of precedence.

It is recommended Council provide comment to the WAPC to defer its determination of the application for the survey-strata subdivision at Lot 42 and 43 Grant Street, Narrogin until such time the Shire of Narrogin is in receipt of an application for planning consent for the subject property and met its obligations under Town Planning Scheme No 2.

Consultation

- Azhar Awang – Executive Manager Development & Regulatory Services.
- Pam Baskind, Ryan Carvell and Emily Burton – Department of Planning (Wheatbelt Region).

Statutory Environment

- *Planning and Development Act 2005 – Section 135 – No subdivision etc. without approval.*
- *Former Town of Narrogin Town Planning Scheme No.2 – Clause 6.3 – Application for Special Approval.*

6.3.2 Where the council is required or decides to give notice of an application the Council shall cause:

- a) *notice of the proposed use and development to be sent by post or delivered to the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of the application;*
- b) *notice of the proposed use and development to be published in a newspaper circulating in the Scheme Area and in the State of Western Australia stating that submissions may be made to the Council within 21 days from the publication thereof' and*
- c) *a sign displaying notice of the proposed use and development to be erected in a conspicuous position on the land for a period of 21 days from the date of publication of the notice referred to in paragraph (B) hereof.*

6.3.5 A resolution to grant special approved must be passed by an absolute majority of the Council."

Policy Implications

- *Planning Policy Manual – D2 – Subdivisions and Amalgamations.*
"The Chief Executive Officer is granted delegated authority to determine applications for subdivision proposing the creation of 5 lots or less."

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.069 AND OFFICER'S RECOMMENDATION

Moved: Cr Walker

Seconded: Cr Seale

That Council:

1. Provide notice to the Western Australian Planning Commission that the Shire of Narrogin request that the consideration of the application for the Survey-Strata Subdivision Ref: 403-17 at Lot 42 and 43 Grant Street, Narrogin be deferred until an application for planning consent has been submitted for the development of grouped housing.
2. Notify the applicant of Council's determination.

CARRIED 6/1



Attachment 1: Locality Plan



Our Ref : 403-17
 Previous Ref :
 Your Ref :
 Enquiries : Helen Griffiths (6551 9368)

4 May 2017

Chief Executive Officer
 Shire Of Narrogin
 43 Federal Street
 NARROGIN WA 6312

Application No: 403-17 - Lot No 42, 43 Grant Street Narrogin

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 15th June 2017 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.planning.wa.gov.au

Send responses via email to referrals@planning.wa.gov.au. **Always quote reference number "403-17" when responding.**

This proposal has also been referred to the following organisations for their comments:
 Department Of Parks And Wildlife, Main Roads WA, Water Corporation, Western Power and LG As Above.

Yours faithfully

Kerrine Blenkinsop
 Secretary
 Western Australian Planning Commission

APPLICATION DETAILS

Application Type	Survey Strata	Application No	403-17
Applicant(s)	Mr Peter Gow		
Owner(s)	Tajay Nominees Pty Ltd		

Locality	Lot No 42, 43 Grant Street Narrogin		
Lot No(s).	42, 43	Purpose	Residential, Common Property
Location		Local Gov. Zoning	Single Residential
Volume/Folio No.	2905/712, 2905/713	Local Government	As Above
Plan/Diagram No.	P405625	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	THREATENED ECOLOGICAL COMMUNITY BUFFER, MRWA - STATE ROAD EXTERNAL REFERRAL, THREATENED FAUNA BUFFER		



Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2017-207892

Submission Date: 29/04/2017 11:53 AM

Your Reference

Location of Subject Property

No. of applicants

Are you applying on your own behalf?

Are you the primary applicant?

Do you have consent to apply from all landowners?

Lodgement Type

Submitted by

Email

Brandner

48 Grant St Narrogin WA

1

No

Yes

Yes

Survey Strata

Peter Gow

peter-gow@bigpond.com

DEPARTMENT OF PLANNING

DATE

01-May-2017

FILE

403-17

About the land

Number of current lots on the land 2

Drainage Reserves

0

Recreation Reserves

0

Road Reserves

0

Number of fee paying lots

6

Total number of proposed lots on
the land including balance lots 6

Public Access Ways

0

Right of Ways

0

Road Widening

0

Number of fee exempt lots

0

What is the proposed use/development?

Proposed Use

Lot size

Number of Lots

Residential

235 - 319 Sqm

2

Residential

320 - 449 Sqm

2

Residential

600 - 699 Sqm

1

Common Property

235 - 319 Sqm

1

Local Government

Shire Of Narrogin

Existing dwellings

No

Is common property proposed

Yes

Applicants

Primary applicant (1)

Is the applicant a
company/organisation?

No

Is the applicant a landowner?

No

Name/Company

Mr Peter Gow

ABN / ACN

N/A

Email

peter-gow@bigpond.com

Phone number

0428250962

Address

Street address

PO Box 580

Town / Suburb or City

Narrogin

State

WA

Post Code

6312

Country

AUSTRALIA

OR Non-Australian Address,
P.O. Box, & etc

N/A

Certificate of Title Details

Lots with certificate (1)

Volume

2905

Folio

712

Lot Number

42

Plan Number

405625

Total land area

1096

Land Area Units

Square metres

Reserve number (if applicable)

N/A

No. of landowners

1

Is the Landowners name different to that shown on the Certificate of Title?

No

Landowners

Landowner (1)

Full name

N/A

Company / Agency

Tajay Nominees Pty Ltd

ACN / ABN

ACN 119312471

Landowner type

Company

Address

Street address

PO Box 333

Town / Suburb or City

Narrogin

State

WA

Post code

6312

Shire of Narrogin

Minutes - Ordinary Council Meeting 28 June 2017

Page | 21

Country	AUSTRALIA		OR Non-Australian Address, P.O. Box, & etc	N/A
Company signatory 1				
First name	Last name	Position		
Tracey	Brandner	Director		
Company signatory 2				
First name	Last name	Position		
Jurgen	Brandner	Director		
Lots with certificate (2)				
Volume	2905	Folio	713	
Lot Number	43	Plan Number	405625	
Total land area	1095	Land Area Units	Square metres	
Reserve number (if applicable)	N/A	No. of landowners	1	
Is the Landowners name different to that shown on the Certificate of Title?			No	
Landowners				
Landowner (1)				
Full name	N/A	Company / Agency	Tajay Nominees Pty Ltd	
ACN / ABN	ACN 119312471	Landowner type	Company	
Address				
Street address	PO Box 333	Town / Suburb or City	Narrogin	
State	WA	Post code	6312	
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A	
Company signatory 1				
First name	Last name	Position		
Tracey	Brandner	Director		
Company signatory 2				
First name	Last name	Position		
Jurgen	Brandner	Director		
Subdivision detail				
Number of dwellings	N/A	Dwelling retained	N/A	
Dwelling description	N/A	Structure/s retained	N/A	
Number of outbuildings/structures	N/A			
Other description	N/A			
Structure description	N/A			
Is a battleaxe lot/s proposed?			No	
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot			Not applicable	
Has the land ever been used for potentially contaminating activity			No	
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003			No	
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003			No	
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location			No	
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?			No	
Is the development within a Bushfire Prone Area?			No	
Are there any dewatering or drainage works proposed to be undertaken			No	
Is excavation of 100 cubic metres or more of soil proposed			No	
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present			No	
Fee & Payment				
Fee amount	\$3,393.00	Payment Type	By Card	
Attachments				
Attachment name		Attachment type		
1. 20170427163309130-2.pdf		Authorised Letter of Consent		
2. T 2905-712-1.pdf		Certificate of Title		
3. T 2905-713-3.pdf		Certificate of Title		
4. WAPC Existing Lots sketch-6.pdf		Liveable Neighbourhoods Compliance Statement		
5. WAPC letter-4.pdf		Authorised Letter of Consent		

Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy Unit 2B	
Perth	Albany	Bunbury Tower	Office 10	11-13 Pinjarra Road
Western Australia, 6000,	Western Australia, 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia, 6210
		Western Australia, 6230	Western Australia, 6530	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 5491
Shire of Narrogin		Minutes - Ordinary Council Meeting 28 June 2017		Page 23

WESTERN



AUSTRALIA

 REGISTER NUMBER
42/DP405625

 DUPLICATE
 EDITION
N/A

 DATE DUPLICATE ISSUED
N/A

 VOLUME
2905

 FOLIO
712

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 42 ON DEPOSITED PLAN 405625

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

TAJAY NOMINEES PTY LTD OF 47 HOMER STREET NARROGIN

(AF N381167) REGISTERED 12/7/2016

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

- *N072685 MORTGAGE TO NATIONAL AUSTRALIA BANK LTD REGISTERED 24/7/2015.
- *EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR SEWERAGE PURPOSES TO WATER CORPORATION - SEE DEPOSITED PLAN 405625

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP405625
 PREVIOUS TITLE: 1253-924
 PROPERTY STREET ADDRESS: 48 GRANT ST, NARROGIN.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF NARROGIN

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING
 M510642

WESTERN



AUSTRALIA

REGISTER NUMBER	
43/DP405625	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
2905FOLIO
713

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 43 ON DEPOSITED PLAN 405625

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

TAJAY NOMINEES PTY LTD OF 47 HOMER STREET NARROGIN

(AF N381167) REGISTERED 12/7/2016

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. *N072685 MORTGAGE TO NATIONAL AUSTRALIA BANK LTD REGISTERED 24/7/2015.
2. *EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR SEWERAGE PURPOSES TO WATER CORPORATION - SEE DEPOSITED PLAN 405625

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

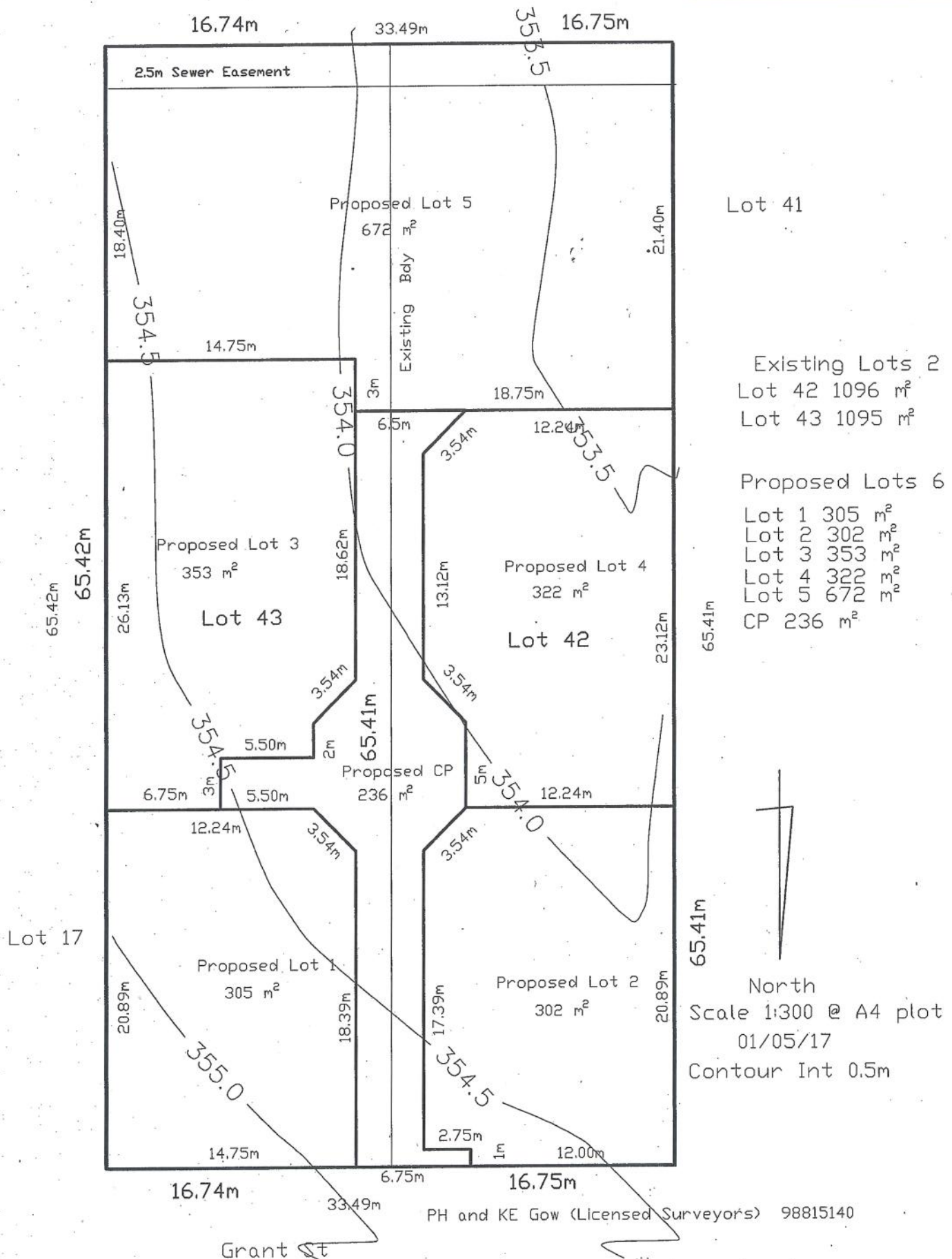
SKETCH OF LAND: DP405625
PREVIOUS TITLE: 1253-924
PROPERTY STREET ADDRESS: 50 GRANT ST, NARROGIN.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF NARROGIN

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING M510642

Lots 42 and 43 on DP405625
Contour Int 0.5m, Datum AHD
No X Over
Tel, Water, Sewer, Power Available
Gravel Verge
Boundary Pegs found
Soil- Sandy Topsoll over Clay
No Water Meter, Deferred Service
Sewer Connection not sighted

Proposed Survey Strata Subdivision
Lots 42 and 43 Grant St Narrogin

DEPARTMENT OF PLANNING	
DATE	FILE
01-May-2017	403-17





Location Plan for: Survey Strata Application


This data is to be used only for the processing of a
Survey Strata Application

Application Number: **403-17**


Decision: **Outstanding**

Printed: **1/05/2017**

Application Status

 Outstanding

Existing LPS Zones and Reserves

 R Code boundaries

 Single residential

Easements and Referrals

 Easements

Region Scheme Reserves

Localities & Local Government Boundaries

 Local government boundary

 Locality



Department of
Planning



Western
Australian
Planning
Commission

7.39 Cr Schutz returned to the meeting

10.1.058 APPLICATION FOR PLANNING CONSENT – PATIO TO EDWARDS HOLDEN LOT 1 (NO. 126) FEDERAL STREET, NARROGIN

File Reference: A169500
Disclosure of Interest: Nil
Applicant: FW and AE Kulker Superfund.
Previous Item Nos: Nil
Date: 31 May 2017
Author: Leigh Medlen – Planning Assistant.
Authorising Officer: Azhar Awang – Executive Manager Development & Regulatory Services.

Attachments

- Attachment 1 – Application for Planning Consent.
- Attachment 2 – Locational Plan.
- Attachment 3 – Application for Planning Consent Receipt of Fee.

Summary

Council is requested to consider the application for planning consent for the development of a patio to Edwards Holden located at Lot 1 (No 126) Federal Street, Narrogin within the front setback area.

Background

The proposed development is for the construction of a patio to Edwards Holden at Lot 1 (No. 126) Federal Street, Narrogin. The subject property is a corner lot intersecting Federal Street and Furnival Street with a total area of 2251.00m². The subject property has a 54 metre primary street frontage to Federal Street; a 38.25 metre secondary street frontage to Furnival Street as well as rear access off Newman Street.

The application for planning consent proposes to construct a patio off the existing building projecting towards Federal Street. The proposed patio is 6.2 metres wide by 11.67 metres in length, a total area of 72.354m². The proposed patio is to be setback 6.8 metres from Federal Street. The construction materials for the patio include a corrugated zincalume roof with concrete footings. The roof is proposed to be a 'shed roof' with the highest pitch adjoining the existing building at a height of 3.155 metres, sloping down to 2.40 metres.

Narrogin Technology Solutions is also located within the lot boundary of the proposed development. It is unlikely that the development application will negatively impact on the adjacent business.

Comment

The application for planning consent is unable to be approved under delegated authority as it wishes to vary the minimum front boundary setback from 11 metres to 6.8 metres. Council is therefore requested to consider a relaxation of development standards in relation to the front setback variation.

Current Zoning:

Under the Town Planning Scheme No.2 Lot 1 (No. 126) Federal Street, Narrogin is zoned as 'Other Commercial.' The policy statement for an 'Other Commercial' zone states as follows:

"Primarily for showroom and warehouse uses. Where such uses do not involve direct sales to the public, e.g. uses other than motor vehicles and marine sales premises, carparks, storage of bulky furniture and the like, the parking standard may be reduced at the discretion of the Council."

The current use of the property would be considered as a 'motor vehicle sales premises' which is a permitted use subject to compliance with Development Standards. The development standards required by this land use zoning include setbacks, landscaping, plot ratio and car parking requirements. The subsequent sections of this report will detail the compliance of the development application with the prescribed development standards of an 'Other Commercial' zone.

Setbacks

Minimum Boundary Setbacks for 'Other Commercial' zoned land.	Requirement as per Town Planning Scheme No.2	Provided	Officers Comment
Front	11 metres	6.8 metres	<p>The proposal wishes to vary the development standard for the front setback from 11m to 6.8m. It therefore does not comply with the Town Planning Scheme, varying the minimum standard by 4.2 metres.</p> <p>It would be expected that the proposed variation would have minimal adverse impact to the streetscape and amenity of Federal Street.</p> <p>The proposed patio is unlikely to set a precedent for front setback variation along Federal Street as there are various land use zonings with different setback requirements along Federal Street.</p>
Rear	7.5 metres	Complies	<p>Rear setbacks to Newman Street comply with the development standards as prescribed within the Town Planning Scheme No.2.</p>

Sides	5 metres one side	Complies	Side setbacks to Furnival Street comply with prescribed development standards. Setbacks to the northern lot boundary adjoining Narrogin Glass comply with the development standards and therefore satisfy side setback requirements.
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Landscaping

Under the Town Planning Scheme No.2, 20 per cent of the front setback area to be dedicated as landscaping. After deducting the corner truncation within the front setback area, 115.40m² would be required to be landscaped within the front setback area. Currently, 104.1m² of the front setback area is landscaped. It should also be noted that the landscaped area along the street verge in front of the subject property is managed by the landowner and is approximately 72m² in area. With consideration to the latter, a total of 176.1m² of landscaping is provided and therefore satisfies landscaping requirements of the land-use zoning.

Plot Ratio

The Town Planning Scheme No.2 states 0.5 is the maximum plot ratio of Other Commercially zoned land. The current lot has a total area of 2251.00m² which would allow for 1125.50m² to be built upon. At present, 938.07m² of the subject property is built upon. The development application proposes an additional 72.354m² and therefore the proposal would have a total built up area of 1010.42m². The development application therefore satisfies the plot ratio requirement by 115.08m².

Car parking

The proposed development would not increase the car parking requirements of the property or reduce the current number of existing bays on site. The design of the patio does not enclose the area or increase gross floor area for the business and therefore does not require additional car parking to the current provision.

There are designated cross-overs on either side of the proposed development. It is considered that a permeable design of the proposal would be unlikely to cause impact to the traffic network on site or have subsequent flow on effects to the surrounding road network. It is therefore recommended as a condition of approval, Council do not allow for any wall of the proposed patio to be enclosed.

Stormwater Management

Previously, the site has had a history of storm water running into the adjacent lot to the north of the subject property. It is therefore recommended to address any stormwater related issues associated with the development proposal that stormwater be contained on site as a condition of approval.

Relaxation of Development Standards

The proposed development requires a relaxation of development standards in relation to the front setback variation.

Under the Town Planning Scheme No. 2, Clause 6.2 allows council the ability to consider the application and to relax the development standard on the following grounds:

“Clause 6.2.1 If a development is the subject of an application for planning consent and does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:

i) Approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objectives of the Scheme;

ii) The non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and

iii) The spirit and purpose of the requirements or standards will not be unreasonably departed from thereby.”

In reference to point i) of Clause 6.2.1 a site visit was undertaken on 30 May 2017 by Shire of Narrogin’s officers, whereby it was observed the amenity of the subject site as well as the adjoining and affected landowners would not be adversely impacted by the proposed development. The development application therefore satisfies section i) to be considered for the relaxation of development standards.

In reference to point ii) of Clause 6.2.1 it is unlikely that the proposed variation to the front setback will negatively impact on future development of the area. The subject property is located within the ‘Town Site’ area of the proposed joint Shire of Narrogin Town Planning Scheme No.3 and is proposed to be zoned as ‘Service Commercial.’ The proposed development application is consistent with the future intent of the zone and development of the site.

In reference to point iii) of Clause 6.2.1 the variation of the development standards as proposed by the application is unlikely to set a precedent for future development along Federal Street or within ‘Other Commercial’ zoning. Federal Street is subject to various land use zonings with numerous front setback requirements. Additionally, it would not set a precedent for ‘Other Commercial’ zoning as it is relative to the amenity of the site. Therefore, the proposal is unlikely to set a precedent relative to the location or land-use zoning of the property.

The proposed application for planning consent therefore satisfies Clause 6.2.1 and the grounds for considering a relaxation of development standards within the Town Planning Scheme No.2. It is evident from the above assessment the proposed construction of a patio to Edwards Holden located at Lot 1 (No. 126) Federal Street, Narrogin would not have an adverse impact to the surrounding area, satisfies the grounds for a relaxation of development standards and reflects the principles of orderly and proper planning.

It is therefore recommended that Council support the application for planning consent for the proposed development and variation to the front setback. It should be noted the attached plans state there is a 15m front setback provided from Federal Street for the existing buildings. This is not reflective of what is on the ground or aerial photographs which have been calculated to be 13metres from existing buildings. Therefore, the plans also state an 8.8 metre setback would be provided from Federal Street for the proposed patio which would not be the case, as the initial setback of the existing buildings was inaccurately reflected.

Consultation

- Azhar Awang – Executive Manager Development & Regulatory Services.

Statutory Environment

- Former Town of Narrogin Town Planning Scheme No. 2 – Clause 6.2 – Relaxation of Standards.

Policy Implications

Nil

Financial Implications

Planning Application Fee of \$147.00 was paid on the 6 June 2017.

Strategic Implications

Nil

Voting Requirements

Simple Majority.

COUNCIL RESOLUTION 0617.070 AND OFFICER'S RECOMMENDATION

Moved: Cr Fisher

Seconded: Cr Ward

That Council:

Support the application for planning consent for the development of a patio to Edwards Holden at Lot 1 (No. 126) Federal Street, Narrogin subject to the following conditions:

1. The approval shall expire if the development hereby permitted is not completed within two years of the date hereof or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire, is granted by it in writing.
2. The development hereby approved shall occur generally in accordance with the submitted plans in support of the application and these shall not be altered or modified without the prior written approval of the Chief Executive Officer.
3. All drainage run-off associated with the development shall be contained on site or connected to the Council's storm water drainage system to the satisfaction of the Chief Executive Officer.
4. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
5. No wall of the proposed development shall be enclosed.

6. Building materials to complement the existing buildings and be of a colour not detrimental to the character of the natural landscape of the locality, that is colours to be non-reflective and of muted tones (eg no zincalume).

Advice Notes:

1. If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by determination of refusal, there may be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. A review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision.

CARRIED 8/0

24 MAY 2017

A169500 IPA1710687

PLANNING CONSENT
**Shire of
Narrogin**
Love the life

89 Earl Street
PO Box 1145
Narrogin WA 6312

(09) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY
APPLICATION FOR PLANNING CONSENT
TOWN PLANNING SCHEME NO.2
DISTRICT SCHEME

Name of Applicant	F.W. AND A.E. KULKER SUPERFUND
Correspondence Address	P.O. Box 452 NARROGIN WA 6312

I hereby apply for planning consent to:

1. Use the land described hereunder for the purpose of
2. Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached)

Existing use of land	CAR SALE'S YARD
Approximate cost of proposed development	\$ 8,000
Estimated time of completion	30/6/2017
No of persons to be housed / employed after completion	N/A

TITLES OFFICE DESCRIPTION OF LAND**LOCALITY PLAN**

House No		Lot No		Location No	
Plan or Diag		Street Name			
Certificate of Title	Volume: _____		Folio: _____		

LOT DIMENSIONS

Site area		Square metres
Frontage		Metres
Depth		metres


AUTHORITY

Applicant's Signature	Date
-----------------------------	------------

w:\9 shared\2 ccs shared\admin\form development - admins only\new customer forms\new approved forms\application for planning consent.docx

NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.

NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

Owner's Signature 	Date
---	------------

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED BELOW.

THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE

PARTICULARS REQUIRED WITH APPLICATION FOR BUILDING CONSENT

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless especially exempt by the Shire:

- a. Indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- b. Indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- c. Indicate the position, type and height of all the existing trees on the site and indicate those to be retained and those to be removed;
- d. Indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- e. Indicate site contours and details of any proposed alteration to the natural contour of the area;
- f. Indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- g. Indicate site dimensions and be to metric scale.

OFFICE USE ONLY

File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

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FURNIVAL STREET

SO. 29.

LOT 82/3

EXISTING

existing

Existing

EXISTING

PROPOSED
EXTENSION

Proposed

6.2

CONNECT NEW WASH DOWN BAY
INTO EXISTING GREASE TRAP

EXISTING THREE TANK
GREASE TRAP

20,000

FIRE WALL

1500 11,000

11670
APPROX POSITION OF EXISTING SEWER LINE

15000 mts

20000 mts

24.14

12.600

FEDERAL STREET

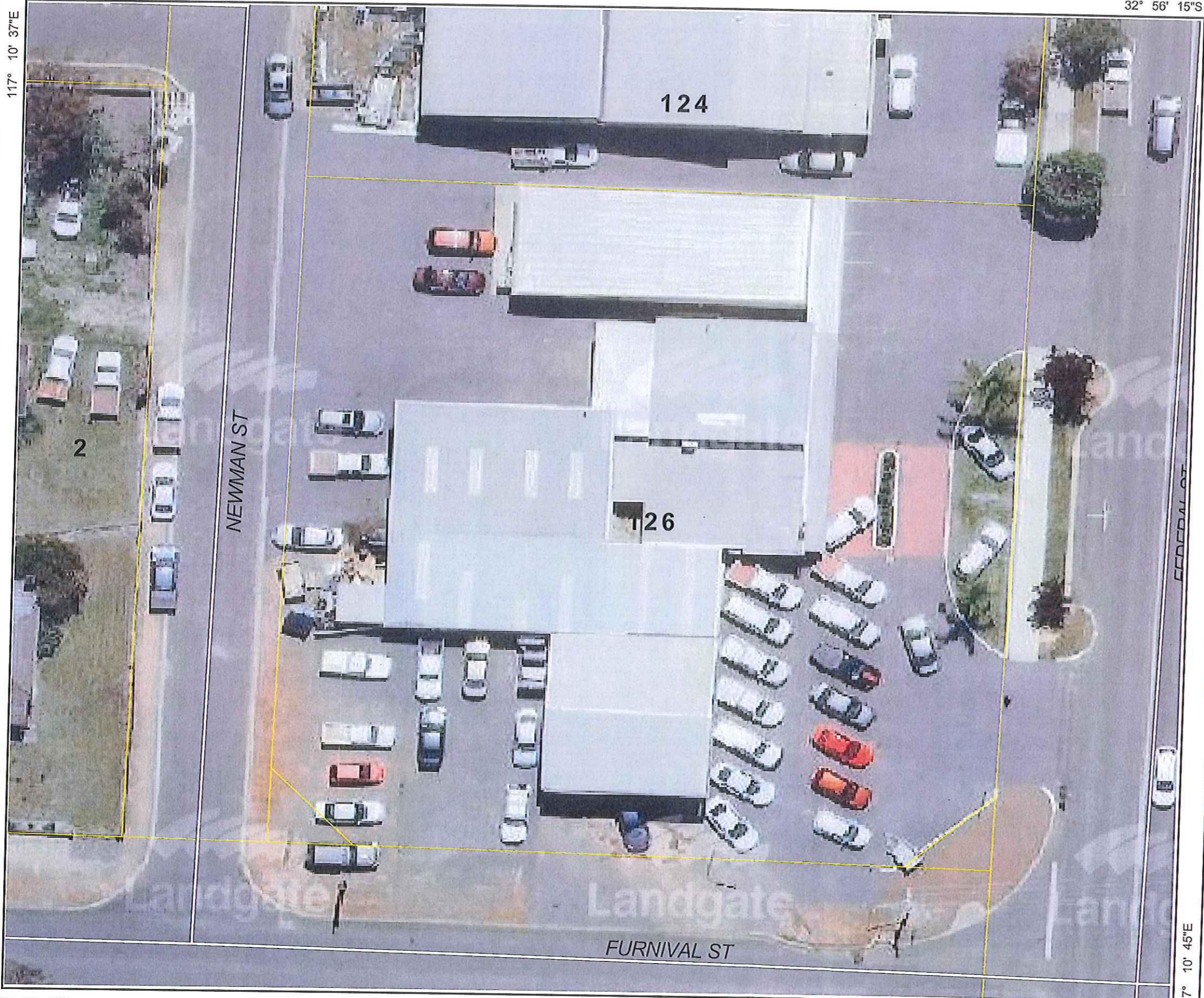
54300

Map Viewer

Created 19 May 2017

32° 56' 15"S

32° 56' 15"S

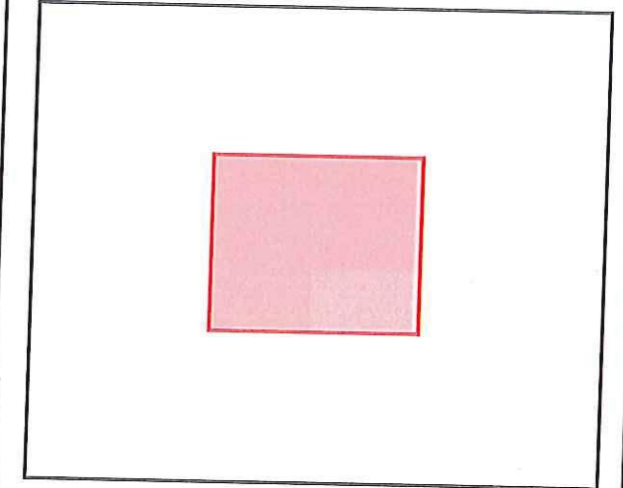


32° 56' 18"S

32° 56' 18"S

Shire of Narrogin

Minutes - Ordinary Council Meeting 28 June 2017



Scale: 1:400

Description

Map Projection: GDA 94 (Lat/Long)

