



**MINUTES  
ORDINARY COUNCIL MEETING**

**23 JUNE 2015**

**COUNCIL CHAMBERS  
THE TOWN OF NARROGIN  
89 EARL STREET  
NARROGIN WA 6312**

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that: (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice: Given the inherent unreliability and uncertainty that surrounds verbal communication, the Town strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Town unless it is first confirmed in writing."

These minutes were confirmed at the Ordinary Council Meeting held on 14 July 2015

Signed: ..... Date .....

(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

# ORDINARY COUNCIL MEETING MINUTES

## 23 JUNE 2015

### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.30 pm – The Presiding Person declared the meeting open and welcomed Nick Baum – Borneo Scholarship Recipient.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members**

Mayor L Ballard  
Deputy Mayor Cr A Paternoster  
Cr C Bartron  
Cr C Ward  
Cr J McKenzie  
Cr D Russell

#### **Staff**

Mr A Cook – Chief Executive Officer  
Mr B Robinson – Director Technical and Environmental Services  
Mr C Bastow – Director Corporate and Community Services  
Ms C Thompson – Executive Assistant

#### **Visitors**

Ms F Walmsley  
Mr N Baum  
Mr R Chatillon  
Mr B Seale  
Ms M Dunn

#### **On Leave of Absence**

Cr P Schutz  
Cr M Kain

### 3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

<b>COUNCIL RESOLUTION 0615.076</b>
------------------------------------

**Moved: Cr McKenzie**

**Seconded: Cr Ward**

That Council bring forward agenda item 9, presentation by Nick Baum

**CARRIED 6/0**

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

In March 2015, Council resolved to support the scholarship fundraising of the Narrogin Sub Branch of the RSL to send a student from the Narrogin Agricultural Centre to Borneo to participate in the BEG Anzac Tour through contributing up to \$1,000.00 plus GST if applicable. Nick Baum, the scholarship recipient, gave a short presentation of his experience.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

7:43 pm – Question time commenced

**Mr B Seale - Narrogin**

1. Summary of Question 1  
In relation to agenda item 10.1.061, will the Elected Members please defer this item to liaise further with Mr Robinson?

Summary of Response

The Mayor responded that the request will be considered when it arises in the order of the meeting.

2. Summary of Question 2  
In relation to agenda item 10.2.065, will the Elected Members consider editing the Officer's Recommendation to indicate the part ownership of the Town of Narrogin with the Shire of Narrogin, not the CEO?

Summary of Response

The CEO responded that the wording of his resolution be changed.

**Ms Walmsley – Narrogin**

Ms Walmsley's questions were posed to the Council as members of the Great Southern Regional Waste Group.

1. Summary of Question 1  
By reducing the buffer for the White Road refuse site, will there be any sell off of Town of Narrogin land or merely allowing re-zoning of private land?  
How is it that once the putrescible waste is removed from the White Road refuse site and the buffers are reduced that these reduced buffers are the same as what is being proposed for the Nebrikinning site?

Summary of Response

The DTES responded – there is no determination as to what the buffers will be reduced to as this will be resolved upon application to the EPA and the areas quoted for the Nebrikinning site are merely a guide provided from EPA documentation. The DTES added – there is no Council land to sell, but potential development within private land holdings.

2. Summary of Question 2

Can we be provided basic costings for the Nebrikinning site including life-cycle costs?

Summary of Response

The CEO responded – The Great Southern Regional Waste Group is the appropriate body to obtain these costings through, however costings have been prepared and we are still awaiting the EPA determination as to the conditions placed on the site for these costings to be finalised.

3. Summary of Question

Will the Group consider looking into utilising a commercial refuse site within the Region?

Summary of Response

Costings have been obtained to utilise a regional commercial refuse site, however due to the cost of transportation and tonnage fees this will result in very substantial rate increases to participating local governments and the Group would still be forced to construct a large scale transfer station to process the waste before transport.

7:56 pm – The Presiding Person declared Public Question time closed and noted that no questions have been taken on notice.

Ms Walmsley departed chambers. Mr Baum and Mr Chatillon also departed chambers.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**COUNCIL RESOLUTION 0615.077**

**Moved: Cr Paternoster**

**Seconded: Cr Bartron**

That Council:

Accept the minutes of the Ordinary Council Meeting held on 9 June 2015 and be confirmed as an accurate record of proceedings.

**CARRIED 6/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**10. MATTERS WHICH REQUIRE DECISIONS**

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## 10.1 DEVELOPMENT AND TECHNICAL SERVICES

### 10.1.061 COMMERCIAL VEHICLE PARKING – NARROGIN MOTEL

<b>File Reference:</b>	A304500, IBA155465 & DA32/13-14
<b>Disclosure of Interest:</b>	Nil
<b>Applicant:</b>	B Seale for Churchill Custodians Pty Ltd
<b>Previous Item Nos:</b>	Item 10.2.312 – 3 <sup>rd</sup> July 2014
<b>Date:</b>	5 June 2015
<b>Author:</b>	Brian Robinson, Director Technical & Environmental Services

#### Attachments

- Aerial photograph of the site and surrounding land use.
- Copy of submitted plans relating to proposed commercial vehicle parking
- Copy of submission received during advertising of the proposal.

#### Summary

Council is requested to determine an application for planning consent seeking approval to the parking of commercial vehicles at the Narrogin Motel, having regard to comments received during the advertising period.

#### Background

The Narrogin Motel occupies No 60 (Lot 6, 1 & 2) Williams Road. Having an area of approximately 6,756m<sup>2</sup> the properties have frontage to both Williams Road and Sydney Hall Way to the rear.

Land abutting the site to the east is developed with a nursing home, whilst residential land abuts the site to the west. Residential properties are located opposite two thirds of the properties frontage to Sydney Hall Way. An aerial photograph of the site is shown as attachment No 1.

Council previously considered this matter at its Ordinary Meeting held on the 8<sup>th</sup> July 2014. Whilst a formal application for planning consent had been lodged at the time, suitable plans detailing the proposed areas for commercial vehicle parking had not been provided. As a result Council resolved to:

1. *Defer consideration of the proposed Parking of Commercial Vehicles at No 60 Williams Road, Narrogin pending:*
  - a. *Receipt of a suitable site plan detailing those areas and parking bays to be established for the parking of commercial vehicles on site and a full list of modifications to be made;*
  - b. *Advertising of the application for public comment over a 21 days period in accordance with part 6.3 of Town Planning Scheme No 2.*
2. *Await a further report on the application following the completion of point 1 above to the satisfaction of the Chief Executive Officer.*

Subsequently on the 7<sup>th</sup> of April this year, a detailed site plan was received detailing the areas proposed for commercial vehicle parking. The plans furthermore detailed proposed changes

to the internal traffic flow and standard vehicle parking to ensure that the use of the Sydney Hall Way frontage was minimised and all traffic was being directed to enter and leave the site via Williams Road.

A copy of the submitted plan is shown as attachment No 2.

Advertising of the proposal has now been completed in accordance with Town Planning Scheme No 2 requirements, with one submission being received. Council is now requested to determine the application having regard to the comments received.

### Comment

Plans submitted in support of the application indicate four proposed locations for commercial vehicle parking, which are described as follows:

- In the south east corner of the site abutting Williams Road;
- On the western side of the eastern internal driveway abutting the motels utilities rooms;
- The north west corner of the site abutting Sydney Hall Way; and
- The north east corner of the site abutting Sydney Hall Way.

As detailed in the background section above, one submission has been received offering comment on the proposal. A summary of the submission together with officer comments and recommendations is shown below:

Comments Received	Officer Comment	Recommendation
Attached are photos of commercial vehicles parked abutting Sydney Hall Way on 26 <sup>th</sup> May 2015.	Photos shown at attachment no 3 demonstrate the visual impact of commercial vehicle parking abutting Sydney Hall Way.	Refer to officer comments under heading Potential Impacts below.
Whilst trucks were also parked abutting Williams Road, more trucks were parked at this end. This happens most nights, including weekends.	Parking abutting Sydney Hall Way places vehicles in close proximity to residential homes.	Refer to officer comments under heading Potential Impacts below.
Diesel engines crank up from 4:10am onwards, running for up to 20 mins before pulling out.	The parking of commercial vehicles has potential to impact on the adjacent properties through noise	Refer to officer comments under heading Potential Impacts below.
Residences from 24-28 Sydney Hall Way are directly impacted through noise, dust and ground vibration.	The parking of commercial vehicles has potential to impact on the adjacent properties.	Refer to officer comments under heading Potential Impacts below.
Sydney Hall Way is subject to more heavy vehicle traffic than Williams Road.	Consideration should be given to methods that may be used to prevent commercial vehicles using Sydney Hall Way.	Refer to officer comments under heading of access below.
Williams Road is not residential in the vicinity of the motel, with the Nursing Home carpark and John Parry Medical Centre which would not be adversely impacted.	It is acknowledged that non-residential uses abut the site to east and south of Williams Road. A residential property is however located abutting the western boundary on Williams Road.	Refer to officer comments under heading of Potential Impacts below.
Traffic parking at the motel on a daily/nightly basis is greater than acceptable for a residential area.	Provisions of TPS No 2 restricts the parking of commercial within Residential Zones in the Town.	Refer to comments under heading of Potential Impacts below.

Should a commercial car park proceed, what effort will Council make to ensure no impact on Sydney Hall Way residents.	Council officers will endeavour to endorse any decision of Council and/or conditions imposed.	The author be advised accordingly.
Council should be seriously considering a solution to this situation which has escalated over past 7 years.	The comment is supported. Determination of the application provides Council with an opportunity to regulate parking on the site.	The author be advised accordingly.
Allowing heavy vehicles to access a residential area and street is not promoting Narrogin "Love the Life".	The impact of permitting the parking of commercial vehicles must be considered in determining this application.	Refer to Officer comments below.
I object to commercial vehicle parking at 60 Williams Road.	The author's comment should be noted.	The author's comment be noted.

A full copy of the submission is shown as attachment No 3.

To assist Council in determining this application, the following advice and officer comments are provided:

#### Town Planning Scheme No 2 Provisions

The provisions of Town Planning Scheme No 2 (TPS No 2) include the subject land within the "Other Residential" Zone.

In accordance with clause 3.1.6 of TPS No 2, no person shall park or allow to remain stationary for more than 4 hours:

- More than one commercial vehicle;
- A commercial vehicle unless that vehicle is housed in a domestic garage/outbuilding;
- Any vehicle which due to its size could not be housed in a domestic outbuilding;
- Any vehicle exceeding three (3) metres in height.

These restrictions apply to both the "Single Residential" and "Other Residential" Zones in order to protect the residential amenity of those areas.

As stated by McLeod & Co Solicitors in their previous advice on this matter, Council may, in accordance with Part 6.2 of TPS No 2, relax a standard requirement or standard identified by the Scheme provided that it is satisfied that:

- i) The approval would be consistent with the orderly and proper planning of the locality and the objectives of the scheme;
- ii) The non-compliance will not adversely affect the occupiers or inhabitants of the area; and
- iii) The spirit and purpose of the requirements will not be reasonably departed from.

In the author's opinion the granting approval to the unregulated parking of commercial vehicles would be contrary to the spirit and purpose of the requirements. It is therefore recommended that any approval to the parking of commercial vehicles must be restricted to specifically identified commercial vehicle parking areas and/or bays.

#### Potential Impacts

The driving and parking of commercial vehicles in a residential area has potential to impact the amenity of residential areas and landowners' rights to quiet enjoyment of



their properties, particularly through visual impacts and noise, particularly with starting such vehicles in the early morning hours.

The submission received indicates that the amenity of particular properties in Sydney Hall Way has been detrimentally impacted on through both visual and noise associated with vehicles parked adjacent to Sydney Hall Way. The author also states that signage advising the parking of commercial vehicles is not permitted on Sydney Hall Way and has not always been adhered to.

In order to prevent detrimental impacts on the adjacent residents, it is strongly recommended that consideration be given to restricting the parking of commercial vehicles adjacent to Williams Road only.

#### Access

As stated in the submission received, commercial vehicles attending the Motel have regularly been using Sydney Hall Way to access or leave the site.

Currently both rows of motel units are served by one way driveways directing traffic from Williams Road to Sydney Hall Way. In the author's opinion, this has been a significant factor in commercial vehicles using Sydney Hall Way for access to and from the site.

Plans submitted in support of the application indicate it is the owner's intent to change the internal driveway system directing all internal traffic back to Williams Road using the internal driveway serving the eastern portion of the site. To facilitate this, parking bays associated with the eastern row of motel units are to be reversed, completing a one way driveway system within the site.

Should Council resolve to approve this application, it is recommended appropriate conditions be imposed to ensure that these modifications are implemented.

#### Unauthorised removal of landscaping

On a separate, although related matter, it is noted that areas previously developed with landscaping have been modified to hard stand areas to cater for additional parking.

Examination of aerial photography indicates that as recent as January 2012, a large grass area was located in the north eastern corner of the site. This landscaping has been removed and converted to hardstand without the approval of Council. Landscaped areas located within the south eastern corner of the site and to the east of the Motel's utility building have also been removed and converted to hardstand without approval.

Examination of older aerial photography held by the Department of Land Administration furthermore demonstrates that an area in the north western corner of the site has also been transformed from a landscaped/treed area to a hardstand, reducing the level of landscaping on site since 2003.

The Motel currently contains a minimal level landscaping.

In accordance with the provisions of TPS No 2, up to 40% of sites in the Other Residential Zone is required to be landscaped. That said, it must be noted that the Motel was established prior to the introduction of TPS No 2. The level of landscaping, at the time of TPS No 2 being gazetted in 1994 (ie prior to conversion to hardstand) must therefore be accepted.

Rather than permit the parking of commercial vehicles in the north western and north eastern corners of the site, it is recommended that a condition be imposed to require these areas to be returned to landscaped grounds. Such landscaping will assist in reducing any potential impacts the Motel may have on the adjacent residential area.

In summary, it is recommended that the parking of commercial vehicles should not be permitted adjacent to Sydney Hall Way as such activities will have the potential to detrimentally impact on the amenity of the adjacent residential area. For this reason, it is recommended that any commercial vehicle parking be restricted to the northern half of the site and landscaping be re-instated abutting Sydney Hall Way.

### **Consultation**

CEO – Aaron Cook;

The proposal has been advertised in accordance with TPS No 2 requirements.

### **Statutory Environment**

Applications for planning consent are determined by Council in accordance with Part 6 of TPS No 2. In considering an application, clause 6.4 of the Scheme requires that Council take into account various matters, including, but not limited to:-

- (d) the existing and likely future character and amenity of the neighbourhood, including (but without limiting the generality of the foregoing) the question of whether the proposed development is likely to cause injury thereto including injury cause by the appearance of the proposed building, due to the emission of light, noise, electrical interfered, vibration, smell, fumes, smoke, vapour, soot, ash, dust, oil, liquid wastes of waste products;*
- (f) the nature of the roads giving access to the land;*
- (h) the presence of vegetation on site, the desirability of retaining portion of that vegetation and provision of adequate landscaping;*
- (i) the submissions received by the Council including representations made by any public or statutory body.*

### **Policy Implications**

Nil

### **Financial Implications**

The applicant has paid the required application fee in accordance with Council's adopted schedule of fees and charges.

### **Strategic Implications**

Nil

### **Voting Requirements**

Absolute Majority

## OFFICERS RECOMMENDATION

That Council:

1. Grant planning consent to the proposed Commercial Vehicle Parking on No 60 (Lots 6, 1 & 2) Williams Road, Narrogin subject to the following conditions:
  - a) This approval relates only to the parking of commercial vehicles in the south eastern corner of the site and abutting the Motel utility rooms, shown as Commercial Vehicle Parking Bays 1, 2, 3 & 4 on the approved plans.
  - b) This approval shall not be construed as approval to the establishment of commercial vehicle parking bays numbers 5, 6, 7 & 8 on the approved plans.
  - c) Unless otherwise approved by resolution of Council, any commercial vehicles parked within the site shall be wholly contained with Commercial Vehicle Parking bays 1, 2, 3 and 4 as shown on the approved plans.
  - d) All commercial vehicles shall be required to reverse into the identified bays, facilitating the vehicles leaving the site in forward gear so as to minimise the noise impact with vehicles leaving the site.
  - e) A gate being installed on the access driveway to Sydney Hall way to limit the use of this access so as to reduce the potential impact of traffic associated with the motel on Sydney Hall Way and the associated residential properties.
  - f) The modifications proposed to the internal driveway system and parking bays associated with Motel units located on the eastern boundary of the site being implemented within 30 days of the date of Council's decision.
  - g) The previously landscaped areas located in the north western and north eastern corners of the site being re-established to the satisfaction of the Chief Executive Officer within 60 days of the date of Council's decision. These areas shall not be used for commercial vehicle parking under any circumstances. Penalties will apply.
  - h) No parking of commercial vehicles carrying dangerous, placarded or noxious loads shall be permitted.

### Advice to Applicant:

- a) Further to condition No 1 above, the applicant is advised that the Town of Narrogin is not prepared to approve the parking of commercial vehicles in the northern portion of the site abutting Sydney Hall Way due to the potential for such vehicles to detrimentally impact on the amenity of the adjacent residential area through visual, noise and/or other impacts.
- b) In respect of condition (g), the applicant is advised that examination of aerial photography demonstrates that the following areas of landscaping have been removed and converted to hardstand without the approval of Council since 2012:
  - i. The south eastern corner of the site between the motel units and Williams Road;
  - ii. The north eastern corner of the site between the motel units and Sydney Hall Way;
  - iii. On the eastern side of the utilities building, between the utilities building and the internal driveway; and

The applicant is also advised that the area of land in the north western corner of the site between the motel units and Sydney Hall Way was also landscaped prior to 2006.

