

**MINUTES  
ORDINARY COUNCIL MEETING**

**27 OCTOBER 2015**

**COUNCIL CHAMBERS  
THE TOWN OF NARROGIN  
89 EARL STREET  
NARROGIN WA 6312**

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council Meeting held on 10 November 2015

Signed: ..... Date .....

(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

# **ORDINARY COUNCIL MEETING MINUTES 27 OCTOBER 2015**

## **1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

7.33pm – The Presiding Member declared the meeting open.

## **2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

### **Elected Members**

Mayor L Ballard  
Deputy Mayor Cr A Paternoster  
Cr C Bartron (from 7.36 to 8.09 pm)  
Cr J McKenzie  
Cr M Kain  
Cr D Russell  
Cr P Schutz  
Cr M Fisher  
Cr C Ward

### **Staff**

Mr A Cook – Chief Executive Officer  
Mr B Robinson – Director Technical and Environmental Services  
Mr C Bastow – Director Corporate and Community Services  
Ms T Nicholls – Acting Executive Assistant

## **3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA**

10.1.140 – Cr Paternoster – Financial Interest  
10.1.140 – Cr Kain – Financial Interest  
10.1.140 – Cr McKenzie – Financial Interest

## **4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Kain requested leave for the next ordinary council meeting on 10 November 2015.

**COUNCIL RESOLUTION 1015.171**

**Moved: Cr Schutz**

**Seconded: Cr Ward**

That Council:

Grant leave of absence for the ordinary council meeting to be held 10 November 2015 to Cr Kain.

**CARRIED 8/0**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION 1015.172**

**Moved: Cr Russell**

**Seconded: Cr Paternoster**

That Council:

Accept the minutes of the Ordinary Council Meeting held on 13 October 2015 and be confirmed as an accurate record of proceedings.

**CARRIED 8/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

The Mayor welcomed newly elected Cr Fisher to his first official council meeting.

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

## **10. MATTERS WHICH REQUIRE DECISIONS**

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7.36pm Cr Bartron entered Chambers

## **10.2 CORPORATE AND COMMUNITY SERVICES**

### **10.2.137 ELECTION OF DEPUTY MAYOR**

**File Reference:** Elections File  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 19 October 2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

**Attachments - Nil**

#### **Summary**

At the conclusion of an election process the Deputy Mayor position needs to be re-elected from within the Elected Members and it is presented to Council to fill this position.

#### **Background**

The Deputy Mayor position is important within Council to provide assistance and back up to the Mayor and to assist in providing leadership within the Narrogin community.

This position is re-elected after each election process which was recently completed on the 17<sup>th</sup> October 2015.

#### **Comment**

The Mayor is requested to conduct an election and receive nominations for the office of Deputy Mayor.

Nominations are to be given to the Mayor in writing prior to the meeting if possible, alternatively if a Councillor is nominated from the floor by another Councillor, the Mayor cannot accept the nomination unless the nominee has advised the Mayor, orally or in writing, that he or she is willing to be nominated for the office. If there is more than one nomination then the process progresses to an internal election vote.

Councillors are to vote on the matter by secret ballot as if they were electors voting at an election, and the successful candidate determined, as if those votes were votes cast at an election. If, when the votes cast are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discounted and, not more than 7 days later, a special meeting of the Council is to be held.

After the initial failed election any nomination for the office of Deputy Mayor may be withdrawn and further nominations may be made, before or when the special meeting is held. When the special meeting is held, the Councillors are to vote again on the matter by secret ballot as if they were voting at an election.

A) Nominations Received for the Position of Deputy Mayor are:

- 1) Cr Paternoster
- 2) n/a
- 3) n/a
- 4) n/a

- B) If more than one nomination is received the Mayor is to provide each nominee an opportunity to address the Elected Members for a maximum of 5 minutes. (If only one nomination is received then the Mayor can announce the new Deputy Mayor.)
- C) The CEO is to prepare the required Ballot Paper.
- D) Elected Members are to cast a vote.
- E) CEO is to count the votes and provide to the Mayor.
- F) If the election is successful the Mayor is to announce the new Deputy Mayor.

**Consultation - Nil**

**Statutory Environment**

Schedule 2.3 of the Local Government Act 1995.

**Policy Implications - Nil**

**Financial Implications - Nil**

**Strategic Implications - Nil**

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council:

Endorse the election process for the Deputy Mayor, conducted by the Mayor and congratulate Cr \_\_\_\_\_ who was successful in elected to the position as the Deputy Mayor.

**COUNCIL RESOLUTION 1015.173**

**Moved: Cr Schutz**

**Seconded: Cr Fisher**

That Council:

Endorse the election process for the Deputy Mayor, conducted by the Mayor and congratulate Cr Paternoster who was successfully elected to the position as the Deputy Mayor.

**CARRIED 9/0**

*Please Note: The motion was amended to included Cr Paternoster in the resolution.*

## 10.2.138 COUNCIL AND COMMUNITY COMMITTEE REPRESENTATION

**File Reference:** Nil  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 20 October 2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

Nil

### Summary

It is presented to Council to receive nominations and accept Elected Members to represent Council at Committee meetings.

### Background

Council after each election is required to review the Committees of Council and receive nominations for the Standing Committees, Occasional Committees and the Community Organisation representatives. These Elected Members are then expected to attend these Meetings and represent Council.

### Comment

Council during the last period has received requests from the community to recommence two committees that are currently inactive.

**Narrogin Safetown and Roadwise Committee** – This committee is still listed as an active committee; however, has not met for a long period of time. Previously there was an issue with the committee spending a large amount of time on Road Wise discussion that was felt was mostly for information purposes. As such, it is recommended that if Council is to re-trigger this committee that a focus should be placed on each matter separately and with the push being on the Safetown aspect that this being considered and recommenced, hence named appropriately and should the Roadwise be re-facilitated than a committee be formed separately.

**Reconciliation Action Plan** - This committee was very active for many years; however, prior to my commencement at the Town fell out of action due to difficulties in achieving actions and poor attendance at the meetings. It has been requested that this committee be reactivated. The author very much supports that a communication and activity channel with the Indigenous Community of Narrogin is important and should be facilitated. However, with the failed previous committee it is suggested that if reformed that the committee has a new Terms of Reference or that Council facilitate its outcomes in this regard through other committees that are already established within the community and represent Council when they meet.

It is felt that all other committees can continue to be facilitated as is listed below. Please note that the current members are shown but are cleared for the resolution to enable nominations to be received and the work load shared between the Elected Members. It is also recommended that the CEO Performance Review and Advisory/Audit Committee be shown as two committees with the same Elected Members.

It is noted that no Committees have delegated authority provided to it unless directly resolved by Council on specific matters.

<b>Occasional Committees</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>
Airport Committee	Cr Paternoster	Mayor Ballard			
Australia Day	Cr Paternoster	Cr McKenzie			
Disability Access Advisory	Cr Bartron	Cr Russell			
Local Emergency Management (LEMAC)	Mayor Ballard	Cr Paternoster	Cr Bartron	Cr Kain	
Townscape Advisory	Cr McKenzie	Cr Bartron			
Narrogin SafeTown and Roadwise	Mayor Ballard	Cr Paternoster	Cr Kain		
CEO Performance Review and Advisory/Audit	Mayor Ballard	Cr Paternoster	Cr Schutz	Cr McKenzie	Cr Bartron
<del>NRLC Strategic Review</del>	<del>Cr Bartron</del>	<del>Cr Schutz</del>	<del>Cr Kain</del>	<del>Mayor Ballard</del>	
Regional Road Group South	Mayor Ballard		Cr Ward	Proxy Cr Paternoster	
WALGA Central Country Zone	Mayor Ballard	Cr Paternoster	Proxy Cr Bartron		

<b>Community Organisations</b>	<b>Member</b>	<b>Deputy</b>	<b>Member</b>	<b>Deputy</b>
Chamber of Commerce *CEO as Councillor Representative / Deputy Mr Robinson or Mr Bastrow	Mayor Ballard	Cr Kain	Cr Schutz	
Narrogin Cottage Homes	Cr Russell			
Museum Management ToN Representative/ JaneDarvell	Cr McKenzie			
Dryandra Country Visitors Centre	Cr McKenzie	Cr Kain		
Narrogin Community Youth Support Assoc.	Cr Kain			
Rural Clinical School Advisory Group	Cr Schutz	Cr Bartron		
Regional Transition Group	Mayor Ballard Member	Cr Ward Proxy	Cr Paternoster Member	

<b>External Elected Competitive Representation</b>	<b>Member</b>	<b>Council Dependent</b>
Wheatbelt Development Commission (Community Vacancy)	Ballard	No
Local Government Self Insurance Scheme Board	CEO	Yes
CY O'Connor Board	CEO	Yes

In addition to the above Council is resolved to appoint Elected Members to the Development Assessment Panel (DAP). The nominated Elected Members need to be revised after the



recent election process and as such should be listed with the Committee's list and resolved as part of this process to ensure that Council has current nominated DAP representatives.

The previous Regional DAP representatives, resolved in February 2015 are listed as follows:

- Mayor Ballard
- Deputy Mayor Cr Paternoster

with the alternative Elected Members being:

- Cr Ward
- Cr Schutz

The Mayor is to call for nominations from the Elected Members for the above committees and these nominations once finalised will be placed within the resolution presented.

### **Consultation**

Several Members of the public have contacted Council about the two Committees listed within the comment section of this report.

### **Statutory Environment**

Section 5.10 of the Local Government Act 1995 – Appointment of committee members.

Section 5.11 of the Local Government Act 1995 – Tenure of committee membership.

### **Policy Implications - Nil**

### **Financial Implications**

There are only financial implications to the organisation should officers be required to spend a large amount of time on outcomes from the committee that are not directly Local Government focused. This was a concern raised with the previous Reconciliation Action Plan Committee and, as such, should be considered within the Terms of Reference.

### **Strategic Implications**

The membership of Elected Members within certain committees provides the ability for Council to be able to fulfil some of its strategic implications through actions and input into these committees.

### **Voting Requirements**

Absolute Majority

<b>OFFICER'S RECOMMENDATION</b>
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That Council:

Endorse the following Elected Members to represent Council on the following committees and acknowledge the External Elected Competitive Representation and in addition nominate two Elected Members and two alternatives for the Development Assessment Panel:

<b>Occasional Committees</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>
Airport Committee					
Australia Day					
Disability Access Advisory					
Local Emergency Management (LEMAC)					
Townscape Advisory					
Narrogin Safe Town / Roadwise					
CEO Performance Review and Advisory					
Audit					
Regional Road Group South					
WALGA Central Country Zone					

<b>Community Organisations</b>	<b>Member</b>	<b>Deputy</b>	<b>Member</b>	<b>Deputy</b>
Chamber of Commerce *CEO as Councillor Representative / Deputy Mr Robinson or Mr Bastrow				
Narrogin Cottage Homes				
Museum Management ToN Representative/ Lorianne Bell				
Dryandra Country Visitors Centre				
Narrogin Community Youth Support Assoc.				
Rural Clinical School Advisory Group				
Regional Transition Group				

<b>External Elected Competitive Representation</b>	<b>Member</b>	<b>Council Dependent</b>
Wheatbelt Development Commission (Community Vacancy)	Ballard	No
Local Government Self Insurance Scheme Board	CEO	Yes
CY O'Connor Board	CEO	Yes

<b>Development Assessment Panel Nominated Elected Member</b>	<b>Alternative Elected Member</b>

**COUNCIL RESOLUTION 1015.174**

**Moved: Cr Schutz**

**Seconded: Cr Kain**

That Council:

Endorse the following Elected Members to represent Council on the following committees and acknowledge the External Elected Competitive Representation and in addition nominate two Elected Members and two alternatives for the Development Assessment Panel:

<b>Occasional Committees</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>	<b>Member</b>
Airport Committee	Mayor Ballard	Cr Paternoster	Cr Bartron		
Australia Day	Cr Paternoster	Cr McKenzie	Cr Ward		
Disability Access Advisory	Cr Bartron	Cr Russell			
Local Emergency Management (LEMAC)	Mayor Ballard	Cr Bartron	Cr Fisher	Cr Kain Proxy	Cr Ward Proxy
Townscape Advisory	Cr McKenzie	Cr Bartron			
Narrogin Safe Town / Roadwise	Mayor Ballard	Cr Paternoster	Cr Kain		
CEO Performance Review and Advisory	Mayor Ballard	Cr Paternoster	Cr Schutz	Cr Bartron	Cr Fisher
Audit					
Regional Road Group South	Mayor Ballard	Cr Ward	Cr Paternoster Proxy		
WALGA Central Country Zone	Mayor Ballard	Cr Ward	Cr Paternoster Proxy		
CATS Stakeholder	Cr Bartron	Cr Schutz Proxy			

<b>Community Organisations</b>	<b>Member</b>	<b>Deputy</b>	<b>Member</b>	<b>Deputy</b>
Chamber of Commerce *CEO as Councillor Representative / Deputy Mr Robinson or Mr Bastow	Mayor Ballard	Cr Kain	Cr Schutz	Cr Fisher
Narrogin Cottage Homes	Cr Russell	Mayor Ballard		
Museum Management ToN Representative/ Loriann Bell	Cr McKenzie			
Dryandra Country Visitors Centre	Cr Paternoster	Cr Fisher (Proxy)		
Narrogin Community Youth Support Assoc.	Cr Kain			
Rural Clinical School Advisory Group	Cr Schutz	Cr Bartron		
Regional Childcare	Cr Schutz			

<b>External Elected Competitive Representation</b>	<b>Member</b>	<b>Council Dependent</b>
Wheatbelt Development Commission (Community Vacancy)	Ballard	Yes
Local Government Self Insurance Scheme Board	CEO	Yes
CY O'Connor Board	CEO	Yes

<b>Development Assessment Panel Nominated Elected Member</b>	<b>Alternative Elected Member</b>
Mayor Ballard	Cr Schutz
Deputy Mayor Cr Paternoster	Cr Ward

**CARRIED 9/0  
By Absolute Majority**

*Please Note: That the names of the Elected Members were included in the list of Committees and the CAT's Stakeholder Committee and the Regional Child Care Centre were included in the list of committees and the Regional Transition Group was removed as it is no longer operating.*

Mayor Ballard informed the Elected Members of a noted interest in this item.

## **10.1 DEVELOPMENT AND TECHNICAL SERVICES**

### **10.1.139 PROPOSED VESTING OF PRIVATE ROAD – LOTS 951 AND 1111 GRAHAM ROAD, NARROGIN**

<b>File Reference:</b>	ICR156529 & A215200
<b>Disclosure of Interest:</b>	Nil
<b>Applicant:</b>	Greg Moon
<b>Previous Item Nos:</b>	Item 9.4 – Works, Parks and Gardens Committee 15/6/94 Item 7.3 – Health, Building and Planning Committee 9/8/94 Item 6.1 – Works, Parks and Gardens Committee 10/8/94 Item 12.1.1 – Development & Technical Services Committee – 16/5/07 Item 12.1.5 – Ordinary Council 22/5/07
<b>Date:</b>	21 October 2015
<b>Author:</b>	Brian Robinson, Director Technical & Environmental Services

#### **Attachments**

- Attachment No 1 – Aerial Plan detailing location of the subject land.
- Attachment No 2 – Summary of Events
- Attachment No 3 - Copy of correspondence received from the landowner.

#### **Summary**

Council is requested to consider supporting vesting a private road as a crown road reserve.

#### **Background**

Lots 951 and 1111 are strips of land, approximately 20m wide, located on the western side of Mokine Road, directly opposite Graham Road. Lot 951 is developed as a private road that facilitates access to a number of private properties, whilst Lot 1111 is currently utilised for general farming purposes in association with Lot 1 to the north.

The southern boundary of Lots 951 and 1111 is also the common boundary between the Town and Shire of Narrogin. A plan detailing the location of the land is shown as Attachment No 1.

Examination of Town records indicates that there is some contention over the history of Lots 951 and 1111 in that:

- a) A report to the Works Committee in June 1994 detailed the lots were originally intended to be created as a road reserve in association with subdivision of the adjacent land in the 1970's; but
- b) A subsequent report to the Health, Building and Planning Committee in August 1994 advised that the land previously formed part of the Graham Road reserve.

The potential dedication of Lots 951 and 1111 as a gazetted road has been raised with the Town on several occasions. A summary of the events is shown at Attachment No 2.

Currently Graham Road West and Graham Road (east) are not connected, with Graham Road west finishing on the western side of the now disused railway line, whilst Graham Road extends eastward from Mokine Road.

Correspondence has now been received from the owners of Lots 951 and 1111 advising that they wish to “hand” the land to the Crown.

### **Comment**

As detailed in the background section of the report, Lot 951 currently constitutes a private road, whilst Lot 1111 is being used for rural purposes.

In accordance with section 56 of the Land Administration Act 1997 the Minister may dedicate a private road as a public road where:

- a) The land is reserved or acquired for members of the public to use as a road;
- b) The owner of a private road, or at least half of the landowners abutting that private road request the local government to do so; or
- c) The land comprises a public road to which the public has uninterrupted use for a period of not less than 10 years.

In this case, the owner of the land has requested that the land be dedicated as a public road. Council may therefore request the Minister to dedicate the land as a road under section 56(1)(b)(i) of the Land Administration Act.

As prescribed by the Act, the request to the Minister, it must provide a plan of survey, and other sufficient information to allow the Minister to determine the request. The local government must also indemnify the Minister against any claim for compensation.

In respect of the potential for compensation, it is the author’s opinion that there will be no potential compensation for the landowners given that they have made the request of Council and the adjacent landowners rights for access will be maintained given the land will become a public road.

### **Consultation**

- Aaron Cook – Chief Executive Officer
- The landowners – Greg Moon and Alison Braid.

### **Statutory Environment**

As detailed in the comment section above, land may be dedicated as a public road in accordance with the provisions of the Land Administration Act 1997.

S 6.8 of the Local Government Act 1995 – Expenditure from municipal fund not included in annual budget.

### **Policy Implications**

Nil

### **Financial Implications**

The dedication of the land as a road reserve is likely to involve the following costs:

- a) Costs of surveying and the preparation of a diagram of survey estimated at \$1,500;

- b) Legal costs associated with extinguishing any registered interest in the land;
- c) The cost of fencing the new road reserve.

Should the land be dedicated as a road, the Town will also be responsible for ongoing maintenance of the road and any proposed upgrade works, including the construction of a suitable –cul-de-sac head to facilitate vehicles turning at the end of the road reserve. Should Council support the landowners the road will be added to the local road network and included in future road programs.

Having regard to the future costs that will be borne by the Town of Narrogin, it is recommended that the landowners be required to meet the costs associated with points b) and c) above.

### **Strategic Implications**

There are no strategic implications associated with dedication of the road in terms of the Towns adopted Strategic plans.

The above said, dedication of this land will ensure that the local road network in this area can be appropriately managed. Once dedicated there would be potential for Graham Road West and Graham Road (east) to be physically connected.

### **Voting Requirements**

Absolute Majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL RESOLUTION 1015.175</b>
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**Moved: Cr Russell**

**Seconded: Cr Ward**

That Council:

- 1) Advise the owner of Lots 951 and 1111 that it is prepared to proceed with the dedication of the land as a public road in accordance with the Land Administration Act subject to:
  - a. The landowner arranging for any mortgage registered against the title of the land to be removed;
  - b. The landowner agreeing to meet all legal costs associated with the dedication, with particular reference to the existing rights of carriageway being extinguished; and the installation of any fencing required on the boundary of Lot 1111.
- 2) Advise the owner that the Town of Narrogin is prepared to meet all costs associated with the surveying of the land, preparation of a diagram of survey and any administration costs associated with the process, as per section 6.8 of the Local Government Act.
- 3) Subject to confirmation of the landowners agreement to point 1, authorise the surveying of the land and the preparation of a diagram of survey;
- 4) Subject to the completion of required works associated with point 3 above, make application to the Minister for Lands for Lots 951 and 1111 to be dedicated as portion of Graham Road pursuant to section 56(1)(b)(i) of the Land Administration Act.
- 5) Indemnify the Minister against any claims for compensation associated with the process of dedicating the subject land as a public road.

**CARRIED 9/0  
By Absolute Majority**





## **LOTS 951 AND 1111 MOKINE ROAD/GRAHAM ROAD, NARROGIN**

The following is a summary of the events in relation to the dedication of Lots 951 and 1111 as a public road that have been identified from Council files and meeting minutes:

- In mid 1994, the owners of adjacent land sought Council assistance in upgrading the private road;
- The Health, Building and Planning Committee resolved on the 9<sup>th</sup> of August 1994 to advise the landowners (referred to above) that it was not willing to assist in the upgrading whilst it remains in private ownership and that it would give consideration to an application by the owner of Lots 951 and 1111 for the land to be dedicated as a road reserve, subject to the roadway being upgraded to a suitable standard.
- Subsequently at its meeting held on the 10<sup>th</sup> of August 2015, the Works, Parks and Gardens Committee resolved to recommend that comment be sought from the owners of Lot 951 and 1111 as to the possibility of the land being ceded to the crown free of charge for the purposes of a road reserve.

The Committee also resolved to recommend that a meeting all affected landowners be held to enable the issue of property access to be discussed.

Although Ordinary Council endorsed both committee recommendations, it is not known as to whether the meeting occurred.

- Immediately prior to the August 1994 committee meetings, correspondence was received from the owners of Lot 951 and 1111 advising that they were not prepared to cede the land.
- In early 2007 residents abutting the subject land again approached the Town with a request that Council consider "re-opening of the road".
- This request was considered by the Development and Technical Services Committee at its meeting held on the 16<sup>th</sup> of May 2007, whereby the Committee resolved to recommend:
  1. *That Council support the reopening of Graham Road and agree to meet the legal and surveying costs to re-open it.*
  2. *That negotiations be left with the people who will benefit from opening the road to reach an agreement with the present owner of the land, and for them to present a proposal to Council for consideration.*
- Ordinary Council endorsed the committee recommendation at its May 2007 meeting.
- The Town advised the then Department for Planning and Infrastructure that it planned to re-open the road.
- At its meeting held on the 16<sup>th</sup> of July 2008, the Technical & Development Services Committee resolved to advise the adjacent landowner it was willing to proceed with dedication of portion of the land as a road, subject to the adjacent landowner agreeing to pay the full project costs, with the exception of legal and surveying expenses.
- Subsequently on the 22<sup>nd</sup> of July 2008 a meeting was held with the adjacent landowner where they advised that they were pursuing an alternative solution to progress their subdivision and did not wish to progress with the road dedication.
- On the 2<sup>nd</sup> of January 2009, correspondence was received from the Department of Planning & Infrastructure requesting a copy of the Council's resolution to dedicate the road, demonstration that the requirements of the Land Administration Act had been met, details of services within the land and a copy of the Mortgagees consent given the land was encumbered by a mortgage.
- The then Director of Technical advised the Department via email that the Town no longer intended to dedicate the land as a road given that the adjacent owner of Lot 294 had made alternative arrangements for the provision of access to facilitate subdivision of their land.

Town of Narrogin RECEIVED	
Directed to	CEO
Ref No.	25 SEP 2015 102156529
Property File	A215200
Subject File	
C-Point No.	

Attn: Mr Aaron Cook  
CEO  
Town of Narrogin  
89 Earl St  
Narrogin WA 6312

23rd September 2015

Dear Aaron

I would like to hand Lot 951 & Lot 1111 Graham Road to the Crown.

A215200  
↓  
A215200

Your Sincerely



Greg Moon

8.09pm – Cr Bartron left chambers due to work commitments.

8.09pm – Cr Paternoster, Cr McKenzie and Cr Kain declared a financial interest and left the chambers.

### **10.1.140 TIMED PARKING – NARROGIN CENTRAL BUSINESS DISTRICT**

**File Reference:** 28.2.1  
**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** Nil  
**Date:** 22 October 2015  
**Author:** Brian Robinson, Director Technical & Environmental Services

#### **Attachments**

- Aerial Photograph of portion of Narrogin Central Business District

#### **Summary**

Council is requested to introduce new timed parking in Narrogin Central Business District.

#### **Background**

As Elected Members are aware, significant works have recently been completed essentially re-constructing both Fortune Street (between Earl and Federal Streets) and Federal Street (between Park and Egerton Streets).

Prior to these works, time limits had been placed on portion of the parking bays located in the subject section of Fortune Street.

Elected members are now requested to give consideration to the introduction of new timed parking zones within the Central Business District, in the following areas:

- a) Fortune Street between Earl Street and Fairway Street,
- b) Egerton Street between Earl and Federal Street; and
- c) Federal Street between Egerton and Park Streets.

#### **Comment**

The Town of Narrogin and its elected members receive regular contact from business owners and members of the public expressing concern over vehicles being parked in both Fortune and Federal Street over extended periods of time. Often this relates to staff of adjacent/nearby business occupying parking bays during business hours, preventing them from being made available to members of the public.

In order to discourage the use of parking by members of the public employed in the CBD, it is recommended that a 2 hour parking limit be introduced on the subject portions of Fortune, Egerton and Federal Streets.

Notwithstanding the above, given the high turnover of customers associated with the newsagency and adjacent chemist in Federal Street, it is recommended that the first 3 carbays located on the western side of Federal Street, north of the disabled bay at the corner of Federal and Fortune Streets be identified as 15 minute parking bays.

Those persons seeking longer term parking should be directed to facilities such as the Railway carpark, Museum carpark, William Kennedy Way carpark and other streets within the CBD.

### **Consultation**

- Aaron Cook – Chief Executive Officer

### **Statutory Environment**

The introduction of timed parking and its enforcement occurs in accordance with provisions of the Town of Narrogin Parking Local Laws.

As elected members are aware, the Town is currently in the process of reviewing these local laws having advertised draft laws for public comment. It is hoped that a report regarding the final adoption of new Parking Local Laws will be presented to Council at the next available meeting.

### **Policy Implications**

Nil

### **Financial Implications**

The costs associated with the erection of new signage will be wholly contained within the Road Maintenance budget adopted as part of the Town of Narrogin's adopted 2015/16 Annual Budget. There will be some income generated through the enforcement of the timed parking.

### **Strategic Implications**

The introduction of times parking is consistent with objective 6.5, being relating to the revitalisation of the CBD. By restricting the time vehicles may park in busy areas within the CBD, Council will be ensuring that residents and visitors to the Town have appropriate access to parking when attending businesses within the CBD.

To be effective, enforcement of the timed parking will be required.