Datum: Geocentric Datum of Australia
1994

1 Midland Square
Midland WA 6056
(08) 9273 7341
customerservice@landgate.wa.gov.au
www.landgate.wa.gov.au



Landgate

© Western Australian Land Information Authority 2007

Page | 38

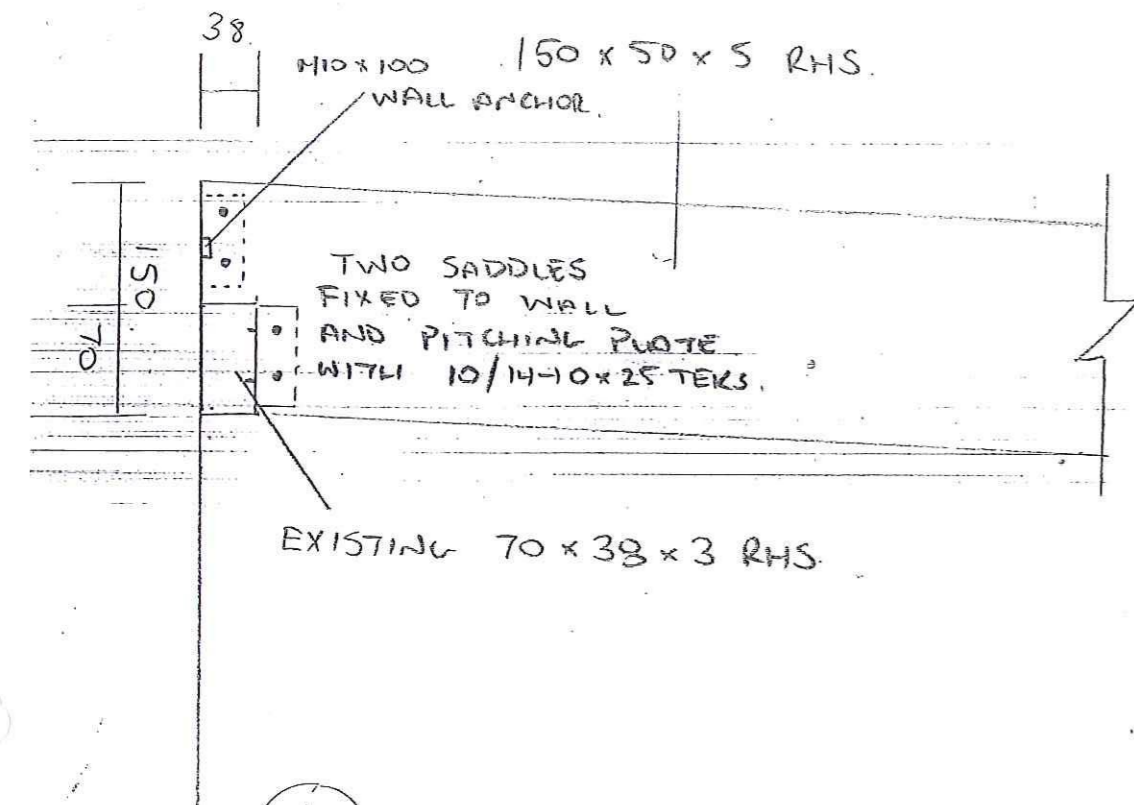
COLUMNS 100x100x3
 BEAM 200x100x5
 RAFTERS 150x50x5
 PURLINS 70x38x3

DAN TURNER BE (CIVIL) RPEQ 05707
 Civil, Structural & Project Management
 ABN: 97 730 733 802
 97 Felspar St Narrogin WA 6312
 Ph (08) 9881 3218 Mob 04 0986 7048
 Email: dant34175@bigpond.com

4 5 17

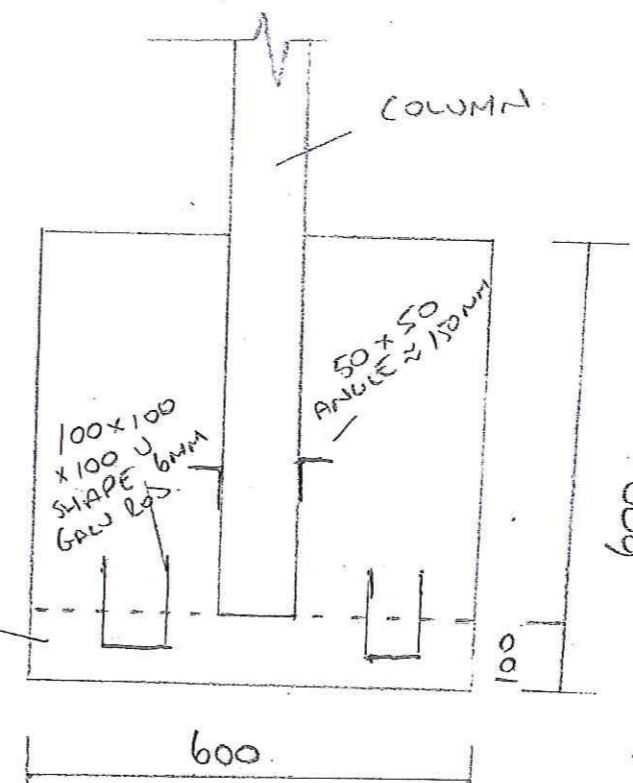
PROPOSED VERANDAH
 TO EDWARDS HOLDEN
 FEDERAL STREET.
 NARROGIN W.A 6312.

DRAWINGS BY
 TREVOR KULKER

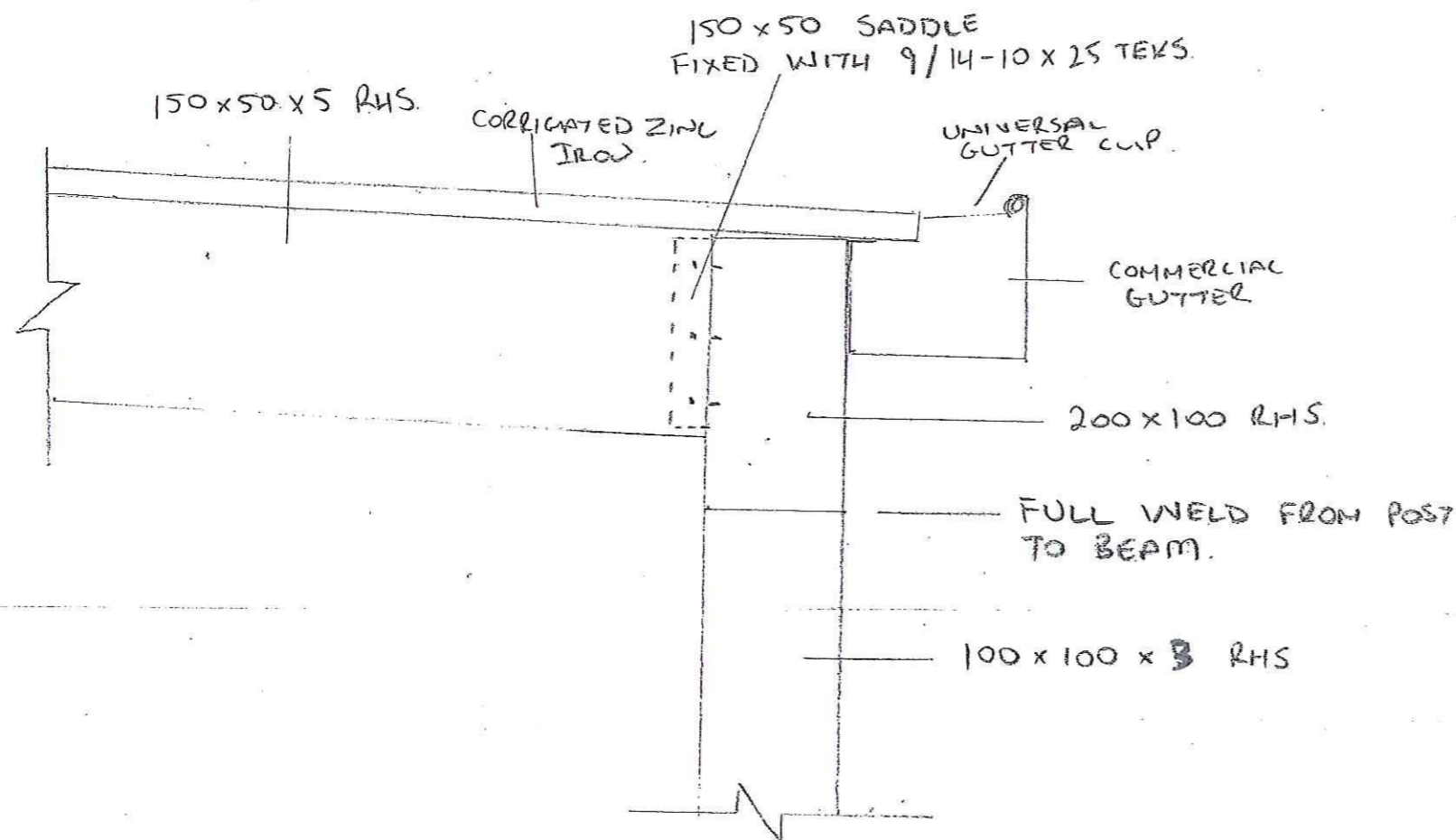


A WALL CONNECTION.

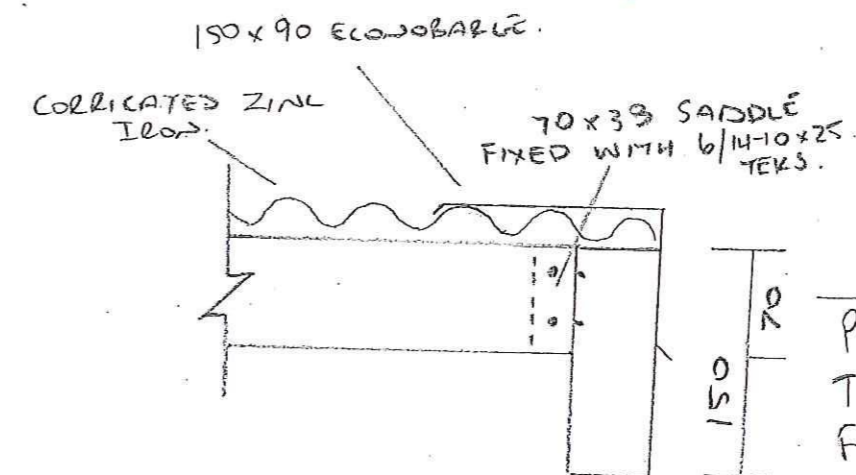
LAY 100MM BASE
 FOR POSTS.



C TYPICAL FOOTING.



B POST, BEAM AND RAFTER SECTION



D PURLIN JUNCTION.



Attachment 2 – Locational Plan



89 Earl Street PO Box 1145
NARROGIN WA 6312
Ph: 08 9890 0900
Email: enquiries@narrogin.wa.gov.au
Web: www.narrogin.wa.gov.au

RECEIPT / TAX INVOICE

ABN 46 684 681 944

FW & AE Kulker Superannuation Fund

Receipt Number: 53026

Receipt Date : 06.06.17

Receipt Type Detail	Amount
------------------------	--------

Miscellaneous	\$147.00
---------------	----------

Planning Application Fee
Not more than \$50,000
FW & AW Kulker
Re: Edwards Holden Paton
Account: 131006000

* GST Exclusive Charge	\$147.00
* GST	\$0.00

Cash	Cheque	Other
\$0.00	\$147.00	\$0.00

Total	\$147.00
Tendered	\$147.00
Change Given	\$0.00
Round Amount	\$0.00

Thank you for your payment

10.1.059 APPLICATION FOR PLANNING CONSENT – RENOVATIONS TO CORNWALL HOTEL – LOT 268 (NO. 12) DONEY STREET, NARROGIN

File Reference: A138200
Disclosure of Interest: Nil
Applicant: Parminder Singh
Previous Item Nos: Nil
Date: 7 June 2017
Author: Leigh Medlen – Planning Assistant
Authorising Officer: Azhar Awang – Executive Manager Development & Regulatory Services

Attachments

- Attachment 1 – Application for Planning Consent
- Attachment 2 – Municipal Heritage Inventory Entry
- Attachment 3 – Aerial Photograph
- Attachment 4 – Advice from Department of Lands
- Attachment 5 – Status of Referral to State Heritage Office

Summary

Council is requested to consider the application for planning consent for the renovations to the Cornwall Hotel located at Lot 268 (No. 12) Doney Street, Narrogin.

Background

An application for planning consent was submitted on 30 May 2017. On 31 May 2017 correspondence was sent to the applicant requesting site plans and a development proposal for the intended works. The application proposes to move an internal fence 3m out from the beer garden, the inclusion of an accessible toilet, inclusion of a deck to the beer garden, construction of a wall in front of the restaurant's kitchen and to reinstate posts to the balcony as well as the addition of a drive-through-bottle-shop.

From a planning perspective, the installation of the posts to the balcony are the only renovations which require planning approval. The drive- through-bottle-shop will also require planning approval, however this will be made in a separate application to Council due to the requirement of the town Planning Scheme No. 2.

The other matters regarding the renovations will be addressed through a building application and building permit. Upon site inspections by Shire Officers it has been noted that some of the associated works have commenced. Retrospective planning and building approval to the works that have been commenced will be applied to the application.

Zoning

Under the Town Planning Scheme No. 2 the subject property is zoned as 'Shops and Offices.' The subject property is also recognised within the Town Planning Scheme as having an additional use to the property being a 'Hotel/Carpark.' Conditions of the additional use for the Cornwall Hotel state:

“No extension or change of land use without the special approval of the Council.”

An additional use zone as specified within the Scheme allows for:

Notwithstanding that a parcel described in the Additional Use Zone Table is within another zone or area, the land or any building thereon may be used for the purpose set against the parcel in that Table in addition to the uses permitted in the zone or area in which the land is situated, unless any of those uses is excluded or modified by a condition specified in the Table.”

The scheme defines a Hotel as:

“means land and buildings providing accommodation for the public the subject of a Hotel Licence granted under the provisions of the Liquor Act, 1970 (as amended)

Comment

Municipal Heritage Inventory

The Cornwall Hotel was constructed in 1904 with the addition of the Winter Court to the West of the hotel in the 1960's. The Cornwall Hotel is listed on the Municipal Heritage Inventory as a Management B Category which states as follows:

“A place of considerable cultural heritage significance to Town of Narrogin that is worthy of recognition and protection through provision of the Town of Narrogin Town Planning Scheme. Planning Application needs to be submitted to Town of Narrogin for any proposed development and referred to Regional Wheatbelt Heritage Adviser for comment. It is the recommendation of this listing to: Retain and Conserve the place. Document the place per (Heritage Council of Western Australia) HCWA Archive recommendations if retention is not possible.”

The Cornwall is a prominent building as it addresses two street facades of Doney and Heath Street. The Cornwall Hotel is an old building within the Shire of Narrogin and the condition of the building had begun to deteriorate over time. The renovations and usage of the building again will aid in preserving the historical significance of the building to the Shire of Narrogin. It is therefore important the historical significance of the building is considered in any future development proposals. The proposal has been referred to the State Heritage Office for comment.

Veranda Posts

The Cornwall Hotel was erected in 1904 with 14 veranda posts and architraves, fronting Doney Street and Heath Street. Throughout the 1950's a considerable number of old buildings removed their veranda posts from their buildings. The Cornwall Hotel removed the veranda posts from the balcony at some point in time, which our records do not indicate.

The proposal is to reinstate 12 of the veranda posts to the balcony approximately 2.79 metres apart. The posts will be built over the road reserve as shown in the aerial photograph in Attachment 3. The distance of the veranda posts to the curb will vary from 2.5 metres along Doney Street and 2.5 metres to the corner intersection and approximately 3.5 metres along Heath Street.

Advice from the Department of Lands was sought for the construction of the veranda posts over a road reserve of which they provided no objection to the construction. Local road reserves are under the jurisdiction of the local government and how the matter is dealt with is for Council's consideration. At present, the property is not serviced by underground power but does have NBN connection in close proximity, which would require the applicant to liaise with the relevant service authorities. There are currently two street bins, one along Doney Street and one along Heath Street, which may require relocation due to the construction of the veranda posts. The street verge is constructed of brick of which some would be required to be dug up for the footings of the veranda posts. Within the building application a bond may be applied to ensure the street verge is left undamaged after construction work.

As the application seeks to build over the road reserve, it is important for Council to consider the liability issues in regards to the overhang and construction on a street verge. It is therefore recommended that Council request the applicant to indemnify the Shire of Narrogin against any claims arising out of the erection, overhang, existence and operation of the balcony and veranda posts and provide a copy to the Shire of Narrogin prior to any commencement of construction to the veranda posts.

By restoring the outside façade of the Cornwall Hotel the amenity and aesthetics of two streetscapes have the potential to be enhanced. The proposal has been referred to the State Heritage Office and Shire Officers are awaiting a response. It is recommended to best achieve increased amenity of the area the comments received by the Heritage Office are given due regard.

Other Planning Considerations

Planning considerations such as areas for loading and unloading of goods, storage areas and methods of screening storage areas as well as car parking areas and traffic management plans were not provided within the development application. It is therefore recommended as a condition of approval the applicant provide these plans to ensure the operation of the Cornwall Hotel will not have any adverse impacts that flow onto surrounding road networks or impact the amenity of the area.

Retrospective Approval

On 29 May 2017 Council Officers undertook a site visit where it was observed that works associated with the development had already commenced without the prior approval of Council. It is therefore recommended that Council apply retrospective planning approval to the application which stipulates the required planning fee borne by the applicant be doubled.

Consultation

- Azhar Awang – Executive Manager Development and Regulatory Services
- Josiah Farrell – Building Surveyor
- Shiralee Magor – Environmental Health Officer
- John Warburton – Manager Operations
- City of Kalgoorlie Boulder & City of Fremantle officers
- Terri McKinley and George Poppins – Department of Lands
- Daniel Holland – State Heritage Office

Statutory Environment

Former Town of Narrogin Town Planning Scheme No. 2.

Policy Implications

Municipal Heritage Inventory.

Financial Implications

Retrospective Approval/Fee for use/development already commenced – Twice the schedule fee. The normal fee would be \$147.00 and therefore is \$294.00 made payable to the Shire of Narrogin prior to the issue of a building permit.

Strategic Implications

Nil

Voting Requirements

Simple Majority.

COUNCIL RESOLUTION 0617.071 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Wiese

That Council:

Support the application for planning consent for the renovations to the Cornwall Hotel located at Lot 268 (No. 12) Doney Street, Narrogin subject to the following conditions:

1. A planning application fee of \$294.00 is required made payable to the Shire of Narrogin prior to the issuing of a building license.
2. The applicant is required to indemnify the Shire of Narrogin against any claims arising out of the erection, overhang, existence and operation of the balcony and veranda posts and provide a copy to the Shire of Narrogin prior to any commencement of construction. All costs associated with the preparation of the indemnity claims will be at no cost to Council.
3. Prior to the commencement of construction of the veranda posts the applicant is required to receive advice from the State Heritage Office and have due regard to the recommendations provided.
4. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire, is granted in writing.
5. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.

6. The applicant is solely responsible for the upkeep and maintenance of the street verge for the property to the satisfaction of the Chief Executive Officer.
7. Bins and storage areas shall be screened from public view to the satisfaction of the Chief Executive Officer.
8. Provision for loading and unloading of goods and materials to be shown on the plan to the satisfaction of the Chief Executive Officer.
9. A plan of the car parking for the site to be submitted prior to operation to the satisfaction of the Chief Executive Officer.
10. All stormwater drainage and run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
11. The applicant shall obtain a public liability insurance policy and ensure the insurance policy is maintained at all times to the satisfaction of the Chief Executive Officer.
12. A signage application will be required to be submitted for Council's further approval
13. Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
14. All ground floor external walls are to be treated with anti-graffiti coating to reduce the likelihood of and improve ease of graffiti removal.
15. Finishes to external building shall be sympathetic with the surrounding amenity.
16. A structural engineer's certification will be required for the veranda posts to structurally support the balcony.
17. A caveat to be placed on the Certificate of Title, by the applicant, stating that the balcony is constructed over the road reserve and all care and control under the balcony is the responsibility of the land owner and that the Shire is indemnified from any liability. This caveat is to be placed within three months of this planning approval.

Advice Note:

1. The landowner is required to get advice from the relevant service authorities for the location of their services prior to the construction/location of the poles within the street verge.
2. The applicant is advised compliance with the Public Health Act 2016, Health (Miscellaneous Provisions) Act 2016, Health (Public Buildings) Regulations 1992 and Food Act 2008 is required to be adhered to.
3. Prior to the opening of the Cornwall Hotel to the public, the completion of all outstanding work orders on the premises and a final inspection of the kitchen and public buildings by the Shire of Narrogin's Environmental Health Officer is required.
4. A building permit will be required for the application.

CARRIED 8/0

MOVE THE FENCE

ATTACHMENT 1

We want TO MOVE The fence 3m where it's was now. ~~use~~ Reusing the same Material and Buy some new Post.

DISABLE TOILET.

We have a extra space near the Toilets in winter Court. That area is $2.3.5 \times 2.4 \times 2.4$. We cut the wall for Bigger door and made a Door for Disable Accessable. Door Size is 100cm.

Decking Area in Beer garden

Our decking area is $11.5m \times 4m$. In This area we use Post in ~~1000mm~~ a Part. Post Size is $1000 \times 100 \times 100$. 600mm in the ground and 400mm ~~on~~ out side. Our Beams Run $150mm$ a Part. We use Treated Pine in this. And Decking ~~is~~ Strips of Pine.

WALL Behind Decking.

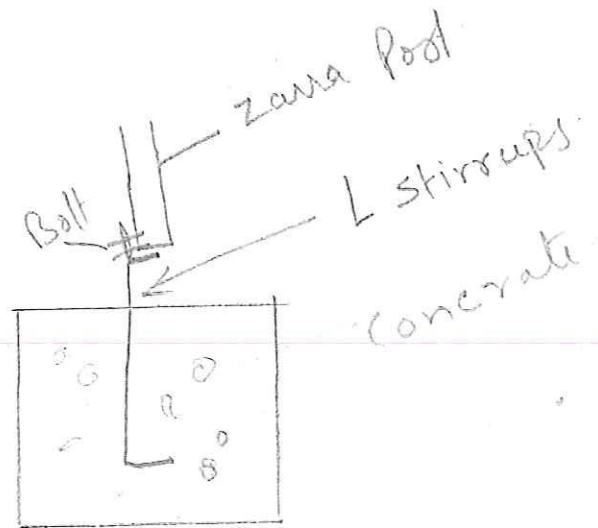
This wall is only future wall to hide the windows of kitchen area. and our drain drain Pipes. ~~This~~ In this wall we use Treated Pipe and handi fix. This wall is 7.730 m long. and 2.4m height.

Re Do the Post under the Balcony.

When the ~~Construct the~~ Construct the hotel is 1905 The Made the Post under the Balcony.

As you see the Photo. ~~As we~~ I donot know who and when the remove the Post.

Now we again going to do the Post Cause we want same look. we using Zarra wood Poles 4200 x 100 x 100. and L Stirrups 450mm and 3 Bages of Postcable in each hole. and using 120mm dia galvanised cup head Bolts.



This our Plan To do. If you need any other information Pls let me know.

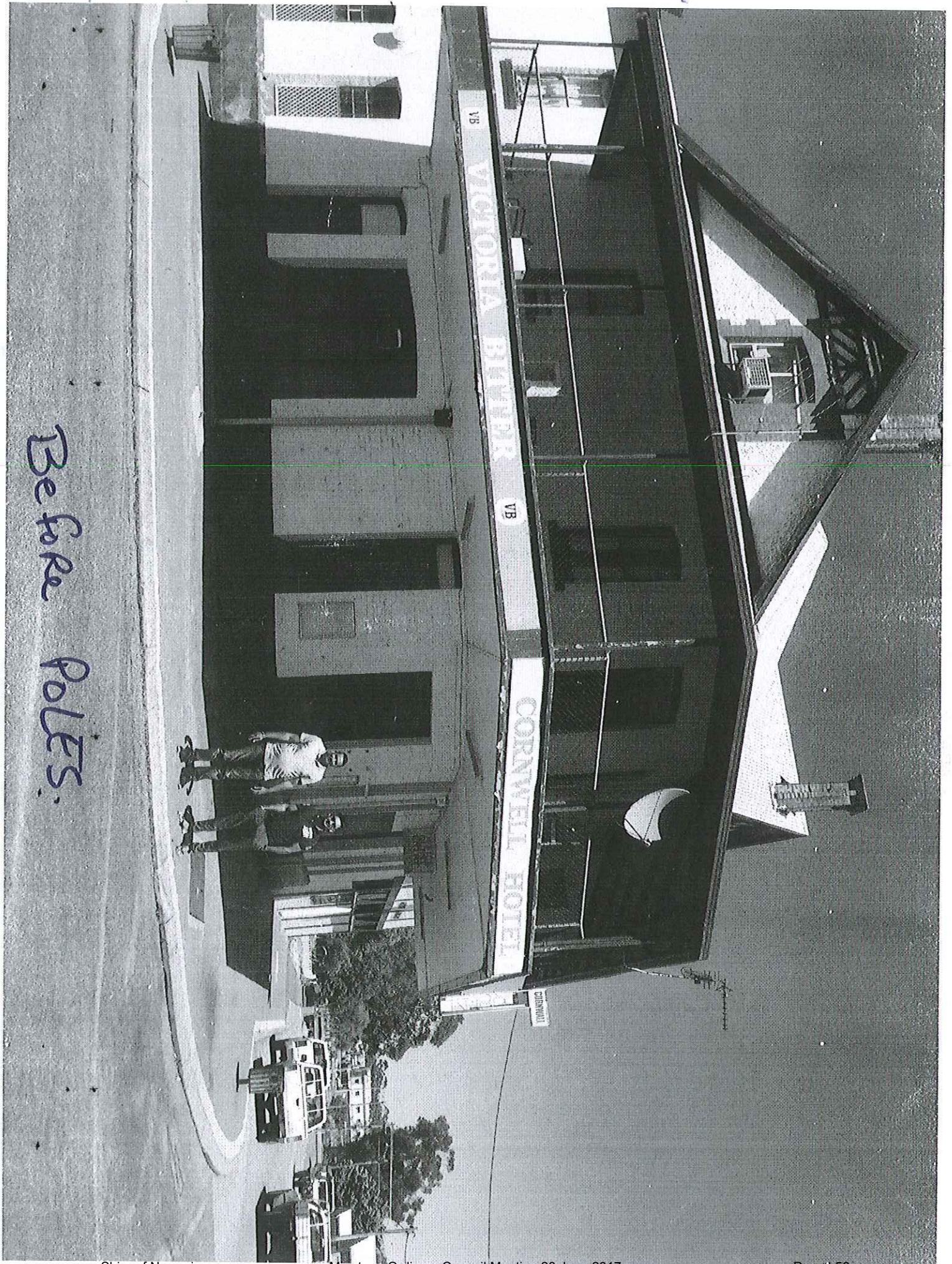
BOTTLE SHOP

For Bottle Shop we submit the Proper Plan soon..

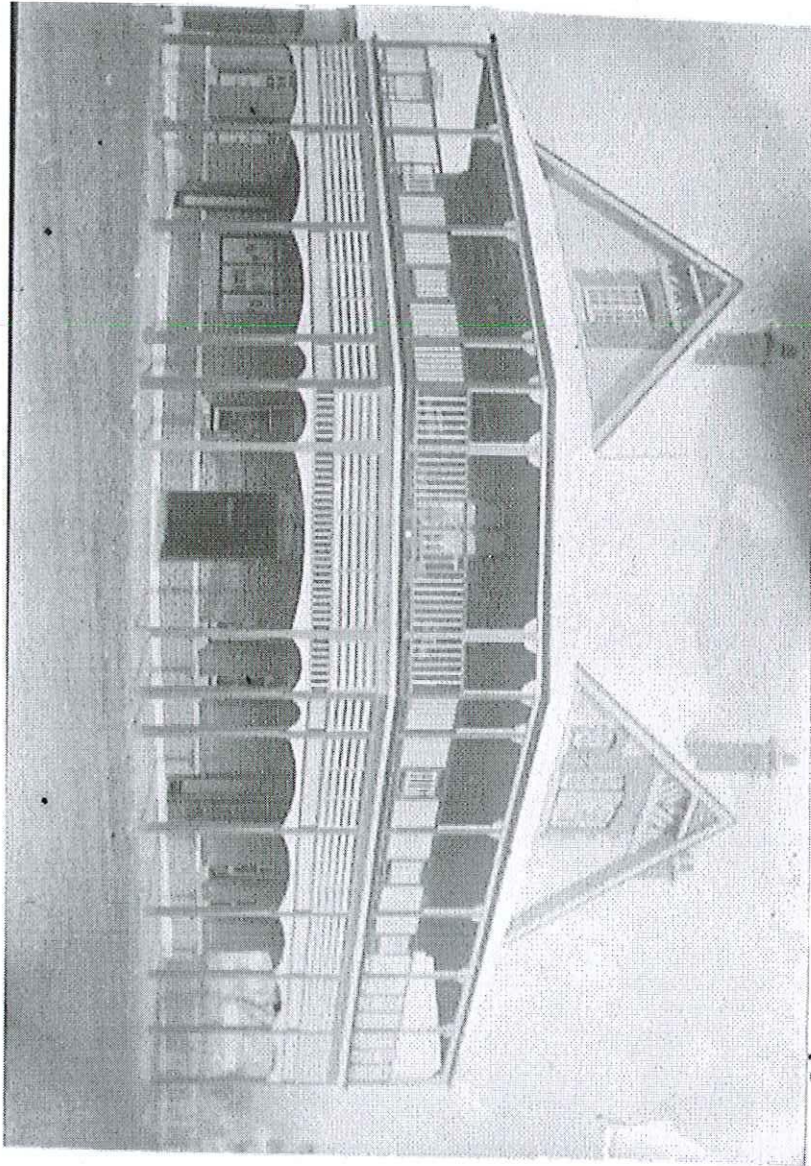
Pls give the Permission To do the jobs.