Council is requiring the two areas abutting Sydney Hall Way to be re-established as landscaped areas to ensure that the Motel site contains an appropriate level of landscaping.

- c) Further to condition No (g), the applicant is advised that the Parking of Commercial Vehicles in this area will constitute an offence under the Planning & Development Act 2005, for which daily penalties may apply.

<b>COUNCIL RESOLUTION 0615.078</b>
------------------------------------

**Moved: Cr Ward**

**Seconded: Cr Russell**

That Council:

Defer this item for consideration at the next Ordinary Council Meeting scheduled for 14 July 2015.

**CARRIED 6/0**

Please note: That the mover and seconder were in support for the item to be deferred.

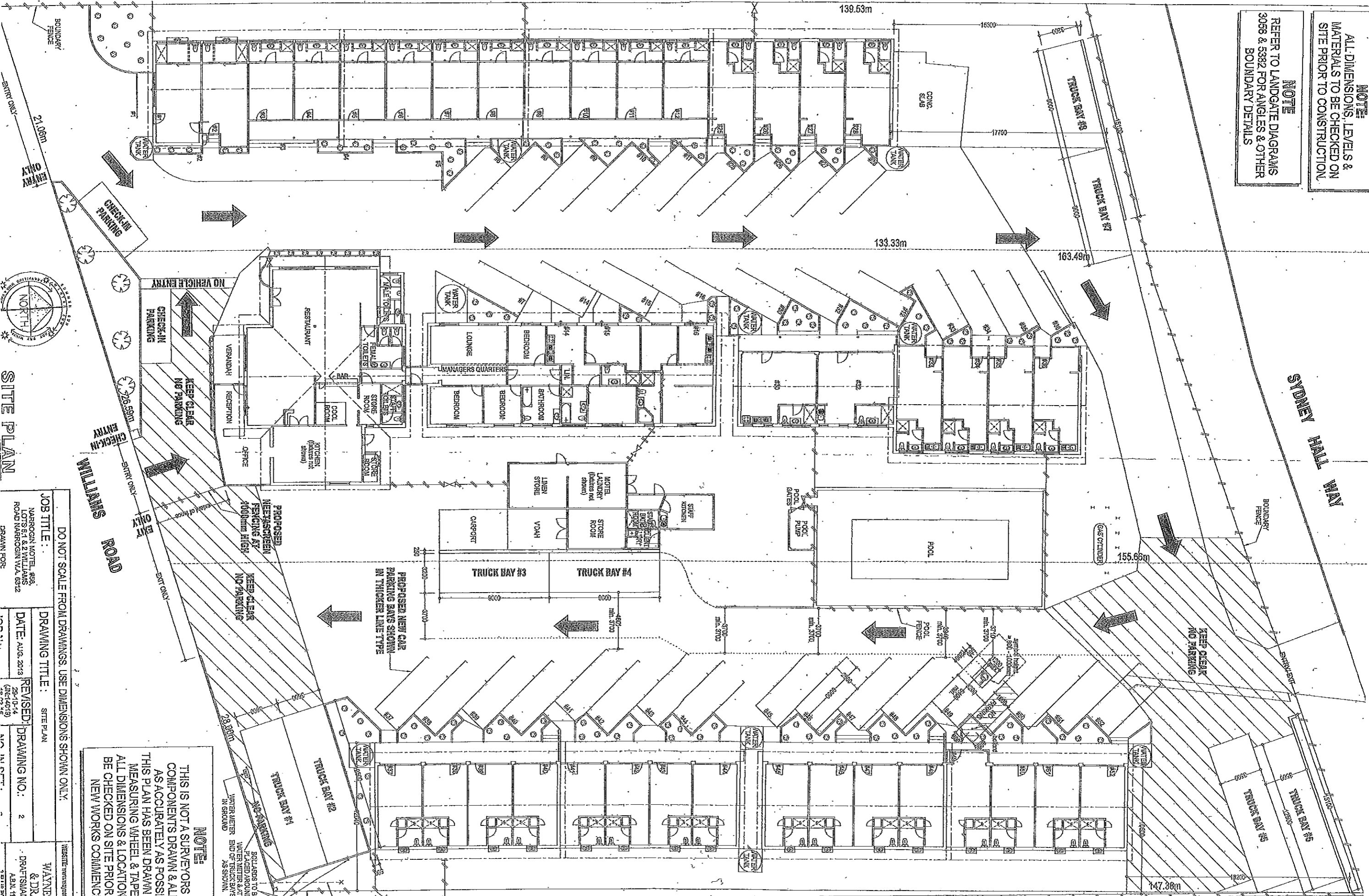






**NOTE:**  
ALL DIMENSIONS, LEVELS & MATERIALS TO BE CHECKED ON SITE PRIOR TO CONSTRUCTION.

**NOTE:**  
REFER TO LANDGATE DIAGRAMS 3058 & 5382 FOR ANGLES & OTHER BOUNDARY DETAILS



**NOTE:**  
THIS IS NOT A SURVEYORS PLAN. COMPONENTS DRAWN & ALIGNED AS ACCURATELY AS POSSIBLE. THIS PLAN HAS BEEN DRAWN USING A MEASURING WHEEL & TAPE ONLY. ALL DIMENSIONS & LOCATIONS MUST BE CHECKED ON SITE PRIOR TO ANY NEW WORKS COMMENCING.

DO NOT SCALE FROM DRAWINGS. USE DIMENSIONS SHOWN ONLY.

**JOB TITLE:** NARROGIN HOTEL, #95, LOTS 51 & 2 WILLIAMS ROAD NARROGIN WA, 6312

**DRAWING TITLE:** SITE PLAN

**DATE:** AUG. 2013

**REVISION:** 29-10-14 (31674013)

**DRAWING NO.:** 2

**DRAWN FOR:** WAYNES DESIGN & DRAFTING, DRAFTSMAN - WAYNE BILL, A.B.N. 51 553 616 982



**SITE PLAN**

Town of Narrogin RECEIVED	
Directed to	CEO
Ref No.	29 MAY 2015 102155770
Property File	A331020
Subject File	
C Point No.	

Mr Aaron Cook.....CEO Town of Narrogin

Dear Aaron,

Attached are photos of some of the vehicles parked opposite our front yard, at the Sydney Hall Way end of the Narrogin Motel parking area, last night, 26 May 2015. Other trucks were parked at the Williams Road end, although always more vehicles are parked this end.

This happens most nights of the week, regularly including weekends.

Diesel engines crank up from 4.10am onwards, running for up to 20mins before pulling out, returning from early noon onwards. No requirement for an early morning alarm to be set in our house.

As you can see from the attached photos these are not small vehicles. Sometimes they are larger and longer. Numerous utes come and go daily.

Residences from 24 – 28 Sydney Hall Way are directly impacted getting the majority of the noise, dust and ground vibration however as the vehicles access Sydney Hall Way via Lock Street others are affected. Currently Sydney Hall Way is subjected to more heavy vehicle traffic than Williams Road. Such heavy haulage in a residential street impacts in a major manner on lifestyle.

When approval was being sought to have a bed and breakfast adjoining the Motel I predicted it would become a parking lot for trucks, resulting in vehicles in Sydney Hall Way. Certainly this has happened.

I am concerned the disused swimming pool could be filled in creating more parking.

Signs erected to advise of no truck parking on the street or road verges in Sydney Hall Way have not always been heeded. Calls to the Ranger are not always answered and action not taken. Truck parking has increased this year.

At the time the signs were erected we were informed motel management had been advised to have truck parking at the Williams Road end of the complex, entering and exiting via Williams Road however Sydney Hall Way continues to get the majority of use.

Williams Road is not residential in the immediate vicinity of the motel. The front car park abuts the Nursing Home car park and opposite is the John Parry Medical Centre and the Hospital, none of which would be adversely impacted by truck traffic. This area should be used for parking, this is the area trucks should be entering and exiting from.

The traffic currently parked at the motel on a daily/nightly basis is far greater than is acceptable for a residential area, which Sydney Hall Way is. There is less traffic parked on Williams Road or Federal Street at night. There are less trucks parked at Fairway Carriers, the Main Roads Depot, the Water Supply depot and the Council Depot, yet none of these impact to any extent on residential properties. It would not be in the best interests of the residents of Sydney Hall Way to have more truck and commercial parking in this area.

Should a commercial car park proceed, what effort will council make to ensure residents of Sydney Hall Way are not impacted upon further? How many more vehicles are to be accommodated?

Council should be seriously considering a solution to this situation which has been allowed to escalate over the past 7 years. Allowing heavy commercial vehicles everyday access to a residential area and street is not promoting the town slogan of Narrogin Love the Life to those who reside in this area. Please consider the residents of this residential street.

I lodge objection to the approval of a commercial car park at 60 Williams Road.

I trust Council will consider ALL the implications of such a development.

Regards

A handwritten signature in cursive script, appearing to read 'R Shaddick', written in black ink.

Rosemary Shaddick.....24 Sydney Hall Way, Narrogin

27 May 2015



Town of Narrogin RECEIVED	
Directed to	BRIAN
2 J MAY 2015	
Ref No.	102155770
Property File	A331020
Subject File	
C-Point No.	

Mr Brian Robertson.....Town Planning Town of Narrogin

Dear Brian,

This is a copy of a letter delivered to Council offices for Aaron Cook, including photos of what was parked opposite at the Sydney Hall Way end of the Narrogin Motel parking area last night, 26 May 2015. Other trucks were parked at the Williams Road end, although always more this end.

This happens most nights of the week, regularly including weekends.

Diesel engines crank up from 4.10am onwards, running for up to 20mins before pulling out, returning from early noon onwards.

As you can see from the attached photos these are not small vehicles. Sometimes they are larger and longer. Numerous utes daily.

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When approval was being sought to have a bed and breakfast adjoining the Motel I predicted it would become a parking lot for trucks resulting in more heavy vehicles in Sydney Hall Way. Certainly this has happened.

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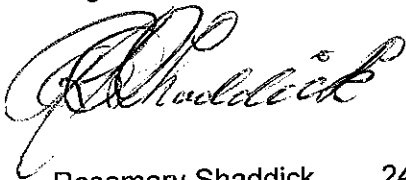
Should a commercial car park go ahead, what effort will council make to ensure residents of Sydney Hall Way are not impacted upon further? How many more vehicles are to be accommodated?

Council should be seriously considering a solution to this situation which has been allowed to escalate over the past 7 years. Allowing heavy commercial vehicles everyday access to a residential area and street is not promoting the town slogan of Narrogin Love the Life to those who live in this area. Please consider the residents of a residential street.

For these reasons I lodge an objection to the approval of a commercial car park at 60 Williams Road.

I trust Council will consider ALL the implications of such a development.

Regards



Rosemary Shaddick.....24 Sydney Hall Way, Narrogin

27 May 2015





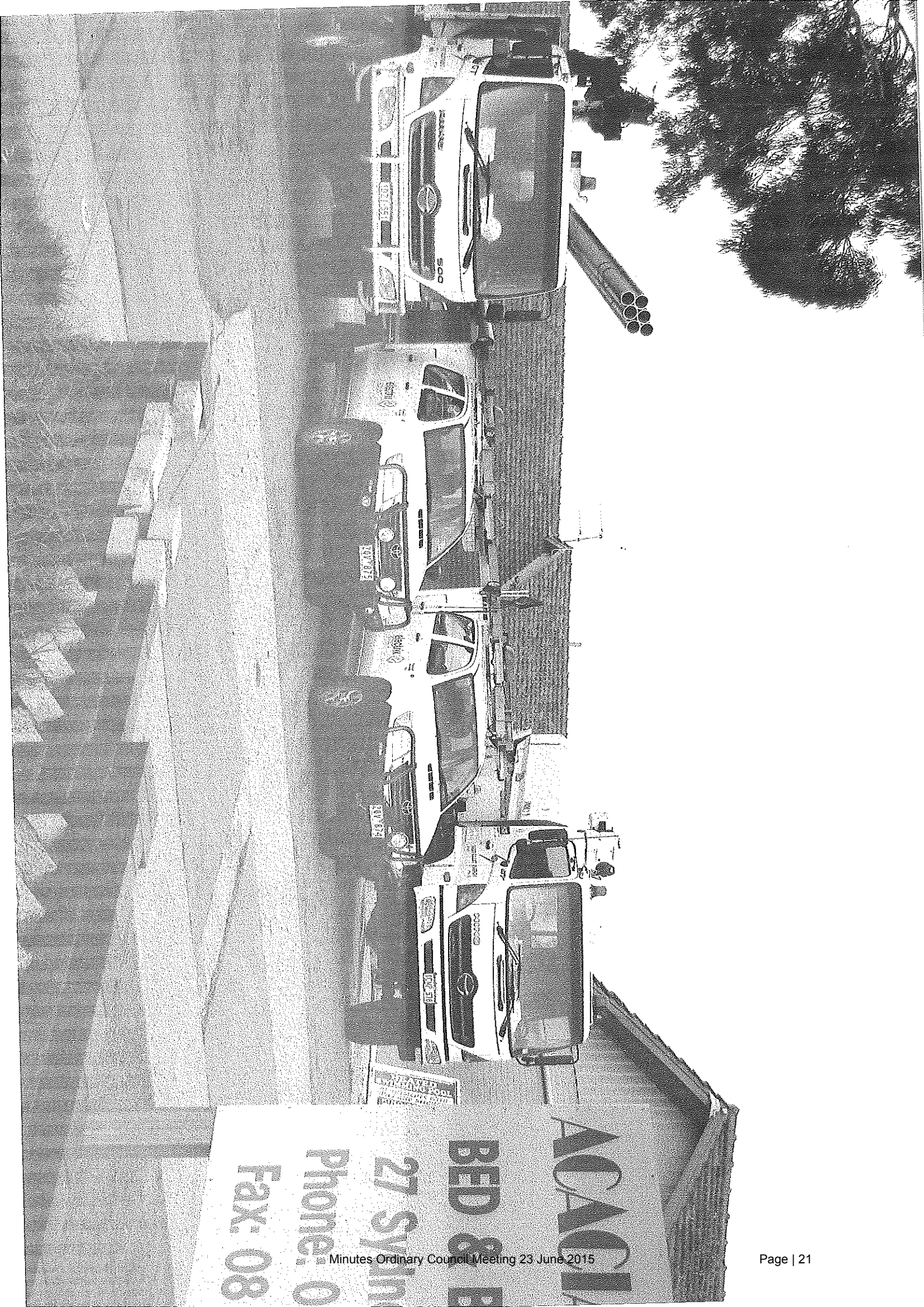


WEST COAST BERRY  
POURING 1500 LITERS

Large sign with illegible text, possibly a menu or notice.

NO SMOKING

GRIFFITHS P/L (250)



Fax: 08

Phone: 0

27 SYM

BED 8

ACORN





## **10.1.062      PROPOSED MEN'S SHED & ACTIVITY CENTRE – NO 2 (LOT 6) GRANT STREET, NARROGIN**

**File Reference:** IPA155648 & A222200  
**Disclosure of Interest:** Nil  
**Applicant:** Kaata-Koorliny Employment & Enterprise Development  
**Previous Item Nos:** Nil  
**Date:** 18 June 2015  
**Author:** Mr Brian Robinson, Director Technical & Development Services

### **Attachments**

- Aerial Photography showing property;
- Copy of application for planning consent.

### **Summary**

Council is requested to consider approving the use of the subject land for a Men's Shed and Activity Centre/Office for the aboriginal men of Narrogin.

### **Background**

The subject land is a 1,196m<sup>2</sup> property located on the corner of Grant Street and Gordon Street. The site is developed with a dwelling/Office and substantial shed that was previously used as a mechanical workshop.

Land abutting and adjacent to the site is used for a variety of purposes including mechanical workshops. An aerial photograph of the property and the adjacent land is shown as attachment No 1.

Approval is being sought to utilise the existing development as *"a catalysis for engaging aboriginal men in all KAATA's men's activities and services and provide a location where men could gather, undertake activities and receive support services"*.

As detailed in correspondence supporting the application, it is proposed that the existing residence would be converted to an office facility with three offices, a boardroom/training/meeting room and kitchen facilities. The existing shed is proposed to be split into two 10m by 15m sections, with the rear section to be used as a Men's Shed space and the front half as an activity area with tables, lounge and lunchroom facilities.

Activities to be undertaken within the Men's Shed space include woodworking, repairs to second hand equipment, metal work, welding, motor vehicle repairs and the reconditioning of furniture and equipment.

A copy of the submitted application and supporting correspondence is shown as attachment no 2.

As detailed in the comment section below, Council is requested to consider the proposal as a "Use not listed" within Town Planning Scheme No 2.

### **Comment**

The provisions of Town Planning Scheme No 2 include the subject land within the "Other Commercial Zone". A range of uses are permitted within this zone, including, but not limited to Showrooms, Warehouses, Service Premises and Incidental Officers.

Examination of Town Planning Scheme No 2 indicates that the uses being proposed do not reasonably fit within the land use classifications identified by the Scheme.