### **Voting Requirements**

Simple Majority

<b>OFFICER'S RECOMMENDATION</b>
---------------------------------

That Council:

- 1) Introduce a 15 minute time limit for the first three carbays located north of the accessible parking bay on the western side of Federal Street;
- 2) With the exception of those parking bays detailed in point No 1 above, existing loading or accessibility parking bays, introduce a maximum time limit of 2 hours for all other parking bays located in the following streets:
  - c. Fortune Street between Earl and Fairway Streets;
  - d. Egerton Street between Earl and Federal Streets; and
  - e. Federal Street between Park and Egerton Streets.
- 3) Advertise the introduction of timed parking bays in accordance with points 1 and 2 above through the Town of Narrogin's Website and Facebook page, with the introduction of the new timed parking bays to take effect on the 30<sup>th</sup> of November 2015.

- 4) Encourage those persons seeking parking for more than two hours to use alternative parking areas available at the Railway Carpark, Museum Carpark in Egerton Street, William Kennedy Way Carpark and other streets within the CBD.

<b>COUNCIL RESOLUTION 1015.176</b>
------------------------------------

**Moved: Cr Fisher**

**Seconded: Cr Ward**

That Council:

- 1) Introduce a 15 minute time limit for the first three carbays located north of the accessible parking bay on the western side of Federal Street; and two carbays located on the West Side of Rowley St after the accessible parking bay.
- 2) With the exception of those parking bays detailed in point No 1 above, existing loading or accessibility parking bays, introduce a maximum time limit of 2 hours for all other parking bays located in the following streets:
  - f. Fortune Street between Earl and Fairway Streets;
  - g. Egerton Street between Earl and Federal Streets; and
  - h. Federal Street between Park and Egerton Streets.
- 3) Advertise the introduction of timed parking bays in accordance with points 1 and 2 above through the Town of Narrogin's Website and Facebook page, with the introduction of the new timed parking bays to take effect on the 30<sup>th</sup> of November 2015.
- 4) Encourage those persons seeking parking for more than two hours to use alternative parking areas available at the Railway Carpark, Museum Carpark in Egerton Street, William Kennedy Way Carpark and other streets within the CBD.

**CARRIED 5/0**

*Please note: Two additional 15 minute bays were added to the resolution located in Rowley St.*



8.22pm Cr Paternoster, Cr Kain and Cr McKenzie returned to Chambers.

## **10.2 CORPORATE AND COMMUNITY SERVICES**

### **10.2.141 TOWN HALL FURNITURE SUBMISSIONS**

**File Reference:** 26.3.8, 5.3.1 & 5.3.2  
**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** 10.1.003  
**Date:** 20 October 2015  
**Author:** Susan Guy - Manager of Leisure and Culture

#### **Attachments**

- Town Hall Furniture Submission -Samulkiewicz Att1
- Town Hall Furniture Submission - Pansini Att2
- Town Hall Furniture Submissions Scope of Works Att3

#### **Summary**

Council is requested to accept Mr Stan Samulkiewicz's design concept for furniture for the Town Hall's north and east facing verandahs.

#### **Background**

At the Ordinary Council meeting on 10 February this year, the Director of Technical and Environmental Services presented an item concerning the proposed townscape works associated with Fortune Street and the Town Hall. In this item it was suggested that seating designed/custom made for the Town Hall verandahs would create a more functional public space and enhance the appearance of the building's Federal Street frontage.

At the 26 May Ordinary Council meeting, the author presented an Agenda Item with a Scope of Works for Town Hall Furniture recommended by the Townscape Advisory Committee. This was endorsed by Council and following the endorsement, four local artisans were approached by the Town to respond to the Scope of Works. From this process, Mr Stan Samulkiewicz and Mr Marco Pansini made submissions in response to the Scope of Works by the deadline of 5 October 2015.

#### **Comment**

The Townscape Advisory Committee members were highly impressed with both submissions finding significant merit in the designs and concepts put forward. However, the Committee, after considerable discussion, agreed that Mr Samulkiewicz's design was more in line with the Town Hall architecture, rustic yet timeless and had the mark of pioneering work. In addition it was noted that Mr Samulkiewicz's work was appreciated and recognised internationally and yet the Town of Narrogin has yet to recognise his talents and work as a highly respected wood technologist.

While the Committee chose Mr Samulkiewicz's design for the Town Hall furniture, committee members were reluctant to not support Mr Pansini's submission. Various alternative locations

were suggested for Mr Pansini's work including the proposed new library, outside the Dryandra Country Visitor Centre and Mackie Park.

On the basis of the discussions, the Committee resolved that Council:

- a) Accept Mr Stan Samulkiewicz's design concept for furniture for the Town Hall north and east facing verandahs; and
- b) Endorse Mr Marco Pansini's design concept for installation in the future, at alternative locations for example; Dryandra Country Visitor Centre, the Library, Mackie Park or Memorial Park.

**Moved:** Grant Chapman      **Seconded:** Karen Keeley      **Carried:** 4/0

It is to be noted that the Committee at the time, did not take into account that Mr Pansini's work is designed to be under cover rather than outdoors. Further, in consultation with the CEO, it is recognised that this is not a standalone recommendation to Council. Therefore, it can only be noted that the Townscape Advisory Committee has judged Mr Pansini's work as having exceptional merit and that it be given consideration should opportunities be created by Council in the future for the design and installation of additional public furniture for the CBD.

#### **Consultation**

- Townscape Advisory Committee
- Mr Aaron Cook , CEO

**Statutory Environment** - Nil

**Policy Implications** - Nil

#### **Financial Implications**

The Town's 2015/16 budget has an allocation of \$20,000 for public furniture for the Town Hall verandahs.

#### **Strategic Implications**

The Town's Strategic Community Plan includes the following strategy.

6.5 Develop a Town Site revitalisation plan focusing on the central business district and additional generic street scape design for residential areas.

#### **Voting Requirements**

Simple Majority



**OFFICER RECOMMENDATION & COUNCIL RESOLUTION 1015.177**

**Moved: Cr Russell**

**Seconded: Cr McKenzie**

That Council:

Accept Mr Stan Samulkiewicz's design concept for furniture for the Town Hall's north and east facing verandahs.

**CARRIED 8/0**

# Town Hall Furniture - Concept Explained

The costed proposal for this submission consists of four benches and four tables. The benches are approximately 450mm high 500mm deep and 1800mm long. The tables are 740mm high with an approximate 500mm diameter base and both consist of salvaged york gum timber and locally sourced granite rock.

## Rational behind the concept

As alluded to above the concept is based around the idea of using and combining natural and locally sourced materials culminating in seats and tables that will incorporate well crafted elements against the original rawness of the materials.

The inspiration for this is in the wheatbelt topography, which is typified by granitic outcrops and massifs topped with a variety of gum trees providing a natural and rural landscape. The granite is significant of the ancient geological history of the western part of Australia and its continued presence is testimony to the durable nature of this material. In terms of the timber used the york gum, which was salvaged from the local Jet Ski Park, is also common to the wheatbelt.

At a molecular level york gums contain silica, which serves as a survival mechanism to limit moisture loss due to the harsh environmental conditions in which it is predominately found. It is interesting that this particular element is common to both the timber and stone proposed for the project and is what provides the long term durability of these natural materials. Such is the hardness of the timber it was likely that the carts that would have brought the foundation granitic rock to the site would possibly have done so on crafted york gum wheels.

Tying in both elements is easy and is as natural as the surrounding geography from which they were sourced. The difficulty lies in the ability to tie in the more rugged parts of the design with the fine lines and craftsmanship of the Town Hall without distancing the natural materials too much from their rawness. This has been achieved by maintaining three sides of the rock feet and table bases in their natural form. The front face is then crafted to bring out the contrast in the material. Likewise with the timber seating and table tops a front edge will retain a natural face, while the surface will be machined and polished. This is often intriguing and for many people enlightening to see how a construction material evolves from its natural environment to its place in the built environment.

The front face of the legs and table bases will consist of a combination of the raw untouched rock forming a perimeter around the face and drawing the eye around the natural faces at the sides. There are then two sets of concentric semi-circles that propagate outwards; the thickness of which is proportional to its increasing radius. This satisfies many considerations. In terms of the evolution of the work the semi-circles will alternate between chiselled and polished surfaces showing different textures and subsequently colours. This will be bordered by the natural untouched stone. Secondly, and relating to the proportionally incremental semicircles, it will also be symbolic of the associated time and effort that goes into developing the work. For example the first and smallest semi-circle is representative of

the amount of work that goes in the roughing out, the second and larger semi-circle represents the time associated with the refining of the shape to the final and largest semi-circle representative of the time that goes into the fine detail and finished piece. Lastly and for aesthetical reasons the semi-circles are used for the synthesis of the functional art to the building in that the semi-circles replicate the central roman archway to the main entrance of the building.

In summary the concept brings together locally sourced natural materials and while it strays off the beaten track in its uniqueness it will seamlessly fit in with the clean crafted lines of the building which is to house it. It is not merely a seat but a work of art that has a functional capacity drawing people in to ponder over, to touch and of course to take a rest.

# QUOTE

Address *P.O. Box 198*  
*NARROGIN WA*

Phone: 9881 *1477*  
Mob: *0429811477*  
ABN: *76 749 364 819*

DATE	5/10/2015
QUOTE	0004MAS
CUSTOMER ID	TONNGN
VALID UNTIL	3/01/2016

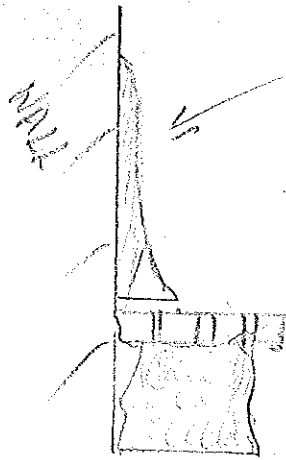
## CUSTOMER

Town of Narrogin

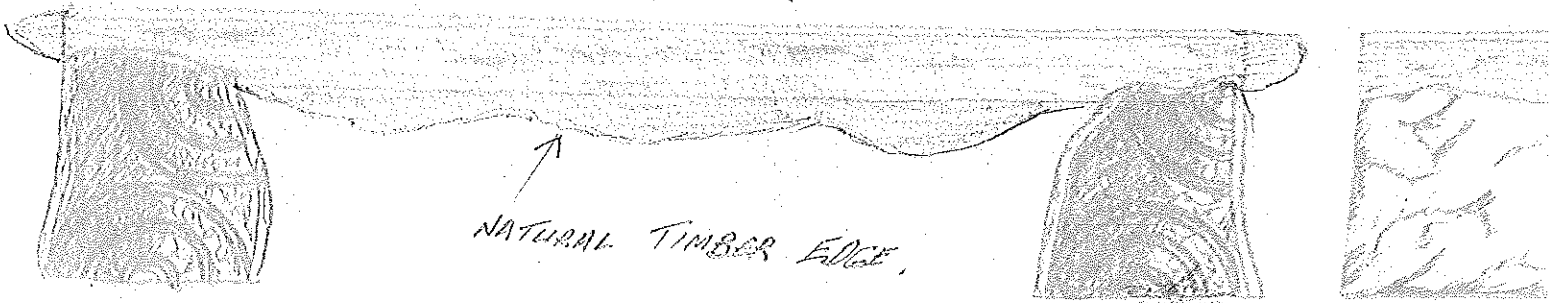
Scope: source rock, carve rock feet and table bases including installation for Town of Narrogin

DESCRIPTION	UNIT	QTY	RATE	AMOUNT
Design of benches and tables	Ls	1	2500	2,500.00
Sub-total				2,500.00
<b>ROCK</b>				
Sourcing rocks	LS	1	1500	1,500.00
Sub-total				1,500.00
<b>Carving</b>				
Table leg (price per leg)	hrs	8.5	65.00	552.50
Table base (price per base)	hrs	11.5	65	747.50
(Considers 8 legs and 4 table bases) Sub-total				7,410.00
<b>TIMBER</b>				
Machining and construction	LS	1	7500	7,500.00
Sub-total				7,500.00
Intsallation	LS	1	600	600.00
Sub-total				600.00
Subtotal				\$ 19,510.00

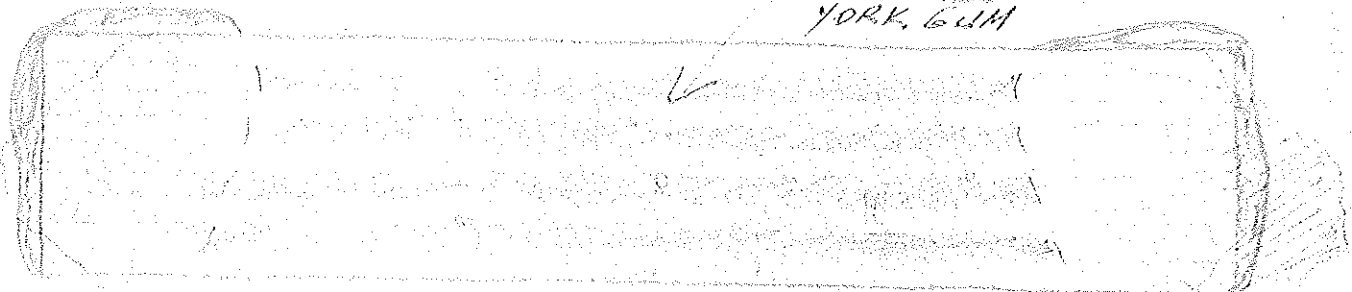
**TOTAL (exc GST) \$ 19,510.00**



BACK FIXED  
TO WALL,  
SEPERATE TO  
BENCH, IF  
REQUIRED.



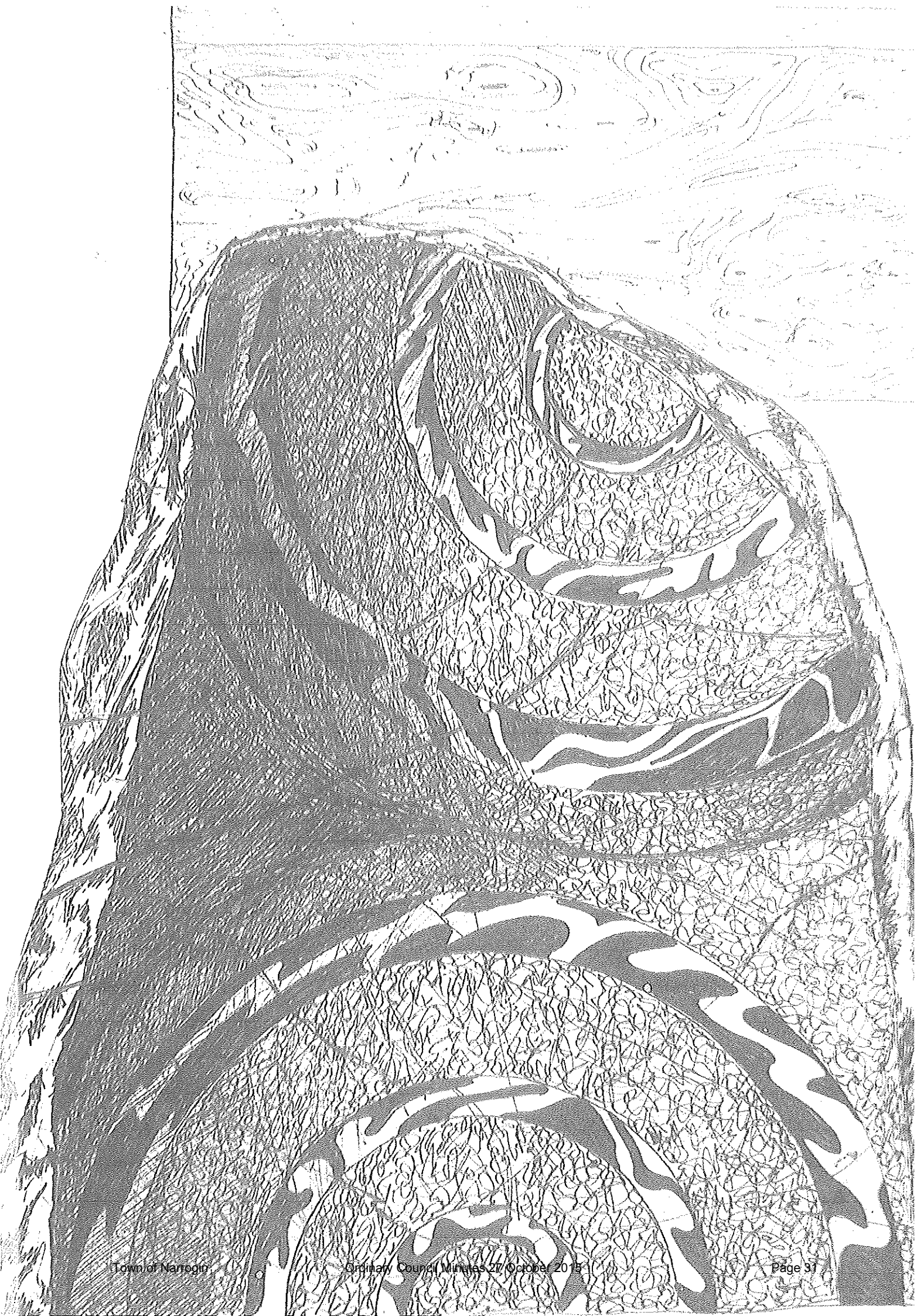
NATURAL TIMBER EDGE.



SLATED  
YORK GUM

Backs for benches could be made as separate component & fixed to wall in correct position, but can this take away from clean lines of the building? I feel the more subtle the furniture, the better for this situation.









Marco Pansini  
Woodism Creations  
c/-26 Jersey Street, Narrogin WA 6312

### 'CANOPY' for the Narrogin Town Hall

The design of the CANOPY installation for the Narrogin Town Hall public furniture has been inspired by common tree canopy shapes of Australian Eucalypts.

Trees emerging out of concrete!

Each table and seat top will be carved from red gum slabs. Formed from tubular steel elements painted black, the legs will mimic the natural flow of trunks and branches. The seats, set at different heights, will create a playful movement. The legs will be welded to 5 mm steel base plates, which represent the trees shadows. The whole structure will be bolted to the leveled concrete floor. If floor leveling is needed, it will be undertaken by the Town of Narrogin.

Four different arrangements are proposed:

- a family setting, with large table and four seats
- two bar settings, with a high table and two seats each
- two single seats in the piazza.

Pending the approval of Council, I will place the canopies in four locations around the Town Hall verandah, as marked in the attached diagram. The family setting and one bar setting will be placed on the Federal Street side.

The other bar setting will be constructed on the Fortune Street side next to the piazza with the two single seats inside the piazza, complementing the mural.

Some of the canopies will feature designs drawn by a local Noongar artist. These drawings will be carved out and the grooves filled with tinted epoxy resin to ensure the life and durability of the artwork. This is a technique, which I have developed and used for many years.

The whole concept is made to attract interest and the curiosity of passers-by. However I have also considered factors such as weather, vandalism, accessibility and safety, especially for kids, in the design process. The resulting structures will be strong and resilient, yet retain the 'lightness' of tree tops. All surfaces will have an outdoor furniture oil finish to preserve the timbers integrity.

I am an artist with a big passion for working with timber. I have previously completed two public art works in Narrogin. One is the Crucifix in the newly built assembly area at St. Mathews School and the other is a visitor's bookstand at the Town of Narrogin's offices.

When I came to Narrogin from my home town in Italy, nine years ago, I found a great community to live in, surrounded by a wonderful natural bushland. These are some factors that have inspired this project. The work also pays tribute to the Noongar

people, acknowledging them as original custodians.

Should my proposal be successful, I could complete the works by April 2016, however the timelines need to be negotiated.

I hope this proposal meets your approval.

Your sincerely.

Marco Pansini  
0448 099 362

Maquette: Family table

Attachments: Map of works around the Town Hall verandah

Resume

Costing

Illustrations: Family table with four seats

Two pictures of previous public art work

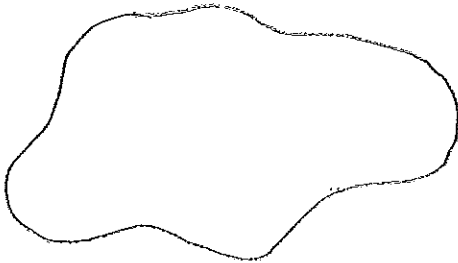
**ESTIMATED COSTS AND TIMELINES  
FOR THE DESIGN, CONSTRUCTION AND INSTALLATION  
OF 13 STRUCTURES**

~ Design phase estimated costs	<b>\$1000</b>
~ Manufacturing and installation phases estimated costs	<b>\$15000</b>
~ Total cost	<b>\$16000</b>

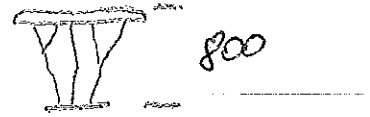
- ~ Estimated timeline from commencement to completion is 3 months.
- ~ The only factors that might impact on timelines and costs are the possible need to level the floor under veranda and the timeline for your decision.
- ~ The only expectations I have from Town of Narrogin are the possible levelling of floor under veranda.