Kind regards.

Paraminder Singh



Before Poles.

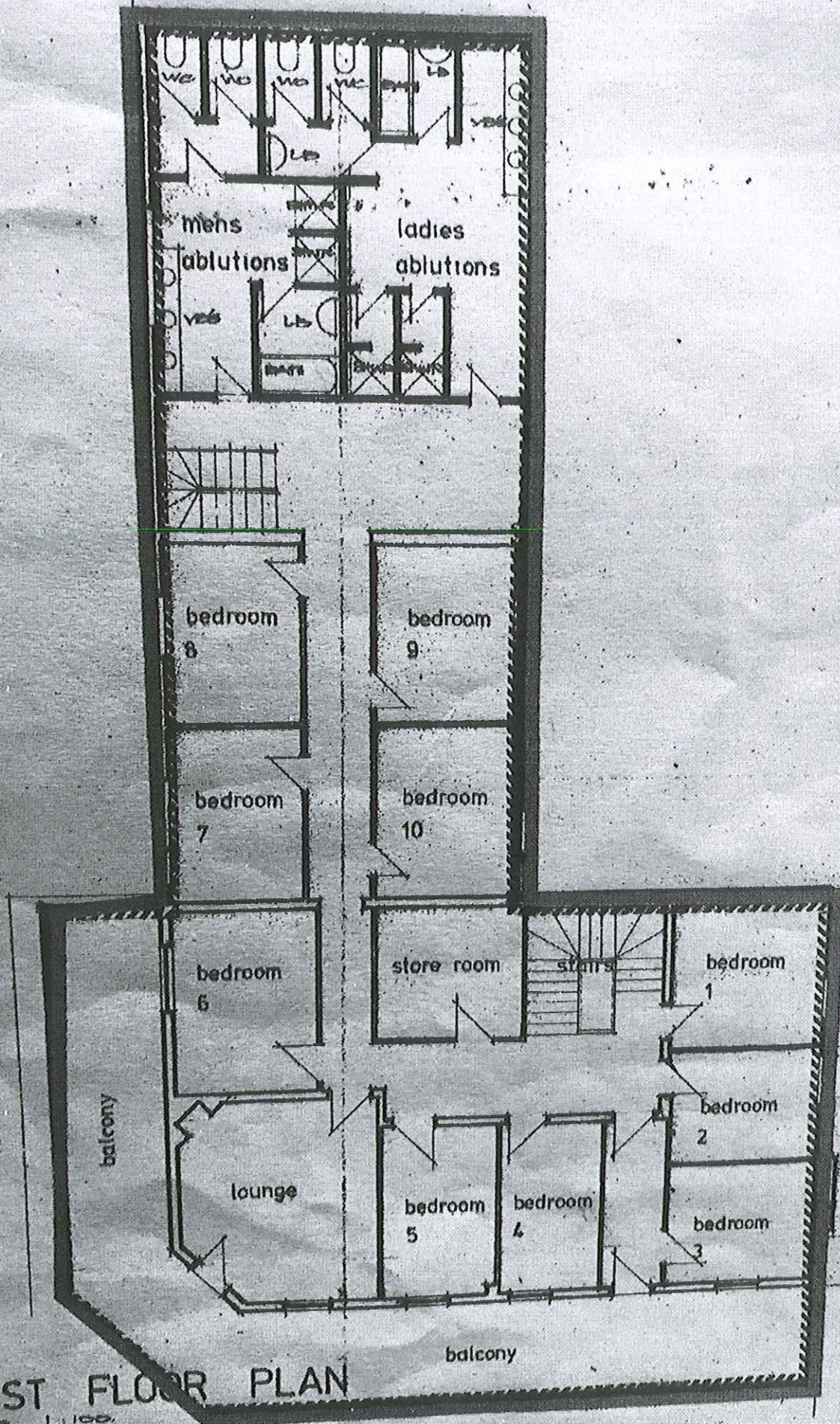


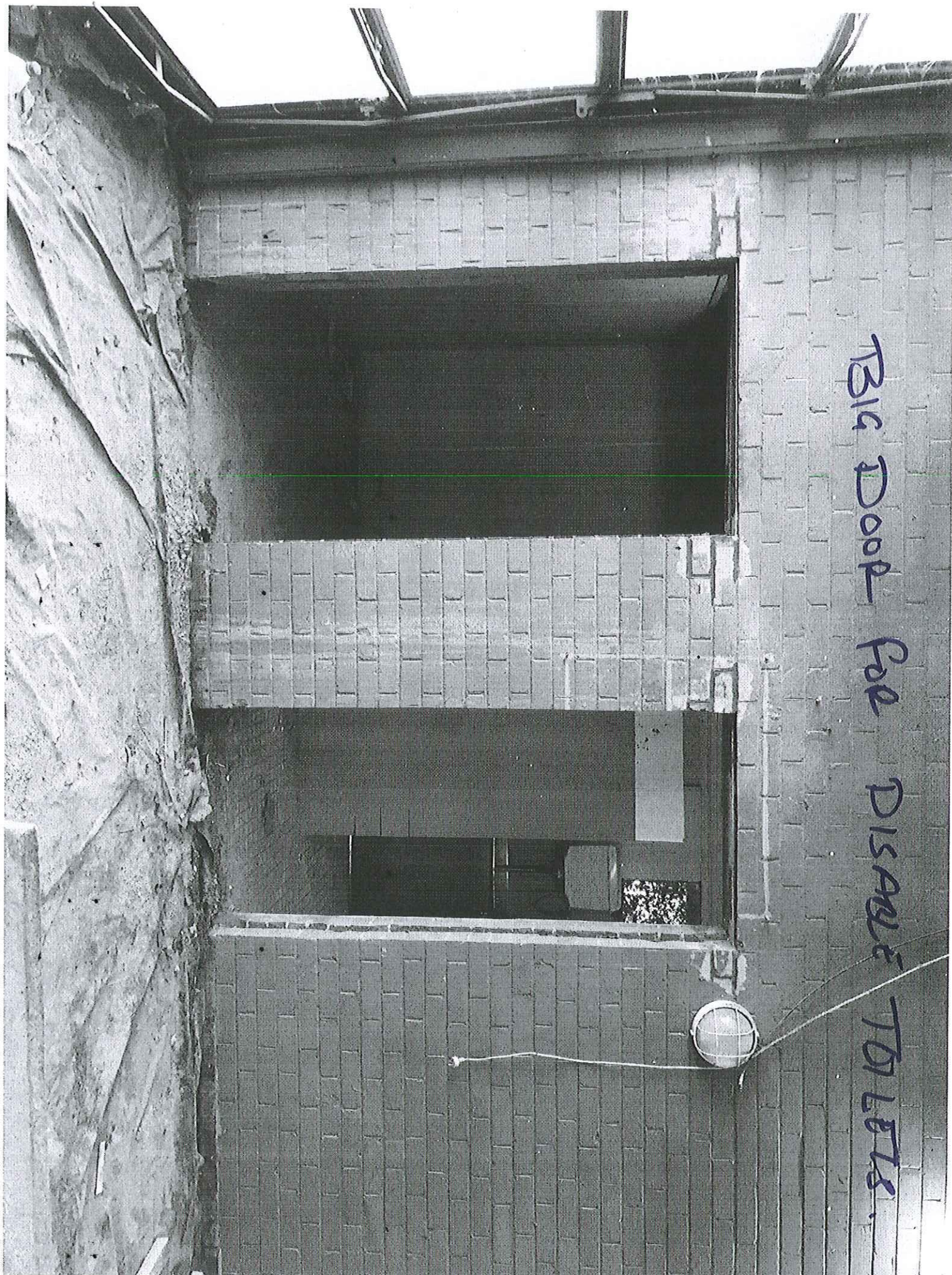
State Library of Western Australia

ORIGINAL PHOTO WITH POLTES

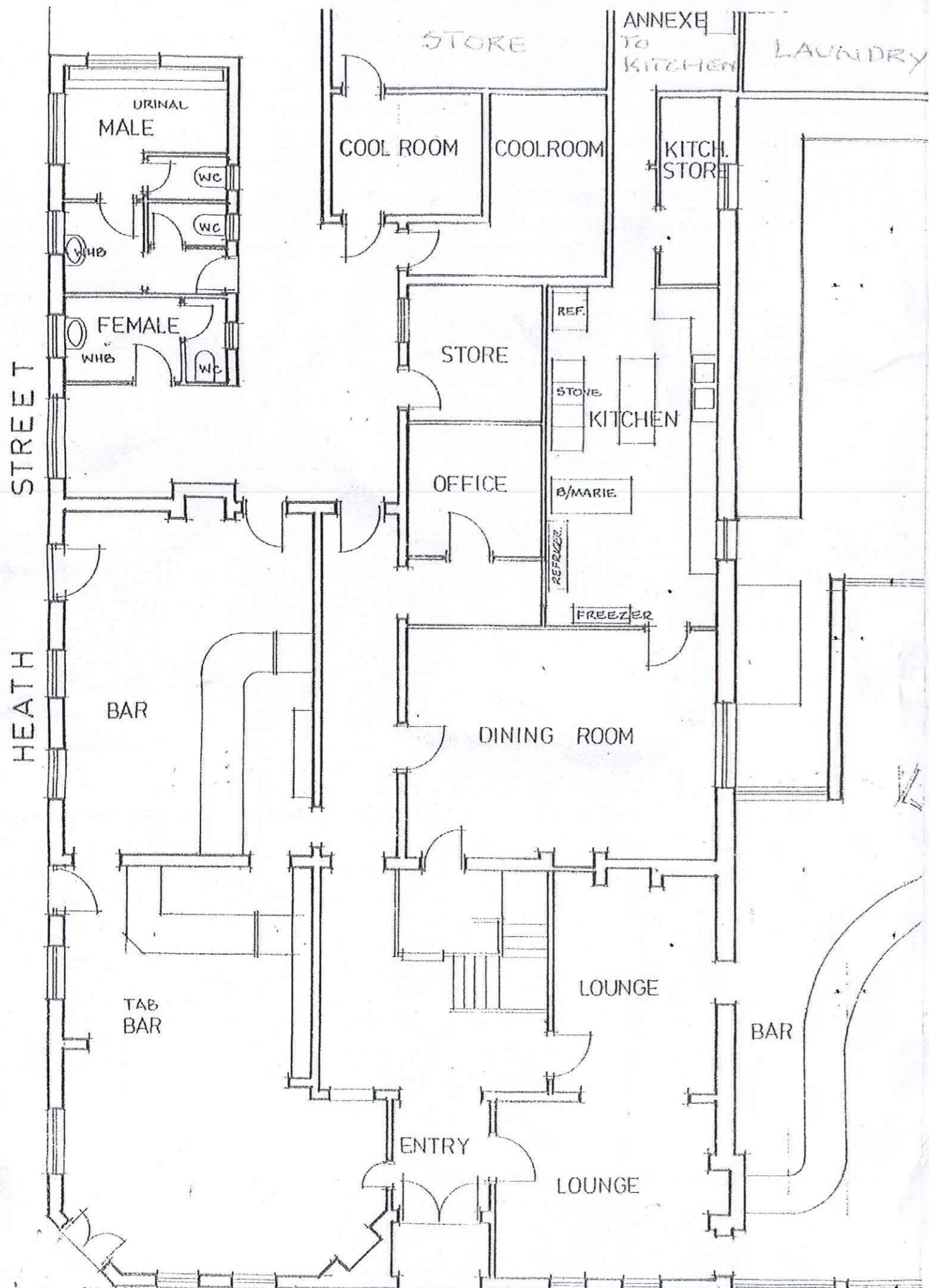
FIRST FLOOR PLAN

SCALE 1:100

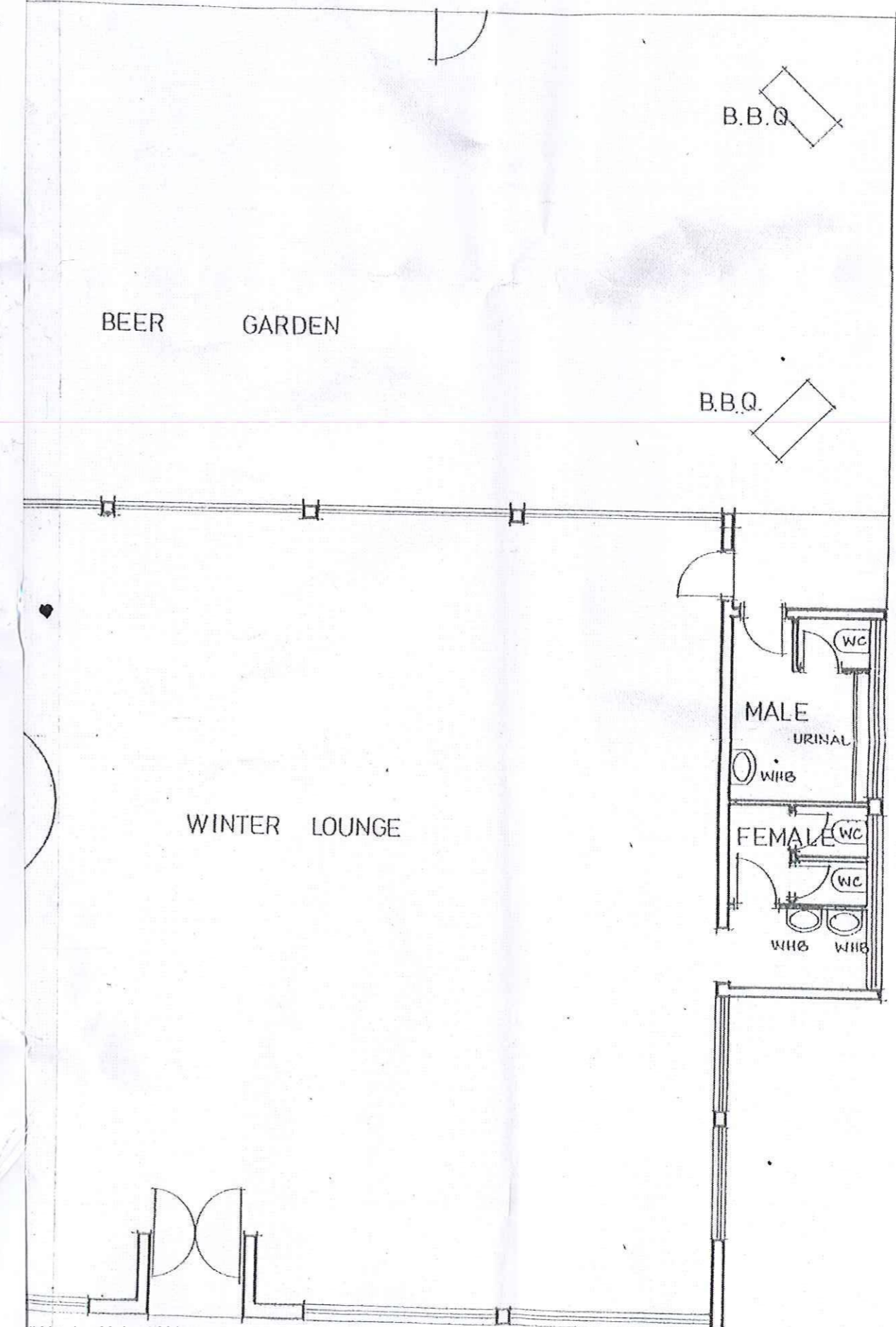




BIG DOOR FOR DISABLED TOILETS.



OLD DRAWING.



Town of Narrogin

MUNICIPAL INVENTORY OF HERITAGE PLACES – REVIEW 2015



PLACE No. 3

Name of Place		CORNWALL HOTEL	
Other Names			
Location/Address		12 Doney Street	
Land Description :		Lot 268	Asmnt No. 138200
Construction Dates		1904	
Uses:		Hotel providing accommodation, meals and social activities.	
Architect/Designer/builder		H J Procter, architect; JH Brown, builder.	
Associated Persons		William Cornwall, prominent early settler and developer. Jack Judge, proprietor c1930. Les & Olga Fenn licencees from 1939 – 1970.	
Construction Materials:			
Walls	Brick		
Roof	Corrugated Iron		
Other	Gable ends with timber trim and cement render.	Stables timber and corrugated iron	Winter Court brick and iron.
Description	The building presents an attractive profile on the corner location, with twin gables emerging from a steeply pitched roof, stained glass attic windows and a second floor verandah with timber balustrades and slatted valance.		
Modifications	Wintercourt addition to west side c.1960s		
Architectural style			
Condition:	Good	Integrity: High Degree	Authenticity: High Degree
Historical evidence			
Built by William Cornwall junior for his father, William Cornwall, who developed several buildings in Narrogin and established a home and farm, <i>Carnegie</i> , halfway between Narrogin and Williams. The hotel had two bars, a lounge, dining room and a commercial room on the ground floor, with eleven bedrooms on the first floor and another three plus a sitting room in the attic. The Cornwall later acquired a sporting association as the home of the Imperial Football Club, later succeeded by the Railway Football Club. Les and Olga Fenn established the popular Wintercourt (an indoor beergarden for Narrogin's cold nights).			
Statement of Significance			
Historic significance for its associations with the pioneering Cornwall family, and it demonstrates early development on the east side of town, when Egerton Street continued across the railway line as a major access road for traffic to the goldmines of Coolgardie. Social Significance as an important base for sporting and social life in the country. The original layout demonstrates a more formal lifestyle in the early 1900s, and the later Wintercourt demonstrates change in social habits.			
Management Category		B	
Supporting Information		1995 Municipal Inventory	
Heritage Listings			
HCWA Database Number			



Attachment 3 –Aerial Photograph

Leigh Medlen

From: DOL Delivery <Delivery@lands.wa.gov.au>
Sent: Wednesday, 14 June 2017 2:35 PM
To: Leigh Medlen
Subject: RE: Job NO. 171681 FW: Cornwall Hotel, Narrogin

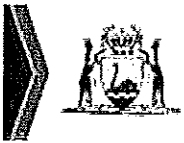
Thanks for your email below.

My understanding is that the posts are essentially a replacement of previous posts required for the existing structure protruding over the road, which is a dedicated road under the care, control and Management of the Shire of Narrogin. Based on the information provided, and subject to the posts being built in accordance with all local planning and building regulations the Department of Lands, as delegate for the Minister for Lands, has no objection to the posts.

As you are aware Local Government Authorities have responsibility for managing local roads, pursuant to s.55(2) of the LAA and s.3.53 of the *Local Government Act 1995* and I understand that many LGAs may even have local laws governing such matters.

I hope the above is of assistance.

George Poppas | Assistant Manager | Delivery
 Department of Lands | Level 2, 140 William Street | Perth WA 6000
 T (08) 6552 4571 | F (08) 6552 4417
 E george.poppas@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
 Department of Lands



The Department of Lands has a new Post Office Box. PO Box 1221 West Perth WA 6872. Please update your records accordingly. Thank you

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 This notice should not be removed.*

From: Leigh Medlen [<mailto:Planningassistant@narrogin.wa.gov.au>]
Sent: Thursday, 8 June 2017 4:21 PM
To: DOL Proposals; LandsInfo
Subject: Cornwall Hotel, Narrogin

Good Afternoon,

We are in receipt of an application for planning consent for reinstating posts to a veranda of a heritage building within the Shire of Narrogin.

The application proposes to reinstate the posts over the street verge. I have attached an aerial photograph to show the lot boundary and the current overhang of the balcony onto the street verge. The applicant is proposing to reinstate 12 posts in total which would be wholly contained on the street/road reserve.

Would you be able to provide written advice regarding the construction of veranda posts over a street verge. We are hoping to present the item to our next council meeting, your advice at your earliest convenience would be greatly appreciated as our items are due by early next week.

Should you have any further queries please do not hesitate to contact me.

Kind Regards,

Leigh Medlen

Planning Assistant

Shire of Narrogin

ATTACHMENT 5

13 June 2017

Dear Leigh,

Thank you for your correspondence of 8 June 2017 regarding
"Reinstatement of posts- Cornwall Hotel, Narrogin".

A Heritage Officer will be in contact with you regarding this referral.

If you wish to contact the State Heritage Office regarding this matter, please
call us on (08) 6552 4000 and quote our **Correspondence Number:**
C262/43094.

Kind regards

Daniel Holland
ADMINISTRATIVE OFFICER

10.1.060 APPLICATION FOR PLANNING CONSENT – PARKING OF COMMERCIAL VEHICLES – LOT 1114 (NO. 45) GLYDE STREET, NARROGIN

File Reference: A210700
Disclosure of Interest: Nil
Applicant: Aaron Williams
Previous Item Nos: Nil
Date: 13 June 2017
Author: Leigh Medlen – Planning Assistant
Authorising Officer: Azhar Awang – Executive Manager Development & Regulatory Services

Attachments

- Attachment 1 – Application for Planning Consent
- Attachment 2 – Supporting documentation
- Attachment 3 – Aerial Photograph

Summary

Council is requested to consider an application for planning consent for the parking of commercial vehicles at Lot 1114 (No. 45) Glyde Street, Narrogin.

Background

On 23 May 2017 the Shire of Narrogin received a complaint regarding the parking of commercial vehicles at the applicants address at Lot 1114 (No. 45) Glyde Street, Narrogin. Shire officers undertook a site visit on 23 May 2017 to establish whether the parking of commercial vehicles was being undertaken at the abovementioned property. Upon inspection a commercial vehicle was found to be parking within the front setback area at the applicant's property, without prior planning consent. Correspondence was sent to the applicant requesting the removal of the commercial vehicle or to submit an application for planning consent for the parking of commercial vehicles. A response was required from the applicant within 14 days from the correspondence being issued. On 8 June 2017 the applicant submitted an application for planning consent for the parking of commercial vehicles at the property and removed the offending vehicle that was cited on the property by shire officers on 23 May 2017.

The subject property is 1975m² in area and adjoining the property to the north, south and west are residential properties. To the east of the subject property is the Old Shire Depot. The application is to park a truck and truck float at the property leaving at approximately 6.00 am and returning at 7.30 pm when the applicant is working in Narrogin and the surrounding areas.

Comment

Council is requested to consider the application for planning consent for the parking of commercial vehicles as a use that is not listed within the Town of Narrogin's Town Planning Scheme No.2.

Zoning

Under the Town Planning Scheme No. 2 the subject property is zoned as 'Single Residential.' The policy statement of a 'Single Residential' zone states:

"Primarily for single dwelling houses on separate lots. Group or multiple housing would only be permitted at the discretion of Council, following consideration of the effect of a proposed development upon the neighbourhood. Permissible non-residential uses would be subject to advertising. The development standards for group or Attached housing are intended to achieve compatible development within single residential neighbourhoods."

Parking of commercial vehicles within a residential area in the Town Planning Scheme No. 2 are addressed under Clause 3.1.6. Clause 3.1.6 – Parking and Repair of Commercial Vehicles states:

"No person shall within a Residential Zone:

a) Park or allow to remain stationary for more than four hours consecutively:

- i) more than one commercial vehicle;*
- ii) a commercial vehicle unless such vehicle so parked is housed in a domestic garage or domestic outbuilding;*
- iii) any vehicle which due to size or load is not capable of being completely housed within a domestic garage or domestic outbuilding having a maximum floor area of forty five square metres and in which no horizontal dimension is more than fifteen metres;*
- iv) a vehicle which together with the load thereon exceeds three metres in height;*

Unless the vehicle is being used in connection with building or construction works.

- b) Repair, service or clean a commercial vehicle unless such work is carried out whilst the vehicles is housed in a domestic garage or domestic outbuilding.*
- c) Keep or allow to remain or build, repair, paint, service, clean or renovate any boat, launch yacht, dinghy, or other vessel or a caravan in front of the setback line for more than eight hours consecutively without the consent of council."*

Council has the ability to relax these standards through Clause 6.2 of the Town Planning Scheme No. 2. Clause 6.2 states:

"6.2.1 If a development is the subject of an application for planning consent and does not comply with a standard or requirement prescribed by the Scheme, the Council may approve the application unconditionally or subject to such conditions as the Council thinks fit, always provided that the Council is satisfied that:

- i) Approval of the proposed development would be consistent with the orderly and proper planning of the locality, the preservation of the amenity of the area and be consistent with the objective of the Scheme;*

- ii) *The non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality; and*
- iii) *The spirit and purpose of the requirements of standards will not be unreasonably departed from thereby.*

Clause 6.2 allows the standards prescribed for the parking of commercial vehicles to be relaxed provided it meets the three objectives required for the relaxation of the standards. Clause 2.2.5 and 2.2.7 in the Town Planning Scheme detailed in the subsequent sections of the report allow the application to be assessed and considered as a land use. The applicant has therefore submitted an application for planning consent to park a truck and truck float within the back yard of Lot 1114 (No. 45) Glyde Street, Narrogin.

Assessment under the Town Planning Scheme No. 2

The Town Planning Scheme No. 2 does not define the parking of a commercial vehicle as a use. The State Administrative Tribunal however, have made a number of decisions regarding the parking of commercial vehicles as a land use. In a case by case basis the Tribunal have assessed applications in regards to the scale of activities being undertaken. In some cases it has been found that while the parking of a vehicle does not fall within the definition of a Transport Depot as a land use, the parking of a commercial vehicle in a residential area does constitute a land use. The commercial vehicle planning policy was therefore established to guide the process and assessment of such applications within the Town of Narrogin. The commercial vehicle parking planning policy defines the parking of commercial vehicle as follows:

“Commercial Vehicle – means a vehicles whether licensed or not, and shall include motor propelled caravans, trailers, semi-trailers, earth moving machines, whether self-propelled or not, motor wagons, bus and tractors and their attachments, but shall not include any motor car, or any vehicle what so ever the weight of which is less than 3.5 tonnes.”

Clause 2.2.5 and 2.2.7 apply which allow Council to consider the application as a use not listed. Clauses 2.2.5 and 2.2.7 state:

“2.2.5 Clause 2.2.4 does not prohibit the Council from giving consent to a use that is not

- a) Mentioned in the list of use classes in the Development Table; or*
- b) Defined in Clause 1.8; or*
- c) Defined in Appendix D to the Town Planning Regulations, 1967*

and determining the zone in which the use may be carried on pursuant to Clause 2.2.6 nor does Clause 2.2.4 prohibit the use of the land in accordance with consent so given.

2.2.7 An application to the Council for it's consent under Clause 2.2.5 –

- a) shall be advertised in accordance with provisions of Clause 6.3.2; and*
- b) shall not be granted unless a resolution to do so is passed by an absolute majority of the Council.*

A commercial vehicle land use therefore can be considered on these grounds in accordance with the advertising requirements prescribed in Clause 6.3.2. Clause 6.3.2 states as follows:

“6.3.2 Where the Council is required or decides to give notice of an application to the Council shall cause:

- a) Notice of the proposed use and development to be sent by post or delivered to the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of the application;*
- b) Notice of the proposed use and development to be published in a newspaper circulating in the Scheme Area and in the State of Western Australia stating that submissions may be made to the Council within 21 days from the publication thereof; and*
- c) a sign displaying notice of the proposed use and development to be erected in a conspicuous position on the land for a period of 21 days from the date of publication of the notice referred to in paragraph (b) hereof.”*

Amenity and Screening

Parking of commercial vehicles have the potential to disturb the amenity of residential areas through noise disturbance and impact to visual amenity. The amenity of a residential area needs to be considered in an application for the parking of commercial vehicles.

The Town Planning Scheme No. 2 does not permit the parking of commercial vehicles for a period longer than 4 hours to avoid any disturbance to the amenity of residential areas. Adequate screening has the ability to reduce any negative visual impacts to residential areas as well as playing a role in minimising any potential noise impacts. It should be noted in the supporting documentation provided in Attachment 2 that the backyard where the applicant proposes to park the commercial vehicles provides screening from Glyde Street. The fencing is 2.36 metres in height and is a solid structure.

Visual Amenity

What constitutes an adequate screen to protect residential amenity and to reduce the adverse impacts of commercial vehicles could be argued. Another site visit was therefore undertaken on 14 June 2017 to determine if the screen provided at Lot 1114 (No. 45) Glyde Street, Narrogin is adequate in protecting the amenity (noise and aesthetic) of a residential area. It was determined on the site visit that vehicles parked behind the screening are not visible from Glyde Street and therefore would have minimal impact to the visual amenity of Glyde Street. This observation was drawn from the site visit as a commercial vehicle (truck) was parked at the property on the day of the site visit behind the screening and was not visible from the Street, but only visible via the rear of the property. If a truck was not visible from the street it would be highly unlikely a truck float would be. Conditions of approval could be issued to wholly contain the commercial vehicles behind the screening which would reduce any potential visual amenity impact to Glyde Street. The vehicles can be seen from the rear of the property which adjoins the Old Shire Depot. Council may wish to consider the future of the Old Shire Depot and how this may impact any forthcoming plans. It is considered the street façade of Glyde Street would be minimally impacted by the parking of commercial vehicles if they were wholly contained behind the screens which can be addressed through conditions of approval.

Noise Amenity

Arrival and departure times of the vehicles have the potential to impact surrounding residential areas. Early morning and late evening travel times on a routine basis have the potential to disturb nearby residents. The applicant proposes to depart at 6.00am and arrive home at 7.30pm when the truck is parked at the property. The truck and truck float in consideration will not be routinely parked at the property, but rather when the applicant is working within Narrogin and the surrounding areas (20 kilometre radius). Conditions of approval have the ability to overcome certain aspects of the disturbance. For example, conditions stating the vehicle must be reversed parked at night as to not engage reversing beepers in the early hours of the morning could be included. The screening along Glyde Street, Narrogin would also play a role in absorbing some of the noise associated with the starting of vehicles motors.

License Code Class

The commercial vehicle planning policy states the type of license codes that may be permitted in certain land zonings within the Town of Narrogin.

Within the Commercial Vehicle Planning Policy the license code that may be permitted within 'Single Residential' or 'Other Residential' zoned land is a light rigid (LR) vehicle. It states council will generally not support the parking of commercial vehicles in excess of a single vehicle, but may include a trailer subject to adequate screening.

The subject property is zoned 'Single Residential' and the license code of the vehicle intended to be parked at the property is considered as a Heavy Rigid (HR) vehicle. The vehicle does exceed the policies recommendations however, it is considered that the subject property is a sizable lot and does have adequate screening to protect the visual amenity of the surrounding residential area.