As stated by clause 2.2.6 of the Scheme, Council may give its consent to a use that is not:-

- a) Mentioned in the list of use classes in the Development Table; or
- b) Defined in clause 1.8; or
- c) Defined in Appendix D to the Town Planning Regulations 1967

Applications for uses not listed in the Town Planning Scheme must be advertised for public comment prior to being determined. Furthermore approval may only be granted if passed by an absolute majority of the Council.

Having regard to the existing uses adjacent to the site, it is considered that the use as proposed will not detrimentally impact on the amenity of the area and is appropriate for the site. It is therefore recommended that Council consent to advertising Council's intent to consider the use in the "Other Commercial Zone".

### **Consultation**

- CEO – Aaron Cook

### **Statutory Environment**

Applications for Planning Consent are considered under the provisions of Town Planning Scheme No 2. As detailed in section 6.4 of the Scheme Council must have regard to various matters in determining an application for planning consent. Such matters include, having regard to the existing and likely future character of the area and any potential impact associated with the development.

In this case, as stated in the Background Section of this report, the land is located in an area that contains a range of uses including mechanical workshops. It is the author's opinion that the use will not detrimentally impact on the amenity of the area.

Advertising of the proposal as required by Town Planning Scheme No 2 is therefore recommended.

### **Policy Implications**

Nil

### **Financial Implications**

The required application fee has been paid in accordance with the Town of Narrogin's Schedule of Fees and charges adopted as part of the 2014/15 budget.

### **Strategic Implications**

The Kaata-Koorliny Employment & Enterprise Development is seeking to establish the facility to provide support and educational services for aboriginal men within Narrogin.

In the event that Council is not prepared to entertain the application on the subject land, it is recommended that the group be directed to consider the acquisition and use of land within the Narrogin Industrial Area

### **Voting Requirements**

Absolute Majority



**COUNCIL RESOLUTION 0615.079 and Officer's Recommendation**

**Moved: Cr Bartron**

**Seconded: Cr McKenzie**

That Council

1. Advertise its intent to consider the proposed Men's Shed and Activity Centre on No 2 (Lot 6) Grant Street, being zoned "Other Commercial" and seek public comments for a period of 21 days in accordance with the requirements of Town Planning Scheme No 2.
2. Await a further report on the matter following the close of advertising.

**CARRIED 6/0  
ABSOLUTE MAJORITY**

Please note: The elected members requested that the Director Technical and Environmental Services investigate: the capacity of the building in relation to toilet facilities; available car parking; and has the Group considered using other facilities that are already approved such as the Kooramining Centre.







**KAATA**  
NARROGIN WA

**Kaata-Koorliny Employment & Enterprise  
Development Aboriginal Corporation**

ABN: 48 274 627 975; IGN 3309  
PO Box 490, NARROGIN 6312

Phone (08) 9881 6666

Fax (08) 9881 3666

Email: netadmin@keedac.org.au

Director  
Technical & Environmental Services  
Town of Narrogin  
PO Box 188  
Narrogin WA 6312

Att.: Brian Robertson

Our Ref: NLM

5<sup>th</sup> May 2015

Dear Brian,

Town of Narrogin RECEIVED	
Directed to	Carre
Ref No.	06 MAY 2015 I PA 15564 P
Property File	
Subject File	18-6-6
C-Point No.	

**Re: Town Planning Scheme (TPS) Development Approval - Lot 6 Grant Street Narrogin - Commercial Other – Use not listed – Seeking approval to use as Men’s Shed and Activity Centre/Office.**

Kaata-Koorliny in association with the current owner Mr. Warren Reardon, seeks a pre-purchase Town Planning Scheme approval to allow a non-listed TPS use for the existing facility located at 6 Grant Street Narrogin. The use required would be to use the facility as a Men’s Shed and Activity Centre/Office for the aboriginal men of Narrogin.

This facility would be the catalysis for engaging aboriginal men in all KAATA’s men’s activities and services and provide a location where men could gather, undertake activities and receive support services.

The attached plan (from the previous W Reardon planning approval) shows a shaded portion for a proposed residence extension – KAATA would not be proceeding with that extension. The existing residence internally would be converted to an Office facility with 3 offices, a Boardroom/training/meeting room and kitchen facilities. The existing shed would be split into two 10m x15m sections. The rear section would be utilised as a Men’s Shed space and the front half of the shed as activity area with tables, lounge and lunchroom kitchenette facilities.

Other items that would relate to the proposal include;

- a) Operation times – generally 9am -5am with some Saturday Open Days and occasional after hours activities;
- b) Supervision – KAATA staff will open the premises and undertake daytime activities. Volunteers will operate the Men’s Shed activities;
- c) Number of persons - not anticipated to exceed 20 at any given activity – but Men’s Shed Open Days and special activity events may see that number exceeded for a limited time;
- d) Men’s Shed Activities – normal activities including – woodworking, repairs to second hand equipment, metal work, welding, motor vehicle repairs, reconditioning of furniture and equipment. Internal safety partitioning and workbenches, equipment spaces, storage of material racks etc. would be set up in the Men’s Shed area;

- e) Men's Activities area activities would include – Aboriginal Arts and crafts workbenches, a small gym space for Health checks, and Cultural meeting space;
- f) It is not anticipated that additional motor vehicle parking by local men using the facility will be an issue – the majority of men the facility caters for, will primarily be walking to the facility. The rear of the office can be used as additional onsite parking; our intention to maintain access to the southern rear sliding doors of the shed and access to the neighbour's motor vehicle repair facility;
- g) The required works to finish the shed and office will be undertaken as soon as trades and materials become available after purchase; KAATA's intention is to have the whole facility operational asap;

KAATA provides copies of the plans submitted with the last development approval for Lot 6 for reference and the TPS Application form; if other updated plans are required to process this approval please advise.

Yours faithfully



Wayne Coles  
Chief Executive Officer



# Town of Narrogin

## TOWN PLANNING SCHEME NO. 2 DISTRICT SCHEME

### APPLICATION FOR PLANNING CONSENT

I/We Kaata- Koorliny Employment & Economic Development Aboriginal Corporation (KAATA)  
(Full Name of Applicant)

of 112 Federal Street, Narrogin WA Postcode 6312  
(Address for Correspondence)

hereby apply for planning consent to:

- (1) use the land described hereunder for the purpose of  
2 Grant Street, Narrogin WA 6312; for the purpose of an Aboriginal Men's Shed  
and Men's Activity Centre and Office – 9am – 5pm operations.
- (2) erect, alter or carry out development on land described hereunder in accordance with the  
accompanying plans (3 copies attached).

The existing use of the land is: Commercial Other - vacant premises ex workshop and  
service premises. Previous Planning approval expired on  
the 17/04/2015.

The approximate cost of the proposed development is: \$ 30,000 to complete premises and fit out

The estimated time of completion is: Within 6 months of settlement

The approximate number of persons to be housed/ employed when the development is  
completed is: 2 – 4 persons in Office 9am – 5pm

#### **TITLES OFFICE DESCRIPTION OF LAND**

##### **LOCALITY PLAN**

(Indicate distance to nearest intersecting street)  
Grant Street NARROGIN

HOUSE NO: 2 STREET: \_\_\_\_\_

LOT NO: 6 PLAN OR DIAG: 38064

LOCATION NO: \_\_\_\_\_

CERTIFICATE OF TITLE: VOLUME: 1520 FOLIO: 893

##### **LOT DIMENSIONS**

SITE AREA: 1196 square metres

FRONTAGE: 40.23 metres

DEPTH: 30.18 metres

**AUTHORITY**

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: 5/5/15

NOTE: WHERE THE APPLICANT IS NOT THE OWNER THE OWNER'S SIGNATURE IS REQUIRED.

NOTE: NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

SIGNATURE OF OWNER: x W.A. [Signature] \_\_\_\_\_ DATE: 05-05-2015

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION OUTLINED BELOW.

**THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE**

**PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT**

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless specifically exempted by the Council:

- (a) indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- (b) indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- (c) indicate the position, type and height of all existing trees on the site and indicate those to be retained and those to be removed;
- (d) indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- (e) indicate site contours and details of any proposed alteration to the natural contour of the area;
- (f) indicate car parking areas, their layout and dimensions and access ways and the position of existing and/or proposed crossovers; and
- (g) indicate site dimensions and be to metric scale.

**FOR OFFICE USE ONLY**

File Reference: \_\_\_\_\_  
Application Number: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Date of Approval / Refusal: \_\_\_\_\_  
Date of Notice of Decision: \_\_\_\_\_

## 10.2 CORPORATE AND COMMUNITY SERVICES

### 10.2.063 PROPOSAL TO ISSUE PROPERTY SEIZURE AND SALE ORDER

**File Reference:** 25.5.2  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 16 June 2015  
**Author:** Ms Rhona Hawkins – Manager Finance

#### Attachments

Nil

#### Summary

This report recommends that the Town instigate proceedings to issue a 'Property Seizure and Sale Order' against the owners of the properties listed to collect outstanding rates and charges.

#### Background

In accordance with the following section of Policy C. 29 - Rate Recovery Policy

4. *Where a Claim has been issued and remains unsatisfied, action will be taken to pursue that claim through the Town's Solicitors or Collection Agency as the case may be, to secure payment of the debt.*
5. *Following the issue of a Claim and addition of legal costs, a reasonable offer to enter into a payment arrangement to discharge the debt will not be refused.*
6. *Where the owner is a non-resident or a company (ie the property is an investment) the maximum period over which repayment will be permitted will be three months.*
7. *Legal proceedings will continue until payment of Rates imposed is secured. This includes the issue of a Property Seizure and Sale Order against goods and land if necessary.*
  - a. *If a Property Seizure and Sale Order against land is proposed to collect outstanding Rates due on a property where the owner resides, approval of Council shall be obtained before the Property Seizure and Sale Order is lodged..."*

A 'Property Seizure and Sale Order' is the next step following issue of a 'General Procedure Claim' (formerly known as a 'Summons') and the procedure is performed by a Bailiff appointed by the Debt Collection Agency who will visit the property and ascertain all goods of equivalent value to the debt that can be potentially seized.

**Comment:**

All efforts to recover the debts using methods of collection as stated within the Rate Recovery Policy C 29 have been followed. A 'General Procedure Claim' has been served to the last known address provided by the owner. Once served with a 'General Procedure Claim' the process for the owner/ratepayer is to file an Admission of Claim. Below is a list of properties which have been issued a General Procedure Claim where No Admission of Claim has been lodged.

Assess No	Property Address	Served/GPC Judgement Awarded	2014/15 Charges				Legal Fees and Interest	Total Balance
			Rates	Recycling	Rubbish	ESL		
A239700	31 HALE STREET	1/12/2014 / 12/06/2015	1063.78	0.00	0.00	0.00	578.75	1642.53
A253900	99 KIPLING STREET	1/11/2014 / 26/05/2015	1000.54	76.00	205.00	64.00	598.11	1943.65
A284500	55 NORTHWOOD STREET	6/11/2014 / 26/05/2015	817.00	0.00	0.00	0.00	546.88	1363.88
A303700	32 WILLIAMS ROAD	1/11/2014 / 25/05/2015	1210.42	76.00	205.00	64.00	763.10	2318.52
A320110	111 HAVELOCK STREET	30/11/2014 / 25/05/2015	220.65	0.00	0.00	0.00	866.26	1086.91
A322100	30 MARSH STREET	2/11/2014 / 25/05/2015	350.49	0.00	0.00	0.00	650.87	1001.36

- Shaded area denotes same owners

**Consultation:**

- Austral Mercantile
- Ampac
- Director of Corporate and Community Services

**Statutory Environment:**

Section 6.56 Local Government Act 1995 (WA)  
Magistrates Court of Western Australia, Civil Jurisdiction

**Policy Implications:**

Nil

**Financial Implications:**

All costs associated with the debt recovery process are recoverable from the ratepayer as they are charged to the land.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority



**COUNCIL RESOLUTION 0615.080 and Officer's Recommendation**

**Moved: Cr Russell**

**Seconded: Cr Bartron**

That Council:

Approve the issuing of a 'Property Seizure and Sale Order' against the owners of properties listed below for outstanding rates.

Assess No	Property Address	Served/GPC Judgement Awarded	2014/15 Charges				Legal Fees and Interest	Total Balance
			Rates	Recycling	Rubbish	ESL		
A239700	31 HALE STREET	1/12/2014 / 12/06/2015	1063.78	0.00	0.00	0.00	578.75	1642.53
A253900	99 KIPLING STREET	1/11/2014 / 26/05/2015	1000.54	76.00	205.00	64.00	598.11	1943.65
A284500	55 NORTHWOOD STREET	6/11/2014 / 26/05/2015	817.00	0.00	0.00	0.00	546.88	1363.88
A303700	32 WILLIAMS ROAD	1/11/2014 / 25/05/2015	1210.42	76.00	205.00	64.00	763.10	2318.52
A320110	111 HAVELOCK STREET	30/11/2014 / 25/05/2015	220.65	0.00	0.00	0.00	866.26	1086.91
A322100	30 MARSH STREET	2/11/2014 / 25/05/2015	350.49	0.00	0.00	0.00	650.87	1001.36

- Shaded area denotes same owners

**CARRIED 6/0**

## 10.2.064 PROPOSAL TO ISSUE PROPERTY SEIZURE AND SALE ORDER – PROCEED TO SALE OF LAND

**File Reference:** 25.5.2  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 16 June 2015  
**Author:** Ms Rhona Hawkins – Manager Finance

### Attachments

Nil

### Summary

This report recommends that the Town instigate proceedings to issue a 'Property Seizure and Sale Order' (PSSO) against the owners of the properties listed to sell the Land to collect outstanding rates and charges.

### Background

In accordance with the following section of Policy C. 29 - Rate Recovery Policy

4. *Where a Claim has been issued and remains unsatisfied, action will be taken to pursue that claim through the town's Solicitors or Collection Agency as the case may be, to secure payment of the debt.*
5. *Following the issue of a Claim and addition of legal costs, a reasonable offer to enter into a payment arrangement to discharge the debt will not be refused.*
6. *Where the owner is a non-resident or a company (ie the property is an investment) the maximum period over which repayment will be permitted will be three months.*
7. *Legal proceedings will continue until payment of Rates imposed is secured. This includes the issue of a Property Seizure and Sale Order against goods and land if necessary.*
  - a. *If a Property Seizure and Sale Order against land is proposed to collect outstanding Rates due on a property where the owner resides, approval of Council shall be obtained before the Property Seizure and Sale Order is lodged..."*

A 'Property Seizure and Sale Order' is the next step following issue of a 'General Procedure Claim' (formerly known as a 'Summons') and the procedure is performed by a Bailiff appointed by the Debt Collection Agency who will visit the property and ascertain all goods of equivalent value to the debt that can be potentially seized.

**Comment:**

All efforts to recover the debts using methods of collection as stated within the Rate Recovery Policy C 29 have been followed. A 'General Procedure Claim' has been served to the last known address provided by the owner. Once served with a 'General Procedure Claim' the process for the owner/ratepayer is to file an Admission of Claim. No Admission of Claim has been lodged. We have attempted to seize goods to the value of the debt via PSSO but no assets were registered in the owner's name, therefore the next step of the Debt Collection process is to proceed to Sale of Land. Below are the details of the property.

Assess No	Property Address	PSSO Served	2014/15 Charges				Legal Fees and Interest	Total Balance
			Rates	Recycling	Rubbish	ESL		
A138200	12 DONEY STREET	8/2/2015	20519.07		1477.51	806.00	5566.47	28369.05

**Consultation:**

- Austral Mercantile
- Ampac
- Director of Corporate and Community Services

**Statutory Environment:**

Section 6.56 Local Government Act 1995 (WA)  
Magistrates Court, Civil Jurisdiction

**Policy Implications:**

Nil

**Financial Implications:**

All costs associated with the debt recovery process are recoverable from the ratepayer as they are charged to the land.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**COUNCIL RESOLUTION 0615.081 and Officer's Recommendation**

**Moved: Cr McKenzie**

**Seconded: Cr Ward**

That Council:

Approve the issuing of a 'Property Seizure and Sale Order' against the owners of the property listed below for outstanding rates and proceed with the sale of the land.

Assess No	Property Address	PSSO Served	2014/15 Charges				Legal Fees and Interest	Total Balance
			Rates	Recycling	Rubbish	ESL		
A138200	12 DONEY STREET	8/2/2015	20519.07		1477.51	806.00	5566.47	28369.05

**CARRIED 6/0**

## 10.2.065 AIRPORT PURCHASED LAND CROPPING PROGRAM

**File Reference:** 5.4.34  
**Disclosure of Interest:** Nil  
**Applicant:** Hawkes Football Club  
**Previous Item Nos:** Nil  
**Date:** 17/06/2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

**Attachments - Nil**

### Summary

It is presented to Council to endorse the Hawks Football Club to crop the recently purchased farming land that is to be utilised for the expansion of the Narrogin Airport.

### Background

An area of 8.0657ha (19.93acres) was purchased from Mr Bill Moore and added to the existing location held by the Shire and Town of Narrogin. The following plan shows the new boundary alignment of Lot 8.



### Comment

The Shire Chief Executive Officer met with Mr Moore on the 25<sup>th</sup> May 2015 to advise him of this development and that if it proceeded he would need to remove his stock. On the same day the Narrogin Hawks Football Club provided a formal request to access the land for one year with the offer that the local governments receive 20% of the cropping proceeds. It is understood this is a standard arrangement the Club has with other supporters who allow the Club to crop their land.