# MEASUREMENTS FOR ALL THE STRUCTURES

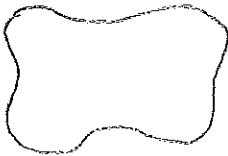
## FAMILY TABLE



TOP  
1700 x 900/1000



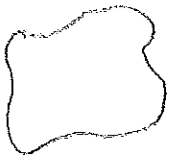
## BAR TABLES



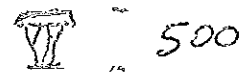
TOP  
600/700 x 450



## SEATS FOR FAMILY TABLE



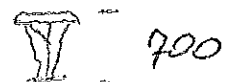
TOP  
600/700 x 450

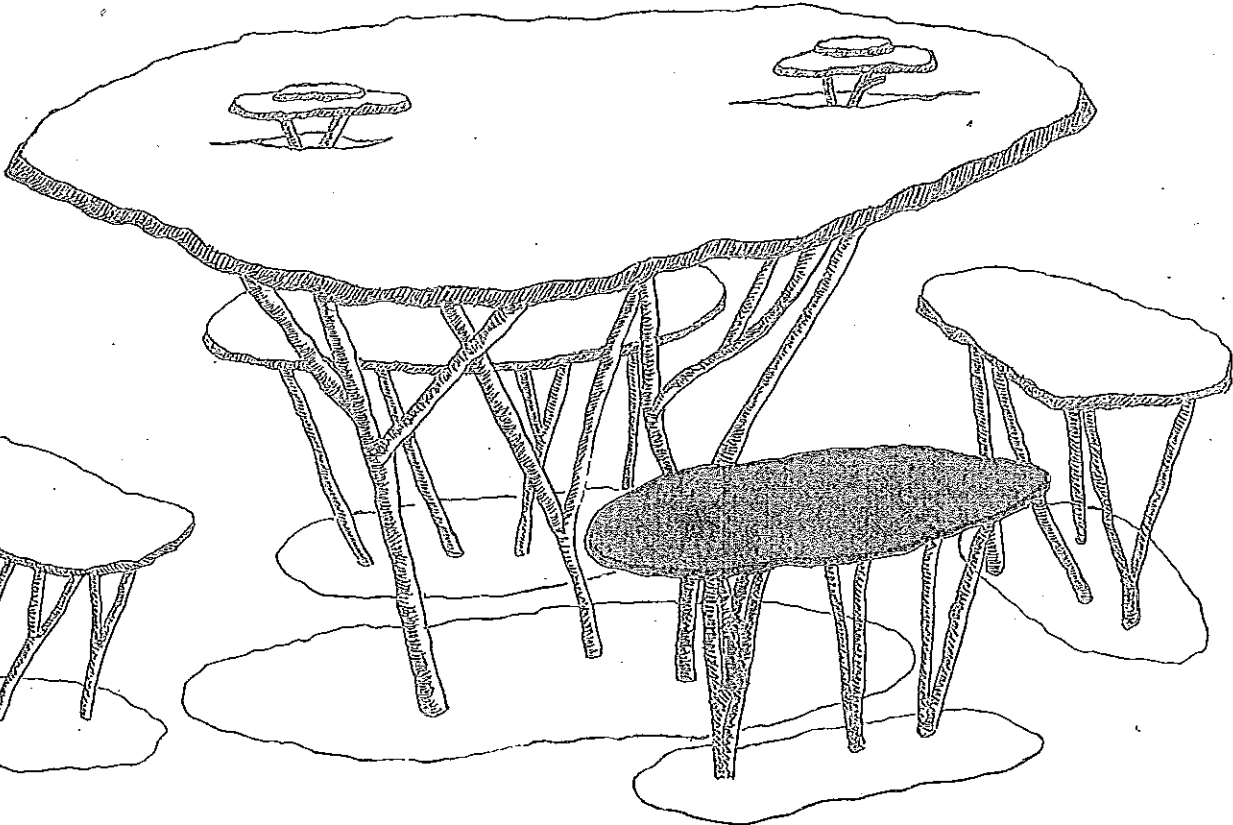


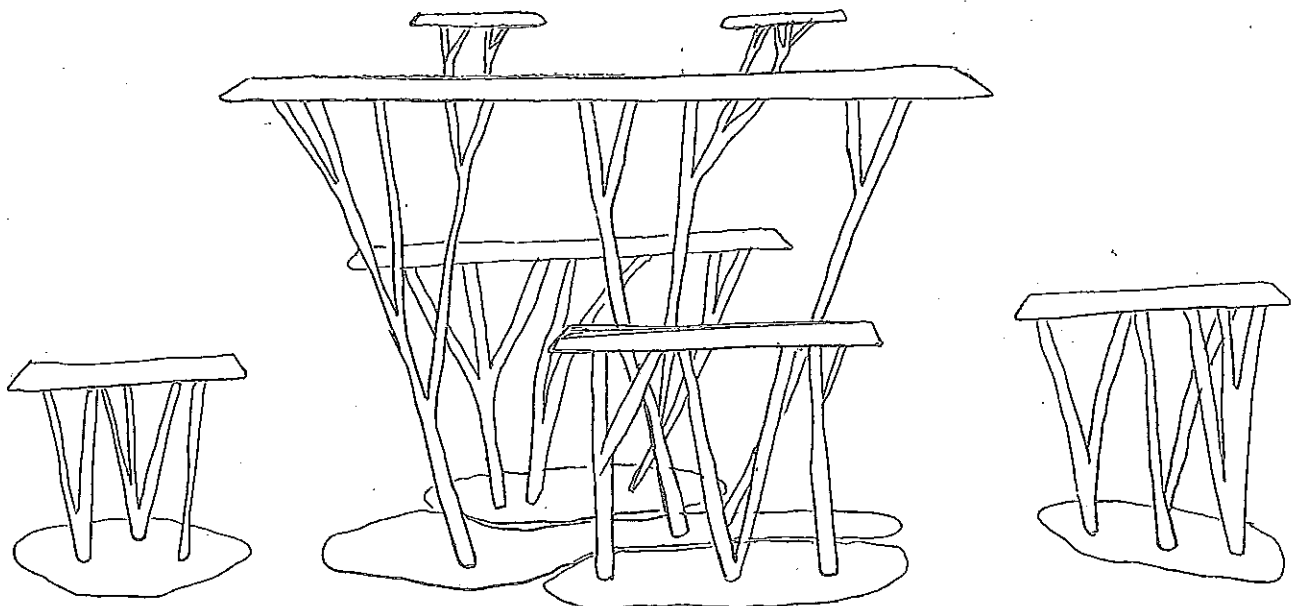
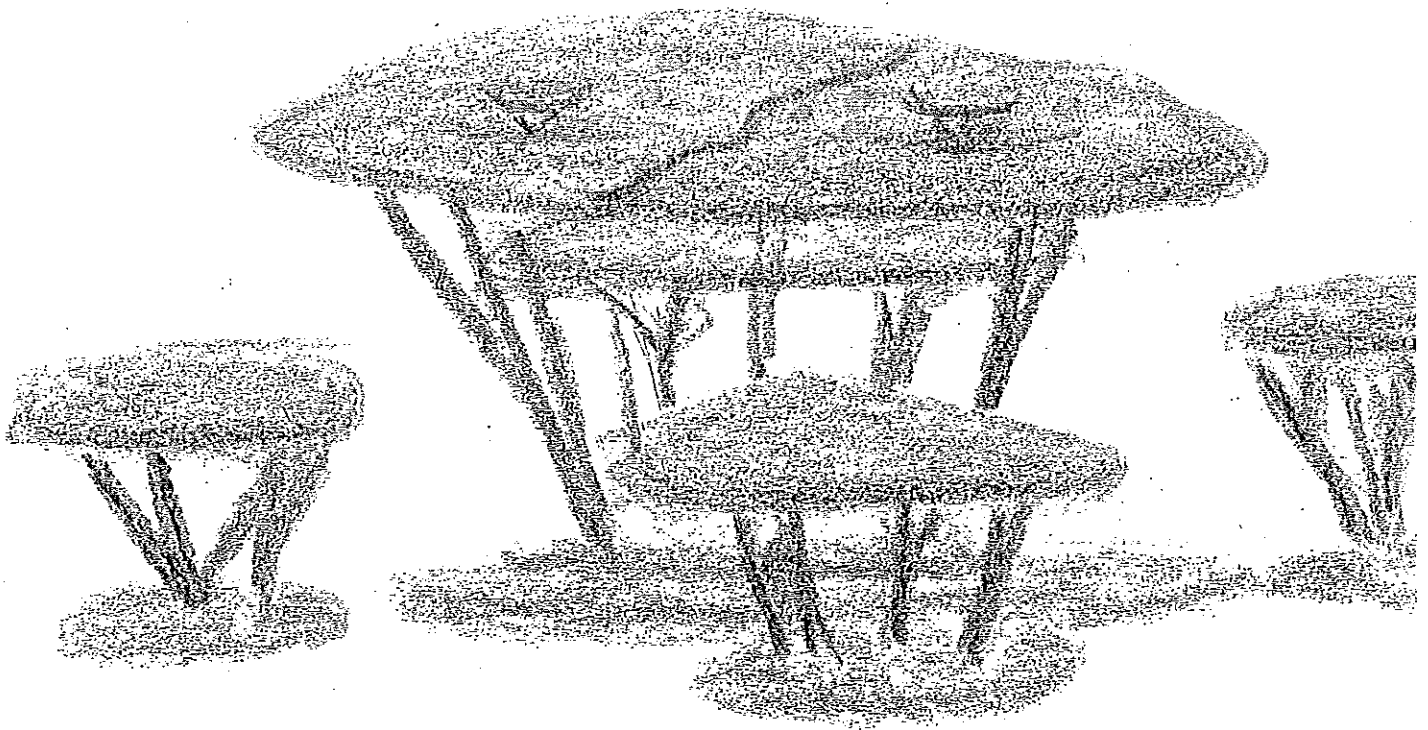
## SINGLE SEATS AND SEATS FOR BAR TABLES

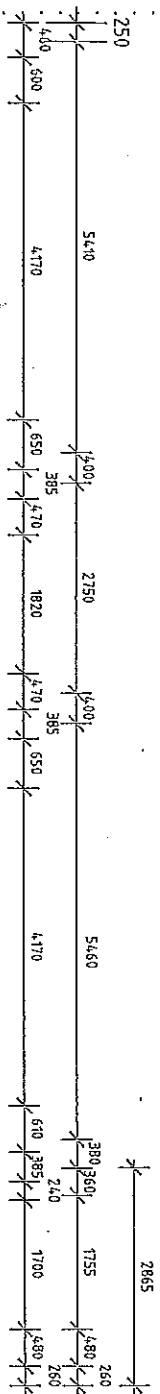
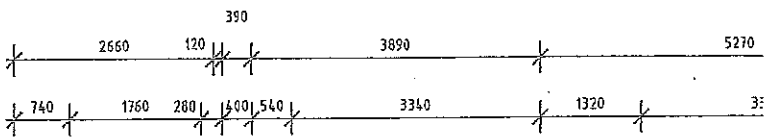
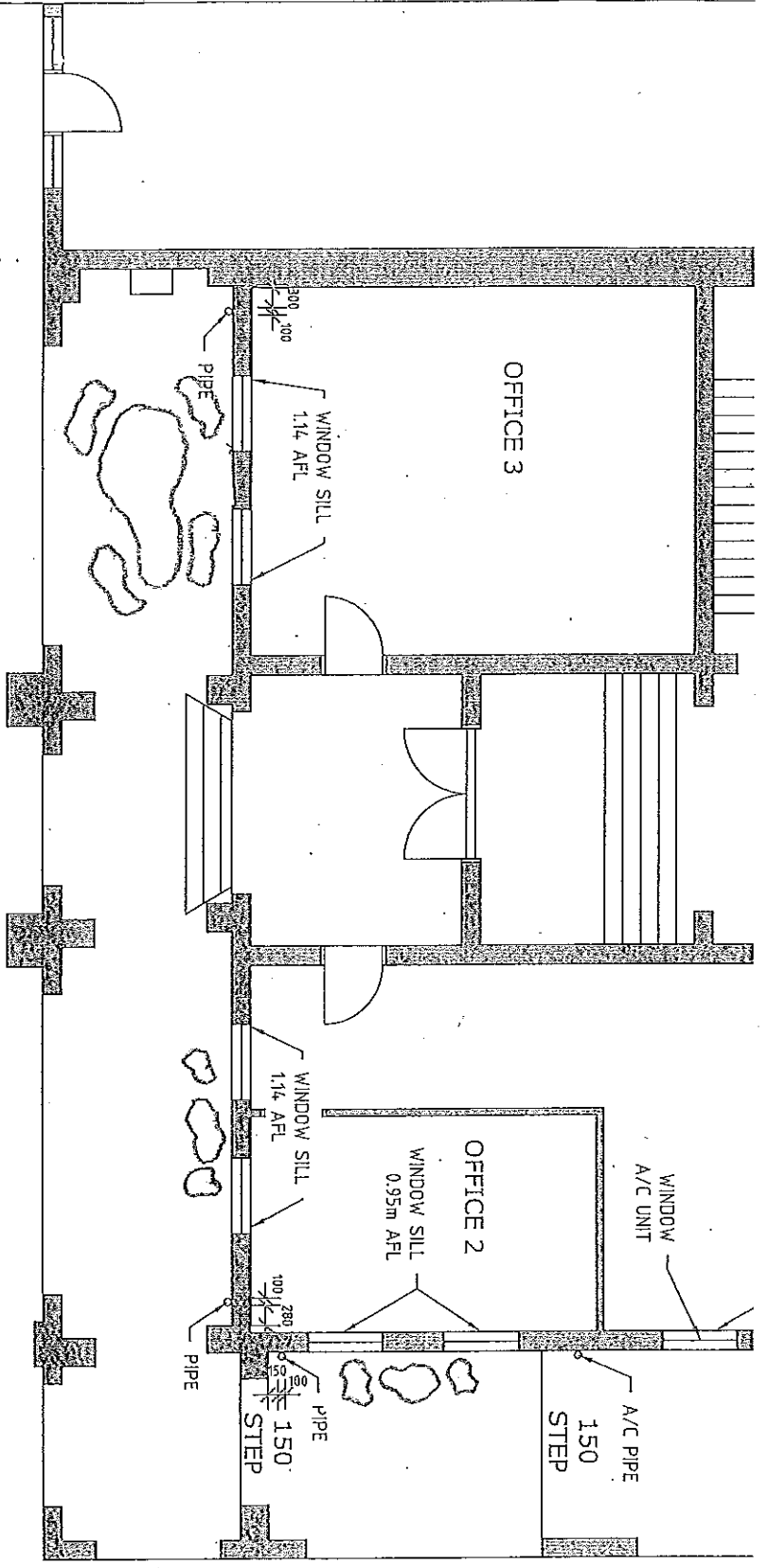


TOP  
500/600 x 450

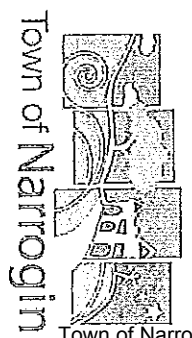
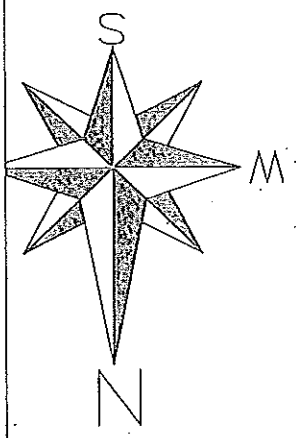




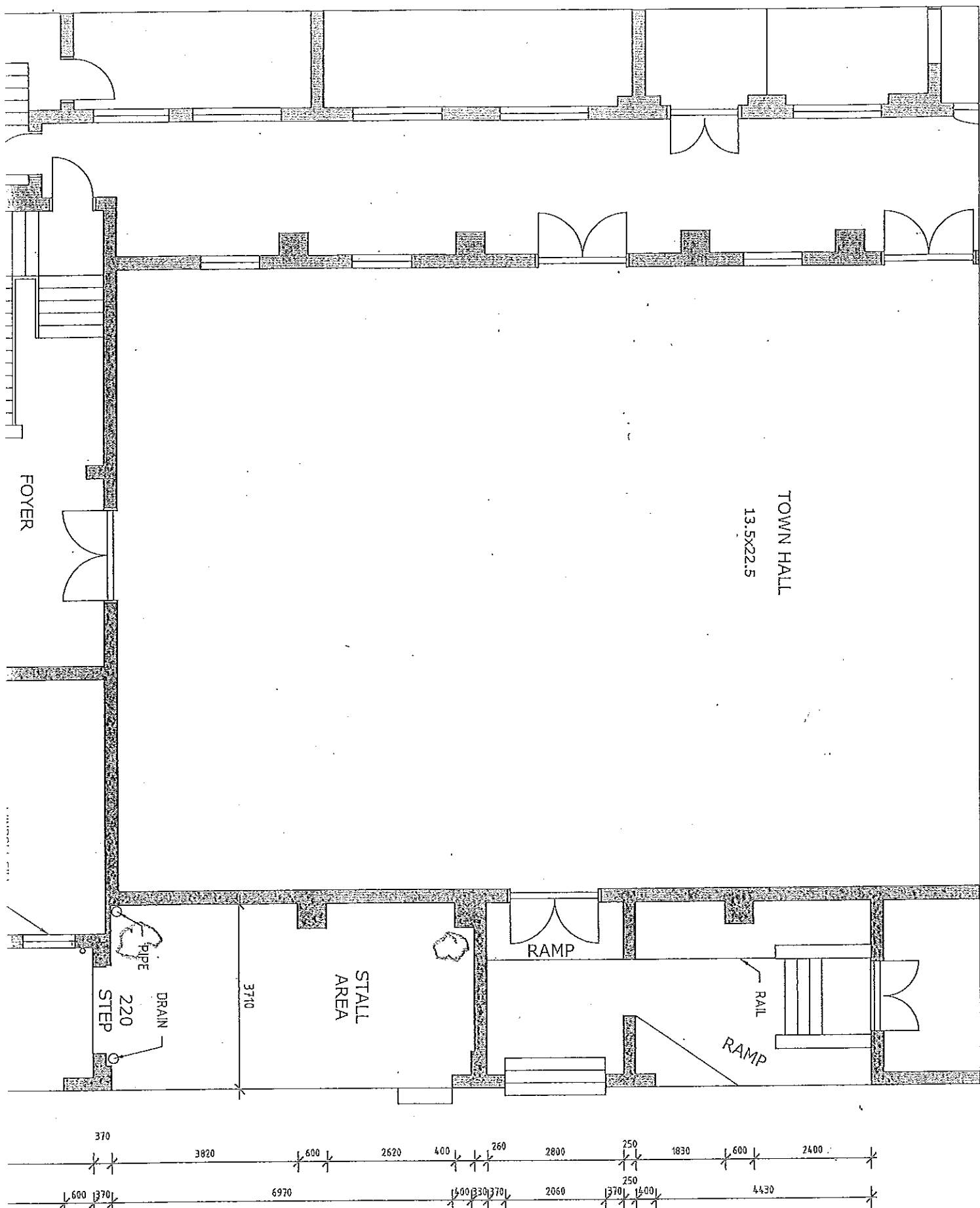




LOT 51 FEDERAL ST



Town of Narragoin



REET





**REQUEST FOR SCOPE OF WORKS FOR TOWN HALL PUBLIC FURNITURE**

**1. BACKGROUND**

Architect G. G. Lavater produced the majority of significant building designs including the Town Hall in a rapidly developing Narrogin from 1904 until WW1. Officially opened in 1908, the Town Hall became a major venue for social occasions including local amateur and visiting professional theatre, dances, public meetings and civic ceremonies.

The Town of Narrogin's Townscape Advisory Committee is promoting good quality design and public art as a way to transform public spaces and bring new meaning to environments in which local residents live and work. Recently, the Committee made a number of recommendations to Council regarding works to the Town Hall. These works include: remediation of the Town Hall verandah facing Federal Street and Fortune Street; the replacement of the existing flat roof of the Town Hall piazza with an arched roof to complement the Town Hall's architecture; the installation of new lighting fixtures within the piazza sympathetic to the Town Hall's heritage design and the painting of a mural by a commissioned artist with subject matter which incorporates the Town Hall as a historical site for social and community events in Narrogin.

**2. PERMANENT PUBLIC SEATING AND TABLES**

The Committee has also recently proposed to Council, that permanent public seating and tables be installed on the Town Hall's east and north facing verandahs. Having received Council's endorsement for this proposal, the Townscape Committee would be pleased to have you present a Scope of Works for the design, manufacture and installation of aesthetic, functional timber seating and tables made from local/native timber to improve the functionality of the Town Hall verandah.

**3. SCOPE OF WORKS**

The Scope of Works for Public Seating and Tables to be installed in the east and north facing verandahs of the Town Hall is to include :

- Design phase estimated costs
- Manufacturing phase estimated costs
- Installation phase estimated costs
- Estimated timeline from commencement to completion
- Comments on possible factors impacting on timeline and costs
- Expectations of obligations and responsibilities of Town of Narrogin

Please see the attached floor plan for the dimensions of the Town Hall's east and north facing verandahs.

**4. TIMELINE**

Council would be pleased to receive the Scope of Works by 5 October 2015.

## 10.2.142 PAYMENTS FOR ENDORSEMENT – SEPTEMBER 2015

**File Reference:** 12.1.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 30 September 2015  
**Author:** Toni Reitmajer Accounts Officer Finance.

### Attachments

List of Accounts for Endorsement – September 2015

### Summary

Council is requested to endorse the payments as presented in the List of Accounts for Endorsement – September 2015.

### Background

Pursuant to Section 6.8 (2)(b) of the Local Government Act 1995, where expenditure has been incurred by a local government it is to be reported to the next ordinary meeting of Council.

### Comment

The attached “List of Accounts for Endorsement – September 2015” is presented to Council for endorsement. Below is a summary of activity.

Total Creditor Payments September 2015	\$607,500.53
Total Payroll Payments September 2015	\$186,134.71
Total Payments September 2015	\$793,365.24
Percentage paid by EFT September 2015	76%
Percentage paid by Cheque September 2015	1%
Percentage paid by Payroll September 2015	23%
Percentage of Local Suppliers & Wages paid September 2015	49%
Dollar Value spent with Local Suppliers September 2015	\$201,831.28
Percentage of Non-Local Suppliers September 2015	51%

Please note ‘F’ is fully funded, ‘PF’ is partially funded, ‘R’ is reimbursements and ‘I’ is insurance claims

### Consultation

Rhona Hawkins, Manager of Finance

### Statutory Environment

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

**Policy Implications - Nil**

**Financial Implications**

All expenditure has been approved via adoption of the 2015/16 Annual Budget, or resulting from a Council Motion for a budget amendment.

**Strategic Implications - Nil**

**Voting Requirements**

Simple Majority

<b>OFFICER'S RECOMMENDATION &amp; COUNCIL RESOLUTION 1015.178</b>
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**Moved: Cr Ward**

**Seconded: Cr Schutz**

That Council:

Endorse the payments as presented in the Payment Listing for the month of September 2015 for the Municipal Fund totalling \$793,635.24.

**CARRIED 8/0**

### List of Accounts for Endorsement September 2015

No	Chq/EFT	Date	Name	Description	Amount	Type	Fund
1	EFT4272	02/09/2015	Aaron Joseph Cook	REIMBURSEMENT CEO Contractual Expenses August 2015	-4570.43	L	R
2	EFT4273	02/09/2015	Alexandra Ferns	REIMBURSEMENT REGIONAL TALENT Refreshments	-78.62	L	R
3	EFT4274	02/09/2015	Susan Guy	REIMBURSEMENT TOWNSCAPE Catering	-57.20	L	R
4	EFT4275	02/09/2015	Jhodi Nicole Campbell	REIMBURSEMENT HACC Stationery	-117.65	L	F
5	EFT4276	02/09/2015	Rhona Hawkins	REIMBURSEMENT TRAINING ADMIN Meals August 2015	-171.50	L	R
6	EFT4277	02/09/2015	Thomas Draper	REIMBURSEMENT WORKS Recruitment Cost, Medical and Police Clearance	-187.80	L	R
7	EFT4278	02/09/2015	Noel Barrett White	REIMBURSEMENT TRAINING WORKS Meals	-92.55	L	R
8	EFT4279	02/09/2015	Easifleet	EMPLOYEE COSTS Novated Lease Toni Reitmajer	-882.05		R
9	EFT4280	02/09/2015	Best Office Systems	ADMIN STATIONERY Toner Ricoh SP3400HS	-346.00	L	
10	EFT4281	02/09/2015	Narrogin Packaging	NHC Envirocare	-138.75	L	F
11	EFT4282	02/09/2015	Courier Australia	LIBRARY and SIGNS FREIGHT 5/08/2015	-29.58		
12	EFT4283	02/09/2015	St John Ambulance Assoc	NHC First Aid Kits Supplies	-32.30		F
13	EFT4284	02/09/2015	Knightline Computers	ADMIN IT Monitor Stands x 2 Finance Department	-274.90	L	
14	EFT4285	02/09/2015	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CEMETERY MAINTENANCE Yellow Sand	-5116.76	L	
15	EFT4286	02/09/2015	Susan Farrell	COUNCIL LAUNDRY Linen 17/08/15	-50.00	L	
16	EFT4287	02/09/2015	Narrogin Agricultural Repairs	NHC HARDWARE Whipper Snipper Head and Cord	-316.55	L	F
17	EFT4288	02/09/2015	Ballards of Narrogin	POUND SUSTENANCE Dog Biscuits	-35.00	L	
18	EFT4289	02/09/2015	Road Signs Australia - Bibby Financial Services Australia Pty Ltd	ROAD MAINTENANCE Mirrors 600mm Outdoor with Brackets	-264.00		
19	EFT4290	02/09/2015	Anderson, Munro & Wyllie	AUDIT FEES ACQUITTAL CLGF 2012-2013 Round 5 Grant Acquittal Audit	-385.00		
20	EFT4291	02/09/2015	Colin John Bastow	REIMBURSEMENT DCCS Electricity bill May-July 2015	-484.35	L	R
21	EFT4292	02/09/2015	Narrogin Electrical Services	TOWN HALL MAINTENANCE Electrical Repairs to Piazza	-1930.83	L	
22	EFT4293	02/09/2015	Narrogin Betta Home Living	OTHUL ART GALLERY Additional Air Conditioning Installation Costs	-540.00	L	
23	EFT4294	02/09/2015	Allans Bobcat and Truck Hire	CEMETERY Grave Digging	-484.00	L	
24	EFT4295	02/09/2015	Edwards Motors Pty Ltd	NGN00 COMMODORE 30,000km Service (DTEs)	-241.50	L	
25	EFT4296	02/09/2015	Mechanical & Diesel Services	1BBN838 SIDE TIPPING TRUCK and NGN11845 TORO MOWER Repairs (WORKS) 14/08/2015	-1040.60	L	
26	EFT4297	02/09/2015	RJ Smith Engineering	ADMIN WATER 15L x 8 01/08/2015	-208.00	L	
27	EFT4298	02/09/2015	Super Civil PTY LTD	WATER CORP Road Reserve Reinstatement Repairs Various	-15196.83		
28	EFT4299	02/09/2015	Country Paint Supplies	ROAD MAINTENANCE Line Marking Paint	-17.56	L	
29	EFT4300	02/09/2015	Goodyear Dunlop Tyres Pty Ltd	OONGN MITSUBISHI TRITON Repairs Puncture (WORKS)	-38.50	L	
30	EFT4301	02/09/2015	Farmworks Rural Pty Ltd	RACECOURSE TRACK MAINTENANCE Steel Fence Droppers 107cm (Pack 25)	-68.20	L	
31	EFT4302	02/09/2015	Ashley Blyth Tree Lopping	STREET TREE MAINTENANCE Remove Trees on Moss Street	-990.00	L	

32	EFT4303	02/09/2015	Abnote Australasia Pty Ltd	LIBRARY STATIONERY Book Processing Materials	-266.20		
33	EFT4304	02/09/2015	Narrogin Chamber of Commerce	RATES INCENTIVE PRIZE 2015/2016 Chamber of Commerce Gift Vouchers	-2000.00	L	
34	EFT4305	02/09/2015	Bob Waddell	ADMIN CONSULTANTS MERGER Assistance with System Setups	-561.00		F
35	EFT4306	02/09/2015	Narrogin Gymnastics Club	NRLC KIDSPORT VOUCHERS	-200.00	L	F
36	EFT4307	02/09/2015	Austral Mercantile Collections Pty Ltd	RATES DEBT COLLECTION Austral Expenses August 2015	-18.75		
37	EFT4308	02/09/2015	L R Sims & Co	FORTUNE STREET MAINTENANCE Paving of Traffic Islands	-4878.90	L	
38	EFT4309	02/09/2015	Wickepin Football Club	NRLC KIDSPORT VOUCHERS	-110.00		F
39	EFT4310	02/09/2015	P.H & K.E Gow	LIBRARY EXTENTION Survey Data	-550.00	L	
40	EFT4311	02/09/2015	Marketforce Pty Ltd	MEMBERS ADVERTISING NO130815 Decisions July 2015	-327.45		
41	EFT4312	02/09/2015	Initial Hygiene	MACKIE PARK PUBLIC TOILETS Hygiene Annual Contract 01/08/2015 - 31/07/2015	-406.53		
42	EFT4313	02/09/2015	Local Health Authorities Analytical Committee	HEALTH ANALYTICAL Annual Assessment 2015/2016	-1082.25		
43	EFT4314	02/09/2015	Food with Flair	TOWNSCAPE COMMUNITY ARTS Accommodation for Artist	-220.00	L	
44	EFT4315	02/09/2015	Jeni Anning	ADMIN FINANCIAL SERVICES July 2015	-577.50		
45	EFT4316	02/09/2015	Lesley Ann Quartermaine	REIMBURSEMENT NHC STAFF Medical F Class Endorsement	-110.00	L	F
46	EFT4317	02/09/2015	Bunbury Trucks	NHC NGN990 Rosa Bus \$5,000km Service (NHC)	-733.80		F
47	EFT4318	02/09/2015	Rebecca Cool	OTHCUL TOWN HALL Artists Costs for Remediation work for Piazza Mural	-704.00		
48	EFT4319	02/09/2015	Nationwide Training Pty Ltd	WORKS TRAINING Load Restraint Secure Cargo 04/08/2015	-2540.00		
49	EFT4320	02/09/2015	WA Eucalypt Enterprises	NHC TRAINING Swim-Ability Course 01/09/2015	-275.00		F
50	EFT4321	02/09/2015	Parks And Leisure Australia	COMMUNITY TRAINING (MLC) Play Activation of Open Space	-264.00		
51	EFT4322	08/09/2015	Coles Supermarket	COLES ACCOUNT VARIOUS Departments Refreshments August 2015	-1638.26		PF
52	EFT4323	08/09/2015	Narrogin Newsagency	STATIONERY Various Departments August 2015	-255.78	L	PF
53	EFT4324	08/09/2015	Department of Human Services	Payroll deductions	-953.24		
54	EFT4327	08/09/2015	Best Office Systems	ADMIN BUILDING CAPITAL Scanning Building Plans to USB	-26.00	L	
55	EFT4328	08/09/2015	Courier Australia	FREIGHT Various Departments 10 August 2015	-231.37		
56	EFT4329	08/09/2015	Narrogin Retravision	MEMBERS EQUIPMENT Power Board for Council Chambers	-49.99	L	
57	EFT4330	08/09/2015	Narrogin Electrical Appliance Testing	NHC MAINTENANCE Tagging of Electrical Appliances	-444.23	L	F
58	EFT4331	08/09/2015	Narrogin and District Senior Citizens Centre	NHC HIRE Senior Citizens Hall August 2015	-420.00	L	F
59	EFT4332	08/09/2015	WA Country Health Service	NHC MOW for July 2015	-5449.00	L	F
60	EFT4333	08/09/2015	Octave Holdings Pty Ltd T/as Narrogin Toyota	SMALL PLANT REPAIRS (WORKS) Brush Cutter Head and Cable	-82.50	L	
61	EFT4334	08/09/2015	CY O'Connor Institute	ANIMAL CONTROL TRAINING Ranger (WORKS) N White	-278.42		
62	EFT4335	08/09/2015	Dawson's Funeral Home	NHC STAFF Name Badges and Trophies	-118.00	L	F
63	EFT4336	08/09/2015	Narrogin Boilermakers	WORKS PPE Safety Glasses	-300.00	L	