It is recommended that council advertise the proposal in accordance with Clause 6.3.1 to allow nearby residents and landowners an opportunity to make public comment. Adjoining and nearby residents are those most likely to be affected by the proposal and should be given opportunity to comment. Upon receiving comments from adjoining landowners the nature of comments can be considered and any valid planning considerations can be assessed to determine if they can be overcome by conditions of approval.

Consultation

- Azhar Awang – Executive Manager, Development & Regulatory Services.
- Aaron Williams – Applicant
- Public Advertising will be required in accordance with Clause 6.3.1 of the Town Planning Scheme.

Statutory Environment

- Former Town of Narrogin Town Planning Scheme No. 2 – Clause 2.2.5 and 2.2.7 – Use not listed
- Former Town of Narrogin Town Planning Scheme No. 2 – Clause 3.1.6 – Parking and Repair of Commercial Vehicles
- Former Town of Narrogin Town Planning Scheme No. 2 – Clause 6.2 – Relaxation of Standards

- Former Town of Narrogin Town Planning Scheme No. 2 – Clause 6.3 – Application for Special Approval

Policy Implications

- Town of Narrogin Planning Policies – Parking of Commercial Vehicles

Financial Implications

- Application for Planning Consent Fee to the value of \$147.00 is to be borne by the applicant.
- Advertising Costs.

Town Planning Scheme No .2 – Clause 6.3.6

“The application shall pay to the council the cost of all expenses incurred by Council in giving notice in accordance with the foregoing provisions and if not so paid the Council may recover that amount in a court of competent jurisdiction.”

Strategic Implications

Nil

Voting Requirements

Absolute Majority.

COUNCIL RESOLUTION 0617.072 AND OFFICER’S RECOMMENDATION

Moved: Cr Fisher

Seconded: Cr Seale

That Council:

Advertise the application for planning consent for the parking of commercial vehicles at Lot 1114 (No. 45) Glyde Street, Narrogin for public comment in accordance with Section 6.3 of the former Town of Narrogin Town Planning Scheme No. 2 and a report be provided to Council after the closing date.

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

PLANNING CONSENT



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

TOWN PLANNING SCHEME NO.2 DISTRICT SCHEME

Name of Applicant	Araron Corey Williams
Correspondence Address	45 Glyde St Narrogin
Applicant Phone Number	0428595589

I hereby apply for planning consent to:

1. Use the land described hereunder for the purpose of
To park truck & float behind Gates in back yard
2. Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached)

N/A

Existing use of land	Home
Approximate cost of proposed development	\$ N/A
Estimated time of completion	N/A
No of persons to be housed / employed after completion	N/A

TITLES OFFICE DESCRIPTION OF LAND

LOCALITY PLAN

House No	45	Lot No	1114	Location No	
Plan or Diag		Street Name	Glyde		
Certificate of Title	Volume: 1636		Folio: 41		

LOT DIMENSIONS

Site area	1976	Square metres
Frontage	3269 3269	Metres
Depth	60.35	metres

AUTHORITY

Applicant's Signature		Date	31/05/17
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NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.

NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

Owner's Signature [Signature] Date 06/07/17

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED BELOW.

THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE

PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless especially exempt by the Shire:

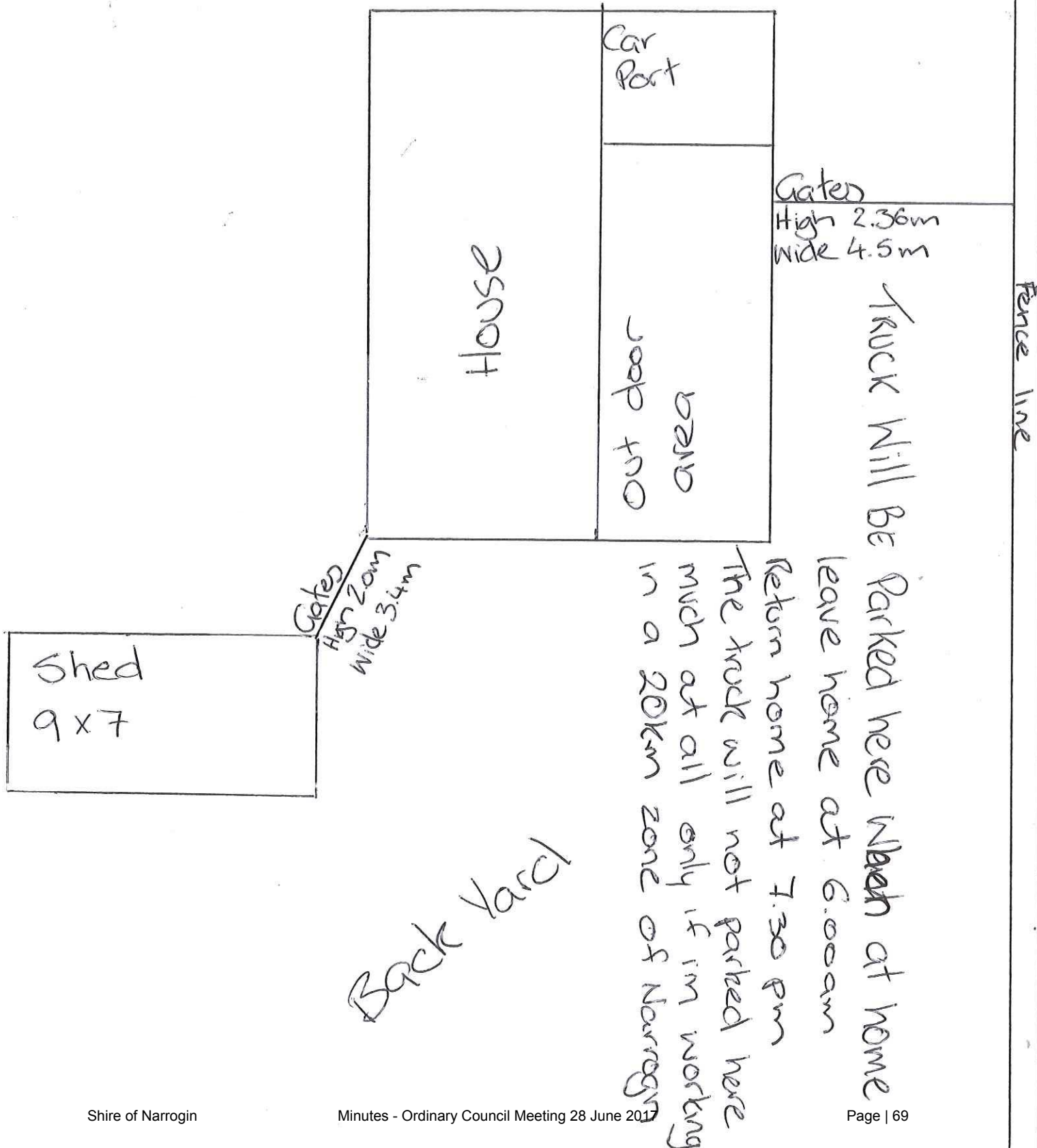
- Indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- Indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- Indicate the position, type and height of all the existing trees on the site and indicate those to be retained and those to be removed;
- Indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- Indicate site contours and details of any proposed alteration to the natural contour of the area;
- Indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- Indicate site dimensions and be to metric scale.

OFFICE USE ONLY

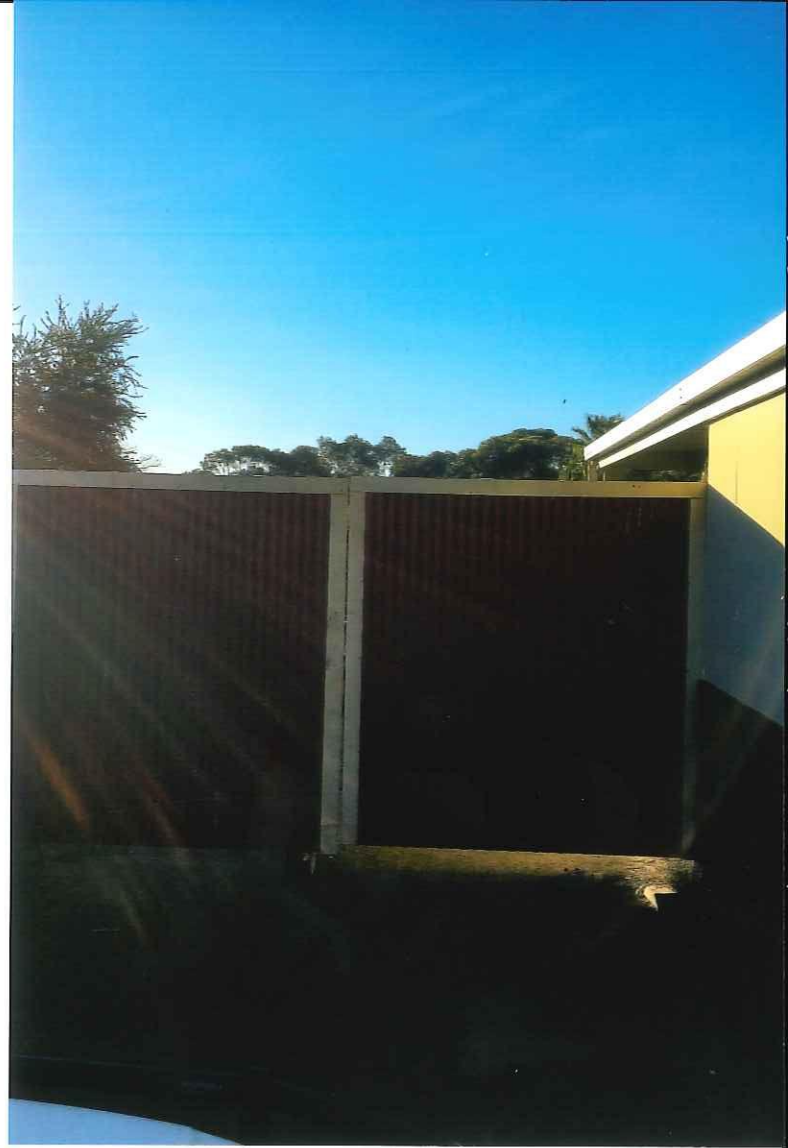
File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

Glyde Street

House Number 45









Attachment 3 – Aerial Photograph

Key



Areas marked with an Orange Dot are points of potential visibility of the parked commercial vehicles.

10.1.061 PROPOSED FIVE-YEAR FOOTPATH CONSTRUCTION PROGRAM 2017- 2022

File Reference: 28.4.4
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: 10.1.145
Date: 13 June 2017
Author: Torre Evans - Executive Manager Technical & Rural Services
Authorising Officer: Aaron Cook - Chief Executive Officer

Attachments

Attachment 1: Five-Year Footpath Construction Program Table 2017-22
Attachment 2: Narrogin Town Map

Summary

Council is requested to consider endorsing the attached proposed 2017-2022 Footpath Construction Program for the implementation of capital footpath construction over the next five years. This program will form the basis for budgeting processes into the future including the Shire's long term financial plan.

Background

The former Town of Narrogin Council endorsed a footpath construction program at the Ordinary Council meeting 10 November 2015. The presented footpath construction program (see attachment 1) is an extension and updated version of the former program with some minor differences due to consideration being given to the volume of residents being able to use direct pedestrian routes to schools, aged care, CBD and the hospital.

Comment

The footpath program from 2015 has been adhered to up and including the 2016/17 financial year. The proposed footpath program (attachment 1) is an extension and updated program that includes much of the former nominated locations.

The proposed footpath program identifies locations with high residential concentration connecting to places of important community interest i.e. schools, aged care, hospital and shopping precinct and therefore priority has been given to these locations.

The proposed footpath construction distances have been calculated to provide footpath to a cost of around \$50,000 per financial year which has been the practise of the former Town of Narrogin for a number of years.

There are further years shown on the table past the specified five years however it is envisaged that this program can be revised and reviewed annually for possible change in line with community needs and financial availability or restraints.

The proposed Five-Year Footpath Program was presented to the Road Reference Group at the group's meeting on 12 June 2017.

Consultation

- Aaron Cook - Chief Executive Officer
- John Warburton - Manager Operations
- Road Reference Group

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This proposed Five-Year Footpath Program is to be considered in the Shire of Narrogin's annual capital works budget and also included in the long term financial plan.

Strategic Implications

Community Strategic Plan 2017-27

- Social Objective 2.3.4 provide improved community facilities
- Environmental Objective 3.4.1 Improve and maintain built environment

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.073 AND OFFICER'S RECOMMENDATION

Moved: Cr Schutz

Seconded: Cr Bartron

That Council:

Adopt the proposed Shire of Narrogin Five-Year Footpath Construction Program 2017-2022, as attached, to form the basis of future budget considerations in respect to budget allocation to Footpath Construction.

CARRIED 7/1

Cr Bartron voted against

PROPOSED 5 YEAR CAPITAL FOOTPATH CONSTRUCTION PROGRAM TABLE 2017 - 2022

Year	Road	Description	Length	Width	Area	Comments
2017/18	Felspar St	Complete to Narrakine & Earl to Federal	210	1.8	378	On north side plus kerb ramps \$27k
	Daglish St	Williams to Lock	210	1.8	378	plus kerb ramps \$27k
2018/19	Doney St	Havelock to Butler	368	1.8m	662	On south side of Doney plus kerb ramps \$44k
2019/20	Ensign	Daglish to Johnson	190	1.8	342	On south side plus kerb ramps \$22k
	Argus St	Doney to Homer	300	1.8	540	On East side of Argus plus kerb ramps \$35k
2020/21	Argus St	Homer to Herald	380	1.8	684	On East side of Argus plus kerb ramps \$47k
2021/22	Ensign St	Narrakine to Daglish	420	1.8	756	On North side Ensign plus kerb ramps \$50k
Recognised	Further	Years				
2022/23	Doney St	Butler to Grey	181	1.8	325	On south side plus kerb ramps \$22k
	Burns St	Kipling to Doney	228	1.8	410	On east side of Burns plus kerb ramps \$29k
2023/24	Ensign St	Narrakine to Floyed	310	1.8	558	plus kerb ramps \$38k
2024/25	Federal St	Toyota to Mokine	510	1.8	918	\$62k plus earthworks and drainage pipe issues

10.1.062 PROPOSED FIVE-YEAR ROAD PROGRAM 2017-2022

File Reference: 28.4.4
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: Nil
Date: 13 June 2017
Author: Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer: Aaron Cook – Chief Executive Officer

Attachments

Attachment 1: Proposed Five-Year Road Program 2017-2022 Table

Summary

Council is requested to consider endorsing the attached Proposed Five-Year Road Program 2017-2022 as presented and attached. The proposed program is a planned direction on the maintenance for the Shire of Narrogin's road network including sealed and unsealed roads. The program further enables the Shire's budgeting process to continue into the future including the Shire's long term financial plan.

Background

During the merger process between the former Town and Shire of Narrogin 2015/16, an engineering consultancy company, TALIS, was engaged to evaluate the road network in its entirety inclusive of sealed and unsealed roads. The study involved evaluating the current road condition of each road and arranging the roads into a conditional hierarchy with roads in poor condition being rated towards the front of the list and other roads in a more acceptable condition behind these.

The presented Five-Year Road Program takes into account the TALIS report however in addition, also takes into account the local knowledge of the Manager of Operations who has inspected the roads and reviewed the TALIS recommendations. Further to this, data from road counters is being collected for analysis to determine traffic volumes and types of traffic i.e. heavy haulage or light vehicles. This data supplies valuable information on road usage and why roads may or may not be deteriorating.

Comment

The proposed Five-Year Road Program shows the following categories:

- R2R – Roads to recovery – Federal grant funded
- RRG – Regional Road Group – State grant funded
- Muni – Own source expenditure – Council funds

It is worth noting that RRG is based on a one third – two thirds arrangement whereby Council must contribute one third of the cost of the nominated project.

The proposed Five-Year Road Program also forms the basis for the Shire's budgeting process into the future inclusive of the long term financial plan.

The program was presented to the Road Reference Group when the group met 12 June 2017 for discussion and was endorsed.

This proposed Five-Year Road Program is a plan based on current road conditions and can be reviewed and revised annually to take into account changing road conditions due to traffic movement, community needs, environmental factors such as extreme weather events and financial availability or restraints.

I would further like to thank the Manager of Operations – John Warburton for the time and effort he put into the formulation of this road program.

Consultation

- Aaron Cook - Chief Executive Officer
- John Warburton - Manager of Operations
- Road Reference Group

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This proposed Five-Year Road Program 2017-2022 is to be considered in the Shire of Narrogin's annual capital works budget and included in the Shire's Long Term Financial Plan and is dependent on grant funding and staff availability.

Strategic Implications

Community Strategic Plan 2017-2027:

- Economic Objective: 1.3.1 Maintain and improve road network in line with resource capacity
- Social Objective: 2.3.4 Provide improved community facilities
- Environmental Objective: 3.4.1 Improve and maintain built environment

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.074 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Wiese

That Council:

Adopt the proposed Five-Year Road Program 2017-2022 as attached to form the basis of future budget considerations including the Shire of Narrogin's long term financial plan.

CARRIED 8/0

17/18 R2R FUNDED RESEALS				
ROAD	LENGTH	WIDTH	AREA	TOTAL COST
CRESSWELL	99	5	495	\$1,485.00
DONEY	934	11.8	11021.20	\$33,063.60
FAIRWAY	135	10	1350	\$4,050.00
FELSPAR	1467	11	16661	\$49,983.00
GARFIELD	229	12	2749	\$8,244.00
GIBSON	620	7	4340	\$13,020.00
GLYDE	545	8.6	4687	\$14,061.00
HALE	370	10.2	3774	\$11,322.00
HEATH	311	11.8	3669.80	\$11,009.40
HILLMAN	240	8.4	2016	\$6,048.00
HOMER	193	11.3	2180.90	\$6,542.70
MARSH	360	6	2160	\$6,480.00
MAY	480	8.5	4080	\$12,240.00
ROE	354	7.5	2655	\$7,965.00
NARRAKINE	186	9	1680	\$5,040.00
WAGIN WICKEPIN	835	7.2	6012	\$18,036.00
NARROGIN VALLEY	1720	7.2	12384	\$37,152.00
HIGHBURY WEST PATCHES			7200	\$21,600.00
WHINBIN ROCK ROAD (STABILIZATION AND SEAL)			6264	\$285,522.00
R2R FUNDED WORKS TOTAL				\$552,863
17/18 RRG FUNDED WORK				
PAVEMENT STABILISATION NARROGIN HARRISMITH ROAD				\$530,932.00
RESEALS OF NARROGIN HARRISMITH ROAD				\$ 76,553.00
RRG FUNDED WORKS TOTAL				\$607,485.00

RESHEETING HAS BEEN ALLOCATED IN MAINTENANCE BUDGET DUE TO STORM DAMAGE REPAIRS

18/19 R2R FUNDED RESEALS

ROAD	LENGTH	WIDTH	AREA	TOTAL COST
GORDON	310	10	3100	\$9,300.00
EARL NORTH	860	10	8600	\$25,800.00
FLOREAT	610	8	4880	\$14,640.00
HOUGH	590	9.5	5605	\$16,815.00
PARK	370	10.5	3885	\$11,655.00
NORTHWOOD	340	12	4080	\$12,240.00
PALMER	210	12.5	2625	\$7,875.00
WATT	200	11.5	2300	\$6,900.00
SHORT	100	9.5	950	\$2,850.00
HORACE	270	11	2970	\$8,910.00
HARPER	380	9	3420	\$10,260.00
FALCON	500	8	4000	\$12,000.00
ARGUS	150	9	1350	\$4,050.00
QUIGLEY	370	8	2960	\$8,880.00
RECONSTRUCTION OF NARRAKINE SOUTH ROAD (WET MIX)				\$191,000.00

R2R FUNDED WORKS TOTAL

\$343,175.00

18/19 RRG FUNDED WORKS

PAVEMENT STABILIZATION OF HERALD AND NARROGIN CONGELIN ROAD

\$787,500.00

RRG FUNDED WORKS TOTAL

\$787,500.00

18/19 MUNI FUNDED WORKS

MUNI FUNDED STABILIZING (VARIOUS PATCHES)

\$100,000.00

RESHEETING (ROADS NOMINATED PRIOR TO BUDGET)

\$400,000.00

MUNI FUNDED WORKS TOTAL

\$500,000.00

19/20 R2R FUNDED RESEALS

ROAD	LENGTH	WIDTH	AREA	TOTAL COST
ENSIGN	1560	9.1	14196	\$42,588.00
GLYDE	370	11.1	4107	\$12,321.00
HAVELOCK	880	8	7040	\$21,120.00
NORTHWOOD	920	9.3	8556	\$25,668.00
YALE	100	9.4	940	\$2,820.00
HANSARD	150	6	900	\$2,700.00
FAIRWAY	410	10.1	4141	\$12,423.00
FRANCIS	320	8	2560	\$7,680.00
CLARK	200	9.7	1940	\$5,820.00
FOX	870	9	7830	\$23,490.00
HIGHBURY WEST	4000	7	28000	\$84,000.00
BLIGHT	370	7	2590	\$7,770.00
WILSON	530	7	3710	\$11,130.00
PETHBRIDGE	4770	3.5	16695	\$50,085.00
LOCK	430	12.3	5289	\$15,867.00

R2R FUNDED WORKS TOTAL

\$325,482.00

19/20 RRG FUNDED WORKS

STABILIZATION OF CLAYTON ROAD INCLUSIVE OF RESEALS	\$722,700.00
RESEALS ON TARWONGA ROAD	\$64,800.00
RRG FUNDED WORKS TOTAL	\$787,500.00

19/20 MUNI FUNDED WORKS

RESHEETING. ROADS TO BE NOMINATED PRIOR TO ADOPTION OF BUDGET	\$400,000.00
STABILIZATION OF MINOR PATCHES	\$100,000.00
MUNI FUNDED WORKS TOTAL	\$500,000.00

20/21 R2R FUNDED RESEALS

ROAD	LENGTH	WIDTH	AREA	TOTAL COST
BUNBURY	230	7.6	1748	\$5,244.00
BANNISTER	950	8.5	8075	\$24,225.00
ASWORTH	310	9.7	3007	\$9,021.00
ANDREWS	270	9.5	2565	\$7,695.00
CLOUGH	80	9.8	784	\$2,352.00
GRAINGER	400	7.2	2880	\$8,640.00
GREGORY	180	7	1260	\$3,780.00
HOMER	220	11.5	2530	\$7,590.00
HUGHES	150	9.5	1425	\$4,275.00
OLDEN	150	6.5	975	\$2,925.00
PARRY	140	7.5	1050	\$3,150.00
SCADDEN	730	7.7	5621	\$16,863.00
SCOTT	200	7.3	1460	\$4,380.00
HIGHBURY WEST	8600	7	60200	\$180,600.00
NARRAKINE TOWN	1820	11.5	20930	\$62,790.00
R2R FUNDED WORKS TOTAL				\$343,530.00

20/21 RRG FUNDED WORKS

STABILIZATION OF WAGIN WICKEPIN ROAD	
STABILIZATION OF NARROGIN CONGELIN ROAD	
RRG FUNDED WORKS TOTAL	\$787,500.00

20/21 MUNI FUNDED WORKS

RESHEETING. ROADS TO BE NOMINATED PRIOR TO ADOPTION OF BUDGET	\$400,000.00
STABILIZATION OF MINOR PATCHES	\$100,000.00
MUNI FUNDED WORKS TOTAL	\$500,000.00

21/22 R2R FUNDED RESEALS

ROAD	LENGTH	WIDTH	AREA	TOTAL COST
FLORENCE	170	6.2	1.54	\$3,162.00
GOLDSMITH	120	7	840	\$2,520.00
LAVATOR	470	6.6	3102	\$9,306.00
LEFROY	980	10.5	10290	\$30,870.00
MOKINE	2640	6.5	17160	\$51,480.00
RANGE	1290	7.2	9288	\$27,864.00
SAGAR	160	7	1120	\$3,360.00
TUOHY	100	6.2	620	\$1,860.00
LEAKE	220	6.6	1452	\$4,356.00
KEALY	270	6.5	1755	\$5,265.00
JERSEY	380	11	4180	\$12,540.00
DONGOLOCKING	4460	7.2	32112	\$96,336.00
CHOMLEY	400	7	2800	\$8,400.00
INDUSTRIAL AREA IN NARROGIN TOWN SITE			30000	\$90,000.00
R2R FUNDED WORKS TOTAL				\$347,319.00

21/22 RRG FUNDED WORKS

STABILIZATION OF YILLAMINNING ROAD	
STABILIZE REID ROAD INTERSECTION	
STABILIZATION OF CLAYTON ROAD	
RRG FUNDED WORKS TOTAL	\$787,500.00

21/22 MUNI FUNDED WORKS

RESHEETING. ROADS TO BE NOMINATED PRIOR TO ADOPTION OF BUDGET	\$400,000.00
STABILIZATION OF MINOR PATCHES	\$100,000.00
MUNI FUNDED WORKS TOTAL	\$500,000.00

10.1.063 PROPOSED TEN-YEAR PLANT REPLACEMENT PROGRAM 2017/18 – 2028/29

File Reference: 23.13.1
Disclosure of Interest: Nil
Applicant: N/A
Previous Item Nos: N/A
Date: 14 June 2017
Author: Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer: Aaron Cook – Chief Executive Officer

Attachments

Attachment 1: Proposed Ten-Year Plant Replacement Program spreadsheet.

Summary

Council is requested to consider endorsing the Shire of Narrogin's proposed 10-Year Plant Replacement Program 2017/18 – 2028/29 as presented and as per attachment 1. The proposed plant replacement program has been produced to demonstrate a planned approach to the Shire's plant and fleet replacement taking into consideration optimum time on replacements, realistic funding required to sustain such a program and for consideration for future budgeting process including the Shire's long term financial plan.

Background

The Shire of Narrogin, as a new merged entity, has an extensive number of plant and fleet with an estimated replacement cost of approximately \$5 million. It is therefore prudent to have a well-balanced approach to plant replacement so a continued high level of service can be provided to the community.

Comment

The proposed 10-Year Plant Replacement Program, aims to provide a financially sustainable approach to plant and fleet replacement with consideration given to whole of life expectation and costs on plant/fleet replacement trying also to capitalise on optimum timing for trade in valuation. With the proposed change over timing it is envisaged that the Shire will retain a modern and proficient list of plant and fleet providing productive and cost effective service to the community with less break downs and parts replacement.

It is intended that the cost to Council be averaged out as equally as possible to avoid peaks and troughs. The plan currently shows an average annual commitment to the Plant Reserve of between \$410,000 and \$435,000. It is expected that this program may alter or need to be reviewed in line with the changing needs of the organisation, needs of the community and also financial availability or restraints and as such can be reviewed annually.

The proposed 10-Year Plant Replacement Program was presented to the Road Reference Group at the meeting held 12 June 2017 for comment and endorsement. The group did raise some questions as follows:

- Disposal of Dynapak Roller 2017/18,
- Disposal of Jet Patcher, and
- Change over timing of light fleet.

The following responses were made to the Reference Group:

- The Dynapak Roller is surplus to the needs of the organisation and also has extremely low hours of use. The disposal of this unit could provide up to \$90,000 for the Plant Reserve.
- The Jet Patcher in 2021 would be traded on a Flocon which is a more versatile piece of plant for sealed road repairs, and
- The Plant Replacement Policy at section 14 and at 14.2, adopted at Council's Ordinary meeting 26 April 2017, light vehicle admin is to be replaced at 60-80,000km or two years and light vehicle depot is to be replaced at 120,000km or three years. This can also be revised in line with organisational requirements.

The proposed 10-Year Plant Replacement Program forms the basis of the Shire's annual budgeting process into the future and is part of the long term financial plan.

I would also like to acknowledge the Manager of Operations for the time and effort put into the compilation of this program.

Consultation

- Aaron Cook – Chief Executive Officer
- John Warburton – Manager Operations
- Road Reference Group

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This proposed 10-Year Plant Replacement Program 2017/18 – 2028/29 will form the basis of future capital plant budgeting processes and the Shire's long term financial plan.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.075 AND OFFICER'S RECOMMENDATION

Moved: Cr Fisher

Seconded: Cr Ward

That Council:

Adopt the proposed Ten (10) Year Plant Replacement Program 2017/18 – 2028/29, as attached, to form the basis of future budget considerations including the Shire of Narrogin's long term financial plan.