This information was communicated from the Shire to the Town of Narrogin on the 26<sup>th</sup> May 2015 to seek its views on this proposal as it would be several weeks before a scheduled Council Meeting could be held to formally consider it.

Given the limited time for the successful seeding of the property, there was support by Elected Members of both the Shire and Town Councils to grant the Football Club's request.

Mr Moore subsequently removed his stock on the 28<sup>th</sup> May 2015 and a representative of the Narrogin Hawks Football Club commenced preparation of the land ready for seeding to follow.

On Friday, 29<sup>th</sup> May 2015, Mr Moore submitted an alternative proposal for access to the land. The Shire Chief Executive Officer advised Mr Moore that the Councils had considered the request from the Narrogin Hawks Football Club and there was support from the Elected Members. Also, as preparation of the land had already commenced it would be difficult to consider an alternative submission at this late stage. As Mr Moore's request is for ongoing access to the land, it may be considered at a later time.

It is noted that the acceptance to this lease arrangement would normally fall under Section 3.58 of the Local Government Act 1995; however, as the Hawks Football Club is an organisation that meets the requirements of section 30 (b) (i) and (ii) of the Local Government (Functions and General) Regulations 1996 the requirements of the Act do not need to be fulfilled on this occasion.

### Consultation

- Mr Bill Moore – previous owner of the land
- Hawks Football Club
- Mr Geoff McKeown – Chief Executive Officer Shire of Narrogin

### Statutory Environment

- Local Government Act 1995 Section 3.58 Disposing of Property
- Local Government (Functions and General) Regulations 1996 Section 30 Dispositions of property excluded from Act s.3.58

### Policy Implications

Nil

### Financial Implications

Both the Town and Shire of Narrogin will receive a nominal payment from the cropping program.

### Strategic Implications

1.5	Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community.	DCCS/MLC	Ongoing
2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.	DCCS	2015
2.7	Assist the local sporting groups to strategically develop their clubs and facilities within Narrogin.	DCCS	Ongoing

### Voting Requirements

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council:

Endorse the actions of the Chief Executive Officer, as joint owner with the Shire of Narrogin, in granting the Narrogin Hawks Football Club access to the expanded area of Lot 8 Clayton Road for the purpose of cropping as a fundraiser on the following terms:

- i. access is granted for the period 28<sup>th</sup> May 2015 to 30<sup>th</sup> April 2016;
- ii. the Club making payment of 20% of the cropping net proceeds.

**COUNCIL RESOLUTION 0615.082**

**Moved: Cr Paternoster**

**Seconded: Cr Ward**

That Council:

Endorse the actions of the Chief Executive Officer on behalf of the Town of Narrogin, as joint owner with the Shire of Narrogin, in granting the Narrogin Hawks Football Club access to the expanded area of Lot 8 Clayton Road for the purpose of cropping as a fundraiser on the following terms:

- i. access is granted for the period 28<sup>th</sup> May 2015 to 30<sup>th</sup> April 2016;
- ii. the Club making payment of 20% of the cropping net proceeds.

**CARRIED 6/0**

Please note: The recommendation was amended on advice of the author to include the words "on behalf of the Town of Narrogin", to clarify the resolution.

Please note: The mover and seconder were in support of the amendment..

## 10.2.066 ARTS NARROGIN REQUEST FOR LEASE OF TOWN HALL OFFICE

**File Reference:** 26.3.7  
**Disclosure of Interest:** Nil  
**Applicant:** Arts Narrogin  
**Previous Item Nos:** Nil  
**Date:** 16 June 2015  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

- Letter attached from Arts Narrogin regarding the above.
- Amended page of the Lease schedule for consideration.

### Summary

The two rooms formally occupied by the Central South Eisteddfod known as office 3 be leased to Arts Narrogin due to the Art Storage Room being used for the new Art Collection.

### Background

In accepting the new Art Collection, Council committed to storing the items within an appropriate area with racking and air-conditioning. The only space that could be allocated is the old office located off the foyer within the Nexis Gallery. As such, Arts Narrogin and the Nexis Committee have effectively lost their storage space for their items which are required to facilitate touring art collections and the like.

Council recently accepted the early termination of the lease of the office space occupied by the Central South Eisteddfod.

### Comment

For reference to the request by Arts Narrogin please refer to the attached letter.

As stated in the Background section, the current art storage space will be removed from the use of Arts Narrogin and the Nexis Committee due to the required storage of the new art collection. This will place a large amount of pressure on how Arts Narrogin and the Nexis Committee operate and facilitate the display of collections.

The Central South Eisteddfod, recently requested Council to allow them to conclude the lease arrangements. As such, this space will be vacated as of 30 June 2015. The previous lease was a heavily discounted lease arrangement.

The proposal is to lease the area known as office 3 to Arts Narrogin for the purpose of storing art and art display materials and to provide a location for artists in residence. As Arts Narrogin were occupying the previous space, essentially rent free, it is requested for Council to incorporate the space mentioned within their current lease.

It is noted that the amendment to this lease would normally fall under Section 3.58 of the Local Government Act 1995; however, as Arts Narrogin is an organisation that meets the requirements of section 30 (b) (i) and (ii) of the Local Government (Functions and General) Regulations 1996 the requirements of the Act do not need to be fulfilled on this occasion.

### Consultation

Ms Susan Guy – Manager of Leisure and Culture



## Statutory Environment

- Local Government Act 1995 Section 3.58 Disposing of Property
- Local Government (Functions and General) Regulations 1996 Section 30 Dispositions of property excluded from Act s.3.58

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

1.5	Support Tourism, Arts and sport initiatives, recognising the economic impact that they provide to the businesses and general community.	DCCS/MLC	Ongoing
2.1	Continue to expand the Town's capacity and reputation as a venue for events, sports and seminars of local and regional significance.	DCCS	2015
2.6	Encourage and assist local Arts Groups to facilitate the development of the arts culture in Narrogin.	MLC	Ongoing

## Voting Requirements

Simple Majority

### COUNCIL RESOLUTION 0615.083 and Officer's Recommendation

**Moved: Cr Ward**

**Seconded: Cr McKenzie**

That Council:

Amend the current Arts Narrogin lease document, with no increase to monetary payments, to include the area previously leased by the Central South Eisteddfod, known as office 3, for the remainder of the current lease which expires on the 30th June 2016, and the extension option period concluding on the 30th June 2019. The alteration to the lease document be initialled by the Mayor, Chief Executive Officer and the Chairperson of Arts Narrogin.

**CARRIED 6/0**



# ARTS Narrogin Inc.

PO Box 1168, Narrogin, WA 6312  
Ph: 08 9881 6987 Mob: 0448 490 409  
Email: admin@artsnarrogin.com.au

ABN 45 198 182 290

Town of Narrogin	
RECEIVED	
Directed to	LEO
12 JUN 2015	
Ref No.	ICR155857
Property File	
Subject File	26.3.7
C-Point No.	

8 June 2015

Mr A Cook, CEO  
Town of Narrogin  
PO Box 188  
Narrogin WA 56312

Dear Aaron

Further to our recent brief exchange in the gallery storeroom, I am writing to request that the two rooms formerly occupied by the Central South Eisteddfod be made available to ARTS Narrogin when the CSE's lease expires on 30<sup>th</sup> June 2015.

As you are aware, the installation of appropriate art storage units in the room off the NEXIS/Reception Centre entrance will leave nowhere to store exhibition plinths, equipment and other gallery paraphernalia.

In addition to the needs of NEXIS, the Dryandra Country Art, Food and Wine Trail committee currently has its unused promotional coffee cups together with sundry signage, flags, etc. in the rooms, courtesy of the CSE, and it would be of great benefit to them if they do not have to find alternative storage.

And, of course, ARTS SPACE is already bursting at the seams given the accumulation of display, office and workshop equipment that we are gathering as the months go by. We already have the WILD textile installation boxed and stored at the Visitor Centre and cannot impose on them further. The location of the CSE rooms is perfect for all these needs, particularly as so many of our events are held in the Town Hall complex.

Another reason for requesting the use of these two small rooms is that we need somewhere for visiting artists to work in or from and, although it is not an ideal artist's studio, the front room would serve as somewhere for artists, such as Rebecca Cool, to store equipment, materials and personal belongings while they are in town working on a project.

ARTS Narrogin fully supports the Town of Narrogin's proposal to develop the Narrogin Railway Station precinct for community use. The committee is excited about the prospect of the railway station becoming a venue for the arts and, in particular, the idea of developing it to facilitate an artist-in-residence program through the provision of studio space and accommodation. ARTS Narrogin has already had a number of enquiries about the availability of studio space but, in the meantime, the opportunity to use the two rooms being vacated by the CSE would be a great advantage.

Thank you for considering my request and I would be happy to discuss it with you further at any time.

Kind regards

Deborah Hughes-Owen  
Chair

## THE SCHEDULE

**Item 1        The Lessee**

ARtS Narrogin INC

**Item 2        Land**

Narrogin Regional Town Hall Office 2  
(Located within 55 (Lot 51) Federal Street, Narrogin)  
**Including Office 3** – as amended on the 23<sup>rd</sup> June 2015

**Item 3        Term**

Period of three years with a three year option for extension subject to agreement by both parties.

**Commencement Date**

1<sup>st</sup> July 2013

**Expiration Date**

30th June 2016

**Option Expiration Date**

30th June 2019

**Item 4        Rent**

Rent \$2,500.00 per annum (\$48.08 per week)  
The rental charged is to increase by Perth CPI at each 12 month anniversary.  
Rent is paid in advance on a quarterly basis.  
An additional charge may be imposed to the rent if item 8 applies.

**Item 5        Permitted Use**

Office administration, and the provision of the activities of ARtS Narrogin which may include resident artists and similar activities.

Other uses as agreed to in writing by the CEO of the Town of Narrogin.

**Item 6        Insurance**

The Lessee is to provide appropriate workers compensation and volunteers insurance for its operations and officers' actions.

## 10.2.067 PAYMENTS FOR ENDORSEMENT – MAY 2015

**File Reference:** 12.1.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 17 June 2015  
**Author:** Ms Toni Reitmajer – Finance Officer – Accounts

### Attachments:

List of Accounts for Endorsement – May 2015

### Background:

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council.

### Comment:

The attached “List of Accounts for Endorsement – May 2015” is presented to Council for endorsement. Below is a summary of activity.

Total Creditor Payments May 2015	\$352,862.27
Total Payroll Payments May 2015	\$186,624.36
Total Payments May 2015	\$539,486.63
Percentage paid by EFT May 2015	63%
Percentage paid by Cheque May 2015	2%
Percentage paid by Payroll May 2015	35%
Percentage of Local Suppliers and Wages May 2015	50%
Dollar Value spent with Local Suppliers and Wages May 2015	\$267,964.75
Percentage of Non-Local Suppliers May 2015	50%

Please note ‘F’ is fully funded, ‘PF’ is partially funded, ‘R’ is reimbursements, ‘I’ is insurance claims, ‘PRB’ is partially reimbursed and ‘L’ is local supplier.

### **COUNCIL RESOLUTION 0615.084 and Officer’s Recommendation**

**Moved: Cr Ward**

**Seconded: Cr Bartron**

That Council:

Endorse the payments as presented in the List of Accounts for Endorsement for the month of May 2015, for the Municipal Fund totalling \$539,486.63.

**CARRIED 6/0**

## LIST OF ACCOUNTS FOR ENDORSEMENT – MAY 2015

Line No	Chq/EFT	Date	Name	Description	Amount	Type	Fund
1	EFT3715	01/05/2015	Best Office Systems	NCP PHOTOCOPIER Toner	-119.00	L	
2	EFT3716	01/05/2015	Narrogin Packaging	NHC CLOTHING PPE Envirocare	-161.50	L	F
3	EFT3717	01/05/2015	Courier Australia	ADMIN FREIGHT Stationery March 2015	-21.21		
4	EFT3718	01/05/2015	South West Print Group	ADMIN STATIONERY 2000 Window Face Envelopes	-738.00		
5	EFT3719	01/05/2015	E & H Staphorst	NGN417 TRITON UTE 45,000KM Service (RANGERS)	-772.66	L	
6	EFT3720	01/05/2015	Susan Farrell	COUNCIL LAUNDRY Linen April 2015	-50.00	L	
7	EFT3721	01/05/2015	Westrac Pty Ltd	NO4141 2010 CATERPILLER 432E Backhoe Loader REPAIRS (WORKS)	-388.11		
8	EFT3722	01/05/2015	Ballards of Narrogin	PLAYGROUND EQUIPMENT Wood Chips for Playgrounds	-1146.95	L	
9	EFT3723	01/05/2015	Geoff Perkins Farm Machinery Centre	SMALL PLANT PARTS and Repairs Honda Motorbike Drive Cable	-235.92	L	
10	EFT3724	01/05/2015	Narrogin Electrical Services	NCP MAINTENANCE Supply and Install New Air-Conditioning Caretakers House	-3911.95	L	
11	EFT3725	01/05/2015	Narrogin Betta Home Living	STAFF AMENITIES Replacement Coffee Maker	-298.00	L	
12	EFT3726	01/05/2015	P & F Kulker Building Contractors	NCP MAINTENANCE Gutter Cleaning and ROAD MAINTENANCE Cherry Picker Hire for Banners	-586.30	L	
13	EFT3727	01/05/2015	Public Transport Authority	TRANS WA Ticket Sales March 2015	-1134.88		
14	EFT3728	01/05/2015	Country Paint Supplies	ROAD MAINTENANCE Line Marking Products	-118.40	L	
15	EFT3729	01/05/2015	Goodyear Dunlop Tyres Pty Ltd	NGN12158 TRANSPORT TRAILER Tyres (WORKS)	-943.00		
16	EFT3730	01/05/2015	Fairway Carriers	LITTER TWITTER FREIGHT 31/03/2015	-110.00	L	PF
17	EFT3731	01/05/2015	Nicholls Bus & Coach Service	NGN990 ROSA BUS Heavy Vehicle Inspection (NHC)	-144.30	L	F
18	EFT3732	01/05/2015	Livingstone International Pty Ltd	NHC CLEANING Face Masks	-115.50		F
19	EFT3733	01/05/2015	Bob Waddell Consultant	ADMIN CONSULTANTS Assistance with Monthly Reporting April 2015	-66.00		
20	EFT3734	01/05/2015	L.G.I.S Risk Management - Echelon Australia Pty Ltd	ADMIN TRAINING 4 x Communication Workshops including the Town's Social Media Policy	-3168.00		
21	EFT3735	01/05/2015	Upper Great Southern Junior Hockey Association	NRLC KIDSPORT VOUCHERS	-620.00		F
22	EFT3736	01/05/2015	Western Australia Police	NHC STAFF Volunteer Police checks March 2015	-29.40		F
23	EFT3737	01/05/2015	Melchiorre Plumbing & Gas	MACKIE PARK MAINTENANCE Plumbing Repairs	-101.50	L	
24	EFT3738	01/05/2015	Katanning Security Services Pty Ltd	TOWN HALL SECURITY LESSOR HALL Alarm Response	-132.00		
25	EFT3739	01/05/2015	Narrogin Floral Studio	ANZAC DAY Wreath for Highbury Ceremony	-100.00	L	
26	EFT3740	01/05/2015	Niel Mitchell	REIMBURSEMENT STRUCTURAL REFORM Accommodation, Meals, Travel and Parking (Mitchell)	-2041.75		F
27	EFT3741	01/05/2015	GBR Mechanical	NGN802 HILUX UTE 78131km Service (WORKS)	-372.50	L	
28	EFT3742	01/05/2015	Upper Great Southern Family Support Association Inc.	ADMIN DISPOSAL OF RECORDS 13/03/2015	-624.00		
29	EFT3743	01/05/2015	Clockwork Print - Western Geotechnics Pty Ltd	MEMORIAL PARK BANNERS Anzac Day 2015	-291.50		
30	EFT3744	01/05/2015	Quick Corporate	ADMIN STATIONERY Stamps 2 x Green 'Processed' Self Inking Stamps	-97.46		