64	EFT4337	08/09/2015	Nicholls Bus & Coach Service	NHC TRAINING Driving Lessons for LR licence for Marianne Gill	-286.00	L	F
65	EFT4338	08/09/2015	Bob Waddell	MERGER Consulting and Travel System Configuration	-3344.88		F
66	EFT4339	08/09/2015	Kojonup Veterinary Hospital	ANIMAL CONTROL Euthanize 5 Dogs	-200.00		
67	EFT4340	08/09/2015	J & S KULKER Painting Contractors Pty Ltd	TOWN HALL PAINTING Clear Graffiti Paint to Piazza Mural	-198.00	L	
68	EFT4341	08/09/2015	Signs Plus	ADMIN STATIONERY NAMES BADGES	-44.00		
69	EFT4342	08/09/2015	Austral Mercantile Collections Pty Ltd	RATES DEBT COLLECTION Austral Expenses August 2015	-1501.41		
70	EFT4343	08/09/2015	P.H & K.E Gow	CEMETERY Survey New 20 Plots	-563.86	L	
71	EFT4344	08/09/2015	Katanning Security Services Pty Ltd	TOWN HALL SECURITY LESSOR HALL Call Out 22/07/2015	-66.00		
72	EFT4345	08/09/2015	Narrogin Floral Studio	ADMIN STAFF FLOWERS Birth of Child Scott & Allana Reeves	-50.00	L	
73	EFT4346	08/09/2015	City of Armadale	LIBRARY LOST AND DAMAGED BOOKS	-14.35		
74	EFT4347	08/09/2015	City Of Canning	LIBRARY LOST AND DAMAGED BOOKS	-28.60		
75	EFT4348	08/09/2015	Quick Corporate	ADMIN STATIONERY August 2015	-1651.84		
76	EFT4349	08/09/2015	City of Vincent	LIBRARY LOST AND DAMAGED BOOKS	-70.00		
77	EFT4350	08/09/2015	Galt Environmental Pty Ltd	TAFE REMEDIATION WORKS Dust Management Plan	-4664.00		
78	EFT4351	09/09/2015	E & H Staphorst	NGN417 TRITON UTE 50,000km Service (WORKS)	-920.94	L	
79	EFT4352	09/09/2015	Narrogin Auto Electrics	NGN752 ISUZU TIP TRUCK Repairs Batteries (WORKS)	-708.25	L	
80	EFT4353	09/09/2015	Knightline Computers	ADMIN IT Renewal Antivirus Software	-1164.00	L	
81	EFT4354	09/09/2015	Frank Weston & Co	NCP MAINTENANCE Colourbond and Neeta Screen Double Gates	-1252.37	L	
82	EFT4355	09/09/2015	WALGA	MEMBERS CONFERENCE LG Convention	-6210.01		
83	EFT4356	09/09/2015	Ballards of Narrogin	NCP CAMPERS KITCHEN LPG 45kg Bottle	-194.00	L	
84	EFT4357	09/09/2015	Road Signs Australia - Bibby Financial Services Australia Pty Ltd	SIGNS Various Locations	-1056.00		
85	EFT4358	09/09/2015	Narrogin Betta Home Living	HEALTH TELEPHONE Replacement Mobile Phone	-287.99	L	
86	EFT4359	09/09/2015	Kulker Plumbing Service	NCP MAINTENANCE Plumbing Unblock Sewer	-140.25	L	
87	EFT4360	09/09/2015	Mechanical & Diesel Services	NGN752 ISUZU TIP TRUCK 162,491kms Service (WORKS)	-3253.80	L	
88	EFT4361	09/09/2015	CY O'Connor Institute	WORKS STAFF TRAINING Ranger Law B August 2015	-442.00		
89	EFT4362	09/09/2015	Country Paint Supplies	CLAYTON ROAD OVAL MAINTENANCE Line Marking Paint	-156.60	L	
90	EFT4363	09/09/2015	Shire of Narrogin	DCCS HOUSING RENTAL 13 Hough Street 22/08/2015 to 19/09/2015	-1400.00	L	
91	EFT4364	09/09/2015	Alchemy Technology	NHC HACCP TRAINING Onsite Training Fundamentals 27/08/2015	-2750.00		F
92	EFT4365	09/09/2015	Bob Waddell	MERGER CONSULTANTS Structural Reform Assistance with System Configuration Requirements	-2970.00		F
93	EFT4366	09/09/2015	Belvedere Nursery	STREET TREE MAINTENANCE Prunus Nigara Trees (Ornamental Plum Tree)	-40.00	L	
94	EFT4367	09/09/2015	GBR Mechanical	NGN93 TRITON UTE 46,273km Service (Gardener)	-605.50	L	
95	EFT4368	09/09/2015	Fegan Building Surveying	BUILDING Contract Building Surveyor Certificate of Design Compliance x 6	-2057.00		

96	EFT4369	09/09/2015	Exteria	ROAD MAINTANENCE Litter Control Bins	-2277.00		
97	EFT4370	09/09/2015	Kim Boulton	MERGER Records Management Stage 1 (Assessment) Report Preparation	-3025.00		F
98	EFT4371	09/09/2015	Parks And Leisure Australia	ECONOM MEMBERSHIP Corporate 2 Level	-665.50		
99	EFT4372	11/09/2015	A.N.Z. Enviro Pty Ltd	TAFE REMEDIATION Unrestricted Asbestos Removal Licence	-14778.50		
100	EFT4373	11/09/2015	J & D Rural Fencing	TAFE SITE REMEDIATION Fence Installation	-4069.35	L	
101	EFT4374	14/09/2015	Best Office Systems	ADMIN PHOTOCOPIER Black and White & Colour Copies August 2015	-687.37	L	
102	EFT4375	14/09/2015	Frank Weston & Co	NGN12070 MOWER TRAILER Repairs (WORKS)	-104.50	L	
103	EFT4376	14/09/2015	Landgate	RATES VALUATIONS Various August 2015	-125.31		
104	EFT4377	14/09/2015	Parrys Pty Ltd	WORKS CLOTHING PPE Steel Capped Boots	-1344.80	L	
105	EFT4378	14/09/2015	Narrogin Newsagency	LIBRARY NEWSPAPERS August 2015	-46.20	L	
106	EFT4379	14/09/2015	Narrogin Bearing Service	WORKS EQUIPMENT Ratchet Tie Down Straps	-202.10	L	
107	EFT4380	14/09/2015	Ixom Operations Pty Ltd	WWTP and NRLC FREIGHT CHLORINE 31/08/2015	-522.75		
108	EFT4381	14/09/2015	Air Response	ADMIN MAINTENANCE Air Conditioning Repairs	-1989.18	L	
109	EFT4382	14/09/2015	Narrogin Boilermakers	WORKS CLOTHING PPE Trousers and Shirts	-243.00	L	
110	EFT4383	14/09/2015	Market Creations Pty Ltd	OTHGOV MERGER Logo & Tag Line Copywriting and Consultancy	-3146.00		F
111	EFT4384	14/09/2015	Photographica	MEMBERS PHOTOGRAPHS Councillors for Promotions and Chambers	-49.50		
112	EFT4385	14/09/2015	GBR Mechanical	NGN802 MITSUBISHI TRITON UTE 20,000km Service (WORKS)	-340.50	L	
113	EFT4386	14/09/2015	Quick Corporate	ADMIN STATIONERY August 2015	-408.57		
114	EFT4387	14/09/2015	Ashton Safety Health Environment	OTHGOV CONSULTANTS Dangerous Goods and Emergency Response Assessment and Report	-6050.00		
115	EFT4388	14/09/2015	Narrogin Packaging	PUBLIC TOILETS Cleaning Supplies 04/08/2015	-885.31	L	
116	EFT4389	14/09/2015	Australia Post	POSTAGE Various Departments August 2015	-548.45	L	PF
117	EFT4390	14/09/2015	Narrogin Fruit Market	REGIONAL TALENT Refreshments	-1040.30	L	F
118	EFT4391	14/09/2015	Courier Australia	DEPOT FREIGHT Parts Toro Mower	-28.60		
119	EFT4392	14/09/2015	Total Undercar	NGN10179 MERCEDES SPRINTER Tyres (NHC) Puncture Repair	-30.00	L	F
120	EFT4393	14/09/2015	Narrogin Auto Electrics	NGN10179 MERCEDES SPRINTER Repairs (NHC)	-1056.00	L	F
121	EFT4394	14/09/2015	MAKIT Narrogin hardware	HARDWARE Various Departments August 2015	-916.60	L	
122	EFT4395	14/09/2015	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	CEMETERY Yellow Sand	-880.00	L	
123	EFT4396	14/09/2015	Westrac Pty Ltd	PURCHASE AND TRADE Cat Skid Steer Loader	-83287.05		
124	EFT4397	14/09/2015	Narrogin Meals On Wheels	NHC MOW August 2015	-475.02	L	F
125	EFT4398	14/09/2015	Narrogin Bearing Service	SMALL PLANT Repairs (WORKS) Air Compressor Oil	-22.00	L	
126	EFT4399	14/09/2015	Goodyear Dunlop Tyres Pty Ltd	NO592 HOLDEN COLORADO Tyres (WORKS)	-373.40	L	
127	EFT4400	14/09/2015	Wormald	TOWN HALL FIRE EXTINGUISHERS Arts Space	-132.00		

128	EFT4401	14/09/2015	T-Quip	NGN11845 TORO MOWER Repairs (WORKS)	-1020.12		
129	EFT4402	14/09/2015	Nicholls Bus & Coach Service	990 NGN ROSA BUS (NHC) Vehicle Inspections	-241.50	L	F
130	EFT4403	14/09/2015	Narrogin Pumps Solar And Spraying	DEPOT EQUIPMENT New Boom Spray	-1448.13	L	
131	EFT4404	14/09/2015	Reface Industries Pty Ltd	LIBRARY EQUIPMENT VMI Hybrid V2.0 Disc Cleaning Machine	-3130.00		
132	EFT4405	14/09/2015	AMPAC Debt Recovery Pty Ltd	RATES DEBT COLLECTION Ampac Expenses August 2015	-900.01		
133	EFT4406	14/09/2015	Rod Mitchell	ADMIN STAFF Counselling Sessions August 2015	-1050.00		
134	EFT4407	14/09/2015	Conway Highbury Pty Ltd	OTHGOV MERGER Consultant August 2015	-7901.80		F
135	EFT4408	15/09/2015	Easifleet	EMPLOYEE COSTS Novated Lease Reitmajer	-882.05		R
136	EFT4409	16/09/2015	Laura Windsor	AUSTRALIA DAY Face Painting	-200.00	L	
137	EFT4410	16/09/2015	Great Southern Fuels	FUEL August 2015 Various Departments	-6116.29	L	
138	EFT4411	16/09/2015	Great Southern Waste Disposal	REFUSE COLLECTION Household and Shops 26/07/20105 - 30/08/2015	-95755.25	L	
139	EFT4412	16/09/2015	Bob Waddell	OTHGOV MERGER Consulting IT Vision Meeting	-838.20		F
140	EFT4417	18/09/2015	Ray White Narrogin	DTES STAFF HOUSING RENTAL 4 weeks 46 Doney Street 23/09/2015 - 20/10/2015	-1160.00	L	
141	EFT4418	18/09/2015	Commandacom.	ADMIN TELEPHONE System Rental 27/10/15 - 27/01/16	-1320.00		
142	EFT4419	18/09/2015	Commandacom.	ADMIN TELEPHONE Rental Equipment 30/10/15 - 30/01/16	-326.70		
143	EFT4420	18/09/2015	Courier Australia	FREIGHT Various Departments 04/09/2015	-31.39		
144	EFT4421	18/09/2015	DFES Department of Fire & Emergency Services	FESA ESL LEVY 1st Quarter 2015/16	-52380.24		
145	EFT4423	18/09/2015	Best Office Systems	ADMIN STATIONERY Printer Drum DR3215	-280.00	L	
146	EFT4424	18/09/2015	Ray White Narrogin	RENTAL DTES 46 Doney St 26/08/2015 - 22/09/2015	-1160.00	L	
147	EFT4425	18/09/2015	South West Print Group	BUILDING STATIONERY Building Application Envelopes	-647.00		
148	EFT4426	18/09/2015	Hancocks Home Hardware	ADMIN EQUIPMENT Kitchen Pedal Bin	-55.50	L	
149	EFT4427	18/09/2015	WALGA	WORKS STAFF TRAINING Better Planning Decisions 02/10/2015	-450.00		
150	EFT4428	18/09/2015	Narrogin Electrical Services	TOWN HALL LESSOR HALL ELECTRICIAL Repair Auto Lights and Exhaust Fans	-242.31	L	
151	EFT4429	18/09/2015	Narrogin Liquor Store	MEMBERS REFRESHMENTS Meeting 8 September 2015	-91.98	L	
152	EFT4430	18/09/2015	Narrogin Betta Home Living	ADMIN CLEANING Vacuum Bags Vax Commercial	-119.94	L	
153	EFT4431	18/09/2015	Octave Holdings Pty Ltd T/as Narrogin Toyota	NGN15333 MAZDA UTE 10,000km Service (NHC)	-305.28	L	F
154	EFT4432	18/09/2015	Country Paint Supplies	VERGE MAINTENANCE Fortune Street	-106.00	L	
155	EFT4433	18/09/2015	Narrogin Panel Beating Service	00NGN MITSUBISHI UTE (WORKS) Repairs Insurance Excess	-750.00	L	
156	EFT4434	18/09/2015	Narrogin Boilermakers	WORKS UNIFORM PPE Work Boots Ranger	-160.00	L	
157	EFT4435	18/09/2015	Jeni Anning	ADMIN FINANCIAL SERVICES August 2015	-900.00		
158	EFT4436	18/09/2015	Lesley Ann Quartermaine	REIMBURSEMENT NHC STAFF Working With Children Checks	-82.00	L	F
159	EFT4437	18/09/2015	Officino	MEMBERS EQUIPEMENT Chambers, Office and Visitors Chairs	-6570.30		
160	EFT4438	24/09/2015	Best Office Systems	ADMIN STATIONERY Toner for Reception Brother Printer	-215.00	L	



161	EFT4439	24/09/2015	Knightline Computers	TOUR MACKIE PARK Wireless Installation of Free Wi-Fi	-1899.60	L	
162	EFT4440	24/09/2015	Ballards of Narrogin	ANIMAL CONTROL SUSTENANCE Dog Biscuits	-35.00	L	
163	EFT4441	24/09/2015	Road Signs Australia - Bibby Financial Services Australia Pty Ltd	SIGNS Fortune Street Speed Hump	-167.20		
164	EFT4442	24/09/2015	Narrogin Electrical Services	CLAYTON ROAD OVAL Entrance Electrical Disconnect Power	-154.00	L	
165	EFT4443	24/09/2015	Narrogin Glass & Quick Fit Windscreens	MACKIE PARK TOILETS Repair Broken Window	-243.42	L	
166	EFT4444	24/09/2015	P & F Kulker Building Contractors	ANIMAL POUND CONSTRUCTION Installation of Roof and Gutters	-528.00	L	
167	EFT4445	24/09/2015	Bob Waddell	ADMIN CONSULTANTS Assistance with June 2015 Monthly Statements	-66.00		
168	EFT4446	24/09/2015	VisiMax Safety	ANIMAL CONTROL and FIRE CONTROL Infringement and Permit Books	-163.40		
169	EFT4447	24/09/2015	Narrogin Hawks Football Club	NRLC KIDSPORT VOUCHERS	-750.00	L	F
170	EFT4448	24/09/2015	Central Country Zone (Walga)	MEMBERS SUBSCRIPTIONS Central County Zone 2015/2016	-3960.00		
171	EFT4449	24/09/2015	Narrogin Residential College	NRLC KIDSPORT VOUCHERS	-95.00	L	F
172	EFT4450	24/09/2015	Alexander Planning Consultants	LIBRARY UPGRADE Master Plan for Proposed Future Library Extension	-5379.00		
173	EFT4451	24/09/2015	Waves Netball Club	NRLC KIDSPORT VOUCHERS	-400.00	L	F
174	EFT4452	24/09/2015	Olympics Netball Club	NRLC KIDSPORT VOUCHERS	-440.00	L	F
175	EFT4453	24/09/2015	YMCA of Perth Inc.	NRLC KIDSPORT VOUCHERS	-1062.00	L	F
176	EFT4454	24/09/2015	Wagin Netball Club Inc.	NRLC KIDSPORT VOUCHERS	-1340.00	L	F
177	EFT4455	24/09/2015	Lester Blades Pty Ltd As Agent For Lester Blades Partnership	STRUCTURAL REFORM MERGER CEO Selection as Per Quotation.	-9982.50		F
178	EFT4456	24/09/2015	Shawsett Training & Safety	WORKS TRAINING Safe Driving Workshop 01/09/15	-165.00		
179	EFT4457	24/09/2015	Rebecca Stevens	REIMBURSEMENT NHC Application Passenger Endorsement	-245.10		F
180	EFT4458	24/09/2015	Public Transport Authority	TRANSWA TICKET SALES July 2015	-2526.54		
181	EFT4459	24/09/2015	Aaron Joseph Cook	REIMBURSEMENT CEO Contractual Expenses Rent September 2015	-2000.00		R
182	EFT4460	25/09/2015	Concept One the Industry Superannuation Fund	Superannuation contributions	-584.77		
183	EFT4461	25/09/2015	Hesta Superannuation	Superannuation contributions	-859.21		
184	EFT4462	25/09/2015	Onepath Custodians Pty Ltd	Superannuation contributions	-459.18		
185	EFT4463	25/09/2015	Rest Superannuation	Superannuation contributions	-2310.09		
186	EFT4464	25/09/2015	WA Local Government Super Plan	Superannuation contributions	-27246.25		
187	EFT4465	25/09/2015	Australian Super	Superannuation contributions	-1494.68		
188	EFT4466	25/09/2015	Host Plus	Superannuation contributions	-285.86		
189	EFT4467	25/09/2015	BT Lifetime Super	Superannuation contributions	-688.80		
190	EFT4468	25/09/2015	Rearden Campbell Superannuation Fund	Superannuation contributions	-552.33		
191	EFT4469	25/09/2015	A.N.Z. Australian Staff Superannuation Scheme	Superannuation contributions	-416.70		
192	EFT4470	25/09/2015	Narrogin Packaging	NHC Envirocare	-100.10		F
193	EFT4471	25/09/2015	Courier Australia	FREIGHT Various Departments September 2015	-3056.80		

194	EFT4472	25/09/2015	Knightline Computers	NHC EQUIPMENT Upgrade of Computer Monitor	-49.00	L	F
195	EFT4473	25/09/2015	Frank Weston & Co	ROAD MAINTENANCE EQUIPMENT Various Chains, Hooks and Tie Downs	-998.58		
196	EFT4474	25/09/2015	Colin John Bastow	REIMBURSEMENT ADMIN MAINTENANCE Door Chime	-15.00		R
197	EFT4475	25/09/2015	J.R & A Hersey Pty Ltd	UNIFORM WORKS PPE and ROAD MAINTENANCE EQUIPMENT	-452.81		
198	EFT4476	25/09/2015	Narrogin Glass & Quick Fit Windscreens	MACKIE PARK TOILETS Replace Broken Window	-188.27	L	
199	EFT4477	25/09/2015	RJ Smith Engineering	ADMIN WATER 6 x 15Lt 10/09/2015	-96.00	L	
200	EFT4478	25/09/2015	P & F Kulker Building Contractors	SENIOR CITIZEN CENTRE MAINTENANCE Repair Leak in Kitchen	-560.00	L	
201	EFT4479	25/09/2015	Octave Holdings Pty Ltd T/as Narrogin Toyota	1NGN TRADE-IN (CEO)	-11993.77	L	
202	EFT4480	25/09/2015	Zipform	SANITATION STATIONERY Tip Passes 2015/16	-44.00		
203	EFT4481	25/09/2015	Bob Waddell	OTHGOV MERGER Consulting Assistance with System Configuration	-132.00		F
204	EFT4482	25/09/2015	Lynne Yorke	REIMBURSEMENT NHC Training ACCS Registration Fees	-152.25	L	F
205	EFT4483	25/09/2015	W.A. Police Strategic Prevention Unit	NHC VOLUNTEER Police Check	-14.80		F
206	EFT4484	25/09/2015	Marketforce Pty Ltd	TOWN PLANNING ADVERTISING WA050815	-487.10		
207	EFT4485	25/09/2015	Bunnings Group Limited	FOXES LAIR Carports	-4282.00		
208	EFT4486	25/09/2015	Enlocus Pty Ltd	SKATE PARK Phase 3 Finalised Concept Design	-2310.00		F
209	EFT4487	25/09/2015	YMCA Perth - Narrogin Leisure Centre	REGIONAL TALENT PROGRAM Hire of JHCC for RTD Induction	-245.00	L	F
210	EFT4488	25/09/2015	Allwork Civil	ROAD MAINTENANCE Fortune Street Line Marking	-550.00	L	
211	EFT4489	25/09/2015	Civic Legal	TAFE SITE Remediation Works Removal of Asbestos	-8778.00		F
212	EFT4490	25/09/2015	GS&B Madej Bricklaying	ANIMAL POUND Construction Lay and Supply Bricks	-13293.50	L	
213	EFT4491	25/09/2015	Concept One the Industry Superannuation Fund	Superannuation contributions	-393.04		
214	EFT4492	25/09/2015	Hesta Superannuation	Superannuation contributions	-574.16		
215	EFT4493	25/09/2015	Onepath Custodians Pty Ltd	Superannuation contributions	-306.12		
216	EFT4494	25/09/2015	Rest Superannuation	Superannuation contributions	-772.59		
217	EFT4495	25/09/2015	WA Local Government Super Plan	Superannuation contributions	-19198.31		
218	EFT4496	25/09/2015	Australian Super	Superannuation contributions	-1050.88		
219	EFT4497	25/09/2015	Host Plus	Superannuation contributions	-160.53		
220	EFT4498	25/09/2015	BT Lifetime Super	Superannuation contributions	-459.20		
221	EFT4499	25/09/2015	Rearden Campbell Superannuation Fund	Superannuation contributions	-368.22		
222	EFT4500	25/09/2015	A.N.Z. Australian Staff Superannuation Scheme	Superannuation contributions	-345.94		
223	DD1021.1	16/09/2015	Telstra	TELEPHONE Mobiles Various September 2015	-1091.95		PF
224	DD1043.1	01/09/2015	Synergy	ELECTRICITY Various Departments	-24538.40		PF
225	DD1047.1	02/09/2015	Origin Energy Retail Limited	NRLC LPG Bulk Supply 31/08/2015	-3051.30		
226	DD1062.1	17/09/2015	Origin Energy Retail Limited	NCP LPG Bulk Supply 08/09/2015	-3966.85		

227	DD1062.2	08/09/2015	Origin Energy Retail Limited	NRLC LPG Bulk Supply 08/09/2015	-3320.60		
228	DD1067.1	22/09/2015	Origin Energy Retail Limited	NRLC LPG Bulk Supply 21/09/2015	-2613.55		
229	45295	02/09/2015	Warren Jeremy Kickett	Rates refund for assessment A147900 102 ENSIGN STREET NARROGIN WA 6312	-90.00	L	
230	45296	02/09/2015	Town of Narrogin - Petty Cash	PETTY CASH RECOUP Various Departments August 2015	-514.30	L	PF
231	45297	02/09/2015	Town Of Narrogin	COMMUNITY GARDEN RATES A226650	-318.00	L	
232	45298	02/09/2015	Douglas Norman Sawkins	REIMBURSEMENT Foxes Lair Website Hosting and Domain Name	-408.90	L	
233	45299	02/09/2015	Department of Mines & Petroleum	TWIS LICENCE Annual Dangerous Goods Licence 2013	-197.00		
234	45300	02/09/2015	Narrogin and Districts Netball Association	NRLC KIDSPORT VOUCHERS	-635.00	L	F
235	45301	11/09/2015	Jim Gooding ( Riviera Sunrise)	ACCOMMODATION Training SynergySoft	-300.00		
236	45302	24/09/2015	Town Of Narrogin	TRANSWA COMMISSIONS July 2015	-458.71		
237	45303	24/09/2015	Pingelly Pony Club	NRLC KIDSPORT VOUCHERS	-150.00		F
238	180915	30/09/2015	Water Corporation	TOWN HALL (SHOPS FEDERAL ST) WATER 01/09/2015 - 31/10/2015	-179.10		
239	250901	25/09/2015	Australian Ethical Superannuation	Payroll deductions	-3900.00		
240	250902	25/09/2015	Commonwealth Bank	Superannuation contributions	-811.13		
241	250903	25/09/2015	MLC Nominees	Superannuation contributions	-813.00		
242	250904	25/09/2015	St Andrews Retirement Plan	Superannuation contributions	-210.62		
243	250905	25/09/2015	Colonial First State Investments	Superannuation contributions	-98.21		
244	250906	25/09/2015	Telstra Super Pty Ltd	Superannuation contributions	-425.37		
245	250907	25/09/2015	Sunsuper	Superannuation contributions	-685.11		
246	250908	25/09/2015	Macquarie Super Accumulator	Superannuation contributions	-50.30		
247	250909	25/09/2015	MLC Master Key	Superannuation contributions	-531.20		
248	250910	25/09/2015	Australian Ethical Superannuation	Payroll deductions	-2600.00		
249	250911	25/09/2015	Commonwealth Bank	Superannuation contributions	-540.76		
250	250912	25/09/2015	MLC Nominees	Superannuation contributions	-542.00		
251	250913	25/09/2015	St Andrews Retirement Plan	Superannuation contributions	-126.50		
252	250914	25/09/2015	Colonial First State Investments	Superannuation contributions	-52.71		
253	250915	25/09/2015	Sunsuper	Superannuation contributions	-456.74		
254	250916	25/09/2015	MLC Master Key	Superannuation contributions	-347.12		
255	250917	25/09/2015	Care Super	Superannuation contributions	-210.82		
					<b>-607500.53</b>		

<b>Payroll Date</b>	<b>Nett Paid</b>	<b>Cheque Total</b>	\$3,071.91	1%
9/09/2015	\$ 95,371.94	<b>EFT Total</b>	\$604,428.62	76%
23/09/2015	\$ 90,762.77	<b>Payroll Total</b>	\$186,134.71	23%
	<u>\$ 186,134.71</u>	<b>Total</b>	<u>\$793,635.24</u>	
<b>F</b>	<b>Funded</b>	<b>Local Suppliers</b>	\$201,831.28	25%
<b>PF</b>	<b>Partially Funded</b>	<b>Employees</b>	\$186,134.71	23%
<b>R</b>	<b>Reimbursement</b>			
<b>I</b>	<b>Insurance</b>			
<b>PRB</b>	<b>Partially Reimbursement</b>			
<b>L</b>	<b>Local Supplier</b>			

## 10.2.143 MONTHLY FINANCIAL REPORTS – SEPTEMBER 2015

<b>File Reference:</b>	12.8.1
<b>Disclosure of Interest:</b>	Nil
<b>Applicant:</b>	Nil
<b>Previous Item Nos:</b>	Nil
<b>Date:</b>	22 October 2015
<b>Author:</b>	Rhona Hawkins – Manager Finance

### **Attachments:**

Monthly Financial Report for the period ended 30 September 2015.