CARRIED 8/0

10 YEAR SHIRE OF NARROGIN PLANT REPLACEMENT PROGRAMME-A1-Q10																
CHANGEOVER					HEAVY PLANT ITEMS											
PLANT NO:	ITEM DESCRIPTION	PURCHASE YEAR	PURCHASE COST	RATE	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
P978	JOHN DEER GRADER	2012	\$375,000.00	10				\$300,000.00								
P979	JOHN DEER GRADER	2014	\$375,000.00	10								\$300,000.00				
P954	CAT GRADER (12G)	1991	\$0.00	0												
P835	TCM LOADER	1992	\$0.00	0		-\$20,000.00										
P980	KOMATSU LOADER	2016	\$250,000.00	6						\$170,000.00						
P976	DAEWOO EXCAVATOR	2002	\$220,000.00	10	\$240,000.00										\$150,000.00	
P8518	HAMM ROLLER	2016	\$150,000.00	10									\$110,000.00			
P8514	DYNAPAK ROLLER	2013	\$0.00	0	-\$90,000.00											
P8516	CAT MULTI	2014	\$150,000.00	5			\$80,000.00									
P8517	CAT MULTI	2014	\$150,000.00	7					\$80,000.00						\$80,000.00	
P22	BOMAG PED ROLLER	2002	\$350,000.00	25										\$30,000.00		\$2,030.00
P23	CAT BACKHOE	2015 (SECOND HAND)	\$150,000.00	10									\$120,000.00			
1200	JCB BACKHOE	2008	\$150,000.00	11			\$120,000.00									
P36	CAT BOBCAT	2015	\$80,000.00	8							\$60,000.00					
P24	STREET SWEEPER	2016 (SECOND HAND)	\$300,000.00	8							\$260,000.00					
P35	JOHN DEER TRACTOR	2004	\$80,000.00	19						\$70,000.00						
P867	NEW HOLLAND TRACTOR	2015		11												
P25	8T SIDE TIPPER	1997	\$85,000.00	10	\$70,000.00									\$80,000.00		
P41	4.5T TIPPER	2000		0		-\$10,000.00										
P8219	HINO CREW CAB	2014	\$70,000.00	8						\$50,000.00					\$230,000.00	
P8220	HINO 3T TIPPER	2014	\$70,000.00	8						\$50,000.00						
P8212	UD 6 WHEELER	1999		0		-\$30,000.00										
P8213	UD 6 WHEELER	1999	\$200,000.00	10		\$120,000.00								\$80,000.00		
P8216	UD SIDE TIPPER	2009	\$200,000.00	10		\$80,000.00							\$80,000.00			
P8217	UD SIDE TIPPER AUTO	2010	\$200,000.00	10			\$80,000.00									\$80,000.00
P8218	JET PATCHER	2015 (SECOND HAND)		0					-\$50,000.00							
P8215	FLOCON	1992	\$300,000.00	10					\$250,000.00							
P968	SIDE TIP TRAILER	2011	\$100,000.00	6		\$50,000.00								\$50,000.00		
P969	SIDE TIP TRAILER	2011	\$100,000.00	6		\$50,000.00								\$50,000.00		
P970	FLOAT	1994	\$100,000.00	30										\$80,000.00		
P8312	SEWELL SWEEPER	2015		0										-\$10,000.00		
P8515	TAG ALONG ROLLER	2015		0		-\$20,000.00										
P59	TORROW	2014	\$35,000.00	3		\$25,000.00			\$25,000.00			\$25,000.00				
P45	TORROW	2010		0		-\$5,000.00										
					\$220,000.00	\$240,000.00	\$280,000.00	\$300,000.00	\$305,000.00	\$340,000.00	\$320,000.00	\$325,000.00	\$310,000.00	\$360,000.00	\$460,000.00	\$80,000.00
LIGHT VEHICLES																
P1	CEO VEHICLE PRADO	2016	\$40,000.00			\$25,000.00		\$25,000.00		\$25,000.00		\$30,000.00		\$30,000.00		\$30,000.00
P14	HEMOCARE CAMRY	2016														
P15	HEMOCARE VOLTZWAGON	2016														
P18	WORKS TRITON	2016	\$22,000.00								\$18,000.00					
P2	EMDRS KLUGER	2016	\$35,000.00		\$20,000.00		\$20,000.00			\$20,000.00		\$25,000.00		\$25,000.00		\$25,000.00
P47	MOF CRUZE	2016	\$25,000.00				\$15,000.00			\$15,000.00		\$20,000.00	\$20,000.00			
P6	BC TRAX	2016	\$25,000.00				\$18,000.00			\$18,000.00		\$18,000.00	\$18,000.00			
P5	EMCCS PATHFINDER	2016	\$35,000.00		\$20,000.00		\$20,000.00			\$20,000.00		\$25,000.00		\$25,000.00		\$25,000.00
P700	EMTRS PATHFINDER	2016	\$35,000.00		\$20,000.00		\$20,000.00			\$20,000.00		\$25,000.00		\$25,000.00		\$25,000.00
P967	MO HILUX	2016	\$30,000.00				\$20,000.00			\$20,000.00			\$20,000.00			
P26	WORKS TRITON D/CAB	2015	\$22,000.00					\$20,000.00						\$20,000.00		\$20,000.00
P4	MLC CRUZE	2015	\$25,000.00				\$18,000.00			\$18,000.00			\$18,000.00	\$18,000.00		\$18,000.00
P44	HEMOCARE ALTIMA	2015														
P56	HEMOCARE FUSO	2015						\$0.00								
P7	RANGER'S TRITON	2015	\$25,000.00					\$25,000.00					\$25,000.00			
P8164	WORKS NAVARA D/CAB	2015	\$25,000.00					\$18,000.00					\$18,000.00			
P8165	WORKS HILUX D/CAB	2015	\$25,000.00					\$18,000.00					\$18,000.00			
P10	HEMOCARE MONDEO	2014														
P11	HEMOCARE SPRINTER	2006														
P13	HEMOCARE BT50	2014														
P17	WORKS TRITON	2013	\$22,000.00				\$18,000.00						\$18,000.00			
P19	RANGER'S TIPPER UTE	1998	\$22,000.00		\$18,000.00					\$18,000.00						\$18,000.00
P21	WORKS TRITON	2014	\$22,000.00		\$18,000.00					\$18,000.00						\$18,000.00
P43	HEMOCARE CAMRY	2014														
P8144	WORKS HILUX	2003	\$25,000.00			\$18,000.00					\$18,000.00					\$18,000.00
P8163	DEPOT COLORADO D/CAB	2013	\$25,000.00			\$18,000.00										\$18,000.00
						\$157,000.00	\$89,000.00	\$166,000.00	\$0.00	\$156,000.00	\$90,000.00	\$105,000.00	\$155,000.00	\$143,000.00	\$0.00	\$215,000.00
					17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
CHANGEOVER COST TO COUNCIL					\$220,000.00	\$397,000.00	\$369,000.00	\$466,000.00	\$305,000.00	\$496,000.00	\$410,000.00	\$430,000.00	\$465,000.00	\$503,000.00	\$460,000.00	\$295,000.00
CURRENT RESERVE					\$390,000.00											
REQUIRED CONTRIBUTION TO RESERVE					\$410,000.00	\$410,000.00	\$425,000.00	\$425,000.00	\$425,000.00	\$425,000.00	\$435,000.00	\$435,000.00	\$435,000.00	\$435,000.00	\$435,000.00	\$435,000.00
MONIES LEFT IN RESERVE					\$580,000.00	\$593,000.00	\$649,000.00	\$608,000.00	\$728,000.00	\$657,000.00	\$682,000.00	\$687,000.00	\$657,000.00	\$589,000.00	\$564,000.00	\$704,000.00

2031
2035
NOT REPLACING

\$2,030.00

STRAIGHT SELL NO REPLACEMENT

TOTAL COST WITH TRADE

CHANGE TO SINGLE CAB

10.1.064 RENAMING PORTION OF GREAT SOUTHERN HIGHWAY

File Reference: 28.3.1
Disclosure of Interest: Nil
Applicant: Landgate WA, Main Roads WA
Previous Item Nos: 10.1.059 (2016)
Date: 12 June 2017
Author: Keenan Wenning – Technical Officer, Technical and Rural Services
Authorising Officer: Torre Evans – Executive Manager, Technical and Rural Services

Attachments

- Attachment 1 - Renaming Portion of Great Southern Highway– email correspondence.
- Attachment 2 - Map showing the Narrogin Link Road North Project (Road A) and Great Southern Highway cul de sac (Road B).

Summary

Landgate WA has requested Council to consider endorsing 1 of 3 names to replace the current road name of Great Southern Highway between Bannister Street and the Narrogin Link Road, shown as Road B on attachment 2.

Background

Due to extension of the Link Road taking a more direct route to link up with the current alignment of the Great Southern Highway south of Callan Road development, the northern portion of Garfield Street, Road B, will be changed to a cul de sac and renamed.

At the Ordinary Council Meeting on 22 November, 2016, **Council resolved (1116.177) to “endorse the portion of road between Bannister Street and Great Southern Highway, Road B-Garfield.”** Landgate WA have since advised that Road B will not be able to be named Garfield as this will create duplication of the road name and could cause confusion in an emergency situation and does not meeting Landgate policy and guidelines.

It is therefore necessary for Council to rescind resolution 1116.177 from the Ordinary Council Meeting 22 November 2016. This will allow Council to resolve a new proposed name as presented in this report.

Comment

Landgate WA have listed three potential names which could replace the existing portion of Great Southern Highway, Road B.

Those being:

- **Mallet** – origin recorded as a tree indigenous to the area.

- **Clunas** – Narrogin Railway Clerk in 1914 and was a delegate of the WA Railway Officers Union, Member of Narrogin Council, Council Treasurer in 1930, RSL President in 1934 and was also named on the Methodist Honour Roll.
- **Mowday** – Australian Electoral Roll 1914-1947, Narrogin Railway Clerk and Clerk at Shillings Store (currently Parry's), Sworn in as a Councillor in 1941 and as Mayor in 1944 - 1947. Also named on Methodist Honour Roll.

These names have been suggested by Landgate WA as they satisfy the required compliance criteria and have a historical significance to Narrogin.

Consultation

- Aaron Cook – Chief Executive Officer.
- Torre Evans – Executive Manager, Technical and Rural Services.
- Tracey Vance , Landgate WA

Statutory Environment

Local Government Act 1995 – Revoking or changing decisions - S5.25(1)(e)

Reg. 10 of Local Government (Administration) Regulations 1996

Policy Implications

Nil

Financial Implications

Any costs to this process including signage will be by Main Roads WA

Strategic Implications

Nil

Voting Requirements

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

Rescind resolution 116.177 from the Ordinary Council Meeting 22 November 2016.

Mover

Seconder

Supporter

Carried BY ABSOLUTE MAJORITY

OFFICER'S RECOMMENDATION

That Council:

Endorse one of the following street names for Road B on Attachment 2 being the renaming of the portion of Great Southern Highway from Bannister Street to Link Road North.

- Mallet, or
- Clunas, or
- Mowday.

COUNCIL RESOLUTION 0617.076 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Schutz
Supporter: C Ward

That Council:

Rescind resolution 1116.177 from the Ordinary Council Meeting 22 November 2016.

LOST 0/8

Vote against: Mr Ballard, Cr Wiese, Cr Ward, Cr Walker, Cr Schutz, Cr Fisher,
Cr Seale, Cr Bartron

Reason:

- Another name would be more confusing.
- Has consultation been undertaken with local emergency services personnel?
- In the future a new road may be built behind Thomas Hogg Oval and so the new street may join the cul-de-sac.

Please note the following recommendation was not considered by elected members as the rescission was not carried.

OFFICER'S RECOMMENDATION

That Council:

Endorse one of the following street names for Road B on Attachment 2 being the renaming of the portion of Great Southern Highway from Bannister Street to Link Road North.

- Mallet, or
- Clunas, or
- Mowday.

Keenan Wenning

From: Tracey Vance <Tracey.Vance@landgate.wa.gov.au>
Sent: Monday, 29 May 2017 1:54 PM
To: Keenan Wenning
Subject: RE: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Good afternoon Keenan,

The names are recorded on the reserved road name list for the Shire of Narrogin and as short names they are suitable. These names have been rechecked for compliance with the "Policies and Standards for Geographical Naming in Western Australia" and have passed.

I did send you the link for this document but in short some of the checks are that there are no similar road names or similar sounding road names, within a 50km radius. The names have also been checked to ensure they have not been overused across the state and all three names have been deemed suitable by Landgate.

In relation to origins for Clunas and Mowday if you have a historical society they may be able to provide a bit more detail so we can add to the origins but this is not essential.

Regards

Tracey Vance | Address Consultant
 Product Delivery
 Landgate
 1 Midland Square, Midland WA 6056
 t +61 (0)8 9273 9307
 w landgate.wa.gov.au

 Landgate

All general enquiries T. 9273 7200 E. address@landgate.wa.gov.au Customer Feedback [Submit Feedback](#)

From: Keenan Wenning [mailto:to@narrogin.wa.gov.au]
Sent: Monday, 29 May 2017 11:28 AM
To: Tracey Vance <Tracey.Vance@landgate.wa.gov.au>
Subject: RE: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Hi Tracey,

Thanks for the names listed in the below email. Can I ask, how and why you selected these names. This will form part of the report I provide for Council.

Thanks
 Keenan Wenning
 Technical Officer
 Technical and Rural Services
 T: (08) 9890 0918
 M: 0439 135 690
to@narrogin.wa.gov.au



Enquiries (08) 9890 0900
 89 Earl Street
 PO Box 1145
 Narrogin WA 6312
www.narrogin.wa.gov.au



From: Tracey Vance [mailto:Tracey.Vance@landgate.wa.gov.au]
Sent: Wednesday, 3 May 2017 3:49 PM
To: Keenan Wenning <to@narrogin.wa.gov.au>
Subject: RE: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Hi Keenan,

My apologies I had thought I had sent you a response to your request.

I have checked the reserve names held by the shire and found three that could be considered.

- Mallet – origin recorded as Tree indigenous to the area
- Clunas – citizen of the district (dec)
- Mowday - citizen of the district

In relation to the names Clunas and Mowday additional information on the origins about the contributions they made to the community would be required in line with my previous email dated 5th December 2016 hereunder.

Regards

Tracey Vance | Address Consultant
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w landgate.wa.gov.au

Landgate

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From: Keenan Wenning [<mailto:to@narrogin.wa.gov.au>]
Sent: Tuesday, 4 April 2017 3:42 PM
To: Tracey Vance <Tracey.Vance@landgate.wa.gov.au>
Subject: RE: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Hi Tracey,

Would you have a contact to the Geographic Names Committee? I want to obtain a list of reserve names so we can arrange a name for the current Garfield Street.

Thanks

Keenan Wenning
Technical Officer
Technical and Rural Services
T: (08) 9890 0918
M: 0439 135 690
to@narrogin.wa.gov.au



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39 Earl Street
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Narrogin WA 6312
www.narrogin.wa.gov.au



Shire of
Narrogin
Love the life

From: Tracey Vance [<mailto:Tracey.Vance@landgate.wa.gov.au>]
Sent: Wednesday, 15 March 2017 4:56 PM
To: Keenan Wenning <to@narrogin.wa.gov.au>
Subject: FW: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Hi Keenan,

This is the email to Torre sent in December 2016 explaining why a new name is required.

Regards

Tracey Vance | Address Consultant
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t +61 (0)8 9273 9307
w landgate.wa.gov.au

Landgate

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From: Tracey Vance [<mailto:Tracey.Vance@landgate.wa.gov.au>]
Sent: Monday, 5 December 2016 9:39 AM
To: emtrs@narrogin.wa.gov.au
Subject: IWS169121 - realignment of Great Southern Hwy, Narrogin - Request for Road Name Approval Job 581(2016)

Good morning Torre,

I can advise that the names Garfield Close and Garfield Place are not suitable as this would create a duplication of the road name.
The current Policy and Standards do not allow for a road name to be duplicated or have a similar sounding name as it could cause confusion in an emergency situation.

At this stage the naming/changing the name of Road B being part of Great Southern Highway is premature.
The road naming and renaming actions will need to be timed to the physical construction of the new alignment, including the forming of the cul-de-sac for Road B. (map of roads attached)

In the interim, the Town of Narrogin should look to providing a new (unique) road name preferably no more than six letters long as it is a short section of road. (short roads require short names for mapping purposes)

The origins of the name can be provided as a paragraph outlining the relevance of the name where the road name was sourced eg from a book include the title, author & page reference.

If a commemorative name is being considered there are guidelines that will need to be followed.

I can provide a copy of the Policies and Standards for Geographical Naming in WA should you not have a copy.

To avoid confusion for any road users, the renaming approval should be timed to the completion of the road works in the vicinity.

Please contact me should you require further information.

Regards

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w landgate.wa.gov.au



All general enquiries T. 9273 7200 E. address@landgate.wa.gov.au Customer Feedback [Submit Feedback](#)

From: Torre Evans [<mailto:emtrs@narrogin.wa.gov.au>]
Sent: Monday, 14 November 2016 1:35 PM
To: DELANY Richard (LSM); GeographicNames
Subject: HPRM: RE: IWS169121 - Great Southern Hwy, Narrogin - Request for Road Name Approval

Hi Geographical Names Responsible Officer,

As per below, have you any preferred names for ROAD B? If not I would put forward to the Shire of Narrogin Council for consideration the following names for ROAD B:

- Garfield Close or
- Garfield Place

Please advise. Thanks

Kind Regards

Torre Evans
Executive Manager
Technical & Rural Services
Mobile: 0427 982 072
Email: emtrs@narrogin.wa.gov.au



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From: Therese Hadland
Sent: Friday, 29 July 2016 3:23 PM
To: Tracey Vance
Subject: Application Requirements

Hi Tracey

Please let me know if this sufficient.

Application requirements for road naming.

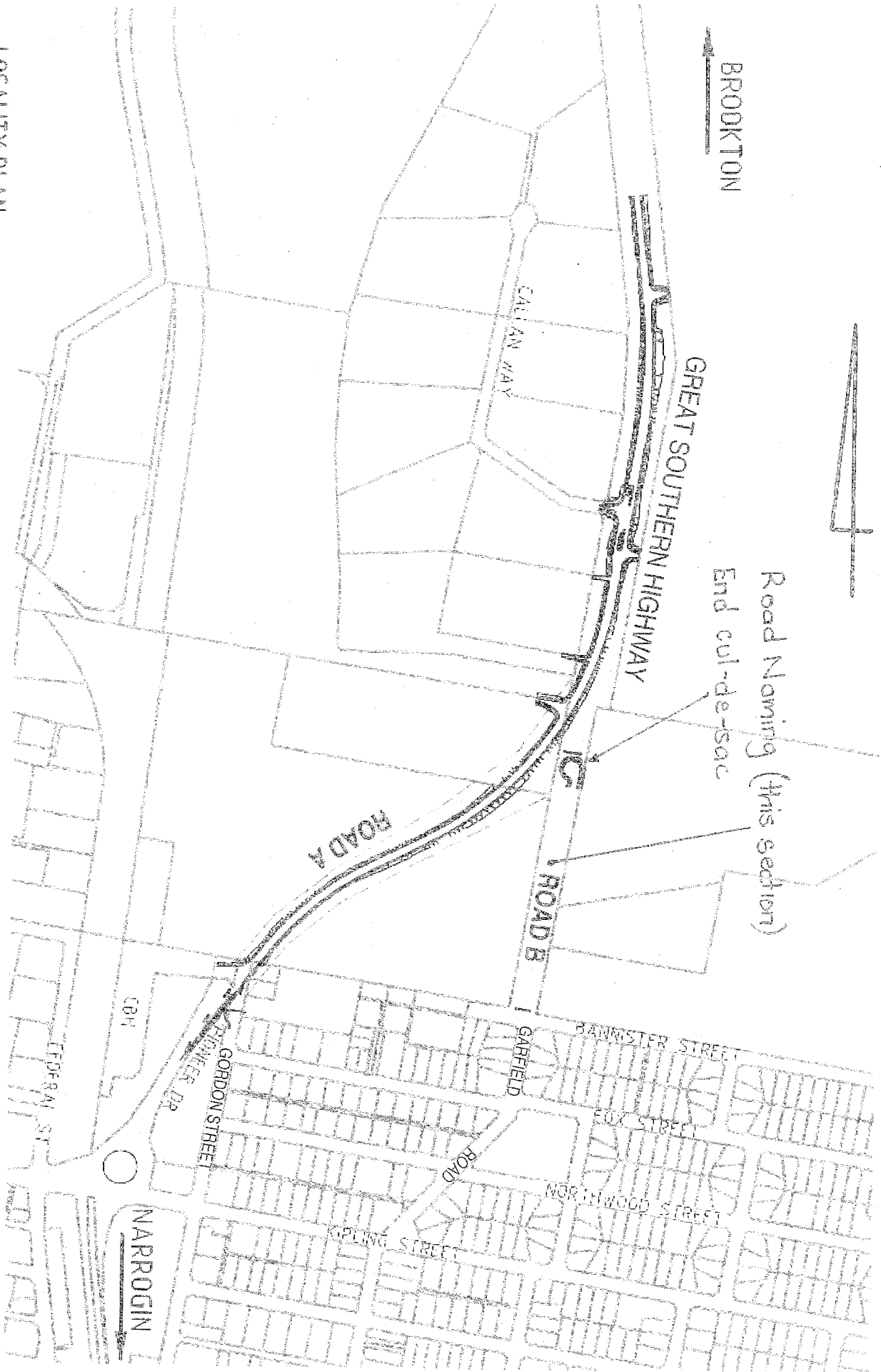


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LOCALITY PLAN
NOT TO SCALE



10.2 CORPORATE AND COMMUNITY SERVICES

10.2.065 LIST OF ACCOUNTS FOR ENDORSEMENT – May 2017

File Reference: 12.1.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 31 May 2017
Author: Brooke Conway – Finance Officer Accounts
Authorising Officer: Frank Ludovico – Executive Manager Corporate & Community Services

Attachments

- List of Accounts for Endorsement – May 2017

Summary

Council is requested to endorse the payments as presented in the List of Accounts for Endorsement – May 2017.

Background

Pursuant to *Local Government Act 1995 Section 6.8 (2)(b)*, where expenditure has been incurred by a local government, it is to be reported to the next ordinary meeting of Council.

Comment

The attached “List of Accounts for Endorsement – May 2017” is presented to Council for endorsement. Below is a summary of activity.

Total Creditor Payments May 2017	\$764,010.23
Total Payroll Payments May 2017	\$477,661.99
Total Payments May 2017	\$1,241,672.22
Percentage paid by EFT May 2017	47.79%
Percentage paid by Cheque May 2017	0.13%
Percentage paid by Payroll May 2017	38.47%
Percentage of Local Suppliers & Wages paid May 2017	59.08%
Dollar Value spent with Local Suppliers May 2017	\$255,941.89
Percentage of Non-Local Suppliers May 2017	40.92%

Please note ‘F’ is fully funded, ‘PF’ is partially funded, ‘R’ is reimbursements and ‘I’ is insurance claims

Due to recent frauds, the payment schedule has been provided to Elected Members under separate cover. Printed copies will be available on request at the administration building and the library.

Consultation

Nicole Bryant – Manager Finance (Acting)

Statutory Environment

Local Government Act 1995 Section 6.8 (2)(b), Policy Implications

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2016/2017 Annual Budget, or resulting from a Council resolution for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.077 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Fisher

That Council:

Endorse the payments as presented in the List of Accounts for Endorsement, for the month of May 2017 for the Municipal Fund totalling \$1,241,672.22.

CARRIED 8/0

10.2.066 MONTHLY FINANCIAL REPORTS – May 2017

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 6 June 2017
Author: Nicole Bryant – Manager Finance (Acting)
Authoriser: Frank Ludovico – Executive Manager Corporate & Community Services

Attachments

- Financial Report to Council May 2017.

Background

Council is requested to review the May 2017 Monthly Financial Reports.

Summary

In accordance with the *Local Government Financial Management Regulations (1996), Regulation 34*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

Comment

The May 2017 Monthly Financial Reports are presented for review.

Consultation

Frank Ludovico, Executive Manager Corporate and Community Services

Statutory Environment

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2016/17 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.078 AND OFFICER'S RECOMMENDATION

Moved: Cr Walker

Seconded: Cr Ward

That Council:

Receive the May 2017 Monthly Financial Reports as presented.

CARRIED 8/0



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 MAY 2017

TABLE OF CONTENTS

Statement of Financial Activity by Nature and Type

Statement of Financial Activity by Statutory Reporting Program

Note 1 Significant Accounting Policies

Note 2 Graphical Representation

Note 3 Surplus/(Deficit) Position

Note 4 Cash and Investments

Note 5 Major Variances

Note 6 Budget Amendments

Note 7 Receivables

Note 8 Rating Information

Note 9 Grants

Note 10 Cash Backed Reserves

Note 11 Capital Acquisitions

Note 12 Capital Disposals

Note 13 Trust

Note 14 Information on Borrowings

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

SHIRE OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 31 MAY 2017

	Note	Adopted Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var
Operating Revenues		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	9	3,834,372	3,834,372	3,794,279	4,064,117	269,838	7%	
Profit on Asset Disposal	11	1,500	1,500	1,375	0	(1,375)	(100%)	
Fees and Charges		1,505,220	1,505,220	1,424,035	1,685,385	261,350	16%	▲
Service Charges		0	0	0	0	0		
Interest Earnings		182,100	182,100	162,914	176,674	13,760	8%	
Other Revenue		154,500	154,500	141,614	117,007	(24,607)	(21%)	▼
Total (Excluding Rates)		5,677,692	5,677,692	5,524,217	6,043,183	518,966		
Operating Expense								
Employee Costs		(4,747,282)	(4,775,020)	(4,378,433)	(4,239,060)	139,373	3%	▼
Materials and Contracts		(3,841,876)	(3,819,138)	(3,494,233)	(2,629,725)	864,508	33%	▼
Utilities Charges		(705,537)	(705,537)	(688,800)	(537,166)	151,634	28%	▼
Depreciation (Non-Current Assets)		(2,299,553)	(2,299,553)	(2,107,809)	(2,313,238)	(205,429)	(9%)	▼
Interest Expenses		(75,851)	(75,851)	(69,487)	(53,975)	15,512	29%	▼
Insurance Expenses		(283,943)	(283,943)	(282,679)	(287,792)	(5,113)	(2%)	
Loss on Asset Disposal	11	(306,206)	(306,206)	(280,665)	(393,769)	(113,104)	(29%)	▲
Other Expenditure		(4,249,534)	(4,249,534)	(2,237,687)	(2,177,777)	59,910	3%	
Total		(16,509,783)	(16,514,783)	(13,539,793)	(12,632,502)	907,291		
Funding Balance Adjustment								
Add Back Depreciation		2,299,553	2,299,553	2,107,809	2,313,238	205,429	9%	
Adjust (Profit)/Loss on Asset Disposal	11	304,706	304,706	279,290	393,769	114,479	29%	▲
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	5,341	5,341	100%	
Adjustment for SoN Figures in NCA's		0	0	0	51,922	51,922	(100%)	
Adjust Rounding		0	0	0	0	0		
Net Operating (Ex. Rates)		(8,227,832)	(8,232,832)	(5,628,477)	(3,825,050)	1,803,427		
Capital Revenues								
Grants, Subsidies and Contributions	9	1,721,744	1,398,515	1,050,381	1,320,027	269,646	20%	▲
Proceeds from Disposal of Assets	11	598,145	608,145	218,145	553,173	335,028	61%	▲
Proceeds from New Debentures	13	350,000	350,000	350,000	0	(350,000)	(100%)	▼
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	1,471,398	1,521,398	77,743	0	(77,743)	(100%)	▼
Total		4,141,287	3,878,058	1,696,269	1,873,200	176,931		
Capital Expenses								
Land Held for Resale	10	0	0	0	0	0		
Land and Buildings	11	(1,940,939)	(1,940,939)	(734,620)	(678,487)	56,133	8%	▲
Plant and Equipment	11	(487,000)	(547,000)	(477,000)	(561,723)	(84,723)	(15%)	
Furniture and Equipment	11	(74,000)	(69,000)	(58,585)	(52,346)	6,239	12%	
Infrastructure Assets - Roads	11	(2,637,621)	(2,314,392)	(2,018,847)	(1,960,288)	58,559	3%	
Infrastructure Assets - Footpaths	11	(50,000)	(50,000)	(50,000)	(48,272)	1,728	4%	
Infrastructure Assets - Road Drainage	11	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Parks & Ovals	11	(20,000)	(20,000)	(14,006)	(14,028)	(22)	(0%)	
Infrastructure Assets - Townscape	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(955,735)	(955,735)	(581,426)	(605,716)	(24,291)	(4%)	
Purchase of Investments		0	0	0	0	0		
Repayment of Debentures	13	(221,310)	(221,310)	(202,344)	(211,875)	(9,531)	(4%)	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(295,737)	(295,737)	(271,084)	(60,589)	210,495	347%	▼
Total		(6,747,342)	(6,479,113)	(4,407,911)	(4,193,325)	214,586		
Net Capital		(2,606,055)	(2,601,055)	(2,711,642)	(2,320,125)	391,517		
Total Net Operating + Capital		(10,833,887)	(10,833,887)	(8,340,119)	(6,145,175)	2,194,944		
Rate Revenue		4,517,811	4,517,811	4,517,811	4,467,454	(50,357)	(1%)	
Opening Funding Surplus(Deficit)		6,316,076	5,860,483	5,860,483	5,860,483	0	0%	
Closing Funding Surplus(Deficit)	3	0	(455,592)	2,038,175	4,182,762	2,144,586		

SHIRE OF NARROGIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 MAY 2017

	Note	Adopted Annual Budget	Revised Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var
Operating Revenues								
		\$	\$	\$	\$	\$	%	
Governance		96,100	96,100	95,675	125,624	29,949	24%	▲
General Purpose Funding		2,476,134	2,476,134	2,455,023	2,494,329	39,306	2%	
Law, Order and Public Safety		35,797	35,797	33,769	326,860	293,091	90%	▲
Health		7,500	7,500	7,114	8,408	1,294	15%	
Education and Welfare		1,287,386	1,287,386	1,249,326	1,350,950	101,624	8%	
Housing		13,000	13,000	11,902	12,100	198	2%	
Community Amenities		978,119	978,119	937,816	1,135,772	197,956	17%	▲
Recreation and Culture		424,355	424,355	161,531	220,237	58,706	27%	▲
Transport		1,714,688	1,391,459	1,286,645	1,244,890	(41,755)	(3%)	
Economic Services		249,694	249,694	228,866	266,854	37,988	14%	▲
Other Property and Services		116,663	116,663	106,931	177,186	70,255	40%	▲
Total (Excluding Rates)		7,399,436	7,076,207	6,574,598	7,363,210	788,612		
Operating Expense								
Governance		(1,707,907)	(1,692,907)	(1,566,045)	(1,210,271)	355,774	29%	▼
General Purpose Funding		(177,867)	(177,867)	(152,384)	(163,311)	(10,927)	(7%)	
Law, Order and Public Safety		(427,553)	(427,553)	(393,900)	(384,521)	9,379	2%	
Health		(194,492)	(194,492)	(178,793)	(111,942)	66,851	60%	▼
Education and Welfare		(5,492,981)	(5,492,981)	(3,365,635)	(3,182,429)	183,206	6%	
Housing		(31,874)	(31,874)	(29,853)	(23,584)	6,269	27%	
Community Amenities		(1,435,677)	(1,435,677)	(1,318,567)	(1,031,108)	287,459	28%	▼
Recreation and Culture		(2,688,661)	(2,688,661)	(2,498,252)	(2,206,881)	291,371	13%	▼
Transport		(3,289,313)	(3,289,313)	(3,024,221)	(3,255,031)	(230,810)	(7%)	
Economic Services		(1,025,957)	(1,025,957)	(946,612)	(819,748)	126,864	15%	▼
Other Property and Services		(37,501)	(57,501)	(65,531)	(243,675)	(178,144)	(73%)	▲
Total		(16,509,783)	(16,514,783)	(13,539,793)	(12,632,502)	907,291		
Funding Balance Adjustment								
Add back Depreciation		2,299,553	2,299,553	2,107,809	2,313,238	205,429	9%	
Adjust (Profit)/Loss on Asset Disposal	11	304,706	304,706	279,290	393,769	114,479	29%	▲
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	5,341	5,341	100%	
Adjustment for SoN Figures in NCA's		0	0	0	51,922	51,922	100%	▲
Adjust Rounding		0	0	0	0	0		
Net Operating (Ex. Rates)		(6,506,088)	(6,834,317)	(4,578,096)	(2,505,023)	2,073,073		
Capital Revenues								
Proceeds from Disposal of Assets	11	598,145	608,145	218,145	553,173	335,028	61%	▲
Proceeds from New Debentures	13	350,000	350,000	350,000	0	(350,000)	(100%)	▼
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	1,471,398	1,521,398	77,743	0	(77,743)	(100%)	▼
Total		2,419,543	2,479,543	645,888	553,173	(92,715)		
Capital Expenses								
Land Held for Resale	10	0	0	0	0	0		
Land and Buildings	11	(1,940,939)	(1,940,939)	(734,620)	(678,487)	56,133	8%	
Plant and Equipment	11	(487,000)	(547,000)	(477,000)	(561,723)	(84,723)	(15%)	▲
Furniture and Equipment	11	(74,000)	(69,000)	(58,585)	(52,346)	6,239	12%	
Infrastructure Assets - Roads	11	(2,637,621)	(2,314,392)	(2,018,847)	(1,960,288)	58,559	3%	
Infrastructure Assets - Footpaths	11	(50,000)	(50,000)	(50,000)	(48,272)	1,728	4%	
Infrastructure Assets - Road Drainage	11	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Parks & Ovals	10	(20,000)	(20,000)	(14,006)	(14,028)	(22)	(0%)	
Infrastructure Assets - Townscape	10	0	0	0	0	0		
Infrastructure Assets - Other	11	(955,735)	(955,735)	(581,426)	(605,716)	(24,291)	(4%)	
Purchase of Investments		0	0	0	0	0		
Repayment of Debentures	13	(221,310)	(221,310)	(202,344)	(211,875)	(9,531)	(4%)	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(295,737)	(295,737)	(271,084)	(60,589)	210,495	347%	▼
Total		(6,747,342)	(6,479,113)	(4,407,911)	(4,193,325)	214,586		
Net Capital		(4,327,799)	(3,999,570)	(3,762,023)	(3,640,152)	121,871		
Total Net Operating + Capital								
		(10,833,887)	(10,833,887)	(8,340,119)	(6,145,175)	2,194,944		
Rate Revenue		4,517,811	4,517,811	4,517,811	4,467,454	(50,357)	(1%)	
Opening Funding Surplus(Deficit)		6,316,076	5,860,483	5,860,483	5,860,483	0	0%	
Closing Funding Surplus(Deficit)	3	0	(455,592)	2,038,175	4,182,762	2,144,586		

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES

Financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets contributed or obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value.

Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

Capitalisation Threshold

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

(n) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(q) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

GENERAL PURPOSE FUNDING

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

LAW, ORDER, PUBLIC SAFETY

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

HEALTH

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

HOUSING

The Town does not have any staff or other residential housing.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

(q) Statement of Objectives (Continued)

COMMUNITY AMENITIES

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

RECREATION AND CULTURE

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

TRANSPORT

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

ECONOMIC SERVICES

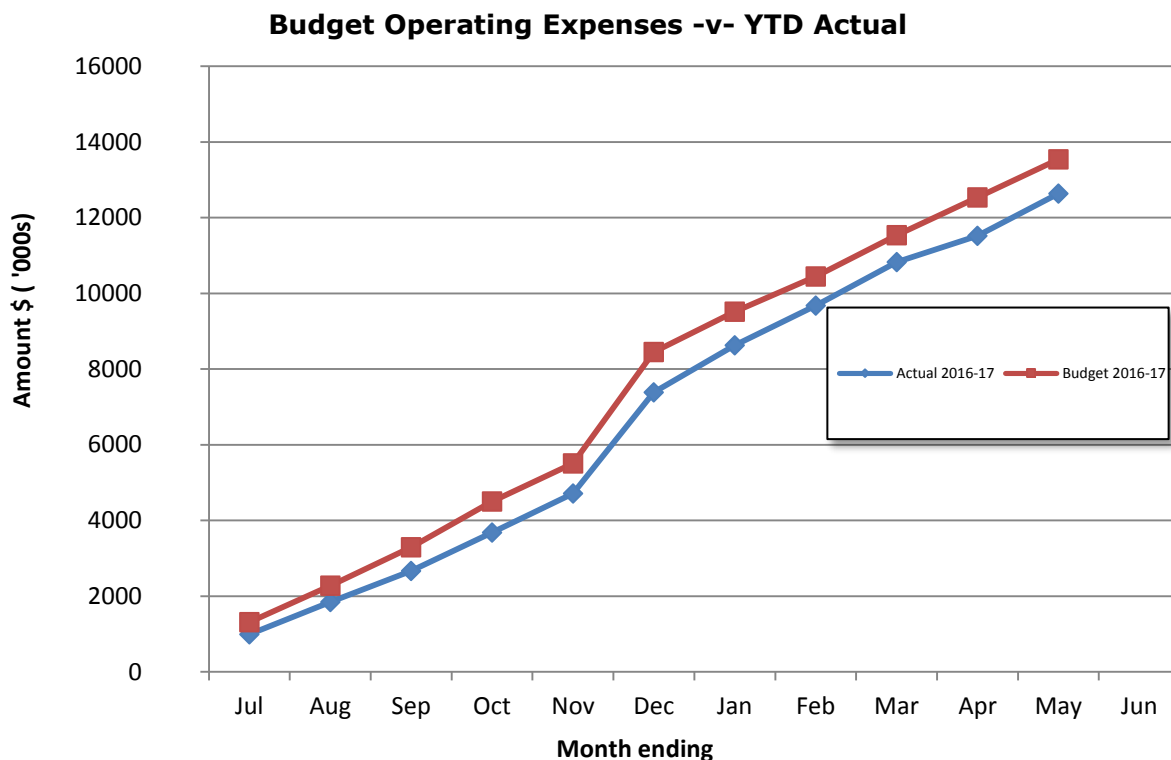
Rural Services, Tourism, Building Control, Economic Development.

OTHER PROPERTY & SERVICES

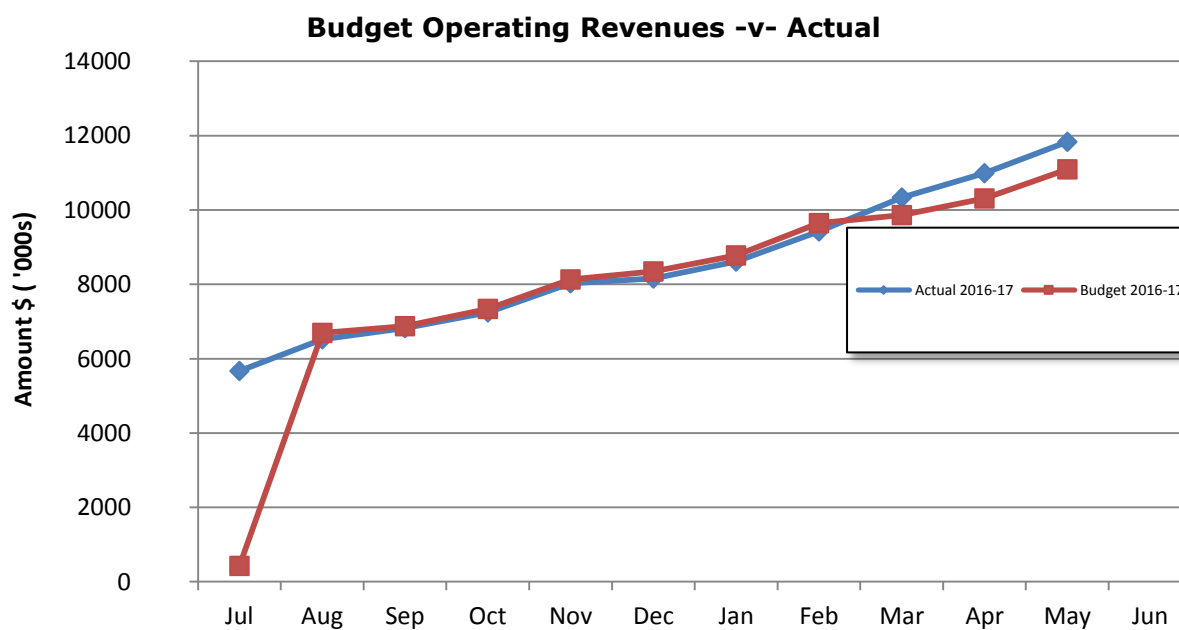
Private Works, Stocks and Miscellaneous Items.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



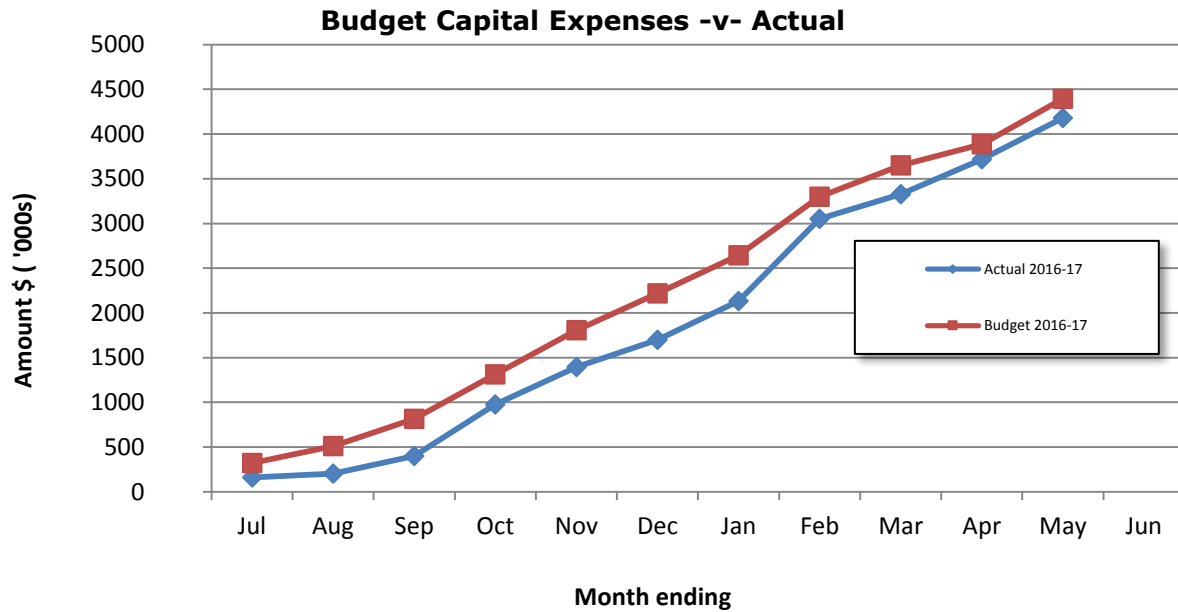
Comments/Notes - Operating Expenses



Comments/Notes - Operating Revenues

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



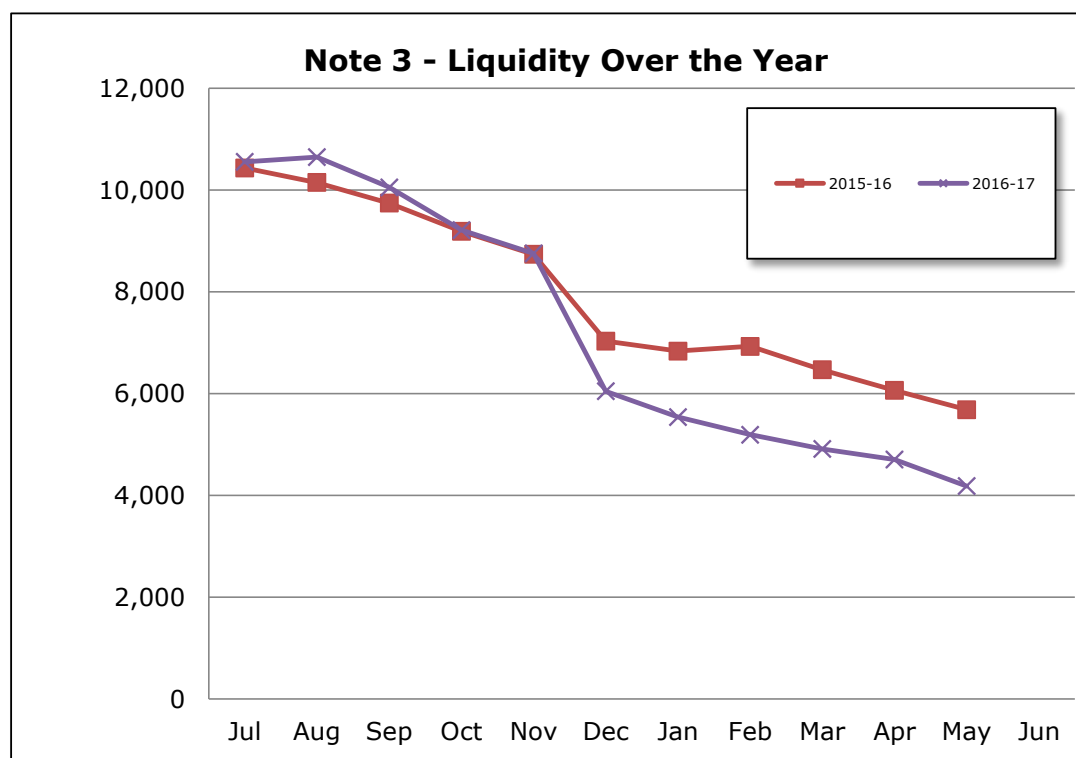
Comments/Notes - Capital Expenses

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 3: SURPLUS/(DEFICIT) POSITION

3. SURPLUS/(DEFICIT) POSITION

		Positive=Surplus (Negative=Deficit)			
		2016-17			
		31/05/2017	30/04/2017	31/05/2016	30/06/2017
Note	This Period	Last Period	Same Period Last Year	Forecast	
	\$	\$	\$	\$	
Current Assets					
Cash Unrestricted	4	2,548,974	4,687,958	5,410,008	(2,547,051)
Cash Restricted	4	6,173,973	4,247,642	4,269,588	2,961,393
Receivables - Rates and Rubbish, ESL, Excess Rates	7	301,657	416,830	273,468	600,000
Receivables -Other	7	338,787	294,876	355,698	50,000
Inventories		8,504	1,199	0	3,000
		9,371,894	9,648,504	10,308,762	1,067,342
Less: Current Liabilities					
Payables		(581,241)	(333,835)	(242,320)	(200,000)
Loan Liability		(22,077)	(98,635)	(20,894)	(150,000)
Provisions		(730,966)	(730,966)	(448,020)	(700,000)
		(1,334,283)	(1,163,436)	(711,234)	(1,050,000)
Net Current Asset Position					
		8,037,611	8,485,068	9,597,528	17,342
Less: Cash Restricted		(4,247,642)	(4,247,642)	(4,269,588)	(2,961,393)
Add Back: Component of Leave Liability not Required to be funded		374,330	374,330	334,053	416,167
Add Back: Current Loan Liability		22,077		20,894	150,000
Adjustment for Trust Transactions Within Muni		(3,614)	(4,651)	(2)	0
Net Current Funding Position					
		4,182,762	4,607,105	5,682,885	(2,377,884)



Comments - Net Current Funding Position

The Net Current Funding Position above includes Karinya Grant funds of \$1,926,331.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 4: CASH AND INVESTMENTS

	Interest	Unrestricted	Restricted	Trust	Total	Institution	Maturity
	Rate	\$	\$	\$	Amount \$		Date
(a) Cash Deposits							
Municipal Account	1.95%	2,330,410			2,330,410	NAB	On-Call
Old Shire Municipal Funds		108,313			108,313	ANZ	On-Call
Old Shire Term Deposit		118,093			118,093	ANZ	On-Call
Department of Transport		(9,704)			(9,704)		
Trans WA		(877)			(877)		
Cash Floats - Admin		1,200			1,200		
Library		150			150		
Homecare		100			100		
NRLC - Till 1		0			0		
Refuse Site		100			100		
Caravan Park		100			100		
Petty Cash - Admin		300			300		
Library		200			200		
Homecare		350			350		
CATS		240			240		
Reserve Account					0	NAB	
Trust Account	1.50%			103,238	103,238	NAB	On-Call
(b) Term Deposits							
Karinya Grant - Restricted	1.45%	0	1,926,331		1,926,331		
Reserve Term Deposit	2.25%		4,247,642		4,247,642	NAB	
					0		
					0		
(c) Investments							
Total		2,548,974	6,173,973	103,238	8,826,185		

Comments/Notes - Investments

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES) - PROGRAM

5.1.1 GOVERNANCE

PERMANENT - Rates Revenue: Penalty interest, instalment charges, debt collection reimbursements - approx \$30,000 higher than anticipated

5.1.2 GENERAL PURPOSE FUNDING

Nil

5.1.3 LAW, ORDER AND PUBLIC SAFETY

TIMING - Fire Prevention: General Expenditure lower than budgeted \$25,000

TIMING - Emergency Services Levy: BFB Expenditure lower than budgeted \$23,500

TIMING - Animal Control: General Expenditure lower than budgeted \$48,000

TIMING - Other Law, Order & Safety: SEMC Local Emergency Awareness \$17,400

TIMING - Other Law, Order & Safety: General Expenditure lower than budgeted \$60,734

PERMANENT - Other Law, Order & Safety: Grant monies received for CCTV \$100,000

5.1.4 HEALTH

Nil

5.1.5 EDUCATION AND WELFARE

NIL

5.1.6 HOUSING

Nil

5.1.7 COMMUNITY AMENITIES

PERMANENT - Sanitation Other: Additional charges for asbestos waste \$168,000

PERMANENT - Community Amenities: Wheatbelt Regional Centres Revitalisation Grant \$30,000

5.1.8 RECREATION AND CULTURE

PERMANENT - NRRC additional reimbursements \$7,000

PERMANENT - Other Recreation & Sport: Grant income kidsport \$32,000

PERMANENT - Other Culture: Grant funding Lotterywest \$10,000

5.1.9 TRANSPORT

NIL

5.1.10 ECONOMIC SERVICES

PERMANENT - TOUR: Rent received from Narrogin Caravan Park Caretakers not in budget \$10,250

PERMANENT - TOUR: Caravan Park Fees higher than anticipated \$10,000

PERMANENT - ECONOM: Rent received from Asset 3325 (33-37 Fairway St) not in budget \$18,000

5.1.11 OTHER PROPERTY AND SERVICES

PERMANENT - Private Works Income greater than expected for this time of the year \$13,000. NB: This is mostly offset by corresponding expenditure.

PERMANENT - POC: Fuel tax credit higher than anticipated \$17,000

PERMANENT - Administration Overheads: Increase in revenue relates to reimbursements Paid Parental Leave \$10,000, this is offset by corresponding expenditure.

PERMANENT - Salaries and Wages: Workers compensation offset with expense account \$20,000

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.2 OPERATING EXPENSES - PROGRAM

5.2.1 GOVERNANCE

TIMING - Other Governance: Merger Structural Reform expenditure less than expected for this time of year - approx \$208,000

TIMING - Other Governance: Consultancy expenditure not conducted \$27,500

PERMANENT - Other Governance: Staff housing maintenance \$15,000

PERMANENT - Members of Council: Subscriptions for WALGA paid in previous year - approx \$22,700

TIMING - Members of Council: Council Chambers furniture has not been purchased to date - approx \$19,250

5.2.2 GENERAL PURPOSE FUNDING

Nil

5.2.3 LAW, ORDER AND PUBLIC SAFETY

TIMING - Law, Order and Public Safety: All expenditure was budgeted as an average over twelve months. Actual expenses have not occurred exactly as per the budget.

5.2.4 HEALTH

PERMANENT - Health Inspections: Salaries and wages were budgeted for a full-time employee and this has not occurred, the current incumbent works three days per week.

5.2.5 EDUCATION AND WELFARE

TIMING - HACC: General operating expenditure for program less than expected for this time of the year - approx \$68,000.

TIMING - CHSP: General operating expenditure for program less than expected for this time of the year - approx \$65,000.

TIMING - Aged & Disability Other: General operating expenditure for program less than expected for this time of the year - approx \$44,000.

5.2.6 HOUSING

Nil

5.2.7 COMMUNITY AMENITIES

TIMING - Sanitation: Expenditure not as expected \$162,000

PERMANENT - Sewerage: Waste Water Treatment expenditure \$14,000 higher

TIMING -Town Planning: Salaries and wages not as budgeted - approx \$31,000

TIMING -Town Planning: Contract Town Planning expenditure lower \$25,000

TIMING - Other Community Amenities: Cemetery and Public Conveniences expenditure is not as anticipated - approx \$70,000

5.2.8 RECREATION AND CULTURE

TIMING - Public Halls, Civic Centres: General operating expenditure for program less than expected for this time of the year - approx \$30,000.

TIMING - NRRC: Expenditure lower than expected for this time of year. Gas utility and ground maintenance is higher during winter months, expected to decrease during summer - approx \$115,000

TIMING - Libraries: Expenditure lower than expected for this time of year - approx \$65,000

TIMING - Heritage: Building maintenance expenditure less than expected for this time of year \$19,000

TIMING - Other Culture: Expenditure lower than expected for this time of year - approx \$100,000

5.2.9 TRANSPORT

Nil

5.2.10 ECONOMIC SERVICES

TIMING - Rural Services: Expenditure lower than anticipated - \$45,000

TIMING - Tourism & Area Promotion: Caravan Park Maintenance and Operations Expenditure not as expected for this time of year - approx \$95,000

5.2.11 OTHER PROPERTY AND SERVICES

PERMANENT - Private Works Expenditure greater than expected for this time of the year - approx \$22,000. NB: This is offset by corresponding income.

TIMING - Plant Operations Costs: Recovered amount being under allocated - \$27,000

TIMING - Administration Overhead: Recovered amount being under allocated- \$82,000

PERMANENT - Salaries and Wages: Workers compensation \$30,000. NB: This is offset by corresponding income.

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.3 CAPITAL REVENUE

5.3.1 PROCEEDS FROM DISPOSAL OF ASSETS

TIMING - Proceeds from disposal of assets: Higher than anticipated proceeds received from asset disposal at this time of the year - \$349,028

5.3.2 PROCEEDS FROM NEW DEBENTURES

TIMING - Proceeds from New Debentures not completed as per budget timing - \$350,000

5.3.3 PROCEEDS FROM SALE OF INVESTMENT

Nil

5.3.4 PROCEEDS FROM ADVANCES

Nil

5.3.5 SELF-SUPPORTING LOAN PRINCIPAL

Nil

5.3.6 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

TIMING - Transfer from Reserves not completed as per budget timing - \$77,743

5.4 CAPITAL EXPENSES

5.4.1 LAND HELD FOR RESALE

NIL

5.4.2 LAND AND BUILDINGS

NIL

5.4.3 PLANT AND EQUIPMENT

TIMING - Capital Expenditure on Furniture and Equipment is not as per budget timing - less \$84,723

5.4.4 TOOLS

NIL

5.4.5 FURNITURE AND EQUIPMENT

NIL

5.4.6 INFRASTRUCTURE ASSETS - ROADS

NIL

5.4.7 INFRASTRUCTURE ASSETS - FOOTPATHS

NIL

5.4.9 INFRASTRUCTURE ASSETS - ROAD DRAINAGE

NIL

5.4.10 INFRASTRUCTURE ASSETS - PARKS AND OVALS

NIL

5.4.11 INFRASTRUCTURE ASSETS - OTHER

NIL

5.4.12 PURCHASES OF INVESTMENT

NIL

5.4.13 REPAYMENT OF DEBENTURES

NIL

5.4.14 ADVANCES TO COMMUNITY GROUPS

NIL

5.4.15 TRANSFER TO RESERVES (RESTRICTED ASSETS)

TIMING - Transfer to Reserves not completed as per budget timing - \$210,495

5.5 OTHER ITEMS

5.5.1 RATE REVENUE

NIL

5.5.2 OPENING FUNDING SURPLUS(DEFICIT)

NIL

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 6: BUDGET AMENDMENTS/VARIATION TO SURPLUS/(DEFICIT)
Amendments to original budget since budget adoption. Surplus/(Deficit)

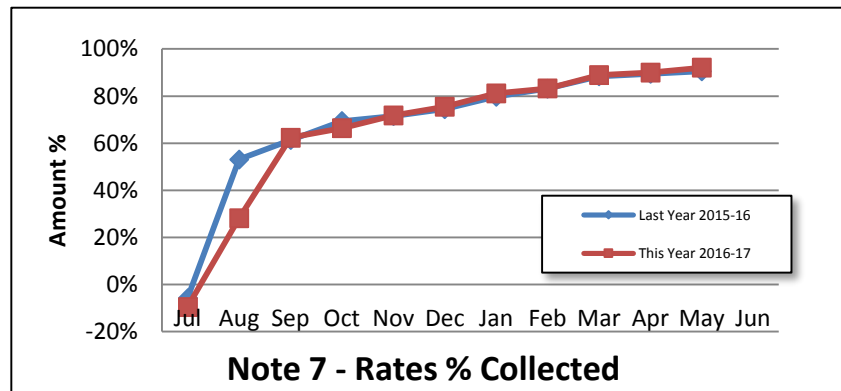
GL Number	Job Number	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption		Opening Surplus(Deficit)	\$	\$	\$	\$ 0
		Variation between adopted budget opening position and actual		Opening Surplus(Deficit)			(455,593)	(455,593)
				Opening Surplus(Deficit)				(455,593)
		New Position - IT Officer						(455,593)
2040200		OTHGOV - Salaries & Wages	0814.120	Operating Expenses		13,575		(442,018)
2040201		OTHGOV - Superannuation	0814.120	Operating Expenses		1,425		(440,593)
2140500		ADMIN - Salaries & Wages	0814.120	Operating Expenses			(39,000)	(479,593)
2140501		ADMIN - Superannuation	0814.120	Operating Expenses			(3,738)	(483,331)
2140523		ADMIN - Information Systems	0814.120	Operating Expenses		22,738		(460,593)
4040250	FE001	Corporate Software Upgrade & Server	0814.120	Capital Expenses		5,000		(455,593)
		Replace Kangoo Renault with Volkswagen Caddy						(455,593)
4080355	PA015A	NGN11555 Volkswagen Caddy Trendline 2016	0914.139	Capital Expenses			(60,000)	(515,593)
5080350	PD015	Proceeds on Disposal - Renault Kangoo X76 MY07	0914.139	Capital Revenue		10,000		(505,593)
5080451		CHCP - Realisation on Disposal of Assets	0914.139	Non Cash Item	(10,000)			(505,593)
5080452		CHCP - Transfers From Reserve	0914.139	Capital Revenue		50,000		(455,593)
		Reallocate Savings from Road Seal Tender to further Road Works						(455,593)
4120165		ROADC - Roads (Capital) - Council Funded	1016.154	Capital Expenses				(455,593)
	IR205	Whimbin Rock Road - Renewal (Rural)	1016.154	Capital Expenses			(38,514)	(494,107)
	IR025	Havelock Street - Renewal (Local)	1016.154	Capital Expenses		2,474		(491,633)
	IR028	Hansard Street - Upgrade (Local)	1016.154	Capital Expenses		2,581		(489,052)
	IR064	Eston Street - Upgrade (Local)	1016.154	Capital Expenses		3,036		(486,016)
	IR056	May Street - Upgrade (Rural)	1016.154	Capital Expenses		3,974		(482,042)
	IR060	Butler Street - Upgrade (Local)	1016.154	Capital Expenses		4,830		(477,212)
	IR033	Lock Street - Upgrade (Local)	1016.154	Capital Expenses		7,866		(469,346)
	IR015	Fox Street - Upgrade (Local)	1016.154	Capital Expenses		8,556		(460,790)
	IR010	Furnival Street - Upgrade (Local)	1016.154	Capital Expenses		21,704		(439,086)
4120166		ROADC - Roads (Capital) - Roads to Recovery	1016.154	Capital Expenses				(439,086)
	R2R207	Wagin-Wickepin Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses			(26,587)	(465,673)
	R2R221	Narrakine Road South - Renewal (Rural) (R2R)	1016.154	Capital Expenses		2,421		(463,252)
	R2R030	Fairway Street - Renewal (Local) (R2R)	1016.154	Capital Expenses		5,520		(457,732)
	R2R209	Dongolocking Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses		11,592		(446,140)
	R2R212	Narrogin Valley Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses		38,973		(407,167)
	R2R216	Highbury West Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses		1,584		(405,583)
4120167		ROADC - Roads (Capital) - Regional Road Group	1016.154	Capital Expenses				(405,583)
	RRG204	Tanwonga Road - Renewal (Rural) (RRG)	1016.154	Capital Expenses			(48,918)	(454,501)
	RRG331	Narrogin-Harrismith Road - Renewal (Local) (RRG)	1016.154	Capital Expenses		21,600		(432,901)
	RRG332	Wandering-Narrogin Road - Upgrade (Local) (RRG)	1016.154	Capital Expenses		27,308		(405,593)
4120169		ROADC - Roads (Capital) - Flood Damage	1016.154	Capital Expenses				(405,593)
	FDC01	Roads (Capital) - Flood Damage (SPARE)	1016.154	Capital Expenses			(50,000)	(455,593)
		Reallocate expenditure from flood damaged roads						(455,593)
4120165		ROADC - Roads (Capital) - Council Funded	1016.154	Capital Expenses				(455,593)
	IR274	Rosedale Road - Upgrade (Rural)	0417.047	Capital Expenses			(116,729)	(572,322)
	IR304	Curnows Road - Upgrade (Rural)	0417.047	Capital Expenses			(26,279)	(598,601)
	IR344	Sheppard Road - Upgrade (Rural)	0417.047	Capital Expenses			(38,323)	(636,924)
	IR267	Pritchard Road - Upgrade (Rural)	0417.047	Capital Expenses			(47,840)	(684,764)
	IR206	Rushy Pool Road - Upgrade (Rural)	0417.047	Capital Expenses		45,937		(638,827)
	IR210	Birdwhistle Road - Renewal (Rural)	0417.047	Capital Expenses		15,684		(623,143)
	IR213	Chomley Road - Renewal (Rural)	0417.047	Capital Expenses		45,927		(577,216)
	IR215	Highbury East Road - Renewal (Rural)	0417.047	Capital Expenses		22,384		(554,832)
	IR263	Borgas Road - Renewal (Rural)	0417.047	Capital Expenses		6,216		(548,616)
	IR292	Wangling Gully Road - Renewal (Rural)	0417.047	Capital Expenses		24,526		(524,089)
	IR309	McDougall Road - Renewal (Local)	0417.047	Capital Expenses		33,005		(491,084)
	IR311	Quarry Road - Renewal (Rural)	0417.047	Capital Expenses		24,099		(466,986)
	IR336	Cannell Road - Renewal (Rural)	0417.047	Capital Expenses		11,392		(455,593)
								(455,593)
								(455,593)
								(455,593)
Closing Funding Surplus (Deficit)					(10,000)	495,928	(951,521)	(455,593)