31	EFT3745	01/05/2015	Fegan Building Surveying	BUILDING Contract Building Surveyor Certificate of Design Compliance x 7	-2381.50		
32	EFT3746	01/05/2015	Sonya Lighting Pty Ltd	FEDERAL STREET LIGHTS Supply and Delivery of Coach Lights.	-4452.00		F
33	EFT3747	01/05/2015	Richard T Neasham - Turner	REIMBURSEMENT NHC Police, Medical and Traffic Clearances for F Class Licence	-196.40	L	F
34	EFT3748	04/05/2015	Aimie Allinson	REIMBURSEMENT UNIFORM Refund of GST	-40.82	L	R
35	EFT3749	04/05/2015	Paige Russell	REIMBURSEMENT UNIFORM Refund of GST	-31.09	L	R
36	EFT3750	04/05/2015	David Barrigton Coates	REIMBURSEMENT UNIFORM Refund of GST	-4.00	L	R
37	EFT3751	04/05/2015	Wendy Louise Russell	REIMBURSEMENT UNIFORM Refund of GST	-32.36	L	R
38	EFT3752	04/05/2015	Wendy Stringer	REIMBURSEMENT UNIFORM Refund of GST	-7.00		R
39	EFT3753	04/05/2015	Loriann Bell	REIMBURSEMENT UNIFORM Refund of GST	-61.00	L	R
40	EFT3754	04/05/2015	Cassey Klomp	REIMBURSEMENT UNIFORM Refund of GST	-35.36	L	R
41	EFT3755	04/05/2015	Rhona Hawkins	REIMBURSEMENT UNIFORM Refund of GST	-42.82		R
42	EFT3756	07/05/2015	Easifleet	PAYROLL Deductions	-882.05		R
43	EFT3757	08/05/2015	Best Office Systems	ADMIN PHOTOCOPIER Black and White and Colour Copies April 2015	-594.31	L	
44	EFT3758	08/05/2015	E & H Staphorst	NGN0 HOLDEN CRUZE Tyres (MLC)	-224.40	L	
45	EFT3759	08/05/2015	Narrogin Auto Electrics	NO4141 2010 Caterpillar 432E Backhoe Loader (WORKS) REPAIRS Air Conditioner Condenser	-1559.75	L	
46	EFT3760	08/05/2015	Ingrey's	1NGN PAJERO Service 15000kms (CEO)	-363.65	L	
47	EFT3761	08/05/2015	ARTS Narrogin Inc.	ART COLLECTION John Ainsworth Collection	-4050.00	L	
48	EFT3762	08/05/2015	Narrogin Liquor Store	COUNCIL REFRESHMENTS Meeting 28/04/2015	-176.96	L	
49	EFT3763	08/05/2015	Narrogin and District Senior Citizens Centre	LIBRARY HIRE Senior Citizens Hall for Booksale 21/03/2015	-365.00	L	
50	EFT3764	08/05/2015	Ixom Operations Pty Ltd	NRLC & WWTP FREIGHT CHLORINE 920kg Cylinders April 2015	-674.52		
51	EFT3765	08/05/2015	Mechanical & Diesel Services	NGN10179 MERCEDES VAN (NHC) Battery	-293.15	L	F
52	EFT3766	08/05/2015	Great Southern Waste Disposal	REFUSE COLLECTION Household and Shops 29/03/15-26/04/15	-43503.01	L	
53	EFT3767	08/05/2015	Shire of Wagin	REGIONAL REFUSE PROJECT Contribution	-5500.00		PF
54	EFT3768	08/05/2015	Public Transport Authority	TRANSWA TICKETS April 2015	-677.31		
55	EFT3769	08/05/2015	Country Paint Supplies	TOWN HALL PIAZZA Paint Stripper and Brushes for Wall	-174.75	L	
56	EFT3770	08/05/2015	Air Response	CHAMBERS MAINTENANCE Relocate Air Conditioning Controller	-250.96	L	
57	EFT3771	08/05/2015	Shire of Narrogin	DCCS HOUSING RENTAL 13 Hough Street 05/05/15 to 30/05/15	-1400.00	L	
58	EFT3772	08/05/2015	Golden West Network Pty Ltd	AREA PROMOTION ADVERTISING GWN April 2015 Air-Time Chamber of Commerce	-370.70	L	
59	EFT3773	08/05/2015	Narrogin Boilermakers	PRIVATE WORKS LINK ROAD (MRD) OHS Protective Eyewear	-55.00	L	
60	EFT3774	08/05/2015	Community West	NHC TRAINING Basic First Aid	-924.00		F
61	EFT3775	08/05/2015	West Australian Newspapers Limited	ADVERTISING COMMUNITY EVENTS ANZAC Day 2015	-250.00		
62	EFT3776	08/05/2015	Narrogin Pumps Solar And Spraying	PARKS AND GARDENS Retic Supplies	-19.25	L	
63	EFT3777	08/05/2015	Metaland Narrogin	FOXES LAIR MAINTENANCE SIGNS Post for Dogs	-571.97	L	
64	EFT3778	08/05/2015	Wandoo Rural Services	COMMUNITY GARDENS Duragal Steel for Chicken Coup Construction	-1276.80	L	F



65	EFT3779	08/05/2015	YMCA of Perth Inc.	NRLC REGIONAL TALENT DEVELOPMENT SQUAD Centre Hire Fees 23/03/15 to 15/04/15	-101.40		F
66	EFT3780	08/05/2015	Quick Corporate	ADMIN STATIONERY Various Items April 2015	-1408.54		
67	EFT3781	08/05/2015	Playmaster Pty Ltd	PLAYGROUND EQUIPMENT Jersey Street Reserve 19425	-22000.00		
68	EFT3782	08/05/2015	Eden Valley Enterprises	TOWNSCAPE Accommodation for Rebecca Cool 03/05/15 to 08/05/2015	-726.00		
69	EFT3783	08/05/2015	Omnibus Services	NGN10179 2006 Mercedes Sprinter (NHC) Van 124242KM Service and Check of Wheelchair Hoist	-200.00		F
70	EFT3784	08/05/2015	Claw Environmental	DRUMMUSTER April 2015	-2970.39		
71	EFT3785	08/05/2015	Marianne Gill	REIMBURSEMENT NHC Traffic Clearances	-131.80	L	F
72	EFT3786	20/05/2015	Narrogin Hire & Reticulation	ANZAC DAY Chair Hire	-1101.89	L	
73	EFT3787	20/05/2015	Coles Supermarket	COLES ACCOUNT VARIOUS Refreshments April 2015	-1626.02	L	
74	EFT3788	20/05/2015	Narrogin Packaging	MACKIE PARK TOILETS Cleaning Supplies	-1235.03	L	
75	EFT3789	20/05/2015	Australia Post	ADMIN POSTAGE April 2015	-470.00	L	
76	EFT3790	20/05/2015	Great Southern Fuels	FUEL Various April 2015	-6069.56	L	
77	EFT3791	20/05/2015	Narrogin Fruit Market	ANZAC DAY Dawn Service Community Breakfast	-450.35	L	
78	EFT3792	20/05/2015	Courier Australia	FREIGHT Various	-602.78		
79	EFT3793	20/05/2015	MAKIT Narrogin Hardware	HARDWARE SUPPLIES Various Departments April 2015	-774.85	L	
80	EFT3794	20/05/2015	Narrogin Newsagency	LIBRARY Newspapers and Stationery March 2015	-280.05	L	
81	EFT3795	26/05/2015	Easifleet	PAYROLL Deductions	-882.05		R
82	EFT3796	26/05/2015	Concept One the Industry Superannuation Fund	Superannuation contributions	-383.46		
83	EFT3797	26/05/2015	Hesta Superannuation	Superannuation contributions	-582.29		
84	EFT3798	26/05/2015	Onepath Custodians Pty Ltd	Superannuation contributions	-306.12		
85	EFT3799	26/05/2015	Rest Superannuation	Superannuation contributions	-169.14		
86	EFT3800	26/05/2015	WA Local Government Super Plan	Superannuation contributions	-18903.21		
87	EFT3801	26/05/2015	AustralianSuper	Superannuation contributions	-844.22		
88	EFT3802	26/05/2015	Host Plus	Superannuation contributions	-286.97		
89	EFT3803	26/05/2015	Department of Human Services	Payroll deductions	-904.20		
90	EFT3804	26/05/2015	BT Lifetime Super	Superannuation contributions	-805.60		
91	EFT3805	26/05/2015	Rearden Campbell Superannuation Fund	Superannuation contributions	-368.22		
92	EFT3806	26/05/2015	A.N.Z. Australian Staff Superannuation Scheme	Superannuation contributions	-323.64		
93	EFT3807	29/05/2015	Best Office Systems	ADMIN IT Ricoh Laser Printer	-1344.00		
94	EFT3808	29/05/2015	Courier Australia	FREIGHT Various	-166.51	L	
95	EFT3809	29/05/2015	Knightline Computers	ADMIN PA System	-439.00	L	
96	EFT3810	29/05/2015	Children's Book Council of Australia WA Branch	LIBRARY MEMBERSHIPS Renewal 2015	-60.00		
97	EFT3811	29/05/2015	Narrogin Agricultural Repairs	NHC HARDWARE Repairs Whipper Snipper	-45.00	L	F
98	EFT3812	29/05/2015	Road Signs Australia - Bibby Financial Services Australia Pty Ltd	ROADS MAINTENANCE Star Pickett's	-88.00		
99	EFT3813	29/05/2015	Commander Australia Ltd	NHC TELEPHONES Commander Monthly Rental 15/04/2015 to 14/05/2015	-193.88		F
100	EFT3814	29/05/2015	Narrogin Meals On Wheels	NHC Provision of Meal Delivery of 277 Meals April 2015	-481.98	L	F
101	EFT3815	29/05/2015	Narrogin Electrical Services	MACKIE PARK MAINTENANCE Installation of Power Point to Gazebo Vandal Proof	-110.00	L	
102	EFT3816	29/05/2015	Narrogin Liquor Store	COUNCIL REFRESHMENTS Meeting 12 May 2015	-51.99	L	
103	EFT3817	29/05/2015	Narrogin Betta Home Living	ART GALLERY Installation of Airconditioning	-2125.00	L	F

104	EFT3818	29/05/2015	Narrogin and District Senior Citizens Centre	NHC HIRE Senior Citizens Hall	-630.00	L	F
105	EFT3819	29/05/2015	CY O'Connor Institute	NHC TRAINING Certificate 3 Aged Care	-159.84		F
106	EFT3820	29/05/2015	Country Paint Supplies	TAFE SITE REMEDIATION WORKS Line Marking and Tree Clearing Paint	-523.67	L	F
107	EFT3821	29/05/2015	Boral Asphalt	FORTUNE STREET Upgrade 2x100Ltr Pods of Emulsion	-1980.00		PF
108	EFT3822	29/05/2015	Writing WA	LIBRARY MEMBERSHIPS Writing WA	-135.00		
109	EFT3823	29/05/2015	Portner Press Pty Ltd	ADMIN PUBLICATIONS Employment Law Update 03/2015	-97.00		
110	EFT3824	29/05/2015	West Australian Newspapers Limited	COMMUNITY GARDENS Advertising Directory	-5.70		
111	EFT3825	29/05/2015	Caravans West	NCP ADVERTISING WA Caravan & Camping Magazine May 2015	-395.00		
112	EFT3826	29/05/2015	YMCA of Perth Inc.	NRLC REGIONAL TALENT DEVELOPMENT SQUAD Centre Hire Fees May 2015	-153.00		F
113	EFT3827	29/05/2015	City of Vincent	LIBRARY LOST BOOKS City of Vincent Library	-11.00		
114	EFT3828	29/05/2015	Enlocus Pty Ltd	NARROGIN SKATE PARK SCHEMATIC DESIGN	-4455.00		F
115	EFT3829	29/05/2015	Boynes Springs	BANNER POLES Custom Made Galvanised Tension Springs	-334.40		
116	EFT3830	29/05/2015	Bunbury Trucks	NHC NGN990 FUSO BUS Wheel Chair Modification	-53190.00		F
117	EFT3831	29/05/2015	Exteria	STREET FURNITURE MAINTENANCE Commander Bins	-2604.80		
118	EFT3832	29/05/2015	Bronny's Place	LIBRARY EVENT CATERING Regional Meeting Lunch April 2014	-225.00	L	F
119	DD837.1	06/05/2015	Origin Energy Retail Limited	NCP LPG Bulk Supply April 2015	-6840.85		
120	DD842.4	10/05/2015	Telstra	TELEPHONE LANDLINE May 2015	-2607.81		
121	DD848.1	20/05/2015	Australian Taxation Office	BAS REVISED PAYMENT March 2015	-84478.00		
122	DD848.2	01/05/2015	Synergy	ELECTRICITY Various May 2015	-21170.85		
123	DD848.3	04/05/2015	Water Corporation	WATER FEDERAL STREET Shops 01/05/15 -30/06/15	-171.17		
124	45243	01/05/2015	Town of Narrogin - Petty Cash	PETTY CASH RECOUP April 2015	-288.80		R
125	45244	01/05/2015	Town Of Narrogin	TRANS WA COMMISSIONS March 2015	-202.27	L	
126	45245	01/05/2015	Brookton Pingelly Wado Ryu Karate Club	NRLC KIDSPORT VOUCHERS	-800.00		F
127	45246	04/05/2015	Danita Suzanne James	REIMBURSEMENT UNIFORM Refund of GST	-37.91	L	R
128	45247	08/05/2015	Town Of Narrogin	TRANSWA COMMISSIONS APRIL 2015	-132.84	L	R
129	45248	26/05/2015	Australian Ethical Superannuation	Payroll deductions	-2600.00		
130	45249	26/05/2015	Commonwealth Bank	Superannuation contributions	-540.76		
131	45250	26/05/2015	MLC Nominees	Superannuation contributions	-553.95		
132	45251	26/05/2015	St Andrews Retirement Plan	Superannuation contributions	-117.96		
133	45252	26/05/2015	Colonial First State Investments	Superannuation contributions	-65.05		
134	45253	26/05/2015	Telstra Super Pty Ltd	Superannuation contributions	-331.36		
135	45255	26/05/2015	Macquarie Super Accumulator	Superannuation contributions	-96.64		
136	45255	29/05/2015	Origin Energy Retail Limited	NRLC LPG Bulk Supply May 2015	-6279.90		
137	45256	29/05/2015	Ross Story	LITTER TWITTER Artist Fees	-150.00	L	PF
138	270515	27/05/2015	Sunsuper	Superannuation contributions	-401.92		
					<b>-352,862.27</b>		

<b>Payroll Date</b>	<b>Nett Paid</b>	<b>Cheque Total</b>	\$12,197.44	2%
06/05/2015	\$92,387.15	<b>EFT Total</b>	\$340,664.83	63%
20/05/2015	\$94,237.21	<b>Payroll Total</b>	\$186,624.36	35%
<b>TOTAL</b>	<b>\$186,624.36</b>	<b>Total</b>	<b>\$539,486.63</b>	
<b>F</b>	Funded			
<b>PF</b>	Partially Funded			
<b>R</b>	Reimbursement	<b>Local Suppliers</b>	\$81,340.39	15%
<b>I</b>	Insurance	<b>Employees</b>	\$186,624.36	35%
<b>PRB</b>	Partially reimbursement			
<b>L</b>	Local Supplier			

## **10.2.068 MONTHLY FINANCIAL REPORTS – MAY 2015**

**File:** 12.8.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 19 June 2015  
**Author:** Ms Rhona Hawkins – Manager Finance

### **Attachments**

- Monthly Financial Report for the period ended 31 May 2015.

### **Summary**

In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Town is to prepare a monthly Statement of Financial Activity for approval by Council.

### **Comments**

The May 2015 Monthly Financial Reports are presented.

### **Consultation**

Colin Bastow, Director of Corporate and Community Services

### **Statutory Environment**

Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.

### **Policy Implications**

Nil

### **Financial Implications**

All expenditure has been approved via adoption of the 2014/15 Annual Budget, or resulting from a Council Motion for a budget amendment.

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION 0615.085 and Officer's Recommendation**

**Moved: Cr Bartron**

**Seconded: Cr Russell**

That Council:

Receive the May 2015 Monthly Financial Reports as presented.

**CARRIED 6/0**



## MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 MAY 2015

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LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996



**TOWN OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**FOR THE PERIOD ENDED 31 MAY 2015**

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b) - (a) 3	Var. % (b) - (a) / (b) 300%	
<b>Operating Revenues</b>		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	8	2,861,468	2,953,468	2,798,962	2,893,077	94,115	3%	
Profit on Asset Disposal	10	19,340	19,340	17,721	(6,088)	(23,809)	391%	
Fees and Charges		1,380,518	1,470,518	1,381,172	1,504,963	123,791	8%	
Interest Earnings		96,300	81,300	75,427	149,766	74,339	50%	▲
Other Revenue		105,000	140,000	128,326	130,372	2,046	2%	
<b>Total (Excluding Rates)</b>		<b>4,462,626</b>	<b>4,664,626</b>	<b>4,401,608</b>	<b>4,672,088</b>	<b>270,480</b>		
<b>Operating Expense</b>								
Employee Costs		(3,724,892)	(3,725,364)	(3,421,905)	(3,162,042)	259,863	8%	
Materials and Contracts		(3,115,874)	(3,235,103)	(2,945,185)	(1,847,809)	1,097,376	59%	▼
Utilities Charges		(738,110)	(737,210)	(714,291)	(555,630)	158,661	29%	▼
Depreciation (Non-Current Assets)		(1,324,892)	(1,324,892)	(1,214,422)	(1,116,190)	98,232	9%	
Interest Expenses	12	(50,796)	(50,796)	(46,530)	(36,253)	10,277	28%	
Insurance Expenses		(194,494)	(194,494)	(193,980)	(192,074)	1,906	1%	
Loss on Asset Disposal	10	(40,686)	(40,686)	(37,268)	(53,159)	(15,891)	(30%)	
Other Expenditure		(267,030)	(258,530)	(248,265)	(211,666)	36,599	17%	▼
<b>Total</b>		<b>(9,456,774)</b>	<b>(9,567,075)</b>	<b>(8,821,846)</b>	<b>(7,174,823)</b>	<b>1,647,023</b>		
<b>Funding Balance Adjustment</b>								
Add Back Depreciation		1,324,892	1,324,892	1,214,422	1,116,190	(98,232)	(9%)	
Adjust (Profit)/Loss on Asset Disposal	10	21,346	21,346	19,547	59,247	39,700	67%	▲
Movement in Leave Reserve (Added Back)		0	0	0	6,305	6,305	100%	
<b>Net Operating (Ex. Rates)</b>		<b>(3,647,910)</b>	<b>(3,556,211)</b>	<b>(3,186,269)</b>	<b>(1,320,992)</b>	<b>1,865,277</b>		
<b>Capital Revenues</b>								
Grants, Subsidies and Contributions	8	217,194	187,194	171,589	113,294	(58,295)	(51%)	▼
Proceeds from Disposal of Assets	10	228,600	228,600	209,506	183,386	(26,120)	(14%)	▼
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	9	1,132,231	1,132,231	1,037,828	105,837	(931,991)	(881%)	▼
<b>Total</b>		<b>1,578,025</b>	<b>1,548,025</b>	<b>1,418,923</b>	<b>402,517</b>	<b>(1,016,406)</b>		
<b>Capital Expenses</b>								
Land and Buildings	10	(428,050)	(428,050)	(392,315)	(189,370)	202,945	107%	▼
Plant and Equipment	10	(668,302)	(668,302)	(612,568)	(519,906)	92,662	18%	▼
Furniture and Equipment	10	(45,650)	(45,650)	(41,833)	(19,408)	22,425	116%	▼
Infrastructure Assets - Roads	10	(369,919)	(369,919)	(339,064)	(250,975)	88,089	35%	▼
Infrastructure Assets - Footpaths	10	(71,790)	(71,790)	(65,802)	(72,811)	(7,009)	(10%)	▼
Infrastructure Assets - Drainage	10	(41,500)	(41,500)	(38,038)	(3,200)	34,838	1089%	▼
Infrastructure Assets - Other	10	(202,030)	(202,030)	(185,141)	(60,278)	124,863	207%	▼
Repayment of Debentures	12	(138,357)	(138,357)	(126,808)	(84,795)	42,013	50%	▼
Transfer to Reserves	9	(199,221)	(275,421)	(164,252)	(68,928)	95,324	138%	▼
<b>Total</b>		<b>(2,164,819)</b>	<b>(2,241,019)</b>	<b>(1,965,821)</b>	<b>(1,269,671)</b>	<b>696,150</b>		
<b>Net Capital</b>		<b>(586,794)</b>	<b>(692,994)</b>	<b>(546,898)</b>	<b>(867,154)</b>	<b>(320,256)</b>		
<b>Total Net Operating + Capital</b>		<b>(4,234,704)</b>	<b>(4,249,205)</b>	<b>(3,733,167)</b>	<b>(2,188,146)</b>	<b>1,545,021</b>		
Rate Revenue		3,184,313	3,184,313	3,184,188	3,180,785	(3,403)	(0%)	
Opening Funding Surplus(Deficit)		1,055,431	1,069,912	1,069,912	1,069,912	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>5,040</b>	<b>5,020</b>	<b>520,933</b>	<b>2,062,551</b>	<b>1,541,618</b>		