### **Summary:**

In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Town is to prepare a monthly Statement of Financial Activity for approval by Council.

### **Comments:**

The September 2015 Monthly Financial Reports are presented for review.

### **Consultation:**

Colin Bastow, Director of Corporate and Community Services

### **Statutory Environment:**

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

### **Policy Implications:** Nil

### **Financial Implications:**

All expenditure has been approved via adoption of the 2015/16 Annual Budget, or resulting from a Council Motion for a budget amendment.

### **Strategic Implications:**

Nil

### **Voting Requirements:**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL RESOLUTION 1015.179**

**Moved: Cr Paternoster**

**Seconded: Cr Ward**

That Council:

Receive the September 2015 Monthly Financial Reports as presented.

**CARRIED 8/0**



## MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 SEPTEMBER 2015

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**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TOWN OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
<b>Operating Revenues</b>	\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	2,314,125	2,314,125	577,233	559,681	(17,552)	(3%)	
Profit on Asset Disposal	4,130	4,130	1,029	0	(1,029)	(100%)	
Fees and Charges	1,404,129	1,404,129	909,584	938,546	28,962	3%	
Interest Earnings	131,800	131,800	32,943	61,016	28,073	46%	▲
Other Revenue	155,000	155,000	38,748	35,594	(3,154)	(9%)	
<b>Total (Excluding Rates)</b>	<b>4,009,184</b>	<b>4,009,184</b>	<b>1,559,537</b>	<b>1,594,837</b>	<b>35,300</b>		
<b>Operating Expense</b>							
Employee Costs	(3,930,336)	(3,930,336)	(997,141)	(864,237)	132,904	15%	▼
Materials and Contracts	(3,724,392)	(3,724,392)	(957,735)	(545,883)	411,852	75%	▼
Utilities Charges	(669,822)	(669,822)	(200,570)	(156,685)	43,885	28%	▼
Depreciation (Non-Current Assets)	(1,324,892)	(1,324,892)	(331,203)	(1,066)	330,137	30970%	▼
Interest Expenses	(44,846)	(44,846)	(11,208)	(3,358)	7,850	234%	
Insurance Expenses	(187,334)	(187,334)	(92,418)	(111,524)	(19,107)	(17%)	
Loss on Asset Disposal	(63,735)	(63,735)	(15,924)	(15,269)	655	4%	
Other Expenditure	(215,034)	(215,034)	(83,623)	(48,440)	35,183	73%	▼
<b>Total</b>	<b>(10,160,390)</b>	<b>(10,160,390)</b>	<b>(2,689,822)</b>	<b>(1,746,462)</b>	<b>943,360</b>		
<b>Funding Balance Adjustment</b>							
Add Back Depreciation	1,324,892	1,324,892	331,203	1,066	(330,137)	(30970%)	▼
Adjust (Profit)/Loss on Asset Disposal	59,605	59,605	14,895	15,269	374	2%	
Movement in Leave Reserve (Added Back)	0	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>	<b>(4,766,709)</b>	<b>(4,766,709)</b>	<b>(784,187)</b>	<b>(135,289)</b>	<b>648,897</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	869,088	869,088	217,266	5,137,000	4,919,734	96%	▲
Proceeds from Disposal of Assets	247,000	247,000	92,000	55,455	(36,545)	(66%)	▼
Proceeds from New Debentures	450,000	450,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	2,906,885	2,906,885	0	0	0		
<b>Total</b>	<b>4,472,973</b>	<b>4,472,973</b>	<b>309,266</b>	<b>5,192,455</b>	<b>4,883,189</b>		
<b>Capital Expenses</b>							
Land and Buildings	(1,247,879)	(1,247,879)	(15,000)	(21,159)	(6,159)	(29%)	
Plant and Equipment	(589,848)	(589,848)	(297,252)	(142,073)	155,179	109%	▼
Furniture and Equipment	(63,000)	(63,000)	(20,000)	0	20,000	100%	
Infrastructure Assets - Roads	(459,252)	(459,252)	0	0	0		
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	0	0		
Infrastructure Assets - Drainage	(50,000)	(50,000)	0	(2,262)	(2,262)	(100%)	
Infrastructure Assets - Other	(1,308,472)	(1,308,472)	(187,100)	(31,436)	155,664	495%	▼
Repayment of Debentures	(144,809)	(144,809)	(10,287)	(10,074)	213	2%	
Transfer to Reserves	(733,990)	(733,990)	(696,488)	0	696,488	100%	▼
<b>Total</b>	<b>(4,647,250)</b>	<b>(4,647,250)</b>	<b>(1,226,127)</b>	<b>(207,004)</b>	<b>1,019,123</b>		
<b>Net Capital</b>	<b>(174,277)</b>	<b>(174,277)</b>	<b>(916,861)</b>	<b>4,985,451</b>	<b>5,902,312</b>		
<b>Total Net Operating + Capital</b>	<b>(4,940,986)</b>	<b>(4,940,986)</b>	<b>(1,701,048)</b>	<b>4,850,162</b>	<b>6,551,210</b>		
Rate Revenue	3,293,160	3,293,160	3,292,575	3,234,704	(57,871)	(2%)	
Opening Funding Surplus(Deficit)	1,647,827	1,650,598	1,650,598	1,650,598	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	<b>1</b>	<b>2,772</b>	<b>3,242,126</b>	<b>9,735,464</b>	<b>6,493,339</b>		



**TOWN OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var
<b>Operating Revenues</b>	\$	\$	\$	\$	\$	%	
Governance	5,100	5,100	24	799	775	97%	
General Purpose Funding	783,915	783,915	195,966	234,198	38,232	16%	▲
Law, Order and Public Safety	31,500	31,500	4,863	2,070	(2,793)	(135%)	
Health	7,500	7,500	4,499	1,372	(3,127)	(228%)	
Education and Welfare	1,402,564	1,402,564	355,521	5,481,277	5,125,756	94%	▲
Housing	7,800	7,800	1,950	2,100	150	7%	
Community Amenities	974,121	974,121	797,575	791,996	(5,579)	(1%)	
Recreation and Culture	922,139	922,139	230,507	64,475	(166,032)	(258%)	▼
Transport	459,156	459,156	114,783	69,794	(44,989)	(64%)	▼
Economic Services	231,401	231,401	57,849	65,756	7,907	12%	
Other Property and Services	53,076	53,076	13,266	18,001	4,735	26%	
<b>Total (Excluding Rates)</b>	<b>4,878,272</b>	<b>4,878,272</b>	<b>1,776,803</b>	<b>6,731,837</b>	<b>4,955,034</b>		
<b>Operating Expense</b>							
Governance	(1,658,132)	(1,658,132)	(447,401)	(316,322)	131,079	41%	▼
General Purpose Funding	(166,081)	(166,081)	(45,491)	(42,789)	2,702	6%	
Law, Order and Public Safety	(261,860)	(261,860)	(71,401)	(45,709)	25,692	56%	▼
Health	(125,838)	(125,838)	(32,534)	(25,587)	6,947	27%	
Education and Welfare	(1,503,469)	(1,503,469)	(386,631)	(298,587)	88,044	29%	▼
Housing	0	0	(1,196)	0	1,196	100%	
Community Amenities	(1,261,878)	(1,261,878)	(319,492)	(273,376)	46,116	17%	▼
Recreation and Culture	(2,567,973)	(2,567,973)	(697,399)	(424,323)	273,076	64%	▼
Transport	(1,517,366)	(1,517,366)	(389,247)	(234,995)	154,252	66%	▼
Economic Services	(1,017,699)	(1,017,699)	(260,640)	(146,243)	114,396	78%	▼
Other Property and Services	(80,093)	(80,093)	(38,390)	61,470	99,860	(162%)	
<b>Total</b>	<b>(10,160,390)</b>	<b>(10,160,390)</b>	<b>(2,689,822)</b>	<b>(1,746,461)</b>	<b>943,360</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation	1,324,892	1,324,892	331,203	1,066	(330,137)	(30970%)	▼
Adjust (Profit)/Loss on Asset Disposal	59,605	59,605	14,895	15,269	374	2%	
Movement in Leave Reserve (Added Back)	0	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>	<b>(3,897,621)</b>	<b>(3,897,621)</b>	<b>(566,921)</b>	<b>5,001,712</b>	<b>5,568,633</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	247,000	247,000	92,000	55,455	(36,545)	(66%)	▼
Proceeds from New Debentures	450,000	450,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	2,906,885	2,906,885	0	0	0		
<b>Total</b>	<b>3,603,885</b>	<b>3,603,885</b>	<b>92,000</b>	<b>55,455</b>	<b>(36,545)</b>		
<b>Capital Expenses</b>							
Land and Buildings	(1,247,879)	(1,247,879)	(15,000)	(21,159)	(6,159)	(29%)	▼
Plant and Equipment	(589,848)	(589,848)	(297,252)	(142,073)	155,179	109%	
Furniture and Equipment	(63,000)	(63,000)	(20,000)	0	20,000	100%	
Infrastructure Assets - Roads	(459,252)	(459,252)	0	0	0		
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	0	0		
Infrastructure Assets - Drainage	(50,000)	(50,000)	0	(2,262)	(2,262)	(100%)	
Infrastructure Assets - Other	(1,308,472)	(1,308,472)	(187,100)	(31,436)	155,664	495%	▼
Repayment of Debentures	(144,809)	(144,809)	(10,287)	(10,074)	213	2%	
Transfer to Reserves	(733,990)	(733,990)	(696,488)	0	696,488	100%	▼
<b>Total</b>	<b>(4,647,250)</b>	<b>(4,647,250)</b>	<b>(1,226,127)</b>	<b>(207,004)</b>	<b>1,019,123</b>		
<b>Net Capital</b>	<b>(1,043,365)</b>	<b>(1,043,365)</b>	<b>(1,134,127)</b>	<b>(151,549)</b>	<b>982,578</b>		
<b>Total Net Operating + Capital</b>	<b>(4,940,986)</b>	<b>(4,940,986)</b>	<b>(1,701,048)</b>	<b>4,850,164</b>	<b>6,551,211</b>		
Rate Revenue	3,293,160	3,293,160	3,292,575	3,234,704	(57,871)	(2%)	
Opening Funding Surplus(Deficit)	1,647,827	1,650,598	1,650,598	1,650,598	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	<b>1</b>	<b>2,772</b>	<b>3,242,126</b>	<b>9,735,465</b>	<b>6,493,340</b>		

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**TOWN OF NARROGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets clearing and earthworks construction/road base original surfacing and major re-surfacing	not depreciated 50 years
- bituminous seals	20 years
Gravel roads clearing and earthworks construction/road base gravel sheet	not depreciated 50 years 12 years
Formed roads (unsealed) clearing and earthworks construction/road base	not depreciated 50 years
Footpaths - slab	40 years

**Capitalisation Threshold**

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**(n) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(q) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

**GENERAL PURPOSE FUNDING**

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

**LAW, ORDER, PUBLIC SAFETY**

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

**HEALTH**

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

**HOUSING**

The Town does not have any staff or other residential housing.

**COMMUNITY AMENITIES**

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

**RECREATION AND CULTURE**

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

**TRANSPORT**

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

**ECONOMIC SERVICES**

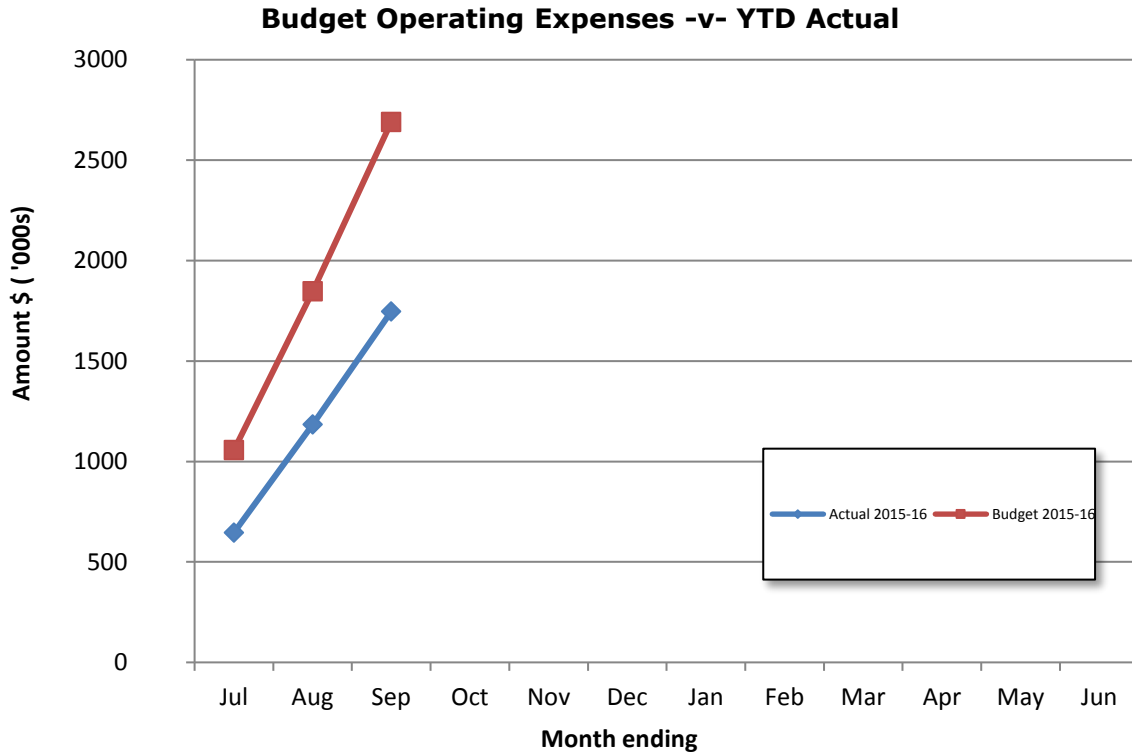
Rural Services, Tourism, Building Control, Economic Development.

**OTHER PROPERTY & SERVICES**

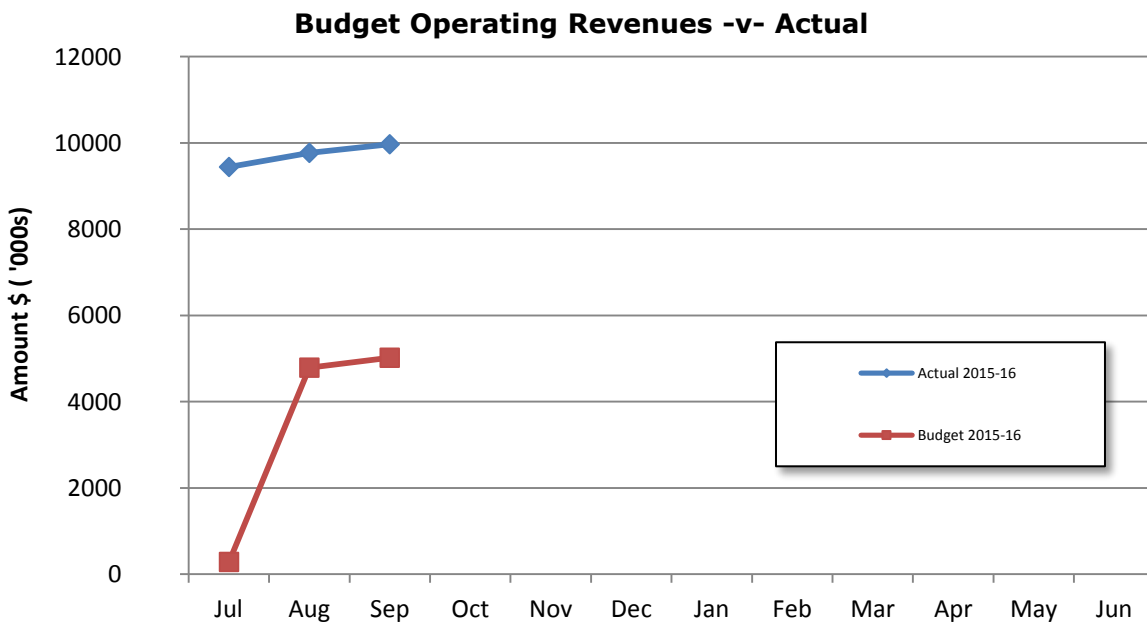
Private Works, Stocks and Miscellaneous Items.

**TOWN OF NARROGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



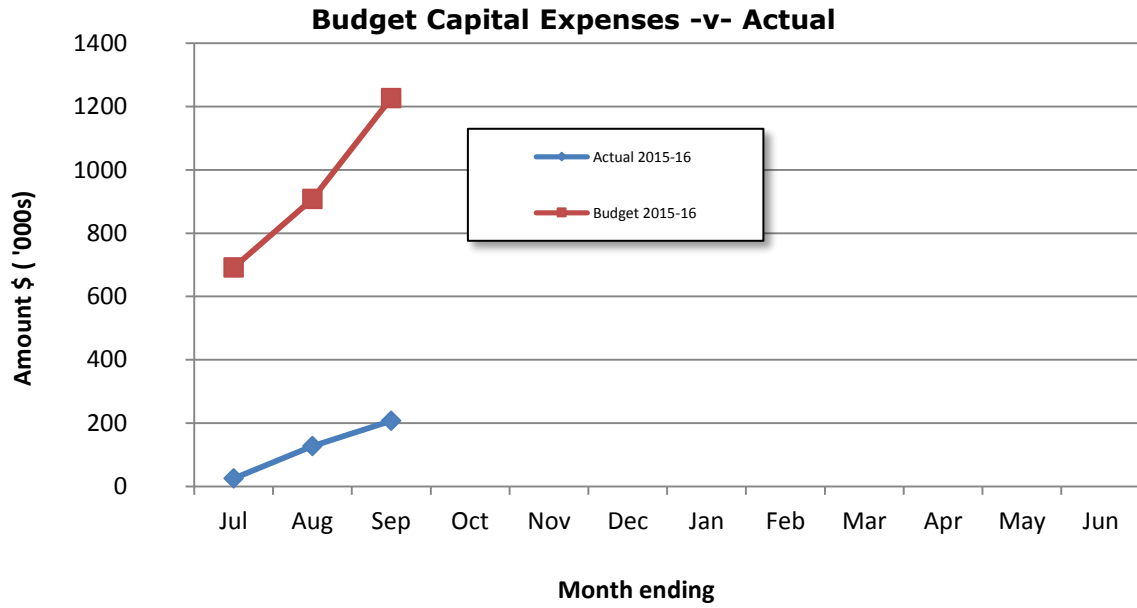
**Comments/Notes - Operating Expenses**



**Comments/Notes - Operating Revenues**

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



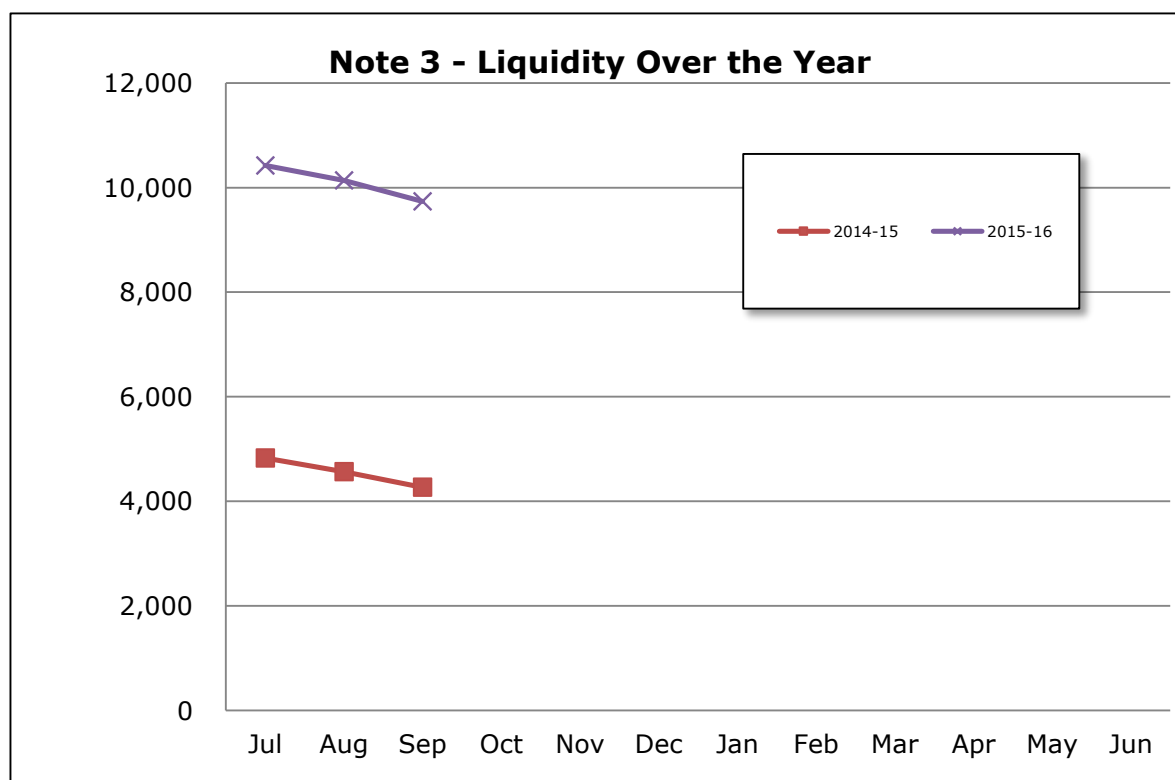
**Comments/Notes - Capital Expenses**



**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 3: SURPLUS/(DEFICIT) POSITION**

	Positive=Surplus (Negative=Deficit)		
	30/09/2015	31/08/2015	30/09/2014
	This Period	Last Period	Same Period Last Year
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	9,038,587	9,383,696	3,321,312
Cash Restricted	4,167,800	4,167,800	2,549,443
Receivables - Rates and Rubbish, ESL, Excess Rates	1,441,503	1,771,309	1,410,110
Receivables -Other	456,562	430,003	167,206
	<b>15,104,452</b>	<b>15,752,808</b>	<b>7,448,070</b>
<b>Less: Current Liabilities</b>			
Payables	(1,079,460)	(1,324,994)	(416,611)
Loan Liability	(134,735)	(138,109)	(128,831)
Provisions	(448,020)	(448,020)	(425,541)
	<b>(1,662,215)</b>	<b>(1,911,123)</b>	<b>(970,983)</b>
<b>Net Current Asset Position</b>	<b>13,442,237</b>	<b>13,841,685</b>	<b>6,477,087</b>
Less: Cash Restricted	(4,167,800)	(4,167,800)	(2,549,443)
Add Back: Component of Leave Liability not Required to be funded	326,113	326,113	209,923
Add Back: Current Loan Liability	134,735	138,109	128,831
Adjustment for Trust Transactions Within Muni	179	0	0
<b>Net Current Funding Position</b>	<b>9,735,465</b>	<b>10,138,108</b>	<b>4,266,398</b>



**Comments - Net Current Funding Position**

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 4: CASH AND INVESTMENTS**

	Interest	Unrestricted	Restricted	Trust	Total	Institution	Maturity
	Rate	\$	\$	\$	Amount \$		Date
<b>(a) Cash Deposits</b>							
Municipal Account	1.95%	3,899,287			3,899,287	NAB	On-Call
Cash Floats - Admin		1,000			1,000		
Library		150			150		
Homecare		100			100		
Refuse Site		100			100		
Caravan Park		100			100		
Petty Cash - Admin		300			300		
Library		200			200		
Homecare		350			350		
Reserve Account					0	NAB	
Trust Account	1.50%			68,696	68,696	NAB	On-Call
<b>(b) Term Deposits</b>							
Reserve Term Deposit	2.90%		4,167,800		4,167,800	NAB	30/10/2015
<b>Total</b>		9,038,587	4,167,800	68,696	13,275,082		

**Comments/Notes - Investments**

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

Depreciation has not been run for this financial due to considerable revaluations in the 2014/15 year. Once the Auditors have signed off on the 2014/15 Annual Report we will be in a position to calculation the depreciation for 2015/16.

**5.1 OPERATING REVENUE (EXCLUDING RATES) - PROGRAM**

**5.1.1 GOVERNANCE**

Timing - Reimbursement income higher than anticipated.

**5.1.2 GENERAL PURPOSE FUNDING**

Nil

**5.1.3 LAW, ORDER AND PUBLIC SAFETY**

Permanent - Fire prevention fines and penalties higher than expected.

**5.1.4 HEALTH**

Permanent - Regulatory Fees and Charges and Penalties are lower than anticipated for this time of year.

**5.1.5 EDUCATION AND WELFARE**

Permanent - Grant Funding for the Dementia Wing at Narrogin Cottage Homes was not included in the budget.

**5.1.6 HOUSING**

Nil

**5.1.7 COMMUNITY AMENITIES**

Nil

**5.1.8 RECREATION AND CULTURE**

Timing - Budget for grant income was loaded into Synergy and spread across twelve months.

**5.1.9 TRANSPORT**

Timing - Regional Road Group and R2R Grant payments have not been received as per budget.

**5.1.10 ECONOMIC SERVICES**

Permanent - Building Licence fees are higher than expected.

**5.1.11 OTHER PROPERTY AND SERVICES**

Timing - Private works is lower than anticipated.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

Depreciation has not been run for this financial due to considerable revaluations in the 2014/15 year. Once the Auditors have signed off on the 2014/15 Annual Report we will be in a position to calculation the depreciation for 2015/16.

**5.2 OPERATING EXPENSES - PROGRAM**

**5.2.1 GOVERNANCE**

Timing - Expenditure on Structural Reform (Merger) lower than anticipated.

**5.2.2 GENERAL PURPOSE FUNDING**

Nil

**5.2.3 LAW, ORDER AND PUBLIC SAFETY**

Timing - ESL payable on Town Buildings has not be paid as yet,

Timing - Maintenance at the Animal Pound has occurred earlier than expected.

**5.2.4 HEALTH**

Timing - Regulatory fees and charges have not been raised this will be rectified.

Timing - Health Salaries and Wages lower than budgetted.