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 31/05/17	Previous 30/06/16	
	\$	\$	
Previous Year	409,938	409,938	
Rates Levied this year (YTD)	4,527,226		(Note 8)
Movement in Excess Rates	(59,772)		
Domestic Refuse Collection Charges	444,978		
Domestic Services (Additional)	3,672		
Commercial Collection Charge	41,716		
Commercial Collection Charge (Additional)	45,997		
Total Rates and Rubbish (YTD)	5,003,817	3,735,409	
Less Collections to date	(4,985,334)	(3,735,409)	
Equals Outstanding	428,420	409,938	
Net Rates Collectable			
% Collected	92.09%	90.11%	
Pensioner Deferred Rates	(121,445)		
Pensioner Deferred ESL	(5,319)		
	(126,764)		
Total Rates and Rubbish, ESL, Excess Rates	301,657		(Note 3)



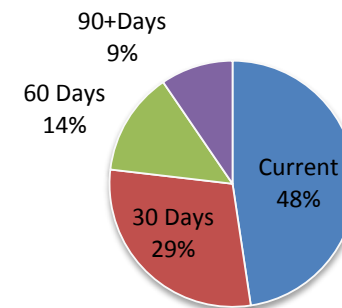
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	154,346	94,711	44,125	30,910
Total Outstanding				324,092

Amounts shown above include GST (where applicable)

Rates Pensioner Rebate Claims	7,884
GST Input	67,198
Provision For Doubtful Debts	(60,388)
Total Receivables - Other (Note 3)	338,787

**Note 7 - Accounts Receivable
(non-rates)**



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 8: RATING INFORMATION											
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate GRV											
Urban	0.104090	1,689	28,365,972	2,952,614	18,958	0	2,971,572	2,952,614		0	2,952,614
Rural	0.056866	63	1,108,380	63,029	(2,430)	0	60,599	63,029		0	63,029
General Rate UV											
UV	0.005693	367	165,526,000	942,340	0	0	942,340	942,340		0	942,340
Sub-Totals		2,119	195,000,352	3,957,983	16,529	0	3,974,512	3,957,983	0	0	3,957,983
Minimum Payment	Minimum \$										
GRV											
Urban	1041.00	442	4,554,640	460,122	0	0	460,122	460,122	0	0	460,122
Rural	643.00	35	276,139	22,505	0	0	22,505	22,505	0	0	22,505
UV	643.00	109	8,376,100	70,087	0	0	70,087	70,087	0	0	70,087
Sub-Totals		586	13,206,879	552,714	0	0	552,714	552,714	0	0	552,714
Total Rates Levied (Note 7)							4,527,226				4,510,697
Discounts							0				0
Rates Adjustments							0				0
Movement in Excess Rates							(59,772)				0
Amount from General Rates							4,467,454				4,510,697
Ex Gratia Rates							0				7,114
Specified Area Rates							0				0
Totals							4,467,454				4,517,811

Comments - Rating Information

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
RATES - Reimbursement of Debt Collection Costs (Inc GST)			0		0	(62)	62
RATES - Reimbursement of Debt Collection Costs (Exc GST)		Yes	(18,000)		(18,000)	(39,398)	21,398
GENGRANT - Financial Assistance Grant - General	Grants Commission (Untied)	Yes	(1,689,730)		(1,689,730)	(1,685,642)	(4,088)
GENGRANT - Financial Assistance Grant - Roads	Grants Commission (Roads)	Yes	(561,404)		(561,404)	(561,798)	394
MEMBERS							
MEMBERS - Reimbursements	Reimbursements		0		0	(1,976)	1,976
OTHGOV - Contributions & Donations	Reimbursements		0		0	(596)	596
OTHER GOVERNANCE							
OTHGOV - Reimbursements	Reimbursements	Yes	(5,000)		(5,000)	(31,776)	26,776
OTHGOV - Grant Funding - Council		Yes	(91,000)		(91,000)	(91,000)	0
OTHGOV - Grant Funding - Council			0		0	0	0
LAW, ORDER, PUBLIC SAFETY							
FIRE - Reimbursements	FESA (SES)	Yes	(50)		(50)	(195)	145
FIRE - Grants	FESA (SES)	Yes	0		0	(182,526)	182,526
ESL - SES Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(1,730)		(1,730)	0	(1,730)
ESL - Bush Fires Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(13,617)		(13,617)	(16,337)	2,720
EDUCATION & WELFARE							
HACC - Recurrent Grant Funding	Dept. of Heath & Ageing		(828,371)		(828,371)	(853,409)	25,038
HACC - Contributions & Donations	Dept. of Heath & Ageing	Yes	(1,000)		(1,000)	0	(1,000)
HACC - Other Grants			0		0	0	0
CHCP - Recurrent Grant Funding	Dept. of Heath & Ageing	Yes	(86,505)		(86,505)	(81,303)	(5,202)
CHCP - Reimbursements					0	0	0
CHSP - Recurrent Grant Funding		Yes	(207,645)		(207,645)	(210,760)	3,115
AGEDSNRS - Reimbursements	Reimbursements	Yes	(500)		(500)	(1,353)	853
AGEDOTHER - PATS Voucher Income		Yes	(2,000)		(2,000)	(183)	(1,817)
AGEDOTHER - CATS Contributions & Donations (inc GST)	Dept. of Veterans Affairs/CATS Travel Rebate	Yes	(2,000)		(2,000)	0	(2,000)
AGEDOTHER - CATS Contributions & Donations (inc GST)	Donations		0		0	(2,620)	2,620
AGEOTHER - Commonwealth Carers Respite Fees & Charges	Fees		0		0	0	0
AGEOTHER - Juniper Community Income	Juniper Community Income	Yes	(24,000)		(24,000)	(9,416)	(14,584)
HACC - Non-Recurrent Grant Funding	Dept. of Heath & Ageing	Yes	0		0	0	0
AGEDOTHER - Grant Funding			0		0	(38,095)	38,095
AGEDOTHER - Aged Friendly Communities Regional Grant			0		0	(3,030)	3,030
WELFARE - Contributions & Donations	Donations		0		0	0	0
WELFARE - Grants	Donations		0		0	0	0
WELFARE - Grants	Donations	Yes	(24,000)		(24,000)	0	(24,000)

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
COMMUNITY AMENITIES							
SAN - Reimbursements		Yes	(3,000)		(3,000)	(718)	(2,282)
PLAN - Reimbursements		Yes	0		0	(253)	253
COM AMEN - Grants		Yes	0		0	(30,000)	30,000
RECREATION AND CULTURE							
HALLS - Reimbursements	Reimbursements	Yes	(440)		(440)	135	(575)
NRRC - Pool Subsidy	Dept Sport and Recreation	Yes	(30,000)		(30,000)	(35,200)	5,200
NRRC - Reimbursements	Reimbursements	Yes	(1,000)		(1,000)	(1,853)	853
REC - Grants - Kids Sports	Dept Sport and Recreation		0		0	(32,990)	32,990
REC - Grants - Regional Talent Program	Dept Sport and Recreation		0		0	0	0
REC - Reimbursements - Other Recreation	Reimbursements	Yes	(61,980)		(61,980)	(72,119)	10,139
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(20,000)		(20,000)	(25,636)	5,636
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(274,460)		(274,460)	(20,000)	(254,460)
LIB - Reimbursements Lost Books	Reimbursements	Yes	(500)		(500)	0	(500)
LIB - Contributions & Donations		Yes	(5,000)		(5,000)	0	(5,000)
LIB - Contributions & Donations	Reimbursements		0		0	(0)	0
LIB - Grant - Regional Library Services	State Government		0		0	0	0
LIB - Other Grants			0		0	0	0
HERITAGE - Contributions & Donations			0		0	(1,026)	1,026
OTHCUL - Grants - Other Culture			0		0	(8,932)	8,932
OTHCUL - Grants - Other Culture			0		0	0	0
OTHCUL - Fees & Charges			0		0	0	0
TRANSPORT							
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA (RRG)	Yes	(474,014)		(474,014)	(349,374)	(124,640)
ROADC - Roads to Recovery Grant	Roads to Recovery	Yes	(626,041)		(626,041)	(627,412)	1,371
ROADC - Flood Damage Income	Roads to Recovery	Yes	(323,229)		(323,229)	0	(323,229)
ROADM - Direct Road Grant (MRWA)	Main Roads WA (Direct/Lights)	Yes	(133,900)		(133,900)	(133,900)	0
ROADM - Street Lighting Subsidy	Main Roads WA (Direct/Lights)	Yes	(5,000)		(5,000)	(4,784)	(216)
ROADM - Reimbursements	Main Roads WA (Direct/Lights)	Yes	0		0	(16,699)	16,699
ECONOMIC SERVICES							
TOUR - Reimbursements (Exc GST)	Reimbursements		0		0	(11,750)	11,750
ECONOM - Reimbursements	Reimbursements	Yes	(1,000)		(1,000)	(791)	(209)

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 9: GRANTS AND CONTRIBUTIONS

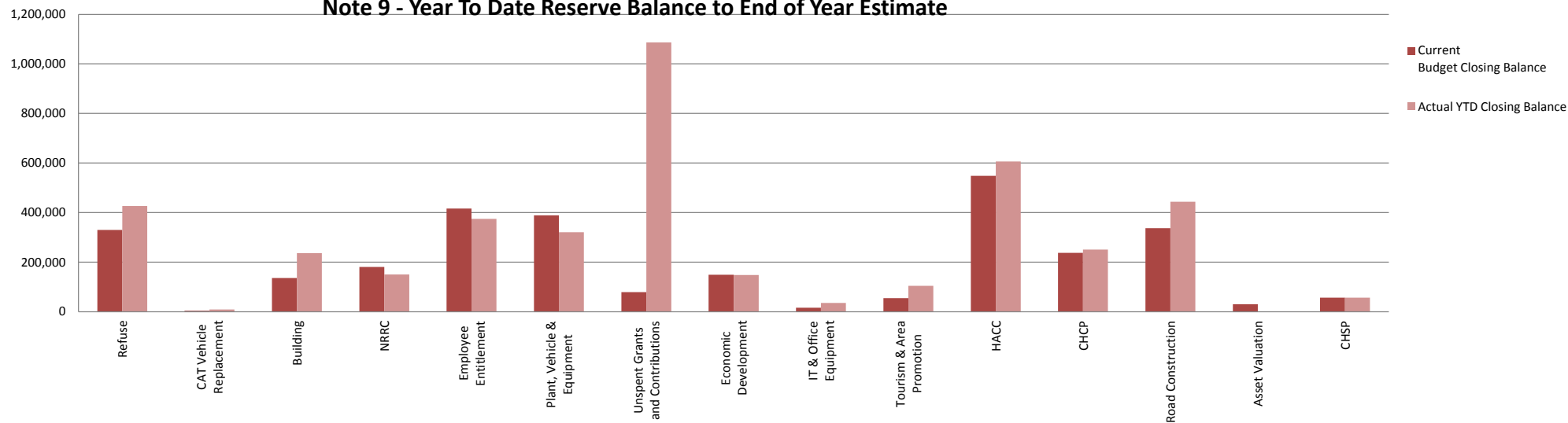
Program/Details	Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
OTHER PROPERTY AND SERVICES							
PWO - Other Reimbursements	Reimbursements	Yes	0		0	(3,073)	3,073
POC - Fuel Tax Credits Grant Scheme	Reimbursements	Yes	(40,000)		(40,000)	(50,978)	10,978
ADMIN - Reimbursements	Reimbursements	Yes	0		0	(13,393)	13,393
ADMIN - Reimbursements (No GST)	Reimbursements	Yes	0		0	(72)	72
ADMIN - Paid Parental Leave	Reimbursements	Yes	0		0	(10,762)	10,762
COMMUNITY - Reimbursements	Reimbursements	Yes	0		0	(126)	126
SAL - Reimbursement - Workers Compensation	Reimbursements	Yes	0		0	(20,645)	20,645
TOTALS			(5,556,116)	0	(5,556,116)	(5,283,826)	(272,290)
Comments - Grants and Contributions							
The above table of grants and contributions is not exhaustive but does contain that activity deemed important enough for inclusion in this table.							

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 10: Cash Backed Reserve

Name	Old ToN Opening Balance	Old SoN Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Forecast Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Forecast Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Forecast Transfers Out (-)	Transfer out Reference	Current Budget Closing Balance	Actual YTD Closing Balance	Forecast YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		\$	\$	\$
Refuse	338,389	81,938	7,336	6,050	7,336	0	0	0	98,000	0	98,000		329,664	426,378	329,664
CAT Vehicle Replacement	9,001	0	157	136	157	0	0	0	5,500	0	5,500		3,658	9,137	3,658
Building	224,265	7,590	4,047	4,318	4,047	50,000	0	50,000	150,000	0	150,000		135,902	236,173	135,902
NRRC	112,267	35,623	2,581	2,116	2,581	30,000	0	30,000	0	0	0		180,472	150,007	180,472
Employee Entitlement	334,685	34,305	6,440	5,341	6,440	40,737	0	40,737	0	0	0		416,167	374,330	416,167
Plant, Vehicle & Equipment	103,984	208,895	5,461	7,986	5,461	70,000	0	70,000	0	0	0		388,340	320,865	388,340
Unspent Grants and Contributions	1,075,830	0	18,777	10,901	18,777	0	0	0	1,016,155	0	1,016,155		78,452	1,086,731	78,452
Economic Development	146,190	0	2,551	2,130	2,551	0	0	0	0	0	0		148,741	148,320	148,741
IT & Office Equipment	20,550	14,521	612	500	612	0	0	0	20,000	0	20,000		15,683	35,571	15,683
Tourism & Area Promotion	102,638	0	1,791	1,500	1,791	0	0	0	50,000	0	50,000		54,429	104,138	54,429
HACC	597,360	0	11,314	8,849	11,314	0	0	0	60,000	0	14,000		548,674	606,209	594,674
CHCP	246,487	0	4,690	3,902	4,690	0	0	0	14,000	0	60,000		237,177	250,389	191,177
Road Construction	0	437,336	7,633	5,945	7,633	0	0	0	107,743	0	107,743		337,226	443,281	337,226
Asset Valuation	0	0	0	0	0	30,000	0	30,000	0	0	0		30,000	0	30,000
CHSP	55,198	0	1,610	916	1,610	0	0	0	0	0	0		56,808	56,114	56,808
	3,366,844	820,208	75,000	60,589	75,000	220,737	0	220,737	1,521,398	0	1,521,398		2,961,392	4,247,642	2,961,392

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 11: CAPITAL ACQUISITIONS

Summary Acquisitions	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
	\$	\$	\$	\$	\$	\$	
Inventories							
Land for Resale	0	0	0	0	0	0	↑↑↑
Property, Plant & Equipment							
Land and Buildings	1,940,939	1,940,939	734,620	678,487	1,962,261	(56,133)	▼
Plant & Equipment	487,000	547,000	477,000	561,723	511,378	84,723	▲
Furniture & Equipment	74,000	69,000	58,585	52,346	74,284	(6,239)	▼
Tools	0	0	0	0	0	0	↑↑↑
Infrastructure							
Roads	2,637,621	2,314,392	2,018,847	1,960,288	2,456,517	(58,559)	▼
Footpaths	50,000	50,000	50,000	48,272	50,000	(1,728)	▼
Road Drainage	65,000	65,000	0	0	65,000	0	↑↑↑
Parks & Ovals	20,000	20,000	14,006	14,028	14,088	22	▲
Townscape	0	0	0	0	0	0	↑↑↑
Other Infrastructure	955,735	955,735	581,426	605,716	956,248	24,291	▲
Totals	6,230,295	5,962,066	3,934,483	3,920,860	6,089,776	(13,623)	

Land & Buildings	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
	\$	\$	\$	\$	\$	\$	
OTHGOV - Capital Administration Building							
Administration Building (Capital)	311,000	311,000	311,000	332,322	332,322	21,322	▲
Building Renovation Administration	405,500	405,500	354,447	279,092	405,500	(75,355)	▼
ANIMAL - Building (Capital)							
Animal Pound Building (Capital)	15,000	15,000	11,761	9,564	15,000	(2,197)	▼
WELFARE - Building (Capital)							
Disability Toilet - Changing Places	96,000	96,000	0	1,143	96,000	1,143	▲
STF HOUSE - Building (Capital)							
Staff Housing Building (Capital)	20,000	20,000	0	0	20,000	0	↑↑↑
HALLS - Building (Capital)							
Town Hall (Federal St) Building Capital	72,500	72,500	5,760	5,879	72,500	118	▲
NRRC - Building (Capital)							
NRRC Building (Capital)	50,000	50,000	0	0	50,000	0	↑↑↑
LIB - Building (Capital)							
Library Building (Capital)	60,000	60,000	17,130	20,530	60,000	3,400	▲
HERITAGE - Building (Capital)							
Museum Building (Capital)	20,000	20,000	0	0	20,000	0	↑↑↑
TOUR - Building (Capital)							
Caravan Park Campers Kitchen Building Capital	18,000	18,000	0	5,637	18,000	5,637	▲
Accommodation Units (NCP)	350,000	350,000	1,790	1,790	350,000	0	↑↑↑
Caravan Park Renovations	92,939	92,939	32,732	20,000	92,939	(12,732)	▼
ECONOM - Building (Capital)							
Purchase of Land	350,000	350,000	0	0	350,000	0	↑↑↑
ADMIN - Building (Capital)							
Old Shire Office Building Capital	80,000	80,000	0	2,530	80,000	2,530	▲
Totals	1,940,939	1,940,939	734,620	678,487	1,962,261	(56,133)	

Plant & Equipment		Current Budget					
		This Year					
		Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over
OTHGOV - Capital Plant & Equipment		\$	\$	\$	\$	\$	
1NGN CEO Vehicle		50,000	50,000	50,000	53,054	53,054	3,054▲
0NGN DCCS Vehicle		38,000	38,000	38,000	33,927	33,927	(4,073)▼
FIRE - Plant & Equipment (Capital)							
1GDT882 Isuzu NPSDB-B15 Fire Unit		0	0	0	182,526	0	182,526▲
HACC - Plant & Equipment (Capital)							
NGN839 CHCP Vehicle		24,000	24,000	24,000	0	24,000	(24,000)▼
NGN11555 Volkswagen Caddy Trendline 2016		0	60,000	60,000	52,001	52,001	(7,999)▼
AGEDOTHER - Plant & Equipment (Capital)							
NGN219 CATS Vehicle		24,000	24,000	24,000	21,818	24,000	(2,182)▼
PLAN - Plant & Equipment							
NGN00 EMDRS Vehicle 2016		38,000	38,000	38,000	36,527	36,527	(1,473)▼
NRRC - Plant & Equipment (Capital)							
NRRC Airconditioner		70,000	70,000	0	0	70,000	0↑↑↑
ROADC - Plant & Equipment (Capital)							
Depot Security Upgrade		15,000	15,000	15,000	13,838	13,838	(1,162)▼
PLANT - Plant & Equipment (Capital)							
Bobcat Stump Grinder		13,000	13,000	13,000	11,300	11,300	(1,700)▼
MAZDA BT50 UTE 2017 (WORKS) (P62)		45,000	45,000	45,000	34,000	45,000	(11,000)▼
ON0 EMTRS Vehicle 2016		38,000	38,000	38,000	33,927	33,927	(4,073)▼
NO01 MO Vehicle 2016		52,000	52,000	52,000	52,195	52,195	195▲
Tipper Truck 3 Tonne		0	0	0	0	0	0↑↑↑
BUILD - Plant & Equipment							
Utility Building Surveyor 2016		30,000	30,000	30,000	18,918	18,918	(11,082)▼
ADMIN - Plant and Equipment (Capital)							
002 NGN MF Vehicle 2016		25,000	25,000	25,000	17,691	17,691	(7,309)▼
COMMUNITY - Plant & Equipment (Capital)							
NGN 0 MLC Vehicle 2016		25,000	25,000	25,000	0	25,000	(25,000)▼
	Totals	487,000	547,000	477,000	561,723	511,378	84,723

Furniture & Equipment	Current Budget						
	This Year						Variance (Under)Over
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast		
OTHGOV - Capital Furniture & Equipment Corporate Software Upgrade & Server	\$50,000	\$45,000	\$34,585	\$34,585	\$50,000	\$0	↑↑↑
CHCP - Furniture & Equipment (Capital) Mobile Works Solution (HACC)	10,000	10,000	10,000	3,828	10,000	(6,172)	▼
LIB - Furniture & Equipment (Capital) Library Front Counter	8,000	8,000	8,000	7,650	8,000	(350)	▼
TOUR - Furniture & Equipment (Capital) Clothes Drier (NCP)	6,000	6,000	6,000	6,284	6,284	284	▲
Totals	74,000	69,000	58,585	52,346	74,284	(6,239)	

Roads	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
	\$	\$	\$	\$	\$	\$	
ROADC - Roads (Capital) - Council Funded							
Furnival Street - Upgrade (Local)	87,356	65,652	54,890	64,480	87,356	9,590	▲
Fox Street - Upgrade (Local)	25,745	17,189	15,752	13,010	25,745	(2,742)	▼
Havelock Street - Renewal (Local)	39,576	37,102	34,012	27,302	39,576	(6,710)	▼
Hansard Street - Upgrade (Local)	31,764	29,183	26,752	21,170	31,764	(5,582)	▼
Lock Street - Upgrade (Local)	29,444	21,578	19,778	22,912	29,444	3,134	▲
May Street - Upgrade (Rural)	12,133	8,159	7,480	10,517	12,133	3,037	▲
Butler Street - Upgrade (Local)	14,675	9,845	9,020	20,131	14,675	11,111	▲
Eston Street - Upgrade (Local)	9,345	6,309	5,786	3,378	9,345	(2,408)	▼
Narrakine Road - Upgrade (Rural)	25,227	25,227	23,133	27,837	21,719	4,704	▲
Whimbin Rock Road - Renewal (Rural)	0	38,514	35,310	33,898	38,514	(1,412)	▼
Rushy Pool Road - Upgrade (Rural)	64,526	18,589	17,039	5,020	64,526	(12,019)	▼
Birdwhistle Road - Renewal (Rural)	32,263	16,579	15,202	14,202	32,263	(1,000)	▼
Chomley Road - Renewal (Rural)	73,127	27,200	24,937	15,533	73,127	(9,404)	▼
Highbury East Road - Renewal (Rural)	105,950	83,566	76,615	12,275	105,950	(64,340)	▼
Highbury West Road - Renewal (Rural)	112,552	112,552	103,169	115,905	87,554	12,736	▲
Borgas Road - Renewal (Rural)	13,695	7,479	6,864	6,737	13,695	(127)	▼
Pritchard Road - Upgrade (Rural)	0	47,840	47,840	20,098	13,695	(27,742)	▼
Wanerie Road - Upgrade (Rural)	0	0	0	7,292	35,768	7,292	▲
Rosedale Road - Upgrade (Rural)	0	116,729	116,729	51,724	35,768	(65,005)	▼
Wangeling Gully Road - Renewal (Rural)	35,768	11,242	10,307	4,288	35,768	(6,019)	▼
Graham Road - Renewal (Local)	45,405	45,405	0	0	45,405	0	↑↑↑
Curnows Road - Upgrade (Rural)	0	26,279	26,279	4,697	45,405	(21,581)	▼
McDougall Road - Renewal (Local)	51,042	18,037	16,533	9,320	51,042	(7,213)	▼
Quarry Road - Renewal (Rural)	40,420	16,321	14,960	10,651	40,420	(4,309)	▼
Cannell Road - Renewal (Rural)	18,255	6,863	6,292	3,994	18,255	(2,298)	▼
Sheppard Road - Upgrade (Rural)	0	38,323	38,323	12,422	18,255	(25,901)	▼
	0	0	0	0		0	↑↑↑
ROADC - Roads (Capital) - Roads to Recovery							
Fairway Street - Renewal (Local) (R2R)	74,349	68,829	63,107	51,544	68,829	(11,563)	▼
Clayton Road - Renewal (Local) (R2R)	72,483	72,483	66,451	63,077	72,483	(3,374)	▼
Federal Street - Renewal (Local) (R2R)	0	0	0	69,302	72,483	69,302	▲
Wagin-Wickepin Road - Renewal (Rural) (R2R)	0	26,587	26,587	25,981	10,794	(606)	▼
Dongolocking Road - Renewal (Rural) (R2R)	156,009	144,417	132,385	181,010	144,417	48,625	▲
Narrogin Valley Road - Renewal (Rural) (R2R)	190,529	151,556	138,930	179,540	198,200	40,610	▲
Highbury West Road - Renewal (Rural) (R2R)	0	(1,584)	(1,584)	1,068	1,068	2,652	▲
Narrakine Road South - Renewal (Rural) (R2R)	133,990	131,569	120,604	63,343	131,569	(57,261)	▼
	0	0	0	0		0	↑↑↑
ROADC - Roads (Capital) - Regional Road Group							
Forrest Street - Renewal (Local) (RRG)	0	0	0	500	395	500	▲
Federal Street - Renewal (Local) (RRG)	210,885	210,885	210,885	210,622	210,885	(263)	▼
Tarwonga Road - Renewal (Rural) (RRG)	178,950	227,868	208,879	226,878	178,950	17,999	▲
Narrogin-Harrismith Road - Renewal (Local) (RRG)	79,740	58,140	53,306	60,823	79,740	7,517	▲
Wandering-Narrogin Road - Upgrade (Local) (RRG)	241,446	214,138	196,295	214,801	241,446	18,506	▲
ROADC - Roads (Capital) - Flood Damage							
Roads (Capital) - Flood Damage (SPARE)	0	50,000	50,000	600	18,091	(49,400)	▼
Chomley Road - Flood Damage	32,585	8,146	0	5,553		5,553	▲
Highbury West Road - Flood Damage	44,233	11,058	0	5,818		5,818	▲
Narrakine Road South - Flood Damage	95,741	23,935	0	9,091		9,091	▲
Warren Road - Flood Damage	50,322	12,581	0	7,039		7,039	▲
Manning Road - Flood Damage	40,753	10,188	0	5,455		5,455	▲
Hyde Road - Flood Damage	11,162	2,791	0	909		909	▲
Groves Road - Flood Damage	26,093	6,523	0	3,636		3,636	▲
Graham Road - Flood Damage	96,510	24,128	0	7,699		7,699	▲
Jones Road - Flood Damage	33,573	8,393	0	27,204		27,204	▲
ROADC - Roads (Capital) - Flood Damage							
	0	0	0	0	0	0	↑↑↑
Totals	2,637,621	2,314,392	2,018,847	1,960,288	2,456,517	(58,559)	

Footpaths	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
ROADC - Footpaths (Capital)	\$	\$	\$	\$	\$	\$	
Mokine St - Footpath Construction	10,000	10,000	10,000	8,272	10,000	(1,728)	▼
Footpaths (Capital) - (SPARE)	40,000	40,000	40,000	40,000	40,000	0	↑↑↑
Totals	50,000	50,000	50,000	48,272	50,000	(1,728)	

Road Drainage	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
ROADC - Drainage (Capital)	\$	\$	\$	\$	\$	\$	
Drainage Works	50,000	50,000	0	0	50,000	0	↑↑↑
Drainage - Federal Street	15,000	15,000	0	0	15,000	0	↑↑↑
Totals	65,000	65,000	0	0	65,000	0	

Parks & Ovals	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
REC - Infrastructure Parks & Gardens (Capital)	\$	\$	\$	\$	\$	\$	
Cricket Practice Nets (Clayton Road Oval)	10,000	10,000	4,006	4,006	4,066	0	↑↑↑
Clayton Road Oval - Replace Fencing	10,000	10,000	10,000	10,022	10,022	22	▲
Totals	20,000	20,000	14,006	14,028	14,088	22	

Other Infrastructure	Current Budget						
	This Year						
	Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
ANIMAL - Infrastructure Other (Capital)	\$	\$	\$	\$	\$	\$	
Animal Pound Exercise Area	5,000	5,000	0	0	5,000	0	↑↑↑
SAN - Infrastructure Other (Capital)							
Refuse Site Transfer Station	148,000	148,000	0	0	148,000	0	↑↑↑
SEW - Infrastructure Other (Capital)							
Waste Water Treatment Facility	50,000	0	0	0	0	0	↑↑↑
COM AMEN - Infrastructure Other (Capital) - Other Community Amenities							
Cemetery Upgrade	110,000	110,000	23,228	30,900	110,000	7,673	▲
NRRC - Infrastructure Other (Capital)							
NRRC Infrastructure Other (Capital)	28,000	28,000	0	0	28,000	0	↑↑↑
REC - Infrastructure Other (Capital)							
Sydney Hall Way - Playground Equipment	15,000	15,000	15,000	18,498	15,000	3,498	▲
Jersey Park - Playground Equipment	45,000	45,000	45,000	45,000	45,000	0	↑↑↑
Yale Park - Playground Equipment	15,000	15,000	15,000	18,498	15,000	3,498	▲
Town Clock	10,000	10,000	0	0	10,000	0	↑↑↑
Railway Dam	10,000	10,000	3,804	3,804	10,000	0	↑↑↑
Skate Park Design and Plan	5,125	5,125	5,125	7,438	5,638	2,313	▲
Skate Park Construction	408,460	458,460	417,223	424,515	458,460	7,291	▲
Drainage - Highbury Tennis Courts	10,000	10,000	6,553	6,553	10,000	0	↑↑↑
ROADC - Infrastructure Other (Capital)							
Street Furniture	12,000	12,000	0	18	12,000	18	▲
TOUR - Infrastructure Other (Capital)							
NCP Infrastructure Upgrade	24,000	24,000	19,330	19,330	24,000	0	↑↑↑
Banner Poles	60,150	60,150	31,162	31,162	60,150	0	▲
Totals	955,735	955,735	581,426	605,716	956,248	24,291	