**TOWN OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**FOR THE PERIOD ENDED 31 MAY 2015**

	Adopted Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var
Note	4	4	(a)	(b)	3	300%	
<b>Operating Revenues</b>	\$	\$	\$	\$	\$	%	
Governance	6,200	6,200	1,089	135,383	134,294	99%	▲
General Purpose Funding	1,386,813	1,371,813	1,364,266	1,467,923	103,657	7%	
Law, Order and Public Safety	30,700	30,700	29,219	25,142	(4,077)	(16%)	
Health	8,750	8,750	8,277	6,355	(1,922)	(30%)	
Education and Welfare	1,447,107	1,447,107	1,326,973	1,239,503	(87,470)	(7%)	
Housing	7,800	7,800	7,150	7,100	(50)	(1%)	
Community Amenities	878,745	887,745	842,261	869,441	27,180	3%	
Recreation and Culture	300,253	385,253	346,425	363,934	17,509	5%	
Transport	332,194	371,194	340,241	269,643	(70,598)	(26%)	▼
Economic Services	214,617	214,617	196,702	243,004	46,302	19%	▲
Other Property and Services	66,641	120,641	110,583	157,955	47,372	30%	▲
<b>Total (Excluding Rates)</b>	<b>4,679,820</b>	<b>4,851,820</b>	<b>4,573,186</b>	<b>4,785,383</b>	<b>212,197</b>		
<b>Operating Expense</b>							
Governance	(967,382)	(964,882)	(900,966)	(774,883)	126,083	16%	▼
General Purpose Funding	(167,592)	(185,692)	(170,629)	(152,996)	17,633	12%	
Law, Order and Public Safety	(238,488)	(240,488)	(221,442)	(253,662)	(32,220)	(13%)	▲
Health	(97,655)	(97,655)	(89,819)	(77,974)	11,845	15%	
Education and Welfare	(1,539,998)	(1,539,998)	(1,414,119)	(1,110,419)	303,700	27%	▼
Housing	0	0	(928)	0	928	100%	
Community Amenities	(1,083,881)	(1,088,881)	(1,000,677)	(1,022,970)	(22,293)	(2%)	
Recreation and Culture	(2,784,637)	(2,838,337)	(2,614,761)	(2,268,520)	346,241	15%	▼
Transport	(1,443,439)	(1,433,440)	(1,314,897)	(1,186,490)	128,407	11%	▼
Economic Services	(1,076,848)	(1,076,848)	(991,442)	(552,160)	439,282	80%	▼
Other Property and Services	(56,854)	(100,854)	(102,166)	225,253	327,419	(145%)	
<b>Total</b>	<b>(9,456,774)</b>	<b>(9,567,075)</b>	<b>(8,821,846)</b>	<b>(7,174,822)</b>	<b>1,647,024</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation	1,324,892	1,324,892	1,214,422	1,116,190	(98,232)	(9%)	
Adjust (Profit)/Loss on Asset Disposal	21,346	21,346	19,547	59,247	39,700	67%	▲
Movement in Leave Reserve (Added Back)	0	0	0	6,305	6,305	100%	
<b>Net Operating (Ex. Rates)</b>	<b>(3,430,716)</b>	<b>(3,369,017)</b>	<b>(3,014,691)</b>	<b>(1,207,696)</b>	<b>1,806,995</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	228,600	228,600	209,506	183,386	(26,120)	(14%)	▼
Proceeds from New Debentures	0	0	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	1,132,231	1,132,231	1,037,828	105,837	(931,991)	(881%)	▼
<b>Total</b>	<b>1,360,831</b>	<b>1,360,831</b>	<b>1,247,334</b>	<b>289,223</b>	<b>(958,111)</b>		
<b>Capital Expenses</b>							
Land and Buildings	(428,050)	(428,050)	(392,315)	(189,370)	202,945	107%	▼
Plant and Equipment	(668,302)	(668,302)	(612,568)	(519,906)	92,662	18%	▼
Furniture and Equipment	(45,650)	(45,650)	(41,833)	(19,408)	22,425	116%	
Infrastructure Assets - Roads	(369,919)	(369,919)	(339,064)	(250,975)	88,089	35%	▼
Infrastructure Assets - Footpaths	(71,790)	(71,790)	(65,802)	(72,811)	(7,009)	(10%)	
Infrastructure Assets - Drainage	(41,500)	(41,500)	(38,038)	(3,200)	34,838	1089%	▼
Infrastructure Assets - Other	(202,030)	(202,030)	(185,141)	(60,278)	124,863	207%	▼
Repayment of Debentures	(138,357)	(138,357)	(126,808)	(84,795)	42,013	50%	▼
Transfer to Reserves	(199,221)	(275,421)	(164,252)	(68,928)	95,324	138%	▼
<b>Total</b>	<b>(2,164,819)</b>	<b>(2,241,019)</b>	<b>(1,965,821)</b>	<b>(1,269,671)</b>	<b>696,150</b>		
<b>Net Capital</b>	<b>(803,988)</b>	<b>(880,188)</b>	<b>(718,487)</b>	<b>(980,448)</b>	<b>(261,961)</b>		
<b>Total Net Operating + Capital</b>	<b>(4,234,704)</b>	<b>(4,249,205)</b>	<b>(3,733,178)</b>	<b>(2,188,144)</b>	<b>1,545,034</b>		
Rate Revenue	3,184,313	3,184,313	3,184,188	3,180,785	(3,403)	(0%)	
Opening Funding Surplus(Deficit)	1,055,431	1,069,912	1,069,912	1,069,912	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	<b>5,040</b>	<b>5,020</b>	<b>520,922</b>	<b>2,062,553</b>	<b>1,541,631</b>		

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

Financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

**Capitalisation Threshold**

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**(n) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.



**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(q) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

**GENERAL PURPOSE FUNDING**

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

**LAW, ORDER, PUBLIC SAFETY**

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

**HEALTH**

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

**HOUSING**

The Town does not have any staff or other residential housing.

**COMMUNITY AMENITIES**

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

**RECREATION AND CULTURE**

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

**TRANSPORT**

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

**ECONOMIC SERVICES**

Rural Services, Tourism, Building Control, Economic Development.

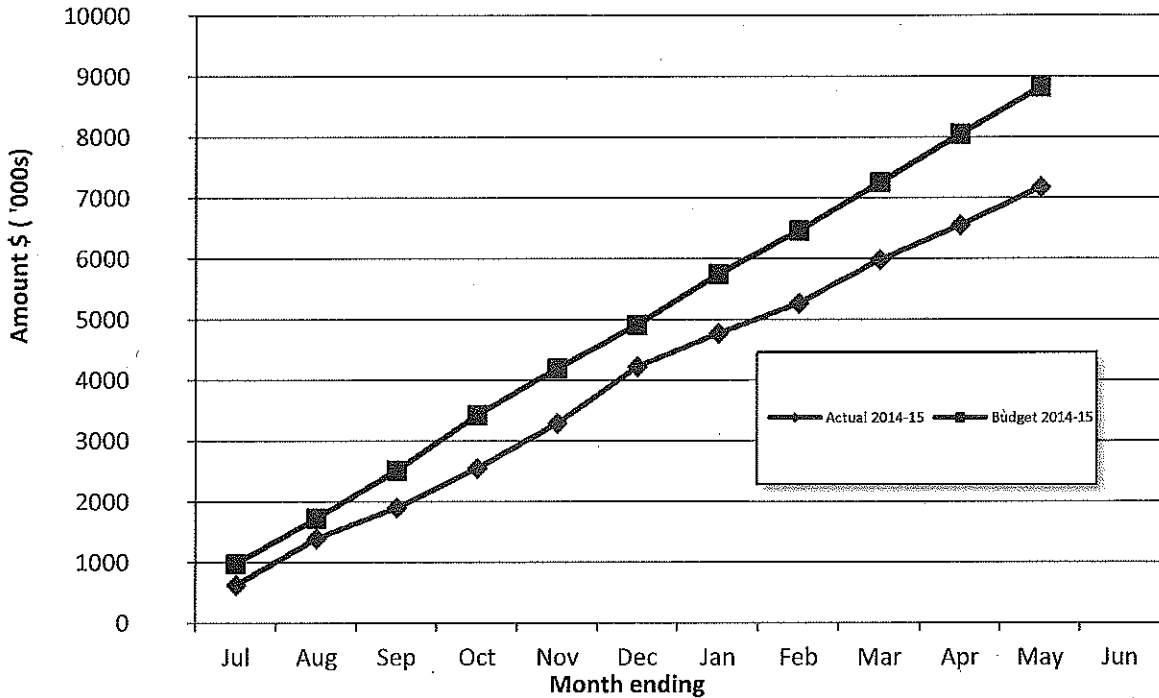
**OTHER PROPERTY & SERVICES**

Private Works, Stocks and Miscellaneous Items.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

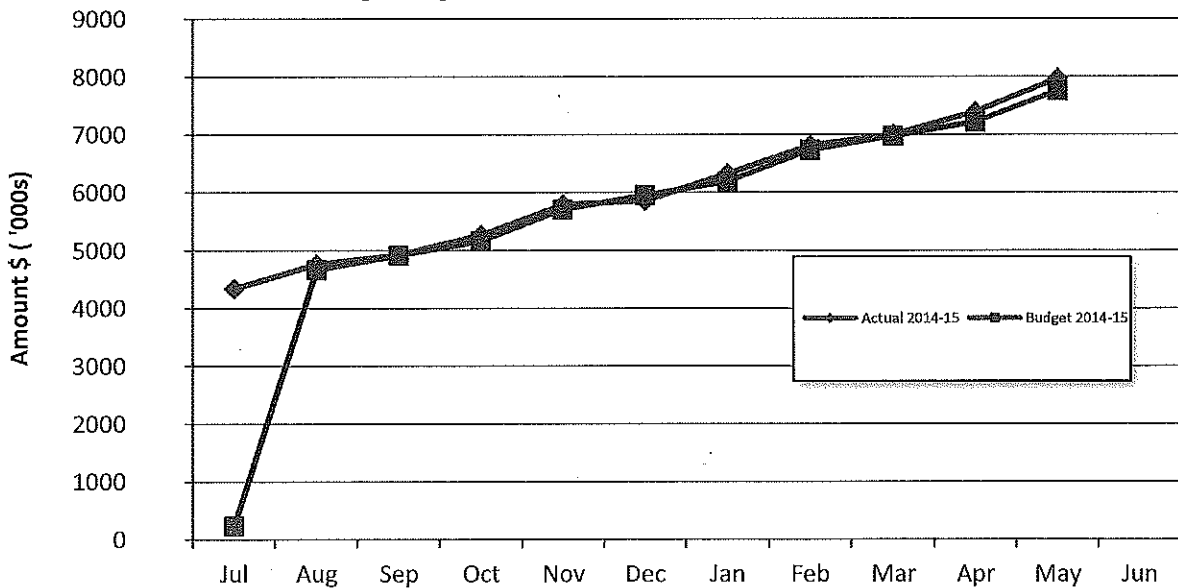
**Note 2 - Graphical Representation - Source Statement of Financial Activity**

**Budget Operating Expenses -v- YTD Actual**



**Comments/Notes - Operating Expenses**

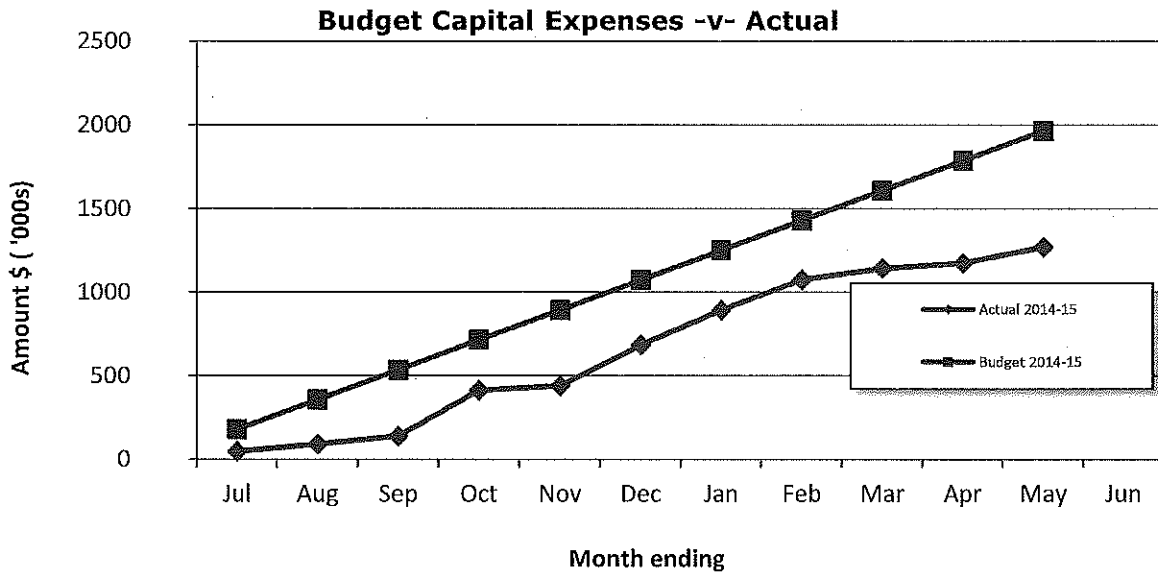
**Budget Operating Revenues -v- Actual**



**Comments/Notes - Operating Revenues**

**TOWN OF NARROGIN  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2015**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**

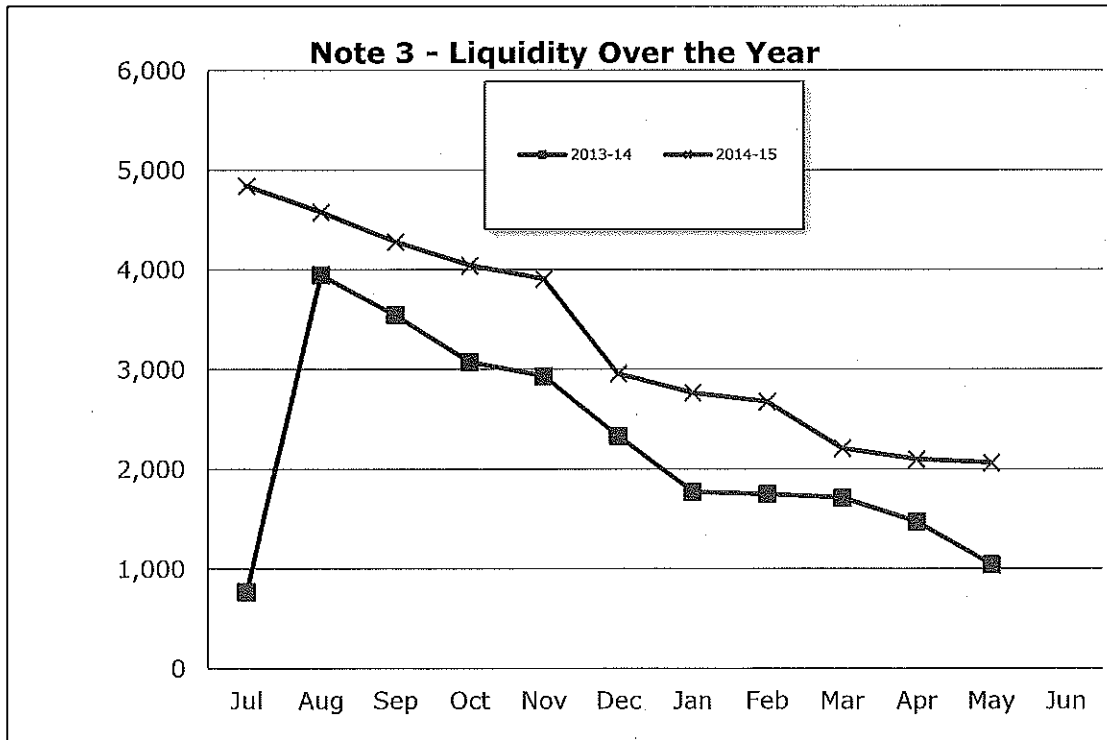


**Comments/Notes - Capital Expenses**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 3: SURPLUS/(DEFICIT) POSITION**