**5.2.5 EDUCATION AND WELFARE**

Timing - Expenditure under the Home and Community Care Program is lower than anticipated.

**5.2.6 HOUSING**

Nil

**5.2.7 COMMUNITY AMENITIES**

Nil

**5.2.8 RECREATION AND CULTURE**

Timing - Contract management expenses for NRRC have not been received to date.

Timing - General maintenance is lower than expected.

**5.2.9 TRANSPORT**

Timing - Maintenance expenditure on Roads is lower than anticipated.

**5.2.10 ECONOMIC SERVICES**

Timing - Caravan Park maintenance is lower than expected.

Timing - TAFE Project expenditure is lower than expected.

**5.2.11 OTHER PROPERTY AND SERVICES**

Timing - due to Public Works Overheads and Plate Operation Costs this will be rectified.

**TOWN OF NARROGIN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

Depreciation has not been run for this financial due to considerable revaluations in the 2014/15 year. Once the Auditors have signed off on the 2014/15 Annual Report we will be in a position to calculate the depreciation for 2015/16.

**5.3 CAPITAL REVENUE**

**5.3.1 PROCEEDS FROM DISPOSAL OF ASSETS**

Timing - Proceeds from Disposal and Loss on Asset Disposal will be allocated once the Auditors have signed off on the 2014/15 Annual Report.

**5.3.2 PROCEEDS FROM NEW DEBENTURES**

Nil

**5.3.3 PROCEEDS FROM SALE OF INVESTMENT**

Nil

**5.3.4 PROCEEDS FROM ADVANCES**

Nil

**5.3.5 SELF-SUPPORTING LOAN PRINCIPAL**

Nil

**5.3.6 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

Timing - Reserve transfers will be completed as part of the end of year processes.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

Depreciation has not been run for this financial due to considerable revaluations in the 2014/15 year. Once the Auditors have signed off on the 2014/15 Annual Report we will be in a position to calculate the depreciation for 2015/16.

**5.4 CAPITAL EXPENSES**

**5.4.1 LAND HELD FOR RESALE**

Nil

**5.4.2 LAND AND BUILDINGS**

Nil

**5.4.3 PLANT AND EQUIPMENT**

Nil

**5.4.4 TOOLS**

Nil

**5.4.5 FURNITURE AND EQUIPMENT**

Nil

**5.4.6 INFRASTRUCTURE ASSETS - ROADS**

Nil

**5.4.7 INFRASTRUCTURE ASSETS - FOOTPATHS**

Nil

**5.4.9 INFRASTRUCTURE ASSETS - DRAINAGE**

Nil

**5.4.10 INFRASTRUCTURE ASSETS - PARKS AND OVALS**

Nil

**5.4.11 INFRASTRUCTURE ASSETS - OTHER**

Nil

**5.4.12 PURCHASES OF INVESTMENT**

Nil

**5.4.13 REPAYMENT OF DEBENTURES**

Nil

**5.4.14 ADVANCES TO COMMUNITY GROUPS**

Nil

**5.4.15 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

Timing - Reserve transfers will be completed as part of the end of year processes.

**5.5 OTHER ITEMS**

Nil

**5.5.1 RATE REVENUE**

Nil

**5.5.2 OPENING FUNDING SURPLUS(DEFICIT)**

Nil

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 6: BUDGET AMENDMENTS/VARIATION TO SURPLUS/(DEFICIT)**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

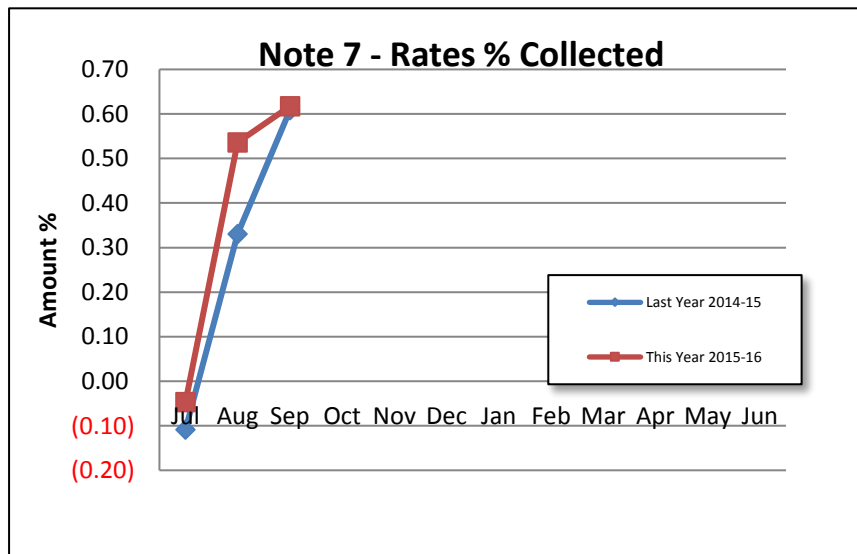
	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>		Opening Surplus(Deficit)	\$	\$	\$	\$
	Variation between adopted budget opening position and actual		Opening Surplus(Deficit)		2,771		2,772
			Opening Surplus(Deficit)				2,772
	<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>2,771</b>	<b>0</b>	<b>2,772</b>

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

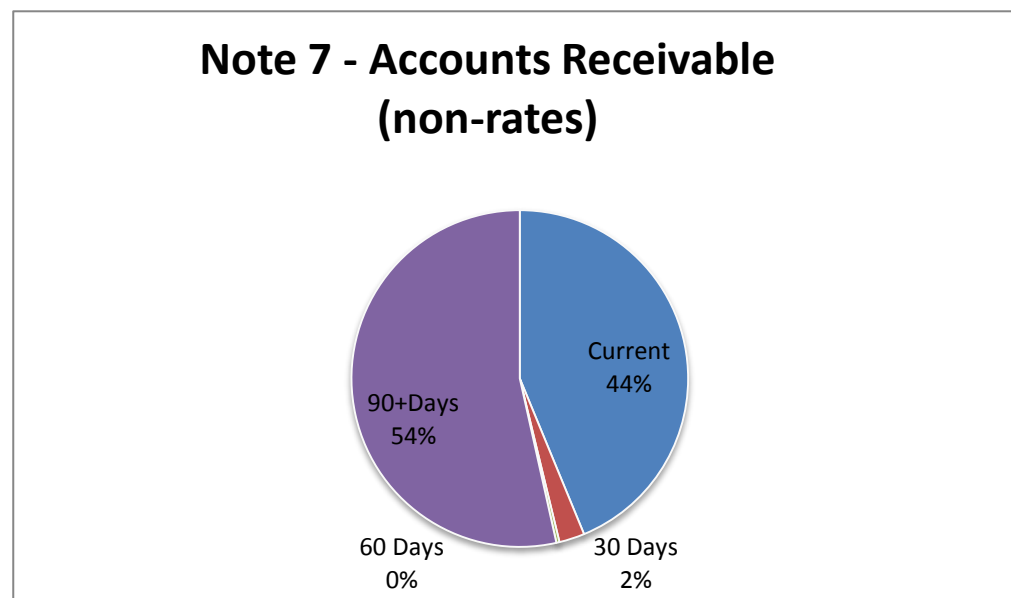
	<b>Current 30/09/15</b>
	\$
Previous Year	330,637
Rates Levied this year (YTD)	3,712,658
Less Collections to date	(2,495,626)
Equals Outstanding	<b>1,547,669</b>
<b>Net Rates Collectable</b>	
% Collected	61.72%



**Comments/Notes - Receivables Rates and Rubbish**

**Receivables - Sundry Debtors**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	108,412	6,056	740	132,496
<b>Total Outstanding</b>				<b>247,704</b>
<b>Amounts shown above include GST (where applicable)</b>				
<b>Rates Pensioner Rebate Claims</b>				218,821
<b>GST Input</b>				30,036
<b>Provision For Doubtful Debts</b>				(40,000)
				<b>456,561</b>



**Comments/Notes - Receivables General**



**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval	2015-16 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>							
RATES - Reimbursement of Debt Collection Costs (Inc GST)		Yes	0		0	0	0
RATES - Reimbursement of Debt Collection Costs (Exc GST)		Yes	(10,000)		(10,000)	(2,273)	(7,727)
GENGRANT - Financial Assistance Grant - General	Grants Commission (Untied)	Yes	(549,320)		(549,320)	(135,321)	(413,999)
GENGRANT - Financial Assistance Grant - Roads	Grants Commission (Roads)	Yes	(70,595)		(70,595)	(17,645)	(52,950)
<b>MEMBERS</b>							
MEMBERS - Reimbursements	Reimbursements	Yes	0		0	0	0
<b>OTHER GOVERNANCE</b>							
OTHGOV - Reimbursements	Reimbursements	Yes	(5,000)		(5,000)	(798)	(4,202)
OTHGOV - Grant Funding - Council	Reimbursements	Yes	0		0	0	0
<b>LAW, ORDER, PUBLIC SAFETY</b>							
FIRE - Reimbursements	FESA (SES)	Yes	0		0	0	0
ESL - SES Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(6,000)		(6,000)	0	(6,000)
OLOPS - LEMC Contribution	FESA (SES Subsidy)	Yes	(5,000)		(5,000)	0	(5,000)
<b>EDUCATION &amp; WELFARE</b>							
HACC - Recurrent Grant Funding	Dept. of Heath & Ageing	Yes	(828,371)		(828,371)	(248,511)	(579,860)
HACC - Contributions & Donations	Dept. of Heath & Ageing	Yes	0		0	(1,364)	1,364
HACC - Other Grants	Dept. of Heath & Ageing	Yes	0		0	(697)	697
CHCP - Recurrent Grant Funding	Dept. of Heath & Ageing	Yes	(203,000)		(203,000)	(31,988)	(171,012)
NRCP - Recurrent Grant Funding	Bethanie Care	Yes	(80,000)		(80,000)	(18,788)	(61,213)
AGEDSNRS - Reimbursements	Reimbursements	Yes	(2,075)		(2,075)	0	(2,075)
AGEDOTHER - Baptist Care Contributions	Neurodegenerative Conditions Co-ordinating Care Program	Yes	(9,000)		(9,000)	0	(9,000)
AGEDOTHER - PATS Voucher Income	Neurodegenerative Conditions Co-ordinating Care Program	Yes	(2,000)		(2,000)	(312)	(1,688)
AGEOTHER - CATS Contribution	Dept. of Veterans Affairs/CATS	Yes	(4,000)		(4,000)	(2,000)	(2,000)
AGEOTHER - Commonwealth Carers Respite Fees & Charges	Travel Rebate Fees	Yes	(2,827)		(2,827)	0	(2,827)

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval	2015-16 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
AGEOTHER - Juniper Community Income	Juniper Community Income	Yes	(32,000)		(32,000)	(5,339)	(26,661)
AGEDOTHER - Grant Funding	Juniper Community Income	Yes	0	(5,137,000)	(5,137,000)	(5,137,000)	0
AGEDOTHER - Aged Friendly Communities Regional Grant	Juniper Community Income	Yes	(16,666)		(16,666)	0	(16,666)
WELFARE - Contributions & Donations	Donations	Yes	(550)		(550)	0	(550)
WELFARE - Grants	Donations	Yes	(110,000)		(110,000)	0	(110,000)
<b>COMMUNITY AMENITIES</b>							
SAN - Contributions & Donations	Shire of Narrogin	Yes	(12,000)		(12,000)	0	(12,000)
SAN - Reimbursements	Shire of Narrogin	Yes	0	(3,692)	(3,692)	(3,692)	(0)
COM AMEN - Contributions & Donations	Shire of Narrogin (incl Toilets)	Yes	(8,700)		(8,700)	0	(8,700)
COM AMEN - Grants	Shire of Narrogin (incl Toilets)	Yes	(27,771)		(27,771)	0	(27,771)
<b>RECREATION AND CULTURE</b>							
HALLS - Reimbursements	Reimbursements	Yes	(230)		(230)	(239)	9
HALLS - Contributions & Donations	Shire of Narrogin	Yes	(15,200)		(15,200)	0	(15,200)
NRRC - Pool Subsidy	Dept Sport and Recreation	Yes	0		0	0	0
NRRC - Reimbursements	Reimbursements	Yes	0		0	(9,000)	9,000
NRRC - Contributions & Donations	Shire of Narrogin	Yes	(39,500)		(39,500)	0	(39,500)
REC - Grants - Kids Sports	Dept Sport and Recreation	Yes	(35,000)		(35,000)	0	(35,000)
REC - Grants - Regional Talent Program	Dept Sport and Recreation	Yes	(29,000)		(29,000)	0	(29,000)
REC - Reimbursements - Other Recreation	Reimbursements	Yes	(61,980)		(61,980)	(24,796)	(37,184)
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(20,000)		(20,000)	(20,000)	0
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(200,000)		(200,000)	0	(200,000)
REC - Contributions & Donations	Shire Contribution	Yes	(38,600)		(38,600)	0	(38,600)
REC - Contributions & Donations	Shire Contribution	Yes	(400,000)		(400,000)	0	(400,000)
LIB - Reimbursements Lost Books	Reimbursements	Yes	(500)		(500)	0	(500)
LIB - Contributions & Donations	Reimbursements	Yes	(37,000)		(37,000)	0	(37,000)
LIB - Grant - Regional Library Services	State Government	Yes	(5,000)		(5,000)	0	(5,000)
LIB - Other Grants		Yes	0		0	0	0
HERITAGE - Contributions & Donations		Yes	(4,000)		(4,000)	0	(4,000)
OTHCUL - Contributions & Donations - Other Culture	Shire of Narrogin	Yes	(4,000)		(4,000)	0	(4,000)

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval	2015-16 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
OTHCUL - Grants - Other Culture		Yes	0		0	0	0
OTHCUL - Grant Narrogin Litter Twitter Project		Yes	0		0	0	0
<b>TRANSPORT</b>							
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA (RRG)	Yes	(123,088)		(123,088)	0	(123,088)
ROADC - Roads to Recovery Grant	Roads to Recovery	Yes	(146,000)		(146,000)	0	(146,000)
ROADM - Direct Road Grant (MRWA)	Main Roads WA (Direct/Lights)	Yes	(31,500)		(31,500)	(34,200)	2,700
ROADM - Street Lighting Subsidy	Main Roads WA (Direct/Lights)	Yes	(5,000)		(5,000)	0	(5,000)
<b>ECONOMIC SERVICES</b>							
ECONOM - Reimbursements	Reimbursements	Yes	(2,740)		(2,740)	0	(2,740)
<b>OTHER PROPERTY AND SERVICES</b>							
PWO - Other Reimbursements	Reimbursements	Yes	0		0	(2,282)	2,282
ADMIN - Reimbursements	Reimbursements	Yes	0		0	(437)	437
<b>TOTALS</b>			<b>(3,183,213)</b>	<b>(5,140,692)</b>	<b>(8,323,905)</b>	<b>(5,696,681)</b>	<b>(2,627,224)</b>

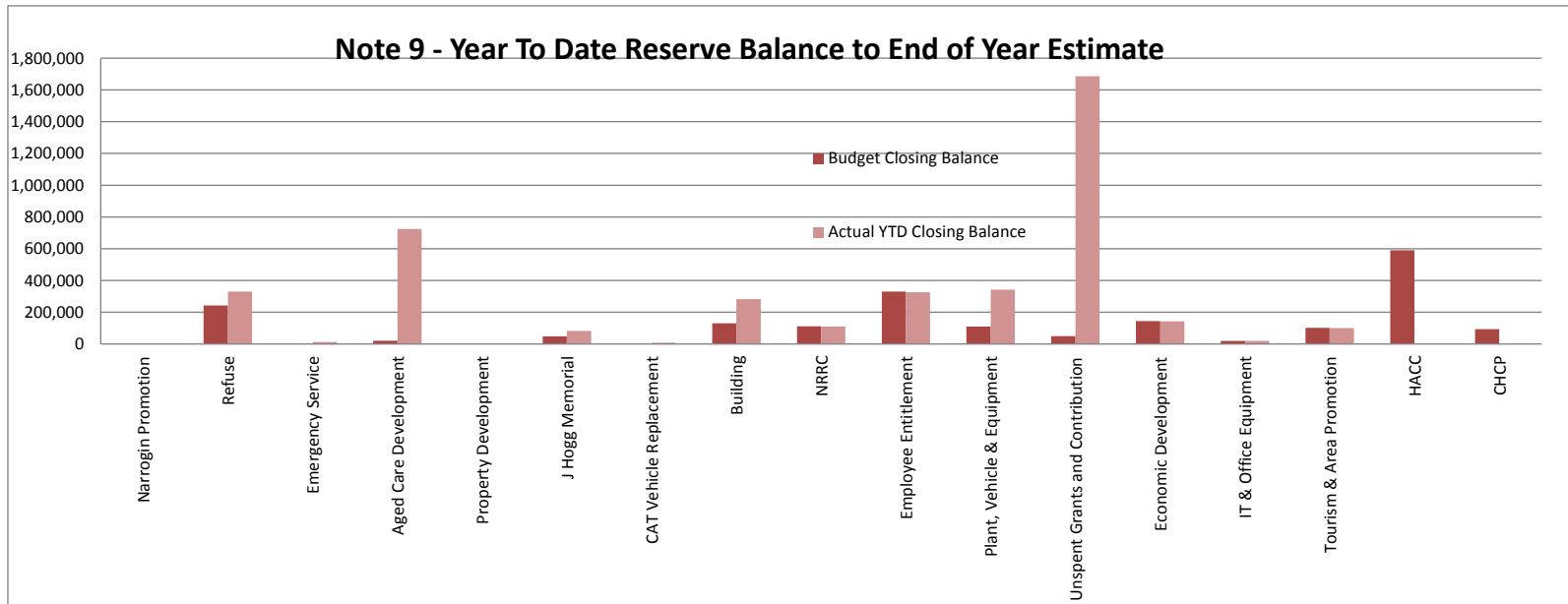
**Comments - Grants and Contributions**

The above table of grants and contributions is not exhaustive but does contain that activity deemed important enough for inclusion in this table.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 10: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$		\$	\$
Narrogin Promotion	0	0	0	0	0	0	0		0	0
Refuse	329,707	3,852	0	0	0	91,000	0		242,559	329,707
Emergency Service	12,945	151	0	0	0	13,096	0		0	12,945
Aged Care Development	723,880	9,765	0	0	0	712,990	0		20,655	723,880
Property Development	0	0	0	0	0	0	0		0	0
J Hogg Memorial	82,787	967	0	0	0	35,000	0		48,754	82,787
CAT Vehicle Replacement Building	8,842	103	0	0	0	6,000	0		2,945	8,842
NRRC	281,792	3,292	0	0	0	155,000	0		130,084	281,792
Employee Entitlement	109,410	1,278	0	0	0	0	0		110,688	109,410
Plant, Vehicle & Equipment	326,113	3,810	0	0	0	0	0		329,923	326,113
Unspent Grants and Contribution	342,821	4,005	0	0	0	236,752	0		110,074	342,821
Economic Development	1,687,047	19,711	0	0	0	1,657,047	0		49,711	1,687,047
IT & Office Equipment	142,454	1,664	0	0	0	0	0		144,118	142,454
Tourism & Area Promotion	20,000	234	0	0	0	0	0		20,234	20,000
HACC	100,000	1,168	0	0	0	0	0		101,168	100,000
CHCP	0	0	0	590,812	0	0	0		590,812	0
	0	0	0	93,178	0	0	0		93,178	0
	<b>4,167,798</b>	<b>50,000</b>	<b>0</b>	<b>683,990</b>	<b>0</b>	<b>2,906,885</b>	<b>0</b>		<b>1,994,903</b>	<b>4,167,798</b>



**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual				Disposals	Current Budget					
Cost	Accum Depr	Proceeds	Profit (Loss)		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$	\$	\$	\$		
				<b>OTHGOV - Proceeds on Disposal of Assets</b>						
48,784	4,063	35,455	(9,266)	Proceeds on Disposal - CEO Vehicle	40,000	40,000	0	35,454.55	35,455	▲
			0	Proceeds on Disposal - DCCS Vehicle	27,000	27,000	0	0.00	0	↑↑↑
			0	<b>ANIMAL - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal - Ranger Vehicle	20,000	20,000	20,000	0.00	(20,000)	▼
			0	<b>HACC - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal - Toyota Camry Altise	10,000	10,000	0	0.00	0	↑↑↑
			0	<b>AGEDOTHER - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal CAT (1) Vehicle	14,000	14,000	0	0.00	0	↑↑↑
			0	<b>PLANT - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal - DTES Vehicle	27,500	27,500	0	0.00	0	↑↑↑
			0	Proceeds on Disposal - Sweeper Truck	20,000	20,000	0	0.00	0	↑↑↑
32,995	6,992	20,000	(6,003)	Proceeds on Disposal - Multi-Terrain Bobcat	18,000	18,000	18,000	20,000.00	2,000	▲
			0	Proceeds on Disposal - Mitsubishi Triton (Works Foreman)	20,000	20,000	20,000	0.00	(20,000)	▼
			0	Proceeds on Disposal - Mitsubishi Triton (Leading Hand)	20,000	20,000	20,000	0.00	(20,000)	▼
			0	<b>BUILD - Proceeds on Disposal of Assets</b>						
			0		0	0	0	0.00	0	↑↑↑
			0	<b>ADMIN - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal of Manager of Finance Vehicle	16,500	16,500	0	0.00	0	↑↑↑
			0	<b>COMMUNITY - Proceeds on Disposal of Assets</b>						
			0	Proceeds on Disposal - MLC Vehicle NGN0	14,000	14,000	14,000	0.00	(14,000)	▼
<b>81,779</b>	<b>11,055</b>	<b>55,455</b>	<b>(15,269)</b>	<b>Totals</b>	<b>247,000</b>	<b>247,000</b>	<b>92,000</b>	<b>55,454.55</b>	<b>(36,545)</b>	

**Comments - Capital Disposal**

Contributions Information				Summary Acquisitions	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$		\$	\$		
0	0	0	0	<b>Inventories</b>						
				Land for Resale	0	0	0	0	0	↑↑↑
0	0	0	0	Land and Buildings	1,247,879	1,247,879	15,000	21,159	6,159	▲
				<b>Property, Plant &amp; Equipment</b>						
0	0	0	0	Plant & Equipment	589,848	589,848	297,252	142,073	(155,179)	▼
0	0	0	0	Furniture & Equipment	63,000	63,000	20,000	0	(20,000)	▼
				<b>Infrastructure</b>						
0	0	0	0	Roads	459,252	459,252	0	0	0	↑↑↑
0	0	0	0	Footpaths	50,000	50,000	0	0	0	↑↑↑
0	0	0	0	Drainage	50,000	50,000	0	2,262	2,262	▲
0	0	0	0	Parks & Ovals	0	0	0	0	0	↑↑↑
0	0	0	0	Townscape	0	0	0	0	0	↑↑↑
0	0	0	0	Other Infrastructure	1,308,472	1,308,472	187,100	31,436	(155,664)	▼
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>3,768,451</b>	<b>3,768,451</b>	<b>519,352</b>	<b>196,929</b>	<b>(322,423)</b>	

**Comments - Capital Acquisitions**

Contributions				Land & Buildings	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
				<b>OTHGOV - Capital Administration Building</b>						
			0	Administration Building (Capital)	300,000	300,000	0	24	24	▲
			0	Building Renovation Administration	450,000	450,000	0	0	0	↑↑↑
			0	Records Storage Shed	20,000	20,000	0	0	0	↑↑↑
				<b>ANIMAL - Building (Capital)</b>						
			0	Animal Pound Building (Capital)	15,000	15,000	15,000	15,871	871	▲
				<b>AGEDOTHER - Building (Capital)</b>						
			0	Disability Toilet - Changing Places	140,000	140,000	0	0	0	↑↑↑
				<b>SAN - Building (Capital)</b>						
			0	Regional Tip Site	80,000	80,000	0	0	0	↑↑↑
				<b>COM AMEN - Building (Capital) - Other Community Amenities</b>						
			0		0	0	0	0	0	↑↑↑
				<b>HALLS - Building (Capital)</b>						
			0	Town Hall (Federal St) Building Capital	20,500	20,500	0	0	0	↑↑↑
				<b>NRRC - Building (Capital)</b>						
			0		0	0	0	0	0	↑↑↑
				<b>REC - Other Rec Facilities Building (Capital)</b>						
			0	Clayton Road Oval Buildings Capital	20,000	20,000	0	0	0	↑↑↑
			0	Bannister Street Oval Buildings Capital	7,000	7,000	0	0	0	↑↑↑
				<b>LIB - Building (Capital)</b>						
			0	Library Building (Capital)	50,379	50,379	0	5,264	5,264	▲
				<b>AERO - Building (Capital)</b>						
			0	Depot Building (Capital)	70,000	70,000	0	0	0	↑↑↑
				<b>AERO - Building (Capital)</b>						
			0		0	0	0	0	0	↑↑↑
				<b>TOUR - Building (Capital)</b>						
			0	Caravan Park Renovations	75,000	75,000	0	0	0	↑↑↑
0	0	0	0	<b>Totals</b>	<b>1,247,879</b>	<b>1,247,879</b>	<b>15,000</b>	<b>21,159</b>	<b>6,159</b>	

Contributions				Plant & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$	\$	\$	\$		
				<b>OTHGOV - Capital Plant &amp; Equipment</b>						
			0	1NGN CEO Vehicle	49,000	49,000	0	46,358	46,358	▲
			0	ONGN DCCS Vehicle	37,500	37,500	0	0	0	↑↑↑
				<b>ANIMAL - Plant &amp; Equipment (Capital)</b>						
			0	NGN417 RO Vehicle 2015	35,000	35,000	35,000	0	(35,000)	▼
				<b>OLOPS - Plant &amp; Equipment (Capital) - OLOPS</b>						
			0	Emergency Generator	13,096	13,096	0	0	0	↑↑↑
				<b>HACC - Plant &amp; Equipment (Capital)</b>						
			0	Trailer Enclosed (HACC)	5,000	5,000	5,000	0	(5,000)	▼
			0	NGN839 2015 Toyota Camry Sedan (CACP)	24,000	24,000	0	0	0	↑↑↑
				<b>AGEDOTHER - Plant &amp; Equipment (Capital)</b>						
			0	NGN219 CATS Vehicle	24,000	24,000	0	0	0	↑↑↑
				<b>PLANT - Plant &amp; Equipment (Capital)</b>						
			0	NGN00 DTES Vehicle	37,500	37,500	37,500	0	(37,500)	▼
			0	Mower Zero Turn Toro Ride On	34,580	34,580	34,580	0	(34,580)	▼
			0	Bobcat	65,000	65,000	65,000	65,544	544	▲
			0	Bobcat Cold Planer	30,172	30,172	30,172	30,172	0	↑↑↑
			0	Sweeper Truck 2015	120,000	120,000	0	0	0	↑↑↑
			0	Works Foreman Vehicle 2015	35,000	35,000	35,000	0	(35,000)	▼
			0	Leading Hand Vehicle 2015	30,000	30,000	30,000	0	(30,000)	▼
				<b>ADMIN - Plant and Equipment (Capital)</b>						
			0	002 NGN MF Vehicle	25,000	25,000	0	0	0	↑↑↑
				<b>COMMUNITY - Plant &amp; Equipment (Capital)</b>						
			0	NGN 0 MLC Vehicle	25,000	25,000	25,000	0	(25,000)	▼
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>589,848</b>	<b>589,848</b>	<b>297,252</b>	<b>142,073</b>	<b>(155,179)</b>	