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 12: CAPITAL DISPOSALS

Actual				Disposals	Current Budget						
Cost	Accum Depr	Proceeds	Profit (Loss)		This Year						
					Original Budget	Revised Budget	YTD Budget	Actual	Forecast	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	\$	
				OTHGOV - Proceeds on Disposal of Assets							
42,000	1,059	39,091	(1,850)	Proceeds on Disposal - CEO Vehicle	38,000	38,000	38,000	39,090.91	39,091.00	1,091	▲
31,000	781	21,995	(8,224)	Proceeds on Disposal - DCCS Vehicle	27,500	27,500	27,500	21,994.75	21,995.00	(5,505)	▼
				FIRE - Proceeds on Disposal of Assets							
7,000	657	5,000	(1,343)	Proceeds on Disposal - NO0 1984 Isuzu JCS Water Cart	0	0	0	5,000.00	0.00	5,000	▲
				HACC - Proceeds on Disposal of Assets							
10,000	0	8,000	(2,000)	Proceeds on Disposal - Renault Kangoo X76 MY07	0	10,000	10,000	8,000.00	8,000.00	(2,000)	▼
				CHCP - Proceeds on Disposal of Assets							
0	0	0	0	Proceeds on Disposal - Toyota Altise 839	10,000	10,000	10,000	0.00	10,000.00	(10,000)	▼
				AGEDOTHER - Proceeds on Disposal of Assets							
21,632	1,465	13,636	(6,530)	Proceeds on Disposal - NGN219 CATS Vehicle	14,000	14,000	14,000	13,636.36	14,000.00	(364)	▼
				NRRC - Proceeds on Disposal of Assets							
5,000	419	0	(4,581)	Proceeds on Disposal - Asset written off	0	0	0	0.00	0.00	0	↑↑↑
				PLAN - Proceeds on Disposal of Assets							
28,000	706	20,909	(6,385)	Proceeds on Disposal - EMDRS Vehicle	25,000	25,000	0	20,909.09	20,909.00	20,909	▲
				PLANT - Proceeds on Disposal of Assets							
45,922	2,084	43,636	(201)	Proceeds on Disposal - ON0 EMTRS Vehicle	43,600	43,600	43,600	43,636.36	43,636.00	36	▲
38,200	1,901	34,545	(1,754)	Proceeds on Disposal - NO01 MO Vehicle	34,545	34,545	34,545	34,545.45	34,545.00	0	▲
0	0	0	0	Proceeds on Disposal - Tipper Ute NGN97	10,000	10,000	10,000	0.00	10,000.00	(10,000)	▼
86,716	838	0	(85,878)	Proceeds on Disposal - P & E Under Capitalisation Threshold	0	0	0	0.00	0.00	0	↑↑↑
				BUILD - Proceeds on Disposal of Assets							
15,000	315	5,627	(9,058)	Proceeds on Disposal - Library Vehicle	15,000	15,000	0	5,626.73	5,627.00	5,627	▲
				ECONOM - Proceeds on Disposal of Assets							
400,000	0	348,606	(51,394)	ECONOM - Proceeds on Disposal	350,000	350,000	0	348,605.51	350,000.00	348,606	▲
25,000	2,344	0	(22,656)		0	0	0	0.00	0.00	0	↑↑↑
10,000	938	0	(9,062)		0	0	0	0.00	0.00	0	↑↑↑
1,500	141	0	(1,360)		0	0	0	0.00	0.00	0	↑↑↑
180,000	9,933	0	(170,067)		0	0	0	0.00	0.00	0	↑↑↑
				ADMIN - Proceeds on Disposal of Assets							
16,200	408	12,128	(3,664)	Proceeds of Disposal - 002 NGN MF Vehicle	16,500	16,500	16,500	12,127.82	12,128.00	(4,372)	▼
0		0	0	Proceeds on Disposal - NGNO MLC Vehicle	14,000	14,000	14,000	0.00	14,000.00	(14,000)	▼
7,760	0	0	(7,760)	Proceeds on Disposal - F & E Under Capitalisation Threshold	0	0	0	0.00	0.00	0	↑↑↑
				COMMUNITY - Proceeds on Disposal of Assets							
0	0	0	0		0	0	0	0.00	0.00	0	↑↑↑
970,930	23,988	553,173	(393,769)	Totals	598,145	608,145	218,145	553,172.98	583,931.00	335,028	

Comments - Capital Disposal

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 13: TRUST FUND

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 31-May-17
	\$	\$	\$	\$
DoT Licensing	0	0	0	0
TransWA	0	0	0	0
Councillor Nomination Fees	0	1,120	(1,120)	0
Cultural Development	0	0	0	0
Public Open Space Bonds	72,599	0	0	72,599
Trust Other	500	2,090	(2,090)	500
BSL Levy	0	16,531	(14,993)	1,538
BCITF Levy	0	20,083	(18,007)	2,076
Crossover/Footpath	15,250	16,214	(6,050)	25,414
Town Hall Facility Bonds	3,450	5,130	(3,855)	4,725
Musical Society	0	0	0	0
Narrogin Abbatoir Committee	0	0	0	0
Meat Inspection	0	0	0	0
Retention Bonds	0	0	0	0
	91,799	61,168	(46,115)	106,852

SHIRE OF NARROGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2017

Note 14: INFORMATION ON BORROWINGS

Debtenture Repayments	Principal 1-Jul-16	New			Principal			Principal			Interest		
		Loans			Repayments			Outstanding			Repayments		
		2016-17 Budget \$	2016-17 Actual \$	2016-17 Forecast \$	2016-17 Budget \$	2016-17 Actual \$	2016-17 Forecast \$	2016-17 Budget \$	2016-17 Actual \$	2016-17 Forecast \$	2016-17 Budget \$	2016-17 Actual \$	2016-17 Forecast \$
Governance													
Loan 125 - Corporate Software & Server Upgrade	92,381	0	0	0	45,428	45,428	45,428	46,953	46,953	46,953	3,289	3,164	3,289
Loan 128 - Administration Building Upgrade	450,000	0	0	0	39,784	39,784	39,784	410,216	410,216	410,216	14,896	12,657	14,896
Recreation & Culture													
Loan 49 - Narrogin Regional Leisure Centre (*)	9,972	0	0	0	9,972	9,972	9,972	0	0	0	322	322	322
Loan 121B - Narrogin Regional Leisure Centre	357,441	0	0	0	43,526	39,805	43,526	313,915	317,636	313,915	20,961	18,947	20,961
Loan 126 - Town Hall Renovations	207,950	0	0	0	26,411	26,411	26,411	181,539	181,539	181,539	9,126	8,528	9,126
Transport													
Loan 51 - Shire Depot (*)	67,621	0	0	0	32,617	32,617	32,617	35,004	35,004	35,004	4,767	4,553	4,767
Economic Services													
Loan 124 - Commercial Property	40,341	0	0	0	13,854	13,054	13,854	26,487	27,287	26,487	14,863	1,504	14,863
Loan 127 - Industrial Land Purchase	150,543	0	0	0	9,718	4,805	9,718	140,825	145,738	140,825	7,627	4,301	7,627
Loan 129 - Accommodation Units	0	350,000	0	350,000	0	0	0	350,000	0	350,000	0	0	0
	1,376,249	350,000	0	350,000	221,310	211,875	221,310	1,504,939	1,164,374	1,504,939	75,851	53,975	75,851

(*) Loan was transferred to the Shire on 1 July 2016 as a result of the merger.

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

10.2.067 IMPLEMENTATION OF LEVEL 3 AND 4 AGED CARE SERVICES

File Reference: 24.6.9
Disclosure of Interest: Nil
Applicant: Narrogin Regional Home Care Services
Previous Item Nos: Nil
Date: 20 June 2017
Author: Frank Ludovico – Executive Manager Corporate and Community Services
Authorising Officer: Aaron Cook – Chief Executive Officer

Attachments

Nil

Summary

Due to recent advice from the Department of Social Services the Manager Community Care Services recommends that permission be granted for Narrogin Regional Home Care to provide level 3 and 4 Care Packages.

Background

Recently the Shire of Narrogin engaged consultant Gevers Goddard Jones Pty Ltd to undertake a review of Narrogin Regional Home Care. This report has not been tabled with Council at this stage as the consultant has been on leave, however, it is expected that this will occur in the coming months. The review by the consultant of Narrogin's aged care services was to ensure they are sustainable, effective and efficient and that the Narrogin catchment area is being provided with an appropriate infrastructure and ongoing services and several other identified matters requiring investigation.

Comment

The request/requirement from the Department of Social Services would bring Narrogin Regional Home Care into a field of operation that it does not currently provide. The report from the consultant discusses these matters and, as such, it is felt that a final determination from Council as to the commitment to undertake these packages is required after reviewing the report and its potential long term implications.

Narrogin Regional Home Care is placed to be able to provide this service to the client, however, long term commitment in this area for more clients will place pressure on the service provision by having suitably trained staff to undertake the higher-level care.

Consultation

- Les Gevers – Gevers Goddard Jones, (Aged Care Consultant), Staff Narrogin Regional Homecare, Project Officers Department of Health and Ageing
- Lynne Yorke – Manager Community Care Services
- Aaron Cook – Chief Executive Officer
- Frank Ludovico – Executive Manager Corporate and Community Services

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The proposal will create more revenue to the Shire of Narrogin, Narrogin Regional Homecare which assists to ensure viability into the future. In particular, recommendation 1: Level 2 Home Care Packages (HCP's) are paid at \$40.09 per day, Level 3 HCP's are paid at \$88.14 per day and Level 4 HCP's are paid at \$133.99 per day. Clients who are presently on a Level 2 HCP with Narrogin Regional Homecare and need a higher level of care presently have to transfer to another provider. Clients who are seeking a HCP in the future would be more attracted to a provider who can provide all levels of care. The more HCP's being delivered the more viable a service is, the more options available and the more attractive a service becomes.

The level 3 and 4 care packages charged are a statutory fee set by the Department of Social Services and as such do not need to be adopted within the Shire of Narrogin Schedule of Fees and Charges.

It should be noted that dramatic changes in funding of aged care is occurring over the next few years and this will have a significant impact on the long term future of Narrogin Regional Home Care.

Strategic Implications

The Strategic Community Plan 2017-2027

- Economic Objective 1.1.3 – Promote Narrogin's Health and Aged services including aged housing.

Voting Requirements

Simple Majority.

COUNCIL RESOLUTION 0617.079 AND OFFICER'S RECOMMENDATION

Moved: Cr Ward

Seconded: Cr Schutz

That Council:

Approve Narrogin Regional Home Care to temporarily undertake Level 3 and Level 4 Home Care Packages following the request from the Department of Social Services to service a client based in Narrogin, until Council has reviewed the Gevers Goddard Jones consultant report and formulates a resolution as to the long-term service provision of Narrogin Regional Home Care.

CARRIED 8/0

8.52 pm – Cr Ward declared an interest in the following item and left the meeting

10.2.068 COUNTRY LOCAL GOVERNMENT FUND 2012/13 INDIVIDUAL FUNDING CHANGE OF PROJECT

File Reference: 15.4.39
Disclosure of Interest: Nil
Applicant: Chief Executive Officer
Previous Item Nos: Nil
Date: 19 June 2017
Author: Mr Aaron Cook – Chief Executive Officer
Authorising Officer:

Attachments

Nil

Summary

It is presented to Council to endorse the change of one project, being the Refuse Site Transfer Station Construction, from the Country Local Government Fund to being Council own source funding and to reallocate the Country Local Government funds to a project, contained within the accepted grant that contains other Councils funds being the Administration Upgrades.

Background

Council is drawing to the close of the expenditure timeframe of the Country Local Government Fund (CLGF) 2012/13 Individual Grant. This grant was originally delayed due to various reasons but the two-year requirement is closing and no extensions are being offered.

It is required that the grant be fully acquitted prior to December 2017.

Comment

The construction of the Transfer Station at the refuse site has been delayed due to the start time of the project by Council officers and the implications of dealing with the Department of Environment and Protection regulations and assessment.

Although it is expected that the project will be completed in the require timeframe, due to ongoing delays and pressure to have the grant acquitted, it is proposed to swap the project for another project already contained within the grant and received a level of Council funding allocated to it.

If approved by Council this relocation will allow the grant to be acquitted well before the close of date and the funding for the Transfer Station would be rolled over to allow the project to take its course in the new financial year.

Consultation

- Department of Regional Development

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

As this proposal is only for the swapping of projects within the CLGF there are no financial implications.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

COUNCIL RESOLUTION 0617.080 AND OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Cr Walker

That Council:

1. Authorise the removal of the Refuse Transfer Station \$50,000 project from the Country Local Government Fund 2012/13 individual allocation and transfer these funds to the Administration Centre Building Renovations.
2. Authorise the Council allocated committed funds of \$50,000, now not required, to the Administration Centre Building Renovations be re-allocated to the Refuse Site Transfer Station and carry these funds over into the 2017/18 financial year for the project to be completed.

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

8.57 pm – Cr Ward returned to the meeting

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

A late Item, approved by the person presiding, 10.2.069 was presented to Council for consideration

12.2.069 RELATED PARTY TRANSACTIONS (AASB124) POLICY

File Reference:	12.1.1
Disclosure of Interest:	Nil
Applicant:	Chief Executive Officer
Previous Item Nos:	Nil
Date:	28 June 2017
Author:	Mr Aaron Cook – Chief Executive Officer
Authorising Officer:	Nil

Attachments

1. Western Australian Local Government Association (WALGA) Related Parties Disclosures AASB 124 Infopage.
2. Department of Local Government and Communities (DLGC) AASB 124 Related Parties Implementation Guide.
3. Draft Policy for Related Party Disclosures.

Summary

It is presented to Council to adopt a policy regarding the AASB 124 Related Party Disclosure requirements.

Background

The attached info page and implementation guide provides the relevant information that has been provided to Council staff. Both documents have been provided to the Shire in recent days.

Comment

Provided to Council for consideration and resolution is a draft policy regarding the Related Party Disclosures AASB 124 requirements. This new Australian Accounting Standard has

only recently been communicated to WA local governments and comes into effect as 1 July 2016, with the first reporting period being the 2016/2017 financial year.

Local Governments are required to comply with Australian Accounting Standards (AAS) in their financial records and reporting, and in the annual audit.

The Shire is required to record any reportable RPD transactions within the Annual Report produced each year. To enable this Council should have a policy that outlines the reportable transactions and what it deems are Ordinary Citizen Transactions. If a policy is not adopted, the AASB 124 applies in full to all transactions without benefit of exclusions approved by Council, resulting in a significant administrative officer and elected member task.

This is a new Accounting Standard and as such direction has mostly been taken from the Info Page provided by WALGA and prepared by Moore Stephens who are a large Auditing firm that has a strong focus on Local Government. It is expected that there may need to be some refinement of this Policy in the future as this requirement settles within the Local Government Sector.

The policy is a governance policy rather than financial, in that it sets the standards of actions and behaviour, not accounting practices. As such the policy impacts on –

- The Shire as an organisation – subject to Council discretion
- Key Management Personnel – minimum as defined by the AASB 124 but may be extended by Council
- close family members of KMP
- entities controlled or jointly controlled or influenced by KMP or KMP family members.

It is essential that all persons impacted by this Policy are aware that the AASB 124 is not limited to financial benefit, nor that any benefit of whatever type is necessarily obtained or given.

The primary consideration of the AASB 124 is the closeness of the relationship, and that all transactions between closely related parties are captured by the requirements unless exempted by Council.

Accordingly, there is the requirement to declare the relationships, and secondly, the transactions between the related parties. Documentation for these declarations is being prepared and will be circulated as soon as possible.

There are a number of critical aspects, which the AASB 124 has insufficiently defined –

- Significant control, joint control, influence etc
- Materiality
- Ordinary Citizen Transactions

The draft policy is heavily reliant on the advice of Moore Stephens, and has given due regard to the advice of DLGC, both having provided the best available documentation to date. Review of a number of policies adopted within WA and several from the Eastern States has also been undertaken.

Consultation

- Western Australian Local Government Association
- Mr Frank Ludovico – Executive Manager Corporate and Community Services
- Mr Niel Mitchell – Consultant

Statutory Environment

Local Government (Financial Management) Regulations 1996 –

- r.4 – Requirement to comply with AAS, which takes precedence over any Regulations
- r.5 – financial reporting to be in compliance with AAS
- Sch.2 Form 1 – CEO to certify annual financial statements are in accordance with AAS

Local Government (Audit) Regulations 1996 –

- r.9 – auditor to perform annual audit in accordance with AAS and the Act.

Australian Accounting Standards Board - AASB 124.

- A copy of this standard has been provided to all Elected Members electronically.

Policy Implications

It is presented for Council to adopt an additional policy relating to the Related Party Disclosures AASB 124.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0617.081 AND OFFICER'S RECOMMENDATION

Moved: Cr Wiese

Seconded: Cr Seale

That Council:

Adopt the following policy 1.10 Related Party Disclosures (AASB 124)

CARRIED 8/0

Commonly-used abbreviations:	
AAS	Australian Accounting Standard
AASB 124	Australian Accounting Standards Board – standard 124
CEO	Chief Executive Officer
DLGC	Dept of Local Government and Communities
KMP	Key Management Personnel
OCT	Ordinary Citizen Transaction
RPT	Related Party Transaction

1.10 Related Party Disclosures (AAS124)

Statutory context

Local Government (Financial Management) Regulations 1996 -

- r.4 – AAS to be complied with and has priority over Regulations
- r.5 – annual budget, annual financial report and other financial reporting to be in accordance with AAS
- Sch.2 Form 1 – CEO required to certify annual financial reports complied in accordance with AAS

Local Government (Audit) Regulations 1996 –

- r.9 – audit is to be performed in accordance with AAS

Australian Accounting Standard 124 – Related Party Disclosures

Corporate context

Annual Report Requirements

History

Adopted _____
Last amended _____

Policy Statement

1. Policy Schedules adopted

The following Council Policy Schedules are adopted, and form part of this Statement –

- 1.10a – Related Party Disclosures – Definitions
- 1.10b – Related Party Disclosures – Procedure

2. Application

This Related Party Disclosures Policy applies to –

- a) Related Parties of Council,
- b) Key Management Personnel.

3. Disclosure requirement

- (a) The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not.
- (b) Each financial year, the Shire must make an informed judgement as to who is a related party and what transactions need to be considered, when determining if disclosure is required.

4. Key Management Personnel (KMP)

In accordance with AASB 124, KMP are –

- All elected members
- CEO
- Executive Manager –
 - o Corporate & Community Services
 - o Development & Regulatory Services
 - o Technical & Rural Services
- Manager –
 - o Operations
 - o Home Care

5. Related Party – Council

- (a) Related entities to Council are those where the Shire of Narrogin has significant control or influence, which is deemed to be a greater than 20% –
 - financial interest in the organisation,
 - voting rights in the organisation.
- (b) Unless otherwise excluded, the administration will be required to assess all transactions made with these persons or entities.

6. Related Party – KMP

- a) Related parties of the KMP are close family members of the KMP.
- b) For the AASB 124, close family members could include extended family members (such as, parents, siblings, grandparents, uncles/aunts or cousins) if they could be expected to influence, or be influenced by, the KMP in their dealings with the Shire.
- c) Related entities to the KMP or close family members are those where the person has control, joint control or influence, which is deemed to be greater than 20% –
 - financial interest in the organisation
 - voting rights in the organisation.
- d) Unless otherwise excluded, the administration will be required to assess all transactions made with these persons or entities.

7. Related Party Transactions (RPT)

- (a) A related party transaction is a transfer of resources services or obligations between the Shire (reporting entity) and the related party, regardless of whether a price is charged.
- (b) For the purposes of determining whether a related party transaction has occurred, the following transactions or provisions of services have been identified as meeting this criterion –
 - (i) payments to elected members;
 - (ii) employee compensation whether it is for KMP or close family member of KMP.
 - (iii) lease agreements for housing rental (whether for a Shire owned property or property sub-leased by the Shire through a real estate agent)
 - (iv) lease agreements as lessee or lessor, for commercial properties or other properties;
 - (v) monetary and non-monetary transactions between the Shire and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided by/to the Shire (trading arrangement).
 - (vi) loan arrangements between related entities or KMP;
 - (vii) contracts and agreements for construction, consultancy or services
 - (viii) purchases or sales of goods; property and other assets;
 - (ix) rendering or receiving of services; or goods;
 - (x) transfers under licence agreements; or finance arrangements (example, loans);
 - (xi) provision of guarantees (given or received);
 - (xii) commitments to do something if an event occurs, or does not occur, in the future;
 - (xiii) settlement of liabilities on behalf of Council or by the Shire on behalf of that related party.

8. Ordinary Citizen Transactions (OCT)

- a) OCT are where there is no special treatment of consideration of either party and are deemed to be any transaction that a member of the public would receive in the usual course of business, and includes but is not limited to –
 - (i) payment of rates and charges imposed by Budget resolution, fines and penalties etc.
 - (ii) payment of application or development fees imposed by Council and applying to any applicant
 - (iii) use of Council facilities, whether use of the facility incurs a fee or not, and includes Recreation Centre, Civic Centre, library, parks, ovals, reserves, waste facility and public open spaces
- b) OCT incorporates transactions resulting from delivery of Public Service Obligations and includes but is not limited to –
 - (i) attending Shire of Narrogin functions that are open to the public
 - (ii) attending events that are open to the public
- (c) All Ordinary Citizen Transactions identified within this policy are unlikely to influence the conclusions that those reading the Shire's financial statements would make.

9. Materiality

For guidance, materiality is generally deemed to apply where –

- Where an RPT can be expressed in financial terms
 - o Single transaction – greater than \$300
 - o Cumulative transactions – greater than \$1,500
- Where an RPT cannot be expressed in financial terms –
 - o reasonable person test – would an ordinary person consider that pressure has been applied or influence exerted

10. Related Party Notification

- a) KMP must submit to the CEO a Related Party Declaration, notifying of any existing or potential related party relationship between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members.

- b) Related Party Declarations are to be submitted –
 - (i) within 30 days of commencement;
 - (ii) annually, prior to 31 August;
- c) Related Party Declarations are to be updated where –
 - (i) any new or potential related party transaction that is required or likely to be required to be disclosed in Council's financial statements; or
 - (ii) any change to a previously notified related party transaction.

11. Related Party Transaction Notification

- a) A related party transaction is a transfer of resources, services or obligations between the Shire (reporting entity) and the related party, regardless of whether a price is charged.
- b) KMP must submit to the CEO a Related Party Transaction Notification, notifying of any transaction between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members.
- c) Related Party Transaction Notifications are to be submitted –
 - (i) at minimum – within 30 days of the end of each financial year;
 - (ii) recommended – at Council meeting each month.

12. Confidentiality

- (a) All information contained in a disclosure return, will be treated in confidence.
- (b) Generally, related party disclosures in the annual financial reports are reported in aggregate and individuals not specifically identified.
- (c) Notwithstanding, management is required to exercise judgement in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and materiality. Individuals may be specifically identified, if the disclosure requirements of AASB 124 so demands.

13. Discretionary capacity of the CEO

Where a matter is not covered by this policy, the CEO is authorised to make a determination, and may seek such advice as is necessary in order to do so.

– End of Policy

Notes

Abbreviations –

AASB – Australian Accounting Standards Board
 KMP – Key Management Personnel
 OCT – Ordinary Citizen Transaction
 RPT – Related Party Transaction

The objective of the AASB is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. For each financial year, the Shire must make an informed judgement as to who is a related party and what transactions need to be considered, when determining if disclosure is required.

Effective beginning 1 July 2016 the Shire must disclose in the Annual Report certain related party relationships and transactions together with information associated with those transactions in its Financial Statements, to comply with Australian Accounting Standard 124 Related Party Disclosures.

If there is a related party transaction with the Shire applicable to a reporting financial year, the AASB 124 requires the Shire to disclose in the financial statements the nature of the related party relationship and information about the transaction, including outstanding balances and commitments associated with the transaction. Disclosure in the financial statements may be in the aggregate and/or made separately, depending on the materiality of the transaction.

For more information about the Shire's disclosure requirements under the AASB 124, please refer to <http://www.aasb.gov.au>

Policy Schedule 1.10a – Related Party Disclosures – Definitions

ALBT or arm's length business transaction means a transaction where the terms between parties are reasonable in the circumstances of the transaction that would result from –

- (a) neither party bearing the other any special duty or obligation; and
- (b) the parties being unrelated and uninfluenced by the other, and
- (c) each party having acted in its own interest

associate means relation to an entity (the first entity), an entity over which the first entity has significant influence.

close members of the family of a person means relation to a key management person, family members who may be expected to influence, or be influenced by, that key management person in their dealings with the Shire and include –

- (a) that person's children and spouse or domestic partner;
- (b) children of that person's spouse or domestic partner; and
- (c) dependants of that person or that person's spouse or domestic partner.

control means the ability to direct the business' activities of an entity through rights or exposure to returns from its involvement with the entity.

entity can include a body corporate, a partnership or a trust, incorporated association, or unincorporated group or body or non-profit association.

financial benefit includes giving a financial benefit indirectly through an interposed entity, making an informal, oral or non-binding agreement to give the benefit, and giving a benefit that does not involve paying money.

Examples of "giving a financial benefit" to a Related Party include but are not limited to the following –

- (a) Giving or providing the Related Party finance or property.
- (b) Buying an asset from or selling an asset to the Related Party.
- (c) Leasing an asset from or to the Related Party.
- (d) Supplying services to or receiving services from the Related Party.
- (e) Issuing securities or granting an option to the Related Party.
- (f) Taking up or releasing an obligation of the Related Party.

joint control is the contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require the unanimous consent of 2 or more parties sharing control.

joint venture is an arrangement of which 2 or more parties have joint control and have right to the net assets of the arrangement.

KMP or key management personnel or Key management person are those person(s) having authority and responsibility for planning, directing and controlling the activities of Council.

KMP compensation all forms of consideration paid, payable, or provided in exchange for services provided.

material is the assessment of whether the transaction, either individually or in aggregate with other transactions, by omitting it or misstating it could influence decisions that users make on the basis an entity's financial statements. For this policy, it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

OCT or ordinary citizen transaction are transactions that an ordinary citizen would undertake with Council, which is undertaken on arm's length terms and in the ordinary course of carrying out Shire's functions and activities.

related party is a person or entity that is related to the Shire or KMP pursuant to the definition contained in the AASB 124 –

- (a) an entity that is controlled, jointly controlled or significantly influenced by the Shire or KMP;
- (b) close family members of the KMP; or
- (c) an entity controlled, jointly controlled or significantly influenced by a close family member of the KMP.

RPT or related party transaction means a transfer of resources, services or obligations between the Shire and a related party, regardless of whether a price is charged.

significant means likely to influence the decisions that users of the Shire's financial statements make having regard to both the extent (value and frequency) of the transactions, and that the transactions have occurred between the Shire and related party outside a public service provider/ taxpayer relationship.

remuneration or remuneration package and includes any money, consideration or benefit received or receivable by the person but excludes reimbursement of out-of-pocket expenses, including any amount received or receivable from an RPT.

– End of Schedule

Policy Schedule 1.10b – Related Party Disclosures – Annual Reporting Requirements

1. Background

The objective of the standard is to ensure that the Shire's financial statements contain disclosures necessary to advise of the possibility that its financial position and profit or loss may have been affected by the existence of related parties and transactions.

The disclosure requirements apply to the existence of relationships regardless of whether a transaction has occurred or not. For each financial year, the Shire must make an informed judgement as to who is a related party and what transactions need to be considered, when determining if disclosure is required.

The purpose of this policy procedure is to stipulate the information requested from related parties to enable an informed judgement to be made.

2. Identification of Related Parties

AASB 124 provides that the Shire will be required to disclose in its Annual Financial reports, related party relationships, transactions and outstanding balances.

Related parties include a person who has significant influence over the reporting entity, a member of the KMP of the entity, or a close family member of that person who may be expected to influence that person.

KMPs are defined in the Policy Statement as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

The Shire will therefore be required to assess all transactions made with these persons or entities.

3. Identification of Related Party Transactions

A related party transaction is a transfer of resources services or obligations between the Shire (reporting entity) and the related party, regardless of whether a price is charged.

For the purposes of determining whether a related party transaction has occurred, Council has defined in the Policy Statement the transactions or provisions of services have been identified as meeting this criterion:

4. Related Party Transactions

Some of the transactions listed in the Policy Statement, occur on terms and conditions no different to those applying to the public and have been provided during delivering public service objectives. These transactions are those that an ordinary citizen would undertake with council and are referred to as an Ordinary Citizen Transaction (OCT). Where the Shire can determine that an OCT was provided at arm's length, and in similar terms and conditions to other members of the public and, that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.

5. Ordinary Citizen Transactions

Ordinary Citizen Transactions that occur with the identified KMP as defined in AASB124, are identified in the Policy Statement as any transaction with the Shire of Narrogin or use of Shire facilities that any member of the public would receive.

Where any of the services OCTs were not provided at arm's length and under the same terms and conditions applying to the public, elected Council members and KMP will be required to make a declaration about the nature of any special terms received.

All transactions which does not meet the criteria of arm's length business transactions, elected members and KMP as identified, will be required to provide the necessary details to the CEO

6. Ordinary Citizen Transactions (OCTs) – Annual Report

Management will put forward a draft resolution to Council annually, declaring that in its opinion, based on the facts and circumstances, a list of OCTs that are provided on terms and conditions no different to those applying to the public and which have been provided in the course of delivering public service objectives, are unlikely to influence the decisions that users of the Council's financial statements make. As such no disclosure in the quarterly Related Party Disclosures is required.

7. Materiality

Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements. In assessing materiality, management will consider both the size and nature of the transaction, individually and collectively.

– End of Schedule

13. CLOSURE OF MEETING

9.05 pm – President Ballard declared the meeting closed.