	Positive=Surplus (Negative=Deficit)			Lookup Row	
	31/05/2015	30/04/2015	31/05/2014		
	Note	This Period	Last Period		Same Period Last Year
	\$	\$	\$		
<b>Current Assets</b>					
Cash Unrestricted		1,893,988	1,933,204	1,024,684	15
Cash Restricted		2,511,140	2,490,570	2,704,653	18
Receivables - Rates and Rubbish, ESL, Excess Rates		221,053	268,750	179,912	27
Receivables -Other		480,873	354,764	246,279	36
		5,107,054	5,047,288	4,155,527	
<b>Less: Current Liabilities</b>					
Payables		(323,934)	(248,033)	(107,321)	64
Loan Liability		(53,562)	(56,873)	(43,092)	72
Provisions		(425,541)	(425,541)	(350,149)	68
		(803,037)	(730,448)	(500,561)	
<b>Net Current Asset Position</b>		4,304,017	4,316,841	3,654,965	
Less: Cash Restricted		(2,511,140)	(2,490,570)	(2,704,653)	78
Add Back: Component of Leave Liability not Required to be funded		216,113	214,342	50,000	94
Add Back: Current Loan Liability		53,562	56,873	43,092	95
Adjustment for Trust Transactions Within Muni		0	0	0	97
<b>Net Current Funding Position</b>		2,062,552	2,097,486	1,043,405	



**Comments - Net Current Funding Position**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted		Restricted		Trust		Total Amount \$	Institution	Maturity Date
		\$		\$		\$				
<b>(a) Cash Deposits</b>										
Municipal Account	2.45%	1,891,688					1,891,688	NAB		On-Call
Cash Floats - Admin		1,000					1,000			
Library		150					150			
Homecare		100					100			
Refuse Site		100					100			
Caravan Park		100					100			
Petty Cash - Admin		300					300			
Library		200					200			
Homecare		350					350			
Reserve Account			4,653				4,653	NAB		
Trust Account	0.05%					69,775	69,775	NAB		On-Call
<b>(b) Term Deposits</b>										
Reserve Term Deposit	2.72%			2,506,487			2,506,487	NAB		29/06/2015
<b>Total</b>		<b>1,893,988</b>	<b>2,511,140</b>	<b>69,775</b>	<b>4,405,128</b>					

**Comments/Notes - Investments**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.1 OPERATING REVENUE (EXCLUDING RATES) - PROGRAM**

**5.1.1 GOVERNANCE**

Permanent - Receipt of Grant for Merger Preparation.

Timing - Realisation on Disposal of Assets have been allocated to incorrect account (Transport), the final year end figures will be adjusted.

**5.1.2 GENERAL PURPOSE FUNDING**

Permanent - Interest on both Reserve Investments and Municipal Account higher than anticipated.

**5.1.3 LAW, ORDER AND PUBLIC SAFETY**

Permanent - Animal Registration Fees are lower than anticipated as is the Hire of Ranger Services.

**5.1.4 HEALTH**

Permanent - Regulatory Fees and Charges and Penalties are lower than anticipated.

**5.1.5 EDUCATION AND WELFARE**

Nil

**5.1.6 HOUSING**

Nil

**5.1.7 COMMUNITY AMENITIES**

Nil

**5.1.8 RECREATION AND CULTURE**

Nil.

**5.1.9 TRANSPORT**

Timing - Realisation on Disposal of Assets have been allocated to incorrect account (Transport), the final year end figures will be adjusted.

Timing - Regional Road Group funding has not been received as yet.

**5.1.10 ECONOMIC SERVICES**

Permanent - Income from the Caravan Park is higher than expected.

**5.1.11 OTHER PROPERTY AND SERVICES**

Permanent - Private Works is higher than budgeted.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.2 OPERATING EXPENSES - PROGRAM**

**5.2.1 GOVERNANCE**

Timing - All expenditure for Governance has been averaged during the budget process.

**5.2.2 GENERAL PURPOSE FUNDING**

Nil

**5.2.3 LAW, ORDER AND PUBLIC SAFETY**

Timing - Fire Prevention costs are higher than expected due to costs being allocated here instead of Council properties. This will be rectified during the end of year processes.

Timing - Some overhead costs have been allocated to this schedule incorrectly and will be rectified.

**5.2.4 HEALTH**

Nil

**5.2.5 EDUCATION AND WELFARE**

Timing - All expenditure under the Home and Community Care Program has been averaged during the budget process.

**5.2.6 HOUSING**

Nil

**5.2.7 COMMUNITY AMENITIES**

Nil

**5.2.8 RECREATION AND CULTURE**

Timing - All expenditure for the Narrogin Regional Leisure Centre has been averaged during the budget process.

Timing - Expenditure on Ovals/Parks and Gardens/Reserves is lower than anticipated for this time of year.

**5.2.9 TRANSPORT**

Timing - Expenditure in Road Maintenance is lower than anticipated at this time of year.

**5.2.10 ECONOMIC SERVICES**

Timing - Expenditure on the TAFE Land Assembly Project is lower than expected.

**5.2.11 OTHER PROPERTY AND SERVICES**

Permanent - Private Works expenditure is higher than expected due to increase revenue.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.3 CAPITAL REVENUE**

**5.3.1 PROCEEDS FROM DISPOSAL OF ASSETS**

**5.3.2 PROCEEDS FROM NEW DEBENTURES**

Nil

**5.3.3 PROCEEDS FROM SALE OF INVESTMENT**

Nil

**5.3.4 PROCEEDS FROM ADVANCES**

Nil

**5.3.5 SELF-SUPPORTING LOAN PRINCIPAL**

Nil

**5.3.6 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

Timing - Transfers have not be completed as planned.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.4 CAPITAL EXPENSES**

**5.4.1 LAND HELD FOR RESALE**

Nil

**5.4.2 LAND AND BUILDINGS**

Timing - Works on the Administration Building, Animal Pound, Cemetery Toilets and Library Building are yet to commence and the purchase of the Regional Tip Site has been delayed.

**5.4.3 PLANT AND EQUIPMENT**

Timing - Purchase of Corporate Additional Server has not been completed.

**5.4.4 TOOLS**

Nil

**5.4.5 FURNITURE AND EQUIPMENT**

Timing - Purchases have not been carried at anticipated times.

**5.4.6 INFRASTRUCTURE ASSETS - ROADS**

Nil

**5.4.7 INFRASTRUCTURE ASSETS - FOOTPATHS**

Timing - works have been completed.

**5.4.9 INFRASTRUCTURE ASSETS - DRAINAGE**

Timing - works have not be completed.

**5.4.10 INFRASTRUCTURE ASSETS - PARKS AND OVALS**

Nil

**5.4.11 INFRASTRUCTURE ASSETS - OTHER**

Timing - most of this capital expenditure is yet to commence.

**5.4.12 PURCHASES OF INVESTMENT**

Nil

**5.4.13 REPAYMENT OF DEBENTURES**

Nil

**5.4.14 ADVANCES TO COMMUNITY GROUPS**

Nil

**5.4.15 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

Timing - Transfers have not be completed as planned.

**5.5 OTHER ITEMS**

Nil

**5.5.1 RATE REVENUE**

Nil

**5.5.2 OPENING FUNDING SURPLUS(DEFICIT)**

Nil

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015

**Note 6: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	No Change- (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Budget Adoption</b> Variation between adopted budget opening position and actual 2014/15 Budget Review identified reduced funds		Opening Surplus(Deficit) Opening Surplus(Deficit) Opening Surplus(Deficit)	\$	\$ 14,481	\$ (14,500)	\$ 5,040 19,521 5,021
<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>14,481</b>	<b>(14,500)</b>	<b>5,021</b>

Classifications Pick List
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

	<b>Current 31/05/15</b>	<b>Previous 30/06/14</b>
Previous Year	\$ 219,204	\$ 255,442
Rates Levied this year (YTD)	3,645,987	3,618,000
Less Collections to date	(3,557,423)	(3,654,238)
Equals Outstanding	<b>307,767</b>	<b>219,204</b>
<b>Net Rates Collectable</b>	<b>92.04%</b>	<b>94.34%</b>
% Collected		

Previous Year

Rates Levied this year (YTD)

Less Collections to date

Equals Outstanding

**Net Rates Collectable**

% Collected

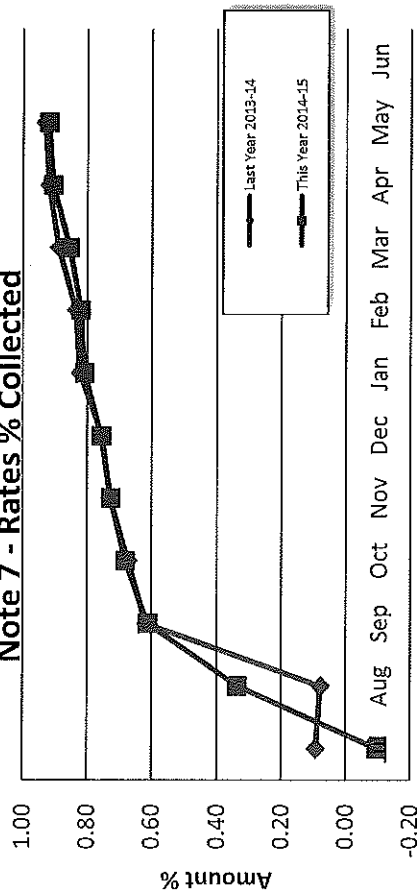
Minutes Ordinary Council Meeting 23 June 2015

**Receivables - Sundry Debtors**

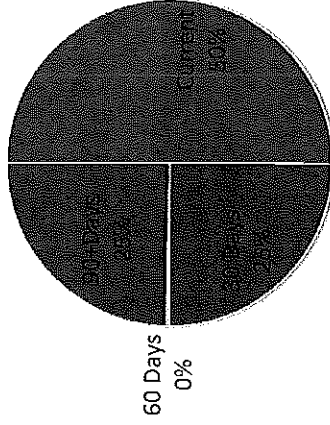
	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+Days</b>
	\$ 202,210	\$ 100,559	\$ 1,092	\$ 99,831
<b>Total Outstanding</b>				<b>403,692</b>

Amounts shown above include GST (where applicable)

**Note 7 - Rates % Collected**



**Note 7 - Accounts Receivable  
(non-rates)**



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval (Yes/No)	2014-15 Budget	Reconcile Status	
				Received	Not Received
			\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>					
RATES - Reimbursement of Debt Collection Costs (Inc GST)		Yes	(10,000)	(190)	(9,810)
GENGRANT - Financial Assistance Grant - General	Grants Commission (Untied)	Yes	(1,102,884)	(1,110,168)	7,284
GENGRANT - Financial Assistance Grant - Roads	Grants Commission (Roads)	Yes	(156,229)	(157,320)	1,091
<b>MEMBERS</b>					
MEMBERS - Reimbursements	Reimbursements	Yes	(1,100)	(1,285)	185
<b>OTHER GOVERNANCE</b>					
OTHGOV - Reimbursements	Reimbursements	Yes	(5,000)	(10,042)	1,209
OTHGOV - Grant Funding - Council	Reimbursements	Yes	0	(121,200)	0
<b>LAW, ORDER, PUBLIC SAFETY</b>					
FIRE - Reimbursements	FESA (SES)	Yes	(800)	0	(800)
ESL - SES Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(6,000)	(4,995)	(1,005)
<b>EDUCATION &amp; WELFARE</b>					
HACC - Recurrent Grant Funding	Dept. of Health & Ageing	Yes	(800,358)	(815,985)	15,627
CHCP - Recurrent Grant Funding	Dept. of Health & Ageing	Yes	(260,000)	(180,575)	(79,425)
NRCP - Recurrent Grant Funding	Bethanie Care	Yes	(140,160)	(80,424)	(59,736)
AGEDSNRS - Reimbursements	Reimbursements	Yes	(2,075)	(1,891)	(184)
AGEDOTHER - Baptist Care Contributions	Neurodegenerative Conditions Co-ordinating Care Program	Yes	(12,467)	(8,888)	(3,580)
AGEOTHER - CATS Contribution	Dept. of Veterans Affairs/CATS	Yes	(8,000)	(4,000)	(4,000)
	Travel Rebate				
	Fees	Yes	(1,595)	0	(1,595)
	Juniper Community Income	Yes	(100,000)	(32,103)	(67,897)
	Donations	Yes	(550)	0	(550)

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval (Yes/No)	2014-15 Budget	Recoup Status	
				Received	Not Received
			\$	\$	\$
<b>COMMUNITY AMENITIES</b>					
SAN - Contributions & Donations	Shire of Narrogin	Yes	(12,000)	(9,000)	(3,000)
COM AMEN - Contributions & Donations	Shire of Narrogin (incl Toilets)	Yes	(8,700)	(6,525)	(2,175)
<b>RECREATION AND CULTURE</b>					
HALLS - Reimbursements	Reimbursements	Yes	(230)	(227)	(3)
HALLS - Contributions & Donations	Shire of Narrogin	Yes	(15,200)	(14,827)	(373)
NRRC - Pool Subsidy	Dept Sport and Recreation	Yes	0	(30,000)	(3,000)
NRRC - Reimbursements	Reimbursements	Yes	(300)	(31,956)	0
NRRC - Contributions & Donations	Shire of Narrogin	Yes	(39,500)	(29,625)	(9,875)
REC - Grants - Regional Talent Program	Dept Sport and Recreation	Yes	0	(25,000)	0
REC - Reimbursements - Other Recreation	Reimbursements	Yes	(61,980)	(39,680)	(22,300)
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(20,000)	(20,000)	0
REC - Contributions & Donations	Shire Contribution	Yes	(38,600)	(30,035)	(8,565)
LIB - Reimbursements Lost Books	Reimbursements	Yes	(500)	(339)	(161)
LIB - Contributions & Donations	Reimbursements	Yes	(36,000)	(27,045)	(8,955)
LIB - Grant - Regional Library Services	State Government	Yes	(10,000)	(2,921)	(7,079)
<b>LIB - Other Grants</b>					
HERITAGE - Contributions & Donations		Yes	(3,500)	0	(3,500)
OTHCUL - Contributions & Donations - Other Culture		Yes	(1,000)	(750)	(250)
OTHCUL - Grants - Other Culture	Shire of Narrogin	Yes	(4,000)	(467)	(3,533)
OTHCUL - Grant Narrogin Litter Twitter Project		Yes	0	(1,000)	0
		Yes	0	(4,000)	0
<b>TRANSPORT</b>					
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA (RRG)	Yes	(113,894)	(113,294)	(600)
ROADC - Roads to Recovery Grant	Roads to Recovery	Yes	(103,300)	0	(73,300)
ROADM - Direct Road Grant (MRWA)	Main Roads WA (Direct/Lights)	Yes	0	(31,500)	(2,700)
<b>ECONOMIC SERVICES</b>					



**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval (Yes/No)	2014-15 Budget	Recoup Status	
				Received	Not Received
ECONOM - Reimbursements	Reimbursements	Yes	\$ (2,740)	\$ (5,987)	(1)
<b>OTHER PROPERTY AND SERVICES</b>					
<b>TOTALS</b>			<b>(3,078,662)</b>	<b>(2,953,246)</b>	<b>(352,552)</b>