Contributions				Furniture & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	<b>OTHGOV - Capital Furniture &amp; Equipment</b>						
			0	Corporate Additional Server	25,000	25,000	0	0	0	↑↑↑
			0	<b>CHCP - Furniture &amp; Equipment (Capital)</b>						
			0	Mobile Works Solution (HACC)	10,000	10,000	0	0	0	↑↑↑
			0	<b>LIB - Building (Capital)</b>						
			0	Library Front Counter	8,000	8,000	0	0	0	↑↑↑
			0	Library Solar Power & Heating	20,000	20,000	20,000	0	(20,000)	▼
0	0	0	0	<b>Totals</b>	<b>63,000</b>	<b>63,000</b>	<b>20,000</b>	<b>0</b>	<b>(20,000)</b>	

Contributions				Roads	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
				<b>ROADC - Roads (Capital) - Council Funded</b>						
			0	Earl Street - Renewal (Local)	11,600	11,600	0	0	0 ↑↑↑	
			0	Daglish Road - Renewal (Local)	30,740	30,740	0	0	0 ↑↑↑	
			0	Falcon Street - Renewal (Local)	15,600	15,600	0	0	0 ↑↑↑	
			0	Jersey Street - Renewal (Local)	19,600	19,600	0	0	0 ↑↑↑	
			0	Fathom Street - Renewal (Local)	18,700	18,700	0	0	0 ↑↑↑	
			0	Francis Street - Renewal (Local)	12,800	12,800	0	0	0 ↑↑↑	
			0	Dellar Street	14,400	14,400	0	0	0 ↑↑↑	
				<b>ROADC - Roads (Capital) - Roads to Recovery</b>						
			0	Grant Street	35,380	35,380	0	0	0 ↑↑↑	
			0	Grant Street	60,900	60,900	0	0	0 ↑↑↑	
			0	Grant Street	26,680	26,680	0	0	0 ↑↑↑	
			0	Grant Street	28,220	28,220	0	0	0 ↑↑↑	
				<b>ROADC - Roads (Capital) - Regional Road Group</b>						
			0	Forrest Street (Renewal) - RRG	184,632	184,632	0	0	0 ↑↑↑	
				<b>ROADC - Roads (Capital) - Black Spot</b>						
			0		0	0	0	0	0 ↑↑↑	
				<b>ROADC - Roads (Capital) - Flood Damage</b>						
			0		0	0	0	0	0 ↑↑↑	
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>459,252</b>	<b>459,252</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Contributions				Footpaths	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	<b>ROADC - Footpaths (Capital)</b> Footpaths (Capital) - (SPARE)	\$	\$	\$	\$	\$	\$
			0		50,000	50,000	0	0	0	0
0	0	0	0	<b>Totals</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Contributions				Drainage	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	<b>ROADC - Drainage (Capital)</b> Drainage Works Drainage - Mokine Road	\$	\$	\$	\$	\$	\$
			0		50,000	50,000	0	0	0	0
			0		0	0	0	2,262	2,262	▲
0	0	0	0	<b>Totals</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>2,262</b>	<b>2,262</b>	

Contributions				Other Infrastructure	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
			0	<b>AGEDOTHER - Infrastructure Other (Capital)</b>					
				Aged Disability Access Upgrade	108,872	108,872	0	0	0 ↑↑↑
			0	<b>SAN - Infrastructure Other (Capital)</b>					
				White Road Refuse Site Upgrade	11,000	11,000	11,000	2,280	(8,720) ▼
			0	Refuse Site Transfer Station	50,000	50,000	0	0	0 ↑↑↑
			0	<b>SEW - Infrastructure Other (Capital)</b>					
				Waste Water Treatment Facility	50,000	50,000	0	0	0 ↑↑↑
			0	<b>COM AMEN - Infrastructure Other (Capital) - Other Community Amenities</b>					
			0	Gnarojin Park Toilets Improved Access	8,600	8,600	8,600	0	(8,600) ▼
			0	Cemetery Toilets and Niche Wall	6,500	6,500	0	0	0 ↑↑↑
			0	<b>HALLS - Infrastructure Other (Capital)</b>					
				Town Hall Outdoor Furniture	20,000	20,000	0	0	0 ↑↑↑
			0	<b>NRRC - Infrastructure Other (Capital)</b>					
				NRRC Infrastructure Other (Capital)	400,000	400,000	0	0	0 ↑↑↑
			0	<b>REC - Plant &amp; Equipment (Capital)</b>					
				Playground Equipment	0	0	0	0	0 ↑↑↑
			0	Fox Lair	10,000	10,000	0	5,062	5,062 ▲
			0	Clayton Road Oval Entrance	30,000	30,000	0	4,609	4,609 ▲
			0	Heritage Trail	11,000	11,000	0	0	0 ↑↑↑
			0	Bowling Club Replace Fence and Footpath	25,000	25,000	25,000	0	(25,000) ▼
			0	Playground Equipment	60,000	60,000	60,000	0	(60,000) ▼
			0	Outdoor Gym Roof	7,500	7,500	7,500	0	(7,500) ▼
			0	<b>REC - Infrastructure Other (Capital)</b>					
				Town Clock	35,000	35,000	0	0	0 ↑↑↑
			0	Railway Dam	10,000	10,000	0	0	0 ↑↑↑
			0	Skate Park Design and Plan	16,000	16,000	0	0	0 ↑↑↑
			0	Skate Park Construction	334,000	334,000	0	0	0 ↑↑↑
			0	Thomas Hogg Oval Electrical Upgrade	35,000	35,000	35,000	14,927	(20,073) ▼
			0	<b>ROADC - Infrastructure Other (Capital)</b>					
				Street Lighting	10,000	10,000	0	4,558	4,558 ▲
			0	Carpark	40,000	40,000	40,000	0	(40,000) ▼
			0	<b>TOUR - Infrastructure Other (Capital)</b>					
				Banner Poles	20,000	20,000	0	0	0 ↑↑↑
			0	NCP Fence	10,000	10,000	0	0	0 ↑↑↑
0	0	0	0	<b>Totals</b>	<b>1,308,472</b>	<b>1,308,472</b>	<b>187,100</b>	<b>31,436</b>	<b>(155,664)</b>

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 12: TRUST FUND**

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Sep-15
	\$	\$	\$	\$
DoT Licensing	0	0	0	0
TransWA	0	0	0	0
Councillor Nomination Fees	0	320	(320)	0
Cultural Development	4,820	0	0	4,820
Public Open Space Bonds	49,560	0	0	49,560
Trust Other	250	0	0	250
Crossover/Footpath	8,150	67	0	8,217
Town Hall Facility Bonds	3,175	1,050	(1,325)	2,900
Musical Society	300	0	0	300
Narrogin Abbatoir Committee	480	0	0	480
Meat Inspection	1,990	0	0	1,990
	68,725	1,437	(1,645)	68,517

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2015**

**Note 13: INFORMATION ON BORROWINGS**

Debenture Repayments	Principal 1-Jul-15	New		Principal		Principal		Interest	
		Loans		Repayments		Outstanding		Repayments	
		2015-16 Budget \$	2015-16 Actual \$	2015-16 Budget \$	2015-16 Actual \$	2015-16 Budget \$	2015-16 Actual \$	2015-16 Budget \$	2015-16 Actual \$
<b>Governance</b>									
Loan 125 - Corporate Software & Server Upgrade	136,333	0	0	43,952	0	92,381	136,333	4,177	(394)
Loan 128 - Administration Building Upgrade	0	450,000	0	0	0	450,000	0	0	0
<b>Recreation &amp; Culture</b>									
Loan 121B - Narrogin Regional Recreation Complex	398,598	0	0	41,157	10,074	357,441	388,524	21,314	4,638
Loan 126 - Town Hall Renovations	233,370	0	0	25,420	0	207,950	233,370	8,765	(776)
<b>Economic Services</b>									
Loan 124 - Commercial Property	65,323	0	0	24,983	0	40,340	65,323	3,532	(11)
Loan 127 - Industrial Land Purchase	159,841	0	0	9,297	0	150,544	159,841	7,058	(99)
	993,465	450,000	0	144,809	10,074	1,298,656	983,391	44,846	3,358

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

## 10.2.144 OUTDOOR 50M POOL FUTURE

**File Reference:** 5.4.4  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** 10.2.121  
**Date:** 23 October 2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

- Submissions from the Members of the Public.
- Council item 10.2.121 from the 18 August 2015 minutes including attachments.

### Summary

Council resolved to seek submissions regarding the future of the Town's 50m Pool. This item presents the submissions received from the consultation that was facilitated and presents an outcome decision for Council to consider and implement.

### Background

At the 18<sup>th</sup> August 2015, Ordinary Council Meeting an item was presented to Council regarding the future of the Outdoor 50m Pool. A full background was provided at this meeting which presented the history and the current issues with the 50m Pool and the costs to resolve these issues. It was resolved that:

*That Council:*

*Authorise the CEO to advertise for public feedback/comment, for a period of two weeks, regarding the information contained within this agenda and the consultant's report Mr Geoff Ninnis Fong and Partners. A further report will be presented to Council upon the closure of the submission period.*

During the period of consultation several submissions were received and these are presented to Council in the attachments and summarised within the comment section of this report.

### Comment

Within the previous agenda item the current condition of the 50 Pool infrastructure was provided and, as such, will not be repeated within this item.

The submissions received are summarised as follows:

Stakeholder Name	Comment Provided (Summarised)	Author Comment
Narrogin Amateur Swimming Club	Swim club does not support Council maintaining the status quo and supports the development of a concept plan for the area. The Swim Club needs access to a 50m pool and enough lane space to train effectively. Comments are provided to the competitions that the club competes within and were able to host. It is	This report is prepared to ensure that Council does not maintain the status quo. The author is not to argue that a 50m pool is essential but the comment must be stated that Narrogin competes against

	<p>disappointing for the club to have to give up hosting the Narrogin Open due to the inability for Council to guarantee the availability of the Pool. This event was a major fundraiser for the club earning \$6,000 a year and economic development to the Town. Short course events can't be run in the indoor pool due to the Leisure pool being part of the same body of water and cross flows. It is strongly proposed that a concept plan be developed prior to any change in the existing infrastructure.</p>	<p>Mandurah yet Mandurah until recently has not had a 50m pool and many other large communities like Albany does not have a 50m Pool.</p> <p>The Narrogin Open was cancelled due to the issues with the Pool and requests were made to make the event later in January or February in the following year when the Pool was already running but this did not occur. The income of \$6,000 in not being disputed as is the economic benefit of people coming to Narrogin to compete but at what cost to the Ratepayers through providing and maintaining the asset.</p> <p>The development of a concept plan has been commenced, yet the author is working on the merger currently and although the consultant will commence in the very near future may take time to resolve and progress to acceptance from multiple parties. As such, if no action is taken with the current infrastructure and another issue occurs Council will be forced to spend monies to fix this which will then be later removed for full maintenance to be performed, pool replaced or the pool to be removed.</p>
Mrs T Hart	<p>Strongly disagree with closing the pool. It's possible to increase patronage by allowing access during all opening times, grass areas are not accommodating to the public, floating debris in the pool. Previously 1 manager ran several pools. Should have access to the pool being opened all weekend including Sundays during the summer months and only demolish once Council has 100%</p>	<p>Opening hours have been contentious for many years but are restricted due to the additional cost of facilitating the Centre.</p> <p>With the upgrading of the Centre the staffing requirements changed permanently and now to</p>



	provided all efforts to make the facility work.	facilitate swimming takes more staff commitments.  The Comments regarding the grass area and opening for more hours may increase the patronage; however, does not remove the implications to Council regarding the infrastructure issues and costs in resolving these.
Mr B Seale	Council is under pressure to provide services with limited funds and must consider the majority of constituents in its decision making process. With the likely cost of replacing the pool, which the ratepayers will have to fund, yet only a limited number will utilise. Does not support the construction of a new replacement or effect repairs to the existing facility.	There are several options available to Council for the repair or replacement of the facility; however, all options are ultimately very expensive and the only way to fund this would be to take a loan and repay this amount over an estimated 20 years. This would need to be seriously considered if the Town or the new entity can support this level of debt without serious rate increases.
Mr B Nankivell	Narrogin should not be without a 50m pool, yet understands the issues that Council faces and it places a large financial burden on our Town. Should a Poll with the Rate Payers decide the Pools future?	The provision of a Poll is essentially being effected through this submission period. All ratepayers and stakeholders have been provided with an opportunity to voice their opinion.  To conduct a Poll would cost the Narrogin community several thousands of dollars and the decision would still ultimately rest with the Elected Members within Council.

As was provided to Council previously there are three options, listed A to C below, available to Council in regards to the Facility.

**A) Retain the Current Facility and repair or replace the existing facility of which there are three options available to consider.**

**Option 1)** Exiting 50m Pool with new internal gutters giving a 50x11.6m pool with 6x 1.93m lanes. EST \$735,000 + 31 % Contingency = Total Estimate \$962,850 + GST.

Benefits of this option are that the change to the pool will result in a new central feeder line, replacement of the expansion joints, a wet deck water return system which will modernise the pool to the same as the indoor pool. This will result in stopping the water leaks from the pool shell.

It is noted that the aged (original 50year old) piping from the pool back to the Balance Tank, filtration and pumping will remain in place. It is expected that if there are any water loss issues that these will continue and the aged infrastructure will also potentially struggle or fail in the future requiring certain additional costs.

**Financial Impact to the Narrogin Ratepayers.** If this option was chosen Council would be required to take a loan of \$1,000,000. Servicing this loan would result in a minimum increase in rates of 2.3% per annum to cover the principle and interest payments over a period of 20 years (total cost \$1,459,503). In addition if infrastructure that was not amended failed Council would be required to spend considerable additional monies as the commitment to retain the pool would have been made.

**Option 2)** Existing 50m Pool with concrete encased external gutter drain pipe, size of pool remain as is. EST \$685,000 + 31 % Contingency = Total Estimate \$897,350 + GST.

Benefits of this option are that the change to the pool will result in a new central feeder line, replacement of the expansion joints and return scum gutters to be encased in concrete. This will result in stopping the water leaks from the pool shell.

This option is slightly less expensive than option 1, however does not provide as many additional benefits. With the existing scum gutters to be encased in concrete provides for more 50+ year old piping infrastructure to remain that will invariably create more issues in the future. It should be noted that wet decks reduce water loss and this option does not provide for this long term saving.

**Financial Impact to the Narrogin Ratepayers.** If this option was chosen Council would be required to take a loan of \$950,000. Servicing this loan would result in a minimum increase in rates of 2.2% per annum to cover the principle and interest payments over a period of 19 years (total cost \$1,386,528). In addition if infrastructure that was not amended failed Council would be required to spend considerable additional monies as the commitment to retain the pool would have been made.

**Option 3)** Construct a new 50x12.8m Pool and plant room to current WA Health Code. EST \$2,000,000 + 31 % Contingency – Total Estimate \$2,751,000 + GST.

This option provides for a full replacement of the 50m Pool and would ensure that Council had a viable asset for 30+ years.

The only negative that can be seen is that there may be costly issues with potential power upgrades, and alterations to the plant room to allow space for the additional filtration and pumping equipment.

**Financial Impact to the Narrogin Ratepayers.** If this option was chosen Council would be required to take a loan of \$2,800,000. Servicing this loan would result in a minimum increase in rates of 6.3% per annum to cover the principle and interest payments over a period of 20 years (total cost \$4,015,093).

## **B) Retain the current pool and continue to facilitate its operation in its current condition.**

This option may provide the community to access the 50m pool for a further period. However, at what point does Council stop performing maintenance when issues occur? Is a repair bill limit placed on the facility of \$10,000 and if so how many minor issues are repaired prior to this occurring and how would this be managed mid season?

This outcome would provide some time for grants to various entities to be prepared. However during this period the Town will be continuing to spend considerable money in facilitating the running of the pool that could be used to build a reserve for future upgrades to the Leisure Centre or the indoor 25m Pool. The estimated savings to Council are expected to return approximately \$50,000 per annum.

### **C) Close the 50m Pool and remove the infrastructure.**

The removal of the infrastructure will have the result of closing this issue into the future. Council would save an estimated \$50,000 per annum of which these funds could be utilised in various ways that will be described below. The area can be utilised for additional purposes and have beneficial impacts to other sporting groups or other facilities could be installed.

The building of a strong reserve for future capital upgrades and maintenance work at the Leisure Centre is vitally important to the sustainability of the Centre in the longer term. The Centre went into a run down state several years ago but due to CLGF funds the centre was brought back to an appropriate state. Without a strong reserve it is feared that the Centre will again depreciate over time or when a major piece of plant fails the Centre will be closed for a considerable period of time.

There will be a cost in removing the existing pool; however, it is planned that this will be performed by staff and the cost will be limited.

There are negatives in removing the 50m Pool and these have been provided by the Swim Club and the submissions received. For example the inability to host swimming events, perceived summer relief as the indoor pool is heated, the 50m pool is seen as a part of Narrogin's history, it may reduce Narrogin's "Regional Status" within the surrounding communities.

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It must be noted that Council have received correspondence from the Department of Sport and Recreation that the options to upgrade the Pool and replace it does fit within its funding guidelines. However, this is a board statement that is clarified that the Town would need to "demonstrate the need and feasibility of the project and in this case the need and feasibility of two swimming pools in a small community would need to be demonstrated". It has been advised that this would be difficult when there is access to another 50m pool that is under-utilised within Wagin and with a small limited population in the Town that is affected when there is ongoing access to an all year round 25m indoor pool. The DSR funding rounds have been reduced from 20+ million to 7 million making funding significant projects more difficult and highly competitive.

Council when considering the options provided above should consider the potential positive impacts if the 50m Pool is closed. There are many options available to Council and some examples of these are listed below in no specific order.

- 1) Council would save approximately \$50,000 per annum.
- 2) A portion of the savings could be used to open the facility on a restricted time period on Sundays all year with the remaining savings being placed into a reserve to upgrade the Centre.
- 3) Council place savings into a reserve for the future upgrade of the Leisure Centre.
- 4) Utilise the outdoor area for additional parking.
- 5) Construct outdoor volleyball courts for additional activities to be conducted from the Centre.
- 6) Install a splash park within the area (Existing pumps and piping cannot be used).
- 7) A portion of the area could be utilised for another sporting group facility.

- 8) The indoor 25m Pool could be expanded into a 50m indoor pool that would be extended out towards Clayton Road.
- 9) Grass the area and leave for social use currently and vacant for future projects.
- 10) Install large water collection tanks to harvest rain water and reduce Councils costs further.

In conclusion Council is left with a decision that in either will affect the Narrogin community in a both positive and negative way. It is the authors opinion that due to the condition of the 50M pool that this facility be closed prior to the commencement of this summer season and that the savings identified from this action be placed into reserve for the future upgrade of the Narrogin Regional Leisure Centre. In addition to this, negotiations commence with the YMCA to open the Centre on Sundays, albeit a restricted time service. The 50m Pool shell should be decommissioned and removed including all pumping infrastructure and made safe.

Alternatively Council may resolve to open the 50m Pool for the 2015 summer period and at the end of March 2016 close and remove the Pool shell and infrastructure as listed above and place all savings into the reserve and commence discussions with the YMCA for a provision of service on Sundays. However should any part of the infrastructure fail during this period that the pool be closed early and removed.

It is not recommended by the author to spend considerable funds on repairing the Pool nor to replace the pool due to the negative financial impact that this will have on the Narrogin Ratepayers.

### **Consultation**

Within the consultation period Council advertised the submission period within the Narrogin Observer and placed posters at the administration centre, Library and the Leisure Centre. Staff also posted the advertisement and information on the Website and Facebook Page.

The Facebook posts, at the time of preparing this agenda item have reached a total of 3,739 people. Two comments were received on Facebook yet this was not considered to be a formal submission method. To be open the comments were as follows:

- 1) Contact should be made to the Swim Club for comment
- 2) Council should consider the high rates before reducing services.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Any decision of Council, other than to continue to operate the pool in its current condition and to close the facility will have financial implications and is not budgeted and will have statutory implications.

## Strategic Implications

1.5	Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community.
2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.
2.2	Continue to develop and facilitate activities, engaging all age demographics, at the Narrogin Regional Leisure Centre that are sustainable and beneficial to the Community and the Centre.
2.7	Assist the local sporting groups to strategically develop their clubs and facilities within Narrogin.

## Voting Requirements

Simple Majority is required for the recommendation presented; however, if Council resolved to progress the upgrade or replacement of the existing pool this would be an absolute majority.

### OFFICER'S RECOMMENDATION

That Council:

- 1) Close the 50m Outdoor pool located at the Narrogin Regional Leisure Centre **prior to the opening of the Summer period in November 2015** and remove the pool shell and pumping equipment and make safe.
- 2) Savings from closing the 50m Pool are to be placed in the Narrogin regional Leisure Centre Building Reserve for future upgrade and capital works.
- 3) Commence discussions with the YMCA to open the Centre on Sundays to enable greater access to the Centre and that this be funded from the savings prior to being placed in the Reserve.

Or

- 1) Close the 50m Outdoor pool located at the Narrogin Regional Leisure Centre **at the conclusion of the 2015 summer swimming season** at the end of March 2016 and remove the pool shell and pumping equipment and make safe.
- 2) Should the infrastructure fail during this period the pool is to be closed and removed. All savings from closing the 50m Pool are to be placed in the Narrogin regional Leisure Centre Building Reserve for future upgrade and capital works.
- 3) Commence discussions with the YMCA to open the Centre on Sundays to enable greater access to the Centre and that this be funded from the savings prior to being placed in the Reserve.

**COUNCIL RESOLUTION 1015.180**

**Moved: Cr McKenzie**

**Seconded: Cr Paternoster**

That Council:

- 1) Close the 50m Outdoor pool located at the Narrogin Regional Leisure Centre **prior to the opening of the Summer period in November 2015** and remove the pool shell and pumping equipment and make safe.
- 2) Savings from closing the 50m Pool are to be placed in the Narrogin regional Leisure Centre Building Reserve for future upgrade and capital works.
- 3) Commence negotiations with the YMCA to open the Centre on Sundays to enable greater access to the Centre and that this be funded from the savings prior to being placed into the Reserve and these costings to be returned to Council by Wednesday 4 December 2015.

**CARRIED 8/0**

Please note: Reason for change was to accept resolution 1 and include the wording to have the costings returned to Council by the 4 December 2015.

# Narrogin Amateur Swimming Club

**PO Box 411, Narrogin, WA 6312**

**Email: [t.w.dowling@bigpond.com](mailto:t.w.dowling@bigpond.com)**

7th August 2015

Attention: Aaron Cook  
Town of Narrogin  
PO Box 188  
Narrogin WA 6312

Dear Aaron

## **Ref: Narrogin Amateur Swimming Club options for Narrogin Swimming Pool**

Thank you to you and to Mayor, Leigh Ballard, for meeting with the Narrogin Amateur Swimming Club on the 16<sup>th</sup> July to discuss the outdoor pool. It was good to finally discuss the matter, one that has been a concern for both council and our club for several years. From our discussion, it was obvious that the worst course of action for both the Town of Narrogin and the Swimming Club is to maintain the status quo. It was great to see a decision that the best course of action is to come up with an agreed concept plan and work out what will best serve the needs of the town. We thank you for asking our opinion on these concepts and what our club needs.

The Narrogin Amateur Swimming Club needs access to a 50 metre pool and enough lane space to train effectively. We have between 75 and 90 swimmers and are seen as a very strong and competitive club. We have some excellent swimmers with state times, and a body of qualified coaches. Our swimmers represent Narrogin at meets across the state, from Exmouth to Albany. Our club enters the Country Pennants every year and for the past three years has competed successfully in A grade against Peel, Mandurah and Bunbury clubs, relegating Albany and Geraldton to the B grade. This is due to the depth and inclusion of our club with swimmers of both sexes between the ages of 7 and 18. The fact that we are the strongest and most competitive inland club means that we are strongly supported by Swimming WA and have hosted Olympian swimmers and water polo players who have run clinics with swimmers from across our region (ref: President's and Head Coach's report 2015 attached). For us to continue to perform at this level and to be seen as a regional centre for swimming, our swimmers need to have access to a 50 metre pool, whether indoor or outdoor, and adequate lane space to train.

One of the great disappointments for us as a club was being forced to give up the Narrogin Open as we could not guarantee the availability of the outdoor pool. This was our Swimming WA accredited meet that brought swimmers from across the state to Narrogin and also enabled our less experienced swimmers the chance to compete in a familiar environment. The Narrogin Open was a major fund raiser for our club (we usually made about \$6,000 annually from this event) and also brought people and

money to the town of Narrogin (see Appendix). Long course swimming events are the main events for WA with 75% of Swimming WA members involved. Short course swimming events (25 m) attract the other 25% but, due to the design of the indoor pool with the attachment to the wading area, it is impossible for us to run short course (25 m) Swimming WA accredited events.

The Narrogin Amateur Swimming Club is keen to take up your offer to develop a concept plan in collaboration with the council for the future of swimming facilities in Narrogin. We strongly believe that a concept plan be developed prior to any change in the existing infrastructure.

Yours sincerely

Paul Dyson  
President  
Narrogin Amateur Swimming Club



## **Appendix: Narrogin Open Survey results**

**At the Narrogin Open, Swimming WA accredited meet in Narrogin, in December 2008, a survey was given to all the clubs that attended the meet regarding their spending and use of services over the weekend.**

Of the 25 clubs represented at the Narrogin Open, 19 answered the questionnaire regarding their purchases and use of services in the town during the meet. The 19 clubs had a total of 387 people attending the Narrogin Open.