**Comments - Grants and Contributions**

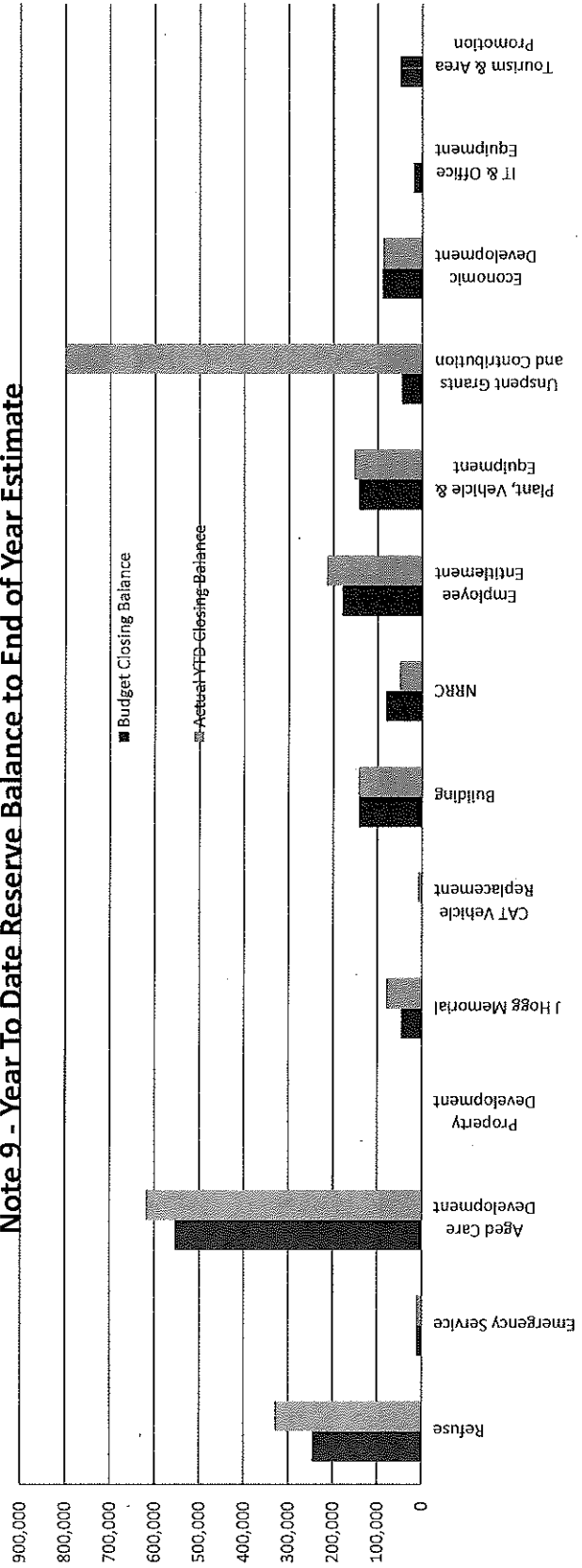
The above table of grants and contributions is not exhaustive but does contain that activity deemed important enough for inclusion in this table.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015

Note 10- Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Refuse	320,663	\$ 4,656	\$ 9,044	\$ 0	\$ 0	\$ 80,000	\$ 0		\$ 245,319	\$ 329,707
Emergency Service	12,590	183	355	0	0	0	0		12,773	12,945
Aged Care Development	708,326	10,284	17,053	0	0	164,000	105,837		554,610	619,542
Property Development	0	0	2,257	0	0	0	0		0	2,257
J Hogg Memorial	80,530	1,169	0	0	0	35,000	0		46,699	80,530
CAT Vehicle Replacement	8,299	120	234	8,000	0	16,000	0		419	8,533
Building	139,750	3,176	3,942	0	0	0	0		142,926	143,692
NRRC	50,000	726	1,410	31,221	0	0	0		81,947	51,410
Employee Entitlement	209,808	3,046	6,305	0	0	32,000	0		180,854	216,113
Plant, Vehicle & Equipment	150,854	2,597	3,867	50,000	0	60,000	0		143,451	154,721
Unspent Grants and Contribution	-780,230	11,328	22,006	0	0	745,231	0		46,327	802,236
Economic Development	87,000	2,715	2,454	0	0	0	0		89,715	89,454
IT & Office Equipment	0	0	0	20,000	0	0	0		20,000	0
IT & Office Equipment	0	0	0	50,000	0	0	0		50,000	0
Tourism & Area Promotion	2,548,050	40,000	68,928	159,221	0	1,132,231	105,837		1,615,040	2,511,141

Note 9 - Year To Date Reserve Balance to End of Year Estimate



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2015

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual				Current Budget			
Cost	Accum Depr	Proceeds	Profit (Loss)	Original Budget	This Year		Variance (Under)Over
					Revised Budget	YTD Budget	
\$	\$	\$	\$	\$	\$	\$	\$
48,168	4,817	37,273	(6,079)	40,000	36,663	37,272.73	610 ▲
35,365	3,536	26,511	(5,317)	27,000	24,750	26,511.10	1,761 ▲
29,775	4,411	12,727	(12,637)	15,000	13,750	12,727.27	(1,023) ▼
14,200	1,915	9,091	(3,194)	10,000	9,163	9,090.91	(72) ▼
23,364	1,555	13,636	(8,172)	0	0	13,636.36	13,636 ▲
0	0	0	0	16,000	14,663	0.00	(14,663) ▼
28,425	2,944	26,573	1,092	27,500	25,201	26,572.72	1,372 ▲
31,628	3,163	24,575	(3,891)	0	0	24,574.55	24,575 ▲
35,000	3,130	18,000	(13,870)	20,000	18,326	18,000.00	(326) ▼
0	0	0	0	26,600	24,376	0.00	(24,376) ▼
24,879	2,699	15,000	(7,179)	16,500	15,125	15,000.36	(125) ▼
0	0	0	0	14,000	12,826	0.00	(12,826) ▼
270,803	28,170	183,386	(59,247)	212,600	194,843	183,386.00	(11,457)

Disposals

OTHGOV - Proceeds on Disposal of Assets  
 Proceeds on Disposal - CEO Vehicle 2013/14  
 Proceeds on Disposal - DCCS Vehicle 2013/14  
 ANIMAL - Proceeds on Disposal of Assets  
 Proceeds on Disposal - Ranger Vehicle  
 HACC - Proceeds on Disposal of Assets  
 Proceeds on Disposal - Toyota Camry Altise 2013/14  
 AGEDOTHER - Proceeds on Disposal of Assets  
 Proceeds on Disposal - CAT (1) Vehicle  
 Proceeds on Disposal CAT (1) Vehicle 2013/14  
 PLANT - Proceeds on Disposal of Assets  
 Proceeds on Disposal - DTES Vehicle 2013/14  
 Proceeds on Disposal - DTES Vehicle  
 Proceeds on Disposal - Side Tipping Truck  
 BUILD - Proceeds on Disposal of Assets  
 Proceeds on Disposal - Building Surveyor Vehicle 2013/14  
 ADMIN - Proceeds on Disposal of Assets  
 Proceeds on Disposal of Manager of Finance Vehicle  
 COMMUNITY - Proceeds on Disposal of Assets  
 Proceeds on Disposal - MLC Vehicle NGNO

Totals

Comments - Capital Disposal

Contributions Information				Current Budget				Variance (Under)Over
Grants	Reserves	Borrowing	Total	Original Budget	Revised Budget	YTD Budget	Actual	
\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0	0	0	0	0
0	0	0	0	428,050	428,050	392,315	189,370	(202,945)
0	0	0	0	668,302	668,302	612,568	519,906	(105,812)
0	0	0	0	45,650	45,650	41,833	19,408	(22,425)
0	0	0	0	369,919	369,919	339,064	250,975	(88,089)
0	0	0	0	71,790	71,790	65,802	72,811	7,009
0	0	0	0	41,500	41,500	38,038	3,200	(34,838)
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	202,030	202,030	185,141	60,278	(124,863)
0	0	0	0	1,827,241	1,827,241	1,674,761	1,115,949	(571,962)

**Summary Acquisitions**

**Inventories**  
 Land for Resale  
 Land and Buildings  
**Property, Plant & Equipment**  
 Plant & Equipment  
 Furniture & Equipment  
**Infrastructure**  
 Roads  
 Footpaths  
 Drainage  
 Parks & Ovals  
 Townscape  
 Other Infrastructure

Totals

**Comments - Capital Acquisitions**

Contributions		Current Budget This Year					Variance (Under)Over	
Grants	Reserves	Borrowing	Total	Original Budget	Revised Budget	YTD Budget		Actual
\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	5,044	5,044	4,620	5,876	1,256 ▲
0	0	0	0	50,000	50,000	45,826	0	(45,826) ▼
0	0	0	0	40,000	40,000	36,663	12,526	(24,137) ▼
0	0	0	0	80,000	80,000	73,326	0	(73,326) ▼
0	0	0	0	20,000	20,000	18,326	2,696	(15,630) ▼
0	0	0	0	0	0	0	1,759	1,759 ▲
0	0	0	0	119,614	119,614	109,637	113,105	3,468 ▲
0	0	0	0	3,500	3,500	3,201	3,104	(97) ▼
0	0	0	0	6,500	6,500	5,951	6,793	842 ▲
0	0	0	0	6,605	6,605	6,050	0	(6,050) ▼
0	0	0	0	47,500	47,500	43,538	95	95 ▲
0	0	0	0	30,000	30,000	27,500	30,473	2,973 ▲
0	0	0	0	0	0	0	1,550	1,550 ▲
0	0	0	0	0	0	0	5,718	5,718 ▲
0	0	0	0	19,287	19,287	17,677	95	95 ▲
0	0	0	0	428,050	428,050	392,315	189,370	(202,945) ▼
				<b>Totals</b>	<b>428,050</b>	<b>392,315</b>	<b>189,370</b>	<b>(202,945)</b>

Contributions		Current Budget This Year					Variance (Under)Over	
Grants	Reserves	Borrowing	Total	Original Budget	Revised Budget	YTD Budget		Actual
\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	0	0	0	0	0	0

0	0	0	0	47,000	47,000	43,076	48,784	5,708	▲
0	0	0	37,000	37,000	33,913	35,684	1,771	▲	
0	0	0	31,000	31,000	28,413	29,655	1,242	▲	
0	0	0	268,802	268,802	246,400	183,508	(62,892)	▼	
0	0	0	24,000	24,000	22,000	26,714	4,714	▲	
0	0	0	24,000	24,000	22,000	23,909	1,909	▲	
0	0	0	24,000	24,000	22,000	0	(22,000)	▼	
0	0	0	35,000	35,000	32,076	31,116	(960)	▼	
0	0	0	100,000	100,000	91,663	105,800	14,137	▲	
0	0	0	27,500	27,500	25,201	0	(25,201)	▼	
0	0	0	25,000	25,000	22,913	21,588	(1,325)	▼	
0	0	0	25,000	25,000	22,913	0	(22,913)	▼	
0	0	0	668,302	668,302	612,568	13,150	13,150	▲	
0	0	0	668,302	668,302	612,568	519,906	(105,812)	▼	

**OTHGOV - Capital Plant & Equipment**  
 1NGN CEO Vehicle  
 0NGN DCCS Vehicle  
**ANIMAL - Plant & Equipment (Capital)**  
 NGN417 RO Vehicle  
**HACC - Plant & Equipment (Capital)**  
 Aged Care Bus  
**CHCP - Plant & Equipment (Capital)**  
 NGN847 Homecare (HACC) Vehicle  
**AGEDOTHER - Plant & Equipment (Capital)**  
 NGN219 CATS Vehicle  
 NGN219 CATS Vehicle  
**PLANT - Plant & Equipment (Capital)**  
 NGN00 DTES Vehicle  
 1BBN838 Side Tipping Truck Purchase  
**BUILD - Plant & Equipment**  
 NGN2 BS Vehicle  
**ADMIN - Plant and Equipment (Capital)**  
 002NGN MF Vehicle  
**COMMUNITY - Plant & Equipment (Capital)**  
 NGN0 MLC Vehicle  
**NRRC - Plant & Equipment (Capital)**  
 NRRC Painting and Renovating  
**Totals**

Contributions			Current Budget This Year					
Grants	Reserves	Borrowing	Total	Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	\$
			0	25,000	25,000	22,913	0	(22,913) ▼
			0	13,500	13,500	12,375	12,278	(97) ▼
			0	7,150	7,150	6,545	7,130	585 ▲
0	0	0	0	45,650	45,650	41,833	19,408	(22,425)
				<b>Furniture &amp; Equipment</b>				
				OTHGOV - Capital Furniture & Equipment				
				Corporate Additional Server				
				LIB - Furniture & Equipment (Capital)				
				Airconditioner Upgrade				
				ADMIN - Furniture & Equipment (Capital)				
				Folding Machine				
				<b>Totals</b>				



Contributions			Current Budget					Variance (Under)Over
Grants	Reserves	Borrowing	Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	\$	\$	\$	\$	
0	0	0	0	0	0	0	0	
Total			0	0	0	0	0	
<b>Roads</b>								
ROADC - Roads (Capital) - Council Funded								
			103,300	103,300	94,688	11,250	(83,438)	
			12,880	12,880	11,803	10,929	(874)	
			35,380	35,380	32,428	376	(32,052)	
			10,000	10,000	9,163	0	(9,163)	
			23,280	23,280	21,340	24,949	3,609	
			14,238	14,238	13,046	13,583	537	
ROADC - Roads (Capital) - Roads to Recovery								
			0	0	0	666	666	
ROADC - Roads (Capital) - Regional Road Group								
			170,841	170,841	156,596	189,222	32,626	
Federal Street - Renewal (RRG)								
			0	0	0	0	0	
ROADC - Roads (Capital) - Black Spot								
			0	0	0	0	0	
ROADC - Roads (Capital) - Flood Damage								
			0	0	0	0	0	
Totals			369,919	369,919	339,064	250,975	(88,089)	

Contributions			Current Budget					Variance (Under)Over
Grants	Reserves	Borrowing	Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	\$	\$	\$	\$	
0	0	0	0	0	0	0	0	
Total			0	0	0	0	0	
<b>Footpaths</b>								
ROADC - Footpaths (Capital)								
			71,790	71,790	65,802	57,454	(8,348)	
Footpaths (Capital) - (SPARE)								
			0	0	0	2,967	2,967	
Forrest Street Footpath Construction								
			0	0	0	12,390	12,390	
Felspar Street Footpath Construction								
			0	0	0	0	0	
Smith St Footpath Construction								
			0	0	0	0	0	
Totals			71,790	71,790	65,802	72,811	7,009	

Contributions			Current Budget				Variance (Under)Over
Grants	Reserves	Borrowing	Original Budget	This Year		Actual	
				Revised Budget	YTD Budget		
\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	41,500	41,500	38,038	0	(38,038)
0	0	0	41,500	41,500	38,038	3,200	3,200
<b>Totals</b>			<b>41,500</b>	<b>41,500</b>	<b>38,038</b>	<b>3,200</b>	<b>(34,838)</b>

Contributions			Current Budget				Variance (Under)Over
Grants	Reserves	Borrowing	Original Budget	This Year		Actual	
				Revised Budget	YTD Budget		
\$	\$	\$	\$	\$	\$	\$	\$
0	0	0	6,562	6,562	6,006	0	(6,006)
0	0	0	35,000	35,000	32,076	9,453	(22,623)
0	0	0	17,968	17,968	16,467	0	(16,467)
0	0	0	20,000	20,000	18,326	20,736	2,410
0	0	0	15,000	15,000	13,750	6,007	(7,743)
0	0	0	10,000	10,000	9,163	1,648	(7,515)
0	0	0	12,500	12,500	11,451	0	(11,451)
0	0	0	0	0	0	13,126	13,126
0	0	0	20,000	20,000	18,326	2,368	(15,958)
0	0	0	40,000	40,000	36,663	4,366	(32,297)
0	0	0	25,000	25,000	22,913	2,573	(20,340)
<b>Totals</b>			<b>202,030</b>	<b>202,030</b>	<b>185,141</b>	<b>60,278</b>	<b>(124,863)</b>

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**Note 12: TRUST FUND**

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 31-May-15
	\$	\$	\$	\$
Cultural Development	4,820	0	0	4,820
Public Open Space Bonds	49,560	0	0	49,560
Trust Other	250	0	0	250
Crossover/Footpath	7,050	2,150	0	9,200
Town Hall Facility Bonds	2,075	1,100	0	3,175
Musical Society	300	0	0	300
Narrogin Abbatoir Committee	480	0	0	480
Meat Inspection	1,990	0	0	1,990
	66,525	3,250	0	69,775

**TOWN OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2015**

**Note 13: INFORMATION ON BORROWINGS**

Debtenture Repayments	Principal 1-Jul-14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014-15 Budget	2014-15 Actual	2014-15 Budget	2014-15 Actual	2014-15 Budget	2014-15 Actual	2014-15 Budget	2014-15 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>	178,857	0	0	42,524	21,087	136,333	157,770	5,605	3,040
Loan 125 - Corporate Software & Server Upgrade									
<b>Recreation &amp; Culture</b>	437,514	0	0	38,916	35,589	398,598	401,925	23,134	21,675
Loan 121B - Narrogin Regional Recreation Complex									
Loan 126 - Town Hall Renovations	257,837	0	0	24,467	12,116	233,370	245,721	9,719	5,055
<b>Economic Services</b>	88,879	0	0	23,556	11,605	65,323	77,274	4,877	2,653
Loan 124 - Commercial Property									
Loan 127 - Industrial Land Purchase	168,735	0	0	8,894	4,398	159,841	164,337	7,461	3,830
	1,131,822	0	0	138,357	84,795	993,465	1,047,027	50,796	36,253

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

**9. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**11. CLOSURE OF MEETING**

8.25 pm – The Presiding Member closed the meeting.

<b>Commonly-used abbreviations:</b>	
<b>CEO</b>	<b>Chief Executive Officer</b>
<b>CPI</b>	<b>Consumer Price Index</b>
<b>DCCS</b>	<b>Director Corporate &amp; Community Services</b>
<b>DTES</b>	<b>Director Technical &amp; Environmental Services</b>
<b>EFT</b>	<b>Electronic Funds Transfer</b>
<b>EPA</b>	<b>Environmental Protection Authority</b>
<b>LEMC</b>	<b>Local Emergency Management Committee</b>
<b>TPS</b>	<b>Town Planning Scheme</b>
<b>WAPC</b>	<b>Western Australian Planning Commission</b>