Of these 387;

- 253 stayed overnight on Saturday night
- 193 bought dinner in town on Saturday night
- 193 bought breakfast on Sunday morning
- 225 bought morning tea
- 248 bought lunch
- 210 bought afternoon tea
- 176 bought dinner on Sunday night

The cost of these purchases is between \$24,770 (with accommodation at \$50 pp, breakfast and lunch at \$10 pp, morning and afternoon tea at \$5 pp and dinner at \$15 pp) and \$49,540 (with accommodation at \$100 pp, breakfast and lunch at \$20 pp, morning and afternoon tea at \$10 pp and dinner at \$30 pp). The amount spent would be towards the upper limit, particularly as we know the Southlake Dolphins (46 people) stayed at the Albert Facey and had their club dinner there. If we include the spending by the other seven clubs, the total expenditure on accommodation and food alone would be upwards of **\$45,000**.

On top of accommodation and food, 14 of the clubs (251 people) fuelled up in town before they went home, 8 clubs bought groceries at Coles and IGA, 3 went to the bottleshop and 13 clubs bought sundries. These have not been costed.

The Leisure Centre charged swimmers \$5.50 and spectators \$2.00 to enter on the day. This is also not costed.

## Aaron Cook

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**From:** tanya.hart@bigpond.com  
**Sent:** Thursday, 1 October 2015 4:15 PM  
**To:** Enquiries  
**Subject:** ICR156559 - outdoor swimming pool

To the CEO of the Town of Narrogin.

I write to you in response to the suggested closure of the outdoor 50 metre pool in Narrogin. I strongly disagree with the suggestion to close it. I am aware that it hasn't been well patronised in the past few years but I think it is impossible to get people to use it when it is closed before and after school and on weekends. To encourage people to use it it must be available to the public to use at all opening times.

I myself have used the outside pool regularly in the summer as it is quite sickening trying to do laps in the heat of the heated pool in summer. The freshness of the cold pool is beautiful.

Other factors that may not make it appealing to public is that the lawn area around the pool is often very unkempt. There is a lot of debris floating in the pool and you are constantly reminded "that the pool is very cold today" by the staff. Maybe they don't want to have to supervise but it isn't very encouraging.

As a Narrogin local who is born and bred and spent her youth in the Narrogin Swimming club under the excellent guidelines of Alby Timerlaris (who managed to successfully run 4 pools by himself) it would be sad to see the swimming club as it is now be downgraded and to lose future swim meets. I know some swim meets have been lost already because the pool hasn't been prepared in time but I'm sure this could be turned around and Narrogin could host some wonderful swim meets ( creating money spent in town ) as well as triathlons too.

I would love to see my children have the same opportunities that I grew up with in our lovely town and having access to a cool outdoor pool that should be open and opened on weekends. We travel to Williams and Kulin on Sundays so we can have family time keeping cool as do lots of other families I know. For a town the size of Narrogin we should be the centre attracting visitors for the pool on a weekend. I urge you to please consider keeping the pool open, opening it at decent hours and on weekends in the heat of summer and only looking at demolishing it in when you know that you have really, whole heartedly tried 100% to give it the best chance it has.

Thanking you. Tanya Hart. Narrogin

# NARROGIN MOTEL

& Licensed Restaurant

56 Williams Road (PO Box 513)  
NARROGIN 6312 Western Australia



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reception@narroginmotel.com.au

The Chief Executive Officer

Town of Narrogin

Earl St

NARROGIN WA 6312

Town of Narrogin <b>RECEIVED</b>	
Directed to	CEO
05 OCT 2015	
Ref No.	ICR156569
Property File	
Subject File	544
C-Point No.	

## FUTURE OF THE 50 M OUTDOOR SWIMMING POOL – LEISURE CENTRE

Dear Aaron,

I refer to the above and your advertisement from Last Thursday's paper seeking public submissions in this matter, and where I offer the following comments.

Under these circumstances of sensitivity, seeking public submissions does provide a consensus view across the breadth of the community and assists council in the decision making process in this particularly delicate debate.

Council will always be under pressure to provide more and more services, with limited funds to do so and somewhere a balance is needed where I don't envy council in this matter.

However, council on one hand has to consider the majority of the constituents who contribute rates and on the other hand provision of services to the community is the fundamental mandate of a Local Government. Accordingly, council is on the horns of a dilemma. Though thinking through the issue, the replacement of the pool is likely to cost M\$2 which all ratepayers will have to fund, yet only a limited number will benefit from. Whilst the views of the swimming club are indeed most cogent and the ancillary benefit to the community is evident (as displayed in their submission), nevertheless, the question remains "Is the provision of a replacement pool at the proposed cost likely to benefit the majority of the constituents?" The answer is no.

I do not support the construction of a replacement pool or effect repairs to the existing facility.

Yours sincerely,

Brian Seale J P

October 4<sup>th</sup>, 2014

## Aaron Cook

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**From:** terry nankivell <bob211255@gmail.com>  
**Sent:** Thursday, 15 October 2015 8:12 AM  
**To:** Enquiries  
**Subject:** ICR156628 - Narrogin Outdoor Swimming Pool

To Narrogin Town Council

I would like to comment on the position of the outdoor swimming pool, Firstly I don't think Narrogin should be without a 50m pool but I understand the issue's with the pool at the moment. The impact on the swimming club and the social aspect of growing up in Narrogin without the pool would be very sad as it has been a way of life in our Town for many generation's.

But I understand the issues and the right decisions must be made as it is a very financial burden on our Town.

I just wonder if holding a pole with rate payers to decide on the pools future as I personally believe the right decision must be made on this issue.

Bob Nankivell



Mr Aaron Cook  
Chief Executive Officer  
Town of Narrogin  
PO Box 188  
NARROGIN WA 6312

<b>Town of Narrogin</b> <b>RECEIVED</b>	
Directed to	<u>Aaron</u>
Ref No.	<u>02 OCT 2015</u> <u>ICR156561</u>
Property File	
Subject File	<u>5.4.4</u>
C-Point No.	

Dear Aaron

### **NARROGIN 50M OUTDOOR POOL**

Thank you for your letter received 11 September 2015 regarding the Town of Narrogin's 50 metre outdoor pool. The department is aware of the history of the indoor aquatic development and expansion of the existing facility in 1999, having provided \$2 million towards the redevelopment through the Community Sporting and Recreation Facilities Fund (CSRFF). The department is also aware of the Shire of Narrogin's decision to leave the 50m outdoor seasonal pool in operation for the past 14 years.

The department will consider an application from the Town of Narrogin for the upgrade or replacement of the 50m pool, as it is an eligible project for the CSRFF program.

Like any project in a competitive funding program, the Town will need to demonstrate the need and feasibility of the project. In this case the need and feasibility of two swimming pools in a small community would need to be demonstrated.

We are also interested in the life cycle assessment of your current indoor facility, as this will have a major influence on the Shire's future investment in sport and recreation facilities. Given the age of the facility (14 years), it is not uncommon for parts of the facility to be showing wear and tear therefore a major redevelopment would be required in the next five to ten year period.

There are a number of questions for the Town and ultimately the community to consider.

- Do current usage rates indicate the need for two swimming pools, regardless of eligibility to receive funding?
- How does the priority of a second swimming pool sit within the overall sporting and recreation facility needs of the Town now and over the next 20 years?



- What is the opportunity cost of undertaking a full redevelopment and what future facilities is the Town forgoing?

The question of eligibility for funding should come after these initial questions are considered by the whole community.

The department would like the opportunity to review the Geoff Ninnes Fong and Partners report on the options available to the Town. The department has had experience with other local government pool redevelopments of a similar age to Narrogin's, where more problems have been found as they progress through the project, which ultimately adds to the cost.

I would encourage you to continue to liaise with the department's Wheatbelt Manager, Jenifer Collins on 9690 2438 in the first instance. I have every confidence that Jenifer will continue to liaise with my staff.

Yours sincerely



**Rob Didcoe**  
**Director, Facilities and Camps**

24 September 2015

## 10.2.121 OUTDOOR 50M POOL FUTURE

**File Reference:** 5.4.4  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 18 August 2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

- Email letter from the Narrogin Swim Club
- Pool Report from Geoff Ninnes

### Summary

It is presented to Council to consider the future of the Outdoor 50m Pool located at the Narrogin Regional Leisure Centre due to ongoing issues and extra cost to the Leisure Centre, and in turn, Ratepayers of Narrogin, in providing this facility for the Narrogin and surrounding residents.

### Background

The outdoor 50m Pool is some 50 plus years old and resultantly all the associated infrastructure like the filtration system and piping have not been renewed.

When the Narrogin Regional Leisure Centre was upgraded some 12 years ago Council there was strong political activation towards installing the Indoor Pool to enable all year swimming and through this the undertaking was provided, either formally or informally to the Department of Sport and Recreation (DSR) that the outdoor 50m pool would be decommissioned and removed. This did not occur due to public pressure and the pool has remained in continued operation other than when under repair. I have been advised on several occasions that DSR will not fund any repairs or refurbishment to the 50m Pool due to the undertaking that it was to be removed and that the DSR funded the Indoor Pool Upgrade on the grounds that this is now the primary swimming pool for the area.

Since this time the 50m pool has deteriorated considerably in condition to the point where the Pool was closed for an extended period several years ago. Repairs then resulted in the resuming of the operations of the Pool; however, leaking issues have continued and each year there has been some infrastructure failures. For example in 2013 works were completed on the return pipes from the scum gutters and this resulted in the Pool being closed for several weeks. In 2014 the acidity levels were not balancing and this created issues when the acid was increased by loosening all of the built up materials and rust within the pipes making the Pool brown for several weeks and a pipe having to be repaired by welding.

Currently the pool is losing some 500 cubic meters of water per year through the leaks within the pool shell and or associated piping. The main central feeder line is blocked some 15 meters from the shallow end and sand is emanating from the piping system which raises additional concerns.

In the investigation of the piping system a remote camera was placed into the pipe to see the condition. Within the first 10m from the deep end the pipe had dropped potentially creating a leak area and allowing for sand to enter the pool. The camera was not able to progress any further than approximately 19 meters due to the elbows in the pipe. This was disappointing as the concerning area was closer to the shallow end.

In consideration for preparing this report the author contacted the Narrogin Swim Club. The Mayor and CEO met with the Club's representatives to discuss the potential outcomes. The resultant letter received is attached for reference.

## Comment

The problems with the infrastructure of the outdoor pool have been inherent now for many years and have been progressively getting worse. Due to this the author sought a report from Geoff Ninnis Fong and Partners who are reputable consultants within the Pool industry.

The report, which is attached for reference, was requested to cover the current condition of the pool and the potential outcomes and actions that Council can take to address the issues that have remained unresolved for many years.

From the report the following matters are of serious concern to the infrastructure and users of the pool.

### Issues

- 1) **Central Return** line is partially blocked creating a lack of water flow to the shallow end of the pool. If left unresolved this has the potential to create health issues as the water is not turning over as required in this area and, as such, the pool does not meet the Health Department requirements.
- 2) **Sand Wash** is occurring in the shallow end of the pool. The source of this sand is not known and could be coming from undermining of the pool structure creating hollows under the pool shell. The only way to confirm this is to empty the pool and xray the shell. Other pools within the wheatbelt have experienced this and been condemned immediately.
- 3) **Expansion Joints** are installed through the pool to allow for some minor movement of the shell. These would be required to be replaced as these could be a source of the water leakage.
- 4) **Pool Surface** is a painted surface and as such there is no liner trapping the water within the pool resulting in any cracks, joints or connections of the concrete are a potential water leakage point.
- 5) **Filtration System** is as aged as the pool itself being 50+ years old. This infrastructure does not meet the standards of today. Although not required to be upgraded unless major works are performed this is an ongoing risk for failure. At any stage this could fail without warning and would result in the pool closing for an extended period or even permanently at a large expense to Council.
- 6) **Water Leaks** are currently emanating from both sides of the pool at the shallow end and only occurs when the pool filtration system is running. As such, this issue points towards the leak being in the main central return line.
- 7) **Summersible Pumps** are currently running constantly sending water from the area located from around the pool into the town drainage system. The constant level of water being pumped is alarming and has the potential to be a result of the water having leaked from the pool into its surrounds.
- 8) **Central Return** has dropped in at least one location that the camera was able to identify. It is highly likely that if this has occurred once then other locations could be similarly affected along the feeder line and may be resulting in the sand entering the pool.
- 9) **Brick Paving** has collapsed in several locations due to water leaks and is an ongoing concern and requires the works staff to upkeep each year to ensure that the surrounds are safe.



- 10) Scum Gutters** are located on each side of the pool and return the soiled water to allow for the required turn over. These gutters have failed previously on the Centre side of the pool due to the age of the infrastructure and needed to be replaced.
- 11) Balance Tank** is located in the filtration room in the Centre and requires constant filling to keep the water level of the pool high enough to operate. This is another potential area for substantial water loss. Although the tank itself is structurally solid, the fittings and equipment is severely corroded and should be replaced in the near future.
- 12) Piping and Connections** have been worked on over the years; however, only small sections of any pipework has ever been replaced which has resulted in large sections of the infrastructure being 50+ years old. The replaced sections now places additional pressure on the remaining weak points which will result in future issues or failures which will continue to occur over the years.
- 13) Water Expense** has increased substantially due to the water leaks and is costing Council more each year with the water loss increasing and the cost of water continuing to rise.
- 14) Chemical Expense** has also increased during the period due to the loss of water. The constant replacement with mains water requires higher levels of chemical to be purchased and utilised.
- 15) Power Expense** has also increased due to the changes in the regulations that requires the Centre to facilitate the pool during winter when previously the pool was turned off. This also includes additional chemical and water replacement expenses.
- 16) Chemical Balancing** has been an ongoing issue for staff due to the nature of the equipment and the water loss.
- 17) Lack of Security** results in people entering the outdoor pool outside of operating hours creating a safety and security risk.

Potential Options for Repair

With the report from Geoff Ninnes it was requested that the options of repair and upgrade be provided for consideration as the Council is at a cross roads and needs to make a decision as to the future of the pool. The upgrade proposals presented from Geoff Ninnes is attached for full detail; however, are presented below with more explanatory guidance and advice.

Option 1) Existing 50m Pool with new internal gutters giving a 50x11.6m pool with 6x 1.93m tanks. EST \$735,000 + 31 % Contingency = Total Estimate \$962,850 + GST.

Benefits of this option are that the change to the pool will result in a new central feeder line, replacement of the expansion joints, a wet deck water return system which will modernise the pool to be same as the indoor pool. This will result in stopping the water leaks from the pool shell.

It is noted that the aged (original 50year old) piping from the pool back to the Balance Tank, filtration and pumping will remain in place. It is expected that if there are any water loss issues that these will continue and the aged infrastructure will also potentially struggle or fail in the future requiring certain additional costs.

Option 2) Existing 50m Pool with concrete encased external gutter drain pipe, size of pool remain as is. EST \$685,000 + 31 % Contingency = Total Estimate \$897,350 + GST.

Benefits of this option are that the change to the pool will result in a new central feeder line, replacement of the expansion joints and return scum gutters to be encased in concrete. This will result in stopping the water leaks from the pool shell.

This option is slightly less expensive than option 1, however does not provide as many additional benefits. With the existing scum gutters to be encased in concrete provides for more 50+ year old piping infrastructure to remain that will invariably create more issues in the future. Please note that wet decks reduce water loss and this option does not provide for this long term saving.

Option 3) Construct a new 50x12.8m Pool and plant room to current WA Health Code. EST \$2,000,000 + 31 % Contingency – Total Estimate \$2,751,000 + GST.

This option provides for a full replacement of the 50m Pool and would ensure that Council had a viable asset for 30+ years.

The only negative that can be seen is that there may be costly issues with potential power upgrades, and alterations to the plant room to allow space for the additional filtration and pumping equipment.

### Further Comment

From the report and the options provided, Council must assess the options and benefits from each to justify a decision that ultimately will be expensive to construct and then continue to maintain into the future. Council and the general public must consider the overall cost of any development like this within the community. Within asset management it has been proven that the construction costs of any asset is only approximately 20% of the life cost of the asset. If this is a true statement that would apply to this project the overall cost of option 1 or 2 would be in the vicinity of approximately \$5,000,000 for the life of the upgraded pool whereas the new pool would ultimately cost some \$15,000,000 for its life. This must be taken into consideration along with the ongoing cost of the 25m indoor pool and facilities for which Council is currently paying for the running and upkeep expenses.

The decision as to what the outcome is for the outdoor pool must also take into account the option of removing the pool and re-utilising the space for other options. Currently the author is having a concept plan prepared that will show the utilisation of the space for other options.

In discussing the existing 50m pool with the Narrogin Swimming Club, it was agreed by all parties that the status quo is not acceptable and an outcome must be resolved. It was also proposed to the Swim Club that one potential outcome would be to convert the indoor 25m pool to an indoor 50m pool and extend the building out to cover the pool area. This potential project has many benefits that would set Narrogin apart from other Regional Centres for years to come. However, it must be said that although this sounds easy it may be very problematic and only serious consideration can be performed after concept plans are prepared and sent to experts to investigate if it's possible. However, as a preliminary, the author has spoken to Mr Geoff Ninges, the Pool Consultant and an Architect and both have stated that the proposal is feasible. If Council was to choose this alternative as a solution, the decision still needs to be made as to what occurs with the outdoor 50m pool prior to this swimming season.

In addition to this proposal there has also been an approach by another sporting club to place a 30x20m shed in the general vicinity which is to also be included in the concept plan. Also the concept plan will show Jessie House remaining and the potential of this relocation and the utilisation of this space for the shed and an expansion area for the Hockey Club.

The patronage use of the outdoor pool is, and has been for a long period of time, been poor. This is due to a number of factors, primarily being that the operation of the pool has been hit and miss over the years due to failures and down time. The pool is constantly cold and people prefer to use the heated indoor pool, users are much more sun conscience than before and prefer the indoor pool so that they don't have to apply sunscreen. Additionally there is little shade surrounding the pool for observers, the surrounds are not well kept and maintained and in the instance that a family uses the Centre, children can be split over both pools at once creating an observation risk to the guardians and staff.

In addition to these points, the hours of operation have been stated as being an issue due to the late opening and early closing of the outdoor pool. This occurred due to the lack of staff availability within normal rostering at that time and to resolve this and allocate more staff hours would have additionally increased the financial loss of the Centre.

In the instance that Council close the Outdoor pool, there are a number of options that is available to utilise the area for other purposes should they be acceptable; however, this would depend on if the concept plans were to be progressed to seek funding for the indoor pool upgrade. For example; a children's play area could be created, a water park/splash area could be investigated, car parking, grassed area, outdoor beach volleyball courts or other similar suggestions. As detailed there are many differing options for the area and many would potentially cost Council very little to facilitate and even install.

If Council chose to close the outdoor pool there would be cost savings to the organisation and reductions in staffing requirements to the YMCA that will have additional benefits to the Centre during summer. It is estimated that the cost saving to Council would be in the vicinity of \$50,000 per year for power, water and chemicals. The staffing reallocation will not save money but rather allow for additional duties to be performed in other areas.

The savings that Council could obtain would well be utilised by placing the funds into reserve for future upgrades to the Centre like the expansion of the indoor pool or capital upgrades to the Leisure Centre. Other outcomes could be to utilise some of the funds to open on Sundays, increase maintenance to the Centre and perform minor upgrades to the Centre each year.

It is interesting to note that some Local Governments with much larger populations than Narrogin do not have a 50m pool or are only just building them now. For example; Albany with a population of 35,000+ does not have a 50m pool and Mandurah has only just built their first 50m pool. It is easy to argue that Narrogin and its surrounds does not have the population to support two pools, and this can be seen through the loss that is made from the Centre each year which is primarily due to the facilitation of the two pools.

Alternatively the closing of the outdoor pool could be seen as a substantial step backwards for the Town of Narrogin. With the removal of a key asset like the 50m pool the Narrogin Swim Club members will need to travel for experience in the longer pool to Wagin who has a 50m pool.

The Narrogin Swim Club, as outlined in their letter will also be downgraded as a swimming venue and only be able to host 25m swimming events and cannot be accredited by Swimming WA for the event.

#### How to progress from here

It is proposed that Council consider this item and advertise to the general community the options outlined within this report and ask for feedback. Council can then consider the input from any community member and or any affected club and make an informed decision. If this is agreed an advertisement would be placed in the local paper, on the Town's Facebook page and website providing a period of two weeks for feedback/submission.

This period of feedback/submission would allow Council to still resolve its intention prior to the opening of the outdoor pool in November so as to limit the expenses incurred through the summer opening period. It is also assumed that should Council resolve to close the pool that this would not occur during the summer period but rather prior to the pool opening or closing permanently at the end of the season in March 2016. However it should be noted that if Council decided to facilitate the pool for this upcoming summer season and a part of the infrastructure fails that the pool be closed so as to not incur additional expenses prior to closure.

Council may wish to resolve to continue facilitating the outdoor 50m pool indefinitely and if this is the decision the plans to fund and then commence the repair and upgrade of the pool to resolve the issues listed in this report will need to be commenced.

It is pertinent to stress that Council is not provided this report to make a decision on the future of the pool today but rather to provide the background and information to seek community input and then have the item represented to Council for a decision in the month of October 2015.

The submission form is to provide the following guidance to interested members of the public or community groups:

“The Town of Narrogin is seeking input as to the future of the 50m Outdoor Pool. When preparing a submission you are to take into consideration its current degraded state, costs of repair or replacement, and or continue to facilitate the pool in its current condition or close the facility. It is also requested to consider the potential upgrading of the current indoor 25m pool to an indoor 50 m Pool, re-utilisation of the space that the 50m pool utilises for other community activities and the impacts that these decisions may have on the Narrogin Leisure Centre.

Feedback/Submissions are to be presented in writing attention to the Chief Executive Officer at Po Box 188 Narrogin WA 6312 or emailed to [enquiries@narrogin.wa.gov.au](mailto:enquiries@narrogin.wa.gov.au) and must be received prior to the close of business on 16 October 2015.

All formal submissions made will receive a response letter advising of the outcome after Council have assessed the item and submissions and passed a resolution.

#### **Consultation**

- Geoff Ninnes from Geoff Ninnes Fong and Partners
- Narrogin Swimming Club

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

This agenda item is intended to trigger community consultation and any financial implication will be created within the next agenda item presented in October through either maintaining the 50 M Pool or closing that section of the facility.

However, should Council from this agenda item reject the recommendation and continue with the facility then there are significant financial implications that will need to be presented to Council in the near future being the repair and maintenance of the pool.

#### **Strategic Implications**

This agenda item is to trigger the Community Consultation; however, there are implications to the strategic plan for either decision made by Council in the future.

- |     |   |
|-----|---|
| 1.5 | Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community. |
|-----|---|

2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.
2.2	Continue to develop and facilitate activities, engaging all age demographics, at the Narrogin Regional Leisure Centre that are sustainable and beneficial to the Community and the Centre.
2.7	Assist the local sporting groups to strategically develop their clubs and facilities within Narrogin.

### Voting Requirements

Simple Majority

#### OFFICER'S RECOMMENDATION

That Council:

Authorise the CEO to advertise for public feedback/comment, for a period of two weeks, regarding the information contained within this agenda and the consultant's report Mr Geoff Ninnes Fong and Partners. A further report will be presented to Council upon the closure of the submission period.

#### COUNCIL RESOLUTION 0915 52

**Moved: Cr Paternoster**

**Seconded: Cr Russell**

That Council:

Authorise the CEO to advertise for public feedback/comment, for a period of three weeks, regarding the information contained within this agenda and the consultant's report Mr Geoff Ninnes Fong and Partners. A further report will be presented to Council upon the closure of the submission period.

**CARRIED 7/0**

**SUBMISSION REGARDING OUTSIDE 50 METRE POOL**

I am disappointed that Council is considering closing the Narrogin outdoor pool which has so much potential for this town. This is such a hot, dry area and there is little else provided to the Narrogin residents for summer recreation. Closing the pool may save money in the short term, but is it NOT the solution for the long term sustainability, health and vitality of our town.

I have read the information that you have provided and now have some understanding of our situation. I cannot see how any option can be pursued without the help of grants.

I think that whatever avenue is pursued, the health and well-being of our community should be considered highly when making a decision. I understand that the outside pool has not been used as we would want but I think that that can be attributed to the reasons that you have outlined as well as the entry cost.

I believe that a town the size of ours with a hot dry climate for four or more months of the year should have a pool facility that is outdoors for all to enjoy. An outdoor pool can be a place where families, groups and young people can gather to enjoy our great outdoors with facilities that can bring a community together. I do not believe that the sun is a deterrent to many. One only needs to visit Perth on a weekend and see the many people along the river banks and in the many parks to see evidence of this.

To this end I feel that Option 1, with a change to a 25metre pool and the space created used to build a facility for small children and perhaps some out of pool activities. However this would only work if that part of the leisure centre could be open for longer hours and on Sunday. I would suggest outdoor toilets and change area and separate entrance to the leisure centre. (Would this reduce the number of staff required to run the pool on a Sunday?) I believe that if the facility was more affordable, many more would use it which in turn would probably bring in more money in a day. This can be shown on the days that the pool has free entry, there are many more users.

I think that if a decision is made to close the pool, it would be a very sad day for our community. These days we have such a problem with obesity and lack of activity. We have little pride in our community and little sense of belonging. More and more, we live in an insular society and the closure of the pool will contribute further to this. To be able to provide a facility that is readily accessible to all would enhance our town and provide many long term benefits.

Thanking you for your consideration.

Regards

Jane Slater

Ph: 0428133836

slater@treko.net.au

*Came in late*

*Fri 23/10.*

*Not in synergy.*

ICR156717

5.4.4

Submission for pool

From Narrogin Residents and Ratepayers Association

The Narrogin Residents and Ratepayers Association would like to Council to consider implementing the following actions for the 50 metre pool.

1. We support the Swimming Club in their call for the pool to be retained until a concept plan is prepared for an extension to the indoor pool. It is our understanding that, if the outdoor pool is to be decommissioned, the Swimming Club would like to see the indoor pool extended to 50 metres in order to support continued events.
2. If the outdoor pool is removed we would like to see the area converted to a water park which is designed to be family friendly. We feel this is very much needed for youth of the town. We support the concept of a separate entry from Clayton road.

We hope the council will consider these ideas.

Toni Beaton

0419 914 164

**11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

9.13pm – The presiding member declared the meeting closed.

<b>Commonly-used abbreviations:</b>	
<b>CEO</b>	<b>Chief Executive Officer</b>
<b>DCCS</b>	<b>Director Corporate &amp; Community Services</b>
<b>DTES</b>	<b>Director Technical &amp; Environmental Services</b>
<b>EFT</b>	<b>Electronic Funds Transfer</b>
<b>EPA</b>	<b>Environmental Protection Authority</b>
<b>LEMC</b>	<b>Local Emergency Management Committee</b>